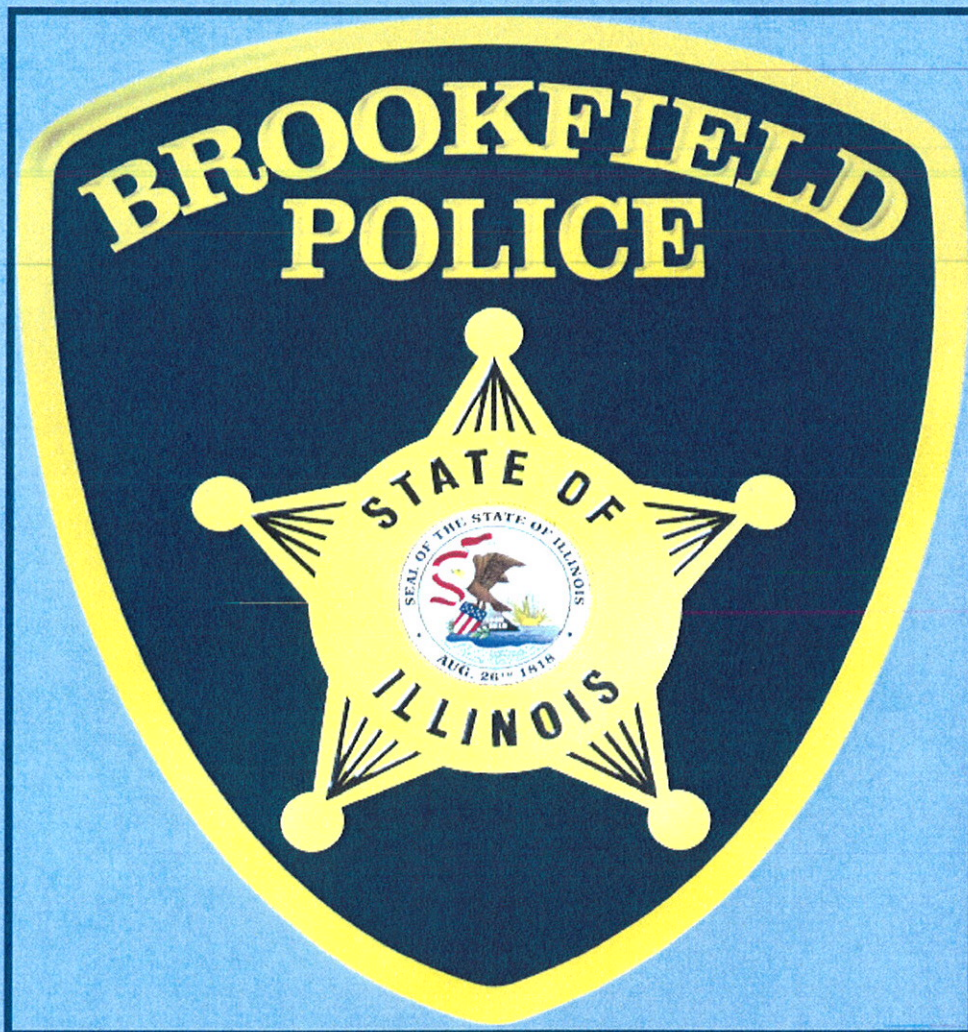


BROOKFIELD POLICE

Annual Report
2009



Steven L. Stelter - Chief of Police



Village of Brookfield

Police Department

TO: President Michael Garvey & Village Board

FROM: Chief Steven Stelter

DATE: March 15, 2010

RE: 2009 Annual Report / Letter from the Chief

On behalf of the men and women of the Brookfield Police Department, I would like to present the 2009 Annual Report. This past year has been one of the most challenging years ever for the Village of Brookfield. With funding sources cut in every area, the police department rose to the challenges with hard work and a high level of duty and service. The hard work put forth by all members of the police department is the reason we enjoyed many successes in 2009.

This annual report highlights the many achievements during the past year. The members continued to receive quality training in order to better prepare them for their duties as well as making them a more rounded and competent employee. We improved our technology with a new records management system. The police department also received grants to replace every lap top computer in the squad cars as well as funding for a brand new vehicle. The department continues to pursue every grant opportunity possible in order to keep the department current in the latest equipment and technology.

For me personally, the highlight of 2009 has been the success of the Citizens Police Academy (CPA). There were two classes held in 2009 which brought into existence the Citizens Police Academy Alumni Association. The CPA is an excellent tool for our citizens, business owners and police officers to come together and build a solid relationship with each other. The police department also conducted its first ever "Shop With A Cop" last December. Fifteen children, ages 8 – 13, were paired up with a police officer, given \$100.00 and taken to Wal-Mart to Christmas shop for themselves and their families. The true reason for the success of this event was the role of all the community members and businesses that donated money, the CPA Alumni Association for all their hard work behind the scenes and the police officers and their family members that volunteered their time to share in the joy and excitement of making a child's Christmas extra special.

Providing a safe and secure environment for everyone in our community continues to be the goal of the Brookfield Police Department. With more challenging times expected in 2010, all members of the Brookfield Police Department remain committed to maintaining a standard of excellence which will continue to facilitate the best possible service to all individuals in our community.

Sincerely,

Steven L. Stelter
Chief of Police

Mission Statement

The mission of the Brookfield Police Department is:

To preserve and improve the quality of life making the Village a safer, more pleasant place to live, work or visit. The Brookfield Police Department continues to strive to enhance our tradition of providing excellent police service while possessing a mutual respect with the community. This is achieved by maintaining the highest standards of honesty and integrity through consistent and impartial enforcement of the law. We believe that public safety and crime reduction can only occur when the police and the community work together as a team

The mission will be accomplished while adhering to the following values:

- *Excellence in our employees*
- *Community involvement*
- *Fostering a team effort*
- *Meeting community needs*
- *Competent and effective delivery of service*



Commendations

Many times during the course of performing their duties, officers go above and beyond their daily responsibilities and receive written proclamations that acknowledge their contributions. This year the following officers were recognized for their exceptional work.

- ❖ Officer Kutella for his bravery and outstanding service in removing ten residents from a two-story apartment that was ablaze on March 5th, 2009. In addition to a departmental commendation, Officer Kutella received Valor Awards and recognition from the Cook County Sheriff's Department and Chicago's 100 Club.
- ❖ Lieutenant James Episcopo, Sergeant Mark Ryan, Detective Sergeant James Burdett, Officer Robert Palos, Officer David Kudla, Officer Robert McGrath and Officer Michael Kuruvilla each received commendations for their response and actions at the scene of a shooting on September 8th 2009.



Officer Larry Kutella (pictured on the far right) received the 100 Club Valor Award for his life saving efforts at the scene of an apartment building fire on March 5th 2009. He was one of five recipients of the award in 2009. The award was presented during a ceremony at the University Club of Chicago on November 12th. The Valor Award is the only civilian award that is permitted to be worn on the awardees' uniform in every municipality within Cook County.

Training

The Brookfield Police Department furthers its overall professionalism and increases the efficiency of service to the community by providing continuous training to all department personnel. The goal of department training is to provide employees with the necessary, basic, advanced and specialized needs in order to better prepare them for the performance of their duties in the field of law enforcement.

During the 2009 calendar year, Brookfield Police Department personnel received a total of 1966 hours of training. These training totals include in-service and roll-call training, career development programs, firearms training and management-level programs.



Roll-call training provided department personnel with daily opportunities to learn and review up-to-date law enforcement information. Shift commanders lead discussions which focused on topics such as legal updates and bulletins, ordinance violations, evidence handling procedures and policy changes.

In January 2009, Detective Sergeant James Burdett graduated from Northwestern University's School of Police Staff and Command (SPSC). This is an intensive ten-week program that prepares law enforcement managers for senior positions by uniquely combining academic principles with practical applications.

In July, Lieutenant Edward Petrak completed Northwestern's Executive Management Program (EMP). The 15-day EMP addresses the need for intensive management curriculum. Executive Management Program challenges students to participate interactively and examine the critical issues that shape the law enforcement environment.

Many other sources were used to provide training for department personnel. Some of those venues included the Suburban Law Enforcement Academy (SLEA), Northeast Multi-Regional Training (NEMRT), Northeastern Illinois Public Safety Training Academy (NIPSTA) Intergovernmental Risk Management Agency (IRMA), the Police Law Institute and the Cook County Sheriff's Police Training Academy.

Grant Funding

In August, the Brookfield Police Department received three (3) mobile data computers (MDC) through the Illinois Law Enforcement Alarm System (ILEAS) Local Law Enforcement Homeland Security Grant Program. The grant paid \$22,500 for the cost of the equipment and installation.

In September, we were awarded an additional \$7,500 grant from Illinois Criminal Justice Information Authority (ICJIA) to purchase new laptop computers for squads. With a small “match” requirement (\$2,500) we were able to purchase eight (8) new laptop computers with wireless capabilities.

Mobile data terminals permit officers to check the status of vehicle registrations, driver’s licenses, receive and send messages, and check wanted person and stolen items. With the new wireless capabilities, officers will now be able to complete and submit reports from their squad car. This should improve efficiency and allow officers to spend additional time on the street.



The Brookfield Police Department received \$32,000 in funding to address risky driving behavior. Under the Integrated Mini-Grant Enforcement (IMAGE) Grant from the Illinois Department of Transportation (IDOT) off duty police officers are hired back to conduct special enforcement related to DUI, speed violations and occupant restraint at targeted times and locations throughout the year.

Proviso Township Mental Health Commission awarded \$14,500 in grant funding to support the youth division’s “LETS WIN” program at SE Gross Middle School.

The Illinois Liquor Commission awarded \$2,090 in funding to address tobacco law compliance issues.

We also received \$2,250 this year in grant reimbursements from the Bulletproof Vest Partnership Program. We have been involved in this program since 2002 that pays for ½ the costs of any vest we have purchased since that time.

Finally, in late 2009, the Brookfield Police Department was awarded \$20,810 in grant funds from the Illinois Criminal Justice Information Authority (ICJIA) for the purchase of a new squad car.



Serving Our Country

Brookfield Police Officer Rafael Alvarado was called to active duty with the U.S. Army's Military Police Company in July 2009 and later deployed to serve in Afghanistan. In November, the Village of Brookfield honored Officer Alvarado with a flag presentation and adopted his unit as part of the America Supporting Americans Adopt-a-Unit program. Officer Alvarado is expected to be back patrolling the streets of Brookfield sometime in late 2010. He's been a member of our department since 2007. Thank you for your service Ralph !



Records Division



The Records Division processes all the paperwork generated by the police officers, including police reports, traffic tickets, felony and misdemeanor charges, parking tickets, and finger print card submissions to the Bureau of Identification. Additionally, the unit handles all court notices, expungements, subpoenas, FOIA requests, report requests from insurance companies, criminal history requests, parking ticket overdue payments and notifications, collections, statistical information, and many other miscellaneous functions which assist the department. The Records Division is staffed by one full-time civilian employee and operates Monday through Friday, generally from 6:00 AM to 2:00 PM.

In March 2009, the department implemented a new records management software system called CAPERS. This system has multiple search capabilities and allows the department to store all reports electronically. Auto complete fields ensure accurate entry and diminish the need for duplicate work. Officers are now also capable of submitting reports directly from their squad car computers.



Detective Division 2009

Brookfield Police Department has one Detective Sergeant and one Detective who are the Investigation Unit (Major Investigations Division). This unit responds to in-progress calls for police assistance and in-depth follow-up investigations on major cases.

The detectives participate in three multi-jurisdictional task forces: The West Suburban Detectives Association, Felony Investigation Assistance Team ("FIAT") and the Major Case Assistance Team, known as MCAT. By our department participating in these task forces, we are provided with additional investigative resources to assist our department with major crimes/investigations. Reciprocally, our Detectives assist other member agencies for calls for assistance with major crime/investigations.

Forensic Investigations: The Brookfield Police Evidence Technicians are highly dedicated to the examination and investigation of all crime scenes for the identification, preservation, collection and evaluation of evidence. Our department maintains strict protocol with the handling, securing, storing and disposing of evidence.

The Brookfield Police Forensic Investigation Team is comprised of the following Evidence Technicians:



MID

Det. Sgt J. Burdett

Det. Robert Palos

Juv. Ofc. D. Kudla

Patrol

Sgt. P. Lanzi

Sgt. M. Ryan

Sgt. P. Coffelt

Ofc. Terry Schreiber

Ofc. N. Hahn

Ofc. D. Harrison

Ofc. D. Burrell

Ofc. D. McCarthy

In 2009:

75 criminal offenders were arrested and processed by Investigations Unit. 49 of these offenders were arrested for misdemeanor violations while 26 were arrested for felony violations.



MID INVESTIGATIONS 2009

CASES	ASSIGNED	CLEARED	FELONY ARREST	MIS ARREST	CLRD EXCPTINLY
HOMICIDE	0	0	0	0	0
ROBBERY	1	0	0	0	0
BURGLARY	4	3	2	0	1
RES BURGLARY	10	6	5	0	1
VEH BURGLARY	2	2	1	0	1
SEX OFFENSES	3	3	1	0	2
THEFT	15	10	2	8	0
FORGERY	4	4	3	0	1
DEC PRACTICE	2	1	0	0	1
BATT/ASSAULT	5	4	2	1	1
NARCOTICS	13	13	6	7	0
MCAT ASSISTS	17	17	-	-	17
VEH THEFTS	2	2	0	0	2
ARSON	2	1	0	0	1
DEATH INVST	10	10	-	-	10
WARRANTS	8	8	2	6	0
CRIM DAM PROP	17	15	0	15	0
MISCELLANEOUS	14	14	2	12	0
BACKGROUNDS	0	0	-	-	0
FORFEITURES	2	2	-	-	2
TOTALS	131	115	26	49	40

Juvenile Division 2009

The Brookfield Police Department has one officer assigned full time to the juvenile division. Juvenile officers have the power to handle youth cases through station adjustments or juvenile petitions. A station adjustment occurs when a juvenile offender is brought into the police station for criminal activity. Officers are able to use both formal and informal station adjustments. Informal station adjustments consist of a verbal warning without any record documentation. Formal station adjustments consist of a written contract between the juvenile and the police department for a determined amount of time at the discretion of the youth officer. For more serious offenses, or for a juvenile that has had multiple criminal contacts with the police, an officer may choose to petition the subject. A petition is a juvenile criminal complaint.



The juvenile division is involved in many extracurricular activities within the Village of Brookfield and the Brookfield School System. Each year a Bicycle Rodeo is held for area youths. Various officers help in the event which encourages proper bike riding and safety. The rodeo is the largest event held each year by the police department. The rodeo also helps youths meet officers and begin to have a good relationship with them which may have a longer lasting effect on their future. The rodeo provides children with bicycle helmets and even gives multiple children new bicycles. Programs such as “LET’S WIN”, which takes place at S.E. Gross Middle School, encourage officer/juvenile relationships through officers helping students with their school work or participating in sporting activities. Other activities such as station tours, multiple school safety talks, and an Iron Oaks Field Trip that help the juvenile division grasp a better relationship with the community and youths in particular. As juvenile officers make more positive contact within the community juveniles are more likely to avoid making bad criminal decisions.

The Juvenile Division is also responsible for teaching D.A.R.E. to area schools and students. D.A.R.E. is a program that is taught in over 40 countries worldwide. D.A.R.E. encourages a partnership between schools, parents, and police. Students learn decision making skills and familiarize themselves with the negative effects of drugs. The juvenile division feels that though D.A.R.E. we can reduce the amount of juvenile offenders in the juvenile justice system. The Youth Division’s overall goal is to reduce the amount of juveniles in the justice system

Citizens Police Academy



In January 2009 the Brookfield Police Department conducted its first Citizens Police Academy (CPA). The class of fifteen Brookfield residents/students met on Thursday's for ten weeks before graduating in mid-March. CPA class #2 started in October and graduated in December. The topics covered in this 30 Hour program included auto theft investigation, drug and gang awareness, traffic enforcement, police use of force and firearms training.

Shop with a Cop

On Saturday, December 12th fifteen children from Brookfield whose families had been negatively impacted by the struggling economy, were be escorted from the Brookfield Police Department to Wal-Mart in Hodgkins. Each child was paired with representatives from the police department and provided with a \$100 shopping allowance. After shopping they returned to the police department to wrap their gifts and enjoy some additional treats.

2009 Youth Programs/Activities

D.A.R.E. Classroom Hours: (13 Classes x 1Hr. x 10 Weeks)	130 Hrs.
Various Juvenile Programs: (Station Tours/Presentations/Let's Win/Misc. Activities)	118.5 Hrs.
Child Safety Seat Program: (82 Seat Inspections/Installations x .5Hr.)	41 Hrs.
Citizens Police Academy	60 Hrs.
Total Program Hours.....	349.5 Hrs

Arrest/Delinquency Totals

<u>Crime Category</u>	<u>Petition</u>	<u>Station Adj./Referral</u>
Agg. Assault	1	
Agg. Battery	4	
Arson	1	
Att. Burglary	2	
Attempted Murder	2	
Battery	10	9
Burglary	10	
Cannabis	4	
Criminal Damage To Property	7	
Curfew	3	1
Disorderly Conduct	2	8
Mob Action	3	
Reckless Conduct	3	
Residential Burglary	4	
Theft	7	4
Unlawful Use of Credit Card	1	
Unlawful Use Weapon	1	
TOTALS	65	22

Arrest Summary for 2009

The chart below provides a summary of all arrests made by the Brookfield Police Department during the 2009 calendar year. Custodial arrests include situations where the offender is fully processed and assigned a mandatory court appearance. Traffic arrests include various circumstances where a driver is pulled over and issued citations that may require a court appearance. Parking and village ordinance citations are issued for local violations some of which may be referred to an administrative hearing.

Brookfield Police Department Year End Arrest Summary

Custodial Arrests

Felony	99
Misdemeanor	316
Warrant Arrests	89

Traffic Arrests

DUI	66
Moving Violations	2320
Equipment	1747
Radar	611

Parking and Ordinance Violations

Vehicle Tag	1059
Parking / Ordinance Violations	7042
Village Ordinance	480

Total Arrests for 2009	13,829
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Uniform Crime Reporting (UCR)

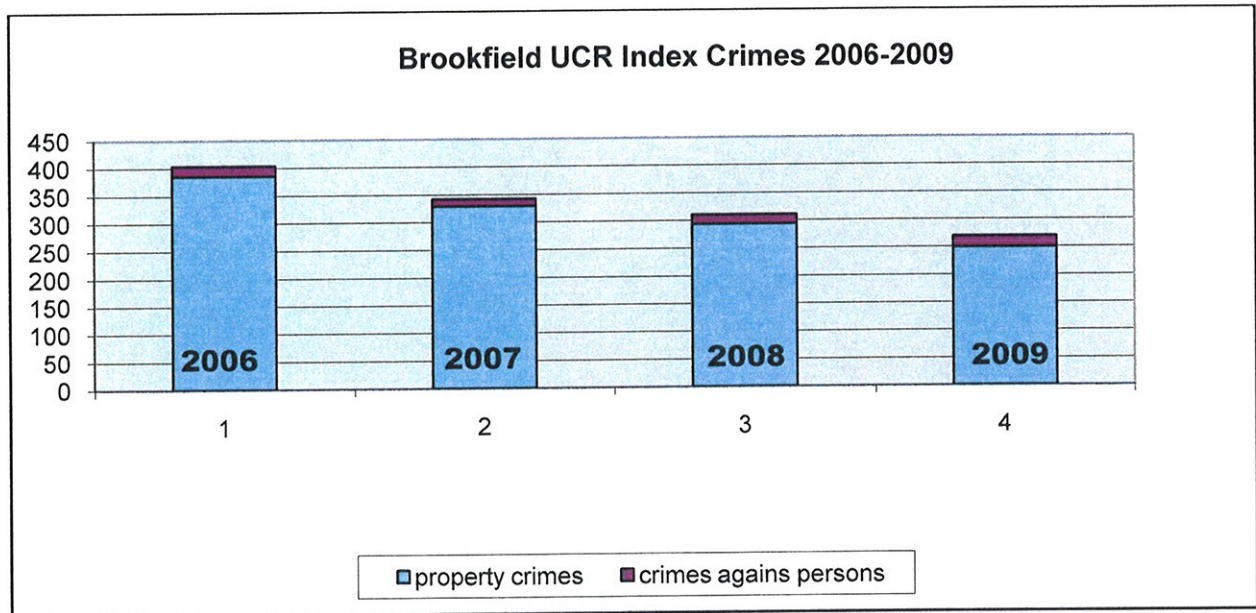
UCR is a city, county, and state law enforcement program which provides a nationwide view of crime based on the submission of statistics by law enforcement agencies throughout the country. The UCR Program's primary objective is to provide a reliable set of criminal justice statistics for law enforcement administration, operations and management, as well as to indicate fluctuations in the level of crime in America. Only eight (8) selected, serious crimes are included in the UCR report because they are the crimes most likely to occur with sufficient frequency to provide an adequate basis for comparison.

UCR Crimes Against Person

Homicide
Sexual Assault
Robbery
Aggravated Battery

UCR Crimes Against Property

Burglary
Theft
Vehicle Theft
Arson



This graph represents trends in index crimes against person and property crimes occurring in Brookfield over the last four years (2006-2009). These crimes are reported to the Uniform Crime Reporting (UCR) Program on a monthly basis. These numbers indicate that index property crimes declined 15% in 2009 and have dropped significantly over the last four years (35 %) while the numbers of crimes against person have remained consistently low and fairly steady. Listed below is a comprehensive list of UCR crime numbers reported in monthly increments over the past four years.

U.C.R. 2006-2007-2008-2009

		JAN	FEB	MARCH	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
2009		0	0	0	0	0	0	0	0	0	0	0	0	0
2008	MURDER	0	0	0	0	0	0	0	0	0	0	0	0	0
2007		0	0	0	0	0	0	0	0	0	0	0	0	0
2006		0	0	0	0	0	0	0	0	0	0	0	0	0
2009		1	0	0	0	0	1	0	0	0	1	0	0	3
2008	CR SEX	0	0	0	0	0	0	0	0	0	1	0	0	1
2007		1	1	0	0	0	0	1	0	0	0	0	0	3
2006		0	0	0	0	1	0	1	0	0	0	1	0	3
2009		0	0	0	0	0	0	0	1	0	0	0	0	1
2008	ROBBERY	1	0	0	0	0	1	0	0	0	2	1	0	5
2007		0	0	0	0	1	0	0	0	0	0	0	0	1
2006		0	0	0	0	1	0	0	0	1	1	0	3	6
2009		2	5	0	0	2	0	0	1	2	0	0	3	15
2008	AGG BAT	2	0	0	0	1	1	1	1	1	1	2	1	11
2007		0	1	1	2	2	1	0	0	1	1	0	0	9
2006		2	1	1	0	0	0	0	0	1	2	1	1	9
2009		1	1	5	1	1	1	2	10	7	10	2	0	41
2008	BURG	2	1	0	2	0	1	3	1	3	1	7	7	28
2007		2	0	2	3	1	0	1	5	3	5	1	0	23
2006		10	3	10	6	5	2	8	4	1	2	3	7	61
2009		12	11	26	16	14	21	24	36	7	15	7	10	199
2008	THEFT	7	11	22	39	14	35	26	25	26	26	4	13	248
2007		21	22	25	20	29	29	22	30	46	18	13	19	294
2006		38	15	21	22	29	22	30	19	26	31	37	18	308
2009		0	2	1	1	0	0	0	1	1	0	0	2	8
2008	VEH THEFT	1	0	2	4	3	0	0	2	0	1	1	1	15
2007		2	2	1	0	1	0	0	0	0	2	2	1	11
2006		4	3	0	3	2	2	1	0	0	1	0	0	16
2009		0	0	0	0	0	0	0	0	2	0	0	0	2
2008	ARSON	0	0	0	2	1	0	0	0	0	0	0	0	3
2007		0	0	0	0	1	0	0	0	0	0	0	0	1
2006		0	0	0	1	0	0	0	0	0	0	0	0	1

Brookfield Police Organizational Chart

