CHAFFEE COUNTY
BUILDING SAFETY DEPARTMENT
(719) 539-2124
bdepartment@chaffeecounty.org

Building Permit Submittal Requirements

Adopted Codes

- 2023 National Electric Code
- 2021 International Residential Code
- 2021 International Building Code
- 2021 International Fire Code
- 2021 International Plumbing Code
- 2021 International Mechanical Code
- 2021 International Fuel Gas Code
- 2021 International Energy Conservation Code
- 2021 International Existing Building Code
- 2017 ICC A117.1 Accessible and Usable Buildings and Facilities
- 2017 OWTS Regulations
- 2021 International Wildland Urban Interface Code, with local amendments

Design Criteria

- Ground Snow Load – Site Specific, See Snow Load Map
- Wind Speed - 115 mph Vult.
- Seismic Design Category – C
- Frost Depth-
    - Up to 8,000 Feet elevation above sea level 24 inches below finished grade
    - 8,001-10,000 Feet elevations above sea level 30 inches below finished grade
    - Above 10,000 Feet above sea level 36 inches below finished grade
- Winter Design Temp -10° F

Required Forms & Documents

☐ Completed Zoning Permit

☐ Confirmation of Coordination Letter from Electric Utility Company (New Construction Only)

☐ Copy of Deed (if property has been owned less than 6 months)

☐ Septic System Application & Engineering (if applicable)

☐ Elevation Certificate (if property is located in a Floodplain)

☐ Completed Fire Application, Commercial Projects located in Unincorporated Chaffee County Only

☐ Verification of payment for Chaffee County Fire Impact Fee, application attached (required prior to CO, New Construction Only)

☐ Geotechnical Report (if applicable, see below)

- Lots with a slope exceeding 20%, also require a slope stability study
- All Commercial Projects involving excavation
- Required when indicated by the engineer of record or plat

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Building Permit Submittal Requirements

Plan Submittal Requirements

- One complete electronic plan set
- No hand-drawn plans accepted
- Building address must appear on all plan sheets

Engineering is required for:

- Commercial projects
- Log homes
- Snow loads over 70 psf
- Any designs outside the provision of the I-codes project are being reviewed under.
- Exterior bearing walls over 10 feet
- Interior non-bearing 2x4 walls over 14 feet or 2x6 walls over 20 feet.

Site Plan

- Property lines
- North arrow
- Existing and proposed buildings
- Existing and proposed well locations
- Existing and proposed septic locations
- Ditches, streams, rivers, lakes, and drainage
- Slopes
- Flood zones
- Existing and proposed overhead and underground utilities (Call **811)**

Structural & Architectural Plans

- Colorado Licensed Architect or Engineer required where applicable
- Plans must include seal, signature, and date
- Plan size: 11" x 17" minimum – 24" x 36" maximum
- Design criteria must be listed (codes, use, snow & wind loads)
- Drawn to scale (minimum ¼" = 1')

Floor Plans

- Dimensioned plans for each floor shall be provided
- All rooms shall be labeled
- All window and door locations shall be designated

Floor Framing Plans

- Column sizes and locations
- Joist size, spacing, manufacturer, and series
- Beam and header sizes
- Stair and floor opening framing
- Deck framing details
- Hanger specifications

Roof Framing Plans

- Rafter, ceiling joist, ridge beam sizes and spacing
- Minimum roof design snow load: 35 psf
- Truss spacing and layout

Elevations

- Elevations shall include views of all sides of the building
- Height measured from finished grade to highest roof point

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Building Permit Submittal Requirements

Sections, Details & Schedules

- Footing and foundation sections with reinforcement
- Wall assemblies and stud spacing
- Insulation R-values, cavity and continuous. Sections shall show completed thermal envelope.
- Roof underlayment and roofing materials
- Exterior finishes, including all ignition-resistant construction methods per IWUIC
- Provide IWUIC approved material details for roof, eaves, vents, glazing, gutters, and projections
- Window and door schedules

MEP Plans (Commercial Projects)

- Mechanical, Electrical, and Plumbing plans required for commercial buildings with occupant load over **10**
- **COMcheck** required for Electrical and Mechanical

Energy Code (IECC) Submittal Requirements

Residential

- IECC Compliance Certificate
- Thermal envelope locations
- Insulation R-values and materials
- Fenestration U-factors
- Manual J, S, and D calculations
- Mechanical and water heating equipment details
- Duct sealing and insulation
- Air sealing details
- Blower door testing details
- Mechanical ventilation documentation

Commercial

- IECC Compliance Certificate
- Thermal envelope locations
- Insulation R-values and materials
- Fenestration U-factors
- Mechanical system design criteria
- Manual J, S, and D calculations
- Equipment efficiencies
- Economizer description
- Lighting fixture schedule and controls
- Daylight zone locations
- Air barrier and sealing details
- Additional energy efficiency option (if applicable)

Solar Ready & Model Code Requirements

Residential

- Solar-ready zone and shading
- Roof structural load documentation
- Conduit pathways
- Electrical service reserved space
- EV-ready space identification

Commercial

- Solar-ready zone location and size
- Roof structural load documentation
- Conduit pathways
- EV-capable, EV-ready, and EVSE space counts and locations
- Conduit routing and termination points
- Condensate drainage locations

CHAFFEE COUNTY
BUILDING SAFETY DEPARTMENT
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bdepartment@chaffeecounty.org

Building Permit Submittal Requirements

Electronic Submittal Requirements

- All documents completed
- Contact person listed (email and phone)
- PDF format or Dropbox link
- Files must be **unlocked**
- Plans sent directly from Architect/Engineer of Record
- Electronic stamps and signature required

Submit to: **bdepartment@chaffeecounty.org**

If your project is within a municipality, you are responsible for coordinating submittal with that jurisdiction.

Important Notices

- No work may begin prior to permit issuance
- Work started early is subject to double permit fees
- Re-inspections and partial inspections may incur additional fees
- Separate permits required for electrical, plumbing, and mechanical work

Permit Expiration

- Permits issued shall become invalid unless work authorized by such permit commences within 180 days after issuance, or if the work authorized under such permit is suspended or abandoned for a period of 180 days after the time work has commenced.
- Two Permit Extension may be applied for during the life of a permit.
    - A 30-day grace period will be allowed after the permit expiration date. During this time, permit holders may still apply for an extension.
        - After the 30-day grace period, full resubmittal will be required. This includes a new application, updated plans (if plans were approved on a past code cycle), and applicable fees.
    - Exception for Completed Rough-In and Framing Inspections. If all framing and rough-in inspections have been successfully completed prior to expiration the applicant may opt to continue inspections at a rate of $100.00 per inspection trip.

CHAFFEE COUNTY
DEVELOPMENT SERVICES DEPARTMENT
(719) 539-2124
bdepartment@chaffeecounty.org

Property address: _____

Chaffee County Residential Energy Compliance Certificate This certificate is based on the 2021 International Energy Conservation Code (IECC**). This certificate is applicable to One- and Two-Family Dwellings as well as R-2, R-3 and R-4 buildings three stories or less in height.** This certificate is required to be submitted as part of the plan review package.

Method of Energy Code Compliance

The IECC provides various options for compliance with minimum standards. Check the box of the method of code compliance being used with this submittal.

Regardless of compliance path chosen, plans are required to show the following:

- **Compliance Path that matches this document.**
- **Address of Building**
- **Building Thermal envelope**: Provide all the exact locations of the building thermal envelope. Information shall be delineated on the plans, details, and section views.
- **Specific Insulation Requirements**: Provide all insulation R-Values, materials, and locations to be installed (Ducts, walls, ceilings, cantilever floors, floors over garage, crawlspace, slab on grade, basement walls, etc.) Specify cavity or continuous insulation.
- **Air sealing details** including duct sealing.
- **Fenestration:** Provide all fenestration U factors for all windows, skylights, and doors. Provide u-factor calculations for any area weighted u-factors.
- **Air Leakage:** Provide details on how all areas listed in Section N1102.4 will be accomplished, including N1102.4.1.2, Testing. (Blower Door Test)
- **Lighting Equipment:** Interior and exterior lighting controls.
- **Mechanical System design criteria** including equipment type and system controls.

All paths outlined require the submittal of a Manual J, S and D at the time of plan/permit application submittal.
Manual J, S & D are a Site-Specific submittal. All Manual J, S & D documents must be calculated using an ACCA accredited program.

- All Manual J submittals shall list the specific mechanical equipment to be used and should include A/C, if installed.
- All Manual J submittals shall match the building envelope compliance information regarding square footage of the building, U values, and R values, and shall represent the orientation of the building in a North, south, east, or west direction.
- Manual J submittals for radiant floor heating systems shall include a manifold layout summary showing tube size, length of tubing and tube loop spacing for each zone and each room.

Manual J Design Criteria

Elevation	Altitude correction factor	Coincident wet bulb	Indoor winter design relative humidity	Indoor winter design dry bulb temperature	Outdoor winter design dry bulb temperature	Heating temperature difference
7300	8,000 ft. – 0.75 10,000 ft.- 0.69 9,000 ft. – 0.72 12,000 ft.- 0.63	55° F	N/A	70° F	-10° F	80° F
Latitude	**Daily Range**	**Summer design grains**	**Indoor summer design relative humidity**	**Indoor summer design dry bulb temperature**	**Outdoor summer design dry bulb temperature**	**Cooling temperature difference**
38°	H	2 BTUH/Hr./SF or 0.5W/SF	45%	75° F	90° F	15° F

☐ **Prescriptive Method- The prescriptive compliance option requires compliance with IECC Sections R401-R404**

Minimum Fenestration and Insulation R-Values, 2021 IECC, Section R402.1.3								
Door and Window Fenestration U-Factor Max.	**Skylight U-factor**	**Ceiling R-Value**	**Wood frame wall R-Value**	**Mass Wall R-Value**	**Floor R-Value**	**Basement wall R-Value**	**Slab R-Value and Depth**	**Crawl Space Wall R-Value**
0.32	0.55	60 or 49 with energy heel truss	30, 20/5 or 13/10, 0/20	15/20	30	15ci or 19 or 13/15ci	10, 4ft if *	15ci or 19 or 13/5ci

The first value is cavity insulation, the second value is continuous insulation.
*If the slab is heated an additional R-5 is required at slab edge.

Requirements:

General

R401.2.5 Additional energy efficiency
R401.3 Certificate

Building Thermal Envelope

R402.1.1 Vapor retarder
R402.2.3 Eave baffle
R402.2.4.1 Access hatches and doors
R402.2.10.1 Crawl space wall insulation installations
R402.4.1.1 Installation
R402.4.1.2 Testing
R402.5 Maximum fenestration U-factor

Mechanical

R403.1 Controls
R403.2 Hot water boiler Temperature Reset
R403.3 Ducts, including R403.3.1, except Sections.
R403.3.2, R403.3.3 and R403.3.6
R403.4 Mechanical system piping insulation
R403.5.1 Heated water circulation and temperature maintenance systems
R403.5.3 Drain water heat recovery units
R403.6 Mechanical ventilation
R403.7 Equipment sizing and efficiency rating.
R403.8 Systems serving multiple dwelling units.
R403.9 Snow melt and ice systems.
R403.10 Energy consumption of pools and spas
R403.11 Portable spas
R403.12 Residential pools and permanent residential spas

Electrical Power and Lighting Systems

R404.1 Lighting equipment
R404.2 Interior lighting controls
R404.3 Exterior lighting controls

Thermal envelope certificate per R401.3 - A permanent thermal envelope certificate shall be completed by the builder or other approved party. Such a certificate shall be posted on a wall in the space where the space conditioning equipment is located, a utility room or other approved locations. If located on an electric panel, the certificate shall not cover or obstruct the visibility of the circuit directory label, service disconnect label or other required labels.
The Certificate shall include:

- R values of insulation installed in or on ceilings, roofs walls, foundations, and slabs, basement walls crawlspace walls and floors and ducts outside conditioned spaces
- U factors of fenestration
- Results from any building envelope air leakage testing performed on the building
- Where there is more than one value for any component of the building envelope, the certificate shall indicate the area weighted average value where available. If the area weighted average is not available, the certificate shall list each value that applies to 10% or more if the total component area

Required: **One additional energy efficiency option required for the paths above**. Select and show on plans.

☐ Enhanced Envelope Performance (IECC R408.2.1)
☐ More Efficient HVAC equipment (IECC R408.2.2)
☐ Reduced Energy in service water-heating (IECC R408.2.3)
☐ Efficient duct thermal distribution system (IECC R408.2.4)
☐ Improved air sealing and efficient ventilation system (IECC R408.2.5)

☐ **Total UA Alternative- The Total UA Alternative option shall comply with IECC Section R402.1.5**

Maximum Fenestration and Insulation U factors, 2021 IECC, Section R402.1.2							
Fenestration U-Factor Max.	**Skylight U-factor Max**	**Ceiling U-Factor Max**	**Wood frame wall U-factor Max**	**Mass Wall U-factor Max**	**Floor U-factor Max**	**Basement wall U-factor Max**	**Crawl Space Wall U-factor Max**
0.32	0.55	0.024	0.045	0.060	0.033	0.050	0.055

Submit a passing UA calculation (Recheck or other approved software) from the U-factors in the IECC table 402.1.2. The calculation report must be submitted at the time of the application and must include the address of the residence and the name of the individual completing the calculations.

RESCHECK submittal must include the following information:

- **Site specific address**
- **Conditioned floor area**
- **Insulation Type**
- **R-values for all areas**
- **Specify location where the insulation is being used** (ducts, attic, floor over unconditioned space, walls floors over air spaces, etc.) This information must be specific. Merely listing wall 1, wall 2 etc. will not provide sufficient information to the plans examiner or building inspector.
- **Specify continuous or cavity insulation**
- **Using orientation**: "unspecified" is not an acceptable description of a wall, window, or door location. Please specify one of the following orientations: "Front, back, left, right" and include the square footage of the wall, window, or door on each orientation.
- **Fenestration U factors**
- **Accurate square footage measurements are critical**

Required: **One additional energy efficiency option required for the paths above**. Select and show on plans.

- ☐ Enhanced Envelope Performance (IECC R408.2.1)
- ☐ More Efficient HVAC equipment (IECC R408.2.2)
- ☐ Reduced Energy in service water-heating (IECC R408.2.3)
- ☐ Efficient duct thermal distribution system (IECC R408.2.4)
- ☐ Improved air sealing and efficient ventilation system (IECC R408.2.5)

Thermal envelope certificate per R401.3 - A permanent thermal envelope certificate shall be completed by the builder or other approved party. Such a certificate shall be posted on a wall in the space where the space conditioning equipment is located, a utility room or other approved locations. If located on an electric panel, the certificate shall not cover or obstruct the visibility of the circuit directory label, service disconnect label or other required labels.
The Certificate shall include:

- R values of insulation installed in or on ceilings, roofs walls, foundations, and slabs, basement walls crawlspace walls and floors and ducts outside conditioned spaces.
- U factors of fenestration.
- Results from any building envelope air leakage testing performed on the building.
- Where there is more than one value for any component of the building envelope, the certificate shall indicate the area weighted average value where available. If the area weighted average is not available, the certificate shall list each value that applies to 10% or more if the total component area.

☐ **Total Building Performance-**

The Total Building Performance option requires compliance with IECC Section R405

The Performance Path method of compliance requires the submittal of energy compliance documents but has the additional task of onsite inspections to be performed by an approved agency and an Energy Compliance Certificate submitted prior to the Final Building Inspection. A proposed design that has an annual energy cost that is equal to or less than a standard referenced design. Compliance reports must utilize current versions of the software. Compliance documents should include the name of the individual completing the report and the version of the compliance software used. The final compliance report for the Certificate of Occupancy must include all items called out in R405.3.2.2.

Requirements:

General

R401.2.5 Additional energy efficiency
R401.3 Certificate

Building Thermal Envelope

R402.1.1 Vapor retarder
R402.2.3 Eave baffle
R402.2.4.1 Access hatches and doors
R402.2.10.1 Crawl space wall insulation installations
R402.4.1.1 Installation
R402.4.1.2 Testing
R402.5 Maximum fenestration U-factor

Mechanical

R403.1 Controls
R403.3 Ducts, including R403.3.1, except Sections.
R403.3.2, R403.3.3 and R403.3.6
R403.4 Mechanical system piping insulation
R403.5.1 Heated water circulation and temperature maintenance systems
R403.5.3 Drain water heat recovery units
R403.6 Mechanical ventilation
R403.7 Equipment sizing and efficiency rating.
R403.8 Systems serving multiple dwelling units.
R403.9 Snow melt and ice systems.
R403.10 Energy consumption of pools and spas
R403.11 Portable spas
R403.12 Residential pools and permanent residential spas

Electrical Power and Lighting Systems

R404.1 Lighting equipment
404.2 Interior lighting controls

Compliance Reports

Compliance Reports for permit application and Certificate of Occupancy Per RR405.3.2

Required: **One additional energy efficiency option required for the paths above**. Select and show on plans.

- ☐ Enhanced Envelope Performance (IECC R408.2.1)
- ☐ More Efficient HVAC equipment (IECC R408.2.2)
- ☐ Reduced Energy in service water-heating (IECC R408.2.3)
- ☐ Efficient duct thermal distribution system (IECC R408.2.4)
- ☐ Improved air sealing and efficient ventilation system (IECC R408.2.5)

☐ **Energy Rating Index (ERI) Compliance Alternative-**

The Energy Rating Index option requires compliance with IECC Section R406

A preliminary/projected ERI analysis must be submitted and shown to be at least 5% less than indicated in the ERI Index specified in Table R406.5 Climate Zone 6. Compliance reports must be performed by an approved third-party professional and utilize current versions of the software.

Requirements:

General

R401.2.5 Additional energy efficiency
R401.3 Certificate

Building Thermal Envelope

R402.1.1 Vapor retarder
R402.2.3 Eave baffle
R402.2.4.1 Access hatches and doors
R402.2.10.1 Crawl space wall insulation installations
R402.4.1.1 Installation
R402.4.1.2 Testing

Mechanical

R403.1 Controls
R403.3 Ducts, including R403.3.1, except Sections R403.3.2, R403.3.3 and R403.3.6
R403.4 Mechanical system piping insulation
R403.5.1 Heated water circulation and temperature maintenance systems
R403.5.3 Drain water heat recovery units
R403.6 Mechanical ventilation
R403.7 Equipment sizing and efficiency rating.
R403.8 Systems serving multiple dwelling units.
R403.9 Snow melt and ice systems
R403.10 Energy consumption of pools and spas
R403.11 Portable spas
R403.12 Residential pools and permanent residential spas

Electrical Power and Lighting Systems

R404.1 Lighting equipment
R404.2 Interior lighting controls
R406.3 Building Thermal Envelope

Compliance Reports

Compliance Reports for permit application and Certificate of Occupancy Per R405.3.2

- Projected ERI analysis must be submitted and shown to be less than or equal to the appropriate score indicated in the ERI Index specified in Table R406.5 Climate Zone 6
- A confirmed compliance report submitted for obtaining a Certificate of Occupancy shall be made site and address specific and include:
  - Address of job site
  - Declaration of ERI on the title page and on the building plans
  - The name of the individual performing the analysis and generating the report
  - The name and version of the compliance software tools
  - Documentation of all inputs entered into the software used to produce the results for the referenced design and/or the rated home.

A final conformed certificate indicating that the conformed rated design of the built home complies with Sections R406.2-R406.4. The certificate shall report the energy features that were confirmed to be in the home, including R values or U factors, results from any required duct system and building envelope air leakage testing, the type and rated efficiencies of the heating, cooling, mechanical ventilation, and service water heating equipment installed. Where on-site renewable energy systems have been installed on or in the home, the certificate shall report the type and production size of the system.

Required Testing For All Compliance Paths-

With the adoption of the 2021 International Residential Code, International Building Code and the International Energy Conservation Code, will require Air Leakage Testing per IECC R402.4.1.2, Duct Testing per IECC R403.3.5 and Mechanical Ventilation Testing per IECC R403.6.3.

These tests may be performed by third party companies or individuals who possess certification through either RESNET or Building Performance Institute (BPI). The certification must be current at the time of testing and reporting. A copy of a current certification must be submitted with the testing report to the Chaffee County Building Safety Department. All documentation may be submitted electronically to bdepartment@chaffeecounty.org.

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CHAFFEE COUNTY
BUILDING SAFETY DEPARTMENT
(719) 539-2124
bdepartment@chaffeecounty.org

Received Date: _____
Paid By: _____
Payment Type: _____

RESIDENTIAL PERMIT APPLICATION

Permit Number_____

Project Information

Property Address:_____ **Parcel Number:**_____
Subdivision:_____ **Lot**:_____
Location: ☐ Unincorporated Chaffee County ☐ Salida ☐ Buena Vista ☐ Poncha Springs
Water Source: ☐Well ☐Central Water ☐ City Water ☐ Other_____
Sewer System: ☐ OWTS ☐City Sanitation ☐ Other_____
Elevation of construction site:_____ **Building Height:**_____ **Area of Lot**:_____

Contact Information

Owner Name:_____ Phone:_____ Primary Contact ☐ Yes ☐ No
Email:_____ Mailing Address:_____
Contractor Name: _____ Phone: _____ Primary Contact ☐ Yes ☐ No
Email:_____
Engineer/Architect: :_____ Phone:_____ Primary Contact ☐ Yes ☐ No
Email:_____

Description or Work

Check one: ☐ New ☐ Addition ☐ Alteration ☐ Repair ☐ Change of Occupancy / Use
Description of Work. _____

Project Details

Number of Bedrooms: _____Number of Bathrooms: _____
Total Square Footage:
Basement Finished: _____Basement Unfinished:_____First Floor: _____Second Floor: _____
Garage: _____Carport: _____ Deck/Porch: _____Other: _____
Crawl Space: ☐ Conditioned ☐ Unconditioned
Garage: ☐ Heated ☐ Unheated ☐ Finished ☐ Unfinished Electric will be installed ☐ Yes ☐ No
Type of Heating- _____ ☐ Propane ☐ Natural Gas ☐ Electric
Fireplace:☐ Yes ☐ No **Type:** ☐Wood Stove ☐ Pellet Stove ☐ Natural Gas or Propane Fired Fireplace ☐Electric Fireplace

Zoning Office Use Only: **JURISDICTION:**_____**ZONE:**_____
Minimum Setbacks per Zone Plat Front_____Side_____Rear_____
Setback, area, and height compliance ☐ Yes ☐ No Located inside of the 100-year floodplain ☐ Yes ☐ No
Use compliance or Special Use Permit ☐ Yes ☐ No
Subdivision Plat Requirements: **Eng. Fdn**. ☐ Yes ☐ No **Other**_____

School Fee in Lieu fee required? ☐ Yes ☐ No
☐ Single Family Attached Unit ($480.00) ☐ Detached ADU ($569.00) ☐ Single Family Dwelling ($569.00) ☐Multi-Family Unit ($212.00)
Comments:_____
_____

_____ _____
APPROVAL OF ZONING OFFICIAL DATE

Revised October 2026

BUILDING PERMIT FEE SCHEDULE **Minimum fee of $110.00 includes plan review fee**

Prices in the table below are determined by the latest valuation data as provided by The International Code Council. The Building Valuation Data table provides the "average" construction costs per square feet which shall be used in determining permit fees. The Square Foot Construction Cost considers everything for site and foundation work to the roof structure and coverings but does not include the price of the land.

New Construction and Additions-

Use the table to calculate your project valuation then use calculation below to figure your permit fee.

Location Description	Square Footage	VB/R3*	Valuation
1st Floor		X $177.63	
Upper Floors		X $177.63	
Finished Basement		X $177.63	
Unfinished Basement		X $31.50	
Decks, Porches and entries		X $31.50	
Garage		X $71.19	
Carports		X $71.19	
Other:			
Total Valuation			

*If your structure is not classified as VB construction (Typical light frame construction where wooden structural members are used within structure). Please call for help in valuating your project.

Remodels, Alterations-

All materials, labor, architectural, engineering, structural, electrical, plumbing, excavation, and mechanical work shall be included in total valuation. Once total valuation is determined use calculation below to figure permit fee.

Factory Built Modular Units-

Mobile Homes and I.R.C. Modular Homes that are located on private property will have all prefabricated areas assessed at 30% of the building permit fee that is currently being charged for a conventionally built dwelling of equal size. All on-site construction of basements, decks, garages etc. will be valuated at the current rates established in the ICC Data Valuation Table, as established in the new construction table above.

Mobile Home Placement in Mobile Home Parks- $110.00

A building permit is required to place a mobile home in Chaffee County and all municipalities. Electrical and plumbing permits are also required. A Colorado Division of Housing installation insignia must be permanently affixed prior to final inspection by the Chaffee County Building Department.

Total Valuation_____ X.007= _____ = **Building Permit Fee**

Building Permit Fee x.10= _____ =**Plan Review Fee**

Building Permit Fee + Plan Review Fee= Total due to Chaffee County=_____

NOTICE

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local Law regulating construction or the performance of construction.

_____ _____

Date Signature of Applicant Digital Signature required for Electronic Submittal

(Office Use Only)

Code Year_____ Building Use Classifications_____Type of Construction_____

_____ _____

Date Issued Approved: Chaffee County Building Department

Chaffee County Fire Protection District

499 Antero Circle, Buena Vista, CO 81211 • Telephone: 719-395-6545

Date Issued: _____
Date Due: _____

Developer/Builder Information			
Name of Developer, Builder, or Owner		Address:	
Telephone:		Email:	

Contact Person	
Name:	Title:
Telephone:	Cell Phone:
Email Address:	

Development Information			
Name of Development:		Location (Address(es), Parcel Number(s) or Cross Streets)	
Number of Residential Units		Square Footage of Non-Residential Units	
Single Units		Commercial/Retail	
2+ Units		Industrial/Warehouse	

Impact Fee Owed
(See Attached Impact Fees Schedule to Determine Amount Owed)

☐ Impact Fee owed in the amount of $_____.

☐ No Impact Fee Owed. Describe in detail the reason an Impact Fee is not owed (use additional pages if necessary): _____
_____
_____

☐ In-Kind Contribution Requested. Describe in detail the proposed in-kind contribution (attach additional information if necessary) and the value of the proposed in-kind contribution. Attach documentation supporting the value of the proposed in-kind contribution, such as an appraisal, bill of sale, etc.: _____
_____
_____

INSTRUCTIONS: You must mail or hand deliver this completed and signed form and your payment to Chaffee County Fire Protection District's administrative offices at 499 Antero Circle, Buena Vista, CO 81211 within thirty (30) days of the date this form was issued to you. Payment must be made by certified or cashier check that is made out to "Chaffee County Fire Protection District." If you fail to return this completed and signed Form within the 30-days period, the District has the statutory authority to place a lien on the property for which the building permit was issued. The District's lien will have priority over all other liens, except a tax lien.

I warrant and represent that I have full power and authority to sign this form on behalf of the developer/builder

Name: _____ Title: _____ Date:_____