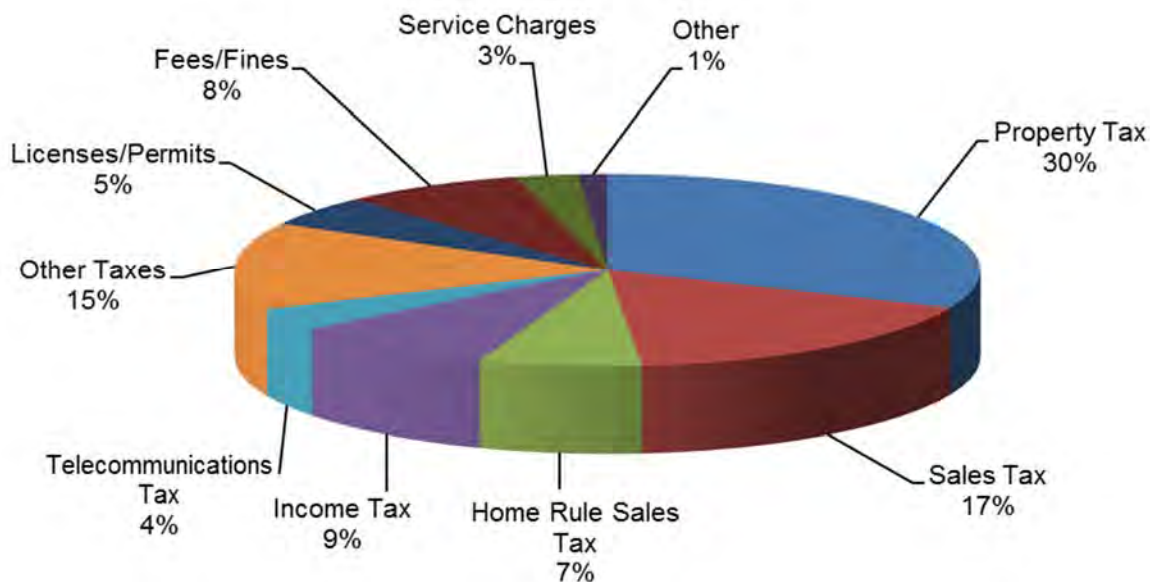


# GENERAL FUND REVENUE - Notes

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## ANALYSIS OF GENERAL FUND REVENUES

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### Summary

The Village of Arlington Heights has worked to maintain a strong General Fund balance over the years. This has helped the Village preserve a higher credit rating by having monies available to fund extraordinary expenditures or losses. Since sales and income tax receipts represent such a significant portion of the Village's General Fund revenues and can vary significantly depending on the conditions of the economy, maintaining an adequate fund balance level is even more important during these times. The Village's financial policies include a provision to maintain at least a 25% reserve in the General Fund. The fund balance as of the end of FY2017 is projected to be 41% of General Fund expenditures.

There are a couple of other revenue sources which the Village has yet to enact and which could conservatively produce an additional \$4.375 million per year as shown below:

- ▶ The existing Home Rule Sales Tax of 1% could be increased  $\frac{1}{4}\%$  to produce approximately \$1,750,000 of additional revenue on an annual basis.
- ▶ A Real Estate Transfer Tax at the rate of \$3.00 for each \$1,000 of value could produce at least \$1,125,000 of additional revenue on an annual basis.
- ▶ The Food & Beverage Tax of 1.25% could be increased to 2% and would produce at least \$1,500,000 of additional revenue on an annual basis.

# GENERAL FUND REVENUE - Notes

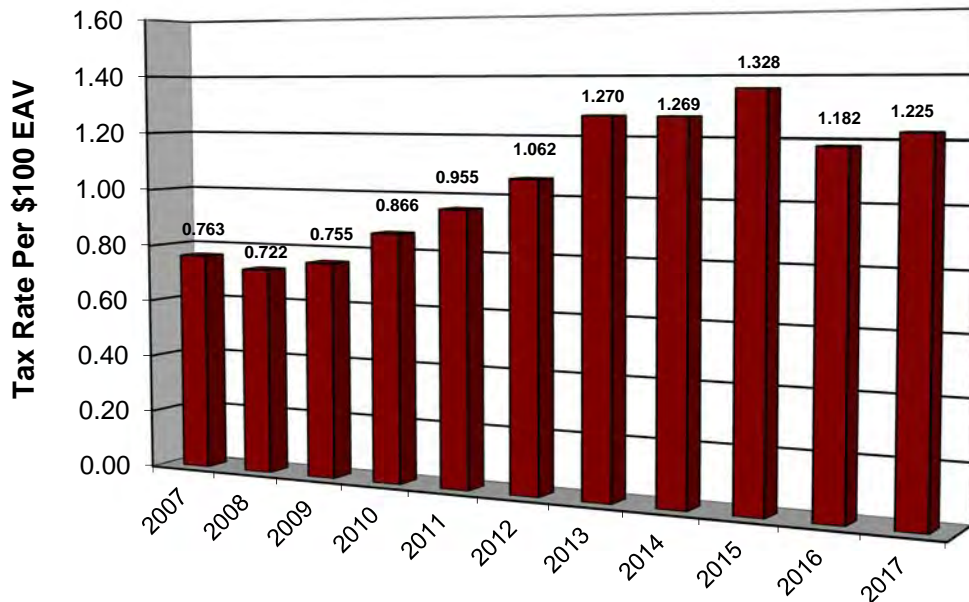
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Annually, fees for Village services are reviewed to insure charges are adequate to offset the cost of providing these services to residents and the general public.

## 401.03 – 401.11 Real Estate Tax

Property tax receipts represent about 30% of the Village's General Fund income and 17% of the Village's total income from all funds. The Village's levy represents only 12% of a property owner's total property tax bill.

### REAL ESTATE PROPERTY TAX RATE

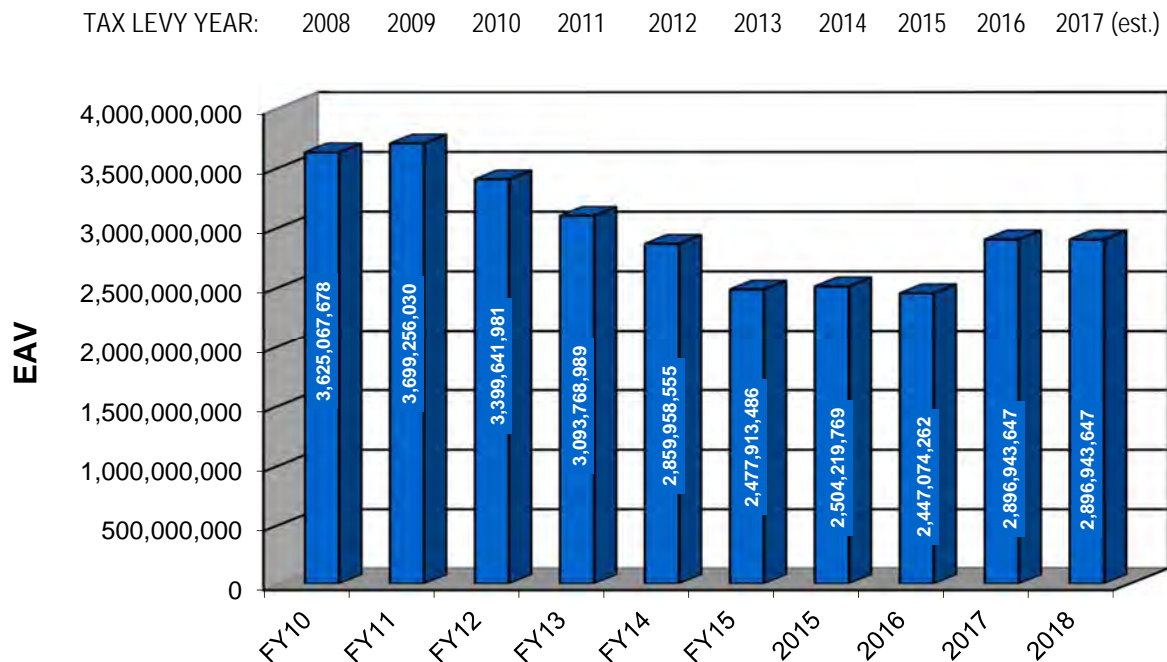


As shown above, the Village's estimated 2017 tax rate payable in 2018 is 1.225 per \$100 of equalized assessed valuation (EAV). The tax rate may fluctuate due to assessed value changes by Cook County.

# GENERAL FUND REVENUE - Notes

(Continued)

## EQUALIZED ASSESSED VALUE



The levy, which corresponds to this 2018 budget, will be levied in December 2017. Property owners will pay this tax in two installments in March and September 2018. A breakdown of the Village's total tax levy is as follows:

	Extended 2016 Levy for 2017	Proposed 2017 Levy for 2018	Change
Village			
Police Protection	5,010,913	5,707,000	13.89%
Fire Protection	5,010,913	5,707,000	13.89%
IMRF	1,754,471	1,770,000	0.89%
FICA	1,364,813	1,398,000	2.43%
Police Pension	4,033,940	3,879,000	(3.84%)
Fire Pension	4,937,890	4,853,000	(1.72%)
Capital Improvement	5,252,000	5,300,000	0.91%
Debt Service	6,871,990	6,882,800	0.16%
<b>Total</b>	<b>34,236,930</b>	<b>35,496,800</b>	<b>3.68%</b>
Library	13,968,392	13,968,392	0.00%
<b>Total Tax Levy</b>	<b>48,205,322</b>	<b>49,465,192</b>	<b>2.61%</b>

The Village and Library's total 2017 property tax levy that will be accounted for in 2018 reflects a 2.61 percent increase. The Village's annual tax levy is comprised of discretionary and non-discretionary components. The pension levies including IMRF, Social Security, Police Pension and Fire Pension are

# **GENERAL FUND REVENUE - Notes**

(Continued)

mandated by the State or required by federal law. The IMRF and Police and Fire Pension levies are calculated by outside actuaries to determine annual required payments to cover current and unfunded pension obligations. The debt service levy is another non-discretionary levy that reflects the annual principal and interest the Village is obligated to pay on its outstanding bonds.

The only discretionary levies that the Village can realistically control on an annual basis are the Police and Fire Protection levies in the General Fund and the Capital Improvement levy. The Capital Improvement levy is a revenue source for the Village's capital program, and about 85% of the 2018 Capital Projects Fund budget is proposed to be used for street and signal projects.

## **402.10 Hotel Tax**

This tax is administered by the Village of Arlington Heights through its Home Rule powers. From FY1997 through FY2009, 10% of all prior year hotel tax collections were invested in the Meet Chicago Northwest regional convention bureau to facilitate future hotel bookings. Due to the Village's financial constraints this amount was reduced in FY2010 to 6%. This percentage was increased to 7% in FY2013 and increased to 8% in FY2014. The 2018 budget is at the current rate 8%.

## **402.15 Admissions Tax**

This tax was granted by the State of Illinois, which governs thoroughbred horse racing and is applicable to Arlington Park Race Track only. This tax is a flat \$.10 tax per paid admission. This tax was enacted in the 1970's and is not subject to Village review or increase.

## **402.25 Food & Beverage Tax**

Retail sale of prepared food and liquor, which includes all liquor sold at retail either for consumption on premises or sold in its original packaging for consumption off premises, and all food including alcoholic and non-alcoholic beverages which is prepared for immediate consumption and which may be consumed either on and/or off the premises is subject to a 1.25% tax in addition to general sales taxes. This tax was created by the Village's Home Rule powers and 25% of this tax rate is accounted for in the Arts, Entertainment & Events Fund as a dedicated funding source.

## **402.35 Road & Bridge Tax**

This tax is levied through the Township and by State Statute. Half of the levy is distributed to municipalities within the township based on assessed values.

## **402.45 Telecommunications Tax**

As of January 2003, all telecommunication providers were required to charge a 1% to 6% telecommunications tax based on the individual municipalities local ordinances and the fee was renamed the Simplified Municipal Telecommunications Tax. This fee is then remitted to the State, which distributes the funds to the municipalities after subtracting an administrative charge. The Village Board chose to increase this tax to 6% effective January 2003.

# GENERAL FUND REVENUE - Notes

(Continued)

## 402.50 Electric Utility Tax and 402.55 Natural Gas Utility Tax

The Village's electric and natural gas utility taxes are imposed upon the privilege of using or consuming electricity or natural gas acquired in a purchase at retail and used or consumed within the corporate limits of the Village. The utility taxes are calculated based on kilowatt hours or therms used.

## 403.05 Sales Tax and 402.30 Home Rule Sales Tax

<u>Sales Tax</u>	<u>Amount</u>	<u>% Inc (Dec)</u>
FY2012 (Actual)	10,519,988	1.4%
FY2013 (Actual)	10,333,345	(1.8%)
FY2014 (Actual)	11,488,156	11.2%
FY2015 (Actual)	12,060,996	5.0%
8-Mo. Dec. 2015 (Actual)	8,423,387	(30.2%)
2016 (Actual)	12,377,718	2.6%
2017 (Est Actual)	12,481,000	0.8%
2018 (Budget)	12,730,000	2.0%

<u>Home Rule Sales Tax (General Fund Portion)</u>	<u>Amount</u>	<u>% Inc (Dec)</u>
FY2013 (Actual)	4,935,567	(4.6%)
FY2014 (Actual)	5,276,167	6.9%
FY2015 (Actual)	5,482,969	3.9%
8-Mo. Dec. 2015 (Actual)	3,829,608	(30.2%)
2016 (Actual)	5,242,770	(4.4%)
2017 (Est Actual)	5,203,000	(0.8%)
2018 (Budget)	5,255,000	1.0%

Sales Tax and Home Rule Sales Tax revenues represent the second largest revenue source or about 24% of the Village's General Fund income. Items, except food and drugs, in Arlington Heights are subjected to a 10.00% sales tax. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the State and divided among the taxing districts as follows:

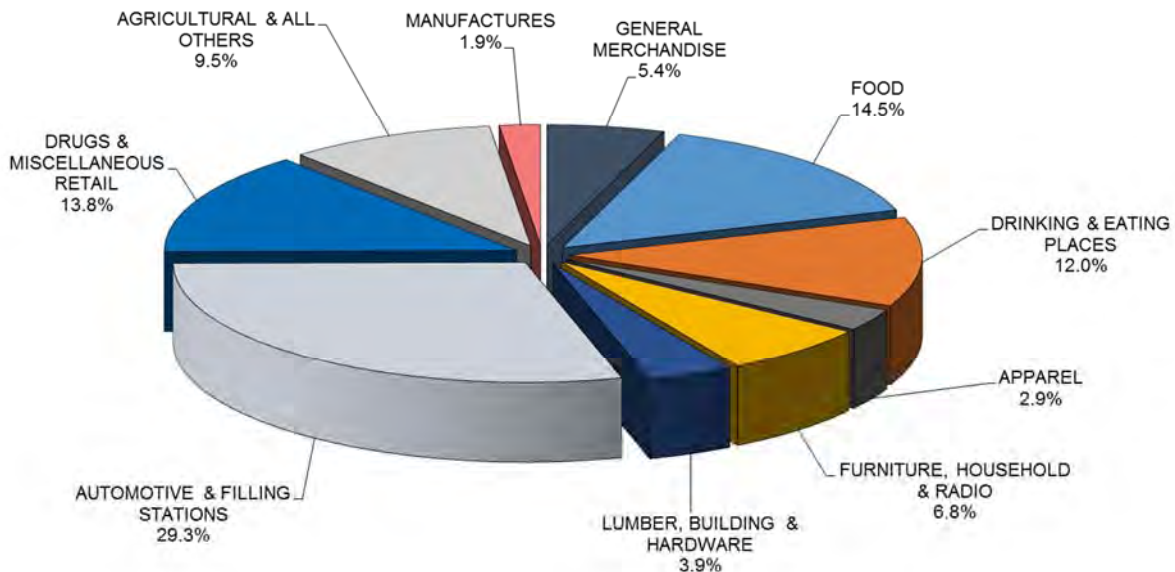
State Tax	5.25%
Village Tax*	
Municipal	1.00%
Home Rule	1.00%
Cook County Tax	1.75%
RTA Tax	<u>1.00%</u>
Total	<u>10.00%</u>

\*Note: The municipal tax is credited to the General Fund. 75% of the home rule tax is credited to the General Fund and 25% of the home rule tax is credited to the Capital Projects Fund.

# GENERAL FUND REVENUE - Notes

(Continued)

## Sales Tax by Source Calendar Year 2016



Budget Assumptions – 2017 sales tax receipts (excluding home rule sales tax) are coming in better than the prior year's receipts. The 2018 budget projects a general annualized decrease in sales tax receipts of (.7%).

### 403.06 Local Use Tax

The Village receives a share of the total collections of the State use tax that is extended to items purchased outside of Illinois. The State distributes this tax on a per capita basis and projects no change for this revenue source.

### 403.15 State Income Tax

	Amount	% Inc (Dec)
FY2013 (Actual)	6,768,141	10.3%
FY2014 (Actual)	7,318,303	8.1%
FY2015 (Actual)	7,354,986	0.5%
8-Mo. Dec. 2015 (Actual)	5,254,518	(28.6%)
2016 (Actual)	7,310,634	(0.6%)
2017 (Est Actual)	6,830,000	(6.6%)
2018 (Budget)	6,693,000	(2.0%)

Income tax receipts represent approximately 9% of the Village's General Fund income. Local governments in Illinois receive a 1/10 share of all State income tax receipts. This amount is allocated on a per capita basis

# **GENERAL FUND REVENUE - Notes**

(Continued)

to all municipalities. Before any distributions to municipalities, a reserve is set aside by the State of Illinois for income tax refunds.

Budget Assumptions – To prepare the 2018 budget for income tax receipts, three key elements were assumed:

Population – Income tax receipts are distributed based on the Village's population. Arlington Heights' most recent population used by the State is 75,101 (2010 Census).

Municipality's share of income tax receipts – Under current law, municipalities are entitled to 1/10 of income tax receipts. It is assumed that this ratio will remain unchanged.

Inflation – A 0% annualized improvement over the 2017 projected actual amount is assumed for 2018. This assumes the current unemployment rate will continue to stabilize this fiscal year. Note: The State of Illinois is allocating 10% of the funds normally distributed to municipalities to its own coffers for its FY2018 budget. This was done as a budget balancing item for the State and is supposedly for one-year only. The Village's 2018 Budget assumes that this will actually continue in the future.

## **403.25 Replacement Tax**

The Personal Property Replacement Tax (PPRT) is received directly from the State. It is derived from corporate income and as such is directly related to the economy.

## **421.05 Vehicle License**

The State of Illinois is somewhat unique in that it granted all municipalities the ability to license or tax vehicles regardless of Home Rule authority. The Village license for a passenger car is \$30. Various other license categories exist depending on the type of vehicle and the status of its operator.

## **421.10 Business License**

All businesses, with the exception of those professions licensed by the State (doctors, lawyers, real estate agents) are required to be licensed. The license fee is based on a sliding scale according to the square footage of the business site.

## **421.30 Multiple Dwelling License**

This fee is for the Village's multiple family dwelling license and inspection program. An annual license fee consisting of \$13 per unit or a minimum of \$60 per building is assessed.

## **422.05 Building Permits, 422.10 Electrical & 422.15 Plumbing Permits**

These permits are activity-based and as such, are subject to economic conditions. The Village has taken a conservative approach to budgeting for these revenues. Historically, additions and renovations generate a fairly flat but consistent revenue stream.

# **GENERAL FUND REVENUE - Notes**

(Continued)

## **422.25 Elevator Permits**

In addition to the new construction of elevators, the Village or its contractor annually inspect all elevators in the Village for safety and compliance purposes. The annual permit fee is \$100 per elevator.

## **422.30 Occupancy Permits**

At the conclusion of new construction, before individuals may use a new structure, a final inspection must be completed by the Building Department. Approval by the Building Department to "occupy" a structure for its intended use generates an occupancy permit at a cost of \$60 for single-family homes and \$120 for multi-family, commercial and industrial structures.

## **431.34 Cable Franchise Fees**

Arlington Heights is fortunate to have three cable TV providers for its residents to choose from. Currently, Wide Open West, Comcast and AT&T are the service providers. A 5% fee on gross revenues of the provider allows that provider to use Village right-of-way for installation of cable wire to provide service.

## **432.08 Plan Examination Fees**

Before building permits can be issued for construction, plans or drawings must be reviewed by the Building Department or its contractor. These fees are based on the complexity of the structure and have a minimum fee of \$30.

## **432.12 Engineering Service Fees**

In addition to the Building Department overseeing construction activities, the Engineering Department assists on matters concerning elevation, drainage, water detention and sewer transmission. These fees are calculated at the permit issuance stage and collected in advance. Inspections are completed as needed until construction is finished.

## **433.14 Ambulance Service Fees**

Arlington Heights maintains four ambulance companies on a 24-hour, seven-day-a-week basis. Fees for this service help offset the cost of providing the equipment and personnel necessary. A flat rate of \$1,500 per transport and \$12 per mile is billed to the recipient. This rate was increased as of 2018. Health insurance deductibles, co-payments, mileage, and any other associated costs are waived for Village residents. Medicare and Medicaid assignments are accepted from service recipients.

## **433.16 Special Police Detail Fee**

Private institutions may request special police services at their expense. These instances are usually for traffic or crowd control. The cost of providing the service is reimbursed to the Village.



# **GENERAL FUND REVENUE - Notes**

(Continued)

## **433.18 Police Counselor Fees**

In conjunction with School District 214, two and one half police officers are assigned to a high school or alternative learning center within Village boundaries. The Northwest Suburban Special Education Organization (NSSEO) also has one Police Officer assigned to Timber Ridge School. Both of these organizations reimburse the Village based on the average salary of police officers in the surrounding areas.

## **433.22 False Alarm Fees**

Malfunctioning commercial and residential alarm systems cause public safety personnel delayed response times to emergencies. Fines from \$25 to \$500 are assessed against repeat offenders in an effort to have alarms maintained in good working order.

## **433.26 DUI Administrative Fee**

The added requirements to complete the administrative process on these types of violations will incur a \$500 fee per occurrence.

## **441.05 Traffic Court Fines**

The fines are collected by the Circuit Court of Cook County and distributed to the municipality issuing the citation. On a monthly basis, fines are distributed to municipalities after the County deducts a service charge.

## **441.15 Parking Fines**

Citations issued for illegal parking that are not contested in court are recorded in this account. Handicap parking space violations are currently \$250 per State Statute. Time violation and commuter pay box violation fines are recorded in the Parking Fund. Typical parking fines begin at \$25.

## **441.22 Compliance Ticket Fines**

Citations issued for vehicular equipment failure are recorded in this account. No fine is assessed if the equipment is repaired in a timely manner. Only after non-compliance does the fee take effect.

## **441.25 Ordinance Ticket Fines**

Violations of Village ordinances, other than of a vehicle nature, are recorded here. Local ordinances regulate activities ranging from trash pickup to animal nuisance complaints.

## **451.05 Service Charge – Escrow Deposits**

Escrow funds are collected from developers to insure the successful completion of construction projects and public improvements (streets, sidewalks, sewers). Interest on these deposits is recorded in this account, as the Village is not required to pay interest to the owner while holding the deposit.

## **451.10 Service Charge – Guaranty Deposits**

Guaranty Deposits are similar to escrow deposits above except they are generally for single-family home improvements. Again, interest on deposits is credited to the Village and the initial deposit is returned to the homeowner after successful completion of the project.

# **GENERAL FUND REVENUE - Notes**

(Continued)

## **451.15 – 451.35 Service Charge – Parking, Water, TIF**

These service charges cover an allocation for administrative and operating expenditures paid out of the General Fund. Staff completely dedicated to a specific operation are charged directly to that fund/operation.

## **461.02 Interest on Investments**

The Village participates in a number of investment pools and owns a number of Certificates of Deposit to safeguard funds for reserve and daily operations. All funds not needed for operations are invested on a “prudent man” concept.

## **472.82 Rents & Concessions**

Village owned property not immediately needed for Village operations is leased to private parties at market rates. Charges for apparatus affixed to public buildings are recorded here. Businesses operating in Village owned facilities are assessed a rental fee.

## **483.10 NWCH in Lieu of RE Tax**

Per an agreement with the non-profit Northwest Community Hospital, the hospital contributes an amount based on what its property tax payment would have been to the Village of Arlington Heights had the hospital been a “for profit” operation. By agreement the amount is increased 5% each year.

## **484.48 Wellness Programs**

An endowment of \$25,000 was received from the Moelhing Family for the perpetuation of health related tests, screenings and equipment. Interest on the principal and minor service charges to recipients are recorded in this account and used for ongoing programs.

## **489.85 Bad Debt Recovery**

Any unpaid invoice or citation issued by the Village is referred to a collection agency after 90 days for further collection efforts.