



VILLAGE OF BROOKFIELD

Community & Economic Development
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Roofing

Application Checklist

Part 1: Submittal Requirements

I certify that the following items have been included as part of a complete roofing permit application:

- Completed and signed Building Permit application form.
- If bda\Wf is to be completed using a contractor, the applicant is to provide a copy of the signed contract in connection with the roof work and ensure that the contractor is registered with the village.
- If project is to be completed without contractor assistance, the home owner is to provide a detailed scope of work / materials list and a signed home owner's waiver accepting liability for the performed work.

Part 2: Project Description

Please complete the following:

- Property Classification: Residential Commercial
- Project Scope: Tear-off / Re-Roof 2nd Layer Repair
- Roof Location: House Garage Addition / Dormer Shed / Porch
- Roof Type: Hip Gable Mansard Flat
- Venting: Ridge Power Static Mushroom
- Felt Paper Type: #15 #30 Synthetic
- Decking: 1/2" 5/8" 3/4"
- Shingle Manufacturer & Warranty: _____ Pitch: _____

Part 3: Acknowledgments

The applicant hereby acknowledges:

- Roofing license number is listed on contract with homeowner
- Roof will be installed in compliance with the manufacturer's recommendations and instructions.
- Drip edges (required)
- Ice and Water Shield (required) install from edge of eave to 24" inside exterior wall line
- Metal flashing is minimum 26 gauge galvanized steel, lead flashing for soil stacks
- Minimum slope for shingles is a 2:12 pitch and greater

Signature of Owner or Authorized Agent: _____

Printed Name of Owner or Authorized Agent: _____