



VILLAGE OF BROOKFIELD

Application for Municipal Debt Satisfaction Certificate

Per Village Ordinance 2021-53, all real estate transfers must be accompanied by certification that the seller has satisfied all debts owed to the Village of Brookfield. Upon receiving this application, the Village will prepare for the seller a report detailing all outstanding debts that must be paid in order to receive a Municipal Debt Satisfaction Certificate. Once issued, the Certificate will be valid for 30 days.

To receive your final bill by your closing date, this application and the required \$10 processing fee must be submitted to the Finance Department at least 7 business days prior to closing. Certificate IS NOT required to close but must be submitted to record the deed.

This property is: Residential Commercial
This is a: Sale Exempt Transfer

Seller's Name

Property Address

Phone Number

Email Address

Utility Account Number

Closing Date

Buyer's Name

By signing below, I acknowledge that I must satisfy all debts determined to be owed to the Village of Brookfield in order to receive my Municipal Debt Satisfaction Certificate and allow my transfer of deed to be recorded

Seller's Signature _____ Date _____

FOR OFFICE USE ONLY

Utility Billing	Prior Balance: \$ _____	
	Final Bill: \$ _____	Total Due: \$ _____
Finance	_____	\$ _____
CEDD	_____	\$ _____
Police	_____	\$ _____
Other	_____	\$ _____
	Total Owed	\$ _____