BUILDING DEPARTMENT

BUILDING PERMIT

Date _____ / _____ / _____

Bath Charter Township

Permit # _____

Bath Charter Township
14480 Webster Rd
P.O. Box 247
Bath MI, 48808
PH 517-641-4238
Fax 517-641-4170

Project Information

Address		City		Zip Code
Name of City/Village/Township project is located	☐ City	☐ Village	☐ Township	Of
County		Between	And	

Owner of Land in Fee on Which the Building or Structure Will Be Constructed

Owners Name				
Address	City	State	Zip Code	Phone Number

Applicant

Name		Email		
Address	City	State	Zip Code	Phone Number

Cost and Fee's

Estimates Project Cost: $ _____

Purpose of Project

☐ Residential	☐ Commercial	☐ Foundation Only	☐ Re-Roofing
☐ Manufactured Homes	☐ Addition	☐ Alteration	☐ Siding
☐ Accessory Building	☐ Swimming Pool	☐ New Building	☐ Demolition
☐ Signs	☐ Deck	☐ Attached Garage	☐ Fence Over 7 Ft Tall
☐ Other _____			

_____ Sq Ft Accessory Building	_____ Sq Ft Main Floor	_____ Sq Ft Second Floor
_____ Sq Ft Attached Garage (attached garage requires fire suppression)	_____ Sq Ft Unfinished Basement	_____ Roof Height
	_____ Sq Ft Finished Basement	_____ Sq Ft Pool/Deck

Residential Building or Residential Maintenance and Alteration Contractor

Name		Company Name		
Address	City	State	Zip Code	Phone Number
Michigan License #		Expiration Date		
Federal Employer ID # (or reason for exemption)		Workers Comp Insurance Carrier (or reason for exemption)		
Unemployment Insurance Agency Employer Account Number (or reason for exemption)				

Validation - for department use only

Use Group _____ Type of Construction _____

Sq Ft _____ Application Fee (non-refundable) $ _____

Certificate of Occupancy ☐ Yes ☐ No $ _____

Number of Inspections _____ $ _____ Total Permit Fee $ _____

Approval Signature _____

Plan Review Requirement

Three (3) sets of construction documents are required with each application for a permit. Construction documents must be sealed and signed by an architect or professional engineer in accordance with 1980, PA 299 as amended. The seal and signature is not required for one- and two-family dwellings less than 3,500 square feet of calculated floor area and public works less than $15,000 in total construction cost. Applicant must submit a detailed statement in writing, verified by affidavit of the individual making it, of the specifications for the building or structure, and full and complete copies of the plans drawn to scale of the proposed work. Applicant must also submit a site plan showing the dimensions, and the location of the proposed building or structure and the other buildings or structures on the same premises.

If project is exempt from Plan Review, identify basis for exemption : _____

Residential - Buildings Regulated by the Michigan Residential Code

☐ One Family ☐ Attached Garage ☐ Detached Garage

☐ Two or More Family ☐ Townhouse ☐ Other _____

No. of Units _____ No. of Units _____

Buildings Regulated by Michigan Building Code

- ☐ (A-1) Assembly (theatres, etc.)
- ☐ (A-2) Assembly (restaurants, bars, etc.)
- ☐ (A-3) Assembly (churches, libraries, etc.)
- ☐ (A-4) Assembly (indoor sports, etc.)
- ☐ (A-5) Assembly (outdoor sports, etc.)
- ☐ (B) Business
- ☐ (E) Education
- ☐ (F-1) Factory (moderate hazard)
- ☐ (F-2) Factory (low hazard)
- ☐ (H-1) High Hazard (detention)
- ☐ (H-2) High Hazard (deflagration)
- ☐ (H-3) High Hazard (combustion)
- ☐ (H-4) High Hazard (health hazard)
- ☐ (H-5) High Hazard (HPM)
- ☐ (I-1) Institutional 1 (supervised)
- ☐ (I-2) Institutional 2 (hospitals, etc.)
- ☐ (I-3) Institutional 3 (prisons, etc..)
- ☐ (I-4) Institutional 4 (day care, etc..)
- ☐ (M) Mercantile
- ☐ (R-1) Residential 1 (hotels, motels, etc..)
- ☐ (R-2) Residential 2 (multiple family)
- ☐ (R-3) Residential 3 (1&2 Family)
- ☐ (R-4) Residential 4 (assisted living)
- ☐ (S-1) Storage 1 (moderate hazard)
- ☐ (S-2) Storage 2 (low hazard)
- ☐ (U) Utility (miscellaneous)

Will there be fire suppression? ☐ Yes ☐ No Scope of Work _____

Type of Construction

- ☐ 1A Non-Combustible (protected structural elements) 3HR
- ☐ 1B Non- Combustible (rated structural elements) 2HR
- ☐ 2A Non-Combustible (rated structural elements) 1HR
- ☐ 2B Non - Combustible (non-rated structural elements)
- ☐ 3A Non-Combustibles (exterior walls only)
- ☐ 3B Non-Combustible (bearing walls rated)
- ☐ 4 Heavy Timber
- ☐ 5A Combustible (structural elements rated) 1HR
- ☐ 5B Combustible (all elements not rated)

Dimensions/Data

Floor Area	Existing	Alteration	New
Basement	_____	_____	_____
1st & 2nd Floor	_____	_____	_____
3rd Floor & Above	_____	_____	_____
Total Area	_____	_____	_____

Local Governmental Agency to Complete This Section

Environmental Control Approvals

	Required	Approved	Date	Number	By
A - Zoning	Yes No NA				
B - Fire District	Yes No NA				
C - Health Department	Yes No NA				
D - Soil Erosion	Yes No NA				
E - Flood Zone	Yes No NA				

General: Building work shall not be started until the permit has been issued by the Building department. All installations shall be in compliance with the Michigan Building Codes. No work shall be concealed until it has been inspected. When ready for an inspection, call the Office providing as much advance notice as possible and provide the job location, permit number, and contact information.

Expiration of Permit: A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS $75.00.**

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

I, _____ (name), _____ (title), attest that the statements, specifications, and plans submitted with this application are true and complete and contain a correct description of the building or structure, lot or parcel, and proposed work. I further attest that this application complies with the requirements of MCL 125.1510 and that I am a person authorized under MCL 125.1510(2) to make the statements and attestations contained in this application under MCL 125.1510(2).

Signature	**Date**

BUILDING PERMIT

LOT DIAGRAM

Owner : _____ Job Address: _____

Address: _____

Tax ID#: _____

(1) Draw lot lines in feet
(2) Label street(s)
(3) Draw all existing structures
(4) Draw proposed construction
(5) Show dimensions of all buildings
(6) Show distance from all sides of buildings to sidelines
(7) Draw bodies of water and wet lands within 500ft
(8) Contractor/owner will stake 2 adjacent lot lines
(9) Any easements

Signature: _____ Date: _____

BUILDING PERMIT

CHECKLIST

Checklist *must be* completed and returned with building permit application before a building permit can be issued.

Residential Construction

- ____ Completed Building Permit Application
- ____ 3 Full Sets of Plans (plus 1 Digital Set)
- ____ Energy Compliance Worksheet
- ____ Site Plan / Lot Diagram
- ____ Driveway Permit
- ____ Water & Sewer or Well & Septic Permit
- ____ Gull Lake Sewer & Water Authority
- ____ Charleston Sewer Department
- ____ Soil Erosion Permit if within 500 feet of water
- ____ Proof of Ownership
- ____ Zoning Approval
- ____ Is property located in wetlands, floodplain, or critical dune area? YES/NO
- No building permit may be issued if in a flood plain without EGLE and/or DNR* Approval.

Commercial Construction

- ____ Completed Building Permit Application
- ____ 3 Sets of Plans (plus 1 Digital Set) (MUST BE SEALED BY DESIGN PROFESSIONAL)
- ____ Energy Compliance Worksheet
- ____ Site Plan / Lot Diagram
- ____ Driveway Permit
- ____ Water & Sewer or Well & Septic Permit
- ____ Gull Lake Sewer & Water Authority
- ____Charleston Sewer Department
- ____ Soil Erosion Permit if within 500 feet of water
- ____ Proof of Ownership
- ____ Zoning Approval
- ____ Is property located in wetlands, floodplain, or critical dune area? YES?NO
- No building permit may be issued if in a flood plain without EGLE and/or DNR* Approval.

Please complete the secondary list below that applies to the proposed project.

Foundation Only

- ____ Foundation Plan

Deck

- ____ Floor Plan
- ____ Elevation (Side View)
- ____ Cross Section (Footing to Top of Structure)
- ____ Connection Detail (Post to Girder)

Detached Garage/Accessory Structure

- ____ Completed Trade Permit Application (if applicable)
- ____ Exterior Elevation
- ____ Floor Plan
- ____ Cross Section
- ____ Engineered Truss Diagram

Fence– Over 7ft Tall.

- ____ Completed Building Permit Application
- ____ Details that include Footings and fence construction.

Manufactured Home

HUD Approved

- ____ HUD approved installation instructions.

Swimming Pools

- ____ Completed Electrical Permit Application
- ____ Completed Mechanical Permit Application (If Heated)
- ____ Site Plan (With Barriers)
- ____ Cross Section
- ____ Alarms (If Applicable)
- ____ Indicated Type of Pool
- ____ Bonding Requirements
- ____ Drawings For Ground and Roof Mounted Systems

- ____ Completed Electrical Permit Application
- ____ Manufacturer's Specs (Installation Instructions)
- ____ Utility Inter- Connection Agreement

Signs

- ____ Completed Electrical Permit Application (If illuminated)
- ____ Foundation (Free Standing Signs or Monuments)
- ____ Drawings With Sufficient Details for a Plan Review

Demo

- ____ Proof Of Disconnects All Utilities
- ____ Regulated/controlled materials (i.e., contaminated materials, asbestos, underground

storage tanks, etc.) are present on site. YES/NO

If YES, appropriate authorities must be contracted, and material disposed properly

*** Blueprints and drawings must contain sufficient detail to perform a plan review for conformance with the State Building Code. Including wall sections/cross-sections drawings showing material dimensions and specifications from footing to rafters, as well as floor plan indicating all room dimension, window, door, and stair openings. All structures containing Pre -manufacturer members (roof trusses, laminated beams, etc.) require sealed drawings from manufacturer, forward to our office at time of delivery.**

Print Name: _____ Date: _____

Signature: _____

BUILDING DEPARMENT

MICHIGAN UNIFORM ENERGY CODE (MUEC) COMPLAINCE

Indicate and provide documentation of one of the following methods that you will use for compliance of the MUEC.

☐ Rescheck (available on www.energycodes.gov)
Attach copy of a completed compliance form.

☐ US PA Energy Star House Program
Attach copy of a completed compliance form.

☐ Home Energy Rating System (HERS) with a score of 83 or better.
Attach copy of a completed compliance form.

☐ Prescriptive method with minimum required insulation values per the MUEC that follows. Identify R or U values on all exterior components of home.

	REQUIRED	**PROPOSED**
Window and door area (fenestration openings)	U-0.35 Maximum	U _____
Sky Lights	U-0.60 Minimum	U _____
Slab at grade floor (walkout basement floors)	R-10 Minimum	R _____
Basement walls	R-10 Minimum	R _____
Crawl space walls	R-10 Minimum	R _____
Floors over unconditioned space	R-30 Minimum	R _____
Building component, walls, rim joints, etc....	R-20 Minimum	R _____
Ceiling and attic spaces	R-38	R _____

Job Address: _____
Number & Street

_____
City/Township/Village State Zip Code

Applicant's Name: _____ Date: _____

Applicant's Signature: _____

DOCUMENTATION OF ONE OF THE METHODS OF COMPLIACNE OF THE MUEC SHALL BE PROVIDED BEFORE A BUILDING PERMIT APPROVAL IS GIVEN.