



VILLAGE OF BROOKFIELD

Community & Economic Development
8820 Brookfield Ave. Brookfield, IL 60513

PHONE | (708) 485 - 7344 x 3
FAX | (708) 485 - 8090
WEBSITE | www.brookfieldil.gov

Kitchen Remodel

Application Checklist

Part 1: Submittal Requirements

I certify that the following items have been included as part of a complete kitchen remodel permit application:

- Completed and signed Building Permit application form.
- If project is to be completed using a contractor, the applicant is to provide a copy of the signed contract in connection with the remodel work and ensure that the contractor is registered with the village.
 - If project is to be completed without contractor assistance, the home owner is to provide a detailed scope of work / materials list and a signed home owner's waiver accepting liability for the performed work.*
- Scaled floor plan drawing of the kitchen (with dimensions) including any demolition and the proposed cabinet layout. Indicate all appliances, fixtures and electrical receptacle locations.

Part 2: Acknowledgments

The applicant hereby acknowledges:

- Newly studded walls and ceilings will be covered with 5/8" type X drywall.
- All countertop receptacles are GFCI protected 20 amp devices.
- Outlet spacing meets the requirements of the 2023 National Electrical Code. Note that electrical upgrades are required for cabinet replacement if the existing system is not in compliance.
- Separate water shut off valves have been provided for each fixture.

Mark if applicable to project.

- Island Countertops under 4' in length have have at least 1 GFCI outlet. Island countertops over 4' in length have at least 2 GFCI outlets spaced every 4'.
- Double Bowl Sink has 2" drain line with a 2" clean out.
- Dishwasher has an electrical disconnect readily available under the kitchen sink and does NOT discharge into food waste disposal unit. A 2" drain line with a 2" clean out will be provided for the kitchen sink.
- Disposal unit has a switch installed in the wall above the countertop. A 2" drain line with a 2" clean out will be provided for the kitchen sink.

Signature of Owner or Authorized Agent: _____

Printed Name of Owner or Authorized Agent: _____