



COMMERCIAL BUILDING PERMIT APPLICATION

TOWN OF BARGERSVILLE

24 N. MAIN STREET, BARGERSVILLE, IN 46106
PHONE 317-422-3150 | FAX 317-422-3743

OFFICE USE ONLY

Permit # _____

Date: ____/____/____

LOCATION:

Address of Construction Site: _____ LOT # _____

Subdivision / Development: _____

Project / Tenant Name: _____

BUILDER/CONTRACTOR: Contact Name: _____ Email: _____ Mobile # _____

Name/ Company _____ Phone # _____

Address: _____

Electric Contractor _____ Phone # _____

Plumbing Contractor _____ License # _____ Phone # _____

Heating Contractor _____ Phone # _____

OWNER:

Name /Company _____ Phone # _____

Address: _____

TYPE OF IMPROVEMENT

USE

- ☐ Commercial
- ☐ Industrial
- ☐ Multi-Family # Units _____
- ☐ Electrical Upgrade
- ☐ Other (specify) _____

STRUCTURE

- ☐ Principle
- ☐ Accessory
- ☐ Pool
- ☐ Storage
- ☐ Other _____

WORK

- ☐ New
- ☐ Addition
- ☐ Tenant Finish
- ☐ Remodel
- ☐ Demolition

BARGERSVILLE UTILITIES

AFFECTED

- ☐ Electric
- ☐ Water
- ☐ Sewer
- ☐ Stormwater
- ☐ Other _____

CONSTRUCTION COSTS \$ _____ **VALUATION** \$ _____
(New Structures)

COMMERCIAL:

Total Area of Structure _____ sq. ft.

Tenant Improvement Area _____ sq. ft.

STORM WATER/DRAINAGE:

Total Acres _____ Disturbed Acres of Site _____ Impervious Area _____

Structures shall not be occupied until all inspections have been made and all fees paid before a Certificate of Occupancy has been issued. Permits are voided if construction has not begun with ninety (90) days from issue date. Construction must be completed within eighteen (18) months of issue date. I the undersigned owner or agents agree that any construction, reconstruction, enlargement, relocation, or alteration of a structure will conform to the applicable government ordinances, codes or laws. Failure to comply with these ordinances, codes or laws will result in revocation of the permit issued.

Signature of Applicant or Authorized Agent

Date ____/____/____

OFFICE USE ONLY

Electric \$ _____

Water \$ _____

Sewer \$ _____

Storm Water \$ _____

Building Plans approved _____ Date _____

Zoning approved _____ Date _____

Fire approved _____ Date _____

Building permit fee \$ _____

Revised 03.18.2020



TOWN OF BARGERSVILLE

PO Box 420 – Bargersville, IN 46106

Phone: (317) 422-5115 – Fax (317) 422-3743

www.townofbargersville.org - planning@townofbargersville.org

POWER & LIGHT – WATER WORKS - SANITATION DEPARTMENT – STORM WATER

BUILDER AGREEMENT

ALL INFORMATION MUST BE COMPLETED

Date: _____

Please print or type the following information:

Builder / Developer Name: _____

Service address: _____

City: _____ **State:** _____ **Zip Code:** _____

Lot #: _____ **Subdivision:** _____

Please provide the following so we can estimate the utility requirements for your facility:

**Note: Meter deposits will be required for each meter installed*

Description of electrical needs:

Size of building: _____ sq. ft.

Type of heat: ___ Electric ___ Gas

Size of air conditioning: _____ tons

Water Heater: ___ Electric ___ Gas _____ Gal.

Life Support Equipment: YES or NO **Other equipment with high electrical loads** _____

Description of Water needs:

☐ Private Fire Hydrant(s) Quantity: _____

☐ Irrigation System(s) Quantity: _____ **Meter Size:** _____

☐ Indoor Sprinkler System(s) Size: _____

☐ Water Connection(s) Quantity: _____ **Meter Size:** _____

Company Information

Attention: _____

Company Name: _____

Address: _____

City: _____

State: _____ **Zip Code:** _____

Phone #: _____

Tax ID/SSN #: _____

Billing Address

Attention: _____

Company Name: _____

Address: _____

City: _____

State: _____ **Zip Code:** _____

Phone #: _____

- We assume all financial responsibility for any utility usage at this address until the time of the transfer.
- We assume all responsibility for ensuring the new owner transfers this service into their name.

By signing below, I verify that the above information is correct to the best of my knowledge and agree that, if I am a customer of Greenwood Sanitation, this application and/or information contained herein may be shared with the City of Greenwood.

Print Name of Company Representative(s)

Signature of Company Representative(s)

Date

OFFICE USE ONLY **DEVELOPMENT**

Parcel # _____

Project # _____ **Lot #** _____

Amount: _____ **Receipt #** _____

Processed by: _____ **Date:** _____

Electric ☐ **Water** ☐ **Sewer** ☐ **Storm Water** ☐

OFFICE USE ONLY **UTILITY BILLING**

Account Number: _____

Meter Deposit: ■ WTR \$100.00 ■ IRR \$100.00 ■ ELE - VARIABLE

Amount: _____ **Receipt #** _____

Service Order # _____

Processed by: _____ **Date:** _____

Fire Protection Surcharge ☐

Personal Sewer Utility Service Agreement and Petition for Annexation into the Town of Bargersville

The undersigned persons are owners of property located within the sewer utility service area of Bargersville Utilities, which is a municipal sewer utility wholly owned by the residents of the incorporated town of Bargersville. In the event that the property for which sewer utility service is to be provided is outside of the incorporated limits of the Town of Bargersville, the owner of said property will not, under any circumstances, be considered an "owner" of the municipal sewer utility as explained herein unless/until the corporate boundaries of the Town of Bargersville are amended to include the undersigned's property.

Rights of Ownership in Bargersville Utilities:

According to "Financing and Charges for Wastewater Systems" published by Water Environment Federation and to Rates Manual M-1 published by the American Water Works Association, "[c]ustomers inside the municipal corporate limits may be considered to be the utility's stockholders," and "[o]utside city customers are non-owner customers." Only owners of property located within the corporate limits of the town of Bargersville are considered "owners" or "stockholders" of the Bargersville Sewer Utility. Therefore, the policies, administration, and management of the Bargersville Sewer Utility are established to benefit these "owners" of the Bargersville Sewer Utility.

Requesting Sewer Utility Service For Property Outside of Bargersville Corporate Limits

Non-owner customers of the Bargersville sewer utility which request sewer utility service will be required to perform certain tasks and pay certain additional charges, or surcharges, as well as assuming certain risks which accrue to those properties requesting/receiving sewer utility service from Bargersville Utilities, but which are not located within the incorporated limits of Bargersville, as set forth below.

Renter's Stipulation:

In the event that the property to receive sewer utility services from Bargersville Utilities is a rental property, the owner of said property must personally execute this Personal Sewer Utility Service Agreement **before** sewer utility services will be provided. If the sewer utility account is to be opened in the name of the renting party, this Personal Sewer Utility Service Agreement does not apply to the renting party unless and until such renting party would under any circumstances become owner of the property.

Required Consent of Owner to Annexation by the Town of Bargersville:

The Town of Bargersville hereby officially states that sewer utility service by Bargersville Utilities will not under any circumstances be extended outside of the corporate limits of the Town of Bargersville, unless and until the owners of property requesting utility service fully consent to, and petition for, annexation into the incorporated Town of Bargersville.

Therefore, by execution of this Personal Sewer Utility Service Agreement, the undersigned irrevocably consents to and petitions for the Town of Bargersville annexing the property to be served hereunder at any time under the sole discretion of the Town of Bargersville. The undersigned furthermore waives his/her rights to remonstrate against any such future annexation.

Agreement to Pay Outside-Town Surcharges

In the event that the undersigned property is outside of the corporate limits of Bargersville, the owner agrees to pay an outside-town surcharge in addition to the standard cost of sewer utility service, to be established and set in accordance with Indiana law using a calculation method, which conforms to the guidance of the Indiana Supreme Court.

The outside-town surcharge will be terminated the month following the date that annexation of the undersigned property becomes effective, at which time the owner of the undersigned property will become a participating owner of Bargersville utilities.

Agreement to Remedies if the Property Owner Opposes Annexation

Execution of this Personal Sewer Utility Service Agreement constitutes full and complete consent to annexation, as well as constituting a petition for annexation by the Town of Bargersville. If the property owner of the undersigned property sues, opposes, remonstrates against, objects to, or otherwise deters or participates in any action to thwart, delay or otherwise deter annexation in any way, the owner of the undersigned property agrees to pay the attorney fees of the Town of Bargersville which are incurred as a result of the owner's opposition to annexation.

Provisions of Covenants and Other Agreements

This Personal Sewer Utility Service Agreement also re-affirms the intent of the property owner to abide by and be bound by any similar provisions with regard to non-remonstrance against annexation and consent to annexation as provided in the covenants recorded with the property by previous owners, including the developer of the subdivision.

Property Owner _____

Property Address _____

Lot # _____

Subdivision _____

Telephone _____

Signature _____

Compliance with IC 22-11-21
Firefighter Safety Notification
(effective 7/1/18)

LOCATION:

Street Address : _____ LOT # _____

Township: _____ County: _____

Subdivision / Development / Project: _____

*** This applies to Class 1 or Class 2 structures.

The Town of Bargersville is required to notify local fire departments and local 911 call centers when “advanced structural components” (lightweight I-joists or lightweight roof trusses) are utilized in the construction of Class 1 or Class 2 structures. “advanced structural components” are defined as:

- (1) have less mass cross-sectional area than sawn lumber of equivalent proportions used in an equivalent application; and
- (2) are assembled from combustible or noncombustible materials, or both.

Location of Advanced Structural Components:

- ☐ Floor
- ☐ Roof
- ☐ Both
- ☐ None

Completed by:

Signature

Date

Print Name

Title

TOWN OF BARGERSVILLE
DEPARTMENT OF DEVELOPMENT
24 NORTH MAIN STREET BARGERSVILLE, INDIANA 46106
TELEPHONE (317) 422-3150 FAX (317) 422-3743
WEBSITE: <http://www.townofbargersville.org>



TOWN OF BARGERSVILLE , DEPARTMENT OF DEVELOPMENT
Commercial Building Permit - Plan Authentication Agreement

Town of Bargersville, Indiana; 24 N Main St Bargersville IN 46106

As the person eligible and responsible for obtaining a commercial permit or permits as required by the Town of Bargersville and based upon information contained within these plans; I certify that these plans are identical to those released for construction by the Indiana Department of Homeland Security's Division of Fire and Building Services, as set forth by articles 675 IAC 12 and 675 IAC 15. I also understand that if it is determined that the submitted plans are not identical and / or that the construction activity has deviated from these submitted plans and drawings, that, per Bargersville Municipal Code Chapter 151, permits will be subject to a stop work order (§151.11) and / or remedy provisions set forth in §151.16.

Address of Project

Name of Owner / Architect / Engineer

Construction Design Release Project Number

I hereby affirm under penalty of perjury, that the foregoing representations are true and correct.

Signature

Printed Name, Title

Company Name

STATE OF INDIANA)

) SS:

COUNTY OF: _____)

Before me, a Notary Public in and for said County and state, personally appeared _____ and acknowledged the execution of the foregoing this ____ day of _____, 20____.

Notary Public's Signature

Printed Name of Notary Public

My Commission Expires: _____

County of Residence: _____



Town of Bargersville
P.O. Box 420 - 24 North Main St.
Bargersville, Indiana 46106
Phone: (317) 422-5115
Fax Number: (317) 422-3743

Sewer Availability Application

INSTRUCTIONS:

1. Complete the top portion of this form. This request will be denied if any part is left blank.
2. Submit a site plan.
3. Print all information in black ink.
4. Completed form to be Returned to the Utility Manager's Office.

Name of Project:				
Name of Builder:			Office #	
Contact Person:			Fax #	
Builders Address:			Other #	
			Email	
Tennant Name:			Office #	
Street Address of Project:			Fax #	
			Other #	
Subdivision			Email	
Type Of Connection	Commercial	Industrial	Residential	lot #
Total Square Footage		Components of SAF Calculations (EDU's are rounded up)		1 EDU = 310 Gallons
				SAF = \$4,100.00 per EDU
				FMAF = \$400 per EDU
				Sewer Tap = \$250
Total Number Of Employees		Number Of Employees Per Shift		# of Seats

Total Number of Employees And Number of Seats are not to be Estimated

I hereby certify that I have the authority to make the foregoing application that the application and accompanying site plan is correct. I further affirm by signature and under the penalties for perjury that the foregoing representations are true, and any changes to the information must be communicated to the Utility Office for possible recalculation of associated fees.

Applicable 15 Year Law Agreement Applies in accordance with CI 36-9-22

# of EDU's	15 yr Law Payment Amount	Cost per EDU	15 yr Law Interest	15 yr Law Per Diem Interest	Total Subsequent Connector Fee	Date Paid	Name of 15 yr. Law

By my signature, I acknowledge that the above fees are based on information provided by me. Any change in the information may change the fee calculation, and I will be responsible for any additional fees

Print Name of Owner/ Authorized Agent	Signature of Owner/ Authorized Agent	Date
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COMMERCIAL BUILDING PERMIT SUBMITTAL REQUIREMENTS

The following submittals are required prior to issuing a building permit. Failure to submit all requirements at the time of application will delay the review process. Construction and/or disturbance of soil prior to a building permit may result in fines and a Stop Work Order. Applications are accepted and permits issued between 7:00am and 4:30pm Monday through Friday.

- ☐ Completed building permit application, including plumber's license number
- ☐ Completed Builder's Agreement
- ☐ 1 complete set of construction plans drawn to scale
- ☐ 1 electronic copy of the construction plans on physical media (e.g, CD or thumbdrive)
- ☐ Construction Design Release (CDR) from State of Indiana
- ☐ Site plan of the lot (can use civil plans approved through prior Town construction review)