



CHAFFEE COUNTY
BUILDING SAFETY DEPARTMENT
(719) 539-2124
bdepartment@chaffeecounty.org

Building Permit Submittal Requirements

Adopted Codes

- 2023 National Electric Code
- 2021 International Residential Code
- 2021 International Building Code
- 2021 International Fire Code
- 2021 International Plumbing Code
- 2021 International Mechanical Code
- 2021 International Fuel Gas Code
- 2021 International Energy Conservation Code
- 2021 International Existing Building Code
- 2017 ICC A117.1 Accessible and Usable Buildings and Facilities
- 2017 OWTS Regulations
- 2025 Colorado Wildfire Resiliency Code, with local amendments

Design Criteria

- Ground Snow Load – Site Specific, See Snow Load Map
- Wind Speed - 115 mph Vult.
- Seismic Design Category – C
- Frost Depth-
 - Up to 8,000 Feet elevation above sea level 24 inches below finished grade
 - 8,001-10,000 Feet elevations above sea level 30 inches below finished grade
 - Above 10,000 Feet above sea level 36 inches below finished grade
- Winter Design Temp -10° F

Required Forms & Documents

- ☐ Completed Zoning Permit
- ☐ Confirmation of Coordination Letter from Electric Utility Company (New Construction Only)
- ☐ Copy of Deed (if property has been owned less than 6 months)
- ☐ Septic System Application & Engineering (if applicable)
- ☐ Elevation Certificate (if property is located in a Floodplain)
- ☐ Completed Fire Application, Commercial Projects located in Unincorporated Chaffee County Only
- ☐ Verification of payment for Chaffee County Fire Impact Fee, application attached (required prior to CO, New Construction Only)
- ☐ Geotechnical Report (if applicable, see below)
 - Lots with a slope exceeding 20%, also require a slope stability study
 - All Commercial Projects involving excavation
 - Required when indicated by the engineer of record or plat
- ☐ Copy of Well Permit



Building Permit Submittal Requirements

Plan Submittal Requirements

- One complete electronic plan set
- No hand-drawn plans accepted
- Building address must appear on all plan sheets

Engineering is required for:

- Commercial projects
- Log homes
- Snow loads over 70 psf
- Any designs outside the provision of the I-codes project are being reviewed under.
- Exterior bearing walls over 10 feet
- Interior non-bearing 2x4 walls over 14 feet or 2x6 walls over 20 feet.

Site Plan

- Property lines
- North arrow
- Existing and proposed buildings
- Existing and proposed well locations
- Existing and proposed septic locations
- Ditches, streams, rivers, lakes, and drainage
- Slopes
- Flood zones
- Existing and proposed overhead and underground utilities (Call 811)

Structural & Architectural Plans

- Colorado Licensed Architect or Engineer required where applicable
- Plans must include seal, signature, and date
- Plan size: 11" x 17" minimum – 24" x 36" maximum
- Design criteria must be listed (codes, use, snow & wind loads)
- Drawn to scale (minimum 1/4" = 1')

Floor Plans

- Dimensioned plans for each floor shall be provided
- All rooms shall be labeled
- All window and door locations shall be designated

Floor Framing Plans

- Column sizes and locations
- Joist size, spacing, manufacturer, and series
- Beam and header sizes
- Stair and floor opening framing
- Deck framing details
- Hanger specifications

Roof Framing Plans

- Rafter, ceiling joist, ridge beam sizes and spacing
- Minimum roof design snow load: 35 psf
- Truss spacing and layout

Elevations

- Elevations shall include views of all sides of the building
- Height measured from finished grade to highest roof point



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Building Permit Submittal Requirements

Sections, Details & Schedules

- Footing and foundation sections with reinforcement
- Wall assemblies and stud spacing
- Insulation R-values, cavity and continuous. Sections shall show completed thermal envelope.
- Roof underlayment and roofing materials
- Exterior finishes, including all ignition-resistant construction methods per IWUIC
- Provide IWUIC approved material details for roof, eaves, vents, glazing, gutters, and projections
- Window and door schedules

MEP Plans (Commercial Projects)

- Mechanical, Electrical, and Plumbing plans required for commercial buildings with occupant load over **10**
- **COMcheck** required for Electrical and Mechanical

Energy Code (IECC) Submittal Requirements

Residential

- IECC Compliance Certificate
- Thermal envelope locations
- Insulation R-values and materials
- Fenestration U-factors
- Manual J, S, and D calculations
- Mechanical and water heating equipment details
- Duct sealing and insulation
- Air sealing details
- Blower door testing details
- Mechanical ventilation documentation

Commercial

- IECC Compliance Certificate
- Thermal envelope locations
- Insulation R-values and materials
- Fenestration U-factors
- Mechanical system design criteria
- Manual J, S, and D calculations
- Equipment efficiencies
- Economizer description
- Lighting fixture schedule and controls
- Daylight zone locations
- Air barrier and sealing details
- Additional energy efficiency option (if applicable)

Solar Ready & Model Code Requirements

Residential

- Solar-ready zone and shading
- Roof structural load documentation
- Conduit pathways
- Electrical service reserved space
- EV-ready space identification

Commercial

- Solar-ready zone location and size
- Roof structural load documentation
- Conduit pathways
- EV-capable, EV-ready, and EVSE space counts and locations
- Conduit routing and termination points
- Condensate drainage locations



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Building Permit Submittal Requirements

Electronic Submittal Requirements

- All documents completed
- Contact person listed (email and phone)
- PDF format or Dropbox link
- Files must be **unlocked**
- Plans sent directly from Architect/Engineer of Record
- Electronic stamps and signature required

Submit to: **bdepartment@chaffeecounty.org**

If your project is within a municipality, you are responsible for coordinating submittal with that jurisdiction.

Important Notices

- No work may begin prior to permit issuance
- Work started early is subject to double permit fees
- Re-inspections and partial inspections may incur additional fees
- **Separate permits required for electrical, plumbing, and mechanical work**

Permit Expiration

- Permits issued shall become invalid unless work authorized by such permit commences within 180 days after issuance, or if the work authorized under such permit is suspended or abandoned for a period of 180 days after the time work has commenced.
- Two Permit Extension may be applied for during the life of a permit.
 - A 30-day grace period will be allowed after the permit expiration date. During this time, permit holders may still apply for an extension.
 - After the 30-day grace period, full resubmittal will be required. This includes a new application, updated plans (if plans were approved on a past code cycle), and applicable fees.
 - Exception for Completed Rough-In and Framing Inspections. If all framing and rough-in inspections have been successfully completed prior to expiration the applicant may opt to continue inspections at a rate of \$100.00 per inspection trip.



Chaffee County Commercial Energy Compliance Certificate This certificate is based on the 2021 International Energy Conservation Code (IECC). **This certificate is applicable to Commercial Buildings, commercial portions of mixed-use buildings and residential units greater than 3 stories.** This certificate is required to be submitted as part of the plan review package.

Regardless of compliance path chosen, plans are required to show the following:

- **Compliance path that matches this document** if using prescriptive method include what Additional Efficiency Requirements will be used to achieve credits per C406.
- **Address of Building**
- **Building Thermal envelope**: Provide all the exact locations of the building thermal envelope. Information shall be delineated on the plans, details, and section views.
- **Specific Insulation Requirements**: Provide all insulation R-Values, materials, and locations to be installed (Ducts, walls, ceilings, cantilever floors, floors over unconditioned spaces, crawlspace, slab on grade, basement walls, etc.) Specify cavity or continuous insulation.
- **Fenestration**: Provide all fenestration U factors for all windows, skylights, and doors. Provide u-factor calculations for any area weighted u-factors.
- **Air Leakage**: Provide details on how all areas listed in Section N1102.4 will be accomplished, including N1102.4.1.2, Testing. (Blower Door Test)
- **Lighting Equipment**: Provide interior and exterior lighting controls with lighting fixture schedule, wattage, and control narrative.
- **Location of Daylight zones**
- **Mechanical and service water heating systems** Equipment types, sizes, efficiencies, system controls. Include economizer descriptions as well as any Fan Motor horsepower and their system controls.
-

All paths outlined require the submittal of a Manual J, S and D at the time of plan/permit application submittal.

Design loads associated with heating, ventilation and air conditioning of the building shall be determined in accordance with ANSI/ASHRAE/ ACCA Standard 183 or by using an approved equivalent computational procedure using the design parameters specified in Chapter 3 of the Commercial provisions of the 2021 IECC.

- All Manual J submittals shall list the specific mechanical equipment to be used and should include A/C, if installed.
- All Manual J submittals shall match the building envelope compliance information regarding square footage of the building, U values, and R values, and shall represent the orientation of the building in a North, south, east, or west direction.
- Manual J submittals for radiant floor heating systems shall include a manifold layout summary showing tube size, length of tubing and tube loop spacing for each zone and each room.
- **Energy Efficiency Certificate required to be posted at final inspection. Certificate attached.**

Manual J Design Criteria

Elevation	Altitude correction factor	Coincident wet bulb	Indoor winter design relative humidity	Indoor winter design dry bulb temperature	Outdoor winter design dry bulb temperature	Heating temperature difference
7300	8,000 ft. – 0.75 9,000 ft. – 0.72 10,000 ft. – 0.69 12,000 ft. – 0.63	55° F	N/A	70° F	-10° F	80° F
Latitude	Daily Range	Summer design grains	Indoor summer design relative humidity	Indoor summer design dry bulb temperature	Outdoor summer design dry bulb temperature	Cooling temperature difference
38°	H	2 BTUH/Hr./SF or 0.5W/SF	45%	75° F	90° F	15° F

ASHRAE 90.1- Requires compliance with ASHRAE 90.1

Prescriptive Method- Required compliance with IECC Sections C402-406 & 408

C402- Thermal Envelope Requirements

☐ **C402.1.3- Insulation component R-Value-based Method**

	All other Groups	Group R
Roofs		
Insulation entirely above deck	R-30ci	R-30ci
Metal Buildings	R-25 + R-11LS	R-30+R-11LS
Attic and other	R-49	R-49
Walls, above grade		
Mass	R-13.3ci	R-15.2ci
Metal Buildings	R-13+ R-14ci	R-13+ R-14ci
Metal Framed	R-13+ R-12.5ci	R-13+ R-12.5ci
Wood Framed and other	R-13 + R-7.5ci or R-20 + R-3.8ci	R-13 + R-7.5ci or R-20 + R-3.8ci
Walls, below grade		
Below-grade wall	R-10ci	R-15ci
Floors		
Mass	R-16.7ci	R-16.7ci
Joist/Framing		
Slab-on-grade floors		
Unheated slabs	R-20 for 24" below	R-20 for 48" below
Heated slabs	R-15 for 36" below + R-5 full slab	R-20 for 48" below +R-5 full slab

ci- Continuous insulation

LS- Liner System

☐ **C402.1.4- Assembly U-factor, C-factor, or F-Factor-based Method**

	All other Groups	Group R
Roofs		
Insulation entirely above deck	U-0.032	U-0.032
Metal Buildings	U-0.031	U-0.029
Attic and other	U-0.021	U-0.021
Walls, above grade		
Mass	U-0.080	U0.071
Metal Buildings	U-0.050	U-0.050
Metal Framed	U-0.049	U-0.049
Wood Framed and other	U-0.051	U-0.051
Walls, below grade		
Below-grade wall	C-0.092	C-0.063
Floors		
Mass	U-0.051	U-0.051
Joist/Framing	U-0.027	U-0.027
Slab-on-grade floors		
Unheated slabs	F-0.51	F-0.434
Heated slabs	F-0.62	F0.602
Opaque Doors		
Non-Swinging Doors	U-0.31	U-0.31
Swinging Doors	U-0.37	U-0.37
Garage Door <14% glazing	U-0.31	U-0.31

C403- Building Mechanical Systems
C404-Service Water Heating
C405-Electrical Power and Lighting Systems

C406- Additional Efficiency Requirements

- New buildings shall achieve a total of 10 credits from IECC Tables C406.1(1) through C406.1(5) where the table is selected based on the use group of the building and from credit calculations as specified in relevant subsections of section C406. Where a building contains multiple-use groups, credits for each use group shall be weighted average building credit. Credits from the tables or calculation shall be achieved where a building complies with one or more of the following:
 1. More efficient HVAC performance in accordance with section C406.2
 2. Reduced lighting power in accordance with Section C406.3
 3. Enhanced lighting controls in accordance with Section C406.4
 4. On-site supply of renewable energy in accordance with Section C406.5
 5. Provisions of a dedicated outdoor air system for certain HVAC equipment in accordance with Section C406.6
 6. High-efficiency service water heating in accordance with Section C406.7
 7. Enhanced envelope performance in accordance with Section C406.8
 8. Reduced air infiltration in accordance with Section C406.9
 9. Where not required by section C405.12, include an energy monitoring system in accordance with Section C406.10.
 10. Where not required by section C403.2.3, include a fault detection and diagnostic (FDD) system in accordance with Section C406.11.
 11. Efficient kitchen equipment in accordance with Section C406.12

(10 credits required)

Occupancy _____		Occupancy _____	
Credit Section _____	Number of Credits _____	Credit Section _____	Number of Credits _____
Credit Section _____	Number of Credits _____	Credit Section _____	Number of Credits _____
Credit Section _____	Number of Credits _____	Credit Section _____	Number of Credits _____
Credit Section _____	Number of Credits _____	Credit Section _____	Number of Credits _____
Total Credits _____		Total Credits _____	

C408-Maintenance Information and System Commissioning

Code

Section

408.1.1 Building Operations/Maintenance	408.2.5.1 System balancing report
408.2 Mech & SHW completion req's	408.2.5.2 Final Commissioning Report
408.2.1 Commissioning Plan	408.3.1.1 Testing-Occupant Sensors
408.2.2.1 Air systems balancing	408.3.1.2 Testing – time-switch controls.
408.2.2.2 Hydronic system balancing	408.3.1.3 Testing- Daylight Responsive Controls
408.2.3.1 functional testing- equipment	408.3.2.1 Documentation- Drawings
408.2.3.2 Functional testing - controls	408.3.2.2 Documentation - Manuals
408.2.3.3 Functional Testing- Economizers	408.3.2.3 Documentation - Report

Thermal envelope certificate- A permanent thermal envelope certificate shall be completed by an approved party. Such a certificate shall be posted on a wall in the space where the space conditioning equipment is located, a utility room or other approved locations. If located on an electric panel, the certificate shall not cover or obstruct the visibility of the circuit directory label, service disconnect label or other required labels.

The Certificate shall include:

- R values of insulation installed in or on ceilings, roofs walls, foundations, and slabs, basement walls crawlspace walls and floors and ducts outside conditioned spaces.
- U factors of fenestration.
- Results from any building envelope air leakage testing performed on the building.
- Where there is more than one value for any component of the building envelope, the certificate shall indicate the area weighted average value where available. If the area weighted average is not available, the certificate shall list each value that applies to 10% or more of the total component area.

■ Total Building Performance-

The Total Building Performance option requires compliance with IECC Section C407

The Performance Path method of compliance requires the submittal of energy compliance documents but has the additional task of onsite inspections to be performed by an approved agency and an Energy Compliance Certificate submitted prior to the Final Building Inspection. A proposed design that has an annual energy cost that is equal to or less than a standard referenced design. Compliance reports must utilize current versions of the software. Compliance documents should include the name of the individual completing the report and the version of the compliance software used.

Requirements for Total Building Performance

General

C402.5 Air Leakage-thermal envelope

Mechanical

C403.1.1 Calculation of heating and cooling loads

C403.1.2 Data Centers

C403.2 System Design

C403.3 Heating and cooling equipment efficiencies.

C403.4, except C403.4.3, C403.4.4 and C403.4.5 Heating and cooling controls

C403.5.5 Economizer fault detection and diagnostics

C403.7, except C403.7.4.1 Ventilation and exhaust systems

C403.8, except C403.8.6 Fan and fan controls

C403.9 Large-diameter ceiling fans

C403.11, except C403.11.3 Refrigeration equipment performance

C403.12 Construction of HVAC system elements

C403.13 Mechanical systems located outside of the building thermal envelope.

C404 Service Water Heating

Electrical

C405, except C405.3 Electrical power and Lighting Systems

Compliance Reports

C407.3.1

Maintenance Information and System Commissioning

C408 Maintenance information and system commissioning

Required Testing

With the adoption of the 2021 International Building Code and the International Energy Conservation Code, will require blower door, duct, and ventilation testing.

These tests may be performed by third party companies or individuals who possess certification through either RESNET or Building Performance Institute (BPI). The certification must be current at the time of testing and reporting. A copy of a current certification must be submitted with the testing report to the Chaffee County Building Safety Department. All documentation may be submitted electronically to bdepartment@chaffeecounty.org.



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(719) 539-2124
bdepartment@chaffeecounty.org

Received Date: _____
Paid By: _____
Payment Type: _____

COMMERCIAL PERMIT APPLICATION

Permit Number _____

Project Information

Property Address: _____ **Parcel Number:** _____
Subdivision: _____ **Lot:** _____
Location: ☐ Unincorporated Chaffee County ☐ Salida ☐ Buena Vista ☐ Poncha Springs
Water Source: ☐ Well ☐ Central Water ☐ City Water ☐ Other _____
Sewer System: ☐ OWTS ☐ City Sanitation ☐ Other _____
Elevation of construction site: _____ **Building Height:** _____ **Area of Lot:** _____

Contact Information

Owner Name: _____ **Phone:** _____ **Primary Contact** ☐ Yes ☐ No
Email: _____ **Mailing Address:** _____
Contractor Name: _____ **Phone:** _____ **Primary Contact** ☐ Yes ☐ No
Email: _____
Engineer/Architect: _____ **Phone:** _____ **Primary Contact** ☐ Yes ☐ No
Email: _____

Description or Work

Check one: ☐ New ☐ Addition ☐ Alteration ☐ Repair ☐ Change of Occupancy / Use
Use of Building (Occupancy Group) _____
Type of Construction: ☐ IA ☐ IB ☐ IIA ☐ IIB ☐ IIIA ☐ IIIB ☐ IV ☐ VB
Description of Work: _____

Project Details

Total Square Footage: First Floor _____ Second Floor _____ Basement _____
Covered Entries: _____ **Deck/Patio:** _____ **Other:** _____
Type of Heating: _____
☐ Natural gas ☐ Propane ☐ Electric.

Zoning Office Use Only:

JURISDICTION: _____ **ZONE:** _____

Minimum Setbacks per Zone Plat

Front _____ Side _____ Rear _____

Setback, area, and height compliance ☐ Yes ☐ No

Located inside of the 100-year floodplain ☐ Yes ☐ No

Use compliance or Special Use Permit ☐ Yes ☐ No

Subdivision Plat Requirements: **Eng. Fdn.** ☐ Yes ☐ No

Other _____

School Fee in Lieu fee required? ☐ Yes ☐ No

☐ Single Family (\$480.00) ☐ Detached ADU (\$569.00) ☐ Single Family Dwelling (\$569.00) ☐ Multi-Family Unit (\$212.00)

Attached Unit

Comments: _____

APPROVAL OF ZONING OFFICIAL

DATE

BUILDING PERMIT FEE SCHEDULE Minimum fee of \$110.00 includes plan review fee

Prices in table below are determined by the latest valuation data as provided by The International Code Council. The Building Valuation Data table provides the "average" construction costs per square feet which shall be used in determining permit fees. The Square Foot Construction Cost takes into account everything for site and foundation work to the roof structure and coverings but does not include the price of the land.

Example:

Commercial permit for a B-Business with a Square Footage of 2000 Sq. Ft. (Measured from exterior wall to exterior wall)

According to the chart provided by ICC for Building Valuation Data

(Classification B, Type of Construction VB) = 2,000 Sq. Ft. X \$164.34 = \$328680.00 Valuation

Multiply the valuation by the modifier of .007 \$32860.00 x .007 = \$2,300.76 (Building Permit) X10%=\$230.07 (Plan Review)

Total Due \$2,530.83 (Building Permit+ Plan Review Fee)

Square Foot Construction Costs ^{a, b, c}

Group (2024 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	357.33	344.89	333.96	321.01	300.49	291.98	310.03	280.47	269.61
A-1 Assembly, theaters, without stage	328.57	316.12	305.20	292.25	271.49	262.97	281.27	251.46	240.61
A-2 Assembly, nightclubs	277.44	269.30	260.84	250.89	234.99	228.61	242.28	213.69	205.58
A-2 Assembly, restaurants, bars, banquet halls	276.44	268.30	258.84	249.89	232.99	227.61	241.28	211.69	204.58
A-3 Assembly, churches	331.74	319.29	308.36	295.42	275.14	266.62	284.43	255.12	244.26
A-3 Assembly, general, community halls, libraries, museums	276.12	263.67	251.75	239.80	218.28	210.76	228.82	198.26	188.40
A-4 Assembly, arenas	327.57	315.12	303.20	291.25	269.49	261.97	280.27	249.46	239.61
B Business	309.01	297.89	287.04	274.77	250.17	241.34	264.17	223.59	213.27
E Educational	296.02	285.47	275.84	264.24	245.34	232.84	255.15	214.74	207.79
F-1 Factory and industrial, moderate hazard	169.11	160.95	150.84	145.13	129.25	122.95	138.37	107.18	99.77
F-2 Factory and industrial, low hazard	168.11	159.95	150.84	144.13	129.25	121.95	137.37	107.18	98.77
H-1 High Hazard, explosives	157.75	149.59	140.48	133.77	119.20	111.90	127.00	97.13	0.00
H234 High Hazard	157.75	149.59	140.48	133.77	119.20	111.90	127.00	97.13	88.73
H-5 HPM	309.01	297.89	287.04	274.77	250.17	241.34	264.17	223.59	213.27
I-1 Institutional, supervised environment	283.25	273.10	263.35	253.39	231.93	225.70	252.86	208.88	201.43
I-2 Institutional, hospitals	485.04	473.91	463.07	450.80	425.24	0.00	440.20	398.66	0.00
I-2 Institutional, nursing homes	334.61	323.48	312.64	300.37	277.75	0.00	289.77	251.17	0.00
I-3 Institutional, restrained	325.77	314.64	303.80	291.53	269.89	260.06	280.93	263.64	230.99
I-4 Institutional, day care facilities	283.25	273.10	263.35	253.39	231.93	225.70	252.86	208.88	201.43
M Mercantile	207.08	198.94	189.48	180.53	164.30	158.91	171.92	143.00	135.89
R-1 Residential, hotels	286.53	276.38	266.63	256.68	234.71	228.48	256.15	211.66	204.20
R-2 Residential, multiple family	239.24	229.09	219.34	209.38	188.69	182.45	208.85	165.63	158.18
R-3 Residential, one- and two-family	224.62	218.65	213.40	208.84	201.86	194.67	213.06	187.70	175.92
R-4 Residential, care/assisted living facilities	283.25	273.10	263.35	253.39	231.93	225.70	252.86	208.88	201.43
S-1 Storage, moderate hazard	156.75	148.59	138.48	132.77	117.20	110.90	126.00	95.13	87.73
S-2 Storage, low hazard	155.75	147.59	138.48	131.77	117.20	109.90	125.00	95.13	86.73
U Utility, miscellaneous	125.18	118.05	109.33	104.91	93.46	87.55	99.89	74.38	71.07

- a. Private Garages use Utility, miscellaneous
- b. For shell only buildings deduct 20 percent
- c. N.P. = not permitted
- d. Unfinished basements (Group R-3) = \$31.50 per sq. ft.

Total Valuation _____	X.007=	= Building Permit Fee
Building Permit Fee _____	x.10=	=Plan Review Fee
Building Permit Fee + Plan Review Fee= Total due to Chaffee County=_____		

NOTICE

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local Law regulating construction or the performance of construction.

Date	Signature of Applicant Digital Signature required for Electronic Submittal
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(Office Use Only)
 Code Year _____ Building Use Classifications _____ Type of Construction _____ Occupant Load _____

Date Issued	Approved: Chaffee County Building Department
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Chaffee County Fire Protection District

719-395-6545
499 Antero Circle
Buena Vista, Colorado 81211

IMPACT FEE FORM AND FEE RATES

Date Issued: _____

Date Due: _____

Developer/Builder Information			
Name of Developer, Builder, or Owner		Address:	
Telephone:		Email:	
Contact Person			
Name:		Title:	
Telephone:		Cell Phone:	
Email Address:			
Development Information			
Name of Development:		Location (Address(es), Parcel Number(s) or Cross Streets)	
Number of Residential Units		Square Footage of Non-Residential Units	
Single Units		Commercial/Retail	
2+ Units		Industrial/Warehouse	
Impact Fee Owed (See Attached Impact Fees Schedule to Determine Amount Owed)			
☐ Impact Fee owed in the amount of \$ _____.			
☐ No Impact Fee Owed. Describe in detail the reason an Impact Fee is not owed (use additional pages if necessary): _____ _____ _____			
☐ In-Kind Contribution Requested. Describe in detail the proposed in-kind contribution (attach additional information if necessary) and the value of the proposed in-kind contribution. Attach documentation supporting the value of the proposed in-kind contribution, such as an appraisal, bill of sale, etc.: _____ _____ _____			

INSTRUCTIONS: You must mail or hand deliver this completed and signed form and your payment to Chaffee County Fire Protection District's administrative offices at 499 Antero Circle, Buena Vista, CO 81211 within thirty (30) days of the date this form was issued to you. Payment must be made by certified or cashier check that is made out to "Chaffee County Fire Protection District." If you fail to return this completed and signed Form within the 30-days period, the District has the statutory authority to place a lien on the property for which the building permit was issued. The District's lien will have priority over all other liens, except a tax lien.

I warrant and represent that I have full power and authority to sign this form on behalf of the developer/builder

Name: _____ Title: _____ Date: _____

Development Type	Impact Fee
Residential	
Single family residential	
Dwellings up to 1,200 SF	\$1,911 per dwelling unit
Dwellings 1,200 to 2,399 SF	\$3,645 per dwelling unit
Dwellings 2,400 to 3,599 SF	\$5,917 per dwelling unit
Dwellings 3,600+ SF	\$9,099 per dwelling unit
Multifamily residential	\$2,926 per dwelling unit
Non-residential	
Retail & Commercial	\$2.75 per square foot
Office	\$3.73 per square foot
Public & Institutional	\$2.64 per square foot
Industrial & Manufacturing	\$2.00 per square foot
Warehouse & Storage	\$0.44 per square foot

NOTES:

1. No individual landowner is required to provide a site-specific dedication or improvement to meet the same need for capital facilities for which a District Impact Fee is imposed pursuant to this schedule; however, the District and the developer/builder may mutually determine whether the developer/builder will make an "in-kind" contribution in lieu of paying all or a portion of the District Impact Fee owed.

2. [Pursuant to the authority granted it by C.R.S. § 32-1-1002(1)(d.5)(IX), the District's Board of Directors have waived the District Impact Fee for development of low- or moderate-income housing and affordable employee housing. The Board established the following definitions for such housing:

a. "Low-income" means at or below eighty percent (80%) of the area median income ("**AIM**") within the County or other statistical area where the project is located, as reported by the U.S. Department of Housing and Urban Development ("**HUD**") at the time the developer/builder of a low-income housing project applies for a development permit or a similar permit.

b. "Moderate-income" means more than eighty percent (80%) but at or below one hundred fifteen percent (115%) of the AMI, as reported by HUD at the time the developer/builder of a moderate-income housing project applies for a development permit.

c. "Affordable employee housing" means housing for working households that derive at least seventy percent (70%) of their household income from gainful employment in the County and meet the requirements for "affordable housing" established by HUD at the time the developer/builder of an affordable employee housing project applies for a development permit or a similar permit.]



Application for a Construction Review



Authority Having Jurisdiction: Chaffee County Fire Protection District. ☐
South Arkansas Fire Protection District. ☐

DATE_____

BUILDING OWNER NAME_____

BUILDING LOCATION_____

GENERAL CONTRACTOR NAME, CONTACT, AND MAILING INFO _____

Occupancy Class_____ Construction Type_____ Total sq. ft._____

Note: The Fire District having jurisdiction reserves the right to inspect the project during the construction process and prior to occupancy and to impose a fee for said inspection(s) as adopted by the Fire District.

- Plan Review fee due upon application submittal.
- Water source test fee will be billed after test is performed. Payment must be received prior to water source acceptance.

APPLICANT SIGNATURE_____

To view the Chaffee County Fire Protection District fee schedule, please visit:
<https://www.chaffeecountyfire.org/prevention/pages/plan-reviews>

Building Dept. Use: