CHAFFEE COUNTY
BUILDING SAFETY DEPARTMENT
(719) 539-2124
bdepartment@chaffeecounty.org

Building Permit Submittal Requirements

Adopted Codes

- 2023 National Electric Code
- 2021 International Residential Code
- 2021 International Building Code
- 2021 International Fire Code
- 2021 International Plumbing Code
- 2021 International Mechanical Code
- 2021 International Fuel Gas Code
- 2021 International Energy Conservation Code
- 2021 International Existing Building Code
- 2017 ICC A117.1 Accessible and Usable Buildings and Facilities
- 2017 OWTS Regulations
- 2025 Colorado Wildfire Resiliency Code, with local amendments

Design Criteria

- Ground Snow Load – Site Specific, See Snow Load Map
- Wind Speed - 115 mph Vult.
- Seismic Design Category – C
- Frost Depth-
    - Up to 8,000 Feet elevation above sea level 24 inches below finished grade
    - 8,001-10,000 Feet elevations above sea level 30 inches below finished grade
    - Above 10,000 Feet above sea level 36 inches below finished grade
- Winter Design Temp -10° F

Required Forms & Documents

☐ Completed Zoning Permit

☐ Confirmation of Coordination Letter from Electric Utility Company (New Construction Only)

☐ Copy of Deed (if property has been owned less than 6 months)

☐ Septic System Application & Engineering (if applicable)

☐ Elevation Certificate (if property is located in a Floodplain)

☐ Completed Fire Application, Commercial Projects located in Unincorporated Chaffee County Only

☐ Verification of payment for Chaffee County Fire Impact Fee, application attached (required prior to CO, New Construction Only)

☐ Geotechnical Report (if applicable, see below)

- Lots with a slope exceeding 20%, also require a slope stability study
- All Commercial Projects involving excavation
- Required when indicated by the engineer of record or plat

☐ Copy of Well Permit

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Building Permit Submittal Requirements

Plan Submittal Requirements

- One complete electronic plan set
- No hand-drawn plans accepted
- Building address must appear on all plan sheets

Engineering is required for:

- Commercial projects
- Log homes
- Snow loads over 70 psf
- Any designs outside the provision of the I-codes project are being reviewed under.
- Exterior bearing walls over 10 feet
- Interior non-bearing 2x4 walls over 14 feet or 2x6 walls over 20 feet.

Site Plan

- Property lines
- North arrow
- Existing and proposed buildings
- Existing and proposed well locations
- Existing and proposed septic locations
- Ditches, streams, rivers, lakes, and drainage
- Slopes
- Flood zones
- Existing and proposed overhead and underground utilities (Call **811)**

Structural & Architectural Plans

- Colorado Licensed Architect or Engineer required where applicable
- Plans must include seal, signature, and date
- Plan size: 11” x 17” minimum – 24” x 36” maximum
- Design criteria must be listed (codes, use, snow & wind loads)
- Drawn to scale (minimum ¼” = 1’)

Floor Plans

- Dimensioned plans for each floor shall be provided
- All rooms shall be labeled
- All window and door locations shall be designated

Floor Framing Plans

- Column sizes and locations
- Joist size, spacing, manufacturer, and series
- Beam and header sizes
- Stair and floor opening framing
- Deck framing details
- Hanger specifications

Roof Framing Plans

- Rafter, ceiling joist, ridge beam sizes and spacing
- Minimum roof design snow load: 35 psf
- Truss spacing and layout

Elevations

- Elevations shall include views of all sides of the building
- Height measured from finished grade to highest roof point

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Building Permit Submittal Requirements

Sections, Details & Schedules

- Footing and foundation sections with reinforcement
- Wall assemblies and stud spacing
- Insulation R-values, cavity and continuous. Sections shall show completed thermal envelope.
- Roof underlayment and roofing materials
- Exterior finishes, including all ignition-resistant construction methods per IWUIC
- Provide IWUIC approved material details for roof, eaves, vents, glazing, gutters, and projections
- Window and door schedules

MEP Plans (Commercial Projects)

- Mechanical, Electrical, and Plumbing plans required for commercial buildings with occupant load over **10**
- **COMcheck** required for Electrical and Mechanical

Energy Code (IECC) Submittal Requirements

Residential

- IECC Compliance Certificate
- Thermal envelope locations
- Insulation R-values and materials
- Fenestration U-factors
- Manual J, S, and D calculations
- Mechanical and water heating equipment details
- Duct sealing and insulation
- Air sealing details
- Blower door testing details
- Mechanical ventilation documentation

Commercial

- IECC Compliance Certificate
- Thermal envelope locations
- Insulation R-values and materials
- Fenestration U-factors
- Mechanical system design criteria
- Manual J, S, and D calculations
- Equipment efficiencies
- Economizer description
- Lighting fixture schedule and controls
- Daylight zone locations
- Air barrier and sealing details
- Additional energy efficiency option (if applicable)

Solar Ready & Model Code Requirements

Residential

- Solar-ready zone and shading
- Roof structural load documentation
- Conduit pathways
- Electrical service reserved space
- EV-ready space identification

Commercial

- Solar-ready zone location and size
- Roof structural load documentation
- Conduit pathways
- EV-capable, EV-ready, and EVSE space counts and locations
- Conduit routing and termination points
- Condensate drainage locations

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Building Permit Submittal Requirements

Electronic Submittal Requirements

- All documents completed
- Contact person listed (email and phone)
- PDF format or Dropbox link
- Files must be **unlocked**
- Plans sent directly from Architect/Engineer of Record
- Electronic stamps and signature required

Submit to: **bdepartment@chaffeecounty.org**

If your project is within a municipality, you are responsible for coordinating submittal with that jurisdiction.

Important Notices

- No work may begin prior to permit issuance
- Work started early is subject to double permit fees
- Re-inspections and partial inspections may incur additional fees
- Separate permits required for electrical, plumbing, and mechanical work

Permit Expiration

- Permits issued shall become invalid unless work authorized by such permit commences within 180 days after issuance, or if the work authorized under such permit is suspended or abandoned for a period of 180 days after the time work has commenced.
- Two Permit Extension may be applied for during the life of a permit.
    - A 30-day grace period will be allowed after the permit expiration date. During this time, permit holders may still apply for an extension.
        - After the 30-day grace period, full resubmittal will be required. This includes a new application, updated plans (if plans were approved on a past code cycle), and applicable fees.
    - Exception for Completed Rough-In and Framing Inspections. If all framing and rough-in inspections have been successfully completed prior to expiration the applicant may opt to continue inspections at a rate of $100.00 per inspection trip.

CHAFFEE COUNTY
DEVELOPMENT SERVICES DEPARTMENT
(719) 539-2124
bdepartment@chaffeecounty.org

Property address: _____

Chaffee County Commercial Energy Compliance Certificate This certificate is based on the 2021 International Energy Conservation Code (IECC). **This certificate is applicable to Commercial Buildings, commercial portions of mixed-use buildings and residential units greater than 3 stories**. This certificate is required to be submitted as part of the plan review package.

Regardless of compliance path chosen, plans are required to show the following:

- **Compliance path that matches this document** if using prescriptive method include what Additional Efficiency Requirements will be used to achieve credits per C406.
- **Address of Building**
- **Building Thermal envelope**: Provide all the exact locations of the building thermal envelope. Information shall be delineated on the plans, details, and section views.
- **Specific Insulation Requirements**: Provide all insulation R-Values, materials, and locations to be installed (Ducts, walls, ceilings, cantilever floors, floors over unconditioned spaces, crawlspace, slab on grade, basement walls, etc.) Specify cavity or continuous insulation.
- **Fenestration:** Provide all fenestration U factors for all windows, skylights, and doors. Provide u-factor calculations for any area weighted u-factors.
- **Air Leakage:** Provide details on how all areas listed in Section N1102.4 will be accomplished, including N1102.4.1.2, Testing. (Blower Door Test)
- **Lighting Equipment:** Provide interior and exterior lighting controls with lighting fixture schedule, wattage, and control narrative.
- **Location of Daylight zones**
- **Mechanical and service water heating systems** Equipment types, sizes, efficiencies, system controls. Include economizer descriptions as well as any Fan Motor horsepower and their system controls.
-

All paths outlined require the submittal of a Manual J, S and D at the time of plan/permit application submittal.
Design loads associated with heating, ventilation and air conditioning of the building shall be determined in accordance with ANSI/ASHRAE/ ACCA Standard 183 or by using an approved equivalent computational procedure using the design parameters specified in Chapter 3 of the Commercial provisions of the 2021 IECC.

- All Manual J submittals shall list the specific mechanical equipment to be used and should include A/C, if installed.
- All Manual J submittals shall match the building envelope compliance information regarding square footage of the building, U values, and R values, and shall represent the orientation of the building in a North, south, east, or west direction.
- Manual J submittals for radiant floor heating systems shall include a manifold layout summary showing tube size, length of tubing and tube loop spacing for each zone and each room.

- **Energy Efficiency Certificate required to be posted at final inspection. Certificate attached.**

Manual J Design Criteria

Elevation	Altitude correction factor	Coincident wet bulb	Indoor winter design relative humidity	Indoor winter design dry bulb temperature	Outdoor winter design dry bulb temperature	Heating temperature difference
7300	8,000 ft. – 0.75 9,000 ft. – 0.72 10,000 ft. – 0.69 12,000 ft. – 0.63	55° F	N/A	70° F	-10° F	80° F
Latitude	Daily Range	Summer design grains	Indoor summer design relative humidity	Indoor summer design dry bulb temperature	Outdoor summer design dry bulb temperature	Cooling temperature difference
38°	H	2 BTUH/Hr./SF or 0.5W/SF	45%	75° F	90° F	15° F

☐ ASHRAE 90.1-

ASHRAE 90.1- Requires compliance with ASHRAE 90.1

Prescriptive Method- Required compliance with IECC Sections C402-406 & 408

C402- Thermal Envelope Requirements

☐ C402.1.3- Insulation component R-Value-based Method

	All other Groups	Group R
Roofs		
Insulation entirely above deck	R-30ci	R-30ci
Metal Buildings	R-25 + R-11LS	R-30+R-11LS
Attic and other	R-49	R-49
Walls, above grade		
Mass	R-13.3ci	R-15.2ci
Metal Buildings	R-13+ R-14ci	R-13+ R-14ci
Metal Framed	R-13+ R-12.5ci	R-13+ R-12.5ci
Wood Framed and other	R-13 + R-7.5ci or R-20 + R-3.8ci	R-13 + R-7.5ci or R-20 + R-3.8ci
Walls, below grade		
Below-grade wall	R-10ci	R-15ci
Floors		
Mass	R-16.7ci	R-16.7ci
Joist/Framing		
Slab-on-grade floors		
Unheated slabs	R-20 for 24" below	R-20 for 48" below
Heated slabs	R-15 for 36" below + R-5 full slab	R-20 for 48" below +R-5 full slab

ci- Continuous insulation
LS- Liner System

☐ C402.1.4- Assembly U-factor, C-factor, or F-Factor-based Method

	All other Groups	Group R
Roofs		
Insulation entirely above deck	U-0.032	U-0.032
Metal Buildings	U-0.031	U-0.029
Attic and other	U-0.021	U-0.021
Walls, above grade		
Mass	U-0.080	U0.071
Metal Buildings	U-0.050	U-0.050
Metal Framed	U-0.049	U-0.049
Wood Framed and other	U-0.051	U-0.051
Walls, below grade		
Below-grade wall	C-0.092	C-0.063
Floors		
Mass	U-0.051	U-0.051
Joist/Framing	U-0.027	U-0.027
Slab-on-grade floors		
Unheated slabs	F-0.51	F-0.434
Heated slabs	F-0.62	F0.602
Opaque Doors		
Non-Swinging Doors	U-0.31	U-0.31
Swinging Doors	U-0.37	U-0.37
Garage Door <14% glazing	U-0.31	U-0.31

C403- Building Mechanical Systems
C404-Service Water Heating
C405-Electrical Power and Lighting Systems

C406- Additional Efficiency Requirements

- New buildings shall achieve a total of 10 credits from IECC Tables C406.1(1) through C406.1(5) where the table is selected based on the use group of the building and from credit calculations as specified in relevant subsections of section C406. Where a building contains multiple-use groups, credits for each use group shall be weighted average building credit. Credits from the tables or calculation shall be achieved where a building complies with one or more of the following:

1. More efficient HVAC performance win accordance with section C406.2
2. Reduced lighting power in accordance with Section C406.3
3. Enhanced lighting controls in accordance with Section C406.4
4. On-site supply of renewable energy in accordance with Section C406.5
5. Provisions of a dedicated outdoor air system for certain HVAC equipment in accordance with Section C406.6
6. High-efficiency service water heating in accordance with Section C406.7
7. Enhanced envelope performance in accordance with Section C406.8
8. Reduced air infiltration in accordance with Section C406.9
9. Where not required by section C405.12, include an energy monitoring system in accordance with Section C406.10.
10. Where not required by section C403.2.3, include a fault detection and diagnostic (FDD) system in accordance with Section C406.11.
11. Efficient kitchen equipment in accordance with Section C406.12

(10 credits required)

Occupancy_____		**Occupancy**_____	
Credit Section_____	**Number of Credits**_____	**Credit Section**_____	**Number of Credits**_____
Credit Section_____	**Number of Credits**_____	**Credit Section**_____	**Number of Credits**_____
Credit Section_____	**Number of Credits**_____	**Credit Section**_____	**Number of Credits**_____
Credit Section_____	**Number of Credits**_____	**Credit Section**_____	**Number of Credits**_____
Total Credits_____		**Total Credits**_____	

C408-Maintenance Information and System Commissioning

Code
Section

408.1.1 Building Operations/Maintenance	408.2.5.1 System balancing report
408.2 Mech & SHW completion req's	408.2.5.2 Final Commissioning Report
408.2.1 Commissioning Plan	408.3.1.1 Testing-Occupant Sensors
408.2.2.1 Air systems balancing	408.3.1.2 Testing – time-switch controls.
408.2.2.2 Hydronic system balancing	408.3.1.3 Testing- Daylight Responsive Controls
408.2.3.1 functional testing- equipment	408.3.2.1 Documentation- Drawings
408.2.3.2 Functional testing - controls	408.3.2.2 Documentation - Manuals
408.2.3.3 Functional Testing- Economizers	408.3.2.3 Documentation - Report

Thermal envelope certificate- A permanent thermal envelope certificate shall be completed by an approved party. Such a certificate shall be posted on a wall in the space where the space conditioning equipment is located, a utility room or other approved locations. If located on an electric panel, the certificate shall not cover or obstruct the visibility of the circuit directory label, service disconnect label or other required labels.
The Certificate shall include:

- **R values of insulation installed in or on ceilings, roofs walls, foundations, and slabs, basement walls crawlspace walls and floors and ducts outside conditioned spaces.**
- **U factors of fenestration.**
- **Results from any building envelope air leakage testing performed on the building.**
- **Where there is more than one value for any component of the building envelope, the certificate shall indicate the area weighted average value where available. If the area weighted average is not available, the certificate shall list each value that applies to 10% or more if the total component area.**

☐ **Total Building Performance-**

The Total Building Performance option requires compliance with IECC Section C407

The Performance Path method of compliance requires the submittal of energy compliance documents but has the additional task of onsite inspections to be performed by an approved agency and an Energy Compliance Certificate submitted prior to the Final Building Inspection. A proposed design that has an annual energy cost that is equal to or less than a standard referenced design. Compliance reports must utilize current versions of the software. Compliance documents should include the name of the individual completing the report and the version of the compliance software used.

Requirements for Total Building Performance

General
C402.5 Air Leakage-thermal envelope
Mechanical
C403.1.1 Calculation of heating and cooling loads
C403.1.2 Data Centers
C403.2 System Design
C403.3 Heating and colling equipment efficiencies.
C403.4, except C403.4.3, C403.4.4 and C403.4.5 Heating and cooling controls
C403.5.5 Economizer fault detection and diagnostics
C403.7, except C403.7.4.1 Ventilation and exhaust systems
C403.8, except C403.8.6 Fan and fan controls
C403.9 Large-diameter ceiling fans
C403.11, except C403.11.3 Refrigeration equipment performance
C403.12 Construction of HVAC system elements
C403.13 Mechanical systems located outside of the building thermal envelope.
C404 Service Water Heating
Electrical
C405, except C405.3 Electrical power and Lighting Systems
Compliance Reports
C407.3.1
Maintenance Information and System Commissioning
C408 Maintenance information and system commissioning

Required Testing

With the adoption of the 2021 International Building Code and the International Energy Conservation Code, will require blower door, duct, and ventilation testing.

These tests may be performed by third party companies or individuals who possess certification through either RESNET or Building Performance Institute (BPI). The certification must be current at the time of testing and reporting. A copy of a current certification must be submitted with the testing report to the Chaffee County Building Safety Department. All documentation may be submitted electronically to bdepartment@chaffeecounty.org.

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BUILDING SAFETY DEPARTMENT
(719) 539-2124
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Received Date: _____
Paid By: _____
Payment Type: _____

COMMERCIAL PERMIT APPLICATION

Permit Number_____

Project Information

Property Address:_____ **Parcel Number**:_____
Subdivision:_____ **Lot**:_____
Location: ☐ Unincorporated Chaffee County ☐ Salida ☐ Buena Vista ☐ Poncha Springs
Water Source: ☐ Well ☐ Central Water ☐ City Water ☐ Other_____
Sewer System: ☐ OWTS ☐ City Sanitation ☐ Other_____
Elevation of construction site:_____ **Building Height**:_____ **Area of Lot**:_____

Contact Information

Owner Name:_____ Phone:_____ Primary Contact ☐ Yes ☐ No
Email:_____ Mailing Address:_____
Contractor Name: _____ Phone: _____ Primary Contact ☐ Yes ☐ No
Email:_____
Engineer/Architect: :_____ Phone:_____ Primary Contact ☐ Yes ☐ No
Email:_____

Description or Work

Check one: ☐ New ☐ Addition ☐ Alteration ☐ Repair ☐ Change of Occupancy / Use
Use of Building (Occupancy Group) _____
Type of Construction: ☐ IA ☐ IB ☐ IIA ☐ IIB ☐ IIIA ☐ IIIB ☐ IV ☐ VB
Description of Work: _____

Project Details

Total Square Footage: First Floor_____ Second Floor_____ Basement_____
Covered Entries:_____ Deck/Patio:_____ Other_____
Type of Heating: _____
☐ Natural gas ☐ Propane ☐ Electric.

Zoning Office Use Only: **JURISDICTION:**_____ **ZONE:**_____
Minimum Setbacks per Zone Plat Front_____ Side_____ Rear_____
Setback, area, and height compliance ☐ Yes ☐ No Located inside of the 100-year floodplain ☐ Yes ☐ No
Use compliance or Special Use Permit ☐ Yes ☐ No
Subdivision Plat Requirements: **Eng. Fdn**. ☐ Yes ☐ No **Other**_____

School Fee in Lieu fee required? ☐ Yes ☐ No
☐ Single Family Attached Unit ($480.00) ☐ Detached ADU ($569.00) ☐ Single Family Dwelling ($569.00) ☐ Multi-Family Unit ($212.00)
Comments:_____

_____ _____
APPROVAL OF ZONING OFFICIAL DATE

BUILDING PERMIT FEE SCHEDULE Minimum fee of $110.00 includes plan review fee

Prices in table below are determined by the latest valuation data as provided by The International Code Council. The Building Valuation Data table provides the "average" construction costs per square feet which shall be used in determining permit fees. The Square Foot Construction Cost takes into account everything for site and foundation work to the roof structure and coverings but does not include the price of the land.

Example:

Commercial permit for a B-Business with a Square Footage of 2000 Sq. Ft. (Measured from exterior wall to exterior wall)
According to the chart provided by ICC for Building Valuation Data
(Classification B, Type of Construction VB) = 2,000 Sq. Ft. X$215.44 = $430,880.00 Valuation
Multiply the valuation by the modifier of .007 $430,880.00 x .007=$3016.16 (Building Permit) x 10%= $301.61 (Plan Review)
Total Due $3,317.77 (Building Permit + Plan Review Fee)

Square Foot Construction Costs [a, b, c]

Group (International Builiding Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	360.96	348.39	337.35	324.27	303.54	294.94	313.17	283.31	272.34
A-1 Assembly, theaters, without stage	331.90	319.33	308.29	295.21	274.24	265.63	284.12	254.01	243.04
A-2 Assembly, nightclubs	281.26	272.80	264.60	254.37	238.42	231.98	245.62	216.53	208.41
A-2 Assembly, restaurants, bars, banquet halls	280.26	271.80	262.60	253.37	236.42	230.98	244.62	214.53	207.41
A-3 Assembly, churches	335.11	322.54	311.50	298.42	277.94	269.33	287.32	257.71	246.74
A-3 Assembly, general, community halls, libraries, museum	278.93	266.35	254.32	242.24	220.51	212.90	231.14	200.28	190.31
A-4 Assembly, arenas	330.90	318.33	306.29	294.21	272.24	264.63	283.12	252.01	242.04
B Business	312.15	300.92	289.96	277.56	252.72	243.79	266.86	225.87	215.44
E Educational	298.97	288.31	278.58	266.87	247.78	235.15	257.69	216.87	209.85
F-1 Factory and industrial, moderate hazard	171.67	163.34	153.02	147.14	131.07	124.79	140.28	110.60	101.94
F-2 Factory and industrial, low hazard	170.67	162.34	153.02	146.14	131.07	123.79	139.28	110.60	100.94
H-1 High Hazard, explosives	160.14	151.81	142.49	135.61	120.87	113.59	128.75	100.40	
H234 High Hazard	160.14	151.81	142.49	135.61	120.87	113.59	128.75	100.40	90.74
H-5 HPM	312.15	300.92	289.96	277.56	252.72	243.79	266.86	225.87	215.44
I-1 Institutional, supervised environment	286.01	275.76	265.91	255.86	234.19	227.89	255.32	210.91	203.38
I-2 Institutional, hospitals	489.97	478.73	467.77	455.38	429.56		444.67	402.71	
I-2 Institutional, nursing homes	338.00	326.76	315.81	303.41	280.56		292.71	253.71	
I-3 Institutional, restrained	329.08	317.84	306.89	294.49	272.63	262.70	283.79	266.32	233.35
I-4 Institutional, day care facilities	286.01	275.76	265.91	255.86	243.19	227.89	255.32	210.91	203.38
M Mercantile	209.97	201.51	192.31	183.08	166.72	161.29	174.33	144.83	137.71
R-1 Residential, hotels	289.33	279.08	269.24	259.18	237.00	230.71	258.56	213.72	206.19
R-2 Residential, multiple family	241.56	231.31	221.47	211.41	190.52	184.22	210.88	167.24	159.71
R-3 Residential, one- and two-family	226.80	220.77	215.47	210.87	203.82	196.56	215.12	189.52	177.63
R-4 Residential, care/assisted living facilities	286.01	275.76	265.91	255.86	234.19	227.89	255.32	210.91	203.38
S-1 Storage, moderate hazard	159.14	150.81	140.49	134.61	118.87	112.59	127.75	98.40	89.74
S-2 Storage, low hazard	158.14	149.81	140.49	133.61	118.87	111.59	126.75	98.40	88.74
U Utility, miscellaneous	126.44	119.24	110.43	105.97	94.40	88.43	100.90	75.13	71.79

a. Private Garages use Utility, miscellaneous
b. For shell only buildings deduct 20 percent
c. N.P. = not permitted
d. Unfinished basements (Group R-3) = $31.50 per sq. ft.

Total Valuation_____ X.007= _____ = **Building Permit Fee**

Building Permit Fee x.10= _____ =**Plan Review Fee**

Building Permit Fee + Plan Review Fee= Total due to Chaffee County=_____

NOTICE

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local Law regulating construction or the performance of construction.

_____ _____

Date Signature of Applicant Digital Signature required for Electronic Submittal

(Office Use Only)
Code Year_____ Building Use Classifications_____Type of Construction_____ Occupant Load_____

_____ _____

Date Issued Approved: Chaffee County Building Department

Chaffee County Fire Protection District

499 Antero Circle, Buena Vista, CO 81211 • Telephone: 719-395-6545

Date Issued: _____
Date Due: _____

Developer/Builder Information			
Name of Developer, Builder, or Owner		**Address:**	
Telephone:		**Email:**	

Contact Person	
Name:	**Title:**
Telephone:	**Cell Phone:**
Email Address:	

Development Information			
Name of Development:		**Location (Address(es), Parcel Number(s) or Cross Streets)**	
Number of Residential Units		**Square Footage of Non-Residential Units**	
Single Units		**Commercial/Retail**	
2+ Units		**Industrial/Warehouse**	

Impact Fee Owed
(See Attached Impact Fees Schedule to Determine Amount Owed)

☐ **Impact Fee owed in the amount of $_____.**

☐ **No Impact Fee Owed. Describe in detail the reason an Impact Fee is not owed (use additional pages if necessary): _____**

_____

_____

☐ **In-Kind Contribution Requested. Describe in detail the proposed in-kind contribution (attach additional information if necessary) and the value of the proposed in-kind contribution. Attach documentation supporting the value of the proposed in-kind contribution, such as an appraisal, bill of sale, etc.: _____**

_____

_____

INSTRUCTIONS: You must mail or hand deliver this completed and signed form and your payment to Chaffee County Fire Protection District's administrative offices at 499 Antero Circle, Buena Vista, CO 81211 within thirty (30) days of the date this form was issued to you. Payment must be made by certified or cashier check that is made out to "Chaffee County Fire Protection District." If you fail to return this completed and signed Form within the 30-days period, the District has the statutory authority to place a lien on the property for which the building permit was issued. The District's lien will have priority over all other liens, except a tax lien.

I warrant and represent that I have full power and authority to sign this form on behalf of the developer/builder

Name: _____ Title: _____ Date:_____

Intentionally left blank

Application for a Construction Review

Authority Having Jurisdiction: Chaffee County Fire Protection District. ☐
South Arkansas Fire Protection District. ☐

DATE_____

BUILDING OWNER NAME_____

BUILDING LOCATION_____

GENERAL CONTRACTOR NAME, CONTACT, AND MAILING INFO _____

_____

_____

Occupancy Class_____ Construction Type_____ Total sq. ft._____

Note: The Fire District having jurisdiction reserves the right to inspect the project during the construction process and prior to occupancy and to impose a fee for said inspection(s)as adopted by the Fire District.

- Plan Review fee due upon application submittal.
- Water source test fee will be billed after test is performed. Payment must be received prior to water source acceptance.

APPLICANT SIGNATURE_____

To view the Chaffee County Fire Protection District fee schedule, please visit:
https://www.chaffeecountyfire.org/prevention/pages/plan-reviews

Building Dept. Use: