



Village of Arlington Heights
 Building & Life Safety Department
 847-368-5560
 www.vah.com

Application for Electrical Permit

New: _____ Addendum: _____

The permit issued on this application is authorized only for work specified. Electrician must provide a copy of registration with each submittal. Contractor must give complete information, as indicated below:

Date: _____ Job-Site Address: _____
 Owner of Property: _____
 Owner's Address: _____ Owner's Phone Number: _____
 Owner's City: _____ State: _____ Zip Code: _____
 Electrical Contractor's Company Name: _____
 Contractor's Name: _____ Contractor's Email: _____
 Contractor's Phone Number: _____ Cell Phone: _____
 Contractor's Address: _____
 Contractor's City: _____ State: _____ Zip Code: _____
 Register Number: _____ City of Registration: _____
 Specific Scope of Work: _____

New Single-Family Dwelling	
No. of Sq. Ft.	_____

Lights, Circuits & Outlets	Total #
15/20 AMP Circuits	_____
30 & Up AMP Circuits	_____

Power	Total #
Air Conditioners	_____
Appliances	_____
Motors	_____

Electrical Service: Voltage: _____ Overhead Underground 100 AMP 200 AMP 400AMP
 Other: _____

Low Voltage Cabling | Alarm Systems:

Phone TV/Audio Intercom Computer/Network Security System Fire Alarm
 Other: _____

Special Equipment: Generator Swimming Pool/Hot Tub Sign Other: _____

Elevator: No. of Floors: _____ New Mod Platform Lift Escalator Dumbwaiter
 Other: _____

Electrician or Authorized Agent: _____ Date: _____

Office Use Only	
Permit Number: _____	Fee: _____
Signature of Electrical Inspector: _____	



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Additional Information

- A permit must be obtained for all installations or alterations of electric equipment.
- A permit must be obtained before the work is started.
- The permit application must include the full address of the job-site. Locations on corners won't be accepted. The street number **must** be correct.
- Applications must be filled out in its entirety and signed by the Electrician or an Authorized Agent.
- The Electrician must provide a copy of registration with each submittal. **Both the application and the license / registration must be received together or neither will be accepted.**
- The permit fee must be paid before a permit is issued. As this fee is based on the apparatus installed, a correct statement of such apparatus must appear on the application.
- The permit issued on this application will authorize only work here applied for. If other work is done, it must be covered by additional permits or as an addendum to the existing permit.
- Contractor shall **not** make connection to existing wiring where same is defective. In all cases the contractor installing the apparatus, in addition to the existing load, shall be held responsible for any overload of service, branch mains or circuits.
- No current shall be used on the apparatus installed under authority of a permit without approval of Building & Life Safety Department.
- When this installation is ready to be energized, an inspection **must** be approved by the Electrical Inspector.