City of Appleton, Wisconsin

2026
ADOPTED BUDGET
AND SERVICE PLAN

Developed by:
Mayor Jacob A. Woodford

Jeri A. Ohman, CPA, Finance Director
Christopher Behrens, City Attorney
Charles E. Sepers, Health Officer
Dean R. Gazza, Director of Parks & Recreation
Jeremy J. Hansen, Fire Chief
Kara J. Homan, Director of Community Development
Jay M. Ratchman, Director of Human Resources
Ronald C. McDonald, Valley Transit General Manager
Colleen T. Rortvedt, Director of Library
Christopher F. Stempa, Director of Utilities
Polly A. Olson, Police Chief
Laura E. Jungwirth, Director of Public Works
Corey J. Popp, Director of Information Technology

Produced by:
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CITY OF APPLETON
2026 BUDGET
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City of Appleton 2026 Budget
Operational/Fund Structure Matrix

Operational Responsibility	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Debt Service Funds
Mayor	x					
Common Council	x					
Finance	x					
American Rescue Plan Act (ARPA)		x				
General Administration	x					
Room Tax Administration		x				
Other Post Employment Benefits					x	
Debt Service						x
Information Technology	x					
Information Technology Capital Projects			x			
Legal Services	x					
Human Resources	x					
Risk Management					x	
Community Development	x					
Housing & Community Development Grants		x				
Industrial Park Land			x			
Community Development Capital Projects			x			
Tax Increment District No. 3		x				
Tax Increment District No. 6			x			
Tax Increment District No. 7			x			
Tax Increment District No. 8			x			
Tax Increment District No. 9			x			
Tax Increment District No. 10			x			
Tax Increment District No. 11			x			
Tax Increment District No. 12			x			
Tax Increment District No. 13			x			
Facilities Management					x	
Facilities Capital Projects			x			
Parks and Recreation	x					
Union Spring Park Trust		x				
Peabody Estate Trust		x				
Lutz Park Recreational Trust		x				
Park Purpose Open Space		x				
Project City Park		x				
Miracle League Field		x				
Ellen Kort Peace Park		x				
Reid Municipal Golf Course				x		
Library	x					
Library Grants		x				
Valley Transit				x		
Public Works	x					
Sanitation and Recycling		x				
Wheel Tax		x				
Subdivision Development			x			
Public Works Equipment			x			
Parking Utility				x		
Central Equipment Agency (CEA)					x	
CEA Replacement			x			
Stormwater Utility				x		
Water Utility[1]				x		
Wastewater Utility[1]				x		
Health Services	x					
Health Services Grants		x				
Police	x					
Police Grants		x				
Public Safety Capital Projects[2]			x			
Fire	x					
Hazardous Materials		x				
Emergency Medical Services		x				
Water Utility [1]				x		
Wastewater Utility [1]				x		

1. Shared responsibility between Public Works and Utilities - The Public Works Director is responsible for water distribution and wastewater collection while the Utility Director is responsible for water filtration and wastewater treatment.
2. The Public Safety Capital Projects Fund is used to fund both Police and Fire capital projects.

CITY OF APPLETON

Office of the Mayor
Jacob A. Woodford
100 North Appleton Street
Appleton, WI 54911
p: 920.832.6400
f: 920.832.5962
Mayor@appleton.org

October 1, 2025

Members of the Common Council and Community
City of Appleton
Appleton, Wisconsin

Dear Fellow Appletonians,

Enclosed is the 2026 Executive Budget and Service Plan, which is the result of the efforts of the City's leadership team, budget managers, and especially on the part of Finance Director Jeri Ohman, Deputy Finance Director Amanda Toney, Budget and Accounting Manager Christine Delveaux, Enterprise Accounting Manager Kelli Rindt, and Data Analyst Johanna Vaporciyan. I am grateful for the hard work of this team in preparing this year's Budget, and for the work of the employees of the City of Appleton for executing our budget each year.

Over the years, we have worked diligently to identify opportunities for reductions in cost and increases in revenue, all while mitigating impacts on our residents and customers. Delivering balanced budgets has required these efforts and it would not be possible without them. Developing the 2026 Executive Budget and Service Plan presented the characteristic challenges I have previously described regarding Wisconsin municipal finance; however, it also made clear that we have captured most available opportunities without significantly compromising services.

Each year, we issue budget instructions to departments at the outset of the process. We ask that departments hold steady on all discretionary, non-personnel lines. This has been the case in every set of budget instructions I have issued since taking office. Our departments have done a remarkable job at cost containment, as evidenced by the relative stability of these budget lines over the years. However, when we consider even nominal inflation (and inflation has been anything but nominal in recent years), a steady budget line effectively represents a cut.

For example, if the budget for mulch is held steady from one year to the next, this may appear to be an achievement from a cost-containment perspective, and it is. But it is also a compromise because the cost of that mulch increased over the same period. What this means, then, is that the Grounds Division has less mulch to spread over the same area as it did the previous year. This phenomenon is happening across the budget, and is intensified when we are forced to reduce spending on programs and materials to balance the budget.

Another concern is that in order to maintain the solvency of the general fund, we have been forced to capitalize even further in this budget to continue consistent levels of critical maintenance and equipment replacement. Fundamentally, what this means is that we are less able to pay cash for now-capitalized expenditures. In other words, on more items and projects, a portion of taxpayer

dollars is diverted from the actual activity to issuing and servicing debt. This is a byproduct of flawed Wisconsin municipal finance statutes and not something we can directly address. But left with the choice to cut services residents expect and rely on, or to acquiesce to the fiscally irresponsible laws imposed on us, we have opted to maintain our services.

Looking ahead, it is evident that the City of Appleton will need to consider additional measures to ensure our financial sustainability. We are in the process of developing a new strategic plan, which will inform the efforts of my administration, and I intend to bring forward recommendations to the Common Council in the years to come. On significant recommendations, I intend to bring those forward, as they are developed, outside of the regular budget process to allow for ample consideration and public input. At present, we are preparing for deeper analysis of the budget and consideration of opportunities, but no specific recommendations have been developed.

Appleton's financial position is very strong, buoyed by a healthy local economy and responsible management of the City's resources. We have every intention of maintaining that strong position, delivering the services our residents depend on, effectively equipping and supplying our outstanding workforce, and continuing to serve as an example community in Wisconsin. Every budget requires prioritization, and I am proud of the budget we have managed to deliver for your consideration, and confident in our ability to do so in the years to come.

GENERAL OBLIGATION DEBT MANAGEMENT

The 2026 Executive Budget and Service Plan continues our adherence to the general obligation (G.O.) debt management strategy for the City set in motion in 2021. Working with our financial advisors and with the leadership team, we have developed a strategy that has stabilized annual G.O. debt service payments. Continued results of this plan, including improvements in the trend over time can be observed on the chart on page 603.

General obligation debt was once leveraged primarily for special or sizable municipal projects, such as bridge replacements, major arterial road reconstructions, facility projects like new buildings and renovations, and certain park and trail improvements. Over time, the constraints of Wisconsin's levy limits, rising costs, and residents' rejection of special assessments for road, sidewalk, and infrastructure maintenance had pushed the City to borrow for these projects rather than to pay for them up-front as was the practice in the past. We have increased the level of capitalization in the 2026 budget to provide continuity of General Fund activity.

While the elimination of special assessments is generally regarded as a positive change for residents, the funding that program once provided for roads, sidewalks, and infrastructure has not been replaced. Instead, a regressive City-wide wheel tax was imposed and collects a fraction of the total needed to appropriately maintain our City. As a result, beginning in 2016, new G.O. debt issues increased significantly as the cost of infrastructure maintenance was layered on top of the projects traditionally funded through G.O. debt.

Our debt management strategy recognizes the need to continue to leverage G.O. debt for infrastructure and quality of life projects such as those included in this budget. However, this moves us away from the practice of utilizing G.O. debt funding for higher-cost regular maintenance activity that came to represent over half of the City's borrowing in recent years. Appleton, like most (if not all) Wisconsin communities, is not able to invest as fully in maintenance of infrastructure and facilities as would be ideal. We also face the challenge of balancing new growth in subdivisions and greenfield infill development with maintaining existing infrastructure and services.

DEBT SERVICE

G.O. debt service costs are generally stable following their upward trend due to past borrowing, as discussed previously. Considerable effort has been made to reduce future borrowing needs including developing a long-range debt management plan. A new strategy for debt issuance was introduced for the 2025 debt issue and the City was able to benefit from the flexibility of timing and positive changes in the market to lock in excellent rates. We are optimistic that our new approach will continue to yield positive results in the future.

For the 2026 Budget, total G.O. debt service costs are scheduled to be $16,546,975, an increase of $21,225 over the 2025 budgeted payments of $16,525,750. The property tax levy necessary to support this increase rose $256,150 (1.8%), from $13,875,500 in the 2025 Budget to $14,131,650 in 2026. This is in accordance with our long-range plan.

Total G.O. debt outstanding on December 31, 2026 is projected to be $93,345,000 compared to $95,525,000 outstanding on December 31, 2025, a decrease of $2,180,000. The City is well below its legal debt limit of $476,789,420 as well as the City's guideline of 40% of this amount of $190,715,768.

For 2026, $11,433,980 in G.O. bonds and notes are expected to be issued to fund various capital projects in the areas of infrastructure ($6,573,000), facility construction and improvements ($3,220,000), equipment ($1,235,980), and parks and trails ($405,000). A complete list of anticipated debt-financed projects for 2026 can be found in the "Five Year Plan" section of this Budget.

FISCAL

The following section provides an overview of budget activity across the major sections of the budget:

- General fund revenues and expenditures both totaled $74,062,013 in the 2026 budget, an increase of $1,104,705 or 1.51%. The revenue increase is attributable mainly to the allowable increase in the property tax levy.
    - While construction appears to have softened amid some economic uncertainty, Appleton's net new construction remained fairly strong. $143.8 million in new

construction was recorded, which yields a net new construction rate of 1.7% and a total equalized value of $9.5 billion. This is generally on-pace with recent activity.

- The general fund tax levy increased $639,721, or 1.62%, to $39,932,984 in the 2026 budget. At the same time, the tax levy for debt service increased $256,150, or 1.85%, to $14,131,650. Overall, the tax levy for the City is expected to increase $895,871, or 1.62%, in 2026. This increase is within State-imposed levy limits.

- Tax Rates – The City's equalized value increased 10.16% to $9,535,788,400 in 2025. The City's estimated assessed values (excluding TIDs) decreased by 0.99%. Two factors led to this decrease. First, the City's equalized value ratio decreased from 95% to 87%. Additionally, TID values were adjusted as part of the correction process for the Department of Revenue's valuation error in 2023. Applying the 2025 total estimated assessed value (excluding TIDs) of $8,068,986,015 to the tax levy results in the following projected assessed tax rates:

    - Outagamie County – $6.95, an increase of 13 cents, or 1.89%
    - Calumet County – $6.75, a decrease of 6 cents, or 0.95%
    - Winnebago County – $5.67, a decrease of $1.62, or 22.24%

  On an equalized value basis, the tax rate is projected to be $6.13, a decrease of 34 cents, or 5.26%.

Contingency Funds

- All unused contingency funds in the General Administration section of the Budget are again anticipated to be carried over from 2025 to 2026. Estimated balances in the contingency funds available for carryover at the conclusion of 2025 include:

    - State Aid Contingency $812,267
    - Operating Contingency $402,298
    - Fuel Contingency $137,315
    - Wage Reserve $1,794,779

Utilities

- Water – The Budget includes $2,916,700 for equipment upgrades and replacements including the Lake Station valve and pump, the caustic chemical system, and others. Water Utility infrastructure improvements planned for 2026 include $3,006,600 for the replacement of aging distribution and transmission mains. The Utility hired a consultant in 2025 to prepare a rate study and submit an application to the Public Service Commission of Wisconsin (PSC) to increase rates. New rates are expected to be effective July 1, 2026. The last water rate increase was implemented in December 2010.

- Wastewater – The 2026 Budget includes $1,300,000 in facility improvements including roof replacements, HVAC, and other renovations. An additional $400,000 is budgeted for equipment replacement and upgrades. The sanitary sewer program includes over $2,900,000 for replacement of aging mains of the wastewater collection system. The 2026 Budget includes a rate increase of 4% for general service and the special hauled waste program. The rate increase is necessary for continuing support of needed capital projects.

- Stormwater – Continuing the implementation of the City's Stormwater Management Plan, this Budget dedicates $4,000,000 to flood mitigation projects, $775,000 for land acquisition for future detention ponds, $765,000 for bridge improvements, and $5,291,000 to ongoing infrastructure improvements. There are no planned stormwater rate increases for 2026.

Personnel

- There were no positions added during 2025 or through the 2026 Budget.

CAPITAL IMPROVEMENT PROGRAM

Highlights of the 2026 Capital Improvement Projects (CIP) include:

- As discussed previously, maintaining and improving public infrastructure remains a top priority of the City as this budget invests over $11,380,000 in road, bridge, and sidewalk improvement projects. Additionally, approximately $15,980,000 is planned to be invested in water distribution, sewer collection, and stormwater management infrastructure improvements.

- To ensure the condition, safety, and longevity of City facilities and properties, the 2026 Budget includes investments in the following areas: $2,400,000 in parking ramps; $2,175,000 for Interior Finishes and Furniture at City Hall, Fire Station #4, and the Municipal Services Building; $670,000 in Facility Renovations for the Health Department, Fire Stations, and the Water and Wastewater plants; and $350,000 for Sustainability & Resiliency with solar panel installation at the Library. -

- Quality of life improvements in the 2026 Budget focus on maintaining our parks and expanding our trail systems. Over $400,000 is budgeted for projects including playground upgrades at Alicia Park, statue and monument restoration, ADA improvements, design and preliminary work for new basketball and pickleball courts at Jaycee Park, and the Trail View Estates trail connection to the Applecreek Trail.

- Public Safety improvements include portable radio replacement and other PPE for police officers, self-contained breathing apparatus and swiftwater personal protective equipment for Fire personnel, and training equipment for the Fire Department.

The 2026 Executive Budget and Service Plan reflects our continued commitment to providing excellent services and a well-maintained community for the people of Appleton. It also continues the practice of challenging, but essential, prioritization of projects and initiatives in the interest of the long-term financial sustainability of our community. By working together, we can ensure a careful use of resources aligned with the high expectations we have for our community.

Sincerely,

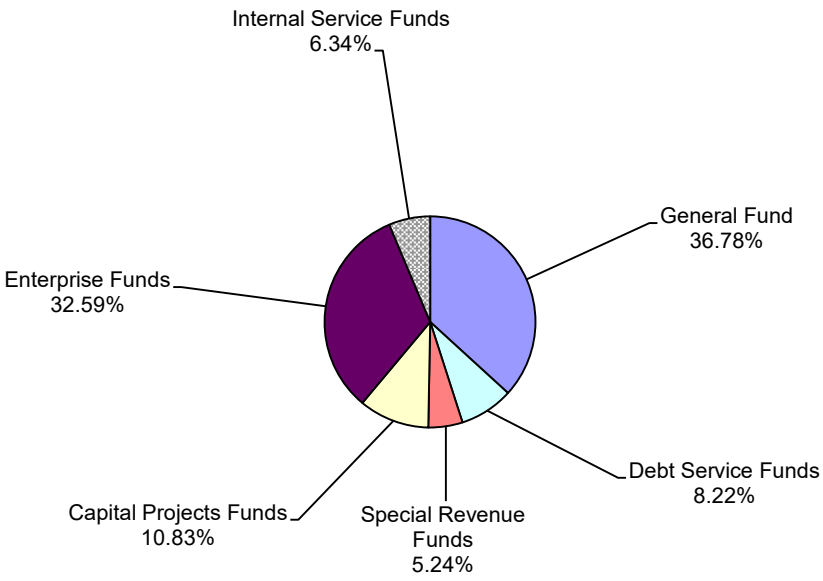


Jacob A. Woodford, Mayor

CITY OF APPLETON 2026 BUDGET

EXPENDITURE BY FUND GROUP

$201,337,759



General Fund - The General fund is the general operating fund of the City. This fund accounts for the financial resources of the City which are not accounted for in any other fund. Principal sources of revenue are property taxes, State transportation aids and State shared revenues. Primary expenditures are for public safety, public works, education and recreation, community development and general government.

Debt Service Funds - Debt Service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs, excluding that payable from proprietary funds.

Special Revenue Funds - Special Revenue funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds - Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary funds and trust funds. Resources are derived from general obligation bond and note issues, certain federal grants and other specific receipts.

Enterprise Funds - Enterprise funds are used to account for activities that are financed and operated in a manner similar to that found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities provided to outside parties are accounted for in enterprise funds.

Internal Service funds - Internal Service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or other governments, on a cost reimbursement basis.

CITY OF APPLETON

MISSION STATEMENT

The City of Appleton is dedicated to meeting the needs of our community and enhancing the quality of life.

- **We believe in Appleton . . .**

  as a vibrant, innovative and well planned community.

  exemplifying a high quality of life and being a safe place to live, work and play.

  having a government with the highest standards of ethics and integrity.

  having a government that informs its citizens and encourages active and positive participation in support of the community.

  having a government that provides quality, efficient, responsive service to our customers.

  having a government that is fiscally responsible by providing necessary services in a cost effective manner.

  having a Council that is competent, well informed and responsive to provide vision and act in the best interest of the entire City.

  having a government workforce that is highly competent and productive.

  having a government that has a high level of respect for its employees and provides an attractive, challenging and rewarding work environment.

CITY OF APPLETON
BELIEF STATEMENTS

- ***We believe in Appleton as a vibrant, innovative and well planned community.***

  We promote a wide range of opportunities.

  We encourage innovative thinking for solutions to problems.

  We recognize the dynamic and diverse nature of our community and plan accordingly.

  The City is part of the regional community and its actions have impact beyond the corporate limits.

- ***We believe in Appleton exemplifying a high quality of life and being a safe place to live, work and play.***

  We promote community-oriented activities.

  We value our cultural and socio-economic diversity.

  We promote community health and wellness.

  We provide a clean, safe and healthy environmental infrastructure.

- ***We believe in Appleton having a government with the highest standards of ethics and integrity.***

  We keep citizens informed.

  We use the power of our positions reasonably in the public interest.

- ***We believe in Appleton having a government that informs its citizens and encourages active and positive participation in support of the community.***

  The City informs citizens of the workings of City government.

  The City defines priorities in response to input from citizens.

  The City provides for citizen participation.

  The City balances special interests against the needs of the broader community.

  The City recognizes the media as a means to inform the public.

- ***We believe in Appleton having a government that provides quality, efficient, responsive service to our customers.***

  City services and information are easily accessible and understandable.

  City employees are approachable, courteous and appropriately responsive.

  We train our employees to provide quality service.

  City management supports continuous improvement in the quality of service delivery.

CITY OF APPLETON
BELIEF STATEMENTS

- ***We believe in Appleton having a government that is fiscally responsive by providing necessary services in a cost effective manner.***

  We involve citizens in assessing the service needs of the community.

  We continually evaluate our services to ensure the best delivery methods.

  We provide a fair and equitable balance between fees and taxes in paying for services.

  We invest in the future to provide a sound infrastructure.

- ***We believe in Appleton having a Council that is competent, well informed and responsive to provide vision and acts in the best interest of the entire City.***

  Council members take the time to analyze issues, review various alternatives and make rational and studied decisions.

  Council members respect and trust each other and support the decisions made by the body.

  The Council understands and focuses upon its policy-making role in providing direction for the City.

  Council members view their role as representing all citizens of Appleton and reject decisions catering to special interests which are not in the best interest of the City.

  The Council sets policy to develop, support and implement the City's mission statement.

  The Council interacts with staff respecting professional opinions, while working to accomplish mutual goals.

- ***We believe in Appleton having a government workforce that is highly competent and productive.***

  We provide necessary training to enhance employee development.

  We insist on mutual respect among employees.

  We hire and promote based upon qualifications and demonstrated performance.

  We set meaningful and measurable goals and objectives.

  We encourage innovation and risk taking.

CITY OF APPLETON
BELIEF STATEMENTS

- ***We believe in Appleton having a government that respects its employees and provides an attractive, challenging and rewarding work environment.***

  We listen with an open mind.

  We are open to innovative ideas.

  We provide an environment that fosters innovation and risk taking.

  We encourage employees to grow and develop to their fullest potential.

  We provide an environment that is safe and attractive and fosters a productive and enjoyable work place.

  We compensate fairly with salaries, benefits and good working conditions.

  Management coaches, mentors and nurtures employees.

  We include employees at all levels in the decision-making process (Q.I.P.).

  We provide equipment and resources to allow employees to achieve their goals.

CITY OF APPLETON

KEY STRATEGIES

1. Responsibly deliver excellent services
2. Encourage active community participation and involvement
3. Recognize and grow everyone’s talents
4. Continually assess trends affecting the community and proactively respond
5. Promote an environment that is respectful and inclusive
6. Create opportunities and learn from successes and failures
7. Communicate our success through stories and testimonials

CITY OF APPLETON
Directory of Officials

MAYOR
Jacob A. Woodford

PRESIDENT OF THE COUNCIL
Katie Van Zeeland

COUNCIL MEMBERS

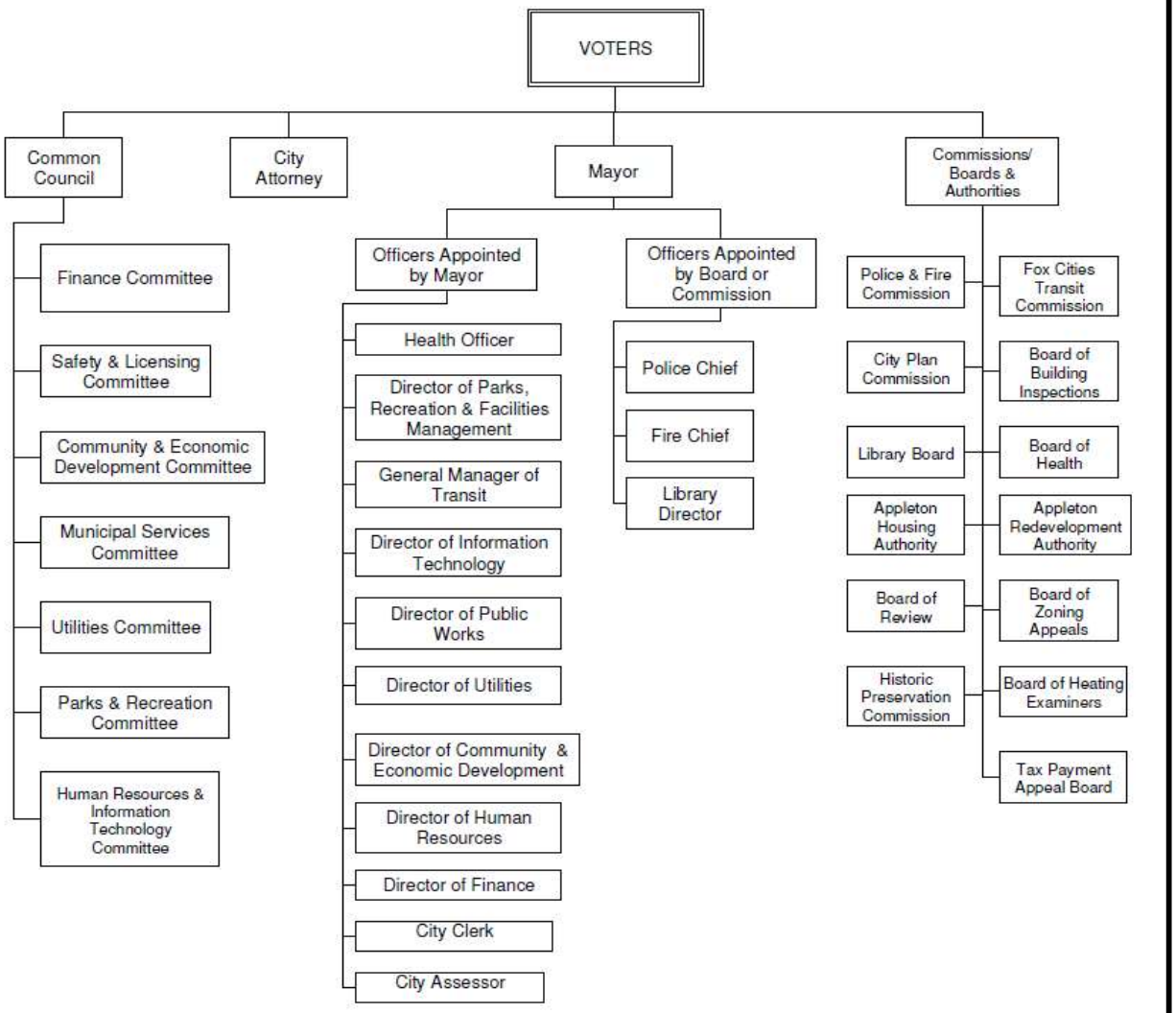
District 1:	Josh Lambrecht	District 9:	Alexander Schultz
District 2:	Vered Meltzer	District 10:	Vaya Jones
District 3:	Brad Firkus	District 11:	Adrian Stancil-Martin
District 4:	Martyn Smith	District 12:	Nate Wolff
District 5:	Katie Van Zeeland	District 13:	Sheri S. Hartzheim
District 6:	Denise D. Fenton	District 14:	Christopher Croatt
District 7:	Patrick Hayden	District 15:	Denis Dougherty
District 8:	Patti Heffernan		

DEPARTMENT HEADS

Director of Human Resources	Jay M. Ratchman
City Attorney	Christopher R. Behrens
Fire Chief	Jeremy J. Hansen
Director of Library	Colleen T. Rortvedt
Director of Community Development	Kara J. Homan
Director of Parks & Recreation	Dean R. Gazza
Valley Transit General Manager	Ronald C. McDonald
Director of Utilities	Christopher F. Stempa
Director of Information Technology	Corey J. Popp
Police Chief	Polly A. Olson
Director of Public Works	Laura E. Jungwirth
Health Officer	Charles E. Sepers
Director of Finance	Jeri A. Ohman

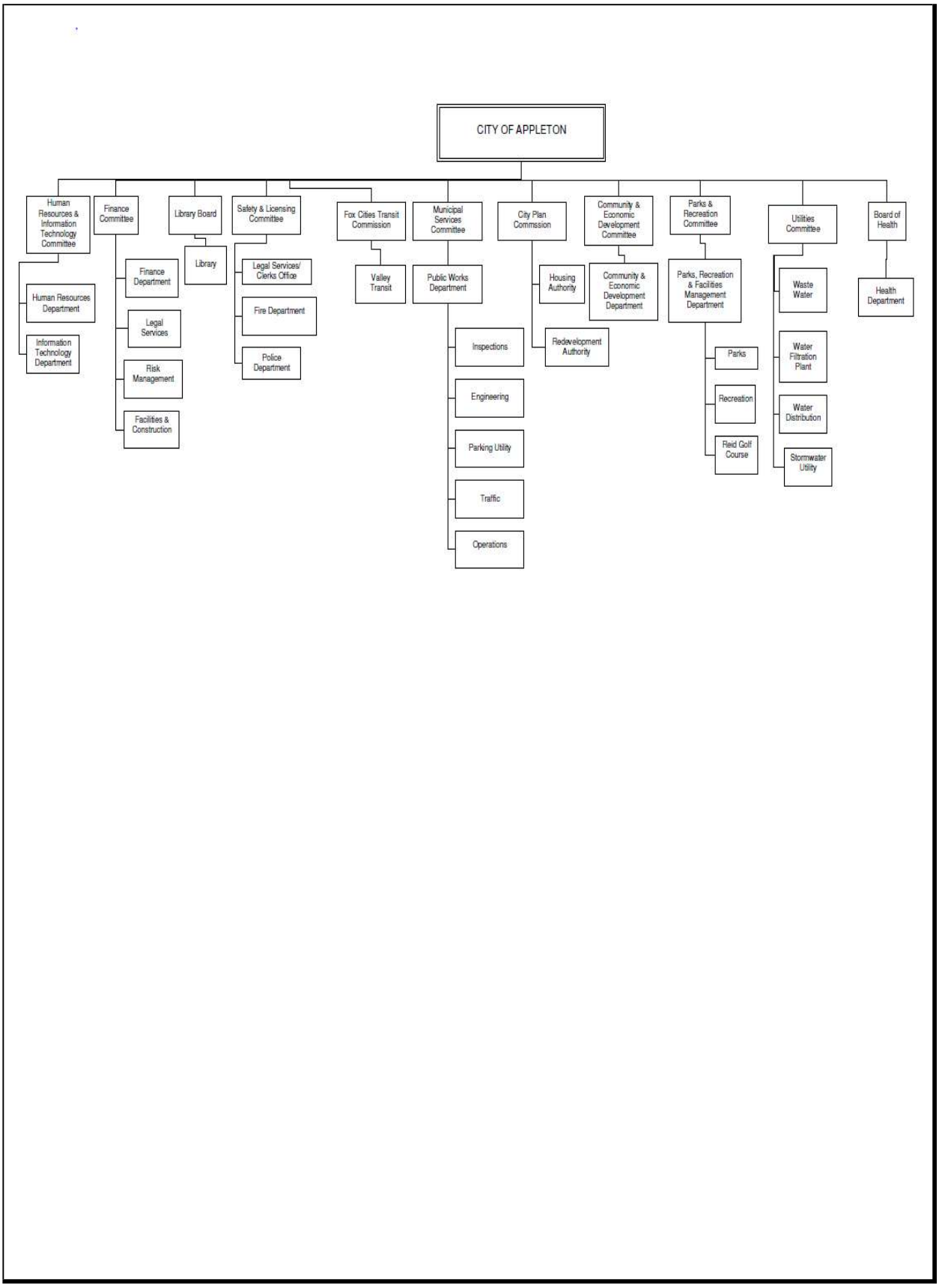
CITY OF APPLETON 2026 BUDGET

Structure by Voters



CITY OF APPLETON 2026 BUDGET

Organizational Structure by Committee



CITY OF APPLETON
2026 BUDGET
STANDING COMMITTEES

FINANCE
Brad Firkus (C)
Christopher Croatt
Denise Fenton
Sheri S. Hartzheim
Katie Van Zeeland

Meets MONDAY of the week following Council at 5:30 P.M. in Council Chambers

SAFETY AND LICENSING
Christopher Croatt (C)
Sheri S. Hartzheim
Katie Van Zeeland
Denise Fenton
Brad Firkus

Meets WEDNESDAY of the week following Council at 5:30 P.M. in Council Chambers

COMMUNITY DEVELOPMENT
Vaya Jones (C)
Josh Lambrecht
Patti Heffernan
Denise Fenton
Vered Meltzer

Meets WEDNESDAY of the week following Council at 4:30 P.M. in Council Chambers

PARKS AND RECREATION
Patrick Hayden (C)
Alexander Schultz
Denis Dougherty
Martyn Smith
Katie Van Zeeland

Meets MONDAY of the week following Council at 6:00 P.M. in Council Chambers

UTILITIES
Vered Meltzer (C)
Patti Heffernan
Adrian Stancil-Martin
Denis Dougherty
Josh Lambrecht

Meets TUESDAY of the week following Council at 4:30 P.M. in Council Chambers

MUNICIPAL SERVICES
Denise Fenton (C)
Adrian Stancil-Martin
Vered Meltzer
Brad Firkus
Alexander Schultz

Meets MONDAY of the week following Council at 4:30 P.M. in Council Chambers

HUMAN RESOURCES & INFORMATION TECHNOLOGY
Sheri S. Hartzheim (C)
Vaya Jones
Nate Wolff
Patrick Hayden
Adrain Stancil-Martin

Meets WEDNESDAY of the week following Council at 6:30 P.M. in Council Chambers

CITY OF APPLETON
2026 BUDGET
OTHER

APPLETON HOUSING AUTHORITY
Patrick DeWall (C)
Val Dreier
Cathy Spears
Christopher Biese
Kevin Englebert

Meets the last MONDAY of each month at 12:30 P.M. at 925 W. Northland Avenue

APPLETON REDEVELOPMENT AUTHORITY
Marissa Downs (C)
James Van Dyke
Todd Brokl
Gerald Fisher
Anne Higgins
Richard Carpenter
Alderperson Josh Lambrecht
Comm. Development Director Kara Homan
Comm. Dev. Deputy Director David Kress

Meets the 2nd WEDNESDAY of each month at 9:00 A.M. in Council Chambers

BOARD OF BUILDING INSPECTION
Mayor Jacob A. Woodford (C)
Alderperson Patrick Hayden
City Attorney Christopher Behrens
Public Works Director Laura Jungwirth
Fire Chief Jeremy Hansen
Inspections Supervisor Kurt Craanen

Meets at the call of the Chair

LIBRARY BOARD
Bastia Looker
Nancy Scheuerman
John Keller
Margret Mann
Jason Brozek
Nanette Bunnow
Brian Vargas
Mary Lokensgard
Outagamie Co. Representative Peter Lee
Alderperson Martyn Smith

Meets the TUESDAY before the 3rd Wednesday of each month at 4:30 P.M. in Council Chambers

BOARD OF REVIEW
Kyle Lobner (C)
Sean Morgan
Linda Marx
Mayor Jacob A. Woodford
Alderperson Christopher Croatt
Alderperson Nate Wolff
Alderperson Sheri S. Hartzheim
City Clerk Amy Molitor, Secretary

Meets within 45 days after 4th Monday of April

BOARD OF HEALTH
Cathy Spears (C)
Lee Marie Vogel, M.D.
Kathleen Fuchs
Deborah Werth
Emma Kane
Mayor Jacob A. Woodford
Alderperson Vaya Jones
Alderperson Nate Wolff
Health Officer Charles Sepers

Meets the 2nd WEDNESDAY of each month at 7:00 A.M. in Council Chambers

APPLETON PUBLIC ART COMMITTEE
Elyse-Krista Mische (C)
Kim Riesterer
Luis Fernandez
Beu Vang
Laura Hoekstra
Jake Bauer
Comm. Development Director Kara Homan

Meets the 1st WEDNESDAY of each month at 8:30 A.M. in Council Chambers

PARADE COMMITTEE
Corey Otis (C)
Alderperson Sheri S. Hartzheim

Meets at the call of the Chair

CITY OF APPLETON
2026 BUDGET
OTHER

TAX PAYMENT APPEAL BOARD
Alderperson Sheri S. Hartzheim
Finance Director Jeri Ohman
City Attorney Christopher Behrens
Meets at the call of the Chair

CEA REVIEW COMMITTEE
Alderperson Brad Firkus
Alderperson Katie Van Zeeland
Finance Director Jeri Ohman
Public Works Director Laura Jungwirth

Meets at the call of the Chair

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE
Adam Umbarger
Kim Biedermann
Jason Brozek
Bill Moore
Vacant
Gwen Sargeant
Joe Pynenberg
Nathan Otto
Alderperson Alexander Schultz
Parks & Rec Deputy Director Tom Flick
Public Works Representative Eric Lom
Comm. Dev. Principal Planner Lindsey Smith

Meets at the call of a Member

BOARD OF ZONING APPEALS
Paul McCann (C)
Scott Engstrom
Karen Cain
Kelly Sperl
Kevin Loosen
Michael Babbitts
Inspections Supervisor Kurt Craanen

Meets the 3rd MONDAY of each month at 7:00 P.M. in Council Chambers

HISTORIC PRESERVATION COMMISSION
Nancy Peterson
Daniel Meissner
Joe Gaerthofner
Lindsay Thorson
Mayor Jacob A. Woodford
Alderperson Denis Dougherty
Comm. Dev. Principal Planner Don Harp

Meets at the call of the Chair

CITY PLAN COMMISSION
Mayor Jacob A. Woodford
Adrienne Palm
Isaac Uitenbroeck
Sabrina Robins, Ph.D.
Richard Carpenter
Alderperson Denise Fenton (C)
Comm Dev. Director Kara Homan
Public Works Deputy Director Peter Neuberger
Comm. Dev. Principal Planner Don Harp
Comm. Dev. Principal Planner Lindsey Smith
Comm. Dev. Principal Planner Colin Kafka

Meets the WEDNESDAY following Council at 3:30 P.M. in Council Chambers

CITY OF APPLETON
2026 BUDGET
COMMISSIONS

FOX CITIES TRANSIT COMMISSION

George Dearborn (C)
Larry Wurdinger
Mike Patza
Carol Kasimor
Dianne Dexter
Ronald Torrance
Greg VandeHey
Claire Holzschuh
Michael Brown
Maiyoua Thoa
Alderperson Martyn Smith
Alderperson Vered Meltzer

Meets the 2nd and 4th TUESDAY of the month at
3:00 P.M. in Council Chambers

POLICE AND FIRE COMMISSION

Pamela Rae De Leest (C)
Barbara Luedtke
Vacant
Ernesto Gonzalez, Jr.
Dan Weiske

Meets at the call of the Chair

SUSTAINABILITY PANEL

Michelle Bachaus
Charlie Goff
John Adams
Ronald Jones
Andrew Gilsdorf
Tanner Van Stippen
Imogen Gillard

Meets at the call of a Member

CITY OF APPLETON 2026 BUDGET
CERTIFIED APPORTIONMENT OF PROPERTY TAXES
2025 TAX, COLLECTIBLE IN 2026

District	Outagamie	Calumet	Winnebago	Total
City	$ 47,442,995	$ 8,155,745	$ 557,894	$ 56,156,634
Technical College - Fox Valley	5,300,640	911,213	62,332	6,274,184
School - Appleton	45,701,938	6,729,205	135,320	52,566,463
School - Menasha	180	-	662,518	662,697
Schools - Freedom	1,539,790	-	-	1,539,790
Schools - Hortonville	142	-	-	142
School - Kimberly	-	1,158,179	-	1,158,179
County	19,312,590	4,076,723	285,272	23,674,585
State	-	-	-	-
TIF's # 3 - 13	4,680,158	849,317	385,717	5,915,192
TOTAL TAX	$ 123,978,433	$ 21,880,382	$ 2,089,052	$ 147,947,866
Less State Credits	9,675,404	1,566,370	186,688	11,428,462
NET TAX LEVY	$ 114,303,029	$ 20,314,012	$ 1,902,364	$ 136,519,404

CITY DISTRIBUTION:	Equalized Value w/o TID	Percent	City Tax
Outagamie County	7,735,157,400	84.48%	47,442,995
Calumet County	1,329,721,600	14.52%	8,155,745
Winnebago County	90,959,600	0.99%	557,894
TOTAL	$ 9,155,838,600	100.00%	$ 56,156,634

This chart shows the total property taxes levied on properties in the City of Appleton, broken down by levying authority and by county. The basis for the allocation of the levy between the various counties in which the City is located is the equalized value of property, not including Tax Incremental Financing Districts. Equalized value is an estimate by the State of the full value of property and is based on actual property sales and transfers.

CITY OF APPLETON 2026 BUDGET
ASSESSED TAX RATES

OUTAGAMIE COUNTY

Outagamie County/ Appleton School Dist.	Assessed 2024 Tax Rate (2025 Budget)	Assessed 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 6.8174	$ 7.0207	$ 0.2033	2.98%
Public Schools	6.4234	6.9762	0.5528	8.61%
Technical College	0.7531	0.7844	0.0313	4.16%
County	2.8063	2.8579	0.0516	1.84%
GROSS TAX RATE	16.8002	17.6392	0.8390	4.99%
Less State Credits	1.4257	1.3777	(0.0480)	-3.37%
NET TAX RATE	**$ 15.3745**	**$ 16.2615**	**$ 0.8870**	5.77%

Outagamie County/ Menasha School Dist.	Assessed 2024 Tax Rate (2025 Budget)	Assessed 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 6.8174	$ 7.0207	$ 0.2033	2.98%
Public Schools	10.8184	11.0301	0.2117	1.96%
Technical College	0.7531	0.7844	0.0313	4.16%
County	2.8063	2.8579	0.0516	1.84%
GROSS TAX RATE	21.1952	21.6931	0.4979	2.35%
State Credits	1.4257	1.3777	(0.0480)	-3.37%
NET TAX RATE	**$ 19.7695**	**$ 20.3154**	**$ 0.5459**	2.76%

Outagamie County/ Freedom School Dist.	Assessed 2024 Tax Rate (2025 Budget)	Assessed 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 6.8174	$ 7.0207	$ 0.2033	2.98%
Public Schools	7.0500	7.4601	0.4101	5.82%
Technical College	0.7531	0.7844	0.0313	4.16%
County	2.8063	2.8579	0.0516	1.84%
GROSS TAX RATE	17.4268	18.1231	0.6963	4.00%
State Credits	1.4257	1.3777	(0.0480)	-3.37%
NET TAX RATE	**$ 16.0011**	**$ 16.7454**	**$ 0.7443**	4.65%

Outagamie County/ Hortonville School Dist.	Assessed 2024 Tax Rate (2025 Budget)	Assessed 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 6.8174	$ 7.0207	$ 0.2033	2.98%
Public Schools	6.0576	6.3433	0.2857	4.72%
Technical College	0.7531	0.7844	0.0313	4.16%
County	2.8063	2.8579	0.0516	1.84%
GROSS TAX RATE	16.4344	17.0063	0.5719	3.48%
State Credits	1.4257	1.3777	(0.0480)	-3.37%
NET TAX RATE	**$ 15.0087**	**$ 15.6286**	**$ 0.6199**	4.13%

CITY OF APPLETON 2026 BUDGET
ASSESSED TAX RATES

CALUMET COUNTY

Calumet County/ Appleton School Dist.	Assessed 2024 Tax Rate (2025 Budget)	Assessed 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 6.8196	$ 7.0263	$ 0.2067	3.03%
Public Schools	6.4255	6.9817	0.5562	8.66%
Technical College	0.7534	0.7850	0.0316	4.19%
County	3.4327	3.5121	0.0794	2.31%
GROSS TAX RATE	17.4312	18.3051	0.8739	5.01%
State Credits	1.3098	1.2944	(0.0154)	-1.18%
NET TAX RATE	**$ 16.1214**	**$ 17.0107**	**$ 0.8893**	5.52%

Calumet County/ Kimberly School Dist.	Assessed 2024 Tax Rate (2025 Budget)	Assessed 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 6.8196	$ 7.0263	$ 0.2067	3.03%
Public Schools	5.5721	5.8815	0.3094	5.55%
Technical College	0.7534	0.7850	0.0316	4.19%
County	3.4327	3.5121	0.0794	2.31%
GROSS TAX RATE	16.5778	17.2049	0.6271	3.78%
State Credits	1.3098	1.2944	(0.0154)	-1.18%
NET TAX RATE	**$ 15.2680**	**$ 15.9105**	**$ 0.6425**	4.21%

CITY OF APPLETON 2026 BUDGET
ASSESSED TAX RATES

WINNEBAGO COUNTY

Winnebago County/ Appleton School District	Assessed 2024 Tax Rate (2025 Budget)	Assessed 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 7.2978	$ 6.8374	$ (0.4604)	-6.31%
Public Schools	6.2900	$ 6.7941	0.5041	8.01%
Technical College	0.7375	$ 0.7639	0.0264	3.58%
County	3.4016	$ 3.4962	0.0946	2.78%
GROSS TAX RATE	17.7269	17.8916	0.1647	0.93%
State Credits	1.9043	1.8809	(0.0234)	-1.23%
NET TAX RATE	**$ 15.8226**	**$ 16.0107**	**$ 0.1881**	1.19%

Winnebago County/ Menasha School Dist.	Assessed 2024 Tax Rate (2025 Budget)	Assessed 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 7.2978	$ 6.8374	$ (0.4604)	-6.31%
Public Schools	10.5939	$ 10.7417	0.1478	1.40%
Technical College	0.7375	$ 0.7639	0.0264	3.58%
County	3.4016	$ 3.4962	0.0946	2.78%
GROSS TAX RATE	22.0308	21.8393	(0.1915)	-0.87%
State Credits	1.9043	1.8809	(0.0234)	-1.23%
NET TAX RATE	**$ 20.1265**	**$ 19.9584**	**$ (0.1681)**	-0.84%

CITY OF APPLETON 2026 BUDGET
EQUALIZED TAX RATES

OUTAGAMIE COUNTY

Outagamie County/ Appleton School Dist.	Equalized 2024 Tax Rate (2025 Budget)	Equalized 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 6.4739	$ 6.1334	$ (0.3405)	-5.26%
Public Schools	6.0997	6.3414	0.2417	3.96%
Technical College	0.7152	0.6853	(0.0299)	-4.18%
County	2.6649	2.4967	(0.1682)	-6.31%
GROSS TAX RATE	15.9537	15.6568	(0.2969)	-1.86%
Less State Credits	1.3539	1.2036	(0.1503)	-11.10%
NET TAX RATE	**$ 14.5998**	**$ 14.4532**	**$ (0.1466)**	-1.00%

Outagamie County/ Menasha School Dist.	Equalized 2024 Tax Rate (2025 Budget)	Equalized 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 6.4739	$ 6.1334	$ (0.3405)	-5.26%
Public Schools	10.2732	9.6361	(0.6371)	-6.20%
Technical College	0.7152	0.6853	(0.0299)	-4.18%
County	2.6649	2.4967	(0.1682)	-6.31%
GROSS TAX RATE	20.1272	18.9515	(1.1757)	-5.84%
State Credits	1.3539	1.2036	(0.1503)	-11.10%
NET TAX RATE	**$ 18.7733**	**$ 17.7479**	**$ (1.0254)**	-5.46%

Outagamie County/ Freedom School Dist.	Equalized 2024 Tax Rate (2025 Budget)	Equalized 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 6.4739	$ 6.1334	$ (0.3405)	-5.26%
Public Schools	6.6947	6.5173	(0.1774)	-2.65%
Technical College	0.7152	0.6853	(0.0299)	-4.18%
County	2.6649	2.4967	(0.1682)	-6.31%
GROSS TAX RATE	16.5487	15.8327	(0.7160)	-4.33%
State Credits	1.3539	1.2036	(0.1503)	-11.10%
NET TAX RATE	**$ 15.1948**	**$ 14.6291**	**$ (0.5657)**	-3.72%

Outagamie County/ Hortonville School Dist.	Equalized 2024 Tax Rate (2025 Budget)	Equalized 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 6.4739	$ 6.1334	$ (0.3405)	-5.26%
Public Schools	5.7523	5.5415	(0.2108)	-3.66%
Technical College	0.7152	0.6853	(0.0299)	-4.18%
County	2.6649	2.4967	(0.1682)	-6.31%
GROSS TAX RATE	15.6063	14.8569	(0.7494)	-4.80%
State Credits	1.3539	1.2036	(0.1503)	-11.10%
NET TAX RATE	**$ 14.2524**	**$ 13.6533**	**$ (0.5991)**	-4.20%

CITY OF APPLETON 2026 BUDGET
EQUALIZED TAX RATES

CALUMET COUNTY

Calumet County/ Appleton School Dist.	Equalized 2024 Tax Rate (2025 Budget)	Equalized 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 6.4739	$ 6.1334	$ (0.3405)	-5.26%
Public Schools	6.0997	6.3414	0.2417	3.96%
Technical College	0.7152	0.6853	(0.0299)	-4.18%
County	3.2587	3.0658	(0.1929)	-5.92%
GROSS TAX RATE	16.5475	16.2259	(0.3216)	-1.94%
State Credits	1.2434	1.1299	(0.1135)	-9.13%
NET TAX RATE	**$ 15.3041**	**$ 15.0960**	**$ (0.2081)**	-1.36%

Calumet County/ Kimberly School Dist.	Equalized 2024 Tax Rate (2025 Budget)	Equalized 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 6.4739	$ 6.1334	$ (0.3405)	-5.26%
Public Schools	5.2897	6.4212	1.1315	21.39%
Technical College	0.7152	0.6853	(0.0299)	-4.18%
County	3.2587	3.0658	(0.1929)	-5.92%
GROSS TAX RATE	15.7375	16.3057	0.5682	3.61%
State Credits	1.2434	1.1299	(0.1135)	-9.13%
NET TAX RATE	**$ 14.4941**	**$ 15.1758**	**$ 0.6817**	4.70%

CITY OF APPLETON 2026 BUDGET
EQUALIZED TAX RATES

WINNEBAGO COUNTY

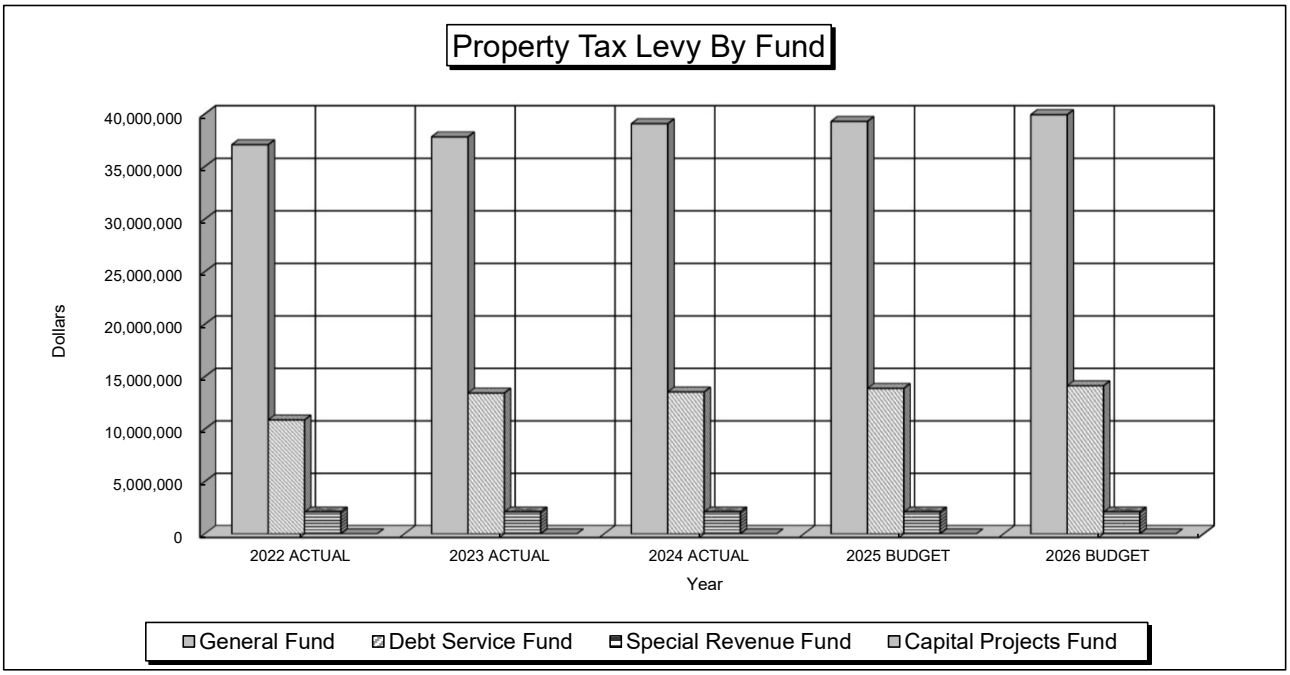
Winnebago County/ Appleton School District	Equalized 2024 Tax Rate (2025 Budget)	Equalized 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 7.0770	$ 6.1334	$ (0.9436)	-13.33%
Public Schools	6.0997	6.3414	0.2417	3.96%
Technical College	0.7152	0.6853	(0.0299)	-4.18%
County	3.2987	3.1362	(0.1625)	-4.93%
GROSS TAX RATE	17.1906	16.2963	(0.8943)	-5.20%
State Credits	1.8467	1.6872	(0.1595)	-8.64%
NET TAX RATE	**$ 15.3439**	**$ 14.6091**	**$ (0.7348)**	-4.79%

Winnebago County/ Menasha School District	Equalized 2024 Tax Rate (2025 Budget)	Equalized 2025 Tax Rate (2026 Budget)	Increase (Decrease)	Percent Change
City	$ 7.0770	$ 6.1334	$ (0.9436)	-13.33%
Public Schools	10.2733	9.6361	(0.6372)	-6.20%
Technical College	0.7152	0.6853	(0.0299)	-4.18%
County	3.2987	3.1362	(0.1625)	-4.93%
GROSS TAX RATE	21.3642	19.5910	(1.7732)	-8.30%
State Credits	1.8467	1.6872	(0.1595)	-8.64%
NET TAX RATE	**$ 19.5175**	**$ 17.9038**	**$ (1.6137)**	-8.27%

CITY OF APPLETON 2026 BUDGET
SUMMARY OF PROPERTY TAX LEVY BY FUND

PROPERTY TAX LEVIES [1]	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	2025 BUDGET	2026 BUDGET
General Fund	$ 37,080,000	$ 37,824,720	$ 39,071,000	$ 39,293,263	$ 39,932,984
Debt Service Funds	10,874,291	13,437,688	13,537,887	13,875,500	14,131,650
Special Revenue Funds					
Sanitation & Recycling	2,089,000	2,089,000	2,089,000	2,089,000	2,089,000
Neighborhood Program	3,000	3,000	3,000	3,000	3,000
Total Special Revenue Funds	2,092,000	2,092,000	2,092,000	2,092,000	2,092,000
Capital Project Funds					
Subdivision Development	-	-	-	-	-
TOTAL PROPERTY TAX LEVY:	**$ 50,046,291**	**$ 53,354,408**	**$ 54,700,887**	**$ 55,260,763**	**$ 56,156,634**

[1] Excludes tax increment district revenues.



CITY OF APPLETON 2026 BUDGET
COMBINED SUMMARY OF REVENUES AND EXPENSES

REVENUES AND OTHER FINANCING SOURCES*	2023 ACTUAL	2024 ACTUAL	2025 BUDGET	2025 PROJECTED	2026 BUDGET
General Fund	$ 71,077,496	$ 74,837,550	$ 72,957,308	$ 72,957,308	$ 74,062,013
Debt Service Funds	15,069,353	16,115,909	15,085,238	16,331,288	15,598,725
Special Revenue Funds					
Tax Increment District #3	1,272,484	1,722,800	700,360	700,360	1,235,360
Sanitation & Recycling	3,916,416	4,273,497	4,170,973	4,101,843	4,339,948
Emergency Medical Services	-	-	-	-	135,140
Hazardous Materials Level A	114,769	95,430	72,075	72,075	72,075
Police Grants	338,614	314,499	290,000	290,000	315,000
Health Services Grants	547,346	808,846	320,525	320,525	305,412
Housing & Community Development Grants	1,504,707	1,554,758	1,520,697	1,520,697	1,698,185
ARPA Grant	2,243,003	6,019,798	-	6,983,308	-
Room Tax Administration	250,907	309,136	220,000	220,000	250,000
Union Spring Park	6	10	-	-	-
Peabody Estate Trust	2,904	3,259	1,200	1,200	1,200
Lutz Park Trust	6,053	6,789	2,200	2,200	2,200
Park Open Space	30,288	38,363	1,000	1,000	1,000
City Park Project	263	297	100	100	100
Ellen Kort Peace Park	89,940	6,945	-	-	1,000
Library Grants	110,423	19,448	-	-	-
Miracle League Field	1,145	1,278	500	500	500
Wheel Tax	1,279,821	1,334,449	1,920,000	1,920,000	1,920,000
Total Special Revenue Funds	11,709,089	16,509,602	9,219,630	16,133,808	10,277,120
Capital Projects Funds					
Subdivision Development	659,585	536,870	1,013,673	1,013,673	997,454
Tax Increment District #6	3,066,350	787	-	-	-
Tax Increment District #7	635,690	781,959	200,931	200,931	577,431
Tax Increment District #8	1,859,341	2,238,179	971,785	971,785	1,649,785
Tax Increment District #9	182,118	273,711	207,154	207,154	303,354
Tax Increment District #10	38,674	225,913	22,561	22,561	22,561
Tax Increment District #11	926,670	2,255,461	483,052	483,052	2,078,052
Tax Increment District #12	300,725	588,469	34,173	34,173	362,173
Tax Increment District #13	10,231	36,213	1,089,520	1,089,520	1,512,491
City Center	-	-	-	-	-
Information Technology	26,747	36,510	-	-	-
Public Works	177,805	261,698	485,500	485,500	517,500
Industrial Park Land	387,097	136,142	12,950	12,950	12,950
Equipment Replacement	4,701,684	5,128,982	5,101,564	5,101,564	5,555,146
Community Development Projects	3,210	3,603	-	-	-
Public Safety	7,070	1,517,483	-	-	-
Facilities	1,128,950	10,329,231	50,000	50,000	400,000
Total Capital Projects Fund	14,111,947	24,351,211	9,672,863	9,672,863	13,988,897
Enterprise Funds					
Water Utility	21,636,078	1,856,933	21,229,488	21,076,808	21,136,787
Wastewater Utility	16,296,265	18,072,933	17,760,820	17,760,820	17,900,475
Stormwater Utility	12,465,779	12,880,188	12,183,928	12,183,928	12,189,537
Parking Utility	3,282,608	4,434,200	3,864,701	3,864,701	3,976,701
Golf Course	1,297,156	1,373,621	1,212,606	1,212,606	1,243,346
Valley Transit	9,151,728	13,969,507	11,454,485	11,454,485	11,398,690
Total Enterprise Funds	64,129,614	52,587,382	67,706,028	67,553,348	67,845,536
Internal Service Funds					
Facilities & Construction Management	3,052,365	3,201,685	3,297,825	3,297,825	3,235,647
Central Equipment Agency	3,982,878	3,814,621	4,189,470	4,189,470	4,184,341
Risk Management	2,120,339	2,065,842	2,035,203	2,035,203	2,276,663
Total Internal Service Funds	9,155,582	9,082,148	9,522,498	9,522,498	9,696,651
TOTAL REVENUES:	**$ 185,253,081**	**$ 193,483,802**	**$ 184,163,565**	**$ 192,171,113**	**$ 191,468,942**

*Net of proceeds of debt and contributed capital

CITY OF APPLETON 2026 BUDGET
COMBINED SUMMARY OF REVENUES AND EXPENSES

EXPENSES AND OTHER FINANCING USES	2023 ACTUAL	2024 ACTUAL	2025 BUDGET	2025 PROJECTED	2026 BUDGET
General Fund	$ 70,085,229	$ 75,004,447	$ 72,957,308	$ 74,309,188	$ 74,062,013
Debt Service Funds	14,735,215	15,889,738	16,525,750	16,525,750	16,546,975
Special Revenue Funds					
Tax Increment District #3	28,728	1,151,547	23,525	1,173,525	1,180,400
Sanitation & Recycling	3,583,458	3,665,441	4,382,119	4,204,519	4,680,845
Emergency Medical Services	-	-	-	-	135,140
Hazardous Materials Level A	205,638	115,559	72,075	72,075	72,075
Police Grants	348,079	314,499	290,000	290,000	315,000
Health Services Grants	547,348	808,846	320,525	320,525	305,412
Housing & Community Development Grants	1,734,092	1,764,343	1,502,194	1,502,194	1,699,803
ARPA Grant	1,555,217	5,427,126	-	6,983,308	-
Room Tax Administration	250,907	309,114	220,000	220,000	250,000
Union Spring Park	-	220	-	21	-
Lutz Park Trust	-	-	-	-	-
Park Open Space	-	27,000	-	-	-
Ellen Kort Peace Park	-	-	-	-	-
Library Grants	125,048	110,028	-	-	-
Miracle League Field	-	2,245	-	-	-
Wheel Tax	1,279,821	1,334,449	1,920,000	1,920,000	1,920,000
Total Special Revenue Funds	9,658,336	15,030,417	8,730,438	16,686,167	10,558,675
Capital Projects Funds					
Subdivision Development	983,858	622,258	2,951,617	2,951,617	2,959,782
Tax Increment District #6	4,472,019	-	-	-	-
Tax Increment District #7	364,832	385,155	338,688	338,688	344,754
Tax Increment District #8	1,695,416	1,478,469	1,527,794	1,527,794	1,472,455
Tax Increment District #9	34,541	16,316	37,181	37,181	32,181
Tax Increment District #10	1,824	1,547	1,650	1,650	1,650
Tax Increment District #11	4,109,146	1,597,746	1,486,684	1,486,684	1,779,496
Tax Increment District #12	129,381	124,049	161,211	161,211	159,615
Tax Increment District #13	28,365	3,329,723	1,016,886	1,016,886	685,278
City Center	-	-	-	-	-
Information Technology	29,836	100,031	434,280	434,280	200,500
Public Works	1,879,650	3,582,148	4,239,164	4,239,164	5,230,896
Industrial Park Land	48,382	27,602	55,955	55,955	75,955
Equipment Replacement	4,402,451	3,787,906	3,273,050	3,273,050	3,672,000
Community Development Projects	-	-	-	-	-
Public Safety	-	2,098,870	551,900	551,900	970,480
Facilities	9,757,872	33,474,731	4,931,732	4,931,732	4,214,242
Total Capital Projects Fund	27,937,573	50,626,551	21,007,792	21,007,792	21,799,284
Enterprise Funds					
Water Utility	17,641,498	8,238,630	21,803,589	20,647,156	21,291,305
Wastewater Utility	14,016,435	13,898,439	17,126,420	17,234,726	16,890,724
Stormwater Utility	8,409,956	11,766,709	11,542,587	12,050,700	11,116,242
Parking Utility	1,874,438	2,128,841	2,544,634	2,544,634	2,551,386
Golf Course	1,061,901	1,187,011	1,211,341	1,211,341	1,180,867
Valley Transit	10,289,553	10,673,817	12,671,876	12,788,596	12,576,195
Total Enterprise Funds	53,293,781	47,893,447	66,900,447	66,477,153	65,606,719
Internal Service Funds					
Facilities & Construction Management	3,116,009	3,157,305	3,297,825	3,297,825	3,241,008
Central Equipment Agency	6,947,460	7,142,926	7,209,427	7,246,832	7,265,334
Risk Management	1,969,747	1,986,647	2,095,332	2,095,332	2,257,751
Other Post Employment Benefits	54,000	-	-	-	-
Total Internal Service Funds	12,087,216	12,286,878	12,602,584	12,639,989	12,764,093
TOTAL EXPENDITURES:	**$ 187,797,350**	**$ 216,731,478**	**$ 198,724,319**	**$ 207,646,039**	**$ 201,337,759**

1. Expenditures/Expenses in excess of revenues are financed by existing fund balances or debt proceeds.
2. Expenditures/Expenses in Enterprise and Internal Service funds are shown net of capital expenditures.

CITY OF APPLETON 2026 BUDGET
COMBINED SUMMARY OF CHANGES IN FUND BALANCES

	2023 ACTUAL	2024 ACTUAL	2025 BUDGET	2025 PROJECTED	2026 BUDGET
GENERAL FUND					
FUND BALANCE - Beginning (Jan. 1)	$ 28,026,563	$ 29,018,830	$ 28,851,933	$ 28,851,933	$ 27,500,053
Property Taxes	37,824,720	39,071,000	39,293,263	39,293,263	39,932,984
Other Revenue	33,252,776	35,766,550	33,664,045	33,664,045	34,129,029
Expenditures	70,085,229	75,004,447	72,957,308	74,309,188	74,062,013
FUND BALANCE - Ending (Dec. 31)	$ 29,018,830	$ 28,851,933	$ 28,851,933	$ 27,500,053	$ 27,500,053
DEBT SERVICE FUNDS					
FUND BALANCE - Beginning (Jan. 1)	$ 859,872	$ 1,194,010	$ 1,420,181	$ 1,420,181	$ 1,435,719
Property Taxes	13,437,688	13,537,887	13,875,500	13,875,500	14,131,650
Proceeds of Debt	-	-	210,000	210,000	210,000
Other Revenue	1,631,665	2,578,022	1,209,738	2,455,788	1,467,075
Expenditures	14,735,215	15,889,738	16,525,750	16,525,750	16,546,975
FUND BALANCE - Ending (Dec. 31)	$ 1,194,010	$ 1,420,181	$ 189,669	$ 1,435,719	$ 697,469
SPECIAL REVENUE FUNDS					
FUND BALANCE - Beginning (Jan. 1)	$ 2,807,369	$ 4,858,122	$ 6,337,307	$ 6,337,307	$ 5,784,948
Property Taxes	3,297,648	3,709,127	2,742,000	2,742,000	3,277,000
Other Revenue	8,411,441	12,800,475	6,477,630	13,391,808	7,000,120
Expenditures	9,658,336	15,030,417	8,730,438	16,686,167	10,558,675
FUND BALANCE - Ending (Dec. 31)	$ 4,858,122	$ 6,337,307	$ 6,826,499	$ 5,784,948	$ 5,503,393
CAPITAL PROJECTS FUNDS					
FUND BALANCE - Beginning (Jan. 1)	$ 29,036,254	$ 35,974,315	$ 23,198,975	$ 23,198,975	$ 23,165,226
Property Taxes	6,568,475	5,803,746	1,483,000	1,483,000	4,978,700
Contributed Capital	-	-	-	-	-
Proceeds of Debt	20,763,687	13,500,000	11,301,180	11,301,180	11,433,980
Other Revenue	7,543,472	18,547,465	8,189,863	8,189,863	9,010,197
Expenditures	27,937,573	50,626,551	21,007,792	21,007,792	21,799,284
FUND BALANCE - Ending (Dec. 31)	$ 35,974,315	$ 23,198,975	$ 23,165,226	$ 23,165,226	$ 26,788,819
ENTERPRISE FUNDS					
FUND BALANCE - Beginning (Jan. 1)	$ 348,787,991	$ 362,715,656	$ 400,293,665	$ 400,293,665	$ 401,794,860
Property Taxes	-	-	-	-	-
Other Revenue	64,129,614	52,587,382	67,706,028	67,553,348	67,845,536
Contributed Capital	3,091,832	32,884,074	425,000	425,000	956,000
Expenditures	53,293,781	47,893,447	66,900,447	66,477,153	65,606,719
FUND BALANCE - Ending (Dec. 31)	$ 362,715,656	$ 400,293,665	$ 401,524,246	$ 401,794,860	$ 404,989,677
INTERNAL SERVICE FUNDS					
FUND BALANCE - Beginning (Jan. 1)	$ 18,381,236	$ 19,844,941	$ 20,414,863	$ 20,414,863	$ 20,570,422
Property Taxes	-	-	-	-	-
Other Revenue	9,155,582	9,082,148	9,522,498	9,522,498	9,696,651
Contributed Capital	4,395,339	3,774,652	3,273,050	3,273,050	3,672,000
Expenditures	12,087,216	12,286,878	12,602,584	12,639,989	12,764,093
FUND BALANCE - Ending (Dec. 31)	$ 19,844,941	$ 20,414,863	$ 20,607,827	$ 20,570,422	$ 21,174,980
COMBINED TOTALS					
FUND BALANCE - Beginning (Jan. 1)	$ 427,899,285	$ 453,605,874	$ 480,516,924	$ 480,516,924	$ 480,251,228
Property Taxes	61,128,531	62,121,760	57,393,763	57,393,763	62,320,334
Proceeds of Debt	20,763,687	13,500,000	11,511,180	11,511,180	11,643,980
Contributed Capital	7,487,171	36,658,726	3,698,050	3,698,050	4,628,000
Other Revenue	124,124,550	131,362,042	126,769,802	134,777,350	129,148,608
Expenditures	187,797,350	216,731,478	198,724,319	207,646,039	201,337,759
FUND BALANCE - Ending (Dec. 31)	$ 453,605,874	$ 480,516,924	$ 481,165,400	$ 480,251,228	$ 486,654,391

CITY OF APPLETON 2026 BUDGET

COMBINED SUMMARY OF BUDGETED REVENUES BY TYPE

REVENUES AND OTHER FINANCING SOURCES	2025 BUDGET	2026 BUDGET
Property Tax	$ 57,393,763	$ 62,320,334
Other Tax	3,460,460	3,530,460
Intergovernmental	32,209,376	33,512,051
Licenses & Permits	2,143,618	2,171,909
Special Assessments	1,238,173	1,235,954
Charges for Service	68,953,655	70,052,825
Interest Income	2,860,645	2,956,485
Fines & Forfeitures	730,000	780,000
Other Revenues	6,697,769	6,322,478
Interfund Transfers	7,736,937	7,954,504
TOTAL REVENUES	**$ 183,424,396** *	**$ 190,837,000** *

* Does not include proceeds of debt or contributed capital.

COMBINED SUMMARY OF BUDGETED EXPENSES BY CATEGORY

EXPENSES AND OTHER FINANCING USES	2025 BUDGET	2026 BUDGET
Personnel	$ 73,870,518	$ 75,780,348
Training & Travel	531,196	560,880
Supplies & Materials	12,492,682	14,856,410
Purchased Services	47,861,312	42,510,662
Miscellaneous Expense	21,331,082	20,889,164
Debt Service	20,507,800	20,673,805
Capital Expense [1]	14,256,522	14,475,286
Other Financing Uses	7,160,207	7,954,504
TOTAL EXPENSE	**$ 198,011,319**	**$ 197,701,059**

[1] Net of capitalized fixed assets.

BUDGET DEVELOPMENT PROCESS

The following calendar describes the process of developing the City's Annual Budget and Service Plan for 2026:

5/12/25	The Mayor requests a budget proposal from each department. The Finance Department staff distributes budget forms and other materials to departments. Departments are required to develop an operating budget which represents full funding of all of the department's existing programs. Any proposed changes to programs, either additions or deletions and including all staff changes, changes in service levels, equipment acquisitions, etc. are required to be submitted separately from the operating budget request. Any capital project proposals are also required to be made separately from the operating budget.
6/09/25 - 9/08/25	Each department head submits a proposed budget as outlined above, based on the department's mission statement and major objectives and including expenditures and applicable revenue projections. The Mayor and Finance Department staff review their budget requests. Decisions are made on operating budget adjustments, program additions and deletions, and capital projects. The developing budget is reviewed with the leadership team.
9/08/25 - 10/01/25	The Mayor and Finance Department staff assemble the Budget and Service Plan for submission to the Common Council. Copies of the document are made available for public review.
10/01/25 - 10/24/25	The Mayor holds listening sessions with the public on the budget.
11/01/25	The Council's Finance Committee reviews the Budget and Service Plan in a meeting with the Mayor and staff, and recommends a budget to the Common Council.
11/05/25	A public hearing is held to seek citizen input prior to Common Council acceptance of the budget.
11/12/25	The budget is adopted formally by resolution of the Common Council.

CITY OF APPLETON POLICIES – 2026 BUDGET

FINANCIAL POLICIES

The City of Appleton's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision-making process of the Common Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles, traditions and practices and follow generally accepted accounting principles which have guided the City in the past and have helped maintain financial stability over the last several decades.

OPERATING BUDGET POLICIES

- Roles & Responsibilities: The Mayor, in conjunction with the Department Directors of the City, shall present an Executive Budget and Service Plan proposal to the Common Council for its review, deliberation, amendment, and adoption. The Executive Budget shall include proposals for all operating and capital funds. Following the Common Council approval, the Adopted Budget and Service Plan shall become the official budget for the following year.
- Fiscal Year: The Executive Budget and Service Plan for the City follows a calendar year. Each year the budget shall be presented to the Appleton Common Council no later than the first Wednesday in October. Budget deliberation and adoption shall take place no later than the second Wednesday in November, as prescribed by State statute.
- Budget Form: The City of Appleton's operating and capital budget shall be developed on an annual basis and shall be presented in a program budget format that includes program missions, objectives and performance measurements. The purpose of this format is to clearly outline the major service areas and their associated expenditures. A line item detail by program and summarized by major category of expenditure for the department as a whole shall also be presented for informational purposes. All non-personnel line items that exceed $15,000 are further delineated.

  The budget shall also include a transmittal letter from the Mayor summarizing the major issues in the budget; a summary of personnel changes; a summary of overall staffing levels; a listing of all property tax rates; and a budget resolution stating the total amounts of taxes levied for various purposes, the total amount of general obligation borrowing, and the total amount of revenue bond debt.

  The budget shall include a rolling five year Capital Improvement Plan (CIP) of which the first year's expenditures shall be appropriated, with years two through five included for planning purposes. Though expenditures for the first year of the CIP are appropriated, the City's Procurement Policy requires that any new contracts or agreements for services or equipment with an anticipated contract cost of $25,000 or more be approved by the committee of jurisdiction and the Common Council prior to execution. Revisions and additions to, and deletions from, the CIP shall be made each year during budget development.
- Performance Measures: Where possible, the City shall integrate performance measurements in the City's budget document. Measurements will include measures of client benefits, strategic outcomes, and productivity. The presentation of the measures will cover the same time period as that for which operating expenditures are presented; typically two year's actual results of operations, the current year target, the projected value for the current year, and the target for the next year.
- Balanced Budget: Total anticipated revenues shall equal or exceed total budgeted expenditures for each fund unless the drawdown of an individual fund's balance is in compliance with the fund balance policy for that fund. Revenues may include but are not limited to property taxes, license and permit fees, fees for services, fines and forfeitures, transfers from other funds, donations and grants. If sufficient funds are not available (such as in a Tax Increment District), a plan for funding the shortfall shall be presented.

CITY OF APPLETON POLICIES – 2026 BUDGET

- Budget Control: The City shall maintain a budgetary control system to ensure adherence to the budget. Budget control is maintained:

  - at the overall fund level for all funds,
  - at the business unit (program) level for all business units and
  - at the level of total personnel expense and total other operating expense within each program for operating budgets and at the project level for capital budgets.

  A mid-year report to the Council shall address departmental outcomes and include two prior years of actual data, targets for the current year, and projected year-end measures. The reports shall also include a summary comparison of actual expenditures to budget by program and address any significant variances.

- Contingency Account: A contingency account shall be maintained in the annual General Fund operating budget to provide for unanticipated expenditures of a nonrecurring nature or to meet unexpected increases in service delivery costs. A minimum of 0.5% and a maximum of 1.0% of the total fund budget shall be included in the adopted budget. If a sufficient unexpended balance remains in the current year's contingency account, this requirement may be met by a plan to carry over the balance.

- Budget Amendment:

  - Transfers and new appropriations – All budgets except the Appleton Public Library operating budget:

    - The following budget amendments require written approval by the Mayor and Finance Director and shall be reported to the Finance Committee as informational items:

      New appropriations funded by grants, user fees, or other non-tax revenues of $15,000 or less;

      Transfers of $15,000 or less between programs within a department;

      Transfers of $15,000 or less between departments within a fund.

      Authority granted under this section specifically excludes amendments to use money budgeted for personnel for any other purpose.

    - The following budget amendments shall be reported to the Finance Committee as action items and must be approved by two thirds of the Common Council:

      New appropriations in excess of $15,000 funded by grants, user fees, or other non-tax revenues;

      Any new appropriations funded by taxes or debt;

      Transfers in excess of $15,000 between programs within a department;

      Transfers in excess of $15,000 between departments within a fund;

      All transfers between funds;

      Transfers from the Reserve for Contingencies;

      The use of money budgeted for capital projects for anything other than its designation in the budget document;

      The use of excess budgeted personnel dollars due to vacancies to increase the supplies and services budget to fund temporary employment service assistance. Any other use of excess budgeted personnel dollars to increase the supplies and services budget for other purposes may be permitted in rare instances but is highly discouraged.

  - Transfers and new appropriations –Appleton Public Library operating budget:

    - Transfers of $15,000 or less between budget lines and/or between budget programs require written approval by the Library Director or designee and shall be reported to the Library Board as informational items.
    - Transfers over $15,000 between budget programs and all new library appropriations funded by grants, user fees or other non-tax revenues require the approval of the Library Board Finance Committee and two-thirds of the full Library Board.
    - All budget changes will be reported to the City Council's Finance Committee as informational items.
    - The Library Board's authority over budget funds shall lapse at the end of the calendar year and any budget fund balances shall revert to City authority, subject to City carryover policies and procedures.

- Carryover of Prior Year Budgeted Expenditures – All Budgets:
    - Carryover requests shall be no less than $3,000, except for items allowed by the Finance Director that relate to year end cut off procedures.
    - Carryover requests, plus actual prior year expenditures, shall not exceed the department's (or fund's) prior year amended budget less any overall shortfall in program revenues.
    - Re-appropriation of unspent prior year authorizations for purposes other than their original designations shall be considered as special consideration items and require approval by two thirds of the Common Council. All other re-appropriations shall require approval by a simple majority vote.
    - Re-appropriation of unspent funds of non-lapsing budgets and those items under contract or purchase order prior to year-end shall be reported as informational items and require no approval.

PROPERTY TAX COLLECTIONS

Property taxes are budgeted as revenues in the year in which services financed by the levy are being provided, i.e., in the year subsequent to the levy. Taxes are levied in December on the assessed value of property as of the prior January 1.

Property tax calendar – 2025 tax roll:

Lien date and levy date	December 2025
Tax bills mailed	December 2025
Payment in full or 1st installment due	January 31, 2026
2nd installment due	March 31, 2026
3rd installment due	May 31, 2026
4th installment due	July 31, 2026

CAPITAL BUDGET POLICIES

- Funding for utility projects should be obtained through borrowing from:
    - Revenue bonds
    - General obligation notes
    - Internal funds
- The City shall utilize available funding sources for capital improvements whenever practical and feasible:
    - Grant funds
    - Special assessments
    - Developer contributions
- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.
- The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will attempt to review license fees/charges annually to determine if the revenues support the cost of providing the service.

- Wastewater, Stormwater, and Water Utility funds will be self-supporting through user fees.
  - The minimum utilities rates should be set at a rate which will yield net income which is 1.20 times the highest principal and interest payment due (1.10 for the Water Utility). This requirement is in conformance with the mortgage revenue bond requirements. Rate adjustments for the Water Utility are submitted to the Public Service Commission and Common Council for review and approval.
  - Rate adjustments for the Stormwater and Wastewater Utilities will be submitted to the Common Council for review and approval.

RESERVE POLICIES

The following reserve policies describe restrictions on the balances of various funds. A fund balance is the difference between total assets and total liabilities and may be positive or negative. A fund balance in an enterprise fund is referred to as total net assets.

- Redemption funds will be established in the Water, Stormwater and Wastewater Utilities in accordance with revenue bond ordinance provisions.
- Funds will be reserved for equipment, major replacement and repairs in the Wastewater Utility, as required by EPA grant provisions.
- All general obligation debts will be paid through a general debt service fund, except for that incurred by an enterprise fund. Operating budgets will be prepared to meet the annual principal, interest and service charge costs for each fund. Net debt service requirements (debt service expenditures less debt service revenue) will be funded through the general tax levy.

Wastewater Utility

- Maintain a working capital reserve equivalent to three months of operation expenditures based on the audited expenditures of prior year in the Wastewater Utility Fund.
- Any projected favorable balance above working capital reserves in the Wastewater Utility Fund is to be used to pay costs for all possible approved capital expenditures.

General Fund

- All General Fund unreserved designations and related policy should be approved in advance of their creation/amendment by the Common Council.
- The amount to be retained in designated for health insurance cost stabilization unreserved fund balance be equal to the stop loss percentage.
- Interest income will not accrue in the designated for health insurance cost stabilization fund balance account.
- Total unreserved fund balances (excluding designated for debt service) will be 25% of the following year's budgeted appropriations with the designation for working capital reserve equal to 17% of the following year's budgeted appropriations.
- The City will maintain a designated fund balance for debt service of 25% of ensuing year's debt service requirements. Any excess funds over that amount will be used to pay existing long-term debt.
- At least 75% of General Fund balances in excess of the reserve policy (currently three months' operating expenditures) be used for the reduction of long-term liabilities. Utilization of the remaining funds is subject to recommendation from the Finance Committee to be used for additional reduction of long-term liabilities or General Fund expenditures with final Common Council approval.

New Subdivision Fund

- The unreserved designated new subdivision fund balance will be no less than three months' operating expenditures based on the prior year's audited expenditures and a maximum of 80% of the most recent five-year average including current budgeted total expenditures. Reserved fund balance will be the result of the 100% carryover policy.
- Excess funds remaining in the new subdivision fund after applying the new subdivision fund balance policy will be transferred to the General Fund.

Industrial Park Fund

- The Industrial Park Fund shall first designate fund balance for debt service to the extent of total debt outstanding and if available shall designate up to $50,000 for working capital.
- Excess funds remaining in the Industrial Park Fund after applying the above criteria will be transferred to the General Fund.

Parking Utility Fund

- The Parking Utility Fund shall maintain a working capital reserve equivalent to three months of audited operating expenditures of the prior year in the Parking Utility Fund.

Risk Management Fund

- The Risk Management Fund shall first designate fund balance for debt service to the extent of total debt outstanding.
- The Risk Management Fund will maintain a working capital reserve equivalent to three months of operating expenditures based on the audited expenditures of prior year.
- Any projected favorable balance above these designations in the Risk Management Fund shall be used to reduce charges for services to all contributing departments in an amount not to exceed 20% of budgeted expenditures.

INVESTMENT POLICIES

This policy applies to all activities of the City with regard to investing the City's financial assets.

Except for cash required to be segregated in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings and increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation in the pool and in accordance with Generally Accepted Accounting Principles (GAAP).

Investment Objectives

The overall objective of the City's investment management is to maximize the total return of designated funds and preserve capital within the guidelines of this policy.

- Safety - Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
    - Credit Risk – The City will minimize credit risk, which is the risk of loss due to the failure of the security issues or backed by:
        - Limiting investments to the most secure available, including, for example, US Treasury obligations, US agency and instrumentality obligations, commercial paper rated by a nationally recognized rating agency, and debt securities rated as AA or higher.
        - Diversifying the investment portfolio so that the losses from any one type of security or from any one individual issuer will be minimized.
    - Interest Rate Risk – The City will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates by:
        - Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
        - Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio.
- Liquidity - The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic

liquidity). Alternatively, a portion of the portfolio may be placed in money market mutual funds or the local government investment pool, which offer same-day liquidity for short-term funds.

- Yield - The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. The investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Any managed portion of the portfolio shall be designed with the objective of regularly meeting or exceeding the following benchmarks:

  - US Government Money Market average and Local Government Investment Pool (LGIP) rate – Short-Term portfolios
  - The benchmark shall be reflective of the actual securities being purchased and risks undertaken and the benchmarks shall have a similar weighted average maturity as the portfolio.

  Securities shall generally be held until maturity with the following exceptions:

  - A security with declining credit may be sold early to minimize loss of principle.
  - A security swap would be allowed in order to improve the quality, yield or target duration in the portfolio.
  - If liquidity needs of the portfolio require that the security be sold.

Communication and Reporting

- The Investment Manager shall issue a quarterly report to the City of Appleton reviewing the performance and investment strategy of the firm on behalf of the portfolios.
- The Investment Manager is expected to meet with designated employees of the City of Appleton to review the portfolios and to discuss investment results in the context of these guidelines and objectives upon request. At all times the Investment Manager and Finance Committee are encouraged to communicate on significant matters pertaining to investment policies and the management of the portfolios.

DEBT POLICIES

- The City will confine long-term borrowing to capital improvements.
- The City will attempt to limit use of short-term debt to bond anticipation purposes.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- The City will maintain practices and procedures designed to ensure compliance with mandatory disclosures subsequent to issuance of debt.
- Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed five percent of the equalized valuation of the taxable property in the municipality. Although State Statutes allow five percent of the equalized valuation, the City has set an internal debt goal, which seeks to remain below 40% of the maximum amount allowed by the State Statutes.
- The levy for debt service shall be no greater than 20% of the total levy, with an effort to maintain the levy at a proportionate, even level for tax rate stabilization.

SPECIAL ASSESSMENT POLICIES

GENERAL POLICY

Special assessments will be levied against abutting property owners in accordance with the City's currently adopted Policy for Special Assessments, effective 7/17/24.

SPECIAL ASSESSMENTS SUBJECT TO PAYMENT PLANS

Bills of $1,000 or less are due by January 31. For bills in excess of $1,000, a five year payment plan is assumed. Deferred payments will bear an interest on the unpaid balance at the rate of prime plus 3% per annum on the unpaid balance.

Street Construction
The assessment rate for new construction is based on 100% of assessable construction costs for widths up to 49' (back of curb to back of curb) and thicknesses up to 9" (concrete) or 6" (asphalt) dependent upon the zoning of the abutting property.

Sidewalks
The assessment rate for new construction is based on 100% of assessable construction costs, including engineering costs.

There is no assessment for sidewalk reconstruction that meets the "green dot" criteria. Assessments are levied at 125% of the assessable construction costs when sidewalks not meeting "green dot" criteria are replaced at the property owner's request.

Sanitary Sewers
The current assessment rate for new construction is the actual cost for mains. Reconstruction in an existing area or reconstruction or relining of sanitary sewers is not assessed for mains and $55.00 per foot for laterals up to 6" in diameter and actual cost for laterals larger than 6" in diameter.

Storm Sewers/Facilities
R-1 and R-2 Zoning: The cost of constructing or reconstructing storm sewers, mini-sewers or other drainage facilities in existing developed areas annexed after January 1, 1999 will be fully assessable to the abutting property owners. The cost of constructing, reconstructing or relining storm sewers in all other existing streets will be borne by the Stormwater Utility.

All other zoning: The assessment rate for storm sewer construction, reconstruction or relining in existing streets will be 33% of the actual construction cost, up to and including 15" storm main (not deeper than 10'), maintenance holes, inlets and inlet leads. Credit will be given for the remaining useful life of a reconstructed or relined sewer based on current cost of construction. For this purpose, the useful life of storm sewer will be 75 years.

Regional stormwater facilities built prior to March 1, 2006 are assessed on an Equivalent Runoff Unit (ERU) basis to all properties being served by the improvements. The cost for regional stormwater facilities built after March 1, 2006 is borne by the Stormwater Utility.

Water Mains
The current assessment rate for new water main construction is based on actual bid cost.

In-kind water main reconstruction, including hydrants and leads, is not assessed.

SPECIAL ASSESSMENTS DUE IN YEAR ASSESSED

Ornamental street lighting, snow removal, weed cutting, tree planting, Business Improvement District, and delinquent utility charges.

The assessment is based on the total cost of operating and maintaining the system and is assessed in full to benefited properties.

PURCHASING POLICIES

- Purchases for all City departments for the City of Appleton shall be in accordance with the City Procurement and Contract Management Policy.
- The methods of source selection are as follows:
  - Public Construction – Competitive sealed bidding must be used for purchases of $25,000 or greater in accordance with Wisconsin Statutes. This process shall consist of:
    - Invitation for bids
    - Public notice
    - Bid opening
    - Bid acceptance and evaluation
    - Bid award - Common Council approval

- Purchases of $7,500 or more (other than public construction) require that a minimum of three written quotations be solicited. Evaluation criteria that favorably and accurately assess the relevant cost or service advantages of local procurement are required. Any new contracts or agreements for services with an anticipated cost of $25,000 or more require the approval of the Committee of Jurisdiction and the Common Council prior to execution.
- Purchases of $2,000 but less than $7,500 require the solicitation of two (2) or more quotes, which may be either written or verbal. When verbal quotes are received, all pertinent details of the quote should be documented in writing by the department and retained on file. Purchases of less than $2,000 may be made based upon the best judgment of the department making the purchase.
- Sole Source Procurements – Purchases of goods and materials under $25,000 may be made without competition when it is agreed between the department and the Purchasing Manager that there is only one acceptable source available. Sole source procurements with an anticipated cost of $25,000 or more require the approval of the Committee of Jurisdiction and the Common Council. Reasons for sole source purchases must be documented and will expire on an annual basis. Emergency purchases, as defined in the Procurement and Contract Management Policy, may also be exempted from the competitive bidding process. Such emergency purchases must also be documented and approved by the Mayor.
- Purchases made using a City-issued procurement card are subject to the rules and restrictions of the City Procurement Card Policy, in addition to the Procurement and Contract Management Policy.

➢ Due to FTA funding requirements, Valley Transit follows City of Appleton procurement policies except where the federal policies are more restrictive.

PENSION FUNDING AND REPORTING POLICIES

➢ All current pension liabilities shall be funded on an annual basis.

Existing Plan Funding

➢ All permanent employees of the City are participants in the Wisconsin Retirement System (WRS), a State-wide, defined-benefit pension plan to which employer and employees both contribute. The rates of employer and employee contributions are set annually by WRS based on actuarial evaluations. The State's policy is to fund retirement contributions to meet current costs of the plan. The 2026 rate requirements for the Wisconsin Retirement System employees are as follows:

	General	Police	Fire
Employee Contribution	7.20%	7.20%	7.20%
City Contribution	7.20%	14.90%	18.70%
Total	14.40%	22.10%	25.90%

Prior Years' Unfunded Pensions

➢ The State of Wisconsin administers a plan for retired employees of the Appleton Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees.

The City has paid off all WRS prior year unfunded pension liability.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

➢ An independent audit will be performed annually for all City funds.

➢ The City will produce a Annual Comprehensive Financial Report (ACFR) in accordance with Generally Accepted Accounting Practices (GAAP) as outlined by the Governmental Accounting Standards Board (GASB).

RISK MANAGEMENT POLICY

The objective of the risk management program is to protect the City, its assets and the public against accidental losses, destruction, or depletion.

Internal Activities:

On January 1, 1990, the City of Appleton joined Cities and Villages Mutual Insurance Company (CVMIC), a municipal mutual insurance company that provides liability insurance services. CVMIC currently provides this liability protection to 53 Wisconsin cities and villages. As part of this self-funded program, the City's Insurance Fund provides coverage of $200,000 per general, automobile, law enforcement or public officials' liability claim, to a maximum of $800,000 per year. The mutual insurance is liable for any costs above these limits up to $5 million per occurrence*. In addition, the City of Appleton has a $5 million excess insurance policy as part of the CVMIC group purchase program, thus providing total coverage of $10 million per occurrence.*

Additionally, the insurance fund provides coverage for:

$500,000 per worker's compensation claim, with purchased coverage of statutory limits for workers' compensation and $2 million for employer's liability,

$1,000 - $10,000 deductible per property damage claim, depending on the property, with purchased replacement cost coverage,

$10,000 - $50,000 deductible per occurrence for crime claims, depending on the type of crime (theft, robbery, computer fraud, etc.), with purchased coverage to $250,000 - $5,000,000 per occurrence,

$5,000 deductible per occurrence for any auto physical damage (includes both vehicle collision and comprehensive coverage) claim with purchased coverage on both an actual cash value and replacement cash value basis (which is dependent upon the age of the city vehicle),

$25,000 deductible per employment practices liability claim, with purchased coverage to $1 million per occurrence/ $1 million aggregate per year, and

$25,000 deductible per environmental liability claim related to the Mackville Landfill Site, with purchased coverage to $5 million per occurrence/$5 million aggregate.

$100,000 medical expense / $30,000 accidental death per claim coverage for city-authorized volunteers. Aggregate limit of $500,000.

- The City will self-insure all losses which occur with predictable frequency and those which will not have a significant impact on the City's financial position.
- The Human Resources Department and City Attorney's Office review and make determinations on all claims filed against the City.

External Activities:

- Special Events Insurance Requirements: Organizations that use City parks and/or City facilities for special events such as foot races, parades, festivals, etc. are required to obtain liability insurance if the event involves more than 250 people, drone use, street closure or use of rides, dunk tanks and/or inflatables. Depending upon the event type, additional insurance may also be required. The sponsoring organization is responsible for any losses which may occur as a result of their event. Sponsoring organizations are also required to sign "Hold Harmless, Defense and Indemnification" agreement.
- Contractor, Vendor, Supplier, etc. Insurance Requirements: Companies that provide services for or perform activities on behalf of the City such as infrastructure improvements, engineering/inspection services, etc. are required to obtain various insurance coverages that are dependent upon the nature and potential risk exposure of their work. Coverages for "miscellaneous" jobs or activities such as asbestos abatement, pollution cleanup, oil recycling, hazardous waste removal, or any new contract or activities where it is not clear what level of insurance should be required will be set by the Risk Manager on a case by case basis.

CITY OF APPLETON
2026 BUDGET
BACKGROUND/GENERAL INFORMATION

Geography/Early History
Located in northeast Wisconsin, in Outagamie, Winnebago, and Calumet Counties, the City of Appleton lies 30 miles south of Green Bay, just north of Lake Winnebago, on the Fox River. The Appleton area has a deep and rich indigenous history and is located on the ancestral homelands of the Menominee and Ho-Chunk people.

In 1634, Jean Nicolet, commissioned by Samuel de Champlain to explore this region, navigated up the Fox River from Green Bay. In the Treaty of 1831, the Menominee ceded the lands to the United States. During the first years of its history, there were three villages where Appleton now stands: Lawesburgh on the east side, Grand Chute on the west end and Appleton in the middle.

The three settlements were incorporated under the name of Appleton as a village in 1853, and later as a city in 1857.

Education
Education was, and continues to be, a priority in Appleton. With the financial backing of Amos Lawrence, the Lawrence Institute was chartered in 1847. Samuel Appleton donated $10,000 to the newly founded college library and, in appreciation; his name was given to the community. Today, Lawrence University's 80+ acre campus contains numerous instructional, residential, recreational and administrative facilities, has a student body of 1,500 students drawn from nearly every state and more than 50 countries, served by a 150+ member faculty.
It lies just east of the City's downtown, and its students and faculty members contribute to our community through music, drama, visual arts, sports activities and other cultural and educational enrichment.

In 1850, Daniel Huntley taught in the first free public school. The St. Mary Catholic Church opened the first parochial school in the community in 1864. The first 4-year high school began operating in 1876 in the Hercules School and Kindergarten was initiated in 1898 in Lincoln School. With population growth came the need for additional facilities. Today there are 24 public, 13 parochial, and 14 charter schools.

Appleton traditionally has had a commitment to vocational education. The Vocational School was established in 1912, and the first facility in the United States to be built exclusively for this purpose was erected here in 1917. When the State of Wisconsin was divided into vocational, technical and adult education districts in 1965, the local program was expanded, and the Fox Valley Technical College was established.

Government
Appleton has a mayor/council form of government with 15 alderpersons elected for two-year terms and the mayor for a four-year term. It is also the Outagamie County seat, the largest city in both Outagamie and Calumet Counties, and the designated Metropolitan Statistical Area “Center-City” of the Appleton-Oshkosh-Neenah urban area as defined by the Federal Office of Management and Budget, thus an “Entitlement City” under the federal block grant program. Appleton is the sixth-largest city in the State of Wisconsin.

The City is a “full-service” municipality providing: police and fire protection, public works-related services including refuse pickup, street construction, maintenance and cleaning, snow and ice control, planning, inspection, health, parks and recreation, library, mass transit, water and wastewater disposal services, among others.

Industry
Fur traders seeking to do business with the indigenous people of the Fox Valley were the first European settlers in Appleton. Dams and canals developed in the early days of industrialization along the Fox River made it possible to both navigate the river with larger vessels and generate waterpower for industry, allowing for the City’s steady growth. The paper industry, beginning with the building of the first paper mill in the city in 1853, was at the forefront of the City's development. Appleton now has a diversified industrial, commercial and service industry tax base, with major manufacturing, paper-related industries, national and regional insurance companies, technology firms, healthcare systems, and financial institutions providing a sound, vigorous economy.

CITY OF APPLETON
2026 BUDGET
DEMOGRAPHIC AND ECONOMIC INFORMATION

Per Return Adjusted Gross Income

	State of Wisconsin	Outagamie County	Calumet County	Winnebago County	City of Appleton
2024	76,638	76,620	79,301	64,312	76,616
2023	73,001	73,449	74,264	59,836	73,234
2022	70,548	70,308	71,465	54,827	70,100
2021	66,369	70,358	74,577	64,881	67,057
2020	61,518	65,696	69,706	62,243	61,439
2019	61,003	65,444	71,461	60,701	62,442

Source: Wisconsin Department of Revenue, Division of Research and Analysis

Unemployment Rate

	State of Wisconsin		Outagamie County		Appleton MSA		City of Appleton	
July, 2025	3.2	%	3.0	%	2.9	%	3.3	%
July, 2024	3.3		2.9		2.9		3.3	
Average, 2024	3.0	%	2.6	%	2.5	%	2.7	%
Average, 2023	3.0		2.6		2.5		2.8	
Average, 2022	2.9		2.5		2.5		2.6	
Average, 2021	3.8		3.1		3.1		3.2	
Average, 2020	6.3		5.5		5.3		5.8	

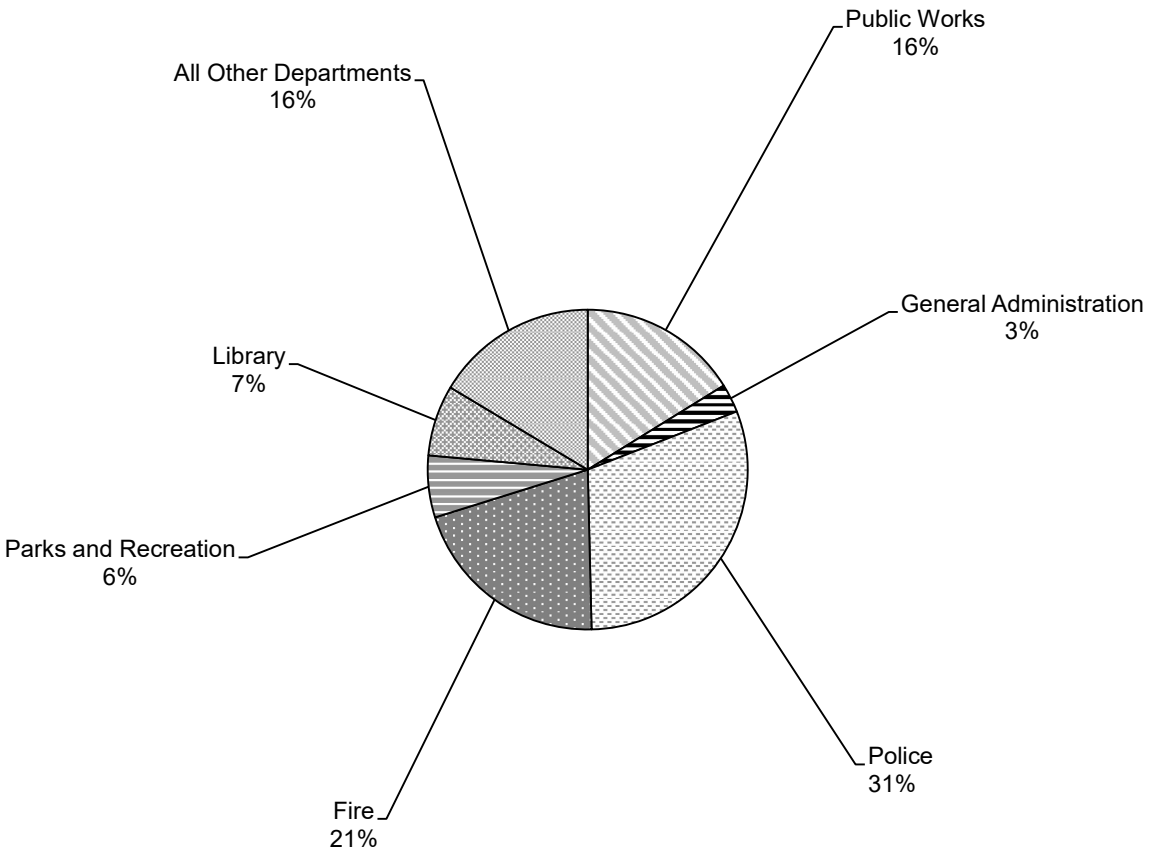
Source: Wisconsin Department of Workforce Development, Division of Research and Analysis

CITY OF APPLETON 2026 BUDGET
GENERAL FUND

The General Fund is the general operating fund of the City. This fund accounts for the financial resources of the City which are not accounted for in any other fund. Principal sources of revenue are property taxes, State transportation aids, and State shared revenues. Primary expenditures are for police protection, fire protection, public works, and general administration.

2026 GENERAL FUND EXPENDITURES

$74,062,013



CITY OF APPLETON 2026 BUDGET

GENERAL FUND

	Actual		Budget			%
	2023	2024	Adopted 2025	Projected 2025	2026	Change *
REVENUES						
Taxes	$ 39,136,095	$ 40,366,008	$ 40,613,723	$ 40,613,723	$ 41,293,444	1.67%
Intergovernmental	17,083,427	19,530,762	20,081,476	20,081,476	20,429,875	1.73%
Licenses and Permits	1,790,717	2,013,113	2,094,368	2,094,368	2,122,659	1.35%
Special Assessments	267,049	251,999	250,000	250,000	252,000	0.80%
Charges for Services	2,185,961	2,312,102	2,355,683	2,355,683	2,462,467	4.53%
Interest Income	3,346,149	2,418,909	1,440,645	1,440,645	1,557,985	8.14%
Fines and Forfeitures	264,236	338,127	330,000	330,000	330,000	0.00%
All Other Revenue	1,745,797	1,961,236	1,371,537	1,371,537	1,291,670	-5.82%
TOTAL REVENUES	**65,819,431**	**69,192,256**	**68,537,432**	**68,537,432**	**69,740,100**	**1.75%**
EXPENDITURES						
Common Council	143,079	144,445	150,735	150,735	156,885	4.08%
Mayor	506,981	494,385	502,280	502,280	502,540	0.05%
Finance	945,523	964,704	994,591	994,591	1,077,711	8.36%
Information Technology	2,878,929	2,575,222	2,766,319	2,766,319	3,016,579	9.05%
Human Resources	809,972	833,130	823,240	823,240	832,138	1.08%
Legal Services	1,073,275	1,184,141	1,191,930	1,191,930	1,274,615	6.94%
General Administration	2,542,878	4,388,392	2,705,426	4,057,306	2,138,520	-20.95%
Community Development	3,063,102	2,842,265	2,864,214	2,864,214	2,901,394	1.30%
Library	4,691,856	5,105,809	5,207,247	5,207,247	5,284,097	1.48%
Parks & Recreation	4,492,340	4,406,863	4,567,808	4,567,808	4,642,663	1.64%
Public Works	12,302,026	11,962,822	12,059,106	12,059,106	12,005,592	-0.44%
Health Services	1,276,118	1,330,467	1,544,578	1,544,578	1,617,191	4.70%
Police	20,213,419	21,066,133	21,904,223	21,904,223	22,604,116	3.20%
Fire	14,500,992	14,894,657	14,911,538	14,911,538	15,220,456	2.07%
TOTAL EXPENDITURES	**69,440,490**	**72,193,435**	**72,193,235**	**73,545,115**	**73,274,497**	**1.50%**
REVENUES OVER EXPENDITURES	**(3,621,059)**	**(3,001,179)**	**(3,655,803)**	**(5,007,683)**	**(3,534,397)**	**-3.32%**
OTHER FINANCING SOURCES (USES)						
Sale of City Property	2,138	10,278	5,000	5,000	5,000	0.00%
Other Financing Sources	5,255,927	5,635,016	4,414,876	4,414,876	4,316,913	-2.22%
Other Financing Uses	(644,739)	(2,811,012)	(764,073)	(764,073)	(787,516)	3.07%
TOTAL OTHER FINANCING	**4,613,326**	**2,834,282**	**3,655,803**	**3,655,803**	**3,534,397**	**-3.32%**
NET CHANGE IN EQUITY	**992,267**	**(166,897)**	**-**	**(1,351,880)**	**-**	N/A
FUND BALANCE - Beginning	28,026,563	29,018,830	28,851,933	28,851,933	27,500,053	-4.69%
FUND BALANCE - Ending	**$ 29,018,830**	**$ 28,851,933**	**$ 28,851,933**	**$ 27,500,053**	**$ 27,500,053**	**-4.69%**

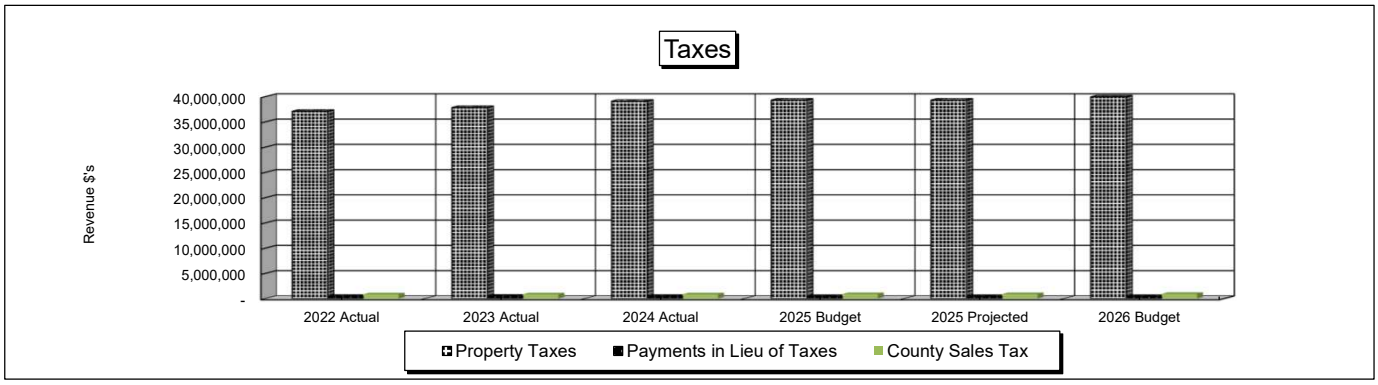
* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
GENERAL FUND BALANCE

	PAGE IN BUDGET	AMOUNT
Projected Fund Balance @ 12/31/25	38	$ 27,500,053
Less Non-spendable Fund Balance:		
Inventories and Prepaid Items		(1,300,000)
Condominium Association Loan		(263,053)
Advance to other Funds		(597,202)
Less Assigned Fund Balance:		
Payments in Lieu of Taxes		(1,867,000)
Working Capital - 25% of budgeted expenditures (25% * $74,062,013, includes transfers)	38	(18,515,503)
Debt Service - 25% of ensuing year's debt service requirements (25% * $14,341,650 Debt Service Obligation Less TIF related debt obligation)	466	(3,585,413)
Projected General Fund Balance in excess of the reserve policy @ 12/31/25		$ 1,371,882
75% required to be used for reduction of long-term liabilities		$ 1,028,912
25% subject to Finance Committee recommendation		$ 342,970

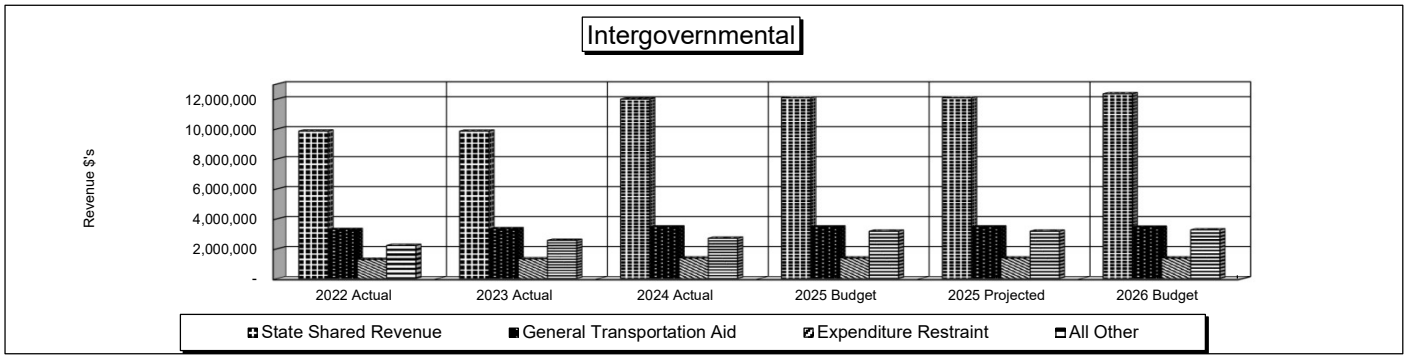
CITY OF APPLETON 2026 BUDGET
GENERAL FUND REVENUES

Taxes	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget	% Change
Property Taxes	$ 37,080,000	$ 37,824,720	$ 39,071,000	$ 39,293,263	$ 39,293,263	$ 39,932,984	1.63%
County Sales Tax	855,476	855,476	858,048	900,000	900,000	940,000	4.44%
Payment in Lieu of Taxes	435,959	455,899	436,960	420,460	420,460	420,460	0.00%
Total Taxes	**$ 38,371,435**	**$ 39,136,095**	**$ 40,366,008**	**$ 40,613,723**	**$ 40,613,723**	**$ 41,293,444**	**1.67%**



Taxes are derived from several sources. Property taxes now provide approximately 54% of our general fund revenues. Recent years have seen the equalized value of the tax base experience steady increases, amounting to 11.7% in 2022, 9.21% in 2023, 3.94% in 2024, and 7.38% in 2025 excluding the TIF districts. Beginning in 2020, Outagamie County began collecting a 0.5% sales tax, a portion of which is remitted to the City of Appleton. The City also collects voluntary and contractual "in-lieu of" property tax payments from certain tax-exempt entities. The State currently restricts growth in local property taxes to the amount of net new construction, which was 1.7% for the City for the 2026 Budget, resulting in a total City constraint of $56,894,884 across all funds. The City levy meets that constraint.

Intergovernmental Revenue	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget	% Change
State Shared Revenue	$ 9,857,256	$ 9,855,799	$ 11,987,823	$ 12,069,551	$ 12,069,551	$ 12,347,151	2.30%
Expenditure Restraint	1,297,174	1,328,909	1,381,705	1,381,704	1,381,704	1,381,704	0.00%
General Transportation Aid	3,284,123	3,336,268	3,457,547	3,457,545	3,457,545	3,440,150	-0.50%
Library Grants & Aids	1,063,001	1,064,805	1,166,028	1,268,046	1,268,046	1,293,724	2.03%
Other	1,158,836	1,497,646	1,537,659	1,904,630	1,904,630	1,967,146	3.28%
Total Intergovernmental	**$ 16,660,390**	**$ 17,083,427**	**$ 19,530,762**	**$ 20,081,476**	**$ 20,081,476**	**$ 20,429,875**	**1.73%**



The City receives various payments from other governments, including the following:
State shared revenues are portions of State sales and income taxes that are returned to the City based on a complex formula that includes growth and the per capita tax burden. This source of revenue for the City of Appleton remained virtually unchanged from 2004 until the 2012 - 2013 State budget, when it was reduced by approximately 13%. It has since remained virtually unchanged, until Act 12 was passed in 2023. The 2024 shared revenue amount included a supplemental portion and future funding will tie to a portion of sales tax revenue received by the State.

Expenditure Restraint is a State program which allocates funds to municipalities that hold general fund spending to limits specified by the program.

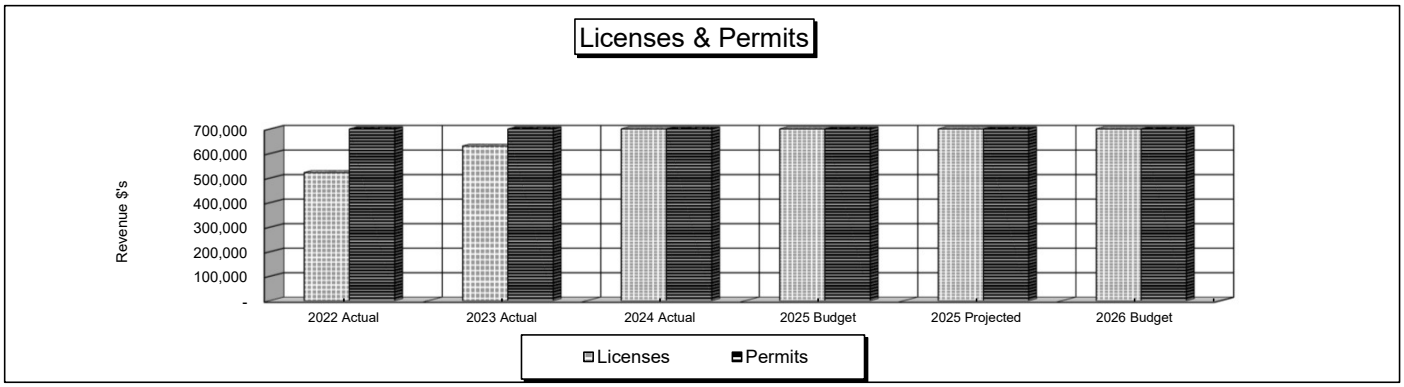
General Transportation Aid and Connecting Highway Aid are reimbursements provided by the State to defray a portion of the expense incurred for construction and maintenance of roads under local jurisdiction (or designated by the State in the case of a State trunk highway system or a swing or lift bridge), based on a share of eligible transportation-related expenditures.

Library Grants and Aids are payments from counties and are derived from a tax levied on areas of the county that do not have a municipality that provides library service. The county allocates this tax to libraries in the county through a formula based on use. This revenue source includes support from Outagamie, Calumet, and Winnebago Counties.

Other intergovernmental revenues include fire inspection dues, public safety grants and reimbursements, State exempt computer and personal property aid, and various other grants and reimbursements.

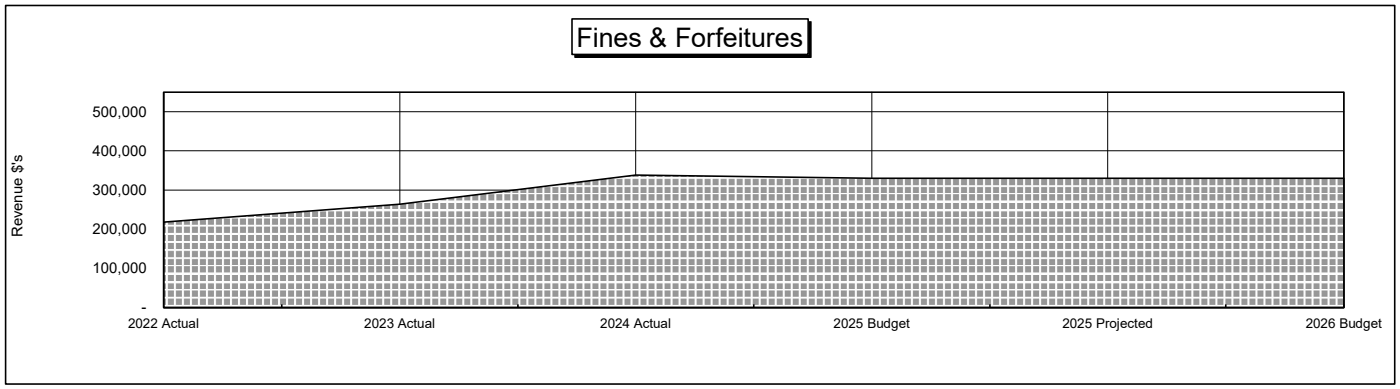
CITY OF APPLETON 2026 BUDGET
GENERAL FUND REVENUES

Licenses and Permits	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget	% Change
Licenses	$ 521,981	$ 630,191	$ 711,398	$ 964,068	$ 964,068	$ 847,849	-12.06%
Permits	1,379,528	1,160,526	1,301,715	1,130,300	1,130,300	1,274,810	12.79%
Total Licenses and Permits	**$ 1,901,509**	**$ 1,790,717**	**$ 2,013,113**	**$ 2,094,368**	**$ 2,094,368**	**$ 2,122,659**	**1.35%**



Licenses and permits are required for the privilege of carrying on a business or trade, or holding a special event, that is regulated by ordinance within the City. The payment of all personal property taxes, room taxes, special assessments and other amounts due to the City imposed pursuant to Code, in addition to all forfeitures or judgments resulting from conviction for violation of any City ordinance, is required prior to the granting of such license or permit.

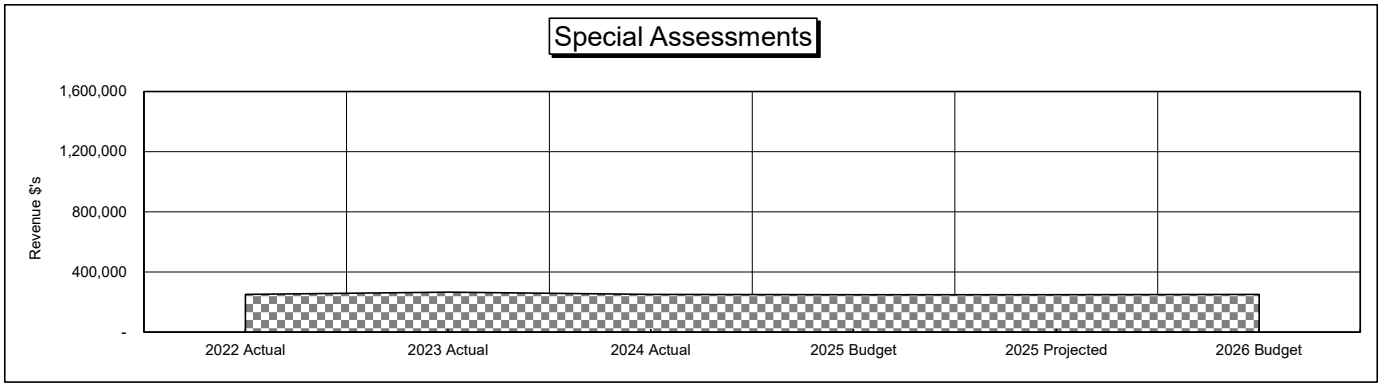
Fines and Forfeitures	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget	% Change
	$ 218,300	$ 264,236	$ 338,127	$ 330,000	$ 330,000	$ 330,000	0.00%



Fines and forfeitures are collected for City ordinance violations, traffic citations, and other misdemeanors covered by City Code and State Statute.

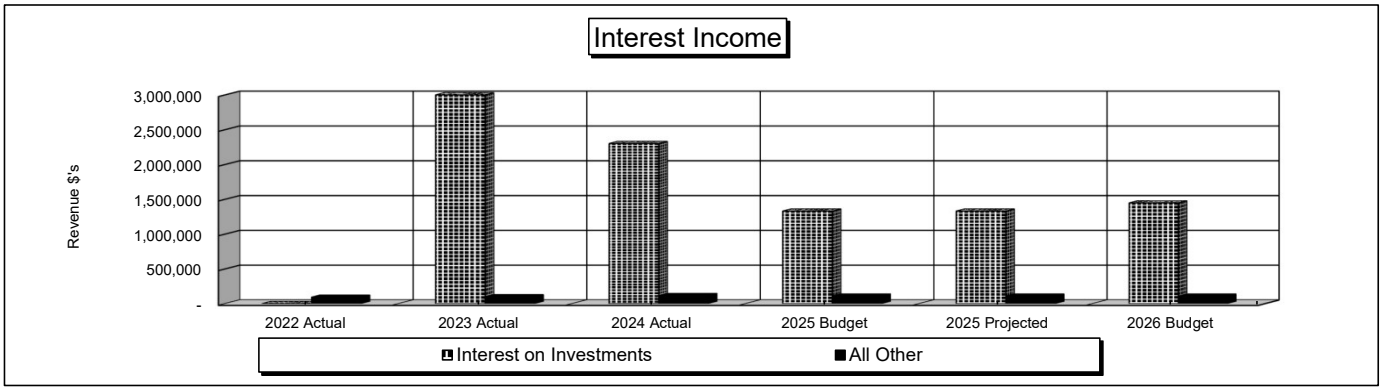
CITY OF APPLETON 2026 BUDGET
GENERAL FUND REVENUES

	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget	% Change
Special Assessments	$ 252,713	$ 267,049	$ 251,999	$ 250,000	$ 250,000	$ 252,000	0.80%



The majority of this revenue is related to special assessments to property owners for City snow removal or weed cutting services required when properties are not timely attended to. Additionally, there are annual special assessments to property owners for decorative street lighting within certain subdivisons in the City.

Interest Income	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget	% Change
Interest on Investments	$ (342,672)	$ 3,245,143	$ 2,301,628	$ 1,330,645	$ 1,330,645	$ 1,447,985	8.82%
Interest on Delinquent Tax	92,920	100,905	117,224	110,000	110,000	110,000	0.00%
Interest - Deferred Specials	991	101	57	-	-	-	N/A
Total Interest Income	**$ (248,761)**	**$ 3,346,149**	**$ 2,418,909**	**$ 1,440,645**	**$ 1,440,645**	**$ 1,557,985**	**8.14%**

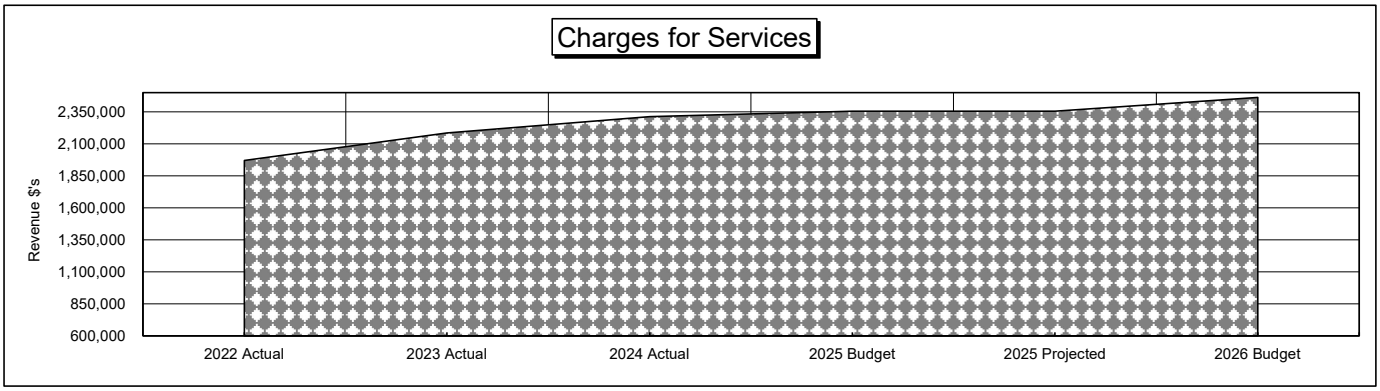


Interest on investments reflects interest earned on public funds being held until distributed to other taxing authorities, funds held until expended by the City, and interest income on advances to other funds. Factors which determine investment income are interest rates, cash balances, and the current market environment. In accordance with Governmental Accounting Standards Board (GASB) rules, all investments must be valued at market value ("mark to market"). Although no investments are intended to be sold prior to maturity, the unrealized gain or loss generated by this market valuation must be recorded, which ultimately adds to, or offsets, interest earnings.

Other sources of interest income include interest on a building improvement loan made to the City Center Condominium Association which is expected to generate $9,625 in 20256 Additionally, interest on advances made by the General Fund to some of the City's TIF Districts during their early years is expected to generate $23,360 of interest income in 2026.

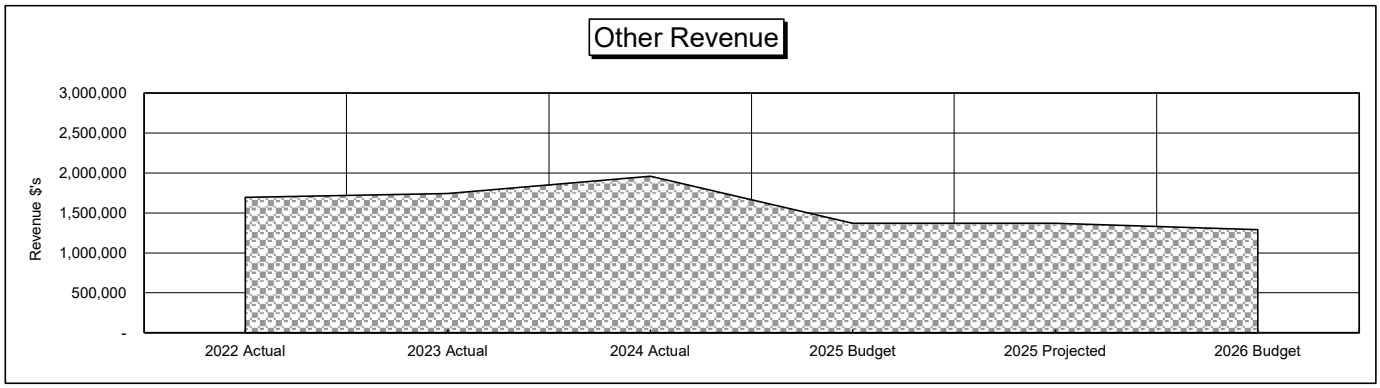
CITY OF APPLETON 2026 BUDGET
GENERAL FUND REVENUES

	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget	% Change
Charges for Services	$ 1,970,229	$ 2,185,961	$ 2,312,102	$ 2,355,683	$ 2,355,683	$ 2,462,467	4.53%



User charges are established when the service is being provided for the specific benefit of the person or entity charged, rather than to the general public. User charges are paid by all users, including non-residents and those exempt from property taxes. Fees include swimming pool and recreation program fees, payments from the AASD for school resource officers, and charges for street repairs following utility excavations among other charges.

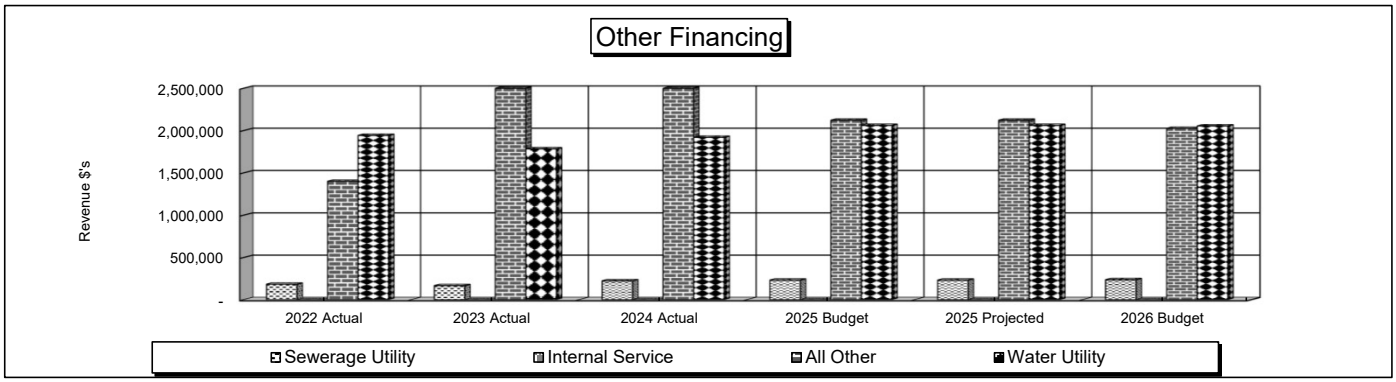
Other Revenue	**2022 Actual**	**2023 Actual**	**2024 Actual**	**2025 Budget**	**2025 Projected**	**2026 Budget**	**% Change**
Sales of City Property	$ 443,289	$ 2,138	$ 10,278	$ 5,000	$ 5,000	$ 5,000	0.00%
Other Revenue	1,694,199	1,745,797	1,961,236	1,371,537	1,371,537	1,291,670	-5.82%
	$ 2,137,488	**$ 1,747,935**	**$ 1,971,514**	**$ 1,376,537**	**$ 1,376,537**	**$ 1,296,670**	**-5.80%**



Other revenue includes the school crossing guard program reimbursement, cable franchise fees, cell phone tower leases, reimbursements for damage to City property, and other miscelleanous charges and reimbursements.

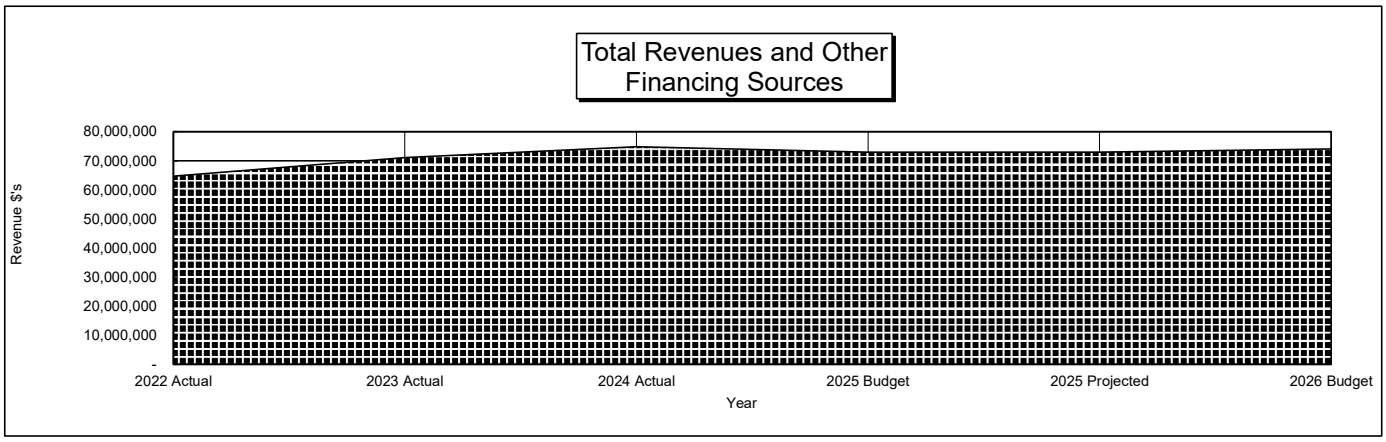
CITY OF APPLETON 2026 BUDGET
GENERAL FUND REVENUES

Other Financing Sources	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget	% Change
Water Utility	$ 1,942,586	$ 1,783,946	$ 1,920,052	$ 2,060,260	$ 2,060,260	$ 2,053,900	-0.31%
Golf Course	17,900	17,900	26,856	27,660	27,660	28,490	3.00%
Wastewater Utility	184,311	167,362	223,701	232,460	232,460	236,900	1.91%
Parking Utility	9,300	9,300	13,956	14,370	14,370	14,800	2.99%
Stormwater Utility	12,500	12,500	18,756	19,315	19,315	19,895	3.00%
Special Revenue	1,306,469	1,312,548	3,431,695	1,960,811	1,960,811	1,962,928	0.11%
Capital Projects	-	1,898,371	-	100,000	100,000	-	-100.00%
Internal Service	54,000	54,000	-	-	-	-	N/A
Trust & Agency	-	-	-	-	-	-	N/A
Total Other Financing Sources	**$ 3,527,066**	**$ 5,255,927**	**$ 5,635,016**	**$ 4,414,876**	**$ 4,414,876**	**$ 4,316,913**	**-2.22%**



The Water Utility makes an annual payment in lieu of taxes to the General Fund. The payment calculation is based on the value of infrastructure assets within the City boundaries. Charges to the golf course, Water, Wastewater, and Parking Utilities for administrative expenditures (centrally budgeted services such as personnel, accounting and technology services) are recovered by the General Fund through these interfund transfers. The transfer from the Special Revenue fund represents mainly wheel tax proceeds received by the City which are used to fund street projects.

	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget	% Change
Total Revenues and Other Financing Sources	**$ 64,790,369**	**$ 71,077,496**	**$ 74,837,550**	**$ 72,957,308**	**$ 72,957,308**	**$ 74,062,013**	**1.51%**



CITY OF APPLETON 2026 BUDGET

MAYOR'S OFFICE

Mayor: Jacob A. Woodford

CITY OF APPLETON 2026 BUDGET
OFFICE OF THE MAYOR

MISSION STATEMENT

The Office of the Mayor will provide vision, leadership, and management of City operations and services to maintain a safe, vibrant community with a high quality of life. To ensure our community thrives, we will focus on building and maintaining a strong, diversified tax base consisting of various housing types and affordability, neighborhoods, and commercial and industrial sectors, supported by deliberate implementation of a comprehensive strategic economic plan for the benefit of all current and future residents of Appleton.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

2025 marked another year of significant growth and progress for the City of Appleton. We entered into a major planning interval, including updates to the Comprehensive Plan, Comprehensive Outdoor Recreation Plan, Organizational Strategic Plan, Parking Strategic Plan, and Sustainability Master Planning, among others.

Development continued at a strong pace in 2025, with a pipeline of potential projects in future years that will ensure ongoing progress on growth priorities. A number of annexations were completed, bringing hundreds of new acres into the City. Preparation for the redevelopment of Thrivent's approximately 580 acres on the north side was ongoing. New phases of industrial development also moved forward.

A change in federal administration introduced a high degree of uncertainty with respect to day-to-day public policy as well as to federal grantmaking. Community concerns grew around immigration and customs enforcement, with particular interest in Appleton's position and roles in these matters, which required increased outreach and engagement with the public. Fiscal analysis has been required on a number of fronts as potential impacts of impoundment of Congressionally allocated funds came into question.

Advocacy continued to complete the process of securing the $25 million grant for Valley Transit's project to replace the existing Transit Center. We faced significant bureaucratic hurdles in finalizing the award of these funds, however, as of this writing, the City was still awaiting final execution of the grant. Indications were positive that we would ultimately receive the grant as promised.

Mayor Woodford was appointed to the League of Wisconsin Municipalities Board of Directors, further increasing Appleton's presence in statewide advocacy on behalf of municipal interests. The Mayor also continued public and employee relations efforts with regular office hours, participating in departmental training and field work, and representing the City at various events, through presentations and media appearances. Additionally, the Mayor's staff conducted the second year of the revitalized *Appleton Engaged: Resident Leadership Academy*, which garnered excellent reviews from cohort participants.

The Office of the Mayor was fully staffed and department head staffing was steady.

CITY OF APPLETON 2026 BUDGET
OFFICE OF THE MAYOR

MAJOR 2026 OBJECTIVES

Work with department heads to complete an updated strategic plan, review performance indicators, prepare the Executive Budget, and implement plans.

Support employees and foster a healthy, positive, and safe workplace at the City through policies, benefits, and presence (ride-alongs, office visits, tours, and events).

Serve constituents equitably and respectfully.

Support the work of the Common Council through regular communication, sharing of needed information, and orientation/continuing education programming.

Continue to develop and implement a communication strategy that enhances efficiency and effectiveness of internal operations and improves access to information for Appleton residents.

Work to reduce barriers to the development of affordable housing in Appleton.

Partner with other local, county, State, and federal entities to support and protect the City's interests in lawmaking and regulatory processes.

Deepen partnerships between the City of Appleton and neighboring municipalities through collaboration; pursue opportunities to work together on public safety, transportation, and other services.

Foster an environment that is attractive to new and existing talent, both within the organization as well as in the community, to provide the ability for current and future businesses to thrive.

Collaborate with other private, non-profit organizations and local governments to support a welcoming community for all.

Promote Appleton's interests through active participation on various boards, committees, and organizations.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 267	$ -	$ -	$ -	$ -	N/A
Program Expenses							
10510	Administration	110,791	108,568	118,967	118,967	113,689	-4.44%
10520	Citizen Outreach	347,793	335,289	331,753	331,753	337,293	1.67%
10530	Intergovernmental	48,397	50,528	51,560	51,560	51,558	0.00%
TOTAL		$ 506,981	$ 494,385	$ 502,280	$ 502,280	$ 502,540	0.05%
Expenses Comprised Of:							
Personnel		418,055	422,433	435,914	435,914	436,613	0.16%
Training & Travel		4,707	7,076	13,270	13,270	11,470	-13.56%
Supplies & Materials		40,516	23,542	26,496	26,496	28,357	7.02%
Purchased Services		43,703	41,334	26,600	26,600	26,100	-1.88%
Full Time Equivalent Staff:							
Personnel allocated to programs		4.00	4.00	4.00	4.00	4.00	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
OFFICE OF THE MAYOR

Administration **Business Unit 10510**

PROGRAM MISSION

The Mayor's Office will coordinate the day-to-day operation of the City and pursue initiatives to ensure accountable, affordable, and accessible government.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", and #7: "Communicate our success through stories and testimonials".

Objectives:

Prepare the Executive Budget and Capital Improvement Plan.

Promote interdepartmental communication and collaboration to maximize resources.

Evaluate the performance of department heads according to criteria outlined in the City's compensation plan.

Work with Directors to update departmental strategic plans with a focus on measurable outcomes.

Communicate with the Common Council regarding City operations and issues brought before them.

Work with committee chairs to communicate issues and successes, and bring department budget priorities and considerations to committees early for information.

Bring emerging issues and updates to committees of jurisdiction.

Involve the Council President in building Council relationships.

Foster an environment that is attractive to new and existing talent, both within the organization as well as in the community, to provide the ability for current and future businesses to thrive.

Working with the City's Development Team, continue to implement the Economic Development Strategic Plan as well as elements in the updated City Comprehensive Plan and TIF plans.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
OFFICE OF THE MAYOR

Administration **Business Unit 10510**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
501000	Miscellaneous Revenue	$ 267	$ -	$ -	$ -	$ -
	Total Revenue	$ 267	$ -	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 71,991	$ 73,311	$ 78,419	$ 78,419	$ 81,144
610500	Overtime	235	-	-	-	-
615000	Fringes	26,718	22,684	22,508	22,508	16,305
620100	Training/Conferences	2,832	4,835	10,250	10,250	8,450
620600	Parking Permits	1,846	1,440	1,920	1,920	1,920
630100	Office Supplies	1,124	757	1,000	1,000	1,000
630200	Subscriptions	742	473	570	570	570
630500	Awards & Recognition	1,138	1,034	2,000	2,000	2,000
632001	City Copy Charges	651	168	700	700	700
641200	Advertising	86	160	-	-	-
641307	Telephone	280	380	300	300	300
641308	Cellular Phones	1,854	745	1,300	1,300	1,300
642501	CEA Operations/Maint.	559	1,960	-	-	-
642502	CEA Depreciation/Replace.	735	621	-	-	-
	Total Expense	$ 110,791	$ 108,568	$ 118,967	$ 118,967	$ 113,689

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
OFFICE OF THE MAYOR

Citizen Engagement **Business Unit 10520**

PROGRAM MISSION

In order to connect citizens with local government, we will respond to specific requests and disseminate accurate information about City services to all citizens.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #7: "Communicate our success through stories and testimonials".

Objectives:

Provide courteous service and timely, accurate information to citizens who contact the Mayor's Office.

Represent the City at community events including charity dinners, service organization meetings, school events, ground breakings, ribbon cuttings, and convention openings.

Continue the use of open hours and implement other initiatives to provide easier public access to City government.

Conduct educational sessions with students and youth organizations.

Continue to implement a communication strategy to enhance engagement with Appleton citizens and visitors with a focus on our story-telling efforts.

Effectively communicate accurate and timely information to the community.

Work cooperatively with local media to ensure timely access to information and staff for story coverage.

Work with other City social media staff on training and unified City messaging.

Offer a Citizens Academy to give an in-depth look at City operations to residents.

Maintain effective relations with members of all constituencies within the community.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
OFFICE OF THE MAYOR

Citizen Engagement **Business Unit 10520**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 227,095	$ 240,329	$ 248,025	$ 248,025	$ 256,737
610500	Overtime	1,145	-	-	-	-
615000	Fringes	58,409	52,973	53,058	53,058	50,386
620100	Training/Conferences	21	66	100	100	100
630200	Subscriptions	9,490	1,632	1,770	1,770	1,770
630300	Memberships & Licenses	750	575	800	800	800
630400	Postage/Freight	7,131	-	-	-	-
631603	Other Misc. Supplies	1,704	1,472	2,000	2,000	2,000
632002	Outside Printing	1,582	678	500	500	500
632700	Miscellaneous Equipment	277	98	500	500	500
640400	Consulting Services	20,702	16,738	2,000	2,000	2,000
641200	Advertising	2,216	615	2,000	2,000	2,000
659900	Other Contracts/Obligation	17,271	20,113	21,000	21,000	20,500
	Total Expense	$ 347,793	$ 335,289	$ 331,753	$ 331,753	$ 337,293

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations

Parade Committee	$ 15,000
Mary Beth Nienhaus Activity Center	5,000
Interpretation/translation services	500
	$ 20,500

CITY OF APPLETON 2026 BUDGET
OFFICE OF THE MAYOR

Intergovernmental **Business Unit 10530**

PROGRAM MISSION

To maintain and further develop constructive (positive) relationships with other public and private entities in an effort to ensure that the best interests of the citizens of the City of Appleton are represented.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #5: "Promote an environment that is respectful and inclusive", and #7: "Communicate our success through stories and testimonials".

Objectives:

Monitor and influence State and federal legislative and regulatory processes that could affect the City.

Actively participate in the League of Wisconsin Municipalities, Urban Alliance, East Central Wisconsin Regional Planning Commission and other organizations.

Maintain lines of communication with local, State and federal representatives to discuss any pending State or federal legislation that could impact Appleton along with seeking any assistance from them that may help the City achieve its goals.

Advocate for additional resources for the City of Appleton through grants and other government programs.

Foster stronger relationships with neighboring Fox Cities communities.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
OFFICE OF THE MAYOR

Intergovernmental **Business Unit 10530**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 23,939	$ 24,778	$ 25,752	$ 25,752	$ 26,432
610500	Overtime	95	-	-	-	-
615000	Fringes	8,428	8,360	8,152	8,152	5,609
620100	Training/Conferences	8	735	1,000	1,000	1,000
630300	Memberships & Licenses	15,927	16,655	16,656	16,656	18,517
	Total Expense	$ 48,397	$ 50,528	$ 51,560	$ 51,560	$ 51,558

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Memberships & Licenses	
League of WI Municipalities	$ 18,517
	$ 18,517

CITY OF APPLETON 2026 BUDGET
MAYOR'S OFFICE

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
501000	Miscellaneous Revenue	267	-	-	-	-	-
	TOTAL PROGRAM REVENUES	267	-	-	-	-	-
	Personnel						
610100	Regular Salaries	307,515	328,859	110,117	352,196	352,196	364,313
610500	Overtime Wages	1,475	-	-	-	-	-
611500	Vacation Pay	15,510	9,559	3,005	-	-	-
615000	Fringes	93,555	84,015	27,695	83,718	83,718	72,300
	TOTAL PERSONNEL	418,055	422,433	140,817	435,914	435,914	436,613
	Training~Travel						
620100	Training/Conferences	2,861	5,636	782	11,350	11,350	9,550
620600	Parking Permits	1,846	1,440	-	1,920	1,920	1,920
	TOTAL TRAINING / TRAVEL	4,707	7,076	782	13,270	13,270	11,470
	Supplies						
630100	Office Supplies	1,124	757	343	1,000	1,000	1,000
630200	Subscriptions	10,232	2,105	430	2,340	2,340	2,340
630300	Memberships & Licenses	16,677	17,230	18,439	17,456	17,456	19,317
630400	Postage/Freight	7,131	-	-	-	-	-
630500	Awards & Recognition	1,138	1,034	330	2,000	2,000	2,000
631603	Other Misc. Supplies	1,704	1,472	905	2,000	2,000	2,000
632001	City Copy Charges	651	168	28	700	700	700
632002	Outside Printing	1,582	678	-	500	500	500
632700	Miscellaneous Equipment	277	98	24	500	500	500
	TOTAL SUPPLIES	40,516	23,542	20,499	26,496	26,496	28,357
	Purchased Services						
640400	Consulting Services	20,702	16,738	500	2,000	2,000	2,000
641200	Advertising	2,302	775	1,250	2,000	2,000	2,000
641307	Telephone	280	380	99	300	300	300
641308	Cellular Phones	1,854	745	216	1,300	1,300	1,300
642501	CEA Operations/Maint.	559	1,960	37	-	-	-
642502	CEA Depreciation/Replace.	735	624	24	-	-	-
659900	Other Contracts/Obligation	17,271	20,112	15,040	21,000	21,000	20,500
	TOTAL PURCHASED SVCS	43,703	41,334	17,166	26,600	26,600	26,100
	TOTAL EXPENSE	506,981	494,385	179,264	502,280	502,280	502,540

CITY OF APPLETON 2026 BUDGET

COMMON COUNCIL

Council President: Katie A. Van Zeeland

Council Vice President: Nate Wolff

CITY OF APPLETON 2026 BUDGET
COMMON COUNCIL

MISSION STATEMENT

Appleton City government exists to provide quality services responsive to the needs of the community.

MAJOR 2026 OBJECTIVES

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

The legislative powers of the City are vested in the Council with the responsibility of establishing policy, adopting an annual budget and service plan, and carrying out the duties defined by State statutes and City ordinances.

Communicate thoughts, ideas, and information needs concerning City plans and procedures to the Mayor and staff.

Provide constituent services and communicate with residents.

Encourage citizen engagement through live and on-demand streaming of meetings.

Participate and engage in exercises and informational opportunities offered for the benefit of gaining knowledge of City and community issues.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ -	$ -	$ -	$ -	$ -	N/A
Program Expenses							
10000	Common Council	143,079	144,445	150,735	150,735	156,885	4.08%
TOTAL		$ 143,079	$ 144,445	$ 150,735	$ 150,735	$ 156,885	4.08%
Expenses Comprised Of:							
Personnel		100,274	102,632	103,735	103,735	103,735	0.00%
Training & Travel		2,980	2,800	8,500	8,500	8,500	0.00%
Supplies & Materials		885	544	850	850	850	0.00%
Purchased Services		38,940	38,469	37,650	37,650	43,800	16.33%
Council Members:							
# of Council Members		15.00	15.00	15.00	15.00	15.00	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
COMMON COUNCIL

Common Council **Business Unit 10000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 98,934	$ 101,252	$ 102,252	$ 102,252	$ 102,252
615000	Fringes	1,340	1,380	1,483	1,483	1,483
620100	Training/Conferences	580	400	2,740	2,740	2,740
620600	Parking Permits	2,400	2,400	5,760	5,760	5,760
630100	Office Supplies	97	241	300	300	300
630500	Awards & Recognition	43	90	100	100	100
630700	Food & Provisions	220	162	250	250	250
631603	Other Misc. Supplies	525	-	200	200	200
632002	Outside Printing	-	51	-	-	-
659900	Other Contracts/Obligations	38,940	38,469	37,650	37,650	43,800
	Total Expense	$ 143,079	$ 144,445	$ 150,735	$ 150,735	$ 156,885

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
Granicus, Inc	$ 41,800
Tom Frantz Video	2,000
	$ 43,800

CITY OF APPLETON 2026 BUDGET
COMMON COUNCIL

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Personnel						
610100	Regular Salaries	$ 98,934	$ 101,252	$ 27,260	$ 102,252	$ 102,252	$ 102,252
615000	Fringes	1,340	1,380	418	1,483	1,483	1,483
	TOTAL PERSONNEL	100,274	102,632	27,678	103,735	103,735	103,735
	Training~Travel						
620100	Training/Conferences	580	400	-	2,740	2,740	2,740
620600	Parking Permits	2,400	2,400	-	5,760	5,760	5,760
	TOTAL TRAINING / TRAVEL	2,980	2,800	-	8,500	8,500	8,500
	Supplies						
630100	Office Supplies	97	241	-	300	300	300
630500	Awards & Recognition	43	90	-	100	100	100
630700	Food & Provisions	220	162	-	250	250	250
631603	Other Misc. Supplies	525	51	-	200	200	200
	TOTAL SUPPLIES	885	544	-	850	850	850
	Purchased Services						
659900	Other Contracts/Obligation	38,940	38,469	-	37,650	37,650	43,800
	TOTAL PURCHASED SVCS	38,940	38,469	-	37,650	37,650	43,800
	TOTAL EXPENSE	$ 143,079	$ 144,445	$ 27,678	$ 150,735	$ 150,735	$ 156,885

CITY OF APPLETON 2026 BUDGET

FINANCE DEPARTMENT

Finance Director: Jeri A. Ohman, CPA

Deputy Finance Director: Amanda R. Toney

CITY OF APPLETON 2026 BUDGET
FINANCE DEPARTMENT

MISSION STATEMENT

For the benefit of all City departments, the Common Council, and the Mayor, in order to assist them in meeting program delivery objectives, assuring compliance with government policies, and safeguarding the assets of the City, we will provide financial management, billing, and collection services.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Completed the 2024 annual audit, with an unqualified opinion.

Completed the issuance of $10.8 million of G.O. notes, $4.7 million of Wastewater revenue bonds, $8.9 million of Water refunding and revenue bonds, and $8.8 million of Stormwater refunding bonds.

Completed required quarterly reports for COVID-19 and ARPA grants.

Completed the implementation process for the Enterprise Asset Management (EAM) and Utility Billing modules of the ERP system.

Major objectives for the remainder of 2025:

Complete the 2026 Budget and property tax billing process.

Complete the implementation process for the Capital Asset module in the ERP system.

Continue to oversee and account for ARPA and other economic assistance grants received.

Complete review of and updates to Procurement and Purchase Card policies.

CITY OF APPLETON 2026 BUDGET
FINANCE DEPARTMENT

MAJOR 2026 OBJECTIVES

Provide knowledgeable, courteous customer service to all individuals who contact the department with questions and/or concerns. Continue to coordinate changes to the customer service area on the first floor, ensuring adequate training and staff involvement. Proactively offer solutions to challenges that arise, keeping customer service the primary focus.

Maintain a sound bond rating in the financial community, assuring taxpayers that the City is well-managed by using prudent financial management practices and maintaining a sound fiscal condition.

Continue development of electronic payment options for City services in conjunction with new ERP system.

Train staff and continue to focus on technology improvements that will allow the department to meet the demands of a growing city as efficiently as possible.

Promote a department working environment conducive to employee productivity, growth and retention.

Provide opportunities for staff to cross-train in various positions in the department.

Continue to work with the Community Development Specialist to ensure compliance with grant covenants and single audit requirements.

Continue to work with outside departments on the ERP system and implement efficiency measures to streamline various accounting functions throughout the City.

Continue to track expenditures related to the City's ARPA allocation and ensure expenditures are in compliance with regulatory guidelines and required reporting is completed timely.

DEPARTMENT BUDGET SUMMARY

		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 4,468	$ 5,527	$ 4,000	$ 4,000	$ 4,000	0.00%
Program Expenses							
11510	Administration	151,532	156,122	156,176	156,176	159,947	2.41%
11520	Customer Service	104,283	101,018	107,745	107,745	115,207	6.93%
11530	Support Services	689,708	707,564	730,670	730,670	802,557	9.84%
TOTAL		$ 945,523	$ 964,704	$ 994,591	$ 994,591	$ 1,077,711	8.36%
Expenses Comprised Of:							
Personnel		813,976	853,463	867,306	867,306	945,886	9.06%
Administrative Expense		13,310	12,231	12,700	12,700	14,050	10.63%
Supplies & Materials		31,966	28,843	30,960	30,960	33,875	9.42%
Purchased Services		86,271	70,167	83,625	83,625	83,900	0.33%
Full Time Equivalent Staff:							
Personnel allocated to programs		9.20	9.20	9.20	9.20	9.20	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
FINANCE DEPARTMENT

Administration **Business Unit 11510**

PROGRAM MISSION

We will provide training and supervision to the Finance Department in order to provide for the overall direction, coordination and support of the activities of Finance staff.

PROGRAM NARRATIVE

Link to City Strategic Plan:

Implements Key Strategies #3: "Recognize and grow everyone's talents" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Provide cost-effective administrative management to support the activities of the Finance Department.

Provide education and training opportunities for our employees to promote personal and professional growth and development.

Initiate systematic changes by examining existing procedures and technological needs.

Provide support to department staff and ensure staff performance is evaluated accurately and fairly.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
FINANCE DEPARTMENT

Administration **Business Unit 11510**

PROGRAM BUDGET SUMMARY

Description		Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues						
480100	General Charges for Service	$ 4,006	$ 5,312	$ 4,000	$ 4,000	$ 4,000
501000	Miscellaneous Revenue	1,003	-	-	-	-
508500	Cash Short or Over	(541)	215	-	-	-
Total Revenue		$ 4,468	$ 5,527	$ 4,000	$ 4,000	$ 4,000
Expenditures						
610100	Regular Salaries	$ 114,167	$ 116,994	$ 117,593	$ 117,593	$ 119,363
615000	Fringes	25,364	26,613	26,268	26,268	26,829
620100	Training/Conferences	5,810	5,031	5,500	5,500	5,500
620400	Tuition Fees	-	-	-	-	1,350
620600	Parking Permits	480	480	480	480	480
630100	Office Supplies	1,511	761	2,000	2,000	2,000
630300	Memberships & Licenses	1,753	1,889	2,000	2,000	2,000
630500	Awards & Recognition	453	242	210	210	225
632001	City Copy Charges	-	-	100	100	100
632002	Outside Printing	434	1,677	500	500	500
640300	Bank Service Fees	-	3	-	-	-
641200	Advertising	288	1,112	250	250	250
641307	Telephone	1,272	1,320	1,275	1,275	1,350
Total Expense		$ 151,532	$ 156,122	$ 156,176	$ 156,176	$ 159,947

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
FINANCE DEPARTMENT

Customer Service **Business Unit 11520**

PROGRAM MISSION

For the benefit of all City departments and various other government entities, in order to collect all revenues authorized by policy in support of program delivery objectives, we will provide centralized billing, collection, and information services.

PROGRAM NARRATIVE

Link to City Strategic Plan:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Provide an efficient, centralized collection location for convenient payment of all City-generated billings via mail, drive-through, night deposit, or walk-ins.

Improve cash receipting speed and accuracy with formalized procedures and improved systems.

Continue the expansion of debit, credit card, and internet payment options when financially feasible.

Provide a favorable impression of the City by maintaining a working knowledge of all City departments and keeping the internal general information guide updated in order to direct and inform customers.

Provide professional and courteous service.

Major changes in Revenue, Expenditures, or Programs:

The increase in Postage/Freight is to account for the USPS rate increase in 2025 and potential increase in 2026.

CITY OF APPLETON 2026 BUDGET
FINANCE DEPARTMENT

Customer Service **Business Unit 11520**

PROGRAM BUDGET SUMMARY

Description		Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenditures						
610100	Regular Salaries	$ 50,059	$ 47,923	$ 52,875	$ 52,875	$ 55,580
610500	Overtime Wages	487	2,191	930	930	1,001
615000	Fringes	29,594	28,028	28,540	28,540	30,326
620600	Parking Permits	2,700	2,400	2,400	2,400	2,400
630400	Postage/Freight	18,122	18,419	18,500	18,500	21,400
632001	City Copy Charges	3,298	1,733	4,500	4,500	4,500
643100	Interpreter Services	23	324	-	-	-
Total Expense		$ 104,283	$ 101,018	$ 107,745	$ 107,745	$ 115,207

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Postage/Freight	
Annual tax bill mailing	$ 21,400
	$ 21,400

CITY OF APPLETON 2026 BUDGET
FINANCE DEPARTMENT

Support Services **Business Unit 11530**

PROGRAM MISSION

We will provide financial services and support to all City departments in order to assist them in meeting program delivery objectives, assuring compliance with government policies, and safeguarding the assets of the City.

PROGRAM NARRATIVE

Link to City Strategic Plan:

Implements Key Strategies #1: "Responsibly deliver excellent services" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Serve as the collection point for all payroll data, process the City's payroll, and complete related reports.

Produce timely payments to employees and vendors to maintain a high level of credibility.

Continue to expand the use of credit card payments to suppliers in order to maximize annual rebates and streamline the vendor payment process.

Account for real property taxes in a timely and efficient manner.

Provide administration of the City's accounts receivable and collection functions (NSF, collection agency, special assessments etc.).

Provide accurate service invoices for the City and produce reminder notices for delinquent accounts.

Provide financial reporting and coordinate the annual City audit.

Compile, review and produce the annual City budget.

Actively identify and pursue local and regional cooperative purchasing opportunities.

Provide departmental assistance in evaluating the financial implications of projects.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
FINANCE DEPARTMENT

Support Services **Business Unit 11530**

PROGRAM BUDGET SUMMARY

Description		Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenditures						
610100	Regular Salaries	$ 421,099	$ 430,059	$ 450,395	$ 450,395	$ 481,733
610500	Overtime Wages	8,115	9,373	6,611	6,611	6,893
615000	Fringes	165,091	192,283	184,094	184,094	224,161
620600	Parking Permits	4,320	4,320	4,320	4,320	4,320
631603	Other Misc. Supplies	207	368	150	150	150
632002	Outside Printing	6,188	3,753	3,000	3,000	3,000
640100	Accounting/Audit Fees	15,201	15,315	19,000	19,000	19,200
640300	Bank Service Fees	54,252	49,983	60,000	60,000	60,000
641200	Advertising	998	539	1,000	1,000	1,000
641800	Equipment Repairs & Maint.	2,391	498	2,100	2,100	2,100
659900	Other Contracts/Obligation	11,846	1,073	-	-	-
Total Expense		$ 689,708	$ 707,564	$ 730,670	$ 730,670	$ 802,557

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Accounting/Audit Fees

Annual financial audit	$ 19,200
	$ 19,200

Bank Services

Banking fees	$ 17,000
Investment fees	43,000
	$ 60,000

CITY OF APPLETON 2026 BUDGET
FINANCE DEPARTMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
480100	General Charges for Service	4,006	5,312	1,040	4,000	4,000	4,000
501000	Miscellaneous Revenue	1,003	-	-	-	-	-
508500	Cash Short or Over	(541)	216	309	-	-	-
	TOTAL PROGRAM REVENUES	4,468	5,528	1,349	4,000	4,000	4,000
	Personnel						
610100	Regular Salaries	536,578	543,803	155,486	620,863	620,863	656,676
610500	Overtime Wages	8,602	11,565	3,438	7,541	7,541	7,894
611500	Vacation Pay	48,747	51,172	8,649	-	-	-
615000	Fringes	220,049	246,923	63,152	238,902	238,902	281,316
	TOTAL PERSONNEL	813,976	853,463	230,725	867,306	867,306	945,886
	Training~Travel						
620100	Training/Conferences	5,810	5,031	692	5,500	5,500	5,500
620400	Tuition Fees	-	-	-	-	-	1,350
620600	Parking Permits	7,500	7,200	7,200	7,200	7,200	7,200
	TOTAL TRAINING / TRAVEL	13,310	12,231	7,892	12,700	12,700	14,050
	Supplies						
630100	Office Supplies	1,511	761	163	2,000	2,000	2,000
630300	Memberships & Licenses	1,753	1,889	494	2,000	2,000	2,000
630400	Postage/Freight	18,122	18,419	714	18,500	18,500	21,400
630500	Awards & Recognition	453	242	-	210	210	225
631603	Other Misc. Supplies	207	368	-	150	150	150
632001	City Copy Charges	3,298	1,734	525	4,600	4,600	4,600
632002	Outside Printing	6,622	5,430	422	3,500	3,500	3,500
	TOTAL SUPPLIES	31,966	28,843	2,318	30,960	30,960	33,875
	Purchased Services						
640100	Accounting/Audit Fees	15,201	15,315	30,137	19,000	19,000	19,200
640300	Bank Service Fees	54,252	49,986	4,273	60,000	60,000	60,000
641200	Advertising	1,286	1,651	674	1,250	1,250	1,250
641307	Telephone	1,272	1,320	440	1,275	1,275	1,350
641800	Equipment Repairs & Maint.	2,391	498	-	2,100	2,100	2,100
643100	Interpreter Services	23	324	151	-	-	-
659900	Other Contracts/Obligation	11,846	1,073	1,073	-	-	-
	TOTAL PURCHASED SVCS	86,271	70,167	36,748	83,625	83,625	83,900
	TOTAL EXPENSE	945,523	964,704	277,683	994,591	994,591	1,077,711

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
ARPA (American Rescue Plan Act)

PROGRAM NARRATIVE

The American Rescue Plan Act (ARPA) of 2021 provided funding to State and local governments to respond to the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery. Funding objectives as promulgated by the US Department of Treasury include:

Public Health: Support public health initiatives by funding COVID-19 mitigation efforts, medical expenses, behaviorial healthcare, and certain public health and safety staff costs

Economy: Address negative economic impacts caused by the public health emergency including economic harm to workers, households, small businesses, impacted industries, and the public sector

Hardest-Hit: Serve the hardest-hit population and families by addressing health disparities and social determinants of health, invest in housing and neighborhoods, address educational disparities, and promote healthy childhood environments

Public Sector: Replace lost public sector revenue as a result of the pandemic and use this funding to provide government services

Essential Workers: Provide premium pay for essential workers to support those who have borne and will bear the greatest health risk because of their service in critical infrastructure sectors

Infrastructure: Invest in water, sewer, stormwater and broadband infrastructure, making necessary expenditures to ensure access to clean drinking water, support vital wastewater and stormwater infrastructure, and expand access to broadband

The total amount of funds awarded to the City of Appleton was $14,891,841. The first half of the funds, $7,445,920, was received in June 2021 and the second in June 2022. All funds were obligated by December 31, 2024 as required, and quarterly reports are completed documenting the utilization of the funds.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 2,243,003	$ 6,019,798	$ -	$ 6,983,308	$ -	N/A
Program Expenses							
2800	ARPA	1,555,217	5,427,126	-	6,983,308	-	N/A
TOTAL		$ 1,555,217	$ 5,427,126	$ -	$ 6,983,308	$ -	N/A
Expenses Comprised Of:							
Personnel		526,049	3,521	-	-	-	N/A
Supplies & Materials		-	342,001	-	-	-	N/A
Purchased Services		485,168	3,081,604	-	6,983,308	-	N/A
Capital Outlay		544,000	2,000,000	-	-	-	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		-	-	-	-	-	

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
ARPA (American Rescue Plan Act) **Business Unit 2800-2804**

PROGRAM MISSION

Coordinate efforts to determine fiscally responsible projects allowable under the American Rescue Plan Act (ARPA) that will benefit the City and the community as a whole.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Account for and record grant revenue and costs associated with the expenditure of funds through the American Rescue Plan Act in accordance with guidance provided by the U.S. Department of Treasury. Eligible uses of the funds include:

Responding to the public health emergency which includes COVID-19 mitigation efforts, behavioral healthcare, providing resources for public workers, and providing premium pay to essential workers

Addressing negative economic impacts to workers and families, small businesses, certain industries, and the public sector

Serving the hardest-hit populations to combat health and educational disparities and address affordable housing, neighborhood, child care and child welfare needs

Investing in infrastructure including water, wastewater and stormwater systems as well as providing broadband services to unserved or underserved populations

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

ARPA (American Rescue Plan Act) **Business Unit 2800-2804**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
421000	Federal Grants	$ 1,555,217	$ 5,427,126	$ -	$ 6,983,308	$ -
471000	Interest on Investments	687,786	592,672	-	-	-
		$ 2,243,003	$ 6,019,798	$ -	$ 6,983,308	$ -
	Expenses					
610100	Regular Salaries	$ -	$ 2,619	$ -	$ -	$ -
615000	Fringes	526,049	902	-	-	-
631603	Other Misc. Supplies	-	10,556	-	-	-
632102	Protective Clothing	-	21,064	-	-	-
632300	Safety Supplies	-	14,049	-	-	-
632510	Street Lights	-	285	-	-	-
632700	Miscellaneous Equipment	-	296,047	-	-	-
640400	Consulting Services	-	-	-	4,113	-
640800	Contractor Fees	475,103	523,657	-	1,240	-
642501	CEA Operations/Maint	-	1,500	-	-	-
659900	Other Contracts/Obligations	10,065	1,356,447	-	6,977,955	-
663000	Other Grant Payments	-	1,200,000	-	-	-
791100	Transfer Out - General	-	2,000,000	-	-	-
791504	Transfer Out - Parking	544,000	-	-	-	-
		$ 1,555,217	$ 5,427,126	$ -	$ 6,983,308	$ -

DETAILED SUMMARY OF 2022 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
ARPA (American Rescue Plan Act)

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
421000	Federal Grants	1,555,217	5,427,126	-	-	6,983,308	-
471000	Interest on Investments	687,786	592,672	-	-	-	-
	TOTAL PROGRAM REVENUES	2,243,003	6,019,798	-	-	6,983,308	-
	Personnel						
610100	Regular Salaries	-	2,619	-	-	-	-
615000	Fringes	526,049	902	-	-	-	-
	TOTAL PERSONNEL	526,049	3,521	-	-	-	-
	Supplies						
631603	Other Misc. Supplies	-	10,556	-	-	-	-
632102	Protective Clothing	-	21,064	-	-	-	-
632300	Safety Supplies	-	14,049	-	-	-	-
632510	Street Lights	-	285	-	-	-	-
632700	Miscellaneous Equipment	-	296,047	171,840	-	-	-
	TOTAL SUPPLIES	-	342,001	171,840	-	-	-
	Purchased Services						
640400	Consulting Services	-	-	-	-	4,113	-
640800	Contractor Fees	475,103	523,657	56,420	-	1,240	-
642501	CEA Operations/Maint	-	1,500	-	-	-	-
659900	Other Contracts/Obligations	10,065	1,356,447	343,832	-	6,977,955	-
663000	Other Grant Payments	-	1,200,000	-	-	-	-
	TOTAL PURCHASED SVCS	485,168	3,081,604	400,252	-	6,983,308	-
	Captial Outlay						
791504	Transfers Out	544,000	2,000,000	-	-	-	-
	TOTAL CAPITAL OUTLAY	544,000	2,000,000	-	-	-	-
	TOTAL EXPENSE	1,555,217	5,427,126	572,092	-	6,983,308	-

CITY OF APPLETON 2026 BUDGET
ARPA (American Rescue Plan Act)
SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Intergovernmental	$ 1,555,217	$ 5,427,126	$ -	$ 6,983,308	$ -
Interest Income	687,786	592,672	-	-	-
Total Revenues	2,243,003	6,019,798	-	6,983,308	-
Expenses					
Program Costs	1,011,217	3,427,126	-	6,983,308	-
Total Expenses	1,011,217	3,427,126	-	6,983,308	-
Net Income (Loss) Before Transfers	1,231,786	2,592,672	-	-	-
Contributions and Transfers In (Out)					
Transfers out	(544,000)	(2,000,000)	-	-	-
Change in Net Assets	687,786	592,672	-	-	-
Fund Balance - Beginning	229,023	916,809	1,509,481	1,509,481	1,509,481
Fund Balance - Ending	$ 916,809	$ 1,509,481	$ 1,509,481	$ 1,509,481	$ 1,509,481

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
GENERAL ADMINISTRATION

PROGRAM NARRATIVE

These programs are comprised of a variety of activities not specifically under the jurisdiction of a single department. The Finance Department is responsible for the oversight of this budget.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 24,780,184	$ 26,265,416	$ 24,336,787	$ 24,336,787	$ 24,561,069	0.92%
Program Expenses							
12020	Reserves & Conting.	-	-	377,524	1,729,404	-	-100.00%
12050	Miscellaneous	3,187,617	7,199,404	3,091,975	3,091,975	2,926,036	-5.37%
TOTAL		$ 3,187,617	$ 7,199,404	$ 3,469,499	$ 4,821,379	$ 2,926,036	-15.66%
Expenses Comprised Of:							
Personnel		535,133	209,021	454,740	454,740	234,740	-48.38%
Purchased Services		1,805,169	1,889,718	1,860,662	1,860,662	1,893,780	1.78%
Miscellaneous Expense		202,576	2,229,537	387,524	1,739,404	10,000	-97.42%
Capital Outlay		-	60,116	2,500	2,500	-	-100.00%
Transfers Out		644,739	2,811,012	764,073	764,073	787,516	3.07%

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
GENERAL ADMINISTRATION

Reserves and Contingencies **Business Unit 12020**

PROGRAM MISSION

For the benefit of General Fund departments, to provide operational flexibility and to ensure accurate budgeting, this program provides funding for emergencies, other unforeseen expenditures, and settlement of labor contracts and non-represented compensation plan increases.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy # 4: "Continually assess trends affecting the community and proactively respond".

Objectives:

This program includes two types of reserves: a reserve for contingencies and a wage reserve.

The reserve for contingencies is a reserve for unforeseen emergencies or opportunities that occur throughout the year. The reserve for contingencies is made up of the following sub-contingency categories:

State Aid: Unexpended funds from prior periods retained to offset reductions in various state aids to local governments
Fuel: Unexpended funds from prior periods retained to offset unexpected increases in fuel prices
Operating: Unexpended funds from prior periods augmented by the current budget as necessary to retain a working reserve of a maximum of 1% of the current year's General Fund operating budget, as established by City policy

The wage reserve is a reserve for non-represented compensation plan increases, labor contract settlements, changes in pay grades that may occur during the year, changes in marital status that affect costs related to health and dental benefits, and any additional unexpected labor costs. It is distributed to the various General Fund departments at the end of the year by the lesser of calculated need or budget shortfall. It is anticipated that vacancies within departments during the year will help fund the majority of these costs.

Major changes in Revenue, Expenditures, or Programs:

Following is a summary of the anticipated additions and uses of contingency funds for 2025 and 2026:

Reserve for Contingencies

	Balance 1/1/25	2025 Budget Additions	2025 Projected Uses	Projected Balance 1/1/26	2026 Budget Additions	2026 Budget Uses	Projected Balance 12/31/26
State Aid	$ 812,267	$ -	$ -	$ 812,267	$ -	$ -	$ 812,267
Fuel	137,315	-	-	137,315	-	-	137,315
Operating	402,298	-	-	402,298	-	-	402,298
	$ 1,351,880	$ -	$ -	$ 1,351,880	$ -	$ -	$ 1,351,880
Wage Reserve	$ 1,794,779	$ 377,524	$ (377,524)	$ 1,794,779	$ -	$ -	$ 1,794,779

CITY OF APPLETON 2026 BUDGET
GENERAL ADMINISTRATION

Reserves and Contingencies **Business Unit 12020**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses					
664000 Reserve for Contingencies	$ -	$ -	$ -	$ 1,351,880	$ -
664100 Wage Reserve	-	-	377,524	377,524	-
	$ -	$ -	$ 377,524	$ 1,729,404	$ -

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Wage Reserve

Non-represented staff wage increase	$ -
	$ -

CITY OF APPLETON 2026 BUDGET
GENERAL ADMINISTRATION

Miscellaneous **Business Unit 12050, 12060**

PROGRAM MISSION

For the benefit of current and former staff of General Fund departments, this program provides for a variety of miscellaneous expenses.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy # 4: "Continually assess trends effecting the community and proactively respond".

Objectives:

This budget records the general fund revenues and expenses not recorded in other general fund budgets.

Major changes in Revenue, Expenditures, or Programs:

The general interest income consists of:

Interest due on condo HVAC loan	$	9,625
Interest received on TIF advances		23,360
Penalty on delinquent invoices rolled to tax roll		110,000
Interest on delinquent invoices		5,000
Total	$	147,985

Rental of City Property decreased due to expected increase in costs for routine maintenance of the generator that will be offset with rental amounts received from WPPI Energy.

The Severance Pay account reflects amounts paid to employees at retirement for accumulated sick leave balances. This line is reduced to reflect actual and anticipated levels.

Other Contracts & Obligations decreased for the repayment of the loan from WI Department of Revenue related to the TID valuation error in 2023.

CITY OF APPLETON 2026 BUDGET
GENERAL ADMINISTRATION

Miscellaneous **Business Unit 12050, 12060**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
411000	Property Tax	$ 37,824,720	$ 39,071,000	$ 39,293,263	$ 39,293,263	$ 39,932,984
412000	County Sales Tax	855,476	858,048	900,000	900,000	940,000
413000	Payment in Lieu of Taxes	455,899	436,959	420,460	420,460	420,460
422000	State Shared Revenues	9,855,798	11,795,735	12,069,551	12,069,551	12,347,151
422100	Expenditure Restraint	1,328,908	1,381,704	1,381,704	1,381,704	1,381,704
422200	Highway Aids - Con. Street	230,236	327,609	327,610	327,610	328,050
422300	State Aid - Local Streets	3,106,031	3,129,936	3,129,935	3,129,935	3,112,100
422400	Miscellaneous State Aids	158,253	159,494	159,000	159,000	159,400
422700	State Aid - Computers	421,924	445,944	445,000	445,000	445,900
422800	State Aid - Pers. Property	210,201	218,971	819,406	819,406	819,406
440500	Trailer Parking Permits	12,433	11,213	11,000	11,000	11,000
461400	Miscellaneous Specials	23,075	3,061	1,000	1,000	1,000
470500	General Interest	539,170	146,737	130,645	130,645	147,985
471000	Interest on Investments	2,705,971	2,154,889	1,200,000	1,200,000	1,300,000
472000	Interest on Delinquent Tax	100,905	117,224	110,000	110,000	110,000
473000	Interest - Deferred Specials	100	56	-	-	-
500100	Fees & Commissions	512,202	468,024	465,000	465,000	425,000
500300	Property Inquiry Fees	55,654	64,043	67,600	67,600	60,000
500400	Sale of City Property	2,137	5,657	5,000	5,000	5,000
500700	Exempt Property Fee	-	1,030	-	-	-
501000	Miscellaneous Revenue	34,970	26,993	5,000	5,000	10,500
501500	Rental of City Property	14,021	78,328	89,000	89,000	34,500
503500	Other Reimbursements	78,789	73,195	105,000	105,000	105,000
581000	Lease Proceeds	101,926	60,000	-	-	-
592200	Transfer In - Special Rev	32,727	2,097,246	40,811	40,811	42,928
592400	Transfer In - Capital Project	1,898,371	-	100,000	100,000	-
592601	Transfer In - Water	1,783,946	1,920,051	2,060,260	2,060,260	2,053,900
592602	Transfer In - Wastewater	167,361	223,701	232,460	232,460	236,900
592603	Transfer In - Stormwater	12,500	18,756	19,315	19,315	19,895
592604	Transfer In - Parking	9,300	13,956	14,370	14,370	14,800
592605	Transfer In - Golf Course	17,900	26,856	27,660	27,660	28,490
593100	Transfer In - Internal Service	54,000	-	-	-	-
	Total Revenue	$ 62,604,904	$ 65,336,416	$ 63,630,050	$ 63,630,050	$ 64,494,053
	Expenses					
611100	Severance Pay	$ 525,372	$ 199,220	$ 425,000	$ 425,000	$ 225,000
615000	Fringes	22	62	20,000	20,000	-
615200	Retirement	9,739	9,739	9,740	9,740	9,740
641307	Telephone	218	224	200	200	250
642000	Facilities Charges	600,972	694,338	611,292	611,292	651,591
642501	CEA Operations/Maint.	-	-	3,080	3,080	2,302
642502	CEA Depreciation/Replace.	-	-	3,198	3,198	5,970
650100	Insurance	1,180,272	1,180,620	1,164,723	1,164,723	1,220,666
659900	Other Contracts/Obligations	23,707	14,536	78,169	78,169	13,001
660200	Tax Refunds	21,252	-	10,000	10,000	10,000
660300	Pers. Prop. Charge Backs	(4,949)	(6,428)	-	-	-
660900	Tax Adjustments	(29,382)	(9,942)	-	-	-
662300	Uncollectable Accounts	10,836	(4,419)	-	-	-
679000	Lease Expenditures	101,926	-	-	-	-
679001	SBITA Expenditures	102,893	2,250,326	-	-	-
680900	Infrastructure Construction	-	60,116	-	-	-
680904	Storm Sewers	-	-	2,500	2,500	-
791400	Transfer Out - Capital Project	-	2,000,000	-	-	-
791507	Transfer Out - Transit	644,739	811,012	764,073	764,073	787,516
	Total Expense	$ 3,187,617	$ 7,199,404	$ 3,091,975	$ 3,091,975	$ 2,926,036

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Transfers Out - Transit

Appleton local share of Valley Transit operating budget	$ 766,562
Appleton local share of Connector service	20,954
	$ 787,516

CITY OF APPLETON 2026 BUDGET
GENERAL ADMINISTRATION

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
411000	Property Tax	$ 37,824,720	$ 39,071,000	$ -	$ 39,293,263	$ 39,293,263	$ 39,932,984
412000	County Sales Tax	855,476	858,048	-	900,000	900,000	940,000
413000	Payment in Lieu of Taxes	455,899	436,960	20,932	420,460	420,460	420,460
422000	State Shared Revenues	9,855,798	11,795,735	-	12,069,551	12,069,551	12,347,151
422100	Expenditure Restraint	1,328,908	1,381,705	-	1,381,704	1,381,704	1,381,704
422200	Highway Aids - Con. Street	230,236	327,610	-	327,610	327,610	328,050
422300	State Aid - Local Streets	3,106,031	3,129,937	-	3,129,935	3,129,935	3,112,100
422400	Miscellaneous State Aids	158,253	159,495	-	159,000	159,000	159,400
422700	State Aid - Computers	421,924	445,944	-	445,000	445,000	445,900
422800	State Aid - Personal Property	210,201	218,971	-	819,406	819,406	819,406
440500	Trailer Parking Permits	12,433	11,214	5,968	11,000	11,000	11,000
461400	Miscellaneous Specials	23,075	3,061	1,396	1,000	1,000	1,000
470500	General Interest	539,170	146,737	5,761	130,645	130,645	147,985
471000	Interest on Investments	2,705,971	2,154,891	-	1,200,000	1,200,000	1,300,000
472000	Interest on Delinquent Tax	100,905	117,224	34,866	110,000	110,000	110,000
473000	Interest - Deferred Specials	100	57	-	-	-	-
500100	Fees & Commissions	512,202	468,024	7,394	465,000	465,000	425,000
500300	Property Inquiry Fees	55,654	64,043	13,354	67,600	67,600	60,000
500400	Sale of City Property	2,137	5,658	824	5,000	5,000	5,000
500700	Exempt Property Fee	-	1,030	-	-	-	-
501000	Miscellaneous Revenue	34,970	26,993	10,340	5,000	5,000	10,500
501500	Rental of City Property	14,021	78,328	35,181	89,000	89,000	34,500
503500	Other Reimbursements	78,789	73,240	19,810	105,000	105,000	105,000
508500	Cash Short or Over	-	(43)	16	-	-	-
581000	Lease Proceeds	101,926	-	-	-	-	-
581100	SBITA Proceeds	-	2,250,326	-	-	-	-
592200	Transfer In - Special Revenue	32,727	2,097,246	-	40,811	40,811	42,928
592400	Transfer In - Capital Project	1,898,371.0	-	-	100,000	100,000	-
592601	Transfer In - Water	1,783,946	1,920,052	-	2,060,260	2,060,260	2,053,900
592602	Transfer In - Wastewater	167,361	223,701	-	232,460	232,460	236,900
592603	Transfer In - Stormwater	12,500	18,756	-	19,315	19,315	19,895
592604	Transfer In - Parking	9,300	13,956	-	14,370	14,370	14,800
592605	Transfer In - Golf Course	17,900	26,856	-	27,660	27,660	28,490
593100	Transfer In - Internal Service	54,000	-	-	-	-	-
	TOTAL PROGRAM REVENUES	62,604,904	67,526,755	155,842	63,630,050	63,630,050	64,494,053
	Personnel						
611100	Severance Pay	525,372	199,220	232,525	425,000	425,000	225,000
615000	Fringes	22	62	-	20,000	20,000	-
615200	Retirement	9,739	9,739	3,246	9,740	9,740	9,740
	TOTAL PERSONNEL	535,133	209,021	235,771	454,740	454,740	234,740
	Purchased Services						
641307	Telephone	218	224	76	200	200	250
642000	Facilities Charges	600,972	694,338	172,025	611,292	611,292	651,591
642501	CEA Operations/Maint.	-	-	51	3,080	3,080	2,302
642502	CEA Depreciation/Replace.	-	-	24	3,198	3,198	5,970
650100	Insurance	1,180,272	1,180,620	-	1,164,723	1,164,723	1,220,666
659900	Other Contracts/Obligation	23,707	14,536	8,608	78,169	78,169	13,001
	TOTAL PURCHASED SVCS	1,805,169	1,889,718	180,784	1,860,662	1,860,662	1,893,780
	Miscellaneous Expense						
660200	Tax Refunds	21,252	-	-	10,000	10,000	10,000
660300	Personal Prop. Charge Backs	(4,949)	(6,428)	-	-	-	-
660900	Tax Adjustments	(29,382)	(9,942)	-	-	-	-
662300	Uncollectable Accounts	10,836	(4,419)	(16,110)	-	-	-
664000	Reserve for Contingencies	-	-	-	-	1,351,880	-
664100	Wage Reserve	-	-	-	377,524	377,524	-
679000	Lease Expenditures	101,926	-	-	-	-	-
679100	SBITA Expenditures	102,893	2,250,326	-	-	-	-
	TOTAL MISCELLANEOUS EXP	202,576	2,229,537	(16,110)	387,524	1,739,404	10,000
	Capital Outlay						
680900	Infrastructure Construction	-	-	-	2,500	2,500	-
680904	Storm Sewers	-	60,116	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	60,116	-	2,500	2,500	-
	Transfers Out						
791400	Transfer Out - Capital Project	-	2,000,000	-	-	-	-
791507	Transfer Out - Transit	644,739	811,012	-	764,073	764,073	787,516
	TOTAL TRANSFERS OUT	644,739	2,811,012	-	764,073	764,073	787,516
	TOTAL EXPENSE	3,187,617	7,199,404	400,445	3,469,499	4,821,379	2,926,036

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Room Tax Administration **Business Unit 2600**

PROGRAM MISSION

For the benefit of the municipalities participating in the collection of hotel/motel room taxes, in support of the operations of the Fox Cities Convention and Visitors Bureau (FCCVB) and construction of tourism facilities within the Fox Valley, we will properly collect and remit the proceeds of the room tax.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy # 2: "Encourage active community participation and involvement".

Objectives:

The 10% hotel room tax is allocated as follows:

3%* for the FCCVB to support tourism in the Fox Cities region
3% for financing the Fox Cities Exhibition Center construction project
3% for financing the Fox Cities Champion Center construction project
1% to support the operations of the PAC

* 5% of this amount is retained by the City to pay for administrative expenses

All room taxes collected by the hotels are submitted to Associated Trust Company. Associated Trust Company then allocates the funds in accordance with the percentage split noted above. The City receives 1%, which is forwarded to the Fox Cities Performing Arts Center (PAC) to support its operations, and 5% of the 3% allocated to the FCCVB as an administrative fee, which is retained.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 250,907	$ 309,136	$ 220,000	$ 220,000	$ 250,000	13.64%
Program Expenses		$ 250,907	$ 309,114	$ 220,000	$ 220,000	$ 250,000	13.64%
Expenses Comprised Of:							
Purchased Services		218,180	268,814	187,000	187,000	212,500	13.64%
Miscellaneous Expense		-	-	-	-	-	N/A
Transfers Out		32,727	40,300	33,000	33,000	37,500	13.64%

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Room Tax Administration **Business Unit 2600**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
414000 Room Taxes	$ 250,907	$ 309,136	$ 220,000	$ 220,000	$ 250,000
Total Revenue	$ 250,907	$ 309,136	$ 220,000	$ 220,000	$ 250,000
Expenses					
659900 Other Contracts/Obligations	$ 218,180	$ 268,814	$ 187,000	$ 187,000	$ 212,500
791100 Transfer Out - General Fund	32,727	40,300	33,000	33,000	37,500
Total Expense	$ 250,907	$ 309,114	$ 220,000	$ 220,000	$ 250,000

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $10,000

Other Contracts/Obligations	
Fox Cities PAC operating fund	$ 212,500
	$ 212,500

CITY OF APPLETON 2026 BUDGET
ROOM TAX ADMINISTRATION FUND
Statement of Revenues, Expenditures and Changes in Fund Balances (Deficits)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Other	$ 250,907	$ 309,136	$ 220,000	$ 220,000	$ 250,000
Total Revenues	250,907	309,136	220,000	220,000	250,000
Expenses					
Program Costs	218,180	268,814	187,000	187,000	212,500
Total Expenses	218,180	268,814	187,000	187,000	212,500
Revenues over (under) Expenses	32,727	40,322	33,000	33,000	37,500
Other Financing Sources (Uses)					
Operating Transfers Out - Other Funds	(32,727)	(40,300)	(33,000)	(33,000)	(37,500)
Total Other Financing Sources (Uses)	(32,727)	(40,300)	(33,000)	(33,000)	(37,500)
Net Change in Equity	-	22	-	-	-
Fund Balance - Beginning	8,211	8,211	8,233	8,233	8,233
Fund Balance - Ending	$ 8,211	$ 8,233	$ 8,233	$ 8,233	$ 8,233

CITY OF APPLETON 2026 BUDGET
INTERNAL SERVICE FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
INTERNAL SERVICE FUNDS

Other Post Employment Benefits **Business Unit 6410**

PROGRAM MISSION

This fund accounts for the actuarially determined liability associated with other post employment benefits (OPEB) in accordance with Government Accounting Standards Board (GASB) Statements No. 43 and 45.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy # 1: "Responsibly deliver excellent services."

Objectives/Explanation:

The GASB considers other post employment benefits (OPEB), such as the ability of retirees to purchase City health insurance as part of the compensation employees earn each year, even though these benefits are not received until after employment ends.

Retired City employees can continue to purchase health insurance from the City until they become eligible for Medicare, for which they self-pay 100% of the required premium equivalent amount. In a standard OPEB valuation, the GASB's guidelines require that the OPEB benefit be based on the value of the healthcare benefit. An implicit subsidy exists when retirees and current employees are covered together as a group, wherein the premium equivalent rate paid by the retirees may be lower than it would be if the retirees were rated separately. The final GASB statements declare that, even if the retirees pay 100% of the premium equivalent, without a contribution from the employer, the employer is required to treat the implicit rate subsidy as an OPEB.

The City adopted Governmental Accounting Standards Board's (GASB) Statement 75 in 2018. In accordance with this new standard, the OPEB liability previously recorded in this budget has been reallocated to the appropriate proprietary funds (with the governmental portion recorded in the governmental activities section of the City's financial statements). With this change, future OPEB costs will no longer be recorded in this budget, rendering this budget obsolete. In consultation with the City auditors, it was agreed to amortize the existing cash balance and liability to the general fund over a five-year period (2019-2023).

Major program changes:

The final amortization year occurred in 2023. There will be no future activity in this fund.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ -	$ -	$ -	$ -	$ -	N/A
Program Expenses		$ 54,000	$ -	$ -	$ -	$ -	N/A
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Supplies & Materials		-	-	-	-	-	N/A
Purchased Services		-	-	-	-	-	N/A
Transfers Out		54,000	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
INTERNAL SERVICE FUNDS

Other Post Employment Benefits **Business Unit 6410**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
503500 Other Reimbursements	$ -	$ -	$ -	$ -	$ -
Total Revenue	$ -	$ -	$ -	$ -	$ -
Expenses					
615300 Health Insurance	$ -	$ -	$ -	$ -	$ -
791100 Transfer Out - General Fund	54,000	-	-	-	-
Total Expense	$ 54,000	$ -	$ -	$ -	$ -

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
OTHER POST EMPLOYMENT BENEFITS FUND
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Other	$ -	$ -	$ -	$ -	$ -
Interest Income	-	-	-	-	-
Total Revenues	-	-	-	-	-
Expenses					
Administrative Expense	-	-	-	-	-
Total Expenses	-	-	-	-	-
Revenues over (under) Expenses	-	-	-	-	-
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Transfers Out - General Fund	(54,000)	-	-	-	-
Total Other Financing Sources (Uses)	(54,000)	-	-	-	-
Change in Net Assets	(54,000)	-	-	-	-
Fund Balance (Deficit) - Beginning	54,000	-	-	-	-
Fund Balance (Deficit) - Ending	$ -	$ -	$ -	$ -	$ -

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ -	$ -
+ Change in Net Assets	-	-
- Amortization of OPEB Liability	-	-
Working Cash - End of Year	$ -	$ -

CITY OF APPLETON 2026 BUDGET

INFORMATION TECHNOLOGY

Information Technology Director: Corey J. Popp

Deputy Director of Information Technology: Jennifer M. Thompson

CITY OF APPLETON 2026 BUDGET
INFORMATION TECHNOLOGY

MISSION STATEMENT

The Information Technology Department serves to provide all City departments with reliable, timely and accurate computer applications, as well as planning and implementation of technology related hardware and services that are both cost-effective and responsive to departmental needs.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

- Transitioned the City's Enterprise Asset Management system to the Tyler ERP production system.
- Transitioned the City's Content Mangement System (CMS) to the Tyler ERP production system.
- Deployed training and operational technology for the Appleton Fire Department’s new EMS program.
- Converted MSB's and Valley Transit's on-premise fuel-management applications to SaaS.
- Transitioned the Public Library, City Hall, Parks, Facilities, DPW, and Community Development to cloud VoIP.
- Hired a new HR/IT Administrative Assistant following the previous assistant's promotion within HR.
- Transitioned the City's Utility Billing system to the Tyler ERP production system.

KPIs

- Closed 28 projects between January 1 and May 31, 2025 (+12% YoY).
- Logged 2,015 new help desk incidents, problems, and requests from January 1 to May 31, 2025 (-9% YoY).
  - This is the 2nd consecutive year of reduced ticket volume (-23% 2024 YoY).

CITY OF APPLETON 2026 BUDGET
INFORMATION TECHNOLOGY

MAJOR 2026 OBJECTIVES

- Begin the conversion of the City's Permitting and Licensing software to the Tyler ERP system.
- Design and implement a custom CEA Replacement Reserve Calculator.
- Design and implement a Fire Department FLSA Calculator.
- Install a Direct-to-Responder Emergency System at City Hall.
- RFP and contract for a discovery and assessment project for the DPW fiber-optic traffic network.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 2,205	$ -	$ -	$ -	$ -	N/A
Program Expenses							
13010	Administration	336,326	353,473	356,626	356,626	370,680	3.94%
13020	Development	751,610	686,032	593,643	593,643	767,673	29.32%
13030	Network	1,790,993	1,535,717	1,816,050	1,816,050	1,878,226	3.42%
TOTAL		$ 2,878,929	$ 2,575,222	$ 2,766,319	$ 2,766,319	$ 3,016,579	9.05%
Expenses Comprised Of:							
Personnel		956,195	1,047,625	1,025,174	1,025,174	1,069,020	4.28%
Training & Travel		27,111	36,315	32,270	32,270	32,270	0.00%
Supplies & Materials		236,897	127,648	200,965	200,965	200,965	0.00%
Purchased Services		1,658,726	1,363,634	1,507,910	1,507,910	1,714,324	13.69%
Full Time Equivalent Staff:							
Personnel allocated to programs		10.00	10.00	10.00	10.00	10.00	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
INFORMATION TECHNOLOGY

Administration **Business Unit 13010**

PROGRAM MISSION

To ensure that staff within the Information Technology Department can perform their duties in an effective manner while working in a pleasing and comfortable atmosphere. We will provide necessary tools, equipment, training and support to promote a healthy work environment that encourages customer support and personal development.

PROGRAM NARRATIVE

Objectives:

- Provide training resources to maintain, enhance and develop skills for efficient job performance and personal development of staff.
- Provide workspace, parking, and supplies to create a comfortable working environment that meets safety and environmental needs.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
INFORMATION TECHNOLOGY

Administration **Business Unit 13010**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
501000	Miscellaneous Revenue	$ 1,271	$ -	$ -	$ -	$ -
	Total Revenue	$ 1,271	$ -	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 245,479	$ 251,319	$ 249,551	$ 249,551	$ 258,922
615000	Fringes	59,347	63,190	62,166	62,166	66,849
620100	Training/Conferences	22,997	28,198	26,750	26,750	26,750
620200	Mileage Reimbursement	-	1,380	720	720	720
620600	Parking Permits	4,043	4,800	4,800	4,800	4,800
630100	Office Supplies	1,000	1,873	2,000	2,000	2,000
630500	Awards & Recognition	200	145	150	150	150
632001	City Copy Charges	954	22	1,500	1,500	1,500
632700	Miscellaneous Equipment	20	-	1,000	1,000	1,000
641300	Utilities	2,286	2,546	7,989	7,989	7,989
	Total Expense	$ 336,326	$ 353,473	$ 356,626	$ 356,626	$ 370,680

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Training/Conferences	
Tyler PACE	$ 17,850
Udemy Training	4,800
Tyler Connect Conference (ERP)	4,100
	$ 26,750

CITY OF APPLETON 2026 BUDGET
INFORMATION TECHNOLOGY

Development **Business Unit 13020**

PROGRAM MISSION

To ensure that all ERP users can collect, process and manage needed information and communicate more effectively, we will assist with the analysis, development, testing and implementation of new and upgraded automated systems, as well as maintain the availability and reliability of the ERP and related systems.

PROGRAM NARRATIVE

Objectives:

- Transition the City's Permitting and Licensing processes to the Tyler ERP production system.
- Design and implement a custom CEA Replacement Reserve Calculator.
- Design and implement a Fire Department FLSA Calculator.

Major changes in Revenue, Expenditures, or Programs:

ERP expenditures in Software Support will increase from $224,313 to $390,405 in 2026 due to the implementation of the Enterprise Asset Management and Permitting and Licensing modules.

CITY OF APPLETON 2026 BUDGET
INFORMATION TECHNOLOGY

Development **Business Unit 13020**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 194,410	$ 221,217	$ 222,943	$ 222,943	$ 227,172
610400	Call Time Wages	1,703	2,417	2,224	2,224	2,267
610800	Part-Time Wages	35,677	15,270	-	-	-
615000	Fringes	81,187	100,072	98,463	98,463	99,329
632700	Miscellaneous Equipment	3,714	39	-	-	-
640400	Consulting Services	13,418	16,100	12,000	12,000	12,000
641800	Equip. Repairs & Maint.	9,205	2,070	2,100	2,100	2,400
642400	Software Support	412,296	328,847	255,913	255,913	424,505
	Total Expense	$ 751,610	$ 686,032	$ 593,643	$ 593,643	$ 767,673

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Software Support (ERP)	
Accounting	$ 25,123
Capital Assets	3,561
Cash Management	5,382
Inventory	1,476
Project & Grant Accounting	5,467
Purchasing	12,265
Standard Fuel Interface	1,009
Advance Scheduling (75 EEs)	3,710
Employee Expense Reimbursement	2,818
HR & Talent Management	4,691
Payroll w/ESS	8,017
Time & Attendance (1000 EEs)	14,644
Time & Attendance Mobile Access	1,731
Cashiering	9,562
General Billing	3,035
Tax Billing	26,300
Enterprise Service Requests	1,169
Asset Maintenance	12,020
Asset Performance	1,701
Internal Requests License	422
TCM Enterprise	14,123
TCM Enterprise Access	1,517
TCM Auto Indexing and Redaction	1,517
TCM WorkFlow	759
Enterprise Analytics and Reporting	19,231
Custom API	1,050
Enterprise Forms Processing	4,551
GIS	6,300
3rd Party Cashiering API Connector	2,520
Concurrent Users	52,500
Accounts Receivable	6,213
Time & Attendance Import	3,357
Payments PCI Service Fee	1,350
Credit Card Device	2,646
Inventory Mobile Subscription	908
Time Clocks (4)	747
EAM Barcoding Hardware	508
Enterprise Permitting & Licensing	126,504
Subtotal ERP	$ 390,405

Software Support (Other)	
Revize Website	$ 16,400
Website Redirect Service	2,500
Domain and Certificate Registrations	2,000
iSeries Prodata DBU Maint	500
iSeries HelpSystems	8,000
iSeries Elite Forms	2,000
iSeries COBOL	500
Apex Dev Software	2,200
ERP Subtotal from below	390,405
	$ 424,505

CITY OF APPLETON 2026 BUDGET
INFORMATION TECHNOLOGY

Operations **Business Unit 13030**

PROGRAM MISSION

To ensure that users of City network data and communication systems can continue to perform automated functions in an effective manner, we will maintain the availability and reliability of such systems and correct any operational problems, as well as provide appropriate upgrades and development of new systems as needed.

PROGRAM NARRATIVE

Objectives:

- Install a Direct-to-Responder Emergency System at City Hall.
- RFP and contract for a discovery and assessment project for the DPW fiber-optic traffic network.
- Relocate two networking closets at two fire stations.
- Upgrade the Administrative Conference Room and Backup Command Center's audio/video.

Major changes in Revenue, Expenditures, or Programs:

- Consulting Services decreased due to elimination of telephone system consulting.
- Equip. Repairs & Maint. increased due to annual increases to Meraki Ethernet switch maintenance as we transition to a cloud-based hardware maintenance platform.
- The RingCental costs are offset by PRI and Mitel software support savings.

CITY OF APPLETON 2026 BUDGET
INFORMATION TECHNOLOGY

Operations **Business Unit 13030**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
501000	Miscellaneous Revenue	$ 934	$ -	$ -	$ -	$ -
	Total Revenue	$ 934	$ -	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 256,891	$ 294,709	$ 293,740	$ 293,740	$ 314,278
610400	Call Time Wages	2,762	2,902	2,930	2,930	3,135
610500	Overtime Wages	915	619	1,907	1,907	1,964
615000	Fringes	77,824	95,911	91,250	91,250	95,104
620100	Training/Conferences	71	1,937	-	-	-
630100	Office Supplies	9,621	6,857	8,500	8,500	8,500
632700	Miscellaneous Equipment	221,388	118,712	187,815	187,815	187,815
640400	Consulting Services	81,792	95,049	33,700	33,700	17,000
641307	Telephone	3,494	2,781	-	-	-
641800	Equipment Repairs & Maint.	188,684	81,385	86,000	86,000	98,500
641900	Communication Eq. Repairs	58,322	41,926	72,300	72,300	70,500
642400	Software Support	697,391	631,670	814,908	814,908	855,430
642600	Network Security Support	191,838	161,259	223,000	223,000	226,000
	Total Expense	$ 1,790,993	$ 1,535,717	$ 1,816,050	$ 1,816,050	$ 1,878,226

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment	
Computers & Components	$ 83,000
Public Safety Cameras	45,120
APD Mobile Data Computers	30,000
AFD Mobile Data Computers	16,695
Misc. Hardware	13,000
	$ 187,815

Consulting	
Network consulting	$ 17,000
	$ 17,000

Equip. Repairs & Maint.	
HBS Activate	$ 45,000
Cisco Meraki Licensing	47,400
ParkPlace Server Support	6,100
	$ 98,500

Communication Equip. Repair	
AAMFON Circuits	$ 40,000
WiscNet (Primary Internet)	12,000
Secondary Internet Circuit	10,000
CradlePoint Netcloud	5,500
Site-to-Site VPN Circuits	3,000
	$ 70,500

Network Security Support	
Email Security Appliance	$ 70,000
Firewall Maintenance	50,000
Nexum SNOCC	42,000
Mobile VPN Licensing	31,000
Firewall Penetration Testing	15,000
Endpoint Detection & Response	15,000
Network Monitoring	2,000
Secure File Gateway	1,000
	$ 226,000

Software Support	
AFD-Farozone diagramming	$ 2,600
AFD-ImageTrend Elite RMS	24,000
AFD-ImageTrend Investigations and Continuum	14,100
AFD-Miovision Opticom	3,230
AFD-Vector Solutions LMS & Sched	20,000
APD-Celebrite Forensics	14,000
APD-ID Networks FingerRoll Live	4,300
APD-K9 Unit	600
APD-Porter Lee Beast Evidence	2,200
Assessor-Apex Sketching	2,200
Assessor-OnceHub	1,500
Assessor-CAMA	40,000
Atty-Cycom CityLaw	11,400
Clerks-ID Wholesaler Cloudbadging	1,300
Comms-ArchiveSocial	15,000
DPW-Autodesk CAD	28,000
DPW-Transsoft Autoturn	1,000
DPW-Bentley Systems Carahsoft OpenRoads	2,000
DPW-PipeTech	5,500
Facilities-Facilicad	9,000
Facilities-Identiv Hirsch Velocity Access Control	22,000
Facilities-Sieman's Desigo HVAC	4,000
Finance-DebtBook	13,000
GIS-ESRI ArcGIS	65,000
HR-Neogov, SimpleBook, Surveys	40,000
IT-Adobe Creative Suite	19,000
IT-Azure Cloud Backups	48,000
IT-Helpdesk	2,600
IT-Microsoft O365	170,000
IT-Cloud VoIP and Fax	85,000
IT-Enterprise Storage Support	40,000
IT-Deployment Software	8,400
IT-Zoom	4,000
MSB-FMLive	6,500
MSB-Mitchell Shopkey	2,000
Misc. Increases	5,000
Parks-Modeco Timescape	5,000
Parks-Vermont Rec/WebTrac	17,000
Public Safety-Camera Licensing	12,000
Public Safety-Spillman CAD	85,000
	$ 855,430

CITY OF APPLETON 2026 BUDGET
INFORMATION TECHNOLOGY

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Revenues						
501000	Miscellaneous Revenues	2,205	-	-	-	-	-
	TOTAL PROGRAM REVENUES	2,205	-	-	-	-	-
	Salaries						
610100	Regular Salaries	624,535	698,530	231,303	766,234	766,234	800,372
610400	Call Time Wages	4,591	5,319	1,851	5,154	5,154	5,402
610500	Overtime Wages	1,003	1,718	208	1,907	1,907	1,964
610800	Part-Time Wages	35,677	15,270	-	-	-	-
611500	Vacation Pay	72,031	67,616	16,288	-	-	-
615000	Fringes	218,358	259,172	81,087	251,879	251,879	261,282
	TOTAL PERSONNEL	956,195	1,047,625	330,737	1,025,174	1,025,174	1,069,020
	Training~Travel						
620100	Training/Conferences	23,068	30,135	628	26,750	26,750	26,750
620200	Mileage Reimbursement	-	1,380	240	720	720	720
620600	Parking Permits	4,043	4,800	-	4,800	4,800	4,800
	TOTAL TRAINING / TRAVEL	27,111	36,315	868	32,270	32,270	32,270
	Supplies						
630100	Office Supplies	10,621	8,730	2,377	10,500	10,500	10,500
630500	Awards & Recognition	200	145	26	150	150	150
632001	City Copy Charges	954	22	4	1,500	1,500	1,500
632700	Miscellaneous Equipment	225,122	118,751	76,068	188,815	188,815	188,815
	TOTAL SUPPLIES	236,897	127,648	78,475	200,965	200,965	200,965
	Purchased Services						
640400	Consulting Services	95,210	111,149	60,727	45,700	45,700	29,000
641200	Advertising	561	-	-	-	-	-
641307	Telephone	4,490	4,014	1,133	4,489	4,489	7,989
641308	Cellular Phones	729	1,314	438	3,500	3,500	-
641800	Equipment Repairs & Maint.	197,889	83,455	18,761	88,100	88,100	100,900
641900	Communication Eq. Repairs	58,322	41,926	2,495	72,300	72,300	70,500
642400	Software Support	1,109,687	960,517	237,718	1,070,821	1,070,821	1,279,935
642600	Network Security Support	191,838	161,259	142,409	223,000	223,000	226,000
	TOTAL PURCHASED SVCS	1,658,726	1,363,634	463,681	1,507,910	1,507,910	1,714,324
	TOTAL EXPENSE	2,878,929	2,575,222	873,761	2,766,319	2,766,319	3,016,579

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Information Technology — Business Unit 4220

PROGRAM MISSION

This program accounts for funding sources and expenditures for various data processing, communications, and technology related needs.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategy #1: "Responsibly deliver excellent services".

Objectives:

Further descriptions of projects to be paid from this fund can be found in the Capital Projects section of the budget, as follows:

Project	Amount	Page
Direct-to-Responder Alert System (City Hall)	$ 35,000	Projects, pg 658
Traffic Fiber-Optic Network Discovery & Assessment	100,000	Projects, pg 680
Upgrade Emergency Services Infrastructure	27,500	Projects, pg 681
Library Network Equipment Replacement	38,000	Projects, pg 662
	$ 200,500	

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 276,747	$ 186,510	$ 434,280	$ 434,280	$ 200,500	-53.83%
Program Expenses		$ 29,836	$ 100,031	$ 434,280	$ 434,280	$ 200,500	-53.83%
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Purchased Services		-	-	-	-	-	N/A
Capital Expenditures		29,836	100,031	434,280	434,280	200,500	-53.83%
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Information Technology — Business Unit 4220

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
471000 Interest on Investments	$ 26,747	$ 36,510	$ -	$ -	$ -
591000 Proceeds of Long-term Debt	250,000	150,000	434,280	434,280	200,500
Total Revenue	$ 276,747	$ 186,510	$ 434,280	$ 434,280	$ 200,500
Expenses					
680401 Machinery & Equipment	$ 29,836	$ 68,304	$ 38,716	$ 38,716	$ 200,500
681500 Software Acquisition	-	31,727	395,564	395,564	-
Total Expense	$ 29,836	$ 100,031	$ 434,280	$ 434,280	$ 200,500

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
INFORMATION TECHNOLOGY
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Interest Income (Loss)	$ 26,747	$ 36,510	$ -	$ -	$ -
Other	-	-	-	-	-
Total Revenues	26,747	36,510	-	-	-
Expenses					
Program Costs	29,836	100,031	434,280	434,280	200,500
Total Expenses	29,836	100,031	434,280	434,280	200,500
Revenues over (under) Expenses	(3,089)	(63,521)	(434,280)	(434,280)	(200,500)
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	250,000	150,000	434,280	434,280	200,500
Total Other Financing Sources (Uses)	250,000	150,000	434,280	434,280	200,500
Net Change in Equity	246,911	86,479	-	-	-
Fund Balance - Beginning	581,922	828,833	915,312	915,312	915,312
Fund Balance - Ending	$ 828,833	$ 915,312	$ 915,312	$ 915,312	$ 915,312

CITY OF APPLETON 2026 BUDGET

LEGAL AND ADMINISTRATIVE SERVICES

City Attorney: Christopher R. Behrens

Deputy City Attorney: Amanda K. Abshire

City Clerk: Amy Molitor

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

MISSION STATEMENT

The Legal and Administrative Services Department is committed to being a resource; providing information to external customers and information, legal advice and guidance to internal customers.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

City Attorney's Office:

- During the first quarter of 2025, represented the City in traffic and ordinance related matters including 1,417 scheduled initial court appearances, 32 scheduled jury and court trials and 651 scheduled pre-trials/jury trial conferences or motion hearings.
- Operated the Granicus system and provided legal and procedural advice during committee meetings.
- Worked cooperatively with City staff on multiple acquisitions including acquiring a blighted strip of abandoned property along the river using the eminent domain process and assisting with the negotiation, purchase, closing, and drafting of a use agreement for the Summer Street Lift Station parcel.
- Actively engaged in litigation including defense of a variety of lawsuits including, but not limited to, employment matters, property damage, foreclosures, and small claims.
- Provided defense litigation, as well as worked with outside counsel, on pending state and federal matters involving Appleton police officers as well as claims and potential litigation arising out of a flooding event in July 2024.
- Provided ongoing assistance in various roles in support of the Library building project and their move to the current location.
- Assisted the Community Development and Public Works departments with the drafting and negotiation of several development agreements, provided counsel regarding proposed projects including the Thrivent development and Transit Center project, and provided advice and guidance to facilitate resolution of contractual issues.
- Assisted with the preparation and processing of three annexations to the City.
- Assisted AFD with the preparation, coordination and execution of multiple automatic aid agreements with other jurisdictions.
- Provided research, advice, and guidance regarding aldermanic resolutions being considered or submitted.
- Provided assistance to various departments regarding historical information pertaining to land use matters, agreements, contracts, and the like.
- Drafted or assisted in amending or creating more than 70 ordinances along with comprehensive update reviews of the sign code, fire code and Ch. 9 license renewals.
- In the first five months of 2025, the Attorney's Office processed over 110 new agreements/contracts. Processing a contract can include negotiation, preparation of the contract document, circulation for signatures, tracking, and distribution.
- Responded to, or provided guidance for, numerous open records requests received by City departments.
- Provided officers and staff of the Appleton Police Department with research results and written legal guidance as well as assisted APD officers to address legal questions on multiple situations.

City Clerk's Office:

- Implemented the new Special Events Policy with clarified practices and language, a flat application fee, and service chargeback provisions.
- Created new Special Event Application documents and comprehensive information sheets related to permitting requirements.
- Entered into Special Event Service Agreements with large event organizers and agreed upon reimbursement rates for services.
- Developed special event service tracking and invoices.
- Provided Board of Review training to neighboring municipalities.
- Administered the 2025 Board of Review.
- Organized historical files in the vault according to retention schedules and document type.
- Administered a spring Primary election which included an aldermanic district primary.
- Administered a high turnout spring election in which three new alders were elected.
- Sent out 11,561 absentee ballots.
- Created a systematic collection and reconciliation system for election night returns.
- Assisted with the process and proceedings related to an alcohol license application denial.
- Processed and submitted three annexations as of June.
- Procured a new mailing contract for mail equipment/services beginning in the 4th quarter of 2025.

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

MAJOR 2026 OBJECTIVES

- Work with the Department of Public Works, and/or outside consultants, to ensure that all necessary acquisitions and paperwork for upcoming Public Works projects are completed.
- Continue to assist, guide and advise City staff, as well as elected officials, on legal matters in a timely fashion.
- Continue to work with other departments to ensure that City tasks are completed timely, projects are not delayed and items such as land acquisitions and negotiated agreements are completed pursuant to the department's requested deadline, whenever possible.
- Represent and defend the City in future lawsuits brought against it, its employees or officials except when particular expertise of outside counsel is required or mandated by the insurance carrier.
- Continue to prosecute City citations with a yearly average of over 2,000 initial appearances, 150 scheduled jury and court trials and an average of 3,200 pre-trials/jury conferences and motion hearings.
- Work with the Parks and Recreation Department (APRD) on the continued development of trails and parkland, display of public art, and other projects as they arise.
- Continue to work with City staff and Council on the drafting and amending of ordinances.
- Continue to work with City staff on the preparation, processing, routing, and distribution of contracts and agreements.
- Work cooperatively with the Community Development Department to develop and negotiate development agreements and land transactions, and provide guidance regarding Municipal Code updates and other development issues as they arise.
- Continue to develop and implement new filing systems for City records and documents.
- Continue to work with various departments on large mailings and copy jobs to enhance accuracy and efficiency.
- Actively explore opportunities for process improvement and streamlining of procedures.
- Continue training for electronic poll books and developing additional procedures to assist with operation and set-up of the devices.
- Successfully administer two scheduled elections, with minimal issues and maximum efficiency.
- Actively assist local candidates with qualifications and forms required for running for office.
- Work with other departments to reduce mail costs and find innovative ways to distribute information and documents.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 245,529	$ 266,970	$ 314,000	$ 314,000	$ 256,130	-18.43%
Program Expenses							
14510	Administration	397,899	404,805	410,181	410,181	423,180	3.17%
14521	Litigation	183,411	207,375	214,283	214,283	219,722	2.54%
14530	Recordkeeping	113,605	119,003	119,167	119,167	119,471	0.26%
14540	Licensing	48,797	42,380	57,170	57,170	59,124	3.42%
14550	Elections	162,683	250,097	200,695	200,695	258,274	28.69%
14560	Mail/Copy Center	166,880	160,481	190,434	190,434	194,844	2.32%
TOTAL		$ 1,073,275	$ 1,184,141	$ 1,191,930	$ 1,191,930	$ 1,274,615	6.94%
Expenses Comprised Of:							
Personnel		839,632	974,884	940,315	940,315	1,022,635	8.75%
Training & Travel		13,178	11,260	15,000	15,000	15,520	3.47%
Supplies & Materials		126,049	107,096	124,275	124,275	134,950	8.59%
Purchased Services		94,416	90,901	112,340	112,340	101,510	-9.64%
Full Time Equivalent Staff:							
Personnel allocated to programs		8.67	8.67	8.67	8.67	8.67	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Administration **Business Unit 14510**

PROGRAM MISSION

We will provide legal services to City staff and Alderpersons in an efficient manner to assist them in making fully informed decisions. We will provide guidance, training and development of our department's employees, keeping them well-informed while increasing their potential and job satisfaction.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures" and #7: "Communicate our success through stories and testimonials".

Objectives:

- Prepare contracts and legal opinions in a timely fashion and provide counsel and legal advice to departments and officials.
- Attend all meetings of the Common Council's committees, boards and commissions and provide legal advice, including parliamentary procedure guidance, as requested by members and respond to requests for information.
- Administer cost-effective management of department activities.
- Encourage employees to attend training in personal and professional development.
- Continue to review all department functions and strive for maximum efficiency utilizing current technologies.
- Review all existing policies and processes and develop and implement new procedures when deemed necessary.
- Provide customer service to both internal and external customers at a level of acceptable or higher.
- Continue involvement in the real estate aspect of the City's business to ensure that appropriate steps are taken to protect the City's interest and to ensure that there are no irregularities on the titles of City real estate.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Administration **Business Unit 14510**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
480100	General Charges for Service	$ 158	$ 148	$ 100	$ 100	$ 100
	Total Revenue	$ 158	$ 148	$ 100	$ 100	$ 100
	Expenses					
610100	Regular Salaries	$ 290,460	$ 295,693	$ 296,278	$ 296,278	$ 306,403
615000	Fringes	78,060	84,402	81,883	81,883	84,557
620100	Training/Conferences	8,853	11,190	10,600	10,600	10,600
620600	Parking Permits	4,325	-	4,320	4,320	4,320
630100	Office Supplies	2,345	465	800	800	800
630200	Subscriptions	9,211	8,591	10,500	10,500	11,000
630300	Memberships & Licenses	2,346	3,260	3,200	3,200	3,400
632001	City Copy Charges	651	168	1,500	1,500	1,000
640400	Consulting Services	865	-	-	-	-
641307	Telephone	783	812	900	900	900
641800	Equipment Repairs & Maint.	-	224	200	200	200
	Total Expense	$ 397,899	$ 404,805	$ 410,181	$ 410,181	$ 423,180

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Litigation **Business Unit 14521**

PROGRAM MISSION

We will continue to advise and represent the City of Appleton and its employees in potential claims, filed claims, and pending litigation.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

The City of Appleton, by its very nature, is involved in a multitude of circumstances which could result in litigation. We are engaged in the continuous process of employment activity and providing various services to the public, including public works, police and fire protection. This office has maintained an active and aggressive stance in representing the interests of the City, whether a matter is handled by office staff or in cooperation with outside counsel.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Litigation **Business Unit 14521**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
503500	Other Reimbursements	$ -	$ -	$ -	$ -	$ -
	Total Revenue	$ -	$ -	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 132,559	$ 145,872	$ 146,882	$ 146,882	$ 151,289
615000	Fringes	47,311	59,224	56,901	56,901	57,933
640202	Recording/Filing Fees	2,438	1,658	3,500	3,500	3,500
640400	Consulting Services	1,103	621	7,000	7,000	7,000
	Total Expense	$ 183,411	$ 207,375	$ 214,283	$ 214,283	$ 219,722

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Recordkeeping **Business Unit 14530**

PROGRAM MISSION

In order to meet legal requirements and to provide a history of the City to the Common Council, City departments and the public, we will provide timely filing, maintenance and retrieval of all official City documents and provide support services.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures" and #7: "Communicate our success through stories and testimonials".

Objectives:

- Effectively respond to all document requests and public inquiries.
- Timely organize City meeting information for City officials, staff and public.
- Appropriately organize and retain City records as required by State law.
- Continue to prepare for transition to an electronic records management system.
- Organize vault files in a logical and accessible manner.
- Continue to move records to offsite storage facility.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Recordkeeping **Business Unit 14530**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 53,308	$ 54,998	$ 55,113	55,113	$ 56,704
610500	Overtime Wages	417	1,703	278	278	286
615000	Fringes	26,472	29,666	28,351	28,351	28,731
630100	Office Supplies	172	205	200	200	150
631603	Other Misc. Supplies	11	-	-	-	-
632002	Outside Printing	-	-	75	75	-
640202	Recording/Filing Fees	90	90	150	150	100
641200	Advertising	33,135	32,341	35,000	35,000	33,500
	Total Expense	$ 113,605	$ 119,003	$ 119,167	$ 119,167	$ 119,471

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Advertising

Required legal publications	$ 33,500
	$ 33,500

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Licensing **Business Unit 14540**

PROGRAM MISSION

In order to ensure a safe, healthy and accepting environment for our community, we will assist applicants in the application process, provide information on requirements and procedures, and we will process all applications and issue all approved licenses and permits in a timely manner to individuals and organizations.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

- Efficiently service license inquiries, issues, and applicants.
- Continue to provide prompt turnaround time from initial application.
- Accurately maintain data files.
- Work with other departments to ensure timely processing of licenses.
- Assist applicants/organizations for special events through the permitting process.
- Attend training and monitor procedures to keep current with State licensing requirements.

Major Changes in Revenue, Expenditures or Programs:

In 2025, a new Special Event Policy was approved. This policy will invoice the event organizer after the event for 25% of City services incurred for the special event. The amount reflected for 2026 is lower than the amount budgeted for 2025 as the 2025 number was set before the policy was adopted with this rate. The 2026 number is based on actual and projected chargeback revenue based upon special event service agreements in place and anticipated events occurring in 2026.

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Licensing **Business Unit 14540**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
430100	Amusements License	$ 8,670	$ 12,450	$ 10,500	$ 10,500	$ 10,800
430300	Cigarette License	6,000	6,500	5,500	5,500	6,000
430600	Liquor License	124,686	140,511	130,000	130,000	135,000
430700	Operators License	54,335	54,421	50,000	50,000	48,000
430900	Sundry License	3,624	3,017	3,400	3,400	2,000
431300	Special Event Permits	25,913	32,659	100,000	100,000	40,000
431600	Second Hand/Pawnbroker	1,850	1,485	1,900	1,900	1,500
431700	Commercial Solicitation	2,810	4,015	3,000	3,000	2,900
431800	Christmas Tree License	225	180	200	200	180
432000	Taxi Cab/Limousine License	870	690	700	700	700
432100	Taxi Driver License	1,250	350	1,000	1,000	350
432200	Special Class "B" License	750	767	600	600	600
441100	Sundry Permits	790	685	800	800	600
501000	Miscellaneous Revenue	5,460	7,031	5,800	5,800	5,600
	Total Revenue	$ 237,233	$ 264,761	$ 313,400	$ 313,400	$ 254,230
	Expenses					
610100	Regular Salaries	$ 37,695	$ 39,776	$ 48,256	$ 48,256	$ 49,704
610500	Overtime Wages	418	705	139	139	143
615000	Fringes	20,374	6,799	7,125	7,125	7,727
630100	Office Supplies	1,183	1,627	1,500	1,500	1,400
631603	Other Misc. Supplies	-	45	50	50	-
632002	Outside Printing	30	-	100	100	150
642900	Interfund Allocations	(10,903)	(6,572)	-	-	-
	Total Expense	$ 48,797	$ 42,380	$ 57,170	$ 57,170	$ 59,124

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Elections **Business Unit 14550**

PROGRAM MISSION

For the benefit of the community, in order to ensure effective democratic decision-making, to maintain all election data and to respond to information requests, we will administer elections as required.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures" and #7: "Communicate our success through stories and testimonials".

Objectives:

- Promote use of the State's MyVote website for online voter registration and absentee ballot requests.
- Utilize the City's website for additional voter outreach and education.
- Provide effective training for all election inspectors.
- Streamline and organize polling place procedures and materials.
- Effectively assist local candidates.
- Continue to enhance efficiencies in election administration.

Major Changes in Revenue, Expenditures or Programs:

The budget for this program fluctuates from year to year based on the number of elections to be held. 2026 will have four scheduled elections in comparison to two in 2025. The accounts increasing include Part-Time Wages, Parking Permits, Office Supplies, Outside Printing, and Facility Rent. There is also the continuation of allocating additional funds in equipment repairs/maintenance to purchase additional Badger Books for expanded use or potential replacement of aging or failing equipment.

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Elections **Business Unit 14550**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422400	Misc. State Aids	$ 7,559	$ 984	$ -	$ -	$ 800
490800	Misc Intergov. Charges	579	1,077	500	500	1,000
	Total Revenue	$ 8,138	$ 2,061	$ 500	$ 500	$ 1,800
	Expenses					
610100	Regular Salaries	$ 47,800	$ 69,235	$ 54,280	$ 54,280	$ 59,542
610500	Overtime Wages	265	1,720	2,162	2,162	2,267
610800	Part-Time Wages	31,650	106,173	57,484	57,484	122,731
615000	Fringes	25,826	24,145	30,449	30,449	18,174
620200	Mileage Reimbursement	-	70	80	80	100
620600	Parking Permits	-	-	-	-	500
630100	Office Supplies	420	5,184	1,200	1,200	3,200
631603	Other Misc. Supplies	634	161	250	250	300
632002	Outside Printing	9,645	1,070	6,000	6,000	10,000
641200	Advertising	1,436	2,919	1,500	1,500	3,000
641800	Equipment Repairs & Maint.	24,716	9,264	30,000	30,000	20,000
650301	Facility Rent	1,890	3,060	1,890	1,890	3,060
659900	Other Contracts/Obligation	18,401	27,096	15,400	15,400	15,400
	Total Expense	$ 162,683	$ 250,097	$ 200,695	$ 200,695	$ 258,274

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
Modus Election Software	$ 11,700
Equipment & Ballot Programming	3,700
	$ 15,400
Equipment Repairs/Maintenance	
ES&S Maintenance	$ 10,000
Badger Books Replacement Units (4)	10,000
	$ 20,000

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Mail/Copy Services **Business Unit 14560**

PROGRAM MISSION

In order to ensure mail, photocopy and package handling services to all City departments in the most timely and cost-effective manner, we will provide prompt service and education to all users of our services.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures" and #7: "Communicate our success through stories and testimonials".

Objectives:

- Timely processing of printing, copying, and mailing requests.
- Collaboration with other departments to reduce mailing costs.
- Maintain log of postage and UPS items.
- Educate City departments on mail/copy service procedures.

Major Changes in Revenue, Expenditures or Programs:

Postage has increased due to the anticipation of mailing additional absentee ballots with four scheduled elections.

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Mail/Copy Services **Business Unit 14560**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses					
610100 Regular Salaries	$ 40,712	$ 46,062	$ 46,062	$ 46,062	$ 47,444
610500 Overtime Wages	-	1,055	133	133	137
615000 Fringes	6,305	7,656	28,539	28,539	28,863
630100 Office Supplies	5,120	7,069	4,500	4,500	4,800
630400 Postage/Freight	90,867	78,485	93,000	93,000	98,000
631603 Other Misc. Supplies	2,712	62	500	500	250
632002 Outside Printing	702	704	900	900	500
641800 Equipment Repairs & Maint.	1,445	1,445	800	800	1,450
642900 Interfund Allocations	-	-	(4,000)	(4,000)	(6,000)
650302 Equipment Rent	19,017	17,943	20,000	20,000	19,400
Total Expense	$ 166,880	$ 160,481	$ 190,434	$ 190,434	$ 194,844

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Postage/Freight

United Mailing Service	$ 14,000
UPS	1,000
US Postal Service	83,000
	$ 98,000

Equipment Rent

Postage machine rental	$ 7,400
Copier Rental	12,000
	$ 19,400

CITY OF APPLETON 2026 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
422400	Miscellaneous State Aids	7,559	984	-	-	-	800
430100	Amusements License	8,670	12,450	8,200	10,500	10,500	10,800
430300	Cigarette License	6,000	6,500	3,100	5,500	5,500	6,000
430600	Liquor License	124,686	140,512	67,812	130,000	130,000	135,000
430700	Operators License	54,335	54,422	13,653	50,000	50,000	48,000
430900	Sundry License	3,624	3,017	1,545	3,400	3,400	2,000
431300	Special Events License	25,913	32,659	15,150	100,000	100,000	40,000
431600	Second Hand License	1,850	1,485	150	1,900	1,900	1,500
431700	Commercial Solicitation License	2,810	4,015	1,150	3,000	3,000	2,900
431800	Christmas Tree License	225	180	-	200	200	180
432000	Taxi Cab/Limousine License	870	690	-	700	700	700
432100	Taxi Driver License	1,250	350	150	1,000	1,000	350
432200	Special Class "B" Beer License	750	767	190	600	600	600
441100	Sundry Permits	790	685	280	800	800	600
480100	General Charges for Service	158	148	148	100	100	100
490800	Misc Intergovernmental Charges	579	1,078	520	500	500	1,000
501000	Miscellaneous Revenue	5,460	7,031	3,791	5,800	5,800	5,600
	TOTAL PROGRAM REVENUES	245,529	266,973	115,839	314,000	314,000	256,130
	Personnel						
610100	Regular Salaries	555,930	611,511	162,848	646,871	646,871	671,086
610500	Overtime Wages	1,101	5,181	1,053	2,712	2,712	2,833
610800	Part-Time Wages	31,650	106,173	30,737	57,484	57,484	122,731
611400	Sick Pay	668	-	-	-	-	-
611500	Vacation Pay	45,935	40,124	7,931	-	-	-
615000	Fringes	204,348	211,895	56,846	233,248	233,248	225,985
	TOTAL PERSONNEL	839,632	974,884	259,415	940,315	940,315	1,022,635
	Training~Travel						
620100	Training/Conferences	8,853	11,190	2,819	10,600	10,600	10,600
620200	Mileage Reimbursement	-	70	35	80	80	100
620600	Parking Permits	4,325	-	-	4,320	4,320	4,820
	TOTAL TRAINING/TRAVEL	13,178	11,260	2,854	15,000	15,000	15,520
	Supplies						
630100	Office Supplies	9,240	14,550	3,541	8,200	8,200	10,350
630200	Subscriptions	9,211	8,591	2,616	10,500	10,500	11,000
630300	Memberships & Licenses	2,346	3,260	-	3,200	3,200	3,400
630400	Postage/Freight	90,867	78,485	31,781	93,000	93,000	98,000
631603	Other Misc. Supplies	3,357	268	-	800	800	550
632001	City Copy Charges	651	168	30	1,500	1,500	1,000
632002	Outside Printing	10,377	1,774	-	7,075	7,075	10,650
	TOTAL SUPPLIES	126,049	107,096	37,968	124,275	124,275	134,950
	Purchased Services						
640202	Recording/Filing Fees	2,528	1,750	758	3,650	3,650	3,600
640400	Consulting Services	1,968	621	-	7,000	7,000	7,000
641200	Advertising	34,571	35,259	9,205	36,500	36,500	36,500
641307	Telephone	783	812	271	900	900	900
641800	Equipment Repairs & Maint.	26,161	10,933	121	31,000	31,000	21,650
642900	Interfund Allocations	(10,903)	(6,573)	(770)	(4,000)	(4,000)	(6,000)
650301	Facility Rent	1,890	3,060	1,170	1,890	1,890	3,060
650302	Equipment Rent	19,017	17,943	3,557	20,000	20,000	19,400
659900	Other Contracts/Obligation	18,401	27,096	11,685	15,400	15,400	15,400
	TOTAL PURCHASED SVCS	94,416	90,901	25,997	112,340	112,340	101,510
	TOTAL EXPENSE	1,073,275	1,184,141	326,234	1,191,930	1,191,930	1,274,615

CITY OF APPLETON 2026 BUDGET

HUMAN RESOURCES

Human Resources Director: Jay M. Ratchman

Deputy Director of Human Resources: Sarah E. Wilson

CITY OF APPLETON 2026 BUDGET
HUMAN RESOURCES

MISSION STATEMENT

The Human Resource Department will attract, develop, and retain a high-performing, diverse workforce and foster an environment where employees can use their talents to thrive.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

The Human Resources (HR) staff continued to support and provide service to City departments, staff, and the public through innovative programs and enhancements. Some examples of accomplishments in 2025 are:

General Administration:
- Continued use of the Baker Tilly safe system to ensure a fair and equitable compensation plan administration.
- On-going management of cost saving strategies to control rising costs to the City health insurance program:
  - ✓ Specialty prescription medications program through Prudent RX.
  - ✓ Proximal program, helping members become better health benefit consumers, while providing choice for high quality, lower cost providers.
  - ✓ Employer Connecting Care Clinic (near site health clinic).
  - ✓ Member of the National Cooperative program to offer pharmacy benefits through CVS/Caremark, resulting in significant rebates to the health plan.
- Continued transition into Tyler Munis ERP system:
  - ✓ Completion of document management setup and migration to the system.
  - ✓ Cross training for staff on various system capabilities.
  - ✓ Expanded use of the system for fringe benefits administration.
- On-boarding of a new HR Deputy Director.
- On-going work with the Financial Wellness Team, including 457 plan fund performance quarterly reviews (resulted in change of funds to the Janus Henderson Enterprise Collective Fund and the Goldman Sachs GQG International).
- Updated a variety of HR and safety policies.
- Continued work by the HealthSmart (wellness) Team, including annual health screenings, on-site healthy cooking demonstrations, various fitness challenges, and on-site fitness programs.
- Monitored ongoing usage of the Employee Assistance Program and mental health benefit offerings.
- Continued review of 457 deferred compensation plan compliance with Secure Act 2.0.

Employee and Labor Relations:
- Administered leaves of absence (e.g. FMLA leaves, worker's compensation).
- Addressed wage compression issues and internal compensation equity issues.
- Assisted departments with a variety of employment-related matters.
- Entered into labor negotiations with the Fire Local 257 union.
- Created side letter agreement with Teamsters, who represents various employees at Valley Transit, to increase wages for the Master Mechanic position and to create a Shop Foreperson position.
- Managed the unemployment compensation program (monitoring claims, responding to the State of Wisconsin).

Talent Acquisition and Retention:
- Completed recruitment processes for internal promotions, lateral transfers, and external recruitment.
- Coordinated and assisted the Police and Fire Commission with the selection of police officers, firefighters, and other promotional processes.
- Continued efforts to increase our reach through social media, direct recruitment, and branding of recruitment materials.
- Conducted interviews in person, virtually (Microsoft Teams and Zoom), and via the telephone to accommodate candidate needs.
- Worked with the Parks and Recreation Department to increase efficiencies for seasonal recruitment.

Talent Management and Development:
- Coordinated required new-hire paperwork and training for seasonal staff via onboarding portal.
- Provided required training virtually for general employees and supervisors.
- Facilitated initial new employee online orientation training through the onboarding tool.
- Conducted in-person employment law training for all City supervisory staff.
- Introduced and implemented the City Star Awards programs (a new peer-to-peer recognition program).
- Conducted bimonthly new supervisor orientation training and new employee orientations.
- Provided recognition for administrative professionals during Administrative Professionals' Week.
- Implemented recognition for multiple departments.
- Facilitated in-person customer service training for front-line staff in conjunction with the Appleton Police Department.
- Continued with City Celebrations Recognition program for employees with milestone anniversaries (10, 20, and 30 years).
- Administered the THRIVE Leadership Academy for current and upcoming City leaders.
- Facilitated EQi assessments and individual/team development plans.
- Facilitated EQi360 and Hogan assessments with City leadership team members.

CITY OF APPLETON 2026 BUDGET
HUMAN RESOURCES

MAJOR 2026 OBJECTIVES

To provide departmental support meeting the City's organizational needs in the areas of:

Human Resources Compliance and Administration:
- Ongoing monthly review of the medical and dental plans against trend and compliance changes.
- Quarterly strategic planning with insurance brokers on health, dental, and other benefit plans to review and, when appropriate, implement cost containment strategies.
- Evaluate and administer the annual personal health risk assessments and other health and wellness driven benefits for all employees, spouses, and retirees.
- Administer various wellness programs to educate employees and promote health and wellness.
- Ongoing review and maintenance of non-represented employee compensation system to ensure that it remains fair, equitable, and legally compliant.
- Promote the Connecting Care Clinic and services to maximize our return on investment.
- Promote programs to increase employee financial wellness and retirement readiness.
- Continue review of 457 deferred compensation plan and compliance with Secure Act 2.0.
- Enter into contract negotiations with Police and Valley Transit for a successor contract.
- Provide assistance on labor contract interpretations and handling of grievances.
- Monitor unemployment reports and claims.

Talent Acquisition and Retention:
- Fill vacant employee positions throughout the year.
- Continue to use a variety of means to interview candidates (e.g. in-person, virtual, and phone).
- Continue to evaluate the use of testing and employment-related assessments to best meet the organization's needs.
- Review background procedures and evaluate alternatives.
- Increase social media impact and continue to market HR on the appropriate social media platforms.
- Monitor and explore ways to improve our equal opportunity outreach to all candidates.
- Enhance employment branding and utilize tools for targeted messaging.

Talent Management and Development:
- Continue to implement Citywide talent management strategy, including updates and implementation of Citywide and department workforce analyses, succession plans, individual development plans and leadership development programs.
- Continue to create and facilitate required general employee and supervisory training sessions.
- Continue development and implementation of e-learning programs.
- Coordinate and offer front-line customer service professional development training.
- Conduct new employee orientation sessions.
- Facilitate new supervisor orientation sessions.
- Conduct seasonal employee training programs and online learning.
- Coordinate team and individual development opportunities for City employees.
- Manage and expand use of online onboarding and offboarding systems.
- Coordinate and facilitate organizational culture initiatives.
- Expand use of EQi, Hogan, and other leadership development tools.
- Continue to manage Citywide online performance evaluation and learning management system.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Expenses							
14010	HR Compliance	409,050	431,584	426,111	426,111	427,879	0.41%
14020	Talent Acquisition	211,310	224,245	197,410	197,410	194,863	-1.29%
14040	Talent Management	189,612	177,301	199,719	199,719	209,396	4.85%
TOTAL		$ 809,972	$ 833,130	$ 823,240	$ 823,240	$ 832,138	1.08%
Expenses Comprised Of:							
Personnel		709,979	721,887	711,986	711,986	714,889	0.41%
Training & Travel		18,273	27,588	26,350	26,350	26,350	0.00%
Supplies & Materials		11,794	13,103	15,552	15,552	15,873	2.06%
Purchased Services		69,926	70,552	69,352	69,352	75,026	8.18%
Full Time Equivalent Staff:							
Personnel allocated to programs		6.15	6.15	6.15	6.15	6.15	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
HUMAN RESOURCES
Human Resources Compliance and Administration **Business Unit 14010**

PROGRAM MISSION

For the benefit of managers and employees, so that the City may attract and retain talented and dedicated staff who will be fairly and equitably compensated and supervised, we will develop and administer policies and procedures, maintain compensation schedules reflective of the market, conduct labor contract negotiations, resolve grievances, and assist with employee-related issues.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", and #5: "Promote an environment that is respectful and inclusive".

Objectives:

- Develop, implement, maintain and distribute policies and procedures applicable to City employees.
- Review policies and procedures.
- Serve as a resource for other agencies seeking employment and statistical data.
- Administer various policies and programs to comply with state and federal legislation.
- Administer employer fringe benefit programs and voluntary fringe benefit programs.
- Administer employee wellness programs.
- Ensure fringe benefit programs are administered in accordance with State and federal regulations.
- Counsel employees on benefit related matters.
- Conduct organizational benefit reviews.
- Coordinate and administer the employee compensation and classification system, including use of the Baker Tilly safe system, for ongoing evaluations.
- Administer the performance and goal evaluation system.
- Educate employees on health insurance costs and issues.
- Maintain employment records.
- Negotiate labor union contracts, address employee issues, and handle grievances as they occur.
- Investigate complaints and follow through to resolution.
- Provide intervention and conflict resolution services.
- Assist and advise employees on employment-related issues.
- Provide contract interpretation and training.
- Coordinate and participate in grievance and interest arbitrations.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
HUMAN RESOURCES
Human Resources Compliance and Administration **Business Unit 14010**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses					
610100 Regular Salaries	$ 291,718	$ 304,325	$ 302,236	$ 302,236	$ 301,385
610500 Overtime Wages	2,313	(80)	-	-	-
615000 Fringes	106,415	116,680	110,086	110,086	112,489
620100 Training/Conferences	58	301	-	-	-
620200 Mileage Reimbursement	72	99	72	72	72
620600 Parking Permits	2,880	2,880	2,880	2,880	2,880
630100 Office Supplies	1,000	981	1,000	1,000	1,000
630300 Memberships & Licenses	578	630	420	420	420
630500 Awards & Recognition	92	51	92	92	208
630700 Food & Provisions	233	28	125	125	125
632001 City Copy Charges	2,555	2,992	3,000	3,000	3,000
632002 Outside Printing	393	68	400	400	300
632700 Miscellaneous Equipment	225	277	200	200	500
640400 Consulting Services	50	1,864	5,000	5,000	5,000
641307 Telephone	468	488	500	500	500
659900 Other Contracts/Obligation	-	-	100	100	-
Total Expense	$ 409,050	$ 431,584	$ 426,111	$ 426,111	$ 427,879

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
HUMAN RESOURCES

Talent Acquisition and Retention **Business Unit 14020**

PROGRAM MISSION

For the benefit of the program managers, so that the City will have a qualified, diverse staff, we will research, recruit and recommend appropriate candidates.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", and #5: "Promote an environment that is respectful and inclusive."

Objectives:

- Review and make recommendations on the filling of vacancies, reorganizations and other staffing changes.
- Review and update job descriptions, and post/advertise vacant positions.
- Receive and screen applications.
- Administer selection process including: corresponding with applicants; maintaining recruitment data; testing; interviewing; performing background and reference checks; coordinating travel arrangements; medical, psychological, and physical agility testing; and documenting employment offers.
- Maintain statistical data on applicant files.
- Process all recruitment for seasonal employees.
- Outline and document all hiring processes and continue to explore online job posting opportunities.
- Evaluate the use of testing and employment-related assessments and background procedures.
- Use Neogov system for all volunteer processes to streamline and ensure all background checks are completed.
- Build qualified applicant pools that are representative of the community.
- Continually evaluate creative methods to attract quality talent.
- Continue branding of recruitment materials.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
HUMAN RESOURCES

Talent Acquisition and Retention **Business Unit 14020**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 122,381	$ 123,849	$ 106,493	$ 106,493	$ 102,581
610500	Overtime Wages	31	1,828	-	-	-
615000	Fringes	53,764	58,320	53,088	53,088	53,424
620100	Training/Conferences	28	27	-	-	-
620200	Mileage Reimbursement	72	288	72	72	72
620500	Employee Recruitment	7,587	13,441	14,000	14,000	14,000
630300	Memberships & Licenses	198	205	205	205	110
630700	Food & Provisions	596	613	500	500	600
640400	Consulting Services	26,364	25,127	22,852	22,852	23,876
641200	Advertising	120	370	-	-	-
641307	Telephone	169	177	200	200	200
	Total Expense	$ 211,310	$ 224,245	$ 197,410	$ 197,410	$ 194,863

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Consulting Services

Pre-employment Physical Testing	$ 11,754	4% increase
Pre-employment Psychological Testing	9,152	4% increase
Personnel Evaluation, Inc.	2,970	8% increase
	$ 23,876	

CITY OF APPLETON 2026 BUDGET
HUMAN RESOURCES
Talent Management and Development **Business Unit 14040**

PROGRAM MISSION

For the benefit of City staff and the community, we will provide training to meet strategic goals and educational opportunities for staff to enhance employees' skills, to fulfill legally mandated training requirements, and to increase employee engagement and development.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", #5: "Promote an environment that is respectful and inclusive", and #6: "Create opportunities and learn from successes and failures".

Objectives:

- Coordinate and conduct annual required general employee training classes for all non-supervisory employees.
- Coordinate and facilitate supervisory training.
- Continue to implement and manage online Neogov performance evaluation system.
- Maintain Citywide learning management system.
- Create and manage e-learning courses.
- Facilitate staff and team development sessions.
- Deliver organizational development training.
- Conduct bimonthly new employee orientation programs.
- Conduct bimonthly new supervisor orientation training.
- Coordinate and conduct seasonal training through our online onboarding tool and in-person classes.
- Facilitate Citywide talent management strategy, including workforce analysis and succession plans.
- Implement recommendations of City Culture Team based on feedback received through an employee culture survey and onboarding, stay, and exit interviews.
- Coordinate and facilitate THRIVE Leadership Academy for City leaders and aspiring leaders.
- Continue to research and enhance our onboarding process for new employees, including a consistent 'welcome' process for all employees and creating mentor program for new staff.
- Continue to expand use of online onboarding and offboarding systems.
- Manage and expand use of leadership development tools (i.e. EQi, Hogan).
- Coordinate and implement 360 assessment tool for the leadership team members.
- Offer new THRIVE 2.0 classes for continued leadership development.
- Research and implement development programs for mid-level managers.
- Administer City engagement and recognition programs, including City Celebrations (to recognize tenured staff), City Stars (peer recognition for outstanding performance), ongoing departmental and individual recognition, and the annual employee picnic.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
HUMAN RESOURCES

Talent Management and Development **Business Unit 14040**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses					
610100 Regular Salaries	$ 97,827	$ 83,596	$ 102,615	$ 102,615	$ 101,529
610500 Overtime Wages	199	66	-	-	-
615000 Fringes	35,331	33,303	37,468	37,468	43,481
620100 Training/Conferences	7,360	10,309	9,110	9,110	9,110
620200 Mileage Reimbursement	216	243	216	216	216
630300 Memberships & Licenses	-	139	60	60	60
630700 Food & Provisions	5,924	7,119	9,550	9,550	9,550
640400 Consulting Services	41,755	42,526	40,000	40,000	44,750
659900 Other Contracts/Obligation	1,000	-	700	700	700
Total Expense	$ 189,612	$ 177,301	$ 199,719	$ 199,719	$ 209,396

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Consulting Services

General Employee Training/Development	$ 1,000
Organizational Development	19,250
Supervisor/Leadership Development	21,000
Administrative Professionals Development	3,500
	$ 44,750

CITY OF APPLETON 2026 BUDGET
HUMAN RESOURCES

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Salaries						
610100	Regular Salaries	511,926	511,772	503,447	511,344	511,344	505,495
610500	Overtime Wages	2,543	1,813	-	37,468	37,468	-
615000	Fringes	195,510	208,302	194,458	163,174	163,174	209,394
	TOTAL PERSONNEL	709,979	721,887	697,905	711,986	711,986	714,889
	Training~Travel						
620100	Training/Conferences	7,446	10,637	9,110	9,110	9,110	9,110
620200	Mileage Reimbursement	360	630	360	360	360	360
620500	Employee Recruitment	7,587	13,441	14,000	14,000	14,000	14,000
620600	Parking Permits	2,880	2,880	2,880	2,880	2,880	2,880
	TOTAL TRAINING / TRAVEL	18,273	27,588	26,350	26,350	26,350	26,350
	Supplies						
630100	Office Supplies	1,000	981	1,000	1,000	1,000	1,000
630300	Memberships & Licenses	776	974	914	685	685	590
630500	Awards & Recognition	92	51	92	92	92	208
630700	Food & Provisions	6,753	7,760	10,175	10,175	10,175	10,275
632001	City Copy Charges	2,555	2,992	3,000	3,000	3,000	3,000
632002	Outside Printing	393	68	400	400	400	300
632700	Miscellaneous Equipment	225	277	200	200	200	500
	TOTAL SUPPLIES	11,794	13,103	15,781	15,552	15,552	15,873
	Purchased Services						
640400	Consulting Services	68,169	69,517	70,314	67,852	67,852	73,626
641200	Advertising	120	370	-	-	-	-
641307	Telephone	637	665	700	700	700	700
659900	Other Contracts/Obligation	1,000	-	800	800	800	700
	TOTAL PURCHASED SVCS	69,926	70,552	71,814	69,352	69,352	75,026
	TOTAL EXPENSE	809,972	833,130	811,850	823,240	823,240	832,138

CITY OF APPLETON 2026 BUDGET

RISK MANAGEMENT

Human Resources Director: Jay M. Ratchman

Deputy Director of Human Resources: Sarah E. Wilson

CITY OF APPLETON 2026 BUDGET
RISK MANAGEMENT

MISSION STATEMENT

To maximize the City's overall mission by eliminating, reducing or minimizing risk exposures through the use of innovative risk control, claims management, risk financing, regulatory compliance and a variety of programs designed to provide a safe and healthy workplace and community.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

The Risk Management staff continued to manage organizational liability through a variety of efforts. Some of the highlights of 2025 includes:

Continued to log safety data sheets and audit the system.

Completed annual safety testing requirements including the respirator medical surveillance program and respirator fit testing for all employees who are required to wear respirators. Annual hearing tests were completed on-site in the fall to ensure compliance with the hearing conservation program.

As of June 1, 2025, reviewed 50 special events to ensure adequate risk transfer to the event sponsor.

As of June 1, 2025, reviewed 125 City service and construction contracts to ensure adequate risk transfer to the applicable contractor or vendor.

Reviewed and suggested changes to the Lead Safety Policy.

As of June 1, 2025, completed building safety audits at the following locations: Library, Parks & Recreation Main Building (Witzke), and DPW-Parking Ramp Work Shop.

Pursued subrogation and restitution for damage to City property caused by third parties. As of June 1, 2025, $61,477.86 has been recovered for previous losses.

Facilitated both Central and City Hall safety committee meetings as well as City Hall security committee meetings. Attended several departmental safety committee meetings on a regular basis.

Continued working with departments on root cause analysis of City accidents and incidents. Provided multiple training sessions to supervisors/management staff on conducting root cause analysis of our accidents and incidents.

Completed the following safety training during 2025: Utilities - Aerial Lift Safety (Multiple Sessions), Library - Personal Protective Equipment, Personal Responsibility for Safety, Blood Borne Pathogens, Fentanyl Awareness and Exposure Prevention, Slips/Trips/Falls Prevention, Lifting Safety, Ergonomics, and Reporting Accidents and Near Misses, DPW - Accident and Near Miss Reporting, Blood Borne Pathogens and Fentanyl Awareness and Exposure Prevention (Multiple Sessions).

Coordinated with CVMIC loss control representative on the following items: DPW and Parks & Recreation jobsite safety visits, fume hood inspections for Utilities and Police, multiple training sessions during DPW's safety training days, assistance with ATV/UTV train-the-trainer training, and noise exposure assessments.

Participated in several new employee and new supervisor training sessions where various risk management topics were covered.

Utilized LEARN (web-based training system) to develop safety lesson plans for all City departments (except for the Fire Department). These lesson plans contained several required safety topics as well as various loss control topics (e.g., lifting safety, ladder safety, phishing safety, office safety, electrical safety, etc).

Coordinated industrial hygiene service work to perform air sampling and exposure assessments on the following tasks: concrete sealer application (DPW-Parking), fire hydrant paint removal (DPW) and raking of in-field baseball diamonds for silica exposure (P&R).

Conducted OSHA 30 Hour training course for staff from Utilities, Parks & Recreation, and Human Resources.

CITY OF APPLETON 2026 BUDGET
RISK MANAGEMENT

MAJOR 2026 OBJECTIVES

Our key objective is to ensure that the City has sufficient insurance coverage and reserves for any type of claim, and to handle all claims and potential claims involving the City. Therefore, our focus will be on the development of new policies and revisions of existing policies consistent with this objective. In terms of insurance coverage and claims handling, we will:

Investigate and resolve all claims filed against the City.

Work with the Legal Services department or outside counsel on workers' compensation claims and other unresolved claims.

Review all property, liability and workers' compensation insurance coverages.

Evaluate funding source adequacy, including charges for service for workers' compensation, property and liability coverages.

Conduct an actuarial analysis of our insurance fund to make sure adequate funding is available for potential litigation claims.

Continue to review certificate of insurance requirements to make sure risk of liability is reduced through contractual risk transfer in case of any claims against the City.

Work with insurance provider on a frequent basis to assess City buildings to ensure the value of our property is adequately covered for insurance purposes.

Continue to provide training for all applicable staff in the areas of safety and loss prevention via in-person or online instruction.

Monitor OSHA 300 log entries (listing of work-related injuries and illnesses) and send mandatory reports to the State.

Analyze property and casualty loss data and work with departments to develop appropriate courses of action to mitigate these losses.

Work with vendors such as CVMIC, or complete internally, to make sure all safety-related education is available to our employees.

Continue to stay aware of changing safety regulations to ensure the City is in compliance.

Continue to work with the Legal Services department and applicable departments to review construction and service contracts to ensure proper risk transfer to the applicable contractor/vendor.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 2,120,339	$ 2,065,842	$ 2,035,203	$ 2,035,203	$ 2,276,663	11.86%
Program Expenses							
6210	Property & Liability Mgt.	1,797,368	1,823,546	1,915,869	1,915,869	2,071,926	8.15%
6220	Loss Control	172,379	163,101	179,463	179,463	185,825	3.55%
Total Program Expenses		$ 1,969,747	$ 1,986,647	$ 2,095,332	$ 2,095,332	$ 2,257,751	7.75%
Expenses Comprised Of:							
Personnel		398,706	384,244	417,821	417,821	419,337	0.36%
Training & Travel		9,208	4,346	9,300	9,300	9,300	0.00%
Supplies & Materials		5,414	5,204	5,965	5,965	5,929	-0.60%
Purchased Services		737,034	766,962	882,246	882,246	1,003,185	13.71%
Miscellaneous Expense		819,385	825,891	780,000	780,000	820,000	5.13%
Full Time Equivalent Staff:							
Personnel allocated to programs		2.98	2.98	2.98	2.98	2.98	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
RISK MANAGEMENT

Property & Liability Management **Business Unit 6210**

PROGRAM MISSION

For the financial benefit of our citizens, we will proactively administer and manage a fiscally responsible risk management program.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Review all lines of insurance coverage for alternatives and cost reduction.

Analyze statistical data and develop programs to reduce exposures.

Proactively train and educate employees regarding risk management, safety and other loss control measures.

Review discounting opportunities for workers' compensation claims.

Review City contracts for adequate insurance requirements and proof of insurance.

Thoroughly review and process all property/casualty losses to reduce the City's total cost of risk.

Review special events for potential liability exposures, insurance requirements and proof of insurance (if required).

Major changes in Revenue, Expenditures, or Programs:

Expenditure Changes:

Budgeted uninsured work comp losses will be increasing from $620,000 to $650,000 based on our previous three-year history cost average.

Budgeted uninsured liability losses will be increasing from $160,000 to $170,000 based on our previous three-year history cost average.

Volunteer blanket accident insurance will no longer be budgeted for as the premium for this coverage is now fully paid by CVMIC.

Special events liability insurance coverage is newly added to our insurance portfolio which provides $1 million coverage on a per occurrence basis with no deductible. This coverage provides a buffer between our liability coverage with CVMIC in which we have a $200,000 self-insured retention limit. This coverage is for any special event held by the city such as parades, P&R events and APD events. The expected premium for this coverage during 2026 is $4,200.

Our property insurance company, MPIC, recently hired an independent company to complete appraisal assessments on all city buildings, contractors (or off road equipment) and property in the open such as traffic lights and playground equipment. As a result of this appraisal, the total insurable value of our property is increasing from around $576m to almost $710m, which translates into an expected premium increase of almost $75,000 in our property insurance premiums from 2025 to 2026.

Due to the ever-growing complexity of liability claims, it's recommended that a professional third party claims administrator (TPA) is prudent at this time to administer many of our liability claims. The expected annual fee for these services is $20,000.

Revenue Changes:

Over 50% reduction in the expected dividend from CVMIC due to the insurance mutual's historical loss activity is reflected in the Other Reimbursements revenue.

CITY OF APPLETON 2026 BUDGET
RISK MANAGEMENT

Property & Liability Management **Business Unit 6210**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
471000	Interest on Investments (Loss)	$ 50,959	$ 55,457	$ -	$ -	$ -
480100	General Charges for Svc	1,930,572	1,950,960	1,978,583	1,978,583	2,244,866
503000	Damage to City Property	72,292	-	-	-	-
503500	Other Reimbursements	66,516	59,425	56,620	56,620	31,797
	Total Revenue	$ 2,120,339	$ 2,065,842	$ 2,035,203	$ 2,035,203	$ 2,276,663
	Expenses					
610100	Regular Salaries	$ 176,499	$ 183,249	$ 197,000	$ 197,000	$ 200,173
610500	Overtime Wages	773	330	-	-	-
615000	Fringes	76,990	59,832	66,783	66,783	67,728
620600	Parking Permits	1,440	1,440	1,440	1,440	1,440
630100	Office Supplies	1,014	980	1,000	1,000	1,000
632700	Miscellaneous Equipment	33	14	300	300	300
640100	Accounting/Audit Fees	1,932	1,830	1,500	1,500	1,800
640300	Bank Service Fees	466	527	-	-	500
640400	Consulting Services	6,500	8,230	8,300	8,300	8,300
650100	Insurance	712,336	741,223	859,546	859,546	970,685
662600	Uninsured Losses	39,520	167,025	160,000	160,000	170,000
662700	Uninsured Losses - W/C	779,865	658,866	620,000	620,000	650,000
	Total Expense	$ 1,797,368	$ 1,823,546	$ 1,915,869	$ 1,915,869	$ 2,071,926

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Insurance	
Liability	$ 119,278
Liability TPA fees	20,000
Crime	3,494
Excess liability	9,828
Employment practice	29,499
Special events liability	4,200
Equipment breakdown	36,569
Package property	449,449
Auto physical damage	150,619
WC TPA fees	20,350
Excess workers' compensation	127,399
	$ 970,685

Uninsured Losses	
General liability	$ 60,000
Automobile	110,000
	$ 170,000

Uninsured Losses - W/C	
Police Department	$ 127,934
Fire Department	135,843
Public Works Department	92,941
Valley Transit	62,229
Library	40,698
Water Utility	16,637
Wastewater Utility	11,725
Stormwater Utility	26,719
Community Development	12,659
Parks & Recreation Dept	22,247
Sanitation Department	24,187
CEA	13,347
Health Department	12,611
Facilities Management	10,427
Parking Utility	6,515
Information Technology	8,239
Finance Department	4,227
Human Resource Dept	6,433
Legal Services Dept	5,689
Mayor's Office	4,215
Reid Golf Course	4,478
	$ 650,000

CITY OF APPLETON 2026 BUDGET
RISK MANAGEMENT

Safety/Loss Prevention **Business Unit 6220**

PROGRAM MISSION

For the benefit of City employees, we will identify, educate and promote loss prevention programs in order to provide a safe and healthy work environment.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", and #3: "Recognize and grow everyone's talents".

Objectives:

Participate in new employee orientation and new supervisor orientation classes.

Continue to conduct or facilitate required safety training for employees.

Continue to conduct or facilitate other loss control training for all employees.

Attend departmental safety committee meetings.

Facilitate central safety committee meetings and executive safety committee meetings.

Respond to and document ergonomic concerns and implement solutions.

Facilitate annual hearing tests on required personnel.

Facilitate annual lead testing program.

Review and develop programs to promote safety, reduce injuries, reduce claims, and ensure compliance with applicable safety regulations.

Facilitate annual respirator fit testing and obtain proper medical clearance for employee respirator usage.

Provide comprehensive safety training to help educate supervisors and employees in identifying and stopping potential hazards in the workplace such as offering OSHA 10-hour and OSHA 30-hour training courses.

Continue to conduct safety audits of City buildings to identify safety hazards.

Continue to review all injury and accident reports as well as workers' compensation and liability loss runs to identify potential loss control measures to prevent accident or injury re-occurrence.

Major changes in Revenue, Expenditures, or Programs:

To improve the efficiency and effectiveness of our required hearing conservation program, we want to engage an independent service provider to conduct annual hearing audiograms for our employees. By contracting with a qualified independent provider, we anticipate reducing the required amount of time to complete all annual hearing audiograms by more than 50%. This reduction in time would not only minimize operational disruptions, but also improve compliance and reduce administrative burdens on internal staff. The expected cost for these services in 2026 is $9,000.

CITY OF APPLETON 2026 BUDGET
RISK MANAGEMENT

Safety/Loss Prevention **Business Unit 6220**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 105,184	$ 101,102	$ 112,258	$ 112,258	$ 108,030
610500	Overtime Wages	66	-	-	-	-
615000	Fringes	39,194	39,731	41,780	41,780	43,406
620100	Training/Conferences	7,367	2,503	7,500	7,500	7,500
620200	Mileage Reimbursement	401	403	360	360	360
630300	Memberships & Licenses	125	125	125	125	125
630500	Awards & Recognition	91	-	140	140	104
630700	Food & Provisions	1,139	901	1,400	1,400	1,400
631500	Books & Library Materials	78	-	150	150	150
632001	City Copy Charges	2,554	2,992	2,300	2,300	2,300
632002	Outside Printing	-	100	200	200	200
632300	Safety Supplies	130	92	100	100	100
632700	Miscellaneous Equipment	250	-	250	250	250
640400	Consulting Services	13,897	13,244	11,000	11,000	20,000
641307	Telephone	103	107	100	100	100
659900	Other Contracts/Obligation	1,800	1,801	1,800	1,800	1,800
	Total Expense	$ 172,379	$ 163,101	$ 179,463	$ 179,463	$ 185,825

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Consulting Services	
Annual Hearing Audiograms	$ 9,000
Pre-employment, Audio, Physical and Respiratory Tests	11,000
	$ 20,000

CITY OF APPLETON 2026 BUDGET
RISK MANAGEMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
471000	Interest on Investments	50,958	55,457	6,775	-	-	-
480100	General Charges for Service	1,930,572	1,950,960	-	1,978,583	1,978,583	2,244,866
503000	Damage to City Property	72,291	-	-	-	-	-
503500	Other Reimbursements	66,516	59,425	38	56,620	56,620	31,797
	TOTAL PROGRAM REVENUES	2,120,337	2,065,842	6,813	2,035,203	2,035,203	2,276,663
	Personnel						
610100	Regular Salaries	281,685	284,350	88,808	309,258	309,258	308,203
610500	Overtime Wages	837	330	-	-	-	-
615000	Fringes	97,898	103,997	31,942	108,563	108,563	111,134
617000	Pension Expense	19,050	(7,048)	-	-	-	-
617100	OPEB Expense	(764)	2,615	-	-	-	-
	TOTAL PERSONNEL	398,706	384,244	120,750	417,821	417,821	419,337
	Training~Travel						
620100	Training/Conferences	7,367	2,503	467	7,500	7,500	7,500
620200	Mileage Reimbursement	401	403	120	360	360	360
620600	Parking Permits	1,440	1,440	-	1,440	1,440	1,440
	TOTAL TRAINING / TRAVEL	9,208	4,346	587	9,300	9,300	9,300
	Supplies						
630100	Office Supplies	1,014	980	664	1,000	1,000	1,000
630300	Memberships & Licenses	125	125	125	125	125	125
630500	Awards & Recognition	91	-	50	140	140	104
630700	Food & Provisions	1,139	901	644	1,400	1,400	1,400
631500	Books & Library Materials	78	-	-	150	150	150
632001	City Copy Charges	2,554	2,992	634	2,300	2,300	2,300
632002	Outside Printing	-	100	-	200	200	200
632300	Safety Supplies	130	92	34	100	100	100
632700	Miscellaneous Equipment	283	14	-	550	550	550
	TOTAL SUPPLIES	5,414	5,204	2,151	5,965	5,965	5,929
	Purchased Services						
640100	Accounting/Audit Fees	1,932	1,830	-	1,500	1,500	1,800
640300	Bank Service Fees	466	527	11	-	-	500
640400	Consulting Services	20,397	21,474	3,197	19,300	19,300	28,300
641307	Telephone	103	107	37	100	100	100
650100	Insurance	712,336	741,223	817,497	859,546	859,546	970,685
659900	Other Contracts/Obligation	1,800	1,801	2,775	1,800	1,800	1,800
	TOTAL PURCHASED SVCS	737,034	766,962	823,517	882,246	882,246	1,003,185
	Miscellaneous Expense						
662600	Uninsured Losses	39,520	167,025	45,832	160,000	160,000	170,000
662700	Uninsured Losses - Workers' Comp	779,865	658,866	187,154	620,000	620,000	650,000
	TOTAL MISCELLANEOUS	819,385	825,891	232,986	780,000	780,000	820,000
	TOTAL EXPENSE	1,969,747	1,986,647	1,179,991	2,095,332	2,095,332	2,257,751

CITY OF APPLETON 2026 BUDGET
RISK MANAGEMENT FUND
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Charges for Services	$ 1,930,572	$ 1,950,960	$ 1,978,583	$ 1,978,583	$ 2,244,866
Other	138,808	59,425	56,620	56,620	31,797
Total Revenues	2,069,380	2,010,385	2,035,203	2,035,203	2,276,663
Expenses					
Operating Expenses	1,969,747	1,986,647	2,095,332	2,095,332	2,257,751
Total Expenses	1,969,747	1,986,647	2,095,332	2,095,332	2,257,751
Operating Income (Loss)	99,633	23,738	(60,129)	(60,129)	18,912
Non-Operating Revenues (Expenses)					
Investment Income	50,959	55,457	-	-	-
Other Non-Operating Income	-	-	-	-	-
Transfer In - General Fund	-	-	-	-	-
Total Non-Operating	50,959	55,457	-	-	-
Change in Net Assets	150,592	79,195	(60,129)	(60,129)	18,912
Fund Balance - Beginning	963,403	1,113,995	1,193,190	1,193,190	1,133,061
Fund Balance - Ending	$ 1,113,995	$ 1,193,190	$ 1,133,061	$ 1,133,061	$ 1,151,973

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 1,584,117	$ 1,523,988
+ Change in Net Assets	(60,129)	18,912
Working Cash - End of Year	$ 1,523,988	$ 1,542,900

CITY OF APPLETON 2026 BUDGET
RISK MANAGEMENT

NOTES

CITY OF APPLETON 2026 BUDGET

COMMUNITY DEVELOPMENT

Director of Community Development: Kara J. Homan

Deputy Director of Community Development: David M. Kress

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

MISSION STATEMENT

The Community Development Department proactively fosters a healthy economy and a strong, welcoming community.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Planning

Lead and coordinated the Comprehensive Plan Update and subarea planning in collaboration with SmithGroup.

Annexation of 168 acres for future residential development and 11 acres for future commercial development from the Town of Grand Chute.

Preliminary plat approval of Wilden Portfolio Park consisting of 263 acres on the Thrivent site. The plat consists of 14 lots for mixed-use, commercial, park and open space, and residential developments.

Preliminary plat approval of Mission Ridge North, with 72 acres consisting of 127 lots for residential development.

Preliminary plat approval of Glenmore Park, with 60 acres consisting of 141 lots for residential development.

During the second half of 2024 and first half of 2025, the site plan review team approved approximately 40 multi-family dwelling units, 427,000 square feet of industrial space, 294,000 square feet of office/commercial space, and 3,700 square feet of institutional space.

Zoning amendments to simplify the rezoning process, move private driveway regulations into the zoning code, and eliminate special use permits for alcohol sales/service (to remove redundancy in permitting).

In collaboration with Outagamie County, Town of Grand Chute, ECWRPC, and other agencies, created a vision document for West College Avenue, known as “A New Avenue” (Mall Drive to Richmond Street).

Community & Economic Development

Selected a developer and negotiated a joint development agreement for the Valley Transit Mixed Use Development Project. Transfered land from ARA to Valley Transit in preparation to redesign the Transit Center.

Hosted InDevelopment Conference at the Thrivent Headquarters which brought attention to Thrivent's Master Plan and development opportunities within their plats.

Offered training opportunities for neighborhood organizations through the Neighbors in Action Workshop. This was funded by American Rescue Plan Act.

Updated 2025-2029 Consolidated Plan for Community Development Block Grant Program. The Plan summarizes the needs of the community, determined by data and public opinion surveys, creates measurable goals, and outlines the strategies the City will use to achieve the planned outcomes.

Infrastructure work for Southpoint Commerce Park expansion is complete, along with updated covenants to help market these lots for future development.

Geographic Information System (GIS)

Migrated deprecated GIS websites to latest supported software platforms.

Updated and published regional Fox Cities Trails map for use throughout the community.

Provided detailed service area analysis for current and future fire stations.

Assessing

Successfully completed nearly 1,800 interior inspections above typical workload of sales, new construction, and permits. We are now on-track to attempt an inspection on every home in the city once in a ten-year period.

Inspections

Coordinated complexity of various commercial construction projects in and around City Center (Library Project, Fox Commons, US Venture/222 College Ave, Trout Museum of Art, various AASD projects).

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

MAJOR 2026 OBJECTIVES

Planning: Lead and coordinate the creation of Bicycle and Pedestrian Plan in conjunction with Department of Public Works and Department of Parks & Recreation.

Lead and coordinate the Thrivent Ballard Community Plan.

Implement the recently adopted City's Comprehensive Plan, Plan Appleton, providing input to development proposals and initiating zoning and subdivision code changes.

Collaborate with various departments (e.g. Parks & Recreation, Valley Transit, Fire, Health, Police, and Public Works) in functional area plans, programs and policy development to ensure Citywide alignment.

Community & Economic Development: Facilitate Thrivent Development (Wilden Portfolio Park) and related economic development activities. Plan implementation strategies for corridor and new development sites recommended in the Comprehensive Plan update.

Industrial Development: Market, promote and sell land in the expanded Southpoint Commerce Park on the City's southeast side, as well as other miscellaneous business park land throughout the City.

ARPA Implementation: Provide support in administering ARPA grants to external entities and internally implement Community Development-related ARPA initiatives; work to see projects to completion and support Finance in ARPA closeout process.

Smart Development: Target net new construction in a manner that accounts for long-term infrastructure and service delivery costs. Continue to prioritize infill development on existing City infrastructure within existing service areas (for Police, Fire, Parks & Recreation, Valley Transit, etc.).

Inspections: Continue work to integrate with Community Development, creating synergies and opportunities for collaboration. Plan, scope and implement conversion from iSeries to TylerMunis ERP.

Continue to work through staffing recruitment and retention challenges, including succession planning and staff development.

GIS: Participate in the planning and implementation of data migration from iSeries to Tyler ERP.

Assessment: Conduct approximately 1,600 home inspections to update records in anticipation of the 2028 revaluation.

Development Review Enhancements: Further improve and sustain communication and alignment between various divisions and departments involved in the City's development review process. Increase internal efficiencies and collaboration, and increase customer service and experience. This will include further refinement of processes leading up to the transition to Tyler ERP Enterprise Community Development.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
	Program Revenues	$ 1,301,985	$ 1,159,732	$ 1,095,900	$ 1,095,900	$ 1,226,810	11.95%
	Program Expenses						
15010	Administration	850,848	893,117	903,808	903,808	895,145	-0.96%
15020	Planning	300,971	329,182	341,358	341,358	329,682	-3.42%
15030	Marketing	130,239	126,701	135,381	135,381	143,412	5.93%
15040	New & Redevelopment	517,876	119,669	109,049	109,049	121,833	11.72%
15050	Assessing	621,737	579,132	581,595	581,595	596,292	2.53%
17036	Inspections & Plan Review	641,431	794,464	793,023	793,023	815,030	2.78%
	TOTAL	$ 3,063,102	$ 2,842,265	$ 2,864,214	$ 2,864,214	$ 2,901,394	1.30%
	Expenses Comprised Of:						
	Personnel	2,636,930	2,685,157	2,687,057	2,687,057	2,721,422	1.28%
	Training & Travel	22,669	30,136	29,120	29,120	29,120	0.00%
	Supplies & Materials	25,743	29,708	39,045	39,045	31,571	-19.14%
	Purchased Services	377,760	97,264	108,992	108,992	119,281	9.44%
	Full Time Equivalent Staff:						
	Personnel allocated to programs	25.68	25.68	25.68	25.68	24.13	

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

Administration **Business Unit 15010**

PROGRAM MISSION

For the benefit of staff, so that productivity, efficiency, product quality, delivery of service and job satisfaction are optimized, we will provide a healthy work environment including proper supervision, training, evaluation, coaching and support services to better the quality of life in Appleton.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Develop policies, procedures and processes, and perform required reporting for the department.

Develop and enhance budget development, monitoring and evaluation proccesses.

Develop and enhance departmental communications and engagement efforts in coordination with the Mayor's office.

Continue to develop a standardized, coordinate-based and positionally accurate Geographic Information System (GIS) that meets the needs of all users.

Provide access to geographic and demographic information to City staff and, as appropriate, to the public.

Provide departmental leadership and organizational leadership for cross-department initiatives related to the community development and the built environment.

Prioritize staff training and development, and encourage collaborative work across the department and City enterprise.

Major changes in Revenue, Expenditures, or Programs:

Reduction in Salaries and Fringe benefits to reflect GIS staff time allocated to administration in Water, Sewer, and Stormwater Utilities.

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

Administration **Business Unit 15010**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
480100	General Charges for Svc	$ 5,727	$ 7,193	$ 300	$ 300	$ 300
501000	Miscellaneous Revenue	950	900	-	-	-
	Total Revenue	$ 6,677	$ 8,093	$ 300	$ 300	$ 300
	Expenses					
610100	Regular Salaries	$ 562,942	$ 556,052	$ 559,347	$ 559,347	$ 554,978
610500	Overtime Wages	19	-	-	-	-
615000	Fringes	213,371	236,850	232,236	232,236	226,628
620100	Training/Conferences	10,131	16,078	15,000	15,000	15,000
620600	Parking Permits	11,809	12,520	12,120	12,120	12,120
630100	Office Supplies	1,958	1,452	3,000	3,000	3,000
630200	Subscriptions	120	170	400	400	400
630300	Memberships & Licenses	5,307	4,072	4,900	4,900	4,900
630500	Awards & Recognition	88	145	565	565	565
630700	Food & Provisions	266	402	450	450	450
630901	Shop Supplies	259	532	200	200	200
631500	Books & Library Materials	446	-	400	400	400
632001	City Copy Charges	5,235	2,741	7,200	7,200	5,700
632002	Outside Printing	5,729	7,571	6,000	6,000	6,000
632102	Protective Clothing	171	90	200	200	200
632700	Miscellaneous Equipment	26	7,288	2,050	2,050	2,050
640202	Recording/Filing Fees	70	-	75	75	75
640400	Consulting Services	1,800	14,712	17,000	17,000	17,000
640800	Contractor Fees	237	-	-	-	-
641200	Advertising	4,712	1,376	3,500	3,500	5,000
641307	Telephone	1,691	1,682	1,800	1,800	1,800
641308	Cellular Phones	4,263	3,982	4,050	4,050	4,050
642400	Software Support	2,390	2,160	2,700	2,700	2,700
642501	CEA Operations/Maint.	9,338	10,025	14,989	14,989	16,303
642502	CEA Depreciation/Replace	8,470	13,217	15,626	15,626	15,626
	Total Expense	$ 850,848	$ 893,117	$ 903,808	$ 903,808	$ 895,145

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Consulting Services

Non-TID planning & development projects, miscellaneous GIS consulting, translation services	$ 17,000
	$ 17,000

Training/Conferences

GIS Training	$ 3,500
Planning & Development Training	6,000
Inspections Training	5,500
	$ 15,000

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

Planning **Business Unit 15020**

PROGRAM MISSION

For the benefit of the community, we are committed to advancing the goals of the City's Comprehensive Plan and guiding customers through the development review process, while ensuring compliance with relevant codes, ordinances and regulations.

PROGRAM NARRATIVE

Link to Key Strategies:

Implements Key Strategies #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Provide timely services to the public, development community and other agencies; provide technical and administrative support to the Common Council, the Plan Commission, Community Development Committee, and Historic Preservation Commission in matters relating to the comprehensive plan, zoning and subdivision ordinances, annexations, rezoning, special use permits, historic building and site designations, historic certificate awards, zoning text amendments, future streets, subdivisions, site plan approvals, business licenses and public land dedications and discontinuances.

Encourage the continued economic development of the City by working with developers, their representatives and the general public to facilitate and expedite their requests for development approval or general planning assistance.

Improve and protect the health, safety and welfare of Appleton citizens consistent with the Appleton subdivision ordinance, zoning ordinance, comprehensive plan and policies adopted by the Common Council with good land use planning and zoning practices.

Continue to maintain effective and efficient procedures for meeting legal requirements that set forth the most expeditious time period in which planning and historic preservation applications must be processed.

Continue to coordinate the development review group and site plan review process.

Continue to monitor and maintain all elements of the comprehensive plan and all sections of the zoning ordinance and subdivision ordinance and process all suggested and required amendments to the comprehensive plan, zoning ordinance, subdivision ordinance and future land use map, zoning map and official street map.

Continue to implement the goals, objectives and policies of the statutory elements of the Comprehensive Plan.

Major changes in Revenue, Expenditures, or Programs:

As part of the budget process, the Planning fee structure was review to better align fees with costs related to delivering services. Planning fees are proposed to change as follows:

- Lot Line Adjustment from $30 to $200
- Certified Survey Map (CSM) from $150 + 25/lot to $200 + 25/lot
- Special Use Permit from $450 to $600
- Site Plan Review from $600 to $800
- Minor Site Plan Review from $300 to $500
- Zoning Verification Letter from $50/parcel to $75/parcel

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

Planning **Business Unit 15020**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
500200	Zoning & Subdivision Fees	$ 25,750	$ 32,440	$ 34,000	$ 34,000	$ 42,500
	Total Revenue	$ 25,750	$ 32,440	$ 34,000	$ 34,000	$ 42,500
	Expenses					
610100	Regular Salaries	$ 216,989	$ 229,727	$ 240,604	$ 240,604	$ 240,570
615000	Fringes	83,879	99,455	100,754	100,754	89,112
620100	Training/Conferences	103	-	-	-	-
	Total Expense	$ 300,971	$ 329,182	$ 341,358	$ 341,358	$ 329,682

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

Marketing & Business Services **Business Unit 15030**

PROGRAM MISSION

For the benefit of Appleton's current and prospective businesses and developers, so that business assistance services are identified and conveyed, and Appleton is selected as the prime location for investment, we will provide information and expertise to address business issues and promote the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to enhance the environment in Appleton to promote business and industry and attract investment.

Continue to examine ways in which City government can be improved to be more responsive, supportive and proactive to business needs.

Promote Appleton to the broader public, especially business and industry.

Conduct business retention and expansion visits.

Provide assistance and referrals for start-up and growing companies.

Assist and be responsive to prospective and established businesses and developers.

Promote the City's interests and develop positive relationships through active participation on various boards, committees and organizations.

Implement the new Comprehensive Plan as it relates to economic, new, and re-development.

Major changes in Revenue, Expenditures, or Programs:

Memberships and Licenses budget reduced, and Other Contracts & Advertising increased to reflect recent expenditure trends and plans.

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

Marketing & Business Services **Business Unit 15030**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses					
610100 Regular Salaries	$ 82,706	$ 80,693	$ 75,764	$ 75,764	$ 83,130
615000 Fringes	25,360	28,549	27,617	27,617	28,282
630300 Memberships & Licenses	2,482	1,372	10,000	10,000	4,000
630500 Awards & Recognition	-	162	-	-	-
641200 Advertising	7,691	8,425	10,000	10,000	13,000
659900 Other Contracts/Obligation	12,000	7,500	12,000	12,000	15,000
Total Expense	$ 130,239	$ 126,701	$ 135,381	$ 135,381	$ 143,412

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations

Service ontracts with Appleton Downtown, Inc.	$ 15,000
	$ 15,000

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

New and Redevelopment Projects **Business Unit 15040**

PROGRAM MISSION

For the benefit of targeted businesses and/or developers so that desired development occurs, we will prospect, encourage, direct, negotiate, coordinate and secure development projects.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Provide quality information and direction, as well as financial and technical assistance, to businesses seeking to expand or locate within the City.

Act as an ombudsman for developers pursuing investments in the City.

Increase the commercial and industrial components' respective shares of the City's tax base, giving highest priority to redevelopment areas and tax incremental financing districts.

Create developable parcels throughout the City, especially within the City's industrial and business parks, redevelopment districts, tax incremental financing districts and registered neighborhoods.

Identify redevelopment sites within Appleton and, when feasible and appropriate, mitigate and redevelop those sites to bring them back to uses aligning with the Comprehensive Plan.

Plan and manage projects to acquire land for community and economic development, provide necessary infrastructure to facilitate developments of raw land, and secure the appropriate public approvals to allow development to occur.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

New and Redevelopment Projects **Business Unit 15040**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422400	Miscellaneous State Aids	$ 250,000	$ -	$ -	$ -	$ -
	Total Revenue	$ 250,000	$ -	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 169,630	$ 90,723	$ 79,856	$ 79,856	$ 93,496
615000	Fringes	51,466	28,946	29,193	29,193	28,337
640400	Consulting Services	46,780	-	-	-	-
663000	Other Grant Payments	250,000	-	-	-	-
	Total Expense	$ 517,876	$ 119,669	$ 109,049	$ 109,049	$ 121,833

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

Assessing **Business Unit 15050**

PROGRAM MISSION

The Appleton Assessor's Office, as a professional team, exists to maintain equitable market value assessments and serve as an informational resource to the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continuously assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Inspect 1,600 additional homes to keep property records up-to-date and ensure accurate values. These 1,600 inspections will be in addition to the typical 400-500 inspections completed annually for new construction, permits and sales.

Work towards succession planning through leadership training, educational opportunities and on-the-job training.

Major changes in Revenue, Expenditures, or Programs:

As a part of the budget process, the Assessor's fee structure was reviewed to better align fee schedules with costs related to delivering services. Property Records Maintenance Fees are proposed to change as follows:

NEW CONSTRUCTION/ADDITIONS

- New Single Family/Two-Family Residential from $125 to $155
- Commercial (includes Multi-Family & Industrial) from $350 to $440
- Garages/Accessory Structures & Single Family/Two-Family Additions from $30 to $40

ALTERATIONS/RENOVATIONS

- Garages/Accessory Structures & Single Family/Two-Family Alterations from $30 to $40
- Commercial (includes Multi-Family & Industrial) from $150 to $190.

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

Assessing **Business Unit 15050**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
500100	Fees & Commissions	$ -	$ 35,240	$ 30,000	$ 30,000	$ 37,500
	Total Revenue	$ -	$ 35,240	$ 30,000	$ 30,000	$ 37,500
	Expenses					
610100	Regular Salaries	$ 419,860	$ 402,321	$ 395,957	$ 395,957	$ 409,979
610500	Overtime Wages	16,627	151	1,887	1,887	1,943
615000	Fringes	160,833	153,622	156,819	156,819	159,937
620100	Training/Conferences	626	1,538	2,000	2,000	2,000
630200	Subscriptions	1,876	1,876	1,850	1,850	1,876
630300	Memberships & Licenses	340	380	380	380	380
632700	Miscellaneous Equipment	1,440	1,455	1,450	1,450	1,450
641308	Cellular Phones	914	1,105	925	925	925
642501	CEA Operations/Maint.	2,481	2,329	5,500	5,500	2,975
642502	CEA Depreciation/Replace.	1,539	2,247	1,627	1,627	1,627
659900	Other Contracts/Obligation	15,201	12,108	13,200	13,200	13,200
	Total Expense	$ 621,737	$ 579,132	$ 581,595	$ 581,595	$ 596,292

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2024 BUDGET
COMMUNITY DEVELOPMENT

Inspections/Licensing & Plan Review **Business Unit 17036**

PROGRAM MISSION

To provide building inspection services to ensure public health and safety.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

- Investigate and respond to complaints from the public, other departments and alderpersons in a timely and professional manner and take the necessary enforcement steps to achieve compliance.
- Improve the level of inspection services offered to the community by thorough review and discussion of current practices and procedures.
- Provide inspection services in a timely and effective manner.
- Perform site plan review and inspections to ensure compliance with established City codes.
- Monitor compliance of approved building plans and applicable codes on construction projects and provide feedback to designers, builders and the public.
- Utilize code enforcement procedures that are more streamlined and efficient due to an increased use of technology.
- Work cooperatively with the Assessor's Office to provide property data, saving staff time and resources.
- Continue to develop efficiencies and integration of approval processes and workflows with Community Development - Planning.

Major Changes in Revenue, Expenditures, or Programs:

Contractor fees increased to reflect expenditure trends.

As part of the budget process, the Inspections fee structure was reviewed to better align fee schedules with costs related to delivering services. Inspection related fees are proposed to change as follows:

BUILDING PERMIT AND INSPECTION FEE SCHEDULE:

- Plan Exam Fee, One- and Two-Family Residential from $6 for 100 sqft to $10 per 100 sqft
- One- and Two-Family Dwellings from $15 per 100 sqft to $20 per sqft
- Board of Building Inspection Application fee from $50 to $200
- Minimum building permit fee from $50 to $75

PLUMBING/SEWER PERMIT FEES:

- Minimum Plumbing & Sewer permit fee from $50 to $75

ELECTRICAL PERMIT FEES:

- Minimum Electrical permit fee from $50 to $75

HVAC PERMIT FEES:

- Minimum HVAC permit fee from $50 to $75

CITY OF APPLETON 2024 BUDGET
COMMUNITY DEVELOPMENT
Inspections/Licensing & Plan Review **Business Unit 17036**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
430800	Heating License	$ -	$ -	$ 100	$ 100	$ -
440100	Building Permits	604,450	603,398	486,000	486,000	533,485
440200	Electrical Permits	147,578	183,487	217,000	217,000	217,950
440300	Heating Permits	101,749	105,180	125,000	125,000	133,075
440400	Plumbing & Sewer Permits	83,944	109,863	99,000	99,000	135,700
440600	State Building Permits	3,840	5,120	4,000	4,000	4,500
440700	Signs Permits	6,016	14,668	12,500	12,500	12,500
460900	Weed Cutting	10,599	25,714	16,000	16,000	16,000
480100	General Charges for Svc	59,142	68,969	66,000	66,000	91,000
504000	Board of Appeals	2,240	2,800	6,000	6,000	2,300
	Total Revenue	$ 1,019,558	$ 1,119,199	$ 1,031,600	$ 1,031,600	$ 1,146,510
	Expenses					
610200	Labor Pool Allocations	$ 450,047	$ 529,726	$ 541,005	$ 541,005	$ 552,329
610500	Overtime Wages	6,389	5,854	4,000	4,000	7,500
610800	Part-Time Wages	21,271	12,047	15,494	15,494	15,494
615000	Fringes	155,541	230,442	226,524	226,524	229,707
640800	Contractor Fees	8,183	16,395	6,000	6,000	10,000
	Total Expense	$ 641,431	$ 794,464	$ 793,023	$ 793,023	$ 815,030

DETAILED SUMMARY OF 2024 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Charges for Services						
422400	Miscellaneous State Aids	250,000	-	-	-	-	-
430800	Heating License	-	-	-	100	100	-
440100	Building Permits	604,450	603,398	147,942	486,000	486,000	533,485
440200	Electrical Permits	147,578	183,487	51,995	217,000	217,000	217,950
440300	Heating Permits	101,749	105,180	40,887	125,000	125,000	133,075
440400	Plumbing & Sewer Permits	83,944	109,863	33,590	99,000	99,000	135,700
440600	State Building Permits	3,840	5,120	1,640	4,000	4,000	4,500
440700	Signs Permits	6,016	14,668	4,040	12,500	12,500	12,500
460900	Weed Cutting	10,599	25,714	-	16,000	16,000	16,000
480100	General Charges for Service	64,869	76,162	19,424	66,300	66,300	91,300
500100	Fees & Commissions	-	35,240	12,825	30,000	30,000	37,500
500200	Zoning & Subdivision Fees	25,750	32,440	11,750	34,000	34,000	42,500
501000	Miscellaneous Revenue	950	900	1,500	-	-	-
504000	Board of Appeals	2,240	2,800	350	6,000	6,000	2,300
	TOTAL PROGRAM REVENUES	1,301,985	1,194,972	325,943	1,095,900	1,095,900	1,226,810
	Salaries						
610100	Regular Salaries	1,288,339	1,210,469	393,024	1,351,528	1,351,528	1,382,153
610200	Labor Pool Allocations	395,510	467,461	190,185	541,005	541,005	552,329
610500	Overtime Wages	23,035	6,005	2,100	5,887	5,887	9,443
610800	Part Time Wages	21,271	12,045	-	15,494	15,494	15,494
611000	Other Compensation	1,298	1,698	1,495	-	-	-
611400	Sick Pay	2,525	700	-	-	-	-
611500	Vacation Pay	214,502	208,913	50,536	-	-	-
615000	Fringes	690,450	777,866	242,348	773,143	773,143	762,003
	TOTAL PERSONNEL	2,636,930	2,685,157	879,688	2,687,057	2,687,057	2,721,422
	Training~Travel						
620100	Training/Conferences	10,860	17,616	7,451	17,000	17,000	17,000
620600	Parking Permits	11,809	12,520	-	12,120	12,120	12,120
	TOTAL TRAINING / TRAVEL	22,669	30,136	7,451	29,120	29,120	29,120
	Supplies						
630100	Office Supplies	1,958	1,452	737	3,000	3,000	3,000
630200	Subscriptions	1,996	2,046	485	2,250	2,250	2,276
630300	Memberships & Licenses	8,129	5,824	3,443	15,280	15,280	9,280
630500	Awards & Recognition	88	307	-	565	565	565
630700	Food & Provisions	266	402	-	450	450	450
630901	Shop Supplies	259	532	60	200	200	200
631500	Books & Library Materials	446	-	617	400	400	400
632001	City Copy Charges	5,235	2,741	613	7,200	7,200	5,700
632002	Outside Printing	5,729	7,571	1,916	6,000	6,000	6,000
632102	Protective Clothing	171	90	16	200	200	200
632700	Miscellaneous Equipment	1,466	8,743	2,980	3,500	3,500	3,500
	TOTAL SUPPLIES	25,743	29,708	10,867	39,045	39,045	31,571
	Purchased Services						
640202	Recording Filing/Fees	70	-	-	75	75	75
640400	Consulting Services	48,580	14,712	450	17,000	17,000	17,000
640800	Contractor Fees	8,420	16,395	1,396	6,000	6,000	10,000
641200	Advertising	12,403	9,801	1,353	13,500	13,500	18,000
641307	Telephone	1,691	1,681	610	1,800	1,800	1,800
641308	Cellular Phones	5,177	5,087	1,609	4,975	4,975	4,975
642400	Software Support	2,390	2,160	1,840	2,700	2,700	2,700
642501	CEA Operations/Maint.	11,819	12,355	857	20,489	20,489	19,278
642502	CEA Depreciation/Replace.	10,009	15,465	271	17,253	17,253	17,253
659900	Other Contracts/Obligation	27,201	19,608	12,182	25,200	25,200	28,200
663000	Other Grant Payments	250,000	-	-	-	-	-
	TOTAL PURCHASED SVCS	377,760	97,264	20,568	108,992	108,992	119,281
	TOTAL EXPENSE	3,063,102	2,842,265	918,574	2,864,214	2,864,214	2,901,394

CITY OF APPLETON 2026 BUDGET

HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Director of Community Development: Kara J. Homan

Deputy Director of Community Development: David M. Kress

CITY OF APPLETON 2024 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

MISSION STATEMENT

The primary goal of the City's Housing and Community Development Grant programs is the creation of a thriving urban community and improved quality of life in neighborhoods through provision of assistance to low-income households in the forms of affordable homeowner and rental housing opportunities, neighborhood education and revitalization projects.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Community Development Block Grant (CDBG & CDBG-CV)
For the 2025-2026 award of $575,860, there was $441,379 allocated for City programs (City administrative expenses, Housing Rehab Loan Program, Appleton Housing Authority, Community Resource Navigator position, and Neighborhood Program) and $134,481 was awarded through a competitive application process.

CDBG-CV Round three provided funds to Pillars to support operation all seven days of the week at the Adult Shelter location.

The 2025 Consolidated Annual Performance Evaluation Report (CAPER) and the City's 2025-2029 CDBG Consolidated Plan were finalized and submitted to the U.S. Department of Housing and Urban Development (HUD).

Emergency Housing & Homeless Grant Program/Housing Assistance Programs Grant (EHH/HAP & ESG-CV)
The City, in collaboration with Pillars Inc., ADVOCAP, and Harbor House, was successful in applying for Emergency Homeless and Housing (EHH) grant funds for the 2024-2025 program year, requesting $271,568. For the 2025-2026 grant year, the award will increase to $290,289.

Continuum of Care Programs (COC) #1 (RRH), #2 (RRH EXP), #3 (HP RRH) & #4 (CE-SSO)
The City, in collaboration with Pillars Inc., Salvation Army of the Fox Cities, and ADVOCAP, was successful in renewing all three of the Rapid Re-Housing (RRH) program grants and the CE-SSO grant which helps support the Coordinated Entry Specialist role. Additionally, the coalition requested to consolidate the RRH and RRH EXP grants into one RRH combined grant, which was approved by HUD. The RRH combined grant period will run October 1, 2025-September 30, 2026, the HP RRH grant operates January 1, 2026-December 31, 2026, and the CE-SSO grant operates on a July 1, 2025-June 30, 2026 program year. The consolidated grant award is $322,180 and the HP total is $75,543.

Homeowner Rehabilitation Loan Program
This program benefits the City of Appleton by improving residential properties where property owners were unable to obtain financing to make the improvements on their own. In 2025, the Homeowner Rehabilitation Loan Program is projected to rehabilitate 20 owner-occupied housing units and invest nearly $360,000 in home improvement loans.

Neighborhood Program (NP)
Staff continue to promote competitive grant funds available to registered neighborhoods through The Neighborhood Grant Program (TNGP). Applications are expected for projects in Historic Central Neighborhood (tree planting in Arbutus Park) and Lawrence-City Park Neighborhood (annual block party).

The first cohort of neighborhood leaders participated in the Neighbors in Action Workshop project, supported through ARPA funding, during February to May 2025. This educational and leadership opportunity is expected to yield additional self-guided neighborhood group participation and generate additional neighborhood grant requests going forward.

CITY OF APPLETON 2026 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

MAJOR 2026 OBJECTIVES

The following grant-funded programs are intended to benefit both low- and moderate-income (LMI) households and eliminate slum and blight conditions in the City. Below are the specific objectives of each of these programs:

Homeowner Rehabilitation Loan Program (HRLP)
(Program Year: April 1 to March 31)
- Improve Appleton's affordable single-family homes by rehabilitating 24 homes for LMI homeowners.

Neighborhood Program (NP)
(Program Year: April 1 to March 31)
- Award grants to the participating registered neighborhoods from CDBG and general funds based on the application criteria.
- Actively work with the consulting firm to carry out Neighbors in Action Workshop programming.

Community Development Block Grant (CDBG)
(Program Year: April 1 to March 31)
- Conduct program evaluation, identify best practices for CDBG program administration, and better integrate the CDBG program with City plans, programs, and strategic initiatives, while ensuring conformance with existing City CDBG Policy and the CDBG Consolidated Plan.
- Implement the City's CDBG Consolidated Plan - 2025 to 2029.
- Deliver programming in alignment with HUD's CDBG National Objectives - LMI Benefit; Eliminating Slum & Blight; and Urgent Local Need and the City's 2025-2029 Consolidated Plan.

Continuum of Care Rapid Re-Housing Grant (CoC RRH) #1, #2, #3 and #4
(Program Year: October 1 to September 30)
- Provide for adequate and successful operation of transitional and permanent supportive housing programs.
- Provide for utilization of Housing First Model.
- Provide client intake and resource connection through Coordinated Entry Specialist role.

Emergency Housing & Homeless Grant/Housing Programs (EHH/HAP)
(Program Year: October 1 to September 30)
- Prevent homelessness among City of Appleton residents through housing counseling and financial assistance.
- Provide essential services and adequate facilities for transitional housing and Rapid Re-Housing program participants utilizing the Housing First Model.
- Provide emergency shelter and associated services to persons experiencing homelessness.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 1,501,707	$ 1,551,758	$ 1,517,697	$ 1,517,697	$ 1,695,185	11.69%
Program Expenses							
2100	CDBG	670,713	469,377	338,000	338,000	511,096	51.21%
2140	Emergency Shelter	215,157	317,785	288,451	288,451	290,498	0.71%
2150	Continuum of Care	322,949	356,283	374,121	374,121	432,380	15.57%
2170	Homeowner Rehab Loan	521,016	555,506	458,622	458,622	462,829	0.92%
2180	Neighborhood Program	4,258	65,392	43,000	43,000	3,000	-93.02%
TOTAL		$ 1,734,093	$ 1,764,343	$ 1,502,194	$ 1,502,194	$ 1,699,803	13.15%
Expenses Comprised Of:							
Personnel		180,554	304,107	330,259	330,259	340,837	3.20%
Training & Travel		1,236	2,082	7,880	7,880	6,380	-19.04%
Supplies & Materials		940	2,433	2,800	2,800	3,881	38.61%
Purchased Services		2,565	5,265	4,990	4,990	8,090	62.12%
Miscellaneous Expense		1,548,798	1,450,456	1,156,265	1,156,265	1,340,615	15.94%
Full Time Equivalent Staff:							
Personnel allocated to programs		2.35	2.35	2.35	2.35	3.49	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Community Development Block Grant **Business Unit 2100**

PROGRAM MISSION

In order to provide decent housing, create suitable living environments and expand economic opportunities for low-income persons, the City will administer the receipt and expenditure of Federal Community Development Block Grant (CDBG) proceeds for affordable housing rehabilitation, public facilities improvements, neighborhood revitalization projects, provision of public services and various other community development projects.

PROGRAM NARRATIVE

Link to City Goals:

Implement Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The creation of a thriving urban community through provision of projects and programs that provide benefits to low- and moderate-income (LMI) households and meet other national CDBG objectives such as elimination of slum and blight and responding to urgent needs.

Creating synergies and alignment between CDBG funding allocations with various City plans and initiatives, and support community-wide goals and non-profits.

Major changes in Revenue, Expenditures, or Programs:

Revenues and expenditures associated with this program are subject to the final entitlement award amount, as well as the Community Development Committee and Common Council approval of CDBG subrecipient awards.

The City's Homeowner Rehabilitation program requested funding in the amount of $200,000 for 2025. However, for 2026, it is expected this request for new CDBG dollars will decrease. The balance of funding will be allocated to the City and partner programming in alignment with the City's CDBG Policy.

The estimated award for the 2026 program year is $575,000. Target funding for 2026 is an estimate based on the 2025 CBDG allocation.

Summary of the Appleton CDBG Allocation Process

Each program year, administration costs, funding for fair housing requirements, the Homeowner Rehabilitation Loan Program and the Neighborhood Program, plus any other City projects and programs that qualify for CDBG funding, are subtracted from the entitlement award amount to determine an adjusted dollar figure of CDBG funds available for subrecipient projects.

CITY OF APPLETON 2026 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Community Development Block Grant **Business Unit 2100**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
421000	Federal Grants	$ 670,713	$ 469,377	$ 338,000	$ 338,000	$ 510,000
	Total Revenue	$ 670,713	$ 469,377	$ 338,000	$ 338,000	$ 510,000
	Expenses					
610100	Regular Salaries	$ 25,234	$ 86,588	$ 112,147	$ 112,147	$ 116,731
615000	Fringes	8,104	35,486	48,991	48,991	51,466
620100	Training/Conferences	-	902	3,500	3,500	2,000
630100	Office Supplies	-	297	150	150	150
630300	Memberships & Licenses	940	940	950	950	950
632001	City Copy Charges	-	-	500	500	500
640100	Accounting/Audit Fees	-	-	1,460	1,460	1,460
641200	Advertising	268	872	400	400	400
641307	Telephone	49	247	60	60	60
660800	Block Grant Payments	636,118	344,045	169,842	169,842	337,379
	Total Expense	$ 670,713	$ 469,377	$ 338,000	$ 338,000	$ 511,096

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Allocation and Payment Estimates (actual allocations will be awarded through CDBG process in late 2025 / early 2026)

CDBG Admin (personnel, training, supplies, etc)	$ 87,467	
Community Resource Navigator	86,250	
Block Grant Payments:	-	
Fair Housing Services	25,000	
Appleton Housing Authority	40,000	
City programs & projects	165,000	
Awards to subrecipients	107,379	
	337,379	
Community Development Block Grant Fund	$ 511,096	
Housing Rehabilitation Loan Program	$ 65,000	see page 165
Neighborhood Grant Program	-	see page 167
Total CDBG Grant Award	$ 576,096	

CITY OF APPLETON 2026 BUDGET
HOUSING, HOMELESS AND BLOCK GRANTS

Emergency Housing & Homeless Grant/Housing Assistance Programs (EHH/HAP) **Business Unit 2140**

PROGRAM MISSION

To promote efficient and cooperative use of resources by local non-profit agencies for the benefit of persons in need of emergency shelter, transitional housing and homeless prevention services in the City of Appleton and the greater Fox Cities region.

PROGRAM NARRATIVE

Link to City Goals:

Implement Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The purpose of this grant is to benefit persons in need of emergency shelter, transitional housing and homeless prevention services. Emergency Housing & Homeless Grant/Housing Assistance Programs (EHH/HAP) funds are disbursed by the Wisconsin Department of Administration through a competitive grant application process.

As the lead fiscal and administrative agent, the City of Appleton applies for EHH/HAP funding in collaboration with other local non-profit partners. The City serves as a pass-through for funding to local non-profit agencies that meet the niche requirements of the EHH/HAP program. In exchange for serving as the lead fiscal and administrative agent, the City of Appleton receives a small amount of funding for administration costs. The City uses some of the administration funds to support the Homeless Management Information System (HMIS), a statewide information system maintained by the Institute for Community Alliances as the lead organization for the State of Wisconsin.

EHH/HAP funds may be used in the following areas related to emergency shelter and housing programs: rapid re-housing programs, homeless prevention programs, emergency shelter programs, street outreach programs, HMIS, and administration costs. The shelter programs may include shelters for victims of domestic violence, runaway adolescents, and persons with disabilities, as well as generic shelter and transitional housing programs. Any city, county or private non-profit agency may apply for funding during the State's annual competition for EHH/HAP funding.

The current partner agencies receiving EHH/HAP funding are: Pillars, Inc., ADVOCAP, and Harbor House.

Major changes in Revenue, Expenditures, or Programs:

The budgeted 2025-2026 ESG grant award is an estimate based on the 2023-2024 EHH Grant Submission. New grant requirements restrict the total award for the upcoming grant year to the amount expended during the 2023-2025 grant year.

There are significant changes to the EHH grant program for the 2025-2026 program year. Funding restrictions being put into place by U.S. Department of Housing & Urban Development and Wisconsin Dept of Administration include:

The new funding allocation formula puts a restriction on new award allocations based on the amount expended for the ESG program during 2023-2024. Appleton expended $179,891 in ESG funds and $91,677 in HPP funds during the 2023-2024 program year.

New ESG funding restrictions that require no more than 40% of the ESG award be allocated for Emergency Shelter funding and no more than 20% of the award allocated for Street Outreach. The previous limit was no more than 60% of the total award could be spent on Emergency Shelter and Street Outreach in total, with no division between the types of funding.

New HPP funding restrictions remove Rapid Rehousing as an eligible HPP funding category and only allow HPP funds to be spent on Prevention programming. Pillars is currently the only organization with a prevention program among current recipients.

CITY OF APPLETON 2026 BUDGET
HOUSING, HOMELESS AND BLOCK GRANTS

Emergency Housing & Homeless Grant/Housing Assistance Programs (EHH/HAP) **Business Unit 2140**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
422400 Miscellaneous State Aids	$ 217,333	$ 317,784	$ 288,451	$ 288,451	$ 290,289
Total Revenue	$ 217,333	$ 317,784	$ 288,451	$ 288,451	$ 290,289
Expenses					
610100 Regular Salaries	$ 11,167	$ 19,763	$ 19,768	$ 19,768	$ 20,362
615000 Fringes	4,494	8,832	8,984	8,984	9,332
663000 Other Grant Payments	199,496	289,190	259,699	259,699	260,804
Total Expense	$ 215,157	$ 317,785	$ 288,451	$ 288,451	$ 290,498

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Grant Payments

Subrecipient Awards

	ESG	HPP	Total
ADVOCAP	$ 44,500	$ -	$ 44,500
Pillars	80,030	106,052	186,082
Harbor House DV Shelter	30,222	-	30,222
	$ 154,752	$ 106,052	$ 260,804

CITY OF APPLETON 2026 BUDGET
HOUSING, HOMELESS AND BLOCK GRANTS

Continuum of Care Program (CoC) **Business Unit 2150**

PROGRAM MISSION

To provide necessary case management and support services to individuals and families enrolled in transitional and permanent supportive housing programs, the City of Appleton will serve as a pass-through entity and administer funds to local non-profit organizations that directly serve the target population in Appleton and the Fox Cities.

PROGRAM NARRATIVE

Link to City Goals:

Implement Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

Continuum of Care (CoC) funds support programs that offer both housing opportunities and related support services for persons transitioning from homelessness to independent living. Specifically, CoC funds support housing in the following environments: (1) transitional housing; (2) permanent housing for homeless persons with disabilities; (3) other types of innovative supportive housing for homeless people.

CoC funds are disbursed by the U.S. Department of Housing & Urban Development, but are awarded to the City of Appleton as a partner in the Balance of State (Wisconsin) via a competitive grant application process. As the lead fiscal and administrative agent, the City of Appleton applies for four separate CoC grants in collaboration with other local non-profit partners - three grants are for collaborative Rapid Re-Housing programs (RRH) and the fourth grant, the CE-SSO grant, is an administrative grant that supports the City's Coordinated Entry Specialist role. This role is responsible for all Coordinated Entry duties in the Fox Cities Continuum of Care.

The City serves as the lead agency for this funding to local non-profit agencies that meet the niche requirements of the CoC program. Three agencies, Pillars, Inc., Salvation Army, and ADVOCAP, receive RRH funding through two of the four grants, with Pillars, Inc. receiving the third RRH award solely, and the City being the direct recipient of the fourth grant (CE-SSO). In exchange for serving as the lead fiscal and administrative agent, the City also receives a small amount of funding for administration costs.

Major changes in Revenue, Expenditures, or Programs:

The Fox Cities Housing Coalition's COC awards were previously split into three distinct awards - Rapid-Rehousing Renewal, Rapid-Rehousing Expansion, and Rapid-Rehousing HP. The City and subrecipients agreed that consolidating the Rapid Rehousing Renewal and Expansion grants would make administration smoother and enable subrecipients to better utilize the funds. This brings the total RRH Consolidated award, which is a combined total of the two awards, to $322,180 (including admin).

CITY OF APPLETON 2026 BUDGET
HOUSING, HOMELESS AND BLOCK GRANTS

Continuum of Care Program (COC) **Business Unit 2150**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422400	Miscellaneous State Aids	$ 322,948	$ 356,282	$ 392,624	$ 392,624	$ 432,067
	Total Revenue	$ 322,948	$ 356,282	$ 392,624	$ 392,624	$ 432,067
	Expenses					
610100	Regular Salaries	$ 24,717	$ 40,170	$ 31,259	$ 31,259	$ 32,197
615000	Fringes	14,028	18,135	13,888	13,888	14,420
620100	Training/Conferences	192	438	3,300	3,300	3,300
620600	Parking Permits	480	480	480	480	480
630100	Office Supplies	-	1,138	1,000	1,000	2,031
630300	Memberships & Licenses	-	60	200	200	250
641307	Telephone	249	232	270	270	270
663000	Other Grant Payments	283,283	295,630	323,724	323,724	379,432
	Total Expense	$ 322,949	$ 356,283	$ 374,121	$ 374,121	$ 432,380

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Grant Payments

Awards and loans to community organizations and individuals for the benefit of low- and moderate-income (LMI) persons:

	CoC #1 RRH Combined	CoC #2 HP RRH	Total
ADVOCAP	$ 77,832	$ -	$ 77,832
Pillars, Inc.	82,512	75,543	$ 158,055
Salvation Army	143,545	-	$ 143,545
	$ 303,889	$ 75,543	$ 379,432

CITY OF APPLETON 2026 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Homeowner Rehabilitation Loan Program **Business Unit 2160/2170/2190**

PROGRAM MISSION

In order to assist low- and moderate-income (LMI) homeowners in protecting the investment in their single-family homes or owner-occupied duplex, the Homeowner Rehabilitation Loan Program (HRLP) will utilize CDBG funds, HOME Homeowner funds, and Lead Hazard Control funds to provide them with no interest/no monthly payment loans to make necessary repairs and eliminate lead-based paint hazards to increase the value and extend the life of their homes.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #7: "Communicate our success through stories and testimonials".

Objectives:

Provide LMI homeowners in the City of Appleton with financial and related technical assistance for the rehabilitation of their single-family homes or owner-occupied duplexes in order to maintain affordable home ownership opportunities for all residents.

The HRLP is a revolving loan program supported by the following funding sources:

- Program Income from the repayment of HOME Homeowner Rehabilitation loans (Business Unit 2160)
- Program Income from the repayment of HOME Rental Rehabilitation loans (Business Unit 2160)
- CDBG funds from the U.S. Department of Housing and Urban Development (HUD) (Business Unit 2170)
- Program Income from the repayment of CDBG loans (Business Unit 2170)
- Program Income from the repayment of Lead Hazard Control Grant loans (Business Unit 2190)

Major changes in Revenue, Expenditures or Programs:

Due to a decrease in loan repayments, new CDBG funding in the amount of $200,000 was requested in 2025. However, due to an increase in 2025 repayments, the program is requesting new CDBG funding of $65,000 in 2026.

CITY OF APPLETON 2026 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Homeowner Rehabilitation Loan Program **Business Unit 2160/2170/2190**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
421000	Federal Grants	$ 15,373	$ 122,104	$ 200,000	$ 200,000	$ 65,000
471000	Interest on Investments	10,353	4,077	-	-	-
505000	Project Repayments	264,987	218,306	258,622	258,622	397,829
	Total Revenue	$ 290,713	$ 344,487	$ 458,622	$ 458,622	$ 462,829
	Expenses					
610100	Regular Salaries	$ 74,376	$ 76,528	$ 76,282	$ 76,282	$ 77,078
615000	Fringes	18,434	18,604	18,940	18,940	19,251
620100	Training/Conferences	564	262	600	600	600
641307	Telephone	54	57	60	60	60
641308	Cellular Phones	249	249	340	340	340
659900	Other Contracts/Obligation	1,696	3,608	2,400	2,400	5,500
660800	Block Grant Payments	388,333	456,198	316,000	350,075	307,866
663000	Other Grant Payments	37,310	-	44,000	9,925	52,134
	Total Expense	$ 521,016	$ 555,506	$ 458,622	$ 458,622	$ 462,829

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Block Grant Payments

Loans to low- and moderate-income households for the rehabilitation of their homes.	
Rehab projects	$ 307,866
	$ 307,866

Other Grant Payments

Loans to low- and moderate-income households for the rehabilitation of their homes.	
Rehab projects	$ 52,134
	$ 52,134

CITY OF APPLETON 2026 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Neighborhood Program **Business Unit 2180**

PROGRAM MISSION

For the benefit of Appleton neighborhoods, the Neighborhood Program (NP) will help create and/or maintain suitable living environments by providing opportunities that encourage and facilitate private and public investment in residential and commercial areas of the City. This community investment provides the impetus for overall neighborhood improvements - such as strengthening existing neighborhoods, attracting new businesses, and enhancing public spaces - that contribute to the social, cultural and economic vitality of neighborhoods.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #7: "Communicate our success through stories and testimonials".

Objectives:

Foster communication between neighborhoods and the City of Appleton by providing the expertise and technical assistance in administering the City's Neighborhood Program, including:

- Assist residents with how to register their neighborhood.
- Market the program to City residents.
- Work with Appleton residents, other City staff and outside agencies to leverage resources to help improve Appleton's neighborhoods.

Incorporate the use of multiple CDBG national objectives as a means of facilitating and completing projects in a timely and effective manner.

Major changes in Revenue, Expenditures or Programs:

Grant funds will continue to be available to registered neighborhoods through the CDBG and General Fund funding sources. For 2026, staff anticipate carrying over approximately $455 for the General Fund source. The 2026 budget also includes a request for $3,000 for the General Fund source, which is available to all neighborhoods (not just those limited neighborhoods that qualify for CDBG). For 2026, staff anticipates carrying over approximately $80,000 for the CDBG source. Therefore, no additional CDBG funding is requested for 2026 to focus on spending down the carryover amount.

CITY OF APPLETON 2026 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Neighborhood Program **Business Unit 2180**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
411000	Property Tax	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000
421000	Federal Grants	-	63,828	40,000	40,000	-
	Total Revenue	$ 3,000	$ 66,828	$ 43,000	$ 43,000	$ 3,000
	Expenses					
660800	Block Grant Payments	$ -	$ 63,828	$ 40,000	$ 40,000	$ -
663000	Other Grant Payments	4,258	1,564	3,000	3,000	3,000
	Total Expense	$ 4,258	$ 65,392	$ 43,000	$ 43,000	$ 3,000

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
411000	Property Tax	3,000	3,000	-	3,000	3,000	3,000
421000	Federal Grants	686,085	655,311	-	578,000	578,000	575,000
422400	Miscellaneous State Aids	540,279	674,067	12,013	681,075	681,075	722,356
471000	Interest on Investments	10,353	4,077	-	-	-	-
505000	Project Repayments	264,987	218,306	343,638	258,622	258,622	397,829
	TOTAL PROGRAM REVENUES	1,504,704	1,554,761	355,651	1,520,697	1,520,697	1,698,185
	Personnel						
610100	Regular Salaries	123,578	207,128	135,159	239,456	239,456	246,368
610500	Overtime Wages	94	-	-	-	-	-
611500	Vacation Pay	11,822	15,923	10,459	-	-	-
615000	Fringes	45,060	81,056	53,983	90,803	90,803	94,469
	TOTAL PERSONNEL	180,554	304,107	199,601	330,259	330,259	340,837
	Training~Travel						
620100	Training/Conferences	756	1,602	574	7,400	7,400	5,900
620600	Parking Permits	480	480	-	480	480	480
	TOTAL TRAINING / TRAVEL	1,236	2,082	574	7,880	7,880	6,380
	Supplies						
630100	Office Supplies	-	1,153	1,121	1,150	1,150	2,181
630300	Memberships & Licenses	940	1,000	940	1,150	1,150	1,200
632001	City Copy Charges	-	280	-	500	500	500
	TOTAL SUPPLIES	940	2,433	2,061	2,800	2,800	3,881
	Purchased Services						
640100	Accounting/Audit Fees	-	-	-	1,460	1,460	1,460
641200	Advertising	268	872	392	400	400	400
641307	Telephone	352	339	177	390	390	390
641308	Cellular Phones	249	446	273	340	340	340
659900	Other Contracts/Obligation	1,696	3,608	555	2,400	2,400	5,500
	TOTAL PURCHASED SVCS	2,565	5,265	1,397	4,990	4,990	8,090
	Miscellaneous Expense						
660800	Block Grant Payments	1,024,451	864,072	295,360	525,842	559,917	645,245
663000	Other Grant Payments	524,347	586,384	271,675	630,423	596,348	695,370
	TOTAL MISCELLANEOUS EXP	1,548,798	1,450,456	567,035	1,156,265	1,156,265	1,340,615
	TOTAL EXPENSE	1,734,093	1,764,343	770,668	1,502,194	1,502,194	1,699,803

CITY OF APPLETON 2026 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected*	2026 Budget
Revenues					
Property Taxes	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000
Intergovernmental	1,226,367	1,329,375	1,259,075	1,259,075	1,297,356
Other	275,340	222,383	258,622	258,622	397,829
Total Revenues	1,504,707	1,554,758	1,520,697	1,520,697	1,698,185
Expenses					
Program Costs	1,734,093	1,764,343	1,502,194	1,502,194	1,699,803
Total Expenses	1,734,093	1,764,343	1,502,194	1,502,194	1,699,803
Revenues over (under) Expenses	(229,386)	(209,585)	18,503	18,503	(1,618)
Other Financing Sources (Uses)					
Operating Transfers In	-	-	-	-	-
Net Change in Equity	(229,386)	(209,585)	18,503	18,503	(1,618)
Fund Balance - Beginning	770,222	540,836	331,251	331,251	349,754
Fund Balance - Ending	$ 540,836	$ 331,251	$ 349,754	$ 349,754	$ 348,136

* Due to the variability of the various grant awards, the 2024 amended budget figures have been used

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

NOTES

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CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Industrial Park Land — Business Unit 4280/4281

PROGRAM MISSION

The Industrial Park Land Fund is the clearing house for the City's industrial and business park land sale revenue, acquisition of associated land, and land development costs associated with industrial/business park infrastructures. This fund is utilized for these purposes, exclusive of the industrial/business park areas developed and financed with tax incremental financing district(s).

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

The 2026 budget includes funds for maintenance of the remaining 2.28 acres of land and berm maintenance in the City's Northeast Business Park in addition to the Southpoint Commerce Park. This includes weed cutting, soil testing, environmental reviews, surveys, real estate commissions, title insurance, and other costs associated with selling land. Maintenance costs and rental income associated with the home and land acquired in 2016 at 110 and 210 W Edgewood Drive are also included in this budget. In addition, funds to cover the cost of lighting the two business park identification signs marking the main entrances to the Northeast Business Park and Southpoint Commerce Park are included in this budget. There are currently four parcels sold in the Northeast Business Park that remain undeveloped. Per the covenants, the owners have one year to develop these parcels. The City has first right of refusal on these properties if the current owners wish to sell.

Major changes in Revenue, Expenditures or Programs:

Increase in Consulting to plan/prepare Edgewood property for development in alignment with new comprehensive plan.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 387,097	$ 136,142	$ 12,950	$ 12,950	$ 12,950	0.00%
Program Expenses		$ 48,382	$ 27,602	$ 55,955	$ 55,955	$ 75,955	35.74%
Expenses Comprised Of:							
Personnel			-	-	-	-	N/A
Purchased Services		48,382	27,602	55,955	55,955	75,955	35.74%
Capital Expenditures		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Industrial Park Land **Business Unit 4280/4281**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
471000 Interest on Investments	$ 106,569	$ 119,998	$ -	$ -	$ -
500400 Sale of City Property	254,359	-	-	-	-
501500 Rental of City Property	26,169	16,144	12,950	12,950	12,950
Total Revenue	$ 387,097	$ 136,142	$ 12,950	$ 12,950	$ 12,950
Expenses					
640400 Consulting Services	$ 23,715	$ 6,420	$ 30,000	$ 30,000	$ 50,000
641200 Advertising	9,470	9,697	13,602	13,602	13,602
641301 Electric	185	46	300	300	300
641306 Stormwater	6,714	6,822	7,053	7,053	7,053
642500 CEA Expense	97	-	-	-	-
659900 Other Contracts/Obligation	8,201	4,617	5,000	5,000	5,000
Total Expense	$ 48,382	$ 27,602	$ 55,955	$ 55,955	$ 75,955

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Consulting Services	
Pre-Design for Edgewood Property	$ 50,000
	$ 50,000

CITY OF APPLETON 2026 BUDGET
INDUSTRIAL PARK LAND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Interest Income	$ 106,569	$ 119,998	$ -	$ -	$ -
Other	26,169	16,144	12,950	12,950	12,950
Total Revenues	132,738	136,142	12,950	12,950	12,950
Expenses					
Program Costs	48,382	27,602	55,955	55,955	75,955
Total Expenses	48,382	27,602	55,955	55,955	75,955
Revenues over (under) Expenses	84,356	108,540	(43,005)	(43,005)	(63,005)
Other Financing Sources (Uses)					
Sale of City Property	254,359	-	-	-	-
Transfer In - General Fund	-	-	-	-	-
Total Other Financing Sources (Uses)	254,359	-	-	-	-
Net Change in Equity	338,715	108,540	(43,005)	(43,005)	(63,005)
Fund Balance - Beginning	2,319,669	2,658,384	2,766,924	2,766,924	2,723,919
Fund Balance - Ending	$ 2,658,384	$ 2,766,924	$ 2,723,919	$ 2,723,919	$ 2,660,914

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS
Community & Economic Development — Business Unit 4330

PROGRAM MISSION

This fund provides for the City's investment in the redevelopment of targeted areas of the City.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The City's updated Comprehensive Plan 2010-2030, including the Downtown Plan and Fox River chapters, the College North Neighborhood Plan, and the Economic Development Strategic Plan, have identified areas where redevelopment may be appropriate. The ability of the City to acquire properties in these areas as they become available will enhance our ability to influence meaningful redevelopment. Supporting the retention, growth and long-term economic vitality of Appleton's businesses is also a priority.

Project	Amount	Page

No funds have been budgeted for 2026. If a development project arises, a separate action requesting applicable funding will be presented to the Council for approval at that time.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 3,210	$ 3,603	$ -	$ -	$ -	$ -
Program Expenses		$ -	$ -	$ -	$ -	$ -	N/A
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Administrative Expense		-	-	-	-	-	N/A
Supplies & Materials		-	-	-	-	-	N/A
Purchased Services		-	-	-	-	-	N/A
Utilities		-	-	-	-	-	N/A
Repair & Maintenance		-	-	-	-	-	N/A
Capital Expenditures		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

COMMUNITY DEVELOPMENT — Business Unit 4330

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
471000	Interest on Investments	$ 3,210	$ 3,603	$ -	$ -	$ -
503500	Other Reimbursements	-	-	-	-	-
	Total Revenue	$ 3,210	$ 3,603	$ -	$ -	$ -
	Expenses					
632700	Miscellaneous Equipment	$ -	$ -	$ -	$ -	$ -
640400	Consulting Services	-	-	-	-	-
	Total Expense	$ -	$ -	$ -	$ -	$ -

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
COMMUNITY DEVELOPMENT
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Interest Income (Loss)	$ 3,210	$ 3,603	$ -	$ -	$ -
	-	-	-	-	-
Total Revenues	3,210	3,603	-	-	-
Expenses					
Program Costs	-	-	-	-	-
Total Expenses	-	-	-	-	-
Revenues over (under) Expenses	3,210	3,603	-	-	-
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Equity	3,210	3,603	-	-	-
Fund Balance - Beginning	76,239	79,449	83,052	83,052	83,052
Fund Balance - Ending	$ 79,449	$ 83,052	$ 83,052	$ 83,052	$ 83,052

CITY OF APPLETON 2026 BUDGET

TAX INCREMENTAL FINANCING DISTRICTS

Director of Community Development: Kara J. Homan

Finance Director: Jeri A. Ohman, CPA

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Tax Incremental District #3 **Business Unit 2040**

PROGRAM MISSION

Tax Incremental Financing (TIF) District #3 includes the area bounded by Richmond and Superior Streets, from the County Courthouse to the School Administration building. This program accounts for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

Primary projects include the Green and Yellow Parking Ramps, the Radisson Paper Valley Hotel expansion, the Evans Title building, Appleton Retirement Community, the Copper Leaf Hotel, and the Richmond Terrace property. This district was scheduled to close in 2021, but in 2011 was designated as distressed as allowed by Act 310. This designation allows the extension of the district's life by up to ten years (2029) beyond the original termination date.

TIF #3 was amended in 2021 to transfer under-valued and under-utilized parcels to TIF #12 in order to encourage development, increase the tax base, and meet the goals and objectives as detailed in the Comprehensive Plan. This territory amendment was completed in February 2022.

	General Fund Advance	Parking Utility Advance		General Fund Advance	Parking Utility Advance
1993	$ -	$ 129,877	2010	222,838	1,000,000
1994	-	604,290	2011	643,980	1,000,000
1995	-	703,516	2012	676,179	1,000,000
1996	-	1,254,622	2013	(417,512)	1,200,000
1997	639,211	764,308	2014	(1,360,888)	1,200,000
1998	1,141,212	787,831	2015	(1,428,932)	1,200,000
1999	1,756,773	827,222	2016	(2,000,000)	1,400,000
2000	1,774,640	868,584	2017	(1,500,000)	1,200,000
2001	1,341,515	1,568,974	2018	(1,500,000)	1,000,000
2002	2,235,558	969,870	2019	(1,500,000)	600,000
2003	1,498,145	1,892,733	2020	(1,150,000)	-
2004	1,575,103	1,338,592	2021	(1,000,000)	-
2005	393,108	800,000	2022	(1,250,000)	-
2006	207,763	900,000	2023	(1,092,427)	-
2007	423,151	900,000	2024	-	(1,150,000)
2008	239,309	900,000	2025	-	(1,150,000)
2009	(568,726)	1,000,000	2026	-	(1,150,000)
			12/31/26 Balance	$ -	$ 23,560,419

Major changes in Revenue, Expenditures, or Programs:

Beginning in 2024, the annual property tax increments have been used to repay the Parking Utility until the closure of the TIF in 2029.

The decrease in Property Taxes is related to a valuation error in 2023. The District was overvalued resulting in additional revenues received for the 2023 tax increment, collected in 2024. The value has been corrected and an adjustment in the 2024 tax increment has been made to account for the excess amounts received in 2024.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 66,836	$ 105,673	$ 50,360	$ 50,360	$ 50,360	0.00%
Program Expenses		$ 28,728	$ 1,151,547	$ 23,525	$ 1,173,525	$ 1,180,400	4917.64%
Expenses Comprised Of:							
Purchased Services		1,418	1,547	1,650	1,650	1,650	0.00%
Other Expense		27,310	1,150,000	21,875	1,171,875	1,178,750	5288.57%

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Tax Incremental District #3 **Business Unit 2040**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
411000 Property Taxes	$ 1,205,648	$ 1,617,127	$ 650,000	$ 650,000	$ 1,185,000
413000 Payment in Lieu of Taxes	25,000	25,000	-	-	-
422700 State Aid - Computers	5,140	5,141	5,000	5,000	5,000
422800 State Aid - Personal Property	3,592	3,593	40,360	40,360	40,360
471000 Interest on Investments	33,104	71,939	5,000	5,000	5,000
Total Revenue	$ 1,272,484	$ 1,722,800	$ 700,360	$ 700,360	$ 1,235,360
Expenses					
640100 Accounting/Audit	$ 1,268	$ 1,397	$ 1,500	$ 1,500	$ 1,500
640202 Legal Fees	150	150	150	150	150
672000 Interest Payments	27,310	-	21,875	21,875	28,750
791504 Transfer Out - Parking	-	1,150,000	-	1,150,000	1,150,000
Total Expense	$ 28,728	$ 1,151,547	$ 23,525	$ 1,173,525	$ 1,180,400

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
TAX INCREMENTAL DISTRICT #3
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Property Taxes	$ 1,205,648	$ 1,617,127	$ 650,000	$ 650,000	$ 1,185,000
Payment in Lieu of Taxes	25,000	25,000	-	-	-
Intergovernmental	8,732	8,734	45,360	45,360	45,360
Interest Income	33,104	71,939	5,000	5,000	5,000
Total Revenues	1,272,484	1,722,800	700,360	700,360	1,235,360
Expenses					
Interest Expense	27,310	-	21,875	21,875	28,750
Administrative Expenses	1,418	1,547	1,650	1,650	1,650
Total Expenses	28,728	1,547	23,525	23,525	30,400
Revenues over (under) Expenses	1,243,756	1,721,253	676,835	676,835	1,204,960
Other Financing Sources (Uses)					
Operating Transfers In - Other Funds	-	-	-	-	-
Operating Transfers Out - Other Funds	-	(1,150,000)	-	(1,150,000)	(1,150,000)
Total Other Financing Sources (Uses)	-	(1,150,000)	-	(1,150,000)	(1,150,000)
Net Change in Equity	1,243,756	571,253	676,835	(473,165)	54,960
Fund Balance (Deficit)- Beginning	(1,050,399)	193,357	764,610	764,610	291,445
Fund Balance (Deficit)- Ending	$ 193,357	$ 764,610	$ 1,441,445	$ 291,445	$ 346,405

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 739,610	$ 266,445
+ Net Change in Equity	(473,165)	54,960
- Parking Advance Repayment	-	-
Working Cash - End of Year	$ 266,445	$ 321,405

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #6 **Business Unit 4090**

PROGRAM MISSION

TIF District #6 supported the City's southeast growth corridor, financing land assembly for both public purposes and industrial development as well as infrastructure installation to the area. This fund accounted for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

Overall administration of the Southpoint Commerce Park, including costs for maintenance, real estate commissions, surveys, title insurance, and other costs associated with selling land and maintaining a high-quality business park, are funded from the Industrial Park Land Fund (IPLF). The expenditure period for TIF District #6 expired on February 14, 2018; the district closed in 2023.

Summary of General Fund Advance

2010	$ 1,025,000		2017	1,900,000
2011	1,877,500	*	2018	(1,000,000)
2012	145,125		2019	(1,000,000)
2013	(360,119)		2020	(2,000,000)
2014	134,375		2021	(2,716,220)
2015	141,094		2022	-
2016	1,853,245		2023	-
			12/31/25 Balance	$ -

* $781,707 was part of the general levy for TIF #6 debt service in the 2011 Debt Service Fund.

Major changes in Revenue, Expenditures, or Programs:

This district closed in 2023.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026	% Change *
Program Revenues		$ 89,601	$ 787	$ -	$ -	$ -	N/A
Program Expenses		$ 4,472,019	$ -	$ -	$ -	$ -	N/A
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Supplies & Materials		-	-	-	-	-	N/A
Purchased Services		2,573,648	-	-	-	-	N/A
Miscellaneous Expense		-	-	-	-	-	N/A
Capital Expenditures		-	-	-	-	-	N/A
Transfers Out		1,898,371	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #6 **Business Unit 4090**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
411000	Property Tax	$ 2,976,749	$ -	$ -	$ -	$ -
422700	State Aid - Computers	66,726	-	-	-	-
422800	State Aid - Personal Prop	23,661	-	-	-	-
471000	Interest on Investments	(786)	787	-	-	-
	Total Revenue	$ 3,066,350	$ 787	$ -	$ -	$ -
	Expenses					
659900	Other Contracts/Obligation	$ 2,573,648	$ -	$ -	$ -	$ -
791100	Transfer Out - General Fund	1,898,371	-	-	-	-
	Total Expense	$ 4,472,019	$ -	$ -	$ -	$ -

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
TAX INCREMENTAL DISTRICT #6
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Property Taxes	$ 2,976,749	$ -	$ -	$ -	$ -
Intergovernmental	90,387	-	-	-	-
Interest Income	(786)	787	-	-	-
Total Revenues	3,066,350	787	-	-	-
Expenses					
Operation & Maintenance	2,573,648	-	-	-	-
Interest Expense	-	-	-	-	-
Administrative Expense	-	-	-	-	-
Total Expenses	2,573,648	-	-	-	-
Revenues over (under) Expenses	492,702	787	-	-	-
Other Financing Sources (Uses)					
Operating Transfers Out - General Fund	(1,898,371)	-	-	-	-
Sale of City Property	-	-	-	-	-
Total Other Financing Sources (Uses)	(1,898,371)	-	-	-	-
Net Change in Equity	(1,405,669)	787	-	-	-
Fund Balance - Beginning	1,404,882	(787)	-	-	-
Fund Balance - Ending	$ (787)	$ -	$ -	$ -	$ -

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ (787)	$ (787)
- Net Change in Equity	-	-
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ (787)	$ (787)

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #7 **Business Unit 4100**

PROGRAM MISSION

This fund provides for commercial redevelopment of the area of South Memorial Drive from Calumet Street to Valley Road and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The City created TIF District #7 in 2007 to provide targeted investments in the commercial area of South Memorial Drive from Calumet Street to State Highway 441 which had deteriorated significantly over the prior ten years. The abandonment of Valley Fair Mall and the underutilization of former retail and service buildings were cause for concern. The TIF District provides for a 22-year expenditure period (September 5, 2029) to make investments to support the goals of the District, including eliminating blight and encouraging the rehabilitation of properties, enhancing the viability of the businesses, retention of businesses and attraction of new businesses, stabilizing and increasing property values, and improving the overall appearance of public and private spaces. The maximum life of the District is September 5, 2034.

Major commercial projects which have occurred thus far (not all received TIF assistance) include construction of a grocery store, a gas station/convenience store, and renovation of a former department store to office space. Three businesses also benefited from the creation of the TIF #7 Business Enhancement Grant program for the renovation of building facades, parking lots, landscaping and signage. The TIF remains a tool to support and encourage investment in this area.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 130,183	$ 159,332	$ 156,931	$ 156,931	$ 156,931	0.00%
Program Expenses		$ 364,832	$ 385,155	$ 338,688	$ 338,688	$ 344,754	1.79%
Expenses Comprised Of:							
Personnel		-	-	4,234	4,234	-	-100.00%
Supplies & Materials		-	-	-	-	-	N/A
Purchased Services		364,832	385,155	334,454	334,454	344,754	3.08%
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #7 **Business Unit 4100**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
411000	Property Tax	$ 505,507	$ 622,627	$ 44,000	$ 44,000	$ 420,500
422700	State Aid - Computers	62,687	62,688	62,687	62,687	62,687
422800	State Aid - Personal Property	3,496	3,497	84,244	84,244	84,244
471000	Interest on Investments	64,000	93,147	10,000	10,000	10,000
	Total Revenue	$ 635,690	$ 781,959	$ 200,931	$ 200,931	$ 577,431
	Expenses					
610100	Regular Salaries	$ -	$ -	$ 3,120	$ 3,120	$ -
615000	Fringes	-	-	1,114	1,114	-
640100	Accounting/Audit Fees	1,268	5,996	1,500	1,500	1,500
640202	Recording/Filing Fees	150	150	150	150	150
640400	Consulting Services	-	-	10,000	10,000	10,000
659900	Other Contracts/Obligation	363,414	379,009	322,804	322,804	333,104
	Total Expense	$ 364,832	$ 385,155	$ 338,688	$ 338,688	$ 344,754

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations

Developer funded incentive - Valley Fair Too, LLC	$ 330,300
Fox Cities Regional Partnership support	2,804
	$ 333,104

CITY OF APPLETON 2026 BUDGET
TAX INCREMENTAL DISTRICT #7
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Property Taxes	$ 505,507	$ 622,627	$ 44,000	$ 44,000	$ 420,500
Intergovernmental	66,183	66,185	146,931	146,931	146,931
Interest Income	64,000	93,147	10,000	10,000	10,000
Total Revenues	635,690	781,959	200,931	200,931	577,431
Expenses					
Operation & Maintenance	363,414	379,009	337,038	337,038	343,104
Administrative Expense	1,418	6,146	1,650	1,650	1,650
Total Expenses	364,832	385,155	338,688	338,688	344,754
Revenues over (under) Expenses	270,858	396,804	(137,757)	(137,757)	232,677
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Equity	270,858	396,804	(137,757)	(137,757)	232,677
Fund Balance (Deficit) - Beginning	1,346,621	1,617,479	2,014,283	2,014,283	1,876,526
Fund Balance (Deficit) - Ending	$ 1,617,479	$ 2,014,283	$ 1,876,526	$ 1,876,526	$ 2,109,203

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 2,014,283	$ 1,876,526
+ Net Change in Equity	(137,757)	232,677
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ 1,876,526	$ 2,109,203

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #8 **Business Unit 4110**

PROGRAM MISSION

This fund provides for redevelopment of the Fox River corridor in an area that lies just north and south of the College Avenue Bridge and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The City's updated Comprehensive Plan 2010-2030, including the Downtown Plan and Fox River chapters, identified several redevelopment sites located along the banks of the Fox River, as well as the opportunities that the opening of the Fox River Navigation System provided the community. Several key sites included the former Foremost Dairy property (935 E. John Street) on the north side of the river, RiverHeath on the south, and the Eagle Flats property up the Fox River between Lawe Street and Olde Oneida Street. These sites were identified for future medium- to high-density residential development, neighborhood commercial development, and public access to the river.

In response, the City created Tax Increment Financing (TIF) District #8 in 2009 to provide targeted investments in these areas, in conjunction with the private market, while recapturing the cost of participation through increased property tax revenues. The District was amended in 2011 to incorporate the Eagle Flats property, formerly Riverside Paper Mill. The TIF District provides for a 22-year expenditure period to make investments to support the goals of the District, including eliminating blight and encouraging the rehabilitation of properties, enhancing the viability of businesses, retaining and attracting new businesses, stabilizing and increasing property values, and improving the overall appearance of public and private spaces.

Summary of Advances	General Fund
2012	$ 315,000
2013	515,750
2014	41,538
2015	43,614
2016	-
2017	(500,000)
2018	-
2019	-
2020	(350,000)
2021	(65,902)
2022	-
2023	-
2024	-
12/31/25 Balance	$ -

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026	% Change *
Program Revenues		$ 29,469	$ 85,872	$ 71,785	$ 71,785	$ 71,785	0.00%
Program Expenses		$ 1,695,416	$ 1,478,469	$ 1,527,794	$ 1,527,794	$ 1,472,455	-3.62%
Expenses Comprised Of:							
Personnel		-	13,452	19,809	19,809	14,145	-28.59%
Purchased Services		1,607,116	1,367,992	1,462,310	1,462,310	1,458,310	-0.27%
Miscellaneous Expense		-		-	-	-	N/A
Capital Expenditures		-	-	-	-	-	N/A
Transfers Out		88,300	97,025	45,675	45,675	-	-100.00%

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #8 **Business Unit 4110**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
411000 Property Tax	$ 1,829,872	$ 2,152,307	$ 900,000	$ 900,000	$ 1,578,000
422700 State Aid - Computers	3,123	3,123	3,100	3,100	3,100
422800 State Aid - Personal Prop	2,582	2,583	68,185	68,185	68,185
471000 Interest on Investments	23,764	80,166	500	500	500
Total Revenue	$ 1,859,341	$ 2,238,179	$ 971,785	$ 971,785	$ 1,649,785
Expenses					
610100 Regular Salaries	$ -	$ 10,145	$ 14,634	$ 14,634	$ 10,766
615000 Fringes	-	3,307	5,175	5,175	3,379
640100 Accounting/Audit Fees	1,268	1,397	6,000	6,000	1,500
640202 Recording/Filing Fees	150	150	150	150	150
640400 Consulting Services	-	-	15,000	15,000	15,000
659900 Other Contracts/Obligation	1,605,698	1,366,445	1,441,160	1,441,160	1,441,660
791300 Transfer Out - Debt Service	88,300	97,025	45,675	45,675	-
Total Expense	$ 1,695,416	$ 1,478,469	$ 1,527,794	$ 1,527,794	$ 1,472,455

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations

Developer funded incentive -	
RiverHeath	$ 957,200
Eagle Flats	71,400
Eagle Point	336,400
Eagle Point #2	63,500
Fox Cities Regional Partnership support	13,160
	$ 1,441,660

Consulting Services

Environmental assessments, site analysis, development due diligence, etc.	$ 15,000
	$ 15,000

CITY OF APPLETON 2026 BUDGET
TAX INCREMENTAL DISTRICT #8
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Property Taxes	$ 1,829,872	$ 2,152,307	$ 900,000	$ 900,000	$ 1,578,000
Intergovernmental Revenue	5,705	5,706	71,285	71,285	71,285
Interest Income	23,764	80,166	500	500	500
Total Revenues	1,859,341	2,238,179	971,785	971,785	1,649,785
Expenses					
Program Costs	1,605,698	1,379,897	1,475,969	1,475,969	1,470,805
Administration	1,418	1,547	6,150	6,150	1,650
Total Expenses	1,607,116	1,381,444	1,482,119	1,482,119	1,472,455
Revenues over (under) Expenses	252,225	856,735	(510,334)	(510,334)	177,330
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Sale of City Property	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	(88,300)	(97,025)	(45,675)	(45,675)	-
Total Other Financing Sources (Uses)	(88,300)	(97,025)	(45,675)	(45,675)	-
Net Change in Equity	163,925	759,710	(556,009)	(556,009)	177,330
Fund Balance - Beginning	202,270	366,195	1,125,905	1,125,905	569,896
Fund Balance - Ending	$ 366,195	$ 1,125,905	$ 569,896	$ 569,896	$ 747,226

SCHEDULE OF CASH FLOWS

	2025 Projected	2026 Budget
Cash - Beginning of Year	$ 1,125,905	$ 569,896
+ Net Change in Equity	(556,009)	177,330
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ 569,896	$ 747,226

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #9 **Business Unit 4120**

PROGRAM MISSION

This fund provides for redevelopment of the business and industrial corridor located along East Wisconsin Avenue from Meade Street to Viola Street, and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The district was created September 19, 2013 and allows a 22-year expenditure period to make investments. Costs can be recouped over the 27-year maximum life (September 18, 2040). The investment in this district will:

- Eliminate blight and foster urban renewal through public and private investment
- Enhance the development potential of private property within and adjacent to the District
- Stabilize property values in the area
- Promote business retention, expansion, and attraction through the development of an improved area
- Increase the attraction of compatible residential and business uses in this area
- Improve the overall appearance of public and private spaces
- Strengthen the economic well-being and economic diversity of the area
- Provide appropriate financial incentives to encourage business expansion and retention
- Reduce the financial risks to the taxpayer by timing the implementation of the project plan with the creation of additional property value
- Maximize the district's strategic location close to the central business district

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 136,495	$ 149,150	$ 203,154	$ 203,154	$ 203,154	0.00%
Program Expenses		$ 34,541	$ 16,316	$ 37,181	$ 37,181	$ 32,181	-13.45%
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Purchased Services		34,541	16,316	37,181	37,181	32,181	-13.45%
Miscellaneous Expense		-	-	-	-	-	N/A
Repair & Maintenance		-	-	-	-	-	N/A
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #9 **Business Unit 4120**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
411000	Property Tax	$ 45,623	$ 124,561	$ 4,000	$ 4,000	$ 100,200
422700	State Aid - Computers	73,793	73,794	73,794	73,794	73,794
422800	State Aid - Personal Prop	36,493	36,493	124,360	124,360	124,360
471000	Interest on Investments	26,209	38,863	5,000	5,000	5,000
	Total Revenue	$ 182,118	$ 273,711	$ 207,154	$ 207,154	$ 303,354
	Expenses					
640100	Accounting/Audit Fees	$ 1,268	$ 1,397	$ 1,500	$ 1,500	$ 1,500
640202	Recording/Filing Fees	150	150	150	150	150
640400	Consulting Services	-	-	15,000	15,000	15,000
659900	Other Contracts/Obligation	33,123	14,769	20,531	20,531	15,531
	Total Expense	$ 34,541	$ 16,316	$ 37,181	$ 37,181	$ 32,181

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations

Developer funded incentive - Union Square Apts	$ 15,000
Fox Cities Regional Partnership support	531
	$ 15,531

Consulting Services

Environmental assessments, site analysis, development due diligence, etc.	$ 15,000
	$ 15,000

CITY OF APPLETON 2026 BUDGET
TAX INCREMENTAL DISTRICT #9
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Property Taxes	$ 45,623	$ 124,561	$ 4,000	$ 4,000	$ 100,200
Intergovernmental Revenue	110,286	110,287	198,154	198,154	198,154
Interest Income	26,209	38,863	5,000	5,000	5,000
Total Revenues	182,118	273,711	207,154	207,154	303,354
Expenses					
Program Costs	33,123	14,769	35,531	35,531	30,531
Administration	1,418	1,547	1,650	1,650	1,650
Total Expenses	34,541	16,316	37,181	37,181	32,181
Revenues over (under) Expenses	147,577	257,395	169,973	169,973	271,173
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Interest Payments	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Equity	147,577	257,395	169,973	169,973	271,173
Fund Balance - Beginning	549,949	697,526	954,921	954,921	1,124,894
Fund Balance - Ending	$ 697,526	$ 954,921	$ 1,124,894	$ 1,124,894	$ 1,396,067

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 954,921	$ 1,124,894
+ Net Change in Equity	169,973	271,173
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ 1,124,894	$ 1,396,067

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #10 **Business Unit 4130**

PROGRAM MISSION

This fund provides for redevelopment of the north side of the West College Avenue corridor from Lilas Drive to Linwood Avenue and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The district was created September 19, 2013 and allows a 22-year expenditure period to make investments. Costs can be recouped over the 27-year maximum life (September 18, 2040).

The largest building in TIF District #10 is the Marketplace Commercial Center. Built in 1964 and added to in 1988, it has experienced significant vacancies for several years. The largest vacant parcel in this District is the 12-acre former K-Mart site. The K-Mart store was demolished in 2008, leaving a blighted, vacant parcel. CVS Pharmacy vacated their 17,000 square foot building in 2009 and it remains unoccupied. These sites and buildings are poised for commercial redevelopment or rehabilitation, being located along the gateway to Appleton with easy access to U.S. Highway 41 and Appleton's downtown.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 10,597	$ 19,686	$ 22,561	$ 22,561	$ 22,561	0.00%
Program Expenses		$ 1,824	$ 1,547	$ 1,650	$ 1,650	$ 1,650	0.00%
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Purchased Services		1,621	1,547	1,650	1,650	1,650	0.00%
Miscellaneous Expense		203	-	-	-	-	N/A
Capital Expenditures		-	-	-	-	-	N/A
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #10 **Business Unit 4130**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
411000	Property Tax	$ 28,077	$ 206,227	$ -	$ -	$ -
422700	State Aid - Computers	5,162	5,163	5,163	5,163	5,163
422800	State Aid - Personal Prop	-	-	17,398	17,398	17,398
471000	Interest on Investments	5,435	14,523	-	-	-
	Total Revenue	$ 38,674	$ 225,913	$ 22,561	$ 22,561	$ 22,561
	Expenses					
640100	Accounting/Audit Fees	$ 1,471	$ 1,397	$ 1,500	$ 1,500	$ 1,500
640202	Recording/Filing Fees	150	150	150	150	150
659900	Other Contracts/Obligation	203	-	-	-	-
	Total Expense	$ 1,824	$ 1,547	$ 1,650	$ 1,650	$ 1,650

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
TAX INCREMENTAL DISTRICT #10
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Property Taxes	$ 28,077	$ 206,227	$ -	$ -	$ -
Intergovernmental Revenue	5,162	5,163	22,561	22,561	22,561
Interest on Investments	5,435	14,523	-	-	-
Total Revenues	38,674	225,913	22,561	22,561	22,561
Expenses					
Program Costs	203	-	-	-	-
Administration	1,621	1,547	1,650	1,650	1,650
Total Expenses	1,824	1,547	1,650	1,650	1,650
Revenues over (under) Expenses	36,850	224,366	20,911	20,911	20,911
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Interest Payments	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Equity	36,850	224,366	20,911	20,911	20,911
Fund Balance - Beginning	110,006	146,856	371,222	371,222	392,133
Fund Balance - Ending	$ 146,856	$ 371,222	$ 392,133	$ 392,133	$ 413,044

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 371,222	$ 392,133
+ Net Change in Equity	20,911	20,911
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ 392,133	$ 413,044

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #11 **Business Unit 4140**

PROGRAM MISSION

This fund provides for redevelopment of East College Avenue from Durkee Street to just west of Superior Street, south to Water Street and to areas north of Packard Street and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

This area of East College Avenue is characterized by a large blighted and vacant commercial site, a mixture of small businesses, office space, and housing which have the potential to create, and in some cases already have created, a blighting influence on the surrounding area. Assisting with the rehabilitation and conservation of existing properties and businesses, as well as redevelopment of vacant, blighted, and underutilized properties as needed to support the urban renewal of this area, is a priority for the City as outlined in the Comprehensive Plan 2010-2030 (Chapter 14 Downtown Plan). The City created TIF District #11 in 2017 to provide targeted investments in this commercial corridor in conjunction with the private market, while recapturing the cost of participation through the increased property tax revenues. The TIF District provides for a 22-year expenditure period (August 9, 2039) to make investments to support the goals of the District. The maximum life of the District is 27 years (August 9, 2044).

Summary of Advances	General Fund
2017	$ 1,025
2018	348,551
2019	437,729
2020	449,365
2021	(219,468)
2022	(300,000)
2023	(100,000)
2024	(100,000)
2025	(100,000)
2026	(100,000)
12/31/25 Balance	$ 317,202

Major changes in Revenue, Expenditures, or Programs:

The Business Enhancement Grant program demand has softened after signficant utilization by eligible businesses since the inception of the program in 2018. As of July 1, 2025, $21,000 in grant funds remained available in TIF District #11. The remaining balance will be proposed to carry forward from FY25 to FY26.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026	% Change *
Program Revenues		$ 4,060,924	$ 115,946	$ 428,052	$ 428,052	$ 428,052	0.00%
Program Expenses		$ 4,109,146	$ 1,597,746	$ 1,486,684	$ 1,486,684	$ 1,779,496	19.70%
Expenses Comprised Of:							
Personnel		180,587	24,615	27,187	27,187	16,989	-37.51%
Supplies & Materials		778,069	36,292	-	-	-	N/A
Purchased Services		138,635	22,946	16,650	16,650	16,650	0.00%
Miscellaneous Expense		224,643	412,783	516,397	516,397	837,157	62.12%
Capital Expenditures		2,475,250	4,000	-	-	-	N/A
Transfers Out		311,962	1,097,110	926,450	926,450	908,700	-1.92%

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #11 **Business Unit 4140**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
411000	Property Tax	$ 889,522	$ 2,139,515	$ 55,000	$ 55,000	$ 1,650,000
422800	State Aid - Personal Prop	-	-	418,052	418,052	418,052
471000	Interest on Investments	37,148	115,946	10,000	10,000	10,000
591000	Proceeds of Debt	4,023,776	-	-	-	-
	Total Revenue	$ 4,950,446	$ 2,255,461	$ 483,052	$ 483,052	$ 2,078,052
	Expenses					
610100	Regular Salaries	$ 5,330	$ 10,868	$ 19,924	$ 19,924	$ 13,017
610200	Labor Pool Allocations	123,180	7,337	-	-	-
610800	Part-Time Wages	4,998	-	-	-	-
615000	Fringes	47,079	6,410	7,263	7,263	3,972
630901	Shop Supplies	402	-	-	-	-
632503	Other Materials	14,108	35,709	-	-	-
632510	Street Lights	458,003	106	-	-	-
632800	Signs	305,556	477	-	-	-
640100	Accounting/Audit Fees	1,268	1,396	1,500	1,500	1,500
640202	Recording/Filing Fees	150	150	150	150	150
640400	Consulting Services	-	21,400	15,000	15,000	15,000
640800	Contractor Fees	137,217	-	-	-	-
642501	CEA Operations/Maint.	3,241	1,354	-	-	-
642502	CEA Depreciation/Replace.	2,871	876	-	-	-
659900	Other Contracts/Obligation	185,171	382,193	513,897	513,897	818,797
660200	Tax Refunds	-	-	-	-	-
672000	Interest Payments	33,360	28,360	2,500	2,500	18,360
680901	Streets	1,929,002	-	-	-	-
680902	Sidewalks	546,248	4,000	-	-	-
791300	Transfer Out - Debt Service	311,962	1,097,110	926,450	926,450	908,700
	Total Expense	$ 4,109,146	$ 1,597,746	$ 1,486,684	$ 1,486,684	$ 1,779,496

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations

Developer funded incentive -	
Avant	$ 68,200
Gabriel Lofts	67,300
320 East College Ave	160,700
Zuelke Flats	133,300
Urbane 115, LLC	136,000
RISE Apartments	59,500
318 College Ave, LLC	116,600
Oshkosh Invest/Lofgren Prop 6	70,800
Fox Cities Regional Partnership support	6,397
	$ 818,797

Consulting Services

Environmental assessments, site analysis, development due diligence, etc.	$ 15,000
	$ 15,000

CITY OF APPLETON 2026 BUDGET
TAX INCREMENTAL DISTRICT #11
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Property Taxes	$ 889,522	$ 2,139,515	$ 55,000	$ 55,000	$ 1,650,000
Intergovernmental Revenue	-	-	418,052	418,052	418,052
Interest on Investments (Loss)	37,148	115,946	10,000	10,000	10,000
Total Revenues	926,670	2,255,461	483,052	483,052	2,078,052
Expenses					
Program Costs	3,762,406	470,731	556,084	556,084	850,786
Administration	1,418	1,545	1,650	1,650	1,650
Total Expenses	3,763,824	472,276	557,734	557,734	852,436
Revenues over (under) Expenses	(2,837,154)	1,783,185	(74,682)	(74,682)	1,225,616
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	4,023,776	-	-	-	-
Proceeds from Sale of Capital Assets	-	-	-	-	-
Interest Payments	(33,360)	(28,360)	(2,500)	(2,500)	(18,360)
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	(311,962)	(1,097,110)	(926,450)	(926,450)	(908,700)
Total Other Financing Sources (Uses)	3,678,454	(1,125,470)	(928,950)	(928,950)	(927,060)
Net Change in Equity	841,300	657,715	(1,003,632)	(1,003,632)	298,556
Fund Balance - Beginning	(519,440)	321,860	979,575	979,575	(24,057)
Fund Balance - Ending	$ 321,860	$ 979,575	$ (24,057)	$ (24,057)	$ 274,499

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 1,496,777	$ 393,145
+ Net Change in Equity	(1,003,632)	298,556
- Principal Repayment	-	-
+ Long Term Debt	-	-
- Fixed Assets	-	-
+ Advance from General Fund	-	-
- General Fund Advance Repayment	(100,000)	(100,000)
Working Cash - End of Year	$ 393,145	$ 591,701

CITY OF APPLETON 2026 BUDGET
TAX INCREMENTAL DISTRICT #11
LONG TERM DEBT

	2019A G.O. Notes		
Year	Principal	Interest	Total
2026	285,000	22,575	307,575
2027	295,000	15,350	310,350
2028	305,000	9,350	314,350
2029	315,000	3,150	318,150
	$ 1,200,000	$ 50,425	$ 1,250,425

	2022 G.O. Notes		
Year	Principal	Interest	Total
2026	105,000	34,075	139,075
2027	105,000	28,825	133,825
2028	110,000	23,450	133,450
2029	110,000	17,950	127,950
2030	120,000	12,800	132,800
2031	130,000	7,800	137,800
2032	130,000	2,600	132,600
	$ 810,000	$ 127,500	$ 937,500

	2023 G.O. Notes		
Year	Principal	Interest	Total
2026	340,000	122,050	462,050
2027	355,000	104,675	459,675
2028	315,000	87,925	402,925
2029	335,000	71,675	406,675
2030	350,000	54,550	404,550
2031	365,000	38,500	403,500
2032	380,000	23,600	403,600
2033	400,000	8,000	408,000
	$ 2,840,000	$ 510,975	$ 3,350,975

	Total G.O. Notes		
Year	Principal	Interest	Total
2026	730,000	178,700	908,700
2027	755,000	148,850	903,850
2028	730,000	120,725	850,725
2029	760,000	92,775	852,775
2030	470,000	67,350	537,350
2031	495,000	46,300	541,300
2032	510,000	26,200	536,200
2033	400,000	8,000	408,000
	$ 4,850,000	$ 688,900	$ 5,538,900

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #12 **Business Unit 4150**

PROGRAM MISSION

This fund provides for rehabilitation and redevelopment of the West College Avenue corridor from Badger/Story Street to Walnut Street and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The area of West College Avenue, from Badger/Story Streets to Walnut Street, is experiencing notable vacancies and deteriorated conditions. Assisting with the rehabilitation and conservation of existing properties and businesses, as well as redevelopment of vacant, blighted, and underutilized properties as needed to support the urban renewal of this area, is a priority for the City as outlined in the Comprehensive Plan 2010-2030 (Chapter 14 Downtown Plan). The City created TIF District #12 in 2017 to provide targeted investments in this commercial corridor in conjunction with the private market, while recapturing the cost of participation through the increased property tax revenues. The TIF District provides for a 22-year expenditure period (August 9, 2039) to make investments to support the goals of the District, including eliminating blight and encouraging the rehabilitation of properties, enhancing the viability of the businesses, retention of businesses and attraction of new businesses, stabilizing and increasing property values and improving the overall appearance of public and private spaces. The maximum life of the District is 27 years (August 9, 2044).

Summary of Advances	General Fund
2017	$ 1,025
2018	7,739
2019	47,100
2020	43,793
2021	(5,267)
2022	(94,390)
2023	-
2024	-
12/31/25 Balance	$ -

Major changes in Revenue, Expenditures, or Programs:

The Business Enhancement Grant program demand has softened after signficant utilization by eligible businesses since the inception of the program in 2018. As of July 1, 2025, $15,829 in grant funds remained available in TIF District #12. The remaining balance will be proposed to carry forward from FY25 to FY26.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026	% Change *
Program Revenues		$ 7,600	$ 29,960	$ 34,173	$ 34,173	$ 34,173	0.00%
Program Expenses		$ 129,381	$ 124,049	$ 161,211	$ 161,211	$ 159,615	-0.99%
Expenses Comprised Of:							
Personnel		-	17,072	22,453	22,453	17,957	-20.02%
Purchased Services		1,418	1,547	16,650	16,650	16,650	0.00%
Miscellaneous Expense		127,963	105,430	122,108	122,108	125,008	2.37%
Capital Expenditures		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #12 **Business Unit 4150**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
411000 Property Tax	$ 293,125	$ 558,509	$ -	$ -	$ 328,000
422800 State Aid - Personal Prop	-	-	33,673	33,673	33,673
471000 Interest on Investments	7,600	29,960	500	500	500
Total Revenue	$ 300,725	$ 588,469	$ 34,173	$ 34,173	$ 362,173
Expenses					
610100 Regular Salaries	$ -	$ 12,980	$ 16,464	$ 16,464	$ 13,776
615000 Fringes	-	4,092	5,989	5,989	4,181
640100 Accounting/Audit Fees	1,268	1,397	1,500	1,500	1,500
640202 Recording/Filing Fees	150	150	150	150	150
640400 Consulting Services	-	-	15,000	15,000	15,000
659900 Other Contracts/Obligation	127,963	105,430	122,108	122,108	125,008
Total Expense	$ 129,381	$ 124,049	$ 161,211	$ 161,211	$ 159,615

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations

Developer funded incentive -	
McFleshman's Commons LLC	$ 6,500
Block 800 LLC	89,300
Bela Development LLC	27,100
Fox Cities Regional Partnership support	2,108
	$ 125,008

Consulting Services

Environmental assessments, site analysis, development due diligence, etc.	$ 15,000
	$ 15,000

CITY OF APPLETON 2026 BUDGET
TAX INCREMENTAL DISTRICT # 12
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Property Taxes	$ 293,125	$ 558,509	$ -	$ -	$ 328,000
Intergovernmental Revenue	-	-	33,673	33,673	33,673
Interest on Investments	7,600	29,960	500	500	500
Total Revenues	300,725	588,469	34,173	34,173	362,173
Expenses					
Program Costs	127,963	122,502	159,561	159,561	157,965
Administration	1,418	1,547	1,650	1,650	1,650
Total Expenses	129,381	124,049	161,211	161,211	159,615
Revenues over (under) Expenses	171,344	464,420	(127,038)	(127,038)	202,558
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Interest Payments	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Equity	171,344	464,420	(127,038)	(127,038)	202,558
Fund Balance - Beginning	66,023	237,367	701,787	701,787	574,749
Fund Balance - Ending	$ 237,367	$ 701,787	$ 574,749	$ 574,749	$ 777,307

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 701,787	$ 574,749
+ Net Change in Equity	(127,038)	202,558
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ 574,749	$ 777,307

CITY OF APPLETON 2024 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #13 **Business Unit 4160**

PROGRAM MISSION

This fund provides for the promotion of industry and providing industrial sites in the City's Southpoint Commerce Park and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

The City's Southpoint Commerce Park has experienced notable sales of larger parcels for industrial/manufacturing and warehousing users. To ensure continued supply of industrial sites for new business and expansion, investment in infrastructure is needed. This is identified as a priority for the City as outlined in the Comprehensive Plan 2010-2030 (Chapter 4 Overall Community Goals, Chapter 9 Economic Development and Chapter 10 Land Use). The City created TIF District #13 in 2023 to provide infrastructure investments in the Southpoint Commerce Park, while recapturing the cost of investments through the increased property tax revenues. The TIF District provides for a 15-year expenditure period (July 19, 2038) to make investments to support the goals of the District, including promotion of industry: industrial sites, attraction of new businesses, and increasing property values. The maximum life of the District is 20 years (July 19, 2043).

Major changes in Revenue, Expenditures, or Programs:

Electric services increased due to lighting being installed in Phase 4.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 573,918	$ 4,757,913	$ 609,520	$ 609,520	$ 610,491	0.16%
Program Expenses		$ 28,365	$ 3,329,723	$ 1,016,886	$ 1,016,886	$ 685,278	-32.61%
Expenses Comprised Of:							
Personnel		26,788	89,864	32,693	32,693	30,393	-7.04%
Purchased Services		1,000	13,403	1,650	1,650	36,650	2121.21%
Miscellaneous Expense		27	7,379	71,660	71,660	59,860	-16.47%
Capital Expenditures		550	3,219,077	-	-	-	N/A
Transfers Out		-	-	910,883	910,883	558,375	-38.70%

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #13 **Business Unit 4160**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
411000	Property Tax	$ -	$ -	$ 480,000	$ 480,000	$ 902,000
471000	Interest on Investments	10,231	22,277	-	-	1,000
500400	Sale of City Property	563,687	-	602,000	602,000	602,000
501500	Rental of City Property	-	13,936	7,520	7,520	7,491
591000	Proceeds of Debt	-	4,721,700	-	-	-
	Total Revenue	$ 573,918	$ 4,757,913	$ 1,089,520	$ 1,089,520	$ 1,512,491
	Expenses					
610100	Regular Salaries	$ 19,667	$ 66,670	$ 23,030	$ 23,030	$ 23,853
615000	Fringes	7,121	23,194	9,663	9,663	6,540
640100	Accounting/Audit Fees	-	-	1,500	1,500	1,500
640202	Recording/Filing Fees	1,000	200	150	150	150
640400	Consulting Services	-	13,203	-	-	35,000
641200	Advertising	-	-	8,000	8,000	7,500
641301	Electric	-	141	500	500	1,000
642501	CEA Operations/Maint.	17	1,462	-	-	-
642502	CEA Depreciation/Replace.	10	1,936	-	-	-
659900	Other Contracts/Obligation	-	3,840	63,160	63,160	51,360
680900	Infrastructure Construction	550	3,219,077	-	-	-
791300	Transfer Out - Debt Service	-	-	910,883	910,883	558,375
	Total Expense	$ 28,365	$ 3,329,723	$ 1,016,886	$ 1,016,886	$ 685,278

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
Weed Cutting/Maintenance	$ 3,200
Commisions/Fees	48,160
	$ 51,360

Consulting	
Design - Concrete CIP	$ 35,000
	$ 35,000

CITY OF APPLETON 2026 BUDGET
TAX INCREMENTAL DISTRICT #13
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Property Taxes	$ -	$ -	$ 480,000	$ 480,000	$ 902,000
Interest on Investments	10,231	22,277	-	-	1,000
Rental of City Property	-	13,936	7,520	7,520	7,491
Total Revenues	10,231	36,213	487,520	487,520	$ 910,491
Expenses					
Program Costs	27,365	3,329,523	104,353	104,353	125,253
Administration	1,000	200	1,650	1,650	1,650
Total Expenses	28,365	3,329,723	106,003	106,003	126,903
Revenues over (under) Expenses	(18,134)	(3,293,510)	381,517	381,517	783,588
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	4,721,700	-	-	-
Proceeds from Sale of Capital Assets	563,687	-	602,000	602,000	602,000
Interest Payments	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	-	-	(910,883)	(910,883)	(558,375)
Total Other Financing Sources (Uses)	563,687	4,721,700	(308,883)	(308,883)	43,625
Net Change in Equity	545,553	1,428,190	72,634	72,634	827,213
Fund Balance - Beginning	-	545,553	1,973,743	1,973,743	2,046,377
Fund Balance - Ending	$ 545,553	$ 1,973,743	$ 2,046,377	$ 2,046,377	$ 2,873,590

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 1,973,743	$ 2,046,377
+ Net Change in Equity	72,634	827,213
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ 2,046,377	$ 2,873,590

CITY OF APPLETON 2025 BUDGET
TAX INCREMENTAL DISTRICT #13
LONG TERM DEBT

	2024 G.O. Notes		
Year	Principal	Interest	Total
2026	365,000	193,375	558,375
2027	385,000	174,625	559,625
2028	405,000	154,875	559,875
2029	425,000	134,125	559,125
2030	445,000	112,375	557,375
2031	470,000	89,500	559,500
2032	490,000	65,500	555,500
2033	520,000	40,250	560,250
2034	545,000	13,625	558,625
	$ 4,050,000	$ 978,250	$ 5,028,250

	Total		
Year	Principal	Interest	Total
2026	365,000	193,375	558,375
2027	385,000	174,625	559,625
2028	405,000	154,875	559,875
2029	425,000	134,125	559,125
2030	445,000	112,375	557,375
2031	470,000	89,500	559,500
2032	490,000	65,500	555,500
2033	520,000	40,250	560,250
2034	545,000	13,625	558,625
	$ 4,050,000	$ 978,250	$ 5,028,250

CITY OF APPLETON 2024 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET

FACILITIES AND CONSTRUCTION MANAGEMENT

Director of Parks & Recreation:
Dean R. Gazza, CFM, PMP, CCM

Deputy Director of Parks & Recreation:
Thomas R. Flick, CFM

CITY OF APPLETON 2026 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT

MISSION STATEMENT

Building communities and enriching lives where we live, work, and play.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

The Facilities Management Division provided operation and maintenance services for more than 1.27 million square feet of municipal buildings including, but not limited to, offices, park pavilions, municipal aquatic centers, vehicle garages, police and fire stations, a golf course, and water and wastewater plants. The services provided include maintaining and inspecting all building systems, such as HVAC, electrical, plumbing, structural and fire systems and general services such as janitorial services, pest control, and elevator maintenance. Additionally, in support of individual department missions, the Facilities Management Division provided maintenance and inspection of fuel systems, vehicle exhaust systems, appliances, air compressors, UPS's and vehicle wash bays.

The focus continued to be proactive in providing a high quality of customer service. As a customer service department, it is essential that we meet the needs of our customers by improving the systems' reliability, reducing maintenance costs, ensuring safety, and providing productive environments to allow our customers to deliver City services at a high level. We do this through a robust preventive maintenance program and by getting to the root cause of system issues to improve reliability.

Our tradespeople continued to improve their skills and knowledge by maintaining their professional licenses, attending training, and seeking ways to find new approaches, such as predictive and preventive maintenance. Management staff also attended various training and networking opportunities to improve their leadership and technical skills. The benchmark cost for maintenance and janitorial services is $5.82 per square foot, as published by the International Facilities Management Association, compared to our cost of $2.24. Expenses are controlled by employing in-house tradespeople to perform higher-cost skilled work, while contracting out work requiring a lesser degree of skill which can generally be procured at a lower cost. Emergency maintenance continues to impact expenses. Facilities staff have been resilient at responding to and resolving emergency building repairs, vandalism, and weather-related events.

Construction concluded at the Appleton Public Library and Valley Transit Whitman site facility. Construction commenced on the Lundgaard Park pavilion and was completed in the fall.

Capital improvement projects expected to be completed in 2025 include: Renovation of the Community Development and Parks & Recreation office areas, phase 5 upgrades to the electrical distribution equipment at the Wastewater Plant, Parks & Recreation generator replacement and City Hall security improvements. These types of projects include ADA updates, safety and security improvements, door replacements, flooring replacements, large-scale painting, and various HVAC, plumbing and electrical upgrades.

Finally, the department remained diligent in its continued implementation of energy conservation and sustainability plans. During 2025, the Panel on Sustainability and Resilience identified major initiatives and continued to work towards future recommendations. Geo thermal was installed as part of the construction projects at the Appleton Public Library and Valley Transit facility.

CITY OF APPLETON 2026 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT

MAJOR 2026 OBJECTIVES

Provide a high level of customer service by meeting or exceeding our customers' expectations for quality, timeliness and professionalism.

Plan and prepare for emergencies and crises. Facilities Management staff will be resilient and assure continuity of operations during emergencies and crises. The Department will continue to work with Emergency Management and other City departments to maintain and improve the continuity of the operations plan.

Provide planning and project management services including construction oversight and representation related to projects outlined in the capital improvement plan. Ensure all major facility maintenance projects meet project objectives and are completed on time and within budget.

Apply codes, regulations, and standards in all considerations of building systems, structures, interiors, and exteriors for building construction, operations and maintenance.

Oversee and implement maintenance plans through facility assessments, the roof management program, building system surveys, and predictive and preventive maintenance programs.

Emphasize maintenance activities while systematically reducing alterations, improvements, remodeling, and other non-maintenance activities. Simultaneously upgrade current facilities' conditions.

Coordinate, monitor, and evaluate contracted services to assure excellent service is received.

Promote workplace safety by routinely performing facility safety assessments to ensure safe facilities and working environments.

Implement energy management and sustainability plans for facilities. Focus on implementing solar strategies and continue to install LED lighting and controls in City parks and facilities where feasible.

Research a solution to replace the AS400 system with a Computer-Aided Facilities Management system to meet needs for Facilities and Grounds Management divisions.

Maintain a cost per square foot for maintenance and housekeeping under industry averages. Our projected current square foot benchmark is $2.38, which is far below the industry's benchmark of $5.82 as published by the International Facilities Management Association.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 3,052,365	$ 3,201,685	$ 3,297,825	$ 3,297,825	$ 3,235,647	-1.89%
Program Expenses							
6330	Administration	455,424	462,178	402,696	402,696	411,714	2.24%
6331	Facilities Maintenance	2,660,585	2,695,127	2,895,129	2,895,129	2,829,294	-2.27%
Total Program Expenses		$ 3,116,009	$ 3,157,305	$ 3,297,825	$ 3,297,825	$ 3,241,008	-1.72%
Expenses Comprised Of:							
Personnel		1,038,249	1,122,884	1,063,685	1,063,685	1,089,896	2.46%
Training & Travel		15,740	7,993	8,000	8,000	8,000	0.00%
Supplies & Materials		434,149	446,535	417,152	417,152	417,152	0.00%
Purchased Services		1,627,871	1,574,893	1,808,988	1,808,988	1,725,960	-4.59%
Capital Expenditures		-	-	-	-	-	N/A
Transfers Out		-	5,000	-	-	-	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		10.26	10.26	10.26	10.26	10.26	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT

Administration **Business Unit 6330**

PROGRAM MISSION

To provide a safe and productive physical environment which supports all of the City of Appleton's departments and community in a safe, accessible, sustainable and cost-effective manner.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", and #5: "Promote an environment that is respectful and inclusive".

Objectives:

Provide quality cost-effective administrative management to support the internal and external services provided by the Facilities Management Division, including:

- Strategic facilities planning
- Office space and layout planning
- ADA analysis
- Major renovation project management
- New construction project management
- Move coordination

As well as performing a range of planning services, including:

- Building assessment
- Preventive maintenance programs
- Energy & sustainability programs
- Environmental programs
- Facility documentation
- Space allocation records

Monitor the timeliness, professionalism and efficiency of staff, and the overall satisfaction with our services as perceived by our internal customers. Provide education and training opportunities for our employees to promote personal and professional growth and to meet federal, State and local guidelines.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT

Administration **Business Unit 6330**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
471000	Interest on Investments (Loss)	$ 1,487	$ 4,905	$ -	$ -	$ -
480100	Charges for Services	3,015,674	3,083,947	3,292,825	3,292,825	3,230,647
502000	Donations & Memorials	-	10,000	-	-	-
503000	Damage to City Property	32,300	1,261	-	-	-
503500	Other Reimbursements	2,904	2,607	5,000	5,000	5,000
	Total Revenue	$ 3,052,365	$ 3,102,720	$ 3,297,825	$ 3,297,825	$ 3,235,647
	Expenses					
610100	Regular Salaries	$ 170,300	$ 244,657	$ 184,180	$ 184,180	$ 187,264
615000	Fringes	139,678	72,011	76,249	76,249	78,734
620100	Training/Conferences	13,405	7,993	8,000	8,000	8,000
620400	Tuition Fees	2,335	-	-	-	-
630100	Office Supplies	1,790	1,500	1,500	1,500	1,500
630200	Subscriptions	410	348	750	750	750
630300	Memberships & Licenses	2,605	3,834	2,000	2,000	2,000
630400	Postage/Freight	2,052	2,327	2,300	2,300	2,300
630500	Awards & Recognition	381	180	180	180	180
630600	Building Maint./Janitorial	640	-	-	-	-
630700	Food & Provisions	471	279	240	240	240
631500	Books & Library Materials	362	858	700	700	700
632000	Printing/Copying	4,779	6,666	4,500	4,500	4,500
632101	Uniforms	315	2,057	500	500	500
632300	Safety Supplies	2,050	1,866	2,000	2,000	2,000
640100	Accounting/Audit Fees	1,932	1,830	1,847	1,847	1,865
640400	Consulting Services	12,103	13,515	12,000	12,000	12,000
640700	Solid Waste/Recycling	1,955	982	1,607	1,607	1,607
641200	Advertising	423	171	1,000	1,000	1,000
641300	Utilities	53,686	50,890	55,583	55,583	56,644
650100	Insurance	37,332	39,852	40,560	40,560	42,930
659900	Other Contracts/Obligation	6,420	5,362	7,000	7,000	7,000
791400	Transfer Out - Capital Project	-	5,000	-	-	-
	Total Expense	$ 455,424	$ 462,178	$ 402,696	$ 402,696	$ 411,714

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT
Facilities Maintenance **Business Unit 6331**

PROGRAM MISSION

Provide proactive, cost-effective, and quality facilities maintenance services that preserve and extend the useful life of the City's facilities assets and to ensure reliable and dependable service for our internal and external customers.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Maintain mechanical, electrical and architectural systems including:

Carpentry	Fire protection	Locksmith	Roofing
Custodial services	Furniture	Pest control	Security
Electrical	HVAC	Plumbing	Structural
Elevator maintenance	Lighting maintenance	Refuse program	Windows

Develop and implement maintenance standards and schedules for buildings, building systems and installed equipment.

Major changes in Revenue, Expenditures, or Programs:

Lease expenses decreased as a result of the third floor of City Center selling during 2025. As a member of the condominium association, all members were required to pay a share of the condominium fees unpaid by previous owner.

CITY OF APPLETON 2026 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT
Facilities Maintenance **Business Unit 6331**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
503000	Damage to City Property	$ -	$ 98,965	$ -	$ -	$ -
	Total Revenue	$ -	$ 98,965	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 494,892	$ 545,355	$ 545,210	$ 545,210	$ 557,972
610400	Call Time Wages	7,602	6,219	8,560	8,560	8,748
610500	Overtime Wages	11,884	13,675	11,455	11,455	11,707
610800	Part Time Wages	12,968	13,027	15,365	15,365	15,592
615000	Fringes	200,925	227,940	222,666	222,666	229,879
630600	Building Maint./Janitorial	379,967	389,749	366,482	366,482	366,482
630901	Shop Supplies	10,036	9,491	9,500	9,500	9,500
632700	Miscellaneous Equipment	28,291	27,380	26,500	26,500	26,500
640500	Engineering Fees	1,350	4,000	4,000	4,000	4,000
640700	Solid Waste/Recycling	4,748	320	1,500	1,500	1,500
641300	Utilities	755	-	-	-	-
641400	Janitorial Service	375,560	345,194	495,448	495,448	495,448
641600	Building Repairs & Maint.	746,315	661,614	634,391	634,391	642,052
641800	Equipment Repairs & Maint.	2,602	1,544	6,000	6,000	6,000
642500	CEA Expense	68,139	70,329	72,636	72,636	74,027
650200	Leases	314,450	378,752	474,416	474,416	378,887
650302	Equipment Rent	101	538	1,000	1,000	1,000
	Total Expense	$ 2,660,585	$ 2,695,127	$ 2,895,129	$ 2,895,129	$ 2,829,294

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Building Maint./Janitorial Supplies

Building interior	$ 30,480
Electrical	30,480
Elevator	20,320
Fire/Safety	20,320
HVAC	30,480
Janitorial supplies	54,212
Painting	30,480
Plumbing	30,480
Security	30,480
Structural/windows/ext. doors	30,480
Pool chemicals	58,270
	$ 366,482

Miscellaneous Equipment

City furniture/general	$ 26,500
	$ 26,500

Janitorial Service

City Hall	$ 83,323
Library	140,616
Parks & Rec. Facilities	27,682
Police Station	106,229
Municipal Services Building	51,948
Golf Course	6,744
Valley Transit & Transit Center	28,385
Wastewater Plant	22,458
Water Plant	28,063
	$ 495,448

Building Repairs & Maint. Services

Electrical	$ 27,202
Elevator	45,469
Fire/safety	59,976
HVAC	244,939
Plumbing	20,700
Security	18,150
Structural/roof	13,800
Overhead & passage doors	97,416
Painting & pavilion staining	66,600
Flooring	8,750
Emergency Sirens	14,420
Other: pest control, locksmith, utility locates, landfill	24,630
	$ 642,052

Leases

City Hall condo agreement	$ 298,920
Condo Vacancy Share	67,967
Health Space	12,000
	$ 378,887

CITY OF APPLETON 2026 BUDGET
FACILITIES AND
CONSTRUCTION MANAGEMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
471000	Interest on Investments	1,487	4,905	24,651	-	-	-
480100	General Charges for Service	3,015,674	3,093,947	1,055,857	3,292,825	3,292,825	3,230,647
503000	Damage to City Property	32,300	100,226	16,652	-	-	-
503500	Other Reimbursements	2,904	2,607	3,131	5,000	5,000	5,000
	TOTAL PROGRAM REVENUES	3,052,365	3,201,685	1,100,291	3,297,825	3,297,825	3,235,647
	Personnel						
610100	Regular Salaries	232,337	249,913	75,600	729,390	729,390	745,236
610200	Labor Pool Allocations	356,049	386,785	113,006	-	-	-
610400	Call Time Wages	7,602	6,369	1,971	8,560	8,560	8,748
610500	Overtime Wages	11,884	13,675	2,993	11,455	11,455	11,707
610800	Part-Time Wages	12,968	13,027	3,162	15,365	15,365	15,592
611000	Other Compensation	1,135	1,135	955	-	-	-
611400	Sick Pay	3,881	83,309	-	-	-	-
611500	Vacation Pay	71,790	68,720	14,076	-	-	-
615000	Fringes	270,559	299,951	80,851	298,915	298,915	308,613
617000	Pension Expense	70,645	(11,724)	-	-	-	-
617100	OPEB Expense	(601)	11,724	-	-	-	-
	TOTAL PERSONNEL	1,038,249	1,122,884	292,614	1,063,685	1,063,685	1,089,896
	Training~Travel						
620100	Training/Conferences	13,405	7,993	3,731	8,000	8,000	8,000
620400	Tuition Fees	2,335	-	-	-	-	-
	TOTAL TRAINING / TRAVEL	15,740	7,993	3,731	8,000	8,000	8,000
	Supplies						
630100	Office Supplies	1,790	1,500	546	1,500	1,500	1,500
630200	Subscriptions	410	348	410	750	750	750
630300	Memberships & Licenses	2,605	3,834	993	2,000	2,000	2,000
630400	Postage/Freight	2,052	2,327	534	2,300	2,300	2,300
630500	Awards & Recognition	381	180	-	180	180	180
630600	Building Maint./Janitorial	380,607	389,749	137,382	366,482	366,482	366,482
630700	Food & Provisions	471	279	294	240	240	240
630901	Shop Supplies	10,036	9,491	3,001	9,500	9,500	9,500
631500	Books & Library Materials	362	858	-	700	700	700
632001	City Copy Charges	4,749	6,049	1,226	3,600	3,600	3,600
632002	Outside Printing	30	617	50	900	900	900
632101	Uniforms	315	2,057	-	500	500	500
632300	Safety Supplies	2,050	1,866	1,179	2,000	2,000	2,000
632700	Miscellaneous Equipment	28,291	27,380	3,246	26,500	26,500	26,500
	TOTAL SUPPLIES	434,149	446,535	148,861	417,152	417,152	417,152
	Purchased Services						
640100	Accounting/Audit Fees	1,932	1,830	-	1,847	1,847	1,865
640400	Consulting Services	12,103	13,515	-	12,000	12,000	12,000
640500	Engineering Fees	1,350	4,000	-	4,000	4,000	4,000
640700	Solid Waste/Recycling Pickup	6,703	1,302	364	3,107	3,107	3,107
641200	Advertising	423	171	325	1,000	1,000	1,000
641301	Electric	19,815	19,705	4,531	20,409	20,409	21,022
641302	Gas	10,772	7,121	4,664	11,044	11,044	11,376
641303	Water	1,783	1,990	469	1,800	1,800	1,890
641304	Sewer	589	777	177	630	630	656
641306	Stormwater	15,138	15,096	3,857	15,200	15,200	15,200
641307	Telephone	2,067	1,669	395	2,500	2,500	2,500
641308	Cellular Phones	4,277	4,532	1,035	4,000	4,000	4,000
641400	Janitorial Service	375,560	345,194	147,786	495,448	495,448	495,448
641600	Building Repairs & Maint.	746,315	661,614	187,138	634,391	634,391	642,052
641800	Equipment Repairs & Maint.	2,602	1,544	258	6,000	6,000	6,000
642501	CEA Operations/Maint.	24,374	27,941	3,505	31,933	31,933	29,981
642502	CEA Depreciation/Replace.	43,765	42,388	7,454	40,703	40,703	44,046
650100	Insurance	37,332	39,852	-	40,560	40,560	42,930
650200	Leases	314,450	378,752	162,712	474,416	474,416	378,887

CITY OF APPLETON 2026 BUDGET
FACILITIES AND
CONSTRUCTION MANAGEMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
650302	Equipment Rent	101	538	-	1,000	1,000	1,000
659900	Other Contracts/Obligation	6,420	5,362	21,263	7,000	7,000	7,000
	TOTAL PURCHASED SVCS	1,627,871	1,574,893	545,933	1,808,988	1,808,988	1,725,960
	Capital Outlay						
680401	Machinery & Equipment	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
	Transfers						
791400	Transfer Out - Capital Project	-	5,000	-	-	-	-
	TOTAL TRANSFERS	-	5,000	-	-	-	-
	TOTAL EXPENSE	3,116,009	3,157,305	991,139	3,297,825	3,297,825	3,241,008

CITY OF APPLETON 2026 BUDGET
FACILITIES, GROUNDS AND CONSTRUCTION MANAGEMENT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Charges for Services	$ 3,015,674	$ 3,083,947	$ 3,292,825	$ 3,292,825	$ 3,235,647
Total Revenues	3,015,674	3,083,947	3,292,825	3,292,825	3,235,647
Expenses					
Operating Expenses	3,116,009	3,152,305	3,297,825	3,297,825	3,241,008
Depreciation	-	-	-	-	-
Total Expenses	3,116,009	3,152,305	3,297,825	3,297,825	3,241,008
Operating Loss	(100,335)	(68,358)	(5,000)	(5,000)	(5,361)
Non-Operating Revenues (Expenses)					
Investment Income (Loss)	1,487	4,905	-	-	-
Other Income	35,204	112,833	5,000	5,000	-
Total Non-Operating	36,691	117,738	5,000	5,000	-
Income (Loss) before Contributions and Transfers	(63,644)	49,380	-	-	(5,361)
Contributions and Transfers In (Out)					
Transfer Out - Capital Projects	-	(5,000)	-	-	-
Change in Net Assets	(63,644)	44,380	-	-	(5,361)
Net Assets - Beginning	105,540	41,896	86,276	86,276	86,276
Net Assets - Ending	$ 41,896	$ 86,276	$ 86,276	$ 86,276	$ 80,915

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 156,535	$ 156,535
+ Change in Net Assets	-	(5,361)
Working Cash - End of Year	$ 156,535	$ 151,174

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Facilities and Construction Management **Business Unit 4350**

PROGRAM MISSION

This program accounts for funding sources and expenditures related to capital improvements of City facilities.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

This budget, under oversight of the Parks and Recreation Director, accounts for the expenditures related to City facility construction and improvements not accounted for separately in the City's enterprise funds. The projects anticipated for the upcoming year include the following:

Project	Amount	Page
Facility Renovations	$ 465,000	Projects, pg. 646
Grounds Improvements	25,000	Projects, pg. 647
Hardscape Improvements	50,000	Projects, pg. 648
Interior Finishes & Furniture Improvements	2,175,000	Projects, pg. 650
Park ADA Improvements	50,000	Projects, pg. 688
Playground Areas	175,000	Projects, pg. 691
Roof Replacement	250,000	Projects, pg. 653
Sport Courts	45,000	Projects, pg. 693
Statues and Monuments Restoration	100,000	Projects, pg. 694
Trails and Trail Connections	35,000	Projects, pg. 695
Safety and Security Improvements	35,000	Projects, pg. 654
Building Envelope	185,000	Projects, pg. 643
Sustainability & Resiliency	350,000	Projects, pg. 657
	$ 3,940,000	

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026	% Change *
Program Revenues		$ 1,128,950	$ 10,329,231	$ 50,000	$ 50,000	$ 400,000	700.00%
Program Expenses		$ 9,757,872	$ 33,474,731	$ 4,931,732	$ 4,931,732	$ 4,214,242	-14.55%
Expenses Comprised Of:							
Personnel		249,085	262,234	266,732	266,732	274,242	2.82%
Supplies & Materials		-	239,552	-	-	-	N/A
Purchased Services		6,306,181	28,299,657	50,000	50,000	180,000	260.00%
Capital Expenditures		3,202,606	4,673,288	4,615,000	4,615,000	3,760,000	-18.53%
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Facilities and Construction Management **Business Unit 4350**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
471000	Interest on Investments (Loss)	$ 747,849	$ 231,266	$ 50,000	$ 50,000	$ 50,000
502000	Donations & Memorials	381,101	8,092,187	-	-	-
503500	Other Reimbursements	-	5,778	-	-	350,000
591000	Proceeds of Long-term Debt	13,847,500	4,049,000	4,665,000	4,665,000	3,590,000
592100	Transfer In - General Fund	-	2,000,000	-	-	-
	Total Revenue	$ 14,976,450	$ 14,378,231	$ 4,715,000	$ 4,715,000	$ 3,990,000
	Expenses					
610100	Regular Salaries	$ 189,530	$ 194,850	$ 200,638	$ 200,638	$ 206,042
615000	Fringes	59,555	67,384	66,094	66,094	68,200
632700	Miscellaneous Equipment	-	239,552	-	-	-
640400	Consulting Services	-	10,750	-	-	-
640600	Architect Fees	6,306,181	28,288,907	50,000	50,000	180,000
680200	Land Improvements	1,211,340	1,247,781	55,000	55,000	60,000
680300	Buildings	1,310,481	810,102	4,005,000	4,005,000	3,075,000
680401	Machinery & Equipment	67,158	1,466,633	30,000	30,000	100,000
680402	Furniture & Fixtures	-	237,684	75,000	75,000	250,000
680900	Infrastructure Construction	613,627	911,088	450,000	450,000	275,000
	Total Expense	$ 9,757,872	$ 33,474,731	$ 4,931,732	$ 4,931,732	$ 4,214,242

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Land Improvements

Grounds Improvements - Parks	$ 25,000
Trail & Trail Connection - Trail View Estates	35,000
	$ 60,000

Buildings

Building Envelope - Fire Station #1	$ 185,000
Facility renovations - Health Clinic Space	290,000
Facility renovations - Fire Station #6	175,000
Interior finishes - City Hall	1,550,000
Interior finishes - Fire Station #1 & #4	200,000
Interior finishes - MSB	125,000
Roof Replacement - Parking Deck PD	250,000
Sustainability - Solar Panels	300,000
	$ 3,075,000

Infrastructure Construction

Hardscapes - City sites	$ 50,000
Playground - Alicia Park	175,000
ADA Improvements	50,000
	$ 275,000

Furniture & Fixtures

Interior finishes - City Hall	$ 250,000
	$ 250,000

Architect Fees

Interior finishes - City Hall	$ 50,000
Sport Courts - Jaycee	45,000
Safety & Security - Houdini Plaza	35,000
Sustainability - Solar Panels	50,000
	$ 180,000

Machinery & Equipment

Statues & Monuments Restoration	$ 100,000
	$ 100,000

CITY OF APPLETON 2026 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Interest Income (Loss)	$ 747,849	$ 231,266	$ 50,000	$ 50,000	$ 50,000
Other	381,101	8,097,965	-	-	350,000
Total Revenues	1,128,950	8,329,231	50,000	50,000	400,000
Expenses					
Program Costs	9,757,872	33,474,731	4,931,732	4,931,732	4,214,242
Total Expenses	9,757,872	33,474,731	4,931,732	4,931,732	4,214,242
Revenues over (under) Expenses	(8,628,922)	(25,145,500)	(4,881,732)	(4,881,732)	(3,814,242)
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	13,847,500	4,049,000	4,665,000	4,665,000	3,590,000
Operating Transfers In - General Fund	-	2,000,000	-	-	-
Operating Transfers In - Capital Proj	-	-	-	-	-
Operating Transfers Out - Capital Proj	-	-	-	-	-
Total Other Financing Sources (Uses)	13,847,500	6,049,000	4,665,000	4,665,000	3,590,000
Net Change in Equity	5,218,578	(19,096,500)	(216,732)	(216,732)	(224,242)
Fund Balance - Beginning	15,079,906	20,298,484	1,201,984	1,201,984	985,252
Fund Balance - Ending	$ 20,298,484	$ 1,201,984	$ 985,252	$ 985,252	$ 761,010

CITY OF APPLETON 2026 BUDGET

PARKS & RECREATION DEPARTMENT

Director of Parks & Recreation:
Dean R. Gazza, CPRE, LEED-AP

Deputy Director of Parks & Recreation:
Thomas R. Flick, CPRP

CITY OF APPLETON 2026 BUDGET
PARKS & RECREATION DEPARTMENT

MISSION STATEMENT

Building communities and enriching lives where we live, work, and play.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Parks and Recreation is a tangible reflection of the quality of life in a community. Together, they provide gathering places and opportunities for families and social groups, as well as for individuals of all ages and economic status. In 2025, many great projects were completed to preserve and extend the useful life of City parks, as well as changes to recreational programming to meet the demands and needs of the community.

Parks and Grounds Management

The Grounds Division proactively managed 610 acres of park grounds that includes the Scheig Center and Gardens, 17 ball diamonds, 15 tennis courts, 10 pickleball courts, 12 basketball courts, 2 volleyball courts, 2 disc golf courses, 1 skateboard park, 4 ice rinks, 13.2 miles of paved trails, 1 archery range, 2 kayak launches, and 20,100 sq. ft. of accessible playgrounds (30 playgrounds). The grounds, fencing, and all safety and security entrances at the Wastewater Treatment Facility, MSB, Valley Transit, and Water Treatment Facility, along with all City round-abouts, boulevards, and terraces, are also maintained by the grounds division.

Significant projects include finishing the Lutz Park trail section, the beginning of Lundgaard Park Stage 2, and surfacing changes and repairs to the Universal Playground. Bench presses were added to Erb and Pierce Parks, and at Veterans Memorial Park dugout covers were added to Field 6, along with infield improvements to Field 2. An online pay application was put in place at the Lutz Boat Launch, and improvements were made to the Highview Playground. Significant perimeter fencing repairs were made at MSB and Wastewater. Additionally, routine maintenance included upkeep of playground equipment, invasive plant control, parking lot and walkway repairs, and general grounds maintenance.

Recreation Services

The Recreation Division achieved several key milestones aligned with our mission to enhance community engagement, improve program delivery, and increase operational efficiency.

We successfully launched a new Parks and Recreation website, now fully integrated within the City's official site. This major undertaking involved extensive cross-departmental collaboration. Our team led the full scope of work - designing the site layout, curating and editing content, improving navigation, and ensuring consistency with the City's digital branding standards. A key enhancement to the site was the integration of interactive park maps, developed in partnership with the City's GIS department. These maps allow users to explore park amenities, trails, and facilities in a dynamic and user-friendly way, greatly improving public access to information.

A major programmatic update included the introduction of *Aqua Academy*, a reimagined swim lesson program. Staff developed a new curriculum for each class level with a focused emphasis on stroke technique and skill progression, reinforcing our commitment to quality aquatic instruction.

Community engagement remained a central priority. We introduced a new event, *The Great Draft "Pic"*, in celebration of the NFL Draft, which brought families and fans together for a fun and interactive experience. Additionally, we partnered with neighboring communities to promote a regional *Bike Bingo* initiative in honor of National Bike Month.

As part of our strategic initiatives, we began developing an Emergency Response Plan (ERP) specific to outdoor park programming. In the first year, we conducted a comprehensive risk assessment to identify and prioritize hazards based on likelihood and severity. We initiated the drafting of response protocols and worked closely with the Police Department to refine these plans, with the overarching goal of ensuring the safety of participants, staff, and the broader community.

Lastly, a significant focus was placed on enhancing customer service and streamlining internal processes. Improvements included the development of fillable forms, enhanced use of WebTrac for data collection during registration, direct linking to facility availability, and improved systems for collecting dance program fees. These efforts aimed to make the user experience more intuitive and efficient for both the public and staff.

CITY OF APPLETON 2026 BUDGET
PARKS & RECREATION DEPARTMENT

MAJOR 2026 OBJECTIVES

Provide planning and project management services, including construction oversight and representation related to projects outlined in the Capital Improvement Plan.

Provide multi-use aquatic facilities that serve as a destination for residents of Appleton and surrounding communities at a reasonable cost for all ages and abilities while maintaining a welcoming and safe environment.

Implement the Parks and Recreation section of the Comprehensive Plan. Monitor trends in the community, changes in the parks and recreational industry, and solicit and implement feedback to update the five-year plan annually.

Encourage increased awareness, program participation, and staff hiring amongst community demographic segments that are currently under-represented.

Enhance diversity, equity and inclusion throughout Parks and Recreation including, but not limited to, facilities, amenities, programming and policies.

Implement improvements as indicated in the ADA accessibility audit to ensure compliance with ADA Title II Section 35.150(d)(3) requirements.

Implement recommendations outlined in the Trails Master Plan.

Upgrade playground areas and equipment to maintain safe and user-friendly experiences. The department currently provides 46 playground structures, 64 swing sets and numerous other play equipment in 30 playground areas throughout the parks. When playground equipment exceeds its life expectancy, it is replaced to ensure safety and that it meets the recreational needs of the users.

Continue to add to the Adopt-A-Park program and volunteer programs for the Veterans Memorial Park Scheig Center Gardens. Currently nine parks, two trails, and one bed are adopted.

Expand community involvement in recreation programs through strategic marketing, inclusive outreach efforts, and meaningful partnerships with local organizations to reach broader and more diverse audiences.

Diversify recreational opportunities by introducing new programs that reflect the varied interests, age groups, and abilities of our community, ensuring equitable access to high-quality experiences for all.

Promote a strong sense of belonging and civic pride by hosting events and initiatives that bring residents together, encourage interaction, and build lasting community relationships.

Enhance participant satisfaction by actively collecting and analyzing feedback to guide improvements in program quality, customer service, and overall user experience.

Champion community well-being by offering programs and resources that encourage physical activity, mental wellness, and healthy lifestyle choices for individuals and families.

Commit to the growth and success of our team by providing ongoing training, professional development opportunities, and industry certifications that empower staff to deliver exceptional service and programming.

Collaborate with local businesses, nonprofits, and civic organizations to expand access to recreational opportunities through shared resources, co-hosted programs, sponsorships, and coordinated outreach efforts.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 1,349,675	$ 1,196,985	$ 1,238,842	$ 1,238,842	$ 1,280,940	3.40%
Program Expenses							
16532	Grounds Maintenance	2,220,179	2,246,156	2,251,528	2,251,528	2,290,259	1.72%
16541	Recreation Programs	2,272,161	2,160,707	2,316,280	2,316,280	2,352,404	1.56%
Total Program Expenses		$ 4,492,340	$ 4,406,863	$ 4,567,808	$ 4,567,808	$ 4,642,663	1.64%
Expenses Comprised Of:							
Personnel		2,321,655	2,379,795	2,423,290	2,423,290	2,482,585	2.45%
Training & Travel		7,067	8,565	8,800	8,800	8,320	-5.45%
Supplies & Materials		328,524	251,395	306,769	306,769	316,675	3.23%
Purchased Services		1,835,094	1,767,108	1,828,949	1,828,949	1,835,083	0.34%
Full Time Equivalent Staff:							
Personnel allocated to programs		16.39	16.39	16.39	16.42	16.42	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
PARKS & RECREATION DEPARTMENT

Parks and Grounds Management **Business Unit 16532**

PROGRAM MISSION

Develop, manage and maintain a high-quality, diverse system of park land, athletic facilities, trails, open spaces and other City property in an environmentally conscious manner for the enjoyment and healthful recreation of the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services" and #2: "Encourage active community participation and involvement".

Objectives:

Maintain the appropriate levels and quality of green space to increase health, increase social connection, aid the environment and have significant positive impacts on the local economy.

Proactively perform grounds preparation, planning and maintenance of open spaces, City-owned facilities, ball diamonds, trails, boulevards, triangles, ice rinks, and playgrounds. Services provided to internal and external customers include, but are not limited to:

Asphalt/concrete maintenance	Parking/sidewalks maintenance
Fence/gate maintenance	Signage
Fertilizing	Spring and fall cleanup
Graffiti removal	Snow removal/ice control
Landscaping	Turf management
Mowing	Weed control

Recreational maintenance of playground equipment, ball fields, basketball courts, tennis courts, trails, fat tire courses, boat and canoe/kayak launches, cross-country skiing and ice rink maintenance.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
PARKS & RECREATION DEPARTMENT

Parks and Grounds Management **Business Unit 16532**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
480100 Charges for Service	$ 96,924	$ 91,446	$ 92,500	$ 92,500	$ 116,000
501600 Lease Revenue	115,615	88,148	91,535	91,535	94,588
502000 Donations & Memorials	21,656	12,252	7,500	7,500	7,500
503000 Damage to City Property	1,578	3,727	-	-	-
503500 Other Reimbursements	-	1,322	-	-	-
Total Revenue	$ 235,773	$ 196,895	$ 191,535	$ 191,535	$ 218,088
Expenses					
610100 Regular Salaries	$ 629,451	$ 631,082	$ 651,291	$ 651,291	$ 666,510
610400 Call Time Wages	2,600	1,100	1,804	1,804	1,844
610500 Overtime Wages	13,801	10,100	9,558	9,558	9,765
610800 Part-Time Wages	130,936	151,992	152,896	152,896	155,154
615000 Fringes	220,268	225,401	252,593	252,593	274,489
620100 Training/Conferences	1,701	1,996	2,000	2,000	2,000
630300 Memberships & Licenses	615	659	600	600	600
630500 Awards & Recognition	165	180	165	165	165
630600 Building Maint./Janitorial	795	-	-	-	-
630700 Food & Provisions	581	220	220	220	220
630899 Other Landscape Supplies	51,838	50,950	55,000	55,000	55,000
630901 Shop Supplies	6,706	4,799	5,000	5,000	5,000
632199 Other Clothing	1,077	1,605	1,500	1,500	1,500
632200 Gas Purchases	19,685	23,115	24,779	24,779	24,779
632300 Safety Supplies	3,309	3,199	2,500	2,500	2,500
632700 Miscellaneous Equipment	21,903	14,698	23,000	23,000	23,000
640400 Consulting Services	1,341	2,500	5,000	5,000	5,000
640700 Solid Waste/Recycling	9,823	11,624	12,360	12,360	12,731
641300 Utilities	248,620	250,865	252,039	252,039	255,275
641500 Tipping Fees	270	303	200	200	200
642000 Facilities Charges	342,125	298,109	205,326	205,326	203,555
642500 CEA Expense	457,003	480,120	566,597	566,597	566,972
642900 Interfund Allocations	(18,881)	(16,099)	(49,900)	(49,900)	(53,000)
644000 Snow Removal Services	10,536	13,006	11,000	11,000	11,000
645400 Grounds Repair & Maint.	37,991	62,283	44,000	44,000	44,000
650301 Facility Rent	3,500	3,500	3,500	3,500	3,500
659900 Other Contracts/Obligation	22,420	18,849	18,500	18,500	18,500
Total Expense	$ 2,220,179	$ 2,246,156	$ 2,251,528	$ 2,251,528	$ 2,290,259

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Landscape Supplies

Topsoil, sand, seed, fertilizer, infield mix for ball diamonds, plant material, herbicides/pesticides, mulch, chips and other supplies	$ 55,000
	$ 55,000

Gas Purchases

Fuel for small equipment	$ 24,779
	$ 24,779

Other Contracts/Obligations

Contracted herbicide application	$ 5,000
Reid maintenance bldg. rental	3,500
DNR Permits,trail maps, Bee City, etc.	4,500
Port-a-potty rental	5,500
	$ 18,500

Misc. Equipment

Replace small motor equip.	$ 23,000
	$ 23,000

Grounds Repair & Maintenance

Fencing repair	$ 6,000
Weed control	6,000
Playground equipment	7,000
Courts/fields upkeep	7,000
Signage upkeep	2,500
Exterior lighting repair	2,500
Stormwater pond maint.	3,000
Landscaping maint.	7,000
Other:	
Scoreboards, gates, trails, ice rinks, goose mgmt.	3,000
	$ 44,000

CITY OF APPLETON 2026 BUDGET
PARKS & RECREATION DEPARTMENT

Recreation Services **Business Unit 16541**

PROGRAM MISSION

To provide both structured and unstructured recreational services by developing diverse programs and activities that encourage community involvement while striving to enhance the social, cultural and physical well-being of our residents and visitors.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", and #5: "Promote an environment that is respectful and inclusive".

Objectives:

Provide exceptional customer service through:

- Promotion and support services for the online registration system and pass management system
- Effective and efficient person-to-person customer service contacts
- Utilization of social media including the e-newsletter, website, Facebook, and Instagram
- Empower and train staff and volunteers

Provide diverse recreational opportunities for youth and adults (pre-school through older adult) that are cost effective:

- Active adult programs
- Adaptive programs
- Preschool programs
- Drop-in programs
- Youth instructional programs
- Special events/trips
- Youth sports programs/leagues
- Teen programs
- Adult instructional programs

Coordinate delivery of recreation programs, activities and facilities by:

- Administration of agreements with existing partners
- Collaboration with other government agencies
- Coordination with community groups and organizations

Maximize utilization of recreational facilities through:

- Department programming of pools, athletic fields, sport courts, studios, pavilions, etc.
- Policies that promote and monitor community use
- Customer-friendly registration and reservation methods for park usage, sport fields/diamonds, and pavilions
- Collaboration of recreation services with community groups and other leisure service providers

Recognize changing landscape of parks and recreation services in the community by:

- Developing a strategic plan for delivery of recreation services
- Analyzing and adapting to changing community needs
- Engaging in community activities, groups and organizations

Major Changes in Revenue, Expenditures or Programs:

Our budget reflects an increase to the clothing line item to account for rising costs associated with staff uniforms and youth sports program shirts. This adjustment ensures we can continue to provide appropriate and professional attire for staff while maintaining quality and consistency for our participants. A portion of these expenses are offset by sponsorships.

Bank services increased $2,500 to reflect actual.

CITY OF APPLETON 2026 BUDGET
PARKS & RECREATION DEPARTMENT

Recreation Services **Business Unit 16541**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
480100 Charges for Service	$ 977,830	$ 972,557	$ 1,019,932	$ 1,019,932	$ 1,034,932
500100 Fees & Commissions	1,366	488	980	980	980
501000 Miscellaneous Revenue	100,840	2,475	-	-	-
501500 Rental of City Property	6,037	6,545	6,545	6,545	7,090
502000 Donations & Memorials	27,809	18,025	19,850	19,850	19,850
508500 Cash Short or Over	20	-	-	-	-
Total Revenue	$ 1,113,902	$ 1,000,090	$ 1,047,307	$ 1,047,307	$ 1,062,852
Expenses					
610100 Regular Salaries	$ 471,274	$ 491,046	$ 480,363	$ 480,363	$ 494,632
610500 Overtime Wages	2,876	4,387	-	-	-
610800 Part-Time Wages	677,229	673,620	688,464	688,464	698,632
615000 Fringes	173,220	191,060	186,321	186,321	181,559
620100 Training/Conferences	4,886	6,569	6,320	6,320	6,320
620600 Parking Permits	480	-	480	480	-
630100 Office Supplies	1,752	1,192	2,775	2,775	2,775
630200 Subscriptions	468	468	468	468	468
630300 Memberships & Licenses	8,017	8,436	9,329	9,329	9,329
630400 Postage/Freight	15,335	201	4,400	4,400	4,400
630500 Awards & Recognition	2,351	1,925	3,893	3,893	3,893
630700 Food & Provisions	3,010	2,815	4,695	4,695	4,695
631400 Concession Supplies	62,235	55,130	76,305	76,305	76,305
631500 Books & Library Materials	138	542	500	500	500
631600 Supplies	20,820	21,028	28,010	28,010	28,010
632000 Printing/Copying	35,096	6,929	3,950	3,950	3,950
632100 Clothing	54,075	38,133	39,620	39,620	49,526
632400 Medical/Lab Supplies	489	435	900	900	900
632700 Miscellaneous Equipment	18,064	14,739	19,160	19,160	19,160
640300 Bank Service Fees	49,230	52,101	49,500	49,500	52,000
640400 Consulting Services	-	-	350	350	350
640700 Solid Waste/Recycling	-	-	400	400	-
641200 Advertising	5,015	4,195	4,500	4,500	4,500
641300 Utilities	171,374	153,819	187,430	187,430	187,430
642000 Facilities Charges	280,987	228,936	302,369	302,369	307,060
642400 Software Support	7,511	7,241	9,458	9,458	9,458
642500 CEA Expense	8,929	7,770	7,923	7,923	7,755
643100 Interpreter Services	-	307	100	100	500
650301 Facility Rent	121,913	114,761	135,827	135,827	135,827
650302 Equipment Rent	7,500	8,140	5,500	5,500	5,500
659900 Other Contracts/Obligation	67,887	64,782	56,970	56,970	56,970
Total Expense	$ 2,272,161	$ 2,160,707	$ 2,316,280	$ 2,316,280	$ 2,352,404

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Concession Supplies	
Food and beverage	$ 73,305
Other concession supplies	3,000
	$ 76,305
Supplies	
Arts and crafts	$ 1,725
Sports equipment	16,575
Other misc. program supplies	9,710
	$ 28,010
Miscellaneous Equipment	
Program administration	$ 4,068
Concession operations	2,892
Pool operations	12,200
	$ 19,160

Clothing	
Youth sport t-shirts	$ 36,188
Staff clothing	13,338
	$ 49,526
Facility Rent	
Dance studios	$ 72,932
Appleton Schools	21,950
Appleton Schools (pools)	22,725
Reid Golf Course	8,500
USA Youth-soccer field use	9,720
	$ 135,827
Other Contracts/Obligations	
City Band	$ 14,000
Playground fair rentals, trips, partner programs, recital tix	40,970
On The Hill movie license	2,000
	$ 56,970

CITY OF APPLETON 2026 BUDGET
PARKS & RECREATION DEPARTMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Revenues						
480100	General Charges for Service	210,316	242,935	129,260	1,112,432	1,112,432	1,150,932
480203	Concessions	115,596	104,567	645	-	-	-
480205	Equipment Rentals	19,538	-	-	-	-	-
480300	Program Fees	28,485	33,357	(80)	-	-	-
485000	Daily Entrance Fees	126,113	264,169	13,465	-	-	-
486000	Lessons/Classes	564,811	412,375	147,984	-	-	-
487700	Advertising/Promotional Fees	9,895	6,600	5,850	-	-	-
500100	Fees & Commissions	1,366	488	-	980	980	980
501000	Miscellaneous Revenue	100,840	2,475	1,300	-	-	-
501500	Rental of City Property	6,037	6,545	-	6,545	6,545	7,090
501600	Lease Revenue	115,615	88,148	27,678	91,535	91,535	94,588
502000	Donations & Memorials	49,465	30,277	8,765	27,350	27,350	27,350
503000	Damage to City Property	1,578	3,727	11,193	-	-	-
508500	Cash Short or Over	20	1,322	-	-	-	-
	TOTAL PROGRAM REVENUES	1,349,675	1,196,985	346,060	1,238,842	1,238,842	1,280,940
	Personnel						
610100	Regular Salaries	780,426	872,246	292,128	1,131,654	1,131,654	1,161,142
610200	Labor Pool Allocations	205,900	134,349	35,409	-	-	-
610400	Call Time Wages	2,600	1,100	1,200	1,804	1,804	1,844
610500	Overtime Wages	16,677	14,487	4,553	9,558	9,558	9,765
610800	Part-Time Wages	808,165	825,612	60,519	841,360	841,360	853,786
611000	Other Compensation	1,675	1,855	1,675	-	-	-
611400	Sick Pay	3,937	927	-	-	-	-
611500	Vacation Pay	108,787	112,757	29,379	-	-	-
615000	Fringes	393,488	416,462	138,951	438,914	438,914	456,048
	TOTAL PERSONNEL	2,321,655	2,379,795	563,814	2,423,290	2,423,290	2,482,585
	Training~Travel						
620100	Training/Conferences	6,587	8,565	2,638	8,320	8,320	8,320
620600	Parking Permits	480	-	-	480	480	-
	TOTAL TRAINING / TRAVEL	7,067	8,565	2,638	8,800	8,800	8,320
	Supplies						
630100	Office Supplies	1,752	1,192	645	2,775	2,775	2,775
630200	Subscriptions	468	468	-	468	468	468
630300	Memberships & Licenses	8,632	9,095	1,194	9,929	9,929	9,929
630400	Postage/Freight	15,335	201	-	4,400	4,400	4,400
630500	Awards & Recognition	2,516	2,105	115	4,058	4,058	4,058
630600	Building Maint./Janitorial	795	-	-	-	-	-
630700	Food & Provisions	3,591	3,034	268	4,915	4,915	4,915
630899	Other Landscape Supplies	51,838	50,950	5,255	55,000	55,000	55,000
630901	Shop Supplies	6,706	4,799	2,379	5,000	5,000	5,000
631402	Non-Alcoholic Beverages	9,609	5,620	61	11,730	11,730	11,730
631403	Candy/Food	51,115	48,459	-	61,575	61,575	61,575
631404	Other Concession Supplies	1,511	1,048	-	3,000	3,000	3,000
631500	Books & Library Materials	138	542	18	500	500	500
631601	Arts & Crafts Supplies	1,452	796	560	1,725	1,725	1,725
631602	Sports Equipment	10,340	10,562	367	16,575	16,575	16,575
631603	Other Misc. Supplies	9,028	9,671	2,487	9,710	9,710	9,710
632001	City Copy Charges	1,160	984	239	1,300	1,300	1,300
632002	Outside Printing	33,936	5,945	391	2,650	2,650	2,650
632101	Uniforms	10,944	8,050	230	10,670	10,670	13,338
632199	Other Clothing	44,208	31,688	6,268	30,450	30,450	37,688
632200	Gas Purchases	19,685	23,115	2,003	24,779	24,779	24,779

CITY OF APPLETON 2026 BUDGET
PARKS & RECREATION DEPARTMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
632300	Safety Supplies	3,309	3,199	319	2,500	2,500	2,500
632400	Medical/Lab Supplies	489	435	679	900	900	900
632700	Miscellaneous Equipment	39,967	29,437	4,786	42,160	42,160	42,160
	TOTAL SUPPLIES	328,524	251,395	28,264	306,769	306,769	316,675
	Purchased Services						
640300	Bank Service Fees	49,230	52,101	1,560	49,500	49,500	52,000
640400	Consulting Services	1,341	2,500	-	5,350	5,350	5,350
640700	Solid Waste/Recycling Pickup	9,823	11,624	1,444	12,760	12,760	12,731
641200	Advertising	5,015	4,195	700	4,500	4,500	4,500
641301	Electric	151,914	158,790	37,426	149,233	149,233	151,181
641302	Gas	21,370	18,918	4,427	43,802	43,802	43,884
641303	Water	57,388	38,389	5,200	54,238	54,238	55,200
641304	Sewer	16,163	14,464	1,215	13,609	13,609	13,853
641306	Stormwater	164,636	166,177	50,933	168,242	168,242	168,242
641307	Telephone	3,058	2,542	636	4,145	4,145	4,145
641308	Cellular Phones	5,465	5,404	1,284	6,200	6,200	6,200
641500	Tipping Fees	270	303	-	200	200	200
642000	Facilities Charges	623,112	527,045	118,387	507,695	507,695	510,615
642400	Software Support	7,511	7,241	3,835	9,458	9,458	9,458
642501	CEA Operations/Maint.	245,528	213,587	42,265	263,273	263,273	246,711
642502	CEA Depreciation/Replace.	220,404	274,303	51,331	311,247	311,247	328,016
642900	Interfund Allocations	(18,881)	(16,099)	(5,891)	(49,900)	(49,900)	(53,000)
643100	Interpreter Services	-	307	10	100	100	500
644000	Snow Removal Services	10,536	13,006	12,500	11,000	11,000	11,000
645400	Grounds Repair & Maintenance	37,991	62,280	13,979	44,000	44,000	44,000
650301	Facility Rent	125,413	118,261	36,389	139,327	139,327	139,327
650302	Equipment Rent	7,500	8,140	-	5,500	5,500	5,500
659900	Other Contracts/Obligation	90,307	83,630	17,906	75,470	75,470	75,470
	TOTAL PURCHASED SVCS	1,835,094	1,767,108	395,536	1,828,949	1,828,949	1,835,083
	TOTAL EXPENSE	4,492,340	4,406,863	990,252	4,567,808	4,567,808	4,642,663

CITY OF APPLETON 2026 BUDGET
PARKS & RECREATION DEPARTMENT

NOTES

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Union Spring Park **Business Unit 7110**

PROGRAM MISSION

To account for funding received from private donations to finance the maintenance of the well at Union Spring Park and the corresponding expenditures.

PROGRAM NARRATIVE

Objectives:

Provide funds to make necessary minor repairs to the site as needed.

Major changes in Revenue, Expenditures or Program:

The balance will be utilized in 2025 and the fund will be closed.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Adopted Budget	2025 Projected	2026 Budget
Revenues					
Interest Income	$ 6	$ 10	$ -	$ -	$ -
Expenses					
Program Costs	-	220	-	21	-
Revenues over (under) Expenses	6	(210)	-	(21)	-
Fund Balance - Beginning	225	231	21	21	-
Fund Balance - Ending	$ 231	$ 21	$ 21	$ -	$ -

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Peabody Estate **Business Unit 7130**

PROGRAM MISSION

To account for funding received from a private donation to finance the acquisition and development of Peabody Park and the corresponding expenditures for such purposes.

PROGRAM NARRATIVE

Objectives:

Provide funds to acquire land and/or develop facilities for Peabody Park.

Major changes in Revenue, Expenditures or Programs:

No major changes.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Adopted Budget	2025 Projected	2026 Budget
Revenues					
Interest Income	$ 2,904	$ 3,259	$ 1,200	$ 1,200	$ 1,200
Expenses					
Program Costs	-	-	-	-	-
Revenues over (under) Expenses	2,904	3,259	1,200	1,200	1,200
Fund Balance - Beginning	68,971	71,875	75,134	75,134	76,334
Fund Balance - Ending	$ 71,875	$ 75,134	$ 76,334	$ 76,334	$ 77,534

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Lutz Park Recreation **Business Unit 7150**

PROGRAM MISSION

To account for funding received from private donations to finance the construction and preservation of the recreational facilities at Lutz Park and the corresponding expenditures for such purposes.

PROGRAM NARRATIVE

Objectives:

Provide funds to finance major maintenance and development of Lutz Park.

Major changes in Revenue, Expenditures or Programs:

No major changes.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Adopted Budget	2025 Projected	2026 Budget
Revenues					
Interest Income	$ 6,053	$ 6,789	$ 2,200	$ 2,200	$ 2,200
Expenses					
Program Costs	-	-	-	-	-
Revenues over (under) Expenses	6,053	6,789	2,200	2,200	2,200
Fund Balance - Beginning	143,718	149,771	156,560	156,560	158,760
Fund Balance - Ending	$ 149,771	$ 156,560	$ 158,760	$ 158,760	$ 160,960

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Park Open Space **Business Unit 7160**

PROGRAM MISSION

Provide a funding mechanism to account for funds received from subdivision developers to finance acquisition of new park land and development of new parks and facilities.

PROGRAM NARRATIVE

Objectives:

Acquisition of park land and/or trail corridors identified in the Parks, Recreation and Facilities Management Department Comprehensive Plan.

Development of new parks and trails that would include: expenses associated with appraisals, title searches, surveys, wetland delineation, environmental impact studies, legal fees, counsel fees and debt issuance costs.

Development of recreation facilities and associated facilities identified in the approved master plan for the new park or trail.

Major changes in Revenue, Expenditures and Programs:

No major changes.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Adopted Budget	2025 Projected	2026 Budget
Revenues					
Interest Income	$ 6,888	$ 7,363	$ 1,000	$ 1,000	$ 1,000
Zoning & Subdivision Fees	23,400	17,500	-	-	-
Donations & Memorials	-	13,500	-	-	-
Total Revenue	30,288	38,363	1,000	1,000	1,000
Expenses					
Land Improvements	-	27,000	-	-	-
Revenues over (under) Expenses	30,288	11,363	1,000	1,000	1,000
Fund Balance - Beginning	153,345	183,633	194,996	194,996	195,996
Fund Balance - Ending	$ 183,633	$ 194,996	$ 195,996	$ 195,996	$ 196,996

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Project City Park **Business Unit 7170**

PROGRAM MISSION

To account for funding received from private donations to finance the maintenance of City Park and the corresponding expenditures.

PROGRAM NARRATIVE

Objectives:

Provide funds for major maintenance issues related to the central plaza in City Park donated by Appleton Papers in 2007.

Major changes in Revenue, Expenditures or Programs:

No major changes.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Adopted Budget	2025 Projected	2026 Budget
Revenues					
Interest Income	$ 263	$ 297	$ 100	$ 100	$ 100
Expenses					
Program Costs	-	-	-	-	-
Revenues over (under) Expenses	263	297	100	100	100
Fund Balance - Beginning	6,267	6,530	6,827	6,827	6,927
Fund Balance - Ending	$ 6,530	$ 6,827	$ 6,927	$ 6,927	$ 7,027

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Miracle League Field **Business Unit 7190**

PROGRAM MISSION

To account for funding received from private donations to finance the maintenance and upgrade costs of the Miracle League Field and its associated amenities and the corresponding expenditures.

PROGRAM NARRATIVE

Objectives:

Provide funds for major maintenance and/or upgrading of the Miracle League Field and its associated amenities. Examples include:

- Equipment upgrades to meet code or safety guidelines outlined by the Consumer Product Safety Commission and/or American Society for Testing and Materials.
- Repairs and/or replacement of existing facilities, materials and/or equipment damaged by storms or acts of vandalism not covered by insurance.
- Repairs and/or replacement of resilient surfacing materials.
- Future site grading, roadways, sidewalks, utilities, etc., not included in original construction, but identified in the project plan.
- Additional security and/or area lighting, accessible parking, etc., beyond current code requirements that directly or indirectly benefit the Miracle League Field and associated amenities.
- Construction and/or renovations to shelters, restrooms, and other park amenities in the immediate vicinity of the Miracle League Field.

Major changes in Revenue, Expenditures or Program:

No major changes.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Adopted Budget	2025 Projected	2026 Budget
Revenues					
Interest Income	$ 1,145	$ 1,278	$ 500	$ 500	$ 500
Expenses					
Program Costs	-	2,245	-	-	-
Revenues over (under) Expenses	1,145	(967)	500	500	500
Fund Balance - Beginning	27,181	28,326	27,359	27,359	27,859
Fund Balance - Ending	$ 28,326	$ 27,359	$ 27,859	$ 27,859	$ 28,359

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Ellen Kort Peace Park **Business Unit 7200**

PROGRAM MISSION

To account for funding received from private donations to finance the development, construction, and maintenance of Ellen Kort Peace Park and the corresponding expenditures.

PROGRAM NARRATIVE

Objectives:

Provide funds to finance major maintenance and development of Ellen Kort Peace Park.

Major changes in Revenue, Expenditures or Programs:

No major changes.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Adopted Budget	2025 Projected	2026 Budget
Revenues					
Misc Local Gov't Aids	$ 50,000	$ -	$ -	$ -	$ -
Interest Income	131	3,945	-	-	1,000
Donations & Memorials	39,809	3,000	-	-	-
Total Revenue	89,940	6,945	-	-	1,000
Expenses					
Program Costs	-	-	-	-	-
Revenues over (under) Expenses	89,940	6,945	-	-	1,000
Fund Balance - Beginning	-	89,940	96,885	96,885	96,885
Fund Balance - Ending	$ 89,940	$ 96,885	$ 96,885	$ 96,885	$ 97,885

NOTES

CITY OF APPLETON 2026 BUDGET

REID GOLF COURSE

Director of Parks & Recreation:
Dean R. Gazza, CPRE, LEED-AP

Deputy Director of Parks & Recreation:
Thomas R. Flick, CPRP

CITY OF APPLETON 2026 BUDGET
REID GOLF COURSE

MISSION STATEMENT

Reid Golf Course is dedicated to growing the game of golf by providing competitive rates, a golf course conforming to high standards, quality facilities and sincere customer service to golfers at all skill levels.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Continued improvement of all clubhouse services to increase revenue, provide consistent customer service, and improve the future financial sustainability of the golf course.

Continued social media marketing and Constant Contact golfer communications. Facebook followers increased from 4,100 to 4,200 and Instagram followers increased from 674 to 735.

Continued to maximize rounds played by using GolfNow.com, Teeoff.com and social media as real-time marketing communications to fill gaps during slow periods.

Continued adjustment of point-of-sale system for better reporting, customer interactions and usage rates.

Sold out both junior program lesson sessions. Junior league continues with 42 participants, an increase of 10.

Renewed scorecard advertisers and created two-year agreement.

Total annual pass sales remain similar with 221 sold in 2025 compared to 233 in 2024.

Continued Spring 3-4-5 Tournament; 28 two-person teams participated, up from 18 in 2024.

Continued the tradition of hosting the 80th City Tournament with 100 participants. This year a new division was created for senior and ladies to encourage more players.

Continued hosting the Fox Cities Championship part of the Northeast WI Golf Tour/Junior Tour.

Continued Reid's traditional fun fall Two-Pin Challenge event.

Developed and implemented a marketing plan for the 2025 golf season that included regular email messages, promotional materials, radio ads, printed media, increased social media presence, brochures and flyers.

Hosted Wisconsin PGA Junior Event for the seventh consecutive year.

Sold 14 tee sign advertisements.

Continued to keep Business Pass sale capacity of 13.

Implemented new Triple V attachment during aerification to improve course conditions.

Worked with vendors to create logo mats to finalize clubhouse updates from December 2024.

Utilized golf course for winter recreation activities including cross-country skiing, sledding, snowshoeing and fat tire bike riding.

Paved cart paths on holes 10, 11 and 12 in the fall.

CITY OF APPLETON 2026 BUDGET
REID GOLF COURSE

MAJOR 2026 OBJECTIVES

Maintain high-quality, skilled, customer service-oriented staff to operate the golf course.

Develop and implement a plan to provide clubhouse services that consider changing golf trends, available City resources and program direction to maximize revenues and meet current and future community interests and needs.

Continue to expand the use of the GolfNow.com and Teeoff.com reservation systems and associated marketing modules to:

- Maximize the financial potential of "prime time" tee times and expand utilization of "non-prime time" tee times.
- Increase electronic marketing and golfer communications.
- Improve administration of tee times, tournaments, outings and league play.
- Improve accounting methods and procedures for all clubhouse sales.
- Improve data collection of golfer information.

Maximize amount of tee sign and scorecard advertisements to maximize revenue.

Market the golf course through available media including social media, radio, TV and internet.

Work with the Golf Course Superintendent and Clubhouse Supervisor to explore opportunities for reductions in expenses, alternative staffing levels and work plans, and new equipment to meet challenges of the ever-changing golf industry.

Maintain the golf course to the high standards of Reid's golfers and continue to evolve the agronomic program at Reid, lowering its environmental impact.

Maintain the clubhouse, maintenance shop and all golf course equipment.

Continue to collaborate with the Recreation Division to implement new program opportunities and expand on existing successful programs.

Continue to expand Reid's tournament competitions: the 3-4-5, City Tournament and Two-Pin Challenge.

Maintain corporate pass sales.

Continue efforts of increasing the number of youth golfers visiting the course for both instruction and play, while creating new opportunities for adults to participate in similar means.

Collaborate with Parks & Recreation Department on improving winter activities at Reid, including modifications to cross-country skiing, snowshoeing, fat tire bike trails and sledding operations.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 1,297,156	$ 1,373,621	$ 1,212,606	$ 1,212,606	$ 1,243,346	2.54%
Program Expenses							
5630	Operations	1,061,901	1,187,011	1,211,341	1,211,341	1,180,867	-2.52%
TOTAL		$ 1,061,901	$ 1,187,011	$ 1,211,341	$ 1,211,341	$ 1,180,867	-2.52%
Expenses Comprised Of:							
Personnel		449,512	554,509	517,785	517,785	513,997	-0.73%
Training & Travel		558	3,032	4,225	4,225	4,225	0.00%
Supplies & Materials		172,135	160,044	177,865	177,865	182,565	2.64%
Purchased Services		328,015	350,357	339,506	339,506	367,590	8.27%
Miscellaneous Expense		68,841	64,938	64,300	64,300	64,000	-0.47%
Capital Expenditures		-	27,275	80,000	80,000	20,000	-75.00%
Transfers Out		42,840	26,856	27,660	27,660	28,490	3.00%
Full Time Equivalent Staff:							
Personnel allocated to programs		2.70	2.87	2.87	2.87	2.87	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
REID GOLF COURSE

Operations **Business Unit 5630**

PROGRAM MISSION

Manage and maintain Reid Golf Course facilities and grounds in a fiscally - and environmentally-responsible manner, consistent with quality municipal golf courses, for the benefit of the users.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Provide a golfing experience that is inclusive to all people regardless of age, skill or ability.

Grow the game of golf by providing various opportunities including instruction, outings, leagues and special events.

Enhance the quality of life in our community by providing golf as a recreational amenity at an affordable value.

Operate the golf course in an environmentally-responsible manner to sustain the green space for future generations.

Maintain the course in the best condition possible given the resources available.

Work closely with CEA to coordinate repairs and provide equipment to maintain high-quality playing conditions.

Work closely with the Recreation Division to implement new program opportunities targeting youth.

Major Changes in Revenue, Expenditures, or Programs:

Increase in projected revenue reflects increased round and passholder trends, increased junior participation, and rate modifications.

Increase in expenses are due to increases in golf cart lease, bank fees and less miscellaneous equipment purchases.

CITY OF APPLETON 2026 BUDGET
REID GOLF COURSE

Operations **Business Unit 5630**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
471000	Interest on Investments	$ 26,680	$ 41,580	$ 3,000	$ 3,000	$ 3,000
480100	Charges for Service	7,915	6,740	7,500	7,500	7,500
480203	Concessions	148,998	147,147	140,000	140,000	140,000
480204	Merchandise Sales	36,042	38,639	34,000	34,000	34,000
480205	Equipment Rentals	263,525	253,985	240,000	240,000	270,000
485000	Daily Entrance Fees	9,250	6,500	10,250	10,250	10,250
485100	Greens Fees	715,622	784,171	685,000	685,000	685,000
501500	Rental of City Property	12,000	16,700	15,000	15,000	15,000
501600	Lease Revenue	70,749	71,455	74,856	74,856	75,596
502000	Donations & Memorials	1,610	700	-	-	-
503000	Damage to City Property	1,074	-	-	-	-
503500	Other Reimbursements	3,681	5,960	3,000	3,000	3,000
508500	Cash Short or Over	10	44	-	-	-
	Total Revenue	$ 1,297,156	$ 1,373,621	$ 1,212,606	$ 1,212,606	$ 1,243,346
	Expenses					
610100	Regular Salaries	$ 200,076	$ 273,431	$ 231,281	$ 231,281	$ 238,084
610500	Overtime Wages	41	370	643	643	662
610800	Part-Time Wages	146,658	173,566	187,621	187,621	190,395
615000	Fringes	102,737	107,140	98,240	98,240	84,856
620100	Training/Conferences	558	3,032	4,225	4,225	4,225
630100	Office Supplies	129	176	500	500	500
630300	Memberships & Licenses	2,133	1,982	2,795	2,795	2,795
630600	Building Maint./Janitorial	1,198	2,369	1,500	1,500	3,000
630700	Food & Provisions	-	-	50	50	50
630800	Landscape Supplies	42,849	40,902	43,800	43,800	44,000
631400	Pro Shop/Concessions	83,396	84,707	70,000	70,000	80,000
631603	Other Misc. Supplies	5,538	1,590	3,500	3,500	3,500
632002	Outside Printing	3,376	1,150	4,000	4,000	3,000
632101	Uniforms	247	300	750	750	750
632200	Gas Purchases	20,568	18,981	20,770	20,770	22,470
632700	Miscellaneous Equipment	12,701	7,887	30,200	30,200	22,500
640100	Accounting/Audit Fees	1,356	1,237	2,160	2,160	2,160
640300	Bank Service Fees	28,035	29,474	24,000	24,000	29,000
640400	Consulting Services	-	15,000	500	500	500
640700	Solid Waste/Recycling	2,915	3,198	2,610	2,610	2,700
640800	Contractor Fees	3,835	2,884	3,500	3,500	3,500
641200	Advertising	4,681	4,440	5,000	5,000	5,000
641300	Utilities	52,013	48,226	53,955	53,955	55,385
641800	Equipment Repairs & Maint.	11,096	32,367	6,500	6,500	7,000
642000	Facilities Charges	35,494	51,329	50,934	50,934	36,953
642400	Software Support	2,100	2,300	2,100	2,100	2,300
642500	CEA Expense	109,579	121,103	134,367	134,367	142,464
645400	Grounds Repair & Maint.	38,145	-	10,000	10,000	10,000
650100	Insurance	7,536	7,548	7,880	7,880	9,128
650302	Equipment Rent	31,230	31,253	36,000	36,000	61,500
660100	Depreciation Expense	65,428	63,775	64,000	64,000	64,000
672000	Interest Payments	3,413	1,163	300	300	-
680200	Land Improvements	-	-	80,000	80,000	-
689900	Other Capital Outlay	-	27,275	-	-	20,000
791100	Transfer Out - Gen Fund	17,900	26,856	27,660	27,660	28,490
792101	Transfer Out - CEA	24,940	-	-	-	-
	Total Expense	$ 1,061,901	$ 1,187,011	$ 1,211,341	$ 1,211,341	$ 1,180,867

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Landscape Supplies	
Topsoil, sand, gravel	$ 6,700
Seed, fertilizer	11,000
Plant material (flowers)	300
Herbicides/pesticides	26,000
	$ 44,000
Equipment Rent	
Carts	$ 60,000
Maintenance operations	1,500
	$ 61,500
Gas Purchases	
Non-diesel fuel 3805 gal @ $3.75	$ 14,270
Diesel fuel 2050 gal @ $4.00	8,200
	$ 22,470
Bank Service Fees	
Credit card fees	$ 29,000
	$ 29,000
Pro Shop/Concessions	
Alcoholic beverages	$ 33,500
Non-alcoholic beverages	12,500
Candy/food	13,000
Other concession supplies	19,000
Promotional supplies	2,000
	$ 80,000
Miscellaneous Equipment	
Junior Equip. and Rental Clubs	$ 6,000
Grounds Small Equipment	10,000
Golf Course Supplies	6,500
	$ 22,500
Other Capital Outlay	
HVAC Design	$ 20,000
	$ 20,000

CITY OF APPLETON 2026 BUDGET
REID GOLF COURSE

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
471000	Interest on Investments	26,680	41,580	3,352	3,000	3,000	3,000
480100	General Charges for Service	7,915	6,740	5,660	7,500	7,500	7,500
480203	Concessions	148,998	147,147	6,971	140,000	140,000	140,000
480204	Merchandise Sales	36,042	38,639	3,654	34,000	34,000	34,000
480205	Equipment Rentals	263,525	253,986	15,534	240,000	240,000	270,000
485000	Daily Entrance Fees	9,250	6,500	3,750	10,250	10,250	10,250
485100	Greens Fees	715,622	784,171	189,398	685,000	685,000	685,000
501500	Rental of City Property	12,000	16,700	-	15,000	15,000	15,000
501600	Lease Revenue	70,749	71,455	38,341	74,856	74,856	75,596
502000	Donations & Memorials	1,610	700	1,500	-	-	-
503000	Damage to City Property	1,074	-	-	-	-	-
503500	Other Reimbursements	3,681	5,961	103	3,000	3,000	3,000
508500	Cash Short or Over	10	44	2	-	-	-
	TOTAL PROGRAM REVENUES	1,297,156	1,373,623	268,265	1,212,606	1,212,606	1,243,346
	Personnel						
610100	Regular Salaries	148,720	131,304	97,751	231,281	231,281	237,904
610200	Labor Pool Allocations	31,334	42,915	26,149	-	-	-
610500	Overtime Wages	41	370	354	643	643	662
610800	Part-Time Wages	146,658	173,566	102,496	187,621	187,621	190,395
611000	Other Compensation	55	55	55	-	-	180
611400	Sick Pay	128	70,300	-	-	-	-
611500	Vacation Pay	19,839	28,859	14,813	-	-	-
615000	Fringes	82,909	106,120	53,704	98,240	98,240	84,856
615500	Unemployment Compensation	1,969	(3,941)	-	-	-	-
617000	Pension Expense	14,887	(7,286)	-	-	-	-
617100	OPEB Expense	2,972	12,247	-	-	-	-
	TOTAL PERSONNEL	449,512	554,509	295,322	517,785	517,785	513,997
	Training~Travel						
620100	Training/Conferences	558	3,032	2,703	4,225	4,225	4,225
	TOTAL TRAINING / TRAVEL	558	3,032	2,703	4,225	4,225	4,225
	Supplies						
630100	Office Supplies	129	176	42	500	500	500
630300	Memberships & Licenses	2,133	1,982	2,630	2,795	2,795	2,795
630600	Building Maint./Janitorial	1,198	2,369	1,930	1,500	1,500	3,000
630700	Food & Provisions	-	-	25	50	50	50
630801	Topsoil, Sand, Gravel	4,436	3,912	3,883	6,500	6,500	6,700
630803	Seed, Fertilizer	10,880	10,952	7,065	11,000	11,000	11,000
630804	Plant Material	241	149	188	300	300	300
630807	Herbicides/Pesticides	27,292	25,889	21,676	26,000	26,000	26,000
631401	Alcoholic Beverages	34,465	33,294	25,916	28,500	28,500	33,500
631402	Non-Alcoholic Beverages	11,169	12,458	7,428	9,500	9,500	12,500
631403	Candy/Food	13,183	12,006	8,796	13,000	13,000	13,000
631404	Other Concession Supplies	23,700	26,260	29,272	17,000	17,000	19,000
631405	Promotional Supplies	879	689	953	2,000	2,000	2,000
631603	Other Misc. Supplies	5,538	1,590	2,430	3,500	3,500	3,500
632002	Outside Printing	3,376	1,150	3,795	4,000	4,000	3,000
632101	Uniforms	247	300	723	750	750	750
632200	Gas Purchases	20,568	18,981	12,887	20,770	20,770	22,470
632700	Miscellaneous Equipment	12,701	7,887	12,106	30,200	30,200	22,500
	TOTAL SUPPLIES	172,135	160,044	141,745	177,865	177,865	182,565
	Purchased Services						
640100	Accounting/Audit Fees	1,356	1,236	-	2,160	2,160	2,160
640300	Bank Service Fees	28,035	29,474	10,041	24,000	24,000	29,000
640400	Consulting Services	-	15,000	-	500	500	500
640700	Solid Waste/Recycling Pickup	2,915	3,198	2,006	2,610	2,610	2,700
640800	Contractor Fees	3,835	2,884	5,700	3,500	3,500	3,500
641200	Advertising	4,681	4,440	3,523	5,000	5,000	5,000
641301	Electric	27,798	24,541	9,349	25,300	25,300	26,060
641302	Gas	4,563	4,081	3,719	6,640	6,640	6,840
641303	Water	2,008	1,748	505	1,800	1,800	2,000
641304	Sewer	538	567	185	555	555	575
641306	Stormwater	13,357	13,213	5,611	13,160	13,160	13,160
641307	Telephone	898	774	302	3,000	3,000	3,000
641308	Cellular Phones	730	870	378	1,000	1,000	1,000

CITY OF APPLETON 2026 BUDGET
REID GOLF COURSE

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
641309	Cable Services	2,121	2,432	1,265	2,500	2,500	2,750
641800	Equipment Repairs & Maint.	11,096	32,367	4,173	6,500	6,500	7,000
642000	Facilities Charges	35,494	51,329	21,497	50,934	50,934	36,953
642400	Software Support	2,100	2,300	-	2,100	2,100	2,300
642501	CEA Operations/Maint.	41,893	52,688	1,409	41,818	41,818	57,133
642502	CEA Depreciation/Replace.	67,686	68,415	12,967	92,549	92,549	85,331
645400	Grounds Repair & Maintenance	38,145	-	-	10,000	10,000	10,000
650100	Insurance	7,536	7,546	-	7,880	7,880	9,128
650302	Equipment Rent	31,230	31,254	12,154	36,000	36,000	61,500
	TOTAL PURCHASED SVCS	328,015	350,357	94,784	339,506	339,506	367,590
	Miscellaneous Expense						
660100	Depreciation Expense	65,428	63,775	-	64,000	64,000	64,000
672000	Interest Payments	3,413	1,163	-	300	300	-
	TOTAL MISCELLANEOUS EXP	68,841	64,938	-	64,300	64,300	64,000
	Capital Outlay						
680200	Land Improvements	-	-	-	80,000	80,000	-
689900	Other Capital Outlay	-	27,275	-	-	-	20,000
	TOTAL CAPITAL OUTLAY	-	27,275	-	80,000	80,000	20,000
	Transfers						
791100	Transfer Out - General Fund	17,900	26,856	-	27,660	27,660	28,490
792101	Transfer Out - CEA	24,940	-	-	-	-	-
	TOTAL TRANSFERS	42,840	26,856	-	27,660	27,660	28,490
	TOTAL EXPENSE	1,061,901	1,187,011	534,554	1,211,341	1,211,341	1,180,867

CITY OF APPLETON 2026 BUDGET
REID GOLF COURSE
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Charges for Services	$ 1,181,352	$ 1,237,182	$ 1,116,750	$ 1,116,750	$ 1,146,750
Miscellaneous	18,375	23,404	18,000	18,000	18,000
Lease Revenue	70,749	71,455	74,856	74,856	75,596
Total Revenues	1,270,476	1,332,041	1,209,606	1,209,606	1,240,346
Expenses					
Operation and Maintenance	950,220	1,095,217	1,119,381	1,119,381	1,088,377
Depreciation	65,428	63,775	64,000	64,000	64,000
Total Expenses	1,015,648	1,158,992	1,183,381	1,183,381	1,152,377
Operating Income (Loss)	254,828	173,049	26,225	26,225	87,969
Non-Operating Revenues (Expenses)					
Interest Income	26,680	41,580	3,000	3,000	3,000
Interest Expense	(3,413)	(1,163)	(300)	(300)	-
Total Non-operating	23,267	40,417	2,700	2,700	3,000
Net Income (Loss) Before Transfers	278,095	213,466	28,925	28,925	90,969
Contributions and Transfers In (Out)					
Capital Contributions	-	-	-	-	-
Operating Transfers out	(42,840)	(26,856)	(27,660)	(27,660)	(28,490)
Change in Net Assets	235,255	186,610	1,265	1,265	62,479
Net Assets - Beginning	1,283,220	1,518,475	1,705,085	1,705,085	1,706,350
Net Assets - Ending	$ 1,518,475	$ 1,705,085	$ 1,706,350	$ 1,706,350	$ 1,768,829

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 977,164	$ 882,429
+ Change in Net Assets	1,265	62,479
- Capital Contributions	-	-
+ Depreciation	64,000	64,000
- Fixed Assets	(80,000)	(20,000)
+ Advance from general fund	-	-
- Principal Repayment	(80,000)	(80,000)
Working Cash - End of Year	$ 882,429	$ 908,908

CITY OF APPLETON 2026 BUDGET
REID GOLF COURSE
OPERATING PROJECTIONS

Revenues	2024 Actual	2025 Projected	2026 Budget	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Charges for Services	$ 1,237,182	$ 1,116,750	$ 1,146,750	$ 1,169,685	$ 1,193,079	$ 1,216,941	$ 1,241,280
Miscellaneous	23,404	18,000	18,000	18,360	18,727	19,102	19,484
Lease Revenue	71,455	74,856	75,596	75,596	75,596	75,596	75,596
Total Revenues	1,332,041	1,209,606	1,240,346	1,263,641	1,287,402	1,311,639	1,336,360
Expenses							
Operating Expenses	1,095,217	1,119,381	1,088,377	1,115,586	1,143,476	1,172,063	1,201,365
Depreciation	63,775	64,000	64,000	60,139	59,355	56,510	53,666
Total Expenses	1,158,992	1,183,381	1,152,377	1,175,725	1,202,831	1,228,573	1,255,031
Operating Income	173,049	26,225	87,969	87,916	84,571	83,066	81,329
Non-Operating Revenues (Expenses)							
Interest Income	41,580	3,000	3,000	1,000	1,000	1,000	1,000
Interest Expense	(1,163)	(300)	-	-	-	33,000	33,000
Total Non-Operating	40,417	2,700	3,000	1,000	1,000	34,000	34,000
Net Income Before Transfers	213,466	28,925	90,969	88,916	85,571	117,066	115,329
Contributions and Transfers In (Out)							
Capital Contributions	-	-	-	-	-	-	-
General Fund/CEA	(26,856)	(27,660)	(28,490)	(26,850)	(26,850)	(26,850)	(26,850)
Change in Net Assets	186,610	1,265	62,479	62,066	58,721	90,216	88,479
Total Net Assets - Beginning	1,518,475	1,705,085	1,706,350	1,768,829	1,830,895	1,889,616	1,979,832
Total Net Assets - Ending	$ 1,705,085	$ 1,706,350	$ 1,768,829	$ 1,830,895	$ 1,889,616	$ 1,979,832	$ 2,068,311

SCHEDULE OF CASH FLOWS

Cash - Beginning of the Year	$ 977,164	$ 882,429	$ 908,908	$ 936,113	$ 534,189	$ 425,915
+ Change in Net Assets	1,265	62,479	62,066	58,721	90,216	88,479
- Capital Contributions	-	-	-	-	-	-
+ Depreciation	64,000	64,000	60,139	59,355	56,510	53,666
+ Long Term Debt	-	-	-	1,100,000	-	-
- Fixed Assets	(80,000)	(20,000)	(75,000)	(1,600,000)	(125,000)	-
- Principal Repayment	(80,000)	(80,000)	(20,000)	(20,000)	(130,000)	(130,000)
Working Cash - End of Year	$ 882,429	$ 908,908	$ 936,113	$ 534,189	$ 425,915	$ 438,060
25% Working Capital Reserve (prior year's audited expenses)		$ 286,835	$ 279,217	$ 285,609	$ 292,582	$ 291,478

ASSUMPTIONS:

Rounds of golf played @ projected 2025 levels and then increasing slightly for estimated increase in rounds
2% overall revenue increase in 2027 and beyond
Operating expenses to increase 2.5% per year after 2026
Strive to maintain a level of 25% working capital reserve

CITY OF APPLETON 2026 BUDGET
REID GOLF COURSE
LONG-TERM DEBT

2002
General Fund Advance

Year	Principal	Interest	Total
2026	80,000	-	80,000
	$ 80,000	$ -	$ 80,000

2021
General Fund Advance

Year	Principal	Interest	Total
2026	-	-	-
2027	20,000	-	20,000
2028	20,000	-	20,000
2029	20,000	-	20,000
2030	20,000	-	20,000
2031	20,000	-	20,000
	$ 100,000	$ -	$ 100,000

Total

Year	Principal	Interest	Total
2026	80,000	-	80,000
2027	20,000	-	20,000
2028	20,000	-	20,000
2029	20,000	-	20,000
2030	20,000	-	20,000
2031	20,000	-	20,000
	$ 180,000	$ -	$ 180,000

CITY OF APPLETON 2026 BUDGET

LIBRARY

Library Director: Colleen T. Rortvedt

Assistant Library Director: Tasha M. Saecker

CITY OF APPLETON 2026 BUDGET
LIBRARY

MISSION STATEMENT

Learn, know, gather and grow - your center of community life.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Maintain high quality library services

• Opened the new Appleton Public Library in early 2025, providing opportunities for community-focused programs and improved access.
• Implemented new self-checkout machines which have increased the use to approximately 70% of checkouts, allowing staff to spend time on providing more complex assistance.
• Provided an "Opening Day Collection," funded by WOW - We Care Charity and Menasha Corporation, providing access to recent high-interest titles only available in-house to ensure that visitors can find high-interest titles without waiting on hold when they visit the new Library.
• Provided access to study, conference, and meeting rooms for individuals and groups.
• Debuted the Book Club Hub, providing local book clubs with information and resources for popular book club titles.

Summer Reading Program

Offered for all ages. In 2025, the program took advantage of the new Library's spaces to host events and interactive activities for all ages.

Increase program marketing and advocacy, fund development, technology for efficiency, staffing levels and training, library environment and neighborhood

• Developed a Space Use Policy that allows for continued free usage of meeting rooms for public educational and cultural events, and provides rental fee structure for private events that will provide an estimated $15,000 in new revenue.
• Hosted one-week all-staff training prior to opening the new Library, providing staff with the opportunity to become familiar with the building, troubleshoot new processes, and be grounded in library policies and procedures.

Grants include:
• Friends of the APL successfully completed a $12 million capital campaign for the library building project. Friends continued to provide grants supporting programs and services including internships with the goal of encouraging young people to consider a career in libraries.
• Engaged in initiatives at the State level, including the Council on Library and Network Development, City Library Collective, System and Resource Library Administrators Association of Wisconsin, Wisconsin Library Services (WiLS), Department of Public Instruction (DPI) Data Team, and Wisconsin State Genealogical Society.

Continue to explore facility needs and options

Worked closely with the Facilities Department, Boldt and SOM to complete the construction of the Library and complete punch list items.

Continue cooperation with schools and other community organizations

•The 2025 Fox Cities Reads culminated in a visit by New York Times best-selling author Angeline Boulley in February 2025.
• Collaborated with the Building for Kids on a safe route partnership providing engaging wayfinding between the Library and the Building for Kids.
• Collaborated with numerous educational institutions, businesses, non-profits, and civic groups. Collaborations include the Appleton Historical Society, Appleton North High School Art Department, Fox Valley Literacy, Fox Valley Memory Project, Fox Valley Symphony, and the Boys & Girls Club.

Utilize volunteers more effectively

With the opening of the new Library, volunteers served in expanded in-house roles, including support for new areas including tech help, job-related support, tours of the new facility, and programming assistance in addition to expanding volunteers for greeting, shelving, and shelf-straightening.

Continuously work to improve website and online service delivery

• Implemented online meeting room booking system.
• Updated the Library's website to improve navigation, enhance accessibility, and better reflect the information the public is searching for on the Library's webpage.
• Select meeting spaces are equipped with mounted camera and microphone systems, which allow for hybrid meetings and programs when appropriate.

CITY OF APPLETON 2026 BUDGET
LIBRARY

MAJOR 2026 OBJECTIVES

Apply the Library's long-range plan to advance objectives that serve the community, to oversee its update to ensure alignment with the City of Appleton's strategic priorities, and to reflect new opportunities made possible by the completion of the library building project with a focus on how to best serve our community into the future.

Current Plan:
APL Vision: Where potential is transformed into reality.

VALUES:
Welcoming - Everyone belongs here.
Literacy - The City of Appleton is the City of literacy and learning.
Access - The Library is accessible physically, culturally, and intellectually.
Community - The Library is essential to every person and organization achieving their goals.

STRATEGIC PILLARS:
Hub of Learning and Literacy - We support and sustain education for all ages.
Collaborative Environment - We connect with many partners to share knowledge and information.
Educate and Inspire Youth - We ensure that children and teens find a supportive place for their futures.
Creation and Innovation - We are a platform that sparks discovery, development and originality.
Engaged and Connected - We focus on how to make a difference in people's lives.
Enriched Experiences - We provide experiences that are timely, inclusive and aligned with community interests.
Services and Programs for All - We give our community opportunities for growth, self-instruction and inquiry.

Other specific objectives include:

Provide library service that is responsive to community needs and refine processes, procedures and systems.

Continue to work with Materials Management and OWLS to improve functionality of library catalog and discovery layer.

As a core component of life-long learning for all, cultivate quality collections and offer inclusive programming for all ages including outreach, group visits, tours, and programs that support various developmental stages.

Eliminate barriers to access and advance equity and inclusion for library policies, collections, programs and services.

Promote collections, programs, and services. Continue to develop the "digital branch" and virtual services.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 1,190,652	$ 1,703,087	$ 1,298,646	$ 1,298,646	$ 1,324,224	1.97%
Program Expenses							
16010	Administration	691,995	696,964	719,565	719,565	726,462	0.96%
16021	Children's Services	576,489	641,644	578,948	578,948	610,861	5.51%
16023	Public Services	704,838	714,797	883,005	883,005	828,625	-6.16%
16024	Community Partnerships	548,111	566,312	551,911	551,911	555,485	0.65%
16031	Building Operations	636,792	586,626	711,663	711,663	776,022	9.04%
16032	Materials Management	1,279,895	1,262,410	1,424,593	1,424,593	1,453,119	2.00%
16033	Network Services	253,736	637,056	337,562	337,562	333,523	-1.20%
TOTAL		$ 4,691,856	$ 5,105,809	$ 5,207,247	$ 5,207,247	$ 5,284,097	1.48%
Expenses Comprised Of:							
Personnel		3,439,465	3,511,701	3,863,323	3,863,323	3,866,011	0.07%
Training & Travel		21,399	20,311	47,714	47,714	49,634	4.02%
Supplies & Materials		573,978	595,948	730,964	730,964	723,859	-0.97%
Purchased Services		634,737	964,806	565,246	565,246	644,593	14.04%
Capital Outlay		22,277	13,043	-	-	-	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		45.00	45.00	45.00	45.00	45.00	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
LIBRARY

Administration **Business Unit 16010**

PROGRAM MISSION

To ensure delivery of library programs and services to patrons for the benefit of the community, the administration program plans, organizes and develops resources, and facilitates effective and responsible staff efforts.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #5: "Promote an environment that is respectful and inclusive", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Oversee update to the Library's long-range plan and ensure the Library is responsive to community needs.

Promote collections, programs and services.

Ensure quality library services for the public with an emphasis on continuous improvement and innovation in service delivery.

Refine and maintain the new Library's infrastructure and facilities. Provide a safe and welcoming environment.

Foster strong public and private partnerships to sustain ongoing support and collaboration for the Library's initiatives.

Be responsible stewards of grant funds and provide appropriate recognition for donors and grant funders.

Review library policies, collections, programs, and services to address new and emerging needs.

Leverage volunteers in support of helping the community adapt to the new Library services and spaces.

Ensure staff have the resources, planning, and training necessary to provide high-quality services and adapt to changes in the library environment.

Major changes in Revenue, Expenditures, or Programs:

Oversee update to the Library's long-plan ensuring that it is grounded in the City of Appleton's strategic plan and addresses what is now possible following the completion of the library building project with a focus on how to best serve our community into the future.

CITY OF APPLETON 2026 BUDGET
LIBRARY

Administration **Business Unit 16010**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
423200 Library Grants & Aids	$ 1,064,805	$ 1,166,028	$ 1,268,046	$ 1,268,046	$ 1,293,724
480100 Charges for Services	788	499	-	-	-
501500 Rental of City Property	-	-	15,000	15,000	15,000
502000 Donations & Memorials	325	10,535	-	-	-
503500 Other Reimbursements	46,000	95,790	-	-	-
Total Revenue	$ 1,111,918	$ 1,272,852	$ 1,283,046	$ 1,283,046	$ 1,308,724
Expenses					
610100 Regular Salaries	$ 469,430	$ 454,464	$ 480,324	$ 480,324	$ 494,731
610400 Call Time Wages	225	275	-	-	-
610800 Part-Time Wages	11,730	10,288	12,271	12,271	-
615000 Fringes	169,111	172,425	181,143	181,143	185,010
620100 Training/Conferences	5,477	6,579	4,920	4,920	4,920
620600 Parking Permits	1,853	3,090	24,480	24,480	26,400
630100 Office Supplies	1,664	3,141	3,000	3,000	3,000
630300 Memberships & Licenses	1,566	1,804	2,200	2,200	2,200
630500 Awards & Recognition	3,690	1,379	850	850	850
630700 Food & Provisions	3,689	3,390	1,135	1,135	1,135
632002 Outside Printing	418	302	1,288	1,288	600
641200 Advertising	9,385	8,722	-	-	600
641307 Telephone	6,703	7,095	5,654	5,654	4,536
641308 Cellular Phones	1,083	624	1,300	1,300	1,000
641800 Equip Repairs & Maint	399	-	-	-	-
659900 Other Contracts/Obligation	5,572	23,386	1,000	1,000	1,480
Total Expense	$ 691,995	$ 696,964	$ 719,565	$ 719,565	$ 726,462

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
LIBRARY

Children's Services **Business Unit 16021**

PROGRAM MISSION

In collaboration with the community, we educate, inspire, engage, motivate and provide access to resources for all children.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #5: "Promote an environment that is respectful and inclusive", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Cultivate quality children's materials collections to support both education and recreation.

Provide responsive customer service, including reference, readers' advisory and directional assistance.

Develop and provide quality programs for a total attendance of more than 25,000 children and caregivers, including field trips and group visits, age-appropriate programs for children birth to age 12, specialized programs and services to minority and low-income families, and reading incentive programs.

Explore ways to develop and support outreach to the community in non-traditional locations.

Major changes in Revenue, Expenditures, or Programs:

In 2026, the supervisor and staff in this section will continue evaluating current procedures and implementing changes necessary to best utilize and maintain new spaces, software and equipment. This will be done with a focus on how best to serve our community into the future.

CITY OF APPLETON 2026 BUDGET
LIBRARY

Children's Services **Business Unit 16021**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
503500	Other Reimbursements	3,080	5,597	-	-	-
	Total Revenue	$ 3,080	$ 5,597	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 385,798	$ 407,957	$ 382,448	$ 382,448	$ 397,683
610800	Part-Time Wages	33,244	33,426	35,278	35,278	36,336
615000	Fringes	136,814	166,437	151,817	151,817	168,437
620100	Training/Conferences	4,751	4,713	4,405	4,405	4,405
630100	Office Supplies	9,032	19,990	3,000	3,000	3,000
630700	Food & Provisions	419	-	-	-	-
659900	Other Contracts/Obligation	6,431	9,121	2,000	2,000	1,000
	Total Expense	$ 576,489	$ 641,644	$ 578,948	$ 578,948	$ 610,861

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
LIBRARY

Public Services **Business Unit 16023**

PROGRAM MISSION

Public Services is at the front-line, providing excellent customer service by helping the community use library resources.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #5: "Promote an environment that is respectful and inclusive", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Work with patrons in support of the strategic pillars of Hub of Learning and Literacy, Engaged and Connected, Enriched Experiences, and Services and Programs for All.

Work with other system libraries and state libraries in a collaborative environment.

Embrace new technologies and best library practices.

Improve staff mobility and examine new ways to staff service desks to better serve patrons.

Respond to reference, readers' advisory, technological and directional questions in person, via phone, email, and online social media. Work to create consistent customer service levels at all service desks in the Library.

Use technology competencies for the adult service desk staff for increased consistency between desks and focused training.

Provide quality service to our patrons in person, via phone, and remotely.

Register new patrons and maintain a database of over 59,000 users.

Process holds in conjunction with the Materials Management section (approx. 100,000 items).

Send out overdue, billing, and reserve notices, and utilize the Tax Refund Intercept Program (TRIP) and a collection agency for the collection of long overdue items and bills.

Promote and educate the public on the use of the self-check machines.

Prepare and maintain displays of new and/or popular materials.

Continue to work with Materials Management and OWLS to improve functionality of library catalog and discovery layer.

Oversee the inter-library loan process.

Explore ways to develop and support outreach to the community in non-traditional locations.

Major changes in Revenue, Expenditures, or Programs:

In 2026, the supervisor and staff in this section will continue evaluating current procedures and implementing changes necessary to best utilize and maintain new spaces, software and equipment. This will be done with a focus on how best to serve our community into the future.

CITY OF APPLETON 2026 BUDGET
LIBRARY

Public Services **Business Unit 16023**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
503500	Other Reimbursements	$ 23	$ -	$ 100	$ 100	$ -
	Total Revenue	$ 23	$ -	$ 100	$ 100	$ -
	Expenses					
610100	Regular Salaries	$ 462,941	$ 467,991	$ 548,019	$ 548,019	$ 522,120
610800	Part-Time Wages	59,876	60,007	105,727	105,727	105,735
615000	Fringes	170,921	174,214	190,394	190,394	185,759
620100	Training/Conferences	551	906	2,565	2,565	2,565
630100	Office Supplies	2,925	2,376	3,000	3,000	3,000
659900	Other Contracts/Obligation	7,624	9,303	7,948	7,948	9,446
	Total Expense	$ 704,838	$ 714,797	$ 857,653	$ 857,653	$ 828,625

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
LIBRARY

Community Partnerships **Business Unit 16024**

PROGRAM MISSION

Community Partnerships: Engage, Educate, Entertain, Elevate.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #5: "Promote an environment that is respectful and inclusive", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Connect members of the Appleton community with opportunities for growth, self-instruction, and inquiry in the Library, online, and throughout the Appleton area.

Provide enriched entertainment opportunities for teen and adult community members by maintaining a broad range of materials and programs.

Provide access to local history materials, services, and programs; preserve Appleton and APL history by increasing and improving access to digital materials.

Collaborate with partner agencies utilizing the Community Partnerships Framework to provide options for different levels of engagement.

Serve on local boards and participate in various organizations to increase collaboration, build shared capacity, and connect patrons with local resources.

Foster partnerships and celebrate our diverse community by providing lifelong learning opportunities through services and programs for all.

Develop relationships and services focused on economic development.

Work with Public Services and Children's Services staff to bring circulation services to the community.

Major changes in Revenue, Expenditures, or Programs:

In 2026, the supervisor and staff in this section will continue evaluating current procedures and implementing changes necessary to best utilize and maintain new spaces, software and equipment. This will be done with a focus on how best to serve our community into the future.

CITY OF APPLETON 2026 BUDGET
LIBRARY

Community Partnerships **Business Unit 16024**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
503500	Other Reimbursements	$ 32,454	$ 2,000	$ -	$ -	$ -
	Total Revenue	$ 32,454	$ 2,000	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 361,298	$ 393,597	$ 401,201	$ 401,201	$ 414,307
610800	Part-Time Wages	18,560	1,930	-	-	-
615000	Fringes	141,130	142,182	140,760	140,760	131,228
620100	Training/Conferences	4,905	3,077	4,450	4,450	4,450
630100	Office Supplies	3,413	12,988	2,500	2,500	2,500
630300	Memberships & Licenses	-	166	-	-	-
659900	Other Contracts/Obligation	18,805	12,372	3,000	3,000	3,000
	Total Expense	$ 548,111	$ 566,312	$ 551,911	$ 551,911	$ 555,485

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
LIBRARY

Building Operations **Business Unit 16031**

PROGRAM MISSION

Support the community and the Library's role as a hub of learning and literacy by maintaining a welcoming environment that promotes and contributes to lifelong learning.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #5: "Promote an environment that is respectful and inclusive", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Maintain cleanliness and sanitization, and perform light maintenance of the Library building.

Provide timely, accurate and customer-focused meeting room set up and service.

Explore new strategies to support workflows and services throughout APL.

Proactively meet the needs of the community through quality customer service and by incorporating sustainable and cost-effective practices in day-to-day operations.

Facilitate work done at the Library in conjunction with Facilities Management Department by performing cleaning, basic facility and equipment maintenance, and reporting building needs or concerns to management.

Provide continued assistance to the Library staff and community.

Major changes in Revenue, Expenditures, or Programs:

In 2026, the supervisor and staff in this section will continue evaluating current procedures and implementing changes necessary to best utilize and maintain new spaces, software and equipment. This will be done with a focus on how best to serve our community into the future.

CITY OF APPLETON 2026 BUDGET
LIBRARY

Building Operations **Business Unit 16031**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 102,407	$ 114,693	$ 145,670	$ 145,670	$ 140,991
610500	Overtime Wages	1,328	2,014	-	-	-
610800	Part-Time Wages	14,121	17,602	110,490	110,490	104,539
615000	Fringes	38,959	48,653	61,646	61,646	52,991
620100	Training/Conferences	-	-	830	830	830
630100	Office Supplies	42	-	-	-	600
630600	Building Maint./Janitorial	8,519	7,126	11,417	11,417	5,000
630902	Tools & Instruments	70	70	150	150	150
632101	Uniforms	161	169	-	-	-
632300	Safety Supplies	(132)	275	550	550	550
632700	Miscellaneous Equipment	-	-	1,000	1,000	1,000
640700	Solid Waste/Recycling	5,188	4,358	5,611	5,611	4,800
641300	Utilities	115,373	78,267	102,345	102,345	172,128
641600	Building Repairs & Maint.	-	33	500	500	500
642000	Facilities Charges	46,166	57,204	271,454	271,454	291,943
644000	Snow Removal Services	72,193	49,589	-	-	-
650200	Leases	179,816	149,702	-	-	-
659900	Other Contracts/Obligation	52,581	56,871	-	-	-
	Total Expense	$ 636,792	$ 586,626	$ 711,663	$ 711,663	$ 776,022

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
LIBRARY

Materials Management **Business Unit 16032**

PROGRAM MISSION

To develop, organize, and maintain well-rounded collections. Collections are built in anticipation of and response to Appleton residents' informational, educational & recreational needs.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Create entries and database records for approximately 25,000 new titles in the online catalog. Process 27,500 items annually, including labels, RFID tags and jacket protectors. Receive 1,800 newspapers, periodicals and standing order subscriptions, and process over 5,000 magazine issues for circulation and storage.

Other specific objectives include:

Collect and route approximately 100,000 items to fill reserves at other OWLSnet libraries.

Accurately check-in, sort and re-shelve over a million returned materials using the automated materials handling system.

Expand staff participation in displays, highlighting new and high-interest titles.

Continue to enhance and evaluate the "digital branch" with access to e-courses for lifelong learning and mobile content.

Implement collection development procedures focused on high-interest, popular materials, including utilizing collection management data tools.

Actively work with OWLSnet on implementation of the integrated library system, as well as ways to reduce barriers to access.

Major changes in Revenue, Expenditures, or Programs:

In 2026, the supervisors and staff in this section will continue evaluating current procedures and implementing changes necessary to best utilize new spaces, software, equipment, and collection material. This will be done with a focus on how best to serve our community into the future.

CITY OF APPLETON 2026 BUDGET
LIBRARY

Materials Management **Business Unit 16032**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
503500	Other Reimbursements	$ 33,749	$ 45,734	$ -	$ -	$ -
	Total Revenue	$ 33,749	$ 45,734	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 497,536	$ 476,826	$ 518,572	$ 518,572	$ 527,030
610800	Part-Time Wages	81,230	76,378	80,178	80,178	80,923
615000	Fringes	120,918	115,817	123,519	123,519	137,830
620100	Training/Conferences	3,742	1,753	3,324	3,324	3,324
630100	Office Supplies	21,151	22,684	35,000	35,000	34,400
631500	Books & Library Materials	489,421	505,575	597,644	597,644	597,644
641200	Advertising	155	-	-	-	-
659900	Other Contracts/Obligation	65,742	63,377	66,356	66,356	71,968
	Total Expense	$ 1,279,895	$ 1,262,410	$ 1,424,593	$ 1,424,593	$ 1,453,119

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Office Supplies	
General office supplies	$ 3,400
Material processing supplies (book jackets, barcodes, cassette cases, book labels, CD cases, etc.)	21,000
RFID supplies	10,000
	$ 34,400
Books & Library Materials	
Children's materials	$ 144,000
Adult materials	413,644
Digital content consortia	40,000
	$ 597,644
Other Contracts/Obligations	
OWLSnet contract	$ 67,968
Collection agency	4,000
	$ 71,968

CITY OF APPLETON 2026 BUDGET
LIBRARY

Network Services **Business Unit 16033**

PROGRAM MISSION

Providing high-quality technology, in the most cost-effective manner, to best serve our community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Develop a multi-year schedule of technology projects and replacements. Replace 20% of staff and public computing devices annually to maintain usability and update the network hardware and software to ensure responsiveness to patron and staff needs.

Maintain warranties on production servers.

Maintain online public access catalogs, public workstations, AV equipment, digital signage, RFID and automated materials handling equipment.

Implement internet filtering and cybersecurity measures to reduce risks and protect systems, staff, and users.

Support the video security system and access control systems.

Maintain reliable data communication between the Library's and OWLS' networks.

Work to improve staff mobile access to the Library's systems, to enable them to move about the building assisting patrons and provide remote access for laptops as appropriate.

Assist staff in technical aspects of providing electronic services to the public and support staff computer users.

Seek out and evaluate technologies to provide increased efficiencies for staff and operations.

Partner with OWLS to reduce costs and increase efficiencies when providing services to both the public and staff.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
LIBRARY

Network Services **Business Unit 16033**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
503500	Other Reimbursements	$ 9,428	$ 376,904	$ 15,500	$ 15,500	$ 15,500
	Total Revenue	$ 9,428	$ 376,904	$ 15,500	$ 15,500	$ 15,500
	Expenses					
610100	Regular Salaries	$ 117,025	$ 123,977	$ 120,484	$ 120,484	$ 130,516
615000	Fringes	44,863	50,547	48,030	48,030	49,845
620100	Training/Conferences	120	195	2,740	2,740	2,740
630100	Office Supplies	-	-	600	600	600
632700	Miscellaneous Equipment	27,930	14,512	67,630	67,630	67,630
641800	Equipment Repairs & Maint.	41,453	31,171	-	-	-
659900	Other Contracts/Obligations	68	403,611	98,078	98,078	82,192
681500	Software Acquisition	22,277	13,043	-	-	-
	Total Expense	$ 253,736	$ 637,056	$ 337,562	$ 337,562	$ 333,523

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment

Computer replacements	$ 37,630
Network hardware, wiring, etc.	30,000
	$ 67,630

Other Contracts/Obligations

Photocopier lease & maintenance	$ 10,000
Automated material handling equipment	20,000
Self-checks & RFID pad contract	6,221
Other equipment repairs & maintenance	45,971
	$ 82,192

CITY OF APPLETON 2026 BUDGET
LIBRARY

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
423200	Library Grants & Aids	1,064,805	1,166,028	805,872	1,268,046	1,268,046	1,293,724
480100	General Charges for Service	788	499	265	-	-	-
500100	Fees & Commissions	-	-	4	-	-	-
501500	Rental of City Property	-	-	1,163	15,000	15,000	15,000
502000	Donations & Memorials	325	10,535	12,183	-	-	-
503500	Other Reimbursements	124,734	526,025	(103,922)	15,600	15,600	15,500
	TOTAL PROGRAM REVENUES	1,190,652	1,703,087	715,565	1,298,646	1,298,646	1,324,224
	Personnel						
610100	Regular Salaries	2,159,468	2,221,791	744,987	2,596,718	2,596,718	2,627,378
610400	Call Time Wages	225	275	-	-	-	-
610500	Overtime Wages	1,537	2,014	1,493	-	-	-
610800	Part-Time Wages	218,761	199,630	80,650	369,296	369,296	327,533
611400	Sick Pay	1,810	1,484	3,362	-	-	-
611500	Vacation Pay	234,948	216,232	41,977	-	-	-
615000	Fringes	822,716	870,275	260,261	897,309	897,309	911,100
	TOTAL PERSONNEL	3,439,465	3,511,701	1,132,730	3,863,323	3,863,323	3,866,011
	Training~Travel						
620100	Training/Conferences	19,546	17,221	3,169	23,234	23,234	23,234
620600	Parking Permits	1,853	3,090	-	24,480	24,480	26,400
	TOTAL TRAINING / TRAVEL	21,399	20,311	3,169	47,714	47,714	49,634
	Supplies						
630100	Office Supplies	38,227	61,180	41,332	47,100	47,100	47,100
630300	Memberships & Licenses	1,566	1,970	587	2,200	2,200	2,200
630500	Awards & Recognition	3,690	1,379	1,247	850	850	850
630600	Building Maint./Janitorial	8,519	7,126	778	11,417	11,417	5,000
630700	Food & Provisions	4,108	3,390	891	1,135	1,135	1,135
630902	Tools & Instruments	70	70	41	150	150	150
631500	Books & Library Materials	489,421	505,575	181,986	597,644	597,644	597,644
632002	Outside Printing	418	302	914	1,288	1,288	600
632101	Uniforms	161	169	-	-	-	-
632300	Safety Supplies	(132)	275	-	550	550	550
632700	Miscellaneous Equipment	27,930	14,512	60,674	68,630	68,630	68,630
	TOTAL SUPPLIES	573,978	595,948	288,450	730,964	730,964	723,859
	Purchased Services						
640700	Solid Waste/Recycling Pickup	5,188	4,358	1,487	5,611	5,611	4,800
641200	Advertising	9,540	8,722	1,263	-	-	600
641301	Electric	81,756	41,176	28,923	91,472	91,472	162,670
641302	Gas	29,510	23,703	2,856	-	-	-
641303	Water	742	2,171	753	4,636	4,636	3,913
641304	Sewer	215	822	371	3,087	3,087	2,500
641306	Stormwater	3,150	10,395	1,442	3,150	3,150	3,045
641307	Telephone	6,703	7,095	2,117	5,654	5,654	5,536
641308	Cellular Phones	1,083	624	684	1,300	1,300	-
641600	Building Repairs & Maint.	-	33	134	500	500	500
641800	Equipment Repairs & Maint.	41,852	31,171	1,680	-	-	-
642000	Facilities Charges	46,166	57,204	103,861	271,454	271,454	291,943
644000	Snow Removal Services	72,193	49,589	-	-	-	-
650200	Leases	179,816	149,702	-	-	-	-
659900	Other Contracts/Obligation	156,823	578,041	161,210	178,382	178,382	169,086
	TOTAL PURCHASED SVCS	634,737	964,806	306,781	565,246	565,246	644,593
	Capital Outlay						
681500	Software Acquisition	22,277	13,043	2,266	-	-	-
	TOTAL CAPITAL OUTLAY	22,277	13,043	2,266	-	-	-
	TOTAL EXPENSE	4,691,856	5,105,809	1,733,396	5,207,247	5,207,247	5,284,097

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Library Grants

NOTES

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Library Grants **Business Unit 2550**

PROGRAM MISSION

This program accounts for the receipt of Library grants and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategy #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Reach Out and Read (ROR) is a research-based and evidence-based national program that puts books in the hands of families and children through their pediatricians. The doctors use the books to help facilitate developmental screenings and also to provide families with information on how important it is to read to their small children. The books are provided to children aged birth to five years and the program in the Fox Cities includes Appleton, Neenah, Menasha and the surrounding region.

The Library is a United Way Agency for the ROR program, which has been supported by grants from the United Way since its inception in 2016. A strategic planning process involving the participating clinics and a professional facilitator was completed in 2017 to establish an ongoing funding model for the program. The United Way will continue to support ROR overall, but the various clinics have begun to reimburse the program for the books they distribute to patients. The physician liaison working for this program continues to coordinate the selection and purchase of all books, and all clinics sign an MOU committing to fund the books they distribute in well-child visits.

Major changes in Revenue, Expenditures, or Programs:

The Library will no longer be the coordinating organization for Reach Out and Read - Fox Cities. This program has been transitioned to Reach Out and Read - Wisconsin.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 110,423	$ 19,448	$ -	$ -	$ -	N/A
Program Expenses		$ 125,048	$ 110,028	$ -	$ -	$ -	N/A
Expenses Comprised Of:							
Personnel		50,490	51,339	-	-	-	N/A
Training & Travel		1,883	1,154	-	-	-	N/A
Supplies & Materials		71,007	53,988	-	-	-	N/A
Purchased Services		1,668	3,547	-	-	-	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		0.50	0.50	0.50	0.50	-	

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Library Grants **Business Unit 2550**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
503500	Other Reimbursements	$ 110,423	$ 19,448	$ -	$ -	$ -
	Total Revenue	$ 110,423	$ 19,448	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 29,318	$ 32,189	$ -	$ -	$ -
610800	Part Time	5,791	2,425	-	-	-
615000	Fringes	15,381	16,725	-	-	-
620100	Training/Conferences	1,883	1,154	-	-	-
630100	Office Supplies	5,306	51	-	-	-
630700	Food & Provisions	-	30	-	-	-
631500	Books & Library Materials	65,701	53,907	-	-	-
641200	Advertising	-	3,347	-	-	-
659900	Other Contracts/Obligation	1,668	200	-	-	-
	Total Expense	$ 125,048	$ 110,028	$ -	$ -	$ -

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
LIBRARY GRANTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Other Reimbursements	$ 110,423	$ 19,448	$ -	$ -	$ -
Total Revenues	110,423	19,448	-	-	-
Expenses					
Program Costs	125,048	110,028	-	-	-
Total Expenses	125,048	110,028	-	-	-
Other Financing Sources (Uses)					
Transfer In - General Fund	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Revenues over (under) Expenses	(14,625)	(90,580)	-	-	-
Fund Balance - Beginning	122,466	107,841	17,261	17,261	17,261
Fund Balance - Ending	$ 107,841	$ 17,261	$ 17,261	$ 17,261	$ 17,261

CITY OF APPLETON 2026 BUDGET

VALLEY TRANSIT

General Manager: Ron C. McDonald

Assistant General Manager: Amy L. Erickson

Administrative Services Manager: Debra A. Ebben

Enterprise Account Manager: Kristin J. Stohl

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

MISSION STATEMENT

Valley Transit provides safe, customer-focused transportation options that connect our communities to enhance the quality of life.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Ridership
Valley Transit ridership is down approximately 24% in the first five months of 2025 compared to 2024. Ridership fell in 2020 due to a national pandemic. During the pandemic, Valley Transit provided uninterrupted essential service to customers who continued to travel. As the nation returned from the pandemic, Valley Transit found it increasingly difficult to hire qualified drivers and reached a point in which we had to temporarily reduce the number of fixed route hours our buses operated. Riders adjusted to the change by transitioning to our existing on-demand Connector service. This service has seen an 82% increase in ridership in the first 5 months of 2025 (approximately 5,000 riders).

Legislative Issues
Valley Transit faces funding challenges every year and has been able to find solutions to keep the system operating without service cuts or major increases in costs to the local funding partners. Staff continues to look for stable sources of local funding to offset the swings in funding at the State and federal level.

Federal Funding – During 2015, Congress passed the FAST Act (Fixing America's Surface Transportation) to improve the nation's surface transportation infrastructure. The five-year legislation reformed and strengthened transportation programs and provided long-term certainty and more flexibility for State and local governments. The FAST Act was extended for one year and expired in 2021. On November 15, 2021, the Bipartisan Infrastructure Investment and Jobs Act was signed into law. The law is the largest long-term investment in the nation's infrastructure and economy in history. It provides funding over fiscal years 2022 through 2026.

Although the FAST Act and the new Bipartisan Infrastructure Law have provided more stable funding for Valley Transit, the new legislation, along with Valley Transit's classification as a large system and as a direct recipient of Federal Transit Administration (FTA) funds, continues to require a large amount of administrative time to meet our obligations to the FTA. Reporting requirements include quarterly financial and operational reports along with asset reporting requirements (Transit Asset Management Plan – TAM) and safety reporting requirements: Public Transportation Agency Safety Plan (PTASP) and Safety Management System (SMS).

Post-pandemic, Valley Transit received Coronavirus Aid, Relief, and Economic Security (CARES) Act funds of $7,425,047 and American Rescue Plan Act of 2021 (ARPA) funds of $3,370,750. Most of the funding was used for capital projects. During 2024, Valley Transit was awarded a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant of $25,000,000 to reconstruct the downtown Transit Center and a Section 5339 Bus Facilities Discretionary grant of $12,000,000 for modernization and renovation the Valley Transit's bus maintenance facility. Construction is scheduled to start in 2026 for both projects.

Valley Transit is a direct recipient of Section 5310 funding which provides assistance to programs serving the elderly and persons with disabilities beyond the ADA requirements. Valley Transit and the East Central Wisconsin Regional Planning Commission (ECWRPC) have an agreement in which ECWRPC assists Valley Transit in the administration of the 5310 Program.

State Budget – State funding for transit operations has remained at a relatively consistent level, but lags behind previous funding levels.

Local Funding Options – Valley Transit's Strategic Plan maintains that the best long-term solution for stable and adequate funding is establishing a method for local funding options other than tax levies. Valley Transit remains committed to pursuing enabling legislation at the State level.

Audits
Single Financial Audit
A non-federal entity that expends $750,000 or more a year in federal awards is required to have a single financial audit conducted in accordance with CFR (Code of Federal Regulations) 200.501. The independent auditor reports on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards. Valley Transit received no findings in the 2024 financial audit conducted in early 2025.

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

MAJOR 2026 OBJECTIVES

Major 2026 Objectives

The COVID pandemic brought about a significant decrease in Valley Transit's ridership during 2020. When businesses and schools reopened and workers returned to work, Valley Transit began its efforts to regain the ridership lost. During 2026, as part of the continuing effort to regain ridership, Valley Transit will continue to work on partnerships with area businesses to increase ridership by their employees. Valley Transit will also focus on strengthening its partnerships with advocacy groups in the Fox Cities and increasing communication with Valley Transit stakeholders.

During 2021, Valley Transit completed a site assessment and master plan for the Valley Transit Whitman Avenue Facility. It was followed with architectural and engineering work completed in 2022. Following an unsuccessful grant submittal to the Federal Transit Administration, Valley Transit obligated the use of CARES Act funds to start Phase 1 construction of the Administrative Office. Valley Transit completed the Request for Bid process in 2023 and hired a contractor for renovations of the facility. Phase 1 work began in 2023 and will be completed in 2025. The renovation includes a building addition, implementing ADA compliance, HVAC upgrades, electrical upgrades, plumbing upgrades, office expansion, and all related site work. Valley Transit was awarded a Federal Transit Administration Bus & Bus Facilities grant during 2024 for Phase 2 of the project. Valley Transit will begin Phase 2, including renovation of the maintenance and bus storage areas during 2026.

In 2022, Valley Transit contracted with a design engineer to perform a needs assessment and create a master plan for the downtown Transit Center facility. As the population in the Fox Cities and beyond expands, the need for accessible, reliable transportation is essential. The current community needs have exceeded the capacity of the existing Transit Center. Valley Transit was awarded $25,000,000 in Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funds in 2024 for a Downtown Regional Transit Multimodal Hub project. The City of Appleton is also contributing $1,800,000 in American Rescue Plan Act (ARPA) funds toward the project. Valley Transit purchased the land adjacent to the Transit Center in 2025 and plans to break ground on the new facility in 2026.

In 2019, Valley Transit and East Central Wisconsin Regional Planning Commission (ECWRPC) undertook a strategic transit service planning process that resulted in a Transit Development Plan (TDP) for Valley Transit. The TDP is a short-term transit plan with recommendations for service improvements over a 5-year horizon. The final TDP was adopted by the Fox Cities Transit Commission on February 25, 2020. The COVID pandemic emerged a few months after the TDP was adopted. After COVID, all efforts to implement the TDP were suspended as Valley Transit's focus became following public health guidelines and ensuring service for essential trips. During this same period, Valley Transit's driver shortage worsened and resulted in the suspension of peak service beginning on August 30, 2021. The market and assumptions that shaped the recent TDP have changed significantly. Valley Transit and ECWRPC expect to conduct a new TDP in 2025 with final recommendations available in 2026 for consideration.

Valley Transit has performance measures and tracking mechanisms in place which build on the existing strengths of the system and address weaknesses. Improving on-time performance will continue to be a major focus in 2026, as will monitoring subcontractor performance to deal with performance issues. The asset management plan will continue to be fine-tuned for vehicles, facilities and equipment and will identify funding requirements for vehicle and equipment replacements and to maintain facilities in a state of good repair.

We will continue to work on establishing local funding options in the Fox Cities and finding alternate, sustainable sources of funding for both fixed route and paratransit services.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 11,671,264	$ 14,115,122	$ 11,454,485	$ 11,454,485	$ 11,768,690	2.74%
Program Expenses							
58071000	Administration	3,023,423	2,652,623	2,680,741	2,680,741	2,483,149	-7.37%
58072000	Vehicle Maint.	846,244	988,096	1,096,030	1,212,750	1,576,078	43.80%
58073000	Facilities Maint.	183,934	618,866	190,821	190,821	192,093	0.67%
58074000	Operations	4,136,576	3,856,891	4,395,499	4,395,499	4,538,330	3.25%
58075000	ADA Paratransit	1,305,794	1,471,704	2,990,558	2,990,558	2,764,105	-7.57%
58076000	Ancillary Paratransit	939,213	1,231,265	1,318,227	1,318,227	1,392,440	5.63%
TOTAL		$ 10,435,184	$ 10,819,445	$ 12,671,876	$ 12,788,596	$ 12,946,195	2.16%
Expenses Comprised Of:							
Personnel		4,608,013	4,294,992	4,975,516	4,975,516	5,178,964	4.09%
Training & Travel		29,151	32,319	32,280	32,280	32,280	0.00%
Supplies & Materials		940,914	863,570	1,065,763	1,065,763	1,121,171	5.20%
Purchased Services		3,338,182	3,690,214	5,076,574	5,193,294	4,880,781	-3.86%
Miscellaneous Expense		1,487,955	1,493,196	1,521,743	1,521,743	1,362,999	-10.43%
Capital Expenditures		30,969	445,154	-	-	370,000	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		60.10	61.10	61.10	61.10	62.43	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

Administration **Business Unit 58071000**

PROGRAM MISSION

We will equitably allocate federal, State, and local resources among a variety of transportation services and we will provide management, oversight, planning, and marketing information for and about our services for the benefit of our passengers, employees, and participating governmental units.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Provide administrative support to ensure that local funding from the municipalities and counties is equitable.

Monitor all services to ensure cost effectiveness and efficiency and to avoid duplication of services.

Reach out to riders and non-riders alike to demonstrate that Valley Transit provides low-cost, safe, reliable, and friendly public transportation that directly improves the quality of life for everyone.

Continue to be a fiscally responsible organization that is accessible and supports a high quality of life in the Fox Cities.

Fund Valley Transit in a manner that promotes stability and resilience and is flexible to accommodate a growing region.

Major changes in Revenue, Expenditures, or Programs:

Combined State and federal operating assistance is estimated at 58% of eligible expenses in 2026.

The Employee Recruitment line item remains at the current level because Valley Transit continues to have difficulties filling vacant positions.

The decrease in depreciation expense is related to equipment and capital projects that have become fully depreciated and are no longer on the depreciation schedule.

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

Administration **Business Unit 58071000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
421000	Federal Grants	$ 5,225,271	$ 7,317,137	$ 3,491,411	$ 3,491,411	$ 3,815,700
422400	Miscellaneous State Aids	2,671,281	2,965,847	3,179,335	3,179,335	3,197,624
423000	Misc Local Govt Aids	769,849	756,310	548,002	548,002	561,557
471000	Interest on Investments	181,272	165,384	12,500	12,500	12,500
487700	Advertising/Promo Fees	74,344	41,172	65,000	65,000	65,000
500100	Fees & Commissions	5,982	6,517	8,000	8,000	8,000
500400	Sale of City Property	2,669	650	-	-	-
501000	Miscellaneous Revenue	-	1,334	-	-	-
502100	Capital Contributions	-	-	-	-	74,000
503500	Other Reimbursements	1,953	3,426	-	-	-
592100	Transfer In - General Fund	702,314	756,924	746,101	746,101	766,562
	Total Revenue	$ 9,634,935	$ 12,014,701	$ 8,050,349	$ 8,050,349	$ 8,500,943
	Expenses					
610100	Regular Salaries	$ 323,090	$ 269,430	$ 346,623	$ 346,623	$ 327,487
615000	Fringes	331,132	52,968	100,465	100,465	96,100
620100	Training/Conferences	8,634	16,812	13,508	13,508	12,500
620400	Tuition Reimbursement	3,331	-	-	-	-
620500	Employee Recruitment	10,928	6,131	7,280	7,280	7,280
620600	Parking Permits	1,421	2,760	-	-	-
630100	Office Supplies	5,539	4,865	4,187	4,187	4,512
630200	Subscriptions	1,411	1,118	1,413	1,413	1,156
630300	Memberships & Licenses	11,519	12,541	12,383	12,383	12,534
630400	Postage/Freight	2,659	3,134	2,869	2,869	3,091
630500	Awards & Recognition	996	1,184	930	930	930
630700	Food & Provisions	2,098	272	1,240	1,240	1,240
631603	Other Misc. Supplies	2,407	2,891	1,225	1,225	1,225
632001	City Copy Charges	4,863	5,934	4,652	4,652	5,013
632002	Outside Printing	4,875	7,597	18,199	18,199	19,610
632300	Safety Supplies	1,401	1,628	1,500	1,500	1,900
632700	Miscellaneous Equipment	6,023	28,552	6,700	6,700	6,700
632800	Signs	8,588	5,153	10,000	10,000	10,000
640100	Accounting/Audit Fees	12,573	13,041	11,631	11,631	12,533
640300	Bank Service Fees	4,859	4,951	6,680	6,680	6,680
640400	Consulting Services	-	-	40,000	40,000	-
640800	Contractor Fees	225,511	118,798	103,200	103,200	103,200
641200	Advertising	72,330	96,136	40,309	40,309	40,309
641300	Utilities	100,650	105,481	91,369	91,369	96,158
641800	Equipment Repairs & Maint.	1,217	574	300	300	251
642400	Software Support	117,913	119,294	120,273	120,273	140,905
643000	Health Services	595	385	1,015	1,015	1,015
650100	Insurance	238,133	259,920	211,047	211,047	207,821
659900	Other Contracts/Obligation	220	334	-	-	-
660100	Depreciation Expense	1,487,955	1,493,196	1,521,743	1,521,743	1,362,999
680401	Machinery & Equipment	30,552	17,543	-	-	-
	Total Expense	$ 3,023,423	$ 2,652,623	$ 2,680,741	$ 2,680,741	$ 2,483,149

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Outside Printing		Software Support	
Fare material	$ 7,102	Fire Pixel, MSDS, Yodeck, Zoom	$ 8,267
Rider's guides & maps	5,431	Transtrack	60,000
Public information materials	6,074	Optibus	33,785
Forms	1,003	GMV/Syncromatics	38,853
	$ 19,610		$ 140,905

Advertising		Contractor Fees	
Community/rider promotions	$ 10,618	Shredding	$ 1,200
Prospective rider promotions	10,000	Marketing	102,000
Employer outreach	5,000		$ 103,200
Bus driver ads	1,500		
Rider survey	9,591		
Legal notices & translation services	3,600		
	$ 40,309		

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

Vehicle Maintenance **Business Unit 58072000**

PROGRAM MISSION

We will provide safe, reliable, and environmentally-friendly service by maintaining our vehicle fleet to minimize service delays due to breakdowns and sustain a quality fleet that benefits our bus drivers, passengers and the general public.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Maintain the vehicle fleet in a manner that will ensure that all service requirements are met.

Maintain the vehicle fleet in a manner that minimizes the number of road calls that require a replacement bus or cause a trip to be significantly delayed or missed.

Maintain the vehicle fleet in a manner that ensures that there are no vehicle accidents due to mechanical failure.

Major changes in Revenue, Expenditures, or Programs:

The Capital expense for 2025 consists of purchasing and implementing a cashless fare system. Capital funding has been budgeted to cover 80% of the cost of the project, with the remaining 20% to be funded from the depreciation reserve. In the event that the project is not complete by the end of 2025, funds will be carried over to 2026.

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

Vehicle Maintenance **Business Unit 58072000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
503000	Damage to City Property	$ 9,388	$ 14,293	$ -	$ -	$ -
503500	Other Reimbursements	1,601	-	-	-	-
	Total Revenue	$ 10,989	$ 14,293	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 291,886	$ 326,808	$ 494,684	$ 494,684	$ 545,393
610500	Overtime Wages	41,137	35,490	8,467	8,467	9,197
615000	Fringes	112,626	135,604	171,351	171,351	168,880
620100	Training/Conferences	296	-	5,000	5,000	6,000
630901	Shop Supplies	27,006	39,191	43,450	43,450	43,450
630902	Tools & Instruments	2,579	8,926	10,000	10,000	10,000
631603	Other Misc. Supplies	-	-	400	400	400
632101	Uniforms	-	126	220	220	220
632200	Gas Purchases	4,086	3,406	9,000	9,000	9,000
632601	Repair Parts	229,859	175,662	255,800	255,800	305,800
632700	Miscellaneous Equipment	52,153	71,481	10,000	10,000	10,000
641700	Vehicle Repairs & Maint.	21,596	38,353	10,050	10,050	10,050
641800	Equipment Repairs & Maint.	9,676	81,177	9,350	9,350	9,350
642400	Software Support	26,516	23,715	22,637	22,637	28,717
643000	Health Services	1,194	960	725	725	725
645100	Laundry Services	1,550	2,420	1,560	1,560	1,560
650100	Insurance	22,643	43,336	43,336	43,336	47,336
659900	Other Contracts/Obligation	1,441	1,441	-	-	-
680401	Machinery & Equipment	-	-	-	116,720	220,000
680403	Vehicles	-	-	-	-	150,000
	Total Expense	$ 846,244	$ 988,096	$ 1,096,030	$ 1,212,750	$ 1,576,078

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Shop Supplies	
Janitorial supplies	$ 12,450
Liquid gases	4,000
Shop supplies (grease, tools)	27,000
	$ 43,450

Vehicle & Equipment Parts	
Misc parts (doors, windows, etc.)	$ 33,000
Brake system parts	45,000
Electrical system parts	17,600
Wheelchair ramp parts	8,800
Heating/cooling system parts	34,000
Transmission parts	34,000
Engine parts	34,000
Engine/Transmission rebuilds	50,000
PM's and oil changes	49,400
	$ 305,800

Software Support	
WisGo/Umo Validator Maint	$ 20,160
Fleet Watch - Fuel System	5,500
Noregon, SOI, Transp Ref	3,057
	$ 28,717

Machinery & Equipment	
Forklift	$ 50,000
Utility vehicle	150,000
Trailer	20,000
	$ 220,000

Vehicles	
Staff vehicles	$ 150,000
	$ 150,000

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

Facilities Maintenance **Business Unit 58073000**

PROGRAM MISSION

We will provide a clean and safe working environment by purchasing, cleaning, maintaining and repairing the Operations and Maintenance facility, the Transit Center and the passenger shelters located throughout the Fox Cities that benefit our passengers, employees, and the general public.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: “Continually assess trends affecting the community and proactively respond", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Provide clean and safe shelters for passengers waiting to board the bus.

Provide a clean and safe working environment for employees.

Maintain facilities that enhance the beauty of the community.

Major changes in Revenue, Expenditures, or Programs:

During 2021, Valley Transit completed a site assessment and master plan for the Valley Transit Whitman Avenue Facility. It was followed with architectural and engineering work completed in 2022. Valley Transit divided the project into two phases. Work for the first phase (Phase 1) began in 2023 and will be completed in 2025. The renovation included a building addition, implementing ADA compliance, HVAC upgrades, electrical upgrades, plumbing upgrades, office expansion, and all related site work. Valley Transit was awarded a Federal Transit Administration Bus & Bus Facilities grant during 2024 for Phase 2 of the project which will begin during 2026 and includes renovation of the maintenance and bus storage.

In 2022, Valley Transit contracted with a design engineer to perform a needs assessment and create a master plan for the downtown Transit Center facility. As the population in the Fox Cities and beyond expands, the need for accessible, reliable transportation is essential. The current community needs have exceeded the capacity of the existing Transit Center. Valley Transit was awarded $25,000,000 in Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funds in 2024 for a Downtown Regional Transit Multimodal Hub project. The City of Appleton is also contributing $1,800,000 in American Rescue Plan Act (ARPA) funds toward the project.

Valley Transit purchased the land adjacent to the Transit Center in 2025 and plans to break ground on the new facility in 2026.

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

Facilities Maintenance **Business Unit 58073000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
630899	Other Landscape Supplies	$ 1,216	$ 412	$ 1,500	$ 1,500	$ 1,500
632508	Ice Control Materials	9,370	9,022	9,000	9,000	5,000
632700	Miscellaneous Equipment	850	2,546	-	-	-
640700	Waste/Recycling Pickup	4,131	4,428	6,161	6,161	6,161
640800	Contractor/Fees	-	10,068	-	-	-
641600	Building Repairs & Maint.	2,648	4,029	-	-	-
642000	Facilities Charges	108,317	100,537	109,940	109,940	110,642
644000	Snow Removal Services	41,062	46,367	40,000	40,000	44,570
645100	Laundry Services	8,763	7,084	13,780	13,780	13,780
645400	Grounds Repair & Maint.	855	457	-	-	-
659900	Other Contracts/Obligation	6,305	6,305	10,440	10,440	10,440
680300	Buildings	417	154,327	-	-	-
680402	Furniture & Fixtures	-	273,284	-	-	-
	Total Expense	$ 183,934	$ 618,866	$ 190,821	$ 190,821	$ 192,093

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Snow Removal Services	
Snow removal contractor	$ 44,570
	$ 44,570

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

Operations **Business Unit 58074000**

PROGRAM MISSION

Valley Transit provides safe, customer-focused transportation options that connect our communities to enhance the quality of life.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: “Encourage active community participation and involvement”, #3: "Recognize and grow everyone's talents", #4: “Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Excellence in customer service is a central value of Valley Transit. The organization will continuously monitor and exceed customer expectations.

To have transit services in the Fox Cities be direct, on-time and easy to use.

To have the transportation infrastructure in the Fox Cities improve communities and offer seamless connections for all people traveling to, from, or within the region.

To have transit needs in the Fox Cities met efficiently and in a manner that is consistent with our mission.

Major changes in Revenue, Expenditures, or Programs:

Overtime expense continues to be relatively high due to the need to cover drivers’ shifts for vacant positions caused by retirements, absences due to illness and FMLA leave, and driver shortages. Valley Transit's table of organization allows hiring of additional drivers with various scheduling options to control overtime expense.

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

Operations **Business Unit 58074000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
487500	Farebox Revenue	$ 640,085	$ 585,046	$ 700,000	$ 700,000	$ 700,000
487600	Special Transit Revenues	46,946	49,713	40,000	40,000	40,000
508500	Cash Short or Over	221	189	-	-	-
	Total Revenue	$ 687,252	$ 634,948	$ 740,000	$ 740,000	$ 740,000
	Expenses					
610100	Regular Salaries	$ 2,123,558	$ 1,960,169	$ 2,530,712	$ 2,530,712	$ 2,675,925
610500	Overtime Wages	357,442	483,997	68,891	68,891	71,234
615000	Fringes	892,096	776,188	953,194	953,194	935,754
620100	Training/Conferences	3,156	4,228	-	-	4,000
630300	Memberships & Licenses	74	7,756	-	-	7,715
632002	Outside Printing	11,550	-	-	-	-
632101	Uniforms	3,393	4,713	9,070	9,070	9,070
632200	Gas Purchases	461,459	365,740	562,500	562,500	562,500
632300	Safety Supplies	-	-	-	-	1,000
632602	Tires	41,771	33,851	41,500	41,500	41,500
632603	Lubricants	33,010	22,709	25,000	25,000	25,000
632700	Miscellaneous Equipment	-	33,877	8,400	8,400	8,400
632800	Signs	1,695	1,592	2,000	2,000	2,000
640800	Contractor Fees	155,831	137,318	127,200	127,200	127,200
643000	Health Services	11,107	10,632	7,460	7,460	7,460
650100	Insurance	27,200	11,229	59,572	59,572	59,572
659900	Other Contracts/Obligation	13,234	2,892	-	-	-
	Total Expense	$ 4,136,576	$ 3,856,891	$ 4,395,499	$ 4,395,499	$ 4,538,330

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Gas Purchases *	
Diesel fuel 150,000 gal. @ $3.75/gal	$ 562,500
	$ 562,500
Tires	
Tire leasing program	$ 36,000
Support vehicle tires	5,500
	$ 41,500
Contractor Fees	
Transit Center security	$ 96,000
Bus cleaning/sanitizing	31,200
	$ 127,200
Lubricants	
Diesel exhaust fluid	$ 8,500
Oil	13,000
Gear lube	1,400
Automatic transmission fluid	2,100
	$ 25,000

* Valley Transit does not pay federal or State fuel taxes and attains bulk purchasing rates.

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

ADA Paratransit **Business Unit 58075000**

PROGRAM MISSION

We will provide specialized curb-to-curb advance reservation demand response transportation for people with disabilities who are unable to use the fixed route bus system.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: “Encourage active community participation and involvement", #4: “Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials”.

Objectives:

Comply with the requirements of the Americans with Disabilities Act (ADA).

Provide safe, reliable, convenient, and friendly specialized transportation.

Meet the needs of the transit dependent population, including outreach efforts to agencies and companies that provide services to seniors and people with disabilities.

Major changes in Revenue, Expenditures, or Programs:

During the first five months of 2025, Valley Transit saw a decrease in ADA trips compared to 2024. The decrease in farebox revenue reflects a reduction in budgeted rides. The change in contractor fees is due to the reduction in budgeted rides offset by a contractual increase in the cost per ride.

Miscellaneous Local Government Aids have increased due to the expected increase in the cost per ride for services.

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

ADA Paratransit **Business Unit 58075000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
423000	Misc Local Govt Aids	$ 576,528	$ 592,800	$ 1,257,529	$ 1,257,529	$ 1,203,857
487500	Farebox Revenue	245,644	213,036	400,000	400,000	360,000
	Total Revenue	$ 822,172	$ 805,836	$ 1,657,529	$ 1,657,529	$ 1,563,857
	Expenses					
610100	Regular Salaries	$ 97,883	$ 179,693	$ 214,713	$ 214,713	$ 252,045
615000	Fringes	37,163	74,645	86,416	86,416	96,949
620100	Training/Conferences	1,385	2,388	6,492	6,492	2,500
630100	Office Supplies	794	680	1,213	1,213	888
630300	Memberships & Licenses	1,651	1,752	3,587	3,587	3,986
630400	Postage/Freight	381	438	831	831	609
630899	Other Landscape Supplies	114	58	-	-	-
631603	Other Misc. Supplies	-	-	375	375	375
632001	City Copy Charges	697	829	1,348	1,348	987
632002	Outside Printing	4,241	3,458	5,271	5,271	3,860
632200	Gas Purchases	586	476	-	-	-
640100	Accounting/Audit Fees	1,802	1,822	3,369	3,369	2,467
640800	Contractor Fees	1,084,977	1,139,536	2,550,000	2,550,000	2,295,000
641200	Advertising	10,368	13,429	10,000	10,000	10,000
641300	Utilities	21,633	21,120	43,472	43,472	36,633
641800	Equipment Repairs & Maint.	175	80	-	-	49
642000	Facilities Charges	10,035	7,299	27,993	27,993	21,464
642400	Software Support	25,900	17,460	27,520	27,520	27,520
644000	Snow Removal Services	5,886	6,477	7,008	7,008	8,773
645400	Grounds Repair & Maint.	123	64	-	-	-
650100	Insurance	-	-	950	950	-
	Total Expense	$ 1,305,794	$ 1,471,704	$ 2,990,558	$ 2,990,558	$ 2,764,105

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Contractor Fees

Purchased transportation: Valley Transit II - Disabled, 90,000 trips	$ 2,295,000
	$ 2,295,000

Software Support

Ecolane Software maintenance	$ 27,520
	$ 27,520

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

Ancillary Paratransit **Business Unit 58076000**

PROGRAM MISSION

We will coordinate a broad range of contracted specialized services that maximizes transportation funding and benefits older adults, people with disabilities and participating local governments.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: “Encourage active community participation and involvement", #4: “Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Provide a transportation alternative to older adults for whom fixed route bus service is difficult.

Provide employment transportation and limited Sunday service to people with disabilities.

Coordinate transportation services to maximize the effectiveness of each local dollar spent.

Provide micro-transit service during extended hours that the fixed route is not operating.

Major changes in Revenue, Expenditures, or Programs:

The local share of all ancillary paratransit services other than the Connector is paid by the three counties in which Valley Transit operates (Outagamie, Winnebago and Calumet), the cities of Neenah and Menasha, the Village of Fox Crossing, and the Family Care providers. The organizations that are paying for the local share determine what the fare and operating rules will be for each of the services. The local share for the Connector is currently being paid for by support from the local municipalities that participate in the fixed route system.

The 2026 budget continues to show an expense in Other Contracts/Obligations and a revenue in Federal Grant revenue for administration of the FTA Section 5310 grant funds. The Section 5310 program is a discretionary program designed to improve transportation for seniors and customers with disabilities. Valley Transit is the direct recipient of the funds and uses 45% of the total to support Valley Transit's services. The remaining 55% is awarded to a non-profit organization(s) through an application process conducted in partnership with East Central Wisconsin Regional Planning Commission. The revenue funds and related expenses listed in this business unit are pass-through funds awarded to a non-profit organization through an application process conducted in partnership with East Central Wisconsin Regional Planning Commission.

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

Ancillary Paratransit **Business Unit 58076000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
421000	Federal Grants	$ 48,445	$ 48,068	$ 179,750	$ 179,750	$ 89,750
422400	Miscellaneous State Aids	99,119	101,356	97,159	97,159	97,159
423000	Misc. Local Govt Aids	128,903	208,501	554,316	554,316	595,227
487500	Farebox Revenue	181,069	173,106	157,410	157,410	160,800
502000	Donations & Memorials	60,157	60,226	-	-	-
592100	Transfer In - General Fund	(1,777)	54,087	17,972	17,972	20,954
	Total Revenue	$ 515,916	$ 645,344	$ 1,006,607	$ 1,006,607	$ 963,890
	Expenses					
640800	Contractor Fees	$ 890,768	$ 1,183,197	$ 1,228,477	$ 1,228,477	$ 1,302,690
659900	Other Contracts/Obligation	48,445	48,068	89,750	89,750	89,750
	Total Expense	$ 939,213	$ 1,231,265	$ 1,318,227	$ 1,318,227	$ 1,392,440

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Contractor Fees

Purchased transportation:	
Valley Transit II - elderly purchased transportation - optional	$ 89,250
Outagamie County - demand response - rural	503,760
Village of Fox Crossing - Dial-A-Ride	19,500
Neenah - Dial-A-Ride	91,650
Heritage	9,750
Calumet County - rural service	39,380
Connector service	504,000
Trolley service - downtown	45,400
	$ 1,302,690

Other Contracts/Obligations

FTA Section 5310 sub-recipient	$ 89,750
	$ 89,750

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
421000	Federal Grants	5,273,716	7,365,205	-	3,671,161	3,671,161	3,905,450
422400	Miscellaneous State Aids	2,770,400	3,067,203	-	3,276,494	3,276,494	3,294,783
423000	Miscellaneous Local Govt Aids	1,475,280	1,557,611	1,801,618	2,359,847	2,359,847	2,360,641
471000	Interest on Investments	181,272	165,384	32,410	12,500	12,500	12,500
487500	Farebox Revenue	1,066,798	971,187	288,842	1,257,410	1,257,410	1,220,800
487600	Special Transit Revenues	46,946	49,713	28,190	40,000	40,000	40,000
487700	Advertising/Promotional Fees	74,344	41,172	7,205	65,000	65,000	65,000
500100	Fees & Commissions	5,982	6,517	1,200	8,000	8,000	8,000
500400	Sale of City Property	2,669	650	-	-	-	-
502000	Donations & Memorials	60,157	61,561	-	-	-	-
502100	Capital Contributions	-	-	-	-	-	74,000
503000	Damage to City Property	9,388	14,293	3,292	-	-	-
503500	Other Reimbursements	3,554	3,426	394	-	-	-
508500	Cash Short or Over	221	189	52	-	-	-
592100	Transfer In - General Fund	700,537	811,011	-	764,073	764,073	787,516
	TOTAL PROGRAM REVENUES	11,671,264	14,115,122	2,163,203	11,454,485	11,454,485	11,768,690
	Personnel						
610100	Regular Salaries	2,468,253	2,259,143	657,991	3,355,189	3,355,189	3,567,843
610200	Labor Pool Allocations	73,930	91,636	42,082	230,208	230,208	231,672
610500	Overtime Wages	398,579	519,487	112,766	77,358	77,358	80,431
610900	Incentive Pay	-	1,480	-	1,335	1,335	1,335
611000	Other Compensation	1,954	1,832	1,639	-	-	-
611400	Sick Pay	27,439	115,799	4,885	-	-	-
611500	Vacation Pay	244,991	250,988	68,777	-	-	-
611600	Holiday Pay	19,850	15,221	2,261	-	-	-
615000	Fringes	1,124,435	1,096,009	294,302	1,311,426	1,311,426	1,297,683
615500	Unemployment Compensation	8,033	(37,456)	5,424	-	-	-
617000	Pension Expense	236,746	(49,230)	-	-	-	-
617100	OPEB Expense	3,803	30,083	-	-	-	-
	TOTAL PERSONNEL	4,608,013	4,294,992	1,190,127	4,975,516	4,975,516	5,178,964
	Training~Travel						
620100	Training/Conferences	13,471	23,428	4,850	25,000	25,000	25,000
620400	Tuition Reimbursement	3,331	-	-	-	-	-
620500	Employee Recruitment	10,928	6,131	18,074	7,280	7,280	7,280
620600	Parking Permits	1,421	2,760	80	-	-	-
	TOTAL TRAINING / TRAVEL	29,151	32,319	23,004	32,280	32,280	32,280
	Supplies						
630100	Office Supplies	6,333	5,545	1,368	5,400	5,400	5,400
630200	Subscriptions	1,411	1,118	432	1,413	1,413	1,156
630300	Memberships & Licenses	13,244	22,049	9,507	15,970	15,970	24,235
630400	Postage/Freight	3,040	3,572	672	3,700	3,700	3,700
630500	Awards & Recognition	996	1,184	142	930	930	930
630600	Building Maint./Janitorial	425	-	-	-	-	-
630700	Food & Provisions	2,098	272	48	1,240	1,240	1,240
630899	Other Landscape Supplies	905	470	-	1,500	1,500	1,500
630901	Shop Supplies	27,006	39,191	8,478	43,450	43,450	43,450
630902	Tools & Instruments	2,579	8,926	2,181	10,000	10,000	10,000
631603	Other Misc. Supplies	2,407	2,891	1,835	2,000	2,000	2,000
632001	City Copy Charges	5,560	6,763	1,127	6,000	6,000	6,000
632002	Outside Printing	20,666	11,055	1,401	23,470	23,470	23,470
632101	Uniforms	3,393	4,839	2,702	9,290	9,290	9,290
632200	Gas Purchases	466,131	369,622	125,312	571,500	571,500	571,500
632300	Safety Supplies	1,401	1,628	605	1,500	1,500	2,900
632508	Ice Control Materials	9,370	9,022	-	9,000	9,000	5,000
632601	Repair Parts	228,552	175,662	54,966	255,800	255,800	305,800
632602	Tires	41,771	33,851	6,403	41,500	41,500	41,500
632603	Lubricants	33,010	22,709	9,404	25,000	25,000	25,000
632700	Miscellaneous Equipment	60,333	136,456	22,310	25,100	25,100	25,100
632800	Signs	10,283	6,745	377	12,000	12,000	12,000
	TOTAL SUPPLIES	940,914	863,570	249,270	1,065,763	1,065,763	1,121,171

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Purchased Services						
640100	Accounting/Audit Fees	14,375	14,863	-	15,000	15,000	15,000
640300	Bank Service Fees	4,859	4,951	542	6,680	6,680	6,680
640400	Consulting Services	-	-	-	40,000	40,000	-
640700	Solid Waste/Recycling Pickup	4,131	4,428	1,133	6,161	6,161	6,161
640800	Contractor Fees	2,357,087	2,588,918	958,527	4,008,877	4,008,877	3,828,090
641200	Advertising	82,698	109,565	30,450	50,309	50,309	50,309
641301	Electric	53,156	60,372	17,506	58,434	58,434	63,000
641302	Gas	20,814	17,081	13,855	24,638	24,638	18,000
641303	Water	8,051	8,078	1,512	7,850	7,850	8,500
641304	Sewer	4,308	4,530	787	4,763	4,763	5,300
641306	Stormwater	10,622	12,050	3,348	10,000	10,000	10,000
641307	Telephone	1,687	2,293	486	5,600	5,600	5,600
641308	Cellular Phones	23,645	22,196	6,041	23,556	23,556	22,391
641600	Building Repairs & Maint.	2,648	4,029	761	-	-	-
641700	Vehicle Repairs & Maint.	21,596	38,353	3,988	10,050	10,050	10,050
641800	Equipment Repairs & Maint.	11,068	81,831	1,000	9,650	9,650	9,650
642000	Facilities Charges	118,352	107,836	35,874	137,933	137,933	132,106
642400	Software Support	170,329	160,469	136,864	170,430	170,430	197,142
643000	Health Services	12,896	11,977	2,875	9,200	9,200	9,200
644000	Snow Removal Services	46,948	52,844	51,380	47,008	47,008	53,343
645100	Laundry Services	10,313	9,504	1,676	15,340	15,340	15,340
645400	Grounds Repair & Maintenance	978	521	372	-	-	-
650100	Insurance	287,976	314,485	169,239	314,905	314,905	314,729
659900	Other Contracts/Obligation	69,645	59,040	1,161	100,190	216,910	100,190
	TOTAL PURCHASED SVCS	3,338,182	3,690,214	1,439,377	5,076,574	5,193,294	4,880,781
	Miscellaneous Expense						
660100	Depreciation Expense	1,487,955	1,493,196	-	1,521,743	1,521,743	1,362,999
	TOTAL MISCELLANEOUS EXP	1,487,955	1,493,196	-	1,521,743	1,521,743	1,362,999
	Capital Outlay						
680100	Land	-	-	-	-	-	-
680300	Buildings	417	154,327	(6,543)	-	-	-
680401	Machinery & Equipment	30,552	17,543	35,016	-	-	220,000
680402	Furniture & Fixtures	-	273,284	199,173	-	-	-
680403	Vehicles	-	-	-	-	-	150,000
	TOTAL CAPITAL OUTLAY	30,969	445,154	227,646	-	-	370,000
	TOTAL EXPENSE	10,435,184	10,819,445	3,129,424	12,671,876	12,788,596	12,946,195

CITY OF APPLETON 2026 BUDGET
VALLEY TRANSIT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Charges for Services	$ 1,113,745	$ 1,020,903	$ 1,370,410	$ 1,370,410	$ 1,333,800
Miscellaneous	96,161	67,586	-	-	-
Total Revenues	1,209,906	1,088,489	1,370,410	1,370,410	1,333,800
Expenses					
Operating Expenses	8,947,226	9,326,249	11,150,133	11,266,853	11,213,196
Depreciation	1,342,327	1,347,568	1,521,743	1,521,743	1,362,999
Total Expenses	10,289,553	10,673,817	12,671,876	12,788,596	12,576,195
Revenues over (under) Expenses	(9,079,647)	(9,585,328)	(11,301,466)	(11,418,186)	(11,242,395)
Non-Operating Revenues (Expenses)					
Investment Income	181,272	165,385	12,500	12,500	12,500
Gain (Loss) on Sale of Capital Assets	-	-	-	-	-
Operating Subsidies	7,261,439	12,050,249	9,307,502	9,307,502	9,264,874
Total Non-Operating	7,442,711	12,215,634	9,320,002	9,320,002	9,277,374
Income (Loss) Before Contributions and Transfers	(1,636,936)	2,630,306	(1,981,464)	(2,098,184)	(1,965,021)
Contributions and Transfers In (Out)					
Transfer In - General Fund	499,111	665,384	764,073	764,073	787,516
Transfer Out - General Fund	-	-	-	-	-
Capital Contributions	2,276,931	-	-	-	296,000
Change in Net Assets	1,139,106	3,295,690	(1,217,391)	(1,334,111)	(881,505)
Total Net Assets - Beginning	14,118,011	15,257,117	18,552,807	18,552,807	17,218,696
Total Net Assets - Ending	$ 15,257,117	$ 18,552,807	$ 17,335,416	$ 17,218,696	$ 16,337,191

SCHEDULE OF CASH FLOWS

Working Cash - Beginning	$ 1,959,028	$ 2,146,660
+ Change in Net Assets	(1,334,111)	(881,505)
+ Depreciation	1,521,743	1,362,999
- Fixed Assets	-	(370,000)
+ F/A Funded by Restricted Cash	-	74,000
Working Cash - End of Year	$ 2,146,660	$ 2,332,154

CITY OF APPLETON 2026 BUDGET

PUBLIC WORKS DEPARTMENT

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

MISSION STATEMENT

To provide quality, cost-effective public works services for our customers.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Continued implementation of annual sidewalk poetry program.

Continued implementation of Citywide bike lane plan.

Collaborated with Appleton Downtown Inc. (ADI) and Riverview Gardens on downtown CARE initiative improving the cleanliness of the downtown area.

Continued implementing Complete Streets Design Policy and Guide.

Continued routing approvals for new Subdivision Street Design parameters through Municipal Services Committee.

The fluctuation in consultant fees from year to year is in part the result of the aerial photography services performed approximately every three years (including 2026), and included on other utility accounts as well. Additional consultant fees are included to assist with multimodal design elements for street reconstruction projects.

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

MAJOR 2026 OBJECTIVES

Monitor, review and respond to input from customers by tracking all customer service requests and providing appropriate follow-up.

Promote a working environment conducive to employee productivity, growth and retention.

Continue implementation of Citywide bike lane plan.

Continue working with the Facilities Management Department, Community Development, City Attorney, Finance Department and Mayor to review upcoming projects for improved communication and coordination.

Continue working with surrounding communities for opportunities to jointly bid and coordinate on projects.

Work with the arts community to implement new ideas.

Develop a guidance document for creation of a traffic calming/multimodal safety enhancement program.

Implement Culture Team recommendations to retain as many existing high-performing Public Works employees as feasible.

Use Complete Streets Guide and Policy to configure multimodal street designs for new and reconstructed streets.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 1,978,937	$ 2,240,696	$ 2,622,555	$ 2,622,555	$ 2,657,245	1.32%
Program Expenses							
17011	Administrative Service	1,673,432	1,602,735	1,254,230	1,254,230	1,053,287	-16.02%
17014	Concrete Reconstruction	602,417	45,911	212,547	212,547	1,002,979	371.89%
17015	Sidewalk Reconstruction	570,770	712,117	765,089	765,089	573,244	-25.07%
17016	Asphalt Reconstruction	649,912	1,971,926	1,802,308	1,802,308	917,021	-49.12%
17022	Traffic - Control	1,037,213	1,110,737	1,108,345	1,108,345	1,143,947	3.21%
17023	Street Lighting	1,597,155	1,648,473	1,641,618	1,641,618	1,743,604	6.21%
17031	MSB Administration	1,193,797	1,333,179	1,233,895	1,233,895	1,355,965	9.89%
17032	Street Repair	1,984,244	1,962,269	2,044,528	2,044,528	2,102,184	2.82%
17033	Snow & Ice Control	1,640,172	1,469,821	1,899,396	1,899,396	2,015,775	6.13%
17034	Forestry	1,352,914	105,654	97,150	97,150	97,586	0.45%
TOTAL		$ 12,302,026	$ 11,962,822	$ 12,059,106	$ 12,059,106	$ 12,005,592	-0.44%
Expenses Comprised Of:							
Personnel		5,681,256	5,092,707	4,643,508	4,643,508	4,658,503	0.32%
Training & Travel		20,487	24,279	29,870	29,870	30,750	2.95%
Supplies & Materials		787,562	1,133,645	1,115,121	1,115,121	1,208,592	8.38%
Purchased Services		4,490,585	4,101,409	4,389,442	4,389,442	4,750,720	8.23%
Capital Expenditures		1,322,136	1,610,782	1,881,165	1,881,165	1,357,027	-27.86%
Full Time Equivalent Staff:							
Personnel allocated to programs		60.34	43.24	43.24	43.66	43.35	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Administrative Services **Business Unit 17011**

PROGRAM MISSION

To provide supervision, training and leadership in all department functions and activities.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #5: "Promote an environment that is respectful and inclusive", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Work with GIS staff to review and update the official City map to reflect current growth.

Develop and implement a ten-year capital plan to improve City infrastructure.

Monitor project completion dates for contract compliance and timely assessment billings.

Support employee individual development plans as part of the department's succession planning.

Improve budget development, implementation and monitoring practices.

Review engineering designs, site plans and plats prepared by consultants for private construction projects to ensure compliance throughout the City.

Develop and/or update department policies necessary for department administration.

Provide support and accountability towards the City's vision statement, "Appleton is the place where people can use their talents to thrive".

Review services and work with other departments to improve efficiency and effectiveness of City services.

Continue implementation of Citywide bike lane plan and Complete Streets Guidelines.

Continue to pursue social media opportunities to improve communication with the public.

Major Changes in Revenue, Expenditures, or Programs:

Street Excavation Permit Revenue increase is based on extrapolation of the first six months of 2025, with stable revenue projected from 2025 moving into 2026.

The decrease in Salary and Fringe costs is due to the reallocation of staff costs for processing parking citations and payments for the Parking Utility. These tasks were previously processed by Finance staff and will be shifting to 5th Floor Customer Service.

The fluctuation in consultant fees from year to year is in part the result of the aerial photography services performed approximately every three years (including 2026), and included on other utility accounts as well.

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Administrative Services **Business Unit 17011**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
431900 Street/Sidewalk License	$ 1,075	$ 840	$ 800	$ 800	$ 800
440900 Street Occupancy Permits	9,422	10,693	10,000	10,000	12,000
441000 Street Excavation Permits	166,864	204,524	120,000	120,000	160,000
480100 General Charges for Svc	-	3,025	5,000	5,000	2,000
500400 Sale of City Property	-	4,620	-	-	-
503500 Other Reimbursements	3,544	1,340	-	-	-
508500 Cash Short or Over	-	10	-	-	-
Total Revenue	$ 180,905	$ 225,052	$ 135,800	$ 135,800	$ 174,800
Expenses					
610100 Regular Salaries	$ 1,077,899	$ 1,058,022	$ 826,207	$ 826,207	$ 646,925
610400 Call Time Wages	100	130	300	300	330
610500 Overtime Wages	2,944	5,404	2,100	2,100	2,230
610800 Part-Time Wages	9,015	7,640	-	-	9,000
615000 Fringes	388,647	415,620	304,517	304,517	249,758
620100 Training/Conferences	3,777	1,612	3,000	3,000	3,000
620600 Parking Permits	11,809	10,440	13,200	13,200	13,200
630100 Office Supplies	1,589	1,790	2,000	2,000	2,000
630300 Memberships & Licenses	4,459	3,680	4,400	4,400	4,590
630500 Awards & Recognition	1,396	1,015	1,015	1,015	1,015
630901 Shop Supplies	6,000	7,409	6,500	6,500	6,850
630902 Tools & Instruments	701	590	1,000	1,000	1,250
632001 City Copy Charges	9,701	11,184	9,000	9,000	9,000
632002 Outside Printing	163	462	1,500	1,500	1,000
632102 Protective Clothing	234	158	-	-	100
632300 Safety Supplies	307	562	-	-	400
632700 Miscellaneous Equipment	10,400	6,337	12,400	12,400	14,000
640202 Recording/Filing Fees	230	-	-	-	-
640400 Consulting Services	68,585	1,188	2,500	2,500	-
640800 Contractor Fees	13,527	850	-	-	25,000
641200 Advertising	1,456	812	-	-	-
641307 Telephone	1,660	1,732	1,600	1,600	1,600
641308 Cellular Phones	5,431	5,588	6,170	6,170	5,400
641800 Equipment Repairs & Maint.	1,646	2,590	4,500	4,500	4,500
642400 Software Support	5,816	9,943	8,840	8,840	8,900
642501 CEA Operations/Maint.	29,801	29,821	21,438	21,438	23,239
642502 CEA Depreciation/Replace.	15,539	17,370	22,043	22,043	20,000
659900 Other Contracts/Obligation	600	786	-	-	-
Total Expense	$ 1,673,432	$ 1,602,735	$ 1,254,230	$ 1,254,230	$ 1,053,287

DETAILED SUMMARY OF 2024 PROPOSED EXPENDITURES > $15,000

Contractor Fees

Aerial Topography	$ 25,000
	$ 25,000

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Concrete Reconstruction **Business Unit 17014**

PROGRAM MISSION

The department will monitor the condition and use of City streets and plan for reconstruction or expansion of those that do not meet our standards or requirements in order to reduce maintenance costs, improve traffic management, and maintain safe and consistent pavement.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Implement the concrete reconstruction program.

Identify streets that are below standards and incorporate them into the ten-year plan.

Coordinate street reconstruction plans with the Stormwater, Water and Wastewater Utilities to identify problem areas and minimize multi-year inconvenience.

Coordinate current and future paving projects with affected municipal and governmental agencies.

Prepare bids, monitor costs, and manage contracts to ensure the highest possible rideability rating of the City streets.

Major Changes in Revenue, Expenditures, or Programs:

Please see Projects, page 612, for further details about this program.

Additional consultant fees are included to assist with multimodal design elements for street reconstruction projects and initial development of a Traffic Calming Retrofit program.

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Concrete Reconstruction **Business Unit 17014**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422400	Miscellaneous State Aids	$ -	$ 181,953	$ -	$ -	$ -
503500	Other Reimbursements	81,515	81,516	81,515	81,515	81,515
592200	Transfer In - Special Rev.	520,902	-	131,032	131,032	1,002,979
	Total Revenue	$ 602,417	$ 263,469	$ 212,547	$ 212,547	$ 1,084,494
	Expenses					
610100	Regular Salaries	$ 63,505	$ 20,069	$ 86,000	$ 86,000	$ 97,159
610500	Overtime Wages	729	255	-	-	-
610800	Part-Time Wages	1,999	17	-	-	-
615000	Fringes	22,083	7,525	31,327	31,327	35,384
630804	Plant Material	1,995	-	-	-	5,900
632503	Other Materials	797	8,506	-	-	-
632507	Asphalt	621	-	-	-	1,000
632510	Street Lights	44,370	-	-	-	70,180
632800	Signs	61	275	-	-	9,200
640400	Consulting Services	1,200	1,026	10,000	10,000	50,000
640800	Contractor Fees	13,371	-	-	-	138,800
642501	CEA Operations/Maint.	856	425	-	-	1,000
642502	CEA Depreciation/Replace.	1,053	113	-	-	1,756
659900	Other Contracts/Obligation	460	200	-	-	-
680100	Land	-	7,500	40,000	40,000	-
680901	Streets	449,317	-	45,220	45,220	592,600
	Total Expense	$ 602,417	$ 45,911	$ 212,547	$ 212,547	$ 1,002,979

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

	Street	From	To	General Fund
Labor Pool				**132,543**
CEA				**2,756**
Design	Consultant design			50,000
	Subtotal			**50,000**
Concrete Reconstruction	**Marston Alley**	**Spruce St**	Summit St	55,589
	French Rd	Evergreen Dr	Apple Creek Cor bridge	762,091
	Subtotal			**817,680**
Total Concrete Paving				**$ 1,002,979**

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Sidewalk Construction **Business Unit 17015**

PROGRAM MISSION

To provide a safe pedestrian transportation system throughout the City.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Monitor the impact of the sidewalk policy.

Improve public awareness of the sidewalk policy.

Investigate equipment alternatives to best address hazardous sidewalk locations.

Major Changes in Revenue, Expenditures, or Programs:

Please see Projects, page 620, for further detail about this program.

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Sidewalk Construction **Business Unit 17015**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
592200	Transfer In - Special Rev.	$ 122,264	$ -	$ -	$ -	$ -
	Total Revenue	$ 122,264	$ -	$ -	$ -	$ -
	Expenses					
610200	Labor Pool Allocations	$ 36,649	$ 1,650	$ 22,760	$ 22,760	$ 32,669
610500	Overtime Wages	2,740	-	-	-	-
615000	Fringes	9,863	482	6,172	6,172	8,571
630901	Shop Supplies	63	-	-	-	-
640400	Consulting Services	450	648	-	-	-
640800	Contractor Fees	-	5,695	-	-	-
642501	CEA Operations/Maint.	917	45	856	856	843
642502	CEA Depreciation/Replace.	1,074	67	1,051	1,051	1,161
680902	Sidewalks	519,014	703,530	734,250	734,250	530,000
	Total Expense	$ 570,770	$ 712,117	$ 765,089	$ 765,089	$ 573,244

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

	General Fund
Labor Pool	**41,240**
CEA	**2,004**
Sidewalk Construction	
Green Dot Sidewalk	450,000
General Sidewalk	50,000
Safestep sawcutting	30,000
Subtotal	**530,000**
Total	**$ 573,244**

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Asphalt Reconstruction **Business Unit 17016**

PROGRAM MISSION

The department will monitor the condition and use of City streets and plan for reconstruction or expansion of those that do not meet our standards or requirements in order to reduce maintenance costs, improve traffic management, and maintain safe and consistent pavement.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Implement the asphalt reconstruction program.

Identify streets that are below standard and incorporate their reconstruction into the ten-year plan.

Coordinate reconstruction plans with the Stormwater, Water and Wastewater Utilities to identify problem areas and minimize multi-year inconvenience.

Prepare bids, monitor costs, and manage contracts to ensure the highest possible rideability rating of City streets.

Coordinate current and future paving projects with affected municipal and governmental agencies.

Identify streets for inclusion in Asphalt Maintenance Mat program to reduce backlog of streets in need of repair.

Major Changes in Revenue, Expenditures, or Programs:

Please see Projects, page 608, for further detail about this program.

DPW is continuing a formal Asphalt Maintenance Mat program in 2026. This effort involves milling and replacing approximately one inch of an existing asphalt street, while keeping in place most or all of the concrete curb and gutter. This effort cost-effectively addresses acute rideability concerns on asphalt streets that meet other criteria such as relatively intact curb and gutter, no asphalt over concrete overlay, acceptable service life remaining for underground utilities, and are not planned in the near-term for total asphalt reconstruction, based, in part, on available funding.

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Asphalt Reconstruction **Business Unit 17016**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
503500	Other Reimbursements	$ 13,339	$ 23,167	$ 13,340	$ 13,340	$ -
592200	Transfer In - Special Rev.	636,655	1,334,449	1,788,968	1,788,968	917,021
	Total Revenue	$ 649,994	$ 1,357,616	$ 1,802,308	$ 1,802,308	$ 917,021
	Expenses					
610100	Regular Salaries	$ 122,528	$ 260,491	$ 169,816	$ 169,816	$ 208,474
610400	Call Time	323	450	-	-	-
610500	Overtime Wages	4,194	9,075	5,000	5,000	5,000
610800	Part-Time Wages	1,234	3,345	-	-	-
615000	Fringes	44,609	108,985	66,244	66,244	79,919
630804	Plant Material	-	1,032	6,128	6,128	-
632501	Castings	288	24,678	-	-	-
632503	Other Materials	496	854	-	-	-
632507	Asphalt	74,609	428,172	358,478	358,478	286,462
632800	Signs	-	258	11,900	11,900	-
640400	Consulting Services	441	1,976	5,000	5,000	5,000
640800	Contractor Fees	9,985	81,777	31,224	31,224	
642501	CEA Operations/Maint.	10,166	52,193	30,584	30,584	30,512
642502	CEA Depreciation/Replace.	27,234	98,888	56,239	56,239	67,227
680901	Streets	353,805	899,752	1,061,695	1,061,695	234,427
	Total Expense	$ 649,912	$ 1,971,926	$ 1,802,308	$ 1,802,308	$ 917,021

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

	Street	From	To	General Fund Asphalt
Labor Pool				**293,393**
CEA				**97,739**
Consultant				**5,000**
Maintenance Mat	Brewster St	Durkee St	Drew St	10,809
	Cherry Ct	Memorial Dr	Cherry Ct	39,858
	Division St	Lindbergh St	Michigan St	11,963
	East St	Harding Dr	Taft Ave	11,011
	East St	Taft Ave	Roeland Ave	24,266
	Franklin St	Meade St	Rankin St	11,872
	Greenview St	Taft Ave	Calumet St	37,206
	Harding Dr	Carpenter St	Greenview St	30,480
	Harmon St	Harding Dr	Taft Ave	16,763
	Harriman St	Winnebago St	Wisconsin Ave	30,391
	Lawe St	Taft Ave	Wilson Ave	7,426
	Michigan St	Division St	Appleton St	19,203
	Verbrick St	Memorial Dr	Cherry Ct	6,869
	Wayne St	Amelia St	cul de sac	17,000
	Willkie St	Seymour St	Verbrick St	11,345
	Subtotal			**286,462**
Partial Reconstruction	Calumet St	Matthias St	Kensington Dr	234,427
	Subtotal			**234,427**
Total Asphalt Pavement				**$ 917,021**

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT
Traffic Control and Maintenance **Business Unit 17022**

PROGRAM MISSION

Working together to provide for the safe and efficient movement of pedestrians, cyclists and vehicular traffic within the City.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Respond to requests for special studies from alderpersons, citizens and City staff for all traffic-related issues.

Work with engineering staff and developers to design streets for safety and efficiency.

Improve safety within the public right-of-way by analyzing recommendations from traffic crash analysis and scheduled traffic sign replacement.

Ensure traffic control signage is highly visible both during daylight and nighttime hours and is installed in accordance with prescribed standards and guidelines.

Major Changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Traffic Control and Maintenance **Business Unit 17022**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
480100	Charges for Service	$ -	$ -	$ 1,250	$ 1,250	$ 1,250
490800	Intergovernmental Charges	108,260	84,942	115,150	115,150	121,680
501000	Miscellaneous Revenue	9,565	7,570	10,500	10,500	12,000
503000	Damage to City Property	40,611	42,615	65,000	65,000	65,000
	Total Revenue	$ 158,436	$ 135,127	$ 191,900	$ 191,900	$ 199,930
	Expenses					
610200	Labor Pool Allocations	$ 271,877	$ 305,581	$ 328,102	$ 328,102	$ 338,697
610400	Call Time Wages	3,842	3,050	4,500	4,500	4,500
610500	Overtime Wages	8,640	7,402	9,000	9,000	8,500
610800	Part-Time Wages	5,825	40	-	-	-
615000	Fringes	107,263	128,811	123,477	123,477	137,354
630901	Shop Supplies	1,060	1,268	1,500	1,500	1,500
630902	Tools & Instruments	5,655	4,909	5,000	5,000	5,250
631100	Paint & Supplies	1,380	855	1,500	1,500	1,200
632200	Gas Purchases	347	-	-	-	75
632300	Safety Supplies	2,626	1,484	-	-	-
632510	Traffic Signals/Lights	126,938	111,238	148,500	148,500	143,900
632601	Repair Parts	-	-	-	-	50
632700	Miscellaneous Equipment	5,422	3,807	18,700	18,700	1,000
632800	Signs	65,237	130,091	80,500	80,500	82,500
640800	Contractor Fees	206,879	210,110	158,000	158,000	173,500
641301	Electric	74,244	74,541	72,050	72,050	88,800
641800	Equipment Repairs & Maint.	33,576	14,048	25,200	25,200	16,450
642501	CEA Operations/Maint.	66,999	45,676	51,761	51,761	52,429
642502	CEA Depreciation/Replace.	55,423	68,267	86,055	86,055	93,742
642900	Interfund Allocations	(6,020)	(441)	(5,500)	(5,500)	(5,500)
	Total Expense	$ 1,037,213	$ 1,110,737	$ 1,108,345	$ 1,108,345	$ 1,143,947

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Traffic Signals

Knockdowns - Appleton	$ 35,000
Knockdowns - Grand Chute/Outagamie Co.	25,400
LED replacements	12,500
General traffic signal system maint.	21,500
Misc projects, upgrades & expenses	10,000
Weather/Unanticipated Equipment Failures	16,000
Install/maint battery backup system	3,500
GPS/AVL system repairs	3,500
RRFB system maintenance	6,500
Public safety camera system maintenance	10,000
	$ 143,900

Contractor Fees

Transverse markings	$ 33,000
Pavement markings	132,000
Railroad interconnection consultant	4,000
Holiday coverage contractor	500
Hydroexcavation services	4,000
	$ 173,500

Signs

FHWA required sign replace.	$ 35,000
New sign install	16,500
Knockdowns/vandalism	17,500
Special event signage	3,500
In-street ped x-ing/bollard install	5,000
Interdepartmental signage	5,000
	$ 82,500

Equipment Repairs & Maintenance

Repairs to cameras, signals, and other devices	$ 5,100
Monotube inspection contract	10,000
Calibrate equipment	1,350
	$ 16,450

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Street Lighting **Business Unit 17023**

PROGRAM MISSION

To provide and maintain consistent, quality street lighting throughout the City.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Maintain consistent street lighting throughout the City by performing routine maintenance, replacing malfunctioning lights and repairing lights when damaged.

Initiate installation and maintenance of streetlights along all new City streets and in those areas that do not meet our current lighting standard.

Use new and innovative technologies and products to reduce streetlight energy consumption.

Major Changes in Revenue, Expenditures, or Programs:

Of the City's ~9,000 street lights, about 82% are leased from WE Energies and the remaining 18% are owned and maintained by the City.

City-owned: The City converted to LED fixtures between 2006-2022. Replacement of the oldest of these LED fixtures started in 2023. The Traffic Section has seen extreme (100%) cost increases on materials such as poles, hardware, equipment and wire in the past ten years. Additionally, WE Energies rates have continued to increase at ~3% per year.

Leased lights: WE Energies has converted ~74% of their fixtures to LED since 2017. As these fixtures are replaced, lease rates increase slightly for the first several years, and then dramatically decrease starting in the seventh year. This fact, in conjunction with increasing tariff rates, has combined for significant steady increases in expenses.

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Street Lighting **Business Unit 17023**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
461200	Street Lights	$ 85,655	$ 86,916	$ 88,000	$ 88,000	$ 90,000
503000	Damage to City Property	(8,473)	2,758	3,500	3,500	4,500
	Total Revenue	$ 77,182	$ 89,674	$ 91,500	$ 91,500	$ 94,500
	Expenses					
610200	Labor Pool Allocations	$ 7,392	$ 17,065	$ 23,539	$ 23,539	$ 24,696
610400	Call Time Wages	400	800	200	200	200
610500	Overtime Wages	189	389	300	300	300
615000	Fringes	2,581	6,104	7,851	7,851	11,289
632510	Street Lights	18,112	30,841	44,860	44,860	63,140
640800	Contractor Fees	6,066	-	4,500	4,500	5,000
641301	Electric	1,561,752	1,593,670	1,559,000	1,559,000	1,638,000
642501	CEA Operations/Maint.	415	(744)	750	750	314
642502	CEA Depreciation/Replace.	248	348	618	618	665
	Total Expense	$ 1,597,155	$ 1,648,473	$ 1,641,618	$ 1,641,618	$ 1,743,604

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Street Lights

Maintenance of approx. 1,600 lights	$ 22,500
LED street light replacements	30,000
Refinish existing concrete light poles	10,640
	$ 63,140

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT
Municipal Services Building Administration **Business Unit 17021 / 17031**

PROGRAM MISSION

To provide administration and support services to meet the operational requirements of the Department of Public Works.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to improve the efficiency and effectiveness of the inventory handling procedures and employ practices to minimize out-of-stock items and inventory count discrepancies.

Continue to improve and adapt training to create a safe workplace, and minimize employee and equipment accidents and damage.

Educate citizens on the services provided through phone calls, walk-ins, the DPW Guide newsletter, new resident mailings, the web page and Facebook.

Major Changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT
Municipal Services Building Administration **Business Unit 17021 / 17031**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
503500	Miscellaneous Revenue	$ 1,600	$ (248)	$ -	$ -	$ -
	Total Revenue	$ 1,600	$ (248)	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 550,620	$ 607,987	$ 522,922	$ 522,922	$ 542,245
610400	Call Time Wages	425	200	400	400	200
610500	Overtime Wages	3,123	(165)	1,500	1,500	1,500
610800	Part-Time Wages	984	-	-	-	-
615000	Fringes	196,033	230,806	204,178	204,178	237,662
620100	Training/Conferences	2,317	11,514	7,970	7,970	9,050
620400	Tuition Fees	-	295	1,200	1,200	1,500
630100	Office Supplies	2,512	1,500	1,200	1,200	2,000
630200	Subscriptions	6,915	-	7,000	7,000	7,200
630300	Memberships & Licenses	3,470	3,140	2,975	2,975	3,865
630400	Postage/Freight	1,376	1,486	1,700	1,700	1,650
630500	Awards & Recognition	969	1,232	1,190	1,190	1,190
630600	Building Maint./Janitorial	7,284	9,313	8,700	8,700	-
630901	Shop Supplies	1,846	1,868	1,900	1,900	1,900
631100	Paint & Supplies	11	286	-	-	-
631500	Books & Library Materials	389	900	100	100	250
632002	Outside Printing	4,681	4,294	4,075	4,075	4,425
632102	Protective Clothing	2,010	1,469	2,075	2,075	1,700
632200	Gas Purchases	601	497	500	500	500
632300	Safety Supplies	3,469	3,402	4,525	4,525	4,300
632400	Medical/Lab Supplies	880	638	600	600	600
632700	Miscellaneous Equipment	15,046	2,846	7,600	7,600	6,250
632800	Signs	26	62	-	-	-
640400	Consulting	7,268	19,980	-	-	-
640700	Solid Waste/Recycling	-	-	-	-	500
640800	Contractor Fees	568	352	2,500	2,500	1,000
640900	Inspection Fees	520	920	600	600	900
641200	Advertising	388	80	300	300	300
641300	Utilities	121,858	119,138	138,468	138,468	130,660
641600	Building Repairs & Maint.	8,874	563	3,500	3,500	3,500
641800	Equipment Repairs & Maint.	-	-	250	250	100
641900	Communication Eq. Repair	803	-	500	500	500
642000	Facilities Charges	191,110	239,303	226,823	226,823	295,959
642400	Software Support	12,651	21,275	24,325	24,325	28,300
642501	CEA Operations/Maint.	28,587	28,983	28,462	28,462	29,615
642502	CEA Depreciation/Replace.	12,789	16,406	22,107	22,107	22,344
645100	Laundry Services	-	-	200	200	10,600
659900	Other Contracts/Obligation	3,394	2,609	3,550	3,550	3,700
	Total Expense	$ 1,193,797	$ 1,333,179	$ 1,233,895	$ 1,233,895	$ 1,355,965

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Software support	
Miovision traffic count processing fees	$ 3,000
Traffic signal management software annual maintenance	21,100
Turbonet	1,500
Baycom	1,500
Data storage & support GPS units	1,200
	$ 28,300

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Street Repair **Business Unit 17032**

PROGRAM MISSION

To plan and implement a preventative maintenance and repair program to keep the streets in a safe and serviceable condition.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Provide temporary traffic control barricades and display street decorations in support of City-sponsored civic events and celebrations.

Maintain City streets by patching potholes, sealing cracks, replacing defective concrete and resurfacing asphalt streets.

Provide residents with timely and cost-effective maintenance patches.

Continue the polylevel program to eliminate hazardous conditions by lifting the existing concrete at priority locations.

Major Changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Street Repair **Business Unit 17032**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
480100	General Charges for Service	$ 4,564	$ 876	$ 7,500	$ 7,500	$ 7,500
490800	Misc Intergovernmental Charges	800	1,075	-	-	-
501000	Miscellaneous Revenue	3,900	11,513	8,500	8,500	5,500
503000	Damage to City Property	4,585	(3,678)	7,500	7,500	7,500
	Total Revenue	$ 13,849	$ 9,786	$ 23,500	$ 23,500	$ 20,500
	Expenses					
610100	Regular Salaries	$ 707,367	$ 753,592	$ 668,468	$ 668,468	$ 686,602
610400	Call Time Wages	3,275	1,550	2,500	2,500	2,500
610500	Overtime Wages	38,163	34,086	35,000	35,000	35,000
610800	Part-Time Wages	2,140	872	-	-	1,000
615000	Fringes	280,018	331,803	278,177	278,177	306,904
620100	Training & Conferences	-	417	4,500	4,500	4,000
630800	Landscape Supplies	3,800	5,072	4,900	4,900	4,900
630900	Shop Supplies & Tools	6,086	5,038	6,000	6,000	6,200
631100	Paint & Supplies	283	1,278	400	400	500
632102	Protective Clothing	5	899	800	800	800
632200	Gas Purchases	1,388	888	1,800	1,800	1,600
632500	Materials	128,668	124,115	136,400	136,400	137,150
632700	Miscellaneous Equipment	13,911	11,406	17,800	17,800	17,800
640400	Consulting Services	35,784	22,017	8,300	8,300	11,000
640800	Contractor Fees	134,427	76,943	122,200	122,200	107,200
641300	Utilities	5,328	4,956	6,970	6,970	7,435
641500	Tipping Fees	-	255	200	200	250
641800	Equipment Repairs & Maint.	-	-	150	150	100
642000	Facilities Charges	2,526	5,201	2,370	2,370	2,220
642400	Software Support	12,800	12,580	13,500	13,500	13,000
642501	CEA Operations/Maint.	257,836	191,801	286,456	286,456	289,140
642502	CEA Depreciation/Replace.	390,589	373,817	443,637	443,637	452,883
642900	Interfund Allocations	(64,518)	(9,963)	(16,000)	(16,000)	(6,000)
659900	Other Contracts/Obligation	24,368	13,646	20,000	20,000	20,000
	Total Expense	$ 1,984,244	$ 1,962,269	$ 2,044,528	$ 2,044,528	$ 2,102,184

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Materials

Cold patch/crack filler	$ 54,000
Concrete	21,500
Gravel/Clear Stone/Slurry	3,150
Asphalt	20,000
Misc materials (lights, flags, poles, sealer, etc.)	38,500
	$ 137,150

Miscellaneous Equipment

Paver headset replace parts	$ 2,000
Concrete chains, blades, bits	4,000
Plate compactor	2,400
Barricades	9,000
EAM Tablets	400
	$ 17,800

Contractor Fees

Polylevel pavement	$ 15,000
Annual bridge maintenance	700
Patch program	75,000
Guardrail repair	15,000
Detour signage	1,500
	$ 107,200

Other Contracts/Obligations

Fox River Navigation-bridges	$ 15,000
Downtown CARE program	5,000
	$ 20,000

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Snow and Ice Control **Business Unit 17033**

PROGRAM MISSION

To provide snow and ice control for safe travel throughout the City.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Maintain traffic movement on all collector and arterial streets during a storm.

Plow all streets within 12 hours of the end of a snowstorm.

Perform an annual review of regional snow plowing agreements to ensure they are current and equitable.

Monitor contracted services to ensure quality and timeliness of services.

Review snow plow routes and make necessary changes to gain efficiencies.

Investigate mailbox damage caused by plows and enforce per City policy.

Evaluate use of salt brine and other pre-wetting liquids for snow and ice control.

Continue low salt usage on newly-paved streets to minimize damage to new concrete.

Align with industry standard by plowing more prior to treatment to reduce salt usage and protect our waterways.

Major Changes in Revenue, Expenditures, or Programs:

The increase in Snow/Ice Control Materials is to replenish salt inventory to the level needed for the upcoming season. The light amount of snowfall in 2023 led to the budget reduction in 2024.

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Snow and Ice Control **Business Unit 17033**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
460800	Snow Removal	$ 147,717	$ 136,308	$ 145,000	$ 145,000	$ 145,000
501000	Miscellaneous Revenue	18,430	20,088	16,000	16,000	17,000
	Total Revenue	$ 166,147	$ 156,396	$ 161,000	$ 161,000	$ 162,000
	Expenses					
610100	Regular Salaries	$ 422,049	$ 355,158	$ 488,445	$ 488,445	$ 503,151
610400	Call Time Wages	44,575	40,150	46,500	46,500	46,000
610500	Overtime Wages	107,409	96,628	100,000	100,000	100,000
610800	Part-Time Wages	2,199	1,192	-	-	-
615000	Fringes	212,309	188,536	213,924	213,924	226,882
630901	Shop Supplies/Instruments	252	3,298	900	900	200
632500	Snow/Ice Control Materials	130,013	157,064	176,200	176,200	281,050
632601	Repair Parts	938	-	900	900	900
632700	Miscellaneous Equipment	10,121	10,112	10,000	10,000	10,000
640800	Contractor Fees	1,605	1,175	1,000	1,000	1,300
642501	CEA Operations/Maint.	316,422	232,245	375,633	375,633	352,278
642502	CEA Depreciation/Replace.	370,803	378,824	469,894	469,894	477,014
642900	Interfund Allocations	(8,289)	(7,193)	(5,000)	(5,000)	(5,000)
644000	Snow Removal Services	22,435	10,938	15,000	15,000	20,000
645000	Repairs to Private Property	3,396	1,694	1,500	1,500	2,000
659900	Other Contracts/Obligations	3,935	-	4,500	4,500	-
	Total Expense	$ 1,640,172	$ 1,469,821	$ 1,899,396	$ 1,899,396	$ 2,015,775

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Snow/Ice Control Materials	
Salt (3,000 tons) @ $90	$ 270,000
Ice melt	10,000
Lumber, stone, etc.	300
Concrete	750
	$ 281,050

Snow Removal Services	
Contracted services	$ 20,000
	$ 20,000

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Forestry Services **Business Unit 17034**

PROGRAM MISSION

Manage the urban forest to enhance the current and future environmental quality, safety and aesthetics for the benefit of the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Provide maintenance assistance to the trees within the open space and recreational areas of the City.

Respond to storm damage situations within open spaces and recreational areas of the City.

Major Changes in Revenue, Expenditures, or Programs:

The funds allocated to Forestry Services represent services to provide maintenance assistance to Parks and Recreation in the management of the tree canopy located within open spaces and recreational areas.

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

Forestry Services **Business Unit 17034**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
501000	Miscellaneous Revenue	$ (90)	$ -	$ 2,000	$ 2,000	$ 1,000
502000	Donations & Memorials	2,005	2,990	2,000	2,000	2,000
503000	Damage to City Property	4,228	834	-	-	1,000
	Total Revenue	$ 6,143	$ 3,824	$ 4,000	$ 4,000	$ 4,000
	Expenses					
610100	Regular Salaries	$ 612,883	$ 57,024	$ 43,907	$ 43,907	$ 45,753
610400	Call Time Wages	4,300	100	-	-	-
610500	Overtime Wages	11,698	(2,156)	-	-	-
610800	Part-Time Wages	50,680	212	-	-	-
615000	Fringes	233,936	26,730	20,175	20,175	22,149
620100	Training/Conferences	2,584	-	-	-	-
630300	Memberships & Licenses	860	-	-	-	-
630800	Landscape Supplies	41,475	-	-	-	-
630901	Shop Supplies	1,165	-	-	-	-
630902	Tools & Instruments	2,748	80	-	-	100
631100	Paint & Supplies	60	-	-	-	-
632002	Outside Printing	188	-	-	-	-
632102	Protective Clothing	833	3	-	-	-
632300	Safety Supplies	2,595	1	-	-	-
632700	Miscellaneous Equipment	5,660	-	-	-	-
632800	Signs	1	-	-	-	-
640800	Contractor Fees	115	-	-	-	-
641303	Water	1,436	719	-	-	750
641308	Cellular Phones	249	20	-	-	-
642400	Software Support	3,351	336	-	-	-
642501	CEA Operations/Maint.	160,175	7,865	13,726	13,726	7,554
642502	CEA Depreciation/Replace.	222,451	14,720	22,342	22,342	24,280
642900	Interfund Allocations	(6,529)	-	(3,000)	(3,000)	(3,000)
	Total Expense	$ 1,352,914	$ 105,654	$ 97,150	$ 97,150	$ 97,586

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2024 BUDGET
PUBLIC WORKS DEPARTMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
422400	Miscellaneous State Aids	-	181,953	-	-	-	-
431900	Street/Sidewalk Cement License	1,075	840	330	800	800	800
440900	Street Occupancy Permits	9,422	10,693	4,015	10,000	10,000	12,000
441000	Street Excavation Permits	166,864	204,524	55,802	120,000	120,000	160,000
460800	Snow Removal	147,717	136,308	135,109	145,000	145,000	145,000
461200	Street Lights	85,655	86,916	-	88,000	88,000	90,000
480100	General Charges for Service	4,474	3,901	7,527	13,750	13,750	10,750
490800	Misc. Intergovernmental Charges	109,060	86,017	30,505	115,150	115,150	121,680
501000	Miscellaneous Revenue	40,339	44,154	25,675	37,000	37,000	35,500
502000	Donations & Memorials	2,005	2,990	1,500	2,000	2,000	2,000
503000	Damage to City Property	40,951	42,628	51,799	76,000	76,000	78,000
503500	Other Reimbursements	91,554	105,313	94,856	94,855	94,855	81,515
508500	Cash Short or Over	-	10	-	-	-	-
592200	Transfer In - Special Revenue	1,279,821	1,334,449	-	1,920,000	1,920,000	1,920,000
	TOTAL PROGRAM REVENUES	1,978,937	2,240,696	407,118	2,622,555	2,622,555	2,657,245
	Personnel						
610100	Regular Salaries	877,720	828,748	323,374	-	-	-
610200	Labor Pool Allocations	2,546,257	2,194,816	783,337	3,160,701	3,160,701	3,105,106
610400	Call Time Wages	57,240	46,430	45,047	54,400	54,400	53,730
610500	Overtime Wages	179,829	150,916	109,867	152,900	152,900	152,530
610800	Part-Time Wages	74,076	13,318	-	4,500	4,500	10,000
611000	Other Compensation	40,104	39,612	12,722	14,965	14,965	21,265
611400	Sick Pay	2,309	2,974	-	-	-	-
611500	Vacation Pay	406,379	370,493	96,678	-	-	-
615000	Fringes	1,497,342	1,445,400	498,846	1,256,042	1,256,042	1,315,872
	TOTAL PERSONNEL	5,681,256	5,092,707	1,869,871	4,643,508	4,643,508	4,658,503
	Training~Travel						
620100	Training/Conferences	8,678	13,544	3,292	15,470	15,470	16,050
620400	Tuition Fees	-	295	-	1,200	1,200	1,500
620600	Parking Permits	11,809	10,440	-	13,200	13,200	13,200
	TOTAL TRAINING / TRAVEL	20,487	24,279	3,292	29,870	29,870	30,750
	Supplies						
630100	Office Supplies	4,101	3,289	1,643	3,200	3,200	4,000
630200	Subscriptions	6,915	-	6,881	7,000	7,000	7,200
630300	Memberships & Licenses	8,789	6,820	5,014	7,375	7,375	8,455
630400	Postage/Freight	1,376	1,485	36	1,700	1,700	1,650
630500	Awards & Recognition	2,365	2,247	127	2,205	2,205	2,205
630600	Building Maint./Janitorial	7,284	9,313	1,518	8,700	8,700	-
630801	Topsoil	6,034	4,107	-	4,000	4,000	4,000
630803	Seed	4,481	965	900	900	900	900
630804	Plant Material	31,275	1,032	2,386	6,128	6,128	5,900
630807	Herbicides/Pesticides	5,349	-	-	-	-	-
630899	Other Landscape Supplies	372	24	-	-	-	50
630901	Shop Supplies	12,261	11,915	4,408	12,500	12,500	12,850
630902	Tools & Instruments	12,994	9,347	3,095	9,600	9,600	10,350
631100	Paint & Supplies	1,725	2,419	319	1,900	1,900	1,700
631500	Books & Library Materials	469	900	67	100	100	250
632001	City Copy Charges	9,701	11,184	2,591	9,000	9,000	9,000
632002	Outside Printing	5,032	4,756	698	5,575	5,575	5,425
632101	Uniforms	9	-	-	-	-	-
632102	Protective Clothing	3,082	2,530	1,049	2,875	2,875	2,600
632200	Gas Purchases	2,336	1,385	699	2,300	2,300	2,175
632300	Safety Supplies	8,641	5,450	1,757	4,525	4,525	4,700
632400	Medical/Lab Supplies	721	638	200	600	600	600
632501	Castings	3,836	25,283	-	2,000	2,000	1,500
632502	Concrete	11,692	29,901	-	17,600	17,600	20,750
632503	Other Materials	89,031	83,506	7,072	65,350	65,350	71,550
632505	Gravel	1,093	2,741	-	2,500	2,500	2,500
632507	Asphalt	101,106	445,879	-	406,978	406,978	327,462

CITY OF APPLETON 2024 BUDGET
PUBLIC WORKS DEPARTMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
632508	Ice Control Materials	129,507	157,064	109,765	176,200	176,200	280,000
632509	Clear Stone	359	702	-	400	400	400
632510	Street Lights	188,803	143,753	163,304	194,110	194,110	278,720
632601	Repair Parts	1,115	-	73	900	900	950
632700	Miscellaneous Equipment	60,383	34,323	20,361	66,500	66,500	49,050
632800	Signs	65,325	130,687	33,815	92,400	92,400	91,700
	TOTAL SUPPLIES	787,562	1,133,645	367,778	1,115,121	1,115,121	1,208,592
	Purchased Services						
640202	Recording/Filing Fees	230	-	-	-	-	-
640400	Consulting Services	113,728	46,834	427	25,800	25,800	91,000
640700	Solid Waste/Recycling Pickup	-	-	-	-	-	500
640800	Contractor Fees	386,543	376,902	26,072	319,424	319,424	426,800
640900	Inspection Fees	520	920	-	600	600	900
641200	Advertising	1,844	892	42	300	300	300
641301	Electric	1,683,261	1,716,504	590,543	1,681,645	1,681,645	1,779,285
641302	Gas	24,861	19,496	16,694	40,000	40,000	30,000
641303	Water	7,833	8,021	1,730	7,740	7,740	8,600
641304	Sewer	4,337	5,329	1,299	4,675	4,675	5,700
641306	Stormwater	29,693	29,612	7,566	29,940	29,940	29,940
641307	Telephone	9,037	8,308	2,461	7,720	7,720	7,720
641308	Cellular Phones	12,936	13,093	3,553	12,538	12,538	11,400
641500	Tipping Fees	-	255	-	200	200	250
641600	Building Repairs & Maint.	8,874	563	-	3,500	3,500	3,500
641800	Equipment Repairs & Maint.	35,222	16,639	3,077	30,100	30,100	21,150
641900	Communication Eq. Repairs	803	-	-	500	500	500
642000	Facilities Charges	193,636	244,503	70,204	229,193	229,193	298,179
642400	Software Support	34,618	44,135	29,404	46,665	46,665	50,200
642501	CEA Operations/Maint.	872,174	588,308	180,966	809,666	809,666	786,924
642502	CEA Depreciation/Replace.	1,097,203	968,820	213,829	1,123,986	1,123,986	1,161,072
642900	Interfund Allocations	(85,356)	(17,598)	-	(29,500)	(29,500)	(19,500)
644000	Snow Removal Services	22,435	10,938	14,058	15,000	15,000	20,000
645000	Repairs to Private Property	3,396	1,694	283	1,500	1,500	2,000
645100	Laundry Services	-	-	-	200	200	10,600
659900	Other Contracts/Obligation	32,757	17,241	5,000	28,050	28,050	23,700
	TOTAL PURCHASED SVCS	4,490,585	4,101,409	1,167,208	4,389,442	4,389,442	4,750,720
	Capital Outlay						
680100	Land	-	7,500	-	40,000	40,000	-
680901	Streets	803,122	899,752	718	1,106,915	1,106,915	827,027
680902	Sidewalks	519,014	703,530	-	734,250	734,250	530,000
	TOTAL CAPITAL OUTLAY	1,322,136	1,610,782	718	1,881,165	1,881,165	1,357,027
	TOTAL EXPENSE	12,302,026	11,962,822	3,408,867	12,059,106	12,059,106	12,005,592

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS DEPARTMENT

NOTES

CITY OF APPLETON 2026 BUDGET

SANITATION

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
SANITATION

MISSION STATEMENT

To serve the public through the collection and disposal of recyclables, yard waste, and solid waste in a safe, cost-effective and environmentally-responsible manner.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Worked with Outagamie County to encourage recycling and work towards a continued increase in the City's landfill diversion rate.

Advertised spring yard waste collection date in April to allow this program to be more "weather dependent" and better serve our customers.

Continued to develop relationships with outside services to dispose of brush and yard waste materials.

Provided a recycling dumpster at the Glendale Ave yard site for City of Appleton residents.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
SANITATION

MAJOR 2026 OBJECTIVES

Continue to review and evaluate the current collection procedures, policies and rates to provide consistent, cost-effective services.

Continue to develop relationships with outside services to dispose of brush and yard waste materials.

Continue to monitor the customer service log and respond timely to customer needs.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
	Program Revenues	$ 1,827,416	$ 2,184,497	$ 2,081,973	$ 2,081,973	$ 2,250,948	8.12%
	Program Expenses						
2210	Administration	474,737	541,808	556,678	556,678	570,684	2.52%
2221	Recycling	53,874	56,610	115,229	115,229	109,553	-4.93%
2223	Solid Waste	2,933,569	2,959,055	3,546,680	3,546,680	3,841,722	8.32%
2230	Landfill Maint.	121,278	107,968	163,532	163,532	158,886	-2.84%
	TOTAL	$ 3,583,458	$ 3,665,441	$ 4,382,119	$ 4,382,119	$ 4,680,845	6.82%
	Expenses Comprised Of:						
	Personnel	1,223,305	1,294,001	1,590,805	1,590,805	1,615,129	1.53%
	Training & Travel	20	-	250	250	250	0.00%
	Supplies & Materials	109,022	118,625	120,095	120,095	118,270	-1.52%
	Purchased Services	2,220,046	2,229,491	2,659,961	2,659,961	2,946,646	10.78%
	Miscellaneous Expense	31,065	23,324	11,008	11,008	550	-95.00%
	Transfers Out	-	-	-	-	-	N/A
	Full Time Equivalent Staff:						
	Personnel allocated to programs	17.90	17.90	17.90	17.90	18.10	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Administration **Business Unit 2210**

PROGRAM MISSION

To provide administrative and planning support to ensure safe, consistent, and cost-effective sanitation services for our customers.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to review and evaluate the current collection procedures, policies and rates to provide consistent, cost-effective services.

Continue to monitor the policy for disposal of materials and fees at the yard waste site.

Continue to develop relationships with outside services to dispose of brush and yard materials.

Continue to monitor the customer service log and respond timely to customer needs.

Continue to make customer contacts by delivering educational information to residents who put non-compliant overflow at the curb.

Continue to advertise spring yard waste collection dates in April to allow this program to be more "weather dependent" and better serve our customers.

Major changes in Revenue, Expenditures, or Programs:

Increase in Charges for Service is related to an updated charge for all garbage cart exchange requests. This will help offset the cost of the new cart, staff and equipment time to exchange the cart, clean and re-inventory the old cart (if possible), as well as administrative time to process the request. No fees will be charged for exchanges related to normal wear and tear or carts damaged during the collection process.

Outagamie County imposed a $7 per ton increase to landfill tipping fees in 2026. This will result in an increase of $149,000 to our tipping fee budget. Therefore, we are proposing an increase to our cart fees in 2026 to offset this increase. The weekly fee for a single cart will increase by $0.05 for each 30 gallons of container volume ($0.65 per quarter).

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Administration **Business Unit 2210**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
411000	Property Tax	$ 2,089,000	$ 2,089,000	$ 2,089,000	$ 2,089,000	$ 2,089,000
470500	General Interest	108	290	-	-	-
471000	Interest on Investments	94,398	131,237	25,000	25,000	25,000
480100	Charges for Service	1,538,386	1,877,074	1,917,798	1,917,798	2,078,548
500400	Sale of City Property	2,259	785	-	-	-
501600	Lease Revenue	400	400	400	400	400
503000	Damage to City Property	400	100	-	-	-
507100	Customer Penalty	11,460	13,567	7,000	7,000	7,000
	Total Revenue	$ 3,736,411	$ 4,112,453	$ 4,039,198	$ 4,039,198	$ 4,199,948
	Expenses					
610100	Regular Salaries	$ 170,723	$ 200,681	$ 210,589	$ 210,589	$ 218,894
610400	Call Time Wages	1,861	1,320	2,000	2,000	1,900
610500	Overtime Wages	261	595	400	400	500
615000	Fringes	61,858	79,799	85,445	85,445	88,932
620100	Training/Conferences	20	-	250	250	250
630100	Office Supplies	381	595	750	750	700
630300	Memberships & Licenses	206	232	200	200	250
630400	Postage/Freight	20,544	22,429	24,350	24,350	24,350
630500	Awards & Recognition	419	864	945	945	945
632001	City Copy Charges	-	-	100	100	-
632002	Outside Printing	5,747	5,851	6,500	6,500	6,000
632102	Protective Clothing	749	638	1,400	1,400	1,000
632300	Safety Supplies	331	466	1,000	1,000	600
632400	Medical/Lab Supplies	384	319	300	300	400
632700	Miscellaneous Equipment	-	2,756	800	800	500
640300	Bank Service Fees	3,786	4,272	4,000	4,000	4,500
641200	Advertising	-	160	100	100	150
614300	Utilities	61,079	60,902	66,770	66,770	69,085
642000	Facilities Charges	21,993	23,587	26,860	26,860	25,157
642400	Software Support	5,039	15,976	17,321	17,321	23,058
642501	CEA Operations/Maint.	22,189	25,452	24,269	24,269	24,085
642502	CEA Depreciation/Replace.	6,534	13,878	12,221	12,221	14,218
650100	Insurance	58,860	57,060	58,400	58,400	63,960
659900	Other Contracts/Obligation	718	651	750	750	750
662300	Uncollectable Accounts	862	(676)	500	500	500
681500	Software Acquisition	30,193	24,001	10,458	10,458	-
	Total Expense	$ 474,737	$ 541,808	$ 556,678	$ 556,678	$ 570,684

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Postage/Freight

City service invoice printing & mailing	$ 24,350
	$ 24,350

Software Support

ERP-Utility Billing	$ 17,958
Data storage & GPS software	4,080
Timeclock	1,020
	$ 23,058

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Recycling **Business Unit 2221**

PROGRAM MISSION

Implement and maintain a cost-effective residential recycling program to reduce the amount of solid waste entering the landfill.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to work with Outagamie County to educate and update the citizens on proper recycling practices.

Continue to grind brush for the Parks and Recreation Department to use as wood chips in the parks.

Continue to develop relationships with outside services to dispose of brush and yard waste materials.

Continue to provide a recycling dumpster at the Glendale yard site for City of Appleton residents.

Major changes in Revenue, Expenditures, or Programs:

Tipping fee is a result of Outagamie County imposing a new tipping fee for municipal recycling hauled from the Glendale Yard Site. Residential curbside collection is not included in this change.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Recycling **Business Unit 2221**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
480100	Charges for Services	$ 69,722	$ 75,462	$ 80,000	$ 80,000	$ 80,000
503500	Other Reimbursements	200	200	-	-	-
507100	Customer Penalty	13	13	-	-	-
	Total Revenue	$ 69,935	$ 75,675	$ 80,000	$ 80,000	$ 80,000
	Expenses					
610100	Regular Salaries	$ 18,367	$ 25,721	$ 47,412	$ 47,412	$ 49,189
615000	Fringes	5,372	9,017	20,418	20,418	15,650
630300	Memberships & Licenses	-	-	100	100	-
630804	Plant Material	400	312	400	400	400
630901	Shop Supplies	515	430	1,100	1,100	1,000
630902	Tools & Instruments	107	248	700	700	500
632505	Gravel	-	425	100	100	300
640700	Garbage/Recycling Pickup	6,483	5,117	7,000	7,000	7,000
641301	Electric	1,015	929	1,400	1,400	1,400
641500	Tipping Fees	-	-	-	-	1,500
642501	CEA Operations/Maint.	9,668	3,234	15,644	15,644	9,323
642502	CEA Depreciation/Replace.	11,937	11,177	20,905	20,905	23,241
662300	Uncollectable Accounts	10	-	50	50	50
	Total Expense	$ 53,874	$ 56,610	$ 115,229	$ 115,229	$ 109,553

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Solid Waste Collection **Business Unit 2223**

PROGRAM MISSION

Provide regularly scheduled and special collections of solid waste.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to evaluate the automated collection routes for efficiencies.

Continue to assess the needs of the community and provide great customer service.

Continue to monitor the impact of the curbside recycling program.

Major changes in Revenue, Expenditures, or Programs:

Increase in Appliance Tag revenue is related to the appliance fee increase from $15/$20 (non-freon/freon) to $25/$30 (non-freon/freon). Fees have not increased since 2004.

Increase in Overflow Refuse Fees is related to the overflow bag tag fee increase from $4 per bag to $8 per bag. Fees have not increased since 2013.

Increase in tipping fee tonnages due to city growth that contributed to the 3.4% garbage volume increase in 2024, and the projected 3-4% volume increases in 2025 and 2026.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Solid Waste Collection **Business Unit 2223**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
480100	Charges for Service	$ 14,811	$ 6,602	$ 12,675	$ 12,675	$ 1,000
490800	Misc Intergov. Charges	87	88	100	100	100
505500	Appliance Tags	14,345	12,960	12,000	12,000	18,000
505600	Tire Tags	1,744	1,983	2,000	2,000	1,900
505700	Grass Clipping Fees	23,234	36,944	25,000	25,000	25,000
505800	Overflow Refuse Fees	55,808	26,701	-	-	14,000
508500	Cash Short or Over	41	91	-	-	-
	Total Revenue	$ 110,070	$ 85,369	$ 51,775	$ 51,775	$ 60,000
	Expenses					
610100	Regular Salaries	$ 679,614	$ 669,512	$ 833,838	$ 833,838	$ 862,110
610400	Call Time Wages	700	950	1,000	1,000	1,000
610500	Overtime Wages	18,609	15,126	17,000	17,000	17,000
610800	Part-Time Wages	1,402	424	-	-	-
615000	Fringes	258,524	286,171	358,926	358,926	345,394
630901	Shop Supplies	505	24	400	400	400
631100	Paint & Supplies	29	23	100	100	50
632200	Gas Purchases	507	370	350	350	375
632700	Miscellaneous Equipment	78,198	82,643	80,500	80,500	80,500
640700	Waste/Recycling Pickup	771	542	-	-	-
640800	Contractor Fees	185	319	1,000	1,000	500
641500	Tipping Fees	998,369	1,061,432	1,152,000	1,152,000	1,423,750
642501	CEA Operations/Maint.	563,700	432,352	590,545	590,545	558,801
642502	CEA Depreciation/Replace.	332,432	409,118	510,996	510,996	551,817
650302	Equipment Rent	24	49	25	25	25
	Total Expense	$ 2,933,569	$ 2,959,055	$ 3,546,680	$ 3,546,680	$ 3,841,722

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment	
Replacement automated containers	$ 74,000
Rolloff Box	3,000
Misc equipment (wheels, lids, etc.)	3,500
	$ 80,500
Tipping Fees	
Residential/curbside pickup	
21,250 tons x $67/ton	$ 1,423,750
	$ 1,423,750

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Landfill Maintenance **Business Unit 2230**

PROGRAM MISSION

Maintain and monitor the condition of this site to ensure compliance with Department of Natural Resources requirements.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", and #7: "Communicate our success through stories and testimonials".

Objectives:

Perform routine inspections of the landfill site to monitor the overall condition and provide the necessary maintenance to prevent site deterioration.

Comply with mandated Department of Natural Resources regulations.

Work with Valley Aero Modelers (VAM) to make the site usable for their club and community events.

Perform maintenance of landfill cap.

Major changes in Revenue, Expenditures, or Programs:

The budget includes funds for replacing one leachate well.

Increase in budget to capture increased costs in anticipation of higher cost during the 2026 request for proposals to renew the contract with the selected engineering consultant for site compliance.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Landfill Maintenance **Business Unit 2230**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses					
610100 Regular Salaries	$ 4,266	$ 3,202	$ 9,165	$ 9,165	$ 9,723
615000 Fringes	1,748	1,483	4,612	4,612	4,837
640400 Consulting Services	60,357	70,039	77,830	77,830	85,000
641300 Utilities	4,241	4,278	5,030	5,030	4,445
642000 Facilities Charges	680	546	2,370	2,370	2,220
642501 CEA Operations/Maint.	-	-	780	780	761
642502 CEA Depreciation/Replace.	-	-	1,845	1,845	1,000
645400 Grounds Repair & Maintenance	38,392	16,326	44,000	44,000	33,000
650100 Insurance	10,823	10,823	15,000	15,000	15,000
659900 Other Contracts/Obligation	771	1,271	2,900	2,900	2,900
Total Expense	$ 121,278	$ 107,968	$ 163,532	$ 163,532	$ 158,886

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Consulting Services

DNR required operations and monitoring	$ 70,000
Well replacement	15,000
	$ 85,000

Grounds Repair & Maintenance

Mowing contractor	$ 15,000
Ditch cleaning contractor	8,000
Cap repair contractor	10,000
	$ 33,000

CITY OF APPLETON 2026 BUDGET
SANITATION

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
411000	Property Tax	2,089,000	2,089,000	-	2,089,000	2,089,000	2,089,000
471000	Interest on Investments	94,506	131,527	18,196	25,000	25,000	25,000
480100	General Charges for Service	1,622,919	1,959,138	740,288	2,010,473	2,010,473	2,159,548
490800	Misc Intergovernmental Charges	87	88	-	100	100	100
500400	Sale of City Property	2,259	785	-	-	-	-
501600	Lease Revenue	400	400	-	400	400	400
503000	Damage to City Property	400	100	100	7,000	7,000	-
503500	Other Reimbursements	200	200	100	-	-	-
505500	Appliance Tags	14,345	12,960	1,225	12,000	12,000	18,000
505600	Tire Tags	1,744	1,983	72	2,000	2,000	1,900
505700	Grass Clipping Fees	23,234	36,944	40	25,000	25,000	25,000
505800	Overflow Refuse Fees	55,808	26,701	8,304	-	-	14,000
507100	Customer Penalty	11,473	13,580	5	-	-	7,000
508500	Cash Short or Over	41	91	(45)	-	-	-
	TOTAL PROGRAM REVENUES	3,916,416	4,273,497	768,285	4,170,973	4,170,973	4,339,948
	Personnel						
610100	Regular Salaries	92,163	96,852	53,285	-	-	-
610200	Labor Pool Allocations	674,143	705,647	210,994	1,097,604	1,097,604	1,136,716
610400	Call Time Wages	2,561	2,270	100	3,000	3,000	2,900
610500	Overtime Wages	18,870	15,788	1,640	17,400	17,400	17,500
610800	Part-Time Wages	1,402	636	-	-	-	-
611000	Other Compensation	3,216	3,854	3,557	3,400	3,400	3,200
611400	Sick Pay	18,071	3,766	-	-	-	-
611500	Vacation Pay	85,377	88,718	9,585	-	-	-
615000	Fringes	327,502	346,470	108,850	469,401	469,401	454,813
	TOTAL PERSONNEL	1,223,305	1,294,001	388,011	1,590,805	1,590,805	1,615,129
	Training~Travel						
620100	Training/Conferences	20	-	-	250	250	250
	TOTAL TRAINING / TRAVEL	20	-	-	250	250	250
	Supplies						
630100	Office Supplies	381	595	304	750	750	700
630300	Memberships & Licenses	206	232	220	300	300	250
630400	Postage/Freight	20,544	22,429	7,299	24,350	24,350	24,350
630500	Awards & Recognition	419	864	47	945	945	945
630804	Plant Material	400	312	187	400	400	400
630901	Shop Supplies	1,020	440	65	1,500	1,500	1,400
630902	Tools & Instruments	107	262	-	700	700	500
631100	Paint & Supplies	29	23	-	100	100	50
632001	City Copy Charges	-	-	-	100	100	-
632002	Outside Printing	5,747	5,851	889	6,500	6,500	6,000
632102	Protective Clothing	749	638	58	1,400	1,400	1,000
632200	Gas Purchases	507	370	195	350	350	375
632300	Safety Supplies	331	466	174	1,000	1,000	600
632400	Medical/Lab Supplies	384	319	100	300	300	400
632505	Gravel	-	425	-	100	100	300
632700	Miscellaneous Equipment	78,198	85,399	65	81,300	81,300	81,000
	TOTAL SUPPLIES	109,022	118,625	9,603	120,095	120,095	118,270

CITY OF APPLETON 2026 BUDGET
SANITATION

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Purchased Services						
640300	Bank Service Fees	3,786	4,272	27	4,000	4,000	4,500
640400	Consulting Services	60,357	70,039	7,480	77,830	77,830	85,000
640700	Solid Waste/Recycling Pickup	7,254	5,659	-	7,000	7,000	7,000
640800	Contractor Fees	185	319	92	1,000	1,000	500
641200	Advertising	-	160	-	100	100	150
641301	Electric	23,814	24,433	6,518	24,885	24,885	26,515
641302	Gas	7,157	5,624	4,776	8,515	8,515	8,515
641303	Water	3,678	4,119	991	5,000	5,000	5,000
641304	Sewer	2,232	2,724	662	2,800	2,800	2,900
641306	Stormwater	27,651	27,540	7,878	29,780	29,780	29,780
641308	Cellular Phones	1,803	1,670	492	2,220	2,220	2,220
641500	Tipping Fees	998,369	1,061,432	162,037	1,152,000	1,152,000	1,425,250
642000	Facilities Charges	22,673	24,133	8,559	29,230	29,230	27,377
642400	Software Support	5,039	15,976	1,270	17,321	17,321	23,058
642501	CEA Operations/Maint.	595,557	461,038	86,207	631,238	631,238	592,970
642502	CEA Depreciation/Replace.	350,903	434,173	72,973	545,967	545,967	590,276
645400	Grounds Repair & Maintenance	38,392	16,326	-	44,000	44,000	33,000
650100	Insurance	69,683	67,883	-	73,400	73,400	78,960
650302	Equipment Rent	24	49	24	25	25	25
659900	Other Contracts/Obligation	1,489	1,922	1,650	3,650	3,650	3,650
	TOTAL PURCHASED SVCS	2,220,046	2,229,491	361,636	2,659,961	2,659,961	2,946,646
	Miscellaneous Expense						
662300	Uncollectable Accounts	872	(677)	-	550	550	550
681500	Software Acquisition	30,193	24,001	-	10,458	10,458	-
	TOTAL MISCELLANEOUS EXP	31,065	23,324	-	11,008	11,008	550
	Transfers						
791400	Transfer Out - Capital Project	-	-	-	-	-	-
	TOTAL TRANSFERS	-	-	-	-	-	-
	TOTAL EXPENSE	3,583,458	3,665,441	759,250	4,382,119	4,382,119	4,680,845

CITY OF APPLETON 2026 BUDGET
SANITATION FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (Deficit)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Property Taxes	$ 2,089,000	$ 2,089,000	$ 2,089,000	$ 2,089,000	$ 2,089,000
Interest Income	94,506	131,527	25,000	25,000	25,000
Charges for Services	1,718,137	2,037,814	2,049,573	1,980,443	2,218,548
Sale of City Property	2,259	785	-	-	-
Other	12,514	14,371	7,400	7,400	7,400
Total Revenues	3,916,416	4,273,497	4,170,973	4,101,843	4,339,948
Expenses					
Program Costs	3,583,458	3,665,441	4,382,119	4,204,519	4,680,845
Other Financing Sources (Uses)					
Transfer Out - Capital Projects	-	-	-	-	-
Net Change in Equity	332,958	608,056	(211,146)	(102,676)	(340,897)
Fund Balance - Beginning	1,877,932	2,210,890	2,818,946	2,818,946	2,716,270
Fund Balance - Ending	$ 2,210,890	$ 2,818,946	$ 2,607,800	$ 2,716,270	$ 2,375,373

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Wheel Tax **Business Unit 2650**

PROGRAM MISSION

This program accounts for receipt of State wheel tax proceeds and related transfer of funds to road reconstruction projects.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

The wheel tax is a fee added to the cost of vehicle registrations and subsequent annual renewals. The City Council adopted a $20 per vehicle wheel tax in 2014 to replace special assessments as a funding mechanism for road reconstruction projects. The fee is collected by the State Department of Transportation (which retains 7 cents per vehicle) and remitted to the City on a monthly basis. Per Council action, all proceeds of the wheel tax are restricted for road reconstruction project expenditures only.

Major program changes:

The City Council approved an increase from $20 to $30 per vehicle effective in January 2025.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 1,279,821	$ 1,334,449	$ 1,920,000	$ 1,920,000	$ 1,920,000	0.00%
Program Expenses		$ 1,279,821	$ 1,334,449	$ 1,920,000	$ 1,920,000	$ 1,920,000	0.00%
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Training & Travel		-	-	-	-	-	N/A
Supplies & Materials		-	-	-	-	-	N/A
Purchased Services		-	-	-	-	-	N/A
Transfers Out		1,279,821	1,334,449	1,920,000	1,920,000	1,920,000	0.00%

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Wheel Tax **Business Unit 2650**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
415000 Wheel Tax	$ 1,279,821	$ 1,334,449	$ 1,920,000	$ 1,920,000	$ 1,920,000
Total Revenue	$ 1,279,821	$ 1,334,449	$ 1,920,000	$ 1,920,000	$ 1,920,000
Expenses					
791100 Transfer Out - Gen Fund	$ 1,279,821	$ 1,334,449	$ 1,920,000	$ 1,920,000	$ 1,920,000
Total Expense	$ 1,279,821	$ 1,334,449	$ 1,920,000	$ 1,920,000	$ 1,920,000

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
WHEEL TAX FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Wheel Tax	$ 1,279,821	$ 1,334,449	$ 1,920,000	$ 1,920,000	$ 1,920,000
Total Revenues	1,279,821	1,334,449	1,920,000	1,920,000	1,920,000
Expenses					
Program Costs	-	-	-	-	-
Total Expenses	-	-	-	-	-
Revenues over (under) Expenses	1,279,821	1,334,449	1,920,000	1,920,000	1,920,000
Other Financing Sources (Uses)					
Transfer Out - General Fund (DPW)	(1,279,821)	(1,334,449)	(1,920,000)	(1,920,000)	(1,920,000)
Total Other Financing Sources (Uses)	(1,279,821)	(1,334,449)	(1,920,000)	(1,920,000)	(1,920,000)
Net Change in Equity	-	-	-	-	-
Fund Balance - Beginning	-	-	-	-	-
Fund Balance - Ending	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Subdivision **Business Unit 4010**

PROGRAM MISSION

This program accounts for funding sources and expenditures for various infrastructure projects.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

This fund is utilized for new subdivision work only, including administration, engineering, streetlights, street signs, and temporary asphalt streets within the subdivision. This fund will not be utilized to refurbish an existing roadway.

Further descriptions of projects to be paid from this fund can be found in the Capital Projects section of the budget, as follows:

Project	Amount	Page
Concrete Paving Program	$ 1,690,946	Projects, pg. 612
Grade and Gravel Program	685,942	Projects, pg. 618
Sidewalk Program	582,894	Projects, pg. 620
	$ 2,959,782	

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026	% Change *
Program Revenues		$ 659,585	$ 536,870	$ 1,013,673	$ 1,013,673	$ 997,454	-1.60%
Program Expenses		$ 983,858	$ 622,258	$ 2,951,617	$ 2,951,617	$ 2,959,782	0.28%
Expenses Comprised Of:							
Personnel		73,518	104,460	265,773	265,773	178,547	-32.82%
Supplies & Materials		19,853	30,297	171,355	171,355	639,117	272.98%
Purchased Services		6,716	27,201	29,928	29,928	28,157	-5.92%
Capital Expenditures		883,771	460,300	2,484,561	2,484,561	2,113,961	-14.92%
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Subdivision **Business Unit 4010**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
411000	Property Tax	$ -	$ -	$ -	$ -	$ -
461400	Miscellaneous Specials	243,281	525,448	988,173	988,173	983,954
471000	Interest on Investments	9,319	8,506	20,000	20,000	8,000
473000	Interest - Deferred Specials	8,436	9,351	5,500	5,500	5,500
503500	Other Reimbursements	398,549	(6,435)	-	-	-
591000	Proceeds of Long-term debt	-	-	1,850,000	1,850,000	1,960,000
	Total Revenue	$ 659,585	$ 536,870	$ 2,863,673	$ 2,863,673	$ 2,957,454
	Expenses					
610100	Regular Salaries	$ 51,307	$ 72,133	235,231	$ 235,231	137,129
610500	Overtime Wages	322	1,461	500	500	500
610800	Part-Time Wages	3,257	281	250	250	250
615000	Fringes	18,632	30,585	29,792	29,792	40,668
630804	Plant Material	13,822	8,138	18,413	18,413	-
630901	Shop Supplies	58	-	-	-	-
632503	Other Materials	499	1,009	-	-	-
632507	Asphalt	5,474	20,578	143,742	143,742	639,117
632800	Signs	-	572	9,200	9,200	-
640400	Consulting Services	-	689	5,000	5,000	5,000
642501	CEA Operations/Maint.	3,813	10,698	12,207	12,207	7,019
642502	CEA Depreciation/Replace.	2,903	15,814	12,721	12,721	16,138
680901	Streets	810,769	439,498	1,971,161	1,971,161	1,570,857
680902	Sidewalks	73,002	20,802	513,400	513,400	543,104
	Total Expense	$ 983,858	$ 622,258	$ 2,951,617	$ 2,951,617	$ 2,959,782

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

2026	Street	From	To	4010
Labor Pool				**178,547**
CEA				**23,157**
Sidewalk - new				503,104
Sidewalk - 6 month waivers				40,000
	Subtotal			**543,104**
Temp Surface after G&G	Jasper Ln	Aquamarine Ave	Plamann Pl	11,013
	Oceanpearl Ln	Providence Ave	cul de sac	15,433
	Plamann Pl	Jasper Ln	Providence Ave	19,853
	Providence Ave	Aquamarine Ave	Oceanpearl, w/o	49,320
	Altesse Way	Dolcetto Way	Dolcetto Way	56,687
	Applehill Blvd	Applehill Blvd	Dolcetto Way	24,500
	Dolcetto Way	CTH JJ	Altesse Way n/o	68,700
	Grillo Way	Dolcetto Way	Altesse Way	27,220
	Haymeadow Ave	Wentworth Ave	Crossing Meadows Ave	140,576
	Lost Meadow Pass	Lightning Dr	Mission Ridge Ave	47,847
	Mission Ridge Ave	French Rd	Lost Meadow Pass	89,100
	Tulip St	Gladious Pl	Gardenia Dr	10,050
	Golden Gate Dr	Callalilly Ln	Begonia Dr	36,230
	Gladiolus Dr	Golden Gate Dr	cul de sac	42,588
	Subtotal			**639,117**
Consulting Services	Material Testing			5,000
	Subtotal			**5,000**
New Concrete (Non-Escrow)	Baldeagle Dr	Osprey Dr	Lightning Dr	623,574
	Harrier Ln	500' e/o Osprey Dr	Kestrel Cir	133,300
	Harrier Ln	Osprey Dr	500' e/o Osprey Dr	133,300
	Honeygold Ct	Lightning Dr	cul de sac	232,263
	Kestrel Cir	Baldeagle Dr	Baldeagle Dr	448,420
	Subtotal			**1,570,857**
Total Paving				**$ 2,959,782**

CITY OF APPLETON 2026 BUDGET
SUBDIVISION DEVELOPMENT FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Property Taxes	$ -	$ -	$ -	$ -	$ -
Special Assessments	243,281	525,448	988,173	988,173	983,954
Interest Income	17,755	17,857	25,500	25,500	13,500
Other	398,549	(6,435)	-	-	-
Total Revenues	659,585	536,870	1,013,673	1,013,673	997,454
Expenses					
Program Costs	983,858	622,258	2,951,617	2,951,617	2,959,782
Total Expenses	983,858	622,258	2,951,617	2,951,617	2,959,782
Revenues over (under) Expenses	(324,273)	(85,388)	(1,937,944)	(1,937,944)	(1,962,328)
Other Financing Sources (Uses)					
Proceeds of Long-term Debt	-	-	1,850,000	1,850,000	1,960,000
Total Other Financing Sources (Uses)	-	-	1,850,000	1,850,000	1,960,000
Net Change in Equity	(324,273)	(85,388)	(87,944)	(87,944)	(2,328)
Fund Balance - Beginning	800,828	476,555	391,167	391,167	303,223
Fund Balance - Ending	$ 476,555	$ 391,167	$ 303,223	$ 303,223	$ 300,895

Unreserved Designated Fund Balance Policy Compliance

Minimum - Three months operating expenditures based on prior year's audited expenditures		155,565
Maximum - 80% of the most recent five-year average of subdivision development expenditures		
2025 projected	2,951,617	
2024 actual	622,258	
2023 actual	983,858	
2022 actual	1,360,635	
2021 actual	1,026,229	
		1,111,136

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Public Works **Business Unit 4240**

PROGRAM MISSION

This program accounts for funding sources and expenditures for various public works projects.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

This fund provides for a variety of Public Works capital needs.

Further descriptions of projects to be paid from this fund can be found in the Capital Improvement Projects section of the budget, as follows:

Project	Amount	Page
Concrete Paving Program	2,704,673	Projects, pg. 612
Sidewalk Program	783,334	Projects, pg. 620
Asphalt Paving Program	1,557,889	Projects, pg. 608
Bridge Improvements	85,000	Projects, pg. 607
Traffic Signal Detection System Modernization	$ 100,000	Projects, pg. 663
	5,230,896	

Major program changes:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 177,805	$ 261,698	$ 485,500	$ 485,500	$ 517,500	6.59%
Program Expenses		$ 1,879,650	$ 3,582,148	$ 4,239,164	$ 4,239,164	$ 5,230,896	23.39%
Expenses Comprised Of:							
Personnel		269,534	480,746	582,983	582,983	631,824	8.38%
Supplies & Materials		537,772	441,060	287,203	287,203	1,077,279	275.09%
Purchased Services		97,863	142,146	423,470	423,470	445,240	5.14%
Capital Expenditures		974,481	2,518,196	2,945,508	2,945,508	3,076,553	4.45%

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Public Works **Business Unit 4240**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
422400 Miscellaneous State Aids	$ -	$ 78,449	$ -	$ -	$ 517,500
471000 Interest on Investments	95,590	79,726	-	-	-
503500 Other Reimbursements	82,215	103,523	485,500	485,500	-
591000 Proceeds of Long-term Debt	1,713,724	4,305,400	3,800,000	3,800,000	4,713,000
Total Revenue	$ 1,891,529	$ 4,567,098	$ 4,285,500	$ 4,285,500	$ 5,230,500
Expenses					
610100 Regular Salaries	$ 2,357	$ 14,405	$ -	$ -	$ -
610200 Labor Pool Allocations	197,932	321,111	412,149	412,149	460,950
610500 Overtime Wages	1,042	7,255	8,000	8,000	8,000
610800 Part-Time Wages	2,131	3,556	3,461	3,461	3,500
615000 Fringes	66,072	134,419	159,373	159,373	159,374
630804 Plant Material	360	5,724	11,390	11,390	-
632503 Other Materials	3,503	14,876	-	-	-
632505 Gravel	321	-	-	-	-
632507 Asphalt	184,819	36,955	2,000	2,000	230,829
632510 Street Lights	258,180	349,918	60,000	60,000	193,500
632700 Miscellaneous Equipment	80,442	17,486	200,000	200,000	617,500
632800 Signs	10,147	16,101	13,813	13,813	35,450
640400 Consulting Services	47,632	73,198	123,500	123,500	59,500
640800 Contractor Fees	8,210	28,416	196,936	196,936	273,663
642501 CEA Operations/Maint.	14,784	16,059	39,663	39,663	39,877
642502 CEA Depreciation/Replace.	27,237	24,473	63,371	63,371	72,200
659900 Other Contracts/Obligations	-	-	-	-	-
680100 Land	-	13,294	305,000	305,000	75,000
680901 Streets	877,569	2,222,215	2,322,108	2,322,108	2,345,403
680902 Sidewalks	67,834	258,699	318,400	318,400	656,150
680999 Other Infrastructure	29,078	23,988	-	-	-
Total Expense	$ 1,879,650	$ 3,582,148	$ 4,239,164	$ 4,239,164	$ 5,230,896

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Asphalt
- Asphalt paving program $ 230,829
- $ 230,829

Street Lights
- Concrete paving program $ 193,500
- $ 193,500

Miscellaneous Equipment
- Traffic signal detection system replacement $ 617,500
- $ 617,500

Signs
- Concrete paving program $ 25,000
- Asphalt paving program 10,450
- $ 35,450

Consulting Services
- Lawe St - BIL design $ 50,000
- Material testing 9,500
- $ 59,500

Contractor Fees
- Concrete paving program $ 175,000
- Olde Oneida Bridge over South Power Canal 85,000
- Asphalt paving program 13,663
- $ 273,663

Land
- ROW Concrete paving $ 25,000
- Richmond St - Ridgeview land acq 50,000
- $ 75,000

Streets
- Concrete paving program $ 1,330,057
- Asphalt paving program 1,015,346
- $ 2,345,403

Sidewalks
- Concrete paving program $ 416,400
- Asphalt paving program 239,750
- $ 656,150

CITY OF APPLETON 2026 BUDGET
PUBLIC WORKS PROJECTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Intergovernmental	$ -	$ 78,449	$ -	$ -	$ 517,500
Interest Income (Loss)	95,590	79,726	-	-	-
Other	82,215	103,523	485,500	485,500	-
Total Revenues	177,805	261,698	485,500	485,500	517,500
Expenses					
Program Costs	1,879,650	3,582,148	4,239,164	4,239,164	5,230,896
Total Expenses	1,879,650	3,582,148	4,239,164	4,239,164	5,230,896
Revenues over (under) Expenses	(1,701,845)	(3,320,450)	(3,753,664)	(3,753,664)	(4,713,396)
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	1,713,724	4,305,400	3,800,000	3,800,000	4,713,000
Transfer In - General Fund	-	-	-	-	-
Transfer In - Capital Projects	-	-	-	-	-
Total Other Financing Sources (Uses)	1,713,724	4,305,400	3,800,000	3,800,000	4,713,000
Net Change in Equity	11,879	984,950	46,336	46,336	(396)
Fund Balance - Beginning	2,315,151	2,327,030	3,311,980	3,311,980	3,358,316
Fund Balance - Ending	$ 2,327,030	$ 3,311,980	$ 3,358,316	$ 3,358,316	$ 3,357,920

CITY OF APPLETON 2026 BUDGET

PARKING UTILITY

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2026 BUDGET
PARKING UTILITY

MISSION STATEMENT

To provide clean, safe on- and off-street downtown parking using managerial and financial practices that maintain the financial solvency of the Parking Utility.

To professionally enforce downtown parking ordinances while maintaining a customer-friendly environment.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Continued to work with Appleton Downtown Incorporated (ADI) and downtown parking users to seek ways to improve the parking system.

Contracted with Walker Consultants to develop a Parking Strategic Plan and Wayfinding Study.

Completed approximately $1.6M of Yellow, Green, and Red Ramp repairs per consultant structural condition reports.

Continued ongoing program of meter mechanism, housing, and bracket replacement.

Continued ongoing program of line painting of ramp and on-street parking stalls.

Continued to work with potential and new downtown developments to accommodate parking needs.

Transitioned TIBA ramp entry software from desktop-based to cloud-based to eliminate hardware-related issues.

Implemented credit card "Chip and Tap" system to improve user payment efficiency as part of TIBA cloud upgrade.

Continued in-house snow removal for parking ramps (previously contracted). Contracted snow removal services for the Library lot.

CITY OF APPLETON 2026 BUDGET
PARKING UTILITY

MAJOR 2026 OBJECTIVES

Continue to work with Appleton Downtown Incorporated (ADI) and downtown parking users to seek ways to improve the parking system.

Begin implementation of Walker Strategic Planning Study and Wayfinding signage recommendations.

Complete approximately $1.7M in ramp repairs per consultant structural condition reports.

Continue ongoing program of line painting of ramp and on-street parking stalls.

Seal concrete decks of the Yellow Parking Ramp.

Continue to work with potential downtown development to accommodate parking needs.

Continue operation of reconfigured Library Plaza Parking Lot.

Continue operating credit card "Chip and Tap" system in ramps to improve user payment efficiency.

Complete rehabilitation of elevators by contractor in Red Ramp.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 3,282,602	$ 4,434,200	$ 3,864,701	$ 3,864,701	$ 3,976,701	2.90%
Program Expenses							
5110	Administration	816,563	726,582	867,609	867,609	864,229	-0.39%
5120	Operations & Maint.	844,672	1,149,450	3,122,532	3,122,532	3,780,943	21.09%
5130	Enforcement	213,210	252,809	254,493	254,493	306,214	20.32%
TOTAL		$ 1,874,445	$ 2,128,841	$ 4,244,634	$ 4,244,634	$ 4,951,386	16.65%
Expenses Comprised Of:							
Personnel		784,686	776,989	977,495	977,495	1,047,380	7.15%
Training & Travel		50	11	3,500	3,500	4,650	32.86%
Supplies & Materials		61,686	108,626	180,330	180,330	161,920	-10.21%
Purchased Services		537,406	920,730	903,914	903,914	872,111	-3.52%
Miscellaneous Expense		509,576	436,418	450,025	450,025	450,525	0.11%
Capital Expenditures		(28,259)	(127,889)	1,715,000	1,715,000	2,400,000	39.94%
Transfers Out		9,300	13,956	14,370	14,370	14,800	2.99%
Full Time Equivalent Staff:							
Personnel allocated to programs		11.38	10.55	11.63	11.63	12.35	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
PARKING UTILITY

Administration **Business Unit 5110**

PROGRAM MISSION

The Parking Utility uses sound managerial and financial practices to achieve financial solvency of the Parking Utility.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Ensure existing parking policies align with current and future requirements.

Explore ways to improve customer service and contain operating costs.

Research additional ways to compile, review, and disseminate parking statistical data.

Identify technology that will assist in monitoring customer usage.

Refine procedures for reconciling permit sales to collections.

Continue implementing consultant recommendations from the Downtown Parking Study to improve operational efficiencies.

Continue working with other City departments and stakeholders to ensure safety/security and improve user experience in our community and parking ramps.

Major changes in Revenue, Expenditures, or Programs:

Staff training and memberships increased to attend the International Parking & Mobility Institute conference to help staff identify improved technology, enhance customer experience and increase parking revenues.

Increase in Bank Service Fees reflects increase in number of credit card transactions.

CITY OF APPLETON 2026 BUDGET
PARKING UTILITY

Administration **Business Unit 5110**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
470500	General Interest	$ -	$ 942	$ 1,000	$ 1,000	$ 1,000
471000	Interest on Investments	157,686	193,115	10,000	10,000	10,000
501000	Miscellaneous Revenue	1	50,001	1	1	1
503500	Other Reimbursements	448	514	1,000	1,000	700
592200	Transfer In - Special Revenue	544,000	1,150,000	1,150,000	1,150,000	1,150,000
	Total Revenue	$ 702,135	$ 1,394,572	$ 1,162,001	$ 1,162,001	$ 1,161,701
	Expenses					
610100	Regular Salaries	$ 87,983	$ 94,675	$ 172,606	$ 172,606	$ 155,478
610400	Call Time Wages	284	305	-	-	-
610500	Overtime Wages	1,833	1,009	1,000	1,000	1,500
615000	Fringes	65,332	29,513	62,888	62,888	59,866
620100	Training/Conferences	50	11	3,500	3,500	4,650
630100	Office Supplies	128	284	250	250	250
630300	Memberships & Licenses	-	171	-	-	1,100
630400	Postage/Freight	-	2,130	8,320	8,320	-
630500	Awards & Recognition	1,465	1,546	1,550	1,550	1,550
630901	Shop Supplies & Tools	5,754	2,440	3,800	3,800	3,800
632002	Outside Printing	-	-	-	-	150
632102	Protective Clothing	439	424	200	200	200
632300	Safety Supplies	290	307	300	300	500
632700	Miscellaneous Equipment	-	119	1,000	1,000	1,000
640100	Accounting/Audit Fees	2,983	2,912	3,000	3,000	3,000
640300	Bank Service Fees	53,796	54,347	55,000	55,000	65,500
641200	Advertising	503	368	-	-	-
641307	Utilities	1,769	2,054	2,220	2,220	2,280
641800	Equipment Repairs & Maint.	-	-	2,900	2,900	2,900
642000	Facilities Charges	590	3,239	1,580	1,580	1,580
645100	Laundry Services	1,299	2,009	2,675	2,675	2,675
650100	Insurance	72,564	76,764	79,800	79,800	89,660
659900	Other Contracts/Obligation	625	1,581	625	625	1,265
660100	Depreciation Expense	489,501	421,968	440,000	440,000	445,000
672000	Interest Payments	20,075	14,450	10,025	10,025	5,525
791100	Trsf Out - General Fund	9,300	13,956	14,370	14,370	14,800
	Total Expense	$ 816,563	$ 726,582	$ 867,609	$ 867,609	$ 864,229

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Bank Services	
Bank charges	$ 9,000
Investment fees	1,000
Credit card fees	50,000
Armored collection service	5,500
	$ 65,500

CITY OF APPLETON 2026 BUDGET
PARKING UTILITY

Operations and Maintenance **Business Unit 5120**

PROGRAM MISSION

The Parking Utility maintains a safe, clean and reliable parking system.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Pressure clean the decks and stairwells in all ramps twice a year.

Identify and complete maintenance projects in a timely manner.

Continue to identify and implement possible ADA improvements for all ramps.

Investigate ways to reduce operating expenses without reducing current maintenance and service standards.

Continue emphasis on safety, security and cleanliness in the parking ramps through contracted services.

Enhance preventive maintenance of meters to reduce malfunctions.

Perform structural repairs in all City ramps in accordance with the consultant's recommendations. The following repairs are scheduled to be completed; see the Capital Project request in the Projects section for further detail:

1. Yellow Ramp - Seal joints and waterproof top deck; electrical, plumbing, ventilation upgrades.
2. Green Ramp - Top deck concrete connection repairs and joint sealing/repairs. Levels 2 and 3 concrete repairs.
3. Red Ramp - Concrete repairs, sealing treatments, and waterproofing membranes.

Any new or priority repairs beyond those identified in the 2022 Structural Condition Assessment Update could defer some of the work listed above.

Above referenced structure renovations as shown in the Capital Projects section of the budget, as follows:

	2026 Budget	Page
Parking Structural Renovations	$ 1,700,000	Projects, pg. 641
	$ 1,700,000	

Major changes in Revenue, Expenditures, or Programs:

2026 Pass Sales Revenues updated to reflect anticipated changes in demand based on information provided by major users.

The Utility anticipates a continued positive trend in usage based on return of the Library parking lot.

Increase in Contractor Fees to include security and signage implementation in relation to objectives identified in the Parking Strategic Plan.

2026 Equipment Repairs and Maintenance is updated to reflect priority elevator repairs in Red Ramp.

CITY OF APPLETON 2026 BUDGET
PARKING UTILITY

Operations and Maintenance **Business Unit 5120**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
484100	Metered Parking	$ 472,857	$ 534,970	$ 550,000	$ 550,000	$ 645,000
484600	Parking Meter Hood Fees	52,919	120,642	50,000	50,000	50,000
485000	Daily Entrance Fees	1,034,276	1,036,748	850,000	850,000	950,000
485200	Pass Sales	660,757	736,306	852,200	852,200	720,000
503000	Damage to City Property	(557)	211,201	-	-	-
508500	Cash Short or Over	455	445	-	-	-
	Total Revenue	$ 2,220,707	$ 2,640,312	$ 2,302,200	$ 2,302,200	$ 2,365,000
	Expenses					
610100	Regular Salaries	$ 286,555	$ 300,753	$ 335,555	$ 335,555	$ 373,711
610400	Call Time Wages	1,667	1,295	3,000	3,000	3,000
610500	Overtime Wages	13,547	7,816	11,700	11,700	11,700
610800	Part-Time Wages	18,202	2,033	21,526	21,526	35,678
615000	Fringes	138,248	131,265	156,041	156,041	153,184
630600	Building Maint./Janitorial	11,919	12,531	38,000	38,000	38,000
631100	Paint & Supplies	517	993	2,000	2,000	2,000
632002	Outside Printing	575	5,028	5,200	5,200	5,200
632508	Ice Control Materials	10,308	14,359	12,900	12,900	13,000
632601	Repair Parts	15,127	12,521	25,000	25,000	25,000
632700	Miscellaneous Equipment	9,803	48,362	55,660	55,660	35,700
632800	Signs	-	814	18,500	18,500	18,500
640400	Consulting Services	28,523	95,723	190,000	190,000	-
640700	Solid Waste/Recycling	2,567	2,864	2,700	2,700	2,700
640800	Contractor Fees	28,152	262,513	101,000	101,000	192,920
640900	Inspection Fees	2,360	3,716	3,700	3,700	3,700
641301	Utilities	136,105	128,280	167,996	167,996	168,020
641600	Building Repairs & Maint.	15,066	69,348	75,000	75,000	35,000
641800	Equipment Repairs & Maint.	37,532	45,871	38,240	38,240	40,640
642400	Software Support	1,324	2,438	26,200	26,200	39,679
642501	CEA Equip. Rental	63,385	70,101	58,314	58,314	86,611
644000	Snow Removal Services	5,487	5,487	8,000	8,000	27,000
659900	Other Contracts/Obligation	45,962	53,228	51,300	51,300	70,000
680300	Buildings	201,784	1,366,012	1,700,000	1,700,000	1,700,000
680401	Machinery & Equipment	-	-	15,000	15,000	700,000
689900	Other Capital Outlay	(230,043)	(1,493,901)	-	-	-
	Total Expense	$ 844,672	$ 1,149,450	$ 3,122,532	$ 3,122,532	$ 3,780,943

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Building Maint./Janitorial	
Building maintenance	$ 2,000
Cleaning supplies	6,000
Deck sealer	30,000
	$ 38,000
Repair Parts	
Misc. meter repair parts	$ 8,000
Traffic & parking control parts	17,000
	$ 25,000
Miscellaneous Equipment	
Meter mechs/housings	$ 35,700
	$ 35,700
Signs	
Meter App signs	$ 3,500
LED signage for ramps	15,000
	$ 18,500
Software Support	
TIBA Software/Cloud Support	$ 38,479
Data storage & support of GPS units	1,200
	$ 39,679
Snow Removal Services	
Snow Removal Services	$ 27,000
	$ 27,000
Machinery & Equipment	
Elevator Repairs	$ 700,000
	$ 700,000

Building Repairs & Maint.	
Misc. ramp repairs	$ 15,000
Window/door replacements	20,000
	$ 35,000
Equipment Repairs & Maint.	
Elevator service contract	$ 18,240
Electrical/data line repairs	20,000
Mechanical service contract	2,400
	$ 40,640
Other Contracts/Obligations	
Ramp Call Center Service	$ 10,000
Web Host Meter Fees	60,000
	$ 70,000
Buildings	
Structural Repairs	$ 1,700,000
	$ 1,700,000
Contractor Fees	
Street/ramp line painting	$ 13,000
Parking ramp security	65,520
Contracted cleaning	14,400
Security & signage implementation	100,000
	$ 192,920

CITY OF APPLETON 2026 BUDGET
PARKING UTILITY

Enforcement **Business Unit 5130**

PROGRAM MISSION

The Parking Utility enforces City parking ordinances to promote the safety and availability of parking spaces for the benefit of our customers and downtown guests.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Educate and inform customers on parking policies and assist with directions and questions about the City.

Provide timely reviews and responses to parking citation review forms.

Continue to investigate ways to reduce the number of citation review forms received that do not meet submittal criteria.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
PARKING UTILITY

Enforcement **Business Unit 5130**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
452000	Parking Violations	$ 359,260	$ 398,216	$ 400,000	$ 400,000	$ 450,000
503500	Other Reimbursements	500	1,100	500	500	-
	Total Revenue	$ 359,760	$ 399,316	$ 400,500	$ 400,500	$ 450,000
	Expenses					
610100	Regular Salaries	$ 109,744	$ 130,472	$ 140,338	$ 140,338	$ 165,198
610500	Overtime Wages	2,635	3,619	1,000	1,000	1,000
615000	Fringes	58,656	74,234	71,841	71,841	87,065
630400	Postage/Freight	-	-	-	-	8,320
632001	Printing & Reproduction	5,028	6,506	7,150	7,150	7,000
632601	Repair Parts	333	90	500	500	-
632700	Miscellaneous Equipment	-	-	-	-	650
641308	Cellular Phones	1,736	1,913	1,680	1,680	1,700
641800	Equipment Repairs & Maint.	14,541	13,918	14,000	14,000	14,000
642501	CEA Equip. Rental	14,737	15,609	11,984	11,984	13,781
659900	Other Contracts/Obligation	5,800	6,448	6,000	6,000	7,500
	Total Expense	$ 213,210	$ 252,809	$ 254,493	$ 254,493	$ 306,214

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
PARKING UTILITY

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
452000	Parking Violations	359,260	398,216	173,856	400,000	400,000	450,000
470500	General Interest	-	942	380	1,000	1,000	1,000
471000	Interest on Investments	157,686	193,115	16,031	10,000	10,000	10,000
484100	Metered Parking	472,857	534,970	165,176	550,000	550,000	645,000
484600	Parking Meter Hood Fees	52,919	120,642	13,034	50,000	50,000	50,000
485000	Daily Entrance Fees	1,034,276	1,036,748	423,547	850,000	850,000	950,000
485200	Pass Sales	660,757	736,306	244,304	852,200	852,200	720,000
501000	Miscellaneous Revenue	1	50,001	1	1	1	1
503000	Damage to City Property	(557)	211,201	3	-	-	-
503500	Other Reimbursements	948	1,614	311	1,500	1,500	700
508500	Cash Short or Over	455	445	88	-	-	-
592200	Transfer In - Special Revenue	544,000	1,150,000	-	1,150,000	1,150,000	1,150,000
	TOTAL PROGRAM REVENUES	3,282,602	4,434,200	1,036,731	3,864,701	3,864,701	3,976,701
	Personnel						
610100	Regular Salaries	422,363	466,920	161,156	647,014	647,014	691,791
610200	Labor Pool Allocations	6,694	11,727	1,087	-	-	1,111
610400	Call Time Wages	1,951	1,600	650	3,000	3,000	3,000
610500	Overtime Wages	18,015	12,443	6,217	13,700	13,700	14,200
610800	Part-Time Wages	18,202	2,033	-	21,526	21,526	35,678
611000	Other Compensation	1,689	1,925	1,385	1,485	1,485	1,485
611400	Sick Pay	-	1,210	-	-	-	-
611500	Vacation Pay	53,536	44,118	8,829	-	-	-
615000	Fringes	225,793	240,263	73,062	290,770	290,770	300,115
617000	Pension Expense	30,176	(11,683)	-	-	-	-
617100	OPEB Expense	6,267	6,433	-	-	-	-
	TOTAL PERSONNEL	784,686	776,989	252,386	977,495	977,495	1,047,380
	Training~Travel						
620100	Training/Conferences	50	11	2,784	3,500	3,500	4,650
	TOTAL TRAINING / TRAVEL	50	11	2,784	3,500	3,500	4,650
	Supplies						
630100	Office Supplies	128	456	127	250	250	1,350
630400	Postage/Freight	-	2,130	-	8,320	8,320	8,320
630500	Awards & Recognition	1,465	1,546	654	1,550	1,550	1,550
630600	Building Maint./Janitorial	11,919	12,531	1,417	38,000	38,000	38,000
630901	Shop Supplies	1,724	1,730	288	1,500	1,500	1,500
630902	Tools & Instruments	3,493	710	494	2,300	2,300	2,300
631100	Paint & Supplies	517	993	-	2,000	2,000	2,000
631603	Other Misc. Supplies	537	-	-	-	-	-
632001	City Copy Charges	-	-	-	150	150	-
632002	Outside Printing	5,603	11,534	2,522	12,200	12,200	12,350
632102	Protective Clothing	439	424	38	200	200	200
632300	Safety Supplies	290	307	76	300	300	500
632508	Ice Control Materials	10,308	14,359	-	12,900	12,900	13,000
632601	Repair Parts	15,460	12,611	5,318	25,500	25,500	25,000
632700	Miscellaneous Equipment	9,803	48,481	12,142	56,660	56,660	37,350
632800	Signs	-	814	1,333	18,500	18,500	18,500
	TOTAL SUPPLIES	61,686	108,626	24,409	180,330	180,330	161,920

CITY OF APPLETON 2026 BUDGET
PARKING UTILITY

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Purchased Services						
640100	Accounting/Audit Fees	2,983	2,912	-	3,000	3,000	3,000
640300	Bank Service Fees	53,796	54,347	4,720	55,000	55,000	65,500
640400	Consulting Services	28,523	95,723	48,096	190,000	190,000	-
640700	Solid Waste/Recycling Pickup	2,567	2,864	834	2,700	2,700	2,700
640800	Contractor Fees	28,152	262,512	25,949	101,000	101,000	192,920
640900	Inspection Fees	2,360	3,716	1,070	3,700	3,700	3,700
641200	Advertising	503	368	-	-	-	-
641301	Electric	101,707	98,027	42,085	130,876	130,876	130,900
641302	Gas	2,521	1,455	1,133	5,300	5,300	5,300
641303	Water	3,805	2,620	752	3,600	3,600	3,600
641304	Sewer	1,019	685	262	1,075	1,075	1,075
641306	Stormwater	20,633	20,572	7,320	20,665	20,665	20,665
641307	Telephone	6,479	4,984	1,063	6,480	6,480	6,480
641308	Cellular Phones	3,446	3,905	1,258	3,900	3,900	3,980
641600	Building Repairs & Maint.	15,066	69,348	742	75,000	75,000	35,000
641800	Equipment Repairs & Maint.	52,073	59,788	22,842	55,140	55,140	57,540
642000	Facilities Charges	590	3,239	372	1,580	1,580	1,580
642400	Software Support	1,324	2,438	300	26,200	26,200	39,679
642501	CEA Operations/Maint.	35,157	37,425	1,344	31,268	31,268	33,944
642502	CEA Depreciation/Replace.	42,965	48,285	-	39,030	39,030	66,448
644000	Snow Removal Services	5,487	5,487	-	8,000	8,000	27,000
645100	Laundry Services	1,299	2,009	830	2,675	2,675	2,675
650100	Insurance	72,564	76,764	-	79,800	79,800	89,660
659900	Other Contracts/Obligation	52,387	61,257	22,090	57,925	57,925	78,765
	TOTAL PURCHASED SVCS	537,406	920,730	183,062	903,914	903,914	872,111
	Miscellaneous Expense						
660100	Depreciation Expense	489,501	421,968	-	440,000	440,000	445,000
672000	Interest Payments	20,075	14,450	-	10,025	10,025	5,525
	TOTAL MISCELLANEOUS EXP	509,576	436,418	-	450,025	450,025	450,525
	Capital Outlay						
680300	Buildings	201,784	1,366,012	389,767	1,700,000	1,700,000	1,700,000
680401	Machinery & Equipment	-	-	-	15,000	15,000	700,000
689900	Other Capital Outlay	(230,043)	(1,493,901)	-	-	-	-
	TOTAL CAPITAL OUTLAY	(28,259)	(127,889)	389,767	1,715,000	1,715,000	2,400,000
	Transfers						
791100	Transfer Out - General Fund	9,300	13,956	-	14,370	14,370	14,800
	TOTAL TRANSFERS	9,300	13,956	-	14,370	14,370	14,800
	TOTAL EXPENSE	1,874,445	2,128,841	852,408	4,244,634	4,244,634	4,951,386

CITY OF APPLETON 2026 BUDGET

PARKING UTILITY

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Charges for Services	$ 2,220,707	$ 2,640,312	$ 2,302,200	$ 2,302,200	$ 2,365,000
Other	360,213	449,831	400,000	400,000	450,000
Total Revenues	2,580,920	3,090,143	2,702,200	2,702,200	2,815,000
Expenses					
Operating Expenses	1,355,562	1,678,467	2,080,239	2,080,239	2,086,061
Depreciation	489,501	421,968	440,000	440,000	445,000
Total Expenses	1,845,063	2,100,435	2,520,239	2,520,239	2,531,061
Operating Income (Loss)	735,857	989,708	181,961	181,961	283,939
Non-Operating Revenues (Expenses)					
Interest Income	157,688	194,057	11,000	11,000	11,000
Interest Expense	(20,075)	(14,450)	(10,025)	(10,025)	(5,525)
Capital Contributions	-	-	-	-	-
Other	-	-	1,501	1,501	701
Total Non-Operating	137,613	179,607	2,476	2,476	6,176
Net Income (Loss) Before Transfers	873,470	1,169,315	184,437	184,437	290,115
Transfers In (Out)					
Special Revenue	544,000	1,150,000	1,150,000	1,150,000	1,150,000
Capital Projects	-	-	-	-	-
General Fund	(9,300)	(13,956)	(14,370)	(14,370)	(14,800)
Change in Net Assets	1,408,170	2,305,359	1,320,067	1,320,067	1,425,315
Total Net Assets - Beginning	8,670,875	10,079,045	12,384,404	12,384,404	13,704,471
Total Net Assets - Ending	$ 10,079,045	$ 12,384,404	$ 13,704,471	$ 13,704,471	$ 15,129,786

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 4,936,335	$ 4,846,402
+ Net Income	184,437	290,115
+ Depreciation	440,000	445,000
+ Long Term Debt	-	-
- Fixed Assets	(1,700,000)	(2,400,000)
+ Transfers In	-	-
- Transfers Out	(14,370)	(14,800)
+ Repayment from TIF #3	1,150,000	1,150,000
- Principal Repayment	(150,000)	(150,000)
Working Cash - End of Year	$ 4,846,402	$ 4,166,717

WORKING CASH RESERVE REQUIREMENT

Prior Year Audited Expenditures	$ 2,100,435
- Depreciation	(421,968)
+ Transfer to General Fund	13,956
Net Prior Year Cash Expenditures	$ 1,692,423
25% Working Capital Reserve Requirement	$ 423,106

CITY OF APPLETON 2026 BUDGET
PARKING UTILITY
CALCULATION OF RATE INCREASE DOCUMENTATION

Revenues	2025 Budget	2025 Projected	2026 Budget	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Charges for Services	$ 2,302,200	$ 2,302,200	$ 2,365,000	$ 2,376,825	$ 2,388,709	$ 2,400,653	$ 2,412,656
Other	400,000	400,000	450,000	450,000	450,000	450,000	450,000
Total Revenues	2,702,200	2,702,200	2,815,000	2,826,825	2,838,709	2,850,653	2,862,656
Expenses							
Operating Expenses	2,080,239	2,080,239	2,086,061	2,148,643	2,213,102	2,279,495	2,347,880
Depreciation	440,000	440,000	445,000	479,000	514,000	549,000	584,000
Total Expenses	2,520,239	2,520,239	2,531,061	2,627,643	2,727,102	2,828,495	2,931,880
Operating Income	181,961	181,961	283,939	199,182	111,607	22,157	(69,224)
Non-Operating Revenues (Expenses)							
Interest Income	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Interest Expense	(10,025)	(10,025)	(5,525)	(3,350)	(1,875)	(375)	(375)
Other	1,501	1,501	701	601	601	601	-
Total Non-Operating	2,476	2,476	6,176	8,251	9,726	11,226	10,625
Net Income Before Transfers	184,437	184,437	290,115	207,433	121,333	33,383	(58,599)
Contributions and Transfers In (Out)							
General Fund	(14,370)	(14,370)	(14,800)	(14,800)	(14,800)	(14,800)	(14,800)
Special Revenue	1,150,000	1,150,000	1,150,000	1,200,000	1,200,000	1,200,000	-
Capital Projects	-	-	-	-	-	-	-
		-					
Change in Net Assets	1,320,067	1,320,067	1,425,315	1,392,633	1,306,533	1,218,583	(73,399)
Total Net Assets - Beginning	12,384,404	12,384,404	13,704,471	15,129,786	16,522,419	17,828,952	19,047,536
Total Net Assets - Ending	$ 13,704,471	$ 13,704,471	$ 15,129,786	$ 16,522,419	$ 17,828,952	$ 19,047,536	$ 18,974,137

SCHEDULE OF CASH FLOWS

Cash - Beginning of the Year	4,936,335	4,846,402	4,166,717	3,398,350	3,393,883	4,586,467
+ Net Income	184,437	290,115	207,433	121,333	33,383	(58,599)
+ Depreciation	440,000	445,000	479,000	514,000	549,000	584,000
+ Long Term Debt	-	-	-	-	-	-
- Fixed Assets	(1,700,000)	(2,400,000)	(2,520,000)	(1,700,000)	(500,000)	(500,000)
+ Transfer In	-	-	-	-	-	-
- Transfer Out	(14,370)	(14,800)	(14,800)	(14,800)	(14,800)	(14,800)
+ Repayments from TIF #3	1,150,000	1,150,000	1,150,000	1,150,000	1,200,000	-
- Principal Repayment	(150,000)	(150,000)	(70,000)	(75,000)	(75,000)	-
Working Cash - End of Year	$ 4,846,402	$ 4,166,717	$ 3,398,350	$ 3,393,883	$ 4,586,467	$ 4,597,068
25% Working Capital Reserve (prior year's expenses)	423,106	526,159	526,597	541,698	557,444	573,668

ASSUMPTIONS:

Operating expenses to increase 3% per year after 2026.
No changes in hours of enforcement or use of parking spaces. Increase in revenue of .5% per year after 2026.

CITY OF APPLETON 2026 BUDGET
PARKING UTILITY
LONG-TERM DEBT

2016
General Obligation Bonds

Year	Principal	Interest	Total
2026	80,000	600	80,600
	$ 80,000	$ 600	$ 80,600

2019
General Obligation Bonds

Year	Principal	Interest	Total
2026	70,000	4,925	74,925
2027	70,000	3,350	73,350
2028	75,000	1,875	76,875
2029	75,000	375	75,375
	$ 290,000	$ 10,525	$ 300,525

Total

Year	Principal	Interest	Total
2026	150,000	5,525	155,525
2027	70,000	3,350	73,350
2028	75,000	1,875	76,875
2029	75,000	375	75,375
	$ 370,000	$ 11,125	$ 381,125

Note: Schedule is based on accrual method of accounting. No debt will be issued in 2026.

CITY OF APPLETON 2026 BUDGET

CENTRAL EQUIPMENT AGENCY

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2026 BUDGET
CENTRAL EQUIPMENT AGENCY

MISSION STATEMENT

The Central Equipment Agency (CEA) exists to maintain the City fleet and to provide timely, cost-effective replacement of vehicles as they reach the end of their useful service lives.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Purchased heavy duty trucks and equipment with clean diesel technology.

Continued to cross-train our mechanic staff.

Monitored and revised the CEA monthly billings as necessary.

Inspected all vehicle fire extinguishers annually using trained and in-house certified CEA technicians.

Researched options for extending the life cycle of current and future CEA vehicle and equipment replacements.

Continued using the web-based training program offered by Packer City Truck, Inc. and AC Delco for many repairs on the light-, medium-, and heavy-duty cars and trucks. Due to the volume of parts purchased from Packer City and Factory Motor Parts, this program is offered at no charge.

Continued to install different styles of carbide cutting edge on various snow plows to evaluate for increased edge longevity, improved snow and ice cut, and reduced out-of-service time for cutting edge replacement.

Worked with Henderson Manufacturing on the installation of a Brinex Advantage brine making machine.

CITY OF APPLETON 2026 BUDGET
CENTRAL EQUIPMENT AGENCY

MAJOR 2026 OBJECTIVES

Rent or loan equipment to, and borrow equipment from, neighboring communities in emergency situations.

Advise user groups about making good equipment choices to do their work, lowering fuel costs and decreasing the carbon footprint of the fleet.

Hold cooperative training for mechanics from the City as well as neighboring communities.

Work with user departments to evaluate equipment due for replacement to determine if any are viable candidates for hybrid or electric vehicles.

Monitor and revise the CEA monthly billings as necessary.

Update and implement succession plan for CEA staff.

Research options to find different vendors for shop supplies and parts to reduce costs.

Continue to expand the Precise GPS/GIS system to include more automatic reporting functions.

Continue to meet with employees throughout the year to evaluate performance and review goals.

Cross-train CEA mechanics at satellite CEA shops.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 8,378,213	$ 7,589,272	$ 7,462,520	$ 7,462,520	$ 7,856,341	5.28%
Program Expenses							
6110	Administration	4,010,857	4,360,645	3,910,645	3,913,685	4,018,465	2.76%
6121	Maintenance	2,936,603	2,767,107	3,298,782	3,333,147	3,246,869	-1.57%
Total Program Expenses		$ 6,947,460	$ 7,127,752	$ 7,209,427	$ 7,246,832	$ 7,265,334	0.78%
Expenses Comprised Of:							
Personnel		1,450,808	1,459,435	1,524,225	1,524,225	1,560,577	2.38%
Training & Travel		762	1,615	3,000	3,000	3,000	0.00%
Supplies & Materials		1,649,451	1,463,599	1,906,321	1,932,660	1,834,671	-3.76%
Purchased Services		498,752	449,549	475,593	486,659	481,248	1.19%
Miscellaneous Expense		3,018,824	3,387,956	3,115,038	3,115,038	3,162,838	1.53%
Capital Expenditures		-	-	-	-	-	N/A
Transfers		328,863	365,598	185,250	185,250	223,000	20.38%
Full Time Equivalent Staff:							
Personnel allocated to programs		14.23	14.48	14.68	14.68	14.68	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CENTRAL EQUIPMENT AGENCY

Administration **Business Unit 6110**

PROGRAM MISSION

The Central Equipment Agency establishes overhead rates, evaluates vehicle replacement schedules and works with the users to meet their operational needs.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Evaluate the billing process and reports for timeliness, accuracy and clarity; minimize increases to CEA billing rate by reviewing budget requests and non-billable hours.

Review and revise equipment replacement policies; provide detailed information on replacement equipment and requests for changes in replacement life.

Continue to find ways to improve communications with all agencies and investigate opportunities to share vehicles among departments.

Major changes in Revenue, Expenditures, or Programs:

Increased the Hybrid vehicle fuel surcharge from $0.08 to $0.19 to offset the upcharge for 19 hybrid vehicles to be purchased in 2026.

CITY OF APPLETON 2026 BUDGET
CENTRAL EQUIPMENT AGENCY

Administration **Business Unit 6110**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
471000	Interest on Investments	$ 42,186	$ 49,102	$ 8,000	$ 8,000	$ 8,000
486500	CEA Operational Revenue	3,531,920	3,310,961	3,931,080	3,931,080	3,888,201
490800	Misc. Intergovernmental	41,550	38,085	40,140	40,140	40,140
500400	Sale of City Property	10,977	365,598	185,250	185,250	223,000
500600	Gain (Loss) on Asset Disposal	328,862	-	-	-	-
501000	Misc. Revenue	595	83	-	-	-
502100	Capital Contributions	4,395,339	3,774,652	3,273,050	3,273,050	3,672,000
503000	Damage to City Property	1,192	26,700	-	-	-
503500	Other Reimbursements	25,592	24,091	25,000	25,000	25,000
	Total Revenue	$ 8,378,213	$ 7,589,272	$ 7,462,520	$ 7,462,520	$ 7,856,341
	Expenses					
610100	Regular Salaries	$ 281,052	$ 298,079	$ 282,557	$ 282,557	$ 289,498
610400	Call Time Wages	300	700	300	300	700
610500	Overtime Wages	112	844	700	700	700
615000	Fringes	185,153	116,231	116,500	116,500	118,587
620100	Training/Conferences	762	1,615	3,000	3,000	3,000
630100	Office Supplies	320	414	700	700	700
630300	Memberships & Licenses	1,233	1,606	1,200	1,200	1,400
630500	Awards & Recognition	367	399	420	420	420
630901	Shop Supplies	40,684	32,258	47,500	47,500	47,500
631000	Miscellaneous Chemicals	16,381	18,651	16,225	19,265	20,124
631500	Books & Library Materials	-	384	300	300	-
632002	Outside Printing	665	572	1,000	1,000	1,000
632102	Protective Clothing	711	673	1,200	1,200	1,000
632300	Safety Supplies	748	653	800	800	800
632400	Medical/Lab Supplies	213	188	150	150	200
632601	Repair Parts	10	14	-	-	-
632700	Miscellaneous Equipment	16,800	14,412	16,000	16,000	12,000
639000	Loss on Obsolete Inventory	-	4,005	-	-	2,000
640100	Accounting/Audit Fees	1,932	1,830	1,950	1,950	1,950
640300	Bank Service Fees	387	469	400	400	450
640400	Consulting Services	360	-	-	-	-
641200	Advertising	78	200	250	250	250
641300	Utilities	35,437	33,895	40,165	40,165	40,605
641800	Equipment Repairs & Maint.	13,306	13,543	14,000	14,000	16,000
642000	Facilities Charges	14,051	13,938	17,380	17,380	16,278
642400	Software Support	8,601	10,957	9,500	9,500	11,000
642501	CEA Operations	802	836	-	-	-
642502	CEA Depreciation	1,959	1,029	-	-	-
645100	Laundry Services	4,593	5,948	6,000	6,000	11,615
650100	Insurance	33,348	32,748	32,060	32,060	34,850
650302	Equipment Rent	2,805	-	-	-	-
659900	Other Contracts/Obligation	-	-	100	100	-
660100	Depreciation Expense	3,015,831	3,367,103	3,100,000	3,100,000	3,150,000
672000	Interest Payments	2,993	20,853	15,038	15,038	12,838
791400	Transfer Out - Capital Proj.	328,863	365,598	185,250	185,250	223,000
	Total Expense	$ 4,010,857	$ 4,360,645	$ 3,910,645	$ 3,913,685	$ 4,018,465

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Shop Supplies	
Small shop tools	$ 47,500
	$ 47,500
Miscellaneous Chemicals	
Car wash soap 3,100 gallon @ $5.91/gal plus delivery	$ 18,624
Pressure washer soap	1,500
	$ 20,124

Transfer Out - Capital Projects	
Proceeds from sale of vehicles	$ 223,000
	$ 223,000
Equipment Repairs & Maintenance	
Fuel site / hoist / shop repairs	$ 14,500
Crane repairs & inspections	1,500
	$ 16,000

CITY OF APPLETON 2026 BUDGET
CENTRAL EQUIPMENT AGENCY

Maintenance **Business Unit 6121**

PROGRAM MISSION

The Central Equipment Agency performs repairs, preventive maintenance, new vehicle preparation, seasonal change-overs and other special projects as necessary to ensure safe and reliable vehicles and equipment.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Minimize downtime of vehicles and equipment.

Maintain a clean and safe work environment.

Monitor equipment service calls, evaluate condition of equipment against the estimated remaining life, and alert departments of possible extensive repairs or early equipment replacements.

Consolidate maintenance repairs with preventive maintenance work when possible.

Inspect all vehicles of 26,000 pounds gross vehicle weight to comply with Dept. of Transportation requirements.

Evaluate major repairs and research options to minimize out-of-service time and costs.

Perform seasonal change-over on all departments' equipment in a timely manner to meet their needs.

Continue cleaning debris from radiators for better performance and longer radiator life.

Continue to implement extended preventive maintenance schedules (where feasible) to reduce cost.

Major changes in Revenue, Expenditures, or Programs:

Fuel costs were budgeted at $3.61/gallon and $3.91/gallon for unleaded and diesel fuel, respectively, for 311,875 gallons of fuel in 2025. For 2026, based on current prices, these estimates are expected to decrease to $3.14/gallon and to $3.70/gallon for unleaded and diesel fuel, respectively, for 311,875 gallons of fuel.

Repair parts are expected to increase 5% and contracted vehicle repairs to increase 3%.

CITY OF APPLETON 2026 BUDGET
CENTRAL EQUIPMENT AGENCY

Maintenance **Business Unit 6121**

PROGRAM BUDGET SUMMARY

Description		Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses						
610100	Regular Salaries	$ 715,902	$ 757,445	$ 815,283	$ 815,283	$ 835,964
610400	Call Time Wages	1,250	1,350	1,500	1,500	1,400
610500	Overtime Wages	7,826	5,766	10,000	10,000	9,500
611300	Shift Differential	-	-	50	50	180
615000	Fringes	259,213	279,022	297,335	297,335	304,048
630400	Postage/Freight	7	34	-	-	50
630901	Shop Supplies	-	724	-	-	-
632200	Gas Purchases	938,487	820,968	1,220,751	1,221,985	1,117,402
632300	Safety Supplies	230	3	75	75	75
632601	Repair Parts	632,595	567,641	600,000	622,065	630,000
640900	Inspection Fees	9,270	9,478	10,000	10,000	10,000
641700	Vehicle Repairs & Maint.	376,924	319,163	340,000	351,066	350,200
641000	Equipment Repairs & Maint.	-	-	100	100	-
642502	CEA Depreciation/Replace.	8,228	8,228	15,638	15,638	-
642900	Interfund Allocations	(13,379)	(2,740)	(12,000)	(12,000)	(12,000)
650302	Equipment Rent	50	25	50	50	50
	Total Expense	$ 2,936,603	$ 2,767,107	$ 3,298,782	$ 3,333,147	$ 3,246,869

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Gas/Oil Purchases *

Fuel for vehicles & equipment:	
Unleaded gasoline: 145,600 gallons @ $3.14/gallon	$ 457,184
Diesel fuel: 166,275 gallons @ $3.70/gallon	615,218
Oil	45,000
	$ 1,117,402

Repair Parts

Operational (engine, drive train, main body, etc.)	$ 472,500
Non-operational (add-ons to chassis; e.g. packer, dump box, etc.)	151,200
Fire vehicle parts	6,300
	$ 630,000

Vehicle Repairs & Maint.

Tire service	$ 192,610
Vehicle alignments	42,024
Towing services	3,502
Vehicle cleaning/upholstery	17,510
Body shop work	38,522
Painting	24,514
Outside fire vehicle maint.	31,518
	$ 350,200

* The City does not pay federal gas tax and attains bulk purchasing rates.

CITY OF APPLETON 2026 BUDGET
CENTRAL EQUIPMENT AGENCY

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
471000	Interest on Investments	42,186	49,102	-	8,000	8,000	8,000
486500	CEA Operational Revenue	3,531,920	3,310,961	596,733	3,931,080	3,931,080	3,888,201
490800	Misc. Intergovernmental Charges	41,550	38,085	5,651	40,140	40,140	40,140
500400	Sale of City Property	10,977	-	64,455	185,250	185,250	223,000
500600	Gain (Loss) on Asset Disposal	328,862	365,598	-	-	-	-
501000	Misc. Revenue	595	83	-	-	-	-
502100	Capital Contributions	4,395,339	3,774,652	-	3,273,050	3,273,050	3,672,000
503000	Damage to City Property	1,192	26,700	741	-	-	-
503500	Other Reimbursements	25,592	24,091	1,482	25,000	25,000	25,000
	TOTAL PROGRAM REVENUES	8,378,213	7,589,272	669,062	7,462,520	7,462,520	7,856,341
	Personnel						
610100	Regular Salaries	996,954	1,055,522	330,023	1,097,840	1,097,840	1,125,642
610400	Call Time Wages	1,550	2,050	1,500	1,800	1,800	2,100
610500	Overtime Wages	7,938	6,610	7,744	10,700	10,700	10,200
611300	Shift Differential	-	-	-	50	50	-
615000	Fringes	444,366	395,253	123,975	413,835	413,835	422,635
	TOTAL PERSONNEL	1,450,808	1,459,435	463,242	1,524,225	1,524,225	1,560,577
	Training~Travel						
620100	Training/Conferences	762	1,615	-	3,000	3,000	3,000
	TOTAL TRAINING / TRAVEL	762	1,615	-	3,000	3,000	3,000
	Supplies						
630100	Office Supplies	320	414	304	700	700	700
630300	Memberships & Licenses	1,233	1,606	518	1,200	1,200	1,400
630400	Postage/Freight	7	34	-	-	-	50
630500	Awards & Recognition	367	399	21	420	420	420
630901	Shop Supplies	40,699	32,982	18,496	47,500	47,500	47,500
631000	Miscellaneous Chemicals	16,381	18,651	6,470	16,225	19,265	20,124
631500	Books & Library Materials	-	384	-	300	300	-
632002	Outside Printing	650	572	-	1,000	1,000	1,000
632102	Protective Clothing	711	673	93	1,200	1,200	1,000
632200	Gas Purchases	938,487	820,968	241,729	1,220,751	1,221,985	1,117,402
632300	Safety Supplies	978	656	130	875	875	875
632400	Medical/Lab Supplies	213	188	59	150	150	200
632601	Repair Parts	632,605	567,655	207,997	600,000	622,065	630,000
632700	Loss on Obsolete Inven	-	4,005	-	-	-	2,000
	Miscellaneous Equipment	16,800	14,412	54	16,000	16,000	12,000
	TOTAL SUPPLIES	1,649,451	1,463,599	475,871	1,906,321	1,932,660	1,834,671
640100	Purchased Services						
640300	Accounting/Audit Fees	1,932	1,830	-	1,950	1,950	1,950
640400	Bank Service Fees	387	469	-	400	400	450
640800	Contractor Fees	360	-	-	-	-	-
640900	Inspection Fees	9,270	9,478	1,840	10,000	10,000	10,000
641200	Advertising	78	200	-	250	250	250
641301	Electric	12,474	12,919	3,327	13,280	13,280	13,660
641302	Gas	11,387	8,889	7,668	14,300	14,300	14,300
641303	Water	2,060	2,328	562	2,500	2,500	2,500
641304	Sewer	1,261	1,553	378	1,605	1,605	1,665
641306	Stormwater	6,777	6,759	1,727	6,980	6,980	6,980
641308	Cellular Phones	1,478	1,450	429	1,500	1,500	1,500
641700	Vehicle Repairs & Maint.	376,924	319,163	73,780	340,000	351,066	350,200
641800	Equipment Repairs & Maint.	13,306	13,543	3,681	14,100	14,100	16,000
642000	Facilities Charges	14,051	13,938	4,939	17,380	17,380	16,278
642400	Software Support	8,601	10,957	2,210	9,500	9,500	11,000
642502	CEA Depreciation/Replace.	10,989	10,093	1,371	15,638	15,638	-
642900	Interfund Allocations	(13,379)	(2,741)	-	(12,000)	(12,000)	(12,000)
645100	Laundry Services	4,593	5,948	4,107	6,000	6,000	11,615
650100	Insurance	33,348	32,748	-	32,060	32,060	34,850
650302	Equipment Rent	2,855	25	-	50	50	50
659900	Other Contracts/Obligation	-	-	-	100	100	-
	TOTAL PURCHASED SVCS	498,752	449,549	106,019	475,593	486,659	481,248

CITY OF APPLETON 2026 BUDGET
CENTRAL EQUIPMENT AGENCY

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Miscellaneous Expense						
660100	Depreciation Expense	3,015,831	3,367,103	-	3,100,000	3,100,000	3,150,000
672000	Interest Payments	2,993	20,853	-	15,038	15,038	12,838
	TOTAL MISCELLANEOUS	3,018,824	3,387,956	-	3,115,038	3,115,038	3,162,838
	Capital Outlay						
680401	Machinery & Equipment	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
	Transfers						
791400	Transfer Out - Capital Project	328,863	365,598	-	185,250	185,250	223,000
	TOTAL TRANSFERS	328,863	365,598	-	185,250	185,250	223,000
	TOTAL EXPENSE	6,947,460	7,127,752	1,045,132	7,209,427	7,246,832	7,265,334

CITY OF APPLETON 2026 BUDGET
CENTRAL EQUIPMENT AGENCY
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Charges for Services	$ 3,599,063	$ 3,373,137	$ 3,971,220	$ 3,971,220	$ 3,928,341
Other	1,789	26,783	25,000	25,000	25,000
Total Revenues	3,600,852	3,399,920	3,996,220	3,996,220	3,953,341
Expenses					
Operating Expenses	3,599,773	3,389,372	3,909,139	3,946,544	3,879,496
Depreciation	3,015,831	3,367,103	3,100,000	3,100,000	3,150,000
Total Expenses	6,615,604	6,756,475	7,009,139	7,046,544	7,029,496
Operating Loss	(3,014,752)	(3,356,555)	(3,012,919)	(3,050,324)	(3,076,155)
Non-Operating Revenues (Expenses)					
Investment Income (Loss)	42,186	49,103	8,000	8,000	8,000
Sale of City Property	339,840	365,598	185,250	185,250	223,000
Interest Expense	(2,993)	(20,853)	(15,038)	(15,038)	(12,838)
Total Non-Operating	379,033	393,848	178,212	178,212	218,162
Income (Loss) before Contributions and Transfers	(2,635,719)	(2,962,707)	(2,834,707)	(2,872,112)	(2,857,993)
Contributions and Transfers In (Out)					
Capital Contributions	4,395,339	3,774,652	3,273,050	3,273,050	3,672,000
Transfers Out	(328,863)	(365,598)	(185,250)	(185,250)	(223,000)
Change in Net Assets	1,430,757	446,347	253,093	215,688	591,007
Net Assets - Beginning	17,258,293	18,689,050	19,135,397	19,135,397	19,351,085
Net Assets - Ending	$ 18,689,050	$ 19,135,397	$ 19,388,490	$ 19,351,085	$ 19,942,092

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 909,873	$ 902,511
+ Change in Net Assets	215,688	591,007
- Capital Contributions	(3,273,050)	(3,672,000)
- Principal Repayment	(50,000)	(50,000)
+ Long Term Debt	-	-
- Fixed Assets	-	-
+ Depreciation	3,100,000	3,150,000
Working Cash - End of Year	$ 902,511	$ 921,518

CITY OF APPLETON 2026 BUDGET
CENTRAL EQUIPMENT AGENCY
LONG TERM DEBT

	2019 G.O. Notes	
Year	Principal	Interest
2026	15,000	1,013
2027	15,000	675
2028	15,000	375
2029	15,000	75
	$ 60,000	$ 2,138

	2022 G.O. Notes	
Year	Principal	Interest
2026	35,000	11,825
2027	35,000	10,075
2028	40,000	8,200
2029	40,000	6,200
2030	40,000	4,400
2031	45,000	2,700
2032	45,000	900
	$ 280,000	$ 44,300

	Total	
Year	Principal	Interest
2026	50,000	12,838
2027	50,000	10,750
2028	55,000	8,575
2029	55,000	6,275
2030	40,000	4,400
2031	45,000	2,700
2032	45,000	900
	$ 340,000	$ 46,438

CITY OF APPLETON 2026 BUDGET
CENTRAL EQUIPMENT AGENCY

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

CEA REPLACEMENT FUND **Business Unit 4320**

PROGRAM MISSION

This program accounts for funding sources and expenditures for the replacement of City vehicles and equipment.

PROGRAM NARRATIVE

This budget provides for the following Common Council approved equipment replacements in the CEA fund:

Equipment	Home Department	Funding Source CEA	Other	Source	Total Cost
Mower	Facilities	$ 150,000	$ -		$ 150,000
Sedan**	Wastewater	40,000	10,000	Water/Wastewater	50,000
Truck	Health	60,500	-		60,500
Truck - Flatbed	Sanitation	66,500	-		66,500
Truck - Rearload	Sanitation	285,000	-		285,000
Truck - 4x4 Pickup	Sanitation	55,000	-		55,000
Truck - 4x4 Crew Cab	Engineering	60,000	-		60,000
Truck - 4x4 Crew Cab	Engineering	60,000	-		60,000
Mini Van/Compact Pickup**	Engineering	48,000	-		48,000
Compact SUV**	Engineering	40,000	-		40,000
SUV** 13 @ $65,750 each	Police	854,750	-		854,750
SUV K-9 Unit	Police	68,750	-		68,750
Compact SUV	Police	28,500	-		28,500
Mini Van/Compact Pickup**	Fire	48,000	-		48,000
Compact SUV**	Fire	40,000	-		40,000
Compact SUV**	Fire	40,000	-		40,000
Truck - Tri Axle w/ Plow	Street	385,000	-		385,000
Truck - Tri Axle w/ Plow	Street	385,000	-		385,000
Loader - Plow	Street	385,000	-		385,000
Tractor - Sidewalk	Street	260,000	-		260,000
Truck - 4x2 Pickup	Street	65,000	-		65,000
Utility Van	Water	130,000	-		130,000
Truck - 4x4 Pickup	Water	55,000	-		55,000
Van - Cargo	Water	52,000	-		52,000
		$ 3,662,000	$ 10,000		$ 3,672,000

Major changes in Revenue, Expenditures, or Programs:

In 2025, the Common Council approved the following equipment changes:

1. Reid Golf Course to purchase Weidemann Triple V 375 mower instead of previous like-model fairway mower.
2. Fire requested change orders, totaling $44,885, on two pump engines with delivery years of 2027 and 2029.
3. Fire to retain Apparatus #823 until new apparatus is received in year 2027.

**Denotes Hybrid

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026	% Change *
Program Revenues		$ 4,701,684	$ 5,128,982	$ 5,101,564	$ 5,101,564	$ 5,555,146	8.89%
Program Expenses		$ 4,402,451	$ 3,787,906	$ 3,273,050	$ 3,273,050	$ 3,672,000	12.19%
Expenses Comprised Of:							
Capital Expenditures		4,402,451	3,787,906	3,273,050	3,273,050	3,672,000	12.19%

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

CEA REPLACEMENT FUND **Business Unit 4320**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
471000	Interest on Investments	$ 184,644	$ 233,283	$ 35,000	$ 35,000	$ 35,000
486600	CEA Depreciation Revenue	3,788,237	4,030,101	4,868,314	4,868,314	5,287,146
591000	Proceeds of Long-term Debt	-	-	-	-	-
592601	Transfer In - Water	-	-	-	-	3,000
592602	Transfer In - Wastewater	-	-	13,000	13,000	7,000
592603	Transfer In - Stormwater	75,000	495,000	-	-	-
592604	Transfer In - Parking	300,000	-	-	-	-
592605	Transfer In - Golf Course	24,940	-	-	-	-
593100	Transfer In - Internal Service	-	5,000	-	-	-
593101	Transfer In - CEA	328,863	365,598	185,250	185,250	223,000
	Total Revenue	$ 4,701,684	$ 5,128,982	$ 5,101,564	$ 5,101,564	$ 5,555,146
	Expenses					
680403	Vehicles	4,402,451	3,787,906	3,273,050	3,273,050	3,672,000
	Total Expense	$ 4,402,451	$ 3,787,906	$ 3,273,050	$ 3,273,050	$ 3,672,000

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Transfer In - CEA	
Proceeds from sale of vehicles	$ 223,000
	$ 223,000
Vehicles	
Replacement vehicles & equipment (see list, previous page)	$ 3,672,000
	$ 3,672,000

CITY OF APPLETON 2026 BUDGET
CEA REPLACEMENT
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Interest Income (Loss)	$ 184,644	$ 233,283	$ 35,000	$ 35,000	$ 35,000
Charges for Services	3,788,237	4,030,101	4,868,314	4,868,314	5,287,146
Total Revenues	3,972,881	4,263,384	4,903,314	4,903,314	5,322,146
Expenses					
Program Costs	4,402,451	3,787,906	3,273,050	3,273,050	3,672,000
Total Expenses	4,402,451	3,787,906	3,273,050	3,273,050	3,672,000
Revenues over (under) Expenses	(429,570)	475,478	1,630,264	1,630,264	1,650,146
Other Financing Sources (Uses)					
Proceeds of G.O. Notes	-	-	-	-	-
Transfers In - Water Utility	-	-	-	-	3,000
Transfers In - Wastewater Utility	-	-	13,000	13,000	7,000
Transfers In - Stormwater Utility	75,000	495,000	-	-	-
Transfers In - Parking Utility	300,000	-	-	-	-
Transfers In - Golf Course	24,940				
Transfers In - Internal Service	-	5,000	-	-	-
Transfers In - CEA Internal Service	328,863	365,598	185,250	185,250	223,000
Total Other Financing Sources (Uses)	728,803	865,598	198,250	198,250	233,000
Net Change in Equity	299,233	1,341,076	1,828,514	1,828,514	1,883,146
Fund Balance - Beginning	4,693,636	4,992,869	6,333,945	6,333,945	8,162,459
Fund Balance - Ending	$ 4,992,869	$ 6,333,945	$ 8,162,459	$ 8,162,459	$ 10,045,605

CITY OF APPLETON 2026 BUDGET

HEALTH DEPARTMENT

Public Health Officer: Charles E. Sepers

Deputy Director of Public Health: Sonja R. Jensen

CITY OF APPLETON 2026 BUDGET
HEALTH DEPARTMENT

MISSION STATEMENT

Facilitate equitable community wellbeing through education, health promotion, and response to public health needs.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Community Health Assessment:
2025 saw the completion of the first regional community health assessment and community health improvement plan conducted by all health entities in Calumet, Outagamie, and Winnebago Counties, and with over 20 community stakeholders. The Appleton Department of Public Health held various leadership positions within the Coalition, with staff co-chairing the steering committee and several working groups. This regional process is a significant step towards sustainability of governmental public health in the region, reduces burdens placed on stakeholders informing the work, and increases the capacity and capability of each individual organization through a set of pooled resources.

Performance Management:
Staff developed a comprehensive performance management project that connected the department's various plans, indicators, and staff evaluation metrics within a unified process. This work has allowed for the development of effective key performance indicators that make the work of the department more transparent, and guides decision-making using the available data.

Enhanced Compliance for Tourist Rooming Houses:
Continued implementation of the Tourist Rooming House (short-term rentals, e.g., AirBnB) compliance project saw an increase of about 70 new health licenses in this area. Additionally, cease and desist notifications ended 38 illegal short-term rentals that were ultimately returned to the City of Appleton housing market.

Quality Improvement Initiatives:
Staff developed a standardized quality improvement process. Quality improvement projects have been implemented across a number of Departmental Divisions and programs. These efforts have moved the department to become more efficient, reducing costs, and improving overall capacity.

Naloxone Direct Program:
Began the planning and development of distribution of substance abuse harm reduction interventions that included establishing Overdose Aid Kit (OAK) boxes and EMS leave-behind programs, among others, in coordination and collaboration with surrounding public health jurisdictions.

Outagamie County Suicide Review Team:
Worked with Outagamie County Public Health and other regional stakeholders to develop the first Suicide Review Team for Outagamie County. This committee represents an important step in addressing risk factors related to deaths by suicide within Outagamie County.

Policy Initiatives:
Continued a process to develop governing policies in accordance with State statute and Public Health Accreditation Board standards. Additionally, several ordinance updates occurred targeting clearer, more efficient billing policies for the Environmental Health Division, and the noise nuisance ordinance in collaboration with Alderperson Martyn Smith. Changes to the noise ordinance included clearer language for the general public and easier to implement enforcement from law enforcement.

CITY OF APPLETON 2026 BUDGET
HEALTH DEPARTMENT

MAJOR 2026 OBJECTIVES

Implementation of the Regional Community Health Improvement Plan:
Work with regional stakeholders and health entities to implement identified interventions to reduce risk factors related to poor mental health through primary prevention strategies aimed at increasing community sense of belonging and addressing basic needs.

Policy Work:
Continue Department policy work to move further towards Public Health Accreditation Board (PHAB) certification and best practice. This work will qualify us to formally examine PHAB readiness by the end of 2026 or early 2027. Reexamine the Health in All Policy ordinance through the lens of current best practice. Work with the Wisconsin Department of Health to analyze and enhance the Health in All Policy ordinance based on the latest research and lessons learned across the State of Wisconsin.

Continue Quality Improvement:
Continue implementing quality improvement initiatives to further build departmental capacity and to enhance best practices throughout and across the individual divisions.

Continue Recruitment of Expansion of the Weights and Measures Program:
Continue marketing and recruitment of the Northeast Weights and Measures Consortium fee-for-service program within neighboring jurisdictions. Increasing the number of consortium members helps reduce licensing costs across the region, including in Appleton, and increases the absolute value of indirect cost allocation by leveraging the economies of scale already present in the program. This, in turn, improves value to local businesses, local municipal partners, and the City.

FDA National Voluntary Standards Self-Assessment:
Conduct the Federal Drug Administration's voluntary food inspection standards self-assessment within the Environmental Health Division. Voluntary national standards ensure healthier, more compliant establishments through increased inspections and educational opportunities for operators.

Clinic Move:
In late 2025, the lease for the space used for clinics in City Hall will end. In partnership with the Building for Kids Children's Museum, the Department will be leasing a newly-built, dedicated lab space and shared clinic/classroom space within the museum. 2026 will bring a host of new opportunities to advertise clinic services to the 127,125 annual attendees to the museum.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 498,457	$ 549,219	$ 782,427	$ 782,427	$ 731,669	-6.49%
Program Expenses							
12510	Administration	163,943	173,603	321,192	321,192	344,802	7.35%
12520	Nursing	465,067	419,760	410,107	410,107	433,681	5.75%
12530	Environmental Health	427,178	499,395	576,541	576,541	592,704	2.80%
12540	Weights & Measures	219,930	237,709	236,738	236,738	246,004	3.91%
TOTAL		$ 1,276,118	$ 1,330,467	$ 1,544,578	$ 1,544,578	$ 1,617,191	4.70%
Expenses Comprised Of:							
Personnel		1,216,218	1,239,807	1,457,080	1,457,080	1,509,736	3.61%
Training & Travel		5,534	14,391	22,920	22,920	24,200	5.58%
Supplies & Materials		17,800	28,195	14,069	14,069	14,075	0.04%
Purchased Services		36,566	48,074	50,509	50,509	69,180	36.97%
Full Time Equivalent Staff:							
Personnel allocated to programs		11.95	13.15	13.15	13.15	14.75	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
HEALTH DEPARTMENT

Administration **Business Unit 12510**

PROGRAM MISSION

Through management activities, enforcement, and collaboration, the Health Officer assures public health services to the City of Appleton.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #1: "Responsibly deliver excellent services".

Objectives:

Provide long range planning, policy development, fiscal supervision, personnel management and general clerical support to program areas.

Enforce local and state laws regarding public health and consumer issues.

Collaborate with community healthcare providers and agencies to improve the public's health and well-being.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
HEALTH DEPARTMENT

Administration **Business Unit 12510**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
480100	General Charges for Svc	$ -	$ -	$ 850	$ 850	$ 850
	Total Revenue	$ -	$ -	$ 850	$ 850	$ 850
	Expenses					
610100	Regular Salaries	$ 126,000	$ 129,780	$ 240,202	$ 240,202	$ 247,473
615000	Fringes	31,000	32,790	65,690	65,690	82,056
620100	Training/Conferences	-	2,004	6,000	6,000	6,000
620600	Parking Permits	-	960	960	960	960
630100	Office Supplies	676	1,160	1,200	1,200	1,200
630300	Memberships & Licenses	2,280	2,910	2,000	2,000	1,955
630500	Awards & Recognition	113	-	279	279	287
630700	Food & Provisions	186	287	372	372	382
631603	Other Misc. Supplies	200	137	400	400	400
632001	City Copy Charges	1,886	1,470	2,000	2,000	2,000
632002	Outside Printing	1,068	921	1,000	1,000	1,000
632700	Miscellaneous Equipment	-	395	200	200	200
641307	Telephone	313	327	407	407	407
641308	Cellular Phones	221	462	482	482	482
	Total Expense	$ 163,943	$ 173,603	$ 321,192	$ 321,192	$ 344,802

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
HEALTH DEPARTMENT

Public Health Nursing **Business Unit 12520**

PROGRAM MISSION

The nursing program prevents disease and promotes health through epidemiology, collaboration, consultation, assessment, intervention and case management to citizens and healthcare providers of Appleton.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Prevent the occurrence and spread of disease in the community through: disease investigation, intervention, and partner notification; immunization against vaccine-preventable diseases; investigation of elevated childhood blood lead levels; data collection; coordination with other area providers and the State; and public education.

Promote resident health through assessment, intervention, case management and education for high-risk families and adults.

Major Changes in Revenue, Expenditures or Programs:

The cost of the patient electronic health record within the Health Services line will increase. The bulk of the increase is from an added user license for the administrative assistant added in 2025. The remaining amount is a service cost increase.

CITY OF APPLETON 2026 BUDGET
HEALTH DEPARTMENT

Public Health Nursing **Business Unit 12520**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422500	Health Grants & Aids	$ 108	$ 2,294	$ 3,444	$ 3,444	$ 3,500
480100	General Charges for Svc	3,405	2,057	1,440	1,440	2,400
	Total Revenue	$ 3,513	$ 4,351	$ 4,884	$ 4,884	$ 5,900
	Expenses					
610100	Regular Salaries	$ 343,039	$ 302,399	257,003	$ 257,003	304,176
610800	Part-Time Wages	7,225	3,572	48,134	48,134	24,266
615000	Fringes	96,554	85,003	68,814	68,814	67,930
620100	Training/Conferences	1,885	1,538	1,900	1,900	1,900
620200	Mileage Reimbursement	1,014	225	-	-	-
620600	Parking Permits	323	4,320	4,320	4,320	4,320
630300	Memberships & Licenses	-	864	930	930	820
632400	Medical/Lab Supplies	6,960	7,198	2,200	2,200	2,200
640700	Recycling Pickup	-	256	400	400	400
641200	Advertising	105	-	-	-	-
641307	Telephone	516	542	599	599	674
641308	Cellular Phones	1,952	2,298	2,297	2,297	2,584
642501	CEA Operations/Maint.	870	1,433	1,387	1,387	1,747
642502	CEA Depreciation/Replace.	429	936	752	752	1,346
643000	Health Services	-	-	12,371	12,371	13,318
643100	Interpreter Services	3,848	9,176	9,000	9,000	8,000
643200	Lab Fees	347	-	-	-	-
	Total Expense	$ 465,067	$ 419,760	$ 410,107	$ 410,107	$ 433,681

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
HEALTH DEPARTMENT

Environmental Health **Business Unit 12530**

PROGRAM MISSION

The Environmental Health program ensures safe food handling practices and protects the health and safety of Appleton residents and visitors through annual licensed establishment inspections, nuisance complaint investigations and communicable disease epidemiology.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Prevent the occurrence and spread of disease in the community through regulatory activities in public eating and drinking establishments, retail food establishments, recreational facilities and body art establishments.

Assess, consult and correct human health hazards including those associated with lead paint, solid waste, housing sanitation, potential rabies exposure and vector control.

Provide public education and act as a referral mechanism to other State and local agencies for information on environmental and safety hazards.

Major Changes in Revenue, Expenditures or Programs:

This budget includes the cost of Granicus Host Compliance software used for inspections, licensing, and compliance activities.

CITY OF APPLETON 2026 BUDGET
HEALTH DEPARTMENT

Environmental Health **Business Unit 12530**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422500	Health Grants & Aids	$ 15,600	$ -	$ -	$ -	$ -
430500	Health License	312,143	364,159	536,458	536,458	474,109
	Total Revenue	$ 327,743	$ 364,159	$ 536,458	$ 536,458	$ 474,109
	Expenses					
610100	Regular Salaries	$ 288,301	$ 320,332	$ 383,370	$ 383,370	$ 386,425
610500	Overtime Wages	1,376	1,878	1,400	1,400	1,400
615000	Fringes	116,807	143,097	170,889	170,889	167,808
620100	Training/Conferences	2,006	1,784	5,200	5,200	5,200
620600	Parking Permits	-	1,920	2,400	2,400	2,880
630300	Memberships & Licenses	1,724	9,903	313	313	456
630400	Postage/Freight	196	-	-	-	-
631603	Other Misc. Supplies	90	1,027	1,300	1,300	1,300
632400	Medical/Lab Supplies	199	169	-	-	-
632700	Miscellaneous Equipment	866	412	250	250	250
641200	Advertising	146	-	-	-	-
641307	Telephone	338	355	661	661	661
641308	Cellular Phones	1,640	1,821	2,583	2,583	2,583
641800	Equipment Repairs & Maint.	-	-	165	165	165
642400	Software Support	-	-	-	-	11,000
642501	CEA Operations/Maint.	3,619	5,061	5,548	5,548	6,990
642502	CEA Depreciation/Replace.	2,187	2,652	2,262	2,262	5,386
643100	Interpreter Services	-	-	200	200	200
643200	Lab Fees	7,683	8,984	-	-	-
	Total Expense	$ 427,178	$ 499,395	$ 576,541	$ 576,541	$ 592,704

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
HEALTH DEPARTMENT

Weights & Measures **Business Unit 12540**

PROGRAM MISSION

The program educates, consults and inspects local businesses to ensure the delivery of full quantity and fair, equitable trade practices between the Appleton business community and the consumer.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

Provide consumer protection through complaint investigation, measurement and weighing device testing, price scanning device testing, product check weighing and label verification.

Monitor business methods to prevent fraudulent advertising and trade practices.

Provide investigative services for the City Clerk's Office in licensing and regulating "going out of business" sales, commercial solicitors, salvage dealers and taxi cab/limousine service firms.

Major Changes in Revenue, Expenditures or Programs:

The Weights & Measures License revenue includes additional amounts reflecting a proposed increase in Gas Pump device fees. With the adoption of this budget, the Gas Pump device fee would increase from $30 to $40. This increase covers the total amount of expenses, plus an additional amount to apply towards indirect administrative costs of the program.

CITY OF APPLETON 2026 BUDGET
HEALTH DEPARTMENT

Weights & Measures **Business Unit 12540**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
431200	Wts & Measures License	$ 70,865	$ 75,379	$ 94,910	$ 94,910	$ 104,910
480100	General Charges for Svc	96,336	105,330	145,325	145,325	145,900
	Total Revenue	$ 167,201	$ 180,709	$ 240,235	$ 240,235	$ 250,810
	Expenses					
610100	Regular Salaries	$ 147,470	$ 159,709	$ 156,088	$ 156,088	$ 175,692
615000	Fringes	58,446	61,248	65,490	65,490	52,510
620100	Training/Conferences	306	200	700	700	1,500
620600	Parking Permits	-	1,440	1,440	1,440	1,440
630300	Memberships & Licenses	-	75	225	225	225
631603	Other Misc. Supplies	658	714	700	700	700
632700	Miscellaneous Equipment	698	553	700	700	700
641307	Telephone	46	47	80	80	80
641308	Cellular Phones	459	605	500	500	500
641800	Equipment Repairs & Maint.	-	77	-	-	-
642501	CEA Operations/Maint.	5,849	6,498	4,272	4,272	7,149
642502	CEA Depreciation/Replace.	5,998	6,543	6,543	6,543	5,508
	Total Expense	$ 219,930	$ 237,709	$ 236,738	$ 236,738	$ 246,004

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Charges for Service - Nontax

Charges for sealer's services	# of Days	Daily Rate	Charge
Ashwaubenon	64	$ 625	$ 40,000
Berlin	12	575	6,900
Fox Crossing	13	575	7,475
Greenville	11	575	6,325
Kaukauna	21	575	12,075
Kimberly	7	550	3,850
Little Chute	17	575	9,775
Neenah	38	625	23,750
New London	18	575	10,350
Ripon	17	575	9,775
Waupaca	25	625	15,625
	243		$ 145,900

CITY OF APPLETON 2026 BUDGET
HEALTH DEPARTMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Charges for Services						
422500	Health Grants & Aids	15,708	2,294	624	3,444	3,444	3,500
430500	Health License	312,143	364,159	54,904	536,458	536,458	474,109
431200	Weights & Measures License	70,865	75,379	9,123	94,910	94,910	104,910
480100	General Charges for Service	99,741	107,387	56,126	147,615	147,615	149,150
	TOTAL PROGRAM REVENUES	498,457	549,219	120,777	782,427	782,427	731,669
	Salaries						
610100	Regular Salaries	807,751	815,653	309,562	1,036,663	1,036,663	1,113,766
610500	Overtime Wages	1,376	1,878	158	1,400	1,400	1,400
610800	Part-Time Wages	7,225	3,572	1,699	48,134	48,134	24,266
611000	Other Compensation	395	575	630	-	-	-
611500	Vacation Pay	96,664	95,992	32,036	-	-	-
615000	Fringes	302,807	322,137	114,389	370,883	370,883	370,304
	TOTAL PERSONNEL	1,216,218	1,239,807	458,474	1,457,080	1,457,080	1,509,736
	Training~Travel						
620100	Training/Conferences	4,197	5,526	1,310	13,800	13,800	14,600
620200	Mileage Reimbursement	1,014	225	-	-	-	-
620600	Parking Permits	323	8,640	6	9,120	9,120	9,600
	TOTAL TRAINING / TRAVEL	5,534	14,391	1,316	22,920	22,920	24,200
	Supplies						
630100	Office Supplies	676	1,160	220	1,200	1,200	1,200
630300	Memberships & Licenses	4,004	13,752	1,606	3,468	3,468	3,456
630400	Postage/Freight	196	-	-	-	-	-
630500	Awards & Recognition	113	-	-	279	279	287
630700	Food & Provisions	186	286	-	372	372	382
631603	Other Misc. Supplies	948	1,878	430	2,400	2,400	2,400
632001	City Copy Charges	1,886	1,470	325	2,000	2,000	2,000
632002	Outside Printing	1,068	921	108	1,000	1,000	1,000
632400	Medical/Lab Supplies	7,159	7,367	842	2,200	2,200	2,200
632700	Miscellaneous Equipment	1,564	1,361	-	1,150	1,150	1,150
	TOTAL SUPPLIES	17,800	28,195	3,531	14,069	14,069	14,075
	Purchased Services						
640700	Solid Waste/Recycling Pickup	-	256	-	400	400	400
641200	Advertising	251	-	-	-	-	-
641307	Telephone	1,213	1,271	438	1,747	1,747	1,822
641308	Cellular Phones	4,272	5,186	1,549	5,862	5,862	6,149
641800	Equipment Repairs & Maint.	-	77	-	165	165	165
642400	Software Support	-	-	-	-	-	11,000
642501	CEA Operations/Maint.	10,338	12,992	1,603	11,207	11,207	15,886
642502	CEA Depreciation/Replace.	8,614	10,132	1,593	9,557	9,557	12,240
643000	Health Services	-	-	-	12,371	12,371	13,318
643100	Interpreter Services	3,848	9,176	2,623	9,200	9,200	8,200
643200	Lab Fees	8,030	8,984	-	-	-	-
	TOTAL PURCHASED SVCS	36,566	48,074	7,806	50,509	50,509	69,180
	TOTAL EXPENSE	1,276,118	1,330,467	471,127	1,544,578	1,544,578	1,617,191

CITY OF APPLETON 2026 BUDGET

HEALTH GRANTS

SPECIAL REVENUE FUNDS

Public Health Officer: Charles E. Sepers

Deputy Director of Public Health: Sonja R. Jensen

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
HEALTH GRANTS

MISSION STATEMENT

It is the mission of the Appleton Health Department to facilitate equitable community wellbeing through education, health promotion, and response to public health needs.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Maternal Child Health (MCH) Grant
The current focus area is on perinatal mental health, including depression and anxiety and other perinatal mood disorders. Other focus areas include networks of early childhood services addressing family support, child development, mental health, and injury prevention on a local level.

Prevention Grant
This grant is used to support the department's efforts related to meeting its statutory requirement for completing the Community Health Improvement Plan.

Vaccine Improvement Plan Grant
These grant dollars support our goal of having more than 90% of Appleton children, aged 19-35 months, receive age-appropriate immunizations. This grant also supports the Northeast Wisconsin Immunization Coalition, a regional effort which strives to increase immunization rates in Northeast Wisconsin.

Centers for Disease Control and Prevention (CDC) Lead Poisoning Prevention Grant
Nursing staff work with families to minimize and prevent lead poisoning of children through follow-up of cases of elevated blood levels and prevention education.

COVID-19 Response Grants
These grants support the City's efforts to respond to the COVID-19 pandemic and to track expenditures and federal and State grant funds. In 2025, we conducted a sensory-friendly clinic to support regular vaccine schedules and COVID-19 boosters for children with autism. These funds were expended in 2025.

Bioterrorism/Public Health Preparedness Grant
This grant supports training to deal with the effects of bioterrorism and naturally occurring events such as a pandemic. The department's Public Health preparedness staff continued to provide technical and staff support to several communities including Marquette and Waushara counties and the City of Menasha. These are contracted agreements that benefit all communities for the shared services. Working together brings value through regional planning and response capacity.

Strengthening the Public Health Workforce
The key expected outcomes of this funding include: (1) the hiring, retention, and training of diverse staff with improved wages and protections, ideally in positions that directly support the Foundational Capabilities; and (2) the increased capacity of public health agencies to implement the Foundational Capabilities. Significant 2025 activity includes completion of the Community Health Assessment and supporting the Tri-County Community Health Improvement Coalition.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
HEALTH GRANTS

MAJOR 2026 OBJECTIVES

Maternal Child Health (MCH) Grant
Provide maternal and child health program services to Appleton residents.

Vaccine Improvement Plan Grant
Ensure that more than 90% of all two-year-olds served by the department will have completed their primary vaccine series.

CDC Lead Poisoning Prevention Program Grant
Reduce the incidence of childhood blood lead poisoning through intervention and education.

COVID-19 Response Grants
Support the City's efforts to respond to the COVID-19 pandemic and track expenditures and federal and State grant funds.

Bioterrorism/Public Health Preparedness Grant
Provide plan development and training opportunities for Public Health staff, key community leaders and first responders.

Strengthening the Public Health Workforce
To support the local governmental public health system by equipping the City of Appleton with the financial and human resources needed to provide all Foundational Capabilities.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 547,346	$ 808,846	$ 320,525	$ 320,525	$ 305,412	-4.72%
Program Expenses							
2710	MCH Grant	28,812	32,886	32,886	32,886	32,886	0.00%
2720	BOTS Grant	-	6,418	4,000	4,000	4,000	0.00%
2730	Prevention Grant	6,626	12,844	8,470	8,470	8,432	-0.45%
2731	Communicable Disease	-	11,419	5,700	5,700	5,700	0.00%
2735	PH Workforce	-	17,788	96,748	96,748	100,979	4.37%
2740	CDC Lead Grant	10,649	11,337	11,337	11,337	11,337	0.00%
2750	Vaccine Improvement	24,098	25,229	21,929	21,929	25,229	15.05%
2770	COVID-19 Response	456,698	580,816	25,960	25,960	-	-100.00%
2780	Bioterrorism Grant	20,465	110,109	113,495	113,495	116,849	2.96%
TOTAL		$ 547,348	$ 808,846	$ 320,525	$ 320,525	$ 305,412	-4.72%
Expenses Comprised Of:							
Personnel		269,951	387,211	288,712	288,712	280,700	-2.78%
Training & Travel		53,054	11,025	7,277	7,277	5,641	-22.48%
Supplies & Materials		182,650	13,822	4,605	4,605	4,405	-4.34%
Purchased Services		41,693	339,842	12,120	12,120	9,238	-23.78%
Transfers Out		-	56,946	7,811	7,811	5,428	-30.51%
Full Time Equivalent Staff:							
Personnel allocated to programs		2.45	2.45	2.45	2.45	2.45	1.54%

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - MCH Grant **Business Unit 2710**

PROGRAM MISSION

The Maternal Child Health (MCH) grant program ensures universal access to MCH public health services for eligible Appleton residents.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Work with community partners to build an integrated system that promotes optimal physical, social, emotional, and developmental health of children, mothers, fathers and their families.

Participate in Outagamie County child death review teams and Fox Valley Safe Kids coalition to address prevention of injuries and death identified through reviews.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - MCH Grant **Business Unit 2710**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422500	Health Grants & Aids	$ 28,812	$ 32,886	$ 32,886	$ 32,886	$ 32,886
	Total Revenue	$ 28,812	$ 32,886	$ 32,886	$ 32,886	$ 32,886
	Expenses					
610100	Regular Salaries	$ -	$ 1,823	$ -	$ -	$ -
610800	Part-Time Wages	24,154	24,488	24,366	24,366	25,708
615000	Fringes	3,586	3,815	3,545	3,545	3,839
620100	Training/Conferences	1,243	753	2,837	2,837	1,201
632400	Medical/Lab Supplies	(171)	-	-	-	-
791100	Transfer Out - General Fund	-	2,007	2,138	2,138	2,138
	Total Expense	$ 28,812	$ 32,886	$ 32,886	$ 32,886	$ 32,886

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - BOTS Grant **Business Unit 2720**

PROGRAM MISSION

The BOTS Grant helps the Appleton Health Department to decrease childhood injuries by providing car seats to eligible families in the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

This grant supports the child passenger safety program by providing car seats to community members who demonstrate financial need.

Major changes in Revenue, Expenditures or Programs:

This is a grant program that was received in 2024 and will continue in future years.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - BOTS **Business Unit 2720**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
422500 Health Grants & Aids	$ -	$ 6,418	$ 4,000	$ 4,000	$ 4,000
Total Revenue	$ -	$ 6,418	$ 4,000	$ 4,000	$ 4,000
Expenses					
631603 Other Misc. Supplies	$ -	$ 6,418	$ 4,000	$ 4,000	$ 4,000
Total Expense	$ -	$ 6,418	$ 4,000	$ 4,000	$ 4,000

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - Prevention Grant **Business Unit 2730**

PROGRAM MISSION

Provide accurate, meaningful public health data to the Board of Health and Common Council for effective needs assessment and program management and evaluation.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #1: "Responsibly deliver excellent services".

Objectives:

This grant supports the department expenses related to our Community Needs Assessment and Community Health Improvement Plan.

Major Program Changes:

No major changes.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - Prevention Grant **Business Unit 2730**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
422500 Health Grants & Aids	$ 6,627	$ 12,844	$ 8,470	$ 8,470	$ 8,432
Total Revenue	$ 6,627	$ 12,844	$ 8,470	$ 8,470	$ 8,432
Expenses					
610100 Regular Salaries	$ 5,192	$ 1,625	$ 2,586	$ 2,586	$ -
615000 Fringes	1,434	436	768	768	-
631603 Other Misc. Supplies	-	1,651	-	-	-
640400 Consulting Services	-	9,132	4,566	4,566	7,884
791100 Transfer Out - General Fund	-	-	550	550	548
Total Expense	$ 6,626	$ 12,844	$ 8,470	$ 8,470	$ 8,432

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

PROGRAM MISSION

Increase communicable disease awareness in the community along with practical prevention opportunities.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Ensure or increase capacity to respond to communicable disease events, including staff time, training, and the purchase of additional equipment.

Major Program Changes:

No major changes.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
Health Grants - Communicable Disease Grant **Business Unit 2731**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422500	Health Grants & Aids	$ -	$ 11,420	$ 5,700	$ 5,700	$ 5,700
	Total Revenue	$ -	$ 11,420	$ 5,700	$ 5,700	$ 5,700
	Expenses					
610100	Regular Salaries	$ -	$ 9,608	$ 4,132	$ 4,132	$ 4,132
615000	Fringes	-	1,534	1,198	1,198	1,198
620100	Training/Conferences	-	277	-	-	-
791100	Transfer Out - General Fund	-	-	370	370	370
	Total Expense	$ -	$ 11,419	$ 5,700	$ 5,700	$ 5,700

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
Health Grants - Strengthening the Public Health Workforce **Business Units 2735**

PROGRAM MISSION

To support the local governmental public health system by equipping the City of Appleton with the financial and human resources needed to provide all Foundational Capabilities.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

The key expected outcomes of this funding include: (1) the hiring, retention, and training of diverse staff with improved wages and protections, ideally in positions that directly support the Foundational Capabilities; and (2) the increased capacity of public health agencies to implement the Foundational Capabilities.

The Foundational Capabilities define a minimum package of public health capabilities and programs that no jurisdiction can be without. The framework outlines the unique responsibilities of governmental public health and can be used to explain the vital role of governmental public health in a thriving community by identifying capacity and resource gaps, determining the costs for assuring foundational activities, and justifying funding needs.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
Health Grants - Strengthening the Public Health Workforce **Business Unit 2735**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422500	Health Grants & Aids	$ -	$ 17,788	$ 96,748	$ 96,748	$ 100,979
	Total Revenue	$ -	$ 17,788	$ 96,748	$ 96,748	$ 100,979
	Expenses					
610100	Regular Salaries	$ -	$ 13,318	$ 72,104	$ 72,104	$ 76,142
615000	Fringes	-	3,573	19,796	19,796	19,989
620100	Training/Conferences	-	897	3,000	3,000	3,000
620600	Parking Permits	-	-	960	960	960
641307	Telephone	-	-	407	407	407
641308	Cellular Phones	-	-	481	481	481
	Total Expense	$ -	$ 17,788	$ 96,748	$ 96,748	$ 100,979

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

PROGRAM MISSION

Provide lead poisoning prevention services to high-risk children in the City of Appleton.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

The Lead Poisoning Prevention Program is intended to:

Assure screening for elevated blood lead levels in children at risk for lead poisoning.

Decrease identified lead hazards in the environment.

Increase awareness of lead poisoning, prevention and control among community stakeholders.

Connect lead-poisoned children and families to appropriate medical, housing and support services.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - CDC Lead Grant **Business Unit 2740**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422500	Health Grants & Aids	$ 10,648	$ 11,337	$ 11,337	$ 11,337	$ 11,337
	Total Revenue	$ 10,648	$ 11,337	$ 11,337	$ 11,337	$ 11,337
	Expenses					
610100	Regular Salaries	$ 9,183	$ 9,263	$ 9,027	$ 9,027	$ 9,066
615000	Fringes	1,466	1,410	1,578	1,578	1,539
791100	Transfer Out - General Fund	-	664	732	732	732
	Total Expense	$ 10,649	$ 11,337	$ 11,337	$ 11,337	$ 11,337

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
Health Grants - Vaccine Improvement Grant **Business Unit 2750**

PROGRAM MISSION

Provide immunization to children from the ages of 2 months to 18 years, without barriers, in order to prevent disease. In addition, these resources are used to provide outreach and education.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

The Department's immunization program is expected to administer vaccines primarily to children from 2 months through 18 years of age, and assist in developing the immunization infrastructure necessary to raise immunization levels and prevent vaccine-preventable diseases such as diphtheria, tetanus, pertussis, polio, measles, mumps, rubella, haemophilus influenza B, varicella, rotavirus, hepatitis B, hepatitis A and bacterial meningitis.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
Health Grants - Vaccine Improvement Grant **Business Unit 2750**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422500	Health Grants & Aids	$ 24,098	$ 25,229	$ 21,929	$ 21,929	$ 25,229
	Total Revenue	$ 24,098	$ 25,229	$ 21,929	$ 21,929	$ 25,229
	Expenses					
610100	Regular Salaries	$ 20,451	$ 19,727	$ 17,620	$ 17,620	$ 19,863
615000	Fringes	3,389	3,325	2,529	2,529	3,371
632400	Medical/Lab Supplies	258	636	355	355	355
791100	Transfer Out - General Fund	-	1,541	1,425	1,425	1,640
	Total Expense	$ 24,098	$ 25,229	$ 21,929	$ 21,929	$ 25,229

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
Health Grants - COVID-19 Pandemic Response **Business Units 2773, 2774, 2775, 2776**

PROGRAM MISSION

Coordinate the City's response to the COVID-19 pandemic, including supplies of personal protective equipment, sanitizers and sanitizing services, etc.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

These federal and State grants support the City's efforts to respond to the COVID-19 pandemic and to track the related expenditures.

Major changes in Revenue, Expenditures or Programs:

These funds have been expended.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
Health Grants - COVID-19 Pandemic Response **Business Unit 2773, 2774, 2775, 2776**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422500	Health Grants & Aids	$ 456,696	$ 580,816	$ 25,960	$ 25,960	$ -
	Total Revenue	$ 456,696	$ 580,816	$ 25,960	$ 25,960	$ -
	Expenses					
610100	Regular Salaries	$ 142,574	$ 141,738	$ 12,044	$ 12,044	$ -
610500	Overtime	146	-	-	-	-
610800	Part Time	3,516	-	-	-	-
615000	Fringes	35,113	42,341	4,920	4,920	-
620100	Training/Conferences	51,745	8,138		-	-
620600	Parking Permits	66	480	-	-	-
630100	Office Supplies	7,305	213	-	-	-
630300	Memberships & Licenses	110	364	-	-	-
631603	Other Misc. Supplies	4,796	1,893	-	-	-
632002	Outside Printing	-	-	-	-	-
632400	Medical/Lab Supplies	1,092	-	200	200	-
632700	Miscellaneous Equipment	168,975	2,648	-	-	-
641200	Advertising	78	-	-	-	-
641308	Cellular Phones	783	100	-	-	-
642400	Software Support	468	17,871	-	-	-
643100	Interpreter Services	-	-	-	-	-
659900	Other Contracts	39,931	312,296	6,200	6,200	-
680300	Buildings	-	-	-	-	-
791100	Transfer Out - General Fund	-	52,734	2,596	2,596	-
	Total Expense	$ 456,698	$ 580,816	$ 25,960	$ 25,960	$ -

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - Bioterrorism Grant **Business Unit 2780**

PROGRAM MISSION

Provide a regional approach to all hazard emergency preparedness. Appleton provides staff support to the NEW (Northeast Wisconsin) Public Health Preparedness Partnership, comprised of Appleton and four area health departments.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

Prepare and train for public health emergencies which may result from terrorist activity or naturally occurring events such as an influenza pandemic.

Prepare response plans which integrate and compliment local Emergency Operations Plans (EOP) or Emergency Support Functions (ESF).

Establish and maintain 24/7 response capacity.

Encourage and support a regional response to communicable disease prevention, response and recovery.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS
Health Grants - Bioterrorism Grant **Business Unit 2780**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422500	Health Grants & Aids	$ 20,465	$ 94,118	$ 58,202	$ 58,202	$ 43,652
490800	Misc Intergov Charges	-	15,990	18,000	18,000	18,000
503500	Other Reimbursements	-	-	37,293	37,293	55,197
	Total Revenue	$ 20,465	$ 110,108	$ 113,495	$ 113,495	$ 116,849
	Expenses					
610100	Regular Salaries	$ 16,242	$ 87,951	$ 90,589	$ 90,589	$ 93,306
615000	Fringes	3,505	21,235	21,910	21,910	22,547
620600	Parking Permits	-	480	480	480	480
631603	Other Misc. Supplies	38	-	50	50	50
632700	Miscellaneous Equipment	247	-	-	-	-
641307	Telephone	212	222	225	225	225
641308	Cellular Phones	221	221	241	241	241
	Total Expense	$ 20,465	$ 110,109	$ 113,495	$ 113,495	$ 116,849

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
HEALTH GRANTS

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
422500	Health Grants & Aids	547,346	792,856	79,873	265,232	265,232	232,215
490800	Misc. Intergovernmental Charges	-	15,990	6,000	18,000	18,000	18,000
503500	Other Reimbursements	-	-	-	37,293	37,293	55,197
	TOTAL PROGRAM REVENUES	547,346	808,846	85,873	320,525	320,525	305,412
	Personnel						
610100	Regular Salaries	181,935	268,853	53,584	208,102	208,102	202,509
610500	Overtime	146	-	-	-	-	-
610800	Part-Time Wages	27,670	24,488	7,841	24,366	24,366	25,708
611500	Vacation Pay	11,707	16,200	3,869	-	-	-
615000	Fringes	48,493	77,670	15,755	56,244	56,244	52,483
	TOTAL PERSONNEL	269,951	387,211	81,049	288,712	288,712	280,700
	Training~Travel						
620100	Training/Conferences	52,988	10,065	473	5,837	5,837	4,201
620600	Parking Permits	66	960	-	1,440	1,440	1,440
	TOTAL TRAINING / TRAVEL	53,054	11,025	473	7,277	7,277	5,641
	Supplies						
630100	Office Supplies	7,305	213	909	-	-	-
630300	Memberships & Licenses	110	364	-	-	-	-
631603	Other Misc. Supplies	4,834	9,961	8,265	4,050	4,050	4,050
632400	Medical/Lab Supplies	1,179	636	1,935	555	555	355
632700	Miscellaneous Equipment	169,222	2,648	2,859	-	-	-
	TOTAL SUPPLIES	182,650	13,822	13,968	4,605	4,605	4,405
	Purchased Services						
640400	Consulting Services	-	9,132	4,566	4,566	4,566	7,884
641200	Advertising	78	-	-	-	-	-
641307	Telephone	212	222	76	632	632	632
641308	Cellular Phones	1,004	321	80	722	722	722
642400	Software Support	468	17,871	-	-	-	-
659900	Other Contracts/Obligations	39,931	312,296	8,719	6,200	6,200	-
	TOTAL PURCHASED SVCS	41,693	339,842	13,441	12,120	12,120	9,238
	Transfers						
791100	Transfer Out - General Fund	-	56,946	-	7,811	7,811	5,428
	TOTAL TRANSFERS	-	56,946	-	7,811	7,811	5,428
	TOTAL EXPENSE	547,348	808,846	108,931	320,525	320,525	305,412

CITY OF APPLETON 2026 BUDGET
HEALTH GRANTS
SPECIAL REVENUE FUNDS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Intergovernmental	$ 547,346	$ 792,856	$ 265,232	$ 265,232	$ 232,215
Charges for Service	-	15,990	18,000	18,000	18,000
Other Reimbursements	-	-	37,293	37,293	55,197
Total Revenues	547,346	808,846	320,525	320,525	305,412
Expenses					
Program Costs	547,348	808,846	320,525	320,525	305,412
Total Expenses	547,348	808,846	320,525	320,525	305,412
Revenues over (under) Expenses	(2)	-	-	-	-
Fund Balance - Beginning	50,898	50,896	50,896	50,896	50,896
Fund Balance - Ending	$ 50,896	$ 50,896	$ 50,896	$ 50,896	$ 50,896

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET

POLICE DEPARTMENT

Police Chief: Polly A. Olson

Assistant Police Chief: Vacant

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

MISSION STATEMENT

Excellence in Police Service.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

In 2025, the Appleton Police Department continued to face challenges associated with the economy, recruitment, and increased traffic within the community. This is consistent with the nationwide trend of law enforcement agencies navigating unique obstacles within their community. With an emphasis on recruitment efforts, most police agencies experienced an increased need to hire police officers replacing those who retired or sought other professions. Although Appleton is faced with these same challenges, the department continues an ongoing hiring process thereby attracting potential candidates throughout the year. At mid-year the Department has hired eight police officers with three pending hires who will attend the August police academy.

Traffic safety also continues to be a concern for both pedestrian and vehicular traffic along with other nuisance concerns, such as excessive vehicle noise. The Traffic Safety Unit (TSU) addresses complaints, educates the public, and identifies traffic enforcement initiatives and will continue to evaluate and refine traffic safety measures to create a positive safety culture in our community. Supplementing traffic safety efforts, the Police Department has been the recipient of multiple grants with over 68% of grants awarded supporting the Wisconsin Department of Transportation (DOT) initiatives for Impaired Driving, Speed, Pedestrian and Bicycle enforcements.

Ensuring the safety of officers requires essential protection such as the external Load Bearing Vests (LBV) and carriers purchased in 2025. In addition to the soft body armor worn under clothing, the LBV covers a larger body area providing a higher level of protection as identified by the National Institute of Justice. The ergonomic design also enables easy access to duty equipment while distributing the weight more evenly across the torso, reducing strain on the shoulders and back. The LBV provides significant protection and ease of wear when responding to calls for service.

The Department continues to partner with various agencies to enhance our mission of reducing crime through prevention, intervention, and enforcement. An integral part of operation efficiencies is the use of technology, such as drones that provide real-time information when monitoring critical situations. Partnering with the Fox Cities Chamber of Commerce in 2025, the Department utilizes Axon Air to remotely deploy drones, benefitting first responders by knowing what is happening before they arrive on scene.

Being visible in the community is one of the most important strategies for community engagement. Our Community Resource Unit specializes in strengthening the foundation of trust and connecting individuals with support services and resources. Fostering positive relationships through events such as Neighborhood Watch, Fun Run, Charity Hockey Game, safety presentations, Butterfly Festival, reading to groups, etc. allows them to connect with youth, seniors, and specific populations within our community. Additionally, our continued collaborative efforts with the Public Health Department, and Community Development support various community initiatives through shared expertise and resources. The outreach to individuals, families, and neighborhoods will engage our citizens in events and provide an exchange of information to strengthen the wellness of our community.

The safe parks initiative creates a sense of community with park patrol special assignments in June, July, and August by the Community Service Officers (CSO). The outreach of this program is designed to ensure the safety of park visitors and to build positive relationships with residents. CSO’s are assigned four-hour blocks at various times of the day and week monitoring activity for appropriate use of parks.

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

MAJOR 2026 OBJECTIVES

Enhance community safety and security:

Continued collaboration of the Police Chief's Community Advisory Board to educate the community in crime prevention and other police services.

Deploy law enforcement resources in the most efficient and effective manner to ensure we are successfully improving our ability to respond to the needs of the community.

Reinforce initiatives for safer roadways for vehicles, bicycles, and pedestrians.

Strengthen community outreach with increased presence in neighborhoods and parks, neighborhood programs, and enhancing community policing initiatives.

Continue to enhance the ability to reach our community via social media platforms as well as community events.

Provide excellence in investigative services to citizens and victims impacted by crime in our community.

Continue partnerships for collaborative crisis response to mental health calls for service.

Secure grant funding that would allow us to purchase necessary equipment to provide excellent service to the community.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 1,304,047	$ 1,502,319	$ 1,421,588	$ 1,421,588	$ 1,444,282	1.60%
Program Expenses							
17511	Executive Management	1,270,680	1,126,528	892,486	892,486	918,418	2.91%
17512	Administrative Services	1,869,022	1,828,521	1,888,706	1,888,706	1,931,867	2.29%
17524	Community Services	875,148	840,626	860,372	860,372	884,568	2.81%
17532	Investigative Services	4,593,336	4,795,049	5,829,972	5,829,972	5,973,562	2.46%
17541	Field Operations	11,605,233	12,475,409	12,432,687	12,432,687	12,895,701	3.72%
TOTAL		$ 20,213,419	$ 21,066,133	$ 21,904,223	$ 21,904,223	$ 22,604,116	3.20%
Expenses Comprised Of:							
Personnel		17,595,011	18,161,978	18,747,759	18,747,759	19,269,572	2.78%
Training & Travel		83,315	88,236	93,960	93,960	93,960	0.00%
Supplies & Materials		277,728	275,196	270,725	270,725	270,725	0.00%
Purchased Services		2,257,365	2,540,723	2,791,779	2,791,779	2,969,859	6.38%
Full Time Equivalent Staff:							
Personnel allocated to programs		140.00	140.00	140.00	140.00	140.00	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

Executive Management **Business Unit 17511**

PROGRAM MISSION

The mission of the Executive Management team is to lead and support Department members to meet the City of Appleton mission and the Appleton Police Department mission of *Excellence in Police Services.*

PROGRAM NARRATIVE

Link to City Goals:

Implements all Key Strategies in the City of Appleton Strategic Plan.

Objectives:

Responsibly deliver excellent police services and ensure budget and policy compliance.

Provide leadership and oversight to the community to support community partnerships.

Coordinate inter- and intradepartmental activities and solicit employee participation in department programs.

Major Changes in Revenue, Expenditures or Programs:

This budget reflects an increase in Other Contracts and Obligations for the range lead mining that is required every three years.

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

Executive Management **Business Unit 17511**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422400	Miscellaneous State Aids	$ 16,320	$ 24,000	$ 36,480	$ 36,480	$ 36,480
451000	Court Fines & Fees	264,236	338,126	330,000	330,000	330,000
480100	General Charges for Svc.	21,548	37,414	20,000	20,000	20,000
480600	False Alarm Fees	15,225	18,742	15,000	15,000	15,000
501000	Miscellaneous Revenue	32,677	38,684	30,000	30,000	30,000
502000	Donations & Memorials	31,046	77,475	25,000	25,000	30,000
503000	Damage to City Property	9,504	40,811	-	-	-
503500	Other Reimbursements	120	150	-	-	-
508500	Cash Short or Over	7	6	-	-	-
	Total Revenue	$ 390,683	$ 575,408	$ 456,480	$ 456,480	$ 461,480
	Expenses					
610100	Regular Salaries	$ 704,427	$ 577,809	$ 469,094	$ 469,094	$ 480,619
610400	Call Time	128	514	-	-	-
610500	Overtime Wages	27,531	16,299	-	-	-
610800	Part-Time Wages	20,252	23,191	-	-	-
615000	Fringes	273,425	230,764	186,307	186,307	188,714
620100	Training/Conferences	77,662	84,390	85,000	85,000	85,000
620400	Tuition Fees	4,448	3,846	8,960	8,960	8,960
620500	Employee Recruitment	1,205	-	-	-	-
630200	Subscriptions	624	687	630	630	630
630300	Memberships & Licenses	1,965	2,630	2,965	2,965	2,965
630400	Postage/Freight	212	140	200	200	200
630500	Awards & Recognition	2,114	1,999	2,100	2,100	2,100
630700	Food & Provisions	3,203	2,876	2,800	2,800	2,800
631200	Guns & Ammunition	30,659	31,301	43,000	43,000	43,000
631500	Books & Library Materials	100	539	330	330	330
631603	Other Misc. Supplies	7,988	31,768	8,000	8,000	8,000
632100	Clothing	39,382	17,580	20,500	20,500	20,500
632700	Miscellaneous Equipment	5,556	5,050	5,000	5,000	5,000
640200	Legal Fees	766	76	300	300	300
640400	Consulting Services	2,570	6,684	2,000	2,000	2,000
641200	Advertising	1,358	630	1,000	1,000	1,000
641800	Equipment Repairs & Maint.	348	170	500	500	500
643000	Health Services	45	158	200	200	200
659900	Other Contracts/Obligation	64,712	87,427	53,600	53,600	65,600
	Total Expense	$ 1,270,680	$ 1,126,528	$ 892,486	$ 892,486	$ 918,418

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Training/Conferences	
DOJ training and standards	$ 17,000
SWAT/TEMS training	10,000
Leadership development	10,000
DAAT/firearms	10,000
Crime/drug prevention	14,000
Investigative/forensic	12,000
Threat assessment/other	12,000
	$ 85,000
Guns & Ammunition	
Ammunition/XREP rounds	$ 35,500
Firearms/taser/armorer/range	7,500
	$ 43,000

Clothing	
New officer guns	$ 4,000
Badges, patches, bars, etc.	4,000
Replace damaged items	500
Protective vests (20)	12,000
	$ 20,500
Other Contracts and Obligations	
Background checks	$ 2,000
PD range (maint/lead mining)	20,875
Lexipole policy management	27,890
Notary/chaplain/photos/misc	2,335
Employee wellness program	12,500
	$ 65,600

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

Administrative Services Unit **Business Unit 17512**

PROGRAM MISSION

For the benefit of the community, City operating departments, law enforcement agencies, and other governmental offices, we will process and maintain police records and prepare documentation for prosecution, so that quality of life and community safety is ensured.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #5: "Promote an environment that is respectful and inclusive", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Supply accurate and timely information to police officers, City departments, and other external agencies.

Provide a centralized repository for all field reports created by law enforcement personnel.

Maintain a working relationship with surrounding communities and counties that allow the sharing of law enforcement records.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

Administrative Services Unit **Business Unit 17512**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 959,167	$ 912,186	$ 936,462	$ 936,462	$ 961,234
610400	Call Time Wages	-	-	400	400	400
610500	Overtime Wages	21,915	18,366	56,178	56,178	57,651
615000	Fringes	358,995	360,957	354,068	354,068	369,168
630100	Office Supplies	11,989	12,716	14,000	14,000	14,000
631603	Other Misc. Supplies	408	558	550	550	550
632001	City Copy Charges	11,772	10,039	12,300	12,300	12,300
632002	Outside Printing	1,322	3,795	5,000	5,000	5,000
632700	Miscellaneous Equipment	559	-	-	-	-
640700	Waste/Recycling Pickup	4,545	4,563	4,500	4,500	4,500
641300	Utilities	195,839	201,078	206,095	206,095	207,347
641800	Equipment Repairs & Maint.	1,061	937	1,504	1,504	1,504
642000	Facilities Charges	251,390	263,106	258,449	258,449	259,013
659900	Other Contracts/Obligation	50,060	40,220	39,200	39,200	39,200
	Total Expense	$ 1,869,022	$ 1,828,521	$ 1,888,706	$ 1,888,706	$ 1,931,867

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
CradlePoint aircards	$ 32,200
Law enforcement technology	4,000
Floor mats	3,000
	$ 39,200

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

Community Services **Business Unit 17524**

PROGRAM MISSION

For the benefit of citizens, visitors, and City departments, in order to provide a timely response to requests for service, we will provide services in non-violent, non-critical situations.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Provide support services to patrol officers by having Community Service Officers (CSOs) complete those operational tasks that do not require a sworn officer.

Develop staff to become potential officer candidates.

Increase the number and effectiveness of proactive patrols and activities (City parks, parking ramps, special events, etc.).

Major Changes in Revenue, Expenditures or Programs:

This budget reflects an increase in revenue and expenses for the Crossing Guard Program contracted with All City Management Services which is a shared cost with the Appleton Area School District.

This budget also reflects an increase in Other Contracts and Obligations for animal services contracted with the Fox Valley Humane Society.

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

Community Services **Business Unit 17524**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
431000	Dog Licenses	$ 11,035	$ 10,456	$ 20,000	$ 20,000	$ 15,000
431100	Cat Licenses	4,087	3,518	5,000	5,000	5,000
503500	Other Reimbursements	130,286	124,929	133,272	133,272	141,247
	Total Revenue	$ 145,408	$ 138,903	$ 158,272	$ 158,272	$ 161,247
	Expenses					
610100	Regular Salaries	$ 228,127	$ 181,679	$ 166,777	$ 166,777	$ 171,159
610400	Call Time Wages	100	200	200	200	200
610500	Overtime Wages	13,625	20,318	10,808	10,808	10,949
610800	Part-Time Wages	260,190	278,653	297,200	297,200	297,200
615000	Fringes	95,818	87,482	99,942	99,942	100,666
631603	Other Misc. Supplies	848	922	1,000	1,000	1,000
632101	Uniforms	1,990	1,646	2,000	2,000	2,000
632300	Safety Supplies	937	900	900	900	900
632700	Miscellaneous Equipment	1,485	1,497	1,500	1,500	1,500
659900	Other Contracts/Obligation	272,028	267,329	280,045	280,045	298,994
	Total Expense	$ 875,148	$ 840,626	$ 860,372	$ 860,372	$ 884,568

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations

Fox Valley Humane Association	$ 16,000
Wild animal service	500
All City Management Services	282,494
	$ 298,994

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

Investigative Services **Business Unit 17532**

PROGRAM MISSION

We develop crime prevention strategies, investigate major crimes and arrest suspects who commit crimes in support of the criminal justice system, the community, and victims, in order to prevent and/or minimize the impact of major crimes.

PROGRAM NARRATIVE

Link to City Goals:

Implements all Key Strategies.

Objectives:

Provide major case investigative support to the districts.

Conduct investigations in high-tech crimes.

Evaluate investigators' case review and reporting procedures.

Support investigations with qualified forensic recovery and analysis.

Build partnerships in the schools with staff, students, and parents to ensure a safe learning environment.

Led by the Special Investigation Unit - aggressively pursue street level crimes and offenders.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

Investigative Services **Business Unit 17532**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
480100	General Charges for Svc	$ 44,183	$ 28,764	$ 25,000	$ 25,000	$ 25,000
490500	SRO Reimbursement	714,152	748,764	772,836	772,836	786,555
	Total Revenue	$ 758,335	$ 777,528	$ 797,836	$ 797,836	$ 811,555
	Expenses					
610100	Regular Salaries	$ 3,054,620	$ 3,046,301	$ 3,874,737	$ 3,874,737	$ 3,990,800
610400	Call Time Wages	18,820	9,914	5,903	5,903	6,036
610500	Overtime Wages	181,114	287,266	182,284	182,284	187,794
615000	Fringes	1,282,902	1,404,474	1,712,355	1,712,355	1,734,239
631603	Other Misc. Supplies	1,184	1,734	2,000	2,000	2,000
632001	City Copy Charges	4,477	4,761	4,500	4,500	4,500
632400	Medical/Lab Supplies	8,951	9,055	9,000	9,000	9,000
632700	Miscellaneous Equipment	2,493	2,949	8,000	8,000	8,000
641800	Equipment Repairs & Maint.	-	440	500	500	500
659900	Other Contracts/Obligation	38,775	28,155	30,693	30,693	30,693
	Total Expense	$ 4,593,336	$ 4,795,049	$ 5,829,972	$ 5,829,972	$ 5,973,562

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
Forensic software maint/upgrade	$ 6,360
GPS, Griffeye Analyze, TLO	5,735
GrayKey	11,918
Investigative labs, record requests, misc	2,180
Towing service	4,500
	$ 30,693

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

Field Operations (Patrol) **Business Unit 17541**

PROGRAM MISSION

Provide excellence in police service by working in partnership with our community and other government agencies to identify and resolve problems and improve the quality of life in our community through innovative and refined problem-solving methods.

PROGRAM NARRATIVE

Link to City Goals:

Implements all Key Strategies.

Objectives:

Be visible and accessible within our community and our department.

Facilitate the development of collaborative efforts between police and community partners by encouraging officers to apply the philosophy of problem oriented policing as part of their everyday work experience.

Adapt quickly to changing conditions and constantly examine current operating practices to improve processes.

Encourage community participation in crime prevention strategies.

Create partnerships in the community to identify and solve recurring problems.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

Field Operations (Patrol) **Business Unit 17541**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
503500	Other Reimbursements	$ 9,621	$ 10,480	$ 9,000	$ 9,000	$ 10,000
	Total Revenue	$ 9,621	$ 10,480	$ 9,000	$ 9,000	$ 10,000
	Expenses					
610100	Regular Salaries	$ 6,773,560	$ 7,054,115	$ 7,039,911	$ 7,039,911	$ 7,344,024
610400	Call Time Wages	66,599	28,535	20,225	20,225	21,180
610500	Overtime Wages	495,128	479,088	286,318	286,318	299,691
615000	Fringes	2,758,568	3,143,866	3,048,590	3,048,590	3,047,848
631200	Guns & Ammunition	7,500	7,500	7,500	7,500	7,500
631603	Other Misc. Supplies	43,178	31,835	30,000	30,000	30,000
632001	City Copy Charges	1,617	966	1,650	1,650	1,650
632700	Miscellaneous Equipment	85,215	89,752	85,300	85,300	85,300
641800	Equipment Repairs & Maint.	9,113	5,483	7,900	7,900	7,900
642501	CEA Operations/Maint.	631,911	629,866	734,304	734,304	743,995
642502	CEA Depreciation/Replace.	565,419	639,448	753,119	753,119	886,633
643100	Interpreter Services	9,704	12,597	8,000	8,000	10,000
644400	Witness Fees	497	505	500	500	500
659900	Other Contracts/Obligation	157,224	351,853	409,370	409,370	409,480
	Total Expense	$ 11,605,233	$ 12,475,409	$ 12,432,687	$ 12,432,687	$ 12,895,701

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Misc. Supplies

Canine program	$ 10,000
Bike patrol	2,000
First responder supplies	3,000
Explorers program	1,500
Radio batteries & supplies	5,000
Drones, flares, honor guard, misc.	8,500
	$ 30,000

Miscellaneous Equipment

Essential personal protection equipment (PPE)	$ 51,000
PBTs	3,100
Canine equipment	3,200
Radar speed detection	8,000
Technology program	5,000
SWAT equipment/vests	15,000
	$ 85,300

Other Contracts & Obligations

Body cams/Taser program	$ 324,205
Flock Safety	53,000
Aladtec scheduling program	12,665
Axon Traffic Safety	2,860
Biohazard cleaning	650
Canine vet service	2,500
OWI blood draws	12,600
Records requests	1,000
	$ 409,480

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
422400	Miscellaneous State Aids	16,320	24,000	-	36,480	36,480	36,480
431000	Dog Licenses	11,035	10,456	11,636	20,000	20,000	15,000
431100	Cat Licenses	4,087	3,518	2,693	5,000	5,000	5,000
451000	Court Fines & Fees	264,236	338,126	132,684	330,000	330,000	330,000
480100	General Charges for Service	65,731	66,178	11,511	45,000	45,000	45,000
480600	False Alarm Fees	15,225	18,742	150	15,000	15,000	15,000
490500	PSL Reimbursement	714,152	748,764	-	772,836	772,836	786,555
501000	Miscellaneous Revenue	32,677	38,684	14,218	30,000	30,000	30,000
502000	Donations & Memorials	31,046	77,475	19,357	25,000	25,000	30,000
503000	Damage to City Property	9,504	40,811	8,963	-	-	-
503500	Other Reimbursements	140,027	135,559	3,810	142,272	142,272	151,247
508500	Cash Short or Over	7	6	6	-	-	-
	TOTAL PROGRAM REVENUES	1,304,047	1,502,319	205,028	1,421,588	1,421,588	1,444,282
	Personnel						
610100	Regular Salaries	11,090,974	11,032,580	3,399,280	12,486,981	12,486,981	12,947,836
610400	Call Time Wages	85,647	39,163	11,519	26,728	26,728	27,816
610500	Overtime Wages	739,313	821,337	284,697	535,588	535,588	556,085
610800	Part-Time Wages	280,442	301,843	94,310	297,200	297,200	297,200
611000	Other Compensation	163,638	209,142	18,395	-	-	-
611400	Sick Pay	19,474	15,896	-	-	-	-
611500	Vacation Pay	445,815	514,474	171,947	-	-	-
615000	Fringes	4,769,708	5,227,543	1,638,732	5,401,262	5,401,262	5,440,635
	TOTAL PERSONNEL	17,595,011	18,161,978	5,618,880	18,747,759	18,747,759	19,269,572
	Training~Travel						
620100	Training/Conferences	77,662	84,390	29,125	85,000	85,000	85,000
620400	Tuition Fees	4,448	3,846	-	8,960	8,960	8,960
620500	Employee Recruitment	1,205	-	-	-	-	-
	TOTAL TRAINING / TRAVEL	83,315	88,236	29,125	93,960	93,960	93,960
	Supplies						
630100	Office Supplies	11,989	12,716	1,986	14,000	14,000	14,000
630200	Subscriptions	624	687	337	630	630	630
630300	Memberships & Licenses	1,965	2,630	1,680	2,965	2,965	2,965
630400	Postage/Freight	212	140	128	200	200	200
630500	Awards & Recognition	2,114	1,999	1,038	2,100	2,100	2,100
630700	Food & Provisions	3,203	2,876	520	2,800	2,800	2,800
631200	Guns & Ammunition	38,159	38,801	23,102	50,500	50,500	50,500
631500	Books & Library Materials	100	539	278	330	330	330
631603	Other Misc. Supplies	53,606	66,817	23,508	41,550	41,550	41,550
632001	City Copy Charges	17,866	15,766	3,697	18,450	18,450	18,450
632002	Outside Printing	1,322	3,795	831	5,000	5,000	5,000
632101	Uniforms	14,810	8,171	3,991	10,500	10,500	10,500
632102	Protective Clothing	26,562	11,055	17,155	12,000	12,000	12,000
632300	Safety Supplies	937	900	622	900	900	900
632400	Medical/Lab Supplies	8,951	9,055	7,539	9,000	9,000	9,000
632700	Miscellaneous Equipment	95,308	99,249	33,561	99,800	99,800	99,800
	TOTAL SUPPLIES	277,728	275,196	119,973	270,725	270,725	270,725
	Purchased Services						
640202	Recording/Filing Fees	766	76	27	300	300	300
640400	Consulting Services	2,570	6,684	-	2,000	2,000	2,000
640700	Solid Waste/Recycling Pickup	4,545	4,563	1,259	4,500	4,500	4,500
641200	Advertising	1,358	630	-	1,000	1,000	1,000
641301	Electric	96,479	102,988	20,200	95,089	95,089	104,715
641302	Gas	27,754	21,791	9,686	36,027	36,027	25,198
641303	Water	3,599	3,857	878	3,854	3,854	3,889
641304	Sewer	1,692	1,989	456	2,104	2,104	2,024
641306	Stormwater	6,051	5,985	1,492	6,000	6,000	6,000
641307	Telephone	22,629	22,449	9,418	23,521	23,521	23,521

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
641308	Cellular Phones	37,635	42,019	10,377	39,500	39,500	42,000
641800	Equipment Repairs & Maint.	10,522	7,030	3,599	10,404	10,404	10,404
642000	Facilities Charges	251,390	263,106	95,512	258,449	258,449	259,013
642501	CEA Operations/Maint.	631,911	629,866	129,630	734,304	734,304	743,995
642502	CEA Depreciation/Replace.	565,419	639,448	123,570	753,119	753,119	886,633
643000	Health Services	45	156	-	200	200	200
643100	Interpreter Services	9,704	12,597	2,635	8,000	8,000	10,000
644400	Witness Fees	497	505	108	500	500	500
659900	Other Contracts/Obligation	582,799	774,984	555,015	812,908	812,908	843,967
	TOTAL PURCHASED SVCS	2,257,365	2,540,723	963,862	2,791,779	2,791,779	2,969,859
	TOTAL EXPENSE	20,213,419	21,066,133	6,731,840	21,904,223	21,904,223	22,604,116

CITY OF APPLETON 2026 BUDGET
POLICE DEPARTMENT

NOTES

Police Grants

NOTES

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Police Grants **Business Unit 2250**

PROGRAM MISSION

This program accounts for the receipt of various law enforcement and public safety grants and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategy #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

The Police Department will continue to pursue grants to offset costs for equipment, training, supplies and services. These funds come from a variety of sources including State and federal agencies.

Major changes in Revenue, Expenditures, or Programs:

Grants are awarded through the State and federal Department of Justice Assistance (DOJ), the Wisconsin Department of Transportation (DOT) and other local groups and agencies that have a direct impact on officer and citizen safety.

Over 68% of the grants awarded support the Wisconsin Department of Transportation initiatives for impaired driving, speed, pedestrian and bicycle enforcements. Additional funding for drug enforcement is provided through the Wisconsin Department of Justice in collaboration with the Lake Winnebago Area Metropolitan Enforcement Group (MEG). Other funding through federal agencies for these task force operations comprise over 15% of the grants awarded.

Additional grants support the Bullet Resistant Vest Program, training for Crime Intervention Team (CIT) and Crime Prevention Through Environmental Design (CPTED), law enforcement initiatives such as Women in Public Safety, and other short- and long-term initiatives that are increasingly recognized by the Department when assessing needs and identifying gaps in funding. Grant sustainability is important to enhance programs, maintain equipment, expand services, and increase community safety. As a result, the Department will continue to effectively seek grant opportunities.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 338,614	$ 314,499	$ 290,000	$ 290,000	$ 315,000	8.62%
Program Expenses		$ 348,079	$ 314,499	$ 290,000	$ 290,000	$ 315,000	8.62%
Expenses Comprised Of:							
Personnel		261,139	260,293	250,000	250,000	265,000	6.00%
Training & Travel		22,479	9,082	12,000	12,000	10,000	-16.67%
Supplies & Materials		64,461	45,124	28,000	28,000	28,000	0.00%
Purchased Services		-	-	-	-	12,000	N/A
Capital Expenditures		-	-	-	-	-	N/A

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Police Grants **Business Units 2250 / 2251**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
421000	Federal Grants	$ 81,232	$ 67,353	$ 35,000	$ 35,000	$ 53,000
422400	Miscellaneous State Aids	227,405	227,311	235,000	235,000	240,000
423000	Misc Local Govt Aids	29,977	19,835	20,000	20,000	22,000
	Total Revenue	$ 338,614	$ 314,499	$ 290,000	$ 290,000	$ 315,000
	Expenses					
610500	Overtime Wages	$ 261,139	$ 260,293	$ 250,000	$ 250,000	$ 265,000
620100	Training/Conferences	22,479	9,082	12,000	12,000	10,000
631603	Other Misc Supplies	4,998	8,500	8,000	8,000	10,000
632102	Protective Clothing	12,759	8,064	8,000	8,000	8,000
632700	Miscellaneous Equipment	46,704	28,560	12,000	12,000	10,000
659900	Other Contracts	-	-	-	-	12,000
	Total Expense	$ 348,079	$ 314,499	$ 290,000	$ 290,000	$ 315,000

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Included in this budget are the following grants:

Edward Byrne Memorial Justice Assistance	DOJ	$ 10,000
Bulletproof Vest Partnership Program	DOJ	8,000
U.S. Marshall Task Force	DOJ	35,000
Traffic Enforcement	DOT	215,000
Drug and Criminal Task Force	WDOJ	15,000
Crime Prevention/Public Safety	WDOJ	10,000
Other Local Grants	Local	22,000
		$ 315,000

CITY OF APPLETON 2026 BUDGET
POLICE GRANTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Intergovernmental	$ 338,614	$ 314,499	$ 290,000	$ 290,000	$ 315,000
Total Revenues	338,614	314,499	290,000	290,000	315,000
Expenses					
Program Costs	348,079	314,499	290,000	290,000	315,000
Total Expenses	348,079	314,499	290,000	290,000	315,000
Revenues over (under) Expenses	(9,465)	-	-	-	-
Fund Balance - Beginning	9,465	-	-	-	-
Fund Balance - Ending	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Public Safety **Business Unit 4210**

PROGRAM MISSION

This program accounts for funding sources and expenditures for various public safety investments.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategy #1: "Responsibly deliver excellent services".

Objectives:

Further descriptions of projects to be funded from this fund can be found in the Capital Projects section of the budget, as follows:

Project	Amount	Page
Axon Officer Safety Plan	$ 111,900	Projects, pg. 660
Portable Radios	533,600	Projects, pg. 661
Self-Contained Breathing Apparatus	268,995	Projects, pg. 683
Fire Training Prop	29,735	Projects, pg. 682
Swiftwater Personal Protective Equipment	26,250	Projects, pg. 684
	$ 970,480	

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 7,070	$ 1,517,483	$ -	$ -	$ -	N/A
Program Expenses		$ -	$ 2,098,870	$ 551,900	$ 551,900	$ 970,480	75.84%
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Supplies & Materials		-	2,098,870	551,900	551,900	970,480	75.84%
Purchased Services		-	-	-	-	-	N/A
Repair & Maintenance		-	-	-	-	-	N/A
Capital Expenditures		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

Public Safety **Business Unit 4210**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
421000	Federal Grants	$ -	$ 1,513,354	$ -	$ -	$ -
471000	Interest on Investments	7,070	4,129	-	-	-
591000	Proceeds of Long-term Debt	365,000	273,900	551,900	551,900	970,480
	Total Revenue	$ 372,070	$ 1,791,383	$ 551,900	$ 551,900	$ 970,480
	Expenses					
632700	Miscellaneous Equipment	$ -	$ 213,680	$ 551,900	$ 551,900	$ 675,235
680300	Buildings	-	59,010	-	-	-
680401	Machinery & Equipment	-	1,826,180	-	-	295,245
	Total Expense	$ -	$ 2,098,870	$ 551,900	$ 551,900	$ 970,480

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment	
Axon Officer Safety Plan	$ 111,900
Portable Radios	533,600
Fire Training Prop	29,735
	$ 675,235

Machinery & Equipment	
Self-Contained Breathing Apparatus	$ 268,995
Swiftwater Personal Protective Equipment	$ 26,250
	$ 295,245

CITY OF APPLETON 2026 BUDGET
PUBLIC SAFETY
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Federal Grants	$ -	$ 1,513,354	$ -	$ -	$ -
Interest Income	7,070	4,129	-	-	-
Total Revenues	7,070	1,517,483	-	-	-
Expenses					
Program Costs	-	2,098,870	551,900	551,900	970,480
Total Expenses	-	2,098,870	551,900	551,900	970,480
Revenues over (under) Expenses	7,070	(581,387)	(551,900)	(551,900)	(970,480)
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	365,000	273,900	551,900	551,900	970,480
Total Other Financing Sources (Uses)	365,000	273,900	551,900	551,900	970,480
Net Change in Equity	372,070	(307,487)	-	-	-
Fund Balance - Beginning	7,969	380,039	72,552	72,552	72,552
Fund Balance - Ending	$ 380,039	$ 72,552	$ 72,552	$ 72,552	$ 72,552

CITY OF APPLETON 2026 BUDGET

FIRE DEPARTMENT

Fire Chief: Jeremy J. Hansen

Deputy Fire Chief: Ryan A. Weyers

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

MISSION STATEMENT

With our partners, the Appleton Fire Department protects the community with exceptional service. Our vision is to pursue excellence and to enhance the quality of life in Appleton and our regional community.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

The Emergency Medical Services Division focused on our July 1, 2025, service upgrade to paramedic non-transport. Significant work was completed to develop clinical care patient treatment guidelines and purchase additional equipment such as cardiac monitors, narcotics vaults for our apparatus, and many other smaller items needed to perform the work. There was a strong focus on emergency medical training for the entire fire department, with significant emphasis placed on learning the new equipment, refreshing paramedic skills, and educating the entire department on our new capabilities. Efforts were made to align our clinical care patient treatment guidelines and equipment with our private transport partner for the ultimate goal of improving patient care outcomes.

The National Fire Incident Reporting System (NFIRS) has served as the nation's primary system for collecting fire incident data since it was established in 1975. The Appleton Fire Department began limited reporting to NFIRS including only structure fires in the late 80's and all incident reports in 2007. The U.S. Fire Administration has identified that NFIRS no longer supports their needs and has become outdated. NFIRS will sunset on January 31, 2026. Prior to that time, the department will complete the full transition from NFIRS to the new National Emergency Response Information System (NERIS) for fire-based, all-hazards incident reporting and data analytics for the fire service. Fortunately, the department's existing records management system will accommodate this transition which is slated for completion by region. Our region will transition in December, and staff will be trained on the changes to the system later this year.

In the first half of 2025, the department had five retirements. The positions included one captain, three lieutenants, and a driver/engineer. The positions were filled through internal promotions and vacancies in the firefighter position. One of our existing firefighters received military orders for a one-year deployment. Therefore, the department requested an overhire for that position. The department completed a hiring process to fill the six firefighter vacancies in May and began staffing positions in late July.

Human Resources is in contract negotiations with the fire department and union leadership. Contract ratification was complete by the end of August.

The department's Resource Development Division held a Swiftwater Rescue class in May which qualified nine additional personnel for our Swiftwater Rescue Team. In April, a two-week Driver's Academy was held utilizing fire department staff as instructors to qualify an additional four personnel to drive as needed.

This May marked six years since Driver/Engineer Mitch Lundgaard was killed in the line of duty. The City of Appleton Parks and Recreation Department broke ground on the pavilion and restrooms at Lundgaard Park in the spring. Representatives from the Appleton Fire Department, the Lundgaard family, and City staff continue to be involved with this project.

The Prevention Division continued to stay busy with education, engineering, and code enforcement. A new Sparky costume was purchased with a donation. This costume is used in the education program. The division provided education at several large events this year, including Octoberfest, Kids Expo, and numerous smaller events. The Prevention Division continues to be engaged in the development process in the City of Appleton. Engagement starts at the planning phase and continues through the transition to an open business. Projects worked on this year include the Wilden Portfolio Park, Ope Brewing, the 222 Building remodel, and several large residential developments. Lastly, the Prevention Division continues to ensure a safe built environment in the City of Appleton through code enforcement. The Division completed over 5,000 inspections in the past year, with only two citations being issued. This demonstrates the Division's commitment to working with businesses to gain compliance.

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

MAJOR 2026 OBJECTIVES

With our partners, the Appleton Fire Department protects the community with exceptional service. We pursue excellence and enhance the quality of life in Appleton and our regional community.

The department is responsible for saving lives and protecting property with exceptional service. The role of the Fire Department is evolving to improve awareness of all facets of life safety.

In 2026, the department will strive to meet the following goals:

Improve patient care outcomes through the service upgrade to paramedic non-transport.

Transition from the existing national reporting system to the National Emergency Response Information System (NERIS).

Improve an awareness of changing community needs and diverse community populations and their effect on our levels of service and programs.

Maintain identified levels of service in a cost-effective manner by providing quality programs to our community.

Provide a quality work environment which both encourages and enhances employee participation and growth, as well as supporting efficient work processes and sustainability.

Continue to enhance the department's capability to respond to routine and non-routine emergencies. This includes working with law enforcement to address rescue task force response capabilities for active violence incidents involving an active shooter and mass casualties.

Foster a safer built environment through fire protection engineering and code enforcement.

Raise the quality of life and reduce the risk of injury in the City by providing fire and life safety education.

Implement the departmental strategic plan and support the strategic initiatives identified in the City's strategic plan.

Maintain and enhance existing regional relationships.

Develop short- and long-range plans and regional partnerships to ensure timely, effective and efficient pre-hospital medical care to the community.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 489,990	$ 901,312	$ 549,300	$ 549,300	$ 642,660	17.00%
Program Expenses							
18010	Administration	594,002	617,756	630,797	630,797	693,615	9.96%
18021	Fire Suppression	11,074,032	11,201,074	11,090,472	11,090,472	11,271,670	1.63%
18022	Special Operations	208,722	191,842	194,883	194,883	197,635	1.41%
18023	Resource Devel.	242,679	173,066	197,243	197,243	196,962	-0.14%
18024	Emergency Medical Svc	729,036	943,753	985,733	985,733	1,000,232	1.47%
18032	Fire Prevention	1,188,763	1,222,636	1,346,953	1,346,953	1,388,369	3.07%
18033	Technical Services	463,758	544,530	465,457	465,457	471,973	1.40%
TOTAL		$ 14,500,992	$ 14,894,657	$ 14,911,538	$ 14,911,538	$ 15,220,456	2.07%
Expenses Comprised Of:							
Personnel		12,752,170	13,306,441	13,013,798	13,013,798	13,241,016	1.75%
Training & Travel		50,992	53,987	39,250	39,250	39,250	0.00%
Supplies & Materials		255,059	304,273	294,903	294,903	292,153	-0.93%
Purchased Services		1,442,771	1,229,956	1,563,587	1,563,587	1,648,037	5.40%
Capital Expenditures		-	-	-	-	-	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		96.00	96.00	96.00	96.00	96.00	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Administration **Business Unit 18010**

PROGRAM MISSION

For the benefit of the Appleton community and Fire Department employees, so that they are protected from the effects of fire and other hazards, we will set community-wide fire protection and emergency medical response goals and establish necessary direction, policies, and procedures to meet them.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", and #7: "Communicate our success through stories and testimonials".

Objectives:

Identify current service levels and evaluate their effectiveness and customer value.

Address service needs created by continued City growth.

Plan and prepare operational and capital budgets.

Maintain staffing levels as detailed in the table of organization and approved by the Common Council.

Continue the development of joint service opportunities and regional relationships with neighboring fire departments.

Enhance internal and external communications and working relationships.

Transition from the existing incident reporting system to the National Emergency Response Information System. (NERIS)

Major changes in Revenue, Expenditures, or Programs:

The main increase to this program budget is the increased cost of utilities.

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Administration **Business Unit 18010**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422600	Fire Insurance Dues	$ 311,579	$ 360,119	$ 368,000	$ 368,000	$ 375,000
480100	Charges for Services	53	25	-	-	-
502000	Donations & Memorials	-	17,651	-	-	-
	Total Revenue	$ 311,632	$ 377,795	$ 368,000	$ 368,000	$ 375,000
	Expenses					
610100	Regular Salaries	$ 278,486	$ 286,195	$ 283,659	$ 283,659	$ 291,532
610500	Overtime Wages	1,596	1,337	1,373	1,373	1,467
610800	Part-Time Wages	14,719	15,398	16,764	16,764	17,267
615000	Fringes	89,192	97,842	94,893	94,893	97,201
620100	Training/Conferences	3,411	2,711	3,000	3,000	3,000
630100	Office Supplies	2,801	3,645	3,750	3,750	3,750
630300	Memberships & Licenses	815	690	800	800	800
630400	Postage/Freight	75	63	250	250	250
630500	Awards & Recognition	1,777	1,487	1,440	1,440	1,440
630700	Food & Provisions	1,959	1,673	1,920	1,920	1,920
631603	Other Misc. Supplies	456	16,217	250	250	250
632001	City Copy Charges	5,148	4,665	6,450	6,450	6,450
632002	Outside Printing	1,140	1,444	1,000	1,000	1,000
632700	Miscellaneous Equipment	8,073	7,813	8,000	8,000	8,000
640400	Consulting Services	882	1,000	1,000	1,000	1,000
640700	Solid Waste/Recycling	4,293	5,055	5,225	5,225	5,439
640800	Contractor Fees	2,000	1,481	1,000	1,000	1,000
641300	Utilities	163,938	156,886	178,945	178,945	234,168
642501	CEA Operations/Maint.	5,230	7,544	8,216	8,216	8,222
642502	CEA Depreciation/Replace.	8,011	4,610	12,862	12,862	9,459
	Total Expense	$ 594,002	$ 617,756	$ 630,797	$ 630,797	$ 693,615

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Fire Suppression **Business Unit 18021**

PROGRAM MISSION

To meet the needs of our community and enhance the quality of life of our citizens and visitors by providing a safe, healthy, and accepting environment through emergency and non-emergency response.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Identify and develop pre-fire plans for new structures, update pre-fire plans for existing structures, and develop emergency response plans for special events which present potential risks within the community.

Proactively pursue, with our regional partners, the enhancement of our current mutual aid agreements and automatic aid agreements, evaluation of shared resources, updating of emergency management planning, and cooperative training exercises to help reduce the threats to our regional security and economy.

Identify and develop employee safety programs, practices, and training for reducing the impact of lost time from work-related injuries.

Major changes in Revenue, Expenditures, or Programs:

The increase in Regular Salaries is due to the paramedic pay for existing personnel and other increases for our represented personnel.

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Fire Suppression **Business Unit 18021**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422400	Miscellaneous State Aids	$ 65,078	$ 127,807	$ 30,000	$ 30,000	$ 60,000
480100	General Charges for Svc	2,565	500	3,000	3,000	500
502000	Donations & Memorials	14,467	-	-	-	-
	Total Revenue	$ 82,110	$ 128,307	$ 33,000	$ 33,000	$ 60,500
	Expenses					
610100	Regular Salaries	$ 6,268,433	$ 6,286,590	$ 6,608,556	$ 6,608,556	$ 6,828,282
610500	Overtime Wages	1,015,891	1,088,647	386,761	386,761	399,911
615000	Fringes	2,741,093	2,989,854	2,913,553	2,913,553	2,857,051
620100	Training/Conferences	16,115	17,092	15,750	15,750	15,750
620400	Tuition Fees	1,000	4,200	4,000	4,000	4,000
630600	Building Maint./Janitorial	3,045	3,442	3,348	3,348	3,448
631603	Other Misc. Supplies	99	700	1,300	1,300	1,300
632101	Uniforms	4,664	1,076	2,000	2,000	3,150
632102	Protective Clothing	64,702	137,417	115,150	115,150	115,150
632199	Other Clothing	1,571	2,169	1,800	1,800	1,800
632700	Miscellaneous Equipment	12,804	-	-	-	-
642501	CEA Operations/Maint.	349,905	278,968	377,942	377,942	378,194
642502	CEA Depreciation/Replace.	573,301	360,266	632,462	632,462	634,670
643000	Health Services	21,409	30,653	27,850	27,850	28,964
	Total Expense	$ 11,074,032	$ 11,201,074	$ 11,090,472	$ 11,090,472	$ 11,271,670

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Training/Conferences	
Company Officer training	$ 4,750
Driver/Engineer training	4,000
Firefighter training	7,000
	$ 15,750
Protective Clothing	
Firefighter turnout gear	$ 90,000
Helmets	8,500
Boots	8,650
Gloves	4,500
Hoods	3,500
	$ 115,150
Health Services	
NFPA-compliant physicals	$ 26,500
Duty evaluations	2,464
	$ 28,964

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Special Operations **Business Unit 18022**

PROGRAM MISSION

For the benefit of the Appleton community, contracted jurisdictions, and our environment, we will protect life and property by promoting educational and preventive measures and respond to situations that require specialty skilled services.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Provide for local hazardous materials response in the City and in Outagamie, Calumet, and Manitowoc counties as defined by contract.

Maintain necessary equipment and skill levels for local incidents.

Continue the partnership with Winnebago County (Oshkosh Fire Department) and Brown County (Green Bay Metro Department).

Provide specialized emergency response to include: local hazardous materials response, confined space rescue, water rescue, structural collapse response, and trench rescue.

Seek grant opportunities for equipment and training available through local and State organizations.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Special Operations **Business Unit 18022**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422400	Miscellaneous State Aids	$ 29,222	$ 4,289	$ 24,000	$ 24,000	$ 10,000
423000	Misc Local Govt Aids	11,800	11,800	11,800	11,800	11,800
480100	General Charges for Services	2,860	-	-	-	-
480700	Incineration Fees	4,910	3,955	8,500	8,500	4,000
	Total Revenue	$ 48,792	$ 20,044	$ 44,300	$ 44,300	$ 25,800
	Expenses					
610100	Regular Salaries	$ 90,659	$ 93,996	$ 97,985	$ 97,985	$ 100,413
610500	Overtime Wages	30,419	21,288	7,628	7,628	7,815
615000	Fringes	42,197	46,460	43,270	43,270	43,407
632102	Protective Clothing	12,945	12,685	13,000	13,000	13,000
632700	Miscellaneous Equipment	30,000	14,089	30,000	30,000	30,000
640700	Waste/Recycling Pickup	2,502	3,324	3,000	3,000	3,000
	Total Expense	$ 208,722	$ 191,842	$ 194,883	$ 194,883	$ 197,635

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment

Monitoring and research equipment authorized through the State EPCRA grant (80/20 match)

Outagamie County	$ 10,000
Calumet County	10,000
Manitowoc County	10,000
	$ 30,000

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Resource Development **Business Unit 18023**

PROGRAM MISSION

To enhance the safety and performance of employees and assure the effectiveness of response to the community, we will provide a variety of appropriate training programs.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #3: "Recognize and grow everyone's talents" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Maintain compliance with federal and State mandatory class requirements.

Investigate and encourage attendance at specialized training to expand personal growth and development.

Facilitate and coordinate the Safety Committee meetings for the department to promote health and safety among employees.

Seek opportunities to provide leadership training, including command level training, through internal and/or external sources.

Continue to define our role as fire and EMS providers at active shooter incidents.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Resource Development **Business Unit 18023**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 154,777	$ 107,151	$ 106,631	$ 106,631	$ 109,660
610500	Overtime Wages	2,114	200	15,154	15,154	15,587
615000	Fringes	59,823	45,432	46,966	46,966	47,220
620100	Training/Conferences	2,500	2,232	2,500	2,500	2,500
631500	Books & Library Materials	1,151	1,644	1,200	1,200	1,200
631603	Other Misc. Supplies	-	1,246	1,400	1,400	1,400
632300	Safety Supplies	729	695	750	750	750
632700	Miscellaneous Equipment	6,396	6,474	6,500	6,500	2,500
642501	CEA Operations/Maint.	3,550	3,237	4,108	4,108	4,111
642502	CEA Depreciation/Replace.	11,639	4,755	12,034	12,034	12,034
	Total Expense	$ 242,679	$ 173,066	$ 197,243	$ 197,243	$ 196,962

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Emergency Medical Services **Business Unit 18024**

PROGRAM MISSION

The mission of Appleton Fire Department's Emergency Medical Services Division is to enhance the quality of life in our community by providing a premier level of pre-hospital services which ultimately improve the outcomes for those that need our service.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Provide timely, state-of-the-art pre-hospital care to all people within our service area.

Provide quality, consistent pre-hospital medical training to all employees of the Fire Department.

Maintain compliance with department, local, and State codes, laws, guidelines, and regulations.

Ensure continuous program development and quality improvement.

Work with our Medical Director to monitor the percentage of cardiac patients who were discovered in ventricular fibrillation that survived and were discharged from the hospital.

Participate with other fire departments, Gold Cross Ambulance, and other agencies during medical training or exercises.

Major changes in Revenue, Expenditures, or Programs:

The department is improving patient care outcomes through the service upgrade to paramedic non-transport.

The Wisconsin Department of Health Services (DHS) offers the Funding Assistance Program (FAP) to support licensed EMS agencies that respond to 911 calls. The intent of this program is to provide EMS agencies with reoccurring grant funding to supplement current budgets. FAP funding can be used for training, medical equipment, vehicles, supplies, and software support. Funds are distributed through a two-part formula: one portion is divided equally for training and exam support, while the remainder is allocated based on a base rate and the population served.

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Emergency Medical Services **Business Unit 18024**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
421000	Federal Grants	$ -	$ 192,088	$ -	$ -	$ -
422400	Miscellaneous State Aids	-	-	7,500	7,500	44,860
502000	Donations & Memorials	2,000	529	-	-	-
	Total Revenue	$ 2,000	$ 192,617	$ 7,500	$ 7,500	$ 44,860
	Expenses					
610100	Regular Salaries	$ 478,805	$ 638,347	$ 659,578	$ 659,578	$ 672,826
610500	Overtime Wages	2,111	4,415	16,975	16,975	17,168
615000	Fringes	188,664	256,403	267,325	267,325	253,520
620100	Training/Conferences	22,259	20,395	6,500	6,500	6,500
632400	Medical/Lab Supplies	10,046	12,044	20,000	20,000	20,000
632700	Miscellaneous Equipment	27,151	3,329	3,500	3,500	3,500
642400	Software Support	-	-	-	-	14,860
642501	CEA Operations/Maint.	-	3,560	4,108	4,108	4,111
642502	CEA Depreciation/Replace.	-	5,260	7,747	7,747	7,747
	Total Expense	$ 729,036	$ 943,753	$ 985,733	$ 985,733	$ 1,000,232

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Medical/Lab Supplies	
Medications	$ 5,000
Protective clothing items	6,250
Bandages, tourniquets, splints	6,000
Medical bags	1,200
Miscellaneous items	1,550
	$ 20,000

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Fire Prevention/Public Education **Business Unit 18032**

PROGRAM MISSION

For the preservation of lives and property in our community, we will provide fire inspection, education, code development, and fire and life safety plan review.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Perform all State-mandated fire and life safety inspections in all buildings, and all plan reviews of State and locally required fire protection systems.

Review all license applications for compliance with the provisions of the Fire Prevention Code.

Continue proactive involvement with all City departments, as well as surrounding community departments to create a more consistent and cohesive code enforcement process throughout our community.

Continue pre-incident planning using a computer-aided drafting program.

Develop, implement, coordinate, and evaluate risk reduction programs designed to meet the needs of our community's diverse populations.

Provide public information at emergency incidents and throughout the year.

Define a media relationship strategy as a method/vehicle to communicate prevention messages.

Enhance fire and life safety awareness in the City of Appleton.

Foster a safer built environment through fire protection engineering and code enforcement.

Raise the quality of life and reduce the risk of injury in the City by providing fire and life safety education.

Major changes in Revenue, Expenditures, or Programs:

The increase in revenue is related to fee increases approved by the Common Council last year.

For the 2026 budget, false alarm fees and miscellaneous intergovernmental charges were combined into the false alarm fees account.

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Fire Prevention/Public Education **Business Unit 18031 / 18032**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
441200	Tent Permits	$ 500	$ 5,200	$ 3,000	$ 3,000	$ 3,000
441300	Burning Permits	22,586	23,212	25,000	25,000	25,000
441400	Firework Permits	350	2,800	2,000	2,000	2,000
441800	Fire Protection Plan Review	-	21,670	15,000	15,000	24,000
480100	Reinspection Fees	-	6,000	2,500	2,500	2,500
480600	False Alarm Fees	14,550	111,202	40,000	40,000	80,000
490800	Misc Intergov Charges	7,470	12,225	9,000	9,000	-
502000	Donations & Memorials	-	240	-	-	-
	Total Revenue	$ 45,456	$ 182,549	$ 96,500	$ 96,500	$ 136,500
	Expenses					
610100	Regular Salaries	$ 755,108	$ 758,440	$ 888,585	$ 888,585	$ 917,358
610500	Overtime Wages	60,303	60,817	18,515	18,515	19,136
615000	Fringes	329,548	360,619	393,917	393,917	396,092
620100	Training/Conferences	5,707	7,357	7,500	7,500	7,500
630200	Subscriptions	230	2,190	3,900	3,900	3,900
630300	Memberships & Licenses	4,644	2,424	3,000	3,000	3,000
632300	Safety Supplies	6,178	6,952	7,000	7,000	7,000
632700	Miscellaneous Equipment	-	1,918	1,000	1,000	1,000
641200	Advertising	155	693	750	750	750
642501	CEA Operations/Maint.	10,833	14,250	16,432	16,432	16,442
642502	CEA Depreciation/Replace.	16,057	6,976	6,354	6,354	16,191
	Total Expense	$ 1,188,763	$ 1,222,636	$ 1,346,953	$ 1,346,953	$ 1,388,369

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Technical Services **Business Unit 18033**

PROGRAM MISSION

For the benefit of the Fire Department and community, we will purchase vehicles and equipment and ensure that they are maintained in a condition that safely meets the operational needs of the Department.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services" and #3: "Recognize and grow everyone's talents".

Objectives:

Provide and track all preventive, scheduled, and emergency maintenance on all non-motorized equipment to meet applicable standards.

Research, purchase, and distribute equipment needed by the department.

Provide ongoing technical training for department personnel.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

Technical Services **Business Unit 18033**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses					
610100 Regular Salaries	$ 85,618	$ 93,606	$ 97,995	$ 97,995	$ 100,192
610500 Overtime Wages	23,147	9,790	4,985	4,985	5,097
615000 Fringes	39,467	43,616	42,730	42,730	42,814
630600 Building Maint./Janitorial	14,469	14,951	15,845	15,845	15,845
630803 Seed, Fertilizer	142	11	-	-	-
630902 Tools & Instruments	1,939	572	1,700	1,700	1,700
631000 Miscellaneous Chemicals	3,798	3,755	4,500	4,500	4,500
631603 Other Misc. Supplies	986	2,327	2,050	2,050	2,050
632503 Other Materials	-	33	-	-	-
632601 Repair Parts	3,803	4,325	5,500	5,500	5,500
632700 Miscellaneous Equipment	21,323	30,107	26,600	26,600	26,600
640900 Inspection Fees	2,294	2,502	3,000	3,000	3,000
641800 Equipment Repairs & Maint.	29,482	17,111	19,000	19,000	19,000
641900 Communication Eq. Repairs	5,717	7,707	7,000	7,000	7,000
642000 Facilities Charges	229,811	314,117	234,552	234,552	238,675
642501 CEA Operations/Maint.	1,762	-	-	-	-
Total Expense	$ 463,758	$ 544,530	$ 465,457	$ 465,457	$ 471,973

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment

Firefighting equipment (hose, tools, nozzles, breathing apparatus, etc.)	$ 12,000
Rescue tools	6,000
Station furniture and appliances	3,000
Support equipment (air compressor, preemption equipment, exhaust systems)	5,600
	$ 26,600

Equipment Repairs & Maintenance

Self-contained breathing apparatus	$ 7,500
Extrication tool maintenance	5,500
Appliance & station equipment repairs	2,000
Miscellaneous equipment repairs	4,000
	$ 19,000

Building Maint./Janitorial

Paper products	$ 6,200
Cleaning supplies	8,000
Cleaning equipment	1,645
	$ 15,845

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
421000	Federal Grants	-	192,088	-	-	-	-
422400	Miscellaneous State Aids	94,300	132,097	16,020	61,500	61,500	114,860
422600	Fire Insurance Dues	311,579	360,119	-	368,000	368,000	375,000
423000	Miscellaneous Local Govt Aids	11,800	11,800	-	11,800	11,800	11,800
441200	Tent Permits	500	5,200	500	3,000	3,000	3,000
441300	Burning Permits	22,586	23,212	9,528	25,000	25,000	25,000
441400	Firework Permits	350	2,800	-	2,000	2,000	2,000
441800	Fire Protection Plan Review	-	21,670	10,190	15,000	15,000	24,000
480100	General Charges for Service	5,478	6,524	430	5,500	5,500	3,000
480600	False Alarm Fees	14,550	111,202	33,000	40,000	40,000	80,000
480700	Incineration Fees	4,910	3,955	2,692	8,500	8,500	4,000
490800	Misc Intergovernmental Charges	7,470	12,225	-	9,000	9,000	-
502000	Donations & Memorials	16,467	18,420	9,424	-	-	-
	TOTAL PROGRAM REVENUES	489,990	901,312	81,784	549,300	549,300	642,660
	Personnel						
610100	Regular Salaries	7,513,046	7,712,324	2,434,856	8,694,789	8,694,789	8,972,063
610500	Overtime Wages	1,135,581	1,186,493	359,184	451,391	451,391	466,181
610800	Part-Time Wages	14,719	15,398	4,867	16,764	16,764	17,267
611000	Other Compensation	68,206	68,395	17,500	48,200	48,200	48,200
611400	Sick Pay	43,624	27,541	79,387	-	-	-
611500	Vacation Pay	487,010	456,066	32,371	-	-	-
615000	Fringes	3,489,984	3,840,224	1,184,570	3,802,654	3,802,654	3,737,305
	TOTAL PERSONNEL	12,752,170	13,306,441	4,112,735	13,013,798	13,013,798	13,241,016
	Training~Travel						
620100	Training/Conferences	49,992	49,787	16,215	35,250	35,250	35,250
620400	Tuition Fees	1,000	4,200	458	4,000	4,000	4,000
	TOTAL TRAINING / TRAVEL	50,992	53,987	16,673	39,250	39,250	39,250
	Supplies						
630100	Office Supplies	2,801	3,645	994	3,750	3,750	3,750
630200	Subscriptions	230	2,190	3,001	3,900	3,900	3,900
630300	Memberships & Licenses	5,459	3,114	2,122	3,800	3,800	3,800
630400	Postage/Freight	75	63	-	250	250	250
630500	Awards & Recognition	1,777	1,487	774	1,440	1,440	1,440
630600	Building Maint./Janitorial	17,514	18,393	7,133	19,193	19,193	19,293
630700	Food & Provisions	1,959	1,673	1,022	1,920	1,920	1,920
630803	Seed, Fertilizer	142	11	-	-	-	-
630902	Tools & Instruments	1,939	572	325	1,700	1,700	1,700
631000	Miscellaneous Chemicals	3,798	3,755	700	4,500	4,500	4,500
631500	Books & Library Materials	1,151	1,644	168	1,200	1,200	1,200
631603	Other Misc. Supplies	1,541	20,585	4,067	5,000	5,000	5,000
632001	City Copy Charges	5,148	4,665	897	6,450	6,450	6,450
632002	Outside Printing	1,140	1,444	449	1,000	1,000	1,000
632101	Uniforms	4,664	1,076	2,761	2,000	2,000	3,150
632102	Protective Clothing	77,647	150,102	5,684	128,150	128,150	128,150
632199	Other Clothing	1,571	2,169	344	1,800	1,800	1,800
632300	Safety Supplies	6,907	7,647	3,777	7,750	7,750	7,750
632400	Medical/Lab Supplies	10,046	11,950	4,102	20,000	20,000	20,000
632503	Other Materials	-	33	-	-	-	-
632601	Repair Parts	3,803	4,325	3,888	5,500	5,500	5,500
632700	Miscellaneous Equipment	105,747	63,730	4,475	75,600	75,600	71,600
	TOTAL SUPPLIES	255,059	304,273	46,683	294,903	294,903	292,153
	Purchased Services						
640400	Consulting Services	882	1,000	-	1,000	1,000	1,000
640700	Solid Waste/Recycling Pickup	6,795	8,379	2,674	8,225	8,225	8,439
640800	Contractor Fees	2,000	1,481	-	1,000	1,000	1,000
640900	Inspection Fees	2,294	2,502	2,558	3,000	3,000	3,000
641200	Advertising	155	693	100	750	750	750
641301	Electric	79,105	80,941	26,278	83,865	83,865	114,493
641302	Gas	29,280	22,989	15,788	37,591	37,591	63,466
641303	Water	10,922	10,997	3,083	10,992	10,992	12,949

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
641304	Sewer	3,542	3,789	1,123	4,062	4,062	4,254
641306	Stormwater	14,782	14,740	4,453	14,744	14,744	14,562
641307	Telephone	8,490	7,065	1,771	8,559	8,559	5,312
641308	Cellular Phones	17,817	16,365	4,218	19,132	19,132	19,132
641800	Equipment Repairs & Maint.	29,482	17,111	1,758	19,000	19,000	19,000
641900	Communication Eq. Repairs	5,717	7,707	11,031	7,000	7,000	7,000
642000	Facilities Charges	229,811	314,117	99,499	234,552	234,552	238,675
642400	Software Support	-	-	-	-	-	14,860
642501	CEA Operations/Maint.	371,280	307,559	46,748	410,806	410,806	411,080
642502	CEA Depreciation/Replace.	609,008	381,868	93,894	671,459	671,459	680,101
643000	Health Services	21,409	30,653	400	27,850	27,850	28,964
	TOTAL PURCHASED SVCS	1,442,771	1,229,956	315,376	1,563,587	1,563,587	1,648,037
	TOTAL EXPENSE	14,500,992	14,894,657	4,491,467	14,911,538	14,911,538	15,220,456

CITY OF APPLETON 2026 BUDGET
FIRE DEPARTMENT

NOTES

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Hazardous Materials, Tier II

NOTES

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Hazardous Materials, Tier II **Business Unit 2090**

PROGRAM MISSION

In order to protect people and the environment, we will provide certain Tier II hazardous materials handling services relating to the containment of hazardous substances in the event of an accidental spill, release, or discharge within our service area.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The Cities of Appleton, Oshkosh, and Green Bay provide haz-mat services under a contract with the State of Wisconsin.

The Tier II Wisconsin Hazardous Materials Response Team will strive to meet the provisions of the State contract by providing service to the contract area, providing equipment as recommended by the State, and providing an adequate number of trained, medically monitored, competent and supervised personnel.

The City of Appleton also contracts for a Radiological Response Team which responds to radiological incidents to provide metering and detection.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 114,769	$ 95,430	$ 72,075	$ 72,075	$ 72,075	0.00%
Program Expenses		$ 205,638	$ 115,559	$ 72,075	$ 72,075	$ 72,075	0.00%
Expenses Comprised Of:							
Personnel		77,004	57,788	46,700	46,700	46,700	0.00%
Training & Travel		17,443	14,485	6,000	6,000	6,000	0.00%
Supplies & Materials		76,840	24,630	8,525	8,525	8,525	0.00%
Purchased Services		3,269	3,272	2,100	2,100	2,100	0.00%
Capital Expenditures		31,082	15,384	8,750	8,750	8,750	0.00%

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Hazardous Materials, Tier II **Business Unit 2090**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422400	Miscellaneous State Aids	$ 70,074	$ 78,274	$ 70,075	$ 70,075	$ 70,075
423000	Misc Local Govt Aids	11,900	-	-	-	-
471000	Interest on Investments	12,685	12,005	2,000	2,000	2,000
480100	General Charges for Svc	19,255	5,151	-	-	-
500400	Sale of City Property	855	-	-	-	-
	Total Revenue	$ 114,769	$ 95,430	$ 72,075	$ 72,075	$ 72,075
	Expenses					
610100	Regular Salaries	$ 6,050	$ 5,680	$ 6,100	$ 6,100	$ 6,100
610500	Overtime Wages	50,319	35,987	30,600	30,600	30,600
615000	Fringes	20,635	16,121	10,000	10,000	10,000
620100	Training/Conferences	17,443	14,485	6,000	6,000	6,000
630700	Food & Provisions	274	36	350	350	350
630902	Tools & Instruments	1,554	378	3,075	3,075	3,075
631000	Miscellaneous Chemicals	4,963	3,915	2,500	2,500	2,500
631500	Books & Library Materials	-	-	200	200	200
631603	Other Misc. Supplies	561	1,666	800	800	800
632102	Protective Clothing	-	5,567	-	-	-
632601	Repair Parts	497	186	1,000	1,000	1,000
632700	Miscellaneous Equipment	68,991	12,882	600	600	600
640400	Consulting Services	338	338	350	350	350
641308	Cellular Phones	2,931	2,934	1,750	1,750	1,750
641700	Vehicle Repairs & Maint.	5,900	10,116	4,000	4,000	4,000
641800	Equipment Repairs & Maint.	-	687	1,250	1,250	1,250
643000	Health Services	3,142	4,581	3,500	3,500	3,500
680403	Vehicles	22,040	-	-	-	-
	Total Expense	$ 205,638	$ 115,559	$ 72,075	$ 72,075	$ 72,075

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET
HAZARDOUS MATERIALS, TIER II
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Intergovernmental	$ 81,974	$ 78,274	$ 70,075	$ 70,075	$ 70,075
Interest Income	12,685	12,005	2,000	2,000	2,000
Other	20,110	5,151	-	-	-
Total Revenues	114,769	95,430	72,075	72,075	72,075
Expenses					
Program Costs	205,638	115,559	72,075	72,075	72,075
Total Expenses	205,638	115,559	72,075	72,075	72,075
Revenues over (under) Expenses	(90,869)	(20,129)	-	-	-
Fund Balance - Beginning	389,844	298,975	278,846	278,846	278,846
Fund Balance - Ending	$ 298,975	$ 278,846	$ 278,846	$ 278,846	$ 278,846

NOTES

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Emergency Medical Services **Business Unit 2080**

PROGRAM MISSION

The mission of Appleton Fire Department's Emergency Medical Services Division is to enhance the quality of life in our community by providing a premier level of pre-hospital services which ultimately improves the outcomes for those that need our service.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategies #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Provide timely, state-of-the-art pre-hospital care to all people within our service area.

Provide quality, consistent pre-hospital medical training to all employees of the Fire Department.

Maintain compliance with department, local, and State codes, laws, guidelines, and regulations.

Ensure continuous program development and quality improvement.

Work with our Medical Director to monitor the percentage of cardiac patients who were discovered in ventricular fibrillation that survived and were discharged from the hospital.

Participate with other fire departments, Gold Cross Ambulance, and other agencies during medical training or exercises.

Major changes in Revenue, Expenditures, or Programs:

The department is improving patient care outcomes through the service upgrade to paramedic non-transport.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ -	$ -	$ -	$ -	$ 135,140	N/A
Program Expenses		$ -	$ -	$ -	$ -	$ 135,140	N/A
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Training & Travel		-	-	-	-	20,000	N/A
Supplies & Materials		-	-	-	-	85,640	N/A
Purchased Services		-	-	-	-	20,500	N/A
Capital Expenditures		-	-	-	-	9,000	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
SPECIAL REVENUE FUNDS

Emergency Medical Services **Business Unit 2080**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422400	Miscellaneous State Aids	$ -	$ -	$ -	$ -	$ 135,140
	Total Revenue	$ -	$ -	$ -	$ -	$ 135,140
	Expenses					
620100	Training/Conferences	$ -	$ -	$ -	$ -	$ 20,000
630902	Tools & Instruments	-	-	-	-	13,700
631500	Books & Library Materials	-	-	-	-	4,100
631603	Other Misc. Supplies	-	-	-	-	12,840
632102	Protective Clothing	-	-	-	-	12,500
632400	Medical/Lab Supplies	-	-	-	-	15,000
632601	Repair Parts	-	-	-	-	12,500
632700	Miscellaneous Equipment	-	-	-	-	15,000
640400	Consulting Services	-	-	-	-	7,000
641308	Cellular Phones	-	-	-	-	13,500
641800	Equipment Repairs & Maint.	-	-	-	-	7,000
643000	Health Services	-	-	-	-	2,000
	Total Expense	$ -	$ -	$ -	$ -	$ 135,140

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2026 BUDGET

Emergency Medical Services

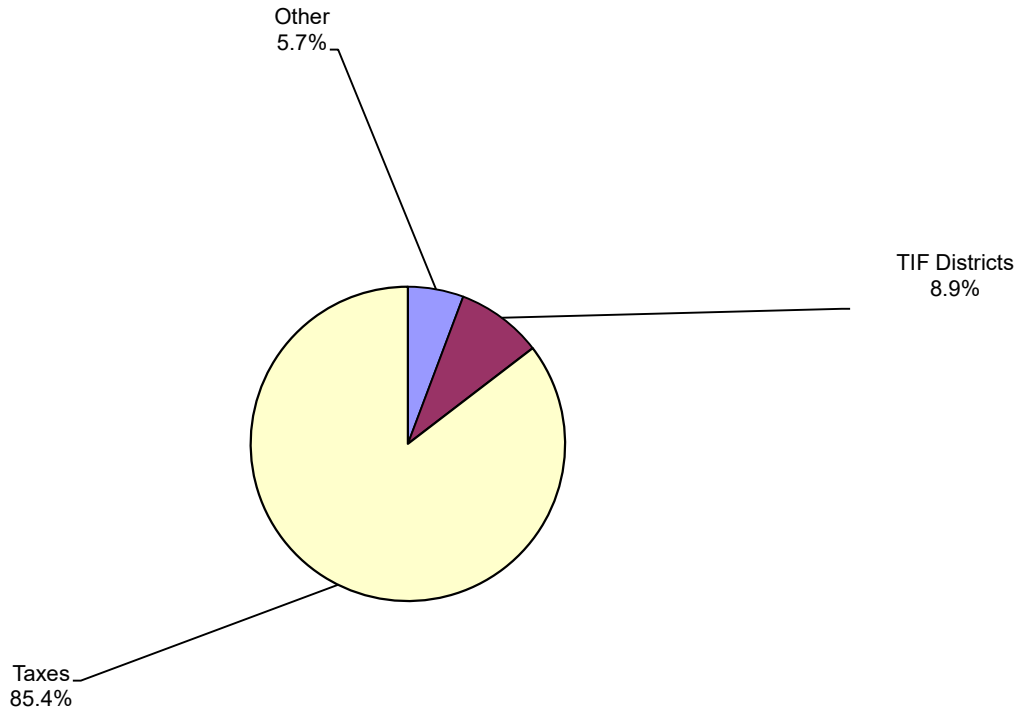
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Intergovernmental	$ -	$ -	$ -	$ -	$ 135,140
Total Revenues	-	-	-	-	135,140
Expenses					
Program Costs	-	-	-	-	135,140
Total Expenses	-	-	-	-	135,140
Revenues over (under) Expenses	-	-	-	-	-
Fund Balance - Beginning	-	-	-	-	-
Fund Balance - Ending	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET
DEBT SERVICE FUNDS

Funding Sources for 2026 Debt Service

$16,546,975



General Obligation Rating: **Aa1**

CITY OF APPLETON 2026 BUDGET
DEBT SERVICE FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Taxes	$ 13,437,688	$ 13,537,887	$ 13,875,500	$ 13,875,500	$ 14,131,650
Other	-	-	-	-	-
Total Revenues	13,437,688	13,537,887	13,875,500	13,875,500	14,131,650
Expenditures					
Debt Service:					
Principal	12,063,750	12,708,375	13,045,000	13,045,000	13,040,000
Interest and Fees	2,671,465	3,181,363	3,480,750	3,480,750	3,506,975
Total Expenditures	14,735,215	15,889,738	16,525,750	16,525,750	16,546,975
Excess Revenues (Expenditures)	(1,297,527)	(2,351,851)	(2,650,250)	(2,650,250)	(2,415,325)
Other Financing Sources (Uses)					
Proceeds of General Obligation Notes	-	-	210,000	210,000	210,000
Advance Refunding Escrow	-	-	-	-	-
Premium on Debt Issued	1,231,403	1,383,887	-	1,246,050	-
Operating Transfers In	400,262	1,194,135	1,209,738	1,209,738	1,467,075
Total Other Financing Sources	1,631,665	2,578,022	1,419,738	2,665,788	1,677,075
Net Change in Fund Balance	334,138	226,171	(1,230,512)	15,538	(738,250)
Fund Balance - Beginning	859,872	1,194,010	1,420,181	1,420,181	1,435,719
Fund Balance - Ending	$ 1,194,010	$ 1,420,181	$ 189,669	$ 1,435,719	$ 697,469

CITY OF APPLETON 2026 BUDGET
DEBT SERVICE OBLIGATION

DEBT SERVICE OBLIGATION

Issue	Principal	Interest	Total
2016A G.O. Notes	2,250,000	33,750	2,283,750
2017A G.O. Notes	1,055,000	48,375	1,103,375
2017A G.O. Refunding Notes	575,000	26,475	601,475
2018A G.O. Notes	1,580,000	166,000	1,746,000
2019A G.O. Notes	2,000,000	158,000	2,158,000
2020A G.O. Notes	1,625,000	152,950	1,777,950
2021A G.O. Notes	635,000	198,425	833,425
2022A G.O. Notes	1,940,000	541,350	2,481,350
2023A G.O. Notes	510,000	812,650	1,322,650
2024A G.O. Notes	670,000	620,750	1,290,750
2025A G.O. Notes	200,000	538,250	738,250
Debt Issuance Cost	-	210,000	210,000
Total Debt Service Obligation	$ 13,040,000	$ 3,506,975	$ 16,546,975

DEBT SERVICE FUNDING SOURCES

Operating Transfers:	
Capital Project Funds:	
Tax Incremental District # 8	$ -
Tax Incremental District # 11	908,700
Tax Incremental District # 13	558,375
Revenue:	
Property Taxes	14,131,650
Borrowing:	
Proceeds of General Obligation Notes	210,000
Other:	
Fund Balance (Debt Premiums)	738,250
Total Funding Sources	$ 16,546,975

CITY OF APPLETON 2026 BUDGET

DEBT SERVICE OBLIGATION

2016A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2026	2,250,000	33,750	-	2,283,750
	$2,250,000	$ 33,750	$ -	$2,283,750

2017A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2026	1,055,000	48,375	-	1,103,375
2027	1,085,000	16,275	-	1,101,275
	$2,140,000	$ 64,650	$ -	$2,204,650

2017A G.O. Refunding Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2026	575,000	26,475	-	601,475
2027	595,000	8,925	-	603,925
	$1,170,000	$ 35,400	$ -	$1,205,400

2018A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2026	1,580,000	166,000	-	1,746,000
2027	1,645,000	101,500	-	1,746,500
2028	1,715,000	34,300	-	1,749,300
	$4,940,000	$ 301,800	$ -	$5,241,800

CITY OF APPLETON 2026 BUDGET

DEBT SERVICE OBLIGATION

2019A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	TIF # 11	Taxes & Int.
2026	2,000,000	158,000	307,575	1,850,425
2027	2,065,000	107,350	310,350	1,862,000
2028	2,135,000	65,350	314,350	1,886,000
2029	2,200,000	22,000	318,150	1,903,850
	$ 8,400,000	$ 352,700	$ 1,250,425	$ 7,502,275

2020A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2026	1,625,000	152,950	-	1,777,950
2027	1,660,000	120,100	-	1,780,100
2028	1,690,000	86,600	-	1,776,600
2029	1,725,000	52,450	-	1,777,450
2030	1,760,000	17,600	-	1,777,600
	$ 8,460,000	$ 429,700	$ -	$ 8,889,700

2021A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2026	635,000	198,425	-	833,425
2027	1,830,000	178,350	-	2,008,350
2028	1,975,000	149,813	-	2,124,813
2029	2,240,000	112,600	-	2,352,600
2030	2,700,000	63,200	-	2,763,200
2031	1,810,000	18,100	-	1,828,100
	$ 11,190,000	$ 720,488	$ -	$ 11,910,488

CITY OF APPLETON 2026 BUDGET

DEBT SERVICE OBLIGATION

2022A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	TIF # 11	Taxes & Int.
2026	1,940,000	541,350	139,075	2,342,275
2027	2,615,000	427,475	133,825	2,908,650
2028	1,510,000	324,350	133,450	1,700,900
2029	1,580,000	247,100	127,950	1,699,150
2030	1,660,000	174,400	132,800	1,701,600
2031	1,735,000	106,500	137,800	1,703,700
2032	1,795,000	35,900	132,600	1,698,300
	$ 12,835,000	$1,857,075	$ 937,500	$13,754,575

2023A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	TIF # 11	Taxes & Int.
2026	510,000	812,650	462,050	860,600
2027	625,000	784,275	459,675	949,600
2028	2,540,000	705,150	402,925	2,842,225
2029	2,675,000	574,775	406,675	2,843,100
2030	2,810,000	437,650	404,550	2,843,100
2031	2,940,000	308,600	403,500	2,845,100
2032	3,060,000	188,600	403,600	2,845,000
2033	3,185,000	63,700	408,000	2,840,700
	$ 18,345,000	$3,875,400	$3,350,975	$18,869,425

2024A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	TIF # 13	Taxes & Int.
2026	670,000	620,750	558,375	732,375
2027	410,000	593,750	559,625	444,125
2028	975,000	559,125	559,875	974,250
2029	1,295,000	502,375	559,125	1,238,250
2030	1,695,000	427,625	557,375	1,565,250
2031	1,785,000	340,625	559,500	1,566,125
2032	1,870,000	249,250	555,500	1,563,750
2033	1,975,000	153,125	560,250	1,567,875
2034	2,075,000	51,875	558,625	1,568,250
	$ 12,750,000	$3,498,500	$5,028,250	$11,220,250

CITY OF APPLETON 2026 BUDGET

DEBT SERVICE OBLIGATION

2025A G.O. Notes

	Obligation		Funding Sources		
Year	Principal	Interest	Debt Premium	Other	Taxes & Int.
2026	200,000	538,250	738,250	-	-
2027	200,000	528,250	507,800	-	220,450
2028	100,000	520,750	-	-	620,750
2029	100,000	515,750	-	-	615,750
2030	700,000	495,750	-	-	1,195,750
2031	965,000	454,125	-	-	1,419,125
2032	1,990,000	380,250	-	-	2,370,250
2033	2,095,000	278,125	-	-	2,373,125
2034	2,200,000	170,750	-	-	2,370,750
2035	2,315,000	57,875	-	-	2,372,875
	$ 10,865,000	$ 3,939,875	$ 1,246,050	$ -	$ 13,558,825

Total Debt Service

	Obligation			Funding Sources	
	Principal	Interest	Total	Revenues	Taxes & Int.
2026	13,040,000	3,296,975	16,336,975	2,205,325	14,131,650
2027	12,730,000	2,866,250	15,596,250	1,971,275	13,624,975
2028	12,640,000	2,445,438	15,085,438	1,410,600	13,674,838
2029	11,815,000	2,027,050	13,842,050	1,411,900	12,430,150
2030	11,325,000	1,616,225	12,941,225	1,094,725	11,846,500
2031	9,235,000	1,227,950	10,462,950	1,100,800	9,362,150
2032	8,715,000	854,000	9,569,000	1,091,700	8,477,300
2033	7,255,000	494,950	7,749,950	968,250	6,781,700
2034	4,275,000	222,625	4,497,625	558,625	3,939,000
2035	2,315,000	57,875	2,372,875	-	2,372,875
	$ 93,345,000	$ 15,109,338	$ 108,454,338	$ 11,813,200	$ 96,641,138

CITY OF APPLETON 2026 BUDGET

DEBT SERVICE OBLIGATION

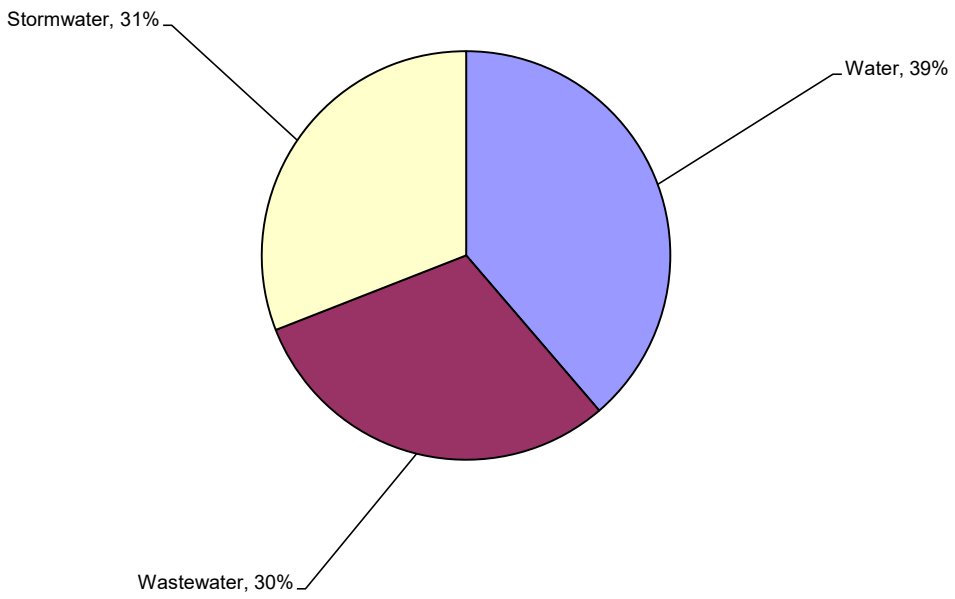
NOTES

CITY OF APPLETON 2026 BUDGET
UTILITIES

Enterprise funds are used to account for activities that are financed and operated in a manner similar to that found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities provided to outside parties are accounted for in enterprise funds, which include Appleton's Water, Wastewater and Stormwater Utilities.

2026 UTILITIES EXPENDITURES

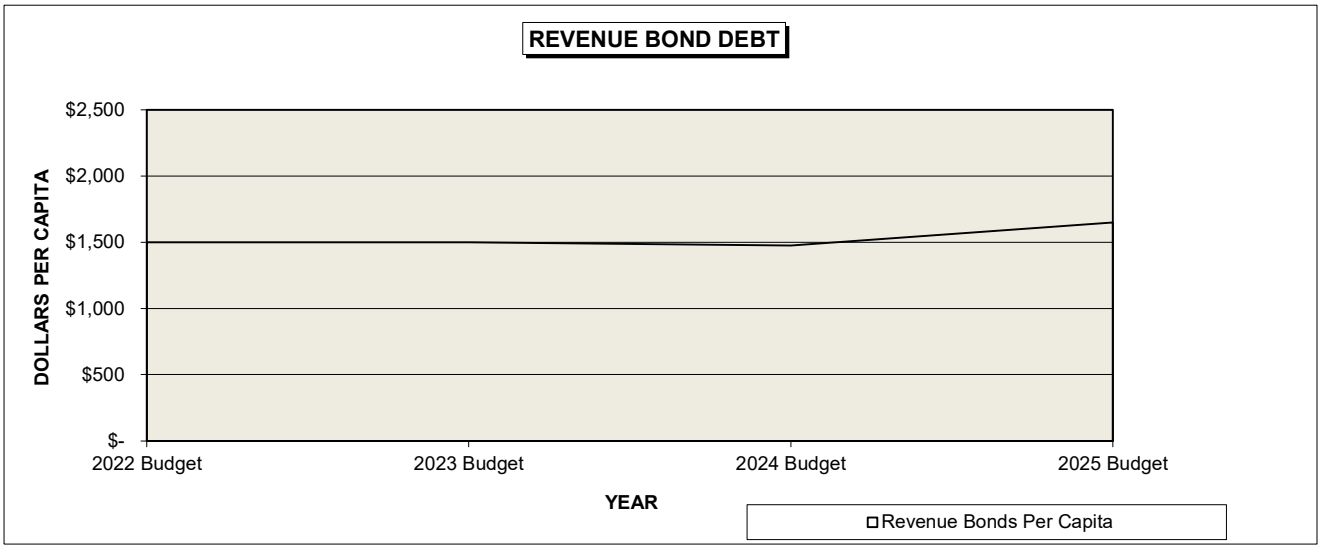
$70,937,634



CITY OF APPLETON 2026 BUDGET
UTILITIES

Revenue Bond Debt Summary

	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
Revenue Bonds Outstanding	$ 111,640,000	$ 113,270,000	$ 111,635,000	$ 124,975,000	$ 123,675,000
Population	74,499	75,605	75,700	75,745	76,303
Revenue Bonds Per Capita	$ 1,499	$ 1,498	$ 1,475	$ 1,650	$ 1,621



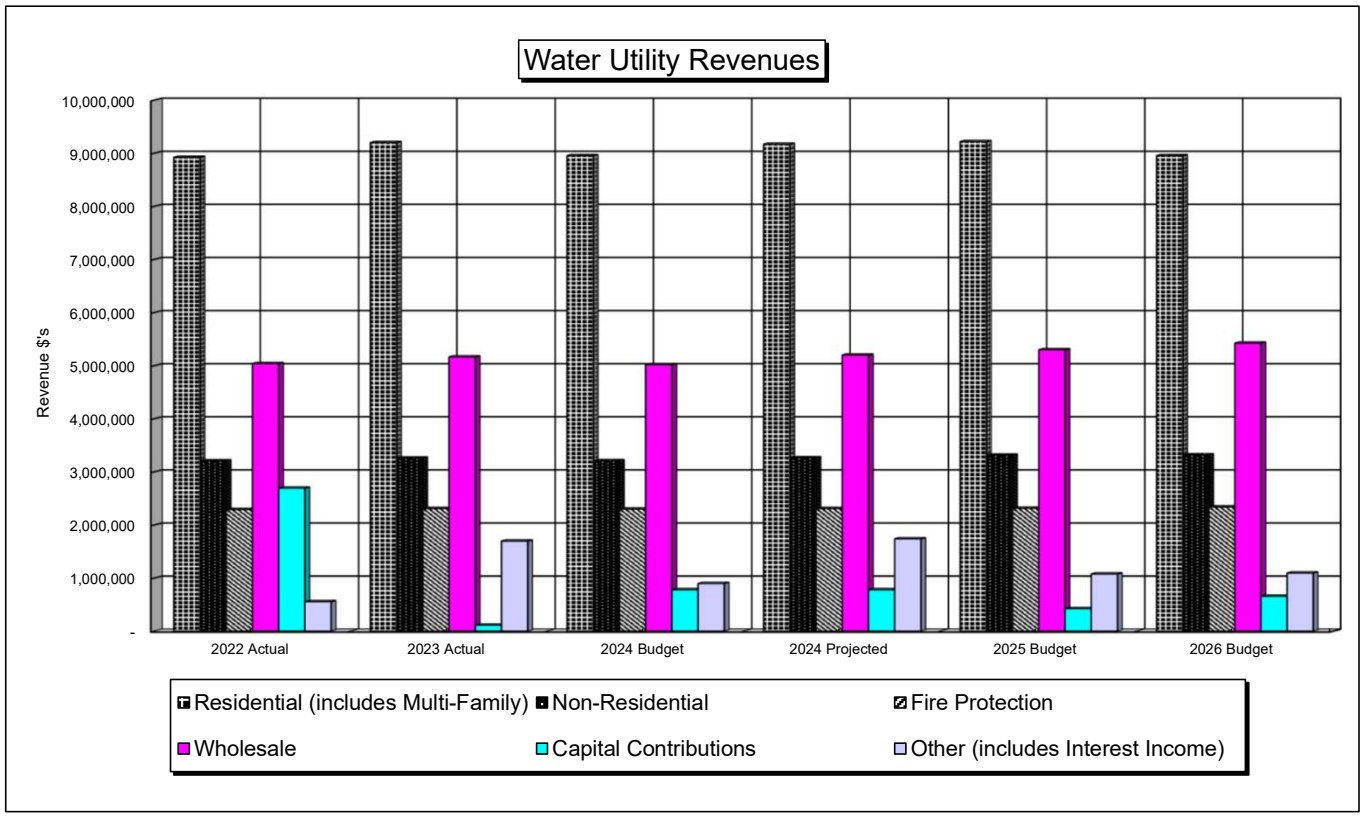
Revenue Bond Ratings:

Water	**Aa2**
Wastewater	**Aa2**
Stormwater	**Aa2**

CITY OF APPLETON 2026 BUDGET
UTILITY REVENUES

WATER UTILITY

Sources of Revenue	2022 Actual	2023 Actual	2024 Budget	2024 Projected	2025 Budget	2026 Budget	% Change
Residential Water Service	$ 8,222,820	$ 8,465,273	$ 8,250,000	$ 8,430,000	$ 8,470,000	$ 8,225,000	-2.43%
Commercial Water Service	1,959,592	2,029,474	1,960,000	2,030,000	2,050,000	2,125,000	4.68%
Industrial Water Service	898,816	861,232	900,000	887,000	895,000	870,000	-1.92%
Municipal Water Service	350,188	370,948	350,000	350,000	370,000	325,000	-7.14%
Multi-Family Water Service	700,901	736,208	705,000	740,000	750,000	730,000	-1.35%
Fire Protection	2,293,652	2,311,021	2,301,500	2,311,500	2,316,500	2,341,500	1.30%
Wholesale Water Service	5,039,696	5,164,510	5,020,000	5,200,000	5,300,000	5,425,000	4.33%
Other	1,182,477	843,942	698,421	1,239,625	677,988	695,287	-43.91%
Interest Income	(626,386)	853,470	200,000	500,000	400,000	400,000	-20.00%
Contributed Capital	2,694,185	113,488	782,222	782,222	425,000	660,000	-15.62%
Total Water Utility	**$ 22,715,941**	**$ 21,749,566**	**$ 21,167,143**	**$ 22,470,347**	**$ 21,654,488**	**$ 21,796,787**	**-3.00%**



Residential water sales make up the largest portion of Water Utility revenues, followed by wholesale, commercial and industrial. Fire protection revenues include charges for private, public, Town of Grand Chute, Harrison Utilities and Village of Sherwood fire protection. Average residential water consumption continues to decline due to individuals' conservation efforts. The current rate was implemented on December 31, 2010. A consultant has been engaged to prepare a rate study and submit an application to the Public Service Commission of Wisconsin (PSC). New rates are expected to be effective July 1, 2026.

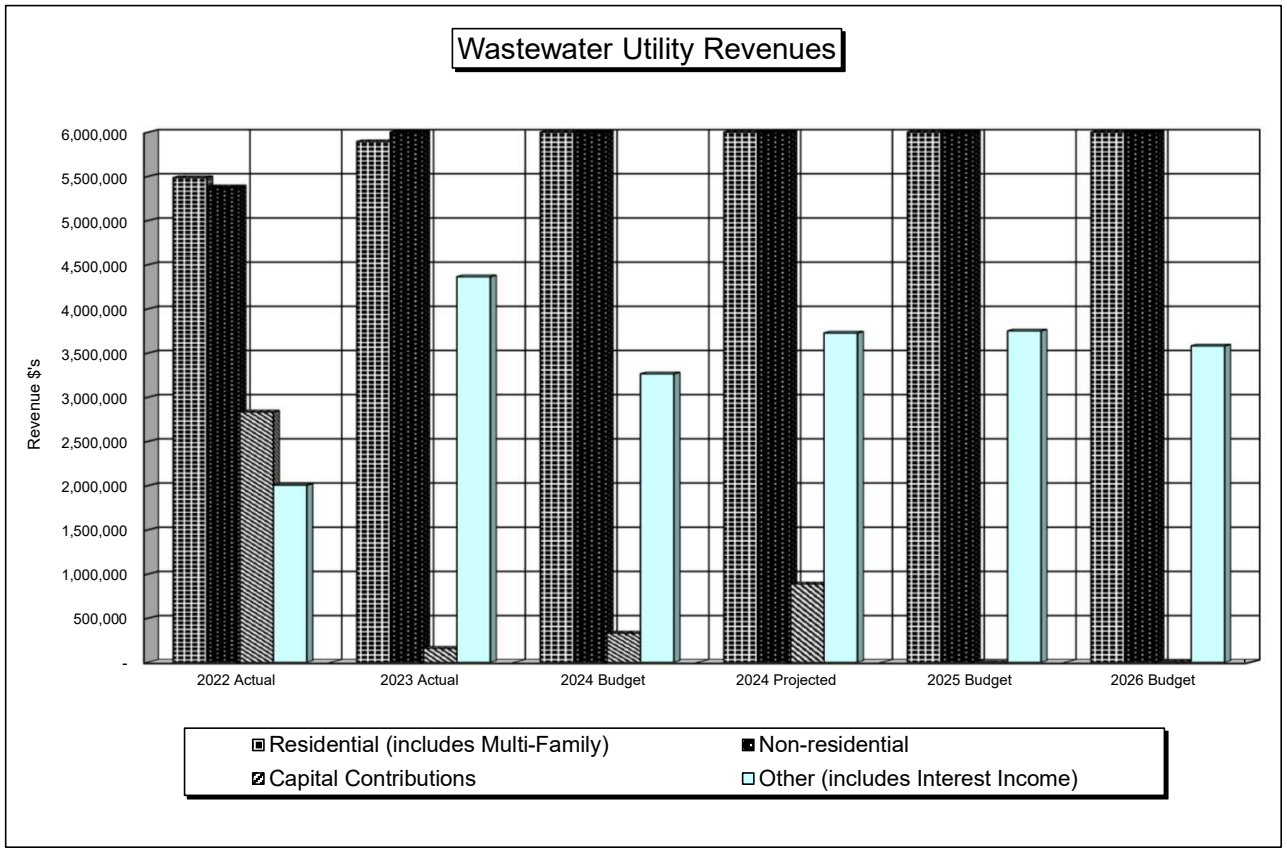
Interest income is earnings on available working cash, required reserve accounts and funds borrowed for construction pending their expenditure invested in various short- and longer-term investments. Two factors which determine investment income are interest rates and the cash balances available for investment. According to Governmental Accounting Standards Board (GASB) rules, we are required to value all investments at market value ("mark to market"). Although we do not intend to sell any of the investments prior to maturity, we still must record the unrealized gain or loss, which affects interest earnings. The on-going fluctating economic market conditions makes it difficult to project interest income.

Other revenues come from ancillary or nonrecurring activities, including standby charges, revenues from leasing access to City property, customer penalties and gains on the sale of fixed assets.

CITY OF APPLETON 2026 BUDGET
UTILITY REVENUES

WASTEWATER UTILITY

Sources of Revenue	2022 Actual	2023 Actual	2024 Budget	2024 Projected	2025 Budget	2026 Budget	% Change
Residential Sewer Service	$ 5,038,341	$ 5,388,713	$ 5,680,000	$ 5,792,919	$ 6,290,000	$ 6,480,000	11.86%
Commercial Sewer Service	1,190,206	1,313,056	1,350,000	1,400,000	1,545,000	1,620,000	15.71%
Industrial Sewer Service	3,840,294	4,381,094	4,500,000	4,750,000	5,145,000	5,170,000	8.84%
Municipal Sewer Service	351,635	380,368	400,000	400,000	435,000	445,000	11.25%
Multi-Family Sewer Service	447,092	504,783	510,000	525,000	595,000	600,000	14.29%
Interest Income	(922,295)	1,466,877	210,000	500,000	410,000	405,000	-19.00%
Other	2,927,041	2,897,030	3,054,440	3,226,471	3,340,820	3,175,475	-1.58%
Capital Contributions	2,833,499	161,172	332,094	887,830	-	5,000	-99.44%
Total Wastewater Utility	**$ 15,705,813**	**$ 16,493,093**	**$ 16,036,534**	**$ 17,482,220**	**$ 17,760,820**	**$ 17,900,475**	**2.39%**



Charges for services for wastewater treatment come from various categories of customers - residential, commercial, industrial, municipal and multi-family, as well as charges for special services such as industrial pre-treatment. A rate study was completed in 2020 by an independent consultant. The study resulted in an initial rate increase of 20% in 2021. A 4% increase was implemented in 2022, 7% rate increases were implemented for 2023 and 2024, and a 9% rate increase was approved for 2025. A 4% rate increase is proposed for 2026 to continue to meet debt coverage and increasing operational costs; this rate increase will be presented to the Utilities Committee for approval.

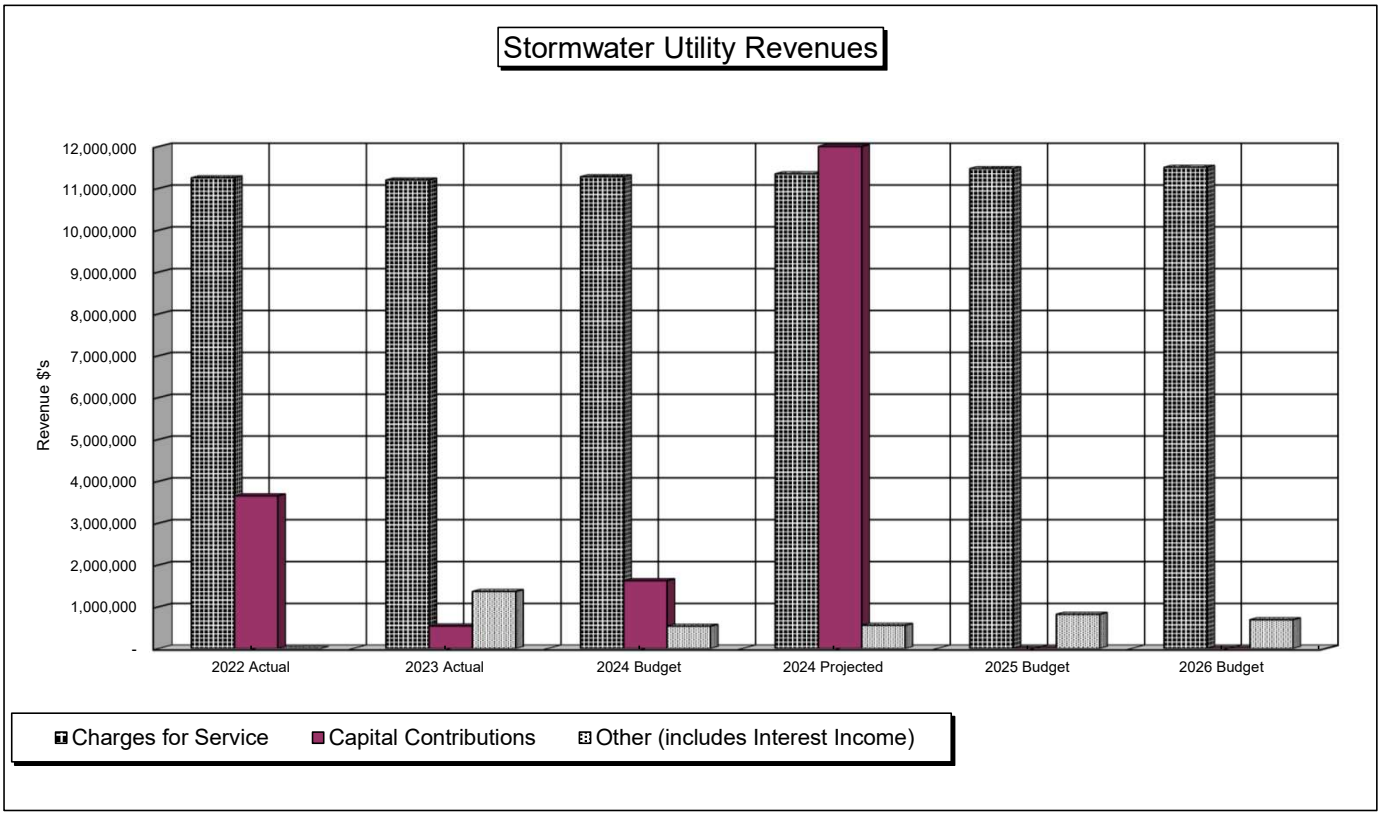
Interest income is earnings on available working cash and required reserve accounts. Two factors which determine investment income are interest rates and the cash balances available for investment. According to Governmental Accounting Standards Board (GASB) rules, we are required to value all investments at market value ("mark to market"). Although we do not intend to sell any of the investments prior to maturity, we still must record the unrealized gain or loss, which affects interest earnings. The on-going fluctuating economic market conditions makes it difficult to project interest income.

Other revenues come from ancillary or nonrecurring activities, income from customer penalties and special hauled waste charges. A tiered rate system for special hauled waste from outside the service area went into effect January 1, 2010. Special hauled waste charges increased 20% in 2021 as part of the 2020 rate study. The rates were increased 4% in 2022, 7% in 2023 and 2024, and 9% in 2025. The 2026 budget includes a 4% rate increase in fees. Hauled waste revenues are anticipated to decrease during the digester maintenance project to be completed in 2026.

CITY OF APPLETON 2026 BUDGET
UTILITY REVENUES

STORMWATER UTILITY

Sources of Revenue	2022 Actual	2023 Actual	2024 Budget	2024 Projected	2025 Budget	2026 Budget	% Change
Charges for Service	$ 11,248,310	$ 11,196,530	$ 11,275,000	$ 11,345,000	$ 11,470,097	$ 11,500,160	1.37%
Interest Income	(726,274)	979,980	202,000	202,000	400,000	400,000	98.02%
Capital Contributions	3,651,625	540,240	1,622,909	37,270,898	-	-	-100.00%
Other	521,931	383,863	332,987	352,987	418,831	289,377	-18.02%
Total Stormwater Utility	**$ 14,695,592**	**$ 13,100,613**	**$ 13,432,896**	**$ 49,170,885**	**$ 12,288,928**	**$ 12,189,537**	**-75.21%**



Charges for services include all charges for provision of stormwater management and consists of a charge based on equivalent runoff units (ERU). An ERU is defined as 2,368 square feet of impervious area and represents the runoff impact of an average home. The current rate of $175 per ERU took effect on January 1, 2019.

Interest income is earnings on available working cash, required reserve accounts, and funds borrowed for construction pending their expenditure invested in various short- and longer-term investments. Two factors which determine investment income are interest rates and the cash balances available for investment. According to Governmental Accounting Standards Board (GASB) rules, we are required to value all investments at market value ("mark to market"). Although we do not intend to sell any of the investments prior to maturity, we still must record the unrealized gain or loss, which affects interest earnings. The on-going fluctating economic market conditions makes it difficult to project interest income.

Other revenues come from ancillary or nonrecurring activities and customer penalties. The 2024 capital contributions reflects the transfer of bridge infrastructure from the General Fund to the Stormwater Utility.

CITY OF APPLETON 2026 BUDGET
WATER UTILITY
RATE DETAIL

The rates detailed below are the current rates, which went into effect December 31, 2010. The Public Service Commission (PSC) of Wisconsin approves all Water Utility rate increases. An application has been submitted to the PSC for approval of a rate increase anticipated to be effective July 1, 2026.

Quarterly Water Rates

Retail Water:

Meter (Inches)	Water Service	Public Fire	Total
5/8	$ 21.90	$ 14.58	$ 36.48
3/4	21.90	14.58	36.48
1	32.70	36.45	69.15
1 1/4	45.90	54.00	99.90
1 1/2	59.10	72.90	132.00
2	91.80	116.70	208.50
3	147.30	218.70	366.00
4	231.00	364.50	595.50
6	426.00	729.00	1,155.00
8	666.00	1,167.00	1,833.00
10	981.00	1,752.00	2,733.00
12	1,299.00	2,334.00	3,633.00

	Volume Charge *	
	Use (TGal)	Charge
First	500	$ 6.08
Next	4,500	5.49
Over	5,000	4.68

Private Fire Protection Rates:

Connection Size (")	Quarterly Charge
1	$ 8.40
1 1/4	11.10
1 1/2	14.10
2	17.00
3	32.00
4	53.00
6	105.00
8	169.00
10	252.00
12	336.00
14	420.00
16	504.00
Town of Grand Chute	35,384.00
Waverly Sanitary District	9,325.50
Village of Sherwood	4,436.50

Wholesale Water Rates:

	Quarterly Charge		
Meter (Inches)	Town of Grand Chute	Harrison Utilities	Town of Sherwood
6	$ -	$ 426.00	$ 426.00
8	666.00	-	-
Volume Charge *	$ 4.39	$ 4.72	$ 4.76

* Volume charge is applied to volume of water used, measured in thousand gallons (TGal) increments.

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY
RATE DETAIL

The current rates detailed below were implemented on January 1, 2024 as part of a multi-year rate increase plan presented in the 2020 rate study and reviewed annually to meet debt coverage and cash flow needs for operations and capital improvements. The proposed rate adjustment of 4% for 2026 will be presented to Council for approval in October of 2025. If approved, the rate increases will go into effect January 1, 2026.

Sanitary Sewer Rates

Quarterly Service Fee

Meter (Inches)	Current Charge	2026 Proposed Charge
5/8	$ 20.00	$ 20.80
3/4	20.00	20.80
1	36.00	37.50
1 1/4	49.50	51.50
1 1/2	63.50	66.00
2	97.50	101.50
3	169.50	176.00
4	269.50	280.00
6	510.50	531.00
8	807.50	840.00

Volume Charge *

Use (TGal)	Current Charge	2026 Proposed Charge
All	$ 4.67	$ 4.85

Rates for Quantity/Quality Discharge:

	Current Charge	2026 Proposed Charge
Volume per 1,000 gallons	$ 3.05	$ 3.20
Biochemical Oxygen Demand (BOD) per 100 lbs	43.85	45.60
Total Suspended Solids (TSS) per 100 lbs	14.80	15.40
Phosphorus per 100 lbs	481.15	500.40
Ammonia (TKN) per 100 lbs	170.25	177.00

Sanitary Waste Hauler Fees:

	Current Charge	2026 Proposed Charge
Septic Tank/Portable Toilet Waste per ton	$ 13.25	$ 13.75
Holding Tank Waste per ton	2.30	2.40
Analytical Charge per load	14.65	15.25
Customer Charge per quarter	23.00	24.00

* Volume charge is applied to volume of water used, measured in thousand gallons (TGal) increments.

CITY OF APPLETON 2026 BUDGET
CITY SERVICE INVOICE
EFFECT OF UTILITY RATES ON AVERAGE RESIDENTIAL PROPERTIES

Assumptions:

Rates calculated are based on a meter size of 5/8" or 3/4"

Quarterly Water Charges*:

Residential Users	Average Use (TGal)	Current Rates	2026 Rates No Change
Small	10	$ 97.28	$ 97.28
Average	13	$ 115.52	$ 115.52
Large	15	$ 127.68	$ 127.68

Quarterly Wastewater Charges:**

Residential Users	Average Use (TGal)	Current Rates	2026 Proposed Charge
Small	10	$ 66.70	$ 69.30
Average	13	$ 80.71	$ 83.85
Large	15	$ 90.05	$ 93.55

Quarterly Stormwater Charges: ***

Residential Users	ERU's	Current Rates	2026 Rates No Change
N/A	1	$ 43.75	$ 43.75
N/A	1	$ 43.75	$ 43.75
N/A	1	$ 43.75	$ 43.75

Total:

Residential Users	Average Use (TGal)	Current Rates	2026 Proposed Rates
Small	10	$ 207.73	$ 210.33
Average	13	$ 239.98	$ 243.12
Large	15	$ 261.48	$ 264.98

* The quarterly water charges shown here are the current rates as of December 30, 2010.

** The quarterly wastewater charges shown are proposed rates to be effective January 1, 2026.

*** Annual rate of $175.00/ERU took effect January 1, 2019.

CITY OF APPLETON 2026 BUDGET

WATER UTILITY

Utilities Director: Christopher F. Stempa

Deputy Director Utilities: Ryan T. Rice

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

MISSION STATEMENT

The City of Appleton water treatment and distribution systems provide the community with consistently safe and high-quality water, utilizing the full potential of our highly motivated, technically skilled staff. It is our goal to achieve these objectives in a manner that demonstrates integrity, responsibility and economically sound practices.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

WATER TREATMENT

High Lift Pump Surge Arrestor Repairs - The Cla-Val surge anticipator control valves at the Appleton Water Filtration Plant within the High Lift Pump station serve as combination surge anticipator/pressure relief valve assemblies, intended to protect the discharge header against high pressure excursions. Both units were rebuilt after nearly 25 years of use.

Optimized Corrosion Control Treatment (OCCT) - The temporary sodium hydroxide system trial was initiated in March 2024. System demand during the first full year of treatment in conjunction with the use of phosphoric acid will provide critical benchmarking data to design a permanent sodium hydroxide system in 2026.

Carbon Dioxide System Rehabilitation Project - The liquid carbon dioxide (CO2) system at the Appleton Water Filtration Plant is used for pH adjustment and fire suppression of the Powdered Activated Carbon (PAC) system. In early 2024, a conditions assessment report was completed after nearly 25 years of operation which identified various equipment repair needs and upgrades that was developed into a public bid construction project. Final completion will be reached in late 2025.

Sodium Hypochlorite Bulk Tank Replacement - In January 2025, Finance Committee provided emergency authorization to replace the original 10,000 gallon sodium hypochlorite bulk storage tanks after evidence of structural deterioration was confirmed. The DNR approved the plans and specifications in May 2025. Procurement of the new tanks subsequently occurred with the installation of the replacement tanks projected to occur in late 2025.

Ridgeway and North Water Tower Recoating - The Ridgeway and North Water Towers underwent complete interior and exterior recoating during the summer of 2025.

WATER DISTRIBUTION

Continued replacing public and private lead and galvanized service lines.

Continued testing and replacing meters according to Wisconsin Public Service Commission (PSC) requirements.

Proactively identified and repaired pipe leaks and main breaks.

WATER ADMINISTRATION

Reviewed rate requirements. The utility had a 3.4% rate of return for 2024. The utility is currently authorized for a 6.5% rate of return. A consultant was hired to prepare a rate study and submit an application to the Public Service Commission of Wisconsin (PSC). New rates are expected to be effective July 1, 2026.

Completed the implementation of the Utility Billing (UB) and Enterprise Asset Management (EAM) modules in 2025 within the City's ERP System. These systems replaced the utility billing, asset management and inventory systems that operated on the AS400 iSeries system.

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

MAJOR 2026 OBJECTIVES

The Departments of Public Works and Utilities will work together to provide effective and efficient operation of the Water Utility in order to:

Provide water that meets all State and federal water quality standards and regulations, continue to meet WDNR requirements for annual inspections and make any requested corrections.

Advance the design and construction of a permanent sodium hydroxide delivery system.

Advance the pump system upgrades at Matthias and Glendale Towers to establish more consistent distribution system pressures and provide additional redundancy.

Replace three 1960's vintage low lift pumps, check valves, and a 36-inch diameter raw water isolation valve at Lake Winnebago Pump Station. This work will restore complete redundancy and the ability to effectively isolate equipment.

Respond promptly to main breaks to minimize water loss, property damage, and disruption of service to our customers using criteria established for emergency vs. non-emergency repairs.

Continue reviewing the lead service replacement program to reduce service replacement costs to allow for an aggressive lead service replacement schedule.

Promote customer portal (Aquahawk) for the Sensus meters to allow customers to monitor their own water usage.

Continue replacement of undersized (4" and 6") water mains and those with high main break histories throughout the City as funding allows.

Complete a comprehensive rate study and make formal request to the Public Service Commission of Wisconsin (PSC) to increase rates. The last water rate increase of 10% was implemented on December 31, 2010. The PSC is currently authorizing rates that allow for a 6.5% rate of return. The rate of return for the Water Utility was 3.4% for the year ended 2024.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 21,749,557	$ 23,284,738	$ 21,654,488	$ 21,654,488	21,796,787	0.66%
Program Expenses							
5310	Administration	8,277,667	8,318,811	9,330,171	9,330,171	8,984,413	-3.71%
5321	Treatment Admin	720,961	819,755	916,001	916,001	882,856	-3.62%
5323	Treatment Operations	6,095,379	6,658,491	8,393,722	8,393,722	8,033,709	-4.29%
5351	Distribution Admin	928,231	936,530	1,034,214	1,034,214	1,219,298	17.90%
5352	Meter Operations	142,651	70,437	575,549	575,549	461,741	-19.77%
5353	Distribution Operations	1,367,204	1,789,833	1,690,032	1,690,032	1,706,288	0.96%
5325	Treatment Capital	4,304	-	2,964,000	2,964,000	3,166,700	6.84%
5370	Distribution Capital	105,131	86,278	4,572,539	4,572,539	3,006,636	-34.25%
TOTAL		$ 17,641,528	$ 18,680,135	$ 29,476,228	$ 29,476,228	$ 27,461,641	-6.83%
Expenses Comprised Of:							
Personnel		3,446,189	3,348,395	3,760,688	3,760,688	3,959,115	5.28%
Training & Travel		4,614	8,969	23,500	23,500	19,850	-15.53%
Supplies & Materials		2,336,407	2,540,278	2,705,941	2,705,941	3,084,835	14.00%
Purchased Services		10,110,902	5,307,320	9,754,973	9,754,973	8,714,717	-10.66%
Miscellaneous Expense		5,870,921	5,870,740	6,649,957	6,649,957	6,298,334	-5.29%
Capital Expenditures		(5,911,451)	(315,619)	4,517,009	4,517,009	3,327,890	-26.33%
Transfers Out		1,783,946	1,920,052	2,064,160	2,064,160	2,056,900	-0.35%
Full Time Equivalent Staff:							
Personnel allocated to programs		36.71	35.00	35.00	35.00	35.81	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Finance Administration **Business Unit 5310**

PROGRAM MISSION

For the benefit of Appleton water consumers, customer billing and financial systems will be maintained in a manner consistent with Wisconsin Public Service Commission (PSC) regulations and Generally Accepted Accounting Principles.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Account for water revenues from various sources and administrative overhead costs such as interest, depreciation, insurance and other miscellaneous expenses.

Maintain customer records and accounting information in compliance with PSC regulations and Generally Accepted Accounting Principles.

Develop the full potential of all employees through seminars, training programs, and continuing education.

Major changes in Revenue, Expenditures or Programs:

The Capital Contributions revenue budget includes $660,000 for reimbursement from the State to relocate the water main for the I-41 project between the Ballard Road and STH 441 interchanges. The Distribution Capital Improvement budget (see page 496) includes funding to complete the required relocation of the water main.

The Software Support budget includes costs for the Utility Billing (UB) and Enterprise Asset Management (EAM) modules. These costs are shared with other funds based on usage of the modules.

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Finance Administration **Business Unit 5310**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422400	Miscellaneous State Aids	$ -	$ 523,205	$ -	$ -	$ -
471000	Interest on Investments	853,469	750,792	400,000	400,000	400,000
482001	Unmetered Sales	-	121	-	-	-
482101	Residential Service	8,465,277	8,204,254	8,470,000	8,470,000	8,225,000
482102	Multi-family Service	736,208	727,203	750,000	750,000	730,000
482200	Commercial Service	2,029,474	2,113,756	2,050,000	2,050,000	2,125,000
482300	Industrial Service	861,232	879,991	895,000	895,000	870,000
482400	Municipal Service	370,948	325,607	370,000	370,000	325,000
482500	Private Fire Protection	284,443	288,704	285,000	285,000	295,000
482600	Public Fire Protection	1,829,993	1,841,960	1,835,000	1,835,000	1,850,000
482700	Fire Protection Wholesale	196,584	196,584	196,500	196,500	196,500
482800	General Service	28,450	70,789	20,000	20,000	20,000
482900	Sales for Resale	5,164,510	5,407,237	5,300,000	5,300,000	5,425,000
500400	Sale of City Property	2,901	2,046	-	-	-
501500	Rental of City Property	82,399	33,061	15,000	15,000	60,000
501600	Lease Revenue	174,055	156,091	185,000	185,000	188,000
502100	Capital Contributions	113,487	1,256,415	425,000	425,000	660,000
503000	Damage to City Property	7,093	5,401	4,000	4,000	4,000
503500	Other Reimbursements	7,228	3,138	4,000	4,000	4,000
507000	Unmetered Svc - Municipal	7,306	7,134	4,000	4,000	7,000
507100	Customer Penalty	82,203	83,681	83,000	83,000	83,000
507200	Water Misc Revenue	6,374	5,589	3,500	3,500	4,500
507300	Water Revenue - Sewer	137,851	126,512	117,000	117,000	112,000
507700	Income from Admin Fee	4,112	4,040	4,000	4,000	4,000
507900	Private Hydrant Testing	15,454	15,541	15,000	15,000	15,000
508300	Emergency Water Turnoff	2,079	666	500	500	500
591100	Premium on Debt Issue	286,427	255,220	222,988	222,988	193,287
	Total Revenue	$ 21,749,557	$ 23,284,738	$ 21,654,488	$ 21,654,488	$ 21,796,787
	Expenses					
610100	Regular Salaries	$ 131,997	$ 152,118	$ 143,080	$ 143,080	$ 157,831
610500	Overtime Wages	980	2,283	-	-	-
615000	Fringes	174,288	17,665	47,724	47,724	56,240
620100	Training/Conferences	-	1,330	-	-	-
630400	Postage/Freight	19,248	21,164	24,350	24,350	27,500
632002	Outside Printing	3,564	3,694	7,500	7,500	7,500
640100	Accounting/Audit Fees	14,106	13,825	15,150	15,150	15,300
640203	Regulatory Fees	18,016	24,899	25,000	25,000	25,000
640300	Bank Service Fees	13,180	12,294	17,000	17,000	17,000
640400	Consulting Services	-	-	50,000	50,000	5,000
641300	Utilities	75,340	88,566	82,000	82,000	90,000
642400	Software Support	-	10,853	22,280	22,280	17,958
650100	Insurance	172,080	179,328	185,870	185,870	212,850
660100	Depreciation Expense	4,493,391	4,662,538	5,450,000	5,450,000	5,050,000
662300	Uncollectable Accounts	3,309	(2,756)	5,000	5,000	5,000
672000	Interest Payments	1,246,274	1,106,574	1,034,934	1,034,934	1,087,781
673000	Debt Issuance Costs	8,500	7,000	85,000	85,000	100,000
675100	Gain/Loss on Refund	119,447	97,384	75,023	75,023	55,553
681500	Software Acquistion	30,193	24,001	-	-	-
689900	Other Capital Outlay	(30,192)	(24,001)	-	-	-
791100	Transfer Out - General	1,783,946	1,920,052	2,060,260	2,060,260	2,053,900
	Total Expense	$ 8,277,667	$ 8,318,811	$ 9,330,171	$ 9,330,171	$ 8,984,413

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Postage/Freight	
City Service invoice postage	$ 26,785
Box rental & caller service fees	475
	$ 27,260
Software Support	
Utility billing module	$ 12,395
Enterprise asset management module	5,563
	$ 17,958
Transfer Out - General	
Payment in lieu of tax	$ 1,867,000
Administration fee	186,900
	$ 2,053,900
Regulatory Fees	
PSC assessment	$ 25,000
	$ 25,000

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Treatment Administration **Business Unit 5321**

PROGRAM MISSION

For the benefit of the Water Filtration Operations Staff, Water Utility Managers will provide administrative support and mentoring to employees to ensure all aspects of water treatment will meet State and federal compliance.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement."

Objectives:

Maintain records necessary for compliance with State and federal organizations.

Maintain maintenance records for equipment, procurement of chemicals, training and safety schedules, operating expenses and project status.

Maintain financial records as they apply to the treatment plant.

Major changes in Revenue, Expenditures or Programs:

The Miscellaneous Equipment budget includes funding to upgrade and replace computer equipment that is not part of the on-going replacement schedule managed by the Information Technology Department. This also includes funding for the equipment that fails prior to planned replacement.

The Consulting Service expense includes funding to complete a radio assessment to review communication needs between the Lake Station, treatment facility, water towers and pressure valves in the system. The radio system is scheduled to be replaced in 2029; see page 676.

The Transfer Out-Capital budget is to fund the additional expense to upgrade the replacement of a general use car to an SUV to allow transportation for multiple employees between City facilities and provide needed safety for the winter conditions. This expense will be shared with Wastewater Utility.

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Treatment Administration **Business Unit 5321**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 293,693	$ 308,135	$ 327,208	$ 327,208	$ 337,023
610400	Call Time	67	373	-	-	-
610500	Overtime Wages	3,691	3,095	2,849	2,849	2,934
610800	Part-Time Wages	-	-	1,957	1,957	1,957
615000	Fringes	382,779	445,083	467,332	467,332	442,938
620100	Training/Conferences	3,660	5,674	21,000	21,000	17,000
630100	Office Supplies	1,327	1,244	4,000	4,000	3,000
630300	Memberships & Licenses	10,169	11,495	10,700	10,700	12,500
630400	Postage/Freight	387	541	1,000	1,000	1,000
630500	Awards & Recognition	210	210	210	210	210
630700	Food & Provisions	244	296	280	280	280
632001	City Copy Charges	1,897	2,140	1,700	1,700	2,400
632002	Outside Printing	5,750	7,531	3,500	3,500	5,000
632101	Uniforms	-	-	125	125	-
632700	Miscellaneous Equipment	-	750	3,750	3,750	16,000
640400	Consulting Services	2,555	19,287	55,000	55,000	20,000
640800	Contractor Fees	1,008	2,238	3,000	3,000	3,050
641200	Advertising	842	655	500	500	500
641300	Utilities	11,532	9,905	10,609	10,609	9,950
642501	CEA Operations/Maint.	169	122	300	300	1,251
642502	CEA Depreciation/Replace.	981	981	981	981	2,863
791400	Transfer Out-Capital	-	-	-	-	3,000
	Total Expense	$ 720,961	$ 819,755	$ 916,001	$ 916,001	$ 882,856

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Consulting Services	
Radio assessment	$ 20,000
	$ 20,000
Training/Conferences	
ACE national conference	$ 8,000
State conference	4,000
Other training to meet continuing education requirements	5,000
	$ 17,000
Miscellaneous Equipment	
Conference room monitor	$ 5,000
Computer and monitor replacement	10,000
General office needs	1,000
	$ 16,000

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Treatment Operations **Business Unit 5323**

PROGRAM MISSION

For the benefit of Appleton water consumers, we will provide potable water so that customers are furnished an adequate volume of the safest, highest quality water available.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Comply with all State and federal standards.

Supply the public with safe, high-quality water in sufficient quantities to support the needs of our customers.

Major changes in Revenue, Expenditures or Programs:

Contractor Fees and Consulting Services include funding to paint the inside and outside of the Matthias Tower.

The budget includes additional safety-related expenditures necessary to support the continued safe and reliable operation and maintenance of the water treatment facility. These costs address employee protection, risk reduction, and regulatory compliance. Key items include mercury spill clean-up equipment to support spill response, upgrades to confined space and fall protection systems, a valve exercise machine used to manipulate large and/or difficult to turn valves, lock-out tag-out supplies, safety helmets, and pipe identification labeling. These investments are critical to maintaining a safe work environment, ensuring compliance with OSHA and DNR standards, and minimizing operational risks to both employees and the public.

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Treatment Operations **Business Unit 5323**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610200	Labor Pool Allocations	$ 745,113	$ 747,669	$ 855,843	$ 855,843	$ 873,473
610400	Call Time Wages	3,921	3,317	2,200	2,200	2,200
610500	Overtime Wages	47,669	66,028	39,528	39,528	41,395
630600	Building Maint./Janitorial	3,111	3,903	4,000	4,000	4,000
630901	Shop Supplies	7,233	8,016	10,000	10,000	10,000
630902	Tools & Instruments	7,536	1,965	5,000	5,000	8,500
631000	Chemicals	1,915,605	2,078,576	1,966,200	1,966,200	2,299,000
631603	Other Misc. Supplies	12,986	12,519	19,250	19,250	12,000
632101	Uniforms	2,598	3,317	5,375	5,375	6,600
632200	Gas Purchases	15,268	15,178	20,000	20,000	20,800
632300	Safety Supplies	2,060	11,235	9,800	9,800	31,600
632400	Medical/Lab Supplies	38,964	57,092	44,000	44,000	35,300
632601	Repair Parts	13,214	23,389	40,000	40,000	38,700
632700	Miscellaneous Equipment	59,196	35,244	10,375	10,375	11,000
640400	Consulting Services	54,266	17,604	75,000	75,000	134,500
640700	Solid Waste/Recycling	2,365	(840)	3,924	3,924	3,924
640800	Contractor Fees	18,237	273,823	1,540,150	1,540,150	549,750
641300	Utilities	2,784,910	2,945,749	3,190,410	3,190,410	3,426,915
641600	Building Repairs & Maint.	-	-	-	-	25,000
641800	Equipment Repairs & Maint.	6,960	18,619	92,500	92,500	40,000
642000	Facilities Charges	324,031	271,269	341,841	341,841	309,579
642400	Software Support	22,373	16,842	35,000	35,000	58,500
642501	CEA Operations/Maint.	5,066	4,378	5,545	5,545	6,450
642502	CEA Depr./Replacement	14,767	15,437	16,776	16,776	18,273
643200	Lab Fees	17,906	11,860	21,100	21,100	24,775
644000	Snow Removal Services	6,791	5,560	8,740	8,740	8,740
645400	Grounds Repair & Maint.	5,182	6,143	16,660	16,660	16,660
659900	Other Contracts/Obligation	22,204	15,047	10,605	10,605	16,075
680300	Buildings	88,382	-	-	-	-
689900	Other Capital Outlay	(152,535)	(10,448)	3,900	3,900	-
	Total Expense	$ 6,095,379	$ 6,658,491	$ 8,393,722	$ 8,393,722	$ 8,033,709

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Contractor Fees	
Equipment certifications	$ 550
Auto clave inspection	4,000
Lab equipment maintenance	7,200
UV duty sensor inspection	2,000
Lake Station well repair	15,000
Lake Intake inspection	8,500
Annual safety inspections	3,500
Tank inspections	3,000
Matthias Tower Painting	500,000
Tower cathodic protection	6,000
	$ 549,750
Consulting Services	
Pump vibration analysis	$ 10,000
SCADA on-site training	7,500
Matthias Tower painting	80,000
Confined space manual development	10,000
Filter media assessment	15,000
Softener conditions assessment	12,000
	$ 134,500
Safety Supplies	
Personal safety protection	$ 3,000
UV mercury spill kit	7,500
Ladder fall protection	5,000
US valve exerciser (shared with WW)	4,000
Pipe and lock/tag out supplies	6,000
General safety needs	5,500
Gas equipment caibrations	600
	$ 31,600
Gas Purchases	
Fuel for generators	$ 20,800
	$ 20,800
Equipment Repair & Maintenance	
Pump repairs	$ 40,000
	$ 40,000
Building Repair & Maintenance	
Floor repair	$ 25,000
	$ 25,000
Other Contracts/Obligation	
Water user fee	$ 10,075
Tier 2 emergency management fee	1,000
Sediment truck service by City staff	5,000
	$ 16,075

Repair Parts	
Valves & actuators	$ 15,000
Pumping & other parts	10,000
Tower repair parts	3,000
UV replacement parts	10,700
	$ 38,700
Medical/Lab Supplies	
Lab supplies	$ 15,000
Micro PT samples	600
Bac T testing supplies	12,500
DI Tank re-beds	7,200
	$ 35,300
Lab Fees	
Synthetic organic compound	$ 6,400
DBPR-2 testing	8,000
Lead and copper testing	2,000
Water suitablity testing	550
Inorganic testing	625
TOC testing	1,800
Flouride	400
Required routine testing	5,000
	$ 24,775
Softwarer Support	
Aquatic Infomatics	$ 4,000
Rockwell Tech Connect	25,000
Hach Lab Instrumentation	5,500
Regulatory Reporting Software	24,000
	$ 58,500
Chemicals	
Ammonia	$ 30,000
Carbon dioxide	75,000
Phosphoric acid	72,000
Ferric sulfate	405,000
Fluoride	37,500
Lime	750,000
Sodium hydroxide	16,000
Permanganate	500,000
Powder activated carbon	85,000
Softener polymer	39,000
ACH	80,000
Sodium hypochlorite	195,000
Softener salt	7,500
Other chemicals	7,000
	$ 2,299,000

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Distribution Administration **Business Unit 5351**

PROGRAM MISSION

Provide administrative services to meet the needs of our customers.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Maintain accurate records of repairs and maintenance to the system and ensure completeness of all information submitted annually to the Public Service Commission.

Continue practicing proper safety procedures when replacing lead services.

Maintain accurate records of all valves, services, and hydrants to simplify reporting to the Public Service Commission and ensure integrity of our records.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Distribution Administration **Business Unit 5351**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 275,956	$ 272,402	$ 326,006	$ 326,006	$ 431,596
610400	Call Time Wages	3,202	3,640	3,500	3,500	3,500
610500	Overtime Wages	3,443	(16)	3,500	3,500	3,500
610800	Part-Time Wages	34	-	-	-	-
615000	Fringes	493,464	512,096	547,177	547,177	604,143
620100	Training/Conferences	954	1,340	2,500	2,500	2,850
630100	Office Supplies	364	527	750	750	750
630300	Memberships & Licenses	691	964	700	700	980
630400	Postage/Freight	1,310	2,306	1,600	1,600	2,000
630500	Awards & Recognition	469	614	665	665	665
630600	Building Maint/Janitorial	3,122	3,992	3,500	3,500	-
630901	Shop Supplies	1,732	407	2,000	2,000	2,000
631603	Other Misc. Supplies	5,348	-	300	300	5,000
632000	Printing & Reproduction	6,455	1,847	7,500	7,500	3,600
632102	Protective Clothing	907	917	1,800	1,800	1,600
632200	Gas Purchases	164	153	325	325	300
632300	Safety Supplies	1,965	634	1,900	1,900	1,700
632400	Medical/Lab Supplies	344	304	300	300	350
632700	Miscellaneous Equipment	1,516	368	6,100	6,100	4,000
640400	Consulting Services	-	-	-	-	25,000
641300	Utilities	54,537	53,412	69,420	69,420	65,785
642000	Facilities Charges	22,702	22,515	25,280	25,280	23,677
642400	Software Support	7,988	16,510	20,000	20,000	19,500
642501	CEA Operations/Maint.	2,864	2,538	3,359	3,359	3,435
642502	CEA Depreciation/Replace.	5,014	3,146	4,032	4,032	4,867
645100	Laundry Services	-	-	-	-	2,000
659900	Other Contracts/Obligation	33,686	35,914	2,000	2,000	6,500
	Total Expense	$ 928,231	$ 936,530	$ 1,034,214	$ 1,034,214	$ 1,219,298

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Software Support	
GPS	$ 7,500
Leak Detection	10,000
Bulk water	2,000
	$ 19,500

Consulting Services	$ 25,000
Aerial Topography	$ 25,000

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Meter Operations & Maintenance **Business Unit 5352**

PROGRAM MISSION

The department reads, maintains and upgrades meters for the benefit of all users of the system.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Ensure commercial and residential meters are the proper size and type when installing new meters.

Continue to monitor the cross connection program to prevent illegal connections into the City water system.

Promote the customer portal and educate customers on the use and benefits of the portal.

Major changes in Revenue, Expenditures or Programs:

Increase in meter purchases due to aging system and batteries being completely depleted in ~5% of our meters.

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Meter Operations & Maintenance **Business Unit 5352**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses					
610200 Labor Pool Allocations	$ 63,118	$ 76,926	$ 91,577	$ 91,577	$ 93,908
610400 Call Time Wages	50	150	100	100	200
610500 Overtime Wages	3,453	2,137	3,050	3,050	4,200
620100 Training/Conferences	-	625	-	-	-
630901 Shop Supplies	4,088	5,330	4,600	4,600	12,400
630902 Tools & Instruments	-	-	275	275	200
631100 Paint & Supplies	19	14	-	-	-
632601 Repair Parts	-	15	1,500	1,500	1,500
632700 Miscellaneous Equipment	-	(28,404)	248,411	248,411	263,900
640800 Contractor Fees	177	7,300	-	-	-
641800 Equipment Repairs & Maint.	-	-	3,000	3,000	3,000
642400 Software Support	69,646	(446)	71,375	71,375	71,375
642501 CEA Operations/Maint.	2,100	8,446	11,661	11,661	11,058
642503 CEA Capital	-	(1,656)	-	-	-
680401 Machinery & Equipment	-	-	140,000	140,000	-
Total Expense	$ 142,651	$ 70,437	$ 575,549	$ 575,549	$ 461,741

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Misc Equipment

Meters	$ 263,400
Pressure gauges	500
	$ 263,900

Software Support

Sensus meter hosting fees	$ 32,625
NCC Group (previously Iron Mountain)	750
Aquahawk	38,000
	$ 71,375

CITY OF APPLETON 2026 BUDGET
WATER UTILITY
Distribution Operations and Maintenance **Business Unit 5353**

PROGRAM MISSION

The department maintains the distribution mains, services, hydrants and valves to keep the system operating, reduce treated water loss and comply with PSC requirements.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Respond promptly to main breaks to minimize water loss, reduce property damage and lessen disruption of service to customers.

Meet the Public Service Commission requirements with a preventive maintenance and general upkeep schedule.

Monitor the cross connection program and the lead replacement program.

Continue with the leak detection program to identify pipe leaks and reduce the amount of water loss within the system.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Distribution Operations and Maintenance **Business Unit 5353**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses					
610200 Labor Pool Allocations	$ 669,254	$ 609,275	$ 659,459	$ 659,459	$ 672,399
610400 Call Time Wages	15,763	13,050	17,600	17,600	16,650
610500 Overtime Wages	35,823	34,683	43,350	43,350	43,100
630800 Landscape Supplies	2,402	3,438	4,000	4,000	4,100
630901 Shop Supplies	6,104	3,562	6,600	6,600	6,600
630902 Tools & Instruments	1,026	484	1,600	1,600	1,600
631100 Paint & Supplies	9,608	11,668	14,100	14,100	14,100
632200 Gas Purchases	-	-	200	200	200
632500 Construction Materials	42,581	43,960	56,250	56,250	55,100
632601 Repair Parts	101,038	100,950	122,000	122,000	127,000
632700 Miscellaneous Equipment	36,548	84,760	27,850	27,850	22,300
632800 Signs	863	115	-	-	-
640800 Contractor Fees	266,888	756,049	300,150	300,150	307,650
641500 Tipping Fees	6,145	164	4,000	4,000	4,000
642501 CEA Operations/Maint.	223,213	252,697	432,873	432,873	431,489
689900 Other Capital Outlay	(50,052)	(125,022)	-	-	-
Total Expense	$ 1,367,204	$ 1,789,833	$ 1,690,032	$ 1,690,032	$ 1,706,288

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Repair Parts

Fittings, clamps, pipe, etc. for main/valve break repair	$ 22,000
Valves, sleeves, boxes, pipe & connectors for service laterals/curbs	70,000
Hydrant repair parts	35,000
	$ 127,000

Miscellaneous Equipment

Barricades & cones	$ 5,500
Cordless tools/batteries	1,100
Hydrant buddy/saw/blades	6,000
Trash pump	2,000
Gauges	200
RP Valve assembly & parts	4,150
Hoses and flushers	750
Compact listening devices	2,600
	$ 22,300

Contractor Fees

Patch program	$ 218,850
Contractor services for main/valve break & repair	20,000
Excavation permits	43,300
Warning lights	500
Hydrant painting	25,000
	$ 307,650

Construction Materials

Concrete	$ 2,100
Slurry	10,000
Gravel	22,000
Asphalt	12,000
Clear stone	9,000
	$ 55,100

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Distribution Capital Improvements **Business Unit 5370**

PROGRAM MISSION

For the health and safety of the community, the department will identify, plan, design, prepare bid specifications, and manage construction contracts to replace failing or inadequate water mains, hydrants, and services, to improve system reliability, prevent system failures, reduce damage to other related infrastructure, and extend water service to accommodate new growth areas.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Implement the water main program.

Continue to coordinate water capital projects with other capital improvement projects.

Evaluate the needs of the system and prepare a five-year plan to reflect those needs.

Replace some undersized 4-inch mains per DNR water audit.

Relocate water main for the I-41 project between Ballard Rd and STH 441 interchanges, in coordination with WisDOT.

Support and document the replacement of private lead and galvanized steel water laterals to protect public health, improve water quality, and ensure regulatory compliance.

The following are 2026 CIPs:

	2026 Budget	Page
Watermain Program	$ 3,006,636	Projects, pg. 628
	$ 3,006,636	

Major changes in Revenue, Expenditures or Programs:

The Distribution Capital Improvements budget request includes $203,750 to fund a grant program to assist private property owners with replacing lead or galvanized steel water laterals. As proposed, a City grant would cover 25% of replacement costs using water utility dollars, contingent on Public Service Commission approval to apply utility funds to private-side laterals and also contingent on securing a loan through the Wisconsin State Drinking Water Loan Program to cover an additional 50% of costs. Property owners would be responsible for the remaining 25%.

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Distribution Capital Improvements **Business Unit 5370**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 81,703	$ 70,520	$ 166,148	$ 166,148	$ 160,428
610400	Call Time Wages	-	221	500	500	500
610500	Overtime Wages	15,720	6,696	9,000	9,000	9,000
610800	Part-Time Wages	1,008	842	2,000	2,000	-
630901	Shop Supplies	626	105	-	-	-
632503	Other Materials	6,459	161	-	-	-
632601	Repair Parts	4,187	1,590	-	-	-
632800	Signs	166	-	-	-	-
640203	Regulatory Fees	767	1,622	-	-	-
640400	Consulting Services	13,804	11,491	10,000	10,000	10,000
642501	CEA Operations/Maint.	-	-	7,882	7,882	8,818
680905	Water Mains	4,933,693	2,943,810	4,377,009	4,377,009	2,817,890
689900	Other Capital Outlay	(4,953,002)	(2,950,780)	-	-	-
	Total Expense	$ 105,131	$ 86,278	$ 4,572,539	$ 4,572,539	$ 3,006,636

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

	Street	From	To	Water Utility
Labor Pool				169,928
CEA				8,818
Miscellaneous	Permit; Misc.Fees; Training; Testing Mat'l; NOI, Railroad, Water Usage, County			10,000
	Subtotal			**10,000**
Reconstruction	Drew St	Randall St	Brewster St	40,500
(not related to paving)	Easement n/o I41 (Cintas)	s/o Enterprise		80,000
	Easement s/o I41	Guardian Ins	east	580,000
	Greenview St	Taft Ave	Sylvan Ave	255,000
	Kenilworth Ave	Wisconsin Ave	Woodland Ave	246,070
	Lead Replacement Program			203,750
	Linwood Ave	Glendale Ave	Marquette St	125,000
	Subtotal			**1,530,320**
Reconstruction	Badger Ave	Spencer St	Pierce Ave	366,595
(prior to next year's paving)	Dewey St	Kernan Ave	Walden Ave	56,300
	Eighth St	Badger Ave	Memorial Dr	5,000
	Eighth St	Pierce Ave	Badger Ave	5,000
	Greenfield St	Morrison St	Drew St	135,000
	Morrison St	McArthur St	Greenfield St	45,000
	Oklahoma St	Mason St	Richmond St	417,275
	Rankin St	Commercial St	Wisconsin Ave	200,000
	Sixth St	Memorial Dr	State St	10,000
	Walden Ave	Dewey St	John St	47,400
	Subtotal			**1,287,570**
Total Water Main Construction				**$3,006,636**

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Treatment Capital Improvements **Business Unit 5325**

PROGRAM MISSION

For the benefit of Appleton water consumers, we will provide necessary improvements to all Water Filtration facilities, structures, and equipment so that high quality water is produced to meet current and future needs in a cost-effective manner.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Ensure the integrity of Appleton water for all customers.

The following are 2026 CIPs:

	2026 Budget	Page
Fall Protection for Filter Media	$ 50,000	Projects, pg. 659
Caustic Chemical System Upgrades	787,500	Projects, pg. 678
Lake Station Valve and Pump Replacement	1,719,200	Projects, pg. 677
MCC/Drive UV Pump Replacement	260,000	Projects, pg. 675
Water Pre-treatment Diffuser Pipe Replacement	150,000	Projects, pg. 679
Visitor Management System	20,000	Projects, pg. 674
Portable Pump	100,000	Projects, pg. 673
Facility Renovations	80,000	Projects, pg. 646
	$ 3,166,700	

Major changes in Revenue, Expenditures or Programs:

The Visitor Entrance System and Portable Pump projects will share costs with the Wastewater Utility.

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

Treatment Capital Improvements **Business Unit 5325**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
640400	Consulting Services	$ 796,809	$ 172,434	$ 249,000	$ 249,000	$ 464,500
640800	Contractor Fees	4,985,433	-	1,370,000	1,370,000	2,192,200
659900	Other Contracts/Obligation	-	744	-	-	-
680200	Land Improvements	585,094	-	-	-	-
680300	Buildings	-	761,036	-	-	80,000
680401	Machinery & Equipment	188,702	42,420	1,345,000	1,345,000	410,000
681500	Software Acquisition	-	-	-	-	20,000
689900	Other Capital Outlay	(6,551,734)	(976,634)	-	-	-
	Total Expense	$ 4,304	$ -	$ 2,964,000	$ 2,964,000	$ 3,166,700

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Consulting Services

Caustic chemical system upgrade	$ 157,500
Lake Station valve and pump	307,000
	$ 464,500

Contractor Fees

Caustic chemical system upgrade	$ 630,000
Lake Station valve and pump	1,412,200
Pre-treatment diffuser pipe replacement	150,000
	$ 2,192,200

Machinery & Equipment

Fall protection for filter media	$ 50,000
MCC/Drive UV pump replacement	260,000
Portable Pump	100,000
	$ 410,000

Buildings

Office renovations	$ 80,000
	$ 80,000

Software Acquisition

Visitor management system	$ 20,000
	$ 20,000

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
422400	Miscellaneous State Aids	-	523,205	-	-	-	-
470500	General Interest	5	285	30	-	-	-
471000	Interest on Investments (Loss)	853,464	750,507	127,627	400,000	400,000	400,000
482001	Unmetered Sales	-	121	-	-	-	-
482101	Residential Service	8,465,277	8,204,254	2,767,421	8,470,000	8,470,000	8,225,000
482102	Multi-family Service	736,208	727,203	248,693	750,000	750,000	730,000
482200	Commercial Service	2,029,474	2,113,756	681,969	2,050,000	2,050,000	2,125,000
482300	Industrial Service	861,232	879,991	284,009	895,000	895,000	870,000
482400	Municipal Service	370,948	325,607	96,300	370,000	370,000	325,000
482500	Private Fire Protection	284,443	288,704	106,954	285,000	285,000	295,000
482600	Public Fire Protection	1,829,993	1,841,960	631,136	1,835,000	1,835,000	1,850,000
482700	Fire Protection Wholesale	196,584	196,584	49,146	196,500	196,500	196,500
482800	General Service	28,450	70,789	-	20,000	20,000	20,000
482900	Sales for Resale	5,164,510	5,407,237	2,007,995	5,300,000	5,300,000	5,425,000
500400	Sale of City Property	2,901	2,046	607	-	-	-
501500	Rental of City Property	82,399	33,061	766	15,000	15,000	60,000
501600	Lease Revenue	174,055	156,092	65,000	185,000	185,000	188,000
502100	Capital Contributions	113,487	1,256,415	72,564	425,000	425,000	660,000
503000	Damage to City Property	7,093	5,401	4,277	4,000	4,000	4,000
503500	Other Reimbursements	7,228	3,139	717	4,000	4,000	4,000
507000	Unmetered Svc - Municipal Svc	7,306	7,134	660	4,000	4,000	7,000
507100	Customer Penalty	82,203	83,681	23,869	83,000	83,000	83,000
507200	Water Misc. Revenue (turn-on)	6,374	5,589	1,105	3,500	3,500	4,500
507300	Water Revenue-Sewer Billing	137,851	126,512	-	117,000	117,000	112,000
507700	Income from Admin. Fee	4,112	4,040	1,450	4,000	4,000	4,000
507900	Private Hydrant Testing	15,454	15,541	-	15,000	15,000	15,000
508300	Emergency Water Turnoff	2,079	667	188	500	500	500
591100	Premium on Debt Issue	286,427	255,221	-	222,988	222,988	193,287
	TOTAL PROGRAM REVENUES	21,749,557	23,284,742	7,172,483	21,654,488	21,654,488	21,796,787
	Personnel						
610100	Regular Salaries	523,456	541,065	201,495	385,548	385,548	926,150
610200	Labor Pool Allocations	1,657,269	1,542,127	488,628	2,154,800	2,154,800	1,782,946
610299	Capitalized Labor	(225,098)	(123,288)	-	19,465	19,465	-
610400	Call Time Wages	23,003	20,752	9,031	23,900	23,900	23,050
610500	Overtime Wages	110,779	114,906	41,925	101,227	101,227	104,129
610800	Part-Time Wages	1,042	1,354	-	3,957	3,957	1,957
611000	Other Compensation	8,990	16,616	7,752	9,558	9,558	17,562
611400	Sick Pay	27,722	14,582	688	-	-	-
611500	Vacation Pay	268,495	245,437	55,735	-	-	-
615000	Fringes	986,596	1,035,600	318,566	1,062,233	1,062,233	1,103,321
615099	Capitalized Fringe	(62,739)	(32,389)	-	-	-	-
617000	Pension Expense	117,990	(60,889)	-	-	-	-
617100	OPEB Expense	8,684	32,522	-	-	-	-
	TOTAL PERSONNEL	3,446,189	3,348,395	1,123,820	3,760,688	3,760,688	3,959,115
	Training~Travel						
620100	Training/Conferences	4,614	8,969	3,863	23,500	23,500	19,850
	TOTAL TRAINING / TRAVEL	4,614	8,969	3,863	23,500	23,500	19,850
	Supplies						
630100	Office Supplies	1,691	1,770	790	4,750	4,750	3,750
630300	Memberships & Licenses	10,860	12,459	10,541	11,400	11,400	13,480
630400	Postage/Freight	20,945	24,010	7,559	26,950	26,950	30,500
630500	Awards & Recognition	679	824	33	875	875	875
630600	Building Maint./Janitorial	6,233	7,895	1,769	4,000	4,000	4,000
630700	Food & Provisions	244	296	35	280	280	280
630801	Topsoil, Sand, Gravel	2,402	3,438	-	4,000	4,000	4,000
630803	Seed, Fertilizer	-	-	475	-	-	100
630901	Shop Supplies	19,783	17,420	14,935	24,700	24,700	31,000
630902	Tools & Instruments	8,562	2,449	7,706	6,875	6,875	10,300
631000	Miscellaneous Chemicals	2,458	4,068	2,854	5,000	5,000	7,000
631007	Sodium Hypochlorite	159,956	132,959	39,735	195,000	195,000	195,000
631009	Carbon Dioxide	64,686	69,301	23,084	58,500	58,500	75,000
631010	Powder Activated Carbon	74,421	34,727	21,734	83,200	83,200	85,000
631011	Ferric Sulfate	385,031	399,989	106,453	385,000	385,000	405,000
631012	Hydrofluosilicic Acid	32,332	30,955	13,499	32,500	32,500	37,500
631013	Lime	620,887	723,922	249,369	650,000	650,000	750,000
631014	Polyphosphate	74,639	9,977	-	32,500	32,500	-
631015	Aqua Ammonia	28,770	27,714	8,060	26,000	26,000	30,000
631016	Sodium Hydroxide	1,254	16,432	-	-	-	16,000
631017	Potassium Permanganate	369,793	462,185	55,892	320,000	320,000	500,000
631018	ACH	61,977	70,960	22,813	60,000	60,000	80,000
631020	Polymer	32,033	32,086	16,475	39,000	39,000	39,000

CITY OF APPLETON 2026 BUDGET
WATER UTILITY

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
631021	Softener Salt	7,368	6,372	6,200	7,500	7,500	7,500
631023	Phosphoric Acid	-	56,928	19,608	72,000	72,000	72,000
631100	Paint & Supplies	9,627	11,683	512	14,100	14,100	14,100
631603	Other Misc. Supplies	18,334	12,519	5,958	19,550	19,550	17,000
632001	City Copy Charges	2,531	2,153	587	2,700	2,700	3,000
632002	Outside Printing	15,135	13,059	4,049	17,500	17,500	15,500
632101	Uniforms	2,598	3,317	3,475	7,500	7,500	6,600
632102	Protective Clothing	907	917	217	1,800	1,800	1,600
632200	Gas Purchases	15,432	15,332	7,576	20,525	20,525	21,300
632300	Safety Supplies	4,025	11,869	7,223	11,700	11,700	33,300
632400	Medical/Lab Supplies	39,308	57,396	12,976	44,300	44,300	35,650
632502	Concrete	-	-	-	2,000	2,000	2,000
632503	Other Materials	6,577	381	-	-	-	100
632504	Slurry	6,453	6,665	-	13,250	13,250	10,000
632505	Gravel	19,818	20,355	6,096	21,000	21,000	22,000
632507	Asphalt	10,367	9,093	-	12,000	12,000	12,000
632509	Clear Stone	5,825	7,626	2,066	8,000	8,000	9,000
632601	Repair Parts	118,439	125,944	35,095	163,500	163,500	167,200
632700	Miscellaneous Equipment	72,998	92,718	196,699	296,486	296,486	317,200
632800	Signs	1,029	115	-	-	-	-
	TOTAL SUPPLIES	2,336,407	2,540,278	912,148	2,705,941	2,705,941	3,084,835
53316030|5	Purchased Services						
640100	Accounting/Audit Fees	14,106	13,825	-	15,150	15,150	15,300
640203	Regulatory Fees	18,783	26,521	-	25,000	25,000	25,000
640300	Bank Service Fees	13,180	12,294	117	17,000	17,000	17,000
640400	Consulting Services	891,696	220,814	35,605	439,000	439,000	659,000
640700	Solid Waste/Recycling Pickup	2,365	(840)	479	3,924	3,924	3,924
640800	Contractor Fees	5,271,743	1,039,409	17,326	4,058,300	4,058,300	3,052,650
641200	Advertising	842	655	-	500	500	500
641301	Electric	624,648	600,525	189,708	639,695	639,695	639,250
641302	Gas	152,976	112,277	93,085	188,870	188,870	167,880
641303	Water	98,703	111,586	38,340	108,560	108,560	116,560
641304	Sewer	20,550	15,149	6,292	37,515	37,515	27,700
641306	Stormwater	27,163	26,551	9,267	27,510	27,510	27,510
641307	Telephone	11,210	10,780	2,922	17,719	17,719	9,750
641308	Cellular Phones	6,507	6,667	1,935	12,570	12,570	14,000
641399	Other Utilities	1,984,562	2,214,097	840,918	2,320,000	2,320,000	2,590,000
641500	Tipping Fees	6,145	164	-	4,000	4,000	4,000
641800	Equipment Repairs & Maint.	6,960	18,619	10,027	95,500	95,500	68,000
642000	Facilities Charges	346,733	293,784	94,750	367,121	367,121	333,256
642400	Software Support	100,007	43,759	94,672	148,655	148,655	167,333
642501	CEA Operations/Maint.	176,434	154,088	31,293	202,052	202,052	190,959
642502	CEA Depreciation/Replace.	210,041	220,636	43,083	281,357	281,357	297,545
642503	CEA Capital	(132,301)	(88,635)	-	-	-	-
643200	Lab Fees	17,906	11,860	3,588	21,100	21,100	24,775
644000	Snow Removal Services	6,791	5,559	720	8,740	8,740	8,740
645100	Laundry Services	-	-	-	-	-	2,000
645400	Grounds Repair & Maintenance	5,182	6,143	964	16,660	16,660	16,660
650100	Insurance	99,396	110,928	-	185,870	185,870	133,775
650102	Injuries/Damages Insurance	72,684	68,400	-	-	-	79,075
659900	Other Contracts/Obligation	55,890	51,705	25,184	512,605	512,605	22,575
	TOTAL PURCHASED SVCS	10,110,902	5,307,320	1,540,275	9,754,973	9,754,973	8,714,717
	Miscellaneous Expense						
660100	Depreciation Expense	4,493,391	4,662,538	-	5,450,000	5,450,000	5,050,000
662300	Uncollectable Accounts	3,309	(2,756)	(8)	5,000	5,000	5,000
672000	Interest Payments	1,246,274	1,106,574	-	1,034,934	1,034,934	1,087,781
673000	Debt Issuance Costs	8,500	7,000	-	85,000	85,000	100,000
675100	Gain/Loss on Refund Amort.	119,447	97,384	-	75,023	75,023	55,553
	TOTAL MISCELLANEOUS EXP	5,870,921	5,870,740	(8)	6,649,957	6,649,957	6,298,334
	Capital Outlay						
680200	Land Improvements	585,094	-	-	-	-	-
680300	Buildings	88,382	761,036	23,271	-	-	80,000
680401	Machinery & Equipment	188,702	42,420	-	140,000	140,000	410,000
680905	Water Mains	4,933,693	2,943,810	599,020	4,377,009	4,377,009	2,817,890
681500	Software Acquisition	30,193	24,001	-	-	-	-
689900	Other Capital Outlay	(11,737,515)	(4,086,886)	-	-	-	20,000
	TOTAL CAPITAL OUTLAY	(5,911,451)	(315,619)	622,291	4,517,009	4,517,009	3,327,890
	Transfers						
791100	Transfer Out - General Fund	1,783,946	1,920,052	-	2,060,260	2,060,260	2,053,900
791400	Transfer Out - Capital Projects	-	-	-	3,900	3,900	3,000
	TOTAL TRANSFERS	1,783,946	1,920,052	-	2,064,160	2,064,160	2,056,900
	TOTAL EXPENSE	17,641,528	18,680,135	4,202,389	29,476,228	29,476,228	27,461,641

CITY OF APPLETON 2026 BUDGET
WATER UTILITY
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Charges for Services	$ 19,974,427	$ 20,063,340	$ 20,175,500	$ 20,017,820	$ 20,068,500
Miscellaneous	502,188	416,188	427,000	432,000	471,000
Total Revenues	20,476,615	308,135	20,602,500	20,449,820	20,539,500
		373			
Expenses		3,095			
Operation and Maintenance	9,929,901	445,083	13,094,472	12,718,124	12,941,071
Depreciation	4,553,430	4,662,538	5,450,000	4,750,000	5,050,000
Total Expenses	14,483,331	5,107,621	18,544,472	17,468,124	17,991,071
Operating Income (Loss)	5,993,284	(4,799,486)	2,058,028	2,981,696	2,548,429
Non-Operating Revenues (Expenses)					
Investment Income	853,470	750,792	400,000	400,000	400,000
Interest Expense	(1,246,274)	(1,106,573)	(1,034,934)	(993,934)	(1,087,781)
Intergovernmental	-	523,205	-	-	-
Gain/Loss on Refunding	(119,447)	(97,384)	(75,023)	(75,023)	(55,553)
Amortization of Premium on Debt	286,427	255,220	222,988	222,988	193,287
Debt Issue Costs	(8,500)	(7,000)	(85,000)	(85,000)	(100,000)
Other	19,566	19,581	4,000	4,000	4,000
Total Non-Operating	(214,758)	337,841	(567,969)	(526,969)	(646,047)
Net Income Before Contributions and Transfers	5,778,526	(4,461,645)	1,490,059	2,454,727	1,902,382
Contributions and Transfers In (Out)					
Capital Contributions	113,488	1,256,416	425,000	425,000	660,000
Trans Out - Capital	-	-	(3,900)	(3,900)	(3,000)
General Fund	(13,800)	(176,172)	(181,460)	(176,175)	(186,900)
Tax Equivalent	(1,770,146)	(1,743,880)	(1,878,800)	(1,845,000)	(1,867,000)
Change in Net Assets	4,108,068	(5,125,281)	(149,101)	854,652	505,482
Net Assets - Beginning	114,936,556	119,044,624	113,919,343	113,919,343	114,773,995
Net Assets - Ending	$ 119,044,624	$ 113,919,343	$ 113,770,242	$ 114,773,995	$ 115,279,477

SCHEDULE OF CASH FLOWS

Working Cash - Beginning of Year	$ 10,197,939	$ 4,089,168
+ Change in Net Assets	854,652	505,482
- Capital Contributions	(425,000)	(660,000)
+ Depreciation	4,750,000	5,050,000
+ Long Term Debt	2,870,000	4,000,000
- Fixed Assets	(10,198,423)	(6,173,336)
- Software Acquisition/ERP Implentation	-	-
- Principal Repayment	(3,960,000)	(3,880,000)
Working Cash - End of Year	$ 4,089,168	$ 2,931,314

CITY OF APPLETON 2026 BUDGET
WATER UTILITY
CALCULATION OF RATE INCREASE DOCUMENTATION

Revenues	2025 Budget	2025 Projected	2026 Budget	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Charges for Services	$ 20,175,500	$ 20,017,820	$ 20,068,500	$ 20,168,843	$ 20,269,687	$ 20,371,035	$ 20,472,890
Miscellaneous	427,000	432,000	471,000	478,065	485,236	492,515	499,902
Total Revenues	20,602,500	20,449,820	20,539,500	20,646,908	20,754,923	20,863,550	20,972,793
		308,135					
Expenses		373					
		3,095					
Operating Expenses	13,094,472	12,718,124	12,941,071	12,814,303	13,198,732	13,594,694	14,002,535
Depreciation	5,450,000	445,083	5,050,000	5,175,000	5,300,000	5,425,000	5,550,000
Total Expenses	18,544,472	13,163,207	17,991,071	17,989,303	18,498,732	19,019,694	19,552,535
Operating Income	2,058,028	7,286,613	2,548,429	2,657,604	2,256,190	1,843,855	1,420,258
Non-Operating Revenues (Expenses)							
Interest Income	400,000	400,000	400,000	200,000	200,000	200,000	200,000
Interest Expense	(1,034,934)	(993,934)	(1,087,781)	(1,078,427)	(1,103,744)	(1,155,257)	(1,234,224)
Intergovernmental	-	-	-	-	-	-	-
Gain/Loss on Refunding	(75,023)	(75,023)	(55,553)	(42,010)	(29,708)	(21,048)	(17,923)
Amortization of Debt Premium	222,988	222,988	193,287	168,121	143,077	121,013	104,609
Debt Issuance Expense	(85,000)	(85,000)	(100,000)	(85,000)	(85,000)	(85,000)	(100,000)
Other	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Total Non-Operating	(567,969)	(526,969)	(646,047)	(833,316)	(871,375)	(936,292)	(1,043,538)
	-	-	-	-	-		
Net Income Before Transfers	1,490,059	6,759,644	1,902,382	1,824,288	1,384,815	907,563	376,720
Contributions and Transfers In (Out)							
Capital Contributions	425,000	425,000	660,000	-	-	-	-
Trans Out - Capital	-	-	(3,000)	-	-	-	-
Trans Out - General Fund	(181,460)	(176,175)	(186,900)	(186,900)	(186,900)	(186,900)	(186,900)
Tax Equivalent	(1,878,800)	(1,845,000)	(1,867,000)	(1,892,000)	(1,917,000)	(1,942,000)	(1,967,000)
Change in Net Assets	(145,201)	5,163,469	505,482	(254,612)	(719,085)	(1,221,337)	(1,777,180)
		-					
Total Net Assets - Beginning	113,919,343	113,919,343	119,082,812	119,588,294	119,333,682	118,614,598	117,393,261
Total Net Assets - Ending	$113,774,142	$119,082,812	$ 119,588,294	$ 119,333,682	$ 118,614,598	$117,393,261	$115,616,081

SCHEDULE OF CASH FLOWS

Cash - Beginning of the Year	10,197,939	4,089,168	2,931,314	2,907,343	2,958,082	2,792,828
+ Change in Net Assets	854,652	505,482	(254,612)	(719,085)	(1,221,337)	(1,777,180)
+ Depreciation	4,750,000	5,050,000	5,175,000	5,300,000	5,425,000	5,550,000
+ Long Term Debt	2,870,000	4,000,000	3,500,000	2,700,000	3,300,000	6,250,000
- Contributed Capital	(425,000)	(660,000)	-	-	-	-
- Fixed Assets	(10,198,423)	(6,173,336)	(5,214,359)	(3,785,177)	(5,223,917)	(9,201,169)
- Software Acquisition	-	-	-	-	-	-
- Principal Repayment	(3,960,000)	(3,880,000)	(3,230,000)	(3,445,000)	(2,445,000)	(2,635,000)
Working Cash - End of Year	$ 4,089,168	$ 2,931,314	$ 2,907,343	$ 2,958,082	$ 2,792,828	$ 979,479
25% Working Capital Reserve (prior year's audited expenses)		3,889,265	3,973,963	3,946,183	4,054,869	4,172,988
Coverage Ratio	1.72	1.71	1.79	1.64	1.98	1.74

ASSUMPTIONS:

Borrow for capital expenditures as needed based on cash flow needs; this will be 70% of fixed asset costs for most years 2026-2030.
Interest rate at 5% twenty-year term for all future debt issues.
Revenue increases of .5% per year for additional customer base.
Operating expenses to increase 3% per year after 2026, and adjusted for required tower painting.
Maintain a level of 25% working capital reserve and 1.10 coverage ratio as required by bond covenants.

RESULTS:

Rates should be monitored on an annual basis for adjustment based on actual results or changes in circumstances. The revenue projections shown reflect the current rates. A rate study project will start early 2025. Any increase in rates will be subject to approval by the Public Service Commision of Wisconsin. The current water rates were effective 12/30/2010.

CITY OF APPLETON 2026 BUDGET

WATER UTILITY

LONG TERM DEBT

	2012 Revenue Bonds		2015 Revenue Refunding Bonds		2016 Revenue Refunding Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest
2026	145,000	30,270	2,270,000	191,750	170,000	73,300
2027	145,000	25,775	1,400,000	149,750	180,000	66,100
2028	150,000	21,125	1,450,000	91,750	185,000	58,700
2029	155,000	16,088	310,000	79,350	195,000	50,900
2030	160,000	10,888	325,000	66,350	200,000	42,900
2031	165,000	5,525	340,000	52,750	210,000	34,500
2032	170,000	-	350,000	41,375	215,000	28,050
2033	-	-	365,000	26,775	225,000	21,300
2034	-	-	375,000	13,650	230,000	14,400
2035	-	-	390,000	-	235,000	7,350
2036	-	-	-	-	245,000	-
	$ 1,090,000	$ 109,671	$ 7,575,000	$ 713,500	$ 2,290,000	$ 397,500

	2020 Revenue Refunding Bonds		2021 Revenue Refunding Bonds	
	Principal	Interest	Principal	Interest
2026	335,000	119,825	445,000	191,094
2027	345,000	109,475	465,000	172,494
2028	355,000	98,825	485,000	153,094
2029	365,000	91,525	505,000	132,894
2030	370,000	84,125	520,000	117,294
2031	380,000	76,525	540,000	101,094
2032	385,000	68,825	345,000	90,744
2033	395,000	60,925	355,000	80,094
2034	400,000	52,925	365,000	69,144
2035	410,000	44,725	375,000	57,894
2036	420,000	36,325	385,000	46,344
2037	425,000	27,825	400,000	34,344
2038	435,000	19,125	410,000	26,144
2039	445,000	9,669	420,000	17,744
2040	455,000	-	425,000	9,244
2041	-	-	435,000	-
	$ 5,920,000	$ 900,644	$ 6,875,000	$ 1,299,660

	2025 Revenue Refunding Bonds		TOTAL		
	Principal	Interest	Principal	Interest	Total
2026	515,000	414,875	3,880,000	1,021,114	4,901,114
2027	555,000	299,000	3,090,000	822,594	3,912,594
2028	590,000	269,500	3,215,000	692,994	3,907,994
2029	625,000	238,250	2,155,000	609,007	2,764,007
2030	650,000	205,750	2,225,000	527,307	2,752,307
2031	685,000	171,500	2,320,000	441,894	2,761,894
2032	720,000	135,500	2,185,000	364,494	2,549,494
2033	750,000	98,000	2,090,000	287,094	2,377,094
2034	335,000	81,250	1,705,000	231,369	1,936,369
2035	115,000	75,500	1,525,000	185,469	1,710,469
2036	120,000	69,500	1,170,000	152,169	1,322,169
2037	125,000	63,250	950,000	125,419	1,075,419
2038	130,000	56,750	975,000	102,019	1,077,019
2039	140,000	49,750	1,005,000	77,163	1,082,163
2040	145,000	42,500	1,025,000	51,744	1,076,744
2041	155,000	34,750	590,000	34,750	624,750
2041	160,000	26,750	160,000	26,750	186,750
2041	170,000	18,250	170,000	18,250	188,250
2041	180,000	9,250	180,000	9,250	189,250
2041	185,000	-	185,000	-	185,000
	$ 7,050,000	$ 2,359,875	$ 30,800,000	$ 5,780,850	$ 36,580,850

Note: Schedule is based on accrual method of accounting. Revenue Bonds in the amount of $4,000,000 will be issued in 2026. Expected interest expense of the issue in 2026 is $66,667 at 5%.

CITY OF APPLETON 2026 BUDGET

WASTEWATER UTILITY

Utilities Director: Christopher F. Stempa

Deputy Director Utilities: Ryan T. Rice

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

MISSION STATEMENT

The City of Appleton Wastewater Treatment and Collections Systems provide the community with essential wastewater treatment services utilizing the full potential of highly motivated and technically skilled staff. It is our goal to maintain maximum standards of community health and safety, while protecting and preserving the environment, in a manner that demonstrates integrity, responsibility, and economically sound practices.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

WASTEWATER TREATMENT

Phase I Solids Dewatering Equipment Upgrades: This project involves the installation of two new belt filter presses including new motor control centers and wholesale replacement of HVAC that supports the solids dewatering process floor. Final completion was reached in mid 2025.

Phase II Solids Dewatering Equipment Upgrades: This project involves the removal of the three 32-year-old belt filter presses following the completion of the Phase I Solids Dewatering Project. Two new belt filter presses will take their place for a total of four upgraded units between Phase I and Phase II construction projects. Phase II work began in late 2024 and is anticipated to proceed through 2025. Final completion is projected to occur in June 2026.

Blended Sludge Piping & Heat Exchanger Replacement Project: This CIP project involves replacement of eroded and corroded ductile iron blended sludge pipe and digester sludge circulation piping including the preliminary heating exchanger system and both primary digester heat exchanger units. Final completion was reached in late 2025.

ML Channel Blower Replacement: This CIP project replaced the existing 32 year old blower equipment with present day blower technology. Active construction initiated in late 2024 subsequent to major equipment delivery. Final completion was reached in July following the successful commissioning of the second blower unit.

Summer Street Lift Station Upgrades: DNR approved the plans and specifications in May 2025. The public bid process was completed in late June 2024 with the construction contract subsequently awarded in July. Active construction is not anticipated to occur until late 2025 or early 2026.

Anaerobic Digester Inspection: The Phase I strategy in 2025 produced bidding documents for a lower-level inspection of one digester between August and October 2025. The inspection findings and insights gained will be used to formulate the subsequent design phase and produce bidding documents for a complete inspection of both ESDs and the other work associated with the staff identified upgrades or improvements.

L-Building HVAC and Receiving Station Upgrades: Project construction was initiated in early 2025 with a scope to replace the existing HVAC system and address protective coating deterioration and repairs within a Diffused Air Floatation Thickener (DAFT) tank including the original hauled waste receiving station tank. Additionally, the project will add mixers and tank covers to the hauled waste receiving station tanks as well as secondary offload station piping on the west end of the L-Building. Project final completion is not expected to occur until Mach 2026.

WASTEWATER COLLECTION

Reconstructed/rehabilitated approximately 1.86 miles of sanitary sewer.

Conducted flow monitoring in Meade, Richmond, and Ballard interceptor sewers to verify system capacity.

Used the sewer televising program to resolve property owner lateral backup issues.

Continued annual full lateral replacement program with street reconstruct projects to reduce clearwater infiltration into the system.

WASTEWATER ADMINISTRATION

In 2020, a comprehensive rate study was completed by an independent consultant. In accordance with the recommendations from that study, an overall 20% rate increase was put into effect January 1, 2021 and additional annual rate increases for the next five years. Annual rate increases have been approved starting in 2022. A 9% rate increase was effective January 1, 2025. A 4% rate increase is proposed for January 1, 2026 to provide the cash flow needed for operations and capital projects to maintain equipment at the Wastewater Treatment Plant.

Completed the implementation of the Utility Billing (UB) and Enterprise Asset Management System (EAM) modules within the City's ERP system. These systems will replaced the existing Utility Billing, Asset Management and Inventory systems that operated on the AS400 iSeries system.

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

MAJOR 2026 OBJECTIVES

The Departments of Public Works and Utilities will work together to provide effective and efficient operation of the Wastewater Utility to:

Provide cost-effective treatment of its residential, commercial, and industrial wastewaters.

Provide treatment that meets or exceeds WPDES Permit requirements.

Provide for both short-term and long-term facility planning and management to address community growth and increased wastewater treatment needs.

Provide high-quality Class B biosolids for beneficial use while continuing to explore biosolids diversification opportunities.

Maintain efficient and sustainable operation by controlling operational and capital costs, optimizing resource allocation, and identifying cost-saving opportunities.

Successful execution of multiple ongoing and planned infrastructure upgrade projects that are predicated on rehabilitating and/or modernizing aging systems, meeting increased service demands, enhancing regulatory compliance, and improving environmental sustainability.

Complete a Facility Master Plan in 2026 that will provide a comprehensive roadmap to guide future infrastructure projects, evaluate staffing needs, forecast budget demands, support future rate studies, and align long-term operational needs with ongoing regulatory compliance standards.

Continue the clear water program to reduce inflow into the wastewater system.

Complete annual sewer cleaning program with increased contracted services and identify areas of concern.

Promptly respond to emergency sewer backups.

Continue major interceptor rehabilitation to maintain the system at a level that will accommodate growth and increased wastewater needs.

Reduce the amount of inflow and infiltration into the sanitary sewer system.

Use the City's sewer truck camera to identify problem areas and address them accordingly.

Continue to update the City sanitary sewer database.

Continue using televising software to assist in programming sewer spot repairs, protruding taps, and mineral deposits.

Update a Capacity, Management, Operations and Maintenance (CMOM) Plan to meet WDNR requirements.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
Program Revenues		$ 16,457,423	$ 18,522,022	$ 17,760,820	$ 17,760,820	$ 17,900,475	0.79%
Program Expenses							
5411	Utility Administration	377,379	416,160	496,100	496,100	820,677	65.43%
5412	Finance Administration	6,215,730	6,346,540	7,536,966	7,536,966	7,902,993	4.86%
5422	Treatment	5,187,734	4,691,974	6,821,139	6,821,139	5,702,295	-16.40%
5423	Biosolids Management	743,923	735,718	981,320	981,320	927,420	-5.49%
5425	Lift Stations	120,631	164,441	167,395	167,395	181,064	8.17%
5427	Collection Systems	1,065,410	896,121	1,114,400	1,114,400	1,349,275	21.08%
5431	Public Works Capital	249,497	636,074	3,168,440	3,168,440	2,914,111	-8.03%
5432	Utility Capital	56,132	11,464	5,891,125	5,891,125	1,730,000	-70.63%
Total Program Expenses		$ 14,016,436	$ 13,898,492	$ 26,176,885	$ 26,176,885	$ 21,527,835	-17.76%
Expenses Comprised Of:							
Personnel		3,126,012	2,928,104	3,264,351	3,264,351	3,464,029	6.12%
Travel & Training		4,594	3,025	19,400	19,400	16,900	-12.89%
Supplies & Materials		1,376,516	1,271,450	1,469,348	1,469,348	1,709,330	16.33%
Purchased Services		7,716,116	9,860,747	10,780,701	10,780,701	5,684,319	-47.27%
Miscellaneous Expense		5,230,269	5,576,843	6,757,876	6,757,876	7,071,634	4.64%
Capital Outlay		(3,604,433)	(5,965,378)	3,643,649	3,643,649	3,337,723	-8.40%
Transfers Out		167,362	223,701	241,560	241,560	243,900	0.97%
Full Time Equivalent Staff:							
Personnel allocated to programs		29.29	29.29	30.51	30.51	30.51	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Utility Administration **Business Unit 5411**

PROGRAM MISSION

For the benefit of the Wastewater Utility staff, managers will administer to the Wastewater facility, while supporting and mentoring operations, biosolids, laboratory, and maintenance staff, to ensure that all administrative business functions are completed accurately, timely, and professionally.

PROGRAM NARRATIVE

Link to City Key Strategies:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Continue to comply with all statutory requirements, filing all reports accurately and on a timely basis.

Continue to provide support in developing capital improvement projects, budgets, and process analysis.

Identify cost-efficient technologies to assist in taking a proactive approach to administration.

Maintain a safe and healthy work environment for divisional employees.

Provide leadership in the coordination of community relations.

Major changes in Revenue, Expenditures or Programs:

This budget reflects the implementation of a 4% rate increase effective January 1, 2026, this is contingent on the Utilities Committee approval prior to adoption of the 2026 budget.

The Fees & Commission revenue ended in 2024, no revenue will be included in the 2026 budget for these services.

Miscellaneous Revenue is reduced in the 2026 budget due to the elimination of composting of biosolids. The revenue budget reflects the sale of the remaining compost stock produced in 2025.

Other Reimbursement revenue includes funds received for special assessment for sanitary laterals installed per the assessment policy during capital projects as well as p-card rebates.

Consulting Services includes funding to support a comprehensive facility plan. This document will be used to create a roadmap for future decision making and compliment a future rate study.

The Transfer Out-Capital budget is to fund the additional expense to upgrade the replacement of a general use car to a SUV to allow transportation for multiple employees between City facilities and provide needed safety for the winter conditions. This expense will be shared with Water Utility.

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Utility Administration **Business Unit 5411**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
422400	Miscellaneous State Aids	$ -	$ 498,000	$ -	$ -	$ -
471000	Interest on Investments	1,456,228	1,293,115	400,000	400,000	400,000
473000	Interest - Deferred Specials	10,645	6,434	10,000	10,000	5,000
481400	Industrial Pre-Treatment	4,895	4,881	4,500	4,500	4,500
482101	Residential Service	5,388,713	5,786,850	6,290,000	6,290,000	6,480,000
482102	Multi-family Service	504,783	531,973	595,000	595,000	600,000
482200	Commercial Service	1,313,056	1,442,139	1,545,000	1,545,000	1,620,000
482300	Industrial Service	4,381,094	4,636,928	5,145,000	5,145,000	5,170,000
482400	Municipal Service	380,368	403,533	435,000	435,000	445,000
500100	Fees & Commissions	7,682	8,983	7,500	7,500	-
500400	Sale of City Property	2,984	1,806	-	-	-
501000	Miscellaneous Revenue	32,976	17,783	10,000	10,000	5,000
502100	Capital Contributions	161,172	449,096	-	-	-
503500	Other Reimbursements	2,539	199,117	541,000	541,000	324,000
507100	Customer Penalty	48,506	53,648	50,000	50,000	55,000
508200	Insurance Proceeds	45,721	500	-	-	-
508400	Special Hauled Waste	2,441,781	3,046,092	2,480,000	2,480,000	2,500,000
	Total Revenue	$ 16,183,143	$ 18,380,878	$ 17,513,000	$ 17,513,000	$ 17,608,500
	Expenses					
610100	Regular Salaries	$ 204,351	$ 231,585	$ 266,105	$ 266,105	$ 274,086
610400	Call Time	67	150	-	-	-
610500	Overtime Wages	4,089	3,225	2,824	2,824	2,909
610800	Part-Time Wages	-	-	1,552	1,552	1,552
615000	Fringes	69,733	97,296	102,647	102,647	106,464
620100	Training/Conferences	4,514	3,025	19,000	19,000	16,500
630100	Office Supplies	5,531	2,603	6,500	6,500	6,500
630200	Subscription	313	343	350	350	570
630300	Memberships & Licenses	9,176	5,785	11,000	11,000	11,115
630400	Postage/Freight	806	594	2,500	2,500	3,000
630500	Awards & Recognition	300	330	360	360	360
630600	Building Maint./Janitorial	6,276	8,540	9,800	9,800	10,035
630700	Food & Provisions	400	430	480	480	480
632001	City Copy Charges	3,304	2,648	4,200	4,200	4,200
632002	Outside Printing	758	1,326	1,300	1,300	1,300
632101	Uniforms	1,198	1,137	500	500	2,000
632300	Safety Supplies	8,608	19,437	11,550	11,550	18,300
632700	Miscellaneous Equipment	3,969	5,085	11,750	11,750	21,000
640400	Consulting Services	12,643	827	4,500	4,500	300,000
640700	Solid Waste/Recycling	2,775	2,969	3,100	3,100	3,225
640800	Contractor Fees	3,726	2,736	4,125	4,125	3,500
641200	Advertising	1,331	736	1,500	1,500	1,500
641307	Utilities	12,436	13,330	14,645	14,645	16,965
642501	CEA Equip. Rental	4,009	4,294	6,712	6,712	8,116
659900	Other Contracts/Obligation	17,066	7,729	-	-	-
791400	Transfer Out-Capital	-	-	9,100	9,100	7,000
	Total Expense	$ 377,379	$ 416,160	$ 496,100	$ 496,100	$ 820,677

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Training/Conferences	
Training to meet license requirements	$ 4,500
State and national conferences	7,500
On-site micro digestion training	2,000
Training and testing for license	2,500
	$ 16,500
Miscellaneous Equipment	
Conference room monitor	$ 5,000
Computer upgrades & replacements	10,000
Inventory shelving	5,000
Miscellaneous office equipment	1,000
	$ 21,000
Safety Supplies	
Safety helmets & glasses	$ 7,000
Fall protection gates	2,000
Storage of safety equipment	2,500
General equipment needs	5,800
Safety reference materials	1,000
	$ 18,300
Consulting Services	
Facility Master Plan	$ 275,000
Asset Management critical rating assessment	25,000
	$ 300,000

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Finance Administration **Business Unit 5412**

PROGRAM MISSION

Customer billing and financial system maintenance to be in compliance with Generally Accepted Accounting Principles (GAAP).

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Administrative overhead costs such as interest, depreciation, insurance and other miscellaneous expenses are accounted for in this program.

Major changes in Revenue, Expenditures or Programs:

Software Support module includes costs for the Utility Billing (UB) and Enterprise Asset Management (EAM) modules. These costs are shared with other funds based on usage of the modules.

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Finance Administration **Business Unit 5412**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
500600	Gain (Loss) on Asset Disposal	$ (35,655)	$ (139,181)	$ -	$ -	$ -
591100	Premium on Debt Issue	280,784	256,470	227,820	227,820	271,975
	Total Revenue	$ 245,129	$ 117,289	$ 227,820	$ 227,820	$ 271,975
	Expenses					
610100	Regular Salaries	$ 127,450	$ 154,867	$ 138,307	$ 138,307	$ 152,986
610500	Overtime Wages	961	2,283	-	-	-
615000	Fringes	388,028	64,046	46,593	46,593	55,090
630400	Postage/Freight	19,248	21,164	24,350	24,350	27,275
632002	Outside Printing	3,565	3,693	7,500	7,500	7,500
640100	Accounting/Audit Fees	12,557	12,047	13,000	13,000	13,150
640300	Bank Service Fees	18,743	17,291	20,000	20,000	20,000
642400	Software Support	-	10,853	22,280	22,280	17,958
643700	Treatment Services	64,954	68,088	68,000	68,000	70,000
650100	Insurance	182,592	191,664	206,600	206,600	230,500
660100	Depreciation Expense	3,564,800	3,669,553	4,440,000	4,440,000	4,675,000
662300	Uncollectable Accounts	1,573	(601)	4,000	4,000	4,000
663100	Joint Meter Expense	486,204	507,321	431,000	431,000	501,000
672000	Interest Payments	1,173,692	1,216,632	1,757,876	1,757,876	1,766,634
673000	Debt Issuance Costs	4,000	183,938	125,000	125,000	125,000
681500	Software Acquisition	30,193	24,001	-	-	-
689900	Other Capital Outlay	(30,192)	(24,001)	-	-	-
791100	Transfer Out - General	167,362	223,701	232,460	232,460	236,900
	Total Expense	$ 6,215,730	$ 6,346,540	$ 7,536,966	$ 7,536,966	$ 7,902,993

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Postage/Freight

City service invoice postage	$ 26,800
Box rental & caller service	475
	$ 27,275

Bank Service Fees

Banking & investment fees	$ 20,000
	$ 20,000

Treatment Services

Sewer charges from other sanitation districts for Appleton residences served	$ 70,000
	$ 70,000

Software Support

Utility billing module	$ 12,395
Enterprise asset management module	5,563
	$ 17,958

Joint Meter Expense

Allocation from Water	$ 154,000
Meter depreciation	235,000
Return on investment on net fixed assets - meters	112,000
	$ 501,000

Transfer Out - General

Administration fee	$ 186,900
Joint meter portion of payment in lieu of tax	50,000
	$ 236,900

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Treatment **Business Unit 5422**

PROGRAM MISSION

For the benefit of the community, we will provide essential services to process wastewater so that an effluent suitable for discharge to the Fox River and a biosolids component suitable for agriculture beneficial reuse is achieved.

PROGRAM NARRATIVE

Link to City Key Strategies:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Meet or exceed all State and federal regulatory agency requirements.

Monitor and evaluate all operating systems to ensure the most efficient and cost-effective treatment methods are being applied to current operations and to support future special revenue programs.

Maintain an effective relationship with all City departments, public officials, and the community.

Major changes in Revenue, Expenditures or Programs:

The Shop Supplies and Tools budget includes $5,000 for the pipe camera and $4,000 for a valve exerciser, the cost of both of these tools will be shared with the Water Utility.

Ongoing work associated with the Belt Filter Press (BFP) Construction Upgrades Project in 2025 did not provide the window of opportunity to establish a proper chemical scale inhibitor study. Therefore, the 2026 budget again includes funding ($30,000) for the procurement of a chemical scale inhibitor that will be trialed as part of the solids dewatering operation. The trial will demonstrate the efficacy of a chemical to mitigate hard scale formation on the new BFP units and downstream filtrate conveyance piping. If successful, it would curtail or ideally eliminate the need to utilize hydrochloric acid and high pressure blasting equipment to remove calcium carbonate scale from equipment and pipes. At least two new BFPs would be isolated to effectively implement this trial. One BFP would serve as the control and another as the designated test for chemical addition.

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Treatment **Business Unit 5422**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses					
610100 Regular Salaries	$ 1,079,840	$ 1,143,099	$ 1,258,092	$ 1,258,092	$ 1,334,745
610400 Call Time Wages	5,408	5,944	8,200	8,200	8,200
610500 Overtime Wages	109,059	56,438	63,284	63,284	65,884
610800 Part-Time Wages	3,775	13,156	15,600	15,600	15,600
615000 Fringes	399,924	432,808	456,080	456,080	498,796
630100 Office Supplies	8	-	-	-	-
630901 Shop Supplies & Tools	70,151	62,619	60,000	60,000	84,000
631000 Chemicals	709,525	791,952	838,220	838,220	905,000
631600 Other Supplies	28,668	15,352	26,500	26,500	17,000
632101 Uniforms	5,648	5,972	12,368	12,368	12,750
632200 Gas Purchases	161	1,178	2,000	2,000	2,000
632400 Medical/Lab Supplies	29,261	20,707	30,000	30,000	33,000
632601 Repair Parts	390,659	210,042	300,000	300,000	300,000
632700 Miscellaneous Equipment	34,292	37,799	69,375	69,375	57,700
639000 Loss on Obsolete Inventory	-	2,521	-	-	-
640202 Recording/Filing Fees	38,809	34,088	45,000	45,000	45,000
640400 Consulting Services	64,481	20,931	178,950	178,950	100,000
640700 Solid Waste/Recycling	1,588	1,300	1,500	1,500	1,500
640800 Contractor Fees	280,250	110,964	66,950	66,950	92,250
641300 Utilities	1,155,136	1,106,668	1,268,705	1,268,705	1,197,105
641500 Tipping Fees	3,082	5,955	5,600	5,600	6,800
641600 Building Repairs & Maint.	361,294	26,741	200,000	200,000	200,000
641800 Equipment Repairs & Maint.	45,766	50,068	1,288,950	1,288,950	52,500
642000 Facilities Charges	531,871	480,600	494,752	494,752	491,371
642400 Software Support	15,220	22,430	27,250	27,250	46,500
642501 CEA Equip. Rental	19,464	21,564	42,708	42,708	41,929
643200 Lab Fees	23,943	19,450	27,515	27,515	59,125
644000 Snow Removal Services	4,518	3,935	10,790	10,790	10,790
645400 Grounds Repair & Maint.	5,608	4,777	14,710	14,710	14,710
659900 Other Contracts/Obligation	3,132	5,881	8,040	8,040	8,040
689900 Other Capital Outlay	(232,807)	(22,965)	-	-	-
Total Expense	$ 5,187,734	$ 4,691,974	$ 6,821,139	$ 6,821,139	$ 5,702,295

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Contractor Fees

Hydroblasting	$ 30,000
Lab equipment inspections	750
Chemical tank inspections	6,000
Safety inspections	5,000
Fuel tank inspection	500
MCC electrical testing	10,000
Pipe insulation replacement	5,000
Blower maintenance	20,000
Miscellaneous needs	15,000
	$ 92,250

Equipment Repairs & Maintenance

Equipment rehabilitation	$ 40,000
Coolant change in generator	10,000
Generator maintenance	2,500
	$ 52,500

Consulting Services

Confined space entry safety review	$ 10,000
Digester foundation assessment	75,000
Miscellaneous engineering studies	15,000
	$ 100,000

Lab Fees

Receiving station testing	$ 20,000
Process testing	20,000
High-strength customer testing	4,075
Regulatory testing	15,050
	$ 59,125

Shop Supplies & Tools

Shop supplies	$ 60,000
Pipe camera (shared with Water)	5,000
Valve exerciser (shared with Water)	4,000
Microscope	5,000
Small hand tools	10,000
	$ 84,000

Software Support

GE Fanuc Software	$ 15,000
Modicon Software	3,750
Hach Wims support	3,750
Regulatory Reporting Software	24,000
	$ 46,500

Chemicals

Iron salts	$ 475,000
DAF polymer	35,000
BFP coagulant	210,000
Sodium hypochlorite	80,000
Sodium bisulfite	65,000
Scale inhibitor	30,000
Other chemicals	10,000
	$ 905,000

Medical/Lab Supplies

Supplies	$ 10,000
Benchware	3,000
Chemicals for tests	20,000
	$ 33,000

Repair Parts

Pumps & Motors	$ 185,000
Valves, piping and bearings	100,000
Instrumentation parts	5,000
Inventory management	10,000
	$ 300,000

Building Repairs & Maintenance

Painting	$ 200,000
	$ 200,000

Miscellaneous Equipment

SCADA desk sets	$ 9,000
Pressure washer	5,000
Shelving for R & V Building	20,000
Lab - Incubator	4,500
Lab - Sealer	9,200
Miscellaneous equipment	10,000
	$ 57,700

Other Supplies

Reagents for analyzers	$ 5,500
Paper machine oil	11,500
	$ 17,000

Recording/Filing Fees

DNR Fees	$ 45,000
	$ 45,000

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Biosolids Management **Business Unit 5423**

PROGRAM MISSION

For the benefit of the ratepayers and the agricultural community, we will research and implement cost-effective recycling so that we accomplish beneficial reuse of biosolids produced during wastewater treatment.

PROGRAM NARRATIVE

Link to City Key Strategies:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The Biosolids Management Program implements storage and final disposition strategies for the biosolids produced in the wastewater treatment process. Program implementation must meet all State and federal standards applicable to the generation and beneficial use of municipal treatment plant biosolids. In addition to regulatory compliance, the program relies on a strong interface with regional authorities and the agricultural community to facilitate land application of biosolids for beneficial use.

Major changes in Revenue, Expenditures or Programs:

The budget reflects the discontinuation of using composting to process some of the biosolids.

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Biosolids Management **Business Unit 5423**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 70,992	$ 79,290	$ 89,125	$ 89,125	$ 93,437
610500	Overtime Wages	5,421	2,122	2,961	2,961	3,310
615000	Fringes	28,235	32,062	35,966	35,966	37,654
631603	Other Misc. Supplies	2,066	3,037	2,500	2,500	2,500
632200	Gas Purchases	1,913	2,829	3,500	3,500	3,500
632700	Miscellaneous Equipment	3,627	8,364	-	-	2,500
640800	Contractor Fees	561,128	551,056	750,000	750,000	725,000
641300	Utilities	333	461	450	450	475
642501	CEA Equip. Rental	26,552	28,115	46,143	46,143	45,369
643200	Lab Fees	11,259	11,848	7,675	7,675	5,675
659900	Other Contracts/Obligation	32,397	16,534	43,000	43,000	8,000
	Total Expense	$ 743,923	$ 735,718	$ 981,320	$ 981,320	$ 927,420

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Contractor Fees

Biosolids transport/application	$ 675,000
Biosolids incorporation	50,000
	$ 725,000

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Lift Stations **Business Unit 5425**

PROGRAM MISSION

For the benefit of the Appleton sewer consumers, we will operate, monitor, and maintain the lift stations throughout the City to ensure consistent and reliable conveyance of sewage to the Wastewater treatment facility.

PROGRAM NARRATIVE

Link to City Key Strategies:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Convey the City's industrial, commercial, and residential wastewater that cannot flow by gravity to one of the fourteen lift stations where sewage is pumped to the Wastewater plant for processing.

Major changes in Revenue, Expenditures or Programs:

Contractor Fees includes costs to install a natural gas line at the Spartan Street lift station. Originally planned for 2025, the decision to postpone this work until 2026 was predicated on waiting for additional residential development immediately east of the Spartan Drive lift station which will lower the upfront cost for the gas service. The natural gas service would facilitate the transition from the "temporary" onsite propane gas storage tank which remains from original lift station construction in 2017.

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Lift Stations **Business Unit 5425**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610200	Labor Pool Allocations	$ 41,240	$ 41,386	$ 44,831	$ 44,831	$ 46,176
610500	Overtime Wages	1,215	2,422	2,371	2,371	2,442
615000	Fringes	17,051	19,650	20,015	20,015	20,768
632601	Repair Parts	10,898	10,215	12,000	12,000	12,000
632700	Miscellaneous Equipment	1,225	904	-	-	22,500
640400	Consulting Services	1,125	11,900	-	-	-
640800	Contractor Fees	3,690	28,695	22,500	22,500	22,500
641300	Utilities	43,500	45,181	60,678	60,678	49,678
641800	Equipment Repairs & Maint.	687	4,088	5,000	5,000	5,000
	Total Expense	$ 120,631	$ 164,441	$ 167,395	$ 167,395	$ 181,064

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Contractor Fees	
Install natural gas line at Spartan Dr	$ 15,000
Miscellaneous fees	7,500
	$ 22,500
Miscellaneous Equipment	
Water Street pump replacement	$ 22,500
	$ 22,500

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Collection Systems **Business Unit 5427**

PROGRAM MISSION

Maintain the sanitary sewer system for the health and safety of the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Complete the annual sewer cleaning program and identify those areas with improper connections and defects.

Reduce the amount of clear water inflow and infiltration into the sanitary sewer system.

Major changes in Revenue, Expenditures or Programs:

The fluctuation in Contractor Fees from year to year is the result of the root control program and the spot repair/protruding tap program. Because the City does not have an extensive root problem, we are able to conduct this program every other year, which also results in better bid prices. The next root control program is to be performed in 2027.

The fluctuation in Consulting Services from year to year is in part the result of the aerial photography services performed approximately every three years (including 2026), and which is included on other utility accounts as well. Additionally, DPW is significantly increasing its contractor-provided sewer TV and cleaning services under the Consulting Services line item to keep pace with expanding system needs and to allow the Operations sewer crew, which has historically contributed similar services, to focus on other system needs.

Miscellaneous Equipment increase is for the purchase of a new sewer TV camera, which has costs split between Wastewater and Stormwater.

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Collection Systems **Business Unit 5427**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
480100	General Charges for Svc	$ 28,619	$ 22,978	$ 20,000	$ 20,000	$ 20,000
490800	Misc Intergov Charges	532	877	-	-	-
	Total Revenue	$ 29,151	$ 23,855	$ 20,000	$ 20,000	$ 20,000
	Expenses					
610100	Regular Salaries	$ 379,774	$ 358,950	$ 380,322	$ 380,322	$ 408,966
610400	Call Time Wages	2,768	2,215	1,500	1,500	2,000
610500	Overtime Wages	9,123	3,958	5,200	5,200	5,200
610800	Part-Time Wages	102	137	-	-	-
615000	Fringes	156,544	161,465	153,756	153,756	177,543
620100	Training/Conferences	80	-	400	400	400
630300	Memberships & Licenses	1,296	1,265	1,300	1,300	1,300
630500	Awards & Recognition	259	216	245	245	245
630901	Shop Supplies & Tools	3,336	1,479	2,500	2,500	3,000
632201	Outside Printing	1,684	1,608	2,000	2,000	2,000
632102	Protective Clothing	185	233	700	700	-
632501	Construction Materials	15,906	18,042	10,000	10,000	10,000
632700	Miscellaneous Equipment	2,233	1,939	4,000	4,000	124,700
640400	Consulting Services	275,198	153,948	189,500	189,500	280,000
640800	Contractor Fees	85,030	54,996	201,000	201,000	176,000
641300	Utilities	5,684	6,075	7,532	7,532	7,220
641500	Tipping Fees	5,656	4,971	7,000	7,000	7,000
642400	Software Support	2,573	2,588	2,350	2,350	2,350
642501	CEA Equip. Rental	110,393	115,402	138,595	138,595	133,851
659900	Other Contracts/Obligation	7,586	6,634	6,500	6,500	7,500
	Total Expense	$ 1,065,410	$ 896,121	$ 1,114,400	$ 1,114,400	$ 1,349,275

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Consulting Services

Sewer TV & cleaning	$ 240,000
Lateral televising	15,000
Aerial photography update	25,000
	$ 280,000

Contractor Fees

Lateral cleaning	$ 1,000
Protruding tap/grouting	40,000
Spot repair - liners	60,000
Liners/unanticipated failures	20,000
Patch program	55,000
	$ 176,000

Miscellaneous Equipment

Sewer camera	$ 120,000
Cones/barricades, etc	2,750
Jetter/nozzle replacement	1,000
TV camera equipment	950
	$ 124,700

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Public Works Capital Improvements **Business Unit 5431**

PROGRAM MISSION

Identify, design, and implement the capital construction program to maintain and expand the sanitary sewer system for the benefit of current and future users of the system.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Identify failing or improperly sized sewers and incorporate them into the five-year plan.

Identify the need for future system expansions and incorporate them into the five-year plan.

Design replacement systems or system expansions to meet current and future demands.

Reduce the amount of inflow and infiltration into the sanitary sewer system.

The following is the 2026 CIPs:

	2026 Budget	Page
Sanitary Sewer Program	$ 2,914,111	Projects, pg. 622

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Public Works Capital Improvements **Business Unit 5431**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses					
610100 Regular Salaries	$ 13,791	$ 10,481	$ 118,203	$ 118,203	$ 107,062
610500 Overtime Wages	2,361	2,700	5,000	5,000	5,000
610800 Part-Time Wages	-	51	-	-	-
615000 Fringes	4,710	6,321	45,817	45,817	38,159
632500 Materials	63	59	-	-	-
640400 Consulting Services	487	11,131	200,000	200,000	200,000
640800 Contractor Fees	-	8,081	-	-	-
642501 CEA Equip. Rental	1	(10,144)	5,771	5,771	6,167
659900 Other Contracts/Obligation	250	23,078	-	-	-
680903 Sanitary Sewers	890,005	1,327,344	2,793,649	2,793,649	2,557,723
689900 Other Capital Outlay	(662,171)	(743,028)	-	-	-
Total Expense	$ 249,497	$ 636,074	$ 3,168,440	$ 3,168,440	$ 2,914,111

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

	Street	From	To	Waste-water Utility
Labor Pool				150,221
CEA				6,167
Consultant	Glacier Ridge LS aband			100,000
	Lawe St - South Island St			100,000
	Subtotal			**200,000**
Miscellaneous Construction	Sanitary laterals & manholes prior to asphalt paving			30,702
	Sanitary laterals & manholes prior to concrete paving			41,500
	Structure rehabilitation / sewer cut repairs			25,000
	Subtotal			**97,202**
New Construction	Easement s/o CTH JJ	Edgewood Dr (CTH JJ)	Dorn property	218,720
	Edgewood Dr	Sommers Dr	450' w/o Kurt Ave	87,780
	Sommers Dr	Spartan Dr	Edgewood Dr (CTH JJ)	272,000
	Sommers Dr	Spartan Dr	Edgewood Dr (CTH JJ)	238,000
	Subtotal			**816,500**
Reconstruction	Brewster St	Durkee St	Drew St	137,330
	Drew St	Brewster St	Circle St	93,980
	Subtotal			**231,310**
Reconstruction (on streets to be paved in 2027)	Badger Ave	Spencer St	Pierce Ave	541,692
	Dewey St	Kernan Ave	Walden Ave	64,404
	Easement n/o 41	s/o Enterprise		65,000
	Eighth St	Pierce Ave	Badger Ave	60,750
	Misc sanitary sewer spot repairs			25,000
	Oklahoma St	Mason St	Richmond St	356,265
	Rankin St	Commercial St	Wisconsin Ave	245,420
	Sixth St	Memorial Dr	State St	54,180
	Subtotal			**1,412,711**
Total				**2,914,111**

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Utility Capital Improvements **Business Unit 5432**

PROGRAM MISSION

For the benefit of Appleton sewer consumers, we will provide necessary improvements to all wastewater facilities, structures, and equipment so that the treatment processes meet current and future needs in a cost-effective manner.

PROGRAM NARRATIVE

Link to City Key Strategies:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Provide resources to upgrade existing plant components and facilities.

Identify and install new systems and equipment for improved treatment processes.

Correct safety hazards when identified.

The following are 2026 CIPs:

	2026 Budget	Page
Portable Pump	$ 150,000	Projects, pg. 673
Visitor Entrance System	30,000	Projects, pg. 674
Sampler Equipment Replacement	50,000	Projects, pg. 672
Roof Replacement	425,000	Projects, pg. 653
Electrical/MCC upgrades	200,000	Projects, pg. 644
Facility Renovation	125,000	Projects, pg. 646
Heating, Ventilating and Air Conditioning Systems	750,000	Projects, pg. 649
	$ 1,730,000	

Major changes in Revenue, Expenditures or Programs:

The budget for this program varies from year to year based on the capital needs of the utility.

Note for future capital planning:
The next reissued WPDES permit is anticipated to become effective in early 2025 and will include low-level effluent limits for TMDL (Total Maximum Daily Load) phosphorus. Wastewater staff will closely evaluate phosphorus effluent quality trends in relation to compliance with TMDL limits to determine if process improvements might be required as part of future capital planning.

The budget includes the cost to purchase a portable emergency pump to be shared with the Water Utility. The cost is shared equally between the utilities.

The budget includes the cost to install a visitor entrance management system. The cost of the system will be shared with the Water Utility and will be split 60% to the Wastewater Utility and 40% to the Water Utility.

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Utility Capital Improvements **Business Unit 5432**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
640400	Consulting Services	$ 362,618	$ 595,503	$ 491,200	$ 491,200	$ 275,000
640800	Contractor Fees	3,257,795	5,891,249	4,549,925	4,549,925	675,000
659900	Other Contracts/Obligation	35,180	51,440	-	-	-
680200	Land Improvements	513,132	-	650,000	650,000	-
680300	Buildings	5,567,271	2,174,895	200,000	200,000	550,000
680401	Machinery & Equipment	61,058	899,990	-	-	200,000
681500	Software Acquisition	-	-	-	-	30,000
689900	Other Capital Outlay	(9,740,922)	(9,601,613)	-	-	-
	Total Expense	$ 56,132	$ 11,464	$ 5,891,125	$ 5,891,125	$ 1,730,000

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Consulting Services	
HVAC system upgrades	$ 75,000
Electrical/MCC upgrades	200,000
	$ 275,000
Contractor Fees	
HVAC system upgrades	$ 675,000
	$ 675,000
Buildings	
Facility renovations	$ 125,000
Roof replacement	425,000
	$ 550,000
Machinery & Equipment	
Sampler equipment	$ 50,000
Portable pump	150,000
	$ 200,000
Software Acquisition	
Visitor entrance system	$ 30,000
	$ 30,000

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
471000	Interest on Investments	1,456,228	1,791,114	143,967	400,000	400,000	400,000
473000	Interest - Deferred Specials	10,645	6,434	19	10,000	10,000	5,000
480100	General Charges for Service	28,619	22,979	3,209	20,000	20,000	20,000
481400	Industrial Pre-Treatment	4,895	4,881	600	4,500	4,500	4,500
482101	Residential Service	5,388,713	5,786,850	2,136,201	6,290,000	6,290,000	6,480,000
482102	Multi-family Service	504,783	531,974	189,482	595,000	595,000	600,000
482200	Commercial Service	1,313,056	1,442,139	506,043	1,545,000	1,545,000	1,620,000
482300	Industrial Service	4,381,094	4,636,928	1,454,291	5,145,000	5,145,000	5,170,000
482400	Municipal Service	380,368	403,534	165,533	435,000	435,000	445,000
490800	Misc Intergovernmental Charges	532	878	-	-	-	-
500100	Fees & Commissions	7,682	8,984	-	7,500	7,500	-
500400	Sale of City Property	2,984	1,806	730	-	-	-
500600	Gain (Loss) on Asset Disposal	(35,655)	(139,181)	-	-	-	-
501000	Miscellaneous Revenue	32,976	17,783	30	10,000	10,000	-
502100	Capital Contributions	161,172	449,097	-	-	-	5,000
503500	Other Reimbursements	2,539	199,110	404	541,000	541,000	324,000
507100	Customer Penalty	48,506	53,649	16,362	50,000	50,000	55,000
508200	Insurance Proceeds	45,721	500	-	-	-	-
508400	Special Hauled Waste	2,441,781	3,046,092	633,568	2,480,000	2,480,000	2,500,000
591100	Premium on Debt Issue	280,784	256,471	-	227,820	227,820	271,975
	TOTAL PROGRAM REVENUES	16,457,423	18,522,022	5,250,439	17,760,820	17,760,820	17,900,475
	Personnel						
610100	Regular Salaries	526,858	524,516	229,615	548,186	548,186	538,375
610200	Labor Pool Allocations	1,264,809	1,376,600	347,306	1,739,216	1,739,216	1,863,241
610299	Capitalized Labor	(68,351)	(105,981)	-	-	-	-
610400	Call Time Wages	8,243	8,309	2,304	9,700	9,700	10,200
610500	Overtime Wages	132,229	73,148	20,271	81,640	81,640	84,745
610800	Part-Time Wages	4,185	13,344	-	17,152	17,152	17,152
611000	Other Compensation	7,682	14,319	6,503	7,583	7,583	15,842
611400	Sick Pay	2,214	30,149	688	-	-	-
611500	Vacation Pay	183,918	180,052	45,647	-	-	-
615000	Fringes	722,717	817,640	233,169	860,874	860,874	934,474
615099	Capitalized Fringe	-	(23,166)	-	-	-	-
617000	Pension Expense	334,481	392	-	-	-	-
617100	OPEB Expense	7,027	18,782	-	-	-	-
	TOTAL PERSONNEL	3,126,012	2,928,104	885,503	3,264,351	3,264,351	3,464,029
	Training~Travel						
620100	Training/Conferences	4,594	3,025	2,201	19,400	19,400	16,900
	TOTAL TRAINING / TRAVEL	4,594	3,025	2,201	19,400	19,400	16,900
	Supplies						
630100	Office Supplies	5,539	2,603	396	6,500	6,500	6,500
630200	Subscriptions	313	343	563	350	350	570
630300	Memberships & Licenses	10,472	7,050	3,825	12,300	12,300	12,415
630400	Postage/Freight	20,054	21,758	73	26,850	26,850	30,275
630500	Awards & Recognition	559	546	12	605	605	605
630600	Building Maint./Janitorial	6,276	8,540	2,317	9,800	9,800	10,035
630700	Food & Provisions	400	430	-	480	480	480
630901	Shop Supplies	58,146	49,009	17,088	50,500	50,500	60,500
630902	Tools & Instruments	15,065	15,077	7,090	12,000	12,000	26,500
631000	Miscellaneous Chemicals	6,909	9,416	563	7,500	7,500	10,000
631001	Phosphorus	320,315	413,780	110,230	456,720	456,720	475,000
631002	DAF Coagulant	32,166	33,624	6,693	30,000	30,000	35,000
631003	BFP Coagulant	212,089	205,081	-	204,000	204,000	210,000
631007	Sodium Hypochlorite	79,170	69,379	10,614	80,000	80,000	80,000
631008	Sodium Bisulfite	58,876	60,672	6,684	40,000	40,000	65,000
631024	Scale Inhibitor	-	-	-	20,000	20,000	30,000
631100	Paint & Supplies	276	12	-	-	-	-
631603	Other Misc. Supplies	30,734	18,389	6,677	29,000	29,000	19,500
632001	City Copy Charges	3,304	2,648	700	4,200	4,200	4,200
632002	Outside Printing	6,007	6,628	1,174	10,800	10,800	10,800
632101	Uniforms	6,846	7,110	6,844	12,868	12,868	14,750

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
632102	Protective Clothing	185	233	381	700	700	-
632200	Gas Purchases	2,074	4,007	-	5,500	5,500	5,500
632300	Safety Supplies	8,792	19,761	12,368	11,550	11,550	18,300
632400	Medical/Lab Supplies	29,261	20,707	12,566	30,000	30,000	33,000
632501	Castings	7,924	10,477	-	4,000	4,000	4,000
632502	Concrete	7,411	7,133	-	3,000	3,000	3,000
632503	Other Materials	450	169	-	2,000	2,000	2,000
632504	Slurry	-	-	-	500	500	500
632505	Gravel	-	-	-	500	500	500
632601	Repair Parts	401,557	220,257	22,062	312,000	312,000	312,000
632700	Miscellaneous Equipment	45,346	56,611	13,871	85,125	85,125	228,400
	TOTAL SUPPLIES	1,376,516	1,271,450	242,791	1,469,348	1,469,348	1,709,330
	Purchased Services						
640100	Accounting/Audit Fees	12,557	12,047	-	13,000	13,000	13,150
640202	Recording/Filing Fees	38,809	34,088	-	45,000	45,000	45,000
640300	Bank Service Fees	18,743	17,291	551	20,000	20,000	20,000
640400	Consulting Services	716,552	794,240	212,361	1,064,150	1,064,150	1,880,000
640700	Solid Waste/Recycling Pickup	4,363	4,269	757	4,600	4,600	4,725
640800	Contractor Fees	4,191,619	6,647,779	948,864	5,594,500	5,594,500	969,250
641200	Advertising	1,331	736	50	1,500	1,500	1,500
641301	Electric	1,035,475	1,062,109	154,392	1,174,650	1,174,650	1,040,475
641302	Gas	80,320	17,882	44,422	70,000	70,000	131,965
641303	Water	61,933	51,829	7,144	64,750	64,750	54,750
641306	Stormwater	25,842	25,571	6,533	26,933	26,933	26,568
641307	Telephone	10,101	9,215	2,698	10,645	10,645	8,545
641308	Cellular Phones	3,418	5,109	1,228	5,032	5,032	9,140
641500	Tipping Fees	8,738	10,926	2,685	12,600	12,600	13,800
641600	Building Repairs & Maint.	361,294	26,741	26,606	200,000	200,000	200,000
641800	Equipment Repairs & Maint.	46,453	54,157	3,490	1,293,950	1,293,950	57,500
642000	Facilities Charges	531,871	480,600	157,990	494,752	494,752	491,371
642400	Software Support	17,793	35,871	25,949	51,880	51,880	66,808
642501	CEA Operations/Maint.	80,891	74,844	8,818	79,503	79,503	79,241
642502	CEA Depreciation/Replace.	90,692	96,353	13,552	160,426	160,426	156,191
642503	CEA Capital	(11,164)	(11,969)	-	-	-	-
643200	Lab Fees	35,202	31,298	4,425	35,190	35,190	64,800
643700	Treatment Services	64,954	68,088	17,692	68,000	68,000	70,000
644000	Snow Removal Services	4,518	3,935	3,298	10,790	10,790	10,790
645400	Grounds Repair & Maintenance	5,608	4,777	536	14,710	14,710	14,710
650100	Insurance	182,592	191,664	-	206,600	206,600	230,500
659900	Other Contracts/Obligation	95,611	111,297	37,708	57,540	57,540	23,540
	TOTAL PURCHASED SVCS	7,716,116	9,860,747	1,681,749	10,780,701	10,780,701	5,684,319
	Miscellaneous Expense						
660100	Depreciation Expense	3,564,800	3,669,553	-	4,440,000	4,440,000	4,675,000
662300	Uncollectable Accounts	1,573	(601)	57	4,000	4,000	4,000
663100	Joint Meter Expense	486,204	507,321	-	431,000	431,000	501,000
672000	Interest Payments	1,173,692	1,216,632	-	1,757,876	1,757,876	1,766,634
673000	Debt Issuance Costs	4,000	183,938	-	125,000	125,000	125,000
	TOTAL MISCELLANEOUS EXP	5,230,269	5,576,843	57	6,757,876	6,757,876	7,071,634
	Capital Outlay						
680200	Land Improvements	513,132	-	-	650,000	650,000	-
680300	Buildings	5,567,271	2,174,895	(18,247)	200,000	200,000	550,000
680401	Machinery & Equipment	61,058	899,990	57,259	-	-	200,000
680903	Sanitary Sewers	890,005	1,327,346	215,998	2,793,649	2,793,649	2,557,723
681500	Software Acquisition	30,193	24,001	-	-	-	30,000
689900	Other Capital Outlay	(10,666,092)	(10,391,610)	-	-	-	-
	TOTAL CAPITAL OUTLAY	(3,604,433)	(5,965,378)	255,010	3,643,649	3,643,649	3,337,723
	Transfers						
791100	Transfer Out - General Fund	167,362	223,701	-	232,460	232,460	236,900
791400	Transfer Out - Capital Projects	-	-	-	9,100	9,100	7,000
	TOTAL TRANSFERS	167,362	223,701	-	241,560	241,560	243,900
	TOTAL EXPENSE	14,016,436	13,898,492	3,067,311	26,176,885	26,176,885	21,527,835

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Charges for Services	$ 11,996,637	$ 12,824,404	$ 14,010,000	$ 14,010,000	$ 14,315,000
Miscellaneous	2,538,915	3,331,384	3,113,000	3,113,000	2,908,500
Total Revenues	14,535,552	16,155,788	17,123,000	17,123,000	17,223,500
Expenses					
Operation and Maintenance	9,106,581	8,604,616	10,561,984	11,045,290	10,080,190
Depreciation	3,564,800	3,669,553	4,440,000	4,065,000	4,675,000
Total Expenses	12,671,381	12,274,169	15,001,984	15,110,290	14,755,190
Operating Income (Loss)	1,864,171	3,881,619	2,121,016	2,012,710	2,468,310
Non-Operating Revenues (Expenses)					
Interest Income	1,466,877	1,299,550	410,000	410,000	405,000
Interest Expense	(1,173,692)	(1,216,631)	(1,757,876)	(1,757,876)	(1,766,634)
Intergovernmental Revenues	-	498,000	-	-	-
Debt Issuance Costs	(4,000)	(183,938)	(125,000)	(125,000)	(125,000)
Gain/Loss on Asset Disposal	(35,655)	(139,181)	-	-	-
Amortization of Premium on Debt Issue	280,785	256,470	227,820	227,820	271,975
Other	48,706	2,306	-	-	-
Total Non-Operating	583,021	516,576	(1,245,056)	(1,245,056)	(1,214,659)
Net Income Before Contributions and Transfers	2,447,192	4,398,195	875,960	767,654	1,253,651
Contributions and Transfers In (Out)					
Capital Contributions	161,173	449,097	-	-	-
Transfer Out - Capital	-	-	(9,100)	(9,100)	(7,000)
Transfer Out - General Fund	(167,362)	(223,701)	(232,460)	(232,460)	(236,900)
Change in Net Assets	2,441,003	4,623,591	634,400	526,094	1,009,751
Net Assets - Beginning	109,924,828	112,365,831	116,989,422	116,989,422	117,515,516
Net Assets - Ending	$ 112,365,831	$ 116,989,422	$ 117,623,822	$ 117,515,516	$ 118,525,267

SCHEDULE OF CASH FLOWS

Working Cash - Beginning of Year	22,632,147	6,626,645
+ Change in Net Assets	526,094	1,009,751
+ Depreciation	4,065,000	4,675,000
+ Long Term Debt	4,530,000	3,500,000
- Contributed Capital	-	-
- Fixed Assets	(23,046,596)	(4,644,111)
- Software Acquisition/ERP Implentation	-	-
- Principal Repayment	(2,080,000)	(2,380,000)
+ Fixed Assets funded by DNR Replacement Fund	-	-
Working Cash - End of Year*	$ 6,626,645	$ 8,787,285

RESERVE REQUIREMENTS

Working Capital		DNR Fund	
Prior Year Audited Expenditures	$ 12,274,169	Fixed Asset Balance 12/31/24	$ 62,130,314
- Depreciation	(3,669,553)	5% Requirement	$ 3,106,516
+ Transfer to General Fund	223,701		
Net Prior Year Cash Expenditures	$ 8,828,317	DNR Fund Balance 12/31/24	$ 3,900,220
25% Working Capital Reserve Requirement	$ 2,207,079	DNR Funded CIP projects	-
		DNR Fund Balance 12/31/25	$ 3,900,220

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY
CALCULATION OF RATE INCREASE DOCUMENTATION

Revenues	2025 Budget	2025 Projected	2026 Budget	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Charges for Services	$ 14,010,000	$ 14,010,000	$ 14,315,000	$ 14,895,044	$ 15,498,591	$ 16,126,594	$ 16,780,043
Miscellaneous	3,113,000	3,113,000	2,908,500	3,510,755	3,616,078	3,724,560	3,836,297
Total Revenues	17,123,000	17,123,000	17,223,500	18,405,799	19,114,669	19,851,154	20,616,340
Expenses							
Operating Expenses	10,561,984	11,045,290	10,080,190	10,382,596	10,694,074	11,014,896	11,345,343
Depreciation	4,440,000	4,065,000	4,675,000	5,025,000	5,375,000	5,675,000	5,925,000
Total Expenses	15,001,984	15,110,290	14,755,190	15,407,596	16,069,074	16,689,896	17,270,343
Operating Income	2,121,016	2,012,710	2,468,310	2,998,203	3,045,595	3,161,258	3,345,998
Non-Operating Revenues (Expenses)							
Interest Income	410,000	410,000	405,000	200,000	200,000	200,000	200,000
Interest Expense	(1,757,876)	(1,757,876)	(1,766,634)	(3,090,632)	(3,566,340)	(3,553,048)	(3,875,132)
Premium on Debt Issue	227,820	227,820	271,975	197,939	169,764	164,731	124,028
Debt Issue Costs	(125,000)	(125,000)	(125,000)	(125,000)	(130,000)	(115,000)	(105,000)
Loss on disposal of equipment	-	-	-	-	-	-	-
Total Non-Operating	(1,245,056)	(1,245,056)	(1,214,659)	(2,817,693)	(3,326,576)	(3,303,317)	(3,656,104)
Net Income Before Transfers	875,960	767,654	1,253,651	180,510	(280,981)	(142,059)	(310,106)
Contributions and Transfers In (Out)							
Capital Contributions	-	-	-	-	-	-	-
Transfer Out - Capital	-	-	(7,000)	-	-	-	-
General Fund	(232,460)	(232,460)	(236,900)	(236,900)	(236,900)	(236,900)	(236,900)
Change in Net Assets	643,500	535,194	1,009,751	(56,390)	(517,881)	(378,959)	(547,006)
Total Net Assets - Beginning	116,989,422	116,989,422	117,524,616	118,534,367	118,477,977	117,960,096	117,581,137
Total Net Assets - Ending	$ 117,632,922	$ 117,524,616	$ 118,534,367	$ 118,477,977	$ 117,960,096	$ 117,581,137	$ 117,034,131

SCHEDULE OF CASH FLOWS

Cash - Beginning of the Year	22,632,147	6,626,645	8,787,285	7,461,239	6,518,069	6,182,240
+ Change in Net Assets	526,094	1,009,751	(56,390)	(517,881)	(378,959)	(547,006)
+ Depreciation	4,065,000	4,675,000	5,025,000	5,375,000	5,675,000	5,925,000
+ Long Term Debt	4,530,000	3,500,000	8,500,000	6,000,000	6,500,000	2,500,000
- Contributed Capital	-	-	-	-	-	-
- Fixed Assets	(23,046,596)	(4,644,111)	(12,189,656)	(8,880,289)	(9,296,870)	(3,679,262)
- Software Acquisition	-	-	-	-	-	-
- Principal Repayment	(2,080,000)	(2,380,000)	(2,605,000)	(2,920,000)	(2,835,000)	(3,080,000)
+ Fixed Assets funded by DNR Rplcmnt Fund	-	-	-	-	-	-
Working Cash - End of Year	$ 6,626,645	$ 8,787,285	$ 7,461,239	$ 6,518,069	$ 6,182,240	$ 7,300,972
25% Working Capital Reserve (prior year's audited expenses)		3,258,907	3,020,931	3,427,532	3,624,328	3,701,211
Coverage Ratio	1.56	1.79	1.73	1.66	1.71	1.65

ASSUMPTIONS:

Borrow 70% of capital expenditures as detailed in plan (see note on page 518).
Interest rate at 5%; twenty-year term for future borrowings.
Projected growth increase .05% for additional customer base each year.
Operating expenses to increase 3% per year.
Includes $1.4M additional operating expense in 2025 and reduction of revenue for hauled waste that will not be accepted during the digester maintenance project.
Maintain a level of 25% working capital reserve and 1.20 coverage ratio as required by bond covenants.

RESULTS:

An overall rate increase of 20% was implemented on January 1, 2021 as recommended in the rate study that was completed in 2020. Additional annual rate increases of 4% in 2022-2026 were included in the study to fund capital improvement plan. Rates were increased 4% in 2022 and 7% in 2023 and 2024 due to increased operating expenses and additional capital projects not indentified in the 2020 rate study. A 9% rate increase was effective for 2025 to provide funding for on-going capital improvements and required maintenance of the digesters. The 2026 budget includes a 4% rate increase. It is projected that the annual rate increases of 4% will continue through 2030 to fund on-going maintenance and equipment replacement.

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CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY
LONG TERM DEBT - REVENUE BONDS

	2018 Revenue Bonds		2020 Refunding Revenue Bonds		2021 Refunding Revenue Bonds		2022 Refunding Revenue Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2026	650,000	40,433	635,000	199,167	475,000	210,458	420,000	449,163
2027	450,000	17,600	660,000	173,100	495,000	190,925	440,000	427,496
2028	290,000	3,867	690,000	145,900	515,000	170,592	465,000	404,663
2029			710,000	122,500	535,000	149,458	485,000	380,746
2030			735,000	100,700	555,000	131,225	510,000	355,663
2031			420,000	87,750	600,000	113,675	540,000	329,163
2032			430,000	79,217	345,000	100,775	565,000	301,329
2033			435,000	70,550	355,000	90,225	590,000	276,179
2034			445,000	61,717	365,000	79,375	615,000	251,913
2035			455,000	52,683	380,000	68,125	640,000	226,646
2036			465,000	43,450	390,000	56,525	665,000	200,379
2037			475,000	34,017	400,000	45,958	695,000	172,979
2038			480,000	24,450	410,000	35,792	725,000	144,379
2039			495,000	14,238	420,000	25,375	755,000	113,950
2040			505,000	3,577	430,000	14,708	785,000	81,981
2041			-	-	445,000	3,708	820,000	47,955
2042			-	-	-	-	855,000	12,113
	$ 1,390,000	$ 61,900	$ 8,035,000	$ 1,213,016	$ 7,115,000	$ 1,486,899	$ 10,570,000	$ 4,176,697

	2024 Revenue Bonds		2025 Revenue Bonds		TOTAL		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
2026	200,000	579,233	-	229,847	2,380,000	1,708,301	4,088,301
2027	440,000	561,233	60,000	215,750	2,545,000	1,586,104	4,131,104
2028	465,000	538,400	235,000	206,917	2,660,000	1,470,339	4,130,339
2029	485,000	514,483	155,000	197,833	2,370,000	1,365,020	3,735,020
2030	510,000	489,400	165,000	189,750	2,475,000	1,266,738	3,741,738
2031	540,000	462,900	170,000	181,333	2,270,000	1,174,821	3,444,821
2032	565,000	435,067	180,000	172,500	2,085,000	1,088,888	3,173,888
2033	595,000	405,817	190,000	163,167	2,165,000	1,005,938	3,170,938
2034	625,000	375,067	200,000	153,333	2,250,000	921,405	3,171,405
2035	660,000	342,650	210,000	143,000	2,345,000	833,104	3,178,104
2036	690,000	308,650	220,000	132,167	2,430,000	741,171	3,171,171
2037	725,000	272,983	230,000	120,833	2,525,000	646,770	3,171,770
2038	765,000	235,400	245,000	108,833	2,625,000	548,854	3,173,854
2039	805,000	195,817	255,000	96,250	2,730,000	445,630	3,175,630
2040	840,000	160,000	270,000	83,000	2,830,000	343,266	3,173,266
2041	875,000	125,467	285,000	69,000	2,425,000	246,130	2,671,130
2042	910,000	76,633	295,000	46,167	2,060,000	134,913	2,194,913
2043	950,000	45,500	315,000	33,375	1,265,000	78,875	1,343,875
2044	985,000	13,133	330,000	22,750	1,315,000	35,883	1,350,883
2045	-	-	345,000	5,750	345,000	5,750	350,750
	$ 12,630,000	$ 6,137,833	$ 4,355,000	$ 2,571,555	$ 44,095,000	$ 15,647,900	$ 59,742,900

Note: Schedule is based on accrual method of accounting. Revenue bonds in the amount of $3,500,000 will be issued in 2026. Expected interest expense of the issue in 2026 is $58,333.

CITY OF APPLETON 2026 BUDGET

STORMWATER UTILITY

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2026 BUDGET
STORMWATER

MISSION STATEMENT

The Stormwater Utility was created to provide for the management of surface water run-off in the City of Appleton. It exists to limit flooding and protect water quality.

DISCUSSION OF SIGNIFICANT 2025 EVENTS

Continued to improve practices for inspecting and maintaining City stormwater facilities by using available resources such as GIS mapping and the DPW horticulturist position.

Hauled leaves and debris to the Outagamie County pilot compost site to reduce haul distances and associated costs.

Continued implementing the selected alternatives of detailed drainage studies as streets come up for reconstruction to reduce flooding and to take advantage of opportunities to implement water quality practices.

Continued to implement the programs associated with the NR216 permit including post-construction stormwater management, illicit discharge field screening, public education and outreach, public involvement and participation, and pollution prevention.

Continued to inspect and maintain the stormwater facilities on Appleton Area School District (AASD) property (added in 2016) including ponds, bio-filters, and large sump manholes per the cooperative agreement with AASD.

Currently maintaining a total inventory of 58 wet ponds, 14 dry ponds, 22 bio-filters, and several miles of engineered channels.

Continued working toward compliance with the WDNR NR216 Water Quality Permit, Lower Fox River TMDL and Upper Fox Wolf Rivers TMDL.

Assisted Community Development with permitting issues, erosion control, budget development, infrastructure design, wetlands and other stormwater planning issues.

Continued the vacuum leaf collection process to help reduce phosphorus from waterways.

Purchased stormwater models and trained staff to reduce reliance on consultants for plan review and design services.

Implemented the Enterprise Asset Management (EAM) and Utility Billing (UB) modules within the ERP system.

DPW began analysis and recommendations for flood mitigation related to extreme rainfall in July 2024, primarily to the City's north side.

CITY OF APPLETON 2026 BUDGET
STORMWATER

MAJOR 2026 OBJECTIVES

Continue implementing the following programs as required by the NR216 permit: public education, public participation, pollution prevention, illicit discharge field screening, and post-construction stormwater management plans.

Continue to identify and pursue water quality practices toward continual progress in achieving compliance with TMDL water quality standards.

Continue to improve practices for inspecting and maintaining City stormwater facilities by using available resources such as GIS mapping and the DPW horticulturist position.

Continue to haul leaves and debris to the Outagamie County pilot compost site to reduce haul distances and associated costs.

Continue to address flooding concerns by refining and implementing recommendations from completed drainage studies throughout the City.

Establish agreement with property owners for regional stormwater pond per 2022 Citywide Stormwater Plan.

Continue to review and document procedures of the implementation of the EAM and UB modules that were implemented in 2025.

Continue to support the Urban Forestry Program.

Facilitate the design and maintenance of bridges and structures that contribute to the stormwater management plan within the City.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2023	2024	Adopted 2025	Amended 2025	2026	Change *
	Program Revenues	$ 13,006,016	$ 44,058,749	$ 12,183,928	$ 12,183,928	$ 12,189,537	0.05%
	Program Expenses						
5210	Administration	5,479,214	5,988,681	5,983,220	5,983,220	6,171,229	3.14%
5220	Facility Maintenance	1,698,829	1,902,678	2,305,576	2,305,576	2,412,694	4.65%
5225	Leaf Collection	851,812	1,023,897	761,680	761,680	925,255	21.48%
5226	Urban Forestry	-	1,719,701	1,745,111	1,745,111	1,607,064	-7.91%
5230	Capital Construction	380,109	1,131,752	7,581,747	7,581,747	10,831,916	42.87%
	TOTAL	$ 8,409,964	$ 11,766,709	$ 18,377,334	$ 18,377,334	$ 21,948,158	19.43%
	Expenses Comprised Of:						
	Personnel	1,767,673	2,809,328	2,906,033	2,906,033	3,162,663	8.83%
	Travel & Training	5,569	9,860	14,860	14,860	31,010	108.68%
	Supplies & Materials	122,963	197,921	218,820	218,820	425,965	94.66%
	Purchased Services	1,848,859	3,101,791	4,229,345	4,229,345	4,308,343	1.87%
	Miscellaneous Expense	4,120,246	4,434,434	4,615,479	4,615,479	4,597,389	-0.39%
	Capital Expenditures	157,154	699,619	6,373,482	6,373,482	9,402,893	47.53%
	Transfers Out	387,500	513,756	19,315	19,315	19,895	3.00%
	Full Time Equivalent Staff:						
	Personnel allocated to programs	20.46	20.86	29.81	29.81	30.29	

* % change from prior year adopted budget

CITY OF APPLETON 2026 BUDGET
STORMWATER

Administration **Business Unit 5210**

PROGRAM MISSION

To provide administrative and planning support to ensure safe, reliable and environmentally sound stormwater management.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to educate the community on stormwater issues and assessment billing policies.

Ensure that all construction and maintenance of our facilities is in compliance with the Department of Natural Resources regulations.

Continue to research other funding sources for stormwater programs and submit requests when applicable.

Develop short- and long-range plans that meet regulations and provide for the stormwater needs of the community and the watershed.

Continue to train employees on stormwater regulations.

Show continual progress toward meeting TMDL water quality standards.

Continue to develop drainage studies to improve flood resiliency.

Major changes in Revenue, Expenditures, or Programs:

Special Assessment costs for Baldeagle Drive and Harrier Lane pavement has been included in Other Contracts/Obligations.

Increased Consulting Services for Flood Mitigation Projects Miscellaneous Construction in anticipation of flood mitigation recommendations following extreme rainfall in July 2024.

CITY OF APPLETON 2026 BUDGET
STORMWATER

Administration **Business Unit 5210**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Revenues					
441800 Plan Review Permit	$ 20,922	$ 124,514	$ 40,000	$ 40,000	$ 40,000
442000 Erosion Control Permit	7,080	7,920	9,250	9,250	9,250
471000 Interest on Investments	978,219	1,029,809	400,000	400,000	400,000
473000 Interest - Deferred Specials	1,937	1,263	2,000	2,000	1,500
488000 Stormwater Revenue	11,196,530	11,423,140	11,470,097	11,470,097	11,500,160
500600 Gain(Loss) on Asset Disposal	(94,594)	-	(105,000)	(105,000)	-
501500 Rental of City Property	5,731	-	-	-	-
502100 Capital Contributions	540,240	31,178,561	-	-	-
503500 Other Reimbursements	25,621	2,603	113,243	113,243	18,500
507100 Customer Penalty	40,933	42,824	40,000	40,000	40,000
591100 Premium on Debt Issue	280,959	246,887	213,338	213,338	179,127
Total Revenue	$ 13,003,578	$ 44,057,521	$ 12,182,928	$ 12,182,928	$ 12,188,537
Expenses					
610100 Salaries	$ 322,012	$ 397,971	$ 458,966	$ 458,966	$ 526,446
610400 Call Time Wages	483	1,019	600	600	700
610500 Overtime Wages	1,735	2,803	2,000	2,000	2,000
610800 Part-Time Wages	68	-	-	-	-
615000 Fringes	308,704	201,737	181,724	181,724	210,738
620100 Training/Conferences	4,609	6,586	11,300	11,300	27,300
620600 Parking Permits	960	960	960	960	960
630100 Office Supplies	8,074	66	100	100	100
630300 Memberships & Licenses	5,826	14,541	17,505	17,505	19,100
630400 Postage/Freight	20,544	22,429	24,350	24,350	24,350
630500 Awards & Recognition	510	665	665	665	665
630901 Shop Supplies	1,179	741	700	700	700
632002 Outside Printing	8,544	10,292	12,000	12,000	12,000
632102 Protective Clothing	85	191	150	150	150
632300 Safety Supplies	89	208	100	100	100
632700 Miscellaneous Equipment	-	9,188	5,400	5,400	5,000
640100 Accounting/Audit Fees	9,919	9,629	10,000	10,000	10,100
640202 Recording/Filing Fees	200	-	400	400	400
640300 Bank Service Fees	13,551	14,150	15,000	15,000	15,000
640400 Consulting Services	185,053	247,471	424,000	424,000	398,000
641200 Advertising	62	439	-	-	-
641301 Utilities	1,891	1,846	2,470	2,470	1,920
642400 Software Support	9,776	20,869	39,930	39,930	38,768
642501 CEA Operations/Maint.	5,322	9,660	5,389	5,389	5,404
642502 CEA Depreciation/Replace.	3,375	12,026	5,813	5,813	6,260
650100 Insurance	48,720	47,760	66,140	66,140	195,350
659900 Other Contracts/Obligation	10,176	7,244	62,764	62,764	52,434
660100 Depreciation Expense	2,765,874	3,225,253	3,550,000	3,550,000	3,460,000
662300 Uncollectable Accounts	1,929	(1,297)	1,000	1,000	1,000
672000 Interest Payments	1,244,353	1,117,428	992,637	992,637	977,883
673000 Debt Issuance Costs	9,500	8,000	-	-	100,000
675100 Gain/Loss on Refund	98,590	85,050	71,842	71,842	58,506
681500 Software Acquisition	30,193	24,001	-	-	-
689900 Other Capital Outlay	(30,192)	(24,001)	-	-	-
791100 Transfer Out - General	12,500	18,756	19,315	19,315	19,895
791400 Transfer Out - Capital	375,000	495,000	-	-	-
Total Expense	$ 5,479,214	$ 5,988,681	$ 5,983,220	$ 5,983,220	$ 6,171,229

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Consulting Services	
Stormwater mgmt plan review	$ 95,000
Flooding concerns study	100,000
NR216 permitting	53,000
Wetland studies	15,000
Erosion Control plan reviews	15,000
NR151 Water quality modeling	60,000
Rate Study	30,000
Pond and dam inspections	5,000
Aerial photography update	25,000
	$ 398,000
Software Support	
ARC info/XP-SWMM Licenses	$ 2,500
EC Permit Tracker	7,000
WinSLAMM & Hydrocad Models	8,600
Irthnet & GPS subscription	2,460
Utility billing module	12,395
Enterprise asset management module	5,563
Property viewer license	250
	$ 38,768
Membership & Licenses	
Floodplain manager	$ 1,100
NR216 Permit	10,000
NEWSC dues	4,100
Municipal Environment Group	2,000
LWM, ASCE, APWA member	1,900
	$ 19,100
Other Contracts/Obligations	
Utility locations	$ 5,000
Special assessments	47,434
	$ 52,434
Postage/Freight	
City service invoice postage	$ 23,850
Box rental & caller service	500
	$ 24,350
Training/Conferences	
Modeling Software Training	$ 15,000
Engineers & Techs Confer.	12,300
	$ 27,300

CITY OF APPLETON 2026 BUDGET
STORMWATER

Facility Maintenance **Business Unit 5220**

PROGRAM MISSION

To plan and implement a maintenance program that keeps the stormwater system in a safe and environmentally sound condition.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to have a proactive maintenance program to identify major repair areas.

Reduce the number of failures and ensure the system is operating properly.

Encourage good housekeeping practices on private developments, which will reduce the City's maintenance cost and improve water quality.

Maintain current level of service while experiencing large growth in stormwater practice inventory.

Major changes in Revenue, Expenditures, or Programs:

Decrease in Contractor Fees is related to bridge maintenance deck sealing, which is performed on a three-year cycle, that was last done in 2025. Next deck sealing program scheduled for 2028.

Increase in Misc Equipment is for purchase of a new Sewer TV camera, which has costs split between Stormwater and Wastewater (sanitary sewers).

Increase in Consulting Services is for Biennial Bridge Inspections (even years) and Design Services for Lawe Street Bridge over Navigation Canal.

CITY OF APPLETON 2026 BUDGET
STORMWATER

Facility Maintenance **Business Unit 5220**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Revenues					
480100	General Charges for Svc.	$ 2,438	$ 1,228	$ 1,000	$ 1,000	$ 1,000
	Total Revenue	$ 2,438	$ 1,228	$ 1,000	$ 1,000	$ 1,000
	Expenses					
610200	Labor Pool Allocations	$ 518,569	$ 560,279	$ 571,797	$ 571,797	$ 609,850
610400	Call Time Wages	1,450	2,225	1,300	1,300	1,300
610500	Overtime Wages	12,574	11,683	10,500	10,500	10,500
610800	Part-Time Wages	1,483	79	3,600	3,600	-
615000	Fringes	188,705	248,399	245,117	245,117	282,914
630801	Landscape Supplies	419	1,423	4,000	4,000	4,500
630901	Shop Supplies	95	421	1,400	1,400	1,000
630902	Tools & Instruments	865	1,061	2,650	2,650	2,800
632501	Construction Materials	72,774	63,702	70,250	70,250	75,250
632300	Safety Supplies	-	-	-	-	50
632700	Miscellaneous Equipment	3,947	12,949	10,000	10,000	135,750
640400	Consulting Services	248,174	291,499	372,800	372,800	402,500
640800	Contractor Fees	207,320	185,731	448,000	448,000	327,000
641301	Utilities	7,716	7,948	8,350	8,350	9,275
641500	Tipping Fees	50,902	44,736	55,500	55,500	57,000
642000	Facilities Charges	416	1,215	-	-	-
642501	CEA Operations/Maint.	143,693	206,364	199,604	199,604	179,116
642502	CEA Depreciation/Replace.	161,149	199,971	209,546	209,546	222,059
645400	Grounds Repair & Maint.	15,749	164	20,000	20,000	20,000
650301	Rent	62,829	62,829	71,162	71,162	71,830
	Total Expense	$ 1,698,829	$ 1,902,678	$ 2,305,576	$ 2,305,576	$ 2,412,694

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Consulting Services

Native plants contract	$ 145,000
Storm sewer TV/clean	97,500
Ecology services for prairie & wetlands	37,000
Biennial bridge inspections	45,000
Pond sediment surveys	24,000
Bridge structure design/constr insp	9,000
Lawe Street over Nav Canal	45,000
	$ 402,500

Contractor Fees

Mowing	$ 25,000
Pond dredging	60,000
Spot repairs	30,000
Protruding taps	10,000
Emergency repairs	5,000
Patch program	120,000
Sewer TV camera maintenance	700
Muskrat trapping	30,000
Ditch cleaning	25,000
Annual bridge maintenance	6,300
Reid Golf Course Fountain Repair	14,000
Lateral cleaning	1,000
	$ 327,000

Miscellaneous Equipment

Sewer camera	$ 120,000
Nozzles, air meter equip, etc.	5,750
Coupler/Tilt Bucket attachment	10,000
	$ 135,750

Rent

Land for detention ponds:	
Appleton Memorial Park	
AMP North, 7.28 acres	$ 22,932
AMP South, 7 acres	22,050
Reid Golf Course pond	
7.2 acres	22,680
AASD Underground Storage	4,168
	$ 71,830

Construction Materials

Shore repair program	$ 15,750
Inlet repair program	27,500
Muskrat repair materials	3,000
Silt fence, slurry, concrete, misc.	25,000
Riprap	4,000
	$ 75,250

Tipping Fees

Disposal costs of cleaning:	
$60 per ton	
Streets - 850 tons	$ 51,000
Storm sewers - 100 tons	6,000
	$ 57,000

Grounds Repair & Maint

Shoreline repairs	$ 20,000
	$ 20,000

CITY OF APPLETON 2026 BUDGET
STORMWATER

Leaf Collection **Business Unit 5225**

PROGRAM MISSION

Collect leaves and dispose of them in a safe and environmentally productive manner.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continually search for ways to improve communication with the public on leaf collection schedules.

Continue the vacuum leaf collection process to help reduce phosphorus from waterways.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
STORMWATER

Leaf Collection **Business Unit 5225**

PROGRAM BUDGET SUMMARY

Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
Expenses					
610200 Labor Pool Allocations	$ 234,709	$ 243,410	$ 226,876	$ 226,876	$ 239,759
610400 Call Time Wages	1,313	25	1,000	1,000	750
610500 Overtime Wages	18,122	7,796	15,000	15,000	15,000
615000 Fringes	99,258	114,669	82,164	82,164	98,246
641303 Water	785	690	400	400	700
642501 CEA Operations/Maint.	237,946	324,779	191,057	191,057	220,757
642502 CEA Depreciation/Replace.	259,679	332,528	245,183	245,183	350,043
Total Expense	$ 851,812	$ 1,023,897	$ 761,680	$ 761,680	$ 925,255

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2024 BUDGET
STORMWATER

Urban Forestry **Business Unit 5226**

PROGRAM MISSION

Manage the open space forest to enhance the current and future environmental quality, safety and aesthetics for the benefit of the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Maintain approximately 30,000 trees on City terraces and boulevards.

Prune trees to provide proper growth, structure and health while maintaining proper clearances for vehicles, infrastructure and pedestrians.

Respond to storm damage situations.

Plant trees in new subdivisions and reconstructed streets where final concrete pavement has been installed.

Collaborate with the engineering and street divisions to minimize the impacts of street reconstruction projects on existing street trees.

Continue to monitor and address significant forest pest insects and pathogens that have the potential to impact the urban forest landscapes.

Utilize the Department of Natural Resources as a resource for urban forest health and to secure grants as opportunities arise.

Continue to address the emerald ash borer impacts within the City by planting additional replacement trees over the next 3-4 years.

Continue to provide a diversity of species in the urban forest to minimize the impact of disease and/or insects on single tree species.

Look for opportunities to engage the public in maintaining and building a resilient urban forest within the community.

Urban forestry strategies assist in the management of stormwater and MS4 requirements in a cost-effective manner. The urban canopy areas effectively manage water through interception, evapotranspiration and infiltration.

Major Changes in Revenue, Expenditures, or Programs:

Increase in plant material is to fund additional in-house ash tree replacement planting.

Reduction in contractor fees is the result of having completed all necessary ash tree removals. Remaining funds are to potentially contract planting of additional trees to replace those ash trees.

CITY OF APPLETON 2024 BUDGET
STORMWATER

Urban Forestry **Business Unit 5226**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610200	Labor Pool Allocations	$ -	$ 633,492	$ 576,841	$ 576,841	$ 620,301
610400	Call Time Wages	-	3,600	3,500	3,500	3,500
610500	Overtime Wages	-	9,401	4,500	4,500	8,000
610800	Part-Time Wages	-	22,069	18,018	18,018	18,018
615000	Fringes	-	256,670	208,792	208,792	230,354
620100	Training/Conferences	-	2,314	2,600	2,600	2,750
630300	Memberships & Licenses	-	787	1,000	1,000	1,000
630800	Landscape Supplies	-	42,203	45,300	45,300	127,500
630901	Shop Supplies	-	958	1,600	1,600	1,600
630902	Tools & Instruments	-	2,546	3,050	3,050	3,000
631100	Paint & Supplies	-	-	-	-	50
632002	Outside Printing	-	181	500	500	200
632102	Protective Clothing	-	667	800	800	800
632200	Gas Purchases	-	-	-	-	800
632300	Safety Supplies	-	1,172	1,500	1,500	2,000
632700	Miscellaneous Equipment	-	11,241	15,800	15,800	7,500
640800	Contractor Fees	-	351,652	425,000	425,000	125,000
641303	Water	-	665	1,400	1,400	1,500
641308	Cellular Phones	-	226	3,600	3,600	3,600
642400	Software Support	-	2,988	2,800	2,800	3,000
642501	CEA Operations/Maint.	-	152,072	171,576	171,576	167,373
642502	CEA Depreciation/Replace.	-	224,797	256,934	256,934	279,218
	Total Expense	$ -	$ 1,719,701	$ 1,745,111	$ 1,745,111	$ 1,607,064

DETAILED SUMMARY OF 2024 PROPOSED EXPENDITURES > $15,000

Landscape Supplies	
Topsoil/sand/gravel	$ 4,000
Seed/fertilizer	4,000
Plant material/trees	115,000
Herbicides/pesticides	4,500
	$ 127,500
Contractor Fees	
Ash tree replacements	$ 125,000
	$ 125,000

CITY OF APPLETON 2026 BUDGET
STORMWATER

Capital Construction **Business Unit 5230**

PROGRAM MISSION

Design, build, and replace stormwater facilities for the current users in order to ensure compliance with established regulations, protect surrounding infrastructure and the environment, increase the acres of land available for development and prevent major system failures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to inform property owners of future construction in a timely manner.

Design projects to meet regulations and provide cost-effective solutions for the community and the watersheds.

Monitor projects to ensure compliance with deadlines, specifications, and regulations.

Comply with the NR216 Stormwater permit requirements.

Continue implementing the Citywide stormwater management plan and regional flood studies selected alternatives.

The following are 2026 CIPs:

	2026 Budget	Page
Stormwater program	$ 10,066,916	Projects, pg. 622
Bridge improvements	765,000	Projects, pg. 607
	$ 10,831,916	

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2026 BUDGET
STORMWATER

Capital Construction **Business Unit 5230**

PROGRAM BUDGET SUMMARY

	Description	Actual 2023	Actual 2024	Budget Adopted 2025	Budget Amended 2025	Budget 2026
	Expenses					
610100	Regular Salaries	$ 38,660	$ 55,543	$ 212,383	$ 212,383	$ 206,214
610500	Overtime Wages	2,026	2,500	5,000	5,000	5,000
610800	Part-Time Wages	34	1,076	1,000	1,000	-
615000	Fringes	17,768	32,885	75,355	75,355	73,073
632503	Other Materials	12	287	-	-	-
640400	Consulting Services	164,456	123,884	613,500	613,500	1,140,000
641800	Equipment Repairs & Maint.	-	-	297,000	297,000	-
642501	CEA Operations/Maint.	-	2,807	2,035	2,035	2,351
642502	CEA Depreciation/Replace.	-	(18,150)	1,992	1,992	2,385
659900	Other Contracts/Obligation	-	231,301	-	-	-
680100	Land	-	201,648	2,800,000	2,800,000	760,000
680904	Storm Sewers	1,607,006	2,690,874	2,397,758	2,397,758	7,877,893
680999	Other Infrastructure	-	24,772	1,175,724	1,175,724	765,000
689900	Other Capital Outlay	(1,449,853)	(2,217,675)	-	-	-
	Total Expense	$ 380,109	$ 1,131,752	$ 7,581,747	$ 7,581,747	$ 10,831,916

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

	Street	From	To	Stormwater
Labor Pool				284,287
CEA				4,736
Consulting Services	Construction Grant Applications			15,000
	Construction Services			250,000
	Design and Modeling for Flood Mitigation Projects			400,000
	K2B Pond Rehab	Design and permitting		90,000
	Land Acquisition Services			15,000
	Modeling for Storm Sewer Const Projects			20,000
	Pierce Park Sewer	Geotech and design		125,000
	Sommers Dr	60% Preliminary Design and Permitting		175,000
	Water Quality Modeling			50,000
	Subtotal			**1,140,000**
Land Acquisition	Land for BMPs			760,000
	Subtotal			**760,000**
Miscellaneous Construction	Sump Pump Storm Sewer Program/Backyard Drainage Problems			250,000
	Storm laterals and manholes prior to asphalt paving			319,290
	Storm laterals and manholes prior to concrete paving			1,108,885
	Fee in Lieu - Eagle Point			16,500
	Flood Mitigation Projects			3,600,000
	Misc storm sewer spot repairs			50,000
	Native Landscaping			60,000
	Pond Sediment Disposal Site			50,000
	Quarry Site Restoration			250,000
	Water Quality Practices			80,000
	Subtotal			**5,784,675**
Bridge Maintenance	Olde Oneida St over S Canal			765,000
	Subtotal			**765,000**
Reconstruction	Calumet St, 2 segments			84,900
	Opechee St			14,700
	Prospect Ave, s/o 3 segments			212,850
	Subtotal			**312,450**
Reconstruction (on streets to be paved in 2027)	Badger Ave	Spencer St	Pierce Ave	1,037,040
	Dewey St	Kernan Ave	Walden Ave	207,293
	Eighth St	Pierce Ave	Badger Ave	36,000
	Oklahoma St	Mason St	Richmond St	197,925
	Rankin St	Commercial St	Wisconsin Ave	201,595
	Sixth St	Memorial Dr	State St	44,505
	Walden Ave	Dewey St	John St	56,410
	Subtotal			**1,780,768**
Total				**$ 10,831,916**

CITY OF APPLETON 2026 BUDGET
STORMWATER UTILITY

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Program Revenues						
441800	Plan Review Permit	20,922	124,514	752	40,000	40,000	40,000
442000	Erosion Control Permit	7,080	7,920	2,880	9,250	9,250	9,250
471000	Interest on Investments	978,219	1,029,809	81,789	400,000	400,000	400,000
473000	Interest - Deferred Specials	1,937	1,263	-	2,000	2,000	1,500
480100	General Charges for Service	2,438	1,228	84	1,000	1,000	1,000
488000	Stormwater Revenue	11,196,530	11,423,140	3,921,345	11,470,097	11,470,097	11,500,160
500600	Gain (Loss) on Asset Disposal	(94,594)	-	-	(105,000)	(105,000)	-
501500	Rental of City Property	5,731	-	-	-	-	-
502100	Capital Contributions	540,240	31,178,561	1,213	-	-	-
503500	Other Reimbursements	25,621	2,603	19,790	113,243	113,243	18,500
507100	Customer Penalty	40,933	42,824	12,488	40,000	40,000	40,000
591100	Premium on Debt Issue	280,959	246,887	-	213,338	213,338	179,127
	TOTAL PROGRAM REVENUES	13,006,016	44,058,749	4,040,341	12,183,928	12,183,928	12,189,537
	Personnel						
610100	Regular Salaries	248,323	281,308	117,403	-	-	-
610200	Labor Pool Allocations	817,624	1,500,310	367,493	2,043,938	2,043,938	2,195,985
610299	Capitalized Labor	(22,321)	(51,588)	-	-	-	-
610400	Call Time Wages	3,246	6,869	3,477	6,400	6,400	6,250
610500	Overtime Wages	34,457	34,183	8,184	37,000	37,000	40,500
610800	Part-Time Wages	2,099	23,224	-	22,618	22,618	18,018
611000	Other Compensation	2,799	4,426	4,794	2,925	2,925	6,585
611400	Sick Pay	(29,394)	17,555	841	-	-	-
611500	Vacation Pay	96,405	138,683	46,475	-	-	-
615000	Fringes	455,271	820,375	214,222	793,152	793,152	895,325
615099	Capitalized Fringe	(5,598)	(10,282)	-	-	-	-
617000	Pension Expense	170,304	(49,763)	-	-	-	-
617100	OPEB Expense	(5,542)	94,028	-	-	-	-
	TOTAL PERSONNEL	1,767,673	2,809,328	762,889	2,906,033	2,906,033	3,162,663
	Training~Travel						
620100	Training/Conferences	4,609	8,900	6,361	13,900	13,900	30,050
620600	Parking Permits	960	960	-	960	960	960
	TOTAL TRAINING / TRAVEL	5,569	9,860	6,361	14,860	14,860	31,010
	Supplies						
630100	Office Supplies	8,074	66	-	100	100	100
630300	Memberships & Licenses	5,826	15,328	5,796	18,505	18,505	20,100
630400	Postage/Freight	20,544	22,429	7,299	24,350	24,350	24,350
630500	Awards & Recognition	510	665	33	665	665	665
630801	Topsoil, Gravel	-	3,814	-	3,300	3,300	4,000
630803	Seed	419	4,799	330	6,500	6,500	7,000
630804	Plant Material	-	35,013	16,936	39,500	39,500	121,000
630901	Shop Supplies	1,274	2,120	503	3,750	3,750	3,300
630902	Tools & Instruments	806	3,378	844	5,650	5,650	5,800
631603	Other Misc. Supplies	59	229	15	-	-	50
632002	Outside Printing	8,544	10,473	889	12,500	12,500	12,200
632102	Protective Clothing	85	858	237	950	950	950
632200	Gas Purchases	-	454	-	-	-	800
632300	Safety Supplies	89	926	230	1,600	1,600	2,150
632501	Castings	24,061	29,955	391	25,000	25,000	27,500
632502	Concrete	30,131	25,212	-	20,000	20,000	22,500
632503	Other Materials	16,752	7,825	1,499	23,500	23,500	23,500
632504	Slurry	1,842	-	-	500	500	500
632505	Gravel	-	100	-	750	750	750
632599	Other Construction Materials	-	897	-	500	500	500
632700	Miscellaneous Equipment	3,947	33,380	4,321	31,200	31,200	148,250
	TOTAL SUPPLIES	122,963	197,921	39,323	218,820	218,820	425,965

CITY OF APPLETON 2026 BUDGET
STORMWATER UTILITY

		2023 ACTUAL	2024 ACTUAL	2025 YTD ACTUAL	2025 ORIG BUD	2025 REVISED BUD	2026 BUDGET
	Purchased Services						
640100	Accounting/Audit Fees	9,919	9,629	-	10,000	10,000	10,100
640202	Recording/Filing Fees	200	-	-	400	400	400
640300	Bank Service Fees	13,551	14,150	325	15,000	15,000	15,000
640400	Consulting Services	597,683	662,854	99,763	1,410,300	1,410,300	1,940,500
640800	Contractor Fees	207,320	537,384	5,559	873,000	873,000	452,000
641200	Advertising	62	439	-	-	-	-
641301	Electric	4,950	5,856	1,035	5,150	5,150	6,075
641303	Water	3,551	3,446	453	5,000	5,000	5,400
641307	Telephone	1,058	1,128	414	1,200	1,200	1,200
641308	Cellular Phones	833	945	271	4,870	4,870	4,320
641500	Tipping Fees	50,902	44,736	93,041	55,500	55,500	57,000
641800	Equipment Repairs & Maint.	-	-	-	297,000	297,000	-
642000	Facilities Charges	416	1,215	574	-	-	-
642400	Software Support	9,776	23,858	9,894	42,730	42,730	41,768
642501	CEA Operations/Maint.	387,860	695,682	64,081	569,661	569,661	575,001
642502	CEA Depreciation/Replace.	428,258	770,742	86,275	719,468	719,468	859,965
642503	CEA Capital	(4,954)	(19,571)	-	-	-	-
645400	Grounds Repair & Maintenance	15,749	164	-	20,000	20,000	20,000
650100	Insurance	48,720	47,760	-	66,140	66,140	195,350
650301	Facility Rent	62,829	62,829	-	71,162	71,162	71,830
659900	Other Contracts/Obligation	10,176	238,545	650	62,764	62,764	52,434
	TOTAL PURCHASED SVCS	1,848,859	3,101,791	362,335	4,229,345	4,229,345	4,308,343
	Miscellaneous Expense						
660100	Depreciation Expense	2,765,874	3,225,253	-	3,550,000	3,550,000	3,460,000
662300	Uncollectable Accounts	1,929	(1,297)	1	1,000	1,000	1,000
672000	Interest Payments	1,244,353	1,117,428	-	992,637	992,637	977,883
673000	Debt Issuance Costs	9,500	8,000	-	-	-	100,000
675100	Gain/Loss on Refund Amort.	98,590	85,050	-	71,842	71,842	58,506
	TOTAL MISCELLANEOUSL EXP	4,120,246	4,434,434	1	4,615,479	4,615,479	4,597,389
	Capital Outlay						
680100	Land	-	201,648	-	2,800,000	2,800,000	760,000
680904	Storm Sewers	1,607,006	2,715,646	203,535	2,397,758	2,397,758	7,877,893
681500	Software Acquisition	30,193	24,001	-	-	-	-
689900	Other Capital Outlay	(1,480,045)	(2,241,676)	-	1,175,724	1,175,724	765,000
	TOTAL CAPITAL OUTLAY	157,154	699,619	203,535	6,373,482	6,373,482	9,402,893
	Transfers						
791100	Transfer Out - General Fund	12,500	18,756	-	19,315	19,315	19,895
791400	Transfer Out - Capital Project	375,000	495,000	-	-	-	-
	TOTAL TRANSFERS	387,500	513,756	-	19,315	19,315	19,895
	TOTAL EXPENSE	8,409,964	11,766,709	1,374,444	18,377,334	18,377,334	21,948,158

CITY OF APPLETON 2026 BUDGET
STORMWATER UTILITY
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Budget
Revenues					
Charges for Services	$ 11,196,530	$ 11,423,140	$ 11,470,097	$ 11,470,097	$ 11,500,160
Miscellaneous	102,904	179,089	205,493	205,493	110,250
Total Revenues	11,299,434	11,602,229	11,675,590	11,675,590	11,610,410
Expenses					
Operating Expenses	3,904,139	6,817,222	6,908,793	7,711,906	6,499,958
Depreciation	2,765,874	3,225,253	3,550,000	3,255,000	3,460,000
Total Expenses	6,670,013	10,042,475	10,458,793	10,966,906	9,959,958
Operating Income (Loss)	4,629,421	1,559,754	1,216,797	708,684	1,650,452
Non-Operating Revenues (Expenses)					
Interest Income	979,980	1,031,072	400,000	400,000	400,000
Gain/Loss on Disposal of Assets	(94,594)	-	(105,000)	(105,000)	-
Interest Expense	(1,244,353)	(1,117,428)	(992,637)	(992,637)	(977,883)
Gain/Loss on Refunding	(98,590)	(85,050)	(71,842)	(71,842)	(58,506)
Amortization of Premium on Debt Issue	280,959	246,887	213,338	213,338	179,127
Debt Expense	(9,500)	(8,000)	-	-	(100,000)
Other	-	-	-	-	-
Total Non-Operating	(186,098)	67,481	(556,141)	(556,141)	(557,262)
Income (Loss) Before Contributions and Transfers	4,443,323	1,627,235	660,656	152,543	1,093,190
Contributions and Transfers In (Out)					
Capital Contributions	540,240	31,178,561	-	-	-
Transfer Out - Capital Projects	(375,000)	(495,000)	-	-	-
Transfer Out - General Fund	(12,500)	(18,756)	(19,315)	(19,315)	(19,895)
Change in Net Assets	4,596,063	32,292,040	641,341	133,228	1,073,295
Total Net Assets - Beginning	99,854,501	104,450,564	136,742,604	136,742,604	136,875,832
Total Net Assets - Ending	$ 104,450,564	$ 136,742,604	$ 137,383,945	$ 136,875,832	$ 137,949,127

SCHEDULE OF CASH FLOWS

Cash - Beginning of the Year	$ 17,831,616	$ 12,871,647
+ Change in Net Assets	133,228	1,073,295
+ Depreciation	3,255,000	3,460,000
+ Long Term Debt	-	7,000,000
- Contributed Capital	-	-
- Fixed Assets	(5,038,197)	(10,831,916)
- Software Acquisition/ERP Implentation	-	-
- Principal Repayment	(3,310,000)	(3,270,000)
Working Cash - End of Year	$ 12,871,647	$ 10,303,026

The current annual rate of $175.00 per ERU became effective January 1, 2019.

CITY OF APPLETON 2026 BUDGET
STORMWATER UTILITY
CALCULATION OF RATE INCREASE DOCUMENTATION

Revenues	2025 Budget	2025 Projected	2026 Budget	2027 Projected	2028 Projected	2029 Projected	2030 Projected
Charges for Services	$ 11,470,097	$ 11,470,097	$ 11,500,160	$ 11,557,661	$ 11,615,449	$ 11,673,526	$ 11,731,894
Miscellaneous	205,493	205,493	110,250	85,000	85,000	85,000	85,000
Total Revenues	11,675,590	11,675,590	11,610,410	11,642,661	11,700,449	11,758,526	11,816,894
Expenses							
Operating Expenses	6,908,793	7,711,906	6,499,958	6,694,957	6,895,805	7,102,680	7,315,760
Depreciation	3,550,000	3,255,000	3,460,000	3,510,000	3,560,000	3,610,000	3,660,000
Total Expenses	10,458,793	10,966,906	9,959,958	10,204,957	10,455,805	10,712,680	10,975,760
Operating Income	1,216,797	708,684	1,650,452	1,437,704	1,244,644	1,045,847	841,134
Non-Operating Revenues (Expenses)							
Interest Income	400,000	1,000,000	400,000	200,000	100,000	100,000	100,000
Gain/Loss on Disposal of Assets	(105,000)	(105,000)	-	-	-	-	-
Interest Expense	(992,637)	(992,637)	(977,883)	(1,345,405)	(1,585,072)	(1,790,182)	(1,963,493)
Gain/Loss on Refunding	(71,842)	(71,842)	(58,506)	(45,048)	(32,076)	(20,733)	(14,314)
Premium on Debt Issue	213,338	213,338	179,127	144,423	110,938	81,289	62,729
Debt Issue Expense	-	-	(100,000)	(100,000)	(100,000)	(100,000)	(125,000)
Total Non-Operating	(556,141)	43,859	(557,262)	(1,146,030)	(1,506,210)	(1,729,626)	(1,940,078)
Net Income Before Transfers	660,656	752,543	1,093,190	291,674	(261,566)	(683,779)	(1,098,944)
Contributions and Transfers In (Out)							
Capital Contributions	-	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-
General Fund	(19,315)	(19,315)	(19,895)	(19,315)	(19,315)	(19,315)	(19,315)
		-					
Change in Net Assets	641,341	733,228	1,073,295	272,359	(280,881)	(703,094)	(1,118,259)
Total Net Assets - Beginning	136,742,604	136,742,604	137,475,832	138,549,127	138,821,486	138,540,605	137,837,511
Total Net Assets - Ending	$ 137,383,945	$ 137,475,832	$ 138,549,127	$ 138,821,486	$ 138,540,605	$ 137,837,511	$ 136,719,251

SCHEDULE OF CASH FLOWS

Cash - Beginning of the Year	17,831,616	12,871,647	10,303,026	7,343,803	4,311,175	865,404
+ Change in Net Assets	133,228	1,073,295	272,359	(280,881)	(703,094)	(1,118,259)
+ Depreciation	3,255,000	3,460,000	3,510,000	3,560,000	3,610,000	3,660,000
+ Long Term Debt	-	7,000,000	8,000,000	7,000,000	7,000,000	5,000,000
- Contributed Capital	-	-	-	-	-	-
- Fixed Assets	(5,038,197)	(10,831,916)	(11,391,582)	(9,946,747)	(10,057,677)	(7,631,713)
- Software Acquisition	-	-	-	-	-	-
- Principal Repayment	(3,310,000)	(3,270,000)	(3,350,000)	(3,365,000)	(3,295,000)	(2,675,000)
Working Cash - End of Year	$ 12,871,647	$ 10,303,026	$ 7,343,803	$ 4,311,175	$ 865,404	$ (1,899,569)
25% Working Capital Reserve (prior year's audited expenses)		2,180,965	1,874,434	2,014,919	2,125,048	2,228,044
Coverage Ratio	1.21	1.25	1.09	0.98	0.92	0.96

ASSUMPTIONS:
Borrow 70% of capital expenditures per year
Interest rate at 5% for future debt issues
ERUs to increase at a rate of .5% per year after 2026
Operating expenses to increase 3% per year after 2026.
Maintain at least a 25% working capital reserve and 1.20 coverage ratio as required by bond covenants

RESULTS:
Rates will be monitored on an annual basis for adjustments based on actual results or changes in circumstances. The current rate is $175 annually per ERU; this rate was effective as of 1/1/2019. The current projection shows a rate increase may be necessary by January 1, 2027.

CITY OF APPLETON 2026 BUDGET

STORMWATER UTILITY

LONG TERM DEBT

	2012 Revenue Bonds		2016 Revenue Refunding Bonds	
	Principal	Interest	Principal	Interest
2026	260,000	58,065	1,325,000	208,650
2027	270,000	49,773	1,380,000	154,000
2028	280,000	41,170	1,440,000	97,000
2029	285,000	32,053	1,090,000	49,900
2030	295,000	22,547	170,000	35,175
2031	305,000	12,716	175,000	29,963
2032	315,000	2,559	180,000	24,600
2033	-	-	185,000	19,088
2034	-	-	190,000	13,425
2035	-	-	195,000	7,613
2036	-	-	205,000	1,538
	$ 2,010,000	$ 218,883	$ 6,535,000	$ 640,952

	2017 Revenue Bonds		2018 Revenue Bonds	
	Principal	Interest	Principal	Interest
2026	235,000	127,863	135,000	95,750
2027	245,000	118,163	140,000	90,200
2028	255,000	108,063	145,000	84,450
2029	270,000	97,413	155,000	78,350
2030	280,000	86,313	160,000	72,000
2031	290,000	74,813	165,000	65,450
2032	300,000	65,163	175,000	58,550
2033	310,000	55,938	180,000	51,400
2034	320,000	46,413	185,000	44,050
2035	330,000	36,278	195,000	36,350
2036	340,000	25,731	200,000	28,400
2037	350,000	14,544	210,000	20,100
2038	360,000	2,925	220,000	11,400
2039	-	-	230,000	2,300
	$ 3,885,000	$ 859,620	$ 2,495,000	$ 738,750

	2020 Revenue Bonds		2025 Revenue Refunding Bonds		TOTAL		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
2026	135,000	53,994	1,180,000	317,750	3,270,000	862,072	4,132,072
2027	140,000	49,831	975,000	266,438	3,150,000	728,405	3,878,405
2028	145,000	45,519	645,000	230,063	2,910,000	606,265	3,516,265
2029	145,000	42,256	675,000	196,688	2,620,000	496,660	3,116,660
2030	150,000	39,281	710,000	161,625	1,765,000	416,941	2,181,941
2031	155,000	36,206	745,000	124,813	1,835,000	343,961	2,178,961
2032	155,000	33,106	785,000	86,063	1,910,000	270,041	2,180,041
2033	160,000	29,931	830,000	45,125	1,665,000	201,482	1,866,482
2034	160,000	26,731	450,000	17,875	1,305,000	148,494	1,453,494
2035	165,000	23,456	245,000	3,063	1,130,000	106,760	1,236,760
2036	170,000	20,081	-	-	915,000	75,750	990,750
2037	175,000	16,442	-	-	735,000	51,086	786,086
2038	175,000	12,723	-	-	755,000	27,048	782,048
2039	180,000	8,925	-	-	410,000	11,225	421,225
2040	185,000	5,020	-	-	185,000	5,020	190,020
2041	190,000	1,009	-	-	190,000	1,009	191,009
	$ 2,585,000	$ 444,511	$ 7,240,000	$ 1,449,503	$ 24,750,000	$ 4,352,219	$ 29,102,219

Note: Schedule is based on accrual method of accounting. Revenue bonds in the amount of $7,000,000 will be issued in 2026. Expected interest expense of the issue in 2026 is $116,667

CITY OF APPLETON
2026 BUDGET RESOLUTION

Resolved,

The 2026 Executive Budget and Service Plan as published in the newspaper and subsequently amended by the Common Council, be adopted as amended. There be levied upon the taxable property of the several wards of the City of Appleton the sum of $39,932,984 for General Fund purposes;

Be it further resolved,

There be levied upon the taxable property of the several wards of the City of Appleton the sum of $14,131,650 for Debt Service Funds;

There be levied upon the taxable property of the several wards of the City of Appleton the sum of $2,092,000 for Special Revenue Funds;

The Department of Finance be authorized to sell general obligation promissory notes and/or bonds in the amount of $11,433,980, including contracting with bond counsel, financial advisors and rating agencies, as necessary. Further, an official statement be prepared and distributed by the Director of Finance in support of the sale.

The Director of Finance be authorized to sell water, sewer, or stormwater revenue supported bonds in the amount of $14,500,000, including contracting with bond counsel, financial advisors and rating agencies, as necessary. Further, an Official Statement be prepared and distributed by the Director of Finance in support of the sale.

Be it further resolved,

That all projects included herein are not appropriated or authorized to proceed until non-tax funding sources are committed without recourse.

CITY OF APPLETON
2026 BUDGET
Budgeted Full-Time-Equivalent Personnel Positions

DEPARTMENT	2023	2024	Adopted 2025	Amended 2025	2026
Finance	9.20	9.20	9.20	9.20	9.20
Fire	96.00	96.00	96.00	96.00	96.00
Health	13.13	14.23	14.73	14.73	14.73
Health Grants	2.45	2.45	2.45	2.45	2.45
Information Technology	10.20	10.20	10.20	10.20	10.20
Legal Services	8.67	8.60	8.60	8.60	8.60
Library	45.00	45.00	47.00	47.00	47.00
Library Grants	0.50	0.50	-	-	-
Mayor	4.00	4.00	4.00	4.00	4.00
Facilities Management	10.26	10.26	10.26	10.26	10.26
Facilities Capital	1.68	1.68	1.68	1.68	1.68
Parks & Recreation	16.39	16.56	16.56	16.56	16.56
Reid Golf Course	2.70	2.90	2.90	2.90	2.90
Human Resources	6.15	6.15	6.15	6.15	6.15
Risk Management	2.98	2.98	2.98	2.98	2.98
Community & Economic Devel.	25.68	25.38	25.38	25.38	25.38
Housing, Homeless & Block Grants	2.35	2.35	2.35	2.35	2.35
Police	140.00	140.00	140.00	140.00	140.00
Public Works	52.94	43.99	43.99	43.99	43.99
Sanitation	17.80	17.80	17.80	17.80	17.80
CEA	14.88	14.88	14.88	14.88	14.88
Parking	10.54	10.54	10.54	10.54	10.54
Capital (TIF, Subdivision, etc.)	7.71	8.38	8.38	8.38	8.38
Stormwater Utility	20.46	29.41	29.41	29.41	29.41
Water Utility	35.00	35.38	35.38	35.38	35.38
Wastewater Utility	29.29	30.91	30.91	30.91	30.91
Valley Transit	61.10	61.10	61.10	61.10	61.10
Total Regular Employees	647.04	650.81	652.81	652.81	652.81

CITY OF APPLETON 2026 BUDGET
PERSONNEL ADDITIONS/DELETIONS

		Dept. Request No.	Dept. Request Amount	Exec. Budget No.	Exec. Budget Amount	Adopted Budget No.	Adopted Budget Amount
ENTERPRISE FUNDS							
Parking Utility							
Parking Enforcement Person	A	(1.00)	$ (44,253)	(1.00)	$ (44,253)	-	$ -
Parking Enforcement Lead	A	1.00	$ 58,901	1.00	$ 58,901	-	$ -
Total Special Revenue Funds:		**-**	**$ 14,648**	**-**	**$ 14,648**	**-**	**$ -**
TOTAL CITY:		**-**	**$ 37,259**	**-**	**$ 37,259**	**-**	**$ -**

NOTE: All dollar figures are for salaries and benefits; unfunded positions are not shown in departments' FTE headcount.

(A) Personnel change approved by Council since adoption of the 2025 Budget.

CITY OF APPLETON 2026 BUDGET
ASSESSED PROPERTY VALUES

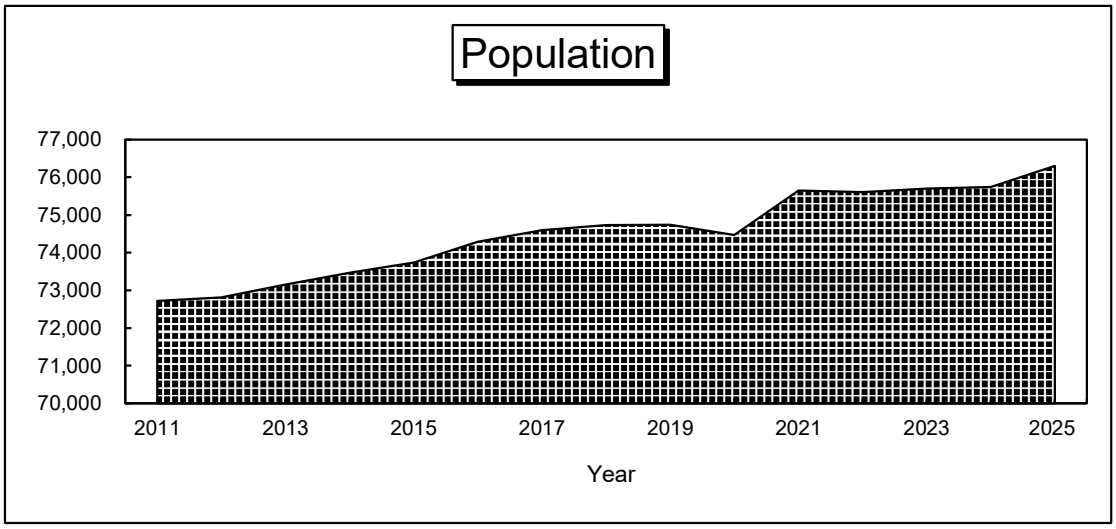
	01/01/24	01/01/25	Change in Dollars	Change in Percent
Tax Increment Districts # 3 - 12	$ 73,552,849	$ 332,352,798	$ 258,799,949	351.86%
Outagamie County				
Real Estate	6,932,281,869	7,022,890,028	90,608,159	1.31%
Personal Property	-	-	-	N/A
Total With TID:	6,932,281,869	7,022,890,028	90,608,159	1.31%
Total Without TID:	6,839,368,675	6,757,563,519	(81,805,156)	-1.20%
Calumet County				
Real Estate	1,192,462,651	1,210,117,559	17,654,908	1.48%
Personal Property	-	-	-	N/A
Total With TID:	1,192,462,651	1,210,117,559	17,654,908	1.48%
Total Without TID:	1,213,897,780	1,160,752,886	(53,144,894)	-4.38%
Winnebago County				
Real Estate	98,456,361	99,255,898	799,537	0.81%
Personal Property	-	-	-	N/A
Total With TID:	98,456,361	99,255,898	799,537	0.81%
Total Without TID:	96,381,577	81,594,282	(14,787,295)	-15.34%
All Counties With TIDs:	**$ 8,223,200,881**	**$ 8,332,263,485**	**$ 109,062,604**	**1.33%**
All Counties Without TIDs:	**$ 8,149,648,032**	**$ 7,999,910,687**	**$ (149,737,345)**	**-1.84%**

CITY OF APPLETON 2026 BUDGET
EQUALIZED PROPERTY VALUES

		01/01/24	01/01/25	Change in Dollars	Change in Percent
TID # 3	Gross	50,038,600	84,829,700	34,791,100	69.53%
	Base (1993)	(10,526,000)	(10,526,000)	-	0.00%
	Increment	39,512,600	74,303,700	34,791,100	88.05%
TID # 7	Gross	24,721,700	42,268,700	17,547,000	70.98%
	Base (2007)	(22,579,900)	(22,579,900)	-	0.00%
	Increment	2,141,800	19,688,800	17,547,000	819.26%
TID # 8	Gross	60,227,200	104,610,300	44,383,100	73.69%
	Base (2009)	(5,665,700)	(5,665,700)	-	0.00%
	Increment	54,561,500	98,944,600	44,383,100	81.35%
TID # 9	Gross	15,772,800	21,806,800	6,034,000	38.26%
	Base (2013)	(15,525,200)	(15,525,200)	-	0.00%
	Increment	247,600	6,281,600	6,034,000	2437.00%
TID # 10	Gross	23,547,900	23,547,900	-	0.00%
	Base (2013)	(23,547,900)	(23,547,900)	-	0.00%
	Increment	-	-	-	N/A
TID # 11	Gross	88,973,200	189,074,400	100,101,200	112.51%
	Base (2017)	(85,469,800)	(85,469,800)	-	0.00%
	Increment	3,503,400	103,604,600	100,101,200	2857.26%
TID # 12	Gross	28,929,600	49,505,500	20,575,900	71.12%
	Base (2017)	(28,929,600)	(28,929,600)	-	0.00%
	Increment	-	20,575,900	20,575,900	N/A
TID # 13	Gross	100,655,600	127,267,100	26,611,500	26.44%
	Base (2023)	(70,716,500)	(70,716,500)	-	0.00%
	Increment	29,939,100	56,550,600	26,611,500	88.89%
Total All Increments:		**$ 129,906,000**	**$ 379,949,800**	**$ 250,043,800**	**192.48%**
Outagamie County					
	Real Estate	7,298,760,600	8,038,867,800	740,107,200	10.14%
	Personal Property	-	-	-	N/A
Total With TID:		7,298,760,600	8,038,867,800	740,107,200	10.14%
Total Without TID:		7,200,935,500	7,735,157,400	534,221,900	7.42%
Calumet County					
	Real Estate	1,256,147,700	1,386,272,200	130,124,500	10.36%
	Personal Property	-	-	-	N/A
Total With TID:		1,256,147,700	1,386,272,200	130,124,500	10.36%
Total Without TID:		1,226,208,600	1,329,721,600	103,513,000	8.44%
Winnebago County					
	Real Estate	101,636,500	110,648,400	9,011,900	8.87%
	Personal Property	-	-	-	N/A
Total With TID:		101,636,500	110,648,400	9,011,900	8.87%
Total Without TID:		99,494,700	90,959,600	(8,535,100)	-8.58%
All Counties With TIDs:		**$ 8,656,544,800**	**$ 9,535,788,400**	**$ 879,243,600**	**10.16%**
All Counties Without TIDs:		**$ 8,526,638,800**	**$ 9,155,838,600**	**$ 629,199,800**	**7.38%**

CITY OF APPLETON
2026 BUDGET
POPULATION ESTIMATES

Year		Outagamie County	Calumet County	Winnebago County	Total
2011	Est. *	60,130	11,095	1,490	72,715
2012	Est. *	60,240	11,080	1,490	72,810
2013	Est. *	60,500	11,165	1,485	73,150
2014	Est. *	60,783	11,195	1,485	73,463
2015	Est. *	60,838	11,412	1,487	73,737
2016	Est. *	61,071	11,731	1,484	74,286
2017	Est. *	61,364	11,759	1,475	74,598
2018	Est. *	61,567	11,680	1,487	74,734
2019	Est. *	61,558	11,703	1,478	74,739
2020	Census	61,317	11,670	1,478	74,465
2021	Est. *	62,253	11,887	1,504	75,644
2022	Est. *	62,892	11,276	1,437	75,605
2023	Est. *	63,088	11,189	1,423	75,700
2024	Est. *	63,168	11,163	1,414	75,745
2025	Est. *	63,740	11,144	1,419	76,303



* source: State of Wisconsin Department of Administration, Demographic Services Center

CITY OF APPLETON 2026 BUDGET

STATISTICS AND PERFORMANCE INDICATORS

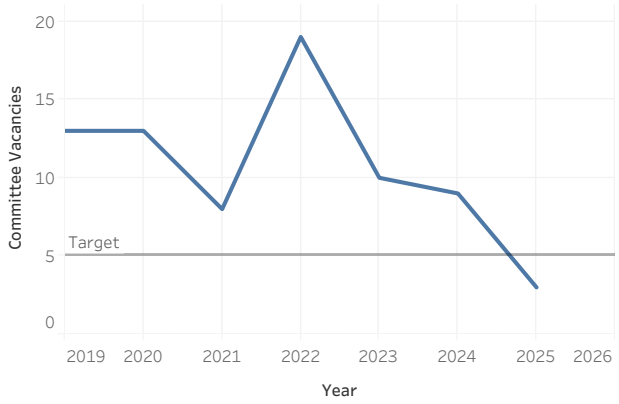
(Snapshot of Department Dashboards as of September 24, 2025)

Mayor's Office

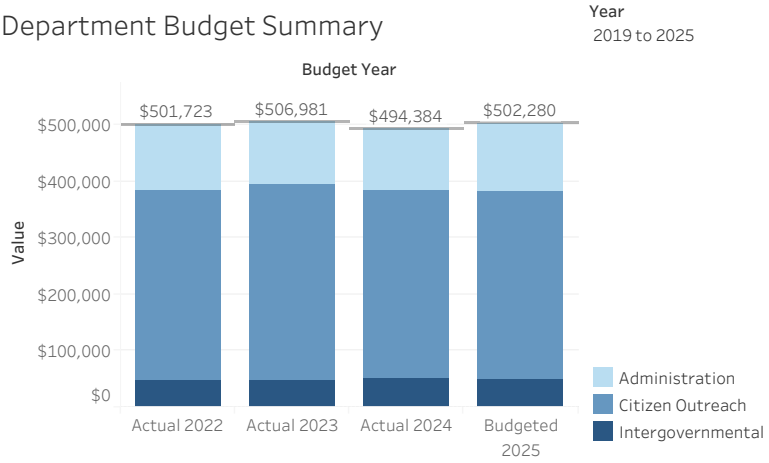
The Office of the Mayor will provide vision, leadership, and management of City operations and services to maintain a safe, vibrant community with a high quality of life. To ensure our community thrives, we will focus on building and maintaining a strong, diversified tax base consisting of various housing types and affordability, neighborhoods, commercial, and industrial sectors, supported by deliberate implementation of a comprehensive strategic economic plan for the benefit of all current and future residents of Appleton.

All 2025 numbers are reflective through June 30, 2025.

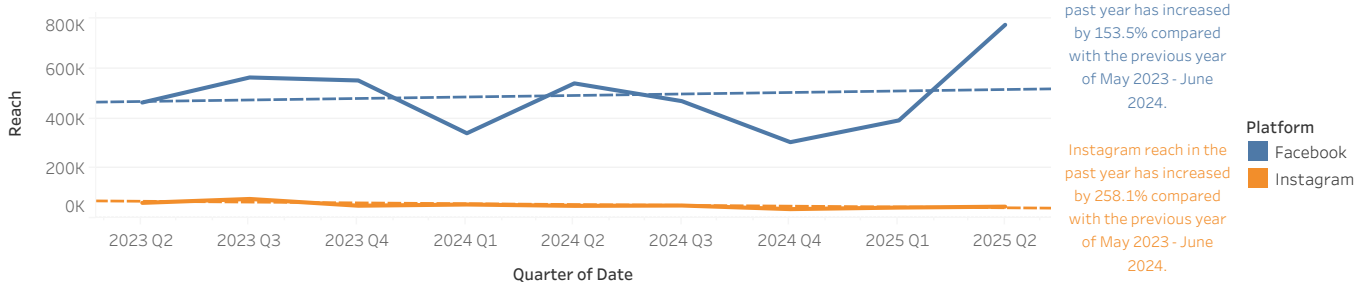
Committee Vacancies



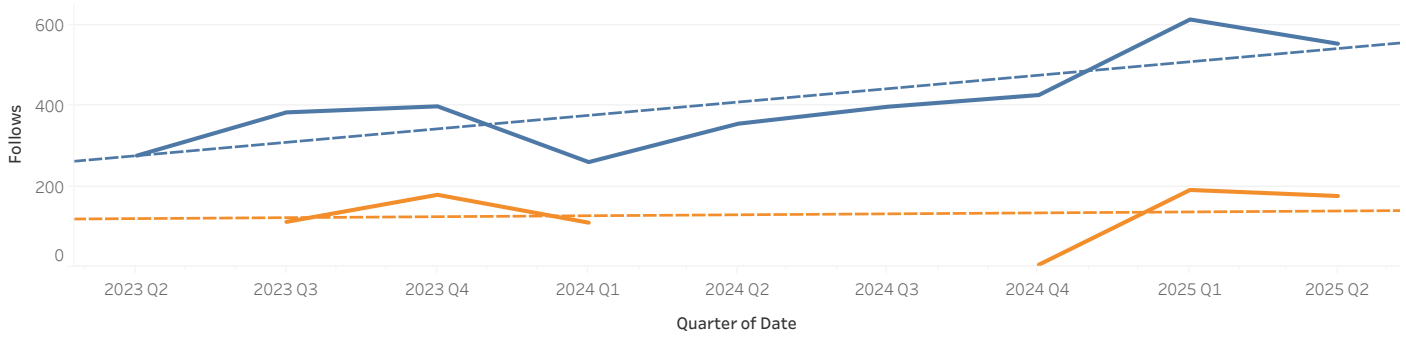
Department Budget Summary



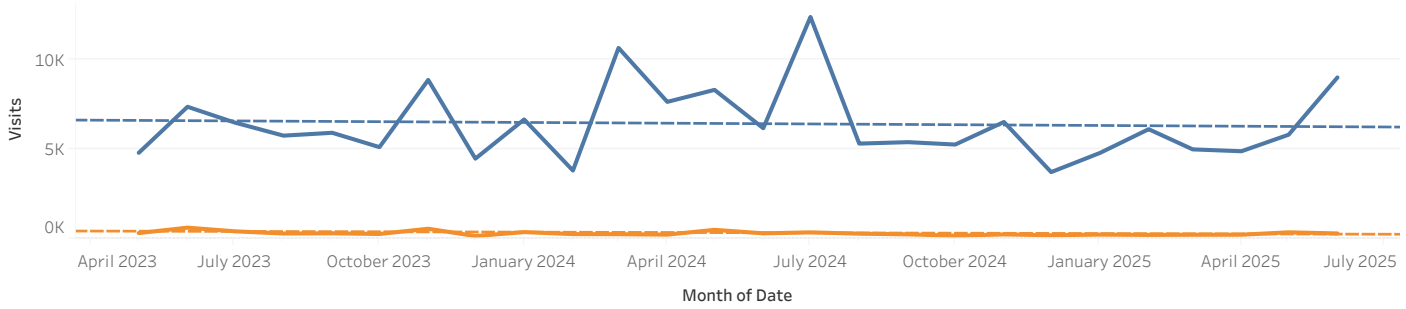
Social Media Reach



New Social Media Followings Per Day



Social Media Visits

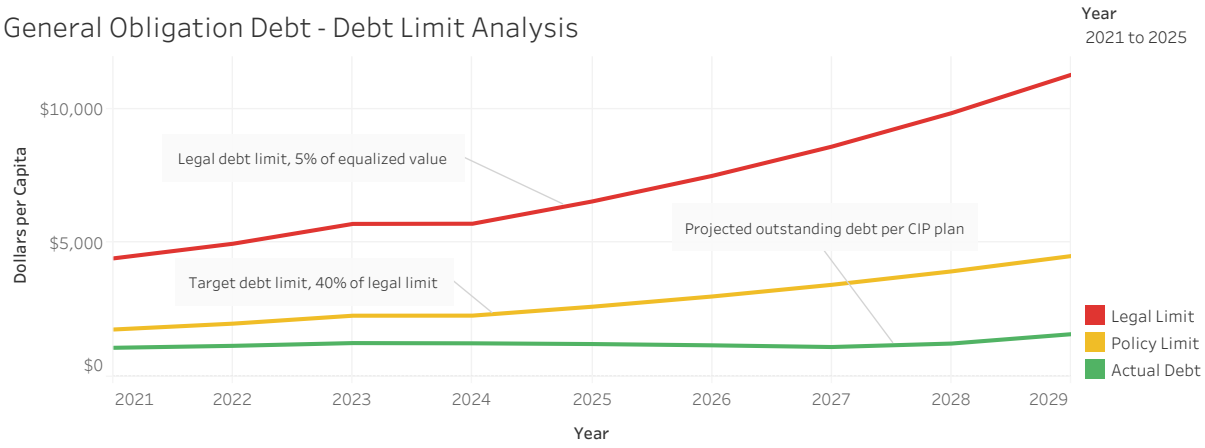


Finance

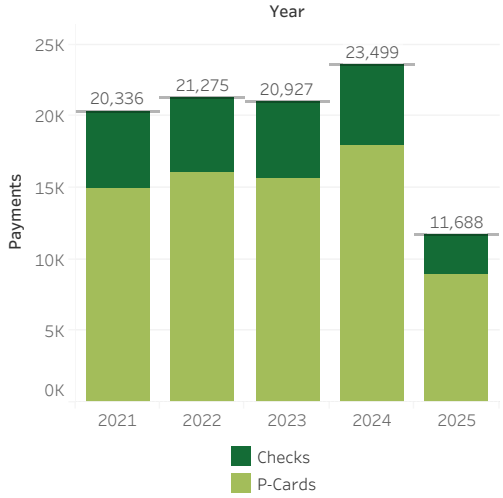
For the benefit of all City departments, the Common Council, and the Mayor, in order to assist them in meeting program delivery objectives, assure compliance with government policies, and safeguard the assets of the City, we will provide financial management, billing, and collection services. We aim to provide knowledgeable, courteous customer service to all individuals who contact the department with questions and/or concerns; continue to coordinate changes to the customer service area on the first floor ensuring adequate training and staff involvement; and proactively offer solutions to challenges that arise, keeping customer service the primary focus.

All 2025 numbers are reflective through June 30, 2025.

General Obligation Debt - Debt Limit Analysis



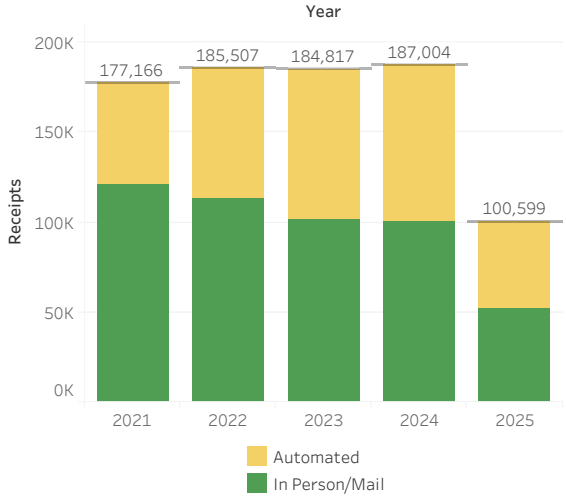
Annual Payments Made



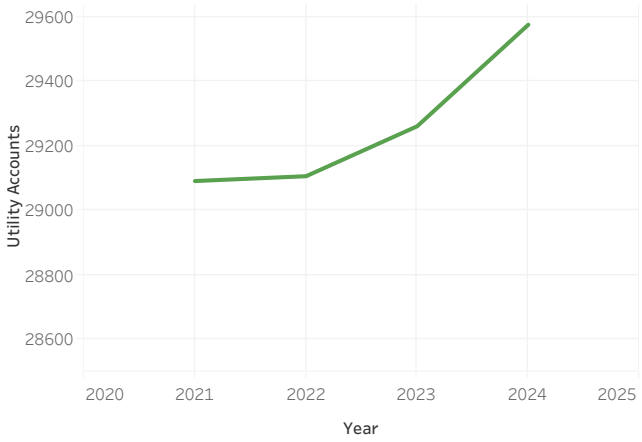
Auditor's Compliance Issues

0

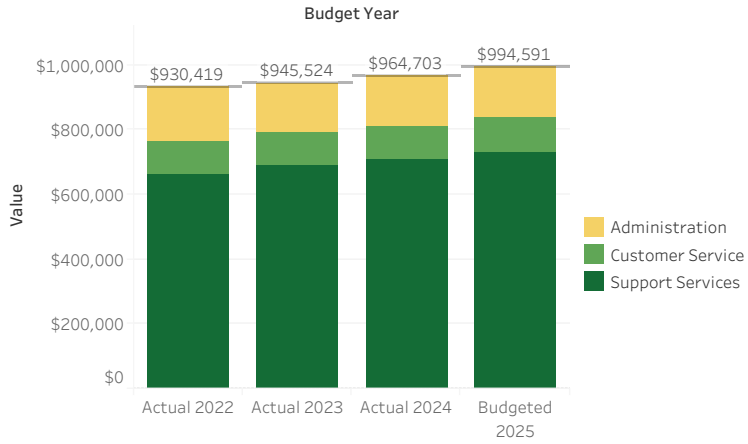
Annual Receipts Processed



Utility Accounts Serviced



Department Budget Summary

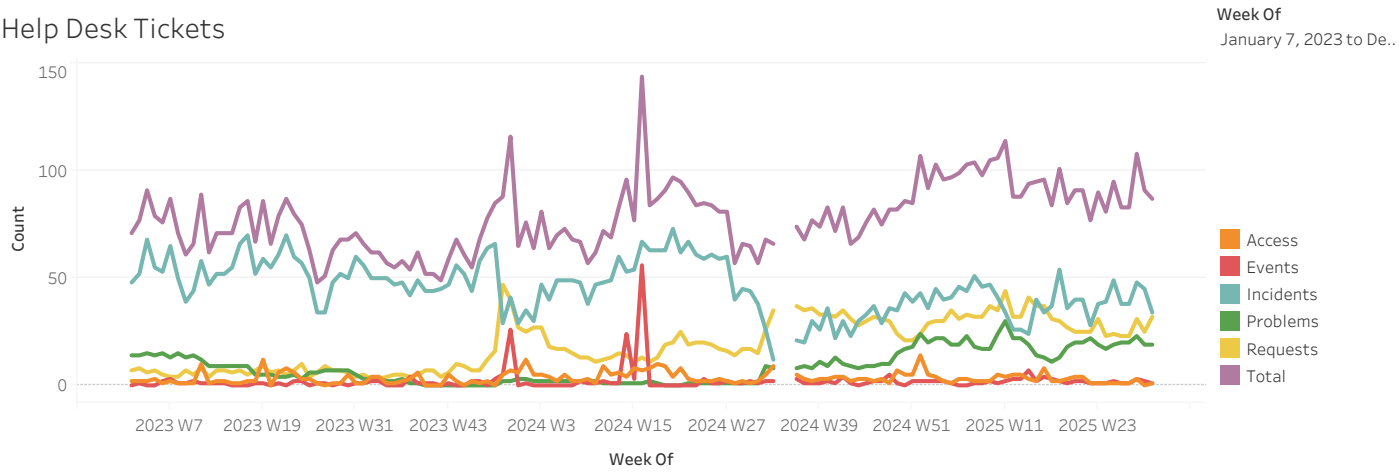


Information Technology

The Information Technology Department serves to provide all City departments with reliable, timely and accurate computer applications, as well as planning and implementation of technology related hardware and services that are both cost-effective and responsive to departmental needs. The IT Department continues to strive to proactively find opportunities to streamline processes and improve communications.

This dashboard was last updated 7/30/2025.

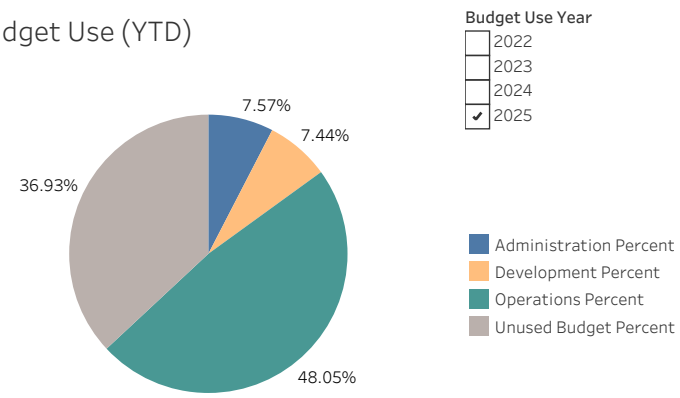
Help Desk Tickets



Help Desk Projects

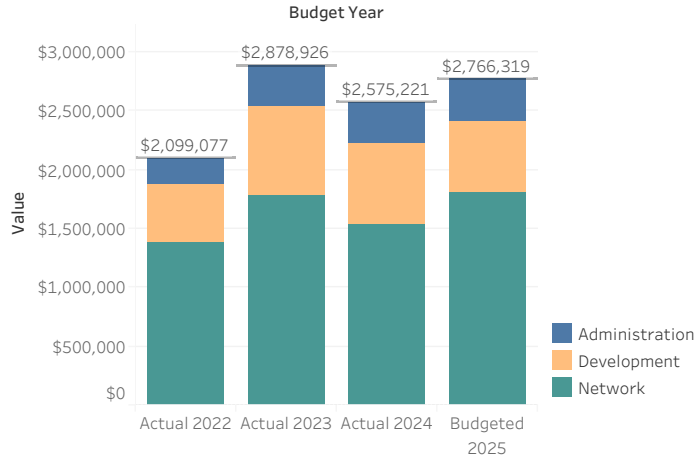


Budget Use (YTD)



YTD spending for 2025 is reflective through 7/30/2025.

Department Budget Summary



Legal and Administrative Services - Attorney's Office

The Legal Services Department is committed to being a resource; providing information to external customers and information, legal advice, and guidance to internal customers. In the continuously changing landscape of the pandemic, local, State, and federal orders all required hours of research, interpretation, and consultation with various City Departments. The City Attorney's Office provides advice and direction to City staff along with the Common Council.

*The Agreements and Contracts chart is reflective of new agreements and contracts only. It does not include extensions, amendments, or task orders that fall under a master agreement.
**Averages are calculated using data from the years 2017-2024.

All 2025 numbers are reflective through June 30, 2025.

Average Number of New Matters Opened Annually

665

Yearly total as of 6/30/25: 257

Average Number of Agreements and Contracts Created Annually

246

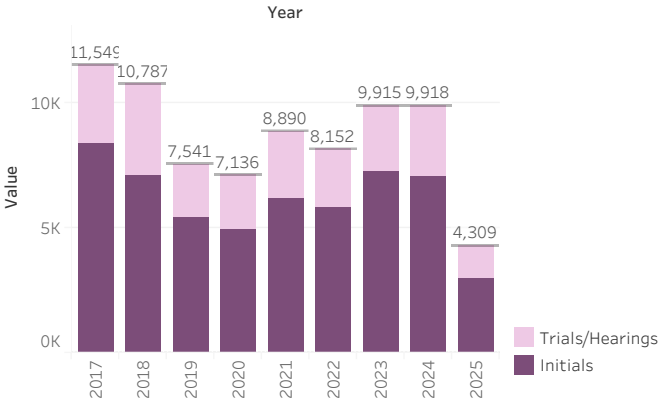
Yearly total as of 6/30/25: 117

Average Number of Ordinances Adopted or Published Annually

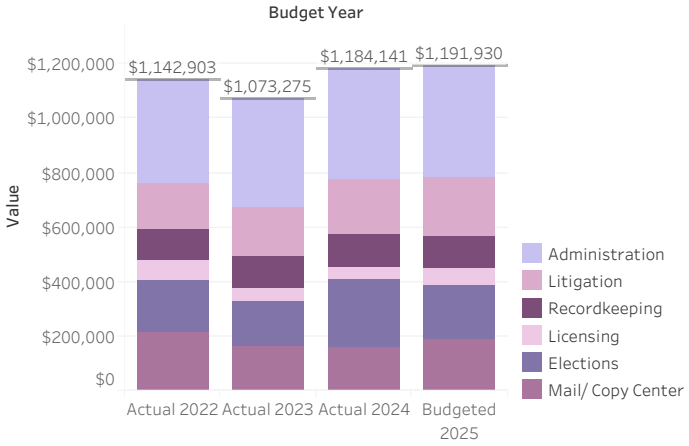
115

Yearly total as of 6/30/25: 92

Annual Initial Appearances and Annual Trials and Hearings



Department Budget Summary

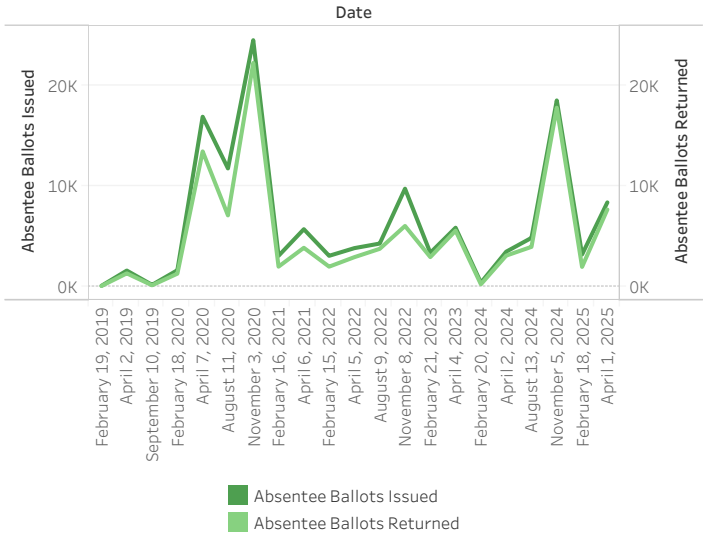


Legal and Administrative Services - City Clerk

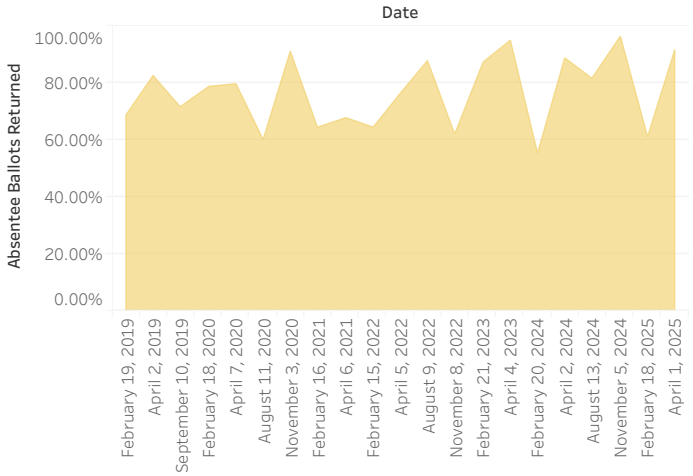
The Legal Services Department is committed to being a resource; providing information to external customers and information, legal advice, and guidance to internal customers. In the continuously changing landscape of the pandemic, local, State, and federal orders all required hours of research, interpretation, and consultation with various City Departments.

All 2025 numbers are reflective through June 30, 2025.

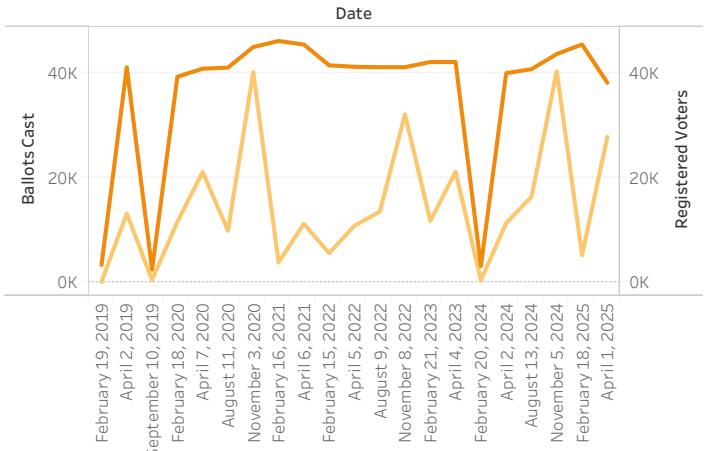
Absentee Ballots



Percent of Absentee Ballots Returned

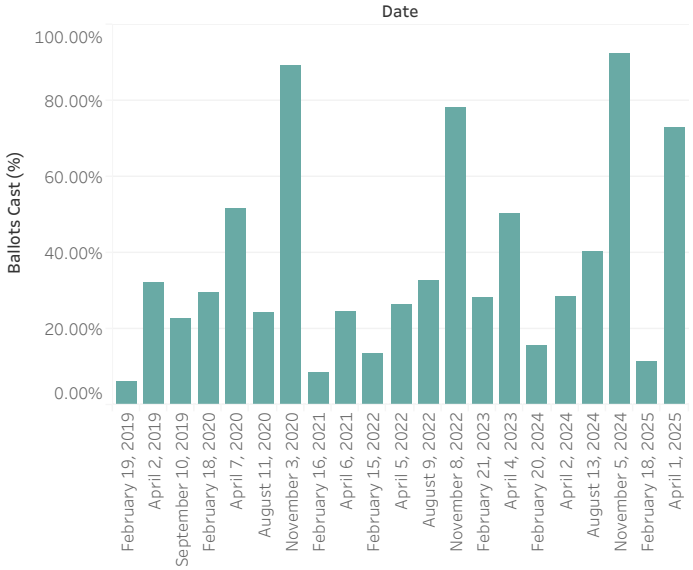


Ballots Cast and Registered Voters*

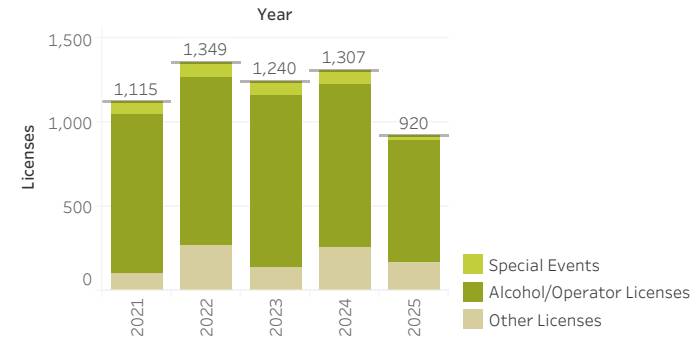


*2/19/19 -- District 7 only
*9/10/19 -- Districts 6 and 15 only
*2/20/24 -- only 5 wards within the City

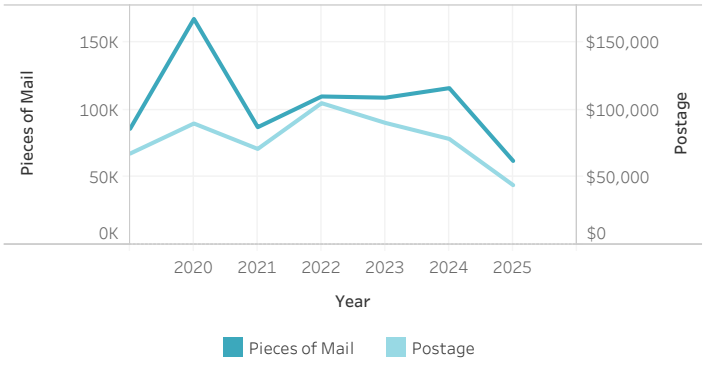
Voter Turnout



Licenses Issued



Pieces of Metered Mail and Postage Costs

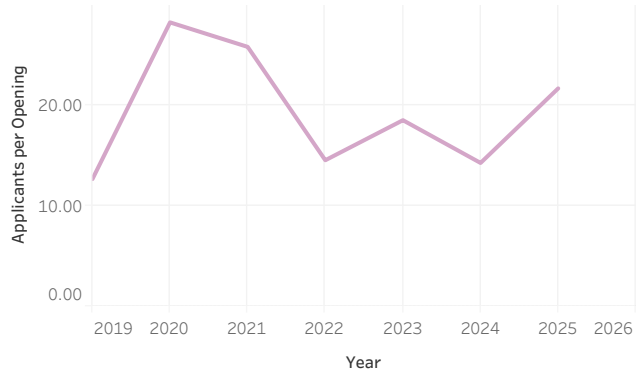


Human Resources

The Human Resources Department will attract, develop, and retain a high-performing, diverse workforce and foster an environment where employees can use their talents to thrive. It is our objective to provide departmental support meeting the City's organizational needs in the areas of Human Resource Compliance and Administration, Talent Acquisition and Retention, and Talent Management and Development.

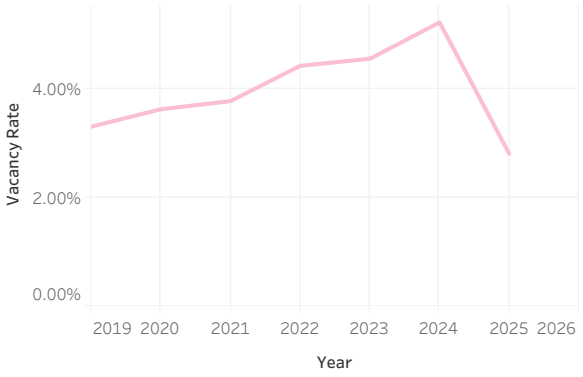
All 2025 numbers are reflective through June 30, 2025.

Average Applicants per Opening

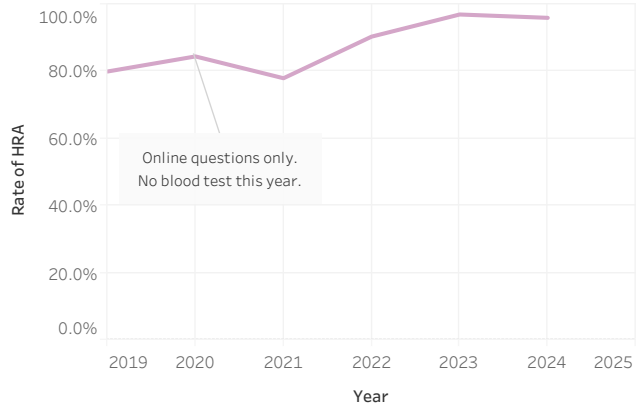


Vacancy Rate

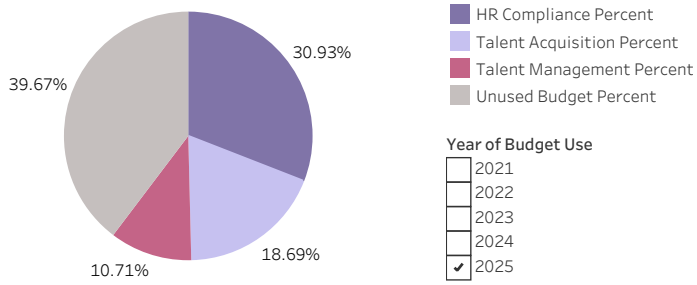
Year
2019 to 2025



Percentage of Employees who Participated in the Health Risk Assessment



Budget Use (YTD)



YTD spending for 2025 is reflective through 7/28/2025.

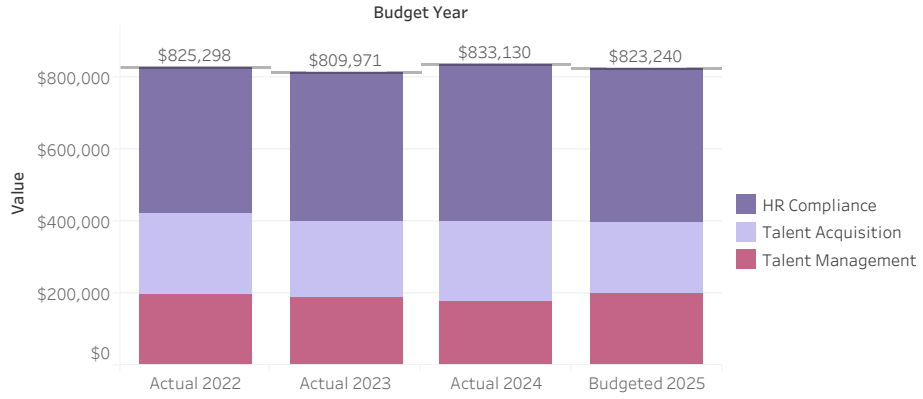
Average training investment per full-time equivalent employee

$44

per employee

for HR training
based on 625 FTE count

Department Budget Summary

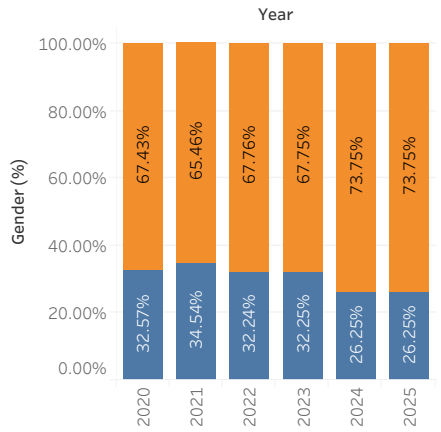


Employee Data

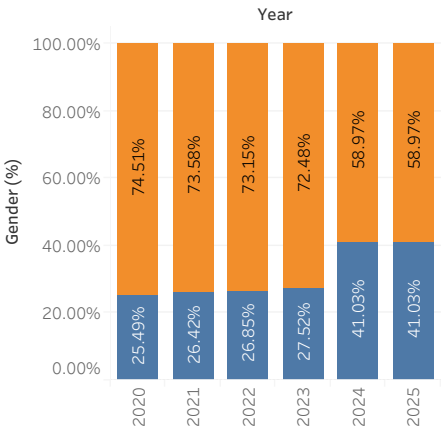
This dashboard exhibits data about City of Appleton employees and supervisors in comparison with the citizens of Appleton. Data on applicants for positions at the City of Appleton is also included. "Unavailable" means that data was unavailable/input was not given. BIPOC stands for "Black, Indigenous, and people of color." Citizen demographic data comes from estimates centered on 2022 from the U.S. Census Bureau.

This dashboard was last updated 9/18/25.

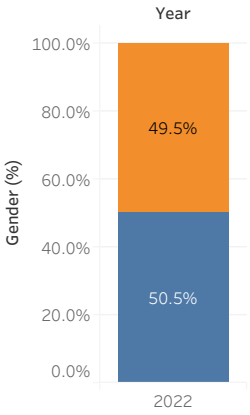
Employees by Gender



Supervisors by Gender



Citizens by Gender



Year
2020 to 2025

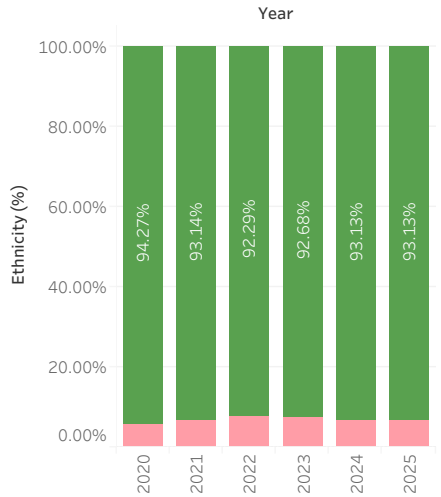
Full Time Employees

642

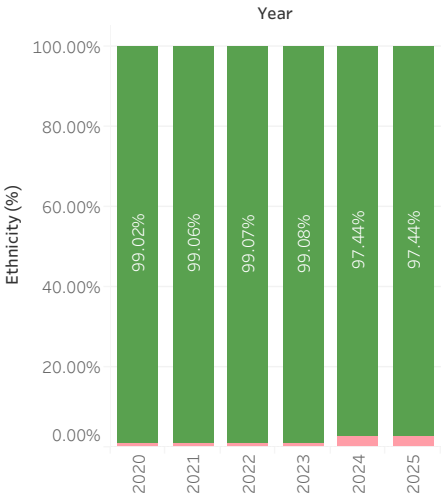
Seasonal Employees

370

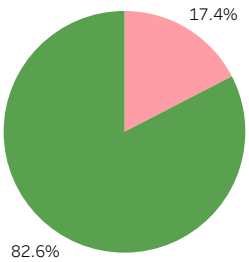
BIPOC Employees



BIPOC Supervisors



BIPOC Citizens



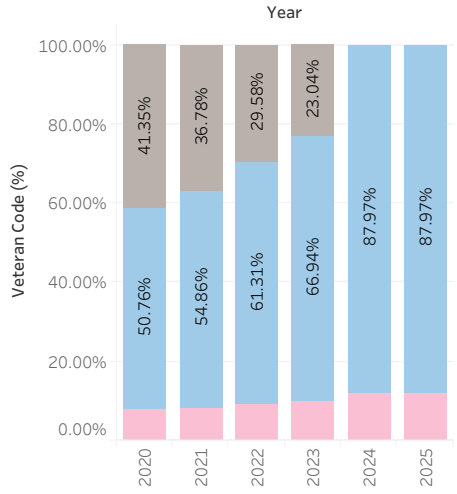
Color Legends

Gender
Male
Female

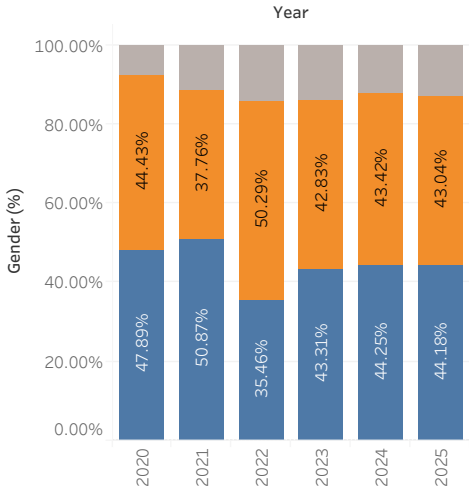
Ethnicity
BIPOC
White

Measure Names
Unavailable
No
Yes

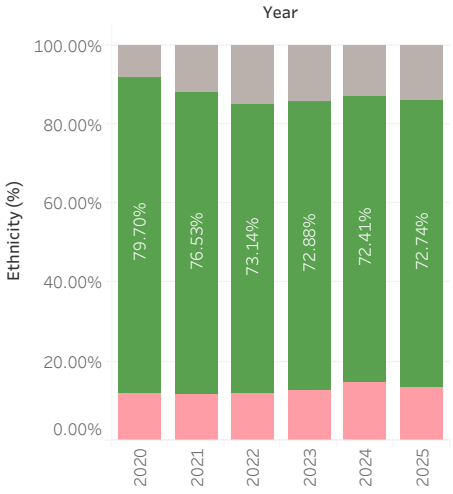
Employees with Military Service



Applicants by Gender



Applicants by Ethnicity



Risk Management

It is the mission of the Risk Management Department to maximize the City's overall mission by eliminating, reducing or minimizing risk exposures through the use of innovative risk control, claims management, risk financing, regulatory compliance, and a variety of programs designed to provide a safe and healthy workplace and community. The Risk Management Department's key objective is to ensure that the City has sufficient insurance coverage and reserves for any type of claim, and to handle all claims and potential claims involving the City, focusing on the development of new policies and revisions of existing policies consistent with this objective.

*Incident Rates and DART Rates are only available on an annual basis. The Wisconsin averages for 2024 have not yet been posted.

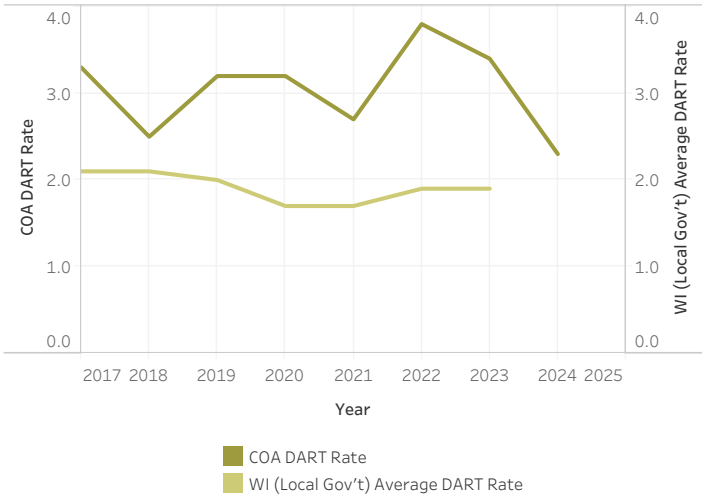
All 2025 numbers are reflective through June 30, 2025.

Total Recordable Injury and Illness Cases (Non-Fatal) Per 100-Full Time Employees



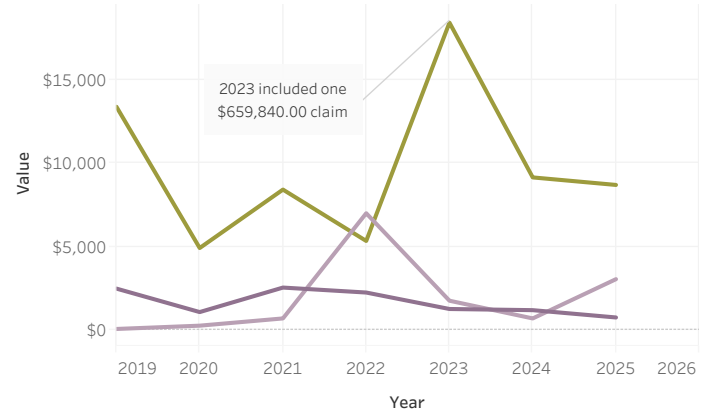
For every 100 city employees, 3.4 of our employees sustained an OSHA recordable work-related injury or illness in CY2024.

DART Rate - Total Cases Involving Days Away From Work and/or Days of Restricted Work Activity



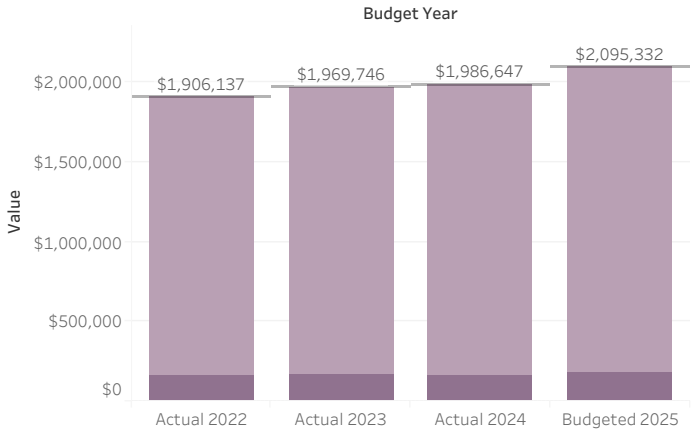
For every 100 employees, 2.3 of our employees sustained a work-related injury or illness that resulted in lost time and/or restricted duty in CY2024.

Average Loss Costs for Work Comp, Liability and Auto Physical Damage



Auto Physical Damage
Liability
Work Comp

Department Budget Summary



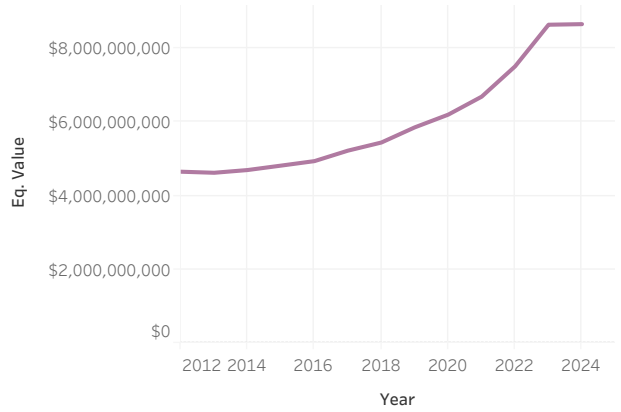
Property & Liability Mgt.
Loss Control

Community Development

The Community Development Department proactively fosters a healthy economy and a strong, welcoming community. Throughout the year, we will continue creation, execution and implementation of the City's Economic Development Strategic Plan, primary goals and key strategies that will result in development within targeted districts of the City and enhance the business climate and vibrancy of the community.

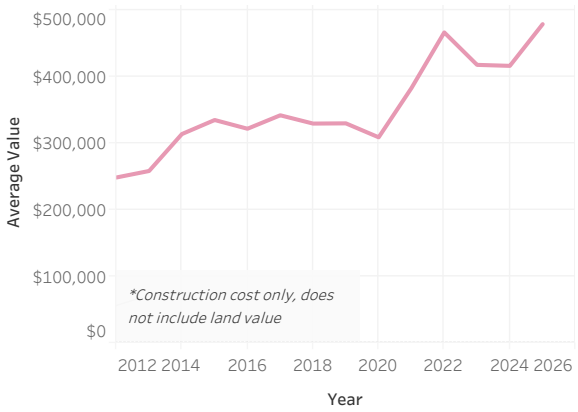
All 2025 values reflective through June 30, 2025.

Equalized Value Growth

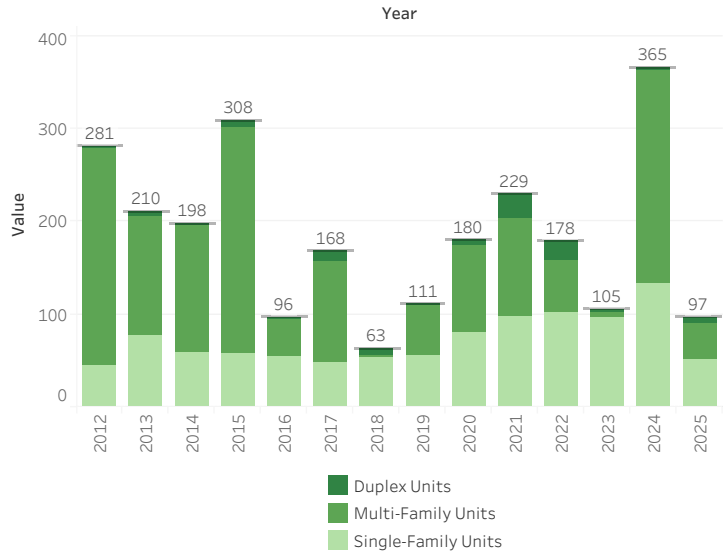


Average Value of New Single Family Homes*

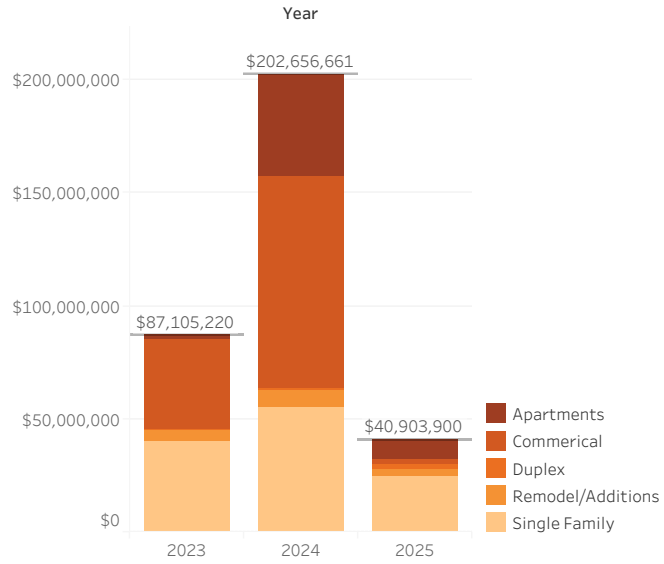
Year
2012 to 2025



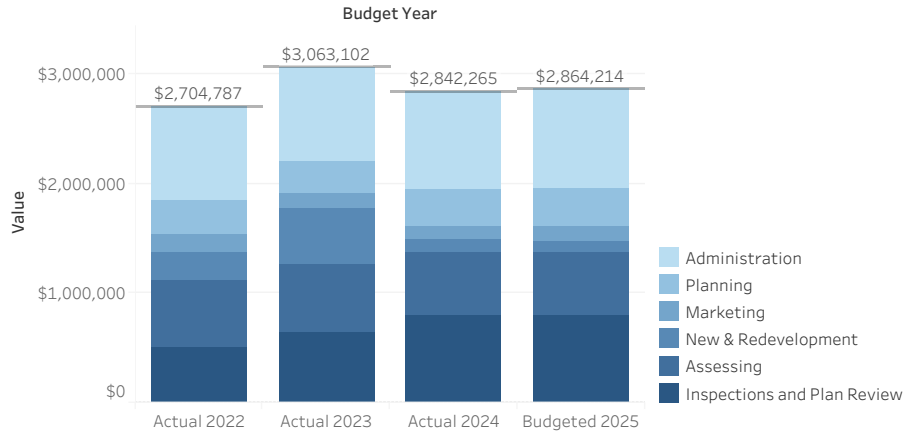
City of Appleton New Housing Units



City Permit Value

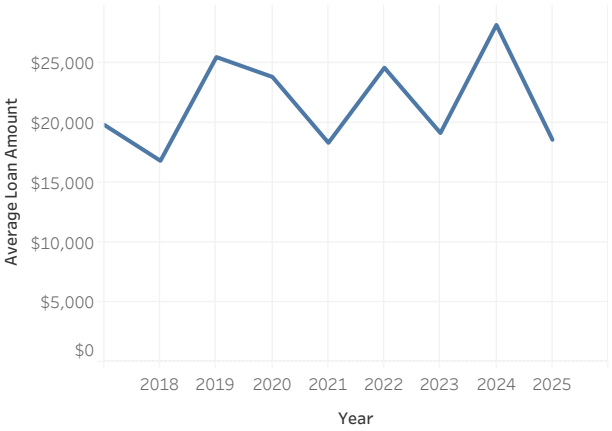


Department Budget Summary



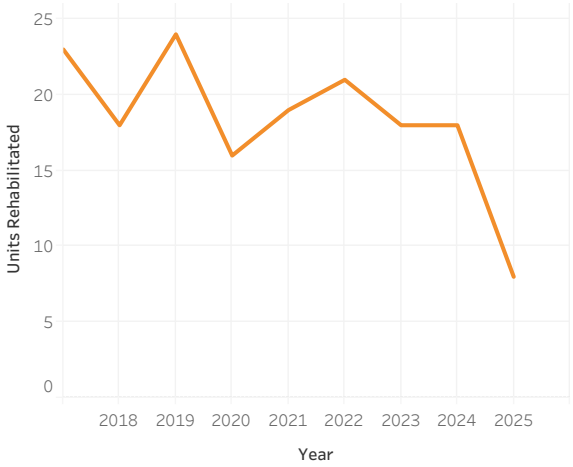
Community Development Cont.

Homeowner Rehabilitation Loan Program - Average Loan Amount

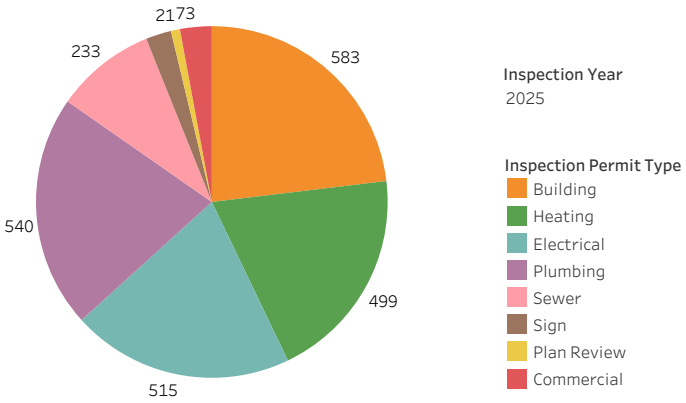


Housing Units Rehabilitated

Year
2012 to 2025



Inspection Permits



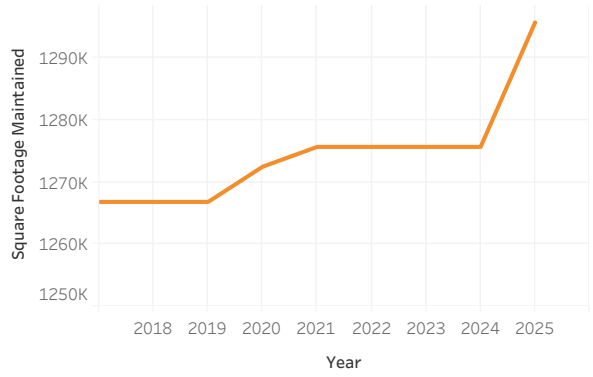
Facilities and Construction Management

It is the objective of the Facilities and Construction Management Division of the Parks, Recreation, and Facilities and Construction Management Department to provide a high level of customer service by meeting or exceeding our customers' expectations for quality, timeliness, and professionalism. Doing so reflects our mission statement: "Building communities and enriching lives where we live, work and play."

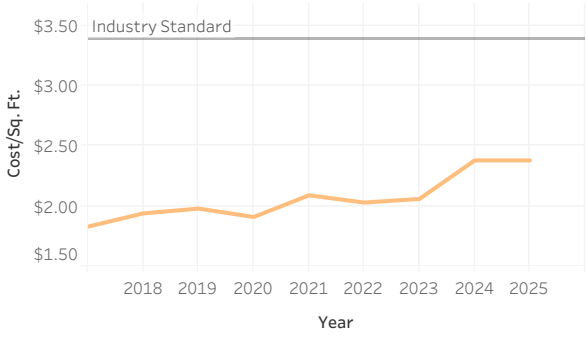
All 2025 numbers are reflective through June 30, 2025.

Year
2017 to 2025

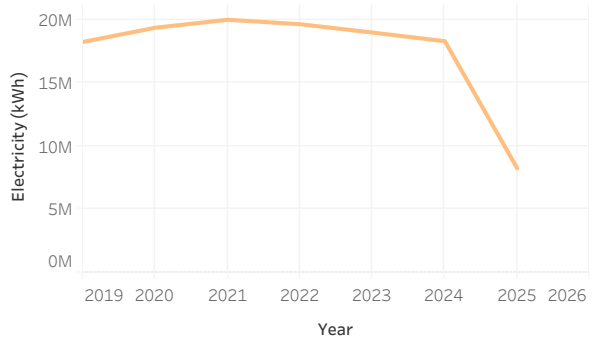
Square Footage Maintained



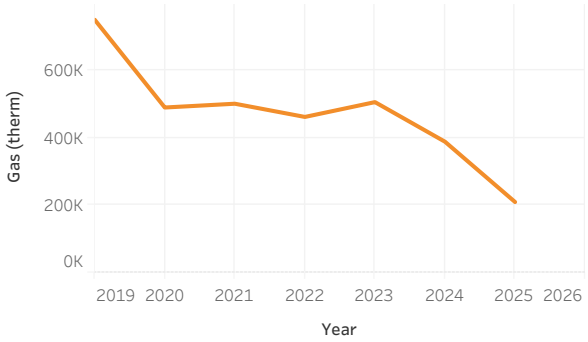
Maintenance and Janitorial Cost per Square Foot



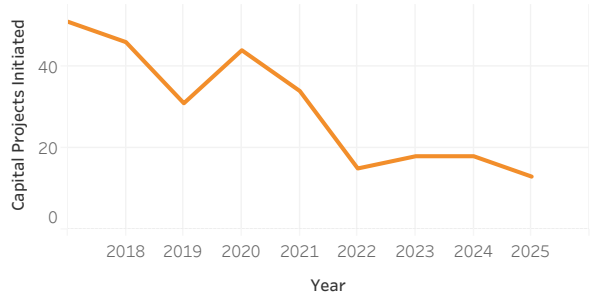
Utility Use - Electricity



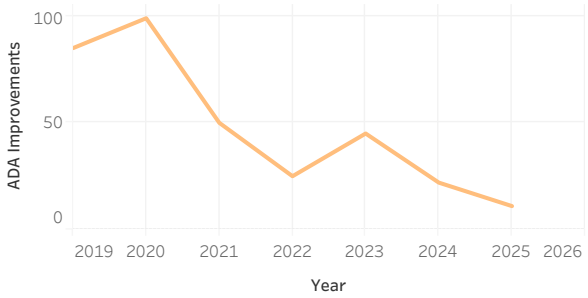
Utility Use - Gas



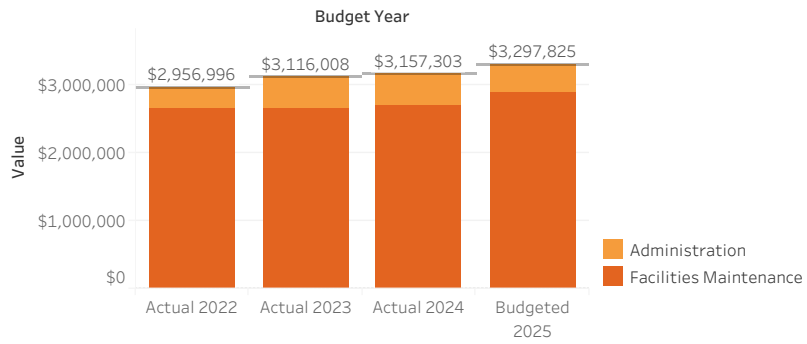
Capital Projects Initiated



ADA Improvements



Department Budget Summary

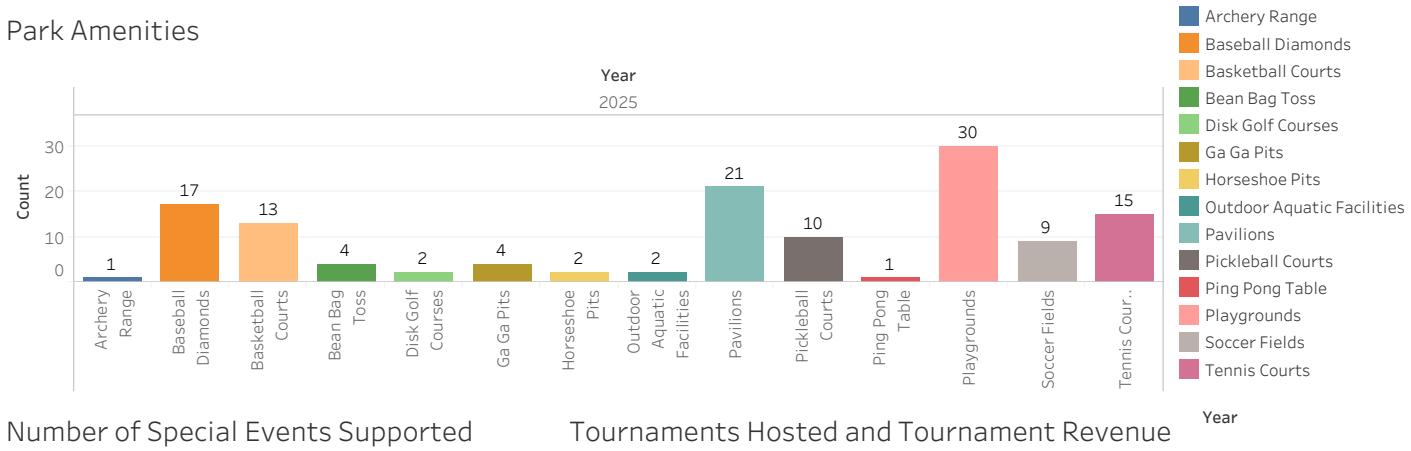


Appleton Parks and Grounds

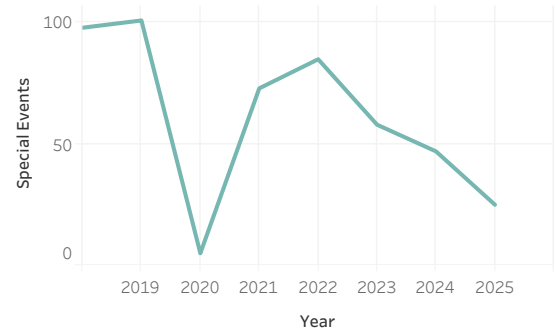
Parks and Recreation is a tangible reflection of the quality of life in a community. Together, they provide gathering places and opportunities for families and social groups, as well as for individuals of all ages and economic status. The Grounds Division of the Parks, Recreation, and Facilities Management Department proactively manages 610 acres of park grounds and 13.2 miles of paved trails. It is our objective to continue to provide opportunities for community experiences that promote cultural awareness and celebrate diversity.

All 2025 numbers are reflective through June 30, 2025.

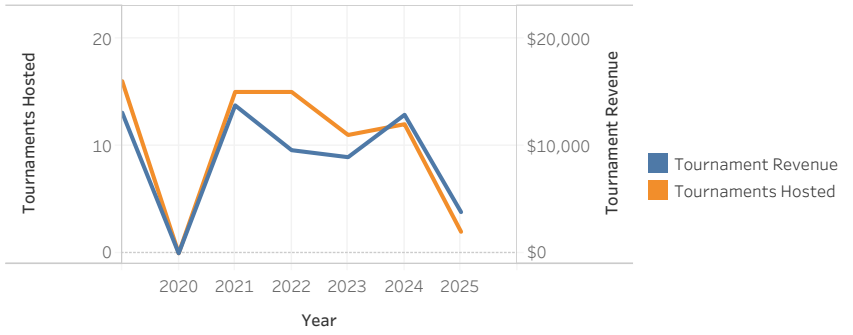
Park Amenities



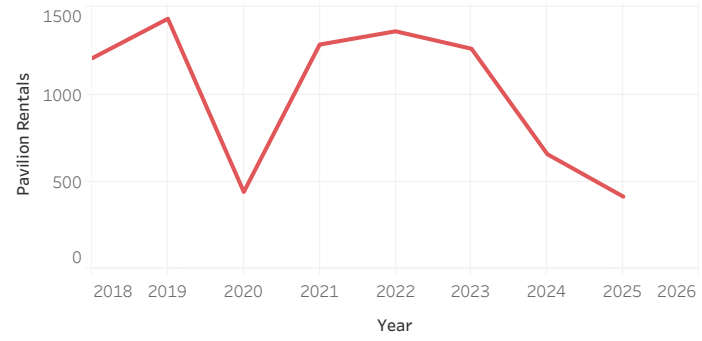
Number of Special Events Supported



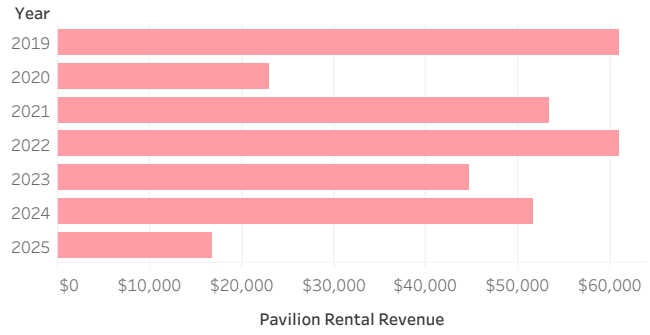
Tournaments Hosted and Tournament Revenue



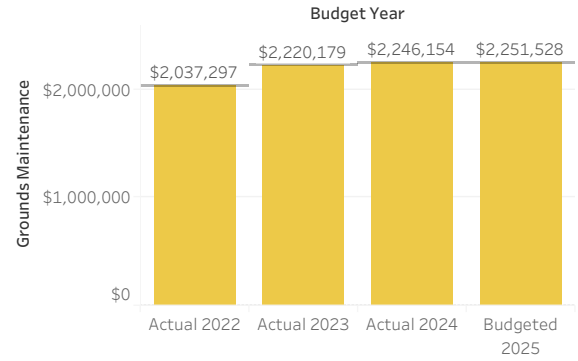
Pavilion Rentals



Pavilion Rental Revenue



Department Budget Summary (Parks and Grounds)



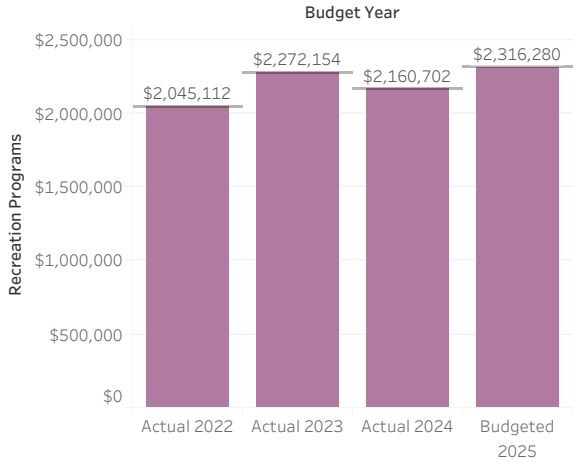
Appleton Recreation

The Recreation Division of the Parks, Recreation, and Facilities Management Department is committed to providing comprehensive, high quality recreation programs for the Appleton community. We know recreation is a key part of the quality of life in any community, and especially so in Appleton. We remain committed to providing balanced, value-focused programming for all ages and abilities.

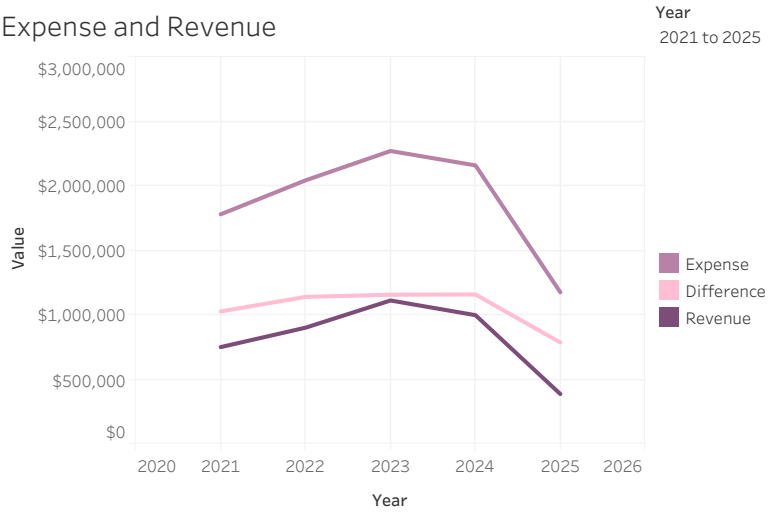
*Please note that the COVID-19 pandemic of 2020 greatly impacted many aspects of recreation, including lower participation in opportunities.

All 2025 numbers are reflective through June 30, 2025.

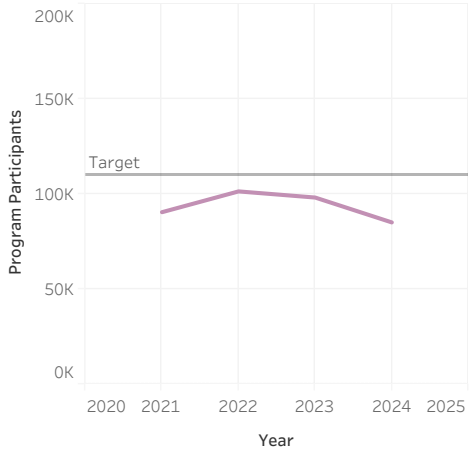
Department Budget Summary (Recreation)



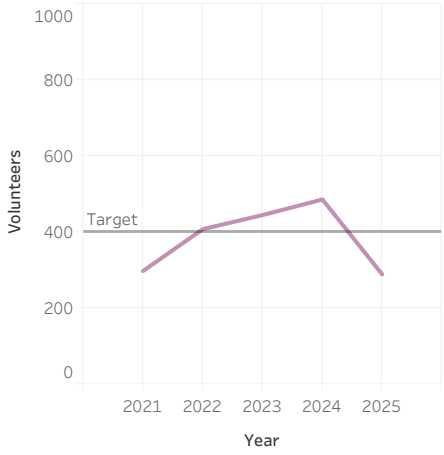
Expense and Revenue



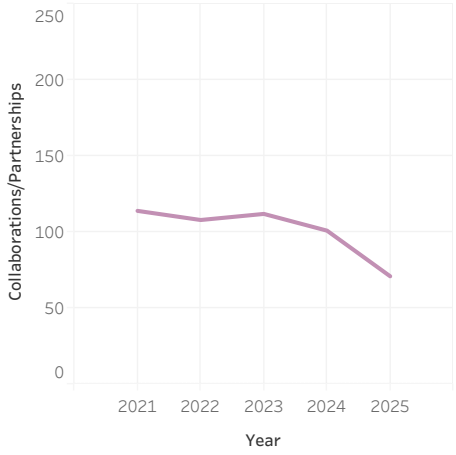
Program Participants



Volunteers



Collaborations and Partnerships



Reid Golf Course

Reid Golf Course is dedicated to growing the game of golf by providing competitive rates, a golf course conforming to high standards, quality facilities and sincere customer service to golfers at all skill levels. It is the goal of Reid Golf Course to maintain high quality, skilled, customer service-oriented staff to operate the golf course.

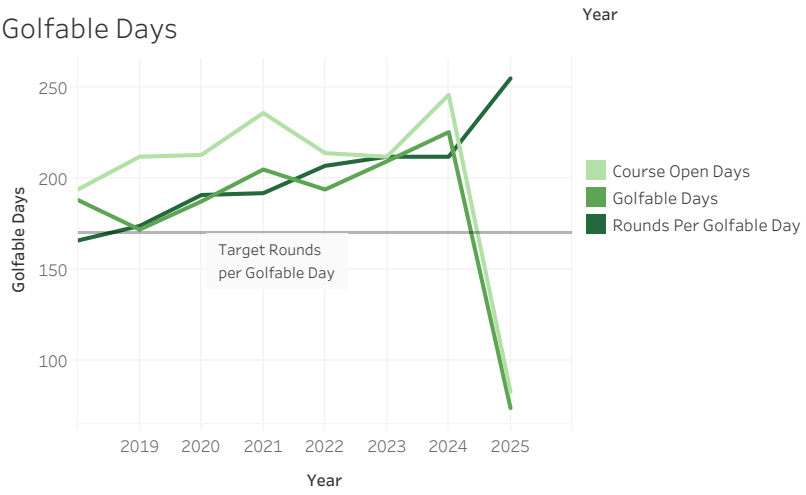
*The City of Appleton took over all golf operations for Reid Golf Course in 2015. It had been previously run by a contractor who ran clubhouse operations and received revenue from clubhouse operations.

All 2025 numbers are reflective through June 30, 2025.

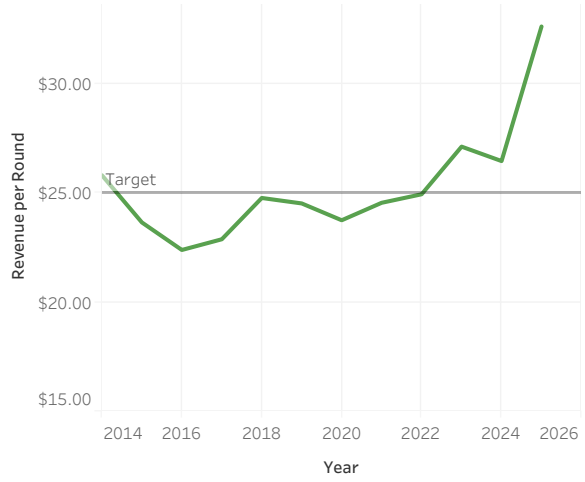
Rounds of Golf Played Annually



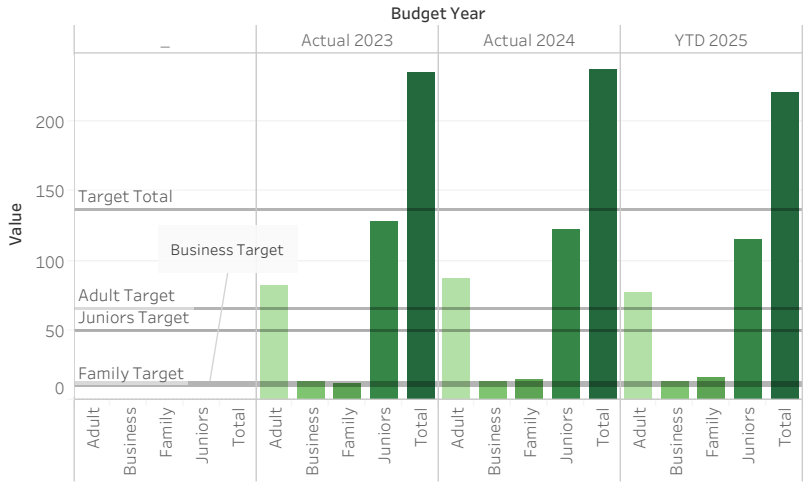
Golfable Days



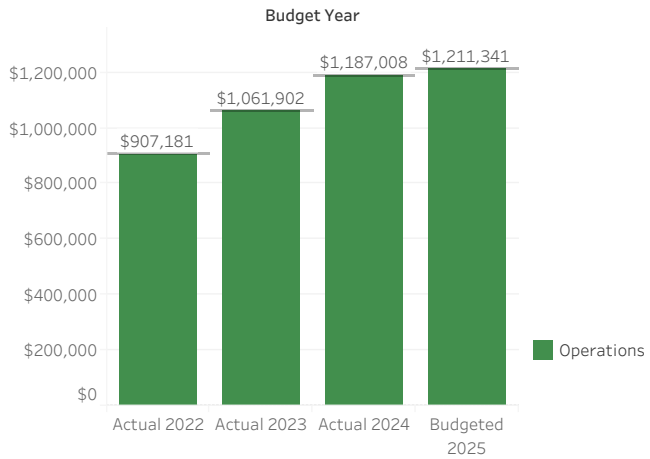
Revenue per Round



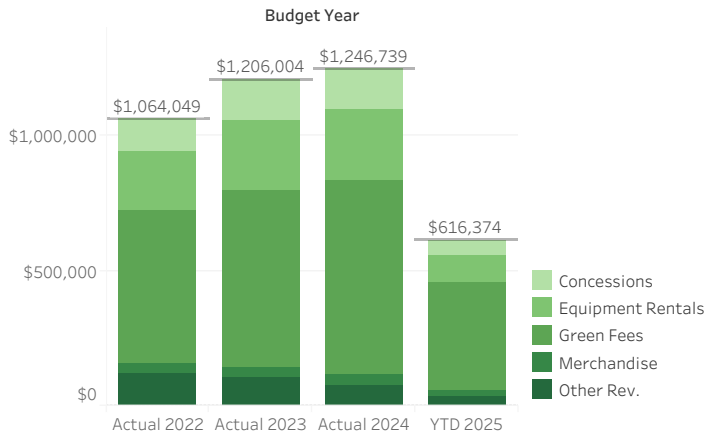
Annual Passholders



Department Budget Summary



Revenue by Area

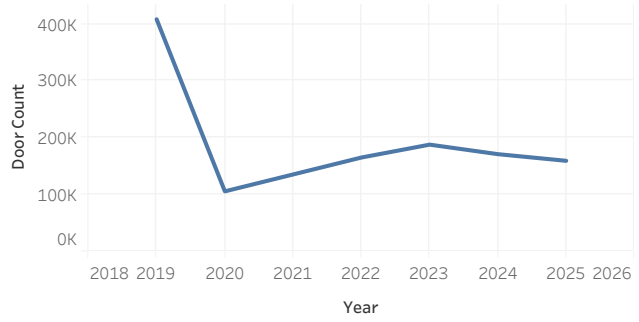


Appleton Public Library

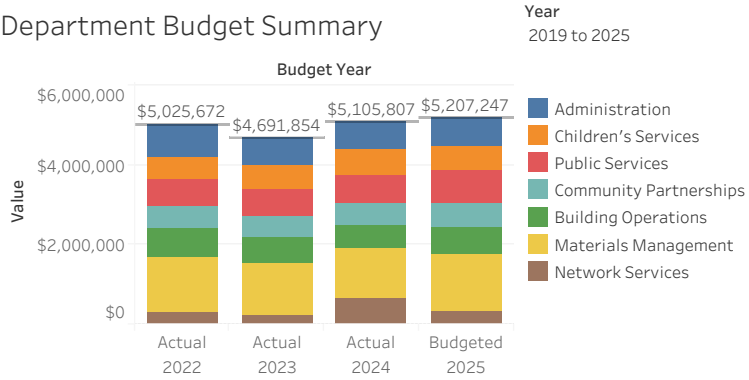
The Appleton Public Library's mission statement embodies our organization: "Learn, know, gather and grow -- your center for community life." Our goal is to apply the Library's mission, vision, values and strategic pillars to accomplish objectives that serve our community. Values: WELCOMING - Everyone belongs here. LITERACY - The City of Appleton is the City of literacy and learning. ACCESS - The Library is accessible physically, culturally, and intellectually. COMMUNITY - The Library is essential to every person and organization achieving their goals.

All 2025 numbers are reflective through June 30, 2025.

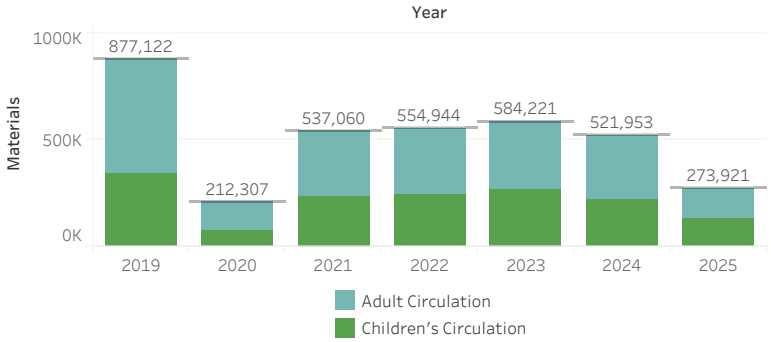
Door Count



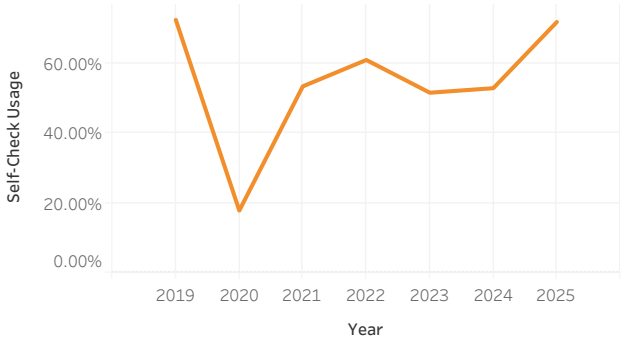
Department Budget Summary



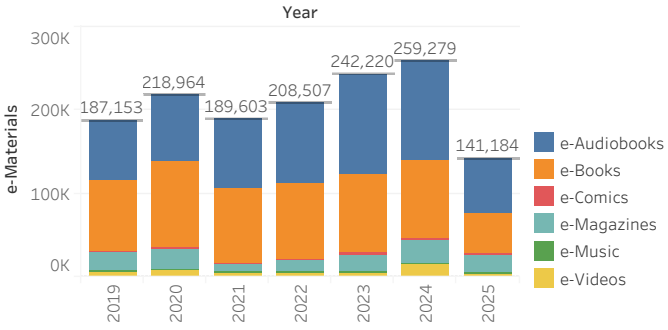
Materials in Circulation



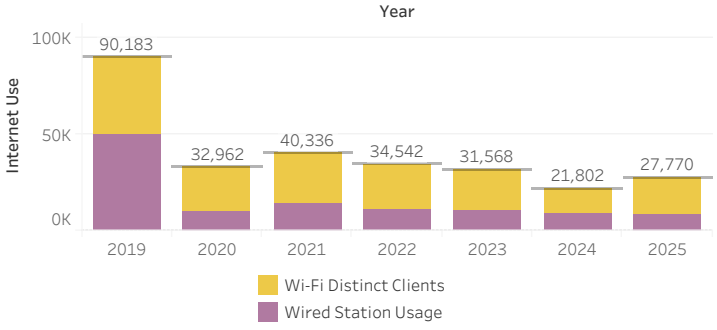
Self-Check Usage (Percentage of All Check-Outs)



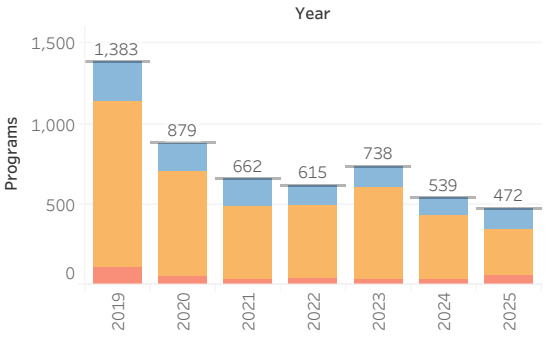
Digital Circulation of e-Materials



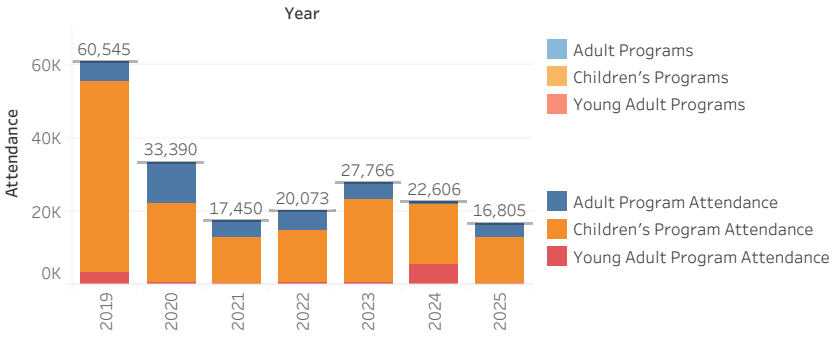
Public Internet Use



Number of Programs Offered



Program Attendance

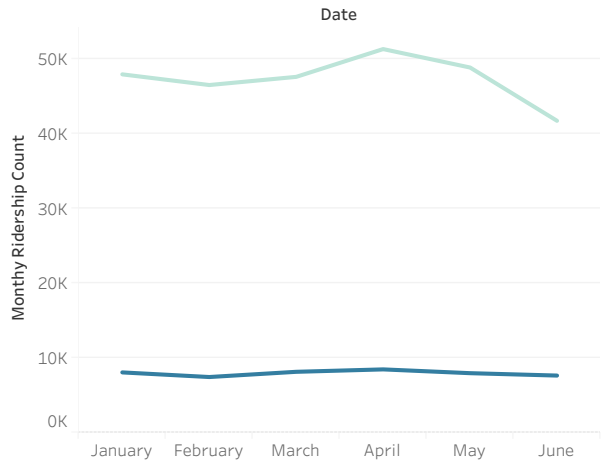


Valley Transit

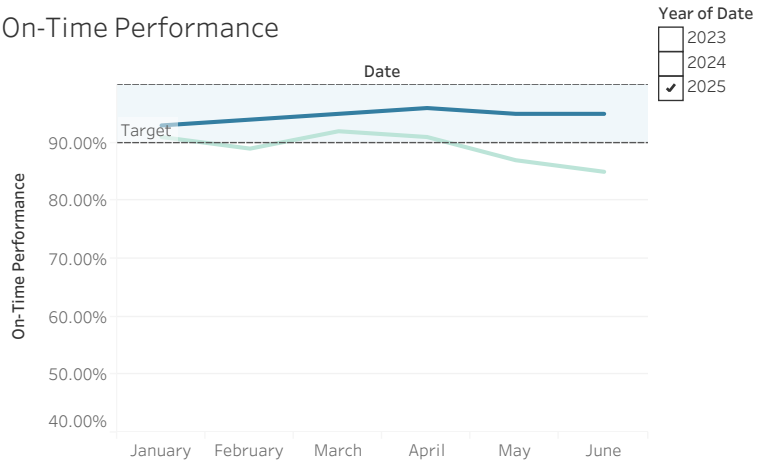
Valley Transit provides safe, customer-focused transportation options that connect our communities to enhance the quality of life. Valley Transit shares ridership data with the Fox Cities Transit Commission monthly and all other metrics are provided to FVTC quarterly. Valley Transit also focuses on strengthening its partnerships with advocacy groups in the Fox Cities and increasing communication with Valley Transit stakeholders. All information on this dashboard is from the year 2025. This dashboard is updated quarterly.

Demand Response
Fixed Route

Monthly Ridership

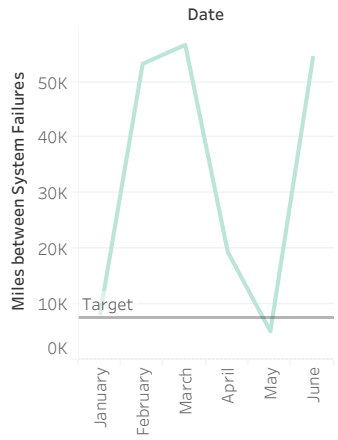


On-Time Performance

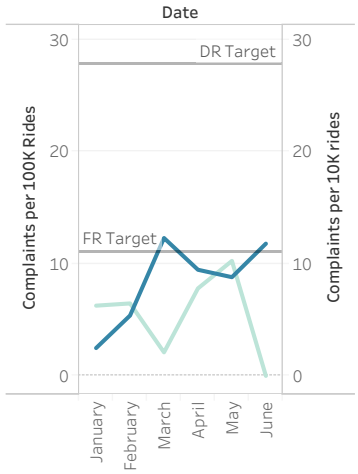


May-Jun 2025 - Road construction greatly impacted this measure. Anticipated to continue through summer and fall of 2025.

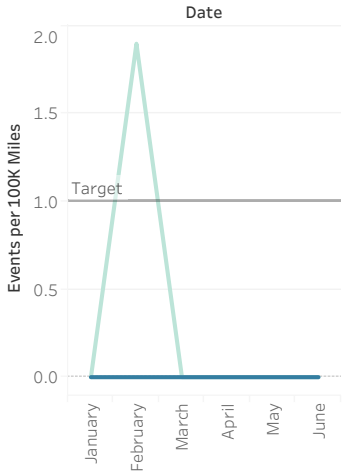
Total Miles Between Major System Failures



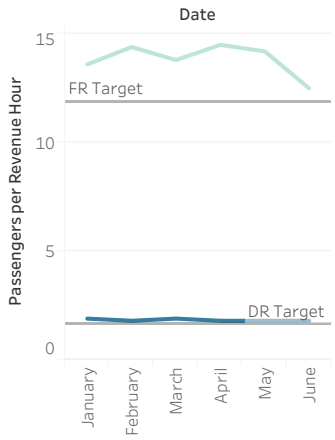
Complaints



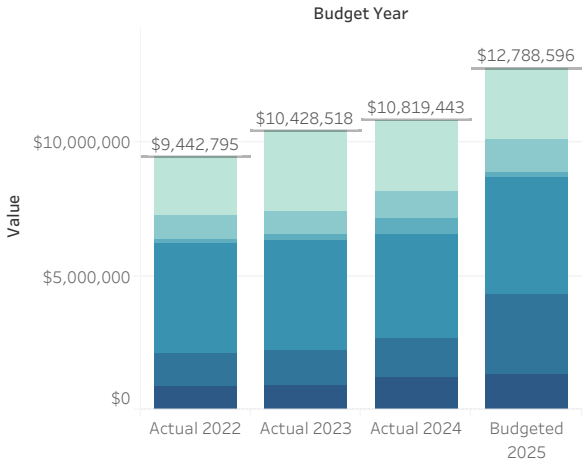
Reportable Safety Events



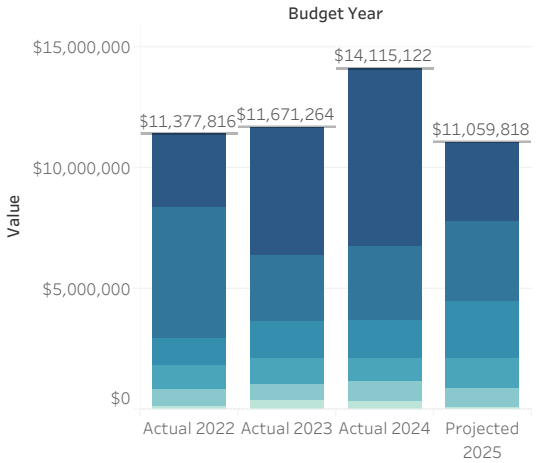
Passengers per Revenue Hour

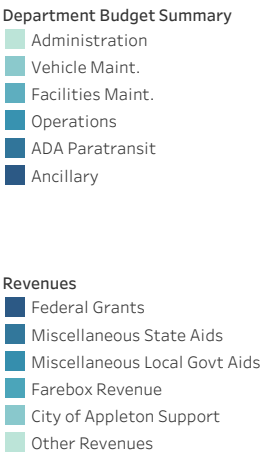


Department Budget Summary



Revenues



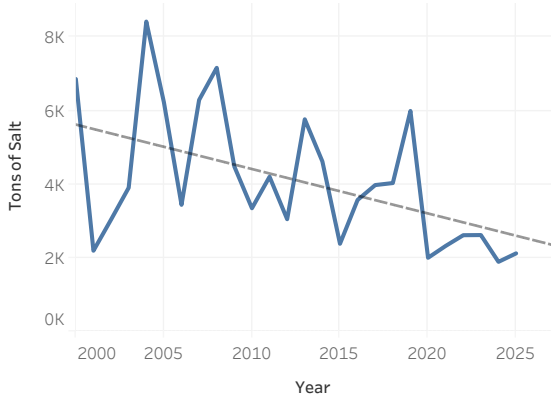


Department of Public Works

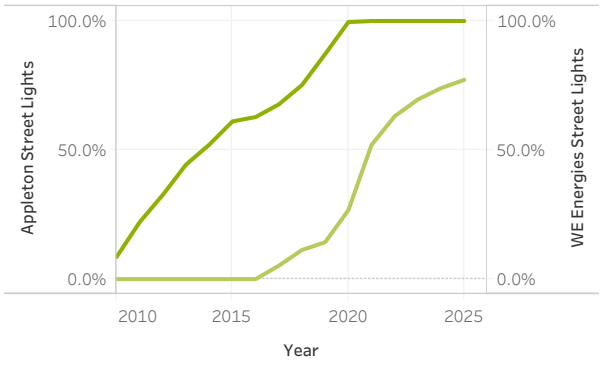
The Department of Public Works strives to provide quality, cost effective public works services for our customers. We continue to strive to monitor, review and respond to input from customers by tracking all customer service requests and providing appropriate follow-up. We strive to promote a working environment conducive to employee productivity, growth and retention.

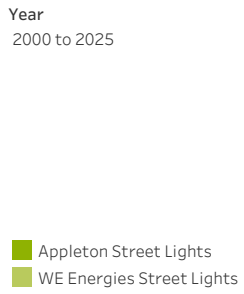
All 2025 numbers are reflective through June 30, 2025.

Tons of Salt Used Annually

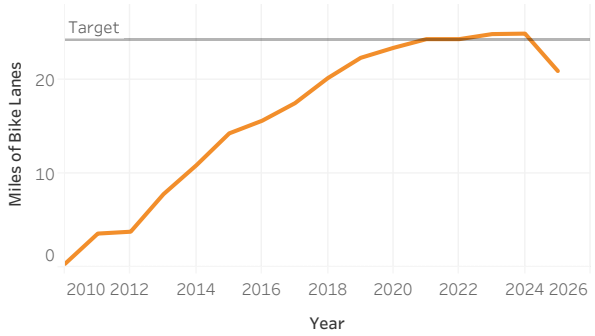


Percent of City-Owned and Utility-Owned Lights Converted to LED

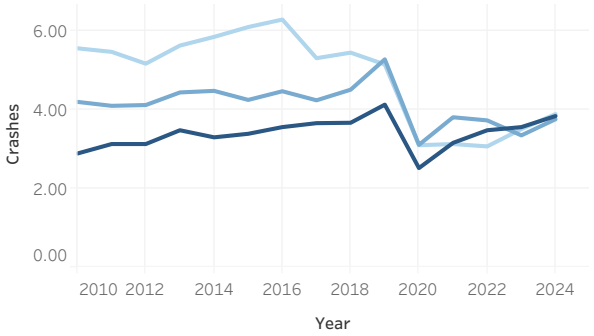


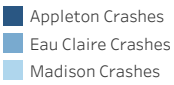


Miles of On-Street Bike Lanes



Crashes per Mile of Street





Percent of Streets Above Minimum Rideability

95.61%

Target: 96.00%

Number of Tree Species on Appleton Streets

53

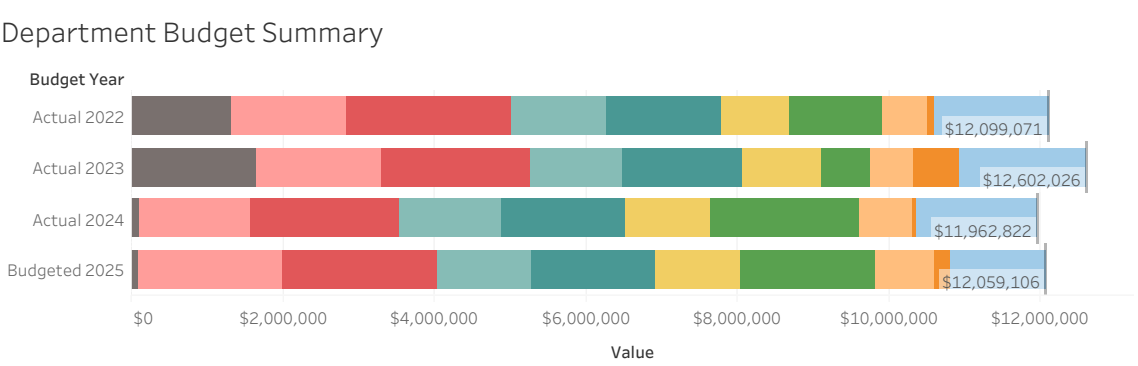
Target: 42

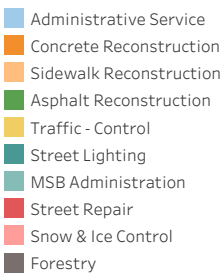
Tree Species with More Than 1,000 Trees

9

Target: 9

Department Budget Summary



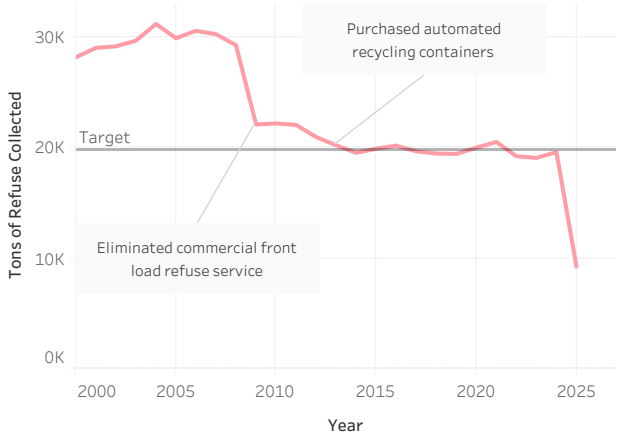


Sanitation

It is the mission of the Sanitation Department to serve the public through the collection and disposal of recyclables, yard waste, and solid waste in a safe, cost-effective and environmentally-responsible manner. We continue to review and evaluate our collection procedures, policies and rates to provide consistent, cost-effective services.

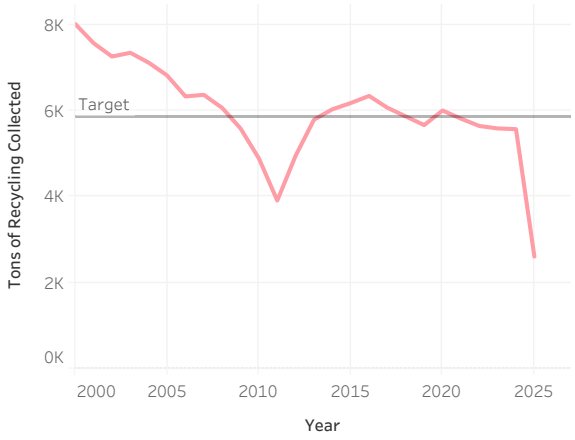
All 2025 numbers are reflective through June 30, 2025.

Tons of Refuse Collected

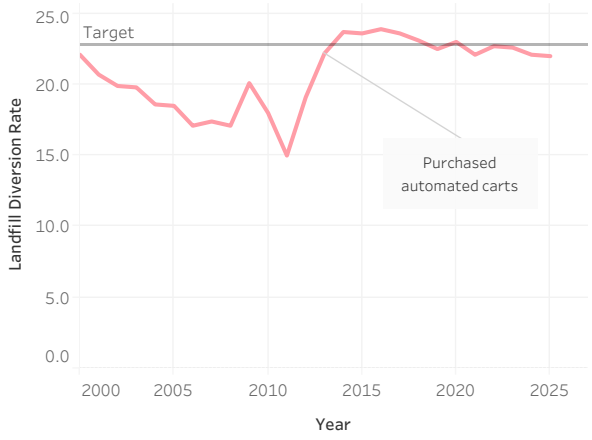


Tons of Recycling Collected

Year
2000 to 2025



Landfill Diversion Rate

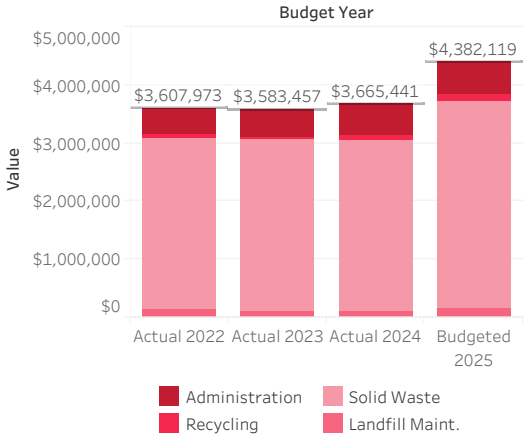


Automated Refuse Stops Per Day

5,267

Target: 5,240

Department Budget Summary

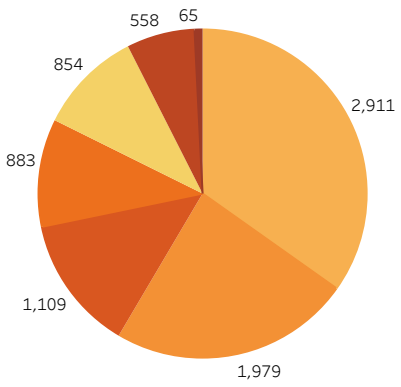


Parking Utility

It is the mission of Appleton Parking Utility to provide clean, safe on-and-off street downtown parking using managerial and financial practices that maintain the financial solvency of the Parking Utility. We strive to professionally enforce downtown parking ordinances while maintaining a customer friendly environment. We continue to work with Appleton Downtown Incorporated (ADI) and downtown parking users to seek ways to improve the parking system.

All 2025 numbers are reflective through June 30, 2025.

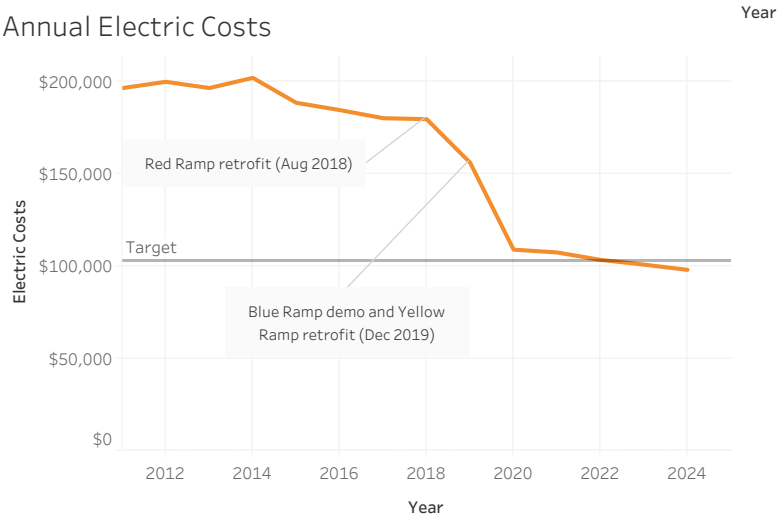
Parking Citations



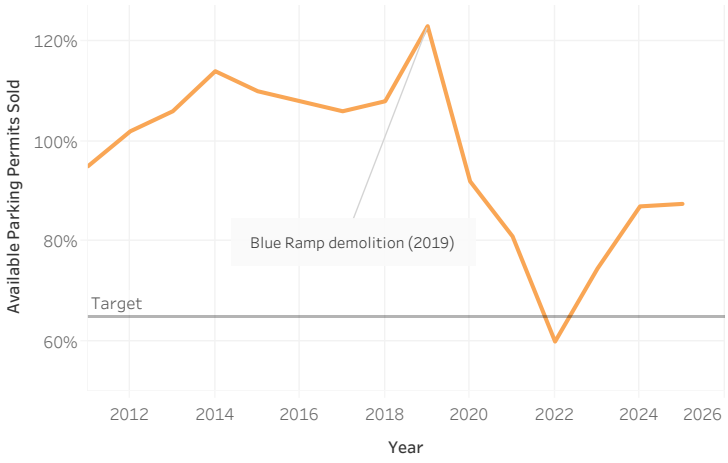
Citation Year
2025

Citation Type
- 2:00 a.m. - 5:00 a.m.
- Other Prohibited Area Parking Regulation
- Prohibited parking, stopping, or standing
- Overtime Parking
- Meter Violation
- Designated No Parking
- Handicap Parking

Annual Electric Costs

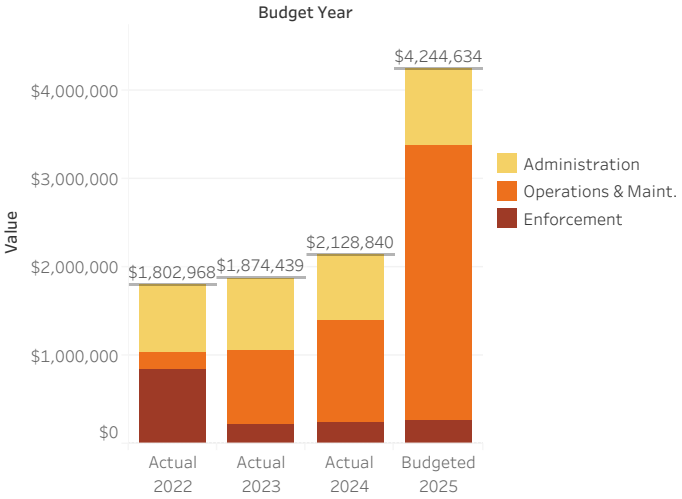


Percent of Available Parking Permits Sold

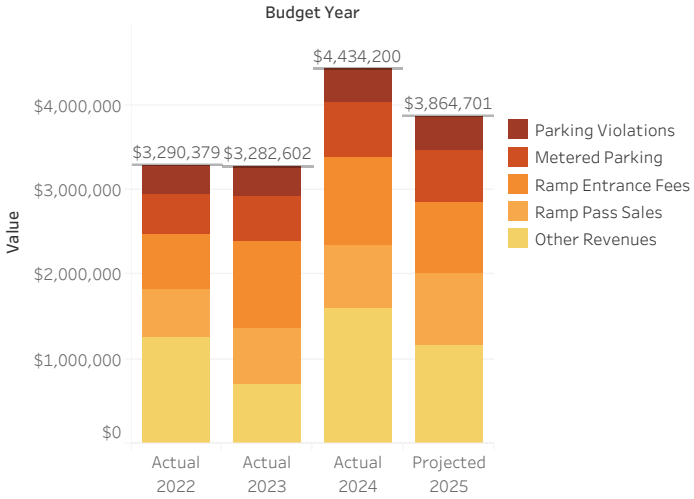


2024 Citations	2025 Citations Through June 30
16,825	8,359

Department Budget Summary



Revenues



Central Equipment Agency

The Central Equipment Agency (CEA) exists to maintain the City fleet and to provide timely, cost effective replacement of vehicles as they reach the end of their useful service lives. It is our objective to continue advising user groups about making good equipment choices to do their work, lowering fuel costs and decreasing the carbon footprint of the fleet.

The below numbers show 2025 midyear numbers. 2025 numbers are reflective through June 30, 2025.

Number of Electric or Hybrid Vehicles in the Fleet

6

Target: 21

Percent of Multi-Use Vehicles in DPW Fleet

33%

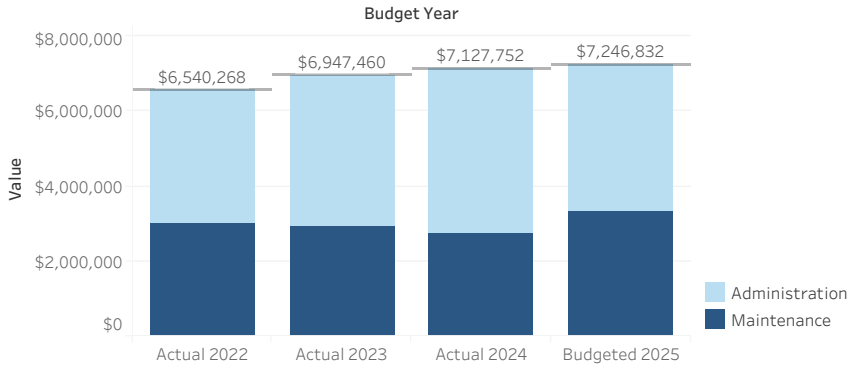
Target: 33%

Total Number of Vehicles in the City Fleet

430

Target: 428

Department Budget Summary

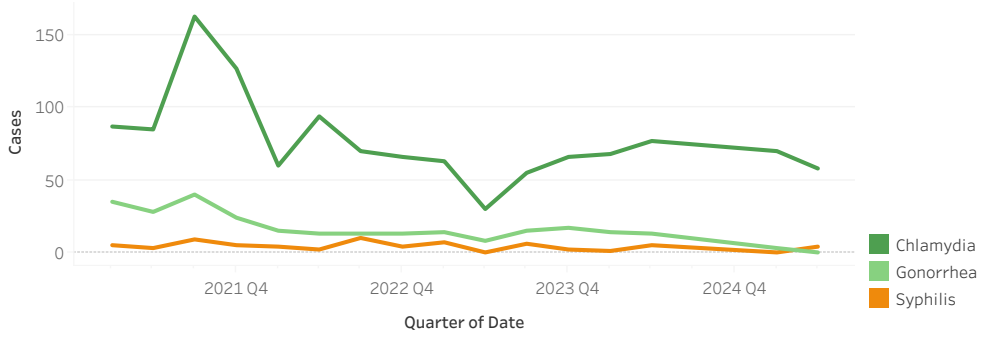


Health

The mission of the Appleton Health Department is to safeguard the environment, promote public health, and protect our consumers in the community by providing high-quality services responsive to the needs of the people. Our belief is that preventions is the most effective public health strategy.

All 2025 numbers are reflective through June 30, 2025.

STD Case Counts



Immunization Rates by 24 Months

70%

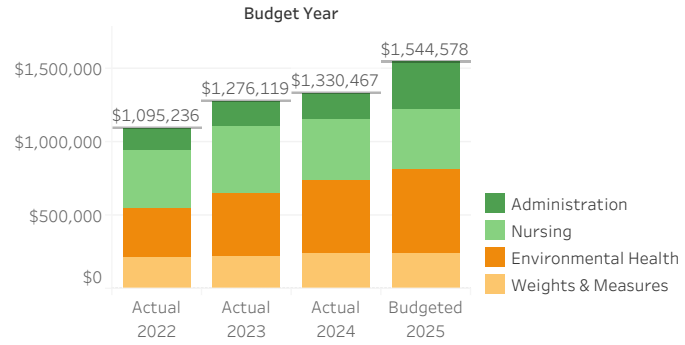
of children who turned 24 months in 2024

Weights & Measures Total Inspections

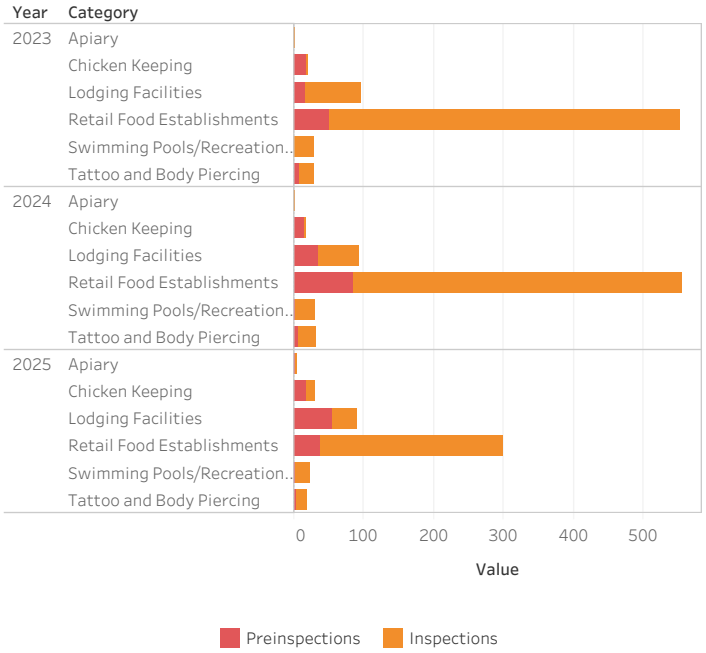
396

in the first two quarters of 2024

Department Budget Summary



Inspections and Preinspections

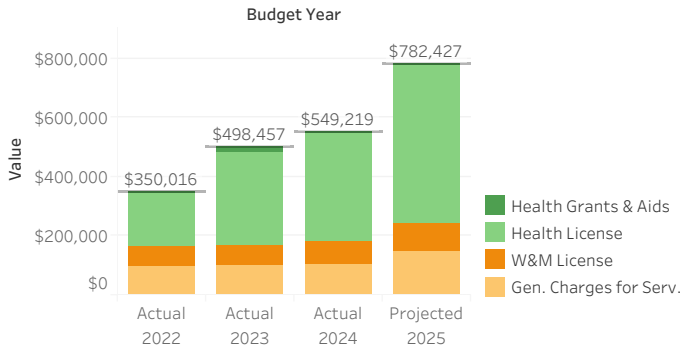


Definitions -

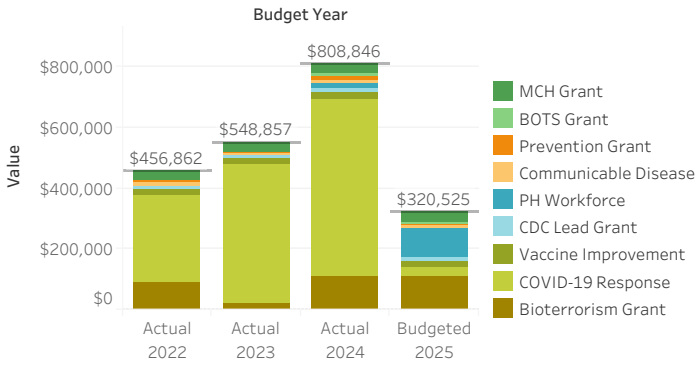
Inspections: Routine, annual health inspections

Preinspections: Pre-licensing inspection; inspection before license is granted for the first time

Health Revenues



Department Budget Summary (Grants)

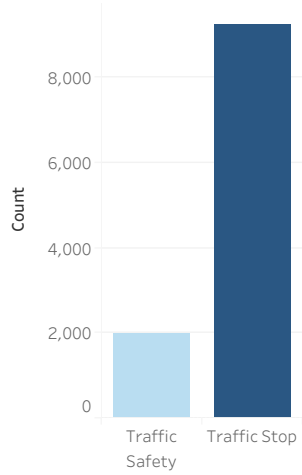


Appleton Police Department

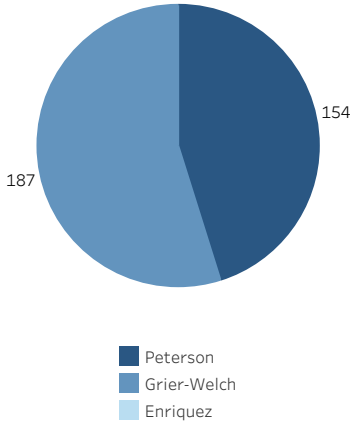
The Appleton Police Department remains committed to protecting the lives and property within our community by prioritizing core services, identifying key initiatives for organizational efficiencies and acknowledging challenges we will continue to face to maintain public safety and trust. Through our community partnerships, we will educate the public regarding available services and facilitate collaborative problem-solving initiatives with other public and private agencies. Working together and individually our officers are engaged and proactive in addressing mental health issues, providing support to victims of crime, and collaborating with community groups and other agencies to resolve challenges through communication and transparency.

This dashboard is updated monthly with the previous month's data. This dashboard was last updated on 9/5/2025.

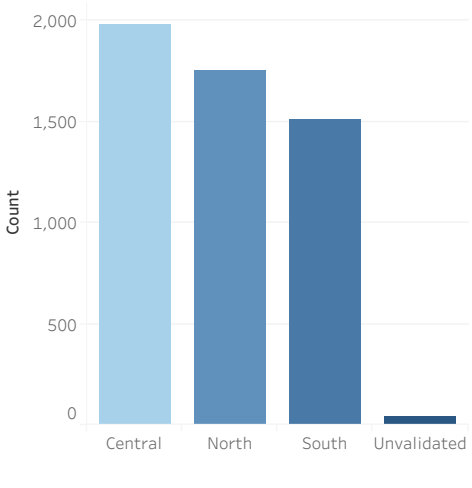
Traffic Data

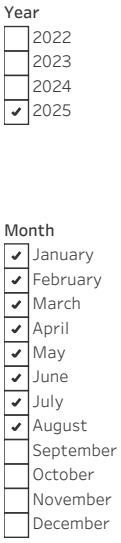


Mental Health/BHO Contacts

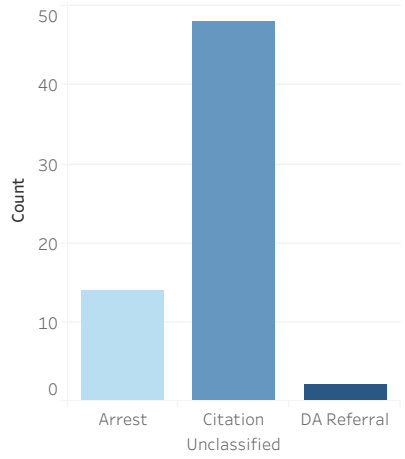


Crime Prevention by District

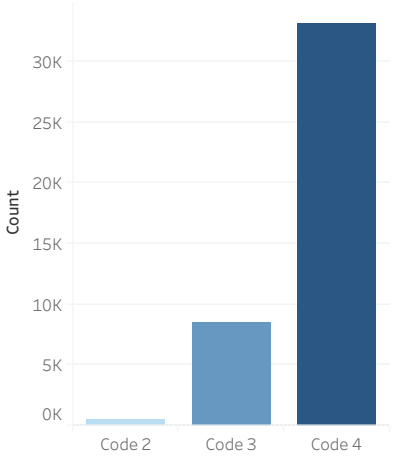




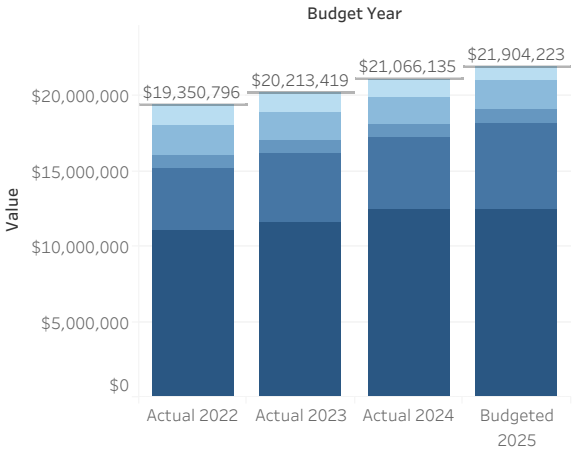
SIU Division Arrests

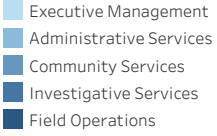


Calls for Service*



Department Budget Summary





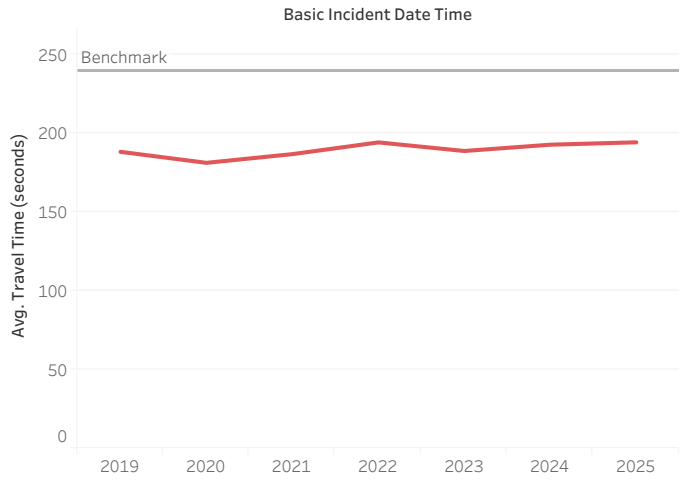
*Types of Codes:
Code 2 - emergency response - officers respond with emergency equipment activated, driving with due regard for public safety (usually less than 3 minutes of dispatch for the first officer on scene, even at peak service demand times.)
Code 3 - priority response - officers respond promptly, driving with due regard, possibly activating emergency equipment at times to clear traffic for a quicker response (usually under 7 minutes for first officer on scene).
Code 4 - general response - non-emergency response. These calls may be held for available staff and may be handled by phone initially.

Appleton Fire Department

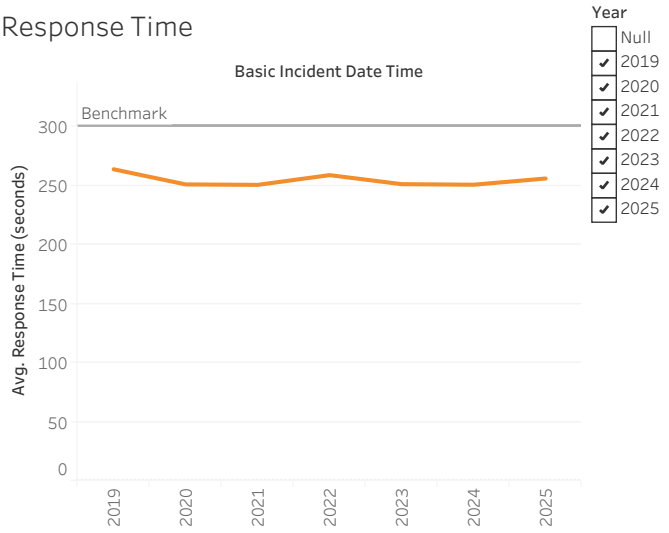
With our partners, the Appleton Fire Department protects the community with exceptional service. We pursue excellence and enhance the quality of life in Appleton and our regional community. The department is responsible for saving lives and protecting property with exceptional service. The role of the Fire Department is evolving to improve awareness of all facets of life safety.

All 2025 values are reflective through June 30, 2025.

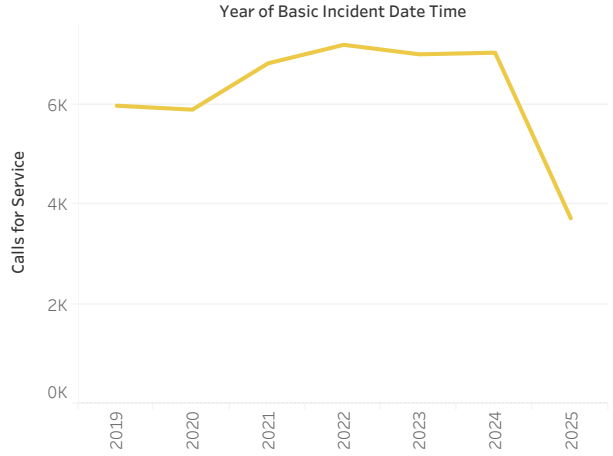
Travel Time



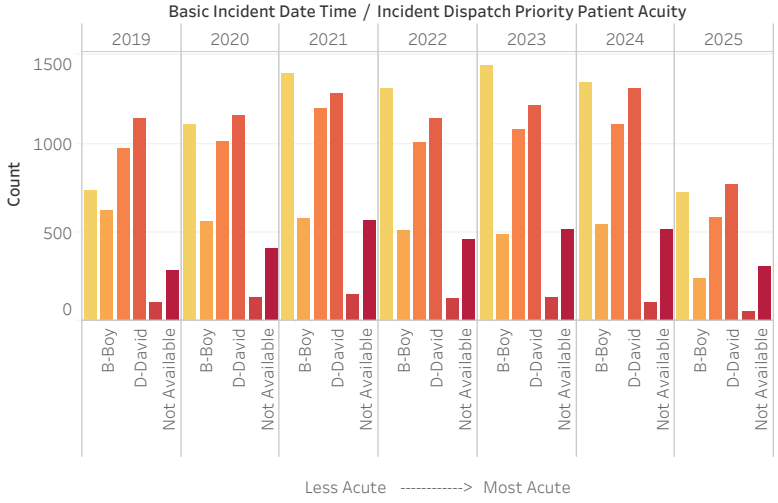
Response Time



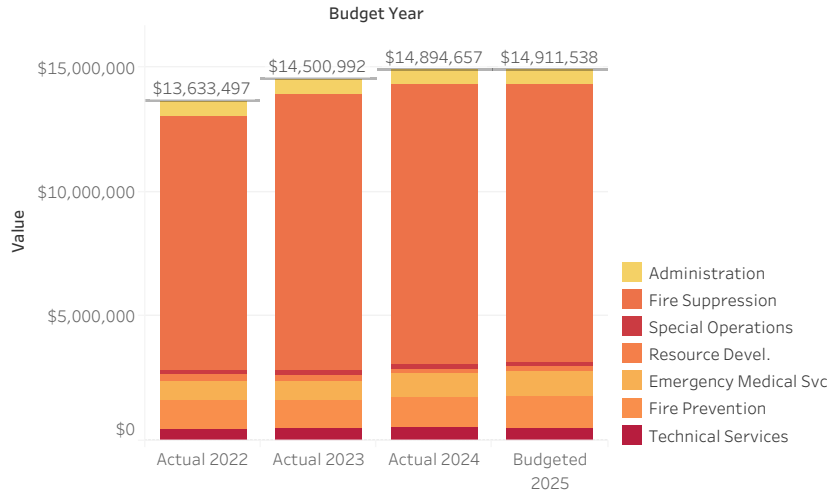
Total Calls for Service



Patient Acuity



Department Budget Summary



The electronic version of this dashboard includes a second page with charts illustrating

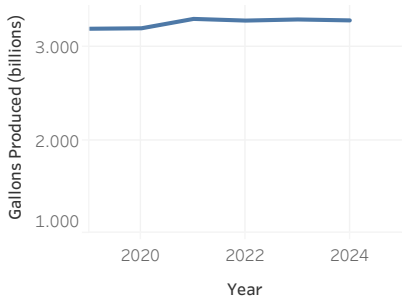
number of incidents categorized by type
and
incidents by station.

Water Utility

The City of Appleton water treatment and distribution systems provide the community with consistently safe and high quality water utilizing the full potential of our highly motivated, technically skilled staff. It is our goal to achieve these objectives in a manner that demonstrates integrity, responsibility and economically sound practices.

All 2025 numbers are reflective through June 30, 2025.

Billion Gallons Produced by Water Plant

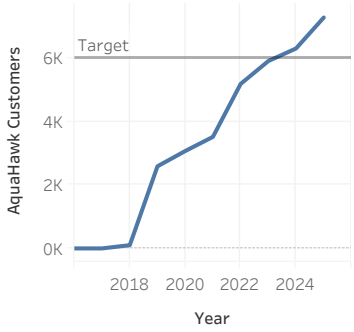


Water Treatment Cost per Million Gallons Produced

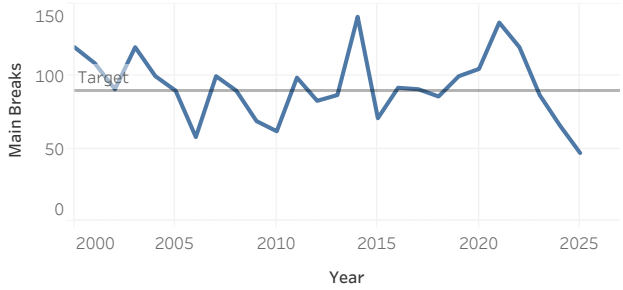


AquaHawk Customers Enrolled

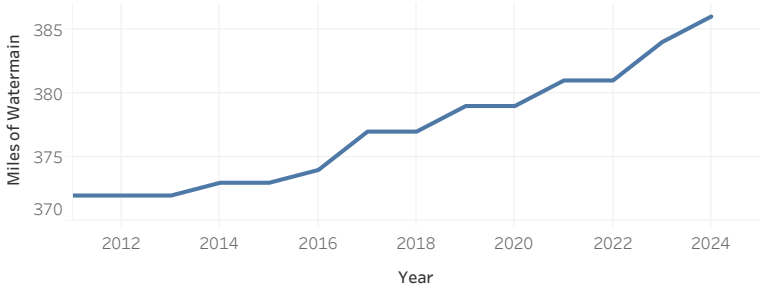
Year
2000 to 2025



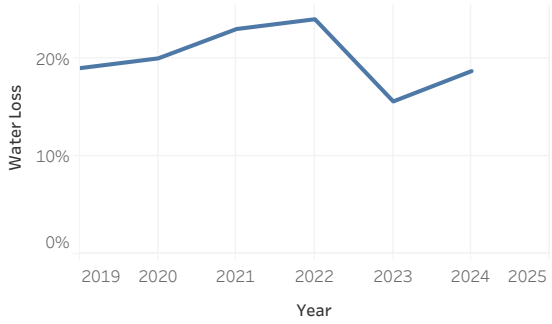
Main Breaks Annually



Total Miles of Watermain



Percent Water Loss (As Reported to the PSC)

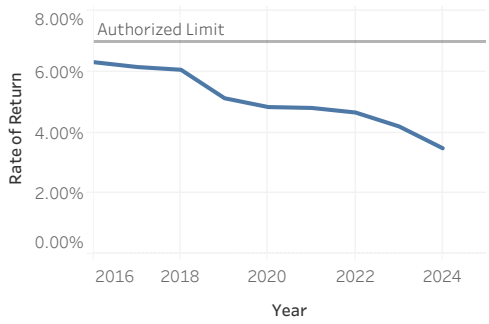


Hydrants per Lane Mile of Street

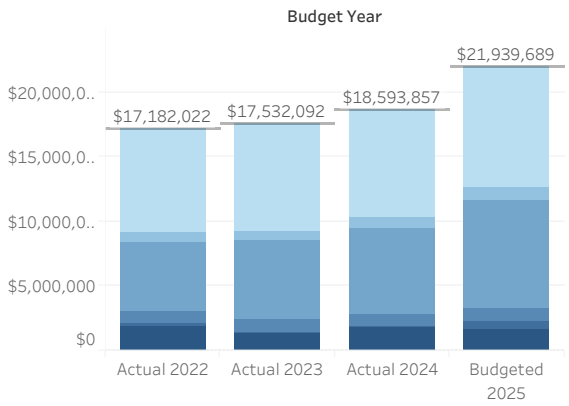
4.65

Target: 4.71

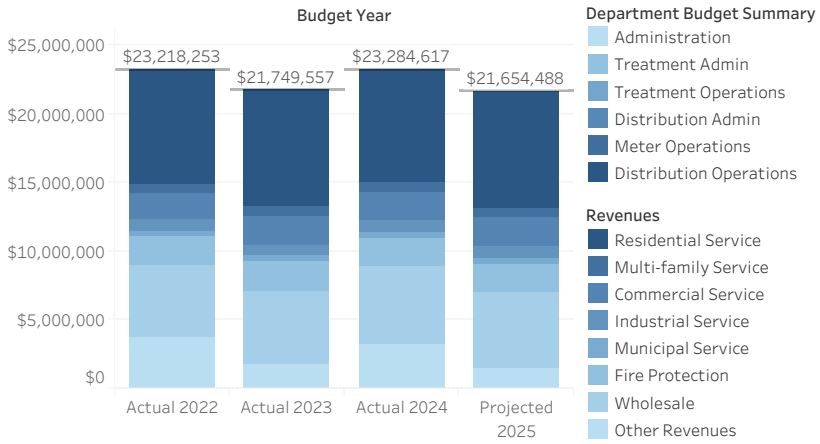
Rate of Return



Department Budget Summary (Operating Expenses)



Revenues

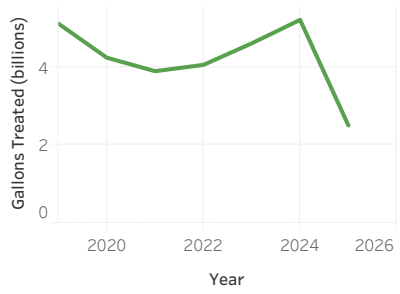


Wastewater Utility

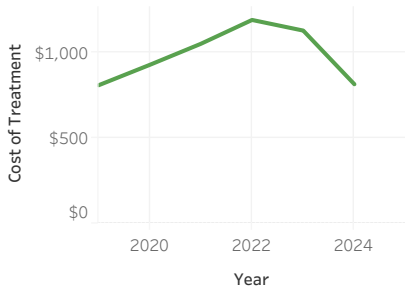
The City of Appleton Wastewater Treatment and Collections Systems provide the community with essential wastewater treatment services utilizing the full potential of highly motivated and technically skilled staff. It is our goal to maintain maximum standards of community health and safety, while protecting and preserving the environment, in a manner that demonstrates integrity, responsibility, and economically sound practices.

All 2025 numbers are reflective through June 30, 2025.

Billion Gallons Treated and Returned to the Environment

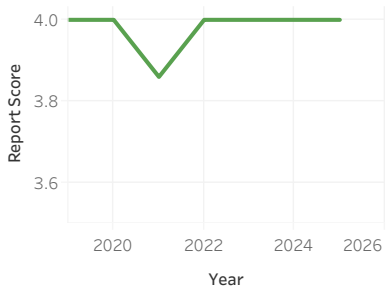


Cost in Millions of Water Treatment Expenses

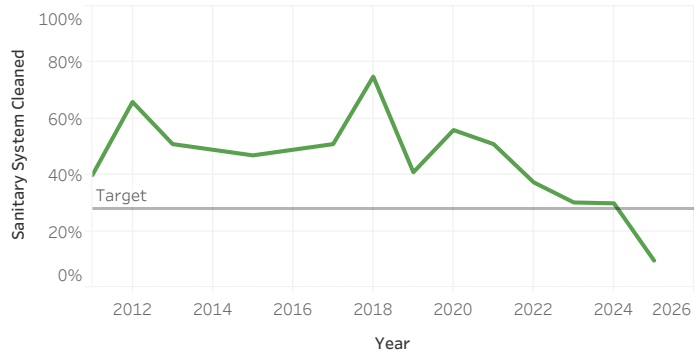


Report Score of Regulatory Report (4.0 Scale)

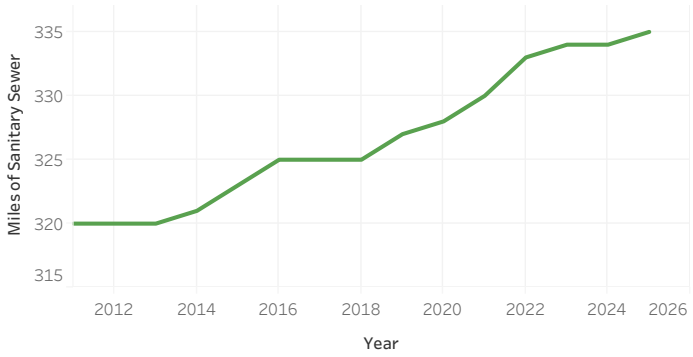
Year
2011 to 2025



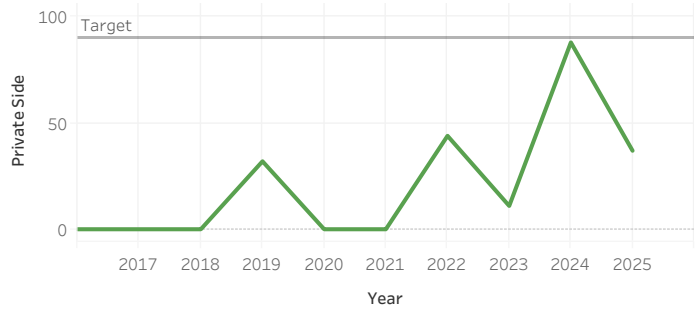
Percent of Total Sanitary System Cleaned Annually



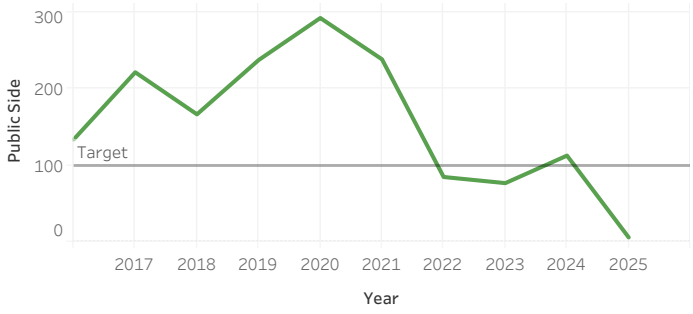
Total Miles of Sanitary Sewer



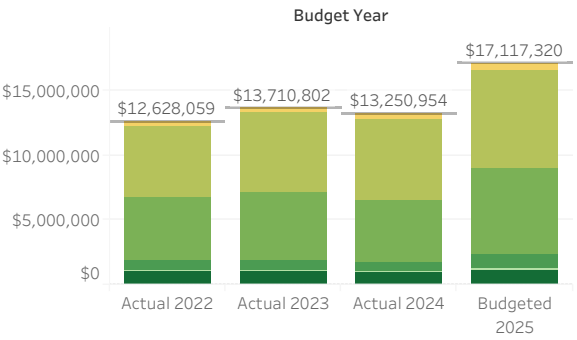
Private Side Laterals Replaced Annually



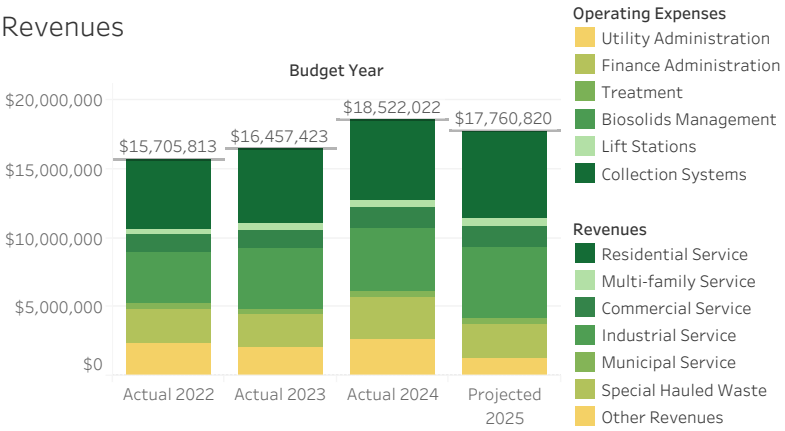
Public Side Laterals Replaced Annually



Department Budget Summary (Operating Expenses)



Revenues

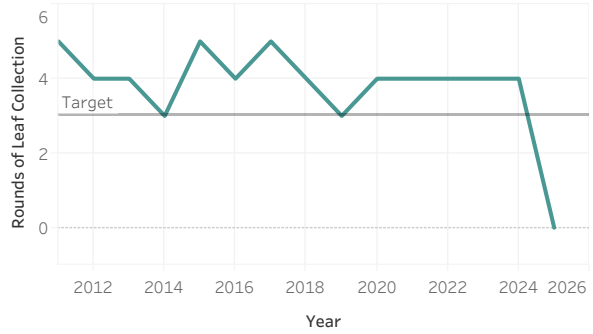


Stormwater Utility

The Stormwater Utility was created to provide for the management of surface water run-off in the City of Appleton. It exists to limit flooding and protect water quality. It is our objective to continue implementing the following programs: public education, public participation, erosion control, pollution prevention, illicit discharge detection/elimination, and post-construction stormwater management plans.

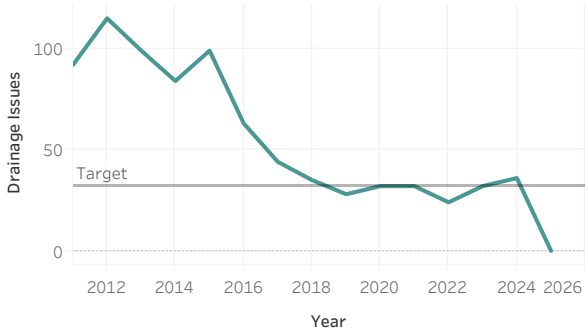
All 2025 numbers are reflective through June 30, 2025.

Rounds of Leaf Collection Completed

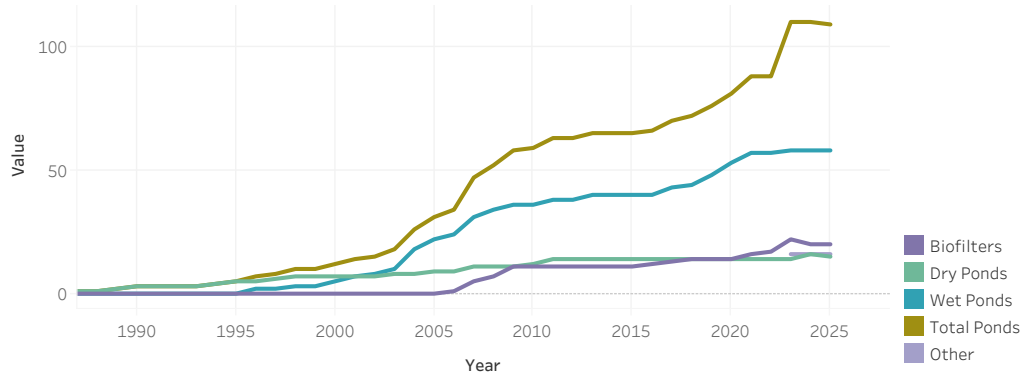


Residential Drainage Issues Addressed

Year
1987 to 2025



Pond and Biofilter Inventory History (Including AASD and Facilities Dept)

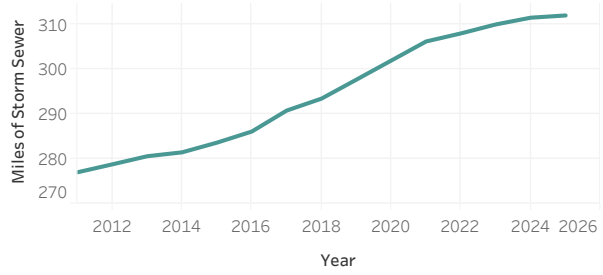


2025 YTD Cubic Yards of Material Collected via Street Sweeping

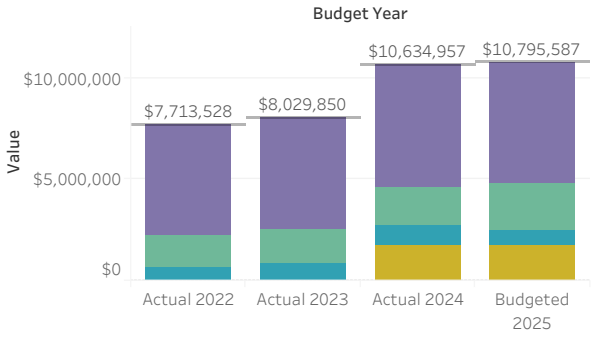
1,234.8

Target: 4,000

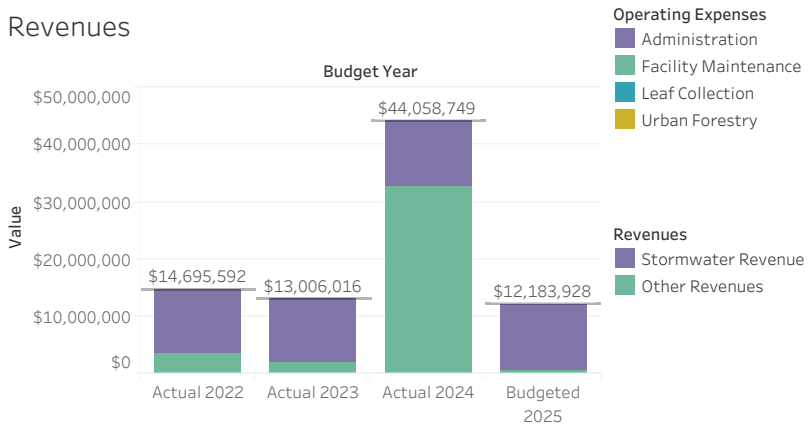
Total Miles of Storm Sewer



Department Budget Summary (Operating Expenses)



Revenues



CITY OF APPLETON 2026 BUDGET
STATISTICS AND PERFORMANCE INDICATORS

NOTES

CITY OF APPLETON
2026 BUDGET
GLOSSARY

ADA: Americans with Disabilities Act.

AD VALOREM TAX: A tax based on value (e.g., a property tax).

AGENCY FUND: A fund consisting of resources received and held by the governmental unit as an agent for others; for example, taxes collected and held by a municipality for a school district.

APPLIED EQUITY: An amount projected to be available from current and past years' equity balances to be consumed in lieu of raising taxes or other revenues. Application of equity prevents unneeded equity from accumulating, and should be utilized in a planned conservative manner.

APPROPRIATION: An authorization granted by the legislative body to make expenditures and to incur obligations for specific purposes.

ASSESSED VALUATION: A valuation set upon real estate or other property by a government as a basis for levying taxes.

ASSESSMENT: (1) The process of making the official valuation of property for taxation. (2) The valuation placed upon property as a result of this process.

ASSESSMENT ROLL: In the case of real property, the official list containing the legal description of each parcel of property and its assessed valuation. In the case of other property, the official list containing the name and address of each owner of such property and its assessed value.

BALANCED BUDGET: A balanced budget is one in which total anticipated revenues equal or exceed total budgeted expenditures for each fund. Budgets may also be balanced by use of unallocated reserves available if fund balance policies permit.

BASIS OF ACCOUNTING/BASIS OF BUDGET: The basis of budget or of accounting refers to the timing of revenue and expenditure recognition. With few exceptions, the budget is prepared on the same basis as the City's annual financial statements, which is the modified accrual basis for all governmental funds and the accrual basis for proprietary funds. Under the modified accrual basis, revenues are recognized when they become measurable and available and expenditures generally when the related liability is incurred. Under the accrual basis, revenues are recognized when they occur, regardless of the timing of related cash flows. One significant difference between the basis of accounting and the basis of budget is in the treatment of capital expenditures in the proprietary funds, which are included in operating expenditures for budget purposes.

BOND: Most often, a written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. Sometimes, however, all or a substantial portion of the interest is included in the face value of the security. The difference between a note and a bond is that the latter is issued for a longer period (over ten years) and requires greater legal formality.

BOND ANTICIPATION NOTES: Short-term notes of a municipality sold in anticipation of bond issuance, which are full faith and credit obligations of the governmental unit and are to be retired from the proceeds of the bonds to be issued.

BOND DISCOUNT: The excess of the face value of a bond over the price for which it is acquired or sold.

CITY OF APPLETON
2026 BUDGET
GLOSSARY

BOND FUND: A fund established to receive and disburse the proceeds of a governmental bond issue.

BOND PREMIUM: The excess of the price at which a bond is acquired or sold, over its face value.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating governing body for adoption and sometimes, the plan finally approved by the body.

BUDGET ADJUSTMENT: A legal procedure requiring Council action to revise a budget appropriation. (City staff has the prerogative to adjust certain expenditures within a department budget.)

BUDGET MESSAGE: A general discussion of the budget as presented in writing by the budget making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message and recommendations regarding the financial policy for the coming period.

BUDGET PROCESS: The budget process consists of activities that encompass the development, implementation, communication and evaluation of a plan for the provision of services and capital assets that allows for public input.

CAPITAL BUDGET: A plan for acquisition or construction of assets embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

CAPITAL OUTLAY: Expenditures for equipment, vehicles or machinery with multi-year useful lives.

CAPITAL PROJECT FUND: Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by enterprise and trust funds.

CENTRAL EQUIPMENT AGENCY (CEA): To account for the user fees and costs associated with the operation and maintenance of various City owned vehicles.

CERTIFIED PUBLIC ACCOUNTANT: An accountant to whom a state has given a certificate showing that he/she has met prescribed requirements designed to insure competence on the part of the public practitioner in accounting and that he/she is permitted to use the designation Certified Public Accountant, commonly abbreviated as C.P.A.

CHARGES FOR SERVICES: User charges for services provided by the City to those specifically benefiting from those services.

CMAR: Compliance Maintenance Annual Report – a required report of the Wastewater utility.

COMMITTEE OF JURISDICTION: A City committee which is responsible for evaluating the programs under its jurisdiction to determine program definition, goals and objectives, costs, efficiency and effectiveness.

CONTRACTUAL SERVICES: Services rendered to the City by private firms, individuals, or other government agencies. Examples include pest control, equipment maintenance, and professional services.

DEBT: A financial obligation resulting from the borrowing of money. Debts of governments include bonds, notes and land contracts.

DEBT LIMIT: The maximum amount of legally permitted outstanding gross or net debt.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Sometimes referred to as a sinking fund.

DEFERRED SPECIAL ASSESSMENTS: Special assessments which have been levied but are not yet due.

DEFICIT: The excess of an entity's liabilities over its assets (see Fund Balance), the excess of expenditures or expenses over revenues during a single accounting period.

DELINQUENT SPECIAL ASSESSMENTS: Special assessments remaining unpaid on and after the date on which a penalty for non-payment is attached.

DEPARTMENT: A major administrative subset of the City, which has overall management responsibility for an operation or a group of related operations within a functional area. A department is often comprised of several divisions. City Departments include: Finance, Police, Fire, Health, Community and Economic Development, Public Works, Library, Water, Parks & Recreation, etc..

DEVELOPER FUNDED INCENTIVE: Developer finances its own improvements in a TIF district but signs an agreement with the City guaranteeing that it receives a certain portion of the taxes on the value of the increment for a set number of years or until an agreed upon amount has been attained. Each agreement varies and will also have certain thresholds the developer must attain in order to receive the increment.

DIRECT DEBT: The debt, which a governmental unit has incurred in its own name or assumed through the annexation of territory.

DMR: Discharge Monitoring Report– a required report of the Wastewater utility.

ENCUMBRANCE: Commitments related to unperformed (executory) contracts for goods or services. Used in budgeting, encumbrances are not GAAP expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

ENTERPRISE FUNDS: A fund established to account for operations financed and operated in a manner similar to private business enterprises (e.g. water, gas and electric utilities; airports; parking garages; or transit systems). In this case the governing body intends that cost (i.e. expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EQUALIZED VALUE: The State's estimate of the full value of property; used to apportion property tax levies of counties, school districts and municipalities among tax districts.

ERU: Equivalent Residential Unit - the basis of charges for stormwater management, equal to 2,368 square feet of impervious surface.

EXECUTIVE BUDGET: The aggregate of information, proposals and estimates prepared and submitted to the legislative body by the chief executive officer.

EXPENDABLE TRUST FUND: A trust fund whose resources, including both principal and earnings, may be expended. Expendable trust funds are accounted for in essentially the same manner as governmental funds.

EXPENDITURES: Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental transfers. Expenditures exist in governmental funds.

EXPENSES: Outflows or other using up of assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations. Expenses exist in enterprise and internal service funds.

FACILITIES CHARGES: The fees charged by the Facilities and Construction Management Internal Service Fund for building and equipment maintenance services performed. This fund was formerly known as Central Building Management (CBM) and was discontinued and merged with the Water and Wastewater Utilities as of the 2003 budget, in conformance with the requirements of Governmental Accounting Standards Board Standard #34 (GASB 34). It was re-established with a City-wide mandate as of the 2007 budget.

FIDUCIARY FUNDS: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

FISCAL PERIOD: Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes it books. Note: it is usually a year, though not necessarily a calendar year.

FRINGE BENEFITS: Expenditure items in the operating budget paid on behalf of the employee. These benefits include health insurance, life insurance, long-term disability insurance, retirement, FICA, and workers compensation insurance.

FUND: A fiscal and accounting entity that has self-balancing accounts and financial transactions for specific activities or government functions. Seven commonly used fund types in governmental accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, and internal service funds.

FUND BALANCE: The excess of fund assets over its liabilities. A negative fund balance is sometimes called a fund deficit.

GENERAL FUND: The General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, charges for services and intergovernmental revenues. This fund includes most of the operating services: public protection, park and recreation, library, public works, health services, community development, and general administration.

CITY OF APPLETON
2026 BUDGET
GLOSSARY

GAAP: Generally Accepted Accounting Principles.

GASB: Governmental Accounting Standards Board.

GENERAL LEDGER: A book, file or other device, which contains the accounts necessary to reflect in summary or in detail the financial operations and the financial condition of a governmental unit.

G.O. (GENERAL OBLIGATION) BONDS/NOTES: Bonds/Notes that finance public projects such as streets, buildings and improvements. The repayment of these bonds are backed by the "full faith and credit" of the issuing government.

GOVERNMENTAL FUND TYPES: Funds used to account for the acquisition, use, and balances of expendable financial resources and the related current liabilities - except those accounted for in proprietary and fiduciary funds. In essence, these funds are accounting segregations of financial resources. Expendable assets are assigned to a particular governmental fund type according to the purposes for which they may or must be used. Current liabilities are assigned to the fund type from which they are to be paid. The difference between the assets and liabilities of governmental fund types is referred to as fund balance. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, uses, and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures, and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers, and other changes in fund balance. Under current GAAP, there are four governmental fund types: general, special revenue, debt service, and capital projects.

GREEN DOT PROGRAM: The "Green Dot" program is a sidewalk maintenance program for existing public sidewalks. This program targets a specific area of the City each year where the Department of Public Works inspects and repairs/replaces sidewalks as needed. Treatments can range from grinding to saw cutting to complete replacement. The budget for the Green Dot program is based on completing approximately 5% of the sidewalks in the City each year.

IN LIEU OF TAXES: A contribution by benefactors of City services who are tax exempt, i.e. certain utilities and non-profit organizations who either choose to, or are required to, pay a "tax equivalent amount".

INDIRECT COSTS: Costs associated with, but not directly attributable to, the providing of a product or service. These costs are usually incurred by other departments in the support of operating departments.

INTEREST INCOME: Interest earned on funds which are not immediately needed by the City.

INTERFUND TRANSFERS: Amounts transferred from one fund to another, primarily as reimbursements for services provided.

INTERGOVERNMENTAL REVENUE: Revenue received from another government in the form of grants and shared revenues. Typically, these contributions are made to local governments from the State and Federal governments and are made for specified purposes.

INTERNAL SERVICE FUND: Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the County or to other governments on a cost reimbursement basis.

CITY OF APPLETON
2026 BUDGET
GLOSSARY

LAPSING/NON-LAPSING BUDGET: A lapsing budget is one for which spending authority terminates at year-end. All operating and capital budgets are considered lapsing with the exception of grant Special Revenue funds that are legally restricted for certain purposes (such as Housing and Community Development Grants).

LEVY: (1) (Verb) To impose taxes, special assessments or service charges for the support of government activities. (2) (Noun) The total amount of taxes, special assessments or service charges imposed by a government.

MA: Medical Assistance, a program funded by the State of Wisconsin to help provide necessary medical care and vaccinations to persons in need.

MODIFIED ACCRUAL: Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., when they are both measurable and available and expenditures are recorded when the related fund liability is incurred.

MUNICIPAL CORPORATION: A political and corporate body established pursuant to state statutes to provide government services and regulations for its inhabitants. A municipal corporation has defined boundaries and a population and usually is organized with the consent of its residents.

NONEXPENDABLE TRUST FUND: A trust fund, the principal of which may not be expended. Nonexpendable trust funds are accounted for in essentially the same manner as proprietary funds.

OPERATING BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

PERFORMANCE MEASUREMENT/PERFORMANCE OBJECTIVES: Various criteria for evaluating the outcomes of various programs, often non-financial measures. General categories include outcomes from the perspective of the direct recipient of the service (client benefits), outcomes from the broader perspective of the City (strategic outcomes), and volume measures or outputs (work process outputs) and efficiency measures (cost per unit).

PROGRAM: A logical grouping of department activities which serve the same broad objective. Program structure may be distinguished from organization structure because a program concerns objectives, while an organization concerns administration. The program structure, from lowest to highest level, is activity - sub program - program - major program.

PROJECT: A special activity involving expenditures and revenues from State and Federal agencies, e.g., Public Works construction projects.

PROPRIETARY FUND TYPES: The classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses, and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. However, where the GASB has issued pronouncements applicable to those entities and activities, they should be guided by these pronouncements.

RESERVES: A segregation of a portion of the unappropriated fund balance for a definite purpose.

RESERVE FOR ENCUMBRANCES: A reserve account that represents open encumbered contracts and purchase orders.

REVENUE: Funds that the government receives as income. It includes such items as taxes, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

REVENUE BONDS: Bonds that finance assets of Enterprise funds. The repayment of these bonds are backed by the revenue stream of the individual enterprise.

SCADA SYSTEM: Supervisory Control and Data Acquisition system.

SHARED REVENUES: Revenues levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

SPECIAL ASSESSMENT: A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SPECIAL REVENUE FUNDS: Special Revenue funds are used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes.

TID (TAX INCREMENT DISTRICT) or TIF (TAX INCREMENT FINANCING DISTRICT): A legal entity created by local resolution under State Statute 66.46 to promote improvements, jobs, etc. The taxes generated from the assessed value “increment” above the base year is used to finance the costs of the improvements which generate the increased assessed valuation.

TAX LEVY: The total amount to be raised by general property taxes for operating and debt service purposes.

TAX LIENS: Claims governments have upon properties until the taxes levied against them have been paid. This term is sometimes limited to those delinquent taxes the government has taken legal action to collect through the filing of liens.

TAX RATE: The amount of tax levied for each $1,000 of valuation. The equalized (full) value tax rate is calculated using the equalized value of the City. The assessed value tax rate is calculated using assessed value. The tax rate per $1 of valuation is known as the mill rate.

TAX ROLL: The official list showing the amount of taxes levied against each taxpayer or property.

TAX YEAR: The calendar year in which ad valorem property taxes are levied to finance the ensuing calendar year budget.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.

TRUST FUNDS: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

WHEEL TAX: The Appleton City Council adopted a $20 per vehicle wheel tax in 2014 to replace special assessments as a funding mechanism for road reconstruction projects. This fee was increased to $30 by Council in 2024. The fee is collected by the State Department of Transportation (which retains 7 cents per vehicle) and remitted to the City on a monthly basis. Per Council action, all proceeds of the wheel tax are restricted to road reconstruction expenditures only.

CITY OF APPLETON 2026 BUDGET
CAPITAL IMPROVEMENTS PROGRAM DEVELOPMENT

It is the policy of the City of Appleton to maintain a Capital Improvement Program both to provide physical facilities that are responsive to the needs and demands of the public and City government and to be supportive of the long and short range economic, social and environmental development policies of the City.

Development of the Five-Year Capital Improvement Program entails planning by departments, both singly and in concert with other departments, and communication among departments and with the Mayor and the Finance Director. Project requests are submitted by departments along with their operating budget requests. An effort is made to describe projects in their entirety; for example, projects involving multiple departments or funding sources will be described on a single project request form to enhance interdepartmental project coordination. Project and operating budget requests are reviewed together by the Mayor in order to develop an integrated and coordinated capital program and to balance the operating budget impacts of projects and their funding sources. Particular attention is paid to balancing the costs of debt service with operating and cost efficiencies and economic development resulting from various capital investments. The Five-Year Capital Improvement Program is updated each year as an essential component of budget development.

The process results in the publication of a Five-Year Capital Improvement Program as part of the overall Operating Budget and Service Plan which serves as a planning tool for future growth and development in the City. Funds are appropriated in the budget for the current year only of the Capital Improvement Program, with each subsequent year being separately authorized with that year's operating budget. Sound planning, detailed project descriptions and accurate cost estimates by department staff aid in the formulation of a program that is used as a valuable management tool in accomplishing needed capital improvements within the City’s ability to pay.

CITY OF APPLETON 2026 BUDGET
CAPITAL IMPROVEMENTS PROGRAM
PROJECT DEFINITIONS

CAPITAL IMPROVEMENT PROJECT

A permanent addition to the City's assets of major importance and cost. The cost of land acquisition, construction, renovation, demolition, equipment and studies are included. Project assets should have a multi-year useful life or extend the useful life of an existing asset. The "program" includes projects costing $25,000 or greater.

PROJECT COMPONENTS

Plans: Expenditures for feasibility studies, preliminary plans, and final plans required in the development of a capital improvement project.

Land Acquisition: Expenditures for the purchase of land.

Construction: Expenditures for construction of roads, bridges, new buildings or facilities, expansion, extension or for the demolition of existing facilities.

Other: Expenditures for accessory equipment of a newly constructed, rehabilitated or acquired facility. In addition, some acquisitions of major equipment purchases will be considered capital improvements.

FUNDING

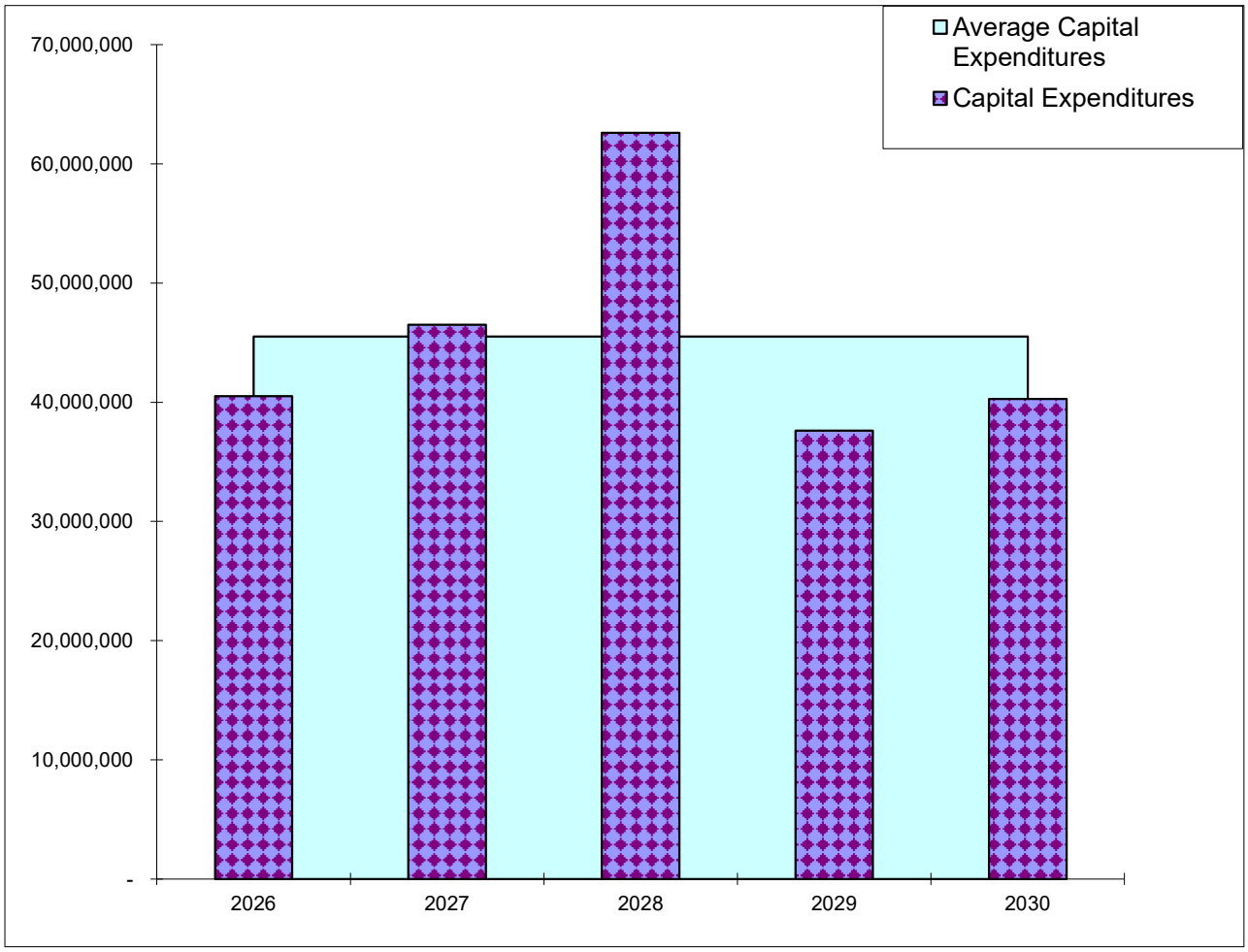
Tax Levy (Pay-As-You-Go): Funds generated through local taxes. In general, the City seeks to fund some ongoing infrastructure (i.e. streets, sidewalks) and relatively small projects through the levy. Included in this funding source is money raised via the wheel tax, a $30 per vehicle fee for vehicles registered in Appleton. This fee is added to the registration fee collected by the State department of motor vehicles and remitted to the City.

Note/Bond: This source of funding is generated through the borrowing of funds (principal) at a cost (interest). General Obligation Notes and Revenue Bonds are the main instruments used. The City typically sells ten year serial notes and pays off a portion of the principal each year. In general, the City seeks to fund one-time major infrastructure projects (bridges, buildings) with borrowed capital in order to spread the fiscal impact over several years.

User Fees: Charges assessed based on the cost of capacity of the system and the volume of service provided to the customer.

Other: Funds provided by the State of Wisconsin and/or the U.S. Federal Government (grants), contributions by developers to finance their projects, donations or interjurisdictional payments (contractual agreement to provide services to other jurisdictions who then share in the cost of the project, thus reducing the cost to the City).

CITY OF APPLETON 2026 BUDGET
CAPITAL IMPROVEMENTS PROGRAM, 2026 - 2030



The chart above illustrates the annual budgeted capital expenditures in comparison with the average for 2026 - 2030.

2026 includes renovation of the Finance and Human Resources areas of City Hall, continuation of structural and elevator improvements to the City's three parking ramps, HVAC upgrades at the Wastewater Treatment Plant, and equipment replacement for multiple departments.

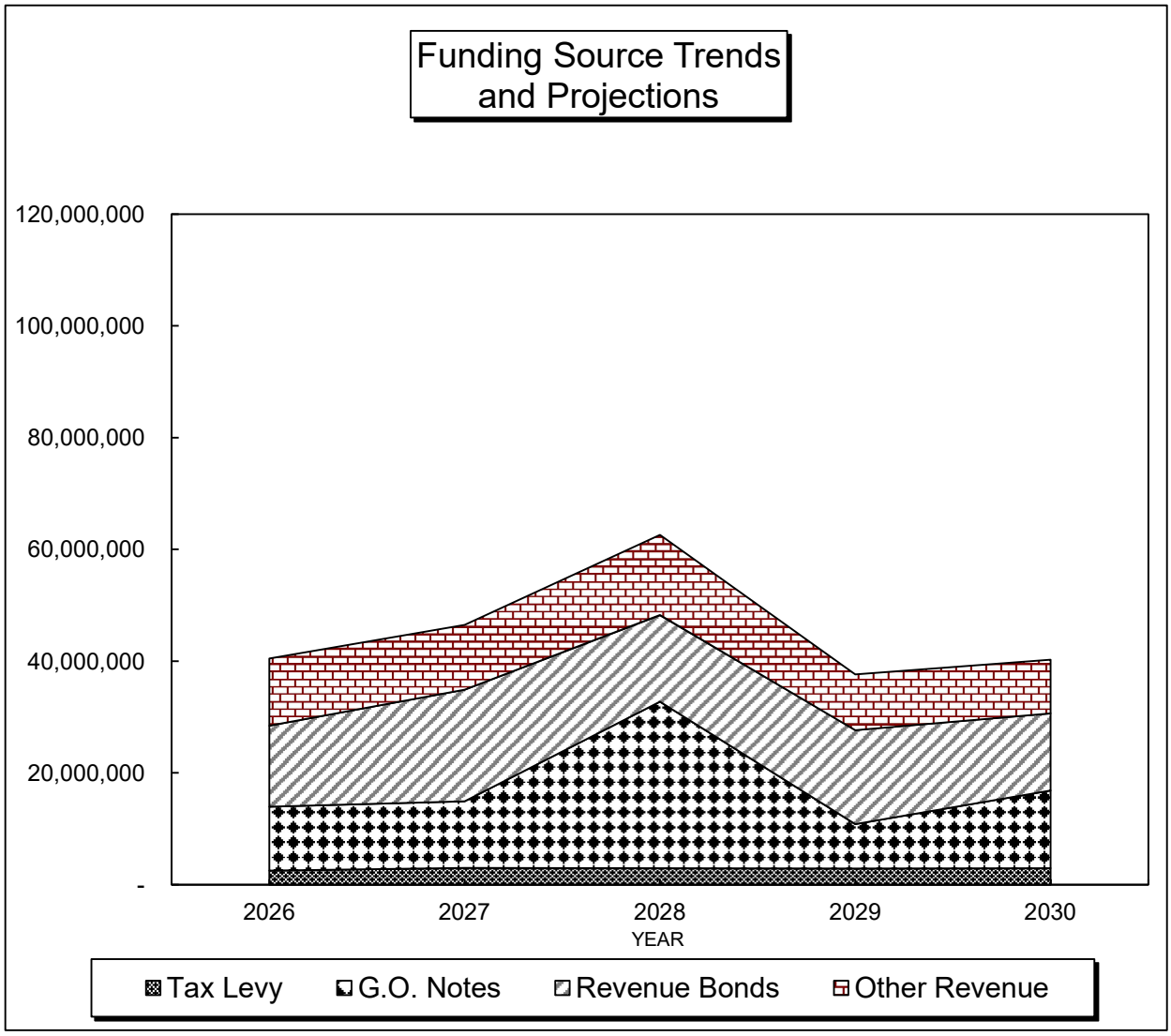
2027 includes renovation of the Attorney and Mayor's offices, design for an addition at MSB for storage of equipment, continuation of the electrical distribution system upgrade and receiving station upgrades at the Wastewater Treatment Plant, continuation of stuctural and elevator improvements to the City's three parking ramps, and HVAC upgrades at various locations.

2028 includes construction of MSB storage space, continuation of structural and elevator improvements to the City's three parking ramps, and receiving station and building upgrades at the Wastewater Treatment Plant.

2029 includes equipment and process upgrades at the Water Filtration and Wastewater Treatment plants, improvements at Vulcan heritage Park, and continuation of structural improvements to the City's three parking ramps.

2030 includes a new water tower, lift station improvements, redevelopment of the shoreline area of Peabody Park, and construction of the Lutz/Vulcan Trail.

CITY OF APPLETON 2026 BUDGET
CAPITAL IMPROVEMENTS PROGRAM FUNDING SOURCES



This graph represents how the Capital Improvements Program budget is financed. In general, tax levy revenue is used to fund a portion of ongoing infrastructure (i.e., streets, sidewalks) needs as well as other small projects. General obligation (G.O.) notes are used to fund larger capital projects as well as ongoing infrastructure, facility, equipment and quality of life (parks, trails, pools, etc.) capital needs. Revenue bonds are utilized by the Water, Wastewater and Stormwater Utilities to fund utility infrastructure, facility and equipment needs. Revenue bonds are not general obligations of the City but are payable from revenues generated by the respective utility. Other revenue includes funding sources such as existing reserve balances, user fees, the State of Wisconsin or U.S. Government, developer contributions, intergovernmental agreements, or donations.

CITY OF APPLETON 2026 BUDGET
CAPITAL IMPROVEMENTS PROGRAM, 2026 - 2030
PROJECT CATEGORY LIST FOR 2026

Page	Project	Dept. Code	Funding Source: Wheel Tax/ Tax Levy	G.O. Notes	Rev. Bonds		Other	Project Total
	Infrastructure							
607	Bridge Improvements	PW	-	85,000	-	st	765,000	850,000
608	Asphalt Paving Program	PW	917,021	1,557,889	-		-	2,474,910
612	Concrete Paving Program	PW	1,002,979	3,877,723	-	t/pw	552,896	5,433,598
618	Grade and Gravel Program	PW	-	269,054	-	sd	416,888	685,942
620	Sidewalk Program	PW	573,244	783,334	-	sd	582,894	1,939,472
622	Stormwater Program	SW	-	-	7,000,000	st	3,066,916	10,066,916
628	Watermain Program	WD	-	-	853,300	w	2,153,336	3,006,636
634	Sanitary Sewer Program	WW	-	-	2,750,000	s	164,111	2,914,111
	Facilities							
641	Parking Utility Structural Renovations	PAR	-	-	-	p	1,700,000	1,700,000
642	Ramp Elevator Improvements	PAR	-	-	-	p	700,000	700,000
643	Building Envelope	PRFM	-	185,000	-		-	185,000
644	Electrical Upgrades	PRFM	-	-	-	s	200,000	200,000
646	Facility Renovations	PRFM	-	465,000	80,000	w/s	125,000	670,000
647	Grounds Improvements	PRFM	-	25,000	-		-	25,000
648	Hardscape Infrastructure Improvements/Replace.	PRFM	-	50,000	-		-	50,000
649	HVAC Upgrades	PRFM	-	-	750,000	s	-	750,000
650	Interior Finishes and Furniture	PRFM	-	2,175,000	-		-	2,175,000
653	Roof Replacement	PRFM	-	250,000	-	s	425,000	675,000
654	Safety and Security Improvements	PRFM	-	35,000	-		-	35,000
657	Sustainability & Resiliency	PRFM	-	-	-	f	350,000	350,000
658	Direct to Responder Alert System (City Hall)	IT	-	35,000	-		-	35,000
659	Fall protection for Filter Media	WD	-	-	50,000	w	-	50,000
	Equipment							
660	Axon Officer Safety	APD	-	111,900	-		-	111,900
661	Portable Radio Replacement	APD	-	533,600	-		-	533,600
662	Network Equipment Replacement	LIB	-	38,000	-		-	38,000
663	Traffic Signal Detection System Modernization	PW	-	100,000	-		-	100,000
664	Sewer Camera Replacement/Upgrade	WW/SW	-	-	-	s/st	240,000	240,000
672	Sampler Equipment replacement	WW	-	-	-	s	50,000	50,000
673	Portable Pump	WW/WD	-	-	100,000	w/s	150,000	250,000
674	Visitor Entrance System	WW/WD	-	-	-	s/w	50,000	50,000
675	MCC/Drive Replacement UV Pump	WD	-	-	260,000	w	-	260,000
677	Lake Station Valve and Pump Replacement	WD	-	-	1,719,200	w	-	1,719,200
678	Caustic Chemical System Upgrades	WD	-	-	787,500	w	-	787,500
679	Water Pre-treatment Diffuser Pipe Replacement	WD	-	-	150,000	w	-	150,000
680	Traffic Fiber-Optic Network Discovery & Assessment	IT	-	100,000	-		-	100,000
681	Upgrade Emergency Services Infrastructure	IT	-	27,500	-		-	27,500
682	Fire Training Prop	AFD	-	29,735	-		-	29,735
683	Self-Contained Breathing Apparatus & Spare Bottles	AFD	-	268,995	-		-	268,995
684	Swiftwater Personal Protective Equipment	AFD	-	26,250	-		-	26,250
685	Valley Transit Equipment	VT	-	-	-	vt	220,000	220,000
686	Valley Transit Vehicles	VT	-	-	-	vt	150,000	150,000
	Quality of Life							
688	Park ADA Improvements	PRFM	-	50,000	-		-	50,000
691	Playground Areas	PRFM	-	175,000	-		-	175,000
692	Reid Golf Course	PRFM	-	-	-	gc	20,000	20,000
693	Sport Courts	PRFM	-	45,000	-		-	45,000
694	Statue and Monument Restoration	PRFM	-	100,000	-		-	100,000
695	Trails and Trail Connections	PRFM	-	35,000	-		-	35,000
			$ 2,493,244	$ 11,433,980	$ 14,500,000		$ 12,082,041	$ 40,509,265
	Less: TIF Funded GO Notes			-				
	Property Tax Funded GO Notes			$ 11,433,980				

Other Supplemental Information:	
Sewer User Fees (s):	$ 1,264,111
Water User Fees (w):	2,173,336
Stormwater User Fees (st):	3,951,916
Subdivision (sd):	999,782
Parking User Fees (p):	2,400,000
Reid Golf Course (gc):	20,000
Facilities Capital Project Funds (f)	350,000
Valley Transit (vt):	370,000
TIF #13 (t)	35,000
Public Works (pw)	517,896
	$ 12,082,041

CITY OF APPLETON 2026 BUDGET
CAPITAL IMPROVEMENTS PROGRAM, 2026 - 2030
PROJECT CATEGORY LIST FOR 2027

Page	Project	Dept. Code	Funding Source: Wheel Tax/ Tax Levy	G.O. Notes	Rev. Bonds		Other	Project Total
	Infrastructure							
607	Bridge Improvements	PW	-	100,000	-	st	900,000	1,000,000
608	Asphalt Paving Program	PW	788,026	1,296,429	-		-	2,084,455
612	Concrete Paving Program	PW	1,506,097	2,249,587	-	sd	1,537,898	5,293,582
618	Grade and Gravel Program	PW	-	-	-	sd	410,507	410,507
620	Sidewalk Program	PW	703,024	415,774	-	sd	246,470	1,365,268
622	Stormwater Program	SW	-	-	8,000,000	st	2,491,582	10,491,582
628	Watermain Program	WD	-	-	3,350,000	w	1,239,359	4,589,359
634	Sanitary Sewer Program	WW	-	-	3,500,000	s	814,656	4,314,656
	Facilities							
641	Parking Utility Structural Renovations	PAR	-	-	-	p	1,700,000	1,700,000
642	Ramp Elevator Improvements	PAR	-	-	-	p	820,000	820,000
643	Building Envelope	PRFM	-	-	-	w	150,000	150,000
644	Electrical Upgrades	PRFM	-	275,000	3,800,000	s/w	25,000	4,100,000
646	Facility Renovations	PRFM	-	1,650,000	300,000	s	-	1,950,000
647	Grounds Improvements	PRFM	-	50,000	-		-	50,000
648	Hardscape Infrastructure Improvements/Replace.	PRFM	-	680,000	-		-	680,000
649	HVAC Upgrades	PRFM	-	575,000	-	w/s	850,000	1,425,000
650	Interior Finishes and Furniture	PRFM	-	1,600,000	-		-	1,600,000
651	Lighting Upgrades	PRFM	-	300,000	75,000	s	-	375,000
652	Plumbing Upgrades	PRFM	-	50,000	-		-	50,000
653	Roof Replacement	PRFM	-	475,000	-		-	475,000
654	Safety and Security Improvements	PRFM	-	275,000	-		-	275,000
656	Receiving Station Upgrades	WW	-	-	75,000	s	325,000	400,000
	Equipment							
660	Axon Officer Safety	APD	-	111,900	-		-	111,900
663	Traffic Signal Detection System Modernization	PW	-	54,000	-		-	54,000
665	Survey Instrument Replacement	PW	-	45,000	-		-	45,000
667	Lift Station Improvements	WW	-	-	250,000	s	-	250,000
668	L-Building Chemical Processes Upgrade	WW	-	-	500,000	s	-	500,000
675	MCC/Drive Replacement UV Pump	WD	-	-	150,000	w	-	150,000
	Quality of Life							
687	Appleton Memorial Park - Renovations	PRFM	-	125,000	-		-	125,000
688	Park ADA Improvements	PRFM	-	50,000	-		-	50,000
689	Park Development	PRFM	-	300,000	-		-	300,000
691	Playground Areas	PRFM	-	175,000	-		-	175,000
692	Reid Golf Course	PRFM	-	-	-	gc	75,000	75,000
693	Sport Courts	PRFM	-	450,000	-		-	450,000
694	Statue and Monument Restoration	PRFM	-	150,000	-		-	150,000
695	Trails and Trail Connections	PRFM	-	450,000	-		-	450,000
			$ 2,997,147	$ 11,902,690	$20,000,000		$11,585,472	$ 46,485,309
	Less: TIF Funded GO Notes			60,000				
	Property Tax Funded GO Notes			11,842,690				

Other Supplemental Information:	
Sewer User Fees (s):	$ 1,389,656
Water User Fees (w):	2,014,359
Stormwater User Fees (st):	3,391,582
Subdivision (sd):	2,194,875
Parking User Fees (p):	2,520,000
Reid Golf Course (gc):	75,000
	$ 11,585,472

CITY OF APPLETON 2026 BUDGET
CAPITAL IMPROVEMENTS PROGRAM, 2026 - 2030
PROJECT CATEGORY LIST FOR 2028

Page	Project	Dept. Code	Funding Source: Wheel Tax/ Tax Levy	G.O. Notes	Rev. Bonds		Other	Project Total
	Infrastructure							
607	Bridge Improvements	PW	-	75,000	-	st	675,000	750,000
608	Asphalt Paving Program	PW	1,985,964	223,302	-		-	2,209,266
612	Concrete Paving Program	PW	105,000	6,413,646	-	sd	1,831,348	8,349,994
618	Grade and Gravel Program	PW	-	201,487	-	sd	210,580	412,067
620	Sidewalk Program	PW	841,354	1,180,234	-	sd	281,670	2,303,258
622	Stormwater Program	SW	-	-	7,000,000	st	2,271,747	9,271,747
628	Watermain Program	WD	-	-	2,500,000	w	785,177	3,285,177
634	Sanitary Sewer Program	WW	-	-	1,400,000	s	90,289	1,490,289
	Facilities							
641	Parking Utility Structural Renovations	PAR	-	-	-	p	1,000,000	1,000,000
642	Ramp Elevator Improvements	PAR	-	-	-	p	700,000	700,000
644	Electrical Upgrades	PRFM	-	280,000	-	w	250,000	530,000
645	Elevator Replacement	PRFM	-	-	-	s	400,000	400,000
646	Facility Renovations	PRFM	-	13,125,000	-	s	2,250,000	15,375,000
647	Grounds Improvements	PRFM	-	25,000	-		-	25,000
648	Hardscape Infrastructure Improvements/Replace.	PRFM	-	350,000	-		-	350,000
649	HVAC Upgrades	PRFM	-	675,000	-	s	600,000	1,275,000
650	Interior Finishes and Furniture	PRFM	-	125,000	-		-	125,000
651	Lighting Upgrades	PRFM	-	200,000	-		-	200,000
652	Plumbing Upgrades	PRFM	-	200,000	-		-	200,000
653	Roof Replacement	PRFM	-	-	-	s	525,000	525,000
654	Safety and Security Improvements	PRFM	-	150,000	-		-	150,000
655	M Building Upgrades	WW	-	-	1,600,000	s	-	1,600,000
656	Receiving Station Upgrades	WW	-	-	3,000,000	s	600,000	3,600,000
	Equipment							
660	Axon Officer Safety	APD	-	111,900	-		-	111,900
670	PLC Replacement and SCADA Upgrades	WW/WD	-	-	-	s/w	265,000	265,000
676	Radio System Replacement	WD	-	-	-	w	50,000	50,000
	Quality of Life							
687	Appleton Memorial Park - Renovations	PRFM	-	2,000,000	-		-	2,000,000
688	Park ADA Improvements	PRFM	-	50,000	-		-	50,000
689	Park Development	PRFM	-	175,000	-		-	175,000
690	Pavilion and Recreation Facilities	PRFM	-	375,000	-		-	375,000
691	Playground Areas	PRFM	-	650,000	-		-	650,000
692	Reid Golf Course	PRFM	-	-	-	gc	1,600,000	1,600,000
693	Sport Courts	PRFM	-	260,000	-		-	260,000
695	Trails and Trail Connections	PRFM	-	2,950,000	-		-	2,950,000
			$ 2,932,318	$ 29,795,569	$ 15,500,000		$ 14,385,811	$ 62,613,698
	Less: TIF Funded GO Notes			4,096,183				
	Property Tax Funded GO Notes			25,699,386				

Other Supplemental Information:	
Sewer User Fees (s):	$ 4,530,289
Water User Fees (w):	1,285,177
Stormwater User Fees (st):	2,946,747
Subdivision (sd):	2,323,598
Parking User Fees (p)	1,700,000
Reid Golf User Fees (gc):	1,600,000
	$ 14,385,811

CITY OF APPLETON 2026 BUDGET
CAPITAL IMPROVEMENTS PROGRAM, 2026 - 2030
PROJECT CATEGORY LIST FOR 2029

Page	Project	Dept. Code	Funding Source: Wheel Tax/ Tax Levy	G.O. Notes	Rev. Bonds		Other	Project Total
	Infrastructure							
607	Bridge Improvements	PW	-	20,000	-	st	180,000	200,000
608	Asphalt Paving Program	PW	1,996,077	1,208,822	-		-	3,204,899
612	Concrete Paving Program	PW	125,000	2,351,058	-	sd	1,114,247	3,590,305
618	Grade and Gravel Program	PW	-	639,681	-	sd	279,880	919,561
620	Sidewalk Program	PW	767,354	574,424	-	sd	177,910	1,519,688
622	Stormwater Program	SW	-	-	7,000,000	st	2,877,677	9,877,677
628	Watermain Program	WD	-	-	1,500,000	w	1,373,917	2,873,917
634	Sanitary Sewer Program	WW	-	-	1,000,000	s	671,870	1,671,870
	Facilities							
641	Parking Utility Structural Renovations	PAR	-	-	-	p	500,000	500,000
643	Building Envelope	PRFM	-	-	-	w	150,000	150,000
645	Elevator Replacement	PRFM	-	-	-	s	400,000	400,000
646	Facility Renovations	PRFM	-	125,000	-		-	125,000
647	Grounds Improvements	PRFM	-	25,000	-		-	25,000
648	Hardscape Infrastructure Improvements/Replace.	PRFM	-	350,000	-		-	350,000
649	HVAC Upgrades	PRFM	-	-	-	s/w	850,000	850,000
650	Interior Finishes and Furniture	PRFM	-	125,000	-		-	125,000
651	Lighting Upgrades	PRFM	-	425,000	-	s	75,000	500,000
653	Roof Replacement	PRFM	-	-	-	s	300,000	300,000
654	Safety and Security Improvements	PRFM	-	200,000	-		-	200,000
	Equipment							
665	Survey Instrument Replacement	PW	-	50,000	-		-	50,000
666	Aeration Process Upgrade	WW	-	-	2,000,000	s	-	2,000,000
669	Primary Clarifiers #1-4 Drive Rebuild	WW	-	-	1,500,000	s	-	1,500,000
670	PLC Replacement and SCADA Upgrades	WW/WD	-	-	3,800,000	s/w	-	3,800,000
671	Wash Press Improvements	WW	-	-	-	s	750,000	750,000
676	Radio System Replacement	WD	-	-	-	w	150,000	150,000
	Quality of Life							
687	Appleton Memorial Park - Renovations	PRFM	-	100,000	-		-	100,000
688	Park ADA Improvements	PRFM	-	50,000	-		-	50,000
689	Park Development	PRFM	-	1,050,000	-		-	1,050,000
691	Playground Areas	PRFM	-	225,000	-		-	225,000
692	Reid Golf Course	PRFM	-	-	-	gc	125,000	125,000
693	Sport Courts	PRFM	-	295,000	-		-	295,000
694	Statue and Monument Restoration	PRFM	-	30,000	-		-	30,000
695	Trails and Trail Connections	PRFM	-	125,000	-		-	125,000
			$ 2,888,431	$ 7,968,985	$ 16,800,000		$ 9,975,501	$ 37,632,917
	Less: TIF Funded GO Notes			1,016,058				
	Property Tax Funded GO Notes			6,952,927				

Other Supplemental Information:	
Sewer User Fees (s):	$ 4,796,870
Water User Fees (w):	3,723,917
Stormwater User Fees (st):	3,057,677
Subdivision (sd):	1,572,037
Parking User Fees (p)	500,000
Reid Golf User Fees (gc):	125,000
	$ 13,775,501

CITY OF APPLETON 2026 BUDGET

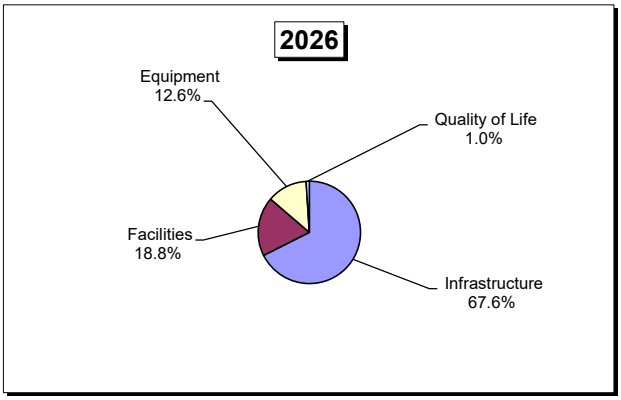
CAPITAL IMPROVEMENTS PROGRAM, 2026 - 2030

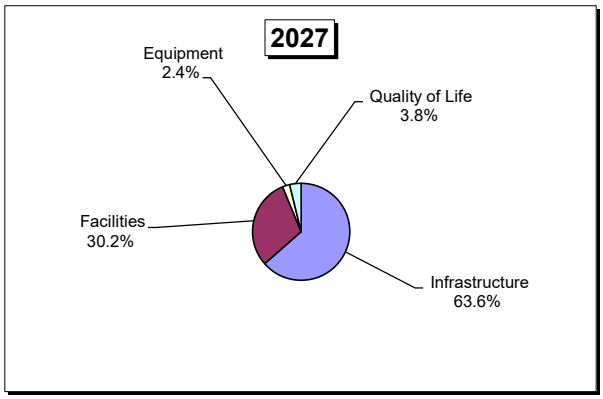
PROJECT CATEGORY LIST FOR 2030

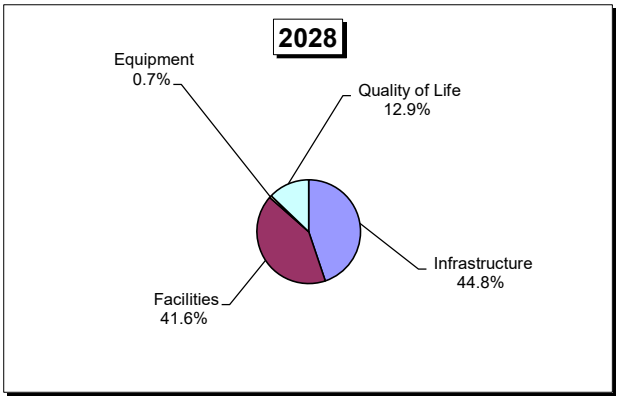
Page	Project	Dept. Code	Funding Source: Wheel Tax/ Tax Levy	G.O. Notes	Rev. Bonds		Other	Project Total
	Infrastructure							
607	Bridge Improvements	PW	-	14,000	-	st	126,000	140,000
608	Asphalt Paving Program	PW	1,801,128	2,294,815	-		-	4,095,943
612	Concrete Paving Program	PW	339,299	2,704,020	-	sd	1,806,739	4,850,058
618	Grade and Gravel Program	PW	-	-	-	sd	258,834	258,834
620	Sidewalk Program	PW	782,304	675,224	-	sd	301,830	1,759,358
622	Stormwater Program	SW	-	-	5,000,000	st	2,505,713	7,505,713
628	Watermain Program	WD	-	-	-	w	1,201,169	1,201,169
634	Sanitary Sewer Program	WW	-	-	1,000,000	s	179,262	1,179,262
640	Water Southeast Pressure Zone New Tower	WD	-	-	6,250,000	w	1,750,000	8,000,000
	Facilities							
641	Parking Utility Structural Renovations	PAR	-	-	-	p	500,000	500,000
644	Electrical Upgrades	PRFM	-	200,000	-		-	200,000
645	Elevator Replacement	PRFM	-	-	-	s	400,000	400,000
646	Facility Renovations	PRFM	-	150,000	-		-	150,000
647	Grounds Improvements	PRFM	-	225,000	-		-	225,000
648	Hardscape Infrastructure Improvements/Replace.	PRFM	-	350,000	-		-	350,000
649	HVAC Upgrades	PRFM	-	-	-	s	600,000	600,000
650	Interior Finishes and Furniture	PRFM	-	75,000	-		-	75,000
651	Lighting Upgrades	PRFM	-	450,000	-		-	450,000
653	Roof Replacement	PRFM	-	150,000	-		-	150,000
654	Safety and Security Improvements	PRFM	-	375,000	-		-	375,000
	Equipment							
663	Traffic Signal Detection System Modernization	PW	-	145,000	-		-	145,000
667	Lift Station Improvements	WW	-	-	1,500,000	s	-	1,500,000
	Quality of Life							
688	Park ADA Improvements	PRFM	-	50,000	-		-	50,000
689	Park Development	PRFM	-	2,850,000	-		-	2,850,000
691	Playground Areas	PRFM	-	175,000	-		-	175,000
693	Sport Courts	PRFM	-	250,000	-		-	250,000
695	Trails and Trail Connections	PRFM	-	2,835,000	-		-	2,835,000
			$ 2,922,731	$ 13,968,059	$ 13,750,000		$ 9,629,547	$ 40,270,337
	Less: TIF Funded GO Notes			1,549,505				
	Property Tax Funded GO Notes			12,418,554				

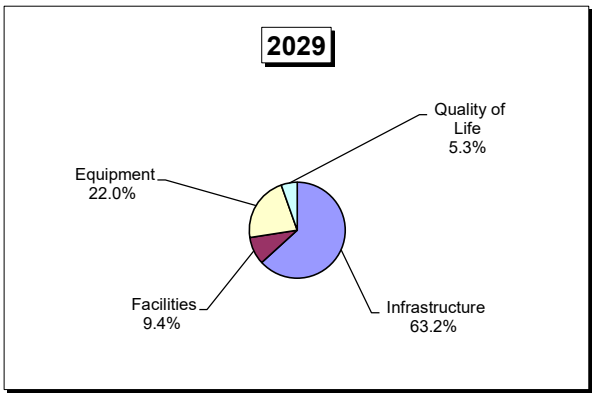
Other Supplemental Information:	
Sewer User Fees (s):	$ 1,179,262
Water User Fees (w):	2,951,169
Stormwater User Fees (st):	2,631,713
Subdivision (sd):	2,367,403
Parking (p)	500,000
	$ 9,629,547

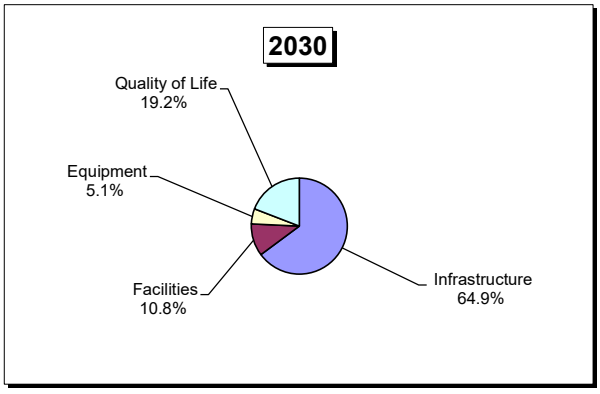
CITY OF APPLETON 2026 BUDGET
CAPITAL IMPROVEMENTS PROGRAM, 2026 - 2030
CAPITAL PROJECTS BY CATEGORY

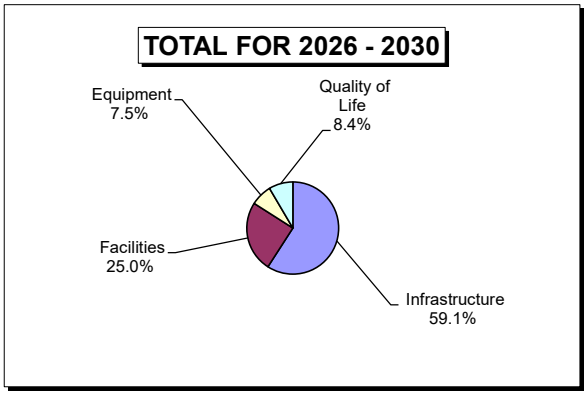








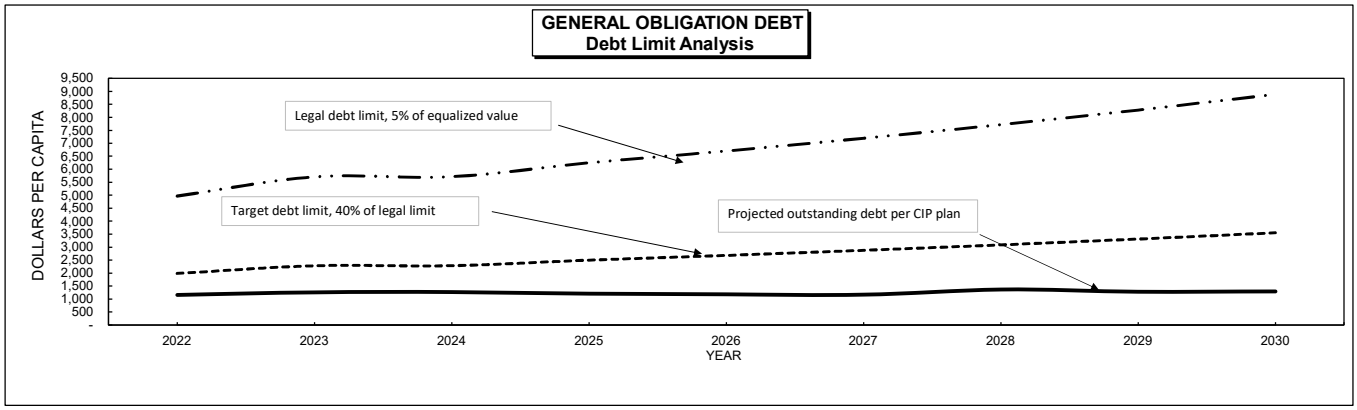




CITY OF APPLETON 2026 BUDGET

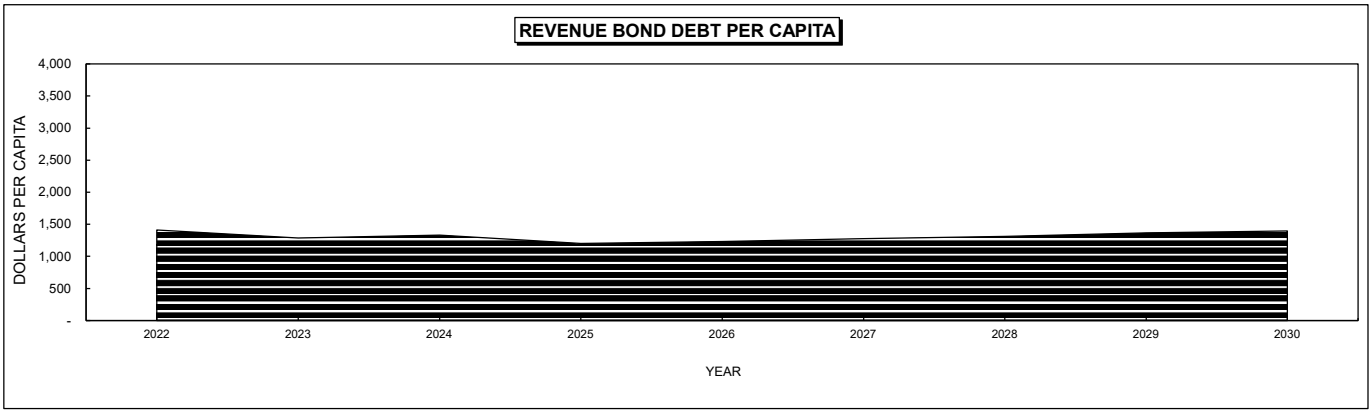
Outstanding Debt

	2022	2023	2024	2025	2026	2027	2028	2029	2030
Equalized Value	7,511,516,400	8,640,805,200	8,656,544,800	9,535,788,400	10,262,589,000	11,044,785,000	11,886,598,500	12,792,573,500	13,767,600,300
Legal G.O. Debt Limit	375,575,820	432,040,260	432,827,240	476,789,420	513,129,450	552,239,250	594,329,925	639,628,675	688,380,015
Outstanding G.O. Debt *	87,620,000	95,550,000	96,104,267	92,354,818	90,583,798	89,571,488	105,287,057	99,493,042	100,136,101
Population	75,605	75,700	75,745	76,303	76,538	76,774	77,010	77,247	77,485
G.O. Debt per Capita									
Legal Limit	4,968	5,707	5,714	6,249	6,704	7,193	7,718	8,280	8,884
Policy Limit	1,987	2,283	2,286	2,499	2,682	2,877	3,087	3,312	3,554
Actual	1,159	1,262	1,269	1,210	1,184	1,167	1,367	1,288	1,292
Revenue Bonds									
Outstanding Bonds	106,785,000	97,575,000	100,945,000	91,735,000	94,245,327	98,106,477	101,043,010	105,347,193	108,030,481
Revenue Bonds per Capita	1,412	1,289	1,333	1,202	1,231	1,278	1,312	1,364	1,394

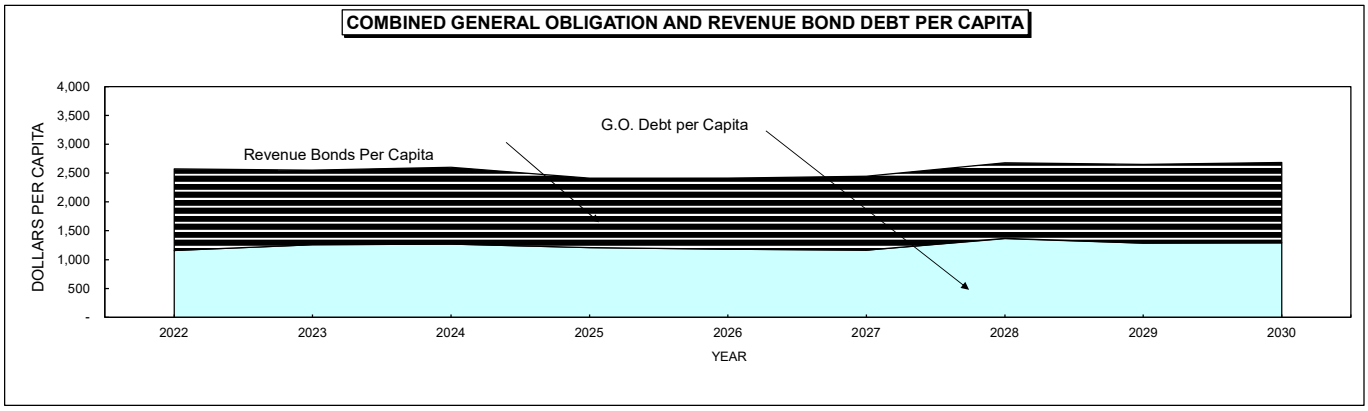


The above illustration does not include revenue bond obligations as consistent with State Statutes defining debt for limitation purposes. Projections for 2026 - 2030 include estimates for population and equalized valuation figures based on the actual increase experienced from 2022 - 2024.

The level of revenue bond debt for the same period is shown below to assess the total debt picture.



The graph below shows combined general obligation debt and revenue bond debt.



* Net of available debt service reserves.

CITY OF APPLETON 2026 BUDGET
CAPITAL IMPROVEMENTS PROGRAM

NOTES

CITY OF APPLETON
CAPITAL IMPROVEMENTS PROGRAM 2026 - 2030
PROJECT REQUEST FORMS

Project request forms for those projects to be funded in the 2026 - 2030 Capital Improvements Program are included in this section.

CITY OF APPLETON 2026 BUDGET
CAPITAL IMPROVEMENTS PROGRAM, 2026-2030
PROJECT CATEGORY LIST

Page	Project	Dept. Code	2026	2027	2028	2029	2030
	Infrastructure						
607	Bridge Improvements	PW	850,000	1,000,000	750,000	200,000	140,000
608	Asphalt Paving Program	PW	2,474,910	2,084,455	2,209,266	3,204,899	4,095,943
612	Concrete Paving Program	PW	5,433,598	5,293,582	8,349,994	3,590,305	4,850,058
618	Grade and Gravel Program	PW	685,942	410,507	412,067	919,561	258,834
620	Sidewalk Program	PW	1,939,472	1,365,268	2,303,258	1,519,688	1,759,358
622	Stormwater Program	SW	10,066,916	10,491,582	9,271,747	9,877,677	7,505,713
628	Watermain Program	WD	3,006,636	4,589,359	3,285,177	2,873,917	1,201,169
634	Sanitary Sewer Program	WW	2,914,111	4,314,656	1,490,289	1,671,870	1,179,262
640	Water Southeast Pressure Zone New Tower	WD	-	-	-	-	8,000,000
	Facilities						
641	Parking Utility Structural Renovations	PAR	1,700,000	1,700,000	1,000,000	500,000	500,000
642	Ramp Elevator Improvements	PAR	700,000	820,000	700,000	-	-
643	Building Envelope	PRFM	185,000	150,000	-	150,000	-
644	Electrical Upgrades	PRFM	200,000	4,100,000	530,000	-	200,000
645	Elevator Replacement	PRFM	-	-	400,000	400,000	400,000
646	Facility Renovations	PRFM	670,000	1,950,000	15,375,000	125,000	150,000
647	Grounds Improvements	PRFM	25,000	50,000	25,000	25,000	225,000
648	Hardscape Infrastructure Improvements/Replace.	PRFM	50,000	680,000	350,000	350,000	350,000
649	HVAC Upgrades	PRFM	750,000	1,425,000	1,275,000	850,000	600,000
650	Interior Finishes and Furniture	PRFM	2,175,000	1,600,000	125,000	125,000	75,000
651	Lighting Upgrades	PRFM	-	375,000	200,000	500,000	450,000
652	Plumbing Upgrades	PRFM	-	50,000	200,000	-	-
653	Roof Replacement	PRFM	675,000	475,000	525,000	300,000	150,000
654	Safety and Security Improvements	PRFM	35,000	275,000	150,000	200,000	375,000
655	M Building Upgrades	WW	-	-	1,600,000	-	-
656	Receiving Station Upgrades	WW	-	400,000	3,600,000	-	-
657	Sustainability & Resiliency	PRFM	350,000	-	-	-	-
658	Direct to Responder Alert System (City Hall)	IT	35,000	-	-	-	-
659	Fall Protection for Filter Media	WD	50,000	-	-	-	-
	Equipment						
660	Axon Officer Safety	APD	111,900	111,900	111,900	-	-
661	Portable Radio Replacement	APD	533,600	-	-	-	-
662	Network Equipment Replacement	LIB	38,000	-	-	-	-
663	Traffic Signal Detection System Modernization	PW	100,000	54,000	-	-	145,000
664	Sewer Camera Replacement/Upgrade	WW/SW	240,000	-	-	-	-
665	Survey Instrument Replacement	PW	-	45,000	-	50,000	-
666	Aeration Process Upgrade	WW	-	-	-	2,000,000	-
667	Lift Station Improvements	WW	-	250,000	-	-	1,500,000
668	L-Building Chemical Processes Upgrade	WW	-	500,000	-	-	-
669	Primary Clarifiers #1-4 Drive Rebuild	WW	-	-	-	1,500,000	-
670	PLC Replacement and SCADA Upgrades	WW/WD	-	-	265,000	3,800,000	-
671	Wash Press Improvements	WW	-	-	-	750,000	-
672	Sampler Equipment Replacement	WW	50,000	-	-	-	-
673	Portable Pump	WW/WD	250,000	-	-	-	-
674	Visitor Entrance System	WW/WD	50,000	-	-	-	-
675	MCC/Drive Replacement UV Pump	WD	260,000	150,000	-	-	-
676	Radio System Replacement	WD	-	-	50,000	150,000	-
677	Lake Station Valve and Pump Replacement	WD	1,719,200	-	-	-	-
678	Caustic Chemical System Upgrades	WD	787,500	-	-	-	-
679	Water Pre-treatment Diffuser Pipe Replacement	WD	150,000	-	-	-	-
680	Traffic Fiber-Optic Network Discovery & Assessment	IT	100,000	-	-	-	-
681	Upgrade Emergency Services Infrastructure	IT	27,500	-	-	-	-
682	Fire Training Prop	AFD	29,735	-	-	-	-
683	Self-Contained Breathing Apparatus & Spare Bottles	AFD	268,995	-	-	-	-
684	Swiftwater Personal Protective Equipment	AFD	26,250	-	-	-	-
685	Valley Transit Equipment	VT	220,000	-	-	-	-
686	Valley Transit Vehicles	VT	150,000	-	-	-	-
	Quality of Life						
687	Appleton Memorial Park - Renovations	PRFM	-	125,000	2,000,000	100,000	-
688	Park ADA Improvements	PRFM	50,000	50,000	50,000	50,000	50,000
689	Park Development	PRFM	-	300,000	175,000	1,050,000	2,850,000
690	Pavilion and Recreation Facilities	PRFM	-	-	375,000	-	-
691	Playground Areas	PRFM	175,000	175,000	650,000	225,000	175,000
692	Reid Golf Course	PRFM	20,000	75,000	1,600,000	125,000	-
693	Sport Courts	PRFM	45,000	450,000	260,000	295,000	250,000
694	Statue and Monument Restoration	PRFM	100,000	150,000	-	30,000	-
695	Trails and Trail Connections	PRFM	35,000	450,000	2,950,000	125,000	2,835,000

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Bridge Improvements

PROJECT DESCRIPTION

Justification:

Olde Oneida Street over S. Power Canal* (5230 90%, 4240 10%)

The existing structure has deteriorating prestressed concrete girders, which is the basis for the current 25-ton weight limit posting. We received design and construction funding from the State through the Local Bridge Program. Design started in 2021. Funds are included for construction in 2026. We anticipate an 80% cost share from the State up to the SMA caps. The project is anticipated to go over the caps and this budget request reflects the 100% City costs. The State will hold the contract on this project.

Lawe Street over the Navigational Canal* (5230 90%, 4240 10%)

The existing structure is showing signs of structural, mechanical and electrical deterioration. This project was awarded funding from the State through the Local Bridge Program. Design is anticipated to start in 2025. Funds are included for design next year and for construction in 2028. We anticipate an 80% cost share from the State. The State will hold the contract on this project. $50,000 for design work in 2026 is in Bridge Operation and Maintenance Budgets (5221/17032)

Olde Oneida Street over the Navigational Canal (5230 90%, 4240 10%)

The existing structure is showing signs of structural, mechanical and electrical deterioration. Design has started and is anticipated to continue into 2026. Funds are reflected for construction in 2027.

South Island Street over the Power Canal* (5230 90%, 4240 10%)

The existing structure has deteriorated wearing surfaces, spalling, and delamination of the prestressed concrete box-girders. Future funds are included for design in 2030 and anticipate appraisal/land aquisition in 2032, and construction in 2033. We anticipate applying for design and construction funds for South Island Street in 2029 and anticipate an 80% cost share from the State if this project is selected. The State will hold the contract on this project.

Memorial Drive over Fox River* (5230 90%, 4240 10%)

A rehabilitation report was performed in 2024. This report is required when applying for Trans 213 Local Bridge Program funding. Based on recent consultant bridge inspections and recommendations, this bridge is a candidate for a concrete deck replacement and repainting of the structural steel. Funds are included for design in 2029 and future funds for construction will be added in 2031. We anticipate applying for design and construction funds in 2027 and anticipate an 80% cost share from the State if this project is selected. The State will hold the contracts on these projects.

*Part of the State-run Local Bridge Program.

Discussion of operating cost impact:

These repair projects are not expected to affect other operating costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Stormwater						
Lawe St. over Navigational Canal	-	-	750,000	-	-	$ 750,000
Olde Oneida St. over S. Canal	850,000	-	-	-	-	$ 850,000
S. Island St. over Power Canal	-	-	-	-	140,000	$ 140,000
Memorial Dr. over Fox River	-	-	-	200,000	-	$ 200,000
Olde Oneida St. over Nav Canal	-	1,000,000	-	-	-	$ 1,000,000
Total - Stormwater Program	$ 850,000	$ 1,000,000	$ 750,000	$ 200,000	$ 140,000	$ 2,940,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	200,000	140,000	$ 340,000
Construction	850,000	1,000,000	750,000	-	-	$ 2,600,000
Other	-	-	-	-	-	$ -
Total	$ 850,000	$ 1,000,000	$ 750,000	$ 200,000	$ 140,000	$ 2,940,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Asphalt Paving Program

PROJECT DESCRIPTION
Justification:
The following is a summary of the cost associated with the streets identified for reconstruction this year.
A five-year plan detailing this and future years' projects follows this summary page.
Discussion of operating cost impact:
Reconstruction is performed based upon the existing condition and expected useful remaining life of the street. However, budget constraints limit the number of streets that can be reconstructed annually.
Typically, less than 1% of our streets are reconstructed on an annual basis. This fact, coupled with new streets added annually to the system, results in no overall reduction in our citywide street maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Public Works - Reconstruction **General Fund**	917,021	788,026	1,985,964	1,996,077	1,801,128	$ 7,488,216
Public Works - Construction **DPW Capital Projects Fund**	1,557,889	1,296,429	223,302	1,208,822	2,294,815	$ 6,581,257
Total - Asphalt - City	$ 2,474,910	$ 2,084,455	$ 2,209,266	$ 3,204,899	$ 4,095,943	$ 14,069,473
Total - Asphalt Paving Program	$ 2,474,910	$ 2,084,455	$ 2,209,266	$ 3,204,899	$ 4,095,943	$ 14,069,473

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	1,932,246	1,684,455	1,854,266	2,824,899	3,650,943	$ 11,946,809
Other	542,664	400,000	355,000	380,000	445,000	$ 2,122,664
Total	$ 2,474,910	$ 2,084,455	$ 2,209,266	$ 3,204,899	$ 4,095,943	$ 14,069,473
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
ASPHALT PAVEMENT CAPITAL IMPROVEMENTS PROGRAM

2026	Street	From	To	General Fund Asphalt	DPW Capital Projects	Total Cost
Labor Pool				293,393	244,271	537,664
CEA				97,739	43,330	141,069
Consultant				5,000	-	5,000
Maintenance Mat	Brewster St	Durkee St	Drew St	10,809	-	10,809
	Cherry Ct	Memorial Dr	Cherry Ct	39,858	-	39,858
	Division St	Lindbergh St	Michigan St	11,963	-	11,963
	East St	Harding Dr	Taft Ave	11,011	-	11,011
	East St	Taft Ave	Roeland Ave	24,266	-	24,266
	Franklin St	Meade St	Rankin St	11,872	-	11,872
	Greenview St	Taft Ave	Calumet St	37,206	-	37,206
	Harding Dr	Carpenter St	Greenview St	30,480	-	30,480
	Harmon St	Harding Dr	Taft Ave	16,763	-	16,763
	Harriman St	Winnebago St	Wisconsin Ave	30,391	-	30,391
	Lawe St	Taft Ave	Wilson Ave	7,426	-	7,426
	Michigan St	Division St	Appleton St	19,203	-	19,203
	Verbrick St	Memorial Dr	Cherry Ct	6,869	-	6,869
	Wayne St	Amelia St	cul de sac	17,000	-	17,000
	Willkie St	Seymour St	Verbrick St	11,345	-	11,345
	Subtotal			**286,462**		**286,462**
Partial Reconstruc/Overlay	John St	Calumet St	Matthias St	-	81,643	81,643
	Owaissa St	Lindbergh St	Pershing St	-	24,448	24,448
	Calumet St	Matthias St	Kensington Dr	234,427	-	234,427
	Subtotal			**234,427**	**106,091**	**340,518**
Total Reconstruction	Alexander St	Melrose St	Glendale Ave	-	105,567	105,567
	Bell Ave	Summit St	Richmond St	-	464,606	464,606
	Bellaire Ct	Atlantic St	cul de sac	-	312,479	312,479
	Melrose Ave	Alexander St	Ballard Rd	-	281,545	281,545
	Subtotal				**1,164,197**	**1,164,197**
Total Asphalt Pavement				**$ 917,021**	**$ 1,557,889**	**$ 2,474,910**

2027	Street	From	To	General Fund Asphalt	DPW Capital Projects	Total Cost
Labor Pool				250,000	145,000	395,000
CEA				106,524	54,265	160,789
Consultant				5,000	-	5,000
Maintenance Mat	Byrd St	Drew St	Viola St	48,771	-	48,771
	Byrd St	Viola St	Ulman St	52,410	-	52,410
	Eighth St	Badger Ave	Memorial Dr	10,894	-	10,894
	Marion St	Walden Ave	Telulah Ave	14,236	-	14,236
	Rankin St	Wisconsin Ave	Grant St	73,834	-	73,834
	Tracy St	Walden Ave	Telulah Ave	9,212	-	9,212
	Walden Ave	Dewey St	Fremont St	37,709	-	37,709
	Walden Ave	Fremont St	Calumet St	45,217	-	45,217
	Subtotal			**292,283**		**292,283**
	Taft Ave	Carpenter St	Telulah Ave	134,219	-	134,219
Overlay	**Subtotal**			**134,219**		**134,219**
Total Reconstruction	Dewey St	Kernan Ave	Walden Ave	-	126,297	126,297
	Eighth St	Pierce Ave	Badger Ave	-	123,923	123,923
	Oklahoma St	Mason St	Richmond St	-	791,634	791,634
	Walden Ave	Dewey St	John St	-	55,310	55,310
	Subtotal				**1,097,164**	**1,097,164**
Total Asphalt Pavement				**$ 788,026**	**$ 1,296,429**	**$ 2,084,455**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
ASPHALT PAVEMENT CAPITAL IMPROVEMENTS PROGRAM

2028	Street	From	To	General Fund Asphalt	DPW Capital Projects	Total Cost
Labor Pool				250,000	100,000	350,000
CEA				111,027	29,539	140,566
Consultant				5,000	-	5,000
Maintenance Mat	mill and fill				93,763	93,763
	Candee St	College Ave	cul de sac	9,805	-	9,805
	Elinor St	Grant St	Glendale Ave	38,254	-	38,254
	Lindbergh St	Drew St	Union St	13,504	-	13,504
	Lindbergh St	Meade St	McDonald St	48,766	-	48,766
	Woods Edge Dr	College Ave service Rd	north city limits	18,189	-	18,189
	Subtotal			**128,518**	**93,763**	**222,281**
Total Reconstruction	Bartell Dr	Prospect Ave	Pine St	309,853	-	309,853
	Commercial St (split into 3 sections)	Drew St	Union St	182,044	-	182,044
	Driscoll St	Prospect Ave	WI Central RR	381,972	-	381,972
	Pine St	Prospect Ave	Bartell St	528,923		528,923
	Roosevelt St	Oneida St	Morrison St	88,627	-	88,627
	Subtotal			**1,491,419**	**-**	**1,491,419**
Total Asphalt Pavement				**$ 1,985,964**	**$ 223,302**	**$ 2,209,266**

2029	Street	From	To	General Fund Asphalt	DPW Capital Projects	Total Cost
Labor Pool				250,000	125,000	375,000
CEA				164,022	54,583	218,605
Consultant				5,000	-	5,000
Maintenance Mat	Connell St	Reid Dr	Prospect Ave	14,414	-	14,414
	Misc mill and fill			214,390	-	214,390
	Subtotal			**228,804**	**-**	**228,804**
Overlay	Calumet St	Telulah Ave	Matthias St	216,376	-	216,376
	Subtotal			**216,376**	**-**	**216,376**
Total Reconstruction	Commercial St	Morrison St	Drew St	-	236,724	236,724
	Commercial St	Oneida St	Morrison St	-	108,949	108,949
	Harrison St	Jefferson St	Ritger St	-	367,338	367,338
	Harrison St	Oneida St	Jefferson St	-	316,228	316,228
	Hycrest Dr	Reid Dr	Cedar St	132,166	-	132,166
	Madison St	Fremont St	Lincoln St	287,834	-	287,834
	Madison St	Lincoln St	E South River St	100,430	-	100,430
	Monroe St	Fremont St	McKinley St	195,836	-	195,836
	Outagamie St	College Ave	Packard St	415,609	-	415,609
	Subtotal			**1,131,875**	**1,029,239**	**2,161,114**
Total Asphalt Pavement				**$ 1,996,077**	**$ 1,208,822**	**$ 3,204,899**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
ASPHALT PAVEMENT CAPITAL IMPROVEMENTS PROGRAM

2030	Street	From	To	General Fund Asphalt	DPW Capital Projects	Total Cost
Labor Pool				290,000	150,000	440,000
CEA				129,982	108,108	238,090
Consultant				5,000	-	5,000
Maintenance Mat	Misc mill and fill			218,347	-	218,347
	Subtotal			**218,347**		**218,347**
Total Reconstruction	Hancock St	Superior St	Drew St	-	620,646	620,646
	Spring St	Morrison St	Lawe St	-	546,816	546,816
	Spring St	Richmond St	Superior St	-	534,655	534,655
	Spring St	Superior St	Morrison St	-	334,590	334,590
	Brewster St	Summit St	Richmond St	511,493	-	511,493
	Fair St	Atlantic St	Spring St	348,487	-	348,487
	Harrison St	Ritger St	East St	297,819	-	297,819
	Subtotal			**1,157,799**	**2,036,707**	**3,194,506**
Total Asphalt Pavement				**$ 1,801,128**	**$ 2,294,815**	**$ 4,095,943**

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Concrete Paving Program

PROJECT DESCRIPTION
Justification:
The following is a summary of the costs associated with the streets identified for reconstruction this year. A five-year plan detailing this and future years' projects follows this summary page.
Discussion of operating cost impact:
Reconstruction is performed based upon the existing condition and expected useful remaining life of the street. However, budget constraints limit the number of streets that can be reconstructed annually.
Typically, less than 1% of our streets are reconstructed on an annual basis. This fact, coupled with new streets added annually to the system, result in no overall reduction in our citywide street maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Public Works - Reconstruction	1,002,979	1,506,097	105,000	125,000	339,299	$ 3,078,375
General Fund						
Public Works - Construction						
DPW Capital Projects Fund	2,704,673	2,189,587	3,014,963	1,611,000	1,154,515	$ 10,674,738
TIF #13	35,000	60,000	3,398,683	740,058	1,549,505	$ 5,783,246
Public Works - Construction						
Subdivision Fund	1,690,946	1,537,898	1,831,348	1,114,247	1,806,739	$ 7,981,177
Total - Concrete Paving Program	$ 5,433,598	$ 5,293,582	$ 8,349,994	$ 3,590,305	$ 4,850,058	$ 27,517,536

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Design	149,500	10,000	174,377	-	110,000	$ 443,877
Land Acquisition	-	60,000	25,000	30,000	70,000	$ 185,000
Construction	4,704,594	4,514,551	7,428,397	3,005,305	4,119,178	$ 23,772,025
Other	579,503	709,031	722,220	555,000	550,880	$ 3,116,634
Total	$ 5,433,598	$ 5,293,582	$ 8,349,994	$ 3,590,305	$ 4,850,058	$ 27,517,536
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
CONCRETE PAVEMENT CAPITAL IMPROVEMENT PROGRAM

2026	Street	From	To	General Fund	DPW Capital Projects	TIF #13	Subdivision Fund	Total Cost
Labor Pool				132,543	279,531	-	101,876	513,950
CEA				2,756	49,585	-	13,213	65,554
Land	Land acquisition for street projects			-	25,000	-	-	25,000
	Richmond St	Ridgeview	land acquisition	-	50,000	-	-	50,000
	Subtotal				**75,000**			**75,000**
Design								
	Consultant design			50,000	-	-	-	50,000
	Lawe St - BIL	consultant design		-	50,000	-	-	50,000
	Material Testing			-	-	-	5,000	5,000
	Material Testing			-	9,500	-	-	9,500
	Midway Rd (CTH AP)	at Eisenhower Dr	roundabout (design)	-	-	35,000	-	35,000
	Subtotal			**50,000**	**59,500**	**35,000**	**5,000**	**149,500**
New Concrete (New Subdivisions non-escrowed)								
	Baldeagle Dr	Osprey Dr	Lightning Dr	-	-	-	623,574	623,574
	Harrier Ln	500' e/o Osprey Dr	Kestrel Cir	-	-	-	133,300	133,300
	Harrier Ln	Osprey Dr	500' e/o Osprey Dr	-	-	-	133,300	133,300
	Honeygold Ct	Lightning Dr	cul de sac	-	-	-	232,263	232,263
	Kestrel Cir	Baldeagle Dr	Baldeagle Dr	-	-	-	448,420	448,420
	Subtotal						**1,570,857**	**1,570,857**
Reconstruction								
	French Rd	Evergreen Dr	Apple Creek Corridor bridge	762,091	404,407	-	-	1,166,498
	Highway 41 - French Rd overpass			-	294,900	-	-	294,900
	Highway 41 Corridor Improvements			-	65,000	-	-	65,000
	Lawe St	College Ave	Spring St	-	901,750	-	-	901,750
	Richmond St	Ridgeview Dr	traffic signals	-	575,000	-	-	575,000
	Marston Alley s/o Lawrence	Spruce St	Summit St	55,589	-	-	-	55,589
	Subtotal			**817,680**	**2,241,057**			**3,058,737**
Total Concrete Paving				**$ 1,002,979**	**$ 2,704,673**	**$ 35,000**	**$ 1,690,946**	**$ 5,433,597**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
CONCRETE PAVEMENT CAPITAL IMPROVEMENT PROGRAM

2027	Street	From	To	General Fund	DPW Capital Projects	TIF #13	Subdivision Fund	Total Cost
Labor Pool				150,000	394,062	-	101,876	645,938
CEA				5,000	44,880	-	13,213	63,093
Land								
	Land acquisition for street projects			54,000	-	-	-	54,000
	Midway Rd (CTH AP)	at Eisenhower Dr	roundabout (land acq)	-	-	60,000	-	60,000
	Subtotal			**54,000**		**60,000**		**114,000**
Design								
	Consultant design			50,000	-	-	-	50,000
	Material Testing			-	-	-	5,000	5,000
	Material Testing			10,000	-	-	-	10,000
	Memorial Dr - BRIDGE	design	over Fox River	-	10,000	-	-	10,000
	On-Call Ped/Bike services consultant			-	12,000	-	-	12,000
	S Island St - BRIDGE	design	over power canal	-	14,000	-	-	14,000
	Subtotal			**60,000**	**36,000**		**5,000**	**101,000**
New Concrete (New Subdivisions non-escrowed)								
	Begonia Dr	Gladiouls Pl	Golden Gate Dr	-	-	-	139,418	139,418
	Gladiolus Pl	Cherryvale Ave	Begonia Dr	-	-	-	75,681	75,681
	Golden Gate Dr	Cherryvale Ave	Begonia Dr	-	-	-	84,251	84,251
	Jasper Ln	Turquoise Ln	Sunstone Pl	-	-	-	83,715	83,715
	Rubyred Dr	Denali Dr	Sequoia Dr	-	-	-	587,461	587,461
	Sunstone Pl	Jasper Ln	Providence Ave	-	-	-	229,667	229,667
	Turquoise Ln	Jasper Ln	Providence Ave	-	-	-	217,616	217,616
	Subtotal						**1,417,809**	**1,417,809**
New Concrete (Not in New Subdivisions)								
	Rocky Bleier Run	Water St	cul de sac	-	212,641	-	-	212,641
	Subtotal				**212,641**			**212,641**
Reconstruction	Highway 41 Corridor Improvements			-	218,000	-	-	218,000
	Lawe St - BRIDGE	over navigation canal		-	50,000	-	-	50,000
	Oneida St	College Ave	Washington St	-	187,654	-	-	187,654
	Rankin St	Commercial St	Wisconsin Ave	-	849,547	-	-	849,547
	Sixth St	Memorial Dr	State St	-	196,803	-	-	196,803
	Badger Ave	Spencer St	Pierce Ave	1,237,097	-	-	-	1,237,097
	Subtotal			**1,237,097**	**1,502,004**			**2,739,101**
Total Concrete Paving				**$ 1,506,097**	**$ 2,189,587**	**$ 60,000**	**$ 1,537,898**	**$ 5,293,582**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
CONCRETE PAVEMENT CAPITAL IMPROVEMENT PROGRAM

2028	Street	From	To	General Fund	DPW Capital Projects	TIF #13	Subdivision Fund	Total Cost
Labor Pool				100,000	451,251	-	101,876	653,127
CEA				5,000	50,880	-	13,213	69,093
Land	Land acquisition for street projects			-	35,000	-	-	35,000
	S Island St - BRIDGE	land ac	over power canal	-	15,000	-	-	15,000
	Subtotal				**50,000**			**50,000**
Design								
	Consultant design			-	25,000	-	-	25,000
	Material Testing			-	-	-	5,000	5,000
	Material Testing			-	10,000	-	-	10,000
	Spartan Dr	wall design by septic field		-	10,000	-	-	10,000
	Subtotal				**45,000**		**5,000**	**50,000**
New Concrete (New Subdivisions non-escrowed)								
	Acadia Dr	Rubyred Dr	Zion St	-	-	-	266,142	266,142
	Fritz Ct	French Rd	cul de sac	-	-	-	227,946	227,946
	Snowdrift Dr	Broadway Dr	French Rd	-	-	-	506,750	506,750
	Teton Dr	Acadia Dr	Sequoia Dr	-	-	-	194,587	194,587
	Yosemite Ln	Rubyred Dr	Zion St	-	-	-	251,121	251,121
	Zion St	Sequoia Dr	cul de sac	-	-	-	90,336	90,336
	Zion St	Yosemite Ln	Sequoia Dr	-	-	-	174,377	174,377
	Subtotal						**1,711,259**	**1,711,259**
New Concrete (TIF)								
	Eisenhower Dr	Future Road G	Midway Rd, part of new roundabout	-	-	203,281	-	203,281
	Midway Rd (CTH AP)	Eisenhower Dr (500' e/o)	Coop Rd (500' e/o) new roundabout	-	-	844,893	-	844,893
	Midway Rd (CTH AP)	Eisenhower Dr (500' w/o)	Eisenhower Dr (500' e/o), roundabout	-	-	1,097,310	-	1,097,310
	Midway Rd (CTH AP)	Lake Park Rd (e/o roundabout)	Eisenhower Dr (500' w/o)	-	-	1,253,199	-	1,253,199
	Subtotal					**3,398,683**		**3,398,683**
Reconstruction								
	Franklin St	Division St	Drew St	-	2,417,832	-	-	2,417,832
	Subtotal				**2,417,832**			**2,417,832**
Total Concrete Paving				**$ 105,000**	**$3,014,963**	**$3,398,683**	**$ 1,831,348**	**$ 8,349,994**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
CONCRETE PAVEMENT CAPITAL IMPROVEMENT PROGRAM

2029	Street	From	To	General Fund	DPW Capital Projects	TIF #13	Subdivision Fund	Total Cost
Labor Pool				50,000	450,000	-	-	500,000
CEA				5,000	50,000	-	-	55,000
Land								
	Land acquisition for street projects			30,000	-	-	-	30,000
	Subtotal			**30,000**				**30,000**
Design								
	Ballard Rd (CTH E/EE)	Edgewood Dr-400' n/o (Design)	Apple Creek Rd - 300' n/o	-	35,000	-	-	35,000
	Consultant design			30,000	-	-	-	30,000
	Edgewood Dr (CTH JJ)	Lightning Dr (Design)	French Rd	-	30,000	-	-	30,000
	Material Testing			10,000	-	-	-	10,000
	Material Testing			-	-	-	5,000	5,000
	Subtotal			**40,000**	**65,000**		**5,000**	**110,000**
New Concrete (New Subdivisions non-escrowed)								
	Sequoia Dr	Rubyred Dr	Zion St	-	-	-	339,280	339,280
	Sequoia Dr	Zion St	Broadway Dr	-	-	-	769,967	769,967
	Subtotal						**1,109,247**	**1,109,247**
New Concrete (TIF)								
	Midway Rd (CTH AP)	Plank Rd (e/o roundabout)	Lake Park Rd (w/o roundabout)	-	-	740,058	-	740,058
	Subtotal					**740,058**		**740,058**
Reconstruction	Badger Ave	Washington St	Mason St	-	946,000	-	-	946,000
	S Island St - BRIDGE	over power canal		-	100,000	-	-	100,000
	Subtotal				**1,046,000**			**1,046,000**
Total Concrete Paving				**$ 125,000**	**$ 1,611,000**	**$ 740,058**	**$ 1,114,247**	**$ 3,590,305**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
CONCRETE PAVEMENT CAPITAL IMPROVEMENT PROGRAM

2030	Street	From	To	General Fund	DPW Capital Projects	TIF #13	Subdivision Fund	Total Cost
Labor Pool				50,000	445,000	-	-	495,000
CEA				3,000	52,880	-	-	55,880
Land	Ballard Rd (CTH E/EE)	Edgewood Dr - 400' n/o (Land)	Apple Creek Rd - 300' n/o	-	50,000	-	-	50,000
	Land acquisition for street projects			-	20,000	-	-	20,000
	Subtotal				**70,000**			**70,000**
Design	Ballard Rd (CTH E/EE)	Edgewood Dr - 400' n/o (Design)	Apple Creek Rd - 300' n/o	45,000	-	-	-	45,000
	Construction Related Services	Richmond St	Trico east property line	-	10,000	-	-	10,000
	Construction Related Services	Haymeadow Ave, 900' e/o	Meade St	-	15,000	-	-	15,000
	Edgewood Dr (CTH JJ)	Lightning Dr (Design)	French Rd	-	25,000	-	-	25,000
	Material Testing			-	-	-	5,000	5,000
	Material Testing			-	10,000	-	-	10,000
	Subtotal			**45,000**	**60,000**		**5,000**	**110,000**
New Concrete (New Subdivisions non-escrowed)								
	Aquamarine Ave	Jasper Ln	Providence	-	-	-	224,756	224,756
	Callalilly La	Golden Gate Dr	Begonia Dr	-	-	-	242,082	242,082
	Gladiolus Pl	Golden Gate Dr	Begonia Dr	-	-	-	208,282	208,282
	Gladiolus Pl	Golden Gate Dr	cul de sac	-	-	-	307,980	307,980
	Goldengate Dr	Gladiolus Pl	Begonia Dr	-	-	-	380,978	380,978
	Jasper Ln	Sunstone Pl	Aquamarine Dr	-	-	-	108,583	108,583
	Sweetwater Way	Haymeadow Ave	cul de sac	-	-	-	242,366	242,366
	Tulip Dr	Gladiolus	Gardenia	-	-	-	86,712	86,712
	Subtotal						**1,801,739**	**1,801,739**
New Concrete (Not in New Subdivisions)								
	Haymeadow Ave	Bluewater Way	Spartan Dr	-	283,200	-	-	283,200
	Spartan Dr	Haymeadow Ave	Haymeadow Ave, 900' e/o	-	243,435	-	-	243,435
	Subtotal				**526,635**			**526,635**
New Concrete (TIF)								
	Alliance Dr	Vantage Dr	Milis Dr	-	-	407,422	-	407,422
	Endeavor Dr	Eisenhower Dr	Coop Rd	-	-	494,543	-	494,543
	Inspire Way	Coop Rd	cul de sac	-	-	117,147	-	117,147
	Vantage Dr	Eisenhower Dr	Coop Rd	-	-	530,393	-	530,393
	Subtotal					**1,549,505**		**1,549,505**
Reconstruction								
	Locust St	College Ave	Washington St	241,299	-	-	-	241,299
	Subtotal			**241,299**				**241,299**
Total Concrete Paving				**$ 339,299**	**$ 1,154,515**	**$ 1,549,505**	**$ 1,806,739**	**$ 4,850,058**

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Grade and Gravel Program

PROJECT DESCRIPTION
Justification:
This project is the initial construction phase for new streets. A five-year plan detailing specific projects follows this program summary page.
Discussion of operating cost impact:
The exact operating impact of this program is not easily defined. The addition of new streets will require additional operational service requirements including street maintenance and plowing.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Public Works - Grade & Gravel **DPW Capital Projects Fund**	-	-	201,487	639,681	-	$ 841,168
Public Works - Grade & Gravel **Subdivision Fund**	685,942	410,507	210,580	279,880	258,834	$ 1,845,743
Total - Grade & Gravel Program	$ 685,942	$ 410,507	$ 412,067	$ 919,561	$ 258,834	$ 2,686,911

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	644,493	341,867	317,107	817,341	162,034	$ 2,282,842
Other	41,449	68,640	94,960	102,220	96,800	$ 404,069
Total	$ 685,942	$ 410,507	$ 412,067	$ 919,561	$ 258,834	$ 2,686,911
Operating Cost Impact	N/Q*	N/Q*	N/Q*	N/Q*	N/Q*	N/Q*

* N/Q = Not Quantifiable

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
GRADE & GRAVEL PROGRAM

2026	Street	From	To	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				-	41,449	41,449
CEA				-	5,376	5,376
Temp Surface after G&G	Jasper Ln	Aquamarine Ave	Plamann Pl	-	11,013	11,013
	Oceanpearl Ln	Providence Ave	cul de sac	-	15,433	15,433
	Plamann Pl	Jasper Ln	Providence Ave	-	19,853	19,853
	Providence Ave	Aquamarine Ave	Oceanpearl Ln, w/o	-	49,320	49,320
	Altesse Way	Dolcetto Way	Dolcetto Way	-	56,687	56,687
	Applehill Blvd	Applehill Blvd	Dolcetto Way	-	24,500	24,500
	Dolcetto Way	CTH JJ	Altesse Way n/o	-	68,700	68,700
	Grillo Way	Dolcetto Way	Altesse Way	-	27,220	27,220
	Haymeadow Ave	Wentworth Ave	Crossing Meadows Ave	-	140,576	140,576
	Lost Meadow Pass	Lightning Dr	Mission Ridge Ave	-	47,847	47,847
	Mission Ridge Ave	French Rd	Lost Meadow Pass	-	89,100	89,100
	Tulip St	Gladiolus Pl	Gardenia Dr	-	10,050	10,050
	Golden Gate Dr	Calla lily Ln	Begonia Dr	-	36,230	36,230
	Gladiolus Pl	Golden Gate Dr	cul de sac	-	42,588	42,588
	Subtotal				**639,117**	**639,117**
Total				**$ -**	**$ 685,942**	**$ 685,942**

2027	Street	From	To	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				-	68,640	68,640
CEA				-	22,880	22,880
Temp Surface after G&G	Altesse Way	Dolcetto Way	Mencia Ct	-	33,749	33,749
	Mencia Ct	Dolcetto Way	Altesse Way	-	30,744	30,744
	Misc new subdivision streets			-	115,100	115,100
	Danville Dr	Tall Oaks Tr	Mission Ridge Ave	-	24,736	24,736
	Tall Oaks Tr	Mission Ridge Ave	Mission Ridge Ave	-	42,762	42,762
	Mission Ridge Ave	Lightning Dr	Lost Meadow Pass	-	28,433	28,433
	Oceanpearl Ln	Mission Ridge Ave	Lost Meadow Pass	-	24,736	24,736
	Winter Park Rd	Mission Ridge Ave	Lost Meadow Pass	-	18,727	18,727
	Subtotal				**318,987**	**318,987**
Total				**$ -**	**$ 410,507**	**$ 410,507**

2028	Street	From	To	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				25,000	69,960	94,960
CEA				44,547	23,320	67,867
Temp Surface after G&G	Lightning Dr	Providence Ave	Goodness Grace street 1	21,757	-	21,757
	Lightning Dr	Goodness Grace street 1	Goodness Grace street 2	48,693	-	48,693
	Lightning Dr	Goodness Grace street 2	Broadway Dr	61,490	-	61,490
	Misc new subdivision streets			-	117,300	117,300
	Subtotal			**131,940**	**117,300**	**249,240**
Total				**$ 201,487**	**$ 210,580**	**$ 412,067**

2029	Street	From	To	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				25,000	77,220	102,220
CEA				39,852	53,460	93,312
Grade & Gravel	Sommers Dr	Edgewood Dr, CTH JJ	Spartan Ave, 100' s/o	460,429	-	460,429
	Subtotal			**460,429**	**-**	**460,429**
Temp Surface after G&G	Sommers Dr	Edgewood Dr, CTH JJ	Spartan Ave, 100' s/o	114,400	-	114,400
	Misc new subdivision streets			-	149,200	149,200
	Subtotal			**114,400**	**149,200**	**263,600**
Total				**$ 639,681**	**$ 279,880**	**$ 919,561**

2030	Street	From	To	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool					96,800	96,800
CEA				-	32,267	32,267
Temp Surface after G&G	Misc new subdivision streets			-	129,767	129,767
	Subtotal			**-**	**129,767**	**129,767**
Total				**$ -**	**$ 258,834**	**$ 258,834**

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Sidewalk Program

PROJECT DESCRIPTION
Justification:
The total cost of sidewalk replacement and new construction is presented. A five-year plan detailing specific projects follows this program summary page.
Discussion of operating cost impact:
The operating impact of this program is minimal. Additional cost of installing new sidewalks will appear in future years as replacements become necessary.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
Public Works	Reconstruction	573,244	703,024	841,354	767,354	782,304	$ 3,667,280
General Fund							
Public Works	Construction						
DPW Capital Projects Fund		783,334	415,774	482,734	298,424	475,024	$ 2,455,290
TIF #13		-	-	697,500	276,000	200,200	$ 1,173,700
Public Works	Construction	582,894	246,470	281,670	177,910	301,830	$ 1,590,774
Subdivisions							
Total - Sidewalk Program		$ 1,939,472	$ 1,365,268	$ 2,303,258	$ 1,519,688	$ 1,759,358	$ 8,887,044

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	1,754,988	1,247,984	2,185,694	1,402,124	1,641,794	$ 8,232,585
Other	184,484	117,284	117,564	117,564	117,564	$ 654,461
Total	$ 1,939,472	$ 1,365,268	$ 2,303,258	$ 1,519,688	$ 1,759,358	$ 8,887,046
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
Sidewalk Construction Capital Improvement Program

2026	General Fund	DPW Capital Projects Fund	TIF #13	Subdivision Fund	Total Cost
Labor Pool	41,240	108,022	-	35,222	184,484
CEA	2,004	19,162	-	4,568	25,734
Sidewalk Construction					
Green Dot	450,000	-	-	-	450,000
General	50,000	-	-	-	50,000
Safestep sawcutting	30,000	-	-	-	30,000
Reconstruction - Concrete	-	416,400	-	-	416,400
Reconstruction - Asphalt	-	239,750	-	-	239,750
Subtotal	**530,000**	**656,150**			**1,186,150**
New Sidewalk Construction					
New Concrete	-	-	-	-	-
New Subdivision	-	-	-	503,104	503,104
New Subdivision - 6 Month	-	-	-	40,000	40,000
Subtotal	**-**			**543,104**	**543,104**
Total	**$ 573,244**	**$ 783,334**	**$ -**	**$ 582,894**	**$ 1,939,472**

2029	General Fund	DPW Capital Projects Fund	TIF #13	Subdivision Fund	Total Cost
Labor Pool	36,900	45,442	-	35,222	117,564
CEA	2,004	4,982	-	4,568	11,554
Sidewalk Construction					
Green Dot	450,000	-	-	-	450,000
General	50,000	-	-	-	50,000
Safestep sawcutting	30,000	-	-	-	30,000
Reconstruction - Concrete	-	67,500	276,000	-	343,500
Reconstruction - Asphalt	198,450	180,500	-	-	378,950
Subtotal	**728,450**	**248,000**	**276,000**		**1,252,450**
New Sidewalk Construction					
New Concrete	-	-	-	-	-
New Subdivision	-	-	-	128,120	128,120
New Subdivision - 6 Month	-	-	-	10,000	10,000
Subtotal				**138,120**	**138,120**
Total	**$ 767,354**	**$ 298,424**	**$ 276,000**	**$ 177,910**	**$ 1,519,688**

2027	General Fund	DPW Capital Projects Fund	TIF #13	Subdivision Fund	Total Cost
Labor Pool	36,620	45,442	-	35,222	117,284
CEA	2,004	4,982	-	4,568	11,554
Sidewalk Construction					
Green Dot	450,000	-	-	-	450,000
General	50,000	-	-	-	50,000
Safestep sawcutting	30,000	-	-	-	30,000
Reconstruction - Concrete	134,400	139,000	-	-	273,400
Reconstruction - Asphalt	-	186,350	-	-	186,350
Subtotal	**664,400**	**325,350**			**989,750**
New Sidewalk Construction					
New Concrete	-	40,000	-	-	40,000
New Subdivision	-	-	-	196,680	196,680
New Subdivision - 6 Month	-	-	-	10,000	10,000
Subtotal		**40,000**		**206,680**	**246,680**
Total	**$ 703,024**	**$ 415,774**	**$ -**	**$ 246,470**	**$ 1,365,268**

2030	General Fund	DPW Capital Projects Fund	TIF #13	Subdivision Fund	Total Cost
Labor Pool	36,900	45,442	-	35,222	117,564
CEA	2,004	4,982	-	4,568	11,554
Sidewalk Construction					
Green Dot	450,000	-	-	-	450,000
General	50,000	-	-	-	50,000
Safestep sawcutting	30,000	-	-	-	30,000
Reconstruction - Concrete	14,000	-	-	-	14,000
Reconstruction - Asphalt	199,400	351,000	-	-	550,400
Subtotal	**743,400**	**351,000**			**1,094,400**
New Sidewalk Construction					
New Concrete	-	73,600	200,200	252,040	525,840
New Subdivision	-	-	-	-	-
New Subdivision - 6 Month	-	-	-	10,000	10,000
Subtotal		**73,600**	**200,200**	**262,040**	**535,840**
Total	**$ 782,304**	**$ 475,024**	**$ 200,200**	**$ 301,830**	**$ 1,759,358**

2028	General Fund	DPW Capital Projects Fund	TIF #13	Subdivision Fund	Total Cost
Labor Pool	36,900	45,442	-	35,222	117,564
CEA	2,004	4,982	-	4,568	11,554
Sidewalk Construction					
Green Dot	450,000	-	-	-	450,000
General	50,000	-	-	-	50,000
Safestep sawcutting	30,000	-	-	-	30,000
Reconstruction - Concrete	-	432,310	697,500	-	1,129,810
Reconstruction - Asphalt	272,450	-	-	-	272,450
Subtotal	**802,450**	**432,310**	**697,500**		**1,932,260**
New Sidewalk Construction					
New Subdivision	-	-	-	231,880	231,880
New Subdivision - 6 Month	-	-	-	10,000	10,000
Subtotal				**241,880**	**241,880**
Total	**$ 841,354**	**$ 482,734**	**$ 697,500**	**$ 281,670**	**$ 2,303,258**

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Stormwater Program

PROJECT DESCRIPTION

Justification:

The following is a summary of costs associated with replacing and adding to the stormwater system. A five-year plan detailing this and future years' projects follows this summary.

Discussion of operating cost impact:

Reconstruction is performed based upon the existing condition and expected useful remaining life of the stormwater structure (primarily storm sewers and detention ponds). However, budget constraints limit the number of stormwater structures which can be reconstructed annually to an amount less than that which actually meets the criteria for reconstruction.

Typically, less than 1% of our stormwater structures are reconstructed on an annual basis. This fact, coupled with new structures added annually to the system, results in no overall reduction in our Citywide stormwater maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
Stormwater	Reconstruction	10,066,916	10,491,582	9,271,747	9,877,677	7,505,713	$ 47,213,635
Stormwater Utility							
Total - Stormwater Program		$ 10,066,916	$ 10,491,582	$ 9,271,747	$ 9,877,677	$ 7,505,713	$ 47,213,635

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	1,140,000	1,141,000	775,000	640,000	1,272,300	$ 4,968,300
Land Acquisition	760,000	-	-	-	678,000	$ 1,438,000
Construction	7,877,893	9,345,267	8,185,075	8,926,005	5,244,432	$ 39,578,672
Other	289,023	5,315	311,672	311,672	310,981	$ 1,228,663
Total	$ 10,066,916	$ 10,491,582	$ 9,271,747	$ 9,877,677	$ 7,505,713	$ 47,213,635
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
STORM SEWER CAPITAL CONSTRUCTION PROGRAM

2026	Street	From	To	Storm-Water Utility
Labor Pool				284,287
CEA				4,736
Consulting Services	Construction Grant Applications			15,000
	Construction Services			250,000
	Design and Modeling for Flood Mitigation Projects			400,000
	K2B Pond Rehab	Design and permitting		90,000
	Land Acquisition Services			15,000
	Modeling for Storm Sewer Const Projects			20,000
	Pierce Park Relief Sewer	Geotech and design		125,000
	Sommers Drive (CTH JJ to Spartan) Area	60% Preliminary Design and Permitting		175,000
	Water Quality Modeling			50,000
	Subtotal			**1,140,000**
Land Acquisition	Land for BMPs			760,000
	Subtotal			**760,000**
Miscellaneous Construction	Sump Pump Storm Sewer Program/Backyard Drainage Problems			250,000
	Storm laterals and manholes prior to asphalt paving			319,290
	Storm laterals and manholes prior to concrete paving			1,108,885
	Fee in Lieu - Eagle Point	Construction		16,500
	Flood Mitigation Projects			3,600,000
	Misc storm sewer spot repairs			50,000
	Native Landscaping			60,000
	Pond Sediment Disposal Site	Site Preparation		50,000
	Quarry Site Restoration			250,000
	Water Quality Practices			80,000
	Subtotal			**5,784,675**
Reconstruction	Calumet St, 2 segments			84,900
	Opechee St			14,700
	Prospect Ave, s/o 3 segments			212,850
	Subtotal			**312,450**
Reconstruction (on streets to be paved in 2027)	Badger Ave	Spencer St	Pierce Ave	1,037,040
	Dewey St	Kernan Ave	Walden Ave	207,293
	Eighth St	Pierce Ave	Badger Ave	36,000
	Oklahoma St	Mason St	Richmond St	197,925
	Rankin St	Commercial St	Wisconsin Ave	201,595
	Sixth St	Memorial Dr	State St	44,505
	Walden Ave	Dewey St	John St	56,410
	Subtotal			**1,780,768**
Total				**$ 10,066,916**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
STORM SEWER CAPITAL CONSTRUCTION PROGRAM

2027	Street	From	To	Storm-Water Utility
Labor Pool				306,357
CEA				5,315
Consulting Services	BMP Retrofit	60% design and permits		75,000
	Construction Grant Applications			15,000
	Construction Services			200,000
	Design and Modeling for Flood Mitigation Projects			250,000
	Land Acquisition Services			15,000
	Memorial Dr Bridge over Fox River	design		90,000
	Modeling for Storm Sewer Const Projects			20,000
	Riverview Gardens Pond	30% design		200,000
	S Island St Bridge over power canal	design		126,000
	Sommers Dr	final design		100,000
	Water Quality Modeling			50,000
	Subtotal			**1,141,000**
Miscellaneous Construction	Sump Pump Storm Sewer Program/Backyard Drainage Problems			200,000
	Storm laterals and manholes prior to asphalt paving			235,930
	Storm laterals and manholes prior to concrete paving			203,710
	Fee in Lieu - Eagle Point	Construction		16,500
	Flood Mitigation Projects			3,750,000
	K2B Pond Bank Stabilization and outlet			950,000
	Lawe St Bridge over Navigation Canal			450,000
	MSB Expansion			2,000,000
	Native Landscaping			60,000
	Water Quality Practices			80,000
	Subtotal			**7,946,140**
Reconstruction	Crestview Dr easement (LINER)	CC-3 (3 segments)	CC-96	31,240
	Lawe St (LINER)	L-58	L-80	13,500
	Newberry Ct easement (LINER)	CC-16	CC-15	192,000
	Outagamie St (LINER)	GG-15 (3 segments)	GG-76	60,600
	Subtotal			**297,340**
Reconstruction (on streets to be paved in 2028)	Bartell Dr	Prospect Ave	Pine St	179,965
	Commercial St	Drew St	Union St	52,000
	Driscoll St	Prospect Ave	WI Central RR	102,600
	Franklin St	Division St	Drew St	182,225
	Pine St	Prospect Ave	Bartell St	227,640
	Roosevelt St	Oneida St	Morrison St	51,000
	Subtotal			**795,430**
Total				**$ 10,491,582**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
STORM SEWER CAPITAL CONSTRUCTION PROGRAM

2028	Street	From	To	Storm-Water Utility
Labor Pool				306,357
CEA				5,315
Consulting Services	BMP Retrofit	100% design and permits		90,000
	Construction Grant Applications			20,000
	Construction Services			200,000
	Land Acquisition Services			15,000
	Modeling for Flood Mitigation Projects			200,000
	Riverview Gardens Pond	60% design and permitting		200,000
	Water Quality Modeling			50,000
	Subtotal			**775,000**
Land Acquisition	S Island St Bridge over power canal		land acquisition	135,000
	Subtotal			**135,000**
Miscellaneous Construction	Sump Pump Storm Sewer Program/Backyard Drainage Problems			200,000
	Storm laterals and manholes prior to asphalt paving			272,450
	Storm laterals and manholes prior to concrete paving			194,885
	Fee in Lieu - Eagle Point	Construction		16,500
	Flood Mitigation Projects			3,800,000
	MSB Expansion			2,300,000
	Native Landscaping			60,000
	NR151 Water Quality Practices - Reconsts			80,000
	Subtotal			**6,923,835**
Reconstruction	Calumet St easement (LINER)	N-198	N-197	20,300
	Canterbury Dr (LINER)	J-40	J-39	23,700
	Carpenter St (LINER)	L-1	L-86	83,000
	Lynndale Dr (LINER)	HH-95	HH-10	20,400
	Meade St (LINER)	Y-81	Y-219	24,600
	Wisconsin Ave (LINER)	Y-231	Y-232	31,500
	Woods Edge Dr (LINER)	CL-3 (2 segments)	CL-1	38,400
	Subtotal			**241,900**
Reconstruction (on streets to be paved in 2029)	Badger Ave	Washington St	Mason St	161,000
	Commercial St	Morrison St	Drew St	66,400
	Commercial St	Oneida St	Morrison St	30,400
	Harrison St	Jefferson St	Ritger St	148,350
	Harrison St	Oneida St	Jefferson St	127,650
	Madison St	Fremont St	E South River St	162,150
	Monroe St	Fremont St	McKinley St	78,890
	Outagamie St	College Ave	Packard St	109,500
	Subtotal			**884,340**
Total				**$ 9,271,747**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
STORM SEWER CAPITAL CONSTRUCTION PROGRAM

2029	Street	From	To	Storm-Water Utility
Labor Pool				306,357
CEA				5,315
Consulting Services	Ballard Rd urbanization	Preliminary 30% Design		100,000
	Construction Grant Applications			20,000
	Construction Services			250,000
	Land Acquisition Services			20,000
	Modeling for Flood Mitigation Projects			200,000
	Water Quality Modeling			50,000
	Subtotal			**640,000**
Miscellaneous Construction	Sump Pump Storm Sewer Program/Backyard Drainage Problems			200,000
	Storm laterals and manholes prior to asphalt paving			434,950
	Storm laterals and manholes prior to concrete paving			95,015
	BMP Retrofit			250,000
	Flood Mitigation Projects			3,800,000
	Native Landscaping			60,000
	NR151 Water Quality Practices - Reconsts			80,000
	S Island St Bridge over power canal			900,000
	Sommers Drive Pond	Pond Construction s/o Spartan		750,000
	Subtotal			**6,569,965**
New Storm Sewers	Sommers Dr	Edgewood Dr, CTH JJ	Spartan Ave, 100' s/o	135,000
	Subtotal			**135,000**
Reconstruction	Kensington Dr easement			590,205
	Subtotal			**590,205**
Reconstruction (on streets to be paved in 2030)	Brewster St	Summit St	Richmond St	141,040
	Coop Rd	Midway Rd	Lorna Ln	545,000
	Fair St	Atlantic St	Spring St	96,000
	Hancock St	Oneida St	Drew St	113,120
	Harrison St	Ritger St	East St	117,875
	Locust St	College Ave	Washington St	32,200
	Spring St	Morrison St	Lawe St	226,200
	Spring St	Richmond St	Superior St	221,160
	Spring St	Superior St	Morrison St	138,240
	Subtotal			**1,630,835**
Total				**$ 9,877,677**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
STORM SEWER CAPITAL CONSTRUCTION PROGRAM

2030	Street	From	To	Storm-Water Utility
Labor Pool				305,681
CEA				5,300
Consulting Services	Ballard Rd urbanization	60% design and permits		200,000
	Construction Services			70,000
	Edgewood Dr (CTH JJ) urbanization	60% design and permit		200,000
	French Road urbanization (JJ to Broadway)	Final Design		100,000
	Grant Applications			10,000
	Land Acquisition Services			10,000
	Lions Park Pond	Preliminary Engineering		50,000
	Modeling for Flood Mitigation Projects			75,000
	Modeling for Storm Sewer Const Projects			25,000
	Northland Pond Biofilter conversion	grant application		12,000
	NR151 Water Quality Modeling for Street Reconstructions			50,000
	Olde Oneida Turbine Canal Fill	Design/Permitting		120,300
	Olde Oneida Turbine Canal Fill	Geotech and Environmental Study		100,000
	Sommers Drive (JJ to Spartan)	Stormwater Management Plan and Wetlands		100,000
	Spartan Dr (Richmond to 1100' E)	Final Design and Permitting		60,000
	Spartan west side USACE permit re-application			25,000
	Valley Road urbanizaiton - Pond	Design and Permitting		65,000
	Subtotal			**1,272,300**
Land Acquisition	Ballard Rd urbanization	Edgewood Dr (CTH JJ)	north	100,000
	French Road urbanization (JJ to Broadway)		land acquisition for BMPs	78,000
	JJ Urbanization		land acquisition	200,000
	Land for BMPs			300,000
	Subtotal			**678,000**
Miscellaneous Construction	Sump Pump Storm Sewer Program/Backyard Drainage Problems			200,000
	Storm laterals and manholes prior to asphalt paving			550,400
	Storm laterals and manholes prior to concrete paving			74,725
	Ballard Road BMPs/Stream Xing	CTH JJ	north	500,000
	Citywide Stormwater Management Plan Implementation			200,000
	Edgewood Drive urbanization BMPs	Lightning 600' e/o	French	249,497
	Flood Mitigation Projects			200,000
	Native Landscaping			60,000
	NR151 Water Quality Practices - Reconstruct Streets			80,000
	Spartan Dr (SW-1 pond construction)	Richmond St	Trico east property line	200,000
	Subtotal			**2,314,622**
New Storm Sewers	Edgewood Dr (CTH JJ)	French Rd	Lightning (600' e/o)	589,590
	French Rd urbanization n/o JJ			535,300
	Subtotal			**1,124,890**
Reconstruction	Garden Court easement (open cut)	FF-42	FF-108 (river)	330,000
	Peabody Park easement (open cut)	NN-25	NN-33	293,500
	Ravinia Pl easement (LINER)	FF-96 (5 segments)	FF-45	206,000
	River Dr easement (LINER)	FF-71 (5 segments)	FF-91	430,765
	Subtotal			**1,260,265**
Reconstruction (on streets to be paved in 20301	Eighth St	Mason St	Pierce St	134,000
	Franklin St	Douglas St	Mason St	106,080
	Glendale Ave	Roemer Rd	Sandra St	218,325
	Prospect Ave	Sixth St	Appleton St	86,250
	Subtotal			**544,655**
Total				**$ 7,505,713**

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Water Main Program

PROJECT DESCRIPTION

Justification:

The following is a summary of costs associated with replacing and adding water mains. A five-year plan detailing this and future years' projects follows this summary.

The Distribution Capital Improvements budget request includes $203,750 to fund a grant program to assist private property owners with replacing lead or galvanized steel water laterals. As proposed, a City grant would cover 25% of replacement costs using water utility dollars, contingent on Public Service Commission approval to apply utility funds to private-side laterals and also contingent on securing a loan through the Wisconsin State Drinking Water Loan Program to cover an additional 50% of costs. Property owners would be responsible for the remaining 25%.

Discussion of operating cost impact:

Reconstruction is performed based upon the existing condition and expected useful remaining life of the water main. However, budget constraints limit the number of water mains that can be reconstructed annually to an amount less than the amount that actually meets the criteria for reconstruction.

Typically, less than 1% of our water mains are reconstructed on an annual basis. This fact, coupled with new water mains added annually to the system, results in no overall reduction in our City wide water main maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Water Dist. Reconstruction	3,006,636	4,589,359	3,285,177	2,873,917	1,201,169	$ 14,956,258
Water Utility						
Total - Water Main Program	$ 3,006,636	$ 4,589,359	$ 3,285,177	$ 2,873,917	$ 1,201,169	$ 14,956,258

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	2,827,890	4,410,210	3,104,260	2,693,000	1,022,020	$ 14,057,380
Other	178,746	179,149	180,917	180,917	179,149	$ 898,878
Total	$ 3,006,636	$ 4,589,359	$ 3,285,177	$ 2,873,917	$ 1,201,169	$ 14,956,258
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
WATER MAIN CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM

2026	Street	From	To	Water Utility
Labor Pool				169,928
CEA				8,818
Miscellaneous	Permit; Misc.Fees; Training; Testing Mat'l; NOI, Railroad, Water Usage, County			10,000
	Subtotal			**10,000**
Reconstruction	Drew St	Randall St	Brewster St	40,500
(not related to paving)	Easement n/o I41 (Cintas)	s/o Enterprise		80,000
	Easement s/o I41	Guardian Ins	east	580,000
	Greenview St	Taft Ave	Sylvan Ave	255,000
	Kenilworth Ave	Wisconsin Ave	Woodland Ave	246,070
	Lead Replacement Program			203,750
	Linwood Ave	Glendale Ave	Marquette St	125,000
	Subtotal			**1,530,320**
Reconstruction	Badger Ave	Spencer St	Pierce Ave	366,595
(prior to next year's paving)	Dewey St	Kernan Ave	Walden Ave	56,300
	Eighth St	Badger Ave	Memorial Dr	5,000
	Eighth St	Pierce Ave	Badger Ave	5,000
	Greenfield St	Morrison St	Drew St	135,000
	Morrison St	McArthur St	Greenfield St	45,000
	Oklahoma St	Mason St	Richmond St	417,275
	Rankin St	Commercial St	Wisconsin Ave	200,000
	Sixth St	Memorial Dr	State St	10,000
	Walden Ave	Dewey St	John St	47,400
	Subtotal			**1,287,570**
Total Water Main Construction				**$ 3,006,636**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
WATER MAIN CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM

2027	Street	From	To	Water Utility
Labor Pool				171,649
CEA				7,500
Miscellaneous	Permit; Misc.Fees; Training; Testing Mat'l; NOI, Railroad, Water Usage, County			10,000
	Subtotal			**10,000**
New Construction				
	Easement (Kamps Ave extended)	Mason St	Summit St (620' w/o)	62,000
	Easement (s/o CN Railway)	Perkins St	Driscoll St	79,000
	STH 441	Inters. Carpenter St & Park Hills Dr	Inters. Bob-O-Link La & Thistle Down Ct	237,730
	Subtotal			**378,730**
Reconstruction	Graceland Ave	Randall St	Woodland Ave	129,980
(not related to paving)	Kensington Dr	650' n/o Warehouse Rd	Express Ct	308,930
	Lead Replacement Program			277,500
	Memorial Dr (STH "47")	Riverview Dr	Cherry Ct (130' s/o)	482,960
	Mitchell Ave	Jackson St	Lance Ave	165,000
	Rail Rd	John St	Kensington St	446,250
	Rankin St (maint mat)	Brewster St (390' s/o)	Grant St	120,020
	Roemer Rd	Northland Ave	Capital Dr	393,750
	Subtotal			**2,324,390**
Reconstruction				
(prior to next year's paving)	Bartell Dr	Prospect Ave	Pine St	292,335
	Commercial St	Drew St	Union St	314,260
	Driscoll St	Prospect Ave	WI Central RR	192,695
	Eisenhower Dr	Future Rd "G"	Midway Rd	10,000
	Franklin St	Division St (rec. "D" of 2007 Wat Study)	Drew St	426,800
	Midway Rd (CTH AP)	Eisenhower Dr (500' w/o)	Eisenhower Dr (500' e/o)	10,000
	Pine St	Prospect Ave	Bartell St	225,500
	Roosevelt St	Oneida St	Morrison St	225,500
	Subtotal			**1,697,090**
Total Water Main Construction				**$ 4,589,359**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
WATER MAIN CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM

2028	Street	From	To	Water Utility
Labor Pool				171,649
CEA				9,268
Miscellaneous	Permit; Misc.Fees; Training; Testing Mat'l	NOI, Railroad, Water Usage, County		10,000
	Subtotal			**10,000**
Reconstruction (not related to paving)	Easement	Rebecca Ct	Weimar Ct	42,000
	Lead Replacement Program			293,750
	Vulcan St	N. Island St	S. Island St	445,000
	Subtotal			**780,750**
Reconstruction (prior to next year's paving)	Badger Ave	Washington St	Mason St	262,980
	Commercial St	Morrison St	Drew St	314,260
	Commercial St	Oneida St	Morrison St	314,260
	Harrison St	Jefferson St	Ritger St	546,785
	Harrison St	Oneida St	Jefferson St	546,785
	Madison St	Fremont St	E South River St	170,985
	Monroe St	Fremont St	McKinley St	45,030
	Outagamie St	College Ave	Packard St	5,000
	S Island St - BRIDGE	over power canal	Vulcan St	107,425
	Subtotal			**2,313,510**
Total Water Main Construction				**$ 3,285,177**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
WATER MAIN CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM

2029	Street	From	To	Water Utility
Labor Pool				171,649
CEA				9,268
Miscellaneous	Permit; Misc.Fees; Training; Testing Mat'l	NOI, Railroad, Water Usage, County		10,000
	Subtotal			**10,000**
New Construction	Edgewood Dr (CTH JJ)	Sommers Dr	Melmar Dr, 200' e/o	243,325
	Sommers Dr	Edgewood Dr, CTH JJ	Spartan Ave, 100' s/o	259,625
	Subtotal			**502,950**
Reconstruction (not related to paving)	Lead Replacement Program			416,250
	Subtotal			**416,250**
Reconstruction (prior to next year's paving)	Brewster St	Summit St	Richmond St	336,495
	Fair St	Atlantic St	Spring St	5,000
	Hancock St	Oneida St	Drew St	180,950
	Harrison St	Ritger St	East St	546,785
	Locust St	College Ave	Washington St	18,070
	Spring St	Morrison St	Lawe St	225,500
	Spring St	Richmond St	Superior St	225,500
	Spring St	Superior St	Morrison St	225,500
	Subtotal			**1,763,800**
Total Water Main Construction				**$ 2,873,917**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
WATER MAIN CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM

2030	Street	From	To	Water Utility
Labor Pool				171,649
CEA				7,500
Miscellaneous	Permit; Misc.Fees; Training; Testing Mat'l	NOI, Railroad, Water Usage, County		10,000
	Subtotal			**10,000**
New Construction	Easement (Hammond Ave)	Ballard Rd (1200' east of)	Grand View Rd	56,585
	Grand View Rd	Hammond Ave	Wisconsin Ave	273,250
	Maplecrest Dr	Foster St	Calumet St	60,520
	Wisconsin Ave	Leona St	Grand View Rd	129,125
	Subtotal			**519,480**
Reconstruction	Hall Ave	Randall St	Woodland Ave	97,920
(not related to paving)	Lead Replacement Program			246,250
	Subtotal			**344,170**
Reconstruction	Eighth St	Mason St	Pierce St	148,370
(prior to next year's paving)	**Subtotal**			**148,370**
Total Water Main Construction				**$ 1,201,169**

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Sanitary Sewer Program

PROJECT DESCRIPTION

Justification:

The following is a summary of costs associated with replacing and adding sanitary sewers. A five-year plan detailing this and future years' projects follows this summary.

Discussion of operating cost impact:

Reconstruction is performed based upon the existing condition and expected useful remaining life of the sanitary sewer. However, budget constraints limit the number of sewers which can be reconstructed annually to an amount less than that which actually meets the criteria for reconstruction.

Typically, less than 1% of our sewers are reconstructed on an annual basis. This fact, coupled with new sewers added annually to the system, results in no overall reduction in our Citywide sewer maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Wastewater Reconstruction	2,914,111	4,314,656	1,490,289	1,671,870	1,179,262	$ 11,570,188
Wastewater Utility						
Total - Sanitary Sewer Program	$ 2,914,111	$ 4,314,656	$ 1,490,289	$ 1,671,870	$ 1,179,262	$ 11,570,188

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	2,757,723	4,158,268	1,286,527	1,471,108	985,136	$ 10,658,762
Other	156,388	156,388	203,762	200,762	194,126	$ 911,426
Total	$ 2,914,111	$ 4,314,656	$ 1,490,289	$ 1,671,870	$ 1,179,262	$ 11,570,188
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
SANITARY SEWER CAPITAL CONSTRUCTION PROGRAM

2026	Street	From	To	Waste-water Utility
Labor Pool				150,221
CEA				6,167
Consultant	Glacier Ridge LS abandonment	wetland delineation and permitting	consultant design	100,000
	Lawe St - South Island St force main	river crossing replace force main	consultant design	100,000
	Subtotal			**200,000**
Miscellaneous Construction	Sanitary laterals & manholes prior to asphalt paving			30,702
	Sanitary laterals & manholes prior to concrete paving			41,500
	Structure rehabilitation/sewer cut repairs			25,000
	Subtotal			**97,202**
New Construction	Easement s/o Edgwood Dr	Edgewood Dr (CTH JJ)	Dorn property	218,720
	Edgewood Dr (CTH JJ)	Sommers Dr	450' w/o Kurt Ave	87,780
	Sommers Dr	Spartan Dr	Edgewood Dr (CTH JJ)	272,000
	Sommers Dr (forcemain)	Spartan Dr	Edgewood Dr (CTH JJ)	238,000
	Subtotal			**816,500**
Reconstruction	Brewster St	Durkee St	Drew St	137,330
	Drew St	Brewster St	Circle St	93,980
	Subtotal			**231,310**
Reconstruction (on streets to be paved in 2027)	Badger Ave	Spencer St	Pierce Ave	541,692
	Dewey St	Kernan Ave	Walden Ave	64,404
	Easement n/o 41 (Cintas)	s/o Enterprise		65,000
	Eighth St	Pierce Ave	Badger Ave	60,750
	Misc sanitary sewer spot repairs			25,000
	Oklahoma St	Mason St	Richmond St	356,265
	Rankin St	Commercial St	Wisconsin Ave	245,420
	Sixth St	Memorial Dr	State St	54,180
	Subtotal			**1,412,711**
Total				**$ 2,914,111**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
SANITARY SEWER CAPITAL CONSTRUCTION PROGRAM

2027	Street	From	To	Waste-water Utility
Labor Pool				150,221
CEA				6,167
Miscellaneous	Sanitary laterals & manholes prior to asphalt paving			21,721
Construction	Sanitary laterals & manholes prior to concrete paving			31,087
	Subtotal			**52,808**
New Construction	Glacier Ridge LS abandonment	Ballard Rd	Thornapple Rd	2,500,000
	Lawe St - South Island St force main	river crossing replace force main	possible liner	700,000
	Subtotal			**3,200,000**
Reconstruction (on streets to be paved in 2028)	Bartell Dr	Prospect Ave	Pine St	196,820
	Commercial St	Drew St	Union St	97,500
	Driscoll St	Prospect Ave	WI Central RR	184,680
	Franklin St	Division St	Drew St	124,600
	Pine St	Prospect Ave	Bartell St	246,610
	Roosevelt St	Oneida St	Morrison St	55,250
	Subtotal			**905,460**
Total				**$ 4,314,656**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
SANITARY SEWER CAPITAL CONSTRUCTION PROGRAM

2028	Street	From	To	Waste-water Utility
Labor Pool				194,405
CEA				9,357
Miscellaneous Construction	Sanitary laterals & manholes prior to asphalt paving			19,072
	Sanitary laterals & manholes prior to concrete paving			56,315
	Subtotal			**75,387**
Reconstruction (on streets to be paved in 2029)	Badger Ave	Washington St	Mason St	189,000
	Commercial St	Morrison St	Drew St	124,500
	Commercial St	Oneida St	Morrison St	57,000
	Harrison St	Jefferson St	Ritger St	180,600
	Harrison St	Oneida St	Jefferson St	155,400
	Madison St	Fremont St	E South River St	211,500
	Monroe St	Fremont St	McKinley St	96,040
	Outagamie St	College Ave	Packard St	197,100
	Subtotal			**1,211,140**
Total				**$ 1,490,289**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
SANITARY SEWER CAPITAL CONSTRUCTION PROGRAM

2029	Street	From	To	Waste-water Utility
Labor Pool				194,405
CEA				6,357
Miscellaneous	Sanitary laterals and manholes prior to asphalt paving			36,327
Construction	Sanitary laterals and manholes prior to concrete paving			23,986
	Subtotal			**60,313**
Reconstruction (on	Brewster St	Summit St	Richmond St	238,005
streets to be paved	Fair St	Atlantic St	Spring St	162,000
in 2030)	Hancock St	Oneida St	Drew St	190,890
	Harrison St	Ritger St	East St	143,500
	Locust St	College Ave	Washington St	42,000
	Spring St	Morrison St	Lawe St	245,050
	Spring St	Richmond St	Superior St	239,590
	Spring St	Superior St	Morrison St	149,760
	Subtotal			**1,410,795**
Total				**$ 1,671,870**

CITY OF APPLETON 2026 BUDGET
DEPARTMENT OF PUBLIC WORKS
SANITARY SEWER CAPITAL CONSTRUCTION PROGRAM

2030	Street	From	To	Waste-water Utility
Labor Pool				187,769
CEA				6,357
Miscellaneous	Sanitary laterals & manholes prior to asphalt paving			38,528
Construction	Sanitary laterals & manholes prior to concrete paving			43,488
	Subtotal			**82,016**
Reconstruction (on streets to be paved in 2031)	Eighth St	Mason St	Pierce St	226,125
	Franklin St	Douglas St	Mason St	179,010
	Glendale Ave	Roemer Rd	Sandra St	392,985
	Prospect Ave	Sixth St	Appleton St	105,000
	Subtotal			**903,120**
Total				**$ 1,179,262**

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Water Southeast Pressure Zone New Tower

PROJECT DESCRIPTION

Justification:

The last Water System Master Plan (2019) included a recommendation for a new south pressure zone in the area of East Midway Road. A subsequent evaluation completed in 2019 confirmed the recommendation by measuring actual system pressures. Hydraulic model evaluations have indicated relatively low water system pressure (between approximately 35 pounds per square inch (psi) and 40 psi) in the area around East Midway Road (the area immediately south and southeast of Highway 441). Although pressures do not fall below regulatory standards, the pressures are typically less than those often desired by customers, including potential new industrial customers.

To provide effective and reliable distribution system operation, it is recommended that the City pursue the construction of a new south pressure zone which would include the following:

- Booster station with three 1,500 gpm booster pumps equipped with VFDs and standby power.
- 200,000 gallon ground storage tank with controlled fill valve.
- 500,000 gallon elevated storage tank.
- Flow control valve to transfer water from the new south pressure zone to the main pressure zone and vice versa during emergencies.

An update to the 2019 Water System Master Plan will occur prior to the 2030 planned construction to determine if changes resulting from area growth and demand would alter any of the recommendations previously outlined along with opinions of costs.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Water	-	-	-	-	8,000,000	$ 8,000,000
Total - Water Utility Capital Projects Fund	$ -	$ -	$ -	$ -	$ 8,000,000	$ 8,000,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	800,000	$ 800,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	7,200,000	$ 7,200,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ -	$ -	$ 8,000,000	$ 8,000,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Parking Utility Structural Renovations

PROJECT DESCRIPTION

Justification:

Parking Utility Structural Renovations - A 2022 updated Structural Condition Assessment Report was completed by Desman Design management, including recommended structural repairs and preventive maintenance to extend the useful lives of the City's three parking structures. Funds have been allocated in each year of our Capital Improvement Program in response to those recommendations. The Operating Budget also includes funds for Desman to assist the City in determining the best sequencing of the recommended work and develop corresponding bid documents.

Discussion of operating cost impact:

These projects are not expected to affect other operating costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Structural repairs/preventative maint.	1,700,000	1,700,000	1,000,000	500,000	500,000	$ 5,400,000
Total - Parking Utility Capital Projects	$ 1,700,000	$ 1,700,000	$ 1,000,000	$ 500,000	$ 500,000	$ 5,400,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	1,700,000	1,700,000	1,000,000	500,000	500,000	$ 5,400,000
Total	$ 1,700,000	$ 1,700,000	$ 1,000,000	$ 500,000	$ 500,000	$ 5,400,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Ramp Elevator Improvements

PROJECT DESCRIPTION

Justification:

Red Ramp (2026)

• All three hydraulic elevators were installed in 1982. Many parts for these elevators are obsolete and are increasingly difficult to source, meaning a failure could result in extended shut down for repairs involving several months.
• Elevator #3 requires a new/updated power unit, controller, door operator, car operating panel, fixtures, wiring, miscellaneous work on the doors, miscellaneous hoist-way work, fire service operation, cab interior, and possible ancillary work. Estimated cost is $250,000.
• Hydraulic cylinders on all three elevators are original and need replacement to eliminate the risk of age-related failures resulting in leaks. Estimated cost to replace all three cylinders is $450,000.

Green Ramp (2027)

• Both traction elevators were installed in 1994. The drives for both elevators have been recently replaced. Most critical parts for these elevators are now obsolete thus, are increasingly difficult to source, meaning a failure could result in extended shut down for repairs involving several months.
• Required modernization of these elevators includes: new controllers, machines, door operators, car operating panels, hoist-way wiring, miscellaneous door work, interlocks, clutches, fire service operation, elevator cab interiors, and possible ancillary work. Estimated cost for both elevators is $820,000.

Yellow Ramp (2028)

• Both traction elevators were installed over 30 years ago. The elevator cab shells were replaced because of fire damage in 2019. All other components are original to the elevators. Most critical parts for these elevators are obsolete and are increasingly difficult to source, meaning a failure could result in extended shut down for repairs involving several months.
• Required modernization of these elevators includes: new controllers, machines, door operators, car operating panels, hoist-way wiring, miscellaneous door work, interlocks, clutches, and fire service operation. Estimated cost for both elevators is $700,000.

Discussion of operating cost impact:

The above improvements will not impact operating costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Ramp Elevator Improvements	700,000	820,000	700,000	-	-	$ 2,220,000
Total - Parking Utility Capital Projects	$ 700,000	$ 820,000	$ 700,000	$ -	$ -	$ 2,220,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Construction	700,000	820,000	700,000	-	-	$ 2,220,000
Other	-	-	-	-	-	$ -
Total	$ 700,000	$ 820,000	$ 700,000	$ -	$ -	$ 2,220,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Building Envelope

PROJECT DESCRIPTION

Justification:

The building envelope is the physical separator between the conditioned and unconditioned environment. Systems include water and water vapor control, air control, and temperature control. These can include, but are not limited to, windows, doors, siding and masonry. Stopping or minimizing premature failure of building components through proactive maintenance and capital repairs protects our investment, saves on energy, and extends the service life of City buildings.

Fire Station: (2026) Replace east and south facing windows at Fire Station #1.

Wastewater: (2026) Perform structural investigation and design for the digester foundations. This project is being requested because several large cracks have developed in the concrete retaining walls for the Wastewater Plant digesters.

Water Plant: (2027 & 2029) Perform lower level exterior wall repairs. Includes filling cracks and repainting the walls to extend their life and to prevent future issues.

Discussion of operating cost impact:

It is anticipated that there will be improved energy efficiency.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	Fire Station	185,000		-	-	-	$ 185,000
Facilities Capital Projects		185,000	-	-	-	-	$ 185,000
Water Utility	Water Plant	-	150,000	-	150,000	-	$ 300,000
Water Utility Capital Projects		-	150,000	-	150,000	-	$ 300,000
Total - Building Envelope Capital Projects		$ 185,000	$ 150,000	$ -	$ 150,000	$ -	$ 485,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	40,000	-	-	-	-	$ 40,000
Land Acquisition	-	-	-	-	-	$ -
Construction	145,000	150,000	-	150,000	-	$ 445,000
Other	-	-	-	-	-	$ -
Total	$ 185,000	$ 150,000	$ -	$ 150,000	$ -	$ 485,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Electrical Upgrades

PROJECT DESCRIPTION

Justification:

The electrical infrastructure within facilities is in need of periodic testing and repairs. It is critical to have our electrical distribution systems in good working order to prevent electrical shutdowns or unsafe conditions. Testing will identify problems before they become critical and more expensive to repair.

Fire Station: (2027) This CIP represents a program to upgrade the electrical distribution system for Fire Station #1. The electrical distribution components are original to the building and are at the end of their expected life. This will include arc flash improvements to improve safety. (2028) Fire Station #2 generator replacement.

MSB: (2027-2028) This CIP represents a program to upgrade the electrical distribution system for MSB. The electrical distribution components are original to the building and are at the end of their expected life. (2027) Design for the upgrades. (2028) Construction for the upgrades.

Parks: (2030) This CIP upgrades the electrical infrastructure and systems within Houdini Plaza.

Wastewater Plant: (2026-2027) In 2021, a Motor Control Center (MCC) audit and condition assessment was conducted. The results of this study indicated that there were several MCC's in need of immediate replacement. The MCC's in need of replacement are critical to the Wastewater Plant operations and a failure of any MCC will cause a shutdown of operations. (2026) Design for the MCC replacement phase 2. (2027) Construction for the MCC replacement phase 2.

Water Plant: (2027-2028) This CIP represents the first phase in upgrading the electrical distribution protective equipment. These upgrades will make improvements to reduce the electrical hazards to employees such as arc flash and upgraded grounding systems. (2027) Design for the upgrades. (2028) Updates for electrical distribution protective equipment.

Discussion of operating cost impact:

It is anticipated that there will be a reduction in maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	Fire station	-	250,000	30,000	-	-	$ 280,000
	MSB	-	25,000	250,000	-	-	$ 275,000
	Parks	-	-	-	-	200,000	$ 200,000
Facilities Capital Projects		-	275,000	280,000	-	200,000	$ 755,000
WW	Wastewater	200,000	3,800,000	-	-	-	$ 4,000,000
WW Utility Capital Projects		200,000	3,800,000	-	-	-	$ 4,000,000
Water Utility	Water Plant	-	25,000	250,000	-	-	$ 275,000
Water Utility Capital Projects		-	25,000	250,000	-	-	$ 275,000
Total - Electrical Upgrades Capital Projects		$ 200,000	$ 4,100,000	$ 530,000	$ -	$ 200,000	$ 5,030,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	100,000	25,000	50,000	-	-	$ 175,000
Land Acquisition	-	-	-	-	-	$ -
Construction	100,000	4,075,000	480,000	-	200,000	$ 4,855,000
Other	-	-	-	-	-	$ -
Total	$ 200,000	$ 4,100,000	$ 530,000	$ -	$ 200,000	$ 5,030,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Elevator Replacement

PROJECT DESCRIPTION

Justification:

Wastewater Plant:
The Wastewater Plant has five elevators that are at, or near, their anticipated life expectancy. Evaluation will be completed to determine if the elevators can be refurbished or if it is more cost effective to replace them. Within the next five years, it is projected that three elevators will need to be refurbished or replaced.

Buildings K, B, & S: (2028) Refurbish/replace K-Building elevator. (2029) Refurbish/replace B-Building elevator. (2030) Refurbish/replace S-Building elevator.

Discussion of operating cost impact:

Operating costs should decrease as the number of service calls and unpredictable repairs will be reduced.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
WW Wastewater	-	-	400,000	400,000	400,000	$ 1,200,000
WW Utility Capital Projects	-	-	400,000	400,000	400,000	$ 1,200,000
Total - Electrical Upgrades Capital Projects	$ -	$ -	$ 400,000	$ 400,000	$ 400,000	$ 1,200,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	30,000	30,000	30,000	$ 90,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	370,000	370,000	370,000	$ 1,110,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ 400,000	$ 400,000	$ 400,000	$ 1,200,000
Operating Cost Impact	* N/Q	* N/Q	* N/Q	* N/Q	* N/Q	$ -

* N/Q = Not Quantifiable

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Facility Renovations

PROJECT DESCRIPTION

Justification:

Fire Stations:
Upgrade kitchen and bathroom areas - (2027-2030) In 2027, renovation of Fire Station #2 per architectural/engineering plans completed in 2024. Future years will upgrade kitchen and bathroom and/or kitchen and living areas at various fire stations that are original to the buildings and/or experience heavy usage.

Storage facility at Station #6 - (2026) Addition of a storage garage facility for emergency response vehicles and related equipment.

Health Department: (2026) To make improvements to leased space from the Children's Museum. This space is required for vaccination and education.

Municipal Services Building:
Facility Space Addition - (2027) Design space addition per study completed in 2022 and identified in the Facility Master Plan. (2028) Construction for addition based on approved design. Storage of equipment and supplies is needed to preserve these assets. Various upgrades to structure and building systems will occur.

Wastewater Plant:
Building design and renovations - (2026) R Building Renovations. (2027) A & S-Building design. (2028) Renovate A & S-Building.

Water Plant:
Office modifications - (2026) Convert training room B to office space.

Discussion of operating cost impact:

Since these projects are renovations of existing space, there is no anticipated impact on operating cost.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	Health Department	290,000	-	-	-	-	$ 290,000
	Fire Stations	175,000	400,000	125,000	125,000	150,000	$ 975,000
	MSB	-	1,250,000	13,000,000	-	-	$ 14,250,000
Facilities Capital Projects		465,000	1,650,000	13,125,000	125,000	150,000	$ 15,225,000
WW	Wastewater	125,000	300,000	2,250,000	-	-	$ 2,675,000
WW Utility Capital Projects		125,000	300,000	2,250,000	-	-	$ 2,675,000
Water Utility	Water Plant	80,000	-	-	-	-	$ 80,000
Water Utility Capital Projects		80,000	-	-	-	-	$ 80,000
Total - Facility Renovations Projects		$ 670,000	$ 1,950,000	$ 15,375,000	$ 125,000	$ 150,000	$ 18,270,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	50,000	1,250,000	25,000	-	-	$ 1,325,000
Land Acquisition	-	-	-	-	-	$ -
Construction	620,000	700,000	15,350,000	125,000	150,000	$ 16,945,000
Other	-	-	-	-	-	$ -
Total	$ 670,000	$ 1,950,000	$ 15,375,000	$ 125,000	$ 150,000	$ 18,270,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Grounds Improvements

PROJECT DESCRIPTION

Justification:

The Parks & Recreation Department is responsible for grounds of all City properties, including parks and associated recreation facilities, the Library, the Police Department, Fire Stations, and all Water and Wastewater sites. Responsibilities for these sites include fencing replacement, turf management, landscaping, tree management, and hillside and shoreline stabilization. Annual assessments are conducted for all City properties to determine maintenance, upgrade and/or improvement needs, and maintain the functionality and/or appearance of the facility or property to meet current City standards and expectations. Specific programs for years 2026-2030 will be adjusted based on the annual assessments conducted for each property.

Parks:

Fence Replacements - (2027/2029) This project will address replacement of fencing at various parks. Projects include tennis court fencing, property line fencing, and ball diamond fencing.

Fields - (2026/2027/2028/2030) This project is for full reconstruction of both multi-purpose fields and soccer fields. This will improve field conditions, drainage, and reduce the number of cancelled events due to poor field conditions.

Irrigation System - (2030) Installation of irrigation system at Houdini Plaza.

Discussion of operating cost impact:

These projects are enhancements of existing facilities and are not expected to have any measurable impact on operating costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE		2026	2027	2028	2029	2030	Total
PRFM	Various Parks						
	Fencing	-	25,000	-	25,000	-	$ 50,000
	Fields	25,000	25,000	25,000	-	25,000	$ 100,000
	Irrigation	-	-	-	-	200,000	$ 200,000
Total - Facilities Capital Projects		$ 25,000	$ 50,000	$ 25,000	$ 25,000	$ 225,000	$ 350,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	25,000	50,000	25,000	25,000	225,000	$ 350,000
Other	-	-	-	-	-	$ -
Total	$ 25,000	$ 50,000	$ 25,000	$ 25,000	$ 225,000	$ 350,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Hardscape Infrastructure Improvements/Replacements

PROJECT DESCRIPTION

Justification:

The Parks & Recreation Department is responsible for all concrete and asphalt pavement associated with City facilities, including roads, parking lots, building approaches, walkways, sidewalks, trails, and entrances. The current inventory of hardscape is 3,725,264 sq. ft. (this number includes parking lots, roadways, sidewalks, and trails).

Many of the parking lots, roadways, building approaches, entrances, sidewalks and walkways are reaching the end of their life expectancy and are in need of replacement and/or improvement to address changing needs, equipment modifications, ADA requirements, etc. Maintenance activities are addressed with available resources to maximize the life cycle of these facilities, but replacement and/or improvements are needed as facilities age and deteriorate.

This funding request recognizes the need to implement an annual replacement/improvement schedule for all hardscape infrastructure. Based on a 25-30 year replacement cycle for all hardscape areas, an estimated $900,000 is needed on an annual basis to maintain these hardscape areas. The replacement/improvement schedule for 2026 includes:

City sites $ 50,000

Future projects will be identified after annual assessments of properties and/or parks.

Discussion of operating cost impact:

These projects are reconstruction and enhancements of existing facilities. Rather than having to crack-fill, seal and mudjack deteriorating hardsurfaces, these costs can be avoided.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	City Sites	50,000	50,000	50,000	50,000	50,000	$ 250,000
	Fire Station #4	-	130,000	-	-	-	$ 130,000
	Park Sites	-	500,000	300,000	300,000	300,000	$ 1,400,000
Facilities Capital Projects		50,000	680,000	350,000	350,000	350,000	$ 1,780,000
Total - Hardscape Improvement		$ 50,000	$ 680,000	$ 350,000	$ 350,000	$ 350,000	$ 1,780,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	50,000	40,000	50,000	50,000	50,000	$ 240,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	640,000	300,000	300,000	300,000	$ 1,540,000
Other	-	-	-	-	-	$ -
Total	$ 50,000	$ 680,000	$ 350,000	$ 350,000	$ 350,000	$ 1,780,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Heating, Ventilating, and Air Conditioning Systems

PROJECT DESCRIPTION

Justification:

Upgrades are performed for three reasons: the current equipment is failing and can no longer be repaired; the equipment is not energy efficient and it makes good financial sense to replace to reduce operational costs; or there is a change in operational requirements in the space it serves.

Fire Stations #5 & #6: (2028) Replace make-up air unit and controls.

PRFMD Facility: (2027) Replace garage exhaust fans, make-up air units and controls.

Police Station: (2027) Replacement of split system feeding server rooms. (2028) Condition assessment for HVAC replacement.

Wastewater Plant: (2026) T- Building boiler replacement. (2026) K-Building HVAC design. (2027) K- Building HVAC upgrades. (2028) Construction for boiler and design for B-Building boiler upgrades. (2029) Construction for B-Building boiler upgrades. (2030) Tunnel HVAC upgrades and Kiwanis lift station HVAC upgrades.

Water Plant: (2027 & 2029) HVAC upgrades per condition assessments.

Discussion of operating cost impact:

It is expected that the improvements will reduce energy consumption and increase comfort due to more efficient operations. However, the actual energy cost impact will depend on variations in electric and gas rates and equipment once installed.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	Fire Stations	-	-	650,000	-	-	$ 650,000
	PRFMD Facility	-	450,000	-	-	-	$ 450,000
	Police Station	-	125,000	25,000	-	-	$ 150,000
Facilities Capital Projects Fund		-	575,000	675,000	-	-	$ 1,250,000
WW	Wastewater Plant	750,000	600,000	600,000	600,000	600,000	$ 3,150,000
WW Utility Capital Projects		750,000	600,000	600,000	600,000	600,000	$ 3,150,000
Water Utility	Water Plant	-	250,000	-	250,000	-	$ 500,000
Water Utility Capital Projects		-	250,000	-	250,000	-	$ 500,000
Total - HVAC Upgrades		$ 750,000	$ 1,425,000	$ 1,275,000	$ 850,000	$ 600,000	$ 4,900,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	50,000	75,000	50,000	50,000	-	$ 225,000
Land Acquisition	-	-	-	-	-	$ -
Construction	700,000	1,350,000	1,225,000	800,000	600,000	$ 4,675,000
Other	-	-	-	-	-	$ -
Total	$ 750,000	$ 1,425,000	$ 1,275,000	$ 850,000	$ 600,000	$ 4,900,000
Operating Cost Impact	N/Q *	N/Q *	N/Q *	N/Q *	N/Q *	$ -

* N/Q = Not Quantifiable

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Interior Finishes and Furniture Improvements

PROJECT DESCRIPTION

Justification:

These upgrades improve the physical environment for employees. Various changes throughout the years resulted in work areas and office furniture that are not adequate. These changes include changes in positions, responsibilities, technology, communication methods, increased interaction between departments, and items such as flooring that has reached the end of its useful life.

In addition, various furniture upgrades are needed to replace outdated furniture and improve ergonomics. Furniture includes, but is not limited to, the following in the workplace: furniture systems (work stations), seating (office chairs), conference tables, storage systems (file cabinets and bookcases, etc.) and office furniture (desks, credenzas, etc.).

Interior Finishes -

Interior finishes include, but are not limited to, the following in the workplace: wall coatings, ceiling tiles, carpet, and lighting. Office furnishings will also be upgraded.

City Hall: City Hall was constructed in 1994 and is approaching 30 years with no major updates to the interior spaces. Current priorities for funding require City Hall to maximize its current investment with a renovation of the interior spaces and furnishings. Renovation of the interior spaces began in 2020 and will be phased over several years as funding is available. (2026) Renovation of Finance and Human Resources. (2027) Renovation of Attorney and Mayor's space.

Fire Stations: (2026-2030) Replace flooring at Station #4, includes remediation. (2026) Includes wall repair/finishing in Station #1 rigroom. (2027) Station #1 sleeping area, 1st floor vinyl composit tile (VCT), 1st floor offices. (2028-2030) Various flooring replacement.

Municipal Services Building: (2026) Recoat Central Equipment Agency Shop floor.

Furniture Upgrades -

City Hall: (2026) Finance and Human Resources workstation upgrades.

Fire Stations: (2027-2030) Update office furniture at Stations #2 through #6.

Discussion of operating cost impact:

As this project entails the replacement of existing furniture and flooring, there is no anticipated operating expense impact. Maintaining good working environments does improve productivity and decrease ergonomic issues and related costs.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	City Hall	1,850,000	1,500,000	-	-	-	$ 3,350,000
	Fire Stations	200,000	100,000	125,000	125,000	75,000	$ 625,000
	MSB	125,000	-	-	-	-	$ 125,000
		2,175,000	1,600,000	125,000	125,000	75,000	$ 4,100,000
Total - Interior Finishes and Furniture		$ 2,175,000	$ 1,600,000	$ 125,000	$ 125,000	$ 75,000	$ 4,100,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	50,000	50,000	-	-	-	$ 100,000
Land Acquisition	-	-	-	-	-	$ -
Construction	2,125,000	1,550,000	125,000	125,000	75,000	$ 4,000,000
Other	-	-	-	-	-	$ -
Total	$ 2,175,000	$ 1,600,000	$ 125,000	$ 125,000	$ 75,000	$ 4,100,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Lighting Upgrades

PROJECT DESCRIPTION

Justification:

At City facilities and parks, many of the existing fixtures are outdated and have become maintenance intensive. In addition, these lights do not meet today's definition of being energy efficient. This CIP intends to make both improvements at one time.

Fire Stations: (2027) Upgrade interior lighting at Fire Station #1. (2029) Upgrade lighting at various Fire Stations.

MSB: (2027) Upgrade interior lighting in sign shop, stockroom, engineering, cold storage and CEA shop.

Parks: (2027) Lighting upgrades for Jaycee Park. (2028) Lighting upgrades for Telulah Park. (2029) Lighting upgrades for Newberry Trail. (2030) New lighting for Erb Tennis Courts. Note these lighting upgrades will replace leased WE Energies light poles to City-owned.

Police Station: (2029) Upgrade interior lighting.

Wastewater: (2027) Lighting upgrades for F2-, FG-, H- and J-Buildings. (2029) Lighting upgrades as part of replacement plan.

Discussion of operating cost impact:

These upgrades will reduce electrical costs. Total savings are dependent on hours of operation, quantity and type of fixtures used.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	Fire Stations	-	75,000	-	75,000	-	$ 150,000
	MSB	-	100,000	-	-	-	$ 100,000
	Parks	-	125,000	200,000	200,000	450,000	$ 975,000
	Police Station	-	-	-	150,000	-	$ 150,000
Facilities Capital Projects		-	300,000	200,000	425,000	450,000	$ 1,375,000
WW	Wastewater	-	75,000	-	75,000	-	$ 150,000
WW Utility Capital Projects		-	75,000	-	75,000	-	$ 150,000
Total - Lighting Upgrade Projects		$ -	$ 375,000	$ 200,000	$ 500,000	$ 450,000	$ 1,525,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	25,000	-	-	-	$ 25,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	350,000	200,000	500,000	450,000	$ 1,500,000
Other	-	-	-	-	-	
Total	$ -	$ 375,000	$ 200,000	$ 500,000	$ 450,000	$ 1,525,000
Operating Cost Impact	N/Q*	N/Q*	N/Q*	N/Q*	N/Q*	$ -

* N/Q = Not Quantifiable

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Plumbing Upgrades

PROJECT DESCRIPTION

Justification:

Parks:

City Park Fountain: (2027/2028) Design and construction related to replacing the vault and plumbing of the fountain. The vault walls leak and the plumbing system is aged. Water is seeping through the electrical conduit. Though it has been patched in the past, it is in need of replacement. Also, the current vault design is classified as a confined space. Upgrades would seek to make the vault a safer environment to access and perform work. We are hopeful that the 2027 engineering study will identify means to further defer any large scale investments and can extend the current infrastructure for a reasonable period of time.

Discussion of operating cost impact:

There is no operating cost impact from this project.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	City Park	-	50,000	200,000	-	-	$ 250,000
Total - Facilities Capital Projects Fund		$ -	$ 50,000	$ 200,000	$ -	$ -	$ 250,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	50,000	-	-	-	$ 50,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	200,000	-	-	$ 200,000
Other	-	-	-	-	-	$ -
Total	$ -	$ 50,000	$ 200,000	$ -	$ -	$ 250,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Roof Replacement

PROJECT DESCRIPTION

Justification:

Roof areas at various facilities are reaching their expected life and are in need of replacement. Blistering, membrane shrinkage, and other issues are affecting base flashings and causing leaks. Roofs require annual preventive and corrective maintenance to maximize their useful life. Each roof is inspected annually and repairs are completed as necessary. A roof audit was completed and roof replacements have been prioritized. Priorities can change and are adjusted annually if needed.

Fire Station #4: (2027) Roof replacement.

Parks: (2027) Pavilion roof replacement at Lions, Derks, Colony Oaks and Woodland Gazebo. (2030) TBD per roof audit results.

Police Station Parking Deck: (2026) Recoating and water sealant for top surface of parking deck.

Wastewater: (2026) M-K Tunnel and Skywalk roof replacement. (2028) Partial roof replacement for B-Building. (2029) Roof replacement for H-, J-, and E-Buildings.

Discussion of operating cost impact:

Roofs are the most critical component of a facility and require ongoing repair and replacement. The average life span of a well-maintained roof can reach 25 years. The City has 113 roof areas totaling over 536,000 sq. ft. The total replacement cost is estimated at $8,062,000. Based on a 25-year replacement cost, we should expect an average of approximately $322,480 in replacement costs annually to keep our roofs up-to-date. No overall impact on operating costs is expected from roof replacements. The lack of good roofs could result in extensive damage to the interior and structure of the facilities.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	Fire Station #4	-	275,000	-	-	-	$ 275,000
	Parks	-	200,000	-	-	150,000	$ 350,000
	Police St. Deck	250,000	-	-	-	-	$ 250,000
Facilities Capital Projects		250,000	475,000	-	-	150,000	$ 875,000
WW	Wastewater Plant	425,000	-	525,000	300,000	-	$ 1,250,000
WW Utility Capital Projects		425,000	-	525,000	300,000	-	$ 1,250,000
Total - Roof Replacement Projects		$ 675,000	$ 475,000	$ 525,000	$ 300,000	$ 150,000	$ 2,125,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	50,000	30,000	50,000	50,000	-	$ 180,000
Land Acquisition	-	-	-	-	-	$ -
Construction	625,000	445,000	475,000	250,000	150,000	$ 1,945,000
Other	-	-	-	-	-	$ -
Total	$ 675,000	$ 475,000	$ 525,000	$ 300,000	$ 150,000	$ 2,125,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Safety and Security Improvements

PROJECT DESCRIPTION

Justification:

Municipal Services Building: (2029) Design for MSB south generator replacement. (2030) Install new generator.

Parks: (2026) Houdini Plaza safety design. (2027) Pierce Park fiber and camera installation and Houdini Plaza safety improvements. (2028) City Park fiber and camera installation. (2029) Telulah Park fiber and camera installation.

Discussion of operating cost impact:

Though the parks security upgrades are expected to reduce the time CSO Officers take to open and close pavilions, those hours will be devoted to other police matters and no reduction of labor hours is projected. We also hope that additional security will prevent vandalism and maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	MSB	-	-	-	100,000	375,000	$ 475,000
	Parks	35,000	275,000	150,000	100,000	-	$ 525,000
Facilities Capital Projects		35,000	275,000	150,000	200,000	375,000	$ 1,035,000
Total - Safety & Security Upgrades		$ 35,000	$ 275,000	$ 150,000	$ 200,000	$ 375,000	$ 1,035,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	35,000	25,000	25,000	25,000	-	$ 110,000
Land Acquisition	-	-	-	-	-	$ -
Construction		250,000	125,000	175,000	375,000	$ 925,000
Other	-	-	-	-	-	$ -
Total	$ 35,000	$ 275,000	$ 150,000	$ 200,000	$ 375,000	$ 1,035,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: M-Building Upgrades

PROJECT DESCRIPTION

Justification:

The AWWTP "M-Building" was originally constructed in 1936 to serve as the center of the sludge process control. It has since directly or indirectly been impacted by three major facility upgrades in 1961, 1975, and 1992. Most recently it was impacted as part of the 2011 Biogas Utilization Project. That project converted former solids process infrastructure to a digester gas storage and conveyance system. The M-Building remains the home for two large axial flow blend pumps, supporting electrical, and mechanical systems that were installed in the 1970's and are still used today to homogenize digested sludge from primary anaerobic digestion before being transferred to dewatering operations located in the V-Building.

Outside engineering services will be solicited to conduct a preliminary conditions assessment from which a prioritized list of repairs and upgrades that align with present-day and future treatment operation needs will be identified. A public bid construction project will then be advanced which may include but is not limited to the following:

- Replacement of solids blending and storage tank covers.
- Modifications to the mechanical mixing system within each solids storage tank.
- Modifications to piping arrangement to streamline process flow and improve maintenance accessibility.
- Replacement solids blending pumps.
- Upgraded SCADA control.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Wastewater	-	-	1,600,000	-	-	$ 1,600,000
Total - Wastewater Capital Projects Fund	$ -	$ -	$ 1,600,000	$ -	$ -	$ 1,600,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	150,000	-	-	$ 150,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	1,450,000	-	-	$ 1,450,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ 1,600,000	$ -	$ -	$ 1,600,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Receiving Station Upgrades

PROJECT DESCRIPTION

Justification:

In 1999, the Appleton Wastewater Treatment Plant (AWWTP) began accepting hauled waste from outside the Appleton sewer service area as part of a new Hauled Waste Program. The program intent was to use available treatment capacity to offset community treatment expenses with the acceptance of waste. The Hauled Waste Program has grown over the years generating annual revenue of approximately $50,000 per year in 1999 to nearly $2.5 million per year today.

The storage capacity of the receiving station was expanded in 2021 when one of the two redundant Diffused Air Floatation (DAF) tanks was modified and recoated to also accommodate hauled waste. That project was successful in providing much needed capacity as part of a growing Hauled Waste Program. Additional improvements implemented as part of the 2025 L-Building HVAC Upgrades Project. Upgrades included adding mechanical mixers for homogenizing the heavy, fat laden contents often associated with cheese process wastes which will otherwise stratify, exacerbate odor issues, and necessitate periodic manual tank cleaning activities. Tank covers integrated with the HVAC exhaust system now prevent odors and potentially flammable gases from accumulating within the building. An additional high strength receiving station offload line was also added to provide redundancy.

The 2027 funds will be assigned for engineering an infrastructure upgrade that will permanently expand the facility's hauled waste storage capacity by repurposing unused infrastructure and introduce steady-state flow equalization to improve operational control, enhance biogas production, and reduce the impacts of high-strength and variable loadings on downstream treatment processes. The design phase will include:

1. Site evaluation and preliminary engineering
2. Structural, mechanical, electrical, and control system design
3. Hydraulic modeling and integration with existing plant infrastructure
4. Environmental and permitting assessments
5. Cost estimating and preparation of construction bid documents

By stabilizing hauled waste inputs, the new station will enable more predictable treatment conditions and optimize anaerobic digestion performance. Increased storage and controlled dosing will also improve odor control, reduce peak load stress, and support compliance with effluent and biosolids standards. This project aligns with the utility's long-term sustainability goals by maximizing hauled waste revenue streams and renewable energy production through biogas capture and use. Funding this initial engineering phase is a critical step toward ensuring the long-term efficiency, reliability, and regulatory compliant performance of the wastewater treatment system. Construction would then follow in 2028.

Discussion of operating cost impact:

Project will improve waste treatment, provide greater hauled waste revenue generating capacity, decrease staff time associated with tank cleaning and equipment repairs, increase biogas production, and expand biogas utilization opportunities.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Wastewater	-	400,000	3,600,000	-	-	$ 4,000,000
Total - Wastewater Capital Projects Fund	$ -	$ 400,000	$ 3,600,000	$ -	$ -	$ 4,000,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	400,000	-	-	-	$ 400,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	3,600,000	-	-	$ 3,600,000
Other	-	-	-	-	-	$ -
Total	$ -	$ 400,000	$ 3,600,000	$ -	$ -	$ 4,000,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Sustainability & Resiliency

PROJECT DESCRIPTION

Justification:

Library:

Solar Installation- (2026) Add a solar array to the Library. In 2024, a grant was sought and not obtained. This array will qualify for approximately 40% rebate under the Tax Reduction Act which the City of Appleton qualifies for.

It is expected that grants and energy rebates would fund the cost of installation with no burden to the tax payers.

Discussion of operating cost impact:

Since these projects are renovations of existing space, there is no anticipated impact on operating cost. Early estimates are that the City's share would be $350,000.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	Library	350,000	-	-	-	-	$ 350,000
Facilities Capital Projects		350,000	-	-	-	-	$ 350,000
Total - Facility Renovations Projects		$ 350,000	$ -	$ -	$ -	$ -	$ 350,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	50,000	-	-	-	-	$ 50,000
Land Acquisition	-	-	-	-	-	$ -
Construction	300,000	-	-	-	-	$ 300,000
Other	-	-	-	-	-	$ -
Total	$ 350,000	$ -	$ -	$ -	$ -	$ 350,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Direct to Responder Alert System (City Hall)

PROJECT DESCRIPTION

Justification:

At the recommendation of the Appleton Police Department's threat assessment staff, Information Technology proposes to install a direct-to-responder emergency alert system to ensure immediate response in the event of staff duress and active shooter situations. The proposed system is the same system installed at the Appleton Public Library. It includes 15 panic buttons that directly alert PD responders using radio. It is designed to facilitate silent push button emergency calls from floors 1, 2, 5 and 6 at City Hall.

Discussion of operating cost impact:

The IT Department's Operations budget will increase by an estimated $3,500 per year to cover recurring annual costs.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
IT	Alert System	35,000	-	-	-	-	$ 35,000
Total - IT Capital Projects Fund		$ 35,000	$ -	$ -	$ -	$ -	$ 35,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	35,000	-	-	-	-	$ 35,000
Total	$ 35,000	$ -	$ -	$ -	$ -	$ 35,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Fall Protection for Filter Media

PROJECT DESCRIPTION

Justification:

The City of Appleton's Department of Utilities should invest in a fall protection system for the eight (8) dual media filters (sand and granular activated carbon) to ensure the safety of personnel working in elevated and potentially hazardous areas. The filters require routine maintenance, inspections, and cleaning, which can involve using raised platforms and narrow walkways. Without a dedicated fall protection system, employees are exposed to significant fall risks that could lead to serious injury, regulatory violations, or operational disruptions. Installing a compliant and purpose-built fall protection system—such as a fixed guardrail system with anchor points—demonstrates the City's commitment to employee safety as well as WI DSPS and OSHA compliance, particularly under 29 CFR 1910 Subpart D, which governs walking-working surfaces.

Beyond safety compliance, a fall protection system enhances filter maintenance task efficiency and confidence among employees. When workers feel secure and supported by proper safety infrastructure, tasks can be completed more effectively and without the delays or improvisations often caused by inadequate fall protection. The investment also helps to mitigate long-term liability and potential workers' compensation claims, ultimately protecting both employees and City resources. By proactively addressing fall hazards at the filter location, the City positions itself as a responsible and forward-thinking steward of public infrastructure and workforce well-being.

Discussion of operating cost impact:

The operating cost impact of a fall protection system for the City of Appleton's Department of Utilities is minimal compared to the long-term benefits it provides. Once installed, these systems generally require only periodic inspections, basic maintenance, and employee training refreshers to remain compliant and effective. These recurring costs are relatively low and can often be integrated into existing safety program budgets. By investing upfront in a durable, engineered solution, the department reduces the likelihood of costly fall-related incidents, potential WI DSPS fines, and workers' compensation claims. In this way, the fall protection system serves as both a risk mitigation tool and a cost-control measure that supports the department's ongoing commitment to safe and efficient operations.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Water	50,000	-	-	-	-	$ 50,000
Total - Water Utility Capital Projects Fund	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	10,000	-	-	-	-	$ 10,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	40,000	-	-	-	-	$ 40,000
Total	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Axon Officer Safety Plan

PROJECT DESCRIPTION

Justification:

In 2015, the Appleton Police Department (APD) implemented body-worn cameras (BWC) through the Axon Officer Safety Plan (OSP). The OSP includes Tasers and new applications that focus on officer safety and comprehensive services such as GEO mapping, secure digital evidence management, live streaming, critical video offload, citizen for communities, virtual reality simulations, records management system, and Axon air.

Expanding their technology, Axon has also improved technology in video and audio of the BWC, providing upgrades in equipment to Appleton as part of the current OSP plan. Axon's support for law enforcement focuses on safety for officers and efficiencies for supervisors who can easily and quickly review BWC evidence that is critical when responding to investigations or for court documentation.

The Capital Improvements Program is a continuation of the Axon Officer Safety Plan contract for BWC, Tasers, Virtual Reality Simulation Training, and other integrated equipment and services.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
Police	Equipment	111,900	111,900	111,900	-	-	$ 335,700
Total - Public Safety Capital Projects Fund		$ 111,900	$ 111,900	$ 111,900	$ -	$ -	$ 335,700

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	111,900	111,900	111,900	-	-	$ 335,700
Total	$ 111,900	$ 111,900	$ 111,900	$ -	$ -	$ 335,700
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Portable Radio Replacements

PROJECT DESCRIPTION

Justification:

Portable radios continue to be essential for communication between police officers and other emergency personnel, allowing for crucial coordination during critical situations. Radio capabilities ensure officer safety through real-time notifications, the ability to quickly request backup when necessary, and allow communications to more than one individual at the same time.

In 2013, the Police Department purchased Motorola portable radios with the implementation of the APCO Project 25, requiring agencies to transition to narrowband frequency operation. These existing radios are operating beyond the recommended lifecycle and are no longer covered under warranty or maintenance agreement, creating a safety risk for officers and the public when responding to calls for service.

It is essential that the radios be replaced as a group rather than on an annual rotation basis. Purchasing the same portable radios will ensure compatibility when communicating with each other, as well as quickly understanding the radio features, making communications faster, clearer and easier to use.

We anticipate the replacement of 115 portable radios used by officers and reusing the current portable radios for the Community Service Officers and other primary locations in the department. With promotional pricing the estimated cost of a Motorola APX6000 portable radio is $4,640 for a total cost of $533,600.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Police Portable Radios	533,600	-	-	-	-	$ 533,600
Total - Public Safety Capital Projects Fund	$ 533,600	$ -	$ -	$ -	$ -	$ 533,600

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	533,600	-	-	-	-	$ 533,600
Total	$ 533,600	$ -	$ -	$ -	$ -	$ 533,600
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Network Equipment Replacement

PROJECT DESCRIPTION

Justification:

In 2026, we will be replacing our three core Dell servers and our Network Attached Storage.

The servers run all of the necessary resources and services required to operate the Library's network and need to be replaced due to both the age of the existing equipment and increasing technical requirements.

Our current servers are running Windows Server 2016, which is set to go end-of-life on January 12, 2027. This means we need to have these replaced prior to that date, or they will stop receiving updates at that time, making them extremely susceptible to security breaches. Our current servers were acquired at the end of 2018. A typical lifespan for servers would be five to seven years and these will be seven years old when we replace them.

One of the servers is our primary domain controller, and the other two are our Hypervisors that run multiple VMs (virtual machines) each. These all run a number of crucial services and resources, including Active Directory, Group Policy, print servers, and our file server, along with DHCP and DNS for all our different networks (staff, public, and public Wi-Fi).

Additionally, we will be replacing both our onsite and offsite NAS (Network Attached Storage) devices. The onsite NAS hosts our backups at the library, and the offsite NAS is at City Hall and serves as an offsite backup.

Discussion of operating cost impact:

The only impact is the direct costs related to the purchase and installation of the equipment. It is not financially feasible to move these to the cloud.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
Library	Equipment	38,000	-	-	-	-	$ 38,000
Total - IT Capital Projects Fund		$ 38,000	$ -	$ -	$ -	$ -	$ 38,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	38,000	-	-	-	-	$ 38,000
Total	$ 38,000	$ -	$ -	$ -	$ -	$ 38,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Traffic Signal Detection System Modernization

PROJECT DESCRIPTION

Justification:

Traffic signal detection systems function as the eyes and ears of modern traffic signal control systems. Typically, these systems consist of a central processing unit and a series of detection-specific cameras that communicate with the signal controller at an intersection, allowing the controller to make intelligent decisions based on actual traffic conditions.

While the functional life span of an intersection is about 40 years, the functional life span of the many of a traffic signal's electronic subsystems is closer to 20 years. This results in the need to replace these subsystems one time during the overall life of the intersection.

The oldest generation of the detection systems at the City's intersections are approximately 20 years old, with some over 25 years old. These units are functionally obsolete, unreliable, and no longer supported by the manufacturer, which precludes us from getting technical support or applying any firmware updates. Additionally, spare parts are no longer available.

The requested funding (as noted below) would allow DPW to begin to replace these detection systems with reliable, up-to-date technology that incorporates the latest safety and notification technologies:

2026: 4 systems @ $25k / each
2027: 2 systems @ $27k / each
2030: 5 systems @ $29k / each

Discussion of operating cost impact:

The replacement of these systems would reduce our operational costs by increasing reliability and detection accuracy, which will result in fewer service calls.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Traffic signal detection system replacement	100,000	54,000	-	-	145,000	$ 299,000
Total - Public Works Capital Projects Fund	$ 100,000	$ 54,000	$ -	$ -	$ 145,000	$ 299,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	100,000	54,000	-	-	145,000	$ 299,000
Other	-	-	-	-	-	$ -
Total	$ 100,000	$ 54,000	$ -	$ -	$ 145,000	$ 299,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Sewer Camera Replacement/Upgrade

PROJECT DESCRIPTION

Justification:

We currently use the sewer camera almost daily during the construction season and multiple times per week in the offseason. There are many benefits to having the camera in-house. Sewer cameras inspect and find problems in our underground utilities without the need to dig. This lowers cost and there is no impact to the street, lawn, or landscaping. Sewer cameras can find most of the problems that are occurring in lines, such as cracks, tree roots, grease buildups, or faulty/failing installation. Determining sewer problems with a camera is less invasive and it can also speed up the entire repair work.

When our sewer crew identifies Inflow and Infiltration (I&I) in our sewer system we are often times unable to identify the source of infiltration due to the limitations of our current camera. In these cases, we hire a contractor to finish the investigation. If the contractor is unable to complete the work in a timely fashion, the infiltration is gone before they can investigate. We are then hiring them a second or third time to come back and investigate when infiltration is occurring again.

The existing camera lacks important features, has been out of service for various repairs, and is outdated. The main issues with the current camera are:
- The camera is too large to fit in clean outs, drops, bends/elbows and sewer lines smaller than 6".
- With camera limitations, we are unable to inspect storm sewer lines with the current camera.
- Due to the lack of features on the current camera, we cannot inspect laterals, limiting our in-house resources for identifying and reducing I&I.
- Portability is poor, the camera limits where we can televise. Large vehicle access is required at each location to run the camera.
- Repairs have started to accumulate on this camera. In 2023, the camera was out of service for a total of six weeks during the construction season. In 2024, the camera was down for two weeks.

Discussion of operating cost impact:

This camera replacement/upgrade would allow us to more efficiently utilize existing staff to complete a larger volume of work without having to wait for contractor availability and pay the contractor to complete the work.

Video inspection of the stormwater system plays a crucial role in flood prevention. This camera would allow us to inspect additional stormwater infrastructure in-house. In turn, providing a better service for our residents as we can properly identify issues or needs within our stormwater system.

I&I impacts our bottom line in two ways: added cost to treat clean stormwater and cost paid to contractors to investigate the source of I&I. The purchase of this camera will cut down on both these costs. We can investigate more I&I internally with this camera, allowing us to identify it quicker, reducing the amount of I&I that is being treated at the Wastewater Treatment Plant.

Additionally, our lateral replacement program has been growing. There may be positive impacts down the road to this program and to the residents of Appleton as we expand and adapt the lateral replacement program.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Wastewater Utility	120,000	-	-	-	-	$ 120,000
Stormwater Utility	120,000	-	-	-	-	$ 120,000
Total - Sewer Camera Replacement Projects Fund	$ 240,000	$ -	$ -	$ -	$ -	$ 240,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	240,000	-	-	-	-	$ 240,000
Total	$ 240,000	$ -	$ -	$ -	$ -	$ 240,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Survey Instrument Replacements

PROJECT DESCRIPTION
Justification:

Survey Instrument Replacements - Robotic Total Station (2027 and 2029)

The Robotic Total Station in the 2025 budget was a replacement for DPW's oldest existing robotic unit that was approximately 12 years old at the proposed time of replacement. Robotic total stations provide improved functionality and efficiency over a standard total station instrument, with an added benefit of single-user operation in those situations where workload or staffing levels dictate. DPW's current robotic stations have provided numerous opportunities for one-person survey work, which has allowed DPW to reduce its survey backlog as well as reduce the need for overtime. Included with this survey instrument replacement is all the necessary software and auxiliary equipment.

Similar robotic total station replacements are also identified in 2027 and 2029, as the two remaining older robotic total stations near the end of their useful lives.

Discussion of operating cost impact:

These survey instruments would allow us to more efficiently utilize existing staff to complete a larger volume of work without the need for additional staff.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
DPW Robotic Total Station/GPS	-	45,000	-	50,000	-	$ 95,000
Total - Public Works Capital Projects Fund	$ -	$ 45,000	$ -	$ 50,000	$ -	$ 95,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	-	45,000	-	50,000	-	$ 95,000
Total	$ -	$ 45,000	$ -	$ 50,000	$ -	$ 95,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Aeration Process Upgrades

PROJECT DESCRIPTION

Justification:

The treatment of wastewater by suspended growth biological treatment is known as the activated sludge process, in which microorganisms are mixed thoroughly with organic material in aeration tanks, so that microorganisms grow by using the organics as food.

Four high pressure blowers (15 psi) in Building F2 supply air to Aeration Tanks #2 and #3. Two low pressure blowers (10 psi) in Building F1 supply air to Aeration Tank #1.

Air is piped from the blowers to distribution headers located throughout the tanks. Fine bubble membrane diffusers are mounted on a grid of pipes covering the floor of each pass to provide oxygen to the microorganisms at the rate which is dictated by the Dissolved Oxygen (D.O.) concentration in the aeration tanks. D.O. probes connected to the plant control system automatically control the air flow to the aeration tank by throttling the appropriate control valve. The objective in controlling the air flow is to provide enough oxygen for proper biological degradation of the organics and ammonia in the wastewater while simultaneously minimizing energy costs for blower operation.

Outside engineering services will be solicited to conduct a conditions assessment from which a prioritized list of repairs and upgrades that align with present and future treatment operation needs will be identified. A public bid construction project will then be advanced which may include but is not limited to the following:

- Replacement of one 1960's vintage low pressure blower with a high efflciency variable speed blower to enable operational flexibility in the aeration process.
- Replacement of fine bubble diffusers with more efficient types.
- New aeration control valves and flow meters to more independently and effectively meet treatment requirements.
- Modifications to aeration tank and piping arrangement to streamline process flow and improve maintenance accessibility.
- Evaluation of operational control of aeration process based on ammonia concentration rather than D.O.

Discussion of operating cost impact:

This project has the potential to lower energy costs for blower operation by more effectively utilizing blower operational ranges to meet requirements of treatment for Biochemical Oxygen Demand (BOD) and ammonia removal.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Wastewater	-	-	-	2,000,000	-	$ 2,000,000
Total - Wastewater Capital Projects Fund	$ -	$ -	$ -	$ 2,000,000	$ -	$ 2,000,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	200,000	-	$ 200,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	1,800,000	-	$ 1,800,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ -	$ 2,000,000	$ -	$ 2,000,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Lift Station Improvements

PROJECT DESCRIPTION

Justification:

Lift stations convey sewage to interceptor sewers for gravity flow to the Appleton Wastewater Treatment Plant. Failures of lift stations pose the immediate risk of sanitary sewer backups into residential basements, businesses, and industries served in these areas. The 14 lift stations currently serving customers within the City of Appleton are a critical component of the sewerage system, and it is vital that their operational integrity be maintained at all times to prevent sanitary sewer overflows.

Water Street Lift Station: The Water Street lift station was reconstructed in the late 1990's in conjunction with the industrial property redevelopment along South Olde Oneida Street which today is the Historic Fox River Mills apartment complex. This CIP will replace the existing pumps, discharge pipes, and upgrade the electrical control system to maintain reliability after nearly 25 years of continuous use.

Glacier Ridge Lift Station: DPW is moving forward with the preliminary engineering of a gravity sewer that would extend along Broadway and south/southeast through Plamann Park to the connecting trunk sewer on Ballard Road near Hwy E/Apple Creek Road. This work involves Department of Natural Resources approval to construct a gravity pipe through designated wetland areas with either open trench or micro-tunneling. The anticipated timeline for review, approvals, and construction may not occur until 2030 based on recently revised projections. The 2030 budget for lift station work is based on the costs to construct a new brick and mortar building away from the ravine slope which would house relocated electrical power and control panels and an emergency stand-by generator. The 2030 budget allocation year is to align with the anticipated timeline for the gravity sewer option and serves as the second project alternative project if it is not approved.

Discussion of operating cost impact:

Installing new pumps with updated electrical systems will restore proper function to the station and reduce personnel service time and emergency calls that will be reallocated to other lift stations.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
Wastewater	Water St	-	250,000	-	-	-	$ 250,000
	Glacier Ridge	-	-	-	-	1,500,000	$ 1,500,000
		-	-	-	-	-	$ -
Total - Wastewater Utility Capital Projects		$ -	$ 250,000	$ -	$ -	$ 1,500,000	$ 1,750,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	37,500	-	-	375,000	$ 412,500
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	1,125,000	$ 1,125,000
Other	-	212,500	-	-	-	$ 212,500
Total	$ -	$ 250,000	$ -	$ -	$ 1,500,000	$ 1,750,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: L-Building Chemical Processes Upgrade

PROJECT DESCRIPTION

Justification:

The Appleton Wastewater Treatment Plant (AWWTP) L-Building contains three bulk chemical storage and feed equipment systems. The first is a polymer storage, batching, and feed system that supports the Dissolved Air Flotation Thickening (DAFT) process. The second is the sodium hypochlorite bulk storage and feed system utilized in seasonal disinfection of final effluent. The third is the sodium bisulfite bulk storage and feed system which is utilized following disinfection to consume excess sodium hypochlorite prior to final effluent being released to the lower Fox River.

The DAFT polymer feed system has been used since the mid-1970's with only minor modifications completed during the last major facility upgrade in 1994 (e.g. piping changes and additional bulk storage capacity) and then again in 2016 (new pumps installed). The current DAFT polymer feed system is also being used to provide polymer to the final clarification process via a PVC diffuser that was fabricated by AWWTP staff to facilitate a multi-year phosphorus treatment demonstration. Laboratory data obtained from final effluent samples over that time have supported the effectiveness of the temporary polymer dosing installation. However, the current installation shares the DAFT polymer system batching and dosing pumps lacks adequate mixing at the present dosing point and is constructed of lower grade piping materials that are not suitable for long-term outside exposure. Additionally, the DAFT polymer dosing pumps are unable to connect to the AWWTP Supervisory Control and Data Acquisition (SCADA) system which is used for controlling, monitoring, and analyzing equipment and processes. This project will replace the 1970's vintage polymer batching system, accommodate an independent polymer dosing system for phosphorus treatment, improve phosphorus polymer delivery, and facilitate needed SCADA improvements.

The sodium bisulfite chemical used to dechlorinate final effluent after the disinfection process is stored in a 2,850-gallon Fiberglass Resin Plastic (FRP) tank that was installed in the early 1990's. The size of the tank necessitates 2,000-gallon deliveries which is less than half of the capacity of a standard semitrailer tanker. Operational flexibility is limited with only one tank of this size as inventory levels are depleted with increased chemical demand. As a result, more deliveries are required at a higher cost per unit. This project will address limited on-site sodium bisulfite storage by replacing the existing FRP tank with two larger capacity FRP tanks.

The project will also make improvements to the DAFT polymer, sodium hypochlorite, and sodium bisulfite chemical offloading stations in the form of upgraded SCADA integration, new instrumentation, access controls, and surveillance.

Discussion of operating cost impact:

Operational costs may decrease due to optimized chemical usage and a lower cost per unit of sodium bisulfite deliveries utilizing a full semi-tanker.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Wastewater	-	500,000	-	-	-	$ 500,000
Total - Wastewater Capital Projects Fund	$ -	$ 500,000	$ -	$ -	$ -	$ 500,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	50,000	-	-	-	$ 50,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	450,000	-	-	-	$ 450,000
Other	-	-	-	-	-	$ -
Total	$ -	$ 500,000	$ -	$ -	$ -	$ 500,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Primary Clarifier #1 - #4 Drive Replacement

PROJECT DESCRIPTION

Justification:

There are six primary clarifiers at the Appleton Wastewater Treatment Plant (AWWTP). Primary Clarifiers #1 and #2 were originally constructed in 1936 with Primary Clarifiers #3 and #4 later constructed as part of a 1961 expansion project. Primary Clarifiers #5 and #6 were constructed in 1992 during the last significant upgrade project at the AWWTP. The primary treatment system is designed to split wastewater flow between all six online clarifiers or any combination of clarifiers depending on treatment and maintenance needs. Each primary clarifier is 70 feet in diameter with a side water depth of 10 feet. The total volume is 1,728,000 gallons and the detention times are 2.68 and 0.75 hours at 15.5 MGD and 55 MGD, respectively. Approximately 60% or more of the total suspended solids entering the AWWTP is removed in the primary clarifiers by rotating sludge collecting mechanisms driven by electric motors connected to speed reducers. The electric motor and speed reducer are considered the "drive mechanism" and are in continuous operation.

The last major maintenance or CIP project completed on the Primary Clarifiers #1 through #4 rotating drive mechanisms was in 2001. As part of that project, all four primary clarifiers were modified to raise the bridge elevations and install new drive mechanisms. Repairs completed in 2023 addressed failures of some of the drive mechanism components including structural repairs to clarifier rake arm A-frame, scum blades, and skimmer assemblies. Inspections completed during the summer of 2023 provided support to address steel component deterioration impacted by corrosion and wear along with restoring the original concrete grout layer which has deteriorated over 60 plus years of continuous use.

The 2029 CIP will systematically replace (or rebuild) the drive units and rehabilitate the concrete grout layer on Primary Clarifiers #1 through #4. The project work will also include recoating of steel components, replacement of carbon steel scum baffles, replacement of each existing steel bridge walkway and handrails, new stainless scum troughs, and replacement of the existing scum manholes.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Wastewater	-	-	-	1,500,000	-	$ 1,500,000
Total - Wastewater Capital Projects Fund	$ -	$ -	$ -	$ 1,500,000	$ -	$ 1,500,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	100,000	-	$ 100,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	1,400,000	-	$ 1,400,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ -	$ 1,500,000	$ -	$ 1,500,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: PLC Replacement and SCADA Upgrades

PROJECT DESCRIPTION
Justification:
The Appleton Wastewater Treatment Plant (AWWTP) is operating on a Supervisory Control and Data Acquisition (SCADA) system and Programmable Logic Controllers (PLCs) that are over 20 years old. These systems are critical to treatment operation efficiency, safety, and regulatory compliance. The risk of operational failure has increased with age as a result of parts obsolescence and declining availability of support services. This project will identify and implement present-day SCADA and PLC upgrades that will most effectively address short- and long-term needs of the AWWTP.
Discussion of operating cost impact:
Upgrades have the potential of increasing staff knowledge and support across the Water and Wastewater plants. This includes operators, relief operators, maintenance staff, and instrument technicians. An annual fee for software support at 2025 pricing would be approximately $25,000 per year.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Wastewater	-	-	65,000	2,000,000	-	$ 2,065,000
Total - Wastewater Capital Projects Fund	$ -	$ -	$ 65,000	$ 2,000,000	$ -	$ 2,065,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	65,000	-	-	$ 65,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	-	-	-	2,000,000	-	$ 2,000,000
Total	$ -	$ -	$ 65,000	$ 2,000,000	$ -	$ 2,065,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Wash Press Improvements

PROJECT DESCRIPTION

Justification:

The Appleton Wastewater Treatment Plants (AWWTP) preliminary treatment processes remove inert waste material (e.g. rocks, gravel, wood, plastics, etc.) that are harmful to downstream plant equipment. Raw wastewater enters the building and flows through one of three mechanically cleaned bar screens where objects larger than 1/4 inch in diameter are removed. A cleaning rake removes debris from the screen and deposits the material in a wash-press which washes, compacts, and transports screenings to a dumpster.

The last major project completed in 2015 included two new bar screens with capacities of 19 million gallons per day (MGD) and 80 MGD, which share a conveyor and wash-press. The difference in the capacity of each of these bar screens is proportional to the amount of debris generated. However, operating both bar screens during a high flow event contributes to scouring of the upstream collection system which produces excursions of solids and/or waste inert debris that overwhelms the shared wash-press, resulting in a system shutdown and sometimes causing costly equipment failure.

This CIP will address the failure of this critical equipment by contracting engineering services to design modifications of this process which may include installation of an independent wash-press and conveyance system for the 80 MGD bar screen.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Wastewater	-	-	-	750,000	-	$ 750,000
Total - Wastewater Capital Projects Fund	$ -	$ -	$ -	$ 750,000	$ -	$ 750,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	750,000	-	$ 750,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ -	$ 750,000	$ -	$ 750,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Sampler Equipment Replacement

PROJECT DESCRIPTION
Justification:

Composite samplers are essential to meeting federal and State regulatory requirements, including those outlined in Wisconsin DNR WPDES permits and U.S. EPA 40 CFR Part 136 sampling procedures. Accurate and representative sampling is required for plant influent and effluent monitoring. The current units are no longer reliable for time- or flow-proportional composite sampling as required.

The samplers identified for replacement are over 15 years old, well past their expected service life of 7–10 years. Replacement parts are either unavailable or prohibitively expensive. Operations staff reports frequent failures including temperature control loss and programming issues. These issues result in increased labor hours, emergency response efforts, and data loss, creating risks of permit violations and administrative burden.

Discussion of operating cost impact:

Investing in new samplers reduces long-term costs associated with emergency repairs, re-sampling events, and regulatory fines. The proposed equipment includes models compatible with SCADA integration and able to operate reliably in plant environments.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Wastewater	50,000	-	-	-	-	$ 50,000
Total - Wastewater Capital Projects Fund	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	50,000	-	-	-	-	$ 50,000
Total	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Portable Pump

PROJECT DESCRIPTION
Justification:

The WI DNR requires the City of Appleton to maintain a secondary intake that can accomplish 10 MGD. This is accomplished through the use of three portable self-priming centrifugal discharge pumps at the Lake Station. The other identified alternative to the portable pumps is a multimillion-dollar second intake line into the lake that does not guarantee protection from frazzle or slush ice events. Two of the pumps are in excellent condition with the third, older pump needing replacement to ensure the pumping expectations are maintained.

Along with the Lake Station pump, an enclosed version of this pump is needed at the Wastewater facility to provide lift station bypass flow when power outages or mechanical interruptions occur. This pump enclosure is rated to ensure less than 70 decibels, substantially reducing noise propagation which makes it more versatile to deploy throughout the City regardless of zoning designation. The enclosure will also serve as a security measure as this pump will be set up in much more populous locations. A new trailer has also been identified as part of this CIP, which will be used to haul pump hoses and other pumping-related equipment to the remote locations. City personnel will make the necessary modifications to the equipment trailer.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Water	100,000	-	-	-	-	$ 100,000
Water Utility	100,000	-	-	-	-	$ 100,000
Wastewater	150,000	-	-	-	-	$ 150,000
Wastewater Utility	150,000	-	-	-	-	$ 150,000
Total - Water & Wastewater	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
Capital Project						

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	250,000	-	-	-	-	$ 250,000
Total	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Visitor Entrance System

PROJECT DESCRIPTION

Justification:

Implementing a Visitor Management System (VMS) for the City of Appleton's Department of Utilities will significantly enhance the security, accountability, and operational efficiency of both the drinking water and wastewater facilities. A modern VMS can replace outdated paper logbooks with a streamlined, automated process that ensures visitors are properly identified, badged, and logged in real-time. This improves regulatory compliance with the Environmental Protection Agency Department of Homeland Security by minimizing security risks through facility access control and tracking. The system can also provide staff with immediate visibility of who is on-site, why they are there, and whether proper authorizations have been granted. This is critical information for high-security infrastructure like drinking water and wastewater utilities.

Discussion of operating cost impact:

The operating cost impact of implementing most visitor management systems includes an annual software license fee of up to $20,000 depending upon the system's complexity. This recurring cost is modest and justifiable when weighed against the benefits in safety, efficiency, and compliance. Ongoing costs may also include system support and periodic updates; however, these are offset by the reduction in manual administrative tasks, improved regulatory readiness, and enhanced emergency response capabilities. By streamlining check-in processes, reducing time spent tracking visitors, and minimizing paper-based systems, staff can reallocate time to higher-value operational priorities.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Water	20,000	-	-	-	-	$ 20,000
Water Utility	20,000	-	-	-	-	$ 20,000
Wastewater	30,000	-	-	-	-	$ 30,000
Wastewater Utility	30,000	-	-	-	-	$ 30,000
Total - Water & Wastewater Capital Project	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	50,000	-	-	-	-	$ 50,000
Total	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
Operating Cost Impact	$ -	$ 15,800	$ 15,800	$ 15,800	$ 15,800	$ 63,200

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: MCC/Drive Replacement UV Pump

PROJECT DESCRIPTION

Justification:

The Appleton Water Treatment Facility (AWTF) utilizes ultraviolet (UV) light processes to effectively inactivate microorganisms that are sometimes found in source water. There are five UV feed pumps that can be called upon to provide water to the UV system. Each pump is 200 horsepower and equipped with a variable frequency drive (VFD).

The AWTF utilizes six High Lift Service Pumps (HLSPs) to convey water from out of the water plant and into the City's water distribution system. Each pump is 350 horsepower and equipped with a VFD. These critical assets are needed to maintain water pressure and flow to City residents, industry, and wholesale customers.

VFDs provide the ability to effectively and efficiently ramp up and down pump speed based on demand needs within the UV and distribution systems. The anticipated life expectancy of VFDs is dependent on a variety of factors including the equipment size and voltage, amount of run time, operating environments (dry and clean versus damp and dusty), level of preventative maintenance, and the quality of installation. Similar sized VFDs at the AWTF have been operating up to 20 years without failure. However, 20 years is approaching the top end of medium voltage VFD equipment like that of the UV feed and HLSPs.

The VFDs planned for replacement were installed in 2001 during construction of the plant. The VFD associated with one of the UV supply pumps failed in 2024 and required replacement. Due to manufacturing lead times of approximately 20 weeks, these critical pieces of equipment can not be quickly replaced. Although there remains redundancy to maintain uninterrupted treatment operation, staff desire to advance the replacement work in 2026 and 2027 in order to replace the remaining 2001 vintage VFDs in the UV and HLSP systems.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Water	260,000	150,000	-	-	-	$ 410,000
Total - Water Utility Capital Projects Fund	$ 260,000	$ 150,000	$ -	$ -	$ -	$ 410,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	260,000	150,000	-	-	-	$ 410,000
Total	$ 260,000	$ 150,000	$ -	$ -	$ -	$ 410,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Radio System Replacement

PROJECT DESCRIPTION
Justification:

The current unlicensed radio system has exhibited reliability issues. These issues include signal interference, limited range, and inconsistent communication quality, which compromise the effectiveness of external water infrastructure. Unlicensed radio systems are more susceptible to interference from other devices operating in the same frequency bands. This not only affects performance but also poses regulatory compliance challenges, potentially leading to service disruptions. Modern licensed radio systems offer enhanced features such as improved signal clarity, extended range, robust security protocols, and better integration with other communication technologies. A comprehensive assessment of the current unlicensed radio system and professional recommendation for a suitable replacement would be the first step to replacement of the system. Key findings and recommendations from the study would shape the project in a subsequent year. The actual project is expected to take 10 to 12 months from approval to completion.

Replacing the Cellnet Technology unlicensed radio system with a modern, licensed solution is a vital investment in the Water Plant infrastructure. By adopting a licensed radio system, the City will ensure reliable, interference-free communication essential for the efficient operation of municipal water services. This upgrade represents a proactive step towards enhancing departmental communication capabilities, ensuring public safety, and supporting future technological advancements.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Water	-	-	50,000	150,000	-	$ 200,000
Total - Water Capital Projects Fund	$ -	$ -	$ 50,000	$ 150,000	$ -	$ 200,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	50,000	-	-	$ 50,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	150,000	-	$ 150,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ 50,000	$ 150,000	$ -	$ 200,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Lake Station Valve and Pump Replacement

PROJECT DESCRIPTION

Justification:

The Appleton Lake Station Water Intake Facility was constructed in 1968. This station was constructed with space for six low lift raw water pumps; only four pumps (P1 – P4) were part of the original construction. Upgrades since 1968 modified and/or added additional pumping equipment to expand redundancy and increase capacity. Today there are five total pumps with different capacity ratings from 6.8 MGD to 10.2 MGD. A failure of one of the 10 MGD 1960's vintage shaft driven pumps in 2024 lead to an inspection by two independent contractors who specialize in large water pump rebuilds. Both recommendations were to replace the unit because of the high costs involved in a rebuild and the inability to guarantee performance or efficiency thereafter.

It has also been determined that an existing 36-inch Milliken discharge header butterfly valve leaks and cannot be repaired; the existing 8-inch Singer surge anticipator valve is also dysfunctional and should be replaced. Furthermore, the suction and discharge isolation valves and the discharge check valves for Pumps P2, P3, and P4 are also in need of replacement.

The 2026 project will replace all three 1960's vintage low lift pumps (one 6.8 MGD and two 10.2 MGD pumps). The supporting check valve and isolation valves associated with these pumps will also be replaced. In addition, the 36-inch diameter raw water line butterfly valve would be replaced along with the surge anticipator valve. The project will also upgrade pervious surface (e.g. turf) areas on the south side of the Lake Intake Facility building which can impede the mobilization of portable pumps prior to the ground freezing.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Water	1,719,200	-	-	-	-	$ 1,719,200
Total - Water Utility Capital Projects Fund	$ 1,719,200	$ -	$ -	$ -	$ -	$ 1,719,200

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	1,719,200	-	-	-	-	$ 1,719,200
Other	-	-	-	-	-	$ -
Total	$ 1,719,200	$ -	$ -	$ -	$ -	$ 1,719,200
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Caustic Chemical System Upgrades

PROJECT DESCRIPTION
Justification:
In February 2024, the Appleton Water Treatment Facility (AWTF) staff formally reported to the WDNR that the new Corrosion Control Treatment chemical dosing system was fully operational. Completion certification was subsequently provided which authorized the use of phosphoric acid as the most effective product for distribution system piping corrosion control. Seasonal raw water quality conditions have the potential to create depressed pH within the treatment train in conjunction with the use of phosphoric acid. As such, the use of sodium hydroxide was recommended as the most effective means to raise the pH of finished water if or when such conditions warrant use. The City received DNR approval in March 2024 to establish a temporary sodium hydroxide feed system. Since then, the temporary system has been trialed under full-scale conditions to accurately benchmark treatment needs in conjunction with the use of phosphoric acid. That information will be used in 2026 to engineer and construct a permanent sodium hydroxide delivery system consisting of bulk storage tanks, day tanks, instrumentation, valves, and pumps.
Discussion of operating cost impact:
The use of sodium hydroxide for pH control will be an additional treatment cost. The fully burdened cost for the sodium chemical will be unknown until the first full year of treatment is completed and chemical consumption trends are evaluated.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Water	787,500	-	-	-	-	$ 787,500
Total - Water Capital Projects Fund	$ 787,500	$ -	$ -	$ -	$ -	$ 787,500

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	157,500	-	-	-	-	$ 157,500
Land Acquisition	-	-	-	-	-	$ -
Construction	630,000	-	-	-	-	$ 630,000
Other	-	-	-	-	-	$ -
Total	$ 787,500	$ -	$ -	$ -	$ -	$ 787,500
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Water Pre-treatment Diffuser Pipe Replacement

PROJECT DESCRIPTION

Justification:

2026 CIP project funds have been allocated for the replacement of aging air diffuser piping in the pretreatment basin at the Appleton Water Treatment Facility. The existing piping system, which plays an important role in mixing and maintaining uniform flow conditions in the basin, has significantly deteriorated due to prolonged exposure to water, air, and treatment chemicals.

Maintaining effective mixing in the pretreatment basin is essential for ensuring uniform powdered activated carbon contact time throughout the basin which improves water quality and minimizes the risk of sediment buildup and odor formation. Replacing the diffuser system will restore operational reliability, reduce unplanned downtime, and extend the lifespan of the basin infrastructure. This investment supports regulatory compliance, process optimization, and the continued delivery of high-quality drinking water to our customers.

Discussion of operating cost impact:

Restoring optimal mixing capabilites and contact time with pretreatment chemicals will improve overall treatment efficiency.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Water	150,000	-	-	-	-	$ 150,000
Total - Water Utility Capital Projects Fund	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	150,000	-	-	-	-	$ 150,000
Other	-	-	-	-	-	$ -
Total	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Traffic Fiber-Optic Network Discovery & Assessment

PROJECT DESCRIPTION

Justification:

This project funds a comprehensive discovery and assessment of the City's existing traffic fiber-optic network infrastructure. The project will map, document, and evaluate the condition and capabilities of the current network, identifying gaps, risks, and upgrade opportunities. This assessment will inform the 2027 capital budget and support the development of a competitive public bid for network reconstruction.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
IT	Traffic Network D&A	100,000	-	-	-	-	$ 100,000
Total - IT Capital Projects Fund		$ 100,000	$ -	$ -	$ -	$ -	$ 100,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	100,000	-	-	-	-	$ 100,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	-	-	-	-	-	$ -
Total	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Update Emergency Services Infrastructure

PROJECT DESCRIPTION
Justification:
This capital request seeks funding for critical infrastructure upgrades to support Emergency Services operations for Police and Fire. The project encompasses improvements to both network reliability and emergency communications capabilities in designated Emergency Services spaces for improved reliability, safety, and readiness in both day-to-day operations and continuity of government during emergency events.
Discussion of operating cost impact:
No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
IT - Fire	15,000	-	-	-	-	$ 15,000
IT - Police	12,500	-	-	-	-	$ 12,500
Total - IT Capital Projects Fund	$ 27,500	$ -	$ -	$ -	$ -	$ 27,500

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	27,500	-	-	-	-	$ 27,500
Total	$ 27,500	$ -	$ -	$ -	$ -	$ 27,500
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Fire Training Prop

PROJECT DESCRIPTION

Justification:

Over the years, the Fire Prevention and Public Education Division have had a fire extinguisher training prop that was used to offer fire extinguisher training to local businesses and other City employees by fire department personnel. Due to age and extended use, this extinguisher training prop has become costly to maintain and in a constant state of disrepair. It is currently not able to be used for fire extinguisher training.

In addition, the Resource Development Division has identified a need for a hands-on training prop that incorporates the flames, sound and smoke to create a range of fire conditions that respond directly to water from hose lines. The prop can be used in acquired structures, training buildings, or any other location where live fire isn't possible and would significantly enhance training scenarios provided to our staff at any time of the year.

Therefore, the department would like to purchase a new digital fire training prop to provide flexible, robust fire extinguisher and fire training to be used jointly between our Fire Prevention, Public Education, and Resource Development Divisions. The total cost of this trainer and accompanying equipment is approximately $29,735. Adding this tool will allow for flexible hands-on fire and fire extinguisher training.

Discussion of operating cost impact:

There is no ongoing operating costs associated with this fire training prop.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Equipment	29,735	-	-	-	-	$ 29,735
Total - Public Safety Capital Projects Fund	$ 29,735	$ -	$ -	$ -	$ -	$ 29,735

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	29,735	-	-	-	-	$ 29,735
Total	$ 29,735	$ -	$ -	$ -	$ -	$ 29,735
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Self-Contained Breathing Apparatus and Spare Bottles

PROJECT DESCRIPTION

Justification:

The Appleton Fire Department has established a 10-year replacement cycle for the inventory of Self-Contained Breathing Apparatus (SCBAs). Since the current inventory of SCBAs was purchased in 2013, they would have been due for replacement in 2023. However, there is revision of the standards related to this type of equipment, so the replacement of this equipment is being delayed until 2027. The department has approximately 63 SCBA units currently in service at a replacement cost of $13,000 per unit. In addition, 30 spare facepieces at a cost of $600 each are needed along with eight charging stations at a cost of $1,200 each, and 30 spare battery packs at $600 each. There is also a need for three Rapid Intervention Team (RIT) packs for $8,450 each.

In conjunction with purchasing SCBAs, the department will also need to update the air compressors used to put air into these units. The fire department maintains three air compressors at Fire Stations # 1, 3, and 6. The three air compressor units have an anticipated cost of $60,000 each. The total project cost expected in 2027 is $1,069,950.

The department will write an Assistance to Firefighters Grant for the SCBAs. The amount listed below includes the 10% match required for the grant, plus the cost of the air compressors.

Discussion of operating cost impact:

This equipment will replace existing equipment, therefore, there is no expected operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
Fire	Equipment	268,995	-	-	-	-	$ 268,995
Total - Public Safety Capital Projects Fund		$ 268,995	$ -	$ -	$ -	$ -	$ 268,995

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	268,995	-	-	-	-	$ 268,995
Total	$ 268,995	$ -	$ -	$ -	$ -	$ 268,995
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Swiftwater Personal Protective Equipment

PROJECT DESCRIPTION

Justification:

Appleton Fire Department personnel provide water rescue services throughout the City. A firefighter needs to be protected from the various hazards of swiftwater. Those areas of concern are flotation, civilian rescue, temperature hazards, and head protection. The river is a dynamic environment that can be safely navigated with proper personal protective equipment. The ensemble identified is a standard compliment approved by the National Fire Protection Association (NFPA). The department has added new personnel to the Swiftwater Rescue Team that need to be personally fitted for this ensemble much like turnout gear. The city has a responsibility to provide the service and employee protection needed to safely conduct operations in the waterways.

The cost of the ensemble for one firefighter is as follows:

Dry Suit: $750
Wet Shoes: $75
Tactical Gloves: $75
Mesh Duffle Bag: $100
Personal Flotation Device: $250
Total Ensemble: $1,250

The department has 21 employees that are members of the swiftwater team bringing the total request to $26,250.

Discussion of operating cost impact:

There is no ongoing operating costs associated with this swiftwater personal protective equipment.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Equipment	26,250	-	-	-	-	$ 26,250
Total - Public Safety Capital Projects Fund	$ 26,250	$ -	$ -	$ -	$ -	$ 26,250

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	26,250	-	-	-	-	$ 26,250
Total	$ 26,250	$ -	$ -	$ -	$ -	$ 26,250
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Valley Tranist Equipment

PROJECT DESCRIPTION

Justification:

Valley Transit intends to use funds to purchase a replacement forklift, a replacement trailer and a new utility vehicle. Valley Transit's capital purchases are reimbursed by the Federal Transit Administration through Section 5339 grant funding at 80% of the expense.

Valley Transit currently owns a forklift purchased in 1994 that has gone beyond its useful life and is in need of replacement. Estimated replacement cost is $50,000 ($40,000 federal grant funds, $10,000 depreciation reserve).

Valley Transit currently owns a utility trailer purchased prior to 1981 that is well beyond its useful life. A replacement trailer is estimated to cost $20,000 ($16,000 federal grant funds, $4,000 depreciation reserve).

Valley Transit intends to use funds to purchase a new utility vehicle for the maintenance shop. The vehicles cost will be $150,000 ($120,000 federal grant, $30,000 depreciation reserve).

FTA Formula 5339 - New projects	Federal Share	Local	Total project
Forklift replacement	$40,000	$10,000	$50,000
Bobcat - new utility vehicle	$120,000	$30,000	$150,000
Trailer	$16,000	$4,000	$20,000
Total	$176,000	$44,000	$220,000

Discussion of operating cost impact:

On-going operating costs would consist of normal equipment maintenance costs associated with maintaining the equipment listed.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Valley Transit	220,000	-	-	-	-	$ 220,000
Total - Valley Transit Capital Project	$ 220,000	$ -	$ -	$ -	$ -	$ 220,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	220,000	-	-	-	-	$ 220,000
Total	$ 220,000	$ -	$ -	$ -	$ -	$ 220,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Valley Transit Vehicles

PROJECT DESCRIPTION

Justification:

Valley Transit intends to use funds to purchase three replacement vehicles. Valley Transit's capital purchases are reimbursed by the Federal Transit Administration through Section 5339 grant funding at 80% of the expense.

Valley Transit is replacing three staff vehicle purchased in 2012 that are beyond their useful life and fully depreciated. The support vehicles are used to perform various support/staff functions including transporting drivers to and from the transit center, travel for training and ferrying passengers to destinations when transfers are missed due to a service interruption. The vehicles are also used by the operations supervisors to respond to accidents, manage detours, perform ride checks, and travel between the Administration building and the Transit Center.

The total cost of the three vehicles is estimated to be $150,000. Valley Transit will use Federal Transit a combination of Administration Section 5339 funds ($120,000) and depreciation reserves ($30,000) to pay for the vehicles.

Discussion of operating cost impact:

On-going operating costs would consist of normal vehicle maintenance costs associated with maintaining the vehicles.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
Valley Transit	150,000	-	-	-	-	$ 150,000
Total - Valley Transit Capital Project	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	150,000	-	-	-	-	$ 150,000
Total	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Appleton Memorial Park - Master Plan

PROJECT DESCRIPTION

Justification:

The last master plan for Appleton Memorial Park was developed in 2015. Significant changes have been made to the park since the last plan was completed. Changes include two stormwater ponds, naturalization of the stormwater channel through the park, construction of the Miracle League Field, a new restroom facility to service the west end of the ball diamond complex, and additional playground equipment near the Miracle League Field. Trail connections have been added at McDonald Street, Scheig Center, and the Ice Center. Another major change in the park was the termination of the agreement between the City of Appleton and the Gardens of the Fox Cities. With the termination of this agreement, the 35 acres on the west end of the park, the Scheig Center, and surrounding gardens became the sole responsibility of the Parks and Recreation Department. In 2025, the Comprehensive Outdoor Recreation Plan (CORP) was completed and adopted by Council.

The 2015 master plan and 2025 CORP included the following recommendations:

2027 - Design for Memorial Park improvements - Parking lot, pavilion and splash pad.
2028 - Construction for Memorial Park improvements - Parking lot, pavilion and splash pad.
2029 - Jones Building replacement - Design.

The original pavilion is in a location that once planned for access from the south side of the park. The location of the pavilion and parking lot poorly serves the current universal playground and fields.

Discussion of operating cost impact:

Any impacts to the operating costs of the park will be addressed when the specific projects identified in the master plan are included in the Department's Five-Year Capital Improvement Program.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFMD	Design	-	125,000	-	100,000	-	$ 225,000
	Construction	-	-	2,000,000	-	-	$ 2,000,000
Total - Facilities Capital Projects Fund		$ -	$ 125,000	$ 2,000,000	$ 100,000	$ -	$ 2,225,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	125,000	-	-	-	$ 125,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	2,000,000	100,000	-	$ 2,100,000
Other	-	-	-	-	-	$ -
Total	$ -	$ 125,000	$ 2,000,000	$ 100,000	$ -	$ 2,225,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Park ADA Improvements

PROJECT DESCRIPTION

Justification:

The objective of this request is to assess and repair present degrees of adequacy and future accessibility needs for persons with disabilities who may use our public recreation facilities, and to develop a transition plan to remedy any non-compliance areas. Recreation facilities include facilities such as pavilions, trails, playgrounds, parking lots, aquatics, ball fields, the golf course, the Scheig Center, and shoreline access.

An ADA assessment update of recreational facilities was completed in 2021. This CIP addresses any deficiencies found in the ADA assessment. Each CIP request will focus on reconstruction of sidewalks and hardscapes, playgrounds, access to site amenities, and ensuring the restrooms and pavilions meet all ADA requirements. The exact locations were defined in the 2021 ADA assessment.

Discussion of operating cost impact:

Since these improvements are changes to existing facilities, there are no operating cost impacts.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	ADA Improvements	50,000	50,000	50,000	50,000	50,000	$ 250,000
Total - Facilities Capital Projects		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	50,000	50,000	50,000	50,000	50,000	$ 250,000
Other	-	-	-	-	-	$ -
Total	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Park Development

PROJECT DESCRIPTION

Justification:

This funding request includes the development of park properties.

Arbutus Park:
Design Services - (2027) Design services for park improvements as identified in the Comprehesive Outdoor and Recreation Plan. (2028) Improvement construction.

Conservancy Park:
Design and Planning Services - (2029) Design for conservancy park improvements. (2030) Park improvements.

Ellen Kort Peace Park:
Design and Construction - (2030) Design and construction for park upgrades phase (civil and utilities).

Peabody Park:
Design and Planning Services - (2029) This project is to re-develop the shoreline area of Peabody Park. A site condition study and design to 30% was completed in 2019. Currently there is a seawall that is failing along with limited access to the river. This project will include repairing and/or replacing the seawall, installing a new Riverwalk trail, LED lighting, adding several shoreline amenities, improved ADA access, and parking. (2030) Construction for above.

Telulah Park:
(2027) Construction of an overhead cover to protect the train. Includes walkways to the train and lighting.

Vulcan Heritage Park:
Design and Construction - (2028) Design for park improvements. (2029) Construction of park improvements.

Discussion of operating cost impact:

The Department will incur additional operational costs when these parks are developed due to increased turf, playground equipment, walkways, lighting, landscaping, picnic areas and general park property.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	Arbutus Park	-	25,000	100,000	-	-	$ 125,000
	Conservancy Park	-	-	-	50,000	250,000	$ 300,000
	Ellen Kort Park	-	-	-	-	100,000	$ 100,000
	Peabody Park	-	-	-	200,000	2,500,000	$ 2,700,000
	Telulah Park	-	275,000	-	-	-	$ 275,000
	Vulcan Heritage	-	-	75,000	800,000	-	$ 875,000
Total - Facilities Capital Projects		$ -	$ 300,000	$ 175,000	$ 1,050,000	$ 2,850,000	$ 4,375,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	25,000	75,000	250,000	100,000	$ 450,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	275,000	100,000	800,000	2,750,000	$ 3,925,000
Other	-	-	-	-	-	$ -
Total	$ -	$ 300,000	$ 175,000	$ 1,050,000	$ 2,850,000	$ 4,375,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Pavilion and Recreational Facilities

PROJECT DESCRIPTION

Justification:

The Parks and Recreation Department currently maintains 22 restroom buildings or restroom/pavilion buildings. In-house staff and consultants routinely perform condition assessments on these buildings and specific systems. In addition, the department also completes master plans for each park, which determine current and future needs. These requests are based on the outputs of park planning (CORP) and condition assessments which include renovating, replacing, or building new pavilions or other park amenities.

Appleton Memorial Park:
Archery Range Renovation - (2028) This project is to renovate the archery range at Appleton Memorial Park.

Discussion of operating cost impact:

Renovations to existing pavilions are not expected to have any impact on operating cost.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	AMP	-	-	375,000	-	-	$ 375,000
	Lundgaard Park	-	-	-	-	-	$ -
	Pierce Park	-	-	-	-	-	$ -
Total - Facilities Capital Projects		$ -	$ -	$ 375,000	$ -	$ -	$ 375,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	50,000	-	-	$ 50,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	325,000	-	-	$ 325,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ 375,000	$ -	$ -	$ 375,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Playground Areas

PROJECT DESCRIPTION

Justification:

The Parks and Recreation Department currently maintains 30 playground areas throughout the City's park system. The playground areas in each park generally include a modular play structure and independent play apparatus such as swing sets, climbers, benches, safety surfacing, shade amenities and access. Several playground areas include multiple modular play structures to address different age groups. The current value of the playground areas is estimated at $4 million. Regular upgrades to the playgrounds over the past 15 years have included replacement of outdated and/or unsafe playground equipment, the addition of age-appropriate playground equipment, improved safety surfacing and accessibility.

This funding request would continue to replace outdated or unsafe playground equipment as needed and improve accessibility to playgrounds through the addition of walkways and upgrades to equipment to meet Consumer Product Safety Commission guidelines and the Americans with Disabilities Act (ADA) requirements.

Alicia Park: Upgrade Playground - (2026) Playground upgrades.

City Park: Upgrade Surfacing - (2028) Replace sufacing and new playground equipment.

Colony Oaks Park: Upgrade Playground - (2027) New playground equipment.

Jaycee Park: Upgrade Playground - (2030) New playground equipment.

Schaefer Park: Upgrade Playground - (2029) New playground equipment.

Discussion of operating cost impact:

The replacement and/or upgrade of playground equipment is not expected to have any measurable impact on operating costs. Additional pour-in-place resilient rubberized safety surfacing will require additional supplies and services funding, but will decrease staff maintenance requirements to maintain the current wood mulch surfacing.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	Alicia Park	175,000	-	-	-	-	$ 175,000
	City Park	-	-	650,000	-	-	$ 650,000
	Colony Oaks Park	-	175,000	-	-	-	$ 175,000
	Jaycee Park	-	-	-	-	175,000	$ 175,000
	Schaefer Park	-	-	-	225,000	-	$ 225,000
Total - Facilities Capital Projects		$ 175,000	$ 175,000	$ 650,000	$ 225,000	$ 175,000	$ 1,400,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	175,000	175,000	650,000	225,000	175,000	$ 1,400,000
Other	-	-	-	-	-	$ -
Total	$ 175,000	$ 175,000	$ 650,000	$ 225,000	$ 175,000	$ 1,400,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Reid Golf Course

PROJECT DESCRIPTION

Justification:

A master plan was developed for Reid Golf Course in 2024. The master plan was initiated to address the following concerns: bunker design and aging infrastructure, playing surface modifications, tee pad square footage, Ash Tree removal, cart path additions and locations and safety issues on course (driving range). This master plan was developed as an extension of major course work which was completed in 2013 to accomodate Stormwater Ponds. Updates to the restrooms, flooring, paint scheme and overall appearance of the clubhouse has been completed over the past few years. This budget includes funding requests to address the following course and clubhouse improvements:

2026 - Design for HVAC Upgrades for Clubhouse
2027 - HVAC Upgrades for Clubhouse
2028 - Bunker/Fairway Expansion and Tee and Cart Path Improvements
2029 - Design Renovation and Expansion of Golf and Grounds Maintenance Buildings

Discussion of operating cost impact:

The improvements would not have a significant impact on operational costs. Paving cart paths will help decrease maintenance costs after rain events.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2026	2027	2028	2029	2030	Total
REID						
HVAC Design	20,000	-	-	-	-	$ 20,000
HVAC Construction	-	75,000	-	-	-	$ 75,000
Maint Building Design	-	-	-	125,000	-	$ 125,000
Course Improvements	-	-	1,600,000	-	-	$ 1,600,000
Total - Reid Municipal Golf Course	$ 20,000	$ 75,000	$ 1,600,000	$ 125,000	$ -	$ 1,820,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	20,000	-	-	125,000	-	$ 145,000
Construction	-	75,000	1,600,000	-	-	$ 1,675,000
Other	-	-	-	-	-	$ -
Total	$ 20,000	$ 75,000	$ 1,600,000	$ 125,000	$ -	$ 1,820,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Sport Courts

PROJECT DESCRIPTION

Justification:

In 2019, the Comprehensive Outdoor Recreation Plan (CORP) was adopted by Council. Included in the CORP was a Citywide assessment of all sport courts. The courts included in the assessment were basketball, tennis, and pickleball courts. The study included a Citywide needs analysis along with a condition assessment for existing courts and the study identified several areas of need which is the basis of this request. The CORP identified a plan to address the addition, renovation, and removal of sport courts throughout the entire City of Appleton. The plan established "service areas" throughout the City and identified additional sport courts, renovations and removals to provide recreational opportunities.

Einstein Park:
New Courts - (2027) Design, permitting, and other approvals for new basketball and pickleball courts. (2028) Construction of new courts.

Hoover Park:
New Courts - (2029) Design, permitting, and other approvals for new basketball and pickleball courts. (2030) Construction of new courts.

Jaycee Park:
New Courts - (2026) Design, permitting, and other approvals for new basketball and pickleball courts. (2027) Construction of new courts.

Summit Park:
New Courts - (2028) Design, permitting, and other approvals for new basketball and pickleball courts. (2029) Construction of new courts.

Discussion of operating cost impact:

Repairs and/or renovations of existing facilities are not expected to have any measurable impact on operating costs, but new pickleball courts will require some additional supplies and services for maintenance.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFMD	Einstein Park	-	25,000	225,000	-	-	$ 250,000
	Hoover Park	-	-	-	45,000	250,000	$ 295,000
	Jaycee Park	45,000	425,000	-	-	-	$ 470,000
	Summit Park	-	-	35,000	250,000	-	$ 285,000
Total - Facilities Capital Projects		$ 45,000	$ 450,000	$ 260,000	$ 295,000	$ 250,000	$ 1,300,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	45,000	25,000	35,000	45,000	-	$ 150,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	425,000	225,000	250,000	250,000	$ 1,150,000
Other	-	-	-	-	-	$ -
Total	$ 45,000	$ 450,000	$ 260,000	$ 295,000	$ 250,000	$ 1,300,000
Operating Cost Impact	* N/Q	* N/Q	* N/Q	* N/Q	* N/Q	$ -

* N/Q = Not quantifiable

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Statue and Monument Restoration

PROJECT DESCRIPTION

Justification:

The City of Appleton owns several statues and monuments throughout the City. In 2014, the Parks and Recreation Department collaborated with a non-profit group interested in preserving and enhancing public art. Since 2014, the group has provided an inventory and general condition assessment of the various statues and monuments. This capital improvement plan seeks to preserve and extend the life of the statues and monuments. The monuments in need of attention include, but are not limited to, the following:

Spanish American War Memorial (Pierce Park)
Gettysburg Address Monument (Pierce Park)
Native American Commemoration Memorial (Pierce Park)
Fox River Oracle - Hadzi (Oneida Street)
River War Memorial (Scheig Center and Memorial Park Gardens)
Houdini Walking Tour Plaques (throughout City)
Memorial Park (Veteran's Memorials)

The non-profit group seeks private donations to assist with restoration costs. Requested funding is based on the probable amount required to preserve and extend the useful life of the statues and monuments and assumes some private funds will be available.

Discussion of operating cost impact:

No operating cost impact is expected from these renovations.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	Various	100,000	150,000	-	30,000	-	$ 280,000
Total - Facilities Capital Projects		$ 100,000	$ 150,000	$ -	$ 30,000	$ -	$ 280,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	15,000	-	-	-	-	$ 15,000
Land Acquisition	-	-	-	-	-	$ -
Construction	85,000	150,000	-	30,000	-	$ 265,000
Other	-	-	-	-	-	$ -
Total	$ 100,000	$ 150,000	$ -	$ 30,000	$ -	$ 280,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2026 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Trails and Trail Connections

PROJECT DESCRIPTION

Justification:

The Parks and Recreation Department has worked closely with the Bicycle and Pedestrian Advisory Committee, DPW, and East Central Wisconsin Regional Planning Commission to identify trails and trail connections in the City of Appleton that meet the growing interest and demand for trails. A trails master plan was completed and adopted in 2017. In addition, various amendments have been made to keep the plan up-to-date.

AMP Trails: This project will develop ADA paved trails with LED lighting at Appleton Memorial Park between OO and Witzke Blvd. (2027) Phase one design and construction. (2028) Phase two design and construction.

Lutz/Vulcan Trail: The Lutz/Vulcan trail will be a boardwalk connecting the Lutz/Appleton Yacht Club trail to Vulcan Heritage Park. (2029) Design services for the Lutz/Vulcan Trail will include design, permitting approvals, and grant applications. (2030) Construction of boardwalk trail.

Powerline Trail: (2030) Design for powerline trail from COOP to Lakepark Road.

Trail View Estates: (2026) This will create a connection to the Applecreek Trail.

David & Rita Nelson River Crossing: (2028) Design and construction for river crossing bridge that will connect Ellen Kort Peace Park to Olde Oneida Street.

Discussion of operating cost impact:

Additional operating costs would be required to address the new trails and trail connections.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2026	2027	2028	2029	2030	Total
PRFM	AMP Trail	-	450,000	450,000	-	-	$ 900,000
	Powerline Trail	-	-	-	-	85,000	$ 85,000
	River Crossing	-	-	2,500,000	-	-	$ 2,500,000
	Trail View Estates	35,000	-	-	-	-	$ 35,000
	Lutz/Vulcan Trail	-	-	-	125,000	2,750,000	$ 2,875,000
Total - Facilities Capital Projects		$ 35,000	$ 450,000	$ 2,950,000	$ 125,000	$ 2,835,000	$ 6,395,000

COST ANALYSIS

Estimated Cash Flows

Components	2026	2027	2028	2029	2030	Total
Planning	-	50,000	300,000	125,000	-	$ 475,000
Land Acquisition	-	-	-	-	-	$ -
Construction	35,000	400,000	2,650,000	-	2,835,000	$ 5,920,000
Other	-	-	-	-	-	$ -
Total	$ 35,000	$ 450,000	$ 2,950,000	$ 125,000	$ 2,835,000	$ 6,395,000
Operating Cost Impact	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ -	$ 8,000

CITY OF APPLETON 2026 BUDGET
CAPITAL IMPROVEMENTS PROGRAM

NOTES