



VILLAGE OF BROOKFIELD – BUILDING & PLANNING DEPARTMENT

8820 Brookfield Avenue, Brookfield, IL 60513

Phone: 708.485.7344 x3

Fax: 708.485.8090

Website: www.brookfieldil.gov

Email: permits@brookfieldil.gov

The below Transfer of Compliance Responsibility form MUST be completed in full.

Date: _____

Property Address: _____, Brookfield, IL 60513

Sale Inspection Report Date: _____

Closing Date: _____

Purchaser Name: _____

Address: _____

Phone: _____

The above listed purchaser does hereby acknowledge receipt of the referenced sale inspection report and does hereby accept responsibility for the corrections of the violations listed therein within 30 days of the closing date of this notice, unless amended by the Building and Planning Department. All necessary building permits must be applied for and approved prior to the beginning of any work.

The purchased further agrees to contact the Building and Planning Department prior to the expiration of the compliance deadline to schedule an inspection and shall allow access to the building pursuant to such inspection. A resale re-inspection must be scheduled prior to issuance of this document.

The purchaser further acknowledges that this form is not a certificate of occupancy and a resale re-inspection is needed in order to grant occupancy.

NEW BUYERS: Refer to complete detailed inspection report before signing the transfer of compliance document. This must be on site when the resale re-inspection is done. **NO EXCEPTIONS.** Call for all re-inspections within 30 days after closing.

Purchaser Signature

Purchaser Printed Name

Purchaser Signature

Purchaser Printed Name

Purchaser Signature

Purchaser Printed Name

This affidavit was acknowledged before me on this date; _____ by the person identified above.

Notary Public