

WORK SESSION AGENDA

**Casper City Council
City Hall Council Meeting Room
Tuesday, September 23, 2025, at 3:30 p.m.**



Work Session Meeting Agenda		Recommendation	Beginning Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested				
1.	Meeting Follow-up		3:30	5 min
2.	Investment Policy Update	Move Forward for Approval	3:35	30 min
3.	Bill Pay (E-Lock Box Services)	Direction Requested	4:05	20 min
4.	FY2026 Budget Amendment #1	Direction Requested	4:25	45 min
5.	One Cent #17 Metro Reallocation	Move Forward for Approval	5:10	20 min
6.	CBC Remodel Phase 2 Award	Move Forward for Approval	5:30	30 min
7.	Stoneridge Property Sale Follow-up Part 3	Direction Requested	6:00	20 min
8.	Agenda Review		6:20	10 min
9.	Council Around the Table		6:30	10 min
Approximate End Time:				6:40

*** Reminder ***

Please silence cell phones during the City Council meeting.

September 2, 2025

MEMO TO: Zulima Lopez, Interim City Manager *Plan for 2L*
FROM: Jill Johnson, Financial Services Director *JJ*
SUBJECT: City of Casper Investment Policy Update

Meeting Type & Date

Work Session, September 23, 2025

Action Type

Move Forward for Approval

Recommendation

The updated Investment Policy be approved so the City can begin investing in equities per the State and City guidelines.

Summary

In 2022, the citizens of Wyoming approved Amendment A which allowed local government to invest in equities. The ballot language created Article 16 to the Wyoming Constitution wherein the legislature could allow the investment of funds in the capital stock of any association or corporation and may designate which of these funds may be invested.

While it took a few years to get established guidelines from the legislature, in the 2025 session, the Legislature passed 2025 Wyoming Session Laws, Ch. 96 creating Wyoming Statute 9-1-831(a)(xxix) that gives local governments and political subdivisions the authority to invest in equities. The new law states as follows:

The state loan and investment board shall adopt investment policy statements for investments made by local governments and political subdivisions under this paragraph. The board shall include in the investment policy statements requirements and conditions comparable to the requirements and conditions specified in W.S. 9-4-715 and 9-4-716 for the investment of public funds.

In August of 2025, the SLIB updated their investment policy to include both Appendix H for WyoStar III and Appendix I for a non-pooled equity investment option.

WyoStar III is a long-term equity investment pool administered by the State Treasurer's Office. Investments are placed in an S&P 500 equity index fund (ETF). The disbursement of dividend income and return of principal to the participants is managed in the State Treasurer's Office. The fund will pursue an extended-term, US domestic equity strategy designed to obtain returns

consistent with the S&P 500 index. The State is currently still in the rule making process for this fund.

The SLIB's investment consultant, RVK, proposed investment policy language outlining appropriate conditions and limitations for the Board to consider as requirements for local governments and political subdivisions to directly invest in equities.

For direct investing, each Local Government Entity may invest in equities through mutual funds or ETFs. The maximum amount allowable for investment in equities is equal to 20% of un-obligated liquid financial assets (cash, bank deposits, bonds) for every multiple of the Local Government Entity's current annual budget up to a total of 40%. A table was provided for additional guidance on this limit and was incorporated into the City's investment policy. Additional provisions including registration with the SEC, benchmarks, long-term basis, fees, and loads were defined as well. During the meeting, additional language was inserted which requires investment of funds shall be made through the exercise of judgement and care of a prudent investor and do not include furtherance of environmental, social, governance, political or ideological interests as the sole reason for investing.

In addition to incorporating the SLIB's guidance into the City's investment policy, the City's Investment Advisory Committee added additional policy guidance.

The committee developed the following additional guidance:

- The City will be able to invest in 4 subclasses of equities: US Market Large Cap Funds, US Market Small Cap Funds, International, and Emerging markets.
- The % of the allocation will be 50%, 25%, 20% and 5% respectively.
- The maximum allowable un-obligated liquid financial assets which can be invested in equities will be calculated annually on the first day of the new fiscal year and will be considered the target equity allocation for the entire year.
- The portfolio will be rebalanced quarterly, by the 20th day of the end of the quarter, when either the total asset value exceeds a +/- 5 percentage points of the target equity allocation or the allocation to the subclasses of held equity assets exceeds +/- 5 percentage points of the target equity subclass allocation.

The committee believes inclusion of these requirements provides the best benefit for the City to invest in equities and would recommend local control of equity investments through direct investing rather than using the State's WyoStar III equity investing option.

Financial Considerations

The calculation to determine how much the City can invest in equities starts with dividing the FY26 Budget, \$183,702,557, by the total investments at 6/30/2025 of \$211,508,375 to get a ratio

of 1.15. When applying this to the table provided by SLIB, the maximum allowable unobligated liquid financial assets which can be invested in equities is 20%.

While un-obligated funds can have various meanings, the City Treasurer has defined un-obligated funds to be reserves, perpetual care corpus and the 20-year debt service sinking fund. The total of these funds is \$76,425,470. 20% of the total un-obligated liquid financial assets which can be invested in equities would be \$15,285,094 for FY26. This maximum would be recalculated at the beginning of FY27.

The City utilizes a “buy and hold to maturity” policy on bond purchases and would not sell any bonds to buy into the equity market. Instead, it is recommended to shift maturing bond funds to the equity market over a period of 2 years or about \$2M per quarter.

Finally, this is a long-term investment strategy with expectations of seeing an average of 10% gains over the course of 10 years (based on the historical S&P 10-year average return). During the first 2 years of buying into the market, the expectation is that there would be little to no income from equities, however, over the long term, even though there will be positive years and negative years, the expected average return would be around 10% based on historical averages.

Council Priorities

Good Governance, Fiscal Management and Customer Service

Oversight/Project Responsibility

Jill Johnson, Financial Services Director
Investment Advisory Committee

Attachments

ACCT-30 Statement of Investment Policy

City of Casper Administrative Policy	
Policy Number: ACCT-30	Subject: Statement of Investment Policy
Effective: 11/1/2025	
Supersedes: City of Casper Investment Policy, Amendment 6, dated September 20, 2022	Category: Finance

I. Purpose and Scope

To invest public funds in a manner which will provide the highest investment return within the constraints of prudent security while meeting the daily cash flow demands of the City and conforming to Wyoming State Law governing the investment of public funds. This policy applies to all financial assets of the City of Casper.

Under all circumstances the "prudent person" standard shall be applied in the context of managing the City's overall portfolio. Investments shall be made with judgment and care, which persons of prudence and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the safety of their capital, as well as, the probable income to be derived.

Those individuals who are assigned to manage the City's portfolio, and who are acting in accordance with written procedures and the investment policy, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

II. Objectives

The primary objectives, in priority order, of the City of Casper's investment activities shall be:

1. **Legality:** All investments held will be in accordance with Wyoming State Statutes and the State Loan and Investment Board Investment Policy.
2. **Safety:** Safety of the principal is the primary objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required to minimize risk.
3. **Liquidity:** The City of Casper's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.

4. Return on Investment: The investment portfolio shall be designed to attain a prudent rate of return throughout economic cycles, considering the City's legal constraints, risk constraints, and the cash flow needs of the organization.

III. Management Responsibility

Management responsibility for the investment program is delegated to the Financial Services Director, who shall establish written procedures for the operation of the investment program consistent with this investment policy. Procedures should include reference to: safekeeping, wire transfers, and banking service and collateral/depository contract. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Financial Services Director. The Financial Services Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or could impair their ability to make impartial investment decisions. Investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business within our community, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City's investment portfolio.

The Financial Services Director shall maintain a list of financial institutions authorized to provide investment services. No public deposit shall be made except in a qualified public depository as established by Wyoming law. City investments may be placed with those financial institutions that have been qualified under the auspices of this policy. All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Financial Services Director with the following.

1. Audited Financial Statements
2. Proof of National Association of Security Dealers certification
3. Proof of Wyoming Registration
4. Certification of having read the City of Casper's Investment Policy and Banking Contract and acknowledgement that the Broker/Dealer will comply therewith.

A current audited financial statement is required to be on file for each financial institution and broker/dealer with which the City invests.

Investments will consist of taxpayer funds of the citizens of Casper, Wyoming; therefore, a preference for local financial institutions and broker/dealers will be considered.

IV. Authorized & Suitable Investments

The City of Casper is empowered by Wyoming Statute 9-4-831 to invest in specific types of securities.

A. Liquid Cash Portfolio

1. Deposits in financial institutions located within the state of Wyoming which offer federal deposit insurance corporation insurance on deposits in the institutions in accordance with W.S. 9-4-817.
2. Repurchase agreements involving securities in accordance with W.S. 9-4-831 (a)(iii).
3. Certificate of Deposits in financial institutions located within the State of Wyoming to the extent that they are fully insured by the federal deposit insurance corporation or as specified in W.S. 9-4-831(a)(x).
4. Investments in shares of a diversified money market fund as specified by W.S. 9-4-831(g).

B. Fixed Income Portfolio

Maturity limitations as a percentage of total invested principal:

0-1 year	Max 100%	Min 25%
1-3 year	Max 75%	Min 0%
3-5 year	Max 50%	Min 0%
5-10 year	Max 50%	Min 0%
10-30 year	Max 50%	Min 0%

Permissible fixed income investments.

- Negotiable direct obligations or securities whose principal and interest is unconditionally guaranteed by the United States. Such securities will include, but not be limited to, the following:
 1. Cash Management Bills
 2. Treasury Bills
 3. Treasury Notes
 4. Treasury Bonds*
 5. Treasury Strips**
 6. State & Local Government Series (SLUGS)
 7. Treasury Inflation Protected Securities (TIPS)
- * Treasury bonds must have a final maturity consistent with this Policy's maximum allowable final maturity.
- ** Consistent with State Statutes, investments with maturities greater than 366 days from the date of purchase must provide income (e.g. periodic interest payments) on at least an annual basis and shall be limited to securities for which there is an active and immediate secondary market.

- Bonds, debentures or notes issued or guaranteed by the United States Government agencies, provided such obligations are backed by the full faith and credit of the United States. Such securities are limited to the following:
 1. United States Import-Export Bank
 2. Farmers Home Administration
 3. Federal Financing Bank
 4. Federal Housing Administration Debentures
 5. General Services Administration
 6. United States Public Housing Notes and Bonds
 7. United States Department of Housing and Urban Development notes and bonds (HUD)
 8. Guaranteed Portions of Small Business Administration Loan (SBA)
 9. Government National Mortgage Association (GNMA)
- Bonds, debentures or notes issued or guaranteed by United States Government agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following:
 1. Federal Farm Credit Bank (FFCB)
 2. Federal Home Loan Banks or its district banks (FHLB)
 3. Federal National Mortgage Assn. (FNMA)
 4. Federal Home Loan Mortgage Corp (FHLMC)
- Mortgage-backed securities (MBS), including collateralized mortgage obligations (CMOs) that are obligations of or guaranteed or insured issues of the United States, its agencies, instrumentalities or organizations created by an act of congress including GNMA, FNMA and FHLMC, but excluding those defined as high risk. High-risk mortgage backed securities are defined as any security which meets either of the following criteria:
 1. Is rated V-6 or higher by Fitch Investors Service or at an equivalent rating by another nationally recognized rating service; or
 2. Is defined as a high-risk mortgage security under Section III of the Supervisory Policy Concerning Selection of Securities Dealers and Unsuitable Investment Practices, as amended by the Federal Financial Institutions Examination Council as created under 12 U.S.C 3301, et seq, or its successor.
 3. Portfolio holdings in this sector will have average lives and final maturities consistent with those stated further in this section.
 4. Investment in mortgage backed securities will only be made upon additional specific written direction from the City.
- Deposits in financial institutions located within the State of Wyoming.
- Banker's Acceptances of United States banks eligible for purchase by the Federal Reserve System.
- Commercial paper of corporations organized and existing under the laws of any state of the United States with:

1. Maturities no longer than 270 days.
 2. Be rated P-1+ or A-1+ or F1 by Moody's, S&P or Fitch ratings, respectively, indicating that commercial paper issued by a corporation is of the highest quality rating.
- Certificates of deposits with:
 1. A bank authorized to business in Wyoming to the extent they are fully insured by the FDIC or secured by a pledge of assets and are otherwise authorized as a depository as prescribed by law;
 2. A savings and loan association or a federal savings bank authorized to business in Wyoming to the extent they are fully insured by the FDIC or secured by a pledge of assets and are otherwise authorized as a depository as prescribed by law;
 - Repurchase agreements (see State Statutes 9-4-831 for requirements).
 - Guaranteed investment contracts (see State Statutes 9-4-831 for requirements).

The City of Casper is also empowered by the State Loan and Investment Board's Investment Policy to invest in additional specific types of securities.

C. Corporate Bonds

- Non-levered investment grade corporate bonds. The following additional criteria will also apply to the extent that it does not conflict with the requirements of the State Loan and Investment Board's Investment Policy.
 1. The maximum allocation to corporate bonds must not exceed 20% of the total account value.
 2. Individual securities must be rated "A" or better by at least one nationally recognized rating agency at time of purchase. Bonds downgrade to below "BBB" after purchase may be retained only upon consultation with the City Financial Services Director.
 3. Corporate bond investments must be diversified by issuer, with no more than 5% of the total of all corporate bond investments being in a single issuer.
 4. For corporate bond investments in a mutual fund or exchange traded fund, the fund must be diversified, and it must have an average credit quality of holdings of "A" or better
 5. The weighted average maturity for the total of all corporate bond investments must not exceed 5 years.

D. Equity Investments

- Non-levered equities through mutual funds or ETFs that meet the requirements detailed below. The maximum amount allowable for investment in equities is equal to 20% of a Local Government Entity's un-obligated liquid financial assets (total cash, bank deposits, cash equivalents, liquid bonds and/or bond funds/ETFs, and liquid equity funds/ETFs not already obligated to some other purpose) for every multiple of the Local Government Entity's current annual budget held in liquid financial assets, up to a total maximum of 40% of total un-obligated liquid financial assets. The maximum allowable percentage of un-obligated liquid financial assets which can be invested in equities will be calculated annually on the first day of the new fiscal year and will be considered the target equity allocation for the entire year.
- See Table 1 for additional guidance on this limit.

Table 1

<u>Multiple of Current Annual Budget (Total Liquid Financial Assets / Current Annual Budget) Held in Liquid Financial Assets</u>	<u>Maximum Allowable Percentage of Un-Obligated Liquid Financial Assets Invested in Equities</u>
<u>0.25</u>	<u>5%</u>
<u>0.50</u>	<u>10%</u>
<u>0.75</u>	<u>15%</u>
<u>1.00</u>	<u>20%</u>
<u>1.25</u>	<u>25%</u>
<u>1.50</u>	<u>30%</u>
<u>1.75</u>	<u>35%</u>
<u>2.00 or Higher</u>	<u>40%</u>

1. The fund or ETF must be registered with the SEC;
2. The portfolio will be rebalanced quarterly, by the 20th day of the end of the quarter, when either the total asset value exceeds a +/- 5 percentage points of the target equity allocation or the allocation to the subclasses of held equity assets exceeds +/- 5 percentage points of the target equity subclass allocation.
3. The equity assets will be diversified using the following subclasses:

US Market Large Cap Funds	50%
US Market Small/Mid Cap Funds	25%
International	20%
Emerging Markets	<u>5%</u>
Total	100%

4. The fund or ETF must be passively managed to track one of the following categories of benchmarks:
 - a. A broad-based full market US equity benchmark such as, but not limited to, the S&P 500 or Russell 3000;
 - b. A broad-based full market non-US equity benchmark such as, but not limited to, the MSCI EAFE, MSCI ACWI ex US, or MSCI ACWI ex US IMI “ex-China” versions of any broad-based full market non-US equity benchmark; or
 - c. A broad-based full market Global equity index such as, but not limited to, the MSCI World, MSCI All Country World, or MSCI All Country World IMI, or “ex-China” versions of any broad-based full market Global equity benchmark.
 - d. For purposes of this section, “broad-based full market index” means a market index intended to capture either the entire US equity market, the entire non-US equity market, or the entire global equity market. It does not mean any more narrowly defined market such as an individual sector or market capitalization range.
 5. The fund or ETF must invest on a long only basis;
 6. The net expense ratio of the fund, as defined by the fund’s most recent prospectus, cannot be greater than 0.15% (15 basis points) for broad market US equities, 0.40% (40 basis points) for broad market non-US equities, or 0.25% (25 basis points) for broad market global equities.
 7. Shares of mutual funds must be purchased and sold at the net asset value of the fund. Purchase and sales loads are not allowed. Investment in mutual funds and ETFs may only be made in the lowest fee share class available to each entity. Total transaction costs for buying and selling shares of mutual funds and ETFs may not exceed 0.2% (20 basis points) annually of the average amount invested in mutual funds and ETFs over the same 12-month period.
- When approving, acquiring, investing, reinvesting, exchanging, retaining, selling and managing investments in corporate bonds or equities as described above, the treasurers of Local Government Entities, their designees or any other fiduciaries appointed by the treasurers shall exercise the judgment and care of a prudent investor as specified by the Prudent Investor Rule and, effective July 1, 2017, as provided in W.S. 9-4-831(m)(i).
 - When hiring third-party advisors, Local Government Entities shall review each firm’s creditworthiness, experience, financial strength, size, and any other factors that show the firm is capable of responsibly and effectively performing effective service, including compliance with W.S. 9-4-831(m)(ii).

- Additionally, any investment manager or advisor working with Local Government Entities in Wyoming must fully disclose all forms of direct and indirect compensation, consistent with the requirements of the Securities and Exchange Commission, Financial Industry Regulatory Authority, and the North American Securities Administrators Association.
- The following shall apply to the investment of funds made by Local Government Entities:
 1. All investments shall be made through the exercise of judgment and care of a prudent investor in accordance with W.S. 9-3-408(b) and 9-4-715(d)(i);
 2. Each Local Government Entity shall solely act in the financial interest of beneficiaries when evaluating managers, vendors, asset allocations and investment potential in order to obtain the highest total return on a risk-adjusted basis while adhering to all applicable laws;
 3. Fiduciary decisions made by each Local Government Entity shall be based only on pecuniary factors. For the purposes of this section, “pecuniary factors”:
 - a. Are factors that have been prudently determined and are expected to have a positive effect on the risk-adjusted return of investments, based on appropriate investment horizons consistent with the objectives of the applicable funds and investment policies while adhering to compliance, statutory and regulatory guidance;
 - b. Do not include the furtherance of environmental, social, governance, political or ideological interests.
 4. Nonpecuniary factors are those that do not provide confidence in increased returns or lower risk and shall be deemed causes for concern by each Local Government Entity. No Local Government Entity shall act based on nonpecuniary factors, as doing so may result in lower returns, increased risk or less funding being available to the Local Government Entity;
 5. All vendors of each Local Government Entity shall adhere to the laws of Wyoming and the United States. Each contract that a Local Government Entity enters into with a vendor shall require the vendor to acknowledge the requirements of this section;
 6. Each Local Government Entity shall respond in writing after final determination to an investment partner, manager or vendor that acts based on nonpecuniary factors because that may result in a potential

detrimental outcome to the highest total return on a risk-adjusted basis or a loss to the Local Government Entity's revenue;

7. In addition to providing a response under subsection (6), each Local Government Entity may take any of the following actions necessary to ensure that all fiduciary decisions are based on pecuniary factors:
 - a. Requesting that the investment partner, manager or vendor change policies to ensure that investments are made based only on pecuniary factors;
 - b. Voting of proxies to force change;
 - c. Divesting or replacing investments, investment partners, managers or vendors with competitive alternatives.
8. Each investment partner, vendor and manager selected and utilized by each Local Government Entity shall adhere to the standard of care of being a fiduciary, including the same obligations as Local Government Entities under subsection (2), and comply with all requirements of the investment policy statements adopted by the board under W.S. 9-4-716, applicable to Local Governmental Entities.
9. Each external investment manager selected by a Local Government Entity shall attest in writing not less than one (1) time each year that the manager has adhered to the requirements of this section.

V. Collateralization

Collateralization is required for investments in certificates of deposit. In order to reduce market risk, the collateralization level will be 102% of market value of principal and accrued interest. The Financial Services Director's office shall verify on a monthly basis that the value of collateral is sufficient to cover the deposits of investments discussed in the Investment Policy. Acceptable instruments for collateralization of certificates of deposit shall be the same as those set forth in WS 9-4-820 and 9-8-821.

VI. Reporting and Internal Controls

The Financial Services Director is charged with the responsibility of preparing a quarterly report to the City Manager and City Council showing the type of investment, institution, rate of interest maturity date, and amount of deposit. Semi-annually the Council Finance Committee will review the investment portfolio held by the City.

The Financial Services Director shall establish procedures that separate the internal responsibility for management and accounting of the investment portfolio. An independent analysis by an external auditor shall be conducted annually to review internal control, account activity and compliance with policies and procedures.

VII. Safeguarding of Securities

To protect against losses caused by the collapse of individual securities dealers, all securities owned by the City shall be held in safekeeping by a bank trust department, acting as agent for the City under the terms of a custody agreement or with an SEC qualified custodian. All custodians must carry a minimum \$100 million insurance policy to protect City assets against losses. Exceptions to this safekeeping policy must be approved by the City Council after verifying the credit worthiness of the broker/dealer.

VIII. Effective Date

This policy will supersede all policies pertaining to investments made prior to its adoption, or amendment. The investment of new funds will be made in accordance with this policy. This policy does not pertain to investments made prior to its adoption.

IX. Compliance with State Law

In the event this policy conflicts with State law or any future changes to State law, then the more restrictive of the conflicting provisions of this policy or of State law shall apply. Prior to any person effecting any investment transaction on behalf of the City or offer any investment advice to the governing body of the City, that person shall sign a statement indicating that he/she has read this policy and agrees to abide by applicable State law with respect to advice he/she gives and the transactions he/she undertakes on behalf of the City.

Approved By:

Date:

Zulima Lopez
Interim City Manager

Adopted: June 18, 1996
Revised: June 16, 1998
Revised: June 15, 1999
Revised: November 21, 2006
Revised: April 7, 2009
Revised: January 18, 2022
Revised: September 20, 2022
Replaced: November 1, 2025

Markup

City of Casper Administrative Policy	
Policy Number: ACCT-30	Subject: Statement of Investment Policy
Effective: 9/20/2022 11/1/2025	
Supersedes: City of Casper Investment Policy, Amendment 6, dated 56 Dated January-September 18 20, 2022	Category: Finance

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2. Safety: Safety of the principal is the primary objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required to minimize risk.
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The Financial Services Director shall maintain a list of financial institutions authorized to provide investment services. No public deposit shall be made except in a qualified public depository as established by Wyoming law. City investments may be placed with those ~~Broker/Dealers~~financial institutions that have been qualified under the auspices of this policy ~~as long as their cumulative transaction do not exceed an amount greater than 50% of the portfolio.~~ All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Financial Services Director with the following.

1. Audited Financial Statements
2. Proof of National Association of Security Dealers certification
3. Proof of Wyoming Registration
4. Certification of having read the City of Casper's Investment Policy and Banking Contract and acknowledgement that the Broker/Dealer will comply therewith.

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2. Repurchase agreements involving securities in accordance with W.S. 9-4-831 (a)(iii).
3. Certificate of Deposits in financial institutions located within the State of Wyoming to the extent that they are fully insured by the federal deposit insurance corporation or as specified in W.S. 9-4-831(a)(x).
- 4 Investments in shares of a diversified money market fund as specified by W.S. 9-4-831(g).

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B. Fixed Income Portfolio

Maturity limitations as a percentage of total invested principal:

0-1 year	Max 100%	Min 25%
1-3 year	Max 75%	Min 0%
3-5 year	Max 50%	Min 0%
5-10 year	Max 50%	Min 0%
10-30 year	Max 50%	Min 0%

Permissible fixed income investments.

- Negotiable direct obligations or securities whose principal and interest is unconditionally guaranteed by the United States. Such securities will include, but not be limited to, the following:
 1. Cash Management Bills
 2. Treasury Bills
 3. Treasury Notes
 4. Treasury Bonds*
 5. Treasury Strips**
 6. State & Local Government Series (SLUGS)
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- * Treasury bonds must have a final maturity consistent with this Policy's maximum allowable final maturity.
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- Bonds, debentures or notes issued or guaranteed by the United States Government agencies, provided such obligations are backed by the full faith and credit of the United States. Such securities are limited to the following:
 1. United States Import-Export Bank
 2. Farmers Home Administration
 3. Federal Financing Bank
 4. Federal Housing Administration Debentures
 5. General Services Administration
 6. United States Public Housing Notes and Bonds
 7. United States Department of Housing and Urban Development notes and bonds (HUD)
 8. Guaranteed Portions of Small Business Administration Loan (SBA)
 9. Government National Mortgage Association (GNMA)
- Bonds, debentures or notes issued or guaranteed by United States Government agencies (Federal Instrumentalities) which are non-full faith and credit agencies limited to the following:
 1. Federal Farm Credit Bank (FFCB)
 2. Federal Home Loan Banks or its district banks (FHLB)
 3. Federal National Mortgage Assn. (FNMA)
 4. Federal Home Loan Mortgage Corp (FHLMC)
- Mortgage-backed securities (MBS), including collateralized mortgage obligations (CMOs) that are obligations of or guaranteed or insured issues of the United States, its agencies, instrumentalities or organizations created by an act of congress including GNMA, FNMA and FHLMC, but excluding those defined as high risk. High-risk mortgage backed securities are defined as any security which meets either of the following criteria:
 1. Is rated V-6 or higher by Fitch Investors Service or at an equivalent rating by another nationally recognized rating service; or
 2. Is defined as a high-risk mortgage security under Section III of the Supervisory Policy Concerning Selection of Securities Dealers and Unsuitable Investment Practices, as amended by the Federal Financial Institutions Examination Council as created under 12 U.S.C 3301, et seq. or its successor.
 3. Portfolio holdings in this sector will have average lives and final maturities consistent with those stated further in this section.
 4. Investment in mortgage backed securities will only be made upon additional specific written direction from the City.
- Deposits in financial institutions located within the State of Wyoming.
- Banker's Acceptances of United States banks eligible for purchase by the Federal Reserve System.
- Commercial paper of corporations organized and existing under the laws of any state of the United States with:

1. Maturities no longer than 270 days.
 2. Be rated P-1+ or A-1+ or F1 by Moody's, S&P or Fitch ratings, respectively, indicating that commercial paper issued by a corporation is of the highest quality rating.
- Certificates of deposits with:
 1. A bank authorized to business in Wyoming to the extent they are fully insured by the FDIC or secured by a pledge of assets and are otherwise authorized as a depository as prescribed by law;
 2. A savings and loan association or a federal savings bank authorized to business in Wyoming to the extent they are fully insured by the FDIC or secured by a pledge of assets and are otherwise authorized as a depository as prescribed by law;
 - Repurchase agreements (see State Statutes 9-4-831 for requirements).
 - Guaranteed investment contracts (see State Statutes 9-4-831 for requirements).

The City of Casper is also empowered by the State Loan and Investment Board's Investment Policy to invest in additional specific types of securities.

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C. Corporate Bonds:

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- ~~Non-levered investment grade corporate bonds as allowed by the State Land and Investment Board Investment Policy Section 21 Local Government Investing (Section 21).~~ The following additional criteria will also apply to the extent that it does not conflict with the requirements of ~~Section 21 the State Loan and Investment Board's Investment Policy.~~

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1. The maximum allocation to corporate bonds must not exceed 20% of the total account value.
2. Individual securities must be rated "A" or better by at least one nationally recognized rating agency at time of purchase. Bonds downgrade to below "BBB" after purchase may be retained only upon consultation with the City Financial Services Director.
3. Corporate bond investments must be diversified by issuer, with no more than 5% of the total of all corporate bond investments being in a single issuer.
4. For corporate bond investments in a mutual fund or exchange traded fund, the fund must be diversified, and it must have an average credit quality of holdings of "A" or better
5. The weighted average maturity for the total of all corporate bond investments must not exceed 5 years.

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D. Equity Investments

- Non-levered equities through mutual funds or ETFs that meet the requirements detailed below. The maximum amount allowable for investment in equities is equal to 20% of a Local Government Entity's un-obligated liquid financial assets (total cash, bank deposits, cash equivalents, liquid bonds and/or bond funds/ETFs, and liquid equity funds/ETFs not already obligated to some other purpose) for every multiple of the Local Government Entity's current annual budget held in liquid financial assets, up to a total maximum of 40% of total un-obligated liquid financial assets. The maximum allowable percentage of un-obligated liquid financial assets which can be invested in equities will be calculated annually on the first day of the new fiscal year and will be considered the target equity allocation for the entire year.

- See Table 1 for additional guidance on this limit.

Table 1

Multiple of Current Annual Budget (Total Liquid Financial Assets / Current Annual Budget) Held in Liquid Financial Assets	Maximum Allowable Percentage of Un-Obligated Liquid Financial Assets Invested in Equities
0.25	5%
0.50	10%
0.75	15%
1.00	20%
1.25	25%
1.50	30%
1.75	35%
2.00 or Higher	40%

- The fund or ETF must be registered with the SEC;

- The portfolio will be rebalanced quarterly, by the 20th day of the end of the quarter, when either the total asset value exceeds a +/- 5 percentage points of the target equity allocation or the allocation to the subclasses of held equity assets exceeds +/- 5 percentage points of the target equity subclass allocation.

- The equity assets will be diversified using the following subclasses:

US Market Large Cap Funds	50%
US Market Small/Mid Cap Funds	25%
International	20%
Emerging Markets	5%
Total	100%

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4. The fund or ETF must be passively managed to track one of the following categories of benchmarks:

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a. A broad-based full market US equity benchmark such as, but not limited to, the S&P 500 or Russell 3000;

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b. A broad-based full market non-US equity benchmark such as, but not limited to, the MSCI EAFE, MSCI ACWI ex US, or MSCI ACWI ex US IMI "ex-China" versions of any broad-based full market non-US equity benchmark; or

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c. A broad-based full market Global equity index such as, but not limited to, the MSCI World, MSCI All Country World, or MSCI All Country World IMI, or "ex-China" versions of any broad-based full market Global equity benchmark;

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d. For purposes of this section, "broad-based full market index" means a market index intended to capture either the entire US equity market, the entire non-US equity market, or the entire global equity market. It does not mean any more narrowly defined market such as an individual sector or market capitalization range.

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5. The fund or ETF must invest on a long only basis;

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6. The net expense ratio of the fund, as defined by the fund's most recent prospectus, cannot be greater than 0.15% (15 basis points) for broad market US equities, 0.40% (40 basis points) for broad market non-US equities, or 0.25% (25 basis points) for broad market global equities.

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7. Shares of mutual funds must be purchased and sold at the net asset value of the fund. Purchase and sales loads are not allowed. Investment in mutual funds and ETFs may only be made in the lowest fee share class available to each entity. Total transaction costs for buying and selling shares of mutual funds and ETFs may not exceed 0.2% (20 basis points) annually of the average amount invested in mutual funds and ETFs over the same 12-month period.

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• When approving, acquiring, investing, reinvesting, exchanging, retaining, selling and managing investments in corporate bonds or equities as described above, the treasurers of Local Government Entities, their designees or any other fiduciaries appointed by the treasurers shall exercise the judgment and care of a prudent investor as specified by the Prudent Investor Rule and, effective July 1, 2017, as provided in W.S. 9-4-831(m)(i).

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• When hiring third-party advisors, Local Government Entities shall review each firm's creditworthiness, experience, financial strength, size, and any other factors that show the firm is capable of responsibly and effectively performing effective service, including compliance with W.S. 9-4-831(m)(ii).

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- Additionally, any investment manager or advisor working with Local Government Entities in Wyoming must fully disclose all forms of direct and indirect compensation, consistent with the requirements of the Securities and Exchange Commission, Financial Industry Regulatory Authority, and the North American Securities Administrators Association.
- The following shall apply to the investment of funds made by Local Government Entities:
 1. All investments shall be made through the exercise of judgment and care of a prudent investor in accordance with W.S. 9-3-408(b) and 9-4-715(d)(i);
 2. Each Local Government Entity shall solely act in the financial interest of beneficiaries when evaluating managers, vendors, asset allocations and investment potential in order to obtain the highest total return on a risk-adjusted basis while adhering to all applicable laws;
 3. Fiduciary decisions made by each Local Government Entity shall be based only on pecuniary factors. For the purposes of this section, "pecuniary factors":
 - a. Are factors that have been prudently determined and are expected to have a positive effect on the risk-adjusted return of investments, based on appropriate investment horizons consistent with the objectives of the applicable funds and investment policies while adhering to compliance, statutory and regulatory guidance;
 - b. Do not include the furtherance of environmental, social, governance, political or ideological interests.
 4. Nonpecuniary factors are those that do not provide confidence in increased returns or lower risk and shall be deemed causes for concern by each Local Government Entity. No Local Government Entity shall act based on nonpecuniary factors, as doing so may result in lower returns, increased risk or less funding being available to the Local Government Entity;
 5. All vendors of each Local Government Entity shall adhere to the laws of Wyoming and the United States. Each contract that a Local Government Entity enters into with a vendor shall require the vendor to acknowledge the requirements of this section;
 6. Each Local Government Entity shall respond in writing after final determination to an investment partner, manager or vendor that acts based on nonpecuniary factors because that may result in a potential

detrimental outcome to the highest total return on a risk-adjusted basis or a loss to the Local Government Entity's revenue;

7. In addition to providing a response under subsection (6), each Local Government Entity may take any of the following actions necessary to ensure that all fiduciary decisions are based on pecuniary factors:

- a. Requesting that the investment partner, manager or vendor change policies to ensure that investments are made based only on pecuniary factors;
- b. Voting of proxies to force change;
- c. Divesting or replacing investments, investment partners, managers or vendors with competitive alternatives.

8. Each investment partner, vendor and manager selected and utilized by each Local Government Entity shall adhere to the standard of care of being a fiduciary, including the same obligations as Local Government Entities under subsection (2), and comply with all requirements of the investment policy statements adopted by the board under W.S. 9-4-716, applicable to Local Governmental Entities.

9. Each external investment manager selected by a Local Government Entity shall attest in writing not less than one (1) time each year that the manager has adhered to the requirements of this section.

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VIII.V. Collateralization

Collateralization is required for investments in certificates of deposit. In order to reduce market risk, the collateralization level will be 102% of market value of principal and accrued interest. The Financial Services Director's office shall verify on a monthly basis that the value of collateral is sufficient to cover the deposits of investments discussed in the Investment Policy. Acceptable instruments for collateralization of certificates of deposit shall be the same as those set forth in WS 9-4-820 and 9-8-821.

IX.VI. Reporting and Internal Controls

The Financial Services Director is charged with the responsibility of preparing a ~~monthly~~ quarterly report to the City Manager and City Council showing the type of investment, institution, rate of interest maturity date, and amount of deposit. Semi-annually the Council Finance Committee will review the investment portfolio held by the City.

The Financial Services Director shall establish procedures that separate the internal responsibility for management and accounting of the investment portfolio. An independent analysis by an external auditor shall be conducted annually to review internal control, account activity and compliance with policies and procedures.

X.VII. Safeguarding of Securities

To protect against losses caused by the collapse of individual securities dealers, all securities owned by the City shall be held in safekeeping by a bank trust department, acting as agent for the City under the terms of a custody agreement or with an SEC qualified custodian. All custodians must carry a minimum \$100 million insurance policy to protect City assets against losses. Exceptions to this safekeeping policy must be approved by the City Council after verifying the credit worthiness of the broker/dealer.

XI.VIII. Effective Date

This policy will supersede all policies pertaining to investments made prior to its adoption, or amendment. The investment of new funds will be made in accordance with this policy. This policy does not pertain to investments made prior to its adoption.

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XIII.IX. Compliance with State Law

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In the event this policy conflicts with State law or any future changes to State law, then the more restrictive of the conflicting provisions of this policy or of State law shall apply. Prior to any person effecting any investment transaction on behalf of the City or offer any investment advice to the governing body of the City, that person shall sign a statement indicating that he/she has read this policy and agrees to abide by applicable State law with respect to advice he/she gives and the transactions he/she undertakes on behalf of the City.

Approved By:

Date:

Zulima Lopez J. Carter Napier

Interim City Manager

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Adopted: June 18, 1996

Revised: June 16, 1998

Revised: June 15, 1999

Revised: November 21, 2006

Revised: April 7, 2009

Revised: January 18, 2022

Revised: September 20, 2022

Revised/Replaced: November 1, 2025

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September 2, 2025

MEMO TO: Zulima Lopez, Interim City Manager

FROM: Jill Johnson, Financial Services Director
Ann Porter, Accounts Receivable Supervisor

SUBJECT: E-Lock Box Services

Meeting Type & Date

Council Work Session, September 23, 2025

Action Type

Direction Requested

Recommendation

Council authorize establishing an e-lock box with Wells Fargo Bank to allow bill pay payments from banks to be electronically processed.

Summary

Currently, First Interstate Bank provides electronic processing of bill pay payments for customers who bank at First Interstate Bank but not for customers of other banks. They also do not offer an e-lock box service except through a third party. Customers of other banks who make their payments through their bank's bill pay system have been experiencing late fees due to delayed delivery of checks to the City through the postal system, sometimes a delay as long as three weeks.

The current process for a non-First Interstate Bank account consists of the customer using their bank's bill pay system to generate a payment. The bank then cuts a check for the payment and puts it in the mail. Checks are not printed every day but can be batched, sometimes many days later. Then, considering mailing time, the check arrives at the City usually around 7-10 days later. After the check is received, staff manually posts the check to the customer's account. The City receives on average 250 bill pay checks in a week or approximately 1,000 per month.

The new e-lock box service would collect payments processed through bill pay at non-First Interstate Banks and electronically send them to the City's Wells Fargo account overnight. At the same time, a posting file is created for the City to post the payments to the customer's account using a file upload process into the City's accounting system. The City would set up an automatic transfer from the Wells Fargo account to its First Interstate Bank account on a regular basis to move the collected funds to the City's operating account.

Providing electronic options for bill pay customers was a citizen suggestion and prompted staff to explore options which could not only provide faster receipt of customer payments, but also reduce staff time by utilizing an electronic payment file upload.

Financial Considerations

E-lock box services are charged a fee. Retail Lock Box, the 3rd party company who works with First Interstate Bank, US Bank and Wells Fargo all provided quotes for e-lock box fees.

<u>Provider</u>	<u>Annual Cost</u>
Retail Lock Box	\$8,800.92
US Bank	\$7,012.00
Wells Fargo	\$4,954.20

Additionally, both US Bank and Wells Fargo pay interest on funds in the City's account. If the City were to park \$500,000 in the account, it would earn enough in interest to offset the fees in full thereby providing this service at no additional cost to the City.

Council Priorities

Good Governance, Fiscal Management, and Customer Service

Oversight/Project Responsibility

Ann Porter, Accounts Receivable Supervisor

Attachments

None.

September 16, 2025

MEMO TO: Zulima Lopez, Interim City Manager *Plan for 21*
FROM: Jill Johnson, Financial Services Director *JJ*
Pete Meyers, Financial Management Analyst *PM*
SUBJECT: First Amendment to the Fiscal Year 2026 Budget

Meeting Type & Date

Council Work Session
September 23, 2025

Action Type

Direction Requested

Recommendation

That Council, by resolution, authorize an amendment to the Fiscal Year 2026 Budget.

Summary

The City of Casper budgets on an annual basis. Legally, the budget provides City staff with an authorization to spend City funds throughout the upcoming fiscal year. The current fiscal year, Fiscal Year 2026, will run from July 1, 2025 through June 30, 2026.

It is typical for the City to amend the annual budget soon after the beginning of the fiscal year. That first budget amendment is now being submitted. The changes that are spelled out in this amendment fall into one of four categories: New Amendments, Project Rollovers, Contract Rollovers, and Project Rollovers that Repurpose Funds from one project to another.

New Budget Requests (Attachment A) are generally for things that are entirely new. These new expenditures are sometimes needed to cover changes to planned City operations, or they might be needed in response to grants or other types of new funding that simply weren't available in time for the passage of the regular budget.

This proposal for Budget Amendment #1 includes a request for additional spending authority of \$20,965,449. Major elements of this request include:

- | | |
|--|--------------|
| • Wastewater Treatment Plant Screw Pump Replacement: | \$15,000,000 |
| • Solid Waste Building Purchase: | \$3,500,000 |
| • Washington Park Bandshell – New LWCF Grant: | \$1,500,000 |
| • Wastewater Treatment Plant Facility Study: | \$400,000 |
| • Three New Police Cars (One Cent #17 funded): | \$300,000 |

Of these items, \$16,807,952 will be covered by new revenue sources. The screw pump replacement is slated to be paid for with a \$15 million loan from State Revolving Funds. The new

portion of the Washington Park Bandshell will be covered by a new \$1.5 million grant from the federal Land and Water Conservation Fund (The City is matching the LWCF grant with Specific Purpose Tax funds that are already budgeted).

Those projects that are not being covered by new revenue sources will be covered by funds that the City already has on hand.

- The Solid Waste Building (\$3.5 million) will be paid for from funds that are already within the Balefill Fund.
- The Wastewater Treatment Plant facility study (\$400,000) will be paid for from the WWTP fund. (Note that this is operational expense was technically in last year's budget, but it is not being counted as a rollover because those dollars were unencumbered operational dollars. As a general rule, the City does not roll operational budgets).
- The three new police cars (\$300,000) are being funded with One Cent #17 dollars that the city has already collected.

Project Rollovers (Attachment B) are for projects that had been authorized in Fiscal Year 2025, but the services or products were not delivered or completed prior to June 30, 2025. Those projects might be construction related or they might be projects to acquire vehicles or equipment. In cases like this, the project could be at any point of its lifecycle: it might be in its final stages (contractors might be on site and nearly finished) or it might have just begun (the contractors or vendors might not even be selected yet). Regardless of the amount of progress made, the expenditure authority for these items lapsed on June 30th, so it is necessary to reauthorize that spending authority.

Project rollovers make up the bulk of this proposed budget amendment. There are 158 rollovers included here for a total expenditure request of \$124,245,896. \$74,155,819 of this is offset by revenues (mostly grants and interfund transfers); these result in a net spending increase of \$50,090,077. The carried over projects, purchase orders, and contracts have all been budgeted previously, so they effectively have no budget impact. The amendment simply allows those pre-existing authorizations to continue into the current fiscal year.

When we exclude interfund transfers, roughly \$58 million of these dollars will come from outside sources. Those sources include:

- \$19.4 million of those dollars are from federal grants; this includes \$3.5 million for the pedestrian bridge at Poplar and 1st, \$3 million for the Izaak Walton Bureau of Reclamation project, \$2.8 million for the North Casper Athletic Complex, and \$1.8 million for the North Platte Sanitary Sewer.
- \$14.8 million will come from federal loans the 10 Million Gallon Reservoir and for the North Platte Sanitary Sewer.
- \$13 million will come from Specific Purpose Tax revenues that have not yet been collected.
- \$10.5 million of those dollars are from state grants, including \$5.7 million for the 10 Million Gallon Reservoir and \$4 million for the North Platte Neighborhood sewer lines project.

The remainder (excluding transfers) will come from various sources of cash that is already on hand, including:

- \$14.5 million will come from One Cent dollars (including \$10 million from One Cent 17).
- \$14.4 million will come from utility funds that have been previously collected.
- \$8.3 million will come from previously collected CARES Act funding.
- \$5.6 million will come from the Opportunity Fund.
- \$3.3 million will come from capital reserves.
- \$3.2 million will come from Specific Purpose Tax dollars that the City has already collected.

Project Rollovers with Repurposed Funds (Attachment C) is a category that describes funding which was previously budgeted, but which is now being repurposed from one project to another. Most of these changes involve rebudgeting funds between projects that are closely related. Some of those changes include:

- \$200,000 for the Robertson Road Pedestrian Bridge. This project had a reduction in one of its federal grants, so staff is recommending that we move additional funds from two miscellaneous trail projects to compensate for the shortfall.
- \$84,763 of One Cent 17 funding was budgeted to replace the Metro Shelter's HVAC system. Staff is now proposing to spend those funds to relocate two modular shelters that must now be moved to accommodate the new facility that is going to be built with Specific Purpose Tax dollars.
- \$72,920 of the Balefill funding is being repurposed from the replacement of the Balefill Scales (which is complete) to the ongoing project to renovate the Balefill Scale House.
- \$62,000 of Balefill funding is being repurposed from the Balefill's Amoco Gate to the Balefill's CoMB Gate.

\$953,830 of expenditures are in this category, but \$199,605 of these expenses are simply transfers from one fund to another, so the real budgetary impact of these amendments comes to \$754,225.

Operational Contracts (Attachment D) were authorized in an earlier fiscal year, but they were not completed before June 30. Operational Contracts are typically for services such as studies, repairs, or maintenance, and they are typically adopted by Council via resolution. The City's ongoing contract obligations will require \$414,377 of new expenditure authority, but \$24,956 of these expenses are simply transfers from one fund to another, so the net budget impact of the operational contract rollovers comes to \$389,421.

Financial Considerations

The new requests within this budget amendment come to \$20,965,449 of additional spending (an increase of 11.4% as compared to the original adopted budget), but \$16,807,952 of this will be offset with new revenue (including a \$15,000,000 loan and \$1,707,611 of grant revenue). The net budget impact of these requests therefore comes to \$4,157,497 (effectively, a 2.3% increase).

Oversight/Project Responsibility

Jill Johnson, Financial Services Director

Council Priority

Good Governance, Fiscal Management, and Customer Service

Attachments

Attachment A: Budget Amendment #1 – New Budget Requests

Attachment B: Budget Amendment #1 – Project Rollovers

Attachment C: Budget Amendment #1 – Project Rollovers with Repurposed Funds

Attachment D: Budget Amendment #1 – Operational Contract Rollovers

Attachment E: Year of Origin Report – Review of Projects that Originated Before FY 2025

ATTACHMENT A

NEW AMENDMENTS

NEW AMENDMENTS By Fund and Project Name	Revenue Decrease (Increase)	Expenditure Increase (Decrease)	Net Budget Increase (Decrease)
101 - General Fund	\$ (120,635)	\$ 96,202	\$ (24,433)
Metro Indirect Cost Allocation	\$ (120,635)	\$ 95,631	\$ (25,004)
MPO UPWP True Up - FY26		\$ 571	\$ 571
105 - Metro Animal Fund	\$ (120,635)	\$ 120,635	\$ -
Metro Indirect Cost Allocation	\$ (120,635)	\$ 120,635	\$ -
116 - Metropolitan Planning Fund	\$ (8,182)	\$ 8,182	\$ -
MPO UPWP True Up - FY26	\$ (8,182)	\$ 8,182	\$ -
118 - Direct Distribution Fund		\$ 53,900	\$ 53,900
FY26 Turnout Gear Replacements		\$ 53,900	\$ 53,900
150 - Capital Projects Fund	\$ (1,700,000)	\$ 1,574,030	\$ (125,970)
FWC - Point of Sale Equipment Procurement		\$ 9,030	\$ 9,030
Marked Unit (WARM 101242) 101405		\$ 65,000	\$ 65,000
Washington Park Bandshell - LWCF Grant	\$ (1,500,000)	\$ 1,500,000	\$ -
Washington Park Phase II FY26 - New Portion	\$ (200,000)		\$ (200,000)
151 - Capital - One Cent 17 Fund		\$ 235,000	\$ 235,000
FY26 Marked Unit 101244 (101396)		\$ 100,000	\$ 100,000
FY26 Marked Unit 101246 (101397)		\$ 100,000	\$ 100,000
FY26 Marked Unit 101249 (101398)		\$ 100,000	\$ 100,000
Marked Unit (WARM 101242) 101405		\$ (65,000)	\$ (65,000)
202 - Water Treatment Plant Ops Fund	\$ 150,000	\$ (150,000)	\$ -
Water Treatment Operations	\$ 150,000	\$ (150,000)	\$ -
204 - Wastewater Treatment Plant Fund	\$ (15,000,000)	\$ 15,489,000	\$ 489,000
CWSRF loan origination fees		\$ 89,000	\$ 89,000
Screw Pump Replacement and Headworks Improv.	\$ (15,000,000)	\$ 15,000,000	\$ -
WWTP Facility Study		\$ 400,000	\$ 400,000
206 - Balefill Fund		\$ 3,500,000	\$ 3,500,000
Solid Waste Building Purchase		\$ 3,500,000	\$ 3,500,000
221 - Aquatics Fund	\$ (8,500)	\$ 8,500	\$ -
Aquatics Ballfield Concessions	\$ (8,500)	\$ 8,500	\$ -
222 - Golf Course Fund		\$ 30,000	\$ 30,000
Elkhorn Creek Metering		\$ 30,000	\$ 30,000
Net Budget Increase (Decrease)	\$ (16,807,952)	\$ 20,965,449	\$ 4,157,497

Description of New Amendments

Screw Pump Replacement and Headworks Improvements

Amendment Size (Spending Increase/Decrease): \$15,000,000

Division: Public Services - Public Utilities

Type of Amendment: New Amendment

Source of Funding: Clean Water State Revolving Funds (CWSRF) Loan

The screw pumps at the wastewater treatment plant are failing and require replacement to ensure wastewater can continue to enter the treatment process. Headworks improvements are needed while the screw pumps are being replaced.

This is a new project which hasn't been budgeted for previously. The screw pump issues weren't identified until after the FY26 capital budgets were complete, so this project was not on the radar of WWTP staff. This budget amendment creates the budget to allow this project to move forward using a \$15M Clean Water State Revolving Funds (CWSRF) loan.

Solid Waste Building Purchase

Amendment Size (Spending Increase/Decrease): \$3,500,000

Division: Public Services - Solid Waste

Type of Amendment: New Amendment

Source of Funding: Balefill Reserves

The City has entered into a lease-purchase agreement related to a building on Bryan Stock Trail. The Solid Waste operation has been using this building for a variety of uses, including equipment maintenance, storage, and office space.

Council recently elected to exercise the purchase clause within the lease-purchase agreement. This amendment will enable the purchase to proceed.

PV to Robertson Rd Bridge FY26

Amendment Size (Spending Increase/Decrease): \$2,249,456

Division: Park and Rec - Parks / W & P / Hogadon / Golf

Type of Amendment: New Amendment

Source of Funding: TAP Grant Funding and One Cent 14, 15, and 16 Funds

The City acquired a TAP Grant in 2021 for \$500,000 with a \$125,000 local match for new pathway and pedestrian bridge across the North Platte River from Robertson Rd to Indian Paintbrush in Paradise Valley. The City also acquired a \$1,000,000 TAP grant in 2024 for the new pedestrian bridge with a \$105,095 City Match. The project was separated into two phases due to funding constraints, Phase 1 being the pathway work and Phase 2 being the pedestrian bridge. The project completed phase 1 in 2024.

This Amendment allows for a correction to Munis in eligible and spent funds, including the fact that the City has now collected \$212,860 from the first TAP grant. The rest of the original \$500,000 TAP grant has been discontinued, but the second \$1,000,000 is still in place.

Phase 2 pedestrian work has been awarded to S&S contractors and is ready to begin construction.

Washington Park Bandshell - LWCF Grant

Amendment Size (Spending Increase/Decrease): \$1,500,000

Division: Park and Rec - Parks / W & P / Hogadon / Golf

Type of Amendment: New Amendment

Source of Funding: Federal Grant

The City of Casper was awarded a \$1,500,000 grant from the Federal Land and Water Conservation Fund to help with the renovation of the Washington Park Bandshell.

This grant requires a 50/50 local match. The City will be using the previously budgeted Specific Purpose Tax funding as the match for this grant.

WWTP Facility Study

Amendment Size (Spending Increase/Decrease): \$400,000

Division: Public Services - Public Utilities

Type of Amendment: New Amendment

Source of Funding: WWTP Current Funds

The WWTP contracted with HDR to perform a facility study for future wastewater treatment plant upgrades and possible new treatments.

Funds were budgeted in FY25, however, they were not used. This budget amendment will make those funds available in FY26. Note that these funds were budgeted in an operational line item (not a capital line item) so this amendment is not being classified as a rollover even though the funds were budgeted in a previous year.

Washington Park Phase II FY26 - New Portion

Amendment Size (Spending Increase/Decrease): \$313,489

Division: Park and Rec - Parks / W & P / Hogadon / Golf

Type of Amendment: New Amendment

Source of Funding: Private and One Cent 16 and One Cent 17 and Cap Reserves

Washington Park Phase II had some funding budgeted previously, but new funding has since been acquired for this project, particularly a \$200,000 grant from the US Tennis Association. For that reason, Washington Park Phase II is being presented as two budget amendments -- one for the previously budgeted dollars, and one for dollars from new sources and for dollars that were repurposed from other previously budgeted projects.

This amendment will capture the new funding that is being added to this project. Portions of the Washington Park Phase II project will now be funded from unspent money from the Meadowlark Park project, the Meadow Park project, from Capital Reserves, and from a private grant (\$200,000 from the United States Tennis Association).

FY26 Marked Unit 101249 (101398)

Amendment Size (Spending Increase/Decrease): \$100,000

Division: Police - Administration

Type of Amendment: New Amendment

Source of Funding: OC #17

This project was submitted to replace Unit 249 for a marked unit.

The Police Department receives \$1.3 million per year from One Cent 17 for equipment replacement, but only \$1 million was previously budgeted in FY26. Therefore, One Cent 17 funds are available for this additional unit.

FY26 Marked Unit 101244 (101396)

Amendment Size (Spending Increase/Decrease): \$100,000

Division: Police - Administration

Type of Amendment: New Amendment

Source of Funding: OC #17

This project is to replace a marked police vehicle.

The Police Department receives \$1.3 million per year from One Cent 17 for equipment replacement, but only \$1 million was previously budgeted in FY26. Therefore, One Cent 17 funds are available for this additional unit.

FY26 Marked Unit 101246 (101397)

Amendment Size (Spending Increase/Decrease): \$100,000

Division: Police - Administration

Type of Amendment: New Amendment

Source of Funding: OC #17

This project was requested to replace a marked police vehicle.

The Police Department receives \$1.3 million per year from One Cent 17 for equipment replacement, but only \$1 million was previously budgeted in FY26. Therefore, One Cent 17 funds are available for this additional unit.

CWSRF Loan Origination Fees

Amendment Size (Spending Increase/Decrease): \$89,000

Division: Public Services - Public Utilities

Type of Amendment: New Amendment

Source of Funding: Wastewater current

The NPSSI Phase II project (\$2.8M CWSRF loan) and the WWTP Screw Pump/Headworks Improvements project (\$15M CWSRF loan) require 0.5% loan origination fees.

It was just determined that loan origination fees were required, so this is a new expense in the FY26 budget.

FY26 Turnout Gear Replacements

Amendment Size (Spending Increase/Decrease): \$53,900

Division: Fire-EMS

Type of Amendment: New Amendment

Source of Funding: General Fund

To support the replacement of 14 sets of turnout gear scheduled for replacement in FY26.

This is a new amendment for operational expenses.

Elkhorn Creek Metering

Amendment Size (Spending Increase/Decrease): \$30,000

Division: Park and Rec - Parks / W & P / Hogadon / Golf

Type of Amendment: New Amendment

Source of Funding: Golf Fund Reserves

This project will survey land around Elkhorn Creek diversion and install water metering equipment to accurately monitor the amount of water diverted to the municipal golf course.

FWC - Point of Sale Equipment Procurement

Amendment Size (Spending Increase/Decrease): \$9,030

Division: Park and Rec - Ford Wyoming Center

Type of Amendment: New Amendment

Source of Funding: OC #16

This is for the procurement of five additional point of sale (POS) machines for concessions at the FWC.

Additional POS hardware is needed, which will allow the FWC to have more points of sale available for patrons during events. This will result in a faster speed of service, creating a better patron experience at food & beverage locations, and allowing for more revenues to be collected during events. The installation of the units is requested before the next big event – the Zach Top concert – on November 1, 2025.

Aquatics Ballfield Concessions

Amendment Size (Spending Increase/Decrease): \$8,500

Division: Park and Rec - Ice Arena / Aquatics / Rec / Athletics / Fort

Type of Amendment: New Amendment

Source of Funding: Concessions Revenue

This is the expenses and revenue that Aquatics anticipates for concessions at Crossroads (July-August and June) and Washington Ballfield (June) in FY26. These expense and revenue changes include staffing, concession supplies, and anticipated revenue.

The concessionaire at Crossroads and Washington Ballfield informed Sports and Athletics that they would not be selling concessions for the summer of 2025 in April. The budget for Aquatics was submitted in February so the concessions at the Ballfields was not included in the original FY26 budget and needs to be put in now.

MPO UPWP True Up - FY26

Amendment Size (Spending Increase/Decrease): \$8,182

Division: Community Development - MPO

Type of Amendment: New Amendment

Source of Funding: Federal Funding, City Match, Members Contribution

MPO doesn't receive its award notice until after the budget has been entered for the next fiscal year and passed through. Because of this, Finance uses last year's award number as a budget placeholder and then adjusts it to the award. This year's award was greater than last year's, so therefore we need to increase the budget to match the adopted UPWP.

This will be to true up the budget to tie MPO's budget to the adopted FY26 UPWP. MPO is 90.49% Federally Funded, 6.971% City Match, and 2.539% is Other Members Contributions.

Marked Unit (WARM 101242) 101405

Amendment Size (Spending Increase/Decrease): \$65,000 (Net Zero)

Division: Police - Administration

Type of Amendment: New Amendment

Source of Funding: Insurance

Unit 242 was crashed and totaled. Because of the age of the vehicle, WARM will only pay a portion of the replacement cost. The rest will need to be made up with One Cent Funds.

As originally set up, 65,000 is to be paid from fund 151 at the same time there is a transfer from 151 to 150 in the same amount. To avoid duplicate expenses hitting fund 151, we will increase the expense string for fund 150 and decrease the expense string for fund 151, both in the amount of 65,000, for a net of zero.

Water Treatment Operations

Amendment Size (Spending Increase/Decrease): (\$150,000)

Division: Public Services - Public Utilities

Type of Amendment: New Amendment

Source of Funding: CWRWS Operations Reimbursement

The City of Casper is under contract with Central Wyoming Regional Water System for the operations of the Water Treatment Plant and Regional Water Distribution Systems.

It was recently determined that some items which Staff was considering Operational Costs are Capital Costs per our finance policies. This amendment is to reduce several operational expense lines by the anticipated capital expenses that will be paid directly by CWRWS.

Metro Indirect Cost Allocation

Amendment Size (Spending Increase/Decrease): (\$25,004)

Division: Police - Metro Animal

Type of Amendment: New Amendment

Source of Funding: User Agencies Reimbursement

Starting in FY25 the City started to bill indirect costs to Metro for the portion of time spent by Finance, Human Resources, and Police staff time.

The FY26 original budget did not include this indirect costs. This amendment is to add these indirect portions to the General Fund and the Metro Fund to properly show the budget related to this allocation.

Type of Change	Budget Impact Without Interfund Transfers	Interfund Transfers	Net Budget Impact
Increase Expense	\$0	\$216,266	\$216,266
Increase Revenue	(\$25,004)	(\$216,266)	(\$241,270)
<i>Net Increase (Decrease):</i>	(\$25,004)	\$0	(\$25,004)

ATTACHMENT B

PROJECT ROLLOVERS

PROJECT ROLLOVERS			
By Fund and Project Name	Revenue Decrease (Increase)	Expenditure Increase (Decrease)	Net Budget Increase (Decrease)
101 - General Fund	\$ (119,399)	\$ 278,749	\$ 159,350
EECBG Street Light Master Plan FY26	\$ (119,399)	\$ 119,399	\$ -
IT - Citywide Fiber Project FY26 Rollover		\$ 144,350	\$ 144,350
Transit Office Rehabilitate/Paint		\$ 15,000	\$ 15,000
102 - Opportunities Fund		\$ 5,686,725	\$ 5,686,725
Baseline Installation		\$ 46,728	\$ 46,728
D Street Improvements FY26		\$ 12,619	\$ 12,619
FY21 New Police Station		\$ 5,627,378	\$ 5,627,378
105 - Metro Animal Fund		\$ 19,941	\$ 19,941
FY24 Metro Truck 939		\$ 19,941	\$ 19,941
106 - River Fund	\$ (3,654,223)	\$ 4,982,488	\$ 1,328,265
Bryan Stock Trail Boatramp Roll	\$ (30,000)	\$ 60,401	\$ 30,401
Edge Engineering Monitoring Work Project Roll	\$ (8,577)	\$ 8,577	\$ -
Izaak Walton BOR Project Roll	\$ (2,976,469)	\$ 3,898,440	\$ 921,971
Knife River BOR Funded Study Project Roll	\$ (567,117)	\$ 813,200	\$ 246,083
Pedestrian Bridge 1st and Poplar FY26		\$ 50,000	\$ 50,000
Riparian Upland Vegetation Monitor Prj Roll	\$ (30,000)	\$ 66,000	\$ 36,000
Riverview Boat Ramp Roll	\$ (30,000)	\$ 70,917	\$ 40,917
Stantec Engineering Monitoring Work Project Roll	\$ (12,060)	\$ 14,953	\$ 2,893
107 - CARES Act Funding Fund		\$ 8,386,605	\$ 8,386,605
FY21 New Police Station		\$ 8,386,605	\$ 8,386,605
112 - Special Fire Assistance Fund	\$ (162,121)	\$ 162,121	\$ -
HMEP Fire Grant Project Roll & Correction	\$ (141,288)	\$ 141,288	\$ -
Paratech Gold Struts - FEMA	\$ (20,833)	\$ 20,833	\$ -
114 - Police Grants Fund	\$ (176,057)	\$ 176,057	\$ -
FY23 BJA Dual Purpose Canine	\$ (1,249)	\$ 1,249	\$ -
FY23 Mental Health Support Grant	\$ (52,460)	\$ 52,460	\$ -
FY25 Federal DUI Project Roll	\$ (33,390)	\$ 33,390	\$ -
License Plate Recognition	\$ (29,202)	\$ 29,202	\$ -
Mobile Field Force Grant Roll	\$ (31,497)	\$ 31,497	\$ -
Occupant Protection Grant Roll	\$ (28,259)	\$ 28,259	\$ -
115 - Public Transit Fund	\$ (217,932)	\$ 217,932	\$ -
Transit Office HVAC & Roof Improvement	\$ (142,932)	\$ 142,932	\$ -
Transit Office Rehabilitate/Paint	\$ (75,000)	\$ 75,000	\$ -
116 - Metropolitan Planning Fund	\$ (497,097)	\$ 549,339	\$ 52,242

PROJECT ROLLOVERS

By Fund and Project Name	Revenue Decrease (Increase)	Expenditure Increase (Decrease)	Net Budget Increase (Decrease)
FY25 Aerial Flight Project Roll	\$ (201,003)	\$ 222,127	\$ 21,124
Long Range Transportation Plan Roll	\$ (53,712)	\$ 59,357	\$ 5,645
Robertson Road Corridor Study Prj Roll	\$ (137,591)	\$ 152,051	\$ 14,460
Safe Routes to School Study Project Roll	\$ (104,791)	\$ 115,804	\$ 11,013
117 - Public Safety Communications Fund		\$ 116,198	\$ 116,198
FY21 Mobile Command Vehicle Upgrades		\$ 116,198	\$ 116,198
150 - Capital Projects Fund	\$ (27,702,995)	\$ 33,604,308	\$ 5,901,313
Baseline Installation	\$ (46,728)	\$ 46,728	\$ -
Bryan Evansville Road Improvements		\$ 42,031	\$ 42,031
BY23 Bearcat		\$ 57,895	\$ 57,895
D Street Improvements FY26	\$ (12,619)		\$ (12,619)
Fun Valley Shelter		\$ 50,033	\$ 50,033
FWC - CEC Fire Protection System Phase II		\$ 44,892	\$ 44,892
FWC - Landscaping & Grounds Improvements		\$ 8,432	\$ 8,432
FWC - Overflow Lot Access Road/Gate		\$ 6,909	\$ 6,909
FY21 - Spillman Arrest Module		\$ 38,000	\$ 38,000
FY21 New Police Station	\$ (14,013,983)	\$ 16,144,086	\$ 2,130,103
FY23 18 Marked Units		\$ 276,352	\$ 276,352
FY24 Marked Unit 101372		\$ 15,753	\$ 15,753
FY24 Marked Unit 101373		\$ 16,773	\$ 16,773
FY24 Marked Unit 101374 (101252)		\$ 28,781	\$ 28,781
FY24 Marked Unit 101375 (101256)		\$ 15,080	\$ 15,080
FY24 Marked Unit 101376 (101263)		\$ 14,915	\$ 14,915
FY24 Turnout Replacements		\$ 7,338	\$ 7,338
FY26 Marked Unit 101243 (101395)		\$ 100,000	\$ 100,000
Goodstein Parking Lot Phase 2 FY26		\$ 97,000	\$ 97,000
HMEP Fire Grant Project Roll & Correction		\$ 46,918	\$ 46,918
Hogadon Lift Upgrade Rollover		\$ 14,670	\$ 14,670
I25 Enhancements WYDOT Marg P2 FY26		\$ 88,400	\$ 88,400
IT - Citywide Fiber Project FY26 Rollover	\$ (144,350)	\$ 144,350	\$ -
Izaak Walton Building Repair Prj Roll		\$ 257,530	\$ 257,530
K St. Mary to Bryan Stock Trl FY26 - Construction		\$ 64,436	\$ 64,436
K St. Mary to Bryan Stock Trl FY26 - Design		\$ 4,598	\$ 4,598
Lifesteps Campus Bldg D Boiler		\$ 50,000	\$ 50,000
Lifesteps Campus Building L Heating System		\$ 102,000	\$ 102,000
Lifesteps Campus Repl Sprinkler System		\$ 25,000	\$ 25,000
Marion Kreiner Pool and Park Improv- FY26	\$ (1,536,719)	\$ 1,525,633	\$ (11,086)
North Casper Athletics Complex Imp.	\$ (3,147,953)	\$ 3,147,953	\$ -
Pedestrian Bridge 1st and Poplar FY26	\$ (3,468,854)	\$ 3,899,550	\$ 430,696
Playground Fall Material FY25		\$ 30,984	\$ 30,984
Poplar St Improvs - CY to Collins FY26	\$ (14,900)	\$ 209,641	\$ 194,741
PV to Robertson Rd Bridge FY26	\$ (1,275,091)	\$ 2,049,456	\$ 774,365
Replacing Ft. Caspar Sill Logs for Officer Quarters	\$ (1,519,904)	\$ 1,519,904	\$ -
Reserve Ladder Truck Equipment		\$ 20,225	\$ 20,225
Shining the Light on Safety FY26	\$ (1,210,324)	\$ 1,507,399	\$ 297,075
Transit Office HVAC & Roof Improvement		\$ 119,304	\$ 119,304
Washington Park Phase II FY26 - Rolled Portion	\$ (718,320)	\$ 1,087,082	\$ 368,762

PROJECT ROLLOVERS

By Fund and Project Name	Revenue Decrease (Increase)	Expenditure Increase (Decrease)	Net Budget Increase (Decrease)
Washington Park Revival Phase 1 FY26	\$ (249,545)	\$ 375,077	\$ 125,532
Westridge Improvements Phase 2 LAD FY26	\$ (282,903)		\$ (282,903)
Westridge Improvements Phase I FY26	\$ (60,802)	\$ 190,790	\$ 129,988
Wolf Creek Road Imp - Phase 1 FY26		\$ 105,663	\$ 105,663
I25 Casper Marginal Proj No 21-027 FY26		\$ 6,747	\$ 6,747
151 - Capital - One Cent 17 Fund		\$ 6,990,460	\$ 6,990,460
Algae Control for Frog Pond		\$ 3,895	\$ 3,895
Bryan Evansville Road Improvements		\$ 250,885	\$ 250,885
Center Street Underpass Storm Sewer FY26		\$ 200,000	\$ 200,000
D Street Improvements FY26		\$ 32,652	\$ 32,652
E1 Replacement		\$ (6,399)	\$ (6,399)
E5 Replacement		\$ (6,399)	\$ (6,399)
East 21st Street Improvements FY26		\$ 860,841	\$ 860,841
FWC - ADA Ramp from East Parking Lot		\$ 9,816	\$ 9,816
FWC - Door Assessment and Replacement		\$ 37,753	\$ 37,753
FWC - Folding Chairs		\$ 121,921	\$ 121,921
FWC - Landscaping & Grounds Improvements		\$ 23	\$ 23
FWC Elevator Modernization		\$ 66,800	\$ 66,800
FY24 Marked Unit 101369		\$ 43,240	\$ 43,240
FY24 Marked Unit 101370		\$ 19,095	\$ 19,095
FY24 Property and Evidence Incinerator		\$ 86,000	\$ 86,000
FY25 Evidence Storage Management Software		\$ 75,000	\$ 75,000
FY25 Marked Unit (CSO) 101384 (101259)		\$ 22,903	\$ 22,903
FY25 Marked Unit 101379 (101202)		\$ 12,646	\$ 12,646
FY25 Marked Unit 101380 (101209)		\$ 13,126	\$ 13,126
FY25 Marked Unit 101381 (101217)		\$ 12,726	\$ 12,726
FY25 Marked Unit 101382 (101238)		\$ 56,533	\$ 56,533
FY25 Marked Unit 101383 (101247)		\$ 14,126	\$ 14,126
FY25 Marked Unit 101385 (101260)		\$ 12,376	\$ 12,376
FY25 Marked Unit 101386 (1012261)		\$ 12,326	\$ 12,326
FY25 Marked Unit 101387 (101262)		\$ 12,526	\$ 12,526
FY25 Marked Unit 101388 (101263)		\$ 59,037	\$ 59,037
FY25 Marked Unit 101389 (101274)		\$ 61,644	\$ 61,644
Goodstein Parking Lot Phase 2 FY26		\$ 43,810	\$ 43,810
Hogadon Scissor Lift		\$ 4,077	\$ 4,077
Housing Authority Lifesteps Project		\$ 102,806	\$ 102,806
K St. Mary to Bryan Stock Trl FY26 - Construction		\$ 230,703	\$ 230,703
Marion Kreiner Pool and Park Improv- FY26		\$ 99,900	\$ 99,900
New Truck for BAS		\$ 48,098	\$ 48,098
North Casper Athletics Complex Imp.		\$ 210,640	\$ 210,640
Poplar St Improvs - CY to Collins FY26		\$ 14,900	\$ 14,900
Replacing Ft. Caspar Sill Logs for Officer Quarters		\$ 796,702	\$ 796,702
Transit Office HVAC & Roof Improvement		\$ 3,628	\$ 3,628
Veterans Park Improvements		\$ 25,000	\$ 25,000
Westridge Improvements Phase 2 LAD FY26		\$ 1,458,303	\$ 1,458,303
Wolf Creek Road Imp - Phase 2 FY26		\$ 1,856,801	\$ 1,856,801
Replace 83273 for 938 Cat Loader		\$ 10,000	\$ 10,000

PROJECT ROLLOVERS

By Fund and Project Name

	Revenue Decrease (Increase)	Expenditure Increase (Decrease)	Net Budget Increase (Decrease)
160 - Sixth Cent Fund	\$ (13,056,327)	\$ 16,612,455	\$ 3,556,128
Fire Station 1 Replacement	\$ (4,400,000)	\$ 4,400,000	\$ -
FY25 Dispatch Equipment replacement	\$ (5,000,000)	\$ 5,000,000	\$ -
FY25 Metro Shelter Building Replacement	\$ (3,656,327)	\$ 7,212,455	\$ 3,556,128
201 - Water Distribution Fund	\$ (17,732,539)	\$ 23,580,781	\$ 5,848,242
10 MG Reservoir Replacement	\$ (17,672,000)	\$ 17,672,000	\$ -
East 21st Street Improvements FY26		\$ 1,170,671	\$ 1,170,671
FY25 Booster Station Improvements		\$ 83,436	\$ 83,436
FY25 Main Replacement to FY26 Priority Mains		\$ 250,000	\$ 250,000
I25 Enhancements WYDOT Marg P2 FY26		\$ 17,832	\$ 17,832
K St. Mary to Bryan Stock Trl FY26 - Construction		\$ 89,233	\$ 89,233
Pedestrian Bridge 1st and Poplar FY26		\$ 2,000,000	\$ 2,000,000
Poplar and 1st St. Intersection FY26		\$ 240,532	\$ 240,532
Poplar St Improvs - CY to Collins FY26		\$ 800,101	\$ 800,101
Pratt Tanks Erosion Control Wall		\$ 140,000	\$ 140,000
Sun I South Tank Interior Repairs FY26		\$ 316,312	\$ 316,312
Tower Tank Stabilization Project	\$ (60,539)	\$ 80,719	\$ 20,180
Westridge Improvements Phase 2 LAD FY26		\$ 675,000	\$ 675,000
Westridge Improvements Phase I FY26		\$ 44,945	\$ 44,945
203 - Sewer Fund	\$ (3,996,119)	\$ 6,647,734	\$ 2,651,615
High Priority Sewer Maintenance		\$ 974,920	\$ 974,920
I25 Enhancements WYDOT Marg P2 FY26		\$ 18,266	\$ 18,266
K St. Mary to Bryan Stock Trl FY26 - Construction		\$ 17,758	\$ 17,758
North Platte Park Sewer Project FY26	\$ (3,996,119)	\$ 4,770,009	\$ 773,890
Pedestrian Bridge 1st and Poplar FY26		\$ 225,000	\$ 225,000
Poplar and 1st St. Intersection FY26		\$ 275,847	\$ 275,847
Poplar St Improvs - CY to Collins FY26		\$ 36,385	\$ 36,385
Sewer SE Wyo Blvd & Legion Ln		\$ 85,000	\$ 85,000
Sewer Service Truck Replacement		\$ 44,216	\$ 44,216
Sewer Wisconsin and 12th Street		\$ 180,000	\$ 180,000
Westridge Improvements Phase I FY26		\$ 20,333	\$ 20,333
204 - Wastewater Treatment Plant Fund	\$ (6,046,636)	\$ 10,551,673	\$ 4,505,037
Air Monitors		\$ 5,250	\$ 5,250
Bar Nunn 2 Lift Station Generator FY26		\$ 61,630	\$ 61,630
Centrifuge Sludge Feed Pump #2		\$ 20,000	\$ 20,000
FY25 RWWS Interceptor Improvements		\$ 221,000	\$ 221,000
Headworks Gates Improvements FY26		\$ 500,000	\$ 500,000
Heat Exchanger #3 Replacement		\$ 75,000	\$ 75,000
HVAC Replacement FY26		\$ 163,850	\$ 163,850
MCC Replacement Project FY26	\$ (1,446,636)	\$ 3,115,730	\$ 1,669,094
Mixed Liquor Splitter Box Gate Repl FY26		\$ 500,000	\$ 500,000
NPSS Rehabilitation Phase 2	\$ (4,600,000)	\$ 5,050,000	\$ 450,000
Primary Sludge Pump		\$ 25,500	\$ 25,500

PROJECT ROLLOVERS

By Fund and Project Name	Revenue Decrease (Increase)	Expenditure Increase (Decrease)	Net Budget Increase (Decrease)
Secondary Clarifier #3 Improvements FY26		\$ 400,000	\$ 400,000
Secondary Treatment Concrete		\$ 371,395	\$ 371,395
Sludge Grinder Cartridge Replacement		\$ 15,000	\$ 15,000
Bryan Stock Lift Station Generator FY26		\$ 27,318	\$ 27,318
205 - Refuse Collection Fund		\$ 3,380,692	\$ 3,380,692
Front Load Garbage Truck - replace 222288		\$ 290,520	\$ 290,520
Front Load Trash Truck - additional fleet		\$ 386,900	\$ 386,900
Front Load Trash Truck - replace 222276		\$ 386,900	\$ 386,900
MRF Dust Collector		\$ 55,000	\$ 55,000
New Front Load Garbage Truck - addition to fleet		\$ 309,520	\$ 309,520
Pole Barn for residential trash container storage		\$ 320,363	\$ 320,363
Refuse Residential Trash Container Washer		\$ 51,330	\$ 51,330
Side Load Garbage Truck - New Fleet		\$ 14,772	\$ 14,772
Side Load Garbage Truck - Replace 222274		\$ 358,499	\$ 358,499
Side Load Garbage Truck - replace 222284		\$ 354,499	\$ 354,499
Side Load trash truck - replace 222285		\$ 420,000	\$ 420,000
Side Load Trash truck to replace 222289		\$ 420,000	\$ 420,000
Tree Farm Move		\$ 12,389	\$ 12,389
206 - Balefill Fund	\$ (750,925)	\$ 2,193,313	\$ 1,442,388
Baler Building Dust Collectors		\$ 230,800	\$ 230,800
Closed Landfill Monitoring FY23 - FY27	\$ (6,992)	\$ 9,989	\$ 2,997
Compactor FY26		\$ 250,000	\$ 250,000
Compactor hydraulic oil circulating heater		\$ 25,000	\$ 25,000
Garage Door Replacement		\$ 21,000	\$ 21,000
GCCS Operation/Monitoring/Maintenance	\$ (77,383)	\$ 77,383	\$ -
Hazardous Waste Storage Addition FY26		\$ 135,000	\$ 135,000
Landfill Fencing Project		\$ 97,531	\$ 97,531
Landfill Loader		\$ 420,000	\$ 420,000
Old Landfill Remediation Project	\$ (666,550)	\$ 739,172	\$ 72,622
Replace Sanitary Line in LF Wash Bay		\$ 75,000	\$ 75,000
Solid Waste Asphalt Imp		\$ 14,844	\$ 14,844
Storm water infrastructure improvements		\$ 46,691	\$ 46,691
Tree Farm Move		\$ 50,903	\$ 50,903
222 - Golf Course Fund		\$ 5,140	\$ 5,140
Muni Cart Path		\$ 5,140	\$ 5,140
224 - Recreation Center Fund	\$ (30,000)	\$ 30,000	\$ -
Adventure Camp Mental Health Support	\$ (30,000)	\$ 30,000	\$ -
254 - Property Insurance Fund	\$ (13,449)	\$ 73,185	\$ 59,736
FY24 Marked Unit 101392 WARM (101369 K9)		\$ 25,304	\$ 25,304
FY25 Marked Unit 101393 (WARM 101255)		\$ 29,949	\$ 29,949
Parks Pedestrian Bridge Repairs FY26	\$ (13,449)	\$ 17,932	\$ 4,483
Net Budget Increase (Decrease)	\$ (74,155,819)	\$ 124,245,896	\$ 50,090,077

Description of Major Project Rollovers

There are 158 project rollovers that are being proposed with this amendment. This section includes summary information for those rollover requests that exceed \$500,000.

10 MG Reservoir Replacement

Amendment Size (Spending Increase/Decrease): \$17,672,000

Division: Public Services - Public Utilities

Type of Amendment: Project Rollover

Source of Funding: SRF Loan and WWDC Grant

The 10 MG Reservoir is an in-ground concrete water storage facility that acts as the back bone of our water distribution system. Thorough analysis of the reservoir has been performed and it has been determined that the structure is at the end of its use full life.

Expenses for the replacement of the reservoir were budgeted in FY24 but additional funds were needed to move forward with the project. The City was recently awarded a grant from the Wyoming Water Development Commission for this project and Staff is in the process of applying for a State revolving fund loan to obtain all funding needed to move forward in FY26.

FY21 New Police Station

Amendment Size (Spending Increase/Decrease): \$16,144,086

Division: Police - Administration

Type of Amendment: Project Rollover

Source of Funding: Capital reserves, CARES funding, OC#16 funds and

The Casper Business Center Building (corner of 1st and David) was purchased in April 2022. Design work, internal demolition, and asbestos mitigation of the site are now nearly complete.

Rolling these funds into FY26 will allow for the completion of Phase 1 and for the initiation of Phase 2, which will include the upfitting of the primary systems of the building.

FY25 Metro Shelter Building Replacement

Amendment Size (Spending Increase/Decrease): \$7,212,455

Division: Police - Metro Animal

Type of Amendment: Project Rollover

Source of Funding: Special Tax

The citizens of Casper chose to support the replacement of the Metro Animal Shelter by providing funding through a citywide Specific Purpose Tax. An architect has now been engaged for this project, and construction is likely to begin in FY26.

Pedestrian Bridge 1st and Poplar FY26

Amendment Size (Spending Increase/Decrease): \$6,174,550

Division: Public Services - Engineering

Type of Amendment: Project Rollover

Source of Funding: Federal WORG Grant and Water funds

This project involves design, CMAR, and construction of a pedestrian bridge over the North Platte River near 1st Street and Poplar Street. This project is funded through a \$3.5 million federally-funded Wyoming Outdoor Recreation Grant (WORG).

The North Platte River Pedestrian Bridge project includes construction of an approximately two hundred thirty-foot (230') bridge that will reroute pedestrians crossing the river from the vehicular bridge to the pedestrian bridge along South Poplar Street. The project will also include multi-use pathway connections to the existing pathways and sidewalks in the area, installation of lighting, and upgrades to the sanitary sewer, storm sewer and water utilities in the area. The pedestrian bridge will not only provide a safe alternative for pedestrian traffic along South Poplar Street, it will also provide users easier access to the recreational activities associated with the North Platte River.

NPSS Rehabilitation Phase 2

Amendment Size (Spending Increase/Decrease): \$5,050,000

Division: Public Services - Public Utilities

Type of Amendment: Project Rollover

Source of Funding: Federal SLIB loan and Federal HUD Grant Funding

The North Platte Sanitary Sewer (NPSS) is a major pipeline that transports sewage from east Casper into the City's Wastewater Treatment Plant. The NPSS is severely corroded in areas due to hydrogen sulfide generation. Funding for this project includes funding from the federal department of Housing and Urban Development (HUD) and a State Revolving Funds loan (SRF).

The project remains the same as described above. We are simply rolling allocated budget from FY2025 to FY2026 so that the project can be completed. Total budget remains \$5,050,000.

FY25 Dispatch Equipment replacement

Amendment Size (Spending Increase/Decrease): \$5,000,000

Division: Police - PSCC

Type of Amendment: Project Rollover

Source of Funding: Specific Purpose Tax

This project was voted on and approved by the Casper community for the additional one cent tax.

Initial purchases of dispatch center equipment have already begun, but it may be some time yet before the equipment arrives.

North Platte Park Sewer Project FY26

Amendment Size (Spending Increase/Decrease): \$4,770,009

Division: Public Services - Engineering

Type of Amendment: Project Rollover

Source of Funding: Wyoming Business Council Grant and Sewer Funds

In October 2023, WLC Engineering and Surveying (WLC) completed a utility study evaluating water, sanitary sewer, and storm sewer infrastructure needs to support future development of the North Platte River Park No. 2 or “Halo”. The study provided recommendations that considered pre-development and post-development utility impacts and needs, including system capacities, sizing, configurations, maintenance, and cost. The Wyoming Business Council (WBC) awarded the City of Casper a grant (80% WBC, 20 City match), in the amount of \$4,168,000, to fund this project. The grant covers both engineering/bidding/construction administration and construction costs to build sanitary sewer and storm sewer infrastructure to serve the future development of the North Platt River Park No. 2.

This project involves the construction of sewer infrastructure in the new neighborhood north of the Ford Wyoming Center. Construction of this project was awarded by council in FY25. Construction and construction administration commenced in July 2025 and will be continuing in FY26.

Fire Station 1 Replacement

Amendment Size (Spending Increase/Decrease): \$4,400,000

Division: Fire-EMS

Type of Amendment: Project Rollover

Source of Funding: Specific Purpose Tax

Funding from the Specific Purpose Tax was allocated for land acquisition and engineering and design services for the Fire Station 1 replacement project. The City has selected a City-owned parcel as the build site, eliminating the need for external land purchase. Arete Design Group, an architectural firm, has been chosen to lead the design phase of the project.

Funds are being carried forward to ensure adequate financial resources are available for future design and construction expenses associated with the Fire Station 1 replacement project.

Izaak Walton BOR Project Roll

Amendment Size (Spending Increase/Decrease): \$3,898,440

Division: Public Services - River

Type of Amendment: Project Rollover

Source of Funding: Federal Funding, OC#16 River, River Fund Reserves

This amendment will roll the funds associated with the Izaak Walton Bureau of Reclamation (BOR) funded project. The \$3,000,000 grant is being matched with \$818,950 of OneCent 16 funds, plus private donations.

This has an active grant that runs through 04/26/2027.

North Casper Athletics Complex Imp.

Amendment Size (Spending Increase/Decrease): \$3,147,953

Division: Park and Rec - Ice Arena / Aquatics / Rec / Athletics / Fort

Type of Amendment: Project Rollover

Source of Funding: Federal, One Cent #17, Private

This project will renovate and install 6 infields with synthetic turf at Field of Dreams, new back stops at field of dreams, new dugouts at North Casper Softball Fields 1-5, and updated lighting system at Tani Field. Removal of dugouts, stands at Tani, will also be included. Funding for this project is provided primarily by a \$2.8 million federal grant.

Currently this is in the design phase. It will be going out to bid this fall. This project should be complete by December 2026.

Type of Change	Budget Impact Without Interfund Transfers	Interfund Transfers	Net Budget Impact
Increase Expense	\$3,147,953	\$210,640	\$3,358,593
Increase Revenue	(\$2,937,313)	(\$210,640)	(\$3,147,953)
<i>Net Increase (Decrease):</i>	\$210,640	\$0	\$210,640

MCC Replacement Project FY26

Amendment Size (Spending Increase/Decrease): \$3,115,730

Division: Public Services - Public Utilities

Type of Amendment: Project Rollover

Source of Funding: Federal Funding and WWTP Reserves (for match)

Construction of this project was awarded by council in FY23. A 2011 electrical study showed that many of the Motor Control Centers (MCC's) serving major plant equipment had, or would soon, exceed their remaining useful life based on the equipment's age and operating condition. To address this issue, CH2M has been contracted to perform engineering, design, bidding, construction administration and warranty inspections. Funding for this project will be from an American Rescue Plan Act (ARPA) Grant, with secured funding in the amount of \$2,000,000, plus WWTP Reserves in the amount of \$1,658,626. A total of \$3,500,000 was budgeted for the project, and an additional \$158,626 will be needed for contingency from WWTP Reserves.

Casper Electric was selected as the contractor for this project. The contractor requested a 364 day time extension on this contract, which was granted. Progress is being made on this project. A \$1,076,569 payment was made to the contractor in August 2025.

Type of Change	Budget Impact Without Interfund Transfers	Interfund Transfers	Net Budget Impact
Increase Expense	\$3,115,730	\$0	\$3,115,730
Increase Revenue	(\$1,446,636)	\$0	(\$1,446,636)
<i>Net Increase (Decrease):</i>	\$1,669,094	\$0	\$1,669,094

Westridge Improvements Phase 2 LAD FY26

Amendment Size (Spending Increase/Decrease): \$2,133,303

Division: Public Services - Engineering

Type of Amendment: Project Rollover

Source of Funding: One Cent 17 and LAD Funding

Construction of this project was awarded by council in FY25. The project is the 2nd phase of improvements utilizing a Local Assessment District (LAD) created in May, 2025. Phase 2 work includes Westridge Way, Westridge Place, Westridge Court, and Westridge Lane with full-depth street reconstruction, concrete curbwalk reconstruction, ADA improvements, and removal and replacement of 2870 feet of water main.

The project is ongoing and expected to be complete in FY27.

East 21st Street Improvements FY26

Amendment Size (Spending Increase/Decrease): \$2,031,512

Division: Public Services - Engineering

Type of Amendment: Project Rollover

Source of Funding: One Cent 17

Construction of this project was awarded by council in FY25. The City of Casper Public Services Department makes ongoing evaluations and considerations for utility replacements and street reconstruction each year. East 21st Street (Kingsbury Drive to Walsh Drive) was designated as one of the City's higher priorities for street reconstruction for 2025.

Construction of the improvements is to be substantially complete by November 21, 2025.

Wolf Creek Road Imp - Phase 2 FY26

Amendment Size (Spending Increase/Decrease): \$1,856,801

Division: Public Services - Engineering

Type of Amendment: Project Rollover

Source of Funding: One Cent 17

The project was originally budgeted and adopted in FY25. Construction of this project was awarded by Council in FY25. Construction has begun and is ongoing with much of the work to occur in FY26. Construction consists of full depth reconstruction of the roadway, and installation of concrete curb, gutters, sidewalk, approaches, and roadway lighting along Wolf Creek Road from West 38th Street to the CY Ave Right-of-Way.

Marion Kreiner Pool and Park Improv- FY26

Amendment Size (Spending Increase/Decrease): \$1,525,633

Division: Public Services - Engineering

Type of Amendment: Project Rollover

Source of Funding: Federal Funding - Wyoming Outdoor Recreation ARPA

This project is to provide improvements to the pool facility and surrounding park area at Marion Kreiner Pool. This includes the addition of the skate park, remodel of the pool administration building, new pool boiler and chlorinator, and a new slide structure.

Type of Change	Budget Impact Without Interfund Transfers	Interfund Transfers	Net Budget Impact
Increase Expense	\$1,525,633	\$99,900	\$1,625,533
Increase Revenue	(\$1,436,819)	(\$99,900)	(\$1,536,719)
<i>Net Increase (Decrease):</i>	\$88,814	\$0	\$88,814

Replacing Ft. Caspar Sill Logs for Officer Quarters

Amendment Size (Spending Increase/Decrease): \$1,519,904

Division: Park and Rec - Ice Arena / Aquatics / Rec / Athletics / Fort

Type of Amendment: Project Rollover

Source of Funding: Federal, One Cent #17

This is a federally funded (50/50) project to replace the sill logs on the officer quarters at Fort Caspar.

An RFP was issued for the refurbishing of the historic officers quarters at Fort Caspar Museum in February 2025. Two vendors responded. A contract for this work is being finalized.

Type of Change	Budget Impact Without Interfund Transfers	Interfund Transfers	Net Budget Impact
Increase Expense	\$1,519,904	\$796,702	\$2,316,606
Increase Revenue	(\$723,202)	(\$796,702)	(\$1,519,904)
<i>Net Increase (Decrease):</i>	\$796,702	\$0	\$796,702

Shining the Light on Safety FY26

Amendment Size (Spending Increase/Decrease): \$1,507,399

Division: Public Services - Engineering

Type of Amendment: Project Rollover

Source of Funding: Federal Grant and Capital Reserves

In 2023, the Casper Area Metropolitan Planning Organization (MPO) notified the City of Casper of an opportunity to receive a Federal Highway Administration (FHA) Safe Streets and Roads for All (SSR4A) Grant. The implementation grant funds recommended projects identified by MPO Studies and

Plans. The Casper Area MPO recommended several projects and improvements identified in the 2021 Casper Area Bicycle and Pedestrian Master Plan and the 2022 Casper Complete Streets Plan and

Design of this project was awarded FY25. The project will replace existing incandescent decorative globe lights along the Rails to Trails system downtown with LED Cobra-head lights. Similar lights are used on the section of the Rails to Trails bisecting the Old Yellowstone District Parking Lot between David and Ash Streets. LED Cobra-head lights will directionally light the path, be brighter, reduce glare for motorists, and be dark sky-friendly. This project will also replace curb walk with ADA-compliant ramps and replace damaged sidewalk that may prevent those with disabilities from accessing transit stops and commercial areas surrounding transit stops.

Type of Change	Budget Impact Without Interfund Transfers	Interfund Transfers	Net Budget Impact
Increase Expense	\$1,507,399	\$0	\$1,507,399
Increase Revenue	(\$1,210,324)	\$0	(\$1,210,324)
<i>Net Increase (Decrease):</i>	\$297,075	\$0	\$297,075

Washington Park Phase II FY26 - Rolled Portion

Amendment Size (Spending Increase/Decrease): \$1,087,082

Division: Park and Rec - Parks / W & P / Hogadon / Golf

Type of Amendment: Project Rollover

Source of Funding: One Cent 16 and Federal LWCF Grant

The project includes the design and construction of stormwater control and relocation of the park's stormwater system, conversion of the two remaining tennis courts to parking, concrete sidewalk, grading, six (6) new post tension concrete tennis courts with fencing and electrical conduit raceways for future lighting, relocation of the existing park shelter, and restored landscaping around the disturbed areas.

Washington Park Phase II is being presented as two budget amendments -- one for the previously budgeted dollars, and one for dollars from new sources and for dollars that were repurposed from other previously budgeted projects. This portion is for the previously budgeted dollars, including the federal Land and Water Conservation Fund (LWCF) grant in an amount of \$724,359. Grizzly Construction has been selected as the contractor for this phase of the project. Construction will begin in September and should be complete this fall with surfacing completed next spring (March 2026).

Type of Change	Budget Impact Without Interfund Transfers	Interfund Transfers	Net Budget Impact
Increase Expense	\$1,087,082	\$0	\$1,087,082
Increase Revenue	(\$718,320)	\$0	(\$718,320)
<i>Net Increase (Decrease):</i>	\$368,762	\$0	\$368,762

Poplar St Improvs - CY to Collins FY26

Amendment Size (Spending Increase/Decrease): \$1,046,127

Division: Public Services - Engineering

Type of Amendment: Project Rollover

Source of Funding: Capital Reserves and One Cent 16

Construction of this project was awarded by council in FY22. The project includes two cooperative agreements with WYDOT; one to provide landscaping and lighting enhancements and the other to replace water mains within the project corridor on Poplar Street from CY Avenue to Collins Drive.

Both Cooperative Agreements have been executed, and design for each has been completed. Due to changes and late start of the currently ongoing Poplar Street work from Collins Dr. to Yellowstone Hwy, this project is scheduled to let bids in late calendar year 2026 and early 2027.

High Priority Sewer Maintenance

Amendment Size (Spending Increase/Decrease): \$974,920

Division: Public Services - Public Utilities

Type of Amendment: Project Rollover

Source of Funding: OC17, Sewer Current

This project is for high priority sewer main and manhole rehabilitation in the Garden Creek East, Casper Central, North Casper, Eastridge, Sage Creek, and Eastdale drainage basins.

This amendment will move the FY 2025 funding into FY 2026.

Knife River BOR Funded Study Project Roll

Amendment Size (Spending Increase/Decrease): \$813,200

Division: Public Services - River

Type of Amendment: Project Rollover

Source of Funding: Federal Funding, OC#16 River

This amendment will roll funds associated with the Knife River Bureau of Reclamation (Federal BOR) Funded Study as the project and grant are still active.

Because of the complexity of the work, this project was always scheduled to be a multi-year project.

Type of Change	Budget Impact Without Interfund Transfers	Interfund Transfers	Net Budget Impact
Increase Expense	\$813,200	\$0	\$813,200
Increase Revenue	(\$567,117)	\$0	(\$567,117)
<i>Net Increase (Decrease):</i>	\$246,083	\$0	\$246,083

Old Landfill Remediation Project

Amendment Size (Spending Increase/Decrease): \$739,172

Division: Public Services - Solid Waste

Type of Amendment: Project Rollover

Source of Funding: State Department of Environmental Quality (DEQ) Grant

The Old Landfill Remediation is an ongoing project that is funded primarily by an LRP Grant.

Funding needs to be retained to continue the project.

Type of Change	Budget Impact Without Interfund Transfers	Interfund Transfers	Net Budget Impact
Increase Expense	\$739,172	\$0	\$739,172
Increase Revenue	(\$666,550)	\$0	(\$666,550)
<i>Net Increase (Decrease):</i>	\$72,622	\$0	\$72,622

Poplar and 1st St. Intersection FY26

Amendment Size (Spending Increase/Decrease): \$516,379

Division: Public Services - Engineering

Type of Amendment: Project Rollover

Source of Funding: One Cent 16 and Utility Funding

This is a WYDOT project where City utilities (water and sewer) have been replaced with WYDOT's street and storm sewer work through a Cooperative Agreement. The project is effectively complete, however WYDOT has not billed for the entire amount within their bid amount.

Headworks Gates Improvements FY26

Amendment Size (Spending Increase/Decrease): \$500,000

Division: Public Services - Public Utilities

Type of Amendment: Project Rollover

Source of Funding: WWTP Current Funding

This project is part of the WWTP Master Plan work. The work includes replacing the flow control gates at the headworks building.

Mixed Liquor Splitter Box Gate Replacement FY26

Amendment Size (Spending Increase/Decrease): \$500,000

Division: Public Services - Public Utilities

Type of Amendment: Project Rollover

Source of Funding: WWTP Current Funds

This project is part of the WWTP Master Plan work.

The work includes replacing the mixed liquor splitter boxes from Primary Treatment upstream of Secondary Treatment.

ATTACHMENT C

PROJECT ROLLOVERS - REPURPOSED

PROJECT ROLLOVERS - REPURPOSED					
By Fund and Project Name	Revenue Decrease (Increase)		Expenditure Increase (Decrease)		Net Budget Increase (Decrease)
105 - Metro Animal Fund	\$	(84,763)	\$	84,763	\$ -
FY25 Metro HVAC and Septic System repair	\$	(84,763)	\$	84,763	\$ -
150 - Capital Projects Fund	\$	(114,842)	\$	325,831	\$ 210,989
Fun Valley Shelter - from Sage Park Project	\$	(2,342)	\$	2,342	\$ -
Rec Center Curtains - From Main Pool Pump			\$	10,000	\$ 10,000
Washington Park Phase II FY26 - New Portion	\$	(112,500)	\$	313,489	\$ 200,989
151 - Capital - One Cent 17 Fund			\$	408,316	\$ 408,316
Cemetery Fuel Trailer - From Backhoe Project			\$	8,711	\$ 8,711
Fun Valley Shelter - from Sage Park Project			\$	2,342	\$ 2,342
FY25 Metro HVAC and Septic System repair			\$	84,763	\$ 84,763
PV to Robertson Rd Bridge FY26			\$	200,000	\$ 200,000
Washington Park Phase II FY26 - New Portion			\$	112,500	\$ 112,500
206 - Balefill Fund			\$	134,920	\$ 134,920
CoMB Gate & Control Replacement			\$	62,000	\$ 62,000
Scale House Scales Project			\$	72,920	\$ 72,920
Net Budget Increase (Decrease)	\$	(199,605)	\$	953,830	\$ 754,225

Description of Project Rollovers that Repurpose Funding

FY25 Metro HVAC and Septic System repair

Amendment Size (Spending Increase/Decrease): \$84,763

Division: Police - Metro Animal

Type of Amendment: Project Rollover - Repurposing Funds

Source of Funding: OC #17

This project began in FY25 to alleviate issues with the Shelter HVAC and Septic System. Because the new building is underway, the old HVAC system may not be replaced.

The Police Department now intends to better utilize these funds for the relocation of the two (2) existing overflow modular kennel units installed in 2024. The funds would be used for all utility service relocation costs as well as new concrete foundation pads for the existing units located in an area to complement the operations of the new building and its programmed functions.

Scale House Scales Project

Amendment Size (Spending Increase/Decrease): \$72,920

Division: Public Services - Solid Waste

Type of Amendment: Project Rollover - Repurposing Funds

Source of Funding: Balefill Reserves

The Incoming Scales project was less than originally budgeted.

Because the scales are part of the scale house project, we will transfer the excess funds from the Scales Project, 2060026008, into the Scale house renovation project, 2060025024.

CoMB Gate & Control Replacement

Amendment Size (Spending Increase/Decrease): \$62,000

Division: Public Services - Solid Waste

Type of Amendment: Project Rollover - Repurposing Funds

Source of Funding: Balefill Reserves

The Container management building (COMB) gate & control needs to be replaced.

This was originally for the Amoco Gate, but that repair was not as extensive as was originally thought.

But the Comb gate needs to be replaced, so those funds will be repurposed toward this project.

Rec Center Curtains - From Main Pool Pump

Amendment Size (Spending Increase/Decrease): \$10,000

Division: Park and Rec - Ice Arena / Aquatics / Rec / Athletics / Fort

Type of Amendment: Project Rollover - Repurposing Funds

Source of Funding: Capital Reserve

The main pool pump at the Aquatics Center was a funded project in FY25, but those funds are now needed to replace the divider curtains at the Recreation Center.

The gym divider curtains are failing and have become a safety issue. Attempts to fund gym curtains with grant funding have not been successful, so other sources of funding must now be utilized.

Cemetery Fuel Trailer - From Backhoe Project

Amendment Size (Spending Increase/Decrease): \$8,711

Division: Park and Rec - Parks / W & P / Hogadon / Golf

Type of Amendment: Project Rollover - Repurposing Funds

Source of Funding: One Cent 17

The fuel storage trailer is under funded and needs additional revenue to purchase the trailer.

\$8,000 of new funding is already budgeted in FY26 to purchase the fuel trailer, but quotes are coming in higher than anticipated. The cemetery backhoe was purchased in FY25 but came in well under budget. Staff is requesting additional funding for the fuel trailer to come from the cemetery backhoe project.

Fun Valley Shelter - from Sage Park Project

Amendment Size (Spending Increase/Decrease): \$2,342

Division: Park and Rec - Parks / W & P / Hogadon / Golf

Type of Amendment: Project Rollover - Repurposing Funds

Source of Funding: 1¢17

Parks has replaced the vandalized playground at Sage Park.

Staff is requesting that the remaining funds from the Sage Park project (1019026001) be rolled over to FY26 with the intent that they be re-allocated to the Fun Valley Replacement Shelter project to assist in installing a pathway down to the Fun Valley Park playground.

ATTACHMENT D

OPERATIONAL CONTRACT ROLLOVERS

OPERATIONAL CONTRACT ROLLOVERS			
By Fund and Project Name	Revenue Decrease (Increase)	Expenditure Increase (Decrease)	Net Budget Increase (Decrease)
101 - General Fund		\$ 44,847	\$ 44,847
Contract Roll, ATLANTIC ELECTRIC, INC, Luminaire Services FY25-FY26		\$ 3,707	\$ 3,707
Contract Roll, EMERGENCY MEDICAL PHYSICIANS, Dr. Beyer Medical Director Contract		\$ 16,900	\$ 16,900
Contract Roll, MO MON TAI INC, TERP Consulting (Fire Protection Engineering) 1		\$ 2,340	\$ 2,340
Contract Roll, REVIZE LLC, City Website Redesign & Hosting Services		\$ 21,900	\$ 21,900
102 - Opportunities Fund		\$ 6,436	\$ 6,436
Platte River Com. Master Plan		\$ 6,436	\$ 6,436
105 - Metro Animal Fund		\$ 3,099	\$ 3,099
Contract Roll, ANIMAL ARTS DESIGN STUDIOS INC, Metro Needs Assessment		\$ 3,099	\$ 3,099
118 - Direct Distribution Fund		\$ 20,920	\$ 20,920
Contract Roll, DAVID KERR, Contract with Kerr Media for Photography & Video		\$ 7,600	\$ 7,600
Contract Roll, TAYLOR ROSTY, Lift Casper Campaign Planning & Strategy		\$ 3,400	\$ 3,400
Contract Roll, TOTAL MECHANICAL SERVICES INC, Ice Arena - Total Mechanical Maintenance Agreement		\$ 7,520	\$ 7,520
Contract Roll, TYLER TECHNOLOGIES INC, Resident Access, Tyler Payment Processing, Termina		\$ 2,400	\$ 2,400
151 - Capital - One Cent 17 Fund		\$ 11,678	\$ 11,678
FWC - Mechanical Equipment Improvements		\$ 11,678	\$ 11,678
201 - Water Distribution Fund		\$ 50,687	\$ 50,687
Contract Roll, HDR ENGINEERING, INC., Water Rights Activities & Studies		\$ 38,395	\$ 38,395
Contract Roll, RAFTELIS FINANCIAL CONSULTANTS INC, Water & Sewer Utility Rate Study		\$ 12,292	\$ 12,292
203 - Sewer Fund		\$ 725	\$ 725
Contract Roll, RAFTELIS FINANCIAL CONSULTANTS INC, Water & Sewer Utility Rate Study		\$ 725	\$ 725
206 - Balefill Fund		\$ 251,028	\$ 251,028
Contract Roll, ACCENT PACKAGING INC, Baler Bag Procurement		\$ 379	\$ 379
Contract Roll, BURNS & MCDONNELL ENGINEERING CO., INC., CRL Lifetime Permit Application		\$ 50	\$ 50
Contract Roll, BURNS & MCDONNELL ENGINEERING CO., INC., Title V Monitoring & Reporting		\$ 95,211	\$ 95,211
Contract Roll, CIVIL ENGINEERING PROFESSIONALS, INC., 2025 CRL Survey		\$ 13,600	\$ 13,600
Contract Roll, EDGE ENGINEERING GROUP LLC, Casper Regional Solid Waste Facility (CRSWF) Storm		\$ 930	\$ 930
Contract Roll, EDGE ENGINEERING GROUP LLC, PROFESSIONAL SERVICES FOR SWPPP AND SPCCP INSPECTI		\$ 20,993	\$ 20,993
Contract Roll, GEOSYNTEC CONSULTANTS INC, 2024-2029 Solid Waste Planning		\$ 6,732	\$ 6,732
Contract Roll, GEOSYNTEC CONSULTANTS INC, CRL Annual Monitoring & reporting & Cell 5 GW well		\$ 113,133	\$ 113,133
223 - Ice Arena Fund	\$ (7,520)	\$ 7,520	\$ -
Contract Roll, TOTAL MECHANICAL SERVICES INC, Ice Arena - Total Mechanical Maintenance Agreement	\$ (7,520)	\$ 7,520	\$ -
225 - Hogadon Fund	\$ (11,000)	\$ 11,000	\$ -
Contract Roll, DAVID KERR, Contract with Kerr Media for Photography & Video	\$ (7,600)	\$ 7,600	\$ -
Contract Roll, TAYLOR ROSTY, Lift Casper Campaign Planning & Strategy	\$ (3,400)	\$ 3,400	\$ -
228 - Sports and Athletics Fund	\$ (6,436)	\$ 6,436	\$ -
Platte River Com. Master Plan	\$ (6,436)	\$ 6,436	\$ -
Net Budget Increase (Decrease)	\$ (24,956)	\$ 414,377	\$ 389,421

Attachment E

Budget Amendment #1 - Year of Origin Report

PROJECT LISTING BY FIRST YEAR BUDGETED

Most of the activity within Budget Amendment #1 involves rolling over old contracts and old projects into the current fiscal year. This report displays projects and operational contracts by the first year in which they were budgeted.

Please note that the majority of the projects that are being rolled over began in the previous fiscal year. As such, the projects that began in Fiscal Year 2025 are listed in the summary report, but they do not appear in the detailed listing on the following pages.

Original FY	Operational Contracts	Project Rollovers	Total
2021		4	4
2022	1	10	11
2023		25	25
2024	10	49	59
2025	10	97	107
	21	185	206

Original Fiscal Year: 2021

Division: 10170 - Police Administration

Item Name: **Spillman Arrest Module**

Original Fiscal Year:

2021

Amendment Type: Project Rollover

Division: 10170 - Police Administration

Budget Amendment Size

Category INFORMATION TECHNOLOGY

\$38,000

Explanation:

We have been unable to see this project through due to unforeseen issues with integration. The goal is to have it fully operational by the end of this fiscal year.

Previous Expenditures, by Year:

Project 1017021002

Life To Date Expenditures

Division: 11700 - Public Safety Communications

Item Name: **Mobile Command Vehicle Upgrades**

Original Fiscal Year:

2021

Amendment Type: Project Rollover

Division: 11700 - Public Safety Communications

Budget Amendment Size

Category SELF MANAGED CAPITAL PROJECT

\$116,198

Explanation:

There have been delays in completing this project which has pushed it over multiple years. It is anticipated to continue to make the improvements this year, with the hope of completing it within the next year.

Previous Expenditures, by Year:

Project 1170021002 2023 \$3,992

Project 1170021002 2024 \$29,810

Life To Date Expenditures

\$33,802

Division: 20600 - Balefill

Item Name: Landfill Fencing - Portable Litter

Original Fiscal Year:

2021

Amendment Type: Project Rollover

Division: 20600 - Balefill

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$97,531

Explanation:

Project originated in FY21 - we spend approximately \$135,000. a year on fencing upgrades in order to control litter.

Previous Expenditures, by Year:

Project 2060021003	2023	\$123,232
Project 2060021003	2024	\$102,378
Project 2060021003	2025	\$37,469

Life To Date Expenditures **\$263,079**

Item Name: Tree Farm & Green House Supplies

Original Fiscal Year:

2021

Amendment Type: Project Rollover

Division: 20600 - Balefill

Budget Amendment Size

Category SELF MANAGED CAPITAL PROJECT

\$50,903

Explanation:

The project was created in FY21, but in FY24 it was moved to the Miller House Property. Improvements to the fence and irrigation system at the Miller House Property are in progress. The trees will be moved and planted soon afterward.

Previous Expenditures, by Year:

Project 2060021010	2021	\$7,325
Project 2060021010	2025	\$3,263

Life To Date Expenditures **\$10,587**

Original Fiscal Year: 2022

Division: 10150 - Engineering Division

Item Name: Poplar St Improvs - CY to Collins

Original Fiscal Year:

2022

Amendment Type: Project Rollover

Division: 10150 - Engineering Division

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$1,046,127

Explanation:

Poplar St Improvements is an ongoing cooperative project with WYDOT and is planned to begin construction in 2027.

Previous Expenditures, by Year:

Project 1015022006	2023	\$51,106
Project 1015022006	2024	\$887
Project 1015022006	2025	\$26,270

Life To Date Expenditures **\$78,262**

Item Name: Poplar and 1st St. Intersection

Original Fiscal Year:

2022

Amendment Type: Project Rollover

Division: 10150 - Engineering Division

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$516,379

Explanation:

The 1st and Poplar intersection was a cooperative project with WYDOT. The project is effectively complete, however WYDOT has not billed for the entire amount within their bid amount. (Editor's Note: This project has roots that go back to FY 2017, which predates the City's current financial software, but a formal project budget was not adopted until FY 2022).

Previous Expenditures, by Year:

Project 1015117072	2020	\$26,265
Project 1015117072	2021	\$92,348
Project 1015117072	2022	\$43,052
Project 1015117072	2023	\$73,850
Project 1015117072	2024	\$824,461
Project 1015117072	2025	\$175,593

Life To Date Expenditures **\$1,235,569**

Item Name: K St -St Mary to Bryan Stock 21-063Original Fiscal Year:Amendment Type: Project Rollover

2022

Division: 10150 - Engineering DivisionBudget Amendment SizeCategory CONSTRUCTION/ENGINEERING MANAGED

\$4,598

Explanation:

This is for design work related to K Street. Area 2 is was scheduled for completion FY25. Area 1 on K St from Melrose St. to St. Mary is contracted to be completed by FY26.

Previous Expenditures, by Year:

Project 1015121209	2022	\$11,038
Project 1015121209	2023	\$12,305
Project 1015121209	2024	\$24,753
Project 1015121209	2025	\$97,306

Life To Date Expenditures	\$145,402
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Item Name: I25 Casper Marginal Proj No 21-027Original Fiscal Year:Amendment Type: Project Rollover

2022

Division: 10150 - Engineering DivisionBudget Amendment SizeCategory CONSTRUCTION/ENGINEERING MANAGED

\$6,747

Explanation:

The Center St Underpass Enhancements were completed in 2023 with concrete, landscaping, and lighting improvements. A WYDOT Cooperative Agreement for I25 Phase 1 bridge enhancements, signage, and lighting is currently 50% complete. Several presentations to Council have been made for the Center St Underpass Enhancements in 2022 for allowing Council to make selections of the enhancements from a menu of options.

Previous Expenditures, by Year:

Project 1015121223	2023	\$396,723
Project 1015121223	2024	\$165,671
Project 1015121223	2025	\$34,292

Life To Date Expenditures	\$596,686
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Division: 10170 - Police Administration

Item Name: New Police Station

Original Fiscal Year:

2022

Amendment Type: Project Rollover

Division: 10170 - Police Administration

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$16,144,086

Explanation:

City Council approved the purchase of this building and the upgrades. This is a project that will take several years to complete.

Previous Expenditures, by Year:

Project 1017021013	2022	\$8,081,413
Project 1017021013	2023	\$1,028,459
Project 1017021013	2024	\$509,064
Project 1017021013	2025	\$4,560,981

Life To Date Expenditures **\$14,179,917**

Division: 10180 - Fire EMS Department

Item Name: MO MON TAI INC, TERP Consulting (Fire Protection Engineering) 1

Original Fiscal Year:

2022

Amendment Type: Operational Contract

Division: 10180 - Fire EMS Department

Budget Amendment Size

Category OTHER PROFESSIONAL SERVICES

\$2,340

Explanation:

This contract is for Fire Protection Engineering consulting. It is used periodically when our inspectors need assistance with building plans with unique fire code applications. The Fire-EMS Department is requesting that this contract remain open in case

Previous Expenditures, by Year:

Contract 21300147	2022	\$998
Contract 21300147	2023	\$508
Contract 21300147	2024	\$1,155
Contract 21300147	2025	\$0

Life To Date Expenditures **\$2,660**

Division:	10610 - River Fund
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Item Name: Izaak Walton Building Repair

Original Fiscal Year:

2022

Amendment Type: Project Rollover

Division: 10610 - River Fund

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$257,530

Explanation:

City staff and contractors working for the City have found additional repairs that are needed for this now City-owned property. Two items are left. One is repairing the drainage around the historical lodge. A second repair is a complicated electrical upgrade for the facility that requires design before a contractor can do the work. Electricians hired to do what was thought to be a simple repair notified the City of findings that require this change in approach. This drainage project should be completed by December 2025 and the electrical by December 2026.

Previous Expenditures, by Year:

Project 1061022001	2022	\$250,402
Project 1061022001	2024	\$24,094
Project 1061022001	2025	\$37,974

Life To Date Expenditures	\$312,469
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Item Name: RIPARIAN-UPLAND VEGETATION MONITOR

Original Fiscal Year:

2022

Amendment Type: Project Rollover

Division: 10610 - River Fund

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$66,000

Explanation:

Because of the complexity of the work, this project was always scheduled to be a multi-year project. The work should be completed by December of 2025, dependent on plant species availability.

Previous Expenditures, by Year:

Project 1061022002	2022	\$3,100
Project 1061022002	2023	\$36,804
Project 1061022002	2024	\$0

Life To Date Expenditures	\$39,904
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Division:	20300 - Wastewater Collections
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Item Name: **Service Truck Replacement**

Original Fiscal Year:

2022

Amendment Type: Project Rollover

Division: 20300 - Wastewater Collections

Budget Amendment Size

Category FLEET PURCHASE

\$44,216

Explanation:

Project 2030022004 was started in FY2022. This project is complete in that the truck bed was order, was delivered, and is already in service. The vendor has not yet provided the City with a corresponding invoice, nor has the invoice been paid.

Previous Expenditures, by Year:

Project 2030022004	2022	\$149
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Project 2030022004	2024	\$51,060
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Life To Date Expenditures	\$51,209
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Division:	20600 - Balefill
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Item Name: **Old Landfill Remediation**

Original Fiscal Year:

2022

Amendment Type: Project Rollover

Division: 20600 - Balefill

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$739,172

Explanation:

The project originated in FY22 and is an ongoing project. Landfill Remediation will always be part of the Landfill Fund Budget, with reimbursement from grants on most of the expenses.

Previous Expenditures, by Year:

Project 2060022032	2022	\$14,174
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Project 2060022032	2023	\$17,120
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Project 2060022032	2024	\$2,506
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Project 2060022032	2025	\$99,455
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Life To Date Expenditures	\$133,255
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Item Name: CEC Fire Protection System Phase II

Original Fiscal Year:

Amendment Type:Project Rollover

2022

Division:22600 - Ford Wyoming Center

Budget Amendment Size

CategoryCONSTRUCTION/ENGINEERING MANAGED

\$44,892

Explanation:

The work for this project was substantially completed in April 2025. Final payment processing and project closeout is in progress.

Previous Expenditures, by Year:

Project 2260022003	2023	\$183,354
Project 2260022003	2024	\$67,368
Project 2260022003	2025	\$38,982
Life To Date Expenditures		\$289,704

Original Fiscal Year: 2023

Division: 10132 - Information Systems

Item Name: Fiber Network Phase II

Original Fiscal Year:

2023

Amendment Type: Project Rollover

Division: 10132 - Information Systems

Budget Amendment Size

Category INFORMATION TECHNOLOGY

\$144,350

Explanation:

The project began in 2022 with an agreed upon timeline from completion of December 2025. There have not been, nor are expected to receive, any requests for an extension.

Previous Expenditures, by Year:

Project 1013223005	2023	\$506,809
Project 1013223005	2024	\$266,114
Project 1013223005	2025	\$167,459

Life To Date Expenditures **\$940,382**

Division: 10150 - Engineering Division

Item Name: Westridge Improvements

Original Fiscal Year:

2023

Amendment Type: Project Rollover

Division: 10150 - Engineering Division

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$256,068

Explanation:

The project began in 2023. The project is part of a Local Assessment District (LAD) where residents are assessed a portion of the costs of their individual curbside frontage. Concrete and Asphalt paving complete in FY25.

Previous Expenditures, by Year:

Project 1015023016	2023	\$138,607
Project 1015023016	2024	\$1,373,778
Project 1015023016	2025	\$1,207,853

Life To Date Expenditures **\$2,720,237**

Item Name: D Street ImprovementsOriginal Fiscal Year:Amendment Type: Project Rollover

2023

Division: 10150 - Engineering DivisionBudget Amendment SizeCategory CONSTRUCTION/ENGINEERING MANAGED

\$32,652

Explanation:

The project includes a full reconstruction of West D Street from North Center Street to the western ROW extent with water line replacement, street lighting/pedestrian lighting connecting on the west side of center street through D street, landscaping (including block retaining wall), and conduit sleeves for future irrigation. The work was completed in August with release of retainage pending.

Previous Expenditures, by Year:

Project 1015123017	2023	\$33,093
Project 1015123017	2024	(\$13,845)
Project 1015123017	2025	\$475,607

Life To Date Expenditures	\$494,855
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Item Name: Wolf Creek Road ImprovementsOriginal Fiscal Year:Amendment Type: Project Rollover

2023

Division: 10150 - Engineering DivisionBudget Amendment SizeCategory CONSTRUCTION/ENGINEERING MANAGED

\$105,663

Explanation:

The project is ongoing and projected to be complete in FY26.

Previous Expenditures, by Year:

Project 1401	2023	\$132,906
Project 1401	2024	\$671,430

Life To Date Expenditures	\$804,336
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Division: 10170 - Police Administration

Item Name: Bearcat

Original Fiscal Year:

2023

Amendment Type: Project Rollover

Division: 10170 - Police Administration

Budget Amendment Size

Category FLEET PURCHASE

\$57,895

Explanation:

Due to supply chain issues, it has taken longer than expected to complete this project. It should be completed this year.

Previous Expenditures, by Year:

Project 1017023005 2025 \$179,103

Life To Date Expenditures **\$179,103**

Item Name: 18 Marked Units

Original Fiscal Year:

2023

Amendment Type: Project Rollover

Division: 10170 - Police Administration

Budget Amendment Size

Category SELF MANAGED CAPITAL PROJECT

\$276,352

Explanation:

This project was delayed due to supply chain issues after COVID. In the last year, this project has made significant progress.

Previous Expenditures, by Year:

Project 1017023011 2023 \$152

Project 1017023011 2024 \$247,118

Project 1017023011 2025 \$770,701

Life To Date Expenditures **\$1,017,972**

Item Name: Mental Health Support - LE/1st Resp

Original Fiscal Year:

Amendment Type: Project Rollover
Division: 10170 - Police Administration
Category: NON-CAPITAL/OPERATIONAL PROJECT

2023
Budget Amendment Size
\$52,460

Explanation:

This has been a multi-year grant. This grant will be completed in FY27.

Previous Expenditures, by Year:

Project 1017023027	2023	\$21,516
Project 1017023027	2024	\$10,642
Project 1017023027	2025	\$15,382
Life To Date Expenditures		\$47,540

Item Name: Dual Purpose Canine BJA 2022

Original Fiscal Year:

Amendment Type: Project Rollover
Division: 10170 - Police Administration
Category: NON-CAPITAL/OPERATIONAL PROJECT

2023
Budget Amendment Size
\$1,249

Explanation:

We are in the final stages of processing purchases for this grant, and it should be finalized this FY.

Previous Expenditures, by Year:

Project 1017023028	2023	\$12,720
Project 1017023028	2024	\$12,662
Project 1017023028	2025	\$16,535
Life To Date Expenditures		\$41,917

Item Name: Annual Turnout Gear Replacements

Amendment Type:Project Rollover

Division:10180 - Fire EMS Department

CategoryNON-CAPITAL/OPERATIONAL PROJECT

Original Fiscal Year:2023

Budget Amendment Size\$7,338

Explanation:
Funding has been allocated to a purchase order; equipment delivery is currently pending.

<u>Previous Expenditures, by Year:</u>		
Project 1018023004	2023	\$6,124
Project 1018023004	2025	\$7,142
Life To Date Expenditures		\$13,266

Item Name: HMEP Grant FY22-24

Amendment Type:Project Rollover

Division:10180 - Fire EMS Department

CategoryOTHER

Original Fiscal Year:2023

Budget Amendment Size\$141,288

Explanation:
The Hazardous Materials Planning (HMEP) project was initially put out to bid in August 2024 using a shipping container construction approach. However, it exceeded budget expectations due to unforeseen foundation requirements. Following a reevaluation, the decision was made to shift to precast concrete components. A one-year grant extension has been requested, and if approved, the project will move forward utilizing the new precast design.

<u>Previous Expenditures, by Year:</u>		
Project 1018023044	2024	\$0
Life To Date Expenditures		\$0

Division: 10190 - Parks

Item Name: City Wide Baseline Central Control

Original Fiscal Year:

2023

Amendment Type: Project Rollover

Division: 10190 - Parks

Budget Amendment Size

Category SELF MANAGED CAPITAL PROJECT

\$46,728

Explanation:

All of the controllers have already been purchased and staff is estimating about 60-65% of them have been installed. Staff is requesting to roll the remaining funds into FY26 to purchase the communication items to allow each controller to communicate with the server and continue installing controllers.

Previous Expenditures, by Year:

Project 1019023005	2023	\$439,063
Project 1019023005	2024	\$40,383
Project 1019023005	2025	\$83,826

Life To Date Expenditures	\$563,273
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Item Name: Playground Fall Material

Original Fiscal Year:

2023

Amendment Type: Project Rollover

Division: 10190 - Parks

Budget Amendment Size

Category NON-CAPITAL/OPERATIONAL PROJECT

\$30,984

Explanation:

Parks is planning to purchase 2 semi loads of Rubber soft fall material in FY26 to continue converting 2 playgrounds to rubber.

Previous Expenditures, by Year:

Project 1019023019	2023	\$3,443
Project 1019023019	2024	\$13,585
Project 1019023019	2025	\$4,283

Life To Date Expenditures	\$21,311
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Item Name: Washington Park Revival Phase 1

Original Fiscal Year:

Amendment Type: Project Rollover

2023

Division: 10190 - Parks

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$375,077

Explanation:

Construction on the Pickleball Courts has began and expected completion in FY26 or FY27 depending on weather.

Previous Expenditures, by Year:

Project 1019024011	2024	\$536,551
Project 1019024011	2025	\$68,852
Life To Date Expenditures		\$605,403

Item Name: Washington Park Phase II

Original Fiscal Year:

Amendment Type: Project Rollover

2023

Division: 10190 - Parks

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$1,087,082

Explanation:

This project is focused on the construction of the six tennis courts. Construction will begin in September and should be complete this fall with surfacing completed next spring (March 2026).

Previous Expenditures, by Year:

Project 1019024015	2025	\$41,055
Project 1019024015	2025	\$41,055
Life To Date Expenditures		\$82,110

Item Name: Edge Engineering Monitoring Work

Original Fiscal Year:

2023

Amendment Type: Project Rollover

Division: 10610 - River Fund

Budget Amendment Size

Category OTHER

\$8,577

Explanation:

Because of the contamination in the river in the First Street Reach River Restoration, the permit to construct from WDEQ required five years of post project monitoring.

Previous Expenditures, by Year:

Project 1061023001 2023 \$1,622

Project 1061023001 2025 \$3,492

Life To Date Expenditures \$5,115

Item Name: Stantec Engineering Monitoring Work

Original Fiscal Year:

2023

Amendment Type: Project Rollover

Division: 10610 - River Fund

Budget Amendment Size

Category NON-CAPITAL/OPERATIONAL PROJECT

\$14,953

Explanation:

Because of the contamination in the river in the First Street Reach River Restoration, the permit to construct from U.S. Army Corps of Engineers required a five years of post project monitoring.

Previous Expenditures, by Year:

Project 1061023002 2023 \$9,407

Project 1061023002 2024 \$11,683

Project 1061023002 2025 \$19,829

Life To Date Expenditures \$40,919

Division: 20400 - Wastewater Treatment Plant

Item Name: Bryan Stock Lift Station Generator

Original Fiscal Year:

2023

Amendment Type: Project Rollover

Division: 20400 - Wastewater Treatment Plant

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$27,318

Explanation:

The scope of the project has not changed. We are simply rolling the funds from FY25 to FY26. Work expected to be completed in FY26.

Previous Expenditures, by Year:

Project 2040023001 2024 \$7,949

Project 2040023001 2025 \$54,734

Life To Date Expenditures **\$62,682**

Division: 20600 - Balefill

Item Name: Solid Waste Asphalt Improvements

Original Fiscal Year:

2023

Amendment Type: Project Rollover

Division: 20600 - Balefill

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$14,844

Explanation:

The project originated in FY23 - improvements are done yearly.

Previous Expenditures, by Year:

Project 2060023015 2023 \$28,855

Project 2060023015 2024 \$262,038

Project 2060023015 2025 \$319,822

Life To Date Expenditures **\$610,716**

Item Name: Storm Water Infrastructure Imp.

Original Fiscal Year:

Amendment Type: Project Rollover

2023

Division: 20600 - Balefill

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$46,691

Explanation:

The project originated in FY23 - improvements have been made yearly and any remaining funding is carried over to the next fiscal year.

Previous Expenditures, by Year:

Project 2060023016	2023	\$199,485
Project 2060023016	2025	\$13,309
Life To Date Expenditures		\$212,794

Division: 22200 - Municipal Golf Course

Item Name: Muni Cart Path Improvements

Original Fiscal Year:

Amendment Type: Project Rollover

2023

Division: 22200 - Municipal Golf Course

Budget Amendment Size

Category SELF MANAGED CAPITAL PROJECT

\$5,140

Explanation:

This project has been funded gradually since FY23, with \$20,000-\$40,000 added per year. \$30,000 is already budgeted in this project for FY26; this amendment will add \$5,000 by rolling the remaining balance for a slightly larger FY26 pathway improvement project.

Previous Expenditures, by Year:

Project 2220021015	2023	\$2,600
Project 2220021015	2024	\$45,560
Project 2220021015	2025	\$30,833
Life To Date Expenditures		\$78,993

Item Name: ADA Ramp from East Parking Lot

Original Fiscal Year:

2023

Amendment Type:Project Rollover

Budget Amendment Size

Division:22600 - Ford Wyoming Center

\$9,816

CategoryCONSTRUCTION/ENGINEERING MANAGED

Explanation:

The design for the ADA path has been completed, but the actual concrete work is still needed. Parks staff will complete earthwork and irrigation relocation in advance of the concrete work in fall of 2025 or spring of 2026 in preparation of the ADA path being poured.

Previous Expenditures, by Year:

Project 2260021003	2025	\$50,184
Life To Date Expenditures		\$50,184

Original Fiscal Year:	2024
Division:	10132 - Information Systems

Item Name: TYLER TECHNOLOGIES INC, Resident Access, Tyler Payment Processing, Termina		Original Fiscal Year:
		2024
Amendment Type:	Operational Contract	
Division:	10132 - Information Systems	Budget Amendment Size
Category	PROFESSIONAL SERVICES	\$2,400
Explanation:		
The Resident Access system allows homeowners to see and pay their water bill through the City's website. The system is now mostly installed, but a final bill may yet be forthcoming.		
Previous Expenditures, by Year:		
Contract 92400097	2024	\$7,047
Contract 92400097	2025	\$4,498
Life To Date Expenditures		\$11,545

Division:	10150 - Engineering Division
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Item Name: Bryan Evansville Road Improvements		Original Fiscal Year:
		2024
Amendment Type:	Project Rollover	
Division:	10150 - Engineering Division	Budget Amendment Size
Category	CONSTRUCTION/ENGINEERING MANAGED	\$292,916
Explanation:		
The project was originally adopted in the FY24 budget, and an Engineering consultant (WLC) was procured. Construction funding of \$2,225,000 has already been provided by the adopted FY26 originally adopted budget.		
Previous Expenditures, by Year:		
Project 1015023005	2024	\$57,245
Life To Date Expenditures		\$57,245

Item Name: K St. Mary to Bryan Stock Trl

Original Fiscal Year:

Amendment Type: Project Rollover
Division: 10150 - Engineering Division
Category: CONSTRUCTION/ENGINEERING MANAGED

2024

Budget Amendment Size

\$402,130

Explanation:

This project is for the reconstruction of K Street from St. Mary to Bryan Stock. The project is ongoing and expected to be done in FY26.

Previous Expenditures, by Year:

Project 1015023063	2024	\$432,262
Project 1015023063	2025	\$2,271,052
Life To Date Expenditures		\$2,703,314

Item Name: I25 Enhancements WYDOT Marg P2

Original Fiscal Year:

Amendment Type: Project Rollover
Division: 10150 - Engineering Division
Category: CONSTRUCTION/ENGINEERING MANAGED

2024

Budget Amendment Size

\$124,498

Explanation:

WYDOT originally planned to let bids for Phase 2 work in late FY24, and they have recently indicated plans to let bids for the construction in FY26. Monies were needed for updating work for engineering, design, and planning efforts in FY24 and FY25 in preparation of this work.

Previous Expenditures, by Year:

Project 1015023260	2025	\$12,903
Life To Date Expenditures		\$12,903

Item Name: EECBG Street Light Master Plan

Original Fiscal Year:

Amendment Type: Project Rollover
Division: 10150 - Engineering Division
Category: CONSTRUCTION/ENGINEERING MANAGED

2024

Budget Amendment Size

\$119,399

Explanation:

The Grant application was approved FY25. The Grant from the Department of Energy (DOE) includes a street lighting master plan with energy efficiency plans, mapping/ownership GIS, and forecasted improvement plans.

Previous Expenditures, by Year:

Project 1015024333	2025	\$451
Life To Date Expenditures		\$451

Item Name: North Platte Park Sewer ProjectOriginal Fiscal Year:

2024

Amendment Type: Project RolloverDivision: 10150 - Engineering DivisionBudget Amendment SizeCategory CONSTRUCTION/ENGINEERING MANAGED

\$4,770,009

Explanation:

This project involves the construction of sewer infrastructure in the new neighborhood north of the Ford Wyoming Center. Construction of this project was awarded by council in FY25. Construction and construction administration commenced in July 2025 and will be continuing in FY26.

Previous Expenditures, by Year:

Project 1015025001 2024 \$50,900

Project 1015025001 2025 \$214,851

Life To Date Expenditures **\$265,751****Item Name: ACCENT PACKAGING INC, Baler Bag Procurement**Original Fiscal Year:

2024

Amendment Type: Operational ContractDivision: 10150 - Engineering DivisionBudget Amendment SizeCategory MATERIALS PURCHASE

\$379

Explanation:

This project is on hold this year as bags were not needed. Will become active again in February 2026.
Bid/RFP on a 5 year basis

Previous Expenditures, by Year:

Contract 92400067 2024 \$60,410

Contract 92400067 2025 \$241,261

Life To Date Expenditures **\$301,671****Item Name: BURNS & MCDONNELL ENGINEERING CO., INC., CRL
Lifetime Permit Application**Original Fiscal Year:

2024

Amendment Type: Operational ContractDivision: 10150 - Engineering DivisionBudget Amendment SizeCategory PROFESSIONAL SERVICES

\$50

Explanation:

We are waiting for executed permit, which should be available any day. Once received this can be closed.

Previous Expenditures, by Year:

Contract 92400109 2024 \$0

Contract 92400109 2025 \$67,499

Life To Date Expenditures **\$67,499**

Item Name: **GEOSYNTEC CONSULTANTS INC, 2024-2029 Solid Waste Planning**

Original Fiscal Year:

2024

Amendment Type: Operational Contract
Division: 10150 - Engineering Division
Category: PROFESSIONAL SERVICES

Budget Amendment Size

\$6,732

Explanation:

This is an ongoing contract for the Solid Waste Planning. Including annual volume calculations for the audit. This contract is run on a 5 year basis.

Previous Expenditures, by Year:

Contract 92400116	2024	\$433
Contract 92400116	2025	\$21,538

Life To Date Expenditures **\$21,970**

Item Name: **EDGE ENGINEERING GROUP LLC, Casper Regional Solid Waste Facility (CRSWF) Storm**

Original Fiscal Year:

2024

Amendment Type: Operational Contract
Division: 10150 - Engineering Division
Category: COMBINE CONTRACT FOR DESIGN AND CONS MNGMT

Budget Amendment Size

\$930

Explanation:

The Storm Plan has been finalized. We are utilizing the remainder of the funds for initial design to be included with the Plan.

Previous Expenditures, by Year:

Contract 92400125	2024	\$0
Contract 92400125	2025	\$26,593

Life To Date Expenditures **\$26,593**

Item Name: EDGE ENGINEERING GROUP LLC, PROFESSIONAL SERVICES FOR SWPPP AND SPCCP INSPECTI

Original Fiscal Year:

2024

Amendment Type: Operational Contract

Division: 10150 - Engineering Division

Category: PROFESSIONAL SERVICES

Budget Amendment Size

\$20,993

Explanation:

This work is ongoing for permitting work in relation to 92400125.

Previous Expenditures, by Year:

Contract 92400128 2024 \$0

Contract 92400128 2025 \$11,188

Life To Date Expenditures **\$11,188**

Division: 10160 - Community Development

Item Name: Lifesteps Campus Repl Sprinkler Sys

Original Fiscal Year:

2024

Amendment Type: Project Rollover

Division: 10160 - Community Development

Category: CONSTRUCTION/ENGINEERING MANAGED

Budget Amendment Size

\$25,000

Explanation:

This project has been delayed due to the ongoing construction of the new Health Department facility, which is located at the corner of the Lifesteps Campus.

Previous Expenditures, by Year:

Project 1016024012

Life To Date Expenditures

Item Name: Housing Authority Lifesteps Project

Original Fiscal Year:

2024

Amendment Type: Project Rollover

Division: 10160 - Community Development

Category: NON-CAPITAL/OPERATIONAL PROJECT

Budget Amendment Size

\$102,806

Explanation:

The City allocated \$225,000 per year to the Housing Authority for projects related to Lifesteps Campus. Only a portion of the FY25 allotment was spent, so the remainder will be rolled and added to the FY26 annual allotment.

Previous Expenditures, by Year:

Project 1016024018 2024 \$84,661

Project 1016024018 2025 \$122,194

Life To Date Expenditures **\$206,855**

Division:10170 - Police Administration

Item Name: Marked Unit 101369 (101221)

Original Fiscal Year:

2024

Amendment Type:Project Rollover

Division:10170 - Police Administration

Budget Amendment Size

CategoryFLEET PURCHASE

\$43,240

Explanation:

The project is almost complete and the intent is it will be completed prior to the end of FY26

Previous Expenditures, by Year:

Project 10170240122025\$58,257

Life To Date Expenditures\$58,257

Item Name: Marked Unit 101370 (101225)

Original Fiscal Year:

2024

Amendment Type:Project Rollover

Division:10170 - Police Administration

Budget Amendment Size

CategoryFLEET PURCHASE

\$19,095

Explanation:

This project began last fiscal year and should be completed by the end of FY26.

Previous Expenditures, by Year:

Project 10170240132025\$82,402

Life To Date Expenditures\$82,402

Item Name: Marked Unit 101372 (101230)

Original Fiscal Year:

2024

Amendment Type:Project Rollover

Division:10170 - Police Administration

Budget Amendment Size

CategoryFLEET PURCHASE

\$15,753

Explanation:

This project began in FY25 and should be completed prior to the end of FY26.

Previous Expenditures, by Year:

Project 10170240152025\$85,744

Life To Date Expenditures\$85,744

Item Name: Marked Unit 101373 (101240)Original Fiscal Year:

2024

Amendment Type: Project RolloverDivision: 10170 - Police AdministrationBudget Amendment SizeCategory FLEET PURCHASE

\$16,773

Explanation:

This project began in FY25 and should be completed prior to the end of FY26.

Previous Expenditures, by Year:

Project 1017024016	2025	\$84,724
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Life To Date Expenditures	\$84,724
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Item Name: Marked Unit 101374 (101252)Original Fiscal Year:

2024

Amendment Type: Project RolloverDivision: 10170 - Police AdministrationBudget Amendment SizeCategory FLEET PURCHASE

\$28,781

Explanation:

This project began in FY25 and should be completed by the end of FY26.

Previous Expenditures, by Year:

Project 1017024017	2025	\$72,716
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Life To Date Expenditures	\$72,716
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Item Name: Marked Unit 101375 (101256)Original Fiscal Year:

2024

Amendment Type: Project RolloverDivision: 10170 - Police AdministrationBudget Amendment SizeCategory FLEET PURCHASE

\$15,080

Explanation:

This project began in FY25 and should be completed by the end of FY26.

Previous Expenditures, by Year:

Project 1017024019	2025	\$74,920
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Life To Date Expenditures	\$74,920
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Item Name: Marked Unit 101376 (101263)Original Fiscal Year:Amendment Type: Project Rollover

2024

Division: 10170 - Police AdministrationBudget Amendment SizeCategory: FLEET PURCHASE

\$14,915

Explanation:

This project began in FY25 and should be completed by the end of FY26.

Previous Expenditures, by Year:

Project 1017024020	2025	\$86,582
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Life To Date Expenditures	\$86,582
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Item Name: FY23 BJA Mobile Field Force EqpmntOriginal Fiscal Year:Amendment Type: Project Rollover

2024

Division: 10170 - Police AdministrationBudget Amendment SizeCategory: NON-CAPITAL/OPERATIONAL PROJECT

\$31,497

Explanation:

This is a grant to purchase equipment Simunition (training ammunition) and other training supplies.

Previous Expenditures, by Year:

Project 1017024038	2024	\$8,549
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Project 1017024038	2025	\$4,250
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Life To Date Expenditures	\$12,799
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Item Name: Marked Unit 101392 (WARM 101369 K9)Original Fiscal Year:Amendment Type: Project Rollover

2024

Division: 10170 - Police AdministrationBudget Amendment SizeCategory: FLEET PURCHASE

\$25,304

Explanation:

This project must be rolled over to complete the replacement of the K9 vehicle.

Previous Expenditures, by Year:

Project 1017024045	2025	\$56,335
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Life To Date Expenditures	\$56,335
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Item Name: Marked Unit 101393 (WARM 101255)

Original Fiscal Year:

Amendment Type: Project Rollover
Division: 10170 - Police Administration
Category: FLEET PURCHASE

2024
Budget Amendment Size
\$29,949

Explanation:

Vehicle has been received, but other upfitting charges remain.

Previous Expenditures, by Year:

Project 1017025046	2025	\$49,723
Life To Date Expenditures		\$49,723

Division: 10180 - Fire EMS Department

Item Name: Reserve Ladder Truck Purchase

Original Fiscal Year:

Amendment Type: Project Rollover
Division: 10180 - Fire EMS Department
Category: FLEET PURCHASE

2024
Budget Amendment Size
\$20,225

Explanation:

Funding will be utilized to purchase SCBA's and bottles for the ladder truck in early FY26.

Previous Expenditures, by Year:

Project 1018025002	2024	\$50,000
Project 1018025002	2025	\$29,775
Life To Date Expenditures		\$79,775

Division:	10190 - Parks
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Item Name: Parks Pedestrian Bridge Repairs

Original Fiscal Year:

2024

Amendment Type: Project Rollover

Division: 10190 - Parks

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$17,932

Explanation:

Pedestrian bridges in Adams and Green Meadow Parks were damaged in a flooding event. Expenses for this project are covered by FEMA (75% reimbursement). The scope of the project has not changed. We are simply rolling the funds from FY25 to FY26.

Previous Expenditures, by Year:

Project 1019025075	2024	\$45,540
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Project 1019025075	2025	\$248,019
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Life To Date Expenditures	\$293,559
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Division:	10192 - Fort Caspar Museum
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Item Name: Sill Logs for Officers Quarters

Original Fiscal Year:

2024

Amendment Type: Project Rollover

Division: 10192 - Fort Caspar Museum

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$1,519,904

Explanation:

An RFP was issued for the refurbishing of the historic officers quarters at Fort Caspar Museum in February 2025. Two vendors responded. A contract for this work is being finalized.

Previous Expenditures, by Year:

Project 1019225001	2025	\$597
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Life To Date Expenditures	\$597
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Item Name: 939 Metro Truck

Original Fiscal Year:

2024

Amendment Type:Project Rollover
Division:10500 - Metro Animal Shelter
Category:FLEET PURCHASE

Budget Amendment Size

\$19,941

Explanation:

This project is anticipated to be complete this fiscal year.

Previous Expenditures, by Year:

Project 1050024004	2024	\$79,525
Project 1050024004	2025	\$0
Life To Date Expenditures		\$79,525

Item Name: Metro HVAC and Septic System Repair

Original Fiscal Year:

2024

Amendment Type:Project Rollover
Division:10500 - Metro Animal Shelter
Category:CONSTRUCTION/ENGINEERING MANAGED

Budget Amendment Size

\$84,763

Explanation:

This project began in FY25 to alleviate issues with the Shelter HVAC and Septic System. Because the new building is underway, the old HVAC system may not be replaced. The Police Department now intends to better utilize these funds for the relocation of the two (2) existing overflow modular kennel units installed in 2024. The funds would be used for all utility service relocation costs as well as new concrete foundation pads for the existing units located in in an area to complement the operations of the new building and its programmed functions.

Previous Expenditures, by Year:

Project 1050025002	2025	\$238
Life To Date Expenditures		\$238

Division:10610 - River Fund

Item Name: Izaak Walton BOR Federal Grant		<u>Original Fiscal Year:</u>
		2024
<u>Amendment Type:</u>	Project Rollover	
<u>Division:</u>	10610 - River Fund	<u>Budget Amendment Size</u>
<u>Category</u>	SELF MANAGED CAPITAL PROJECT	\$3,898,440

Explanation:
This project is funded by the Federal Bureau of Reclamation. Because of the complexity of the work, this project was always scheduled to be a multi-year project.

<u>Previous Expenditures, by Year:</u>		
Project 1061024009	2025	\$30,560
Life To Date Expenditures		\$30,560

Division:11600 - Metropolitan Planning

Item Name: LONG RANGE TRANSPORTATION PLAN		<u>Original Fiscal Year:</u>
		2024
<u>Amendment Type:</u>	Project Rollover	
<u>Division:</u>	11600 - Metropolitan Planning	<u>Budget Amendment Size</u>
<u>Category</u>	NON-CAPITAL/OPERATIONAL PROJECT	\$59,357

Explanation:
Typically this study ranges from 18-24 months to complete. This study was started late in FY24, therefore continuing it into FY26. This is federally funded and the funds are still active to continue to pay for this.

<u>Previous Expenditures, by Year:</u>		
Project 1160024006	2024	\$60,350
Project 1160024006	2025	\$328,308
Life To Date Expenditures		\$388,658

Division:20100 - Water Distribution

Item Name: Sun I South Tank Interior Repairs

Original Fiscal Year:

2024

Amendment Type: Project Rollover

Division: 20100 - Water Distribution

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$316,312

Explanation:

City staff was unable to enter into a contract for this work before the end of FY25, this work still needs to be completed and is anticipated to be under contract before the end of FY26.

Previous Expenditures, by Year:

Project 2010024008	2025	\$33,688
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Life To Date Expenditures	\$33,688
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Item Name: Tower Tank Stabilization Project

Original Fiscal Year:

2024

Amendment Type: Project Rollover

Division: 20100 - Water Distribution

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$80,719

Explanation:

In 2023 there was a disaster declaration due to a severe storm that resulted in damages to the Tower Tank Site. Funding for this project comes primarily from FEMA. In depth analysis to determine damage causes has taken place which delayed development of a scope of work for repairs.

Previous Expenditures, by Year:

Project 2010024018	2024	\$9,866
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Project 2010024018	2025	\$57,933
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Life To Date Expenditures	\$67,799
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Item Name: RAFTELIS FINANCIAL CONSULTANTS INC, Water & Sewer Utility Rate Study

Original Fiscal Year:

2024

Amendment Type: Operational Contract

Division: 20100 - Water Distribution

Budget Amendment Size

Category PRODUCTION OF STUDIES AND REPORTS

\$13,018

Explanation:

This project is for the Water and Sewer Rate Study. The work is substantially completed but contract closeout is being paused until the new rate system has been presented to Council.

Previous Expenditures, by Year:

Contract 92400058 2024 \$49,710

Contract 92400058 2025 \$7,757

Life To Date Expenditures **\$57,468**

Item Name: HDR ENGINEERING, INC., Water Rights Activities & Studies

Original Fiscal Year:

2024

Amendment Type: Operational Contract

Division: 20100 - Water Distribution

Budget Amendment Size

Category PROFESSIONAL SERVICES

\$38,395

Explanation:

This project is professional services for assistance with Water Rights Activities such as preparing and filing paperwork to the state for transfer of delivery, temporary water use agreements, and other technical work related to water rights. This is an o

Previous Expenditures, by Year:

Contract 92400066 2024 \$44,054

Contract 92400066 2025 \$17,551

Life To Date Expenditures **\$61,605**

Division:20400 - Wastewater Treatment Plant

Item Name: MCC Replacement Project

Original Fiscal Year:

2024

Amendment Type:Project Rollover

Division:20400 - Wastewater Treatment Plant

Budget Amendment Size

CategoryCONSTRUCTION/ENGINEERING MANAGED

\$3,115,730

Explanation:

Casper Electric was selected as the contractor for this project. The contractor requested a 364 day time extension on this contract, which was granted. Progress is being made on this project. A \$1,076,569 payment was made to the contractor in August 2025.

Previous Expenditures, by Year:

Project 20400210252024\$242,028

Project 20400210252025\$582,243

Life To Date Expenditures\$824,271

Item Name: Bar Nunn 2 Lift Station Generator

Original Fiscal Year:

2024

Amendment Type:Project Rollover

Division:20400 - Wastewater Treatment Plant

Budget Amendment Size

CategoryCONSTRUCTION/ENGINEERING MANAGED

\$61,630

Explanation:

The scope of the project has not changed. We are simply rolling the funds from FY25 to FY26.

Previous Expenditures, by Year:

Project 20400240072024\$1,104

Project 20400240072025\$157,267

Life To Date Expenditures\$158,370

Division: 20500 - Refuse Collection

Item Name: Side Load Garbage Truck/REPL 222274

Original Fiscal Year:

2024

Amendment Type: Project Rollover

Division: 20500 - Refuse Collection

Budget Amendment Size

Category FLEET PURCHASE

\$358,499

Explanation:

A new side load truck was ordered in FY24 and it is currently taking 2 years or more to obtain new fleet.

Previous Expenditures, by Year:

Project 2050024004

Life To Date Expenditures

Item Name: Side Load Garbage Truck/REPL 222284

Original Fiscal Year:

2024

Amendment Type: Project Rollover

Division: 20500 - Refuse Collection

Budget Amendment Size

Category FLEET PURCHASE

\$354,499

Explanation:

The project originated in FY24 - the trash truck was ordered in FY24 - it is taking 2 years or more to get replacement trash trucks

Previous Expenditures, by Year:

Project 2050024005

Life To Date Expenditures

Item Name: Side Load Garbage Truck - New

Original Fiscal Year:

2024

Amendment Type: Project Rollover

Division: 20500 - Refuse Collection

Budget Amendment Size

Category FLEET PURCHASE

\$14,772

Explanation:

Project originated in FY24 - we have received the trash truck, but want to make sure that we have funding for any additional things that are needed, such as lights, decals, roof top air conditioners.

Previous Expenditures, by Year:

Project 2050024006

2025

\$394,028

Life To Date Expenditures

\$394,028

Item Name: Front Load Garbage Trk/REPL 222276Original Fiscal Year:

2024

Amendment Type: Project RolloverDivision: 20500 - Refuse CollectionBudget Amendment SizeCategory FLEET PURCHASE

\$309,520

Explanation:

Project originated in FY24 - the trash truck was ordered in FY24 - it is taking 2 years or more to get fleet purchases.

Previous Expenditures, by Year:

Project 2050024007

Life To Date Expenditures

Item Name: Front Load Garbage Trk/REPL 222288Original Fiscal Year:

2024

Amendment Type: Project RolloverDivision: 20500 - Refuse CollectionBudget Amendment SizeCategory FLEET PURCHASE

\$290,520

Explanation:

Project originated in FY24 - the front load trash truck was ordered in FY24 and it is taking 2 years or more to receive new fleet

Previous Expenditures, by Year:

Project 2050024008

Life To Date Expenditures

Item Name: MRF Dust CollectorOriginal Fiscal Year:

2024

Amendment Type: Project RolloverDivision: 20500 - Refuse CollectionBudget Amendment SizeCategory CONSTRUCTION/ENGINEERING MANAGED

\$55,000

Explanation:

Project originated in FY24 - there was no activity in FY24. Engineering started working with staff in the spring of 2025 to bid the dust collector. The dust collector is ordered and an encumbrance has been created.

Previous Expenditures, by Year:

Project 2050024014

Life To Date Expenditures

Item Name: Residential Trash Container Washer

Original Fiscal Year:

Amendment Type: Project Rollover

2024

Division: 20500 - Refuse Collection

Budget Amendment Size

Category SELF MANAGED CAPITAL PROJECT

\$51,330

Explanation:

The project originated in FY24 - and was carried over to FY25. In FY25, more funding was required and added to the project. Engineering has been working on getting this project completed.

Previous Expenditures, by Year:

Project 2050025008	2025	\$3,670
Life To Date Expenditures		\$3,670

Division: 20600 - Balefill

Item Name: GCCS Operation/Monitoring/Maint

Original Fiscal Year:

Amendment Type: Project Rollover

2024

Division: 20600 - Balefill

Budget Amendment Size

Category NON-CAPITAL/OPERATIONAL PROJECT

\$77,383

Explanation:

This project originated in FY23 - the same project number is used for 5 years. And there are expenses incurred monthly on the monitoring.

Previous Expenditures, by Year:

Project 2060023032	2023	\$50,652
Project 2060023032	2024	\$75,483
Project 2060023032	2025	\$73,167
Life To Date Expenditures		\$199,302

Item Name: Sanitary line in Landfill Wash BayOriginal Fiscal Year:

2024

Amendment Type: Project RolloverDivision: 20600 - BalefillBudget Amendment SizeCategory CONSTRUCTION/ENGINEERING MANAGED

\$75,000

Explanation:

This project will replace a sanitary sewer line in the landfill wash bay. It originally had a budget of \$40,000, but it was determined that additional funds would be needed, so the project budget was increased to \$75,000 in FY25. The project originated in FY24 - there has been no activity, except for an increase in the funding.

Previous Expenditures, by Year:

Project 2060024011

Life To Date Expenditures

Item Name: Garage Doors at Biosolids BuildingOriginal Fiscal Year:

2024

Amendment Type: Project RolloverDivision: 20600 - BalefillBudget Amendment SizeCategory CONSTRUCTION/ENGINEERING MANAGED

\$21,000

Explanation:

The garage door project is to replace garage door panels in the garage door at the Biosolids Building that will cost more than \$5,000. The timeline for spending the money is by 12/31/25 this year.

Previous Expenditures, by Year:

Project 2060024013

Life To Date Expenditures

Item Name: Closed Landfill Monitoring FY23-27Original Fiscal Year:

2024

Amendment Type: Project RolloverDivision: 20600 - BalefillBudget Amendment SizeCategory NON-CAPITAL/OPERATIONAL PROJECT

\$9,989

Explanation:

Project originated in FY24 - FY24 and FY25 were the first 2 years of the monitoring project - with work being done both years and continuing each year.

Previous Expenditures, by Year:

Project 2060024021 2024 \$76,489

Project 2060024021 2025 \$77,738

Life To Date Expenditures **\$154,227**

Item Name: BURNS & MCDONNELL ENGINEERING CO., INC., Title V Monitoring & Reporting

Original Fiscal Year:

2024

Amendment Type: Operational Contract

Division: 20600 - Balefill

Budget Amendment Size

Category ARCHITECTURAL AND DESIGN SERVICES

\$95,211

Explanation:

This is an ongoing contract for Solid Waste's Title V permit. It is bid on a 5 year basis.

Previous Expenditures, by Year:

Contract 23300112 2024 \$26,886

Contract 23300112 2025 \$25,932

Life To Date Expenditures **\$52,818**

Item Name: GEOSYNTEC CONSULTANTS INC, CRL Annual Monitoring & reporting & Cell 5 GW well

Original Fiscal Year:

2024

Amendment Type: Operational Contract

Division: 20600 - Balefill

Budget Amendment Size

Category CONSTRUCTION MANAGEMENT SERVICES

\$113,133

Explanation:

This is an ongoing contract for the CRL Annual Monitoring & reporting. Bid/RFP on a 5 year basis

Previous Expenditures, by Year:

Contract 23300115 2024 \$40,196

Contract 23300115 2025 \$55,954

Life To Date Expenditures **\$96,150**

Division: 22500 - Hogadon Ski Area

Item Name: Hogadon Lift Upgrade

Original Fiscal Year:

2024

Amendment Type: Project Rollover

Division: 22500 - Hogadon Ski Area

Budget Amendment Size

Category SELF MANAGED CAPITAL PROJECT

\$14,670

Explanation:

The bulk of the project is complete. The cone drive has not been installed which should happen before the ski season in FY26. This project will be complete after the installation.

Previous Expenditures, by Year:

Project 2250024006 2025 \$135,330

Life To Date Expenditures **\$135,330**

Division: 22600 - Ford Wyoming Center

Item Name: FWC Folding Chairs

Original Fiscal Year:

2024

Amendment Type: Project Rollover

Division: 22600 - Ford Wyoming Center

Budget Amendment Size

Category NON-CAPITAL/OPERATIONAL PROJECT

\$121,921

Explanation:

The chairs were specified, bid, ordered and were received in late July 2025. Payment and project closeout is expected by the end of September.

Previous Expenditures, by Year:

Project 2260023005 2025 \$3,079

Life To Date Expenditures \$3,079

Item Name: FWC Overflow Lot Access Road/Gate

Original Fiscal Year:

2024

Amendment Type: Project Rollover

Division: 22600 - Ford Wyoming Center

Budget Amendment Size

Category CONSTRUCTION/ENGINEERING MANAGED

\$6,909

Explanation:

The access road was constructed in FY25. The gate to control access to the lot is still needed. Updated quotes for the gate will be obtained so the project can be completed in FY26.

Previous Expenditures, by Year:

Project 2260024001 2025 \$18,311

Life To Date Expenditures \$18,311

September 15, 2025

MEMO TO: Zulima Lopez, Interim City Manager *filed for 24*

FROM: Tom Brauer, Chief Operating Officer *TB*
Alex Sveda, P.E., City Engineer *AS*
Steven Stolte, P.E., Associate Engineer II

SUBJECT: FY26 BA#1 for Metro Facility HVAC and Septic System repair

Meeting Type & Date

Casper City Council Work Session
September 23, 2025

Action Type

Move forward for approval in Budget Amendment #1.

Recommendation

Staff recommend that the Casper City Council approve as part of Budget Amendment #1 the redirection of One Cent #17 funds intended to be used for HVAC repairs and septic system improvements for the existing Metro Facility to costs associated with relocating the modular kennels to a location directly adjacent to the proposed Metro Facility to complement the operation of the facility.

Summary

The Metro Facility HVAC and Septic System repair project was budgeted in FY25 to alleviate issues with the Metro Facility HVAC and Septic System. The aging HVAC system was planned to be replaced as part of the costs of the new building. However, as the design has progressed, the intent is not to regularly utilize the old aging building and construct facilities to handle all normal Metro Facility operations using the new building and the recently acquired (2024) modular kennels. The replacement of the existing Metro Facility is underway with architectural/engineering design approximately 30% completed, and acquisition of a Construction Manager at Risk (CMAR) underway (Specific Purpose Sales and Use Tax funding).

The Police Department intends to better utilize these funds, originally intended and adopted in the FY25 budget and in the amount of \$84,763, for the relocation of the two (2) existing overflow modular kennel units installed in 2024. The funds would be used for all utility service relocation costs as well as new concrete foundation pads for the existing units located in an area to complement the operations of the new building and its programmed functions.

Financial Considerations

NA

Council Priorities

Safe and Healthy Community
Livability and Quality of Life
Well-Maintained Infrastructure and City Facilities

Oversight/Project Responsibility

Steven Stolte, P.E., Associate Engineer II

Alex Sveda, P.E., City Engineer

Attachments

None

September 15, 2025

MEMO TO: Zulima Lopez, Interim City Manager *File for ZL*

FROM: Tom Brauer, Chief Operating Officer *TB*
Alex Sveda, P.E., City Engineer *AS*
Scott R. Baxter, P.E., Associate Engineer

SUBJECT: Authorizing a Guaranteed Maximum Price Contract Amendment for Construction Management Services with Sampson Construction Company, Inc., in the amount of \$13,423,752, for the Casper Business Center Police Remodel Phase 2, Project No. 23-023.

Meeting Type & Date

City Council Work Session, September 23, 2025

Action Type

Move Forward for Approval

Action Type

Council approval to move forward for formal award at the October 7, 2024 Regular City Council Meeting.

Recommendation

Staff recommends that the Casper City Council move forward a resolution to authorize a Guaranteed Maximum Price Contract Amendment for Construction and Management Services with Sampson Construction Company, Inc., in the amount of \$13,423,752, for the Casper Business Center Police Remodel Phase 2, Project No. 23-023 at the October 7, 2025, regularly scheduled City Council Meeting.

Summary

The proposed Casper Business Center Police Remodel Project includes critical reconstruction for the City of Casper. The eight (8) floor building was purchased with the primary goal of housing the Casper Police Department, along with the Information Technology division to provide support from this large, centralized facility. The building underwent demolition and asbestos abatement work which was completed in Spring 2025. The new design by Police Facilities Design Group (PFDG) will bring the building up to modern building code compliance and provide a useful, reliable, and durable space for existing and future operations of the Casper Police Department.

To bring the construction project within budget, City Staff procured an alternative delivery method of Construction Manager at Risk (CMAR) through Sampson Construction in May 2024. The CMAR method places a highly qualified construction contractor under contract prior to bidding and

Sampson Construction Company, Inc.
CBC Police Remodel – Phase 2 Construction
Project No. 23-023

construction to provide value engineering to assist with keeping the project within budget. The CMAR, by contractual obligation, provides a Guaranteed Maximum Price, and manages the bidding and construction of the project with cost controls in place.

City Staff have taken a three-phase approach to the construction. Since the demolition and asbestos abatement has now been completed as Phase 1, the next two portions of the project are designated as Phase 2 and Phase 3. Phase 2 includes the primary electrical power supply, plumbing and HVAC, utilities and exterior work, window replacements, roof replacements, and other large building components unrelated to specific floor plans and finishes. Sampson Construction has received subcontractor bids for these work tasks, recommended the lowest qualified bidder in each case, and has submitted a Guaranteed Maximum Price to the City according to contract requirements.

The City's consulting architect, Police Facility Design Group, and City Staff have reviewed the Phase 2 work package as submitted and proposed by Sampson Construction and recommends approval.

The table on the following page identifies the Phase II Estimate provided to the Casper City Council in a memo dated June 25, 2025. The table also identifies the refined costs included in the GMP provided by Sampson Construction. The circled values show the construction costs included in the GMP. The leader arrows show where costs for specific items were included in a single value. The other costs included in the table are costs for the project not included in Sampson Construction's contract.

In summary the GMP recommended is roughly \$2.5 million below the estimate provided by Sampson Construction for the Phase II work prior to beginning the Phase I work completed. This cost difference is due to two primary reasons:

1. The estimates were conservative during the original estimating period and construction costs have stabilized; numerous local subcontractors were very interested in the project and provided very competitive bids.
2. The scope of the work in phase II has been modified to reduce costs and eliminate unnecessary work, and to delay work that may be changed due to design changes with the final floor plan layouts. For example, plumbing replacement and fire suppression work was greatly simplified to accommodate the possible floor plan changes.

In summary, the numerous subcontractor bids were received and interest in the project was very high. The majority of the work included in Phase II will be performed by local contractors.

Casper Business Center Police Remodel - Cost Estimate PHASE II			
Description	Notes:	Estimated Cost (June, 2025)	Estimated Cost (September 15, 2025)
Administrative Costs			
City Engineering	Estimate	\$ 9,408	\$ 9,408
Survey and Geotechnical	Estimate	5,000	5,000
Materials Testing	Estimate	5,000	5,000
Owner's Representative	Estimate	67,200	67,200
Owner's Contingency (5-percent of CC)		724,196	600,141
SUBTOTAL ADMINISTRATIVE COSTS		\$ 810,804	\$ 686,749
Asbestos Abatement and Demolition Costs			
R&R Environmental Services (Asbestos)	Estimate for Construction Oversight	\$ 80,000	\$ 80,000
Asbestos Abatement and Demolition (Windows)	Estimate	965,000	965,000
SUBTOTAL ASBESTOS AND DEMOLITION COSTS		\$ 1,045,000	\$ 1,045,000
Estimated Construction Costs			
PHASE II - DIRECT AND INDIRECT CONSTRUCTION COSTS			
Major Components	Notes:	Estimated Cost (June, 2025)	Estimated Cost (September 15, 2025)
General Conditions		973,823	1,190,354
Building Concrete and Masonry		43,882	66,027
Doors and Windows		78,750	1,384,304
Finishes		1,274,444	188,516
Fire Suppression		845,976	-
Plumbing		2,963,906	-
Heating, Ventilation and Air Conditioning		3,003,215	5,311,100
Electrical		2,108,691	810,000
Replace Exterior Windows		2,196,740	-
Construction Contingency (8-percent)		982,974	910,848
Sampson Fee		524,171	510,090
PHASE II - DIRECT AND INDIRECT CONSTRUCTION COSTS	Estimate	\$ 15,991,055	\$ 13,423,752
Other Costs			
Furnishings, Fixtures & Equipment	Estimate	\$ 200,000	\$ 200,000
Commissioning	Estimate	30,000	-
Utilities	Estimate	100,000	100,000
SUBTOTAL OTHER COSTS		\$ 330,000	\$ 300,000
GRAND TOTAL CONSTRUCTION COST ESTIMATE - PHASE II		\$ 18,176,859	\$ 15,455,501
			\$ (2,721,358)

Financial Considerations

Funding for the project will be CARES Act funding, Capital Reserves, One Cent #16 Police Department Station funding, and Opportunity funds.

Council Priorities

1. Safe and Healthy Community
2. Livability and Quality of Life
3. Well-Maintained Infrastructure and City Facilities
4. Fostering and Promoting Economic Vitality
5. Environmental Sustainability
6. Community Engagement

Sampson Construction Company, Inc.
CBC Police Remodel – Phase 2 Construction
Project No. 23-023

7. Internal: Good Governance, Fiscal Management, and Customer Service

Oversight/Project Responsibility

Scott R. Baxter, Associate Engineer
Alex Sveda, P.E., City Engineer
Tom Brauer, Chief Operating Officer
Shane Chaney, Casper Police Chief

Attachments

None

September 18, 2025

MEMO TO: Zulima Lopez, Interim City Manager

FROM: Liz Becher, Community Development Director
Craig Collins, AICP, City Planner

SUBJECT: Stoneridge Property Sale Follow-up

Meeting Type & Date:

Council Work Session, September 23, 2025

Action Type:

Council follow-up and Direction requested

Recommendation:

That Council review the responses provided by the two (2) bidders for the Stoneridge property and provide direction to staff to accept one of the bids or reject all bids.

Summary:

City staff presented the bid results for the potential sale/disposal of the former Stoneridge Park property at the September 9th work session. Two (2) bids were received and questions ensued about both proposals. Council directed staff to reach out to both bidders for more detail about the proposed land use, understanding on the responsibility for closing costs, timing for any proposed development, and any other relevant information.

The responses were discussed at the September 16th pre-meeting. The City Attorney provided guidance on what qualifies for a responsive bid. Both proposals met the qualifications. Due to a lack of time, Council asked for discussion to occur at the next work session.

Financial Considerations:

Revenue generated from the potential sale of the property would be recommended for deposit into the Revolving Land Fund.

Council Priorities:

Fostering and Promoting Economic Vitality

Oversight/Project Responsibility:

The Community Development Department/Planning Division is responsible for sale and disposal of City land.

Attachments:

None.