This redline version of this ordinance is substantively the same as the draft that was previously provided in cleaner format.

ORDINANCE NO.

AN ORDINANCE REPEALING AND REPLACING TITLE 15 OF THE CASPER MUNICIPAL CODE TO UPDATE BUILDING AND CONSTRUCTION REGULATIONS; ADOPTING CURRENT MODEL CODES AND LOCAL AMENDMENTS.

WHEREAS, pursuant to Wyo. Stat. § 15-1-103(a)(xiii) and (xli), the Governing Body of the City of Casper is authorized to enact ordinances necessary to protect the public health, safety, and welfare and to exercise its municipal powers; and,

WHEREAS, the City has adopted building and construction regulations codified in Title 15 of the Casper Municipal Code; and,

WHEREAS, the International Code Council and National Fire Protection Association periodically publish updated model codes reflecting advances in construction practices, technology, and life-safety standards; and,

WHEREAS, the City has reviewed Title 15 and determined that revisions are necessary to clarify provisions, improve organization and administration, update code references, and align local regulations with current nationally recognized construction standards; and,

WHEREAS, the City further finds that certain local amendments are necessary to address community-specific construction practices, infrastructure, and enforcement needs; and,

WHEREAS, the Governing Body of the City of Casper finds that adoption of the revised Title 15 will promote consistent code administration and advance the public health, safety, and welfare of the citizens of Casper.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that Title 15 of the Casper Municipal Code is hereby repealed and replaced and shall be codified as set forth below:

Title 15 BUILDINGS AND CONSTRUCTION

Chapter 15.01 INTERNATIONAL BUILDING CODE[1]

15.01.010 Short title.

The code adopted by the ordinance from which this chapter is derived shall be known as the building code of the city.

(Ord. No. 17-24, 8-20-2024)

15.01.020 Document adopted by reference—Applicability.

There is adopted by the city for the purpose of prescribing regulations for minimum standards, to safeguard life, health, property and public welfare that certain suggested code known as the International Building Code, 2024 Edition, and except such portions as are hereinafter modified, deleted or amended by this chapter, not less than three copies of which have been and are now filed in the office of the community development director, and the same are adopted and incorporated as fully as if set out at length herein and from the date on which the ordinance from which this chapter is derived shall take effect the provisions thereof shall be controlling within the limits of the city.

(Ord. No. 17-24, 8-20-2024)

15.01.030 Building permit issuance.

A. No building permits shall be issued for a building on any unplatted property in the city except upon written application with complete plans showing in detail all proper approaches to streets, alleys and upon deeding such streets and alleys and approaches to the city, and, after acceptance of streets and alleys and approaches, by vote of the city council.

B. No building permit will be issued except when a site plan has been submitted and approved in accordance with requirements of Title 17, zoning, of this code; except that, in lieu of site plan approval, the city engineer may, upon written request of the applicant, waiving the site plan requirement based on a determination by the city engineer that all necessary site improvements are existing and will not be altered by the proposed construction. Consideration of site improvements will include drainage control, traffic control, driveways, curb and gutter, sidewalks and street features. In the event a site plan is not required, the city engineer will issue a letter waving the site plan requirement.

C. Financial surety must be provided for any off-site improvements, on-site drainage improvements and other improvements required in accordance with the approved site plan

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[1]Ord. No. 17-24, adopted Aug. 20, 2024, repealed the former Ch. 15.04, §§ 15.04.010—15.04.150, and enacted a new Ch. 15.04 as set out herein. The former Ch. 15.04 pertained to similar subject matter and derived from Ord 17-95 § 1 (part), adopted 1995; Ord. 7-98 § 1 (part), adopted 1998; Ord. 18-00 § 1, adopted 2000; Ord. 14-04 §§ 1—14, adopted 2004; Ord. 26-07 § 1 (part), adopted 2007; Ord. No. 28-15, §§ 4, 6, adopted Nov. 17, 2015; Ord. No. 12-20, § 2, adopted June 16, 2020.

provided under subsection B of this section. Financial surety shall be as required under Section 16.28.070, financial surety. No building permit may be issued prior to receipt by the city of any required financial surety.

(Ord. No. 17-24, 8-20-2024)

15.01.040 Permits required.

A. It shall be unlawful for any person to install, remove, alter, repair, or replace, or cause to be installed, removed, altered, repaired, or replaced any building or building element not exempted by the 2024 International Building Code Section 105.2 in a building or premises without first obtaining a permit to do such work from the Code Official.

B. A separate permit shall be obtained for each building or structure.

C. Failure to obtain a permit prior to the start of the work shall result in the applicable permit fees being doubled. Double permit fee shall not be more than seven hundred and fifty dollars ($750) more than the original permit fee.

D. No person shall allow any other person to do or cause to be done, any work under a permit secured by a permittee, except persons in his employ.

E. Owners of commercial buildings may do minor maintenance and repair such as work that is exempt from requiring a permit as identified by the International Building Code Section 105.2. Owners shall not be permitted to perform work requiring a permit, structural, plumbing, mechanical, fuel gas, fire protection, or electrical work which shall require a properly licensed contractor and sub-contractors.

F. Owners of commercial buildings may act as the construction manager for new construction, additions, remodels, major repair, and other types of work that are not minor in nature. Owners/construction managers are required to have licensed contractors who are licensed in the field in which they are working.

15.01.050 Validity of permits.

A. The issuance or granting of a permit, or approval of plans and specifications, shall not be deemed or construed to be a permit for, or an approval of any violation of any of the provisions of this Code. If any permit is issued, and the issuance results in the violation of the provisions of the Code, that permit shall be amended, and the violation abated within thirty days of the date of notice sent to the permit holder by Certified Mail, return receipt required.

B. The issuance or granting of a permit, or approval of plans, shall not prevent the Code Official from thereafter requiring the correction of errors in said plans and specifications, or from preventing construction operations being carried on thereunder when in violation of this Code or of any ordinance, or from revoking any certificate of approval when issued in error. Violation shall be abated within thirty days of the date of notice sent to the permit holder by Certified Mail, return receipt required.

C. Every permit issued by the Code Official under the provisions of this Code shall expire by limitation and become null and void if the work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of one hundred eighty days. Before such work can be re-commenced, a new permit shall be first obtained.

15.01.060 Fees—Building permit and inspection fees.

Fees shall be established by resolution of the city council of the city of Casper, Wyoming.

(Ord. No. 17-24, 8-20-2024)

15.01.070 Signature of registered engineer or architect required.

No building permit will be issued or plan review undertaken for a building or structure or addition thereto that provides for the employment, housing, or assembly of fifty (50) or more persons, or covers more than five thousand (5,000) square feet of floor area, including basement, if any, intended for use by the general public, unless the plans and specifications for all aspects of the proposed construction for such building or structure bear the signature of a registered engineer or architect licensed by the state of Wyoming to practice as such.

(Ord. No. 17-24, 8-20-2024)

15.01.080 Amendments and changes to the International Building Code.

The International Building Code, 2024 Edition, is amended and changed in the following respects, as set out in Sections 15.01.030 through 15.01.190.

(Ord. No. 17-24, 8-20-2024)

15.01.090 Section 103.2 amended—Appointment of building official.

Section 103.2 is amended to read as follows:

Section 103.2 Building Official General—The City Manager, or his duly authorized representative is hereby authorized and directed to enforce all of the provisions of this code.

Where used in this code, the term building official shall be defined as in this amended section.

(Ord. No. 17-24, 8-20-2024)

15.01.100 Section 116—Unsafe Structures and Equipment.

Section 116, which shall not apply to owner occupied residential structures, is amended to read:

Section 116 Structures unsafe for human occupancy.

A. Unsafe Structures. An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because the structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

B. Conditions. Structures or existing equipment that are or hereafter become unsafe, unsanitary or deficient because of inadequate means of egress, inadequate light, ventilation, or which constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or that

involve illegal or improper occupancy or hazardous maintenance as defined herein, shall be deemed unsafe. Unsafe structures shall be taken down and removed or made safe, as the building official deems necessary and as provided for in this section.

1. Inadequate means of egress. Means a safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way. Means of egress shall comply with the International Fire Code. Locked doors shall be able to be readily opened from the side from which egress is to be made without the use of keys, special knowledge or effort, except where permitted by the International Building Code. Emergency escape openings shall be maintained in accordance with the code in effect at the time of construction.
2. Multi-Family Egress Lighting. Every common hall and stairway in residential multifamily occupancies shall be lighted at all times. Interior and exterior means of egress, stairways shall be illuminated at all times with not less than 1-foot candle at floors, landings and treads.
3. Ventilation. Every habitable space shall be ventilated by natural or mechanical means. Natural ventilation means each habitable space shall have not less than one operable window. Mechanical ventilation requires supply and return or exhaust air be provided by approved equipment and produce equal amounts of supply and return or exhaust air. Bathrooms, toilet rooms, closets, halls, storage or utility spaces, and similar areas are not considered habitable spaces.
4. Fire Hazard—Multi-family dwellings and rental units. The required fire resistant-rated construction, including walls, fire stops, shaft enclosures, partitions, smoke barriers, floors, ceilings and sprayed fire resistant materials shall be maintained to limit the spread of fire and smoke. Existing Fire protection systems shall be inspected and maintained. Smoke alarms shall be installed and maintained in institutional and residential dwellings where required. Carbon Monoxide alarms shall be installed and maintained when applicable.
5. Heating Facilities. Dwellings shall be provided with an approved heating appliance such as a furnace or boiler capable of maintaining a room temperature of sixty-eight degrees Fahrenheit in all habitable rooms, bathrooms, and toilet rooms. Cooking appliances shall not be used, nor shall portable unvented fuel burning space heaters be used, as a means to provide required heating. Electrical space heaters are allowed for supplemental heat only.

   Exception: Fuel burning space heaters shall be allowed for emergency use only, until repairs are complete on the required approved heating appliance.
6. Electrical System Hazards. Where it is found that the electrical system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper fusing, insufficient receptacles and lighting outlets, improper wiring or installation, deterioration or damage, or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.
7. Water system. Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. Kitchen sinks, lavatories, laundry

facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the International Plumbing Code.

8. Sanitary Drainage. Plumbing fixtures shall be properly connected to either a public sewer system or to an approved private sewage septic system. Every plumbing stack, vent, waste and sewer line shall function properly and be kept free from obstructions, leaks and defects. Prohibited: Sanitary waste shall not be collected, stored or disposed of on any property other than as referenced herein.

9. A vacant structure that is not secured against entry shall be deemed unsafe.

C. Structures unfit for human occupancy. A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by ordinance or code, or because the location of the structure or the facility or equipment within the structure constitutes a hazard to the occupants of the structure or to the public.

D. Unlawful Structure. An unlawful structure is one found whole or in part to be occupied by more persons than permitted by code, or was erected, altered or occupied contrary to law.

E. Unlawful Activity. It shall be unlawful for any person, firm, or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert, demolish, equip, use, occupy, or maintain any building or structure in the city, or cause or permit the same to be done, in violation of this code.

(Ord. No. 17-24, 8-20-2024)

15.01.110 Section 105.3—Paragraph 8 added—Application requirements.

Add new Paragraph 8 to Section 105.3.3 to read as follows:

8. Said application shall be accompanied by a letter from the Public Utilities Manager of the City certifying to the building official the availability of water and sewer service for said land.

(Ord. No. 17-24, 8-20-2024)

15.01.120 Section 111.1 amended—Certificate of occupancy.

Section 111.1 is amended to read as follows:

Section 111.1 Use or Occupancy—No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the building official has issued a Certificate of Occupancy therefor as provided herein, and providing that all off-site improvements required by the subdivision code have been completed.

15.01.130 Section 202 amended—Definitions.

Section 202 amended to add definitions as follows:

Authorized Agent. Any person who is legally authorized in writing through an affidavit or power of attorney to conduct, carry on, or engage in construction activities including the plan review, permitting, and construction phases associated with a designated property.

Collateral Damage. Any slotting of drywall, removal of finish, or destruction of existing surfaces required for the installation of electrical wiring associated with hardwired smoke and/or carbon monoxide detectors.

15.01.140 Section 903.3 amended—Automatic sprinkler system.

Section 903.3 is amended to add paragraph 903.1.2 which shall read as follows:

An automatic fire sprinkler system shall be installed when the fire flow requirements exceed 2500 gallons per minute, as determined by Appendix B, International Fire Code, 2024 Edition.

(Ord. No. 17-24, 8-20-2024)

15.01.150 Section 907.2.11.6 amended – Power Source.

Section 907.2.11. is amended to read as follows:

Section 907.2.11. Power source – In new construction, alteration, repair or remodels, required smoke alarms shall receive their primary power from the building wiring where such wiring is served from a commercial source and shall be equipped with a battery backup. Smoke alarms with integral strobes that are not equipped with battery backup shall be connected to an emergency electrical system in accordance with Section 2702. Smoke alarms that emit a signal when the batteries are low. Wiring shall be permanent and without a disconnecting switch other than as required for overcurrent protection.

Section 907.2.11.6 Exception 2 added to read as follows:

Smoke alarms installed in accordance with Section 907.2.11.2 shall be permitted to be battery powered
where it is technically infeasible to fish electrical wire or where collateral damage will be caused by the installation of hardwired and interconnected smoke alarms as determined by the Electrical or Building Inspector.

15.01.160 Chapter 13 Amended—Energy efficiency.

Amend Section 1301.1.1, Criteria, to read as follows:

Buildings shall be designed and constructed in accordance with the International Energy Conservation Code and shall apply to the building thermal envelope only.

Paragraph 1301.1.2 is added to Section 1301 to read as follows:

A Comcheck Compliance Report using the 2024 Edition of the International Energy Conservation Code shall be submitted with the proposed building plans for the building envelope only at the time of application for review and comment. The Comcheck Compliance Report will be required for all occupancies within the 2024 International Building Code, except for S-1, S-2, F-1, F-2 and U occupancies.

(Ord. No. 17-24, 8-20-2024)

15.01.170 Section 1512.3—Roof recover.

Amend Section 1512.3, Roof recover, and add subparagraph 5, to read as follows:

1512.3 Asphalt Shingle Application. Not more than one overlay of asphalt shingles shall be applied over an existing asphalt shingle roof.

(Ord. No. 17-24, 8-20-2024)

15.01.180 Section 2504.1.3—Vertical and horizontal assemblies.

Section 2504.1.3, vertical and horizontal assemblies, is created to read as follows:

Section 2504.1.3 All single ply gypsum wall board installed on ceilings with 24" spacing of framing members shall be a minimum of 5/8" thickness.

(Ord. No. 17-24, 8-20-2024)

15.01.190 Violation—Penalty.

Any person violating any of the provisions of the code adopted by this chapter shall be deemed guilty of a misdemeanor. Each and every such day or portion thereof during which any violation of any of the provisions of such code is committed, continued, or permitted shall be a separate offense. Upon conviction of any such violation, such person may be punished as set forth in Chapter 1.28 of this code.

(Ord. No. 17-24, 8-20-2024)

Chapter 15.02 INTERNATIONAL RESIDENTIAL CODE

15.02.010 Short title.

The code adopted by the ordinance from which this chapter is derived shall be known as the residential one and two family dwelling building code of the city.

(Ord. No. 17-24, 8-20-2024)

15.02.020 Document adopted by reference—Applicability.

There is hereby adopted by the city for the purpose of prescribing regulations for minimum standards, to safeguard life, health, property and public welfare that certain suggested code known as the 2024 International Residential Code for one and two family dwellings, and the whole thereof including Appendices BA, BB, and BC, with the exception of Part V, titled Mechanical, more specifically Chapters 12 through 23; Part VI, titled Fuel Gas, more specifically Chapter 24; Part VII, titled Plumbing; more specifically Chapters 25 through 33; Part VIII, titled Electrical, more specifically Chapters 34 through 43, which are hereby repealed; and, except such portions as are hereinafter modified, repealed or amended by this chapter, not less than three copies which have been and are now filed within the office of the community development director, and the same are adopted and incorporated as fully as if set at length herein and from the date on which the ordinance from which this chapter is derived shall take effect the provisions thereof shall be the controlling within the limits of the city.

(Ord. No. 17-24, 8-20-2024)

15.02.030 Amendments and changes to the International Residential Code.

The International Residential Code for one and two family dwellings, 2024 Edition, is amended in the following respects, as set out in sections 15.02.120 through 15.02.230.

(Ord. No. 17-24, 8-20-2024)

15.02.040 Building permit issuance.

No building permit shall be issued for a building on any unplatted property in the city except upon written application with complete plans showing in detail all proper approaches to street, alleys, and upon deeding such streets and alleys and approaches to the city, and after acceptance of streets, alleys and approaches, by vote of the city council.

(Ord. No. 17-24, 8-20-2024)

15.02.050 Permits required.

A. It shall be unlawful for any person to install, remove, alter, repair, or replace, or cause to be installed, removed, altered, repaired, or replaced any building or building element not exempted by the 2024 International Residential Code Section R105.2 in a building or premises without first obtaining a permit to do such work from the Code Official.

B. A separate permit shall be obtained for each building or structure.

C. Failure to obtain a permit prior to the start of the work shall result in the applicable permit fees being doubled. Double permit fee shall not be more than seven hundred and fifty dollars ($750) more than the original permit fee.

D. No person shall allow any other person to do or cause to be done, any work under a permit secured by a permittee, except persons in his employ.

E. Owners of commercial (rental) one- and two-family dwellings may do minor maintenance and repair, such as performing work that is exempt from a building permit, as identified in the 2024 International Residential Code Section R105.2. Owners shall not be permitted to perform work requiring a permit, structural, plumbing, mechanical, fuel gas, and electrical.

F. Owners of commercial (rental) one- and two-family dwellings may act as the construction manager for new construction, additions, remodels, major repair, and other types of work that are not minor in nature. Owners/construction managers are required to have licensed contractors who are licensed in the field in which they are working.

15.02.060 Validity of permits.

A. The issuance or granting of a permit, or approval of plans and specifications, shall not be deemed or construed to be a permit for, or an approval of any violation of any of the provisions of this Code. If any permit is issued, and the issuance results in the violation of the provisions of the Code, that permit shall be amended, and the violation abated within thirty days of the date of notice sent to the permit holder by Certified Mail, return receipt required.

B. The issuance or granting of a permit, or approval of plans, shall not prevent the Code Official from thereafter requiring the correction of errors in said plans and specifications, or from preventing construction operations being carried on thereunder when in violation of this Code or of any ordinance, or from revoking any certificate of approval when issued in error. Violation shall be abated within thirty days of the date of notice sent to the permit holder by Certified Mail, return receipt required.

C. Every permit issued by the Code Official under the provisions of this Code shall expire by limitation and become null and void if the work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of one hundred eighty days. Before such work can be recommenced, a new permit shall be first obtained.

15.02.070 To whom permits may be issued.

A. No permit shall be issued to any person to do or cause to be done any work regulated by this Code, except to a person holding a valid contractor's license as required by Chapter 15.11, Casper Municipal Code for the type of work to be done, unless otherwise hereinafter provided in this section.

B. Any permit required by this Code may be issued to any person to do any work regulated by this Code in a single-family dwelling used exclusively for his living purposes, including the usual accessory buildings in connection with such building in the event that such person is the bona fide owner of any such dwelling and accessory buildings, and not for immediate resale, and that said owner shall purchase all material and shall personally perform all labor in connection therewith.

15.02.080 Application for permit.

A. Any person legally entitled to apply for and receive a permit shall make such application on forms provided for that purpose. The applicant shall give a description of the character of the work proposed to be done, and the location, ownership, occupancy, and use of the premises

in connection therewith. The Code Official may require plans, specifications, or drawings, and such other information as he may deem necessary.

B. If the Code Official determines that the plans, specifications, drawings, descriptions, or information furnished by the applicant is in compliance with this Code, the permit applied for shall be issued upon payment of the required fee as hereinafter fixed.

15.02.090 Fees—Building permit and inspection.

Fees shall be established by resolution of the City Council of the City of Casper, Wyoming.

15.02.100 Violation—Penalty.

Any person violating any of the provisions of the code adopted by this chapter shall be deemed guilty of a misdemeanor. Each and every day or portion thereof during which any violation of any of the provisions of such code is committed, continued, or permitted shall be a separate offense. Upon conviction of any such violation, such person may be punished as set forth in Chapter 1.28.

15.02.110 Section R103.2 amended—Appointment of building official.

Section 103.2 is amended to read as follows:

Section 103.2 Building Official General—The City Manager, or his duly authorized representative is hereby authorized and directed to enforce all of the provisions of this code.

Where used in this code, the term building official shall be defined as in this amended section.

15.02.120 Work exempt from permit.

One-story detached accessory building under one hundred twenty square feet in area as measured at the maximum exterior wall dimension.

(Ord. No. 17-24, 8-20-2024)

15.02.130 Section R202 amended—Definitions.

Section R202 amended to add definitions as follows:

Authorized Agent. Any person who is legally authorized in writing through an affidavit or power of attorney to conduct, carry on, or engage in construction activities including the plan review, permitting, and construction phases associated with a designated property. Collateral Damage. Any slotting of drywall, removal of finish, or destruction of existing surfaces required for the installation of electrical wiring associated with hardwired smoke and/or carbon monoxide detectors.

(Ord. No. 17-24, 8-20-2024)

15.02.140 Section R302.7 amended—Under-stair protection.

Section R302.7 reference to 1/2" gypsum board is amended and replaced to read 5/8" Type X gypsum board.

(Ord. No. 17-24, 8-20-2024)

15.02.150 Section R302.6 and Table 302.6 amended—Dwelling/garage separation fire separation.

Table R302.6 amended to read as follows:

All references in Table 302.6 of 1/2" gypsum board are amended and replaced to read 5/8" Type X gypsum board or equivalent.

(Ord. No. 17-24, 8-20-2024)

15.02.160 Section R310.6 amended – Power Source.

Section R310.6 Exception 2 to read as follows:

Smoke alarms installed in accordance with Section R314.2.2 shall be permitted to be battery powered where it is technically infeasible to fish electrical wire or where collateral damage will be caused by the installation of hardwired and interconnected smoke alarms as determined by the Electrical or Building Inspector.

15.02.170 Section R311.6 amended – Power source

Section R311.6 Exception 2 to read as follows:

Carbon monoxide alarms installed in accordance with Section R315.2.2 shall be permitted to be battery powered where it is technically infeasible to fish electrical wire or where collateral damage will be caused by the installation of hardwired and interconnected smoke alarms as determined by the Electrical or Building Inspector.

15.02.180 Table R702.3.5 amended—Minimum thickness and application of gypsum board.

Create footnote "E" to Table R702.3.5 to read:

All ceiling applications for gypsum board with 24" spacing of framing members must be a minimum of 5/8" in thickness.

(Ord. No. 17-24, 8-20-2024)

15.02.190 Fire sprinklers.

Section R317.5, Fire Sprinklers—Deleted in its entirety.

(Ord. No. 17-24, 8-20-2024)

15.02.200 Automatic fire sprinkler systems.

Section R309, Automatic Fire Sprinkler Systems—Deleted in its entirety.

(Ord. No. 17-24, 8-20-2024)

15.02.210 Fire protection of floors.

Section R302.13, Fire Protection of Floors—Deleted in its entirety.

(Ord. No. 17-24, 8-20-2024)

15.02.220 Structures unsafe for human occupancy.

This section shall not apply to owner occupied residential properties.

A. Unsafe Structures. An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because the structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

B. Conditions. Structures or existing equipment that are or hereafter become unsafe, unsanitary or deficient because of inadequate means of egress, inadequate light, ventilation, or which constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or that involve illegal or improper occupancy or hazardous maintenance as defined herein, shall be deemed unsafe. Unsafe structures shall be taken down and removed or made safe, as the building official deems necessary and as provided for in this section.

1. Inadequate means of egress. Means a safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to the public way. Means of egress shall comply with the International Fire Code. Locked doors shall be able to be readily opened from the side from which egress is to be made without the use of keys, special knowledge or effort, except where permitted by the International Building Code. Emergency escape openings shall be maintained in accordance with the code in effect at the time of construction.

2. Multi-Family Egress Lighting. Every common hall and stairway in residential multifamily occupancies shall be lighted at all times. Interior and exterior means of egress, stairways shall be illuminated at all times with not less than one foot candle at floors, landings and treads.

3. Ventilation. Every habitable space shall be ventilated by natural or mechanical means. Natural ventilation means each habitable space shall have not less than one operable window. Mechanical ventilation requires supply and return or exhaust air be provided by approved equipment and produce equal amounts of supply and return or exhaust air. Bathrooms, toilet rooms, closets, halls, storage or utility spaces, and similar areas are not considered habitable spaces.

4. Fire Hazard—multi-family dwellings and rental units. The required fire resistant-rated construction, including walls, fire stops, shaft enclosures, partitions, smoke barriers, floors, ceilings and sprayed fire resistant materials shall be maintained to limit the spread of fire and smoke. Existing Fire protection systems shall be inspected and maintained. Smoke alarms shall be installed and maintained in institutional and residential dwellings where required. Carbon Monoxide alarms shall be installed and maintained when applicable.

5. Heating Facilities. Dwellings shall be provided with an approved heating appliance such as a furnace or boiler capable of maintaining a room temperature of sixty-eight degrees Fahrenheit in all habitable rooms, bathrooms, and toilet rooms. Cooking appliances shall not be used, nor shall portable unvented fuel burning space heaters be used, as a means to provide required heating. Electrical space heaters are allowed for supplemental heat only.

   Exception: Fuel burning space heaters shall be allowed for emergency use only, until repairs are complete on the required approved heating appliance.

6. Electrical System Hazards. Where it is found that the electrical system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper fusing, insufficient receptacles and lighting outlets, improper wiring or installation, deterioration or damage, or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.

7. Water system. Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an approved private water system. Kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the International Plumbing Code.

8. Sanitary Drainage. Plumbing fixtures shall be properly connected to either a public sewer system or to an approved private sewage septic system. Every plumbing stack, vent, waste and sewer line shall function properly and be kept free from obstructions, leaks and defects. Prohibited: Sanitary waste shall not be collected, stored or disposed of on any property other than as referenced herein.

9. A vacant structure that is not secured against entry shall be deemed unsafe.

C. Structures unfit for human occupancy. A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by ordinance or code, or because the location of the structure or the facility or equipment within the structure constitutes a hazard to the occupants of the structure or to the public.

D. Unlawful Structure. An unlawful structure is one found whole or in part to be occupied by more persons than permitted by code, or was erected, altered or occupied contrary to law.

(Ord. No. 17-24, 8-20-2024)

15.02.230 Energy Efficiency.

Chapter 11 shall apply to the building thermal envelope only.

(Ord. No. 17-24, 8-20-2024)

15.02.240 Testing.

Section N1102.4.1.2, Testing—Deleted in its entirety.

(Ord. No. 17-24, 8-20-2024)

Chapter 15.03 INTERNATIONAL EXISTING BUILDING CODE

15.03.010 Short title.

The Code adopted by the ordinance from which this chapter derives shall be known as the "international existing building code" of the city.

(Ord. No. 14-18, § 1, 7-17-2018; Ord. No. 17-24, 8-20-2024)

15.03.020 Document adopted by reference—Applicability.

To provide minimum standards to safeguard life, health, property, and public welfare, the city hereby adopts the 2024 Edition of the international existing building code. The provisions of the code shall apply to the repair, alteration, change of occupancy, addition to, or relocation of existing buildings within the limits of the city. A copy of the adopted international existing building code is on file in the office of the city clerk.

(Ord. No. 14-18, § 2, 7-17-2018; Ord. No. 22-21, § 1, 8-17-2021; Ord. No. 17-24, 8-20-2024)

15.03.030 Violation—Penalty.

Any person violating any of the provisions of the code adopted by this chapter shall be deemed guilty of a misdemeanor. Each and every such day or portion thereof during which any violation of any of the provisions of such code is committed, continued, or permitted shall be a separate offense. Upon conviction of any such violation, such person may be punished as set forth in Chapter 1.28 of this code.

(Ord. No. 14-18, § 3, 7-17-2018; Ord. No. 17-24, 8-20-2024)

Chapter 15.04 INTERNATIONAL FUEL GAS CODE[2]

15.04.010 Code adopted.

There is adopted by the city, for the purpose of prescribing regulations governing the installation, alteration or repair of fuel gas and gas appliance systems as prescribed in this code and inspection thereof, that certain suggested code known as the International Fuel Gas Code, 2024 Edition, and including Appendices A, B, C, and D, and the whole thereof, save and except such portions as are herein deleted, added, modified or amended. Not less than three copies of each code have been, and now are filed, in the office of the city clerk, and the same are adopted and incorporated as fully as if set out at length herein and from the date on which this chapter shall take effect, the provisions thereof shall be controlling within the limits of the city.

(Ord. No. 17-24, 8-20-2024)

15.04.020 Amendments, additions and deletions.

The International Fuel Gas Code, 2024 Edition, and including Appendices A, B, C, and D, as adopted by this chapter is amended as set out in Sections 15.04.030 through 15.04.160 of this chapter.

(Ord. No. 17-24, 8-20-2024)

15.04.030 Administration.

IPC Chapter 1, Administration, is deleted in its entirety and replaced with Sections 15.04.040 through 15.04.100 of this chapter.

(Ord. No. 17-24, 8-20-2024)

15.04.040 Code official and duties.

Whenever the term "Code Official" is used in this Code, it shall be construed to mean the City Manager or the duly authorized representative of the City Manager.

The Code Official shall maintain public office hours necessary in its discretion, to efficiently administer the provisions of this Code and amendments thereto, and may perform the following duties:

A. To require submission of permit applications on a form designated by the authority and to examine and check plans and specifications, drawings, descriptions, and diagrams when necessary in discretion of the authority, to demonstrate the character, kind, and

[2]Ord. No. 17-24, adopted Aug. 20, 2024, repealed the former Ch. 15.18, §§ 15.18.010-15.18.180, and enacted a new Ch. 15.18 as set out herein. The former Ch. 15.18 pertained to similar subject matter and derived from Ord. 16-06 § 1 (part), adopted 2006; Ord. 27-07 § 1 (part), adopted 2007; Ord. No. 22-12, § 1, adopted July 2, 2012; Ord. No. 32-15, § 1, adopted Nov. 17, 2015; Ord. No. 12-18, § 1, adopted July 17, 2018; Ord. No. 21-21, § 1, adopted Aug. 17, 2021.

extent of work covered by said application and upon approval of the application to issue the permit applied for;

B. Keep a permanent, accurate account of all fees for permits issued and other monies collected and received, as provided by this Code, the names of persons upon whose account the same were paid, the date and amount thereof, together with the location or premises to which they relate;

C. Administer and enforce the provisions of this Code in a manner consistent with the intent thereof and shall inspect all fuel gas and gas appliances systems authorized by any permit to assure compliance with provisions of this Code or amendments thereto, approving or condemning said work in whole or in part as conditions require;

D. Issue upon request a Certificate of Approval for any work approved by the Code Official;

E. Condemn and reject all work done or being done, or materials used or being used, which do not in all respects comply with the provisions of this Code and amendments thereto;

F. Order changes in workmanship and/or materials essential to obtain compliance with all provisions of this Code;

G. Investigate any construction or work regulated by this Code and issue such notices and orders as provided in Section 1503, Casper Municipal Code;

H. Keep a complete record of all the essential transactions of his office;

I. Transfer all fees collected by him to the proper authority provided by law to receive such funds;

J. Maintain an official register of all persons, firms, or corporations lawfully entitled to carry on or engage in, the business of installation of fuel gas piping and fuel gas appliances, or to labor at the trade of the installation fuel gas piping and fuel gas appliances to whom a license has been issued in accordance with Chapter 15.11, Casper Municipal Code.

(Ord. No. 17-24, 8-20-2024)

15.04.050 Dangerous and unsafe construction.

A. Any portion of the fuel gas system found by the Code Official to be unsafe as defined herein is hereby declared to be a nuisance;

B. Whenever brought to the attention of the department having jurisdiction that any unsanitary conditions exist or that any construction or work regulated by this Code is dangerous, unsafe, nuisance, or a menace to life, health, or property, or otherwise in violation of this Code, the said department may request an investigation by the Code Official who, upon determining such information to be fact, shall order any person, firm, or corporation using or maintaining any such condition, or responsible for the use or maintenance thereof, to discontinue the use or maintenance thereof or to repair, alter, change, remove, or demolish same as he may consider necessary for the proper protection of life, health, or property; and in the case of any gas piping or gas appliance may order any person, firm, or corporation

supplying gas to such piping or appliance to discontinue supplying gas thereto until such piping or appliance is made safe. Every such order shall be in writing, addressed to the owner, agent, or person responsible for the premises in which such condition exists and shall specify the date or time for compliance with such order sent Certified Mail, return receipt required;

C. Refusal or failure to comply with any such notice or order shall be considered a violation of this Code;

D. When any fuel gas system is maintained in violation of this Code and in violation of any notice issued pursuant to the provisions of this section and such continuing violation, in the discretion of the Code Official, constitutes a nuisance, the Code Official may institute any appropriate action or proceeding in any court of competent jurisdiction to prevent, restrain, correct, or abate the violation or nuisance. In the case of fuel gas piping and fuel gas appliances, the Code Official may issue an order directing the utility company to discontinue supplying fuel gas until such piping system or appliances are made safe to life, health, or property;

E. Any fuel gas system lawfully installed prior to the effective date of this Code may have its existing use, maintenance, or repair continued if the use, maintenance, or repair is in accordance with the original design and location and no hazard to the public health, safety, or welfare has been created by such system.

(Ord. No. 17-24, 8-20-2024)

15.04.060 Permits required.

A. It shall be unlawful for any person to install, remove, alter, repair, or replace, or cause to be installed, removed, altered, repaired, or replaced any fuel gas or fuel gas appliances in a building or premises without first obtaining a permit to do such work from the Code Official;

B. A separate permit shall be obtained for each building or structure;

C. Failure to obtain a permit prior to the start of the work shall result in the applicable permit fees being doubled. Double permit fee shall not be more than seven hundred and fifty dollars ($750) more than the original permit fee;

D. No person shall allow any other person to do or cause to be done, any work under a permit secured by a permittee, except persons in his employ.

(Ord. No. 17-24, 8-20-2024)

15.04.070 Validity of permits.

A. The issuance or granting of a permit, or approval of plans and specifications, shall not be deemed or construed to be a permit for, or an approval of any violation of any of the provisions of this Code. If any permit is issued, and the issuance results in the violation of the provisions of the Code, that permit shall be amended, and the violation abated within thirty days of the date of notice sent to the permit holder by Certified Mail, return receipt required.

B. The issuance or granting of a permit, or approval of plans, shall not prevent the Code Official from thereafter requiring the correction of errors in said plans and specifications, or from preventing construction operations being carried on thereunder when in violation of this Code or of any ordinance, or from revoking any certificate of approval when issued in error. Violation shall be abated within thirty days of the date of notice sent to the permit holder by Certified Mail, return receipt required.

C. Every permit issued by the Code Official under the provisions of this Code shall expire by limitation and become null and void if the work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of one hundred twenty days. Before such work can be recommenced, a new permit shall be first obtained.

(Ord. No. 17-24, 8-20-2024)

15.04.080 To whom permits may be issued.

A. No permit shall be issued to any person to do or cause to be done any work regulated by this Code, except to a person holding a valid contractor's license as required by Chapter 15.11, Casper Municipal Code for the type of work to be done, unless otherwise hereinafter provided in this section.

B. Any permit required by this Code may be issued to any person to do any work regulated by this Code in a single-family dwelling used exclusively for his living purposes, including the usual accessory buildings in connection with such building in the event that such person is the bona fide owner of any such dwelling and accessory buildings, and not for immediate resale, and that said owner shall purchase all material and shall personally perform all labor in connection therewith.

(Ord. No. 17-24, 8-20-2024)

15.04.090 Application for permit.

A. Any person legally entitled to apply for and receive a permit shall make such application on forms provided for that purpose. The applicant shall give a description of the character of the work proposed to be done, and the location, ownership, occupancy, and use of the premises in connection therewith. The Code Official may require plans, specifications, or drawings, and such other information as he may deem necessary.

B. If the Code Official determines that the plans, specifications, drawings, descriptions, or information furnished by the applicant is in compliance with this Code, the permit applied for shall be issued upon payment of the required fee as hereinafter fixed.

(Ord. No. 17-24, 8-20-2024)

15.04.100 Fees—Permit and inspection.

Fees shall be established by resolution of the City Council of the City of Casper, Wyoming.

(Ord. No. 17-24, 8-20-2024)

15.04.110 Unvented appliances.

Section 303.0 amended and language added—Unvented appliances.

Section 303.3—All unvented appliances permitted by this section must have prior approval of the Code Official before installation.

(Ord. No. 17-24, 8-20-2024)

15.04.120 Test pressure measurements.

Section 406.4, Subparagraphs 406.4.1 and 406.4.2, Test Pressure Measurements, are deleted and Section 406.4 is amended to read as follows:

Section 406.4—All installation of fuel gas piping in new construction shall be tested at thirty PSI for a duration not less than thirty minutes, and existing piping including new piping added to an existing system shall be tested at not less than fifteen PSI. The Code Official may approve alternative methods of fuel gas testing with prior approval.

(Ord. No. 17-24, 8-20-2024)

(Ord. No. 17-24, adopted Aug. 20, 2024, set out provisions intended for use as §§ 18.15.140—18.15.180. For purposes of classification, and at the editor's discretion, these provisions have been included as §§ 15.18.120—15.18.160.)

15.04.130 Equipment not required to be vented.

Section 501.8—Equipment Not Required to be Vented—Amended.

Section 501.8—Amended and language added - All unvented appliances permitted by this section must have prior approval of the Code Official before installation.

(Ord. No. 17-24, 8-20-2024)

Editor's note(s)—See editor's note at § 15.18.120.

15.04.140 Unvented room heaters.

Section 621 Unvented Room Heaters—Amended.

Section 621—Amended and language added - All unvented appliances permitted by this section must have prior approval of the Code Official before installation.

(Ord. No. 17-24, 8-20-2024)

Editor's note(s)—See editor's note at § 15.18.120.

15.04.150 Violation—Penalty.

Any person, firm or corporation violating any of the provisions of the code adopted by this chapter shall be deemed guilty of a misdemeanor. Each and every day or portion thereof during which any violation of any of the provisions of such code is committed, continued, or permitted

shall be a separate offense. Upon conviction of any such violation, such person may be punished as set forth in Chapter 1.28 of this code.

(Ord. No. 17-24, 8-20-2024)

Editor's note(s)—See editor's note at § 15.18.120.

15.04.160 Validity.

If any section, subsection, sentence, clause, or phrase of this chapter is, for any reason, held to be invalid, such decision shall not affect the validity of the remaining portions of this chapter.

(Ord. No. 17-24, 8-20-2024)

Editor's note(s)—See editor's note at § 15.18.120.

Chapter 15.05 INTERNATIONAL MECHANICAL CODE

15.05.010 Short title.

The code adopted by the ordinance from which this chapter derives shall be known as the "International Mechanical Code" of the city.

(Ord. 13-04 § 2 (part), 2004: Ord. 18-95 § 1 (part), 1995: Ord. 2-92 § 2 (part), 1992; Ord. No. 17-24, 8-20-2024)

15.05.020 Code adopted—Applicability.

There is adopted by the city for the purpose of prescribing standards to safeguard life and limb, health, property, and public welfare, the certain suggested code known as the "International Mechanical Code" being particularly the 2024 Edition thereof, save and such portions as hereby modified, deleted, or amended by Section 15.20.030, not less than three copies of which have been and are now filed in the office of the city clerk, and the same as adopted and incorporated as fully as if set out at length herein, and from the date on which the resolution from which this chapter is derived shall take effect, the provisions thereof shall be controlling within the limits of the city.

(Ord. 28-07 § 1 (part), 2007; Ord. 13-04 § 2 (part), 2004: Ord. 9-98 (part), 1998; Ord. 18-95 § 1 (part), 1995: Ord. 2-92 § 2 (part), 1992)

(Ord. No. 20-12, § 1, 7-2-2012); Ord. No. 30-15, § 1, 11-17-2015; Ord. No. 10-18, § 1, 7-17-2018; Ord. No. 19-21, § 1, 8-17-2021; Ord. No. 17-24, 8-20-2024)

15.05.030 Amendments, additions and deletions.

The International Mechanical Code, 2024 Edition, is amended and changed in the following respects:

A. IMC subparagraph 103.1 is repealed and amended to read:

Subparagraph 103.1 General—The City Manager, or his duly authorized representative, is hereby authorized and directed to enforce all provisions of the Code.

B. After subparagraph 105.1, Section 105, of the 2024 International Mechanical Code, add the following section:

2.1.1.1 No permit shall be issued to any person to do or cause to be done any work regulated by this Code, except to a person holding a valid, unexpired, and unrevoked mechanical contractor's license for the type of work to be done, unless otherwise hereinafter provided in this section.

Any permit required by this Code may be issued to any person to do any work regulated by this Code in a one-family dwelling used exclusively for his/her living purposes, including the usual accessory buildings in connection with such building, and such person is the bona fide owner of any such dwelling and accessory buildings.

C. IMC Subparagraph 108.2, schedule of permit fees is repealed and amended to read:

Subparagraph 108.2, Mechanical Permit Fees-Fees shall be established by resolution of the City Council of the City of Casper, Wyoming.

D. The Exception under IMC Subsection 603.9, Section 603 of the International Mechanical Code is repealed in its entirety.

(Ord. 28-07 § 1 (part), 2007; Ord. 13-04 § 2 (part), 2004: Ord. 9-98 (part), 1998; Ord. 18-95 § 1 (part), 1995: Ord. 2-92 § 2 (part), 1992)

(Ord. No. 20-12, §§ 1, 2, 7-2-2012; Ord. No. 30-15, § 1, 11-17-2015; Ord. No. 10-18, § 1, 7-17-2018; Ord. No. 19-21, § 1, 8-17-2021; Ord. No. 17-24, 8-20-2024)

15.05.040 Permits required.

A. It shall be unlawful for any person to install, remove, alter, repair, or replace, or cause to be installed, removed, altered, repaired, or replaced any mechanical system or equipment in a building or premises without first obtaining a permit to do such work from the Code Official.

B. A separate permit shall be obtained for each building or structure.

C. Failure to obtain a permit prior to the start of the work shall result in the applicable permit fees being doubled. Double permit fee shall not be more than seven hundred and fifty dollars ($750) more than the original permit fee.

D. No person shall allow any other person to do or cause to be done, any work under a permit secured by a permittee, except persons in his employ.

(Ord. No. 17-24, 8-20-2024)

15.05.050 Validity of permits.

A. The issuance or granting of a permit, or approval of plans and specifications, shall not be deemed or construed to be a permit for, or an approval of any violation of any of the provisions of this Code. If any permit is issued, and the issuance results in the violation of the

provisions of the Code, that permit shall be amended, and the violation abated within thirty days of the date of notice sent to the permit holder by Certified Mail, return receipt required.

B. The issuance or granting of a permit, or approval of plans, shall not prevent the Code Official from thereafter requiring the correction of errors in said plans and specifications, or from preventing construction operations being carried on thereunder when in violation of this Code or of any ordinance, or from revoking any certificate of approval when issued in error. Violation shall be abated within thirty days of the date of notice sent to the permit holder by Certified Mail, return receipt required.

C. Every permit issued by the Code Official under the provisions of this Code shall expire by limitation and become null and void if the work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of one hundred twenty days. Before such work can be recommenced, a new permit shall be first obtained.

(Ord. No. 17-24, 8-20-2024)

15.05.060 To whom permits may be issued.

A. No permit shall be issued to any person to do or cause to be done any work regulated by this Code, except to a person holding a valid contractor's license as required by Chapter 15.11, Casper Municipal Code for the type of work to be done, unless otherwise hereinafter provided in this section.

B. Any permit required by this Code may be issued to any person to do any work regulated by this Code in a single-family dwelling used exclusively for his living purposes, including the usual accessory buildings in connection with such building in the event that such person is the bona fide owner of any such dwelling and accessory buildings, and not for immediate resale, and that said owner shall purchase all material and shall personally perform all labor in connection therewith.

(Ord. No. 17-24, 8-20-2024)

15.05.070 Application for permit.

A. Any person legally entitled to apply for and receive a permit shall make such application on forms provided for that purpose. The applicant shall give a description of the character of the work proposed to be done, and the location, ownership, occupancy, and use of the premises in connection therewith. The Code Official may require plans, specifications, or drawings, and such other information as he may deem necessary.

B. If the Code Official determines that the plans, specifications, drawings, descriptions, or information furnished by the applicant is in compliance with this Code, the permit applied for shall be issued upon payment of the required fee as hereinafter fixed.

(Ord. No. 17-24, 8-20-2024)

15.05.080 Fees—Permit and inspection.

Fees shall be established by resolution of the City Council of the City of Casper, Wyoming.

15.05.090 Violation—Penalty.

Any person violating any of the provisions of the code adopted by this chapter shall be deemed guilty of a misdemeanor. Each and every day or portion thereof during which any violation of any of the provisions of such code is committed, continued, or permitted shall be a separate offense. Upon conviction of any such violation, such person may be punished as set forth in Chapter 1.28.

(Ord. 18-95 § 1 (part), 1995: Ord. 2-92 § 2 (part), 1992; Ord. No. 17-24, 8-20-2024)

Chapter 15.06 INTERNATIONAL PLUMBING CODE[3]

15.06.010 Code adopted.

There is adopted by the city, for the purpose of prescribing regulations governing the installation, alteration or repair of plumbing and drainage systems and inspection thereof, that certain suggested code known as the International Plumbing Code, 2024 Edition. Not less than three copies of each code have been, and now are filed, in the office of the city clerk, and the same are adopted and incorporated as fully as if set out at length herein and from the date on which this chapter shall take effect, the provisions thereof shall be controlling within the limits of the city.

(Ord. No. 17-24, 8-20-2024)

15.06.020 Amendments, additions and deletions.

The International Plumbing Code, 2024 Edition, as adopted by this chapter is amended as set out in Sections 15.06.010 through 15.06.290 of this chapter.

(Ord. No. 17-24, 8-20-2024)

15.06.030 International Plumbing Code Chapter I deleted and replaced—Administration.

Chapter I, Administration, is deleted in its entirety and replaced with Sections 15.06.040 through 15.06.100 of this chapter.

(Ord. No. 17-24, 8-20-2024)

[3]Ord. No. 17-24, adopted Aug. 20, 2024, repealed the former Ch. 15.24., §§ 15.24.010-15.24.290, and enacted a new Ch. 15.24. as set out herein. The former Ch. 15.24. pertained to similar subject matter and derived from Ord. 17-06 § 1 (part), adopted 2006; Ord. 29-07 § 1 (part), adopted 2007; Ord. No. 21-12, §§ 1, 2, adopted July 2, 2012; Ord. No. 31-15, §§ 1, 2, adopted Nov. 17, 2015; Ord. No. 11-18, § 1, adopted July 17, 2018; Ord. No. 20-21, § 1, adopted Aug. 17, 2021;

15.06.040 Code official.

A. Whenever the term "Code Official" is used in this Code, it shall be construed to mean the City Manager or the duly authorized representative of the City Manager.

B. The Code Official shall maintain public office hours necessary in its discretion, to efficiently administer the provisions of this Code and amendments thereto, and may perform the following duties:

1. To require submission of permit applications on a form designated by the authority and to examine and check plans and specifications, drawings, descriptions, and diagrams when necessary in discretion of the authority, to demonstrate the character, kind, and extent of work covered by said application and upon approval of the application to issue the permit applied for;
2. Keep a permanent, accurate account of all fees for permits issued and other monies collected and received, as provided by this Code, the names of persons upon whose account the same were paid, the date and amount thereof, together with the location or premises to which they relate;
3. Administer and enforce the provisions of this Code in a manner consistent with the intent thereof and shall inspect all plumbing and drainage work authorized by any permit to assure compliance with provisions of this Code or amendments thereto, approving or condemning said work in whole or in part as conditions require;
4. Issue upon request a Certificate of Approval for any work approved by the Code Official;
5. Condemn and reject all work done or being done, or materials used or being used, which do not in all respects comply with the provisions of this Code and amendments thereto;
6. Order changes in workmanship and/or materials essential to obtain compliance with all provisions of this Code;
7. Investigate any construction or work regulated by this Code and issue such notices and orders as provided in Section 1503;
8. Keep a complete record of all the essential transactions of their office;
9. Transfer all fees collected by him to the proper authority provided by law to receive such funds;
10. Maintain an official register of all persons, firms, or corporations lawfully entitled to carry on or engage in, the business of plumbing, or to labor at the trade of plumbing to whom a plumber's license has been issued in accordance with this Code.

(Ord. No. 17-24, 8-20-2024)

15.06.050 Dangerous and unsanitary construction.

A. Any portion of the plumbing system found by the Code Official to be unsanitary as defined herein is hereby declared to be a nuisance;

B. Whenever brought to the attention of the department having jurisdiction that any unsanitary conditions exist or that any construction or work regulated by this Code is dangerous, unsafe, unsanitary, a nuisance, or a menace to life, health, or property, or otherwise in violation of this Code, the said department may request an investigation by the Code Official who, upon determining such information to be fact, shall order any person, firm, or corporation using or maintaining any such condition, or responsible for the use or maintenance thereof, to discontinue the use or maintenance thereof or to repair, alter, change, remove, or demolish same as he may consider necessary for the proper protection of life, health, or property; and in the case of any gas piping or gas appliance may order any person, firm, or corporation supplying gas to such piping or appliance to discontinue supplying gas until such piping or appliance is made safe. Every such order shall be in writing, addressed to the owner, agent, or person responsible for the premises in which such condition exists and shall specify the date or time for compliance with such order sent Certified Mail, return receipt required;

C. Refusal or failure to comply with any such notice or order shall be considered a violation of this Code;

D. When any plumbing system is maintained in violation of this Code and in violation of any notice issued pursuant to the provisions of this section and such continuing violation, in the discretion of the Code Official, constitutes a nuisance, the Code Official may institute any appropriate action or proceeding in any court of competent jurisdiction to prevent, restrain, correct, or abate the violation or nuisance. In the case of any water piping, fixture, or plumbing outlet, the Code Official may issue an order directing the utility company to discontinue supplying water thereto until such piping fixtures or outlets are made safe to life, health, or property;

E. Any plumbing system lawfully installed prior to the effective date of this Code may have its existing use, maintenance, or repair continued if the use, maintenance, or repair is in accordance with the original design and location and no hazard to the public health, safety, or welfare has been created by such system with the exception of backflow prevention as regulated by the Environmental Protection Agency, in accordance with 13.05.090.

Any person, firm, or corporation violating any of the provisions of this Code shall be deemed guilty of a misdemeanor. Each and every day or portion thereof during which any violation of any of the provisions of this Code is committed, continued, or permitted shall be a separate offense. Upon conviction of any such violation, such person may be punished as set forth in Chapter 1.28 of this Code.

(Ord. No. 17-24, 8-20-2024)

15.06.060 Permits required.

A. It shall be unlawful for any person to install, remove, alter, repair, or replace, or cause to be installed, removed, altered, repaired, or replaced any plumbing, gas, or drainage piping work, or any fixture, water heating, or treatment equipment in a building or premises without first obtaining a permit to do such work from the Code Official.

B. A separate permit shall be obtained for each building or structure.

C. Failure to obtain a permit prior to the start of the work shall result in the applicable permit fees being doubled. Double permit fee shall not be more than seven hundred and fifty dollars ($750) more than the original permit fee.

D. No person shall allow any other person to do or cause to be done, any work under a permit secured by a permittee, except persons in his employ.

(Ord. No. 17-24, 8-20-2024)

15.06.070 Validity of permits.

A. The issuance or granting of a permit, or approval of plans and specifications, shall not be deemed or construed to be a permit for, or an approval of any violation of any of the provisions of this Code. If any permit is issued, and the issuance results in the violation of the provisions of the Code, that permit shall be amended, and the violation abated within thirty days of the date of notice sent to the permit holder by Certified Mail, return receipt required.

B. The issuance or granting of a permit, or approval of plans, shall not prevent the Code Official from thereafter requiring the correction of errors in said plans and specifications, or from preventing construction operations being carried on thereunder when in violation of this Code or of any other ordinance, or from revoking any certificate of approval when issued in error. Violation shall be abated within thirty days of the date of notice sent to the permit holder by Certified Mail, return receipt required.

C. Every permit issued by the Code Official under the provisions of this Code shall expire by limitation and become null and void if the work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of one hundred twenty days. Before such work can be recommenced, a new permit shall be first obtained.

(Ord. No. 17-24, 8-20-2024)

15.06.080 Work not requiring permit.

No permit shall be required in the case of any repair work as follows: The stopping of leaks in drains, soil, waste, or vent pipe, provided, however, that should any trap, drainpipe, soil, waste, or vent pipe be or become defective and it becomes necessary to remove and replace the same with new material in any part or parts, the same shall be considered as such new work and a permit shall be procured and inspection made as herein before provided. No permit shall be required for the clearing of stoppages or the repairing of leaks in pipes, valves, or fixtures, nor for the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes, or fixtures.

(Ord. No. 17-24, 8-20-2024)

15.06.090 To whom permits may be issued.

A. No permit shall be issued to any person to do or cause to be done any work regulated by this Code, except to a person holding a valid plumbing contractor's license for the type of work to be done, unless otherwise hereinafter provided in this section.

B. Any permit required by this Code may be issued to any person to do any work regulated by this Code in a single-family dwelling used exclusively for his living purposes, including the usual accessory buildings in connection with such building in the event that such person is the bona fide owner of any such dwelling and accessory buildings, and not for immediate resale, and that said owner shall purchase all material and shall personally perform all labor in connection therewith.

C. Permits shall be required for tapping and connecting a building sewer to the public sewer and shall be issued only to a person holding a valid plumbing contractor's license or utility contractor's license.

(Ord. No. 17-24, 8-20-2024)

15.06.100 Application for permit.

A. Any person legally entitled to apply for and receive a permit shall make such application on forms provided for that purpose. The applicant shall give a description of the character of the work proposed to be done, and the location, ownership, occupancy, and use of the premises in connection therewith. The Code Official may require plans, specifications, or drawings, and such other information as he may deem necessary.

B. If the Code Official determines that the plans, specifications, drawings, descriptions, or information furnished by the applicant is in compliance with this Code, the permit applied for shall be issued upon payment of the required fee as hereinafter fixed.

(Ord. No. 17-24, 8-20-2024)

15.06.110 Fees—Permit and inspection.

Fees shall be established by resolution of the City Council of the City of Casper.

(Ord. No. 17-24, 8-20-2024)

15.06.120 Section 202 amended—Definitions.

Amend the definition of "public sewer" in this section to read as follows:

A public sewer shall include all mains, laterals, and appurtenances located on public rights-of-way or easements directly controlled by public authority.

(Ord. No. 17-24, 8-20-2024)

15.06.030 Section 305.4.1 amended—Sewer depth.

Insert twelve inches is minimum depth for all sewer lines into paragraph.

(Ord. No. 17-24, 8-20-2024)

15.06.140 IPC Section 306 added—Subsection 306.5—Additional Backfill Requirements.

A. Section 306.5—All excavations shall be completely backfilled as soon after inspection as practical. Adequate precaution shall be taken to ensure proper compaction of backfill around piping without damage to such piping. Trenches shall be backfilled in thin layers to twelve inches above the top of the piping with clean earth, which shall not contain stones, boulders, cinder fill, or other materials which would damage or break the piping or cause corrosive action. Mechanical devices such as bulldozers, graders, etc., may then be used to complete the backfill to grade with the following exceptions:

B. All street and alley excavations shall be completely backfilled in accordance with Casper City Code Chapter 12.16.

C. All excavations within ten feet of any sidewalk or other concrete flat work, shall be compacted to the density of the surrounding ground and backfill shall be placed in twelve inch layers during compaction.

D. All other fill shall be properly compacted. Suitable precautions shall be taken to insure the permanent stability for pipe laid in, filled, or made ground.

E. No other utility shall be run or laid in the same trench with water service pipes or any underground water pipes and/or building sewer pipes, except for crossovers.

(Ord. No. 17-24, 8-20-2024)

15.06.150 Section 312 added—Tests and inspection.

Add Section 312.0, to read as follows:

All testing of drain, waste, and vent systems, sewer lines, shower pan receptors and water piping will be at the discretion of the Code Official.

(Ord. No. 17-24, 8-20-2024)

15.06.160 IPC Section 406.3 added—Automatic clothes washer—Floor drain.

Section 406.3—A floor drain shall be installed within six feet of every automatic clothes washer installation.

(Ord. No. 17-24, 8-20-2024)

15.06.170 Section 427 added—Accessible working space.

Section 427—Each appliance typically found in the mechanical room of a single family or multi-family residential structure shall have the minimum space available to allow for the adequate installation and repair of the appliance. There shall be adequate space to allow the appliance to be replaced or serviced with minimal or no disruption to the other appliances in the room. These space requirements are minimums and may vary with the specific equipment involved. The Code Official may approve different spacing with prior approval.

APPLIANCES	MINIMUM SPACE PER APPLIANCE

Water heater	4 square feet floor space
Water softener	8 square feet
Furnace	24 square feet
Hot water boiler	24 square feet
Central vacuum	9 square feet
Water meter	(CPU specifications Section 39-4) 6" from floor to bottom of the meter. 9 square feet floor space total

Any water meter 3” or larger shall require an outside entrance to the meter room to allow for meter testing without running fire hose throughout the building and must include a 2” bypass in accordance with Chapter 13.

(Ord. No. 17-24, 8-20-2024)

15.06.180 Section 504.7.3 added—Water heater—Floor drain.

Section 504.7.3—A floor drain shall be installed within six feet of every hot water heater or hot water boiler.

(Ord. No. 17-24, 8-20-2024)

15.06.190 Section Tables 605.3 and 605.4 amended—Material, joints and connections.

Delete galvanized steel pipe from Tables 605.3, 605.4 and steel from Table 605.5.

Section 605.14.2 amended to require UV primer or purple primer to be used on all PVC joints.

(Ord. No. 17-24, 8-20-2024)

15.06.200 Section 703.7 added—Sewer required.

Section 703.7—When the public sewer is not available as described under Section 1101(d), then a permit shall be secured from the Casper-Natrona County Health Department, as well as from the code official.

(Ord. No. 17-24, 8-20-2024)

15.06.210 Section 705.2.2 amended - Solvent Cement

Section 705.2.2 is amended to require UV primer or purple primer to be used on all PVC joints.

(Ord. No. 17-24, 8-20-2024)

15.06.220 Section 708.2 added—Building sewers.

Section 708.2—All building sewers shall have cleanouts installed at each change in direction in excess of twenty-two and one-half degrees.

Except as required by Section 708.2 of this Code, no additional cleanouts shall be required between twenty-two and one-half degrees changes of directions provided a minimum distance of twelve inches is maintained between fittings except as required in Section 708.2 of this Code.

Residential properties are permitted to have a RV dump site external to the home. The RV dump, at a minimum, shall have a 2'x2'x4" concrete pad around the drain that slopes down to the drain, or has a 2" curb around it. There shall be a threaded cap mounted flush with the concrete, or a cast iron valve box with a "Sewer" marked lit installed flush with the concrete, as to prevent stormwater from entering the drain. The drain should be plumbed with 4" SCH 40 PVC; all underground plumbing shall comply with the other standards of this section. Commercial RV dump sites must be approved by the Public Services Director.

(Ord. No. 17-24, 8-20-2024)

15.06.230 Section 712.4.3 added—Sumps and ejectors.

Section 712.4.3—All sumps and receiving tanks shall be automatically discharged, and when in public use or any multiple-family dwelling, shall be provided with dual pumps or ejectors arranged to function independently in case of overload or mechanical failure. The lowest inlet shall have a minimum clearance of two inches from the high water or starting level of the sump.

(Ord. No. 17-24, 8-20-2024)

15.06.240 Section 714.1 deleted and replaced to read as follows—Backwater valves.

Section 714.1—Drainage piping serving floor drains or fixtures, which have flood level rims located more than four feet below the elevation of the top rear curb face, shall drain by gravity into the main sewer, and shall be protected from backflow of sewage by installing an approved type backwater valve. The backwater valve shall be installed only in that branch or section of the drainage system which receives the discharge from fixtures. The elevation of the top rear curb face and the proposed elevation of the lowest floor level shall be indicated on the building plans before a plumbing permit will be issued.

It shall be the responsibility of the building contractor and/or the building owner to determine the elevation of the lowest floor level.

Properties tying into sewer mains 12 inches in diameter and larger shall be protected from backflow of sewage by installing an approved type backwater valve on the sewer service.

(Ord. No. 17-24, 8-20-2024)

15.06.250 IPC Section 13.

IPC Section 13 is hereby deleted entirely.

(Ord. No. 17-24, 8-20-2024)

15.06.260 Section 918 amended—Air admittance valves.

Section 918—Air admittance valves permitted by this section must have prior approval of the Code Official before installation in the plumbing system.

(Ord. No. 17-24, 8-20-2024)

15.06.270 Section 1001.1 deleted and replaced to read as follows—Traps, interceptors, separators.

Section 1001.1—All Traps, Interceptors, and Separators shall comply with Section 13.32.110, Casper Municipal Code, and code requirements of Chapter 10, IPC, are adopted and may be utilized with prior approval of the Code Official.

(Ord. No. 17-24, 8-20-2024)

15.06.280 Section 1109 deleted—Combination sanitary and storm system.

Section 1109, IPC is deleted entirely.

(Ord. No. 17-24, 8-20-2024)

15.06.290 Violation—Penalty.

Any person violating any of the provisions of the code adopted by this chapter shall be deemed guilty of a misdemeanor. Each and every day or portion thereof during which any violation of any of the provisions of such code is committed, continued, or permitted shall be a separate offense. Upon conviction of any such violation, such person may be punished as set forth in Chapter 1.28 of this code.

(Ord. No. 17-24, 8-20-2024)

15.06.300 Validity.

If any section, subsection, sentence, clause, or phrase of this chapter is, for any reason, held to be invalid, such decision shall not affect the validity of the remaining portions of this chapter.

(Ord. No. 17-24, 8-20-2024)

Chapter 15.07 NATIONAL ELECTRICAL CODE[4]

[4]Editor's note(s)—Appendix A is on file with Ordinance 87-87 in the offices of the city clerk and the city engineer.

Note(s)—Prior ordinance history: Ord. 24-86.

Article I. Code Adoption and Administration

15.07.010 National Electrical Code adopted.

A. There is adopted by the city, for the purpose of prescribing regulations governing the installation, alteration, maintenance or repair of electrical installations and inspections thereof, that certain suggested code known as the NFPA 70-2026 Edition of the National Electrical Code, and the whole thereof, save and except such portions as are herein deleted, added, modified or amended by this chapter. Not less than three copies of the code have been, and now are filed, in the office of the city clerk, and the same are adopted and incorporated as fully as if set out at length herein, and from the date on which this chapter shall take effect, shall be controlling within the limits of the city.

B. Unsafe Electrical Systems or Equipment.

1. Electrical systems or equipment regulated by this code which are unsafe, or which constitute a fire hazard, or are otherwise dangerous to human life are, for the purpose of this section, unsafe. Use of electrical systems or equipment regulated by this code constituting a hazard to safety, health or public welfare by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, disaster, damage or abandonment is, for the purpose of this section, an unsafe use.

2. Unsafe electrical systems or equipment are declared to be public nuisances and shall be abated by repair, rehabilitation, demolition or removal in accordance with the procedures set forth in the Uniform Code for the Abatement of Dangerous Buildings as adopted, or an alternative procedure as may be adopted by this jurisdiction. As an alternative, the electrical inspector or other employee or official of this jurisdiction as designated by the governing body, may institute other appropriate action to prevent, restrain, correct or abate the violation.

(Ord. No. 4-17, § 1, 4-4-2017; Ord. No. 12-14, § 1, 6-17-2014; Ord. No. 19-11, § 1, 7-5-2011; Ord. 16-08 § 1 (part), 2008; Ord. 14-05 § 1 (part), 2005; Ord. 8-02 § 1 (part), 2002; Ord. 5-99 § 1 (part), 1999; Ord. 6-96 § 1 (part), 1996; Ord. 4-93 § 1 (part), 1993: Ord. 7-90 § 1(1), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-1)

(Ord. No. 17-20, § 1, 9-1-2020; Ord. No. 10-23, 1, 7-5-2023)

15.07.020 Low-voltage electrical technician contractor's license.

A low-voltage electrical technician contractor's license shall be obtained for the following purposes:

a) The installation of sound systems, fire alarms, burglar alarms, satellite TV antennas and other low voltage systems of under ninety volts;

B. The installation of electrical signs, not to extend past the load side of the sign disconnect, within sight of and attached to the sign;

C. The installation of elevator wiring, not to extend past the load side of the elevator disconnect, within sight of the controllers; and

D. The installation of electrical wiring for water wells and irrigation systems, not to extend past the load side of the disconnect, within sight of the controllers for the well or systems.

(Ord. 87-87 § 1 (part), 1987: prior code § 11-4 (part))

15.07.030 City electrical inspector—Qualification—Appointment—Unlawful activities designated.

A. There is created the office of city electrical inspector. The person chosen to fill the office of city electrical inspector shall be a competent electrician, shall have at least four years experience as a wireman or electrical contractor, and shall obtain certification as an electrical inspector by the International Code Council and/or other competent authority.

B. The electrical inspector shall be appointed by the city manager. It is unlawful for the city electrical inspector to engage in the business of the installation and the maintenance of electrical wiring and appliances, either directly or indirectly, and he shall have no financial interest in any concern engaged in such business in the city, at any time, while holding the office of city electrical inspector.

(Ord. 14-05 § 1 (part), 2005; Ord. 7-90 § 1(2), 1990; Ord. 87-87 § 1 (part), 1987: prior code § 11-7)

15.07.040 City electrical inspector—Powers and duties.

A. The city electrical inspector is given the authority to refuse to issue a certificate of approval of any addition or extension to any wiring system, in or on any building, structure or property where, in his professional opinion, the wiring is in an unsafe condition. In case the work does not comply with this chapter and the 2023 Edition of the National Electrical Code, he shall issue and mail a written statement and telephone the electrical contractor within twenty-four normal business hours, stating the changes necessary to bring the work up to the required standard.

B. Whenever any electrical wire or other piece of electrical utilization equipment is defective, by reason of improper or insufficient insulation, or for any other cause becomes dangerous, the city electrical inspector shall at once notify the owner or the agent of the owner of the electrical utilization equipment to repair or remove the same, and upon the owner's failure to repair or remove the wire or utilization equipment within a reasonable time, the city electrical inspector shall cause the turning off of all electrical current.

C. Whenever there are practical difficulties involved in carrying out the provisions of this code, the electrical inspector may grant modifications for individual cases, provided that a special individual reason makes the strict letter of this code impractical and the modification is in conformity with the intent and purpose of this code, and that such modification does not lessen health, life and fire safety requirements. The details of actions granting modifications shall be recorded and entered in the files of the code enforcement agency.

D. Every company, firm, partnership or individual owning or controlling electrical wires and utilization equipment for the transmission of light, heat or power shall, as soon as possible after receipt of notice of a fire, have an agent or representative at the fire whose duty shall be to cut, deaden and test any of the power wires that might endanger the lives or property of anyone in that vicinity.

E. Upon request of the property owner, lessee or occupant, the city electrical inspector shall inspect, for electrical safety, any old wiring or electrical utilization equipment in, or on, any building, structure or property within the corporate limits of the city, upon payment of a fee of as listed in the permit fee schedule. In case the installation does not comply with this chapter, he shall file a report of his inspection with the property owner, lessee or occupant, identifying the areas of noncompliance. Code compliance inspections shall also be required when the meter or service drop has been removed or disconnected from any structure or building, by the electric utility company or as ordered by the electrical inspector, his authorized representative or the fire department.

F. It is unlawful for any light or power company to make any electrical connections to any building or property until a certificate of approval has been issued by the city electrical inspector. All such firms, corporations or individuals shall, upon written notice from the city electrical inspector, disconnect from any service as designated by such notice, and shall not reconnect such service, except upon written notice from the city electrical inspector. The city electrical inspector is also authorized and shall have the authority to order the termination of all electric current and cut, or disconnect, in cases of emergency or hazard, any wire where such electrical currents are dangerous to life or property, or may interfere with the work of the fire department.

G. After inspection of the electrical wiring of any building, the city electrical inspector shall leave notice in the form of a tag attached in a prominent location. This notice shall clearly state that the work has, or has not, passed the inspection by the city electrical inspector. On new or remodeled construction, no workman shall lath, seal or in any manner conceal any electric wiring, until he knows that it has passed the city electrical inspector's inspection. If the wiring is in such a position as to interfere with the completion of the building as called for by the plans, the electrical contractor must be notified, within twenty-four hours, of the necessary changes to be made. The city electrical inspector must, in all cases when such is practical, inspect all electrical wiring within the corporate limits of the city within forty-eight hours of the receipt of notice from the electrical contractor, stating that the work is completed. Saturdays, Sundays and holidays shall not be included in this time.

H. The city electrical inspector shall have the general supervision over the placing, stringing and attaching of telephone, telegraph, electric light or other wires, only insofar as fire prevention, accident or injury to persons or property is concerned, and any or all of such wires or electrical utilization equipment now existing, and hereafter constructed and placed, shall be subject to such supervision.

I. Right of Entry.

1. Whenever necessary to make an inspection to enforce the provisions of this code, or whenever the electrical inspector or an authorized representative has reasonable cause to believe that there exists in a building or upon a premises a condition or code violation which makes such building or premises unsafe, dangerous or hazardous, the

electrical inspector or an authorized representative may enter such building or premises at all reasonable times to inspect the same or to perform any duty imposed upon the electrical inspector by such codes, provided that if such building or premises be occupied, the electrical inspector shall first present proper credentials and request entry. If such building or premises is unoccupied, the electrical inspector shall first make a reasonable effort to locate the owner or other persons having charge or control of the building or premises, and request entry. If entry is refused, the electrical inspector or an authorized representative shall have recourse to every remedy provided by law to secure entry.

2. When the electrical inspector or an authorized representative shall have first obtained a proper inspection warrant or other remedy provided by law to secure entry, an owner or occupant or other person having charge, care or control of the building or premises, shall not fail or neglect, after proper request is made as herein provided, to promptly permit entry therein by the electrical inspector or authorized representative for the purpose of inspection and examination pursuant to this code.

J. Liability. This code shall not be construed to relieve from or lessen the responsibility of a person owning, operating or controlling any building, structure or building service equipment therein for any damages to persons or property caused by defects, nor shall the code enforcement agency or its parent jurisdiction be held as assuming such liability by reason of the inspection authorized by this code or approvals issued under this code.

K. Suspension or Revocation. The electrical inspector may, in writing, suspend or revoke a permit issued under the provisions of this code whenever the permit is issued in error or on the basis of incorrect information supplied, or in violation of any ordinance or regulation of the jurisdiction.

(Ord. No. 4-17, § 1, 4-4-2017; Ord. No. 12-14, § 1, 6-17-2014; Ord. No. 19-11, § 1, 7-5-2011; Ord. 16-08 § 1 (part), 2008; Ord. 14-05 § 1 (part), 2005; Ord. 8-02 § 1 (part), 2002; Ord. 5-99 § 1 (part), 1999; Ord. 6-96 § 1 (part), 1996; Ord. 4-93 § 1 (part), 1993: Ord. 7-90 § 1(3), 1990; Ord. 87-87 § 1 (part), 1987: prior code § 11-8(1)—(8))

(Ord. No. 17-20, § 1, 9-1-2020; Ord. No. 10-23, 1, 7-5-2023)

15.07.050 Permit—Required.

A. All companies, firms, partnerships, corporations, individuals or entities who do electrical wiring for electric signs, electric fixtures, appliances or utilization equipment installed in or on any buildings or property, or removed from the interior or exterior on any building or property (except as allowed by Section 15.07.080 (A), exceptions 2, 3 and 4), shall procure a permit from the city electrical inspector. Permits shall only be issued to a contractor holding a valid, unexpired or unrevoked contractor's license of the proper category, as covered in Section 15.07.080, or an individual for private work, as covered in Section 15.07.090. Permits may also be issued for all work requiring a permit, where the person doing said work is exempted from the licensing requirements provided in Section 15.07.080.

B. It is unlawful for all contractors, workmen or individuals to in any way interfere with any electric wiring, except as allowed by Section 15.07.080) (A) (2), (3), and (4), in or on any

building or property, in any manner whatsoever, without first having secured a permit therefore. Failure to obtain a permit prior to the start of the work shall result in the applicable permit fees being doubled. Double permit fee shall not be more than seven hundred and fifty dollars ($750) more than the original permit fee. Permits shall expire by limitations, and become null and void if the work authorized by such permit is not commenced within one hundred eighty days and completed within one year from the date of the permit, unless an extension is granted by the building/code enforcement manager or his authorized representative. Before such work can be recommenced, a renewal permit shall be obtained, and the fee therefore shall be one-half the amount of the original permit; provided work is recommenced within thirty days of the ending of the original permit. A permit for private work is defined in Section 15.07.080.

C. Changes in Building Occupancy. Electrical systems and equipment which are a part of any building or structure undergoing a change in use or occupancy, as defined in the building code, shall comply with the requirements of this code which are applicable to the new use or occupancy.

D. Moved Building. Electrical systems and equipment which are a part of buildings or structures moved into or within this jurisdiction shall comply with the provisions of this code for new installations.

E. Maintenance.

1. All electrical systems and equipment, both existing and new, and all parts thereof shall be maintained in a proper operating condition in accordance with the original design and in a safe and hazard-free condition. All devices or safeguards which are required by this code shall be maintained in conformance with this code. The owner shall be responsible for the maintenance of the electrical system. To determine compliance with this subsection, the electrical inspector may cause any electrical system to be reinspected.
2. Persons other than the building owner shall have the proper electrical license for the type of electrical system being repaired or maintained.

(Ord. 14-05 § 1 (part), 2005; Ord. 4-93 § 1 (part), 1993: Ord. 7-90 § 1(4), 1990; Ord. 87-87 § 1 (part), 1987: prior code § 11-3)

15.07.060 Permit and inspection—Fees.

Fees shall be established by resolution of the City Council of the City of Casper.

(Ord. 6-96 § 1 (part), 1996: Ord. 4-93 § 1 (part), 1993: Ord. 7-90 § 1(5), 1990; Ord. 87-87 § 1 (part), 1987: prior code § 11-11)

15.07.070 Definitions.

A. "Apprentice electrician" means any person with insufficient qualifications to be a journeyman electrician, and who is hired by a licensed electrical contractor to assist a journeyman or master electrician, and under the direct supervision of a journeyman or

master electrician, in accordance with state of Wyoming Statutes Section 35-9-127, as amended.

B. "Electrical contractor" means any person, firm, partnership, corporation, association or combination thereof, who contracts, or offers to contract for another, the planning, laying out, supervising and installing or the making of additions, alterations and repairs in the installation or wiring of apparatus and equipment for electric light, heat and power. Such contractor shall hold a current state electrical contractor's license and be, or employ, a master electrician. Any person who only plans or designs electrical installations need not be classed as an electrical contractor.

C. "Electrical wiring," as used in this chapter, is intended to mean the fixed installation of electrical wires, appliances, fixtures or utilization equipment used, or to be used, or to be maintained, on or in any building or property for electric heat, light or power, electric signs, smoke detectors, electric generation plants, electric heaters, fire alarms, burglar alarms, electric bells, electric signal and communication systems, telegraph messenger call systems, lighting fixtures or electrical utilization equipment of any kind or description and is not intended to include portable appliances, portable fixtures or utilization equipment capable of being readily moved, where established practices or the condition of use make it necessary or convenient for it to be detached from its source of current by means of flexible cord and attachment plug, except for portable signs.

D. "Electrical technician, low-voltage" means a person engaged in the installation of sound systems, burglar alarms, fire alarm systems and other low voltage systems under ninety volts.

E. "Journeyman electrician" means a person having at least four years experience in the electrical wiring industry, with technical knowledge to wire, supervise, install and repair electrical apparatus and equipment for light, heat, power and other purposes, in accordance with the National Electrical Code, the electrical ordinance, and holding a current state journeyman's license.

F. "Master electrician" means a person having at least eight years practical experience in the electrical wiring industry, with technical knowledge to properly plan, lay out and supervise the physical installation and repair of wiring apparatus and equipment for electric light, heat, power and other purposes in accordance with the National Electrical Code, the electrical ordinance, and holding a current state master electrician's license.

(Ord. 7-90 § 1(6), 1990; Ord. 87-87 § 1 (part), 1987: prior code § 11-4 (part))

15.07.080 License or registration required when—Fees to be set by ordinance.

A. A valid master's or journeyman's license of the proper category, or proper registration as an apprentice electrician, shall be required of any and all persons employed by an electrical contractor performing any electric wiring as defined in this chapter within the city limits, except as provided for in Sections 15.07.100 and 15.07.160. A further exception from the licensing requirements are provided for:

1. Installation by persons on their own property, if the property is not for immediate resale, and is allowed under Section 15.07.090;

2. Oilfield operations, railroads, petroleum refineries, mines and their appurtenant facilities;

3. A gas, electric or communication facility in the exercise of its function as a public utility, except as provided in subsections D and F of Section 15.07.040 and Section 15.07.110; and

4. Cable TV, AM or FM radio stations, television stations and related service, but not including premises wiring systems.

B. Subdivisions 1 through 4 of subsection A of this section shall not apply to anyone who contracts or subcontracts to or for any exempt person, partnership or corporation.

C. Licenses and fees are as required by the current licensing ordinance.

(Ord. 14-05 § 1 (part), 2005; Ord. 4-93 § 1 (part), 1993: Ord. 87-87 § 1 (part), 1987: prior code § 11-12)

15.07.090 Private work.

A. A permit to perform electrical work in or about his own residential property may be issued to the owner provided:

1. It is not a public place;

2. It is not a place of business;

3. It is not a place of worship; and

4. That all work therein shall be done with his own hands.

B. A permit is not required under this section for normal maintenance work required on any building, structure or residence. Normal maintenance shall mean the routine, reoccurring work required to keep a facility in such a condition that it may be utilized at its original or designed capacity and efficiency for its installed purpose. Any extensions to, or modification of, existing electrical circuitry shall require a permit.

(Ord. 7-90 § 1(7) 1990; Ord. 87-87 § 1 (part), 1987: prior code § 11-13)

15.07.100 Temporary work permit.

A temporary work permit may be issued upon presentation by the applicant of a temporary permit issued by the State Electrical Licensing Board. The fee for a temporary work permit is to be one-half of journeyman's fee, and is nonrenewable.

(Ord. 87-87 § 1 (part), 1987: prior code § 11-14)

15.07.100 Plans and specifications.

A. Any person, firm, corporation, partnership, architect or builder is required, when drawing plans and specifications, to state in such plans and specifications the location and circuiting of all outlets. The location of the main distribution panel and service attachment point shall be approved by the city electrical inspector and a power company representative. All

electrical work shown on plans and incorporated in the specifications shall conform to this chapter.

B. Applicants for permits shall be required to furnish plans and specifications of the proposed work, as may be deemed necessary by the city electrical inspector, before a permit is issued. The city electrical inspector shall be notified of any revision or change orders prior to the implementation of any change. A copy of said change shall be filed with the city electrical inspector.

C. Equipment installed under Article 505 of the NEC shall only be installed under the direction of a registered licensed electrical engineer after the installation is approved by the city electrical inspector.

D. Voltage drop of all branch circuits, feeder circuits, control circuits and service entrance conductors shall be properly calculated. In no case shall voltage drop of conductors be such as to damage or prevent the operation of equipment that is properly attached to a circuit.

(Ord. 5-99 § 2, 1999; Ord. 6-96 § 1 (part), 1996; Ord. 87-87 § 1 (part), 1987: prior code § 11-10)

15.07.120 Certificate of approval—Issuance conditions.

When requested by the owner, a certificate of approval shall be issued by the city electrical inspector, provided all electrical work covered by a permit is completed to the satisfaction of the city electrical inspector. It is further provided, but not limited, that all plumbing, heating and ventilation, furnace work, gas fitting, telephone wiring and alarm systems which are to be installed, or to be made a part of the construction, must be in place before a certificate is granted.

(Ord. 87-87 § 1 (part), 1987: prior code § 11-9)

15.07.130 Code provisions not to apply to prior existing lawful work.

No provision of this code shall be deemed to require a change in any portion of the electrical system, or any other work regulated by this code, in or on an existing building or lot, unless alteration, repair, remodel, or new construction work involves areas of an existing building, or when any such electrical system, or other work regulated by this code, is determined by the administrative authority to be dangerous, unsafe and a threat to life, health or property.

(Ord. 7-90 § 1(8), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-8(9))

15.07.140 Board of appeals—Interpretative authority.

All questions not provided for in this chapter or covered by the current National Electrical Code, pertaining to the installation of electrical wires and utilization equipment, and any questions that may arise concerning the interpretation of this chapter, shall be decided by the appeals board.

(Ord. 7-90 § 1(9), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-6)

15.07.150 Board of appeals—Designated.

The appeals board of the city shall serve as the board of appeals.

(Ord. 87-87 § 1 (part), 1987: prior code § 11-5)

15.07.160 Violation—Penalty.

Any person, firm, partnership, corporation or other entity violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor, and the penalty for violation hereof shall be that set forth in Chapter 1.28 of this code.

(Ord. 7-90 § 1(10), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-15)

Article II. Installation Materials and Specifications

15.07.170 Compliance required.

All wiring within the corporate limits of the city shall be at all times installed in accordance with the requirements of the National Electrical Code (NFPA 70-2023 Edition). In the interest of safety and sound construction practice the following requirements, as set out in this article, are also to be adhered to.

(Ord. No. 4-17, § 1, 4-4-2017; Ord. No. 12-14, § 1, 6-17-2014; Ord. No. 19-11, § 1, 7-5-2011; Ord. 16-08 § 1 (part), 2008; Ord. 14-05 § 1 (part), 2005; Ord. 8-02 § 1 (part), 2002; Ord. 5-99 § 1 (part), 1999; Ord. 6-96 § 1 (part), 1996; Ord. 4-93 § 1 (part), 1993: Ord. 7-90 § 1(11), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-2 (part))

(Ord. No. 17-20, § 1, 9-1-2020; Ord. No. 10-23, 1, 7-5-2023)

15.07.180 Underwriters or other testing required.

All electrical materials, devices or appliances installed shall be listed or labeled by Underwriters Laboratories, Inc., or Factory Mutual Research Corporation or other nationally recognized testing agencies.

(Ord. 87-87 § 1 (part), 1987: prior code § 11-2(11))

15.07.190 Ampere service requirements—New buildings and utility poles.

A. Requirements. All services installed within or on all new buildings, structures or utility poles, and all alterations in and additions to wiring in or on buildings now existing, shall be a minimum of one hundred twenty-five amperes when the computed load is not more than one hundred amperes. Where the computed minimum load exceeds one hundred amperes, the service size shall be increased by one hundred twenty-five percent. Wafer and tandem circuit breakers are not allowed on new construction. Basements shall be included when computing the square foot area of a building for the size of service required.

B. Exceptions.

1. Individual service, when approved by the city electrical inspector due to limitations of supply source or load requirements, shall not be smaller than three No. 6 A.W.G. conductors, when serving no more than three circuits.

2. For installations to supply limited loads of a single branch circuit, when approved by the city electrical inspector, the conductors shall not be smaller than the conductors of the branch circuit, and shall be a minimum of three No. 6 A.W.G. conductors.

3. Billboards with not more than a thirty-ampere computed load may be served by three No. 6 A.W.G. conductors.

4. For other installations and for temporary services on construction poles serving not more than two twenty-ampere, one-hundred-twenty-volt, circuits may be served by three No. 6 A.W.G. conductors. All one-hundred-twenty-volt, single-phase, fifteen-ampere and twenty-ampere receptacle outlets on construction sites shall have ground fault circuit interrupters. Two-hundred-thirty-volt outlets shall only be used for two-hundred-thirty-volt utilization equipment.

C. Protection of Ungrounded Conductors.

1. Protection of ungrounded conductors shall be provided by an overcurrent device in series with each ungrounded service conductor having a rating or setting not higher than the allowable ampacity of the conductor.

2. Where more than one and not more than six overcurrent devices provide the required protection for the ungrounded conductors, their total ampacity shall not exceed the allowable ampacity of the ungrounded conductor(s). Refer to Section 240.4(b) and (c) of the National Electrical Code for overcurrent protection of wire.

D. Services on manufactured (mobile) homes shall be allowed when all of the following requirements are met:

1. Service will be of the meter and exterior main type of no less than one hundred twenty-five amps.

2. The manufactured (mobile) home is owner-occupied and not located on leased property.

3. The smallest conductor in the manufactured (mobile) home is #12 copper wire.

4. The manufactured (mobile) home is permanently set on a foundation designed to meet all of the local jurisdiction's requirements.

(Ord. 16-08 § 2, 2008; Ord. 14-05 § 1 (part), 2005; Ord. 8-02 § 2 (part), 2002; Ord. 6-96 § 1 (part), 1996; Ord. 4-93 § 1 (part), 1993: Ord. 7-90 § 1(12), 1990; Ord. 87-87 § 1 (part), 1987: prior code § 11-2(6))

15.07.200 Wire size required—Aluminum conductors prohibited when.

No wires smaller than No. 12 A.W.G. copper shall be used in wiring nominal one hundred twenty volts or over within the corporate limits of the city, except for remote control circuits. No aluminum conductors smaller than No. 2 A.W.G. shall be used for wiring or services.

(Ord. 7-90 § 1(13), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-2(9))

15.07.210 Separate circuitry required when.

Separate circuits shall be provided for furnaces, ranges, dryers, dishwashers, disposals and any appliances exceeding fifty percent of the circuit capacity. Ranges, dryers, dishwashers, disposals and washing machines in residences may be cord-connected. Built-in ovens and cook-top units may be direct-wired with flexible conduit from a junction box not more than three feet away and the conductors shall have an ampacity equal to the branch circuit overcurrent protection device. All furnaces and boilers shall have overcurrent devices responsive to the motor current and shall be rated or selected to trip at not more than one hundred twenty-five percent of motor current. Range and dryer receptacles shall be three-pole, four-wire, when the branch circuit originates from a feeder panel.

A separate twenty-amp one-hundred-twenty-five-volt circuit shall be provided for each three-quarter or full bathroom in a dwelling and for every two half bathrooms in a dwelling. Where commercial non-dwelling bathrooms have outlets there shall be a separate twenty-amp one-hundred-twenty-five-volt circuit for every two bathrooms.

(Ord. 6-96 § 1 (part), 1996; Ord. 87-87 § 1 (part), 1987: prior code § 11-2(10))

15.07.220 Raceways.

A. Metal raceways shall be used for electric power, light, heat and all wiring supplying ninety volts and over in all commercial, industrial or public types of buildings, and in buildings or any part of buildings whose use is changed from one and two family residential to any other use. Armored cable shall be permitted for use in commercial buildings, for branch circuits, and shall be required to have a copper equipment grounding conductor as an integral part from the factory.

B. Metal raceways are defined as galvanized rigid conduit (heavy-wall conduit) intermediate metal conduit, electrical metallic tubing (thin-wall conduit, metal molding, metal troughing, metal ducts, and flexible metallic conduit (as allowed by Section 15.07.230). Flexible metal conduit shall not be installed outdoors, exposed to weather.

C. Fiberduct, PVC or equivalent raceways may be installed underground, and in concrete slabs, in accordance with the National Electrical Code. PVC may be installed in corrosive atmospheres by special permission from the city electrical inspector.

D. PVC and electrical nonmetallic tubing (ENT) may be installed only in structures where combustible construction is allowed, including commercial and public buildings, with the following limitations:

   1. ENT may be installed in buildings of no more than three floors. ENT shall not be permitted for exposed work, high temperature areas or exposed to physical damage. All bends in runs of ENT shall count in the total degrees of bend, which shall not exceed three hundred sixty degrees between boxes.

   2. Bushings shall be installed when run in metal studs.

3. Metal plates of the proper type shall be used for protection of ENT, when run in wooden stud walls and unable to be run in the center of the stud.

4. Tie wire shall not be used as a strapping method for ENT. Article 362 of the National Electrical Code shall apply for other installation requirements.

5. PVC (rigid nonmetallic conduit) may be installed only in structures where combustible construction is allowed, and in accordance with Article 352 of the National Electrical Code, with the following limitations: PVC may be installed in slabs, and in buildings of no more than three floors. PVC shall not be permitted for exposed work (except as allowed by this section), high-temperature areas or exposed to physical damage. Short runs for protection of ground wires on exterior of buildings shall be permitted. All bends in runs of PVC shall count in the total degrees of bend, which shall not exceed three hundred sixty degrees between boxes. Metal plates of the proper type shall be used for protection of PVC when run in wooden stud walls and unable to be run in the center of the stud. Tie wire shall not be used as a strapping method for PVC.

E. All raceways installed below grade shall have approved expansion joints installed within one foot immediately above grade on each end. All underground raceways shall have a sleeve installed where passing through concrete or masonry. A junction box shall be sized and constructed to power company requirements and may be above ground or underground, but in no case shall junction boxes be smaller than twelve inches wide by eighteen inches high by six inches deep above ground or thirteen inches by twenty-four inches by eighteen inches deep underground. Meter bases that provide room for eighteen inches of slack within the meter base shall not be required to have a junction box.

(Ord. 14-05 § 1 (part), 2005; Ord. 8-02 § 2 (part), 2002; Ord. 6-96 § 1 (part), 1996; Ord. 4-93 § 1 (part), 1993: Ord. 7-90 § 1(14), 1990; Ord. 87-87 § 1 (part), 1987: prior code § 11-2(2))

15.07.230 Metal conduit or raceway required when.

All wiring exposed on the outside, or exposed on inside concrete or masonry walls of any building within the corporate limits of the city, shall be installed in a metal conduit or raceway system (rigid conduit, intermediate or electrical metallic tubing). All service entrance wires hereafter installed from the public utilities service drop conductors into the building or structure to be served, shall be in an approved metal conduit or raceway system (rigid conduit, intermediate or electrical metallic tubing) equipped at the outer end with a service head fitting. When a mast is required, it shall be at least two-inch galvanized rigid metal conduit. Service laterals may be installed with rigid nonmetallic conduit approved for the purpose. Service drop and lateral installation and meter location shall be in accordance with the power company specifications.

(Ord. 7-90 § 1(15), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-2(5))

15.07.240 Metallic tubing installment and coating requirements.

Electrical metallic tubing shall not be installed in contact with the earth, or in concrete at ground level or below. Rigid and intermediate conduits shall be PVC coated or taped, and coated

when buried or when subject to direct contact with earth. Rigid nonmetallic conduit approved for the purpose may be buried or installed in concrete.

(Ord. 87-87 § 1 (part), 1987: prior code § 11-2(4))

15.07.250 Nonmetallic sheathed cable.

A. Reserved.

B. Exposed nonmetallic sheathed cable installed in accessible attics, unfinished garages and basements shall be routed either parallel or perpendicular to structural members and walls, protected from physical damage and avoiding proximity to sources of heat such as flues, ducts and hot water lines.

(Ord. 7-90 § 1(16), 1990: Ord. 87-87 § 1 (part), 1987: prior code §§ 11-2(3), (16); Ord. No. 16-24, 7-16-2024)

15.07.260 GFCI accessibility—Spa, hot tub disconnects.

A. All ground fault circuit interrupters shall be readily accessible; they shall not be installed in any attic, crawl space, behind panels or any other similar area, except for those outlets required for service of equipment in such areas.

B. An emergency switch or shutoff shall be located as required by Article 680.41, regardless of the type of occupancy. The emergency switch or shutoff shall be clearly labeled in an effective and permanent manner acceptable to the city electrical inspector.

(Ord. 8-02 § 2 (part), 2002; Ord. 5-99 § 3, 1999; Ord. 6-96 § 1 (part), 1996)

15.07.270 Service entrance switches.

Service entrance switches or any service distribution equipment, including branch circuit panels, shall not be installed within or have the only access through a bathroom, toilet room or clothes closet.

(Ord. 14-05 § 1 (part), 2005; Ord. 7-90 § 1(17), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-2(15))

15.07.280 Three-phase and single-phase panels.

A three-phase panel with one hundred twenty/two hundred forty volt, four-wire delta wiring shall not be permitted for use as a lighting and appliance panel. Separate panels shall be furnished for three-phase and single-phase loads.

(Ord. 87-87 § 1 (part), 1987: prior code § 11-2(12))

15.07.290 Circuit breakers.

A. Back-fed main circuit breakers will not be permitted on main-lug-only panels used as service equipment.

B. Back-fed main circuit breakers that are factory installed in panels, or listed factory main breaker kits, will be permitted in residential services.

C. Back-fed main circuit breakers or plug in main lug devices that are back-fed shall be secured in place by an additional mechanical fastener that is approved for the purpose, whether the device is field or factory installed.

(Ord. 6-96 § 1 (part), 1996; Ord. 4-93 § 1 (part), 1993: Ord. 7-90 § 1(18), 1990; Ord. 87-87 § 1 (part), 1987: prior code § 11-2(17))

15.07.300 Isolation circuits.

Orange shall only be used to designate the high leg on a delta service, or as required by Section 517.160 of the 2023 edition of the National Electrical Code, for isolation circuits. Orange shall be permitted in any building with no three-phase delta power or isolation circuits.

(Ord. 8-02 § 2 (part), 2002; Ord. 87-87 § 1 (part), 1987: prior code § 11-2(24))

15.07.310 Grounding.

Equipment and service grounds will be rigidly inspected by the city electrical inspector, and inspection tags will not be attached to any installation which is not adequately grounded in accordance with the grounding requirements contained in the 2023 Edition of the National Electrical Code. The main system service ground shall be a minimum of No. 6 A.W.G. copper, and connected to the waterpipe on the street side of the water meter, if feasible, or to the nearest cold waterline. A minimum No. 6 A.W.G. copper bonding jumper shall be installed around the water meter. A minimum No. 6 A.W.G. copper bonding jumper shall be installed between the hot and cold water pipes on water heaters and water softeners (if applicable). Bonding requirements of services shall be determined by Article 250-28 of the 2023 edition of the National Electrical Code. All grounding electrode conductors shall be copper.

(Ord. No. 4-17, § 1, 4-4-2017; Ord. No. 12-14, § 1, 6-17-2014; Ord. No. 19-11, § 1, 7-5-2011; Ord. 16-08 § 1 (part), 2008; Ord. 14-05 § 1 (part), 2005; Ord. 8-02 § 1 (part), 2002; Ord. 5-99 §§ 1 (part), 4, 1999; Ord. 6-96 § 1 (part), 1996; Ord. 7-90 § 1(19), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-2(7); Ord. No. 10-23, 1, 7-5-2023)

(Ord. No. 17-20, § 1, 9-1-2020)

15.07.320 Load calculations.

Load calculations shall be provided to the city electrical inspector when derating the grounded conductors for a reduction in size and reducing it by more than one size.

(Ord. 87-87 § 1 (part), 1987: prior code § 11-2(20))

15.07.330 Extension to existing facilities.

Where extensions are made to commercial or residential installations which have been originally wired in metal raceways, flexible metallic conduit (Green Field) of the type allowing

the pulling and withdrawing of wires when the conduit is in place may be used; providing existing circuits are adequate. Where extensions are made to residential installations which are originally wired in knob and tube, nonmetallic sheathed cable may be used for extension; providing existing circuits are adequate and provided that such building or structure is not of a commercial nature where metal raceways are required. Flexible metal conduit shall not be installed outdoors exposed to weather.

(Ord. 7-90 § 1(20), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-2(8))

15.07.340 Modular or prefabricated building requirements.

A. A modular or prefabricated building shall be inspected for conformance with this chapter, either by the city electrical inspector or by a certifying agency or authority acceptable to the city council. This modular or prefabricated building shall be inspected at the plant where being built or fabricated. The owner, builder or fabricator shall arrange with the city or a certifying agency for inspection, pay all required fees and, if approved, have the certifying agency furnish to the city electrical inspector written certification that the electrical wiring does conform to the requirements of this chapter.

B. The city electrical inspector shall inspect each building to determine the point of service attachment.

C. Any electrical wiring required to be done at the building erection site shall be in accordance with this chapter, including payment of permit fee to the city and inspection by the city electrical inspector.

(Ord. 87-87 § 1 (part), 1987: prior code § 11-2(1))

15.07.350 Services for mobile homes and other approved service installations.

A. Where permanent overhead services are mounted on poles for serving mobile homes or other approved service installations, the pole shall be at least twenty feet long so that when buried, the top of the pole will be at least sixteen feet above the ground, and must not be less than five and one-half inches by five and one-half inches, if square, nor less than five and one-half inches in diameter at the top if round. The pole shall be either rot-resistant wood (redwood, cedar, hemlock, etc.) or treated to resist rot with penta, creosote, or other substances or methods approved by the city electrical inspector.

B. The method of identifying ungrounded conductors in buildings having two voltage systems shall be 277/480 — brown, orange, yellow; 120/208 — black, red, blue.

C. Single wide mobile homes may utilize a 100 amp service.

(Ord. 14-05 § 1 (part), 2005; Ord. 7-90 § 1(21), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-2(28))

15.07.360 Electric signs and outline lighting.

A. All electric signs and outline lighting shall be wired to comply with Article 600 of the 2023 Edition of the National Electrical Code. All new signs or outline lighting shall be inspected by the city electrical inspector prior to connection to any electrical supply source.

B. Portable electric signs shall have GFCI protection of the type approved for signs provided on the sign. Any portable sign without GFCI protection on the sign, shall have GFCI protection as an integral part of the supply cord to the sign, and be of the type approved for use with portable signs. Supply cords for portable signs shall be type S.O. cord, or equivalent, no longer than ten feet, sized for load, but not smaller than No. 14. Permits for connection of portable signs to outlets for power shall be applied for by the owner of the sign, the owner of the sign shall apply for the electrical permit for rented/leased signs.

(Ord. No. 4-17, § 1, 4-4-2017; Ord. No. 12-14, § 1, 6-17-2014; Ord. No. 19-11, § 1, 7-5-2011; Ord. 16-08 § 1 (part), 2008; Ord. 14-05 § 1 (part), 2005; Ord. 8-02 § 1 (part), 2002; Ord. 5-99 § 1 (part), 1999; Ord. 6-96 § 1 (part), 1996; Ord. 4-93 § 1 (part), 1993: Ord. 7-90 § 1(22), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-2(19))

(Ord. No. 17-20, § 1, 9-1-2020; Ord. No. 10-23, 1, 7-5-2023)

15.07.370 TV satellite dish antennas.

Satellite TV reception dish antennas used for private TV reception shall be grounded with a No. 6 groundwire to the building's grounding electrode system. If the dish is more than fifty feet from the building, a five-eighths inch by eight foot ground rod shall be permitted.

(Ord. 87-87 § 1 (part), 1987: prior code § 11-2(21))

15.07.380 Smoke and carbon monoxide detectors.

A. Smoke and carbon monoxide detectors shall be installed in all hotels, motels and residential dwellings as required by the current International Building Code and International Residential Code, as adopted by the city of Casper, and all smoke detectors shall be supplied by line voltage, with battery backup, in all new construction and as required by Sections 15.01.160, 15.02.150, and 15.02.160 of the Casper Municipal Code.

B. Number 14/2 and 14/3 nonmetallic cable shall be permitted for the wiring and interconnection of smoke and carbon monoxide detectors when used with a dedicated fifteen-amp branch circuit in one-family and two-family dwelling units.

(Ord. 16-08 § 3, 2008; Ord. 14-05 § 1 (part), 2005; Ord. 5-99 § 5, 1999; Ord. 6-96 § 1 (part), 1996: Ord. 4-93 § 1 (part), 1993: Ord. 7-90 § 1(23), 1990: Ord. 87-87 § 1 (part), 1987: prior code § 11-2(14))

15.07.390 Temporary construction service.

Temporary construction service shall be located on the same side of the alley, street or driveway as the construction for which the service is required.

(Ord. 87-87 § 1 (part), 1987: prior code § 11-2(18))

15.07.400 Temporary decorative lighting.

A. Temporary decorative lighting is exempt from this chapter and is the responsibility of the owner to maintain in safe operating condition.

B. Extension cords shall not be left attached to buildings or through windows or doors more than ninety days once a year for decorative lighting. (NEC 400-8.)

(Ord. 87-87 § 1 (part), 1987: prior code §§ 11-2(26), (27))

15.07.410 Carnivals, circuses, fairs, and similar events.

A. Electrical permits and inspections shall be obtained before any of the items included in Article 525 of the 2023 Edition of the National Electrical Code are open to the general public. The owner of the property on which the event takes place shall insure that all permits are obtained and operators/owners of the equipment have passed inspection before allowing that equipment to be operated on their property.

B. All International Building Code and National Electrical Code requirements shall be met and the following items are also required:

1. All rides and amusement attractions and structures shall have a certificate of inspection from an acceptable certified amusement ride inspector not more than sixty days prior to the opening of the amusement ride.

2. There shall also be a certificate from an acceptable testing agency that shall have passed all amusement rides with a magna flux or other nondestructive test as required by manufacture not more than six months prior to the opening of the amusement ride.

3. All cords and wiring laid on the ground shall be protected by mats that are listed and labeled by an approved testing agency for that purpose, or approved by the administrative authority.

4. Fees for inspection shall be as established by resolution of the city council.

5. Any repair or modification on site of items covered by this section shall be done by licensed electrical contractors.

(Ord. No. 4-17, § 1, 4-4-2017; Ord. No. 12-14, § 1, 6-17-2014; Ord. No. 19-11, § 1, 7-5-2011; Ord. 16-08 § 1 (part), 2008; Ord. 14-05 § 1 (part), 2005; Ord. 8-02 § 1 (part), 2002; Ord. 5-99 § 1 (part), 1999; Ord. 6-96 § 1 (part), 1996)

(Ord. No. 17-20, § 1, 9-1-2020; Ord. No. 10-23, 1, 7-5-2023)

Chapter 15.08 SOLAR AND WIND ENERGY

15.08.010 Statutory authority.

The ordinance codified in this chapter was enacted pursuant to Section 34-22-105(b), Wyoming Statutes 1977, Republished Edition as amended, which provides for the establishment by local governments of permits systems for the use and application of solar energy.

(Ord. 16-83 Art. 1 § 1, 1983)

15.08.020 Title for citation.

The ordinance codified in this chapter may be cited as the "solar permit ordinance."

(Ord. 16-83 Art. 1 § 3, 1983)

15.08.030 Purpose of provisions.

The city recognizes that economic benefits may be derived for the people of the city from the use of solar energy, and this chapter is intended to encourage use of the same. It is the further intent of this chapter to provide a means for the balancing of the property rights of the citizens of Casper, and to provide a means of protection for the use of solar collectors without causing undue hardships on the rights of adjacent property owners.

(Ord. 16-83 Art. 1 § 2, 1983)

15.08.040 Definitions.

For the purposes of this chapter, the following words shall have the meanings respectively ascribed to them by this section:

A. "Board" means the Casper board of adjustment.

B. "Building official" means the chief building official of the City of Casper, or his designated representative.

C. "Community Development Director" means the community development director of the City of Casper.

D. "May" means permissive.

E. "New construction" means structures for which the start of construction commenced on or after the effective date of the ordinance codified in this chapter.

F. "Owner" means the person who holds a solar permit issued by the city manager in accordance with this chapter.

G. "Permittee" means a person who holds a solar permit issued by the city manager in accordance with this chapter.

H. "Person" means any person, partnership, corporation, association, governmental agency, estate, trust, two or more individuals having a joint or common interest in property, or any other recognized legal entity.

I. "Possessor of real property" means a person holding an interest in real property less than the fee simple interest, and who is entitled to take immediate possession or has possession of the property.

J. "Prior use" means any legal use of real property or appurtenances thereto made by the owner or possessor of such real property prior to the effective date of the ordinance codified in this chapter, or the date of application for a solar permit the granting of which may affect such legal use.

K. "Property line" means the legal boundary of any particularly described parcel of land under the ownership of an owner or possessor of real property.

L. "Shall" means mandatory.

M. "Solar collector" means one of the following, which is capable of collecting, storing or transmitting at least twenty-five thousand Btu's (British thermal units) on a clear winter solstice day:

1. A wall, clerestory or skylight window designed to transmit solar energy into a structure for heating purposes;
2. A greenhouse attached to another structure and designed to provide part of the heating load for the structure to which it is attached;
3. A trombe wall, "drum wall" or other wall or roof structural element designed to collect and transmit solar energy into a structure;
4. A photovoltaic collector designed to convert solar energy into electric energy;
5. A plate-type collector designed to heat air, water or other fluids for use in hot water or space heating, or for other applications; or
6. A massive structural element designed to collect solar energy and transmit it into internal spaces for heating.

N. "Solar permit" means an official document or certificate issued by the building official, establishing a solar right and/or the right to install the particular solar collector it describes, and which conforms to city ordinances and applicable state statutes.

O. "Solar right" means a property right to an unobstructed line-of-sight path from a solar collector to the sun, which permits radiation from the sun to impinge directly on the solar collector. The extent of the solar right shall be described by that illumination provided by the path of the sun on the winter solstice day which is put to a beneficial use or otherwise limited by this chapter or state statutes.

P. "Start of construction" means the date application is made for a building permit; or, in the event a building permit is not needed, the first placement of permanent construction of a structure on a site.

Q. "Structure" means that which is built or constructed, an edifice or building of any kind, or any piece of work artificially built up or composed of parts joined together in some definite manner.

R. "Winter solstice day" means the solstice, on or about December 21st, which marks the beginning of winter in the northern hemisphere, and is the time when the sun reaches its southernmost point.

(Ord. 16-83 Art. 1 § 6, 1983)

15.08.050 Interpretation of provisions.

The provisions of this chapter shall be held to be minimum requirements to meet the intent expressed in Section 15.08.030. Where the provisions herein impose greater restrictions than those of any other ordinance or regulation, the provisions of this chapter shall prevail. Where the provisions of any other ordinance or regulation impose greater restrictions than those of this chapter, the provisions of such other ordinance or regulation shall prevail.

(Ord. 16-83 Art. 1 § 4, 1983)

15.08.060 Solar rights—Establishment and applicability.

From and after the effective date of the ordinance codified in this chapter, no solar rights shall be established or changed except in conformity with the provisions of this chapter. Solar rights may be established in conjunction with solar collectors for which a solar permit has been issued, as provided herein. Solar rights in existence prior to the effective date of the ordinance codified herein shall be limited to the terms of a solar permit issued for solar collectors, as provided herein; provided, however, that nothing in this chapter alters, amends, denies, impairs or modifies a solar right, lease, easement or contract right which has vested prior to said effective date. Solar rights established by a solar permit are limited to and defined by the solar permit, this chapter, and applicable state statutes.

(Ord. 16-83 Art. 1 § 5, 1983)

15.08.070 Permit—Application—Contents.

Any person desiring a solar permit authorized by this chapter shall apply to the community development department building official. The application shall be made upon a form prepared by the city, and the original and two copies shall be filed in the office of the community development director of the city, and shall contain the following items:

A. The name and address of the applicant;

B. The common address and legal description of the property on which the solar collector is located or proposed to be located;

C. The legal description of property immediately adjacent to the property on which the solar collector is to be located, which may be affected by solar rights granted under the permit, and the names and addresses of the record owners of such properties;

D. The present or proposed use of the structure to which the solar collector is attached, and the zoning of the applicant's property and adjacent properties;

E. The type or types of solar collectors, as defined in this chapter, for which the permit is sought;

F. A description of the collector surface, or that portion of the collector surface for which the solar permit is sought, such description to include the following items:

1. The dimensions of the collector surface,
2. The direction of orientation,
3. The height above ground level, and
4. The location of a collector on the solar user's property;

G. Be accompanied by plans, diagrams, computations and specifications and all other data, as required in Section 15.08.080 of this chapter.

(Ord. 16-83 Art. 2 § 1(A), 1983)

15.08.080 Permit—Application—Plans and specifications.

Plans and specifications shall be drawn to scale upon substantial paper, and shall be of sufficient clarity to indicate the location, nature and extent of the work proposed, and show in detail that it will conform to the provisions of this chapter. The following plans shall be submitted with the application:

A. Plans for the proposed solar energy system shall be designed by a registered design professional and shall include the solar collector and any heat or energy storage and distribution facilities; such plans shall include calculations and the sum total as to collection and beneficial use of heat or energy, expressed in Btu's or Amperage per day, and shall include structural analysis for any structure on which a solar energy system is located;

B. A site plan, showing the following:

1. The boundaries of the parcel or parcels of land which either contain or are proposed to contain a solar collector, and all adjacent property the use of which may be affected by the solar right;
2. The names of the owners and/or the possessor of the real property for the parcels shown;
3. Where relevant to the solar permit requested, the topography of the land, location of structures, fixtures and vegetation in existence, or known by the applicant to be planned;
4. The horizontal and vertical dimensions of such structures, fixtures and vegetation;
5. The spatial and temporal boundaries of the solar rights to be established by the solar permit.

(Ord. 16-83 Art. 2 § 1(B), 1983)

15.08.090 Permit—For additions to existing system.

In the event a permittee desires to obtain a solar permit for a solar collection system for which a solar permit has been granted because of the addition of new solar collectors, he shall apply to the building official for a new solar permit and shall be required to comply with Sections 15.08.070 and 15.08.080 of this chapter.

(Ord. 16-83 Art. 2 § 1(C), 1983)

15.08.100 Permit—For existing solar collectors.

A. Any person who has a solar collector in existence and being beneficially used on the effective date of the ordinance codified in this chapter may apply for a solar permit, as provided in Sections 15.08.070 through 15.08.080 of this chapter. The applicant shall have the burden of proving to the satisfaction of the building official that the permit requested will not unreasonably or unnecessarily restrict the uses of neighboring property. The application shall further state the date upon which the solar collector was first beneficially used. Any permit granted for existing solar collectors shall define the beneficial use thereof, and the solar rights granted thereunder shall be limited to such beneficial use. The priority date for such solar rights shall be the first date the solar collector was beneficially used.

B. All persons who own a solar collector being beneficially used on the effective date of the ordinance codified in this chapter must apply within five years of such effective date; otherwise, the use of the solar collector shall be without priority.

(Ord. 16-83 Art. 2 § 2, 1983)

15.08.110 Permit—Application—Review and corrections.

A. Upon receipt of an application for a solar permit, it shall be the building official's duty to date the application and to make a record of receipt of the same in a suitable book in the office of the community development director. It shall be the building official's duty to examine all applications to ascertain that they contain all the necessary information required by this chapter.

B. If, upon examination, an application is found to be defective or incomplete, the building division shall return the application for correction by registered letter, with a return, reasons therefor, and the time allowed within which to make such corrections, which in all cases shall not be more than ninety days. A record of such return shall be made in the book kept for recording of the receipt of the applications. Upon receipt of a corrected application, the date of the return of the same shall also be entered in the book provided for receipt of applications.

C. If, at the expiration of time allowed within which to make corrections, the application has not been returned to the office of the engineering director with the corrections properly made, it shall be the duty of the building official to cancel the filings covered by such application, and the application shall be considered to be null and void.

D. The building official may, upon request by the applicant for good cause shown, grant extensions of time for making corrections.

(Ord. 16-83 Art. 2 § 6, 1983)

15.08.120 Permit and plan review—Fees.

Fees shall be established by resolution of the city council of the city of Casper, Wyoming.

(Ord. 16-83 Art. 2 § 5, 1983)

15.08.130 Permit—Form and contents.

A. The solar permit issued by the building official shall contain at the minimum a description of the solar collector surface to which the permit is granted; such description shall include the dimensions of the collector surface, the direction of orientation, the height above ground level, and the location of the collector on the solar user's property. The solar permit shall contain a statement that it is limited to the contents of the application on file with the community development office and approved by the building official.

B. The solar permit shall further contain a statement that the permit and all rights granted thereby shall be null and void and of no further effect unless the solar collector for which the permit is issued is put to beneficial use within two years of the date of the permit, and such use is certified as provided in Section 15.08.200 of this chapter. C. The solar permit shall be in a form which may be recorded in the office of the Natrona County clerk.

(Ord. 16-83 Art. 2 § 9, 1983)

15.08.140 Permit—Issuance conditions—Recordkeeping.

A. All applications which shall comply with the provisions of this chapter and with applicable state statutes shall be recorded in a suitable book kept for that purpose at the office of the community development director. It shall be the duty of the building official to approve all applications made in proper form, and which comply with the provisions of this chapter and of applicable state statutes. All applications received shall be approved, rejected or returned for correction as soon as reasonably possible, but in no event later than ninety days after receipt.

B. It shall be the duty of the building official to reject all applications, and refuse to issue a solar permit sought, for the following reasons:

1. The solar collector, or a portion thereof, will unreasonably or unnecessarily restrict uses of neighboring property;

2. The use by the owner of the solar collector for which the permit is sought will adversely affect the public health and safety;

3. The application is defective or incomplete, and the applicant has failed to make the necessary corrections within the time allowed;

4. The building official finds that the structure for which a solar permit is sought is not in fact a solar collector, as defined by this chapter;

5. The building official finds that the solar collector for which a permit is sought cannot be put to beneficial use within two years.

C. The refusal or approval of an application shall be endorsed on the same, and recorded in the office of the community development director. The applicant shall be notified of the acceptance or rejection and, if rejected, a copy of the application shall be returned to the applicant. Upon approval, the applicant shall be authorized to take all steps necessary to put the solar collector to beneficial use and perfect the solar right, as provided in Section 15.08.130 of this chapter. In such event the original and one copy of the application shall be returned to the applicant.

D. In the event an application is rejected, the applicant may appeal the decision of the building official to the appeals board, and during the pendency of the appeal all further action on the application shall be stayed.

(Ord. 16-83 Art. 2 § 7, 1983)

15.08.150 Applications to void permits.

A. An application shall be made to the building division by the owner or possessor of real property to whom a solar permit has been issued or transferred in accordance with state law, when such owner or possessor of real property desires to void, in whole or in part, such permit. The application shall identify the permit which is requested to be voided, and, in the event the person requesting the permit is not the person to whom the original permit was granted, the application shall be accompanied by an instrument or instruments showing that the applicant is the legal owner of the solar right. If the permit is to be voided only in part, the application shall specify with particularity that portion of the permit which is to be voided, and the city manager may require that the application shall show information required in Section 15.08.070 through 15.08.080 of this chapter. Upon partially voiding a solar permit, the building official shall issue an amended solar permit to the permittee.

B. No application to void a solar permit wholly or in part shall be granted if the granting of such application will injuriously affect the property rights of another person, unless such person consents to the granting of such application in writing.

C. The issuance of an amended solar permit shall not affect the priority of the original solar right granted and which is amended.

(Ord. 16-83 Art. 2 § 3, 1983)

15.08.160 Correction of errors in permits.

The building official is authorized, upon written petition of a permittee, to amend any solar permit, for the purpose of correcting errors or otherwise, when in his opinion such amendment appears desirable or necessary, provided that the amendment shall not have the effect of enlarging the solar right granted so that it will injuriously affect the property rights of an adjacent property owner. The building official may require any and all reasonable information necessary to make such determination. When any permit is corrected, as provided in this section, the building official shall issue a corrected solar permit to the permittee, and the issuance of the corrected permit shall not affect the priority of the permit originally issued.

(Ord. 16-83 Art. 2 § 4, 1983)

15.08.170 Location of solar collectors.

Solar collectors shall be located on the owner's property so as not to unreasonably or unnecessarily restrict the uses of neighboring property. No solar right attaches to a solar collector, or a portion of a solar collector, which would be shaded by a ten-foot wall located on the owner's property line on a winter solstice day, or to a building or structure located on adjacent property which is built before or after the issuance of a solar permit in accordance with the city's zoning ordinance.

(Ord. 4-89 § 2, 1989: Ord. 16-83 Art. 3 § 3, 1983)

15.08.180 Beneficial use policy.

Beneficial use shall be the basis, the measure and the limit of the solar right, except as may be otherwise provided by written contract, or as provided in this chapter, or the applicable state statutes. If the amount of solar energy which a solar user can beneficially use varies with the season of the year, then the extent of the solar right shall vary likewise. A solar right which is not applied to a beneficial use for a period of five years or more shall be deemed abandoned and without priority.

(Ord. 16-83 Art. 3 § 2, 1983)

15.08.190 Solar rights—Time restrictions and priority.

The solar right to radiation of the sun before nine a.m. or after three p.m., Mountain Standard Time, is de minimus, and may be infringed without compensation to the owner of the solar collector. Priority in time shall have the better right in disputes over the use of solar energy. The priority of new construction, with regard to interference in solar rights, shall vest as of the date the building permit for such construction is applied for.

(Ord. 16-83 Art. 3 § 1, 1983)

15.08.200 Solar rights—Vesting and certification.

A. Solar rights vest on the date which the building official grants the solar permit. The solar collector for which a solar permit has been granted shall be put to beneficial use within one hundred eighty (180) days of the date of the permit, except the building official may allow additional time upon request of the permittee to certify within one hundred eighty (180) days of the date of the permit to the building official, by sworn affidavit, that the solar collector for which the solar permit has been issued has been constructed and put to beneficial use in accordance with the solar permit.

B. Upon the receipt of the of sworn certification, the building official shall have the authority to inspect the solar collection system, including the solar collector, to assure that beneficial use is being made of the solar collector.

1. In the event that the building official does find that the solar collector is being beneficially used, he shall certify the solar right and its beneficial use, in writing, and deliver such certification to the permittee. Such certification shall be a form which may be recorded in the office of the county clerk.

2. In the event the building official finds that the solar collector for which the solar permit has been issued is not being beneficially used as provided in the solar permit and the application for a solar permit, he shall have the right to refuse to certify the solar right and its beneficial use.

3. In the event the building official refuses to certify the solar right and its beneficial use, as provided in this section, the permittee may appeal his decision to the appeals board, as provided in this chapter.

C. It shall be the duty and obligation of the permittee to record in the office of the county clerk the certification of the right and its beneficial use upon receipt of the same from the building official. When any solar right is certified, a record of the same shall be made in a book for that purpose in the office of the community development director.

D. In the event a permittee fails to put a solar collector to beneficial use within one hundred eighty (180) days after a permit is issued for such solar collector, or fails to certify the beneficial use as provided in this section, the permit and all rights granted shall be thereby null and void, and of no further force and effect.

(Ord. 16-83 Art. 2 § 10, 1983)

15.08.210 Solar rights—Recordation.

Upon the grant of a solar permit to a permittee, it shall be his obligation and duty to record the same in the office of the county clerk, and neither the building official nor the city shall have any obligation to assure that the permit is recorded. Upon the certification of the solar right and its beneficial use, it shall be the permittee's obligation to record the same.

(Ord. 16-83 Art. 2 § 11, 1983)

15.08.220 Photovoltaic and wind energy systems – Construction permitting and installation.

A. Solar photovoltaic and wind energy system permits:

1. Residential installations:

(a) Plans including the layout of the system and type of equipment being installed shall be submitted to the department for review and approval prior to the start of the project. The plans shall include a letter produced by a registered structural engineer certifying that all aspects of the system and structure(s) such as roof and/or wind loads will comply with the most recently adopted building codes.

(b) All photovoltaic and wind energy systems shall be required to have applicable building and electrical permits submitted to the department for review, approval, and issuance prior to the start of work.

(c) The rapid shutdown and service disconnect shall be located outside in a readily accessible location.

2. Commercial installations:

(a) Plans including the layout of the system and types of equipment being installed shall be submitted to the building official for review and approval prior to the start of the project.

(b) Photovoltaic and wind energy systems shall be designed by registered structural and electrical engineers certifying that all components comply with the most recently adopted building and electrical codes.

(c) All photovoltaic and wind energy systems shall be required to have applicable building and electrical permits submitted to the department for review, approval, and issuance prior to the start of work.

B. Solar and wind energy permits for solar photovoltaic and wind energy system permit and plan review fees shall be set as outlined in Section 15.08.120 of the Casper Municipal Code.

C. Solar photovoltaic and wind energy systems shall be installed according to the requirements set forth in the most recently adopted editions of the International Fire, International Building, International Residential, and NFPA 70 National Electrical Codes.

D. All grounding and bonding shall meet current requirements most recently adopted version of the NFPA 70 National Electrical Code.

E. All photovoltaic and/or wind energy systems shall be installed by City of Casper licensed electrical contractors.

15.08.230 Board of appeals—Establishment and organization.

The city board of appeals is established as an appeals board to hear all appeals from any decisions or interpretations of this chapter. The board shall consist of membership as provided in Section 15.11.220. The board shall have the power to hear and decide appeals when it is alleged there is error in any order, requirement, decision or determination made by the building official, when the same is made in accordance with this chapter or any amendments hereto. In exercising its powers, the board may reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination, as necessary, and to that end has all the powers of the officer from whom the appeal is taken. The concurring vote of a majority of the duly appointed members of the board is necessary to reverse any order, requirement or decision of any official, or to decide in favor of the contestee on any matter which it is required to pass under this chapter.

(Ord. 16-83 Art. 4 § 1, 1983)

15.08.240 Right to appeal.

Any person aggrieved by an order, requirement, decision or determination of the building official, made in accordance with the provisions of this chapter, shall have the right to appeal to the board from the order, requirement, decision or determination made.

(Ord. 16-83 Art. 4 § 2, 1983)

15.08.250 Appeals—Procedure generally.

A. Notice of appeal of the building official's order, requirement, decision or determination shall be filed in the office of the community development director of the city within five working days of the date the contestee is notified in writing of the order, requirement, decision or determination of the building official. The filing of the notice of appeals stays all proceedings in furtherance of the action appealed from.

B. The written appeal shall be in a form substantially complying to the following:

1. A heading in the words "Before the Casper Board of Appeals of the City of Casper";
2. A caption reading: "Appeal of _____," giving the names of all contestants participating in the appeal;
3. A brief statement setting forth what legal rights or interests are affected by the order, requirement, decision or determination of the building official, as the same applies to each contestant;
4. A brief statement in ordinary and concise language of the specific order, requirement, decision or determination protested, together with any material facts claimed to support the contentions of the contestant;
5. A brief statement in ordinary and concise language of the relief sought, and the reasons why it is claimed the protested order, requirement, decision or determination should be reversed, modified or otherwise set aside;
6. Signatures of all parties named as contestants, and their official mailing addresses;
7. The verification, by declaration under penalty of perjury of at least one contestant, as to the truth of the matter stated in the notice of the appeal.

C. Upon the filing of the notice of appeal, the board shall be immediately notified, and the board shall fix a reasonable time and place for the hearing of the appeal. Such date shall be not less than ten days nor more than sixty days from the date the appeal was filed. Written notice of the time and place of the hearing shall be given at least ten days prior to the date of the hearing to each contestant by the secretary of the board, either by causing a copy of such notice to be delivered to the contestant personally, or by mailing a copy thereof, postage prepaid, addressed to the contestee at his address shown on the appeal. The notice shall include a statement of:

1. The time, place and nature of the hearing;
2. The legal authority and jurisdiction under which the hearing is to be held;
3. The particular section or sections of this chapter involved;
4. A short and plain statement of the matters asserted.

D. All appeals to the board shall be considered contested cases, and shall be conducted in accordance with the Wyoming Administrative Procedure Act.

(Ord. 16-83 Art. 4 § 3, 1983)

15.08.260 Appeals—Scope of hearings.

Only those matters or issues specifically raised by the contestants shall be considered in the hearing of the appeal.

(Ord. 16-83 Art. 4 § 5, 1983)

15.08.270 Effect of failure to appeal.

Failure of any person to file an appeal in accordance with the provisions of Sections 15.08.240 through 15.08.250 of this chapter shall constitute a waiver of his right to an administrative hearing and adjudication of the order, requirement, decision or determination, or any portion thereof, and the order, requirement, decision or determination shall become final. Such person shall have no further rights to appeal.

(Ord. 16-83 Art. 4 § 4, 1983)

Chapter 15.09 INTERNATIONAL FIRE CODE

15.09.010 Adoption of the international fire code.

Pursuant to the authority granted by W.S. Section 15-1-119, as amended, there is adopted by the city, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion, that certain code known as the International Fire Code, published by the International Code Council being particularly the 2024 Edition thereof, including B, C, D, E, F, G, H, and I, save and except such portions are hereinafter deleted, modified, or amended by Sections 15.09.090 through 15.09.130 of this chapter, hereinafter referred to as the International Fire Code. A copy of the International Fire Code is on file in the office of the city clerk and the office of the fire chief of the city.

(Ord. 30-07 § 1, 2007; Ord. 15-04 § 2, 2004: Ord. 10-98 § 1, 1998; Ord. 30-95 § 1 (part), 1995)

(Ord. No. 29-12, § 1, 11-20-2012; Ord. No. 26-15, § 1, 11-3-2015; Ord. No. 15-18, § 1, 7-17-2018; Ord. No. 11-19, 6-4-2019; Ord. No. 23-21, § 1, 8-17-2021; Ord. No. 8-24, 5-7-2024; Ord. No. 16-24, 7-16-2024)

15.09.020 Establishment and duties of community risk reduction division.

A. The International Fire Code shall be enforced by the community risk reduction division of the Casper Fire Department, which shall be operated under the supervision of the fire chief.

B. The chief in charge of the community risk reduction division shall be appointed by the city manager after consulting with the fire chief.

C. The fire chief of the city may detail such members of the fire department as inspectors as shall, from time to time, be necessary. The fire chief shall recommend to the city manager the employment of technical inspectors to assist the chief of the community risk reduction division.

(Ord. 15-04 § 3, 2004: Ord. 30-95 § 1 (part), 1995)

(Ord. No. 29-12, § 2, 11-20-2012; Ord. No. 26-15, § 2, 11-3-2015; Ord. No. 8-24, 5-7-2024; Ord. No. 16-24, 7-16-2024)

15.09.030 Definitions.

A. Whenever the word "jurisdiction" is used in the International Fire Code, it shall be held to mean the city of Casper, Wyoming, and such city-owned property outside the city limits upon which the International Fire Code is made applicable.

B. Whenever the term “Fire Code Official” is used in the International Fire Code or this Municipal Code, it shall be held to mean any member of the Casper fire-EMS Department Community Risk Reduction Division, the Fire Chief, or his designee.

(Ord. 15-04 § 4, 2004; Ord. 30-95 § 1 (part), 1995)

(Ord. No. 8-24, 5-7-2024; Ord. No. 16-24, 7-16-2024)

15.09.040 Fire permit issuance.

A. A property owner or the owner’s authorized agent who intends to conduct an operation or business, or install or modify systems and equipment that are regulated by the most recent version of the International Fire Code Section 105, adopted by the jurisdiction in its entirety, or to cause any such work to be performed, shall first make application to the Casper Fire-EMS Community Risk Reduction Division and obtain the required permit(s).

B. No fire permits shall be issued for a building on any non-platted property in the city except upon written application with complete plans showing in detail all proper approaches to streets, alleys and upon deeding such streets and alleys and approaches to the city, and after acceptance of streets and alleys and approaches, by vote of the city council.

C. No fire permits will be issued except when a site plan has been submitted and approved in accordance with requirements of Title 17, zoning, of this code; except that, in lieu of site plan approval, the city engineer may, upon written request of the applicant, waive the site plan requirement based on a determination by the city engineer that all necessary site improvements are existing and will not be altered by the proposed construction. Consideration of site improvements will include drainage control, traffic control, driveways, curb and gutter, sidewalks and street features. In the event a site plan is not required, the city engineer will issue a letter waving the site plan requirement.

D. Financial surety must be provided for any off-site improvements, on-site drainage improvements and other improvements required in accordance with the approved site plan provided under subsection B of this section. Financial surety shall be as required under Section 16.28.070, financial surety. No fire permit may be issued prior to receipt by the city of any required financial surety.

E. The Fire Code Official shall examine or cause to be examined applications for permits and amendments thereto within a reasonable time after filing. If the application or the construction documents do not conform to the requirements of pertinent laws and this Municipal Code, the Fire Code Official shall reject such application in writing, stating the

reasons therefor. If the Fire Code Official is satisfied that the proposed work or operation conforms to the requirements of the most recent version of the International Fire code Section 105 adopted by the jurisdiction and the laws and ordinances applicable thereto, the Fire Code Official shall issue a permit therefore as soon as practical.

15.09.050 Permits required.

A. A permit shall constitute permission to maintain, store or handle materials; or to conduct processes that produce conditions hazardous to life or property; or to install equipment utilized in connection with such activities; or to install or modify any fire protection system or equipment or any other construction, equipment installation or modification in accordance with the provisions of the most recent version of the International Fire Code adopted by the jurisdiction where a permit is required by Sections 105.5 and 105.6. Such permission shall not be construed as authority to violate, cancel or set aside any of the provisions of this code or other applicable regulations or laws recognized by the City of Casper and the State of Wyoming.

1. Operational Permits

A. The Fire Code Official is authorized to issue operational permits for the operations set forth in sections 105.5 in the most recent version International Fire Code as adopted by the jurisdiction.

B. A separate permit shall be obtained for each applicable operation as required by the most recent adopted version of the International Fire Code.

C. Failure to obtain a permit prior to the commencement of the operation shall result in the applicable permit fees being doubled. Double permit fee shall not be more than seven hundred and fifty dollars (750$) than the original permit fee.

D.

2. Construction Permits

A. The Fire Code Official is authorized to issue construction permits for the operations set forth in the most recent version of the International Fire Code adopted Section 105.6 adopted by the jurisdiction.

B. A separate permit shall be obtained for each building, structure and/or life safety system.

C. Failure to obtain a permit prior to the start of the work shall result in the applicable permit fees being doubled. Double permit fee shall not be more than seven hundred and fifty dollars ($750) more than the original permit fee.

D. No person shall allow any other person to do or cause to be done, any work under a permit secured by a permittee, except persons in his employ.

E. Owners of commercial buildings may act as the construction manager for new construction, additions, remodels, major repair, and other types of work that are not minor in nature. Owners/construction managers are required to have licensed contractors who are licensed in the field in which they are working.

15.09.060. Validity of permits.

A. The issuance or granting of a permit, or approval of plans and specifications, shall not be deemed or construed to be a permit for, or an approval of any violation of any of the provisions of this Code. If any permit is issued, and the issuance results in the violation of the provisions of the Code, that permit shall be amended, and the violation abated within thirty days of the date of notice sent to the permit holder by Certified Mail, return receipt required.

B. The issuance or granting of a permit, or approval of plans, shall not prevent the Fire Code Official from thereafter requiring the correction of errors in said plans and specifications, or from preventing construction operations being carried on thereunder when in violation of this Code or of any ordinance, or from revoking any certificate of approval when issued in error. Violation shall be abated within thirty days of the date of notice sent to the permit holder by Certified Mail, return receipt required.

C. Every permit issued by the Fire Code Official under the provisions of this Code shall expire by limitation and become null and void if the work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of one hundred eighty days. Before such work can be recommended, a new permit shall be first obtained.

15.09.070 Fees—.Fire Permits, Inspections and CRR Fee's

Fees shall be established by resolution of the city council of the city of Casper, Wyoming.

(Ord. No. 17-24, 8-20-2024)

15.09.080 Signature of registered engineer or architect required.

No permit will be issued or plan review undertaken for a building or structure which requires fire protection through the most recent version of the International Fire, Building, or Existing Building Codes adopted by the jurisdiction, unless the plans and specifications for such building or structure bear the signature of a registered design professional licensed by the state of Wyoming to practice as such. Plans for all Life Safety Systems shall bear the signature of a NICET registered design professional Level III or IV; or a registered design professional licensed in the related discipline by the State of Wyoming to practice as such.

15.09.090 Establishment of limits of districts in which storage of flammable or combustible liquids in outside aboveground tanks is to be prohibited.

The limits referred to in Section 5704.2.9.6.1 of the International Fire Code in which storage of flammable or combustible liquids in outside aboveground tanks is prohibited, shall apply in all areas within the jurisdiction.

EXCEPTION: Outside aboveground tanks which are located within a special enclosure, as described in Section 2306.2.6, or equivalent are permitted.

(Ord. 15-04 § 5, 2004; Ord. 10-98 § 2, 1998: Ord. 30-95 § 1 (part), 1995)

(Ord. No. 29-12, § 3, 11-20-2012; Ord. No. 8-24, 5-7-2024; Ord. No. 16-24, 7-16-2024)

15.09.100 Establishments of limits in which bulk storage of liquefied petroleum gases is to be restricted.

The limits referred to in Section 6104.2 of the International Fire Code in which bulk storage liquefied petroleum gas is restricted, are all areas within the jurisdiction.

(Ord. 15-04 § 6, 2004; Ord. 30-95 § 1 (part), 1995)

(Ord. No. 29-12, § 4, 11-20-2012; Ord. No. 8-24, 5-7-2024; Ord. No. 16-24, 7-16-2024)

15.09.110 Establishment of limits of districts in which storage of explosives and blasting agents is to be prohibited.

The limits referred to in Section 5604 of the International Fire Code, in which storage of explosives and blasting agents is prohibited, shall apply in all areas within the jurisdiction.

(Ord. 15-04 § 7, 2004; Ord. 10-98 § 3 (part), 1998)

(Ord. No. 29-12, § 5, 11-20-2012; Ord. No. 8-24, 5-7-2024; Ord. No. 16-24, 7-16-2024)

15.09.120 Establishment of limits of districts in which the storage of hazardous materials is to be prohibited or limited.

The limits referred to in Section 5001 of the International Fire Code in which the storage of hazardous materials is prohibited or limited, are established as follows: Quantities in excess of the amounts as listed in Tables 5003.1.1(1), (2), (3) and (4) shall only be allowed in the general industrial zone (M-2) of the jurisdiction.

(Ord. 10-98 § 6 (part), 1998)

(Ord. No. 29-12, § 6, 11-20-2012; Ord. No. 8-24, 5-7-2024; Ord. No. 16-24, 7-16-2024)

15.09.130 Amendments made in the International Fire Code.

The following sections of the International Fire Code are deleted, modified, or amended in the following respects:

A. Chapter 113.3 is deleted and replaced as follows:

Chapter 113.3. The fire chief or his designee shall have authority to issue a written citation containing a notice to appear in Municipal Court to any person, who said fire chief, or his designee has probable cause to believe is committing a violation of any of the terms of this code.

B. Chapter 105 Permits

Any fees associated with the issuance of permits shall be established by resolution of the city council.

Underground Hydrostatic Test: Casper Fire-EMS CRR Division requires a construction permit for a 2-hour hydrostatic acceptance test of fire lines. Permit fee to be determined by City Council Resolution.

C. Section 903.2 is amended to add the following:

An automatic fire sprinkler system shall be installed when the fire flow requirements exceed 2500 gallons per minute, as determined by Appendix B, International Fire Code, 2024 Edition.

D. Section 905.2 is amended as follows:

Installation Standard. Standpipe systems shall be installed in accordance with this section and NFPA 14. Fire Department connections for standpipe systems shall be in accordance with section 912. The periodic inspection, testing and maintenance of standpipe systems shall comply with NFPA 25.

E.Section 5704.1 is amended as follows:

Section 5704.1 General.

1. Outside portable container storage of permitted flammable and combustible liquids shall only be allowed in the general industrial (M-2) zone of the jurisdiction.
2. Portable tank storage is prohibited.

EXCEPTIONS:

1. Portable tanks which are located within a special enclosure as described in Section 2306.2.6, or equivalent are permitted.
2. Temporary storage of flammable and combustible liquids used at construction sites.
3. Permits for portable tanks are to be issued only after inspection and approval by the division chief of the community risk reduction division and pursuant to Section 105.

(Ord. 30-07 § 2, 2007; Ord. 15-04 § 11, 2004: Ord. 10-98 §§ 4 (part), 7—10, 1998; Ord. 30-95 § 1 (part), 1995)

(Ord. No. 29-12, §§ 7—10, 11-20-2012; Ord. No. 26-15, § 1, 11-3-2015; Ord. No. 11-19, 6-4-2019; Ord. No. 23-21, §§ 2, 3, 8-17-2021; Ord. No. 8-24, 5-7-2024; Ord. No. 16-24, 7-16-2024)

15.09.140 Nuisance fire alarms.

A. Time Periods. For the purpose of determining the time periods imposed by this section, nuisance alarms, as defined by the International Fire Code 2024 edition, shall be dated from the day of their occurrence.

B. Registered Systems. Alarm systems registered with the city finance department or Casper Fire-EMS Department shall be defined as registered systems.

C. First Response. Casper Fire-EMS response to premises with a registered system at which no other nuisance alarms have occurred within the same calendar year shall be referred to as a

"first response." No penalty or administrative sanction shall be imposed by any first response. However, non-registered systems are subject to penalties in Article 4 upon first response and all subsequent responses.

D. Third and Subsequent Response—Civil Penalty. When three or more nuisance alarms have occurred at any premises in any calendar year, the owner shall have committed the infraction of a "repetitive nuisance alarm." The civil penalty for a third and succeeding nuisance alarm in any calendar year shall be five hundred dollars per occurrence, in addition to any fees imposed pursuant to Section 15.09.180. Any nuisance alarm which results from a failure to take required corrective action to prevent such recurrence after notice thereof by the community risk reduction division and/or any nonpayment of any nuisance alarm penalty may result in the community risk reduction division providing written notice ordering the disconnection of such alarm until the required corrective action or payment of penalty has been made; provided, however, that no disconnection shall be ordered on any premises required by law to have an alarm system in operation.

E. Notice of Violation.

1. Responsibility for Issuance. The community risk reduction division shall be responsible for the issuance of written notices of infraction to the owner following the second and each succeeding nuisance alarm in any calendar month. The community risk reduction division shall notify the city finance department of the amount of penalties to be collected. The City of Casper Finance Department shall collect such penalties.

2. Waive Imposition. In the event the community risk reduction division determines that the nuisance alarm(s) occurred as a direct result of an interruption of electrical power, telephone system malfunction, an alarm equipment malfunction, or other causes beyond the control of the owner, the community risk reduction division may waive imposition of the applicable nuisance alarm penalty or administrative sanction.

(Ord. No. 10-14, § 1, 6-3-2014; Ord. No. 26-15, § 1, 11-3-2015; Ord. No. 23-21, § 4, 8-17-2021; Ord. No. 8-24, 5-7-2024; Ord. No. 16-24, 7-16-2024)

15.09.140 Appeals.

Whenever the fire chief or his designee disapproves an application or refuse to grant a permit applied for, or when it is claimed that the provisions of the code do not apply or that the true intent and meaning of the code have been misconstrued or wrongly interpreted, the applicant may appeal from the decision of the fire chief to the Wyoming Council on Fire Protection and Electrical Safety within thirty days from the date of the decision appealed.

(Ord. 15-04 § 12, 2004; Ord. 10-98 § 5 (part), 1998; Ord. 30-95 § 1 (part), 1995)

(Ord. No. 29-12, § 11, 11-20-2012; Ord. No. 8-24, 5-7-2024; Ord. No. 16-24, 7-16-2024)

15.09.160 New materials, processes or occupancies which may require permits.

The city manager, the fire chief, and the chief of the community risk reduction division shall act as a committee to determine and specify, after giving affected persons an opportunity to be

heard, any new materials, processes, or occupancies, which shall require permits, in addition to those now enumerated in said code. The chief of the community risk reduction division shall make available such lists of permitted materials, processes, or occupancies in and distribute copies thereof to interested persons upon request.

(Ord. 15-04 § 13, 2004; Ord. 10-98 § 6 (part), 1998; Ord. 30-95 § 1 (part), 1995)

(Ord. No. 29-12, § 12, 11-20-2012; Ord. No. 8-24, 5-7-2024; Ord. No. 16-24, 7-16-2024)

15.09.170 Self inspection program.

A. Establishment of Self Inspection Program. The city hereby establishes a Self-Inspection Program for the purpose of maintaining functions necessary for fire prevention.

B. *Classification of Commercial Occupancies Eligible to Participate.* Commercial occupancies with a classification and use that are eligible to participate in the self inspection program are "Business Group B", "Factory Industrial Group F2 (Low Hazard)" and Storage Group S2 (Low Hazard) as defined by the International Building Code and adopted by this chapter of the Casper Municipal Code, shall be eligible to participate in the self inspection program.

C. Frequency of Inspections.

1. Self-Inspections. Self-Inspections, performed by the business owner, manager, occupant or other duly authorized person shall be completed annually by December 31st of each year.

2. On-Site Inspections. On-site inspections by Casper fire personnel, absent exigent circumstances or public health and safety concerns, will be performed on a rotational basis averaging no more often than once every three years. Inspections may also be performed if an International Fire Code violation is reported or if the fire department inspector has a reasonable suspicion that a violation exists.

D. *Compliance.*

1. The fire department shall deliver, in person, by certified mail or verified electronic delivery on an annual basis, its most current "Self-Inspection Packet" which shall be periodically approved by the fire chief, or his designee, to each registered occupancy identified under Section 15.40.105 B. within the city limits.

2. The owner, manager, occupant or other duly authorized person of said occupancy must complete the questions within the self-inspection packet and return the self-inspection form within thirty days from the date of issuance by mail or by electronic submission designated by the fire chief, or his designee. The fire chief, or his designee, as soon as practicable after receipt of the self-inspection form, shall issue the owner, manager, or occupant of said occupancy with a letter which shall contain the following:

a. A notice that the self-inspection is complete, and no corrections or violations have been noted; or

b. A notice that provides details of any violations or deficiencies that were self-reported and timelines to complete any necessary corrective action(s).

E. Enforcement.

1. Any owner or occupant of a business, commercial or industrial facility qualifying for the self inspection program but elects not to enroll or fails to successfully complete the self-inspection as requested by the fire chief, or his designee, in accordance with the procedures established herein, shall be charged a service fee for the fire code official or designee to perform each inspection.
2. The amount charged for service fees for fire inspections performed by the fire chief, or his designee, to check compliance with this code and the International Fire Code, shall be set by resolution of the governing body. Non-payment of service fees is a violation of this chapter and the city may pursue any available legal remedies.
3. All violations or deficiencies identified on a property from the self-inspection shall be corrected by occupant within thirty days. If correction(s) cannot feasibly be made within thirty days, the occupant shall provide written notice of impracticability and the reasons therefor to the fire chief for review. Then, if approved, the occupant shall proceed with corrections within a timeframe determined by the fire chief or his designee. The fire chief, or his designee, also has the right to shorten any timeframe to complete corrections when serious public health, safety and welfare concerns exist.

F. Registration Required, Contents.

1. Any owner or occupant of a business, commercial or industrial facility eligible for the self inspection program, is required to register with the Casper fire department Community Risk Reduction division.
2. The registration form/application shall include the following:
    a. Name, address, telephone number and email;
    b. Emergency contact information;
    c. Business type.

(Ord. No. 8-24, 5-7-2024)

15.09.190 Elevator Maintenance and Testing Records

A. Record Maintenance Required.

The owner, operator, or person responsible for any building containing an elevator, escalator, moving walk, or other conveyance regulated by applicable codes and standards shall maintain records of all inspections, testing, maintenance, repairs, alterations, and impairments required by law.

B. Electronic Submission of Records.

Annual inspection reports, fire service recall testing reports, Phase I and Phase II firefighter emergency operation testing records, maintenance control program records, impairment notices, and other documentation required by the Fire Code Official shall be submitted electronically through the City of Casper Fire-EMS Department Approved Records Management System or other platform approved by the Fire Code Official.

C. Submission Timeframe.

Required records shall be submitted within thirty (30) days of completion of the inspection, test, maintenance activity, repair, or alteration, unless otherwise directed by the Fire Code Official.

D. Availability of Records.

Elevator maintenance and testing records shall be maintained on-site or made readily accessible to the Fire Code Official upon request and shall be retained for the period required by the applicable adopted code or standard.

E. Impairments.

Any condition that renders an elevator's firefighter emergency operation features inoperative, or otherwise affects emergency responder use of the elevator, shall be reported to the Fire Department without delay and documented through the City's approved records management system.

F. Violation.

Failure to maintain or submit required records shall constitute a violation of this code and shall be subject to enforcement action as provided herein.

15.09.180 Penalties.

Any person who shall violate any of the provisions of this code or fail to comply herewith or who shall violate or fail to comply with any order made thereunder, or who shall build in violation of any detailed statement of specifications as plans submitted and approved hereunder, and from which no appeal has been taken, or who shall fail to comply with such an order as affirmed or modified by the Wyoming Council on Fire Prevention and Electrical Safety, or by a court of competent jurisdiction within the time fixed herein shall be severally, for each and every such violation and non-compliance, respectively, be guilty of a misdemeanor and the penalty for violation hereof shall be that set forth in Chapter 1.28 of this code. Address Uniform Fire Code in section 1.28.010 and violations listed.

(Ord. 15-04 § 14, 2004; Ord. 30-95 § 1 (part), 1995)

(Ord. No. 29-12, § 11, 11-20-2012; Ord. No. 8-24, 5-7-2024; Ord. No. 17-24, 8-20-2024)

Chapter 15.10 BUILDING PERMIT AND CERTIFICATE OF OCCUPANCY ISSUANCE

15.10.010 Purpose of chapter provisions.

The purpose of the provisions set out in this chapter is to regulate and control the issuance of building permits within the city, and to require final inspections prior to the issuance of occupancy permits for all structures.

(Ord. 18-83 § 1, 1983)

15.10.020 Definitions.

The following words and phrases, when used in this chapter, shall for the purpose of this article have the meanings respectively ascribed as follows:

A. "All-weather roadway" means a standard street section constructed in accordance with city ordinances and standards for construction of streets, excluding the required asphalt surfacing.

B. "City" means the city of Casper, Wyoming.

C. "City engineer" means the city engineer or his designated representative.

D. "Construction phase" means a particular area of construction activity, or planned construction activity, within a platted subdivision.

E. "CPU" means Casper public utilities.

F. "Curb stop" means a valve or other device located on individual water service connections to a publicly owned water main for the purpose of regulating the flow of water from the main to the individual customer.

G. "Final plumbing inspection" means the final inspection of plumbing in a structure, required by city ordinances regulating construction and inspection of plumbing.

H. "Foundation permit" means a permit issued by the engineering director for the construction of a building foundation only.

I. "Off-site improvements" means all public improvements required by city ordinances to be constructed upon publicly dedicated streets and rights-of-way, including but not limited to streets, sanitary sewers, water mains, storm sewers, curbs, gutters and sidewalks.

J. “Owner” means any person firm, corporation, or agent having a legal or equitable interest in the property. The term “owner” may extend to a tenant, lessee, or employee of the actual owner regarding repairs, alterations, additions, or improvements of a commercial structure. The actual owner must provide written authorization with the permit application for an alternate “owner” to perform work on the structure and be approved by the Building Official.

K. "Person" means any individual person, partnership, corporation, association, governmental agency, estate, trust, or two or more individual persons having a joint or common interest in property.

L. "Subdivision" means an area of land within the city divided into lots, tracts or parcels, and for which a subdivision plat has been approved by the city in accordance with city ordinances, and recorded in the office of the Natrona County clerk.

M. "Subdivision agreement" means an agreement between the person or persons who own land comprising a subdivision and the city, the purpose of which is to insure completion of public improvements within the subdivision, and which is required by Section 16.28.040 and other pertinent provisions of this code.

(Ord. 18-00 § 2, 2000; Ord. 6-89 § 2, 1989; Ord. 18-83 § 2, 1983)

15.10.030 Building and foundation permits—Issuance conditions.

No building permit or foundation permit may be issued by the building division prior to completion of all off-site improvements in any city subdivision, except as follows. A foundation or building permit may be issued under the following conditions:

A. A foundation permit, including construction of necessary underground utility connections, including but not limited to water, sewer, natural gas and electricity, may be issued upon commencement of construction of off-site improvements in any subdivision or construction phase of a subdivision.

B. A building permit for the completion of any building may be issued upon completion of all-weather roadways, acceptance of the public water and sewer mains and appurtenant facilities, and payment of all required fees, including connection charges for connection to the water and sewer mains in a subdivision, or construction phase of a subdivision.

(Ord. 18-83 § 3, 1983)

15.10.040 Occupancy permit conditions.

A. No person shall occupy a building for which a building permit is required, prior to obtaining an occupancy permit for the building. An occupancy permit may be issued upon completion of a final inspection of a building, as required by city ordinances, and upon completion of all off-site improvements in a subdivision or construction phase of a subdivision, and upon compliance with all city ordinances, except as provided in subsection B of this section. Upon completion of the final plumbing inspection as required by city ordinance for any structure for which a building permit has been issued, the person making such inspection shall shut off water service to the building at the curb stop, and lock the same. The person to whom the building permit is issued is required to notify and request a final plumbing inspection upon completion of the plumbing and prior to occupancy of the building. At the time of issuance of any occupancy permit, water service shall be turned on to the building for which the occupancy permit is issued, and any lock on the curb stop for such water service shall be removed.

B. Occupancy permits may be issued upon completion of a building for which a building permit is issued prior to November 15th, and prior to completion of off-site improvements from the period between November 15th to March 1st, under the following conditions:

1. All-weather roadways in the subdivision, or in a construction phase of a subdivision, must be completed and approved by the city engineer and CPU. Such all-weather roadways shall, at a minimum, provide access to and be immediately adjacent to the property and building for which an occupancy permit is issued. The all-weather roadway shall be constructed so that an acceptable base material is placed to the lip of the gutters. All curb stops, manholes and other appurtenances shall be protected in a manner approved by the city engineer.
2. The person responsible by city ordinance and applicable subdivision agreement for completion of off-site improvements shall notify the city engineer on or before October 15th of his intention to construct or use all-weather roadways during the period of November 15th to March 1st. Such all-weather roadways shall be completed to the satisfaction of the city engineer prior to November 15th.
3. In addition, such person must submit for approval by the city engineer, a plan for maintenance of the all-weather roadways including, but not limited to, the equipment to be used in such maintenance, a specific person who will be responsible directly for the supervision and actual maintenance of the all-weather roadways, including addresses and phone numbers, and provisions for protecting improvements located in the all-weather roadways, including but not limited to manholes, valve boxes, curb stops, curb, gutter and sidewalk.
4. The owner/subdivider is obligated to maintain the improvements during the period between November 15th to March 1st. Providing that the owner/subdivider immediately installs traffic controls to prevent hazards associated with a deficiency, the owner/subdivider shall have one week from the time it is notified of a deficiency to correct the deficiency. The city shall have the right, in the event the owner/subdivider does not perform maintenance and construction obligations in accordance with the plans submitted to the city engineer within one week of the time the owner/subdivider is notified of a deficiency, to complete maintenance and construction of off-site improvements, using the financial surety deposited in accordance with Section 16.28.070. The city may perform the necessary construction by itself or by using third parties. The city may collect any amount over and above the amount provided for, in the event the financial surety deposit is insufficient to pay for the city's costs in maintaining or constructing the improvements. In the event the financial surety deposit is insufficient to pay the city's costs; the city may also collect, and the owner/subdivider shall be responsible for, any attorneys fees, costs and expenses incurred by the city in collecting such amounts. In addition, the owner/subdivider shall enter into a hold harmless agreement with the city, upon a form prepared by the city prior to beginning any improvements.
5. As of March 1st, weather conditions permitting, any person responsible for completion of off-site improvements in a subdivision in which occupancy permits have been issued under this section, shall commence and complete construction of all off-site improvements.

(Ord. 18-00 §§ 3, 4, 2000; Ord. 10-91 § 3(mm), 1991; Ord. 18-83 § 4, 1983)

15.10.050 Violation of chapter—Penalty.

A. Any person who violates any of the provisions of this chapter shall be deemed guilty of a misdemeanor, and shall be punished as provided in Chapter 1.28 of the Casper Municipal Code.

B. In addition, any building contractor who has been licensed by the city who violates any of the terms of this chapter may have his building contractor's license suspended or revoked.

(Ord. 18-83 § 5, 1983)

Ch. 15.11 BOARD OF APPEALS, CONTRACTOR LICENSING, AND VIOLATIONS AND DISCIPLINARY ACTIONS[5]

15.11.010 Purpose.

The purpose of this chapter is to regulate and control the issuance of building permits within the city to licensed contractors; to provide for the various classifications of contractors; and to require strict adherence to the various codes and ordinances of the city relative to building construction, alteration, and repair.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.020 Definitions.

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

1. "Administrative authority" means the City Manager or an authorized representative.
2. "Affidavit" means a properly notarized written statement from former employers, governmental entities, or firm representatives which will corroborate the number of years claimed to have been worked at the trade. This statement must describe the work performed and be written on the firm stationery or on an affidavit furnished by the authority having jurisdiction.
3. "Board" means the board of appeals as set forth by this chapter.
4. "Building contractor" means a person who builds, constructs, alters, repairs, adds to or demolishes a building or structure for a fixed sum, price, fee, percentage or other compensation, and for which a permit is required.

[5]Ord. No. 22-23, § 2, adopted Dec. 19, 2023, repealed the former Ch. 15.12., §§ 15.12.010—15.12.220, and enacted a new Ch. 15.12 as set out herein. The former Art. X pertained to board of examiners and appeals, and contractor licensing and derived from Ord. 6-91(part), adopted 1991; Ord. 7-03 §§ 1, 2, adopted 2003; Ord. No. 5-16, § 1, adopted April 5, 2016.

5. “Cellular communications contractor” means any person who contracts or offers to contract for another ‘the planning, laying out, supervising and installing, or the making of additions, alterations and repairs in the installation or wiring of apparatus and equipment for cellular communications. Such contractor shall hold a current state electrical contractor’s license and be, or employ, a master electrician. Any person who only plans or designs cellular communication installations need not be classed as a cellular communications contractor.

6. "Commercial building" means a structure intended to be used for the exchange of goods and/or services, office facilities, warehousing or other commercial purpose.

7. “Concrete contractor, flatwork” means a person who performs work related to concrete construction involving flatwork such as driveways, floors, sidewalks, slabs, and monolithic slabs.

8. “Concrete contractor, general” means a person who performs work related to concrete construction involving flat work, foundations, structural concrete, and retaining walls.

9. "Demolition contractor" means a person who demolishes or removes a building or structure for which a permit is required and receives compensation for such services.

10. "Department" means the city building inspection division.

11. “Drywall contractor” means a person who installs, alters, or repairs drywall and drywall related components in residential and commercial construction.

12. "Electrical contractor" means any person who contracts or offers to contract for another 'the planning, laying out, supervising and installing, or the making of additions, alterations and repairs in the installation or wiring of apparatus and equipment for electric light, heat and power. Such contractor shall hold a current state electrical contractor's license and be, or employ, a master electrician. Any person who only plans or designs electrical installations need not be classed as an electrical contractor.

13. "Electrical technician, low-voltage" means a person engaged in the installation of sound systems, burglar alarms, fire alarm systems and other low voltage systems under ninety volts.

14. "Electrical wiring" means the fixed installation of electrical wires, appliances, fixtures or utilization equipment, used or to be used or to be maintained, on or in any building or property for electric heat, light, power, electric signs, smoke detectors, electric generation plants, electric heaters, fire alarms, burglar alarms, electric bells, electric signal and communication systems, telegraph messenger call systems, lighting fixtures or electrical utilization equipment of any kind or description, and is not intended to include portable appliances, portable fixtures or utilization equipment capable of being readily removed except portable signs, where established practices or the condition of use make it necessary or convenient for it to be detached from its source of current by means of flexible cord and attachment plug.

15. "Electrician, apprentice" means a person being taught and laboring in the electrical trade as an employee under the supervision and in the presence of a master or journeyman electrician.

16. "Electrician, journeyman" means a person having at least four years of experience in the electrical wiring industry with technical knowledge to wire, supervise, install and repair electrical apparatus and equipment for light, heat, power and other purposes, in accordance with the National Electrical Code, the city electrical ordinances and holding a current state journeyman's license.
17. "Electrician, master" means a person having at least eight years practical experience in the electrical wiring industry with technical knowledge to properly plan, lay out and supervise the physical installation and repair of wiring apparatus and equipment for electrical light, heat, power and other purposes in accordance with the National Electrical Code, the city electrical ordinances, and holding a current state master electrician's license.
18. “Fire extinguisher rook (FER)” means a person whose principal occupation is learning and assisting in the installation, inspection, testing, and maintenance of portable fire extinguishers and works under the direct, on-site supervision of a fire extinguisher technician or fire extinguisher qualified supervisor.
19. “Fire extinguisher technician (FET)” means a person whose principal occupation is to perform installation, inspection, testing, and maintenance of portable fire extinguishers as an employee under a fire extinguisher qualified supervisor.
20. “Fire extinguisher qualified supervisor (FEQS)” means a person who is the qualified supervisor for a business entity that conducts the installation, inspection, testing, and maintenance of portable fire extinguishers.
21. “Fire alarm rook (FAR)” means a person whose principal occupation is learning and assisting in the installation, inspection, testing, and maintenance of fire alarm signaling devices as an employee under the supervision and in the presence and instruction of a fire alarm technician or fire alarm qualified supervisor.
22. “Fire alarm inspection, testing, and maintenance technician (FAT-I)” means a person whose principal occupation is to perform inspection, testing, and maintenance of fire alarm signaling systems and related devices as an employee under a fire alarm ITM qualified supervisor.
23. “Fire alarm inspection, testing, and maintenance qualified supervisor (FAQS-I)” means a person who is the qualified supervisor for a business entity that conducts inspection, testing, maintenance, or assists with fire alarm installation.
24. “Fire alarm installation, inspection, testing, and maintenance technician (FAT-II)” means a person whose primary principal occupation is to perform installation, inspection, testing, and maintenance of fire alarm signaling systems and related devices as an employee under a fire alarm install qualified supervisor.
25. “Fire alarm installation, inspection, testing, and maintenance qualified supervisor (FAQS-II)” means a person who is the qualified supervisor for a business entity that conducts installation, inspection, testing, and maintenance of fire alarm signaling systems and related devices.
26. “Fire pump inspection, testing, and maintenance technician (FPT-I)” means a person whose principal occupation is to perform inspection, testing, and maintenance of fire

pumps and associated devices as an employee under a fire pump inspection, maintenance, and testing qualified supervisor.

27. “Fire pump inspection, maintenance, and testing qualified supervisor (FPQS-I)” means a person who is the qualified supervisor for a business entity that conducts inspection, testing, and maintenance of fire pumps and associated devices.
28. “Fire pump installation, inspection, testing, and maintenance technician (FPT-II)” means a person whose principal occupation is to perform installation, inspection, testing, and maintenance of fire pumps and associated devices as an employee under a fire pump installation, inspection, maintenance, and testing qualified supervisor.
29. “Fire pump installation, inspection, testing, and maintenance qualified supervisor (FPQS-I)” means a person who is the qualified supervisor for a business entity that conducts installation, inspection, testing, and maintenance of fire pumps and associated devices.
30. “Fire suppression rook (FSR)” means a person whose principal occupation is learning and assisting in the installation, inspection, testing, and maintenance of water-based fire sprinkler and standpipe systems, water pumps, and/or special hazard fire suppression systems, and works under the direct supervision of a fire suppression technician or fire suppression qualified supervisor.
31. “Fire suppression inspection, testing, and maintenance technician (FST-I)” means a person whose principal occupation is to perform inspection, testing, and maintenance of fire sprinkler and standpipe systems beginning at the point the water supply is used exclusively for the fire suppression system as an employee under a fire suppression ITM qualified supervisor.
32. “Fire suppression inspection, testing, and maintenance qualified supervisor (FSQS-I)” means a person who is the qualified supervisor for a business entity that conducts inspection, testing, and maintenance of fire sprinkler and standpipe systems beginning at the point the water supply is used exclusively for the fire suppression system.
33. “Fire suppression install technician (FST-II)” means a person whose principal occupation is to perform installation, inspection, testing, and maintenance of water-based fire sprinkler and standpipe systems beginning at the point the water supply is used exclusively for the fire suppression system as an employee under a fire suppression install qualified supervisor.
34. “Fire suppression install qualified supervisor (FSQS-II)” means a person who is the qualified supervisor for a business entity that conducts installation, inspection, testing, and maintenance of fire sprinkler and standpipe systems beginning at the point the water supply is used exclusively for the fire suppression system.
35. “Fire code official” means the fire chief or other designated authority charged with the administration and enforcement of the fire code, or duly authorized representative.
36. “Framing contractor" means a person who performs work related to new construction, alteration, repair, or addition of any structural or nonstructural framing component(s) of residential and commercial buildings.

37. "Full-time employee" means a person who is employed in an active full-time capacity as his principal employment. A qualifying person shall represent no more than one firm or corporation, and must be available during regular business hours.

38. "Gas utility contractor" means a gas utility company which is authorized to conduct, carry on, or engage in the business of installation of gas piping, from the building out, and appliances, except for water heaters and boilers, as defined by the Uniform Mechanical Code, latest edition, and must have a licensed gas utility installer as a full-time employee.

39. "Gas utility installer" means a person who is employed in the trade of installation of gas piping, from the building out, and appliances, except for water heaters and boilers, as defined by the International Mechanical Code and Fuel Gas Codes, latest edition.

40. “Hood cleaning rook (HCR)” means a person whose principal occupation is learning and assisting in the cleaning of commercial kitchen hood systems and works under the direct, on-site supervision of a hood cleaning technician or hood cleaning qualified supervisor.

41. “Hood cleaning technician (HCT)” means a person whose principal occupation is to perform cleaning of commercial kitchen hood systems as an employee under a hood cleaning qualified supervisor.

42. “Hood cleaning qualified supervisor (HCQS)” means a person who is the qualified supervisor for a business entity that conducts the cleaning of commercial kitchen hood systems.

43. “Insulation contractor” means a person who performs work related to insulation construction to include batt, spray foam, blow-in, or any other form of insulation material and/or method in residential and commercial buildings.

44. "License" means the authority granted by the city to a person authorizing that person to perform certain work as provided in this chapter.

45. "Mechanical apprentice" means a person who labors in the trade of heating, air conditioning, refrigeration ventilation and associated sheet metal as an employee under the supervision and in the presence and instruction of a master or journeyman.

46. "Mechanical contractor" means a person who may conduct, carry on or engage in the business of heating, air conditioning, ventilation, refrigeration and associated sheet metal work, as identified by the Uniform Mechanical Code, latest edition, and must have a licensed master mechanical as a full-time employee.

47. "Mechanical journeyman" means a person who labors in the trade of heating, air conditioning, refrigeration ventilation and associated sheet metal work as an employee of a licensed mechanical contractor.

48. "Mechanical master" means a person skilled in the planning, superintending and practical installation of heating, air conditioning, refrigeration ventilation and associated sheet metal work.

49. "Mobile home contractor" means a person who may conduct, carry on or engage in the business of connecting, blocking, leveling, skirting and all other above ground requirements necessary to place a mobile home in authorized mobile home areas.

50. "Mobile home installer" means a person who labors in the trade of connecting, blocking, leveling, skirting and all other above ground requirements necessary to place a mobile home in authorized mobile home areas.

51. "Permit" means the written authority given by the city to build, construct, alter, repair, move, improve, remove, convert or demolish any building or structure or appurtenances thereto in the city as required by the Casper municipal code.

52. "Person" means an individual, firm, partnership, corporation, company or association.

53. "Plumber, apprentice" means a person who labors in the trade of plumbing as an employee under the supervision and in the presence of a master plumber or journeyman plumber.

54. "Plumber, journeyman" means a person who labors in the trade of plumbing as an employee of a licensed plumbing contractor.

55. "Plumber, master" means a person skilled in the planning, superintending and practical installation of plumbing, and who is familiar with the laws, rules and regulations governing the same.

56. "Plumbing contractor" means a person who may conduct, carry on or engage in the business of plumbing, together with steam or hot water boiler installations, and must have a master plumber in full-time employment.

57. "Qualifications" means experience obtained under the supervision of a licensed contractor, education received from a trade school or program, or any combination thereof which can be verified through affidavits or transcripts.

58. "Qualified person" means a person who qualifies, as provided in this chapter, for a license on behalf of a company, partnership, corporation, or association.

59. “Qualified supervisor” means a person who qualifies, as provided in this chapter, for a license on behalf of an entity.

60. “Reciprocal contractor” means a person who is licensed with the City of Casper to work under current equivalent licensure that the individual holds with another Wyoming jurisdiction in the field of Electrical, Plumbing, Mechanical, or General Contracting.

61. "Residential building" means a structure intended to be used for human habitation.

62. "Roofing contractor" means a person who constructs, alters, repairs, or is engaged in the business of installation and repair of roofs for compensation, and for which a permit is required.

63. "Sewer cleaning contractor" means a person who is authorized to conduct, carry on or engage in the business of cleaning sewer lines, drain lines, sludge pits or sand traps.

64. “Special hazard alarm inspection, testing, and maintenance technician (SHAT-I)” means a person whose primary principal occupation is to perform inspection, testing,

and maintenance of alarm systems for special hazard systems as an employee under a special hazard alarm ITM qualified supervisor.

65. “Special hazard alarm inspection, testing, and maintenance qualified supervisor (SHAQS-I)” means a person who is the qualified supervisor for a business entity that conducts inspection, testing, and maintenance of alarm systems for special hazard systems.

66. “Special hazard alarm install technician (SHAT-II)” means a person whose primary principal occupation is to perform installation, inspection, testing, and maintenance of alarm systems for special hazard systems as an employee under a special hazard alarm install qualified supervisor.

67. “Special hazard alarm install qualified supervisor (SHAQS-II)” means a person who is the qualified supervisor for a business entity that conducts installation, inspection, testing, and maintenance of alarm systems for special hazard systems.

68. “Special hazard suppression inspection, testing, and maintenance technician (SHST-I)” means a person whose primary principal occupation is to perform inspection, testing, and maintenance of special hazard suppression systems as an employee under a special hazard suppression ITM qualified supervisor.

69. “Special hazard suppression inspection, testing, and maintenance qualified supervisor (SHSQS-I)” means a person who is the qualified supervisor for a business entity that conducts inspection, testing, and maintenance of special hazard suppression systems.

70. “Special hazard suppression install technician (SHST-II)” means a person whose primary principal occupation is to perform installation, inspection, testing, and maintenance of special hazard suppression systems as an employee under a special hazard suppression install qualified supervisor.

71. “Special hazard suppression install qualified supervisor (SHSQS-II)” means a person who is the qualified supervisor for a business entity that conducts installation, inspection, testing, and maintenance of special hazard suppression systems.

72. "Utility contractor" means a person who may engage in the business of installing and repairing of water and sewer lines and the installation and repair of septic systems, and must have a licensed utility installer in full-time employment.

73. "Utility installer" means a person who labors in the trade of installing and repairing of water and sewer lines and septic systems from the building out, and is an employee of a licensed utility contractor.

74. "Water conditioning contractor" means a person who is authorized to conduct, carry on or engage in the business of installation and repair of water piping as a part of a water treatment system.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.030 License—Required—Contents.

A. No person shall perform work as a contractor, or be issued a permit to do work within the city for which a permit is required, who has not met the qualifications for licensing and is

found to be competent by a city provided examination or an International Code Council equivalent to perform the duties of the trade for which he has applied, and received a license so to act.

B. A license issued to a partnership, corporation or legally recognized association or company, shall state the name, address and phone number of the qualified person upon whose competency it is issued, and the name and address of the partnership, corporation or legally recognized association or company to whom it is issued.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.040 License—Exceptions.

A. The provisions of this chapter shall not apply to:

1. Steam heating boilers operated at not over fifteen pounds per square inch gauge pressure in private residences or apartments of six or less families or to hot water heating or supply boilers operated at not over fifty pounds per square inch gauge pressure and temperatures not over two hundred fifty degrees Fahrenheit when in private residences or apartments of six or less dwelling units.

2. A person who constructs, alters or repairs their own primary residence for their personal use, and not for resale or rent, without the aid of a building contractor may secure a permit without the necessity of being licensed.

3. An owner who alters or repairs their own commercial building, may secure a permit without the necessity of being licensed; provided however, that the owner meets the requirements set forth in Section 15.01.040 of the Casper Municipal Code.

3. An owner of a residence and its accessory buildings, who makes ordinary repairs which can be considered as routine maintenance of their primary residence and accessory buildings, and which do not involve the structural soundness of the building, shall not be considered to be a building contractor. An application shall be submitted to the department for approval for work requiring a permit.

4. Any person who constructs, repairs or alters a building or structure for which a permit is required, shall be required to become a licensed building contractor as provided herein, except for owner-occupied single-unit residences. An owner-occupied unit shall not be listed for resale for a period of one year after final inspection or work has been completed.

5. Buildings constructed by a school or community college district as part of an industrial arts curriculum under the direct supervision of a qualified industrial arts instructor; provided, however, that the school or community college district shall have the installations inspected as required by law.

6. Licensed electrical contractors employing master or journeyman electricians, or apprentice electricians supervised by a master or journeyman electrician shall install all electrical equipment. This requirement is waived for:

a. Installation by person or persons on their own primary residence if the property is not for immediate resale;

b. Oilfield operations, railroads, petroleum, refineries, mines and their appurtenant facilities,

c. Liquefied petroleum, gas, electric or communication facilities exercising their function as public utilities;

d. Cable TV, AM or FM radio stations, television stations and related services.

B. The above exceptions shall not apply to any person who contracts or subcontracts to or for any primary residence owner.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.050 License—Classifications.

A. Licenses cover only the work and/or services which is/are stated within each license classification. No work outside of the licensed classification shall be performed by any individual who does not possess the proper license covering such work as outlined in this section. Licenses shall be issued to the applicant upon presentation of valid qualifications and after payment of the licensing fee. The licensee shall be the qualifying party of record for only one contractor/company at a time.

B. There shall be the following class of licenses, and the holder of each license shall be authorized to do the following:

1. Building Contractor, Class I. To contract for the construction, alteration or repair of any type or size of structure permitted by the city building codes. Such license shall be issued to the applicant upon the successful review by the department, the successful completion of an approved written examination, and the payment of the license fee.

2. Building Contractor, Class IIA. To contract for the construction, alteration or repair of all residential and commercial structures up to twelve thousand square feet of total area within the building footprint. Such license shall be issued to the applicant upon the successful review by the department, the successful completion of an approved written examination, and the payment of the license fee.

3. Building Contractor Class IIB. To contract for construction, alteration or repair of residential structures up to and including apartment buildings up to four dwelling units. Such license shall be issued to the applicant upon the successful review by the department, the successful completion of an approved written examination, and the payment of the license fee.

4. Building Contractor, Class III. To contract for the repairing, remodeling or altering of a single-family unit or structure in an amount not to exceed twenty-five percent of the total square footage of the structure when such repair, remodel, or alteration requires a permit as provided by city ordinances. Such license shall be issued to the applicant upon the successful review by the department, the successful completion of an approved written examination, and the payment of the license fee.

5. Building Contractor Class IV. To contract for maintenance and repair of residential and commercial buildings consisting of the following:

a. Building:

i. Drywall patch and repair not including the opening up of entire wall sections;

ii. Roofing shingle repair not to exceed ten percent of the existing roof area;

iii. Window/door removal and replacement that does not require structural alteration to the existing structure;

iv. Deck repair, excluding structural components;

v. Interior finish work excluded from permit requirements identified in the International Residential Code;

vi. Retaining walls six feet in height or less;

vii. Fences eight feet in height or less;

viii. Accessory buildings under two hundred square feet in floor area.

b. Plumbing:

i. Repair of p-traps and drain piping contained within the cabinet area of the fixture;

ii. Removal and replacement of toilets and flanges;

iii. Exterior sprinkler systems from the vacuum breaker to throughout the sprinkler system;

iv. Dishwasher installation, removal, and replacement.

c. Mechanical:

i. Removal of grills, registers, and diffusers that do not require alteration of existing ductwork.

d. Electrical:

i. Changing of lighting elements within existing fixtures;

ii. Installation of decorative lighting.

Such license shall be issued to the applicant upon the successful completion of a department provided written examination and the payment of the license fee.

6. Cellular communications contractor. The right and privilege to conduct, carry on or engage in the business of cellular communications within the city. A license shall be issued to the applicant upon the payment of the license fee, and proof of employment of a full-time State of Wyoming and City of Casper licensed master electrician.

7. Concrete contractor, flatwork. The right and privilege to conduct, carry on or engage in the business of concrete construction involving flatwork such as driveways, floors, sidewalks, slabs, and monolithic slabs. A flatwork concrete contractor license shall be issued upon the successful review of the department, presentation of approved American Concrete

Institution Concrete Flatwork Associate certification(s) or higher, and upon payment of the license fee.

8. Concrete contractor, general. The right and privilege to conduct, carry on or engage in the business of concrete construction to include flatwork, foundations, structural concrete, and retaining walls. A general concrete contractor license shall be issued upon the successful review of the department, presentation of approved American Concrete Institution Fundamentals of Concrete Construction certification(s), and upon payment of the licensing fee.

9. Drywall contractor. The right and privilege to conduct, carry on or engage in the business of drywall construction to include the installation, alteration, or repair of all drywall and drywall related components in residential and commercial construction. A drywall contractor license shall be issued upon the successful review of the department and the payment of the license fee.

10. Demolition contractor. To contract for the demolition or removal of any structure or building. A demolition contractor license shall be issued upon the successful review of the department and the payment of the license fee.

11. Electrician's license, master. The right and privilege to do any electrical wiring that may be required of a master electrician within the city limits and shall be a valid qualification for obtaining a contractor's license upon proper application and payment of fees. A master electrician's license shall be issued to the applicant upon presentation of a valid master electrician's license issued by the State Electrical Licensing Board and upon payment of the licensing fee. A master electrician shall be the master of record for only one contractor at a time.

12. Electrician's license, journeyman. The right and privilege to do any electrical wiring that may be required of a journeyman electrician within the city limits. A journeyman's electrical license shall be issued to the applicant upon presentation of a valid journeyman electrician's license issued by the State Electrical Licensing Board and upon payment of the licensing fee.

13. Electrician's license, apprentice. A licensed electrical contractor may employ registered apprentice electricians to assist master or journeyman electricians. Such apprentices shall be registered with the state and the city upon the payment of the licensing fee and shall work under the immediate supervision of a master or journeyman electrician. No contractor shall have more than two apprentices for each master or journeyman electrician.

14. Electrical contractor's license. The right and privilege to contract for the installation of any electrical wiring within the city limits. An electrical contractor's license shall be granted upon presentation of a valid electrical contractor's license issued by the State Electrical Licensing Board and upon payment of the licensing fee.

15. Fire extinguisher rook license (FER). The right and privilege to work as a fire extinguisher rook within the city, provided that such work is under the direct, on-site supervision of a fire extinguisher technician or fire extinguisher qualified supervisor. A FER license shall be issued to the fire extinguisher qualified supervisor in the name of

the applicant upon payment of the license fee. Such license shall be valid only for the term of their employment with that fire extinguisher qualified supervisor. No fire extinguisher technician or fire extinguisher qualified supervisor shall have more than five (5) fire extinguisher rooks for each city licensed fire extinguisher technician or fire extinguisher qualified supervisor. All FERs shall have one hundred (100) percent on-site supervision for their first six (6) months of licensure and no less than fifty (50) percent on-site supervision following their initial six (6) month period for the remainder of their FER licensure.

16. Fire extinguisher technician (FET). The right and privilege to work as a fire extinguisher technician within the city as an employee of a fire extinguisher qualified supervisor. A FET license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.
17. Fire extinguisher qualified supervisor (FEQS). The right and privilege to work as a fire extinguisher qualified supervisor within the city. A FEQS license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.
18. Fire alarm rook (FAR). The right and privilege to work as a fire alarm rook within the city, provided that such work is under the direct, on-site supervision of a fire alarm technician or fire alarm qualified supervisor. A FAR license shall be issued to the fire alarm qualified supervisor in the name of the applicant upon successful review of the licensure application and certification documentation by the fire code official and payment of the license fee. Such license shall be valid only for the term of their employment with that fire alarm qualified supervisor. No fire alarm technician or fire alarm qualified supervisor shall have more than five (5) fire alarm rooks for each city licensed fire alarm technician or fire alarm qualified supervisor. All FARs shall have one hundred (100) percent on-site supervision for their first six (6) months of licensure and no less than fifty (50) percent on-site supervision following their initial six (6) month period for the remainder of their FAR licensure.
19. Fire alarm inspection, testing, and maintenance technician (FAT-I). The right and privilege to work as a fire alarm inspection, testing, and maintenance technician within the city as an employee of a fire alarm inspection, testing, and maintenance qualified supervisor. A FAT-I license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.
20. Fire alarm inspection, testing, and maintenance qualified supervisor (FAQS-I). The right and privilege to work as a fire alarm inspection, testing, and maintenance qualified supervisor within the city. A FAQS-I license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.
21. Fire alarm installation, inspection, testing, and maintenance technician (FAT-II). The right and privilege to work as a fire alarm installation, inspection, testing, and maintenance technician within the city as an employee of a fire alarm installation, inspection, testing, and maintenance qualified supervisor. A FAT-II license shall be

issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

22. Fire alarm installation, inspection, testing, and maintenance qualified supervisor (FAQS-II). The right and privilege to work as a fire alarm installation, inspection, testing, and maintenance qualified supervisor within the city. A FAQS-II license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

23. Fire pump inspection, testing, and maintenance technician (FPT-I). The right and privilege to work as a fire pump inspection, testing, and maintenance technician within the city as an employee of a fire pump inspection, testing, and maintenance qualified supervisor. A FPT-I license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

24. Fire pump inspection, testing, and maintenance qualified supervisor (FPQS-I). The right and privilege to work as a fire pump inspection, testing, and maintenance qualified supervisor within the city. A FPQS-I license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

25. Fire pump installation, inspection, testing, and maintenance technician (FPT-II). The right and privilege to work as a fire pump installation, inspection, testing, and maintenance technician within the city as an employee of a fire pump installation, inspection, testing, and maintenance qualified supervisor. A FPT-II license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

26. Fire pump installation, inspection, testing, and maintenance qualified supervisor (FPQS-II). The right and privilege to work as a fire pump installation, inspection, testing, and maintenance qualified supervisor within the city. A FPQS-II license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

27. Fire suppression rook (FSR). The right and privilege to work as a fire suppression rook within the city, provided that such work is under the direct, on-site supervision of a fire suppression technician or fire suppression qualified supervisor. A FSR license shall be issued to the fire suppression qualified supervisor in the name of the applicant upon successful review of the licensure application and certification documentation by the fire code official and payment of the license fee. Such license shall be valid only for the term of their employment with that fire suppression qualified supervisor. No fire suppression technician or fire suppression qualified supervisor shall have more than five (5) fire suppression rooks for each city licensed fire suppression technician or fire suppression qualified supervisor. All FSRs shall have one hundred (100) percent on-site supervision for their first six (6) months of licensure and no less than fifty (50)

percent on-site supervision following their initial six (6) month period for the remainder of their FSR licensure.

28. Fire suppression inspection, testing, and maintenance technician (FST-I). The right and privilege to work as a fire suppression inspection, testing, and maintenance technician within the city as an employee of a fire suppression inspection, testing, and maintenance qualified supervisor. A FST-I license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

29. Fire suppression inspection, testing, and maintenance qualified supervisor (FSQS-I). The right and privilege to work as a fire suppression inspection, testing, and maintenance qualified supervisor within the city. A FSQS-I license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

30. Fire suppression installation, inspection, testing, and maintenance technician (FST-II). The right and privilege to work as a fire suppression install technician within the city as an employee of a fire suppression install qualified supervisor. A FST-II license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

31. Fire suppression installation, inspection, testing, and maintenance qualified supervisor (FSQS-II). The right and privilege to work as a fire suppression install qualified supervisor within the city. A FSQS-II license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

32. Framing contractor. The right and privilege to conduct, carry on or engage in the business of the construction, alteration, repair, or addition of any structural or nonstructural framing component(s) of residential and commercial buildings. A framing contractor license shall be issued upon the successful review of the department, the successful completion of a written International Code Council National Standard Framing Contractor examination or higher, and upon payment of the licensing fee.

33. Low-voltage electrical technician license. The right and privilege to contract for installation of limited electrical wiring within the city limits. Limited electrical wiring is that wiring for which a limited contractor's license shall be obtained as defined in Section 15.28.020 of this title. A limited contractor's license shall be granted upon presentation of a valid low-voltage electrical technician license issued by the State Electrical Licensing Board and upon the payment of the licensing fee.

34. Gas utility contractor. The right and privilege to conduct, carry on, or engage in the business of installation and service of gas piping, from the building out, and appliances, except for water heaters and boilers, as defined by the International Mechanical Code and International Fuel Gas Code, latest editions. A license shall be issued to the applicant upon the payment of the license fee and proof of employment for a gas utility company and possession of a current gas utility installer license.

35. Gas utility installer. The right and privilege to install gas piping, from the building out, and do installation of gas appliances, except for water heaters and boilers, as defined by the International Mechanical Code and International Fuel Gas Code, latest editions, as an employee of a plumbing or gas utility contractor. The utility installer license shall be issued to the applicant upon the payment of the license fee.

36. Hood cleaning rook (HCR). The right and privilege to work as a hood cleaning rook within the city, provided that such work is under the direct, on-site supervision of a hood cleaning technician or hood cleaning qualified supervisor. A HCR license shall be issued to the hood cleaning qualified supervisor in the name of the applicant upon registration with the city and payment of the license fee. Such license shall be valid only for the term of their employment with that hood cleaning qualified supervisor. No hood cleaning technician or hood cleaning qualified supervisor shall have more than five (5) hood cleaning rooks for each city licensed hood cleaning technician or hood cleaning qualified supervisor. All HCRs shall have one hundred (100) percent on-site supervision for their first six (6) months of licensure and no less than fifty (50) percent on-site supervision following their initial six (6) month period for the remainder of their HCR licensure.

37. Hood cleaning technician (HCT). The right and privilege to work as a hood cleaning technician within the city as an employee of a hood cleaning qualified supervisor. A HCT license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, registration with the city, and the payment of the license fee.

38. Hood cleaning qualified supervisor (HCQS). The right and privilege to work as a hood cleaning qualified supervisor within the city. A HCQS license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, registration with the city, and the payment of the license fee.

39. Insulation contractor. The right and privilege to conduct, carry on or engage in the business of
insulation construction to include batt, spray foam, blow-in, or any other form of insulation material and/or method in residential and commercial buildings. An insulation contractor license shall be issued upon the successful review of the department, presentation of approved Building Performance Institute (Air Leakage Control Installer (ALC)) or High Performance Insulation Professionals (High Performance Installation Professional) certification(s), and upon payment of the licensing fee.

40. Mechanical contractor's license. The right and privilege to conduct, carry on or engage in the business of heating, ventilation, air conditioning, refrigeration and associated sheet metal work as outlined in the International Mechanical Code, latest edition, within the city. A license shall be issued to the applicant upon the payment of the license fee, and proof of employment of a full-time licensed mechanical master.

41. Mechanical master license. The right and privilege to do any heating, venting, air conditioning and refrigeration work that may be required within the city and shall be a valid qualification for obtaining a mechanical contractor's license. Such license shall be

issued to the applicant upon the successful review by the department, the successful completion of an approved written examination, and the payment of the license fee.

42. Mechanical journeyman's license. The right and privilege to do any heating, venting, refrigeration and air conditioning work that may be required of a mechanical journeyman within the city, as an employee of a mechanical contractor. Such license shall be issued to the applicant upon the successful review by the department, the successful completion of an approved written examination, and the payment of the license fee.

43. Mechanical apprentice license. The right and privilege to work as an apprentice for a mechanical contractor within the city; provided such work time is in the presence and under the instruction of a licensed master or journeyman. An apprentice license shall be issued to the mechanical contractor in the name of the applicant upon payment of the license fee. Such license shall be valid only for the term of their employment with that contractor. No mechanical contractor shall have more than two apprentices for each city licensed journeyman or master mechanical.

44. Mobile home contractor. The right and privilege to contract for the installation of mobile homes and the related exterior work of plumbing connections, blocking, leveling, skirting and all other above ground requirements. The license will be issued upon proof of full-time employment of a mobile home installer and payment of license fees.

45. Mobile home installer. The right and privilege to do plumbing, blocking, leveling and skirting work related to the outside of a mobile home. A mobile home installer's license will be issued upon the successful completion of a written exam and the payment of license fees.

46. Plumbing contractor's license. The right and privilege to contract for the installation of any plumbing work, including the installation of steam or water boilers, within the city. A plumbing contractor's license shall be granted upon the payment of a license fee.

47. Master plumber's license. The right and privilege to do any plumbing work that may be required of a master plumber within the city and shall be a valid qualification for obtaining a plumbing contractor's license. A master plumber's license shall be issued to the applicant upon the successful review by the department, the successful completion of an approved written examination, and the payment of the license fee.

48. Journeyman plumber's license. The right and privilege to do any plumbing work that may be required of a journeyman plumber, as the employee of a plumbing contractor within the city. A journeyman plumber's license shall be issued to the applicant upon the successful review by the department, the successful completion of an approved written examination, and the payment of the license fee.

49. Apprentice plumber's license. The right and privilege to work as an apprentice plumber for a plumbing contractor within the city. An apprentice plumber's license shall be issued, in the name of the applicant, to the plumbing contractor with whom they are employed. An apprentice license shall be issued to the plumbing contractor in the name of the applicant upon payment of the license fee. Such license shall be valid only for

the term of their employment with that contractor. No plumbing contractor shall have more than two apprentices for each city licensed journeyman or master plumber.

50. Reciprocal contractor license. The right and privilege to conduct, carry on or engage in the business of Electrical, Plumbing, Mechanical, or General Contracting under the License Classification that the applicant currently holds within another Wyoming Jurisdiction which is equivalent to City of Casper licensure outlined in this Section. Such license shall be issued to the applicant upon successful review by the department, and the payment of an administrative fee.

51. Roofing contractor's license. The right and privilege to repair, alter, and install roofs, roofing material and related decking material. A roofing contractor's license shall be issued upon the successful completion of an approved written examination and the payment of the license fee.

52. Sanitary sewer cleaning contractor's license. The right and privilege to clean: sanitary sewers or drain lines; sludge pits and sand traps within the city. A sanitary sewer cleaning contractor's license shall be issued to the applicant upon the payment of a fee.

53. Special hazard alarm inspection, testing, and maintenance technician (SHAT-I). The right and privilege to work as a special hazard alarm inspection, testing, and maintenance technician within the city as an employee of a special hazard alarm inspection, testing, and maintenance qualified supervisor. A SHAT-I license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

54. Special hazard alarm inspection, testing, and maintenance qualified supervisor (SHAQS-I). The right and privilege to work as a special hazard alarm inspection, testing, and maintenance qualified supervisor within the city. A SHAQS-I license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

55. Special hazard alarm installation, inspection, testing, and maintenance technician (SHAT-II). The right and privilege to work as a special hazard alarm install technician within the city as an employee of a special hazard alarm install qualified supervisor. A SHAT-II license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

56. Special hazard alarm installation, inspection, testing, and maintenance qualified supervisor (SHAQS-II). The right and privilege to work as a special hazard alarm install qualified supervisor within the city. A SHAQS-II license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

57. Special hazard suppression inspection, testing, and maintenance technician (SHST-I). The right and privilege to work as a special hazard suppression inspection, testing, and maintenance technician within the city as an employee of a special hazard suppression inspection, testing, and maintenance qualified supervisor. A SHST-I license shall be

issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

58. Special hazard suppression inspection, testing, and maintenance qualified supervisor (SHSQS-I). The right and privilege to work as a special hazard suppression inspection, testing, and maintenance qualified supervisor within the city. A SHSQS-I license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

59. Special hazard suppression installation, inspection, testing, and maintenance technician (SHST-II). The right and privilege to work as a special hazard suppression install technician within the city as an employee of a special hazard suppression install qualified supervisor. A SHST-II license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

60. Special hazard suppression installation, inspection, testing, and maintenance qualified supervisor (SHSQS-II). The right and privilege to work as a special hazard suppression install qualified supervisor within the city. A SHSQS-II license shall be issued to the applicant upon the successful review of the licensure application and certification documentation by the fire code official, and the payment of the license fee.

61. Utility contractor's license. The right and privilege to repair and install sewer and water lines from the building out. Such license shall be issued to the applicant upon the successful completion of a department provided written examination and the payment of the license fee, and proof of employment of a full-time licensed utility installer.

62. Utility installer's license. The right and privilege to repair and install sewer and water lines from the building out. Such license shall be issued to the applicant upon the successful completion of a department provided written examination and the payment of the license fee.

63. Water conditioning contractor's license. The right and privilege to install water conditioning and softening systems within the city. Such license shall be issued to the applicant upon the payment of the license fee.

C. Each contractor must have and maintain during the effective period of their license:

1. Telephone service where they may be contacted during normal business hours; and,

2. All motor vehicles owned or leased by a contractor must carry identifying signs showing the contractor's name; and,

3. Insurance as required by Section 15.11.150.

D. A licensed contractor shall be responsible for all work included under their permit whether or not such work is done by the contractor or their subcontractor(s).

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.060 License—Application.

A. All persons required to be licensed by this chapter shall apply for said license upon a form approved by the department or Fire Code Official.

B. The application shall measure the applicant's knowledge of the applicable codes, laws and ordinances adopted by the city for the license category for which the license is being applied for. The department shall set the application standards and establish procedures which shall be uniform for each license category.

C. The determination of eligibility for license or other matters pertaining thereto shall be by the department. Each applicant shall be required to prove their experience and may be required to successfully complete and pass an examination which is administered by the Wyoming Association of Municipalities (WAM), International Code Council (ICC), National Association of State Contractors Licensing Agency (NASCLA), American Concrete Institute (ACI), Building Performance Institute (BPI), High Performance Insulation Professionals (HPIP), National Institute for Certification in Engineering Technologies (NICET), or other department or Fire Code Official approved credentials/testing. No license shall be issued until proof of successful completion of a current published exam or credentialing program as administered by the ICC, NICET, NASCLA, ACI, BPI, HPIP, or other approved testing/credentialing agency has been submitted and approved. The submitted examination results shall correlate with the license category being applied for.

D. Every person subject to the licensing requirements of this chapter shall make an application for such license prior to submitting for the required permit(s) to construct. The license application must be approved and issued before the permit to construct is approved. No work requiring a permit shall be performed prior to license issuance.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.070 License—Experience and examination criteria.

A. The department will license without examination, an applicant for a category of license which is not required by Section 15.11.050, or by an applicant who holds a valid license issued by another Wyoming entity which has or had at the time the applicant was licensed, requirements for licensure similar to those of this chapter or which meets the requirements of Wyoming State Statute Section 16-6-1101. All tests given by the WAM, NICET, ACI, ICC, BPI, HPIP, or other department approved testing for the applicant's license classification, and proof of a passing score of a minimum of seventy-five percent will be accepted by the department. Any previous licensure provided will be subject to the department's background checks with such entity to verify the validity of documentation, competency, and the contractor's work/permit history.

B. The following is the experience and examination criteria. All examinations require seventy-five percent or more for a passing score. Affidavits as described in Section 15.11.020 (2) are required if prior experience is claimed.

1. No examinations are required for any apprentice classification;

2. Building contractor. Applicants for all building contractor licenses shall submit affidavits showing qualifications to perform work related to the license category being applied for shall be approved by the department. The required minimum experience in the category of a general contractor's license being applied for is: Class I requires eight (8) years of experience, Class IIA requires six (6) years of experience, Class IIB requires six (6) years of experience, Class III requires four (4) years of experience, and Class IV requires two (2) years of experience. Qualifications shall be under the supervision of a currently licensed contractor or otherwise approved by the department and shall contain evidence of competency in all areas of construction that fall under the applied for license category. Successful completion of an approved International Code Council National Standard General Contractor or equivalent examination for the level of license being applied for shall be submitted to the department.

3. Concrete contractor, flatwork. The required minimum experience in the category of flatwork concrete contractor is one (1) year of experience. Qualifications shall be under the supervision of a currently licensed general, flatwork concrete, or general concrete contractor, or otherwise approved by the department, and shall contain evidence of competency in all areas of construction that fall under the applied for license category. Successful completion of an approved American Concrete Institution Concrete Flatwork Associate certification(s) or higher shall be submitted to the department.

4. Concrete contractor, general. The required minimum experience in the category of general concrete contractor is three (3) years of experience. Qualifications shall be under the supervision of a currently licensed general, or general concrete contractor, or otherwise approved by the department, and shall contain evidence of competency in all areas of construction that fall under the applied for license category. Successful completion of an approved American Concrete Institution Fundamentals of Concrete Construction certification(s), or higher shall be submitted to the department.

5. Fire extinguisher technician (FET). The required minimum experience in the category of fire extinguisher technician is one (1) year of experience and two (2) thousand hours of experience in fire extinguisher installation, inspection, testing, and maintenance. Qualifications shall be under the supervision of a currently licensed fire extinguisher qualified supervisor or otherwise approved by the fire code official, and be in possession of one or more of the following:

    a. National Association of Fire Equipment Distributors (NAFED) – Portable Fire Extinguishers Certification,
    b. International Code Council (ICC) – Certified Portable Fire Extinguisher Technician Certification,
    c. CSA-FEX Fire Extinguisher,
    d. GETZ – Training for NFPA 10 Portable Fire Extinguishers, or
    e. Other NFPA 10 compliant certifications may be submitted for review by Fire Code Official.

6. Fire extinguisher qualified supervisor (FEQS). The required minimum experience in the category of fire extinguisher qualified supervisor is two (2) years of experience and four (4) thousand hours of experience in fire extinguisher installation, inspection, testing, and maintenance, and with a minimum of one (1) year of experience as a

licensed FET under the supervision of a currently licensed fire extinguisher qualified supervisor or otherwise approved by the fire code official, and be in possession of one or more of the following:

a. National Association of Fire Equipment Distributors (NAFED) – Portable Fire Extinguishers Certification,
b. International Code Council (ICC) – Certified Portable Fire Extinguisher Technician Certification,
c. CSA-FEX Fire Extinguisher,
d. GETZ – Training for NFPA 10 Portable Fire Extinguishers, or
e. Other NFPA 10 compliant certifications may be submitted for review by the Fire Code Official.

7. Fire alarm rook (FAR). Applicants for fire alarm rook must be a minimum of eighteen (18) years of age and must possess and submit with the license application, at a minimum, a State of Wyoming Electrical Low Voltage Alarm or Low Voltage General Apprentice license if performing or assisting with fire alarm installations.

8. Fire alarm inspection, testing, and maintenance technician (FAT-I). The required minimum experience in the category of fire alarm inspection, testing, and maintenance technician is two (2) years of experience and four (4) thousand hours of experience in fire alarm inspection, testing, and maintenance. Qualifications shall be under the supervision of a currently licensed fire alarm inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, and must possess and submit with application, at a minimum, a State of Wyoming Low Voltage Alarm or Low Voltage General Journeyman license if performing or assisting with fire alarm installation, and be in possession of one or more of the following:

a. Wyoming Licensed Fire Protection Engineer,
b. NICET II – Fire Alarm Systems,
c. NICET II – Inspection Testing of Fire Alarm Systems,
d. CSA-FA2 Fire Alarm On-Site Component Person,
e. DENFA/FA2 exam, or
f. Manufacturer's certification.

9. Fire alarm inspection, testing, and maintenance qualified supervisor (FAQS-I). The required minimum experience in the category of fire alarm inspection, testing, and maintenance qualified supervisor is three (3) years of experience and six (6) thousand hours of experience in fire alarm inspection, testing, and maintenance, with a minimum of one (1) year of experience as a licensed FAT-I under the supervision of a currently licensed fire alarm inspection, testing, and maintenance qualified supervisor. Qualifications shall be under the supervision of a currently licensed fire alarm inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, must possess and submit with application, at a minimum, a State of Wyoming Low Voltage Alarm or Low Voltage General Journeyman license if performing or assisting with fire alarm installation, and be in possession of one or more of the following:

a. Wyoming Licensed Fire Protection Engineer,

b. NICET II – Fire Alarm Systems,
c. NICET II – Inspection Testing of Fire Alarm Systems,
d. CSA-FA2 Fire Alarm On-Site Component Person,
e. DENFA/FA2 exam, or
f. Manufacturer's certification.

10. Fire alarm installation, inspection, testing, and maintenance technician (FAT-II). The required minimum experience in the category of fire alarm inspection, testing, and maintenance technician is two (2) years of experience and four (4) thousand hours of experience in fire alarm installation, inspection, testing, and maintenance. Qualifications shall be under the supervision of a currently licensed fire alarm installation, inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, and must possess and submit with application, at a minimum, a State of Wyoming Low Voltage Alarm or Low Voltage General Journeyman license if performing or assisting with fire alarm installation, and be in possession of one or more of the following:

    a. Wyoming Licensed Fire Protection Engineer,
    b. NICET II – Fire Alarm Systems,
    c. NICET II – Inspection Testing of Fire Alarm Systems,
    d. CSA-FA2 Fire Alarm On-Site Component Person,
    e. DENFA/FA2 exam, or
    f. Manufacturer's certification.

11. Fire alarm installation, inspection, testing, and maintenance qualified supervisor (FAQS-II). The required minimum experience in the category of fire alarm installation, inspection, testing, and maintenance qualified supervisor is three (3) years of experience and six (6) thousand hours of experience in fire alarm installation, inspection, testing, and maintenance, with a minimum of one (1) year of experience as a licensed FAT-II under the supervision of a currently licensed fire alarm installation, inspection, testing, and maintenance qualified supervisor. Qualifications shall be under the supervision of a currently licensed fire alarm installation, inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, must possess and submit with application, at a minimum, a State of Wyoming Low Voltage Alarm or Low Voltage General Journeyman license if performing or assisting with fire alarm installation, and be in possession of one or more of the following:

    a. Wyoming Licensed Fire Protection Engineer,
    b. NICET II – Fire Alarm Systems,
    c. NICET II – Inspection Testing of Fire Alarm Systems,
    d. CSA-FA2 Fire Alarm On-Site Component Person,
    e. DENFA/FA2 exam, or
    f. Manufacturer's certification.

12. Fire pump inspection, testing, and maintenance technician (FPT-I). The required minimum experience in the category of fire pump inspection, testing, and maintenance technician is two (2) years of experience and four (4) thousand hours of experience in

fire pump inspection, testing, and maintenance. Qualifications shall be under the supervision of a currently licensed fire pump inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official. Applicants must also possess one or more of the following:

a. Wyoming Licensed Fire Protection Engineer,
b. NICET III – Inspection and Testing of Water Based Systems,
c. AFSA/NFSA 2nd Year Test Certificate – must include documented CEU's for renewals,
d. CSA-FPU2 – Fire Pump Installation and Service, or
e. Manufacturer's certification.

All FS,FP, and SHS Rook, Technician and Qualified Supervisor license applicants and license holders that
are involved in the installation, inspection, testing, and/or maintenance of CPVC suppression systems,
or the supervision of the same, must have a current installer's training card for the brand of CPVC
sprinkler pipe they are working with on site with them while performing such work.

13. Fire pump inspection, testing, and maintenance qualified supervisor (FPQS-I). The required minimum experience in the category of fire pump inspection, testing, and maintenance qualified supervisor is three (3) years of experience and six (6) thousand hours of experience in fire pump inspection, testing, and maintenance with a minimum of one (1) year of experience as a fire pump inspection, testing, and maintenance technician working under a fire pump inspection, testing, and maintenance qualified supervisor. Qualifications shall be under the supervision of a currently licensed fire pump inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official. Applicants must also possess one or more of the following:

a. Wyoming Licensed Fire Protection Engineer,
b. NICET III – Inspection and Testing of Water Based Systems,
c. AFSA/NFSA 2nd Year Test Certificate – must include documented CEU's for renewals,
d. CSA-FPU2 – Fire Pump Installation and Service, or
e. Manufacturer's certification.

All FS,FP, and SHS Rook, Technician and Qualified Supervisor license applicants and license holders that
are involved in the installation, inspection, testing, and/or maintenance of CPVC suppression systems,
or the supervision of the same, must have a current installer's training card for the brand of CPVC
sprinkler pipe they are working with on site with them while performing such work.

14. Fire pump installation, inspection, testing, and maintenance technician (FPT-II). The required minimum experience in the category of fire pump installation, inspection, testing, and maintenance technician is four (4) years of experience and eight (8)

thousand hours of experience in fire pump inspection, testing, and maintenance. Qualifications shall be under the supervision of a currently licensed fire pump installation, inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official. Applicants must also possess one or more of the following:

a. Wyoming Licensed Fire Protection Engineer,
b. NICET III – Water Based Systems Layout,
c. AFSA/NFSA 4th Year Test Certificate – must include documented CEU's for renewals,
d. CSA-FPU2 – Fire Pump Installation and Service, or
e. Manufacturer's certification.

All FS,FP, and SHS Rook, Technician and Qualified Supervisor license applicants and license holders that
are involved in the installation, inspection, testing, and/or maintenance of CPVC suppression systems,
or the supervision of the same, must have a current installer's training card for the brand of CPVC
sprinkler pipe they are working with on site with them while performing such work.

15. Fire pump installation, inspection, testing, and maintenance qualified supervisor (FPQS-II). The required minimum experience in the category of fire pump installation, inspection, testing, and maintenance qualified supervisor is five (5) years of experience and ten (10) thousand hours of experience in fire pump installation, inspection, testing, and maintenance with a minimum of one (1) year of experience as a fire pump installation, inspection, testing, and maintenance technician working under a fire pump installation, inspection, testing, and maintenance qualified supervisor. Qualifications shall be under the supervision of a currently licensed fire pump installation, inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official. Applicants must also possess one or more of the following:

a. Wyoming Licensed Fire Protection Engineer,
b. NICET III – Water Based Systems Layout,
c. AFSA/NFSA 4th Year Test Certificate – must include documented CEU's for renewals,
d. CSA-FPU2 – Fire Pump Installation and Service, or
e. Manufacturer's certification.

All FS,FP, and SHS Rook, Technician and Qualified Supervisor license applicants and license holders that
are involved in the installation, inspection, testing, and/or maintenance of CPVC suppression systems,
or the supervision of the same, must have a current installer's training card for the brand of CPVC
sprinkler pipe they are working with on site with them while performing such work.

16. Fire suppression rook (FSR). Applicants for fire suppression rook must be a minimum of eighteen (18) years of age and must possess and submit with the license application

a current installer's training card for the brand of CPVC sprinkler pipe that they are working with.

17. Fire suppression inspection, testing, and maintenance technician (FST-I). The required minimum experience in the category of fire suppression inspection, testing, and maintenance technician is two (2) years of experience and four (4) thousand hours of experience in water-based fire suppression inspection, testing, and maintenance. Qualifications shall be under the supervision of a currently licensed fire suppression inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, must possess and submit with application a current installer's training card for the brand of CPVC sprinkler pipe that they are working with , and be in possession of one or more of the following:
    a. Wyoming Licensed Fire Protection Engineer,
    b. NICET II – Inspection and Testing of Water Based Systems,
    c. AFSA/NFSA 2nd Year ITM Certification, or
    d. CSA ASCR2 – Sprinkler Commercial/Residential On-Site Competent Person.
18. Fire suppression inspection, testing, and maintenance qualified supervisor (FSQS-I). The required minimum experience in the category of fire suppression inspection, testing, and maintenance qualified supervisor is three (3) years of experience and six (6) thousand hours of experience in fire sprinkler and standpipe systems with a minimum of one (1) year of experience as a fire suppression inspection, testing, and maintenance technician working under a fire suppression inspection, testing, and maintenance qualified supervisor. Qualifications shall be under the supervision of a currently licensed fire suppression inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, must possess and submit with application a current installer's training card for the brand of CPVC sprinkler pipe that they are working with , and be in possession of one or more of the following:
    a. Wyoming Licensed Fire Protection Engineer,
    b. NICET II – Inspection and Testing of Water Based Systems,
    c. AFSA/NFSA 2nd Year ITM Certification, or
    d. CSA ASCR2 – Sprinkler Commercial/Residential On-Site Competent Person.
19. Fire suppression installation, inspection, testing, and maintenance technician (FST-II). The required minimum experience in the category of fire suppression installation, inspection, testing, and maintenance technician is two (2) years of experience and four (4) thousand hours of experience in water-based fire suppression installation, inspection, testing, and maintenance. Qualifications shall be under the supervision of a currently licensed fire suppression installation, inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, must possess and submit with application a current installer's training card for the brand of CPVC sprinkler pipe that they are working with, and be in possession of one or more of the following:
    a. Wyoming Licensed Fire Protection Engineer,

b. NICET II – Water Based System Layout,
c. AFSA/NFSA 2nd Year ITM Certification, or
d. CSA ASCR2 – Sprinkler Commercial/Residential On-Site Competent Person.

20. Fire suppression installation, inspection, testing, and maintenance qualified supervisor (FSQS-II). The required minimum experience in the category of fire suppression installation, inspection, testing, and maintenance qualified supervisor is three (3) years of experience and six (6) thousand hours of experience in fire sprinkler and standpipe systems with a minimum of one (1) year of experience as a fire suppression installation, inspection, testing, and maintenance technician working under a fire suppression installation, inspection, testing, and maintenance qualified supervisor. Qualifications shall be under the supervision of a currently licensed fire suppression installation, inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, must possess and submit with application a current installer's training card for the brand of CPVC sprinkler pipe that they are working with , and be in possession of one or more of the following:

    a. Wyoming Licensed Fire Protection Engineer,
    b. NICET II – Inspection and Testing of Water Based Systems,
    c. AFSA/NFSA 2nd Year ITM Certification, or
    d. CSA ASCR2 – Sprinkler Commercial/Residential On-Site Competent Person.

21. Framing contractor. The required minimum experience in the category of framing contractor is one (1) year of experience. Qualifications shall be under the supervision of a currently licensed general contractor, framing contractor, or otherwise approved by the department, and shall contain evidence of competency in all areas of construction that fall under the applied for license category. Successful completion of an International Code Council National Standard Framing Contractor or equivalent examination shall be submitted to the department.

22. Hood cleaning rook (HCR). Applicants for hood cleaning rook must be a minimum of eighteen (18) years of age and must register with the Casper Fire Community Risk Reduction Division.

23. Hood cleaning technician (HCT). The required minimum experience in the category hood cleaning technician is one (1) year of experience and two (2) thousand hours of experience in the cleaning of commercial kitchen hood systems. Qualifications shall be under the supervision of a currently licensed hood cleaning qualified supervisor or otherwise approved by the fire code official, must register with the Casper Fire Community Risk Reduction Division.

24. Hood cleaning qualified supervisor (HCQS). The required minimum experience in the category hood cleaning qualified supervisor is two (2) years of experience and four (4) thousand hours of experience in the cleaning of commercial kitchen hood systems with a minimum of one (1) year of experience as a hood cleaning technician working under a hood cleaning qualified supervisor. Qualifications shall be under the supervision of a currently licensed hood cleaning qualified supervisor or otherwise approved by the fire

code official and must register with the Casper Fire Community Risk Reduction Division. Applicants for hood cleaning qualified supervisor must also be in possession of one or more of the following:

a. Pressure Washes of North America (PWNA),
b. International Kitchen Exhaust Cleaning Association – Certified Exhaust Cleaning Technician (CECT),
c. MFS Trade School – Kitchen Exhaust Hood Cleaning Course, or
d. Other NFPA 96 compliant certifications approved by the Fire Code Official.

25. Insulation contractor. The required minimum experience in the category of insulation contractor is one (1) year of experience. Qualifications shall be under the supervision of a currently licensed general contractor, insulation contractor, or otherwise approved by the department, and shall contain evidence of competency in all areas of construction that fall under the applied for license category. Successful completion of an approved Building Performance Institute (Air Leakage Control Installer (ALC)) or High Performance Insulation Professionals (High Performance Installation Professional) certification(s) shall be submitted to the department.

26. Roofing contractor. The required minimum experience in the category of roofing contractor is one (1) year of experience. Qualifications shall be under the supervision of a currently licensed general contractor, roofing contractor, or otherwise approved by the department, and shall contain evidence of competency in all areas of construction that fall under the applied for license category. Successful completion of an International Code Council General Roofing Contractor or equivalent examination shall be submitted to the department.

27. Journeyman plumber. Applicants for a journeyman plumber license must have a certificate of completion of a four (4) year plumbing apprenticeship training program recognized by the federal government. One (1) year of experience as an apprentice plumber, journeyman plumber or master plumber under a recognized authority of a state or municipality may be substituted for each year of required apprenticeship or experience in this category and shall be documented by affidavits from former employers which must be acceptable to the department. Successful completion of an approved International Code Council National Standard Journeyman Plumber with Gas or equivalent examination shall be submitted to the department.

28. Master plumber. Applicants for a master plumber's license must have a certificate of completion of apprenticeship training, or the equivalent of four (4) years of experience in a licensed plumbing shop and five (5) years of experience as a journeyman or master plumber in a licensed plumbing shop. Each full year of experience as a journeyman plumber or master plumber under a recognized licensing authority of a state or other municipality having licensed examinations comparable to that of the city will be accepted in lieu thereof for each year required or experience in this category and shall be documented by affidavits from former employers which must be acceptable to the department. Successful completion of an approved International Code Council National Standard Master Plumber with Gas or equivalent examination shall be submitted to the department.

29. Mechanical Journeyman. Applicants for a mechanical journeyman license must have a certificate of completion of a four (4) year mechanical training program recognized by the federal government, or one (1) year of experience as a mechanical apprentice, mechanical journeyman, or mechanical master under a recognized authority of a state or municipality may be substituted for each year of required apprenticeship, or experience in category and shall be documented by affidavits from former employers which must be acceptable to the department. Successful completion of an approved International Code Council National Standard Journeyman Mechanical or equivalent examination shall be submitted to the department.

30. Mechanical master. Applicants for a mechanical master's license must have a certificate of completion of apprenticeship training, or the equivalent of four (4) years' experience in a licensed mechanical shop and five (5) years' experience as a journeyman or master mechanical in a licensed mechanical shop. Each full year of experience as a journeyman or master mechanical under a recognized licensing authority of a state or other municipality having licensed examinations comparable to that of the city will be accepted in lieu thereof for each year required, or experience in this category and shall be documented by affidavits from former employers which must be acceptable to the department. Successful completion of an approved International Code Council National Standard Master Mechanical or equivalent examination shall be submitted to the department.

31. Reciprocal contractor license. Applicants for a reciprocal contractor license must provide to the department for review a copy of their current licensure held within a Wyoming jurisdiction, documentation from the issuing entity that the license is in good standing, and proof of equivalent testing required to obtain said license. Such license shall be issued to the applicant upon successful review by the department, and the payment of an administrative fee.

32. Special hazard alarm inspection, testing, and maintenance technician (SHAT-I). The required minimum experience in the category of special hazard alarm inspection, testing, and maintenance technician is two (2) years of experience and four (4) thousand hours of experience in special hazard alarm inspection, testing, and maintenance. Qualifications shall be under the supervision of a currently licensed special hazard alarm inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, and must possess and submit with application, at a minimum, a State of Wyoming Low Voltage Alarm or Low Voltage General Journeyman license if performing or assisting with fire alarm installation, and be in possession of one or more of the following:

    a. Wyoming Licensed Fire Protection Engineer,
    b. NICET II – Special Hazard Systems, or
    c. Manufacturer’s certification.

Special hazard alarm inspection, testing, and maintenance technicians must possess a fire alarm
inspection, testing, and maintenance or fire alarm installation, inspection, testing, and maintenance

technician or qualified supervisor license if working on a special agent releasing panel that is connected to a main building fire alarm control panel.

33. Special hazard alarm inspection, testing, and maintenance qualified supervisor (SHAQS-I). The required minimum experience in the category of special hazard alarm inspection, testing, and maintenance qualified supervisor is three (3) years of experience and six (6) thousand hours of experience in special hazard alarm inspection, testing, and maintenance, with a minimum of one (1) year of experience as a licensed special hazard inspection, testing, and maintenance technician under the supervision of a currently licensed special hazard alarm inspection, testing, and maintenance qualified supervisor. Qualifications shall be under the supervision of a currently licensed special hazard alarm inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, must possess and submit with application, at a minimum, a State of Wyoming Low Voltage Alarm or Low Voltage General Journeyman license if performing or assisting with fire alarm installation, and be in possession of one or more of the following:

    a. Wyoming Licensed Fire Protection Engineer,
    b. NICET II – Special Hazard Systems, or
    c. Manufacturer's certification.

    Special hazard alarm inspection, testing, and maintenance qualified supervisors must possess a fire alarm inspection, testing, and maintenance or fire alarm installation, inspection, testing, and maintenance technician or qualified supervisor license if working on a special agent releasing panel that is connected to a main building fire alarm control panel.

34. Special hazard alarm installation, inspection, testing, and maintenance technician (SHAT-II). The required minimum experience in the category of special hazard alarm installation, inspection, testing, and maintenance technician is two (2) years of experience and four (4) thousand hours of experience in special hazard alarm installation, inspection, testing, and maintenance. Qualifications shall be under the supervision of a currently licensed special hazard alarm installation, inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, and must possess and submit with application, at a minimum, a State of Wyoming Low Voltage Alarm or Low Voltage General Journeyman license if performing or assisting with fire alarm installation, and be in possession of one or more of the following:

    a. Wyoming Licensed Fire Protection Engineer,
    b. NICET II – Special Hazard Systems, or
    c. Manufacturer's certification.

    Special hazard alarm installation, inspection, testing, and maintenance technicians must possess a fire alarm inspection, testing, and maintenance or fire alarm installation, inspection, testing, and Maintenance technician or qualified supervisor license if working on a special agent releasing panel

that is connected to a main building fire alarm control panel.

35. Special hazard alarm installation, inspection, testing, and maintenance qualified supervisor (SHAQS-II). The required minimum experience in the category of special hazard alarm installation, inspection, testing, and maintenance qualified supervisor is three (3) years of experience and six (6) thousand hours of experience in special hazard alarm installation, inspection, testing, and maintenance, with a minimum of one (1) year of experience as a licensed special hazard installation, inspection, testing, and maintenance technician under the supervision of a currently licensed special hazard alarm installation, inspection, testing, and maintenance qualified supervisor. Qualifications shall be under the supervision of a currently licensed special hazard alarm installation, inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, must possess and submit with application, at a minimum, a State of Wyoming Low Voltage Alarm or Low Voltage General Journeyman license if performing or assisting with fire alarm installation, and be in possession of one or more of the following:

    a. Wyoming Licensed Fire Protection Engineer,
    b. NICET II – Special Hazard Systems, or
    c. Manufacturer's certification.

    Special hazard alarm installation, inspection, testing, and maintenance qualified supervisors must possess a fire alarm inspection, testing, and maintenance or fire alarm installation, inspection, testing, and maintenance technician or qualified supervisor license if working on a special agent releasing panel that is connected to a main building fire alarm control panel.

36. Special hazard suppression inspection, testing, and maintenance technician (SHST-I). The required minimum experience in the category of special hazard suppression inspection, testing, and maintenance technician is two (2) years of experience and four (4) thousand hours of experience in special hazard suppression inspection, testing, and maintenance. Qualifications shall be under the supervision of a currently licensed special hazard suppression inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, must possess and submit with application a current installer's training card for the brand of CPVC sprinkler pipe that they are working with , and be in possession of one or more of the following:

    a. Wyoming Licensed Fire Protection Engineer,
    b. NICET II – Special Hazard Systems,
    c. AFSA/NFSA 2nd Year Test Certification,
    d. CSA PEG2 – Pre-Engineered Gas Clean Agent On-Site; or
    e. Manufacturer's Certification.

37. Special hazard suppression inspection, testing, and maintenance qualified supervisor (SHSQS-I). The required minimum experience in the category of special hazard suppression inspection, testing, and maintenance qualified supervisor is three (3) years of experience and six (6) thousand hours of experience in special hazard system inspection, testing, and maintenance with a minimum of one (1) year of experience as a special hazard suppression inspection, testing, and maintenance technician working

under a special hazard suppression inspection, testing, and maintenance qualified supervisor. Qualifications shall be under the supervision of a currently licensed special hazard suppression inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, must possess and submit with application a current installer's training card for the brand of CPVC sprinkler pipe that they are working with , and be in possession of one or more of the following:

a. Wyoming Licensed Fire Protection Engineer,
b. NICET II – Special Hazard Systems,
c. AFSA/NFSA 2nd Year Test Certification,
d. CSA-CKH2 Commercial Hood Install and Service,
e. CSA PEG2 – Pre-Engineered Gas Clean Agent On-Site; or
f. Manufacturer's Certification.

38. Special hazard suppression installation, inspection, testing, and maintenance technician (SHST-II). The required minimum experience in the category of special hazard suppression installation, inspection, testing, and maintenance technician is four (4) years of experience and eight (8) thousand hours of experience in special hazard suppression installation, inspection, testing, and maintenance. Qualifications shall be under the supervision of a currently licensed special hazard suppression installation, inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, must possess and submit with application a current installer's training card for the brand of CPVC sprinkler pipe that they are working with , and be in possession of one or more of the following:

a. Wyoming Licensed Fire Protection Engineer,
b. NICET II – Special Hazard Systems,
c. AFSA/NFSA 4th Year Test Certification,
d. CSA-CKH2 Commercial Hood Install and Service,
e. CSA PEG2 – Pre-Engineered Gas Clean Agent On-Site; or
f. Manufacturer's Certification.

39. Special hazard suppression installation, inspection, testing, and maintenance qualified supervisor (SHSQS-II). The required minimum experience in the category of special hazard suppression installation, inspection, testing, and maintenance qualified supervisor is three (3) years of experience and six (6) thousand hours of experience in special hazard system installation, inspection, testing, and maintenance with a minimum of one (1) year of experience as a special hazard suppression installation, inspection, testing, and maintenance technician working under a special hazard suppression installation, inspection, testing, and maintenance qualified supervisor. Qualifications shall be under the supervision of a currently licensed special hazard suppression installation, inspection, testing, and maintenance qualified supervisor or otherwise approved by the fire code official, must possess and submit with application a current installer's training card for the brand of CPVC sprinkler pipe that they are working with, and be in possession of one or more of the following:

a. Wyoming Licensed Fire Protection Engineer,
b. NICET II – Special Hazard Systems,

c. AFSA/NFSA 4th Year Test Certification,
d. CSA-CKH2 Commercial Hood Install and Service,
e. CSA PEG2 – Pre-Engineered Gas Clean Agent On-Site; or
f. Manufacturer's Certification.

40. Utility installer. Applicants for a utility installer license shall have one (1) year of experience in the utility contracting trade or with a licensed plumber.

C. Any person who is required to take a city provided examination and fails to pass may schedule re-examination up to two subsequent times. Should such person fail to pass the second and subsequent time, the department shall refuse a fourth or subsequent examination until after the expiration of six months. Such person shall not work in the intervening time in the category for which the application was submitted.

(Ord. No. 22-23, § 2, 12-19-2023; Ord. No. 12-24, 7-2-2024)

15.11.080 License—Fees.

Fees shall be established by resolution of the city council of the city of Casper, Wyoming.

15.11.090 License—Payment—Issuance.

The applicant, after the completion of all licensing requirements, shall pay for and upon payment receive the appropriate license within ninety days after notification of approval of the application, and subsequent application approval shall become null and void. Thereafter, a new application shall be required.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.100 License—Register.

The department shall maintain a register reflecting the name of each person who has currently applied for or is licensed by the city for the current calendar year.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.110 License—Partnerships, corporations and associates, and limited liability companies—Conditions.

A. A partnership, corporation or association in good standing, or limited liability company (for the purposes of this section, any or all shall be referred to as "firm") may be issued a license required by this chapter upon compliance with the following:

1. The individual applying must be an active owner, partner, officer, member, or fulltime salaried employee of the firm;

2. The license, if issued, shall be in the name of the individual and shall show on its face the name of the individual upon whose competency it is issued, and then the name of the firm for whom the individual is doing business or is employed.

B. A license issued under this section shall be valid only so long as the individual who is named on the license as the qualified person shall remain in or with the firm in the capacity required in subdivision 1 of subsection A of this section. In the event the individual who is named on the license issued to a firm leaves the firm or severs their active participation with said firm without notifying the department within ten days, said individual shall not be entitled to apply for and receive a new license for a period of ninety days.

C. If the individual qualifying on behalf of the firm ceases to be affiliated with the firm to which a license has been issued, said firm shall notify the department in writing within ten days of such cessation; and said firm shall apply to the department for an extension of time to qualify through another person. Said time extension shall in no case be longer than ninety days. If the firm fails to notify the department within the ten-day period, at the end of such period, its license shall be suspended until such time as a new person in the firm qualifies for a license as required by this chapter, and said license is issued. Any firm may substitute a name of a qualified person on its license so long as it notifies the department and said person is a member of the firm as required by this chapter. Upon such notice, the department shall issue a new license with the substituted name.

D. A new license shall be required for any firm which permanently changes its name or legal status. A new license shall be issued and a fee shall not be charged for the issuance of a new license in the event of such a change; provided that the department is notified within ten days of the effective date of the change; and provided that the individual upon whose competency the license is issued is a member of the new firm as required in this section and is a qualified person. In the event notice is not provided within ten days, at the end of said period the fee for new licenses shall be charged for the issuance of a license. In addition, if notice is not given as provided herein, the firm and its employees shall be considered to be operating without a license and shall be in violation of this chapter.

E. In the event a firm is issued a license, the individual upon whose competence the license is issued shall be responsible for ensuring that the firm and its employees comply with the provisions of this chapter. In the event any employee of the firm violates any provision of this chapter, both the employee and the firm shall be deemed to be in violation hereof.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.120 License—Renewal.

A. All licenses shall expire on the last day of each year. Licenses shall be renewed annually with a thirty-day grace period following the renewal date. The department shall have the authority to reissue a license; provided such reissuance shall be accomplished prior to the date of expiration or within the thirty-day grace period. If such license is not renewed prior to that time, the license shall be declared null and void, and a new application shall be filed with the department. Any work done by any person for which a license is required that is performed after the thirty-day grace period, and prior to obtaining a valid license, shall be a violation of this chapter.

B. Licenses requiring continuing education shall have the required number of continuing education units (C.E.U.'s) submitted to the department for review prior to the issuance of a license renewal. The required number of C.E.U.'s required to maintain a license and/or

certification shall be the responsibility of the license holder to obtain and shall be earned through an approved source such as a Casper College Trade Course/Training, NICET, ACI, ICC, BPI, HPIP, or other department approved entities. It is the license holder's responsibility to obtain approval from the department prior to obtaining C.E.U.'s from a provider which is not on the department approved provider list.

C. License continuing education requirements are as follows:

1. General Contractor:

a. Class I. All Class I General Contractor licenses require a minimum of four (4) hours of continuing education annually in residential and/or commercial construction related fields such as framing, insulation, drywall, structural related elements, building codes, or any other department approved training(s). Proof of a currently issued or renewed National Standard International Code Council General Contractor certification shall suffice for the required continuing education. All C.E.U.'s shall be obtained within a one (1) year period from the last license renewal;

b. Class IIA. All Class IIA General Contractor licenses require a minimum of four (4) hours of continuing education annually in residential and/or commercial construction related fields such as framing, insulation, drywall, structural related elements, building codes, or any other department approved training(s). Proof of a currently issued or renewed National Standard International Code Council General Contractor certification shall suffice for the required continuing education. All C.E.U.'s shall be obtained within a one (1) year period from the last license renewal;

c. Class IIB. All Class IIB General Contractor licenses require a minimum of four (4) hours of continuing education annually in residential construction related fields such as framing, insulation, drywall, structural related elements, building codes, or any other department approved training(s). Proof of a currently issued or renewed National Standard International Code Council General Contractor certification shall suffice for the required continuing education. All C.E.U.'s shall be obtained within a one (1) year period from the last license renewal;

d. Class III. All Class III General Contractor licenses require a minimum of four (4) hours of continuing education annually in residential construction related fields such as framing, insulation, drywall, structural related elements, building codes, or any other department approved training(s). Proof of a currently issued or renewed National Standard International Code Council General Contractor certification shall suffice for the required continuing education. All C.E.U.'s shall be obtained within a one (1) year period from the last license renewal.

e. Class IV. All Class IV General Contractor licenses require a minimum of two (2) hours of continuing education annually in residential construction related fields such as framing, insulation, drywall, and flatwork elements, building codes, or any other department approved training(s). Proof of a currently

issued or renewed National Standard International Code Council General Contractor certification shall suffice for the required continuing education. All C.E.U.'s shall be obtained within a one (1) year period from the last license renewal.

2. Sub-Contractor:

    a. All sub-contractor licenses including roofing, general concrete, flatwork concrete, drywall, insulation, and framing require a minimum of four (4) hours of continuing education annually in applicable fields in which the license is held, or any other department approved training(s). All C.E.U.'s shall be obtained within a one (1) year period from the last license renewal.

3. Plumbing:

    a. Master Plumber. All Master Plumber licenses require a minimum of four (4) hours of continuing education annually in residential and/or commercial construction related fields associated with the plumbing trade, or any other department approved training(s). Proof of a currently issued or renewed National Standard International Code Council Master Plumber certification shall suffice for the required continuing education. All C.E.U.'s shall be obtained within a one (1) year period from the last license renewal;

    b. Journeyman Plumber. All Journeyman Plumber licenses require a minimum of four (4) hours of continuing education annually in residential and/or commercial construction related fields associated with the plumbing trade, or any other department approved training(s). Proof of a currently issued or renewed National Standard International Code Council Journeyman Plumber certification shall suffice for the required continuing education. All C.E.U.'s shall be obtained within a one (1) year period from the last license renewal;

    c. Apprentice Plumber. Apprentice Plumber licenses do not require continuing education.

4. Mechanical:

    a. Mechanical Master. All Mechanical Master licenses require a minimum of four (4) hours of continuing education annually in residential and/or commercial construction related fields associated with the mechanical trade, or any other department approved training(s). Proof of a currently issued or renewed National Standard International Code Council Master Mechanical certification shall suffice for the required continuing education. All C.E.U.'s shall be obtained within a one (1) year period from the last license renewal;

    b. Mechanical Journeyman. All Mechanical Journeyman licenses require a minimum of four (4) hours of continuing education annually in residential and/or commercial construction related fields associated with the mechanical trade, or any other department approved training(s). Proof of a currently issued or renewed National Standard International Code Council Journeyman Mechanical certification shall suffice for the required continuing education. All C.E.U.'s shall be obtained within a one (1) year period from the last license renewal;

c. Mechanical Apprentice. Mechanical Apprentice licenses do not require continuing education.

5. Electrical:

   a. Master Electrician. Master Electrician licenses require sixteen (16) hours of continuing education. Eight (8) of the sixteen (16) hours shall be from a code-related course. The sixteen (16) hours must be completed within a three (3) year period from the last license renewal;

   b. Journeyman Electrician. Journeyman Electrician licenses require sixteen (16) hours of continuing education. Eight (8) of the sixteen (16) hours shall be from a code-related course. The sixteen (16) hours must be completed within a three (3) year period from the last license renewal;

   c. Low-voltage Electrical Technician. Low-voltage Electrical Technician licenses require four (4) hours of continuing education. Two (2) of the four (4) hours shall be from a code-related course. The four (4) hours must be completed within a one (1) year period from the last license renewal;

   d. Apprentice Electrician. Apprentice Electrician licenses do not require continuing education.

6. Fire Contractors:

   a. Fire Alarm Contractors. All levels of Fire Alarm Contractors must adhere to the recertification requirements set forth by NICET and provide Casper Fire EMS updated proof of certification annually to illustrate compliance.

   b. Fire Sprinkler Contractors. All levels of Fire Sprinkler Contractors must adhere to the recertification requirements set forth by NICET and provide Casper Fire EMS updated proof of certification annually to illustrate compliance

   c. Fire Pump Contractors. Fire Alarm Contractors. All levels of Fire Pump Contractors must adhere to the recertification requirements set forth by NICET and provide Casper Fire EMS updated proof of certification annually to illustrate compliance

   d. Hood cleaning qualified supervisor (HCQS). Must adhere to the recertification requirements set forth by IKEKA for CECT certification and provide Casper Fire EMS updated proof of certification or completed equivalent training log annually to illustrate compliance

   e. Special Hazard Suppression Contractors. . All levels of Special Hazard Suppression Contractors must adhere to the recertification requirements set forth by NICET and provide Casper Fire EMS updated proof of certification annually to illustrate compliance

   f. Special Hazard Alarm Contractors. . All levels of Special Hazard Alarm Contractors must adhere to the recertification requirements set forth by NICET and provide Casper Fire EMS updated proof of certification annually to illustrate compliance

g. Life Safety System Designers. Must adhere to the NICET or Registered Design professional recertification standards as set forth by their credentialing agency or the State of Wyoming. Registered Design professionals must maintain good standing and maintain registration at all times. All Registered Design Professionals are subject to verification by search in their affiliated online registry.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.130 License transfers.

There shall be no license transfers of a license held by one person to another person. There is no entitlement to transfer any license issued under the authority of this ordinance to another person, entity, or firm. The dissolution of a business entity which has been licensed terminates the license and no person may thereafter operate under that license.

A. Licensees wishing to change a name, address, email, or phone number shall apply to the department indicating such change. Upon approval by the department, a certificate of insurance shall be submitted with the new name of the company and the city of Casper as a certificate holder prior to the issuance of the new license.

B. A new license is required for the creation of a new business entity or with transfer of ownership involving a registered person.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.140 Licensee responsibility.

A licensee shall be responsible for work requiring a permit under the provisions of this chapter or other applicable city ordinance without limitation to the items as herein listed, and shall do or cause to be done the following:

A. To present their license when requested by the administrative authority;

B. To obtain a permit when the same is required prior to the commencement of work unless work is due to an emergency repair. Emergency repairs shall be permitted as required by this Code no later than by the end of the next business day;

C. To faithfully construct, without substantial departure from or disregard of drawings and specifications, when such drawings and specifications have been filed and approved by the building department and a permit issued for same, unless such changes are approved by the owner, owner's agent, and the department;

D. To complete all work authorized on the permit issued by the department unless good cause is shown;

E. To obtain inspection services when the same are required by city Municipal and adopted Building Codes;

F. To pay any fee assessed under the authority of the Municipal or Building Code adopted by the city;

G. To build in compliance with all Municipal and adopted codes;

H. To warrant the workmanship, structural soundness, and code compliance of the residence or building for a period of one year from the date of the issuance of the final certificate of occupancy of such residence or building by the department, or in case of a remodeling, one year from the date of the approved final inspection by the department;

I. To be responsible for all work performed by the licensee, licensee's employees, and subcontractors, whether permit is required or not;

J. To verify and ensure that all subcontractors and employees are properly licensed for the work which they are performing;

K. Report in writing to the department, within three working days, all events occurring within any construction or demolition project which has caused structural damage to any building, structure, and/or utility;

L. Pay all fees for permits, plan checks, special or re-inspections, and penalties assessed under the authority of this ordinance and the adopted Building Codes;

M. Comply with every lawful order or notice entered or issued by the department or administrative authority.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.150 License—Insurance requirements.

Every contractor granted a license of any kind under the terms of this chapter shall be required as a condition of receiving and holding said license to maintain, at all times, employer's liability insurance and workman's compensation insurance, if employees are hired by such contractor, and public liability insurance of a minimum limit of not less than two hundred fifty thousand dollars for personal injury or death of one person; five hundred thousand dollars for personal injury or death of all persons arising out of any one incident; property damage insurance with a minimum limit of not less than two hundred fifty thousand dollars for one incident; and shall furnish the city a certificate that such insurance is maintained.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.160 Probation, suspension or revocation—Conditions.

The administrative authority may suspend or revoke a license when the licensee or an employee of the licensee commits one or more of the following acts or omissions:

A. Failure to comply with any of the requirements of this ordinance;

B. Knowingly combining or conspiring with any unlicensed person to evade the provisions of this chapter, by permitting one's license to be used by such person;

C. Knowingly acting as agent, partner, associate or in any other capacity, with any unlicensed person, to evade the provisions of this chapter;

D. Knowingly violating any provision of any city ordinance;

E. Hiring or subcontracting to unlicensed subcontractors or persons not legally permitted to be performing the work;

F. Occupying a structure prior to obtaining an approved temporary or final certificate of occupancy or an approved final inspection;

G. Failure to convert a temporary certificate of occupancy into a certificate of occupancy due to failure of meeting the temporary certificate of occupancy's terms and conditions;

H. Obtaining a license or permit by fraud or misrepresentation;

I. Non-payment of building permit, plan check, or any other city assessed fees;

J. Failure to obtain required permits prior to the commencement of work as required by Municipal and Building Codes;

K. Overtly aggressive or threatening behavior towards city officials;

L. Performing work not allowed under the licensee's currently held license classification;

M. Failure to request inspections required by the department;

N. Working with an expired or suspended license;

O. Repetitive misrepresentation of permit valuations;

P. Repetitive confirmed complaints involving violations of this ordinance, pertaining to a licensee or licensee's subcontractors, representative(s), or employee(s);

Q. Having a license suspended or revoked in another jurisdiction.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.170 Probation, suspension or revocation—Procedure.

Failure to comply with license requirements may result in a suspension or revocation of an issued license and shall be considered when an application is made for a new or reinstatement of a suspended or revoked license. Disciplinary proceedings under this section shall be commenced, first, by filing a written complaint upon a form provided by the department. Complaints may be filed by any city of Casper resident, licensed contractor, by the department, or by the administrative authority. All complaints shall be filed within sixty days of the discovery of an alleged violation. Failure to file a complaint within the required time limitation shall result in the dismissal of the complaint.

Complaints shall be filed on a department provided form, and shall include the following:

1. The name, address, and telephone number of each complainant;

2. The name, address, and telephone number of the licensee/respondent;

3. The location, day, and time that the alleged violation occurred;

4. The persons and/or basis on which the complaint is based;

5. A statement which cites the specific Municipal or adopted Building Code(s) that were violated;

6. The signature of the complainant, verifying to the best of their knowledge, that the information set forth within the complaint is true and correct.

The administrative authority and/or department will review all complaints received and investigate their validity. If there are legitimate license violations that have occurred then the department will mail a notice of violation to the licensee/respondent at the business address that is on file with the city by e-mail and/or certified mail. In lieu of an invalid mailing address, the notice of violation shall be given through personal delivery.

Upon validation of a complaint or complaints, and/or when any of the acts or omissions as enumerated in section 15.11.150 are committed by a licensee or their employee(s) or representative(s), and the administrative authority or the department deems that such license shall be put on probation, suspended or revoked, the procedure shall be as follows:

A. The administrative authority shall give notice to licensee by e-mail, certified mail, or by personal delivery of the facts or conduct which warrant the probation, suspension, or revocation of the license, and that such probation, suspension, or revocation will be effective immediately if a request for a hearing on such matter is not received as provided in subsection B of this section. If a request is made, the discipline shall be stayed until completion of the appeal;

B. Upon receipt of the notice, the licensee shall respond to the allegations and may request a hearing before the appeals board. Such request shall be in writing to the administrative authority and city attorney's office within seven business days of receipt of notice. At such hearing, department shall be represented by the city attorney's office, who shall present evidence of the licensure violation(s) in question. The licensee shall be given an opportunity to show their compliance with the licensure requirements for the retention of the license. The hearing shall be conducted in compliance with the procedures of the Wyoming Administrative Procedure Act. Failure by the licensee to respond to the allegations or request an appeal hearing shall be deemed a waiver of any appeal and the order of probation, suspension, or revocation shall become final;

C. If a hearing is requested by the licensee, the appeals board shall direct and the administrative authority shall set a time, date, and place for such hearing, and so notify the licensee in writing. Such notice shall include a statement of:

   1. The time, place and nature of the hearing;

   2. The legal authority and jurisdiction under which the hearing is to be held;

   3. The alleged licensure violations involved;

   4. The administrative authority's requested consequence for the violation;

D. When a hearing is conducted, all interested parties, including their attorney(s), may be in attendance. Upon completion of the hearing the appeals board shall notify the licensee, within five working days, of its findings and ruling in writing by e-mail and/or certified mail;

E. Decisions of the board may be appealed in accordance with the Wyoming Administrative Procedures Act and Wyoming Rules of Appellate Procedure.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.180 Probation, suspension or revocation—Disciplinary progression and timeframe.

A. Unchallenged or upheld findings and determinations of the administrative authority or Department shall result in the minimum probationary, suspension, or revocation period(s) as follows:

1. Depending on the severity of the offense of any of the licensure requirements, up to three (3) warnings may be issued per calendar year before any disciplinary action is taken;

2 First disciplinary action of any offense or combination of offenses pertaining to the licensure requirements within a calendar year shall require the license to be placed on probation for not less than six months;

3. Second disciplinary action of any offense or combination of offenses pertaining to the licensure requirements within a calendar year shall require the license to be suspended for not less than six (months);

4. Third disciplinary action of any offense or combination of offenses pertaining to the licensure requirements within a calendar year shall require the license to be revoked for not less than one year;

5. Any subsequent offense or combination of offenses pertaining to the licensure requirements within a calendar year shall result in penalties outlined in section 15.11.200 of this chapter and may result in permanent revocation of city licensure;

6. History of two consecutive calendar years of disciplinary action against a license will result in the permanent revocation of city licensure.

B. If no further violations occur within the probationary, suspension, or revocation timeframe, then the

license may be reinstated. Insurance requirements and renewal fees shall be up to date prior to the

reinstatement of the license.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.190 Suspension or revocation—Emergency suspension.

If the administrative authority finds that just cause concerning imminent danger to personal safety or health conditions exists for suspension or revocation of a license, the department may enter an order for immediate suspension and suspend the activities of the licensee. The licensee may, upon notice of such suspension, request an immediate hearing before the board and the hearing shall be conducted as soon as possible in the manner prescribed in this chapter.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.200 Suspension or revocation—Ineligibility for new licenses.

A person whose license has been put on probation, suspended, or revoked shall not be entitled to file a new application by the establishment of a new legal entity, in which the individual has ownership interest, during the length of such revocation or suspension.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.210 Violation—Penalty.

In addition to the probation, suspension, and revocation of any license as provided in this chapter, any person who violates any provisions of this chapter, or any rule or regulation promulgated hereunder, is guilty of a misdemeanor, the penalty for which is prescribed under Chapter 1.28 of this Code.

(Ord. No. 22-23, § 2, 12-19-2023)

15.11.220 Board of appeals.

A. There is hereby established a board to be known as the board of appeals, consisting of seven members. The members shall be residents of Natrona County and shall be selected and appointed by the city council. Members shall consist of:

1. A licensed master plumber;
2. A licensed mechanical master;
3. A licensed master electrician;
4. A professional engineer or architect;
5. A licensed class I building contractor;
6. A licensed utility contractor, licensed mobile home installer, or licensed fire suppression, licensed fire alarm contractor; and,
7. A member of the general public.

B. All members of the board shall serve without pay and until which time that they resign or are removed from their position for just cause. The board shall meet monthly or at such times as necessary to conduct business. The board shall elect, from its membership, a chairman, vice-chairman, and secretary who shall serve one-year terms. Four regular members shall constitute a quorum to transact business and for the performance of any duty or for the exercise of any powers of the board. The city council may remove any member for cause. Vacancies shall be filled by appointment by the city council.

C. Any person may appeal a decision of the department or administrative authority with regard to any official decisions, conditions, or actions as provided by this chapter, or the suitability of alternate materials, methods of construction or interpretation of the building, mechanical, electrical, plumbing and fire codes adopted by the city. Appeal shall be commenced by the person by giving written notice of such appeal and stating therein the decision and reasons for the appeal to the secretary of the board of appeals within a period of five working days

of the decision. The administrative authority shall present, in writing, to the board within five working days thereafter, all facts pertaining to the decision rendered.

D. The board of appeals shall, within thirty calendar days thereafter, hold a hearing and follow the hearing procedures set forth in subsections C, D and E of Section 15.11.160.

15.11.230 Transitional provisions.

Except as otherwise expressly provided herein, this chapter shall not be construed to require the duplication or reissuance of any license or certificate within the same calendar year, the duplication of any application, nor the duplication of any payment of any license or certificate fee for a particular grade of license or certificate within the same calendar year. All persons in the building and construction industries presently licensed under former codes and ordinances of the city shall be deemed to be appropriately licensed hereunder. Any such licensee under a former city code or ordinance who fails to reapply for a license upon expiration of the existing license or any grace period allowed by this chapter shall be deemed to be in violation of this chapter if such person does or performs any work for which a license is required by this chapter.

(Ord. No. 22-23, § 2, 12-19-2023)

Chapter 15.12 CONSTRUCTION REGULATIONS

15.12.010 Reserved.

Ord. No. 6-24, adopted April 2, 2024, repealed § 15.16.010, which pertained to building construction during certain hours—exceptions prohibited and derived from the prior Code.

15.12.020 Excavations and demolition—Fencing requirements.

A. No person shall own, lease, operate, maintain or conduct within the city for commercial purposes, for a period of more than four days, any pit, hole in the ground, pool or other excavation or demolition without first having such pit, hole in the ground, pool or other excavation or demolition securely fenced. Such fence shall be not less than five feet high and constructed of woven wire at least twenty-six inches high with four strands of wire above the woven wire equal distances apart to the top of each post with a wooden or steel guard arm one-foot long extending from each fence post, with one strand of wire attached to each such guard arm. The fence posts shall be at least five feet above the ground, eight feet apart and set at least two feet in the ground, with two stays of wire between each post, securely attached to the woven wire below.

B. In the event woven wire cannot be obtained, then such fence shall consist of wire every six inches apart commencing three inches above the ground and extending to the top of the fence posts with wire stays every two feet between such fence posts and with a wooden or steel guard arm one foot long extending from each fence post, with at least one strand of wire attached thereto.

(Prior code § 26-9; Ord. No. 17-24, 8-20-2024)

15.12.030 Excavations and demolition—Sign requirements.

The fence required in section 15.16.020 15.12.020 shall have posted thereon a proper "No Trespassing" sign.

(Prior code § 26-10; Ord. No. 17-24, 8-20-2024)

Chapter 15.13 MOVING BUILDINGS

15.13.010 Permit—Required.

No person shall move any garage, house or other structure of similar size on or over any of the streets, alleys or other property in the city without first having secured a permit to do so from the city engineer.

(Prior code § 7-10)

15.13.020 Permit—Application—Inspection—Conformance agreement.

Any person desiring or intending to move any structure shall make written application for such permit on a form furnished by the city engineer which shall set forth the kind, size and height of the structure to be moved, the location from which and to which the same is to be moved, the route to be followed as approved by the city engineer. The building shall be inspected and approved by the building inspector and the applicant shall agree to conform with the zoning, building, electrical, plumbing codes and all pertinent city ordinances.

(Prior code § 7-11)

15.13.030 Permit—Equipment, bond, deposit and fee requirements.

Before a permit required by Section 15.13.010 is issued, the applicant shall supply the following:

A. Assurance that he has adequate machinery, appliances and equipment for the proper move;

B. Personal and property damage bond in the amount of five thousand dollars as protection to persons and property against damage by the moving operations, which bond shall be approved by the mayor or city council;

C. A cash deposit of one hundred dollars; which deposit will be held to insure payment of the following fees, which shall be in addition to the permit fee hereinafter set forth:

1. To cover the expenses of cutting wires and reuniting same and moving and replacing poles,

2. Any dispute arising as to the actual costs may be, by either party, referred to the city council who shall investigate the same and decide as to the rights of the parties;

D. A fee of five dollars per day for each and every day, or part thereof, that the structure is occupying any street, alley or public property while in transit.

(Prior code § 7-12)

15.13.040 Permit—Fee.

In addition to the fees set forth in Section 15.13.030, the permit fee shall be paid for in cash at the time the permit is issued and shall be in accordance with the moving fee set forth as follows:

Total Square Foot Area	Moving Permit Fee $
Less than two hundred square feet.	5.00
More than two hundred square feet, less than five hundred square feet.	10.00
More than five hundred square feet, less than one thousand square feet.	15.00
More than one thousand square feet, less than fifteen hundred square feet.	20.00
More than fifteen hundred square feet, less than two thousand square feet.	25.00
More than two thousand square feet, two dollars and fifty cents per one hundred square feet.	

Where work for which a permit is required by this chapter is started or proceeded with prior to obtaining the permit, the fees above specified shall be doubled, but the payment of such double fee shall not relieve any person from fully complying with the requirements of this chapter.

(Prior code § 7-14)

15.13.050 Permit—Issuance conditions.

When the required bond has been approved and the one hundred dollars deposit required by Section 15.44.030 made, and upon payment of the permit fee prescribed in Section 15.13.040, the city engineer is authorized to issue to the applicant a permit granting him the right to move the structure described in his application which will specify the route therefor as prescribed and approved by the city engineer.

(Prior code § 7-13)

15.13.060 Permit—Revocation.

The city engineer may revoke any permit granted under the terms of this chapter when it shall become known to him that the permittee is in any manner whatsoever failing to comply with the terms thereof. In the event of such revocation, any person to whom such permit was granted shall thereafter be operating without a permit and subject to punishment as provided in Chapter 1.28 of this code.

(Prior code § 7-15)

15.13.170 Permit—Receipt.

It is the duty of the city engineer to issue his official receipt for all fees received by him under this chapter, and to indicate on such receipt the purpose for which each amount is collected.

(Prior code § 7-16)

15.13.080 Streets, trees and other public property—Inspection charge.

The permittee shall protect the street surface and trees as and if required by the city engineer. If necessary, the city engineer will provide an inspector to oversee the moving of such building for the protection of public property and other property located in the city. The permittee shall pay for such additional service, in addition to the fees prescribed in Sections 15.13.030 and 15.13.040, a charge of not less than five dollars nor more than ten dollars for each day's service.

(Prior code § 7-20)

15.13.090 Application and route approval by city officials—Permit holder's responsibility.

It is the duty of a permittee to move the structure for which a permit is granted as expeditiously as possible and no deviation from the assigned route shall be made except with the approval of the city engineer. The city engineer, before granting the permit, shall be sure that the application and route for moving has been approved in writing by the chief of the city fire department, chief of police and the city electrician, together with the local representatives of the power and telephone companies and radio and television stations, who shall receive a copy of the route to be traversed shown thereon. The moving permit shall disclose the time when moving operations will commence. If the cutting of wires or removing of poles is necessary for the moving of any structure, the person so desiring the same shall give the owner of such wires or poles at least twenty-four hours' written notice of such desire.

(Prior code § 7-17)

15.13.100 Wire, pole and service line cutting restrictions.

No one other than the owner thereof, or the owner's agent or employee, shall cut, remove or injure any radio and television transmitter, telephone, telegraph, electric light and power wires or poles or service lines in the city.

(Prior code § 7-18)

15.13.110 Occupation of building while in transit prohibited.

No building which is being moved upon or over streets, alleys or property of the city shall be occupied while in transit.

(Prior code § 7-19)

Chapter 15.14 ABATEMENT OF DANGEROUS BUILDINGS

15.14.010 Title.

This chapter shall be known as the "Uniform Code for the Abatement of Dangerous Buildings" of the city.

(Ord. 20-89 § 1, 1989)

15.14.020 Adoption.

Pursuant to the authority of Wyoming Statute Section 15-1-103(A)(XXVI) and (XLI), there is adopted by the city for the purpose of prescribing regulations for the minimum standards to safeguard life, health, property and public welfare that certain suggested code known as the Uniform Code for the Abatement of Dangerous Buildings, being particularly the 1997 Edition thereof, and the whole thereof, except such portions as are in this chapter modified, deleted or amended by Section 15.14.030; not less than three copies of which have been, and are now filed in the office of the city clerk, engineer or planner of the city, and the same is adopted and incorporated as fully as if set out at length herein and from the date on which the ordinance codified in this chapter takes effect, the provisions hereof shall be controlling within the limits of the city.

(Ord. 20-89 § 2, 1989)

15.14.030 Amendments, alterations and deletions.

The Uniform Code for the Abatement of Dangerous Buildings, 1 Edition, is amended and changed in the following respects:

Section 103 is amended to read as follows:

All buildings or structures which are required to be repaired under the provisions of this code shall be subject to the provision of the most recently adopted versions of the International Building and Fire Codes.

Section 204 is amended to read as follows:

All buildings of structures within the scope of this code and all construction or work for which a permit is required shall be subject to inspection by the building official in accordance with and in the manner provided by this code, and the most recently adopted versions of the International Building and Fire Codes.

C. Section 205 is amended to read as follows:

In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretations of this code, there shall be and is hereby created a Board of Appeals consisting of not less than three members of the

City Council. A Community Development Department representative who is not associated with the Dangerous Building designation shall act as secretary to said board but shall have no vote upon any matter before the board. The Board of Appeals shall be appointed by the Mayor with the consent of the governing body and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business and shall render all decisions and findings in writing to the appellant, with a duplicate copy to the building official. Appeals to the board shall be processed in accordance with the provisions contained in Section 501 of this code. Copies of all rules or regulations adopted by the board shall be delivered to the building official, who shall make them freely accessible to the public.

Section 301—Definitions. Add the following definitions:

1. **BUILDING PERMIT** is an official document or certificate issued by the Building Official authorizing performance of a specific activity. Building permits are broken down into the following permit subcategories:
    a. Building Permit – authorizes the applicant to perform building related construction activities.
    b. Electrical Permit – authorizes the applicant to perform electrical related construction activities.
    c. Plumbing Permit – authorizes the applicant to perform plumbing related construction activities.
    d. Mechanical Permit – authorizes the applicant to perform mechanical related construction activities.
2. **BUILDING OFFICIAL** where used in this Code, the term "Building Official" shall be defined as the City Manager or his authorized representative.
3. **DANGEROUS BUILDING** is any building or structure deemed to be dangerous under the provision of Section 302 of this code, Section 116 of the most recently adopted edition of the International Building Code, and/or Section 115 of the most recently adopted edition of the International Fire Code.
2. **DEMOLITION CONTRACTOR** is a demolition or building contractor who is currently licensed by the City of Casper.
3. **DEMOLITION PERMIT** is an official document or certificate issued by the Building Official authorizing performance of a specific activity.

Section 302 (16) is amended to read as follows:

16. Whenever any building or structure because of obsolescence, dilapidated conditions, deterioration, damage, inadequate exits, lack of sufficient fire-resistive construction, faulty electric wiring, gas connections or heat apparatus, or other cause is determined by the Fire Marshal to be a fire hazard.

Section 401.2 (3.3) is amended to read as follows:

3.3 If the building official has determined that the building or structure must be demolished, the order shall require that the building be vacated within such time as the

building official shall determine is reasonable (not to exceed 60 days from the date of the order); that all required permits be secured therefor within such time as the building official shall determine is reasonable (not to exceed 60 days from the date of the order); and that the demolition be completed within such time as the building official shall determine is reasonable.

Section 401.2 (4) is amended to read as follows:

Statements advising that if any required repair or demolition work (without vacation also being required) is not commenced within the time specified, the building official (i) will order the building vacated and posted to prevent further occupancy until the work is completed, and (ii) may proceed to cause the work to be done and charge the cost thereof against the property or its owner.

Statements advising (i) that any person having any record title or legal interest in the building may appeal from the notice and order or any action of the building official to the board of appeals, provided the appeal is made in writing as provided in this code and filed with the building official within such time as the building official shall determine is reasonable (not to exceed 30 days) from the date of the service of such notice and order; and (ii) that failure to appeal will constitute a waiver of all right to an administrative hearing and determination of the matter.

Section 404.1 is amended to read as follows:

Every notice to vacate shall, in addition to being served and containing the information set forth in Section 401.3, be posted at or upon each exit of the building, and shall be in substantially the following form:

Do not enter unsafe to occupy. It is a misdemeanor to occupy this building or remove or deface this notice. (Section 401.3 information here).

By order of the City Manager of
the City of Casper, Wyoming

Add new Section 600 to read as follows:

Hearings shall be conducted pursuant to the Wyoming Administrative Procedures Act (W.S. Section 16-3-101 et seq.) and as otherwise provided in this Chapter 6. In the event of a conflict, the provisions of the Wyoming Administrative Procedures Act shall control.

Section 703 is amended to read as follows:

No person shall obstruct, impede or interfere with any officer, employee, contractor or authorized representative of this jurisdiction or with any person who owns or holds any estate or interest in any building which has been ordered repaired, vacated or demolished under the provisions of this code; or with any person to whom such building has been lawfully sold pursuant to the provisions of this code, whenever such officer, employee, contractor or authorized representative of this jurisdiction, person having an interest or estate in such building or structure, or purchaser is engaged in the work of repairing, vacating and repairing, or demolishing any such building, pursuant to the provisions of this code, or in performing any necessary act preliminary to or incidental to such work or authorized or directed pursuant to this code.

Chapter 8 is amended to read as follows:

CHAPTER 8 PERFORMANCE OF WORK OF THE ENFORCEMENT OF THIS CODE

Section 801.1 is amended to read as follows:

The Building Official shall direct their authorized representative, director of public works or their authorized representative, or private contractors to perform any work involved with the enforcement of this code. Such work shall be performed by personnel of this jurisdiction or through private contracts. Add Section 803. PERMITS REQUIRED.

803.1 Demolition Permit

A demolition permit shall be obtained from the Building Official before any demolition or removal of the structure occurs. The permit must be obtained by a licensed demolition contractor with the City of Casper or the owner of record of the property. The demolition permit will be valid for a period not to exceed ninety (90) days. The permit may be extended for a period of up to ninety (90) days providing the permittee can demonstrate that the demolition project is of sufficient size or scope that it will require additional time to complete the demolition project.

803.2 Building Permits

Building permit(s) shall be obtained from the Building Official before any repair, alteration, or remodel work of the structure occurs. Permits for non-owner occupied structures must be obtained by a licensed contractor with the City of Casper. Permits for owner occupied structures may be obtained by the property owner. Permits will be valid for a period not to exceed 90 days. The permit may be extended for a period of up to 90 days provide that the permittee can demonstrate that the abatement is of sufficient size, scope, or progress that it will justify additional time to complete.

Add Section 804 BONDING REQUIRED.

All permit applications must be accompanied by a performance bond, letter of credit or a form of collateral acceptable to the City of Casper to insure the timely completion of the demolition project. The amount of the surety will be based on twenty dollars ($20.00) per square foot of the building project area, including each floor and basement area to be demolished.

Chapter 9 is amended to read as follows:

Chapter 9 RECOVERY OF COSTS ASSOCIATED WITH THE ENFORCEMENT OF THIS CODE.

Section 901 is amended to read as follows:

The Public Services Director or Community Development Director shall keep an itemized account of the expense incurred by this jurisdiction in the enforcement of this Code. Upon the completion of the work of repair or demolition, said Public Services Director or Community Development Director shall prepare and file with the Clerk-Treasurer of this jurisdiction a report specifying the work done, the itemized and total cost of the work, a description of the real property upon which the building or structure is or was located, and the names and addresses of the persons entitled to notice pursuant to Section 401.3.

(Ord. 7-94 § 1, 1994: Ord. 22-89 §§ 1, 2, 1989; Ord. 20-89 § 3, 1989)

15.14.040 Violation—Penalty.

Any person, firm, or corporation violating any of the provisions of this code shall be deemed guilty of a misdemeanor. Each and every day or portion thereof during which any violation of any of the provisions of this code is committed, continued, or permitted, shall be a separate offense. Upon conviction of any such violation, such person may be punished as set forth in Chapter 1.28 of the Casper City Code.

(Ord. 7-94 § 2, 1994)

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the _____ day of _____, 20___.

PASSED on 2nd reading the ____ day of _____, 20___.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading
the ____ day of _____, 20___.

APPROVED AS TO FORM:

_____

CITY OF CASPER, WYOMING

ATTEST: A Municipal Corporation

_____ _____

Amanda Ainsworth Ray Pacheco

City Clerk Mayor