



Date Applied: _____ Permit # _____

Permit Fee: \$100.00 Minimum

Valuation: \$ _____

Payment Method: _____

Pd. By: _____

Approved By: _____

APPLICATION FOR ROOFING PERMIT
A SEPARATE PERMIT IS REQUIRED FOR EACH STRUCTURE

PROPERTY ADDRESS: _____

PROPERTY OWNER: _____ PHONE: _____

CONTRACTOR: _____ PHONE: _____

ADDRESS: _____ EMAIL: _____

If structure is located in a Historical District contact the municipality planning department for review.

SQUARE FOOTAGE AREA: _____

TYPE OF WORK:

☐ Re-roof (existing structure)

☐ Roof repair

☐ Commercial

☐ Residential

IF RESIDENTIAL, PLEASE SPECIFY:

☐ Primary Residence

☐ ADU

☐ Detached Garage

☐ Shed

☐ Mobile Home

☐ Barn

☐ Other _____

EXISTING ROOF:

☐ Composition/ Asphalt

☐ Tile/ Slate

☐ Wood / Cedar

☐ Metal

☐ Built-up Membrane/ Liquid- applied

NEW ROOF:

☐ Composition/ Asphalt

☐ Tile/ Slate

☐ Wood / Cedar

☐ Metal

☐ Built-up Membrane/ Liquid- applied

TEAR OFF? ☐ Yes ☐ No

If No, How Many Layers? _____

RE-USE FLASHING? ☐ Yes ☐ No

IS ANY PORTION OF THE ROOF LESS THAN 4:12?

☐ Yes ☐ No

If Yes, please specify the pitch: _____

Double Underlayment Required? ☐ Yes ☐ No

Lap Sealant Required? ☐ Yes ☐ No

DOES THE ROOF HAVE VALLEYS? ☐ Yes ☐ No **If yes and within Unincorporated Chaffee County**, Valley flashing shall not be less than 26 gage corrosion resistant metal, installed over a minimum 36" wide underlayment consisting of one layer of 72lb mineral surfaced, nonperforated cap sheet complying with ASTM D3909 running the full length of the valley.

CHANGING ROOF VENTILATION? ☐ Yes ☐ No **If yes and within Unincorporated Chaffee County**, all vents and vent locations shall meet the requirements of the 2021 IWUIC and local amendments.

If yes, please indicate:

EXISTING:

☐ Turtle ☐ Soffit ☐ Ridge ☐ Gable ☐ Turbine ☐ Power

NEW:

☐ Turtle ☐ Soffit ☐ Ridge ☐ Gable ☐ Turbine ☐ Power

I have read the relevant adopted codes that pertain to this roofing installation and agree to perform this work in accordance with these and accepted methods of workmanship, in addition to product installation instructions. I understand it is my responsibility to notify the building department for mid-roof inspection & final inspection when roof is complete.

Signature of applicant _____

Date _____



CHAFFEE COUNTY DEVELOPMENT SERVICES DEPARTMENT

- **Permit card must be posted at job site and be accessible for inspection signoff.** Failure to have permit card posted and accessible may result in disapproval of inspection and a re-inspection fee may be assessed.
- Access to the roof area for inspection is the responsibility of the permit holder. The ladder must be properly set and secured.
- **A mid roof or in progress inspection is required for all re-roof permits.** All ice/water barrier, roof underlayment, drip edge and required flashings must be completely installed. Shingles must be installed to verify proper installation procedures, i.e. nail pattern, shingle overhang, shingle layout, shingle exposure, valley protection etc. **DO NOT** install shingles past ice/water barrier to allow for inspection of all underlayment.
- Underlayment application shall be per **2021 IRC R905.1.1 & Table R905.1.1(2).**
- Two layers of ASTM D226 roofing felt (half lapped) or full ice/water barrier is required for roof slopes greater than 2/12 or less than 4/12 per **2021 IRC R905.1.1**
- Ice/water barrier shall be installed per **2021 IRC R905.1.2.** (Minimum 24" inside exterior wall from the lowest point of the roof)
- Shingle attachment shall be per **2021 IRC R905.2.6** and the manufacturer. Use the high wind manufacturer nailing requirements for all of Chaffee County.
- Shingle layout, weather exposure and roof overhang shall be per manufacturer instructions.
- Roof valley flashing Valley flashing shall not be less than 26 gage corrosion resistant metal, installed over a minimum 36" wide underlayment consisting of one layer of 72lb mineral surfaced, nonperforated cap sheet complying with ASTM D3909 running the full length of the valley per **2021 IWUIC Section 504**
- Roofing shall have a roof assembly that complies with a Class A rating when tested in accordance with ASTM E108 or UL790 per **2021 IWUIC Section 504 and local amendments.**
- Sidewall flashing where required shall be per **2021 IRC R905.2.8.3.**
- Drip edge shall be installed per **2021 IRC R905.2.8.5.**
- **NOTE: ACCESS TO THE ROOF FOR INSPECTION IS THE RESPONSIBILITY OF THE APPLICANT. IF ACCESS IS NOT PROVIDED (LADDER, ETC) THE INSPECTION WILL BE DISAPPROVED.**
- ***This permit expires one year from the date of issuance. If a final inspection has not been requested and approved within this year, a new permit or extension will be required.***