

City of Charleston – Door-to-Door Solicitation

DO NOT KNOCK Registry

All persons, businesses and organizations wishing to solicit in the City of Charleston for any gift/donation; sale of goods/services immediately or in the future; delivery of handbill/flyer advertising future not-for-profit event/activity/good or service; distribution of religious tracts and information; canvassing and pamphleteering are required to obtain a license.

Upon license approval, commercial solicitors will be issued permanent ID cards and will be required to keep them displayed at all times. Noncommercial and charitable organizations are not required to obtain a license but are required to abide by the Do Not Knock Registry of addresses. All solicitors are prohibited from soliciting at any location listed on the Do Not Knock Registry, or from any location with a sign posted prohibiting solicitation.

Charleston City Ordinance 17-O-11 requires all solicitors to obtain a current Do Not Knock Registry list upon approval of a Door-to-Door Solicitation license. The Do Not Knock Registry works similarly to a “Do Not Call” list; it prohibits solicitation at registered addresses. For your protection, only addresses will appear on the Do Not Knock Registry. If you would like your address to appear on the Do Not Knock Registry, please complete the Registry Application Form below and bring or mail it to City Hall c/o City Clerk. Your registration will become effective on the first day of the month following registration.

The Ordinance containing Door to Door Solicitation restrictions is available at www.charlestonillinois.org under Official Documents—City Code. For more information, please call (217) 345-8426 [City Clerk] or (217) 345-5650 [City Hall].
To report a violation, please call (217) 345-0060 [24-Hour Dispatch].

CITY OF CHARLESTON | 520 JACKSON AVENUE | CHARLESTON, IL 61920 | 217.345.5650 | FAX 217.345.7554

Cut on dotted line—Return Registry Application to City Hall.



NO SOLICITATION



**MEMBER
CITY OF
CHARLESTON
DO NOT
KNOCK
REGISTRY**

CHARLESTON
HOME OF EASTERN ILLINOIS UNIVERSITY
Est. 1839

**Charleston Ordinance 17-O-11
Violators Subject to Penalty**

DO NOT KNOCK Registry Application

Print Name _____

Address _____

Signature _____

**Return to: City Clerk
City of Charleston
520 Jackson Avenue
Charleston, IL 61920**

Registration is effective on the 1st of next month.

Note: Addresses will appear on Registry--Names will remain confidential.