



RESIDENTIAL BUILDING PERMIT APPLICATION

TOWN OF BARGERSVILLE
24 N. MAIN STREET, BARGERSVILLE, IN 46106
PHONE 317-422-3150 | FAX 317-422-3743

OFFICE USE ONLY

Permit # _____

Date: ____/____/____

LOCATION:

Address of Construction Site: _____ LOT # _____

Subdivision / Development: _____

Project / Tenant Name: _____

BUILDER/CONTRACTOR:

Contact Name: _____ Email: _____ Mobile # _____

Name / Company _____ Phone # _____

Address: _____

Electric Contractor _____ Phone # _____

Plumbing Contractor _____ License # _____ Phone # _____

Heating Contractor _____ Phone # _____

OWNER:

Name / Company _____ Phone # _____

Address: _____

TYPE OF IMPROVEMENT

USE

- ☐ Single Family
- ☐ Two Family
- ☐ Electrical Upgrade
- ☐ Other _____

STRUCTURE

- ☐ Principle
- ☐ Accessory
- ☐ Pool
- ☐ Storage
- ☐ Detached Garage
- ☐ Mobile Home
- ☐ Other _____

WORK

- ☐ New
- ☐ Addition
- ☐ Remodel
- ☐ Demolition

BARGERSVILLE UTILITIES

AFFECTED

- ☐ Electric
- ☐ Water
- ☐ Sewer
- ☐ Stormwater
- ☐ Septic Permit Approval
(provide copy from County Health Dept.)
- ☐ Other _____

CONSTRUCTION COSTS \$ _____

VALUATION \$ _____

RESIDENTIAL:

Total Floor Area _____ sq. ft.
(include: garage and basements)

Addition / Remodeling Area _____ sq. ft.

STORM WATER/DRAINAGE:

Total Acres _____ Disturbed Acres of Site _____ Impervious Area _____

Structures shall not be occupied until all inspections have been made and all fees paid before a Certificate of Occupancy has been issued. Permits are voided if construction has not begun with ninety (90) days from issue date. Construction must be completed within eighteen (18) months of issue date. I the undersigned owner or agents agree that any construction, reconstruction, enlargement, relocation, or alteration of a structure will conform to the applicable government ordinances, codes or laws. Failure to comply with these ordinances, codes or laws will result in revocation of the permit issued.

Signature of Applicant or Authorized Agent

Date ____/____/____

OFFICE USE ONLY

Electric \$ _____

Water \$ _____

Sewer \$ _____

Storm Water \$ _____

Building Plans approved _____ Date _____

Zoning approved _____ Date _____

Recreation Impact Fee \$ _____

Building permit fee \$ _____

Revised 03.18.2020



TOWN OF BARGERSVILLE

PO Box 420 – Bargersville, IN 46106

Phone: (317) 422-5115 – Fax (317) 422-3743

www.townofbargersville.org - planning@townofbargersville.org

POWER & LIGHT – WATER WORKS - SANITATION DEPARTMENT – STORM WATER

BUILDER AGREEMENT

ALL INFORMATION MUST BE COMPLETED

Date: _____

Please print or type the following information:

Builder / Developer Name: _____

Service address: _____

City: _____ **State:** _____ **Zip Code:** _____

Lot #: _____ **Subdivision:** _____

Please provide the following so we can estimate the utility requirements for your facility:

**Note: Meter deposits will be required for each meter installed*

Description of electrical needs:

Size of building: _____ sq. ft.

Type of heat: ___ Electric ___ Gas

Size of air conditioning: _____ tons

Water Heater: ___ Electric ___ Gas _____ Gal.

Life Support Equipment: YES or NO **Other equipment with high electrical loads** _____

Description of Water needs:

☐ Private Fire Hydrant(s) Quantity: _____

☐ Irrigation System(s) Quantity: _____ **Meter Size:** _____

☐ Indoor Sprinkler System(s) Size: _____

☐ Water Connection(s) Quantity: _____ **Meter Size:** _____

Company Information

Attention: _____

Company Name: _____

Address: _____

City: _____

State: _____ **Zip Code:** _____

Phone #: _____

Tax ID/SSN #: _____

Billing Address

Attention: _____

Company Name: _____

Address: _____

City: _____

State: _____ **Zip Code:** _____

Phone #: _____

- **We assume all financial responsibility for any utility usage at this address until the time of the transfer.**
- **We assume all responsibility for ensuring the new owner transfers this service into their name.**

By signing below, I verify that the above information is correct to the best of my knowledge and agree that, if I am a customer of Greenwood Sanitation, this application and/or information contained herein may be shared with the City of Greenwood.

Print Name of Company Representative(s)

Signature of Company Representative(s)

Date

OFFICE USE ONLY **DEVELOPMENT**

Parcel # _____

Project # _____ **Lot #** _____

Amount: _____ **Receipt #** _____

Processed by: _____ **Date:** _____

Electric ☐ **Water** ☐ **Sewer** ☐ **Storm Water** ☐

OFFICE USE ONLY **UTILITY BILLING**

Account Number: _____

Meter Deposit: ■ **WTR \$100.00** ■ **IRR \$100.00** ■ **ELE - VARIABLE**

Amount: _____ **Receipt #** _____

Service Order # _____

Processed by: _____ **Date:** _____

Fire Protection Surcharge ☐

Personal Sewer Utility Service Agreement and Petition for Annexation into the Town of Bargersville

The undersigned persons are owners of property located within the sewer utility service area of Bargersville Utilities, which is a municipal sewer utility wholly owned by the residents of the incorporated town of Bargersville. In the event that the property for which sewer utility service is to be provided is outside of the incorporated limits of the Town of Bargersville, the owner of said property will not, under any circumstances, be considered an "owner" of the municipal sewer utility as explained herein unless/until the corporate boundaries of the Town of Bargersville are amended to include the undersigned's property.

Rights of Ownership in Bargersville Utilities:

According to "Financing and Charges for Wastewater Systems" published by Water Environment Federation and to Rates Manual M-1 published by the American Water Works Association, "[c]ustomers inside the municipal corporate limits may be considered to be the utility's stockholders," and "[o]utside city customers are non-owner customers." Only owners of property located within the corporate limits of the town of Bargersville are considered "owners" or "stockholders" of the Bargersville Sewer Utility. Therefore, the policies, administration, and management of the Bargersville Sewer Utility are established to benefit these "owners" of the Bargersville Sewer Utility.

Requesting Sewer Utility Service For Property Outside of Bargersville Corporate Limits

Non-owner customers of the Bargersville sewer utility which request sewer utility service will be required to perform certain tasks and pay certain additional charges, or surcharges, as well as assuming certain risks which accrue to those properties requesting/receiving sewer utility service from Bargersville Utilities, but which are not located within the incorporated limits of Bargersville, as set forth below.

Renter's Stipulation:

In the event that the property to receive sewer utility services from Bargersville Utilities is a rental property, the owner of said property must personally execute this Personal Sewer Utility Service Agreement **before** sewer utility services will be provided. If the sewer utility account is to be opened in the name of the renting party, this Personal Sewer Utility Service Agreement does not apply to the renting party unless and until such renting party would under any circumstances become owner of the property.

Required Consent of Owner to Annexation by the Town of Bargersville:

The Town of Bargersville hereby officially states that sewer utility service by Bargersville Utilities will not under any circumstances be extended outside of the corporate limits of the Town of Bargersville, unless and until the owners of property requesting utility service fully consent to, and petition for, annexation into the incorporated Town of Bargersville.

Therefore, by execution of this Personal Sewer Utility Service Agreement, the undersigned irrevocably consents to and petitions for the Town of Bargersville annexing the property to be served hereunder at any time under the sole discretion of the Town of Bargersville. The undersigned furthermore waives his/her rights to remonstrate against any such future annexation.

Agreement to Pay Outside-Town Surcharges

In the event that the undersigned property is outside of the corporate limits of Bargersville, the owner agrees to pay an outside-town surcharge in addition to the standard cost of sewer utility service, to be established and set in accordance with Indiana law using a calculation method, which conforms to the guidance of the Indiana Supreme Court.

The outside-town surcharge will be terminated the month following the date that annexation of the undersigned property becomes effective, at which time the owner of the undersigned property will become a participating owner of Bargersville utilities.

Agreement to Remedies if the Property Owner Opposes Annexation

Execution of this Personal Sewer Utility Service Agreement constitutes full and complete consent to annexation, as well as constituting a petition for annexation by the Town of Bargersville. If the property owner of the undersigned property sues, opposes, remonstrates against, objects to, or otherwise deters or participates in any action to thwart, delay or otherwise deter annexation in any way, the owner of the undersigned property agrees to pay the attorney fees of the Town of Bargersville which are incurred as a result of the owner's opposition to annexation.

Provisions of Covenants and Other Agreements

This Personal Sewer Utility Service Agreement also re-affirms the intent of the property owner to abide by and be bound by any similar provisions with regard to non-remonstrance against annexation and consent to annexation as provided in the covenants recorded with the property by previous owners, including the developer of the subdivision.

Property Owner _____

Property Address _____

Lot # _____

Subdivision _____

Telephone _____

Signature _____

NOTICE OF AGRICULTURAL ACTIVITY

TO: ALL APPLICANTS FOR BUILDING PERMITS FOR HOMES IN OR ADJACENT TO AGRICULTURAL ZONED AREAS OF THE TOWN OF BARGERSVILLE, JOHNSON COUNTY, INDIANA

This notice is given to you because of your application for a Building Permit to build a home in an area of the Town of Bargersville that is zoned or adjacent to zoned property for agriculture uses.

The purpose of this notice is to assure you are aware that all agricultural operations are allowed in this area. Agricultural activity may include, but is not limited to, grazing of livestock, confined feeding of livestock, application of animal manure to land, application of pesticides to fields and growing crops, creation of dust from field operations and noise from livestock and machinery operations at all hours.

Single family dwellings are permitted uses of land in an Agricultural Zone, and this is not restricted to farm families. However, people who choose to live in these areas must understand that agricultural operations may be occurring nearby.

You must also understand that Indiana has a "RIGHT TO FARM" law that protects farm operations from unwarranted nuisance suits by neighbors who move next to an existing farm operation. Farm operations do not constitute a nuisance so long as they are not negligently maintained, do not endanger human health and do not cause bodily injury to third parties.

By signing this notice form you verify that you have received it, read it and understand it. You are not giving up the right to seek redress for negligence by individuals associated with a farm operation or by other residents of the area.

MY SIGNATURE CERTIFIES THAT I HAVE RECEIVED THIS NOTICE; I HAVE READ IT AND UNDERSTAND IT.

Printed Name

Signature

Street Address

Date

City, State, Zip Code

Permit Number

Compliance with IC 22-11-21
Firefighter Safety Notification
(effective 7/1/18)

LOCATION:

Street Address : _____ LOT # _____

Township: _____ County: _____

Subdivision / Development / Project: _____

*** This applies to Class 1 or Class 2 structures.

The Town of Bargersville is required to notify local fire departments and local 911 call centers when “advanced structural components” (lightweight I-joists or lightweight roof trusses) are utilized in the construction of Class 1 or Class 2 structures. “advanced structural components” are defined as:

- (1) have less mass cross-sectional area than sawn lumber of equivalent proportions used in an equivalent application; and
- (2) are assembled from combustible or noncombustible materials, or both.

Location of Advanced Structural Components:

- ☐ Floor
- ☐ Roof
- ☐ Both
- ☐ None

Completed by:

Signature

Date

Print Name

Title

TOWN OF BARGERSVILLE
DEPARTMENT OF DEVELOPMENT
24 NORTH MAIN STREET BARGERSVILLE, INDIANA 46106
TELEPHONE (317) 422-3150 FAX (317) 422-3743
WEBSITE: <http://www.townofbargersville.org>



TOWN OF BARGERSVILLE , DEPARTMENT OF DEVELOPMENT
Electrical Code Compliance

Town of Bargersville, Indiana; 24 N Main St Bargersville IN 46106

Electrical Code Compliance

675 IAC 14-4.4-191 Section E3401.2

Under 675 IAC 14 (known as the 2020 Indiana Residential Code), provides for the utilization of construction methods prescribed by 675 IAC 17 (2009 Indiana Electric Code) for one and two family dwellings. For all work on one and two family residential structures encompassing electric systems, indicate code conformance and fully complete this form.

- ☐ 675 IAC 14 (2020 Indiana Residential Code)
☐ 675 IAC 17 (2009 Indiana Electric Code)

Project Location

address

subdivision

section

lot number

Contractor Information

name of person / company applying for permit

authorized person (print name)

title

signature

date (mm/dd/yyyy)

company name of electrical contractor

address

city

state

zip

Phone

contact name

contact e-mail

RESIDENTIAL BUILDING PERMIT SUBMITTAL REQUIREMENTS

The following submittals are required prior to issuing a building permit. Failure to submit all requirements at the time of application will delay the review process. Construction and/or disturbance of soil prior to a building permit may result in fines and a Stop Work Order. Applications are accepted and permits issued between 7:00am and 4:30pm Monday through Friday.

New Homes

Documents must be house specific (i.e., wall sections, omitting optional items not included on plans).

- ☐ Completed building permit application, including plumber's license number
- ☐ Proof of water and sewer
 - Completed Builder's Agreement; OR
 - Septic permit issued by the Johnson County Health Department
- ☐ 1 complete set of construction plans drawn to scale ($\frac{1}{4}'' = 1'$ minimum scale)
 - Foundation plan
 - Floor plan
 - Elevations (front, back, both sides)
 - Wall section
 - Floor system layout (TGI floor system)
 - Truss information & truss layout plan stamped by an Indiana-licensed engineer
 - Electrical plan
 - Deck plans, if applicable. Drawn to scale (indicate scale). Must include post size & spacing; beam size & spans; joist size & spans; footing size for corners and intermediates.
- ☐ Compliance with 2010 Energy Conservation Code (www.energycodes.gov)
- ☐ Site plan of the lot showing the following:
 - Proposed structure
 - All distances to lot lines and other structures
 - Driveway width and materials
 - Topography and grade elevations
 - Septic field, if applicable
 - Silt fencing and any erosion control measures on site
 - Any additional information required by the current Bargersville Drainage Manual
- ☐ HOA approval, if applicable. Contact staff (planning@townofbargersville.org) for neighborhoods.

Room Additions

- ☐ Completed building permit application, including plumber's license number, if applicable
- ☐ 1 complete set of construction plans drawn to scale ($\frac{1}{4}'' = 1'$ minimum scale). Indicate where new addition attaches to old building
 - Footing detail/foundation plan
 - Cross sectional detail and floor layout
 - Truss information & truss layout plan stamped by an Indiana-licensed engineer
 - Electrical plan
- ☐ Compliance with 2010 Energy Conservation Code (www.energycodes.gov)
- ☐ Site plan of the lot showing the following:
 - Proposed structure
 - All distances to lot lines and other structures
 - Topography and grade elevations
 - Septic field, if applicable
 - Silt fencing and any erosion control measures on site
 - Any additional information required by the current Bargersville Drainage Manual
- ☐ HOA approval, if applicable. Contact staff (planning@townofbargersville.org) for neighborhoods.

Interior Renovations/Repair Alterations

- ❑ Completed building permit application, including plumber's license number, if applicable
- ❑ 1 complete set of construction plans drawn to scale ($\frac{1}{4}'' = 1'$ minimum scale)
 - Cross sectional detail
 - Foundation plan and footing detail
 - Floor layout
 - Electrical plan, if applicable
- ❑ Detailed scope of work explaining all demolition areas and what is being rebuilt. Include any HVAC, plumbing, and electrical work and materials used on all disciplines.

Garages/Accessory Structures/Sheds

- ❑ Completed building permit application, including plumber's license number, if applicable
- ❑ 1 complete set of construction plans drawn to scale ($\frac{1}{4}'' = 1'$ minimum scale)
 - Cross sectional detail
 - Foundation plan and footing detail
 - Floor layout, including door openings, window openings, and wall dimensions
 - Electrical plan, if applicable
- ❑ Site plan of the lot showing the following:
 - Proposed structure
 - All distances to lot lines and other structures
 - Topography and grade elevations
 - Driveway width and materials, if applicable
 - Septic field, if applicable
 - Silt fencing and any erosion control measures on site
 - Any additional information required by the current Bargersville Drainage Manual
- ❑ HOA approval, if applicable. Contact staff (planning@townofbargersville.org) for neighborhoods.

Decks

- ❑ Completed building permit application
- ❑ 1 complete set of construction plans drawn to scale ($\frac{1}{4}'' = 1'$ minimum scale)
 - Aerial view of the deck with location of posts and dimensions between posts
 - Deck detail. Include post size and spacing; beam size and spans; joist size and spans; footing size for corners and intermediates.
- ❑ Site plan of the lot showing the following:
 - Proposed structure
 - All distances to lot lines and other structures
 - Topography and grade elevations
 - Septic field, if applicable
 - Silt fencing and any erosion control measures on site
 - Any additional information required by the current Bargersville Drainage Manual
- ❑ HOA approval, if applicable. Contact staff (planning@townofbargersville.org) for neighborhoods.

Pools

- ❑ Completed building permit application
- ❑ 1 complete set of construction plans drawn to scale ($\frac{1}{4}'' = 1'$ minimum scale)
- ❑ Site plan of the lot showing the following:
 - Proposed pool, pool apron, and pool equipment
 - All distances to lot lines and other structures
 - Overhead power lines
 - Topography and grade elevations
 - Septic field, if applicable
 - Silt fencing and any erosion control measures on site
 - Any additional information required by the current Bargersville Drainage Manual
- ❑ HOA approval, if applicable. Contact staff (planning@townofbargersville.org) for neighborhoods.

<p style="text-align: center;"><i>DRAINAGE PLAN SUBMITTAL CHECKLIST</i> For Single and Double Family Dwellings</p>
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A storm water plan that is neat, accurate and readable must be submitted that includes the following:

- _____ 1. Legal description of the property.
- _____ 2. Legal street address of the property.
- _____ 3. Name and address of the owner of the property.
- _____ 4. Dimensions of the property.
- _____ 5. Locations of improvements, structures, paved and graveled areas, drainage, water service, sanitary sewer service, gas, electric, telephone, cable TV and utility easements and rights-of-way.
- _____ 6. Impervious surface area of the property (in square feet). Do not include impervious surface area that is located within the public right-of-way.
- _____ 7. Existing and proposed grading, by contours or spot elevations, sufficient to show positive drainage.
- _____ 8. Locations of ditches, culverts, etc. with arrows to show direction of flow.
- _____ 9. If modifying an existing ditch or storm sewer system, drainage calculations shall be required and certified by a licensed engineer or surveyor in the State of Indiana.
- _____ 10. The proposed storm system shall meet the Town of Bargersville Construction Standards and the storm water Drainage Manual requirements.

At a minimum, land-disturbing activities shall include the installation of perimeter type erosion control measures such as straw bales, silt fences and gravel drives. Tracking of sediment into the street is to be minimized.