



Village of Arlington Heights
Building & Life Safety Department
847-368-5560
www.vah.com

Owner of Commercial Property Acting as General Contractor for Non-Residential Work

When an owner of a commercial property acts as a general contractor he/she shall also be responsible for ensuring that corrections are made where the work is not done in accordance with all applicable Village Codes. If the owner of a commercial property is acting as a general contractor and not actually doing the work himself, the owner of the commercial property shall be responsible for making sure all Village Codes applicable ordinances and regulations are adhered to including, but not limited to, the licensing of sub-contractor(s).

The Village of Arlington Heights requires that contractors working within the Village obtain a contractor's license and/or present proof of registration to work in the Village in accordance with Arlington Heights Municipal Code. Any person, firm or corporation violating any of the licensing provisions of the Municipal Code shall be fined not less than \$5 or more than \$750 for each offense and their license subject to revocation. For purposes of enforcement, a citation may be issued to the licensee or the employee for any violation of the Article referenced in the Municipal Code.

The Arlington Heights Municipal Code does not prohibit the owner of commercial property from acting as general contractor.

By signing this form, you acknowledge having read the contents of this form and that you agree to comply with all applicable Village requirements.

Job-site Address: _____

Property Owner's Signature Property Owner's Printed Name Date Signed

Property Owner's Address City State Zip

Telephone