



Village of Brookfield

8820 Brookfield Avenue
Brookfield, IL 60513

Application for Automatic Payment of Water Bills

The Village of Brookfield offers an Automatic Payment Program, so you can now pay your utility bill through your checking or savings account. This service will eliminate the need to mail in the payment and will also help avoid late payments and penalties.

If you would like to set up service, simply complete and sign the form below. **Please include a voided check or photocopy of a check for checking accounts or a savings deposit ticket for savings accounts.**

Name as it appears on Utility Bill:	Account Number
Service Address	Name of Financial Institution
Mailing Address	Bank Routing Number
City, State, and Zip Code	Bank Account Number
	Bank Account Type Checking <input type="checkbox"/> Savings <input type="checkbox"/>
Daytime Phone Number	Name as it appears on Bank Account

I authorize the Village of Brookfield and the financial institution listed on this application to debit my above listed account in the amount described on all forthcoming utility bills on their payment due date. Each payment will be as if it were personally signed and authorized by me. I understand that, as with a check, sufficient funds must be available in my account at the time of transfer. If a draft is returned unpaid to the Village, a \$25.00 fee and any applicable late penalties will be applied to my account. This automatic payment authority will remain in effect until the Village of Brookfield has received written notification from me of termination, a minimum 30 days prior to a scheduled utility bill payment due date. The Village of Brookfield reserves the right to terminate this automatic payment agreement or my participation in the program without written notification. I agree to provide a minimum of 30 days written notice to the Village of Brookfield of any changes regarding my account, including, but not limited to, intent to terminate the Automatic Payment Agreement, change of financial institution and/or change to the account number. This application should be processed for the next billing cycle. However, until my bill indicates the direct debit payment program has been established, I agree to pay my water bill until such written notice has been received. The Village will continue to mail a copy of my bill for my records. All information on this form will be kept confidential.

I understand and agree to the terms of this letter and application.

Signature:

Date: