INFORMATION PACKET

Friday, December 5, 2025

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The Grid

Working Draft of Council Meeting Agendas

December 9, 2025 Councilors Absent: Virtual: Jensen					
Work Session Meeting Agenda Items (4pm START)	Recommendation			Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested					
Meeting Follow-up				4:00	5 min
Peace in Our Cities Recap	Direction Requested			4:05	30 min
Opioid Q & A for Task Force	Info Only			4:35	30 min
Daniel's Fund Grant for Washington Park Tennis Courts	Direction Requested			5:05	5 min
Industrial Revenue Bonds (Conduit Debt) Proposal	Direction Requested			5:10	40 min
Rate Models	Direction Requested			5:45	60 min
Agenda Review				6:45	10 min
Council Around the Table				6:55	10 min
				Approximate Ending Time:	7:05
December 9, 2025 Councilors Absent:					
SPECIAL Council Meeting Agenda Items	**Est. Public Hearing**	**Public Hearing**	**Ordinances**	**Resolutions**	**Minute Action**
Exec Session: Personnel					

December 16, 2025 Councilors Absent: Virtual - Sweeney					
Regular Council Meeting Agenda Items	**Est. Public Hearing**	**Public Hearing**	**Ordinances**	**Resolutions**	**Minute Action**
Pre-Meeting: Morad Park Winter & Water Safety					
Approval of 11/18, 12/2, 12/9 Minutes					C
Establish January 6, 2026 as the public hearing date for the transfer of Retail Liquor License No. 34 Dorsey Van Galloway, d/b/a Galloways Irish Pub, Located at 2800 CY Ave, to Galloways, LLC d/b/a Galloways Irish Pub, Located at 2800 CY Ave.	C				
Establish January 6, 2026 as the public hearing date for the transfer of ownership of Retail Liquor License No. 22 Wyoming Spirits, Inc d/b/a 2nd Street Liquor & Wine, located at 939 East 2nd Street Suite 300, 400 & 500	C				
Establish January 6, 2026 as the public hearing date for the transfer of ownership of Retail Liquor License No. 15 Wyoming Liquor, LLC d/b/a Wyoming Discount Liquor located at 4330 East 2nd Street.	C				
Establish February 17, 2026, as the Public Hearing date for consideration of the annual renewal of all the City of Casper Liquor Licenses.	C				
Public Hearing for Transfer of Retail Liquor License No. 18 Casper Chop House, LLC d/b/a Wyoming's Rib & Chop House Located at 256 S. Center Street, to 3OH7 Hospitality, LLC d/b/a 3OH7 Hospitality, Located at 256 S. Center.		N			
Public Hearing- ordinance approving a Municipal Code text amendment to Section 17.12.210 pertaining to Planning and Zoning Commission meetings.		N			
Authorizing Right-of-Way Easement with Rocky Mountain Power as part of the Marion Kreiner Pool and Park Improvements, Project 24-051.				C	
Authorizing a Contract for Professional Services with Stantec Consulting Services Inc. (Stantec) for the North Platte River Restoration North Casper/Knife River Reach, Project No. 24-063.				C	

Authorizing an Agreement with JTL Group Inc. for the Bryan-Evansville Road Improvements Project No. 21-067.				C	
Authorizing a Release Agreement with Mountain West Technologies Corporation for Property Damage Settlement.				C	
Authorizing the Sole Source Purchase and Procurement of Goods Agreement with Water Technology Group, Denver, Colorado, for Two Submersible Flygt Pumps for Use at the Riverwest Lift Station.				C	
Authorizing a Contract for Professional Services with CEPI for the FY26 Priority Water Main Improvements, Project No. 25-049.				C	
Opioid Settlement Agreements				C	
Authorizing Amendment 2 to the Purchase Agreement for the Charles E Piersall Chapter Izaak Walton League Property.				C	
Authorizing a Ski Casper LLC Lease Agreement				C	
Approving a Contract for Professional Services between the City of Casper, Wyoming, and ConvergeOne Inc., for Upgrades to the Existing 9-1-1 Phone System.				C	
Authorizing a Contract for Professional Services with Advance Casper				C	
Authorize the reappointment of Susan Burk to the Civil Service Commission for three (3) year terms expiring December 31, 2028.					C
Regional Water Board Appointment					C
Rates Resolutions					
Exec Session: Attorney Client Privilege					

December 30, 2025 Councilors Absent: Sweeney			
Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Seminoe Water Storage (Tentative)	Direction Requested	5:35	40 min
Second Sheet of Ice	Direction Requested		
Agenda Review			10 min
Council Around the Table			10 min
		Approximate Ending Time:	

Future Agenda Items

Item	Date	Estimated Time	Notes
Council Items:			
Municipal Court Judges' Update			February '26, May '26
Recreation Enterprises - Cost Recovery Goals			Spring
Options for Gaming/Gambling Restrictions			
Prometheus Presentation			
Adding Vaping to Smoking Ordinance			
Staff Items:			
Collection and Utility Ordinance Update and Zero Reads			
Memorial Agreement			
Event Center Facility Fee			
Electronic Balefill Pass Pt II			
Platte River Commons Master Plan			
Police Update			January '26
Changes to the OYD Form Based Code			January '26
PBB Update Department Presentation			
LGBTQ Committee Updates	February 10, 2026	10 Min	Elliott Hinkle - Chair (ask Dave if Questions)
Potential Topics-- Council Thumbs to be Added:			
Future Regular Council Meeting Items:			
Stoneridge Park Land Disposal			
Public Hearing - Liquor License Renewals			February 17
Exec Session: Personnel			March 2026
Retreat Items:			

DECEMBER 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5 Wyoming FIRST LEGO League Robotics Competition 5:00pm-7:00pm	6 Wyoming FIRST LEGO League Robotics Competition 7:00am-2:00pm WCDA Party 6:00-10:30pm
7	8	9	10	11 Compete Casper Classic BBall Tourney 8am-9pm	12 Compete Casper Classic BBall Tourney 8am-9pm	13 Compete Casper Classic BBall Tourney 8am-8pm Greiner Ford 6pm-11pm
14 Breakfast with Santa 8:30 am- 10:30 am	15	16	17	18 City of Casper Holiday Breakfast 6:30 am-9:00 am Small Business Big Christmas 5:30pm-10:00pm	19 Mesa Holiday Party 6pm-10pm	20
21	22 *Offices Closed*	23 *Offices Closed*	24 *Christmas Eve* *Offices Closed*	25 *Christmas Day* *Offices Closed*	26 *Offices Closed*	27
28	29 *Offices Closed*	30 *Offices Closed*	31 *Offices Closed* *New Year's Eve*	1 Offices Closed *New Year's Day*	2 Offices Closed	3

Memo to: Liz Becher; Community Development Director

From: Justin Scott, Chief Building Official

Subject: November - Commercial Development Report

Date: December 1, 2025

Permitting Update:
For the month of November, 3 permits were issued for new single-family home construction with a value of construction of $1,476,990.00. This brings the total building permits for new single-family residences for the calendar year to 62, with a value of construction of $25,498,711.44. The Building Division issued a total of 74 Building, 57 Electrical, 53 Mechanical, and 57 Plumbing residential and commercial new construction and renovation permits with a value of construction of $6,446,591.61 and with a permit revenue of $64,483.64.

Calendar year: **January 1st through November 30th**
Permit total = 3,281 permits issued for a value of $145,656,621.75, with a revenue of $1,307,805.62.

Fiscal Year: **July 1st through November 30th**
Permit total = 1,547 permits issued for a value of $49,114,739.60, with a revenue of $437,501.21.

November Inspection Update:
The Building Division completed 127 building, 197 electrical, 144 plumbing, 46 mechanical inspections and 1 plan review.

Commercial Construction Update:
Below is a breakdown of the 21 major commercial projects that are in progress:
Note: All projects are not included in this list; smaller projects including remodeling, alterations and additions may not be listed.

- Casport Mint, (170 Star Lane), Phase II continues to complete the items noted during the T.C.O. inspection, addition framing, drywall, M/E/P/s, and finishes as part of Phase II are in process.
- Paradise Valley Christian Church (3025 Paradise Dr.), Exterior stonework is complete. Phase II interior design is in process.
- The Yellowstone Apartments (415 S. Oak St.), Exterior and interior finishes are in process.
- Hyatt Place Hotel (407 N. Walsh Dr.), Finish work is in process. T.C.O.'s are being issued one floor at a time.

- Fairfield By Marriott (111 W. D St.), Project is currently on hold and will resume activity soon.
- Rialto Renovations (100 E. 2nd St.), A T.C.O. for occupancy has been issued. Balcony bathrooms need to be completed for a C.O which are currently on hold.
- Casper Natrona County Health Department (1500 E. 12th St.), Interior and exterior finishes are in process and site work is being completed.
- Natrona Collective Health Trust (NCHT) Remodel (421 S. Center St.), A T.C.O. for occupancy was issued. Minor punch list items and site work needs to be completed for a C.O.
- Homewood Suites (1251 Wilkins Cir.), Site work, framing, and M/E/P's are in process.
- Les Schwab Tire Store (3301 Aerie – Near the Westside Walmart), Interior, exterior, and site work finishes are in process.
- Blackmore Marketplace Core and Shell Building (500 Newport), A T.C.O. was issued for the shell. A C.O. will be issued when all tenant spaces and site work are completed.
- University of Wyoming Family Medicine Remodel (1522 E. A St.), Interior finishes are in process.
- Tractor Supply Remodel (5300 CY Ave.), Interior finishes are in process.
- Ace Greenhouse Addition (1375 CY Ave.), M/E/P's are in process.
- KW Concession Building (3500 E. 12th St.) – Exterior work and M/E/P's are in progress.
- Casper Housing Authority Project (129 N. Elk St.- Former Willard School) – Interior finishes are in process.
- North Platte Physical Therapy (3910 Denis Dr – Near S.E. corner of Wyoming Blvd. and CY Ave.) – Framing and M/E/P's are in process.
- Burlington Stores (540 Newport) – Interior framing, drywall, and M/E/P's are in process.
- 5 Below (560 Newport) – Interior framing, drywall, and M/E/P's are in process.
- Barnes and Noble (600 Newport) – Foundation is complete and exterior walls are being placed.
- UniWyo Credit Union Remodel (777 Landmark Dr.) – Interior demolition is in process.

Projects Completed:

- Homax Oil Convenience Store (518 S Poplar St)

Approved projects not started:

- Sierra Trading Post (500 Newport)
- HomeGoods (520 Newport)
- Maurices (580 Newport)
- Child Development Center Addition and Remodel (2020 E. 12th St.)

Notable New Projects Submitted for Approval:

- Cheba Hut (1668 Heathrow Ave – Next to Jump Craze)

Anticipated Projects:

- Firehouse Subs (5030 E. 2nd St. – between Crumbl and Qdoba)

Demolition/Special Projects:

- There were no new demolition or special projects started in November.

November 24, 2025

TO: Zulima Lopez, Interim City Manager

FROM: Andrew Beamer, Interim Public Services Director
Cindie Langston, Solid Waste Manager
Hali Lockhart, Interim Transfer Station Supervisor

SUBJECT: Summary of New Process Utilizing Residential Solid Waste Facility (SWF) Pass (also known as Balefill or Dump Pass) at Scale House

Meeting Type & Date
NA

Action Type
Informational Only

Summary
At the August 12, 2025, Work Session, staff informed City Council of the implementation of a new process for residential homeowners to utilize their Casper Solid Waste Facility (SWF) pass (also known as Balefill or Dump Pass) to occur later in the year. On November 3, 2025, staff implemented the new process.

The new process involves new software that links residential homeowner utility accounts with Casper SWF Passes. Each residential homeowner receives one (1) SWF Pass per month that expires 12 months from the invoice date. Scale House staff access the software from a tablet when a Casper residential customer stops at the scale house and requests to use their SWF Pass. The customer is asked to provide their driver's license showing their name and Casper residential address. The name or address is entered into the software. All eligible residential customers start with 12 SWF Passes. As the passes are utilized, they are tracked, and each month the oldest pass is replaced with a new pass. It is important to note that either the name or address of the driver's license must match the utility account. If the name or address does not match, the fee of $20 for a truck bed or trailer of 10 foot or shorter is assessed.

The original intent behind the issuance of monthly residential SWF Passes, per City Ordinance 8.32.140, was to allow homeowners who generate more waste during home improvement projects, spring cleanup, family and friend get-togethers, etc. to dispose of trash at the Casper Solid Waste Facility without a fee. The SWF Pass is not intended and specifically excludes commercial customers. The Balefill Fund fee for a standard pickup truck is $20, and when a SWF Pass is used for payment, the Balefill Fund invoices the Refuse Fund. Residential customers' monthly invoice for weekly trash collection includes costs to support the SWF Pass (see Attachment 1 for annual costs for SWF passes for Refuse Fund).

Since implementation, staff have received several reoccurring questions (see Attachment 2). Most of the negative feedback received to date is from businesses who have used the SWF Pass in the past, as the old system could only verify commercial use by the vehicle. As noted in Attachment 2, a renter of a residential home will be allowed to use the pass, and similarly a family member with a driver's license that has the same last name as the homeowner's or address will be able to use the SWF Pass. If there is a problem with a family member's driver's license not having a name or address to match, it requires supervisor or manager approval – the driver will be asked to pull over and a supervisor will be called to meet the customer.

Financial Consideration
Funding for SWF Passes is from Refuse Fund. Balefill Fund invoices Refuse Fund monthly for SWF Passes used at a rate of $20 per truck load.

Council Priorities
Environmental Sustainability
Good Governance & Fiscal Management

Oversight/Project Responsibility
Mike Bratvold, Interim Superintendent/Hali Lockhart, Interim Transfer Station Supervisor

Attachments
Attachment 1 – Annual Cost of SWF Passes for Refuse Fund
Attachment 2 – Commonly Asked Questions and Answers Regarding New SWF Pass Process

Attachment 1
Annual Cost of Residential SWF Passes for Refuse Fund
FY23 - FY25

November 24, 2025

FY23			
MONTH	**QUANTITY***	**RATE**	**INVOICE AMOUNT**
JUL	2,922	$20.00	$58,440.00
AUG	3,290	$20.00	$65,800.00
SEPT	2,734	$20.00	$54,680.00
OCT	2,906	$20.00	$58,120.00
NOV	1,741	$20.00	$34,820.00
DEC	1,769	$20.00	$35,380.00
JAN	1,169	$20.00	$23,380.00
FEB	1,235	$20.00	$24,700.00
MAR	1,921	$20.00	$38,420.00
APR	2,962	$20.00	$59,240.00
MAY	4,228	$20.00	$84,560.00
JUN	4,148	$20.00	$82,960.00
Total	**31,025**		**$620,500.00**

*Number of SWF Passes Used.

FY24			
MONTH	**QUANTITY***	**RATE**	**INVOICE AMOUNT**
JUL	4,066	$20.00	$81,320.00
AUG	2,200	$20.00	$44,000.00
SEPT	3,423	$20.00	$68,460.00
OCT	2,788	$20.00	$55,760.00
NOV	2,363	$20.00	$47,260.00
DEC	2,398	$20.00	$47,960.00
JAN	1,846	$20.00	$36,920.00
FEB	1,756	$20.00	$35,120.00
MAR	2,673	$20.00	$53,460.00
APR	2,974	$20.00	$59,480.00
MAY	3,682	$20.00	$73,640.00
JUN	4,000	$20.00	$80,000.00
Total	**34,169**		**$683,380.00**

*Number of SWF Passes Used.

Attachment 1
Annual Cost of Residential SWF Passes for Refuse Fund

November 24, 2025

FY25			
MONTH	**QUANTITY***	**RATE**	**INVOICE AMOUNT**
JUL	3,722	$20.00	$74,440.00
AUG	3,512	$20.00	$70,240.00
SEPT	2,984	$20.00	$59,680.00
OCT	2,953	$20.00	$59,060.00
NOV	2,326	$20.00	$46,520.00
DEC	2,296	$20.00	$45,920.00
JAN	1,872	$20.00	$37,440.00
FEB	1,789	$20.00	$35,780.00
MAR	2,870	$20.00	$57,400.00
APR	2,851	$20.00	$57,020.00
MAY	4,238	$20.00	$84,760.00
JUN	3,988	$20.00	$79,760.00
Total	**35,401**		**$708,020.00**

*Number of SWF Passes Used.

Attachment 2

Frequently Asked Questions and Answers (FAQs) New Residential SWF Pass Process

November 24, 2025

Q1. Why have changes been made to use a residential Solid Waste Facility (SWF) Pass?

A1. *City staff strive to improve our practices to be environmentally and fiscally responsible; thus, changing the process to reduce paper saves money, and reduces the potential for ineligible use by commercial businesses and individuals using other people's passes.*

Q2. I purchase residential homes and prepare them for resale (flip houses) – do I qualify to use the residential SWF Passes before I flip/sell the home?

A2. *Buyers of residential homes who purchase homes to sell for a profit are considered a business and businesses do not qualify to use residential SWF Passes.*

Q3. I am a property management company renting residential homes – does the renter qualify to use the residential SWF Pass?

A3a. *If the renter pays for City of Casper utilities, including trash collection, with the utility account in their name for the address, the renter qualifies to use residential SWF Passes.*

A3b. *If the renter's home address on their driver's license matches the owner's utility account address, the renter is eligible to use the residential SWF Pass to take waste generated by the renter from their rented home.*

Q4. I am a property management company renting or managing residential homes. Is my maintenance team, who collects trash from residential homes after move outs, eligible to use the residential SWF Pass?

A4. *No, if the property owner is managing rentals, they are considered a commercial business and do not qualify to use residential SWF passes.*

Q5. May I use my residential SWF Pass to dispose of my business waste?

A5. *No, business waste including waste generated from non-profits and religious organizations (churches) are not eligible to use residential SWF Passes.*

Q6. I live outside the City of Casper limits; may I use my relative's or friend's residential SWF Pass to dispose of my trash?

A6. *No, only City of Casper residential homeowners are eligible to use SWF Passes.*

Q7. If I have used all my SWF Passes, may I use my neighbor's or relative's SWF Pass with their permission?

A7. *No, you cannot use other people's residential SWF Pass or transfer SWF Passes between residential accounts.*

Q8. How many SWF Passes do I get each year?

A8. *Effective October 1, 2025 – you will start with 13. Afterwards you will receive one per month.*

Q9. How are SWF Passes issued?

A9. *SWF Passes are issued once a month, after eligible customers pay their utility bill. They are issued to a customer's Casper Utility Account, and city staff access them through the City's utility system.*

Q10. When do SWF Passes expire?

A10. *Each pass expires one year from the Casper utility monthly invoice date.*

Q11. May I use multiple passes in 1 month?

A11. *Yes, you can deplete all available passes. Then, you will acquire one per month for use until they expire, which is one year from the Casper utility monthly invoice date.*

Q12. How many passes are required for a load of trash?

A12. *1 SWF Pass covers an 8 to 10-foot truck bed or 8 to 10-foot trailer. Anything over 10 feet requires 2 or more SWF Passes, depending on the load size.*

Q13. Are there types of trash not eligible for disposal using a SWF Pass?

A13. *Yes, primarily tires, refrigerators, and freezers are not eligible for disposal using a residential SWF Pass.*

November 24, 2025

MEMO TO: Zulima Lopez, Interim City Manager ZL

FROM: Jill Johnson, CPA, Financial Services Director

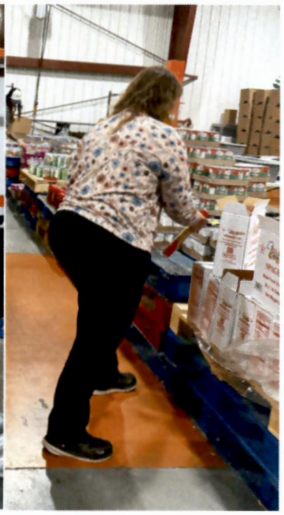
SUBJECT: City of Casper Financial Services Department Helping with the Food Bank of Wyoming

Last Friday, November 21, 9 members of the Financial Services Department volunteered at the Food Bank of Wyoming, packing boxes for distribution around the state.

The morning started off with a tour of the facility by the Food Bank staff, including information on where the food comes from and how it is distributed to Wyomingites in need. I believe all of us went away with an appreciation for all the Food Bank of Wyoming does to help with food insecurity in Casper and Wyoming.

After the short tour, City staff then helped with 3 stations: packaging bulk pears into packages for distribution, assembling boxes and filling them with shelf staples, and finally, packaging bulk rice into 1 lb packages.









Staff Pictured (Left to Right): Katie Pearson, Sherry Peterson, Zeny Uribe-Cardenas, Jill Johnson, unknown, Kevin Thompson (Kneeling), Chris Bender, unknown, Ann Porter, Mykael Graham, and Audry Grant

BRIGHT SPOT RECOGNITION – CITY COUNCIL MEETING
Casper Police Department & Public Safety Communications Center (PSCC)
November 2025

During the widespread power outage on November 13, 2025—an event that affected the entire State of Wyoming—our Casper Police Department, Metro Animal Services, and Public Safety Communications Center (PSCC) employees demonstrated extraordinary professionalism, resilience, and teamwork.

When the outage struck, it disrupted essential systems across the city and county. Radios cycled in and out, consoles went dark, and 911emergency call volume surged within minutes. Yet our PSCC team remained calm, capable, and committed. Trainees immediately stepped in to take calls. The Lead Telecommunicator and Training Supervisor seamlessly transitioned into coordination roles—assisting staff, preparing backup equipment, and ensuring operational continuity. Despite equipment failovers and a flood of alarms, fire calls, and outage-related emergencies, they maintained steady operations, supporting each other instinctively and providing the level of service our community depends on.

At the same time, Casper Police Department personnel across every division responded swiftly and collaboratively. Patrol Officers, Community Service Officers, Animal Protection Officers, School Resource Officers, Criminal Investigations Unit, and the Career Services Unit worked in unison to address power-related issues throughout the city. Officers supported Natrona County School District, assisted local businesses and city departments, and relayed critical information to residents in need. An Incident Command Post was established and staffed until the incident reached a stable status, ensuring coordinated communication and resource deployment across jurisdictions.

Our civilian staff further strengthened the response by helping manage incoming calls and rapidly pushing out accurate information to the public as updates became available.

Collectively, these efforts reflect the very best of the City of Casper. Through composure, adaptability, and unwavering dedication to public service, our Police Department, Metro Animal Services, and PSCC team ensured that our community remained safe, informed, and supported during a major statewide event.

Fire Department:

From 0800 on November 13 to 0800 on November 14, the Casper Fire Department responded to 51 calls for service.

During the initial 2 hours of the power outage, 18 calls were received, primarily for Structure Fires and Fire Alarms. Calls came in rapidly, with an average gap of 3–6 minutes between incidents. At several points, all units were committed, and multiple calls were waiting for response. For a point of reference, a typical structure fire has a response of four Engines, the Ladder Truck, the Rescue, and the Battalion Chief. A fire alarm has a response of one Engine, the Ladder Truck, and the Battalion Chief. The City of Casper has on shift each day, 5 Engines, one Ladder Truck, one Rescue and one Operations Battalion Chief. An additional 13 calls occurred during the remainder of the evening, pushing our response plan to its limits. When volume reaches this level, dispatch faces challenges determining unit availability.

Acting Battalion Chief Travis Stuart demonstrated outstanding leadership in managing resources and ensuring coverage. All fire personnel did an excellent job of triaging calls and addressing emergencies under significant pressure. The Fire Inspectors and Chiefs also provided support by assisting with call response.

The Casper Fire Department and all emergency agencies had exceptional coordination and dedication during this large-scale power outage. Their ability to work seamlessly together in the Emergency Operations Center ensured that critical services remained available, and our community stayed safe during a challenging time. This response period showcased resilience, professionalism, and teamwork. Despite unprecedented call volume and operational challenges, every member rose to the occasion, ensuring the safety of our community.

On November 13, 2025, the City of Casper—and much of the state and surrounding region—experienced a power outage that lasted several hours. Our public water system depends on electricity to move water through the system, fill storage tanks, and treat and disinfect water at the treatment plant. Additionally, our system relies on a complex Supervisory Control and Data Acquisition (SCADA) system that transmits data from remote sites to plant operators and enables remote control of pumps and other components.

Although we have backup power for much of our critical infrastructure, some systems are unable to operate during outages. We also have strong redundancy built into the system to maintain service during power interruptions, and at no point was there a risk to our water supply or water system—but it is the expertise, professionalism, and responsiveness of our water team that truly makes this possible.

Immediately after the outage, Water Distribution Manager Mark Anderson and Water Treatment Manager Logan Wood coordinated their teams and quickly mobilized to ensure the public water supply remained protected and accessible. The water distribution team deployed to remote tanks and booster stations to check levels and manually operate equipment normally controlled remotely.

During this time, on-shift water treatment operator Riley Perkins worked closely with distribution team members—including Bart Wildason, Jay Simms, Richard Moore, and Paul Larson—to prioritize essential tasks and maintain efficient communication.

Once power was restored, Water Treatment Plant Maintenance Supervisor Mike Day led the effort to bring the treatment plant and groundwater wells back online and into full compliance with drinking water regulations. Every member of the water treatment team—including Shawn Knapp, Pat Nicholson, Elijah Moore, Brant Marshal, and Kris Sexson—immediately stepped into action. Their coordinated efforts allowed the plant to return to normal operation swiftly.

All team members worked long hours to ensure systems were stable and functioning correctly. Lead Water Operator Kris Sexson remained on site overnight to respond to any additional issues that might arise.

Water flows when you turn on the faucet because a team of dedicated professionals works tirelessly—often behind the scenes—to ensure it’s there when you need it. The City of Casper’s water distribution and treatment teams understand the importance of the services they provide, and they take great pride in their work.

I want to take this opportunity to share with our community the exceptional professionalism and responsiveness demonstrated by the City of Casper Water Division. We are fortunate to have such skilled and committed individuals ensuring our drinking water remains safe and available—even when the lights go out.

On November 13, 2025, the City of Casper and the surrounding region, including areas across multiple states, experienced a power outage that lasted several hours. While most of the sewer system operates using gravity and was therefore largely unaffected, the system also relies on 17 lift stations in the City and Regional sewer systems. These facilities require electrical power to operate control panels and pumps that lift wastewater from deep wet wells where gravity flow is not practical.

Some lift stations are equipped with permanent standby generators; however, others are not. Short-duration outages are usually manageable because wet wells provide adequate storage capacity. During extended outages crews must supply power using portable generators or deploy combination sewer cleaning trucks to vacuum sewage from wet wells and transport it to the nearest gravity line for discharge.

Once the power loss was identified, Sanitary Sewer and Stormwater Manager Matt Wilhelms immediately mobilized staff to maintain system functionality. Shaun Hilton, the Wastewater Collection Supervisor, and Utility Worker Aiden Wallace traveled across town to retrieve a trailer-mounted generator preconfigured for both sewer lift stations and water booster stations. Utility Workers Lane Christensen, Zane Kieser, and Jesse Sanchez were dispatched to assess lift stations without power and determine priority locations for generator deployment. Rusty Gurney, another utility worker, was recalled from street-sweeping duties to assist with preparing the generator.

Matt also coordinated with the Wastewater Treatment Plant Manager, Megan Lockwood, regarding the regional lift stations. Although all regional stations are equipped with generators, inconsistent incoming power at some sites caused issues with control panels. After completing checks at all City of Casper lift stations, Wastewater Collection staff or Plant Maintenance staff proceeded to evaluate the regional sites as well. These sites either had utility power or were being operated on generator power.

Meanwhile at the Wastewater Treatment Plant, the lack of incoming utility power was detected and the plantwide generator that was installed in 2017 started its engine automatically. The automatic transfer switch engaged and brought power to all systems at the WWTP. Fortunately, due to the timing of the outage, the plant was fully staffed with operators and maintenance staff. The Lead Operator, Ben Worley, directed operators Dalton Elliott and David Case to begin the task of restarting each treatment system. The plant had no problems getting restarted and operating on generator power.

As utility power gradually returned in the late afternoon and early evening, crews began returning to the treatment plant. Although some sites continued to experience intermittent power drops, the restored power was stable enough for lift stations to manage incoming flows. The trailer-mounted generator was kept at the plant overnight as a precaution, and an additional two-person standby Sewer crew was placed on call.

After approximately two hours, utility power was temporarily restored, and plant staff, again, restarted all operations. However, the restoration was short-lived, and the plantwide generator fired up again. Due to the instability of the incoming power, and the damage that can be caused

by stopping and starting operations on aging plant equipment, Plant Operations staff left the generator running for a few more hours until the utility power was stable.

Once plant staff were notified that utility power was stable, they returned the treatment plant back to utility feed. During the entirety of the outage, staff collected compliance samples required by Wyoming Department of Environmental Quality discharge permit. The WWTP remained within compliance throughout the outage.

During this event, Howard Jones, the state chair for WyoWARN (Wyoming Water Agency Resource Network), reached out to regional coordinators to identify any utilities in critical need of resources. While the City of Casper was able to meet all operational needs internally, the outreach underscored the value of participating in this statewide mutual-aid program.

Thanks to the professionalism, coordination, and rapid response of all Sewer and Wastewater Treatment staff involved, the sewer and wastewater treatment systems remained fully operational throughout the outage, ensuring that no residents experienced sewer backups in their homes and without equipment failure or environmental non-compliance at the Wastewater Treatment Plant.

Transit Division Performance Report: Response to Regional Power Outage – November 2025

On 11/13/2025, a widespread power outage affected multiple states, resulting in the complete loss of electrical power at our primary facility and across the majority of the service area. Traffic signals were inoperative, and standard communication systems, scheduling platforms, and facility power were unreliable. Despite these extraordinary challenges, our division successfully maintained all essential transit and ASSIST paratransit operations with no injuries, 100% passenger delivery, and all employees and vehicles returning safely to base.

Key Operational Impacts and Responses

1. **Failure of Primary Battery Backup System** The facility's uninterruptible power supply (UPS) and battery backup systems failed to engage or sustain operations. As a result, desktop computers, landline phones, and the primary dispatching platform went offline immediately. Dispatchers rapidly transitioned to contingency plans and utilized handheld portable radios as well a dedicated backup cell phone to maintain two-way communication with drivers in the field. While this introduced delays compared to normal digital dispatching, voice contact was never fully lost.

2. **Roadway Hazards for Transit Drivers** With virtually all traffic signals dark across the region, fixed-route (LINK) and flex-route (ASSIST) drivers were required to treat every intersection as a four-way stop and exercise extreme defensive driving techniques. Drivers reported heavy congestion, confused motorists, multiple accidents, and several intersections blocked by non-yielding private vehicles. Despite these conditions, no collisions or incidents involving our vehicles occurred.

3. **Surge Demand in ASSIST Paratransit Service** The ASSIST program, which primarily provides demand-response transportation to medical appointments (especially dialysis), experienced an unprecedented simultaneous surge. The power failure triggered facility-wide evacuations or early dismissals at dialysis clinics and medical offices, causing nearly all afternoon-scheduled passengers to require immediate return trips at the same time rather than in the normal staggered pickup windows. Dispatch and operations leadership quickly responded. Through extraordinary effort and real-time problem-solving, every ASSIST passenger was picked up and delivered safely to their destination with no one left behind.

Outcome and Employee Performance

The event was undeniably hectic, yet every employee rose to the challenge with professionalism and calm under pressure.
This incident highlighted several critical vulnerabilities (primarily the failure of battery backup/UPS systems) while simultaneously demonstrating the resilience, adaptability, and commitment of our workforce. The successful outcome under such adverse conditions is a

testament to our employees’ training, teamwork, and dedication to our motto "People are our Passion and our Purpose"

Parks, Recreation, & Public Facilities

On Thursday, November 13th, our Parks, Recreation & Public Facilities team had an opportunity to shine—and they absolutely delivered. A mid-day power outage affected several of our facilities simultaneously, requiring four temporary evacuations and the coordinated movement of hundreds of community members.

I want to commend the exceptional actions of our supervisory staff and part-time teams across the Ice Arena, Recreation Center, Aquatics Center, and Fort Caspar Museum. Their calm leadership, clear communication, and steady presence ensured patrons were guided safely, quickly, and confidently through each evacuation and transition.

Our Parks team stepped in without hesitation to support wherever needed, showing once again what it means to operate as “one team” across divisions. And the Buildings & Structures Department was nothing short of crucial—responding immediately to calls, confirming generator functionality, restoring backup power, and ensuring all building systems were stable during and after the outage. Their work quite literally kept our facilities running.

This was a great example of responsiveness, professionalism, and teamwork across the entire Parks, Recreation, and Public Facilities family. Everyone involved helped turn a challenging situation into a moment of pride for the City and the community we serve.