



VILLAGE OF ARLINGTON HEIGHTS  
 Department of Building & Life Safety  
 33 S. Arlington Heights Rd.  
 Arlington Heights, IL 60005  
 Phone (847) 368-5560  
 Fax (847) 368-5975  
 Website: Building@vah.com

20 \_\_\_\_\_ CHRISTMAS TREE SALES APPLICATION

SECTION #14-1501

SOLE OWNER     PARTNERSHIP     CORPORATION     LLC     LLP

ADDRESS OF CHRISTMAS TREE SALES: \_\_\_\_\_  
 DATES OF CHRISTMAS TREE SALES: \_\_\_\_\_ TO \_\_\_\_\_  
 BUSINESS NAME: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_  
 BUSINESS ADDRESS: \_\_\_\_\_  
 (POST OFFICE BOXES ARE NOT PERMITTED TO BE USED ON THIS FORM)  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

SALE OF CHRISTMAS TREES REGULATIONS

The outdoor sale of Christmas trees and ancillary items shall be permitted for a 30-day period each year. Permitted zoning districts are: R-1, R-2, R-3 (When accessory to churches), B-2, AND B-3. The 30-day period may be determined by the business operator and shall be subject to the following conditions:

1. That such sales shall not substantially reduce the parking so as to create a shortage of available customer parking;
2. That the location and use of the tree sales and accessory equipment on the site be handled in a manner that will not create a disturbance to surrounding residential properties, as determined by the Building Commissioner;
3. That the remaining debris be mulched and removed from the location, and all temporary structures be removed from the location; after 30 days.
4. That the operation of outdoor Christmas tree sales be permitted between the hours of 9:00 a.m. and 9:00 p.m. and that all lighting and other equipment be turned off when the business is not in operation; and,
5. No living quarters shall be permitted in conjunction with the Christmas tree sales operation.
6. Failure to call for required inspection may be grounds for bond forfeiture.

YOU ARE REQUIRED TO CLEAN UP YOUR SALE SITE AT THE COMPLETION OF YOUR SALE, PLEASE NOTIFY THE VILLAGE OF ARLINGTON HEIGHTS WHEN YOUR SALE IS COMPLETE SO THAT WE CAN INSPECT THE SITE AND RELEASE THE BOND.

SUBMITTAL REQUIREMENTS

1. 3 COPIES OF THE SITE PLAN SHOWING LOCATION OF SALES.
  2. COPY OF LETTER GRANTING PERMISSION FROM THE PROPERTY OWNER.
  3. CHRISTMAS TREE SALES APPLICATION.....\$30.00
  4. SIGN PERMIT APPLICATION.....\$80.00
  5. ELECTRICAL PERMIT (COPY OF LICENSE).....\$55.00
  6. CLEAN UP BOND.....\$50.00
- TOTAL DUE.....\$215.00

PLEASE PROVIDE THE NAME OF THE INDIVIDUAL OR INDIVIDUALS WHO SHALL BE THE RESPONSIBLE PARTIES FOR THE ACTIVITIES UNDERTAKEN WITHIN THE VILLAGE OF ARLINGTON HEIGHTS.

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_  
 HOME ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 DATE OF BIRTH: \_\_\_\_\_ DRIVERS LICENSE #:: \_\_\_\_\_ STATE WHERE ISSUED: \_\_\_\_\_

I UNDERSTAND THE ISSUANCE OF THIS LICENSE IS CONDITIONAL UPON COMPLIANCE WITH ALL VILLAGE ORDINANCES. FALSIFICATION OR OMISSION OF ANY INFORMATION ON THIS APPLICATION MAY BE GROUNDS FOR DENIAL OR REVOCATION.

HAVE YOU BEEN CONVICTED OF A CRIME EXCEPT MINOR TRAFFIC VIOLATIONS?  YES  NO IF YES PLEASE PROVIDE BELOW THE DATE, CITY AND STATE WHERE THE ARREST(S) TOOK PLACE, THE SPECIFIC CHARGES THAT WERE FILED AND THE DATE OF THE COURT DISPOSITION AND SENTENCE IMPOSED IF APPROPRIATE. \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

FOR OFFICE USE ONLY

LICENSING DEPARTMENT:  APPROVED  DENIED CONTROL #: \_\_\_\_\_  
 COPY SENT TO:  FIRE SAFETY  FIRE DEPARTMENT  POLICE