



**Village of Arlington Heights**  
Building & Life Safety Department  
847-368-5560  
www.vah.com

**Homeowner Acting as General Contractor for Residential Work**

When a homeowner acts as a general contractor, he/she shall also be responsible for ensuring that corrections are made where work is not done in accordance with all applicable Village Codes. If the homeowner is acting as a general contractor and not actually doing the work himself/herself, the homeowner shall be responsible for making sure all Village Codes, applicable ordinances and regulations are adhered to including, but not limited to, the licensing of contractors(s).

The Village of Arlington Heights requires contractors working within the Village to obtain a contractor's license and/or present proof of registration to work in the Village in accordance with the Arlington Heights Municipal Code. Any person, firm or corporation violating any of the licensing provisions of the Municipal Code may be issued a citation and assessed fines according to the provisions of the Village of Arlington Heights Municipal Codes governing General Penalties.

The Arlington Heights Municipal Code does not prohibit the homeowner from acting as a general contractor.

By signing this form, you are acknowledge having read this form and you agree to comply with all applicable Village requirements.

Job-site Address: \_\_\_\_\_

\_\_\_\_\_  
Homeowner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeowner's Name - Printed

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Email Address