

VILLAGE OF ARLINGTON HEIGHTS, ILLINOIS

OPERATING BUDGET 2023

Beginning January 1, 2023

ADOPTED



VILLAGE OF ARLINGTON HEIGHTS, ILLINOIS
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005-1499

VILLAGE OF ARLINGTON HEIGHTS

OPERATING BUDGET 2023

Beginning January 1, 2023

ADOPTED

VILLAGE BOARD

Thomas W. Hayes, Village President

Richard Baldino, Trustee
James J. Bertucci, Trustee
Mary Beth Canty, Trustee
Nicole Grasse, Trustee

Robin La Bedz, Trustee
John Scaletta, Trustee
Thomas F. Schwingbeck Jr., Trustee
Jim Tinaglia, Trustee

VILLAGE MANAGER

Randall R. Recklaus

FINANCE DIRECTOR/TREASURER

Thomas F. Kuehne

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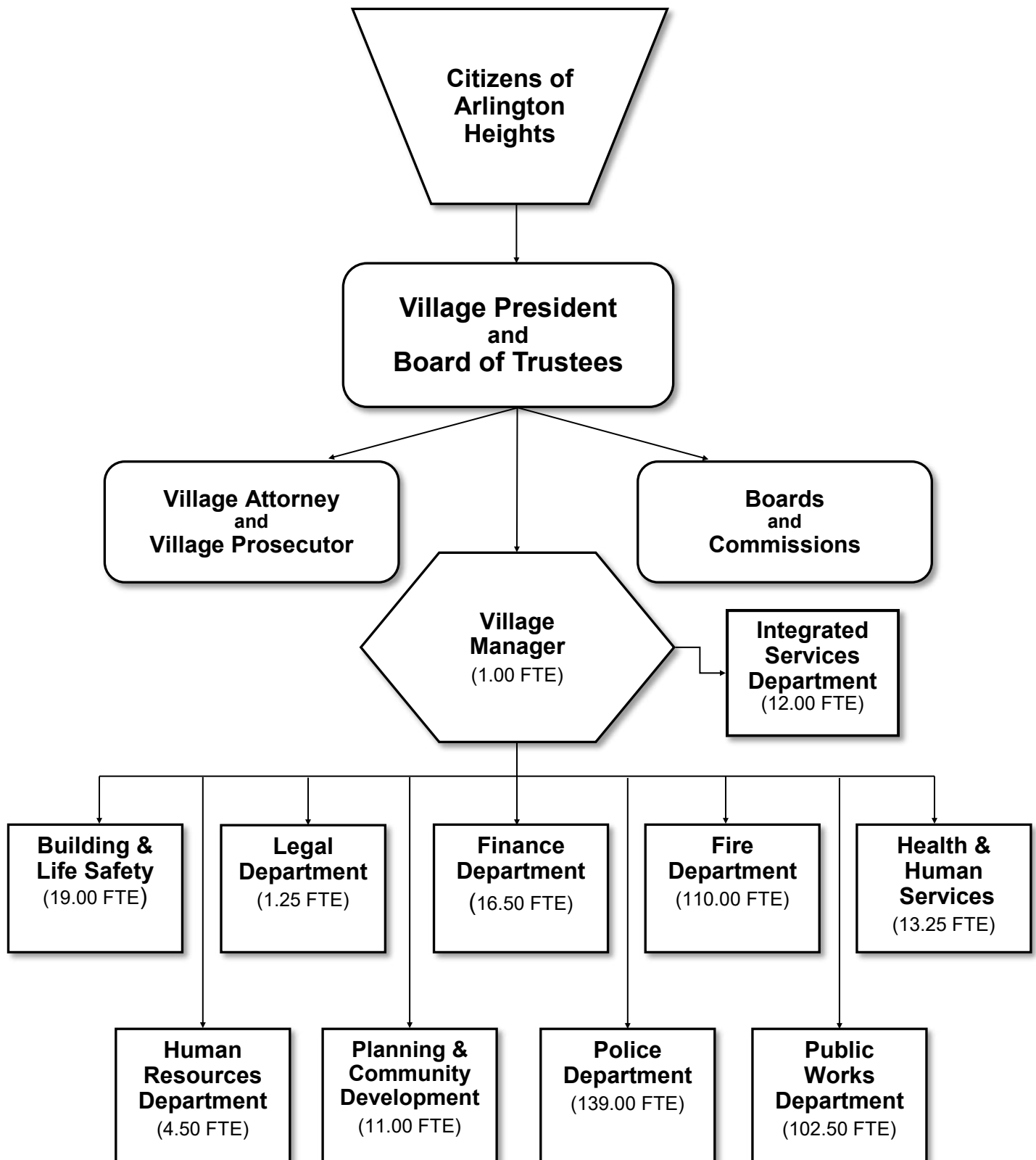
VILLAGE ADMINISTRATION

Village Manager	Randall R. Recklaus
Assistant Village Manager	Diana Mikula
Prosecuting Attorney	Ernest R. Blomquist
Village Attorney	Hart M. Passman
Village Clerk	Becky Hume
Finance Director/Treasurer	Thomas F. Kuehne
Director of Human Resources	Mary Rath
Chief of Police	Nicholas Pecora
Fire Chief	Lance Harris
Director of Planning & Community Development	Charles Witherington-Perkins
Director of Building Services	Jorge Torres
Director of Health and Human Services	James McCalister
Public Works Director	Cris Papierniak
Finance Director/Treasurer	Thomas F. Kuehne
Assistant Finance Director	Mary Juarez
Accountant/Budget Coordinator	Kevin Baumgartner

VILLAGE OF ARLINGTON HEIGHTS

(430.00 FTE)

ORGANIZATION STRUCTURE



2022-2023 Strategic Priorities

These priorities and sub-priorities reflect the views of the Village Board identified at the July 12, 2021 Village Board goal setting session:

1. Facilitate a Balanced and Continuous Community and Organizational Post-COVID-19 Recovery
2. Expand Efforts to Embrace Diversity, Equity, and Inclusion within the Community and the Village Government
3. Work to Ensure the Redevelopment of Arlington Park Meets Community Standards and Provides a One of a Kind Regional Destination Worthy of the Property's Legacy
4. Identify, Explore, and Implement Sustainable and Green Initiatives
5. Ensure Revenue Sources are applied rationally across sectors while Monitoring the Overall Community Tax Burden
6. Ensure the Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure
7. Seek Opportunities to make the Community more Livable by increasing Pedestrian and Bicycle Options for Residents
8. Improve Communications with Residents and Businesses
9. Seek and Maintain Attainable Housing while Continuing to Review Affordable Housing Strategies



Village of Arlington Heights

33 S. Arlington Heights Road
Arlington Heights, IL 60005-1499
(847-368-5000)
Website: www.vah.com

October 28, 2022

Dear President Hayes and Trustees:

I am hereby transmitting the Budget for calendar year 2023.

The last few years have been a financially volatile time, as the country has worked through the effects of the pandemic. As opposed to the lack of federal assistance to local governments during the Great Recession, the federal government provided significant pandemic relief to local governments through the American Rescue Plan Act (ARPA) of 2021. During the height of the pandemic in 2020, the Village's revenues decreased substantially, resulting in the Village taking steps to reduce operating expenditures, postponing some capital projects, and using reserves to maintain our high service level. Through the ARPA grant program, the Village received \$6.78 million over two years to help mitigate the effects of our revenue losses, and to bolster our ongoing capital program.

During 2021 and 2022, sales and income tax receipts snapped back and have continued to increase to record levels, as 2022's inflationary pressures remain elevated. This is due in part to the V-shaped economic recovery, supply chain and worker issues, the significant federal pandemic recovery grants to businesses and governments, and the low interest rates that had been maintained by the Federal Reserve. During the last part of 2022 through at least 2023, more economic volatility is projected, as the Federal Reserve has reversed course by increasing overnight federal funds rates in an attempt to lower inflation, which is at its highest rate in the last forty years. In addition, the stock market is currently down over 20% in 2022, while unemployment is hovering around record low rates. Normalizing the economic system will likely result in the Federal Reserve maintaining its tightening posture, by continuing to raise the federal funds rate. These actions are expected to cause the economy to contract in 2023.

It is within this volatile financial context that the Village is projecting a moderating, but solid, revenue base through 2023. The 2023 Budget also reflects higher costs in a number of areas including fuel, some commodities, and vehicle replacements due to inflationary pressures. If an economic downturn does materialize during 2023, there is a lag-time before it would directly affect Village sales and income tax revenues. As a result, direct economic changes would not likely be felt by the Village until the following year's budget in 2024. In the meantime, over the last couple of years, the Village has taken steps to protect the solid reserve levels in its various operating and capital funds, by bolstering some funds with transfers of prior and current year General Fund surpluses to these funds. The Village has also made additional payments to the Police and Fire pension funds, paying down a portion of the unfunded liabilities in these funds, and lowering the long-term annual required contributions. By taking these actions, the Village is poised to sustain a solid financial position through more difficult economic times. The Village is also in a strong position to continue its aggressive capital improvement plan.

During 2022, Staff worked on the Village's 2022-2023 Business Plan. The Village-wide Diversity, Equity, and Inclusion (DEI) program continued, as Departments worked to incorporate DEI into their workplans. The Integrated Services Department played an integral part in launching a new

Community Outreach Taskforce, which include representatives from school districts, the Park District, and the Library. Staff is working with community partners in developing this new interorganizational Taskforce, that will seek to ensure that all residents of Arlington Heights have equal access to community services, government decision making, and information. The Human Resources Department worked in conjunction with each Department to look for ways to augment the Village's outreach when filling employee vacancies. By expanding the Village's recruitment resources, along with the use of virtual testing and interviews, a more diverse pool of candidates has been exposed and attracted to the Village. Both the Police and Fire Departments have actively participated in recruitment events at colleges and career fairs throughout the Chicago area to bolster entry-level interest, and to disseminate information regarding the certified officer program. The Village's efforts have resulted in 25% of the certified officer applicants hired in 2022 belonging to a minority population group. The Finance Department has also worked to expand the use of DEI vendors by sourcing State, County, and online DEI vendor lists. The Village's formal bid documents, business license forms, and IRS documents now include requests for DEI information from the vendors, to help the Village track its progress in expanding purchasing opportunities for these vendors.

In January 2022, the Village began implementing a new Enterprise Resource Planning software system, which will result in a complete overhaul of the Village's operating software. Enterprise Resource Planning (ERP) is an information technology industry term for software, which is typically a suite of integrated applications that an organization uses to capture, track, report, interpret, and share data across the organization. In partnership with the ERP Consultant, Plante Moran, Tyler Technologies was chosen as the Village's new software provider. This software will include the base internal service activities such as accounting, budgeting, payroll, purchasing, and cash receipts. It will also provide centralized capabilities for Human Resources, Building and Planning approval processes, Utility Billing, and coordination with the Village's website. The Village's current ERP system was installed in 1996. Although it has been updated over the years, newer software providers offer more proven capabilities that the Village needs, in order to offer the efficiency and online services that are now expected by our residents and businesses. The implementation of the new ERP software is requiring significant efforts by all Village Departments.

The implementation of a new ERP system is one of the most extensive modernization projects that can be undertaken by an organization, and the software transition which commenced in January 2022, is expected to take 26 months to complete. During 2022, all Village Departments participated in extensive configuration, process, and training sessions in anticipation of a go-live date for the Financial Human Capital Management software systems in the first quarter of 2023. During 2023, Village Staff will attend numerous sessions in order to plan for and implement the Utility Billing and EnerGov parts of the new ERP system. EnerGov, a community development software, will allow the Village to maintain and manage permitting, licensing, and inspection functions across Departments in a more efficient and seamless manner. The Utility Billing software will allow Village residents and businesses to remotely engage in customer service functions, including paying a water bill, purchasing a vehicle sticker, and the ability to communicate with Village Departments.

In conjunction with the new ERP system, the Village will also be launching a new website. Staff is working with a new vendor to take advantage of the new website's capabilities and other advances in website design. The new website will feature the new brand elements from the branding campaign that should be completed by the end of 2022. The update will significantly improve user functionality and the user experience. It will also provide better online communications with residents and businesses, and will provide additional online transaction capabilities.

Other key projects that were recently completed, include the implementation of a new FOIA system (NextRequest) which is designed to catalog and track FOIA requests through a decentralized response system managed by the Village Clerk. The Police Department purchased body-worn cameras for our Police Officers as mandated by the State, and implemented a Crisis Co-Responder Team which provides assistance with mental health-related emergency calls. The Building Department established virtual inspections for minor re-inspections, created “how to” videos for homeowners on how to apply for fences, sheds, and driveways, and implemented the ability to pay online for building permits. The Health Department initiated a study of the Senior Center to help guide future capital improvement plans at the Center, and the Public Works Department completed the multi-year stormwater televising assessment program that will allow the Village to create a long-term storm water repair program. The Department also oversaw the completion of the Berkley/Hintz storm water improvements which brought that subdivision up to current design standards.

This year also saw the continuation of a due diligence review by the Chicago Bears Football Club (CBFC) for its potential purchase of the former Arlington International Racecourse property. In preparation for the potential development of this site by the CBFC, the Village sought requests for proposal (RFP) from consulting firms that could help the Village determine the economic and financial feasibility of such a development, as well as an RFP for a traffic and parking consultant. As required by other large developers, the CBFC has set up an escrow fund with the Village, which will cover the cost of these consultants. Staff has begun conducting research, seeking training with industry experts, and engaged in outreach with peer communities so as much as possible can be learned from others who host NFL teams. In addition to these actions, the Village and the CBFC have agreed to a Pre-Development Agreement which establishes a mutually agreed upon framework and goals for the key discussion topics in the event the project moves forward. The agreement is not binding for either party, but provides a “roadmap” for future development steps to be reviewed by the CBFC and the Village Board and staff, and it provides the public with an idea of how future discussions may unfold. The CBFC is not expected to make a decision on the purchase of the property until late 2022 or early 2023.

Overview of 2023 Budget Plan

The 2023 Budget maintains our existing day to day operations, which provide for a full range of general government services. The 2023 Budget also maintains the Village’s multi-year infrastructure plan for street improvements, and the use of a portion of the 2020 bond issue proceeds and ARPA grant monies to augment the Village’s water main replacement program. The storm water control program includes the continuation of a number of projects that will help maintain a consistent level of storm water protection throughout the Village. By continuing these types of capital programs at high levels, the Village has been able to maintain its ongoing, robust infrastructure improvement program.

In July 2021, the Village Board completed its biennial goal setting session, culminating in the development of the Board’s 2022-2023 Strategic Priorities as shown on page iii of this budget. During the second year of this plan, the Village will continue to work toward streamlining business processes and improving communication methods throughout the organization. One of these key efforts remains the implementation of the new ERP software system and the Village’s new website as noted earlier. The plan also calls for the management of the racetrack redevelopment project, and the expansion of Village efforts to embrace diversity, equity, and inclusion within the community. A number of other projects will also be tackled during 2023, including exploring new sustainability opportunities, completing the review of the Affordable Housing Trust Fund prioritization and implementation plan, and analyzing the existing building fee structure to simplify the process for applicants and staff.

In June 2022 the Village Board approved a detailed five-year Capital Improvement Plan (CIP). This plan is completed on a biennial basis with special emphasis on the first two years of the plan. The first year of the CIP has been incorporated into the 2023 Budget. The Village continues to prudently plan for the future by investing in our infrastructure in order to maintain safe, reliable roads, water mains and sewer lines. Key multi-year infrastructure projects that are part of the 2023 Budget include the following:

- A street resurfacing and street rehabilitation program totaling over \$12.2 million. From 2020 through 2022, the Village's Motor Fuel Tax (MFT) Fund recognized three grant payments of \$1.65 million each year through the State's capital grant program. These payments have allowed the Village to increase its street rehabilitation program through 2027. The Village was also successful in securing a \$2.39 million Federal Surface Transportation Program (STP) grant for the Wilke Road Resurfacing and Multi-Use Path project budgeted to begin in 2023 with a completion date in 2024.
- The continuation of a multi-year plan to implement storm water control projects throughout the Village. In 2018 the Village sold a \$10 million bond issue to fund these projects. In addition, in 2019 the Metropolitan Water Reclamation District (MWRD) approved a \$1.8 million grant for the Downtown area's Campbell/Sigwalt sewer project, and in 2021 the Illinois Department of Commerce & Economic Opportunity (DCEO) approved a \$1 million grant for the Area C – Burr Oak/Burning Tree/Berkley/Hintz Road project. The 2023 Budget includes \$2.2 million in storm water control projects for the coming year, and two Illinois Department of Commerce and Economic Opportunity (DCEO) grants totaling \$845,000 for the Evergreen-Maude Storm Sewer Improvement project.
- In 2020 the Village sold a bond issue that generated \$13.7 million in proceeds. \$9 million of the bond proceeds was allocated to the Water & Sewer Fund as part of the Village's plan to maintain a water main replacement program of at least \$4 million, or the industry standard of 1% of our water main system on an annual basis. The 2023 Budget includes \$4.1 million for the annual watermain replacement program.

The Village develops its operating and capital budget based on a conservative forecast of revenues, and does not consider new revenues from growth unless the development is completed and has provided a historical basis for a new projection. A normal operating expense cycle is anticipated and includes expenditure increase assumptions. The Village also has access to its reserves, which help provide a source of funds for unanticipated but necessary expenses, such as costs related to storms or other emergencies, to cover extraordinary self-insurance losses, and to provide a buffer during economic downturns. The presence of the reserves also helps ensure our excellent bond rating, and lower interest charges associated with that rating. The Village's minimum fund balance policy is to maintain a year-end balance of at least 25% of General Fund expenditures. Being near or above this level is even more important for Arlington Heights due to our reliance on sales and income tax receipts which are subject to economic cycles. The 2023 Budget will allow the Village to maintain a fund balance in excess of 25% of a typical year's General Fund expenditures.

The Village of Arlington Heights' mission is to provide high quality services to the community in a fiscally responsible manner. These services are provided to enhance the safety, health and general welfare of the citizens and businesses within the community. The Village's service oriented philosophy continues to balance various community needs with municipal resources through a planned approach to the governance process. As a result of conservative budgeting practices, the Village is fortunate to remain in a strong financial position.

2022 Property Tax Levy Payable in 2023

One of the Village's key goals has been to keep any property tax increase as low as possible. A second key Village goal is to ensure that sufficient funds are available to provide a consistent, high-level of Village services each and every year. For the fourth consecutive year, the total 2022 property tax levy collected in 2023 reflects a 0% increase over the prior year extended levy. The first step in developing the Village's property tax levy is entering the known debt service payment requirements and the annual required contributions (ARC) for the Police and Fire Pension levies. For the past couple of years, the Village was fortunate to be able to maintain the public safety pension levies at a 0% increase level even though required contributions were lower. This was done as a hedge against future increases, and allowed the Village to pay down a portion on the unfunded liability. This year's actuary reports reflected revised mortality tables which extended the lives of municipal public safety pensioners. This put upward pressure on the ARC, which was offset somewhat by positive interest earnings in 2021. For the 2022 levy, the Firefighter pension levy reflects an increase that matches the ARC. The Police pension levy shows a decrease which offsets the Firefighter pension levy increase, but which still remains higher than the required contribution.

The Village has taken a similar position with the IMRF pension levy. Due to positive investment returns in 2021 and actuarial changes approved by the IMRF Board, the Village's contribution rates have decreased from 11.47% to 7.8% of payroll. However, for budgeting and property tax levy purposes, the Village has continued to project IMRF pension contributions at the higher rate. This will serve us well when rates start to increase over the next couple of years due to the market downturn. In the meantime, the Village will be able to pay down a portion of the unfunded IMRF pension liability.

Two years ago, the Capital Improvement levy was decreased by \$1.2 million in order to balance the General Fund during the pandemic. Last year, due to the rapid improvement in operating revenues, the Village was able to increase the Capital levy by \$900,000. The 2023 and the following year's Capital levy is to increase by \$200,000 per year. This will allow the Village to cover new capital costs including \$300,000 to lease State-mandated body-worn camera equipment for the Police, and \$100,000 for additional turn-out gear for our Firefighters.

The FICA and IMRF levies are derived from the detailed wage sheets prepared for 2023. Once all revenue projections for the General Fund are completed, the remaining gap between the General Fund's projected revenues and expenditures is divided equally between the Fire and Police Protection levies. Due to the increase in operating revenues compared to the prior year, the Village is able to show a decrease in these levies.

The total 2022 property tax levy including the Library's levy increases by 0% and is summarized as follows:

	Extended 2021 Levy	2022 Levy For 2023	Dollar Change	% Change
Village				
Debt Service	\$ 6,563,687	\$ 6,498,000	\$ -65,687	-1.00%
Police Pension	\$ 4,155,140	\$ 3,911,000	\$ -244,140	-5.88%
Fire Pension	\$ 5,011,620	\$ 5,256,000	\$ 244,380	4.88%
Capital Improvement	\$ 5,302,500	\$ 5,500,000	\$ 197,500	3.72%
FICA	\$ 1,557,824	\$ 1,600,000	\$ 42,176	2.71%
IMRF	\$ 1,734,473	\$ 1,778,000	\$ 43,527	2.51%

Police Protection	\$ 6,858,708	\$ 6,750,000	\$ -108,708	-1.58%
Fire Protection	\$ 6,858,708	\$ 6,750,200	\$ -108,708	-1.58%
Total Estimated Village Levy	\$38,042,660	\$38,043,000	\$ 340	0%
Library	\$14,827,731	\$14,828,000	\$ 269	0%
Grand Total Tax Levy	\$52,870,391	\$52,871,000	\$ 609	0%

Budget Summary – All Funds

The budget is comprised of operating, capital, internal service and other miscellaneous funds. The Village's operating funds account for the day-to-day expenditures for a variety of services. Among these are police and fire protection, water and sewer services, public parking, building, code review, planning, health, general services, public infrastructure maintenance and many other services. These basic Village services are funded through user fees, taxes, licenses, permits and other charges. The total amount budgeted for the Village's capital needs can vary from year to year depending on the timing and implementation of replacement and construction schedules. Capital expenditures are funded through bond issues, user fees, designated taxes and the budgeted use of accumulated savings.

The total budgeted expenditures for all operating, capital and other funds for 2023, not including the Arlington Heights Memorial Library, comes to \$205,375,500, an increase of 2.8% or about \$5.6 million compared to the 2022 Budget. This increase is primarily attributable to the following budget and interfund transfer-out changes from 2022 to 2023:

- The 2023 Budget for the General Fund increases by \$3.4 million compared to the 2022 Budget. Roughly \$2 million of this increase is attributable to scheduled wage and fringe benefit cost increases, which include new positions and the increased Fire Pension cost. Contractual and commodity costs are budgeted to increase significantly due to inflationary pressures on the cost of vehicles, fuel, equipment, and supplies.
- The Technology Fund budget for 2023 shows a \$3 million decrease compared to the prior year. The combined cost of the ERP software and consultant (needs assessment, RFP preparation, implementation assistance) was budgeted in 2022 in order to provide a transparent view of the total costs for this new software. As the project continues to unfold over the next two years, the actual costs will be rebudgeted and accounted for through encumbrance rollovers.
- Interfund transfers-out for 2023 decreased by \$2.5 million. As noted earlier, the Village received \$6.78 million in Federal ARPA grants in 2021 and 2022. The remaining balance, or \$2.5 million of this grant money was transferred from the Capital Projects Fund to the Fleet Fund in 2022 for Police and Fire vehicle purchases. Support for public safety operations is explicitly identified as an allowable cost for the use of ARPA grant funds. By covering a portion of the cost of upcoming Police and Fire vehicle purchases over the next three years with ARPA grant funds, the Village will improve the funding position for the Fleet Fund.
- The 2023 Budget increased by \$4 million due to the inclusion of the new Lead Service Line Replacement Fund. The Village continues to be in full compliance with all regulations due to our treatment program that effectively coats the inside of all water lines, both private and public. Every year, the Village completes and passes the required lead testing program through the IEPA. However, the State of Illinois is now mandating that all public lead water service lines be phased out of service by the year 2044. During the year, the Village

will seek to participate in a zero percent loan program offered through the Illinois Environmental Protection Agency (IEPA), to cover part of the cost of this new program. If approved, 49% of the loan may be forgiven.

- Other key increases in 2023 include a \$1.1 million increase in the Fleet Fund due to scheduled vehicle purchases. Costs in this fund are also expected to increase due to inflationary and supply chain pressures. The Village's Tax Increment Financing Funds (TIF) show a combined increase of \$2.9 million for projected redevelopments in the Southpoint area of TIF V, the Arlington Heights and Golf Road TIF IV, and the Hickory Kensington TIF.

Personnel Changes

As a service organization, Village employees are our most important assets. The 2023 total payroll cost is projected to increase 3.51% over the prior year's wage base, including all scheduled wage adjustments in all departments. The Village expects a continued challenge to find and hire top level talent, as 28% of our current employees will be eligible to retire in 2023 and 31% in 2024. Forty-nine full-time positions (including promotions) have been filled in the organization in 2022 to date, underscoring the transition period that is now underway. Whenever vacancies occur, Staff reviews whether the position is still necessary, should be modified, or whether another department has greater current needs for that slot. Such adjustments occur throughout the year as opportunities present themselves.

The 2023 Budget includes an increase in staffing levels of 1.5 full-time equivalents. This increase includes a proposal to change an Administrative Assistant position in the Integrated Services Department (ISD) from part-time to full-time. The current employee in this position works 24 hours per week, and is in the office 3 days per week. The additional hours for this position would help alleviate current administrative coverage lapses during the day, and would provide additional assistance as the number of high-profile project announcements are expected to increase, as well as the resulting calls from members of the public to the Mayor/Manager's Office. The Planning and Community Development Department budget reflects the addition of an Assistant Planner. The large number of major development projects, and increased permit reviews, code enforcement, and complex Plan Commission applications in recent years, has made it difficult to meet these workload demands with the existing staff level. An Assistant Planner would assist with this workload, implement key projects, and expand new initiatives. 80% of this new position's wage are covered by the General Fund and the remaining 20% are paid through the Zero Interest Loan Fund, which reflects the position's priorities.

Employee benefit coverage is an essential part of both attaining and retaining great employees. To be conservative the Village's long-term projections typically assume an increase in health insurance costs of 8% per year. Through negotiations between the Village and its Broker with Blue Cross Blue Shield, the blended increase for the Village and Library PPO and HMO medical plans will only be 4.3% in 2023. The projected increase for the PPO plan is 3.7% and the HMO plan is 6.0%. The PPO increase maintains a 2% margin that was built-in to the base to help offset potential adverse claims experience. It should be noted that employee contributions towards medical rates for both plans were increased in 2022 from 12% to 14%. This contribution increase was written into the existing bargaining agreements with our unions.

Pension benefits for Village employees are separate from the underfunded State of Illinois pension plans. Village pension plans are covered through the Police Pension Fund, the Firefighters' Pension Fund, and the Illinois Municipal Retirement Fund (IMRF). Per new State law, during 2022 all downstate public safety pension plan investments, including the Arlington Heights Police and

Firefighter Pension Fund investments, will be combined into two separate state-wide (except Chicago) Police and Firefighter investment plans. The intent is to provide more investment diversity and higher investment earning potential for these funds. However, at this time the Police Pension Fund has joined a lawsuit to fight the consolidation legislation, and their assets are still controlled and invested by the Arlington Heights Police Pension Fund Board. Through the years, the Village has continued to pay the actuarially required contribution for each of these funds. It should be noted that in 2010 the State Legislature mandated a two-tier pension system for IMRF and all municipal Police and Fire pension plans. The intent of the new two-tier pension system is to reduce the long-term pension liability for employers who have employees covered under these plans. The percent of Village staff enrolled in the Tier 2 system increased from 25% in 2016 to 48% in 2022. Given the high number of retirements the Village is experiencing, the percentage of Tier 2 employees is expected to continue to increase in coming years.

The balance of this budget message identifies the process that has been followed to prepare this financial plan for 2023, a detailed review of the General Fund, as well as budget narrative on other Village funds. Additional charts and graphs on the budget as a whole and on selected funds can be found in the Financial Summaries section of the budget.

Explanation of the Budget Process

The Village of Arlington Heights operates under the Budget Officer Act as outlined in the Illinois Compiled Statutes. Under this law the Village Board is required to adopt the budget prior to the beginning of the fiscal year to which it applies. The law also provides that the budget shall serve as the Village's annual appropriation ordinance. After the local election process that occurs every two years, each Department Director presents an outline of their Department's services, workload indicators, key accomplishments, and new initiatives to the "new" Village Board. This is followed by the Village Board's biennial goal setting process during June of that year. After the Board's goals and objectives are established, Staff develops a two-year business plan that reflects the Board's stated goals. In even-numbered years, a detailed five-year Capital Improvement Program (CIP) is developed with special emphasis on the first two years of the plan. This reflects the multi-year nature of many of the capital projects that are included in the CIP. During the years when there isn't a detailed CIP being presented to the Board, Staff provides the Board with a summary update showing any changes in estimated costs from the prior year. By June of each year, three-year financial projections are provided to the Board for the General and Water & Sewer Funds, which are the Village's largest operating funds. These projections include an estimated property tax levy amount. Based on these projections, the Board sets budget ceilings for the upcoming year, which each department uses as an upper limit when developing its proposed spending plans. The three-year financial projections for the General and Water & Sewer Funds can be found on page 428 of the Appendix section of this budget document. As the proposed budget is developed, the estimated property tax levy may be increased or decreased depending on budget proposals for the Village Board's review.

During September and October, the budget team consisting of the Village Manager, Assistant Village Manager, Finance Director, Assistant Finance Director, and Accountant/Budget Coordinator, meets with representatives of each Department to review their operating and capital spending proposals, and to review how these proposals meet the Village Board's strategic priorities. As a result of these meetings and based on available resources, a proposed budget is prepared for review by the Village Board. During November, the Village holds public budget meetings at the Committee-of-the-Whole level. The Village Board subsequently holds a Public Hearing prior to adopting the annual budget in December of each year. A detailed calendar of the budget process immediately follows this transmittal letter.

Under the Budget Officer Act and the Village's purchasing guidelines, the budget may be amended by the Village Manager in the form of transfers between line items up to \$25,000. Budget transfers above this amount require the approval of the Village Board. This allows the Village the flexibility it needs to operate efficiently due to the scope of its operations. This also serves to increase the accountability of Department Directors by encouraging them to budget realistically and to keep a close watch on each expenditure line item during the year.

The budget ceilings approved by the Village Board for the General and Water & Sewer Funds at the beginning of the current budget process for these funds are shown here compared to the budgeted expenditures for those funds:

	<u>General Fund</u>	<u>Water & Sewer Fund</u>
2023 Budget Ceiling	\$84,858,600	\$25,808,900
2023 Budget	<u>\$85,210,400</u>	<u>\$26,880,200</u>
Over (Under) Ceiling	\$351,800	\$1,071,300

During the Department reviews, the budget team and Department Directors worked to prepare a budget at or below the budget ceilings. However, due to the persistent inflation rate and ongoing supply chain issues, the 2023 General Fund contingency budget was increased from \$200,000 to \$400,000. The remaining difference is the result of an increase in the Personal Property Replacement Tax (PPRT) expenditure allocation to the Library, due to significantly higher PPRT revenues being received by the Village. The budgeted 2023 General Fund expenditures are higher than the budget ceiling, but 2023 revenues are projected to come in significantly higher, or \$1.7 million over the budget ceiling estimate, even when using conservative assumptions. .

The 2023 Water & Sewer Fund budget is higher than the budget ceiling amount, due to changing the Residential Water Meter Replacement plan from a five-year implementation schedule to a more aggressive four-year changeover schedule. However, the additional 2023 expense for this project can be covered through the use of existing Water & Sewer Fund reserves. It is expected that the new water meter readers will increase the accuracy of the readings, which will improve the Village's pumped versus billed level, and increase water and sewer revenue.

General Fund

The General Fund is the all-purpose governmental fund, which handles the operations of the Village not accounted for in a separate fund. Most of the expenditures for Village services are budgeted and accounted for in this fund, except for water and sewer expenses. There are three key revenue sources, which account for 69% of the total General Fund revenues:

- Property Tax	29% of revenues
- Sales Tax (including Home Rule)	26%
- Income Tax	14%

The revenues listed above represent the General Fund's primary growth revenues, which generally pay for annual cost increases. Due to our partial reliance on sales and income tax receipts, the Village has worked to maintain solid reserves that can be used to help us weather extraordinary events. The Village's latest projections for Sales tax receipts reflect a 22% increase from the 2022 Budget to the 2023 Budget. Income tax receipts reflect a 35% increase compared to last year. Persistent inflation, supply chain issues, and very low unemployment levels are lifting these revenues. Inflation may start to decrease demand, but higher food, vehicle, and other costs generate

higher sales tax receipts. It is also apparent that the new state and federal laws requiring the payment of sales taxes on internet sales has had a pronounced effect on the Village's sales tax base. During 2021, internet sales receipts totaled \$1.6 million in new revenue from internet sales tax generators such as Amazon, E-Bay, Google, Etsy, Door Dash, and others.

The Village's demographics have played a part in this story, as many residents appear to be using the internet for a variety of purchases including groceries, staples, clothing, and electronics. Some of these purchases were previously made at brick-and-mortar stores outside of the Village, but the internet sales tax is applied to where the item is delivered. In addition, prior to the taxation of internet sales, local government sales tax receipts had been shrinking or going up at lower levels for years, as people made "tax free" purchases on the internet. As of 2021, when internet sales taxes were required to be paid, municipalities suddenly caught up with the previously lost sales taxes.

Disruptive technologies continue to significantly alter the way that businesses and entire industries operate, and some innovations may have a direct effect on the Village's revenue base. Telecommunications tax receipts have declined by 17% from the 2020 Budget to the 2023 Budget, as more residents "cut the cord" to their land lines. Cable Franchise Fees may also be affected in the future, as more residents choose internet streaming services over regular cable or premium channels. Cable Franchise fees are not applied to streaming services like Netflix, Amazon and Hulu. In the future the Village may want to consider instituting a new streaming service amusement fee. Streaming services still require the use of public rights-of-way for cable lines or repeater stations to deliver entertainment to Village businesses and residents. A new streaming tax fee was not needed to balance the 2023 Budget, but it is something that Staff will continue to review as the Village works to address revenue base issues that can arise due to changes in technology.

On the expenditure side, as a service organization, 79% of this Fund's expenditures are for Personal Services including benefits. On an operational basis, most of the Village's general expenditures are directed toward public safety, with the Police and Fire Departments comprising 64% of the total General Fund budget.

The 2023 General Fund budget for expenditures increases by 4.1% compared to the prior year, while revenues reflect an increase of 10.8%. Wage and fringe costs increased by 3.2%, which are inclusive of the new positions and the Fire Pension cost increase discussed earlier. Larger increases are included in the 2023 Budget for vehicle costs, fuel, equipment, and supplies. The budgeted General Fund contingency expenditure was also increased by \$200,000 as a hedge against inflationary cost increases. The 2023 Police Department budget increased in part due to moving the \$114,100 Northeastern Illinois Regional Crime Lab fee budget to the General Fund from the Criminal Investigations Fund. With this change, the Village now has a sustainable funding source for this valuable service, which provides a much quicker turnaround of time-sensitive information to our Investigators than was previously provided by the State Crime Lab.

Future General Fund Issues

State of Illinois – over the last couple of years, the State has benefitted financially from Federal pandemic grants. However, the State's long-term fiscal issues and questions about a sustainable revenue base remain in place.

Possible Recession/Stock Market Losses – Many economists are no longer questioning if there will be a recession, but when, how long, and how deep? A recession will likely result in a reduction in Sales and Income tax receipts for the Village, as the unemployment rate would likely increase and people would monitor their spending more closely. The Stock Market has already experienced a

decrease of 20% during 2022. Decreases in investment earnings for the pension funds, will result in upward pressure on the annual required contributions to these property tax supported funds.

Water & Sewer Fund

In October 2019 the Village Board approved a five-year water and sewer rate adjustment plan that allowed the Village to increase the amount spent on its water main replacement program. The Village's water and sanitary sewer infrastructure is aging, and the average number of water main breaks are two to three times that of comparable communities. The Village's residential and commercial water meters are also older, and the five-year capital plan includes the replacement of these meters. In 2015 the Village was spending about \$500,000 per year on water main replacement. Due to the five-year rate plan, the \$9 million in 2020 bond proceeds, and the \$2.5 million allocation of ARPA Federal grant funds, the Village is now on a path to be able to sustain its goal of replacing over \$4 million, or 1% of our water mains on an annual basis.

Water main breaks are used as an indicator of system condition. According to the American Water Works Association, water utilities should strive for between 25 and 30 water main breaks per 100 miles of water main per year. In 2018 the six-year average for Village main breaks was 88 breaks per 100 miles of water main, but as of 2022 that average decreased to 80 breaks per 100 miles of water main. Beyond the water main replacement program, the Village has also developed several programs over the years which should help decrease water main breaks. These include an aggressive leak detection program and a surge suppressor program. The Village has also installed variable frequency drives at our booster stations to reduce strain caused by pumps turning on within the system. Although these programs have been successful, they are preventative measures only and aid in extending the life of our water mains. As such, these efforts are not a substitute for needed water main replacement.

The 2023 Budget also includes the second year of a four-year plan to replace the Automated Meter Reading (AMR) system, and the residential water meters. The current system is over 15 years old, and as meters age they slow down and start to under-read actual usage. Over the next few years, more accurate meter reads and less water loss due to main breaks should start to improve the Water & Sewer Fund's revenue receipts.

Future Water & Sewer Fund Issues

Working Cash Balance – in order to continue to maintain an adequate working cash balance in the Water & Sewer Fund, future rate adjustments will likely need to be considered. Fortunately, the Village's average water and sewer rates still compare fairly to our neighboring communities. However, the Village plans on sustaining aggressive water main replacement, water tank painting, and meter replacement programs over the next five years and beyond. The next water and sewer rate study is currently scheduled for late 2024

Capital Improvement Program (CIP)

The Village of Arlington Heights has historically been diligent in maintaining its roads, providing a drainage system that mitigates flooding in the community, and maintaining its buildings, emergency apparatus, and facilities required to perform essential services. In prior years, Federal and State financial assistance had dwindled thereby expanding local responsibilities in the program area of public infrastructure. More recently, the State's capital program and Federal pandemic assistance has helped bolster available capital resources. Over the years, capital spending requirements have increased due to new regulations governing the health and environmental standards that regulate

design and operations. Balancing our competing capital needs versus limited resources, is an ongoing charge as we strive to maintain a healthy, safe, viable, and physically attractive community.

The Capital Improvement Program includes a process whereby citizens are asked for input on a biennial basis. By communicating through the Village website, citizens are afforded the opportunity to complete a short form describing the type of capital projects they would like the Village to consider in the next five years. The top two capital infrastructure issues identified through the community response process has consistently been for street and storm water control projects. Village staff analyzed the cost and eligibility of all the proposed projects, and the Board subsequently examined the requests along with staff recommendations. Certain capital projects are considered only if the persons and property owners are agreeable to special assessment or special service area financing. In other cases, projects are included in the CIP since they would benefit the community as a whole. In June 2022, the Village Board reviewed the detailed capital improvement program and approved the five-year Capital Improvement Plan for 2023 – 2027. The next biennial CIP process will be undertaken in 2024.

The capital projects outlined in the CIP are budgeted in a variety of Village funds, depending on the source of revenue. The first year of the 2023 – 2027 capital plan has been incorporated into the 2023 Budget. The “CIP/Debt Service” section of the budget shows a summary of the entire five-year capital spending and funding plan. The key 2023 capital projects, outside of the water and sewer projects that were identified earlier, include the following:

Tax Increment Financing (TIF) Fund Projects – The Village currently has four active TIF Districts. TIF projects are typically financed through a pay as you go mechanism or through issuing debt based on future property tax increment revenue streams. The difference in property tax revenues received in the base year of a TIF District versus the increased property taxes received in subsequent years after improvements are made, result in a property tax increment. In the 2023 Budget, TIF IV (Arlington Heights/Golf Roads) shows budgets of \$3.35 million for redevelopment and \$127,000 for green corridor beautification crosswalks. In TIF V (Arlington Heights/Rand Roads) \$1.47 million is budgeted for redevelopment at Southpoint Shopping Center, and \$251,000 is budgeted for the multi-year Rand Road corridor identification project. The Hickory/Kensington TIF includes \$1.5 million for the construction of public infrastructure associated with the development of a new apartment building. The South Arlington Heights Road TIF was established in 2020 and includes \$100,000 toward initial development costs. There are no other large capital projects currently scheduled for the TIF Districts during the 2023 Budget period. However, if a developer brings forth a viable project during the fiscal year, the Village would amend the budget accordingly.

Capital Projects Fund – This fund accounts for a variety of capital improvement projects including road improvements, sidewalk repair/replacement, equipment, traffic signals, and other miscellaneous projects. Financing for this fund is provided primarily by property taxes, a ¼% home-rule sales tax, an annual transfer-in of \$300,000, and grant revenues.

Over the last few years, there have been significant revenue variances in the Capital Projects Fund. As one of the actions taken in 2021 to provide a zero percent property tax increase, the Capital Projects Fund property tax levy was decreased by \$1.2 million. Due to the quick turnaround in the economy, the Village was able to decrease the General Fund property tax levies received in 2022 and 2023, allowing for increases in the Capital Projects Fund property tax levy back to its prior level. Based on the five-year CIP, Capital Project Fund property tax levies are scheduled to be increased by about \$200,000 in 2023 and 2024, before settling down to the normal \$100,000 per year increase to account for Street Program cost increases. These two larger increases will allow the Village to

cover new capital costs including \$300,000 to lease State-mandated body worn camera equipment for the Police, and \$100,000 for additional turn-out gear for our Firefighters.

Based on the Village Board's capital spending priorities, the spending plan continues the Village's efforts for street resurfacing and reconstruction. The 2023 street program includes the following expenditures:

Street Program (\$5,600,000 – Capital Projects Fund) – This is an ongoing program to resurface or rehabilitate existing deteriorated street pavement and curbs.

Wilke Road Resurfacing & Multi-Use Path Extension (\$2,761,500 – Capital Projects Fund) – This project includes resurfacing, curb and sidewalk removal and replacement, Americans with Disability Act (ADA) improvements, as well as the extension of the multi-use path along the east side of Wilke Road from Algonquin Road to Sunset Meadows Park. This project is budgeted to begin in 2023 with a completion date in 2024.

Street Rehabilitation Program (\$3,800,000 – MFT Fund) – This is an ongoing street rehabilitation program consisting of the reconstruction of significantly deteriorated street pavement, curbs, and concrete panels.

Some of the other major projects included in the 2023 Capital Projects Fund budget are:

Sidewalk & Curb Replacement (\$500,000) and Paver Brick Maintenance (\$100,000) – These programs cover the Village's ongoing efforts to repair possible trip hazards, and to reduce the Village's liability exposure to trips and falls.

Downtown ADA Compliance (\$300,000) – This project supplements the Paver Brick Maintenance program. The program will continue for ten years, and funds ADA compliance issues when sidewalks are repaired or replaced.

Rand Road Corridor Identification Enhancement (\$189,000) – This is a multi-year plan to create a separate unifying identity for this shopping district. The first phase entailed initial preliminary design, and funds have been re-budgeted pending receiving approval from the Illinois Department of Transportation.

Surface Treatment - Streets (\$310,000) – Since 2016 the Village has used an application of asphalt emulsions to extend the life of Village streets.

Sustainability/Green Aggregation Projects (\$45,000) – this is the second year of a multi-year program to complete sustainable/green projects through the use of electric aggregation rebates from Eligo and MC Squared. The Village will be receiving electric aggregation rebates for four years from 2020 through 2023, which are projected to total about \$615,000. Based on this limited dedicated revenue source, the Village has started to identify one-time projects that promote sustainability. The 2023 Budget includes funds for a limited number of EV charging stations downtown, increasing the Village's EV fleet, and miscellaneous bike and pedestrian crosswalk projects. Staff is also looking into leveraging the aggregation funding in a future year for a Vail Avenue permeable paver grant match.

Storm Water Control Fund – Since the Storm Water Control Fund's creation in fiscal year 2013-14 through the 2023 Budget, over \$25 million has been spent. This includes \$2.6 million on Backyard Drainage Improvements, \$1 million on the Enhanced Overhead Sewer program, \$300,000 on flood

studies, \$4 million on the Storm Water Rehab/Replacement program, and \$17 million on storm water projects identified in the flood studies. During this time period the Village has received over \$4 million in grants for these projects, which represents 16% of their cost. The Village continues to actively seek out grant funding opportunities, which has allowed the inclusion of additional storm water control projects in the five-year CIP. The 2023 Budget includes the following significant flood control projects:

Backyard Drainage Improvements (\$300,000) – This program budget provides funds for public drainage improvements allowing new or improved access for residents to Village storm sewers. The program only covers work on public right-of-way, or within public utility and drainage easements. Any connections or work on private property not within public easements, is the responsibility of the property owner. The 2023 Backyard Drainage Improvement project will focus on installing storm sewers on Evergreen Avenue and Maude Avenue. This project has been identified as a recipient of an Illinois Department of Commerce and Economic Opportunity (DCEO) grant in the amount of \$400,000. However, delays in grant funding are anticipated due to the State's current focus on COVID-related grants.

Storm Water Rehabilitation/Replacement Program (\$500,000) – After completing a multi-year program to lightly clean, televise, and analyze the condition of the Village's system, the budget for this program is now devoted to maintaining the system and detention ponds, and to correct the noted deficiencies identified by televising the system.

Enhanced Overhead Sewer Program (\$250,000) - The overhead sewer program (OHS) is designed to offer a rebate to single-family homeowners of the direct costs of converting an existing gravity sewer system to an overhead system. The average cost to install a sewer back-up system can range from \$10,000 to \$15,000. The standard program offers a rebate paid to the owner by the Village for up to 50%, not to exceed \$7,500 of these costs. The Village authorized an enhanced program as of October 1, 2017, which allows the first 400 applicants to receive a rebate of 75%, not to exceed \$11,250 of the direct costs of converting the system. Permit fees associated with these direct costs will also be waived. Installing a sewer back-up system increases an owner's property value, but the significant out-of-pocket expense has prohibited some residents from participating in the program. From the inception of the program in FY2007 through October 2022, there have been 261 rebates paid (including 65 from the enhanced program) to single-family homeowners for a total cost to date of \$1.6 million. This total cost includes \$600,000 that was incurred in the Water & Sewer Fund prior to the overhead sewer program being transferred to the Storm Water Control Fund in 2017.

Street Ponding Area – Race Ave & Chicago Avenue (\$75,000) – This item is for the Phase 2 design of an \$800,000 project targeted for construction in 2024. The project will provide water storage and additional storm sewers to this area. Through the efforts of Congresswoman Jan Schakowsky, the Village has been awarded a \$600,000 grant from the Federal and State Emergency Management Agencies to fund a portion of the project.

Area F – Forrest Ave Storm Water Improvements (\$150,000) – This is a two-year \$1.8 million project targeted for construction in 2024. The project includes two storm water detention facilities, one in a public right-of-way, plus associated roadside ditch and storm sewer improvements. The Village is seeking grant funds to fund a portion of the project.

Evergreen-Maude Storm Sewer Improvements (\$850,000) – This project was originally scheduled to be constructed under the Backyard Drainage Improvements program, but the expansion in scope and the continued pursuit of grants warranted this to be set up as a separate project. The project cost will largely be covered by two Illinois DCEO grants totaling \$845,000.

Scarsdale Estates Drainage Improvements (\$200,000) – This item is for Phase 2 Design of a \$3.3 million project targeted for construction in 2024. The project will improve drainage along these unimproved streets, mitigate against flooding of private residences, and provide homeowners the opportunity to alleviate backyard drainage issues through permitted connections of private drainage systems to the roadside ditches or public storm sewers. The Village is seeking grants to fund a portion of this project.

Lead Service Line Replacement Fund – This new fund was initiated in 2021, through the transfer-in of \$4 million of surplus monies from the General Fund. In some sections of the Village’s water system, lead services are fairly common due to the age of construction. The Village continues to be in full compliance with all regulations due to our treatment program that effectively coats the inside of all water lines, both private and public. Every year, the Village completes, tests and passes the required lead testing program through the IEPA. However, the Federal and State Governments recently passed legislation that will require all lead lines to be phased out of service by the year 2044. The law also states that the Village will need to show continuous improvement with a minimum of 6% of existing lead services replaced per year by 2027.

The public portion of the water service line is the pipe between the water main and the water valve or b-box. The private portion is the pipe from the b-box to the water meter inside a home or business. Maintenance of the private portion of the water service line has historically been the responsibility of the business or homeowner. The cost to replace the public portion of the lead water service lines is currently estimated at \$27.3 million, and the cost for the private portion is about \$20.2 million. The Village is currently exploring future options for the private side lead water service line replacement, including non-replacement waivers signed by the owners, or a potential assistance program similar to the overhead sewer program.

In 2023, the Village will be seeking partial funding for this program through the Federal Infrastructure Plan, which reportedly has made \$15 billion available for lead water service line replacement. Illinois is currently in line to receive \$106 million of these funds. Although details have not been finalized, it is believed that the Federal government will utilize the IEPA SRF program to distribute the money. It is also believed that the loans will have a 49% forgivable grant portion, until the funding runs out. The Village’s five-year CIP follows these assumptions, and future bond sale funds in 2024 are projected to be allocated toward this program.

Municipal Parking Operations Fund – The 2023 Budget continues to project revenues for the municipal parking lots and garages at the pre-pandemic 2019 levels, as a way to gauge the prior year’s revenue drop offs. Revenue projections for 2022 are currently at 60% of the pre-pandemic level. The Village has also continued to support this fund during the pandemic years, through transfers from other funds, which has helped the Parking Fund maintain a solid reserve position.

The Metra rail division of the Regional Transportation Agency recently submitted a draft budget that forecasts ridership. They reported that ridership is higher on Tuesday through Thursday, but lower on Monday and Friday. This pattern reflects hybrid work schedules, requiring two to three days in the office. Metra is currently projecting that its overall ridership won’t reach 70% of pre-pandemic levels until 2025. With this information in mind, during 2023 Staff will prepare alternative revenue forecasts and potential expenditure changes, to ensure that the fund can sustain its operations over the long-term.

Arts, Entertainment & Events (A & E) Fund – The 2023 Budget reflects the continuation of Arlington Alfresco. During the months of May – September, the streets in the Downtown area of Campbell and Vail are closed to vehicular traffic, and restaurants in the Alfresco area are permitted to expand their outdoor eating area into a portion of the street. To present this event, the Village incurs additional Police and Public Works overtime costs, and expends funds on decorative barriers, signage, and other costs. To cover the cost of Alfresco, restaurants add an additional .75% to the regular 1.25% Food & Beverage tax (FBT) (for a total of 2%) paid by their patrons, and tracked separately by the Village. The Arlington Alfresco event has been well received by the Alfresco restaurateurs, and it is drawing people from across the region to this unique dining experience.

Over the past two years, FBT revenues have continued to improve, putting the A & E Fund in a solid financial position. As such, the Village can change the FBT allocation to this fund back to 25% of total FBT receipts from last year's 26% allocation. The remaining 75% FBT is allocated to the General Fund. During the pandemic, the Metropolis Theater took aggressive steps to hold down expenses, and were successful in their efforts to secure federal and state loans and grants. Through these efforts, the Theater has been able to establish a reasonable fund balance. However, the Theater's audience counts are still below normal levels, and they are projecting the need to use reserves through at least 2023.

Since the working cash levels for the A & E Fund and the Metropolis Theater are positive at this juncture, the A & E Fund budget includes two changes. The elimination of the Reserve for Restricted Contribution of about \$56,000. This restricted reserve was established a number of years ago to provide the Theater with a source of funding controlled by the Village, for extraordinary costs such as excessive HVAC repairs. Another change is an increase to the annual contribution to the Reserve for Replacement from \$75,000 to \$125,000 per year. As the owner of the Theater units, the Village is responsible for the replacement of the Theater's capital assets, as well as our proportional share of common element assets of the Metropolis Commercial Condominium Association (MCCA). The Metropolis Building is now over twenty years old and will require roof and elevator replacements in the relatively near future. The Reserve for Replacement has sufficient funds to cover these costs.

Acknowledgements

The 2023 Budget continues the Village's commitment to its ongoing capital improvement program and the provision of quality municipal services. I would like to thank the entire staff and especially the budget team consisting of Tom Kuehne, Mary Ellen Juarez, Kevin Baumgartner, and Diana Mikula for their efforts. Thanks as well to the Village Board for its ongoing support during the budget cycle and throughout the year.

Sincerely,



Randall R. Recklaus
Village Manager

BUDGET CALENDAR

For Preparation of 2023 Budget

(January 1, 2022 – December 31, 2023)

DATE	DAY	ACTIVITY
March - June, 2022	–	2023-2027 Capital Improvement Project prepared.
June 17, 2022	Friday	Operating fund overview, recommended budget ceilings and proposed 2022 tax levy released to Village Board for discussion at June 27 th Committee-of-the-Whole meeting. 2023-2027 CIP released to Village Board for discussion at June 27 th Committee-of-the-Whole.
June 27, 2022	Monday	Committee-of-the-Whole reviews audit, 2023-2027 Capital Improvement Program, and discusses the Operating Fund Overview, Recommended 2023 Budget Ceilings, and proposed 2023 tax levy.
July 5, 2022	Tuesday	Board considers any motions stemming from June 27 th Committee-of-the-Whole meeting regarding the recommended 2023 Budget Ceilings.
July 8, 2022	Friday	Budget worksheets are forwarded to departments. Departments prepare detailed budgets.
August 9, 2022	Tuesday	Department budget requests and projections due.
Aug 9 – Sep 2, 2022	–	Finance Department compiles departmental budget submissions.
September 2, 2022	Friday	First draft of 2023 Budget forwarded to Village Manager, Budget Team and all departments for review.
Sep 12 – Sep 14, 2022	–	Departments meet with Village Manager and Budget Team.
Sep 14 – Oct 28, 2022	–	Final draft of 2023 budget prepared.
October 28, 2022	Friday	Release final draft of 2023 Budget to Village Board.
November 14, 2022	Monday	1st Budget Meeting – AH Memorial Library, Budget Overview, Budgets for Board of Trustees, Integrated Services, Legal, Health & Human Services, HR, Finance, Building Services, and Fire
November 16, 2022	Wednesday	2nd Budget Meeting – Budgets for Metropolis Theater, Boards & Commissions, Planning & Community Development, Engineering, Public Works, Water & Sewer, Parking Operations, Fleet Services, and Police
November 17, 2022	Thursday	3rd Budget Meeting – If needed
November 23, 2022	Wednesday	Notice of Public Hearing on 2023 Budget published in newspaper.
December 5, 2022	Monday	Board approves 2022 Tax Levy and Abatement Ordinances. Public Hearing on 2023 Budget. Approval of 2023 Budget at formal meeting.

**SURVEY OF COMPARABLE MUNICIPALITIES
ESTIMATED ANNUAL REVENUES RECEIVED FROM AN AVERAGE HOME
AUGUST 2022**

ANNUAL ESTIMATED PAYMENTS:

<u>Municipality</u>	<u>2022 Passenger Veh. Stickers</u>	<u>Garbage Bill*</u>	<u>Yard Waste Bill</u>	<u>Combined** Residential</u>		<u>Storm Water Fee</u>	<u>Home*** Rule</u>		<u>Food & Beverage Sales Tax</u>	<u>Motor Fuel Tax</u>	<u>Entertain. Tax</u>	<u>Electric Utility Tax</u>	<u>Gas Utility Tax</u>	<u>Telecom Tax</u>	<u>2020**** Municipal Property Tax</u>	<u>Total Estimated Annual Homeowner Costs</u>
				<u>Water & Sewer Bill</u>	<u>Gallons/Yr</u>		<u>Sales Tax</u>	<u>/Year</u>								
Assumptions for Average Family	2 Cars	12 /Yr	48 Bags/Yr	144,000 Gallons/Yr	Estimated		\$6,000 /Year		\$3,000 /Year	650 Gallons/Yr	\$2,400 /Year	12,300 kWh/Yr	1,700 therms/Yr	\$1,200 /Year	\$92,100 EAV	
1. Rolling Meadows	0.00	\$359.40	\$0.00	2,337.12	57.12		60.00		60.00	26.00	0.00	75.03	85.00	72.00	1483.73	\$4,615.40
2. Hoffman Estates	0.00	\$146.52	\$144.00	2,020.44	24.00		60.00		60.00	16.25	144.00	69.00	85.00	60.00	1308.74	\$4,137.95
3. Mount Prospect	90.00 *	\$262.68	\$0.00	2,376.00	0.00		60.00		60.00	26.00	0.00	43.17	24.99	72.00	900.74	\$3,885.58
4. Wheeling	0.00	\$276.12	\$0.00	1,212.84	39.00		60.00		60.00	0.00	96.00	75.03	85.00	72.00	1402.68	\$3,348.67
5. Elk Grove Village	0.00	253.20	\$144.00	1,728.00	60.00		60.00		60.00	0.00	0.00	75.03	85.00	72.00	761.67	\$3,268.90
6. Arlington Heights	60.00	\$212.40	\$121.92	1,415.04	75.00		60.00		37.50	0.00	0.00	75.03	85.00	72.00	1024.15	\$3,238.04
7. Buffalo Grove	0.00	\$426.60	\$0.00	1,308.84	60.96		60.00		60.00	0.00	0.00	75.03	85.00	72.00	1072.97	\$3,191.40
8. Schaumburg	0.00	\$0.00	\$0.00	2,029.92	0.00		60.00		60.00	19.50	120.00	0.00	0.00	72.00	463.26	\$2,824.68
9. Park Ridge	90.00 *	\$0.00	\$0.00	1,544.04	0.00		60.00		60.00	26.00	0.00	68.63	34.00	72.00	742.33	\$2,667.00
10. Palatine	0.00	\$273.00	\$0.00	987.60	77.52		60.00		60.00	0.00	0.00	75.03	0.00	72.00	1043.49	\$2,618.64
11. Des Plaines	0.00	\$212.40	\$0.00	1,033.45	0.00		60.00		30.00	45.50	0.00	70.23	42.50	72.00	1014.02	\$2,580.11

*Considering eliminating vehicle stickers.

*Rates include carts and/or SWANCC fees where applicable.

** Rate/100 cubic ft. x 1.3367197 = rate/1000 gals.

***Home/Rules Sales Taxes are on general merchandise only, not applied against vehicles or qualifying food, drugs, or medical appliances.

****Municipal tax only, does not include libraries, schools, special districts, or other taxing authorities. 2021 Municipal Tax Rate data not available at the time of this publication.

Sources: Surveys: Arlington Heights (08/22), / Cook County Clerk website / Municipal websites / Codes



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Arlington Heights
Illinois**

For the Fiscal Year Beginning

January 01, 2022

Christopher P. Morill

Executive Director

FINANCIAL PERFORMANCE GOALS

The Financial Performance Goals represent an initial effort to establish written policies for guiding the Village's financial management practices. While some of the performance goals are specific and will limit certain types of financial activity, the goal statements are not intended to restrict the Village President and Board of Trustees' ability and responsibility to respond to emergency or service delivery needs above or beyond the limitations established by the Financial Performance Goals.

REVENUE PERFORMANCE GOALS

The Village will maintain a diversified and stable revenue system as protection from short-run fluctuations.

The Village will estimate annual revenues on an objective and reasonable basis. The Village will develop a method of projecting revenues on a multi-year basis.

The Village will use one-time or special source revenue for capital expenditures or for expenditures incurred in generating the revenue, not to subsidize recurring personnel, operation and maintenance costs.

The Village will establish, and annually re-evaluate, all user charges and fees at a level related to the cost of providing the services.

The Village will endeavor to reduce reliance on the property tax by seeking and developing additional revenue sources.

The Village will designate a specific revenue source to be used for ongoing funding of capital projects.

The Village will attempt to limit property tax increases, when such increases are needed, to no more than 105% of the previous year's extension as calculated for Truth in Taxation purposes.

OPERATION EXPENDITURES PERFORMANCE GOALS

The Village Manager and Finance Director will propose and the Village Board will adopt and maintain a balanced budget in which expenditures will not be allowed to exceed reasonably estimated revenues and other available funds at the same time maintaining recommended fund balance reserves.

The Village will pay for all current operation and maintenance expenses from current revenue.

The operating budget will provide for the adequate maintenance of capital assets and equipment.

The budget will provide for adequate funding of all employee benefit programs and retirement systems.

The Village will maintain an encumbrance accounting system which will allow it to closely monitor the adopted budget as it may be amended from time to time pursuant to Village code.

The Village will prepare and maintain a system of regular monthly reports comparing actual revenues and expenditures to budgeted amounts.

FINANCIAL PERFORMANCE GOALS

(Continued)

The Village will maintain an effective risk management program to minimize losses and reduce costs. The Village Board will ensure that adequate insurance or self-insured programs are in place.

The Village will encourage delivery of services by other public and private organizations whenever and wherever greater efficiency and effectiveness can be expected as well as develop and internally use technology and productivity advancements that will help reduce or avoid increasing personnel costs. The intent is to control personnel costs as a proportion of the total budget, to more productively and creatively use available resources and to avoid duplication of effort and use of resources.

RESERVE PERFORMANCE GOALS

The Village will maintain a minimum undesignated General Fund balance of 25% of annual operating expenditures before transfers-out in order to:

- A. Provide adequate cash flow and to prevent the demand for short term borrowing;
- B. Provide for temporary funding of unforeseen needs of an emergency or non-recurring nature;
- C. Provide for orderly budgetary adjustments when revenues are lost through the actions of other governmental bodies;
- D. Provide the local match for public or private grants;
- E. Provide for unexpected, small increases in service delivery costs;
- F. Provide for unanticipated revenue shortfalls.

Any General Fund balance exceeding 25% of annual operating expenditures is available to be transferred to the Capital Projects Fund, the Fleet Operations Fund, or other funds depending on need.

The Village will maintain a permanent self-insurance reserve in an amount necessary to fund the estimated future claims for general liability, workers' compensation and employee health insurance to prevent the need for short and long term borrowing to fund these claims. As of July 2017, the Village participates in the Intergovernmental Risk Management Agency (IRMA). IRMA is an organization of Illinois municipalities and special districts in Northeastern Illinois which have formed an association under the Illinois Intergovernmental Cooperation Statue to pool its risk management needs. The Village is self-insured for the first \$100,000 for property claims, \$145,000 per employee for medical claims, \$100,000 for errors and omissions, and \$100,000 for workers' compensation claims.

INVESTMENT PERFORMANCE GOALS

The Village will develop a cash flow analysis of all funds on a regular basis. Collections, deposits and disbursements of all funds will be scheduled to ensure maximum cash availability.

FINANCIAL PERFORMANCE GOALS

(Continued)

The Village will identify and invest cash not immediately needed to achieve the highest return subject to safeguarding principal, maintenance of necessary liquidity, maintenance of public confidence and compliance with all Village, State and Federal regulations.

The Village will follow the Investment and Depository Policy approved by the Village Board on April 6, 2020. Any changes to that policy must be approved by the Village Board of Trustees.

The Village will maintain a system of internal controls and procedures which shall be documented. The controls shall be designed to prevent losses of Village assets arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees.

The Finance Department will provide monthly information to the Village President and Board of Trustees concerning investment performance.

CAPITAL IMPROVEMENT PERFORMANCE GOALS

Capital improvements will be based on long range projected needs rather than on immediate needs in order to minimize future maintenance, replacement and capital costs.

The Village shall maintain a five year capital improvement program and all capital improvements will be made in accordance with that plan. The capital improvement program shall be updated annually.

The development of the capital improvement program will be coordinated with the operating budget in order to maintain a reasonably stable total tax levy.

The Village will identify the estimated cost and potential funding sources for each capital project proposed before submission to reviewing bodies and to the Village President and Board of Trustees. Future operating costs associated with a proposed capital improvement will be estimated before a decision is made to implement a project.

Federal, State and other intergovernmental and private funding sources of a special revenue nature shall be sought out and used as available to assist in financing capital improvements.

DEBT PERFORMANCE GOALS

The Village will limit long-term debt to those capital improvements that cannot be financed from current revenues.

The maturity date for any debt will not exceed the reasonable expected useful life of the project to be funded or negatively impact the marketability of the bonds.

The Village will avoid the issuance of Budget, Tax and Revenue Anticipation Notes.

The Village will use special assessments, revenue bonds, and/or any other available self-liquidating debt measures instead of general obligation bonds where and when possible, applicable and practicable.

FINANCIAL PERFORMANCE GOALS

(Continued)

The Village shall develop and maintain good relations with financial and bond rating agencies, and will follow a policy of full and open disclosure on every financial report and bond prospectus.

When issuing new debt, the Village will endeavor to maintain medium credit industry benchmarks as published annually by Moody's Investors Service.

The Village will develop a Debt Management Policy to help ensure the Village's credit worthiness and to provide a functional tool for debt management and capital planning.

FINANCIAL REPORTING PERFORMANCE GOALS

The Village will adhere to a policy of full and open public disclosure of all financial operations. The proposed budget will be prepared in a manner maximizing its understanding by citizens and elected officials. Copies of financial documents will be made available to all interested parties. Opportunities will be provided for full citizen participation prior to final adoption of the budget.

The Village's accounting system will maintain records on a basis consistent with generally accepted accounting principles.

The Finance Director will prepare regular quarterly and annual financial reports presenting a summary of financial activity by major types of funds and programs.

The Village will prepare a **Comprehensive Annual Financial Report** in conformity with generally accepted accounting principles and financial reporting practices.

The Village will employ an independent public accounting firm to perform an annual audit of all funds, authorities, agencies and grant programs, and will make the annual audited report available to the general public, bond and financial consultants and other interested citizens and organizations. The audit shall be completed and submitted to the Village President and Board of Trustees **within 180 days** of the close of the Village's fiscal year.

BUDGET DOCUMENT PURPOSE & CONTENT

PURPOSE

This budget represents the Village's plan for allocating resources. These resources include time, manpower and money and are allocated to accomplish the planned objectives set forth in the strategic plan. The budget document is a planning, control and measurement tool of the Village. It is a comprehensive financial plan adopted annually by the Village Board, with a fiscal year starting January 1st and ending December 31st.

The budget calendar identifies the timing, responsibility and duration of the budget process. Generally, the budget process begins in July and the budget is adopted in December. Once adopted, the control and measurement process of budget administration continues until fiscal year end, at which time, the external independent annual audit provides a review of the Village's budget performance. Therefore, the true budget process does not end when the budget is adopted, but is a year-round concern of the Village Board and staff.

CONTENT

This budget document utilizes a pyramid approach to provide its readers with varied levels of detail. This budget document is more than a financial plan. It is intended to fulfill four major functions through its role as:

- ▶ a policy document
- ▶ an operations guide
- ▶ a communication medium
- ▶ a financial plan

The presentation of the budget document can be summarized as follows:

INTRODUCTION & FINANCIAL SUMMARIES – This section provides for a transmittal letter which highlights the significant elements of the budget. Within this section is a "BUDGET AT A GLANCE" presentation which has various tables and charts to provide the reader an overview of the budget at the highest level of reporting. These schedules combine all funds and cross reference each individual fund and operation. Each type of user requires differing levels of detail depending on the level and type of decision making. Also, various tables are incorporated into the budget document to present general, financial, socio-economic, and other pertinent data to give the reader historical and factual data that enhances their understanding of the direction the Village is heading. Generally speaking, these few pages provide the general public (and the press) a sufficient understanding of the budget document and serves most purposes.

INDIVIDUAL FUND BY FUND PRESENTATION – At the next lower level of reporting, each fund presentation begins with "Fund at a Glance" introduction which highlights the major revenues (sources) and the major expenditures (uses) in a basic format. A "Fund Summary" follows which illustrates two previous years' actuals, the projected actual as compared to budget for the current fiscal year, and the new budget year's effect on the financial position of the fund. This allows the reader an overview of the fund without necessarily reviewing the next lower level of reporting.

BUDGET DOCUMENT PURPOSE & CONTENT

(Continued)

OPERATIONS – Since the General Fund is comprised of many operations or programs, a separate tab has been provided for each department for quick reference. Behind this tab is an organizational chart by function (or operation) which illustrates the operations within that department. This is also described in narrative form on the following few pages. Since the budget process formally adopts goals and objectives, the department director communicates the progress made on last year's goals and establishes new goals for the budget year with concurrence and approval of the Village Manager. This becomes an excellent form of communication which enunciates what will be accomplished as a result of utilizing these financial resources. Often there is a legal or policy need to budget operations across funds; therefore, to obtain a true picture of the total costs an "Operation Summary" is included and it performs the cross-reference in a simple and easily understandable manner. The line-item budget becomes the next lower level of reporting. It discloses the prior year's actuals, projections, and budgeted amounts for each account. "Personal Services" schedules detail authorized positions in full time equivalents.

APPENDIX – This section contains a community profile for the Village of Arlington Heights, a glossary of terms and a list of acronyms used throughout this document.

MISCELLANEOUS SCHEDULES, TABLES, & GRAPHICS – To provide greater clarity and to enhance the appeal of the budget document, certain miscellaneous illustrations have been included in their logical sequence. For example, debt service schedules for future debt retirement which contain extensive information in a concise spreadsheet have been included in the "Debt Service" presentation.

ARLINGTON HEIGHTS MEMORIAL LIBRARY – The Library section of this budget document includes a fund narrative, fund summary, and a line item budget. The Library budget is determined by a Library Board of Trustees which is elected independent from the Village Board of Trustees. As a result of State legal requirements, the Library budget is then included with the Village budget for adoption by the Village Board of Trustees.

BASIS OF BUDGETING – The Village of Arlington Heights accounts for all funds and adopts a budget based on generally accepted accounting principles (GAAP). The Village uses fund accounting designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into the following categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The General Fund is used to account for all activities of the general government not accounted for in some other fund. Governmental funds are budgeted using a modified accrual basis, except for loans, loan payments, and debt service payments, which are budgeted on a cash basis.

BUDGET DOCUMENT PURPOSE & CONTENT

(Continued)

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). Proprietary funds are budgeted using an accrual basis, except for loans, loan payments, capital expenditures, depreciation, and debt service payments which are budgeted on a cash basis.

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government. When these assets are held under the terms of a formal trust agreement, either a pension trust fund, a nonexpendable trust fund, or an expendable trust fund is used. The terms “nonexpendable” and “expendable” refer to whether or not the government is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the government holds on behalf of others as their agent. Expendable trust and agency funds are budgeted on a modified accrual basis, and the nonexpendable trust and pension funds are budgeted on an accrual basis.

DEPARTMENT/FUND RELATIONSHIP

DEPARTMENT	MAJOR FUNDS			NON MAJOR FUNDS												INTERNAL SERVICES		
	General Fund	Capital Projects Fund	Water & Sewer Fund	MFT Fund	Afford. Housing Fund	Zero Int. Loan Fund	CDBG Fund	Foreign Fire Ins. Fund	Criminal Inv. Fund	Municipal Parking Fund	TIF Funds	Storm Water Ctrl Fund	LSLR Fund	Solid Waste Fund	A&E Fund	Self Insurance Funds	Fleet Fund	Technology Fund
Board of Trustees	√																	
Integrated Services	√														√			√
Human Resources	√															√		
Legal	√																	
Finance	√	√	√													√		
IT / GIS		√																√
Boards & Commissions	√													√	√			
Police/Police Grant	√	√							√	√					√			
Fire	√	√						√							√			
Planning	√	√			√	√	√			√	√				√			
Building Services	√																	
Health Services	√																	
Senior Services	√																	
Public Works	√	√		√						√		√		√	√			
Water Utility			√										√					
Municipal Fleet Services		√															√	

VILLAGE OF ARLINGTON HEIGHTS

ALL FUNDS SUMMARY

FUND	REVENUES	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
101	GENERAL	75,280,095	84,945,377	89,679,700	81,603,204	90,397,000	8,793,796	10.8%
211	MOTOR FUEL TAX	4,391,431	4,592,977	4,654,000	4,654,000	3,004,000	(1,650,000)	(35.5%)
215	CDBG	443,390	684,314	465,900	879,200	529,900	(349,300)	(39.7%)
217	AFFORDABLE HOUSING FUND	132,320	377,751	95,500	150,000	100,000	(50,000)	(33.3%)
225	ZERO INTEREST LOAN FUND	274,405	371,806	363,200	300,000	359,300	59,300	19.8%
227	FOREIGN FIRE INSURANCE TAX	153,118	158,093	131,400	132,500	132,500	0	0.0%
231	CRIMINAL INVESTIGATIONS	31,564	64,209	288,200	103,700	103,700	0	0.0%
235	MUNICIPAL PARKING	2,615,082	1,767,313	871,600	1,331,000	1,331,000	0	0.0%
263	TIF IV	773,359	456,713	591,300	591,300	591,300	0	0.0%
264	TIF V	999,052	805,182	746,200	746,200	746,200	0	0.0%
266	HICKORY/KENSINGTON TIF	818,167	764,326	660,000	660,000	660,000	0	0.0%
267	S AH RD TIF	0	591,505	352,000	100,000	350,000	250,000	250.0%
301	DEBT SERVICE	7,583,611	7,319,235	7,494,300	7,528,100	7,206,900	(321,200)	(4.3%)
401	CAPITAL PROJECTS	19,948,049	12,162,208	12,009,800	11,021,100	9,074,000	(1,947,100)	(17.7%)
426	STORM WATER CONTROL	1,652,292	1,695,543	2,646,600	2,661,400	2,506,400	(155,000)	(5.8%)
431	PUBLIC BUILDING	0	207,987	115,102	0	0	0	N/A
505	WATER & SEWER	30,614,099	24,713,925	22,409,100	22,741,800	23,491,100	749,300	3.3%
506	LEAD SERVICE LINE REPLACEMENT	0	4,000,000	16,600	0	1,911,000	1,911,000	N/A
511	SOLID WASTE DISPOSAL	1,934,818	1,974,052	1,943,600	2,040,000	1,945,000	(95,000)	(4.7%)
515	ARTS, ENTERTAINMENT & EVENTS	595,243	1,465,532	1,212,100	1,005,200	1,179,700	174,500	17.4%
605	HEALTH INSURANCE	14,005,590	13,707,664	14,400,400	13,974,400	14,733,000	758,600	5.4%
611	GENERAL LIABILITY INSURANCE	884,368	875,369	616,800	625,800	633,300	7,500	1.2%
615	WORKERS' COMPENSATION	2,683,478	2,407,107	2,531,900	2,538,800	2,588,900	50,100	2.0%
621	FLEET OPERATIONS	3,796,511	5,200,647	6,513,200	6,477,700	4,285,900	(2,191,800)	(33.8%)
625	TECHNOLOGY	1,874,588	3,894,134	2,346,200	2,340,200	2,424,700	84,500	3.6%
705	POLICE PENSION	24,079,444	32,710,203	(19,311,200)	10,014,000	9,611,000	(403,000)	(4.0%)
711	FIRE PENSION	20,177,963	21,396,944	(6,987,500)	9,862,000	9,831,000	(31,000)	(0.3%)
TOTAL REVENUES		215,742,037	229,310,116	146,856,002	184,081,604	189,726,800	5,645,196	3.1%

FUND	EXPENDITURES	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
101	GENERAL	75,571,855	84,874,082	81,016,600	81,837,941	85,210,400	3,372,459	4.1%
211	MOTOR FUEL TAX	2,371,133	3,911,870	4,554,300	4,554,299	3,919,100	(635,199)	(13.9%)
215	CDBG	443,390	684,314	465,900	934,076	529,900	(404,176)	(43.3%)
217	AFFORDABLE HOUSING FUND	0	0	0	25,000	25,000	0	0.0%
225	ZERO INTEREST LOAN FUND	170,084	20,000	70,000	150,000	173,000	23,000	15.3%
227	FOREIGN FIRE INSURANCE TAX	91,427	108,159	195,000	250,807	250,000	(807)	(0.3%)
231	CRIMINAL INVESTIGATIONS	300,759	207,357	520,700	493,228	210,900	(282,328)	(57.2%)
235	MUNICIPAL PARKING	1,637,994	1,303,079	2,092,900	2,121,173	2,506,700	385,527	18.2%
263	TIF IV	68,883	646,689	122,300	1,749,345	3,527,000	1,777,655	101.6%
264	TIF V	738	400	1,637,000	1,238,469	1,866,000	627,531	50.7%
266	HICKORY/KENSINGTON TIF	15,000	15,000	180,000	1,115,000	1,590,000	475,000	42.6%
267	S AH RD TIF	0	54,536	40,000	255,339	215,000	(40,339)	(15.8%)
301	DEBT SERVICE	7,667,546	7,480,334	7,486,200	7,486,200	7,195,600	(290,600)	(3.9%)
401	CAPITAL PROJECTS	14,310,309	9,175,639	14,931,500	15,023,329	13,197,300	(1,826,029)	(12.2%)
426	STORM WATER CONTROL	1,663,882	5,710,418	4,909,300	4,909,225	2,903,900	(2,005,325)	(40.8%)
431	PUBLIC BUILDING	0	0	3,408,461	0	0	0	N/A
505	WATER & SEWER	22,532,765	20,661,728	25,033,700	26,250,600	26,880,200	629,600	2.4%
506	LEAD SERVICE LINE REPLACEMENT	0	0	0	0	4,000,000	4,000,000	N/A
511	SOLID WASTE DISPOSAL	2,022,125	2,115,341	2,105,000	2,149,400	2,237,100	87,700	4.1%
515	ARTS, ENTERTAINMENT & EVENTS	382,093	714,092	1,149,200	1,107,226	1,131,300	24,074	2.2%
605	HEALTH INSURANCE	13,012,157	13,576,532	14,421,100	14,065,600	14,596,900	531,300	3.8%
611	GENERAL LIABILITY INSURANCE	464,422	622,610	430,400	631,500	621,000	(10,500)	(1.7%)
615	WORKERS' COMPENSATION	2,447,206	1,837,572	2,364,000	2,834,700	2,964,800	130,100	4.6%
621	FLEET OPERATIONS	3,165,498	3,443,327	5,481,400	5,519,828	6,664,200	1,144,372	20.7%
625	TECHNOLOGY	1,748,567	1,789,936	5,617,300	5,692,821	2,665,200	(3,027,621)	(53.2%)
705	POLICE PENSION	9,265,972	10,095,947	10,564,700	10,835,500	11,239,200	403,700	3.7%
711	FIRE PENSION	7,862,849	8,234,293	8,538,800	8,538,500	9,055,800	517,300	6.1%
TOTAL EXPENDITURES		167,216,654	177,283,255	197,335,761	199,769,106	205,375,500	5,606,394	2.8%

VILLAGE OF ARLINGTON HEIGHTS

FUND BALANCE SUMMARY 2023

Fund	Fund Name	1/01/23 Projected Beginning Fund Balance (Deficit)	2023 Revenues & Transfers In	2023 Expenditures & Transfers Out	2023 Revenues Over (Under) Expenditures	12/31/23 Estimated Ending Fund Balance (Deficit)
101	General	\$40,845,751	\$90,397,000	\$85,210,400	\$5,186,600	\$46,032,351
211	Motor Fuel Tax	5,706,912	3,004,000	3,919,100	(915,100)	4,791,812
215	CDBG	0	529,900	529,900	0	0
217	Affordable Housing	920,095	100,000	25,000	75,000	995,095
225	Zero Interest Loan	1,158,717	359,300	173,000	186,300	1,345,017
227	Foreign Fire Insurance Tax	473,132	132,500	250,000	(117,500)	355,632
231	Criminal Investigations	1,058,432	103,700	210,900	(107,200)	951,232
235	Municipal Parking	4,855,899	1,331,000	2,506,700	(1,175,700)	3,680,199
263	TIF IV	3,804,919	591,300	3,527,000	(2,935,700)	869,219
264	TIF V	3,075,138	746,200	1,866,000	(1,119,800)	1,955,338
266	Hickory/Kensington TIF	3,709,925	660,000	1,590,000	(930,000)	2,779,925
267	S AH Rd TIF	848,969	350,000	215,000	135,000	983,969
301	Debt Service	1,945,102	7,206,900	7,195,600	11,300	1,956,402
401	Capital Projects	16,502,601	9,074,000	13,197,300	(4,123,300)	12,379,301
426	Storm Water Control	3,649,013	2,506,400	2,903,900	(397,500)	3,251,513
505	Water & Sewer	10,881,841	23,491,100	26,880,200	(3,389,100)	7,492,741
506	Lead Service Line Replacement	4,016,600	1,911,000	4,000,000	(2,089,000)	1,927,600
511	Solid Waste Disposal	3,508,980	1,945,000	2,237,100	(292,100)	3,216,880
515	Arts, Entertainment & Events	956,230	1,179,700	1,131,300	48,400	1,004,630
605	Health Insurance	4,587,527	14,733,000	14,596,900	136,100	4,723,627
611	General Liability Insurance	4,584,895	633,300	621,000	12,300	4,597,195
615	Workers' Compensation Insurance	5,334,932	2,588,900	2,964,800	(375,900)	4,959,032
621	Fleet Operations	11,244,082	4,285,900	6,664,200	(2,378,300)	8,865,782
625	Technology	1,644,162	2,424,700	2,665,200	(240,500)	1,403,662
705	Police Pension	155,898,036	9,611,000	11,239,200	(1,628,200)	154,269,836
711	Fire Pension	133,835,160	9,831,000	9,055,800	775,200	134,610,360
TOTAL ALL VILLAGE FUNDS		\$425,665,229	\$189,726,800	\$205,375,500	(\$15,648,700)	\$410,016,529

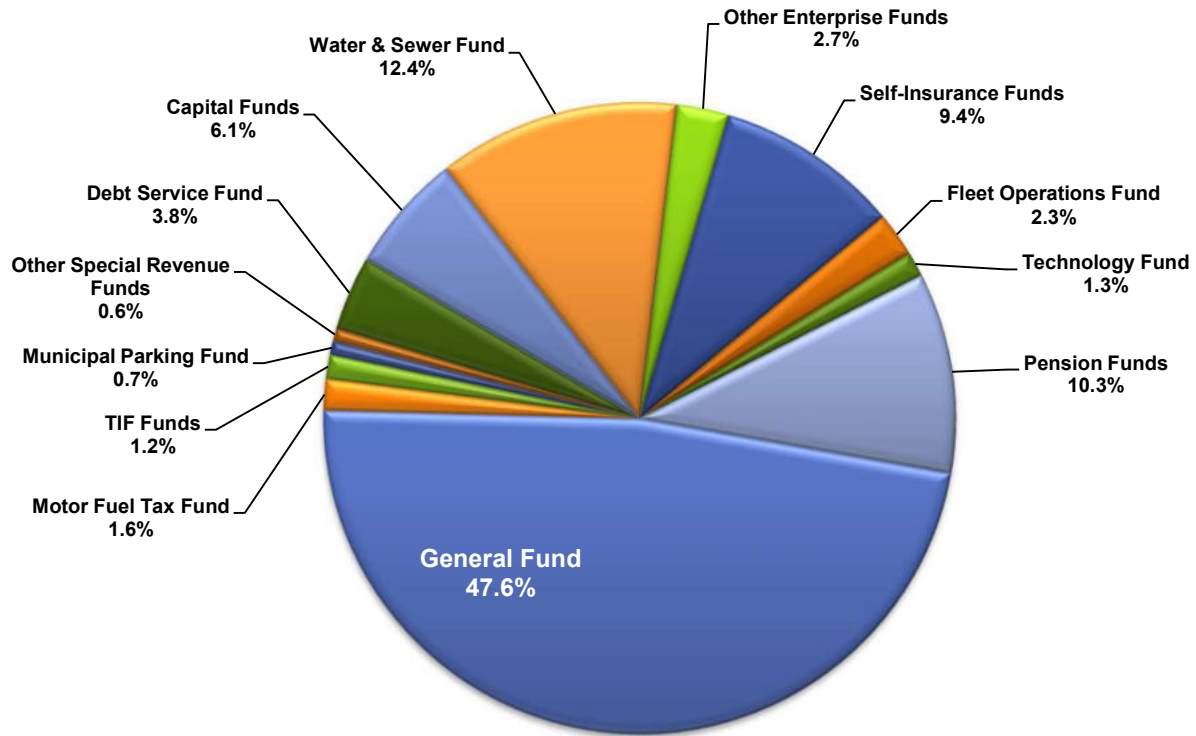
1. The General Fund shows a 2023 budget surplus due to an increase in sales and income taxes. The current financial condition of the fund is healthy as it continues to maintain a fund balance over 25% of annual expenditures.
2. The Motor Fuel Tax Fund shows an operating deficit to complete various road improvements throughout the Village.
3. Affordable Housing Fund accounts for cash payments received in lieu of constructing affordable housing. These funds will be used to create and preserve permanent attainable housing.
4. Zero Interest Loan Fund is designed to provide financial assistance to prospective and existing businesses within the Village of Arlington Heights. The program is intended to assist companies' growth within the Village.
5. Foreign Fire Insurance Tax Fund - Insurance companies that do not maintain offices within the State but market fire insurance policies within the State pay an additional tax of 2% to the municipality where the policy is written. These funds are used for the betterment of the fire services and are controlled by a separate Board of Directors including the Fire Chief and firefighters per State Statute. Prior year revenues are being expensed this year, creating the operating deficit.
6. Criminal Investigations Fund - Assets seized under State and Federal statutes are accounted for in this fund and used for the advancement of law enforcement. These funds are not budgeted for day-to-day Police Department operations but are generally one time capital expenditures of current and prior year revenues.
7. Municipal Parking Fund - Primarily, commuter parking for train travel to and from Chicago is provided for in this fund. With Downtown redevelopment, resident parking for large apartment complexes and off-street shopper parking was included. Substantial fund balance is maintained for future parking garage maintenance and repairs, which will provide a service life of 40 to 50 years for the four parking structures.

FUND BALANCE SUMMARY 2023

8. TIF IV shows a deficit as planned improvement projects are expected to outpace current year revenue.
9. TIF V shows a deficit as planned improvement projects are expected to outpace current year revenue.
10. Hickory/Kensington TIF shows a deficit as planned improvement projects are expected to outpace current year revenue.
11. S Arlington Heights Rd TIF shows a surplus as reserves accumulate for future improvements.
12. The Debt Service Fund accounts for all debt service payments from general obligation bond issuances except those in the Storm Water Control Fund.
13. The Capital Projects Fund shows a deficit in operations primarily as a result of current year costs outpacing current year revenues dedicated to this fund.
14. The Storm Water Control Fund has a planned deficit as scheduled programs improving the Village's storm water infrastructure drawdown funds from a general obligation bond issued in 2018.
15. The Water & Sewer Fund shows a planned operating deficit due to planned projects outpacing revenue. The planned service rate increase for 2023 is 5%.
16. The Lead Service Line Replacement Fund shows a deficit in operations primarily as a result of current year costs outpacing current year revenue.
17. Solid Waste Disposal Fund - The operations of the Government Joint Venture Solid Waste Agency of Northern Cook County are provided for in this fund. Efforts to reduce solid waste removal costs and maximize disposal facility useful lives are primary objectives.
18. The Arts, Entertainment & Events Fund is designed for funding special events and the operation of the Metropolis Performing Arts Theater. The primary funding source is 26% of the Village's 1.25% Food & Beverage Tax on prepared food.
19. The Health Insurance Fund shows a slight surplus. Actual year end results generally come in better than budgeted. This fund is operated on a pay as you go basis with a reserve for large claims.
20. The General Liability Insurance Fund covers the first \$100,000 per claim before IRMA coverage takes effect. Charges to operating departments are used to fund this insurance coverage. Past claims have been varied and actual experience is generally more favorable than budgeted.
21. The Workers' Compensation Insurance Fund claims are handled the same as General Liability claims noted above.
22. The Fleet Operations Fund provides for major capital replacements. Service charges over the useful life of the equipment will replenish reserves. A healthy fund balance is maintained for vehicle and equipment replacement.
23. The Technology Fund provides for the operation of the Village's computer network infrastructure and equipment replacement. Service charges to departments are used to fund these operations. The operating deficit is the result of the fund drawing down its reserves to pay for annual CentralSquare software maintenance; the other funds will be charged for the new annual Tyler software maintenance.
24. The Police Pension Fund shows a deficit as planned pension payments are expected to outpace current year revenue. Funding for future liabilities of the Police Pension Fund is currently at 93%. Per current State Statute, 90% funding must be reached by 2040.
25. The Fire Pension Fund is budgeting positive results for operations this year. Funding for future liabilities of the Fire Pension Fund is currently 86%. Per current State Statute, 90% funding must be reached by 2040.

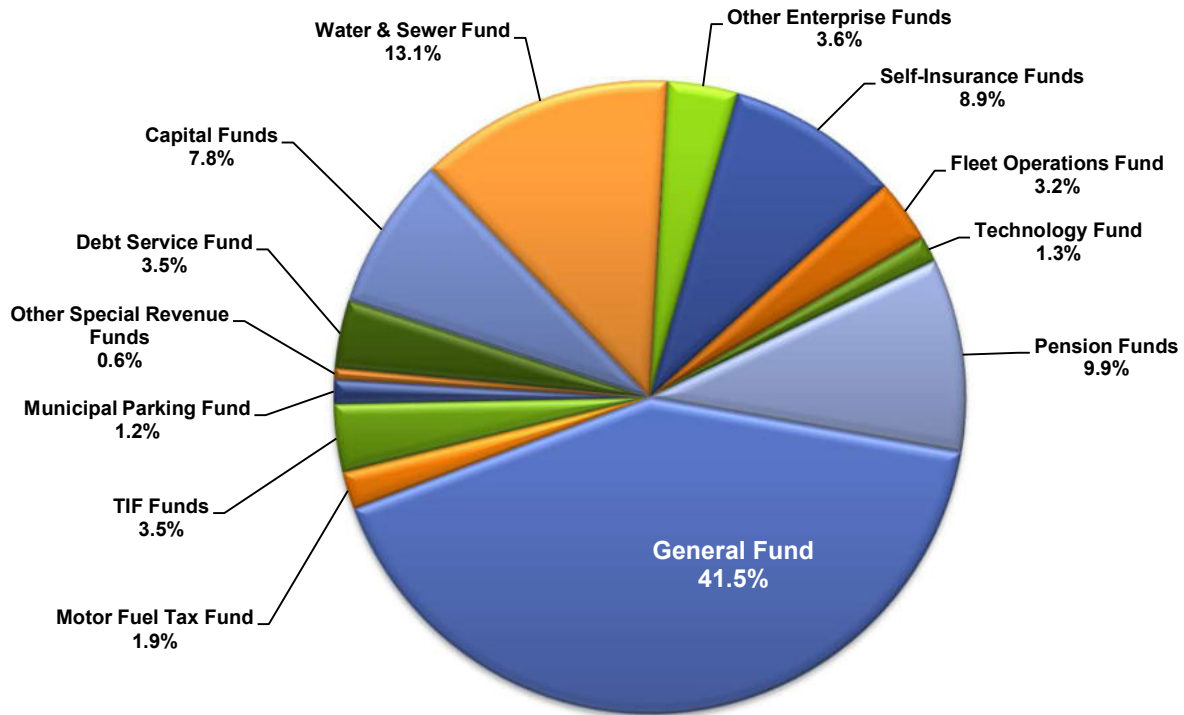
ALL FUNDS REVENUES

2023 Budget



ALL FUNDS EXPENDITURES

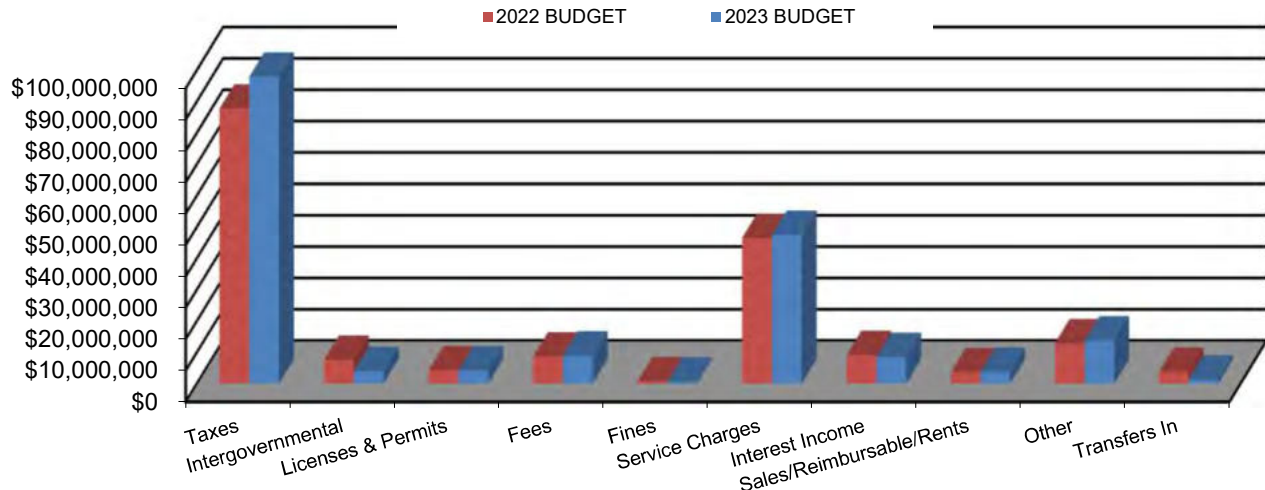
2023 Budget



WHERE THE MONEY COMES FROM

ALL FUNDS REVENUES

2022 Budget vs. 2023 Budget



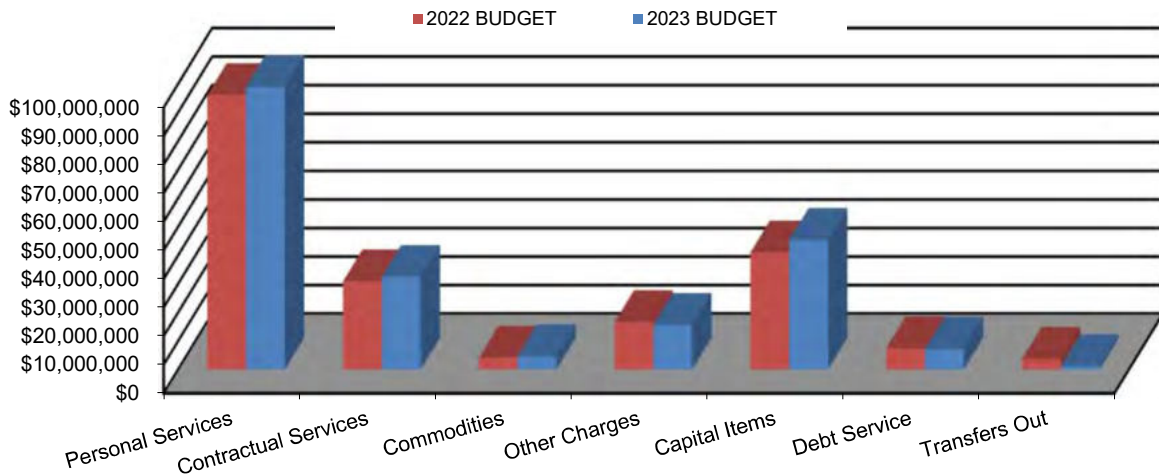
	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET	% CHANGE
Taxes	81,872,977	90,083,681	87,620,100	97,814,900	11.6%
Intergovernmental	3,227,545	5,838,368	7,490,604	3,874,000	(48.3%)
Licenses & Permits	3,372,026	4,076,368	4,177,000	4,105,600	(1.7%)
Fees	7,662,462	8,526,917	8,519,300	8,880,400	4.2%
Fines	434,247	791,221	636,400	590,400	(7.2%)
Service Charges	42,557,121	44,576,715	46,409,400	47,350,400	2.0%
Interest Income	33,082,874	42,330,030	9,066,300	8,444,300	(6.9%)
Sales/Reimbursable/Rents	4,474,880	3,893,004	3,575,600	3,701,500	3.5%
Other	28,629,573	14,550,251	12,820,200	13,698,400	6.9%
	205,313,705	214,666,555	180,314,904	188,459,900	4.5%
Reserves	0	0	73,400	73,000	(0.5%)
Transfers In	10,428,332	14,643,561	3,693,300	1,193,900	(67.7%)
Total Revenues	215,742,037	229,310,116	184,081,604	189,726,800	3.1%

NOTE: **Taxes** increased as a result of better performance in food & beverage, sales, income and replacement tax receipts. **Intergovernmental** decreased mainly from the completion of the MFT Rebuild Illinois program and the American Rescue Plan Grant. **Fines** decreased from the reduction of ordinance fines over prior year. **Interest Income** has been decreased to match actual earnings in the Police and Fire Pension Funds. **Other** increased due to upcoming payments from a neighboring town for their portion of the Wilke Road resurfacing project costs. **Transfers In** decreased due to a reduction of transfers to the Fleet Fund as part of the Village's planned use of ARPA Federal Grant program funds.

WHERE THE MONEY GOES

ALL FUNDS EXPENDITURES

2022 Budget vs. 2023 Budget



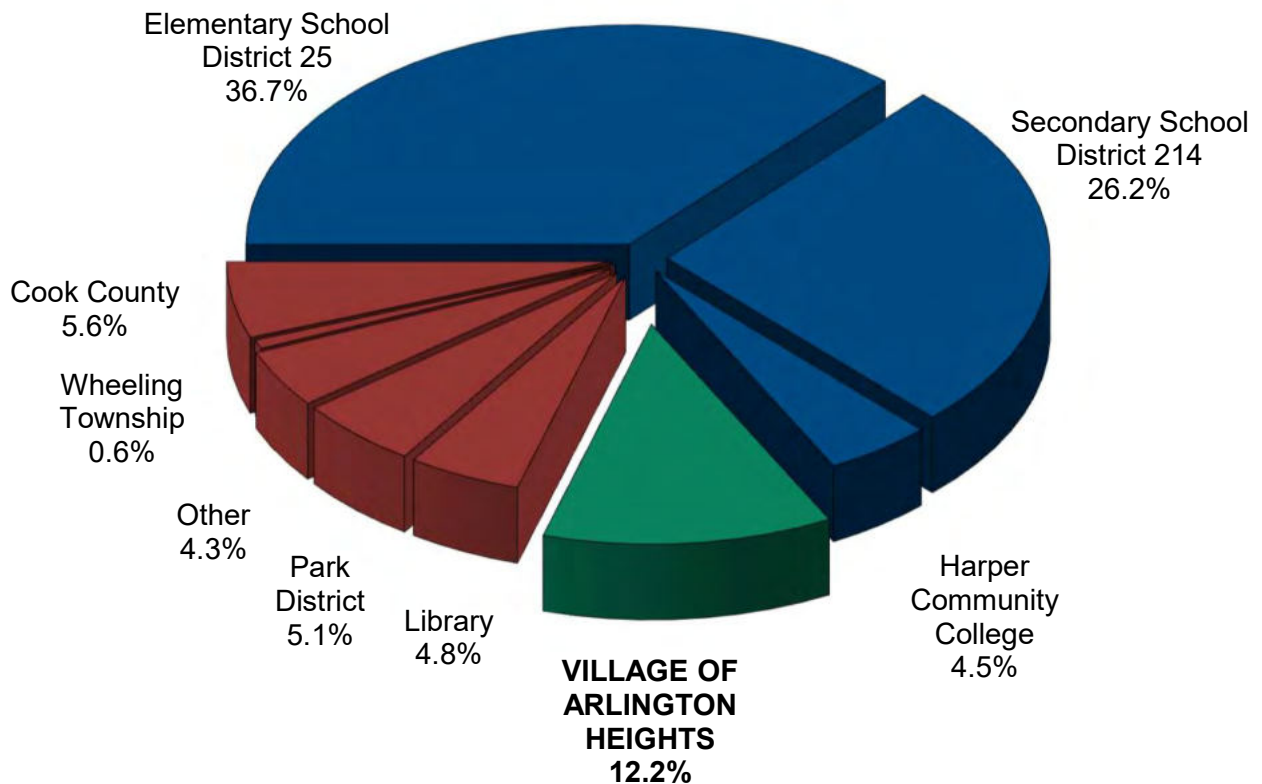
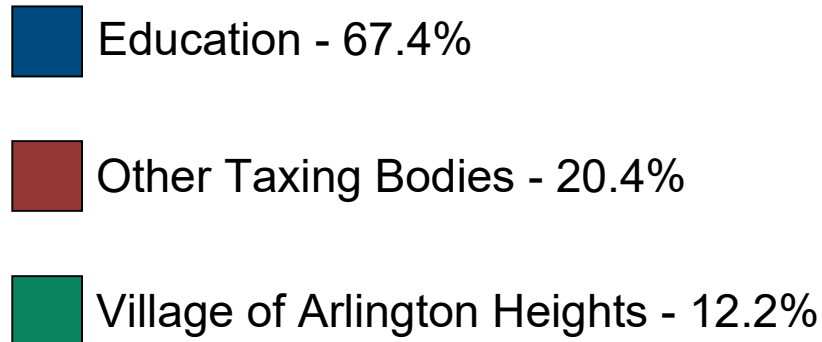
	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET	% CHANGE
Personal Services	87,859,400	89,938,987	96,064,525	98,976,700	3.0%
Contractual Services	27,735,950	28,646,956	30,875,636	32,391,700	4.9%
Commodities	2,880,803	3,449,371	4,088,250	4,640,300	13.5%
Other Charges	13,062,490	13,778,095	16,610,043	15,609,500	(6.0%)
Capital Items	17,732,133	22,747,412	40,951,152	45,367,800	10.8%
Debt Service	7,667,546	7,480,334	7,486,200	7,195,600	(3.9%)
	156,938,322	166,041,155	196,075,806	204,181,600	4.1%
Transfers Out	10,278,332	11,242,100	3,693,300	1,193,900	(67.7%)
Total Expenditures	167,216,654	177,283,255	199,769,106	205,375,500	2.8%

NOTE: **Commodities** increased as a result of the rising cost of petroleum products. **Other Charges** decreased due to how the General Fund's calculation method of the administrative service fee to the Water & Sewer Fund was modified to an in-lieu of property tax payment based on the value of water & sewer infrastructure. **Capital Items** increased primarily from the Lead Service Line Replacement program. **Transfers Out** decreased due to a reduction of transfers to the Fleet Fund as part of the Village's planned use of ARPA Federal Grant program funds.

Arlington Heights

2020 PROPERTY TAX BILL*

(Depicts the "most" common tax bill, assuming School District 25.
Depends on School District and Township boundaries.)



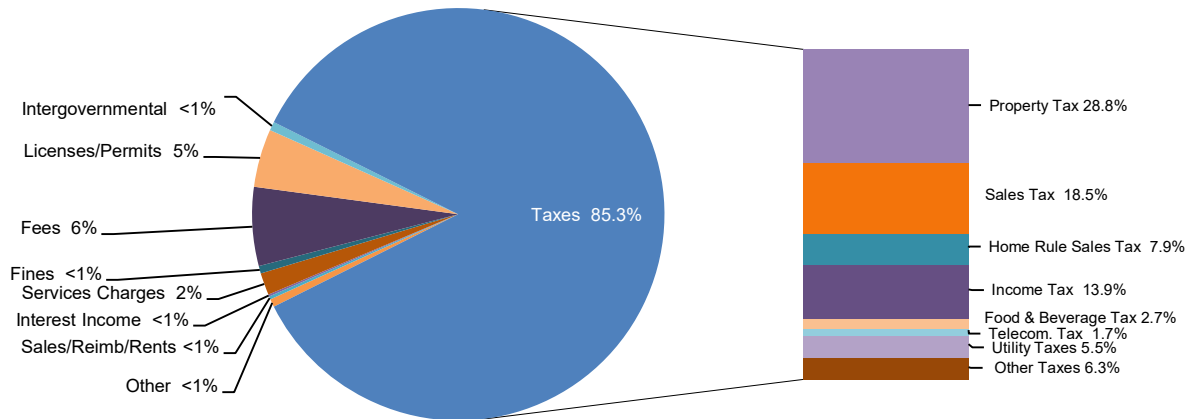
AS THE ABOVE PIE CHART ILLUSTRATES, THE VILLAGE OF ARLINGTON HEIGHTS
CONSISTS OF 12.2% OF THE ENTIRE PROPERTY TAX BILL.

*2021 Tax Rate data was not yet available at the time of publication.

WHERE THE MONEY COMES FROM

GENERAL FUND REVENUES

2023



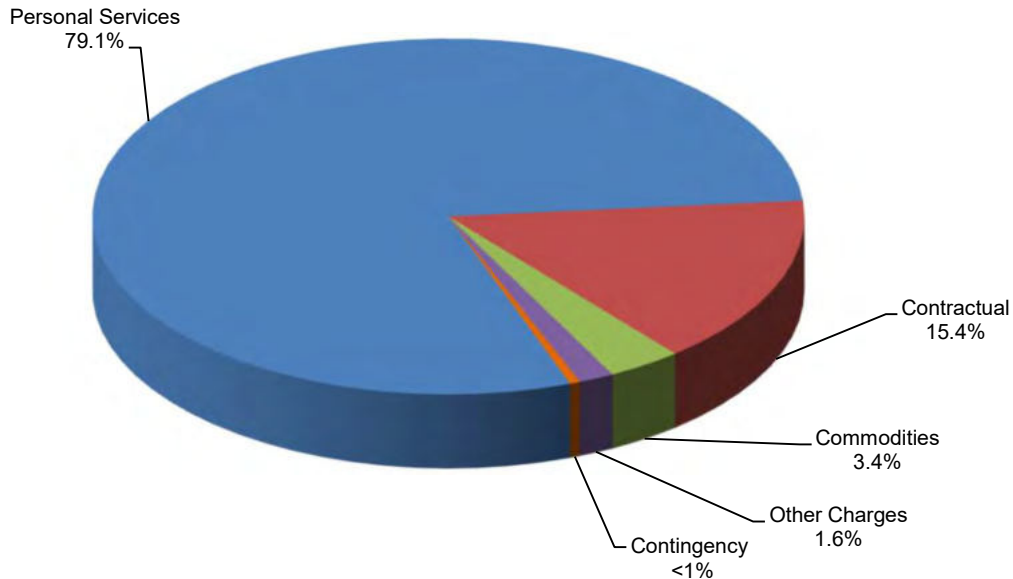
	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET	% CHANGE
Taxes	62,383,378	70,849,287	68,000,500	77,037,000	13.3%
Intergovernmental	1,204,293	675,233	625,104	638,100	2.1%
Licenses & Permits	3,372,026	4,076,368	4,177,000	4,105,600	(1.7%)
Fees	4,789,468	5,658,650	5,151,000	5,601,000	8.7%
Fines	395,265	788,237	546,100	520,100	(4.8%)
Service Charges	2,141,521	2,175,369	2,260,400	1,563,200	(30.8%)
Interest Income	138,914	23,140	160,000	160,000	0.0%
Sales/Reimb/Rents	137,821	123,244	125,000	210,000	68.0%
Other	367,409	375,849	358,100	362,000	1.1%
Other Financing	350,000	200,000	200,000	200,000	0.0%
Total Revenue	75,280,095	84,945,377	81,603,204	90,397,000	10.8%

NOTE: **Taxes** increased as a result of better performance in food & beverage, sales, income and replacement tax receipts. **Fees** increased primarily from the new Medicaid Supplemental Funding Program for ground emergency medical transportation. **Service Charges** decreased due to how the water administrative service fee calculation method was modified to an in-lieu of property tax payment based on the value of water & sewer infrastructure. **Sales/Reimb/Rents** increased due to the addition of Northwest Central Dispatch rent revenue, which had previously been allocated to the Debt Service Fund to repay bonds.

WHERE THE MONEY GOES

GENERAL FUND EXPENDITURES

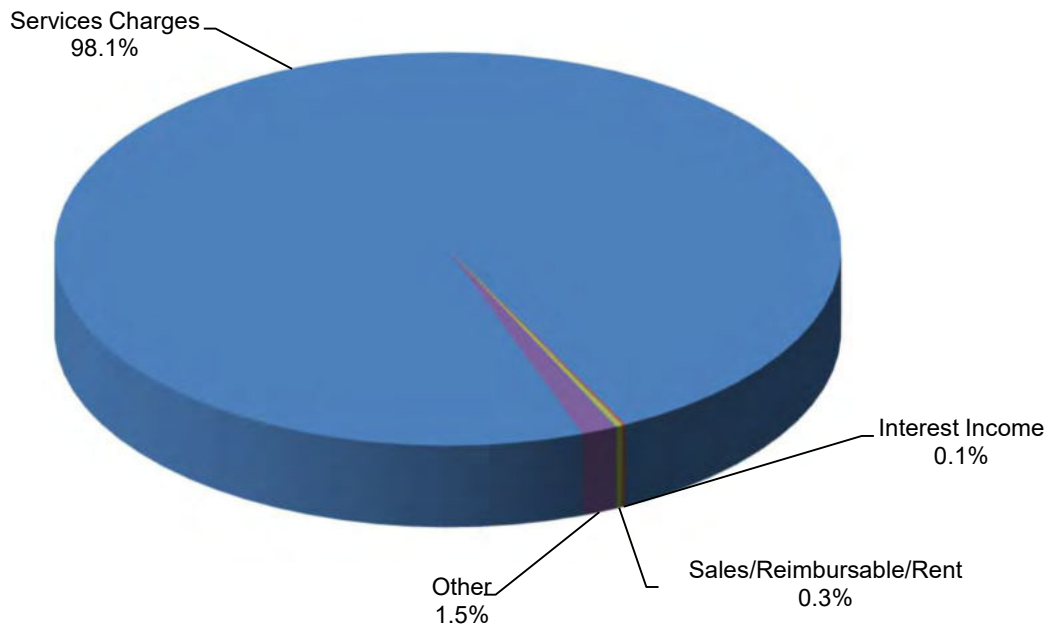
2023



	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET	% CHANGE
Personal Services	61,434,656	62,372,107	65,374,925	67,436,100	3.2%
Contractual Services	11,349,112	11,676,748	12,590,510	13,151,900	4.5%
Commodities	1,972,365	2,122,077	2,578,493	2,861,000	11.0%
Other Charges	815,722	1,153,150	1,094,013	1,361,400	24.4%
Contingency	0	0	200,000	400,000	100.0%
Transfers Out	0	7,550,000	0	0	0.0%
Total Expenditures	75,571,855	84,874,082	81,837,941	85,210,400	4.1%

NOTE: **Commodities** increased as a result of the rising cost of petroleum products. **Other Charges** increased mainly due to the increase in the equitable share of the Personal Property Replacement Tax (PPRT) payment to the Library. **Contingency** is budgeted each year but if used, is classified as an expenditure type. If not used it becomes part of available reserves. As of the date of this writing, the year ending December 31, 2022 budget shows that there is \$200,000 remaining of the \$200,000 contingency budget.

WHERE THE MONEY COMES FROM WATER & SEWER FUND REVENUES 2023



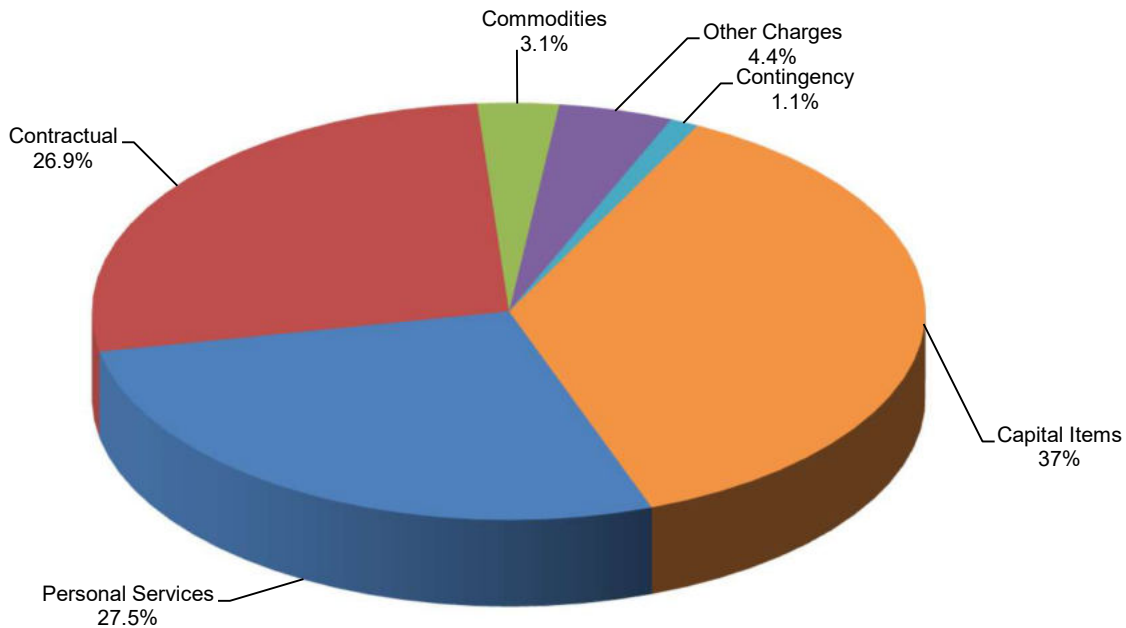
	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET	% CHANGE
Services Charges	19,958,979	21,458,315	22,275,200	23,049,500	3.5%
Interest Income	4,489	11,360	20,000	30,000	50.0%
Sales/Reimbursable/Rent	52,274	51,661	98,000	63,000	(35.7%)
Other	1,553,125	692,589	348,600	348,600	0.0%
Transfers In	9,045,232	2,500,000	0	0	0.0%
Total Revenues	30,614,099	24,713,925	22,741,800	23,491,100	3.3%

NOTE: **Interest Income** has been increased to match actual earnings. **Sales/Reimbursable/Rent** decreased due to a reduction in the anticipated sales of water meters based on historical performance.

WHERE THE MONEY GOES

WATER & SEWER FUND EXPENDITURES

2023



	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET	% CHANGE
Personal Services	6,701,828	6,606,949	7,219,600	7,382,900	2.3%
Contractual	6,307,098	6,734,739	6,967,278	7,222,800	3.7%
Commodities	448,326	642,117	784,807	846,500	7.9%
Other Charges	1,715,054	1,810,022	1,891,100	1,193,900	(36.9%)
Contingency	0	0	300,000	300,000	0.0%
Capital Items	7,360,459	4,867,901	9,087,815	9,934,100	9.3%
Total Expenditures	22,532,765	20,661,728	26,250,600	26,880,200	2.4%

NOTES: **Commodities** increased as a result of the rising cost of petroleum products. **Other Charges** decreased due to how the General Fund's administrative service fee calculation method was modified to an in-lieu of property tax payment based on the value of water & sewer infrastructure. **Capital Items** increased mainly from the residential meter & Automated Meter Reader (AMR) system replacement project.

VILLAGE OF ARLINGTON HEIGHTS

EMPLOYEE CENSUS

Ten Year Analysis

		8 Mon. Per.									
		Ending									
DEPARTMENT		FY2015	Dec. 2015	2016	2017	2018	2019	2020	2021	2022	2023
Integrated Services	Full-Time	5.00	11.00	11.00	11.00	10.00	10.00	11.00	11.00	12.00	13.00
	Part-Time	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00
Human Resources	Full-Time	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
	Part-Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
Legal	Full-Time	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00
	Part-Time	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	2.00	2.00
Finance	Full-Time	18.00	18.00	18.00	17.00	17.00	16.00	16.00	15.00	15.00	15.00
	Part-Time	0.00	0.00	0.00	1.00	1.00	2.00	2.00	3.00	3.00	3.00
IT/GIS	Full-Time	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police	Full-Time	137.00	137.00	137.00	137.00	137.00	137.00	137.00	137.00	137.00	137.00
	Part-Time	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Police Grant	Full-Time	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fire	Full-Time	109.00	109.00	109.00	109.00	109.00	109.00	109.00	109.00	109.00	109.00
	Part-Time	3.00	3.00	3.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Planning & Comm Devlp	Full-Time	9.00	9.00	9.00	10.00	10.00	10.00	10.00	10.00	10.00	11.00
Building Services	Full-Time	16.50	16.50	16.50	17.00	17.00	17.00	18.00	18.00	19.00	19.00
	Part-Time	0.00	0.00	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
Health Services	Full-Time	9.50	9.50	9.50	9.00	9.00	9.00	9.00	9.00	9.00	9.00
	Part-Time	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Services	Full-Time	1.00	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.00	3.00
	Part-Time	5.00	3.00	3.00	3.00	3.00	3.00	3.00	2.00	2.00	2.00
Engineering	Full-Time	10.00	10.00	10.00	10.00	10.00	0.00	0.00	0.00	0.00	0.00 (1)
Public Works	Full-Time	42.00	42.00	42.00	42.00	41.00	51.00	51.00	51.00	51.00	51.00
	Part-Time	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00 (2)
Water Utility Operations	Full-Time	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00	40.00
	Part-Time	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Services	Full-Time	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
	Part-Time	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL	Full-Time	419.00	420.00	420.00	420.00	418.00	417.00	419.00	418.00	420.00	422.00
	Part-Time	16.00	14.00	14.00	16.00	17.00	18.00	17.00	17.00	17.00	16.00
TOTAL EMPLOYEES		435.00	434.00	434.00	436.00	435.00	435.00	436.00	435.00	437.00	438.00
INCREASE (DECREASE)		(2.00)	(1.00)	0.00	2.00	(1.00)	0.00	1.00	(1.00)	2.00	1.00
FULL-TIME EQUIVALENTS (FTE)		427.25	427.25	427.25	428.25	426.75	426.25	427.75	426.50	428.50	430.00
INCREASE (DECREASE)		0.00	0.00	0.00	1.00	(1.50)	(0.50)	1.50	(1.25)	2.00	1.50

(1) The reduction in Engineering staff is the result of the department merging into Public Works.

(2) A part-time employee is shared between Public Works and Water Utility Operations and is shown only in Public Works so as not to skew the total count.

VILLAGE OF ARLINGTON HEIGHTS
**EXPENDITURES AND STAFFING
SUMMARY BY OPERATION 2023**

OPERATION	STAFFING			EXPENDITURES			
	2022 Budget	2023 Budget	Inc (Dec)	2022 Budget	2023 Budget	\$ Inc (Dec)	% Inc (Dec)
Board of Trustees	0.00	0.00		\$176,200	\$179,000	\$2,800	1.6%
Integrated Services	12.50	13.00	0.50	7,052,621	4,249,900	(2,802,721)	(39.7%)
Human Resources	4.50	4.50		17,365,500	18,069,600	704,100	4.1%
Legal	1.25	1.25		686,800	636,700	(50,100)	(7.3%)
Finance	16.50	16.50		3,667,500	3,750,200	82,700	2.3%
Boards & Commissions	0.00	0.00		200,826	216,000	15,174	7.6%
Metropolis Theater	0.00	0.00		455,500	389,000	(66,500)	(14.6%)
Police/Police Grant	139.00	139.00		29,363,278	30,079,600	716,322	2.4%
Fire	110.00	110.00		25,151,994	26,297,000	1,145,006	4.6%
Planning & Community Development	10.00	11.00	1.00	7,109,545	9,837,900	2,728,355	38.4%
Building Services	19.00	19.00		3,036,200	3,090,300	54,100	1.8%
Health & Human Services	13.25	13.25		2,531,623	2,575,400	43,777	1.7%
Public Works	51.25	51.25		35,938,540	35,749,500	(189,040)	(0.5%)
Criminal Investigations	0.00	0.00		493,228	210,900	(282,328)	(57.2%)
Foreign Fire Insurance Tax	0.00	0.00		250,807	250,000	(807)	(0.3%)
Comm Development Block Grant Progr	0.00	0.00		869,776	467,600	(402,176)	(46.2%)
Water Utility Operations	40.75	40.75		16,965,763	16,409,800	(555,963)	(3.3%)
Parking Operations	0.00	0.00		670,200	674,400	4,200	0.6%
Solid Waste Disposal	0.00	0.00		1,643,100	1,737,100	94,000	5.7%
Municipal Fleet Services	10.50	10.50		2,613,640	2,697,600	83,960	3.2%
Pensions	0.00	0.00		19,374,000	20,295,000	921,000	4.8%
Capital Projects - Water/Sewer	0.00	0.00		7,828,237	12,997,400	5,169,163	66.0%
Capital Projects - Equipment	0.00	0.00		3,036,828	3,970,100	933,272	30.7%
Debt Service	0.00	0.00		7,486,200	7,195,600	(290,600)	(3.9%)
Sub-Total	428.50	430.00	1.50	\$193,967,906	\$202,025,600	\$8,057,694	4.2%
Non-Operating & Transfers Out	N/A	N/A	N/A	5,801,200	3,349,900	(2,451,300)	(42.3%)
TOTAL	428.50	430.00	1.50	\$199,769,106	\$205,375,500	\$5,606,394	2.8%

VILLAGE OF ARLINGTON HEIGHTS

INTERFUND TRANSFERS 2023

FUND	IN	OUT	PURPOSE
101 General (Corporate) Fund	200,000		SWANCC (from Fund 511)
	<u>\$ 200,000</u>	<u>\$ -</u>	
301 Debt Service Fund	693,900		Storm Water Control (from 426)
	<u>\$ 693,900</u>	<u>\$ -</u>	
401 Capital Projects Fund	300,000		SWANCC (from Fund 511)
	<u>\$ 300,000</u>	<u>\$ -</u>	
426 Storm Water Control Fund		693,900	Debt Service for GO Bond (to Fund 301)
	<u>\$ -</u>	<u>\$ 693,900</u>	
511 SWANCC Fund		200,000	General Fund (to Fund 101)
		300,000	Capital Projects (to Fund 401)
	<u>\$ -</u>	<u>\$ 500,000</u>	
TOTAL	<u>\$ 1,193,900</u>	<u>\$ 1,193,900</u>	

VILLAGE OF ARLINGTON HEIGHTS CAPITAL IMPROVEMENT PROGRAM SUMMARY

The Village of Arlington Heights prepares annually a Capital Improvement Program (CIP) for the five-year period beginning with the next fiscal year. The CIP is a planning document which is reviewed by the Village Board and is prepared by the Village Manager and Finance Director with the assistance of all Department Heads. Included are capital expenditures projected to cost in excess of \$10,000 and have an expected lifetime of one or more years. The CIP is subject to further review and approval by the Village Board during the final budget process, based on available resources and expenditure requirements of the operations budget. What follows is a summary of all CIP expenditures and projects included in the 2023 budget.

CAPITAL SPENDING

Building & Land	\$ 7,727,600
Equipment	3,019,600
Signals	154,100
Storm Water Control	2,210,000
Streets	14,462,800
Sewer	500,000
Vehicles	3,970,100
Water	<u>12,738,400</u>
TOTAL	<u><u>\$ 44,782,600</u></u>

CAPITAL FUNDING

Capital Projects Fund	\$ 12,847,300
Motor Fuel Tax Fund	3,919,100
Storm Water Control Fund	2,210,000
Water & Sewer Fund	10,175,100
Lead Service Line Replacement Fund	4,000,000
Municipal Parking Operations Fund	1,183,400
TIF Funds	5,933,800
Arts, Entertainment & Events Fund	114,000
Fleet Operations Fund	3,970,100
Technology Fund	291,800
Criminal Investigation Fund	113,000
Foreign Fire Insurance Tax Fund	<u>25,000</u>
TOTAL	<u><u>\$ 44,782,600</u></u>

CAPITAL IMPROVEMENT PROGRAM (CIP) FIVE YEAR SPENDING AND FUNDING SUMMARY

			2022	2022	2023	2024	2025	2026	2027	
CAPITAL SPENDING			FUND	PROJ #	EST ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Building & Land										
Parking Structure Maintenance/Repairs	Parking	BL-00-06	737,800	737,800	920,400	296,500	594,500	124,000	358,000	
Police Station - Architect	Cap Proj	BL-16-01	124,000	124,000	0	0	0	0	0	
TIF IV Redevelopment	TIF IV	BL-16-05	0	1,500,000	3,350,000	500,000	500,000	500,000	500,000	
Hickory Kensington TIF District Redevelopment	TIF HK	BL-18-01	865,000	1,025,000	800,000	1,500,000	500,000	500,000	500,000	
LED Parking Garage Lighting Conversions	Parking	BL-19-03	48,000	48,000	48,000	0	0	0	0	
Senior Center Study	Cap Proj	BL-20-02	14,800	14,800	0	0	0	0	0	
Seized Vehicle & Long-Term Bulk Evidence Storage Structure	Crim Inv	BL-21-01	0	0	0	0	362,300	0	0	
Municipal Parking Lot Improvements	Parking	BL-21-02	0	0	200,000	0	0	0	50,000	
Municipal Parking Lot Improvements	Cap Proj	BL-21-02	0	0	0	70,000	250,000	175,000	0	
TIF V Redevelopment	TIF V	BL-21-03	1,400,000	850,000	1,300,000	500,000	0	0	0	
Electric Vehicle Charging	Cap Proj	BL-22-01	35,000	35,000	37,000	0	38,000	0	0	
Overhead Door Replacement/Repair	Cap Proj	BL-90-04	20,000	20,000	30,000	45,000	45,000	45,000	50,000	
Overhead Door Replacement/Repair	Water	BL-90-04	10,000	10,000	10,000	10,000	10,000	10,000	10,000	
Public Works Annex Improvements	Cap Proj	BL-93-02	24,000	24,000	10,000	10,000	10,000	10,000	10,000	
Public Works Annex Improvements	Water	BL-93-02	33,100	33,100	19,000	19,000	19,000	19,000	19,000	
Building Equipment Replacement	Cap Proj	BL-95-04	41,600	41,600	120,000	38,000	30,000	30,000	42,000	
Municipal Buildings Refurbishing	Cap Proj	BL-95-05	376,900	376,900	208,200	40,000	100,000	220,000	40,000	
Roof Maintenance Program	Cap Proj	BL-95-06	0	0	515,000	1,500,000	1,200,000	559,500	155,000	
Heating Plant/Air Conditioner Replacement	Cap Proj	BL-96-01	269,900	269,900	75,000	95,000	130,000	120,000	500,000	
Ongoing Maintenance to Brick Exteriors	Cap Proj	BL-96-03	160,000	160,000	30,000	30,000	40,000	40,000	50,000	
Ongoing Maintenance to Brick Exteriors	Parking	BL-96-03	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Historical Society Museum - Building Repairs	Cap Proj	BL-96-04	32,800	32,800	50,000	70,000	70,000	49,000	25,000	
Sub-Total Building & Land			4,197,900	5,307,900	7,727,600	4,728,500	3,903,800	2,406,500	2,314,000	
Equipment										
Operational Equipment - Information Technology	Cap Proj	EQ-01-03	141,500	141,500	163,500	151,500	126,500	126,500	126,500	
Metropolis Theater Capital Equipment	A&E	EQ-06-03	40,000	40,000	41,000	42,000	43,000	44,000	45,000	
Patrol Vehicle Equipment Replacement Program	Cap Proj	EQ-08-03	51,600	51,600	47,000	53,000	56,000	5,000	25,000	
Patrol Vehicle Equipment Replacement Program	Crim Inv	EQ-08-03	3,000	11,500	13,000	0	14,000	15,000	0	
Operational Equipment - Municipal Parking Fund	Parking	EQ-09-01	10,000	10,000	10,000	10,000	10,000	10,000	10,000	
SCADA Enhancements	Water	EQ-15-25	63,300	63,300	65,200	30,000	75,000	61,500	0	
Pumps & Motor Controls Rehab and Replacement	Water	EQ-15-30	68,700	68,700	94,600	90,000	100,000	60,000	200,000	
Metropolis Theater Clearcom Equipment	A&E	EQ-17-03	12,500	12,000	0	0	0	0	0	
Metropolis Theater Replace Smoke Detectors	A&E	EQ-17-10	8,700	8,700	0	0	0	0	0	
Metropolis Theater LED Series 2	A&E	EQ-17-11	27,500	27,500	0	0	0	0	0	
Lighting Fixtures in Theater	A&E	EQ-18-03	0	0	53,000	35,000	35,000	35,000	35,000	
Wireless Microphones	A&E	EQ-18-05	14,000	14,000	0	0	0	0	0	
Village ERP Software Replacement	IT	EQ-19-04	3,049,500	3,049,500	0	0	0	0	0	
Phone System Upgrade	Cap Proj	EQ-21-01	205,600	171,600	0	0	0	0	0	
AVV System Upgrades	Cap Proj	EQ-21-02	387,900	192,400	120,000	0	0	0	0	
Metropolis Theater - Wireless Headsets/Base	A&E	EQ-21-03	13,000	13,000	0	0	0	0	0	
Body Worn Cams/Dash Cams/TASER/Digital Evidence Storage	Cap Proj	EQ-22-01	265,000	300,000	265,000	265,000	265,000	265,000	300,000	
Metropolis Theater Building Infrastructure Updates	A&E	EQ-22-02	0	0	20,000	30,000	30,000	30,000	30,000	
Electric Vehicle Fleet Upgrades	Cap Proj	EQ-22-03	10,000	10,000	8,000	8,500	40,000	25,000	0	
Flock Safety LPR	Cap Proj	EQ-23-01	0	0	68,500	60,000	60,000	60,000	60,000	
Plan Review Software	IT	EQ-23-02	0	0	50,000	0	0	0	0	
Lead Service Line Replacement: Capital Equipment/Supplies	LSLR	EQ-23-03	0	0	100,000	100,000	300,000	100,000	100,000	
Operational Equipment - Public Works	Cap Proj	EQ-94-01	40,300	40,300	50,000	379,600	108,000	61,500	166,000	
Operational Equipment - Public Works	Water	EQ-94-01	147,100	147,100	111,000	135,000	154,000	254,500	135,000	
Operational Equipment - Police Department	Cap Proj	EQ-95-01	76,600	76,600	70,000	64,000	65,000	52,000	52,000	
Operational Equipment - Police Department	Crim Inv	EQ-95-01	100,000	100,000	100,000	160,000	100,000	100,000	100,000	
Operational Equipment - Fire Department	Cap Proj	EQ-95-02	317,200	479,200	702,600	541,700	1,095,400	190,900	145,700	
Operational Equipment - Fire Department	FFIT	EQ-95-02	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
Office Equipment	Cap Proj	EQ-95-03	104,400	104,400	60,000	52,000	30,000	30,000	5,000	
Office Equipment	Water	EQ-95-03	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Operational Equipment - Municipal Fleet Services	Cap Proj	EQ-97-01	130,600	130,600	3,500	61,000	91,000	56,000	52,000	
IT Equipment Replacement	IT	EQ-97-08	250,100	250,100	241,800	241,800	241,800	241,800	241,800	
Emergency Generator Upgrades and Replacement	Water	EQ-99-02	0	922,400	521,900	100,000	908,000	0	375,000	
Sub-Total LED Equipment			5,578,100	6,476,000	3,019,600	2,650,100	3,987,700	1,863,700	2,244,000	
Signals										
Traffic Signal Maintenance	MFT	SG-03-02	116,800	116,800	119,100	121,400	123,700	126,200	128,700	
Traffic Signal Pedestrian Upgrade - Central Road at Arthur Avenue	Cap Proj	SG-14-10	52,300	52,300	0	0	0	0	0	
Algonquin Rd. and New Wilke Rd Intersection Improvement	Cap Proj	SG-17-01	137,100	137,100	35,000	414,200	0	0	0	
Pedestrian/Bicycle crossing Lake-Cook Rd./Wilke Rd.	Cap Proj	SG-18-01	30,800	30,800	0	0	0	0	0	
Sub-Total Signals			337,000	337,000	154,100	535,600	123,700	126,200	128,700	

CAPITAL IMPROVEMENT PROGRAM (CIP) FIVE YEAR SPENDING AND FUNDING SUMMARY

			2022	2022	2023	2024	2025	2026	2027	
CAPITAL SPENDING			FUND	PROJ #	EST ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Streets										
Street Light Cable Replacement	Cap Proj	ST-00-01	10,000	10,000	10,000	20,000	20,000	20,000	20,000	
Paver Brick Maintenance	Cap Proj	ST-05-01	400,000	410,800	100,000	100,000	100,000	100,000	100,000	
Downtown Street Furniture	Cap Proj	ST-14-01	10,000	10,000	10,000	10,000	20,000	40,000	40,000	
Downtown Streetscape Improvements	Cap Proj	ST-15-35	156,000	315,400	0	0	125,000	0	0	
Northwest Highway (Rt. 14) Corridor Landscaping Improvements	Cap Proj	ST-16-20	88,500	88,800	77,000	0	0	0	0	
Davis Street/Sigwalt Street Fencing/Landscape Upgrade	Cap Proj	ST-17-02	0	4,500	0	0	0	0	0	
Rand Road Corridor Identification Enhancement	Cap Proj	ST-17-20	147,600	147,600	189,000	255,000	43,000	155,000	0	
Rand Road Corridor Identification Enhancement	TIF V	ST-17-20	142,000	243,500	251,000	30,000	101,000	315,000	0	
Downtown Outdoor Living Room	Cap Proj	ST-17-25	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
Kensington Road & Multi-Use Path Improvements	Cap Proj	ST-18-01	139,200	139,200	0	0	0	0	0	
Surface Treatment - Streets	Cap Proj	ST-18-02	300,000	300,000	310,000	320,000	330,000	340,000	350,000	
LED Street Lighting Conversions	Cap Proj	ST-19-01	64,000	64,000	64,000	64,000	64,000	64,000	0	
South Arlington Heights Road Corridor	TIF S AH Rd	ST-19-03	0	105,800	105,800	0	0	0	0	
South Arlington Heights Road Corridor	Cap Proj	ST-19-03	0	10,300	0	0	0	0	0	
Bike Plan/Bike Route Pavement Marking	Cap Proj	ST-19-04	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
Windsor Drive Road Diet Engineering	Cap Proj	ST-21-01	50,000	50,000	0	0	0	0	0	
Weber Dr/Old Wilke Rd Street Reconstruction	Cap Proj	ST-21-02	83,500	83,500	17,500	174,400	0	0	0	
Wilke Road Resurfacing & Multi-Use Path Extension	Cap Proj	ST-21-03	385,000	388,600	2,761,500	0	0	0	0	
Sustainable Bike Plan Improvements	Cap Proj	ST-22-01	15,000	15,000	0	0	0	0	0	
Other Sustainable Initiatives	Cap Proj	ST-22-03	45,000	45,000	0	0	0	0	0	
Downtown ADA Compliance	Cap Proj	ST-23-01	0	0	300,000	400,000	0	600,000	0	
Arthur Avenue Reconstruction	Cap Proj	ST-23-02	0	0	0	0	150,000	187,000	0	
Dryden Avenue Reconstruction	Cap Proj	ST-23-03	0	0	0	60,000	67,000	0	0	
Euclid Avenue Resurfacing	Cap Proj	ST-23-04	0	0	250,000	340,000	2,630,000	0	0	
Hintz Road Reconstruction	Cap Proj	ST-23-05	0	0	0	0	175,000	213,000	0	
Hintz Road Reconstruction	Parking	ST-23-05	0	0	0	0	0	0	995,200	
Kennicott Avenue Reconstruction	Cap Proj	ST-23-06	0	0	0	250,000	372,000	0	0	
Thomas Street Resurfacing	Cap Proj	ST-23-07	0	0	0	0	150,000	155,000	0	
Windsor Drive Resurfacing	Cap Proj	ST-23-08	0	0	0	0	100,000	108,000	595,000	
Street Program	Cap Proj	ST-90-08	6,063,400	6,063,400	5,350,000	5,050,000	2,156,000	5,237,000	5,405,000	
Street Rehabilitation Program	MFT	ST-90-09	4,437,500	4,437,500	3,800,000	3,800,000	3,800,000	3,800,000	2,804,800	
Sidewalk & Curb Replacement	Cap Proj	ST-90-11	419,800	419,800	500,000	550,000	600,000	650,000	700,000	
Pavement Crack Sealing Program	Cap Proj	ST-92-01	200,000	200,000	200,000	200,000	200,000	200,000	200,000	
Green Corridor Beautification	TIF IV	ST-99-03	0	127,000	127,000	0	0	0	0	
Sub-Total Streets			13,196,500	13,719,700	14,462,800	11,663,400	11,243,000	12,224,000	11,250,000	
Sewers										
Backyard Drainage Improvements	Storm Water	SW-11-02	36,100	436,100	300,000	300,000	300,000	300,000	300,000	
Storm Sewer Rehab/Replacement Program	Storm Water	SW-15-20	677,100	677,100	500,000	500,000	500,000	500,000	500,000	
Enhanced Overhead Sewer Program	Storm Water	SW-18-01	250,000	250,000	135,000	150,000	150,000	150,000	150,000	
Area C/NW Burr Oak Burning Tree & C/SE Berkley/Hintz	Storm Water	SW-20-01	3,072,000	2,672,000	0	0	0	0	0	
Area C/SE - Hintz Rd W of AH Rd	Storm Water	SW-20-02	180,800	180,800	0	0	0	0	0	
St. Ponding Area - Race Ave & Chicago Ave	Storm Water	SW-20-03	0	0	75,000	725,000	0	0	0	
Manhole Rehabilitation	Water	SW-20-04	0	0	25,000	50,000	50,000	50,000	50,000	
Area F - Forrest Ave Stormwater Improvements	Storm Water	SW-21-01	0	0	150,000	1,650,000	0	0	0	
Evergreen-Maude Storm Sewer Improvements	Storm Water	SW-23-01	0	0	850,000	0	0	0	0	
Scarsdale Estates Drainage Improvements	Storm Water	SW-23-02	0	0	200,000	880,000	0	0	0	
Sewer Rehab/Replacement Program	Water	SW-90-01	510,500	510,500	475,000	475,000	475,000	475,000	500,000	
Sub-Total Sewers			4,726,500	4,726,500	2,710,000	4,730,000	1,475,000	1,475,000	1,500,000	
Vehicles										
Surveillance Van - Police Department	Crim Inv	VH-22-01	196,000	160,000	0	0	0	0	0	
Vehicle and Special Equipment Replacement - Public Works	Fleet	VH-95-01	972,800	972,800	1,334,700	898,000	1,965,000	1,378,000	671,000	
Vehicle and Special Equipment Replacement - Water & Sewer	Fleet	VH-95-02	311,900	311,900	31,000	502,000	1,368,000	127,000	573,000	
Vehicle Replacement - Police Department	Fleet	VH-95-03	322,800	322,800	283,100	348,700	359,600	340,600	420,500	
Vehicle Replacement - Fire Department	Fleet	VH-95-04	1,221,900	1,221,900	2,199,200	711,000	1,216,000	29,000	1,100,000	
Vehicle Replacement - Municipal Fleet Services	Fleet	VH-95-06	46,500	46,500	0	59,000	0	0	0	
Vehicle Replacement - Municipal Parking Operations	Fleet	VH-95-08	118,600	118,600	0	0	67,100	0	0	
Vehicle Replacement - Building & Health Services Department	Fleet	VH-95-10	42,300	42,300	122,100	0	99,300	102,300	175,600	
Vehicle Replacement - Planning	Fleet	VH-95-12	0	0	0	25,500	0	0	0	
Sub-Total Vehicles			3,232,800	3,196,800	3,970,100	2,544,200	5,075,000	1,976,900	2,940,100	
Water										
Residential Meter & AMR System Replacement	Water	WA-03-02	660,000	1,046,500	2,326,600	2,326,600	1,666,600	0	0	
Water Tank Repainting	Water	WA-11-01	1,783,000	1,783,000	1,816,800	0	2,196,400	1,468,800	2,400,000	
Deep Well Rehabilitation	Water	WA-11-02	0	0	15,000	15,000	15,000	15,000	15,000	
Commercial Meter Replacements	Water	WA-20-01	300,000	300,000	300,000	300,000	300,000	400,000	0	
Risk & Resiliency Plan	Water	WA-21-01	48,600	48,600	280,000	219,000	250,000	185,000	0	
Lead Service Line Replacement: Professional Services	LSLR	WA-23-01	0	0	3,900,000	3,000,000	3,700,000	3,900,000	3,900,000	
Watermain Replacement Program	Water	WA-90-01	4,139,800	4,139,800	4,100,000	4,200,000	4,300,000	4,400,000	4,500,000	
Sub-Total Water			6,931,400	7,317,900	12,738,400	10,060,600	12,428,000	10,368,800	10,815,000	
			38,200,200	41,081,800	44,782,600	36,912,400	38,236,200	30,441,100	31,191,800	

CAPITAL IMPROVEMENT PROGRAM (CIP) FIVE YEAR SPENDING AND FUNDING SUMMARY

CAPITAL FUNDING BY FUND	2022 EST ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
Capital Projects Fund	11,666,900	11,823,300	12,847,300	11,781,900	11,191,900	10,229,400	9,254,200
Water & Sewer Fund	7,779,100	9,088,000	10,175,100	7,984,600	10,534,000	7,413,800	8,219,000
Motor Fuel Tax Fund	4,554,300	4,554,300	3,919,100	3,921,400	3,923,700	3,926,200	2,933,500
Criminal Investigation Fund	299,000	271,500	113,000	160,000	476,300	115,000	100,000
Municipal Parking Operations Fund	800,800	800,800	1,183,400	311,500	609,500	139,000	1,418,200
TIF Funds	2,407,000	3,851,300	5,933,800	2,530,000	1,101,000	1,315,000	1,000,000
Storm Water Control Fund	4,216,000	4,216,000	2,210,000	4,205,000	950,000	950,000	950,000
Lead Service Line Replacement Fund	0	0	4,000,000	3,100,000	4,000,000	4,000,000	4,000,000
Arts, Entertainment & Events Fund	115,700	115,200	114,000	107,000	108,000	109,000	110,000
Fleet Operations Fund	3,036,800	3,036,800	3,970,100	2,544,200	5,075,000	1,976,900	2,940,100
Technology Fund	3,299,600	3,299,600	291,800	241,800	241,800	241,800	241,800
Foreign Fire Insurance Tax Fund	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Total Capital Funding	38,200,200	41,081,800	44,782,600	36,912,400	38,236,200	30,441,100	31,191,800

CAPITAL FUNDING BY REVENUE SOURCE	2022 EST ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
Charges to Operations	6,107,900	6,107,900	6,520,600	6,977,300	7,230,300	7,494,700	7,771,100
Motor Fuel Tax Allotment	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Taxes							
Food & Beverage Tax	115,700	115,200	114,000	107,000	108,000	109,000	110,000
Property Tax	5,250,000	5,250,000	5,500,000	5,700,000	5,800,000	5,900,000	6,000,000
Property Tax Increment	2,309,900	2,059,900	2,309,900	2,309,900	2,309,900	2,309,900	2,309,900
Home Rule Sales Tax	2,300,000	1,884,800	2,375,000	2,450,000	2,520,000	2,590,000	2,670,000
Water Sales	7,779,100	9,088,000	10,175,100	7,984,600	10,534,000	7,413,800	8,219,000
Other (including parking fees & interest income)	1,264,700	1,647,300	1,647,300	1,543,600	1,543,600	1,543,600	1,543,600
Grants/State/Federal/County/Private	6,620,200	6,036,300	3,455,000	2,070,000	1,846,500	2,111,000	2,246,200
Cash on Hand/Reserves	3,452,700	5,892,400	9,685,700	5,007,800	3,706,600	(1,663,700)	(2,306,200)
Total Capital Funding	38,200,200	41,081,800	44,782,600	37,150,200	38,598,900	30,808,300	31,563,600

CAPITAL IMPROVEMENT PROGRAM (CIP) IMPACT ON THE 2023 OPERATING BUDGET

Most of the capital improvement projects listed in the Village's CIP ***Five Year Spending and Funding Summary*** will not cause an increase or a decrease in operating expenses. There are four projects, however, that will affect operating expenses. Details on these projects:

STREETS

- **Project Name:** LED Street Light Conversions
Description: Replacement of current street lights with efficient LED lights.
Budget: \$64,000 per year
Operating Budget Impact: Additional overtime by Public Works personnel will be required to install these new lights. The 2023 Budget includes an annual increase in Public Works overtime. However, the new LED lights will last much longer and use less energy, reducing long-term electricity and labor costs.

WATER

- **Project Name:** Watermain Replacement Program
Description: Replacement of aging watermain throughout the Village.
Budget: \$4,100,000
Operating Budget Impact: By increasing the annual funding for the annual watermain replacement over the next few years, the Village should be able to reduce overtime costs for broken watermain calls.
- **Project Name:** Residential Meter & AMR System Replacement
Description: Replacement of aging meters and an upgrade to automatic meter reading for all residential water customers.
Budget: \$2,326,600
Operating Budget Impact: The new meters and automatic meter reading system will increase revenues by more accurately billing water consumed. The current aging meters are underrepresenting the actual amount of water being used by customers. In addition, the automatic meter reading system will allow Village personnel and customers to view live customer usage data, greatly increasing the efficiency over the current meter reading process.

EQUIPMENT

- **Project Name:** Plan Review Software
Description: Bluebeam Software plan review package
Budget: \$50,000
Operating Budget Impact: The Village has begun accepting electronic permit submittals. However, the Village's new ERP software does not include plan review software. The Bluebeam Software plan review package is compatible with the new ERP software and will optimize plan review processes within the Building & Life Safety and Planning Departments, as well as the Public Works' Engineering Division.

DEBT SUMMARY

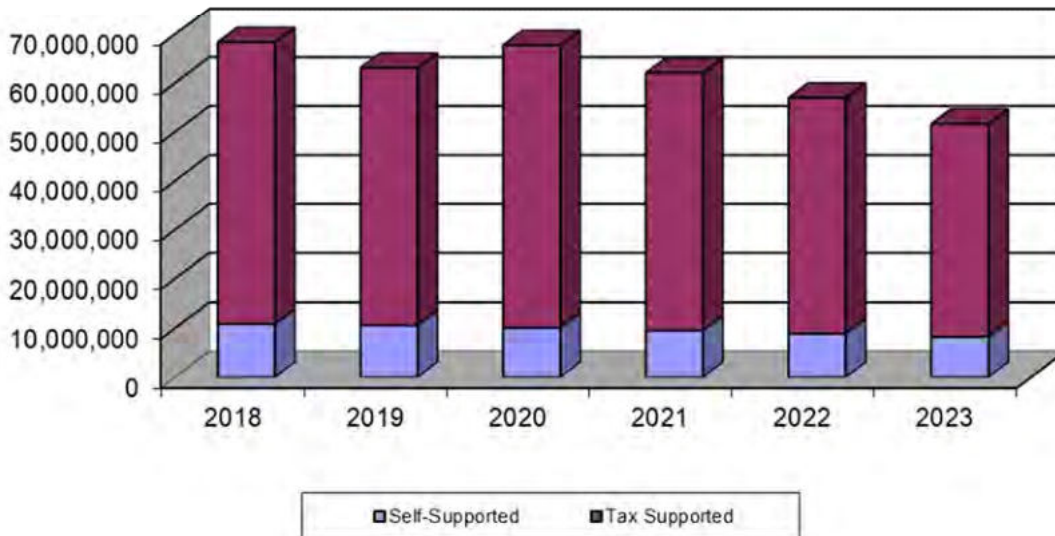
OVERVIEW AND DEBT FINANCING PRINCIPLES

The Village of Arlington Heights has historically taken a conservative approach to debt financing. The goal of the Village's debt policy is to maintain the ability to provide high quality essential village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand on debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects. The chart below shows a brief history of the Village's outstanding bond debt.

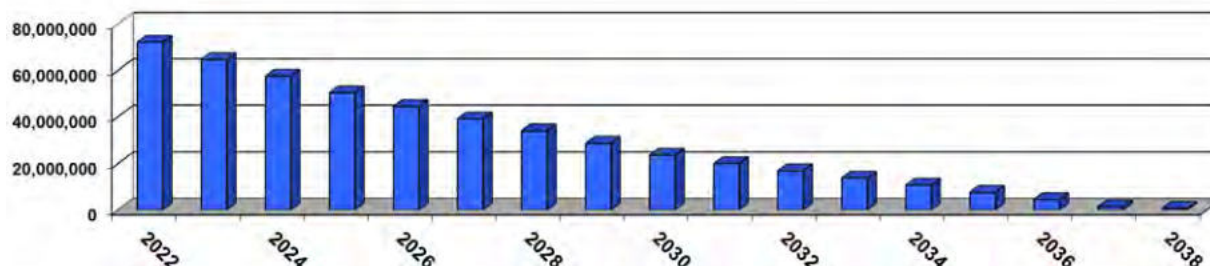
VILLAGE OF ARLINGTON HEIGHTS
Outstanding Bond Debt (Principal Only)
Fiscal Years Ending 2018 through 2023



DEBT SUMMARY

The Village will continue paying down its debt aggressively over the next few years as is show below:

Total Principal & Interest Outstanding
2022 through 2038
Includes Self-Supported (NWCD & Storm Sewer) and Tax Supported Debt



LEGAL DEBT MARGIN

The Village is a home rule municipality.

Article VII, Section 6(k) of the 1970 Illinois Constitution governs computation of the legal debt margin.

“The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property...(2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent: ...Indebtedness which is outstanding on the effective day (July, 1971) of this Constitution or which is thereafter approved by referendum...shall not be included in the foregoing percentage amounts.”

To date the General Assembly has set no limits for home rule municipalities.

TYPES OF VILLAGE DEBT

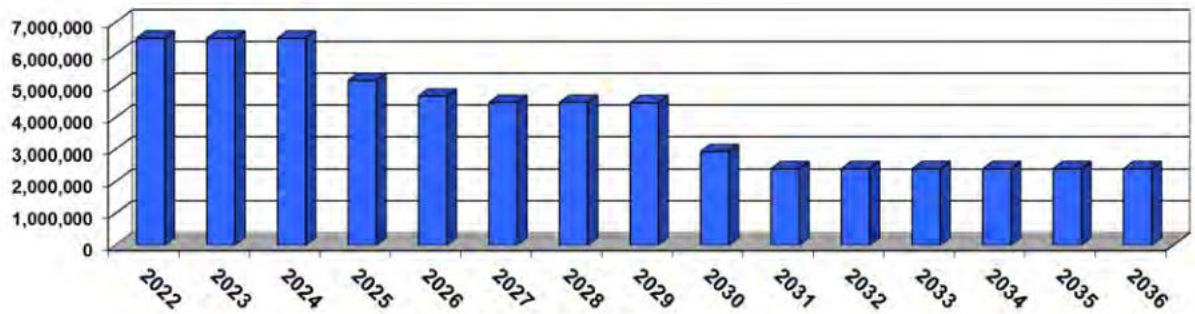
The Village’s general obligation bond rating is Aa1 from Moody’s Investors Service. A general obligation bond has the full faith and credit of the Village pledged. The general obligation alternate revenue bonds, which are a pledge of a specific revenue source, (i.e. utility taxes, sales taxes, water revenues) and a tax levy, carry the same rating. However, all other types of debt instruments are of a lesser credit quality and therefore have higher relative interest rates. An approximate ranking is as follows:

- General Obligation/General Obligation Alternate Revenue
- Water and Sewer Revenue
- Installment Contract
- Special Service Area
- Special Assessment

DEBT SUMMARY

The chart below will help us visualize and manage our annual tax supported debt service:

Tax Supported Debt Service Payments by Fiscal Year 2022 Through 2036



CONCLUSION

The Village issues new debt only after careful consideration of the benefits of the capital project being financed and a conservative analysis of the revenue sources required to pay off the debt. By following these practices and by monitoring the total debt burden, the Village has been able to maintain a high bond rating, which equates to lower interest costs. The Village's overall financial health is good, and by following sound financial and management policies, the Village's Board and staff will emphasize continued efforts toward maintaining and improving the Village's financial performance in the coming years.

The schedules on the following page provide summaries of outstanding bond issues and future debt service requirements.

VILLAGE OF ARLINGTON HEIGHTS

SUMMARY OF OUTSTANDING BOND ISSUES

AS OF December 31, 2022

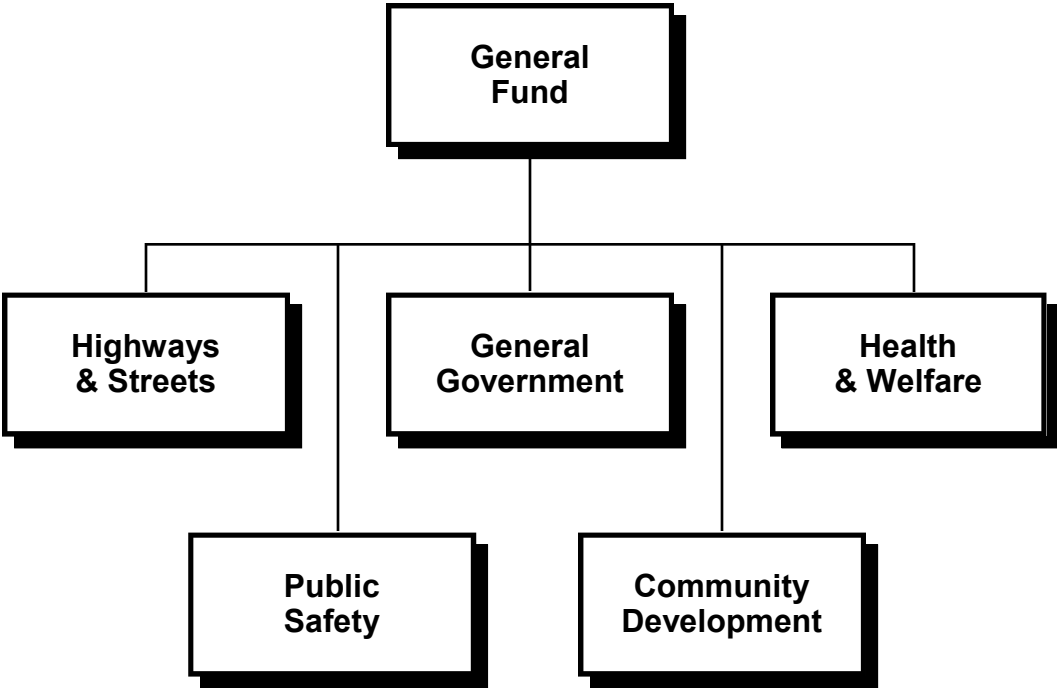
ISSUE	PURPOSE	AMOUNT ISSUED	MATURITY DATE	PRINCIPAL OUTSTANDING
2016 G. O. Police Station Bonds	Design and build new police station	32,900,000	12/1/2036	26,170,000
2018 G. O. Storm Sewer Bonds	Improvement of storm sewer infrastructure	9,530,000	12/1/2038	8,255,000
2019 G. O. Refunding Bonds	Partial Refunding of 2011 Refunding Bonds	7,985,000	12/1/2026	7,345,000
2020 G. O. Water Main, St., Parking Bonds	Water Main replacement, street and parking infrastructure	13,700,000	12/1/2030	9,835,000
TOTAL ALL BONDS				51,605,000

ANNUAL DEBT SERVICE REQUIREMENTS

(PRINCIPAL AND INTEREST)

ISSUE	FUNDING SOURCE	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 BUDGET
2011 Partial Refunding of 2004 Public Bldg	Property Tax	187,931	0	0	0	0
2012A Partial Refunding of 2004 Public Bldg	Property Tax	1,130,400	2,110,400	2,215,400	1,402,500	0
2013 Partial Refunding of 2006 Public Bldg	Property Tax	2,080,000	0	0	0	0
2014 Road Improvements	Property Tax	1,503,850	885,800	0	0	0
2016 Police Building	Property Tax	1,719,250	3,294,900	2,572,700	2,535,150	2,422,300
2019 Partial Refunding of 2011 Partial Refunding	Property Tax	80,959	399,250	399,250	1,039,250	2,552,250
2020 Water Main, Streets, & Parking	Property Tax	0	0	1,311,206	1,521,800	1,523,400
SUBTOTAL - PROPERTY TAX		6,702,390	6,690,350	6,498,556	6,498,700	6,497,950
2010 Refunding of 2002A NWCDs Building	Northwest Central Dispatch Rent	288,325	285,675	287,875	289,100	0
2018 Storm Sewer Improvements	Storm Water Utility Fee	690,878	689,300	691,100	692,300	692,900
SUBTOTAL - OPERATING REVENUE		979,203	974,975	978,975	981,400	692,900
TOTAL		7,681,593	7,665,325	7,477,531	7,480,100	7,190,850

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Fund at a Glance

This is the major operating fund of the Village. It accounts for Police, Fire, Public Works and other administrative and support operations.

Restrictions:

Except where either State or Federal law requires funds to be segregated into a separate fund, the General Fund becomes the major operating fund of the Village and includes everything that is not required to be accounted for in a separate fund in accordance with Generally Accepted Accounting Principles.

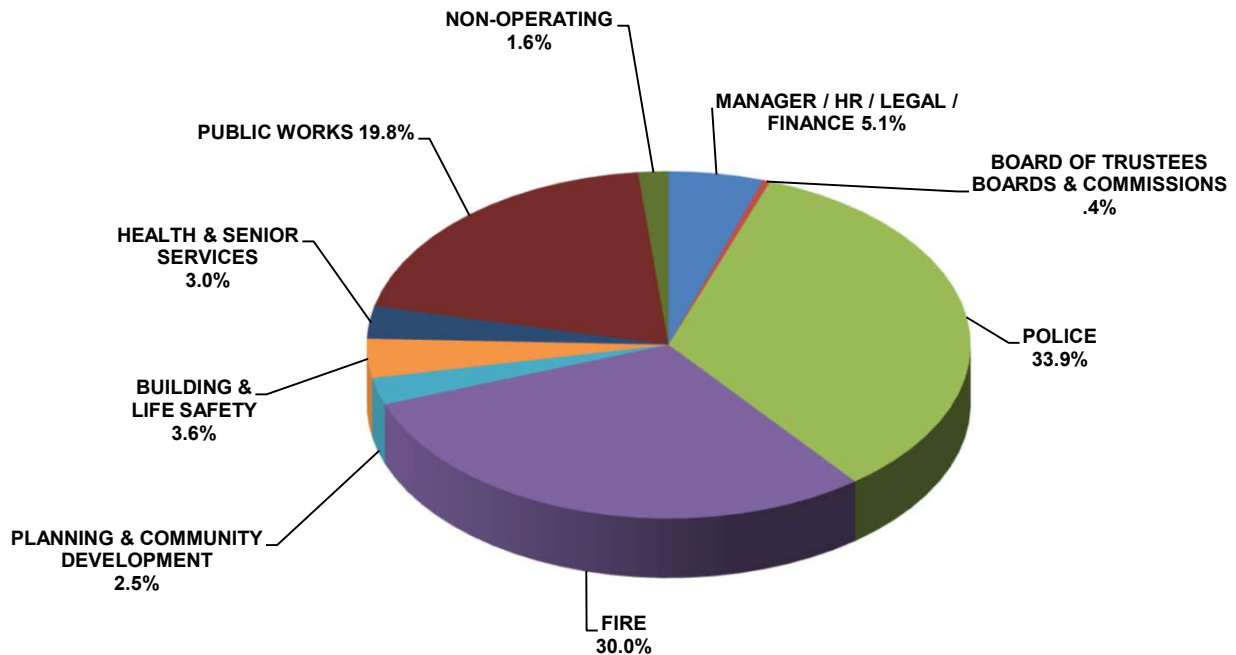
Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Taxes	\$62,383,378	\$70,849,287	\$75,736,300	\$68,000,500	\$77,037,000	\$9,036,500	13.3%
Intergovernmental	1,204,293	675,233	635,000	625,104	638,100	12,996	2.1%
Licenses & Permits	3,372,026	4,076,368	4,104,800	4,177,000	4,105,600	(71,400)	(1.7%)
Fees	4,789,468	5,658,650	5,601,000	5,151,000	5,601,000	450,000	8.7%
Fines	395,265	788,237	520,100	546,100	520,100	(26,000)	(4.8%)
Service Charges	2,141,521	2,175,369	2,260,400	2,260,400	1,563,200	(697,200)	(30.8%)
Interest Income	138,914	23,140	160,000	160,000	160,000	0	0.0%
Sales/Reimbursable/Rents	137,821	123,244	108,000	125,000	210,000	85,000	68.0%
Other	367,409	375,849	354,100	358,100	362,000	3,900	1.1%
Total Revenues	\$74,930,095	\$84,745,377	\$89,479,700	\$81,403,204	\$90,197,000	\$8,793,796	10.8%
Interfund Transfers In	350,000	200,000	200,000	200,000	200,000	0	0.0%
Total Revenues and Interfund Transfers In	\$75,280,095	\$84,945,377	\$89,679,700	\$81,603,204	\$90,397,000	\$8,793,796	10.8%
Expenditures							
Personal Services	\$61,434,656	\$62,372,107	\$64,309,100	\$65,374,925	\$67,436,100	\$2,061,175	3.2%
Contractual Services	11,349,112	11,676,748	12,520,200	12,590,510	13,151,900	561,390	4.5%
Commodities	1,972,365	2,122,077	2,666,300	2,578,493	2,861,000	282,507	11.0%
Other Charges	815,722	1,153,150	1,521,000	1,294,013	1,761,400	467,387	36.1%
Total Expenditures	\$75,571,855	\$77,324,082	\$81,016,600	\$81,837,941	\$85,210,400	\$3,372,459	4.1%
Interfund Transfers Out	0	7,550,000	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$75,571,855	\$84,874,082	\$81,016,600	\$81,837,941	\$85,210,400	\$3,372,459	4.1%
Revenues over (under) Expenditures	(\$291,760)	\$71,295	\$8,663,100	(\$234,737)	\$5,186,600	\$5,421,337	(2309.5%)
BEGINNING FUND BALANCE	32,403,116	32,111,356	32,182,651	32,182,651	40,845,751	8,663,100	26.9%
ENDING FUND BALANCE	\$32,111,356	\$32,182,651	\$40,845,751	\$31,947,914	\$46,032,351	\$14,084,437	44.1%

GENERAL FUND EXPENDITURE SUMMARY

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Dept No.	General Fund	Actual 2020	Actual 2021	Projected Actual 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
0101	Board of Trustees	143,798	152,386	155,000	176,200	179,000	2,800	1.6%
0201	Integrated Services	1,029,750	1,025,158	1,115,200	1,187,000	1,237,700	50,700	4.3%
0301	Human Resources	390,502	420,099	454,700	465,200	507,900	42,700	9.2%
0401	Legal	801,878	781,389	599,500	686,800	636,700	(50,100)	(7.3%)
0501	Finance	1,739,455	1,781,385	1,852,600	1,859,400	1,929,200	69,800	3.8%
1001	Boards & Commissions	168,043	157,902	116,400	147,700	167,500	19,800	13.4%
3001	Police/Police Grant	25,771,270	26,408,433	27,970,900	28,253,567	28,925,500	671,933	2.4%
3501	Fire	23,848,142	24,365,201	24,290,800	24,589,301	25,572,100	982,799	4.0%
4001	Planning	1,733,623	1,840,707	1,945,900	1,992,416	2,133,100	140,684	7.1%
4501	Building Services	2,745,590	2,556,166	2,875,500	3,036,200	3,090,300	54,100	1.8%
7001	Health Services	1,704,099	1,778,464	1,766,500	1,881,500	1,882,900	1,400	0.1%
7007	Senior Services	573,349	567,559	653,200	650,123	692,500	42,377	6.5%
7101	Public Works	14,301,998	14,593,627	16,036,400	16,080,534	16,872,000	791,466	4.9%
9901	Non-Operating	620,358	8,445,606	1,184,000	832,000	1,384,000	552,000	66.3%
TOTAL EXPENDITURES		75,571,855	84,874,082	81,016,600	81,837,941	85,210,400	3,372,459	4.1%
TOTAL REVENUES		75,280,095	84,945,377	89,679,700	81,603,204	90,397,000	8,793,796	10.8%
SURPLUS (DEFICIT)		(291,760)	71,295	8,663,100	(234,737)	5,186,600	5,421,337	(2309.5%)
BEGINNING FUND BALANCE		32,403,116	32,111,356	32,182,651	32,182,651	40,845,751	8,663,100	26.9%
ENDING FUND BALANCE		32,111,356	32,182,651	40,845,751	31,947,914	46,032,351	14,084,437	44.1%



GENERAL FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-0000-401.03-00	Real Estate Tax IMRF	1,788,580	1,789,293	1,708,500	1,708,500	1,778,000	69,500	4.1%
101-0000-401.04-00	Real Estate Tax FICA	1,455,246	1,463,949	1,534,400	1,534,400	1,600,000	65,600	4.3%
101-0000-401.10-00	Police Pension	4,125,459	3,952,076	4,114,000	4,114,000	3,911,000	(203,000)	(4.9%)
101-0000-401.11-00	Fire Pension	5,042,871	4,800,582	4,962,000	4,962,000	5,256,000	294,000	5.9%
101-0000-401.12-00	Police Protection	5,946,659	6,857,168	6,799,200	6,799,200	6,750,000	(49,200)	(0.7%)
101-0000-401.13-00	Fire Protection	5,946,659	6,857,168	6,799,200	6,799,200	6,750,000	(49,200)	(0.7%)
	Real Estate Taxes	24,305,474	25,720,236	25,917,300	25,917,300	26,045,000	127,700	0.5%
101-0000-402.10-00	Hotel Tax	408,888	641,947	650,000	975,000	750,000	(225,000)	(23.1%)
101-0000-402.15-00	Admissions Tax	0	21,831	0	0	0	0	N/A
101-0000-402.25-00	Food & Beverage Tax	1,577,787	2,139,900	2,320,000	2,009,800	2,422,000	412,200	20.5%
101-0000-402.30-00	Sales Tax Home Rule	4,654,737	6,567,847	6,900,000	5,600,000	7,100,000	1,500,000	26.8%
101-0000-402.35-00	Road & Bridge Tax	257,693	223,965	250,000	250,000	250,000	0	0.0%
101-0000-402.45-00	Telecommunications Tax	1,868,788	1,684,735	1,625,000	1,371,400	1,544,000	172,600	12.6%
101-0000-402.50-00	Electric Utility Tax	2,830,115	2,898,554	2,900,000	3,100,000	2,900,000	(200,000)	(6.5%)
101-0000-402.55-00	Natural Gas Utility Tax	2,062,240	2,045,023	2,100,000	2,200,000	2,100,000	(100,000)	(4.5%)
	Business Taxes	13,660,248	16,223,802	16,745,000	15,506,200	17,066,000	1,559,800	10.1%
101-0000-403.05-00	Sales Tax	12,480,915	15,162,957	16,176,000	13,700,000	16,661,000	2,961,000	21.6%
101-0000-403.06-00	Local Use Tax	3,290,912	2,961,695	3,045,000	3,000,000	3,045,000	45,000	1.5%
101-0000-403.10-00	Auto Rental Tax	14,591	23,803	25,000	28,000	25,000	(3,000)	(10.7%)
101-0000-403.15-00	State Income Tax	8,161,144	9,939,827	12,228,000	9,299,000	12,595,000	3,296,000	35.4%
101-0000-403.25-00	Replacement Tax	470,094	816,967	1,600,000	550,000	1,600,000	1,050,000	190.9%
	Intergovernmental Taxes	24,417,656	28,905,249	33,074,000	26,577,000	33,926,000	7,349,000	27.7%
	Total Taxes	62,383,378	70,849,287	75,736,300	68,000,500	77,037,000	9,036,500	13.3%
101-0000-411.35-00	Training Reimbursement	71,645	82,433	50,000	35,000	50,000	15,000	42.9%
101-0000-411.36-00	Task Force Reimbursement	19,001	20,256	25,000	25,000	25,000	0	0.0%
101-0000-411.53-00	State Charitable Game Tax	5,518	4,922	5,000	10,000	5,000	(5,000)	(50.0%)
101-0000-411.70-00	Other Grants	978,862	392,355	397,000	397,104	397,100	(4)	(0.0%)
101-0000-411.80-00	Counselor in the Park	0	46,000	23,000	23,000	23,000	0	0.0%
101-0000-411.81-00	Services for Library	129,267	129,267	135,000	135,000	138,000	3,000	2.2%
	Total Intergovernmental	1,204,293	675,233	635,000	625,104	638,100	9,996	2.1%
101-0000-421.05-00	Vehicle License	1,237,102	1,395,388	1,400,000	1,430,000	1,400,000	(30,000)	(2.1%)
101-0000-421.10-00	Business License	623,075	702,685	650,000	650,000	650,000	0	0.0%
101-0000-421.15-00	Dog License	65,306	65,659	65,000	65,000	65,000	0	0.0%
101-0000-421.20-00	Liquor License	245,204	392,918	400,000	425,000	400,000	(25,000)	(5.9%)
101-0000-421.25-00	Public Chauffeur License	160	40	100	500	100	(400)	(80.0%)
101-0000-421.30-00	Multiple Dwelling License	76,448	86,384	80,000	70,000	80,000	10,000	14.3%
101-0000-421.99-00	Misc License Revenue	(49,237)	(3,078)	0	0	0	0	N/A
	Licenses	2,198,058	2,639,996	2,595,100	2,640,500	2,595,100	(45,400)	(1.7%)

GENERAL FUND

REVENUES

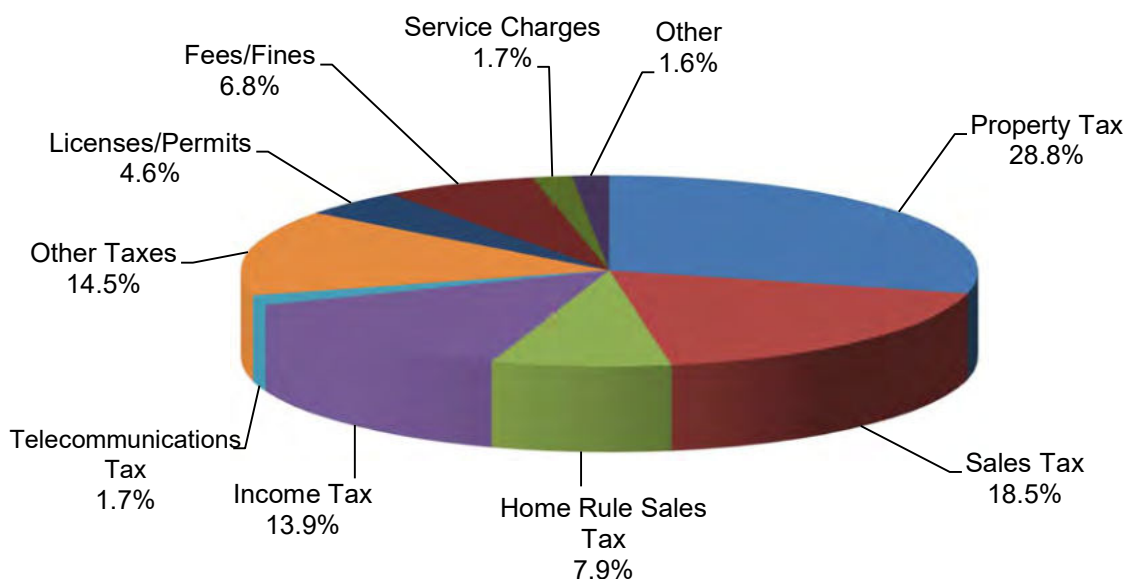
Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-0000-422.05-00	Building Permits	920,457	1,137,149	1,200,000	1,200,000	1,200,000	0	0.0%
101-0000-422.10-00	Electrical Permits	88,565	106,777	115,000	115,000	115,000	0	0.0%
101-0000-422.15-00	Plumbing Permits	59,573	72,880	80,000	90,000	80,000	(10,000)	(11.1%)
101-0000-422.20-00	Sign Permits	12,000	10,720	12,000	13,000	12,000	(1,000)	(7.7%)
101-0000-422.25-00	Elevator Permits	53,610	55,139	55,000	60,000	55,000	(5,000)	(8.3%)
101-0000-422.30-00	Occupancy Permits	7,320	18,540	20,000	25,000	20,000	(5,000)	(20.0%)
101-0000-422.35-00	Driveway Permits	187	0	200	6,000	1,000	(5,000)	(83.3%)
101-0000-422.45-00	Air Conditioning Permits	12,423	22,024	14,000	14,000	14,000	0	0.0%
101-0000-422.50-00	Swimming Pool Permits	7,143	3,707	2,000	2,000	2,000	0	0.0%
101-0000-422.60-00	Chimney Permits	1,900	1,160	2,000	2,000	2,000	0	0.0%
101-0000-422.65-00	Wrecking Permits	7,625	5,875	7,500	7,500	7,500	0	0.0%
101-0000-422.70-00	Other Permits	3,165	2,401	2,000	2,000	2,000	0	0.0%
	Permits	1,173,968	1,436,372	1,509,700	1,536,500	1,510,500	(26,000)	(1.7%)
	Total Licenses & Permits	3,372,026	4,076,368	4,104,800	4,177,000	4,105,600	(71,400)	(1.7%)
101-0000-431.34-00	Cable Franchise Fees	1,381,140	1,389,171	1,400,000	1,400,000	1,400,000	0	0.0%
101-0000-431.40-00	Other Fees	26,945	41,300	40,000	40,000	40,000	0	0.0%
101-0000-431.50-00	Special PW Detail Fees	2,878	2,385	3,000	10,000	3,000	(7,000)	(70.0%)
	General Govern Fees	1,410,963	1,432,856	1,443,000	1,450,000	1,443,000	(7,000)	(0.5%)
101-0000-432.02-00	Plan Commission Hearing	17,985	26,825	20,000	20,000	20,000	0	0.0%
101-0000-432.06-00	Rezoning Zoning Variation	10,340	10,810	10,000	10,000	10,000	0	0.0%
101-0000-432.08-00	Plan Examination Fees	80,283	92,158	100,000	100,000	100,000	0	0.0%
101-0000-432.09-00	Fire Plan Examination Fee	40,570	52,777	42,000	42,000	42,000	0	0.0%
101-0000-432.12-00	Engineering Service Fees	166,062	241,496	160,000	110,000	160,000	50,000	45.5%
	Comm Develop Fees	315,240	424,066	332,000	282,000	332,000	50,000	17.7%
101-0000-433.14-00	Ambulance Service Fees	2,581,259	3,164,776	3,200,000	2,750,000	3,200,000	450,000	16.4%
101-0000-433.16-00	Special Police Detail Fee	74,702	135,908	150,000	200,000	150,000	(50,000)	(25.0%)
101-0000-433.18-00	Police Counselor Fees	302,614	358,821	350,000	325,000	350,000	25,000	7.7%
101-0000-433.19-00	Police Records Fees	11,311	11,834	11,000	10,000	11,000	1,000	10.0%
101-0000-433.20-00	Special Fire Detail Fees	7,364	23,380	25,000	40,000	25,000	(15,000)	(37.5%)
101-0000-433.22-00	False Alarm Fees	14,650	11,050	15,000	20,000	15,000	(5,000)	(25.0%)
101-0000-433.24-00	Chemical Users Fee	9,990	13,290	10,000	10,000	10,000	0	0.0%
101-0000-433.26-00	DUI Administrative Fee	59,600	75,200	60,000	60,000	60,000	0	0.0%
	Public Safety Fees	3,061,490	3,794,259	3,821,000	3,415,000	3,821,000	406,000	11.9%
101-0000-434.28-00	Weed Cutting Fees	1,600	7,369	5,000	4,000	5,000	1,000	25.0%
101-0000-434.32-00	Animal Detention Fees	175	100	0	0	0	0	N/A
	Health & Welfare Fees	1,775	7,469	5,000	4,000	5,000	1,000	25.0%
	Total Fees	4,789,468	5,658,650	5,601,000	5,151,000	5,601,000	450,000	8.7%
101-0000-441.05-00	Traffic Court Fines	201,138	308,099	300,000	260,000	300,000	40,000	15.4%
101-0000-441.10-00	Dog Fines	0	0	100	100	100	0	0.0%
101-0000-441.15-00	Parking Fines	135,057	460,828	205,000	205,000	205,000	0	0.0%
101-0000-441.15-01	Parking Fines Amnesty	3,395	303	1,000	15,000	1,000	(14,000)	(93.3%)
101-0000-441.22-00	Compliance Ticket Fines	3,930	162	3,000	6,000	3,000	(3,000)	(50.0%)
101-0000-441.25-00	Ordinance Ticket Fines	50,280	985	1,000	55,000	1,000	(54,000)	(98.2%)
101-0000-441.35-00	Other Fines	1,465	17,860	10,000	5,000	10,000	5,000	100.0%
	Total Fines	395,265	788,237	520,100	546,100	520,100	(26,000)	(4.8%)

GENERAL FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-0000-451.05-00	Service Charge Escrow	14,060	1,108	12,000	12,000	12,000	0	0.0%
101-0000-451.10-00	Service Charge Guaranty	6,761	461	5,000	5,000	5,000	0	0.0%
101-0000-451.15-00	Service Charge Parking	287,300	287,300	287,300	287,300	287,300	0	0.0%
101-0000-451.30-00	Service Charge Water	1,768,400	1,821,500	1,876,100	1,876,100	1,178,900	(697,200)	(37.2%)
101-0000-451.35-00	Service Charge TIF	65,000	65,000	80,000	80,000	80,000	0	0.0%
Total Charges for Services		2,141,521	2,175,369	2,260,400	2,260,400	1,563,200	(697,200)	(30.8%)
101-0000-461.02-00	Interest on Investments	108,128	9,276	100,000	100,000	100,000	0	0.0%
101-0000-462.10-00	Market Value Adjustments	30,786	13,864	60,000	60,000	60,000	0	0.0%
Total Interest Income		138,914	23,140	160,000	160,000	160,000	0	0.0%
101-0000-471.16-00	Damage to Lights Signs	45,861	26,491	30,000	45,000	30,000	(15,000)	(33.3%)
101-0000-471.18-00	Damage to Trees	1,535	1,037	2,000	3,000	2,000	(1,000)	(33.3%)
Property Damage		47,396	27,528	32,000	48,000	32,000	(16,000)	(33.3%)
101-0000-472.24-00	Sale of Equipment	29,352	22,860	5,000	5,000	5,000	0	0.0%
101-0000-472.28-00	Sale of Scrap	1,522	4,628	2,000	2,000	2,000	0	0.0%
101-0000-472.36-00	Sale of Plans Bid Specs	1,260	1,065	1,000	2,000	1,000	(1,000)	(50.0%)
101-0000-472.38-00	Sale of Printed Matter	0	88	0	0	0	0	N/A
101-0000-472.82-00	Rents and Concessions	23,912	27,212	24,000	24,000	126,000	102,000	425.0%
101-0000-472.82-01	Train Station Rents	2,604	3,435	10,000	10,000	10,000	0	0.0%
101-0000-472.87-00	Lease Revenue	0	600	0	0	0	0	N/A
Sales & Rents		58,650	59,888	42,000	43,000	144,000	101,000	234.9%
101-0000-473.05-00	Traffic Signal Control Maint	31,775	35,828	34,000	34,000	34,000	0	0.0%
Reimbursables		31,775	35,828	34,000	34,000	34,000	0	0.0%
Total Sales/Reimbursables		137,821	123,244	108,000	125,000	210,000	85,000	68.0%
101-0000-481.50-00	Hearts of Gold Awards Dinner	13,860	0	15,000	15,000	15,000	0	0.0%
101-0000-481.55-00	Spec Events Prem Sponsor	7,500	0	0	0	0	0	N/A
Special Events		21,360	0	15,000	15,000	15,000	0	0.0%
101-0000-483.10-00	NWCH in Lieu of RE Tax	248,736	261,172	263,800	263,800	271,700	7,900	3.0%
101-0000-483.46-00	Senior Center	1,351	1,129	2,000	7,000	2,000	(5,000)	(71.4%)
101-0000-483.59-00	Disabled Citizen Donation	947	250	500	500	500	0	0.0%
Donations		251,034	262,551	266,300	271,300	274,200	2,900	1.1%
101-0000-484.47-00	Radon Testing	10	20	0	0	0	0	N/A
101-0000-484.48-00	Wellness Programs	3,676	3,856	5,000	6,000	5,000	(1,000)	(16.7%)
101-0000-484.49-00	Wellness Home Visits	3,116	2,477	2,800	2,800	2,800	0	0.0%
101-0000-484.61-00	AH Emergency Assistance	29,323	40,913	25,000	23,000	25,000	2,000	8.7%
Special Operations		36,125	47,266	32,800	31,800	32,800	1,000	3.1%
101-0000-489.85-00	Bad Debt Recovery	23,311	19,237	10,000	10,000	10,000	0	0.0%
101-0000-489.90-00	Other Income	35,579	46,795	30,000	30,000	30,000	0	0.0%
Other		58,890	66,032	40,000	40,000	40,000	0	0.0%
Total Other		367,409	375,849	354,100	358,100	362,000	3,900	1.1%
101-0000-491.05-00	Operating Transfer In	350,000	200,000	200,000	200,000	200,000	0	0.0%
Total Other Financing		350,000	200,000	200,000	200,000	200,000	0	0.0%
Total General Fund		75,280,095	84,945,377	89,679,700	81,603,204	90,397,000	8,790,796	10.8%

GENERAL FUND REVENUE - Notes



ANALYSIS OF GENERAL FUND REVENUES

Summary

The Village of Arlington Heights has worked to maintain a strong General Fund balance over the years. This has helped the Village preserve a higher credit rating by having monies available to fund extraordinary expenditures or losses. Since sales and income tax receipts represent such a significant portion of the Village's General Fund revenues and can vary significantly depending on the conditions of the economy, maintaining an adequate fund balance level is important. The Village's financial policies include a provision to maintain at least a 25% reserve in the General Fund. The fund balance as of the end of 2023 is projected to be 54% of General Fund expenditures.

There are a couple of other revenue sources which the Village has yet to enact and which could conservatively produce an additional \$5 million per year as shown below:

- ▶ The existing Home Rule Sales Tax of 1% could be increased $\frac{1}{4}\%$ to produce approximately \$1,775,000 of additional revenue on an annual basis.
- ▶ A Real Estate Transfer Tax at the rate of \$3.00 for each \$1,000 of value could produce at least \$1,125,000 of additional revenue on an annual basis.
- ▶ The Food & Beverage Tax of 1.25% could be increased to 2% and would produce at least \$1,500,000 of additional revenue on an annual basis.

GENERAL FUND REVENUE - Notes

(Continued)

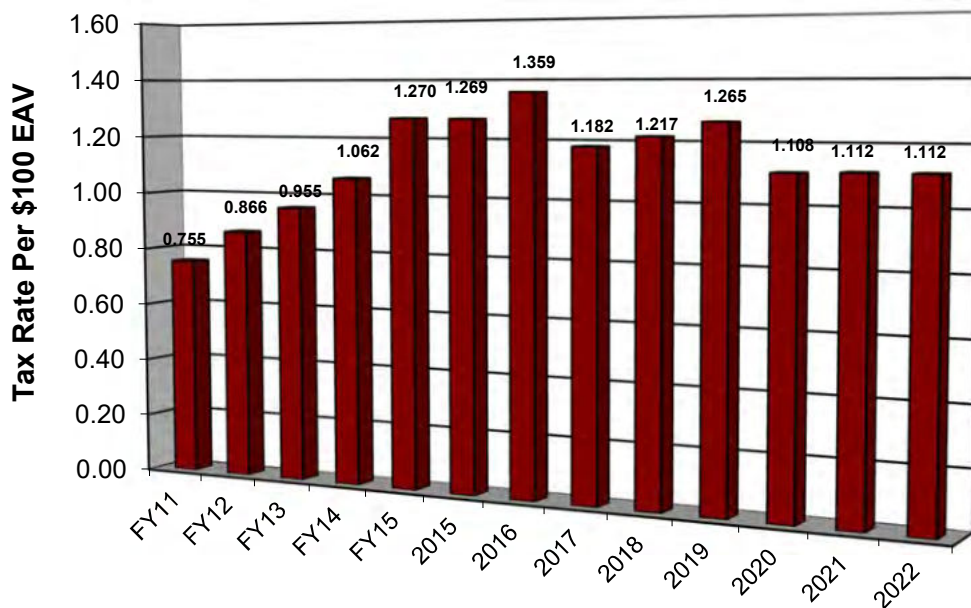
- ▶ A Streaming Service Amusement Fee of 5% on gross revenue could be implemented , which would generate about \$600,000 per year.

Annually, fees for Village services are reviewed to insure charges are adequate to offset the cost of providing these services to residents and the general public.

401.03 – 401.11 Real Estate Tax

Property tax receipts represent about 28.8% of the Village's General Fund income and 20% of the Village's total income from all funds. The Village's levy represents about 12% of a property owner's total property tax bill.

REAL ESTATE PROPERTY TAX RATE

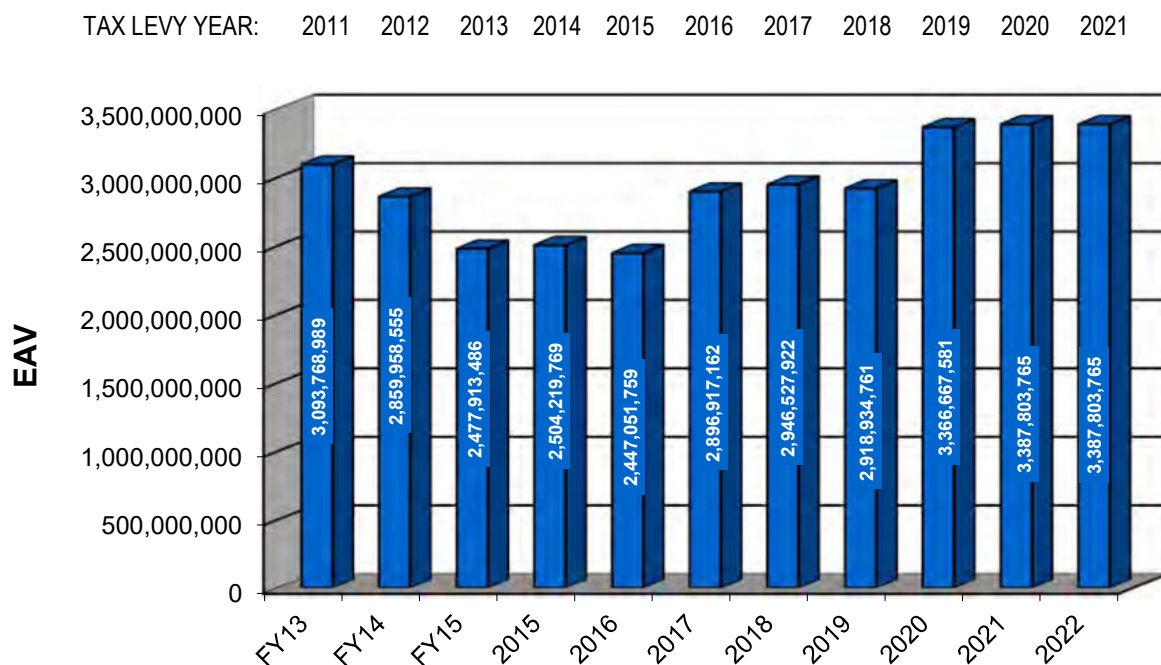


As shown above, the Village's estimated 2022 tax rate payable in 2023 is 1.112 per \$100 of equalized assessed valuation (EAV). The tax rate may fluctuate due to assessed value changes by Cook County.

GENERAL FUND REVENUE - Notes

(Continued)

EQUALIZED ASSESSED VALUE



The levy, which corresponds to this 2023 Budget, will be levied in December 2022. Property owners will pay this tax in two installments in March and September 2023. A breakdown of the Village's total tax levy is as follows:

	Extended 2021 Levy For 2022	2022 Levy For 2023	Change
Village			
Police Protection	6,858,708	6,750,000	-1.58%
Fire Protection	6,858,708	6,750,000	-1.58%
IMRF	1,734,473	1,778,000	2.51%
FICA	1,557,824	1,600,000	2.71%
Police Pension	4,155,140	3,911,000	-5.88%
Fire Pension	5,011,620	5,256,000	4.88%
Capital Improvement	5,302,500	5,500,000	3.72%
Debt Service	6,563,687	6,498,000	-1.00%
Total Village Tax Levy	38,042,660	38,043,000	0.00%
Library	14,827,731	14,828,000	0.00%
Total Tax Levy	52,870,391	52,871,000	0.00%

GENERAL FUND REVENUE - Notes

(Continued)

The Village and Library's total 2022 property tax levy that will be accounted for in 2023 reflects a 0% percent increase. The Village's annual tax levy is comprised of discretionary and non-discretionary components. The pension levies including IMRF, Social Security, Police Pension and Fire Pension are mandated by the State or required by federal law. The IMRF and Police and Fire Pension levies are calculated by outside actuaries to determine annual required payments to cover current and unfunded pension obligations. The debt service levy is another non-discretionary levy that reflects the annual principal and interest the Village is obligated to pay on its outstanding bonds.

The only discretionary levies that the Village can realistically control on an annual basis are the Police and Fire Protection levies in the General Fund and the Capital Improvement levy. The Capital Improvement levy is a revenue source for the Village's capital program, and about 77% of the 2023 Capital Projects Fund budget is proposed to be used for street projects.

402.10 Hotel Tax

This tax is administered by the Village of Arlington Heights through its Home Rule powers. From FY1997 through FY2009, 10% of all prior year hotel tax collections were invested in the Meet Chicago Northwest regional convention bureau to facilitate future hotel bookings. Due to the Village's financial constraints this amount was reduced in FY2010 to 6%. This percentage was increased to 7% in FY2013 and increased to 8% in FY2014. The 2023 budget is at the current 8% rate.

402.25 Food & Beverage Tax

Retail sale of prepared food and liquor, which includes all liquor sold at retail either for consumption on premises or sold in its original packaging for consumption off premises, and all food including alcoholic and non-alcoholic beverages which is prepared for immediate consumption and which may be consumed either on and/or off the premises is subject to a 1.25% tax in addition to general sales taxes. This tax was created by the Village's Home Rule powers and 25% of this tax rate is accounted for in the Arts, Entertainment & Events Fund as a dedicated funding source.

402.35 Road & Bridge Tax

This tax is levied through the Township and by State Statute. Half of the levy is distributed to municipalities within the township based on assessed values.

402.45 Telecommunications Tax

As of January 2003, all telecommunication providers were required to charge a 1% to 6% telecommunications tax based on the individual municipalities local ordinances and the fee was renamed the Simplified Municipal Telecommunications Tax. This fee is then remitted to the State, which distributes the funds to the municipalities after subtracting an administrative charge. The Village Board chose to increase this tax to 6% effective January 2003.

GENERAL FUND REVENUE - Notes

(Continued)

402.50 Electric Utility Tax and 402.55 Natural Gas Utility Tax

The Village's electric and natural gas utility taxes are imposed upon the privilege of using or consuming electricity or natural gas acquired in a purchase at retail and used or consumed within the corporate limits of the Village. The utility taxes are calculated based on kilowatt hours or therms used.

403.05 Sales Tax and 402.30 Home Rule Sales Tax

<u>Sales Tax</u>	<u>Amount</u>	<u>% Inc (Dec)</u>
2016 (Actual)	12,377,718	2.6%
2017 (Actual)	12,064,683	(2.5%)
2018 (Actual)	12,787,847	6.0%
2019 (Actual)	12,914,676	1.0%
2020 (Actual)	12,480,915	(3.4%)
2021 (Actual)	15,162,957	21.5%
2022 (Proj. Actual)	16,176,000	6.7%
2023 (Budget)	16,661,000	3.0%

<u>Home Rule Sales Tax (General Fund Portion)</u>	<u>Amount</u>	<u>% Inc (Dec)</u>
2016 (Actual)	5,242,770	(4.4%)
2017 (Actual)	5,000,579	(4.6%)
2018 (Actual)	5,366,766	7.3%
2019 (Actual)	5,401,119	0.6%
2020 (Actual)	4,654,737	(13.8%)
2021 (Actual)	6,567,847	41.1%
2022 (Proj. Actual)	6,900,000	5.1%
2023 (Budget)	7,100,000	2.9%

Sales Tax and Home Rule Sales Tax revenues represent the second largest revenue source or about 26% of the Village's General Fund income. Items, except food and drugs, in Arlington Heights are subjected to a 10.00% sales tax. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the State and divided among the taxing districts as follows:

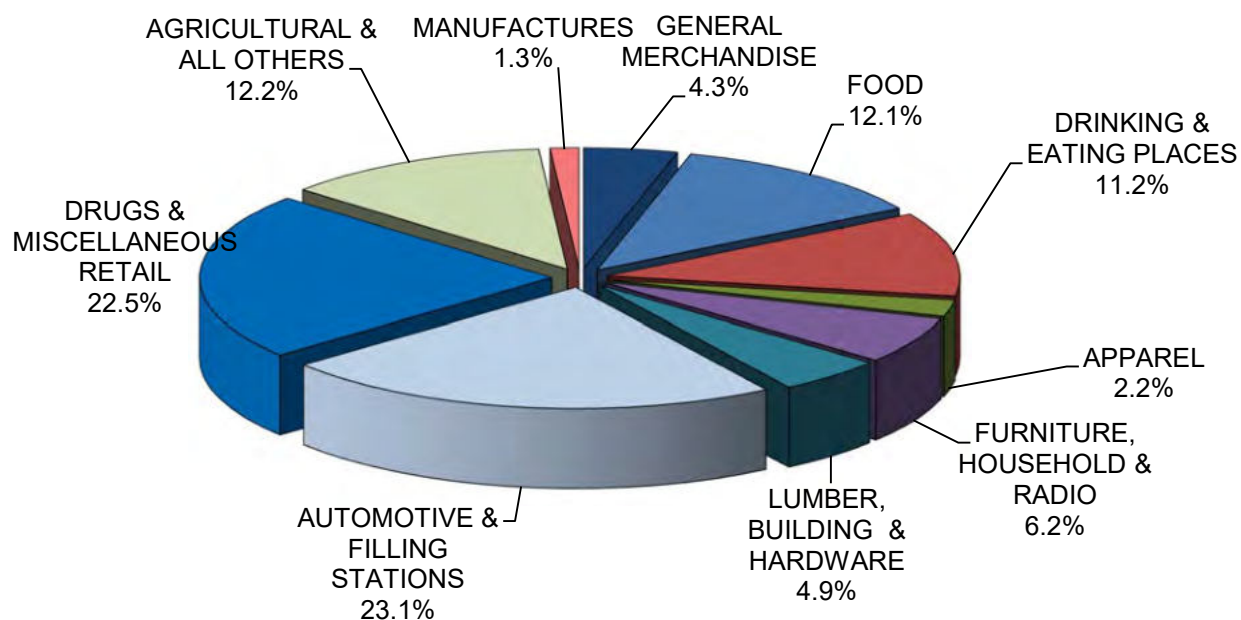
GENERAL FUND REVENUE - Notes

(Continued)

State Tax	5.25%
Village Tax*	
Municipal	1.00%
Home Rule	1.00%
Cook County Tax	1.75%
RTA Tax	1.00%
Total	<u>10.00%</u>

*Note: The municipal tax is credited to the General Fund. 75% of the home rule tax is credited to the General Fund and 25% of the home rule tax is credited to the Capital Projects Fund.

Sales Tax by Source Calendar Year 2021



Budget Assumptions – 2022 sales tax receipts (excluding home rule sales tax) are coming in higher than the prior year's receipts due to the economic recovery from the coronavirus pandemic. The 2023 Budget projects continued improvement in sales tax receipts.

In 2020, the Village approved an existing medical marijuana dispensary to allow recreational sales at its location. A tax is imposed at a rate of 3% of the gross receipts from all cannabis sales other than those purchased under the Compassionate Use of Medical Cannabis Pilot Program Act. These revenues are included with other municipal sales taxes.

403.06 Local Use Tax

The Village receives a share of the total collections of the State use tax that is extended to items purchased outside of Illinois. The State distributes this tax on a per capita basis.

GENERAL FUND REVENUE - Notes

(Continued)

403.15 State Income Tax

	Amount	% Inc (Dec)
2016 (Actual)	7,310,634	(0.6%)
2017 (Actual)	6,897,965	(5.6%)
2018 (Actual)	7,192,128	4.3%
2019 (Actual)	7,993,678	11.1%
2020 (Actual)	8,161,144	2.1%
2021 (Actual)	9,939,827	21.8%
2022 (Proj. Actual)	12,228,000	23.0%
2023 (Budget)	12,595,000	3.0%

Income tax receipts represent approximately 14% of the Village's General Fund income.

Budget Assumptions – To prepare the 2023 budget for income tax receipts, three key elements were assumed:

Population – Income tax receipts are distributed based on the Village's population in proportion to the total state population. Arlington Heights' most recent population used by the State is 77,676 (2020 Census).

Municipality's share of income tax receipts – Beginning August 1, 2017, local governments receive 6.06 percent of the net collections of all income tax received from individuals, trusts, and estates, and 6.85 percent of the net collections of all income tax received from corporations (35 ILCS 5/901 b).

Inflation – A State wage inflation rate of 3.75% is projected for 2023, with a slightly higher unemployment rate.

403.25 Replacement Tax

The Personal Property Replacement Tax (PPRT) is received directly from the State. It is derived from corporate income and as such is directly related to the economy.

421.05 Vehicle License

The State of Illinois is somewhat unique in that it granted all municipalities the ability to license or tax vehicles regardless of Home Rule authority. The Village license for a passenger car is \$30. Various other license categories exist depending on the type of vehicle and the status of its operator.

421.10 Business License

All businesses, with the exception of those professions licensed by the State (doctors, lawyers, real estate agents) are required to be licensed. The license fee is based on a sliding scale according to the square footage of the business site.

GENERAL FUND REVENUE - Notes

(Continued)

421.30 Multiple Dwelling License

This fee is for the Village's multiple family dwelling license and inspection program. An annual license fee consisting of \$13 per unit or a minimum of \$60 per building is assessed.

422.05 Building Permits, 422.10 Electrical & 422.15 Plumbing Permits

These permits are activity-based and as such, are subject to economic conditions. The Village has taken a conservative approach to budgeting for these revenues. Historically, additions and renovations generate a fairly flat but consistent revenue stream.

422.25 Elevator Permits

In addition to the new construction of elevators, the Village or its contractor annually inspect all elevators in the Village for safety and compliance purposes. The annual permit fee is \$100 per elevator.

422.30 Occupancy Permits

At the conclusion of new construction, before individuals may use a new structure, a final inspection must be completed by the Building Department. Approval by the Building Department to "occupy" a structure for its intended use generates an occupancy permit at a cost of \$60 for single-family homes and \$120 for multi-family, commercial and industrial structures.

431.34 Cable Franchise Fees

Arlington Heights is fortunate to have three cable TV providers for its residents to choose from. Currently, Wide Open West, Comcast and AT&T are the service providers. A 5% fee on gross revenues of the provider allows that provider to use Village right-of-way for installation of cable wire to provide service.

432.08 Plan Examination Fees

Before building permits can be issued for construction, plans or drawings must be reviewed by the Building Department or its contractor. These fees are based on the complexity of the structure and have a minimum fee of \$30.

432.12 Engineering Service Fees

In addition to the Building Department overseeing construction activities, the Public Works Engineering Division assists on matters concerning elevation, drainage, water detention and sewer transmission. These fees are calculated at the permit issuance stage and collected in advance. Inspections are completed as needed until construction is finished.

433.14 Ambulance Service Fees

Arlington Heights maintains four ambulance companies on a 24-hour, seven-day-a-week basis. Fees for this service help offset the cost of providing the equipment and personnel necessary. A flat rate of \$1,500 per transport and \$12 per mile is billed to the recipient. This rate was increased as of 2018. Health insurance deductibles, co-payments, mileage, and any other associated costs are waived for Village residents. Medicare and Medicaid assignments are accepted from service recipients.

GENERAL FUND REVENUE - Notes

(Continued)

433.16 Special Police Detail Fee

Private institutions may request special police services at their expense. These instances are usually for traffic or crowd control. The cost of providing the service is reimbursed to the Village.

433.18 Police Counselor Fees

In conjunction with School District 214, two and one half police officers are assigned to a high school or alternative learning center within Village boundaries. The Northwest Suburban Special Education Organization (NSSEO) also has one Police Officer assigned to Timber Ridge School. Both of these organizations reimburse the Village based on the average salary of police officers in the surrounding areas.

433.22 False Alarm Fees

Malfunctioning commercial and residential alarm systems cause public safety personnel delayed response times to emergencies. Fines from \$25 to \$500 are assessed against repeat offenders in an effort to have alarms maintained in good working order.

433.26 DUI Administrative Fee

The added requirements to complete the administrative process on these types of violations will incur a \$500 fee per occurrence.

441.05 Traffic Court Fines

The fines are collected by the Circuit Court of Cook County and distributed to the municipality issuing the citation. On a monthly basis, fines are distributed to municipalities after the County deducts a service charge.

441.15 Parking Fines

Citations issued for illegal parking that are not contested in court are recorded in this account. Handicap parking space violations are currently \$250 per State Statute. Time violation and commuter pay box violation fines are recorded in the Parking Fund. Typical parking fines begin at \$25.

441.22 Compliance Ticket Fines

Citations issued for vehicular equipment failure are recorded in this account. No fine is assessed if the equipment is repaired in a timely manner. Only after non-compliance does the fee take effect.

441.25 Ordinance Ticket Fines

Violations of Village ordinances, other than of a vehicle nature, are recorded here. Local ordinances regulate activities ranging from trash pickup to animal nuisance complaints.

451.05 Service Charge – Escrow Deposits

Escrow funds are collected from developers to insure the successful completion of construction projects and public improvements (streets, sidewalks, sewers). Interest on these deposits is recorded in this account, as the Village is not required to pay interest to the owner while holding the deposit.

GENERAL FUND REVENUE - Notes

(Continued)

451.10 Service Charge – Guaranty Deposits

Guaranty Deposits are similar to escrow deposits above except they are generally for single-family home improvements. Again, interest on deposits is credited to the Village and the initial deposit is returned to the homeowner after successful completion of the project.

451.15 – 451.35 Service Charge – Parking, Water, TIF

These service charges cover an allocation for administrative and operating expenditures paid out of the General Fund. Staff completely dedicated to a specific operation are charged directly to that fund/operation.

461.02 Interest on Investments

The Village participates in a number of investment pools and owns a number of Certificates of Deposit and U.S. Treasury Securities to safeguard funds for reserve and daily operations. All funds not needed for operations are invested on a “prudent man” concept.

472.82 Rents & Concessions

Village owned property not immediately needed for Village operations is leased to private parties at market rates. Charges for apparatus affixed to public buildings are recorded here. Businesses operating in Village owned facilities are assessed a rental fee.

483.10 NWCH in Lieu of RE Tax

Per an agreement with the non-profit Northwest Community Hospital, the hospital contributes an amount based on what its property tax payment would have been to the Village of Arlington Heights had the hospital been a “for profit” operation. By agreement the amount is increased 5% each year.

484.48 Wellness Programs

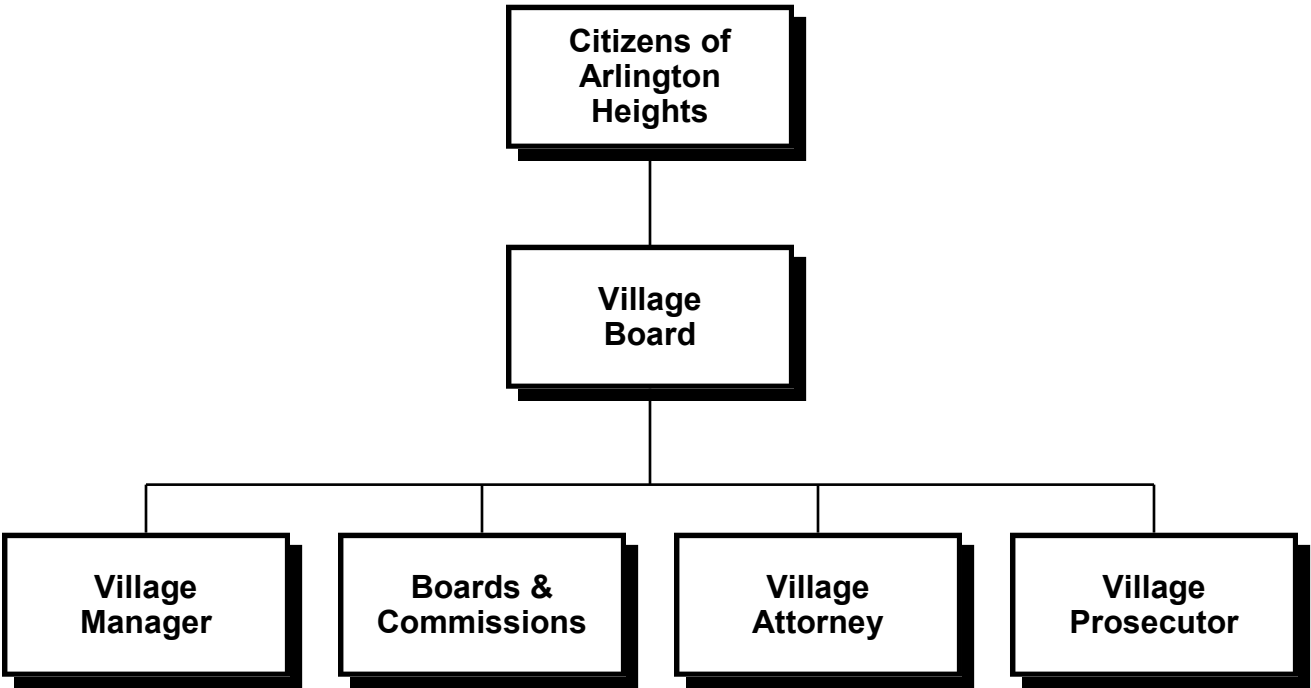
An endowment of \$25,000 was received from the Moelhing Family for the perpetuation of health related tests, screenings and equipment. Interest on the principal and minor service charges to recipients are recorded in this account and used for ongoing programs.

489.85 Bad Debt Recovery

Any unpaid invoice or citation issued by the Village is referred to a collection agency after 90 days for further collection efforts.

BOARD OF TRUSTEES

ORGANIZATION STRUCTURE



BOARD OF TRUSTEES

Eight Trustees and the Village President comprise the Village Board.

The President and Trustees are the elected representatives of the citizens of Arlington Heights. The Trustees and Village President are elected at large for four years with staggered terms. The Village Board meets formally on the first and third Monday of each month. The Board meets informally on the second Monday of the month and on other occasions as needed.

2022-2023 Strategic Priorities

These priorities and sub-priorities reflect the views of the Village Board identified at the July 12, 2021 Village Board goal setting session:

1. Facilitate a Balanced and Continuous Community and Organizational Post-COVID-19 Recovery
2. Expand Efforts to Embrace Diversity, Equity, and Inclusion within the Community and the Village Government
3. Work to Ensure the Redevelopment of Arlington Park Meets Community Standards and Provides a One of a Kind Regional Destination Worthy of the Property's Legacy
4. Identify, Explore, and Implement Sustainable and Green Initiatives
5. Ensure Revenue Sources are applied rationally across sectors while Monitoring the Overall Community Tax Burden
6. Ensure the Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure
7. Seek Opportunities to make the Community more Livable by increasing Pedestrian and Bicycle Options for Residents
8. Improve Communications with Residents and Businesses
9. Seek and Maintain Attainable Housing while Continuing to Review Affordable Housing Strategies

OPERATION SUMMARY

BOARD OF TRUSTEES

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E	0.00	0.00	0.00	0.00	0.00	0.00	N/A
Expenditures							
Personal Services	\$33,182	\$31,415	\$31,500	\$34,300	\$34,300	\$0	0.0%
Contractual Services	109,529	119,401	121,900	140,400	143,000	2,600	1.9%
Commodities	1,087	1,570	1,600	1,500	1,700	200	13.3%
Other Charges	-	0	0	0	0	0	N/A
Total Expenditures	\$143,798	\$152,386	\$155,000	\$176,200	\$179,000	\$2,800	1.6%

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund	\$143,798	\$152,386	\$155,000	\$176,200	\$179,000	\$2,800	1.6%
Total Expenditures	\$143,798	\$152,386	\$155,000	\$176,200	\$179,000	\$2,800	1.6%

BOARD OF TRUSTEES

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-0101-501.10-02	Elected Officials	29,733	28,100	28,100	30,900	30,900	0	0.0%
	Salaries	29,733	28,100	28,100	30,900	30,900	0	0.0%
101-0101-501.19-01	Workers Compensation	100	100	100	100	100	0	0.0%
101-0101-501.19-10	IMRF	1,074	1,066	1,000	1,000	1,000	0	0.0%
101-0101-501.19-11	Social Security	1,844	1,742	1,900	1,900	1,900	0	0.0%
101-0101-501.19-12	Medicare	431	407	400	400	400	0	0.0%
	Fringe Benefits	3,449	3,315	3,400	3,400	3,400	0	0.0%
101-0101-501.21-65	Other Services	59,900	60,857	60,800	80,800	81,300	500	0.6%
101-0101-501.22-02	Dues	38,743	45,403	45,400	44,800	46,000	1,200	2.7%
101-0101-501.22-03	Training	1,350	3,621	3,600	2,500	3,000	500	20.0%
101-0101-501.22-05	Postage	236	20	100	300	200	(100)	(33.3%)
101-0101-501.22-25	IT/GIS Service Charge	9,300	9,500	12,000	12,000	12,500	500	4.2%
	Contractual Services	109,529	119,401	121,900	140,400	143,000	2,600	1.9%
101-0101-501.30-01	Publications Periodicals	197	200	200	200	200	0	0.0%
101-0101-501.30-05	Office Supplies & Equip	890	1,370	1,400	1,300	1,500	200	15.4%
	Commodities	1,087	1,570	1,600	1,500	1,700	200	13.3%
	Total Board of Trustees	143,798	152,386	155,000	176,200	179,000	2,800	1.6%

BOARD OF TRUSTEES

GENERAL FUND

EXPENDITURE DETAIL

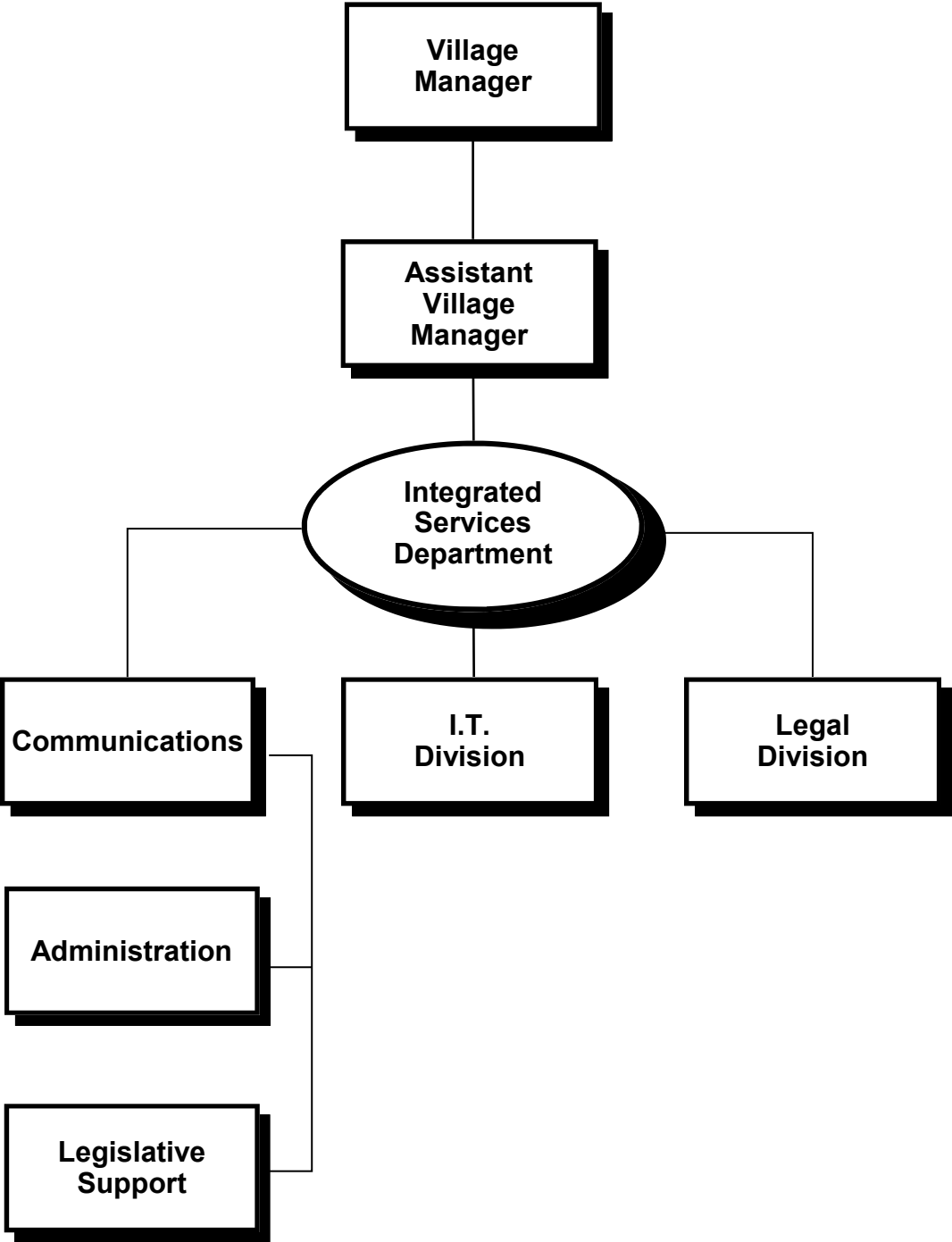
Account Number	Account Title	Description	Budget 2022		Budget 2023	
SALARIES:						
101-0101-501.10-02	Elected Officials	President 8 Trustees @ \$2,800 each	8,500 22,400	30,900	8,500 22,400	30,900
	TOTAL SALARIES			30,900		30,900
FRINGE BENEFITS:						
101-0101-501.19-01	Workers' Compensation	Workers' Compensation Insurance		100		100
101-0101-501.19-10	IMRF	IMRF		1,000		1,000
101-0101-501.19-11	Social Security	Social Security		1,900		1,900
101-0101-501.19-12	Medicare	Medicare		400		400
	TOTAL FRINGE BENEFITS			3,400		3,400
CONTRACTUAL SERVICES:						
101-0101-501.21-65	Other Services	Plaques, certificates of recognition and appreciation, mementos for dignitaries Cable access channel programs & videos Informational/Public Service Announcement Contributions to post-prom events Miscellaneous	6,500 66,000 4,200 600 3,500	80,800	6,600 66,000 4,200 600 3,900	81,300
101-0101-501.22-02	Dues	Northwest Municipal Conference Chicago Metropolitan Agency for Planning (CMAP) Illinois Municipal League U.S. Conference of Mayors Metropolitan Mayors Caucus	28,200 2,900 5,000 5,300 3,400	44,800	28,800 3,500 5,000 5,300 3,400	46,000
101-0101-501.22-03	Training	Illinois Municipal League meeting and other related meetings		2,500		3,000
101-0101-501.22-05	Postage	Postage		300		200
101-0101-501.22-25	IT/GIS Service Charge	Information Technology/GIS service charge		12,000		12,500
	TOTAL CONTRACTUAL SERVICES			140,400		143,000
COMMODITIES:						
101-0101-501.30-01	Publications/Periodicals	Miscellaneous publications		200		200
101-0101-501.30-05	Office Supplies & Equip	Miscellaneous office supplies		1,300		1,500
	TOTAL COMMODITIES			1,500		1,700
	TOTAL BOARD OF TRUSTEES			176,200		179,000

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INTEGRATED SERVICES

(13.00 FTE)

ORGANIZATION STRUCTURE



INTEGRATED SERVICES DEPARTMENT

The Integrated Services Department (ISD) includes the Village Manager's Office, Communications, the Information Technology Division and the Legal Division. The purpose of the department is to exercise administrative and operational oversight over all departments, ensure the achievement of Village Board goals and objectives, optimize interdepartmental processes, and lead in the development of organizational efficiencies. The ISD serves as the focal point for executive leadership and direction of the organization.

Overview of ISD: In addition to overseeing the Village Manager's Office function, the department aims to increase the Village government's focus on four key areas:

- **Utilization of Information Technology** - Involvement of IT early in technology planning and project decisions in order to leverage technology as much as possible to optimize operations. ISD is responsible for the development, maintenance, and administration of the ERP system. Through embracing technological solutions, ISD leads in adapting to current events and needs of both internal and external stakeholders.
- **Communications & Outreach** - Oversee timely and accurate information through Village communication platforms: social media, website, e-news blasts, civic sign, press releases, and Arlington Alert; the Village's mass notification system. Performs proactive communication and assists with community outreach and engagement. Oversees the Village's special events.
- **"One Village Voice"** - Continue to promote within the organization a "One Village Voice" motto that encourages staff to communicate in a way that is clear, consistent and courteous throughout our communications and citizen engagement efforts.
- **Customer Service** - Explore new ways to enhance customer service and have it be a priority for the organization. Adapt to the changing needs and concerns of residents and businesses by providing customer focused solutions.

2022 Accomplishments

- **Diversity, Equity, & Inclusion (DEI)** – A new Community Outreach Taskforce was launched in May of 2022. Members of the group are communicators or leaders from school districts, the Park District, and the Library. The group is focusing on learning about DEI and outreach initiatives that have been implemented by each agency and developing new joint efforts. Updates will be provided on a quarterly basis.
- **ERP** – The Village began to implement Tyler Technologies as the new ERP system that will enhance the employee, resident, and business experience. The Village can look forward to services such as paperless procurement, online permit processing and payment, and one centralized location for Village informational assets.
- **Liquor License Renewal** – 103 liquor licenses were processed and renewed.
- **FOIA Software** – Next Request, a FOIA management software that protects the flow of our organization's information with best-in-class security, compliance, and data protection, was launched in August of 2022 and will be managed by the Village Clerk.
- **Arlington Park** – The Village adopted a new overlay district and negative use ordinance for the racetrack site. Discussion occurred throughout the year with Churchill Downs representatives, community stakeholders, and the potential purchaser to help express the Village's goals and viewpoints.

- **Special Events:**

- **Sounds of Summer 2022** – This year's Sounds of Summer Concerts were highly attended, and included 12 concerts on Thursdays and Fridays, June 16th – July 29th, excluding June 30th & July 1st. Sponsorship revenues for this year's event was \$17,800, including the new Diamond Record Sponsorship of \$10,000.
- **Harmony Fest 2022** – Harmony Fest 2022 is scheduled for Friday, Sept. 30th & Saturday, Oct. 1st, and will once again mark the end of the Arlington Alfresco season. Village staff is working with the Village's Special Events Commission and the Arlington Heights Chamber of Commerce to plan this event.
- **Special Events Commission Events** – The Village assists the planning of community events that are hosted by the Special Events Commission such as Hearts of Gold and the Tree Lighting event, including family activities at Harmony Park. In 2023, the Commission hopes to launch a new spring time event that will take the place of the previously cancelled Spring Sweep collection event that was held at the racetrack.

- **Communications:**

- 308 Facebook posts with a reach of more than 1 million
- 289 Twitter posts with 236,000 impressions
- 154 Instagram Posts
 - Instagram was re-launched in conjunction with the Village's Tree Lighting Ceremony, November of 2021. Signs were posted at the event encouraging people to follow and tag the Village in their photos.
- Videos Produced in House –
 - Adopt a Hydrant: 3,629 views
 - Fit Testing Fire Department: 984 views
 - EMS Week, tour of an ambulance: 1,328 views
 - Thank you Sounds of Summer 2022: 2,238 views
- Relaunch of E-Newsletter –
The Village's E-Newsletter was launched on March 10, 2022, to 4,186 recipients.
- Website Redesign Project –
Staff issued an RFP and provided a presentation to the Village Board for approval of a new website project.

2023 Strategic Priorities & Key Projects

1. ERP Integration

Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

The Village will continue to implement the new Enterprise Resource Planning System, Tyler Technologies, throughout the Village. Enterprise Resource Planning (ERP) is an information technology industry term for software— typically a suite of integrated applications— that an organization uses to capture, track, report, interpret and share data across the organization. The Village will be implementing new Financial, Human Resources, Community Development, and Utility Billing modules throughout the organization.

INTEGRATED SERVICES DEPARTMENT

(Continued)

The Village's previous ERP software, SunGard HTE/Central Square, was in use since 1996. The ERP could not properly respond to internal, residential and business needs for billing, procurement, permits, licenses, etc. Factors such as inadequate reporting, limited and outdated payroll functionality, limited integration with cashiering, difficulty processing credit card payments, and concern that support and service by the software provider will be discontinued, all have contributed to the Village's decision to replace this software and implement the new Tyler solution. As the need for streamlined business processes, new and improved communication methods increase, the new ERP system will properly respond to internal, resident and business needs. Billing, procurement, permits, licenses, and customer service enhancements are able to efficiently evolve and improve under the new ERP system.

Project Lead: Diana Mikula, Assistant Village Manager

2. Arlington Racetrack Project

Strategic Priority #3: Work to Ensure the Redevelopment of Arlington Park Meets Community Standards and Provides a One of a Kind Regional Destination Worthy of the Property's Legacy

Staff will work with would be purchasers on a land use plan for the site that will address all Village concerns, take into consideration the perspectives of all stakeholders, and provide for a unique one of a kind development worthy of the site's legacy to our community and the region.

Project Lead: Randy Recklaus, Village Manager

3. Develop and Implement Community Outreach Taskforce with Community Partners

Strategic Priority #2: Expand DEI Efforts

Staff will work with fellow governments and other community partners to create a new taskforce workgroup that will aim to engage in outreach with more community voices and ensure that Village services are reaching all groups and are appropriately calibrated to meet the needs of residents in all areas of our community.

Project Lead: Randy Recklaus, Village Manager

4. Village Website Improvement Project

Strategic Priority #8: Improve Communications with Residents and Businesses and Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

Assess the Village's current website for areas of improvements and scheduled contractual update. Efforts will focus on evaluating the website's usability and user experience to determine the continuation of the contract or to explore potential website options.

Project Lead: Avis Meade, Communications and Outreach Coordinator

5. Expand the Village of Arlington Height's Social Media Presence and Reach

Strategic Priority #8: Improve Communications with Residents and Businesses

Social media continues to be an evolving resource that provides the Village with a unique opportunity to reach residents and visitors about Village initiatives and community events. A strong social media presence is vital in building a strong Village reputation, supporting transparency, and in reaching new or hard to reach communities within the Village and beyond.

Project Lead: Avis Meade, Communications and Outreach Coordinator

INTEGRATED SERVICES DEPARTMENT

(Continued)

6. Internal and External Communications Outreach

Strategic Priority #8: Improve Communications with Residents and Businesses

To support an inclusive community, staff will seek out opportunities to increase and promote community interactions.

Project Lead: Avis Meade, Communications and Outreach Coordinator

7. Evaluate Internal Communications Policies and Procedures

Strategic Priority #8: Improve Communications with Residents and Businesses

The Village of Arlington Heights seeks to communicate with a “one Village voice” approach that focuses on providing an excellent level of customer service. Staff will continue to evaluate ways that information is distributed to help ensure phone calls, emails, and inquiries are answered in a helpful and consistent manner.

Project Lead: Avis Meade, Communications and Outreach Coordinator

OPERATION SUMMARY

INTEGRATED SERVICES

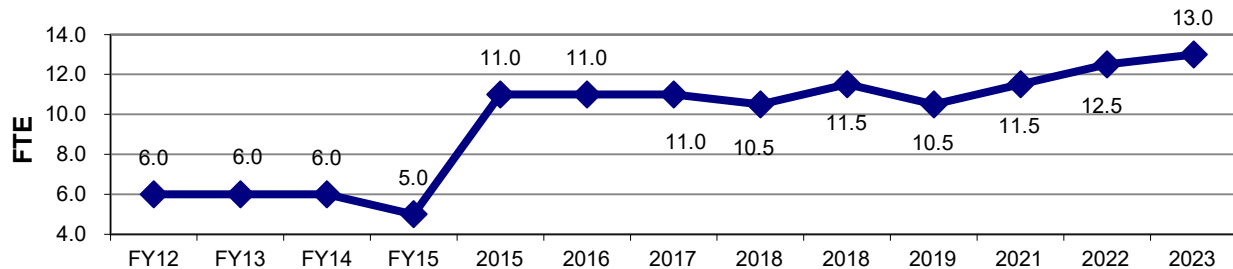
	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E							
General Fund	5.50	5.50	5.50	5.50	6.00	0.50	9.1%
Technology Fund	6.00	6.00	7.00	7.00	7.00	0.00	0.0%
Total F-T-E	11.50	11.50	12.50	12.50	13.00	0.50	4.0%

Expenditures							
Personal Services	\$1,790,468	\$1,779,738	\$1,954,000	\$2,006,000	\$2,093,000	\$87,000	4.3%
Contractual Services	674,305	704,163	1,385,500	1,438,100	1,568,900	130,800	9.1%
Commodities	76,118	80,193	91,400	84,150	97,200	13,050	15.5%
Other Charges	(20,927)	32,175	27,000	83,300	35,500	(47,800)	(57.4%)
Capital Items	353,763	331,647	3,441,100	3,441,071	455,300	(2,985,771)	(86.8%)
Total Expenditures	\$2,873,727	\$2,927,916	\$6,899,000	\$7,052,621	\$4,249,900	(\$2,802,721)	(39.7%)

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund	\$1,029,750	\$1,025,158	\$1,115,200	\$1,187,000	\$1,237,700	\$50,700	4.3%
Capital Projects Fund	95,410	84,879	141,500	141,500	313,500	172,000	121.6%
A & E Fund	0	27,943	25,000	31,300	33,500	2,200	7.0%
Technology Fund	1,748,567	1,789,936	5,617,300	5,692,821	2,665,200	(3,027,621)	(53.2%)
Total Expenditures	\$2,873,727	\$2,927,916	\$6,899,000	\$7,052,621	\$4,249,900	(\$2,802,721)	(39.7%)

STAFFING HISTORY



INTEGRATED SERVICES

General Fund

PERSONNEL SUMMARY

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Village Manager		1.00	1.00	
Assistant Village Manager	12	1.00	1.00	
Communications & Outreach Coordinator	6	1.00	1.00	
Management Analyst II	6	1.00	1.00	
Administrative Assistant	2	1.50	2.00	0.50
Total F-T-E		5.50	6.00	0.50

Integrated Services Department Cross Reference to All Funds

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	5.50	6.00	0.50
625	Technology Fund	7.00	7.00	
	Total F-T-E All Funds	12.50	13.00	0.50

INTEGRATED SERVICES

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-0201-502.10-01	Salaries	711,881	705,463	716,200	721,300	779,000	57,700	8.0%
101-0201-502.18-01	Temporary Help	0	0	0	1,400	1,500	100	7.1%
101-0201-502.18-05	Overtime Civilian	3,098	5,779	6,000	6,200	6,400	200	3.2%
	Salaries	714,979	711,242	722,200	728,900	786,900	58,000	8.0%
101-0201-502.19-01	Workers Compensation	1,200	1,300	1,400	1,400	1,400	0	0.0%
101-0201-502.19-05	Medical Insurance	90,000	99,400	111,200	111,200	143,700	32,500	29.2%
101-0201-502.19-10	IMRF	89,943	88,144	82,800	84,100	90,800	6,700	8.0%
101-0201-502.19-11	Social Security	36,241	35,629	38,100	37,100	40,900	3,800	10.2%
101-0201-502.19-12	Medicare	10,144	10,036	10,500	10,700	11,500	800	7.5%
101-0201-502.19-23	Automobile Allowance	5,925	6,025	6,000	6,000	6,000	0	0.0%
	Fringe Benefits	233,453	240,534	250,000	250,500	294,300	43,800	17.5%
101-0201-502.20-05	Professional Services	0	0	50,000	50,000	50,000	0	0.0%
101-0201-502.20-40	General Insurance	7,900	8,000	5,700	5,700	5,800	100	1.8%
101-0201-502.21-02	Equipment Maintenance	0	0	0	900	900	0	0.0%
101-0201-502.21-65	Other Services	15,953	10,706	11,000	13,300	13,600	300	2.3%
101-0201-502.22-02	Dues	7,754	6,050	6,100	7,200	7,900	700	9.7%
101-0201-502.22-03	Training	1,038	2,152	3,000	7,800	8,800	1,000	12.8%
101-0201-502.22-05	Postage	749	142	200	700	600	(100)	(14.3%)
101-0201-502.22-10	Printing	147	0	1,000	4,000	4,000	0	0.0%
101-0201-502.22-15	Photocopying	539	426	200	1,300	1,000	(300)	(23.1%)
101-0201-502.22-25	IT/GIS Service Charge	40,600	41,200	58,800	58,800	55,900	(2,900)	(4.9%)
	Contractual Services	74,680	68,676	136,000	149,700	148,500	(1,200)	(0.8%)
101-0201-502.30-01	Publications Periodicals	1,111	1,023	1,000	1,000	1,100	100	10.0%
101-0201-502.30-05	Office Supplies & Equip	5,527	3,683	6,000	6,900	6,900	0	0.0%
	Commodities	6,638	4,706	7,000	7,900	8,000	100	1.3%
101-0201-502.40-55	Other Special Events	0	0	0	50,000	0	(50,000)	(100.0%)
	Other Charges	0	0	0	50,000	0	(50,000)	(100.0%)
Total Integrated Services		1,029,750	1,025,158	1,115,200	1,187,000	1,237,700	50,700	4.3%

INTEGRATED SERVICES

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
SALARIES:						
101-0201-502.10-01	Salaries	Salaries	721,300		779,000	
101-0201-502.18-01	Temporary Help	Temporary Help	1,400		1,500	
101-0201-502.18-05	Overtime Civilian	Overtime Civilian	6,200		6,400	
TOTAL SALARIES			728,900		786,900	
FRINGE BENEFITS:						
101-0201-502.19-01	Workers' Compensation	Workers' Compensation Insurance	1,400		1,400	
101-0201-502.19-05	Medical Insurance	Medical Insurance	111,200		143,700	
101-0201-502.19-10	IMRF	IMRF	84,100		90,800	
101-0201-502.19-11	Social Security	Social Security	37,100		40,900	
101-0201-502.19-12	Medicare	Medicare	10,700		11,500	
101-0201-502.19-23	Automobile Allowance	Automobile Allowance	6,000		6,000	
TOTAL FRINGE BENEFITS			250,500		294,300	
CONTRACTUAL SERVICES:						
101-0201-502.20-05	Professional Services	Additional consultant services	50,000		50,000	
101-0201-502.20-40	General Insurance	Liability and property insurance	5,700		5,800	
101-0201-502.21-02	Equipment Maintenance	Maintenance of printers & computers	200		200	
		Civic Event Sign repair	700	900	700	900
101-0201-502.21-65	Other Services	Contractual services, online tools, miscellaneous services	3,000		3,000	
		Cell phone usage/wireless connectivity	2,900		2,900	
		Enhancements to Village website	2,000		2,300	
		Archive Social subscription	4,800		4,800	
		Adobe Cloud Suite	600	13,300	600	13,600
101-0201-502.22-02	Dues	Dues	7,200		7,900	
101-0201-502.22-03	Training	ICMA Annual Conference	4,600		4,600	
		Illinois Municipal League, Northwest Municipal Conference, IAMMA, ILCMA webinars & miscellaneous meetings	3,200	7,800	4,200	8,800
101-0201-502.22-05	Postage	General postage including residential mailers and special notices	700		600	
101-0201-502.22-10	Printing	Liquor license materials	300		300	
		Miscellaneous printing including brochures, flyers, special notices, post cards, booklets, ads, and photos	3,700	4,000	3,700	4,000

INTEGRATED SERVICES

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
101-0201-502.22-15	Photocopying	Photocopies & supplies Maintenance agreement Xerox 5150	1,300	1,000
101-0201-502.22-25	IT/GIS Service Charge	Information Technology/GIS service charge	58,800	55,900
		TOTAL CONTRACTUAL SERVICES	149,700	148,500
COMMODITIES:				
101-0201-502.30-01	Publications/Periodicals	Miscellaneous publications	1,000	1,100
101-0201-502.30-05	Office Supplies & Equip	Printer cartridges/toner, stationery, pens, etc.	6,900	6,900
		TOTAL COMMODITIES	7,900	8,000
OTHER CHARGES:				
101-0201-502.40-55	Other Special Events	Fireworks (AE2103)	50,000	0
		TOTAL OTHER CHARGES	50,000	0
		TOTAL INTEGRATED SERVICES	1,187,000	1,237,700

HUMAN RESOURCES

(4.50 FTE)

ORGANIZATION STRUCTURE



HUMAN RESOURCES

The Human Resources Department administers and manages the Village's diverse human resources program.

This includes recruitment, testing, selection, personnel management including; staff development and training, maintenance of the classification and pay plans, management of employee benefit and risk management programs including the villages workers' compensation program. Employee benefit programs include medical insurance, life insurance, wellness programs, pension programs, unemployment compensation, deferred income programs, vacation, sick leave, longevity and holiday pay programs. The Department is responsible for collective bargaining activities with employee unions and associations, including administration of the Villages personnel policies and procedures. The Department also provides many other vital services for the village's employees from their first day of work through separation and retirement

This department also serves as the liaison to the Village's Board of Fire and Police Commissioners. Duties entail assisting the Commission in the recruitment, testing, interviewing and establishment of eligibility lists for all non-exempt sworn fire and police classifications of work.

Additional responsibilities include administrative and management studies and projects assigned to the Department by the Village Manager.

2022 Accomplishments

- **The Supporting a Welcoming Community: Village Wide Diversity Initiative project continues:**
 - **Recruitment:**
 - The Human Resources Department continues to evaluate recruitment process and sources to expand diversity Village wide while partnering with both community and expanded other recruitment resources.
 - The HR Department created a part time HR Generalist position with a focus on recruitment
 - The Villages internal Employee Inclusion, Diversity, Equity and Access (IDEA) employee Workgroup continues with its ongoing efforts to seek views, perspectives and provide recommendations related to the Villages DEI strategic goal.
 - The Villages Wellbeing Committee has implemented interdepartmental pop-up events throughout the year.
- **Audit- Internal Disability Accommodation:**
 - The review of employment and retention practices continues while evaluating all employment activities in identifying potential enhancements to ensure otherwise qualified individuals with disabilities are afforded equal opportunities.
- **ERP Integration – Module Specific to Department Responsibilities**
 - HR staff are active participants in the ERP Integration project and will continue into 2023.
- **Continuation of Supervisory Training Opportunities**
 - In person, Harassment and discrimination training conducted
 - Virtual Accident Investigation & Root Cause Analysis offered for Police and Public Works Supervisors.
 - Research and design of a Village wide supervisory training is currently underway.

2023 Strategic Priorities & Key Projects

1. Village Wide Diversity Recruitment Initiative continues

Strategic Priority: #2 Expand Efforts to Embrace Diversity, Equity, and Inclusion within the Community and the Village Government

The recommendations from the **Supporting a Welcoming Community** project will be ongoing.

Enhanced recruitment and selection strategies that attract and retain highly diverse qualified candidates

HUMAN RESOURCES

(Continued)

while ensuring equal employment opportunities in accordance with the Village's Equal Opportunity Policy continues.

Project Leads: Mary Rath, Director of Human Resources

2. ERP Integration- Module Specific to Department Responsibilities

Strategic Priority: #6. Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

Lead by the Integrated Services, all Department Staff will assist in the implementation of department and module specific processes.

Project Lead: Diana Mikula, Assistant Village Manager- Integrated Services Department

3. Continuation of Supervisory Training Opportunities

Supports Strategic Priority # 6 Ensure that the Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure.

Additional training opportunities for supervisory staff will be sought and implemented, as needed.

Project Leads: Mary Rath, Director of Human Resources

Performance Measures

	2019	2020	2021
1. Employee Benefits –			
a) Number of hosted employee wellness webinars and lunch walks			32
Deferred Income Programs			
a) Number of dollars pledged in Section 125	\$254,376	\$240,110	\$251,301
b) Number of employees contributing to MissionSquare (Formerly ICMA-RC)	433	435	429
c) Number of offered financial wellness webinars			49

HUMAN RESOURCES

(Continued)

Performance Measures (cont.)

	2019	2020	2021
2. Risk Management – Workers Compensation Enhance our loss prevention efforts to become more proactive with safety and loss prevention programs throughout the Village in order to reduce the cost of workers' compensation.			
a) Number of claims forwarded to the Third Party Administrator (TPA) within 48 hours of the accident	30 out of 33	37 out of 42	37 out of 43
b) Number of claims submitted to the Third Party Administrator (TPA) where employees missed work due to their Workers' Compensation injury	15	23	22
c) Number of work days lost to Workers' Compensation injury	285	456	299
		PD 83 shift days	PD 187 shift days
		FD 217 shift days	FD 100 shift days
		PW 156 days	PW 12 days
d) Number of pro se settlements	4 out of 12	6 out of 8	4 out of 7
e) Number of safety measures implemented	4	5	7
3. Risk Management – Loss Prevention a) Number of accidents reviewed b) Number of safety training programs offered to employees sponsored through Human Resources	78 9	57 3	63 4
4. Maintenance of Classification and Compensation Program Maintain and make necessary modifications to the Village's Classification Plan to ensure all employees are appropriately classified.			
a) Number of job audits conducted	9	9	12
b) Number of surveys conducted	57	59	88
5. Personnel Management – Compliance Review personnel policies and related forms in order to ensure they are in compliance with applicable laws.			
a) Number of personnel policies revised/created	12	45	8

HUMAN RESOURCES

(Continued)

Performance Measures (cont.)

	2019	2020	2021
6. Recruitment			
A. Assist the Board of Fire and Police Commissioners with recruitment, selection and promotional activities for positions.			
a) Number of Fire and Police Commissioners meetings held	20	16	18
b) Number of interviews conducted	48	57	53
c) Number of eligibility lists created	2	3	2
d) Number of positions filled	17	14	20
B. Recruitment, selection and promotion of <u>all other positions</u> .			
a) Number of positions filled	28	12	26
b) Number of interviews conducted	86	36	114
Total number of positions filled	45	26	46
7. Professional Development / Personnel Management			
Professional Development of Workforce Identify, assess and offer training programs to employees.			
a) Number of classes offered	1	3	2

OPERATION SUMMARY

HUMAN RESOURCES

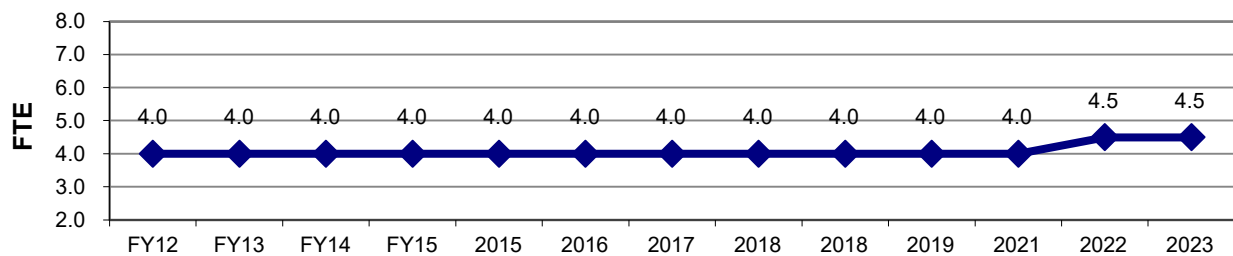
	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E							
General Fund	2.00	2.00	2.50	2.50	2.50	0.00	0.0%
Health Insurance Fund	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Worker's Comp Fund	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Total F-T-E	4.00	4.00	4.50	4.50	4.50	0.00	0.0%

Expenditures							
Personal Services	\$635,385	\$681,547	\$1,178,900	\$1,190,300	\$1,183,500	(\$6,800)	(0.6%)
Contractual Services	6,381,093	6,310,841	6,531,400	6,655,300	6,946,100	290,800	4.4%
Commodities	3,879	4,412	4,700	4,900	4,900	0	0.0%
Other Charges	8,829,508	8,837,403	9,524,800	9,515,000	9,935,100	420,100	4.4%
Total Expenditures	\$15,849,865	\$15,834,203	\$17,239,800	\$17,365,500	\$18,069,600	\$704,100	4.1%

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund	\$390,502	\$420,099	\$454,700	\$465,200	\$507,900	\$42,700	9.2%
Health Insurance Fund	13,012,157	13,576,532	14,421,100	14,065,600	14,596,900	531,300	3.8%
Worker's Comp Fund	2,447,206	1,837,572	2,364,000	2,834,700	2,964,800	130,100	4.6%
Total Expenditures	\$15,849,865	\$15,834,203	\$17,239,800	\$17,365,500	\$18,069,600	\$704,100	4.1%

STAFFING HISTORY



HUMAN RESOURCES

General Fund

PERSONNEL SUMMARY

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Director of Human Resources	11	1.00	1.00	
Administrative Assistant	2	1.00	1.00	
HR Generalist	2	0.50	0.50	
Total F-T-E		2.50	2.50	0.00

Human Resources Department Cross Reference to All Funds

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	2.50	2.50	
605	Health Insurance Fund	1.00	1.00	
615	Workers' Compensation Fund	1.00	1.00	
Total F-T-E All Funds		4.50	4.50	0.00

HUMAN RESOURCES

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-0301-503.10-01	Salaries	234,992	244,347	275,300	279,000	308,700	29,700	10.6%
101-0301-503.18-01	Temporary Help	6,892	11,996	8,000	8,000	8,300	300	3.8%
101-0301-503.18-05	Overtime Civilian	47	0	700	700	700	0	0.0%
	Salaries	241,931	256,343	284,000	287,700	317,700	30,000	10.4%
101-0301-503.19-01	Workers Compensation	500	500	600	600	600	0	0.0%
101-0301-503.19-05	Medical Insurance	53,600	54,500	41,800	41,800	43,200	1,400	3.3%
101-0301-503.19-10	IMRF	29,871	30,498	31,700	32,100	35,500	3,400	10.6%
101-0301-503.19-11	Social Security	13,721	14,648	17,100	14,700	18,500	3,800	25.9%
101-0301-503.19-12	Medicare	3,350	3,570	4,000	3,800	4,600	800	21.1%
	Fringe Benefits	101,042	103,716	95,200	93,000	102,400	9,400	10.1%
101-0301-503.20-05	Professional Services	1,188	0	2,000	3,500	3,500	0	0.0%
101-0301-503.20-40	General Insurance	6,700	6,800	4,800	4,800	4,800	0	0.0%
101-0301-503.20-75	Examinations	1,200	0	5,000	8,000	8,000	0	0.0%
101-0301-503.21-65	Other Services	1,471	1,461	1,600	1,600	1,600	0	0.0%
101-0301-503.22-01	Advertising	2,625	4,870	3,500	1,800	3,700	1,900	105.6%
101-0301-503.22-02	Dues	1,064	1,681	1,500	1,500	1,500	0	0.0%
101-0301-503.22-03	Training	305	468	1,500	3,100	3,100	0	0.0%
101-0301-503.22-05	Postage	497	200	200	500	500	0	0.0%
101-0301-503.22-10	Printing	57	129	200	200	200	0	0.0%
101-0301-503.22-15	Photocopying	807	472	600	2,000	2,000	0	0.0%
101-0301-503.22-25	IT/GIS Service Charge	27,900	28,400	32,000	32,000	33,400	1,400	4.4%
	Contractual Services	43,814	44,481	52,900	59,000	62,300	3,300	5.6%
101-0301-503.30-01	Publications Periodicals	150	169	400	600	600	0	0.0%
101-0301-503.30-05	Office Supplies & Equip	3,032	2,159	2,200	2,200	2,200	0	0.0%
	Commodities	3,182	2,328	2,600	2,800	2,800	0	0.0%
101-0301-503.40-70	Employee Recognition Program	533	13,231	20,000	22,700	22,700	0	0.0%
	Other Charges	533	13,231	20,000	22,700	22,700	0	0.0%
	Total Human Resources	390,502	420,099	454,700	465,200	507,900	42,700	9.2%

HUMAN RESOURCES

GENERAL FUND

EXPENDITURE DETAIL

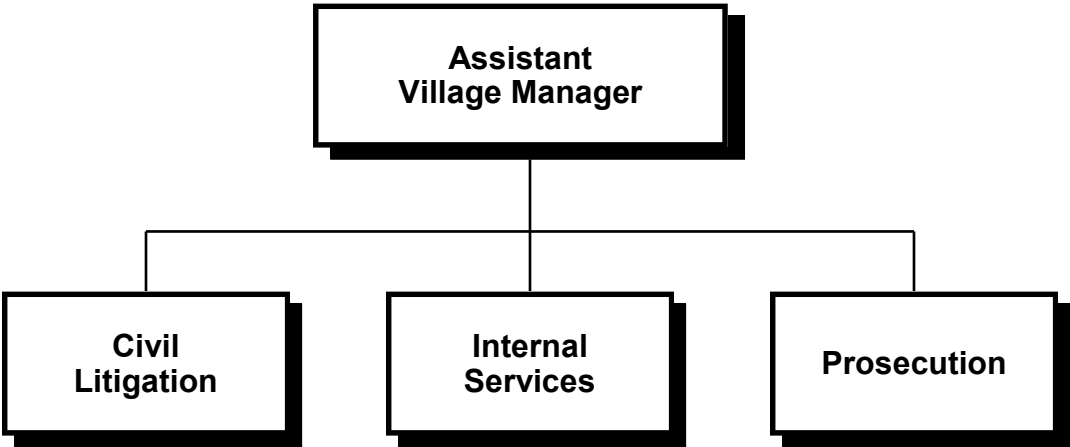
Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
101-0301-503.10-01	Salaries	Salaries	279,000	308,700
101-0301-503.18-01	Temporary Help	Temporary Help	8,000	8,300
101-0301-503.18-05	Overtime Civilian	Overtime Civilian	700	700
	TOTAL SALARIES		287,700	317,700
FRINGE BENEFITS:				
101-0301-503.19-01	Workers' Compensation	Workers' Compensation Insurance	600	600
101-0301-503.19-05	Medical Insurance	Medical Insurance	41,800	43,200
101-0301-503.19-10	IMRF	IMRF	32,100	35,500
101-0301-503.19-11	Social Security	Social Security	14,700	18,500
101-0301-503.19-12	Medicare	Medicare	3,800	4,600
	TOTAL FRINGE BENEFITS		93,000	102,400
CONTRACTUAL SERVICES:				
101-0301-503.20-05	Professional Services	Training programs	3,500	3,500
101-0301-503.20-40	General Insurance	Liability and property insurance	4,800	4,800
101-0301-503.20-75	Examinations	Promotional exams/candidate testing	8,000	8,000
101-0301-503.21-65	Other Services	Cell phone usage/wireless connectivity	1,600	1,600
101-0301-503.22-01	Advertising	Advertising	1,800	3,700
101-0301-503.22-02	Dues	Dues	1,500	1,500
101-0301-503.22-03	Training	Seminars & tuition reimbursement	3,100	3,100
101-0301-503.22-05	Postage	Postage	500	500
101-0301-503.22-10	Printing	Printing of forms and manuals	200	200
101-0301-503.22-15	Photocopying	Photocopies & supplies	1,000	1,000
		Maintenance agreement Xerox 5150	1,000 2,000	1,000 2,000
101-0301-503.22-25	IT/GIS Service Charge	Information Technology service charge	32,000	33,400
	TOTAL CONTRACTUAL SERVICES		59,000	62,300
COMMODITIES:				
101-0301-503.30-01	Publications/Periodicals	Miscellaneous publications	600	600
101-0301-503.30-05	Office Supplies & Equip	General office supplies	2,200	2,200
	TOTAL COMMODITIES		2,800	2,800

HUMAN RESOURCES

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
OTHER CHARGES:				
101-0301-503.40-70	Employee Recognition Prg	Service awards & forum for recognition of employees, DEI initiatives	22,700	22,700
TOTAL OTHER CHARGES			22,700	22,700
TOTAL HUMAN RESOURCES			465,200	507,900



LEGAL

The Legal Division provides legal advice to elected and appointed officers and employees of the Village with respect to formulation, implementation, and enforcement of the policy decisions of the Board of Trustees, and represents the Village in court or at administrative proceedings. These services are by a combination of inside and outside advisors.

The in-house Paralegal and support personnel, are appointed by the Village Manager and overseen by the Assistant Village Manager. The Village Attorney, and Village Prosecutor, are appointed by the President and Board of Trustees.

The Legal Division is responsible for:

- Research and preparation - Ordinances as requested by the Village Board, the Village Manager, Village departments or on the initiative of the Legal Department.
- Interpretation and application - Ordinances, statutes and judicial decisions to particular situations, including HIPAA, FOIA and OMA.
- Drafting and reviewing - Documents related to transactions to which the Village is a party.
- Village's Interests - Action dealing with the Village's interest in real and personal property, including the sale and purchase of property and the vacation of rights-of-way.
- Compliance - Ensuring that the Village consistently complies with existing and newly passed federal and state laws.

The Village is represented in court or before administrative agencies with quasi-judicial functions by the Village Attorney, Village Prosecutor, or outside counsel as may be required. Prosecution of traffic, misdemeanor and general municipal ordinance violations, and defense of suits against the Village are common types of litigation handled or overseen by the Division.

2022 Accomplishments

1. Significant Municipal Code Amendments

- Adult Use Cannabis Business Establishments
- Hotel Nuisances

2. Significant Contract Review and Approval

- TIF Redevelopment Agreement with RPS Arlington LLC- Southpoint Shopping Center, 750 E Rand Rd
- Next Request; FOIA Solution
- Easement Agreements for Gateway/Uptown Signage
 - Town & Country, Palatine and Arlington Heights Roads
 - Arlington Heights Park District, Willow Park, Palatine Road

2023 Strategic Priorities & Key Projects

1. Implement the use of Elrod Friedman's contract forms and process

Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

Village Attorney Hart Passman has recommended that the Village use Elrod Friedman's contract/agreement forms and review the process for approvals. Use of the forms and the system will streamline processes and ensure that the Clerk has a record of fully signed contracts. Staff will work on the transition with all departments and provide training/guidance.

Project Lead: Diana Mikula, Assistant Village Manager

2. Review the Website to Add Additional RecordsStrategic Priority #8: Improve Communications with Residents and Businesses

Adding additional records will provide helpful information to residents in an efficient manner. Staff will review records available on the Village's website, review records available on other municipalities' websites and consult with departments on records that may be added.

Project Lead: Diana Mikula, Assistant Village Manager

3. Liquor Code UpdateStrategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

Review Chapter 13 of the Village Code and liquor license processes to determine if there are areas of improvements or deficits. Also review liquor license classifications to adjust or create new classifications.

Project Lead: Diana Mikula, Assistant Village Manager

Performance Measures

	2019	2020	2021
1. Number of Code amendment packets issued	3	3	5
2. Number of Code sections amended	36	112	22
3. Number of ordinances amending the Code	14	10	13
4. Number of ordinances prepared and adopted	54	46	56
5. Number of resolutions prepared and adopted	40	34	34
6. Number of agreements prepared and adopted	56	86	101
7. Number of new foreclosures processed	58	23	8
8. Number of liquor license hearings prosecuted	14	0	18

OPERATION SUMMARY

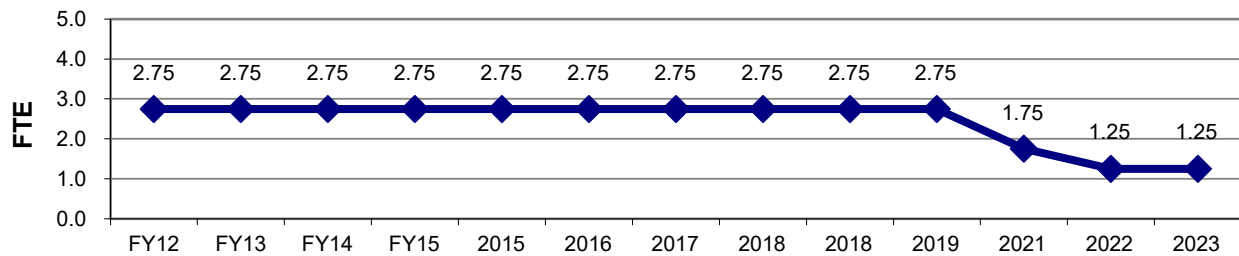
LEGAL

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E	2.75	1.75	1.25	1.25	1.25	0.00	0.0%
Expenditures							
Personal Services	\$524,848	\$323,775	\$191,300	\$305,700	\$213,000	(\$92,700)	(30.3%)
Contractual Services	269,610	450,058	401,100	370,400	414,600	44,200	11.9%
Commodities	7,420	7,556	7,100	10,700	9,100	(1,600)	(15.0%)
Total Expenditures	\$801,878	\$781,389	\$599,500	\$686,800	\$636,700	(\$50,100)	(7.3%)

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund	\$801,878	\$781,389	\$599,500	\$686,800	\$636,700	(\$50,100)	(7.3%)
Total Expenditures	\$801,878	\$781,389	\$599,500	\$686,800	\$636,700	(\$50,100)	(7.3%)

STAFFING HISTORY



LEGAL**General Fund****PERSONNEL SUMMARY**

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Paralegal	3	0.50	0.50	
Administrative Assistant	2	0.75	0.75	
Total F-T-E		1.25	1.25	0.00

**Legal Department
Cross Reference to All Funds**

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	1.25	1.25	
	Total F-T-E All Funds	1.25	1.25	0.00

LEGAL

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-0401-503.10-01	Salaries	383,413	224,313	132,600	199,800	137,500	(62,300)	(31.2%)
	Salaries	383,413	224,313	132,600	199,800	137,500	(62,300)	(31.2%)
101-0401-503.19-01	Workers Compensation	600	600	700	700	700	0	0.0%
101-0401-503.19-05	Medical Insurance	66,000	54,500	32,700	65,400	48,500	(16,900)	(25.8%)
101-0401-503.19-10	IMRF	48,460	28,076	15,200	22,700	15,800	(6,900)	(30.4%)
101-0401-503.19-11	Social Security	21,015	13,199	8,200	13,900	8,500	(5,400)	(38.8%)
101-0401-503.19-12	Medicare	5,360	3,087	1,900	3,200	2,000	(1,200)	(37.5%)
	Fringe Benefits	141,435	99,462	58,700	105,900	75,500	(30,400)	(28.7%)
101-0401-503.20-10	Village Attorney Legal Services	0	215,398	235,000	180,000	228,000	48,000	26.7%
101-0401-503.20-15	Village Prosecutor Legal Services	106,076	55,668	52,000	50,100	52,500	2,400	4.8%
101-0401-503.20-20	Other Legal Services	122,276	138,530	80,000	100,000	100,000	0	0.0%
101-0401-503.20-40	General Insurance	3,300	3,300	2,300	2,300	2,300	0	0.0%
101-0401-503.21-02	Equipment Maintenance	34	0	100	100	100	0	0.0%
101-0401-503.21-65	Other Services	17,000	18,393	7,000	10,000	9,000	(1,000)	(10.0%)
101-0401-503.22-02	Dues	2,485	560	1,000	2,000	1,000	(1,000)	(50.0%)
101-0401-503.22-03	Training	270	10	1,500	2,500	2,000	(500)	(20.0%)
101-0401-503.22-05	Postage	714	577	500	900	700	(200)	(22.2%)
101-0401-503.22-15	Photocopying	1,955	1,822	1,700	2,500	2,300	(200)	(8.0%)
101-0401-503.22-25	IT/GIS Service Charge	15,500	15,800	20,000	20,000	16,700	(3,300)	(16.5%)
	Contractual Services	269,610	450,058	401,100	370,400	414,600	44,200	11.9%
101-0401-503.30-01	Publications Periodicals	0	0	100	500	100	(400)	(80.0%)
101-0401-503.30-05	Office Supplies & Equip	1,533	2,693	2,000	3,200	3,000	(200)	(6.3%)
101-0401-503.33-05	Other Supplies	5,887	4,863	5,000	7,000	6,000	(1,000)	(14.3%)
	Commodities	7,420	7,556	7,100	10,700	9,100	(1,600)	(15.0%)
	Total Legal	801,878	781,389	599,500	686,800	636,700	(50,100)	(7.3%)

LEGAL

GENERAL FUND

EXPENDITURE DETAIL

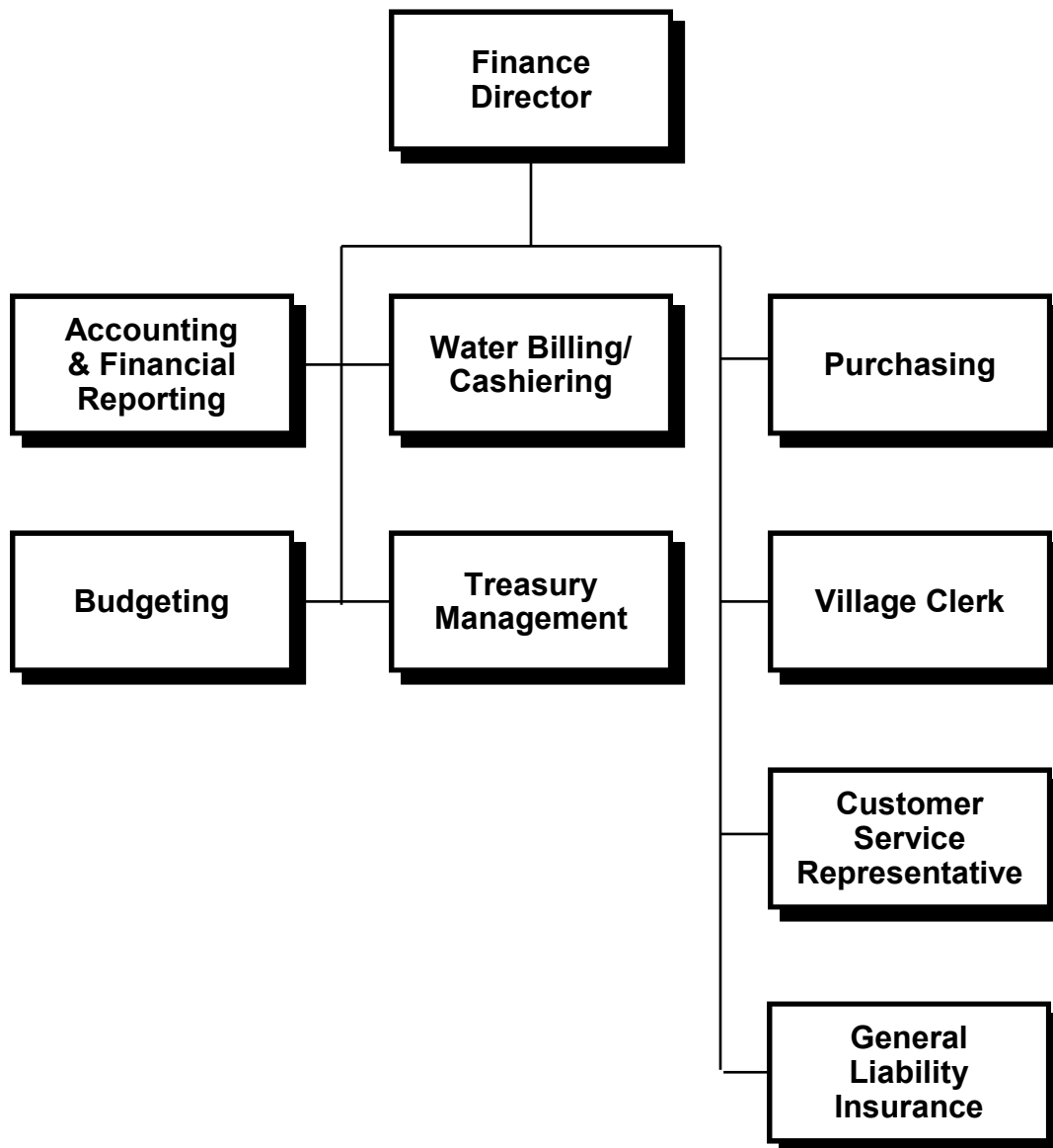
Account Number	Account Title	Description	Budget 2022		Budget 2023	
SALARIES:						
101-0401-503.10-01	Salaries	Salaries	199,800		137,500	
TOTAL SALARIES			199,800		137,500	
FRINGE BENEFITS:						
101-0401-503.19-01	Workers' Compensation	Workers' Compensation Insurance	700		700	
101-0401-503.19-05	Medical Insurance	Medical Insurance	65,400		48,500	
101-0401-503.19-10	IMRF	IMRF	22,700		15,800	
101-0401-503.19-11	Social Security	Social Security	13,900		8,500	
101-0401-503.19-12	Medicare	Medicare	3,200		2,000	
TOTAL FRINGE BENEFITS			105,900		75,500	
CONTRACTUAL SERVICES:						
101-0401-503.20-10	Village Attorney Legal Serv	Counsel to Village Board	180,000		228,000	
101-0401-503.20-15	Village Prosecutor Legal Ser	Retainer for five sessions monthly in Cook County District Court in Rolling Meadows for prosecution of traffic calls	50,100		50,100	
		Charges for additional legal services provided by Village Prosecutor	0	50,100	2,400	52,500
101-0401-503.20-20	Legal Services	Litigation and other outside counsel	100,000		100,000	
101-0401-503.20-40	General Insurance	Liability and property insurance	2,300		2,300	
101-0401-503.21-02	Equipment Maintenance	Maintenance of typewriter	100		100	
101-0401-503.21-65	Other Services	Transcripts, appraisals, recording fees, title searches, miscellaneous services	10,000		9,000	
101-0401-503.22-02	Dues	Dues	2,000		1,000	
101-0401-503.22-03	Training	Seminars and meetings	1,000		1,000	
		Conference	1,500	2,500	1,000	2,000
101-0401-503.22-05	Postage	Correspondence and notices	900		700	
101-0401-503.22-15	Photocopying	Photocopies & supplies	800		600	
		Maintenance agreement Xerox 5150	1,700	2,500	1,700	2,300
101-0401-503.22-25	IT/GIS Service Charge	Information Technology service charge	20,000		16,700	
TOTAL CONTRACTUAL SERVICES			370,400		414,600	
COMMODITIES:						
101-0401-503.30-01	Publications/Periodicals	Miscellaneous publications	500		100	

LEGAL

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
101-0401-503.30-05	Office Supplies & Equip	General office supplies	3,200	3,000
101-0401-503.33-05	Other Supplies & Equip	Legal books, including statutes, digests and citations	7,000	6,000
TOTAL COMMODITIES			10,700	9,100
TOTAL LEGAL			686,800	636,700



FINANCE

The Finance Department provides professional financial management for the Village. The scope of its responsibilities covers the following functions:

Accounting and Financial Reporting – Accounting records are maintained in accordance with generally accepted accounting principles (GAAP) for governments. Appropriate financial reports are regularly produced. Village financial reports regularly win national awards for excellence. All financial records of the Village are audited by external auditors on an annual basis.

Budgeting – The preparation of the annual budget includes the planning as well as the necessary financial analysis and actual budget production. The Department assists other Village departments with their respective budget requests. This function also includes on-going maintenance and monitoring of the budget.

Treasury Management – Village funds are invested to produce maximum income consistent with preservation of principal. Treasury Management includes monitoring receipts and disbursements and overseeing a control system of checks and balances. Treasury Management also includes follow-up on unpaid bills using a variety of methods including legal remedies. The Village has an investment policy that it follows which gives guidance to the Treasurer.

Payroll Services – Complete payroll services are provided including payroll services for the Library.

Purchasing – This function provides for the purchasing of services and goods at the lowest responsible price, frequently using formal or informal competitive bid processes. Procedures provide for review that legal requirements have been met in acquiring the goods and services.

Accounts Payable/Accounts Receivable – This function provides for timely payment by the Village for goods and services received, and prompt billing for amounts due to the Village. Payment procedures require appropriate controls to ensure that goods and services have been received. Billings for Village services, including water, vehicle license fees and other miscellaneous revenues, are issued and controlled by the Department.

Village Clerk – This position is appointed by the Village Manager and overall management and supervision has been delegated to the Finance Director.

- **Municipal Records** – The Village Clerk prepares the official minutes of the Board of Trustees and arranges for the necessary publication and document filing actions resulting from Board action. The Clerk is also responsible for the management, indexing, and safeguarding of Village records.
- **Elections and Voter Registration** – The Village Clerk registers residents to vote and distributes absentee voting applications for all elections. The Clerk also accepts nominating petitions from Village candidates and certifies the Village election ballot.
- **Freedom of Information Requests** – The Village Clerk is the Village's designated FOIA Officer. FOIA requests are received via the NextRequest Portal. The Clerk then delegates the requests for documents to specific department personnel based on the information requested. Responsive documents are uploaded by each department. The Clerk ensures responses meet the State mandated timeframe and communicates with requesters as needed.
- **Business License** – The Village Clerk's Office receives all business license applications. Applications are routed to the respective departments within the Village for comments and approvals.

Customer Service Representatives – Front-line phone and in-person interaction with the Village's customers. Provides answers to basic questions and forwards other questions and issues to the appropriate departments.

General Liability Insurance – The Finance Director is responsible for the administration of the Village's insurance program for general liability insurance.

Water Billing & Cashiering – Front Desk personnel handle the in-person or internet payment of fees, fines, and other charges; and provides for the billing and collection of bi-monthly water and sewer bills.

2022 Accomplishments

- **Implementation of the Tyler Munis Finance Module** – Integrated Services and the Finance Department, with support from other department's, have planned to implement the Tyler Munis module of the new ERP. Functions included in the Munis finance module are accounting, accounts payable, accounts receivable, bid management, budgeting, capital assets, cashiering, contracts, general billing, inventory, and purchasing. Tyler Munis will provide greater functionality allowing for more efficient processes Village-wide.
- **Planned Spending Proposal for American Rescue Plan Grant** – The American Rescue Plan Act of 2021 was a \$1.9 trillion economic stimulus bill passed by Congress to speed up the recovery from the economic and health consequences of the COVID19 pandemic. The Village will receive \$6.78 million over two years as part of this stimulus. The Finance Department submitted a spending proposal which augments the financial position of various Village funds. The proposal was approved by the Village Board, and is being implemented from 2021 through 2024.
- **Purchasing Diversity, Equity, & Inclusion (DEI) Data Collection Initiative** – Implemented the inclusion of DEI information on the annual Treasurer's Report.

2023 Strategic Priorities & Key Projects

1. Continue to Implement the Five-Year Fee & Fine Increase Plan

Strategic Priority #5: Ensure Revenue Sources are applied rationally across sectors while Monitoring the Overall Community Tax Burden

The Village Board directed staff to maintain a five-year fee and fine increase plan in order to provide for smaller but more frequent increases. The goal is to help temper property tax increases.

Project Leads: Tom Kuehne, Finance Director and Mary Ellen Juarez, Assistant Finance Director

2. Continue Implementation of a DEI Data Collection Procedure for Village Vendors, Suppliers, and Contractors

Strategic Priority #2: Expand Efforts to Embrace Diversity, Equity, and Inclusion within the Community and the Village Government

As part of the Village Board's 2021 position statement on diversity, equity, and inclusion, it states that the Village of Arlington Heights' diversity initiatives are applicable, but not limited, to policies and strategies on government operations.

Project Leads: Tom Kuehne, Finance Director and Mary Ellen Juarez, Assistant Finance Director

FINANCE

(Continued)

3. ERP Integration- Module Specific to Department Responsibilities

Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

Lead by the Integrated Services, all Department Staff will assist in the implementation of department and module specific processes.

Project Lead: Diana Mikula, Assistant Village Manager- Integrated Services Department

4. Arlington Racetrack Project- Specific to Department Responsibilities

Strategic Priority #3: Work to Ensure the Redevelopment of Arlington Park Meets Community Standards and Provides a One of a Kind Regional Destination Worthy of the Property's Legacy

Staff will work with would be purchasers on a land use plan for the site that will address all Village concerns, take into consideration the perspectives of all stakeholders, and provide for a unique one of a kind development worthy of the site's legacy to our community and the region. Departments, including Fire, Police, Public Works, Finance, Planning & Community Development, Building & Life Safety, and Integrated Services, will work on cross-department initiatives to support this project.

Project Lead: Randy Recklaus, Village Manager- Integrated Services Department

Performance Measures

	2019	2020	2021
1. Number & Type of Payment Transactions			
Vehicle Stickers Sold			
In-Person / Dropbox / Mail	53,707	39,699	46,604
Internet Payments	5,374	5,350	9,972
Through Banks / Currency Exchanges	1,112	733	531
Total Number of Vehicle Stickers Sold	60,193	45,782	57,107
Water Bill Transactions			
By Direct Bank Debit (ACH)	49,470	51,366	54,066
Electronic Lockbox (ACH)	28,370	28,344	27,458
Internet Payments	18,860	23,892	29,025
In-Person / Dropbox / Mail	69,248	68,502	71,702
Total Water Bill Transactions	165,948	172,104	182,251
% of Water Bills - Bank Debit (ACH)	30%	30%	30%
% of Water Bills - Electronic Lockbox (ACH)	17%	17%	15%
% of Water Bills - Internet	12%	14%	16%
% of Water Bills - In-Person / Dropbox / Mail	42%	40%	39%
Parking Ticket Transactions			
In-Person / Dropbox / Mail	9,740	6,348	3,362
Internet Payments	3,709	3,164	8,204
Total Parking Ticket Transactions	13,449	9,512	11,566

FINANCE

(Continued)

Performance Measures (cont.)

	2019	2020	2021
2. Credit Card Payments			
# of Transactions	54,045	54,872	72,568
Total Payments	\$ 6,728,421	\$ 6,996,476	\$ 8,799,787
Total Fees	\$ 167,124	\$ 155,139	\$ 197,045
Average Fee %	2.48%	2.22%	2.24%
Average Payment Transaction Amount	\$ 124.50	\$ 127.51	\$ 121.26
3. Water Billing Activity			
# of Metered Accounts	21,121	21,137	21,171
Water Consumption Billed (in 1,000s of Gallons)			
Residential	1,336,266	1,491,692	1,493,399
Commercial	219,346	203,179	221,258
Industrial	279,650	220,263	229,476
Apartments	287,690	292,669	286,586
Total Consumption Billed	2,122,952	2,207,803	2,230,719
Water / Sewer Revenues	\$ 17,274,521	\$ 18,886,650	\$ 20,379,146
4. Cash & Investments			
Cash	\$ 13,138,267	\$ 12,073,126	\$ 10,928,377
Investments	\$ 97,138,290	\$110,099,939	\$125,426,231
Total	\$110,276,557	\$122,173,065	\$136,354,608
# of Funds Invested	88.1%	90.1%	92.0%
5. Purchasing			
# of Purchase Orders Processed	531	497	522
# of Field Purchase Orders Processed	5,547	5,265	5,105
Amount of Purchase Orders Processed	\$ 37,088,926	\$ 22,176,139	\$ 31,705,962
Amount of Field Purchase Orders Processed	\$ 2,875,542	\$ 2,839,524	\$ 2,592,871
Total Amount of Purchase Orders	\$ 39,964,468	\$ 25,015,663	\$ 34,298,871
# of Formal Bids / RFPs	35	24	31
Amount of Formal Bids / RFPs	\$ 25,358,926	\$ 13,022,102	\$ 18,731,849
% Amount of Formal Bids / RFPs	63%	58%	55%
6. Checks Issued			
Accounts Payable Checks Issued	5,795	5,384	5,425
Payroll Checks Issued	2,275	1,658	1,358
# of Direct Deposits	16,472	16,599	16,948
Total Payroll Payments	18,747	18,257	18,306
% of Payroll as Direct Deposits	88%	91%	93%

FINANCE

(Continued)

Performance Measures (cont.)

	2019	2020	2021
7. Diversity, Equity & Inclusion (DEI)			
# of Formal Bids	35	24	27
# of MBE (Minority Owned)	NA	NA	1
Treasurer's Report # of Vendors	NA	NA	666
# of MBE	-	-	6
# of WBE (Women Owned)	-	-	12
Total DEI / %	-	-	18 / 2.7%
Business Permit Database # of Vendors	-	-	1,520
# of LGBTQ	-	-	4
# of MBE	-	-	80
# of WBE	-	-	134
Total DEI / %	-	-	218 / 14.3%
8. Ambulance Billing & Collections			
# of Bills	5,261	4,865	5,444
Amount Billed	\$ 2,951,436	\$ 2,475,714	\$ 3,116,262
Amount of Payments	\$ 2,712,498	\$ 2,588,556	\$ 2,739,363
Total Amount of Receivables*	\$ 1,634,484	\$ 1,550,892	\$ 2,024,749
Past Due 90 Days and Older / In-Collection*	\$ 848,562	\$ 1,056,021	\$ 1,207,539
Billing Rates			
Village Charges / Medicare Allows (VAH / MED)			
Basic Life Support	1,500 / 384	1,500 / 389	1,500 / 391
Advanced Life Support	1,500 / 456	1,500 / 462	1,500 / 464
Advanced Life Support 2	1,500 / 660	1,500 / 668	1,500 / 672

*Receivables and past due balances also includes prior years' activities.

FINANCE

(Continued)

Performance Measures (cont.)

	2019	2020	2021
9. Village Clerk			
Processing Of:			
Ordinances	54	51	56
Resolutions	40	31	34
Agreements	56	78	101
Ethics Forms	168	155	161
Freedom of Information Act*:			
Requests Fulfilled	1,565	1,476	1,596
Appeals	3	4	1
Denials (in whole or in part)	373	392	423
Business Licenses:			
New Businesses	139	101	132
Renewals	1,643	1,597	1,560
Transcribing of Village Board Minutes	23	18	24
Transcribing of Closed Session Minutes	7	4	6
Notarizations	262	111	292
Citizen Inquiries	868	1,389	860

*Freedom of Information requests were previously the responsibility of the Legal Department; in 2022 the Village Clerk took over responsibility.

10. GFOA Certifications			
Certificate of Achievement for Excellence in Financial Reporting	Received	Received	Received
Distinguished Budget Presentation Award	Received	Received	Received

OPERATION SUMMARY

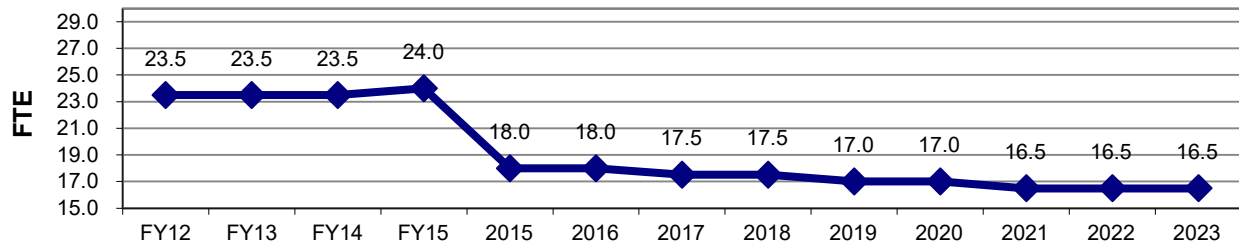
FINANCE

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E							
General Fund	9.50	9.50	9.50	9.50	9.50	0.00	0.0%
Water & Sewer Fund	7.50	7.00	7.00	7.00	7.00	0.00	0.0%
Total F-T-E	17.00	16.50	16.50	16.50	16.50	0.00	0.0%
Expenditures							
Personal Services	\$2,200,430	\$2,221,709	\$2,312,300	\$2,340,500	\$2,406,900	\$66,400	2.8%
Contractual Services	977,140	1,013,717	1,038,800	1,024,200	985,600	(38,600)	(3.8%)
Commodities	29,727	30,029	24,500	32,800	30,700	(2,100)	(6.4%)
Other Charges	96,178	285,658	51,900	250,000	300,000	50,000	20.0%
Capital Items	0	0	20,000	20,000	27,000	7,000	35.0%
Total Expenditures	\$3,303,475	\$3,551,113	\$3,447,500	\$3,667,500	\$3,750,200	\$82,700	2.3%

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund	\$1,739,455	\$1,781,385	\$1,852,600	\$1,859,400	\$1,929,200	\$69,800	3.8%
Capital Projects Fund	0	0	20,000	20,000	27,000	7,000	35.0%
Water & Sewer Fund	1,099,598	1,147,118	1,144,500	1,156,600	1,173,000	16,400	1.4%
General Liability Ins Fund	464,422	622,610	430,400	631,500	621,000	(10,500)	(1.7%)
Total Expenditures	\$3,303,475	\$3,551,113	\$3,447,500	\$3,667,500	\$3,750,200	\$82,700	2.3%

STAFFING HISTORY



FINANCE**General Fund****PERSONNEL SUMMARY**

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Finance Director	12	1.00	1.00	
Assistant Finance Director	9	1.00	1.00	
Accounting Manager	7	1.00	1.00	
Accountant / Budget Coordinator	5	1.00	1.00	
Payroll Coordinator	5	1.00	1.00	
Purchasing Coordinator	5	1.00	1.00	
Village Clerk	4	1.00	1.00	
Accounting Assistant	2	1.00	1.00	
Account Clerk	1	0.50	0.50	
Customer Service Representative	1	1.00	1.00	
Total F-T-E		9.50	9.50	0.00

**Finance Department
Cross Reference to All Funds**

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	9.50	9.50	
505	Water & Sewer Fund	7.00	7.00	
	Total F-T-E All Funds	16.50	16.50	0.00

FINANCE

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-0501-503.10-01	Salaries	959,606	986,938	1,015,400	1,029,200	1,050,400	21,200	2.1%
101-0501-503.18-01	Temporary Help	0	0	1,500	1,500	1,500	0	0.0%
101-0501-503.18-05	Overtime Civilian	18,168	14,769	6,200	6,200	6,400	200	3.2%
	Salaries	977,774	1,001,707	1,023,100	1,036,900	1,058,300	21,400	2.1%
101-0501-503.19-01	Workers Compensation	3,200	3,400	3,800	3,800	3,900	100	2.6%
101-0501-503.19-05	Medical Insurance	229,600	210,900	245,300	245,300	275,600	30,300	12.4%
101-0501-503.19-10	IMRF	124,508	126,261	117,200	118,800	121,200	2,400	2.0%
101-0501-503.19-11	Social Security	55,387	57,164	63,300	60,200	62,400	2,200	3.7%
101-0501-503.19-12	Medicare	13,758	14,074	14,800	15,000	15,300	300	2.0%
	Fringe Benefits	426,453	411,799	444,400	443,100	478,400	35,300	8.0%
101-0501-503.20-05	Professional Services	55,784	62,975	100,000	53,300	62,500	9,200	17.3%
101-0501-503.20-40	General Insurance	20,600	20,800	14,700	14,700	14,800	100	0.7%
101-0501-503.21-02	Equipment Maintenance	9,657	6,309	7,700	6,300	8,000	1,700	27.0%
101-0501-503.21-65	Other Services	141,990	159,110	145,000	140,000	150,800	10,800	7.7%
101-0501-503.22-01	Advertising	3,357	2,956	5,100	5,200	5,000	(200)	(3.8%)
101-0501-503.22-02	Dues	3,153	4,655	4,300	3,500	4,000	500	14.3%
101-0501-503.22-03	Training	416	2,228	4,800	8,400	5,500	(2,900)	(34.5%)
101-0501-503.22-05	Postage	18,712	22,735	13,000	40,000	40,000	0	0.0%
101-0501-503.22-10	Printing	8,032	12,798	13,200	21,300	15,000	(6,300)	(29.6%)
101-0501-503.22-15	Photocopying	6,109	5,402	4,800	6,100	6,100	0	0.0%
101-0501-503.22-25	IT/GIS Service Charge	37,300	37,900	48,000	48,000	50,100	2,100	4.4%
101-0501-503.22-30	Claims & Refunds	0	0	0	300	100	(200)	(66.7%)
	Contractual Services	305,110	337,868	360,600	347,100	361,900	14,800	4.3%
101-0501-503.30-01	Publications Periodicals	4,859	2,163	700	2,600	2,600	0	0.0%
101-0501-503.30-05	Office Supplies & Equip	14,947	14,820	11,300	19,000	15,000	(4,000)	(21.1%)
101-0501-503.30-25	Licensing Supplies	9,807	12,705	12,300	10,200	12,500	2,300	22.5%
101-0501-503.33-05	Other Supplies	102	323	200	500	500	0	0.0%
	Commodities	29,715	30,011	24,500	32,300	30,600	(1,700)	(5.3%)
101-0501-503.40-97	Inventory Short and Over	403	0	0	0	0	0	N/A
	Other Charges	403	0	0	0	0	0	N/A
Total Finance		1,739,455	1,781,385	1,852,600	1,859,400	1,929,200	69,800	3.8%

FINANCE

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
SALARIES:						
101-0501-503.10-01	Salaries	Salaries	1,029,200		1,050,400	
101-0501-503.18-01	Temporary Help	Temporary Help	1,500		1,500	
101-0501-503.18-05	Overtime Civilian	Overtime Civilian	6,200		6,400	
TOTAL SALARIES			1,036,900		1,058,300	
FRINGE BENEFITS:						
101-0501-503.19-01	Workers' Compensation	Workers' Compensation Insurance	3,800		3,900	
101-0501-503.19-05	Medical Insurance	Medical Insurance	245,300		275,600	
101-0501-503.19-10	IMRF	IMRF	118,800		121,200	
101-0501-503.19-11	Social Security	Social Security	60,200		62,400	
101-0501-503.19-12	Medicare	Medicare	15,000		15,300	
TOTAL FRINGE BENEFITS			443,100		478,400	
CONTRACTUAL SERVICES:						
101-0501-503.20-05	Professional Services	Pension actuarial	14,400		18,500	
		Annual audit (governmental funds share)	31,700		34,000	
		Annual actuarial valuation of post employment benefits (governmental funds share)	7,200	53,300	10,000	62,500
101-0501-503.20-40	General Insurance	Liability and property insurance	14,700		14,800	
101-0501-503.21-02	Equipment Maintenance	Postage scale & postage meter	1,800		2,000	
		Folder/inserters	2,600		3,000	
		Alarm, check signer, typewriters, binding machine and archive storage system	1,900	6,300	3,000	8,000
101-0501-503.21-65	Other Services	GFOA CAFR certificate fee	700		700	
		GFOA budget certificate fee	600		600	
		Tracker annual fee	2,100		0	
		Title searches	500		500	
		Cell phone charges	800		600	
		Credit card processing fees	23,300		25,000	
		Bank service fees	13,900		15,000	
		Ambulance billing services	96,700		100,000	
		Miscellaneous	1,400		0	
		DACRA service fees	0	140,000	8,400	150,800
101-0501-503.22-01	Advertising	Bid advertising	2,200		2,000	
		Hearing notices	1,800		1,800	
		Annual Treasurers Report	1,200	5,200	1,200	5,000
101-0501-503.22-02	Dues	GFOA, IGFOA, CPA, AICPA, IMTA and other organizations for Finance, Purchasing, Payroll and Village Clerk	3,500		4,000	

FINANCE

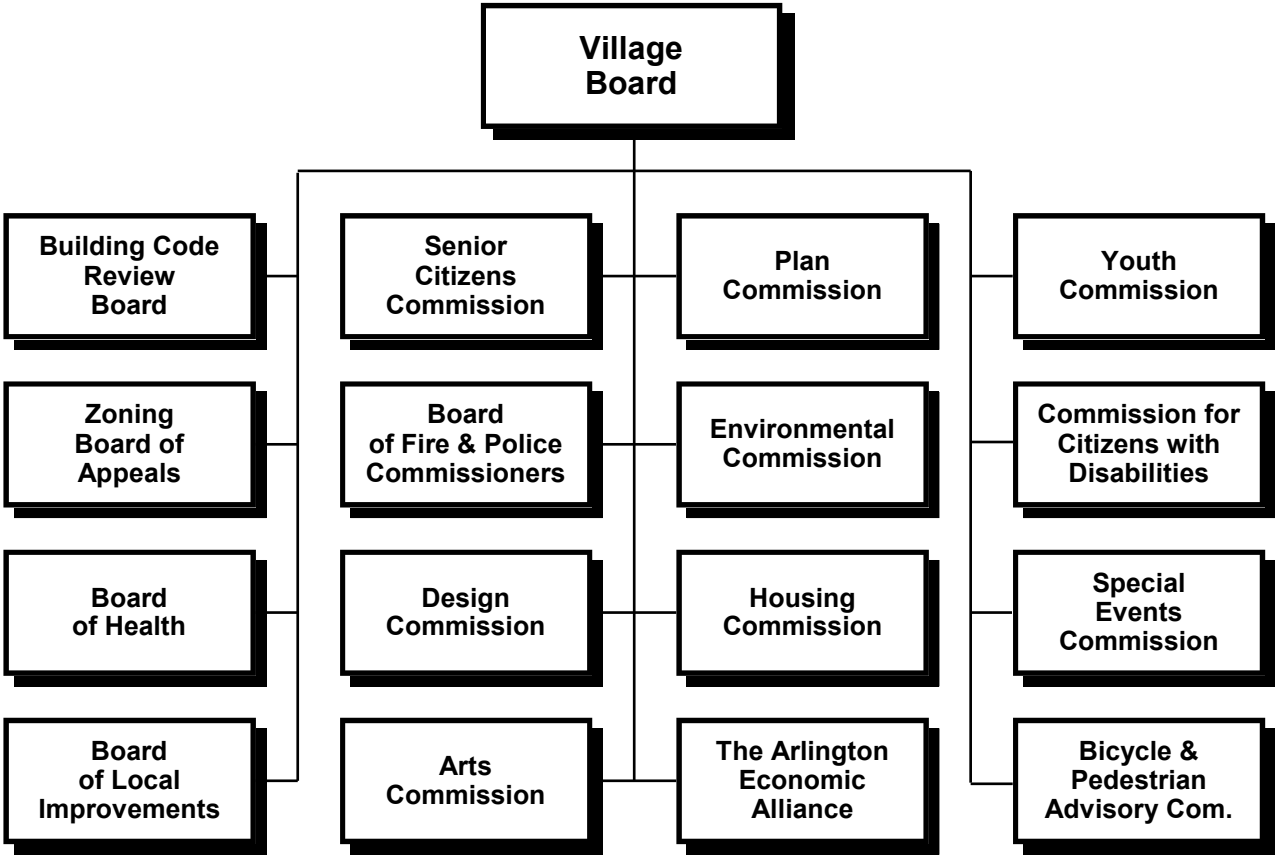
GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
101-0501-503.22-03	Training	GFOA and IGFOA programs	2,600		1,000	
		Purchasing programs	600		500	
		National GFOA Committee	1,000		1,000	
		Tuition reimbursement	2,000		1,500	
		Municipal Clerks' Conference	1,000		1,000	
		Seminars & webinars	1,200	8,400	500	5,500
101-0501-503.22-05	Postage	Vehicle licenses, disbursement checks, purchase orders, bids, billings, special assessments, business licenses, & miscellaneous		40,000		40,000
101-0501-503.22-10	Printing	Comprehensive Annual Financial Report	1,700		1,700	
		Annual Budget	2,300		2,300	
		Forms, checks, notices, envelopes, report covers, ordinances and misc. printing	2,000		2,000	
		Vehicle/animal applications	15,300	21,300	9,000	15,000
101-0501-503.22-15	Photocopying	Photocopies & supplies	4,800		4,800	
		Maintenance agreement Xerox 5150	1,100		1,100	
		Maintenance agreement Xerox WC4118P	200	6,100	200	6,100
101-0501-503.22-25	IT/GIS Service Charge	Information Technology/GIS service charge		48,000		50,100
101-0501-503.22-30	Claims & Refunds	Claims and refunds		300		100
		TOTAL CONTRACTUAL SERVICES		347,100		361,900
COMMODITIES:						
101-0501-503.30-01	Publications/Periodicals	Miscellaneous publications		2,600		2,600
101-0501-503.30-05	Office Supplies & Equip	General office supplies and small equipment		19,000		15,000
101-0501-503.30-25	Licensing Supplies	Vehicle stickers	7,800		9,000	
		Dog tags & motorcycle tags	1,200		1,500	
		Taxi licensing supplies	1,200	10,200	2,000	12,500
101-0501-503.33-05	Other Supplies & Equip	Miscellaneous commodities		500		500
		TOTAL COMMODITIES		32,300		30,600
		TOTAL FINANCE		1,859,400		1,929,200

BOARDS & COMMISSIONS

ORGANIZATION STRUCTURE



BOARDS & COMMISSIONS

The boards and commissions of the Village promote citizen involvement and utilize the expertise and ideas of the citizens of Arlington Heights. They include:

Appointive Boards & Commissions

- **Plan Commission:** Holds public hearings and makes recommendations to the Village Board of Trustees relating to zoning, subdivision and planned development of land.
- **Zoning Board of Appeals:** May grant variances from zoning regulations.
- **Board of Health:** Protect health and prevent the spread of disease.
- **Board of Local Improvements:** Makes recommendations with regard to local improvements.
- **Board of Fire and Police Commissioners:** Appoints officers and sworn members of Fire and Police Departments, except chiefs and deputy chiefs.

Other Boards & Commissions

- **Design Commission:** Reviews architectural elements for the Plan Commission, building permits, Zoning Board of Appeals and Downtown signs and sign variations.
- **Building Code Review Board:** Recommends variations from, and amendments to, the Building Code.
- **Environmental Commission:** Promotes the preservation and enhancement of the physical environment.
- **Housing Commission:** Recommends housing policies for the Village.
- **The Arlington Economic Alliance:** Provides advice to Village Board of Trustees on matters of business recruitment and retention.
- **Senior Citizens Commission:** Recommends programs for senior citizen welfare.
- **Youth Commission:** Recommends programs for youth welfare.
- **Commission for Citizens with Disabilities:** Recommends removal of barriers to handicapped citizens and otherwise identifies the needs of the disabled.
- **Bicycle & Pedestrian Advisory Commission:** Assists in the development of comprehensive plans for bikeways within the Village.
- **Special Events Commission:** Plans Village's special events.
- **Arts Commission:** Makes recommendations to the Village Board of Trustees on matters of culture and fine arts within the Village of Arlington Heights.

OPERATION SUMMARY

BOARDS & COMMISSIONS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E	0.00	0.00	0.00	0.00	0.00	0.00	N/A
Expenditures							
Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	N/A
Contractual Services	140,673	140,568	83,600	89,800	107,700	17,900	19.9%
Commodities	495	1,395	3,100	3,500	4,100	600	17.1%
Other Charges	36,551	29,423	77,800	107,526	104,200	(3,326)	(3.1%)
Total Expenditures	\$177,719	\$171,386	\$164,500	\$200,826	\$216,000	\$15,174	7.6%

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund	\$168,043	\$157,902	\$116,400	\$147,700	\$167,500	\$19,800	13.4%
SWANCC Fund	0	0	0	5,000	0	(5,000)	(100.0%)
A & E Fund	9,676	13,484	48,100	48,126	48,500	374	0.8%
Total Expenditures	\$177,719	\$171,386	\$164,500	\$200,826	\$216,000	\$15,174	7.6%

BOARDS & COMMISSIONS - ADMINISTRATION

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1001-502.20-40	General Insurance	3,200	3,200	2,300	2,300	2,300	0	0.0%
101-1001-502.22-02	Dues - Meet Chicago Northwest	86,300	88,700	32,700	32,700	51,400	18,700	57.2%
	Contractual Services	89,500	91,900	35,000	35,000	53,700	18,700	53.4%
101-1001-502.40-05	Grants - Arl Hts Com Con Band	7,400	7,400	7,400	7,400	7,600	200	2.7%
101-1001-502.40-70	B & C Recognition Program	0	0	0	10,000	10,300	300	3.0%
	Other Charges	7,400	7,400	7,400	17,400	17,900	200	2.9%
Total B & C Administration		96,900	99,300	42,400	52,400	71,600	19,050	36.6%

ZONING BOARD OF APPEALS

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1003-502.30-05	Office Supplies & Equip	0	0	0	100	100	0	0.0%
	Commodities	0	0	0	100	100	0	0.0%
Total Zoning Brd of Appeals		0	0	0	100	100	0	0.0%

BOARD OF FIRE AND POLICE COMMISSIONERS

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1008-502.20-75	Examinations	48,803	46,025	42,000	42,000	42,000	0	0.0%
101-1008-502.22-01	Advertising	1,554	1,638	1,500	1,500	1,500	0	0.0%
101-1008-502.22-02	Dues	375	0	400	400	400	0	0.0%
101-1008-502.22-05	Postage	0	0	100	100	100	0	0.0%
	Contractual Services	50,732	47,663	44,000	44,000	44,000	0	0.0%
Total Fire & Police Comm		50,732	47,663	44,000	44,000	44,000	0	0.0%

PLAN COMMISSION

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1009-502.22-02	Dues	0	0	0	200	200	0	0.0%
101-1009-502.22-03	Training	0	0	0	300	300	0	0.0%
	Contractual Services	0	0	0	500	500	0	0.0%
	Total Plan Commission	0	0	0	500	500	0	0.0%

ENVIRONMENTAL COMMISSION

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1010-502.22-05	Postage	0	0	0	100	100	0	0.0%
101-1010-502.22-10	Printing	0	0	100	400	400	0	0.0%
101-1010-502.22-15	Photocopying	0	0	0	100	100	0	0.0%
	Contractual Services	0	0	100	600	600	0	0.0%
101-1010-502.30-05	Office Supplies & Equip	0	0	0	100	100	0	0.0%
	Commodities	0	0	0	100	100	0	0.0%
	Total Environmental Commission	0	0	100	700	700	0	0.0%

HOUSING COMMISSION

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1011-502.22-05	Postage	0	65	100	100	100	0	0.0%
101-1011-502.22-15	Photocopying	0	0	100	100	100	0	0.0%
	Contractual Services	0	65	200	200	200	0	0.0%
101-1011-502.33-05	Other Supplies	0	0	1,100	1,100	1,100	0	0.0%
	Commodities	0	0	1,100	1,100	1,100	0	0.0%
	Total Housing Commission	0	65	1,300	1,300	1,300	0	0.0%

SENIOR CITIZENS COMMISSION

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1013-502.22-01	Advertising	0	0	500	500	500	0	0.0%
101-1013-502.22-03	Training	0	0	100	500	500	0	0.0%
101-1013-502.22-05	Postage	0	500	100	200	200	0	0.0%
101-1013-502.22-15	Photocopying	0	0	200	200	200	0	0.0%
	Contractual Services	0	500	900	1,400	1,400	0	0.0%
101-1013-502.30-05	Office Supplies & Equip	0	0	200	200	200	0	0.0%
101-1013-502.33-05	Other Supplies	0	388	200	300	300	0	0.0%
	Commodities	0	388	400	500	500	0	0.0%
	Total Senior Citizen Comm	0	888	1,300	1,900	1,900	0	0.0%

YOUTH COMMISSION

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1014-502.22-05	Postage	0	0	0	100	100	0	0.0%
101-1014-502.22-10	Printing	0	0	0	100	100	0	0.0%
101-1014-502.22-15	Photocopying	0	0	0	100	100	0	0.0%
	Contractual Services	0	0	0	300	300	0	0.0%
101-1014-502.33-05	Other Supplies	0	0	0	100	100	0	0.0%
	Commodities	0	0	0	100	100	0	0.0%
	Total Youth Commission	0	0	0	400	400	0	0.0%

DESIGN COMMISSION

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1015-502.22-15	Photocopying	0	0	100	100	100	0	0.0%
	Contractual Services	0	0	100	100	100	0	0.0%
101-1015-502.30-05	Office Supplies & Equip	359	387	400	400	400	0	0.0%
	Commodities	359	387	400	400	400	0	0.0%
	Total Design Commission	359	387	500	500	500	0	0.0%

COMMISSION FOR CITIZENS WITH DISABILITIES

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1017-502.20-24	Disabled Citizen Programs	70	119	1,900	1,900	2,200	300	15.8%
101-1017-502.22-03	Training	0	0	0	300	0	(300)	(100.0%)
101-1017-502.22-05	Postage	178	240	100	500	100	(400)	(80.0%)
101-1017-502.22-15	Photocopying	36	0	100	300	100	(200)	(66.7%)
	Contractual Services	284	359	2,100	3,000	2,400	(600)	(20.0%)
101-1017-502.33-05	Other Supplies	0	0	200	200	800	600	300.0%
	Commodities	0	0	200	200	800	600	300.0%
101-1017-502.40-55	Special Events	0	0	100	100	100	0	0.0%
101-1017-502.40-58	Disabled Citizen Donation	0	0	1,000	1,000	1,000	0	0.0%
	Other Charges	0	0	1,100	1,100	1,100	0	0.0%
	Total Disabilities Comm	284	359	3,400	4,300	4,300	0	0.0%

SPECIAL EVENTS COMMISSION

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1018-502.21-65	Other Services	0	0	0	1,500	1,500	0	0.0%
101-1018-502.22-05	Postage	0	34	200	200	200	0	0.0%
101-1018-502.22-15	Photocopying	0	47	0	0	0		
	Contractual Services	0	81	200	1,700	1,700	0	0.0%
101-1018-502.40-55	Special Events	19,411	8,539	15,900	20,000	20,000	0	0.0%
	Special Events	19,411	8,539	15,900	20,000	20,000	0	0.0%
	Total Special Events Comm	19,411	8,620	16,100	21,700	21,700	0	0.0%

BICYCLE & PEDESTRIAN ADVISORY COMMISSION

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1019-502.22-02	Dues	0	0	0	500	500	0	0.0%
101-1019-502.22-03	Training	0	0	0	400	400	0	0.0%
101-1019-502.22-10	Printing	0	0	0	700	700	0	0.0%
101-1019-502.22-15	Photocopying	0	0	0	100	100	0	0.0%
	Contractual Services	0	0	0	1,700	1,700	0	0.0%
101-1019-502.40-55	Special Events	0	0	0	200	200	0	0.0%
	Other Charges	0	0	0	200	200	0	0.0%
	Total Bicycle & Pedestrian Advisory Commission	0	0	0	1,900	1,900	0	0.0%

THE ARLINGTON ECONOMIC ALLIANCE

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1021-502.22-15	Photocopying	0	0	0	300	100	(200)	(66.7%)
	Contractual Services	0	0	0	300	100	(200)	(66.7%)
101-1021-502.40-40	Promote Economic Bus Dev	64	0	5,300	15,700	16,500	800	5.1%
	Other Charges	64	0	5,300	15,700	16,500	800	5.1%
	Total Arl Economic Alliance	64	0	5,300	16,000	16,600	600	3.8%

ARTS COMMISSION

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-1022-502.22-05	Postage	152	0	500	500	500	0	0.0%
101-1022-502.22-15	Photocopying	5	0	500	500	500	0	0.0%
	Contractual Services	157	0	1,000	1,000	1,000	0	0.0%
101-1022-502.33-05	Other Supplies	136	620	1,000	1,000	1,000	0	0.0%
	Commodities	136	620	1,000	1,000	1,000	0	0.0%
	Total Arts Commission	293	620	2,000	2,000	2,000	0	0.0%
	TOTAL BRDS & COMM	168,043	157,902	116,400	147,700	167,500	19,650	13.4%

BOARDS & COMMISSIONS - ADMINISTRATION

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1001-502.20-40	General Insurance	Insurance for Boards and Commissions and Historical Museum	2,300	2,300
101-1001-502.22-02	Dues	Meet Chicago Northwest (2023 based on 8% of the 2021 Hotel Tax receipts)	32,700	51,400
		TOTAL CONTRACTUAL SERVICES	35,000	53,700
OTHER CHARGES:				
101-1001-502.40-05	Grants	Arlington Heights Community Concert Band	7,400	7,600
101-1001-502.40-70	B & C Recognition Prog.	Boards & Commissions Recognition Program	10,000	10,300
		TOTAL OTHER CHARGES	17,400	17,900
		TOTAL B&C ADMINISTRATION	52,400	71,600

ZONING BOARD OF APPEALS

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
COMMODITIES:				
101-1003-502.30-05	Office Supplies & Equip	Miscellaneous office supplies	100	100
		TOTAL COMMODITIES	100	100
		TOTAL ZONING BOARD OF APPEALS	100	100

BOARD OF FIRE AND POLICE COMMISSIONERS

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1008-502.20-75	Examinations	Examinations	42,000	42,000
101-1008-502.22-01	Advertising	Advertising	1,500	1,500
101-1008-502.22-02	Dues	Fire/Police Comm. State membership	400	400
101-1008-502.22-05	Postage	Postage	100	100
TOTAL CONTRACTUAL SERVICES			<u>44,000</u>	<u>44,000</u>
TOTAL BRD. OF POL. & FIRE COMM.			<u>44,000</u>	<u>44,000</u>

PLAN COMMISSION

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1009-502.22-02	Dues	APA membership dues	200	200
101-1009-502.22-03	Training	Educational and training materials	300	300
TOTAL CONTRACTUAL SERVICES			<u>500</u>	<u>500</u>
TOTAL PLAN COMMISSION			<u>500</u>	<u>500</u>

ENVIRONMENTAL COMMISSION

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1010-502.22-05	Postage	Postage	100	100
101-1010-502.22-10	Printing	Printing of promotional materials	400	400
101-1010-502.22-15	Photocopying	Photocopying	100	100
	TOTAL CONTRACTUAL SERVICES		<u>600</u>	<u>600</u>
COMMODITIES:				
101-1010-502.30-05	Office Supplies & Equip	Office supplies; awards	100	100
	TOTAL COMMODITIES		<u>100</u>	<u>100</u>
	TOTAL ENVIRONMENTAL COMMISSION		<u>700</u>	<u>700</u>

HOUSING COMMISSION

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1011-502.22-05	Postage	Postage	100	100
101-1011-502.22-15	Photocopying	Photocopying	100	100
	TOTAL CONTRACTUAL SERVICES		<u>200</u>	<u>200</u>
COMMODITIES:				
101-1011-502.33-05	Other Supplies	Program marketing	1,100	1,100
	TOTAL COMMODITIES		<u>1,100</u>	<u>1,100</u>
	TOTAL HOUSING COMMISSION		<u>1,300</u>	<u>1,300</u>

SENIOR CITIZENS COMMISSION

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1013-502.22-01	Advertising	Outreach/marketing/advertising	500	500
101-1013-502.22-03	Training	Senior Citizen Commission	500	500
101-1013-502.22-05	Postage	Postage	200	200
101-1013-502.22-15	Photocopying	Photocopying	200	200
TOTAL CONTRACTUAL SERVICES			1,400	1,400
COMMODITIES:				
101-1013-502.30-05	Office Supplies & Equip	Office supplies for public meetings	200	200
101-1013-502.33-05	Other Supplies & Equip	Commissioner pins, memorials, etc.	300	300
TOTAL COMMODITIES			500	500
TOTAL SENIOR CITIZENS COMM.			1,900	1,900

YOUTH COMMISSION

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1014-502.22-05	Postage	Postage	100	100
101-1014-502.22.10	Printing	Printing (Folders)	100	100
101-1014-502.22-15	Photocopying	Photocopying	100	100
TOTAL CONTRACTUAL SERVICES			300	300
COMMODITIES:				
101-1014-502.33-05	Other Supplies & Equip	Teen Job Fair supplies & food	100	100
TOTAL COMMODITIES			100	100
TOTAL YOUTH COMMISSION			400	400

DESIGN COMMISSION

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1015-502.22-15	Photocopying	Photocopying	100	100
	TOTAL CONTRACTUAL SERVICES		<u>100</u>	<u>100</u>
COMMODITIES:				
101-1015-502.30-05	Office Supplies & Equip	Award plaques	400	400
	TOTAL COMMODITIES		<u>400</u>	<u>400</u>
	TOTAL DESIGN COMMISSION		<u>500</u>	<u>500</u>

COMMISSION FOR CITIZENS WITH DISABILITIES

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1017-502.20-24	Disabled Citizen Program	Disabled Citizens Community Awareness Projects	1,900	2,200
101-1017-502.22-03	Training	Local seminars, expos & conferences	300	0
101-1017-502.22-05	Postage	Postage	500	100
101-1017-502.22-15	Photocopying	Newletters	300	100
	TOTAL CONTRACTUAL SERVICES		<u>3,000</u>	<u>2,400</u>
COMMODITIES:				
101-1017-502.33-05	Other Supplies & Equip	Misc. supplies including instant film for Disabilities Carnival (funded by donations)	200	800
	TOTAL COMMODITIES		<u>200</u>	<u>800</u>
OTHER CHARGES:				
101-1017-502.40-55	Special Events	Disabled Citizens Event	100	100
101-1017-502.40-58	Disabled Citizen Donations	Disability Carnival Sponsorship (funded entirely by donations)	1,000	1,000
	TOTAL OTHER CHARGES		<u>1,100</u>	<u>1,100</u>
	TOTAL COM. FOR CITIZENS W/DISAB		<u>4,300</u>	<u>4,300</u>

SPECIAL EVENTS COMMISSION

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1018-502.21-65	Other Services	Awards & plaques	1,500	1,500
101-1018-502.22-05	Postage	Postage	200	200
	TOTAL CONTRACTUAL SERVICES		<u>1,700</u>	<u>1,700</u>
SPECIAL EVENTS:				
101-1018-502.40-55	Special Events	Hearts of Gold (AE0622)	20,000	20,000
	TOTAL SPECIAL EVENTS		<u>20,000</u>	<u>20,000</u>
	TOTAL SPECIAL EVENTS COMM.		<u>21,700</u>	<u>21,700</u>

BICYCLE & PEDESTRIAN ADVISORY COMMISSION

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1019-502.22-02	Dues	Membership dues	500	500
101-1019-502.22-03	Training	Education	400	400
101-1019-502.22-10	Printing	Printing of educational material, bike maps	700	700
101-1019-502.22-15	Photocopying	Photocopying	100	100
	TOTAL CONTRACTUAL SERVICES		<u>1,700</u>	<u>1,700</u>
OTHER CHARGES:				
101-1019-502.40-55	Special Events	Bike Arlington Heights community event (shirts, printing, food, misc supplies)	200	200
	TOTAL OTHER CHARGES		<u>200</u>	<u>200</u>
	TOTAL BICYCLE & PEDESTRIAN ADVISORY COMMISSION		<u>1,900</u>	<u>1,900</u>

THE ARLINGTON ECONOMIC ALLIANCE

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1021-502.22-15	Photocopying	Photocopying	300	100
	TOTAL CONTRACTUAL SERVICES		<u>300</u>	<u>100</u>
OTHER CHARGES:				
101-1021-502.40-40	Promote Econ & Bus Devlp	Business Retention Outreach - used for one-on-one and group meetings with businesses (includes Economic Outreach Breakfasts)	10,700	13,000
	Marketing & Communications		5,000 15,700	3,500 16,500
	TOTAL OTHER CHARGES		<u>15,700</u>	<u>16,500</u>
	TOTAL ARL. ECONOMIC ALLIANCE		<u>16,000</u>	<u>16,600</u>

ARTS COMMISSION

GENERAL FUND

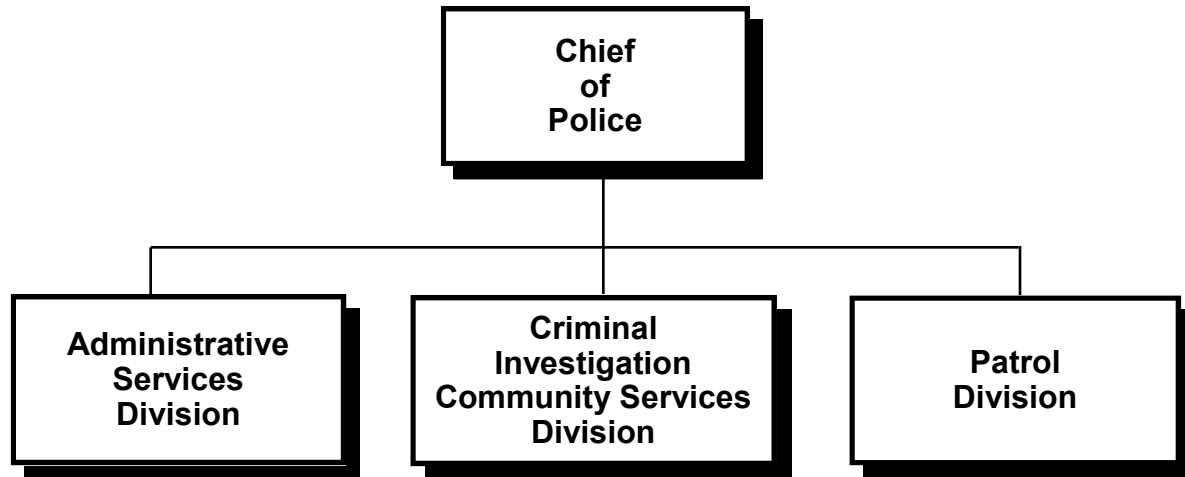
EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
101-1022-502.22-05	Postage	Postage	500	500
101-1022-502.22-15	Photocopying	Photocopying	500	500
	TOTAL CONTRACTUAL SERVICES		<u>1,000</u>	<u>1,000</u>
COMMODITIES:				
101-1022-502.33-05	Other Supplies & Equip	Awards, other supplies	1,000	1,000
	TOTAL COMMODITIES		<u>1,000</u>	<u>1,000</u>
	TOTAL ARTS COMMISSION		<u>2,000</u>	<u>2,000</u>
	TOTAL BOARDS & COMMISSIONS		<u>147,700</u>	<u>167,500</u>

POLICE

(139.00 FTE)

ORGANIZATION STRUCTURE



POLICE

The Police Department is comprised of three Divisions.

ADMINISTRATIVE SERVICES DIVISION: This Division consists of the Records Bureau and the Support Bureau, which coordinate all support activity relative to the overall needs of the Police Department.

Records Bureau

- **Automated Data Processing, Networking and Records Management System Coordination:** Manages police networking and communication systems.
- **Identification Services:** Identification and processing of arrestees' records and photographs.
- **Records Management and Crime Analysis:** The administrative processing and storage of police records/reports and computing of statistical crime data.

Support Bureau

- **Budgetary Preparation and Fiscal Management:** Facilitates purchasing, payroll and reconciliatory budget activity.
- **Commission on Accreditation for Law Enforcement Agencies:** Maintains and ensures compliance in standards set by the Commission on Accreditation for Law Enforcement Agencies.
- **Court Liaison:** Provides supervision and coordination of cases prosecuted through the Court.
- **Emergency Operations Planning:** Coordinates disaster planning, Homeland Security and civil defense assistance.
- **Evidence/Property Management:** Controls evidence and property held by the Department.
- **Grant Preparation:** Conducts research and develops grant opportunities.
- **I.T. Support:** Coordinates technical support for computer and communication equipment.
- **Professional Standards-Internal Affairs:** Investigates citizen inquiries and complaints regarding procedural and operational issues.
- **Training:** Facilitates formal and in-service training programs.

CRIMINAL INVESTIGATION/COMMUNITY SERVICES DIVISION: The function of this Division is to provide both criminal and juvenile investigation/enforcement while responding to the needs of the community. This Division includes the Criminal Investigation Bureau and the Community Services Bureau.

Criminal Investigation Bureau

- **Adult Investigations:** Investigates unsolved crimes, conducts follow-up investigations on calls for service, conducts financial crimes investigations, gathers intelligence, performs sex offender registration and monitoring, and initiates special investigations.
- **North Central Narcotics Task Force:** One officer assigned to the North Central Narcotics Task Force (NCNTF) for regional drug enforcement in Northwest Cook County.
- **Drug Enforcement Administration Task Force:** An officer assigned to the DEA Task Force for drug enforcement and asset forfeitures.

POLICE

(Continued)

- **High School Liaison:** Officers assigned to area high schools for direct counseling and intervention.
- **Juvenile Investigations:** Prevention of youthful involvement in criminal activity through counseling services, Peer Jury, investigation and apprehension of juvenile offenders.
- **Gang Crimes:** Gang deterrence through investigation, intervention, education and community interaction.

Community Services Bureau

- **Crime Prevention:** Pro-active approach to crime prevention and community relations. Community based and long-term collaborative problem-solving management.
- **Problem Oriented Policing:** Group initiative to address complex issues before they develop.
- **School Safety Planning:** Liaison with school districts to develop and implement plans and procedures for addressing both man-made and natural disasters.
- **Special Event Planning:** Security and planning of special events conducted in the community.
- **Victim Services:** Formal assistance for victims of domestic violence and violent crimes.

PATROL DIVISION: The Patrol Division is responsible for the initial delivery of police services to the community. The Division includes the Patrol Bureau and the Traffic Bureau.

Patrol Bureau

- **Evidence Collection and Preservation:** Forensic technician program to recover evidence.
- **Field Training:** Coordination of the field training officers and process.
- **Park Counselor Program:** Coordination of the park counselor summer program.
- **Preventative Patrol:** Car, motorcycle, bicycle and foot patrol of the community.
- **Traffic Crash Investigation/Analysis:** Traffic crash investigation and reconstruction.
- **Police Information Desk:** Citizen assistance and direction provided at the reception desk.
- **K-9 Program:** Dual-Purpose Narcotic Dogs/Handlers to assist with searches and tracking.

Traffic Bureau

- **Animal Welfare:** Program for the control of domestic and wild animals within the limits of the Village.
- **Overweight Truck Enforcement:** Selective enforcement of vehicle weight-limit violations.
- **Parking Enforcement:** Responsible for the enforcement of parking ordinances.
- **Traffic Enforcement:** Responsible for selective enforcement to address the on-going traffic concerns of the community.

2022 Accomplishments**1. Explored Opportunities for Increasing Diversity in Certified Sworn Officer Recruitment**

Strategic Priority #2: Expand Efforts to Embrace Diversity, Equity, and Inclusion within the Community and the Village Government

The Department examined current and potential opportunities for increasing diversity in the Certified Officer Entry Program throughout the year. Applications received from recruiting websites, such as the Blueline, continue to bring in a wide-range and diverse certified applicant pool from around the Chicagoland area. The Department also actively participates in recruitment events at colleges and career fairs throughout the area to not only bolster entry-level interest but also disseminate information regarding the certified officer program. Nevertheless, the greatest success of increasing diversity within the certified applicant pool lies with word-of-mouth recruitment by newly hired certified officers. Such efforts have resulted in 25% of the certified applicants hired in 2022 belonging to a minority population group.

Project Lead: Greg Czernecki, Deputy Chief

2. Implementation of Body Worn Cameras

Strategic Priority #6: Ensure that the Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

At the end of 2021, the Village entered into a contract with Axon Enterprise, Inc. for acquisition of body worn cameras, in-vehicle cameras, digital evidence storage, conducted electrical weapons and related software. All field personnel received rigorous training of the new body worn camera systems resulting in a full deployment by the second half of the year. Even though not equipped with cameras, Fire Department personnel received training regarding the police use of body worn cameras to ensure collaborative and consistent public safety co-responses. During the first year of implementation, the body worn cameras have proved successful in capturing unbiased, real-time evidence. The captured recordings continue provide the opportunity to defend an officer or the Village against unjustified complaints or civil action and preserve critical physical evidence during response to calls for service. Additionally, the Department was able to secure nearly \$90,000 in grant related funding during 2022 to offset the costs associated with the acquisition of the body worn cameras.

Project Lead: Andrew Flentge, Commander

3. Pursue Training Curriculum & Resources that Enhances Core Traffic Safety Initiatives

Strategic Priority #6: Ensure that the Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

The Department was awarded grant funding in the amount of \$107,184 for the Illinois Department of Transportation's Sustained Traffic Enforcement Program (STEP) Grant. The grant focuses enforcement in four core areas: speeding, impaired driving, occupant protection and distracted driving. Throughout the year, the Department conducted training in these primary areas to ensure effective delivery of traffic enforcement services. The Department also sent officers to specialized training aimed at evaluating emerging best practices in traffic safety. As an example, the Department attended the National Conference on Highway Safety Priorities where officers were able to engage with federal, state and local government partners in an exchange of ideas, strategies and programs aimed at reducing traffic related injuries and deaths. Continued training and dedication to traffic safety has undoubtedly resulted in positive outcomes, most importantly evidenced by a multi-year decreasing trend in traffic crash experience. Additionally, the Department achieved a first-place finish for the Illinois Association of Chiefs of Police's Illinois Traffic Safety Award in 2022, with additional first place awards for distracted driving and speed enforcement efforts.

Project Lead: Greg Czernecki, Deputy Chief

4. Implementation of the Department's Crisis Co-Responder Team (CCRT)

Strategic Priority #6: Ensure that the Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

The Department was awarded \$250,000 for the development and implementation of a CCRT program through the Department of Justice's Fiscal Year 2021 Community Policing Development: Crisis Intervention Team Grant solicitation. In partnership with AMITA Health, full-time and part-time crisis workers were hired and embedded within the Police Department. The crisis workers responded to calls for service with officers, providing immediate support for any individuals experiencing a mental health crisis. The program met great success after implementation, resulting in over 50 individuals receiving assistance within the first few months of operation. While not actively responding to calls for service, the crisis co-responders conducted follow-up with clients and developed mental health related training for Department staff. Sworn officer time spent on mental health related calls for service not only decreased, allowing additional time for proactive responses and patrols, but also resulted in enhanced initial assessment and referral for individuals. The program has been well-received by the community, often with individuals walking into the police station soliciting assistance upon hearing of the program, and by officers who have repeatedly witnessed successful community interactions with the co-responders.

Project Lead: Tyler Hall, Management Analyst

5. Enhance Educational Pedestrian Safety Programs & Potential Enforcement Opportunities

Strategic Priority #7: Seek Opportunities to make the Community more Livable by Increasing Pedestrian and Bicycle Options for Residents

The Department conducted enhanced pedestrian and bicycle safety programs throughout 2022. While some of the activities built upon the successes of current initiatives, a significant effort was made at creating new and innovative programs to increase participation and awareness. The Department partnered with the Arlington Heights Bicycle and Pedestrian Commission, the Arlington Heights Bicycle Club, Dick's Sporting Goods, Village Cycle Sport, Sam Cycle, School District 25, Ride Illinois, Bell Helmets and the Arlington Heights Park District on several events throughout the year. Support from these partners assisted with funding for the various projects and assisted with community exposure and advertisement. Events and programs included bicycle and pedestrian safety presentations, development of an online bicycle safety test, hands-on youth-oriented bicycle rodeos, and numerous safety messaging throughout the Village and on social media. Educational materials were disseminated throughout the community, along with educational videos aired on public access and internet outlets. Officers assigned to bicycle patrols actively patrolled areas frequented by both bicyclists and pedestrians providing educational interaction when minor violations were observed. The programs received positive feedback and provided a solid foundation to build a highly engaging and successful safety program for future years.

Project Lead: Edward Commers, Commander

6. Assess Citizen & Business Satisfaction Survey Results to Enhance Public Safety Communication

Strategic Priority #8: Improve Communications with Residents and Businesses

During 2022, citizen and business satisfaction surveys were assessed to determine effectiveness of programmatic outreach within the community. For businesses, the highest number of respondents indicated response to crimes in progress, discouraging nuisance behaviors, enforcement of impaired driving, and enhancement of safety around the business as being most important. Similarly, citizen surveys showed investigating crimes in progress, enforcement of impaired driving laws and drug/violence prevention education in schools as being high priority. Such information was utilized to tailor communication, programs and patrols throughout the year. Officers expanded outreach with on-site security surveys for businesses and provided information about reporting potential criminal activity. Additional patrols were conducted during special events, such as the Sounds of Summer and Arlington Alfresco. Members of the Community Service Bureau conducted safety presentations at schools and youth programs. The Department hosted a Youth Citizen Police Academy during the summer. With recent increases in mass shooting events,

particularly within the Chicagoland area, the Department further expanded communication and outreach by providing numerous Civilian Response to Active Shooter Events (CRASE) training for both citizens and businesses. The expanded communication with residents and businesses provided for increased cooperation and continued collaborative partnerships.

Project Lead: Joseph Pinnello, Deputy Chief

7. Arlington Racetrack Project - Specific to Department Responsibilities

Strategic Priority #3: Work to Ensure the Redevelopment of Arlington Park Meets Community Standards and Provides a one-of-a-Kind Regional Destination Worth of the Property's Legacy

Police Department staff continued with work with Village Departments on initiatives for the redevelopment of Arlington Park. The Police Department focused efforts during the year on exploring and researching the effects of redevelopment on public safety service delivery. Preliminary aspects such as staffing levels, training, ancillary responsibilities and resource deployment were considered in a wide and broad manner for a number of potential developments, setting a foundation for further directed analysis as the project evolves.

Project Lead: Randy Recklaus, Village Manager

2023 Strategic Priorities & Key Projects

1. Focus Efforts for Increasing Diversity in Entry-Level Sworn Officer Recruitment

Strategic Priority #2: Expand Efforts to Embrace Diversity, Equity, and Inclusion within the Community and the Village Government

The Department's Entry-Level Officer Program is conducted on a biennial basis. Recruitment efforts are prioritized to these candidates during the preceding months leading up to the exam. The Department will expand recruitment efforts to reach a greater number of overall applicants with an emphasis on diversity.

Project Lead: Joseph Pinnello, Commander

2. Expand Critical Incident Response Training

Strategic Priority #6: Ensure that the Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

In recent years, Police and Fire Departments initiated joint-rescue task force training in preparation for critical incident response. The Department will continue and expand upon this concept to ensure a high-level of readiness for a broad range of events. Focus of training will be directed towards newly promoted first-line supervisors in the areas of critical incident management and tactical operations. As the best practices to address these types of incidents evolve, a continued and proactive approach towards training is necessary.

Project Lead: Shawn Gyorke, Deputy Chief

3. Enhance Educational Pedestrian Safety Programs & Potential Enforcement Opportunities

Strategic Priority #7: Seek Opportunities to make the Community more Livable by Increasing Pedestrian and Bicycle Options for Residents

As a continuation of the previous year's accomplishment in this area, new and innovative initiatives will be explored to supplement existing pedestrian and bicycle safety programs. Focus will be placed on not only educational efforts, but also selective traffic enforcement in areas with heightened pedestrian and bicycle safety concerns. In order to identify these areas, the Department will collaborate with the Engineering Division and explore ways to solicit feedback from residents regarding perceived safety concerns. Enforcement efforts will encompass violations that may negatively impact the safety of pedestrians and bicyclists in and around identified areas. Depending on the severity of the violation, education will be emphasized as a means to increase voluntary compliance. These efforts will be continuously monitored in order to determine effectiveness in creating a culture of pedestrian and bicycle safety throughout the community.

Project Lead: Edward Commers, Commander

4. Evaluate New Methods for Enhanced Community Dialogue

Strategic Priority #8: Improve Communications with Residents and Businesses

Currently, the Department offers multiple pathways to engage with residents and businesses. These include both online and in-person platforms. In addition to evaluating the effectiveness of current methods, we will explore alternatives for enhancing community dialogue. Focus will not only be directed towards broad online initiatives, but also targeted personal interactions with community members and/or groups. The desired outcome is to enhance public awareness regarding public safety matters through colloquial interactions.

Project Lead: Deputy Chief Shawn Gyorke

5. Arlington Racetrack Project- Specific to Department Responsibilities

Strategic Priority #3: Work to Ensure the Redevelopment of Arlington Park Meets Community Standards and Provides a One-of-a-Kind Regional Destination Worthy of the Property's Legacy

Staff will work with would be purchasers on a land use plan for the site that will address all Village concerns, take into consideration the perspectives of all stakeholders, and provide for a unique one-of-a-kind development worthy of the site's legacy to our community and the region. Departments, including Fire, Police, Public Works, Finance, Planning & Community Development, Building & Life Safety, and Integrated Services, will work on cross-department initiatives to support this project.

Project Lead: Randy Recklaus, Village Manager

POLICE

(Continued)

Performance Measures

	2017	2018	2019	2020	2021
Violent Crimes Reported¹ in Arlington Heights by year	44	29	33	43	31
Rate per 100,000 (United States)	394.9	383.4	380.8	398.5	395.7
Rate per 100,000 (Illinois)	436.2	411.4	415.3	425.9	406.3
Rate per 100,000 (Arlington Heights)	58.2	38.3	57.1	57.9	41.1
Property Crimes Reported¹ in Arlington Heights by year	654	628	600	546	503
Rate per 100,000 (United States)	2,362.9	2,209.8	2,130.6	1,958.2	1,933.4
Rate per 100,000 (Illinois)	1,995.2	1,938.8	1,855.5	1,559.4	1,513.6
Rate per 100,000 (Arlington Heights)	865.2	829.7	797.4	723.2	666.2
Total Crimes Reported¹ in Arlington Heights by year	698	657	633	589	534
Percent change from previous year	-11.7%	-6.2%	-3.8%	-7.5%	-7.8%
Arrests¹	127	93	146	82	43
Violent Crime Arrests	28	23	21	17	7
Property Crimes Arrests	99	70	125	65	36

	2019	2020	2021
Calls For Service	21,818	20,073	19,571
Average Calls for Service per Day	60	55	54
Traffic Crashes²	1,659	890	1,649
Percent Change from Previous Year	-4.80%	-46.40%	85.28%
Traffic Citations	21,423	12,832	17,961
Total Traffic Stops	12,616	6,135	9,508
State Tickets	11,425	3,422	3,180
Administrative Adjudication	9,998	9,410	14,781

¹ Reported violent crime, property crime and arrest data based upon information submitted to the Federal Bureau of Investigation (FBI) – Summary Reporting System and National Incident-Based Reporting System (NIBRS). Comparison data for 2020 and 2021 (US and Illinois) is based upon estimates derived from statistical analyses and regional crime data trends resulting from the transition by the FBI to the NIBRS. As such, the estimates provided are for general comparison purposes only.

² Traffic crashes experienced an 85% increase in 2021 based on reduced roadway traffic from pandemic related mitigations during the preceding year. Despite roadway traffic returning to near historical levels in the past year, traffic crash statistics continue to show a decreasing trend from pre-pandemic numbers.

Business and Citizen Police Service Satisfaction Survey**Business Satisfaction Survey**

In the winter of 2021, the Arlington Heights Police Department distributed a survey to a sample of 1,350 business owners in the village. The goal of the survey was to obtain business owners' feedback on their interactions with the police, gauge perceptions of the efforts and visibility of the Arlington Heights Police Department, and assess business owner perceptions of safety and concern about crime. Completed surveys were returned by 193 village business owners, and analyses of those completed surveys revealed the following:

- (86%) of business owners *who had contact* with Arlington Heights Police Department rated the officers' competence, demeanor, fairness and courtesy as either "good" or "excellent," with the overwhelming majority (72%) reporting an "excellent" rating;
- Among both those who had direct contact with the police and those that did not, Arlington Heights business owners indicated a very high level of satisfaction with the overall service provided by the Arlington Heights Police Department;
- Among those respondents who had an opinion, (68%) felt safe leaving their business alone at night;
- The majority of respondents who had an opinion regarding being the victim of a serious crime indicated a low level of concern about victimization.

Citizen Satisfaction Survey

In the spring of 2021, the Arlington Heights Police Department coordinated with Loyola University of Chicago's Center for Criminal Justice Research, Policy & Practice distribution of a survey to residents within the Village. The goal of the survey was to obtain resident feedback on their interactions with the police, gauge resident perceptions of the efforts and visibility of the Arlington Heights Police Department, and assess resident perceptions of neighborhood safety. Completed surveys were returned by more than 675 Village residents, and analyses of those completed surveys, each category revealed the following:

- Among both those *who had direct contact* with the police and those that did not, Arlington Heights residents indicated a very high level of satisfaction with their police department;
- The majority (89%) of residents *who had contact* with the police rated the competence, demeanor, fairness and courtesy of the officers as a combined "Excellent" or "Good" across each of these dimensions. This represented a (3.9%) average increase between all the categories from 2017.
- Among all residents, the majority (85%) rated traffic enforcement, police visibility in the community, and the overall services provided by the Arlington Heights Police Department as a combined "Excellent" or "Good."
- In general, the majority (70%) of respondents to the survey indicated a low level of concern about being the victim of a serious crime, which showed improvement from the (67%) in the 2017 survey. There was a direct correlation between the fear of crime/perceptions of safety walking alone at night with visibility of police in the neighborhoods: the greater the satisfaction with police visibility, the lower the concern about becoming the victim of a crime or walking alone at night.
- Each matrix represents a more favorable perspective by citizens as compared to the previous 2017 survey.

OPERATION SUMMARY

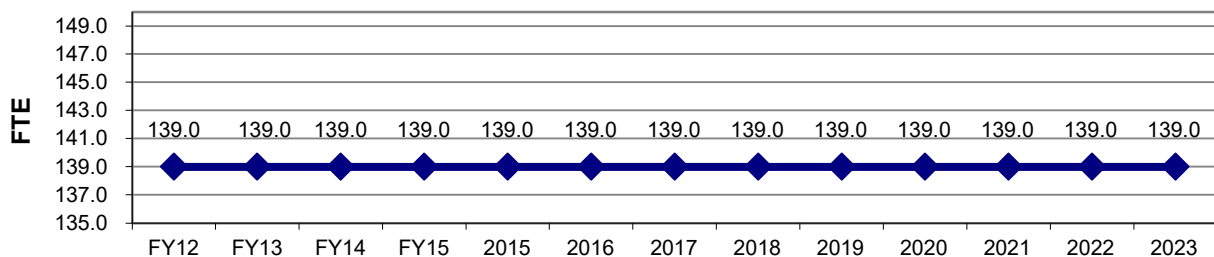
POLICE

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E							
General Fund - Police	133.00	133.00	133.00	133.00	133.00	0.00	0.0%
General Fund - Police Grant	1.00	1.00	1.00	1.00	1.00	0.00	0.0%
Municipal Park Opr Fund	5.00	5.00	5.00	5.00	5.00	0.00	0.0%
Total F-T-E	139.00	139.00	139.00	139.00	139.00	0.00	0.0%
Expenditures							
Personal Services	\$ 23,316,567	\$ 23,859,171	\$ 25,281,000	\$ 25,585,425	\$ 26,073,400	\$ 487,975	1.9%
Contractual Services	2,557,052	2,613,155	2,796,400	2,795,413	2,904,300	108,887	3.9%
Commodities	399,298	472,336	549,400	549,232	636,400	87,168	15.9%
Capital Items	180,390	59,936	398,200	433,208	465,500	32,292	7.5%
Total Expenditures	\$ 26,453,307	\$ 27,004,598	\$ 29,025,000	\$ 29,363,278	\$ 30,079,600	\$ 716,322	2.4%

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund - Police	\$ 25,641,739	\$ 26,275,279	\$ 27,835,100	\$ 28,117,767	\$ 28,782,500	\$ 664,733	2.4%
General Fund - Police Grant	129,531	133,154	135,800	135,800	143,000	7,200	5.3%
Municipal Park Opr Fund	501,647	508,350	587,600	614,803	593,600	(21,203)	(3.4%)
Capital Projects Fund	180,390	59,936	398,200	433,208	465,500	32,292	7.5%
A & E Fund	0	27,879	68,300	61,700	95,000	33,300	54.0%
Total Expenditures	\$ 26,453,307	\$ 27,004,598	\$ 29,025,000	\$ 29,363,278	\$ 30,079,600	\$ 716,322	2.4%

STAFFING HISTORY



POLICE**General Fund****PERSONNEL SUMMARY**

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Chief of Police	12	1.00	1.00	
Deputy Chief of Police	10	3.00	3.00	
Police Commander	9	5.00	5.00	
Police Sergeant	8	15.00	15.00	
Police Officer	--	85.00	85.00	
Records Supervisor	5	1.00	1.00	
Operations Support Supervisor	5	1.00	1.00	
Management Analyst I	4	1.00	1.00	
Public Service Officer II	3	2.00	2.00	
Public Service Officer	2	10.00	10.00	
Administrative Services Officer	2	3.00	3.00	
Administrative Assistant	2	2.00	2.00	
Records Clerk	1	4.00	4.00	
Total F-T-E		133.00	133.00	0.00

**Police Department
Cross Reference to All Funds**

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund			
	Police - Administration	133.00	133.00	
	Police Grant	1.00	1.00	
235	Municipal Parking Fund	5.00	5.00	
	Total F-T-E All Funds	139.00	139.00	0.00

POLICE GRANT**General Fund****PERSONNEL SUMMARY**

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Victim Services Coordinator	6	1.00	1.00	
Total F-T-E		1.00	1.00	0.00

**Police Department
Cross Reference to All Funds**

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund			
	Police - Administration	133.00	133.00	
	Police Grant	1.00	1.00	
235	Municipal Parking Fund	5.00	5.00	
	Total F-T-E All Funds	139.00	139.00	0.00

POLICE

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-3001-511.10-01	Salaries	1,847,312	1,823,236	1,948,500	1,928,600	2,027,700	99,100	5.1%
101-3001-511.11-61	Police Administration	1,329,072	1,266,366	1,430,500	1,427,600	1,473,900	46,300	3.2%
101-3001-511.11-64	Police Supervision	1,809,803	1,902,495	1,986,300	1,900,900	2,097,100	196,200	10.3%
101-3001-511.11-70	Police Officer	8,114,745	8,524,811	8,945,800	9,327,500	9,584,200	256,700	2.8%
101-3001-511.18-01	Temporary Help	88	816	1,000	3,400	3,500	100	2.9%
101-3001-511.18-03	Seasonal Help	107,575	126,484	177,000	177,000	183,600	6,600	3.7%
101-3001-511.18-05	Overtime Civilian	41,402	46,882	69,800	69,800	72,400	2,600	3.7%
101-3001-511.18-07	Overtime Sworn	796,259	929,329	806,900	806,925	803,200	(3,725)	(0.5%)
101-3001-511.18-08	Overtime Sworn Court	58,328	54,529	132,900	132,900	137,900	5,000	3.8%
101-3001-511.18-09	Holiday Sworn	140,413	109,536	147,400	147,400	152,900	5,500	3.7%
101-3001-511.18-80	Special Detail	53,855	126,579	253,900	253,900	263,400	9,500	3.7%
101-3001-511.18-81	Special Detail Grants	69,673	107,237	95,600	95,600	99,200	3,600	3.8%
	Salaries	14,368,525	15,018,300	15,995,600	16,271,525	16,899,000	627,475	3.9%
101-3001-511.19-01	Workers Compensation	644,100	676,300	750,900	750,900	765,900	15,000	2.0%
101-3001-511.19-05	Medical Insurance	2,955,700	2,905,900	3,081,200	3,081,200	3,100,100	18,900	0.6%
101-3001-511.19-09	Public Safety Pension	4,209,000	4,073,000	4,114,000	4,114,000	3,911,000	(203,000)	(4.9%)
101-3001-511.19-10	IMRF	228,026	223,051	231,500	229,200	240,900	11,700	5.1%
101-3001-511.19-11	Social Security	114,714	113,739	125,100	135,100	141,800	6,700	5.0%
101-3001-511.19-12	Medicare	201,951	211,865	229,400	229,600	238,700	9,100	4.0%
	Fringe Benefits	8,353,491	8,203,855	8,532,100	8,540,000	8,398,400	(141,600)	(1.7%)
101-3001-511.20-37	Central Dispatch	619,378	728,773	665,700	665,100	625,700	(39,400)	(5.9%)
101-3001-511.20-40	General Insurance	282,500	285,300	201,400	201,400	203,400	2,000	1.0%
101-3001-511.21-02	Equipment Maintenance	22,608	17,010	19,600	19,600	17,500	(2,100)	(10.7%)
101-3001-511.21-65	Other Services	227,828	262,179	430,300	430,265	526,100	95,835	22.3%
101-3001-511.22-02	Dues	13,155	12,535	17,400	17,400	17,400	0	0.0%
101-3001-511.22-03	Training	94,762	103,241	112,700	112,745	127,100	14,355	12.7%
101-3001-511.22-05	Postage	6,888	10,861	13,000	13,000	13,500	500	3.8%
101-3001-511.22-10	Printing	9,349	8,214	10,600	10,200	10,200	0	0.0%
101-3001-511.22-15	Photocopying	5,603	4,119	12,300	12,300	12,300	0	0.0%
101-3001-511.22-25	IT/GIS Service Charge	626,400	635,600	733,500	733,500	718,400	(15,100)	(2.1%)
101-3001-511.22-37	Vehicle/Equip Lease Charge	618,800	522,700	550,600	550,600	590,200	39,600	7.2%
	Contractual Services	2,527,271	2,590,532	2,767,100	2,766,110	2,861,800	95,690	3.5%
101-3001-511.30-01	Publications Periodicals	37	89	3,300	3,300	3,300	0	0.0%
101-3001-511.30-05	Office Supplies & Equip	24,864	19,201	34,300	34,270	34,500	230	0.7%
101-3001-511.30-20	Photographic Supplies	2,012	281	2,100	2,000	2,100	100	5.0%
101-3001-511.30-35	Clothing	179,384	194,483	199,300	199,275	197,400	(1,875)	(0.9%)
101-3001-511.30-50	Petroleum Products	96,250	135,411	151,800	151,800	253,000	101,200	66.7%
101-3001-511.33-05	Other Supplies	7,463	9,133	13,400	13,400	13,400	0	0.0%
101-3001-511.33-25	Operational Supplies	77,344	87,198	120,600	120,595	105,100	(15,495)	(12.8%)
101-3001-511.33-30	Community Service Supply	5,098	16,796	15,500	15,492	14,500	(992)	(6.4%)
	Commodities	392,452	462,592	540,300	540,132	623,300	83,168	15.4%
Total Police Admin		25,641,739	26,275,279	27,835,100	28,117,767	28,782,500	664,733	2.4%

POLICE GRANT

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-3005-511.10-01	Salaries	100,841	103,892	107,000	107,000	112,800	5,800	5.4%
	Salaries	100,841	103,892	107,000	107,000	112,800	5,800	5.4%
101-3005-511.19-01	Workers Compensation	300	300	300	300	300	0	0.0%
101-3005-511.19-05	Medical Insurance	8,000	8,100	8,000	8,000	8,400	400	5.0%
101-3005-511.19-10	IMRF	12,745	12,986	12,300	12,300	12,900	600	4.9%
101-3005-511.19-11	Social Security	6,196	6,383	6,600	6,600	7,000	400	6.1%
101-3005-511.19-12	Medicare	1,449	1,493	1,600	1,600	1,600	0	0.0%
	Fringe Benefits	28,690	29,262	28,800	28,800	30,200	1,400	4.9%
	Total Police Grant	129,531	133,154	135,800	135,800	143,000	7,200	5.3%
	Total Police Dept	25,771,270	26,408,433	27,970,900	28,253,567	28,925,500	671,933	2.4%

POLICE

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
101-3001-511.10-01	Salaries	Salaries	1,928,600	2,027,700
101-3001-511.11-61	Police Administration	Police Administration	1,427,600	1,473,900
101-3001-511.11-64	Police Supervision	Police Supervision	1,900,900	2,097,100
101-3001-511.11-70	Police Officer	Police Officer	9,327,500	9,584,200
101-3001-511.18-01	Temporary Help	Temporary Help	3,400	3,500
101-3001-511.18-03	Seasonal Help	Seasonal Help	177,000	183,600
101-3001-511.18-05	Overtime Civilian	Overtime Civilian	69,800	72,400
101-3001-511.18-07	Overtime Sworn	Overtime Sworn	806,925	803,200
101-3001-511.18-08	Overtime Sworn Court	Overtime Sworn Court	132,900	137,900
101-3001-511.18-09	Holiday Sworn	Holiday Sworn	147,400	152,900
101-3001-511.18-80	Special Detail	Special Detail	253,900	263,400
101-3001-511.18-81	Special Detail Grant	Special Detail Grant	95,600	99,200
TOTAL SALARIES			16,271,525	16,899,000
FRINGE BENEFITS:				
101-3001-511.19-01	Workers' Compensation	Workers' Compensation Insurance	750,900	765,900
101-3001-511.19-05	Medical Insurance	Medical Insurance	3,081,200	3,100,100
101-3001-511.19-09	Public Safety Pension	Public Safety Pension	4,114,000	3,911,000
101-3001-511.19-10	IMRF	IMRF	229,200	240,900
101-3001-511.19-11	Social Security	Social Security	135,100	141,800
101-3001-511.19-12	Medicare	Medicare	229,600	238,700
TOTAL FRINGE BENEFITS			8,540,000	8,398,400
CONTRACTUAL SERVICES:				
101-3001-511.20-37	Central Dispatch	Police Department portion (75%) of costs for dispatching calls-for-service through the Northwest Central Dispatch System	665,100	625,700
101-3001-511.20-40	General Insurance	Liability and property insurance	201,400	203,400

POLICE

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
101-3001-511.21-02	Equipment Maintenance	Office machine equipment maint. Contracts				
		Typewriters	600		600	
		Fax machines	300		300	
		BEAST (property inventory system)	1,300		1,300	
		Portable radios, modems, ISPERN				
		maintenance contracts	5,000		5,000	
		Radar, security door lock & intercom				
		system (Front Desk)	2,000		2,000	
		Miscellaneous equipment maintenance:				
		Breathalyzer	3,300		3,300	
		Video maintenance (desk/ops cameras)	4,000		4,000	
		Kodak I4200 Scanner	2,100		0	
		Microfilm	1,000	19,600	1,000	17,500
101-3001-511.21-65	Other Services	Cellular telephone service	35,000		37,500	
		T1 Data Line (Criminal Apprehension &				
		Booking System)	12,000		12,000	
		Prisoner food	2,000		2,000	
		Bureau Investigation license applicants	1,100		1,100	
		Department weapons repair	400		400	
		Micro-film, duplication & shredding	2,500		2,800	
		Officers badge, shield & leather repair	800		800	
		Morgue transportation	7,500		8,400	
		Animal Welfare Services:				
		Animal impounding fees	5,000		5,300	
		Blood Borne Pathogen Program:				
		Equipment sterilization	2,000		2,000	
		Background reports	3,000		3,000	
		Language line	200		200	
		Critical Reach Alert (Trak System)	1,200		1,200	
		Annual software renewal/maintenance	13,000		18,500	
		Administrative Hearing Officer Program	19,000		22,000	
		Bio-hazard cleaning cell/squad car	2,000		2,000	
		Village-use background checks for non-				
		criminal justice/criminal history inquires	2,000		2,000	
		Prisoner drug prescriptions	1,000		1,000	
		Secretary of State License Suspensions	2,000		0	
		Ticket Scofflaw Program	9,800		9,800	
		Cell phone forensic license renewal	3,300		4,000	
		GPS Traker Data upgrades	2,000		2,000	
		Processing fees - subpoena records	500		500	
		Electronic file transfer fees	3,000		3,000	
		Crash Data Recorder software renewal	2,000		2,500	
		Forensic Computer software renewal	2,800		3,300	
		DACRA fees	50,000		57,700	
		CARE Grant	126,679		74,700	
		Community Oriented Policing Grant	117,700		132,300	
		Northeastern IL Regional Crime Lab Fees	0		114,100	
		Prior Year Encumbrance Carryover	786	430,265	0	526,100
101-3001-511.22-02	Dues	MCAT	3,100		3,100	
		Northern Illinois Police Alarm System	6,800		6,800	
		Other dues	7,500	17,400	7,500	17,400

POLICE

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
101-3001-511.22-03	Training	Course titles are listed as a selective representation of needed skills and specialty training:		
		Comprehensive Departmental Training	30,300	34,800
		Northeast Multi-Regional training, Suburban Law Enforcement Academy memberships		
		Basic Recruit Training	12,800	12,800
		Field Operations	12,300	12,300
		Accident Investigation		
		Procedural Justice		
		Civil Rights		
		Firearms Instructor		
		Law/Legal Updates		
		Mental Health Awareness		
		Response to Resistance		
		De-Escalation		
		Cultural Competency		
		Sexual Assault Trauma-Informed Response		
		Officer Wellness		
		Child Abuse and Neglect		
		Traffic Law		
		Sensitivity Relations		
		Street Survival		
		Traffic Law Enforcement		
		Search and Seizure		
		Community Police Training	6,800	6,800
		Problem Oriented Policing		
		Cultural and Ethnic Awareness		
		Community Policing Concepts		
		Technical Support	6,000	6,000
		Field Training Officers		
		Breathalyzer		
		Forensic Technician		
		Crime Lab		
		Police Photography		
		Property Management		
		Police Records Management		
		Records Management System	1,500	1,500
		Crime Analysis		
		Community Services	1,900	1,900
		Crime Prevention		
		Criminal Investigations	3,500	3,500
		Management of Criminal Investigations		
		Narcotic and Dangerous Drugs		
		Homicide, Suicide & Accidental Death		
		Rape & Sexual Deviance Investigation		
		Advd. Interrogations & Interviewing		
		Burglary & Theft Reduction		
		Forgery, Fraud & White Collar Crime		
		Death Investigations		
		Juvenile Investigations		
		Gang Awareness		
		Lead Homicide		
		Sex Crimes Investigations		
		Juvenile Investigations	2,100	2,100
		Gang Awareness		
		Narcotic and Dangerous Drugs		

POLICE

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
101-3001-511.22-03	Training (continued)	Suicide and Accidental Death Illinois Juvenile Officers Training Advanced Juvenile Interviewing Burglary and Theft Reduction Command, Management & Supervision Supervisory & Mid-Mngmnt Training Records Supervisor Leadership Training Police Staff and Command Disaster Management Police Budgeting Managing Change Managing Productivity Tuition Reimbursement Conferences, Seminars & Meetings Ill. Assoc. of Chiefs of Police Ill. Chief's Conference Captain's Association Meetings North Suburban Chief's Assoc. Ill. Crime Prevention Conference Emergency & Disaster Preparedness Northern Ill. Police Alarm System Rapid Response Team SAFE-T Courses & Instruction Prior Year Encumbrance Carryover	25,900		25,900	
			7,500		7,500	
			1,500		1,500	
			0		10,500	
			645	112,745	0	127,100
101-3001-511.22-05	Postage	Regular and registered postage		13,000		13,500
101-3001-511.22-10	Printing	Crime Prevention Booklets, Pamphlet & Identification Stickers Operational Police Report & Identification Forms Administrative Police manuals, records, envelopes & other related forms Administrative Hearing Officer Program	1,000		1,000	
			4,000		4,000	
			4,000		4,000	
			1,200	10,200	1,200	10,200
101-3001-511.22-15	Photocopying	Photocopies & supplies Maintenance agreements	7,000		7,000	
			5,300	12,300	5,300	12,300
101-3001-511.22-25	IT/GIS Service Charge	Information Technology/GIS service charge		733,500		718,400
101-3001-511.22-37	Vehicle/Equip Lease Chrg	Vehicle lease charge		550,600		590,200
		TOTAL CONTRACTUAL SERVICES		2,766,110		2,861,800
COMMODITIES:						
101-3001-511.30-01	Publications/Periodicals	Miscellaneous publications		3,300		3,300
101-3001-511.30-05	Office Supplies & Equip	General office supplies Prior Year Encumbrance Carryover	30,000		34,500	
			4,270	34,270	0	34,500
101-3001-511.30-20	Photographic Supplies	CD/DVD reproduction, flashes & batteries Digital imaging supplies	1,000		1,000	
			1,000	2,000	1,100	2,100

POLICE

GENERAL FUND

EXPENDITURE DETAIL

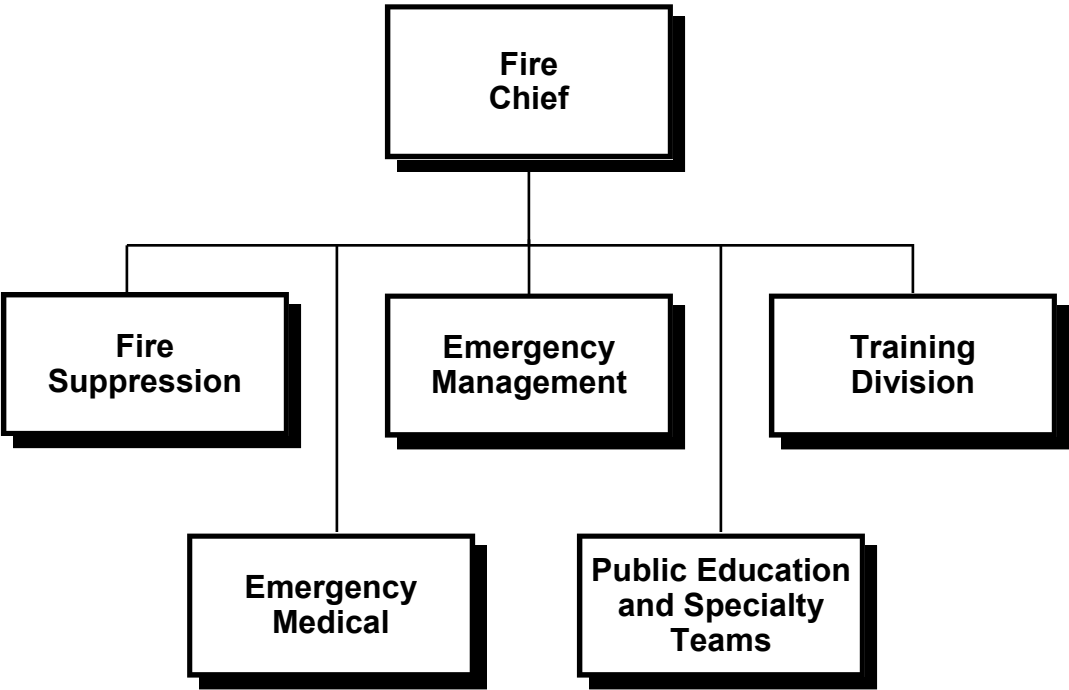
Account Number	Account Title	Description	Budget 2022		Budget 2023	
101-3001-511.30-35	Clothing	Police Personnel				
		Sworn Officers	149,000		152,500	
		Sworn Officers - new hires	27,800		29,900	
		Civilian Personnel	5,000		5,400	
		New and replacement badges, hat shields, and shoulder patches	3,500		3,500	
		Specialty clothing				
		Motorcycle / Bicycle Officers / Northern Illinois Police Alarm System	3,500		5,400	
		Park Counselors	1,000		700	
		Prior Year Encumbrance Carryover	9,475	199,275	0	197,400
101-3001-511.30-50	Petroleum Products	Gasoline for department vehicle(s)		151,800		253,000
101-3001-511.33-05	Other Supplies & Equip	Computer hardware/software	6,800		6,800	
		Employee recognition	6,600	13,400	6,600	13,400
101-3001-511.33-25	Operational Supplies	Ammunition	30,700		32,000	
		Range safety equipment & supplies	5,000		5,700	
		Evidence Processing/Property Security:				
		Property Management Section	3,000		3,000	
		Identification Technicians	2,000		2,000	
		Forensic Technicians	6,000		6,200	
		Criminal Investigations Bureau	1,000		1,400	
		Emergency equipment for Patrol Operations: flares, flashlight batteries, traffic vests, fire extinguishers, first-aid equipment	4,600		5,000	
		Station operation & lock-up expenditures:				
		Cell mattresses, blankets, personal hygiene items for prisoners & identification equipment	4,500		4,500	
		Community Policing supplies	1,500		1,700	
		Motorola batteries	5,000		5,000	
		Bullet proof vest replacement	18,000		20,100	
		Taser accessories	9,500		9,500	
		Animal welfare supplies	3,000		3,000	
		Bio-hazard equipment & supplies	6,000		6,000	
		Prior Year Encumbrance Carryover	20,795	120,595	0	105,100
101-3001-511.33-30	Community Service Supl	Training aids	1,500		1,800	
		Crime prevention specialty items	10,500		10,700	
		Citizen Police Academy supplies	1,000		1,000	
		Rockin with the Cops supplies	1,000		1,000	
		Prior Year Encumbrance Carryover	1,492	15,492	0	14,500
		TOTAL COMMODITIES		540,132		623,300
		TOTAL POLICE - ADMINISTRATION		28,117,767		28,782,500

POLICE GRANT*

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
101-3005-511.10-01	Salaries	Salaries	107,000	112,800
	TOTAL SALARIES		107,000	112,800
FRINGE BENEFITS:				
101-3005-511.19-01	Workers' Compensation	Workers' Compensation Ins	300	300
101-3005-511.19-05	Medical Insurance	Medical Insurance	8,000	8,400
101-3005-511.19-10	IMRF	IMRF	12,300	12,900
101-3005-511.19-11	Social Security	Social Security	6,600	7,000
101-3005-511.19-12	Medicare	Medicare	1,600	1,600
	TOTAL FRINGE BENEFITS		28,800	30,200
	TOTAL POLICE GRANT		135,800	143,000
	TOTAL POLICE DEPARTMENT		28,253,567	28,925,500
	* Victim Services Grant			



FIRE

Firefighting and support functions are comprised of five main divisions:

1. **Administrative Division:** This division is responsible for providing administrative support to the Fire Department. In addition, Emergency Management Agency (EMA), Community Risk Reduction, Public Education, Hazardous Materials monitoring and Fire Investigations have been incorporated into this division.
2. **Fire Suppression Division:** This division is responsible for firefighting with three staffed engine companies and one truck company. During large-scale incidents, front-line equipment may be augmented by reserve apparatus staffed by off-duty personnel and the Mutual Aid Box Alarm System (MABAS) which is a multi-community, state-wide mutual aid system.
3. **Emergency Medical Division:** Four advanced life support (ALS) ambulances are operated along with two ALS rescue squads and three engines with ALS capability. The Department also maintains two reserve ALS ambulances, one reserve ALS rescue squad, and one reserve ALS engine. All firefighters are trained and certified as Emergency Medical Technicians and nearly two-thirds are trained and state-certified as paramedics. Both paramedics and EMTs are kept current through an extensive continuing education program facilitated by our system provider, Northwest Community Hospital.
4. **Training Division:** This division is responsible for the initial and ongoing training of all Fire personnel. The Fire Department participates in a State Certification Program whereby all personnel receive the basic, advanced and officer training necessary to achieve the required certification levels. Nearly all Village firefighting personnel have achieved advanced certification or higher.
5. **Community Risk Reduction:** Under supervision of the Fire Chief, the Fire Risk Reduction Officer is responsible for developing and implementing the department's risk reduction / life safety strategies. This position is evolving in to the department's Public Information Officer while coordinating timely safety messages to the community through multiple forms of media. This position is also working with our Recruitment / Diversity team in an effort to attract applicants that reflect the demographics of our community. Future focus areas will include: safety home inspections for independently living seniors, trip and fall prevention programs within our nursing homes, multi-lingual fire prevention programs for both students and residents.

These divisions work out of four well-equipped fire stations and an administrative headquarters.

The Fire Department responded to 10,449 calls for assistance in 2021. This included 2,322 fire and emergency calls and 8,127 ambulance calls.

2022 Accomplishments

- **Fire Chief** – Chief Lance Harris was hired in June of 2022.
- **Community Outreach**
 - National Night Out Participation
 - CPR Classes
 - “Adopt a Hydrant” Program
 - Special Events Presence
 - World of Work Days Participation
 - EMS Youth Program
 - Pop-up Block Parties
 - Safety Presentations and Educational Workshops
- **Firefighter Safety & Response during COVID-19** – The Fire Department continues to adapt to the community's needs during the COVID-19 pandemic by offering medic services at local vaccine

events, complying with PPE requirements at local hospitals and assisted living facilities, and complying with testing practices and standards.

- **Training**
 - Mental Health Internal Response
 - Rescue Task Force
 - Operational Level Response to Hazmat and Weapons Incident Training
 - MABAS Trench Rescue
 - Emergency Air Management Drills
- **Fleet Vehicle Repurposing** – In response to the distribution and stock shortage of Fire Apparatus, the Fire Department is ensuring that replacement apparatus is available for years to come at a desired price. In partnership with the Public Works Department, the Fire Department has actively sought appropriate fleet replacement and extended current fleet's use, when appropriate.
- **High- Rise Policy Operation Guidelines** – In response to multi-family developments within the Village, the Fire Department updated their high-rise policy operation guidelines.

2023 Strategic Priorities & Key Projects

1. Expand Fire Department Outreach Efforts to Recruit Diverse Candidates

Strategic Priority #2: Expand Efforts to Embrace Diversity, Equity, and Inclusion within the Community and the Village Government

The Fire Department will work with Human Resources and will utilize a variety of communication methods to seek out recruitment events and improve internal initiatives. It is through this effort that the Fire Department aims to expand outreach to recruit and retain diverse candidates.

Project Lead: Mark Aleckson, Lt. of Public Education

2. Fire Department Underserved Population Program Evaluation

Strategic Priority #2: Expand Efforts to Embrace Diversity, Equity, and Inclusion within the Community and the Village Government

Community risk reduction is the identification and prioritization of risk followed by the coordinated application of resources to minimize occurrence of unwanted events. The Community Risk Reduction Division of the Fire Department will work with the Communications and Outreach Coordinator, along with other internal and community stakeholders, to identify programs and expand outreach in under-served areas of the village. The purpose would be to provide safety information on emergency response.

Project Lead: Davis Roberts, Division Chief of Community Risk Reduction

3. Succession Planning through Officer Development

Staff Generated Project

The Department continues to send members through the State of Illinois enhanced Company Fire Officer program (COFO), which is designed for Firefighters working toward promotion to Lieutenant and Chief Fire Officer (CFO), which is designed for the Administration team.

Project Lead: Curt Hanselman, Deputy Fire Chief

4. Strategic PlanningStaff Generated Project

Members of the Command Staff along with various members of the Department of all ranks will complete a five (5) year plan to identify short- and long-term goals for the Department.

Project Lead: Lance Harris, Fire Chief

5. ERP Integration- Module Specific to Department ResponsibilitiesStrategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

Lead by the Integrated Services, all Department Staff will assist in the implementation of department and module specific processes.

Project Lead: Diana Mikula, Assistant Village Manager- Integrated Services Department

6. Arlington Racetrack Project- Specific to Department ResponsibilitiesStrategic Priority #3: Work to Ensure the Redevelopment of Arlington Park Meets Community Standards and Provides a One of a Kind Regional Destination Worthy of the Property's Legacy

Staff will work with would be purchasers on a land use plan for the site that will address all Village concerns, take into consideration the perspectives of all stakeholders, and provide for a unique one of a kind development worthy of the site's legacy to our community and the region. Departments, including Fire, Police, Public Works, Finance, Planning & Community Development, Building & Life Safety, and Integrated Services, will work on cross-department initiatives to support this project.

Project Lead: Randy Recklaus, Village Manager- Integrated Services Department

Performance Measures

	2019	2020	2021
1. Service Calls:			
Fire	152	160	177
EMS	7,989	7,732	8,126
Hazardous Conditions	298	226	227
Emergency Assists	1,189	654	965
False Alarms	1,079	917	954
Total Calls	10,707	9,689	10,449
2. Mutual Aid / Auto Aid Responses:			
Calls Given	1,135	663	685
Calls Received	915	677	580
3. % of Operational Personnel Meeting Minimum Training Standards	98%	97%	98%
4. ISO Rating:	1	1	1

FIRE**(Continued)****Performance Measures (cont.)**

	2019	2020	2021
5. Unit Responses :			
Ambulance 1	2,423	2,233	2,366
Ambulance 2	2,545	2,405	2,631
Ambulance 3	2,042	1,952	2,080
Ambulance 4	1,630	1,579	1,777
Ambulance 5	<u>84</u>	<u>17</u>	<u>28</u>
Subtotal Ambulances	8,724	8,186	8,882
Squad 1	2,756	2,557	2,448
Squad 2	<u>2,903</u>	<u>2,856</u>	<u>3,208</u>
Subtotal Squads	5,659	5,413	5,656
Engine 2	1,412	1,276	1,383
Engine 3	1,416	1,926	2,055
Engine 4	<u>1,574</u>	<u>1,411</u>	<u>1,527</u>
Subtotal Engines	4,902	4,613	4,965
Boat 4	2	2	0
Battalion 1	1,055	951	1,028
Ladder Tower 1	1,195	1,168	1,259
Reserve Ambulance 1	2	1	8
Reserve Ambulance 2	12	4	11
Reserve Squad 2	0	1	0
Reserve Engine 1	1	0	3
Reserve Engine 2	12	0	0
Reserve Engine 3	0	3	4
Decontamination vehicle	1	0	0
Dive van	<u>1</u>	<u>0</u>	<u>0</u>
Total Unit Responses	21,566	20,342	21,816

OPERATION SUMMARY

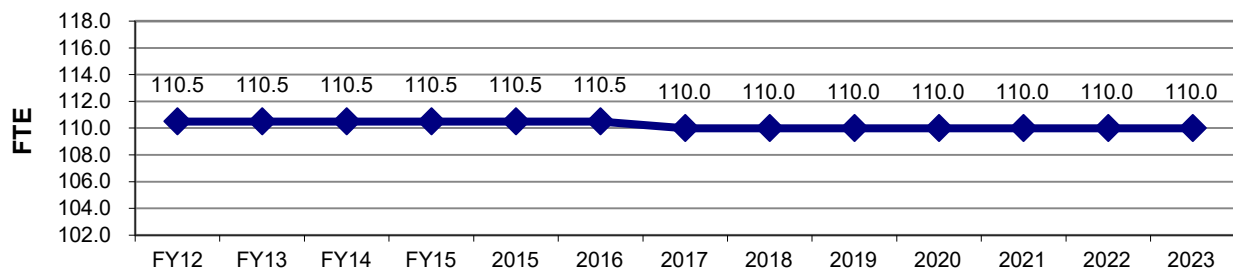
FIRE

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E	110.00	110.00	110.00	110.00	110.00	0.00	0.0%
Expenditures							
Personal Services	\$21,687,883	\$21,989,405	\$21,835,900	\$22,123,300	\$23,042,700	\$919,400	4.2%
Contractual Services	1,807,549	2,072,195	2,108,500	2,122,354	2,145,500	23,146	1.1%
Commodities	352,710	306,986	351,500	347,747	388,200	40,453	11.6%
Capital Items	226,187	134,961	396,600	558,593	720,600	162,007	29.0%
Total Expenditures	\$24,074,329	\$24,503,547	\$24,692,500	\$25,151,994	\$26,297,000	\$1,145,006	4.6%

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund	\$23,848,142	\$24,365,201	\$24,290,800	\$24,589,301	\$25,572,100	\$982,799	4.0%
Capital Projects Fund	226,187	134,961	396,600	558,593	720,600	162,007	29.0%
A & E Fund	0	3,385	5,100	4,100	4,300	200	4.9%
Total Expenditures	\$24,074,329	\$24,503,547	\$24,692,500	\$25,151,994	\$26,297,000	\$1,145,006	4.6%

STAFFING HISTORY



FIRE**General Fund****PERSONNEL SUMMARY**

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Fire Chief	12	1.00	1.00	
Deputy Fire Chief	10	1.00	1.00	
Battalion Chief	9	3.00	3.00	
Division Chief	9	3.00	3.00	
Fire Lieutenant	--	16.00	16.00	
Firefighter II (Engineer)	--	12.00	12.00	
Firefighter II (Paramedic)	--	67.00	67.00	
Firefighter I	--	5.00	5.00	
Administrative Assistant	2	1.00	1.00	
Fire Fiscal Clerk	2	1.00	1.00	
Total F-T-E		110.00	110.00	0.00

**Fire Department
Cross Reference to All Funds**

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	110.00	110.00	
	Total F-T-E All Funds	110.00	110.00	0.00

FIRE

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-3501-512.10-01	Salaries	169,058	177,222	185,600	186,200	193,200	7,000	3.8%
101-3501-512.12-01	Fire Administration	1,122,531	1,182,174	1,048,300	1,198,300	1,251,600	53,300	4.4%
101-3501-512.12-16	Fire Supervision	1,994,718	2,036,326	2,078,800	2,075,500	2,149,000	73,500	3.5%
101-3501-512.12-21	Firefighter	8,673,941	8,815,018	9,275,400	9,414,500	9,718,900	304,400	3.2%
101-3501-512.18-05	Overtime Civilian	0	0	500	500	500	0	0.0%
101-3501-512.18-07	Overtime Sworn	1,003,253	1,006,416	430,300	430,300	446,400	16,100	3.7%
101-3501-512.18-09	Holiday Sworn	190,048	196,099	198,900	198,900	206,400	7,500	3.8%
101-3501-512.18-80	Special Detail	42,463	140,884	60,800	60,800	63,100	2,300	3.8%
	Salaries	13,196,012	13,554,139	13,278,600	13,565,000	14,029,100	464,100	3.4%
101-3501-512.19-01	Workers Compensation	644,200	676,400	751,000	751,000	766,000	15,000	2.0%
101-3501-512.19-05	Medical Insurance	2,501,600	2,619,700	2,613,900	2,613,900	2,752,000	138,100	5.3%
101-3501-512.19-09	Public Safety Pension	5,130,000	4,913,000	4,962,000	4,962,000	5,256,000	294,000	5.9%
101-3501-512.19-10	IMRF	21,366	22,159	21,300	21,400	22,200	800	3.7%
101-3501-512.19-11	Social Security	10,249	10,772	11,500	11,600	12,000	400	3.4%
101-3501-512.19-12	Medicare	184,456	189,850	192,500	194,300	201,100	6,800	3.5%
	Fringe Benefits	8,491,871	8,431,881	8,552,200	8,554,200	9,009,300	455,100	5.3%
101-3501-512.20-37	Central Dispatch	228,291	265,147	243,900	243,900	235,300	(8,600)	(3.5%)
101-3501-512.20-40	General Insurance	235,300	237,700	167,900	167,900	169,600	1,700	1.0%
101-3501-512.21-02	Equipment Maintenance	57,012	25,130	27,500	28,600	30,000	1,400	4.9%
101-3501-512.21-07	Vehicle Equip Maintenance	7	736	4,000	5,000	5,000	0	0.0%
101-3501-512.21-11	Building Maintenance	0	11,549	17,200	19,400	19,400	0	0.0%
101-3501-512.21-16	EMS Maintenance	0	48,073	67,500	69,000	81,700	12,700	18.4%
101-3501-512.21-65	Other Services	42,307	101,826	57,200	58,700	73,300	14,600	24.9%
101-3501-512.22-02	Dues	27,738	8,130	10,000	12,500	12,500	0	0.0%
101-3501-512.22-03	Training	58,459	54,859	76,000	76,954	66,000	(10,954)	(14.2%)
101-3501-512.22-05	Postage	534	683	800	2,000	2,000	0	0.0%
101-3501-512.22-10	Printing	836	3,605	1,500	2,500	2,500	0	0.0%
101-3501-512.22-15	Photocopying	2,765	2,957	2,400	3,300	3,300	0	0.0%
101-3501-512.22-25	IT/GIS Service Charge	234,000	237,400	319,000	319,000	353,000	34,000	10.7%
101-3501-512.22-37	Vehicle/Equip Lease Charge	920,300	1,074,400	1,113,600	1,113,600	1,091,900	(21,700)	(1.9%)
	Contractual Services	1,807,549	2,072,195	2,108,500	2,122,354	2,145,500	23,146	1.1%
101-3501-512.30-01	Publications Periodicals	1,077	810	800	1,100	1,100	0	0.0%
101-3501-512.30-05	Office Supplies & Equip	9,813	5,499	8,700	9,000	9,000	0	0.0%
101-3501-512.30-20	Photographic Supplies	10	0	100	100	100	0	0.0%
101-3501-512.30-35	Clothing	120,212	90,125	91,500	91,555	94,300	2,745	3.0%
101-3501-512.30-50	Petroleum Products	53,836	74,794	95,300	83,200	129,800	46,600	56.0%
101-3501-512.31-45	Janitorial Supplies	9,026	0	0	0	0	0	N/A
101-3501-512.31-55	Building Supplies	996	0	0	0	0	0	N/A
101-3501-512.31-60	Chemicals	8,914	4,234	4,500	5,000	5,000	0	0.0%
101-3501-512.31-65	Other Equip & Supplies	21,287	14,188	16,000	18,324	17,000	(1,324)	(7.2%)
101-3501-512.31-85	Small Tools & Equipment	31,402	46,644	64,000	66,251	63,000	(3,251)	(4.9%)
101-3501-512.32-80	Books	3,402	4,832	5,600	5,700	6,700	1,000	17.5%
101-3501-512.33-05	Other Supplies	8,391	5,804	7,000	8,000	8,000	0	0.0%
101-3501-512.33-45	Comm Risk Reduction	0	19,200	18,000	19,200	9,200	(10,000)	(52.1%)
101-3501-512.33-50	Medical Supplies	84,344	40,856	40,000	40,317	45,000	4,683	11.6%
	Commodities	352,710	306,986	351,500	347,747	388,200	40,453	11.6%
Total Fire		23,848,142	24,365,201	24,290,800	24,589,301	25,572,100	982,799	4.0%

FIRE

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
SALARIES:						
101-3501-512.10-01	Salaries	Salaries	186,200		193,200	
101-3501-512.12-01	Fire Administration	Fire Administration	1,198,300		1,251,600	
101-3501-512.12-16	Fire Supervision	Fire Supervision	2,075,500		2,149,000	
101-3501-512.12-21	Firefighter	Firefighter	9,414,500		9,718,900	
101-3501-512.18-05	Overtime Civilian	Overtime Civilian	500		500	
101-3501-512.18-07	Overtime Sworn	Overtime Sworn	430,300		446,400	
101-3501-512.18-09	Holiday Sworn	Holiday Sworn	198,900		206,400	
101-3501-512.18-80	Special Detail	Fireguard/ Ambulance Detail	24,400		25,300	
		Fire Instruction	7,400		7,700	
		MABAS Training (Reimbursable):				
		Fire Apparatus Engineering				
		Specialized Rescue Classes	29,000	60,800	30,100	63,100
		TOTAL SALARIES	13,565,000		14,029,100	
FRINGE BENEFITS:						
101-3501-512.19-01	Workers' Compensation	Workers' Compensation Insurance	751,000		766,000	
101-3501-512.19-05	Medical Insurance	Medical Insurance	2,613,900		2,752,000	
101-3501-512.19-09	Public Safety Pension	Public Safety Pension	4,962,000		5,256,000	
101-3501-512.19-10	IMRF	IMRF	21,400		22,200	
101-3501-512.19-11	Social Security	Social Security	11,600		12,000	
101-3501-512.19-12	Medicare	Medicare	194,300		201,100	
		TOTAL FRINGE BENEFITS	8,554,200		9,009,300	
CONTRACTUAL SERVICES:						
101-3501-512.20-37	Central Dispatch	Fire Department portion (25%)	221,700		208,600	
		Communications Services				
		JEMS Annual Membership Fee	22,200	243,900	26,700	235,300
101-3501-512.20-40	General Insurance	Liability and property insurance	167,900		169,600	
101-3501-512.21-02	Equipment Maintenance	Mobile, main, portable & pager				
		radio repairs	8,100		8,500	
		Hose Testing	6,600		7,000	
		Ladder Testing	2,700		2,700	
		Office equipment repairs	200		200	
		Hose, nozzle & brass goods	500		500	
		Academy - hose, nozzle & brass goods	1,000		1,000	
		Station appliances	2,500		2,500	
		Self-contained breathing apparatus				
		testing and repairs (IL OSHA)	5,000		5,600	
		Small tools & equipment	500		500	
		Academy - small tools & equipment	1,000		1,000	

FIRE

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
101-3501-512.21-02	Equipment Maint (cont)	Test equipment repairs	500	28,600	500	30,000
101-3501-512.21-07	Vehicle Equip. Maint.	Lettering and graphics	1,000		1,000	
		Vehicle equipment changeovers	4,000	5,000	4,000	5,000
101-3501-512.21-11	Building Maintenance	Miscellaneous janitorial supplies	7,900		7,900	
		Miscellaneous building supplies (lumber, paint and hardware)	2,500		2,500	
		Fire Station Appliance Maintenance	5,000		5,000	
		Fire Station Furniture Maintenance	4,000	19,400	4,000	19,400
101-3501-512.21-16	EMS Maintenance	Medical telemetry repairs	1,000		1,000	
		Medical equipment repairs	1,000		1,000	
		Medical defibrillator service contract	22,500		24,500	
		AED service contract	8,000		8,700	
		Paramedic Continuing Education Classes	28,500		29,400	
		Medical oxygen	6,000		6,000	
		Power cots & LUCAS service contract	0		9,100	
		Telemetry & defibrillator batteries/parts	2,000	69,000	2,000	81,700
101-3501-512.21-65	Other Services	Cellular phone contract	15,000		15,000	
		Northwest Community Hospital computerized reporting system	7,000		7,000	
		Kno2 software	0		2,500	
		Telestaff Scheduling Software-annual support	10,000		13,000	
		Video-conferencing system - annual maintenance & technical support	8,000		8,000	
		Target Solutions Annual Maintenance	9,200		10,000	
		Imagetrend Annual Maintenance	7,500		7,600	
		Imagetrend Continuum	0		8,200	
		Imagetrend Fire investigations	0		2,000	
		Firehouse software license	2,000	58,700	0	73,300
101-3501-512.22-02	Dues	Dues	2,500		2,500	
		Paramedic/EMT License Renewal	5,000		5,000	
		MABAS	5,000	12,500	5,000	12,500
101-3501-512.22-03	Training	Firefighter/Officer Training:				
		State Cert. Basic Firefighter Course (3)	10,700		10,700	
		Fire Apparatus Engineer Cert. Class	2,000		2,000	
		State Certified F/O Programs	7,600		0	
		Contract classes	0		12,600	
		Mid-level Management Courses	5,000		0	
		Chief Officer Courses	7,100		7,100	
		Fire Dept. Instructors Conference	3,100		3,100	
		Academy - Instructor Training Seminar	1,500		1,500	
		Illinois Fire Chiefs Conferences	800		800	
		Continuing Education-Local Colleges	6,000		6,000	
		International Fire Chiefs Conference	1,000		1,000	
		Paramedic Course NWCH	20,000		20,000	
		ESDA meetings, courses & seminars	1,200		1,200	
		Prior Year Encumbrance Carryover	10,954	76,954	0	66,000
101-3501-512.22-05	Postage	Regular and registered mail		2,000		2,000
101-3501-512.22-10	Printing	Fire, investigation and emergency incident reports	200		200	
		Ambulance reports	700		700	
		Administration forms and reports	1,100		1,100	
		Public education/ESDA	500	2,500	500	2,500

FIRE

GENERAL FUND

EXPENDITURE DETAIL

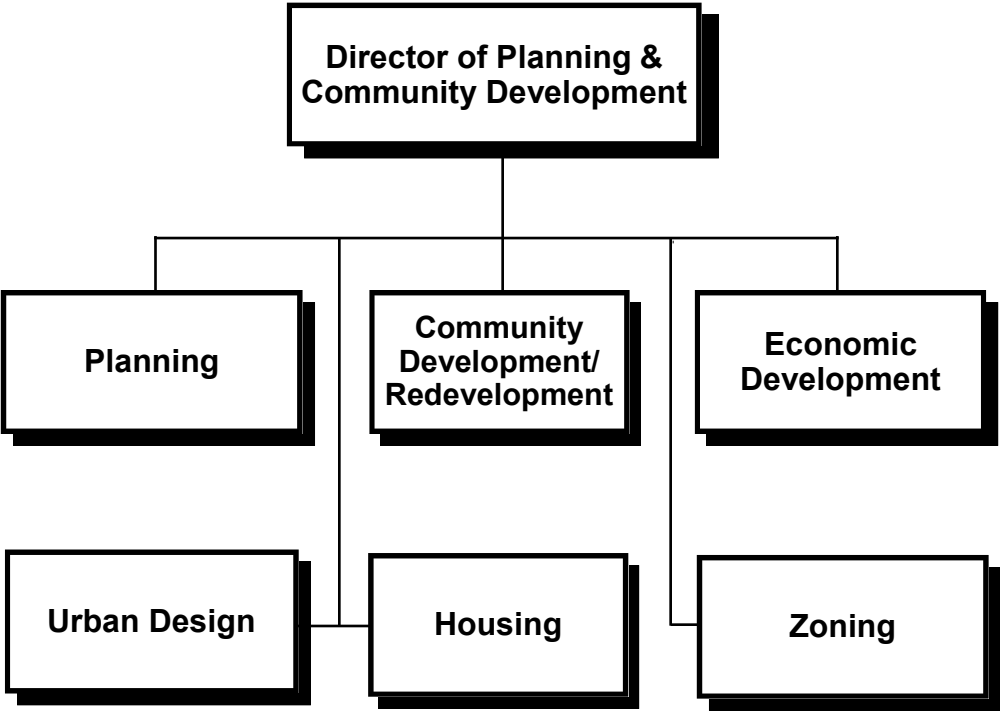
Account Number	Account Title	Description	Budget 2022		Budget 2023	
101-3501-512.22-15	Photocopying	Photocopies & supplies	200		200	
		Maintenance agreement Xerox 5150 (#2)	700		700	
		Maintenance agreement WC4118P (#2)	1,100		1,100	
		Maintenance agreement WC4118P (#1)	500		500	
		Maintenance agreement WC4118P (#3)	400		400	
		Maintenance agreement WC4118P (#4)	400	3,300	400	3,300
101-3501-512.22-25	IT/GIS Service Charge	Information Technology/GIS service charge		319,000		353,000
101-3501-512.22-37	Vehicle/Equip Lease Chrg	Vehicle lease charge		1,113,600		1,091,900
TOTAL CONTRACTUAL SERVICES			2,122,354		2,145,500	
COMMODITIES:						
101-3501-512.30-01	Publications/Periodicals	Miscellaneous publications		1,100		1,100
101-3501-512.30-05	Office Supplies & Equip	General office supplies	6,000		6,000	
		Academy - office supplies	1,000		1,000	
		Administrative office furniture	2,000	9,000	2,000	9,000
101-3501-512.30-20	Photographic Supplies	Misc. film, processing		100		100
101-3501-512.30-35	Clothing	Clothing for officers	6,000		7,000	
		Clothing for firefighters & paramedics	44,700		48,300	
		Contractual employee uniform maintenance	37,000		39,000	
		Prior Year Encumbrance Carryover	3,855	91,555	0	94,300
101-3501-512.30-50	Petroleum Products	Gasoline for department vehicle(s)		83,200		129,800
101-3501-512.31-60	Chemicals	Fire extinguisher recharging & testing	1,800		1,800	
		Foam concentrates	3,200	5,000	3,200	5,000
101-3501-512.31-65	Other Equip. & Supplies	Radio & pager batteries and parts	4,000		4,500	
		Miscellaneous repairs to small equipment	4,600		4,600	
		Filters for air purification compressors	2,000		3,000	
		HAZ/MAT test sensors	2,500		2,700	
		Emergency lighting and warning for vehicles	2,000		2,200	
		Prior Year Encumbrance Carryover	3,224	18,324	0	17,000
101-3501-512.31-85	Small Tools and Equip.	Fire hose	8,500		13,500	
		Rope & related equipment	2,000		2,000	
		Dive rescue equipment	2,000		3,000	
		Hazmat equipment	3,000		3,000	
		Nozzles, applicators, brass goods & appliances	5,000		6,000	
		Miscellaneous tools, lights, etc.	17,400		19,500	
		Rescue equipment	5,000		5,000	
		USAR equipment	3,000		3,000	
		Radios, VHF portables	5,000		5,000	
		Academy - tools and related equipment	2,000		3,000	
		Prior Year Encumbrance Carryover	13,351	66,251	0	63,000
101-3501-512.32-80	Books	Officer Training Series updates	300		300	
		Advanced Firefighter Series	2,000		2,000	
		Updating station training manuals	300		300	
		Update maps and map books	100		100	
		Academy - reference books	2,000		3,000	
		Miscellaneous reference books	1,000	5,700	1,000	6,700

FIRE

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
101-3501-512.33-05	Other Supplies & Equip	Station supplies & materials	3,000		3,000	
		Public education materials	5,000	8,000	5,000	8,000
101-3501-512.33-45	Community Risk Reduction	Emergency Operations Center/				
		Emergency Management	1,900		1,900	
		ISO Tracking	600		600	
		MyID Medical Identification System	5,500		0	
		Smoke Alarm Program	3,300		1,300	
		Public Education Trailer	1,900		0	
		Public Education Program updates	1,100		1,100	
		Safety Initiatives	3,800		3,200	
		Misc. Programs	1,100	19,200	1,100	9,200
101-3501-512.33-50	Medical Supplies	Expendable bandages, drugs and various				
		portable equipment	39,600		45,000	
		Prior Year Encumbrance Carryover	717	40,317	0	45,000
TOTAL COMMODITIES			347,747		388,200	
TOTAL FIRE DEPARTMENT			24,589,301		25,572,100	



PLANNING & COMMUNITY DEVELOPMENT

The Planning & Community Development Department provides professional and technical assistance in the following areas:

Planning and Management Assistance: Maintains and updates planning related data, responds to inquiries on planning, zoning, signage, and subdivision matters, and conducts studies which assist the decision-making process of Village development. Analyzes and interprets zoning for all properties in the Village, Planned Unit Developments (PUD's) and special uses.

Long Range/Comprehensive Planning: Formulates policies affecting overall and long-term Village development; collects, analyzes and presents data to determine community goals, assists in their attainment and interprets the Comprehensive Plan and implements the Comprehensive Planning Program. Facilitates development of the Downtown Master Plan, Metra STAR Line Master Plan, Hickory Kensington Redevelopment Plan, Tax Increment Financing Districts, and coordinates its implementation.

Zoning and Development Review: Coordinates the Village's development review process for new development or redevelopment including PUD's, rezoning, special uses, preliminary and final plats of subdivision, land use variations and zoning variations. Analyzes issues and formulates recommendations to the Plan Commission and Village Board regarding the Zoning and Subdivision Control Regulations to better implement the Comprehensive Plan. Review building permits for compliance with zoning & subdivision, and sign codes.

Housing and Community Development: Administers the various grant programs available from Federal agencies and provides assistance to qualified residents and public/private agencies in obtaining funds for eligible services from these programs. Prepares the Village's 5-year Consolidated Plan, Annual Action Plans, and Fair Housing Plan, monitors legislation, and develops proposals and projects concerning affordable housing and other community development needs in the Village. Lead the Northwest Suburban Housing Collaborative in analyzing and addressing common housing issues of the Villages of Arlington Heights, Palatine, Buffalo Grove, Mount Prospect, and the City of Rolling Meadows.

Economic Development: Monitors community and economic development activities, and promotes and markets the Village to maintain and enhance its economic base. Coordinates the Business Retention and Attraction Programs and develops and coordinates the Discover Arlington Marketing and the Village's Economic Development Strategy.

Urban Design and Beautification: Oversees the review process for Design Commission applications, including single family homes, commercial development, variances for signage as well as administrative review of single-family homes, commercial administrative review and signs in the Downtown and Village-wide. Implement Design Guidelines and Sign Code Tool Kit. Works in conjunction with other Village Departments to design and develop Capital Improvement design projects including Downtown streetscape, beautification, pedestrian spaces, banners, signage, and Green corridors.

Redevelopment: Analyzes, defines, selects, and prepares specific area redevelopment studies including a systematic approach to Downtown revitalization. Administer the Village's four Tax Increment Financing (TIF) Districts.

Boards and Commissions: Provides technical and administrative support, professional assistance and liaison to Boards and Commissions/Committees.

Vision Statement

A Planning & Community Development Department that is recognized as an award-winning professional department providing a pro-business environment while maintaining a superior quality of life and ensuring quality development that is balanced and meeting needs of the citizens of Arlington Heights.

Mission Statement

To ensure professional, courteous, consistent and reliable service through management and oversight of the divisions within the Planning & Community Development Department.

PLANNING & COMMUNITY DEVELOPMENT

2022 Accomplishments

- Continued implementation and enhancement of Arlington Alfresco
- South Arlington Heights Road Corridor implementation efforts continued
- Created amendment to overlay zone for Arlington International Racetrack property
- Arlington Downs – PUD amendment ADR II completed
- Facilitated First Ascent Rock Climbing attraction, development and opening
- Former AT&T property, 44 South Vail Avenue redevelopment assisted
- 4 N. Hickory mixed-use apartments redevelopment began construction
- Town & Country redevelopment agreement negotiated and redevelopment completed
- Senior Center Feasibility study finalized
- Crescent Place affordable residential development approved
- Adult use cannabis zoning regulations amended
- Shelter Inc approved
- Ridgeline Warehouse Distribution approved and under construction
- St. Ann's Home approved
- Southpoint redevelopment agreement negotiated

2023 Strategic Priorities & Key Projects

1. Explore New Sustainability Initiatives

Strategic Priority #4: Identify, Explore and Implement Sustainable and Green Initiatives

Refine the Sustainable Initiatives Project Priorities based upon Board Feedback and Pursue Implementation of:

- I. EV Charging Stations
 - II. EV Fleet
 - III. Vail Avenue permeable paver project
- 1 Q 2023 – operation of EV Charging Station

Project Lead: Jake Schmidt, Assistant Planner

2. Incentive Based Sustainable Features

Strategic Priority #4: Identify, Explore and Implement Sustainable and Green Initiatives

Explore incentive-based requirements for sustainable building improvements

3 Q 2023: Explore outline and draft of possible sustainable incentive program as part of Zero-Interest Loan/Economic Development Fund account.

Project Lead: Michael Mertes, Business Development Manager

PLANNING & COMMUNITY DEVELOPMENT

3. Southtown Corridor Study

Strategic Priority #7: Seek Opportunities to make the Community more Livable by increasing Pedestrian and Bicycle Options for Residents

Continue discussions with the major property owners along the south Arlington Heights Road corridor with respect to implementation of the corridor study and implementation of the Tax Increment Financing District.

Project Lead: Bill Enright, Assistant Director

4. Uptown Corridor Study

Strategic Priority #7: Seek Opportunities to make the Community more Livable by increasing Pedestrian and Bicycle Options for Residents

Continue to pursue implementation of the Uptown Rand/Palatine/Arlington Heights Road corridor study. Focusing on a phased approach with gateway signage, corridor banners, enhance landscaping and improve pedestrian crossings.

Project Lead: Derek Mach, Landscape Planner

5. Northwest Highway Corridor

Strategic Priority #7: Seek Opportunities to make the Community more Livable by increasing Pedestrian and Bicycle Options for Residents

Continue implementation of the phased landscaping improvement along Northwest Highway corridor as approved in the corridor study.

Project Lead: Derek Mach, Landscape Planner

6. New Business Development Portal

Strategic Priority #8: Improve Communications with Residents and Businesses.

Explore the reestablishment of the new business development portal on the Village's website.

Project Lead: Michael Mertes, Business Development Manager

7. Inclusionary Zoning Ordinance

Strategic Priority #9: Seek and Maintain Attainable Housing while Continuing to Review Affordable Housing Strategies.

Continue to implement the inclusionary zoning ordinance adopted August 2020.

Project Lead: Nora Boyer, Housing Planner

8. Affordable Housing Trust Fund Program

Strategic Priority #9: Seek and Maintain Attainable Housing while Continuing to Review Affordable Housing Strategies.

Complete review and elevation of the affordable housing trust fund prioritization and pursue implementation of approved approach.

Project Lead: Nora Boyer, Housing Planner

9. ERP Integration- Module Specific to Department Responsibilities

Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

Lead by the Integrated Services, all Department Staff will assist in the implementation of department and module specific processes.

Project Lead: Diana Mikula, Assistant Village Manager- Integrated Services Department

PLANNING & COMMUNITY DEVELOPMENT

10. Arlington Racetrack Project- Specific to Department Responsibilities

Strategic Priority #3: Work to Ensure the Redevelopment of Arlington Park Meets Community Standards and Provides a One of a Kind Regional Destination Worthy of the Property's Legacy

Staff will work with would be purchasers on a land use plan for the site that will address all Village concerns, take into consideration the perspectives of all stakeholders, and provide for a unique one of a kind development worthy of the site's legacy to our community and the region. Departments, including Fire, Police, Public Works, Finance, Planning & Community Development, Building & Life Safety, and Integrated Services, will work on cross-department initiatives to support this project.

Project Lead: Randy Recklaus, Village Manager- Integrated Services Department

Performance Measures

	2019	2020	2021
1. Development – Plan Commission			
# of Temporary Files	39	36	32
# of Conceptual Plan Reviews	24	20	25
# of Comprehensive Plan Sub-Committees	0	0	0
# of Ordinance Review Committee Cases	1	0	1
# of Spec. Use Waiver Cases for Antennas	12	9	16
# of Small Cell Antenna Reviews	24	56	58
# of PC Applications	14	16	23
2. Development – Other			
# of all Zoning Reviews	1,499	2,124	1,952
# of ZBA Applications/Reviewed	31	38	46
# of Building Permit Reviews	1,254	1,921	2,014
# of Business License Reviews	128	106	156
# of Home Occupation Reviews	13	9	14
# of FOIA Requests	86	81	119
# of Special Use Waiver Restaurants	3	3	3
# of Administrative Parking Waiver	6	1	3
# of Landscaping Code Enforcement	21	5	4
# of Zoning Code Enforcement	8	3	18
# of Private Dining Waiver	N/A	24	17
3. Sign Permits	215	244	224
4. Community Development			
# CDBG Public Services Beneficiaries	403	369	426
# Facility Improvement Projects	6	3	1
5. Business Development			
# Retention Business Visits	237	300	271
# Leads from all Sources	401	228	264
# Leads from ICSC Events	51	0	0
# Total Recruitment Contacts	401	308	362
# Chamber & Business Events Attended	111	16	84
# New Business Welcome Letters Sent	59	58	86
# Zero Interest Loans	3	16	1
# Tax Abatement Reviews	1	3	2
# Arlington Alfresco License Agreements	N/A	25	25
6. Design Review			
# of Reviews by Design Commission	50	37	38
# of Administrative Review	155	121	57
8. # Special Projects			
# of Special Projects	38	36	43

OPERATION SUMMARY

PLANNING & COMMUNITY DEVELOPMENT

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E							
General Fund	9.50	9.50	9.50	9.50	10.25	0.75	7.9%
CDBG Fund	0.50	0.50	0.50	0.50	0.50	0.00	0.0%
Zero Interest Loan Fund	0.00	0.00	0.00	0.00	0.25	0.25	N/A
Total F-T-E	10.00	10.00	10.00	10.00	11.00	1.00	10.0%

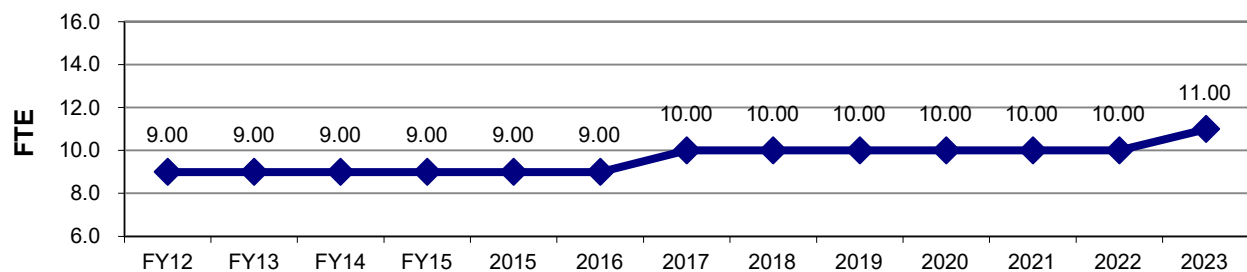
Expenditures

Personal Services	\$1,584,766	\$1,628,032	\$1,649,100	\$1,656,200	\$1,849,800	\$193,600	11.7%
Contractual Services	131,040	166,032	308,100	546,848	480,200	(66,648)	(12.2%)
Commodities	9,598	6,814	16,900	17,600	46,900	29,300	166.5%
Other Charges	322,686	237,774	447,000	539,913	454,000	(85,913)	(15.9%)
Capital Items	53,520	692,609	1,980,600	4,348,984	7,007,000	2,658,016	61.1%
Total Expenditures	\$2,101,610	\$2,731,261	\$4,401,700	\$7,109,545	\$9,837,900	\$2,728,355	38.4%

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund	\$1,733,623	\$1,840,707	\$1,945,900	\$1,992,416	\$2,133,100	\$140,684	7.1%
CDBG Fund	60,500	60,666	62,900	64,300	62,300	(2,000)	(3.1%)
Affordable Housing Fund	0	0	0	25,000	25,000	0	0.0%
Zero Interest Loan Fund	170,084	20,000	70,000	150,000	173,000	23,000	15.3%
Municipal Park Opr Fund	0	0	0	2,000	2,500	500	25.0%
TIF IV Fund	68,883	646,689	122,300	1,749,345	3,527,000	1,777,655	101.6%
TIF V Fund	738	400	1,637,000	1,238,469	1,866,000	627,531	50.7%
Hickory/Kensington TIF Fund	15,000	15,000	180,000	1,115,000	1,590,000	475,000	42.6%
S Arlington Heights Rd TIF Fund	0	54,536	40,000	255,339	215,000	(40,339)	(15.8%)
Capital Projects Fund	52,782	93,263	323,600	497,676	209,000	(288,676)	(58.0%)
A & E Fund	0	0	20,000	20,000	35,000	15,000	75.0%
Total Expenditures	\$2,101,610	\$2,731,261	\$4,401,700	\$7,109,545	\$9,837,900	\$2,728,355	38.4%

STAFFING HISTORY



PLANNING

General Fund

PERSONNEL SUMMARY

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Director of Planning & Com Dvlp	11	1.00	1.00	
Asst Dir of Plan & Com Dvlp	9	1.00	1.00	
Business Development Manager	7	1.00	1.00	
Planner II	7	3.50	3.50	
Planning Assistant	2	1.00	1.75	0.75
Administrative Assistant	2	2.00	2.00	
Total F-T-E		9.50	10.25	0.75

Planning Department Cross Reference to All Funds

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	9.50	10.25	0.75
215	CDBG Fund	0.50	0.50	
225	Zero Interest Loan Fund	0.00	0.25	0.25
	Total F-T-E All Funds	10.00	11.00	1.00

PLANNING

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-4001-521.10-01	Salaries	1,089,410	1,116,741	1,141,500	1,137,900	1,240,000	102,100	9.0%
101-4001-521.18-01	Temporary Help	480	0	8,800	8,800	9,100	300	3.4%
	Salaries	1,089,890	1,116,741	1,150,300	1,146,700	1,249,100	102,400	8.9%
101-4001-521.19-01	Workers Compensation	2,900	3,000	3,300	3,300	3,400	100	3.0%
101-4001-521.19-05	Medical Insurance	200,600	211,900	209,500	209,500	267,200	57,700	27.5%
101-4001-521.19-10	IMRF	144,072	146,362	130,900	137,900	150,900	13,000	9.4%
101-4001-521.19-11	Social Security	65,955	68,032	70,800	72,100	79,900	7,800	10.8%
101-4001-521.19-12	Medicare	16,109	16,511	16,600	17,600	19,200	1,600	9.1%
101-4001-521.19-23	Automobile Allowance	4,740	4,820	4,800	4,800	4,800	0	0.0%
	Fringe Benefits	434,376	450,625	435,900	445,200	525,400	80,200	18.0%
101-4001-521.20-05	Professional Services	8,660	4,200	35,000	41,465	30,000	(11,465)	(27.6%)
101-4001-521.20-40	General Insurance	7,200	7,300	5,200	5,200	5,300	100	1.9%
101-4001-521.21-02	Equipment Maintenance	0	10	500	500	500	0	0.0%
101-4001-521.21-65	Other Services	9,005	13,418	8,600	8,638	8,800	162	1.9%
101-4001-521.22-01	Advertising	7,414	11,083	7,000	6,000	7,000	1,000	16.7%
101-4001-521.22-02	Dues	1,343	3,526	3,000	3,000	3,200	200	6.7%
101-4001-521.22-03	Training	2,627	2,347	6,000	7,200	7,300	100	1.4%
101-4001-521.22-05	Postage	3,832	458	1,000	1,200	1,000	(200)	(16.7%)
101-4001-521.22-10	Printing	311	107	2,000	2,000	1,500	(500)	(25.0%)
101-4001-521.22-15	Photocopying	865	804	1,200	1,500	1,000	(500)	(33.3%)
101-4001-521.22-25	IT/GIS Service Charge	65,800	66,700	77,600	77,600	82,500	4,900	6.3%
101-4001-521.22-37	Vehicle/Equip Lease Charge	5,100	4,600	3,700	3,700	4,600	900	24.3%
	Contractual Services	112,157	114,553	150,800	158,003	152,700	(5,303)	(3.4%)
101-4001-521.30-01	Publications Periodicals	247	1	1,300	1,500	1,300	(200)	(13.3%)
101-4001-521.30-05	Office Supplies & Equip	7,388	4,479	6,500	7,000	6,500	(500)	(7.1%)
101-4001-521.30-50	Petroleum Products	48	48	100	100	100	0	0.0%
101-4001-521.33-05	Other Supplies	1,915	2,286	4,000	4,000	4,000	0	0.0%
	Commodities	9,598	6,814	11,900	12,600	11,900	(700)	(5.6%)
101-4001-521.40-40	Promote Economic Bus Dev	59,201	58,323	85,000	112,105	109,500	(2,605)	(2.3%)
101-4001-521.40-41	Discover Arlington	28,401	93,651	112,000	117,808	84,500	(33,308)	(28.3%)
	Other Charges	87,602	151,974	197,000	229,913	194,000	(35,913)	(15.6%)
	Total Planning	1,733,623	1,840,707	1,945,900	1,992,416	2,133,100	140,684	7.1%

PLANNING

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
SALARIES:						
101-4001-521.10-01	Salaries	Salaries	1,137,900		1,240,000	
101-4001-521.18-01	Temporary Help	Temporary Help	8,800		9,100	
TOTAL SALARIES			1,146,700		1,249,100	
FRINGE BENEFITS:						
101-4001-521.19-01	Workers' Compensation	Workers' Compensation Insurance	3,300		3,400	
101-4001-521.19-05	Medical Insurance	Medical Insurance	209,500		267,200	
101-4001-521.19-10	IMRF	IMRF	137,900		150,900	
101-4001-521.19-11	Social Security	Social Security	72,100		79,900	
101-4001-521.19-12	Medicare	Medicare	17,600		19,200	
101-4001-521.19-23	Automobile Allowance	Automobile Allowance	4,800		4,800	
TOTAL FRINGE BENEFITS			445,200		525,400	
CONTRACTUAL SERVICES:						
101-4001-521.20-05	Professional Services	Contractual planning services	15,400		15,000	
		Laserfiche scanning ZBA/Design Comm.	20,000		15,000	
		Prior Year Encumbrance Carryover	6,065	41,465	0	30,000
101-4001-521.20-40	General Insurance	Liability and property insurance	5,200		5,300	
101-4001-521.21-02	Equipment Maintenance	Office equipment and computers	500		500	
101-4001-521.21-65	Other Services	Cell phone charges	1,200		1,300	
		Plan Commission transcribing	7,400		7,500	
		Prior Year Encumbrance Carryover	38	8,638	0	8,800
101-4001-521.22-01	Advertising	Plan Commission notices and other advertisements	3,000		4,000	
		Zoning Board of Appeals legal ads	3,000	6,000	3,000	7,000
101-4001-521.22-02	Dues	Dues	3,000		3,200	
101-4001-521.22-03	Training	APA Convention	3,000		3,000	
		Upper Mid-West Conference	1,000		1,100	
		State & local meetings, court, CMAP, etc.	1,500		1,500	
		Continuing education/certification	1,700	7,200	1,700	7,300
101-4001-521.22-05	Postage	Mailing charges including mailing costs for survey and marketing mailings	1,200		1,000	
101-4001-521.22-10	Printing	Reprint planning documents, reports, studies, etc.	2,000		1,500	
101-4001-521.22-15	Photocopying	Maintenance agreement Minolta BH362	1,500		1,000	

PLANNING

GENERAL FUND

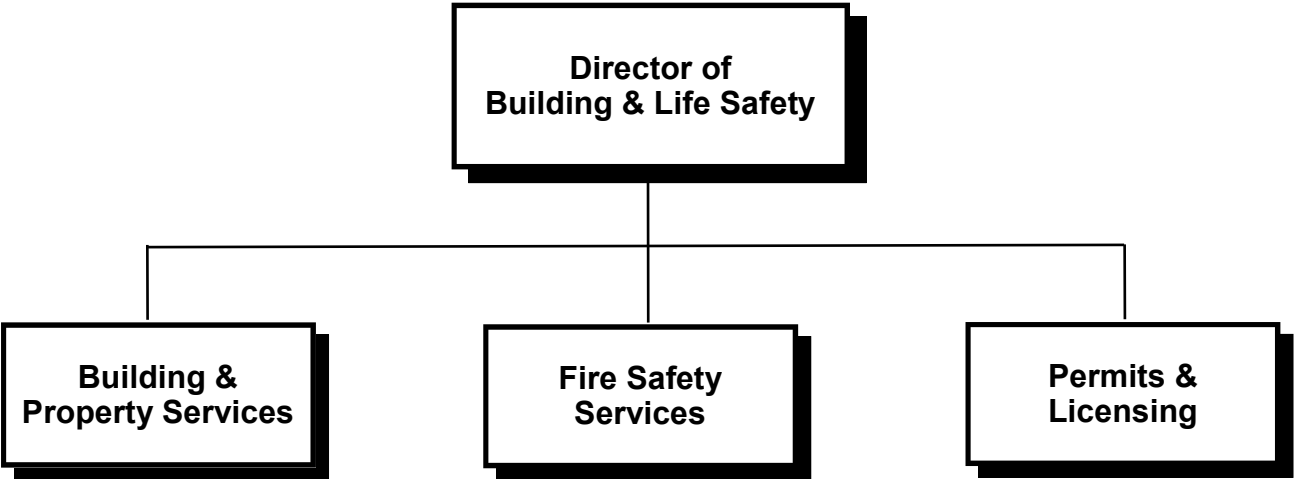
EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023			
101-4001-521.22-25	IT/GIS Service Charge	Information Technology/GIS service charge	77,600		82,500			
101-4001-521.22-37	Vehicle/Equip Lease Chrg	Vehicle lease charge	3,700		4,600			
TOTAL CONTRACTUAL SERVICES			158,003		152,700			
COMMODITIES:								
101-4001-521.30-01	Publications/Periodicals	Miscellaneous publications	1,500		1,300			
101-4001-521.30-05	Office Supplies & Equip	Stationery, file folders, pens, drafting materials and supplies	7,000		6,500			
101-4001-521.30-50	Petroleum Products	Gasoline for department vehicle(s)	100		100			
101-4001-521.33-05	Other Supplies & Equip	Specialized software	3,000		3,000			
		Miscellaneous materials	1,000	4,000	1,000	4,000		
TOTAL COMMODITIES			12,600		11,900			
OTHER CHARGES:								
101-4001-521.40-40	Promote Econ & Business Development	Promote economic development meetings, expos, conference, workshop display, space, equipment and rental, Costar	17,500		44,100			
		Special targeted marketing project e.g. market segment retail - vacant store front, hotel concierge, direct mail target attractions	25,000		10,000			
		Business attraction/trade advertising	21,000		42,300			
		Trade shows	11,000		9,400			
		New marketing materials/re-print	11,000		1,500			
		Business Retention - open house, survey, local organization memberships and meetings	4,000		2,200			
		Chamber of Commerce funding	8,500		0			
		Prior Year Encumbrance Carryover	14,105	112,105	0	109,500		
		101-4001-521.40-41	Discover Arlington	Discover Arlington Heights Program	80,000		84,500	
				Prior Year Encumbrance Carryover	37,808	117,808	0	84,500
TOTAL OTHER CHARGES			229,913		194,000			
TOTAL PLANNING			1,992,416		2,133,100			

BUILDING & LIFE SAFETY

(19.00 FTE)

ORGANIZATION STRUCTURE



BUILDING & LIFE SAFETY

The Building & Life Safety Department (B&LS) regulates Building Construction, Use, and Maintenance as well as interfaces with the Building Code Review Board.

B&LS accomplishes regulation through a permitting process for construction, a licensing process for businesses, and a periodic inspection process for maintenance; use of buildings is verified during each of these processes.

PERMITTING PROCESS:

- **Coordination:** B&LS receives applications for construction and special events permits, and routes documents to appropriate departments of the Village. Once approved, final plans are organized, fees are calculated, contractors' licensing is verified and permits are issued.
- **Plan Review:** Plans are reviewed for building code compliance. This includes, but is not necessarily limited to, structural integrity, use, exiting, electrical, plumbing, HVAC, elevators, and Fire Department access, fire sprinklers, and fire alarms. Also, new buildings are assigned street addresses which are communicated to multiple departments and agencies.
- **Inspections:** Site inspections validate code compliance for building, electrical, plumbing, HVAC, fire protection, elevators, and other systems.
- **Certificate of Occupancy:** New construction, major remodels, and change of use receive a certificate of occupancy once all work associated with a project has been completed and approved.

BUSINESS LICENSING: B&LS directly oversees licensing of construction contractors, verifying required licenses to perform particular types of work are current; also, the Department coordinates with the Village Clerk to perform plan review and inspection of proposed brick and mortar businesses within the Village.

CODE ENFORCEMENT AND MAINTENANCE: B&LS oversees code compliance and maintenance of buildings through several programs.

- **Periodic Business Inspections:** Fire Inspectors visit businesses on a periodic basis to assure they are operating in a safe manner.
- **Fire Systems Testing Monitoring:** The Department monitors fire life safety systems, such as fire sprinklers and fire alarms, that require periodic testing to assure their efficacy.
- **Elevator Inspection:** Elevators are inspected annually to assure they remain in safe operating condition.
- **General Code Enforcement:** Buildings and properties are visited on an as need basis to address property maintenance, work without permit, signage, emergency/disaster call-outs, and similar events.

INTERFACE WITH BOARDS AND COMMISSIONS: The Director's office interfaces with the Building Code Review Board (BCRB). The recommendations made by the BCRB and subsequently approved by the Village Board for buildings, structures, and premises are enforced.

- **Referrals and Support to the BCRB:** B&LS makes recommendations and provides support to the BCRB where applicants encounter unusual hardships in meeting the codes.
- **Code proposals for review by the BCRB:** B&LS analyzes code provisions and makes code change recommendations.

2022 Accomplishments

- **Targeted Communication of Customer Service Improvements and Initiatives**
 - **Survey Monkey** – B&LS has received over 250 responses from permit applicants once they have obtained their permit and over 140 responses after they completed the permit inspections. All negative feedback is addressed with the applicant so they can be fully heard and addressed with Staff all issues accordingly.
 - **Stakeholders Quarterly Virtual Meetings** – B&LS Director and Staff convene with specific user groups, such as architects/design professionals, contractors, permit applicants, to obtain feedback on their experiences with the Department and to educate on our processes for their projects.
 - **B&LS Director and/or Supervisors Meet with Internal Stakeholders** – Public Works, Planning & Community Development, Finance, and Health & Human Services meet on a semi regular as needed basis to foster communication and understanding of departmental-related services and activities.
 - **Pre-Construction Virtual Meeting** – Held for all major projects, to go over all the procedures and to control expectations, both internally and externally.
 - **“How-To” Videos for Homeowners** – Step by step videos explaining what forms need to be filled out, where to get the forms on line, what other information is required for this permit, and how to submit this information to the BLS Department.
 - a. How to apply for Fence permit
 - b. How to apply for Shed permit
 - c. How to apply for Flat work permit (driveway, patio, private walks)
- **Implemented Online Credit Card Payments for Permits** – Past process was the applicant receives a “Permit Ready for Pick Up” notice with their invoice attached. The applicant then calls B&LS and a credit card form is completed by staff over the phone. This was a time consuming and error inducing process. The Village now accepts payment online, which is a service improvement and appreciated by stakeholders.
- **Permit Processing Timeframe – 2019, 2020, 2021 & YTD 6/30/22**
 - Improved drastically 2021 & 2022
 - Issuance of the permit – improved by 3 days.
 - Correction report sent out – improved by 4 days.
- **Remote Virtual Inspections** – B&LS initiated Remote Virtual Inspections (RVI) for minor re-inspections with all of the inspectors. Fire inspectors use RVI to accomplish more annual inspections for basic life safety compliance.
- **Inspector Cross Training** – During the building off-season, the Electrical Inspector performed life safety inspections with the Fire Inspectors, which resulted in an additional 50 annual inspections performed.

2023 Strategic Priorities & Key Projects

1. Analyze Electronic Plan Review Potential

Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

In exploration with the new ERP, evaluate the potential for implementing an electronic plan review management system. This will be done in conjunction with analysis of new permitting software.

Project Lead: Michael Boyle, Permits Supervisor

2. Evaluate New Permitting Software

Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

In exploration with the new ERP, analyze new potential permitting software.

Project Lead: Michael Boyle, Permits Supervisor

3. Improve Building & Life Safety Department Web Page(s) Structure, Information, etc.

Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

Continue to update and keep current the B&LS web pages by restructuring and improving information. This includes existing handouts, checklists, applications, and all other information available to the public.

Project Lead: Michael Boyle, Permits Supervisor

4. Critical Risk Assessment (CRA) and Community Risk Reduction (CRR) Plan Update

Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

Evaluate the existing Critical Risk Assessment and if necessary, update the Community Risk Reduction Plan.

Project Lead: Jorge Torres, Director and David Roberts, Division Chief- Fire Department

5. Fee Analysis, Restructuring and Updating

Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

Analyze existing fee structure, design new structure and to simplify the usage for both the applicant and staff.

Project Lead: Elliot Eldridge, Assistant Building Official

6. ERP Integration- Module Specific to Department Responsibilities

Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

Lead by the Integrated Services, all Department Staff will assist in the implementation of department and module specific processes.

Project Lead: Diana Mikula, Assistant Village Manager- Integrated Services Department

BUILDING & LIFE SAFETY

(Continued)

7.Arlington Racetrack Project- Specific to Department Responsibilities

Strategic Priority #3: Work to Ensure the Redevelopment of Arlington Park Meets Community Standards and Provides a One of a Kind Regional Destination Worthy of the Property's Legacy

Staff will work with would be purchasers on a land use plan for the site that will address all Village concerns, take into consideration the perspectives of all stakeholders, and provide for a unique one of a kind development worthy of the site's legacy to our community and the region. Departments, including Fire, Police, Public Works, Finance, Planning & Community Development, Building & Life Safety, and Integrated Services, will work on cross-department initiatives to support this project.

Project Lead: Randy Recklaus, Village Manager- Integrated Services Department

Performance Measures

		2019	2020	2021
Permit Applications	Residential	3,766	3,208	3,441
	Commercial	1,010	858	925
	TOTAL:	4,776	4,066	4,366
Permit Plan Reviews	Building/HVAC/Energy	3,966	3,722	4,385
	Electric	1,585	1,149	1,382
	Plumbing	832	755	1,029
	Fire Life Safety	249	203	264
	Fire Alarm	145	105	99
	Fire Suppression/Hood & Duct	71	56	66
	Structural Consultant	53	53	34
	Elevator Consultant	33	17	22
	TOTAL:	6,934	6,060	7,281
Permit Inspections	Building	9,169	9,342	8,167
	Electric	2,993	2,941	2,544
	HVAC	1,079	1,077	923
	Plumbing	2,118	1,889	1,832
	Fire Systems	637	753	483
	TOTAL:	15,887	15,858	13,949
Fire Safety Inspections	Initial Periodic	1,676	1,183	1,878
	Re-inspection Periodic	653	440	408
	Business License	139	89	155
	Miscellaneous	922	871	1,460
	TOTAL:	3,390	2,583	3,901

BUILDING & LIFE SAFETY

(Continued)

Performance Measures (continued)

		2019	2020	2021
Elevator Inspections	Annual Initial Inspections	474	472	487
	Annual Re-inspections	141	67	56
	Permit Initial Inspections	33	14	27
	Permit Re-inspections	23	6	7
	TOTAL:	671	559	577
	New Elevators	10	3	5

Licenses	Contractor Renewals	1,700	1,064	948
	New Contractors	696	127	115
	TOTAL:	2,396	1,191	1,063

Citizen Contacts	FOIA Responses	600	523	544
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Three Year Comparison of Construction Values

Type of Permit	2019	2020	2021
One- & Two-Family Structures: Alterations, Additions, & New Const.	\$53,756,553	\$39,355,606	\$42,507,486
Commercial & Multi-Family Structures: Alterations, Additions, & New Const.	\$140,251,289	\$46,135,938	\$80,499,145
Miscellaneous	\$11,463,907	\$13,602,268	\$40,168,828
TOTAL:	\$205,471,749	\$99,093,812	\$163,175,459

Revenue Generated by Permits and Licensing Fees

Type of Permit	2019	2020	2021
Construction Permit Fees	\$1,856,891	\$1,173,967.00	\$1,426,372.00
Business License Fees	\$637,785	\$623,074.00	\$702,685.00
TOTAL:	\$2,494,676	\$1,797,041.00	\$2,129,057.00
Operating Budget	\$2,667,800	\$2,789,700.00	\$2,815,300.00
Revenue/Budget	93.51%	64.41%	75.62%

OPERATION SUMMARY

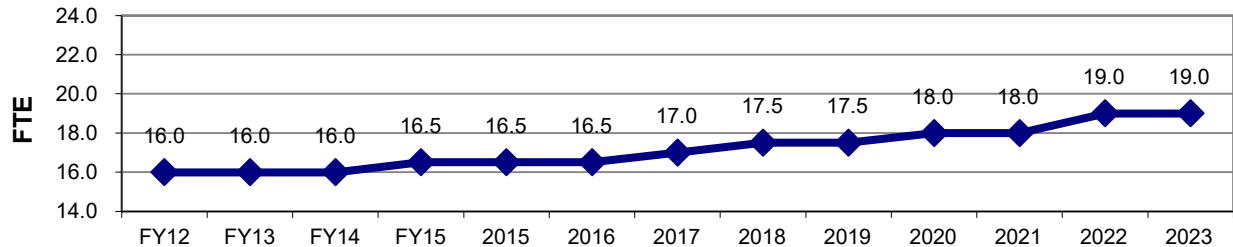
BUILDING SERVICES

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E	18.00	18.00	19.00	19.00	19.00	0.00	0.0
Expenditures							
Personal Services	\$2,345,099	\$2,293,963	\$2,526,700	\$2,658,500	\$2,687,400	\$28,900	1.1%
Contractual Services	373,879	236,619	322,000	350,600	369,400	18,800	5.4%
Commodities	26,612	25,584	26,800	27,100	33,500	6,400	23.6%
Capital Items	5,000	0	0	0	0	0	N/A
Total Expenditures	\$2,750,590	\$2,556,166	\$2,875,500	\$3,036,200	\$3,090,300	\$54,100	1.8%

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund	\$2,745,590	\$2,556,166	\$2,875,500	\$3,036,200	\$3,090,300	\$54,100	1.8%
Capital Projects Fund	5,000	0	0	0	0	0	N/A
Total Expenditures	\$2,750,590	\$2,556,166	\$2,875,500	\$3,036,200	\$3,090,300	\$54,100	1.8%

STAFFING HISTORY



BUILDING & LIFE SAFETY**General Fund****PERSONNEL SUMMARY**

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Director of Building Services	11	1.00	1.00	
Assistant Building Official	9	1.00	1.00	
Property Maintenance Inspector	5	1.00	1.00	
Permits Supervisor	5	1.00	1.00	
Building & Property Inspector	5	3.00	3.00	
Fire Safety Inspector	5	3.00	3.00	
Electrical Inspector	5	1.00	1.00	
Plumbing Inspector	5	1.00	1.00	
Plan Reviewer	4	2.00	2.00	
Permits, Inspect & Licensing Coord.	3	1.00	0.00	(1.00)
Permits Technician	2	3.00	4.00	1.00
Administrative Assistant	2	1.00	1.00	
Total F-T-E		19.00	19.00	0.00

**Building & Life Safety Department
Cross Reference to All Funds**

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	19.00	19.00	0.00
	Total F-T-E All Funds	19.00	19.00	0.00

BUILDING & LIFE SAFETY

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-4501-523.10-01	Salaries	1,665,483	1,627,895	1,729,500	1,841,700	1,881,400	39,700	2.2%
101-4501-523.18-01	Temporary Help	2,888	13,763	30,000	30,000	45,000	15,000	50.0%
101-4501-523.18-05	Overtime Civilian	2,601	4,988	4,300	4,300	4,500	200	4.7%
	Salaries	1,670,972	1,646,646	1,763,800	1,876,000	1,930,900	54,900	2.9%
101-4501-523.19-01	Workers Compensation	46,200	48,500	53,900	53,900	55,000	1,100	2.0%
101-4501-523.19-05	Medical Insurance	294,600	272,500	377,500	377,500	341,500	(36,000)	(9.5%)
101-4501-523.19-10	IMRF	208,779	203,321	198,900	211,700	216,300	4,600	2.2%
101-4501-523.19-11	Social Security	100,941	99,683	107,500	112,200	115,700	3,500	3.1%
101-4501-523.19-12	Medicare	23,607	23,313	25,100	27,200	28,000	800	2.9%
	Fringe Benefits	674,127	647,317	762,900	782,500	756,500	(26,000)	(3.3%)
101-4501-523.20-05	Professional Services	92,660	7,075	3,400	30,000	31,200	1,200	4.0%
101-4501-523.20-35	Reimbursable Plan Reviews	22,346	17,003	48,900	35,000	36,400	1,400	4.0%
101-4501-523.20-40	General Insurance	13,000	13,100	9,300	9,300	9,400	100	1.1%
101-4501-523.21-02	Equipment Maintenance	0	0	0	600	600	0	0.0%
101-4501-523.21-65	Other Services	82,182	31,149	44,200	52,500	54,600	2,100	4.0%
101-4501-523.22-02	Dues	2,454	1,463	2,500	2,500	2,600	100	4.0%
101-4501-523.22-03	Training	4,046	5,932	8,600	12,000	12,500	500	4.2%
101-4501-523.22-05	Postage	2,547	3,411	5,000	2,800	2,900	100	3.6%
101-4501-523.22-10	Printing	3,005	1,820	3,300	7,500	7,800	300	4.0%
101-4501-523.22-15	Photocopying	1,839	1,866	1,700	3,300	3,400	100	3.0%
101-4501-523.22-25	IT/GIS Service Charge	100,500	101,800	147,100	147,100	156,700	9,600	6.5%
101-4501-523.22-37	Vehicle/Equip Lease Charge	49,300	52,000	48,000	48,000	51,300	3,300	6.9%
	Contractual Services	373,879	236,619	322,000	350,600	369,400	18,800	5.4%
101-4501-523.30-01	Publications Periodicals	4,008	3,560	3,000	3,000	3,100	100	3.3%
101-4501-523.30-05	Office Supplies & Equip	15,416	10,310	12,300	13,000	13,500	500	3.8%
101-4501-512.30-35	Clothing	1,804	3,790	3,000	3,000	3,100	100	3.3%
101-4501-523.30-50	Petroleum Products	5,097	7,310	8,200	7,900	13,600	5,700	72.2%
101-4501-523.33-05	Other Supplies	287	614	300	200	200	0	0.0%
	Commodities	26,612	25,584	26,800	27,100	33,500	6,400	23.6%
Total Building & Life Safety		2,745,590	2,556,166	2,875,500	3,036,200	3,090,300	54,100	1.8%

BUILDING & LIFE SAFETY

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
101-4501-523.10-01	Salaries	Salaries	1,841,700	1,881,400
101-4501-523.18-01	Temporary Help	On-call inspectors, summer interns, and data entry	30,000	45,000
101-4501-523.18-05	Overtime Civilian	Overtime Civilian	4,300	4,500
	TOTAL SALARIES		1,876,000	1,930,900
FRINGE BENEFITS:				
101-4501-523.19-01	Workers' Compensation	Workers' Compensation Insurance	53,900	55,000
101-4501-523.19-05	Medical Insurance	Medical Insurance	377,500	341,500
101-4501-523.19-10	IMRF	IMRF	211,700	216,300
101-4501-523.19-11	Social Security	Social Security	112,200	115,700
101-4501-523.19-12	Medicare	Medicare	27,200	28,000
	TOTAL FRINGE BENEFITS		782,500	756,500
CONTRACTUAL SERVICES:				
101-4501-523.20-05	Professional Services	Contractual services	30,000	31,200
101-4501-523.20-35	Reimbursable Plan Reviews	Contractual reviews of building plans for fire, structural and other code requirements	35,000	36,400
101-4501-523.20-40	General Insurance	Liability and property insurance	9,300	9,400
101-4501-523.21-02	Equipment Maintenance	Office equipment & computers	600	600
101-4501-523.21-65	Other Services	Digital scanning of building, sign, fence and air-conditioning permits	15,000	15,200
		Cell phone and wireless charges	9,000	9,400
		Board-ups, fences and property cleanups	1,500	2,000
		Elevator inspections	27,000	28,000
			52,500	54,600
101-4501-523.22-02	Dues	Dues	2,500	2,600
101-4501-523.22-03	Training	Conferences, training & seminars	10,000	10,500
		Metro travel, tolls, court, etc.	500	500
		Miscellaneous (Supervision, Administration)	1,500	1,500
			12,000	12,500
101-4501-523.22-05	Postage	Mailing business licenses, building & code related communications, sign, electrical & misc. correspondence	2,800	2,900
101-4501-523.22-10	Printing	Misc. forms, cards, stickers, placards, and licenses	7,500	7,800

BUILDING & LIFE SAFETY

GENERAL FUND

EXPENDITURE DETAIL

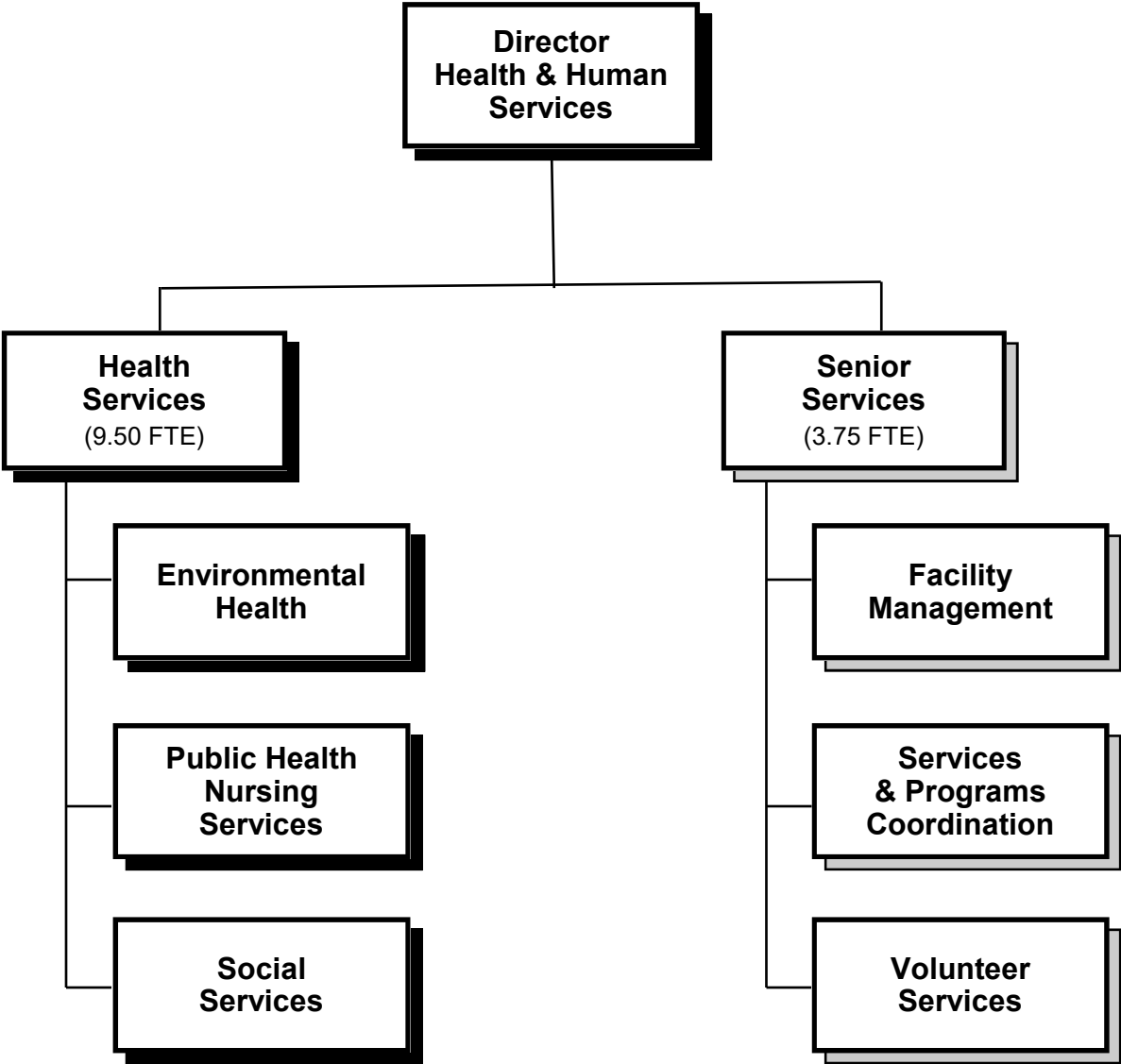
Account Number	Account Title	Description	Budget 2022		Budget 2023	
101-4501-523.22-15	Photocopying	Photocopies & supplies	2,000		2,100	
		Maintenance agreement Xerox 5150	600		600	
		Maintenance agreement Xerox WC4118X	700	3,300	700	3,400
101-4501-523.22-25	IT/GIS Service Charge	Information Technology/GIS service charge		147,100		156,700
101-4501-523.22-37	Vehicle/Equip Lease Chrg	Vehicle lease charge		48,000		51,300
		TOTAL CONTRACTUAL SERVICES		350,600		369,400
COMMODITIES:						
101-4501-523.30-01	Publications/Periodicals	Miscellaneous publications	1,500		1,500	
		Online subscription to NFPA codes	1,500	3,000	1,600	3,100
101-4501-523.30-05	Office Supplies & Equip	Miscellaneous equipment and supplies	10,000		10,000	
		Electronic plan review monitors	3,000	13,000	3,500	13,500
101-4501-523.30-35	Clothing	Clothing, Shoes, Outerware		3,000		3,100
101-4501-523.30-50	Petroleum Products	Gasoline for department vehicle(s)		7,900		13,600
101-4501-523.33-05	Other Supplies & Equip	Safety equipment, tools, etc.		200		200
		TOTAL COMMODITIES		27,100		33,500
		TOTAL BUILDING & LIFE SAFETY		3,036,200		3,090,300

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HEALTH & HUMAN SERVICES

(13.25 FTE)

ORGANIZATION STRUCTURE



DEPARTMENT SUMMARY

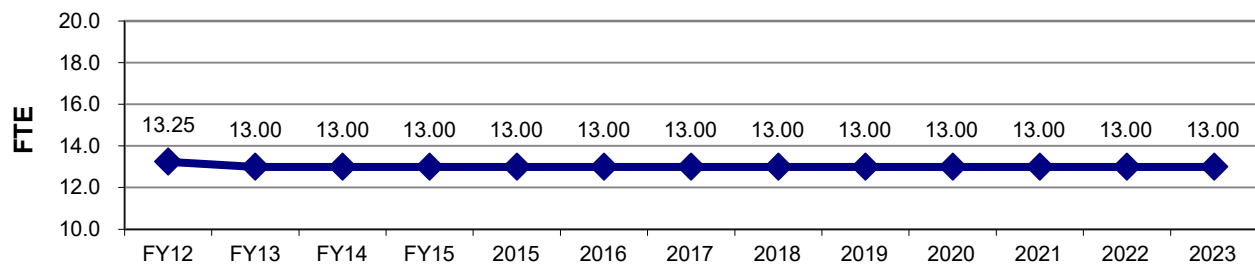
HEALTH & SENIOR SERVICES

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E							
Health Services	9.50	9.50	9.50	9.50	9.50	0.00	0.00
Senior Services	3.50	3.75	3.75	3.75	3.75	0.00	0.00
Total F-T-E	13.00	13.25	13.25	13.25	13.25	0.00	0.00
Expenditures							
Personal Services	\$1,887,257	\$1,956,157	\$1,978,200	\$2,038,900	\$2,060,500	\$21,600	1.1%
Contractual Services	265,128	264,821	278,000	314,200	333,400	19,200	6.1%
Commodities	45,112	48,645	73,200	73,523	76,500	2,977	4.0%
Other Charges	79,951	76,400	90,300	105,000	105,000	0	0.0%
Capital Items	10,000	0	0	0	0	0	N/A
Total Expenditures	\$2,287,448	\$2,346,023	\$2,419,700	\$2,531,623	\$2,575,400	\$43,777	1.7%

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund - Health Services	\$1,704,099	\$1,778,464	\$1,766,500	\$1,881,500	\$1,882,900	\$1,400	0.1%
General Fund - Senior Services	573,349	567,559	653,200	650,123	692,500	\$42,377	6.5%
Capital Projects Fund	10,000	0	0	0	0	\$0	N/A
Total Expenditures	\$2,287,448	\$2,346,023	\$2,419,700	\$2,531,623	\$2,575,400	\$43,777	1.7%

STAFFING HISTORY



HEALTH & HUMAN SERVICES

Health & Human Services addresses the physical, environmental and social needs of the community through the divisions described below.

Environmental Health Services

Three Licensed Environmental Health Practitioners monitor and inspect commercial, institutional and industrial sites, public food establishments, day care facilities and swimming pools, handle nuisance complaints and property maintenance, and perform other types of inspections as needed. This division also manages program areas including weed cutting, private well water and radon testing, foodservice education, and refuse, recycling and landscape waste.

Nursing Services

Two registered nurses work to maintain and promote wellness with the Arlington Heights community and for employees of the Village of Arlington Heights through:

Wellness Clinics: Three weekly clinics are held that screen blood pressure, blood sugar, place vaccinations and screen for TB with TB testing. Employees of the Village are also able to participate in wellness clinics. Resources and educational materials are provided for individuals in need. Monthly cholesterol clinics are held for residents and or employees to screen for high cholesterol and to provide guidance and educational materials.

Home Visit Program: Skilled nursing visits are provided to residents of Arlington Heights on a monthly or twice monthly basis. The majority of clients seen are elderly individuals who are homebound but the program is available to any resident in need. Many residents that reside within the community greatly benefit from the screening, education and resources that a nurse can provide-services that a home health agency would not be reimbursed for and could not bill for.

Hearing and Vision Screening: Hearing and vision screening for the three elementary parochial schools in town is provided as they do not have nurses that IDPH certified in these screenings.

Education: CPR and AED instruction support/education for the Fire Department and community. Nursing services provide CPR instructor support for Northwest Community Hospital. First aid and blood pressure screenings are provided at non-profit community events when requested. Blood Borne Pathogen training is provided to mandated employees which include Police, Fire and certain Public Works employees. Consultation regarding health matters is available to all Village Employees.

Collaboration: A close working relationship is maintained with the local hospitals, area municipalities, County and State government bodies and the Medical Reserve Corps Coordinator for disaster preparedness and communicable disease outbreaks.

Social Services

The Social Services Division aims to empower residents through solution focused services. The division consists of a Social Services Coordinator, Social Worker, and Case Worker. The Social Services Coordinator (SSC) evaluates, recommends, and coordinates social service programs for the Village in addition to providing direct clinical services to residents. The Social Worker acts as a community resource on disability and geriatric issues and concerns. The Case Worker provides case management services and resource connectivity. The Social Services Division provides the following programs:

Counseling: Mental health services are offered through holistic assessment, referrals, and brief therapeutic intervention. Referrals are also given for the appropriate level of care.

Crisis Intervention: In collaboration with our Police and Fire Departments, The SSC and Social Worker respond to mental health crises and provide post-fire response. Additionally, the division assists residents in navigating Civil Mental Health Court.

Counseling Subsidy: This program serves residents who have a cost barrier to receiving outpatient mental health services. After staff complete a mental health evaluation, residents are connected with a local mental health provider for care. Providers receive sliding scale subsidy for mental health services in an effort to improve health equity.

HEALTH & HUMAN SERVICES

Emergency Assistance Fund: Short-term financial support is provided to qualifying residents who are experiencing a temporary economic hardship and have a viable plan for sustainability. Funds cover basic necessities such as rent, utilities, emergency shelter, and emergency transportation.

Holiday Assistance Program: The Division pairs local sponsors with families in need and facilitates the provision of gifts, meals, and other holiday assistance.

Resource Referrals: This service is provided to anyone requesting assistance in addressing social needs.

Park District Scholarships: In collaboration with the Arlington Heights Park District, the Division screens and provides scholarships for Park District programs, such as pool passes, summer camps, and C.A.P. (before & afterschool care).

Community Outreach: Education, trainings, and presentations are provided throughout the community.

Disability Services: The Social Worker provides education, trainings, referrals, advocacy, and technical assistance to residents, their families, businesses, and organizations. The Social Worker also acts as the Village's Americans with Disabilities Act (ADA) Compliance Coordinator and keeps current on Federal, State, and Local programs and services that benefit persons with disabilities and their families. The Division also offers Emergency 9-1-1 Registration, Vehicle Sticker Discount Program, Taxi Discount Program and the Low-Income Refuse Discount Program.

Geriatric Services: The Social Worker will provide on-site individual and group therapy at the Senior Center focusing on grief/loss, coping strategies, caregiver support, aging in place and other life transitions.

Liaison to: The Arlington Heights Ministerial Association Emergency Fund, the Salvation Army Service Extension Fund, the Parish Emergency Assistance Resource (PEAR), Arlington Cares, NFP and the Commission for Citizens with Disabilities.

Additional Services

Health & Human Services staff provides liaison support for the Board of Health, Environmental Commission, Commission for Citizens with Disabilities, and Youth Commission.

2022 Accomplishments

Nursing Services

- After working with the Village of Arlington Heights for 24 years Mary Sterrenberg retired in May 2022. Lindsay Dohse has taken over the role of Nursing Supervisor. Michelle Finn will take on the part-time Community Health Nurse position starting August 2022.
- Nursing services continued to provide consultation for employees who were either diagnosed with COVID-19 or had direct contact with someone with COVID-19. This also includes performing ongoing COVID-19 antigen testing to employees.
- Lindsay Dohse underwent classroom certification for CPR instruction with the American Heart Association.
- Lindsay Dohse participated in Disaster Training with the Northwest Central Dispatch.
- Nursing services has done over 400 home visits this year to date. This includes 39 home visits for individuals to receive COVID-19 vaccination along with 26 new residents admitted to the program since January 2022.
- A total of 60 COVID-19 booster or initials shots were given to Village of Arlington Heights employees, including three clinics for employees to attend.
- A total of 933 vision/hearing screenings were performed for children K-8th grade in the Parochial schools.

Social Services

- In 2021, the Social Services Division assisted 1,967 residents.
- The SSC created and coordinates a Mental Health Collaborative with NCH Behavioral Health, Adult Protective Services, Arlington Heights, Buffalo Grove, Mount Prospect, Wheeling, Des Plaines, Schaumburg and Palatine. The focus of this collaborative is to bring social services, police, and fire from each municipality together to address gaps in mental health services, communicate with NCH Behavioral Health and create solutions to address resident's needs.

HEALTH & HUMAN SERVICES

- In collaboration with Division Chief Roberts and Lieutenant Mark Aleckson, the SSC and Case Worker participated in several Outreach events to increase resident's awareness of fire safety and proactively offer smoke alarm installation. The Division also assisted in Spanish translation and provided information on Social Services.

Environmental Health

- Environmental Health staff was responsible for responding to a large variety of complaints and/or general questions related to COVID-19 and the various State and/or County orders banning indoor dining or requiring face coverings. Staff assisted the Cook County Department of Public Health (CCDPH) by notifying establishments that were violating these orders and forwarding the establishments to the CCDPH for follow-up.
- Environmental Health staff assisted CCDPH with Norovirus outbreaks that occurred in food establishments and a school in the community.
- Transitioned from paper code enforcement citations to digital (DACRA) software system for adjudication hearings.
- Environmental Health planned and hosted a special collection event for paint disposal and document destruction.

2023 Strategic Priorities & Key Projects

1. Develop and expand programs and services for residents

Staff Generated Projects

The Social Services Division will welcome a new Disability and Senior Social Worker. The DSSW will expand and enhance services previously offered by the Disability Services Coordinator. In addition to the duties of the DSC, The DSSW will also provide direct clinical services to Seniors and individuals with disabilities including assessment, case management, crisis intervention and therapeutic services. In collaboration with the Senior Center, the DSSW will provide on-site individual, group and ad hoc therapy focusing on grief/loss, coping strategies, caregiver support, aging in place, and other life transitions.

Project Lead: Nicole Espinoza, Social Services Coordinator

Project Completion: 4Q 2023

2. In recognition of the growing number of older adults residing in Arlington Heights, expand the Home Visit Program in an effort to include all individuals in need of nursing assistance.

Staff Generated Projects

Nursing services plans to collaborate with Northwest Community Hospital nurse navigators as well as the social work department to facilitate nursing resources and availability for residents of Arlington Heights. Outreach efforts to physician practices within the community to communicate the available nursing home visit programs for residents of Arlington Heights. Continued and ongoing collaboration within the Health and Human Services Department on patient referrals.

Project Lead: Lindsay Dohse, Nursing Supervisor

Project Completion: 4Q, 2023

HEALTH & HUMAN SERVICES

3. Special Collection Waste Event Evaluation

Staff Generated Projects

Staff will discuss options available for a second special waste collection event with the single-family solid waste contractor, Groot Industries, Inc., the Solid Waste Agency of Northern Cook County (SWANCC) and Village Administration to determine an appropriate time frame for the decided upon event. The first event took place in September 2022 and offered residents the opportunity to dispose latex paint free of charge.

Project Lead: Terese Biskner, Environmental Health Officer

Project Completion: 4Q, 2023

4. Quantify Critical Code Violations in Food Establishments

Staff Generated Projects

Use new digital inspection software to identify the most prevalent critical violations in food service establishments. Use the data to educate food service operators on how to prevent and correct violations.

Project Lead: Jeff Bohner, Environmental Health Officer

Project Completion: 4Q, 2023

5. ERP Integration- Module Specific to Department Responsibilities

Strategic Priority: #6. Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

Lead by the Integrated Services, all Department Staff will assist in the implementation of department and module specific processes.

Project Lead: Diana Mikula, Assistant Village Manager- Integrated Services Department

HEALTH & HUMAN SERVICES

Performance Measures

	2019	2020	2021
1. Routine In-Service Food Service Inspections:			
High Risk	305	240	284
Medium Risk	259	176	239
Low Risk	51	42	49
Seasonal Inspections	31	5	22
Total Inspections	646	463	594
Total Re-Inspections	141	72	74
Temporary Food Inspections	199	46	48
2. Routine Swimming Pool/Spa Inspections:	447	152	369
3. Routine Day Care Inspections	36	9	27
4. Nursing Services In-Home Visits	773	612	865
INR	255	284	243
Injections	63	59	132
Blood Pressure Readings	773	612	865
Pulse Oximeter	597	440	499
5. Influenza vaccine	359	370	273
6. *Clinic Services:			
Diabetic Screenings	217	118	136
INR	73	78	70
Injections	63	39	64
Blood Pressure Readings	2,139	773	*788
Pulse Oximeter	1,772	653	*646
Cholesterol Screenings	163	81	109
TB Skin Tests	140	57	85
Community Events - blood pressure/body fat analysis	494	0	* 0
Total Clinical Services	5,061	1,799	1,898
*2021 suffered the consequences of COVID-19. Many large-scale events remained virtual and given the multiple spikes in COVID-19 infection trends, many clinic patients remained hesitant to attend public screening clinics.			
# of COVID-19 Vaccination clinics		21	
# of COVID-19 Vaccinations given		887	
# of COVID-19 Vaccinations given during home visits		146	

HEALTH & HUMAN SERVICES

Performance Measures (continued)

	2019	2020	2021
7. Park District Scholarship Programs:			
Park Scholarships	84	35	*113
Children at Play (CAP) Scholarships	12	3	* 52

*COVID-19 caused schools and Park District programs to close. The re-opening of these

8. Emergency Assistance Fund:			
Residents Served	562	631	*551
Total Expenditures	\$56,305	\$134,901	*\$96,534.88

*Although the Division continued to see financial assistance requests at higher levels in 2021 due to COVID-19, the overall requests were lower than 2020. The Division also continued to have federal CDBG-CV funds to meet this need.

facilities has increased numbers back to pre-COVID.

9. Holiday Assistance Program – Total Households Served	63	35	68
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10. Mental Health Services			
Crisis Interventions & follow-up (hours spent)	157	171	205
Resource Referral	474	648	689
Counseling Subsidy Participants	22	23	*16
Therapeutic Interventions/Case Management (hours spent)	108	45	93

*Counseling Subsidy: Projecting \$7,000 of the \$35,600 to be spent 2022. Federal funding off-set the budget, and CDBG-CV funds will only begin in September of 2022. Participants come and go, so the number of participants is not constant.

11. Taxi Subsidy Rides	101	80	*51
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*Exploring a new vendor due to a reduction in services.

OPERATION SUMMARY

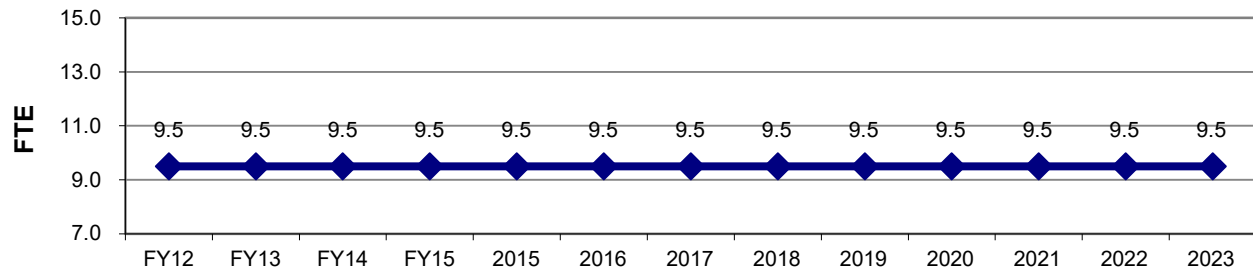
HEALTH SERVICES

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E	9.50	9.50	9.50	9.50	9.50	0.00	0.0%
Expenditures							
Personal Services	\$1,407,479	\$1,492,220	\$1,459,900	\$1,523,700	\$1,515,800	(\$7,900)	(0.5%)
Contractual Services	182,184	178,486	171,300	207,500	214,000	6,500	3.1%
Commodities	34,485	31,358	45,000	45,300	48,100	2,800	6.2%
Other Charges	79,951	76,400	90,300	105,000	105,000	0	0.0%
Capital Items	5,000	0	0	0	0	0	N/A
Total Expenditures	\$1,709,099	\$1,778,464	\$1,766,500	\$1,881,500	\$1,882,900	\$1,400	0.1%

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund	\$1,704,099	\$1,778,464	\$1,766,500	\$1,881,500	\$1,882,900	\$1,400	0.1%
Capital Projects Fund	5,000	0	0	0	0	0	N/A
Total Expenditures	\$1,709,099	\$1,778,464	\$1,766,500	\$1,881,500	\$1,882,900	\$1,400	0.1%

STAFFING HISTORY



HEALTH SERVICES

General Fund

PERSONNEL SUMMARY

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Director of Health & Human Services	11	1.00	1.00	
Nursing Supervisor	8	1.00	1.00	
Social Services Coordinator	7	1.00	1.00	
Environmental Health Practitioner	6	3.00	3.00	
Community Health Nurse	6	0.50	0.50	
Social Worker	5	1.00	1.00	
Administrative Assistant	2	1.00	1.00	
Social Services Case Worker	2	1.00	1.00	
Total F-T-E		9.50	9.50	0.00

Health & Senior Services Department Cross Reference to All Funds

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund			
	Health & Human Services			
	Health Services	9.50	9.50	
	Senior Services	3.75	3.75	
	Total F-T-E All Funds	13.25	13.25	0.00

HEALTH SERVICES

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-7001-541.10-01	Salaries	992,098	1,054,818	1,028,900	1,091,800	1,061,700	(30,100)	(2.8%)
101-7001-541.18-01	Temporary Help	12,712	10,181	14,800	14,800	15,400	600	4.1%
101-7001-541.18-05	Overtime Civilian	0	0	300	300	300	0	0.0%
	Salaries	1,004,810	1,064,999	1,044,000	1,106,900	1,077,400	(29,500)	(2.7%)
101-7001-541.19-01	Workers Compensation	19,200	20,200	22,400	22,400	22,800	400	1.8%
101-7001-541.19-05	Medical Insurance	185,300	197,500	196,800	196,800	223,500	26,700	13.6%
101-7001-541.19-10	IMRF	125,359	131,824	118,000	118,500	115,500	(3,000)	(2.5%)
101-7001-541.19-11	Social Security	58,863	62,860	63,800	63,000	61,000	(2,000)	(3.2%)
101-7001-541.19-12	Medicare	13,947	14,837	14,900	16,100	15,600	(500)	(3.1%)
	Fringe Benefits	402,669	427,221	415,900	416,800	438,400	21,600	5.2%
101-7001-541.20-25	Counseling Services	26,390	22,603	7,000	35,600	37,000	1,400	3.9%
101-7001-541.20-40	General Insurance	20,700	20,900	14,800	14,800	14,900	100	0.7%
101-7001-541.21-02	Equipment Maintenance	1,355	400	1,200	2,000	2,000	0	0.0%
101-7001-541.21-10	Property Maintenance	8,275	14,300	16,000	16,800	17,600	800	4.8%
101-7001-541.21-65	Other Services	5,401	5,530	6,700	6,700	7,400	700	10.4%
101-7001-541.22-02	Dues	2,092	1,503	2,100	2,400	2,400	0	0.0%
101-7001-541.22-03	Training	765	1,537	2,000	5,200	5,200	0	0.0%
101-7001-541.22-05	Postage	2,555	816	2,100	2,500	2,500	0	0.0%
101-7001-541.22-10	Printing	543	738	500	1,000	1,000	0	0.0%
101-7001-541.22-15	Photocopying	2,091	672	1,000	2,600	2,600	0	0.0%
101-7001-541.22-25	IT/GIS Service Charge	74,800	75,900	90,700	90,700	89,300	(1,400)	(1.5%)
101-7001-541.22-37	Vehicle/Equip Lease Charge	36,800	33,400	24,800	24,800	29,600	4,800	19.4%
101-7001-541.22-40	Taxi Service Subsidy	417	187	2,400	2,400	2,500	100	4.2%
	Contractual Services	182,184	178,486	171,300	207,500	214,000	6,500	3.1%
101-7001-541.30-01	Publications Periodicals	935	559	700	1,000	1,000	0	0.0%
101-7001-541.30-05	Office Supplies & Equip	3,531	4,170	6,200	6,200	6,400	200	3.2%
101-7001-541.30-35	Clothing	224	930	1,000	1,000	1,000	0	0.0%
101-7001-541.30-50	Petroleum Products	728	1,340	1,100	1,100	2,400	1,300	118.2%
101-7001-541.33-05	Other Supplies	10,113	11,387	12,800	12,800	13,800	1,000	7.8%
101-7001-541.33-10	Wellness Program Supplies	18,954	12,972	23,200	23,200	23,500	300	1.3%
	Commodities	34,485	31,358	45,000	45,300	48,100	2,800	6.2%
101-7001-541.40-53	A H Emergency Assistance	40,000	55,000	55,000	55,000	55,000	0	0.0%
101-7001-541.40-57	A H Emergency Asst Donations	24,278	7,336	20,000	20,000	20,000	0	0.0%
101-7001-541.40-60	Rental Housing Assistance Prog	15,000	0	0	0	0	0	N/A
101-7001-541.40-61	MRC Capacity Building Award	310	25	300	1,000	1,000	0	0.0%
101-7001-541.41-16	CAP Program	363	14,039	15,000	29,000	29,000	0	0.0%
	Other Charges	79,951	76,400	90,300	105,000	105,000	0	0.0%
	Total Health Services	1,704,099	1,778,464	1,766,500	1,881,500	1,882,900	1,400	0.1%

HEALTH SERVICES

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
SALARIES:						
101-7001-541.10-01	Salaries	Salaries	1,091,800		1,061,700	
101-7001-541.18-01	Temporary Help	Temporary Help (part-time nurses, environmental health and social services interns)	14,800		15,400	
101-7001-541.18-05	Overtime	Overtime	300		300	
TOTAL SALARIES			1,106,900		1,077,400	
FRINGE BENEFITS:						
101-7001-541.19-01	Workers' Compensation	Workers' Compensation Insurance	22,400		22,800	
101-7001-541.19-05	Medical Insurance	Medical Insurance	196,800		223,500	
101-7001-541.19-10	IMRF	IMRF	118,500		115,500	
101-7001-541.19-11	Social Security	Social Security	63,000		61,000	
101-7001-541.19-12	Medicare	Medicare	16,100		15,600	
TOTAL FRINGE BENEFITS			416,800		438,400	
CONTRACTUAL SERVICES:						
101-7001-541.20-25	Counseling Services	Counseling services for youth, seniors, and low income residents	35,600		37,000	
101-7001-541.20-40	General Insurance	Liability and property insurance	14,800		14,900	
101-7001-541.21-02	Equipment Maintenance	Medical equipment, radon equipment, vision & hearing units, 3 defibrillators, etc.	2,000		2,000	
101-7001-541.21-10	Property Maintenance	Weed cutting and lot clearing	14,000		14,700	
		Property search software subscription	2,800	16,800	2,900	17,600
101-7001-541.21-65	Other Services	Cell phone/iPad service charges	4,000		4,600	
		Water testing	500		500	
		Sign language Interpreting services	1,800		1,800	
		Nursing fax subscription	400	6,700	500	7,400
101-7001-541.22-02	Dues	Dues	2,400		2,400	
101-7001-541.22-03	Training	Nursing Seminars	500		500	
		IEHA, North Chapter Conference (4)	500		500	
		IEHA, State Conference (3)	1,200		1,200	
		IDPH Preparedness Summit (3)	400		400	
		Pest Control Conference (4)	200		200	
		IPHA (2)	700		700	
		Disability & Social Services conferences, seminars and meetings	500		500	
		Director/Clerical training	500		500	
		Mileage for personal vehicles	700	5,200	700	5,200

HEALTH SERVICES

GENERAL FUND

EXPENDITURE DETAIL

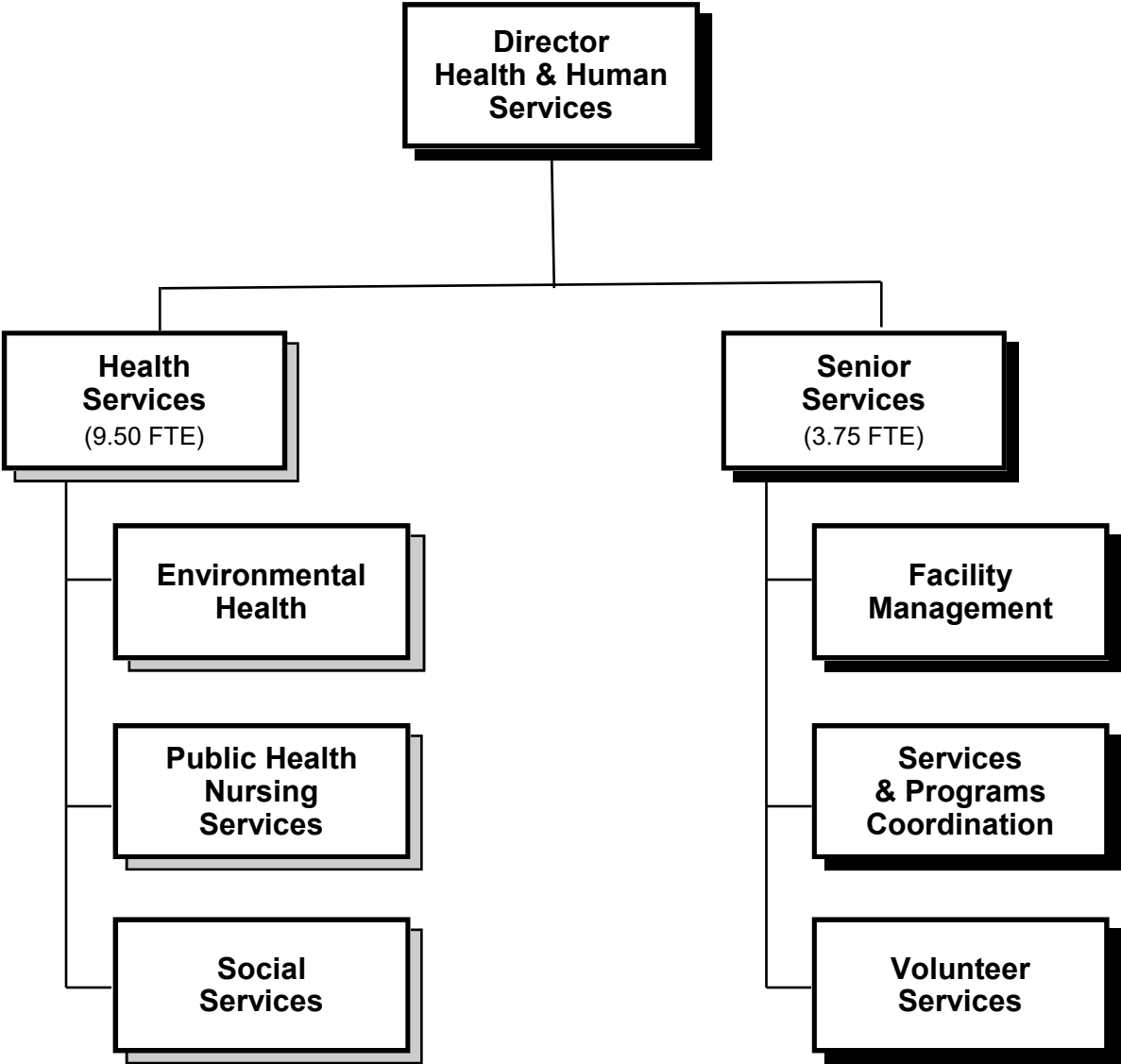
Account Number	Account Title	Description	Budget 2022		Budget 2023	
101-7001-541.22-05	Postage	Mailings		2,500		2,500
101-7001-541.22-10	Printing	Forms and reports		1,000		1,000
101-7001-541.22-15	Photocopying	Photocopies & supplies	1,600		1,600	
		Maintenance agreement Xerox 5150	1,000	2,600	1,000	2,600
101-7001-541.22-25	IT/GIS Service Charge	Information Technology/GIS service charge		90,700		89,300
101-7001-541.22-37	Vehicle/Equip Lease Chrg	Vehicle lease charge		24,800		29,600
101-7001-541.22-40	Taxi Service Subsidy	Taxi Service Subsidy Program		2,400		2,500
		TOTAL CONTRACTUAL SERVICES		207,500		214,000
COMMODITIES:						
101-7001-541.30-01	Publications/Periodicals	Miscellaneous publications		1,000		1,000
101-7001-541.30-05	Office Supplies & Equip	General office supplies		6,200		6,400
101-7001-541.30-35	Clothing	Uniforms & protective clothing		1,000		1,000
101-7001-541.30-50	Petroleum Products	Gasoline for department vehicle(s)		1,100		2,400
101-7001-541.33-05	Other Supplies & Equip	Swimming pool testing kits, film, small hardware, cameras, radon kits, misc.	1,600		1,600	
		CDP software annual fee	11,200	12,800	12,200	13,800
101-7001-541.33-10	Wellness Program	Immunization / Flu Clinics (WE9710)	10,000		10,000	
		Festival First Aid (WE9713)	1,000		1,000	
		Medical Waste Disposal (WE0201)	1,400		1,400	
		Clinic Supplies (WE0601)	10,800	23,200	11,100	23,500
		TOTAL COMMODITIES		45,300		48,100
OTHER CHARGES:						
101-7001-541.40-53	AH Emergency Assist.	Arlington Heights Emergency Assistance Program (general funds)		55,000		55,000
101-7001-541.40-57	AH Emerg Asst Donations	Emergency assistance for Arlington Heights residents funded by donations		20,000		20,000
101-7001-541.40-61	MRC Capacity Bldg Award	Medical Reserve Corps (MRC) supplies, training, and advertisement		1,000		1,000
101-7001-541.41-16	Children at Play	Grant to Children at Play Program - subsidy for low income residents		29,000		29,000
		TOTAL OTHER CHARGES		105,000		105,000
		TOTAL HEALTH SERVICES		1,881,500		1,882,900

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HEALTH & HUMAN SERVICES

(13.25 FTE)

ORGANIZATION STRUCTURE



SENIOR SERVICES

The Arlington Heights Senior Center is the community focal point in which adults aged 55 and older determine their needs and interests, and work within the community to build services and programs addressing these needs. In addition, the Arlington Heights Senior Center serves as the fundamental resource for information on aging.

The services at the Senior Center may be provided by any one of the eight different agencies at the Senior Center and include home delivered meals, a congregate luncheon program, information and assistance, benefits access counseling, health, fitness, and wellness programs, transportation, volunteer and civic engagement opportunities, social and recreational programs, educational and creative arts programs and intergenerational programs.

2022 Accomplishments

- Director McCalister and Manager Colagrossi are part of the Executive Committee for the Senior Center Space Utilization, Modernization, and Program Plan study with an architectural firm, BKV. The study encompassed interviews with stakeholders, focus groups, community surveys, project visioning, program and architectural structure, concept plans, and projected costs. BKV Architectural Group presented its findings to the Village Board in July. The Board accepted the report and the Senior Center is on the capital improvement project list for the future.
- The National Council on Aging, Aging Mastery Program is an evidenced-based eight-week series of courses addressing health's social determinants of health. The Senior Center conducted the classes in late fall with feature presentations from partner agencies. The license to run the program was purchased by Arlington Heights Senior Center, INC. (Senior Centers' fundraising arm).
- The Senior Center office created a volunteer Associate Receptionist position to assist staff with front desk coverage from 11:30 a.m. until 2:00 p.m. The four Associate Receptionists serve patrons' needs by answering phones, registering for programs, and providing information and referrals to partner agencies and community resources.
- The Arlington Heights Senior Center, INC. (fundraising foundation) purchased the MySeniorCenter software system for the Senior Center. Every agency's staff can access data, provide a registration platform, create invoices, and provide a consistent form of communication through voice, text, email alerts, and intake of funds. Online registration will occur in the latter half of the year.
- The National Council on Aging came to film the Senior Center and the vibrant, resilient, and active patrons of the Senior Center. The film is part of a campaign to show the importance of Senior Centers across the country. Additionally, the Senior Center was featured in an article on the National Council on Aging website.
- The Senior Citizens' Commission Age-Friendly Initiative and staff collaborated on monthly Town Hall Talks. Each month highlighted a topic about Housing, Transportation, Communication, and local resources available to live and age well in the community.

2023 Strategic Priorities & Key Projects

1. Age-Friendly Community Certification

Strategic Priority #2 Expand Efforts to Embrace Diversity, Equity, and Inclusion within the Community and Village Government.

A community survey was disseminated in late fall 2019. The Senior Citizens Commission evaluated the results and made recommendations to focus on affordable housing, safe and affordable transportation options, and improved communication programs and services. The Commission and staff have created an action plan addressing Housing, Safe and Affordable Transportation, and Communication to be presented and accepted by AARP and the World Health Organization for Age Friendly Certification.

Project Lead: Tracey Colagrossi, Senior Center Manager
Project Completion: 1Q, 2023

SENIOR SERVICES

(Continued)

2. Expand Outreach and Marketing Efforts of the Senior Center

Strategic Priority # 8 Improve Communications with Residents and Businesses

Combine existing participant information to one master database and conduct outreach to expand awareness of the Senior Center and its services. Adhere to a marketing plan to recruit new participants at the Senior Center, evaluate for improvement. Ensure messaging and programs are diverse, promote inclusion and lifelong learning.

Project Lead: Tracey Colagrossi, Senior Center Manager

Project Completion: 3Q, 2023

3. Research and Develop Rebranding Strategy for the Senior Center

Strategic Priority # 8 Improve Communications with Residents and Businesses

Research branding strategies from other Senior Centers across the country. Create focus groups of various ages and demographics to explore the rebranding of the Senior Center, including the Senior Center Advisory Group and Senior Citizens' Commission. Present findings and recommendations to the Village Board.

Project Lead: Tracey Colagrossi, Senior Center Manager

Project Completion: 3Q, 2023

Performance Measures

	2019	2020	2021
1. Congregate Meals	6,966	7,539	4,416
2. Home Delivered Meals	48,832	62,293	48,243
3. Social Work Cases Opened	8,814	6,867	8,983
4. Recreation Participation - Attendance at Park District Programming at Senior Center	37,424	11,151	13,721
5. Senior Health Insurance Program Appointments	497	356	345

OPERATION SUMMARY

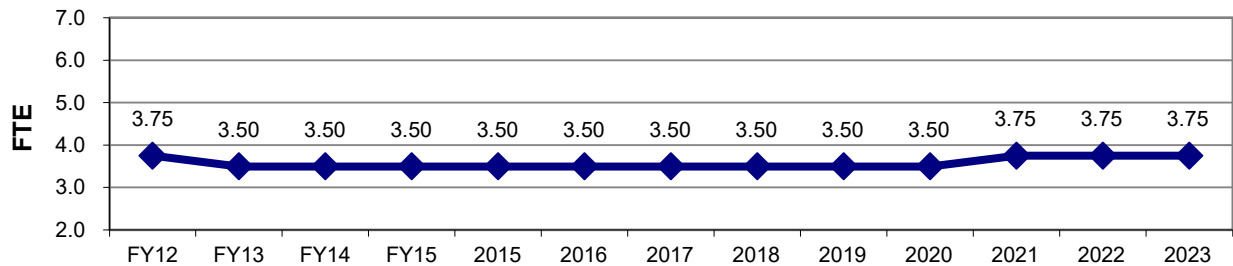
SENIOR SERVICES

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E	3.50	3.75	3.75	3.75	3.75	0.00	0.0%
Expenditures							
Personal Services	\$479,778	\$463,937	\$518,300	\$515,200	\$544,700	\$29,500	5.7%
Contractual Services	82,944	86,335	106,700	106,700	119,400	12,700	11.9%
Commodities	10,627	17,287	28,200	28,223	28,400	177	0.6%
Capital Items	5,000	0	0	0	0	0	N/A
Total Expenditures	\$578,349	\$567,559	\$653,200	\$650,123	\$692,500	\$42,377	6.5%

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund	\$573,349	\$567,559	\$653,200	\$650,123	\$692,500	\$42,377	6.5%
Capital Projects Fund	5,000	0	0	0	0	0	N/A
Total Expenditures	\$578,349	\$567,559	\$653,200	\$650,123	\$692,500	\$42,377	6.5%

STAFFING HISTORY



SENIOR SERVICES

General Fund

PERSONNEL SUMMARY

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Senior Center Manager	9	1.00	1.00	
Program Coordinator	5	1.00	1.00	
Volunteer Coordinator	4	0.50	0.50	
Administrative Assistant	2	1.00	1.00	
Office Assistant	1	0.25	0.25	
Total F-T-E		3.75	3.75	0.00

Health & Senior Services Department Cross Reference to All Funds

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund			
	Health & Human Services			
	Health Services	9.50	9.50	
	Senior Services	3.75	3.75	
	Total F-T-E All Funds	13.25	13.25	0.00

SENIOR SERVICES

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-7007-541.10-01	Salaries	355,140	320,682	348,100	347,000	368,300	21,300	6.1%
101-7007-541.18-01	Temporary Help	5,861	4,745	18,400	18,400	19,100	700	3.8%
101-7007-541.18-05	Overtime Civilian	0	0	200	200	200	0	0.0%
	Salaries	361,001	325,427	366,700	365,600	387,600	22,000	6.0%
101-7007-541.19-01	Workers Compensation	500	500	600	600	600	0	0.0%
101-7007-541.19-05	Medical Insurance	53,100	77,100	84,300	84,300	87,900	3,600	4.3%
101-7007-541.19-10	IMRF	37,985	36,804	40,000	36,700	39,000	2,300	6.3%
101-7007-541.19-11	Social Security	22,038	19,537	21,600	22,700	24,000	1,300	5.7%
101-7007-541.19-12	Medicare	5,154	4,569	5,100	5,300	5,600	300	5.7%
	Fringe Benefits	118,777	138,510	151,600	149,600	157,100	7,500	5.0%
101-7007-541.20-40	General Insurance	11,900	12,000	8,500	8,500	8,600	100	1.2%
101-7007-541.21-02	Equipment Maintenance	1,539	1,247	4,500	4,500	4,700	200	4.4%
101-7007-541.21-65	Other Services	11,323	16,583	15,800	15,800	16,400	600	3.8%
101-7007-541.22-02	Dues	2,045	1,016	1,000	1,000	1,000	0	0.0%
101-7007-541.22-03	Training	885	215	2,100	2,100	2,200	100	4.8%
101-7007-541.22-05	Postage	1,196	1,045	1,300	1,300	1,400	100	7.7%
101-7007-541.22-10	Printing	270	100	200	200	200	0	0.0%
101-7007-541.22-15	Photocopying	986	529	1,300	1,300	1,400	100	7.7%
101-7007-541.22-25	IT/GIS Service Charge	52,800	53,600	72,000	72,000	83,500	11,500	16.0%
	Contractual Services	82,944	86,335	106,700	106,700	119,400	12,700	11.9%
101-7007-541.30-05	Office Supplies & Equip	2,107	134	5,300	5,323	4,600	(723)	(13.6%)
101-7007-541.31-65	Other Equip & Supplies	8,520	17,153	22,900	22,900	23,800	900	3.9%
	Commodities	10,627	17,287	28,200	28,223	28,400	177	0.6%
Total Senior Services		573,349	567,559	653,200	650,123	692,500	42,377	6.5%
Total Health & Senior Serv		2,277,448	2,346,023	2,419,700	2,531,623	2,575,400	43,777	1.7%

SENIOR SERVICES

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
101-7007-541.10-01	Salaries	Salaries	347,000	368,300
101-7007-541.18-01	Temporary Help	Temporary Help	18,400	19,100
101-7007-541.18-05	Overtime	Overtime	200	200
	TOTAL SALARIES		365,600	387,600
FRINGE BENEFITS:				
101-7007-541.19-01	Workers' Compensation	Workers' Compensation Insurance	600	600
101-7007-541.19-05	Medical Insurance	Medical Insurance	84,300	87,900
101-7007-541.19-10	IMRF	IMRF	36,700	39,000
101-7007-541.19-11	Social Security	Social Security	22,700	24,000
101-7007-541.19-12	Medicare	Medicare	5,300	5,600
	TOTAL FRINGE BENEFITS		149,600	157,100
CONTRACTUAL SERVICES:				
101-7007-541.20-40	General Insurance	Liability and property insurance	8,500	8,600
101-7007-541.21-02	Equipment Maintenance	Office, institutional equipment	200	400
		Billiard table maintenance	1,900	1,900
		Piano tuning	400	400
		Kitchen equipment repairs	2,000	4,700
101-7007-541.21-65	Other Services	Online support	800	800
		Volunteer banquet-meal	8,200	8,200
		Volunteer banquet entertainment	300	300
		Classes & programs instructional fees	5,800	6,400
		Outreach/marketing/advertising for programs	400	400
		Intergenerational programs support services	300	16,400
101-7007-541.22-02	Dues	Dues	1,000	1,000
101-7007-541.22-03	Training	Gerontology or Volunteer conference	1,800	1,900
		Mileage	300	2,200
101-7007-541.22-05	Postage	General postage	1,000	1,000
		Volunteer banquet postage	300	1,400
101-7007-541.22-10	Printing	Volunteer banquet invitations	200	200
101-7007-541.22-15	Photocopying	Photocopies & supplies	1,300	1,400
101-7007-541.22-25	IT/GIS Service Charge	Information Technology service charge	72,000	83,500
	TOTAL CONTRACTUAL SERVICES		106,700	119,400

SENIOR SERVICES

GENERAL FUND

EXPENDITURE DETAIL

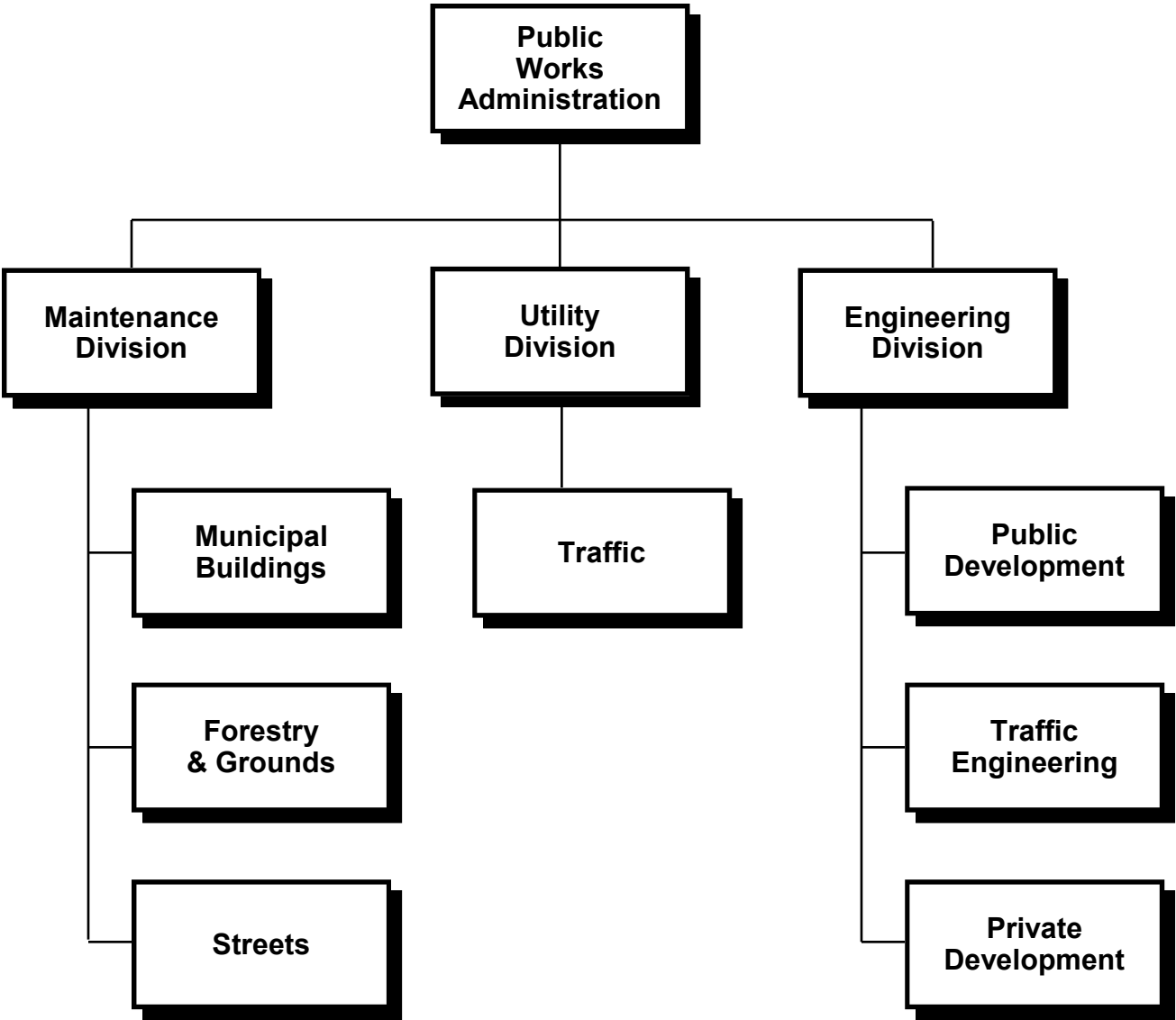
Account Number	Account Title	Description	Budget 2022		Budget 2023		
COMMODITIES:							
101-7007-541.30-05	Office Supplies & Equip	General office supplies	4,100		4,300		
		Software and software upgrades	300		300		
		Prior Year Encumbrance Carryover	923	5,323	0	4,600	
101-7007-541.31-65	Other Equip & Supplies	Small institutional and office equipment	800		800		
		Clothing	500		500		
		Volunteer banquet awards, decorations and supplies	1,800		1,800		
		* Programs (Patio Cookouts and Barbecue)	3,600		3,600		
		Series of Special Events	800		800		
		Classes & programs supplies	6,400		7,300		
		National Senior Fitness Day	600		600		
		Coffee service 25¢ discount for volunteers	0		3,100		
		Program supplies for intergenerational programs, interns, Eagle Scouts and local schools	1,000		1,000		
		Food purchases from private vendor for Café operation (offset by matching revenue)	7,400	22,900	4,300	23,800	
		TOTAL COMMODITIES		28,223		28,400	
		TOTAL SENIOR SERVICES		650,123		692,500	
		TOTAL HEALTH & SENIOR SERVICES		2,531,623		2,575,400	
* Partial revenue returns specific to fees charged for these events are anticipated.							

* Partial revenue returns specific to fees charged for these events are anticipated.

PUBLIC WORKS

(102.50 FTE)

ORGANIZATION STRUCTURE



PUBLIC WORKS

The Public Works Department maintains all municipally owned streets and sidewalks, trees and landscaping, water and sewer systems, buildings and grounds, street lights and traffic signals, vehicle and equipment maintenance, and provides other necessities of suburban life such as street sweeping, snow removal and ice control. It also is responsible for planning, designing, and inspecting construction of public improvements and the infrastructure of the Village.

The Public Works Department is also responsible for Utilities and Fleet Operations, portions of the Motor Fuel Tax, Parking, Storm Water Control, and Arts, Entertainment, and Events Funds as well which appear elsewhere in the budget.

Maintenance Division

- **Administration and Internal Services Unit** – Provides direct and indirect management of all Public Works Maintenance, Engineering, and Utility Divisions. Manage progress, payments, and completion of capital projects. Creates, procures, and oversees all contractual services. Responsible for regulatory requirements and conducting necessary staff training. Prepares agenda items and budget necessary for the operation of the division.

Reception and secretarial services maintain residential contacts and department records including service request systems and work management records, prepares analyses and recommendations for purchasing of equipment and supplies, maintains supplies and inventory controls.

- **Street Unit** – This unit repairs and maintains 230 miles of streets including 321 cul-de-sacs. Services include snow plowing and ice control, resurfacing and patching of streets, curbs, and sidewalks, and sweeping the equivalent of 10,000 curb miles of streets annually. Our Street Maintenance Program includes three phases of 6 to 8-foot-wide edge grinding on pavements where the center lane of streets is in a serviceable condition, but the edges are failing and allowing water to penetrate the subbase. The Street unit also assists with and coordinates the setup and planning of numerous Village-sponsored special events. Responsible for winter snow and ice control.
- **Forestry & Grounds Unit** – This unit is responsible for the maintenance and trimming of 36,000 parkway trees, and the selective removal and sustainable assessment of site appropriate plantings of approximately 500 parkway trees annually. The Forestry Unit oversees the planting and maintenance of three annual flower rotations in 31 urns/pots, 12 Arlington Alfresco planters, and nine planting beds. This unit oversees contracts for tree trimming and removal, disease control, mowing, weed spraying, and landscape maintenance of 209 acres of land. Unit personnel remove snow from sidewalks abutting Village owned and maintained sites. The Forestry Unit also assists with the setup and planning of Village-sponsored special events.
- **Municipal Buildings Unit** – This unit is responsible for maintaining 28 Village owned buildings. Maintenance is provided for the building structures and for all mechanical equipment and includes providing custodial maintenance and day-to-day services in 546,500 square feet of occupied floor space. All heating and air conditioning systems are maintained by the staff, which also provide skilled work in minor building revisions and renovations, painting, electrical, plumbing and similar building and grounds related maintenance services. Major repairs, alterations and remodeling are accomplished through contract services when necessary. This unit is responsible for managing the Metropolis Theatre building. The Municipal Building Unit also assists with and coordinates the setup and planning of numerous Village-sponsored special events.
- **Fleet Unit** – The Village created an internal service fund for fleet operations. This allows departments to "lease" their vehicles internally from the Fleet Operations Fund, and allows the Village to accumulate reserves for the maintenance and periodic replacement of the fleet.

Fleet Operations is organizationally within the Maintenance Division of the Public Works Department.

PUBLIC WORKS

(Continued)

The unit is responsible for maintaining the 248 vehicles and 79 pieces of maintenance equipment operated by the various departments within the Village.

Preventive maintenance and most repairs are made by personnel assigned to the Fleet Unit. Repairs such as mufflers, front-end alignments, transmissions, body repairs and several other repairs, are contracted to local businesses when possible. All vehicle maintenance personnel are ASE certified; this is the same certification carried by repair personnel in car dealerships and franchise service stations.

Utilities Division

The Water & Sewer Utility Operations are conducted within the Utilities Division of the Public Works Department. Responsibilities include the operations of the water distribution, production and storage system, water meters, the sanitary sewage collection system and the storm water collection system. Monies for the operations, maintenance and capital improvements of the water, sanitary, combined and storm sewer systems are generated by the sale of water and sewer use charges and charges made on new construction for capital improvements.

Potable water is delivered from Lake Michigan through the City of Evanston's filtration plant by way of the Northwest Water Commission transmission system. Six deep wells are maintained by the Village for standby emergency purposes only.

The operational units within the Utilities Division are as follows:

- **Administration and Internal Services Unit** – Provides direct and indirect management of all Public Works Maintenance and Utility Divisions. Manage progress, payments, and completion of all capital projects. Creates, procures, and oversees all contractual services. Prepares agenda items and budgets necessary for the operation of the division.

Reception and secretarial services maintain residential contacts and department records including service request systems and work management records, prepares analyses and recommendations for purchasing of equipment and supplies, maintains supplies and inventory controls.

- **Traffic Unit** – This unit maintains an estimated 3,900 street lights, 12 traffic signalized intersections, 6,900 traffic signs, 12 solar powered disaster warning sirens and the fare boxes for commuter parking facilities. The unit also provides electrical maintenance service for municipal buildings, parking garages, and parking lots.
- **Water Production Unit** – This unit is responsible for the operation and maintenance of six deep wells, ten storage reservoirs, four booster pumping stations, six sanitary sewer lift stations and five storm water pump stations, 24 facility generators, all electrical maintenance on water and sewer facilities, and daily required IEPA water testing. An average of 8.6 million gallons of water per day is pumped into the distribution system.
- **Water Distribution Unit** – This unit is responsible for the operation and maintenance of 232 miles of water main ranging in size from four inches to thirty inches in diameter, 2,400 valves, 2,700 fire hydrants, 21,300 individual water services and repairing an average of 225 water main breaks or leaks each year.
- **Sewer Unit** – This unit is responsible for the operation and maintenance of 193 miles of sanitary and combined sewer mains, 149 miles of storm sewer, 22 detention basins, 4,700 catch basins and 6,100 manholes. Sewer flushing and root cutting operations are performed on approximately 325,000 lineal feet of sewers each year and 2,900 catch basins are cleaned annually.
- **Water Meter Unit** – This unit is responsible for the repair and maintenance of all residential and commercial water meters. This unit also oversees Village-wide contracts for backflow preventer testing and larger commercial meter testing and repair as well as bi-monthly meter reading.

Engineering Division

The Engineering Division is responsible for planning, designing, and inspecting public improvements and the infrastructure of the Village.

The Division also responds to citizens' inquiries, advises developers with respect to engineering requirements of the Village, keeps Village maps current, determines plan review and inspection fees, and inspects private construction of public improvements to ensure that they meet Village requirements.

Engineering is made up of the following operational units:

- **Public Development Construction Inspection and Systems Design:** This unit is responsible for the preparation of plans, construction inspection and layout for all publicly funded municipal system projects, including flood control and road improvements; planning and administering the Village's infrastructure improvement program, including inventory, evaluation and construction; reviewing and approving all plans prepared by consulting engineers engaged by the Village in these activities; and performing all engineering services for the Board of Local Improvements.
- **Private Development Construction Inspection and Systems Design:** This unit is responsible for reviewing and approving all plans prepared by developers for privately funded municipal system projects and sites to be developed; inspecting the construction of these projects and sites; making bond release inspections; and responding to citizen inquiries on developments.
- **Traffic Engineering:** This unit is responsible for the compilation of traffic data for proposed traffic controls; investigating and evaluating requests and needs for traffic safety measures and traffic control devices; reviewing the traffic impact of new development; coordinating the installation of street lighting systems; coordinating school traffic sign installation and updates; preparing plans for traffic signal modifications and street lighting systems; coordinating the Village's involvement with proposals for improvements by the Illinois Department of Transportation and Cook County Highway Department; and performing long and short range transportation planning.

2022 Accomplishments

- **Water Main Replacement Program** – The 2022 Water Main Replacement included 12,000 linear feet of water main replacement within residential neighborhoods. The major neighborhood improved was the Berkley Drive and W Hintz Road near Arlington Heights Road.
- **Storm Water Televising Assessment** – Crews finalized the assessment of the televising program by identifying high priority repair areas within the Villages storm water system. Once these areas were identified, staff was able to create a multi-year repair program based off the assessment. Staff will continue to inspect, televise, and clean the storm water system.
- **Solar Panels on Municipal Property** – Staff continues to meet with solar brokers to evaluate the various rooftop locations and funding options for solar panels. Staff will continue to analyze options, to determine locations for installation.
- **Cured-In-Place Pipe (CIPP) Lining** – Sanitary sewer rehabilitation progresses at a steady pace through a process called Cured-In-Place Pipe (CIPP) Lining. This sustainable process is an ideal procedure that enables the Utilities Division to rehabilitate the existing sewer line, without the cost of excavation or road restoration, and the environmental impact of hauling all of the excavated material away from and to the site.
- **White Oak Street Bike Lane Improvements** – Pavement striping for shared parking/bike lane completed on White Oak Street between New Wilke Road and Arlington Heights Road, meeting the Village Board's Strategic Priority #7 to "Seek Opportunities to make the Community more Livable by increasing Pedestrian and Bicycle Options for Residents."
- **Public Infrastructure Construction Coordination** – The Engineering Division and the Utilities Division continued coordinating the street resurfacing and reconstruction programs with the water main replacement program to perform both work efforts in the same year on many streets, thereby minimizing disruption to the residents and optimizing the cost.

PUBLIC WORKS

(Continued)

- **Berkley/ Hintz Stormwater Improvements** – The Northwest section of the Berkley Square subdivision will see significantly less flooding due to new storm sewers and the detention pond. All improvements have brought the subdivision up to current design standards.
- **Arlington Alfresco** – The Public Works Department is responsible for the daily operational necessities of the Alfresco event. These efforts include daily cleanups, scheduling contracted work inside the Alfresco space, and resolving business owner issues. In addition, Public Works has been available to the business owners within the Alfresco space via a direct cell number for any problems that may arise.
- **Paver Brick Maintenance** – Public Works continues to improve paver brick walkways throughout the downtown in order to reduce and eliminate trip hazards. Extensive work was completed in front of Salsa 17 and Cortland's Garage in the Downtown Business District, prior to Arlington Alfresco

2023 Strategic Priorities & Key Projects

1. Water Main Replacement Program

Strategic Priority: #6 Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

In October of 2019, the Village instituted a new five-year water and sewer rate schedule that will increase rates starting in 2020. The increase for the first year of the schedule will be 8.5% followed by an additional 5% increase per year for the remaining years of the schedule. The schedule will end in December of 2024. The industry standard for water main replacement is 1% per year, based upon the design life of a 100-year life span for existing and future pipe. The Village Board action included \$9 million in bond proceeds that allowed us to begin spending the required \$4 million per year to reach our goal of replacing 1% of water main.

Project Leads: Scott Schweda, Superintendent of Utilities; Dave Nordin, Water Distribution Foreman

2. Explore Use of Electric-Hybrid Vehicles and Alternate Fuels in the Village's Fleet

Strategic Priority: #4 Identify, Explore, and Implement Sustainable and Green Initiatives

Staff will continue to explore the use of electric-hybrid vehicles in all Village Departments. In 2021, the Village increased their hybrid usage in the Police Department when five non-hybrid vehicles were replaced with hybrid utility interceptors.

The Village also continues to use a higher blend of biodiesel fuel which is primarily made from soybeans, vegetable oils, and animal fats that are all produced in Illinois. Arlington Heights is only one of seven communities within Illinois to solely use such a blend. Staff estimates that by using this type of biodiesel, the Village fleet reduces their carbon dioxide emissions by 117 tons annually.

Project Leads: Cris Papierniak, Director; Ray Salisbury, Fleet Foreman

3. Further Improve Communication on SeeClickFix and Other Social Media Platforms

Strategic Priority: #8 Improve Communications with Residents and Businesses

Public Works continues to improve the SeeClickFix platform as a two-way communication tool between the department and the community. SeeClickFix receives 10% of the department's requests and gives users the ability to report routine maintenance items through the framework of social media. This includes threaded communication and the ability to vote on which maintenance item should receive higher levels of attention. Public Works also continues to work with the Village Manager's Office on scheduling posts through Facebook, Twitter, and Instagram as another means to engage the community.

Project Leads: Cris Papierniak, Director; Steve Mullany, Services Coordinator; Chester Gorecki, Maintenance Superintendent; and Layla Werner, Management Analyst II

PUBLIC WORKS

(Continued)

4. Water Meter – AMR Updates

Strategic Priority: #6 Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

The Village will be starting the first phase of a four-year program to replace all residential water meter radios. New meters will have improved accuracy and offer additional conveniences for residents.

Project Leads: Cris Papierniak, Director; Scott Schweda, Superintendent of Utilities; Mike Gilles, Water Meters Supervisor

5. ERP Integration- Module Specific to Department Responsibilities

Strategic Priority: #6. Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

Lead by the Integrated Services, all Department Staff will assist in the implementation of department and module specific processes.

Project Lead: Diana Mikula, Assistant Village Manager- Integrated Services Department

6. Arlington Racetrack Project- Specific to Department Responsibilities

Strategic Priority #3: Work to Ensure the Redevelopment of Arlington Park Meets Community Standards and Provides a One of a Kind Regional Destination Worthy of the Property's Legacy

Staff will work with would be purchasers on a land use plan for the site that will address all Village concerns, take into consideration the perspectives of all stakeholders, and provide for a unique one of a kind development worthy of the site's legacy to our community and the region. Departments, including Fire, Police, Public Works, Finance, Planning & Community Development, Building & Life Safety, and Integrated Services, will work on cross-department initiatives to support this project.

Project Lead: Randy Recklaus, Village Manager- Integrated Services Department

PUBLIC WORKS

(Continued)

Performance Measures

	2019	2020	2021
1. Traffic Unit:			
Traffic Signal Repairs	68	107	110
Street Light Repairs	1,227	1,388	1,487
Building Circuit Repairs	123	865	695
Sign Maintenance	3,093	2,072	2,124
Pavement Striping (In Linear Feet)	1,919	2,739	600
2. Street Unit:			
Snow Removal Cost	\$ 952,896	\$ 686,779	\$ 1,194,432
Snow Removal Curb Miles	62,784	25,604	49,370
Street Sweeping Curb Miles	10,699	11,473	11,323
Asphalt Repairs (tons)	210	220	100
In-House Paving Program (tons)	4,723	2,897	4,079
In-House Paving Program (lin. ft.)	39,682	28,695	49,881
3. Forestry Unit:			
Parkway Trees Trimmed by Contractor	5,977	6,097	5,952
In-House Trees Trimmed	419	414	570
Parkway Trees Removed	811	657	690
Parkway Trees Planted	686	683	587
Parkway Restorations	758	656	833
Branch Pickup Requests	836	1,453	2,341
Broken and Hanging Branch Removals	280	411	443
4. Building Maintenance Unit:			
Work Orders Completed	1,226	2,221	1,626
5. Administration:			
Service Requests Received	6,484	9,458	15,823
See Click Fix Requests			
Invoices Processed	6,145	6,279	6,705

PUBLIC WORKS

(Continued)

Performance Measures (cont.)

	2019	2020	2021
6. Private Development			
Number of Inspections:			
Pre-pour	534	616	903
Final	619	651	860
All Other	609	479	556
Total	1,762	1,746	2319
Number of Service Requests	242	405	214
Number of Permit Plan Reviews	1,733	1,868	2,337
Number of Plan Commission Reviews	42	34	47
Number of ZBA Reviews	31	39	51
MWRD Permit Application Reviews	10	6	7
MWRD Final Inspections	14	8	12
IEPA Water Permit Application Reviews	4	3	3
IEPA Sanitary Permit Application Reviews	4	1	2
7. Public Development			
Miles of streets resurfaced	7.5	6.95	5.0
Miles of streets reconstructed	2.2	1.76	2.59
Miles of streets rehabilitated	0	0	0
Linear feet of sidewalks replaced	28,000	22,274	44,825
Linear feet of curb and gutter replaced	37,772	34,930	48,123
Miles of streets treated with Reclamite	9.0	9.70	8.71

DRAINAGE SERVICE REQUESTS

Drainage Service Request Type	2019			2020			2021		
	Rec'd	Closed	In Progress End of Year	Rec'd	Closed	In Progress End of Year	Rec'd	Closed	In Progress End of Year
Downspouts	13	13	14	8	22	0	1	1	0
Sump Pumps	52	49	43	29	67	5	7	10	2
Downspouts & Sump Pumps	11	8	17	10	27	0	10	8	2
Yard Flooding / Drainage	152	154	216	197	395	18	57	62	13
Grading Issue	14	9	8	8	15	1	3	3	1
Totals	242	233	298	252	526	24	78	84	18

PUBLIC WORKS

(Continued)

Performance Measures (cont.)

TRAFFIC SERVICE REQUESTS

Traffic Service Request Type	2019			2020			2021		
	Rec'd	Closed	In Progress End of Year	Rec'd	Closed	In Progress End of Year	Rec'd	Closed	In Progress End of Year
Lighting	2	4	4	4	4	4	2	2	4
Other Street Sign Request	22	50	4	20	18	6	16	6	16
Parking	7	7	2	10	6	6	13	6	13
Pedestrian Crossing	7	32	8	10	6	12	7	7	12
School	2	19	1	4	2	3	1	2	2
Sight Distance or Obstruction	37	60	5	79	65	19	57	61	15
Speed Request	11	18	11	13	9	15	4	10	9
Stop Sign Request	35	68	41	12	19	34	35	15	54
Traffic Signal	0	14	2	1	2	1	1	1	1
Totals	123	272	78	153	131	100	136	110	126

PUBLIC WORKS

(Continued)

Performance Measures (cont.)

TURNAROUND TIME FOR PLAN COMMISSION REVIEWS

Plan Commission Review Turnaround Time * (working days)	2019			2020			2021		
	# Plan Comm. Reviews	% of Total		# Plan Comm. Reviews	% of Total		# Plan Comm. Reviews	% of Total	
0-5 Days	24	57%	24 17	57%	24	57% 40%	18	38%	79%
6-10 days	17	40%		40%	17		19	40%	
11-15 days	1	2%	1 0	2%	1	2% 0%	8	17%	21%
Over 15 days	0	0%		0%	0		2	4%	
Total Number of Plan Commission Reviews	42	100%		42	100%		47	100%	

* The normal requested turnaround time is 10 days. The review time can vary widely and is directly dependent on the complexity of the project.

TURNAROUND TIME FOR PERMIT REVIEWS

Permit Review Turnaround Time (working days)	2019		2020		2021	
	# Permits Completed	%	# Permits Completed	%	# Permits Completed	%
Same Day	303	18%	234	13%	400	17%
1 Day	602	35%	403	22%	586	25%
2 Days	349	20%	268	14%	307	13%
3 Days	102	6%	220	12%	186	8%
4 Days	68	4%	184	10%	173	7%
5 Days / +	305	18%	559	30%	685	29%
Total Number of Permit Reviews	1729	100%	1868	100%	2337	100%

OPERATION SUMMARY

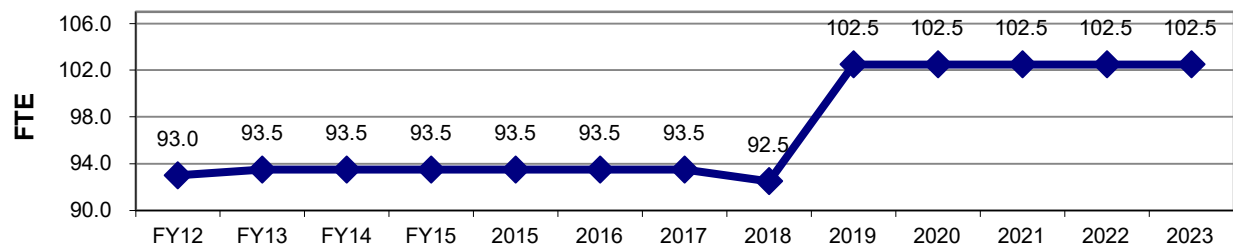
PUBLIC WORKS (Including Water Utilities & Fleet Services)

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Authorized Positions in F-T-E							
General Fund	51.25	51.25	51.25	51.25	51.25	0.00	0.0%
Water & Sewer Fund	40.75	40.75	40.75	40.75	40.75	0.00	0.0%
Fleet Operations Fund	10.50	10.50	10.50	10.50	10.50	0.00	0.0%
Total F-T-E	102.50	102.50	102.50	102.50	102.50	0.00	0.0%
Expenditures							
Personal Services	\$15,368,402	\$15,659,865	\$16,713,900	\$16,995,200	\$17,554,500	\$559,300	3.3%
Contractual Services	11,580,762	11,970,671	12,991,400	12,818,021	13,419,100	601,079	4.7%
Commodities	1,835,467	2,341,980	2,943,900	2,775,698	3,143,500	367,802	13.3%
Other Charges	1,715,089	1,821,063	1,926,100	1,926,100	1,228,900	(697,200)	(36.2%)
Capital Items	16,842,805	21,413,814	30,838,600	31,867,989	36,478,400	4,610,411	14.5%
Total Expenditures	\$47,342,525	\$53,207,393	\$65,413,900	\$66,383,008	\$71,824,400	\$5,441,392	8.2%

CROSS REFERENCE TO FUNDS

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
General Fund	\$14,301,998	\$14,593,627	\$16,036,400	\$16,080,534	\$16,872,000	\$791,466	4.9%
MFT Fund	2,371,133	3,911,870	4,554,300	4,554,299	3,919,100	(635,199)	(13.9%)
Municipal Park Opr Fund	580,687	240,932	834,200	834,170	1,236,200	402,030	48.2%
Capital Projects Fund	4,516,460	6,302,600	10,451,600	10,172,352	11,261,700	1,089,348	10.7%
Storm Water Control Fund	973,582	5,018,318	4,216,000	4,215,925	2,210,000	(2,005,925)	(47.6%)
Water & Sewer Fund	21,433,167	19,514,610	23,589,200	24,794,000	25,407,200	613,200	2.5%
Lead Service Line Repl Fund	0	0	0	0	4,000,000	4,000,000	N/A
SWANCC Fund	0	0	0	1,300	0	(1,300)	(100.0%)
A & E Fund	0	182,109	250,800	210,600	254,000	43,400	20.6%
Fleet Operations Fund	3,165,498	3,443,327	5,481,400	5,519,828	6,664,200	1,144,372	20.7%
Total Expenditures	\$47,342,525	\$53,207,393	\$65,413,900	\$66,383,008	\$71,824,400	\$5,441,392	8.2%

STAFFING HISTORY



PUBLIC WORKS**General Fund****PERSONNEL SUMMARY**

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Public Works Director	12	1.00	1.00	
Asst Director of Public Works	10	1.00	1.00	
Village Engineer	10	1.00	1.00	
Superintendent of Maintenance	9	1.00	1.00	
Senior Civil Engineer	8	1.00	1.00	
Foreman II	7	1.00	1.00	
Forester	7	1.00	1.00	
Crew Chief Electrical	7	1.00	1.00	
Civil Engineer II	7	1.00	1.00	
Crew Chief	6	3.00	3.00	
Management Analyst II	6	1.00	1.00	
Maintenance Mechanic II	6	2.00	2.00	
Foreman I	6	1.00	1.00	
Electrician II	6	3.00	3.00	
Engineering Inspector	6	1.00	1.00	
Civil Engineer I	5	3.00	3.00	
Engineering Data Coordinator	5	1.00	1.00	
Maintenance Worker II	4	20.00	20.00	
Engineering Technician	3	1.00	1.00	
Maintenance Worker I	2	2.00	2.00	
Administrative Assistant	2	1.00	1.00	
Custodian	1	3.00	3.00	
Account Clerk	1	0.25	0.25	
Total F-T-E		51.25	51.25	0.00

**Public Works Department
Cross Reference to All Funds**

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	51.25	51.25	
505	Water & Sewer Fund	40.75	40.75	
621	Fleet Operations Fund	10.50	10.50	
	Total F-T-E All Funds	102.50	102.50	0.00

PUBLIC WORKS

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-7101-531.10-01	Salaries	4,900,290	4,828,932	5,129,000	5,240,400	5,430,800	190,400	3.6%
101-7101-531.18-01	Temporary Help	6,426	57,775	117,600	117,600	122,000	4,400	3.7%
101-7101-531.18-05	Overtime Civilian	469,095	673,611	678,000	678,000	703,400	25,400	3.7%
101-7101-531.18-80	Special Detail	0	0	8,300	8,300	8,600	300	3.6%
	Salaries	5,375,811	5,560,318	5,932,900	6,044,300	6,264,800	220,500	3.6%
101-7101-531.19-01	Workers Compensation	468,100	491,500	545,800	545,800	556,700	10,900	2.0%
101-7101-531.19-05	Medical Insurance	1,002,600	1,010,800	1,091,500	1,091,500	1,128,000	36,500	3.3%
101-7101-531.19-10	IMRF	651,923	667,401	667,000	690,900	716,100	25,200	3.6%
101-7101-531.19-11	Social Security	312,434	326,079	360,500	377,100	391,700	14,600	3.9%
101-7101-531.19-12	Medicare	74,074	76,663	84,300	89,400	92,300	2,900	3.2%
	Fringe Benefits	2,509,131	2,572,443	2,749,100	2,794,700	2,884,800	90,100	3.2%
101-7101-531.20-05	Professional Services	243,832	249,635	341,400	341,440	327,100	(14,340)	(4.2%)
101-7101-531.20-40	General Insurance	150,700	152,200	107,500	107,500	108,600	1,100	1.0%
101-7101-531.21-01	Traffic Signal Maintenance	26,434	4,306	15,000	15,000	15,000	0	0.0%
101-7101-531.21-02	Equipment Maintenance	441,421	453,277	432,000	418,614	494,000	75,386	18.0%
101-7101-531.21-11	Building Maintenance	416,536	386,213	378,000	377,993	393,000	15,007	4.0%
101-7101-531.21-15	Street and Sidewalk Maint	687,231	658,174	694,700	694,670	697,700	3,030	0.4%
101-7101-531.21-36	Equipment Rental	108,691	156,386	203,000	203,000	170,000	(33,000)	(16.3%)
101-7101-531.21-50	Utility Services	373,334	378,178	416,000	416,000	416,000	0	0.0%
101-7101-531.21-55	Forestry & Ground Services	790,802	817,948	897,600	897,626	932,500	34,874	3.9%
101-7101-531.21-62	Disposal Services	13,333	5,672	26,200	26,200	23,000	(3,200)	(12.2%)
101-7101-531.21-65	Other Services	68,497	75,567	114,600	114,600	93,100	(21,500)	(18.8%)
101-7101-531.22-02	Dues	10,871	10,041	10,400	10,400	11,400	1,000	9.6%
101-7101-531.22-03	Training	17,307	21,884	49,000	49,000	53,800	4,800	9.8%
101-7101-531.22-05	Postage	2,997	2,293	4,000	2,800	3,200	400	14.3%
101-7101-531.22-10	Printing	838	1,357	2,500	2,200	2,400	200	9.1%
101-7101-531.22-15	Photocopying	5,985	10,808	7,800	7,800	7,800	0	0.0%
101-7101-531.22-25	IT/GIS Service Charge	297,800	301,900	407,700	407,700	387,500	(20,200)	(5.0%)
101-7101-531.22-37	Vehicle/Equip Lease Charge	1,357,700	1,418,300	1,408,100	1,408,100	1,692,800	284,700	20.2%
101-7101-531.22-70	Telephone Services	305,403	132,837	222,200	222,200	222,200	0	0.0%
	Contractual Services	5,319,712	5,236,976	5,737,700	5,722,843	6,051,100	328,257	5.7%
101-7101-531.30-01	Publications Periodicals	1,604	329	1,600	1,400	1,400	0	0.0%
101-7101-531.30-05	Office Supplies & Equip	8,892	11,702	12,500	12,522	12,500	(22)	(0.2%)
101-7101-531.30-35	Clothing	24,503	24,170	34,500	34,500	34,500	0	0.0%
101-7101-531.30-50	Petroleum Products	77,070	135,305	188,400	115,100	232,800	117,700	102.3%
101-7101-531.31-40	Agricultural Supplies	33,569	24,954	32,700	32,700	31,400	(1,300)	(4.0%)
101-7101-531.31-45	Janitorial Supplies	63,189	37,482	65,000	45,000	50,000	5,000	11.1%
101-7101-531.31-55	Building Supplies	77,509	40,720	74,000	74,000	76,700	2,700	3.6%
101-7101-531.31-65	Other Equip & Supplies	168,714	96,452	103,500	103,500	110,500	7,000	6.8%
101-7101-531.31-70	Traffic Signal Supplies	21,532	19,829	21,000	21,000	22,000	1,000	4.8%
101-7101-531.31-75	Street Light Supplies	72,554	84,367	80,000	76,500	78,500	2,000	2.6%
101-7101-531.31-80	Street Sign Supplies	29,640	29,635	31,000	30,000	31,200	1,200	4.0%
101-7101-531.31-85	Small Tools and Equipment	16,093	13,140	21,200	21,200	22,200	1,000	4.7%
101-7101-531.31-90	Street and Sidewalk Supplies	502,461	705,805	951,300	951,269	967,600	16,331	1.7%
101-7101-531.33-05	Other Supplies	14	0	0	0	0	0	N/A
	Commodities	1,097,344	1,223,890	1,616,700	1,518,691	1,671,300	152,609	10.0%
Total Public Works		14,301,998	14,593,627	16,036,400	16,080,534	16,872,000	791,466	4.9%

PUBLIC WORKS

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
101-7101-531.10-01	Salaries	Salaries	5,240,400	5,430,800
101-7101-531.18-01	Temporary Help	Temporary Help	117,600	122,000
101-7101-531.18-05	Overtime Civilian	Overtime Civilian	678,000	703,400
101-7101-531.18-80	Special Detail	Special Detail	8,300	8,600
TOTAL SALARIES			6,044,300	6,264,800
FRINGE BENEFITS:				
101-7101-531.19-01	Workers' Compensation	Workers' Compensation Insurance	545,800	556,700
101-7101-531.19-05	Medical Insurance	Medical Insurance	1,091,500	1,128,000
101-7101-531.19-10	IMRF	IMRF	690,900	716,100
101-7101-531.19-11	Social Security	Social Security	377,100	391,700
101-7101-531.19-12	Medicare	Medicare	89,400	92,300
TOTAL FRINGE BENEFITS			2,794,700	2,884,800
CONTRACTUAL SERVICES:				
101-7101-531.20-05	Professional Services	Consulting services (incl. storm warning) concrete testing and bid reviews, incld. Pavement Management Services Surveying Services Construction Inspection Services Traffic Data Analysis Plan Review Services Prior Year Encumbrance Carryover	37,500 50,000 800 155,800 35,000 35,000 27,340	38,500 62,000 800 155,800 35,000 35,000 0
			341,440	327,100
101-7101-531.20-40	General Insurance	Liability and property insurance	107,500	108,600
101-7101-531.21-01	Traffic Signal Maintenance	Repairs to controllers and opticom	15,000	15,000
101-7101-531.21-02	Equipment Maintenance	Maintenance of: office, electrical, shop and radio equipment, and generators HVAC preventative maintenance, repairs, and emergency reponse: Primary sites Secondary sites Preventative maintenance, inspections, repairs, and certifications of elevators Emergency siren upgrade (traffic) Preventative maintenance, inspections, repair and certifications of life safety equip and fire extinguishers Water feature and irrigation system maint. Traffic counters & survey levels Prior Year Encumbrance Carryover	16,400 296,800 0 22,000 15,000 20,500 22,000 400 25,514	10,000 326,000 70,000 22,000 15,000 27,000 24,000 0 494,000
			418,614	

PUBLIC WORKS

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
101-7101-531.21-11	Building Maintenance	Custodial services for all municipal buildings, historical, police, fire, senior center and train station	236,000		260,000	
		Misc. cleaning services for mats, windows, blinds and carpets	27,500		30,000	
		Repairs to roofs, doors, windows, plumbing, generators, and painting	58,000		65,000	
		Pest control	9,000		10,000	
		Police firing range cleaning and lead compliance testing	28,000		28,000	
		Prior Year Encumbrance Carryover	19,493	377,993	0	393,000
101-7101-531.21-15	Street/Sidewalk Maint.	Asphalt	265,000		265,000	
		Asphalt Spray Patching	85,000		85,000	
		Concrete	185,000		185,000	
		Pavement striping	75,000		75,000	
		Paver Brick Repair	45,000		45,000	
		Concrete Sidewalk Cutting	23,000		42,700	
		Prior Year Encumbrance Carryover	16,670	694,670	0	697,700
101-7101-531.21-36	Equipment Rental	Small tool and equipment rental	10,000		10,000	
		In-house paving program:				
		Asphalt grinder rental	28,000		35,000	
		Asphalt trucking	165,000	203,000	125,000	170,000
101-7101-531.21-50	Utility Services	Rental of Com. Ed. Co. street lights	114,000		114,000	
		Electrical energy for Village owned street lights and traffic signals	121,000		121,000	
		Electric excess facilities & charges for usage of natural gas in excess of franchise agreement	181,000	416,000	181,000	416,000
101-7101-531.21-55	Forestry & Ground Svcs	Forestry Services / Tree Maintenance:				
		Tree trimming	275,000		275,000	
		Tree removal services & restoration	125,000		125,000	
		New planting	175,000		200,000	
		Landscape Maintenance:				
		High Profile Site Maintenance	51,000		55,000	
		Secondary Site Maintenance	82,500		94,500	
		Grass Cutting	145,000		150,000	
		Weed Control	22,200		22,000	
		Gateway Sign Maintenance	2,000		2,000	
		Parkway Restoration	2,000		9,000	
		Corridor Landscape Maintenance	12,000		0	
		Prior Year Encumbrance Carryover	5,926	897,626	0	932,500
101-7101-531.21-62	Disposal Services	Landfill charges (non-tree) and misc.	21,200		18,000	
		Leaf composting/wood chips	5,000	26,200	5,000	23,000
101-7101-531.21-65	Other Services	Special service, service calls, moving projects & material testing	22,600		22,600	
		Service Request Software	6,300		8,000	
		Work Management Software	27,600		27,600	
		SDS Database	500		500	
		JULIE charge	6,600		6,600	
		Digitizing of records	33,200		10,000	
		Technical computer software	3,800		3,800	
		Executime licensing	14,000	114,600	14,000	93,100
101-7101-531.22-02	Dues	Dues		10,400		11,400

PUBLIC WORKS

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
101-7101-531.22-03	Training	Street Unit:				
		APWA Snow Conference	1,500		3,500	
		APWA Suburban Snow & Ice	600		700	
		NIPSTA Training Courses & Misc	6,800		6,800	
		Forestry Unit:				
		APWA Snow Conference	1,500		0	
		Int'l Society Arborists	1,800		1,800	
		Illinois Arborists Conference (5)	800		800	
		iLandscape Show	400		400	
		Arboricultural Skills Workshop	400		0	
		Tree City Seminar	100		0	
		Safety & training textbooks	100		100	
		Illinois Landscape Contractors Association Certification (1)	400		400	
		Illinois Arborists Training & Workshops	700		1,100	
		Traffic Unit:				
		IMS/ITE Traffic Signal Maintenance Certification	1,300		1,300	
		Administration:				
		APWA Annual Conference (2)	4,800		6,000	
		APWA Suburban Expo	900		900	
		Illinois Public Service Institute	2,400		2,400	
		In-service management training	400		400	
		Tuition reimbursement	9,000		9,000	
		Safety training materials - Fed requirement	1,600		1,600	
		Supervisory Training	0		3,000	
		Municipal Buildings Unit:				
		A/C controls operation/maintenance	2,500		2,500	
		APWA Suburban Expo	300		0	
		Safety and training aids	100		100	
		Engineering:				
		APWA Internat'l Congress (2)	4,000		4,000	
		Short Courses APWA, University of Wisconsin, ASCE, PCA, AWWA	6,600	49,000	7,000	53,800
101-7101-531.22-05	Postage	Mailings		2,800		3,200
101-7101-531.22-10	Printing	Printing of shop orders, time cards and miscellaneous forms		2,200		2,400
101-7101-531.22-15	Photocopying	Photocopies & supplies	2,000		2,000	
		Maintenance agreement Xerox WC5645	5,800	7,800	5,800	7,800
101-7101-531.22-25	IT/GIS Service Charge	Information Technology/GIS service charge		407,700		387,500
101-7101-531.22-37	Vehicle/Equip Lease Chrg	Vehicle lease charge		1,408,100		1,692,800
101-7101-531.22-70	Telephone Services	Cell phone charges and telephone charges for all service except for commissions	183,000		183,000	
		EOC phone lines	11,000		11,000	
		GPS-AVL data	15,000		15,000	
		Fire Stations Optic Connection Upgrade	13,200	222,200	13,200	222,200
		TOTAL CONTRACTUAL SERVICES		5,722,843		6,051,100

PUBLIC WORKS

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022		Budget 2023	
COMMODITIES:						
101-7101-531.30-01	Publications/Periodicals	Miscellaneous publications	1,400		1,400	
101-7101-531.30-05	Office Supplies & Equip	General office supplies	7,000		8,500	
		Drafting supplies	2,000		2,000	
		Misc. supplies for plan preparation	2,000		2,000	
		Prior Year Encumbrance Carryover	1,522	12,522	0	12,500
101-7101-531.30-35	Clothing	Uniform rental and cleaning	6,500		6,500	
		Boots and miscellaneous clothing	13,000		13,000	
		Personal protective equipment	15,000	34,500	15,000	34,500
101-7101-531.30-50	Petroleum Products	Gasoline for department vehicles	115,100		232,800	
101-7101-531.31-40	Agricultural Supplies	Materials for parkway and landscape restoration and maintenance:				
		Black dirt	3,700		2,700	
		Sod & seeds	5,000		4,000	
		Fertilizers & weed killers	4,000		4,000	
		Compost	2,500		2,500	
		Plants & materials	17,500	32,700	18,200	31,400
101-7101-531.31-45	Janitorial Supplies	Custodial supplies not furnished by contract maintenance service, including paper products, soap, etc.	45,000		50,000	
101-7101-531.31-55	Building Supplies	Electrical, plumbing & hardware supplies, lumber & paint for maintenance & repairs of Municipal Building	74,000		76,700	
101-7101-531.31-65	Other Equip. & Supplies	Saw blades, batteries, hose and misc. parts & supplies for small equipment	60,000		64,000	
		Marking Paint	2,500		3,000	
		Holiday lighting & decorations	38,000		39,500	
		Traffic Counter Supplies	1,000		1,500	
		Flags	2,000	103,500	2,500	110,500
101-7101-531.31-70	Traffic Signal Supplies	Poles, components, etc.	21,000		22,000	
101-7101-531.31-75	Street Light Supplies	Poles, fixtures, lamps & misc. materials	61,000		63,000	
		Damage replacement (reimbursable)	15,500	76,500	15,500	78,500
101-7101-531.31-80	Street Sign Supplies	Blank signs, reflective sheeting, letters, numbers, adhesives, & misc.	20,000		20,000	
		Materials for thermoplastic marking	4,300		4,300	
		Damage replacement (reimbursable)	2,700		3,900	
		Bike Route Posts/Signs	3,000	30,000	3,000	31,200
101-7101-531.31-85	Small Tools & Equipment	Misc. expendable hand tools & equipment	21,200		22,200	
101-7101-531.31-90	Street & Sidewalk Supply	Patching materials, gravel and sand	26,900		32,600	
		Asphalt for In-house paving program.	317,000		324,000	
		Concrete	20,000		25,000	
		Rock salt	465,000		465,000	
		Liquid calcium chloride	99,000		110,000	
		Ice melt	10,000		5,000	
		Forming materials and lumber	3,600		6,000	
		Prior Year Encumbrance Carryover	9,769	951,269	0	967,600

PUBLIC WORKS

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
		TOTAL COMMODITIES	<u>1,518,691</u>	<u>1,671,300</u>
		TOTAL PUBLIC WORKS	<u>16,080,534</u>	<u>16,872,000</u>

NON-OPERATING

NON-OPERATING

GENERAL FUND

EXPENDITURES

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
101-9901-591.40-89	Sales Tax Abatement	507,370	593,412	600,000	500,000	600,000	100,000	20.0%
101-9901-591.40-93	PPRT to Library	112,988	193,198	384,000	132,000	384,000	252,000	190.9%
101-9901-591.40-96	Operating Contingency	0	0	200,000	200,000	400,000	200,000	100.0%
101-9901-591.40-99	Tax Rebates	0	108,996	0	0	0	0	N/A
	Other Charges	620,358	895,606	1,184,000	832,000	1,384,000	552,000	66.3%
101-9901-591.90-05	Operating Transfer Out	0	7,550,000	0	0	0	0	N/A
	Non-Operating	0	7,550,000	0	0	0	0	0
	Total Non-Operating	620,358	8,445,606	1,184,000	832,000	1,384,000	552,000	66.3%
	Total General Fund	75,571,855	84,874,082	81,016,600	81,837,941	85,210,400	(71,787,540)	4.1%

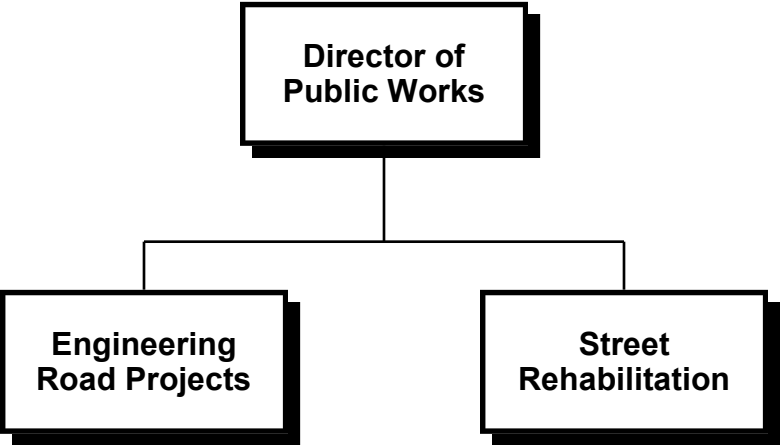
NON-OPERATING

GENERAL FUND

EXPENDITURE DETAIL

Account Number	Account Title	Description	Budget 2022	Budget 2023
101-9901-591.40-89	Sales Tax Abatements	Sales tax abatement - Napleton/Lexus/Le Obsession	500,000	600,000
101-9901-591.40-93	PPRT to Library	Library's Portion of PPRT Revenue (24%)	132,000	384,000
101-9901-591.40-96	Operating Contingency	Operating Contingency	200,000	400,000
TOTAL OTHER CHARGES			832,000	1,384,000
TOTAL NON-OPERATING EXPENDITURES			832,000	1,384,000
TOTAL GENERAL FUND			81,837,941	85,210,400

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MOTOR FUEL TAX FUND

211

Fund at a Glance

Separate funds are received from the State of Illinois during a per capita distribution of the taxes we pay at the gas pump. There are only certain legal purposes for the use of these funds as prescribed. Basically, the Village is using this fund for the resurfacing and rehabilitation of our deteriorating streets and roads.

Restrictions:

STATE LAW – The statutes are very specific as to how these funds are to be spent. Eligibility includes programs such as: storm water management, pavement repair or reconstruction, snow & ice removal, parkway maintenance, traffic control, street lighting, traffic signal maintenance, etc.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Taxes	\$2,733,024	\$2,942,607	\$3,000,000	\$3,000,000	\$3,000,000	\$0	0.0%
Intergovernmental	1,649,817	1,649,817	1,650,000	1,650,000	0	(1,650,000)	(100.0%)
Interest Income	8,590	553	4,000	4,000	4,000	0	0.0%
Total Revenues	\$4,391,431	\$4,592,977	\$4,654,000	\$4,654,000	\$3,004,000	(\$1,650,000)	(35.5%)
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$4,391,431	\$4,592,977	\$4,654,000	\$4,654,000	\$3,004,000	(\$1,650,000)	(35.5%)
Expenditures							
Capital Items	2,371,133	3,911,870	4,554,300	4,554,299	3,919,100	(635,199)	(13.9%)
Total Expenditures	\$2,371,133	\$3,911,870	\$4,554,300	\$4,554,299	\$3,919,100	(\$635,199)	(13.9%)
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$2,371,133	\$3,911,870	\$4,554,300	\$4,554,299	\$3,919,100	(\$635,199)	(13.9%)
Revenues over (under) Expenditures	\$2,020,298	\$681,107	\$99,700	\$99,701	(\$915,100)	(\$1,014,801)	(1017.8%)
BEGINNING FUND BALANCE	2,905,807	4,926,105	5,607,212	5,607,212	5,706,912	99,700	1.8%
ENDING FUND BALANCE	\$4,926,105	\$5,607,212	\$5,706,912	\$5,706,913	\$4,791,812	(\$915,101)	(16.0%)

MOTOR FUEL TAX FUND (211)

5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

ACCOUNT DESCRIPTION	PROJ #	2020 ACTUAL	2021 ACTUAL	2022 ESTIMATED ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
REVENUES										
MOTOR FUEL TAX ALLOTMENT		2,733,024	2,942,607	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
INTEREST INCOME		8,590	553	4,000	4,000	4,000	4,000	4,000	4,000	4,000
GRANTS		1,649,817	1,649,817	1,650,000	1,650,000	0	0	0	0	227,200
TOTAL REVENUES		4,391,431	4,592,977	4,654,000	4,654,000	3,004,000	3,004,000	3,004,000	3,004,000	3,231,200
EXPENDITURES										
SIGNALS										
Traffic Signal Maintenance	SG-03-02	87,737	121,834	116,800	116,800	119,100	121,400	123,700	126,200	128,700
SUBTOTAL - SIGNALS		87,737	121,834	116,800	116,800	119,100	121,400	123,700	126,200	128,700
STREETS										
Street Rehabilitation Program	ST-90-09	2,283,396	3,790,036	4,437,500	4,437,499	3,800,000	3,800,000	3,800,000	3,800,000	2,804,800
Hintz Road Reconstruction	ST-23-05	0	0	0	0	0	0	0	0	995,200
SUBTOTAL - STREETS		2,283,396	3,790,036	4,437,500	4,437,499	3,800,000	3,800,000	3,800,000	3,800,000	3,800,000
TOTAL EXPENDITURES		2,371,133	3,911,870	4,554,300	4,554,299	3,919,100	3,921,400	3,923,700	3,926,200	3,928,700
BEGINNING FUND BALANCE		2,905,808	4,926,106	5,607,212	5,607,212	5,706,912	4,791,812	3,874,412	2,954,712	2,032,512
REVENUES OVER (UNDER) EXPENDITURES		2,020,298	681,106	99,700	99,701	(915,100)	(917,400)	(919,700)	(922,200)	(697,500)
ENDING FUND BALANCE		4,926,106	5,607,212	5,706,912	5,706,913	4,791,812	3,874,412	2,954,712	2,032,512	1,335,012
Fund Balance as a Percent of Expenditures						122%	99%	75%	52%	34%

PROJECTS WITH SECOND FUND SOURCE

Hintz Road Reconstruction ST-23-05 Village share only - STP funding not included in this budget, partially funded with Capital Projects Fund revenue.

MOTOR FUEL TAX FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
211-0000-403.20-00	Motor Fuel Tax Allotment	2,733,024	2,942,607	3,000,000	3,000,000	3,000,000	0	0.0%
	Intergovernmental Taxes	2,733,024	2,942,607	3,000,000	3,000,000	3,000,000	0	0.0%
211-0000-411.55-00	State Grants	1,649,817	1,649,817	1,650,000	1,650,000	0	(1,650,000)	(100.0%)
	Intergovernmental	1,649,817	1,649,817	1,650,000	1,650,000	0	(1,650,000)	(100.0%)
211-0000-461.02-00	Interest on Investments	8,590	553	4,000	4,000	4,000	0	0.0%
	Interest Income	8,590	553	4,000	4,000	4,000	0	0.0%
Total MFT Fund		4,391,431	4,592,977	4,654,000	4,654,000	3,004,000	(1,650,000)	(35.5%)

EXPENDITURES

Public Works

7101

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
211-7101-571.50-40	MFT Programs	2,371,133	3,911,870	4,554,300	4,554,299	3,919,100	(635,199)	(13.9%)
	Capital Outlay	2,371,133	3,911,870	4,554,300	4,554,299	3,919,100	(635,199)	(13.9%)
Total Public Works		2,371,133	3,911,870	4,554,300	4,554,299	3,919,100	(635,199)	(13.9%)
Total MFT Fund		2,371,133	3,911,870	4,554,300	4,554,299	3,919,100	(635,199)	(13.9%)

MOTOR FUEL TAX FUND

EXPENDITURE DETAIL

PUBLIC WORKS

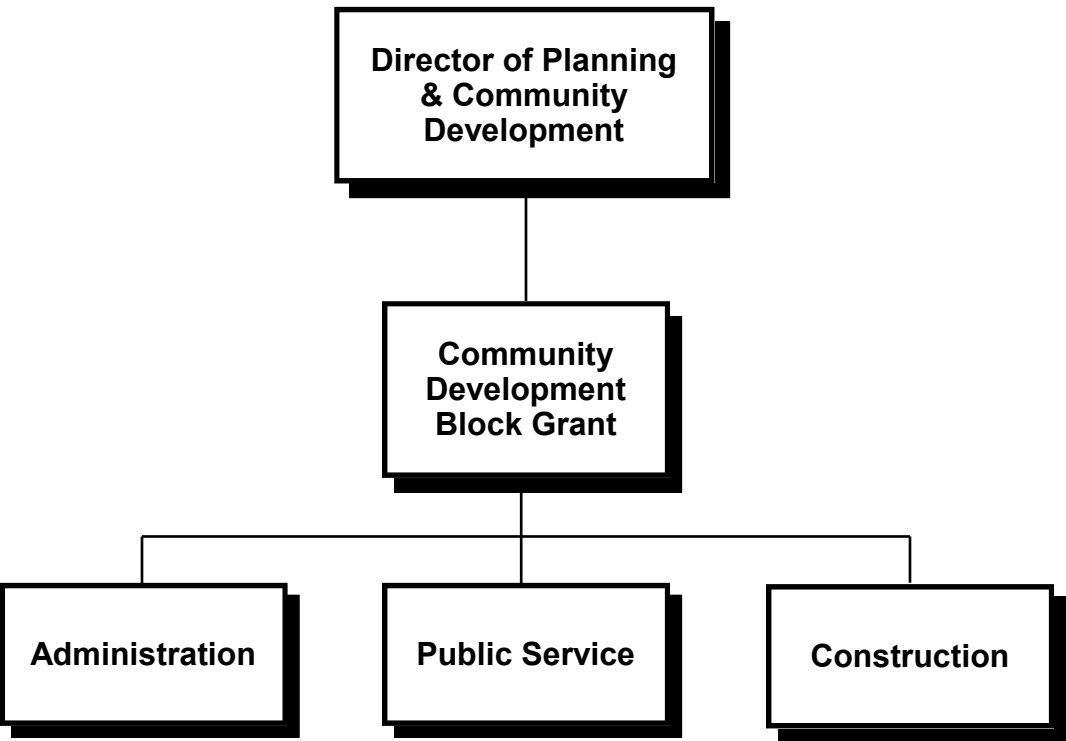
7101

Account Number	Account Title	Description	Budget 2022		Budget 2023	
CAPITAL OUTLAY:						
211-7101-571.50-40	MFT Programs	Contract maintenance of traffic signal controllers on IDOT and CCHD roadways (SG0302)	116,800		119,100	
		Street Rehabilitation Program (ST9009)	4,000,000		3,800,000	
		Prior Year Encumbrance Carryover	437,499	4,554,299	0	3,919,100
		TOTAL CAPITAL OUTLAY		4,554,299		3,919,100
		TOTAL PUBLIC WORKS		4,554,299		3,919,100
		TOTAL MOTOR FUEL TAX FUND		4,554,299		3,919,100

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COMMUNITY DEVELOPMENT BLOCK GRANT

ORGANIZATION STRUCTURE



Fund at a Glance

Federal monies are made available to the Village to provide benefits for low to moderate income residents of the community. There are specific federal guidelines that must be followed in appropriating these funds. A separate tracking of revenues and expenditures are accounted for in this fund.

Restrictions:

FEDERAL LAW – The law was written to charge the Department of Housing and Urban Development with administering these funds. In general, the funds must be targeted to benefit low to moderate income residents.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Intergovernmental	\$356,951	\$564,652	\$415,900	\$829,200	\$479,900	(\$349,300)	(42.1%)
Other	43,639	119,662	50,000	50,000	50,000	0	0.0%
Total Revenues	\$400,590	\$684,314	\$465,900	\$879,200	\$529,900	(\$349,300)	(39.7%)
Interfund Transfers In	42,800	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$443,390	\$684,314	\$465,900	\$879,200	\$529,900	(\$349,300)	(39.7%)
Expenditures							
Personal Services	\$60,500	\$60,666	\$62,900	\$64,300	\$62,300	(\$2,000)	(3.1%)
Other Charges	382,890	623,648	403,000	869,776	467,600	(402,176)	(46.2%)
Total Expenditures	\$443,390	\$684,314	\$465,900	\$934,076	\$529,900	(\$404,176)	(43.3%)
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$443,390	\$684,314	\$465,900	\$934,076	\$529,900	(\$404,176)	(43.3%)
Revenues over (under) Expenditures	\$0	\$0	\$0	(\$54,876)	\$0	\$54,876	(100.0%)
BEGINNING FUND BALANCE	0	0	0	0	0	0	N/A
ENDING FUND BALANCE	\$0	\$0	\$0	(\$54,876)	\$0	\$54,876	(100.0%)

PLANNING

CDBG Fund

PERSONNEL SUMMARY

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Planner II	7	0.50	0.50	
Total F-T-E		0.50	0.50	0.00

Planning Department Cross Reference to All Funds

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	9.50	10.25	0.75
215	CDBG Fund	0.50	0.50	
225	Zero Interest Loan Fund	0.00	0.25	0.25
Total F-T-E All Funds		10.00	11.00	1.00

CDBG FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
215-0000-411.40-00	CDBG Allotment	356,951	298,251	376,900	395,300	385,300	(10,000)	(2.5%)
215-0000-411.48-00	CDBG-CV Allotment	0	266,401	39,000	433,900	94,600	(339,300)	(78.2%)
	Intergovernmental Revenue	356,951	564,652	415,900	829,200	479,900	(10,000)	(42.1%)
215-0000-484.92-00	Project Income	43,639	113,951	50,000	50,000	50,000	0	0.0%
215-0000-489.90-00	Other Income	0	5,711	0	0	0	0	N/A
	Special Operations	43,639	119,662	50,000	50,000	50,000	0	0.0%
215-0000-491.05-00	Operating Transfer In	42,800	0	0	0	0	0	N/A
	Other Financing Sources	42,800	0	0	0	0	0	N/A
	Total CDBG Fund	443,390	684,314	465,900	879,200	529,900	(179,650)	(39.7%)

EXPENDITURES

Planning

4001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
215-4001-522.10-01	Salaries	60,500	60,666	62,900	64,300	62,300	(2,000)	(3.1%)
	Salaries	60,500	60,666	62,900	64,300	62,300	(2,000)	(3.1%)
	Total Planning	60,500	60,666	62,900	64,300	62,300	(2,000)	(3.1%)

CDBG FUND

EXPENDITURES

CDBG Program

4101

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
215-4101-522.41-01	Single Family Rehab	26,049	53,963	50,000	60,980	100,000	39,020	64.0%
215-4101-522.41-02	CDBG Administration	1,748	1,748	2,500	2,500	2,500	0	0.0%
215-4101-522.41-03	Group/Trans Housing Rehab	28,350	52,850	105,000	105,000	68,200	(36,800)	(35.0%)
215-4101-522.41-04	Resources for Comm Living	4,494	6,266	5,000	5,000	5,000	0	0.0%
215-4101-522.41-16	CAP Program	9,100	12,385	9,000	9,000	6,300	(2,700)	(30.0%)
215-4101-522.41-17	Children Advocacy Center	2,500	2,500	3,500	3,500	3,500	0	0.0%
215-4101-522.41-44	Suburban Prim Health Care	4,300	4,337	8,000	8,000	6,000	(2,000)	(25.0%)
215-4101-522.41-48	Journeys The Road Home	4,500	9,123	4,500	13,000	5,000	(8,000)	(61.5%)
215-4101-522.41-52	WINGS Program	6,000	6,000	6,500	6,500	6,500	0	0.0%
215-4101-522.41-54	Dist 214 ESL Program	1,500	1,903	1,500	1,500	1,500	0	0.0%
215-4101-522.41-62	Connections to Care	3,500	6,644	4,000	4,000	4,000	0	0.0%
215-4101-522.41-68	Northwest CASA	2,500	3,375	3,500	3,500	3,500	0	0.0%
215-4101-522.41-70	Faith Community Homes	2,500	3,250	3,000	3,000	3,000	0	0.0%
215-4101-522.41-73	Lifespan	3,000	3,000	3,500	3,500	3,500	0	0.0%
215-4101-522.41-75	CDBG Public Facilities	5,911	0	0	0	0	0	N/A
215-4101-522.41-76	CDBG Infrastructure	192,800	150,000	150,000	150,000	150,000	0	0.0%
215-4101-522.41-78	Little City Foundation	0	4,000	0	0	0	0	N/A
215-4101-522.41-79	Northwest Compass	0	5,099	4,500	4,500	4,500	0	0.0%
215-4101-522.41-80	Catholic Charities	0	0	0	4,000	0	(4,000)	(100.0%)
Other Charges		298,752	326,443	364,000	387,480	373,000	(10,480)	(3.7%)
Total CDBG Program		298,752	326,443	364,000	387,480	373,000	(12,480)	(3.7%)

CDBG-CV Program

4102

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
215-4102-522.41-08	CDBG-CV1 Public Services	84,138	29,911	31,700	50,000	18,300	(31,700)	(63.4%)
215-4102-522.41-16	CDBG-CV CAP Program	0	7,830	0	0	0	0	N/A
215-4102-522.41-17	CDBG-CV Children's Adv. Ctr.	0	725	1,800	1,775	0	(1,775)	(100.0%)
215-4102-522.41-36	CDBG-CV Clearbrook Telehealth	0	38,654	0	0	0	0	N/A
215-4102-522.41-37	CDBG-CV Clearbrook COVID Mgmt	0	18,463	0	0	0	0	N/A
215-4102-522.41-38	CDBG-CV NW Housing Partner	0	0	0	14,000	0	(14,000)	(100.0%)
215-4102-522.41-39	CDBG-CV Sm. Bus. Forgivable Loan	0	78,500	0	0	0	0	N/A
215-4102-522.41-48	CDBG-CV Journeys The Road Home	0	93,214	0	27,121	0	(27,121)	(100.0%)
215-4102-522.41-52	CDBG-CV WINGS Program	0	0	3,000	3,000	0	(3,000)	(100.0%)
215-4102-522.41-70	CDBG-CV Faith Comm. Homes	0	16,408	0	0	0	0	N/A
215-4102-522.41-79	CDBG-CV Northwest Compass	0	13,500	2,500	2,500	0	(2,500)	(100.0%)
215-4102-522.41-81	CDBG-CV3 Public Services	0	0	0	383,900	76,300	(307,600)	(80.1%)
Other Charges		84,138	297,205	39,000	482,296	94,600	(31,700)	(80.4%)
Total CDBG-CV Program		84,138	297,205	39,000	482,296	94,600	(31,700)	(80.4%)
Total CDBG Fund		443,390	684,314	465,900	934,076	529,900	(31,700)	(43.3%)

CDBG FUND

EXPENDITURE DETAIL

PLANNING

4001

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
215-4001-522.10-01	Salaries	Salaries	64,300	62,300
TOTAL SALARIES			64,300	62,300
TOTAL PLANNING			64,300	62,300

CDBG PROGRAM

4101

Account Number	Account Title	Description	Budget 2022	Budget 2023
OTHER CHARGES:				
215-4101-522.41-01	Single Family Rehab	Interest free loans to low income property owners for home rehabilitation which becomes a lien on property and recovered upon sale of home	60,500	100,000
		Prior Year Encumbrance Carryover	480	0
			60,980	100,000
215-4101-522.41-02	CDBG Admin/Audit	Audit, legal ads, misc. costs	2,500	2,500
215-4101-522.41-03	Group/Trans Housing Rehab	Group Residence/Transitional Housing Rehab Grant Program	105,000	68,200
215-4101-522.41-04	Resources for Comm Living	Shared housing for special populations	5,000	5,000
215-4101-522.41-16	Children at Play	Grant to Children at Play (CAP) Program - subsidy for low income participants	9,000	6,300
215-4101-522.41-17	Children Advocacy Center	Child Abuse Services	3,500	3,500
215-4101-522.41-44	Sub Prim Health Care	Grant to Suburban Primary Health Care Council - Access to Care Program	8,000	6,000
215-4101-522.41-48	Journeys The Road Home	Journeys The Road Home Homeless services	13,000	5,000
215-4101-522.41-52	WINGS Program	Traditional Housing and Safe House Public Service	6,500	6,500
215-4101-522.41-54	Dist. 214 ESL Program	District 214 Beginning English as a Second Language Program	1,500	1,500
215-4101-522.41.62	Connections to Care	Medical Transportation for Seniors	4,000	4,000
215-4101-522.41-68	Northwest CASA	Sexual assault counseling, crisis intervention and advocacy	3,500	3,500
215-4101-522.41-70	Faith Community Homes	Supportive housing	3,000	3,000

CDBG FUND

EXPENDITURE DETAIL

CDBG PROGRAM (cont.)

4101

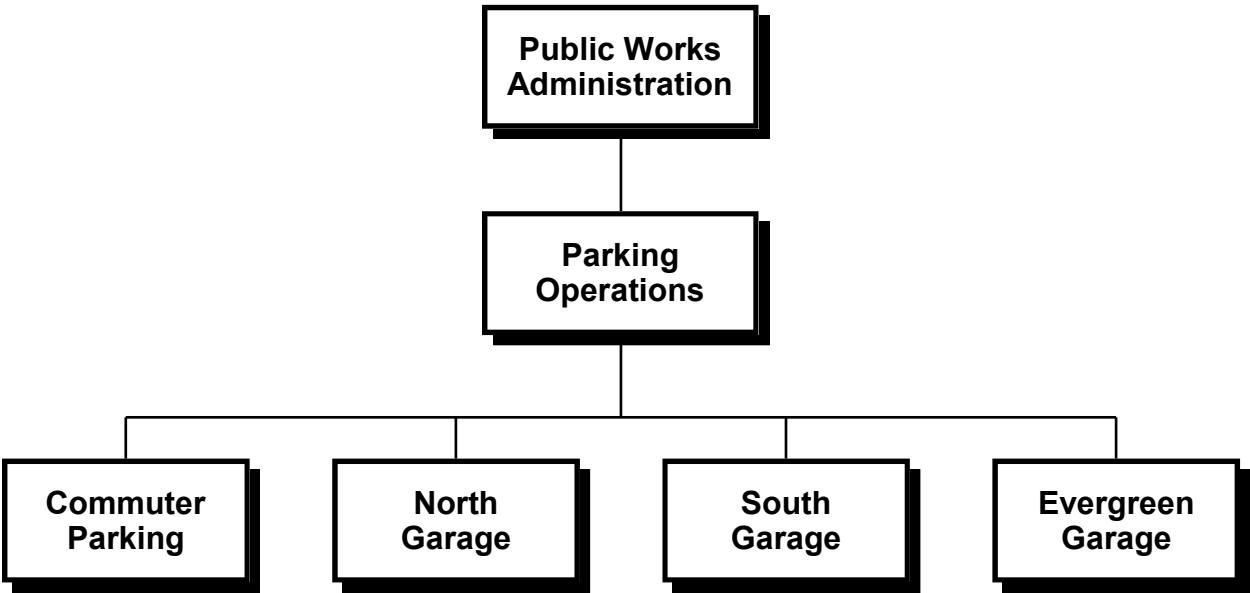
Account Number	Account Title	Description	Budget 2022	Budget 2023
215-4101-522.41-73	Lifespan	Services to Victims of Domestic Violence and Sexual Assault	3,500	3,500
215-4101-522.41-76	CDBG Infrastructure	ADA or Low/Mod Area Infrastructure	150,000	150,000
215-4101-522.41-79	Northwest Compass	Northwest Compass	4,500	4,500
215-4101-522.41-80	Catholic Charities	Catholic Charities	4,000	0
TOTAL OTHER CHARGES			387,480	373,000
TOTAL CDBG PROGRAM			387,480	373,000

CDBG-CV PROGRAM

4102

Account Number	Account Title	Description	Budget 2022	Budget 2023
OTHER CHARGES:				
215-4102-522.41-08	CDBG-CV Public Services	COVID19 Related Expenses	50,000	18,300
215-4102-522.41-17	CDBG-CV Children's Adv. Ctr.	COVID19 Related Expenses	1,775	0
215-4102-522.41-38	CDBG-CV NW Housing Partner	COVID19 Related Expenses	14,000	0
215-4102-522.41-48	CDBG-CV Journeys The Road Home	COVID19 Related Expenses	27,121	0
215-4102-522.41-52	CDBG-CV WINGS Program	COVID19 Related Expenses	3,000	0
215-4102-522.41-79	CDBG-CV Northwest Compass	COVID19 Related Expenses	2,500	0
215-4102-522.41-81	CDBG-CV3 Public Services	COVID19 Related Expenses	383,900	76,300
TOTAL OTHER CHARGES			482,296	94,600
TOTAL CDBG-CV PROGRAM			482,296	94,600
TOTAL CDBG FUND			934,076	529,900

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Fund at a Glance

The Village has been very responsive in providing parking for commuters as well as Downtown merchants, their employees and shoppers. As a result, a major investment by this community was made in the construction of many commuter lots and parking garages providing available parking for the redevelopment of the Downtown. Major improvements resulting from the creation of TIF Districts I and II were the construction of the North Garage, the Vail Avenue Garage and the Evergreen Underground Garage below the Arlington Towne Square development. In 2007, a 317-space addition was completed in the Vail Avenue Garage.

After having a consultant analyze the condition of all four parking garages, a four-year program was developed to rehabilitate all four garages. Phase 1 included the rehabilitation of the entire Village Hall Municipal Garage, and the roofs of the North Garage and Vail Garage. Phase 2 was the rehabilitation of the remaining floors in the North Garage. Phase 3 will complete the Vail Garage. Phase 4 will address minor issues in the Evergreen Garage.

Commuters pay either monthly or daily user fees to pay for the costs associated with operation of these garages. Separate operations are maintained to show the results of operation of the North Garage, Vail Avenue Garage, Evergreen Underground Garage and the other commuter parking lots.

Restrictions:

VILLAGE POLICY – The Village finances parking operations by the user fee concept. Since October 1, 2017, the monthly commuter permit rate is \$40 for residents and the daily rate is \$2.00. Twenty-four hour parking permits range from \$40 to \$50 and have restrictions for their use based on agreement.

MUNICIPAL PARKING FUND

(Continued)

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Fees	\$883,688	\$797,334	\$845,500	\$1,229,700	\$1,229,700	\$0	0.0%
Fines	37,463	2,774	400	70,300	70,300	0	0.0%
Interest Income	25,243	7,181	25,700	31,000	31,000	0	0.0%
Other	1,668,688	10,024	0	0	0	0	N/A
Total Revenues	\$2,615,082	\$817,313	\$871,600	\$1,331,000	\$1,331,000	\$0	0.0%
Interfund Transfers In	0	950,000	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$2,615,082	\$1,767,313	\$871,600	\$1,331,000	\$1,331,000	\$0	0.0%
Expenditures							
Personal Services	\$465,020	\$475,983	\$549,200	\$576,400	\$538,000	(\$38,400)	(6.7%)
Contractual Services	262,999	246,634	359,400	364,203	392,700	28,497	7.8%
Commodities	79,388	88,130	96,200	92,500	105,300	12,800	13.8%
Other Charges	287,300	287,300	287,300	287,300	287,300	0	0.0%
Capital Items	543,287	205,032	800,800	800,770	1,183,400	382,630	47.8%
Total Expenditures	\$1,637,994	\$1,303,079	\$2,092,900	\$2,121,173	\$2,506,700	\$385,527	18.2%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$1,637,994	\$1,303,079	\$2,092,900	\$2,121,173	\$2,506,700	\$385,527	18.2%
Revenues over (under) Expenditures	\$977,088	\$464,234	(\$1,221,300)	(\$790,173)	(\$1,175,700)	(\$385,527)	48.8%
BEGINNING FUND BALANCE	4,635,877	5,612,965	6,077,199	6,077,199	4,855,899	(1,221,300)	(20.1%)
ENDING FUND BALANCE	\$5,612,965	\$6,077,199	\$4,855,899	\$5,287,026	\$3,680,199	(\$1,606,827)	(30.4%)

POLICE**Municipal Parking Fund****PERSONNEL SUMMARY**

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Public Service Officer	2	4.00	4.00	
Records Clerk	1	1.00	1.00	
Total F-T-E		5.00	5.00	0.00

**Police Department
Cross Reference to All Funds**

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund			
	Police - Administration	133.00	133.00	
	Police Grant	1.00	1.00	
235	Municipal Parking Fund	5.00	5.00	
	Total F-T-E All Funds	139.00	139.00	0.00

MUNICIPAL PARKING OPERATIONS FUND (235)

5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

ACCOUNT DESCRIPTION	PROJ #	2020	2021	2022	2022	2023	2024	2025	2026	2027
		ACTUAL	ACTUAL	ESTIMATED	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
REVENUES										
FEES & FINES		921,151	800,108	781,400	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000	1,300,000
INTEREST INCOME		25,243	7,181	25,700	31,000	31,000	31,000	31,000	31,000	31,000
OTHER INCOME		5,548	10,024	0	0	0	0	0	0	0
BOND PROCEEDS		1,663,140	0	0	0	0	0	0	0	0
TRANSFER IN FROM CAPITAL PROJECTS FUND		0	0	0	0	0	2,000,000	0	0	0
TRANSFER IN FROM PUBLIC BUILDING FUND		0	950,000	0	0	0	0	0	0	0
TOTAL REVENUES		2,615,082	1,767,313	807,100	1,331,000	1,331,000	3,331,000	1,331,000	1,331,000	1,331,000
EXPENDITURES										
OPERATING EXPENDITURES										
Personal Services		465,020	475,983	549,200	576,400	538,000	624,000	649,000	675,000	702,000
Contractual Services		262,999	246,634	359,400	364,203	392,700	372,000	386,900	402,400	418,500
Commodities		79,388	88,130	96,200	92,500	105,300	95,200	99,000	103,000	107,100
Other Charges		287,300	287,300	287,300	287,300	287,300	287,300	287,300	287,300	287,300
SUBTOTAL - OPERATING EXPENDITURES		1,094,707	1,098,047	1,292,100	1,320,403	1,323,300	1,378,500	1,422,200	1,467,700	1,514,900
BUILDING & LAND										
Ongoing Maintenance to Brick Exterior	BL-96-03	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Parking Structure Maintenance/Repairs	BL-00-06	199,730	59,870	737,800	737,770	920,400	296,500	594,500	124,000	358,000
LED Parking Garage Lighting Conversions	BL-19-03	0	49,247	48,000	48,000	48,000	0	0	0	0
Vail Garage Parking Guidance System	BL-19-05	244,722	0	0	0	0	0	0	0	0
Downtown Parking Signs	BL-19-06	98,828	90,915	0	0	0	0	0	0	0
Municipal Parking Lot Improvements	BL-21-02	0	0	0	0	200,000	0	0	0	50,000
SUBTOTAL - BLDG & LAND		543,280	205,032	790,800	790,770	1,173,400	301,500	599,500	129,000	413,000
EQUIPMENT										
Operational Equipment - Municipal Parking Fund	EQ-09-01	7	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000
SUBTOTAL - EQUIPMENT		7	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES		1,637,994	1,303,079	2,092,900	2,121,173	2,506,700	1,690,000	2,031,700	1,606,700	1,937,900
BEGINNING FUND BALANCE		4,635,881	5,612,969	6,077,203	6,077,203	4,791,403	3,615,703	5,256,703	4,556,003	4,280,303
REVENUES OVER (UNDER) EXPENDITURES		977,088	464,234	(1,285,800)	(790,173)	(1,175,700)	1,641,000	(700,700)	(275,700)	(606,900)
ENDING FUND BALANCE		5,612,969	6,077,203	4,791,403	5,287,030	3,615,703	5,256,703	4,556,003	4,280,303	3,673,403
Fund Balance as a Percent of Expenditures						144%	311%	224%	266%	190%

PROJECTS WITH SECOND FUND SOURCE

Ongoing Maintenance to Brick Exteriors BL-96-03 Ongoing program partially funded with Capital Project Fund revenue.

MUNICIPAL PARKING FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
235-0000-435.54-00	Parking Lot A Daily Fees	11,348	19,261	23,800	27,700	27,700	0	0.0%
235-0000-435.60-00	Parking Lot E Daily Fees	2,526	451	200	11,500	11,500	0	0.0%
235-0000-435.62-00	Parking Lot N Daily Fees	16	59	0	0	0	0	N/A
235-0000-435.64-01	Municipal Garage Daily Fees	3,357	557	1,400	18,800	18,800	0	0.0%
235-0000-435.64-02	Vail Street Gar Daily Fees	10,567	8,749	15,500	38,600	38,600	0	0.0%
235-0000-435.64-03	North Garage Daily Fees	17,363	12,056	12,400	83,200	83,200	0	0.0%
235-0000-435.65-02	Vail Street Gar Monthly Fees	367,522	333,142	333,000	416,000	416,000	0	0.0%
235-0000-435.65-03	North Garage Monthly Fees	378,807	333,568	333,000	407,000	407,000	0	0.0%
235-0000-435.66-00	Parking Lot P Daily Fees	11,631	15,903	35,700	52,400	52,400	0	0.0%
235-0000-435.68-00	Parking Lot S Daily Fees	16,764	5,453	14,000	80,600	80,600	0	0.0%
235-0000-435.70-00	Parking Lot T Daily Fees	418	93	100	1,000	1,000	0	0.0%
235-0000-435.72-00	Evergreen Garage U Fees	62,208	67,305	75,200	88,300	88,300	0	0.0%
235-0000-435.74-00	Parking Lot O Daily Fees	1,161	737	1,200	4,600	4,600	0	0.0%
	Parking Fees	883,688	797,334	845,500	1,229,700	1,229,700	0	0.0%
235-0000-441.15-00	Parking Fines	37,463	2,774	400	70,300	70,300	0	0.0%
	Fines	37,463	2,774	400	70,300	70,300	0	0.0%
235-0000-461.02-00	Interest on Investments	20,049	1,586	12,100	27,000	27,000	0	0.0%
235-0000-462.10-00	Market Value Adjustments	5,194	2,566	4,200	4,000	4,000	0	0.0%
235-0000-462.11-00	Dividends	0	3,029	9,400	0	0	0	N/A
	Interest Income	25,243	7,181	25,700	31,000	31,000	0	0.0%
235-0000-489.90-00	Other Income	5,548	10,024	0	0	0	0	N/A
	Other	5,548	10,024	0	0	0	0	N/A
235-0000-491.05-00	Operating Transfer In	0	950,000	0	0	0	0	N/A
235-0000-491.15-00	Bond Proceeds	1,398,000	0	0	0	0	0	N/A
235-0000-491.16-00	Bond Premium Proceeds	265,140	0	0	0	0	0	N/A
	Other Financing Sources	1,663,140	950,000	0	0	0	0	N/A
Total Municipal Parking Fund		2,615,082	1,767,313	871,600	1,331,000	1,331,000	0	0.0%

MUNICIPAL PARKING FUND

EXPENDITURES

Police

3001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
235-3001-532.10-01	Salaries	298,903	306,532	356,700	379,600	336,700	(42,900)	(11.3%)
235-3001-532.18-05	Overtime Civilian	0	0	6,100	6,100	6,300	200	3.3%
	Salaries	298,903	306,532	362,800	385,700	343,000	(42,700)	(11.1%)
235-3001-532.19-01	Workers Compensation	10,000	10,500	11,700	11,700	11,900	200	1.7%
235-3001-532.19-05	Medical Insurance	95,600	97,000	105,300	105,300	117,500	12,200	11.6%
235-3001-532.19-10	IMRF	38,289	39,060	41,600	44,200	39,300	(4,900)	(11.1%)
235-3001-532.19-11	Social Security	18,015	18,552	22,500	23,900	21,300	(2,600)	(10.9%)
235-3001-532.19-12	Medicare	4,213	4,339	5,300	5,600	5,000	(600)	(10.7%)
	Fringe Benefits	166,117	169,451	186,400	190,700	195,000	4,300	2.3%
235-3001-532.20-40	General Insurance	10,600	10,700	7,600	7,600	7,700	100	1.3%
235-3001-532.22-10	Printing	6,581	223	7,100	7,103	4,000	(3,103)	(43.7%)
235-3001-532.22-25	IT/GIS Service Charge	3,100	3,200	8,000	8,000	20,900	12,900	161.3%
235-3001-532.22-37	Vehicle/Equip Lease Chrg	9,500	8,500	6,600	6,600	9,900	3,300	50.0%
	Contractual Services	29,781	22,623	29,300	29,303	42,500	13,197	45.0%
235-3001-532.30-35	Clothing	1,799	2,158	2,500	2,500	2,500	0	0.0%
235-3001-532.30-50	Petroleum Products	2,128	3,848	3,000	3,000	7,000	4,000	133.3%
235-3001-532.33-05	Other Supplies	2,919	3,738	3,600	3,600	3,600	0	0.0%
	Commodities	6,846	9,744	9,100	9,100	13,100	4,000	44.0%
	Total Police Department	501,647	508,350	587,600	614,803	593,600	(21,203)	(3.4%)

Planning

4001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
235-4001-532.21-65	Other Services	0	0	0	2,000	2,500	500	25.0%
	Contractual Services	0	0	0	2,000	2,500	500	25.0%
	Total Planning	0	0	0	2,000	2,500	500	25.0%

MUNICIPAL PARKING FUND

EXPENDITURES

Public Works

7101

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
235-7101-532.22-37	Vehicle/Equip Lease Chrg	37,400	35,900	33,400	33,400	52,800	19,400	58.1%
	Contractual Services	37,400	35,900	33,400	33,400	52,800	19,400	58.1%
235-7101-571.50-20	Building Improvements	0	5,000	5,000	5,000	5,000	0	0.0%
235-7101-571.50-25	Construction in Progress	543,280	200,032	785,800	785,770	1,168,400	382,630	48.7%
235-7101-572.50-15	Other Equipment	7	0	10,000	10,000	10,000	0	0.0%
	Capital Outlay	543,287	205,032	800,800	800,770	1,183,400	382,630	47.8%
	Total Public Works	580,687	240,932	834,200	834,170	1,236,200	402,030	48.2%

Parking Operations

7301

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
235-7301-532.21-11	Building Maintenance	5,481	4,507	9,000	9,000	14,000	5,000	55.6%
235-7301-532.21-40	Lease Expense	3,790	6,287	6,000	17,500	10,000	(7,500)	(42.9%)
235-7301-532.21-50	Utility Services	12,994	12,495	13,000	13,000	13,000	0	0.0%
235-7301-532.22-03	Training	0	0	1,500	1,500	1,500	0	0.0%
	Contractual Services	22,265	23,289	29,500	41,000	38,500	(2,500)	(6.1%)
235-7301-532.31-65	Other Equip & Supplies	2,444	2,381	2,900	2,900	2,900	0	0.0%
235-7301-532.31-90	Street and Sidewalk Sup	14,000	14,000	14,000	14,000	16,000	2,000	14.3%
	Commodities	16,444	16,381	16,900	16,900	18,900	2,000	11.8%
235-7301-532.40-75	Administrative Serv Charge	72,900	72,900	72,900	72,900	72,900	0	0.0%
	Other Charges	72,900	72,900	72,900	72,900	72,900	0	0.0%
	Total Parking Operations	111,609	112,570	119,300	130,800	130,300	(500)	(0.4%)

Vail Avenue Garage Operation

7302

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
235-7302-532.21-02	Equipment Maintenance	14,576	24,834	32,000	24,000	28,000	4,000	16.7%
235-7302-532.21-11	Building Maintenance	14,089	19,073	31,400	31,400	36,400	5,000	15.9%
235-7302-532.21-50	Utility Services	28,631	21,708	52,000	52,000	42,000	(10,000)	(19.2%)
235-7302-532.22-10	Printing	4,253	2,761	5,000	4,300	4,300	0	0.0%
	Contractual Services	61,549	68,376	120,400	111,700	110,700	(1,000)	(0.9%)
235-7302-532.31-65	Other Equip & Supplies	935	2,745	5,000	5,000	3,500	(1,500)	(30.0%)
235-7302-532.31-90	Street and Sidewalk Sup	29,393	30,300	34,000	30,300	34,500	4,200	13.9%
	Commodities	30,328	33,045	39,000	35,300	38,000	2,700	7.6%
235-7302-532.40-75	Administrative Serv Charge	92,100	92,100	92,100	92,100	92,100	0	0.0%
	Other Charges	92,100	92,100	92,100	92,100	92,100	0	0.0%
	Total Vail Street Garage	183,977	193,521	251,500	239,100	240,800	1,700	0.7%

MUNICIPAL PARKING FUND

EXPENDITURES

North Garage Operation

7303

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
235-7303-532.21-02	Equipment Maintenance	970	5,211	10,000	10,000	11,000	1,000	10.0%
235-7303-532.21-11	Building Maintenance	16,945	19,520	26,200	26,200	31,200	5,000	19.1%
235-7303-532.21-50	Utility Services	36,989	28,939	50,000	50,000	40,000	(10,000)	(20.0%)
235-7303-532.22-10	Printing	2,653	2,761	3,000	3,000	3,000	0	0.0%
	Contractual Services	57,557	56,431	89,200	89,200	85,200	(4,000)	(4.5%)
235-7303-532.31-65	Other Equip & Supplies	2,964	5,443	5,000	5,000	5,500	500	10.0%
235-7303-532.31-90	Street and Sidewalk Sup	22,784	23,363	23,700	23,700	27,000	3,300	13.9%
	Commodities	25,748	28,806	28,700	28,700	32,500	3,800	13.2%
235-7303-532.40-75	Administrative Serv Charge	95,700	95,700	95,700	95,700	95,700	0	0.0%
	Other Charges	95,700	95,700	95,700	95,700	95,700	0	0.0%
	Total North Garage	179,005	180,937	213,600	213,600	213,400	(200)	(0.1%)

Evergreen Underground Garage Operation

7304

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
235-7304-532.21-02	Equipment Maintenance	13,306	8,702	15,000	15,000	16,000	1,000	6.7%
235-7304-532.21-11	Building Maintenance	4,518	16,631	9,500	9,500	15,500	6,000	63.2%
235-7304-532.21-50	Utility Services	15,145	13,301	30,000	30,000	25,000	(5,000)	(16.7%)
235-7304-532.22-10	Printing	2,926	1,381	3,100	3,100	4,000	900	29.0%
	Contractual Services	35,895	40,015	57,600	57,600	60,500	2,900	5.0%
235-7304-532.31-65	Other Equip & Supplies	22	154	2,500	2,500	2,800	300	12.0%
	Commodities	22	154	2,500	2,500	2,800	300	12.0%
235-7304-532.40-75	Administrative Serv Charge	26,600	26,600	26,600	26,600	26,600	0	0.0%
	Other Charges	26,600	26,600	26,600	26,600	26,600	0	0.0%
	Total Evergreen Street Garage	62,517	66,769	86,700	86,700	89,900	3,200	3.7%

Debt Service

9558

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
235-9558-583.20-06	Bond Issuance Costs	18,552	0	0	0	0	0	N/A
	Contractual Services	18,552	0	0	0	0	0	N/A
	Total Debt Service	18,552	0	0	0	0	0	N/A
	Total Municipal Parking Fund	1,637,994	1,303,079	2,092,900	2,121,173	2,506,700	385,527	18.2%

MUNICIPAL PARKING FUND

EXPENDITURE DETAIL

POLICE

3001

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
235-3001-532.10-01	Salaries	Salaries	379,600	336,700
235-3001-532.18-05	Overtime Civilian	Overtime Civilian	6,100	6,300
	TOTAL SALARIES		385,700	343,000
FRINGE BENEFITS:				
235-3001-532.19-01	Workers' Compensation	Workers' Compensation Insurance	11,700	11,900
235-3001-532.19-05	Medical Insurance	Medical Insurance	105,300	117,500
235-3001-532.19-10	IMRF	IMRF	44,200	39,300
235-3001-532.19-11	Social Security	Social Security	23,900	21,300
235-3001-532.19-12	Medicare	Medicare	5,600	5,000
	TOTAL FRINGE BENEFITS		190,700	195,000
CONTRACTUAL SERVICES:				
235-3001-532.20-40	General Insurance	Liability and property insurance	7,600	7,700
235-3001-532.22-10	Printing	Parking tickets	4,000	4,000
		Prior Year Encumbrance Carryover	3,103	0
			7,103	4,000
235-3001-532.22-25	IT/GIS Service Charge	Information Technology/GIS service charge	8,000	20,900
235-3001-532.22-37	Vehicle/Equip Lease Chrg	Vehicle lease charge	6,600	9,900
	TOTAL CONTRACTUAL SERVICES		29,303	42,500
COMMODITIES:				
235-3001-532.30-35	Clothing	PSO clothing	2,500	2,500
235-3001-532.30-50	Petroleum Products	Gasoline for department vehicle(s)	3,000	7,000
235-3001-532.33-05	Other Supplies	Batteries	200	200
		Tablet data plan	700	700
		Miscellaneous supplies	2,700	2,700
	TOTAL COMMODITIES		9,100	13,100
	TOTAL POLICE		614,803	593,600

MUNICIPAL PARKING FUND

EXPENDITURE DETAIL

PLANNING

4001

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
235-4001-532.21-65	Other Services	Electric Vehicle Charging Licenses	2,000	2,500
TOTAL CONTRACTUAL SERVICES			<u>2,000</u>	<u>2,500</u>

PUBLIC WORKS

7101

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
235-7101-532.22-37	Vehicle/Equip Lease Chrg	Vehicle Lease Charge	33,400	52,800
TOTAL CONTRACTUAL SERVICES			<u>33,400</u>	<u>52,800</u>
CAPITAL OUTLAY:				
235-7101-571.50-20	Building Improvements	Exterior Brick Maintenance (BL9603)	5,000	5,000
235-7101-571.50-25	Construction in Progress	Parking Structure Maint/Repairs (BL0006)	548,500	920,400
		Prior Year Encumbrance Carryover	189,270	0
		LED Parking Garage Lighting (BL1903)	48,000	48,000
		Municipal Parking Lot Improvements (BL2102)	0	785,770
235-7101-572.50-15	Other Equipment	Pay Box Refurbish, All Garages (EQ0901)	10,000	10,000
TOTAL CAPITAL OUTLAY			<u>800,770</u>	<u>1,183,400</u>
TOTAL PUBLIC WORKS			<u>834,170</u>	<u>1,236,200</u>

MUNICIPAL PARKING FUND

EXPENDITURE DETAIL

MUNICIPAL PARKING OPERATIONS

7301

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
235-7301-532.21-11	Building Maintenance	Glass and door repairs; replacement of of fire doors and frames; and painting	9,000	14,000
235-7301-532.21-40	Lease Expense	1/3 of revenue from Parking Lots P & T per agreement	17,500	10,000
235-7301-532.21-50	Utility Services	Energy for lighting parking lots and garage	13,000	13,000
235-7301-532.22-03	Training	Int'l Municipal Parking Association	1,500	1,500
TOTAL CONTRACTUAL SERVICES			41,000	38,500
COMMODITIES:				
235-7301-532.31-65	Other Equip. & Supplies	Signs & lighting repair parts	2,900	2,900
235-7301-532.31-90	Street & Sidewalk Supplies	De-icing agent for parking structure	14,000	16,000
TOTAL COMMODITIES			16,900	18,900
OTHER CHARGES:				
235-7301-532.40-75	Admin. Service Charge	To General Fund for service including sweeping, snow and ice control, washdowns, and administration	72,900	72,900
TOTAL OTHER CHARGES			72,900	72,900
TOTAL MUNICIPAL PARKING OPERATION			130,800	130,300

MUNICIPAL PARKING FUND

EXPENDITURE DETAIL

VAIL AVENUE GARAGE OPERATION

7302

Account Number	Account Title	Description	Budget 2022		Budget 2023	
CONTRACTUAL SERVICES:						
235-7302-532.21-02	Equipment Maintenance	Elevator maintenance	10,000		14,000	
		Parking Guidance Software	14,000	24,000	14,000	28,000
235-7302-532.21-11	Building Maintenance	Cleaning service (windows, stairwell, elev)	26,000		26,000	
		General maintenance & painting	5,400	31,400	10,400	36,400
235-7302-532.21-50	Utility Services	Electricity & telephone		52,000		42,000
235-7302-532.22-10	Printing	Parking permits and share of tickets		4,300		4,300
TOTAL CONTRACTUAL SERVICES			111,700		110,700	
COMMODITIES:						
235-7302-532.31-65	Other Equip. & Supplies	Signs & lighting repair parts		5,000		3,500
235-7302-532.31-90	Street & Sidewalk Supplies	De-icing agent for parking structure		30,300		34,500
TOTAL COMMODITIES			35,300		38,000	
OTHER CHARGES:						
235-7302-532.40-75	Admin. Service Charge	To General Fund for service including sweeping, snow and ice control, washdowns, and administration		92,100		92,100
TOTAL OTHER CHARGES			92,100		92,100	
TOTAL VAIL ST. GARAGE OPERATION			239,100		240,800	

MUNICIPAL PARKING FUND

EXPENDITURE DETAIL

NORTH GARAGE OPERATION

7303

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
235-7303-532.21-02	Equipment Maintenance	Elevator maintenance	10,000	11,000
235-7303-532.21-11	Building Maintenance	Cleaning service (windows, stairwell, elev)	24,200	24,200
		General maintenance & painting	2,000	7,000
235-7303-532.21-50	Utility Services	Electricity, gas & telephone	50,000	40,000
235-7303-532.22-10	Printing	Parking permits and share of tickets	3,000	3,000
		TOTAL CONTRACTUAL SERVICES	89,200	85,200
COMMODITIES:				
235-7303-532.31-65	Other Equip. & Supplies	Signs & lighting repair parts	5,000	5,500
235-7303-532.31-90	Street & Sidewalk Supplies	De-icing agent for parking structure	23,700	27,000
		TOTAL COMMODITIES	28,700	32,500
OTHER CHARGES:				
235-7303-532.40-75	Admin. Service Charge	To General Fund for service including sweeping, snow and ice control, washdowns, and administration	95,700	95,700
		TOTAL OTHER CHARGES	95,700	95,700
		TOTAL NORTH GARAGE OPERATION	213,600	213,400

MUNICIPAL PARKING FUND

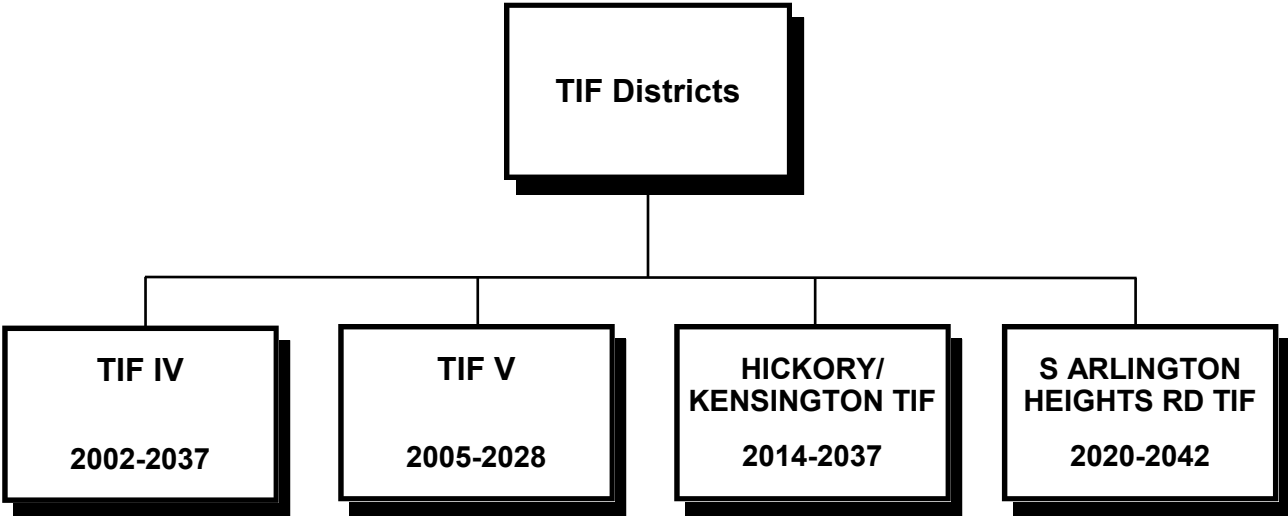
EXPENDITURE DETAIL

EVERGREEN UNDERGROUND GARAGE OPERATION

7304

Account Number	Account Title	Description	Budget 2022		Budget 2023	
CONTRACTUAL SERVICES:						
235-7304-532.21-02	Equipment Maintenance	Elevator maintenance	12,000		12,000	
		General equipment maintenance	3,000	15,000	4,000	16,000
235-7304-532.21-11	Building Maintenance	Cleaning service (windows, stairwell, elev)	8,000		8,000	
		General maintenance & painting	1,500	9,500	7,500	15,500
235-7304-532.21-50	Utility Services	Utilities (Electricity, Gas, Telephone)		30,000		25,000
235-7304-532.22-10	Printing	Parking permits and share of tickets		3,100		4,000
TOTAL CONTRACTUAL SERVICES				57,600		60,500
COMMODITIES:						
235-7304-532.31-65	Other Equip. & Supplies	Signs & lighting repair parts		2,500		2,800
TOTAL COMMODITIES				2,500		2,800
OTHER CHARGES:						
235-7304-532.40-75	Admin. Service Charge	To General Fund for service including sweeping, snow and ice control, washdowns, and administration		26,600		26,600
TOTAL OTHER CHARGES				26,600		26,600
TOTAL EVERGREEN GARAGE OPERATION				86,700		89,900
TOTAL MUNICIPAL PARKING FUND				2,121,173		2,506,700

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Fund at a Glance

This fund was established as a result of creating a Tax Increment Financing District which lies on the northeast corner of Arlington Heights Road and Golf Road, containing approximately 35 acres of land. As a result of proposed new development, the valuation of the district will rise, thereby generating more property tax revenues and sales tax revenues. These funds are then used to pay off bonds that will be issued to fund development improvements. This TIF will expire in tax year 2037.

Restrictions:

STATE LAW – The Tax Increment Financing legislation allows for certain improvements to be considered eligible. Although the redevelopment efforts may continue, the incremental revenues must support the debt service on the bonds.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Taxes	\$756,181	\$453,464	\$571,800	\$571,800	\$571,800	\$0	0.0%
Interest Income	17,178	2,528	19,500	19,500	19,500	0	0.0%
Other	0	721	0	0	0	0	N/A
Total Revenues	\$773,359	\$456,713	\$591,300	\$591,300	\$591,300	\$0	0.0%
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$773,359	\$456,713	\$591,300	\$591,300	\$591,300	\$0	0.0%
Expenditures							
Contractual Services	\$18,883	\$51,479	\$72,300	\$72,345	\$50,000	(\$22,345)	(30.9%)
Other Charges	50,000	50,400	50,000	50,000	0	(50,000)	(100.0%)
Capital Items	0	544,810	0	1,627,000	3,477,000	1,850,000	113.7%
Total Expenditures	\$68,883	\$646,689	\$122,300	\$1,749,345	\$3,527,000	\$1,777,655	101.6%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$68,883	\$646,689	\$122,300	\$1,749,345	\$3,527,000	\$1,777,655	101.6%
Revenues over (under) Expenditures	\$704,476	(\$189,976)	\$469,000	(\$1,158,045)	(\$2,935,700)	(\$1,777,655)	153.5%
BEGINNING FUND BALANCE	2,821,419	3,525,895	3,335,919	3,335,919	3,804,919	469,000	14.1%
ENDING FUND BALANCE	\$3,525,895	\$3,335,919	\$3,804,919	\$2,177,874	\$869,219	(\$1,308,655)	(60.1%)

TIF IV FUND (263)

2002 - 2037

5 YEAR FINANCIAL PLAN

ACCOUNT DESCRIPTION	PROJ #	2020	2021	2022	2022	2023	2024	2025	2026	2027
		ACTUAL	ACTUAL	ESTIMATED	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
REVENUES										
TAXES - PROPERTY TAXES		756,181	453,464	571,800	571,800	571,800	571,800	571,800	571,800	571,800
INTEREST INCOME		17,178	3,249	19,500	19,500	19,500	19,500	19,500	19,500	19,500
TOTAL REVENUES		773,359	456,713	591,300	591,300	591,300	591,300	591,300	591,300	591,300
EXPENDITURES										
OPERATING EXPENDITURES										
Professional Services		18,883	100,299	72,345	72,345	50,000	50,000	50,000	50,000	50,000
Administrative Service Charge		50,000	50,000	50,000	50,000	0	0	0	0	0
Other Charges		0	400	0	0	0	0	0	0	0
SUBTOTAL - OPERATING EXPENDITURES		68,883	150,699	122,345	122,345	50,000	50,000	50,000	50,000	50,000
BUILDING & LAND										
TIF IV Redevelopment	BL-16-05	0	495,990	0	1,500,000	3,350,000	500,000	500,000	500,000	500,000
SUBTOTAL - BUILDING & LAND		0	495,990	0	1,500,000	3,350,000	500,000	500,000	500,000	500,000
STREETS										
Green Corridor Beautification	ST-99-03	0	0	0	127,000	127,000	0	0	0	0
SUBTOTAL - STREETS		0	0	0	127,000	127,000	0	0	0	0
TOTAL EXPENDITURES		68,883	646,689	122,345	1,749,345	3,527,000	550,000	550,000	550,000	550,000
BEGINNING FUND BALANCE		2,821,419	3,525,895	3,335,919	3,335,919	3,804,874	869,174	910,474	951,774	993,074
REVENUES OVER (UNDER) EXPENDITURES		704,476	(189,976)	468,955	(1,158,045)	(2,935,700)	41,300	41,300	41,300	41,300
ENDING FUND BALANCE		3,525,895	3,335,919	3,804,874	2,177,874	869,174	910,474	951,774	993,074	1,034,374
Fund Balance as a Percent of Expenditures						25%	166%	173%	181%	188%

TIF IV FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
263-0000-401.07-00	TIF Real Estate Tax	756,181	453,464	571,800	571,800	571,800	0	0.0%
	Real Estate Taxes	756,181	453,464	571,800	571,800	571,800	0	0.0%
263-0000-461.02-00	Interest on Investments	14,840	999	12,000	12,000	12,000	0	0.0%
263-0000-462.10-00	Market Value Adjustments	2,338	1,529	7,500	7,500	7,500	0	0.0%
	Interest Income	17,178	2,528	19,500	19,500	19,500	0	0.0%
263-0000-489-90-00	Other Income	0	721	0	0	0	0	N/A
	Other	0	721	0	0	0	0	N/A
Total TIF IV Fund		773,359	456,713	591,300	591,300	591,300	0	0.0%

EXPENDITURES

Planning

4001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
263-4001-571.20-05	Professional Services	18,883	51,479	72,300	72,345	50,000	(22,345)	(30.9%)
	Contractual Services	18,883	51,479	72,300	72,345	50,000	(22,345)	(30.9%)
263-4001-571.40-41	Discover Arlington	0	400	0	0	0	0	N/A
263-4001-571.40-75	Administrative Serv Charge	50,000	50,000	50,000	50,000	0	(50,000)	(100.0%)
	Other Charges	50,000	50,400	50,000	50,000	0	(50,000)	(100.0%)
263-4001-571.50-25	Construction in Progress	0	544,810	0	1,500,000	3,350,000	1,850,000	123.3%
263-4001-571.50-30	Road Projects	0	0	0	127,000	127,000	0	0.0%
	Capital Outlay	0	544,810	0	1,627,000	3,477,000	0	113.7%
Total Planning		68,883	646,689	122,300	1,749,345	3,527,000	852,655	101.6%

TIF IV FUND (2002 - 2037)

EXPENDITURE DETAIL

PLANNING

4001

Account Number	Account Title	Description	Budget 2022		Budget 2023	
CONTRACTUAL SERVICES:						
263-4001-571.20-05	Professional Services	Consultants/Legal	50,000		50,000	
		Prior Year Encumbrance Carryover	22,345	72,345	0	50,000
		TOTAL CONTRACTUAL SERVICES		72,345		50,000
OTHER CHARGES:						
263-4001-571.40-75	Administrative Serv Charge	Administrative Serv Charge		50,000		0
		TOTAL OTHER CHARGES		50,000		0
CAPITAL OUTLAY:						
263-4001-571.50-25	Construction in Progress	Redevelopment (BL1605)		1,500,000		3,350,000
263-4001-571.50-30	Road Projects	Green Corridor Beautification (ST9903)	73,700		73,700	
		Crosswalks	53,300	127,000	53,300	127,000
		TOTAL CAPITAL OUTLAY		1,627,000		3,477,000
		TOTAL PLANNING		1,749,345		3,527,000
		TOTAL TIF IV FUND		1,749,345		3,527,000

Fund at a Glance

This fund was established as a result of creating a Tax Increment Financing District which lies east of Arlington Heights Road where it is intersected by Rand Road. The Village issued \$2.0 million in bonds and approved a \$2.1 million TIF note to cover part of the up-front costs to redevelop the vacant portions of the Town & Country Mall. This redeveloped site is anchored by Dick's Sporting Goods and a Jo-Ann's Fabrics Superstore. As a result of proposed new development, the valuation of the district will rise, thereby generating more property tax revenues and sales tax revenues. These property tax increment revenues will be used to pay off the bond and note. This TIF will expire in tax year 2028.

Restrictions:

STATE LAW – The Tax Increment Financing legislation allows for certain improvements to be considered eligible. Although the redevelopment efforts may continue, the incremental revenues must support the debt service on the bonds.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Taxes	\$984,960	\$801,933	\$738,100	\$738,100	\$738,100	\$0	0.0%
Interest Income	14,092	2,748	8,100	8,100	8,100	0	0.0%
Other	0	501	0	0	0	0	N/A
Total Revenues	\$999,052	\$805,182	\$746,200	\$746,200	\$746,200	\$0	0.0%
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$999,052	\$805,182	\$746,200	\$746,200	\$746,200	\$0	0.0%
Expenditures							
Contractual Services	\$0	\$0	\$15,000	\$15,000	\$15,000	\$0	0.0%
Other Charges	0	400	130,000	130,000	130,000	0	0.0%
Capital Items	738	0	1,492,000	1,093,469	1,721,000	627,531	57.4%
Total Expenditures	\$738	\$400	\$1,637,000	\$1,238,469	\$1,866,000	\$627,531	50.7%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$738	\$400	\$1,637,000	\$1,238,469	\$1,866,000	\$627,531	50.7%
Revenues over (under) Expenditures	\$998,314	\$804,782	(\$890,800)	(\$492,269)	(\$1,119,800)	(\$627,531)	127.5%
BEGINNING FUND BALANCE	2,162,842	3,161,156	3,965,938	3,965,938	3,075,138	(890,800)	(22.5%)
ENDING FUND BALANCE	\$3,161,156	\$3,965,938	\$3,075,138	\$3,473,669	\$1,955,338	(\$1,518,331)	(43.7%)

TIF V FUND (264)

2005 - 2028

5 YEAR FINANCIAL PLAN

ACCOUNT DESCRIPTION	PROJ #	2020	2021	2022	2022	2023	2024	2025	2026	2027
		ACTUAL	ACTUAL	ESTIMATED ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
REVENUES										
TAXES - PROPERTY TAXES		984,960	801,933	738,100	738,100	738,100	738,100	738,100	738,100	738,100
INTEREST INCOME		14,092	3,249	8,100	8,100	8,100	8,100	8,100	8,100	8,100
TOTAL REVENUES		999,052	805,182	746,200	746,200	746,200	746,200	746,200	746,200	746,200
EXPENDITURES										
OPERATING EXPENDITURES										
Professional Services		0	400	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Administrative Service Charge		0	0	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Reserve for Tax Refunds		0	0	100,000	100,000	100,000	100,000	100,000	100,000	0
SUBTOTAL - OPERATING EXPENDITURES		0	400	145,000	145,000	145,000	145,000	145,000	145,000	45,000
BUILDING & LAND										
Redevelopment	BL-21-03	0	0	1,350,000	850,000	1,470,000	500,000	0	0	0
SUBTOTAL - BUILDING & LAND		0	0	1,350,000	850,000	1,470,000	500,000	0	0	0
STREETS										
Rand Road Corridor Identification Enhancement	ST-17-20	738	0	142,000	243,469	251,000	30,000	101,000	315,000	0
SUBTOTAL - STREETS		738	0	142,000	243,469	251,000	30,000	101,000	315,000	0
TOTAL EXPENDITURES		738	400	1,637,000	1,238,469	1,866,000	675,000	246,000	460,000	45,000
BEGINNING FUND BALANCE		2,162,842	3,161,156	3,965,938	3,965,938	3,075,138	1,955,338	2,026,538	2,526,738	2,812,938
REVENUES OVER (UNDER) EXPENDITURES		998,314	804,782	(890,800)	(492,269)	(1,119,800)	71,200	500,200	286,200	701,200
ENDING FUND BALANCE		3,161,156	3,965,938	3,075,138	3,473,669	1,955,338	2,026,538	2,526,738	2,812,938	3,514,138
Fund Balance as a Percent of Expenditures						105%	300%	1027%	612%	7809%

PROJECTS WITH SECOND FUND SOURCE

Rand Road Corridor Identification Enhancement ST-17-20 Program partially funded with Capital Project Fund revenue.

TIF V FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
264-0000-401.07-00	TIF Real Estate Tax	984,960	801,933	738,100	738,100	738,100	0	0.0%
	Real Estate Taxes	984,960	801,933	738,100	738,100	738,100	0	0.0%
264-0000-461.02-00	Interest on Investments	12,322	1,084	5,000	5,000	5,000	0	0.0%
264-0000-462.10-00	Market Value Adjustments	1,770	1,664	3,100	3,100	3,100	0	0.0%
	Interest Income	14,092	2,748	8,100	8,100	8,100	0	0.0%
264-0000-489-90-00	Other Income	0	501	0	0	0	0	N/A
	Other	0	501	0	0	0	0	N/A
Total TIF V Fund		999,052	805,182	746,200	746,200	746,200	0	0.0%

EXPENDITURES

Planning

4001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
264-4001-571.20-05	Professional Services	0	0	15,000	15,000	15,000	0	0.0%
	Contractual Services	0	0	15,000	15,000	15,000	0	0.0%
264-4001-571.40-74	Real Estate Tax	0	400	0	0	0	0	N/A
264-4001-571.40-75	Administrative Serv Charge	0	0	30,000	30,000	30,000	0	0.0%
264-4001-571.40-86	Reserve for Tax Refunds	0	0	100,000	100,000	100,000	0	0.0%
	Other Charges	0	400	130,000	130,000	130,000	0	0.0%
264-4001-571.50-25	Construction in Progress	0	0	1,350,000	850,000	1,470,000	620,000	72.9%
264-4001-571.50-30	Road Projects	738	0	142,000	243,469	251,000	7,531	3.1%
	Capital Outlay	738	0	1,492,000	1,093,469	1,721,000	627,531	57.4%
Total Planning		738	400	1,637,000	1,238,469	1,866,000	627,531	50.7%

TIF V FUND (2005 - 2028)

EXPENDITURE DETAIL

PLANNING

4001

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
264-4001-571.20-05	Professional Services	Consultants/Legal	15,000	15,000
TOTAL CONTRACTUAL SERVICES			15,000	15,000
OTHER CHARGES:				
264-4001-571.40-75	Administrative Serv Charge	Administrative Serv Charge	30,000	30,000
264-4001-571.40-86	Reserve for Tax Refunds	Reserve for property tax refunds	100,000	100,000
TOTAL OTHER CHARGES			130,000	130,000
CAPITAL OUTLAY:				
264-4001-571.50-25	Construction in Progress	Redevelopment (BL2103)	850,000	1,470,000
264-4001-571.50-30	Road Projects	Rand Road Corridor Identification Enhancement (ST1720)	233,000	251,000
		Prior Year Encumbrance Carryover	10,469	0
TOTAL CAPITAL OUTLAY			1,093,469	1,721,000
TOTAL PLANNING			1,238,469	1,866,000
TOTAL TIF V FUND			1,238,469	1,866,000

Fund at a Glance

This fund was established as a result of creating a Tax Increment Financing District which lies south of Miner Street and north of Northwest Highway, between Douglas Avenue on the west and Dryden Place on the east. As a result of proposed new development, the valuation of the district will rise, thereby generating more property tax revenues and sales tax revenues. These property tax increment revenues will be used to pay off a future bond or note. This TIF will expire in tax year 2037.

Restrictions:

STATE LAW – The Tax Increment Financing legislation allows for certain improvements to be considered eligible. Although the redevelopment efforts may continue, the incremental revenues must support the debt service on the bonds.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Taxes	\$806,644	\$762,150	\$650,000	\$650,000	\$650,000	\$0	0.0%
Interest Income	11,523	2,176	10,000	10,000	10,000	0	0.0%
Total Revenues	\$818,167	\$764,326	\$660,000	\$660,000	\$660,000	\$0	0.0%
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$818,167	\$764,326	\$660,000	\$660,000	\$660,000	\$0	0.0%
Expenditures							
Contractual Services	\$0	\$0	\$0	\$75,000	\$75,000	\$0	0.0%
Other Charges	15,000	15,000	15,000	15,000	15,000	0	0.0%
Capital Items	0	0	165,000	1,025,000	1,500,000	475,000	46.3%
Total Expenditures	\$15,000	\$15,000	\$180,000	\$1,115,000	\$1,590,000	\$475,000	42.6%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$15,000	\$15,000	\$180,000	\$1,115,000	\$1,590,000	\$475,000	42.6%
Revenues over (under) Expenditures	\$803,167	\$749,326	\$480,000	(\$455,000)	(\$930,000)	(\$475,000)	104.4%
BEGINNING FUND BALANCE	1,677,432	2,480,599	3,229,925	3,229,925	3,709,925	480,000	14.9%
ENDING FUND BALANCE	\$2,480,599	\$3,229,925	\$3,709,925	\$2,774,925	\$2,779,925	\$5,000	0.2%

TIF HICKORY/ KENSINGTON FUND (266)

2014 - 2037

5 YEAR FINANCIAL PLAN

ACCOUNT DESCRIPTION	PROJ #	2020	2021	2022	2022	2023	2024	2025	2026	2027
		ACTUAL	ACTUAL	ESTIMATED	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
REVENUES										
TAXES - PROPERTY TAXES		806,644	762,150	650,000	650,000	650,000	650,000	650,000	650,000	650,000
INTEREST INCOME		11,523	2,176	10,000	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL REVENUES		818,167	764,326	660,000	660,000	660,000	660,000	660,000	660,000	660,000
EXPENDITURES										
OPERATING EXPENDITURES										
Professional Services		0	0	0	75,000	75,000	0	0	0	0
Administrative Service Charge		15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
SUBTOTAL - OPERATING EXPENDITURES		15,000	15,000	15,000	90,000	90,000	15,000	15,000	15,000	15,000
BUILDING & LAND										
TIF HK Redevelopment	BL-18-01	0	0	165,000	1,025,000	1,500,000	1,500,000	500,000	500,000	500,000
SUBTOTAL - BUILDING & LAND		0	0	165,000	1,025,000	1,500,000	1,500,000	500,000	500,000	500,000
TOTAL EXPENDITURES		15,000	15,000	180,000	1,115,000	1,590,000	1,515,000	515,000	515,000	515,000
BEGINNING FUND BALANCE		1,677,432	2,480,599	3,229,925	3,229,925	3,709,925	2,779,925	1,924,925	2,069,925	2,214,925
REVENUES OVER (UNDER) EXPENDITURES		803,167	749,326	480,000	(455,000)	(930,000)	(855,000)	145,000	145,000	145,000
ENDING FUND BALANCE		2,480,599	3,229,925	3,709,925	2,774,925	2,779,925	1,924,925	2,069,925	2,214,925	2,359,925
Fund Balance as a Percent of Expenditures						175%	127%	402%	430%	458%

HICKORY/KENSINGTON TIF FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
266-0000-401.07-00	TIF Real Estate Tax	806,644	762,150	650,000	650,000	650,000	0	0.0%
	Real Estate Taxes	806,644	762,150	650,000	650,000	650,000	0	0.0%
266-0000-461.02-00	Interest on Investments	9,358	861	7,500	6,500	6,500	0	0.0%
266-0000-462.10-00	Market Value Adjustments	2,165	1,315	2,500	3,500	3,500	0	0.0%
	Interest Income	11,523	2,176	10,000	10,000	10,000	0	0.0%
	Total Hickory/Kensington TIF Fund	818,167	764,326	660,000	660,000	660,000	0	0.0%

EXPENDITURES

Planning

4001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
266-4001-571.20-05	Professional Services	0	0	0	75,000	75,000	0	0.0%
	Contractual Services	0	0	0	75,000	75,000	0	0.0%
266-4001-571.40-75	Administrative Serv Charge	15,000	15,000	15,000	15,000	15,000	0	0.0%
	Other Charges	15,000	15,000	15,000	15,000	15,000	0	0.0%
266-4001-571.50-25	Construction in Progress	0	0	165,000	1,025,000	1,500,000	475,000	46.3%
	Capital Outlay	0	0	165,000	1,025,000	1,500,000	475,000	46.3%
	Total Planning	15,000	15,000	180,000	1,115,000	1,590,000	475,000	42.6%
	Total Hickory/Kensington TIF	15,000	15,000	180,000	1,115,000	1,590,000	475,000	42.6%

HICKORY/KENSINGTON TIF FUND (2014 - 2037)

EXPENDITURE DETAIL

PLANNING

4001

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
266-4001-571.20-05	Professional Services	Consultants/Legal	75,000	75,000
	TOTAL CONTRACTUAL SERVICES		75,000	75,000
OTHER CHARGES:				
266-4001-571.40-75	Administrative Serv Charge	Administrative Service Charge	15,000	15,000
	TOTAL OTHER CHARGES		15,000	15,000
CAPITAL OUTLAY:				
266-4001-571.50-25	Construction in Progress	Redevelopment (BL1801)	1,025,000	1,500,000
	TOTAL CAPITAL OUTLAY		1,025,000	1,500,000
	TOTAL PLANNING		1,115,000	1,590,000
	TOTAL HICKORY/KENSINGTON TIF FUND		1,115,000	1,590,000

Fund at a Glance

This fund was established as a result of creating a Tax Increment Financing District which lies along South Arlington Heights Road from Seegers Road to the I-90 Tollway, primarily on the east side of Arlington Heights Road. As a result of proposed new development, the valuation of the district will rise, thereby generating more property tax revenues and sales tax revenues. These property tax increment revenues will be used to pay off a future bond or note. This TIF will expire in tax year 2042.

Restrictions:

STATE LAW – The Tax Increment Financing legislation allows for certain improvements to be considered eligible. Although the redevelopment efforts may continue, the incremental revenues must support the debt service on the bonds.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Taxes	\$0	\$591,378	\$350,000	\$100,000	\$350,000	\$250,000	250.0%
Total Revenues	\$0	\$591,505	\$352,000	\$100,000	\$350,000	\$250,000	250.0%
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$0	\$591,505	\$352,000	\$100,000	\$350,000	\$250,000	250.0%
Expenditures							
Contractual Services	\$0	\$0	\$25,000	\$134,500	\$100,000	(\$34,500)	(25.7%)
Other Charges	0	0	15,000	15,000	15,000	0	0.0%
Capital Items	0	54,536	0	105,839	100,000	(5,839)	(5.5%)
Total Expenditures	\$0	\$54,536	\$40,000	\$255,339	\$215,000	(\$40,339)	(15.8%)
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$0	\$54,536	\$40,000	\$255,339	\$215,000	(\$40,339)	(15.8%)
Revenues over (under) Expenditures	\$0	\$536,969	\$312,000	(\$155,339)	\$135,000	\$290,339	(186.9%)
BEGINNING FUND BALANCE	0	0	536,969	536,969	848,969	312,000	58.1%
ENDING FUND BALANCE	\$0	\$536,969	\$848,969	\$381,630	\$983,969	\$602,339	157.8%

SOUTH ARLINGTON HEIGHTS RD TIF FUND (267)

2020 - 2042

5 YEAR FINANCIAL PLAN

ACCOUNT DESCRIPTION	PROJ #	2020 ACTUAL	2021 ACTUAL	2022 ESTIMATED ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
REVENUES										
TAXES - PROPERTY TAXES		0	591,378	350,000	100,000	350,000	350,000	350,000	350,000	350,000
INTEREST INCOME		0	127	2,000	0	0	0	0	0	0
TOTAL REVENUES		0	591,505	352,000	100,000	350,000	350,000	350,000	350,000	350,000
EXPENDITURES										
OPERATING EXPENDITURES										
Professional Services		0	0	25,000	134,500	100,000	100,000	100,000	100,000	100,000
Administrative Service Charge		0	0	15,000	15,000	15,000	15,000	15,000	15,000	15,000
SUBTOTAL - OPERATING EXPENDITURES		0	0	40,000	149,500	115,000	115,000	115,000	115,000	115,000
STREETS										
S AH Rd Redevelopment	ST-19-03	0	54,536	0	105,839	100,000	100,000	100,000	100,000	100,000
SUBTOTAL - STREETS		0	54,536	0	105,839	100,000	100,000	100,000	100,000	100,000
TOTAL EXPENDITURES		0	54,536	40,000	255,339	215,000	215,000	215,000	215,000	215,000
BEGINNING FUND BALANCE		0	0	536,969	536,969	848,969	983,969	1,118,969	1,253,969	1,388,969
REVENUES OVER (UNDER) EXPENDITURES		0	536,969	312,000	(155,339)	135,000	135,000	135,000	135,000	135,000
ENDING FUND BALANCE		0	536,969	848,969	381,630	983,969	1,118,969	1,253,969	1,388,969	1,523,969
Fund Balance as a Percent of Expenditures						458%	520%	583%	646%	709%

PROJECTS WITH SECOND FUND SOURCE

S AH Rd Redevelopment

ST-19-03 Program partially funded with Capital Project Fund revenue.

SOUTH ARLINGTON HEIGHTS RD TIF FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
267-0000-401.07-00	TIF Real Estate Tax	0	591,378	350,000	100,000	350,000	250,000	250.0%
	Real Estate Taxes	0	591,378	350,000	100,000	350,000	250,000	250.0%
267-0000-461.02-00	Interest on Investments	0	58	1,500	0	0	0	N/A
267-0000-462.10-00	Market Value Adjustments	0	69	500	0	0	0	N/A
	Interest Income	0	127	2,000	0	0	0	N/A
	Total S AH Rd TIF Fund	0	591,505	352,000	100,000	350,000	250,000	250.0%

EXPENDITURES

Planning

4001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
267-4001-571.20-05	Professional Services	0	0	25,000	134,500	100,000	(34,500)	(25.7%)
	Contractual Services	0	0	25,000	134,500	100,000	(34,500)	(25.7%)
267-4001-571.40-75	Administrative Serv Charge	0	0	15,000	15,000	15,000	0	0.0%
	Other Charges	0	0	15,000	15,000	15,000	0	0.0%
267-4001-571.50-25	Construction in Progress	0	54,536	0	105,839	100,000	(5,839)	(5.5%)
	Capital Outlay	0	54,536	0	105,839	100,000	(5,839)	(5.5%)
	Total Planning	0	54,536	40,000	255,339	215,000	(40,339)	(15.8%)
	Total S AH Rd TIF Fund	0	54,536	40,000	255,339	215,000	(40,339)	(15.8%)

SOUTH ARLINGTON HEIGHTS RD TIF FUND (2020 - 2042)

EXPENDITURE DETAIL

PLANNING

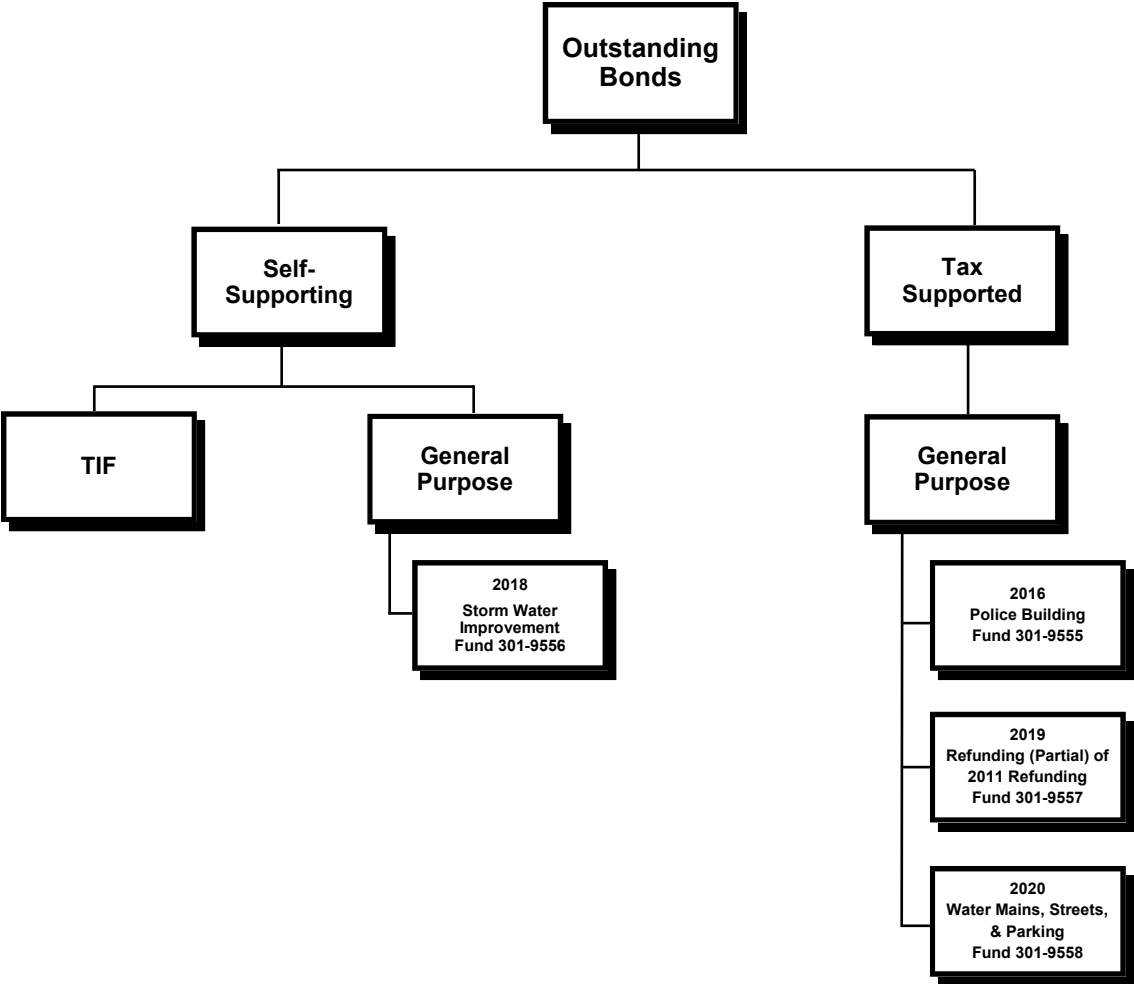
4001

Account Number	Account Title	Description	Budget 2022		Budget 2023	
CONTRACTUAL SERVICES:						
267-4001-571.20-05	Professional Services	Consultants/Legal	125,000		100,000	
		Prior Year Encumbrance Carryover	9,500	134,500	0	100,000
		TOTAL CONTRACTUAL SERVICES		134,500		100,000
OTHER CHARGES:						
267-4001-571.40-75	Administrative Serv Charge	Administrative Service Charge		15,000		15,000
		TOTAL OTHER CHARGES		15,000		15,000
CAPITAL OUTLAY:						
267-4001-571.50-25	Construction in Progress	South AH Rd Corridor Study	55,000		100,000	
		Implementation (ST1903)				
		Prior Year Encumbrance Carryover	50,839	105,839	0	100,000
		TOTAL CAPITAL OUTLAY		105,839		100,000
		TOTAL PLANNING		255,339		215,000
		TOTAL SOUTH AH RD TIF FUND		255,339		215,000

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DEBT SERVICE FUND

ORGANIZATION STRUCTURE



Fund at a Glance

The Debt Service Fund accounts for the costs for the payment of the principal and interest on all outstanding Village debt.

The Village is a “home rule” community and is presently not subject to debt limitations. Currently, all outstanding Village debt is general obligation bond debt, meaning that it is backed by the full faith and credit (and taxing power) of the Village. There are no revenue bonds which are considered outstanding for financial reporting purposes. The Village has used general obligation (GO) bonds exclusively in recent years because of the most favorable interest rates offered on GO bonds and thus, lower cost.

A portion of Arlington Heights’ debt is self-supporting; that is, it is paid for by sources other than a direct levy of property taxes. As of December 31, 2022, the Village had a total of \$43,350,000 in outstanding bonds. Of that amount, \$8,255,000 (16%) was self-supported.

The following is a table of outstanding debt, the debt per capita and debt as a percent of estimated property values as of December 31, 2022:

OUTSTANDING DEBT AS OF 12/31/2022			
	Outstanding	Per Capita	% of Value of Taxable Property
Tax Supported	\$ 43,350,000	\$ 558	1.279%
Self-Supported	8,255,000	106	0.244%
Total	\$ 51,605,000	\$ 664	1.523%

Note: Self-supported debt is debt for which property taxes are typically abated. The debt service is paid from other sources. The estimated 2022 value of all property in the Village is \$10.2 billion (equalized assessed value of \$3.39 billion). The population is 77,676 based on the 2020 census.

A portion of the property taxes for debt service has been abated (reduced from the original property tax levy amount). It is the intent of the Village to continue to abate property taxes on the following bond issues:

2010 Refunding of 2002A NWCDs Building – The 2002A bonds to renovate and expand the existing NWCDs Building were refunded. 100% of the debt service will be paid by Northwest Central Dispatch Services Agency.

2018 Storm Water Control – This \$9,530,000 bond issue is used to pay for storm water control infrastructure projects. 100% of the debt service will be paid through a transfer-in from the Storm Water Control Fund.

In total, the Village will abate \$692,900 in property taxes in calendar year 2023.

The Village budgets for debt service by setting up a separate operation for each bond issue in the Debt Service Fund. This is done for efficiency and analysis purposes.

DEBT SERVICE FUND

(Continued)

Fund Summary

	2020 Actual	2021 Actual	2022 Est Act	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Taxes	\$6,578,464	\$6,333,967	\$6,498,700	\$6,498,700	\$6,498,000	(\$700)	(0.0%)
Interest Income	29,172	2,986	13,200	47,000	15,000	(32,000)	(68.1%)
NWCD Rent	285,675	287,875	289,100	289,100	0	(289,100)	(100.0%)
Bond Proceeds	0	2,307	0	0	0	0	N/A
Total Revenues	\$6,893,311	\$6,627,135	\$6,801,000	\$6,834,800	\$6,513,000	(\$321,800)	(4.7%)
Interfund Transfers In	690,300	692,100	693,300	693,300	693,900	600	0.1%
Total Revenues and Interfund Transfers In	\$7,583,611	\$7,319,235	\$7,494,300	\$7,528,100	\$7,206,900	(\$321,200)	(4.3%)
Expenditures							
2010 Bond Principal	260,000	270,000	280,000	280,000	0	(280,000)	(100.0%)
2010 Interest Expense	25,675	17,875	9,100	9,100	0	(9,100)	(100.0%)
2012A Bond Principal	2,000,000	2,145,000	1,375,000	1,375,000	0	(1,375,000)	(100.0%)
2012A Interest Expense	110,400	70,400	27,500	27,500	0	(27,500)	(100.0%)
2014 Bond Principal	860,000	0	0	0	0	0	N/A
2014 Interest Expense	25,800	0	0	0	0	0	N/A
2016 Bond Principal	2,240,000	1,585,000	1,595,000	1,595,000	1,530,000	(65,000)	(4.1%)
2016 Interest Expense	1,054,900	987,700	940,200	940,200	892,300	(47,900)	(5.1%)
2018 Bond Principal	330,000	345,000	360,000	360,000	375,000	15,000	4.2%
2018 Interest Expense	359,300	346,100	332,300	332,300	317,900	(14,400)	(4.3%)
2019 Bond Principal	0	0	640,000	640,000	2,185,000	1,545,000	241.4%
2019 Interest Expense	399,250	399,250	399,300	399,300	368,000	(31,300)	(7.8%)
2020 Bond Principal	0	730,000	1,085,000	1,085,000	1,130,000	45,000	4.1%
2020 Interest Expense	0	581,206	436,800	436,800	393,400	(43,400)	(9.9%)
Agent Fees	2,221	2,803	6,000	6,000	4,000	(2,000)	(33.3%)
Total Expenditures	\$7,667,546	\$7,480,334	\$7,486,200	\$7,486,200	\$7,195,600	(\$290,600)	(3.9%)
Total Expenditures and Interfund Transfers Out	\$7,667,546	\$7,480,334	\$7,486,200	\$7,486,200	\$7,195,600	(\$290,600)	(3.9%)
REVENUES OVER (UNDER) EXPENDITURES	(\$83,935)	(\$161,099)	\$8,100	\$41,900	\$11,300	(\$30,600)	(73.0%)
BEGINNING FUND BALANCE	2,182,036	2,098,101	1,937,002	1,937,002	1,945,102	8,100	0.4%
ENDING FUND BALANCE	\$2,098,101	\$1,937,002	\$1,945,102	\$1,978,902	\$1,956,402	(\$22,500)	(1.1%)

DEBT SERVICE FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
301-0000-401.05-00	Real Estate Tax	6,578,464	6,333,967	6,498,700	6,498,700	6,498,000	(700)	(0.0%)
	Real Estate Taxes	6,578,464	6,333,967	6,498,700	6,498,700	6,498,000	(700)	(0.0%)
301-0000-461.02-00	Interest on Investments	24,742	1,057	9,900	30,000	10,000	(20,000)	(66.7%)
301-0000-462.10-00	Market Value Adjustments	4,430	1,929	3,300	17,000	5,000	(12,000)	(70.6%)
	Interest Income	29,172	2,986	13,200	47,000	15,000	(32,000)	(68.1%)
301-0000-472.56-00	NWCDS Building Rent	285,675	287,875	289,100	289,100	0	(289,100)	(100.0%)
	Sales & Rents	285,675	287,875	289,100	289,100	0	(289,100)	(100.0%)
301-0000-489-90-00	Other Income	0	2,307	0	0	0	0	N/A
	Other	0	2,307	0	0	0	0	N/A
301-0000-491.05-00	Operating Transfer In	690,300	692,100	693,300	693,300	693,900	600	0.1%
	Other Financing Sources	690,300	692,100	693,300	693,300	693,900	600	0.1%
	Total Debt Service Fund	7,583,611	7,319,235	7,494,300	7,528,100	7,206,900	(321,200)	(4.3%)

DEBT SERVICE FUND

EXPENDITURES

Refunding 2010 (Refunding of NWCDs Building 2002)

9550

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
301-9550-581.60-05	Bond Principal	260,000	270,000	280,000	280,000	0	(280,000)	(100.0%)
301-9550-582.60-15	Interest Expense	25,675	17,875	9,100	9,100	0	(9,100)	(100.0%)
301-9550-582.60-20	Agent Fees	803	803	1,000	1,000	0	(1,000)	(100.0%)
	Debt Service	286,478	288,678	290,100	290,100	0	(290,100)	(100.0%)
	Total Refunding 2010	286,478	288,678	290,100	290,100	0	(290,100)	(100.0%)

Refunding 2012A (Partial Refunding of Public Buildings 2004)

9552

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
301-9552-581.60-05	Bond Principal	2,000,000	2,145,000	1,375,000	1,375,000	0	(1,375,000)	(100.0%)
301-9552-582.60-15	Interest Expense	110,400	70,400	27,500	27,500	0	(27,500)	(100.0%)
301-9552-582.60-20	Agent Fees	428	428	1,000	1,000	0	(1,000)	(100.0%)
	Debt Service	2,110,828	2,215,828	1,403,500	1,403,500	0	(1,403,500)	(100.0%)
	Total Refunding 2012A	2,110,828	2,215,828	1,403,500	1,403,500	0	(1,403,500)	(100.0%)

Road Improvements 2014

9554

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
301-9554-581.60-05	Bond Principal	860,000	0	0	0	0	0	N/A
301-9554-582.60-15	Interest Expense	25,800	0	0	0	0	0	N/A
301-9554-582.60-20	Agent Fees	372	0	0	0	0	0	N/A
	Debt Service	886,172	0	0	0	0	0	N/A
	Total Road Imprv 2014	886,172	0	0	0	0	0	N/A

Police Building 2016

9555

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
301-9555-581.60-05	Bond Principal	2,240,000	1,585,000	1,595,000	1,595,000	1,530,000	(65,000)	(4.1%)
301-9555-582.60-15	Interest Expense	1,054,900	987,700	940,200	940,200	892,300	(47,900)	(5.1%)
301-9555-582.60-20	Agent Fees	0	636	1,000	1,000	1,000	0	0.0%
	Debt Service	3,294,900	2,573,336	2,536,200	2,536,200	2,423,300	(112,900)	(4.5%)
	Total Police Building 2016	3,294,900	2,573,336	2,536,200	2,536,200	2,423,300	(112,900)	(4.5%)

DEBT SERVICE FUND

EXPENDITURES

Storm Water Control 2018

9556

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
301-9556-581.60-05	Bond Principal	330,000	345,000	360,000	360,000	375,000	15,000	4.2%
301-9556-582.60-15	Interest Expense	359,300	346,100	332,300	332,300	317,900	(14,400)	(4.3%)
301-9556-582.60-20	Agent Fees	300	300	1,000	1,000	1,000	0	0.0%
	Debt Service	689,600	691,400	693,300	693,300	693,900	600	0.1%
	Total Storm Water Ctrl 2018	689,600	691,400	693,300	693,300	693,900	600	0.1%

Refunding 2019 (Partial Refunding on Refunding 2011)

9557

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
301-9557-581.60-05	Bond Principal	0	0	640,000	640,000	2,185,000	1,545,000	241.4%
301-9557-582.60-15	Interest Expense	399,250	399,250	399,300	399,300	368,000	(31,300)	(7.8%)
301-9557-582.60-20	Agent Fees	318	318	1,000	1,000	1,000	0	0.0%
	Debt Service	399,568	399,568	1,040,300	1,040,300	2,554,000	1,513,700	145.5%
	Total Refunding 2019	399,568	399,568	1,040,300	1,040,300	2,554,000	1,513,700	145.5%

Water Main, Streets, & Parking 2020

9558

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
301-9558-581.60-05	Bond Principal	0	730,000	1,085,000	1,085,000	1,130,000	45,000	4.1%
301-9558-582.60-15	Interest Expense	0	581,206	436,800	436,800	393,400	(43,400)	(9.9%)
301-9558-582.60-20	Agent Fees	0	318	1,000	1,000	1,000	0	0.0%
	Debt Service	0	1,311,524	1,522,800	1,522,800	1,524,400	1,600	0.1%
	Total Water Main, St., Prk.	0	1,311,524	1,522,800	1,522,800	1,524,400	1,600	0.1%
	Total Debt Service Fund	7,667,546	7,480,334	7,486,200	7,486,200	7,195,600	(290,600)	(3.9%)

EXPENDITURE SUMMARY

	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
Principal	5,690,000	5,075,000	5,335,000	5,335,000	5,220,000	(115,000)	(2.2%)
Interest	1,975,325	2,402,531	2,145,200	2,145,200	1,971,600	(173,600)	(8.1%)
Total Principal & Interest	7,665,325	7,477,531	7,480,200	7,480,200	7,191,600	(288,600)	(3.9%)
Agent Fees	2,221	2,803	6,000	6,000	4,000	(2,000)	(33.3%)
Total Debt Service	7,667,546	7,480,334	7,486,200	7,486,200	7,195,600	(290,600)	(3.9%)

SUMMARY OF DEBT SERVICE

SUMMARY OF ANNUAL DEBT SERVICE PAYMENTS										SUMMARY OF OUTSTANDING DEBT (PRINCIPAL)		
Tax Levy Year	Calendar Year	Fiscal Year	Tax Supported-----			Self Supported-----			GRAND TOTAL	Tax Supported	Self Supported	Total
			PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL				
2021	2022	2022	4,695,000	1,803,700	6,498,700	640,000	341,400	981,400	7,480,100	48,045,000	8,895,000	56,940,000
2022	2023	2023	4,845,000	1,652,950	6,497,950	375,000	317,900	692,900	7,190,850	43,350,000	8,255,000	51,605,000
2023	2024	2024	5,045,000	1,452,600	6,497,600	390,000	299,150	689,150	7,186,750	38,505,000	7,880,000	46,385,000
2024	2025	2025	3,925,000	1,244,200	5,169,200	410,000	279,650	689,650	5,858,850	33,460,000	7,490,000	40,950,000
2025	2026	2026	3,585,000	1,086,500	4,671,500	435,000	259,150	694,150	5,365,650	29,535,000	7,080,000	36,615,000
2026	2027	2027	3,525,000	947,350	4,472,350	455,000	237,400	692,400	5,164,750	25,950,000	6,645,000	32,595,000
2027	2028	2028	3,650,000	823,450	4,473,450	470,000	221,475	691,475	5,164,925	22,425,000	6,190,000	28,615,000
2028	2029	2029	3,770,000	695,050	4,465,050	485,000	205,025	690,025	5,155,075	18,775,000	5,720,000	24,495,000
2029	2030	2030	2,365,000	562,350	2,927,350	505,000	188,050	693,050	3,620,400	15,005,000	5,235,000	20,240,000
2030	2031	2031	1,920,000	486,400	2,406,400	520,000	170,375	690,375	3,096,775	12,640,000	4,730,000	17,370,000
2031	2032	2032	1,980,000	428,800	2,408,800	540,000	152,175	692,175	3,100,975	10,720,000	4,210,000	14,930,000
2032	2033	2033	2,060,000	349,600	2,409,600	560,000	133,275	693,275	3,102,875	8,740,000	3,670,000	12,410,000
2033	2034	2034	2,140,000	267,200	2,407,200	580,000	113,675	693,675	3,100,875	6,680,000	3,110,000	9,790,000
2034	2035	2035	2,225,000	181,600	2,406,600	600,000	93,375	693,375	3,099,975	4,540,000	2,530,000	7,070,000
2035	2036	2036	2,315,000	92,600	2,407,600	620,000	72,375	692,375	3,099,975	2,315,000	1,930,000	4,245,000
2036	2037	2037	0	0	0	645,000	49,125	694,125	694,125	0	1,310,000	1,310,000
2037	2038	2038	0	0	0	665,000	24,938	689,938	689,938	0	665,000	665,000
			52,505,000	14,112,906	66,617,906	9,510,000	3,522,488	13,032,488	79,650,393			

SELF SUPPORTED GENERAL OBLIGATION DEBT

Tax Levy Year	Calendar Year	Fiscal Year	Fund 301-9550 2010		Fund 301-9556 2018		TOTAL SELF SUPPORTED		
			Refunding of 2002A (NWCDs Building)		2018 Storm Sewer Improvements		PRINCIPAL	INTEREST	TOTAL
			PRINCIPAL	INTEREST	PRINCIPAL	INTEREST			
2021	2022	2022	280,000.00	9,100.00	360,000.00	332,300.00	640,000.00	341,400.00	981,400.00
2022	2023	2023	0.00	0.00	375,000.00	317,900.00	375,000.00	317,900.00	692,900.00
2023	2024	2024	0.00	0.00	390,000.00	299,150.00	390,000.00	299,150.00	689,150.00
2024	2025	2025	0.00	0.00	410,000.00	279,650.00	410,000.00	279,650.00	689,650.00
2025	2026	2026	0.00	0.00	435,000.00	259,150.00	435,000.00	259,150.00	694,150.00
2026	2027	2027	0.00	0.00	455,000.00	237,400.00	455,000.00	237,400.00	692,400.00
2027	2028	2028	0.00	0.00	470,000.00	221,475.00	470,000.00	221,475.00	691,475.00
2028	2029	2029	0.00	0.00	485,000.00	205,025.00	485,000.00	205,025.00	690,025.00
2029	2030	2030	0.00	0.00	505,000.00	188,050.00	505,000.00	188,050.00	693,050.00
2030	2031	2031	0.00	0.00	520,000.00	170,375.00	520,000.00	170,375.00	690,375.00
2031	2032	2032	0.00	0.00	540,000.00	152,175.00	540,000.00	152,175.00	692,175.00
2032	2033	2033	0.00	0.00	560,000.00	133,275.00	560,000.00	133,275.00	693,275.00
2033	2034	2034	0.00	0.00	580,000.00	113,675.00	580,000.00	113,675.00	693,675.00
2034	2035	2035	0.00	0.00	600,000.00	93,375.00	600,000.00	93,375.00	693,375.00
2035	2036	2036	0.00	0.00	620,000.00	72,375.00	620,000.00	72,375.00	692,375.00
2036	2037	2037	0.00	0.00	645,000.00	49,125.00	645,000.00	49,125.00	694,125.00
2037	2038	2038	0.00	0.00	665,000.00	24,937.50	665,000.00	24,937.50	689,937.50
			550,000.00	26,975.00	8,960,000.00	3,495,512.50	9,510,000.00	3,522,487.50	13,032,487.50

Purpose of Issue: Refunding of 2002A
NWCDs Building addition To Finance Village-wide storm
sewer infrastructure projects.

Support Type: 100% Self Supported
GO Bonds intended to be 100% Self Supported
paid from NWCDs rent GO Bonds intended to be
paid from Storm Sewer fees.

Financial Classification: General Obligation General Obligation

Interest Dates: June and December June and December

Date of Issue: September 22, 2010 September 11, 2018

Interest Rate: 1.50% to 3.25% 3.50% to 5.00%

Amount of Issue: \$2,855,000 \$9,530,000

Call Date: December 1, 2018 December 1, 2026

Paying Agent: The Bank of New York Mellon UMB Bank

TAX SUPPORTED GENERAL OBLIGATION DEBT

Tax Levy Year	Calendar Year	Fiscal Year	Fund 301-9552		Fund 301-9555		Fund 301-9557	
			2012A		2016		2019	
			Partial Refunding of 2004 (Public Bldgs)		2016 Police Station		Partial Refunding of 2011 (Public Bldgs)	
			PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
2021	2022	2022	1,375,000.00	27,500.00	1,595,000.00	940,150.00	640,000.00	399,250.00
2022	2023	2023	0.00	0.00	1,530,000.00	892,300.00	2,185,000.00	367,250.00
2023	2024	2024	0.00	0.00	1,605,000.00	846,400.00	2,265,000.00	258,000.00
2024	2025	2025	0.00	0.00	1,580,000.00	798,250.00	1,650,000.00	144,750.00
2025	2026	2026	0.00	0.00	1,670,000.00	750,850.00	1,245,000.00	62,250.00
2026	2027	2027	0.00	0.00	1,710,000.00	700,750.00	0.00	0.00
2027	2028	2028	0.00	0.00	1,760,000.00	649,450.00	0.00	0.00
2028	2029	2029	0.00	0.00	1,810,000.00	596,650.00	0.00	0.00
2029	2030	2030	0.00	0.00	1,865,000.00	542,350.00	0.00	0.00
2030	2031	2031	0.00	0.00	1,920,000.00	486,400.00	0.00	0.00
2031	2032	2032	0.00	0.00	1,980,000.00	428,800.00	0.00	0.00
2032	2033	2033	0.00	0.00	2,060,000.00	349,600.00	0.00	0.00
2033	2034	2034	0.00	0.00	2,140,000.00	267,200.00	0.00	0.00
2034	2035	2035	0.00	0.00	2,225,000.00	181,600.00	0.00	0.00
2035	2036	2036	0.00	0.00	2,315,000.00	92,600.00	0.00	0.00
			3,520,000.00	97,900.00	29,350,000.00	9,511,050.00	7,985,000.00	1,630,750.00

Purpose of Issue:	Partial refunding of 2004 Public Building Projects included L.A. Hanson Public Works Facility, Municipal Building Complex and Fire Station #1	Funding to build new police station	Partial refunding of 2004 Public Building Projects included L.A. Hanson Public Works Facility, Municipal Building Complex and Fire Station #1
Support Type:	100% tax supported	100% tax supported	100% tax supported
Financial Classification:	General Obligation	General Obligation	General Obligation
Interest Dates:	June and December	June and December Beginning Dec 2016	June and December
Date of Issue:	February 1, 2012	January 19, 2016	September 18, 2019
Interest Rate:	2.00%	2.9365%	1.515%
Call Date:	December 1, 2019	December 1, 2025	Noncallable
Amount of Issue:	\$9,670,000	\$32,900,000	\$7,985,000
Paying Agent:	The Bank of New York Mellon	UMB Bank	UMB Bank

TAX SUPPORTED GENERAL OBLIGATION DEBT

			Fund 301-9558				
			2020				
Tax Levy Year	Calendar Year	Fiscal Year	2020 Water Main, Streets, & Parking		TOTAL TAX SUPPORTED		
			PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2021	2022	2022	1,085,000.00	436,800.00	4,695,000.00	1,803,700.00	6,498,700.00
2022	2023	2023	1,130,000.00	393,400.00	4,845,000.00	1,652,950.00	6,497,950.00
2023	2024	2024	1,175,000.00	348,200.00	5,045,000.00	1,452,600.00	6,497,600.00
2024	2025	2025	695,000.00	301,200.00	3,925,000.00	1,244,200.00	5,169,200.00
2025	2026	2026	670,000.00	273,400.00	3,585,000.00	1,086,500.00	4,671,500.00
2026	2027	2027	1,815,000.00	246,600.00	3,525,000.00	947,350.00	4,472,350.00
2027	2028	2028	1,890,000.00	174,000.00	3,650,000.00	823,450.00	4,473,450.00
2028	2029	2029	1,960,000.00	98,400.00	3,770,000.00	695,050.00	4,465,050.00
2029	2030	2030	500,000.00	20,000.00	2,365,000.00	562,350.00	2,927,350.00
2030	2031	2031	0.00	0.00	1,920,000.00	486,400.00	2,406,400.00
2031	2032	2032	0.00	0.00	1,980,000.00	428,800.00	2,408,800.00
2032	2033	2033	0.00	0.00	2,060,000.00	349,600.00	2,409,600.00
2033	2034	2034	0.00	0.00	2,140,000.00	267,200.00	2,407,200.00
2034	2035	2035	0.00	0.00	2,225,000.00	181,600.00	2,406,600.00
2035	2036	2036	0.00	0.00	2,315,000.00	92,600.00	2,407,600.00
			11,650,000.00	2,873,205.56	52,505,000.00	14,112,905.56	66,617,905.56

Purpose of Issue: Funding for Water Main Replacements Streets Program, and Parking Lot infrastructure improvements.

Support Type: 100% tax supported

Financial Classification: General Obligation

Interest Dates: June and December

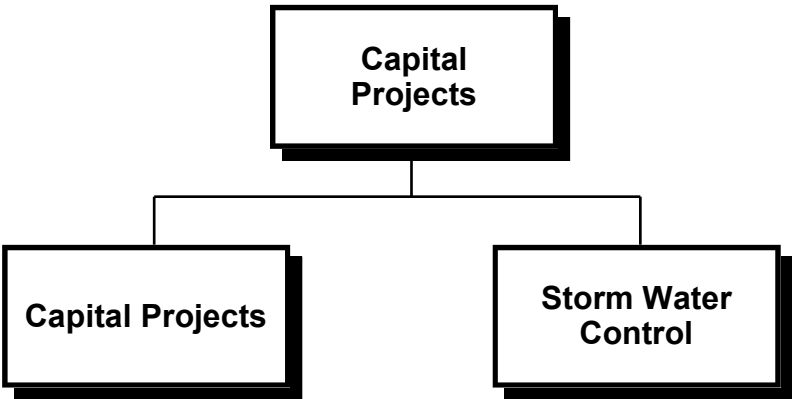
Date of Issue: September 2, 2020

Interest Rate: 1.005%

Call Date: Noncallable

Amount of Issue: \$13,700,000

Paying Agent: UMB Bank



CAPITAL PROJECTS FUND

401

Fund at a Glance

This fund accounts for capital acquisitions and construction projects of a significant nature, as well as scheduled replacement of fixed assets other than vehicles.

Restrictions:

VILLAGE POLICY – The Village's policy requires one time revenues to be used for one time expenditures.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Taxes	\$6,959,600	\$6,477,814	\$7,550,000	\$7,134,800	\$7,875,000	\$740,200	10.4%
Intergovernmental	16,484	2,948,666	3,889,300	3,386,300	0	(3,386,300)	(100.0%)
Interest Income	69,871	23,511	69,600	80,000	80,000	0	0.0%
Sales/Reimbursable/Rents	14,049	2,231	15,900	0	0	0	N/A
Other	12,588,045	258,525	185,000	120,000	819,000	699,000	582.5%
Total Revenues	\$19,648,049	\$9,710,747	\$11,709,800	\$10,721,100	\$8,774,000	(\$1,947,100)	(18.2%)
Interfund Transfers In	300,000	2,451,461	300,000	300,000	300,000	0	0.0%
Total Revenues and Interfund Transfers In	\$19,948,049	\$12,162,208	\$12,009,800	\$11,021,100	\$9,074,000	(\$1,947,100)	(17.7%)
Expenditures							
Contractual Services	141,116	0	0	0	150,000	150,000	N/A
Other Charges	0	0	700,000	700,000	200,000	(500,000)	(71.4%)
Capital Items	5,081,161	6,675,639	11,731,500	11,823,329	12,847,300	1,023,971	8.7%
Total Expenditures	\$5,222,277	\$6,675,639	\$12,431,500	\$12,523,329	\$13,197,300	\$673,971	5.4%
Interfund Transfers Out	9,088,032	2,500,000	2,500,000	2,500,000	0	(2,500,000)	(100.0%)
Total Expenditures and Interfund Transfers Out	\$14,310,309	\$9,175,639	\$14,931,500	\$15,023,329	\$13,197,300	(\$1,826,029)	(12.2%)
Revenues over (under) Expenditures	\$5,637,740	\$2,986,569	(\$2,921,700)	(\$4,002,229)	(\$4,123,300)	(\$121,071)	3.0%
BEGINNING FUND BALANCE	10,799,992	16,437,732	19,424,301	19,424,301	16,502,601	(2,921,700)	(15.0%)
ENDING FUND BALANCE	\$16,437,732	\$19,424,301	\$16,502,601	\$15,422,072	\$12,379,301	(\$3,042,771)	(19.7%)

CAPITAL PROJECTS FUND (401)

5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

ACCOUNT DESCRIPTION	PROJ #	2022								
		2020	2021	ESTIMATED	2022	2023	2024	2025	2026	2027
ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
REVENUES										
TAXES - PROPERTY TAXES		5,408,020	4,288,532	5,250,000	5,250,000	5,500,000	5,700,000	5,800,000	5,900,000	6,000,000
HOME RULE SALES TAX		1,551,580	2,189,282	2,300,000	1,884,800	2,375,000	2,450,000	2,520,000	2,590,000	2,670,000
GRANTS		16,484	2,948,666	3,889,300	3,386,300	0	0	33,500	200,000	108,000
INTEREST INCOME		69,871	23,511	69,600	80,000	80,000	80,000	80,000	80,000	80,000
FORFEITURES		0	136,003	0	0	0	0	0	0	0
OTHER		140,774	14,753	80,900	0	699,000	0	0	0	0
ELECTRIC AGGREGATION REBATES		264,963	110,000	120,000	120,000	120,000	0	0	0	0
BOND PROCEEDS		12,196,357	0	0	0	0	18,000,000	0	0	0
TRANSFER IN FROM GENERAL FUND		0	2,151,461	0	0	0	0	0	0	0
TRANSFER IN FROM SWANCC FUND		300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
TOTAL REVENUES		19,948,049	12,162,208	12,009,800	11,021,100	9,074,000	26,530,000	8,733,500	9,070,000	9,158,000

EXPENDITURES

BUILDING & LAND

Overhead Door Replacement	BL-90-04	19,514	23,340	20,000	20,000	30,000	45,000	45,000	45,000	50,000
Public Works Annex Improvements	BL-93-02	3,428	0	24,000	24,000	10,000	10,000	10,000	10,000	10,000
Building Equipment Replacement	BL-95-04	35,886	12,581	41,600	41,628	120,000	38,000	30,000	30,000	42,000
Municipal Buildings Refurbishing	BL-95-05	100,389	23,624	376,900	376,923	208,200	40,000	100,000	220,000	40,000
Roof Maintenance Program	BL-95-06	15,000	0	0	0	515,000	1,500,000	1,200,000	559,500	155,000
Heating Plant/Air Conditioner Replacement	BL-96-01	120,905	7,559	269,900	269,845	75,000	95,000	130,000	120,000	500,000
Ongoing Maintenance to Brick Exteriors	BL-96-03	17,042	19,110	160,000	160,000	30,000	30,000	40,000	40,000	50,000
Historical Society Museum - Building Repairs	BL-96-04	11,628	56,621	32,800	32,825	50,000	70,000	70,000	49,000	25,000
Police Station - Architect	BL-16-01	0	0	124,000	124,000	0	0	0	0	0
Senior Center Study	BL-20-02	0	47,474	14,800	14,781	0	0	0	0	0
Municipal Parking Lot Improvements	BL-21-02	0	0	0	0	0	70,000	250,000	175,000	0
Electric Vehicle Charging	BL-22-01	0	0	35,000	35,000	37,000	0	38,000	0	0
SUBTOTAL - BLDG & LAND		323,792	190,309	1,099,000	1,099,002	1,075,200	1,898,000	1,913,000	1,248,500	872,000

EQUIPMENT

Operational Equipment - Public Works	EQ-94-01	77,705	30,072	40,300	40,322	50,000	379,600	108,000	61,500	166,000
Operational Equipment - Police Department	EQ-95-01	86,030	20,427	76,600	76,608	70,000	64,000	65,000	52,000	52,000
Operational Equipment - Fire Department	EQ-95-02	221,187	61,001	317,200	479,233	702,600	541,700	1,095,400	190,900	145,700
Office Equipment	EQ-95-03	34,920	79,339	104,400	104,360	60,000	52,000	30,000	30,000	5,000
Operational Equipment - Municipal Fleet Services	EQ-97-01	40,338	95,560	130,600	130,640	3,500	61,000	91,000	56,000	52,000
Operational Equipment - Information Technology	EQ-01-03	90,342	84,879	141,500	141,500	163,500	151,500	126,500	126,500	126,500
Patrol Vehicle Equipment Replacement Program	EQ-08-03	79,440	39,130	51,600	51,600	47,000	53,000	56,000	5,000	25,000
Phone System Upgrade	EQ-21-01	0	3,400	205,600	171,600	0	0	0	0	0
A/V System Upgrades	EQ-21-02	0	35,076	387,900	192,425	120,000	0	0	0	0
Body Worn Cams/Dash Cams/TASERs/Digital Evid	EQ-22-01	0	0	265,000	300,000	265,000	265,000	265,000	265,000	300,000
Electric Vehicle Fleet Upgrades	EQ-22-03	0	0	10,000	10,000	8,000	8,500	40,000	25,000	0
Flock Safety LPR	EQ-23-01	0	0	0	0	68,500	60,000	60,000	60,000	60,000
SUBTOTAL - EQUIPMENT		629,962	448,884	1,730,700	1,698,288	1,558,100	1,636,300	1,936,900	871,900	932,200

SIGNALS

Traffic Signal Imprv at Northwest Hwy/Wilke	SG-08-02	0	33,111	0	0	0	0	0	0	0
Traffic Signal Pedestrian Upgrade - Central at Arthur	SG-14-10	0	0	52,300	52,300	0	0	0	0	0
Algonquin and New Wilke Intersection Improvement	SG-17-01	27,693	0	137,100	137,141	35,000	414,200	0	0	0
Pedestrian / Bicycle Crossing - Lake Cook / Wilke Rt	SG-18-01	2,920	80,368	30,800	30,769	0	0	0	0	0
SUBTOTAL - SIGNALS		30,613	113,479	220,200	220,210	35,000	414,200	0	0	0

STREETS

Street Program	ST-90-08	3,141,665	4,296,479	6,063,400	6,063,425	5,350,000	5,050,000	2,156,000	5,237,000	5,405,000
Arthur Avenue Reconstruction	ST-23-02	0	0	0	0	0	0	150,000	187,000	0
Dryden Avenue Reconstruction	ST-23-03	0	0	0	0	0	60,000	67,000	0	0
Euclid Avenue Resurfacing	ST-23-04	0	0	0	0	250,000	340,000	2,630,000	0	0
Hintz Road Reconstruction	ST-23-05	0	0	0	0	0	0	175,000	213,000	0
Kennicott Avenue Reconstruction (contingency li	ST-23-06	0	0	0	0	0	250,000	372,000	0	0
Thomas Street Resurfacing (contingency list)	ST-23-07	0	0	0	0	0	0	150,000	155,000	0
Windsor Drive Resurfacing	ST-23-08	0	0	0	0	0	0	100,000	108,000	595,000
Street Program Subtotal		3,141,665	4,296,479	6,063,400	6,063,425	5,600,000	5,700,000	5,800,000	5,900,000	6,000,000
Sidewalk & Curb Replacement	ST-90-11	431,567	405,000	419,800	419,750	500,000	550,000	600,000	650,000	700,000
Pavement Crack Sealing Program	ST-92-01	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Street Light Cable Replacement	ST-00-01	9,661	9,887	10,000	10,000	10,000	20,000	20,000	20,000	20,000
Paver Brick Maintenance	ST-05-01	47,070	442,608	400,000	410,752	100,000	100,000	100,000	100,000	100,000
Downtown Street Furniture	ST-14-01	4,424	15,047	10,000	10,000	10,000	10,000	20,000	40,000	40,000
Downtown Streetscape Improvements	ST-15-35	2,977	84,652	156,000	315,348	0	0	125,000	0	0
Northwest Hwy (Rt. 14) Corridor Landscaping Impr	ST-16-20	13,245	95,816	88,500	88,871	77,000	0	0	0	0
Davis/Sigwalt Streets Fencing/Landscape Upgrade	ST-17-02	0	3,500	0	4,450	0	0	0	0	0
Rand Road Corridor Identification Enhancement	ST-17-20	475	0	147,600	147,600	189,000	255,000	43,000	155,000	0
Downtown Outdoor Living Room	ST-17-25	0	0	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Kensington Road & Multi Use Path Improvements	ST-18-01	0	160,793	139,200	139,207	0	0	0	0	0
Surface Treatment - Streets	ST-18-02	132,011	131,092	300,000	300,000	310,000	320,000	330,000	340,000	350,000
LED Street Light Conversions	ST-19-01	64,369	64,000	64,000	64,000	64,000	64,000	64,000	64,000	0
South Arlington Heights Road Corridor	ST-19-03	40,130	111	0	10,278	0	0	0	0	0
Bike Plan/Bike Route Pavement Marking	ST-19-04	0	0	20,000	20,000	20,000	20,000	20,000	20,000	20,000

CAPITAL PROJECTS FUND (401)

5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

ACCOUNT DESCRIPTION	PROJ #	2022									
		2020 ACTUAL	2021 ACTUAL	ESTIMATED ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET	
STREETS (continued)											
Vail Ave Permeable Paver / Ped. Mall Prelim. Eng.	ST-20-01	9,200	0	0	0	0	0	0	0	0	
Windsor Drive Road Diet	ST-21-01	0	0	50,000	50,000	0	0	0	0	0	
Weber Dr/Old Wilke Rd Street Reconstruction	ST-21-02	0	0	83,500	83,521	17,500	174,400	0	0	0	
Wilke Road Resurfacing & Multi-Use Path Ext.	ST-21-03	0	13,981	385,000	388,627	2,761,500	0	0	0	0	
Sustainable Bike Plan Improvements	ST-22-01	0	0	15,000	15,000	0	0	0	0	0	
Other Sustainable Initiatives	ST-22-03	0	0	45,000	45,000	0	0	0	0	0	
Downtown ADA Compliance	ST-23-01	0	0	0	0	300,000	400,000	0	600,000	0	
SUBTOTAL - STREETS		4,096,794	5,922,966	8,617,000	8,805,829	10,179,000	7,833,400	7,342,000	8,109,000	7,450,000	
TOTAL CAPITAL EXPENDITURES											
		5,081,161	6,675,638	11,666,900	11,823,329	12,847,300	11,781,900	11,191,900	10,229,400	9,254,200	
BOND ISSUANCE COSTS		136,048	0	0	0	0	0	0	0	0	
Professional Services		5,068	0	0	0	150,000	150,000	0	0	0	
OPERATING TRANSFER OUT		9,088,032	0	0	0	0	0	0	0	0	
ARPA Grant - Water & Sewer Fund		0	2,500,000	0	0	0	0	0	0	0	
ARPA Grant - Fleet Fund		0	0	2,500,000	2,500,000	0	0	0	0	0	
ARPA Grant - Park District		0	0	500,000	500,000	0	0	0	0	0	
Bond Proceeds - Water & Sewer Fund		0	0	0	0	0	4,000,000	0	0	0	
Bond Proceeds - Lead Service Line Replacement		0	0	0	0	0	12,000,000	0	0	0	
Bond Proceeds - Municipal Parking Fund		0	0	0	0	0	2,000,000	0	0	0	
OPERATING TRANSFER OUT Subtotal		9,088,032	2,500,000	3,000,000	3,000,000	0	18,000,000	0	0	0	
OPERATING CONTINGENCY		0	0	200,000	200,000	200,000	0	0	0	0	
TOTAL EXPENDITURES		14,310,309	9,175,638	14,866,900	15,023,329	13,197,300	29,931,900	11,191,900	10,229,400	9,254,200	
BEGINNING FUND BALANCE		10,799,992	16,437,731	19,424,301	19,424,301	16,567,201	12,443,901	9,042,001	6,583,601	5,424,201	
REVENUES OVER (UNDER) EXPENDITURES		5,637,740	2,986,570	(2,857,100)	(4,002,229)	(4,123,300)	(3,401,900)	(2,458,400)	(1,159,400)	(96,200)	
ENDING FUND BALANCE		16,437,731	19,424,301	16,567,201	15,422,072	12,443,901	9,042,001	6,583,601	5,424,201	5,328,001	
Fund Balance as a Percent of Expenditures							94%	30%	59%	53%	58%

PROJECTS WITH SECOND FUND SOURCE AND/OR FUNDED WITH GRANTS

Overhead Door Replacement	BL-90-04	Ongoing program partially funded with Water & Sewer Fund revenue.
Public Works Annex Improvements	BL-93-02	Ongoing program partially funded with Water & Sewer Fund revenue.
Ongoing Maintenance to Brick Exteriors	BL-96-03	Ongoing program partially funded with Parking Fund revenue.
Operational Equipment - Public Works	EQ-94-01	Ongoing program partially funded with Water & Sewer Fund revenue.
Operational Equipment - Police Department	EQ-95-01	Ongoing program partially funded with Criminal Investigation Fund revenue.
Patrol Vehicle Equipment Replacement Program	EQ-08-03	Ongoing program partially funded with Criminal Investigation Fund revenue.
Pedestrian / Bicycle Crossing - Lake Cook / Wilke Rd	SG-18-01	Portions of this project are funded by the Capital Projects Fund, "Invest in Cook" Funding, and TAPL Grant from CMAP.
Rand Road Corridor Identification Enhancement	ST-17-20	Program partially funded from the TIF V Fund revenue.
Weber Dr/Old Wilke Rd Street Reconstruction	ST-21-02	Portions of this project are funded by the Capital Projects Fund, Federal STP Grant, and the City of Rolling Meadows.
Wilke Road Resurfacing & Multi-Use Path Ext.	ST-21-03	Portions of this project are funded by the Capital Projects Fund, Federal STP Grant, and the City of Rolling Meadows.
Arthur Avenue Reconstruction	ST-23-02	Portions of this project are funded by the Capital Projects Fund and Federal STP Grant.
Dryden Avenue Reconstruction	ST-23-03	Portions of this project are funded by the Capital Projects Fund and Federal STP Grant.
Euclid Avenue Resurfacing	ST-23-04	Portions of this project are funded by the Capital Projects Fund, Federal STP Grant, and Cook County.
Hintz Road Reconstruction	ST-23-05	Portions of this project are funded by the Capital Projects Fund, Motor Fuel Tax Fund, and Federal STP Grant.
Kennicott Avenue Reconstruction (contingency list)	ST-23-06	Portions of this project are funded by the Capital Projects Fund and is on a contingency list for a Federal STP Grant.
Thomas Street Resurfacing (contingency list)	ST-23-07	Portions of this project are funded by the Capital Projects Fund and is on a contingency list for a Federal STP Grant.
Windsor Drive Resurfacing	ST-23-08	Portions of this project are funded by the Capital Projects Fund and is on a contingency list for a Federal STP Grant.

CAPITAL PROJECTS FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-0000-401.05-00	Real Estate Tax	5,408,020	4,288,532	5,250,000	5,250,000	5,500,000	250,000	4.8%
	Real Estate Taxes	5,408,020	4,288,532	5,250,000	5,250,000	5,500,000	250,000	4.8%
401-0000-402.30-00	Sales Tax Home Rule	1,551,580	2,189,282	2,300,000	1,884,800	2,375,000	490,200	26.0%
	Business Taxes	1,551,580	2,189,282	2,300,000	1,884,800	2,375,000	490,200	26.0%
401-0000-411.54-00	EE&C Block Grant (EECBG)	1,425	3,000	3,000	0	0	0	N/A
401-0000-411.70-00	Other Grants	15,059	2,945,666	3,886,300	3,386,300	0	(3,386,300)	(100.0%)
	Intergovernmental	16,484	2,948,666	3,889,300	3,386,300	0	(3,386,300)	(100.0%)
401-0000-461.02-00	Interest on Investments	55,775	5,343	23,800	60,000	60,000	0	0.0%
401-0000-462.10-00	Market Value Adjustments	14,096	8,288	14,200	20,000	20,000	0	0.0%
401-0000-462.11-00	Dividends	0	9,880	31,600	0	0	0	N/A
	Interest Income	69,871	23,511	69,600	80,000	80,000	0	0.0%
401-0000-472.24-00	Sale of Equipment	12,042	625	15,200	0	0	0	N/A
401-0000-472.42-00	Reimbursed Activity	2,007	1,606	700	0	0	0	N/A
	Sales & Rents	14,049	2,231	15,900	0	0	0	N/A
401-0000-489.89-00	Electric Aggregation Rebates	264,963	110,000	120,000	120,000	120,000	0	0.0%
401-0000-489.90-00	Other Income	55,689	12,522	65,000	0	699,000	699,000	N/A
401-0000-489.92-00	Bond Forfeitures	71,036	136,003	0	0	0	0	N/A
	Other	391,688	258,525	185,000	120,000	819,000	699,000	582.5%
401-0000-491.05-00	Operating Transfer In	300,000	2,451,461	300,000	300,000	300,000	0	0.0%
401-0000-491.15-00	Bond Proceeds	10,252,000	0	0	0	0	0	N/A
401-0000-491.16-00	Bond Premium Proceeds	1,944,357	0	0	0	0	0	N/A
	Other Financing Sources	12,496,357	2,451,461	300,000	300,000	300,000	0	0.0%
Total Capital Projects Fund		19,948,049	12,162,208	12,009,800	11,021,100	9,074,000	(1,947,100)	(17.7%)

CAPITAL PROJECTS FUND

EXPENDITURES

Integrated Services

0201

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-0201-572.20-05	Professional Services	5,068	0	0	0	150,000	150,000	N/A
	Contractual Services	5,068	0	0	0	150,000	150,000	N/A
	Total Integrated Services	5,068	0	0	0	150,000	150,000	N/A

Finance

0501

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-0501-572.50-10	Office Equipment	0	0	20,000	20,000	27,000	7,000	35.0%
	Capital Outlay	0	0	20,000	20,000	27,000	7,000	35.0%
	Total Finance	0	0	20,000	20,000	27,000	7,000	35.0%

IT

0601

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-0601-572.50-15	Other Equipment	90,342	84,879	141,500	141,500	163,500	22,000	15.5%
	Capital Outlay	90,342	84,879	141,500	141,500	163,500	22,000	15.5%
	Total IT	90,342	84,879	141,500	141,500	163,500	22,000	15.5%

Police

3001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-3001-572.50-10	Office Equipment	14,920	379	5,000	5,000	15,000	10,000	200.0%
401-3001-572.50-15	Other Equipment	165,470	59,557	393,200	428,208	450,500	22,292	5.2%
	Capital Outlay	180,390	59,936	398,200	433,208	465,500	32,292	7.5%
	Total Police	180,390	59,936	398,200	433,208	465,500	32,292	7.5%

Fire

3501

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-3501-572.50-10	Office Equipment	5,000	73,960	79,400	79,360	18,000	(61,360)	(77.3%)
401-3501-572.50-15	Other Equipment	221,187	61,001	317,200	479,233	702,600	223,367	46.6%
	Capital Outlay	226,187	134,961	396,600	558,593	720,600	162,007	29.0%
	Total Fire	226,187	134,961	396,600	558,593	720,600	162,007	29.0%

CAPITAL PROJECTS FUND

EXPENDITURES

Planning

4001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-4001-571.50-30	Road Projects	52,782	88,263	323,600	497,676	209,000	(288,676)	(58.0%)
401-4001-572.50-10	Office Equipment	0	5,000	0	0	0	0	N/A
	Capital Outlay	52,782	93,263	323,600	497,676	209,000	(288,676)	(58.0%)
	Total Planning	52,782	93,263	323,600	497,676	209,000	(288,676)	(58.0%)

Building & Life Safety

4501

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-4501-572.50-10	Office Equipment	5,000	0	0	0	0	0	N/A
	Capital Outlay	5,000	0	0	0	0	0	N/A
	Total Building Services	5,000	0	0	0	0	0	N/A

Health Services

7001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-7001-572.50-10	Office Equipment	5,000	0	0	0	0	0	N/A
	Capital Outlay	5,000	0	0	0	0	0	N/A
	Total Health Services	5,000	0	0	0	0	0	N/A

Senior Services

7007

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-7007-572.50-10	Office Equipment	5,000	0	0	0	0	0	N/A
	Capital Outlay	5,000	0	0	0	0	0	N/A
	Total Senior Services	5,000	0	0	0	0	0	N/A

CAPITAL PROJECTS FUND

EXPENDITURES

Public Works

7101

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-7101-571.50-20	Building Improvements	323,792	228,786	1,657,500	1,428,027	1,158,200	(269,827)	(18.9%)
401-7101-571.50-30	Road Projects	3,443,058	5,343,182	7,898,400	7,848,613	9,305,000	1,456,387	18.6%
401-7101-571.50-40	Pavement Crack Seal Project	200,000	200,000	200,000	200,000	200,000	0	0.0%
401-7101-571.50-45	Sidewalk Program	431,567	405,000	419,800	419,750	500,000	80,250	19.1%
401-7101-571.50-60	Sustainability Projects	0	0	105,000	105,000	45,000	(60,000)	(57.1%)
401-7101-572.50-10	Office Equipment	0	0	0	0	0	0	N/A
401-7101-572.50-15	Other Equipment	77,705	30,072	40,300	40,322	50,000	9,678	24.0%
	Capital Outlay	4,476,122	6,207,040	10,321,000	10,041,712	11,258,200	1,216,488	12.1%
	Total Public Works	4,476,122	6,207,040	10,321,000	10,041,712	11,258,200	1,216,488	12.1%

Municipal Fleet Services

7501

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-7501-572.50-15	Other Equipment	40,338	95,560	130,600	130,640	3,500	(127,140)	(97.3%)
	Capital Outlay	40,338	95,560	130,600	130,640	3,500	(127,140)	(97.3%)
	Total Municipal Fleet Serv	40,338	95,560	130,600	130,640	3,500	(127,140)	(97.3%)

Debt Service

9554

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-9558-583.20-06	Bond Insurance Costs	136,048	0	0	0	0	0	N/A
	Other Charges	136,048	0	0	0	0	0	N/A
	Total Debt Service	136,048	0	0	0	0	0	N/A

Non-Operating

9901

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
401-9901-571.40-96	Operating Contingency	0	0	200,000	200,000	200,000	0	0.0%
	Other Charges	0	0	200,000	200,000	200,000	0	0.0%
401-9901-591.90-05	Operating Transfer Out	9,088,032	2,500,000	2,500,000	2,500,000	0	(2,500,000)	(100.0%)
401-9901-591.90-06	ARPA Grant-Park District	0	0	500,000	500,000	0	(500,000)	(100.0%)
	Other Financing Uses	9,088,032	2,500,000	3,000,000	3,000,000	0	(3,000,000)	(100.0%)
	Total Non-Operating	9,088,032	2,500,000	3,200,000	3,200,000	200,000	(3,000,000)	(93.8%)
	Total Capital Projects Fund	14,310,309	9,175,639	14,931,500	15,023,329	13,197,300	(1,826,029)	(12.2%)

CAPITAL PROJECTS FUND

EXPENDITURE DETAIL

INTEGRATED SERVICES

0201

Account Number	Account Title	Description	Budget 2022	Budget 2023
CAPITAL OUTLAY:				
401-0201.572.20-05	Professional Services	Professional Services	0	150,000
		TOTAL CAPITAL OUTLAY	0	150,000
		TOTAL INTEGRATED SERVICES	0	150,000

FINANCE

0401

Account Number	Account Title	Description	Budget 2022	Budget 2023
CAPITAL OUTLAY:				
401-0501-572.50-10	Office Equipment	Office Equipment (EQ9503)	0	7,000
		Replacement Copier	20,000	20,000
		Ongoing Equipment Replacement		27,000
		TOTAL CAPITAL OUTLAY	20,000	27,000
		TOTAL LEGAL	20,000	27,000

INFORMATION TECHNOLOGY (IT)

0601

Account Number	Account Title	Description	Budget 2022	Budget 2023
CAPITAL OUTLAY:				
401-0601-572.50-15	Other Equipment	IT Operational Equipment (EQ0103)		
		Software Licensing (Microsoft)	96,500	96,500
		Router/Switch Upgrades	15,000	40,000
		Security Systems Network / Update	30,000	27,000
		TOTAL CAPITAL OUTLAY	141,500	163,500
		TOTAL IT	141,500	163,500

CAPITAL PROJECTS FUND

EXPENDITURE DETAIL

POLICE

3001

Account Number	Account Title	Description	Budget 2022		Budget 2023	
CAPITAL OUTLAY:						
401-3001-572.50-10	Office Equipment	Office Equipment (EQ9503) Police Office Copiers/Furniture	5,000		15,000	
401-3001-572.50-15	Other Equipment	Police Operational Equipment (EQ9501)				
		Motorola Replacement Radios	27,000		0	
		Radars	6,000		0	
		Weapons Replacement	8,000		0	
		Laptop Computers	5,000		0	
		Speed Enforcement Equipment	0		24,000	
		Parking LPR System	0		34,000	
		Forensic Equipment Replacement	0		12,000	
		Prior Year Encumbrance Carryover	30,608	76,608	0	70,000
		Patrol Vehicle Equip Repl (EQ0803)	51,600		47,000	
		Body Worn Cams/Dash Cams/TASERS/ Digital Evidence (EQ2201)	300,000		265,000	
		Flock Safety LPR (EQ2301)	0		68,500	
TOTAL CAPITAL OUTLAY			433,208		465,500	
TOTAL POLICE			433,208		465,500	

FIRE

3501

Account Number	Account Title	Description	Budget 2022		Budget 2023	
CAPITAL OUTLAY:						
401-3501-572.50-10	Office Equipment	Office Equipment (EQ9503) Fire Admin				
		Kitchen for Station 3	40,000		0	
		Furniture/Equipment Stations 1 & 4	13,000		0	
		Fit Testing Machine	10,000		0	
		Training Room Furniture Sta 3	0		10,000	
		Furniture Station 1	0		8,000	
		Prior Year Encumbrance Carryover	16,360	79,360	0	18,000
401-3501-572.50-15	Other Equipment	Fire Operational Equipment (EQ9502)				
		Defib & Comm Package	126,000		330,000	
		Equipment for New Engine	25,000		29,600	
		Command Van Lights & Equipment	11,000		31,800	
		Re-Build Interior of Dive Squad	50,000		0	
		Station Alerting-Station 4 Dorm Remotes	25,000		0	
		Firefighter Turnout Gear Replacement Program	220,000		108,300	
		LUCAS CPR Device (2)	0		37,600	
		Extrication Equipment	0		56,600	
		Thermal Imaging Camera Replacement (3)	0		24,000	
		Resuscitation Dummy	0		8,000	
		Telestaff SaaS Set up	0		9,700	
		Equipment for 2 New Ambulances	0		29,400	
		AED replacement (7)	0		19,300	
		Storage Shed for Station 3	0		7,500	
		Four-gas (10) and CO meters (7)	0		10,800	
		Prior Year Encumbrance Carryover	22,233	479,233	0	702,600
		TOTAL CAPITAL OUTLAY		558,593		720,600
		TOTAL FIRE		558,593		720,600

CAPITAL PROJECTS FUND

EXPENDITURE DETAIL

PLANNING

4001

Account Number	Account Title	Description	Budget 2022	Budget 2023
CAPITAL OUTLAY:				
401-4001-571.50-30	Road Projects	Downtown Streetscape Imprv (ST1535)	200,000	0
		Prior Year Encumbrance Carryover	115,348	0
		Rand Road Corridor Identification Enhancement (ST1720)	140,400	189,000
		Prior Year Encumbrance Carryover	7,200	0
		Davis/Sigwalt Fence (ST1702)	0	0
		Prior Year Encumbrance Carryover	4,450	0
		South AH Rd Corridor Study Implementation (ST1903)	0	0
		Prior Year Encumbrance Carryover	10,278	0
		Downtown Outdoor Living Room (ST1725)	20,000	20,000
		TOTAL CAPITAL OUTLAY	497,676	209,000
		TOTAL PLANNING	497,676	209,000

PUBLIC WORKS

7101

Account Number	Account Title	Description	Budget 2022	Budget 2023
CAPITAL OUTLAY:				
401-7101-571.50-20	Building Improvements	Overhead Door Repl/Repair (BL9004)	20,000	30,000
		Public Works Annex Improv. (BL9302)	24,000	10,000
		Building Equipment Replacement (BL9504)	27,900	120,000
		Prior Year Encumbrance Carryover	13,728	0
		Municipal Buildings Refurbishing (BL9505)	316,400	208,200
		Prior Year Encumbrance Carryover	60,523	0
		Roof Maintenance Program (BL9506)	0	515,000
		Heating Plant/Air Conditioner Repl (BL9601)	240,000	75,000
		Prior Year Encumbrance Carryover	29,845	0
		Ongoing Maint. of Brick Exteriors (BL9603)	160,000	30,000
		Historical Soc. Building Repairs (BL9604)	25,000	50,000
		Prior Year Encumbrance Carryover	7,825	0
		Phone System Upgrade (EQ2101)	171,600	0
		A/V System Upgrades (EQ2102)	192,425	120,000
		Senior Center Study (BL2002)	0	0
		Prior Year Encumbrance Carryover	14,781	0
		Police Station - Architect	124,000	0
			1,428,027	1,158,200
401-7101-571.50-30	Road Projects	Traffic Signal Pedestrian Upgrade Central at Arthur (SG1410)	52,300	0
		Algonquin & New Wilke Intersection Improvement (SG1701)	0	35,000
		Prior Year Encumbrance Carryover	137,141	0

CAPITAL PROJECTS FUND

EXPENDITURE DETAIL

PUBLIC WORKS (cont.)

7101

Account Number	Account Title	Description	Budget 2022	Budget 2023
401-7101-571.50-30	Road Projects (cont.)	Pedestrian/ Bicycle Crossing - Lake Cook / Wilke Road (SG1801)	0	0
		Prior Year Encumbrance Carryover	30,769	0
		Street Resurfacing Program (ST9008)	5,600,000	5,350,000
		Euclid Avenue Reconstruction (ST2304)	0	250,000
		Prior Year Encumbrance Carryover	463,425	0
		Street Light Cable Replacement (ST0001)	10,000	10,000
		Paver Brick Maintenance (ST0501)	400,000	100,000
		Prior Year Encumbrance Carryover	10,752	0
		Downtown Street Furniture (ST1401)	10,000	10,000
		Kensington Road & Multi-Use Path Improvements (ST1801)	0	0
		Prior Year Encumbrance Carryover	139,207	0
		Northwest Highway Landscape (ST1620)	75,000	77,000
		Prior Year Encumbrance Carryover	13,871	0
		Surface Treatments - Streets (ST1802)	300,000	310,000
		LED Street Light Conversions (ST1901)	64,000	64,000
		Bike Plan/Bike Route Pavement Markings (ST1904)	20,000	20,000
		Windsor Drive Road Diet (ST2101)	0	0
		Prior Year Encumbrance Carryover	50,000	0
		Weber Dr/Old Wilke Rd Street Reconstruction (ST2102)	32,000	17,500
		Prior Year Encumbrance Carryover	51,521	0
		Wilke Road Resurfacing & Multi-Use Path Ext. (ST2103)	327,608	2,761,500
		Prior Year Encumbrance Carryover	61,019	0
		Downtown ADA Compliance (ST2301)	0	300,000
			7,848,613	9,305,000
401-7101-571.50-40	Pavement Crack Sealing	Pavement Crack Sealing Prog (ST9201)	200,000	200,000
401-7101-571.50-45	Sidewalk Program	Sidewalk & Curb Replacement (ST9011)	405,000	500,000
		Prior Year Encumbrance Carryover	14,750	0
			419,750	500,000
401-7101-571.50-60	Sustainability Projects	Sustainable Bike Plan Improvements (ST2201)	15,000	0
		Electric Vehicle Charging (BL2201)	35,000	37,000
		Electric Vehicle Fleet Upgrades (EQ2203)	10,000	8,000
		Other Sustainable Initiatives (ST2203)	45,000	0
			105,000	45,000

CAPITAL PROJECTS FUND

EXPENDITURE DETAIL

PUBLIC WORKS (cont.)

7101

Account Number	Account Title	Description	Budget 2022	Budget 2023
401-7101-572.50-15	Other Equipment	PW Operational Equipment (EQ9401)		
		Traffic:		
		Emergency Siren Upgrade	10,000	10,000
		Vehicle Detection Upgrades	5,000	10,000
		Street Light Cabinet	12,000	0
		Traffic Signal Cabinet	0	15,000
		Street:		
		Winter Maint. Operations Upgrades	0	10,000
		Forestry:		
		Snow Blowers	1,900	0
		Senior Center Water Fountain	4,500	0
		Engineering:		
		Traffic Counters/Laptop	0	5,000
		Survey Equipment Upgrade	5,000	0
		Prior Year Encumbrance Carryover	1,922 40,322	0 50,000
		TOTAL CAPITAL OUTLAY	10,041,712	11,258,200
		TOTAL PUBLIC WORKS	10,041,712	11,258,200

MUNICIPAL FLEET SERVICES

7501

Account Number	Account Title	Description	Budget 2022	Budget 2023
CAPITAL OUTLAY:				
401-7501-572.50-15	Other Equipment	Municipal Fleet Services Operational Equipment (EQ9701)		
		Diagnostic tools	3,200	3,500
		Wheel Balancer/Wheel Weight Assortment	10,000	0
		Tire Changer (Car/Light Truck)	15,000	0
		Diesel Exhaust Fluid Dispenser	10,000	0
		Prior Year Encumbrance Carryover	92,440 130,640	0 3,500
		TOTAL CAPITAL OUTLAY	130,640	3,500
		TOTAL MUNICIPAL FLEET SERVICES	130,640	3,500

NON-OPERATING

9901

Account Number	Account Title	Description	Budget 2022	Budget 2023
OTHER CHARGES:				
401-9901-571.40-96	Operating Contingency	Operating Contingency	200,000	200,000
401-9901-591.90-05	Operating Transfer Out	Operating Transfer Out To Fleet Fund	2,500,000	0
401-9901-591.90-06	ARPA Grant-Park District	Transfer to Arlington Heights Park District	500,000	0
		TOTAL NON-OPERATING	3,200,000	200,000
		TOTAL CAPITAL PROJECTS FUND	15,023,329	13,197,300

Fund at a Glance

The Storm Water Control Fund is used to account for the Neighborhood Drainage Improvement program, flood studies and utility modeling, the Storm Water Rehabilitation/Replacement program, and the storm water projects identified in the two flood studies.

- **Neighborhood Drainage Improvements** – This budget provides funds for public drainage improvements allowing new or improved access for residents to Village storm sewers. The program only covers work on public right-of-way with any connections or work on private property being the responsibility of the property owner.
- **Storm Water Rehabilitation/Replacement Program** – The budget includes the costs of a multi-year program to lightly clean, televise, and analyze the condition of the Village's storm sewer system. This portion of the program will take about eight years to complete, after which the budget for this program will be devoted to storm rehabilitation and replacement work identified by televising the system.
- **Sewer Back-up Rebate Program** – Through this program the Village continues to encourage resident participation in its Overhead Sewer/Backup Control Cost Sharing Program. Overhead Sewer installation isolate private sanitary sewers from our system and provide full protection against basement backups. Rebates are budgeted in the Water and Sewer Fund.
- **Storm Water Control Improvements** – This program was created after the approval the storm water utility fee in 2017. The projects were identified in the two flood studies completed in 2016.

2022 Accomplishments

1. Berkley/Hintz Stormwater Improvements

Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

The Village will be making stormwater improvements in two sections of the Berkley Square subdivision. The Northwest section will have new storm sewers and the development of a detention pond in cooperation with the Arlington Heights Park District. The Southeast section will receive new storm sewers. The improvements will bring the area to current design standards.

Project Leader: Cris Papierniak, Director of Public Works; Scott Schweda, Superintendent of Utilities; Jim Zaharopoulos, Sewer Foreman

Project Completion: Ongoing through 2022

2. Storm Water Assessment

Strategic Priority #7: Continue Infrastructure Improvement Efforts

Inspected, televised, and cleaned the Village's storm water system to verify its capacity and condition. The results were incorporated into the Village GIS.

2023 Strategic Priorities & Key Projects

1. Storm Water Assessment

Strategic Priority #6: Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services and Infrastructure

This project is designed to inspect, televise, and clean the Village's storm water only system to verify its capacity and condition. The results will be incorporated into the Village GIS.

Project Leader: Scott Schweda, Superintendent of Utilities

Project Completion: Ongoing through 2023

STORM WATER CONTROL FUND

(Continued)

2. Wetland Maintenance

Strategic Priority #4: Identify, Explore, and Implement Sustainable and Green Initiatives

This project is a federal mandate and a requirement of the Metropolitan Water Reclamation District of Greater Chicago

Project Leader: Cris Papierniak, Director of Public Works; Ashley Karr, Village Forester

Project Completion: Ongoing

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Intergovernmental	\$0	\$0	\$1,000,000	\$1,000,000	\$845,000	(\$155,000)	(15.5%)
Service Charges	1,603,413	1,677,031	1,630,400	1,630,400	1,630,400	0	0.0%
Interest Income	48,879	5,816	16,200	31,000	31,000	0	0.0%
Other	0	12,696	0	0	0	0	N/A
Total Revenues	\$1,652,292	\$1,695,543	\$2,646,600	\$2,661,400	\$2,506,400	(\$155,000)	N/A
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$1,652,292	\$1,695,543	\$2,646,600	\$2,661,400	\$2,506,400	(\$155,000)	(5.8%)
Expenditures							
Capital Items	\$973,582	\$5,016,204	\$4,216,000	\$4,215,925	\$2,210,000	(\$2,005,925)	(47.6%)
Total Expenditures	\$973,582	\$5,018,318	\$4,216,000	\$4,215,925	\$2,210,000	(\$2,005,925)	(47.6%)
Interfund Transfers Out	690,300	692,100	693,300	693,300	693,900	600	0.1%
Total Expenditures and Interfund Transfers Out	\$1,663,882	\$5,710,418	\$4,909,300	\$4,909,225	\$2,903,900	(\$2,005,325)	(40.8%)
Revenues over (under) Expenditures	(\$11,590)	(\$4,014,875)	(\$2,262,700)	(\$2,247,825)	(\$397,500)	\$1,850,325	(82.3%)
BEGINNING FUND BALANCE	\$9,938,178	9,926,588	5,911,713	5,911,713	3,649,013	(2,262,700)	(38.3%)
ENDING FUND BALANCE	\$9,926,588	\$5,911,713	\$3,649,013	\$3,663,888	\$3,251,513	(\$412,375)	(11.3%)

STORM WATER CONTROL FUND (426)

5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

ACCOUNT DESCRIPTION	PROJ #	2020	2021	2022	2022	2023	2024	2025	2026	2027
		ACTUAL	ACTUAL	ESTIMATED	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
REVENUES										
STORMWATER UTILITY FEE		1,603,413	1,677,031	1,630,400	1,630,400	1,630,400	1,630,400	1,630,400	1,630,400	1,630,400
GRANT		0	0	1,000,000	1,000,000	845,000	600,000	0	0	0
INTEREST INCOME		48,879	5,816	16,200	31,000	31,000	31,000	31,000	31,000	31,000
OTHER INCOME		0	12,696	0	0	0	0	0	0	0
TOTAL REVENUES		1,652,292	1,695,543	2,646,600	2,661,400	2,506,400	2,261,400	1,661,400	1,661,400	1,661,400
EXPENDITURES										
OPERATING EXPENDITURES										
Professional Services		0	2,114	0	0	0	0	0	0	
SUBTOTAL - OPERATING EXPENDITURES		0	2,114	0	0	0	0	0	0	0
SEWERS										
Backyard Drainage Improvements	SW-11-02	0	312,999	36,100	436,086	300,000	300,000	300,000	300,000	300,000
Storm Sewer Rehab/Replacement Program	SW-15-20	228,135	909,642	677,100	677,061	500,000	500,000	500,000	500,000	500,000
Enhanced Overhead Sewer Program	SW-18-01	135,098	148,690	250,000	250,000	135,000	150,000	150,000	150,000	150,000
Cypress Detention Basin	SW-18-02	65,549	0	0	0	0	0	0	0	0
Area D - Greenbrier/Roanoke/Wilke	SW-18-03	184,894	3,576,295	0	0	0	0	0	0	0
Area 4 - Campbell/Sigwalt	SW-18-04	233,038	0	0	0	0	0	0	0	0
Area C/NW & C/SE - Burr Oak/Burning Tree/Berkley/Hi	SW-20-01	0	0	3,072,000	2,672,000	0	0	0	0	0
Area C/SE - Hintz Rd west of Arl Hts Rd	SW-20-02	126,868	68,578	180,800	180,778	0	0	0	0	0
St. Ponding Area - Race Ave & Chicago Ave	SW-20-03	0	0	0	0	75,000	725,000	0	0	0
Area F - Forrest Ave Stormwater Improvements	SW-21-01	0	0	0	0	150,000	1,650,000	0	0	0
Evergreen-Maude Storm Sewer Improvements	SW-23-01	0	0	0	0	850,000	0	0	0	0
Scarsdale Estates Drainage Improvements	SW-23-02	0	0	0	0	200,000	880,000	0	0	0
SUBTOTAL - SEWERS		973,582	5,016,204	4,216,000	4,215,925	2,210,000	4,205,000	950,000	950,000	950,000
OTHER EXPENSE										
Transfer to Debt Service		690,300	692,100	693,300	693,300	693,900	690,200	690,700	695,200	693,400
SUBTOTAL - Other Expense		690,300	692,100	693,300	693,300	693,900	690,200	690,700	695,200	693,400
TOTAL EXPENDITURES		1,663,882	5,710,418	4,909,300	4,909,225	2,903,900	4,895,200	1,640,700	1,645,200	1,643,400
BEGINNING FUND BALANCE		9,938,178	9,926,588	5,911,713	5,911,713	3,649,013	3,251,513	617,713	638,413	654,613
REVENUES OVER (UNDER) EXPENDITURES		(11,590)	(4,014,875)	(2,262,700)	(2,247,825)	(397,500)	(2,633,800)	20,700	16,200	18,000
ENDING FUND BALANCE		9,926,588	5,911,713	3,649,013	3,663,888	3,251,513	617,713	638,413	654,613	672,613
Fund Balance as a Percent of Expenditures						112%	13%	39%	40%	41%

STORM WATER CONTROL FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
426-0000-411.70-00	Other Grants	0	0	1,000,000	1,000,000	845,000	(155,000)	(15.5%)
	Grants	0	0	1,000,000	1,000,000	845,000	(155,000)	(15.5%)
426-0000-452.49-00	Utility Fees	1,603,413	1,677,031	1,630,400	1,630,400	1,630,400	0	0.0%
	Charges for Services	1,603,413	1,677,031	1,630,400	1,630,400	1,630,400	0	0.0%
426-0000-461.02-00	Interest on Investments	41,716	2,294	12,000	20,000	20,000	0	0.0%
426-0000-462.10-00	Market Value Adjustments	7,163	3,522	4,200	11,000	11,000	0	0.0%
	Interest Income	48,879	5,816	16,200	31,000	31,000	0	0.0%
426-0000-489.90-00	Other Income	0	12,696	0	0	0	0	N/A
	Other	0	12,696	0	0	0	0	N/A
Total Storm Wtr Ctrl Fund		1,652,292	1,695,543	2,646,600	2,661,400	2,506,400	(155,000)	

EXPENDITURES

Public Works

7101

Account Number	Account Description	Actual Actual	Actual Actual	Proj. Act. Proj. Act.	Budget Budget	Budget Budget	\$ Inc (Dec)	% Inc (Dec)
426-7101-571.21-65	Other Services	0	2,114	0	0	0	0	N/A
	Contractual Services	0	2,114	0	0	0	0	N/A
426-7101-571.50-25	Construction in Progress	973,582	5,016,204	4,216,000	4,215,925	2,210,000	(2,005,925)	(47.6%)
	Capital Outlay	973,582	5,016,204	4,216,000	4,215,925	2,210,000	(2,005,925)	(47.6%)
Total Public Works		973,582	5,018,318	4,216,000	4,215,925	2,210,000	(2,005,925)	(47.6%)

Non-Operating

9901

Account Number	Account Description	Actual Actual	Actual Actual	Proj. Act. Proj. Act.	Budget Budget	Budget Budget	\$ Inc (Dec)	% Inc (Dec)
426-9556-583.20-06	Bond Issuance Costs	0	0	0	0	0	0	N/A
426-9901-591.90-05	Operating Transfer Out	690,300	692,100	693,300	693,300	693,900	600	0.1%
	Other Financing Uses	690,300	692,100	693,300	693,300	693,900	600	0.1%
Total Non-Operating		690,300	692,100	693,300	693,300	693,900	600	0.1%
Total Storm Wtr Ctrl Fund		1,663,882	5,710,418	4,909,300	4,909,225	2,903,900	(2,005,325)	(40.8%)

STORM WATER CONTROL FUND

EXPENDITURE DETAIL

PUBLIC WORKS

7101

Account Number	Account Title	Description	Budget 2022	Budget 2023
CAPITAL OUTLAY:				
426-7101-571.50-25	Construction in Progress	Backyard Drainage Imprv (SW1102)	400,000	300,000
		Prior Year Encumbrance Carryover	36,086	0
		Storm Water Rehabilitation/ Replacement Program (SW1520)	500,000	500,000
		Prior Year Encumbrance Carryover	177,061	0
		Enhanced Overhead Sewer Program (SW1801)	250,000	135,000
		Area C/NW - Burr Oak / Burning Tree (SW2001)	2,672,000	0
		Area C/SE - Hintz Rd / W of Arlington Heights Rd (SW2002)	0	0
		Prior Year Encumbrance Carryover	180,778	0
		St. Ponding Area - Race Ave & Chicago Ave (SW2003)	0	75,000
		Area F - Forrest Ave Stormwater Improvements (SW2101)	0	150,000
		Evergreen-Maude Storm Sewer Improvements (SW2301)	0	850,000
		Scarsdale Estates Drainage Improvements (SW2302)	0	200,000
			4,215,925	2,210,000
		TOTAL CAPITAL OUTLAY	4,215,925	2,210,000
		TOTAL PUBLIC WORKS	4,215,925	2,210,000

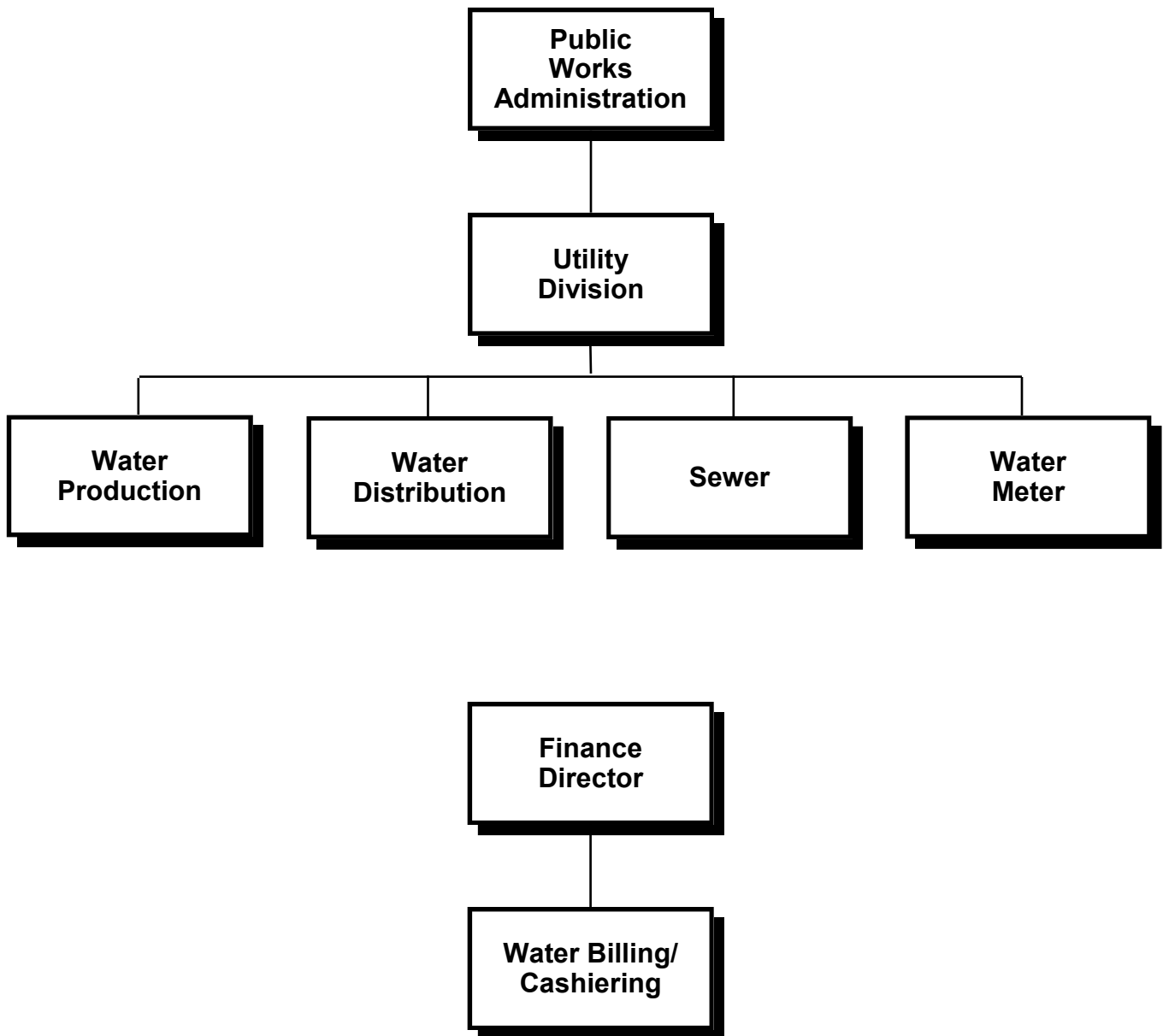
NON-OPERATING

9901

Account Number	Account Title	Description	Budget 2022	Budget 2023
NON-OPERATING:				
426-9901-591.90-05	Operating Transfer Out	Transfer to Debt Service Fund	693,300	693,900
		TOTAL NON-OPERATING	693,300	693,900
		TOTAL STORM WTR CTRL FUND	4,909,225	2,903,900

WATER & SEWER FUND

ORGANIZATION STRUCTURE



Fund at a Glance

The Water & Sewer Utility Operations are conducted within the Utilities Division of the Public Works Department. Responsibilities include the operations of the water distribution, production and storage system, the Village water meters, the sanitary sewage collection system and the storm water collection system. Monies for the operations, maintenance and capital improvements of the water, sanitary, combined and storm sewer systems are generated by the sale of water and sewer use charges, storm water utility fees, and charges made on new construction for capital improvements.

Potable water is delivered from Lake Michigan through the City of Evanston's filtration plant by way of the Northwest Water Commission transmission system. Six deep wells are maintained by the Village for standby emergency purposes only.

The operational units within the Utilities Division are as follows:

Administration and Internal Services Unit – Provides direct and indirect management of all Public Works Maintenance and Utility Divisions. Manage progress, payments, and completion of call capital projects. Creates, procures, and oversees all contractual services. Prepares agenda items and budget necessary for the operation of the division.

Reception and secretarial services maintain department records including service request systems and work management records, prepares analyses and recommendations for purchasing of equipment and supplies, maintains supplies and inventory controls.

Water Production Unit – This unit is responsible for the operation and maintenance of six deep wells, ten storage reservoirs, four booster pumping stations, six sanitary sewer lift stations and five storm water pump stations. An average of 7.4 million gallons of water per day is pumped into the distribution system.

Water Distribution Unit – This unit is responsible for the operation and maintenance of 260 miles of water main ranging in size from four inches to thirty inches in diameter, 3318 VAHPW maintained hydrants and auxiliary valves, 846 privately maintained hydrants and auxiliary valves, 21,300 individual water services and repairing an average of 225 water main breaks or leaks each year. The unit also provides assistance in snow and ice control operations and other emergencies.

Sewer Unit – This unit is responsible for the operation and maintenance of 255 miles of sanitary and combined sewer mains, 213 miles of storm sewer, 56 detention basins, 6,020 catch basins and 8,880 manholes. Sewer flushing and root cutting operations are performed on approximately 325,000 lineal feet of sewers each year and 2,900 catch basins are cleaned annually. This unit also provides assistance in snow and ice control operations and other emergencies.

Water Meter Unit – This unit is responsible for the repair and maintenance of all residential and commercial water meters. This unit also oversees Village-wide contracts for backflow preventer testing and larger commercial meter testing and repair.

Performance Measures

	2019	2020	2021
1. Water Distribution			
(a) Main breaks	261	163	198
(b) Service repairs	492	338	735
(c) Utility locates	14,158	15,859	15,282

WATER & SEWER FUND

(Continued)

Performance Measures (cont.)

	2019	2020	2021
2. Water Production			
(a) Off-hour service calls (duty man callouts)	746	765	758
(b) Phone systems (buildings / voice mail / cell)	417	293	286
(c) Security systems (SCADA / key scan / camera)	202	173	269
(d) Water system repairs (valves / pumps / starts)	281	248	242
(e) Water samples collected	1,874	1724	2,077
(f) Emergency generators (exercise / clean / repair / maint.)	1,294	1320	1,310
3. Sewer			
(a) Root cutting (linear feet)			
• Sanitary	249,269	269,379	271,796
• Storm	2,629	804	3,357
(b) Flushing (linear feet)			
• Sanitary	41,470	22,856	12,901
• Storm	890	620	21,636
(c) Televising (linear feet)			
• Sanitary	19,848	15,558	16,321
• Storm	260	136,397	5,916
(d) Catch basin repair	54	94	55
(e) Catch basin cleaning	335	239	429
(f) Sewer lining (linear feet)	14,765	12,487	10,670
8"	11,096	7,783	2,416
10"	2,351	4,704	5,594
12"	683	0	2,360
4. Water Billing Activity			
# of Metered Accounts	21,121	21,137	21,171
Water Consumption Billed (1,000 gallons)			
Residential	1,336,266	1,491,692	1,493,399
Commercial	219,346	203,179	221,258
Industrial	279,650	220,263	229,476
Apartments	287,690	292,669	286,586
Total Consumption Billed	2,122,952	2,207,803	2,230,719
Water / Sewer Revenues	\$17,274,521	\$18,886,650	20,379,146
5. Water Meter Services			
Final reads	1,080	1,411	1,514
Miscellaneous reads	1,229	1,320	786
Commercial reads	7,506	7,524	7,524
Residential reads	119,304	119,310	119,502
Meter repairs	341	1,153	350
Meter exchanges	131	258	308
High bill work orders	490	1,039	750
Low consumption work orders	142	160	187
Appointments	820	655	963

WATER & SEWER FUND

(Continued)

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Service Charges	\$19,958,979	\$21,458,315	\$21,984,500	\$22,275,200	\$23,049,500	\$774,300	3.5%
Interest Income	4,489	11,360	13,000	20,000	30,000	10,000	50.0%
Sales/Reimbursable/Rents	52,274	51,661	63,000	98,000	63,000	(35,000)	(35.7%)
Other	1,553,125	692,589	348,600	348,600	348,600	0	0.0%
Total Revenues	\$21,568,867	\$22,213,925	\$22,409,100	\$22,741,800	\$23,491,100	\$749,300	3.3%
Interfund Transfers In	9,045,232	2,500,000	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$30,614,099	\$24,713,925	\$22,409,100	\$22,741,800	\$23,491,100	\$749,300	3.3%
Expenditures							
Personal Services	\$6,701,828	\$6,606,949	\$7,106,500	\$7,219,600	\$7,382,900	\$163,300	2.3%
Contractual Services	6,307,098	6,734,739	7,120,000	6,967,278	7,222,800	255,522	3.7%
Commodities	448,326	642,117	837,000	784,807	846,500	61,693	7.9%
Other Charges	1,715,054	1,810,022	2,191,100	2,191,100	1,493,900	(697,200)	(31.8%)
Capital Items	7,360,459	4,867,901	7,779,100	9,087,815	9,934,100	846,285	9.3%
Total Expenditures	\$22,532,765	\$20,661,728	\$25,033,700	\$26,250,600	\$26,880,200	\$629,600	2.4%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$22,532,765	\$20,661,728	\$25,033,700	\$26,250,600	\$26,880,200	\$629,600	2.4%
Revenues over (under) Expenditures	\$8,081,334	\$4,052,197	(\$2,624,600)	(\$3,508,800)	(\$3,389,100)	\$119,700	(3.4%)
BEGINNING WORKING CASH	1,372,910	9,454,244	13,506,441	13,506,441	10,881,841	(2,624,600)	(19.4%)
ENDING WORKING CASH	\$9,454,244	\$13,506,441	\$10,881,841	\$9,997,641	\$7,492,741	(\$2,504,900)	(25.1%)

FINANCE

Water & Sewer Fund

PERSONNEL SUMMARY

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Customer Service Supervisor	4	1.00	1.00	
Administrative Assistant	2	0.50	0.50	
Financial Assistant	2	2.00	2.00	
Water Billing Clerk	2	2.00	2.00	
Customer Support Assistant	2	1.00	1.00	
Account Clerk	1	0.50	0.50	
Total F-T-E		7.00	7.00	0.00

Finance Department Cross Reference to All Funds

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	9.50	9.50	
505	Water & Sewer Fund	7.00	7.00	
	Total F-T-E All Funds	16.50	16.50	0.00

WATER UTILITY

Water & Sewer Fund

PERSONNEL SUMMARY

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Supt. of Utilities	9	1.00	1.00	
Water Production Foreman II	8	1.00	1.00	
Public Works Services Coordinator	7	1.00	1.00	
Foreman II	7	1.00	1.00	
Foreman I	6	1.00	1.00	
Crew Chief	6	3.00	3.00	
Water Services Supervisor	6	1.00	1.00	
Electronics Technician	5	1.00	1.00	
Pump Operator	4	5.00	5.00	
Maintenance Worker II	4	12.00	12.00	
Administrative Support Coordinator	4	1.00	1.00	
Electrician I	3	1.00	1.00	
Utility Technician	3	1.00	1.00	
Maintenance Worker I	2	6.00	6.00	
Water Meter Technician	2	2.00	2.00	
Administrative Assistant	2	2.00	2.00	
Water Meter Reader	1	0.50	0.50	
Account Clerk	1	0.25	0.25	
Total F-T-E		40.75	40.75	0.00

Public Works Department Cross Reference to All Funds

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	51.25	51.25	
505	Water & Sewer Fund	40.75	40.75	
621	Fleet Operations Fund	10.50	10.50	
	Total F-T-E All Funds	102.50	102.50	0.00

WATER & SEWER FUND (505)

5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

ACCOUNT DESCRIPTION	PROJ #	2020 ACTUAL	2021 ACTUAL	2022 ESTIMATED ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
REVENUES										
WATER SALES		15,020,704	16,137,571	16,617,000	16,808,000	17,465,000	18,338,300	18,338,300	18,338,300	18,338,300
SEWER CHARGE		3,879,119	4,206,643	4,285,000	4,334,000	4,502,000	4,796,000	4,796,000	4,796,000	4,796,000
SERVICE CHARGE		772,331	804,361	780,000	780,000	780,000	780,000	780,000	780,000	780,000
OTHER CHARGES & FEES		286,825	309,740	302,500	353,200	302,500	302,500	302,500	302,500	302,500
INTEREST INCOME		4,489	11,360	13,000	20,000	30,000	30,000	30,000	30,000	30,000
SALES/REIMB./RENTS		52,274	51,661	63,000	98,000	63,000	63,000	63,000	63,000	63,000
OTHER		742,458	55,883	20,000	20,000	20,000	20,000	20,000	20,000	20,000
OPERATING TRANSFER IN		9,045,232	2,500,000	0	0	0	4,000,000	0	0	0
NWWC REVENUE		810,667	636,706	328,600	328,600	328,600	0	0	0	0
TOTAL REVENUES		30,614,099	24,713,925	22,409,100	22,741,800	23,491,100	28,329,800	24,329,800	24,329,800	24,329,800
EXPENDITURES										
OPERATING EXPENDITURES										
Personal Services		6,359,705	6,608,949	7,106,500	7,219,600	7,382,900	7,770,000	8,116,600	8,360,100	8,610,900
Contractual Services		2,557,272	2,721,277	2,942,200	2,867,278	2,919,600	3,045,800	3,260,400	3,358,200	3,458,900
Northwest Water Commission		3,749,826	4,013,462	4,177,800	4,100,000	4,303,200	4,432,300	4,565,300	4,702,300	4,843,400
Commodities		448,326	642,117	837,000	784,807	846,500	824,500	866,900	892,900	919,700
Other Charges		1,715,054	1,810,022	1,891,100	1,891,100	1,193,900	1,193,900	1,193,900	1,193,900	1,193,900
SUBTOTAL - OPERATING EXPENDITURES		14,830,183	15,795,827	16,954,600	16,862,785	16,646,100	17,266,500	18,003,100	18,507,400	19,026,800
BUILDING & LAND										
Overhead Door Replacement	BL-90-04	10,723	3,181	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Public Works Annex Improvements	BL-93-02	14,510	705	33,100	33,100	19,000	19,000	19,000	19,000	19,000
IRMA Compliance Upgrades	BL-19-02	7,540	5,222	0	0	0	0	0	0	0
SUBTOTAL - BUILDING & LAND		32,773	9,108	43,100	43,100	29,000	29,000	29,000	29,000	29,000
EQUIPMENT										
Operational Equipment - Public Works	EQ-94-01	88,014	129,156	147,100	147,065	111,000	135,000	154,000	254,500	135,000
Office Equipment	EQ-95-03	12,745	3,364	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Emergency Generator Upgrades/Replacemer	EQ-99-02	517,606	55,171	0	922,400	521,900	100,000	908,000	0	375,000
SCADA Enhancements	EQ-15-25	207,610	45,800	63,300	63,300	65,200	30,000	75,000	61,500	0
Pumps & Motor Controls Rehab/Replacement	EQ-15-30	104,980	113,376	68,700	68,713	94,600	90,000	100,000	60,000	200,000
SUBTOTAL - EQUIPMENT		930,955	346,867	294,100	1,216,478	807,700	370,000	1,252,000	391,000	725,000
SEWER										
Sewer Rehab/Replacement Program	SW-90-01	365,314	398,279	510,500	510,450	475,000	475,000	475,000	475,000	500,000
Manhole Rehabilitation	SW-20-04	0	0	0	0	25,000	50,000	50,000	50,000	50,000
SUBTOTAL - SEWER		365,314	398,279	510,500	510,450	500,000	525,000	525,000	525,000	550,000
WATER										
Watermain Replacement Program	WA-90-01	4,624,378	4,026,627	4,139,800	4,139,801	4,100,000	4,200,000	4,300,000	4,400,000	4,500,000
Residential Meter & AMR System Repl.	WA-03-02	88,497	0	983,500	1,046,480	2,085,600	2,277,100	1,610,600	0	0
Water Tank Repainting	WA-11-01	1,062,376	22,450	1,783,000	1,782,950	1,816,800	0	2,196,400	1,468,800	2,400,000
Deep Well Rehabilitation	WA-11-02	0	0	0	0	15,000	15,000	15,000	15,000	15,000
Commercial Meter Replacement	WA-20-01	256,166	0	300,000	300,000	300,000	300,000	300,000	400,000	0
Risk & Resiliency Plan	WA-21-01	0	64,570	48,600	48,556	280,000	219,000	250,000	185,000	0
SUBTOTAL - WATER		6,031,417	4,113,647	7,254,900	7,317,787	8,597,400	7,011,100	8,672,000	6,468,800	6,915,000
TOTAL CAPITAL EXPENDITURES		7,360,459	4,867,901	8,102,600	9,087,815	9,934,100	7,935,100	10,478,000	7,413,800	8,219,000
OPERATING CONTINGENCY		0	0	300,000	300,000	300,000	0	0	0	0
TOTAL EXPENDITURES		22,190,642	20,663,728	25,357,200	26,250,600	26,880,200	25,201,600	28,481,100	25,921,200	27,245,800
BEGINNING WORKING CASH		1,032,788	9,456,245	13,506,442	13,506,442	10,558,342	7,169,242	10,297,442	6,146,142	4,554,742
REVENUES OVER (UNDER) EXPENDS.		8,423,457	4,050,197	(2,948,100)	(3,508,800)	(3,389,100)	3,128,200	(4,151,300)	(1,591,400)	(2,916,000)
ENDING WORKING CASH		9,456,245	13,506,442	10,558,342	9,997,642	7,169,242	10,297,442	6,146,142	4,554,742	1,638,742
Working Cash as % of Expenditures		43%	65%	42%		27%	41%	22%	18%	6%

PROJECTS WITH SECOND FUND SOURCE

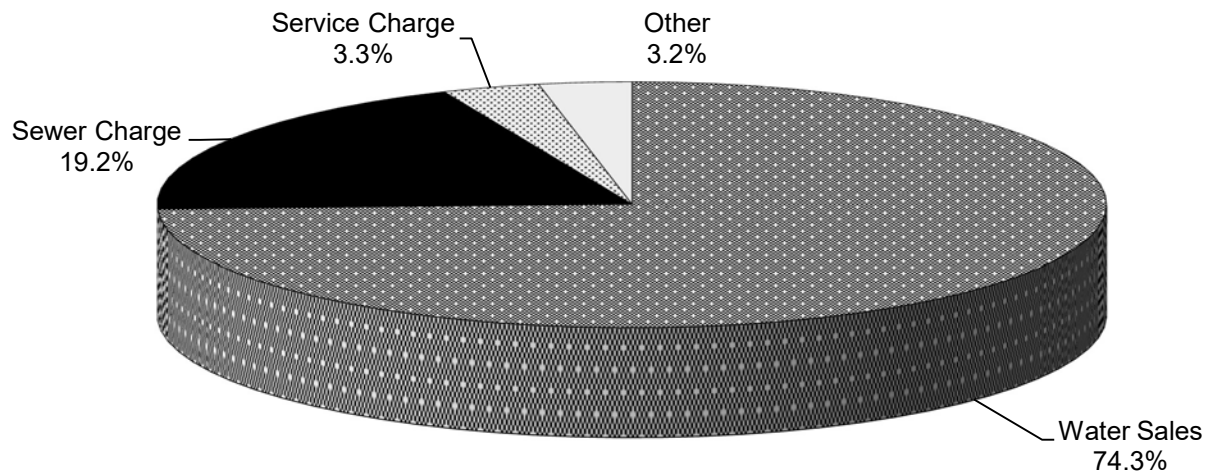
Public Works Annex Improvements	BL-93-02	Ongoing program partially funded with Capital Project Fund revenue.
Overhead Door Replacement	BL-90-04	Ongoing program partially funded with Capital Project Fund revenue.
Operational Equipment - Public Works	EQ-94-01	Ongoing program partially funded with Capital Project Fund revenue.
Office Equipment	EQ-95-03	Ongoing program partially funded with Capital Project Fund revenue.

WATER & SEWER FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
505-0000-452.42-00	Water Sales	15,020,704	16,137,571	16,617,000	16,808,000	17,465,000	657,000	3.9%
505-0000-452.43-00	Sewer Charge	3,879,119	4,206,643	4,285,000	4,334,000	4,502,000	168,000	3.9%
505-0000-452.45-00	Service Charge	772,331	804,361	780,000	780,000	780,000	0	0.0%
505-0000-452.46-00	Water Connection Fees	75,115	74,202	75,000	105,000	75,000	(30,000)	(28.6%)
505-0000-452.48-00	Sewer Connection Fees	2,150	2,150	2,500	3,200	2,500	(700)	(21.9%)
505-0000-452.50-00	Water Capital Fees	16,480	16,960	20,000	40,000	20,000	(20,000)	(50.0%)
505-0000-452.52-00	Backflow Testing Fees	86,025	88,986	90,000	90,000	90,000	0	0.0%
505-0000-452.53-00	Penalty Late Payment	107,055	127,442	115,000	115,000	115,000	0	0.0%
	Charges for Services	19,958,979	21,458,315	21,984,500	22,275,200	23,049,500	774,300	3.5%
505-0000-461.02-00	Interest on Investments	4,081	2,559	8,000	15,000	25,000	10,000	66.7%
505-0000-462.10-00	Market Value Adjustments	2,230	3,830	5,000	5,000	5,000	0	0.0%
505-0000-462.11-00	Dividends	(1,822)	4,971	0	0	0	0	N/A
	Interest Income	4,489	11,360	13,000	20,000	30,000	10,000	50.0%
505-0000-471.20-00	Damage to Hydrants	2,146	6,088	2,000	2,000	2,000	0	0.0%
	Property Damage	2,146	6,088	2,000	2,000	2,000	0	0.0%
505-0000-472.28-00	Sale of Scrap	0	9,550	1,000	1,000	1,000	0	0.0%
505-0000-472.30-00	Sale of Water Meters	43,397	29,382	50,000	80,000	50,000	(30,000)	(37.5%)
505-0000-472.32-00	Sale of Backflow Prevent	6,731	6,641	10,000	15,000	10,000	(5,000)	(33.3%)
	Sales & Rents	50,128	45,573	61,000	96,000	61,000	(35,000)	(36.5%)
505-0000-489.90-00	Other Income	742,458	55,883	20,000	20,000	20,000	0	0.0%
	Other	742,458	55,883	20,000	20,000	20,000	0	0.0%
505-0000-491.05-00	Operating Transfer In	9,045,232	2,500,000	0	0	0	0	N/A
505-0000-491.98-00	NWWC Revenue	810,667	636,706	328,600	328,600	328,600	0	0.0%
	Other Financing Sources	9,855,899	3,136,706	328,600	328,600	328,600	0	0.0%
	Total Water & Sewer Fund	30,614,099	24,713,925	22,409,100	22,741,800	23,491,100	749,300	3.3%

WATER & SEWER FUND REVENUE - Notes



ANALYSIS OF WATER & SEWER FUND REVENUES

Summary

The Water & Sewer Fund is operated primarily from user fees. In a normal year, approximately 96% of the operating revenue is generated by water sales which also includes a sewer charge and a service charge. Water rates are determined by operating costs, capital improvement costs and debt service costs.

The biggest fluctuation in water sales revenue annually is due to the weather during the summer months when outdoor water consumption is greatest. When drought-like conditions are experienced and rainfall is less than average, water sales can easily increase 10% or \$1,000,000 over annual average sales amounts. Only a couple of weeks without rainfall can trigger increased consumption in the form of lawn watering. The addition of new consumers also creates increases in revenue. The Village of Arlington Heights is essentially built-out; vacant, undeveloped land is scarce. Some residences and a few businesses continue to maintain private wells. When large consumers convert or abandon these private wells and connect to the Village's water system, a consistent increase in revenue can be realized. Redevelopment of single family home sites to multi-family or mixed use (residential and commercial) areas can also increase water sales although not to the extent a large subdivision on previously vacant land can.

As needed, water rate studies are conducted to insure adequate system maintenance and improvements are provided for. Effective January 1, 2023 water rates increased 39¢ per 1,000 gallons and sewer rates increased 10¢ per 1,000 gallons. Reserve balances are also reviewed so that emergency situations can be accommodated and uninterrupted service can be provided to the residents of Arlington Heights.

452.42 Water Sales

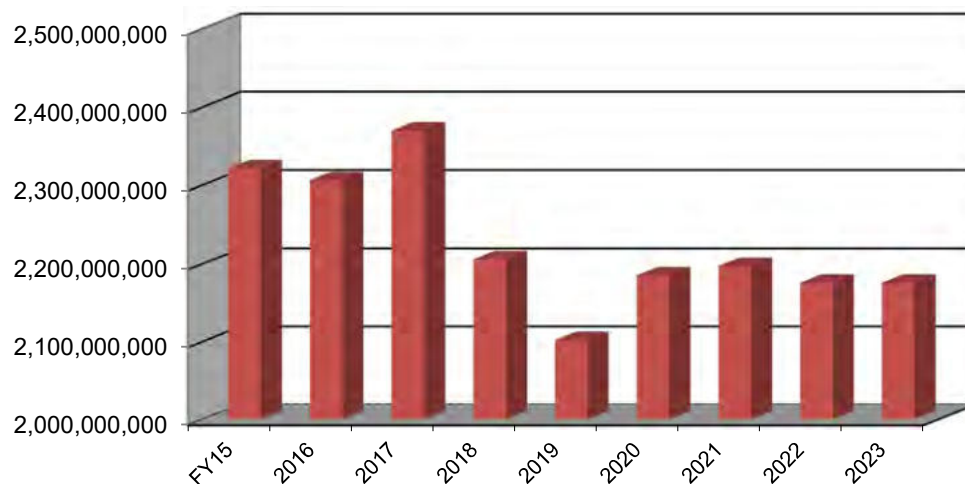
Fresh potable water is delivered from Lake Michigan and sold to customers at a rate of \$8.037 /1,000 gallons for 2022. Residential and commercial water meters located on the customer's property are read electronically by radio frequency and billed on a bi-monthly basis. There is no minimum charge for water consumption. Only water consumed is billed to the customer.

WATER & SEWER FUND REVENUE - Notes

(Continued)

Fiscal Year	Water Sales	Sewer Charge	Service Charge	Total	\$ Inc (Dec)	% Inc (Dec)
2016 Actual	12,728,223	3,289,570	775,687	16,793,480	6,837,184	68.67%
2017 Actual	13,146,982	3,413,202	782,204	17,342,388	548,908	3.27%
2018 Actual	13,489,654	3,515,289	784,433	17,789,376	446,988	2.58%
2019 Actual	13,762,973	3,511,548	800,936	18,075,457	286,081	1.61%
2020 Actual	15,020,704	3,879,119	772,331	19,672,154	1,596,697	8.83%
2021 Actual	16,137,571	4,206,643	804,361	21,148,575	1,476,421	7.51%
2022 Proj. Actual	16,617,000	4,285,000	780,000	21,682,000	2,009,846	10.22%
2023 Budget	17,465,000	4,502,000	780,000	22,747,000	1,598,425	7.56%

GALLONS SOLD



452.43 Sewer Charge

Waste water is conveyed through underground conduits to the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for treatment. The MWRDGC is funded by real estate taxes and is a separate governmental agency. The underground piping or conveyance system is constructed and maintained by the Village of Arlington Heights for its customers. The 2023 sewer charge is \$2.07/1,000 gallons of fresh water consumed during a billing cycle.

452.45 Service Charge

A service charge is included on each bill based on the size of the water service to the property. Generally, the average homeowner's service size is 5/8" or 3/4" and therefore is charged \$5.20. This service charge helps defray the cost of providing water service regardless of consumption levels.

WATER & SEWER FUND REVENUE - Notes

(Continued)

452.46 – 452.48 Water & Sewer Connection Fees

Per Village ordinance any new service that is added to the Village-wide water and sewer system is required to contribute to the existing system as well as bear the cost of physically connecting to that system. Fees vary depending on the number and size of the connections.

452.52 Backflow Testing Fees

Backflow devices prevent private water sources from entering and contaminating the Village's water system. The cost to maintain these devices is born solely by the customer as this is not a system-wide requirement. Backflow devices are tested by Village staff to insure system integrity.

452.53 Penalty Late Payment

Bills for service are issued bi-monthly reflecting approximately 60 days of water consumption activity. Customers are given 20 days after the bill date to satisfy their account. When a bill becomes past due a 10% late charge is added to the account. If an account remains unpaid, service is suspended.

461.02 Interest on Investments

The Village participates in a number of investment pools and owns a number of Certificates of Deposit to safeguard funds for reserve and daily operations. All funds not immediately needed for operations are invested on a "prudent man" concept.

472.30 Sale of Water Meters

All water meters are the property of the Village. The initial purchase of a new meter is charged to the property owner but then it is the Village's responsibility to maintain or replace the meter. New meters are ordered by the Village for installation on private property to insure all metering devices are compatible with the Village's water system.

472.32 Sale of Backflow Preventers

Similar to new water meters described above, when required, backflow preventers are ordered by the Village and sold to the customer upon any new or initial installation. Backflow preventers stop water from other sources, mainly underground wells, from entering the Village's water system. This is to prevent any contamination of the Village's water system from private wells or other sources.

WATER & SEWER FUND

EXPENDITURES

Finance

0501

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
505-0501-503.10-01	Salaries	556,068	542,543	565,000	578,200	581,500	3,300	0.6%
505-0501-503.18-01	Temporary Help	0	0	1,100	1,100	1,100	0	0.0%
505-0501-503.18-05	Overtime Civilian	0	0	500	500	500	0	0.0%
	Salaries	556,068	542,543	566,600	579,800	583,100	3,300	0.6%
505-0501-503.19-01	Workers Compensation	1,200	1,300	1,400	1,400	1,400	0	0.0%
505-0501-503.19-05	Medical Insurance	128,500	157,200	168,600	168,600	174,400	5,800	3.4%
505-0501-503.19-10	IMRF	70,279	67,813	64,900	66,400	66,700	300	0.5%
505-0501-503.19-11	Social Security	32,545	31,889	35,100	35,900	36,100	200	0.6%
505-0501-503.19-12	Medicare	7,611	7,458	8,200	8,400	8,500	100	1.2%
	Fringe Benefits	240,135	265,660	278,200	280,700	287,100	6,400	2.3%
505-0501-503.20-05	Professional Services	13,175	13,175	13,200	14,000	13,200	(800)	(5.7%)
505-0501-503.21-65	Other Services	143,802	175,083	142,800	130,000	149,700	19,700	15.2%
505-0501-503.22-03	Training	0	0	0	1,000	1,000	0	0.0%
505-0501-503.22-05	Postage	81,745	83,297	63,400	73,400	64,000	(9,400)	(12.8%)
505-0501-503.22-10	Printing	7,661	9,742	13,100	10,000	10,000	0	0.0%
505-0501-503.22-25	IT/GIS Service Charge	57,000	57,600	67,200	67,200	64,800	(2,400)	(3.6%)
	Contractual Services	303,383	338,897	299,700	295,600	302,700	7,100	2.4%
505-0501-503.30-05	Office Supplies & Equip	12	18	0	500	100	(400)	(80.0%)
	Commodities	12	18	0	500	100	(400)	(80.0%)
	Total Finance	1,099,598	1,147,118	1,144,500	1,156,600	1,173,000	16,400	1.4%

Water Utility Operations

7201

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
505-7201-561.10-01	Salaries	3,620,245	3,659,306	3,798,800	3,880,500	3,996,000	115,500	3.0%
505-7201-561.18-01	Temporary Help	26,113	10,291	33,000	33,000	34,200	1,200	3.6%
505-7201-561.18-05	Overtime Civilian	300,196	217,069	450,900	450,900	467,800	16,900	3.7%
	Salaries	3,946,554	3,886,666	4,282,700	4,364,400	4,498,000	133,600	3.1%
505-7201-561.19-01	Workers Compensation	263,300	276,500	307,000	307,000	313,100	6,100	2.0%
505-7201-561.19-05	Medical Insurance	851,200	824,600	857,000	857,000	845,500	(11,500)	(1.3%)
505-7201-561.19-10	IMRF	504,137	508,428	487,400	496,800	512,000	15,200	3.1%
505-7201-561.19-11	Social Security	241,683	245,146	265,500	270,600	278,900	8,300	3.1%
505-7201-561.19-12	Medicare	56,563	57,406	62,100	63,300	65,200	1,900	3.0%
505-7201-561.19-15	Compensated Absences	42,188	0	0	0	0	0	N/A
	Fringe Benefits	1,959,071	1,912,080	1,979,000	1,994,700	2,014,700	20,000	1.0%
505-7201-561.20-05	Professional Services	77,709	223,724	130,000	120,878	85,800	(35,078)	(29.0%)
505-7201-561.20-40	General Insurance	64,400	65,000	45,900	45,900	47,700	1,800	3.9%
505-7201-561.21-02	Equipment Maintenance	50,203	48,885	40,000	52,800	50,000	(2,800)	(5.3%)
505-7201-561.21-11	Building Maintenance	8,899	0	10,000	10,000	10,000	0	0.0%
505-7201-561.21-20	Pumping Station Maint	3,500	11,888	20,000	20,000	18,900	(1,100)	(5.5%)
505-7201-561.21-25	Sewer Collection System	13,168	17,716	37,500	37,500	54,700	17,200	45.9%
505-7201-561.21-30	Water Distribution System	382,132	379,497	524,800	524,800	524,800	0	0.0%
505-7201-561.21-35	Meter Installation	300,482	300,521	300,500	300,500	337,000	36,500	12.1%
505-7201-561.21-36	Equipment Rental	148,503	82,150	190,000	190,000	163,000	(27,000)	(14.2%)
505-7201-561.21-50	Utility Services	389,946	381,552	370,000	296,000	296,000	0	0.0%
505-7201-561.21-53	Northwest Water Com	3,749,826	4,013,462	4,177,800	4,100,000	4,303,200	203,200	5.0%
505-7201-561.21-62	Disposal Services	31,628	23,138	48,000	48,000	38,000	(10,000)	(20.8%)

WATER & SEWER FUND

EXPENDITURES

Water Utility Operations (continued)

7201

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
Contractual Services (continued)								
505-7201-561.21-65	Other Services	54,661	56,039	66,700	66,700	79,900	13,200	19.8%
505-7201-561.22-02	Dues	5,127	5,243	5,000	5,000	5,000	0	0.0%
505-7201-561.22-03	Training	2,302	9,869	20,900	20,900	25,800	4,900	23.4%
505-7201-561.22-05	Postage	688	1,394	2,000	1,500	2,000	500	33.3%
505-7201-561.22-10	Printing	0	98	6,000	6,000	3,800	(2,200)	(36.7%)
505-7201-561.22-20	Annual Consumer Report	1,921	1,957	3,000	3,000	1,500	(1,500)	(50.0%)
505-7201-561.22-25	IT/GIS Service Charge	175,600	178,000	192,600	192,600	235,000	42,400	22.0%
505-7201-561.22-30	Claims & Refunds	0	0	10,000	10,000	10,000	0	0.0%
505-7201-561.22-37	Vehicle/Equip Lease Chrg	480,900	530,900	567,500	567,500	562,600	(4,900)	(0.9%)
505-7201-561.22-70	Telephone Services	62,120	64,809	52,100	52,100	65,400	13,300	25.5%
	Contractual Services	6,003,715	6,395,842	6,820,300	6,671,678	6,920,100	285,600	3.7%
505-7201-561.30-01	Publications Periodicals	102	0	500	500	500	0	0.0%
505-7201-561.30-05	Office Supplies & Equip	1,931	1,629	5,200	5,200	5,200	0	0.0%
505-7201-561.30-30	Data System Supplies	0	350	7,200	7,200	7,200	0	0.0%
505-7201-561.30-35	Clothing	20,718	21,245	24,700	24,700	26,000	1,300	5.3%
505-7201-561.30-50	Petroleum Products	51,295	73,061	120,000	72,300	133,300	61,000	84.4%
505-7201-561.31-01	Water Distribution Sup	48,244	154,715	171,000	166,000	171,000	5,000	3.0%
505-7201-561.31-02	Meters Backflow Devices	66,738	129,383	176,100	176,129	181,000	4,871	2.8%
505-7201-561.31-05	Pumping and Storage Sup	14,218	27,192	25,000	25,000	25,000	0	0.0%
505-7201-561.31-07	Sewer Collection Supplies	24,359	27,726	30,000	30,000	38,000	8,000	26.7%
505-7201-561.31-40	Agricultural Supplies	2,025	1,539	10,000	10,000	10,000	0	0.0%
505-7201-561.31-55	Building Supplies	13,749	17,929	13,500	13,500	13,500	0	0.0%
505-7201-561.31-60	Chemicals	14,574	10,235	12,200	12,200	12,200	0	0.0%
505-7201-561.31-65	Other Equip & Supplies	78,454	69,214	101,100	101,078	83,000	(18,078)	(17.9%)
505-7201-561.31-85	Small Tools and Equipment	18,802	14,604	15,500	15,500	15,500	0	0.0%
505-7201-561.31-90	Street and Sidewalk Sup	80,551	81,374	125,000	125,000	125,000	0	0.0%
505-7201-561.33-05	Other Supplies	12,554	11,903	0	0	0	0	N/A
	Commodities	448,314	642,099	837,000	784,307	846,400	62,093	7.9%
505-7201-561.40-75	Administrative Serv Charge	1,768,400	1,821,500	1,876,100	1,876,100	1,178,900	(697,200)	(37.2%)
505-7201-561.40-77	Bad Debt Expense	56	41	0	0	0	0	N/A
505-7201-561.42-79	OPEB Liability Expense	(53,402)	(11,519)	15,000	15,000	15,000	0	0.0%
	Other Charges	1,715,054	1,810,022	1,891,100	1,891,100	1,193,900	(697,200)	(36.9%)
505-7201-561.50-10	Office Equipment	12,745	3,364	15,000	15,000	15,000	0	0.0%
505-7201-561.50-15	Other Equipment	918,210	343,503	279,100	1,201,478	792,700	(408,778)	(34.0%)
505-7201-561.50-20	Building Improvements	32,773	9,108	43,100	43,100	29,000	(14,100)	(32.7%)
	Capital Outlay	963,728	355,975	337,200	1,259,578	836,700	(422,878)	(33.6%)
	Total Water Utility Operations	15,036,436	15,002,684	16,147,300	16,965,763	16,309,800	(637,374)	(3.9%)

Capital Projects

9001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
505-9001-571.50-25	Construction in Progress	6,396,731	4,511,926	7,441,900	7,828,237	9,097,400	1,269,163	16.2%
	Capital Outlay	6,396,731	4,511,926	7,441,900	7,828,237	9,097,400	1,269,163	16.2%
	Total Capital Projects	6,396,731	4,511,926	7,441,900	7,828,237	9,097,400	1,269,163	16.2%

WATER & SEWER FUND

EXPENDITURES

Non-Operating

9901

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
505-9901-591.40-96	Operating Contingency	0	0	300,000	300,000	300,000	0	0.0%
	Other Financing Uses	0	0	300,000	300,000	300,000	0	0.0%
	Total Non-Operating	0	0	300,000	300,000	300,000	0	0.0%
	Total Water & Sewer Fund	22,532,765	20,661,728	25,033,700	26,250,600	26,880,200	648,189	2.4%

WATER & SEWER FUND

EXPENDITURE DETAIL

FINANCE

0501

Account Number	Account Title	Description	Budget 2022		Budget 2023	
SALARIES:						
505-0501-503.10-01	Salaries	Salaries	578,200		581,500	
505-0501-503.18-01	Temporary Help	Temporary Help	1,100		1,100	
505-0501-503.18-05	Overtime Civilian	Overtime Civilian	500		500	
TOTAL SALARIES			579,800		583,100	
FRINGE BENEFITS:						
505-0501-503.19-01	Workers' Compensation	Workers' Compensation Insurance	1,400		1,400	
505-0501-503.19-05	Medical Insurance	Medical Insurance	168,600		174,400	
505-0501-503.19-10	IMRF	IMRF	66,400		66,700	
505-0501-503.19-11	Social Security	Social Security	35,900		36,100	
505-0501-503.19-12	Medicare	Medicare	8,400		8,500	
TOTAL FRINGE BENEFITS			280,700		287,100	
CONTRACTUAL SERVICES:						
505-0501-503.20-05	Professional Services	Annual audit	12,000		11,300	
		Annual actuarial valuation of post employment benefits	2,000	14,000	1,900	13,200
505-0501-503.21-65	Other Services	Outsourcing of water billing services	13,800		17,500	
		Bank fees for credit card payment program	102,300		115,000	
		Bank service charges, lien filing and processing	13,900	130,000	17,200	149,700
505-0501-503.22-03	Training	GFOA programs	1,000		1,000	
505-0501-503.22-05	Postage	Mailing of water bills and notices	73,400		64,000	
505-0501-503.22-10	Printing	Water bills, envelopes and shut off notices	10,000		10,000	
505-0501-503.22-25	IT/GIS Service Charge	Information Technology/GIS service charge	67,200		64,800	
TOTAL CONTRACTUAL SERVICES			295,600		302,700	
COMMODITIES:						
505-0501-503.30-05	Office Supplies & Equip	Miscellaneous supplies & equipment	500		100	
TOTAL COMMODITIES			500		100	
TOTAL FINANCE			1,156,600		1,173,000	

WATER & SEWER FUND

EXPENDITURE DETAIL

WATER UTILITY OPERATIONS

7201

Account Number	Account Title	Description	Budget 2022		Budget 2023	
SALARIES:						
505-7201-561.10-01	Salaries	Salaries	3,880,500		3,996,000	
505-7201-561.18-01	Temporary Help	Temporary Help	33,000		34,200	
505-7201-561.18-05	Overtime Civilian	Overtime Civilian	450,900		467,800	
TOTAL SALARIES			4,364,400		4,498,000	
FRINGE BENEFITS:						
505-7201-561.19-01	Workers' Compensation	Workers' Compensation Insurance	307,000		313,100	
505-7201-561.19-05	Medical Insurance	Medical Insurance	857,000		845,500	
505-7201-561.19-10	IMRF	IMRF	496,800		512,000	
505-7201-561.19-11	Social Security	Social Security	270,600		278,900	
505-7201-561.19-12	Medicare	Medicare	63,300		65,200	
TOTAL FRINGE BENEFITS			1,994,700		2,014,700	
CONTRACTUAL SERVICES:						
505-7201-561.20-05	Professional Services	Samples - Environmental Protection				
		Agency & others, incl. lead sampling	34,800		34,800	
		Consulting engineering services	31,700		51,000	
		Prior Year Encumbrance Carryover	54,378	120,878	0	85,800
505-7201-561.20-40	General Insurance	Liability and property insurance	45,900		47,700	
505-7201-561.21-02	Equipment Maintenance	Maintenance of water & sewer control and information system, cathodic protection, chemical feed equipment, office equipment, tracers and detectors	30,900		35,000	
		Emergency generator maintenance	11,000		15,000	
		AMR support	10,900	52,800	0	50,000
505-7201-561.21-11	Building Maintenance	Miscellaneous building repairs	10,000		10,000	
505-7201-561.21-20	Pumping Station Maint	Miscellaneous pump repairs	20,000		18,900	
505-7201-561.21-25	Sewer Collection Systems	Emergency repairs	12,500		18,000	
		Root foaming	25,000		25,000	
		Wetland maintenance	0	37,500	11,700	54,700
505-7201-561.21-30	Water Distribution System	Contract landscape repairs for main break damage	12,500		12,500	
		Contract roadway repairs for main break damage	355,300		355,300	
		Emergency repairs	15,000		15,000	
		Leak detection survey	35,000		35,000	
		Hydrant painting	67,000		67,000	
		Valve exercising	40,000		0	
		Lead service contractual	0	524,800	40,000	524,800

WATER & SEWER FUND

EXPENDITURE DETAIL

WATER UTILITY OPERATIONS (cont.)

7201

Account Number	Account Title	Description	Budget 2022		Budget 2023	
505-7201-561.21-35	Meter Installation	Installation of replacement meters, testing and repair of larger meters and annual inspections	174,300		175,000	
		Installation, replacement, and testing of backflow devices and annual inspections	126,200	300,500	162,000	337,000
505-7201-561.21-36	Equipment Rental	Misc. rental of tapping equipment, tools, etc.	4,000		0	
		Debris and spoil hauling	145,000		143,000	
		Heavy equipment rental	41,000	190,000	20,000	163,000
505-7201-561.21-50	Utility Services	Electrical energy for pumping water, operating lift stations & misc. uses; natural gas for standby power (minimum charges)		296,000		296,000
505-7201-561.21-53	Northwest Water Comm	Contribution per Commission agreement		4,100,000		4,303,200
505-7201-561.21-62	Disposal Services	Disposal and landfill		48,000		38,000
505-7201-561.21-65	Other Services	JULIE charge	13,400		13,500	
		State of Illinois NPDES permit fees (State mandate)	21,400		22,400	
		SDS database	500		500	
		AMR licensing	0		10,000	
		Work Management Software	25,500		25,500	
		Service Request Software	5,900	66,700	8,000	79,900
505-7201-561.22-02	Dues	Dues		5,000		5,000
505-7201-561.22-03	Training	Production Unit				
		Illinois Section AWWA Annual Meeting	1,800		1,800	
		Continuing education for licensed water operators	1,000		1,500	
		Sewer Unit				
		GIS Training	2,000		0	
		APWA Training	2,400		2,400	
		NASSCO Certification	2,000		2,000	
		Professional licensing	600		600	
		Meters Unit				
		Training	400		600	
		Distribution Unit				
		AWWA Training	2,200		2,600	
		Administration				
		Illinois Public Service Institute	1,100		1,100	
		Professional development/Conferences	3,000		10,200	
		Supervisory training	0		3,000	
		AWWA Annual conference	2,400		0	
		APWA Conference	2,000	20,900	0	25,800
505-7201-561.22-05	Postage	Misc. postage and freight charges		1,500		2,000
505-7201-561.22-10	Printing	Misc. notices, door hangers, envelopes, work management sheets		6,000		3,800

WATER & SEWER FUND

EXPENDITURE DETAIL

WATER UTILITY OPERATIONS (cont.)

7201

Account Number	Account Title	Description	Budget 2022		Budget 2023	
505-7201-561.22-20	Annual Consumer Report	Publication of "Consumer Confidence Report" (Federal mandate)		3,000		1,500
505-7201-561.22-25	IT/GIS Service Charge	IT/GIS service charge		192,600		235,000
505-7201-561.22-30	Claims and Refunds	Overpayment refunds, damage claims, reimbursement for maintenance due to system malfunctions		10,000		10,000
505-7201-561.22-37	Vehicle/Equip Lease Chrg	Vehicle lease charge		567,500		562,600
505-7201-561.22-70	Telephone Services	Leased lines for monitoring utility system; cell phone charges	42,700		56,000	
		Smart Cover System	1,000		1,000	
		Sewer Televising Data	400		400	
		GPS-AVL data	8,000	52,100	8,000	65,400
TOTAL CONTRACTUAL SERVICES				6,671,678		6,920,100
COMMODITIES:						
505-7201-561.30-01	Publications/Periodicals	Miscellaneous publications		500		500
505-7201-561.30-05	Office Supplies & Equip.	General office supplies		5,200		5,200
505-7201-561.30-30	Data Systems Supplies	Charts, paper, mag tapes	700		700	
		Control boards	300		300	
		Security Systems	5,000		5,000	
		Miscellaneous electronic supplies	1,200	7,200	1,200	7,200
505-7201-561.30-35	Clothing	Uniform rental and cleaning	3,700		4,000	
		Miscellaneous clothing	10,400		11,000	
		Personal Protective Equipment	10,600	24,700	11,000	26,000
505-7201-561.30-50	Petroleum Products	Fuel for vehicles and equipment		72,300		133,300
505-7201-561.31-01	Water Distrib Supplies	Clamps and cut-in-sleeves	138,500		138,500	
		Service supplies	15,000		20,000	
		Damage repair (reimbursable)	3,500		3,500	
		New water tap & water service (resale)	9,000	166,000	9,000	171,000
505-7201-561.31-02	Meters/Backflow Devices	Meter repair parts	40,000		60,000	
		Backflow prevention	25,000		31,000	
		Meters (exchange/replace)	56,000		60,000	
		Water meters (resale)	25,000		30,000	
		Backflow (resale)	6,000		0	
		Prior Year Encumbrance Carryover	24,129	176,129	0	181,000
505-7201-561.31-05	Pumping/Storage Supplies	Replacement materials for pipes, pumps, pump parts, etc.		25,000		25,000
505-7201-561.31-07	Sewer Collection Supplies	Sewer pipe, manholes, catch basins	5,000		10,000	
		Sand, brick, cement, rings	6,000		6,000	
		Sanitary Sewer Patches	7,000		8,000	
		Sewer clamps and covers	6,000		8,000	
		Frames and grates	6,000	30,000	6,000	38,000

WATER & SEWER FUND

EXPENDITURE DETAIL

WATER UTILITY OPERATIONS (cont.)

7201

Account Number	Account Title	Description	Budget 2022		Budget 2023	
505-7201-561.31-40	Agricultural Supplies	Materials for repairing parkways due to main breaks and sewer blockages and for maintaining well sites: Black dirt Sod, seed and plants Fertilizers and chemicals	6,000 3,000 1,000	10,000	6,000 3,000 1,000	10,000
505-7201-561.31-55	Building Supplies	Electrical, plumbing & hardware supplies, lumber & paint for maintenance & building repairs		13,500		13,500
505-7201-561.31-60	Chemicals	Chlorine gas Test kits, buffer solution & misc supplies Grease emulsifier	4,000 6,000 2,200	12,200	4,000 6,000 2,200	12,200
505-7201-561.31-65	Other Equip. & Supplies	Telemetry cabinet modifications Pump controller/sequencer modifications Electrical supplies Electrical control parts, breakers Engine/generator supplies Electric cables Batteries Hoses (sewer flusher) Miscellaneous supplies Concrete blades Sewer televising system supplies Root cutters, blades & shoes Chlorine system components Magnetic valve box locators (2) SCADA computer Transducers Misc. equipment and supplies Prior Year Encumbrance Carryover	5,000 2,000 0 5,000 8,000 2,000 8,000 7,500 5,500 5,000 5,000 7,000 7,000 1,500 7,000 3,000 13,000 9,578	101,078	12,000 2,000 15,500 0 4,000 0 0 7,500 7,500 5,000 5,000 7,000 7,000 1,500 0 0 9,000 0	83,000
505-7201-561.31-85	Small Tools & Equipment	Misc. expendable hand tools & equipment		15,500		15,500
505-7201-561.31-90	Street & Sidewalk Supplies	Materials for restoration of streets and parkways due to water main breaks and repairs: Asphalt Concrete Gravel Miscellaneous materials	15,000 28,000 75,000 7,000	125,000	15,000 28,000 75,000 7,000	125,000
TOTAL COMMODITIES			784,307		846,400	
OTHER CHARGES:						
505-7201-561.40-75	Admin Service Charge	Costs of personal services and materials purchased from General Fund but benefiting Water Utility Operations		1,876,100		1,178,900
505-7201-561.42-79	OPEB Liability Expense	OPEB liability expense		15,000		15,000
TOTAL OTHER CHARGES			1,891,100		1,193,900	

WATER & SEWER FUND

EXPENDITURE DETAIL

WATER UTILITY OPERATIONS (cont.)

7201

Account Number	Account Title	Description	Budget 2022	Budget 2023
CAPITAL OUTLAY:				
505-7201-561.50-10	Office Equipment	Desk, chair & file cabinet repl (EQ9503)	15,000	15,000
505-7201-561.50-15	Other Equipment	Water Operational Equipment (EQ9401)	108,000	111,000
		Prior Year Encumbrance Carryover	39,065	0
		Emergency Generator Upgrades and Replacement (EQ9902)	922,400	521,900
		SCADA Enhancements (EQ1525)	63,300	65,200
		Pump & Motor Controls Rehab and Replacement (EQ1530)	64,600	94,600
		Prior Year Encumbrance Carryover	4,113	0
			1,201,478	792,700
505-7201-561.50-20	Building Improvements	PW Annex improvements (BL9302)	19,000	19,000
		Prior Year Encumbrance Carryover	14,100	0
		Overhead Door replacement/repair (BL9004)	10,000	10,000
			43,100	29,000
TOTAL CAPITAL OUTLAY			1,259,578	836,700
TOTAL WATER UTILITY			16,965,763	16,309,800

CAPITAL PROJECTS

9001

Account Number	Account Title	Description	Budget 2022	Budget 2023
CAPITAL OUTLAY:				
505-9001-571.50-25	Construction in Progress	Sewer Rehab/Replacement Program (SW9001)	475,000	475,000
		Prior Year Encumbrance Carryover	35,450	0
		Manhole Rehabilitation (SW2004)	0	25,000
		Residential Meter & AMR System Replacement (WA0302)	1,037,300	2,085,600
		Prior Year Encumbrance Carryover	9,180	0
		Watermain Replacement Program (WA9001)	4,100,000	4,100,000
		Prior Year Encumbrance Carryover	39,801	0
		Water Tank Repainting (WA1101)	1,715,000	1,816,800
		Prior Year Encumbrance Carryover	67,950	0
		Deep Well Rehabilitation (WA1102)	0	15,000
		Commerical Meter Replacements (WA2001)	300,000	300,000

WATER & SEWER FUND

EXPENDITURE DETAIL

CAPITAL PROJECTS

9001

Account Number	Account Title	Description	Budget 2022	Budget 2023
505-9001-571.50-25	Construction in Prog (cont.)	Risk & Resiliency Plan (WA2101)	20,000 28,556 7,828,237	280,000 0 9,097,400
TOTAL CAPITAL OUTLAY			<u>7,828,237</u>	<u>9,097,400</u>
TOTAL CAPITAL PROJECTS			<u>7,828,237</u>	<u>9,097,400</u>

NON-OPERATING

9901

Account Number	Account Title	Description	Budget 2022	Budget 2023
OTHER FINANCING USES:				
505-9901-591.40-96	Operating Contingency	Operating Contingency	300,000	300,000
TOTAL NON-OPERATING			<u>300,000</u>	<u>300,000</u>
TOTAL WATER & SEWER FUND			<u>26,250,600</u>	<u>26,880,200</u>

Fund at a Glance

In August of 2021 the State of Illinois approved Public Act 102-0613 referred to as the Lead Service Line Replacement (LSLR) Notification Act. The Act requires removing and replacing every lead water service line in the State by 2067. In response to this act, the Village created an internal fund to be compliant by 2044. The timeline is based on the number of lead services located within the Village of Arlington Heights and how long it would take to complete the process.

The Village is initiating an aggressive approach to addressing lead water service lines in the community. Staff is pursuing Federal funding opportunities as they become available and have proposed significant funding as part of the annual work plan. As a condition of the IEPA regulations, staff is ahead of schedule in the development of an inventory of water service lines within the community, based in internal data and records. Additional efforts will be finalized in upcoming years, as a thorough assessment of each residential property will be visually confirmed in conjunction with the Residential Water Meter Replacement Program, which is expected to be completed by 2026. Public Works has also tasked itself with the goal of replacing approximately 100 public side services each year, as a supplement to the overall program.

LEAD SERVICE LINE REPLACEMENT FUND

(Continued)

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Intergovernmental	\$0	\$0	\$0	\$0	\$1,911,000	\$1,911,000	N/A
Interest Income	0	0	16,600	0	0	0	N/A
Total Revenues	\$0	\$0	\$16,600	\$0	\$1,911,000	\$1,911,000	N/A
Interfund Transfers In	0	4,000,000	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$0	\$4,000,000	\$16,600	\$0	\$1,911,000	\$1,911,000	N/A
Expenditures							
Capital Items	\$0	\$0	\$0	\$0	\$4,000,000	\$4,000,000	N/A
Total Expenditures	\$0	\$0	\$0	\$0	\$4,000,000	\$4,000,000	N/A
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$0	\$0	\$0	\$0	\$4,000,000	\$4,000,000	N/A
Revenues over (under) Expenditures	\$0	\$4,000,000	\$16,600	\$0	(\$2,089,000)	(\$2,089,000)	N/A
BEGINNING WORKING CASH	0	0	4,000,000	4,000,000	4,016,600	16,600	0.4%
ENDING WORKING CASH	\$0	\$4,000,000	\$4,016,600	\$4,000,000	\$1,927,600	(\$2,072,400)	(51.8%)

LEAD SERVICE LINE REPLACEMENT FUND (506)

5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

ACCOUNT DESCRIPTION	PROJ #	2022								
		2020	2021	ESTIMATED	2022	2023	2024	2025	2026	2027
		ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
REVENUES										
INTEREST INCOME		0	0	16,600	0	0	0	0	0	0
GRANTS		0	0	0	0	1,911,000	1,470,000	1,813,000	1,911,000	1,911,000
OPERATING TRANSFER IN		0	4,000,000	0	0	0	12,000,000	0	0	0
TOTAL REVENUES		0	4,000,000	16,600	0	1,911,000	13,470,000	1,813,000	1,911,000	1,911,000
EXPENDITURES										
EQUIPMENT										
Lead Service Line Replacement Equipment EQ-23-03		0	0	0	0	100,000	100,000	300,000	100,000	100,000
SUBTOTAL - EQUIPMENT		0	0	0	0	100,000	100,000	300,000	100,000	100,000
WATER										
Lead Service Line Replacement Prof Service WA-23-01		0	0	0	0	3,900,000	3,000,000	3,700,000	3,900,000	3,900,000
SUBTOTAL - WATER		0	0	0	0	3,900,000	3,000,000	3,700,000	3,900,000	3,900,000
TOTAL CAPITAL EXPENDITURES		0	0	0	0	4,000,000	3,100,000	4,000,000	4,000,000	4,000,000
TOTAL EXPENDITURES		0	0	0	0	4,000,000	3,100,000	4,000,000	4,000,000	4,000,000
BEGINNING WORKING CASH		0	0	4,000,000	4,000,000	4,016,600	1,927,600	12,297,600	10,110,600	8,021,600
REVENUES OVER (UNDER) EXPENDS.		0	4,000,000	16,600	0	(2,089,000)	10,370,000	(2,187,000)	(2,089,000)	(2,089,000)
ENDING WORKING CASH		0	4,000,000	4,016,600	4,000,000	1,927,600	12,297,600	10,110,600	8,021,600	5,932,600
Working Cash as % of Expenditures						48%	397%	253%	201%	148%

LEAD SERVICE LINE REPLACEMENT FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
506-0000-411.70-00	Other Grants	0	0	0	0	1,911,000	1,911,000	N/A
	Grants	0	0	0	0	1,911,000	1,911,000	N/A
506-0000-461.02-00	Interest on Investments	0	0	11,000	0	0	0	N/A
506-0000-462.10-00	Market Value Adjustments	0	0	5,600	0	0	0	N/A
	Interest Income	0	0	16,600	0	0	0	N/A
506-0000-491.05-00	Operating Transfer In	0	4,000,000	0	0	0	0	N/A
	Other Financing Sources	0	4,000,000	0	0	0	0	N/A
Total Lead Service Line Replacement		0	4,000,000	16,600	0	1,911,000	1,911,000	N/A

EXPENDITURES

Public Works

7201

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
506-7201-571.50-15	Other Equipment	0	0	0	0	100,000	100,000	N/A
	Capital Outlay	0	0	0	0	100,000	100,000	N/A
Total Public Works		0	0	0	0	100,000	100,000	N/A

Capital Projects

9001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
506-9001-571.50-25	Construction in Progress	0	0	0	0	3,900,000	3,900,000	N/A
	Capital Outlay	0	0	0	0	3,900,000	3,900,000	N/A
Total Capital Projects		0	0	0	0	3,900,000	3,900,000	N/A
Total LSLR Fund		0	0	0	0	4,000,000	4,000,000	N/A

LEAD SERVICE LINE REPLACEMENT FUND (LSLR)

EXPENDITURE DETAIL

PUBLIC WORKS

7201

Account Number	Account Title	Description	Budget 2022	Budget 2023
CAPITAL OUTLAY:				
506-7201-571.50-15	Other Equipment	Lead Service Line Replacement Equipment (EQ2303)	0	100,000
		TOTAL CAPITAL OUTLAY	<u>0</u>	<u>100,000</u>
		TOTAL PUBLIC WORKS	<u>0</u>	<u>100,000</u>

CAPITAL PROJECTS

9001

Account Number	Account Title	Description	Budget 2022	Budget 2023
CAPITAL OUTLAY:				
506-9001-571.50-25	Construction in Progress	Lead Service Line Replacement Professional Services (WA2301)	0	3,900,000
		TOTAL CAPITAL OUTLAY	<u>0</u>	<u>3,900,000</u>
		TOTAL CAPITAL PROJECTS	<u>0</u>	<u>3,900,000</u>
		TOTAL LSLR FUND	<u>0</u>	<u>4,000,000</u>

ARTS, ENTERTAINMENT & EVENTS FUND

ARTS, ENTERTAINMENT & EVENTS FUND

515

Fund at a Glance

The Arts, Entertainment & Events (A&E) Fund was established to account for the overtime and extraordinary costs associated with Village presentation and participation in arts, theatrical and other community events. 25% of the Village's 1.25% Food & Beverage Tax (FBT) is used as a dedicated source of revenue for this fund. These events should promote the Village and help generate opportunities for local businesses.

Restrictions:

VILLAGE POLICY – The Village finances the items listed in this fund through a portion of the Food & Beverage Tax (FBT). Effective September 2004, the Village's total FBT was raised from 1% to 1.25%. Initially, .25% or 20% of the FBT was deposited directly into the A&E Fund. In 2015 the Village Board approved increasing the amount of the FBT that is allocated to the A & E Fund to 25%. In 2022, the allocation increased to 26%. However, due to the success of the Arlington Alfresco program and the normalization of post-COVID society, the 2023 Budget proposes this allocation return to 25%.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Taxes	\$519,327	\$713,530	\$935,100	\$796,200	\$965,000	\$168,800	21.2%
Fees	73,690	101,067	108,600	108,600	114,700	6,100	5.6%
Interest Income	2,226	776	4,500	4,500	4,500	0	0.0%
Other	0	159	22,900	22,500	22,500	0	0.0%
Total Revenues	\$595,243	\$815,532	\$1,071,100	\$931,800	\$1,106,700	\$174,900	18.8%
Interfund Transfers In	0	650,000	0	0	0	0	N/A
Capital Reserves	0	0	141,000	73,400	73,000	(400)	(0.5%)
Total Revenues and Interfund Transfers In	\$595,243	\$1,465,532	\$1,212,100	\$1,005,200	\$1,179,700	\$174,500	17.4%
Expenditures							
Personal Services	\$0	\$143,759	\$223,400	\$193,100	\$257,500	\$64,400	33.4%
Commodities	0	69,614	105,800	88,300	130,800	42,500	48.1%
Other Charges	369,167	427,851	624,000	630,326	629,000	(1,326)	(0.2%)
Capital Items	12,926	72,868	181,000	180,500	114,000	(66,500)	(36.8%)
Total Expenditures	\$382,093	\$714,092	\$1,149,200	\$1,107,226	\$1,131,300	\$24,074	2.2%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$382,093	\$714,092	\$1,149,200	\$1,107,226	\$1,131,300	\$24,074	2.2%
Revenues over (under) Expenditures	\$213,150	\$751,440	\$62,900	(\$102,026)	\$48,400	\$150,426	(147.4%)
BEGINNING WORKING CASH	(71,260)	141,890	893,330	893,330	956,230	62,900	7.0%
ENDING WORKING CASH	\$141,890	\$893,330	\$956,230	\$791,304	\$1,004,630	\$213,326	27.0%

ARTS, ENTERTAINMENT & EVENTS FUND (515)

5 YEAR FINANCIAL PLAN

ACCOUNT DESCRIPTION	PROJ #	2022								
		2020	2021	ESTIMATED	2022	2023	2024	2025	2026	2027
		ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
REVENUES										
FOOD & BEVERAGE TAX		519,327	713,530	815,100	706,200	807,000	831,200	856,100	881,800	908,300
ALFRESCO FBT		0	0	120,000	90,000	158,000	158,000	158,000	158,000	158,000
BUILDING MANAGEMENT FEE		18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
CAM CHARGES		53,772	83,067	86,000	86,000	92,000	94,800	97,600	100,500	103,500
SPECIAL DETAIL PUBLIC WORKS		1,918	0	4,600	4,600	4,700	4,800	4,900	5,000	5,100
INTEREST INCOME		2,226	776	4,500	4,500	4,500	4,500	4,500	4,500	4,500
PREMIUM SPONSOR		0	0	5,000	7,500	7,500	7,500	7,500	7,500	7,500
SOUNDS OF SUMMER		0	0	17,800	15,000	15,000	15,000	15,000	15,000	15,000
TRANSFER-IN FROM PUBLIC BUILDING FUND		0	650,000	100	0	0	0	0	0	0
OTHER INCOME		0	159	0	0	0	0	0	0	0
CAPITAL RESERVES		0	0	141,000	73,400	73,000	65,000	65,000	65,000	65,000
TOTAL REVENUES		595,243	1,465,532	1,212,100	1,005,200	1,179,700	1,198,800	1,226,600	1,255,300	1,284,900
EXPENDITURES										
EVENTS										
Frontier Days	AE-06-18	0	15,720	25,300	26,200	27,300	28,100	28,900	29,800	30,700
Halloween	AE-06-20	0	0	4,100	4,100	4,200	4,300	4,400	4,500	4,600
July 4th Parade	AE-06-26	0	0	33,900	32,100	34,000	35,000	36,100	37,200	38,300
Memorial Day Parade	AE-06-30	0	0	25,600	19,500	26,500	27,300	28,100	28,900	29,800
Sounds of Summer	AE-06-38	0	66,772	76,400	59,600	88,700	91,400	94,100	96,900	99,800
Tree Lighting Event	AE-06-40	4,800	14,172	18,900	18,900	22,900	23,600	24,300	25,000	25,800
Community Awareness Events	AE-06-46	4,876	1,425	11,100	11,126	10,000	10,300	10,600	10,900	11,200
Autumn Harvest	AE-10-01	0	0	11,000	11,000	12,000	12,400	12,800	13,200	13,600
Bike Arlington Heights	AE-17-04	0	0	3,000	2,300	3,100	3,200	3,300	3,400	3,500
Downtown Events	AE-17-08	0	0	0	14,000	0	0	0	0	0
Harmony Fest	AE-21-01	0	67,833	76,000	74,600	81,000	83,400	85,900	88,500	91,200
Arlington Alfresco	AE-21-02	0	88,879	110,000	102,400	160,600	165,400	170,400	175,500	180,800
SUBTOTAL - EVENTS		9,676	254,801	395,300	375,826	470,300	484,400	498,900	513,800	529,300
METROPOLIS										
Metropolis Theater Operating Contribution	AE-05-04	270,000	270,000	275,000	275,000	275,000	280,000	285,000	290,000	295,000
SUBTOTAL - METROPOLIS		270,000	270,000	275,000	275,000	275,000	280,000	285,000	290,000	295,000
SUBTOTAL - OPERATING EXPENDITURES		279,676	524,801	670,300	650,826	745,300	764,400	783,900	803,800	824,300
EQUIPMENT										
Equipment Replacement - Metropolis	EQ-06-03	12,926	28,735	40,000	40,000	41,000	42,000	43,000	44,000	45,000
SUBTOTAL - EQUIPMENT		12,926	28,735	40,000	40,000	41,000	42,000	43,000	44,000	45,000
BUILDING/EQUIPMENT RESERVE EXPENSES										
Metropolis Theater Replace Flooring MPAC	BL-17-06	0	44,133	0	0	0	0	0	0	0
Metropolis Theater Clearcom Equipment	EQ-17-03	0	0	12,500	12,000	0	0	0	0	0
Metropolis Theater Replace Smoke Detectors	EQ-17-10	0	0	8,700	8,700	0	0	0	0	0
Metropolis Theater LED Series 2	EQ-17-11	0	0	27,500	27,500	0	0	0	0	0
Metropolis Theater Lighting Fixtures in Theater	EQ-18-03	0	0	0	0	53,000	35,000	35,000	35,000	35,000
Metropolis Theater Wireless Microphones	EQ-18-05	0	0	14,000	14,000	0	0	0	0	0
Metropolis Theater Wireless Headsets/Base	EQ-21-03	0	0	13,000	13,000	0	0	0	0	0
Metropolis Theater Building Infrastructure Update	EQ-22-02	0	0	0	0	20,000	30,000	30,000	30,000	30,000
Metropolis Theater AC Replacement (Village Port	EQ-22-04	0	0	65,300	65,300	0	0	0	0	0
SUBTOTAL - BLDG/EQUIP RESERVES		0	44,133	141,000	140,500	73,000	65,000	65,000	65,000	65,000
TOTAL CAPITAL EXPENDITURES/EQUIPMENT		12,926	72,868	181,000	180,500	114,000	107,000	108,000	109,000	110,000
OPERATING										
Reserve for Restricted Contribution (Metropolis)		0	0	56,000	56,000	0	0	0	0	0
NON-OPERATING										
Reserve for Replacement (Metropolis)		0	0	75,000	75,000	125,000	125,000	125,000	125,000	125,000
Metropolis Special Assessments		0	6,923	6,900	6,900	0	0	0	0	0
Building Reserve - MCCA		10,723	31,540	52,000	52,000	55,000	55,000	55,000	55,000	55,000
Common Area Maintenance (CAM) Fees - MCCA		78,768	77,962	86,000	86,000	92,000	94,800	97,600	100,500	103,500
SUBTOTAL - NON-OPERATING		89,491	116,425	219,900	219,900	272,000	274,800	277,600	280,500	283,500
TOTAL EXPENDITURES		382,093	714,094	1,127,200	1,107,226	1,131,300	1,146,200	1,169,500	1,193,300	1,217,800
BEGINNING WORKING CASH		(647,572)	(434,422)	317,016	317,016	401,916	450,316	502,916	560,016	622,016
REVENUES OVER (UNDER) EXPENDS.		213,150	751,438	84,900	(102,026)	48,400	52,600	57,100	62,000	67,100
ENDING WORKING CASH		(434,422)	317,016	401,916	214,990	450,316	502,916	560,016	622,016	689,116

5 YEAR FINANCIAL PLAN

(1) Note: As of 4/30/08 the working cash calculation equals current assets less liabilities less a subtraction for the reserve for replacement. This provides a building/equipment reserve for future major repairs and improvements to the Metropolis Theater. The building/equipment reserve is shown as a net asset in the Village's CAFR and will be increased each year by \$75,000, unless some or all of the reserve funds are used with the advice of the theater operator, PAM, and per Village Board direction.

(2) Note: As of 12/31/15 the working cash calculation includes an additional subtraction for the restricted contribution to Metropolis. This represents a contribution to the Theater that is being held by the Village as the Theater demonstrates balanced budget and actual results.

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ARTS, ENTERTAINMENT & EVENTS FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
515-0000-402.25-00	Food & Beverage Tax (AE0502)	519,327	713,530	815,100	706,200	807,000	100,800	14.3%
515-0000-402.26-00	Alfresco Food & Beverage Tax	0	0	120,000	90,000	158,000	68,000	75.6%
	Business Taxes	519,327	713,530	935,100	796,200	965,000	168,800	21.2%
515-0000-431.45-00	Building Management Fee	18,000	18,000	18,000	18,000	18,000	0	0.0%
515-0000-431.46-00	CAM Charges	53,772	83,067	86,000	86,000	92,000	6,000	7.0%
515-0000-431.50-00	Special PW Detail Fee	1,918	0	4,600	4,600	4,700	100	2.2%
	Fees	73,690	101,067	108,600	108,600	114,700	6,100	5.6%
515-0000-461.02-00	Interest on Investments	2,090	308	4,000	4,500	4,500	0	0.0%
515-0000-462.10-00	Market Value Adjustments	136	468	500	0	0	0	N/A
	Interest Income	2,226	776	4,500	4,500	4,500	0	0.0%
515-0000-481.55-00	Premium Sponsors	0	0	5,000	7,500	7,500	0	0.0%
515-0000-481.65-00	Sounds of Summer (AE0638)	0	0	17,800	15,000	15,000	0	0.0%
	Special Events	0	0	22,800	22,500	22,500	0	0.0%
515-0000-489.90-00	Other Income	0	159	100	0	0	0	N/A
	Other	0	159	100	0	0	0	N/A
515-0000-491.05-00	Operating Transfer In	0	650,000	0	0	0	0	N/A
515-0000-491.10-00	Use of Capital Reserves	0	0	141,000	73,400	73,000	(400)	(0.5%)
	Other Financing Sources	0	650,000	141,000	73,400	73,000	(400)	(0.5%)
Total Arts, Ent. & Events Fund		595,243	1,465,532	1,212,100	1,005,200	1,179,700	174,500	17.4%

SPECIAL EVENTS OPERATIONS WITH DEDICATED REVENUE

	BUDGET FOR 2023		
	Sounds of Summer	Other Events	TOTAL
Event Revenue			
Sounds of Summer	15,000		15,000
Premium Sponsors		5,000	5,000
Total Event Revenue	15,000	5,000	20,000
Event Expenditures			
Sounds of Summer	88,700		88,700
Other Special Events Commission Events		38,500	38,500
Total Event Expenditures	88,700	38,500	127,200
Dedicated Revenues over/(under) Expenditures*	(73,700)	(33,500)	(107,200)

* The balance of these events and all other A&E Fund events are funded with Food & Beverage Tax revenue.

ARTS, ENTERTAINMENT & EVENTS FUND

EXPENDITURES

Integrated Services

0201

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
515-0201-525.40-55	Special Events *	0	27,943	25,000	31,300	33,500	2,200	7.0%
	Other Charges	0	27,943	25,000	31,300	33,500	2,200	7.0%
	Total Integrated Services	0	27,943	25,000	31,300	33,500	2,200	7.0%

*2022 costs for SOS were \$25,020. Sponsorship revenue was \$17,800. Village's net expense was \$4,800. This does not include \$30k stage rental

Special Events Commission

1018

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
515-1018-525.40-55	Special Events	4,800	12,059	37,000	37,000	38,500	1,500	4.1%
	Other Charges	4,800	12,059	37,000	37,000	38,500	1,500	4.1%
	Total Special Events Comm	4,800	12,059	37,000	37,000	38,500	1,500	4.1%

Arts Commission

1022

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
515-1022-525.40-55	Special Events	4,876	1,425	11,100	11,126	10,000	(1,126)	(10.1%)
	Other Charges	4,876	1,425	11,100	11,126	10,000	(1,126)	(10.1%)
	Total Arts Commission	4,876	1,425	11,100	11,126	10,000	(1,126)	(10.1%)

Metropolis Theater

2005

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
515-2005-525.40-81	Operating Contribution	270,000	270,000	275,000	275,000	275,000	0	0.0%
	Other Charges	270,000	270,000	275,000	275,000	275,000	0	0.0%
515-2005-525.50-55	Other Capital Outlay	12,926	72,868	181,000	180,500	114,000	(66,500)	(36.8%)
	Capital Outlay	12,926	72,868	181,000	180,500	114,000	(66,500)	(36.8%)
	Total Metropolis Theater	282,926	342,868	456,000	455,500	389,000	(66,500)	(14.6%)

ARTS, ENTERTAINMENT & EVENTS FUND

EXPENDITURES

Police

3001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
515-3001-525.18-07	Overtime Sworn Salaries	0	27,879	68,300	61,700	95,000	33,300	54.0%
		0	27,879	68,300	61,700	95,000	33,300	54.0%
	Total Police	0	27,879	68,300	61,700	95,000	33,300	54.0%

Fire

3501

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
515-3501-525.18-07	Overtime Sworn Salaries	0	3,385	5,100	4,100	4,300	200	4.9%
		0	3,385	5,100	4,100	4,300	200	4.9%
	Total Fire	0	3,385	5,100	4,100	4,300	200	4.9%

Planning

4001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
515-4001-525.20-05	Professional Services	0	0	15,000	15,000	0	(15,000)	(100.0%)
	Contractual Services	0	0	15,000	15,000	0	(15,000)	(100.0%)
515-4001-525.33-05	Other Supplies	0	0	5,000	5,000	35,000	30,000	600.0%
	Commodities	0	0	5,000	5,000	35,000	30,000	600.0%
	Total Planning	0	0	20,000	20,000	35,000	15,000	75.0%

Public Works

7101

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
515-7101-525.18-05	Overtime Civilian Salaries	0	112,495	150,000	127,300	158,200	30,900	24.3%
		0	112,495	150,000	127,300	158,200	30,900	24.3%
515-7101-525.33-05	Other Supplies	0	69,614	100,800	83,300	95,800	12,500	15.0%
	Commodities	0	69,614	100,800	83,300	95,800	12,500	15.0%
	Total Public Works	0	182,109	250,800	210,600	254,000	43,400	20.6%

ARTS, ENTERTAINMENT & EVENTS FUND

EXPENDITURES

Non-Operating

9901

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
515-9901-525.40-80	MCCA Spec. Assessments	0	6,922	6,900	6,900	0	(6,900)	(100.0%)
515-9901-525.40-83	CAM Fees - MCCA	78,768	77,962	86,000	86,000	92,000	6,000	7.0%
515-9901-525.40-84	Restricted Reserve	0	0	56,000	56,000	0	(56,000)	(100.0%)
515-9901-525.40-91	Reserve for Replacement	0	0	75,000	75,000	125,000	50,000	66.7%
515-9901-525.40-92	Building Reserve - MCCA	10,723	31,540	52,000	52,000	55,000	3,000	5.8%
	Other Financing Uses	89,491	116,424	275,900	275,900	272,000	(3,900)	(1.4%)
	Total Non-Operating	89,491	116,424	275,900	275,900	272,000	(3,900)	(1.4%)
	Total Arts, Ent. & Events Fund	382,093	714,092	1,149,200	1,107,226	1,131,300	24,074	2.2%

ARTS, ENTERTAINMENT & EVENTS FUND

EXPENDITURE DETAIL

INTERGRATED SERVICES

0201

Account Number	Account Title	Description	Budget 2022		Budget 2023	
OTHER CHARGES:						
515-0201-525.40-55	Special Events	Promotional events including Sounds of Summer (AE0638) Downtown Events (AE1708)	21,300 10,000	31,300	33,500 0	33,500
TOTAL OTHER CHARGES			<u>31,300</u>		<u>33,500</u>	
TOTAL INTEGRATED SERVICES			<u>31,300</u>		<u>33,500</u>	

SPECIAL EVENTS COMMISSION

1018

Account Number	Account Title	Description	Budget 2022		Budget 2023	
OTHER CHARGES:						
515-1018-525.40-55	Special Events	Tree Lighting Event (AE0640) Autumn Harvest (AE1001) Harmony Fest (AE2101)	5,000 10,000 22,000	37,000	5,500 11,000 22,000	38,500
TOTAL OTHER CHARGES			<u>37,000</u>		<u>38,500</u>	
TOTAL SPECIAL EVENTS COMM			<u>37,000</u>		<u>38,500</u>	

ARTS COMMISSION

1022

Account Number	Account Title	Description	Budget 2022		Budget 2023	
OTHER CHARGES:						
515-1022-525.40-55	Special Events	Community Awareness Events (AE0646) Prior Year Encumbrance Carryover	6,000 5,126	11,126	10,000 0	10,000
TOTAL OTHER CHARGES			<u>11,126</u>		<u>10,000</u>	
TOTAL ARTS COMMISSION			<u>11,126</u>		<u>10,000</u>	

ARTS, ENTERTAINMENT & EVENTS FUND

EXPENDITURE DETAIL

METROPOLIS THEATER

2005

Account Number	Account Title	Description	Budget 2022		Budget 2023	
OTHER CHARGES:						
515-2005-525.40-81	Operating Contribution	PAM Operating Subsidy (AE0504)	275,000		275,000	
TOTAL OTHER CHARGES			275,000		275,000	
CAPITAL OUTLAY:						
515-2005-525.50-55	Other Capital Outlay	Metropolis Theater Capital Expenses (EQ0603)	40,000		41,000	
		Metropolis Theater Replace Smoke Detectors (EQ1710)	0		0	
		Prior Year Encumbrance Carryover	8,700		0	
		Metropolis Theater Clearcom Equipment (EQ1703)	12,000		0	
		Metropolis Theater LED Series 2 (EQ1711)	27,500		0	
		Metropolis Theater Lighting Fixtures (EQ1803)	0		53,000	
		Metropolis Theater Wireless Microphones (EQ1805)	14,000		0	
		Metropolis Theater Wireless Headsets/ Base (EQ2103)	13,000		0	
		Metropolis Theater Bldg Infrastructure Updates (EQ2202)	0		20,000	
		Metropolis Theater AC Replacement Village Portion (EQ2204)	65,300	180,500	0	114,000
TOTAL CAPITAL OUTLAY			180,500		114,000	
TOTAL METROPOLIS THEATER			455,500		389,000	

ARTS, ENTERTAINMENT & EVENTS FUND

EXPENDITURE DETAIL

POLICE

3001

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
515-3001-525.18-07	Overtime Sworn	Frontier Days (AE0618)	25,400	26,500
		Halloween (AE0620)	4,100	4,200
		July 4th Parade (AE0626)	9,200	11,000
		Memorial Day Parade (AE0630)	7,200	10,000
		Sounds of Summer (AE0638)	2,400	5,000
		Tree Lighting Event (AE0640)	1,800	1,900
		Bike Arlington Heights (AE1704)	2,300	3,100
		Harmony Fest (AE2101)	9,300	11,200
		Arlington Alfresco (AE2102)	0	22,100
			61,700	95,000
		TOTAL SALARIES	61,700	95,000
		TOTAL POLICE	61,700	95,000

FIRE

3501

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
515-3501-525.18-07	Overtime Sworn	Harmony Fest (AE2101)	4,100	4,300
		Sounds of Summer (AE0638)	0	4,300
			4,100	
		TOTAL SALARIES	4,100	4,300
		TOTAL FIRE	4,100	4,300

ARTS, ENTERTAINMENT & EVENTS FUND

EXPENDITURE DETAIL

PLANNING

4001

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
515-4001-525.20-05	Professional Services	Arlington Alfresco (AE2102)	15,000	0
	TOTAL CONTRACTUAL SERVICES		15,000	0
OTHER CHARGES:				
515-4001-525.33-05	Other Supplies	Arlington Alfresco (AE2102)	5,000	35,000
	TOTAL OTHER CHARGES		5,000	35,000
	TOTAL PLANNING		20,000	35,000

PUBLIC WORKS

7101

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
515-7101-525.18-05	Overtime Civilian	Frontier Days (AE0618)	800	800
		July 4th Parade (AE0626)	19,900	20,000
		Memorial Day Parade (AE0630)	11,000	15,200
		Sounds of Summer (AE0638)	10,900	15,200
		Tree Lighting Event (AE0640)	12,100	15,500
		Autumn Harvest (AE1001)	1,000	1,000
		Downtown Events (AE1708)	4,000	0
		Arlington Alfresco (AE2102)	42,400	63,500
		Harmony Fest (AE2101)	25,200	27,000
	TOTAL SALARIES		127,300	158,200
COMMODITIES:				
515-7101-525.33-05	Other Supplies	Memorial Day (AE0630)	1,300	1,300
		July 4th Parade (AE0626)	3,000	3,000
		Sounds of Summer (AE0638) - stage, skirt, tent rental, etc.	25,000	35,000
		Arlington Alfresco (AE2102)	40,000	40,000
		Harmony Fest (AE2101)	14,000	16,500
	TOTAL COMMODITIES		83,300	95,800
	TOTAL PUBLIC WORKS		210,600	254,000

ARTS, ENTERTAINMENT & EVENTS FUND

EXPENDITURE DETAIL

NON-OPERATING 9901

Account Number	Account Title	Description	Budget 2022	Budget 2023
NON-OPERATING:				
515-9901-525.40-80	MCCA Spec. Assessments	Metropolis Special Assessments	6,900	0
515-9901-525.40-83	CAM Fees - MCCA	Common Area Maintenance (CAM)	86,000	92,000
515-9901-525.40-84	Restricted Reserve	Metropolis Theater	56,000	0
515-9901-525.40-91	Reserve for Replacement	Depreciation	75,000	125,000
515-9901-525.40-92	Building Reserves - MCCA	Building Reserve - Condo Association	52,000	55,000
TOTAL NON-OPERATING			275,900	272,000
TOTAL ARTS, ENTERT. & EVENTS FUND			1,107,226	1,131,300

SPECIAL EVENTS - Cost by Event

Event	Project #	Department	Expense Description	2022 Budget	2022 Proj Act	2023 Budget
Autumn Harvest	AE-10-01	Special Events Com Public Works	Special Events	10,000	10,000	11,000
			Overtime	1,000	1,000	1,000
				11,000	11,000	12,000
Community Awareness Events	AE-06-46	Arts Commission	Special Events	11,126	11,100	10,000
				11,126	11,100	10,000
Downtown Events	AE-17-08	Integrated Services Public Works	Special Events	10,000	0	0
			Overtime	4,000	0	0
				14,000	0	0
Frontier Days	AE-06-18	Police Public Works	Overtime	25,400	24,500	26,500
			Overtime	800	800	800
				26,200	25,300	27,300
Halloween	AE-06-20	Police	Overtime	4,100	4,100	4,200
				4,100	4,100	4,200
July 4th Parade	AE-06-26	Police Public Works Public Works	Overtime	9,200	11,000	11,000
			Overtime	19,900	19,900	20,000
			Event supplies	3,000	3,000	3,000
				32,100	33,900	34,000
Memorial Day Parade	AE-06-30	Police Public Works Public Works	Overtime	7,200	9,800	10,000
			Overtime	11,000	14,500	15,200
			Event supplies	1,300	1,300	1,300
				19,500	25,600	26,500
Sounds of Summer	AE-06-38	Integrated Services Police Fire Public Works Public Works	Entertainment	21,300	25,000	33,500
			Overtime	2,400	4,800	5,000
			Overtime	0	1,100	0
			Overtime	10,900	14,500	15,200
			Stage, skirt, tent rental, etc.	25,000	31,000	35,000
				59,600	76,400	88,700
Tree Lighting Event	AE-06-40	Special Events Com Police Public Works	Special Events	5,000	5,000	5,500
			Overtime	1,800	1,800	1,900
			Overtime	12,100	12,100	15,500
				18,900	18,900	22,900
Bike Arlington Heights	AE-17-04	Police	Overtime	2,300	3,000	3,100
				2,300	3,000	3,100
Harmony Fest	AE-21-01	Public Works Public Works Police Fire Special Events Com	Overtime	25,200	25,200	27,000
			Lighting, fencing, sanitation	14,000	15,500	16,500
			Overtime	9,300	9,300	11,200
			Overtime	4,100	4,000	4,300
			Special Events	22,000	22,000	22,000
				74,600	76,000	81,000
Arlington Alfresco	AE-21-02	Police Planning Public Works Public Works	Overtime	0	0	22,100
			Materials	20,000	20,000	35,000
			Overtime	42,400	62,000	63,500
			Lighting, fencing, sanitation	40,000	50,000	40,000
				102,400	132,000	160,600
TOTAL SPECIAL EVENTS - COST BY EVENT				375,826	417,300	470,300

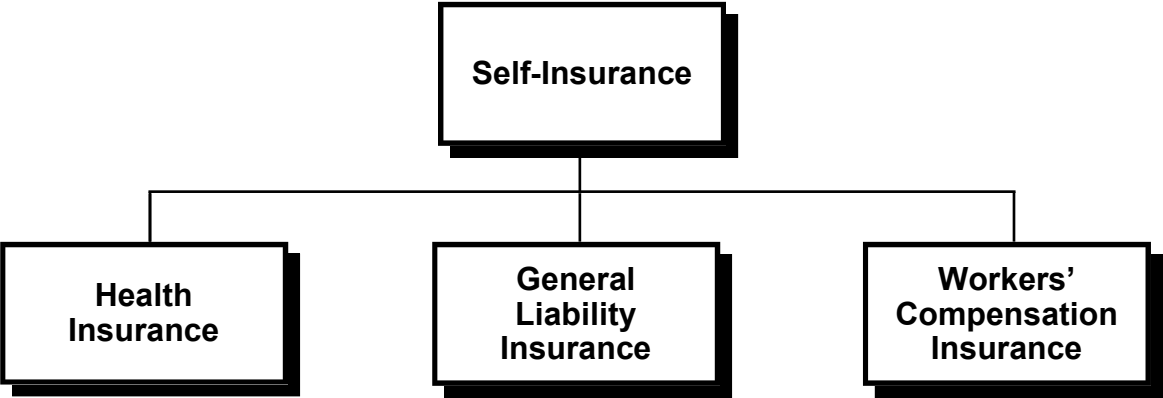
SPECIAL EVENTS - Cost by Department

Department	Event	Project #	Expense Description	2022 Budget	2022 Proj Act	2023 Budget
Integrated Services	Downtown Events	AE-17-08	Special Events	10,000	0	0
	Sounds of Summer	AE-06-38	Entertainment	21,300	25,000	33,500
				31,300	25,000	33,500
Special Events Com	Autumn Harvest	AE-10-01	Special Events	10,000	10,000	11,000
	Tree Lighting Event	AE-06-40	Special Events	5,000	5,000	5,500
	Harmony Fest	AE-21-02	Special Events	22,000	22,000	22,000
				37,000	37,000	38,500
Arts Commission	Community Awareness Events	AE-06-46	Special Events	11,126	11,100	10,000
				11,126	11,100	10,000
Police	Bike Arlington	AE-17-04	Overtime	2,300	3,000	3,100
	Frontier Days	AE-06-18	Overtime	25,400	24,500	26,500
	Halloween	AE-06-20	Overtime	4,100	4,100	4,200
	July 4th Parade	AE-06-26	Overtime	9,200	11,000	11,000
	Memorial Day Parade	AE-06-30	Overtime	7,200	9,800	10,000
	Sounds of Summer	AE-06-38	Overtime	2,400	4,800	5,000
	Tree Lighting Event	AE-06-40	Overtime	1,800	1,800	1,900
	Harmony Fest	AE-21-01	Overtime	9,300	9,300	11,200
	Arlington Alfresco	AE-21-02	Overtime	0	0	22,100
				61,700	68,300	95,000
Fire	Sounds of Summer	AE-06-38	Overtime	0	1,100	0
	Harmony Fest	AE-21-01	Overtime	4,100	4,000	4,300
				4,100	5,100	4,300
Planning	Arlington Alfresco	AE-21-02	Materials	20,000	20,000	35,000
				20,000	20,000	35,000
Public Works/Water	Autumn Harvest	AE-10-01	Overtime	1,000	1,000	1,000
	Frontier Days	AE-06-18	Overtime	800	800	800
	July 4th Parade	AE-06-26	Overtime	19,900	19,900	20,000
	July 4th Parade	AE-06-26	Barricade rental, signs, etc.	3,000	3,000	3,000
	Memorial Day Parade	AE-06-30	Overtime	11,000	14,500	15,200
	Memorial Day Parade	AE-06-30	Barricade rental, signs, etc.	1,300	1,300	1,300
	Sounds of Summer	AE-06-38	Overtime	10,900	14,500	15,200
	Sounds of Summer	AE-06-38	Stage, skirt, tent rental, etc.	25,000	31,000	35,000
	Tree Lighting Event	AE-06-40	Overtime	12,100	12,100	15,500
	Downtown Events	AE-17-08	Overtime	4,000	0	0
	Arlington Alfresco	AE-21-02	Overtime	42,400	62,000	63,500
	Arlington Alfresco	AE-21-02	Materials	40,000	50,000	40,000
	Harmony Fest	AE-21-01	Overtime	25,200	25,200	27,000
	Harmony Fest	AE-21-01	Lighting, fencing, sanitation	14,000	15,500	16,500
				210,600	250,800	254,000
TOTAL SPECIAL EVENTS - COST BY DEPARTMENT				375,826	417,300	470,300

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SELF INSURANCE FUNDS

ORGANIZATION STRUCTURE



VILLAGE OF ARLINGTON HEIGHTS

2023 CHARGES TO OPERATIONS FOR INSURANCE

		MEDICAL INSURANCE A/C #1905			GENERAL INSURANCE A/C #2040			WORKERS' COMPENSATION A/C #1901		
FUND	OPERATION	2022	2023	VARIANCE	2022	2023	VARIANCE	2022	2023	VARIANCE
101	0101-501 Board of Trustees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ -
101	0201-502 Integrated Services	111,200	143,700	32,500	5,700	5,800	100	1,400	1,400	-
101	0301-503 Human Resources	41,800	43,200	1,400	4,800	4,800	-	600	600	-
101	0401-503 Legal	65,400	48,500	(16,900)	2,300	2,300	-	700	700	-
101	0501-503 Finance	245,300	275,600	30,300	14,700	14,800	100	3,800	3,900	100
101	1001-502 Boards & Commissions	-	-	-	2,300	2,300	-	-	-	-
101	3001-511 Police	3,081,200	3,100,100	18,900	201,400	203,400	2,000	750,900	765,900	15,000
101	3005-511 Police Grant	8,000	8,400	400	-	-	-	300	300	-
101	3501-512 Fire	2,613,900	2,752,000	138,100	167,900	169,600	1,700	751,000	766,000	15,000
101	4001-521 Planning & Comm Devlp	209,500	267,200	57,700	5,200	5,300	100	3,300	3,400	100
101	4501-523 Building & Life Safety	377,500	341,500	(36,000)	9,300	9,400	100	53,900	55,000	1,100
101	7001-523 Health Services	196,800	223,500	26,700	14,800	14,900	100	22,400	22,800	400
101	7007-523 Senior Services	84,300	87,900	3,600	8,500	8,600	100	600	600	-
101	7101-531 Public Works	1,091,500	1,128,000	36,500	107,500	108,600	1,100	545,800	556,700	10,900
	Sub-Total General Fund	\$ 8,126,400	\$ 8,419,600	\$ 293,200	\$ 544,400	\$ 549,800	\$ 5,400	\$ 2,134,800	\$ 2,177,400	\$ 42,600
235	3001-532 Police	\$ 105,300	\$ 117,500	\$ 12,200	\$ 7,600	\$ 7,700	\$ 100	\$ 11,700	\$ 11,900	\$ 200
505	0501-503 Finance	168,600	174,400	5,800	-	-	-	1,400	1,400	-
505	7201-561 Water Utilities Operation	857,000	845,500	(11,500)	45,900	47,700	1,800	307,000	313,100	6,100
605	0301-552 Human Resources	28,600	29,600	1,000	-	-	-	100	100	-
615	0301-552 Human Resources	28,000	29,000	1,000	-	-	-	100	100	-
621	7501-551 Municipal Fleet Services	212,900	251,900	39,000	-	-	-	59,000	60,200	1,200
625	0601-553 IT	166,300	144,500	(21,800)	3,900	4,100	200	700	700	-
	Sub-Total Other Funds	\$ 1,566,700	\$ 1,592,400	\$ 25,700	\$ 57,400	\$ 59,500	\$ 2,100	\$ 380,000	\$ 387,500	\$ 7,500
	TOTAL ALL FUNDS	\$ 9,693,100	\$ 10,012,000	\$ 318,900	\$ 601,800	\$ 609,300	\$ 7,500	\$ 2,514,800	\$ 2,564,900	\$ 50,100
291	6001-601 Memorial Library	\$ 1,325,800	\$ 1,400,500	\$ 74,700	-	-	-	-	-	-
	TOTAL CHARGES	\$ 11,018,900	\$ 11,412,500	\$ 393,600	\$ 601,800	\$ 609,300	\$ 7,500	\$ 2,514,800	\$ 2,564,900	\$ 50,100

Fund at a Glance

The Village is self-insured and separately tracks the revenues and expenditures for employee health insurance and related benefits. In distributing costs, formulas are developed to charge the appropriate amount back to the fund where the cost is associated. For example, the Village charges back to the fund/operation where the employees are accounted; costs are charged based on the type of elected coverage (health and dental, single or dependent, HMO or PPO). Because we are self-insured, we monitor these costs in a single fund presentation for the purpose of financial analysis.

Restrictions:

VILLAGE POLICY – The Village has decided to self-insure these costs. Personnel policy regulates the level of the employee's share of the cost benefits for non-union employees. Labor contracts govern the level and employee's share of the cost of benefits for the police and fire unions.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Service Charges	\$10,465,408	\$10,566,500	\$11,018,900	\$11,018,900	\$11,412,500	\$393,600	3.6%
Interest Income	31,043	4,646	20,000	22,000	22,000	0	0.0%
Sales/Reimbursable/Rents	3,385,218	3,023,854	3,360,000	2,933,500	3,298,500	365,000	12.4%
Other	123,921	112,664	1,500	0	0	0	N/A
Total Revenues	\$14,005,590	\$13,707,664	\$14,400,400	\$13,974,400	\$14,733,000	\$758,600	5.4%
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$14,005,590	\$13,707,664	\$14,400,400	\$13,974,400	\$14,733,000	\$758,600	5.4%
Expenditures							
Personal Services	\$144,169	\$161,274	\$627,100	\$628,700	\$568,800	(\$59,900)	(9.5%)
Contractual Services	5,246,166	5,226,459	5,311,100	5,419,100	5,565,200	146,100	2.7%
Commodities	367	126	500	500	500	0	0.0%
Other Charges	7,621,455	8,188,673	8,482,400	8,017,300	8,462,400	445,100	5.6%
Total Expenditures	\$13,012,157	\$13,576,532	\$14,421,100	\$14,065,600	\$14,596,900	\$531,300	3.8%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$13,012,157	\$13,576,532	\$14,421,100	\$14,065,600	\$14,596,900	\$531,300	3.8%
Revenues over (under) Expenditures	\$993,433	\$131,132	(\$20,700)	(\$91,200)	\$136,100	\$227,300	(249.2%)
BEGINNING WORKING CASH	3,483,662	4,477,095	4,608,227	4,608,227	4,587,527	(20,700)	(0.4%)
ENDING WORKING CASH	\$4,477,095	\$4,608,227	\$4,587,527	\$4,517,027	\$4,723,627	\$206,600	4.6%

HUMAN RESOURCES

Health Insurance Fund

PERSONNEL SUMMARY

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Employee Benefits Coordinator	7	1.00	1.00	
Total F-T-E		1.00	1.00	0.00

Human Resources Department Cross Reference to All Funds

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	2.50	2.50	
605	Health Insurance Fund	1.00	1.00	
615	Workers' Compensation Fund	1.00	1.00	
Total F-T-E All Funds		4.50	4.50	0.00

HEALTH INSURANCE FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
605-0000-451.68-00	Charges To Operations	9,118,400	9,180,100	9,693,100	9,693,100	10,012,000	318,900	3.3%
605-0000-451.70-00	Library Health Charge	1,347,008	1,386,400	1,325,800	1,325,800	1,400,500	74,700	5.6%
	Charges for Services	10,465,408	10,566,500	11,018,900	11,018,900	11,412,500	393,600	3.6%
605-0000-461.02-00	Interest on Investments	24,929	1,841	15,000	17,000	17,000	0	0.0%
605-0000-462.10-00	Market Value Adjustments	6,114	2,805	5,000	5,000	5,000	0	0.0%
	Interest Income	31,043	4,646	20,000	22,000	22,000	0	0.0%
605-0000-471.10-00	Retiree Insurance Payment	824,346	844,595	875,000	821,000	900,000	79,000	9.6%
605-0000-471.11-00	Cobra Payments	12,726	20,357	15,000	0	0	0	N/A
605-0000-471.12-00	Employee Contrib Health	1,196,339	1,190,772	1,500,000	1,348,200	1,618,000	269,800	20.0%
605-0000-471.13-00	Employee Contrib Dental	225,573	227,604	246,000	226,800	243,000	16,200	7.1%
605-0000-471.19-00	Employee Contrib Life	40,262	41,783	64,000	37,500	37,500	0	0.0%
605-0000-471.23-00	Aggregate Loss Proceeds	1,085,972	698,743	660,000	500,000	500,000	0	0.0%
	Insurance	3,385,218	3,023,854	3,360,000	2,933,500	3,298,500	365,000	12.4%
605-0000-489.90-00	Other Income	123,921	112,664	1,500	0	0	0	N/A
	Other	123,921	112,664	1,500	0	0	0	N/A
	Total Health Insurance Fund	14,005,590	13,707,664	14,400,400	13,974,400	14,733,000	758,600	5.4%

HEALTH INSURANCE FUND

EXPENDITURES

Human Resources

0301

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
605-0301-552.10-01	Salaries	85,714	111,836	115,400	115,300	121,700	6,400	5.6%
605-0301-552.18-01	Temporary Help	10,131	0	0	1,700	1,800	100	5.9%
	Salaries	95,845	111,836	115,400	117,000	123,500	6,500	5.6%
605-0301-552.19-01	Workers Compensation	100	100	100	100	100	0	0.0%
605-0301-552.19-05	Medical Insurance	26,800	27,300	28,600	28,600	29,600	1,000	3.5%
605-0301-552.19-06	Med Ins - P&F Duty Disability	0	0	458,800	458,800	390,100	(68,700)	(15.0%)
605-0301-552.19-10	IMRF	12,113	13,978	13,200	13,200	14,000	800	6.1%
605-0301-552.19-11	Social Security	5,551	6,532	7,300	7,300	7,700	400	5.5%
605-0301-552.19-12	Medicare	1,298	1,528	1,700	1,700	1,800	100	5.9%
605-0301-552.19-15	Compensated Absences	2,462	0	2,000	2,000	2,000	0	0.0%
	Fringe Benefits	48,324	49,438	511,700	511,700	445,300	(66,400)	(13.0%)
605-0301-552.20-05	Professional Services	24,772	11,256	15,000	22,000	22,000	0	0.0%
605-0301-552.20-44	Flexible Spending Admin	6,928	7,985	9,600	9,600	9,600	0	0.0%
605-0301-552.20-45	Claims Administration	122,054	96,962	100,000	105,000	100,000	(5,000)	(4.8%)
605-0301-552.20-50	Loss Prevention Program	93,336	114,628	132,500	132,500	132,500	0	0.0%
605-0301-552.20-55	Health Insurance Premiums	1,052,511	1,060,356	1,252,100	1,252,100	1,328,000	75,900	6.1%
605-0301-552.20-60	HMO Insurance Premiums	3,836,757	3,831,780	3,693,000	3,789,000	3,864,000	75,000	2.0%
605-0301-552.20-65	Life Insurance Employer	93,757	53,518	55,000	55,000	55,000	0	0.0%
605-0301-552.20-66	Supple Life Employee	9,367	42,242	45,000	45,000	45,000	0	0.0%
605-0301-552.22-02	Dues	528	219	500	500	500	0	0.0%
605-0301-552.22-03	Training	379	981	1,000	1,000	1,000	0	0.0%
605-0301-552.22-05	Postage	769	1,034	1,000	1,000	1,000	0	0.0%
605-0301-552.22-15	Photocopying	0	0	100	100	100	0	0.0%
605-0301-552.22-25	IT/GIS Service Charge	3,100	3,200	4,000	4,000	4,200	200	5.0%
605-0301-552.22-26	ACA Fees	1,908	2,298	2,300	2,300	2,300	0	0.0%
	Contractual Services	5,246,166	5,226,459	5,311,100	5,419,100	5,565,200	146,100	2.7%
605-0301-552.33-05	Other Supplies	367	126	500	500	500	0	0.0%
	Commodities	367	126	500	500	500	0	0.0%
605-0301-552.42-75	Claims Medical Loss	7,161,601	7,625,635	7,848,000	7,386,000	7,807,000	421,000	5.7%
605-0301-552.42-77	Claims Dental Loss	456,743	567,356	630,000	630,000	651,000	21,000	3.3%
605-0301-552.42-79	OPEB Liability Expense	3,111	(4,318)	4,400	1,300	4,400	3,100	238.5%
	Other Charges	7,621,455	8,188,673	8,482,400	8,017,300	8,462,400	445,100	5.6%
	Total Human Resources	13,012,157	13,576,532	14,421,100	14,065,600	14,596,900	531,300	3.8%
	Total Health Insurance Fund	13,012,157	13,576,532	14,421,100	14,065,600	14,596,900	531,300	3.8%

HEALTH INSURANCE FUND

EXPENDITURE DETAIL

HUMAN RESOURCES

0301

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
605-0301-552.10-01	Salaries	Salaries	115,300	121,700
605-0301-552.18-01	Temporary Help	Temporary Help	1,700	1,800
	TOTAL SALARIES		117,000	123,500
FRINGE BENEFITS:				
605-0301-552.19-01	Workers' Compensation	Workers' Compensation Insurance	100	100
605-0301-552.19-05	Medical Insurance	Medical Insurance	28,600	29,600
605-0301-552.19-06	Med Ins On Duty Injury	Medical insurance premium for Police and Fire on duty Injury per PSEBA		
		Police (4)	182,200	104,000
		Fire (12)	276,600	286,100
			458,800	390,100
605-0301-552.19-10	IMRF	IMRF	13,200	14,000
605-0301-552.19-11	Social Security	Social Security	7,300	7,700
605-0301-552.19-12	Medicare	Medicare	1,700	1,800
605-0301-552.19-15	Compensated Absences	Compensated Absences	2,000	2,000
	TOTAL FRINGE BENEFITS		511,700	445,300
CONTRACTUAL SERVICES:				
605-0301-552.20-05	Professional Services	Legal and consultant fees	22,000	22,000
605-0301-552.20-44	Flexible Spend Admin	Fee charges	9,600	9,600
605-0301-552.20-45	Claims Administration	Fee charged for processing claims and administering contracts, including utilization review	105,000	100,000
605-0301-552.20-50	Loss Prevention/Program	Employee Assistance Program	13,500	13,500
		Wellness Program	17,000	17,000
		Employee physical exams	102,000	102,000
			132,500	132,500
605-0301-552.20-55	Health Insurance Prem	Stop loss (145,000 per claim)	1,252,100	1,328,000
605-0301-552.20-60	HMO Insurance Premium	HMO medical coverage	3,789,000	3,864,000
605-0301-552.20-65	Life Ins Prem - Employer	Life and accidental death and dismemberment insurance coverage	55,000	55,000
605-0301-552.20-66	Supplemental Life-Employee	Supplemental life additional at the employee's expense	45,000	45,000
605-0301-552.22-02	Dues	Dues	500	500
605-0301-552.22-03	Training	Training	1,000	1,000

HEALTH INSURANCE FUND

EXPENDITURE DETAIL

HUMAN RESOURCES (cont.)

0301

Account Number	Account Title	Description	Budget 2022	Budget 2023
605-0301-552.22-05	Postage	Postage	1,000	1,000
605-0301-552.22-15	Photocopying	Photocopies & supplies	100	100
605-0301-552.22-25	IT/GIS Service Charge	IT/GIS Service Charge	4,000	4,200
605-0301-552.22-26	ACA Fees	Affordable Care Act fees	2,300	2,300
TOTAL CONTRACTUAL SERVICES			5,419,100	5,565,200
COMMODITIES:				
605-0301-552.33-05	Other Supplies	Miscellaneous office supplies	500	500
TOTAL COMMODITIES			500	500
OTHER CHARGES:				
605-0301-552.42-75	Claims-Medical Loss	Self-funded maximum claims of employees using conventional (PPO) health insurance (net of individual stop loss)	7,386,000	7,807,000
605-0301-552.42-77	Claims-Dental Loss	Self-funded expected dental claims	630,000	651,000
605-0301-552.42-79	OPEB Liability Expense	OPEB liability expense	1,300	4,400
TOTAL OTHER CHARGES			8,017,300	8,462,400
TOTAL HUMAN RESOURCES			14,065,600	14,596,900
TOTAL HEALTH INSURANCE FUND			14,065,600	14,596,900

Fund at a Glance

As of June 2017, the Village began transitioning from being self-insured up to \$1 million to joining the Intergovernmental Risk Management Agency (IRMA). IRMA is an intergovernmental insurance cooperative which consolidates general liability and workers' compensation insurance, as well as claims administration for its 82 members. By joining IRMA, the Village was able to reduce its overall insurance costs and reduced its liability exposure from \$1 million per claim to \$100,000 per claim. The last existing general liability coverage for high excess claims provided through HELP will expire as of April 2018.

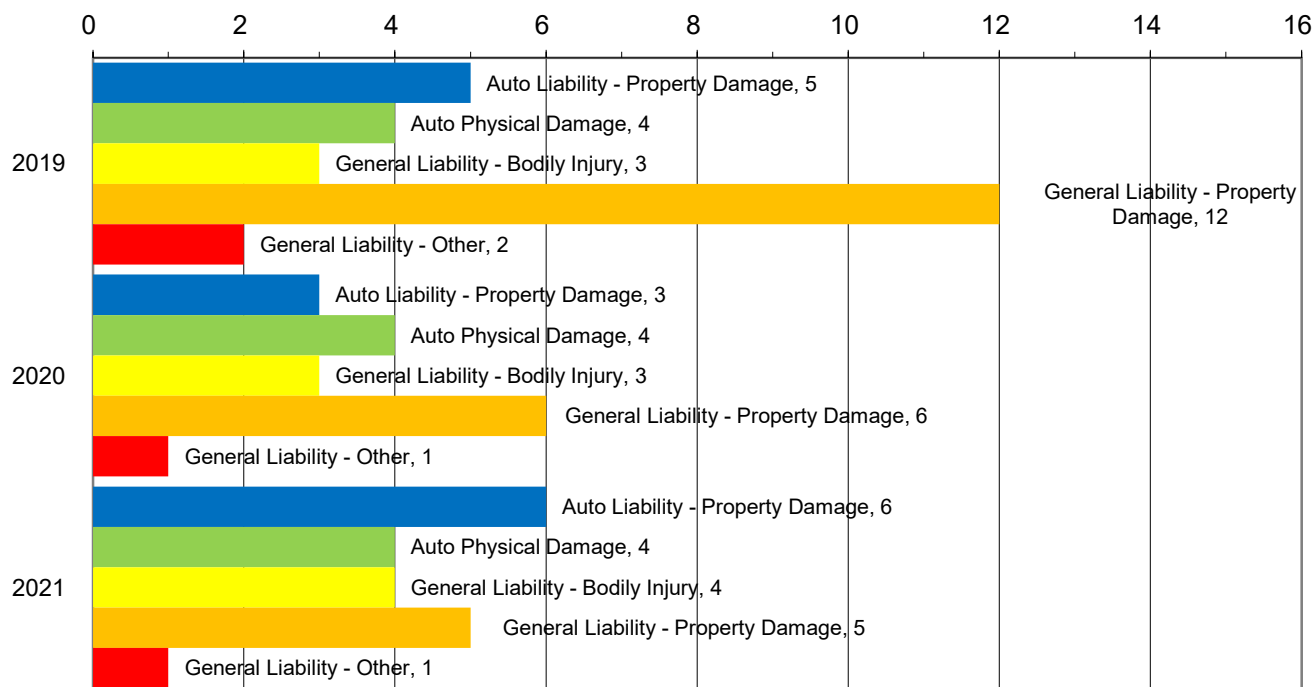
Restrictions:

VILLAGE POLICY – The Village has joined a multi-jurisdictional pooled arrangement to provide for general liability insurance coverage through the Intergovernmental Risk Management Agency (IRMA).

Performance Measures

Number of Claims by Type

	2019	2020	2021
Auto Liability - Property Damage	5	3	6
Auto Physical Damage	4	4	4
General Liability - Bodily Injury	3	3	4
General Liability - Property Damage	12	6	5
General Liability - Other	2	1	1
	26	17	20



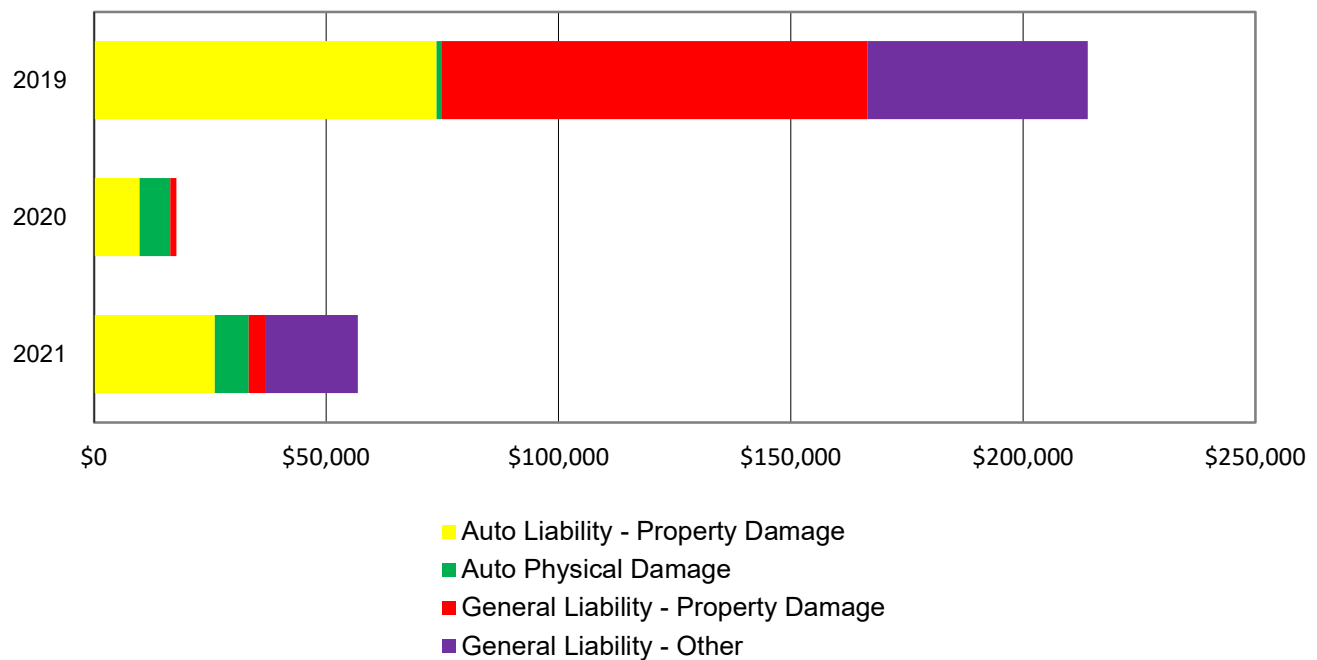
GENERAL LIABILITY INSURANCE FUND

(Continued)

Performance Measures (cont.)

Total Dollars Paid by Claim Type

	2019	2020	2021
Auto Liability - Property Damage	73,747	9,801	26,047
Auto Physical Damage	1,195	6,625	7,278
General Liability - Property Damage	91,546	1,297	3,501
General Liability - Other	47,468	0	20,001
	213,956	17,723	56,827



GENERAL LIABILITY INSURANCE FUND

(Continued)

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Service Charges	\$843,400	\$851,800	\$601,800	\$601,800	\$609,300	\$7,500	1.2%
Interest Income	19,297	3,170	15,000	24,000	24,000	0	0.0%
Other	21,671	20,399	0	0	0	0	N/A
Total Revenues	\$884,368	\$875,369	\$616,800	\$625,800	\$633,300	\$7,500	1.2%
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$884,368	\$875,369	\$616,800	\$625,800	\$633,300	\$7,500	1.2%
Expenditures							
Contractual Services	\$368,647	\$336,952	\$378,500	\$381,500	\$321,000	(\$60,500)	(15.9%)
Other Charges	95,775	285,658	51,900	250,000	300,000	50,000	20.0%
Total Expenditures	\$464,422	\$622,610	\$430,400	\$631,500	\$621,000	(\$10,500)	(1.7%)
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$464,422	\$622,610	\$430,400	\$631,500	\$621,000	(\$10,500)	(1.7%)
Revenues over (under) Expenditures	\$419,946	\$252,759	\$186,400	(\$5,700)	\$12,300	\$18,000	(315.8%)
BEGINNING WORKING CASH	3,725,790	4,145,736	4,398,495	4,398,495	4,584,895	186,400	4.2%
ENDING WORKING CASH	\$4,145,736	\$4,398,495	\$4,584,895	\$4,392,795	\$4,597,195	\$204,400	4.7%

GENERAL LIABILITY INSURANCE FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
611-0000-451.68-00	Charges To Operations	843,400	851,800	601,800	601,800	609,300	7,500	1.2%
	Charges for Services	843,400	851,800	601,800	601,800	609,300	7,500	1.2%
611-0000-461.02-00	Interest on Investments	15,164	1,257	12,000	24,000	24,000	0	0.0%
611-0000-462.10-00	Market Value Adjustments	4,133	1,913	3,000	0	0	0	N/A
	Interest Income	19,297	3,170	15,000	24,000	24,000	0	0.0%
611-0000-489.90-00	Other Income	21,671	20,399	0	0	0	0	N/A
	Other	21,671	20,399	0	0	0	0	N/A
	Total General Liability Ins Fund	884,368	875,369	616,800	625,800	633,300	7,500	1.2%

EXPENDITURES

Finance

0501

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
611-0501-552.20-45	Claims Administration	1,390	0	0	3,000	3,000	0	0.0%
611-0501-552.20-70	Insurance Premiums	350,812	336,952	378,500	378,500	318,000	(60,500)	(16.0%)
611-0501-552.21-65	Other Services	16,445	0	0	0	0	0	N/A
	Contractual Services	368,647	336,952	378,500	381,500	321,000	(60,500)	(15.9%)
611-0501-552.42-60	Liability Losses	33,060	66,898	11,300	0	50,000	50,000	N/A
611-0501-552.42-61	IRMA Liability Deductible	62,715	218,760	40,600	250,000	250,000	0	0.0%
	Other Charges	95,775	285,658	51,900	250,000	300,000	50,000	20.0%
	Total Finance	464,422	622,610	430,400	631,500	621,000	(10,500)	(1.7%)
	Total General Liability Ins Fund	464,422	622,610	430,400	631,500	621,000	(10,500)	(1.7%)

GENERAL LIABILITY INSURANCE FUND

EXPENDITURE DETAIL

FINANCE

0501

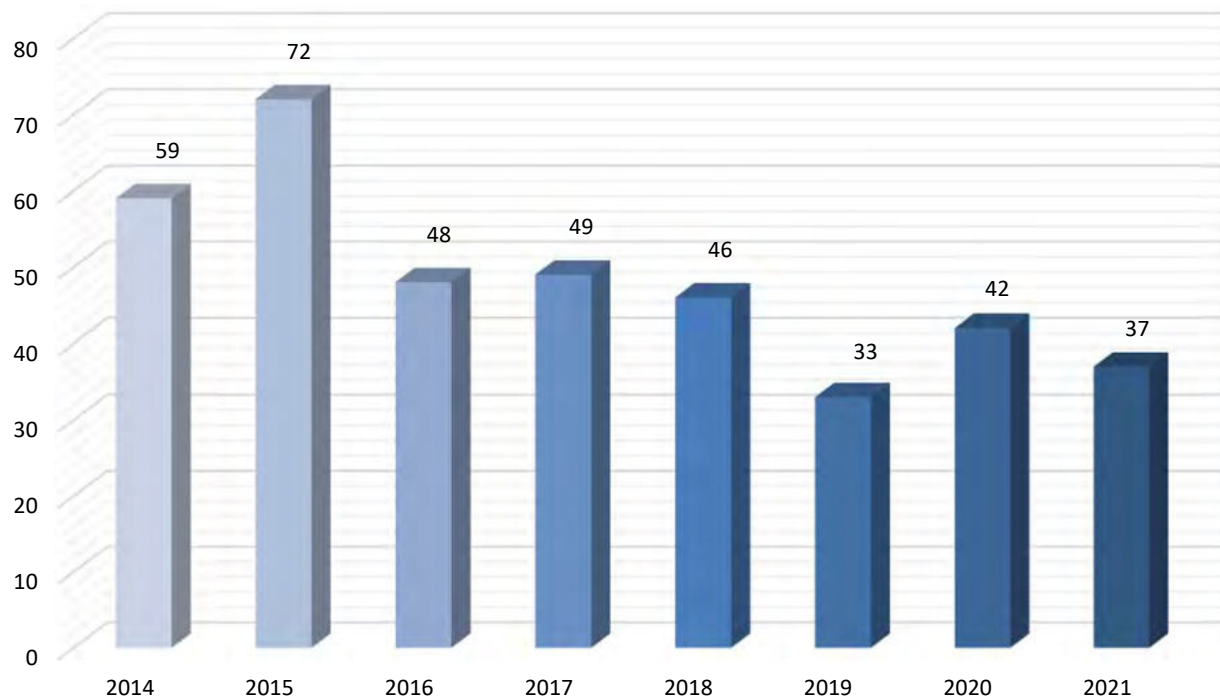
Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
611-0501-552.20-45	Claims Administration	Claims administration	3,000	3,000
611-0501-552.20-70	Insurance Premiums	IRMA Contribution (25%)	378,500	318,000
TOTAL CONTRACTUAL SERVICES			381,500	321,000
OTHER CHARGES:				
611-0501-552.42-60	Liability Losses	General liability, not including vehicle liability	0	50,000
611-0501-552.42-61	IRMA Deductible	IRMA General Liability Deductible	250,000	250,000
TOTAL OTHER CHARGES			250,000	300,000
TOTAL FINANCE			631,500	621,000
TOTAL GENERAL LIABILITY INS FUND			631,500	621,000

Fund at a Glance

The Village maintains a separate fund for the purpose of accounting for state mandated Workers' Compensation benefits for employees who suffer job related illness or injury. In distributing cost, formulas are developed to charge the appropriate amount of "manual premium" back to the fund where the employees are budgeted and accounted. Because we are self-insured, we monitor these costs in a single fund presentation for the purpose of financial analysis.

Restrictions:

VILLAGE POLICY/STATE LAW – Since the Village has decided to self-insure these costs, certain regulations of the State of Illinois' Workers' Compensation Act must meet regulations promulgated by the State Department of Insurance.

Performance Measures**Total Claims by Year**

WORKERS' COMPENSATION INSURANCE FUND

(Continued)

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Service Charges	\$2,157,000	\$2,264,800	\$2,514,800	\$2,514,800	\$2,564,900	\$50,100	2.0%
Interest Income	19,190	3,618	17,000	24,000	24,000	0	0.0%
Sales/Reimbursable/Rents	373,323	127,710	100	0	0	0	N/A
Other	133,965	10,979	0	0	0	0	N/A
Total Revenues	\$2,683,478	\$2,407,107	\$2,531,900	\$2,538,800	\$2,588,900	\$50,100	2.0%
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$2,683,478	\$2,407,107	\$2,531,900	\$2,538,800	\$2,588,900	\$50,100	2.0%
Expenditures							
Personal Services	\$148,243	\$160,214	\$172,600	\$180,900	\$194,600	\$13,700	7.6%
Contractual Services	1,091,113	1,039,901	1,167,400	1,177,200	1,318,600	141,400	12.0%
Commodities	330	1,958	1,600	1,600	1,600	0	0.0%
Other Charges	1,207,520	635,499	1,022,400	1,475,000	1,450,000	(25,000)	(1.7%)
Total Expenditures	\$2,447,206	\$1,837,572	\$2,364,000	\$2,834,700	\$2,964,800	\$130,100	4.6%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$2,447,206	\$1,837,572	\$2,364,000	\$2,834,700	\$2,964,800	\$130,100	4.6%
Revenues over (under) Expenditures	\$236,272	\$569,535	\$167,900	(\$295,900)	(\$375,900)	(\$80,000)	27.0%
BEGINNING WORKING CASH	4,361,225	4,597,497	5,167,032	5,167,032	5,334,932	167,900	3.2%
ENDING WORKING CASH	\$4,597,497	\$5,167,032	\$5,334,932	\$4,871,132	\$4,959,032	\$87,900	1.8%

HUMAN RESOURCES

Workers' Compensation Fund

PERSONNEL SUMMARY

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Asst Director of Human Resources	8	1.00	1.00	
Total F-T-E		1.00	1.00	0.00

Human Resources Department Cross Reference to All Funds

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	2.50	2.50	
605	Health Insurance Fund	1.00	1.00	
615	Workers' Compensation Fund	1.00	1.00	
Total F-T-E All Funds		4.50	4.50	0.00

WORKERS' COMPENSATION INSURANCE FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
615-0000-451.68-00	Charges To Operations	2,157,000	2,264,800	2,514,800	2,514,800	2,564,900	50,100	2.0%
	Charges for Services	2,157,000	2,264,800	2,514,800	2,514,800	2,564,900	50,100	2.0%
615-0000-461.02-00	Interest on Investments	14,478	1,445	12,000	24,000	24,000	0	0.0%
615-0000-462.10-00	Market Value Adjustments	4,712	2,173	5,000	0	0	0	N/A
	Interest Income	19,190	3,618	17,000	24,000	24,000	0	0.0%
615-0000-471.22-00	Workers Comp Reimburse	373,323	127,710	100	0	0	0	N/A
	Insurance	373,323	127,710	100	0	0	0	N/A
615-0000-489.90-00	Other Income	133,965	10,979	0	0	0	0	N/A
	Other	133,965	10,979	0	0	0	0	N/A
Total Workers' Comp Ins Fund		2,683,478	2,407,107	2,531,900	2,538,800	2,588,900	50,100	2.0%

WORKERS' COMPENSATION INSURANCE FUND

EXPENDITURES

Human Resources

0301

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
615-0301-552.10-01	Salaries	102,015	105,111	112,000	108,400	118,900	10,500	9.7%
615-0301-552.18-01	Temporary Help	579	0	0	4,400	4,600	200	4.5%
615-0301-552.18-80	Special Detail	0	0	0	7,500	7,500	0	0.0%
	Salaries	102,594	105,111	112,000	120,300	131,000	10,700	8.9%
615-0301-552.19-01	Workers Compensation	100	100	100	100	100	0	0.0%
615-0301-552.19-05	Medical Insurance	12,200	26,700	28,000	28,000	29,000	1,000	3.6%
615-0301-552.19-10	IMRF	12,893	13,138	13,300	13,300	14,500	1,200	9.0%
615-0301-552.19-11	Social Security	6,109	6,247	7,500	7,500	8,100	600	8.0%
615-0301-552.19-12	Medicare	1,429	1,461	1,700	1,700	1,900	200	11.8%
615-0301-552.19-15	Compensated Absences	1,973	77	0	0	0	0	N/A
615-0301-552.19-30	Unemployment Benefits	10,945	7,380	10,000	10,000	10,000	0	0.0%
	Fringe Benefits	45,649	55,103	60,600	60,600	63,600	3,000	5.0%
615-0301-552.20-20	Legal Services	0	0	3,500	4,700	4,700	0	0.0%
615-0301-552.20-45	Claims Administration	10,287	9,928	10,000	25,000	15,000	(10,000)	(40.0%)
615-0301-552.20-50	Loss Prevention Program	22,092	11,976	10,000	15,000	15,000	0	0.0%
615-0301-552.20-70	Insurance Premiums	1,053,414	1,012,179	1,136,400	1,125,000	1,272,000	147,000	13.1%
615-0301-552.21-65	Other Services	0	0	500	500	500	0	0.0%
615-0301-552.22-02	Dues	449	449	500	500	500	0	0.0%
615-0301-552.22-03	Training	1,771	2,169	2,500	2,500	2,500	0	0.0%
615-0301-552.22-25	IT/GIS Service Charge	3,100	3,200	4,000	4,000	8,400	4,400	110.0%
	Contractual Services	1,091,113	1,039,901	1,167,400	1,177,200	1,318,600	141,400	12.0%
615-0301-552.30-01	Publications Periodicals	170	367	500	500	500	0	0.0%
615-0301-552.30-05	Office Supplies & Equip	94	1,591	800	800	800	0	0.0%
615-0301-552.33-05	Other Supplies	66	0	300	300	300	0	0.0%
	Commodities	330	1,958	1,600	1,600	1,600	0	0.0%
615-0301-552.42-75	Claims Medical Loss	98,954	68,988	84,900	75,000	100,000	25,000	33.3%
615-0301-552.42-79	OPEB Liability Expense	(2,450)	562	0	0	0	0	N/A
615-0301-552.42-80	Claims WC Salary Replace	210,751	80,000	199,000	400,000	350,000	(50,000)	(12.5%)
615-0301-552.42-81	IRMA Medical Loss Deductible	900,265	485,949	738,500	1,000,000	1,000,000	0	0.0%
	Other Charges	1,207,520	635,499	1,022,400	1,475,000	1,450,000	(25,000)	(1.7%)
	Total Human Resources	2,447,206	1,837,572	2,364,000	2,834,700	2,964,800	130,100	4.6%
	Total Workers' Comp Ins Fund	2,447,206	1,837,572	2,364,000	2,834,700	2,964,800	130,100	4.6%

WORKERS' COMPENSATION INSURANCE FUND

EXPENDITURE DETAIL

HUMAN RESOURCES

0301

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
615-0301-552.10-01	Salaries	Salaries	108,400	118,900
615-0301-552.18-01	Temporary Help	Temporary Help	4,400	4,600
615-0301-552.18-80	Special Detail	Special details by trained Village personnel acting as instructors for the Driver Safety Program	7,500	7,500
	TOTAL SALARIES		120,300	131,000
FRINGE BENEFITS:				
615-0301-552.19-01	Workers' Compensation	Workers' Compensation Insurance	100	100
615-0301-552.19-05	Medical Insurance	Medical Insurance	28,000	29,000
615-0301-552.19-10	IMRF	IMRF	13,300	14,500
615-0301-552.19-11	Social Security	Social Security	7,500	8,100
615-0301-552.19-12	Medicare	Medicare	1,700	1,900
615-0301-552.19-30	Unemployment Benefits	Unemployment benefits	10,000	10,000
	TOTAL FRINGE BENEFITS		60,600	63,600
CONTRACTUAL SERVICES:				
615-0301-552.20-20	Legal Services	Legal Services	4,700	4,700
615-0301-552.20-45	Claims Administration	Claims administration / Loss Control Service	25,000	15,000
615-0301-552.20-50	Loss Prevention/Program	Risk Mgmt Prevention and Training	15,000	15,000
615-0301-552.20-70	Insurance Premiums	IRMA Contribution (75%)	1,125,000	1,272,000
615-0301-552.21-65	Other Services	Miscellaneous services	500	500
615-0301-552.22-02	Dues	Dues	500	500
615-0301-552.22-03	Training	Training	2,500	2,500
615-0301-552.22-25	IT/GIS Service Charge	IT/GIS Service Charge	4,000	8,400
	TOTAL CONTRACTUAL SERVICES		1,177,200	1,318,600
COMMODITIES:				
615-0301-552.30-01	Publications/Periodicals	Miscellaneous publications	500	500
615-0301-552.30-05	Office Supplies & Equip.	General office supplies	800	800
615-0301-552.33-05	Other Supplies	Other Commodities	300	300
	TOTAL COMMODITIES		1,600	1,600

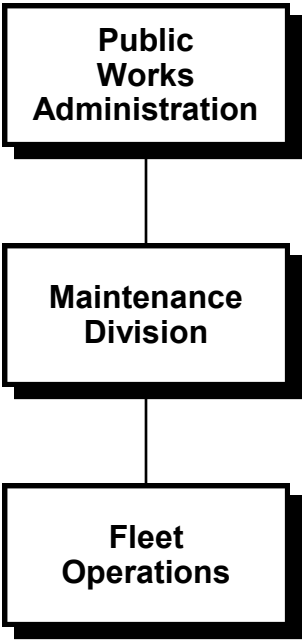
WORKERS' COMPENSATION INSURANCE FUND

EXPENDITURE DETAIL

HUMAN RESOURCES (cont.)

0301

Account Number	Account Title	Description	Budget 2022	Budget 2023
OTHER CHARGES:				
615-0301-552.42-75	Claims Medical Losses	Employee medical claims	75,000	100,000
615-0301-552.42-80	Claims WC Sal. Rpl/Indem	Salary replacement, final settlements	400,000	350,000
615-0301-552.42-81	IRMA Deductible - Medical	IRMA Medical Loss Deductible	1,000,000	1,000,000
TOTAL OTHER CHARGES			<u>1,475,000</u>	<u>1,450,000</u>
TOTAL HUMAN RESOURCES			<u>2,834,700</u>	<u>2,964,800</u>
TOTAL WORKERS' COMP INS FUND			<u>2,834,700</u>	<u>2,964,800</u>



Fund at a Glance

The Village created an internal service fund for fleet operations. This allows departments to "lease" their vehicles internally from the Fleet Operations Fund, and allows the Village to accumulate reserves for the maintenance and periodic replacement of the fleet.

Fleet Operations is organizationally within the Maintenance Division of the Public Works Department. The unit is responsible for maintaining the 248 vehicles and 79 pieces of maintenance equipment operated by the various departments within the Village. The unit also provides maintenance for ten buses operated by Wheeling Township for the Senior Citizen Dial-a-Ride. Costs associated with maintenance, repair and fueling are maintained in a PC based fleet management program.

Preventive maintenance and most repairs are made by personnel assigned to the Fleet Unit. Repairs such as mufflers, front-end alignments, transmissions, body repairs and several other repairs, are contracted to local businesses. All vehicle maintenance personnel are ASE certified. This is the same certification carried by repair personnel in car dealerships and franchise service stations.

Performance Measures

	2019	2020	2021
1. Vehicles/equipment maintained	327	327	327
2. Work orders completed*	1,373	1053	1,111
3. Fleet availability	99.2%	99.3%	99.28%
4. Technician Productivity	-	71%	75%

FLEET OPERATIONS FUND

(Continued)

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Fees	0	0	100	0	0	0	N/A
Fines	1,519	210	100	20,000	0	(20,000)	(100.0%)
Service Charges	3,528,700	3,697,300	3,773,700	3,773,700	4,101,900	328,200	8.7%
Interest Income	39,739	6,466	34,000	54,000	54,000	0	0.0%
Sales/Reimbursable/Rents	226,520	276,429	205,300	130,000	130,000	0	0.0%
Other	33	20,242	0	0	0	0	N/A
Total Revenues	\$3,796,511	\$4,000,647	\$4,013,200	\$3,977,700	\$4,285,900	\$308,200	7.7%
Interfund Transfers In	0	1,200,000	2,500,000	2,500,000	0	(2,500,000)	(100.0%)
Total Revenues and Interfund Transfers In	\$3,796,511	\$5,200,647	\$6,513,200	\$6,477,700	\$4,285,900	(\$2,191,800)	(33.8%)
Expenditures							
Personal Services	\$1,577,835	\$1,615,863	\$1,620,200	\$1,668,500	\$1,734,000	\$65,500	3.9%
Contractual Services	219,935	299,839	400,000	390,100	395,100	5,000	1.3%
Commodities	289,809	406,377	389,400	389,400	530,000	140,600	36.1%
Other Charges	35	11,041	35,000	35,000	35,000	0	0.0%
Capital Items	1,077,884	1,110,207	3,036,800	3,036,828	3,970,100	933,272	30.7%
Total Expenditures	\$3,165,498	\$3,443,327	\$5,481,400	\$5,519,828	\$6,664,200	\$1,144,372	20.7%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$3,165,498	\$3,443,327	\$5,481,400	\$5,519,828	\$6,664,200	\$1,144,372	20.7%
Revenues over (under) Expenditures	\$631,013	\$1,757,320	\$1,031,800	\$957,872	(\$2,378,300)	(\$3,336,172)	(348.3%)
BEGINNING WORKING CASH	7,823,949	8,454,962	10,212,282	10,212,282	11,244,082	1,031,800	10.1%
ENDING WORKING CASH	\$8,454,962	\$10,212,282	\$11,244,082	\$11,170,154	\$8,865,782	(\$2,304,372)	(20.6%)

FLEET SERVICES**Fleet Operations Fund****PERSONNEL SUMMARY**

Title	Grade	Authorized Positions in F-T-E		
		2022	2023	+ (-)
Vehicle Maintenance Foreman II	7	1.00	1.00	
Lead Automotive Technician	7	1.00	1.00	
Automotive Technician II	6	3.00	3.00	
Automotive Technician I	5	2.00	2.00	
Storekeeper Supervisor	3	1.00	1.00	
Welder	3	1.00	1.00	
Storekeeper	1	1.00	1.00	
Store Clerk	1	0.50	0.50	
Total F-T-E		10.50	10.50	0.00

**Public Works Department
Cross Reference to All Funds**

Code	Fund	Authorized Positions in F-T-E		
		2022	2023	+ (-)
101	General Fund	51.25	51.25	
505	Water & Sewer Fund	40.75	40.75	
621	Fleet Operations Fund	10.50	10.50	
	Total F-T-E All Funds	102.50	102.50	0.00

FLEET OPERATIONS FUND (621)

5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)										
ACCOUNT DESCRIPTION	PROJ #	2020 ACTUAL	2021 ACTUAL	2022 ESTIMATED ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
REVENUES										
CHARGES TO OPERATIONS		3,528,700	3,697,300	3,773,700	3,773,700	4,101,900	4,307,000	4,522,400	4,748,500	4,985,900
FINES		1,519	210	100	20,000	0	0	0	0	0
WHEELING BUS MAINTENANCE		0	0	100	0	0	0	0	0	0
INTEREST INCOME		39,739	6,466	34,000	54,000	54,000	54,000	54,000	54,000	54,000
SALES/REIMB/RENTS		226,520	276,429	205,300	130,000	130,000	130,000	130,000	130,000	130,000
OTHER		33	20,242	0	0	0	0	0	0	0
OPERATING TRANSFER IN		0	1,200,000	2,500,000	2,500,000	0	0	0	0	0
TOTAL REVENUES		3,796,511	5,200,647	6,513,200	6,477,700	4,285,900	4,491,000	4,706,400	4,932,500	5,169,900
EXPENDITURES										
OPERATING EXPENDITURES										
Personal Services		1,577,835	1,615,863	1,620,200	1,668,500	1,734,000	1,773,000	1,812,900	1,853,700	1,895,400
Contractual Services		219,935	299,839	400,000	390,100	395,100	399,100	403,100	407,100	411,200
Commodities		289,809	406,377	389,400	389,400	530,000	535,300	540,700	546,100	551,600
Other Charges		35	11,041	5,000	5,000	5,000	5,000	5,000	5,000	5,000
SUBTOTAL - OPERATING EXPENDITURES		2,087,614	2,333,120	2,414,600	2,453,000	2,664,100	2,712,400	2,761,700	2,811,900	2,863,200
BUILDING & LAND										
Buildings Refurbishing (Electrical Upgrade to Garage)	BL-95-05	0	29,859	0	0	0	0	0	0	0
SUBTOTAL - BUILDING & LAND		0	29,859	0	0	0	0	0	0	0
VEHICLES										
Vehicle and Special Equipment Repl - PW	VH-95-01	746,967	688,859	972,800	972,820	1,334,700	898,000	1,965,000	1,378,000	671,000
Vehicle and Special Equipment Repl - W&S	VH-95-02	117,984	145,743	311,900	311,900	31,000	502,000	1,368,000	127,000	573,000
Vehicle Replacement - Police Department	VH-95-03	173,859	245,746	322,800	322,773	283,100	348,700	359,600	340,600	420,500
Vehicle Replacement - Fire Department	VH-95-04	39,074	0	1,221,900	1,221,935	2,199,200	711,000	1,216,000	29,000	1,100,000
Vehicle Replacement - Municipal Fleet Services	VH-95-06	0	0	46,500	46,500	0	59,000	0	0	0
Vehicle Replacement - Municipal Parking Operations	VH-95-08	0	0	118,600	118,600	0	0	67,100	0	0
Vehicle Replacement - Building & Health Services	VH-95-10	0	0	42,300	42,300	122,100	0	99,300	102,300	175,600
Vehicle Replacement - Planning Department	VH-95-12	0	0	0	0	0	25,500	0	0	0
SUBTOTAL - VEHICLES		1,077,884	1,080,348	3,036,800	3,036,828	3,970,100	2,544,200	5,075,000	1,976,900	2,940,100
OPERATING CONTINGENCY		0	0	30,000	30,000	30,000	0	0	0	0
TOTAL EXPENDITURES		3,165,498	3,443,327	5,481,400	5,519,828	6,664,200	5,256,600	7,836,700	4,788,800	5,803,300
		1,077,884	1,110,207	3,066,800	3,066,828	4,000,100	2,544,200	5,075,000	1,976,900	2,940,100
BEGINNING WORKING CASH		7,824,743	8,455,756	10,213,076	10,213,076	11,244,876	8,866,576	8,100,976	4,970,676	5,114,376
REVENUES OVER (UNDER) EXPENDITURES		631,013	1,757,320	1,031,800	957,872	(2,378,300)	(765,600)	(3,130,300)	143,700	(633,400)
ENDING WORKING CASH		8,455,756	10,213,076	11,244,876	11,170,948	8,866,576	8,100,976	4,970,676	5,114,376	4,480,976
Fund Balance as a Percent of Expenditures						133%	154%	63%	107%	77%

FLEET OPERATIONS FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
621-0000-431.24-00	Wheeling Bus Maintenance	0	0	100	0	0	0	N/A
	General Government Fees	0	0	100	0	0	0	N/A
621-0000-441.20-00	Vehicle Code Violation Fines	1,519	210	100	20,000	0	(20,000)	(100.0%)
	Fines	1,519	210	100	20,000	0	(20,000)	(100.0%)
621-0000-451.68-00	Charges To Operations	3,528,700	3,697,300	3,773,700	3,773,700	4,101,900	328,200	8.7%
	Charges for Services	3,528,700	3,697,300	3,773,700	3,773,700	4,101,900	328,200	8.7%
621-0000-461.02-00	Interest on Investments	34,629	2,557	25,000	49,000	49,000	0	0.0%
621-0000-462.10-00	Market Value Adjustments	5,110	3,909	9,000	5,000	5,000	0	0.0%
	Interest Income	39,739	6,466	34,000	54,000	54,000	0	0.0%
621-0000-471.15-00	Property Damage G B Pay	20,725	13,332	15,000	0	0	0	N/A
	Insurance/Property Damage	20,725	13,332	15,000	0	0	0	N/A
621-0000-472.24-00	Sale of Equipment	129,202	169,494	40,300	0	0	0	N/A
621-0000-472.26-00	Non Village Fuel Sales	76,593	93,603	150,000	130,000	130,000	0	0.0%
	Sales	205,795	263,097	190,300	130,000	130,000	0	0.0%
621-0000-489.90-00	Other Income	33	20,242	0	0	0	0	N/A
	Other	33	20,242	0	0	0	0	N/A
621-0000-491.05-00	Operating Transfer In	0	1,200,000	2,500,000	2,500,000	0	(2,500,000)	(100.0%)
	Other Financing Sources	0	1,200,000	2,500,000	2,500,000	0	(2,500,000)	(100.0%)
	Total Fleet Operations Fund	3,796,511	5,200,647	6,513,200	6,477,700	4,285,900	(2,191,800)	(33.8%)

VILLAGE OF ARLINGTON HEIGHTS

2023 CHARGES TO OPERATIONS FOR VEHICLE LEASE CHARGES

FUND	DEPT	OPERATION	MAINTENANCE FEE			DEPRECIATION			TOTAL CHARGES VEHICLE/EQUIP LEASE CHARGE		
			2022	2023	VARIANCE	2022	2023	VARIANCE	2022	2023	VARIANCE
101	3001-511	Police	\$418,200	\$402,300	(\$15,900)	\$132,400	\$187,900	\$55,500	\$550,600	\$590,200	\$39,600
101	3501-512	Fire	685,100	663,400	(21,700)	428,500	428,500	0	1,113,600	1,091,900	(21,700)
101	4001-521	Planning & Community Devlp	2,200	3,100	900	1,500	1,500	0	3,700	4,600	900
101	4501-523	Building & Life Safety	35,300	41,000	5,700	12,700	10,300	(2,400)	48,000	51,300	3,300
101	7001-523	Health Services	19,600	23,000	3,400	5,200	6,600	1,400	24,800	29,600	4,800
101	7101-531	Public Works	902,000	950,800	48,800	506,100	742,000	235,900	1,408,100	1,692,800	284,700
Sub-Total General Fund			\$2,062,400	\$2,083,600	\$21,200	\$1,086,400	\$1,376,800	\$290,400	\$3,148,800	\$3,460,400	\$311,600
235	3001-532	Police	4,400	6,300	1,900	2,300	3,600	1,300	6,700	9,900	3,200
235	7101-532	Public Works	28,200	35,700	7,500	5,200	17,100	11,900	33,400	52,800	19,400
505	7201-561	Water Utilities	347,800	357,600	9,800	219,600	205,000	(14,600)	567,400	562,600	(4,800)
621	7501-551	Municipal Fleet Services	13,000	12,900	(100)	1,200	1,200	0	14,200	14,100	(100)
625	0601-553	IT	3,200	2,100	(1,100)	0	0	0	3,200	2,100	(1,100)
Sub-Total Other Funds			\$396,600	\$414,600	\$18,000	\$228,300	\$226,900	(\$1,400)	\$624,900	\$641,500	\$16,600
TOTAL CHARGES ALL FUNDS			\$2,459,000	\$2,498,200	\$39,200	\$1,314,700	\$1,603,700	\$289,000	\$3,773,700	\$4,101,900	\$328,200

FLEET OPERATIONS FUND

EXPENDITURES

Municipal Fleet Services

7501

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
621-7501-551.10-01	Salaries	1,034,620	1,074,532	1,085,600	1,105,700	1,124,400	18,700	1.7%
621-7501-551.18-01	Temporary Help	1,120	0	9,500	9,500	9,900	400	4.2%
621-7501-551.18-05	Overtime Civilian	37,497	60,728	61,500	61,500	63,800	2,300	3.7%
	Salaries	1,073,237	1,135,260	1,156,600	1,176,700	1,198,100	21,400	1.8%
621-7501-551.19-01	Workers Compensation	50,600	53,100	59,000	59,000	60,200	1,200	2.0%
621-7501-551.19-05	Medical Insurance	230,800	204,900	212,900	212,900	251,900	39,000	18.3%
621-7501-551.19-10	IMRF	132,819	138,259	108,700	129,800	132,100	2,300	1.8%
621-7501-551.19-11	Social Security	65,069	68,357	67,300	73,000	74,300	1,300	1.8%
621-7501-551.19-12	Medicare	15,218	15,987	15,700	17,100	17,400	300	1.8%
621-7501-551.19-15	Compensated Absences	10,092	0	0	0	0	0	N/A
	Fringe Benefits	504,598	480,603	463,600	491,800	535,900	44,100	9.0%
621-7501-551.21-02	Equipment Maintenance	11,622	63,523	48,700	38,800	27,200	(11,600)	(29.9%)
621-7501-551.21-07	Vehicle Equipment Maint	145,062	170,743	250,000	250,000	260,000	10,000	4.0%
621-7501-551.21-08	Vehicle Damage	9,765	8,004	35,000	35,000	35,000	0	0.0%
621-7501-551.21-36	Equipment Rental	1,957	2,215	2,500	2,500	2,500	0	0.0%
621-7501-551.21-62	Disposal Services	1,786	1,752	2,000	2,000	2,000	0	0.0%
621-7501-551.21-65	Other Services	0	802	0	0	0	0	N/A
621-7501-551.22-02	Dues	2,419	2,072	1,500	1,500	1,700	200	13.3%
621-7501-551.22-03	Training	4,543	4,104	5,400	5,400	6,000	600	11.1%
621-7501-551.22-05	Postage	141	124	300	300	300	0	0.0%
621-7501-551.22-10	Printing	40	0	400	400	400	0	0.0%
621-7501-551.22-25	IT/GIS Service Charge	34,100	34,700	40,000	40,000	45,900	5,900	14.8%
621-7501-551.22-37	Vehicle/Equip Lease Chrg	8,500	11,800	14,200	14,200	14,100	(100)	(0.7%)
	Contractual Services	219,935	299,839	400,000	390,100	395,100	5,000	1.3%
621-7501-551.30-01	Publications Periodicals	0	126	100	100	100	0	0.0%
621-7501-551.30-05	Office Supplies & Equip	366	121	500	500	500	0	0.0%
621-7501-551.30-35	Clothing	5,134	6,980	6,400	6,400	6,700	300	4.7%
621-7501-551.30-50	Petroleum Products	7,354	23,484	2,600	2,600	4,000	1,400	53.8%
621-7501-551.30-55	Non Village Fuel Resale	60,013	65,705	99,000	99,000	200,000	101,000	102.0%
621-7501-551.31-50	Vehicle Maintenance Sup	191,918	297,856	262,500	262,500	300,000	37,500	14.3%
621-7501-551.31-65	Other Equip & Supplies	16,093	8,716	14,100	14,100	14,500	400	2.8%
621-7501-551.31-85	Small Tools and Equipment	6,851	3,389	4,200	4,200	4,200	0	0.0%
621-7501-551.33-05	Other Supplies	2,080	0	0	0	0	0	N/A
	Commodities	289,809	406,377	389,400	389,400	530,000	140,600	36.1%
621-7501-551.40-95	Wheeling Bus Maintenance	35	0	0	0	0	0	N/A
621-7501-551.40-96	Operating Contingency	0	0	30,000	30,000	30,000	0	0.0%
621-7501-551.42-79	OPEB Liability Expense	0	11,041	5,000	5,000	5,000	0	0.0%
	Other Charges	35	11,041	35,000	35,000	35,000	0	0.0%
621-7501-551.50-20	Building Improvements	0	29,859	0	0	0	0	N/A
	Other Charges	0	29,859	0	0	0	0	N/A
	Total Mun. Fleet Services	2,087,614	2,362,979	2,444,600	2,483,000	2,694,100	211,100	8.5%

FLEET OPERATIONS FUND

EXPENDITURES

Equipment9003

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
621-9003-572.50-05	Vehicle Equipment	1,077,884	1,080,348	3,036,800	3,036,828	3,970,100	933,272	30.7%
	Capital Outlay	1,077,884	1,080,348	3,036,800	3,036,828	3,970,100	933,272	30.7%
	Total Equipment	1,077,884	1,080,348	3,036,800	3,036,828	3,970,100	933,272	30.7%
	Total Fleet Operations Fund	3,165,498	3,443,327	5,481,400	5,519,828	6,664,200	1,144,372	20.7%

FLEET OPERATIONS FUND

EXPENDITURE DETAIL

MUNICIPAL FLEET SERVICES

7501

Account Number	Account Title	Description	Budget 2022		Budget 2023	
SALARIES:						
621-7501-551.10-01	Salaries	Salaries	1,105,700		1,124,400	
621-7501-551.18-01	Temporary Help	Temporary Help	9,500		9,900	
621-7501-551.18-05	Overtime Civilian	Overtime Civilian	61,500		63,800	
TOTAL SALARIES			1,176,700		1,198,100	
FRINGE BENEFITS:						
621-7501-551.19-01	Workers' Compensation	Workers' Compensation Insurance	59,000		60,200	
621-7501-551.19-05	Medical Insurance	Medical Insurance	212,900		251,900	
621-7501-551.19-10	IMRF	IMRF	129,800		132,100	
621-7501-551.19-11	Social Security	Social Security	73,000		74,300	
621-7501-551.19-12	Medicare	Medicare	17,100		17,400	
TOTAL FRINGE BENEFITS			491,800		535,900	
CONTRACTUAL SERVICES:						
621-7501-551.21-02	Equipment Maintenance	Fleet/ Inv. Software Support & Subscriptions	12,000		13,000	
		Fuel Master	10,000		10,000	
		Diagnostic equipment	2,500		3,500	
		Overhead crane	700		700	
		Prior Year Encumbrance Carryover	13,600	38,800	0	27,200
621-7501-551.21-07	Vehicle Equip. Maint.	Vehicle equipment maintenance				
		Police	20,000		20,000	
		Fire	110,000		120,000	
		Building	5,000		5,000	
		Health	5,000		5,000	
		IT	4,500		4,500	
		Planning	5,000		4,500	
		PW Maint	80,000		80,000	
		PW Utility	10,000		10,000	
		PW Fleet	5,500		6,000	
		Parking	5,000	250,000	5,000	260,000
621-7501-551.21-08	Vehicle Damage	Vehicle accident repair	35,000		35,000	
621-7501-551.21-36	Equipment Rental	Monthly pressure cylinders	2,500		2,500	
621-7501-551.21-62	Disposal Services	Removal of special and hazardous waste and scrap tires	2,000		2,000	
621-7501-551.22-02	Dues	Dues	1,500		1,700	

FLEET OPERATIONS FUND

EXPENDITURE DETAIL

MUNICIPAL FLEET SERVICES (cont.)

7501

Account Number	Account Title	Description	Budget 2022		Budget 2023	
621-7501-551.22-03	Training	Elect. and Computer Cntrl.	500		750	
		Mechanic Test (ASE)	1,000		1,250	
		In-service Training	500		500	
		APWA (10 @ 20)	500		500	
		Fleet Management Program	800		800	
		Police and Fire Equipment Training	2,100	5,400	2,200	6,000
621-7501-551.22-05	Postage	Postage		300		300
621-7501-551.22-10	Printing	Shop orders, time cards, decals		400		400
621-7501-551.22-25	IT/GIS Service Charge	IT/GIS Service Charge		40,000		45,900
621-7501-551.22-37	Vehicle/Equip Lease Chrg	Vehicle lease charge		14,200		14,100
TOTAL CONTRACTUAL SERVICES				390,100		395,100
COMMODITIES:						
621-7501-551.30-01	Publications/Periodicals	Miscellaneous publications		100		100
621-7501-551.30-05	Office Supplies & Equip.	General office supplies		500		500
621-7501-551.30-35	Clothing	Uniform rental	2,800		3,000	
		Boots, rainwear, gloves & misc. clothing	2,500		2,500	
		Safety glasses, goggles, safety shoes, hard hats & misc. safety equipment	1,100	6,400	1,200	6,700
621-7501-551.30-50	Petroleum Products	Gasoline for department vehicle(s)		2,600		4,000
621-7501-551.30-55	Non-Village Petro Resale	Non-Village Petroleum Resale		99,000		200,000
621-7501-551.31-50	Vehicle Maintenance Supl	Public Works Maintenance	100,000		110,000	
		Public Works Fleet	2,500		3,000	
		Manager's Office / IT	700		1,000	
		Police	56,000		62,000	
		Fire	35,000		50,000	
		Planning & Community Development	800		1,000	
		Building Services	5,000		5,000	
		Health Services	2,500		3,000	
		Water/Sewer - PW Utility	55,000		60,000	
		Parking	5,000	262,500	5,000	300,000
621-7501-551.31-65	Other Equip. & Supplies	Drill bits and hoses	2,000		2,000	
		General Maintenance Materials	6,000		6,000	
		Welding supplies	4,000		4,000	
		Tire repair supplies	800		1,000	
		Wiping rags, first aid & misc. supplies	1,300	14,100	1,500	14,500
621-7501-551.31-85	Small Tools & Equipment	Misc. small tools & equipment		4,200		4,200
TOTAL COMMODITIES				389,400		530,000

FLEET OPERATIONS FUND

EXPENDITURE DETAIL

MUNICIPAL FLEET SERVICES (cont.)

7501

Account Number	Account Title	Description	Budget 2022	Budget 2023
OTHER CHARGES:				
621-7501-551.40-96	Operating Contingency	Operating contingency	30,000	30,000
621-7501-551.42-79	OPEB Liability Expense	OPEB liability expense	5,000	5,000
TOTAL OTHER CHARGES			35,000	35,000
TOTAL MUNICIPAL FLEET SERVICES			2,483,000	2,694,100

EQUIPMENT

9003

Account Number	Account Title	Description	Budget 2022	Budget 2023
CAPITAL OUTLAY:				
621-9003-572.50-05	Vehicle Equipment	Public Works Vehicle Repl. (VH9501)		
		Log Loader	203,500	0
		Trailer	12,200	11,900
		Pick-up Truck	37,300	39,100
		Sweeper	226,000	0
		How Patcher (2)	33,000	0
		Traffic Aerial Truck	208,900	0
		Scissor Lift	24,200	0
		SUV	0	34,200
		Backhoe	0	182,300
		Vans (2)	0	62,000
		2.5 Ton Dump Trucks (4)	0	1,005,200
		Prior Year Encumbrance Carryover	227,720 972,820	0 1,334,700
		Water Utility Vehicle Repl. (VH9502)		
		Van (Meters)	28,300	31,000
		Pick-up Truck (Duty Truck)	55,100	0
		Pick-up Truck (Distribution) (2)	74,400	0
		Step Van (Sewer)	154,100 311,900	0 31,000
		Police Vehicle Repl. (VH9503)		
		Patrol Vehicles (6)	245,100	283,100
		Trailer (2)	13,400	0
		Van	25,100	0
		Prior Year Encumbrance Carryover	39,173 322,773	0 283,100

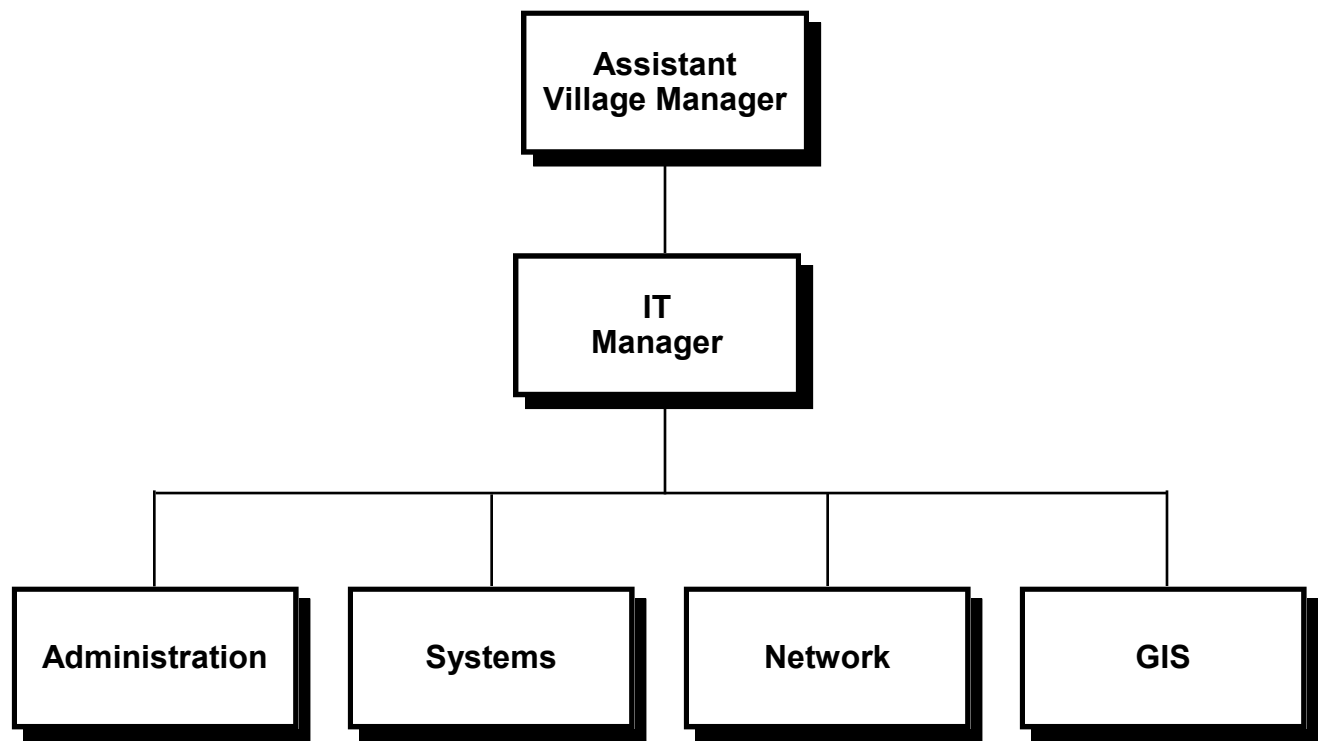
FLEET OPERATIONS FUND

EXPENDITURE DETAIL

EQUIPMENT (cont.) 9003

Account Number	Account Title	Description	Budget 2022		Budget 2023	
		Fire Vehicle Repl. (VH9504)				
		Command Van	52,800		0	
		Fire Engine	791,500		0	
		Ambulance	334,900		344,900	
		Ladder Truck	0		1,854,300	
		Prior Year Encumbrance Carryover	42,735	1,221,935	0	2,199,200
		Public Works Fleet Vehicle Repl. (VH9506)				
		Prior Year Encumbrance Carryover		46,500		0
		Municipal Parking Vehicle Repl. (VH9508)				
		Prior Year Encumbrance Carryover		118,600		0
		Building & Health Vehicle Repl. (VH9510)				
		Hybrid SUV	42,300		0	
		Pick-up Truck	0		33,300	
		Compact Sedan (3)	0	42,300	88,800	122,100
		TOTAL CAPITAL OUTLAY		<u>3,036,828</u>		<u>3,970,100</u>
		TOTAL EQUIPMENT		<u>3,036,828</u>		<u>3,970,100</u>
		TOTAL FLEET OPERATIONS FUND		<u>5,519,828</u>		<u>6,664,200</u>

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Fund at a Glance

This fund was created to accumulate the costs of providing technology services to all departments and operations of the Village. There are currently two divisions in the Technology Fund, Information Technology (IT) and Geographic Information Systems (GIS). The Technology Fund falls under the general management of the Assistant Village Manager, but daily operations are managed by the IT Manager.

Restrictions:

VILLAGE POLICY – It is the intent of the Village to charge each fund and department for its share of the costs of providing technology services. Costs are allocated among individual departments in the General, Health Insurance, Fleet, and Water & Sewer Funds for IT and GIS activities based on the number of computers used in each department.

Information Technology Division

The Information Technology (IT) division is responsible for managing all computer and information system operations of the Village, except for specialized uses, such as those handled through the NWCDs police and fire dispatching cooperative. The IT operation is also responsible for providing the infrastructure and functionality needed for technology solutions and automation. IT also helps to establish and implement the governance for the use of the Village's network and operating systems.

The IT Division consists of seven technical staff. In addition to managing computer systems for the Village, the IT Manager provides for periodic review of Village and departmental operations to ensure they are effectively utilizing automation.

Computer services for the Village are provided through the following services and equipment:

Enterprise Resource Planning (ERP) system – A cloud-based computer system that provides software to support a suite of integrated applications that is used to capture, track, report, interpret and share data across the organization. The Village purchased a new Tyler Technology ERP SaaS solution that will encompass the following modules:

- Financial
- Human Resources including Employee Self Service
- Community Development
- Utility Billing

Computer Network Infrastructure – A high-speed computer network supporting PCs and related peripheral equipment at the Village Hall and seven remote sites. There are 608 personal computers that provide access to financial, administrative and office automation applications. These personal computers also provide word processing, spreadsheet and database capabilities, as well as hundreds of specialized department specific applications.

Police and Fire Dispatching and Routing – The Village jointly owns with twelve other communities a cooperative dispatch system called the Northwest Central Dispatch System (NWCDs) to provide Fire and Police dispatch services.

Geographic Information Systems (GIS)

Geographic Information Systems (GIS) is a computer-based information system, which captures, stores, manipulates, analyzes and displays spatially referenced and associated attribute data for solving complex research, planning and management problems.

The Village is a member of the GIS Consortium, which is an organization of Chicago-area communities unified by a common goal: to share resources, information, staffing, and technology so that municipalities can optimize the value of geographic information systems (GIS). The day-to-day GIS activities are

performed by GIS Consortium service provider (MGP Inc.) staff member. The oversight of the Village GIS System is jointly shared by the IT Manager and the Assistant Village Manager.

2022 Accomplishments

Replacement of Village Datacenter Virtual Servers, Storage and Main UPS Battery Backup Systems

– IT migrated over 60 virtual servers to a new VMWare server environment that included a new storage SAN unit, network switches and Dell servers. IT replaced three of the Village's primary datacenter UPS battery backup units with new larger capacity units. Worked with Public Works and contractors to add a new generator hookup for the Village Hall datacenter to accommodate a portable generator outside Village Hall.

Implementation of New Web-based FOIA Management Software – IT configured NextRequest for integrated sign-on with Azure Active Directory and two-factor authentication. Subject matter experts were trained on user administration within the new FOIA solution. The changes needed for go-live were coordinated with the Village's Communication and Outreach Coordinator.

Major System Updates and Upgrades

- Video Surveillance and Door Access Systems for Police Station and Senior Center
- Fire Department Telestaff Scheduling Server
- Police License Plate Recognition System
- Microsoft Active Directory Server
- Web Filter Proxy Servers
- Security Information and Event Management (SIEM) Server
- Laserfiche Document Management System
- Public Works Cityworks Work Order System
- Public Works Fuelmaster Gasoline Dispensing Server

Preparation for New Village ERP System – The Village hired an ERP-focused IT Enterprise Systems Analyst in 2022 and IT began to configure the new Village Tyler ERP system. Office365 Single Sign-on to the new system was configured for both Village and library users. IT assisted Village departments configuring the new ERP system in preparation and accommodated a new network VPN needed for access to some components of the new system. Several network printers were upgraded and prepared to handle check printing and other print services needed by the new ERP system. IT ordered and set up new Tyler ExecuTime timeclock hardware for Public Works. IT worked with the Finance Department to customize forms (purchase orders, invoices, checks, etc.) in the new system and learned to set up ERP user roles and security. IT learned and began to configure system backup and upgrade procedures.

Migration of Legacy GIS Servers – With the assistance of MGP, the Village's GIS provider, IT was able to retire two physical legacy GIS servers and consolidate the web based GIS services on to one new virtual server.

2023 Strategic Priorities & Key Projects

1. ERP Integration- Module Specific to Department Responsibilities

Strategic Priority: #6. Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

Lead by the Integrated Services, all Department Staff will assist in the implementation of department and module specific processes.

Project Lead: Diana Mikula, Assistant Village Manager- Integrated Services Department

TECHNOLOGY FUND

(Continued)

2. Internal Technology Consulting and Departmental Assessments

Strategic Priority: #6. Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

By continuing to provide prompt and effective resolution of the increasing number of IT requests, Information Technology staff assist all Village departments to more effectively perform their duties and improve their service offerings using technology. In addition to these requests, IT researches, tests and plans for new technology solutions that may benefit the Village. IT also continues to provide technical assistance and expertise on various department projects to better leverage technology in their day-to-day operation. Anticipated major non-ERP projects for 2023 that IT will be involved in include: Fire Telestaff Cloud Migration, Smart Water Meter Replacement project, Village Website Redesign, Village Hall Audio/Visual Upgrades, Village Telephone System Replacement

Project Lead: Dan Davis, IT Manager

3. Microsoft Teams and OneDrive

Strategic Priority: #6. Ensure that Organization has the Resources and Training to Maintain Focus on Consistent High-Quality Core Services & Infrastructure

IT will continue to work with staff to help them better utilize Microsoft Teams, OneDrive and other Office365 technologies. IT plans to start retiring traditional department Windows file shares and migrating them to Teams and SharePoint in 2023. The traditional department network shares have been in place for over 20 years and have accumulated hundreds of thousands of shared department files that will need to be moved to the cloud in coordination with the Village departments.

Project Lead: Theresa Lim, Enterprise Systems Analyst

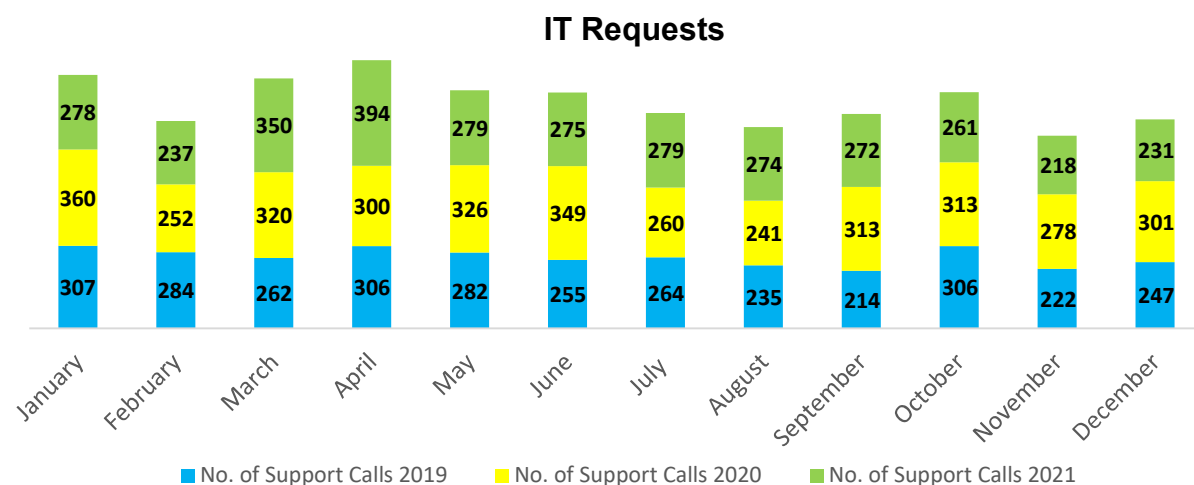
4. Improve Village IT Security

Strategic Priority: #6. Ensure that the Village is doing everything it can to secure the IT systems and network to prevent against cyber threats and attacks

IT will continue to focus on Security by continuing to implement best practices in Office365, server and network configurations. The more secure Windows 11 will continue to be rolled out to the fleet of Village computers. Various systems will be updated, upgraded or retired to keep older more vulnerable systems off the Village network. Security Monitoring and alerting will continue to be improved.

Project Lead: Dan Davis, IT Manager

Performance Measures



TECHNOLOGY FUND

(Continued)

Hardware Inventory

	2019	2020	2021
1. Total # of PC's/Laptops/Tablets	507	527	609
# of PC's/Laptops replaced	61	83	91
% of PC's/Laptops replaced	12.03%	15.78%	14.94%
2. Total # of printers	177	180	181
# of printers replaced	12	11	11
% of printers replaced	6.77%	6.15%	6.07%
3. # of Help Desk service calls	3,223	3,613	3,343

Department	Computer*	Printers	Servers	Switches	Routers
Mayor/Board of Trustees	3	0	n/a	n/a	n/a
Manager's Office	12	3	n/a	n/a	n/a
Human Resources	11	7	n/a	n/a	n/a
Legal	3	2	n/a	n/a	n/a
Finance	23	22	n/a	n/a	n/a
Police	178	43	n/a	n/a	n/a
Fire	79	23	n/a	n/a	n/a
Planning	17	5	n/a	n/a	n/a
Building Services	33	14	n/a	n/a	n/a
Health Services	20	10	n/a	n/a	n/a
Senior Services	21	12	n/a	n/a	n/a
Engineering	25	7	n/a	n/a	n/a
Public Works	118	21	n/a	n/a	n/a
Sub-Total: Depts. not incl. IT/GIS	543	169	n/a	n/a	n/a
IT/GIS					
User & Testing Workstations	23	8	56	39	5
Training Room	13	1	n/a	n/a	n/a
Fire Station #2 EOC	12	0	n/a	n/a	n/a
Loaners/Spare (remaining in IT)	17	0	n/a	n/a	n/a
Sub-Total: IT/GIS	65	9	56	39	5
Total	608	178	56	39	5

*Includes IT loaners temporarily assigned to that department

TECHNOLOGY FUND

(Continued)

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Service Charges	\$1,858,700	\$1,885,600	\$2,334,200	\$2,334,200	\$2,418,700	\$84,500	3.6%
Interest Income	15,888	3,012	12,000	6,000	6,000	0	0.0%
Other	0	5,522	0	0	0	0	N/A
Total Revenues	\$1,874,588	\$1,894,134	\$2,346,200	\$2,340,200	\$2,424,700	\$84,500	3.6%
Interfund Transfers In	0	2,000,000	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$1,874,588	\$3,894,134	\$2,346,200	\$2,340,200	\$2,424,700	\$84,500	3.6%
Expenditures							
Personal Services	\$842,036	\$827,962	\$981,800	\$1,026,600	\$1,011,800	(\$14,800)	(1.4%)
Contractual Services	594,557	635,487	1,249,500	1,288,400	1,270,400	(18,000)	(1.4%)
Commodities	69,480	75,487	84,400	76,250	89,200	12,950	17.0%
Other Charges	(20,927)	4,232	2,000	2,000	2,000	0	0.0%
Capital Items	263,421	246,768	3,299,600	3,299,571	291,800	(3,007,771)	(91.2%)
Total Expenditures	\$1,748,567	\$1,789,936	\$5,617,300	\$5,692,821	\$2,665,200	(\$3,027,621)	(53.2%)
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$1,748,567	\$1,789,936	\$5,617,300	\$5,692,821	\$2,665,200	(\$3,027,621)	(53.2%)
Revenues over (under) Expenditures	\$126,021	\$2,104,198	(\$3,271,100)	(\$3,352,621)	(\$240,500)	\$3,112,121	(92.8%)
BEGINNING WORKING CASH	2,685,043	2,811,064	4,915,262	4,915,262	1,644,162	(3,271,100)	(66.5%)
ENDING WORKING CASH	\$2,811,064	\$4,915,262	\$1,644,162	\$1,562,641	\$1,403,662	(\$158,979)	(10.2%)

PERSONNEL SUMMARY

Title	Grade	<u>Authorized Positions in F-T-E</u>		
		2022	2023	+ (-)
IT Manager	10	1.00	1.00	
Systems Engineer	8	1.00	1.00	
Enterprise Systems Analyst	5	2.00	2.00	
Applications Programmer	5	1.00	1.00	
IT Support Analyst	4	1.00	1.00	
IT Specialist	4	1.00	1.00	
Total F-T-E		7.00	7.00	0.00

**Integrated Services Department
Cross Reference to All Funds**

Code	Fund	<u>Authorized Positions in F-T-E</u>		
		2022	2023	+ (-)
101	General Fund	5.50	6.00	0.50
625	Technology Fund	7.00	7.00	
	Total F-T-E All Funds	12.50	13.00	0.50

TECHNOLOGY FUND (625)

5 YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)										
ACCOUNT DESCRIPTION	PROJ #	2020 ACTUAL	2021 ACTUAL	2022 ESTIMATED ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
REVENUES										
CHARGES TO OPERATIONS		1,858,700	1,885,600	2,334,200	2,334,200	2,418,700	2,670,300	2,707,900	2,746,200	2,785,200
INTEREST INCOME		14,786	3,011	6,000	6,000	6,000	6,000	6,000	6,000	6,000
OTHER INCOME		0	5,522	0	0	0	0	0	0	0
OPERATING TRANSFER IN		0	2,000,000	0	0	0	0	0	0	0
TOTAL REVENUES		1,873,486	3,894,133	2,340,200	2,340,200	2,424,700	2,676,300	2,713,900	2,752,200	2,791,200
EXPENDITURES										
OPERATING EXPENDITURES										
Personal Services		842,036	827,962	981,800	1,026,600	1,037,900	1,061,300	1,085,200	1,109,600	1,134,600
Contractual Services		594,557	635,487	1,249,500	1,288,400	1,270,400	1,283,100	1,295,900	1,308,900	1,322,000
Commodities		69,480	75,487	84,400	76,250	89,200	90,100	91,000	91,900	92,800
Other Charges		(20,927)	4,232	2,000	2,000	2,000	0	0	0	0
SUBTOTAL - OPERATING EXPENDITURES		1,485,146	1,543,168	2,317,700	2,393,250	2,399,500	2,434,500	2,472,100	2,510,400	2,549,400
EQUIPMENT										
IT Equipment Replacement	EQ-97-08	145,385	207,515	250,100	250,072	241,800	241,800	241,800	241,800	241,800
Village ERP Software Replacement	EQ-19-04	118,036	39,253	3,049,500	3,049,499	0	0	0	0	0
Plan Review Software	EQ-23-02	0	0	0	0	50,000	0	0	0	0
SUBTOTAL - EQUIPMENT		263,421	246,768	3,299,600	3,299,571	291,800	241,800	241,800	241,800	241,800
TOTAL EXPENDITURES		1,748,567	1,789,936	5,617,300	5,692,821	2,691,300	2,676,300	2,713,900	2,752,200	2,791,200
BEGINNING WORKING CASH		2,686,146	2,811,065	4,915,262	4,915,262	1,638,162	1,371,562	1,371,562	1,371,562	1,371,562
REVENUES OVER (UNDER) EXPENDS.		124,919	2,104,197	(3,277,100)	(3,352,621)	(266,600)	0	0	0	0
ENDING WORKING CASH		2,811,065	4,915,262	1,638,162	1,562,641	1,371,562	1,371,562	1,371,562	1,371,562	1,371,562
Fund Balance as a Percent of Expenditures						51%	51%	51%	50%	49%

TECHNOLOGY FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
625-0000-451.68-00	Charges To Operations	1,858,700	1,885,600	2,334,200	2,334,200	2,418,700	84,500	3.6%
	Charges for Services	1,858,700	1,885,600	2,334,200	2,334,200	2,418,700	84,500	3.6%
625-0000-461.02-00	Interest on Investments	12,723	1,201	10,000	6,000	6,000	0	0.0%
625-0000-462.10-00	Market Value Adjustments	3,165	1,811	2,000	0	0	0	N/A
	Interest Income	15,888	3,012	12,000	6,000	6,000	0	0.0%
625-0000-489-90-00	Other Income	0	5,522	0	0	0	0	N/A
	Other	0	5,522	0	0	0	0	N/A
625-0000-491.05-00	Operating Transfer In	0	2,000,000	0	0	0	0	N/A
	Other Financing Sources	0	2,000,000	0	0	0	0	N/A
Total Technology Fund		1,874,588	3,894,134	2,346,200	2,340,200	2,424,700	84,500	3.6%

VILLAGE OF ARLINGTON HEIGHTS

2023 CHARGES TO OPERATIONS FOR IT/GIS SERVICES

FUND	OPERATION	IT/GIS SERVICE CHARGE		
		2022	2023	VARIANCE
101	0101-501 Board of Trustees	12,000	12,500	500
101	0201-502 Integrated Services	58,800	55,900	(2,900)
101	0301-503 Human Resources	32,000	33,400	1,400
101	0401-503 Legal Department	20,000	16,700	(3,300)
101	0501-503 Finance Department	48,000	50,100	2,100
101	3001-511 Police Department	733,500	718,400	(15,100)
101	3501-512 Fire Department	319,000	353,000	34,000
101	4001-521 Planning & Community Development	77,600	82,500	4,900
101	4501-523 Building & Life Safety	147,100	156,700	9,600
101	7001-541 Health Services	90,700	89,300	(1,400)
101	7007-541 Senior Services	72,000	83,500	11,500
101	7101-531 Public Works Department	407,700	387,500	(20,200)
Sub-Total General Fund		\$2,018,400	\$2,039,500	\$21,100
235	3001-532 Parking - Police	8,000	20,900	12,900
505	0501-503 Water & Sewer - Finance Department	67,200	64,800	(2,400)
505	7201-561 Water & Sewer - Water Utility	192,600	235,000	42,400
605	0301-552 Health Insurance - Human Resources	4,000	4,200	200
615	0301-552 Workers' Comp - Human Resources	4,000	8,400	4,400
621	7501-551 Fleet Operations - Mun. Fleet Services	40,000	45,900	5,900
Sub-Total Other Funds		\$315,800	\$379,200	\$63,400
TOTAL VILLAGE		\$2,334,200	\$2,418,700	\$84,500

Note: Village IT/GIS service charges are calculated as follows: The number of computers inventoried in each cost center at a point in time is divided by the total number of computers at the same point in time. The resulting percentage is multiplied by the total IT portion of the proposed budget (including the IT Equipment Replacement Program) which is calculated by subtracting the GIS portion of the budget from the total IT/GIS budget. The GIS level of support percentage is assigned to each cost center (not all cost centers are charged for GIS services) as provided by the GIS Manager. The percentage is multiplied by the total GIS portion of the proposed budget. These two calculations for each cost center are added together for the IT/GIS Service Charge.

TECHNOLOGY FUND

EXPENDITURES

Information Technology / GIS

0601

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
625-0601-553.10-01	Salaries	571,383	590,719	670,800	707,700	713,000	5,300	0.7%
625-0601-553.18-01	Temporary Help	0	0	10,700	10,700	11,100	400	3.7%
625-0601-553.18-05	Overtime Civilian	0	0	4,200	4,200	4,400	200	4.8%
	Salaries	571,383	590,719	685,700	722,600	728,500	5,900	0.8%
625-0601-553.19-01	Workers Compensation	600	600	700	700	700	0	0.0%
625-0601-553.19-05	Medical Insurance	132,600	119,600	166,300	166,300	144,500	(21,800)	(13.1%)
625-0601-553.19-10	IMRF	72,214	73,824	77,400	81,700	82,300	600	0.7%
625-0601-553.19-11	Social Security	34,153	35,027	41,900	44,800	45,200	400	0.9%
625-0601-553.19-12	Medicare	7,987	8,192	9,800	10,500	10,600	100	1.0%
625-0601-553.19-15	Compensated Absences	23,099	0	0	0	0	0	N/A
	Fringe Benefits	270,653	237,243	296,100	304,000	283,300	(20,700)	(6.8%)
625-0601-553.20-05	Professional Services	193,077	208,514	219,200	219,200	230,000	10,800	4.9%
625-0601-553.20-39	Data Processing Services	244,077	279,928	876,700	876,700	852,400	(24,300)	(2.8%)
625-0601-553.20-40	General Insurance	5,400	5,500	3,900	3,900	4,100	200	5.1%
625-0601-553.21-02	Equipment Maintenance	36,040	35,050	40,000	44,500	44,500	0	0.0%
625-0601-553.21-65	Other Services	101,154	88,376	100,000	125,700	123,200	(2,500)	(2.0%)
625-0601-553.22-02	Dues	475	7,094	1,000	1,100	1,100	0	0.0%
625-0601-553.22-03	Training	9,322	6,061	5,000	12,100	12,100	0	0.0%
625-0601-553.22-05	Postage	543	164	500	1,000	800	(200)	(20.0%)
625-0601-553.22-15	Photocopying	69	0	0	1,000	100	(900)	(90.0%)
625-0601-553.22-37	Vehicle/Equip Lease Chrg	4,400	4,800	3,200	3,200	2,100	(1,100)	(34.4%)
	Contractual Services	594,557	635,487	1,249,500	1,288,400	1,270,400	(18,000)	(1.4%)
625-0601-553.30-01	Publications Periodicals	0	0	0	3,300	1,000	(2,300)	(69.7%)
625-0601-553.30-05	Office Supplies & Equip	3,126	4,079	4,000	5,000	5,200	200	4.0%
625-0601-553.30-50	Petroleum Products	40	191	400	100	400	300	300.0%
625-0601-553.33-05	Other Supplies	66,314	71,217	80,000	67,850	82,600	14,750	21.7%
	Commodities	69,480	75,487	84,400	76,250	89,200	12,950	17.0%
625-0601-553.42-79	OPEB Liability Expense	(20,927)	4,232	2,000	2,000	2,000	0	0.0%
	Other Charges	(20,927)	4,232	2,000	2,000	2,000	0	0.0%
625-0601-572.50-10	Office Equipment	263,421	246,768	3,299,600	3,299,571	291,800	(3,007,771)	(91.2%)
	Capital Outlay	263,421	246,768	3,299,600	3,299,571	291,800	(3,007,771)	(91.2%)
	Total Technology Fund	1,748,567	1,789,936	5,617,300	5,692,821	2,665,200	(3,027,621)	(53.2%)

TECHNOLOGY FUND

EXPENDITURE DETAIL

INFORMATION TECHNOLOGY / GEOGRAPHIC INFORMATION SYSTEMS

0601

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
625-0601-553.10-01	Salaries	Salaries	707,700	713,000
625-0601-553.18-01	Temporary Help	Temporary Help	10,700	11,100
625-0601-553.18-05	Overtime Civilian	Overtime Civilian	4,200	4,400
	TOTAL SALARIES		722,600	728,500
FRINGE BENEFITS:				
625-0601-553.19-01	Workers' Compensation	Workers' Compensation Insurance	700	700
625-0601-553.19-05	Medical Insurance	Medical Insurance	166,300	144,500
625-0601-553.19-10	IMRF	IMRF	81,700	82,300
625-0601-553.19-11	Social Security	Social Security	44,800	45,200
625-0601-553.19-12	Medicare	Medicare	10,500	10,600
	TOTAL FRINGE BENEFITS		304,000	283,300
CONTRACTUAL SERVICES:				
625-0601-553.20-05	Professional Services	GIS Consortium	219,200	230,000
625-0601-553.20-39	Data Processing Services	Programming/support services:		
		Disaster Recovery Project	12,500	13,000
		Web Maintenance Project	12,300	12,300
		Website Rebuild	53,900	0
		HTE services (ASP)	223,100	234,200
		Prior Year Encumbrance Carryover		
		Two-Factor Maintenance Renewal	6,100	16,000
		Business Process Improvement	11,600	12,100
		NovusAGENDA electronic packets	19,600	20,400
		Tyler Services	525,000	525,000
		Veeam Office365 Backup	0	6,300
		NextRequest FOIA Software	12,600	13,100
			876,700	852,400
625-0601-553.20-40	General Insurance	Liability and property insurance	3,900	4,100
625-0601-553.21-02	Equipment Maintenance	Mini-computer and support equipment maintenance		
		GIS	23,200	23,200
		Printers	7,000	7,000
		Routers/Switches	5,200	5,200
		Network	9,100	9,100
			44,500	44,500
625-0601-553.21-65	Other Services	Internet services	80,000	84,000
		Seamless Gov - Interactive Forms for Web	8,500	0
		Police squad car wireless service	18,300	19,200
		Fire vehicles wireless service	5,200	5,500
		Cell Phone Charges	5,200	5,500
		Laserfiche Licenses	8,500	9,000
			125,700	123,200
625-0601-553.22-02	Dues	Dues and professional memberships		
		IT (GMIS)	700	700
		GIS (ILGISA/URISA/AAG)	400	400
			1,100	1,100

TECHNOLOGY FUND

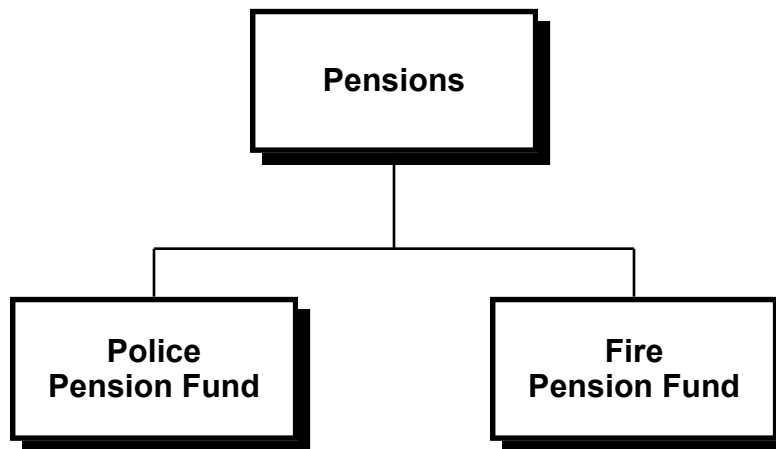
EXPENDITURE DETAIL

INFORMATION TECHNOLOGY / GEOGRAPHIC INFORMATION SYSTEMS (cont.)

0601

Account Number	Account Title	Description	Budget 2022		Budget 2023	
625-0601-553.22-03	Training	Seminars and specialized training				
		Conferences	1,000		1,000	
		Technical seminars & webinars	2,000		2,000	
		End-user training	4,100		4,100	
		User group seminars	1,500		1,500	
		Tuition reimbursement	2,000		2,000	
		Miscellaneous	1,500	12,100	1,500	12,100
625-0601-553.22-05	Postage	Postage		1,000		800
625-0601-553.22-15	Photocopying	Photocopies, supplies & maintenance		1,000		100
625-0601-553.22-37	Vehicle/Equip Lease Chrg	Vehicle lease charge		3,200		2,100
TOTAL CONTRACTUAL SERVICES				1,288,400		1,270,400
COMMODITIES:						
625-0601-553.30-01	Publications/Periodicals	Periodicals and books				
		IT		3,300		1,000
625-0601-553.30-05	Office Supplies & Equip.	General office supplies				
		IT	1,000		1,100	
		GIS (includes media & cartridges for Canon plotter and printer)	4,000	5,000	4,100	5,200
625-0601-553.30-50	Petroleum Products	Gasoline for department vehicle(s)		100		400
625-0601-553.33-05	Other Supplies	Computer software, etc.				
		IT	62,600		82,600	
		Prior Year Encumbrance Carryover	5,250	67,850	0	82,600
TOTAL COMMODITIES				76,250		89,200
OTHER CHARGES:						
625-0601-553.42-79	OPEB Liability Expense	OPEB liability expense		2,000		2,000
TOTAL OTHER CHARGES				2,000		2,000
CAPITAL OUTLAY:						
625-0601-572.50-10	Office Equipment	IT Equipment Repl Program (EQ9708)				
		PC, printer & server replacement	96,800		96,800	
		Public Safety vehicle computer systems	145,000		145,000	
		Prior Year Encumbrance Carryover	8,272	250,072	0	241,800
		Plan Review Software (EQ2302)		0		50,000
		Village ERP Software Replacement (EQ1904)	0		0	
		Prior Year Encumbrance Carryover	3,049,499	3,049,499	0	0
TOTAL CAPITAL OUTLAY				3,299,571		291,800
TOTAL TECHNOLOGY FUND				5,692,821		2,665,200

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Fund at a Glance

The Village has been mandated by state law to provide for a separate Police Pension Plan. This fund is created for the purpose of providing for the retirement pensions for our police officers. The fund is administered locally and the fiduciary responsibility is placed upon the Village Treasurer and the Board of Trustees of the Police Pension Fund.

Restrictions:

State Law – The Police Pension Fund is locally administered as prescribed in Chapter 40 of the Illinois State Statutes. This fund must be separately accounted for and not commingled with other Village funds. The Village contracts for independent actuarial services.

Performance Measures

	2019	2020	2021
1. # of Active Participants	107	102	105
# of Retired Participants	111	119	123
Regular Pensioners	86	92	95
Duty Disability Pensioners	8	9	11
Non-Duty Disability Pensioners	1	1	1
Surviving Spouses	16	17	16
2. Actuarial Value of Fund Assets at December 31	\$148,346,308	\$163,159,680	\$185,773,937
3. Total Actuarial Liability	\$175,091,359	\$182,236,547	\$199,539,605
4. Funded Ratio	84.73%	89.53%	93.10%
5. Annual Actuarial Investment Return As Percentage of Fund Assets at Dec 31	19.97%	12.97%	17.57%
6. Employer Annual Actuarial Funding Requirements	\$4,073,000	\$3,750,000	\$3,757,000

POLICE PENSION FUND

(Continued)

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Interest Income	\$18,659,137	\$26,959,755	(\$25,500,000)	\$4,700,000	\$4,500,000	(\$200,000)	(4.3%)
Other	5,420,307	5,750,448	6,188,800	5,314,000	5,111,000	(203,000)	(3.8%)
Total Revenues	\$24,079,444	\$32,710,203	(\$19,311,200)	\$10,014,000	\$9,611,000	(\$403,000)	(4.0%)
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$24,079,444	\$32,710,203	(\$19,311,200)	\$10,014,000	\$9,611,000	(\$403,000)	(4.0%)
Expenditures							
Personal Services	\$8,876,971	\$9,601,024	\$10,175,200	\$10,702,400	\$10,829,200	\$126,800	1.2%
Contractual Services	346,027	437,171	389,500	107,500	384,800	277,300	258.0%
Commodities	0	297	0	600	200	(400)	(66.7%)
Other Charges	42,974	57,455	0	25,000	25,000	0	0.0%
Total Expenditures	\$9,265,972	\$10,095,947	\$10,564,700	\$10,835,500	\$11,239,200	\$403,700	3.7%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$9,265,972	\$10,095,947	\$10,564,700	\$10,835,500	\$11,239,200	\$403,700	3.7%
Revenues over (under) Expenditures	\$14,813,472	\$22,614,256	(\$29,875,900)	(\$821,500)	(\$1,628,200)	(\$806,700)	98.2%
BEGINNING FUND BALANCE	148,346,208	163,159,680	185,773,936	185,773,936	155,898,036	(29,875,900)	(16.1%)
ENDING FUND BALANCE	\$163,159,680	\$185,773,936	\$155,898,036	\$184,952,436	\$154,269,836	(\$30,682,600)	(16.6%)

POLICE PENSION FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
705-0000-461.02-00	Interest on Investments	1,092,632	979,297	1,000,000	1,200,000	1,000,000	(200,000)	(16.7%)
	Interest Income	1,092,632	979,297	1,000,000	1,200,000	1,000,000	(200,000)	(16.7%)
705-0000-462.10-00	Market Value Adjustments	15,920,924	24,222,163	(28,000,000)	2,000,000	2,000,000	0	0.0%
705-0000-462.11-00	Dividend Income	1,645,581	1,758,295	1,500,000	1,500,000	1,500,000	0	0.0%
	Investment Income	17,566,505	25,980,458	(26,500,000)	3,500,000	3,500,000	0	0.0%
705-0000-485.86-00	Contributions Participant	1,171,314	1,146,864	1,200,000	1,200,000	1,200,000	0	0.0%
705-0000-485.87-00	Contribution R/E Tax	4,209,000	4,073,000	4,114,000	4,114,000	3,911,000	(203,000)	(4.9%)
705-0000-485.88-00	Portability Payments	39,245	507,626	744,800	0	0	0	N/A
	Pension Contributions	5,419,559	5,727,490	6,058,800	5,314,000	5,111,000	(203,000)	(3.8%)
705-0000-489.90-00	Other Income	748	22,958	130,000	0	0	0	N/A
	Other	748	22,958	130,000	0	0	0	N/A
Total Police Pension Fund		24,079,444	32,710,203	(19,311,200)	10,014,000	9,611,000	(403,000)	(4.0%)

EXPENDITURES

Pensions

8001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
705-8001-631.15-01	Service Pensions	7,548,558	8,050,492	8,561,200	9,059,100	9,088,700	29,600	0.3%
705-8001-631.15-02	Non-Duty Disability Pension	42,529	42,529	42,500	42,500	42,500	0	0.0%
705-8001-631.15-03	Duty Disability Pension	441,235	628,928	647,600	706,500	713,000	6,500	0.9%
705-8001-631.15-04	Surviving Spouse Pension	844,649	879,075	923,900	894,300	985,000	90,700	10.1%
	Salaries	8,876,971	9,601,024	10,175,200	10,702,400	10,829,200	126,800	1.2%
705-8001-631.20-20	Legal Services	17,102	16,792	4,700	17,000	17,000	0	0.0%
705-8001-631.20-21	Invest Manager Services	287,140	338,190	329,900	50,000	300,000	250,000	500.0%
705-8001-631.20-22	Investment Custodian	4,991	46,594	26,600	3,000	25,000	22,000	733.3%
705-8001-631.20-23	Bank Services	386	0	0	0	0	0	N/A
705-8001-631.20-75	Examinations	8,271	13,218	3,700	10,000	10,000	0	0.0%
705-8001-631.21-65	Other Services	25,940	18,785	21,000	25,000	28,800	3,800	15.2%
705-8001-631.22-02	Dues	1,455	795	1,400	1,000	1,500	500	50.0%
705-8001-631.22-03	Training	485	2,560	2,000	1,000	2,000	1,000	100.0%
705-8001-631.22-05	Postage	257	237	200	500	500	0	0.0%
	Contractual Services	346,027	437,171	389,500	107,500	384,800	277,300	258.0%
705-8001-631.30-01	Publications Periodicals	0	0	0	100	100	0	0.0%
705-8001-631.30-05	Office Supplies & Equip	0	297	0	500	100	(400)	(80.0%)
	Commodities	0	297	0	600	200	(400)	(66.7%)
705-8001-631.40-65	Pension Refunds	42,974	57,455	0	25,000	25,000	0	0.0%
705-8001-631.40-93	Foreign Taxes Paid	0	0	0	0	0	0	N/A
	Other Charges	42,974	57,455	0	25,000	25,000	0	0.0%
Total Expenditures		9,265,972	10,095,947	10,564,700	10,835,500	11,239,200	403,700	3.7%
Total Police Pension Fund		9,265,972	10,095,947	10,564,700	10,835,500	11,239,200	403,700	3.7%

POLICE PENSION FUND

EXPENDITURE DETAIL

PENSIONS

8001

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
705-8001-631.15-01	Service Pensions	Service Pensions	9,059,100	9,088,700
705-8001-631.15-02	Non-Duty Disability Pens	Non-Duty Disability Pension	42,500	42,500
705-8001-631.15-03	Duty Disability Pension	Duty Disability Pension	706,500	713,000
705-8001-631.15-04	Surviving Spouse Pension	Surviving Spouse Pension	894,300	985,000
	TOTAL SALARIES		10,702,400	10,829,200
CONTRACTUAL SERVICES:				
705-8001-631.20-20	Legal Services	Legal services	17,000	17,000
705-8001-631.20-21	Invest Manager Services	Investment manager services	50,000	300,000
705-8001-631.20-22	Investment Custodian	Investment custodian services	3,000	25,000
705-8001-631.20-75	Examinations	Examinations	10,000	10,000
705-8001-631.21-65	Other Services	Tracker annual fee	2,300	6,100
		DOI Filing Fee	8,000	8,000
		Fiduciary Insurance	7,500	7,500
		Other services	7,200	28,800
705-8001-631.22-02	Dues	Dues	1,000	1,500
705-8001-631.22-03	Training	Training	1,000	2,000
705-8001-631.22-05	Postage	Postage	500	500
	TOTAL CONTRACTUAL SERVICES		107,500	384,800
COMMODITIES:				
705-8001-631.30-01	Publications Periodicals	Publications	100	100
705-8001-631.30-05	Office Supplies & Equip.	General office supplies	500	100
	TOTAL COMMODITIES		600	200
OTHER CHARGES:				
705-8001-631.40-65	Pension Refunds	Refunds of contributions upon withdrawal	25,000	25,000
	TOTAL OTHER CHARGES		25,000	25,000
	TOTAL PENSIONS		10,835,500	11,239,200
	TOTAL POLICE PENSION FUND		10,835,500	11,239,200

Fund at a Glance

The Village has been mandated by state law to provide for a separate Fire Pension Plan. This fund is created for the purpose of providing for the retirement pensions of our firefighters. The fund is administered locally and the fiduciary responsibility is placed upon the Village Treasurer and the Board of Trustees of the Fire Pension Fund.

Restrictions:

STATE LAW – The Fire Pension Fund is locally administered as prescribed in Chapter 40 of the Illinois State Statutes. This fund must be separately accounted for and not commingled with other Village funds. The Village contracts for independent actuarial services.

Performance Measures

	2019	2020	2021
1. # of Active Participants	103	103	106
# of Retired Participants	106	104	106
Regular Pensioners	65	62	62
Duty Disability Pensioners	25	25	22
Non-Duty Disability Pensioners	1	1	2
Surviving Spouses	15	16	20
2. Actuarial Value of Fund Assets at December 31	\$123,883,698	\$136,198,812	\$149,361,461
3. Total Actuarial Liability	\$159,001,921	\$163,873,563	\$179,441,272
4. Funded Ratio	77.91%	83.11%	83.24%
5. Annual Actuarial Investment Return As Percentage of Fund Assets at December 31	15.11%	11.2%	11.52%
6. Employer Annual Actuarial Funding Requirements	\$4,913,000	\$4,829,000	\$5,255,000

FIRE PENSION FUND

(Continued)

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Interest Income	\$13,900,629	\$15,244,160	(\$13,100,000)	\$3,800,000	\$3,400,000	(\$400,000)	(10.5%)
Other	6,277,334	6,152,784	6,112,500	6,062,000	6,431,000	369,000	6.1%
Total Revenues	\$20,177,963	\$21,396,944	(\$6,987,500)	\$9,862,000	\$9,831,000	(\$31,000)	(0.3%)
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$20,177,963	\$21,396,944	(\$6,987,500)	\$9,862,000	\$9,831,000	(\$31,000)	(0.3%)
Expenditures							
Personal Services	\$7,608,142	\$7,913,186	\$8,423,300	\$8,427,800	\$8,948,500	\$520,700	6.2%
Contractual Services	244,912	320,614	115,400	84,900	82,100	(2,800)	(3.3%)
Commodities	113	84	100	800	200	(600)	(75.0%)
Other Charges	9,682	409	0	25,000	25,000	0	0.0%
Total Expenditures	\$7,862,849	\$8,234,293	\$8,538,800	\$8,538,500	\$9,055,800	\$517,300	6.1%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$7,862,849	\$8,234,293	\$8,538,800	\$8,538,500	\$9,055,800	\$517,300	6.1%
Revenues over (under) Expenditures	\$12,315,114	\$13,162,651	(\$15,526,300)	\$1,323,500	\$775,200	(\$548,300)	(41.4%)
BEGINNING FUND BALANCE	123,883,695	136,198,809	149,361,460	149,361,460	133,835,160	(15,526,300)	(10.4%)
ENDING FUND BALANCE	\$136,198,809	\$149,361,460	\$133,835,160	\$150,684,960	\$134,610,360	(\$16,074,600)	(10.7%)

FIRE PENSION FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
711-0000-461.02-00	Interest on Investments	1,077,248	1,025,880	500,000	900,000	900,000	0	0.0%
	Interest Income	1,077,248	1,025,880	500,000	900,000	900,000	0	0.0%
711-0000-462.10-00	Market Value Adjustments	11,745,221	12,551,814	(14,000,000)	2,000,000	2,000,000	0	0.0%
711-0000-462.11-00	Dividend Income	1,078,160	1,666,466	400,000	900,000	500,000	(400,000)	(44.4%)
	Investment Income	12,823,381	14,218,280	(13,600,000)	2,900,000	2,500,000	(400,000)	(13.8%)
711-0000-485.86-00	Contributions Participant	1,141,126	1,145,403	1,150,000	1,100,000	1,175,000	75,000	6.8%
711-0000-485.87-00	Contribution R/E Tax	5,130,000	4,913,000	4,962,000	4,962,000	5,256,000	294,000	5.9%
711-0000-485.88-00	Portability Payments	0	91,705	0	0	0	0	N/A
	Pension Contributions	6,271,126	6,150,108	6,112,000	6,062,000	6,431,000	369,000	6.1%
711-0000-489.90-00	Other Income	6,208	2,676	500	0	0	0	N/A
	Other	6,208	2,676	500	0	0	0	N/A
Total Fire Pension Fund		20,177,963	21,396,944	(6,987,500)	9,862,000	9,831,000	(31,000)	(0.3%)

EXPENDITURES

Pensions

8001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
711-8001-631.15-01	Service Pensions	5,113,785	5,304,941	5,740,400	5,601,800	6,191,800	590,000	10.5%
711-8001-631.15-02	Non-Duty Disability Pension	31,325	73,913	88,400	32,300	88,900	56,600	175.2%
711-8001-631.15-03	Duty Disability Pension	1,274,436	1,258,500	1,267,400	1,389,300	1,356,700	(32,600)	(2.3%)
711-8001-631.15-04	Surviving Spouse Pension	951,791	1,075,640	1,143,100	1,147,200	1,123,900	(23,300)	(2.0%)
711-8001-631.15-05	Occupational Disease Pens	236,805	200,192	184,000	257,200	187,200	(70,000)	(27.2%)
	Salaries	7,608,142	7,913,186	8,423,300	8,427,800	8,948,500	520,700	6.2%
711-8001-631.20-20	Legal Services	7,977	43,620	84,600	25,000	50,000	25,000	100.0%
711-8001-631.20-21	Invest Manager Services	205,998	234,613	5,000	25,000	0	(25,000)	(100.0%)
711-8001-631.20-22	Investment Custodian	10,911	13,276	10,300	1,000	10,000	9,000	900.0%
711-8001-631.20-23	Bank Services	0	0	0	0	0	0	N/A
711-8001-631.20-75	Examinations	3,610	7,681	12,300	10,000	10,000	0	0.0%
711-8001-631.21-65	Other Services	14,419	19,525	1,300	20,000	9,700	(10,300)	(51.5%)
711-8001-631.22-02	Dues	1,295	1,295	1,300	1,500	1,300	(200)	(13.3%)
711-8001-631.22-03	Training	375	550	500	2,000	1,000	(1,000)	(50.0%)
711-8001-631.22-05	Postage	327	54	100	400	100	(300)	(75.0%)
	Contractual Services	244,912	320,614	115,400	84,900	82,100	(2,800)	(3.3%)
711-8001-631.30-01	Publications Periodicals	35	0	0	500	100	(400)	(80.0%)
711-8001-631.30-05	Office Supplies & Equip	78	84	100	300	100	(200)	(66.7%)
	Commodities	113	84	100	800	200	(600)	(75.0%)
711-8001-631.40-65	Pension Refunds	9,682	0	0	25,000	25,000	0	0.0%
711-8001-631.40-93	Foreign Taxes Paid	0	409	0	0	0	0	N/A
	Other Charges	9,682	409	0	25,000	25,000	0	0.0%
Total Pensions		7,862,849	8,234,293	8,538,800	8,538,500	9,055,800	517,300	6.1%
Total Fire Pension Fund		7,862,849	8,234,293	8,538,800	8,538,500	9,055,800	517,300	6.1%

FIRE PENSION FUND

EXPENDITURE DETAIL

PENSIONS

8001

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
711-8001-631.15-01	Service Pensions	Service Pensions	5,601,800	6,191,800
711-8001-631.15-02	Non-Duty Disability Pens	Non-Duty Disability Pension	32,300	88,900
711-8001-631.15-03	Duty Disability Pension	Duty Disability Pension	1,389,300	1,356,700
711-8001-631.15-04	Surviving Spouse Pension	Surviving Spouse Pension	1,147,200	1,123,900
711-8001-631.15-05	Occupational Disease Pen	Occupational Disease Pension	257,200	187,200
TOTAL SALARIES			8,427,800	8,948,500
CONTRACTUAL SERVICES:				
711-8001-631.20-20	Legal Services	Legal services	25,000	50,000
711-8001-631.20-21	Invest Manager Services	Investment manager services	15,000	0
		Investment advisor	10,000 25,000	0 0
711-8001-631.20-22	Investment Custodian	Investment custodian	1,000	10,000
711-8001-631.20-75	Examinations	Examinations	10,000	10,000
711-8001-631.21-65	Other Services	Tracker annual fee	2,300	0
		DOI filing fee	8,000	0
		Secretarial	1,500	1,500
		Fiduciary Insurance	5,200	5,200
		Court Reporter	2,200	2,200
		Miscellaneous	800 20,000	800 9,700
711-8001-631.22-02	Dues	Dues	1,500	1,300
711-8001-631.22-03	Training	Training	2,000	1,000
711-8001-631.22-05	Postage	Postage	400	100
TOTAL CONTRACTUAL SERVICES			84,900	82,100
COMMODITIES:				
711-8001-631.30-01	Publications/Periodicals	Publications and periodicals	500	100
711-8001-631.30-05	Office Supplies & Equip.	General office supplies	300	100
TOTAL COMMODITIES			800	200

FIRE PENSION FUND

EXPENDITURE DETAIL

PENSIONS 8001

Account Number	Account Title	Description	Budget 2022	Budget 2023
OTHER CHARGES:				
711-8001-631.40-65	Pension Refunds	Refunds of contributions upon withdrawal	25,000	25,000
TOTAL OTHER CHARGES			25,000	25,000
TOTAL PENSIONS			8,538,500	9,055,800
TOTAL FIRE PENSION FUND			8,538,500	9,055,800

AFFORDABLE HOUSING FUND

Fund at a Glance

In July 2013 the Village Board adopted the Affordable Housing Trust Fund. The Trust Fund Ordinance delineates the purpose, procedures, sources of funds, and eligibility requirement for use of funds. Sources of funds as delineated in the ordinance, are from three primary sources:

1. Cash payments in lieu of constructing affordable units.
2. Income from fees collected from the Village's transfer of Industrial Revenue Bond Cap
3. 1% of all gaming revenue received annually by the Village after the first full fiscal year the Village of Arlington Heights receives any gaming revenue as well 10% of any gaming revenue from slot machines received by the Village in the full first year.

The Trust Fund Ordinance establishes eligibility of requirements for use of the funds as follows: the use of Housing Trust Fund resources shall be limited to supporting, in whole or in part, one or more of the following Eligible Activities:

1. Creation and preservation of Attainable Housing including, without limitations, new construction, rehabilitation, and adaptive reuse;
2. Acquisition and disposition, including without limitation, vacant land, single family homes, multi-unit buildings, and other existing structures that may be used in whole or part to provide Attainable Housing;
3. Payments for costs incurred in connection with administering the Housing Trust Fund. No costs shall be reimbursed except pursuant to a written agreement between the Village and any third-party approved by the Village to administer a program or a funded program.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Other	130,500	377,310	93,200	150,000	100,000	(50,000)	(33.3%)
Total Revenues	\$132,320	\$377,751	\$95,500	\$150,000	\$100,000	(\$50,000)	(33.3%)
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$132,320	\$377,751	\$95,500	\$150,000	\$100,000	(\$50,000)	(33.3%)
Expenditures							
Contractual Services	0	0	0	25,000	25,000	0	0.0%
Total Expenditures	\$0	\$0	\$0	\$25,000	\$25,000	\$0	0.0%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$0	\$0	\$0	\$25,000	\$25,000	\$0	0.0%
Revenues over (under) Expenditures	\$132,320	\$377,751	\$95,500	\$125,000	\$75,000	(\$50,000)	(40.0%)
BEGINNING FUND BALANCE	314,524	446,844	824,595	824,595	920,095	95,500	11.6%
ENDING FUND BALANCE	\$446,844	\$824,595	\$920,095	\$949,595	\$995,095	\$45,500	4.8%

AFFORDABLE HOUSING FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
217-0000-461.02-00	Interest on Investments	1,444	179	1,700	0	0	0	N/A
217-0000-462.10-00	Market Value Adjustments	376	262	600	0	0	0	N/A
	Interest Income	1,820	441	2,300	0	0	0	N/A
217-0000-484.50-00	Affordable Housing Trust	130,500	377,310	93,200	150,000	100,000	(50,000)	(33.3%)
	Other Income	130,500	377,310	93,200	150,000	100,000	(50,000)	(33.3%)
	Total Affordable Housing Fund	132,320	377,751	95,500	150,000	100,000	(50,000)	(33.3%)

EXPENDITURES

Planning

4001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
217-4001-521.20-05	Professional Services	0	0	0	25,000	25,000	0	0.0%
	Contractual Services	0	0	0	25,000	25,000	0	0.0%
	Total Planning	0	0	0	25,000	25,000	0	0.0%
	Total Affordable Housing Fund	0	0	0	25,000	25,000	0	0.0%

AFFORDABLE HOUSING FUND

EXPENDITURE DETAIL

PLANNING

4001

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
217-4001-521.20-05	Professional Services	Consultants/Legal	25,000	25,000
		TOTAL CONTRACTUAL SERVICES	<u>25,000</u>	<u>25,000</u>
		TOTAL PLANNING	<u>25,000</u>	<u>25,000</u>
		TOTAL AFFORDABLE HOUSING FUND	<u>25,000</u>	<u>25,000</u>

ZERO INTEREST LOAN FUND

ZERO INTEREST LOAN FUND

225

Fund at a Glance

The Zero Interest Loan Program was approved by the Village Board in April 2014, and is designed to provide financial assistance to prospective and existing businesses, commercial/industrial properties and tenant spaces, and to fund other potential economic development projects within the Village of Arlington Heights. Revenue for the program comes from the Cook County Class 6/7 property tax abatements in two ways:

1. A \$1,000 application fee for municipal consideration of the tax abatement
2. A rebate to the Village of 10% of *savings* under the abatement over the first:
 - a. 5 years for the Class 6b program
 - b. 3 years for the Class 7c program

Primary goals of the Zero Interest Loan Program include assisting with company growth, improving the appearance and function of sites and buildings, and helping fund other economic development projects and programs.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Interest Income	2,486	482	2,500	0	0	0	N/A
Other	271,919	371,324	360,700	300,000	359,300	59,300	19.8%
Total Revenues	\$274,405	\$371,806	\$363,200	\$300,000	\$359,300	\$59,300	19.8%
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$274,405	\$371,806	\$363,200	\$300,000	\$359,300	\$59,300	19.8%
Expenditures							
Contractual Services	0	0	30,000	50,000	60,000	10,000	20.0%
Other Charges	170,084	20,000	40,000	100,000	100,000	0	0.0%
Total Expenditures	\$170,084	\$20,000	\$70,000	\$150,000	\$173,000	\$23,000	15.3%
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$170,084	\$20,000	\$70,000	\$150,000	\$173,000	\$23,000	15.3%
Revenues over (under) Expenditures	\$104,321	\$351,806	\$293,200	\$150,000	\$186,300	\$36,300	24.2%
BEGINNING FUND BALANCE	409,390	513,711	865,517	865,517	1,158,717	293,200	33.9%
ENDING FUND BALANCE	\$513,711	\$865,517	\$1,158,717	\$1,015,517	\$1,345,017	\$329,500	32.4%

ZERO INTEREST LOAN FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
225-0000-461.02-00	Interest on Investments	2,008	195	1,900	0	0	0	N/A
225-0000-462.10-00	Market Value Adjustments	478	287	600	0	0	0	N/A
	Interest Income	2,486	482	2,500	0	0	0	N/A
225-0000-484.16-00	Class 6/7 Tax Rebates	228,858	258,256	333,700	200,000	343,600	143,600	71.8%
225-0000-484.93-00	Loan Repayments	43,061	110,068	24,000	100,000	15,700	(84,300)	(84.3%)
225-0000-489.90-00	Other Income	0	3,000	3,000	0	0	0	N/A
	Other Income	271,919	371,324	360,700	300,000	359,300	59,300	19.8%
Total Zero Interest Loan Fund		274,405	371,806	363,200	300,000	359,300	59,300	19.8%

EXPENDITURES

Planning

4001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
225-4001-521.10-01	Salaries	0	0	0	0	13,000	13,000	N/A
	Salaries	0	0	0	0	13,000	13,000	N/A
225-4001.521.20-05	Professional Services	0	0	30,000	50,000	60,000	10,000	0
	Contractual Charges	0	0	30,000	50,000	60,000	10,000	0
225-4001.521.40-43	Zero Interest Loan Program	170,084	20,000	40,000	100,000	100,000	0	0.0%
	Other Charges	170,084	20,000	40,000	100,000	100,000	0	0.0%
	Total Planning	170,084	20,000	70,000	150,000	173,000	0	15.3%
	Total Zero Interest Loan Fund	170,084	20,000	70,000	150,000	173,000	0	15.3%

ZERO INTEREST LOAN FUND

EXPENDITURE DETAIL

PLANNING

4001

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
225-4001-521.10-01	Salaries	Salaries	0	13,000
	TOTAL SALARIES		<u>0</u>	<u>13,000</u>
CONTRACTUAL SERVICES:				
225-4001-521.20-05	Professional Services	Consultants/Legal	50,000	60,000
	TOTAL CONTRACTUAL SERVICES		<u>50,000</u>	<u>60,000</u>
OTHER CHARGES:				
225-4001-521.40-43	Zero Interest Loan Program	Zero Interest Loans	100,000	100,000
	TOTAL OTHER CHARGES		<u>100,000</u>	<u>100,000</u>
	TOTAL PLANNING		<u>150,000</u>	<u>173,000</u>
	TOTAL ZERO INTEREST LOAN FUND		<u>150,000</u>	<u>173,000</u>

FOREIGN FIRE INSURANCE TAX FUND

FOREIGN FIRE INSURANCE TAX FUND

227

Fund at a Glance

Each Village that has a fire department shall receive a 2% tax of the gross receipts received from every corporation, company and association which is not incorporated under the laws of the State of Illinois and which are engaged in effecting fire insurance in their Village. This tax is due by the 15th day of July and is collected by the Illinois Municipal League and subsequently distributed on a per capita basis to eligible municipalities or fire protection districts.

Restrictions:

STATE LAW – State Law ILCS 5/11-10-1 through 10-3 requires municipalities to pass the proceeds of this tax to the treasurer of the fire department for the maintenance, use, and benefit of the department. Arlington Heights has designated a "Board" to administer these funds.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Taxes	\$151,399	\$157,551	\$130,000	\$130,000	\$130,000	\$0	0.0%
Interest Income	1,719	360	1,400	2,500	2,500	0	0.0%
Total Revenues	\$153,118	\$158,093	\$131,400	\$132,500	\$132,500	\$0	0.0%
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$153,118	\$158,093	\$131,400	\$132,500	\$132,500	\$0	0.0%
Expenditures							
Contractual Services	\$23,260	\$23,478	\$52,000	\$75,000	\$75,000	\$0	0.0%
Commodities	20,625	43,104	45,000	75,000	75,000	0	0.0%
Capital Items	47,542	41,577	98,000	100,807	100,000	(807)	(0.8%)
Total Expenditures	\$91,427	\$108,159	\$195,000	\$250,807	\$250,000	(\$807)	(0.3%)
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$91,427	\$108,159	\$195,000	\$250,807	\$250,000	(\$807)	(0.3%)
Revenues over (under) Expenditures	\$61,691	\$49,934	(\$63,600)	(\$118,307)	(\$117,500)	\$807	(0.7%)
BEGINNING FUND BALANCE	425,107	486,798	536,732	536,732	473,132	(63,600)	(11.8%)
ENDING FUND BALANCE	\$486,798	\$536,732	\$473,132	\$418,425	\$355,632	(\$62,793)	(15.0%)

FOREIGN FIRE INSURANCE TAX FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
227-0000-403.30-00	Foreign Fire Insurance Tax	151,399	157,551	130,000	130,000	130,000	0	0.0%
	Intergovernmental Taxes	151,399	157,551	130,000	130,000	130,000	0	0.0%
227-0000-461.02-00	Interest on Investments	1,482	144	1,000	2,500	2,500	0	0.0%
227-0000-462.10-00	Market Value Adjustments	237	216	400	0	0	0	N/A
	Interest Income	1,719	360	1,400	2,500	2,500	0	0.0%
227-0000-489.90-00	Other Income	0	182	0	0	0	0	N/A
	Other	0	182	0	0	0	0	N/A
Total Foreign Fire Insurance		153,118	158,093	131,400	132,500	132,500	0	0.0%

EXPENDITURES

Foreign Fire Insurance

3701

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
227-3701-512.22-03	Training	23,260	23,478	52,000	75,000	75,000	0	0.0%
	Contractual Services	23,260	23,478	52,000	75,000	75,000	0	0.0%
227-3701-512.30-35	Clothing	20,625	43,104	45,000	75,000	75,000	0	0.0%
	Commodities	20,625	43,104	45,000	75,000	75,000	0	0.0%
227-3701-512.50-15	Other Equipment	47,542	41,577	98,000	100,807	100,000	(807)	(0.8%)
	Capital Outlay	47,542	41,577	98,000	100,807	100,000	(807)	(0.8%)
Total Foreign Fire Insurance		91,427	108,159	195,000	250,807	250,000	(807)	(0.3%)
Total Foreign Fire Ins Tax Fund		91,427	108,159	195,000	250,807	250,000	(807)	(0.3%)

FOREIGN FIRE INSURANCE TAX FUND

EXPENDITURE DETAIL

FOREIGN FIRE INSURANCE 3701

Account Number	Account Title	Description	Budget 2022		Budget 2023	
CONTRACTUAL SERVICES:						
227-3701-512.22-03	Training	Training	75,000		75,000	
TOTAL CONTRACTUAL SERVICES			75,000		75,000	
COMMODITIES:						
227-3701-512.30-35	Clothing	Clothing	75,000		75,000	
TOTAL COMMODITIES			75,000		75,000	
CAPITAL OUTLAY:						
227-3701-512.50-15	Other Equipment	Other Equipment	100,000		100,000	
		Prior Year Encumbrance Carryover	807	100,807	0	100,000
TOTAL CAPITAL OUTLAY			100,807		100,000	
TOTAL FOREIGN FIRE INSURANCE			250,807		250,000	
TOTAL FOREIGN FIRE INS. TAX FUND			250,807		250,000	

CRIMINAL INVESTIGATION FUND

Fund at a Glance

State and Federal statutes allow for the seizure of assets used in criminal activities. Assets can be money, real estate or automobiles. After the courts award the assets to the Police Department they are recorded in this fund for future police expenditures.

Restrictions:

FEDERAL LAW – Requires all confiscated and court awarded assets obtained under Federal statutes be expended for any general law enforcement purposes.

STATE LAW – Requires all confiscated and court awarded assets obtained under State statutes be expended for drug enforcement purposes.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Interest Income	\$2,547	\$375	\$1,100	\$8,700	\$8,700	\$0	0.0%
Other - Deferred Revenue	29,017	63,834	287,100	95,000	95,000	0	0.0%
Total Revenues	\$31,564	\$64,209	\$288,200	\$103,700	\$103,700	\$0	0.0%
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$31,564	\$64,209	\$288,200	\$103,700	\$103,700	\$0	0.0%
Expenditures							
Other Charges	300,759	207,357	520,700	493,228	210,900	(282,328)	(57.2%)
Total Expenditures	\$300,759	\$207,357	\$520,700	\$493,228	\$210,900	(\$282,328)	(57.2%)
Interfund Transfers Out	0	0	0	0	0	0	N/A
Total Expenditures and Interfund Transfers Out	\$300,759	\$207,357	\$520,700	\$493,228	\$210,900	(\$282,328)	(57.2%)
Revenues over (under) Expenditures	(\$269,195)	(\$143,148)	(\$232,500)	(\$389,528)	(\$107,200)	\$282,328	(72.5%)
BEGINNING FUND BALANCE	1,703,275	1,434,080	1,290,932	1,290,932	1,058,432	(232,500)	(18.0%)
ENDING FUND BALANCE	\$1,434,080	\$1,290,932	\$1,058,432	\$901,404	\$951,232	\$49,828	5.5%

CRIMINAL INVESTIGATION FUND (231)

						5 YEAR FINANCIAL PLAN				
ACCOUNT DESCRIPTION	PROJ #	2020 ACTUAL	2021 ACTUAL	2022 ESTIMATED ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
REVENUES										
INTEREST INCOME		2,547	375	1,100	8,700	8,700	0	0	0	0
OTHER - DEFERRED REVENUE		29,017	63,834	287,100	95,000	95,000	0	0	0	0
TOTAL REVENUES		31,564	64,209	288,200	103,700	103,700	0	0	0	0
EXPENDITURES										
OPERATING EXPENDITURES										
Other Expenditures		239,520	195,857	221,700	221,728	97,900	97,900	97,900	97,900	97,900
SUBTOTAL - OPERATING EXPENDITURES		239,520	195,857	221,700	221,728	97,900	97,900	97,900	97,900	97,900
BUILDING & LAND										
Seized Vehicle & LT Evidence Storage Structur	BL-21-01	0	0	0	0	0	0	362,300	0	0
SUBTOTAL - BUILDING & LAND		0	0	0	0	0	0	362,300	0	0
EQUIPMENT										
Operational Equipment - Police Department	EQ-95-01	61,239	0	100,000	100,000	100,000	160,000	100,000	100,000	100,000
Patrol Vehicle Equipment Replacement Program	EQ-08-03	0	11,500	3,000	11,500	13,000	0	14,000	15,000	0
SUBTOTAL - EQUIPMENT		61,239	11,500	103,000	111,500	113,000	160,000	114,000	115,000	100,000
VEHICLES										
Surveillance Van	VH-22-01	0	0	196,000	160,000	0	0	0	0	0
SUBTOTAL - VEHICLES		0	0	196,000	160,000	0	0	0	0	0
TOTAL EXPENDITURES		300,759	207,357	520,700	493,228	210,900	257,900	574,200	212,900	197,900
BEGINNING FUND BALANCE		1,703,274	1,434,079	1,290,931	1,290,931	1,058,431	951,231	693,331	119,131	(93,769)
REVENUES OVER (UNDER) EXPENDITURES		(269,195)	(143,148)	(232,500)	(389,528)	(107,200)	(257,900)	(574,200)	(212,900)	(197,900)
ENDING FUND BALANCE		1,434,079	1,290,931	1,058,431	901,403	951,231	693,331	119,131	(93,769)	(291,669)
Fund Balance as a Percent of Expenditures						451%	269%	21%	(44%)	(147%)

PROJECTS WITH SECOND FUND SOURCE

Operational Equipment - Police Department EQ-95-01 Ongoing program partially funded with Capital Project Fund revenue.
 Patrol Vehicle Equipment Replacement Program EQ-08-03 Ongoing program partially funded with Capital Project Fund revenue.

CRIMINAL INVESTIGATION FUND

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
231-0000-461.02-00	Interest on Investments	1,864	207	900	7,000	7,000	0	0.0%
231-0000-462.10-00	Market Value Adjustments	683	168	200	1,700	1,700	0	0.0%
	Interest Income	2,547	375	1,100	8,700	8,700	0	0.0%
231-0000-484.06-00	State Awarded Funds	0	0	0	20,000	20,000	0	0.0%
231-0000-484.10-00	Treasury Awards	6,670	0	111,100	0	0	0	N/A
231-0000-484.11-00	Justice Awarded Funds	12,597	23,251	171,000	75,000	75,000	0	0.0%
231-0000-484.13-00	NCN Task Force	9,750	5,000	5,000	0	0	0	N/A
231-0000-484.17-00	US Customs & Border Patrol	0	34,612	0	0	0	0	N/A
	Intergovernmental Taxes	29,017	62,863	287,100	95,000	95,000	0	0.0%
231-0000-489.90-00	Other Income	0	971	0	0	0	0	N/A
	Other	0	971	0	0	0	0	0
	Total Criminal Invest Fund	31,564	64,209	288,200	103,700	103,700	0	0.0%

EXPENDITURES

Criminal Investigation

3003

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
231-3003-511.40-01	Expenditures - State Awards	35,830	35,243	40,700	40,728	39,000	(1,728)	(4.2%)
231-3003-511.40-03	Expenditures - Court Awards	0	0	1,000	1,000	1,000	0	0.0%
231-3003-511.40-11	Expenditures - Justice	264,929	172,114	479,000	451,500	170,900	(280,600)	(62.1%)
	Other Charges	300,759	207,357	520,700	493,228	210,900	(282,328)	(57.2%)
	Total Criminal Investigation	300,759	207,357	520,700	493,228	210,900	(282,328)	(57.2%)

CRIMINAL INVESTIGATION FUND

EXPENDITURE DETAIL

3003

Account Number	Account Title	Description	Budget 2022		Budget 2023	
OTHER CHARGES:						
231-3003-511.40-01	Expend - State Awards	Drug Lab Equipment & Supplies	1,000		0	
		Canine Program	24,000		24,000	
		Replenish Official Advance Funds	2,000		2,000	
		Prior Year Encumbrance Carryover	2,228		0	
		Project EQ-08-03:				
		Patrol Vehicle Equipment Replacement	11,500	40,728	13,000	39,000
231-3003-511.40-03	Expend - Court Awards	Expend - Court Awards		1,000		1,000
231-3003-511.40-11	Expend - Justice	Police Community Events	10,000		10,000	
		Northern IL Regional Crime Lab Membership	109,500		0	
		Commission of Accreditation for Law Enforcement Agencies Program	13,000		13,000	
		Specialized Police Training	30,000		30,000	
		Citizen Observer	5,900		5,900	
		LEADS OnLine Program	7,000		7,000	
		Rental Car - Covert Surveillance	3,000		3,000	
		Tasers Maintenance	10,000		0	
		Replenish Official Advance Funds	2,000		2,000	
		Prior Year Encumbrance Carryover	1,100		0	
		Project VH-22-01:				
		Surveillance Van	160,000		0	
		Project EQ-95-01:				
		Police Equipment	100,000	451,500	100,000	170,900
TOTAL OTHER CHARGES			493,228		210,900	
TOTAL CRIMINAL INVESTIGATION			493,228		210,900	
TOTAL CRIMINAL INVESTIGATION FUND			493,228		210,900	

SOLID WASTE FUND — SWANCC

SOLID WASTE FUND – SWANCC

511

Fund at a Glance

The Village of Arlington Heights, along with 22 other North and Northwest Suburban Cook County municipalities, has entered into an intergovernmental agreement thereby creating the "Solid Waste Agency of Northern Cook County" (S.W.A.N.C.C.) to provide an efficient and environmentally sound municipal solid waste disposal system. The Village contractor is required to pay to the Village a predetermined municipal disposal fee and must utilize the transfer station owned and operated by S.W.A.N.C.C. The Village has set up an enterprise fund to account for the "user charges" collected from the hauler and further paid to S.W.A.N.C.C. at a set price per ton.

Restrictions:

The intergovernmental agreements and project use agreement governs the financing of the S.W.A.N.C.C. operation. A Board of Directors of the member municipalities is charged with the responsibility of its future operations and contract negotiations with its members. To account for the garbage trucks' wear and tear on Village streets, on an annual basis \$200,000 is transferred to the General Fund for the street patching program and \$300,000 to the Capital Projects Fund for street work.

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
Revenues							
Fees	\$1,915,616	\$1,969,866	\$1,934,000	\$2,030,000	\$1,935,000	(\$95,000)	(4.7%)
Interest Income	19,202	2,761	9,600	10,000	10,000	0	0.0%
Other	0	1,425	0	0	0	0	N/A
Total Revenues	\$1,934,818	\$1,974,052	\$1,943,600	\$2,040,000	\$1,945,000	(\$95,000)	(4.7%)
Interfund Transfers In	0	0	0	0	0	0	N/A
Total Revenues and Interfund Transfers In	\$1,934,818	\$1,974,052	\$1,943,600	\$2,040,000	\$1,945,000	(\$95,000)	(4.7%)
Expenditures							
Contractual Services	\$1,522,125	\$1,615,341	\$1,605,000	\$1,643,100	\$1,737,100	\$94,000	5.7%
Total Expenditures	\$1,522,125	\$1,615,341	\$1,605,000	\$1,649,400	\$1,737,100	\$87,700	5.3%
Interfund Transfers Out	500,000	500,000	500,000	500,000	500,000	0	0.0%
Total Expenditures and Interfund Transfers Out	\$2,022,125	\$2,115,341	\$2,105,000	\$2,149,400	\$2,237,100	\$87,700	4.1%
Revenues over (under) Expenditures	(\$87,307)	(\$141,289)	(\$161,400)	(\$109,400)	(\$292,100)	(\$182,700)	167.0%
BEGINNING WORKING CASH	3,898,976	3,811,669	3,670,380	3,670,380	3,508,980	(161,400)	(4.4%)
ENDING WORKING CASH	\$3,811,669	\$3,670,380	\$3,508,980	\$3,560,980	\$3,216,880	(\$344,100)	(9.7%)

SOLID WASTE FUND - SWANCC

REVENUES

Account Number	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
511-0000-437.81-00	Solid Waste Disposal Fees	1,284,955	1,282,461	1,285,000	1,380,000	1,285,000	(95,000)	(6.9%)
511-0000-437.83-00	Solid Waste Fee Multi-Family	630,661	652,131	630,000	650,000	650,000	0	0.0%
511-0000-437.85-00	Recycling Program	0	35,274	19,000	0	0	0	N/A
	SWANCC Fees	1,915,616	1,969,866	1,934,000	2,030,000	1,935,000	(95,000)	(4.7%)
511-0000-461.02-00	Interest on Investments	17,149	1,086	7,100	10,000	10,000	0	0.0%
511-0000-462.10-00	Market Value Adjustments	2,053	1,675	2,500	0	0	0	N/A
511-0000-489.90-00	Other Income	0	1,425	0	0	0	0	N/A
	Interest Income	19,202	4,186	9,600	10,000	10,000	0	0.0%
Total SWANCC Fund Revenue		1,934,818	1,974,052	1,943,600	2,040,000	1,945,000	(95,000)	(4.7%)

SOLID WASTE FUND - SWANCC

EXPENDITURES

Special Events Commission

1018

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
511-1018-525.40-55	Special Events	0	0	0	5,000	0	(5,000)	(100.0%)
	Special Events	0	0	0	5,000	0	(5,000)	(100.0%)
	Total Special Events Comm.	0	0	0	5,000	0	(5,000)	(100.0%)

Public Works

7101

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
511-7101-525.18-05	Overtime Civilian	0	0	0	1,300	0	(1,300)	(100.0%)
	Salaries	0	0	0	1,300	0	(1,300)	(100.0%)
	Total Public Works	0	0	0	1,300	0	(1,300)	(100.0%)

Solid Waste Disposal

7401

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
511-7401-562.21-54	Solid Waste Disp SWANCC	1,522,125	1,615,341	1,605,000	1,643,100	1,737,100	94,000	5.7%
	Contractual Services	1,522,125	1,615,341	1,605,000	1,643,100	1,737,100	94,000	5.7%
	Total Solid Waste Disposal	1,522,125	1,615,341	1,605,000	1,643,100	1,737,100	94,000	5.7%

Non-Operating

9901

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc (Dec)	% Inc (Dec)
511-9901-591.90-05	Operating Transfer Out	500,000	500,000	500,000	500,000	500,000	0	0.0%
	Other Charges	500,000	500,000	500,000	500,000	500,000	0	0.0%
	Total Non-Operating	500,000	500,000	500,000	500,000	500,000	0	0.0%
	Total SWANCC Fund	2,022,125	2,115,341	2,105,000	2,149,400	2,237,100	87,700	4.1%

SOLID WASTE FUND - SWANCC

EXPENDITURE DETAIL

SPECIAL EVENTS COMMISSION

1018

Account Number	Account Title	Description	Budget 2022	Budget 2023
SPECIAL EVENTS:				
511-1018-525.40-55	Special Events	Arlington Spring Sweep (AE1301)	5,000	0
		TOTAL SPECIAL EVENTS	<u>5,000</u>	<u>0</u>
		TOTAL SPECIAL EVENTS COMM.	<u>5,000</u>	<u>0</u>

PUBLIC WORKS

7101

Account Number	Account Title	Description	Budget 2022	Budget 2023
SALARIES:				
511-7101-525.18-05	Overtime Civilian	Arlington Spring Sweep (AE1301)	1,300	0
		TOTAL SALARIES	<u>1,300</u>	<u>0</u>
		TOTAL PUBLIC WORKS	<u>1,300</u>	<u>0</u>

SOLID WASTE DISPOSAL

7401

Account Number	Account Title	Description	Budget 2022	Budget 2023
CONTRACTUAL SERVICES:				
511-7401-562.21-54	Solid Waste Disp SWANCC	Single family refuse disposal (estimated tons 18,611 @ 50.80/ton)	945,400	0
		Multi-family refuse disposal (estimated tons 13,735 @ 50.80/ton)	697,700	0
		Single family refuse disposal (estimated tons 18,768 @ 51.33/ton)	0	963,400
		Multi-family refuse disposal (estimated tons 13,850 @ 51.33/ton)	0	710,900
		FY2022 True Up	0	62,800
		TOTAL CONTRACTUAL SERVICES	<u>1,643,100</u>	<u>1,737,100</u>
		TOTAL SOLID WASTE DISPOSAL	<u>1,643,100</u>	<u>1,737,100</u>

SOLID WASTE FUND - SWANCC

EXPENDITURE DETAIL

NON-OPERATING 9901

Account Number	Account Title	Description	Budget 2022	Budget 2023
NON-OPERATING:				
511-9901-591.90-05	Operating Transfer Out	Transfer to General Fund	200,000	200,000
		Transfer to Capital Projects Fund	300,000	300,000
		TOTAL NON-OPERATING	500,000	500,000
		TOTAL SOLID WASTE FUND	2,149,400	2,237,100

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ARLINGTON HEIGHTS MEMORIAL LIBRARY

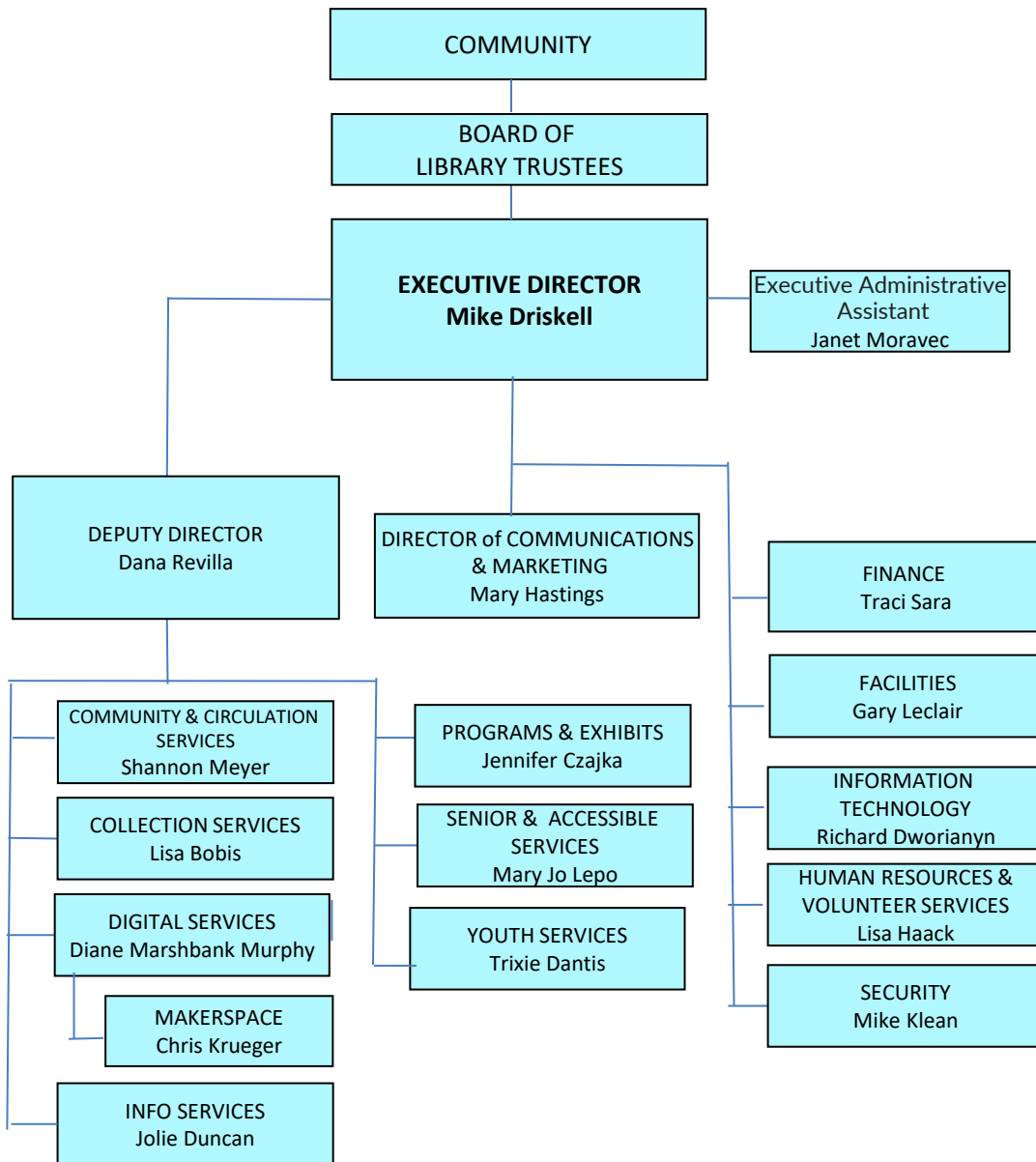
OPERATING BUDGET FOR THE FISCAL YEAR 2023 BEGINNING JANUARY 1, 2023

LIBRARY BOARD

Jennifer Borrell
Sarah Galla
Carole Medal
Andi Ruhl
Amy Somary
John Supplitt
Greg Zyck

EXECUTIVE DIRECTOR

Michael Driskell



Fund at a Glance

The Arlington Heights Memorial Library uses two funds to account for its expenditures. The General Fund (291) is a subcategory of the special revenue fund type and is reported under Special Revenues in the Village of Arlington Heights' financial statements. The Capital Fund (491) accounts for a variety of capital improvements listed in the library's Long Range Fiscal Plan. The Memorial Library General and Capital Funds are for the operations of the library. No current debt service or capital expenditures are associated with bond issues by the village for library purposes.

Since 1926, library funding has been derived from a special revenue tax fund set up for the purpose of maintaining a library for village residents. For the most recent fiscal year ended December 31, 2021, the library received 95.9% of its total revenue from property taxes.

LIBRARY GOVERNANCE AND STAFF

- The library is governed by a seven-member Board of Library Trustees: Greg Zyck, (president), Carole Medal (vice president/secretary), John Supplitt, (treasurer), Sarah Galla, Andi Ruhl, Amy Somary, and Jennifer Borrell.
- The Board of Library Trustees regularly meets twice monthly. Board meetings are held on the third Tuesday of each month and Committee of the Whole meetings are held on the first Monday; all meetings are open to the public.
- As of September 30, 2022, the library had 213 staff members, including 81 full-time and 132 part-time. The total full-time equivalent (FTE) of employees was 144.92. 161.60 FTEs were budgeted in 2022.

SERVICE POINTS

- Main library, 500 N. Dunton Ave.
- Makerplace, 112 N. Belmont Ave.
- Reading Room at the Village of Arlington Heights Senior Center, 1801 W. Central Rd.
- Bookmobile

CAPITAL PROJECTS

Most items were recommended in the engineering assessment, by the Board of Library Trustees, and all are considered part of the library's strategic plan.

- Kids World redesign phase 2
- Hendrickson Room audio visual equipment
- New staff and public computers
- Replacement of the keycard system on our doors (access system)
- New lighting in the south parking lot
- Replacement of chillers and cooling towers
- All-gender restroom (second floor)
- Replacement of windows at Makerplace
- Circulation lockers for Library of Things

SERVICES AND COLLECTIONS

Expenditures in professional services and collections for 2023 will reflect the Board of Library Trustee's priorities of timely access of new and popular materials, technology instruction, inclusion, and popular

MEMORIAL LIBRARY FUND

(Continued)

programs for all populations represented in Arlington Heights. Items to note:

- Architecture services for remodel of core entrance, second floor restrooms and vending area
- New engineering assessment
- Consulting fees for an updated strategic plan
- New door for circulation work room
- Magnetic lock for administration doors
- Refurbish elevator interiors
- New digital database subscriptions

ARLINGTON HEIGHTS MEMORIAL LIBRARY FOUNDATION AND FRIENDS OF THE LIBRARY

The Arlington Heights Memorial Library is the beneficiary of two generous volunteer and nonprofit (501c3) fundraising entities that provide additional revenue through their gifts to the library.

The Friends of the Library has a long tenure of supporting the library with over \$1.5 million in donated funds to date. The group organizes several yearly used book sales and maintain a book boutique on the first floor of the library. Expenditures and reimbursements from the Friends of the Library are reflected in the Library's financials as paid by gifts and grants.

The Arlington Heights Memorial Library Foundation focuses on individual, foundation and corporate gifts and planned giving opportunities, and has supported the library with over \$170,546 (monetary) and \$149,736 (in-kind) donations as of September 30, 2022.

LEARN MORE ON THE LIBRARY'S WEBSITE

Visit <https://www.ahml.info>

Mission, Vision and Values
<https://bit.ly/3fvPv8e>

2018-2022 Strategic Plan
<https://bit.ly/3y4pJ19>

2021 Annual Report
<https://bit.ly/3fvPv8e>

MEMORIAL LIBRARY FUND

(Continued)

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
BEGINNING FUND BALANCE	\$7,976,966	\$9,179,118	\$10,656,147	\$10,656,147	\$12,095,904	\$1,439,757	13.5%
Revenues							
Taxes	\$14,474,088	\$14,481,599	\$14,918,112	\$14,827,802	\$15,212,000	\$384,198	2.6%
Intergovernmental	207,465	148,597	136,742	110,774	114,572	3,798	3.4%
Fees	24,347	32,268	40,429	26,296	31,600	5,304	20.2%
Fines	41,493	12,220	12,785	9,564	10,000	436	4.6%
Interest Income	(35,927)	3,303	6,653	3,520	5,000	1,480	42.0%
Other	107,704	112,126	37,860	70,000	191,400	121,400	173.4%
Total Revenues	\$14,819,170	\$14,790,113	\$15,152,581	\$15,047,956	\$15,564,572	\$516,616	3.4%
Expenditures							
Personal Services	\$10,338,185	\$10,111,834	\$9,743,392	\$11,217,307	\$11,848,627	\$631,320	5.6%
Contractual Services	1,276,453	1,265,825	1,647,331	1,786,266	1,797,123	10,857	0.6%
Commodities	1,891,140	1,831,326	2,182,040	2,297,553	2,246,902	(50,651)	(2.2%)
Other Charges	47,595	41,978	45,350	51,350	54,564	3,214	6.3%
Property	63,645	62,121	94,711	111,611	98,590	(13,021)	(11.7%)
Total Expenditures	\$13,617,018	\$13,313,084	\$13,712,824	\$15,464,087	\$16,045,806	\$581,719	3.8%
Revenues over (under) Expenditures	\$1,202,152	\$1,477,029	\$1,439,757	(\$416,131)	(\$481,234)	(\$65,103)	15.6%
Interfund Transfers Out	0	0	0	0	0	0	N/A
ENDING FUND BALANCE	\$9,179,118	\$10,656,147	\$12,095,904	\$10,240,016	\$11,614,670	\$1,374,654	13.4%

MEMORIAL LIBRARY FUND

REVENUES

Account No.	Account Description	Actual 2020	Actual 2021	Proj Actual 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-0000-401.03-00	Real Estate Tax IMRF	1,035,550	906,979	861,090	869,788	934,000	64,212	7.4%
291-0000-401.04-00	Real Estate Tax FICA	634,086	602,033	656,510	663,141	667,000	3,859	0.6%
291-0000-401.05-00	Real Estate Tax	12,469,931	12,670,393	13,016,512	13,147,993	13,227,000	79,007	0.6%
	Real Estate Taxes	14,139,567	14,179,405	14,534,112	14,680,922	14,828,000	147,078	1.0%
291-0000-403.25-00	Replacement Tax	334,521	302,194	384,000	146,880	384,000	237,120	161.4%
	Intergovernmental Taxes	334,521	302,194	384,000	146,880	384,000	384,198	161.4%
291-0000-411.65-00	Per Capita Grant & Gifts	93,876	110,774	114,572	110,774	114,572	3,798	3.4%
291-0000-411.70-00	Other Grants	52,000	13,898	20,735	0	0	0	N/A
291-0000-411.90-00	Contribution Ord. Library	61,589	23,925	1,435	0	0	0	N/A
	Intergovernmental	207,465	148,597	136,742	110,774	114,572	3,798	3.4%
291-0000-436.72-00	Non Resident Fees	892	1,132	1,362	600	800	200	33.3%
291-0000-436.74-00	Copier/Reader Printer Fees	23,010	30,386	37,167	25,296	30,000	4,704	18.6%
291-0000-436.75-00	Meeting Room Fees	445	750	1,900	400	800	400	100.0%
	Library Fees	24,347	32,268	40,429	26,296	31,600	5,304	20.2%
291-0000-442.20-00	Late Charges	31,698	820	1,180	0	0	0	N/A
291-0000-442.25-00	Lost Item Charges	9,795	11,400	11,605	9,564	10,000	436	4.6%
	Library Fines	41,493	12,220	12,785	9,564	10,000	436	4.6%
291-0000-461.02-00	Interest on Investments	(36,734)	1,967	5,857	3,520	5,000	1,480	42.0%
291-0000-462.10-00	Market Value Adjustments	807	1,336	796	0	0	0	N/A
	Interest Income	(35,927)	3,303	6,653	3,520	5,000	1,480	42.0%
291-0000-483.70-00	Donations - Library	11,813	10,058	4,548	15,000	5,000	(10,000)	(66.7%)
291-0000-489.90-00	Other Income	46,535	25,915	11,690	5,000	10,000	5,000	100.0%
291-0000-489.94-00	FOL Reimbursements	47,371	72,996	15,705	0	169,000	169,000	N/A
291-0000-489.95-00	Foundation Reimbursements	1,985	329	54	50,000	0	(50,000)	(100.0%)
291-0000-489.96-00	IL Vehicle Renewal Sticker	0	2,044	2,824	0	2,400	2,400	N/A
291-0000-489.97-00	Misc. Revenue Makerspace	0	784	2,539	0	2,500	2,500	N/A
291-0000-489.98-00	Makerspace Rental Revenue	0	0	500	0	2,500	2,500	N/A
	Other	107,704	112,127	37,860	70,000	191,400	121,400	173.4%
	Total Memorial Library Fund	14,819,170	14,790,113	15,152,581	15,047,956	15,564,572	516,616	3.4%

MEMORIAL LIBRARY FUND

EXPENDITURES

Administration

6001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6001-601.16-85	Salaries	353,532	328,334	232,235	377,496	402,486	24,990	6.6%
291-6001-601.16-92	Achievement Awards	2,500	500	1,000	3,000	3,000	0	0.0%
291-6001-601.18-05	Overtime Civilian	1,120	841	1,559	1,000	1,000	0	0.0%
	Salaries	357,152	329,675	234,794	381,496	406,486	24,990	6.6%
291-6001-601.19-05	Medical Insurance	86,507	36,992	28,606	39,421	30,450	(8,971)	(22.8%)
291-6001-601.19-10	IMRF	44,828	41,199	24,315	43,299	45,708	2,409	5.6%
291-6001-601.19-11	Social Security	21,127	20,113	14,030	23,405	24,707	1,302	5.6%
291-6001-601.19-12	Medicare	5,062	4,704	3,281	5,474	5,778	304	5.6%
291-6001-601.19-53	Flexible Spending	8,235	3,399	1,843	3,000	3,000	0	0.0%
291-6001-601.19-55	Unemployment Compensation	0	0	0	6,432	0	(6,432)	(100.0%)
	Fringe Benefits	165,759	106,407	72,075	121,031	109,644	(11,387)	(9.4%)
291-6001-601.20-05	Professional Services	6,000	2,090	18,750	20,500	29,000	8,500	41.5%
291-6001-601.20-08	Consulting Services Library	1,650	0	21,000	42,000	26,275	(15,725)	(37.4%)
291-6001-601.20-20	Legal Services	14,063	6,714	18,000	16,000	16,000	0	0.0%
291-6001-601.20-40	General Insurance	120,958	143,223	151,892	178,780	205,971	27,191	15.2%
291-6001-601.21-65	Other Services	3,738	660	0	3,000	0	(3,000)	(100.0%)
291-6001-601.22-01	Advertising	483	84	300	600	600	0	0.0%
291-6001-601.22-02	Dues	5,024	2,973	5,654	5,729	5,997	268	4.7%
291-6001-601.22-03	Training	45,751	8,457	92,573	103,128	81,353	(21,775)	(21.1%)
291-6001-601.22-05	Postage	27,082	23,099	39,767	40,500	40,500	0	0.0%
291-6001-601.22-70	Telephone Services	62,212	0	5,542	5,000	0	(5,000)	(100.0%)
	Contractual Services	286,961	187,300	353,478	415,237	405,696	(9,541)	(2.3%)
291-6001-601.30-05	Office Supplies & Equipment	7,361	2,561	4,795	13,795	6,770	(7,025)	(50.9%)
291-6001-601.31-85	Small Tools & Equipment	1,986	0	750	2,500	2,500	0	0.0%
291-6001-601.32-72	Special Events	0	765	1,170	850	1,300	450	52.9%
291-6001-601.32-99	Items Reimbursed by Employees	0	20	31	0	0	0	N/A
	Commodities	9,347	3,346	6,746	17,145	10,570	(6,575)	(38.3%)
291-6001-601.40-96	Operating Contingency	4,149	902	5,000	5,000	8,000	3,000	60.0%
	Other Charges	4,149	902	5,000	5,000	8,000	3,000	60.0%
291-6001-601.50-15	Other Equipment	9,283	30,180	25,000	25,000	25,000	0	0.0%
	Property	9,283	30,180	25,000	25,000	25,000	0	0.0%
	Total Administration	832,651	657,810	697,093	964,909	965,395	486	0.1%

MEMORIAL LIBRARY FUND

EXPENDITURES

Communications & Marketing

6002

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6002-601.16-85	Salaries	415,233	416,981	408,216	439,144	476,706	37,562	8.6%
291-6002-601.18-05	Overtime Civilian	832	337	1,148	1,200	1,200	0	0.0%
	Salaries	416,065	417,318	409,364	440,344	477,906	37,562	8.5%
291-6002-601.19-05	Medical Insurance	66,675	80,176	82,841	84,621	88,184	3,563	4.2%
291-6002-601.19-10	IMRF	52,793	52,126	42,574	50,496	53,997	3,501	6.9%
291-6002-601.19-11	Social Security	25,178	25,026	24,193	27,295	29,187	1,892	6.9%
291-6002-601.19-12	Medicare	5,888	5,853	5,658	6,384	6,826	442	6.9%
	Fringe Benefits	150,534	163,181	155,266	168,796	178,194	9,398	5.6%
291-6002-601.20-05	Professional Services	1,812	75	0	3,000	0	(3,000)	(100.0%)
291-6002-601.21-02	Equipment Maintenance	1,320	1,424	3,150	1,710	1,727	17	1.0%
291-6002-601.21-65	Other Services	7,668	11,248	15,075	15,075	15,575	500	3.3%
291-6002-601.22-02	Dues	225	228	729	945	800	(145)	(15.3%)
291-6002-601.22-03	Training	0	0	0	50	1,051	1,001	2002.0%
291-6002-601.22-10	Printing	89,434	125,891	177,000	162,450	190,696	28,246	17.4%
	Contractual Services	100,459	138,866	195,954	183,230	209,849	26,619	14.5%
291-6002-601.30-05	Office Supplies & Equipment	12,759	12,305	15,579	15,579	15,734	155	1.0%
291-6002-601.31-85	Small Tools & Equipment	5,538	2,683	5,000	6,000	6,060	60	1.0%
291-6002-601.32-01	Program Supplies	444	0	0	0	0	0	N/A
291-6002-601.32-72	Special Events	1,887	13,113	13,150	16,073	16,234	161	1.0%
	Commodities	20,628	28,101	33,729	37,652	38,028	376	1.0%
Total Communications & Marketing		687,686	747,466	794,313	830,022	903,977	73,955	8.9%

MEMORIAL LIBRARY FUND

EXPENDITURES

Human Resources

6003

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6003-601.16-85	Salaries	170,654	171,306	167,389	180,373	209,942	29,569	16.4%
291-6003-601.18-05	Overtime Civilian	32	185	562	300	300	0	0.0%
	Salaries	170,686	171,491	167,951	180,673	210,242	29,569	16.4%
291-6003-601.19-05	Medical Insurance	46,257	46,555	39,399	47,145	41,940	(5,205)	(11.0%)
291-6003-601.19-10	IMRF	21,582	21,540	17,477	20,689	22,239	1,550	7.5%
291-6003-601.19-11	Social Security	9,804	9,852	9,607	11,183	12,021	838	7.5%
291-6003-601.19-12	Medicare	2,293	2,304	2,247	2,615	2,811	196	7.5%
291-6003-601.19-50	Employee Asst. Program	5,836	5,366	5,115	6,000	6,000	0	0.0%
	Fringe Benefits	85,772	85,617	73,845	87,632	85,011	(2,621)	(3.0%)
291-6003-601.21-65	Other Services	5,043	6,502	32,600	35,500	8,900	(26,600)	(74.9%)
291-6003-601.22-01	Advertising	95	674	400	1,300	1,300	0	0.0%
291-6003-601.22-02	Dues	2,989	3,383	3,500	3,558	3,678	120	3.4%
291-6003-601.22-03	Training	561	398	1,000	1,300	1,300	0	0.0%
291-6003-601.22-55	In Service Training	7,683	9,971	8,700	10,000	10,000	0	0.0%
	Contractual Services	16,371	20,928	46,200	51,658	25,178	(26,480)	(51.3%)
291-6003-601.32-01	Program Supplies	57	19	200	400	400	0	0.0%
	Commodities	57	19	200	400	400	0	0.0%
291-6003-601.40-62	Tuition Reimbursement	25,000	22,313	19,000	25,000	25,000	0	0.0%
291-6003-601.40-70	Employee Recognition Program	18,446	18,763	21,350	21,350	21,564	214	1.0%
	Other Charges	43,446	41,076	40,350	46,350	46,564	214	0.5%
	Total Human Resources	316,332	319,131	328,546	366,713	367,395	682	0.2%

MEMORIAL LIBRARY FUND

EXPENDITURES

Paid by Gifts and Grants

6004

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6004-601.20-05	Professional Services	219	0	0	300	0	(300)	(100.0%)
291-6004-601.21-65	Other Services	5,571	5,702	8,332	2,125	5,000	2,875	135.3%
291-6004-601.22-02	Dues	346	0	250	500	500	0	0.0%
291-6004-601.22-03	Training	403	0	0	0	0	0	N/A
291-6004-601.22-10	Printing	0	0	1,111	500	500	0	0.0%
291-6004-601.22-18	Other Services - Programs/Exhib	29,386	11,200	17,750	20,000	25,000	5,000	25.0%
	Contractual Services	35,925	16,902	27,443	23,425	31,000	7,575	32.3%
291-6004-601.31-85	Small Tools and Equipment	1,073	2,874	773	3,000	2,000	(1,000)	(33.3%)
291-6004-601.32-01	Program Supplies	230	0	2,270	5,835	3,000	(2,835)	(48.6%)
291-6004-601.32-02	Program Events	2,997	5,058	13,503	3,500	8,500	5,000	142.9%
291-6004-601.32-32	Software	0	0	0	500	500	0	0.0%
291-6004-601.32-72	Special Events	1,814	0	477	16,000	16,000	0	0.0%
291-6004-601.32-75	Audio Visual	1,520	3,307	496	500	500	0	0.0%
291-6004-601.32-78	Electronic Resources	0	0	0	1,500	1,000	(500)	(33.3%)
291-6004-601.32-80	Books	4,504	2,810	757	2,000	1,500	(500)	(25.0%)
291-6004-601.32-90	Circulation Supplies	0	0	0	1,000	0	(1,000)	(100.0%)
	Commodities	12,138	14,049	18,276	33,835	33,000	(835)	(2.5%)
291-6004-601.50-15	Other Equipment	17,619	5,542	700	2,500	2,500	0	0.0%
291-6004-600.50.55	Other Capital Outlay	0	0	0	2,500	2,500	0	0.0%
	Property	17,619	5,542	700	5,000	5,000	0	0.0%
	Total Paid by Gifts and Grants	65,682	36,493	46,419	62,260	69,000	6,740	10.8%

MEMORIAL LIBRARY FUND

EXPENDITURES

Finance

6008

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6008-601.16-85	Salaries	227,510	225,570	216,185	235,552	257,731	22,179	9.4%
291-6008-601.18-05	Overtime Civilian	56	65	1,114	250	1,000	750	300.0%
	Salaries	227,566	225,635	217,299	235,802	258,731	22,929	9.7%
291-6008-601.19-05	Medical Insurance	66,082	65,664	68,075	54,220	72,465	18,245	33.6%
291-6008-601.19-10	IMRF	28,891	28,249	22,599	27,018	29,269	2,251	8.3%
291-6008-601.19-11	Social Security	13,502	13,539	12,790	14,604	15,821	1,217	8.3%
291-6008-601.19-12	Medicare	3,157	3,166	2,991	3,416	3,700	284	8.3%
	Fringe Benefits	111,632	110,618	106,455	99,258	121,255	21,997	22.2%
291-6008-601.20-05	Professional Services	8,300	6,075	7,875	7,875	7,805	(70)	(0.9%)
291-6008-601.21-36	Equipment Rental	1,502	1,689	1,947	1,639	2,270	631	38.5%
291-6008-601.21-65	Other Services	5,277	5,268	6,530	6,189	6,251	62	1.0%
291-6008-601.22-02	Dues	673	875	450	825	750	(75)	(9.1%)
291-6008-601.22-03	Training	78	139	944	1,200	1,200	0	0.0%
291-6008-601.22-25	IT Service Charge	129,267	129,267	135,000	133,145	139,050	5,905	4.4%
	Contractual Services	145,097	143,313	152,746	150,873	157,326	6,453	4.3%
	Total Finance	484,295	479,566	476,500	485,933	537,312	51,379	10.6%

MEMORIAL LIBRARY FUND

EXPENDITURES

Information Technology

6010

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6010-601.16-85	Salaries	628,463	619,253	595,776	651,505	702,975	51,470	7.9%
291-6010-601.18-05	Overtime Civilian	131	589	121	250	250	0	0.0%
	Salaries	628,594	619,842	595,897	651,755	703,225	51,470	7.9%
291-6010-601.19-05	Medical Insurance	148,311	146,844	162,417	158,638	172,892	14,254	9.0%
291-6010-601.19-10	IMRF	76,738	75,566	60,934	72,747	77,870	5,123	7.0%
291-6010-601.19-11	Social Security	37,597	37,016	35,126	40,393	43,153	2,760	6.8%
291-6010-601.19-12	Medicare	8,793	8,657	8,215	9,447	10,092	645	6.8%
	Fringe Benefits	271,439	268,083	266,692	281,225	304,007	22,782	8.1%
291-6010-601.20-05	Professional Services	3,131	3,145	4,000	5,895	5,895	0	0.0%
291-6010-601.20-08	Consulting Services Library	1,446	65	3,000	3,590	3,590	0	0.0%
291-6010-601.21-02	Equipment Maintenance	155,560	173,378	170,989	170,989	182,698	11,709	6.8%
291-6010-601.22-03	Travel & Training	50	0	0	6,450	6,450	0	0.0%
291-6010-601.22-42	Internet Access	26,104	43,907	57,667	57,667	62,667	5,000	8.7%
	Contractual Services	186,291	220,495	235,656	244,591	261,300	16,709	6.8%
291-6010-601.30-05	Office Supplies & Equipment	749	178	683	683	683	0	0.0%
291-6010-601.30-30	Data System Supplies	17,235	18,172	20,000	25,204	21,870	(3,334)	(13.2%)
291-6010-601.30-32	Software Library	91,103	140,778	146,292	146,292	153,245	6,953	4.8%
291-6010-601.30-33	Documentation Library	0	0	0	100	100	0	0.0%
291-6010-601.31-85	Small Tools and Equipment	11,926	10,287	13,226	13,226	13,226	0	0.0%
291-6010-601.32-05	Processing Supplies	224	0	200	300	300	0	0.0%
291-6010-601.32-32	Software	8,379	1,179	5,000	10,887	10,887	0	0.0%
	Commodities	129,616	170,594	185,401	196,692	200,311	3,619	1.8%
291-6010-601.50-12	Computer Equipment	25,653	26,399	31,790	31,790	38,590	6,800	21.4%
291-6010-601.50-15	Other Equipment	0	0	0	12,600	0	(12,600)	(100.0%)
	Property	25,653	26,399	31,790	44,390	38,590	(5,800)	(13.1%)
	Total Information Technology	1,241,593	1,305,413	1,315,436	1,418,653	1,507,433	88,780	6.3%

MEMORIAL LIBRARY FUND

EXPENDITURES

Security

6015

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6015-601.16-85	Salaries	260,996	249,514	243,374	263,937	284,025	20,088	7.6%
291-6015-601.18-05	Overtime Civilian	711	959	1,378	2,000	2,000	0	0.0%
	Salaries	261,707	250,473	244,752	265,937	286,025	20,088	7.6%
291-6015-601.19-05	Medical Insurance	80,031	80,152	83,104	83,155	88,463	5,308	6.4%
291-6015-601.19-10	IMRF	30,261	29,093	23,441	28,462	30,241	1,779	6.3%
291-6015-601.19-11	Social Security	15,322	14,617	14,070	16,104	17,359	1,255	7.8%
291-6015-601.19-12	Medicare	3,584	3,419	3,291	3,766	4,060	294	7.8%
	Fringe Benefits	129,198	127,281	123,906	131,487	140,123	8,636	6.6%
291-6015-601.22-03	Training	0	184	1,200	1,500	500	(1,000)	(66.7%)
	Contractual Services	0	184	1,200	1,500	500	(1,000)	(66.7%)
291-6015-601.30-05	Office Supplies & Equipment	225	0	400	435	435	0	0.0%
	Commodities	225	0	400	435	435	0	0.0%
	Total Security	391,130	377,938	370,258	399,359	427,083	27,724	6.9%

MEMORIAL LIBRARY FUND

EXPENDITURES

Facilities

6020

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6020-601.16-85	Salaries	382,606	380,525	370,773	402,462	426,947	24,485	6.1%
291-6020-601.18-05	Overtime Civilian	2,071	4,219	3,867	4,500	4,500	0	0.0%
	Salaries	384,677	384,744	374,640	406,962	431,447	24,485	6.0%
291-6020-601.19-05	Medical Insurance	106,784	106,826	104,346	106,451	111,075	4,624	4.3%
291-6020-601.19-10	IMRF	45,262	45,575	37,352	43,110	46,931	3,821	8.9%
291-6020-601.19-11	Social Security	22,437	22,447	21,625	24,953	26,171	1,218	4.9%
291-6020-601.19-12	Medicare	5,247	5,250	5,057	5,836	6,121	285	4.9%
	Fringe Benefits	179,730	180,098	168,380	180,350	190,298	9,948	5.5%
291-6020-601.21-02	Equipment Maintenance	57,932	35,612	40,976	40,976	48,784	7,808	19.1%
291-6020-601.21-07	Vehicle Maintenance	6,646	3,627	9,121	9,121	9,121	0	0.0%
291-6020-601.21-11	Building Maintenance	196,435	221,418	207,066	207,066	203,280	(3,786)	(1.8%)
291-6020-601.21-36	Equipment Rental	408	526	1,000	1,000	1,000	0	0.0%
291-6020-601.21-60	Water and Sewer Service	17,411	23,830	16,472	16,472	16,472	0	0.0%
291-6020-601.22-03	Travel & Training	395	0	432	432	432	0	0.0%
	Contractual Services	279,227	285,013	275,067	275,067	279,089	4,022	1.5%
291-6020-601.30-05	Office Supplies	0	0	100	100	0	(100)	(100.0%)
291-6020-601.30-50	Petroleum Products	2,190	4,454	4,000	4,000	4,000	0	0.0%
291-6020-601.30-51	Heating Fuel	47,699	48,384	62,537	62,537	62,537	0	0.0%
291-6020-601.31-45	Janitorial Supplies	17,049	21,164	23,387	23,387	24,637	1,250	5.3%
	Commodities	66,938	74,002	90,024	90,024	91,174	1,150	1.3%
291-6020-601.50-15	Other Equipment	9,186	0	20,000	20,000	20,000	0	0.0%
	Property	9,186	0	20,000	20,000	20,000	0	0.0%
	Total Facilities	919,758	923,857	928,111	972,403	1,012,008	39,605	4.1%
	Total Admin Support Services	4,939,127	4,847,674	4,956,676	5,500,252	5,789,603	289,351	5.3%

MEMORIAL LIBRARY FUND

EXPENDITURES

Youth Services

6401

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6401-601.16-85	Salaries	917,108	872,642	841,412	1,012,329	1,098,342	86,013	8.5%
291-6401-601.18-05	Overtime Civilian	0	0	441	2,000	2,000	0	0.0%
	Salaries	917,108	872,642	841,853	1,014,329	1,100,342	86,013	8.5%
291-6401-601.19-05	Medical Insurance	122,997	126,637	164,549	164,662	146,660	(18,002)	(10.9%)
291-6401-601.19-10	IMRF	108,586	102,216	82,427	104,084	113,752	9,668	9.3%
291-6401-601.19-11	Social Security	55,380	51,999	49,829	62,764	66,200	3,436	5.5%
291-6401-601.19-12	Medicare	12,951	12,161	11,653	14,679	15,482	803	5.5%
	Fringe Benefits	299,914	293,013	308,458	346,189	342,094	(4,095)	(1.2%)
291-6401-601.22-02	Dues	3,604	2,499	3,044	4,548	4,548	0	0.0%
291-6401-601.22-03	Travel & Training	823	1,152	1,200	3,979	3,979	0	0.0%
291-6401-601.22-18	Contracted Programs & Exhibits	8,176	15,902	18,000	17,480	17,480	0	0.0%
	Contractual Services	12,603	19,553	22,244	26,007	26,007	0	0.0%
291-6401-601.30-05	Office Supplies & Equipment	1,229	1,290	2,000	2,819	2,438	(381)	(13.5%)
291-6401-601.32-01	Program Supplies	4,133	7,823	10,000	10,948	10,948	0	0.0%
291-6401-601.32-02	Program Events	10,619	16,440	25,000	30,930	33,430	2,500	8.1%
291-6401-601.32-90	Circulation Supplies	3,345	4,089	5,000	8,427	6,026	(2,401)	(28.5%)
	Commodities	19,326	29,642	42,000	53,124	52,842	(282)	(0.5%)
	Total Youth Services	1,248,951	1,214,850	1,214,555	1,439,649	1,521,285	81,636	5.7%

MEMORIAL LIBRARY FUND

EXPENDITURES

Specialty Info Services

6405

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6405-601.16-85	Salaries	33	0	0	0	0	0	N/A
291-6405-601.18-05	Overtime Civilian	0	0	0	0	0	0	N/A
	Salaries	33	0	0	0	0	0	N/A
291-6405-601.19-05	Medical Insurance	0	0	0	0	0	0	N/A
291-6405-601.19-10	IMRF	(561)	0	0	0	0	0	N/A
291-6405-601.19-11	Social Security	(275)	0	0	0	0	0	N/A
291-6405-601.19-12	Medicare	(64)	0	0	0	0	0	N/A
	Fringe Benefits	(900)	0	0	0	0	0	N/A
	Total Specialty Info Services	(867)	0	0	0	0	0	N/A

MEMORIAL LIBRARY FUND

EXPENDITURES

Info Services

6410

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6410-601.16-85	Salaries	1,038,547	951,493	973,345	1,102,307	1,175,566	73,259	6.6%
291-6410-601.18-05	Overtime Civilian	468	566	536	1,000	1,000	0	0.0%
	Salaries	1,039,015	952,059	973,881	1,103,307	1,176,566	73,259	6.6%
291-6410-601.19-05	Medical Insurance	153,347	153,022	189,666	147,736	146,266	(1,470)	(1.0%)
291-6410-601.19-10	IMRF	115,231	108,522	89,245	111,098	116,833	5,735	5.2%
291-6410-601.19-11	Social Security	62,759	58,973	58,237	68,343	71,596	3,253	4.8%
291-6410-601.19-12	Medicare	14,677	13,792	13,620	15,983	16,744	761	4.8%
	Fringe Benefits	346,014	334,309	350,768	343,160	351,439	8,279	2.4%
291-6410-601.22-02	Dues	1,984	1,755	2,800	2,802	2,957	155	5.5%
291-6410-601.22-03	Travel & Training	942	1,413	1,500	3,300	2,700	(600)	(18.2%)
291-6410-601.22-18	Contracted Programs & Exhibits	1,170	1,410	3,000	5,760	5,040	(720)	(12.5%)
	Contractual Services	4,096	4,578	7,300	11,862	10,697	(1,165)	(9.8%)
291-6410-601.30-05	Office Supplies & Equipment	1,285	885	1,700	1,888	1,888	0	0.0%
291-6410-601.32-01	Program Supplies	543	1,688	2,500	2,750	2,750	0	0.0%
291-6410-601.32-90	Circulation Supplies	651	828	1,370	2,095	1,795	(300)	(14.3%)
	Commodities	2,479	3,401	5,570	6,733	6,433	(300)	(4.5%)
	Total Info Services	1,391,604	1,294,347	1,337,519	1,465,062	1,545,135	80,073	5.5%

MEMORIAL LIBRARY FUND

EXPENDITURES

Circulation

6420

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6420-601.16-85	Salaries	1,268,989	1,164,880	1,116,729	1,380,472	1,473,578	93,106	6.7%
291-6420-601.18-05	Overtime Civilian	109	232	4,550	1,000	1,000	0	0.0%
	Salaries	1,269,098	1,165,112	1,121,279	1,381,472	1,474,578	93,106	6.7%
291-6420-601.19-05	Medical Insurance	120,853	141,472	67,646	116,828	101,996	(14,832)	(12.7%)
291-6420-601.19-10	IMRF	129,042	122,827	96,124	131,907	138,312	6,405	4.9%
291-6420-601.19-11	Social Security	77,588	71,026	68,478	85,589	89,208	3,619	4.2%
291-6420-601.19-12	Medicare	18,145	16,611	16,015	20,017	20,863	846	4.2%
	Fringe Benefits	345,628	351,936	248,263	354,341	350,379	(3,962)	(1.1%)
291-6420-601.21-65	Other Services	416	1,856	2,976	3,513	1,976	(1,537)	(43.8%)
291-6420-601.22-02	Dues	333	1,070	1,505	1,505	1,391	(114)	(7.6%)
291-6420-601.22-03	Travel & Training	1,134	1,733	2,773	2,773	2,477	(296)	(10.7%)
	Contractual Services	1,883	4,659	7,254	7,791	5,844	(1,947)	(25.0%)
291-6420-601.30-05	Office Supplies & Equipment	2,078	1,513	2,033	2,033	1,847	(186)	(9.1%)
291-6420-601.32-01	Program Supplies	634	155	0	1,000	1,000	0	0.0%
291-6420-601.32-90	Circulation Supplies	6,705	6,534	8,660	8,660	7,460	(1,200)	(13.9%)
	Commodities	9,417	8,202	10,693	11,693	10,307	(1,386)	(11.9%)
	Total Circulation	1,626,026	1,529,909	1,387,489	1,755,297	1,841,108	85,811	4.9%

MEMORIAL LIBRARY FUND

EXPENDITURES

Senior and Accessibility Services (SAS)

6430

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6430-601.16-85	Salaries	221,914	219,251	217,912	239,959	255,386	15,427	6.4%
	Salaries	221,914	219,251	217,912	239,959	255,386	15,427	6.4%
291-6430-601.19-05	Medical Insurance	11,681	11,386	13,277	12,495	14,133	1,638	13.1%
291-6430-601.19-10	IMRF	26,406	26,985	22,673	27,030	28,137	1,107	4.1%
291-6430-601.19-11	Social Security	13,244	13,063	12,916	14,875	15,526	651	4.4%
291-6430-601.19-12	Medicare	3,098	3,055	3,021	3,479	3,631	152	4.4%
	Fringe Benefits	54,429	54,489	51,887	57,879	61,427	3,548	6.1%
291-6430-601.22-02	Dues	295	35	295	518	540	22	4.2%
291-6430-601.22-03	Travel & Training	524	57	40	930	750	(180)	(19.4%)
291-6430-601.22-18	Contracted Programs & Exhibits	6,424	7,090	7,330	9,590	9,590	0	0.0%
	Contractual Services	7,243	7,182	7,665	11,038	10,880	(158)	(1.4%)
291-6430-601.30-05	Office Supplies & Equipment	465	405	500	500	505	5	1.0%
291-6430-601.32-01	Program Supplies	1,814	1,758	1,820	1,820	1,838	18	1.0%
291-6430-601.32-02	Program Events	565	496	500	600	600	0	0.0%
291-6430-601.32-90	Circulation Supplies	987	837	1,050	1,050	1,050	0	0.0%
	Commodities	3,831	3,496	3,870	3,970	3,993	23	0.6%
	Total SAS	287,417	284,418	281,334	312,846	331,686	18,840	6.0%

MEMORIAL LIBRARY FUND

EXPENDITURES

Programs and Exhibits

6440

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6440-601.16-85	Salaries	225,754	209,141	210,812	243,924	279,288	35,364	14.5%
291-6440-601.18-05	Overtime Civilian	331	249	96	250	250	0	0.0%
	Salaries	226,085	209,390	210,908	244,174	279,538	35,364	14.5%
291-6440-601.19-05	Medical Insurance	59,809	64,410	48,005	47,336	43,467	(3,869)	(8.2%)
291-6440-601.19-10	IMRF	28,592	22,694	21,934	28,007	31,647	3,640	13.0%
291-6440-601.19-11	Social Security	13,320	10,695	12,436	15,123	17,107	1,984	13.1%
291-6440-601.19-12	Medicare	3,115	2,501	2,909	3,537	4,001	464	13.1%
	Fringe Benefits	104,836	100,300	85,284	94,003	96,222	2,219	2.4%
291-6440-601.22-02	Dues	593	927	850	1,156	1,156	0	0.0%
291-6440-601.22-03	Travel & Training	276	390	700	1,428	1,442	14	1.0%
291-6440-601.22-18	Contracted Programs & Exhibits	38,553	50,591	68,000	88,213	85,005	(3,208)	(3.6%)
	Contractual Services	39,422	51,908	69,550	90,797	87,603	(3,194)	(3.5%)
291-6440-601.32-01	Program Supplies	41	0	0	0	0	0	N/A
291-6440-601.32-02	Program Events	16,945	6,487	8,100	8,138	8,219	81	1.0%
	Commodities	16,986	6,487	8,100	8,138	8,219	81	1.0%
	Total Programs and Exhibits	387,329	368,085	373,842	437,112	471,582	34,470	7.9%

MEMORIAL LIBRARY FUND

EXPENDITURES

Digital Services

6450

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6450-601.16-85	Salaries	510,282	492,814	481,843	542,823	593,071	50,248	9.3%
	Salaries	510,282	492,814	481,843	542,823	593,071	50,248	9.3%
291-6450-601.19-05	Medical Insurance	55,627	50,191	50,255	52,569	42,502	(10,067)	(19.1%)
291-6450-601.19-10	IMRF	61,612	57,692	46,114	55,387	59,526	4,139	7.5%
291-6450-601.19-11	Social Security	31,123	29,910	28,867	33,655	36,217	2,562	7.6%
291-6450-601.19-12	Medicare	7,279	6,995	6,751	7,871	8,470	599	7.6%
	Fringe Benefits	155,641	144,788	131,987	149,481	146,715	(2,766)	(1.9%)
291-6450-601.22-02	Dues	1,548	1,510	1,990	1,995	1,995	0	0.0%
291-6450-601.22-03	Travel & Training	0	99	400	500	500	0	0.0%
291-6450-601.22-42	Internet Access	2,520	3,840	3,840	3,840	3,840	0	0.0%
291-6450-601.22-66	Outside Reference Service	2,873	2,974	3,078	3,078	3,699	621	20.2%
	Contractual Services	6,941	8,423	9,308	9,413	10,034	621	6.6%
291-6450-601.30-05	Office Supplies & Equipment	427	562	675	700	700	0	0.0%
291-6450-601.30-07	Supplies Reimbursed by Patron	501	543	550	550	550	0	0.0%
291-6450-601.31-85	Small Tools and Equipment	4,271	2,649	6,000	6,200	6,200	0	0.0%
291-6450-601.32-01	Program Supplies	323	42	680	700	700	0	0.0%
291-6450-601.32-78	Electronic Resources	337,387	363,065	371,792	375,497	371,508	(3,989)	(1.1%)
291-6450-601.32-90	Circulation Supplies	1,380	1,364	1,400	1,575	1,575	0	0.0%
	Commodities	344,289	368,225	381,097	385,222	381,233	(3,989)	(1.0%)
291-6450-601.50-15	Other Equipment	464	0	0	0	0	0	N/A
	Property	464	0	0	0	0	0	N/A
	Total Digital Services	1,017,617	1,014,250	1,004,235	1,086,940	1,131,053	44,113	4.1%

MEMORIAL LIBRARY FUND

EXPENDITURES

Collection Services

6470

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6470-601.16-85	Salaries	830,333	821,000	842,390	909,384	947,543	38,159	4.2%
291-6470-601.18-05	Overtime Civilian	119	143	117	150	150	0	0.0%
	Salaries	830,452	821,143	842,507	909,534	947,693	38,159	4.2%
291-6470-601.19-05	Medical Insurance	180,624	222,891	198,073	196,440	198,022	1,582	0.8%
291-6470-601.19-10	IMRF	105,048	102,617	87,631	104,324	104,902	578	0.6%
291-6470-601.19-11	Social Security	49,651	49,006	49,611	56,382	57,901	1,519	2.7%
291-6470-601.19-12	Medicare	11,612	11,461	11,602	13,186	13,541	355	2.7%
	Fringe Benefits	346,935	385,975	346,917	370,332	374,366	4,034	1.1%
291-6470-601.20-81	OCLC Services	62,177	63,750	65,323	65,323	62,998	(2,325)	(3.6%)
291-6470-601.21-64	Access Services	2,919	4,549	3,000	4,000	4,000	0	0.0%
291-6470-601.22-02	Dues	1,370	1,375	2,760	2,478	2,478	0	0.0%
291-6470-601.22-03	Travel & Training	720	463	1,000	1,000	1,000	0	0.0%
291-6470-601.22-85	Processing Services	74,002	58,831	100,000	117,987	116,900	(1,087)	(0.9%)
	Contractual Services	141,188	128,968	172,083	190,788	187,376	(3,412)	(1.8%)
291-6470-601.30-05	Office Supplies & Equipment	892	1,387	1,000	1,500	1,500	0	0.0%
291-6470-601.30-33	Documentation Library	905	905	911	905	911	6	0.7%
291-6470-601.32-03	Binding	853	1,098	200	1,000	1,000	0	0.0%
291-6470-601.32-05	Processing Supplies	10,960	13,626	20,000	20,000	20,000	0	0.0%
291-6470-601.32-75	Audio Visual	456,532	395,871	513,581	513,581	513,581	0	0.0%
291-6470-601.32-80	Books	644,681	573,243	693,769	693,769	693,769	0	0.0%
291-6470-601.32-90	Circulation Supplies	1,859	2,277	5,000	6,450	6,450	0	0.0%
291-6470-601.32-95	Periodicals	127,409	111,056	114,123	119,365	119,365	0	0.0%
	Commodities	1,244,091	1,099,463	1,348,584	1,356,570	1,356,576	6	0.0%
	Total Collection Services	2,562,666	2,435,549	2,710,091	2,827,224	2,866,011	38,787	1.4%

MEMORIAL LIBRARY FUND

EXPENDITURES

Belmont Makerspace

6480

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
291-6480-601.16-85	Salaries	75,390	183,832	248,306	353,626	310,766	(42,860)	(12.1%)
291-6480-601.18-05	Overtime Civilian	0	167	53	250	250	0	0.0%
	Salaries	75,390	183,999	248,359	353,876	311,016	(42,860)	(12.1%)
291-6480-601.19-05	Medical Insurance	40,540	53,182	25,540	14,084	27,188	13,104	93.0%
291-6480-601.19-10	IMRF	9,537	22,995	25,783	38,562	34,802	(3,760)	(9.8%)
291-6480-601.19-11	Social Security	4,638	11,325	15,113	21,925	18,812	(3,113)	(14.2%)
291-6480-601.19-12	Medicare	1,085	2,649	3,534	5,128	4,400	(728)	(14.2%)
	Fringe Benefits	55,800	90,151	69,970	79,699	85,202	5,503	6.9%
291-6480-601.20-05	Professional Services	1,250	0	0	0	0	0	N/A
291-6480-601.20-40	General Insurance	390	1,288	0	216	216	0	0.0%
291-6480-601.21-02	Equipment Maintenance	3,591	9,848	7,530	7,530	10,490	2,960	39.3%
291-6480-601.21-11	Building Maintenance	5,436	13,012	55,366	55,366	40,866	(14,500)	(26.2%)
291-6480-601.21-36	Equipment Rental	0	0	0	1,000	1,000	0	0.0%
291-6480-601.21-60	Water and Sewer Service	344	489	500	1,200	500	(700)	(58.3%)
291-6480-601.21-65	Other Services	1,106	35	300	300	300	0	0.0%
291-6480-601.22-02	Dues	0	680	487	802	487	(315)	(39.3%)
291-6480-601.22-03	Travel & Training	629	452	0	1,000	1,000	0	0.0%
291-6480-601.22-28	Contracted Programs & Exhibits - Adult	0	0	0	21,000	29,310	8,310	39.6%
291-6480-601.22-38	Contracted Programs & Exhibits - Youth	0	0	0	1,500	1,500	0	0.0%
291-6480-601.22-42	Internet Access	0	1,749	0	3,075	3,075	0	0.0%
	Contractual Services	12,746	27,553	64,183	92,989	88,744	(4,245)	(4.6%)
291-6480-601.30-05	Office Supplies & Equipment	1,026	1,517	2,000	2,000	2,000	0	0.0%
291-6480-601.30-07	Supplies Reimbursed by Patrons	5,835	6,923	8,000	8,231	8,231	0	0.0%
291-6480-601.30-32	Software Library	0	0	6,750	6,750	6,750	0	0.0%
291-6480-601.30-51	Heating Fuel & Electric	526	3,736	10,000	40,140	10,000	(30,140)	(75.1%)
291-6480-601.31-45	Janitorial Supplies	0	324	1,600	8,270	1,600	(6,670)	(80.7%)
291-6480-601.31-85	Small Tools & Equipment	4,385	4,723	7,000	12,529	5,800	(6,729)	(53.7%)
291-6480-601.32-01	Program Supplies	0	5,076	0	0	0	0	N/A
291-6480-601.32-12	Program Events - Adult	0	0	9,000	15,000	16,000	1,000	6.7%
291-6480-601.32-22	Program Events - Youth	0	0	3,000	3,000	3,000	0	0.0%
	Commodities	11,772	22,299	47,350	95,920	53,381	(42,539)	(44.3%)
291-6480-601.50-12	Computer Equipment	0	0	2,000	2,000	0	(2,000)	(100.0%)
291-6480-601.50-15	Other Equipment	1,440	0	15,221	15,221	10,000	(5,221)	(34.3%)
	Property	1,440	0	17,221	17,221	10,000	(7,221)	(41.9%)
	Total Belmont Makerspace	157,148	324,002	447,083	639,705	548,343	(91,362)	(14.3%)
	Total User Services	8,677,891	8,465,410	8,756,148	9,963,835	10,256,203	292,368	2.9%
	Total Memorial Library Fund	13,617,018	13,313,084	13,712,824	15,464,087	16,045,806	581,719	3.8%

LIBRARY CAPITAL PROJECTS FUND

491

Fund Summary

	2020 Actual	2021 Actual	2022 Est. Actual	2022 Budget	2023 Budget	\$ Change	% Change
BEGINNING FUND BALANCE	\$5,684,890	\$5,460,970	\$4,425,817	\$4,425,817	\$3,457,333	(\$968,484)	(21.9%)
Revenues							
Interest Income	45,333	2,667	7,350	5,000	7,500	2,500	50.0%
Total Revenues	\$45,333	\$2,972	\$7,655	\$5,000	\$7,500	\$2,500	50.0%
Expenditures							
Capital Items	269,253	1,038,125	976,139	1,493,926	1,780,413	286,487	19.2%
Total Expenditures	\$269,253	\$1,038,125	\$976,139	\$1,493,926	\$1,780,413	\$286,487	19.2%
Revenues over (under) Expenditures	(\$223,920)	(\$1,035,153)	(\$968,484)	(\$1,488,926)	(\$1,772,913)	(\$283,987)	19.1%
Interfund Transfers In	0	0	0	0	0	0	N/A
ENDING FUND BALANCE	\$5,460,970	\$4,425,817	\$3,457,333	\$2,936,891	\$1,684,420	(\$1,252,471)	(42.6%)

LIBRARY CAPITAL PROJECTS FUND

REVENUES

Account No.	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
491-0000-461.02-00	Interest on Investments	38,032	1,024	7,350	5,000	7,500	2,500	50.0%
491-0000-462.10-00	Market Value Adjustments	7,301	1,643	0	0	0	0	N/A
		45,333	2,667	7,350	5,000	7,500	2,500	50.0%
491-0000-489.90-00	Other Income	0	305	305	0	0	0	N/A
	Other Financing Sources	0	305	305	0	0	0	N/A
	Total Library Capital Projects Fund	45,333	2,972	7,655	5,000	7,500	2,500	50.0%

EXPENDITURES

Administration

6001

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
491-6001-601.50-15	Other Equipment	0	0	0	0	42,500	42,500	N/A
491-6001-601.50-55	Other Capital Outlay	53,023	9,265	50,000	400,000	758,303	358,303	89.6%
	Capital Outlay	53,023	9,265	50,000	400,000	800,803	400,803	100.2%
	Total Administration	53,023	9,265	50,000	400,000	800,803	400,803	100.2%

Paid by Gifts and Grants

6004

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
491-6004-601.50-55	Other Capital Outlay	37,831	4,657	0	0	105,000	105,000	N/A
	Capital Outlay	37,831	4,657	0	0	105,000	105,000	N/A
	Total Paid by Gifts and Grants	37,831	4,657	0	0	105,000	105,000	N/A

Information Technology

6010

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
491-6010-601.50-55	Other Capital Outlay	10,000	0	0	0	214,610	214,610	N/A
	Capital Outlay	10,000	0	0	0	214,610	214,610	N/A
	Total Information Technology	10,000	0	0	0	214,610	214,610	N/A

LIBRARY CAPITAL PROJECTS FUND

EXPENDITURES

Facilities

6020

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
491-6020-601.50-15	Other Equipment	18,998	0	889,545	1,028,926	15,000	(1,013,926)	(98.5%)
491-6020-601.50-55	Other Capital Outlay	0	0	0	0	595,000	595,000	N/A
	Capital Outlay	18,998	0	889,545	1,028,926	610,000	(418,926)	(40.7%)
	Total Facilities	18,998	0	889,545	1,028,926	610,000	(418,926)	(40.7%)

Belmont Makerspace

6480

Account Number	Account Description	Actual 2020	Actual 2021	Proj. Act. 2022	Budget 2022	Budget 2023	\$ Inc / (Dec)	% Inc / (Dec)
491-6480-601.50-12	Computer Equipment	40,094	0	0	0	0	0	N/A
491-6480-601.50-55	Other Capital Outlay	109,307	1,024,203	36,594	65,000	50,000	(15,000)	(23.1%)
	Capital Outlay	149,401	1,024,203	36,594	65,000	50,000	(15,000)	(23.1%)
	Total Belmont Makerspace	149,401	1,024,203	36,594	65,000	50,000	(15,000)	(23.1%)
	Total Memorial Library Capital Projects Fund	269,253	1,038,125	976,139	1,493,926	1,780,413	286,487	19.2%

APPENDIX

THREE-YEAR BUDGET PROJECTIONS AND CEILING

ASSUMPTIONS

During the Spring, Village Staff determine basic assumptions for items such as cost of living increases, fringe benefits, legal expenditures, workers compensation and general liability insurance, service charges, and lease charges. Some assumptions are based on known figures such as actuarially determined public safety pension levy figures. Other assumptions are based on historical data, such as the maximum taxable salary for social security. The amounts are used as a guide and may change as the budget is further developed. The assumptions presented in this appendix on page 429 are the assumptions that were used to determine the original three-year projections presented to the Village Board during the Summer.

THREE-YEAR PROJECTIONS

During the budget ceiling process, Village Staff calculates three-year projections for the Village's General Fund and Water & Sewer Fund. Three-year projections are calculated by applying the budget assumptions described above to historical budget figures. The three-year projections can be found in this appendix on pages 430 and 431.

CEILINGS

Ceilings are determined for the Village's General Fund and Water & Sewer Fund during Spring. The budget ceilings are the projected expenditures for the next fiscal year. They are used as a guide for Village Staff to determine if they need to request additional resources for new or current undertakings. The three-year projections and budget ceilings were presented to and accepted by the Village Board at the June 27, 2022 Committee-of-the-Whole meeting. The ceiling for the General Fund for 2023 was \$84,858,600 and the Water & Sewer Fund was \$25,808,900.

**3 Year Forecast Assumptions for Budget Ceiling
2023 - 2025**

Acct#	Dept	Account	2022	2023	2024	2025	Comments
10-10		Salaries - Open Range	3.50%	4.00%	4.00%	4.00%	No COLA or steps.
10-01		Salaries - All Other	2.25%	3.00%	3.00%	3.00%	COLA Only - Still need to account for step increase
19-01		Workers Comp inc.	0.0%	2.0%	2.0%	2.0%	Increase to 2% starting 2023
19-10		IMRF	Use 2022 Actual Rate 11.47%	Use 2022 Actual Rate 11.47%	Use 2022 Actual Rate 11.47%	Use 2022 Actual Rate 11.47%	Actual Rates: 2017 = 12.34; 2018 = 12.72; 2019 = 10.01; 2020 = 11.47; 2021 = 12.54; 2022 = 10.40 but used 11.47; 2023 = 7.78 but using 11.47.
19-11		Social Security	6.20%	6.20%	6.20%	6.20%	
19-12		Medicare	1.45%	1.45%	1.45%	1.45%	
19-05		Medical Insurance	8.00%	8.00%	8.00%	8.00%	
19-09		P&F Pub Safe Pen - Police	\$4,114,000	\$3,911,000	\$4,000,000	\$4,100,000	
19-09		P&F Pub Safe Pen - Fire	\$4,962,000	\$5,256,000	\$5,300,000	\$5,400,000	
20-10	0401	Village Attorney	\$228,000	\$180,000	\$180,000	\$180,000	
20-15	0401	Village Prosecutor	\$70,000	\$50,000	\$50,000	\$50,000	
20-20	0401	Legal Services	\$35,000	\$100,000	\$100,000	\$100,000	
20-39	0601	Data Processing Services (IT)	2.00%	3.00%	3.00%	3.00%	
20-40	All	General Insurance (Liability)	0.00%	1.00%	1.00%	1.00%	
21-53	7201	Northwest Water Commission	\$4,100,000	\$4,200,000	\$4,300,000	\$4,400,000	
22-02	1001	B & C - Meet Chicago Northwest - Dues	\$32,700	\$88,700	\$100,000	\$100,000	2021 = 8% of 2019 hotel tax of \$1,109,349 = \$88,700 2022 = 8% of 2020 hotel tax of \$408,888 = \$32,700
	Rev	Service Charge - Library	\$135,000	\$135,000	\$135,000	\$135,000	
	Rev	Personal Property Replacement Tax	\$396,000	\$144,000	\$144,000	\$144,000	24% of PPRT goes to Library
22-37	All w/car	Vehicle Lease Charges	3.00%	3.00%	3.00%	3.00%	
22-37	All w/car	Veh. Replacement Adjustment	0.00%	0.00%	0.00%	0.00%	Adjustments to PWV calculation for inflation/increased repl. Costs
20-37	3001/3501	Central Dispatch - Fire & Police	2.50%	3.00%	3.00%	3.00%	75% Police; 25% Fire; rate decreased 18% in 2020
31-90	7101	Street & Sidewalk Supplies - Rock Salt	\$450,000	\$450,000	\$450,000	\$450,000	
40-43	4001	Zero Interest Loan Program	\$40,000	\$40,000	\$40,000	\$40,000	
40-89	9901	Sales Tax Abatement	\$500,000	\$600,000	\$600,000	\$600,000	Lexus, Napleton, Le Obsession
40-96	9901	Contingency - General Fund	\$200,000	\$400,000	\$0	\$0	Start with \$400,000
40-96	9901	Contingency - Water Fund	\$300,000	\$300,000	\$0	\$0	Start with \$300,000
EXP	All	All other Exp (except as listed above)	1.00%	4.00%	3.00%	3.00%	
411.70	Gen	Victim Services Coordinator Grant	\$50,000	\$50,000	\$50,000	\$50,000	Incl. rev & exp in anticipation of grant renewal
	Rev - Gen						
451.15	Exp - 235	Parking Service Charges	\$287,300	\$287,300	\$287,300	\$287,300	
	Rev - Gen						
451-30	Exp - 505	Water Service Charges	\$1,876,100	\$1,876,100	\$1,876,100	\$1,876,100	

GENERAL FUND

THREE YEAR PROJECTIONS

FISCAL YEARS 2023 THROUGH 2025

SOURCES OF FUNDS

	2020 ACTUAL	2021 ACTUAL	2022 PROJ ACTUAL	\$ +, - From Bud	% +, - From Bud	2022 APPR BUDGET	2023 PROJ BUDGET	2024 PROJ BUDGET	2025 PROJ BUDGET
BEGINNING FUND BALANCE	\$30,700,253	\$30,336,997	\$30,408,285			\$30,408,285	\$38,556,985	\$42,371,385	\$44,935,085
TAXES									
Property Tax	\$ 24,305,474	\$ 25,720,236	\$ 25,917,300	\$0	0%	\$ 25,917,300	0%	\$ 26,044,000	\$ 27,404,900
Sales Tax	12,480,915	15,162,957	15,991,000	\$2,291,000	17%	13,700,000	20%	16,471,000	17,475,000
Home Rule Sales Tax	4,654,737	6,567,847	6,800,000	\$1,200,000	21%	5,600,000	25%	7,000,000	7,436,000
Use Tax	3,290,912	2,961,695	3,045,000	\$45,000	1%	3,000,000	0%	3,000,000	3,000,000
Income Tax	8,161,144	9,939,827	12,170,000	\$2,871,000	31%	9,299,000	34%	12,500,000	13,300,000
Food & Beverage Tax	1,577,787	2,139,900	2,340,000	\$330,200	16%	2,009,800	20%	2,410,000	2,557,000
Telecommunications Tax	1,868,788	1,684,735	1,558,000	\$186,600	14%	1,371,400	2%	1,400,000	1,135,000
Hotel Tax	408,888	641,947	650,000	(\$325,000)	-33%	975,000	-23%	750,000	750,000
Electric Utility Tax	2,830,115	2,898,554	2,894,000	(\$206,000)	-7%	3,100,000	-6%	2,900,000	2,900,000
Natural Gas Utility Tax	2,062,240	2,045,023	2,076,000	(\$124,000)	-6%	2,200,000	-5%	2,100,000	2,100,000
All Other Taxes	742,378	1,086,566	1,923,000	\$1,095,000	132%	828,000	6%	875,000	875,000
TOTAL TAXES	62,383,378	70,849,287	75,364,300	7,363,800	11%	68,000,500	11%	75,450,000	78,932,900
INTERGOVERNMENTAL	1,204,293	675,233	635,000	\$9,896	2%	625,104	2%	638,100	644,100
LICENSES/PERMITS									
Vehicle Licenses	1,237,102	1,395,388	1,430,000	\$0	0%	1,430,000	0%	1,430,000	1,430,000
Business Licenses	623,075	702,685	650,000	\$0	0%	650,000	0%	650,000	650,000
Building Permits	920,457	1,137,149	1,200,000	\$0	0%	1,200,000	0%	1,200,000	1,200,000
All Other Licenses/Perm	591,392	841,146	804,800	(\$92,200)	-10%	897,000	-12%	790,600	790,600
TOTAL LICENS	3,372,026	4,076,368	4,084,800	(\$92,200)	-2%	4,177,000	-3%	4,070,600	4,070,600
FEES	4,789,468	5,658,650	5,601,000	\$450,000	9%	5,151,000	9%	5,601,000	5,666,000
FINES	395,265	788,237	520,100	(\$26,000)	-5%	546,100	-5%	520,100	520,100
SERVICE CHG	2,141,521	2,175,369	2,260,400	\$0	0%	2,260,400	-31%	1,563,200	1,563,200
INTEREST INC.	138,914	23,140	160,000	\$0	0%	160,000	0%	160,000	160,000
SALES/REIMB/RENTS	137,821	123,244	108,000	(\$17,000)	-14%	125,000	-14%	108,000	108,000
OTHER	367,409	375,849	354,100	(\$4,000)	-1%	358,100	1%	362,000	378,600
SUB-TOTAL	\$ 74,930,095	\$ 84,745,377	\$ 89,087,700	\$7,684,496	9%	\$ 81,403,204	\$ 88,473,000	\$ 90,233,400	\$ 92,043,500
TRANSFERS IN	350,000	200,000	200,000	\$0	0%	200,000	0%	200,000	200,000
TOTAL REVENUES	\$ 75,280,095	\$ 84,945,377	\$ 89,287,700	\$7,684,496	9%	\$ 81,603,204	\$ 88,673,000	\$ 90,433,400	\$ 92,243,500

USES OF FUNDS

	2020 ACTUAL	2021 ACTUAL	2022 PROJ ACTUAL	\$ +, - From Bud	% +, - From Bud	2022 APPR BUDGET	2023 PROJ BUDGET	2024 PROJ BUDGET	2025 PROJ BUDGET
PERSONAL SERVICES									
Salaries	\$ 36,957,449	\$ 37,501,166	\$ 39,277,000	\$ 935,300	-2%	\$ 40,212,300	3%	\$ 41,359,200	4%
Overtime	2,392,252	2,736,304	2,136,100	\$225	0%	2,136,325	1%	2,166,600	3%
Special Details	165,991	374,700	418,600	\$0	0%	418,600	3%	431,100	3%
Workers Compensation	1,831,100	1,922,600	2,134,800	\$0	0%	2,134,800	2%	2,177,400	2%
Medical Insurance	7,640,700	7,722,800	8,093,700	\$32,700	0%	8,126,400	8%	8,741,000	8%
Public Safety Pensions	9,339,000	8,986,000	9,076,000	\$0	0%	9,076,000	1%	9,167,000	1%
IMRF	1,724,112	1,717,953	1,667,800	\$49,500	-3%	1,717,300	2%	1,759,600	4%
Social Security	819,598	829,468	896,000	\$32,200	-3%	928,200	2%	949,500	4%
Medicare	553,792	570,275	601,100	\$13,100	-2%	614,200	3%	631,300	4%
Other	10,665	10,845	10,800	\$0	0%	10,800	0%	10,800	0%
TOTAL PERSO	61,434,659	62,372,111	64,311,900	\$1,063,025	-2%	65,374,925	67,393,500	70,162,000	73,012,400
CONTRACTUAL									
IT/GIS Service Charge	1,582,700	1,605,700	2,018,400	\$0	0%	2,018,400	3%	2,078,800	1%
Vehicle/Equip Lease Ch	2,988,000	3,105,400	3,148,800	\$0	0%	3,148,800	10%	3,460,800	5%
All Other Service Charge	6,778,410	6,965,650	7,423,300	\$10	0%	7,423,310	1%	7,492,200	3%
TOTAL CONTR	11,349,110	11,676,750	12,590,500	10	0%	12,590,510	13,031,800	13,472,000	13,923,100
COMMODITIES	1,972,974	2,122,078	2,578,600	(\$107)	0%	2,578,493	11%	2,867,300	7%
OTHER CHARGES	815,320	1,153,150	1,458,000	(\$363,987)	33%	1,094,013	7%	1,166,000	-21%
SUB-TOTAL	\$ 75,572,063	\$ 77,324,089	\$ 80,939,000	\$698,941	-1%	\$ 81,637,941	\$ 84,458,600	\$ 87,869,700	\$ 91,141,400
CONTINGENCY	0	0	200,000	\$0	0%	200,000	400,000	0	0
TRANSFERS OUT	0	7,550,000	0	\$0	#DIV/0!	0	0	0	0
TOTAL EXPENDITURES	\$ 75,572,063	\$ 84,874,089	\$ 81,139,000	\$ 698,941	-1%	\$ 81,837,941	\$ 84,858,600	\$ 87,869,700	\$ 91,141,400
SURPLUS (DEFICIT)	(291,968)	71,288	8,148,700			(234,737)	3,814,400	2,563,700	1,102,100
ENDING FUND BALANCE	\$ 30,408,285	\$ 30,408,285	\$ 38,556,985			\$ 30,173,548	\$ 42,371,385	\$ 44,935,085	\$ 46,037,185
FUND BALANCE AS % OF EXP.	40.24%	35.83%	47.52%			36.87%	49.93%	51.14%	50.51%

Note: Village policy is to maintain at least a 25% fund balance.

WATER AND SEWER FUND

THREE YEAR PROJECTIONS

FISCAL YEARS 2023 THROUGH 2025

SOURCES OF FUNDS

	2021 ACTUAL	2022 EST ACTUAL	2022 CURRENT BUDGET	2023 PROP BUDGET	2024 PROJ BUDGET	2025 PROJ BUDGET
BEGINNING WORKING CASH	\$ 9,500,762	\$ 13,506,441	\$ 13,506,441	\$ 10,698,241	\$ 8,633,441	\$ 13,287,141
CHARGES FOR SERVICE	21,458,317	21,982,500	21,982,500	23,302,500	24,424,500	24,424,500
INTEREST INC.	11,360	13,000	13,000	30,000	30,000	30,000
SALES/REIMB/RENTS	51,661	63,000	63,000	63,000	63,000	63,000
OTHER	692,589	348,600	348,600	348,600	20,000	20,000
SUB-TOTAL	22,213,927	22,407,100	22,407,100	23,744,100	24,537,500	24,537,500
TRANSFERS IN	2,500,000	-	-	-	4,000,000	-
TOTAL REVENUES	\$ 24,713,927	\$ 22,407,100	\$ 22,407,100	\$ 23,744,100	\$ 28,537,500	\$ 24,537,500

USES OF FUNDS

	2021 ACTUAL	2022 EST ACTUAL	2022 CURRENT BUDGET	2023 PROP BUDGET	2024 PROJ BUDGET	2025 PROJ BUDGET
PERSONAL SERVICES	\$ 6,606,949	\$ 7,106,500	\$ 7,219,600	\$ 7,445,600	\$ 7,770,000	\$ 8,116,600
CONTRACTUAL	2,721,278	2,867,300	2,867,278	2,931,700	3,024,800	3,127,300
NORTHWEST WATER COMMISSIO	4,013,462	4,100,000	4,100,000	4,200,000	4,300,000	4,400,000
COMMODITIES	642,117	784,800	784,807	839,200	887,100	940,800
OTHER CHARGES	1,856,541	1,891,100	1,891,100	1,193,900	1,193,900	1,193,900
CAPITAL ITEMS	4,867,901	8,165,600	9,087,815	8,898,500	6,708,000	9,917,400
SUB-TOTAL	20,708,248	24,915,300	25,950,600	25,508,900	23,883,800	27,696,000
CONTINGENCY	-	300,000	300,000	300,000	-	-
TRANSFERS OUT	-	-	-	-	-	-
TOTAL EXPENDITURES	20,708,248	25,215,300	26,250,600	25,808,900	23,883,800	27,696,000
SURPLUS (DEFICIT)	4,005,679	(2,808,200)	(3,843,500)	(2,064,800)	4,653,700	(3,158,500)
ENDING WORKING CASH	\$13,506,441	\$10,698,241	\$9,662,941	\$8,633,441	\$13,287,141	\$10,128,641
WORKING CASH AS % OF EXPENDITUR	65%	42%	37%	33%	56%	37%

Note: Village policy is to maintain at least a 25% fund balance.

COMMUNITY PROFILE

GOVERNMENT

Incorporated January 18, 1887

The Village is a home-rule municipality governed by a nine-member Board consisting of eight Trustees and one Village President, commonly referred to as Mayor. The Board is elected at large for staggered four-year terms.

The Mayor, with approval of the Village Board, appoints the Village Manager.

The Village employs 422 full-time and 16 part-time employees in 10 operating departments: Integrated Services, Human Resources, Legal, Finance, Police, Fire, Planning & Community Development, Building & Life Safety, Health & Senior Services, & Public Works (including Water Utility Operations, Engineering, and Municipal Fleet Services).

In addition, the Village has the following advisory boards and commissions that advise the Village Board on various issues and proposals under review. The Mayor, with the consent of the Board of Trustees, appoints members to the commissions.

Plan Commission
Zoning Board of Appeals
Board of Health
Board of Local Improvements
Board of Fire & Police Commissioners
Design Commission
Building Code Review Board
Environmental Commission
Housing Commission
The Arlington Economic Alliance
Senior Citizens Commission
Youth Commission
Commission for Citizens with Disabilities
Bicycle & Pedestrian Advisory Commission
Special Events Commission
Arts Commission

GOVERNMENT

(Continued)

The Village also operates a public access cable television channel and televises most Board meetings.

Village Website: www.vah.com

Additional Website: www.discoverarlington.com

Elections

Number of Registered Voters	65,547
Number of Ballots Cast in Last Municipal Election 4-6-21	9,440

<u>Village Bond Rating</u>	Aa1
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<u>Fire ISO Rating</u>	1 (2016)
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Various Taxes

Sales Tax	10.00%
Prepared Food & Beverage Tax	1.25%
Telecommunications Tax	6.00%
Hotel Tax	5.00%
Utility Tax (gas/electric)	5.00%

DEMOGRAPHICS

The Village is comprised of approximately 16.6 square miles.

The Village is located in Cook County, approximately 25 miles northwest of the Chicago loop business district. The Village is home to beautiful Arlington Park Race Track, the world-famous thoroughbred racing destination. Adjacent to the Village to the west are the communities of Palatine and Rolling Meadows; to the east are Wheeling, Prospect Heights, and Mount Prospect; to the north is Buffalo Grove; to the south is Elk Grove Village. O'Hare International Airport is approximately 15 miles southeast of the Village, a 20-minute drive by expressway.

COMMUNITY PROFILE

(Continued)

DEMOGRAPHICS (Continued)

Weather Conditions

Average Winter (Daytime)	35° F
Average Summer (Daytime)	81° F
Average Annual Rainfall	36 Inches
Average Annual Snowfall	36 Inches

Population

1980	66,116
1990	75,460
2005 (f)	76,943
2010 (a)	75,101
2020 (g)	77,676

Age (g)

Persons under 5 years	6.2%
Persons under 18 years	22.9%
Persons 65 years and over	19.6%

Ethnic Makeup (g)

White alone	80.6%
Black or African American alone	2.4%
American Indian/Alaskan Native alone	0.3%
Asian alone	10.3%
Native Hawaiian/Other Pacific Islander	0.0%
Two or More Races	3.9%
Hispanic or Latino	8.2%
White alone, not Hispanic or Latino	77.1%

NOTE: Hispanic/Latino ethnicity overlaps categories therefore figures do not add up to 100%

Other Household and Resident Data (g)

Median Household Income	\$100,221
Per Capita Income	\$51,340
% of population over 65	19.6%
Education (population 25 years & older)	
High school graduate or higher	96.3%
Bachelor's degree or higher	58.1%
Unemployment Percentage (12/2018) (b)	3.0%

Home Value (g)

Median Home Value	\$352,000
Median Gross Rent	\$1,441

DEMOGRAPHICS (Continued)

Land Use (c)

	<u>Acres</u>	<u>%</u>
Residential	5,279	50.4
Commercial	505	4.9
Office Only	225	2.2
R&D, Manufacturing, Warehousing	590	5.7
Institutional	285	2.7
Mixed Use	398	3.8
Parks/Schools/Government	1,082	10.3
Streets	2,000	19.0
Open	100	1.0
Total	<u>10,464</u>	<u>100.0</u>

Property Value (d)

Estimated Total Property Value (2019)	\$10,100,098,716
Equalized Assessed Valuation (EAV) (2019)	\$3,366,699,572

	<u>2020 EAV</u>	<u>% of Total</u>
Residential	\$2,409,134,826	71.112%
Farm	35,364	0.001%
Commercial	805,015,324	23.762%
Industrial	172,043,750	5.078%
Railroad	1,574,501	0.046%
	<u>\$3,387,803,765</u>	<u>100.000%</u>

COMMUNITY PROFILE

(Continued)

DEMOGRAPHICS

(Continued)

Top Five Property Taxpayers (d)

Luther Village	Retirement Facility
Town & Country Mall	Shopping
Northpoint Shopping Center	Shopping
Arlington Plaza	Shopping
Annex of Arlington	Shopping

Other (d)

Miles of Streets 241

Water Information:

Municipal water system main water supply

Lake Michigan water through the Northwest

Water Commission (All wells are secondary and backup sources)

Miles of Water Mains 260

Number of Water Customers 21,119

Capacity of Waterworks 36,000,000 gal/per day

Number of Storage Tanks 10

Storage Capacity 31,000,000 gal.

Sewer Information:

Miles of Storm Sewers 213

Miles of Sanitary & Combined Sewers 255

Number of Retention/Detention Basins 56

Sewage Treatment – Metropolitan Water Reclamation District

Number of Fire Stations 4

School Districts 15, 21, 23, 25, 59 and 214 serve the students of the Village of Arlington Heights and neighboring communities.

Library

Number of Sites 1 (plus Bookmobile)

Number of Volumes 305,928

Number of Registered Borrowers 76,653

FY2019 Total Circulation 1,917,129

BUSINESS

The Village received sales tax from 4,133 different business during 2021 (e).

2021 Kind of Business Report (e)

Sales Category	Sales Volume	%
General Merchandise	\$ 658,839	4.3%
Food	1,861,495	12.1%
Restaurant Dining	1,724,954	11.2%
Apparel	338,316	2.2%
Furniture, Household	949,579	6.2%
Lumber/Building/Hardware	748,771	4.9%
Automotive/Filling Stations	3,537,566	23.1%
Drugs & Misc. Retail	3,451,189	22.5%
Agriculture & All Others	1,874,265	12.2%
Manufacturers	200,254	1.3%
Total	\$ 15,345,227	100.0%

Employers & DEI (g)

All employers	2,605
Men-owned employers	1,656
Women-owned employers	453
Non-minority-owned employers	1,976
Veteran-owned employers	103
Nonveteran-owned employers	2,158

Major Employers (500 Employees or more)

Northwest Community Healthcare	3,600
Arlington Heights High School Dist. 214	1,700
HSBC	1,500
Lutheran Home	800
Paddock Publications	500
Alexian Brothers Health System	500

COMMUNITY PROFILE

(Continued)

AWARDS & RECOGNITIONS

GFOA Certificate of Achievement or Excellence
in Financial Reporting Annually Since 1988

GFOA Distinguished Budget Presentation
Award Annually Since 2005

Certified Tree City U.S.A. Annually Since 1985

Daniel Burnham Award for Excellence
In Planning for Timber Court Condominium
Project (affordable housing).....2008

President's Arts Friendly Community
Award 2008

Association of Illinois Senior Centers' Awards for
Senior Center Program of the Year and Senior
Center Director of the Year.....2008

Chaddick Municipal Development
Process Award 2010

Designated as a Member of the Safe
Communities America Program 2010-2015

CALEA Accreditation of Police Dept..... 2018

Governor's Sustainability Award 2013

Community Partnership Award 2013

IRMA Management Assessment Program
Accreditation..... 2017

Notes:

- (a) 2010 Census & US Census Bureau Website
- (b) Illinois Department of Employment Security
- (c) Village of Arlington Hts Comprehensive Plan
- (d) Village of Arlington Hts & Cook County Records
- (e) Illinois Department of Revenue
- (f) Special Census
- (g) 2020 Census & US Census Bureau Website

GLOSSARY

The Annual Budget and Financial Plan contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Financial Plan document in understanding these terms, a glossary has been included in the document.

ABATEMENT

A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments, and service charges.

ACCRUAL BASIS

A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable; expenses are recognized in the period incurred, if measurable.

ACTUARIAL / ACTUARY

A person or methodology that makes determinations of required contributions to achieve future funding levels that address risk and time.

AGENCY FUND

A fund established to account for assets held by the Village as a collection of paying agent for individuals, private organizations, other governmental units or other funds.

APPROPRIATION

A legal authorization made by the Village Board which permits the Village to incur obligations and to make expenditures for specific purposes.

ASSESSED VALUATION

A percent of appraisal value assigned to real estate and certain personal property for use as a basis for levying property taxes. In the Village of Arlington Heights the assessed valuation is 33% of appraised value.

ASSETS

Property owned by a government which has a monetary value.

AUDIT

An independent, objective evaluation of the fairness by which a company's financial reports are presented by its management.

BALANCE SHEET

A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

BALANCED BUDGET

A budget in which total expenditure allocations do not exceed total available resources.

GLOSSARY

(Continued)

BOND

A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large projects, such as buildings, streets and bridges.

BUDGET

A plan of financial operation embodying an estimate of proposed revenue and expenditures for a specific period of time (budget fiscal year).

BUDGET ADJUSTMENT

A legal procedure utilized by the Village staff and Village Board to revise the budget.

BUDGET AUTHORITY

Authority provided by law that permits Village departments to incur obligations requiring either immediate or future payment of money.

BUDGET MESSAGE

The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Village Manager.

BUDGET ORDINANCE

The official enactment by the Village Board to legally authorize Village staff to obligate and expend resources.

BUDGETARY CONTROL

The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAPITAL IMPROVEMENT PROGRAM (CIP)

A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work plan or otherwise. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

CAPITAL OUTLAY

Expenditures which result in the acquisition of or addition to fixed assets.

CASH BASIS

A basis of accounting in which transactions are recognized only when cash is increased or decreased.

GLOSSARY

(Continued)

CASH MANAGEMENT

The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

CERTIFICATE OF DEPOSIT

A negotiable or non-negotiable receipt of monies deposited in a bank or financial institution for a specific period for a specified rate of interest.

COMMODITIES

All expenditures for materials, parts and supplies except those incidentally used by outside firms performing contractual services for the Village.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

A federal entitlement grant distributed to municipalities on the basis of a formula that considers population, housing conditions, and poverty. CDBG funds are then distributed by the Village for activities that benefit low and moderate income families.

COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES (CALEA)

CALEA was created in 1979. The purpose of CALEA's Accreditation Programs is to improve the delivery of public safety services, primarily by: maintaining a body of standards, developed by public safety practitioners, covering a wide range of up-to-date public safety initiatives; establishing and administering an accreditation process; and recognizing professional excellence.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

This official annual report presents the status of the Village's finances in a standardized format. The CAFR is organized by fund and contains two basic types of information: a balance sheet that compares assets with liabilities and fund balance; and an operating statement that compares revenues and expenditures.

CONTINGENCY

An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as emergencies, federal mandates, shortfalls in revenue, and similar eventualities.

CONTRACTUAL SERVICES

Expenditures for services from outside vendors that are obtained by an express or implied contract.

DEBT SERVICE

The expenditure for principal and interest payments on loans, notes, and bonds.

DEBT SERVICE FUND

A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

GLOSSARY

(Continued)

DEFICIT

(1) The excess of an entity's liabilities over its assets. (2) The excess of expenditures or expenses over revenues during a single accounting period.

DELINQUENT TAXES

Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

DEPARTMENT

A major administrative division of the Village which indicates overall management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION

Expiration in the service life of capital assets purchased within Internal Service and Enterprise Funds, to account for wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

DISBURSEMENT

Payment for goods and services by cash or check.

ENCUMBRANCE

The commitment of budgeted funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE FUND

A governmental accounting fund in which services provided are financed and operated similar to those of a private business--where the intent is that the costs (expenses, including depreciation or debt service payments) of providing goods and services be financed or recovered through user fees.

EQUALIZED ASSESSED VALUATION

The total taxable property value. It is a combination of the market value of a property as determined by the county assessor, multiplied by a fraction depending on the classification of the property and adjusted by a multiplier determined by the state to equalize valuations across the state. It is the final value against which the total tax rate is multiplied to determine the property taxes due.

ESTIMATED REVENUE

The amount of projected revenue to be collected during the fiscal year. The amount of revenue budgeted is the amount approved by the Village Board.

EXPENDITURE

Decreases in net total assets. Expenses represent the total cost of operations during a period of time regardless of the timing of the related expenditures. Note: An encumbrance is not an expenditure, but reserves funds to be expended.

GLOSSARY

(Continued)

FIDUCIARY FUNDS

Funds used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Trust. Expendable trust and agency funds are budgeted on a modified accrual basis, and the nonexpendable trust and pension funds are budgeted on an accrual basis

FINANCIAL PLAN

A multi-year, long-range, approach to assessing the Village's revenue and expenditure needs which becomes the basis for formulating the annual budget which by law must be adopted. The plan is developed by utilizing existing policies, objectives, assumptions, and accepted benchmarks and activity measures.

FISCAL YEAR

The time period designated by the Village signifying the beginning and ending period for recording financial transactions. The Village of Arlington Heights has specified the calendar as its fiscal year that begins January 1 and ends December 31.

FIXED ASSETS

Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment. The Village has established a level of \$1,000 for an item to be considered an asset; below \$1,000, the item is considered to be an operating expense.

FREEDOM OF INFORMATION ACT (FOIA)

A state law governing the timing and cost of responding to requests for public information.

FULL FAITH AND CREDIT

A pledge of the general taxing power of government to repay debt obligations (typically used in reference to general obligation bonds).

FULL-TIME EQUIVALENT (FTE)

The number of positions calculated on a basis that one FTE equates to a 40-hour workweek for 12 months. For example, two part-time positions working 20 hours for 12 months equals one FTE.

FUND

An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or functions.

FUND ACCOUNTING

The accounts of the Village are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriated. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

GLOSSARY

(Continued)

FUND BALANCE

Fund balance refers to the difference between current financial assets and liabilities reported in a governmental fund. Also known as surplus funds.

FUND TYPE

In governmental accounting, all funds are classified into seven generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GENERAL FUND

The General Fund is the general operating fund of the Village. This fund used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS

Bonds that finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government.

GOAL

A statement of board direction, purpose, or intent based on the needs of the community.

GOVERNMENTAL FUNDS

Funds used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

GRANT

A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

HOME RULE

A status granted by the Illinois Constitution which gives cities of a certain size board powers not otherwise available to local municipalities. For instance, there is no statutory limit to the property tax levy nor is there any requirement to seek referendum approval for increasing the levy or issuing debt.

HOME RULE SALES TAX

An additional tax levied by the home rule municipality on retail sales within its jurisdiction. The tax, levied in 0.25% increments with no limit, is on all items except those that have a title (autos, boats, etc.) and groceries and drugs. It is collected by the state from the retailer and returned to the municipality.

GLOSSARY

(Continued)

ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)

This retirement fund, established under State statutes, provides employees of local governments (excluding police and firefighters) in Illinois with a system for the payment of retirement annuities, disability, and death benefits. All employees (other than those covered by the Police or Firefighter's plans) hired in positions that meet or exceed an annual hourly standard (1,000 hours) must be enrolled in IMRF as participating members. Participating members of IMRF must contribute 4.5% of their salary to the pension fund. The employer pays a percentage that varies each year and is dependent on a report prepared by a professional actuary.

INFRASTRUCTURE

The physical assets of the Village (streets, water, sewer, and public buildings).

INTERGOVERNMENTAL REVENUE

Revenue received from or through the Federal, State or County government.

INTERGOVERNMENTAL RISK MANAGEMENT AGENCY (IRMA)

An intergovernmental insurance cooperative that pools risk for general liability and workers' compensations insurance coverages.

INTERNAL SERVICE FUND

A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

LEVY

An imposing and collecting of a tax. In Illinois, the property tax is determined by the local unit of government, levied by the county clerk, and collected by the county treasurer. Taxes levied for any particular year are collected in the following calendar year.

LIABILITY

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

LONG-TERM DEBT

Debt with a maturity of more than one year after the date of issuance.

MAJOR FUND

A major fund is (1) the main operating fund (the general fund or its equivalent which should always be reported separately); (2) other governmental funds and proprietary funds if the total assets, liabilities, revenues, or expenditures/ expenses of that individual fund are at least 10 percent of the corresponding total (assets, liabilities, and so forth) for the relevant fund category (governmental fund or proprietary funds) and at least 5 percent of the corresponding total for all governmental and proprietary funds combined; or (3) any other funds that public official believe are particularly important to financial statement users

MANDATE

A requirement from a higher level of government that a lower level of government perform a task in a particular way or by a particular standard.

GLOSSARY

(Continued)

MODIFIED ACCRUAL BASIS

A method of accounting used to recognize revenue and expenditures. Funds that use the modified accrual basis of accounting recognize revenues when measurable and available (i.e. collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period). Expenditures are recognized (with some exceptions) when the related liability is incurred.

MOTOR FUEL TAX (MFT)

The State returns a portion of the gas tax to the municipalities on a per capita basis for use in the maintenance and construction of public roads.

NET ASSETS

Net Assets refers to the difference between assets and liabilities reported in a proprietary fund and may be considered a measure of net worth.

OPERATING BUDGET

The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

OTHER POST EMPLOYMENT BENEFITS (OPEB)

OPEB is an accounting concept created by the Governmental Accounting Standards Board (GASB) by pronouncements designed to address expenses that entities may or may not be legally bound to pay, but pay as a moral obligation.

PERFORMANCE MEASURES

Specific quantitative and qualitative measures of work performed as an objective of the department.

PERSONNEL SERVICES

Costs related to compensating Village employees, including salaries, wages and benefits.

PROPERTY TAX

Property taxes are levied on real property according to the property's valuation and the tax rate.

PROPRIETARY FUNDS

Funds used to account for activities similar to those found in the private sector, where the determination of net income is necessary for sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). Example of proprietary funds are the Water & Sewer Fund and the Technology Fund.

PUBLIC SAFETY EMPLOYEE BENEFITS ACT (PSEBA)

PSEBA provides for free health insurance to a public safety officer who is catastrophically injured or killed in the line of duty. The officer's spouse and minor children are also entitled to free health insurance coverage under the Act. The health insurance must be provided by the employer for the remainder of the lives of the officer and spouse (or until the spouse remarries).

GLOSSARY

(Continued)

REVENUE

Money received into a fund from outside the fund that, together with fund balances, provides the financial resources for a given year.

REVENUE BONDS

This type of bond is backed only by revenues from a specific enterprise or project.

SOLID WASTE AGENCY OF NORTHERN COOK COUNTY (SWANCC)

An intergovernmental agency formed to dispose of residential household solid waste generated by its municipal members.

SPECIAL ASSESSMENT AREA

A method used for the purpose of financing public improvements in a designated area. Although a portion of special assessment project costs are borne by a group of specifically benefited owners, the project usually has some value to the general public, in which case the general government may bear a portion of the project cost. The general government frequently pays for the entire project up front, and finances the cost through a bond issue. The individual owners in the special assessment area pay the general government their proportional share of the total owner cost. The payment is then used to cover annual debt service costs of the bond issue. Payments can be set up on a lump sum or a periodic basis.

SPECIAL REVENUE FUND

A fund created when the Village receives revenue from a special source designated to be used for a specific purpose.

SPECIAL SERVICE AREA

A method used for the purpose of financing public improvements in a designated area. This is handled in the same manner as a Special Assessment Area, except that the individual owners' portions are paid through annual property tax assessments. (See also Special Assessment Area).

TAX INCREMENT FINANCING (TIF)

This type of financing typically pays for infrastructure and capital improvements in a designated area or district. The difference in property tax revenues received in a base year versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which is used to finance the improvements.

TAX LEVY

The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TAX RATE

The amount of tax stated in terms of a unit of tax base. In Illinois, the tax rate is per \$100 of equalized assessed value.

WORKING CASH / CAPITAL

Working cash (or capital) is the difference between current assets and current liabilities reported in a proprietary fund. This measure indicates relative liquidity.

ACRONYMS

ADA: Americans with Disabilities Act

AED: Automated External Defibrillator

AHA: American Heart Association

AICPA: American Institute of Certified Public Accountants

AMR: Automated Meter Reading

APA: American Planning Association

APWA: American Public Works Association

ASCE: American Society of Civil Engineers

AWWA: American Water Works Association

CAFR: Comprehensive Annual Financial Report (also see Budget Glossary)

CAP: Children at Play

CCDPH: Cook County Department of Public Health

CCHD: Cook County Highway Department

CDC: Center for Disease Control and Prevention

CDBG: Community Development Block Grant (also see Budget Glossary)

CEDA: Community & Economic Development Association of Cook County

CIP: Capital Improvement Program (also see Budget Glossary)

CMAF: Chicago Metropolitan Agency for Planning

CMAQ: Congestion Mitigation and Air Quality

CPA: Certified Public Accountant

DSC: Disabilities Services Coordinator

DEI: Diversity, Equity, and Inclusion

EAV: Equalized Assessed Value

EEA&R: Energy Efficiency Audits & Rehabilitation

EECBG: Energy Efficiency and Conservation Block Grant

EECS: Energy Efficiency & Conservation Strategy

EMT: Emergency Medical Technician

EOC: Emergency Operations Center

ESDA: Emergency Services & Disaster Agency

FOIA: Freedom of Information Act (also see Budget Glossary)

FTE: Full-Time Equivalent (also see Budget Glossary)

GAAP: Generally Accepted Accounting Principles

GASB: Governmental Accounting Standards Board

GFOA: Government Finance Officers Association

GIS: Geographic Information Systems

GPS: Global Positioning System

HELP: High-Level Excess Liability Pool

HMO: Health Management Organization

HR: Human Resources

HSC: Human Services Coordinator

IEPA: Illinois Environment Protection Agency

IAMMA: Illinois Association of Municipal Management Assistants

IDOT: Illinois Department of Transportation

IDPH: Illinois Department of Public Health

IEHA: Illinois Environmental Health Association

IGFOA: Illinois Government Finance Officers Association

ILCMA: Illinois City/County Management Association

ILGSA: Illinois Geographic Information Systems Association

ACRONYMS

Continued)

IMRF: Illinois Municipal Retirement Fund (also see Budget Glossary)

IMSA: International Municipal Signal Association

IMTA: Illinois Municipal Treasurers Association

IRMA: Intergovernmental Risk Management Agency

ISPERN: Illinois State Police Emergency Radio Network

IT: Information Technology

ITEP: Illinois Transportation Enhancement Program

ITE: Institute of Transportation Engineers

JULIE: Joint Utility Locating Information for Excavators

LEADS: Law Enforcement Agencies Data System

LGDF: Local Government Distribution Fund

MABAS: Mutual Aid Box Alarm System

MAP: Metropolitan Alliance of Police

MCAT: Major Case Assistance Team

MRC: Medical Reserve Corps

MFT: Motor Fuel Tax (also see Budget Glossary)

NACCHO: National Association of County and City Health Officials

NFPA: National Fire Protection Association

NIGP: National Institute of Government Purchasing

NIPAS: Northern Illinois Police Alarm System

NIPSTA: Northeastern Illinois Public Safety Training Academy

NLRCL: Northern Illinois Regional Crime Lab

NPDES: National Pollutant Discharge Elimination System

NWCD: Northwest Central Dispatch

NWWC: Northwest Water Commission

OPEB: Other Postemployment Benefits

OSHA: Occupational Safety & Health Act (or Association)

PCA: Portland Cement Association

PEAR: Parish Emergency Assistance Resources

POD: point of distribution

PPO: Preferred Provider Organization

PSO: Public Safety Officer

PSEBA: Public Safety Employee Benefits Act (also see Budget Glossary)

PUD: Planned Unit Development

PW: Public Works

SBOC: Suburban Building Officials Conference

SCADA: Supervisory Control and Data Acquisition

SCBA: Self Contained Breathing Apparatus

SHIP: Senior Health Insurance Program

SWANCC: Solid Waste Agency of Northern Cook County (also see Budget Glossary)

TIF: Tax Increment Financing (also see Budget Glossary)

USEPA: United States Environmental Protection Agency

USRA: Urban Search and Rescue

VHF: Very High Frequency