

**BARTOW COUNTY CLERK OF SUPERIOR COURT
MELBA SCOGGINS, CLERK**

Memo

Date: **3-17-2020**
Re: **COVID-19 PANDEMIC**

In response to the COVID-19 pandemic, the Chief Justice of the Supreme Court of Georgia has issued a declaration of Statewide Judicial Emergency through April 13, 2020.

Therefore, the Bartow County Clerk of Superior Court Melba Scoggins has in response to the concerns of the transmission of COVID-19 decided to offer several alternative methods of service to the public that do not require face-to-face contact. As the Clerk's office will be operating at a reduced capacity, the following are suggestions on contacting methods to receive copies of documents or have general questions answered:

Clerk of Court- general information – call before coming to the office. Main office phone number is **(770) 387-5025** see below for Ext. numbers to the departments you need:

- Civil – Ext. 1
 - Criminal – Ext. 2
 - Jury – Ext. 3
 - Real Estate – Ext. 4
 - Payments for fines, child support, drug court – Ext. 5
- You may also fax your request to **(770) 387-5611** or email your request to **clerksoffice@bartowga.org**.

To record Civil and Real Estate records:

1. Civil Court efilings: **www.peachcourt.com**
2. Real Estate efilings: **www.efile.gsccca.org**