



Bristol Bay Borough Assembly Meeting

at the Bristol Bay Borough Assembly Chambers

96 Second Avenue aka 1 Main Street, Naknek, AK 99633

Monday, January 8, 2024 at 7:00 pm

We are using Zoom for phone and virtual attendance of this meeting. If you would like to join the Assembly meeting from your computer, tablet, or smartphone

<https://zoom.us/j/97837713604?pwd=YklhTkpKVfZ6RUdhdkJRZ1JUQm0rZz09>

Meeting ID: 978 3771 3604 Passcode: 443912

or join by phone, the number is +1 253 215 8782 - Meeting ID: 978 3771 3604 Passcode: 443912
[PLEASE MUTE YOUR PHONE UNLESS YOU ARE SPEAKING AT A DESIGNATED TIME.]



Bristol Bay Borough Assembly Meeting January 8, 2024

Notice & Agenda

NON ACTION ITEMS

Call to Order

Roll Call

Pledge of Allegiance

Recognition of Visitors

Approval of Agenda

Previous Minutes:

Minutes from the December 4th, 2023 Assembly Meeting 6

Awards/Presentations:

COMMUNICATIONS

Memo 12.9.23 for Borough Community Support 100-470-5795.pdf 9

Memo 12.13.23 for Borough Community Support 100-470-5795 s.pdf 12

MANAGER REPORT

Manager Report - January 2024.docx 14

FINANCE REPORT

Finance Report - January 2024.pdf 18

DEPARTMENT REPORTS

Port Report - January 2024.docx 90

Fire Department Report - January 2024.pdf 91

Police Department Report - January 2024.pdf 92

Parks and Recreation Report - January 2024.pdf 93

IT Report for the January 24 Meeting.docx	96
Public Works Report and Dolan Project Status Report -January 2024.pdf	98
Solid Waste Report - January 2024.docx	105

Other Reports

Bristol Bay Borough School District Report	
BBBSD Report - January 2024.pdf	106
Camai Community Health Center Report	
Camai Community Health Center Report - January 2024.pdf	109

PUBLIC COMMENT - for public to comment and Assembly to listen only, NO ACTION TAKEN HERE.

- 1.
- 2.

PUBLIC HEARING

Unfinished Business:

<p>ORDINANCE NO. 2023-07 - WORK SESSION SCHEDULED FOR JANUARY 9, 2024 at 11 am AN ORDINANCE OF THE BRISTOL BAY BOROUGH ASSEMBLY AMENDING TITLE 1 TO PROVIDE FOR A GENERAL PENALTY, A MINOR OFFENSE FINE SCHEDULE ALLOWING FOR THE DISPOSITION OF CERTAIN OFFENSES WITHOUT A COURT APPEARANCE, PROVIDING FOR THE APPLICABLE STATE SURCHARGE, AND AMENDING TITLES 2, 3, 5, 6, 9, 10, 11, 14, 18, 19, AND 20 TO IDENTIFY THOSE OFFENSES PUNISHABLE BY THE FINE LISTED ON THE FINE SCHEDULE. - Third Reading, Public Hearing, and Adoption: ----- WORK SESSION SCHEDULED FOR JANUARY 9, 2024</p>	111
<p>ORDINANCE 2023-07 Uniform Citations Amendments-Proposed 2023-202403-23.docx</p>	

New Business

<p>ORDINANCE NO. 2023-09 AN ORDINANCE OF THE BRISTOL BAY BOROUGH ASSEMBLY AMENDING THE BOROUGH CODE TO ALLOW ELECTED OFFICIALS TO SERVE AS CONTRACTORS OR PROVIDE OTHER SERVICES TO THE BOROUGH AND BE COMPENSATED THEREFORE - Introduction and First Reading: January 8, 2024 - Second Reading, Public Hearing, and Adoption: February 5, 2024</p>	141
<p>ORDINANCE 2023-09 - Amending Code to Allow Elected Officials to Serve as Contractors etc -REVISED BY ATTY 12.23.docx</p>	

Resolution 2024-01

**A RESOLUTION TO AWARD CONTRACT #23-006
NAKNEK SCHOOL ROOF REPLACEMENT**

Resolution 2024-01 - Award Contract 2023-006 Naknek School Roof Replacement.docx 143

Resolution 2024-02

**A RESOLUTION TO ALLOCATE FUNDING AND
PROCUREMENT OF A CONSTRUCTION
CONTRACTOR FOR THE LANDFILL BEAR
MITIGATION FENCE PROJECT**

Resolution 2024-02 - Allocate Funding for Landfill Bear Mitigation Fencing Project.docx 152

Resolution 2024-03

**A RESOLUTION TO ALLOCATE PROJECT
FUNDING AND AUTHORIZE A CONTRACT
AWARD FOR THE NAKNEK DOCK ELECTRICAL
SERVICE RELOCATION PROJECT**

Resolution 2024-03 - Allocate Funding for Electrical Service Relocation.docx 153

Resolution 2024-04

FY 24 Shared Fisheries Business Tax Program

Resolution 2024-04 - FY24 Shared Fisheries Business Tax Program with documents.pdf 154

**Donation Request from the Bristol Bay Borough Chamber
of Commerce**

Donation Request - Bristol Bay Borough Chamber of Commerce - 2024 Winterfest - \$7,500 - previous request \$7,500.pdf 160

**BDO Engagement Letter for the FY22 Audit
For review and approval**

DocuSign_Request_Bristol_Bay_Borough_Engagem.pdf 162

Snow Removal Discussion

Assembly Directives to Manager

- 1.
- 2.

Future Agenda Items

Assembly Members Comments

Russell:

Pete:

Shelby:

Mary:

Eddie:

Brooke:

Manager:

Mayor:

CLERK:

Work Session Ordinance 2023-07: January 9, 2024

Next Meeting: February 4, 2024

Work Session for CIP (Capital Improvement Plan) List:

February 6, 2024

Adjournment:



**Minutes for Bristol Bay Borough Assembly Meeting December 4, 2023 at 7:00 PM
Bristol Bay Borough Assembly Chambers**

Non Action Items

Call to Order: Mayor Dave Lax called the meeting to order at 7:00 pm on Monday December 4th, 2023.

Roll Call: Mary Swain, Russell Phelps, Eddie Clark, Shelby Boothe, Pete Caruso, Mayor David R. Lax, Manager James Wilson, and BBBSD Student Rep Brooke Phelps, were present. **Quorum met.**

Pledge of Allegiance:

Recognition of Visitors: Wrestling Team came and thanked the Assembly.

Approval of Agenda: Pete Caruso **motion** to approve agenda. Shelby Boothe **seconds**. Mayor Dave Lax set aside Ordinance 2023-09, because changes are going to be made to it. **Vote: Unanimous Agenda approved.**

Minutes: Pete Caruso **motion** to accept the minutes from October 9th Canvas Meeting and November 12, 2023 Regular Assembly Meeting. Shelby Boothe **seconds**. **Vote: Motion Carries - Minutes Approved.**

Awards/Presentations: Plaques for Certificate of Completion, for Triston Maldonado, Ted McLachlan, and Phil Ferrazzi. Waste Water Treatment and Collection Certifications.

Communications: Reviewed.

Manager Report: Manager James Wilson, reviewed and discussed his report.

Finance Report: Stephen Wilson was introduced as the new Finance Director. Report was reviewed.

Department Reports: Reviewed and Discussed.

Other Reports:

Bristol Bay Borough School District Report: Reviewed

Camai Community Health Center Report: Reviewed

PUBLIC COMMENT:

1. Michael Gottschalk with Glacier Construction, Naknek - spoke.
2. Kendra Gottschalk - spoke.

Public Hearing - None

Action Items

Unfinished Business

2021 Audit Presentation by BDO, Joy with BDO presented the 2021 Audit. - Discussion.

New Business

ORDINANCE 2023-09 - MOVED TO THE NEXT ASSEMBLY MEETING.

Resolution 2023-18 - A Resolution to Appropriate Funds and Award Contract #23-007 Design- Build Administration Building Siding and Roofing (or this funding request can be made part of the FY25 requested budget)
Discussion - Resolution dies for lack of introduction.

John Walsh Professional Lobbying Contract Renewal proposal - Shelby Boothe **motion** to approve John Walsh's lobbying contract. Mary Swain, **seconds**.
Discussion. Shelby Boothe **motion** to amend motion to increase contract by \$2,500/year. Mary, **seconds**. Discussion. Vote to amend motion: Motion Carried.
Vote on Motion as Amended: Motion Carried.

Civil Air Patrol Donation Request for \$3,000.00 - Mary Swain, **motion** to donate \$3,000 to Civil Air Patrol. Shelby Boothe, **seconds**. Discussion. George Steinberg commander of the Civil Air Patrol spoke. **Vote: Motion Carries**

Memorandum for RFP 23-005 Civil Engineering and Surveying Services Award Recommendation for Assembly Approval - Pete Caruso, **motion** to approve Memorandum for RFP 23-005 Civil Engineering and Surveying Services Award Recommendation. Eddie Clark, **seconds**. **Vote: Motion Carried.**

Capital Projects Priority Workshop to be Scheduled - Clerks to work on a Capital Projects Workshop.

Foreclosure Procedures - Informational

Pacific Marine Expo 2023 Survey - Informational

Executive Session - None

Assembly Directives to Manager

Russel Phelps - Christmas lights up around town.

Mary Swain - She does not like Go To Meeting, it is not user friendly and would like to switch to Zoom.

Eddie Clark - Christmas Tree Lighting and a Ceremony.
- Police Chief hired within 60 days

Shelby Boothe - Updated Job Classification Chart

Pete Caruso - Fish Tax update or new information from the state regarding the Silver Bay issue at the next meeting

- Update on Taxing of Lands

Future Agenda Items

Ordinance 2023-09 - Moved to next agenda depending on changes that need to be made by the attorney.

Comments

Manager Comments: Hope everyone has a safe holiday and will see everyone in January.

Assembly Members Comments

Russell Phelps: Good Luck to the Wrestlers. Merry Christmas.

Eddie Clark: (Ordinance) 2023-09 is pretty important, maybe at the next meeting it should be discussed about should it go to a public vote.

Mary Swain: Good Luck to Wrestlers. A lot of Community Activities this month 4 on 4 volleyball and 3 on 3 basketball tournaments, Camai drive in movie. This is a time for our community to come together and celebrate.

Shelby Boothe: Merry Christmas and a Happy New Year. The (FY21) Audit was bad but it wasn't that great and unfortunately the financial information is 2 years old, so we may not be exactly where we think we are.

Pete Caruso: Shout out to Mary and her staff, they went through a rigorous HRSA audit that was very time consuming. The staff did a phenomenal job. Shout out the Rebecca Ingalls for being the wrestling coaches' wife. And a Shout out to Stephen Wilson the new Finance Director. Merry Christmas to everyone and have safe holidays.

Brooke Phelps: She provided a school report - Talk about a spring carnival. Basketball practice has started. Upcoming alumni basketball game, wrestling regionals and state, Christmas Program on December 15 at 7pm and invited the Borough Assembly members to attend.

Mayor Dave Lax: Commends the Assembly for the effort in making decision for the borough. Happy Holiday.

Clerk: Next Meeting January 8th, 2024

Adjournment: Pete Caruso **motion** to adjourn. Shelby Boothe, **seconds. Vote: Motion Carried. Meeting Adjourned at 8:48 pm.**

ATTEST:

Crystal Harvilla, Borough Deputy Clerk

David R. Lax, Mayor

P.O. Box 189
NAKNEK, ALASKA 99633
www.bristolbayboroughak.us



TELEPHONE
(907) 246-4224
FAX
(907) 246-6633

Bristol Bay Borough

MEMORANDUM

To: Finance Department and Clerks Department

From: James Wilson, Manager

Date: December 9, 2023

Re: Assembly Directive to provide funds of \$100,000.00 from Borough Community Support 100-470-5795 to Bristol Bay Borough School District.

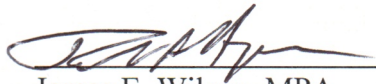
The Bristol Bay Borough Assembly has given a directive to provide funds to the school so the school can properly expend the Borough Community Support 100-470-5795 allocated in the Budget. To do this we are going to directly purchase travel expenditures for the school so that the school state funding is not reduced.

Event: Bringing in a school for home Wrestling Meet.

Travel Dates: 12/1/23 + 12/2/23

Location: Round Trip From Anchorage to King Salmon

Cost: \$10,320.00 Funds Remaining \$80,721.03


James E. Wilson, MPA
Bristol Bay Borough Manager

TODD HOPPE FOR JAMES WILSON

Iliamna Air Taxi, Inc.
 P O Box 109
 Iliamna, AK 99606

Invoice

Bill To:

Bristol Bay Borough
 Attn: Crystal Harvilla
 Box 189
 Naknek, AK 99633

Invoice #: 00120946
 Date: 12/9/23

Page: 1

DATE	DESCRIPTION	AMOUNT
12/1/23	Anchorage to King Salmon: Pilatus PC-12 charter	\$5,160.00
12/2/23	King Salmon to Anchorage: Pilatus PC-12 charter	\$5,160.00
Merry Christmas! We wish you a very happy Holiday Season.		Sales Tax: \$0.00
		Total Amount: \$10,320.00
		Amount Applied: \$0.00
		Balance Due: \$10,320.00

Terms: Net

100-470-5795 usage FY 23

Date	Event	Paid	amount	Remaining Funds
10/30/2023	Wrestlers attending ACS tournament in Anchorage 11/1-11/5	Airbnb Payments, Inc.	-2704.37	100,000.00
10/30/2023	Wrestlers attending ACS tournament in Anchorage	Alaska Air	-3980.2	
10/30/2023	Wrestlers attending ACS tournament in Anchorage	Alaska Air	-2843	
10/30/2023	Wrestlers attending ACS tournament in Anchorage	Alaska Air - refund	568.6	
	Total for event		-8958.97	\$91,041.03
11/27/2023	Wrestling Bristol Bay Bash tournament Home to bring --- in to attend 12/1 - 12/2 Iliamna Air Taxi, Inc.	Iliamna Air Taxi, Inc.	-10320	80,721.03

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Bristol Bay Borough

MEMORANDUM

To: Finance Department and Clerks Department

From: James Wilson, Manager

Date: 12/13/23

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The Bristol Bay Borough Assembly has given a directive to provide funds to the school so the school can properly expend the Borough Community Support 100-470-5795 allocated in the Budget. To do this we are going to directly purchase travel expenditures for the school so that the school state funding is not reduced.

Event: Wrestling State

Travel Dates: 12/13/23 - 12/17/23

Location: Anchorage, AK

Cost: \$8,260.43 Funds Remaining \$72,460.60

A handwritten signature in black ink, appearing to read "James E. Wilson".

James E. Wilson, MPA
Bristol Bay Borough Manager

Todd Hoppe for James Wilson

100-470-5795 usage FY 23

Date	Event	Paid	Amount	Event Total	Remaining Funds
10/30/2023	Wrestlers attending ACS tournament in Anchorage 11/1-11/5	Airbnb Payments, Inc.	-2704.37		100,000.00
10/30/2023	Wrestlers attending ACS tournament in Anchorage	Alaska Air	-3980.2		
10/30/2023	Wrestlers attending ACS tournament in Anchorage	Alaska Air	-2843		
10/30/2023	Wrestlers attending ACS tournament in Anchorage	Alaska Air - refund	568.6		
	Total for event			-8958.97	\$91,041.03
11/27/2023	Wrestling Bristol Bay Bash tournament Home to bring --- in to attend 12/1 - 12/2	Illamna Air Taxi, Inc.	-10320		
	Total for event			-10320	80,721.03
12/13/2023	Wrestling State 12.13 - 12.17.2023	Airbnb Inc.	-2328.13		
	Wrestling State 12.13 - 12.17.2023	Alaska Air	-4152.61		
	Wrestling State 12.13 - 12.17.2023	Alaska Air	-1779.69		
	Total for event			-8260.43	72,460.60
	TOTAL USED FUNDS			-27539.4	



Bristol Bay Borough

January Report for 2024

To Mayor and Assembly Members,

The following is a summary of the key activities along with the reports from individual departments.

OVERALL OPERATIONS

- A. The FY 22 Audit** is moving forward with the “audit prep work” scheduled for January 15th through 26th, by Espelin and Associates, with BDO having the financial statement prep work completed, along with GASB 87, 68/75 (Pension items), and GASB 34. This will be followed by BDO field work during either the week of March 11th, or March 18th.

At this point the final processes for competing, and reviewing, the draft financial statements, are carried out, with a formal presentation by BDO to the Assembly.

The FY 23 Audit will begin immediately following the FY 22 audit. Completion of the FY 23 audit will have us caught up.

- B. Lake Camp Road.** It is recommended that the Assembly’s Capital Improvement Projects (CIP) list include this project.

In January it is recommended that Assembly review and discuss all major Capital Projects, and develop a priority list.

It is acknowledged that there is a desire to present this project to our Congressional delegation and relevant Federal agencies, in Washington DC.

- C. Regional Summit.** A draft agenda is being developed in anticipation of an Assembly regional conference to discuss projects and needs, in effort to find cooperative solutions and strategies for funding and implementation.

We will be reaching out to all potential parties for this summit in December and early January.

The Assembly will be kept updated to this major summit.

D. Grant Update. Most departments have continued to improve their grant writing skills. As more grants are becoming available they will be well positioned to compete for receiving grants.

NOTE: Many of the tasks being completed by departments, such as with Solid Wastes, Port, and Public Works, including various pre-engineering activities, **are requirements to be eligible to compete for grants.**

Grants, and positioning the borough for upcoming grants continues to be a priority for most all departments.

E. PERSONNEL UPDATES:

The vacant Police Chief position interviews will be held within the next week.

The vacant Budget Analyst position has been advertised.

The vacant Dispatch-Corrections Officer position has been advertised.

F. STAFF CERTIFICATIONS: Staff certifications continued to be obtained by most every department.

G. The borough will be going out for an RFP for a Human Resources Employee Classification and Pay Compensation Study. This process for these studies are in current Assembly policies.

H. Many of the Assembly approved projects for FY 2024 are described in monthly reports that are attached to the Assembly agenda.

I. Work continued throughout the summer, leading to near completion of School Phase II. The school roof project is moving forward and all known roof leaks have been repaired.

J. The Pathway project is waiting for final grant determination from the state.

MONTHLY MEETING WITH DEPARTMENTS

Meetings are still scheduled for twice each month with Directors. In addition, there are two 2-day planning/training sessions planned, now that the summer season is coming to a close. This is in addition to numerous one-on-one meetings with departments.

MEETINGS OUTSIDE THE BOROUGH

The Manager and key staff have had numerous meetings with various organizations and individuals. Many working relationships have been established and improved in recent weeks.

POLICY REVIEWS AND REVISIONS

As part of the policy review process, several have come to our attention that it would be of significant value to the borough to move forward sooner, as contrasted to waiting for the full policy review.

MASTER POLICY REIVEW SCHEDULE: A master schedule is being followed in order to develop, review, and be presented to the Assembly. This process will ensure all Assembly polices are reviewed over the next 12 months.

One of the additions is for the Assembly to consider adopting a “policy review process” whereby certain policies are reviewed each year, so that no policy goes longer than, say 5 years, or any length of time preferred by the Assembly.

Planning and Zoning related policies:

- Title 20 Zoning
- Title 18 Land and Land Development
- Title 5 Business Licenses and Regulations

Financial and Human Resource related policies:

- Title 3 Revenue and Finance
- Title 2 Administration and Personnel
- Title 1 General Provisions
- Title 17 Buildings and Construction
- Title 19 Marine Facilities

Education

- Title 8 Education

General Public

- Title 9 Health and Safety
- Title 6 Animals
- Title 10 Public Peace, morals and welfare
- Title 11 Vehicles and traffic
- Title 13 Streets and sidewalks
- Title 14 Utilities

SAFETY

It is important to make note that Safety continues to be a high priority, as we transition from fall to winter. Training is continually being completed, as needed and as required, for employees. It should be pointed out that much of the training is required by regulations and/or statutes. Ongoing safety reviews of department operations will continue.

SUMMARY

I would like to especially thank all staff and their directors for their efforts in being prepared for the upcoming winter weather. Departments are prepared for most winter weather events.

There have been numerous vacations taken by staff in December, however, all departments have sufficient capabilities to provide needed services.

Attached director's reports provide details, and any emerging issues will be provided at the meeting.

James E. Wilson, MPA
Bristol Bay Borough Manager



Bristol Bay Borough

To: Borough Assembly
From: Stephen Wilson, Finance Director
Date: January 8, 2024

FINANCE DEPARTMENT REPORT

FY22 Audit Update

Espelin and Associates are scheduled to be in office next week, January 15th-26th, to complete the audit prep work for FY22. BDO is scheduled for a site visit during the week of March 18th. Immediately following the completion of the FY22 Audit, the FY23 Audit is on track to begin.

FY25 Budget Workshop

The FY25 Assembly Budget Workshop with the Manager and Department Heads will be March 11th, 12th, & 13th in the Assembly Chambers. As a reminder, this is a public event but there will not be a period for public comment. Public comment will be given at a later Assembly meeting during the public reading.

Tax Year 2024 and Foreclosure Update

Personal Property Tax forms, as well as Residential and Senior/Disabled Veteran Exemption forms, are due January 15th. As a reminder, please update your mailing address for all Utilities and Real and Personal Property if they have changed in the last year. We have received a great deal of "return to sender" back in the mail. Forms are also available online or in office. Real Property foreclosure process is set to begin this month, more detail to come as it is available.

FY24 Update

Departments are still on track to stay within the approved Assembly budget. As discussed last Assembly Meeting, the Planning & Zoning Department, GL Account 100-140-5215, Other Contractual Services was over budget due to an Assembly request to have all of Dolan Municipal charges located in one spot. This has caused issue within P&Z, as well as does not follow standard accounting practices. As a result, journal entries are required to mitigate these issues and will be charged to the corresponding departments budget. What will be provided to the assembly as a result to these changes, is a running total spreadsheet similar to what is used for tracking the Community Support-Education line item.

Stephen Wilson
Finance Director

BRISTOL BAY BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
100-112-4115 PERSONAL PROPERTY TAX	2,640.40	2,463,181.74	2,623,500.00	160,318.26	93.9
100-112-4120 MOTOR VEHICLE TAX	.00	.00	50,000.00	50,000.00	.0
100-112-4130 REAL PROPERTY TAX	.00	2,566,394.67	2,309,300.00	(257,094.67)	111.1
100-112-4145 PENALTY - FAILURE TO FILE	.00	.00	200,000.00	200,000.00	.0
100-112-4160 PENALTIES ASSESSED ON TAX	.00	.00	220,000.00	220,000.00	.0
100-112-4175 INTEREST ASSESSED ON TAX	.00	4,760.05	5,000.00	239.95	95.2
100-112-4190 AIRCRAFT TAX	.00	.00	1,000.00	1,000.00	.0
100-112-4200 RAW FISH TAX	136,674.42	1,295,828.72	2,650,000.00	1,354,171.28	48.9
100-112-4300 TRANSIENT OCCUPANCY TAX	104,122.79	204,679.88	220,000.00	15,320.12	93.0
100-112-4420 STATE FISH TAX	.00	.00	3,950,000.00	3,950,000.00	.0
100-112-4425 BUSINESS FISH TAX	.00	10,678.41	1,800,000.00	1,789,321.59	.6
100-112-4430 STATE REVENUE SHARING	366,826.62	366,826.62	347,400.00	(19,426.62)	105.6
100-112-4450 DMV	.00	6,057.70	15,000.00	8,942.30	40.4
100-112-4470 JAIL CONTRACT	240,798.66	240,798.66	555,000.00	314,201.34	43.4
100-112-4480 SPECIAL SERVICES CONTRACT	1,250.00	1,250.00	.00	(1,250.00)	.0
100-112-4499 ELECTRIC/PHONE CO-OP TAX	.00	.00	70,000.00	70,000.00	.0
100-112-4520 PAYMENTS IN LIEU OF TAXES	.00	.00	150,000.00	150,000.00	.0
TOTAL REVENUE	852,312.89	7,160,456.45	15,166,200.00	8,005,743.55	47.2
<u>INVESTMENT INCOME</u>					
100-116-4662 INTEREST INCOME - SAVINGS	.00	1,996.28	2,000.00	3.72	99.8
100-116-4663 TVI INVESTMENT INCOME	.00	20,572.06	75,500.00	54,927.94	27.3
100-116-4665 PIPER JAFFRAY INVESTMENT INC	.00	8,665.56	33,000.00	24,334.44	26.3
100-116-4666 TVI NET CHANGE MARKET VALUE	.00	15,559.11	.00	(15,559.11)	.0
100-116-4667 PIPER JAFFRAY NET CHG MARKET	.00	5,706.87	.00	(5,706.87)	.0
100-116-4668 KEY WEST - AMLIP INV. INCOME	.00	37,217.06	50,000.00	12,782.94	74.4
TOTAL INVESTMENT INCOME	.00	89,716.94	160,500.00	70,783.06	55.9
<u>CHARGES FOR SERVICES</u>					
100-118-4705 RENTAL INCOME	2,659.44	5,318.88	25,000.00	19,681.12	21.3
100-118-4710 AMBULANCE FEES	.00	.00	100.00	100.00	.0
100-118-4715 POOL FEES	.00	3,031.00	.00	(3,031.00)	.0
100-118-4720 BUILDING PERMITS	50.00	600.00	800.00	200.00	75.0
100-118-4800 OTHER REVENUE - MISCELLANEOUS	815.00	965.00	.00	(965.00)	.0
100-118-4905 TRANSFERS IN - OTHER FUNDS	.00	.00	502,800.00	502,800.00	.0
TOTAL CHARGES FOR SERVICES	3,524.44	9,914.88	528,700.00	518,785.12	1.9
<u>LEGISLATIVE REVENUES</u>					
100-130-4800 OTHER REVENUE - MISCELLANEOUS	.00	.00	101,000.00	101,000.00	.0
TOTAL LEGISLATIVE REVENUES	.00	.00	101,000.00	101,000.00	.0

BRISTOL BAY BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>POLICE REVENUES</u>					
100-210-4800 OTHER REVENUE - MISCELLANEOUS	3,227.09	3,627.09	.00	(3,627.09)	.0
TOTAL POLICE REVENUES	3,227.09	3,627.09	.00	(3,627.09)	.0
TOTAL FUND REVENUE	859,064.42	7,263,715.36	15,956,400.00	8,692,684.64	45.5

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE EXPENDITURES</u>					
100-110-5020 SALARIES & WAGES	21,123.22	189,313.63	478,200.00	288,886.37	39.6
100-110-5025 SEASONAL SALARIES & WAGES	236.74	588.40	7,000.00	6,411.60	8.4
100-110-5030 OVERTIME	.00	621.71	1,000.00	378.29	62.2
100-110-5110 PAYROLL TAXES	324.40	2,739.58	7,600.00	4,860.42	36.1
100-110-5120 GROUP INSURANCE	1,530.20	18,276.99	68,700.00	50,423.01	26.6
100-110-5130 GROUP LIFE INSURANCE	1.92	17.28	400.00	382.72	4.3
100-110-5135 DISABILITY INSURANCE	330.71	1,653.55	4,500.00	2,846.45	36.8
100-110-5140 PERS	4,647.12	38,851.48	105,400.00	66,548.52	36.9
100-110-5145 DEF COMP - RETIREMENT	1,267.40	9,358.50	28,800.00	19,441.50	32.5
100-110-5160 WORKERS COMPENSATION	81.04	612.14	1,700.00	1,087.86	36.0
100-110-5180 STATE UNEMPLOYMENT INS	.00	.00	1,500.00	1,500.00	.0
100-110-5201 AUDIT/ACCOUNTING	87.50	47,363.30	169,300.00	121,936.70	28.0
100-110-5207 OFFICE MACHINE MAINT	.00	.00	2,500.00	2,500.00	.0
100-110-5215 OTHER CONTRACTUAL SERVICES	6,468.75	52,338.55	349,300.00	296,961.45	15.0
100-110-5611 GENERAL LIABILITY INSURANCE	.00	193,799.83	193,800.00	.17	100.0
100-110-5612 AUTO - COLL/COMP/EQUIP INS	.00	.00	2,500.00	2,500.00	.0
100-110-5613 PROPERTY INSURANCE	.00	233,230.22	233,300.00	69.78	100.0
100-110-5614 WORKERS COMP INS	.00	.00	66,100.00	66,100.00	.0
100-110-5620 TELEPHONE	847.66	4,387.33	12,000.00	7,612.67	36.6
100-110-5625 INTERNET	911.00	5,954.98	15,000.00	9,045.02	39.7
100-110-5630 ADVERTISING	.00	.00	300.00	300.00	.0
100-110-5640 PRINTING & PUBLICATION	.00	271.40	500.00	228.60	54.3
100-110-5645 MEMBERSHIPS	.00	.00	1,000.00	1,000.00	.0
100-110-5651 TRAVEL	.00	156.20	3,000.00	2,843.80	5.2
100-110-5652 TRAINING	.00	300.00	3,500.00	3,200.00	8.6
100-110-5653 LODGING	.00	.00	2,000.00	2,000.00	.0
100-110-5654 PER DIEM	.00	1,080.00	1,100.00	20.00	98.2
100-110-5655 MOVING EXPENSES	.00	(4,101.20)	.00	4,101.20	.0
100-110-5710 OFFICE SUPPLIES	170.99	3,629.01	5,000.00	1,370.99	72.6
100-110-5719 FREIGHT	.00	443.34	4,000.00	3,556.66	11.1
100-110-5720 POSTAGE	.00	689.69	3,000.00	2,310.31	23.0
100-110-5721 OTHER SUPPLIES	.00	.00	1,000.00	1,000.00	.0
100-110-5731 ELECTRIC	2,096.73	9,294.29	33,000.00	23,705.71	28.2
100-110-5732 HEATING - FUEL OIL	2,048.48	8,149.55	12,500.00	4,350.45	65.2
100-110-5740 FUEL & LUBRICANTS	.00	.00	1,200.00	1,200.00	.0
100-110-5750 FEES/CHARGES	10.00	30.00	1,200.00	1,170.00	2.5
100-110-5760 BANK CHARGES/NSF FEES	4,560.00	11,954.33	12,000.00	45.67	99.6
100-110-5795 EMPLOYEE APPRECIATION	.00	.00	700.00	700.00	.0
100-110-9750 TRANSFER OUT TO OTHER FUNDS	.00	.00	3,407,000.00	3,407,000.00	.0
100-110-9800 BUDGETED RESERVE	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL FINANCE EXPENDITURES	46,743.86	831,004.08	7,240,600.00	6,409,595.92	11.5

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GOV'T MGMT EXPENDITURES</u>					
100-120-5020 SALARIES & WAGES	49,025.90	213,632.54	534,900.00	321,267.46	39.9
100-120-5110 PAYROLL TAXES	706.48	3,022.36	8,600.00	5,577.64	35.1
100-120-5120 GROUP INSURANCE	10,487.38	43,538.21	147,700.00	104,161.79	29.5
100-120-5130 LIFE INSURANCE	135.54	677.70	1,800.00	1,122.30	37.7
100-120-5135 DISABILITY INSURANCE	243.89	1,219.45	4,000.00	2,780.55	30.5
100-120-5140 PERS	10,785.72	46,999.27	121,600.00	74,600.73	38.7
100-120-5145 DEF COMP - RETIREMENT	2,941.56	12,817.97	35,300.00	22,482.03	36.3
100-120-5160 WORKERS COMPENSATION	171.60	747.75	2,100.00	1,352.25	35.6
100-120-5180 STATE UNEMPLOYMENT INS	.00	.00	1,200.00	1,200.00	.0
100-120-5203 LEGAL	5,683.90	48,867.30	75,000.00	26,132.70	65.2
100-120-5205 JANITORIAL	1,900.00	9,856.00	20,000.00	10,144.00	49.3
100-120-5207 OFFICE MACHINE MAINT	.00	.00	10,000.00	10,000.00	.0
100-120-5212 DRUG TESTING	.00	700.00	7,500.00	6,800.00	9.3
100-120-5215 OTHER CONTRACTUAL SERVICES	.00	96,900.00	100,000.00	3,100.00	96.9
100-120-5302 R & M EQUIPMENT	.00	.00	2,300.00	2,300.00	.0
100-120-5620 TELEPHONE	225.11	1,119.45	4,000.00	2,880.55	28.0
100-120-5621 MANAGER INTERNET	199.00	995.00	2,000.00	1,005.00	49.8
100-120-5630 ADVERTISING	.00	3,450.00	5,500.00	2,050.00	62.7
100-120-5640 PRINTING & PUBLICATION	.00	.00	3,500.00	3,500.00	.0
100-120-5645 MEMBERSHIP DUES	2,020.00	755.00	4,000.00	3,245.00	18.9
100-120-5651 TRAVEL	272.83	2,076.81	6,000.00	3,923.19	34.6
100-120-5652 TRAINING	1,100.00	1,200.00	2,100.00	900.00	57.1
100-120-5653 LODGING	.00	.00	7,000.00	7,000.00	.0
100-120-5654 PER DIEM	1,980.00	4,140.00	7,000.00	2,860.00	59.1
100-120-5710 OFFICE SUPPLIES	445.20	3,193.04	6,000.00	2,806.96	53.2
100-120-5711 JANITORIAL SUPPLIES	.00	81.38	1,500.00	1,418.62	5.4
100-120-5719 FREIGHT	180.51	503.84	2,000.00	1,496.16	25.2
100-120-5720 POSTAGE	.00	.00	2,000.00	2,000.00	.0
100-120-5721 OTHER SUPPLIES	.00	320.18	2,000.00	1,679.82	16.0
100-120-5731 ELECTRIC	863.17	3,626.40	10,000.00	6,373.60	36.3
100-120-5740 FUEL & LUBRICANTS	1,683.92	2,989.87	9,500.00	6,510.13	31.5
100-120-5791 CONTINGENCY	.00	.00	10,000.00	10,000.00	.0
100-120-5796 EMPLOYEE APPRECIATION	.00	407.80	1,500.00	1,092.20	27.2
TOTAL GOV'T MGMT EXPENDITURES	91,051.71	503,837.32	1,157,600.00	653,762.68	43.5
<u>LEGISLATIVE EXPENDITURES</u>					
100-130-5040 LEGISLATIVE COMPENSATION	.00	12,000.00	51,000.00	39,000.00	23.5
100-130-5203 LEGAL	2,876.80	8,916.00	10,000.00	1,084.00	89.2
100-130-5206 LOBBYIST	.00	18,000.00	54,000.00	36,000.00	33.3
100-130-5215 OTHER CONTRACTUAL SERVICES	.00	.00	20,000.00	20,000.00	.0
100-130-5640 PRINTING & PUBLICATION	.00	.00	2,000.00	2,000.00	.0
100-130-5645 MEMBERSHIP	.00	552.50	2,000.00	1,447.50	27.6
100-130-5651 TRAVEL	.00	.00	15,000.00	15,000.00	.0
100-130-5652 TRAINING	.00	.00	2,500.00	2,500.00	.0
100-130-5653 LODGING	.00	.00	15,000.00	15,000.00	.0
100-130-5654 PER DIEM	.00	.00	7,000.00	7,000.00	.0
100-130-6060 ELECTION	.00	1,599.75	2,000.00	400.25	80.0
TOTAL LEGISLATIVE EXPENDITURES	2,876.80	41,068.25	180,500.00	139,431.75	22.8

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>P&Z COMM DEV EXPENDITURES</u>					
100-140-5020 SALARIES & WAGES	.00	.00	57,100.00	57,100.00	.0
100-140-5040 COMMISSION COMPENSATION	.00	.00	12,000.00	12,000.00	.0
100-140-5110 PAYROLL TAXES	.00	.00	1,500.00	1,500.00	.0
100-140-5120 GROUP INSURANCE	.00	.00	15,400.00	15,400.00	.0
100-140-5130 LIFE INSURANCE	.00	.00	100.00	100.00	.0
100-140-5135 DISABILITY INSURANCE	83.80	419.00	1,100.00	681.00	38.1
100-140-5140 PERS	.00	.00	13,900.00	13,900.00	.0
100-140-5145 DEF COMP - RETIREMENT	.00	.00	5,900.00	5,900.00	.0
100-140-5160 WORKERS COMPENSATION	.00	.00	400.00	400.00	.0
100-140-5180 STATE UNEMPLOYMENT INS	.00	.00	300.00	300.00	.0
100-140-5215 OTHER CONTRACTUAL SERVICES	.00	236,711.75	145,000.00	(91,711.75)	163.3
100-140-5620 TELEPHONE	74.12	220.18	1,400.00	1,179.82	15.7
100-140-5625 INTERNET	.00	.00	1,000.00	1,000.00	.0
100-140-5640 PRINTING & PUBLICATION	.00	.00	1,000.00	1,000.00	.0
100-140-5651 TRAVEL	.00	.00	3,000.00	3,000.00	.0
100-140-5652 TRAINING	.00	.00	3,000.00	3,000.00	.0
100-140-5653 LODGING	.00	.00	2,000.00	2,000.00	.0
100-140-5654 PER DIEM	.00	.00	2,000.00	2,000.00	.0
100-140-5710 OFFICE SUPPLIES	.00	589.00	1,500.00	911.00	39.3
100-140-5719 FREIGHT	.00	323.33	2,000.00	1,676.67	16.2
100-140-5720 POSTAGE	.00	.00	200.00	200.00	.0
100-140-5721 OTHER SUPPLIES	.00	(71.30)	500.00	571.30	(14.3)
100-140-5740 FUEL & LUBRICANTS	.00	79.60	1,000.00	920.40	8.0
100-140-6500 CAPITAL OUTLAY	.00	.00	10,000.00	10,000.00	.0
TOTAL P&Z COMM DEV EXPENDITURES	157.92	238,271.56	281,300.00	43,028.44	84.7

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>IT DEPARTMENT EXPENDITURES</u>					
100-150-5020 SALARIES & WAGES	.00	45,417.55	138,800.00	93,382.45	32.7
100-150-5110 PAYROLL TAXES	.00	652.70	2,200.00	1,547.30	29.7
100-150-5120 GROUP HEALTH INSURANCE	.00	4,562.13	22,900.00	18,337.87	19.9
100-150-5130 LIFE INSURANCE	.96	4.80	100.00	95.20	4.8
100-150-5135 DISABILITY INSURANCE	60.59	302.95	1,000.00	697.05	30.3
100-150-5140 PERS	.00	9,991.89	33,300.00	23,308.11	30.0
100-150-5145 DEF COMP - RETIREMENT	.00	2,725.07	9,100.00	6,374.93	30.0
100-150-5160 WORKERS COMPENSATION	.00	158.99	600.00	441.01	26.5
100-150-5180 STATE UNEMPLOYMENT INS	.00	.00	300.00	300.00	.0
100-150-5203 NETWORK SUPPLIES	.00	.00	50,000.00	50,000.00	.0
100-150-5204 HARDWARE SUPPLIES	.00	2,281.90	40,000.00	37,718.10	5.7
100-150-5207 SOFTWARE & PROGRAMS	.00	452.29	35,000.00	34,547.71	1.3
100-150-5210 LICENSING	60.00	16,688.79	50,000.00	33,311.21	33.4
100-150-5215 OTHER CONTRACTUAL SERVICES	.00	16,507.50	50,000.00	33,492.50	33.0
100-150-5302 R & M - COMPUTER EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
100-150-5610 CYBER INSURANCE	.00	7,458.76	34,400.00	26,941.24	21.7
100-150-5620 TELEPHONE	24.12	120.18	500.00	379.82	24.0
100-150-5630 WEB SITE SERVICES	.00	.00	3,500.00	3,500.00	.0
100-150-5645 MEMBERSHIP DUES	.00	.00	2,500.00	2,500.00	.0
100-150-5651 TRAVEL	100.00	300.00	5,000.00	4,700.00	6.0
100-150-5652 TRAINING	.00	.00	10,000.00	10,000.00	.0
100-150-5653 LODGING	.00	.00	3,000.00	3,000.00	.0
100-150-5654 PER DIEM	.00	.00	800.00	800.00	.0
100-150-5710 OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
100-150-5740 FUEL & LUBRICANTS	.00	74.99	500.00	425.01	15.0
100-150-6500 CAPITAL OUTLAY	.00	185,381.60	307,200.00	121,818.40	60.4
TOTAL IT DEPARTMENT EXPENDITURES	245.67	293,082.09	802,000.00	508,917.91	36.5

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS AND REC EXPENDITURES</u>					
100-162-5020 SALARIES & WAGES	17,811.90	82,167.30	251,300.00	169,132.70	32.7
100-162-5025 SEASONAL SALARIES & WAGES	1,721.04	36,848.88	46,800.00	9,951.12	78.7
100-162-5030 OVERTIME	.00	1,801.38	2,000.00	198.62	90.1
100-162-5110 PAYROLL TAXES	378.35	4,265.49	7,300.00	3,034.51	58.4
100-162-5120 GROUP INSURANCE	5,091.28	19,306.82	68,700.00	49,393.18	28.1
100-162-5130 LIFE INSURANCE	1.92	5.76	300.00	294.24	1.9
100-162-5135 DISABILITY INSURANCE	74.47	372.35	1,200.00	827.65	31.0
100-162-5140 PERS	3,918.64	17,578.33	55,300.00	37,721.67	31.8
100-162-5145 DEF COMP - RETIREMENT	726.14	2,686.95	15,100.00	12,413.05	17.8
100-162-5160 WORKERS COMPENSATION	880.52	5,476.49	13,700.00	8,223.51	40.0
100-162-5180 STATE UNEMPLOYMENT INS	.00	.00	1,200.00	1,200.00	.0
100-162-5205 JANITORIAL	750.00	7,650.00	24,000.00	16,350.00	31.9
100-162-5215 OTHER CONTRACTUAL SERVICES	3,971.50	22,405.70	96,000.00	73,594.30	23.3
100-162-5301 R & M VEHICLES	.00	.00	100.00	100.00	.0
100-162-5302 R & M - EQUIPMENT	.00	2,583.22	22,000.00	19,416.78	11.7
100-162-5304 R & M - BUILDINGS	1,392.00	2,293.66	8,000.00	5,706.34	28.7
100-162-5620 TELEPHONE	225.08	1,120.77	3,500.00	2,379.23	32.0
100-162-5625 INTERNET	199.00	1,175.00	4,000.00	2,825.00	29.4
100-162-5630 ADVERTISING	.00	.00	1,000.00	1,000.00	.0
100-162-5640 PRINTING & PUBLICATION	.00	.00	5,000.00	5,000.00	.0
100-162-5651 TRAVEL	200.00	947.32	8,000.00	7,052.68	11.8
100-162-5652 TRAINING	.00	.00	5,000.00	5,000.00	.0
100-162-5653 LODGING	.00	.00	4,000.00	4,000.00	.0
100-162-5654 PER DIEM	.00	.00	3,500.00	3,500.00	.0
100-162-5705 LANDSCAPING	.00	9,137.00	32,000.00	22,863.00	28.6
100-162-5710 OFFICE SUPPLIES	.00	(69.86)	1,000.00	1,069.86	(7.0)
100-162-5711 JANITORIAL SUPPLIES	.00	1,372.34	5,000.00	3,627.66	27.5
100-162-5719 FREIGHT	256.86	4,673.33	15,000.00	10,326.67	31.2
100-162-5721 OTHER SUPPLIES	.00	28,528.57	30,000.00	1,471.43	95.1
100-162-5722 POOL SUPPLIES	.00	4,625.46	10,000.00	5,374.54	46.3
100-162-5731 ELECTRICITY	4,113.37	18,584.62	65,000.00	46,415.38	28.6
100-162-5732 HEATING FUEL	.00	2,480.00	25,000.00	22,520.00	9.9
100-162-5740 FUEL & LUBRICANTS	.00	608.06	2,000.00	1,391.94	30.4
100-162-5790 COMMUNITY EVENTS	.00	968.66	7,500.00	6,531.34	12.9
100-162-5795 EMPLOYEE APPRECIATION	.00	268.38	800.00	531.62	33.6
TOTAL PARKS AND REC EXPENDITURES	41,712.07	279,861.98	840,300.00	560,438.02	33.3
<u>GF / PARKS & REC / KS GYM EXP</u>					
100-163-5215 OTHER CONTRACTUAL SERVICES	1,000.00	3,000.00	12,000.00	9,000.00	25.0
100-163-5410 RENTAL OF LAND & BUILDINGS	.00	.00	4,000.00	4,000.00	.0
100-163-5731 ELECTRICITY	183.95	717.62	3,000.00	2,282.38	23.9
100-163-5732 HEATING FUEL	698.74	2,869.62	5,000.00	2,130.38	57.4
100-163-6500 CAPITAL OUTLAY	.00	57,047.18	57,100.00	52.82	99.9
TOTAL GF / PARKS & REC / KS GYM EXP	1,882.69	63,634.42	81,100.00	17,465.58	78.5

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT EXPENDITURES</u>					
100-210-5020 SALARIES & WAGES	39,377.16	208,165.29	457,800.00	249,634.71	45.5
100-210-5021 DISPATCHER SALARIES & WAGES	38,641.63	213,320.14	517,900.00	304,579.86	41.2
100-210-5030 OVERTIME	6,549.21	33,076.78	40,000.00	6,923.22	82.7
100-210-5110 PAYROLL TAXES	1,226.26	7,333.41	15,000.00	7,666.59	48.9
100-210-5120 GROUP INSURANCE	27,932.79	139,156.46	405,400.00	266,243.54	34.3
100-210-5130 LIFE INSURANCE	8.64	43.20	1,100.00	1,056.80	3.9
100-210-5135 DISABILITY INSURANCE	531.37	2,656.85	5,500.00	2,843.15	48.3
100-210-5140 PERS	18,604.92	97,370.03	226,800.00	129,429.97	42.9
100-210-5145 DEF COMP - RETIREMENT	4,495.94	24,344.63	61,900.00	37,555.37	39.3
100-210-5160 WORKERS COMPENSATION	1,676.02	8,877.63	47,100.00	38,222.37	18.9
100-210-5180 STATE UNEMPLOYMENT INS	.00	.00	3,300.00	3,300.00	.0
100-210-5205 JANITORIAL	.00	.00	3,600.00	3,600.00	.0
100-210-5215 OTHER CONTRACTUAL SERVICES	15,000.00	32,778.10	40,000.00	7,221.90	82.0
100-210-5614 POLICE PROF. LIABILITY INS.	.00	.00	8,000.00	8,000.00	.0
100-210-5620 TELEPHONE	1,083.34	5,525.18	13,500.00	7,974.82	40.9
100-210-5625 INTERNET	941.00	4,995.00	17,500.00	12,505.00	28.5
100-210-5630 ADVERTISING	.00	.00	500.00	500.00	.0
100-210-5640 PRINTING & PUBLICATION	.00	305.00	1,000.00	695.00	30.5
100-210-5651 TRAVEL	197.85	906.29	7,000.00	6,093.71	13.0
100-210-5652 TRAINING	.00	1,224.00	20,000.00	18,776.00	6.1
100-210-5653 LODGING	.00	582.95	7,500.00	6,917.05	7.8
100-210-5654 PER DIEM	1,890.00	2,250.00	4,500.00	2,250.00	50.0
100-210-5710 OFFICE SUPPLIES	.00	1,001.15	7,000.00	5,998.85	14.3
100-210-5711 JANITORIAL SUPPLIES	.00	.00	1,000.00	1,000.00	.0
100-210-5712 DETENTION FOOD	.00	732.25	12,000.00	11,267.75	6.1
100-210-5713 DETENTION MEDICAL	.00	.00	1,500.00	1,500.00	.0
100-210-5714 CASE MANAGEMENT	.00	4,225.57	10,000.00	5,774.43	42.3
100-210-5715 DETENTION SUPPLIES (NON-FOOD)	.00	511.83	12,000.00	11,488.17	4.3
100-210-5716 OFFICERS UNIFORMS	.00	104.24	5,000.00	4,895.76	2.1
100-210-5717 OFFICER MEDICAL	.00	.00	2,500.00	2,500.00	.0
100-210-5718 K-9 CARE	.00	403.00	5,000.00	4,597.00	8.1
100-210-5719 FREIGHT	.00	51.68	1,500.00	1,448.32	3.5
100-210-5720 POSTAGE	.00	685.08	2,000.00	1,314.92	34.3
100-210-5731 ELECTRICITY	.00	.00	42,000.00	42,000.00	.0
100-210-5732 HEATING FUEL	.00	.00	12,000.00	12,000.00	.0
100-210-5733 WATER	45.00	255.00	4,500.00	4,245.00	5.7
100-210-5740 FUEL & LUBRICANTS - VEHICLES	2,671.19	16,620.82	30,000.00	13,379.18	55.4
100-210-5795 EMPLOYEE APPRECIATION	.00	.00	1,500.00	1,500.00	.0
100-210-6500 POLICE CRUISER SHIPPING	.00	.00	100,000.00	100,000.00	.0
TOTAL POLICE DEPARTMENT EXPENDITURES	160,872.32	807,501.56	2,154,400.00	1,346,898.44	37.5

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT EXPENDITURES</u>					
100-220-5020 SALARIES & WAGES	16,502.08	83,745.29	221,100.00	137,354.71	37.9
100-220-5025 SEASONAL SALARIES & WAGES	2,808.11	41,295.62	117,400.00	76,104.38	35.2
100-220-5030 OVERTIME	984.79	15,989.32	20,000.00	4,010.68	80.0
100-220-5050 FIREFIGHTERS COMPENSATION	.00	14,600.00	50,000.00	35,400.00	29.2
100-220-5110 PAYROLL TAXES	1,074.34	9,284.76	17,400.00	8,115.24	53.4
100-220-5120 GROUP INSURANCE	4,363.83	21,679.07	88,300.00	66,620.93	24.6
100-220-5130 LIFE INSURANCE	.96	4.80	300.00	295.20	1.6
100-220-5135 DISABILITY INSURANCE	49.82	249.10	1,500.00	1,250.90	16.6
100-220-5140 PERS	1,696.92	9,300.43	48,700.00	39,399.57	19.1
100-220-5145 DEF COMP - RETIREMENT	462.80	1,879.50	13,300.00	11,420.50	14.1
100-220-5160 WORKERS COMPENSATION	463.34	3,724.70	21,700.00	17,975.30	17.2
100-220-5180 STATE UNEMPLOYMENT INS	.00	.00	1,100.00	1,100.00	.0
100-220-5215 OTHER CONTRACTUAL SERVICES	.00	.00	45,000.00	45,000.00	.0
100-220-5302 R & M - EQUIPMENT	2,097.13	2,657.13	30,000.00	27,342.87	8.9
100-220-5410 RENTAL OF LAND & BUILDINGS	.00	.00	4,800.00	4,800.00	.0
100-220-5620 FIRE/EMS PHONE BILLS	358.25	1,764.78	5,000.00	3,235.22	35.3
100-220-5625 INTERNET	214.00	1,430.00	4,000.00	2,570.00	35.8
100-220-5640 PRINTING & PUBLICATION	.00	438.35	500.00	61.65	87.7
100-220-5645 MEMBERSHIP DUES	.00	.00	500.00	500.00	.0
100-220-5651 TRAVEL	200.00	3,873.30	15,000.00	11,126.70	25.8
100-220-5652 TRAINING	100.00	1,317.15	15,000.00	13,682.85	8.8
100-220-5653 LODGING	.00	2,625.48	15,000.00	12,374.52	17.5
100-220-5654 PER DIEM	1,710.00	4,230.00	15,000.00	10,770.00	28.2
100-220-5710 OFFICE SUPPLIES	.00	45.01	4,000.00	3,954.99	1.1
100-220-5711 JANITORIAL SUPPLIES	.00	44.99	2,000.00	1,955.01	2.3
100-220-5713 MEDICAL SUPPLIES	.00	4,150.60	25,000.00	20,849.40	16.6
100-220-5716 UNIFORMS	.00	933.14	7,500.00	6,566.86	12.4
100-220-5717 MEDICAL/FIRE EQUIPMENT GEAR	14,212.90	24,595.15	50,000.00	25,404.85	49.2
100-220-5719 FREIGHT	585.23	8,970.68	10,000.00	1,029.32	89.7
100-220-5720 POSTAGE	.00	17.05	500.00	482.95	3.4
100-220-5721 OTHER SUPPLIES	468.00	1,702.17	12,600.00	10,897.83	13.5
100-220-5725 BUNKHOUSE SUPPLIES	.00	159.06	8,000.00	7,840.94	2.0
100-220-5731 ELECTRICITY	1,325.05	6,331.20	25,000.00	18,668.80	25.3
100-220-5732 HEATING - FUEL OIL	1,545.04	6,292.22	30,000.00	23,707.78	21.0
100-220-5733 UTILITIES-WATER	195.00	1,005.00	2,700.00	1,695.00	37.2
100-220-5740 FUEL & LUBRICANTS	588.87	4,462.05	15,000.00	10,537.95	29.8
100-220-5750 FEES/CHARGES	.00	68.20	4,000.00	3,931.80	1.7
100-220-5795 EMPLOYEE APPRECIATION	.00	1,656.41	10,000.00	8,343.59	16.6
100-220-6500 CAPITAL OUTLAY	59,481.00	165,857.98	220,000.00	54,142.02	75.4
TOTAL FIRE DEPARTMENT EXPENDITURES	111,487.46	446,379.69	1,176,900.00	730,520.31	37.9

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS EXPENDITURES</u>					
100-310-5020 SALARIES & WAGES	61,303.19	335,597.44	816,700.00	481,102.56	41.1
100-310-5030 OVERTIME	2,362.20	21,465.67	30,000.00	8,534.33	71.6
100-310-5110 PAYROLL TAXES	929.71	6,052.73	12,900.00	6,847.27	46.9
100-310-5120 GROUP INSURANCE	19,352.20	87,450.87	261,800.00	174,349.13	33.4
100-310-5130 LIFE INSURANCE	5.42	28.06	700.00	671.94	4.0
100-310-5135 DISABILITY INSURANCE	513.34	2,566.70	7,000.00	4,433.30	36.7
100-310-5140 PERS	14,031.90	75,725.13	181,800.00	106,074.87	41.7
100-310-5145 DEF COMP - RETIREMENT	2,339.69	11,869.16	49,600.00	37,730.84	23.9
100-310-5160 WORKERS COMPENSATION	2,291.21	12,948.73	34,400.00	21,451.27	37.6
100-310-5180 STATE UNEMPLOYMENT INS	.00	1,110.00	2,400.00	1,290.00	46.3
100-310-5207 OFFICE MACHINE MAINT	.00	420.00	800.00	380.00	52.5
100-310-5215 OTHER CONTRACTUAL SERVICES	15,908.80	71,787.43	75,000.00	3,212.57	95.7
100-310-5302 R & M - EQUIPMENT	4,272.49	76,513.96	385,000.00	308,486.04	19.9
100-310-5303 R & M ROADS	16,920.00	92,850.98	100,000.00	7,149.02	92.9
100-310-5304 R & M BUILDINGS	4,915.97	19,779.77	315,000.00	295,220.23	6.3
100-310-5620 TELEPHONE	677.94	4,864.47	9,000.00	4,135.53	54.1
100-310-5625 INTERNET	199.00	1,085.00	2,000.00	915.00	54.3
100-310-5651 TRAVEL	100.00	2,370.39	4,500.00	2,129.61	52.7
100-310-5652 TRAINING	1,350.00	1,425.00	5,500.00	4,075.00	25.9
100-310-5653 LODGING	.00	.00	3,500.00	3,500.00	.0
100-310-5654 PER DIEM	990.00	2,700.00	3,000.00	300.00	90.0
100-310-5710 OFFICE SUPPLIES	.00	908.16	3,500.00	2,591.84	26.0
100-310-5711 JANITORIAL SUPPLIES	.00	.00	1,000.00	1,000.00	.0
100-310-5719 FREIGHT	466.42	7,959.42	25,000.00	17,040.58	31.8
100-310-5720 POSTAGE	.00	.00	100.00	100.00	.0
100-310-5721 OTHER SUPPLIES	.00	507.13	5,000.00	4,492.87	10.1
100-310-5731 ELECTRIC	3,368.90	19,525.40	55,000.00	35,474.60	35.5
100-310-5732 HEATING - FUEL OIL	1,306.34	3,372.95	31,000.00	27,627.05	10.9
100-310-5740 FUEL & LUBRICANTS	987.13	25,334.56	29,000.00	3,665.44	87.4
100-310-5745 FUEL & LUBE ROADS	.00	1,395.36	6,500.00	5,104.64	21.5
100-310-5790 MISCELLANEOUS EXPENSE/PPE	.00	596.00	2,500.00	1,904.00	23.8
100-310-5795 EMPLOYEE APPRECIATION	.00	93.75	5,000.00	4,906.25	1.9
100-310-6022 LICENSES/FEES	.00	.00	1,500.00	1,500.00	.0
100-310-6500 CAPITAL OUTLAY	.00	85,761.01	287,000.00	201,238.99	29.9
TOTAL PUBLIC WORKS EXPENDITURES	154,591.85	974,065.23	2,752,700.00	1,778,634.77	35.4

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PW S NAKNEK EXPENDITURES</u>					
100-350-5020 SALARIES & WAGES	13,250.90	72,706.62	171,400.00	98,693.38	42.4
100-350-5025 SEASONAL SALARIES & WAGES	778.06	778.06	25,000.00	24,221.94	3.1
100-350-5030 OVERTIME	203.58	1,695.93	2,500.00	804.07	67.8
100-350-5110 PAYROLL TAXES	206.38	1,090.10	4,500.00	3,409.90	24.2
100-350-5120 GROUP INSURANCE	4,955.46	23,247.92	68,800.00	45,552.08	33.8
100-350-5130 LIFE INSURANCE	.96	4.80	300.00	295.20	1.6
100-350-5135 DISABILITY INSURANCE	51.51	257.55	1,200.00	942.45	21.5
100-350-5140 PERS	3,131.17	17,691.24	38,300.00	20,608.76	46.2
100-350-5145 DEF COMP - RETIREMENT	456.02	2,505.98	10,500.00	7,994.02	23.9
100-350-5160 WORKERS COMPENSATION	426.82	2,228.85	8,300.00	6,071.15	26.9
100-350-5180 STATE UNEMPLOYMENT INS	.00	.00	900.00	900.00	.0
100-350-5215 OTHER- CONTRACTUAL SERVICES	.00	.00	2,000.00	2,000.00	.0
100-350-5302 R & M - EQUIPMENT	3,693.48	4,709.05	19,000.00	14,290.95	24.8
100-350-5303 R & M ROADS	.00	.00	300,000.00	300,000.00	.0
100-350-5304 R & M - BUILDINGS	.00	944.95	9,400.00	8,455.05	10.1
100-350-5620 TELEPHONE	119.47	597.35	2,500.00	1,902.65	23.9
100-350-5621 INTERNET	199.00	995.00	2,000.00	1,005.00	49.8
100-350-5651 TRAVEL	.00	200.00	500.00	300.00	40.0
100-350-5652 TRAINING	.00	.00	500.00	500.00	.0
100-350-5653 LODGING	.00	.00	500.00	500.00	.0
100-350-5654 PER DIEM	.00	.00	500.00	500.00	.0
100-350-5710 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
100-350-5719 FREIGHT	405.38	5,148.49	5,800.00	651.51	88.8
100-350-5721 OTHER SUPPLIES	.00	387.92	500.00	112.08	77.6
100-350-5731 SN ELECTRICITY	1,741.86	11,251.56	20,000.00	8,748.44	56.3
100-350-5732 HEATING	.00	67,256.37	70,000.00	2,743.63	96.1
100-350-5740 FUEL & LUBRICANTS	.00	6,212.70	6,300.00	87.30	98.6
100-350-5790 MISCELLANEOUS EXPENSE/PPE	.00	.00	300.00	300.00	.0
100-350-6022 LICENSES/FEES	.00	.00	400.00	400.00	.0
100-350-6500 CAPITAL OUTLAY	.00	6,827.04	82,000.00	75,172.96	8.3
TOTAL PW S NAKNEK EXPENDITURES	29,620.05	226,737.48	854,400.00	627,662.52	26.5

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENDITURES</u>					
100-410-5020 SALARIES & WAGES	14,033.95	78,615.76	205,500.00	126,884.24	38.3
100-410-5030 OVERTIME	58.72	129.28	300.00	170.72	43.1
100-410-5110 PAYROLL TAXES	209.23	1,275.69	4,400.00	3,124.31	29.0
100-410-5120 GROUP INSURANCE	4,593.35	22,881.77	68,700.00	45,818.23	33.3
100-410-5130 LIFE INSURANCE	1.92	9.60	300.00	290.40	3.2
100-410-5135 DISABILITY INSURANCE	87.24	436.20	1,500.00	1,063.80	29.1
100-410-5140 PERS	3,076.36	16,726.96	45,300.00	28,573.04	36.9
100-410-5145 DEF COMP - RETIREMENT	839.02	4,586.10	12,400.00	7,813.90	37.0
100-410-5160 WORKERS COMPENSATION	49.32	275.60	800.00	524.40	34.5
100-410-5180 STATE UNEMPLOYMENT INS	.00	.00	900.00	900.00	.0
100-410-5215 OTHER CONTRACTUAL SERVICES	640.00	3,709.85	4,700.00	990.15	78.9
100-410-5620 TELEPHONE	356.09	1,787.70	5,300.00	3,512.30	33.7
100-410-5625 INTERNET	811.00	4,055.00	15,200.00	11,145.00	26.7
100-410-5640 PRINTING & PUBLICATION	.00	3,284.91	4,500.00	1,215.09	73.0
100-410-5641 AUDIO-VISUAL	.00	441.75	1,500.00	1,058.25	29.5
100-410-5642 SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
100-410-5645 MEMBERSHIP DUES	.00	.00	300.00	300.00	.0
100-410-5651 TRAVEL	.00	.00	2,000.00	2,000.00	.0
100-410-5652 TRAINING	.00	.00	500.00	500.00	.0
100-410-5653 LODGING	.00	.00	1,800.00	1,800.00	.0
100-410-5654 PER DIEM	.00	.00	1,000.00	1,000.00	.0
100-410-5705 PROGRAM SUPPLIES	.00	1,075.88	4,000.00	2,924.12	26.9
100-410-5709 OFFICE EQUIPMENT	.00	.00	500.00	500.00	.0
100-410-5710 OFFICE SUPPLIES	.00	1,077.74	3,500.00	2,422.26	30.8
100-410-5719 FREIGHT	.00	45.01	300.00	254.99	15.0
100-410-5720 POSTAGE	.00	49.15	200.00	150.85	24.6
100-410-5721 OTHER SUPPLIES	.00	.00	3,000.00	3,000.00	.0
100-410-5731 ELECTRICITY	.00	.00	2,400.00	2,400.00	.0
100-410-5732 HEATING - FUEL OIL	.00	758.00	3,800.00	3,042.00	20.0
100-410-5790 MISCELLANEOUS EXPENSE	.00	203.89	500.00	296.11	40.8
100-410-5795 EMPLOYEE APPRECIATION	.00	68.39	500.00	431.61	13.7
100-410-6500 CAPITAL OUTLAY	.00	.00	11,200.00	11,200.00	.0
TOTAL LIBRARY EXPENDITURES	24,756.20	141,494.23	407,100.00	265,605.77	34.8

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY S NAKNEK EXPENDITURES</u>					
100-415-5020 SALARIES & WAGES	4,079.48	22,244.81	61,700.00	39,455.19	36.1
100-415-5110 PAYROLL TAXES	123.12	532.55	1,300.00	767.45	41.0
100-415-5120 GROUP INSURANCE	3,063.15	12,196.09	45,900.00	33,703.91	26.6
100-415-5130 LIFE INSURANCE	.00	.00	200.00	200.00	.0
100-415-5135 DISABILITY INSURANCE	.00	.00	600.00	600.00	.0
100-415-5140 PERS	670.55	4,148.63	11,500.00	7,351.37	36.1
100-415-5145 DEF COMP - RETIREMENT	.00	.00	3,200.00	3,200.00	.0
100-415-5160 WORKERS COMPENSATION	14.28	77.84	300.00	222.16	26.0
100-415-5180 STATE UNEMPLOYMENT INS	.00	.00	600.00	600.00	.0
100-415-5205 JANITORIAL	.00	.00	2,000.00	2,000.00	.0
100-415-5620 TELEPHONE	130.66	653.30	1,600.00	946.70	40.8
100-415-5625 INTERNET	214.00	1,070.00	4,000.00	2,930.00	26.8
100-415-5640 PRINTING & PUBLICATION	.00	2,173.50	3,500.00	1,326.50	62.1
100-415-5641 AUDIO-VISUAL	.00	.00	1,800.00	1,800.00	.0
100-415-5642 SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
100-415-5645 MEMBERSHIP DUES	.00	.00	400.00	400.00	.0
100-415-5651 TRAVEL	.00	.00	2,200.00	2,200.00	.0
100-415-5653 LODGING	.00	.00	1,200.00	1,200.00	.0
100-415-5654 PER DIEM	.00	.00	800.00	800.00	.0
100-415-5705 LIBRARY PROGRAMS	.00	.00	3,000.00	3,000.00	.0
100-415-5710 OFFICE SUPPLIES	.00	.00	2,000.00	2,000.00	.0
100-415-5711 JANITORIAL SUPPLIES	.00	.00	1,700.00	1,700.00	.0
100-415-5719 FREIGHT	.00	.00	300.00	300.00	.0
100-415-5720 POSTAGE	.00	.00	200.00	200.00	.0
100-415-5721 OTHER SUPPLIES	.00	.00	1,100.00	1,100.00	.0
100-415-5731 ELECTRICITY	.00	.00	2,000.00	2,000.00	.0
100-415-5732 HEATING - FUEL OIL	.00	.00	7,500.00	7,500.00	.0
100-415-5796 EMPLOYEE APPRECIATION	.00	.00	300.00	300.00	.0
TOTAL LIBRARY S NAKNEK EXPENDITURES	8,295.24	43,096.72	161,200.00	118,103.28	26.7
<u>GF/PUBLIC SVC/COMMUNITY SUPPRT</u>					
100-470-5215 OTHER CONTRACTUAL SERVICES	.00	.00	60,000.00	60,000.00	.0
100-470-5790 COMMUNITY SUPPORT	.00	18,000.00	100,000.00	82,000.00	18.0
100-470-5795 COMM SUPPORT EDUCATION	.00	.00	100,000.00	100,000.00	.0
100-470-5822 CAMAI CLINIC SUPPORT	.00	1,742,000.00	1,742,000.00	.00	100.0
100-470-5823 S.A.V.E.C. DONATION	.00	.00	20,000.00	20,000.00	.0
100-470-5824 VISITORS' CENTER DONATION	.00	.00	10,000.00	10,000.00	.0
100-470-5825 BB HISTORIC SOCIETY	.00	50,000.00	50,000.00	.00	100.0
TOTAL GF/PUBLIC SVC/COMMUNITY SUPPRT	.00	1,810,000.00	2,082,000.00	272,000.00	86.9
<u>SCHOOL LOCAL CONTRIBUTIONS</u>					
100-475-5615 BBB SCHOOL INSURANCE	.00	231,669.68	231,700.00	30.32	100.0
100-475-5821 BBB SCHOOL EFFORT	.00	822,824.50	1,948,300.00	1,125,475.50	42.2
TOTAL SCHOOL LOCAL CONTRIBUTIONS	.00	1,054,494.18	2,180,000.00	1,125,505.82	48.4

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY PROJECTS</u>					
100-480-5020 SALARIES & WAGES	5,845.26	26,434.38	60,600.00	34,165.62	43.6
100-480-5110 PAYROLL TAXES	115.52	425.93	1,300.00	874.07	32.8
100-480-5120 GROUP INSURANCE	1,530.20	7,622.53	22,900.00	15,277.47	33.3
100-480-5130 GROUP LIFE INSURANCE	.96	4.80	100.00	95.20	4.8
100-480-5135 DISABILITY INSURANCE	.00	.00	600.00	600.00	.0
100-480-5140 PERS	1,176.80	5,664.30	13,700.00	8,035.70	41.4
100-480-5145 DEF COMP - RETIREMENT	320.94	1,544.81	3,300.00	1,755.19	46.8
100-480-5160 WORKERS COMPENSATION	301.61	1,342.50	3,100.00	1,757.50	43.3
100-480-5180 STATE UNEMPLOYMENT INS	.00	.00	600.00	600.00	.0
100-480-5651 TRAVEL	800.00	1,200.00	6,000.00	4,800.00	20.0
100-480-5740 FUEL & LUBRICANTS	.00	2,197.43	10,000.00	7,802.57	22.0
100-480-5746 ELDERS MEALS	48.59	2,836.15	10,000.00	7,163.85	28.4
TOTAL COMMUNITY PROJECTS	10,139.88	49,272.83	132,200.00	82,927.17	37.3
TOTAL FUND EXPENDITURES	684,433.72	7,803,801.62	22,484,300.00	14,680,498.38	34.7
NET REVENUE OVER EXPENDITURES	174,630.70	(540,086.26)	(6,527,900.00)	(5,987,813.74)	(8.3)

BRISTOL BAY BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

LAND SALES - SPECIAL REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LAND SALES REVENUES</u>					
300-000-4651 LAND SALES REVENUE	6,778.90	7,800.27	.00	(7,800.27)	.0
300-000-4652 LAND SALES INTEREST	5,899.30	7,076.73	.00	(7,076.73)	.0
TOTAL LAND SALES REVENUES	<u>12,678.20</u>	<u>14,877.00</u>	<u>.00</u>	<u>(14,877.00)</u>	<u>.0</u>
TOTAL FUND REVENUE	<u>12,678.20</u>	<u>14,877.00</u>	<u>.00</u>	<u>(14,877.00)</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>12,678.20</u>	<u>14,877.00</u>	<u>.00</u>	<u>(14,877.00)</u>	<u>.0</u>

BRISTOL BAY BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOLID WASTE REVENUES</u>					
350-000-4740	SOLID WASTE REVENUE	.00	800.00	5,000.00	4,200.00 16.0
350-000-4741	SOLID WASTE COMPACTED	.00	29,240.00	50,000.00	20,760.00 58.5
350-000-4742	SOLID WASTE N COMPACTED	.00	30,560.00	40,000.00	9,440.00 76.4
350-000-4743	SOLID WASTE OUT BOUNDRY	.00	1,600.00	1,500.00 (100.00) 106.7
350-000-4745	SOLID WASTE ANTI-FREEZE	.00	6,560.00	10,000.00	3,440.00 65.6
350-000-4746	SOLID WASTE BATTERIES	.00	180.00	800.00	620.00 22.5
350-000-4747	SOLID WASTE CONST	.00	4,725.00	5,000.00	275.00 94.5
350-000-4748	SOLID WASTE VEHICLES	.00	250.00	200.00 (50.00) 125.0
350-000-4749	SOLID WASTE BOATS	.00	.00	200.00	200.00 .0
350-000-4751	SOLID WASTE WET PAINT	.00	.00	100.00	100.00 .0
350-000-4900	TRANSFER IN FROM GENERAL FUND	.00	.00	1,562,700.00	1,562,700.00 .0
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	TOTAL SOLID WASTE REVENUES	.00	73,915.00	1,675,500.00	1,601,585.00 4.4
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	TOTAL FUND REVENUE	.00	73,915.00	1,675,500.00	1,601,585.00 4.4
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BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOLID WASTE EXPENDITURES</u>					
350-000-5020 SALARIES & WAGES	26,726.20	127,900.84	365,900.00	237,999.16	35.0
350-000-5025 SEASONAL SALARIES & WAGES	.00	17,406.77	52,000.00	34,593.23	33.5
350-000-5030 OVERTIME	12.55	800.22	5,000.00	4,199.78	16.0
350-000-5110 PAYROLL TAXES	387.72	2,580.20	9,700.00	7,119.80	26.6
350-000-5120 GROUP INSURANCE	3,060.40	15,245.06	68,700.00	53,454.94	22.2
350-000-5130 LIFE INSURANCE	2.88	12.48	500.00	487.52	2.5
350-000-5135 DISABILITY INSURANCE	186.14	654.54	4,000.00	3,345.46	16.4
350-000-5140 PERS	5,882.52	30,505.90	80,500.00	49,994.10	37.9
350-000-5145 DEF COMP - RETIREMENT	993.19	7,551.34	22,000.00	14,448.66	34.3
350-000-5160 WORKERS COMPENSATION	906.62	4,779.18	17,000.00	12,220.82	28.1
350-000-5180 STATE UNEMPLOYMENT INS	.00	.00	1,500.00	1,500.00	.0
350-000-5215 OTHER CONTRACTUAL SERVICES	.00	89,058.43	300,000.00	210,941.57	29.7
350-000-5220 HAZARDOUS WASTE DISPOSAL	.00	8,000.00	64,100.00	56,100.00	12.5
350-000-5302 R & M - EQUIPMENT	.00	11,630.76	65,000.00	53,369.24	17.9
350-000-5303 R & M ROADS	.00	.00	75,000.00	75,000.00	.0
350-000-5304 R & M - BUILDINGS	.00	2,233.59	15,500.00	13,266.41	14.4
350-000-5620 TELEPHONE	131.72	539.13	1,500.00	960.87	35.9
350-000-5625 INTERNET	199.00	995.00	2,200.00	1,205.00	45.2
350-000-5651 TRAVEL	.00	.00	2,300.00	2,300.00	.0
350-000-5652 TRAINING	.00	.00	1,500.00	1,500.00	.0
350-000-5653 LODGING	.00	.00	1,500.00	1,500.00	.0
350-000-5654 PER DIEM	.00	.00	1,000.00	1,000.00	.0
350-000-5710 OFFICE SUPPLIES	.00	366.94	1,500.00	1,133.06	24.5
350-000-5711 JANITORIAL SUPPLIES	.00	.00	3,000.00	3,000.00	.0
350-000-5719 FREIGHT	17,397.88	29,644.30	54,200.00	24,555.70	54.7
350-000-5721 BALER SUPPLIES	.00	15,622.30	15,700.00	77.70	99.5
350-000-5731 ELECTRICITY	2,003.10	11,623.13	30,000.00	18,376.87	38.7
350-000-5732 HEATING - FUEL OIL	3,901.66	6,932.32	16,000.00	9,067.68	43.3
350-000-5740 FUEL & LUBRICANTS	1,832.85	11,378.01	33,000.00	21,621.99	34.5
350-000-5790 MISCELLANEOUS EXPENSE/PPE	.00	30.50	300.00	269.50	10.2
350-000-6022 LICENSES/FEES	.00	.00	4,000.00	4,000.00	.0
350-000-6500 CAPITAL OUTLAY	.00	90,574.00	295,000.00	204,426.00	30.7
TOTAL SOLID WASTE EXPENDITURES	63,624.43	486,064.94	1,609,100.00	1,123,035.06	30.2
TOTAL FUND EXPENDITURES	63,624.43	486,064.94	1,609,100.00	1,123,035.06	30.2
NET REVENUE OVER EXPENDITURES	(63,624.43)	(412,149.94)	66,400.00	478,549.94	(620.7)

BRISTOL BAY BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WASTE WATER REVENUES</u>					
360-000-4730 WASTE WATER REVENUE	.00	194,139.34	494,200.00	300,060.66	39.3
360-000-4731 WASTE WATER SEPTIC	.00	1,080.00	1,100.00	20.00	98.2
360-000-4751 WASTE WATER LABOR	.00	180.00	500.00	320.00	36.0
360-000-4900 TRANSFER IN FROM GENERAL FUND	.00	.00	2,144,300.00	2,144,300.00	.0
TOTAL WASTE WATER REVENUES	.00	195,399.34	2,640,100.00	2,444,700.66	7.4
TOTAL FUND REVENUE	.00	195,399.34	2,640,100.00	2,444,700.66	7.4

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTE WATER EXPENDITURES</u>					
360-000-5020 SALARIES & WAGES	27,662.67	154,591.60	360,600.00	206,008.40	42.9
360-000-5025 ON-CALL TIME	3,503.38	19,131.76	46,000.00	26,868.24	41.6
360-000-5030 OVERTIME	834.21	9,414.98	10,000.00	585.02	94.2
360-000-5110 PAYROLL TAXES	463.98	2,655.46	6,100.00	3,444.54	43.5
360-000-5120 GROUP INSURANCE	7,941.53	39,532.00	137,600.00	98,068.00	28.7
360-000-5130 LIFE INSURANCE	2.88	14.40	400.00	385.60	3.6
360-000-5135 DISABILITY INSURANCE	126.20	631.00	2,400.00	1,769.00	26.3
360-000-5140 PERS	6,900.35	39,534.80	91,700.00	52,165.20	43.1
360-000-5145 DEF COMP - RETIREMENT	1,795.17	10,083.54	25,000.00	14,916.46	40.3
360-000-5160 WORKERS COMPENSATION	849.29	4,914.76	10,900.00	5,985.24	45.1
360-000-5180 STATE UNEMPLOYMENT INS	.00	.00	1,200.00	1,200.00	.0
360-000-5215 OTHER CONTRACTUAL SERVICES	550.00	24,548.69	398,000.00	373,451.31	6.2
360-000-5301 R & M - VEHICLES	.00	.00	2,500.00	2,500.00	.0
360-000-5302 R & M - EQUIPMENT	135.35	46,566.95	47,000.00	433.05	99.1
360-000-5304 R & M - BUILDINGS	.00	314.73	2,000.00	1,685.27	15.7
360-000-5620 TELEPHONE	1,247.72	6,597.06	15,000.00	8,402.94	44.0
360-000-5625 INTERNET	1,468.00	7,313.00	12,000.00	4,687.00	60.9
360-000-5651 TRAVEL	.00	.00	2,000.00	2,000.00	.0
360-000-5652 TRAINING	.00	1,215.00	1,500.00	285.00	81.0
360-000-5653 LODGING	.00	.00	1,500.00	1,500.00	.0
360-000-5654 PER DIEM	.00	630.00	1,200.00	570.00	52.5
360-000-5710 OFFICE SUPPLIES	.00	11,697.18	20,000.00	8,302.82	58.5
360-000-5711 JANITORIAL SUPPLIES	.00	.00	2,000.00	2,000.00	.0
360-000-5715 LAB SUPPLY	282.30	282.30	3,000.00	2,717.70	9.4
360-000-5719 FREIGHT	460.23	4,090.13	7,500.00	3,409.87	54.5
360-000-5721 OTHER SUPPLIES	.00	498.55	2,000.00	1,501.45	24.9
360-000-5731 ELECTRICITY	17,044.02	73,125.44	250,000.00	176,874.56	29.3
360-000-5732 HEATING - FUEL OIL	.00	11,251.20	43,000.00	31,748.80	26.2
360-000-5740 FUEL & LUBRICANTS	1,522.97	5,598.27	10,000.00	4,401.73	56.0
360-000-5790 MISCELLANEOUS EXPENSE/PPE	.00	765.00	3,500.00	2,735.00	21.9
360-000-6022 LICENSES/FEES	.00	.00	4,500.00	4,500.00	.0
360-000-6500 CAPITAL OUTLAY	.00	421,731.35	1,050,000.00	628,268.65	40.2
TOTAL WASTE WATER EXPENDITURES	<u>72,790.25</u>	<u>896,729.15</u>	<u>2,570,100.00</u>	<u>1,673,370.85</u>	<u>34.9</u>
TOTAL FUND EXPENDITURES	<u>72,790.25</u>	<u>896,729.15</u>	<u>2,570,100.00</u>	<u>1,673,370.85</u>	<u>34.9</u>
NET REVENUE OVER EXPENDITURES	<u>(72,790.25)</u>	<u>(701,329.81)</u>	<u>70,000.00</u>	<u>771,329.81</u>	<u>(1001.</u>

BRISTOL BAY BOROUGH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

WW UPGRADE & RELOCATION

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
378-000-5215 ENGINEERING SERVICES	969.50	1,352.10	.00	(1,352.10)	.0
TOTAL DEPARTMENT 000	<u>969.50</u>	<u>1,352.10</u>	<u>.00</u>	<u>(1,352.10)</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>969.50</u>	<u>1,352.10</u>	<u>.00</u>	<u>(1,352.10)</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>(969.50)</u>	<u>(1,352.10)</u>	<u>.00</u>	<u>1,352.10</u>	<u>.0</u>

BRISTOL BAY BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

		LATCF				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
394-000-4681	GRANTREVENUE - STATE & FEDL	.00	100,924.22	.00	(100,924.22)	.0
	TOTAL SOURCE 000	<u>.00</u>	<u>100,924.22</u>	<u>.00</u>	<u>(100,924.22)</u>	<u>.0</u>
	TOTAL FUND REVENUE	<u>.00</u>	<u>100,924.22</u>	<u>.00</u>	<u>(100,924.22)</u>	<u>.0</u>
	NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>100,924.22</u>	<u>.00</u>	<u>(100,924.22)</u>	<u>.0</u>

BRISTOL BAY BOROUGH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

BBBSD RENOV PHII

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
430-000-5211 CONSTRUCTION MANAGEMENT	.00	32,427.00	.00	(32,427.00)	.0
430-000-5213 CONSTRUCTION	.00	6,373.00	.00	(6,373.00)	.0
TOTAL DEPARTMENT 000	.00	38,800.00	.00	(38,800.00)	.0
TOTAL FUND EXPENDITURES	.00	38,800.00	.00	(38,800.00)	.0
NET REVENUE OVER EXPENDITURES	.00	(38,800.00)	.00	38,800.00	.0

BRISTOL BAY BOROUGH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

BBBSD PHIII ROOF REPLACEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
431-000-5213 CONSTRUCTION	.00	7,480.73	.00	(7,480.73)	.0
431-000-5215 DESIGN SERVICES	.00	147,008.70	.00	(147,008.70)	.0
TOTAL DEPARTMENT 000	.00	154,489.43	.00	(154,489.43)	.0
TOTAL FUND EXPENDITURES	.00	154,489.43	.00	(154,489.43)	.0
NET REVENUE OVER EXPENDITURES	.00	(154,489.43)	.00	154,489.43	.0

BRISTOL BAY BOROUGH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

PORT OF BRISTOL BAY/ENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PORT OF BRISTOL BAY REVENUES</u>					
700-000-4746 PORT DOCKAGE	.00	66,909.00	315,000.00	248,091.00	21.2
700-000-4749 PORT EQUIPMENT	.00	20,948.94	52,500.00	31,551.06	39.9
700-000-4751 PORT LABOR	.00	2,945.87	24,000.00	21,054.13	12.3
700-000-4752 PORT WATER	.00	.00	5,500.00	5,500.00	.0
700-000-4753 PORT ICE	.00	14,775.00	17,000.00	2,225.00	86.9
700-000-4754 PORT FUEL	.00	.00	5,000.00	5,000.00	.0
700-000-4755 PORT OL/NS	.00	.00	5,000.00	5,000.00	.0
700-000-4756 PORT VESSEL LIFT	.00	.00	20,000.00	20,000.00	.0
700-000-4757 PORT STORAGE	.00	261.80	130,000.00	129,738.20	.2
700-000-4758 PORT MISC REVENUE	.00	.00	31,000.00	31,000.00	.0
700-000-4759 PORT IMPROVEMENT FEE	.00	242,431.15	450,000.00	207,568.85	53.9
700-000-4760 PORT WHARFAGE & HANDLING	.00	760,538.78	2,100,000.00	1,339,461.22	36.2
TOTAL PORT OF BRISTOL BAY REVENUES	.00	1,108,810.54	3,155,000.00	2,046,189.46	35.1
TOTAL FUND REVENUE	.00	1,108,810.54	3,155,000.00	2,046,189.46	35.1

BRISTOL BAY BOROUGH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

PORT OF BRISTOL BAY/ENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PORT OF BRISTOL BAY EXPENDITUR</u>					
700-000-5020 SALARIES & WAGES	23,942.99	137,881.45	475,500.00	337,618.55	29.0
700-000-5025 SEASONAL SALARIES & WAGES	20,002.98	353,249.97	490,800.00	137,550.03	72.0
700-000-5030 OVERTIME	505.15	204,814.07	225,000.00	20,185.93	91.0
700-000-5110 PAYROLL TAXES	1,594.44	43,460.84	65,100.00	21,639.16	66.8
700-000-5120 GROUP INSURANCE	10,119.77	67,424.63	251,000.00	183,575.37	26.9
700-000-5130 LIFE INSURANCE	2.88	13.44	1,400.00	1,386.56	1.0
700-000-5135 DISABILITY INSURANCE	264.23	1,217.40	7,600.00	6,382.60	16.0
700-000-5140 PERS	6,397.87	34,645.76	104,700.00	70,054.24	33.1
700-000-5145 DEF COMP - RETIREMENT	1,593.16	9,297.14	28,600.00	19,302.86	32.5
700-000-5160 WORKERS COMPENSATION	984.60	21,078.90	60,300.00	39,221.10	35.0
700-000-5180 STATE UNEMPLOYMENT INS	.00	788.00	6,000.00	5,212.00	13.1
700-000-5215 OTHER CONTRACTUAL SERVICES	90,793.80	226,269.00	420,000.00	193,731.00	53.9
700-000-5302 R & M - EQUIPMENT	4,146.39	73,415.76	350,000.00	276,584.24	21.0
700-000-5304 R & M - BUILDINGS	.00	985.13	20,000.00	19,014.87	4.9
700-000-5305 R & M - DOCK	.00	16,229.99	35,000.00	18,770.01	46.4
700-000-5306 R & M - DOCK BASIN	.00	.00	10,000.00	10,000.00	.0
700-000-5307 R & M - RIGGING	.00	30,383.24	30,400.00	16.76	99.9
700-000-5410 RENTAL OF LAND & BUILDINGS	.00	.00	10,000.00	10,000.00	.0
700-000-5611 GENERAL LIABILITY INSURANCE	.00	54,620.34	60,000.00	5,379.66	91.0
700-000-5620 TELEPHONE	520.59	2,699.82	10,000.00	7,300.18	27.0
700-000-5625 INTERNET	199.00	1,715.00	6,000.00	4,285.00	28.6
700-000-5640 PRINTING & PUBLICATIONS	.00	1,197.03	1,500.00	302.97	79.8
700-000-5651 TRAVEL	(639.27)	3,954.13	10,000.00	6,045.87	39.5
700-000-5652 TRAINING	.00	.00	10,000.00	10,000.00	.0
700-000-5653 LODGING	.00	2,090.57	10,000.00	7,909.43	20.9
700-000-5654 PER DIEM	.00	1,980.00	4,000.00	2,020.00	49.5
700-000-5710 OFFICE SUPPLIES	.00	351.66	2,000.00	1,648.34	17.6
700-000-5711 JANITORIAL SUPPLIES	.00	67.06	2,000.00	1,932.94	3.4
700-000-5719 FREIGHT	236.16	20,989.86	30,000.00	9,010.14	70.0
700-000-5721 OTHER SUPPLIES	.00	284.53	5,000.00	4,715.47	5.7
700-000-5731 ELECTRIC	1,316.22	28,068.81	65,000.00	36,931.19	43.2
700-000-5740 FUEL & LUBRICANTS	4,505.35	77,320.26	160,000.00	82,679.74	48.3
700-000-5750 FEES/CHARGES	.00	269.96	2,000.00	1,730.04	13.5
700-000-5790 MISCELLANEOUS EXPENSE/PPE	.00	.00	5,000.00	5,000.00	.0
700-000-5795 EMPLOYEE APPRECIATION	.00	354.00	2,500.00	2,146.00	14.2
700-000-6500 CAPITAL OUTLAY	.00	385,733.50	1,815,000.00	1,429,266.50	21.3
700-000-9750 TRANSFER OUT TO OTHER FUNDS	.00	.00	352,800.00	352,800.00	.0
700-000-9800 BUDGETED RESERVE	.00	.00	1,500,000.00	1,500,000.00	.0
TOTAL PORT OF BRISTOL BAY EXPENDITUR	166,486.31	1,802,851.25	6,644,200.00	4,841,348.75	27.1
TOTAL FUND EXPENDITURES	166,486.31	1,802,851.25	6,644,200.00	4,841,348.75	27.1
NET REVENUE OVER EXPENDITURES	(166,486.31)	(694,040.71)	(3,489,200.00)	(2,795,159.29)	(19.9)

BRISTOL BAY BOROUGH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

CAMAI COMMUNITY HEALTH CENTER F

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>CAMAI COMMUNITY HC REVENUES</u>					
710-000-4750 CAMAI CLINIC	.00	340,000.00	.00	(340,000.00)	.0
TOTAL CAMAI COMMUNITY HC REVENUES	.00	340,000.00	.00	(340,000.00)	.0
TOTAL FUND REVENUE	.00	340,000.00	.00	(340,000.00)	.0

BRISTOL BAY BOROUGH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 5 MONTHS ENDING NOVEMBER 30, 2023

CAMAI COMMUNITY HEALTH CENTER F

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAMAI COMMUNITY HC EXPENDITURES</u>					
710-000-5825 DISTRIBUTIONS TO CAMAI	.00	340,000.00	.00	(340,000.00)	.0
TOTAL CAMAI COMMUNITY HC EXPENDITURES	.00	340,000.00	.00	(340,000.00)	.0
TOTAL FUND EXPENDITURES	.00	340,000.00	.00	(340,000.00)	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

Report Criteria:
 Report type: Summary

Check Issue Date	Check Number	Payee	Invoice GL Account	Amount	Description
11/03/2023	26309	907 Shopping	100-220-5795	1,155.80	SHOPPING & EXPEDITING FOR FD
11/03/2023	26310	Alaska Automation LLC	360-000-5215	2,173.50	OCTOBER 2023 WASTEWATER SUPPORT
11/03/2023	26311	Alaska Central Express	100-310-5719	620.58	6 TIRES
11/03/2023	26312	ANTHC- Uility Billing	100-210-5733	1,320.00	VPSO
11/03/2023	26313	Arctic Lights Electric, Inc	100-310-5215	4,462.14	EMERGENCY SERVICE CALL-OUT; POLICE STATION
11/03/2023	26314	Arctic Office Products	100-410-5710	477.90	TONER
11/03/2023	26315	Conley, Rodney	100-220-5654	540.00	PER DIEM REQUEST - EMS SYMPOSIUM
11/03/2023	26316	Crowley Petroleum Distribution, Inc	100-350-5732	67,256.37	SOUTH NAKNEK FUEL ORDER
11/03/2023	26317	Egli Air Haul	100-210-5714	3,638.00	LEADER CREEK SEARCH
11/03/2023	26318	Espelin & Associates, LLC	100-110-5201	2,132.50	FY22 AUDIT STATUS REVIEW
11/03/2023	26319	Glacier Construction Services, Inc.	100-310-5303	12,000.00	SAND DELIVERY TO PW
11/03/2023	26320	Grainger	100-162-5721	117.67	SENSOR ACTIVATION KIT
11/03/2023	26321	Grenda, Tana	100-163-5215	1,000.00	NOV23 Management Fee
11/03/2023	26322	J.M. Walsh Company, Inc.	100-130-5206	4,500.00	LOBBYING FEES - OCTOBER 2023
11/03/2023	26323	Jones, Deborah	100-220-5654	450.00	PER DIEM REQUEST ACLS SKILLS CHECK
11/03/2023	26324	King Flying Service	100-480-5651	400.00	COMBINED ELDERS RUN RT
11/03/2023	26325	Liberty Electric, Inc.	700-000-5215	1,975.00	REPLACEMENT OF FAILED TRANSFORMER-HIGH MAST PO
11/03/2023	26326	LMI	700-000-5215	24,337.50	EXTENDED PAD AT BOROUGH PORT
11/03/2023	26327	Marsh & McLennan Agency LLC	100-110-5613	708.39	POLICY NO. PPC4524260M EDORSEMENT
11/03/2023	26328	Matheson Tri-Gas Inc	700-000-5302	208.00	ACETYLENE LARGE, HIGH PRESSURE LARGE, HRCM
11/03/2023	26329	Mighty Metal Works LLC	700-000-5215	4,500.00	PORT RSW- RECOVER GAS FROM ICE MACHINE
11/03/2023	26330	Naknek Auto & Marine	350-000-5302	9,634.77	PO 8448- SOLID WASTE MISC PARTS
11/03/2023	26331	Nicole Bailey	100-220-5654	630.00	PER DIEM REQUEST - ACLS SKILLS CHECK
11/03/2023	26332	Office Product Services	100-110-5710	1,319.06	CONTRACT 10544- BILLING 10/1/2023 to 10/31/2023
11/03/2023	26333	Rise Equipment	350-000-5719	2,242.00	FREIGHT CHARGE
11/03/2023	26334	Russell Chesser	100-310-5215	15,037.60	PO 8376- REPIN ADMIN OFFICE DOORS
11/03/2023	26335	SAITO PERNISE LILO	100-162-5205	900.00	LOOKER ROOMS JANITOR 10/16, 10/19, 10/23, 10/26 & NA
11/03/2023	26336	Sasser, Oliver	700-000-5302	8,700.00	MAITOWAC TOP HANDLER POLYCARBONATE SHILED RE
11/03/2023	26337	SGS North America	360-000-5215	620.00	KING SALMON LAGOON SAMPLES
11/03/2023	26338	Shannon & Wilson	360-000-5215	16,029.36	Naknek Lagoon Professional Services through 09/30/23
11/03/2023	26339	Sherman, Jesse	100-220-5654	540.00	PER DIEM REQUEST - EMS SYMPOSIUM
11/03/2023	26340	Spill Shield Incorporated	350-000-5719	8,050.00	FREIGHT
11/03/2023	26341	TWI-LITE ENTERPRISES	100-350-5719	1,500.00	NNK/SON TRUCK TO WSN
11/03/2023	26342	Washington Liftruck	700-000-5302	9,075.04	PO 8359- PORT MISC PARTS FOR TAYLOY 620 ORDER4/4
11/09/2023	26343	Alaska Central Express	100-220-5719	317.08	5 BOXES CHIPS, 2 BOXES FREEZE, 5 BOXES CHILL, 3 BO
11/09/2023	26344	Alaska Hydraulics Inc	700-000-5302	522.31	WORK # 597119
11/09/2023	26345	Arctic Lights Electric, Inc	430-000-5211	32,427.00	BBBSD FIRE ALARM SYSTEM PAY REQUEST #9
11/09/2023	26346	Bristol Bay Cellular Partnership	100-220-5620	419.31	EMS/FIRE TEL
11/09/2023	26347	Bristol Bay Express	360-000-5740	1,968.12	WASTEWATER GASOLINE
11/09/2023	26348	Camai Community Health Center, Inc.	100-120-5212	100.00	14436V20726- L.COCKRELL
11/09/2023	26349	Caselle, Inc.	100-110-5215	4,650.00	PAYROLL PROCESSING 09/30/23, 10/14/23, 10/28/23
11/09/2023	26350	Corelogic, Inc.	100-110-5760	2,347.26	REFUND TAX PAID ON NATIVE EXEMPT ACCOUNT 19-057-
11/09/2023	26351	General Communication Acct #19978	360-000-5620	252.34	Waste Water Telephone
11/09/2023	26352	Martinson, Dolald	100-110-5760	1,686.06	REFUND OVERPAYMENT ON DEACTIVATED ACCOUNT
11/09/2023	26353	Naknek Trading Company	350-000-5304	1,318.36	SEPTEMBER DISCOUNT
11/09/2023	26354	Newterra Corporation Inc.	360-000-5302	17,913.38	PO 8365 - SPINDLES, PROPS, & MOTORS
11/09/2023	26355	PND Engineers, Inc.	350-000-5215	7,983.00	LANDFILL EXPANSION- NEW CONSTRUCTION & DEBRIS C
11/09/2023	26356	Washington Liftruck	700-000-5302	10,805.86	PO 8292- PORT MISC PARTS FOR EQUIPMENT ORDER1/2
11/09/2023	26357	Worldwide Fuel	700-000-5740	41,931.95	PORT EQUIP/HEATING FUEL
11/13/2023	26358	PND Engineers, Inc.	360-000-6500	372,116.60	231038 SEWER MAINLINE EXTENSION AND I & I SCOPING
11/17/2023	26359	Alaska Central Express	100-162-5719	549.45	1 BX FRZ
11/17/2023	26360	Alaska Department of Labor and	100-310-5180	1,898.00	Employment Security Tax- public works
11/17/2023	26361	Alaska Dept. of Labor	100-110-5613	125.00	CERTIFICATION FEE & INSPECTION PER INSURANCE
11/17/2023	26362	Alaska Municipal League	100-120-5652	1,100.00	2023 AML ANNUAL CONFERENCE-C.H., S.T., & J.W.

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice GL Account	Amount	Description
11/17/2023	26363	AML/JIA Joint Insurance Assn., Inc.	100-475-5615	16,338.68	FY22 BBBSD ADJUSTMENT OF COVERAGE
11/17/2023	26364	Auto-Out Cooktop Fire Protection	100-220-5719	658.00	Freight
11/17/2023	26365	Braun NW, Inc	100-310-5719	102.93	FREIGHT
11/17/2023	26366	Bristol Bay Express	100-220-5740	8,119.95	FIRE/EMS GASOLINE
11/17/2023	26367	Bristol Bay Telephone Cooperative	100-350-5621	9,982.17	PW SN INT
11/17/2023	26368	Camai Community Health Center, Inc.	100-310-5215	200.00	14491V20726 - DOT D.Stroede
11/17/2023	26369	Caruso, Pete	360-000-5215	1,120.00	OCTOBER REFUSE - BBB Waste Water
11/17/2023	26370	Crystal Harvilla	100-120-5654	982.83	PER DIEM - CLERK CONF. & AML
11/17/2023	26371	Espelin & Associates, LLC	100-110-5201	4,900.00	FY22 AUDIT STATUS & REVIEW
11/17/2023	26372	General Communication Acct #16581	100-210-5620	200.57	Police Telephone
11/17/2023	26373	General Communication Acct #32052	100-110-5750	975.70	Late Fee
11/17/2023	26374	General Communication Acct #37281	100-220-5620	170.57	Fire/EMS Telephone
11/17/2023	26375	General Communication Acct #49452	700-000-5620	428.73	Port Tel
11/17/2023	26376	Grainger	100-162-5711	226.48	P&R- PAPER TOWEL
11/17/2023	26377	Hoiby, Antoni	100-210-5654	630.00	PER DIEM REQUEST TRAINING-CASE LAW & TAZER INST
11/17/2023	26378	IBM Corporation	100-150-5210	60.00	LAPTOP MAGAGEMENT BUNDLE- NOVEMBER 2023
11/17/2023	26379	Lynden Air Cargo	700-000-5719	900.52	FREIGHT - PUGET SOUND PIP & SUPPLY
11/17/2023	26380	Marsh & McLennan Agency LLC	100-110-5611	144.30	POLICY NO. PPC4524260M ADDITION- TOPLOADER
11/17/2023	26381	Naknek Electric Association	700-000-5731	27,023.87	PORT OF BB ELECTRICITY
11/17/2023	26382	Resource Data, Inc.	100-150-5215	16,507.50	PO 8378 - ArcGIS SUPPORT: ADMIN, DATABASE, & APPLICA
11/17/2023	26383	SAITO PERNISE LILO	100-162-5205	900.00	PARKS & REC JANITOR NAKNEK WEIGHT ROOM 10/29, 11/
11/17/2023	26384	Snow Wave Cleaning	100-120-5205	3,260.00	VACUUM CLEANER- OCTOBER 2023
11/17/2023	26385	Southwest Solutions Group, Inc.	100-210-6500	20,628.72	PO 8305 - EVIDENCE LOCKER/WEAPONS STORAGE
11/17/2023	26386	Tibbetts, Sherry	100-120-5654	900.00	PER DIEM - CLERK CONF. & AML
11/17/2023	26387	UMIAQ Environmental, LLC	350-000-5215	7,014.39	NAKNEK CLASS II LANDFILL SURFACE WATER MONITOR
Grand Totals:				831,058.17	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-02100	248.47	250,207.63-	249,959.16-
100-110-5201	2,931.25	.00	2,931.25
100-110-5215	8,751.25	.00	8,751.25
100-110-5611	144.30	.00	144.30
100-110-5613	833.39	.00	833.39
100-110-5620	1,093.58	.00	1,093.58
100-110-5625	911.00	.00	911.00
100-110-5710	1,234.23	.00	1,234.23
100-110-5731	1,539.35	.00	1,539.35
100-110-5732	1,311.59	.00	1,311.59
100-110-5750	15.00	.00	15.00
100-110-5760	4,033.32	.00	4,033.32
100-120-5205	2,300.00	.00	2,300.00
100-120-5212	100.00	.00	100.00
100-120-5620	380.95	.00	380.95
100-120-5621	199.00	.00	199.00
100-120-5651	172.83	.00	172.83
100-120-5652	1,100.00	.00	1,100.00
100-120-5654	1,710.00	.00	1,710.00
100-120-5731	657.64	.00	657.64
100-130-5206	4,500.00	.00	4,500.00
100-140-5620	72.08	.00	72.08
100-150-5210	60.00	.00	60.00

GL Account	Debit	Credit	Proof
100-150-5215	16,507.50	.00	16,507.50
100-150-5620	72.08	.00	72.08
100-162-5205	1,800.00	.00	1,800.00
100-162-5215	160.00	.00	160.00
100-162-5620	273.04	.00	273.04
100-162-5625	199.00	.00	199.00
100-162-5711	226.48	.00	226.48
100-162-5719	256.86	.00	256.86
100-162-5721	117.67	.00	117.67
100-162-5731	2,895.49	.00	2,895.49
100-163-5215	1,000.00	.00	1,000.00
100-163-5731	90.16	.00	90.16
100-163-5732	658.08	.00	658.08
100-210-5620	1,083.34	.00	1,083.34
100-210-5625	941.00	.00	941.00
100-210-5654	630.00	.00	630.00
100-210-5714	3,638.00	.00	3,638.00
100-210-5733	105.00	.00	105.00
100-210-5740	4,342.77	.00	4,342.77
100-210-6500	20,628.72	.00	20,628.72
100-220-5302	75.13	.00	75.13
100-220-5620	406.21	.00	406.21
100-220-5625	214.00	.00	214.00
100-220-5654	2,160.00	.00	2,160.00
100-220-5719	507.08	.00	507.08
100-220-5721	468.00	.00	468.00
100-220-5731	940.45	.00	940.45
100-220-5732	1,654.14	.00	1,654.14
100-220-5733	405.00	.00	405.00
100-220-5740	734.01	.00	734.01
100-220-5795	1,155.80	.00	1,155.80
100-310-5180	1,110.00	.00	1,110.00
100-310-5215	21,299.74	.00	21,299.74
100-310-5302	4,320.89	28.90-	4,291.99
100-310-5303	12,000.00	.00	12,000.00
100-310-5304	468.12	149.56-	318.56
100-310-5620	725.90	.00	725.90
100-310-5625	199.00	.00	199.00
100-310-5719	940.97	.00	940.97
100-310-5731	3,020.20	.00	3,020.20
100-310-5732	717.49	.00	717.49
100-310-5740	9,513.04	.00	9,513.04
100-350-5302	326.40	.00	326.40
100-350-5304	176.86	70.01-	106.85
100-350-5620	119.47	.00	119.47
100-350-5621	199.00	.00	199.00
100-350-5719	1,500.00	.00	1,500.00
100-350-5731	2,038.00	.00	2,038.00
100-350-5732	67,256.37	.00	67,256.37
100-350-5740	6,212.70	.00	6,212.70
100-410-5620	404.05	.00	404.05
100-410-5625	811.00	.00	811.00
100-410-5710	562.73	.00	562.73
100-410-5732	758.00	.00	758.00
100-415-5620	130.66	.00	130.66
100-415-5625	214.00	.00	214.00
100-475-5615	16,338.68	.00	16,338.68

GL Account	Debit	Credit	Proof
100-480-5651	400.00	.00	400.00
100-480-5746	48.59	.00	48.59
350-000-5215	17,124.39	.00	17,124.39
350-000-5220	8,000.00	.00	8,000.00
350-000-5302	1,632.41	.00	1,632.41
350-000-5304	1,174.69	464.99-	709.70
350-000-5620	131.72	.00	131.72
350-000-5625	199.00	.00	199.00
350-000-5719	165.00	.00	165.00
350-000-5731	2,112.80	.00	2,112.80
350-000-5732	3,030.66	.00	3,030.66
350-000-5740	180.91	.00	180.91
350-02100	464.99	33,751.58-	33,286.59-
360-000-5215	19,142.86	.00	19,142.86
360-000-5302	19,221.29	.00	19,221.29
360-000-5304	379.77	150.33-	229.44
360-000-5620	1,247.72	.00	1,247.72
360-000-5625	1,468.00	.00	1,468.00
360-000-5731	11,573.29	.00	11,573.29
360-000-5732	6,020.00	.00	6,020.00
360-000-5740	1,402.69	.00	1,402.69
360-000-6500	372,116.60	.00	372,116.60
360-02100	150.33	432,572.22-	432,421.89-
430-000-5211	32,427.00	.00	32,427.00
430-02100	.00	32,427.00-	32,427.00-
700-000-5180	788.00	.00	788.00
700-000-5215	30,812.50	.00	30,812.50
700-000-5302	31,341.08	.00	31,341.08
700-000-5620	520.59	.00	520.59
700-000-5625	199.00	.00	199.00
700-000-5719	900.52	.00	900.52
700-000-5731	2,917.90	.00	2,917.90
700-000-5740	15,483.94	.00	15,483.94
700-02100	.00	82,963.53-	82,963.53-
Grand Totals:	<u>832,785.75</u>	<u>832,785.75-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Account

Debit

Credit

Proof

Report Criteria:

Report type: Summary



Reporting Period : 11/1/2023 - 11/30/2023

Statement Summary

Name	Deborah Jones	Company	Bristol Bay Borough
Account #	XXXX-XXXX-XXXX-7196	Currency	US Dollar
Reporting Period	11/1/2023 - 11/30/2023		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
1 10/31/2023	11/2/2023	Southern Region Ems Council 907-5626449, AK	Purchase Southern Region Ems Council		500.00
2 10/31/2023	11/2/2023	Southern Region Ems Council 907-5626449, AK	Purchase Southern Region Ems Council		900.00
3 11/3/2023	11/6/2023	Sq *rogelios V & Y Pizza Naknek, AK	Purchase Sq *rogelios V & Y Pizza		120.00
4 11/4/2023	11/6/2023		Other Debits Currency Conversion Fee		0.96
5 11/4/2023	11/6/2023	D & D Restaurant 907-2464430, AK	Purchase D & D Restaurant		111.28
6 11/4/2023	11/6/2023	Kahoot! Asa Oslo, OSL	Purchase Kahoot! Asa		95.88
7 11/7/2023	11/8/2023	Fsp*southern Region Emerg 907-562-6449, AK	Purchase Fsp*southern Region Emerg		5.50

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
8 11/9/2023	11/10/2023	Fsp*southern Region Emerg 907-562-6449, AK	Purchase Fsp*southern Region Emerg		22.00
9 11/11/2023	11/13/2023	Starlink Internet 310-6828100, CA	Purchase Starlink Internet		180.00
10 11/13/2023	11/14/2023	Naknek Auto & Marine Naknek, AK	Purchase Naknek Auto & Marine		24.34
11 11/14/2023	11/17/2023	Southern Region Ems Counc 907-5626449, AK	Credit Voucher Southern Region Ems Counc		-300.00
12 11/14/2023	11/17/2023	Southern Region Ems Counc 907-5626449, AK	Credit Voucher Southern Region Ems Counc		-300.00
13 11/15/2023	11/16/2023	Fsp*southern Region Emerg 907-562-6449, AK	Purchase Fsp*southern Region Emerg		22.10
14 11/15/2023	11/17/2023	Naknek Trading Comp Naknek, AK	Purchase Naknek Trading Comp		441.78
15 11/18/2023	11/20/2023	Captain Cook Hotel 9072766000, AK	Purchase Captain Cook Hotel		834.40

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
16 11/19/2023	11/21/2023	Captain Cook Hotel 9072766000, AK	Purchase Captain Cook Hotel		1,001.28
17 11/21/2023	11/21/2023	Amazon.Com*905nj0i03 Seattle, WA	Purchase Amazon.Com*905nj0i03		22.02
18 11/21/2023	11/22/2023	Usps Po 0260060633 Naknek, AK	Purchase Usps Po 0260060633		28.75
19 11/22/2023	11/24/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		28.49
20 11/22/2023	11/24/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		47.49
21 11/22/2023	11/24/2023	Amazon.Com*gi9nh3qb3 Amzn.Com/Bill, WA	Purchase Amazon.Com*gi9nh3qb3		43.34
22 11/24/2023	11/24/2023	Amazon.Com*xs2yz61i3 Seattle, WA	Purchase Amazon.Com*xs2yz61i3		39.60
23 11/27/2023	11/29/2023	Naknek Trading Comp Naknek, AK	Purchase Naknek Trading Comp		67.88

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
24 11/27/2023	11/29/2023	Naknek Trading Comp Naknek, AK	Purchase Naknek Trading Comp		171.96
25 11/27/2023	11/30/2023	Naknek Trading Company Naknek, AK	Credit Voucher Naknek Trading Company		-67.88

Transaction Count: 25

Total: 4,041.17

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 11/1/2023 - 11/30/2023

Statement Summary

Name	Erin Peters	Company	Bristol Bay Borough
Account #	XXXX-XXXX-XXXX-0233	Currency	US Dollar
Reporting Period	11/1/2023 - 11/30/2023		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
1 11/3/2023	11/6/2023	Bristol Bay Express Naknek, AK	Purchase Bristol Bay Express		215.01
2 11/7/2023	11/9/2023	Bristol Bay Express Naknek, AK	Purchase Bristol Bay Express		124.02
3 11/13/2023	11/14/2023	Bristol Bay Express Naknek, AK	Purchase Bristol Bay Express		205.04
4 11/17/2023	11/20/2023	Bristol Bay Express Naknek, AK	Purchase Bristol Bay Express		190.00
5 11/24/2023	11/27/2023	Bristol Bay Express Naknek, AK	Purchase Bristol Bay Express		190.04
6 11/24/2023	11/28/2023	Bay Amusement Efi King Salmon, AK	Purchase Bay Amusement Efi		161.55



Reporting Period : 11/1/2023 - 11/30/2023

Statement Summary

Name	Jeremy Kern	Company	Bristol Bay Borough
Account #	XXXX-XXXX-XXXX-7416	Currency	US Dollar
Reporting Period	11/1/2023 - 11/30/2023		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
1 10/31/2023	11/1/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		52.00
2 11/2/2023	11/3/2023	Bristol Bay Borough Naknek, AK	Purchase Bristol Bay Borough		5.00
3 11/2/2023	11/3/2023	Bristol Bay Borough Naknek, AK	Purchase Bristol Bay Borough		15.00
4 11/3/2023	11/6/2023	Amazon.Com*fr72i14q3 Seattle, WA	Purchase Amazon.Com*fr72i14q3		2,368.84
5 11/6/2023	11/7/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		2,067.99
6 11/6/2023	11/7/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		187.99

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
7 11/6/2023	11/8/2023	The Lakefront Anchorage Anchorage, AK	Purchase The Lakefront Anchorage		22.40
8 11/7/2023	11/8/2023	Best Buy 00004473 Tukwila, WA	Purchase Best Buy 00004473		313.76
9 11/7/2023	11/9/2023	Tst* Taylor Shellfish Far Seattle, WA	Purchase Tst* Taylor Shellfish Far		920.21
10 11/9/2023	11/10/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		36.89
11 11/9/2023	11/10/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		91.00
12 11/10/2023	11/13/2023	Silver Cloud Hotel 16 2062049800, WA	Purchase Silver Cloud Hotel 16		1,011.04
13 11/10/2023	11/13/2023	Silver Cloud Hotel 16 Seattle, WA	Purchase Silver Cloud Hotel 16		1,212.72
14 11/10/2023	11/13/2023	Starlink Internet 310-6828100, CA	Purchase Starlink Internet		360.00

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
15 11/10/2023	11/13/2023	Crowne Plaza Seattle Air Seattle, WA	Purchase Crowne Plaza Seattle Air		148.30
16 11/11/2023	11/13/2023	76 - Panjabi Corp Seatac, WA	Purchase 76 - Panjabi Corp		38.55
17 11/11/2023	11/13/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		999.90
18 11/11/2023	11/13/2023	Sixt Rent A Car Seatac, WA	Purchase Sixt Rent A Car		202.62
19 11/15/2023	11/16/2023	Amazon.Com*kv69s7yb3 Seattle, WA	Purchase Amazon.Com*kv69s7yb3		167.12
20 11/17/2023	11/20/2023	Rural Energy Enterprises 907-278-7441, AK	Purchase Rural Energy Enterprises		347.84
21 11/20/2023	11/22/2023	Ac King Salmon-180 King Salmon, AK	Purchase Ac King Salmon-180		471.04
22 11/24/2023	11/27/2023	Amazon.Com*9a9r459t3 Amzn.Com/Bill, WA	Purchase Amazon.Com*9a9r459t3		63.49

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
23 11/25/2023	11/27/2023	Amazon.Com*no7454373 Amzn.Com/Bill, WA	Purchase Amazon.Com*no7454373		41.29
24 11/29/2023	11/30/2023	Amazon.Com*3l9fl1kw3 Seattle, WA	Purchase Amazon.Com*3l9fl1kw3		74.65

Transaction Count: 24

Total: 11,219.54

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 11/1/2023 - 11/30/2023

Statement Summary

Name	John Rhyshek	Company	Bristol Bay Borough
Account #	XXXX-XXXX-XXXX-3129	Currency	US Dollar
Reporting Period	11/1/2023 - 11/30/2023		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
1 11/3/2023	11/6/2023	Usps Po 0247190614 King Salmon, AK	Purchase Usps Po 0247190614		7.90
2 11/7/2023	11/8/2023	American Heart Shopcpr 888-242-8883, TX	Purchase American Heart Shopcpr		20.50
3 11/7/2023	11/8/2023	Ak Dec Retail Food Prmts 907-269-0484, AK	Purchase Ak Dec Retail Food Prmts		190.00
4 11/7/2023	11/9/2023	Alaska Air Seattle, WA	Purchase Alaska Air		150.00
5 11/10/2023	11/13/2023	Starlink Internet 310-6828100, CA	Purchase Starlink Internet		90.00
6 11/16/2023	11/16/2023	Www.Amazon* 113-165860 Www.Amazon.Co, WA	Purchase Www.Amazon* 113-165860		9.99

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
7 11/16/2023	11/17/2023	Yeti 1-833-225-9384 512-3949384, DE	Purchase Yeti 1-833-225-9384		1,200.00
8 11/16/2023	11/17/2023	Www.Amazon* 113-165860 Www.Amazon.Co, WA	Purchase Www.Amazon* 113-165860		9.99
9 11/17/2023	11/17/2023	Www.Amazon* 113-165860 Www.Amazon.Co, WA	Purchase Www.Amazon* 113-165860		24.96
10 11/17/2023	11/17/2023	Amazon.Com*gl6040h63 Amzn.Com/Bill, WA	Purchase Amazon.Com*gl6040h63		18.11
11 11/17/2023	11/20/2023	The Lakefront Anchorage 907-2432300, AK	Purchase The Lakefront Anchorage		520.80
12 11/17/2023	11/20/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		116.14
13 11/17/2023	11/20/2023	Ac King Salmon-180 King Salmon, AK	Purchase Ac King Salmon-180		872.13
14 11/17/2023	11/20/2023	Amzn Mktp Us Seattle, WA	Purchase Amzn Mktp Us		282.96

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
15 11/18/2023	11/20/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		298.44
16 11/18/2023	11/20/2023	Amzn Mktp Us Seattle, WA	Purchase Amzn Mktp Us		102.94
17 11/22/2023	11/22/2023	Streetcoptraining Www.Streetcop, NJ	Purchase Streetcoptraining		798.97

Transaction Count: 17

Total: 4,713.83

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 11/1/2023 - 11/30/2023

Statement Summary

Name	James Wilson	Company	Bristol Bay Borough
Account #	XXXX-XXXX-XXXX-4135	Currency	US Dollar
Reporting Period	11/1/2023 - 11/30/2023		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
1 10/30/2023	11/1/2023	Alaska Air Seattle, WA	Purchase Alaska Air		568.60
2 10/30/2023	11/1/2023	Alaska Air Seattle, WA	Purchase Alaska Air		568.60
3 10/30/2023	11/1/2023	Alaska Air Seattle, WA	Purchase Alaska Air		568.60
4 10/30/2023	11/1/2023	Alaska Air Seattle, WA	Purchase Alaska Air		568.60
5 10/30/2023	11/1/2023	Alaska Air Seattle, WA	Purchase Alaska Air		568.60
6 10/30/2023	11/1/2023	Alaska Air Seattle, WA	Purchase Alaska Air		568.60

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
7 10/30/2023	11/1/2023	Alaska Air Seattle, WA	Purchase Alaska Air		568.60
8 10/30/2023	11/1/2023	Alaska Air Seattle, WA	Purchase Alaska Air		568.60
9 10/30/2023	11/1/2023	Alaska Air Seattle, WA	Purchase Alaska Air		568.60
10 10/30/2023	11/1/2023	Alaska Air Seattle, WA	Purchase Alaska Air		568.60
11 10/30/2023	11/1/2023	Alaska Air Seattle, WA	Purchase Alaska Air		568.60
12 10/30/2023	11/1/2023	Alaska Air Seattle, WA	Purchase Alaska Air		568.60
13 10/31/2023	11/3/2023	Alaska Air Seattle, WA	Credit Voucher Alaska Air		-568.60
14 11/3/2023	11/6/2023	D & D Restaurant 907-2464430, AK	Purchase D & D Restaurant		206.40

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
15 11/4/2023	11/6/2023	Alaska Air Seattle, WA	Purchase Alaska Air		195.60
16 11/4/2023	11/6/2023	Alaska Air Seattle, WA	Purchase Alaska Air		5.99
17 11/5/2023	11/7/2023	Bristol Bay Express King Salmon, AK	Purchase Bristol Bay Express		108.24
18 11/5/2023	11/7/2023	Inferno Seafood Boil Anchorage, AK	Purchase Inferno Seafood Boil		432.00
19 11/9/2023	11/10/2023	Tst* Matsu Seattle, WA	Purchase Tst* Matsu		242.54
20 11/19/2023	11/21/2023	Alaska Air Seattle, WA	Purchase Alaska Air		151.52
21 11/20/2023	11/21/2023	Hotelscom7205105576011 Hotels.Com, WA	Purchase Hotelscom7205105576011		277.76
22 11/21/2023	11/22/2023	Htl*comfortsuitesa 800-468-3578, TX	Purchase Htl*comfortsuitesa		867.31

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
23 11/21/2023	11/22/2023	Hotelbookingservfee 8007279059, UT	Purchase Hotelbookingservfee		15.99
24 11/21/2023	11/22/2023	Fbinaa Ak Chapter Httpsfbinaaak, AK	Purchase Fbinaa Ak Chapter		375.00
25 11/21/2023	11/24/2023	Alaska Air Seattle, WA	Purchase Alaska Air		564.20
26 11/22/2023	11/24/2023	Sq *rogelios V & Y Pizza Naknek, AK	Purchase Sq *rogelios V & Y Pizza		269.10
27 11/27/2023	11/28/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		157.00
28 11/27/2023	11/29/2023	Alaska Air Seattle, WA	Purchase Alaska Air		628.61

Transaction Count: 28

Total: 10,751.86

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 11/1/2023 - 11/30/2023

Statement Summary

Name	Michael Peters	Company	Bristol Bay Borough
Account #	XXXX-XXXX-XXXX-5321	Currency	US Dollar
Reporting Period	11/1/2023 - 11/30/2023		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
1 11/1/2023	11/1/2023	Whip Around, Inc Httpswhiparou, NC	Purchase Whip Around, Inc		177.64
2 11/8/2023	11/13/2023	Starlink Internet 310-6828100, CA	Purchase Starlink Internet		90.00
3 11/14/2023	11/15/2023	Www.Apwa.Net Www.Apwa.Net, MO	Purchase Www.Apwa.Net		382.00
4 11/14/2023	11/16/2023	Alaska Air Seattle, WA	Purchase Alaska Air		459.20
5 11/14/2023	11/16/2023	Alaska Air Seattle, WA	Purchase Alaska Air		5.99
6 11/15/2023	11/15/2023	Expedia 72695041059416 Expedia.Com, WA	Purchase Expedia 72695041059416		28.45

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
7 11/15/2023	11/16/2023	Amazon.Com*715ba3jr3 Seattle, WA	Purchase Amazon.Com*715ba3jr3		173.94
8 11/20/2023	11/21/2023	Allianz Travel Ins Allianzins.Us, VA	Purchase Allianz Travel Ins		88.00
9 11/21/2023	11/22/2023	Big State Indust Spply 800-627-3511, CA	Purchase Big State Indust Spply		202.80
10 11/27/2023	11/28/2023	Ak Dec Dow Operator Cert 907-269-0484, AK	Purchase Ak Dec Dow Operator Cert		100.00
11 11/28/2023	11/29/2023	Starlink Internet 310-6829683, CA	Purchase Starlink Internet		649.00

Transaction Count: 11

Total: 2,357.02

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 11/1/2023 - 11/30/2023

Statement Summary

Name	Michael Swain Jr.	Company	Bristol Bay Borough
Account #	XXXX-XXXX-XXXX-5527	Currency	US Dollar
Reporting Period	11/1/2023 - 11/30/2023		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
1 11/16/2023	11/17/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		1,151.88
2 11/17/2023	11/20/2023	Total Truck Alaska Totaltruckak., AK	Purchase Total Truck Alaska		782.12
3 11/17/2023	11/20/2023	Warning Lites Of Ak 907-562-2124, AK	Purchase Warning Lites Of Ak		289.35
4 11/24/2023	11/27/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		359.99
5 11/27/2023	11/28/2023	Sp Gripstuds Gripstuds.Com, OR	Purchase Sp Gripstuds		3,617.60
6 11/28/2023	11/29/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		359.99



Reporting Period : 11/1/2023 - 11/30/2023

Statement Summary

Name	Riel Anderson	Company	Bristol Bay Borough
Account #	XXXX-XXXX-XXXX-0033	Currency	US Dollar
Reporting Period	11/1/2023 - 11/30/2023		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
1 10/31/2023	11/1/2023	Westbrosinc.Com Httpswestbros, UT	Purchase Westbrosinc.Com		399.00
2 11/1/2023	11/2/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		29.99
3 11/2/2023	11/3/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		23.99
4 11/3/2023	11/6/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		222.63
5 11/8/2023	11/10/2023	Leader Creek Tradin Naknek, AK	Purchase Leader Creek Tradin		49.98
6 11/25/2023	11/27/2023	Ac King Salmon-180 King Salmon, AK	Purchase Ac King Salmon-180		36.99

Transaction Count: 6

Total: 762.58

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 11/1/2023 - 11/30/2023

Statement Summary

Name	Sheila Ring	Company	Bristol Bay Borough
Account #	XXXX-XXXX-XXXX-5025	Currency	US Dollar
Reporting Period	11/1/2023 - 11/30/2023		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
1 11/2/2023	11/3/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		22.98
2 11/2/2023	11/3/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		9.99
3 11/7/2023	11/8/2023	Fred-Meyer #0653 Wasilla, AK	Purchase Fred-Meyer #0653		89.57
4 11/7/2023	11/9/2023	The Home Depot 1304 Wasilla, AK	Purchase The Home Depot 1304		91.06
5 11/7/2023	11/9/2023	The Home Depot #1304 Wasilla, AK	Purchase The Home Depot #1304		116.67
6 11/8/2023	11/8/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		14.99

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
7 11/8/2023	11/9/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		316.92
8 11/8/2023	11/9/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		8.99
9 11/8/2023	11/9/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		19.96
10 11/8/2023	11/9/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		265.89
11 11/8/2023	11/10/2023	Carrs #1811 Wasilla, AK	Purchase Carrs #1811		152.69
12 11/9/2023	11/10/2023	Michaels Stores 1362 Wasilla, AK	Purchase Michaels Stores 1362		198.44
13 11/9/2023	11/10/2023	Target 00023390 Wasilla, AK	Purchase Target 00023390		106.00
14 11/10/2023	11/13/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		9.99

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
15 11/11/2023	11/13/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		110.53
16 11/11/2023	11/13/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		9.99
17 11/13/2023	11/14/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		59.93
18 11/13/2023	11/14/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		66.75
19 11/14/2023	11/16/2023	Naknek Trading Comp Naknek, AK	Purchase Naknek Trading Comp		34.24
20 11/15/2023	11/16/2023	Amazon.Com*9p1z60n73 Seattle, WA	Purchase Amazon.Com*9p1z60n73		397.58
21 11/15/2023	11/16/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		63.99
22 11/15/2023	11/16/2023	Amazon.Com*z65373zc3 Seattle, WA	Purchase Amazon.Com*z65373zc3		99.93

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
23 11/15/2023	11/16/2023	Amazon.Com*sc6mg4qr3 Seattle, WA	Purchase Amazon.Com*sc6mg4qr3		31.00
24 11/16/2023	11/16/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		30.55
25 11/16/2023	11/17/2023	Amzn Mktp Us Seattle, WA	Purchase Amzn Mktp Us		274.72
26 11/16/2023	11/17/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		38.48
27 11/16/2023	11/17/2023	Amzn Mktp Us Seattle, WA	Purchase Amzn Mktp Us		118.26
28 11/17/2023	11/20/2023	Naknek Trading Comp Naknek, AK	Purchase Naknek Trading Comp		23.54
29 11/17/2023	11/20/2023	Naknek Trading Comp Naknek, AK	Purchase Naknek Trading Comp		9.49
30 11/17/2023	11/20/2023	Ac King Salmon-180 King Salmon, AK	Purchase Ac King Salmon-180		56.14

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
31 11/18/2023	11/20/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		14.39
32 11/18/2023	11/20/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		59.90
33 11/20/2023	11/21/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		38.07
34 11/21/2023	11/24/2023	Ac King Salmon-180 King Salmon, AK	Purchase Ac King Salmon-180		43.75
35 11/22/2023	11/24/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		17.50
36 11/26/2023	11/27/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		9.95
37 11/26/2023	11/27/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		7.99
38 11/27/2023	11/27/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		9.99

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
39 11/28/2023	11/29/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		7.99
40 11/28/2023	11/29/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		79.32

Transaction Count: 40

Total: 3,138.11

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 11/1/2023 - 11/30/2023

Statement Summary

Name	Sherry Tibbetts	Company	Bristol Bay Borough
Account #	XXXX-XXXX-XXXX-3925	Currency	US Dollar
Reporting Period	11/1/2023 - 11/30/2023		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
1 10/31/2023	11/1/2023	Hp *hp.Com Store 888-345-5409, CA	Purchase Hp *hp.Com Store		226.99
2 10/31/2023	11/2/2023	Naknek Trading Comp Naknek, AK	Purchase Naknek Trading Comp		88.49
3 11/3/2023	11/6/2023	Alaska Air Seattle, WA	Purchase Alaska Air		394.19
4 11/3/2023	11/6/2023	Alaska Air Seattle, WA	Purchase Alaska Air		394.19
5 11/6/2023	11/8/2023	The Lakefront Anchorage 907-2432300, AK	Purchase The Lakefront Anchorage		194.88
6 11/6/2023	11/8/2023	The Lakefront Anchorage 907-2432300, AK	Purchase The Lakefront Anchorage		194.88

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
7 11/6/2023	11/8/2023	The Lakefront Anchorage 907-2432300, AK	Purchase The Lakefront Anchorage		194.88
8 11/7/2023	11/8/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		29.99
9 11/9/2023	11/10/2023	Edlen Electrical - Se 206-7812411, WA	Purchase Edlen Electrical - Se		323.04
10 11/10/2023	11/10/2023	Freeman 214-445-1480, TX	Purchase Freeman		117.52
11 11/10/2023	11/13/2023	Silver Cloud Hotel 16 2062049800, WA	Credit Voucher Silver Cloud Hotel 16		-252.76
12 11/15/2023	11/16/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		44.19
13 11/15/2023	11/16/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		29.82
14 11/15/2023	11/16/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		20.43



Reporting Period : 11/1/2023 - 11/30/2023

Statement Summary

Name	Todd Hoppe	Company	Bristol Bay Borough
Account #	XXXX-XXXX-XXXX-4381	Currency	US Dollar
Reporting Period	11/1/2023 - 11/30/2023		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
1 11/1/2023	11/3/2023	Fortinet 408-2357700, CA	Purchase Fortinet		388.00
2 11/3/2023	11/6/2023	Amazon.Com*vu6oq9sv3 Seattle, WA	Purchase Amazon.Com*vu6oq9sv3		129.99
3 11/3/2023	11/6/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		29.98
4 11/3/2023	11/6/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		15.99
5 11/3/2023	11/6/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		20.99
6 11/3/2023	11/6/2023	Amazon.Com*7l7pj62x3 Seattle, WA	Purchase Amazon.Com*7l7pj62x3		549.99

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
7 11/3/2023	11/6/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		71.99
8 11/6/2023	11/7/2023	Gotocom Goto.Com, MA	Purchase Gotocom		349.99
9 11/7/2023	11/8/2023	Dmv Web Vehicle Renewal 907-269-5551, AK	Purchase Dmv Web Vehicle Renewal		10.00
10 11/12/2023	11/15/2023	Starlink Internet 310-6828100, CA	Purchase Starlink Internet		90.00
11 11/13/2023	11/16/2023	Starlink Internet 310-6828100, CA	Purchase Starlink Internet		500.00
12 11/14/2023	11/15/2023	Hns*hughesnet.Com 866-347-3292, MD	Purchase Hns*hughesnet.Com		199.99
13 11/16/2023	11/17/2023	Ionos Inc. 877-4612631, PA	Purchase Ionos Inc.		379.33
14 11/18/2023	11/20/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		29.97

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
15 11/18/2023	11/20/2023	Gotocom Goto.Com, MA	Purchase Gotocom		10.00
16 11/21/2023	11/22/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		1,444.06
17 11/23/2023	11/24/2023	lonos Inc. 877-4612631, PA	Purchase lonos Inc.		6.50
18 11/27/2023	11/27/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		75.96
19 11/27/2023	11/28/2023	Amazon.Com*lu0gj1ai3 Seattle, WA	Purchase Amazon.Com*lu0gj1ai3		129.99
20 11/27/2023	11/28/2023	Amazon.Com*vm1cp8nv3 Seattle, WA	Purchase Amazon.Com*vm1cp8nv3		389.97
21 11/27/2023	11/28/2023	Amzn Mktp Us Seattle, WA	Purchase Amzn Mktp Us		1,276.00

Transaction Count: 21

Total: 6,098.69

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 11/1/2023 - 11/30/2023

Statement Summary

Name	Tawnie Lewis	Company	Bristol Bay Borough
Account #	XXXX-XXXX-XXXX-9963	Currency	US Dollar
Reporting Period	11/1/2023 - 11/30/2023		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
1 10/30/2023	11/1/2023	Naknek Trading Comp Naknek, AK	Purchase Naknek Trading Comp		353.20
2 10/31/2023	11/1/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		159.99
3 10/31/2023	11/1/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		159.99
4 10/31/2023	11/1/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		59.78
5 10/31/2023	11/1/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		56.99
6 10/31/2023	11/1/2023	Michaels.Com 800-642-4235, TX	Purchase Michaels.Com		89.98

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
7 10/31/2023	11/2/2023	Naknek Trading Comp Naknek, AK	Purchase Naknek Trading Comp		288.96
8 11/7/2023	11/8/2023	Amzn Mktp Us Seattle, WA	Purchase Amzn Mktp Us		87.93
9 11/7/2023	11/9/2023	Naknek Trading Comp Naknek, AK	Purchase Naknek Trading Comp		16.45
10 11/8/2023	11/9/2023	Amzn Mktp Us Seattle, WA	Purchase Amzn Mktp Us		48.62
11 11/9/2023	11/10/2023	Amazon.Com*fz9tz9pa3 Seattle, WA	Purchase Amazon.Com*fz9tz9pa3		635.14
12 11/11/2023	11/13/2023	In *da Kine Enterprises L 907-2020537, AK	Purchase In *da Kine Enterprises L		87.00
13 11/14/2023	11/15/2023	Sp Tipsyelves.Com Httpswww.Tips, CA	Purchase Sp Tipsyelves.Com		178.38
14 11/15/2023	11/15/2023	Etsy, Inc. 718-8557955, NY	Purchase Etsy, Inc.		76.00

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
15 11/16/2023	11/20/2023	Naknek Trading Comp Naknek, AK	Purchase Naknek Trading Comp		5.98
16 11/17/2023	11/20/2023	Michaels #9490 800-642-4235, TX	Purchase Michaels #9490		3.49
17 11/17/2023	11/20/2023	Michaels #9490 800-642-4235, TX	Purchase Michaels #9490		111.40
18 11/18/2023	11/20/2023	Michaels #9490 800-642-4235, TX	Purchase Michaels #9490		37.93
19 11/18/2023	11/20/2023	In *da Kine Enterprises L 907-2020537, AK	Purchase In *da Kine Enterprises L		288.60
20 11/18/2023	11/20/2023	Spreadshirt.Com 800-3810815, MA	Purchase Spreadshirt.Com		211.58
21 11/21/2023	11/21/2023	Etsy, Inc. 718-8557955, NY	Purchase Etsy, Inc.		161.65
22 11/22/2023	11/22/2023	Etsy, Inc. 718-8557955, NY	Credit Voucher Etsy, Inc.		-33.20

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
23 11/22/2023	11/24/2023	Adobe Inc. 408-536-6000, CA	Purchase Adobe Inc.		239.88
24 11/26/2023	11/28/2023	Walmart.Com 8009666546 800-966-6546, AR	Purchase Walmart.Com 8009666546		82.78
25 11/27/2023	11/28/2023	Amazon Prime Amzn.Com/Bill, WA	Purchase Amazon Prime		14.99
26 11/29/2023	11/30/2023	Amzn Mktp Us Amzn.Com/Bill, WA	Purchase Amzn Mktp Us		228.95
27 11/29/2023	11/30/2023	Usps Po 0260060633 Naknek, AK	Purchase Usps Po 0260060633		9.65

Transaction Count: 27

Total: 3,662.09

Employee Signature

Date

Authorized Approver Signature

Date



Bristol Bay Borough

Port Report

December 15, 2023

This month we have continued working on the parts inventory and storage.

We have been helping Public Works with snow removal and the removal of snow at the port.

I have been continuing to work with Octopi on updating some of the new updates and setting up customers with access to yard stows and billing tickets.

IAMPE will be done with the Tariff revisions/updates in early January so I will bring that to the Assembly for the February meeting.

I have been working on the Ports record retention with Sherry making sure we are in compliance.

Respectfully

Port Foreman

Jeremy Kern



Bristol Bay Borough Fire Department

P.O. Box 430

Naknek, AK 99633

Fire & EMS Monthly Report- Through December 15, 2023

Our monthly trainings have been very successful this month. Due to the holidays and holiday programs, we will only have one fire and one EMS training in the month of December. We have trained in a series of Rescue 42's, tools that aids in the event of a vehicle rollover are. For EMS training, we covered the topic of cold weather emergencies, emphasizing the importance of scene safety and keeping ourselves safe from the elements when responding to any cold weather emergencies.

I attended an Advanced Cardiovascular Life Support (ACLS) skills check in Anchorage at the beginning of the month. I was able to take the didactic portion online to help limit my time spent away. This 4 hour skills check went very smoothly and I look forward to applying the level of care that I can now provide into our EMS protocols, being able to better serve the community.

The air compressor for SCBA use has had its annual servicing. Oil was changed and the air filter changed as well. We have also implemented a no parking zone near the air intake with cones to mark the area while refilling bottles.

Budget preparation is occurring within the department and ideas are being brainstormed with other departments within the Borough. Being able to work together in an efficient and supportive manner makes a world of difference. Many different departments are able to bring a lot to the table and it is much more pleasant when we can all work together dynamically.

We have made the transition from Rescue to Medic units. Our volunteer have been very responsive and supportive of this change. This will also be helpful when brining seasonal staff in from other areas where call signs are similar to this.

Preparation for the BBBVFD holiday party has begun. With many festivities occurring before Christmas, we thought it best to have the party between Christmas and New Year's. This will be for our volunteers and their families to attend and is potluck style. It will be hosted here at the Naknek Fire Station.

Deborah Jones

Deborah Jones

EMS/ Fire Department Coordinator



Bristol Bay Borough Police Department

PO Box 655 King Salmon, AK 99613 (907)246-4222 PH (907) 246-4451 FAX

Department Report from November-15-2023 till December-14-2023.

- Bristol Bay Police Department had a total of 15 calls for service.
- Bristol Bay Detention Facility had a total of 6 inmates during this time frame.
- DMV services are still open Monday – Thursday 8 – 3.
- Officer Antoni Hoiby attended Taser Instructor class on 11/21/2023
- The department is signed up to the Street Cop Institute to have access to all online training put on by the company.
- Dispatchers continue to use Police 1 for online training.
- Officer Leon Osborne attended New Detective and Investigator training by the Legal and Liability Risk Management Institute on 12/4/23-12/8/23.
- Interim Chief Joshua Lobato attended the Executive Development Conference from 12/6/23-12/8/23
- Working with the Public Works Director Michael Peters, 2 vehicles were ordered through Chrysler and we scheduled outfitting for them as well. Tentative arrival in the Borough on one of the first few barges of 2024
- Ordered spike strips to be utilized by officers in the event of another vehicle pursuit
- Ordered new OC cans to replace expired OC cans.
- Shop with a cop is scheduled for 12/16/2023 at the Bear Trail Lodge.

A handwritten signature in black ink, appearing to read "Joshua Lobato".

Respectfully,
Joshua Lobato
Interim Police Chief



Bristol Bay Borough

In the last 30 days, the Bristol Bay Borough Parks and Rec has had the following patrons cycle through the pool.

Lap Swim: 41 Patrons
Open Swim: 196 Patrons
Water Aerobics: 24 Patrons
Aqua Tots: 4 Patrons
Private Rentals 0
School Lessons: 139
Saturday Lessons: 43
Private School: 34
Ski rentals: 6
Special Events: 10

POOL

The pool is on a Christmas break schedule to accommodate kids out of school with an open swim a day, inflatables out twice a week, kids open gym, and 2 late night open swims for teens/young adults who are looking for a safe, Drug and alcohol free space to hang out 8-10pm. Scheduled for December 22nd and 29th.

10 people showed up for the swimming turkey trot on thanksgiving morning and 15 kids came to the kids painting party in November.

We have multiple games going on social media to win gift cards and turkeys as well as hidden Santa's around town. December Parks and Rec events we ran are Light at the Museum Santa photo booth, Kinds painting party on December 17th, kid's cookie exchange on December 22nd, Swimming Holiday Hustle on Christmas eve morning, Christmas Eve swim with eskimo bingo.

Parks and Rec is in the beginning stages of starting up the Swim Team, we hope to have it going by February.

SOUTH NAKNEK GYM

A Parks and Rec Assistant is opening up the gym Monday-Friday 6:00pm-9:00pm and Saturday/Sunday 2:00pm-6:00pm for community members to use the gym/exercise area.

WEIGHT ROOM

Naknek Weight Room and King Salmon Gym are both open

LANDSCAPING

Jodie's ideas landscaping will start back up in Spring.

PROJECTS

- New playground equipment is on track to go up in the Spring for King Salmon Park and South Naknek playground.
- A Phase 1 survey and analysis is underway for possible boat ramp at Monsen Park. Please see attached concept. Minor changes have been made to the width and length of the ramp then what this pictures shows. We are waiting on a cost estimate for this project and would have to purchase the entire lot down

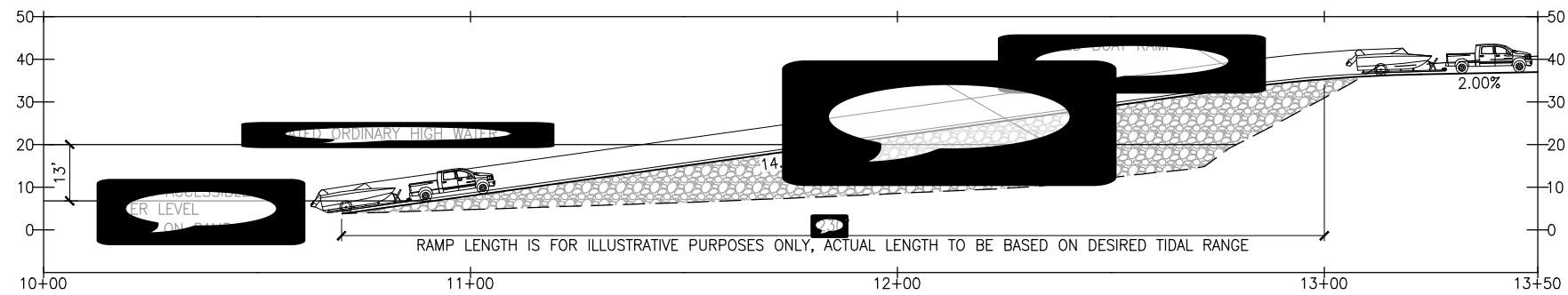
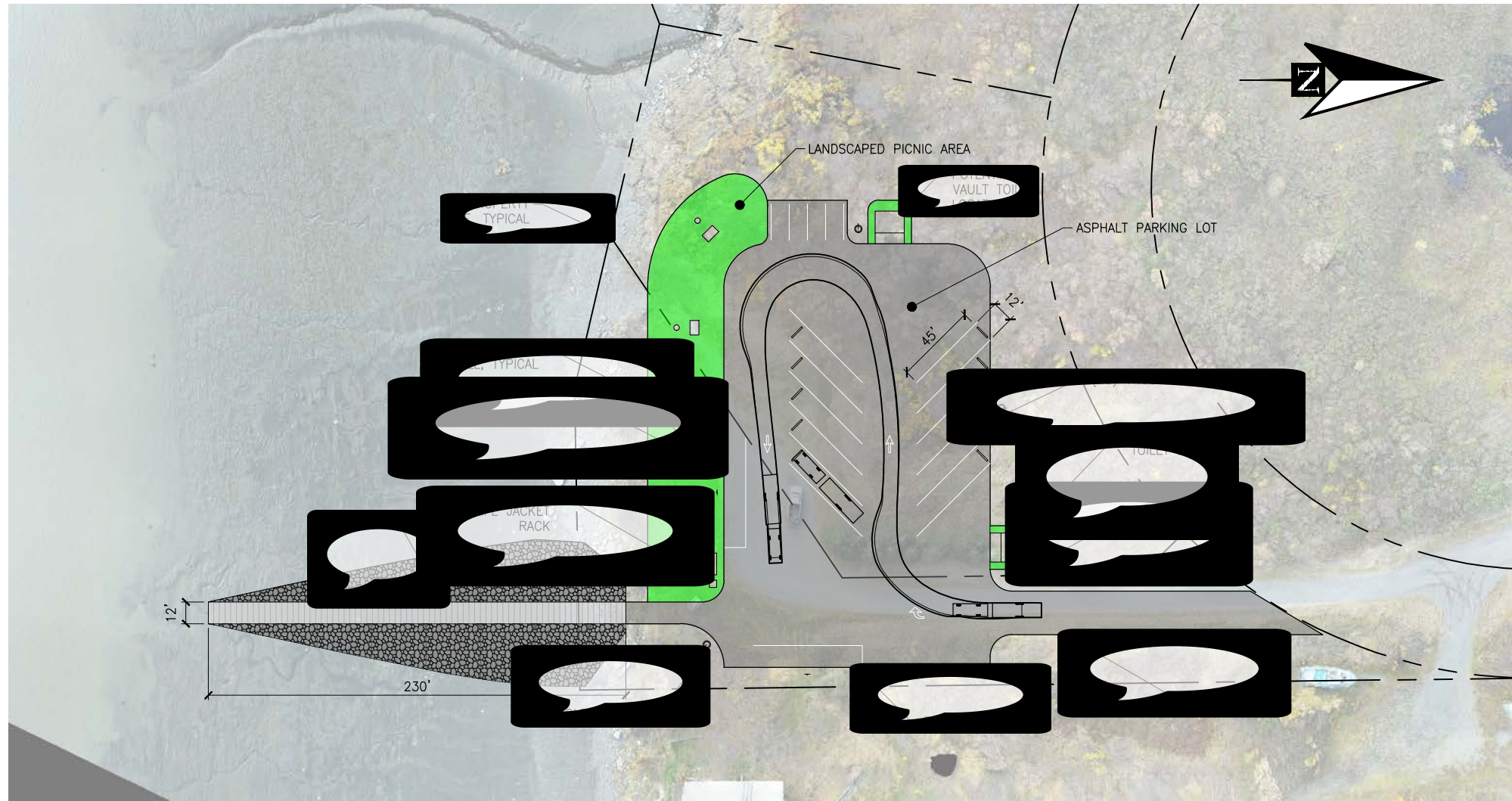
river from the Borough property. Next step is to figure out if we should proceed with this plan or use the potential grand money in a different location for a boat ramp.

- A Parks and Rec master plan is the beginning stages. We have met with Peter Briggs once since the site visit.
- RNLCC is looking for grant opportunities.

Tawnie Lewis



Bristol Bay Borough
Parks & Rec Director
(907) 246-7665
(907) 469-0675



The design shown on these drawings is for informational purposes only. Specifications are general or not called out. All work shall conform to standards of industry practice. This drawing is for use on this project only and is not to be used for any other project without written permission.

1506 West 36th Avenue
 Anchorage, Alaska 99503
 Phone: 907.561.1011
 www.pndengineers.com
 AK. LIC# AECC250



MARTIN MONSEN PARK BOAT RAMP CONCEPT

EXHIBIT 1

SIGNED: [Signature] DATE: 11/16/20
 CHECKED: [Signature] DATE: 11/16/20
 1 1



Bristol Bay Borough

IT Report for the January 2024 Assembly Meeting

To: James Wilson

December 28, 2023

Continued to work closely with Eric Wyatt and Terry Doland along with Resource Data on the GIS Problem Reporter project. The Problem reporter has been tested and is in the training phase for the employees that will be using it the most (mainly Public Works). The holiday season and weather has put a damper on the training, but will resume after the first of the year. Once everybody is on board and trained, we will present it to the Public.

Have been working with McClintock, Data Resources, MARS, Caselle and the Borough staff to vet the data fields and to insure that the data between all the different players is the data needed. We have finally gotten all the data necessary from all the entities involved for a first run of joining it all together. We are all hopeful of a successful merge with a small number of edit to be performed. Once all the edits that we have found are completed the Parcel viewer will be ready to be shown to the Assembly as well as the public.

Made plans to work with ProComm to help on the install of the new Dispatch equipment at the Police Department in January. ProComm is all set to arrive on the evening of the 7th. All the equipment is on site, they have lodging and transportation all set. The switch over is planned to be completed by Friday the 12th with a very limited down time during the final cutover.

I have been working with Rubrik on an off-site cloud storage solution for the Borough's backup management. This will allow us to have duplicate copies of our backups. One copy on site and one copy on the cloud. This will give the Borough redundancy and increased security for our most critical backups.

P.O. Box 189
NAKNEK, ALASKA 99633
www.bristolbayboroughak.us



TELEPHONE
(907) 246-4224
FAX
(907) 246-6633

Bristol Bay Borough

Updated the main servers as well as the virtual servers in the Borough building with the latest security and critical updates.

I assisted all departments with any computer and network need that arose during the last Month.

Sincerely,

Todd A. Hoppe

Information Systems Technician/ Network Manager



Bristol Bay Borough

Facilities

This past month work on the King Salmon gym was completed, this included paint, trim and checking the heating system. Generator checks have been done twice this month and all little items found were corrected. New fuel tanks locks have been installed and a current list of who has them is kept with plans of updating as they change. Tree lights done at the library for the holiday season. Snow removal has been ongoing and with the amounts that have fallen, has taken some time to finish. Used oil burner maintenance has been done for the month, along with heating system checks on all facilities, checks are done weekly. Water line break at the Police department, trooper side was found and repaired this month as well.

Vehicle Maintenance

Maintenance on snow equipment has been on going with the heavy use they are getting. Parts and other items have been ordered and received for repairs on both sides of the river. The loader leaks have been repaired and spare parts are now on hand for any future leaks with the quick connects. Rescue reserve was forced into regen after it failed to do so on its own. The 5500 had some issues after an inspection and have been corrected, this included the sander failing to start, wipers having tears and lights not all working. Both main office equinox's had the scheduled oil changes and inspections done along with winter tires mounted. Police unit's Charlie and K-9 both had inspections and oil changes done as well. Some other items like license plate lights and mirrors were repaired during the inspection.

Roads

Over the month roads has helped haul freight for other departments and helped move exercise equipment around at the King Salmon gym. Some tool maintenance was done throughout the month, this included changing cutting blades, cleaning hand tools and putting items away found throughout the shop. During the snow events, the entire shop responded to snow removal. Before the snow arrived, the crew took time to clean out all the equipment, this was a good cleaning of the equipment. Vacuumed the floors out, cleaned the windows and wiped down the entire cab before the first snow storm. During the snow events the day would start around 4:00AM and the majority of the clean out was done by 2:00PM. The crew did well in getting each spot done and moving on to the next. Some more work on areas for each will be worked on in the coming month.

South Naknek

This month has been busy. Getting all the plow trucks ready and finding small items needing attention have been addressed and all is working well now. The new plow truck has been great and works well. The sander has been used to help with traction on the hills and happy with its ease of use. The backhoe is stored in the sand shed and has worked out well in keeping the burn box level down and for filling the sander. Fuel levels are being monitored and filled as needed. With each snow fall, the cleanup part is taking longer as the piles have grown to quite large piles. Work on getting them knocked down over the breaks will be done in preparation of the next event.

Wastewater

This past month work on getting all items ready for the I&I study have been taking place. All manholes that needed finding have been found. Daily and weekly work is being done with work on advancing education. Weekly inspections are being done along with all required paperwork. End of the year we will compile a worksheet on all the inspections for the lift stations and lagoons and compare them to year's past to see the progress being made. Some minor call outs have happened including some alarms at lift stations, and all were either corrected and repaired or parts ordered to get the proper repair done.

Admin

November has been a busy month. Started with the AML conference in Anchorage the week of the 6th, learned some new routes to take for projects and made some good contacts for future support on projects. Getting all items lined up for ongoing projects like the I&I study and rate study have taken some time and good progress in getting them going for an on time return are on track. Work on the easements has been done and all but 1 are ready for final approval. Work on getting past violations corrected are ongoing with hopes of getting them completed by end of summer season 2024. Work with PND on this has been ongoing, along with various other projects they are helping with. Keeping the daily paperwork up to date has been easier with help from Michael Swain. Started a class on Public Works admin. This past month with hopes of learning some new ways of doing asset management along with leadership classes, due to complete this around May 2024. Work with all departments has been going well and look forward to keeping this pace going in the coming year, a lot of projects going on with more to come.



From: Terry Dolan, Dolan Municipal, LLC

Date: December 15, 2023

To: Mike Peters, Director of Public Works, Bristol Bay Borough

Subject: Project Status Update

The following information is provided by Dolan Municipal and covers the status of major activities and projects on which Dolan Municipal is assisting Bristol Bay Borough. This update covers the period from November 15, 2023, to December 15, 2023.

Contract Hours Update

The following table summarizes the status of Dolan Municipal contract hours. Change Order #4 Reduced Management Consulting hour to 1800 for FY24:

As of November 30 2023	Hours
Management Consulting	1800
Invoiced	900.34
Remaining	899.66

As of November 30 2023	Hours
ArcGIS Implementation	496
Invoiced	315.49
Remaining	180.51

As November 30 2023	Hours
Cybersecurity Project	522
Invoiced	160.83
Remaining	361.17

School Renovation Project Phase II Close Out

Project close out is pending a response to the Borough’s proposal from Swalling. Swalling signed a change order which essentially resolves any dispute over payment for work completed. However,

State of Alaska Department of Education and Early Development (DEED) requires other documentation Swalling has yet to provide to close out the project and make final payments to the Borough.

School Roofing Project

Three bids were received from qualified companies. Contract award is on the agenda for the January 8 Assembly meeting. Project is funded by a legislative grant managed by DEED and Borough matching funds. Construction is anticipated to begin in June 2024.

Borough Administration Building Siding and Roofing Replacement Project

Bidding is complete but the contract has not been awarded. Project is on hold pending Assembly approval.

Transportation Alternatives Program (TAP) Grant

DOT has scheduled the Statewide Project Evaluation Board (PEB) for December 20 and warned that available funds have been greatly reduced to pay for escalating costs of other ongoing projects. The applications were originally scheduled to be scored in June. Results of the PEB are expected in January.

Wastewater Rate Study and I&I Repair

Engineering for the inflow and infiltration (I&I) repair project and the utility rate study are underway. Metering equipment has been ordered and we expect installation to occur in January 2024.

IT: Cybersecurity

Equipment inventories to document the security status are underway. Programmatic cyber security documents and GIS data have been posted on the Borough intranet. Three grant requests remain pending in the State of Alaska and are expected to be scored in January.

IT: Resiliency and Disaster Recovery

Planning for a disaster recovery system located in the Naknek Fire Station is underway with Borough staff reviewing available hardware specifications and costs. Funding for equipment procurement and installation is included in the FY24 budget. An equipment grant request for \$350,150 was submitted to the State of Alaska and is under review with a decision expected in January 2024.

IT: GIS Mapping System

Problem Reporter user training is complete, and the application is up and running.

Port Assessment and Assistance Visit

The International Association of Maritime and Port Executives (IAMPE) provided a final version of the Port strategic plan but is still working on a recommendation for a modified tariff that separates the terminal rules from the tariff. The final tariff and terminal rules documents are expected from IAMPE before mid-January.

Landfill New C&D and Bale Cell Construction

Design work is 65% complete and PND is working on the 95% deliverable with an estimated date of January 15.

Landfill Bear Mitigation Fence Project

Design work is complete. Approval to procure a contractor and fund construction is on the January 8 Assembly agenda.

South Naknek Marine Access Facility

The bathymetric and uplands survey is complete, and the surveying contractor provided the report. PND Engineers is reviewing the results and will provide recommendations on possible locations for the future facility.

Barge Dock Expansion Project

Term engineering contract has been fully executed. We expect the Borough to issue a purchase order to PND for preliminary engineering and environmental assessments by December 22.

Port Storage Yard Access and Security Improvements Project

Design work is underway. PND is evaluating the survey data and will make initial concept recommendations for Borough approval on December 18, before moving forward on the full design.

Naknek Dock Grading and Drainage Improvements

The Borough provided a purchase order to PND Engineers, and design analysis is underway. Recommendations are expected by January 15.

Port Forklift Maintenance Facility

Design by Wolf Architecture is underway with an initial product available for review by December 29.

Naknek Dock Electrical Line Relocation

Naknek Electric provided design and cost estimate documents. The project funding is on the January 8 agenda for Assembly approval.

Port Restroom Facilities Repairs and Permitting

Design and permitting work are underway. Wolf Architecture provided a proposal to add this facility to ongoing permitting work for the Port office and breakroom buildings. Design work is expected to continue until January 15.

Port Office and Break Room Building Fire Marshal Permitting

No change. Wolf Architecture was engaged to design repairs for and obtain Fire Marshal permits for the Port Office and breakroom buildings. Design and permitting work are underway with products expected by January 15.

Landfill Transfer Station Project

Design work is underway. The Borough signed the proposal from Wolf Architecture and issued a purchase order on November 9, 2023. Bid documents are expected to be available by December 22.

Monson Park Boat Launch Project

PND Engineers is working on phase one, a feasibility and options analysis. The Borough issued a purchase order for this work on October 27, 2023. On November 14, 2023, Dolan Municipal engaged Alaska Department of Fish and Game's Division of Wildlife Conservation. This project may be eligible for an ADF&G managed hunter access or fishing access grant. Grant development is underway although a notice of funding opportunity (NOFO) is not expected until March.

King Salmon Park Playground Equipment and Fall Surface Project

Playground equipment is on hand. Fall material specifications and depth remain development by a contract architect and are expected in January.

South Naknek Playground Facility

Equipment installation design was provided by the equipment distributor. Fall surface specifications are under development and are expected in January.

Civil Engineering Term Contract

Contract has been signed by the Borough and purchase orders are being cut for projects needing engineering support.

Construction and Maintenance Term Contract

The opportunity has been advertised but received no bid. The Borough will readvertise after January 8.

Lynx Loop and E Wolverine Drive

PND Engineers made an initial site visit and is preparing a preliminary report that will recommend a phase 1 planning process to develop options. Initial documents are expected by December 20 with the report planned for completion by December 2024.

Naknek Lagoon Surface Water Inflow

Previous construction channeled surface water into the eastern lagoon at the Naknek wastewater treatment plant. PND completed survey work and is analyzing options to direct this water away from the lagoons. Documents supporting a request for quotes are expected by December 22.

Naknek Lagoon Seep and Unpermitted Discharge Violation

Dolan Municipal assisted with development of a response to the ADEC Notice of Violation. Shannon and Wilson provide a professional engineering assessment that testing of the seep water indicates the source is not the lagoons. We expect Public Works will send the response letter to ADEC in December.

Naknek Wastewater Treatment Plant Upgrade Project

The Borough has engaged CE2 Engineers to complete preliminary engineering and environmental work on a future wastewater treatment plan upgrade. Phase I documents are expected by January 31 with the reports expected to be complete by April.

Grant Summary and Current Status

Four grant applications remain pending at the State of Alaska. We are actively developing a Pittman-Robertson grant and examining a recreational fishing access grant for the future Monson Park boat launch. DOT will score the TAP grants on December 20. Please see previous reports for more details on the projects listed below.

Grant	Amount	Status
Legislative Grant for Naknek School Renovation Phase II	\$1,803,575	Awarded
Tribal Transportation Program Pathway Grant	\$528,780	Awarded
Transportation Alternatives Program (TAP) Pathway Grant	\$5,000,000	DOT evaluation on 20 Dec
State of Alaska Application for NOAA Marine Debris Grant	\$0	No award to AK
NOAA Marine Debris Clean-up Grant	\$0	Low-income preference
State of Alaska Wildland Fire Hazard Reduction Grant	\$0	Low-income preference
State of Alaska Community Development Block Grant	\$0	Low-income required
Native American Language Preservation and Maintenance	\$0	Transferred to Public Works
State and Local Cyber Security Grant - Planning	\$319,305	Pending State evaluation
State and Local Cyber Security Grant - Equipment	\$350,150	Pending State evaluation
State and Local Cyber Security Grant - Training	\$74,190	Pending State evaluation
Pittman-Robertson Grant for Monson Park Boat Launch	TBD	NOFO not published yet



Bristol Bay Borough

December 13th 2023

Solid Waste Monthly Report

To the members of the Assembly,

Our Bear Fence Wetlands Permit has been approved by the USACE, our project is moving forwards to the bidding process. I am attending a call in with ADEC on Grant Funding opportunities that can help fund several projects we have going into 2024! I have had numerous contractors calling about projects they have going on next year and going over the steps for proper disposal with them. The December report as follows:

- 36 Bales
- Plowed heavy snowfall
- 100hr maintenance done on conveyor
- Used Antifreeze was received and disposed of at US Ecology in Anchorage
- Working with BBAHC on a revised E-Waste Program
- Currently working on Plan of Procedures Manual for the Solid Waste Department
- Revising the Operating Plan for the 2024 Solid Waste Permit Renewal

I am writing this report early because I am traveling with the Wrestling Team to Anchorage for State. I really want to express my gratitude that the Borough has support built in to allow me to Coach Wrestling in our Community. I want to thank my Co-Workers Richard Graff and Klarke Williams for taking care of Daily Operations while I'm away. And for all their help with the Aluminum Fundraising that goes on year round. Thank you everyone for coming out to the community potluck and supporting programs for our youth!

Happy Holidays!

Riel Anderson



THE BRISTOL BAY BOROUGH SCHOOL DISTRICT

Box 169

Naknek, Alaska 99633

Phone: (907) 246-4225/Fax: (907) 246-6875



December 26, 2023

To: Mr. James Wilson, Borough Manager
Bristol Bay Borough Assembly Members

Fm: R. Luthi

Re: January Borough Report

I appreciate the opportunity to share with each of you about your school and the children we serve.....

I will always start this update with our student numbers. As we all know our funding from the State is determined by our student numbers. As of December, we are serving 37 High School Students, 14 Middle School, 49 Elementary, 3 Home School and 15 Pre-School for a total of 118 students.

In the world of education after the Christmas Break our thoughts turn to planning for the next school year.... During the spring semester we will prepare a budget, offer contracts, develop a Calendar, and prepare daily schedules for classes.....

The Governor announced his preliminary budget for the coming session. Governor Dunleavy made it clear his recommendation is for flat funding for education. He spoke to his intentions to put efforts into tribal education, a salary incentive proposal, and looking for avenues to provide funding for non-traditional school settings. I anticipate there will be push back from a variety of sources. The four Districts in our area are beginning to communicate with Representative Edgmon. Our District will be sending representatives to Juneau to share our story and needs.....

School Board Meeting January 9:

For the next few Board Meetings we will be holding an hour long work session prior to the regular meeting. The purpose of these work sessions will be for me to update the Board on a number of projects and solicit

“EDUCATING OUR CHILDREN FOR THE FUTURE”



THE BRISTOL BAY BOROUGH SCHOOL DISTRICT

Box 169

Naknek, Alaska 99633

Phone: (907) 246-4225/Fax: (907) 246-6875



feedback. These work sessions will begin at 6:30. At our January meeting the Board will hear reports on the following topics.

Cell Tower Request

Roof Project

SEL Program / Cami Programs

Technology Needs for FY24

The Board is also discussing options for the Superintendent position. I hope there is a plan in place in the near future.

It also is looking like we will have a number of teaching openings. Nothing negative with this, just a number of staff that have decided to move along to their next adventure. But Mr. Harvilla and I will need to get started soon with recruiting.

School Organization and Cleaning:

Over the Christmas Break the custodial crew under the direction of our Plant Manager, Rich Forehoffer, has been busy sorting, cleaning, and throwing away. I am very pleased with the progress we have made!

School Library:

One project we hope to tackle during second semester is our Library. Not too long ago we had a school library that was a model. But with a result of dropping school population and other factors we could no longer support a librarian. But we are hoping to reach out to the Bristol Bay Library staff and see if we can solicit some assistance to put our school library back in shape and functioning.

District Office Building:

As I said we have been cleaning and one area that has received our attention has been the bottom space of the old Admin Building. At one time there was a plan to make this area into more dorm space. There are partial materials for this project. At some point I would like to have conversations with the Borough about finishing this project.

“EDUCATING OUR CHILDREN FOR THE FUTURE”



THE BRISTOL BAY BOROUGH SCHOOL DISTRICT

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BBRCTE: Aviation Program:

Mr. Stenson notified me a couple weeks ago that the BBRCET Program through grant funding is looking to purchase two high end flight simulators. We have offered the glass walled classroom in the high school commons area as a home for these simulators. With the Director of the Flight Program being based in our community (Ms. Jenny Shyrock) we figured our school building would be a perfect location. This will allow our students access to the simulators and hopefully be a pathway for our students to look to careers in aviation!

Annual Budget Review:

At our December meeting the Board was presented with our annual audit report. I want to take this opportunity to express my appreciation to Yvonne Phelps and Laura Hylton for their work on our behalf. We are blessed to have these two professionals watching over our financial interests.

Mandt Training:

On January 4 & 5 our staff will assemble for Mandt Training. Mandt Training is a comprehensive, integrated approach to preventing, de-escalating, and if necessary, intervening when the behavior of a student poses a threat of harm to themselves and/ or others.

This training will be presented by Griffin Everly, our special education teacher.

Members of the Assembly and Mr. Wilson, In closing, I want to again express our appreciation for your support and caring. Through the challenges we face there is never a doubt of your work on our behalf...



Executive Director Report to the Camai Board of Directors December 2023

- 1. Provider Housing Grant.** The housing is officially ours. Zack is working on the insurance, washers and dryers have been purchased. Furniture will be purchased shortly.
- 2. School Based Site.** Job descriptions are on the final review to ensure we accurately capture everything.
- 3. HRSA Capital Grant.** I have begun the procurement process for flooring, casework, and more. We belong to a group pricing organization; therefore, we are able to receive deep discounts on pricing.
- 4. Medicaid.** The 3-hour meeting has been postponed to after the first of the year and has morphed into a legal discussion. The APCA Task Force attorney will take the lead as the State of Alaska is bringing in the Department of Law for the meeting. This will be our first real opportunity to see what the defense of the State will be, moving forward.
- 5. HRSA Draw Down Restriction.** We are still on drawdown restrictions as the Borough has yet to finalize their 2022 & 2023 audits. The 2021 audit has been submitted.
- 6. Site Visit.** We have not received the official notice from our site visit. However, these are what we know.
Form 5a {1 finding} - We need to add a checkmark to col II for using an agency-paid locum provider. This has already been submitted.
Fix – This was fixed prior to the end of the OSV so it should not be a finding.

Financial Management {1 finding} - We all knew this was coming. It is regarding the draw-down restrictions due to the Borough audits being past due. We will write a plan for correction, but in the long run, this may not be resolved in the CRO process and may turn into a condition. It is unfortunate, but it is what it is. The Assembly will approve the FY21 Audit next Monday, which should clear the first missing audit. FY22 will probably be done about May/June {that is my guess}. We will see what happens on this one.

Fix – I have requested a letter from the Borough stating their intent to forward fund the necessary funding on a quarterly basis.

Billing {1 finding}- The HRSA requirement is to have bills sent within 14 days of a patient visit. {Question - Does the HC submit claims within an average of 14 business days from the date of service} They understand our unique situation for the end of May/June/July and early Aug. However, we currently {as of yesterday} have 69 claims that have not been submitted, and many of the dates are October and November and tomorrow is Dec 1, in addition, our charge entry lag average is sitting at 51 days. This is not acceptable, if it were showing 30 days or such, we would be okay, but this, combined with the dates on the outstanding claims, is not. Therefore, is it a finding.

Fix – I have started a new procedure to ensure billing does not get behind outside of the months of June/July/August. Currently we have only 14 missing slips.



Conflict of Interest {1 finding} - We did not have every board member's conflict of interest signed statement. They need to be done annually. Therefore, we will have a finding for this. After our board meeting last week, I realized a few were missing, but it is a very easy fix, and I did not put any energy into getting them. We will have everyone sign them in December.

Fix – All board members received a new form to fill out {if you have not returned that to me, please do}. All employees have received a new form as well. This document will be added to the annual training calendar for employees. A new board of directors matrix is being created to ensure all policies and trainings are timely.

Board Composition {2 findings} - I fought a bit about these two. I will ask for clarification on the first one as it pertains to the bylaws, and our bylaws are in compliance. So, I will address the second one. The question is: Is the HC board currently composed of at least nine and no more than 25 members? The answer to this question is actually - yes. However, the reviewer does not consider Orion a board member because he has not been "active." When HRSA changed to the reviewers to using the Site Visit Protocol, they removed the reviewer's ability to "interpret" the question, which is happening here. Even if she answered no and put in her remarks all the steps we have taken, it would not be a finding. However, they are sticking hard here, and I am not going to battle it. I agree we need to do more, and there are more things we can try. We can discuss these at the next meeting. One of the suggestions that was made was about a youth on the board. This is very risky to do {if you want them to count as a minimum number seat, and/or quorum member, and/or voting member} because they would be fiscally responsible for the HC according to HRSA regulations and State Law. I, in good conscience, could not put a youth in that position. Having them as an advisory seat is a great idea and something we have done this previously.

Fix – RECRUIT. All of us need to recruit.

- 7. Provider Scheduling.** Having Amy take over the schedule has been a great process. She has most of the year scheduled out.



Bristol Bay Borough

ORDINANCE NO. 2023-07

AN ORDINANCE OF THE BRISTOL BAY BOROUGH ASSEMBLY AMENDING TITLE 1 TO PROVIDE FOR A GENERAL PENALTY, A MINOR OFFENSE FINE SCHEDULE ALLOWING FOR THE DISPOSITION OF CERTAIN OFFENSES WITHOUT A COURT APPEARANCE, PROVIDING FOR THE APPLICABLE STATE SURCHARGE, AND AMENDING TITLES 2, 3, 5, 6, 9, 10, 11, 14, 18, 19, AND 20 TO IDENTIFY THOSE OFFENSES PUNISHABLE BY THE FINE LISTED ON THE FINE SCHEDULE.

SECTION 1. CLASSIFICATION: This ordinance is of a permanent nature and shall become part of the Bristol Bay Borough Code of Ordinances.

SECTION 2. PURPOSE: The purpose of this ordinance is to amend the Bristol Bay Borough Code (BBBC) to provide for a General Penalty, a Minor Offense Fine Schedule pursuant to AS 29.25.070 and Minor Offense Rule 3(b) and identify those offenses punishable by the fine listed on the Fine Schedule.

WHEREAS: The Bristol Bay Borough Assembly is the governing body for the Bristol Bay Borough; and

WHEREAS, the Bristol Bay Borough exercises certain enforcement powers, which include the ability to levy fines and penalties in accordance with the BBBC and AS 29.25.070; and

WHEREAS, the BBBC contains references and authority to issue citations for violations of this code in Title 1 General Provisions; Title 2 Administration and Personnel; Title 3 Revenue and Finance; Title 5 Business Licenses and Regulation; Title 6 Animals; Title 10 Public Peace, Morals and Welfare; Title 11 Vehicles and Traffic; Title 14 Utilities; Title 18 Land and Land Developments; Title 19 Marine Facilities; and Title 20 Zoning; and

WHEREAS, BBB Code Chapters 1.16, 2.12, 2.42, 2.45, 2.48, 3.08, 3.14, 3.16, 3.20, 5.04, 6.08, 9.04, 9.08, 9.12, 9.16, 10.10, 10.12, 11.04, 11.05, 11.08, 13.0, 14.06,

18.20, 18.24, 19.04, 19.05, and 20.36 each contain references to fines for violations of Borough Code; and

WHEREAS, the Borough Code does not presently contain references to a schedule of fines adopted by the Borough Assembly as required by AS 29.25.070. Additionally, Minor Offenses must be listed in the Uniform Minor Offense Table (UMOT) maintained by the Alaska Court System, as required by Minor Offense Rule 3(b); and

WHEREAS, the Assembly believes revisions to BBBC Chapters listed above to classify the infractions as minor offenses and include the same on the Minor Offense Fine Schedule will be in the Borough's best interests and will permit the BBB Police Department to issue citations for these minor offenses.

NOW THEREFORE BE IT ENACTED by the Bristol Bay Borough Assembly as follows:

The amendments to the BBBC Titles, as set forth in Exhibit A, are hereby enacted such that that the revised BBBC will read as set forth in Exhibit B.

SECTION 3. SEVERABILITY. If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SECTION 4. EFFECTIVE DATE: This ordinance shall become effective upon adoption and establishment of a Bristol Bay Borough UMOT web page by the Alaska Court System Administrative Office and shall be included in the Bristol Bay Borough Code at the time of its next regular supplementation and printing, or ratification by the qualified voters of the Bristol Bay Borough.

Introduction and First Reading: June 5, 2023
Second Reading, Public Hearing: August 7, 2023
Third Reading Public Hearing and Adoption: Sept 5, 2023

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE BRISTOL BAY BOROUGH ASSEMBLY ON THIS ___ DAY OF _____, 2023.

David R. Lax, Mayor

ATTEST:

Sherry Tibbetts, Borough Clerk

Exhibit A*

Text below is taken from the existing Bristol Bay Borough Code with proposed additions noted in **BOLD** and deletions are noted as ~~strikethroughs~~.

Title 1 General Provisions

ADD to: 1.04 General Provisions

1.04.070 General Penalty (Repealing 1.16)

A. Except in cases where a different punishment is prescribed by any ordinance of the borough, a person convicted of a violation of the ordinances of the borough is guilty of an infraction punishable by a fine of not to exceed three hundred dollars.

B. The borough shall provide written notice to the Commission of health and social services or to the commissioner's designee of the commencement of a civil enforcement action of the violation of an ordinance under subsection (B) of this section against a minor. Unless the commission and the borough have negotiated an agreement making other arrangements for the borough to provide the notice required by this subsection, the borough shall provide the notice by mailing a copy of the citation or other document setting out notice of the commencement of the civil enforcement action.

C. Unless an ordinance authorizes use of a hearing officer, the enforcement of an infraction against a minor for violation of any provision of this code shall be heard in the district court in the same manner as for similar allegations brought against an adult, except that the minor's parent, guardian or legal custodian shall be present at all proceedings unless the court excuses the parent, guardian or legal custodian from attendance for good cause.

D. An action for an infraction filed against a minor under this section does not give rise to the right to a trial by jury or to counsel appointed at public expense.

1.04.090 Surcharge

In addition to any penalty prescribed by law, a defendant convicted of violating a city ordinance shall pay the surcharge required under AS 12.55.039 and 29.25.074. All such surcharges collected shall be remitted to the State of Alaska as required by AS 29.25.074.

1.04.090 Minor Offense Fine Schedule

A. In accordance with AS 29.25.070(a), citations for the following offenses may be disposed of as provided in AS 12.25.195-.230, without a court appearance, upon payment of the fine amounts listed below plus the state surcharge required by AS 12.55.039 and AS 29.25.074. Fines must be paid to the court. If an offense is not listed on a fine schedule, the defendant must appear in court to answer the charges. The Alaska Court System's Rules of Minor Offense Procedure apply to all offenses listed below. Citations charging these offenses must meet the requirements of Minor Offense Rule 3. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the fine amount for that offense listed below. The fines may not be judicially reduced.

B. The fine amounts listed below are doubled for motor vehicle or traffic offenses committed in a highway work zone or traffic safety corridor, as those terms are defined in AS 28.90.990 and 13 AAC 40.010(b). An offense listed in the schedule may not be disposed of without court appearance if the offense is in connection with a motor vehicle accident that results in the death of a person.

C.

MINOR OFFENSE FINE SCHEDULE

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
2.12.100(A)	Smoking at an Assembly Meeting	Optional	\$300	
2.42.070.01(A)	Disposal of human body wastes or any other waste on borough-owned or borough-controlled land	Optional	\$100	
2.42.070.01(B)	Make/cause to be made unnecessary/ unusual noise which annoys/injures/ endangers the comfort/repose/health/ safety	Optional	\$100	
2.42.070.01(C)	Erect, occupy or otherwise utilize any temporary or permanent structure or shelter on borough-owned or borough controlled land, unless excepted.	Optional	\$100	
2.42.070.01(E)	Deface/destroy/alter/remove/otherwise disfigure borough property	Optional	\$100	
2.42.070.01(F)	Allow animal on borough-owned or borough-controlled campground	Optional	\$ 50	
2.42.070.01(G)	Leave campsite disorderly or unsightly condition upon termination of use	Optional	\$ 50	
2.42.070.01(H)	Leave vehicle parked overnight in an undesignated area	Optional	\$100	
2.42.070.01(I)	Start open fires in undesignated location	Optional	\$100	
2.42.070.01(J)	Visit or occupy park between hours of midnight and seven a.m.	Optional	\$ 50	
2.42.070.01(K)	Utilize park grounds or facilities for commercial purpose	Optional	\$100	

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
2.45.180(A)	Willfully/intentionally damage property belonging to Martin Monsen regional libraries	Optional	\$100	
2.48.040(G)(10)	Violation of Curfew (with reference to a civil emergency) – minor in violation	Optional	\$ 50	
2.48.040(G)(10)	Violation of Curfew (with reference to a civil emergency) – adult violation	Optional	\$100	
2.48.050(A)	Obstruct/hinder/delay any accredited member of the disaster and civil defense organization in the enforcement of lawful rule or regulation	Optional	\$300	
3.14.070	Failure to pay tax for registration of a single engine aircraft/hot air balloons/glider	Optional	\$ 25	
3.14.070	Failure to pay tax for registration of a multi engine aircraft	Optional	\$ 25	
3.14.080	Failure of owners of aircraft and aircraft facility operators to disclose all reporting requirements for aircraft to the Borough Director of Finance	Optional	\$300	
3.16.310(A)(1)	Failure to obtain a certificate of registration	Optional	\$300	
3.16.310(A)(2)	Failure to file a return or failure to remit taxes due	Optional	\$300	
3.16.310(A)(3)	Falsification or misrepresentation of any record filed with the borough or required to be kept according to this chapter, if used to mislead borough tax authorities.	Optional	\$300	

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
5.04.090	Business license and/or regulation violation	Optional	\$300	
6.08.020(D)	Failure to procure a license for a dog or cat	Optional	\$ 50	
6.12.010	Failure to confine an animal on own premises or under restraint	Optional	\$ 50	
6.16.010(A)	Keep/harbor animal barking/howling/braying/crowing or making sounds	Optional	\$ 50	
6.16.010(B)	Keep/harbor animal which is the source of offensive or objectionable odors	Optional	\$ 50	
6.16.010(C)	Keep/harbor animal which presents an unsightly, unsanitary or unclean appearance	Optional	\$ 50	
6.16.020	Failure to maintain sanitary conditions where animal kept	Optional	\$ 50	
6.20.010	Failure to acquire a rabies vaccination	Optional	\$ 50	
6.20.020	Failure to quarantine a dog or other animal which bites a person/suspected of having rabies/exposed to rabies	Optional	\$ 50	
6.24.010	Failure to confine within a building/secure enclosure/leash/muzzle every vicious animal	Optional	\$ 50	
9.04.035	Unlawful disposal of process sludge/petroleum products/by-products/hazardous waste/garbage/solid waste/rubbish/trash/refuse upon or below the surface of any land	Optional	\$300	
9.04.080	Unlawful dumping/throwing/dropping/depositing garbage or solid waste on public land/roadways/waterways/private land	Optional	\$300	

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
9.08.010	Unlawful use of noxious/hazardous substance or condition/production or storage of explosive material	Optional	\$300	
9.12.010	Prohibition of use of fireworks in and on public ways, roads and, streets	Optional	\$100	
9.12.020	Prohibition of use of fireworks on premises where bulk fuel tanks are located.	Optional	\$300	
9.16.095(A)(2)	Smoking in prohibited location within a consecutive twelve month period – second offense	Optional	\$ 50	
9.16.095(A)(3)	Smoking in prohibited location within a consecutive twelve month period – third offense	Optional	\$100	
9.16.095(A)(4)	Smoking in prohibited location within a consecutive twelve month period – fourth offense	Optional	\$250	
10.10.040	Releasing name of person providing information	Optional	\$300	
10.12.090	Violation of marijuana regulation	Optional	\$300	
14.06.075	Unpermitted control of wastewater	Optional	\$100	
14.06.080(A)	Maliciously/willfully/negligently or inadvertently break/damage/destroy/uncover/deface or tamper with any structure/appurtenances/equipment which is part of the wastewater facilities or drive a motor vehicle over any interceptor tank	Optional	\$100	

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
14.06.080(B)	Excavate within any area subject to recorded easement without first obtaining a permit to do so from the borough	Optional	\$100	
14.06.090(A)	Illegal construction of a public sewer, private sewer or building sewer	Optional	\$100	
14.12.040	Violation of hazardous, harmful and toxic waste entering the Naknek Sewer System	Optional	\$300	
18.20.230(A)	Illegally enter into a contract to sell land in the Naknek River subdivision before a plat of the subdivision has been prepared, approved and recorded (each parcel)	Optional	\$500	
18.20.230(B)	Illegal filing or recording plat of Naknek River subdivision in any public office without approval (each parcel)	Optional	\$300	
18.24.060	Illegal modification/change to the surface of any land by grading/excavating/ removal or disturbance of the natural topsoil/trees/other vegetative covering (each parcel)	Optional	\$300	
19.04.030	Failure to pay Port of Bristol Bay Tariff	Optional	\$300	
20.16.010(D)	Parking or loading/not maintained/disrupting the flow of traffic along the public rights-of-way – single family residential	Optional	\$100	

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
20.16.020(D)	Parking or loading/not maintained/disrupting the flow of traffic along the public rights-of-way – multifamily residential	Optional	\$100	
20.16.030(E)	Parking or loading/not maintained/disrupting the flow of traffic along the public rights-of-way – commercial	Optional	\$200	
20.16.040(D)	Parking or loading/not maintained/disrupting the flow of traffic along the public rights-of-way – industrial	Optional	\$200	
20.20.030(A)	Failure to obtain a site development permit – residential	Optional	\$100	
20.20.030(A)	Failure to obtain a site development permit – commercial	Optional	\$200	
20.20.080	Noncompliance with site plan requirement due to major modifications - residential	Optional	\$100	
20.20.090	Noncompliance with site plan requirement due to lapse - residential	Optional	\$100	
20.20.100	Noncompliance with site plan requirement due to suspension/revocation of permit - residential	Optional	\$100	
20.20.080	Noncompliance with site plan requirement due to major modifications - commercial	Optional	\$200	
20.20.090	Noncompliance with site plan requirement due to lapse - commercial	Optional	\$200	

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
20.20.100	Noncompliance with site plan requirement due to suspension/revocation of permit - commercial	Optional	\$200	
20.24.060	Prohibitive expansion of a nonconforming site - residential	Optional	\$100	
20.24.060	Prohibitive expansion of a nonconforming site - commercial	Optional	\$200	

ADD: Chapter 1.16 REPEALED

DELETE: Chapter 1.16

Title 2 Administration and Personnel

MODIFY: 2.12.100 Assembly Meetings--Smoking Prohibited.

- A. Smoking is prohibited at any borough assembly meeting.
- B. Any person convicted of a violation of this section is guilty of an infraction, and is punishable by a **the fine not to exceed three hundred dollars established in Section 1.04.090.**

MODIFY: 2.42.120 Violation—Penalty. All Any violations of this chapter ~~are~~ **is** punishable ~~under the general penalty provision of this code.~~ **by the fines established in Section 1.04.090.**

MODIFY: 2.45.190 Library Commission--Violations. Any vViolation of this chapter shall constitute ~~a misdemeanor~~ **an infraction and is punishable by the fines established in Section 1.04.090.**

MODIFY: 2.48.050 Civil Defense Organization--Violations and penalties. Any person convicted of a violation of this chapter is guilty of an infraction, and is punishable by a **the fine not to exceed three hundred dollars established in Section 1.04.090** for any person during a proclaimed disaster emergency to willfully: ...

Title 3 Revenue and Finance

MODIFY: 3.08.360 Violation--Penalty. Any person convicted of a violation of this chapter is guilty of an infraction, **and is punishable by a the fine not to exceed three hundred dollars established in Section 1.04.090.**

MODIFY: 3.14.090 Registration and Taxation of Aircraft – Penalties and interest.

- A. The following minor infractions shall be cumulative and shall be imposed, due and payable as indicated.

1. If the registration tax has not been paid in full when due, ~~a penalty~~ **the fine established in Section 1.04.090** ~~of twenty five dollars~~ shall be due and payable ~~for each month following the due date until paid in full.~~ **Each month following the due date that the tax remains unpaid will constitute a separate offense until paid in full.** ~~The fine~~

~~shall not exceed three hundred dollars for each registration year.~~ Following each due date of taxes, seven calendar days shall elapse before any fine is added to the tax. At the expiration of the seven-calendar-day grace period, the fine will become due.

MODIFY: 3.16.220 Sales Tax On Raw Fish--Certificate of registration--Failure to obtain--Penalties.

A. A buyer who is obligated to obtain a certificate of registration but fails to do so within one day from the date of receiving raw fish is ~~subject to a civil penalty of three hundred dollars for failure to initially file for the certificate, and three hundred dollars per day of business operations thereafter~~ **guilty of an infraction, and is punishable by the fine established in Section 1.04.090.**

MODIFY: 3.16.310 ~~Criminal acts designated~~ **Minor Offenses--Penalties.**

A. Each of the following acts, unless determined to be unintentional, ~~carries an initial fine of three hundred dollars~~ **constitutes an infraction and is punishable by the fine established in Section 1.04.090:**

1. Failure to obtain a certificate of registration;
2. Failure to file a return or failure to remit taxes due;
3. Falsification or misrepresentation of any record filed with the borough or required to be kept according to this chapter, if used to mislead borough tax authorities.

~~B. In addition to a fine, each act listed in this section may further constitute a misdemeanor and may have civil penalties assessed.~~

B. Each act listed in this section constitutes a separate offense and each day constitutes a separate offense ~~for continuing crimes of omission or concealment..~~

MODIFY: 3.20.140 Violation--Penalty. Any person, firm or corporation violating any provision of this chapter shall be ~~fined not less than fifty dollars nor more than three hundred dollars for each offense~~ **subject to the fines established in Section 1.04.090.**

Title 5 Business Licenses and Regulation

MODIFY: 5.04.080 License--Failure to obtain—~~Penalty charge.~~ Any person who fails to procure a license and pay the prescribed fee before the time specified in this chapter **is guilty of a violation.** ~~may be assessed a penalty of ten percent of the daily license fee fine and due for each day or portion thereof during which such failure continues, and such penalty fine shall be added in addition to the basic fee provided for the activity licensed under this chapter.~~

MODIFY: 5.04.090 Violation--Penalty. Any person convicted of a violation of this chapter is guilty of an infraction, and is punishable by a ~~the fine not to exceed three hundred dollars and is established in Section 1.04.090.~~ **Such fine shall be in addition to the basic fee required for the activity licensed under this chapter and will be due for each day or portion thereof during which such failure continues.**

Title 6 Animals

MODIFY: 6.08.020 Licensing and Control--License fee--Penalty for failure to obtain.

D. It is unlawful to fail to procure a license for a dog or cat., ~~and failure to obtain a license has been deemed an infraction punishable under Section 6.08.0101 by a fine not to exceed three hundred dollars.~~

MODIFY: 6.08.070 Penalties and remedies.

A. Except as this section provides otherwise, a person who violates a provision of this title, ~~a term, or a borough regulation promulgated under this title, shall, upon conviction, be subject to a fine of not less than fifty dollars nor more than three hundred dollars for the first violation, and a fine of not less than three hundred dollars for each subsequent violation.~~ **is punishable by the fine established in Section 1.04.090.** ~~The minimum fine for subsequent violations may not be suspended or deferred.~~

B. 1. ~~In addition to any other remedy provided by this title, a person who violates a provision of this title or a term, condition or limitation of any license issued under this title, or a borough regulation promulgated under this title shall be subject to a civil penalty of not less than fifty dollars nor more than three hundred dollars for each offense..~~ **In addition to a fine, the offender may be subject to injunctive relief to restrain the person from continuing the violation or threat of violation, or both a civil penalty the fine established in Section 1.04.090 and injunctive relief.**

~~**DELETE:** 6.28.010 Enforcement Violation Penalty. Any person convicted of a violation of this title is guilty of an infraction, and is punishable by a fine not to exceed three hundred dollars.~~

Title 9 Health And Safety

MODIFY: 9.04.070 Public Landfills--Violation--Penalty. Any person convicted of a violation of this chapter is guilty of an infraction, and punishable by a ~~the fine not to exceed three hundred dollars~~ **established in Section 1.04.090.**

MODIFY: 9.08.050 Violations--Penalties. For any and every violation of this chapter and chapters ~~2.24 and 2.28~~, shall be guilty of a ~~misdemeanor~~ **an infraction**, and ~~upon conviction thereof shall be fined not more than three hundred dollars~~ **is punishable by the fine established in Section 1.04.090.**

MODIFY: 9.12.030 Fireworks—Violation--Penalty. Any person convicted of a violation of this chapter is guilty of an infraction, and is punishable by a **the fine established in Section 1.04.090.**

MODIFY: 9.16.095 Smoking--Fines

DELETE: Section A

~~A. For violations of this chapter, the bail schedule will be as follows:~~

- ~~1. For the first violation of Section 9.16.090, a warning shall be imposed.~~
- ~~2. For the first violation of Section 9.16.090 within a consecutive twelve month period, a fine of fifty dollars shall be imposed shall be imposed.~~
- ~~3. For the first violation of Section 9.16.090 within a consecutive twelve month period, a fine of one hundred dollars shall be imposed a warning shall be imposed.~~
- ~~4. For the fourth violation of Section 9.16.090 within a consecutive twelve month period, a fine of two hundred and fifty dollars shall be imposed.~~

~~B. A. A violation occurring within a consecutive twelve-month period need not be the same violation of Section 9.16.090 of this chapter to constitute grounds for imposing the escalated fine.~~

~~C. B. Fines imposed for violations of Section 9.16.090 of this chapter shall be a scheduled borough fine collectible as provided in Section 1.04.090.~~

Title 10 Public Peace, Morals and Welfare

MODIFY: 10.10.040 Violation--Penalty. ~~Upon conviction, a~~Any person who releases the name of a person providing information described in Section 10.10.010 is guilty of an infraction and is punishable by **the fine not to exceed three hundred dollars in Section 1.04.090.**

MODIFY: 10.12.090 Enforcement.

A. A person who violates any provision of this chapter is guilty of an infraction, and ~~upon conviction~~ shall be fined as set forth in ~~Section 1.16.010 of this code, or if no fine is there established, not more than three hundred dollars~~ **Section 1.04.090** plus any surcharge required to be imposed by AS 12.55.039. Each violation is a separate offense.

Title 11 Vehicles and Traffic

DELETE existing Title 11 and **ADD**:

Section 11.01 State traffic laws adopted by reference. The Borough adopts by reference all vehicle and traffic statutes and regulations of the State of Alaska, creating minor offenses, as that term is defined in Minor Offense Rule 2 of the Alaska Rules of Court, as they presently exist and as they may be revised in the future, as part of the traffic code for the Borough.

Section 11.02 Traffic fine schedule-adoption of state bail forfeiture schedules by reference. The Borough adopts as its traffic fine schedule for state offenses the “Traffic Bail Forfeiture Schedule” and the “Oversize Vehicle Bail Forfeiture Schedule” in Administrative Rules 43.1 and 43.6 of the Alaska Rules of Court and any other bail forfeiture schedules relating to vehicles adopted by the Alaska Supreme Court. In addition, the borough adopts all amendments of those schedules that become effective after the effective date of this ordinance. Citations for offenses listed on these schedules may be disposed of as provided in AS 12.25.195-.230, without a court appearance, upon payment of the amounts listed plus the state surcharge required by AS 12.55.039 and AS 29.25.074. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the amount listed for that offense on the schedule. Citations charging these offenses must meet the requirements of Minor Offense Rule 3 of the Alaska Rules of Court. If an offense is not listed on the fine schedule, the defendant must appear in court to answer the charges.

Title 14 Utilities

MODIFY: 14.06.090 BBB Sewer Utility--Violations and Remedies.

E. ...

1. Any person who shall continue any violation beyond the time limit provided for in this chapter or the time limit provided in the written notice required by this section shall be guilty of an infraction, and ~~on conviction thereof shall be fined in an amount not exceeding one hundred dollars~~ **punishable by the fine established in Section 1.04.090** for each violation.

MODIFY: 14.12.040 Hazardous, harmful and toxic waste--Prohibited--Penalties.

C. ~~A fine not to exceed three hundred dollars and the party or parties found guilty of disposal or prohibitive~~ **Any person who disposes of prohibited materials into the sewer system is punishable by the fine established in Section 1.04.090 and will pay all costs for repair or replacement to the system.**

Title 18 Land and Land Development

MODIFY: 18.20.230 Naknek River Subdivision Development--Penalties.

A. The owner or the agent of the owner of land located within a subdivision who transfers, sells, or agrees or enters into a contract to sell land in the subdivision before a plat of the subdivision has been prepared, approved, and recorded in compliance with the provisions of this regulation is guilty of ~~a misdemeanor~~ **an infraction**, and ~~upon conviction~~ is punishable by ~~a~~ **the fine established in Section 1.04.090** for each parcel transferred or sold or agreed to be sold or included in a contract to be sold. The platting authority may enjoin a transfer or sale or agreement to sell, and may recover the penalty by the appropriate legal action.

B. Any person who files or records a plat in violation of this requirement ~~upon conviction~~ is punishable **by a the fine** of ~~not more than three hundred dollars~~ **established in Section 1.04.090**. ~~In addition, that person may be punishable by imprisonment for not more than thirty days.~~

MODIFY: 18.24.060 Clearing and grading of land--Violation--Penalty. Failure to comply with this chapter is ~~subject to the penalties prescribed in Chapter 20.84~~ **punishable by the fine established in Section 1.04.090 of this code** and applicable state or federal laws.

Title 19 Marine Facilities

MODIFY: 19.04.060 Administration--Violation--Penalty. Any person violating any of the provisions or failing to comply with the mandatory requirements, of the tariff ordinance shall be guilty of an infraction and is punishable by ~~a~~ **the fine** not to exceed three hundred dollars **established in Section 1.04.090**. ~~(See Section 1.16.010.)~~

Title 20 Zoning

MODIFY: 20.36.050 Enforcement--Violation--Penalty. Every act prohibited by this title, or any rule or regulation adopted in pursuance thereof, is declared unlawful. Every person found guilty of ~~an infraction~~ of any provision of this title, or any rule or regulation adopted or issued in pursuance thereof, shall be punished by ~~a~~ **the fine** of ~~not more than three hundred dollars~~ **established in Section 1.04.090**; each act of violation, and every day upon which such violation shall occur, shall constitute a separate offense, in accordance with Borough Ordinance 84-2.

Exhibit B*

Text below shows the new Bristol Bay Borough Code if proposed additions are approved and adopted.

Title 1 General Provisions

1.04 General Provisions

1.04.070 General Penalty (Repealing 1.16)

A. Except in cases where a different punishment is prescribed by any ordinance of the borough, a person convicted of a violation of the ordinances of the borough is guilty of an infraction punishable by a fine of not to exceed three hundred dollars.

B. The borough shall provide written notice to the commission of health and social services or to the commissioner's designee of the commencement of a civil enforcement action of the violation of an ordinance under subsection (B) of this section against a minor. Unless the commission and the borough have negotiated an agreement making other arrangements for the borough to provide the notice required by this subsection, the borough shall provide the notice by mailing a copy of the citation or other document setting out notice of the commencement of the civil enforcement action.

C. Unless an ordinance authorizes use of a hearing officer, the enforcement of an infraction against a minor for violation of any provision of this code shall be heard in the district court in the same manner as for similar allegations brought against an adult, except that the minor's parent, guardian or legal custodian shall be present at all proceedings unless the court excuses the parent, guardian or legal custodian from attendance for good cause.

D. An action for an infraction filed against a minor under this section does not give rise to the right to a trial by jury or to counsel appointed at public expense.

1.04.090 Surcharge

In addition to any penalty prescribed by law, a defendant convicted of violating a city ordinance shall pay the surcharge required under AS 12.55.039 and 29.25.074. All such surcharges collected shall be remitted to the State of Alaska as required by AS 29.25.074.

1.04.090 Minor Offense Fine Schedule

A. In accordance with AS 29.25.070(a), citations for the following offenses may be disposed of as provided in AS 12.25.195-.230, without a court appearance, upon payment of the fine amounts listed below plus the state surcharge required by AS 12.55.039 and AS 29.25.074. Fines must be paid to the court. If an offense is not listed on a fine schedule, the defendant must appear in court to answer the charges. The Alaska Court System's Rules of Minor Offense Procedure apply to all offenses listed below. Citations charging these offenses must meet the requirements of Minor Offense Rule 3. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the fine amount for that offense listed below. The fines may not be judicially reduced.

B. The fine amounts listed below are doubled for motor vehicle or traffic offenses committed in a highway work zone or traffic safety corridor, as those terms are defined in AS 28.90.990 and 13 AAC 40.010(b). An offense listed in the schedule may not be disposed of without court appearance if the offense is in connection with a motor vehicle accident that results in the death of a person.

DRAFT VERSION ONLY

C.

MINOR OFFENSE FINE SCHEDULE

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
2.12.100(A)	Smoking at an Assembly Meeting	Optional	\$300	
2.42.070.01(A)	Disposal of human body wastes or any other waste on borough-owned or borough-controlled land	Optional	\$100	
2.42.070.01(B)	Make/cause to be made unnecessary/ unusual noise which annoys/injures/ endangers the comfort/repose/health/ safety	Optional	\$100	
2.42.070.01(C)	Erect, occupy or otherwise utilize any temporary or permanent structure or shelter on borough-owned or borough controlled land, unless excepted.	Optional	\$100	
2.42.070.01(E)	Deface/destroy/alter/remove/otherwise disfigure borough property	Optional	\$100	
2.42.070.01(F)	Allow animal on borough-owned or borough-controlled campground	Optional	\$ 50	
2.42.070.01(G)	Leave campsite disorderly or unsightly condition upon termination of use	Optional	\$ 50	
2.42.070.01(H)	Leave vehicle parked overnight in an undesignated area	Optional	\$100	
2.42.070.01(I)	Start open fires in undesignated location	Optional	\$100	
2.42.070.01(J)	Visit or occupy park between hours of midnight and seven a.m.	Optional	\$ 50	
2.42.070.01(K)	Utilize park grounds or facilities for commercial purpose	Optional	\$100	

DRAFT VERSION ONLY

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
2.45.180(A)	Willfully/intentionally damage property belonging to Martin Monsen regional libraries	Optional	\$100	
2.48.040(G)(10)	Violation of Curfew (with reference to a civil emergency) – minor in violation	Optional	\$ 50	
2.48.040(G)(10)	Violation of Curfew (with reference to a civil emergency) – adult violation	Optional	\$100	
2.48.050(A)	Obstruct/hinder/delay any accredited member of the disaster and civil defense organization in the enforcement of lawful rule or regulation	Optional	\$300	
3.14.070	Failure to pay tax for registration of a single engine aircraft/hot air balloons/glider	Optional	\$ 25	
3.14.070	Failure to pay tax for registration of a multi engine aircraft	Optional	\$ 25	
3.14.080	Failure of owners of aircraft and aircraft facility operators to disclose all reporting requirements for aircraft to the Borough Director of Finance	Optional	\$300	
3.16.310(A)(1)	Failure to obtain a certificate of registration	Optional	\$300	
3.16.310(A)(2)	Failure to file a return or failure to remit taxes due	Optional	\$300	
3.16.310(A)(3)	Falsification or misrepresentation of any record filed with the borough or required to be kept according to this chapter, if used to mislead borough tax authorities.	Optional	\$300	
5.04.090	Business license and/or regulation violation	Optional	\$300	
6.08.020(D)	Failure to procure a license for a dog or cat	Optional	\$ 50	

DRAFT VERSION ONLY

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
6.12.010	Failure to confine an animal on own premises or under restraint	Optional	\$ 50	
6.16.010(A)	Keep/harbor animal barking/howling/braying/crowing or making sounds	Optional	\$ 50	
6.16.010(B)	Keep/harbor animal which is the source of offensive or objectionable odors	Optional	\$ 50	
6.16.010(C)	Keep/harbor animal which presents an unsightly, unsanitary or unclean appearance	Optional	\$ 50	
6.16.020	Failure to maintain sanitary conditions where animal kept	Optional	\$ 50	
6.20.010	Failure to acquire a rabies vaccination	Optional	\$ 50	
6.20.020	Failure to quarantine a dog or other animal which bites a person/suspected of having rabies/exposed to rabies	Optional	\$ 50	
6.24.010	Failure to confine within a building/secure enclosure/leash/muzzle every vicious animal	Optional	\$ 50	
9.04.035	Unlawful disposal of process sludge/petroleum products/by-products/ hazardous waste/garbage/solid waste/ rubbish/trash/refuse upon or below the surface of any land	Optional	\$300	
9.04.080	Unlawful dumping/throwing/dropping/ depositing garbage or solid waste on public land/roadways/waterways/private land	Optional	\$300	

DRAFT VERSION ONLY

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
9.08.010	Unlawful use of noxious/hazardous substance or condition/production or storage of explosive material	Optional	\$300	
9.12.010	Prohibition of use of fireworks in and on public ways, roads and, streets	Optional	\$100	
9.12.020	Prohibition of use of fireworks on premises where bulk fuel tanks are located.	Optional	\$300	
9.16.095(A)(2)	Smoking in prohibited location within a consecutive twelve month period – second offense	Optional	\$ 50	
9.16.095(A)(3)	Smoking in prohibited location within a consecutive twelve month period – third offense	Optional	\$100	
9.16.095(A)(4)	Smoking in prohibited location within a consecutive twelve month period – fourth offense	Optional	\$250	
10.10.040	Releasing name of person providing information	Optional	\$300	
10.12.090	Violation of marijuana regulation	Optional	\$300	
14.06.075	Unpermitted control of wastewater	Optional	\$100	
14.06.080(A)	Maliciously/willfully/negligently or inadvertently break/damage/destroy/uncover/deface or tamper with any structure/appurtenances/equipment which is part of the wastewater facilities or drive a motor vehicle over any interceptor tank	Optional	\$100	

DRAFT VERSION ONLY

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
14.06.080(B)	Excavate within any area subject to recorded easement without first obtaining a permit to do so from the borough	Optional	\$100	
14.06.090(A)	Illegal construction of a public sewer, private sewer or building sewer	Optional	\$100	
14.12.040	Violation of hazardous, harmful and toxic waste entering the Naknek Sewer System	Optional	\$300	
18.20.230(A)	Illegally enter into a contract to sell land in the Naknek River subdivision before a plat of the subdivision has been prepared, approved and recorded (each parcel)	Optional	\$500	
18.20.230(B)	Illegal filing or recording plat of Naknek River subdivision in any public office without approval (each parcel)	Optional	\$300	
18.24.060	Illegal modification/change to the surface of any land by grading/excavating/ removal or disturbance of the natural topsoil/trees/other vegetative covering (each parcel)	Optional	\$300	
19.04.030	Failure to pay Port of Bristol Bay Tariff	Optional	\$300	
20.16.010(D)	Parking or loading/not maintained/disrupting the flow of traffic along the public rights-of-way – single family residential	Optional	\$100	
20.16.020(D)	Parking or loading/not maintained/disrupting the flow of traffic along the public rights-of-way – multifamily residential	Optional	\$100	

DRAFT VERSION ONLY

Ordinance Number	Ordinance Description	Offense Appearance Type: Mandatory, Optional, or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
20.16.030(E)	Parking or loading/not maintained/disrupting the flow of traffic along the public rights-of-way – commercial	Optional	\$200	
20.16.040(D)	Parking or loading/not maintained/disrupting the flow of traffic along the public rights-of-way – industrial	Optional	\$200	
20.20.030(A)	Failure to obtain a site development permit – residential	Optional	\$100	
20.20.030(A)	Failure to obtain a site development permit – commercial	Optional	\$200	
20.20.080	Noncompliance with site plan requirement-due to major modifications - residential	Optional	\$100	
20.20.090	Noncompliance with site plan requirement-due to lapse - residential	Optional	\$100	
20.20.100	Noncompliance with site plan requirement-due to suspension/revocation of permit - residential	Optional	\$100	
20.20.080	Noncompliance with site plan requirement-due to major modifications - commercial	Optional	\$200	
20.20.090	Noncompliance with site plan requirement-due to lapse - commercial	Optional	\$200	
20.20.100	Noncompliance with site plan requirement-due to suspension/revocation of permit - commercial	Optional	\$200	
20.24.060	Prohibitive expansion of a nonconforming site - residential	Optional	\$100	
20.24.060	Prohibitive expansion of a nonconforming site - commercial	Optional	\$200	

Chapter 1.16 REPEALED

Title 2 Administration and Personnel

2.12.100 Assembly Meetings--Smoking Prohibited.

- A. Smoking is prohibited at any borough assembly meeting.
- B. Any person convicted of a violation of this section is guilty of an infraction, and is punishable by the fine established in Section 1.04.090.

2.42.120 Violation—Penalty. Any violation of this chapter is punishable by the fines established in Section 1.04.090.

2.45.190 Library Commission--Violations. Any violation of this chapter shall constitute an infraction and is punishable by the fines established in Section 1.04.090.

MODIFY: 2.48.050 Civil Defense Organization--Violations and penalties. Any person convicted of a violation of this chapter is guilty of an infraction, and is punishable by the fine established in Section 1.04.090 for any person during a proclaimed disaster emergency to willfully: ...

Any person convicted of a violation of this section is guilty of an infraction, and is punishable by the fine established in Section 1.04.090.

2.48.050 Civil Defense Organization--Violations and penalties. Any person convicted of a violation of this chapter is guilty of an infraction, and is punishable by the fine established in Section 1.04.090 for any person during a proclaimed disaster emergency to willfully: ...

Title 3 Revenue and Finance

3.08.360 Violation--Penalty. Any person convicted of a violation of this chapter is guilty of an infraction, and is punishable by the fine established in Section 1.04.090.

3.14.090 Registration and Taxation of Aircraft – Penalties and interest.

A. The following minor infractions shall be cumulative and shall be imposed, due and payable as indicated.

1. If the registration tax has not been paid in full when due, the fine established in Section 1.04.090 shall be due and payable. Each month following the due date that the tax remains unpaid will constitute a separate offense until paid in full. Following each due date

of taxes, seven calendar days shall elapse before any fine is added to the tax. At the expiration of the seven-calendar-day grace period, the fine will become due.

3.16.220 Sales Tax On Raw Fish--Certificate of registration--Failure to obtain--Penalties.

A. A buyer who is obligated to obtain a certificate of registration but fails to do so within one day from the date of receiving raw fish guilty of an infraction, and is punishable by the fine established in Section 1.04.090.

3.16.310 Minor Offenses--Penalties.

A. Each of the following acts, unless determined to be unintentional, constitutes an infraction and is punishable by the fine established in Section 1.04.090:

1. Failure to obtain a certificate of registration;
2. Failure to file a return or failure to remit taxes due;
3. Falsification or misrepresentation of any record filed with the borough or required to be kept according to this chapter, if used to mislead borough tax authorities.

B. Each act listed in this section constitutes a separate offense and each day constitutes a separate offense.

3.20.140 Violation--Penalty. Any person, firm or corporation violating any provision of this chapter shall be subject to the fines established in Section 1.04.090.

Title 5 Business Licenses and Regulation

5.04.080 License--Failure to obtain. Any person who fails to procure a license and pay the prescribed fee before the time specified in this chapter is guilty of a violation.

5.04.090 Violation--Penalty. Any person convicted of a violation of this chapter is guilty of an infraction, and is punishable by the fine established in Section 1.04.090. Such fine shall be in addition to the basic fee required for the activity licensed under this chapter and will be due for each day or portion thereof during which such failure continues.

Title 6 Animals

6.08.020 Licensing and Control--License fee--Penalty for failure to obtain.

D. It is unlawful to fail to procure a license for a dog or cat.

6.08.070 Penalties and remedies.

A. Except as this section provides otherwise, a person who violates a provision of this title is punishable by the fine established in Section 1.04.090.

B. 1. In addition to a fine, the offender may be subject to injunctive relief to restrain the person from continuing the violation or threat of violation, or both the fine established in Section 1.04.090 and injunctive relief.

6.28.010 DELETED

Title 9 Health And Safety

9.04.070 Public Landfills--Violation--Penalty. Any person convicted of a violation of this chapter is guilty of an infraction, and punishable by the fine established in Section 1.04.090.

9.08.050 Violations--Penalties. For any and every violation of this chapter and shall be guilty of an infraction, and is punishable by the fine established in Section 1.04.090.

9.12.030 Fireworks—Violation--Penalty. Any person convicted of a violation of this chapter is guilty of an infraction, and is punishable by the fine established in Section 1.04.090.

9.16.095 Smoking--Fines

A. A violation occurring within a consecutive twelve-month period need not be the same violation of Section 9.16.090 of this chapter to constitute grounds for imposing the escalated fine.

B. Fines imposed for violations of Section 9.16.090 of this chapter shall be a scheduled borough fine collectible as provided in Section 1.04.090.

Title 10 Public Peace, Morals and Welfare

10.10.040 Violation--Penalty. Any person who releases the name of a person providing information described in Section 10.10.010 is guilty of an infraction and is punishable by the fine in Section 1.04.090.

10.12.090 Enforcement.

A. A person who violates any provision of this chapter is guilty of an infraction, and shall be fined as set forth in Section 1.04.090 plus any surcharge required to be imposed by AS 12.55.039. Each violation is a separate offense.

Title 11 Vehicles and Traffic

Existing Title 11 DELETED

Section 11.01 State traffic laws adopted by reference. The Borough adopts by reference all vehicle and traffic statutes and regulations of the State of Alaska, creating minor offenses, as that term is defined in Minor Offense Rule 2 of the Alaska Rules of Court, as they presently exist and as they may be revised in the future, as part of the traffic code for the Borough.

Section 11.02 Traffic fine schedule-adoption of state bail forfeiture schedules by reference. The Borough adopts as its traffic fine schedule for state offenses the “Traffic Bail Forfeiture Schedule” and the “Oversize Vehicle Bail Forfeiture Schedule” in Administrative Rules 43.1 and 43.6 of the Alaska Rules of Court and any other bail forfeiture schedules relating to vehicles adopted by the Alaska Supreme Court. In addition, the borough adopts all amendments of those schedules that become effective after the effective date of this ordinance. Citations for offenses listed on these schedules may be disposed of as provided in AS 12.25.195-.230, without a court appearance, upon payment of the amounts listed plus the state surcharge required by AS 12.55.039 and AS 29.25.074. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the amount listed for that offense on the schedule. Citations charging these offenses must meet the requirements of Minor Offense Rule 3 of the Alaska Rules of Court. If an offense is not listed on the fine schedule, the defendant must appear in court to answer the charges.

Title 14 Utilities

14.06.090 BBB Sewer Utility--Violations and Remedies.

E. ...

1. Any person who shall continue any violation beyond the time limit provided for in this chapter or the time limit provided in the written notice required by this section shall be guilty of an infraction, and punishable by the fine established in Section 1.04.090 for each violation.

14.12.040 Hazardous, harmful and toxic waste--Prohibited--Penalties.

C. Any person who disposes of prohibited materials into the sewer system is punishable by the fine established in Section 1.04.090 and will pay all costs for repair or replacement to the system.

Title 18 Land and Land Development

18.20.230 Naknek River Subdivision Development--Penalties.

A. The owner or the agent of the owner of land located within a subdivision who transfers, sells, or agrees or enters into a contract to sell land in the subdivision before a plat of the subdivision has been prepared, approved, and recorded in compliance with the provisions of this regulation is guilty of an infraction, and is punishable by the fine established in Section 1.04.090 for each parcel transferred or sold or agreed to be sold or included in a contract to be sold. The platting authority may enjoin a transfer or sale or agreement to sell, and may recover the penalty by the appropriate legal action.

B. Any person who files or records a plat in violation of this requirement is punishable by the fine established in Section 1.04.090.

18.24.060 Clearing and grading of land--Violation--Penalty. Failure to comply with this chapter is punishable by the fine established in Section 1.04.090 of this code and applicable state or federal laws.

Title 19 Marine Facilities

19.04.060 Administration--Violation--Penalty. Any person violating any of the provisions or failing to comply with the mandatory requirements, of the tariff ordinance shall be guilty of an infraction and is punishable by the fine not to exceed three hundred dollars established in Section 1.04.090.

Title 20 Zoning

20.36.050 Enforcement--Violation--Penalty. Every act prohibited by this title, or any rule or regulation adopted in pursuance thereof, is declared unlawful. Every person found guilty of any provision of this title, or any rule or regulation adopted or issued in pursuance thereof, shall be punished by the fine established in Section 1.04.090; each act of violation, and every day upon which such violation shall occur, shall constitute a separate offense, in accordance with Borough Ordinance 84-2.



Bristol Bay Borough

ORDINANCE NO. 2023-09

AN ORDINANCE OF THE BRISTOL BAY BOROUGH ASSEMBLY AMENDING THE BOROUGH CODE TO ALLOW ELECTED OFFICIALS TO SERVE AS CONTRACTORS OR PROVIDE OTHER SERVICES TO THE BOROUGH AND BE COMPENSATED THEREFORE

SECTION 1. CLASSIFICATION: This ordinance is of a permanent nature and shall become part of the Bristol Bay Borough Code of Ordinances.

SECTION 2. PURPOSE: The purpose of this ordinance is to amend the Bristol Bay Borough Code of Ordinances to allow elected officials to serve as contractors or otherwise provide services to the Borough and receive compensation therefore.

WHEREAS: The Bristol Bay Borough Assembly is the governing body for the Bristol Bay Borough; and

WHEREAS: Alaska Statute 29.20.620 provides in part that “An elected official may not receive compensation for service to the municipality in addition to the salary received as an elected official unless otherwise provided by ordinance.”; and

WHEREAS: the Bristol Bay Borough desires to enact an ordinance amending the Bristol Bay Borough Code of Ordinances to allow elected officials to serve as contractors or otherwise provide services to the Borough in addition to their service as an elected official, and to receive compensation for such services.

NOW THEREFORE BE IT ENACTED by the Bristol Bay Borough Assembly as follows:

The following language is added to Section 2.08.030 of the Bristol Bay Code of Ordinances:

Nothing in this section shall be construed to prohibit an elected official from serving as a contractor or providing other services to the Borough in addition to the salary received as an elected official and to receive compensation for such services.

Waiver by the Assembly is not required if the contract or services provided is under \$10,000. Any contract or services provided by an Assembly member to the Borough in an amount greater than \$10,000 will require an official waiver from the Borough Assembly.

SECTION 3. SEVERABILITY. If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

SECTION 4. EFFECTIVE DATE: This ordinance will be effective upon adoption.

Introduction and First Reading: January 8, 2024

Second Reading, Public Hearing, and Adoption: February 5, 2024

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE BRISTOL BAY
BOROUGH ASSEMBLY ON THIS 5TH DAY OF FEBRUARY, 2024.

David R. Lax, Mayor

ATTEST:

Crystal Harvilla, Borough Deputy Clerk



Bristol Bay Borough

ASSEMBLY RESOLUTION 2024-01 OF THE BRISTOL BAY BOROUGH

A RESOLUTION TO AWARD CONTRACT #23-006 NAKNEK SCHOOL ROOF REPLACEMENT

WHEREAS, contract #23-006, Naknek School Roof Replacement aims to replace the failing roof on the school with new materials and make associated repairs to the building envelope.

WHEREAS, funding is currently available through State of Alaska Dept. of Early Education and Development (DEED) grant #23-017.

WHEREAS, the project was advertised to the public for 30 days with three bids received.

WHEREAS, Alaska Administrative Code as implemented in DEED grant management procedures requires selection of the lowest responsive and responsible bidder.

WHEREAS, H Construction, LLC provided the lowest bid in the amount of \$1,685,000 and has significant experience successfully completing projects of this type in remote areas of Alaska.

WHEREAS, construction will be scheduled for summer break of 2024.

NOW THEREFORE BE IT RESOLVED, the Bristol Bay Borough Assembly authorizes the Manager to enter into a contract with H Construction, LLC to complete the Naknek School Roof Replacement Project.

ADOPTED AND APPROVED BY THE ASSEMBLY OF THE BRISTOL BAY BOROUGH, ALASKA this 8th day of January 2024.

ATTEST:

Crystal Harvilla, Borough Deputy Clerk

David R. Lax, Mayor



Bristol Bay Borough

December 8, 2023

Preliminary Bid Results and Notice of Intent to Award

Bid #23-006 Naknek School Roof Replacement

Three bids were received for the subject project, as follows:

<u>Firm</u>	<u>Bid Amount</u>
1) H Construction, LLC	\$1,685,000.00
2) Bore Tide Construction, LLC	\$1,894,000.00
3) Wolverine Supply, Inc.	\$1,977,000.00

Bristol Bay Borough intends on awarding the contract to H Construction, LLC. This notice serves as initiation of the 10-day protest period according to article 20 of the instructions to bidders. The Borough appreciates the time and effort in submitting bids for the project.

Michael Peters

Mike Peters, Director
Public Works Department
Bristol Bay Borough



Licensed, Bonded, Insured
15581 E Teeling Circle, Palmer, AK 99645
907-355-7479
office@hconstruction.com

Date: 12/11/23

Bristol Bay Borough
Alex Senta
PO Box 189
Naknek, AK 99633

RE: Request for Qualifications – Bid #23-006 Naknek School Roof Replacement

Statement of Qualifications

Company Background: H Construction is a family owned and operated business which specializes in remote work throughout rural Alaska. Our team consists of both business owners and a group of well-trained employees. We have been in the construction business for 15 years and have worked hard to maintain a standard of excellence and customer satisfaction with our clientele. To us, success means that the owner is satisfied with the product they received, that we have built/maintained trust with local village population, that our employees enjoy the work atmosphere, and that our subcontractors want to work with us on the next project. We look forward to making this project another “success” story for H Construction.

Over the years, we have completed many remote and logistically complex projects around Alaska - including Ketchikan, Wrangell, Kodiak, and Adak, as well as tons of work on the West Coast including St Lawrence Island. This has made us very familiar with the challenges and hidden costs involved in this type of work.

As a company, we strive to maintain both a personal and professional communication base with our customers. We believe this has enabled us to not only complete our projects to the specifications required by the contract, but also work with the owners' expectations for a satisfactorily completed project.

H Construction has completed approximately 50 projects over 2023 and has never had an employee seriously injured or needing to visit the emergency room while working on a company job. The owner prioritizes the safety of the employees and subcontractors. H Construction performs most of the contract work in house, but does branch out to subcontractors if the project schedule requires more workers and for work requiring a specialty license. In recent years, we average 40-50 projects per year and roughly \$3-\$4 million of work per calendar year.

Sureties: H Construction has only used Surety1 for bonding purposes. We have an excellent working relationship with Ryan Tash, the executive VP of the surety. Most of our bonds were underwrote by Merchants Bonding Company who fall under the Surety1 umbrella. Two months ago, they stopped servicing Alaskan companies, and Mr. Tash moved us over to Skyward Surety, also under the Surety1 umbrella, with no interruptions to our project schedules.



Licensed, Bonded, Insured
15581 E Teeling Circle, Palmer, AK 99645
907-355-7479
office@hconstruction.com

Similar Projects:

- Seward Roof Replacement – 2023
 - o Scope of Work: demolish existing roof mounted exhaust fans (abandon ducting in-place) and associated electrical; demolish existing boiler stack and plumbing vent and reroute through sidewall and gable end wall, install new sidewall mounted intake and exhaust fans (qty. 2) plus associated electrical, remove existing single skin metal roofing and replace with standing seam insulated metal panel roofing according to manufacturer’s instructions.
 - o Contract Value: \$747,400
 - o Contact: Greg Goemer
 - Senior Contract Administrator
 - 907-265-2593 office | 907-529-2796 mobile
- Alaska State Fair
 - o H Construction has been working for the fairgrounds for approximately 10 years and have completed hundreds of thousands of dollars on various projects. This year we have done a restoration of a colonial barn. Last year we remodeled a historical farm building to its original state, replaced the roof on a farmhouse building that covers roughly 4 acres of land.
 - Contact: Larry Longenecker
 - 907-841-3709
 - larry@alaskastatefair.org
 - Contact: LaMarr Anderson
 - 907-232-5082
 - lamarra05@gmail.com
- KRAA Roofing – 2022
 - o Scope of Work: to demo and replace the roofs on three houses in Kitoi Bay
 - o Contract Value: \$146,200
 - o Contact: Mike Wachter
 - Kodiak Regional Aquaculture Assoc
 - kitoi@gci.net
 - 229-234-9413
- SEAPA Tyee Exterior Replacement – 2022
 - o Scope of Work: To replace the metal roofing on one structure and vapor barrier plus vinyl siding on another structure at SEAPA's Tyee Lake Hydroelectric Facility, located at the head of Bradfield Canal, approximately 40 miles southeast of Wrangell, Alaska.



Licensed, Bonded, Insured

15581 E Teeling Circle, Palmer, AK 99645

907-355-7479

office@hconstruction.com

- Contract Value: \$117,500
- Contact: Clay Hammer
 - Southeast Alaska Power Agency
 - chammer@seapahydro.org
 - 907-8784-3834
- Savoonga Triplexes – 2022
 - Scope of Work: construct two triplexes to be used for teacher housing in Savoonga, AK
 - Contract Value: \$2,433,553.80
 - Contact: Gary Eckenweiler
 - Bering Strait School District
 - geckenweiler@bssd.gov
 - 907-624-4249
- Northstar Animal Hospital – 2022
 - Scope of Work: Construction of a new animal hospital in Palmer, AK. Roughly 4000 sq ft of commercial property. Turn key project including all civil work, concrete, paving, and all interior and exterior finishes
 - Contract Value: 1,815,236.10
 - Contact: Teresa Beck
 - Beck and Henry, LLC
 - tbeckak16@gmail.com
 - 907-355-1310

Details on many more commercial and residential projects are available upon request.

Resumes:

H Construction, LLC – please refer to first page
Joseph Hale - Owner
James Buckingham – Project Manager
Daniel Baker – On Site Superintendent



Licensed, Bonded, Insured
15581 E Teeling Circle, Palmer, AK 99645
907-355-7479
office@hconstruction.com

Project: BLPP New Duplex and Renovations RFB
Subject: Resume of Bidders Proposed Project Manager

Joseph Hale

Joseph Hale is the owner of H Construction, LLC, and has run the business for 15 years. He specializes in residential construction and remote access job sites.

Professional Experience:

2007-present General Contracting as H Construction's Managing Member

2001/2007 Professional experience working part time for other contractors.

Joseph Hale has worked with and/or directed several different businesses over the last 15 years. He started H Construction, LLC in 2006 and has been its managing member ever since. In 2008 he received his Residential Endorsement. He has proven his abilities as a business owner through quality work, exceptional leadership, and personal discipline.

Resume for Contract/Project Manager

James J. Buckingham

James Justice Buckingham



4676 N Cruzin Road • Palmer, AK 99645 • Phone: (907) 982-4759 • E-Mail: james@hconstruction.com

Experience

Personal:

- My construction experience began at home where I worked on building two house additions, a full home, a shop, and many other smaller out buildings and projects. That experience included foundation work, framing, roofing, interior finish, electrical and plumbing. I was also involved in a building project in Russia for about six weeks. These opportunities provided me with both the experience and incentive to start off my career in the construction world.

H Construction, LLC – Palmer, AK – Office Manager Jan 2016 to present

- In 2016 I became the office manager for H Construction. I am responsible for bidding residential and commercial work, managing residential and commercial projects, and overseeing all aspects of ongoing projects for the company.

H Construction, LLC – Palmer, AK – Construction Superintendent Jul 2013 – Jan 2016

- I served as a construction superintendent for approximately 3 years. I supervised both residential and commercial projects. My largest project was the remodel of the Nome UAF Library which was valued at \$1,149,000. I also oversaw several commercial projects in Ketchikan, Sitka.

H Construction, LLC – Palmer, AK – Carpenter Oct 2007 – Jul 2013

- I worked as a laborer and carpenter for H Construction and was involved in both residential and commercial projects in the Anchorage Bowl as well as rural Alaska. Some of these projects have included: building a hangar, re-siding a school gym, remodeling a federal office, replacing 230 windows and 41 doors, remodeling 8 bathrooms in a prison, residing an entire school, renovations on an Anchorage fire station, forest tree reduction clearing, trail clearing, building a large 5,000 sq. ft home, and residing a 10-plex. Many of these jobs have been all over the state and have given me experience working on remote projects and the challenges they inevitably contain. During this period I had a 2 year absence when I attended UAA.

Schuetter Trucking – Palmer, AK

Mar 2007 – Oct 2007

- I spent my first summer in the construction industry working for Schuetter trucking. During the 7 months of employment with this company, I received instruction and hands-on experience in all fields relative to this line of work. These areas included land clearing, road building, septic installation, foundation preparation, soil drainage, heavy equipment operation, and landscaping.

Education

Private:

- Private Pilot's License
- Aircraft Mechanics License (A&P)
- Residential Endorsement for Building Construction

University:

Aug 2009 to Dec 2011

I spent two and a half years at the University of Alaska Anchorage. During this time I completed technical training and graduated with a certificate as a licensed Airframe and Powerplant Technician by the FAA. My studies in this field gave me training in the area of: technical writing, technical drawing (blue prints, 3 view drawings, and pictures documentation), regulations, electrical theory and systems, inspection techniques and practices (Visual, Physical, and Non-destructive), as well as many other subsequent study material relevant to the certificate obtained.

Skills

As stated throughout this document, my skills range over a wide variety of areas, but include such things as: reading and interpreting technical data, communication skills, all phases of building construction, project management, and community leadership. These skills will serve me well in my role as Contract/Project Manager of the Gambell Staff Quarters Projects.

DANIEL BAKER

907-795-1502
dan.bakrbilt@gmail.com

P.O. Box 3461
Palmer, AK
99645

Profile

DOB: 07-27-1978. I am a husband and father of four children. I have 25+ years of experience in public relations and leadership skills. I strive to maintain a life of integrity and honesty in my professional and personal life. I believe that faithfulness in the work environment must be a reflection of my faithfulness at home and in my private life. I am hard-working, easy to get along with, and love working with people.

Experience

Construction Foreman, H Construction; Palmer, AK — 2022-Present

Onsite lead foreman for construction projects. Residential/commercial renovation, remodel, and new construction. Lead and oversee all workers on the job to provide quality, efficient service for clients.

Pastor, Faith Community Baptist Church; French Lick, IN — 2012-2022

Lead Pastor of church. Responsibilities included: Vision and oversight of church operations and function; study, preparation, and preaching for weekly services; counseling and care of church members; planning for special services or events; etc.

Owner/Operator, Bakr-Bilt Handyman Service; French Lick, IN — 2012-2022

Operated local handyman service. Remodel, roofing, siding, small construction projects, and yard care service.

Warehouse Manager & Hot Stamp Supervisor, AeroPro LLC; Cosby, TN — 2004-2012

Supervisor and lead set-up for hot-stamping customer logos onto mudflaps and rubber sheet goods for the trucking industry. Responsibilities included: Class A CDL driver for local deliveries and material transfer between warehouses; oversee operations for hot stamp, extrusion, & forklift departments; order monthly supplies/tools for all departments; setup all hotplates with type-set wording and logos for printing mudflaps; monthly inventory for extrusion and hot stamp departments; oversee all deliveries for raw material in extrusion department; weekly cost-analysis for raw materials, hours worked, and production quantity; quality manager for all departments.

Youth Pastor/Music Director, Bethel Baptist Church; Rockwell, NC — 2001-2004

Preached for all youth services and directed congregational and choir music. Planned and led all teen events and activities. Organized vacation bible school each year. Taught music class for Rockwell Christian School.

Education

Pensacola Christian College, Pensacola, FL — Bachelor of Arts in Bible and Music, 1996-2000



Bristol Bay Borough

ASSEMBLY RESOLUTION 2024-02 OF THE BRISTOL BAY BOROUGH

A RESOLUTION TO ALLOCATE FUNDING AND PROCUREMENT OF A CONSTRUCTION CONTRACTOR FOR THE LANDFILL BEAR MITIGATION FENCE PROJECT

WHEREAS, the Naknek landfill currently operates in violation of its operating permit from State of Alaska, Department of Environmental Conservation (ADEC) as well as other State and Federal regulatory requirements by allowing bears free access to feed on the waste pile.

WHEREAS, the Landfill Bear Mitigation Fence Project aims to address these regulatory and permit violations by installing an electrified perimeter and chain link fence, maintenance access road, and other infrastructure around the existing bale cell.

WHEREAS, the project will also install necessary fencing around the baling facility to mitigate wildlife intrusion and associated hazard to employees and residents within and around the facility.

WHEREAS, **\$2,200,000** is requested for the allocation to cover the cost of the project based on the engineer's estimate of \$1,991,040 plus an estimated 10% of the cost for construction administration services.

WHEREAS, once the funding is allocated, the project will be advertised to the public for a minimum of 30 days after which staff will present the results and request assembly authorization to award the contract.

WHEREAS, construction can be scheduled for summer and fall of 2024.

NOW THEREFORE BE IT RESOLVED, the Bristol Bay Borough Assembly allocates **\$2,200,000** to fund the Landfill Bear Mitigation Fencing Project and authorizes procurement of a construction contractor.

ADOPTED AND APPROVED BY THE ASSEMBLY OF THE BRISTOL BAY BOROUGH, ALASKA this 8th day of January 2024.

ATTEST:

Crystal Harvilla, Borough Deputy Clerk

David R. Lax, Mayor



Bristol Bay Borough

ASSEMBLY RESOLUTION 2024-03 OF THE BRISTOL BAY BOROUGH

A RESOLUTION TO ALLOCATE PROJECT FUNDING AND AUTHORIZE A CONTRACT AWARD FOR THE NAKNEK DOCK ELECTRICAL SERVICE RELOCATION PROJECT

WHEREAS, overhead power lines at the entrance to the Naknek dock interfere with port operations by preventing large forklifts from transiting to storage yards on the north side of the Alaska Peninsula Highway.

WHEREAS, the Naknek Dock Electrical Service Relocation Project will relocate the electrical lines that cross the port entrance from overhead to underground.

WHEREAS, the project will also provide a new underground service to the Port storage yard on the north side of the Alaska Peninsula Highway and provide updated equipment including a new transformer for the Public Works Maintenance Shop.

WHEREAS, Naknek Electric Association (NEA) analyzed the site, developed a scope, and estimated project costs at \$596,339, which includes a 30% contingency for unforeseen conditions and market volatility for electrical components.

WHEREAS, funding in the amount of \$600,000 is requested to cover the estimated project cost.

WHEREAS, upon approval, Borough Staff will engage NEA to finalize the scope and layout and enter into a reimbursable services agreement with NEA to commence work in the spring of 2024.

NOW THEREFORE BE IT RESOLVED, the Bristol Bay Borough Assembly allocates **\$600,000** to fund the Naknek Dock Electrical Service Relocation Project and authorizes the Borough Manager to enter into an agreement with Naknek Electric Association.

ADOPTED AND APPROVED BY THE ASSEMBLY OF THE BRISTOL BAY BOROUGH,
ALASKA this 8th day of January 2024.

ATTEST:

Crystal Harvilla, Borough Deputy Clerk

David R. Lax, Mayor



Bristol Bay Borough

ASSEMBLY RESOLUTION 2024-04 OF THE BRISTOL BAY BOROUGH

A RESOLUTION ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY24 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 5: BRISTOL BAY AREA

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY24 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar year 2022 from fisheries business activities; and,

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and,

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and,

WHEREAS, The Bristol Bay Borough Assembly proposes to use an alternative allocation method for the allocation of FY24 funding available within the FMA 5: BRISTOL BAY AREA in agreement with all other municipalities in this area participating in the FY24 Shared Fisheries Business Tax Program;

NOW THEREFORE BE IT RESOLVED THAT: The Bristol Bay Borough Assembly by this resolution certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2022 of fisheries business activity in FMA 5: BRISTOL BAY AREA:

- **All municipalities share equally 40% of allocation; all share remaining 60% on a per capita basis.**
- **Lake & Peninsula Borough population is reduced by the population of the Cities of Newhalen, Nondalton, Pilot Point & Egegik**

PASSED AND APPROVED, BY A DULY CONSTITUTED QUORUM OF THE BRISTOL BAY BOROUGH ASSEMBLY ON THIS 8TH DAY OF JANUARY 2024.

David R. Lax, Mayor

ATTEST:

Crystal Harvilla, Borough Deputy Clerk

FMA 5: Bristol Bay					FY 22 Landing Tax Allocation \$0.00	Reference Number	
	Total allocation:	40% Divided	60% per capita				
	\$68,494.53	\$27,397.81	\$41,096.72				
Community	Population	40% divided share	60% per capita share	Calculated Allocation	Calculated Allocation		Total Distribution
City of Aleknagik	238	\$2,107.52	\$1,494.88	\$3,602.41	\$0.00	24-SF05-01	\$ 3,602.41
Bristol Bay Borough	800	\$2,107.52	\$5,024.82	\$7,132.34	\$0.00	24-SF05-02	\$7,132.34
City of Clark's Point	64	\$2,107.52	\$401.99	\$2,509.51	\$0.00	24-SF05-03	\$ 2,509.51
City of Dillingham	2,222	\$2,107.52	\$13,956.43	\$16,063.95	\$0.00	24-SF05-04	\$ 16,063.95
City of Egegik	30	\$2,107.52	\$188.43	\$2,295.95	\$0.00	24-SF05-05	\$ 2,295.95
City of Ekwok	97	\$2,107.52	\$609.26	\$2,716.78	\$0.00	24-SF05-06	\$ 2,716.78
Lake & Peninsula Borough	997	\$2,107.52	\$6,262.18	\$8,369.70	\$0.00	24-SF05-07	\$ 8,369.70
City of Manokotak	484	\$2,107.52	\$3,040.01	\$5,147.54	\$0.00	24-SF05-08	\$ 5,147.54
City of New Stuyahok	461	\$2,107.52	\$2,895.55	\$5,003.07	\$0.00	24-SF05-09	\$ 5,003.07
City of Newhalen	181	\$2,107.52	\$1,136.86	\$3,244.39	\$0.00	24-SF05-10	\$ 3,244.39
City of Nondalton	127	\$2,107.52	\$797.69	\$2,905.21	\$0.00	24-SF05-11	\$ 2,905.21
City of Pilot Point	72	\$2,107.52	\$452.23	\$2,559.76	\$0.00	24-SF05-12	\$2,559.75
City of Togiak	770	\$2,107.52	\$4,836.39	\$6,943.91	\$0.00	24-SF05-13	\$6,943.92
Totals	6,543	\$27,397.81	\$41,096.72	\$68,494.53	\$0.00		\$ 68,494.54
Community Count	13						

* All municipalities share equally 40% of allocation; all share remaining 60% on a per capita basis.

** L & P Borough population = pop (1407 less pop. of cities in FMA in Borough (Newhalen, Nondalton, Pilot



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development
DIVISION OF COMMUNITY AND REGIONAL AFFAIRS

550 W 7th Ave, Suite 1650
Anchorage, Alaska 99501
Main: 907.269.4501
Fax: 907.269.4563

October 26, 2023

Crystal Harvilla
Bristol Bay Borough
PO Box 189
Naknek, AK 99633

Dear Crystal:

The Department of Commerce, Community, and Economic Development is pleased to announce availability of the **FY 2024 Shared Fisheries Business Tax Program**. The purpose of the program is to allocate a share of state fish tax collected outside municipal boundaries with municipalities affected by fishing industry activities. Municipalities around the state will share approximately \$1.3 million based on 2022 fisheries activity as reported by fish processors on their fish tax returns. Details of how the program works are included in the application under Program Description.

Historically, your municipality along with the other communities in your fisheries management area, FMA 5: Bristol Bay has filed using the Alternative Method found on the last four pages of this application. A breakdown is included that details the communities in your FMA, in addition to the anticipated payment based on the agreed upon allocation method for your FMA. If this agreement is still in place with your FMA, you will only need to have your Council/Assembly pass the enclosed alternative method sample resolution in order to participate in the program.

If your FMA intends to change the alternative method of allocation, the new proposal must be submitted to our office no later than **January 15, 2024**. If an agreement cannot be made with all communities in your FMA, you will need to file using the standard method and claim your significant effects. Instructions on both of these methods are detailed in the application packet.

**DEADLINE FOR SUBMISSION OF COMPLETED APPLICATION IS
FEBRUARY 15, 2024**

Applications can be scanned and emailed to caa@alaska.gov with the subject line "**Bristol Bay Borough, FY24, SFBT**". If you have any questions about the program or require assistance in completing the application, please contact me at zoe.olson@alaska.gov or call (907) 263-2156.

Sincerely,

A handwritten signature in blue ink, appearing to read "Z. Olson".

Zoe Olson
Grants Administrator 2

Enclosure

FY24 SHARED FISHERIES BUSINESS TAX PROGRAM DESCRIPTION

The purpose of the Shared Fisheries Business Tax Program is to provide for an annual sharing of fish tax collected outside municipal boundaries to municipalities that can demonstrate they suffered significant effects from fisheries business activities. This program is administered separately from the state fish tax sharing program administered by the Department of Revenue which shares fish tax revenues collected inside municipal boundaries.

Program Eligibility

To be eligible for an allocation under this program, applicants must:

1. Be a municipality (city or borough); and
2. Demonstrate the municipality suffered significant effects as a result of fisheries business activity that occurred within its respective fisheries management area(s).

Program Funding

The funding available for the program this year is equal to half the amount of state fisheries business tax revenues collected outside of municipal boundaries during calendar year 2022.

Program funding is allocated in two stages:

1st Stage: Nineteen Fisheries Management Areas (FMAs) were established using existing commercial fishing area boundaries. The available funding is allocated among these 19 FMAs based on the pounds of fish and shellfish processed in the whole state during the 2022 calendar year. For example, if an area processed 10% of all the fish and shellfish processed in the whole state during 2022, then that area would receive 10% of the funding available for the program this year. These allocations are calculated based on Fisheries Business Tax Return information for calendar year 2022.

2nd Stage: The funding available within each FMA will be allocated among the municipalities in that area based on the level of fishing industry significant effects suffered by each municipality compared to the level of effects experienced by the other municipalities in that FMA.

Some municipalities, because of their extensive area, are included in more than one fisheries management area. In these cases, the municipality must submit a separate program application for each area.

FY24 SHARED FISHERIES BUSINESS TAX PROGRAM DESCRIPTION

There are two possible application methods: Standard and Alternative

Standard Method: In the Standard Method, established by the department, each municipality in the FMA must determine and document the cost of fisheries business impacts experienced by the community in 2022. These impacts are submitted by each municipality in their applications. The department will review the applications and determine if the impacts submitted are valid. Once the impacts have been established for each of the municipalities in the FMA, the department will calculate the allocation for each municipality using the following formula:

One half of the funding available within an FMA is divided up among participating municipalities on the basis of the relative dollar amount of impact in each municipality. The other half of the funding available to that area is divided equally among all eligible municipalities.

Alternative Method: Alternative allocation methods may be proposed by the municipalities within the FMA. The department will consider approving the use of a proposed alternative method only if all the municipalities in the area agree to use the method, and if the method includes some measure of the relative effects of the fishing industry on the respective municipalities in the area.

This application packet contains the instructions and forms applying under:

- STANDARD METHOD
- ALTERNATIVE METHOD

The chart on the following page summarizes the process for these two methods.

FY24 Shared Fisheries Business Tax Program Application Instructions

ALTERNATIVE METHOD

- In the alternative method application process all municipalities in a fisheries management area may work together to develop an alternative allocation formula for distributing the available program funding among municipalities in the area. It is advised that the Department of Commerce be consulted during this process if the municipalities have questions or concerns about what constitutes an acceptable alternative to the standard allocation method.
- All the municipalities in an area must reach an agreement in writing on an alternative allocation formula.
- By January 15, the department must receive the proposed alternative method. If the alternative method is not acceptable, the department will work with the municipalities to resolve the problems.
- If the municipalities in an area fail to satisfy the department regarding the acceptability of the alternative allocation method proposed, then each municipality in the region must return to the standard application process and submit separate applications as required by that process.
- If the department finds the alternative allocation method satisfactory, each municipality must then complete an alternative method application consisting of a cover page and resolution. The resolution must be adopted by the governing body and it must clearly describe the approved alternative allocation method within that area. After all alternative method applications within an area have been received and approved; the department will perform the allocations and distribute program funds.

P.O. Box 189
NAKNEK, ALASKA 99633
www.bristolbayboroughak.us



TELEPHONE
(907) 246-4224
FAX
(907) 246-6633

Bristol Bay Borough

Community Donation Request Form

Name: Sarah Brule

Organization/Business Name: Bristol Bay chamber

Email: bristolbaywinterfest@bristolbaychamber.com Cell#: 469-3277

Amount of Request: \$7,500.00 Date of Request: 12/26/2023

Reason for Request: annual winterfest celebration, funds will allow the chamber to get prizes for button & raffle drawings & assist with other administrative costs to coordinate the festival.

The purpose of this process is to assist you in presenting the best possible package of information to the Assembly, so they have all the details of your request. This enables the Assembly to make an informed decision on your behalf.

I will be contacting you within 48hrs of your submission to the Borough Office. There may be a list of items required to be presented at our meeting and I will assist you in putting together the package for the Assembly Meeting. All requests must be turned in by the first Friday of the month in order to be on the Assembly packet of the following month.

Thank You,

(907)469-0522

December 2023

Greetings,

We are in the beginning stages of our annual Winterfest celebration. Winterfest will be held February 15-18 2024. Winterfest is an annual four-day festival with events for all ages including raffles, ice fishing derbies, sledding parties, a bazaar and so much more. Bristol Bay is an active community all year round and Winterfest brings our community together and adds some fun indoor and outdoor activities to get everyone out and about in what is often the coldest time of the year.

Without generous donations, Winterfest would not be the continued success that it is. We are asking for donations for our 2024 festival, whether it is a monetary donation or amazing items that can be used as button drawing prizes. It is an excellent way to give back to the community.

The Bristol Bay Borough Chamber of Commerce and the Winterfest Coordinator greatly appreciate any contributions or gifts you or your company will be able to give this year.

Please do not hesitate to contact this year's coordinator, Sarah Bruce at bristolbaywinterfest@bristolbaychamber.com, or (907)469-3277 with any questions or donations.

If you would like to host or sponsor an event or share any ideas, please let us know as soon as possible so it can be added to the schedule!

Thank you for your time and continued support!

Sincerely,

Sarah Bruce

Sarah Bruce
Winterfest Coordinator
Bristol Bay Borough Chamber of Commerce

The Bristol Bay Borough Chamber of Commerce is a 501 (c) 6 non-profit organization (EIN# 46-1377074)



Tel: 907-278-8878
Fax: 907-278-5779
www.bdo.com

3601 C Street, Suite 600
Anchorage, AK 99503

November 30, 2023

Mr. James Wilson, Borough Manager
Bristol Bay Borough
PO Box 189
Naknek, Alaska 99633

Dear Mr. Wilson:

We are pleased to continue as independent auditors for the Bristol Bay Borough. We look forward to continuing to provide you with the high-quality services you expect from your professional service providers.

Our commitment to delivering superior service means that we strive to demonstrate initiative, anticipate problems, propose solutions, and communicate effectively with you and other members of management throughout the year. In addition, during our audit we will be alert for opportunities to bring insightful and constructive suggestions for improving management information, operating and accounting procedures, and controls.

Attached to this letter is an agreement describing our services. If you have questions about any of the matters discussed in that agreement, please give us a call. If you find the arrangements acceptable, please acknowledge your agreement to the understanding by signing this letter via the DocuSign link that we provide. Alternatively, if you are receiving hard copies of this engagement letter and DocuSign will not be used, please sign and return to us one of the two enclosed copies. The other copy is for your files.

Again, it is a pleasure for us to continue to serve you. We look forward to many more years of pleasant association with you and the Bristol Bay Borough.

Very truly yours,
DS

11/30/2023

BDO USA refers to BDO USA, P.C., a Virginia professional corporation, also doing business in certain jurisdictions with an alternative identifying abbreviation, such as Corp. or P.S.C.

BDO USA, P.C. is the U.S. member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms.

BDO is the brand name for the BDO network and for each of the BDO Member Firms.



Tel: 907-278-8878
Fax: 907-278-5779
www.bdo.com

3601 C Street, Suite 600
Anchorage, AK 99503

November 30, 2023

Mr. James Wilson, Borough Manager
Bristol Bay Borough
PO Box 189
Naknek, Alaska

Dear Mr. Wilson:

Agreement to Provide Services

This agreement to provide services (the "Agreement") is intended to describe the nature and scope of our services.

Objective and Scope of the Audit

As agreed, BDO USA ("BDO" or "we") will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Bristol Bay Borough (the "Borough" or "you") as of and for the year ending June 30, 2022. The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, to issue an auditor's report that includes our opinion, and to report on the fairness of the supplementary information referred to below when considered in relation to the basic financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America ("GAAS") will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our audit also include reporting on the Borough's:

- Internal control related to the financial statements and compliance with federal and statutes, regulations, and the terms and conditions of the federal and state awards, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and issuance of an opinion on whether the Borough complied with federal and state statutes, regulations, and the terms and conditions of the federal and state awards that could have a direct and material effect on each major program in accordance with the Uniform Guidance and State Audit Guide.

Bristol Bay Borough
November 30, 2023
Page 2

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate context. As part of our engagement, we will apply certain limited procedures to the Borough's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtain during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required and will be subjected to certain limited procedures, but will not be audited:

1. Budgetary Comparison Schedules:
 - a. General Fund
 - b. Each Major Special Revenue Fund
2. Public Employees' Retirement System:
 - a. Schedule of the Borough's Proportionate Share of Net Pension Liability
 - b. Schedule of Borough's Contributions
3. Public Employees' Retirement System:
 - a. Schedule of the Borough's Proportionate Share of the Net Other Postemployment Benefit Liability (Asset) - ARHCT, RMP, and ODD Plans
 - b. Schedule of the Borough's Contributions - ARHCT, RMP, and ODD Plans

We understand that it is the Borough's intent to not prepare nor present the required Management's Discussion and Analysis. The omission will not affect our audit opinion.

Also, the supplementary information accompanying the basic financial statements, as listed below, will be subjected to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS, and our auditor's report will provide an opinion on it in relation to the basic financial statements as a whole.

1. Individual and combining fund statements and schedules
2. Schedule of Expenditures of Federal Awards
3. Schedule of State Financial Assistance

Russian Ownership or Control

By executing this Agreement, you represent that the Borough is not owned or controlled, directly or indirectly, by one or more Russian citizen(s), Russian national(s), persons physically located in Russia, or entity(ies) organized under the laws of Russia. You agree that if at any time while BDO

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is providing services to the Borough the foregoing representation is no longer true, you will immediately notify BDO.

Responsibilities of BDO

We will conduct our audit in accordance with GAAS. Note that BDO may utilize entities owned in whole or in part by BDO (each, an "Affiliate") to assist in the audit or perform internal and/or administrative support ancillary to the services, but BDO will remain responsible for and supervise all such services. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a reasonable basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we will express no such opinion. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses in internal control. However, we will communicate to you and those charged with governance in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during our audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Borough's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

Our audit will also be conducted in accordance with the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance or UG) and State of Alaska Audit Guide and Compliance Supplement for State Single Audits (State Audit Guide) and will include tests of accounting records, a determination of major program(s) in accordance with

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the Uniform Guidance and State Audit Guide, and other procedures we consider necessary to enable us to express such an opinion and to render the required reports. The Uniform Guidance and State Audit Guide requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal and state statutes, regulations, and the terms and conditions of the federal and state awards that may have a direct and material effect on each of its major programs. Our procedures will consist of the applicable procedures described in the Office of Management and Budget's (OMB) Compliance Supplement and State Audit Guide for the types of compliance requirements that could have a direct and material effect on each of the Borough's major programs. As required by the Uniform Guidance and State Audit Guide, our audit will include tests of transactions related to major federal and state award programs for compliance with applicable federal and state statutes, regulations, and the terms and conditions of federal and state awards. The purpose of these procedures will be to express an opinion on the Borough's compliance with requirements applicable to major programs in our report on compliance issued pursuant to the Uniform Guidance and State Audit Guide.

Our work will be based primarily upon selected tests of evidence supporting the amounts and disclosures in the financial statements and, therefore, will not include a detailed check of all of the Borough's transactions for the period. Also, an audit is not designed to detect errors or fraud or violations of federal and state statutes and regulations that are immaterial to the financial statements or major programs. However, we will inform you of any material errors or fraud that come to our attention. We will also inform you of possible illegal acts that come to our attention unless they are clearly inconsequential. We will also include such matters in the reports required for an audit performed under the Uniform Guidance and State Audit Guide. In addition, during the course of our audit, financial statement misstatements relating to accounts or disclosures may be identified, either through our audit procedures or through communication by your employees to us, and we will bring these misstatements to your attention as proposed adjustments. At the conclusion of our audit we will communicate to those charged with governance (as defined below) all uncorrected misstatements. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

The term "those charged with governance" is defined as the persons with responsibility for overseeing the strategic direction of the Borough and obligations related to the accountability of the Borough, including overseeing the financial reporting process. For the Borough, we agree that the Borough Assembly meets that definition.

We will perform test of controls, as required by the Uniform Guidance and State Audit Guide, to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with each direct and material compliance requirement applicable to each of the Borough's major federal and state award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance and State Audit Guide.

We are also responsible for communicating with those charged with governance what our responsibilities are under GAAS, an overview of the planned scope and timing of the audit, and significant findings from the audit.

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At your request, we will not audit the financial statements of Bristol Bay Borough School District. You have engaged Altman, Rogers & Co. (the “component auditors”) to perform a similar audit of the Bristol Bay Borough School District and have arranged for them to furnish us with their report on the audit of its financial statements. To ensure those financial statements will be in form and detail suitable for inclusion in the financial statements and the component auditor’s report will be in form and detail suitable for us to refer to in our report on the financial statements, we may discuss significant accounting and reporting matters with Altman, Rogers & Co. and the Bristol Bay Borough School District’s management. You will authorize Altman, Rogers & Co. and the management of Bristol Bay Borough School District to furnish us with such cooperation and communication as we may consider desirable for those purposes.

Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that you and those charged with governance (the Borough Assembly) acknowledge and understand that you and the Borough Assembly have responsibility (1) for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; (2) for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements and relevant to federal and state award programs that are free from material misstatement, whether due to error or fraud; (3) for identifying and ensuring that the Borough complies with the laws and regulations applicable to its activities; and (4) to provide us with access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, additional information we may request for the purpose of the audit, and unrestricted access to persons within the Borough from whom the auditor determines it is necessary to obtain audit evidence.

Management is also responsible for preparation of the schedule of federal expenditures of federal awards, schedule of state financial assistance, including the notes, noncash assistance received and other required information, in accordance with the requirements of the Uniform Guidance and State Audit Guide. Management is responsible for identifying all federal and state awards expended during the period including federal awards and funding increments received prior to December 26, 2014, and those received subsequent to December 26, 2014 in accordance with the audit requirements of the Uniform Guidance. You acknowledge and understand your responsibility for the preparation of all supplementary information, including the schedule of expenditures of federal awards and schedule of state financial assistance, in accordance with the applicable criteria. Management is responsible for identifying all federal and state awards received and understanding and complying with the compliance requirements, in accordance with the Uniform Guidance and State Audit Guide. Management is also responsible for (1) establishing and maintaining effective internal control, including internal control over compliance and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met, (2) compliance with federal and state statutes, regulations, and the terms and conditions of federal and state awards, (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements, and (4) ensuring that management and financial information is reliable and properly reported. You also agree to include

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our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information. You also agree to present the supplementary information with the audited financial statements, or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and our report thereon.

Management's responsibilities also include identifying and informing us of significant contractor relationships in which the contractor is responsible for program compliance and for the accuracy and completeness of that information.

Management is responsible for adjusting the financial statements to correct material misstatements relating to accounts or disclosures, after evaluating their propriety based on a review of both the applicable authoritative literature and the underlying supporting evidence from the Borough's files; or otherwise concluding and confirming in a representation letter (as further described below) provided to us at the conclusion of our audit that the effects of any uncorrected misstatements are, both individually and in the aggregate, immaterial to the financial statements taken as a whole. Additionally, as required by the Uniform Guidance and State Audit Guide, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

As required by GAAS, we will request certain written representations from management at the close of our audit to confirm oral representations given to us and to indicate and document the continuing appropriateness of such representations and reduce the possibility of misunderstanding concerning matters that are the subject of the representations. Because of the importance of management's representations to an effective audit, the Borough agrees, subject to prevailing laws and regulations, to release and indemnify BDO and its shareholders, principals, employees, Affiliates, contractors, agents, and Permitted Assignees (as defined herein under "Assignment") (collectively, the "BDO Group") from and against all claims, liabilities, damages, or expenses (including attorneys' fees) of any kind relating to the services or this Agreement, whether arising in contract, statute, tort (including, without limitation, negligence), or otherwise (collectively, the "Claims") attributable to any knowing misrepresentations by management.

Management is also responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Borough involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a direct and material effect on the financial statements and/or schedule of expenditures of federal awards and state schedule of financial assistance. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Borough received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Borough complies with applicable federal and state statutes, regulations, and the terms and conditions of the federal and state awards. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of federal

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and state statutes, regulations and the terms and conditions of the federal and state awards, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying to us, previous financial audit attestation engagements, performance audits, or other studies related to our audit objectives. This responsibility includes communicating to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

At the conclusion of the engagement, we will complete the appropriate sections of and electronically certify the Data Collection Form that summarizes our audit findings. We will provide a final copy of our reports in a PDF file to the Borough; however, it is management's responsibility to upload the PDF version of the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) and complete the appropriate sections of the Data Collection Form. Management is responsible for electronically certifying the Data Collection Form and electronically submitting the completed Data Collection Form to the Federal Audit Clearinghouse (FAC). The financial reporting package must be text searchable, unencrypted, and unlocked to be accepted by the FAC. The Data Collection Form and the reporting package must be submitted electronically within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the oversight agency for audit. Both BDO and management are responsible for ensuring that in their respective parts of the reporting package there is no protected personally identifiable information. We understand that we must make copies of the Data Collection Form and reporting package available for public inspection.

Expected Form and Content of the Auditor's Report

At the conclusion of our audit, we will submit to you a report based on our audit and the report of the component auditors, containing our opinion as to whether the financial statements, taken as a whole, are fairly presented based on accounting principles generally accepted in the United States of America; and also containing a separate section indicating that our opinion does not cover the other information (as defined below) included in the annual report, stating that we considered any material inconsistency that exists between the other information and the financial statements, and describing any other information that otherwise appears to be materially misstated. If, during the course of our work, it appears for any reason that we will not be in a position to render an unmodified opinion on the financial statements or the Uniform Guidance or State Audit Guide compliance, or that our report will require an Emphasis of Matter or Other Matter paragraph, we will discuss this with you. It is possible that, because of unexpected circumstances, we may determine that we cannot render a report or otherwise complete the engagement. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or decline to issue a report as

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a result of the engagement. If, in our professional judgment, the circumstances require, we may resign from the engagement prior to completion.

The reports on internal control and compliance will each include a statement that the purpose of these reports is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of *Government Auditing Standards (GAS)*, the Uniform Guidance, and State Audit Guide and are not suitable for any other purpose.

Other Information Included in the Annual Report

You agree that you are responsible for the other information to be included in the annual report. The other information comprises the information included in the annual report but does not include the financial statements and our auditor's report thereon. You also agree to provide the final version of the document(s) comprising the annual report in a timely manner and, if possible, prior to the date of our auditor's report. Our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements. We are not responsible for searching for omitted information or for the completeness of the other information. Accordingly, BDO disclaims and you agree to release the BDO Group from, and indemnify the BDO Group for, all liability arising out of or related to inconsistencies in or incompleteness of the other information.

Termination

Upon notice to the Borough, BDO may terminate this Agreement if BDO reasonably determines that it is unable to perform the services described in this Agreement in accordance with applicable professional standards, laws, or regulations. If we elect to terminate our services for any reason provided for in this Agreement, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. If the Agreement is terminated, the Borough agrees to compensate BDO for the services performed and expenses incurred through the effective date of termination. Those provisions in this Agreement that, by their very nature, are intended to survive termination shall survive after the termination of the Agreement, including, but not limited to, the parties' obligations related to any of the following provisions: indemnification, limitations on liability, confidentiality, dispute resolution, payment and reimbursement obligations, and limitations on use or reliance.

Client Acceptance Matters

BDO is retaining the Borough as a client in reliance on information obtained during the course of our client continuance procedures. Joy Merriner, a BDO assurance principal, has been assigned the primary responsibility for the engagement and for issuing the appropriate report on the Borough's financial statements on behalf of BDO. If such assignment changes during the course of our engagement, we will notify management and those charged with governance.

Email Communication

BDO disclaims and waives, and you release the BDO Group from, all liability for the interception or unintentional disclosure of email transmissions or for the unauthorized use or failed delivery

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of emails transmitted or received by BDO in connection with the services we are being engaged to perform under this Agreement.

External Computing Options

If, at the Borough's request, any member of the BDO Group agrees to use certain external commercial services, including but not limited to services for cloud storage, remote control, and/or file sharing options (collectively "External Computing Options"), that are outside of BDO's standard security protocol, the Borough acknowledges that such External Computing Options may be associated with heightened security and privacy risks. Accordingly, the BDO Group disclaims and the Borough agrees to release the BDO Group from, and indemnify the BDO Group for, all liability arising out of or related to the use of such External Computing Options.

Use of BDO Advantage Extraction Scripts or Services

With your approval, BDO may use BDO Advantage Extraction Scripts or Services to extract certain general ledger and subledger information from your financial accounting system to facilitate performance of our services. The BDO Advantage Extraction Scripts or Services and all information, content, materials, products (including software), and other services included in or otherwise made available to you through the BDO Advantage Extraction Scripts or Services are provided by BDO on an "as is" and "as available" basis, unless otherwise specified in writing. BDO makes no representations or warranties of any kind, expressed or implied, as to the operation of the BDO Advantage Extraction Scripts or Services, or the information, content, materials, products (including software), or other services included in or otherwise made available to you through the BDO Advantage Extraction Scripts or Services, unless otherwise specified in writing. You expressly agree that your use of the BDO Advantage Extraction Scripts or Services is at your sole risk, and you release the BDO Group from any liability connected therewith. BDO shall not share or sell any of the extracted information to third parties, and BDO shall use such information solely to facilitate performance of the services described in this Agreement.

Ownership of Working Papers

In connection with the performance of our services, we will prepare documents that support our work and include items such as work programs and analyses that do not constitute part of the Borough's records ("Working Papers"). The Working Papers prepared pursuant to this Agreement are the property of BDO. The Working Papers constitute confidential, proprietary, and trade secret information, and will be retained by BDO in accordance with our policies and procedures and all applicable laws.

However, pursuant to authority given by law or regulation, we may be requested to make certain Working Papers available to the Borough's oversight agency, or its designee, a federal or state agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such Working Papers will be provided under the supervision of BDO personnel and at a location designated by BDO. Furthermore, upon request, we may provide photocopies of selected Working Papers to the aforementioned parties. These parties may intend or decide to distribute the photocopies of

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information contained therein to others, including other governmental agencies. If a Working Paper access request is received from a regulator, we will ask you and the regulator, and any designees, including third party accounting firms, to acknowledge, in writing, the conditions under which we will provide such access; and you agree to provide such written acknowledgment.

Reproduction of Auditor's Report

If the Borough plans any reproduction or publication of a document that includes our report, or any portion of it, and that is assembled differently from any paper or electronic version that we have previously reviewed and approved for the Borough (e.g., by the addition of financial statements and/or accompanying information that you have produced), a copy of the entire document in its final form should be submitted to us in sufficient time for our review and written approval before printing. You also agree to provide us with a copy of the final reproduced material for our written approval before it is distributed. If, in our professional judgment, the circumstances require, we may withhold our written approval.

Posting of Auditor's Report and Financial Statements on Your Website

You agree that, if you plan to post an electronic version of the financial statements and auditor's report on your website, you will ensure that there are no differences in content between the electronic version of the financial statements and auditor's report on your website and the signed version of the financial statements and auditor's report provided to management by BDO. You also agree to indemnify the BDO Group for all claims that may arise from any differences between the electronic and signed versions.

Review of Documents in Connection with Offering of Sale of Debt

The audited financial statements and our report thereon should not be provided or otherwise made available to lenders, other financial institutions or sources of financing, or others (including advisors to such parties) in connection with any document to be used in the process of obtaining capital, including, without limitation, by means of the sale of securities (including securities offerings on the Internet) without first submitting copies of the document to us in sufficient time for our review and written approval. If, in our professional judgment, the circumstances require, we may withhold or condition our written approval.

Availability of Records and Personnel

You agree that all records, documentation, and information we request in connection with our audit will be made available to us (including those pertaining to related parties), that all material information will be disclosed to us, and that we will have the full cooperation of, and unrestricted access to, your personnel during the course of the engagement.

You also agree to ensure that any third-party valuation reports that you provide to us to support amounts or disclosures in the financial statements (a) indicate the purpose for which they were intended, which is consistent with your actual use of such reports; and (b) do not contain any restrictive language that would preclude us from using such reports as audit evidence.

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Assistance by Your Personnel and Internet Access

We also ask that your personnel prepare various schedules and analyses for our staff. However, except as otherwise noted by us, no personal information other than names related to Borough employees and/or customers should be provided to us. In addition, we ask that you provide high-speed Internet access to our engagement team, if practicable, while working on the Borough's premises. This assistance will serve to facilitate the progress of our work and minimize costs to you.

Peer Review Reports

Government Auditing Standards requires that we provide you with a copy of our most recent quality control review report. Our latest peer review report accompanies this letter.

Other Services

We are always available to meet with you and other executives at various times throughout the year to discuss current business, operational, accounting, and auditing matters affecting the Borough. Whenever you feel such meetings are desirable, please let us know. We are also prepared to provide services to assist you in any of these areas. We will also be pleased, at your request, to attend governing board meetings.

In addition to the audit services described above, you have requested that we provide the following non-attest services:

- We will assist the Borough in preparing the financial statements and related footnote disclosures for the year ended June 30, 2022, based on the Borough's accounting records and other information that comes to our attention during the course of our engagement.
- We will assist the Borough with the calculations and related entries for pension and other postemployment benefits under guidelines prescribed within GASB Statement No. 68 and GASB Statement No. 75 for the year ended June 30, 2022, based on the Borough's accounting records and other information that comes to our attention during the course of our engagement.
- We will assist the Borough with the calculations and related entries for the implementation year of GASB Statement No. 87, *Leases*, for the year ended June 30, 2022, based on the Borough's accounting records and other information that comes to our attention during the course of our engagement.
- We will assist the Borough in preparing and submitting the required Form SF-SAC Data Collection form.

Independence

Professional and certain regulatory standards require us to be independent, in both fact and appearance, with respect to the Borough in the performance of our services. Any discussions that you have with personnel of BDO regarding employment could pose a threat to our independence. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence. In addition, because BDO incurs great expense in hiring and training its personnel, if you hire one of our personnel, who provided

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services to the Borough in the immediately preceding 12 months you agree to pay us a fee of 20% of that individual's annualized base compensation at BDO 90 days from the first day of employment of such individual at the Borough.

In order for us to remain independent, professional standards require us to maintain certain respective roles and relationships with you with respect to the non-attest services described above. Prior to performing such services in conjunction with our audit, management must acknowledge its acceptance of certain responsibilities.

We will not perform management functions or make management decisions on behalf of the Borough. However, we will provide advice and recommendations to assist management of the Borough in performing its functions and fulfilling its responsibilities.

The Borough agrees to perform the following functions in connection with our performance with the assistance of: (1) preparation of the financial statements, (2) assistance with the preparation of the related entries for GASB 68 and GASB 75, pensions and other postemployment benefits, (3) assistance with the preparations and related entries with GASB 87, *Leases*, and (4) preparation and submission of the required Form SF-SAC Data Collection form and :

- a. Make all management decisions and perform all management functions with respect to the assistance of: (1) preparation of the financial statements, (2) assistance with the preparation of the related entries for GASB 68 and GASB 75, pensions and other postemployment benefits, (3) assistance with the preparations and related entries with GASB 87, *Leases*, and (4) preparation and submission of the required Form SF-SAC Data Collection form services provided by us.
- b. Assign Stephen Wilson, Budget Analyst, and James Wilson, Borough Manager, to oversee the assistance of: (1) preparation of the financial statements, (2) assistance with the preparation of the related entries for GASB 68 and GASB 75, pensions and other postemployment benefits, (3) assistance with the preparations and related entries with GASB 87, *Leases*, and (4) preparation and submission of the required Form SF-SAC Data Collection form services and evaluate the adequacy and results of the services.
- c. Accept responsibility for the results of assistance of: (1) preparation of the financial statements, (2) assistance with the preparation of the related entries for GASB 68 and GASB 75, pensions and other postemployment benefits, (3) assistance with the preparations and related entries with GASB 87, *Leases*, and (4) preparation and submission of the required Form SF-SAC Data Collection form services.

The services are limited to those outlined above. We, in our professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as making management decisions or performing management functions. The Borough must make all decisions with regard to our recommendations. By signing this Agreement, you acknowledge your acceptance of these responsibilities.

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Limitation of Liability

Except to the extent finally determined to have resulted from the fraud or intentional misconduct of any member of the BDO Group, the BDO Group's aggregate liability to the Borough for all direct or third party Claims shall not exceed the aggregate amount of fees paid by the Borough to BDO during the 12 months preceding the date of the Claim for the services giving rise to the Claim. In no event shall the BDO Group be liable for consequential, special, indirect, incidental, punitive, or exemplary losses or damages relating to this Agreement.

Dispute Resolution Procedure

Any dispute or claim between you and BDO arising out of or relating to the Agreement or a breach of the Agreement, including, without limitation, claims for breach of contract, professional negligence, breach of fiduciary duty, misrepresentation, fraud, or claims based in whole or in part on any other common-law, statutory, regulatory, legal, or equitable theory, and disputes regarding all fees, including attorneys' fees of any type, and/or costs charged under this Agreement ("Arbitration Claims") (except to the extent provided below) shall be submitted to binding arbitration administered by the American Arbitration Association ("AAA"), in accordance with its Commercial Arbitration Rules. Arbitration Claims shall be brought in a party's individual capacity, and not as a plaintiff or class member in any purported class or representative proceeding. Arbitration Claims shall be heard by a panel of three (3) arbitrators, to be chosen as follows: within fifteen (15) days after the commencement of arbitration, each party shall select one person to act as arbitrator; thereafter, the two individually selected arbitrators shall select a third arbitrator within ten (10) days of their appointment, or any extension of that time agreed to by the individually selected arbitrators. If the arbitrators selected by the parties are unable or fail to agree upon the third arbitrator within the aforementioned time, the third arbitrator shall be selected by the AAA. The arbitration panel shall have the power to rule upon its own jurisdiction and authority, including any objection to the initial or continuing existence, validity, effectiveness, or scope of this arbitration agreement. The arbitration panel may not consolidate more than one person's claims and may not otherwise preside over any form of a representative or class proceeding. The arbitration panel shall have no authority to award non-monetary or equitable relief, but nothing herein shall be construed as a prohibition against a party from pursuing non-monetary or equitable relief in a federal or state court. The place of arbitration shall be the city in which the BDO office providing the majority of the services involved under this Agreement is located, unless the parties agree in writing to a different location. Regardless of where the arbitration proceeding actually takes place, all aspects of the arbitration and the Agreement shall be governed by the provisions of the laws of the State of New York (except if there is no applicable state law providing for such arbitration, then the Federal Arbitration Act shall apply) and the procedural and substantive law of such state shall be applied without reference to conflicts of law rules. The parties shall bear their own legal fees and costs for all Arbitration Claims. The award of the arbitrators shall be accompanied by a reasoned opinion, and judgment on the award rendered by the arbitration panel may be entered in any court having jurisdiction thereof. Except as may be required by law or to enforce an award, neither a party nor an arbitrator may disclose the existence, content, or results of any arbitration hereunder without the prior written consent of the parties to the Agreement. The parties to the Agreement acknowledge that by agreeing

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to this arbitration provision, they are giving up the right to litigate claims against each other, and important rights that would be available in litigation, including the right to trial by judge or jury, to extensive discovery and to appeal an adverse decision. The parties acknowledge that they have read and understand this arbitration provision, and that they voluntarily agree to binding arbitration.

The Borough shall bring no Arbitration Claim more than one (1) year following the completion of the services provided under this Agreement to which the Arbitration Claim relates. This paragraph will shorten, but in no event extend, any otherwise legally applicable period of limitations on such Arbitration Claims.

Fees

Our charges to the Borough for the services described above for the year ending June 30, 2022, will be made at our standard rates (subject to mutually agreed-upon adjustment for services providing additional value) plus engagement-related out-of-pocket expenses, travel expenses, and other related costs and expenses incurred to deliver the services described above, including communication, data and technology, printing, and other direct engagement costs. Travel costs will be billed at actual expenses incurred for approximately one-week on-site. The following is an agreed-upon schedule of payments:

At start of planning	10% plus incurred expenses
At start of final fieldwork	25% plus incurred expenses
Upon completion of final fieldwork	Balance plus incurred expenses

This fee (range) is based on the following assumptions:

- Your personnel will prepare certain schedules and analyses for us and make available to us documents for our examination as and when requested and will utilize our BDO portal to provide us such documents.
- Our planned audit timing as agreed upon with you does not change and the client-prepared information and documents are available at the beginning of our fieldwork date(s).
- There will be no significant changes in the internal controls, key personnel, or structure of the organization.
- There will be no significant changes in critical systems affecting key financial statement accounts (e.g., significant upgrade, systems integration, and/or systems implementation).
- There will be no significant acquisitions or disposals of businesses.
- The number of audit adjustments identified will be minimal.

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- There will not be significant amendments to the Borough's debt or financing arrangements requiring significant accounting analysis and/or "debt compliance letters."
- There will not be any unanticipated increases in current operations requiring significant additional audit time.

Should we encounter any unforeseen problems that will warrant additional time or expense, we will notify you of the situation and provide an estimate of our additional fees.

This fee structure does not take into consideration effects that any future standards promulgated by the Governmental Accounting Standards Board and/or other professional bodies will have on our audit procedures. As we become aware of additional audit procedures resulting from these circumstances, we will notify you of the circumstances requiring additional procedures and the resulting additional fee estimates.

Invoices are payable upon receipt. If we do not receive any written notice of dispute within 10 days of your receipt of the invoice, we will conclude that you have seen the invoice and find it acceptable. Invoices that are unpaid 30 days past the invoice date are deemed delinquent and we reserve the right to charge interest on the past due amount at the lesser of (a) 1.0% per month or (b) the maximum amount permissible by applicable law. Interest shall accrue from the date the invoice is delinquent. We reserve the right to suspend our services, withhold any deliverables, or withdraw from this engagement entirely if any of our invoices are delinquent. In the event that any collection action is required to collect unpaid balances due to us, you agree to reimburse us for all our costs of collection, including without limitation, attorneys' fees.

This engagement includes only those services specifically described in this Agreement; any additional services not specified herein will be agreed to in a separate letter. In the event you request us to object to or respond to, or we receive and respond to, a validly issued third party subpoena, court order, government regulatory inquiry, or other similar request or legal process against the Borough or its management for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this or any prior engagements with the Borough, you agree to compensate us for all time we expend in connection with such response, at our standard rates, and to reimburse us for all related out-of-pocket costs (including outside attorneys' fees) that we incur.

Assignment

BDO shall have the right to assign its rights to perform a portion of the services described above to any of its independent BDO Alliance USA members, member firms of the international BDO network, or unaffiliated third-party contractors (a "Permitted Assignee"). If such assignment is made, the Borough agrees that, unless it enters into an engagement letter directly with the Permitted Assignee, all of the applicable terms and conditions of this Agreement shall apply to the Permitted Assignee. We agree that we shall not permit the Permitted Assignee or any Affiliate to perform any work relating to the services until it agrees to be bound by the applicable terms and conditions of this Agreement. We further agree that we will remain primarily responsible for the services described above, unless we and the Borough agree otherwise, and we ensure that the work of the Permitted Assignee or Affiliate is performed in accordance with this Agreement.

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From time to time, and depending on the circumstances, personnel from an Affiliate or Permitted Assignees located in other countries may participate in the services we provide to personnel from a BDO subsidiary or the Borough. In some cases, we may transfer information to or from the United States or another country. Although applicable privacy laws may vary depending on the jurisdiction, and may provide less or different protection than those of the Borough's home country, we require that all such Affiliates and Permitted Assignees agree to maintain the confidentiality of the Borough's information and observe our policies concerning any confidential client information that we provide to them.

The Borough may not assign this Agreement to another party without our prior written consent.

Third-Party Use

All services hereunder shall be solely for the Borough's use and benefit pursuant to our client relationship. This engagement does not create privity between BDO and any person or party other than the Borough, and is not intended for the express or implied benefit of any third party. No third party is entitled to rely, in any manner or for any purpose, on the services of BDO hereunder.

Confidentiality

Each of the parties hereto shall treat and keep all of the "Confidential Information" (defined below) as confidential, with at least the same degree of care as it accords to its own confidential information, but in no event less than a reasonable degree of care. Each party shall disclose the Confidential Information only to its employees, principals, contractors, consultants, agents, or its legal or other advisors, provided that they have: (A) each been informed of the confidential, proprietary, and secret nature of the Confidential Information, or are subject to a binding, preexisting obligation of confidentiality no less stringent than the requirements of this Agreement, and (B) a demonstrable need to review such Confidential Information. "Confidential Information" means all non-public information that is marked as "confidential" or "proprietary" or has commercial value in the party's business and is obtained by one party (the "Receiving Party") from the other party (the "Disclosing Party"). All terms of this Agreement are considered Confidential Information. Notwithstanding the foregoing, Confidential Information shall not include any information that was or is: (a) known to the Receiving Party prior to disclosure by the Disclosing Party; (b) as of the time of its disclosure, or thereafter becomes, part of the public domain through a source other than the Receiving Party; (c) made known to the Receiving Party by a third person who is not subject to any confidentiality obligation known to Receiving Party and such third party does not impose any confidentiality obligation on the Receiving Party with respect to such information; (d) required to be disclosed pursuant to governmental authority, professional obligation, law, decree regulation, subpoena, or court order; or (e) independently developed by the Receiving Party. If BDO is providing tax services for the Borough, in no case shall the tax treatment or the tax structure of any transaction be treated as confidential as provided in Treas. Reg. sec. 1.6011-4(b)(3). If disclosure is required pursuant to subsection (d) above, the Receiving Party shall (other than in connection with routine supervisory examinations by regulatory authorities with jurisdiction and without breaching any legal or regulatory requirement), to the extent legally permissible, provide prior written notice thereof to allow the Disclosing Party to seek a protective order or other appropriate relief. Upon the request of the Disclosing Party, the Receiving Party shall return or destroy all of the Confidential Information

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except for (i) copies retained in working paper files retained to comply with a party's professional or legal obligations and (ii) such Confidential Information retained in accordance with the Receiving Party's normal data back-up procedures. Notwithstanding the foregoing, BDO shall have the right to use the Borough's Confidential Information in connection with performing BDO's obligations hereunder, and also to use de-identified and aggregated key performance indicators derived from BDO's work product in efforts to improve the services generally, including for benchmarking and analytical purposes, so long as such information remains in a de-identified aggregated form and such use does not violate any of BDO's obligations of confidentiality hereunder. BDO shall not share or sell any of the de-identified Borough information to third parties, and shall store such information in such a way that neither the Borough nor any of the Borough's staff or customers can be identified.

Subject to applicable professional standards, our engagement by the Borough will in no way preclude us from being engaged by any other party in the future. Notwithstanding anything contained in confidentiality provisions set forth herein, BDO shall be permitted to disclose that it is engaged to provide the services to the Borough under this Agreement if BDO in its reasonable professional judgment determines that such disclosure is required in connection with BDO's provision of services on behalf of other clients of BDO, including, without limitation, professional services engagements under which BDO personnel act as professionals in legal proceedings that require disclosures, as arbitrators in post-acquisition disputes, or as expert witnesses.

Restricted Federal Data

The parties agree that the services are not intended to involve the processing, storage, disclosure, or transmissions of Restricted Federal Data, defined as data or information subject to laws, regulations, or government-wide policies that require safeguarding or dissemination controls, including but not limited to the Federal Acquisition Regulations ("FAR"), the Defense Federal Acquisition Regulation Supplement ("DFARS"), the International Traffic in Arms Regulation ("ITAR"), the Export Administration Regulations ("EAR"), and the Arms Export Control Act ("AECA"), and any other data or information that is restricted for dissemination or disclosure to foreign nationals. For clarity, and without limiting the foregoing, controlled unclassified information ("CUI") shall be included in the definition of Restricted Federal Data. Because BDO relies on this information in order to fulfill its own compliance obligations, the Borough shall not provide or otherwise make available Restricted Federal Data to BDO or its employees unless expressly agreed to in advance in writing by BDO. If the Borough becomes aware that any known or suspected Restricted Federal Data will be or has been disclosed to BDO by the Borough or otherwise in connection with the Services, the Borough will (a) immediately notify BDO in writing to regulatedgovtdata@bdo.com and will cease any further transfer of such data unless and until BDO expressly agrees in writing, (b) identify which documents at which pages contain such information, (c) identify which export control regulations apply where applicable, and (d) identify the relevant export control classifications that apply to the information in question. The Borough will fully cooperate with BDO in the investigation of and response to any known or suspected Restricted Federal Data that the Borough has disclosed to BDO notwithstanding the foregoing. The Borough further agrees that it will be responsible for all fees, costs, and expenses associated with processing, storage, disclosure, or transmissions of such Restricted Federal Data, including without limitation additional fees, costs, and expenses related to compliance with obligations with respect to such Restricted Federal Data.

Licensing Representation

To the extent necessary for BDO to perform its obligations described herein, the Borough represents and warrants that it will obtain, maintain, and comply with all of the licenses, consents, permits, approvals, and authorizations that are necessary to allow BDO and its employees, contractors, and subcontractors to access and use the services or software provided for the benefit of the Borough under the Borough's third-party services contracts, licenses, or other contracts granting the Borough the right to access, use, or receive services or software (each a "Licensing Representation"). Upon BDO's request, the Borough will provide BDO any references available evidencing the Licensing Representation (e.g., order number, customer support identifier). Tools subject to this Licensing Representation are hereby deemed External Computing Options (as defined in this Agreement). The Borough hereby releases the BDO Group from, and indemnifies the BDO Group for, all claims and liabilities resulting from: (i) BDO's reliance on a Licensing Representation; and (ii) the functionality of any third-party software or services used or accessed by BDO.

Intellectual Property

BDO shall retain the right to reuse the ideas, concepts, know-how, and techniques derived from the rendering of the services under this Agreement so long as it does not require the disclosure of any of the Borough's Confidential Information (as defined above). BDO shall be entitled to all protections afforded under State and Federal statutory or common law with respect to any report, computer program (source code and object code) or programming and/or material documentation, manual, chart, specification, formula, database architecture, template, system model, copyright, diagram, description, screen display, schematic, blueprint drawing, tape, license, listing, invention, record, development frameworks, code libraries, best practices, general knowledge, skills and experience, or other materials preexisting the execution of this Agreement ("BDO Intellectual Property"). Unless otherwise specifically stated in this Agreement, the reproduction, distribution, or transfer, by any means or methods, whether direct or indirect, of any of BDO's or its agents' Intellectual Property or proprietary information by the Borough is strictly prohibited.

Miscellaneous

This Agreement sets forth the entire agreement between the parties with respect to the subject matter herein, superseding all prior agreements, negotiations, or understandings, whether oral or written, with respect to the subject matter herein. This Agreement may not be changed, modified, or waived in whole or part except by an instrument in writing signed by both parties. This Agreement is intended to cover only the services specified herein, although we look forward to many more years of pleasant association with the Borough. This engagement is a separate and discrete event and any future services will be covered by a separate agreement to provide services.

Many banks have engaged a third party to electronically process cash or debt audit confirmation requests, and certain of those banks have mandated the use of this service. Further, such third party confirmation processors also provide for the electronic (and manual) processing of other

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confirmation types (e.g., legal, accounts receivable, and accounts payable). To the extent applicable, the Borough hereby authorizes BDO to participate in such confirmation processes, including through the third party's website (e.g., by entering the Borough's bank account information to initiate the process and then accessing the bank's confirmation response), and agrees that the BDO Group shall have no liability in connection therewith.

Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable laws, regulations, professional standards, or related published interpretations (including, without limitation, the independence rules of the American Institute of Certified Public Accountants, Securities and Exchange Commission, Public Company Accounting Oversight Board, and Government Auditing Standards), but if any provision of this Agreement shall be deemed void, prohibited, invalid, or otherwise unenforceable in whole or in part for any reason under such applicable laws, regulations, professional standards, published interpretations, or any reason whatsoever, such provisions or portion(s) thereof shall be ineffective only to the extent of such prohibition, invalidity, or unenforceability and shall be amended to the minimum extent required to make the provision enforceable, and such revised provision shall be made a part of this Agreement as if it was specifically set forth herein. Furthermore, the provisions of the foregoing sentence shall not invalidate the remainder of such provision or the other provisions of this Agreement, which shall remain in full force and effect.

The Borough's signature below represents and warrants that it has the full power and authority to enter into this Agreement on behalf of the Borough and all Borough Affiliates, or that it shall ensure that all such Borough Affiliates agree to be bound to the terms hereof. The Borough represents and warrants that this Agreement constitutes the legal, valid, and binding obligation of the Borough and the Borough Affiliates and is enforceable against each in accordance with its terms. The Borough agrees to release, indemnify, and hold harmless BDO Group against any Claim to the extent arising out of its breach of any representation or warranty contained in this paragraph.

This Agreement may be transmitted in electronic format and shall not be denied legal effect solely because it was formed or transmitted, in whole or in part, by electronic record; however, this Agreement must then remain capable of being retained and accurately reproduced, from time to time, by electronic record by the parties to this Agreement and all other persons or entities required by law. An electronically transmitted signature to this Agreement will be deemed an acceptable original for purposes of consummating this Agreement and binding the party providing such electronic signature.

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We believe the foregoing correctly sets forth our understanding; however, if you have any questions, please let us know. If you find the foregoing arrangements acceptable, please acknowledge this by signing this letter via the DocuSign link that we provide. Alternatively, if you are receiving hard copies of this engagement letter and DocuSign will not be used, please return to us a copy of this Agreement and retain a copy for your files.

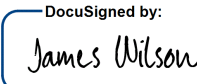
Very truly yours,



11/30/2023

Acknowledged: _____

BRISTOL BAY BOROUGH

DocuSigned by:

By: _____
A1730288070743E...
James Wilson, Borough Manager

Date: 11/30/2023 _____

The BDO USA Client Data Privacy Policy is located at <https://www.bdo.com/legal-privacy/client-data-privacy-policy>. If you have questions about this Privacy Policy, please contact us at privacy@bdo.com.

Certificate Of Completion

Envelope Id: 0FD6FE4B7D2F44E5942A8205F5C363E5	Status: Completed
Subject: DocuSign Request: Bristol Bay Borough Engagement Letter	
SN Ticket #: DOCS0026856	
Project #:	
Client #: 0219193 - Bristol Bay Borough	
Source Envelope:	
Document Pages: 21	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Stamps: 2
Envelopeld Stamping: Enabled	Envelope Originator:
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	BDO eSign Assurance
	130 E Randolph St
	#2800
	Chicago, IL 60601-6207
	BDOAssuranceDocuSign@bdo.com
	IP Address: 23.127.53.113

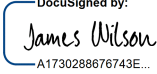
Record Tracking

Status: Original	Holder: BDO eSign Assurance	Location: DocuSign
11/30/2023 11:40:00 AM	BDOAssuranceDocuSign@bdo.com	

Signer Events

Signer Events	Signature	Timestamp
Joy Merriner jmerriner@bdo.com Partner BDO USA, P.C. Security Level: Email, Account Authentication (None), Login with SSO	Signed 	Sent: 11/30/2023 11:40:01 AM Viewed: 11/30/2023 11:41:00 AM Signed: 11/30/2023 11:41:18 AM
	Using IP Address: 216.67.61.162	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

James Wilson manager@bbbak.us Security Level: Email, Account Authentication (None)	 A1730288676743E...	Sent: 11/30/2023 11:41:23 AM Viewed: 11/30/2023 4:00:30 PM Signed: 11/30/2023 4:01:39 PM
	Signature Adoption: Pre-selected Style Using IP Address: 140.228.120.68 Signed using mobile	

Electronic Record and Signature Disclosure:
Accepted: 11/30/2023 4:00:30 PM
ID: 77c6ecd7-bdd6-47a7-ab92-a471c1a1d161

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
<p>Ana Rey-Oktay areyoktay@bdo.com BDO USA, LLP Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	<p>Sent: 11/30/2023 11:40:00 AM Viewed: 11/30/2023 11:40:00 AM Signed: 11/30/2023 11:40:00 AM</p>
<p>Paul Brusuelas pbrusuelas@bdo.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	<p>Sent: 11/30/2023 11:40:00 AM</p>
<p>Kelly Mayes kmayes@bdo.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	<p>Sent: 11/30/2023 11:40:01 AM Viewed: 11/30/2023 4:09:21 PM</p>
<p>Paul Brusuelas pbrusuelas@bdo.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	<p>Sent: 11/30/2023 11:41:22 AM Viewed: 11/30/2023 1:59:06 PM</p>
<p>Kelly Mayes kmayes@bdo.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	<p>Sent: 11/30/2023 11:41:22 AM Viewed: 11/30/2023 11:43:25 AM</p>
<p>Joy Merriner jmerriner@bdo.com Partner BDO USA, P.C. Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	<p>Sent: 11/30/2023 4:01:41 PM</p>
<p>Paul Brusuelas pbrusuelas@bdo.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	<p>Sent: 11/30/2023 4:01:41 PM</p>
<p>Kelly Mayes kmayes@bdo.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 2px solid blue; padding: 5px; display: inline-block; font-weight: bold; color: blue; font-size: 1.2em;">COPIED</div>	<p>Sent: 11/30/2023 4:01:41 PM</p>

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	11/30/2023 4:00:30 PM
Signing Complete	Security Checked	11/30/2023 4:01:39 PM
Completed	Security Checked	11/30/2023 4:01:41 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

CONSUMER DISCLOSURE From time to time, BDO USA, P.C. (“BDO,” we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the ‘I agree’ button at the bottom of this document. Getting paper copies At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. You may request delivery of such paper copies from us by following the procedure described below. Withdrawing your consent If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below. Consequences of changing your mind If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign ‘Withdraw Consent’ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us. All notices and disclosures will be sent to you electronically Unless you tell us otherwise in accordance with the procedures described herein, you agree that we may provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you, including, for example, engagement documentation and/or tax return e-file authorizations. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us. How to contact BDO USA, P.C. : You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically, please contact your BDO representative. To advise BDO USA, P.C. of your new email address To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to your BDO representative, and in the body of such request you must state: your previous e-mail address,

your new e-mail address. In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system. If you created a DocuSign account, you may update it with your new email address through your account preferences. To request paper copies from BDO USA, P.C. To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send an email to your BDO representative and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. To withdraw your consent with BDO USA, P.C. To inform us that you no longer wish to receive future notices and disclosures in electronic format you may: i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may; ii. send an e-mail to your BDO representative and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. System Requirements The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>. Acknowledging your access and consent to receive and sign documents electronically To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below. By checking the 'I agree' box, I confirm that: • I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and • I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and • Until or unless I notify BDO USA, P.C. as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by BDO USA, P.C. during the course of my relationship with you, including for example engagement documentation and/or tax return e-file authorizations.