

Village of Arlington Heights, Illinois

DRAFT 2024-2025 ANNUAL ACTION PLAN

DRAFT - 30-Day Public Comment Period

June 12, 2024 - July 12, 2024

**Contact: Department of Planning & Community Development
33 S. Arlington Heights Road
Arlington Heights, IL 60005
(847) 368-5200
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Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The 2024 Annual Action Plan includes the actions the Village of Arlington Heights will take during the October 1, 2024 – September 30, 2025 program year to address housing and community development needs in the Village of Arlington Heights, particularly the needs of the Village's extremely low-, low-, and moderate-income residents. The 2024 Annual Action Plan also contains the Village's plans for using its Federal Community Development Block Grant (CDBG) allocations during the program year.

The total estimated available revenue for the 2024 program year is \$342,388. The maximum amount that may be spent on public services is estimated at \$51,300, and the amount expected to be allocated to construction projects is \$222,688. The Village maximum that may be spent on administrative costs is \$68,400.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In this program year, the Village will address its goals in the areas of homeowner unit preservation, homelessness, public services, public infrastructure, public facilities, and planning & administration. This Annual Action contains the Village's 1-year accomplishment objectives for projects and activities under each of these areas.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Village of Arlington Heights has been a recipient of Community Development Block Grant (CDBG) since 1974. For 50 years, the Village has addressed housing and community development needs of the Village's low- and moderate-income citizens, and has worked effectively with the U.S. Department of Housing and Urban Development.

Annually, HUD reviews the Village's performance in implementing its Consolidated Plan and the immediate past Annual Action Plan. The last such review was for the program year October 1, 2022 - September 30, 2023. The Village has no outstanding issues resulting from that HUD review or any prior HUD reviews; and in its Year-End Review Letter, HUD stated that the Village of Arlington Heights has the continuing capacity to administer Consolidated-Plan-covered programs.

4. Summary of Citizen Participation Process and consultation process

The Village of Arlington Heights will closely follow its Citizen Participation Plan. The main components of that Plan included:

April 2024: The Village invited and accepted CDBG grant applications for CDBG-eligible activities for inclusion in the 2024 Annual Action Plan for the program year (October 1, 2024 - September 30, 2025)

Public Hearing #1 was held on June 10, 2024

30-day public comment period is scheduled for June 12, 2024 – July 12, 2024 on the draft 2024 Annual Action Plan including the CDBG budget

Public Hearing #2 is scheduled for July 15, 2024

The Village will consult with non-profit agencies through the grant application process. The public hearings and 30-day public comment period will be advertised on the Village website, the local newspaper, and by direct mailing to persons on the CDBG Interested Persons List that is maintained by the Village. The Village will also consult with Village departments including Planning, Health & Human Services & Finance.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The minutes of the June 10, 2024 are being prepared and will be attached to this Annual Action Plan. Any other public comments will also be summarized here or attached by reference.

6. Summary of comments or views not accepted and the reasons for not accepting them

To be completed

7. Summary

The Village's CDBG budget for the 2024 program year is expected to be smaller than the prior years. The Village anticipates spending its funds on programs which include: public services, homeless services, Annual Action Plan

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home owner unit rehab, infrastructure, public facilities, and administration. The Village will implement its public participation process by holding two public hearings and a 30-day public comment period on the 2024 Annual Action Plan. A summary of the comments received will be included in the 2024 Annual Action Plan.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator		ARLINGTON HEIGHTS	Department of Planning & Community Development

Table 1 – Responsible Agencies

Narrative

NA

Consolidated Plan Public Contact Information

Nora Boyer, Housing Planner, 33 S. Arlington Heights Road, Arlington Heights, IL 60005 (847) 368-5214, nboyer@vah.com

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The Village released its CDBG grant applications on April 1, 2024. The 2024 Annual Action Plan will be the subject of two public hearings and a 30-day public comment period prior to its adoption by the Village Board. The draft 2024 Annual Action Plan will be made available on the Village website and hard copies will be provided upon request. The public hearings and public comment period will be publicized in the Daily Herald newspaper, on the Village's website, and notices will be mailed to persons on the CDBG Interested Persons List.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Village continues to enhance its coordination with housing providers through the implementation of its Inclusionary Housing Ordinance. Various Departments of the Village work with housing providers, and public and private health, mental health, and service agencies.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Village is in regular contact with the homeless assistance agencies in the area who serve homeless persons and households and persons and households that are at-risk of homelessness. Village Department that are involved in this issue and with these agencies include Planning, Health and Human Services, Police, and Fire.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Village is not a recipient of ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Village of Arlington Heights
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Several Village Departments will provide input on the 2024 Annual Action Plan. Two requests for CDBG funding were submitted by the Village's Housing Commission.
2	Agency/Group/Organization	Family Forward
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2024 Annual Action Plan through the submission of a CDBG grant application in which the agency describes community needs and how the agency will address those needs.
3	Agency/Group/Organization	Connections to Care
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2024 Annual Action Plan through the submission of a CDBG grant application in which the agency describes community needs and how the agency will address those needs.
4	Agency/Group/Organization	CHILDREN'S ADVOCACY CENTER OF NORTH AND NORTHWEST COOK COUNTY
	Agency/Group/Organization Type	Services-Children Services - Victims
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2024 Annual Action Plan through the submission of a CDBG grant application in which the agency describes community needs and how the agency will address those needs.
5	Agency/Group/Organization	Life Span
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2024 Annual Action Plan through the submission of a CDBG grant application in which the agency describes community needs and how the agency will address those needs.
6	Agency/Group/Organization	Northwest Center Against Sexual Assault
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2024 Annual Action Plan through the submission of a CDBG grant application in which the agency describes community needs and how the agency will address those needs.
7	Agency/Group/Organization	Suburban Primary Health Care Council
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2024 Annual Action Plan through the submission of a CDBG grant application in which the agency describes community needs and how the agency will address those needs.
8	Agency/Group/Organization	WINGS
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2024 Annual Action Plan through the submission of a CDBG grant application in which the agency describes community needs and how the agency will address those needs.
9	Agency/Group/Organization	Journeys from PADS to HOPE
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2024 Annual Action Plan through the submission of a CDBG grant application in which the agency describes community needs and how the agency will address those needs.
10	Agency/Group/Organization	ARLINGTON HEIGHTS PARK DISTRICT
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
11	Agency/Group/Organization	Northwest Compass, Inc.
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2024 Annual Action Plan through the submission of a CDBG grant application in which the agency describes community needs and how the agency will address those needs.

12	Agency/Group/Organization	LITTLE CITY FOUNDATION
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2024 Annual Action Plan through the submission of a CDBG grant application in which the agency describes community needs and how the agency will address those needs.
13	Agency/Group/Organization	Clearbrook
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	2024 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2024 Annual Action Plan through the submission of a CDBG grant application in which the agency describes community needs and how the agency will address those needs.

Identify any Agency Types not consulted and provide rationale for not consulting

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No agency types were excluded from the citizen participation process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Alliance to End Homelessness in Suburban Cook County	The Village reviewed the most recent Strategic Plan posted on the Alliance's website. The goals and strategies of the Strategic Plan are generally consistent with the Village's Annual Action Plan.
Village Comprehensive Plan	Village of Arlington Heights	The Comprehensive Plan contains a housing section with goals that are consistent with the Consolidated Plan Strategic Plan.
Cook County Housing Authority Plan	Cook County Housing Authority	The Village reviews the plans of the Housing Authority of Cook County and the activities and goals inform the Village's Consolidated Plan Strategic Plan particularly with regard to Albert Goedke apartment building in Arlington Heights, the Housing Choice Voucher program, homeownership program initiatives, and other CCHA programs that may benefit Arlington Heights residents.

Table 3 - Other local / regional / federal planning efforts

Narrative

The Village of Arlington Heights works within its own structure and with other entities to ensure community “Resilience.” Resilience planning and activities concerning emergency management is coordinated by the Arlington Heights Fire Department which hold the Village’s Emergency Management Agency responsibilities; oversees emergency/disaster planning; and works closely with other local, state and federal authorities to be informed and prepared concerning matters of homeland security.

In a disaster situation, the Village can access county and state resources and may be eligible for federal assistance. Emergency Management, as it exists today, emphasizes the need for a coordinated effort between all agencies as well as volunteer organizations and private businesses in the community, working together toward a common goal. That goal is to make Arlington Heights as prepared as possible to deal with the effects

of natural, man-made, or technological emergencies or disasters. EMA are locally funded and work under the direction of the Federal Emergency Management Agency (FEMA) through their state government. These disasters include natural disasters such as those caused by weather or other disasters such as the Covid19 pandemic. Information related to planning and response are available on the Village's website.

The Public Works Department maintains all municipally owned property, streets, sidewalks, trees and landscaping, water and sewer systems, buildings and grounds, street lights, and traffic signals. The department also provides other necessities of suburban life such as street sweeping, and snow removal and ice control to provide a safe environment for the Village's residents.

The Village of Arlington Heights Water Utility is proud to provide high-quality drinking water that is clean and safe. The water supplied by the Village complies with all U.S. Environmental Protection Agency (USEPA) standards, including those for lead. There is no adverse situation currently affecting the quality of the Village's water supply.

Beginning in 1985, the Village changed from a deep well ground water source to Lake Michigan surface water. The City of Evanston provides complete water treatment and filtration of all water supplied to Village of Arlington Heights municipal water customers. The Evanston plant adds fluoride and chlorine to the water in accordance with State and Federal guidelines. Additionally, the Evanston plant adds poly orthophosphate as a corrosion inhibitor to guard against lead and copper contamination of the drinking water supply. The Northwest Water Commission (NWC) receives water from the Evanston plant and distributes the water to the four NWC member communities, which includes Arlington Heights.

Arlington Heights' commitment to being a sustainable community is demonstrated through its development of programs that ensure the preservation of resources for future generations. Past endeavors have included a wide array of projects that have proven both cost effective and successful. These projects, coupled with an ongoing effort to seek out new programs that promote sustainability, have established the Village of Arlington Heights at the forefront of the sustainability movement.

Past years have seen the completion of projects that included the replacement of High Pressure Sodium Fixtures to Light Emitting Diode (LED) street lighting, LED traffic signals, parking garage deck lighting, a small solar power producing building, the installation of solar powered warning sirens and multiple recycling programs. In our Water and Sewer pump facilities alone, Water Production staff has retrofitted a total of 19 pump houses, rooms, pipe galleries or wet-well pits with energy efficient LED light fixtures.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Village followed its Citizen Participation Plan. Requests for grant applications were released on April 1, 2024. These requests are used to obtain information about current needs in the community. Two public hearings and a 30-day public comment period will be held concerning the Village's draft 2024 Annual Action Plan including the Village's 2024/2025 CDBG budget:

Public Hearing: June 10, 2024

Public Comment Period: June 12, 2024 - July 12, 2024

Public Hearing: July 15, 2024

All public hearings and the public comment period will be publicized in the Daily Herald newspaper, on the Village website, and through direct mail to persons and organizations on the CDBG Interested Persons Mailing List.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	Public hearing held on June 10, 2024. Second public hearing to be held July 15, 2024.	To be completed	To be completed	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	30-Day Public Comment Period	Non-targeted/broad community	Public Comment Period June 12, 2024 - July 12, 2024.	To be completed	To be completed	www.vah.com

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	318,751	23,637	0	342,388	350,000	The 2024 allocation is estimated to be \$300,000. Program income shown as available at the time of the development of the 2024 Annual Action Plan is \$342,388.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Village does not anticipate receiving any federal funds that have matching requirements. CDBG funds are used by subrecipient agencies to leverage other funds. CDBG funds may also leverage other government funding from other federally funded programs such as the HOME program, State programs such as those administered by Cook County and the Illinois Housing Development Authority (IHDA), other public housing funds, or funding from other public or private entities. The CDBG entitlement program has no matching requirements.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time, the Village has not identified any publicly owned land or property located within the jurisdiction that may be used for address the needs identified in the plan.

Discussion

The Village's only source of entitlement funds is the Community Development Block Grant program from which the 2024 entitlement allocation is estimated to be \$300,000. The Village is not required to provide matching funds but does implement programs that support housing and community development needs within the Village. These include the production of housing through the Inclusionary Housing Ordinance which also provides income into the Village's Affordable Housing Trust Fund, the Village's Emergency Assistance Fund, and other programs through the Department of Health and Human Services.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeowner Unit Preservation	2020	2024	Affordable Housing	No geographic areas are targeted	Affordable Housing	CDBG Draft: \$62,688	Homeowner Housing Rehabilitated: 2 household housing units
2	Homeless Services	2020	2024	Homeless	No geographic areas are targeted	Homeless	CDBG Draft: \$16,300	40 persons
3	Public Services	2020	2024	Non-Housing Community Development	No geographic areas are targeted	Public Service Needs	CDBG Draft: \$35,000	Public service activities other than Low/Moderate Income Housing Benefit: 245 Persons Assisted
4	Infrastructure	2020	2024	Non-Housing Community Development	No geographic areas are targeted	Public Infrastructure	CDBG Draft: \$70,000	1 public facility project
5	Public Facilities	2020	2024	Non-Homeless Special Needs Non-Housing Community Development	No geographic areas are targeted	Public Facility	CDBG Draft: \$90,000	2 public facility projects
6	Planning and Administration	2020	2024	Planning and Administration			CDBG Draft: \$68,400	na

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Homeowner Unit Preservation
	Goal Description	Village seeks to preserve, maintain, and improve the community's existing ownership housing stock; to reduce the cost burden of housing for extremely low-, low- and moderate-income household; and to provide a wide range of housing options for all residents in the community.
2	Goal Name	Homeless Services
	Goal Description	The Village seeks to ensure that every person in the community has basic shelter every night and to ensure that persons at-risk of homelessness have access to emergency shelter, transitional housing, and eventually obtain permanent housing. When designating the populations to benefit from homeless assistance, the Village is including both currently homeless and at-risk persons.
3	Goal Name	Public Services
	Goal Description	The Village seeks to address poverty and to enhance the quality of life, and improve the stability of individuals and families in Arlington Heights through the availability of youth programs, health programs, education, recreation, transportation, child care, disability services, family and individual support, and other services and opportunities.
4	Goal Name	Infrastructure
	Goal Description	The Village seeks to ensure that basic infrastructure needs of all persons and areas of the Village are met including low- and moderate-income areas designated by HUD as eligible for CDBG-funded infrastructure improvements. The Village also seeks to continue its efforts to ensure access to public buildings and amenities and other assets of the community through the removal of architectural barriers and enhancements to make infrastructure and facilities accessible to all residents.
5	Goal Name	Public Facilities
	Goal Description	The Village seeks to ensure that the facilities that serve the social, recreational, health, family and other needs of persons in the community are provided, maintained, and available for use by all residents.
6	Goal Name	Planning and Administration
	Goal Description	The Village seeks to ensure that the strategies, goals, and projects of the entire community are responsive to community needs, are well designed and managed, and are coordinated with other community organizations for the most effective and efficient delivery of services.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The Village intends to fund the following projects with CDBG funds during the program year: public services, public facilities, infrastructure, homeowner unit preservation, homeless services, and administration.

#	Project Name
1	Homeowner Unit Preservation
2	Homeless Services
3	Public Services
4	Public Infrastructure
5	Public Facilities
6	CDBG Administration

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Village recognizes a strong need for public services among its residents; and therefore, the Village funds numerous public service agencies under its Public Services project. The Village has offered a homeowner unit preservation program since 1978 and applications continue to be submitted for emergency and other important renovation needs to enable low/moderate income residents to remain in their homes. Public facilities has been found to be a strong area of need, and the Village has provided funds to stabilize and improve Village-owned and non-profit owned public facilities such as the Arlington Heights Senior Center and group homes. Public infrastructure is priority of the Village and the Village has been systematically addressing the street resurfacing needs in low/moderate income areas. It is necessary to fund the Village's CDBG administrative costs in order to administer all of the other projects. Requests for CDBG grants always greatly exceed available funds. The Village's relatively low CDBG entitlement grant and lack of other available resources are obstacles to addressing underserved needs.

AP-38 Project Summary

Project Summary Information

SEE ATTACHED SPREADSHEET FOR DRAFT ALLOCATIONS FOR ACTIVITIES AS DISCUSSED AT THE PUBLIC HEARING BEFORE THE VILLAGE BOARD COMMITTEE OF THE WHOLE ON JUNE 10, 2024.

1	Project Name	Homeowner Unit Preservation
	Target Area	Village-wide
	Goals Supported	Homeowner Unit Preservation
	Needs Addressed	Affordable Housing
	Funding	Draft: \$62,688
	Description	The Single-Family Rehab Loan Program provide 0% interest, deferred loans to low/moderate income Arlington Heights homeowners for home renovations.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of households to benefit is 2 during the program year. The types of households assisted are most likely to be families with children or senior households.
	Location Description	Determined by the applications that are received. This activity is available to eligible households throughout the Village.
	Planned Activities	The planned activity is the Village's Single-Family Rehabilitation Loan Program that has been operating in the Village of Arlington Heights since 1978.
2	Project Name	Homeless Services
	Target Area	Village-wide
	Goals Supported	Homeless Services
	Needs Addressed	Homeless
	Funding	Draft: \$16,300

	Description	CDBG funds will be used to provide assistance to persons who are homeless or at risk of homelessness.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 40 individuals will be assisted. These may be separate individuals or persons living in households with or without children.
	Location Description	Activities will be undertaken at the locations of the funded non-profit agencies or elsewhere as needed.
	Planned Activities	The planned activities include services to persons who are homeless or at-risk of homelessness.
3	Project Name	Public Services
	Target Area	Village-wide
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	Draft: \$35,000
	Description	A variety of public services are expected to be funded with CDBG funds.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 245 individuals will benefit from the public service activities.
	Location Description	Public services are provided to residents who live Village-wide. Some services are provided at locations within the Village boundaries and other are provided at locations in nearby municipalities.
	Planned Activities	A variety of public service activities will be funded with CDBG funds such as housing counseling, child abuse services, domestic violence services, disability services, and subsidized medical care.

4	Project Name	Public Infrastructure
	Target Area	Village-wide
	Goals Supported	Infrastructure
	Needs Addressed	Public Infrastructure
	Funding	Draft \$70,000
	Description	CDBG funds will be used for the cost of eligible improvements to public infrastructure in CDBG-eligible Census Block Groups or for the removal of architectural barriers.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The Census Block Groups are yet to be identified but will be in residential areas in HUD-designated low/moderate income eligible areas.
	Location Description	To be determined.
	Planned Activities	The public improvements will include improvements such as street resurfacing, sidewalk improvements, etc. and/or removal of architectural barriers.
5	Project Name	Public Facilities
	Target Area	Village-wide
	Goals Supported	Public Facilities
	Needs Addressed	Public Facility
	Funding	Draft: 90,000
	Description	The Village may fund public facility improvements which may be Village-owned public facilities or facilities owned by non-profit agencies (ex. group homes).
	Target Date	9/30/2025

	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that the funds would support improvements to a minimum of TBD public facilities.
	Location Description	Locations will be within the Village of Arlington Heights. Specific location are to be identified.
	Planned Activities	Activities will involve renovations to public facilities including but not limited to non-profit-owned group homes.
6	Project Name	CDBG Administration
	Target Area	Village-wide
	Goals Supported	Planning and Administration
	Needs Addressed	Planning & Administration
	Funding	Draft: \$68,300
	Description	Funds will be used to support Village staff involved in planning and project administration activities related to the Consolidated Plan and Annual Action Plans. Funds may be used for other planning, administration, and soft costs related to the Consolidated Plan and CDBG program.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	The administration of the Consolidated Plan and Annual Action Plans benefit residents Village-wide.
	Location Description	Administration of the program affects the community Village-wide.
	Planned Activities	Salary costs, consultant fees, and other planning and administrative costs related to the operation of the Consolidated Plan and Annual Action Plans.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

It is expected that most CDBG-funded assistance will be provided to residents Village-wide. If funded, infrastructure projects will be in targeted to Census Block Groups that qualify by HUD's methodology as the Village's low- and moderate-income areas or will be improvements to remove architectural barriers to persons with disabilities. Some services will be provided outside of the boundaries of the Village but will be provided to Village residents. These will be public services that are provided by social service agencies that have service areas that include the Village of Arlington Heights.

Geographic Distribution

Target Area	Percentage of Funds
No geographic areas are targeted	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Residents in need of affordable housing and public services live throughout the Village. Geographic targeting will take place with respect to infrastructure improvements which will occur in CDBG-eligible low/moderate-income Census Block Groups as limited under the CDBG regulations or will be improvements that remove architectural barriers. In order to support a full range of services, projects and services are sometimes funded at locations outside the Village of Arlington Heights. Some funded agencies' service sites are located a short distance outside of the Village boundaries but are located in adjacent or nearby municipalities. It would be inefficient for the agencies to maintain offices and service centers in in every municipality in their service areas.

Discussion

The Village of Arlington Heights will not direct funds to target areas other than infrastructure projects.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

A primary barrier to affordable housing is the cost of land and construction. In the coming year, the Village will continue to implement its affordable Inclusionary Housing Ordinance which requires the inclusion of affordable units in most new multi-family housing developments. The Village will also continue its process for identifying how it will use the funds in its Affordable Housing Trust Fund.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Village of Arlington Heights has been very proactive in addressing affordable housing needs. The Village regularly reviews its land use controls, tax policies affecting land, zoning ordinance, building codes, fees and charges, growth limitation, and policies affecting residential return on investment. The Village expanded its public policies by adopted an Inclusionary Affordable Housing Ordinance (8/3/2020) to require the creation of affordable units in private housing or collect fees in lieu of affordable units into an Affordable Housing Trust fund for the creation and preservation of affordable housing.

The Village's Housing Commission was created to expand the amount of affordable housing in the Village. The Village's Building Department is proactive in working with owners of rental housing to ensure that the rental housing stock is well maintained. Many non-profit agencies in the Village also work to remove barriers to affordable housing by providing financial assistance, housing counseling, landlord-tenant counseling, and information on other housing related issues.

Discussion

The Village of Arlington Heights focuses directly on addressing barriers to affordable housing. The Village Board has nine strategic priorities for 2024/2025. Strategic Priority #9 is to: Seek, maintain, and expand attainable housing within the community.

Arlington Heights is one of only 9 municipalities in Cook County (which contains 150 municipalities) that the Village is aware have inclusionary housing ordinances. This ordinance has resulted in creating the following numbers of rental, affordable housing units: Timber Court Apartment 14 units; Parkview Apartments 41 units; Heart's Place (permanent supportive housing) 18 units; the Residences at Payton Place 9 units; an

Crescent Place 40 units. The following additional units have been approved but are not yet constructed: Arlington 425 16 units; Eastman Apartments 7 units; and Arlington Gateway 30 units. Additionally, approximately \$1 million has been collected into the Arlington Heights Affordable Housing Trust Fund for future affordable housing initiatives.

Fair Housing: The Village of Arlington Heights has included fair housing requirements in its Village Code. The Village's Housing Commission constitutes the Village's Fair Housing Review Board. This offers convenient and local response to resident's fair housing concerns.

One of the ways in which the Village supports fair housing is to expand housing opportunities. Through its inclusionary housing program, the Village mandates the inclusion of affordable housing units in Arlington Heights. The Village seeks to expand home ownership opportunities by offering the ASSIST home buyer program. In April 2024, in recognition of Fair Housing Month, the Village published educational information and links to fair housing workshops on the Village's website.

Staff is available in the Department of Planning and Community Development and Department of Health and Human Services to respond to fair housing concerns and complaints on a case-by-case basis. In 2024, staff worked on one fair housing complaint with the result that the complainant was able to renew her lease which was her goal.

In April 2023, the members of the Cook County Consortium, and several other entitlement communities, reconvened to continue work on a Cook County Regional Affirmatively Furthering Fair Housing (AFFH) Plan. This work was started before the COVID pandemic and was paused due to other urgent priorities and HUD's initial suspension AFFH implementation and pending new rule. Since HUD's February 9, 2023, publication in the Federal Register of the Notice of Proposed Rulemaking (NPRM) entitled "Affirmatively Furthering Fair Housing," the Consortium is now anticipating planning the development of an AFFH Equity Plan when guidelines are published and final rule-making is complete. The Consortium is looking forward to publication of the AFFH Final Rule and will continue to consult with local partners in the planning and development of a required AFFH Equity Plan within the timeframe required by the Final Rule. In the interim, all Consortium members are utilizing previous Analysis of Impediments and draft AFFH concepts to inform their advancement of fair housing in communities.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Below are other actions the Village intends to take during the program year. Other actions are taken by the Village through various Village departments to address community development needs of the Village including the needs of the community's low- and moderate-income residents. Examples include but are not limited to life and safety needs through the Fire and Police Departments; housing safety through the Department of Building and Life Safety; individual and household needs through the Department of Health and Human Services including the operation of the Senior Center; and affordable housing needs through the Department of Planning & Community Development.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to addressing underserved needs is insufficient funding. The Village will seek funding from other sources and will support service providers in seeking funding from other sources.

Internet Broadband Access: The percentage of household with broadband internet access in the Village of Arlington Heights as reported in the Census American Community Survey 5-year estimate for 2015-2019 is 91.3%. This is a higher percentage than the U.S. overall, Cook County, and the Chicago Region. There are numerous internet service providers offering services to Arlington Heights residents including but not limited to Xfinity, AT&T, Earthlink, Verizon, WOW, Astound, Rise, Viastat, T 5G Home Internet, and e-vertgent. There is sufficient internet service competition. Low-income residents to avail themselves of internet access Affordable Connectivity Program | Federal Communications Commission (fcc.gov) although as of April 2024 this program was paused pending additional funding approval. State assistance is available through <https://www.citizensutilityboard.org/income-qualified-internet-programs/> (Citizens Utility Board website). The Village's Continuity of Services Plan provides priorities, contacts, and steps for maintaining and restoring communication between Village departments including to public safety vehicles.

Actions planned to foster and maintain affordable housing

During the program year, the Village will take the following actions to foster and maintain affordable housing, to remove barriers to affordable housing, and to encourage public housing improvements and resident initiatives:

Professionals in the Department of Planning and Community Development will continue to research and investigate alternative sources of funding to replace or supplement State and Federal funds for

housing assistance and other affordable housing programs. The Housing Planner will monitor housing initiatives at these levels through contact with HUD and through professional organizations and planning offices.

The Village will continue to promote and enforce the goals and policies from the Comprehensive Plan relating to preserving the existing housing stock, encouraging a wide variety of housing types within the Village, utilizing good housing redevelopment concepts, maintaining a good housing balance, preventing housing deterioration, and providing housing for the young, single, and elderly.

Code enforcement will continue to uncover unsafe and unsanitary conditions. The Single-Family Rehabilitation Program will be available to income-eligible individuals to improve their properties.

The Village will implement its Affordable Inclusionary Housing Ordinance and work toward creating affordable units in new construction residential projects and/or with fees collected into the Village's Affordable Housing Trust Fund.

The Housing Commission will continue to promote a balanced housing stock including affordable housing for persons with low to moderate incomes.

The Department of Building and Health Services will work throughout the community to assist residents in securing stable, affordable housing and improve housing and living environments.

No units are expected to be lost from the federally assisted housing inventory in Arlington Heights.

Actions planned to reduce lead-based paint hazards

The Village is aware of the health risks, especially to children, that exist in its older homes due to the presence of lead-based paint. The Village will continue to provide information and blood lead-based paint testing services to Village residents. When persons are identified as having elevated blood levels, the appropriate County and State agencies will be notified, and these persons will be referred for appropriate services.

The Village complies with HUD's lead-based paint regulations with respect to the Village's housing rehabilitation programs. The required notifications, lead-hazard testing, and lead hazard treatment protocols are followed.

Actions planned to reduce the number of poverty-level families

The Village will continue to coordinate efforts to assist households with incomes below the poverty line with other agencies providing services to this population. This will take place through the activities of the Village's Health and Human Services Department and by supporting senior service agencies at the Village's Senior Center. The Health and Human Services Department administers an emergency

assistance fund to assist very low- and low-income persons with emergency needs. Village staff coordinate and combine resources with local agencies to address needs of poverty-level families on a case-by-case basis.

Actions planned to develop institutional structure

The Village will continue to address affordable housing and other community needs within the area by coordinating its efforts with private and non-profit agencies and organizations. The Village will also work with regional planning groups such as the Northwest Suburban CDBG Network, the Metropolitan Mayors Caucus, the Chicago Metropolitan Agency for Planning, the Metropolitan Planning Council (MPC), etc.

Actions planned to enhance coordination between public and private housing and social service agencies

The Village will enhance coordination between public and private housing and social service agencies through the citizen participation plan that encourages all interested parties to share in the Consolidated Planning process. The Village will continue to work with non-profit service providers, other private institutions, public housing and assisted housing providers, and community organizations to discuss community needs and opportunities. The Village will also continue to work with and coordinate the provision of services with Elk Grove and Wheeling Townships, Northwest Housing Partnership, and other Northwest Chicago Suburbs.

Discussion

The Village recognizes that enhancing institutional structure provides efficiencies in service that are of benefit to its residents. The various departments of the Village seek to maximize coordination with public and private housing and service providers to meet the needs in the community.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

None

	Draft				
	CDBG Budget 2024-2025		2023-2024	2024-2025	2024-2025
			Revenue	Revenue	Revenue
	Annual CDBG Entitlment Grant		\$ 299,419	\$ 318,751	\$ 318,751
	Estimated Carry Over from Prior Years		\$ 61,600	\$ -	\$ -
	Estimated Program Income		\$ 50,000	\$ 23,637	\$ 23,637
	Total		\$ 411,019	\$ 342,388	\$ 342,388
			2023-2024	2024-2025	2024-2025
			Approved	CDBG Grant	Draft
	Public Services (2024-2025 optional 15% cap: \$51,300)	Program	Allocations	Requests	Allocations
1	Family Forward	Housing and Mentoring Support	\$ 3,000	\$ 3,500	\$ 3,500
2	Children's Advocacy Center	Safe from the Start	\$ 3,500	\$ 6,000	\$ 5,000
3	Connections to Care	Connections to Care	\$ 4,000	\$ 5,000	\$ 5,000
4	Life Span	Operating Support/Victims of Domestic Violence	\$ 3,500	\$ 7,000	\$ 5,000
	Resources for Community Living	Affordable Housing Options and Support	\$ 5,000	\$ -	\$ -
5	WINGS	Emergency Shelter	\$ 6,500	\$ 7,000	\$ 7,000
6	Suburban Primary Health Care Council	Access to Care - Subsidized Medical Services	\$ 6,000	\$ 7,000	\$ 6,500
7	NW CASA - Sexual Assault Program	Sexual Violence Intervention Program	\$ 3,500	\$ 10,000	\$ 5,000
8	Journeys The Road Home	Homeless Services	\$ 9,300	\$ 10,000	\$ 9,300
9	Northwest Compass	Housing Counseling and Assistance	\$ 4,500	\$ 30,000	\$ 5,000
10	Arlington Heights Park District	Children at Play	\$ -	\$ 50,000	\$ -
			\$ 48,800	\$ 135,500	\$ 51,300
	Construction (2024-2025 available: \$222,688)				
11	Clearbrook	Group Home Renovations	approved under #14 below	\$ 41,656	consider under #14
12	Little City Foundation	Group Home Renovations	approved under #14 below	\$ 29,048	consider under #14
13	Shelter Inc.	Group Home Renovations Carry Over Project 22/23 \$38,340	na	\$ 5,250	consider under #14
	Glenkirk	Group Home Renovations	approved under #14 below	\$ -	\$ -
14	VAH Group Home Rehab Program	Group Home Renovation Grant Program	\$ 115,000	\$ 170,000	\$ 90,000
15	VAH Single Family Rehab Loan Program	Single Family Rehabilitation Loan Program	\$ 57,439	\$ 100,000	\$ 62,688
16	VAH Public Infrastructure	Street Resurfacing or other infrastructure	\$ 125,000	\$ 150,000	\$ 70,000
			\$ 297,439	\$ 495,954	\$ 222,688
	Administration (2024-2025 cap: \$68,400)				
17	CDBG Program Administration	Salary and soft costs of administration	\$ 64,800	\$ 68,400	\$ 68,400
			\$ 64,800	\$ 68,400	\$ 68,400
	Total		\$ 411,039	\$ 699,854	\$ 342,388

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

08/15/2024

4. Applicant Identifier:

5a. Federal Entity Identifier:

B-24-MC-17-001

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

Village of Arlington Heights

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

36-6005774

*** c. UEI:**

SA2FJCC7CXS2

d. Address:

*** Street1:**

33 S Arlington Heights Road

Street2:

*** City:**

Arlington Heights

County/Parish:

*** State:**

IL: Illinois

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

60005-1403

e. Organizational Unit:

Department Name:

Planning & Community Devt.

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

*** First Name:**

Nora

Middle Name:

Anne

*** Last Name:**

Boyer

Suffix:

Title:

Housing Planner

Organizational Affiliation:

Village of Arlington Heights

*** Telephone Number:**

847-368-5214

Fax Number:

*** Email:**

nboyer@vah.com

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant / Entitlement Grant

* 12. Funding Opportunity Number:

B-23-MC-17-0001

* Title:

Community Development Block Grant / Entitlement Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Program year 2024 October 1, 2024 - September 30, 2025. Projects will include: Homeowner Unit Preservation, Homeless Services, Public Services, Infrastructure, Public Facilities, and Planning & Admin.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal

* b. Applicant

* c. State

* d. Local

* e. Other

* f. Program Income

* g. TOTAL

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes

☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

☐ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.



PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Village Manager
APPLICANT ORGANIZATION Village of Arlington Heights, IL	DATE SUBMITTED 

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2025

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PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
<div style="border: 1px solid black; height: 50px; width: 100%;"></div>	<div style="border: 1px solid black; padding: 2px;">Village Manager</div>
APPLICANT ORGANIZATION	DATE SUBMITTED
<div style="border: 1px solid black; padding: 2px;">Village of Arlington Heights, IL</div>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

_____	07/16/2024
Signature of Authorized Official	Date

Village Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2024 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

07/16/2024

Signature of Authorized Official

Date

Village Manager

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Not applicable

07/16/2024

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Not applicable

Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Not applicable

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Not applicable

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.