



TOWN OF BERWICK, MAINE

11 Sullivan Square

Code Enforcement Office

DRIVEWAY OPENING / CULVERT INSTALLATION / STREET OPENING

PERMIT FEES AND CONDITIONS

Driveway Standards:

No Permit shall be issued to erect any structure on a lot without frontage on a public way unless an access road meeting the following criteria has been constructed within a deeded right of way with a minimum width of 50'. The access road shall be constructed to a minimum width of 12' if serving one dwelling unit, and 15' if serving two dwelling units. The access road shall contain a minimum depth of 15" of bank-run gravel and have drainage ditches and culverts at all appropriate points. Such an access road shall serve no more than two dwelling units, except as noted below. Any access road serving three or more dwelling units shall meet the road design and construction standards of the Town of Berwick Road Construction Standards.

Driveway Fees:

Driveway Permit Application Fee*: \$50.00

Failure to get permit: \$150.00

*Driveways 50' or longer must be at least 20' wide

Driveways less than 50' in length serving one single family dwelling must be at least 12' wide

Driveways less than 50' in length that serves two single family dwellings on one lot must be at least 15' wide

Culverts

Culverts installed by the Town will be gravel finish only – no asphalt

15" culvert \$1250.00

18" culvert \$1800.00

24" culvert \$2200.00

Street Opening Fees – Residential and Commercial:

Street Opening Permit for Utilities: \$50.00

Surety Level and Limits: The purpose is to ensure proper closing of the street opening for an 18 month period in case of cracking, settling, and poor workmanship. The surety may be in the form of a bond or irrevocable letter of credit from a bank. The level of surety is as follows:

Surety

- Five Thousand Dollars (\$5000.00) for cross cut
- Two Thousand Dollars (\$2000.00) for parallel openings in the asphalt or concrete not to exceed 500 feet and Twenty Dollars (\$20.00) per foot in excess of 500 feet.
- Parallel cuts in shoulders and gravel roads: Seventy Five Dollars (\$75.00) minimum and Eight Dollars (\$8.00) per square yard over twenty five square yards
- These sureties may be waived if evidence of similar type bonds are submitted

NOTE: All contractors are subject to a 2 year warranty period on trenches with the Town's right-of-way.

TOWN OF BERWICK, MAINE

11 Sullivan Square, Berwick, ME 04090

DRIVEWAY OPENING / CULVERT INSTALLATION / STREET OPENING

Permit Application

DRIVEWAY

MAP _____ LOT _____ DATE _____ Fee \$ _____

Location of Property _____

Nearest Cross Street _____

Applicant's Name _____

Applicant's Address _____

Property Owner's Name _____

Mailing Address _____

Phone number: _____

Cutting the Road for utilities? Yes ☐ No ☐ **Note:** A plot plan showing the location of the driveway is required

Public Works Authorization Signature: _____ Date: _____

CULVERT

MAP _____ LOT _____ DATE _____ Fee \$ _____

Location of Property _____

Nearest Cross Street _____

Applicant's Name _____

Applicant's Address _____

Property Owner's Name _____

Mailing Address _____

Phone number: _____

Is culvert to be installed by the Town? YES ☐ NO ☐ If yes, date culvert to be installed _____

Will culvert be installed in a Public Right-of-Way? YES ☐ NO ☐

Size and length of culverts used: Length _____ Size _____

Note: A plot plan showing the location of the driveway is required

Public Works Authorization Signature: _____ Date: _____

STREET OPENING

MAP _____ LOT _____ DATE _____ Escrow Fee \$ _____

Location of Property _____

Nearest Cross Street _____

Applicant's Name _____

Applicant's Address _____

Property Owner's Name _____

Mailing Address _____

Phone number: _____

Note: A plot plan showing the location of the driveway is required

Public Works Authorization Signature: _____ Date: _____