

## HOUSEHOLD SEWAGE TREATMENT SYSTEM INSPECTION APPLICATION

<b>OWNER</b>	<b>MAILING ADDRESS</b>	<b>PHONE</b>
	<b>CITY</b> <span style="float: right;"><b>ZIP</b></span>	
<b>STREET ADDRESS OF INSPECTION</b>	<b>CITY</b> <span style="float: right;"><b>ZIP</b></span>	<b>SECTION</b>
	<b>TOWNSHIP</b>	
<b>REALTOR/OTHER INDIVIDUAL REQUESTING SPLIT</b>	<b>ADDRESS</b>	<b>PHONE</b>
	<b>CITY</b> <span style="float: right;"><b>ZIP</b></span>	

The following information must be completely filled out. The information is critical in determining the functionality of the sewage treatment system (STS). If the required information is incomplete or inaccurate this office may not be able to give an accurate evaluation of the STS. If the STS is found to be causing a public health nuisance, it will be required to be repaired in a timely manner. THE INSPECTION FEE FOR REQUEST IS \$130.00.

What year was the STS installed? \_\_\_\_\_ Name of Original Owner \_\_\_\_\_  
(Attach a permit if available)

Has the STS had any problems, repairs, or major maintenance other than pumping the tank? \_\_\_\_\_ If yes, please explain below: \_\_\_\_\_

Date the tank was last pumped out: \_\_\_\_\_ How often has the tank been pumped? \_\_\_\_\_  
(Attach the pumping record if available, PLEASE DO NOT PUMP THE TANK BEFORE THE INITIAL INSPECTION)

How many bedrooms are in the home? \_\_\_\_\_ Number of Bathrooms? \_\_\_\_\_ How many people are occupying the home? \_\_\_\_\_

Is the home currently occupied? \_\_\_\_\_ If no, how long has it been vacant: \_\_\_\_\_

Do you have any of the following STS components?

Septic Tank       Aeration Tank       Other Tanks (explain): \_\_\_\_\_  
 Sand Filter       Leach Field/Bed       Discharge Pipe/Leach Field Bleed-Off Pipe  
 Other Components (explain): \_\_\_\_\_

Is all the household plumbing draining into the septic system including all sinks and washing machines? \_\_\_\_\_

**PLEASE NOTE: All septic tanks and aerators must have risers that extend above grade over all inspection ports. Septic tanks should have 2 risers above grade, one over the 1<sup>st</sup> compartment inlet and one over the 2<sup>nd</sup> compartment outlet. Aeration tanks (concrete) should have three risers, one over the 1<sup>st</sup> compartment inlet, one which houses the motor, and one over the 3<sup>rd</sup> compartment outlet. All diverter boxes, pumps, and inspection ports must have access risers or pipes above grade. If the risers are not present and above grade this office will not conduct an inspection and another application and fee will need to be submitted.**

I certify the information provided in this application is true and accurate to the best of my knowledge:

APPLICANTS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Carl Ortman, MD  
Health Commissioner

Jack Pepper, REHS  
Administrator



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**PLEASE DRAW A SITE MAP OF THE PROPERTY WITH THE FOLLOWING CLEARLY  
MARKED:**

- 1. DWELLING**
- 2. ENTIRE SEPTIC SYSTEM**
- 3. PROPERTY LINES**
- 4. OTHER STRUCTURES**
- 5. HARDSCAPES INCLUDING DRIVEWAYS**



## **ATHENS CITY-COUNTY HEALTH DEPARTMENT'S SEWAGE SYSTEM INSPECTION PROCEDURES**

The following information is an outline of what to expect during the sewage system inspection. Each site is specific and it may vary slightly from the following procedures. If you have questions during any part of the inspection, this office encourages you to contact us at your convenience. For a thorough and timely evaluation, the information you provide on the application must be accurate and completely filled out to the best of your ability.

- Turn the application in as quickly as possible. It may take up to a week to schedule an inspection. The actual inspection may take multiple days to complete.
- If the system has no permit or other documentation, or if critical information is missing from the application, approval of the sewage system may be difficult.
- This office will inspect the entire system outside of the house and may need to investigate plumbing lines and control panels inside the home as well.
- All openings on tanks and system components must have risers and lids that are at least at the current grade of the ground. Even if the tanks do not currently have risers or were approved without all the risers, it is extremely important to have all inspection ports accessible to properly inspect and maintain the system. Approval cannot be given if the inspection ports are inaccessible.
- If your system consists of a septic tank with a leach field this office may need access to water to test the system. Tanks should not be pumped until the initial investigation is completed. A water test helps verify the tank is watertight and helps determine how the leach field is absorbing wastewater.
- Tracing dye may be added to a septic tank with a leach field. Once tracing dye is added this office may need to make multiple visits back to the site on consecutive days after the dye is added to inspect the leach field.
- If the system has an aerator, all components outside the house including the tank, motor, chlorinator (if applicable), and discharge or leach field along with the control panel (which may be located inside the home) will be inspected.
- If the system is disapproved based on lack of knowledge or a permit is not on file, the system can be approved if certain components are upgraded to the current sewage system standards **OR** if the homeowner agrees to have annual operational inspections conducted on the system. This approval will be based on the system performance on a year to year basis. The system will not need to be upgraded as long it is not creating a public health nuisance. If the homeowner agrees to an approval based on annual operational inspections, the homeowner will be responsible for paying for the annual operational inspection fee.
- If the system has an obvious failure or is creating a public health nuisance, orders will be given to immediately abate this nuisance.

**The opinion is rendered without absolute knowledge of some of the individual parts of the system being evaluated and only applies to the date and time of the opinion made. Therefore, this opinion does not guarantee the future performance of the system being evaluated.**