City of Appleton, Wisconsin



2027 Budget and Service Plan

City of Appleton, Wisconsin

2027
EXECUTIVE BUDGET AND SERVICE PLAN

Developed by:
Mayor Jacob A. Woodford

Jennifer L. Messerschmidt, CPA, Finance Director
Christopher Behrens, City Attorney
Charles E. Sepers, Health Officer
Thomas R. Flick, Director of Parks & Recreation
Jeremy J. Hansen, Fire Chief
Kara J. Homan, Director of Community Development
Jay M. Ratchman, Director of Human Resources
Ronald C. McDonald, Valley Transit General Manager
Colleen T. Rortvedt, Director of Library
Christopher F. Stempa, Director of Utilities
Polly A. Olson, Police Chief
Laura E. Jungwirth, Director of Public Works
Corey J. Popp, Director of Information Technology

Produced by:
Amanda R. Toney
Deputy Finance Director
Christine M. Delveaux
Budget & Accounting Manager

CITY OF APPLETON
2027 BUDGET
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City of Appleton 2027 Budget

Operational/Fund Structure Matrix

Operational Responsibility	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Debt Service Funds
Mayor	x					
Common Council	x					
Finance	x					
American Rescue Plan Act (ARPA)		x				
General Administration	x					
Room Tax Administration		x				
Other Post Employment Benefits					x	
Debt Service						x
Information Technology	x					
Information Technology Capital Projects			x			
Legal Services	x					
Human Resources	x					
Risk Management					x	
Community Development	x					
Housing & Community Development Grants		x				
Industrial Park Land			x			
Community Development Capital Projects			x			
Fox Cities Exhibition Capital Projects			x			
Tax Increment District No. 3		x				
Tax Increment District No. 6			x			
Tax Increment District No. 7			x			
Tax Increment District No. 8			x			
Tax Increment District No. 9			x			
Tax Increment District No. 10			x			
Tax Increment District No. 11			x			
Tax Increment District No. 12			x			
Tax Increment District No. 13			x			
Tax Increment District No. 14			x			
Facilities Management					x	
Facilities Capital Projects			x			
Parks and Recreation	x					
Union Spring Park Trust		x				
Peabody Estate Trust		x				
Lutz Park Recreational Trust		x				
Park Purpose Open Space		x				
Project City Park		x				
Miracle League Field		x				
Ellen Kort Peace Park		x				
Reid Municipal Golf Course				x		
Library	x					
Library Grants		x				
Valley Transit				x		
Public Works	x					
Sanitation and Recycling		x				
Wheel Tax		x				
Subdivision Development			x			
Public Works Equipment			x			
Parking Utility				x		
Central Equipment Agency (CEA)					x	
CEA Replacement			x			
Stormwater Utility				x		
Water Utility [1]				x		
Wastewater Utility [1]				x		
Health Services	x					
Health Services Grants		x				
Police	x					
Police Grants		x				
Public Safety Capital Projects [2]			x			
Fire	x					
Hazardous Materials		x				
Emergency Medical Services		x				
Water Utility [1]				x		
Wastewater Utility [1]				x		

1. Shared responsibility between Public Works and Utilities - The Public Works Director is responsible for water distribution and wastewater collection while the Utility Director is responsible for water filtration and wastewater treatment.
2. The Public Safety Capital Projects Fund is used to fund both Police and Fire capital projects.

CITY OF
APPLETON

Office of the Mayor
Jacob A. Woodford
100 North Appleton Street
Appleton, WI 54911
p: 920.832.6400
f: 920.832.5962
Mayor@appleton.org

October 7, 2026

Members of the Common Council and Community
City of Appleton
Appleton, Wisconsin

Dear Fellow Appletonians,

Enclosed is the 2027 Executive Budget and Service Plan, which is the result of the efforts of the City's leadership team, budget managers, and especially on the part of Finance Director Jennifer Messerschmidt, Deputy Finance Director Amanda Toney, and Budget and Accounting Manager Christine Delveaux. I am grateful for the hard work of this team in preparing this year's Budget, and for the work of the employees of the City of Appleton for executing our budget each year.

A leadership transition in the role of Director of Finance complicated this year's audit and budgeting processes. Director Messerschmidt was required to devote significant time and resources to simultaneously working on the audit and shepherding budget development, both in a largely unfamiliar set of systems and practices in a new organization.

Further complicating matters was the fact that Appleton has largely, but not completely, transitioned all budgeting and accounting to the Tyler Munis ERP system. Consequentially, many audit submittals relied on manual processing. Director Messerschmidt, with the help of her team, has approached this year's process with the future in mind, ensuring that we are set up for a smoother process. This is a positive step forward; however, it slowed progress on both the audit and budget processes.

As a result of process delays, the audit will be completed and submitted late. The City of Appleton will incur a penalty from the State of Wisconsin in the form of a reduction to our transportation aid payments. We propose closing the gap created through one, or a combination, of one-time strategies as this will not be an ongoing or recurring issue. While disappointing to all of us, I stand behind the approach of doing things the right way, right now, rather than simply repeating a process that needed improvement.

Additionally, Director Messerschmidt and I have identified several areas where we suspect process improvements can increase the efficiency and effectiveness of our financial operations. Thanks to the support of the Common Council, we will be engaging outside support to analyze the current state of our processes and develop a plan for steps to improve them moving forward. Our goals are simple: Refine processes to improve efficiency and accuracy of work; More fully engage and leverage the talent and capability of every member of the Finance Department team; Create repeatable processes and associated documentation to ensure seamless continuity of operations for the City's financial systems.

As far as the 2027 Budget and Service Plan is concerned, this budget is a variation on the theme of prior years. Inflationary pressures, which were present but had moderated slightly, have intensified and are creating challenges in the budget as revenue increases lag the rate of cost increases. Cost containment strategies of the past on their own are proving insufficient to maintain staffing and service levels, so we were faced with the question of whether to begin draconian cuts or to try to identify other opportunities to free up General Fund capacity to absorb rising costs.

Given the community's general levels of satisfaction with Appleton's services, and the reticence to make cuts, we focused the bulk of our efforts on the latter approach. This was also informed by the Common Council's interest in adding and enhancing the services we provide.

Over the summer of 2026, we brought forward a proposal to leverage capital funds to cover a portion of the expenses incurred by our Central Equipment Agency (CEA) for the acquisition and depreciation of vehicles and equipment. In accordance with the affirmation of the Finance Committee and Common Council of this concept, we have included it in this budget. 2027 will represent a transitional year, where a substantial portion of the shift in funding will come in the form of drawing down cash that has been held for CEA purchases. In future years, debt will increasingly feather in. The result is a General Fund less burdened by capital expenses and thus, able to absorb more inflation of baseline activities. Unfortunately, this also increases Appleton's indebtedness, even if we are using extremely short-term notes to do it.

This represents the greatest single change to the budget for 2027. We present a balanced budget that maintains staffing and service levels – this includes our commitment to providing competitive compensation and benefits to our employees. While this is positive news, I would caution the Common Council and community that without changes to the underlying model of Wisconsin municipal funding, a time will come (and soon) when there are no more options for maintaining what we have and reducing services will be required. This is not a foregone conclusion; however, it will be up to future State Legislatures and Governors to reimagine our system to prevent further degradation.

The City of Appleton remains in a healthy and strong financial position, and we are poised to further improve it through our work to modernize our systems and processes. I am confident in our team to continue identifying creative and innovative ways to deliver on our mission and am grateful to the Common Council and our taxpayers for their ongoing support of our efforts.

GENERAL OBLIGATION DEBT MANAGEMENT

The 2027 Executive Budget and Service Plan continues our adherence to the general obligation (G.O.) debt management strategy for the City set in motion in 2021. Working with our financial advisors and with the leadership team, we have developed a strategy that has stabilized annual G.O. debt service payments. Thanks to this work, we have adequate capacity to absorb the required load of capitalizing certain CEA expenses without compromising our bond ratings or grossly increasing debt service levy. Continued results of this plan, including improvements in the trend over time can be observed on the chart on page 611.

General obligation debt was once leveraged primarily for special or sizable municipal projects, such as bridge replacements, major arterial road reconstructions, facility projects like new buildings and renovations, and certain park and trail improvements. Over time, the constraints of Wisconsin's levy limits, rising costs, and residents' rejection of special assessments for road, sidewalk, and infrastructure maintenance had pushed the City to borrow for these projects rather than to pay for them up-front as was the practice in the past. We have increased the level of capitalization in the 2027 budget to provide continuity of General Fund activity.

While the elimination of special assessments is generally regarded as a positive change for residents, the funding that program once provided for roads, sidewalks, and infrastructure has not been replaced. Instead, a regressive City-wide wheel tax was imposed and collects a fraction of the total needed to appropriately maintain our City. This tax was recently increased by the Common Council. As a result, beginning in 2016, new G.O. debt issues increased significantly as the cost of infrastructure maintenance was layered on top of the projects traditionally funded through G.O. debt.

Our debt management strategy recognizes the need to continue to leverage G.O. debt for infrastructure and quality of life projects such as those included in this budget. However, this moves us away from the practice of utilizing G.O. debt funding for higher-cost regular maintenance activity that came to represent over half of the City's borrowing in recent years. Appleton, like most (if not all) Wisconsin communities, is not able to invest as fully in maintenance of infrastructure and facilities as would be ideal. We also face the challenge of balancing new growth in subdivisions and greenfield infill development with maintaining existing infrastructure and services.

DEBT SERVICE

G.O. debt service costs are generally stable following their upward trend due to past borrowing, as discussed previously. We do expect modest increases resulting from capitalization of certain CEA expenses. Considerable effort has been made to reduce future borrowing needs including developing a long-range debt management plan. A new strategy for debt issuance was introduced for the 2025 debt issue, and the City was able to benefit from the flexibility of timing and positive changes in the market to lock in excellent rates. We are optimistic that our new approach will continue to yield positive results in the future.

For the 2027 Budget, total G.O. debt service costs are scheduled to be $15,685,700, a decrease of $861,275 under the 2026 budgeted payments of $16,546,975. The property tax levy necessary to support this decrease of $324,500 (2.339%). This is in accordance with our long-range plan.

Total G.O. debt outstanding on December 31, 2026 is projected to be $80,570,000 compared to $93,775,000 outstanding on December 31, 2025, a decrease of $13,205,000. However, despite the decrease in outstanding debt, the City is well below its legal debt limit of $417,817,690 as well as the City's guideline of 40% of this amount of $167,127,076.

For 2027, $12,365,438 in G.O. bonds and notes are expected to be issued to fund various capital projects in the areas of infrastructure ($4,726,438,), facility construction and improvements ($5,270,000), equipment ($1,619,000), and parks and trails ($750,000). A complete list of anticipated debt-financed projects for 2027 can be found in the "Five Year Plan" section of this Budget.

FISCAL

The following section provides an overview of budget activity across the major sections of the budget:

- General fund revenues and expenditure both totaled $77,680,467 in the 2027 Budget, an increase of $1,125,379 or 6.01%. The revenue increase is attributable mainly to the allowable increase in the property tax levy.
    - Construction softened amid economic uncertainty. Appleton's net new construction fell slightly as a result. $122,551,700 million in new construction was recorded, which yields a net new construction rate (new construction/total equalized value $10,376,468,600 billion) of 1.282 %. Fortunately, there is a strong pipeline of future projects led by Wilden Portfolio Park (Thrivent) along with several residential developments, so we expect steady, if not improving, net new construction in coming years.
- The general fund tax levy increased $552,144 or 1.38%, to $40,485,128 in the 2027 Budget. At the same time, the tax levy for debt service decreased $68,350 or 0.48%, to $14,200,000. Overall, the tax levy for the City is expected to increase $617,502, or 1.10% in 2027. This increase is within State-imposed levy limits.

- Tax Rates – The City's equalized value increased 9.00% to $9,935,436,800 in 2026. Applying the 2026 total estimated assessed value (excluding TIDs) of $8,227,531,200 to the tax levy results in the following projected assessed tax rates:

    - Outagamie County – $6.94, a decrease of 0.01 cents, or 0.095%
    - Calumet County – $6.74, a decrease of 0.01 cents, or 0.146%
    - Winnebago County – $5.89, an increase of 23 cents, or 4.010%

    On an equalized value basis, the tax rate is projected to be $5.71, a decrease of 42 cents, or 6.78%.

Contingency Funds

- All unused contingency funds in the General Administration section of the Budget are again anticipated to be carried over from 2026 to 2027. Estimated balances in the contingency funds available for carryover at the conclusion of 2025 include:

o State Aid Contingency	$812,267
o Operating Contingency	$402,298
o Fuel Contingency	$137,315
o Wage Reserve	$1,883,326

The 2027 Executive Budget and Service Plan reflects our continued commitment to providing excellent services and a well-maintained community for the people of Appleton. It also continues the practice of challenging, but essential, prioritization of projects and initiatives in the interest of the long-term financial sustainability of our community. By working together, we can ensure careful use of resources aligned with the high expectations we have for our community.

Sincerely,

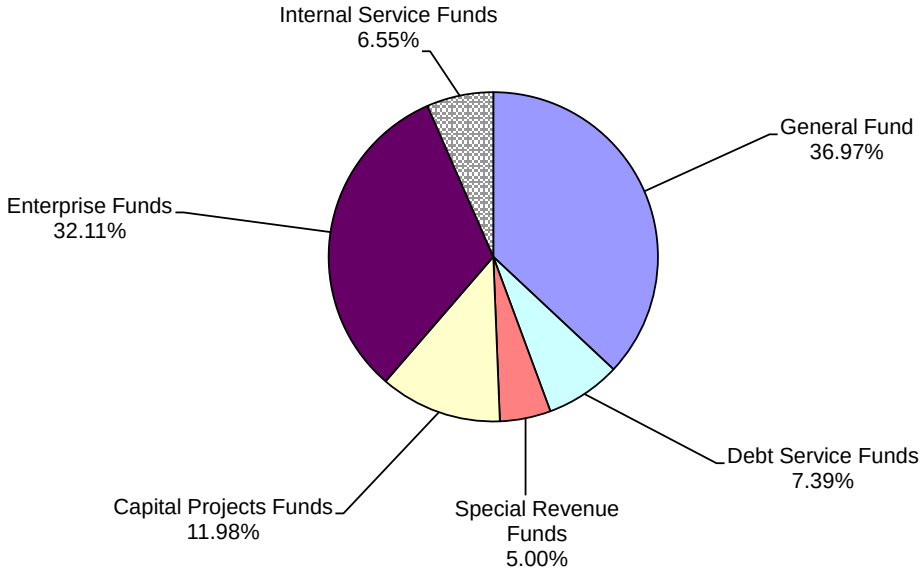


Jacob A. Woodford, Mayor

CITY OF APPLETON 2027 BUDGET

EXPENDITURE BY FUND GROUP

$212,364,757



General Fund - The General fund is the general operating fund of the City. This fund accounts for the financial resources of the City which are not accounted for in any other fund. Principal sources of revenue are property taxes, State transportation aids and State shared revenues. Primary expenditures are for public safety, public works, education and recreation, community development and general government.

Debt Service Funds - Debt Service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs, excluding that payable from proprietary funds.

Special Revenue Funds - Special Revenue funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds - Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary funds and trust funds. Resources are derived from general obligation bond and note issues, certain federal grants and other specific receipts.

Enterprise Funds - Enterprise funds are used to account for activities that are financed and operated in a manner similar to that found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities provided to outside parties are accounted for in enterprise funds.

Internal Service funds - Internal Service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or other governments, on a cost reimbursement basis.

CITY OF APPLETON

MISSION STATEMENT

The City of Appleton is dedicated to meeting the needs of our community and enhancing the quality of life.

- **We believe in Appleton . . .**

  as a vibrant, innovative and well planned community.

  exemplifying a high quality of life and being a safe place to live, work and play.

  having a government with the highest standards of ethics and integrity.

  having a government that informs its citizens and encourages active and positive participation in support of the community.

  having a government that provides quality, efficient, responsive service to our customers.

  having a government that is fiscally responsible by providing necessary services in a cost effective manner.

  having a Council that is competent, well informed and responsive to provide vision and act in the best interest of the entire City.

  having a government workforce that is highly competent and productive.

  having a government that has a high level of respect for its employees and provides an attractive, challenging and rewarding work environment.

CITY OF APPLETON
BELIEF STATEMENTS

- ***We believe in Appleton as a vibrant, innovative and well planned community.***

  We promote a wide range of opportunities.

  We encourage innovative thinking for solutions to problems.

  We recognize the dynamic and diverse nature of our community and plan accordingly.

  The City is part of the regional community and its actions have impact beyond the corporate limits.

- ***We believe in Appleton exemplifying a high quality of life and being a safe place to live, work and play.***

  We promote community-oriented activities.

  We value our cultural and socio-economic diversity.

  We promote community health and wellness.

  We provide a clean, safe and healthy environmental infrastructure.

- ***We believe in Appleton having a government with the highest standards of ethics and integrity.***

  We keep citizens informed.

  We use the power of our positions reasonably in the public interest.

- ***We believe in Appleton having a government that informs its citizens and encourages active and positive participation in support of the community.***

  The City informs citizens of the workings of City government.

  The City defines priorities in response to input from citizens.

  The City provides for citizen participation.

  The City balances special interests against the needs of the broader community.

  The City recognizes the media as a means to inform the public.

- ***We believe in Appleton having a government that provides quality, efficient, responsive service to our customers.***

  City services and information are easily accessible and understandable.

  City employees are approachable, courteous and appropriately responsive.

  We train our employees to provide quality service.

  City management supports continuous improvement in the quality of service delivery.

CITY OF APPLETON
BELIEF STATEMENTS

- ***We believe in Appleton having a government that is fiscally responsive by providing necessary services in a cost effective manner.***

  We involve citizens in assessing the service needs of the community.

  We continually evaluate our services to ensure the best delivery methods.

  We provide a fair and equitable balance between fees and taxes in paying for services.

  We invest in the future to provide a sound infrastructure.

- ***We believe in Appleton having a Council that is competent, well informed and responsive to provide vision and acts in the best interest of the entire City.***

  Council members take the time to analyze issues, review various alternatives and make rational and studied decisions.

  Council members respect and trust each other and support the decisions made by the body.

  The Council understands and focuses upon its policy-making role in providing direction for the City.

  Council members view their role as representing all citizens of Appleton and reject decisions catering to special interests which are not in the best interest of the City.

  The Council sets policy to develop, support and implement the City's mission statement.

  The Council interacts with staff respecting professional opinions, while working to accomplish mutual goals.

- ***We believe in Appleton having a government workforce that is highly competent and productive.***

  We provide necessary training to enhance employee development.

  We insist on mutual respect among employees.

  We hire and promote based upon qualifications and demonstrated performance.

  We set meaningful and measurable goals and objectives.

  We encourage innovation and risk taking.

CITY OF APPLETON
BELIEF STATEMENTS

- ***We believe in Appleton having a government that respects its employees and provides an attractive, challenging and rewarding work environment.***

  We listen with an open mind.

  We are open to innovative ideas.

  We provide an environment that fosters innovation and risk taking.

  We encourage employees to grow and develop to their fullest potential.

  We provide an environment that is safe and attractive and fosters a productive and enjoyable work place.

  We compensate fairly with salaries, benefits and good working conditions.

  Management coaches, mentors and nurtures employees.

  We include employees at all levels in the decision-making process (Q.I.P.).

  We provide equipment and resources to allow employees to achieve their goals.

CITY OF APPLETON

KEY STRATEGIES

1. Responsibly deliver excellent services
2. Encourage active community participation and involvement
3. Recognize and grow everyone's talents
4. Continually assess trends affecting the community and proactively respond
5. Promote an environment that is respectful and inclusive
6. Create opportunities and learn from successes and failures
7. Communicate our success through stories and testimonials

CITY OF APPLETON
Directory of Officials

MAYOR
Jacob A. Woodford

PRESIDENT OF THE COUNCIL
Brad Firkus

COUNCIL MEMBERS

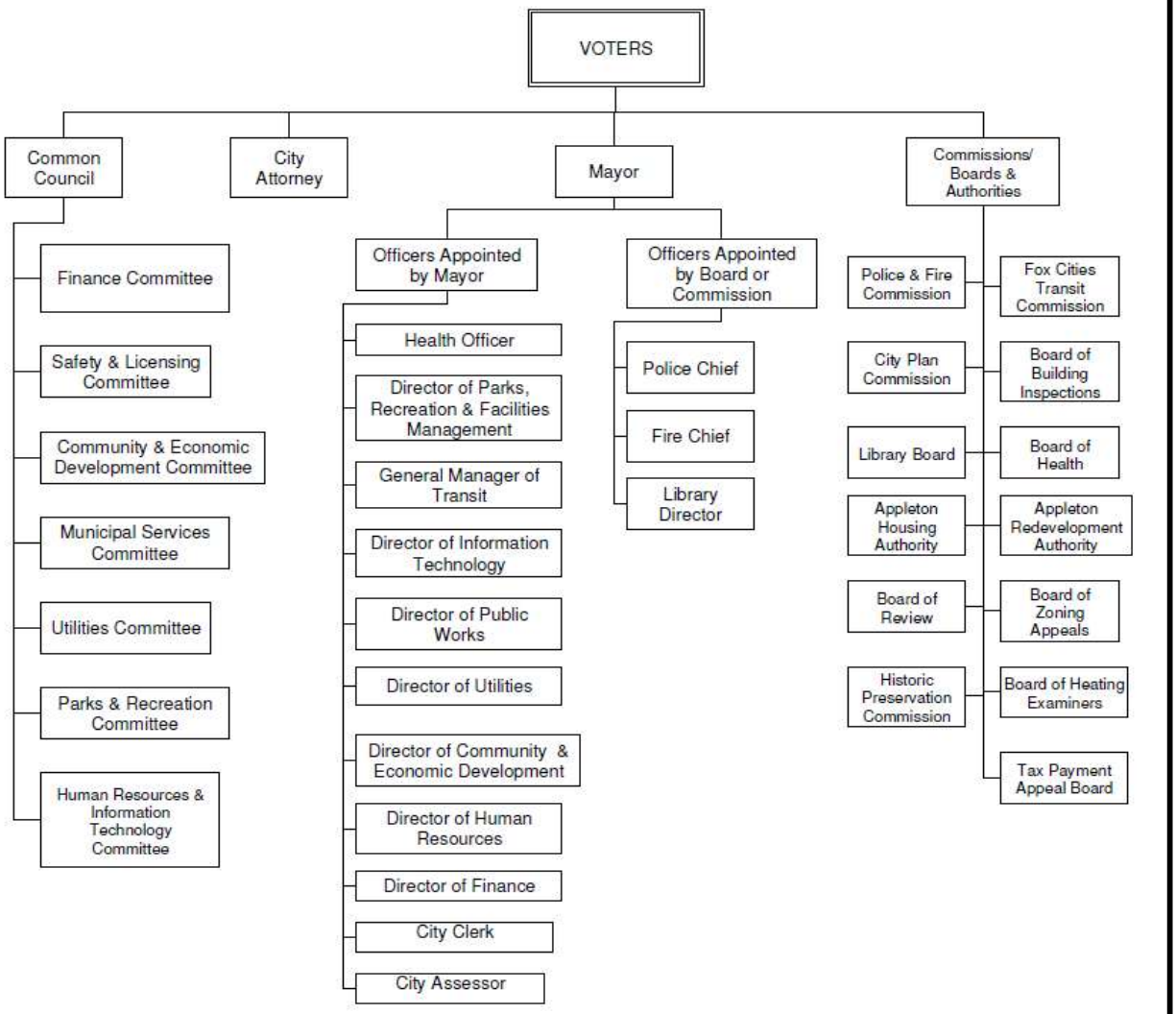
District 1:	Josh Lambrecht	District 9:	Alexander Schultz
District 2:	Vered Meltzer	District 10:	Vaya Jones
District 3:	Brad Firkus	District 11:	Adrian Stancil-Martin
District 4:	Martyn Smith	District 12:	Nate Wolff
District 5:	Katie Van Zeeland	District 13:	Sheri S. Hartzheim
District 6:	Denise D. Fenton	District 14:	Christopher Croatt
District 7:	Patrick Hayden	District 15:	Denis Dougherty
District 8:	Patti Heffernan		

DEPARTMENT HEADS

Director of Human Resources	Jay M. Ratchman
City Attorney	Christopher R. Behrens
Fire Chief	Jeremy J. Hansen
Director of Library	Colleen T. Rortvedt
Director of Community Development	Kara J. Homan
Director of Parks & Recreation	Thomas R. Flick
Valley Transit General Manager	Ronald C. McDonald
Director of Utilities	Christopher F. Stempa
Director of Information Technology	Corey J. Popp
Police Chief	Polly A. Olson
Director of Public Works	Laura E. Jungwirth
Health Officer	Charles E. Sepers
Director of Finance	Jennifer L. Messerschmidt

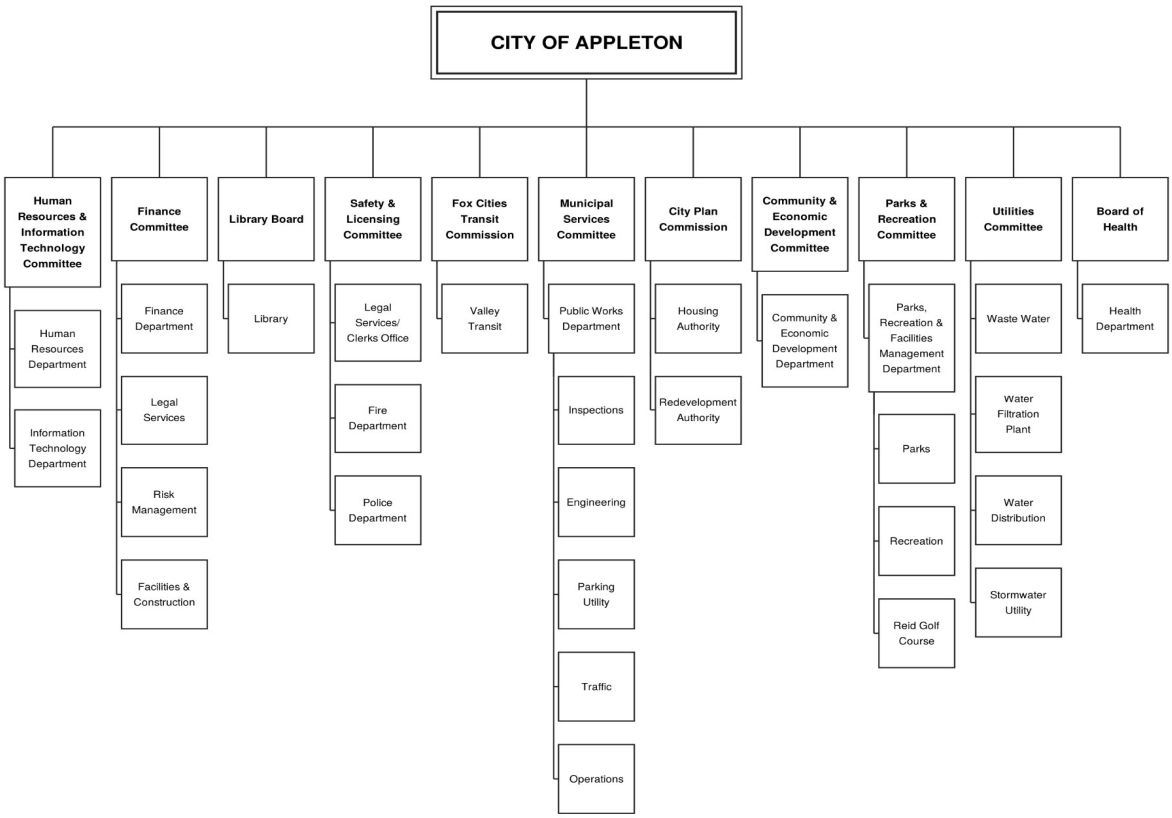
CITY OF APPLETON 2027 BUDGET

Structure by Voters



CITY OF APPLETON 2027 BUDGET

Organizational Structure by Committee



CITY OF APPLETON
2027 BUDGET
STANDING COMMITTEES

FINANCE
Denise Fenton – (C)
Chris Croatt
Brad Firkus
Sheri S Hartzheim
Katie Van Zeeland

Meets MONDAY of the week following Council at 5:30 P.M. in Council Chambers

SAFETY AND LICENSING
Chris Croatt – (C)
Josh Lambrecht
Denise Fenton
Patrick Hayden
Vaya Jones

Meets WEDNESDAY of the week following Council at 5:30 P.M. in Council Chambers

COMMUNITY DEVELOPMENT
Vaya Jones – (C)
Josh Lambrecht
Vered Meltzer
Martyn Smith
Adrian Stancil-Martin

Meets WEDNESDAY of the week following Council at 4:30 P.M. in Council Chambers

PARKS AND RECREATION
Katie Van Zeeland – (C)
Denis Dougherty
Josh Lambrecht
Alex Schultz
Adrian Stancil-Martin

Meets MONDAY of the week following Council at 6:00 P.M. in Council Chambers

UTILITIES
Vered Meltzer – (C)
Chris Croatt
Patrick Hayden
Alex Schultz
Nate Wolf

Meets TUESDAY of the week following Council at 4:30 P.M. in Council Chambers

MUNICIPAL SERVICES
Sheri S Hartzheim – (C)
Denis Dougherty
Brad Firkus
Nate Wolff
Katie Van Zeeland

Meets MONDAY of the week following Council at 4:30 P.M. in Council Chambers

HUMAN RESOURCES & INFORMATION TECHNOLOGY
Brad Firkus – (C)
Patti Heffernan
Patrick Hayden
Josh Lambrecht
Adrian Stancil-Martin

Meets WEDNESDAY of the week following Council at 6:30 P.M. in Council Chambers

CITY OF APPLETON
2027 BUDGET
OTHER

APPLETON HOUSING AUTHORITY
Patrick DeWall (C)
Val Dreier
Cathy Spears
Christopher Biese
Kevin Englebert

Meets the last MONDAY of each month at 12:30 P.M. at 925 W. Northland Avenue

APPLETON REDEVELOPMENT AUTHORITY
Marissa Downs
James Van Dyke
Todd Brokl
Vacant
Anne Higgins
Richard Carpenter (C)
Alderperson Josh Lambrecht
Comm. Development Director Kara Homan
Comm. Dev. Deputy Director David Kress

Meets the 2nd WEDNESDAY of each month at 9:00 A.M. in Council Chambers

BOARD OF BUILDING INSPECTION
Mayor Jacob A. Woodford (C)
Alderperson Patrick Hayden
City Attorney Christopher Behrens
Public Works Director Laura Jungwirth
Fire Chief Jeremy Hansen
Inspections Supervisor Kurt Craanen

Meets at the call of the Chair

LIBRARY BOARD
Bastia Looker
Choua Y Schommer
John Keller
Mitesh Ajmera
Jason Brozek
Nanette Bunnow
Brian Vargas
Mary Lokensgard
Outagamie Co. Representative Peter Lee
Alderperson Martyn Smith

Meets the TUESDAY before the 3rd Wednesday of each month at 4:30 P.M. in Council Chambers

BOARD OF REVIEW
Vacant
Sean Morgan
Tim Smith
Mayor Jacob A. Woodford
Alderperson Christopher Croatt
Alderperson Martyn Smith
Alderperson Sheri S. Hartzheim
City Clerk Amy Molitor, Secretary

Meets within 45 days after 4th Monday of April

BOARD OF HEALTH
Cathy Spears (C)
Lee Marie Vogel, M.D.
Kathleen Fuchs
Deborah Werth
Emma Kane
Mayor Jacob A. Woodford
Alderperson Vered Meltzer
Alderperson Vaya Jones
Health Officer Charles Sepers

Meets the 2nd WEDNESDAY of each month at 7:00 A.M. in Council Chambers

APPLETON PUBLIC ART COMMITTEE
Elyse-Krista Mische (C)
Kim Riesterer
Luis Fernandez
Vacant
Laura Hoekstra
Jake Bauer
Jayne Laste
Comm. Development Director Kara Homan

Meets the 1st WEDNESDAY of each month at 8:30 A.M. in Council Chambers

PARADE COMMITTEE
Corey Otis (C)
Alderperson Sheri S. Hartzheim

Meets at the call of the Chair

CITY OF APPLETON
2027 BUDGET
OTHER

TAX PAYMENT APPEAL BOARD
Alderperson Sheri S. Hartzheim
Finance Director Jennifer Messerschmidt
City Attorney Christopher Behrens
Meets at the call of the Chair

CEA REVIEW COMMITTEE
Alderperson Denise Fenton
Alderperson Katie Van Zeeland
Finance Director Jennifer Messerschmidt
Public Works Director Laura Jungwirth

Meets at the call of the Chair

BICYCLE & PEDESTRIAN ADVISORY COMMITTEE
Adam Umbarger
Lori Maria Smestad
Kim Biedermann
Jason Brozek
Bill Moore
Vacant
Gwen Sargeant
Joe Pynenberg
Karen Bachhuber
Alderperson Alexander Schultz
Parks & Rec Deputy Director Tom Flick
Public Works Representative Eric Lom
Comm. Dev. Principal Planner Lindsey Smith

Meets at the call of a Member

BOARD OF ZONING APPEALS
Paul McCann (C)
Scott Engstrom
Karen Cain
Kelly Sperl
Kevin Loosen
Vacant
Vacant
Inspections Supervisor Kurt Craanen

Meets the 3rd MONDAY of each month at 7:00 P.M. in Council Chambers

HISTORIC PRESERVATION COMMISSION
Nancy Peterson
Ann-Marie Helmbrecht
Daniel Meissner
Joe Gaerthofner
Lindsay Thorson
Vacant
Mayor Jacob A. Woodford
Alderperson Patti Heffernan
Comm. Dev. Principal Planner Don Harp

Meets at the call of the Chair

CITY PLAN COMMISSION
Mayor Jacob A. Woodford
Adrienne Palm
William Dougherty
Sabrina Robins, Ph.D.
Richard Carpenter
Alderperson Denise Fenton (C)
Comm Dev. Director Kara Homan
Public Works Deputy Director Peter Neuberger
Comm. Dev. Principal Planner Don Harp
Comm. Dev. Principal Planner Lindsey Smith
Comm. Dev. Principal Planner Colin Kafka

Meets the WEDNESDAY following Council at 3:30 P.M. in Council Chambers

CITY OF APPLETON
2027 BUDGET
COMMISSIONS

FOX CITIES TRANSIT COMMISSION

George Dearborn (C)
Larry Wurdinger
Mike Patza
Carol Kasimor
Dianne Dexter
Ronald Torrance
Greg VandeHey
Matt Larsen
Michael Brown
Michael Patza
Maiyoua Thoa
Brian Borchardt
Alderperson Denis Dougherty
Alderperson Vered Meltzer

Meets the 2nd and 4th TUESDAY of the month at
3:00 P.M. in Council Chambers

POLICE AND FIRE COMMISSION

Pamela Rae De Leest (C)
Barbara Luedtke
Sherry D Coley
Ernesto Gonzalez, Jr.
Dan Weiske

Meets at the call of the Chair

SUSTAINABILITY PANEL

Michelle Bachaus
Charlie Goff
John Adams
Ronald Jones
Andrew Gilsdorf
Tanner Van Stippen
Imogen Gillard

Meets at the call of a Member

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CITY OF APPLETON 2027 BUDGET
CERTIFIED APPORTIONMENT OF PROPERTY TAXES
2026 TAX, COLLECTIBLE IN 2027

District	Outagamie	Calumet	Winnebago	Total
City	$ 48,012,335	$ 8,184,261	$ 580,532	$ 56,777,128
Technical College - Fox Valley	-	-	-	-
School - Appleton	-	-	-	-
School - Menasha	-	-	-	-
Schools - Freedom	-	-	-	-
Schools - Hortonville	-	-	-	-
School - Kimberly	-	-	-	-
County	-	-	-	-
State	-	-	-	-
TIF's # 3 - 13	-	-	-	-
TOTAL TAX	$ 48,012,335	$ 8,184,261	$ 580,532	$ 56,777,128
Less State Credits	-	-	-	-
NET TAX LEVY	$ 48,012,335	$ 8,184,261	$ 580,532	$ 56,777,128

CITY DISTRIBUTION:	Equalized Value w/o TID	Percent	City Tax
Outagamie County	8,401,684,700	84.56%	48,012,335
Calumet County	1,432,164,800	14.42%	8,184,261
Winnebago County	101,587,300	1.02%	580,532
TOTAL	$ 9,935,436,800	100.00%	$ 56,777,128

This chart shows the total property taxes levied on properties in the City of Appleton, broken down by levying authority and by county. The basis for the allocation of the levy between the various counties in which the City is located is the equalized value of property, not including Tax Incremental Financing Districts. Equalized value is an estimate by the State of the full value of property and is based on actual property sales and transfers.

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CITY OF APPLETON 2027 BUDGET
ASSESSED MILL TAX RATES

Outagamie County/ Appleton School Dist.	Assessed 2024 Tax Rate (2025 Budget)	Assessed 2025 Tax Rate (2026 Budget)	Assessed 2026 Tax Rate (2027 Budget)	Increase (Decrease)	Percent Change
City	$ 6.8174	$ 7.0207	$ 6.9005	$ (0.1202)	-1.71%

CITY OF APPLETON 2027 BUDGET
ASSESSED PROPERTY VALUES - COUNTY

		01/01/25	01/01/26	Change in Dollars	Change in Percent
Tax Increment Districts # 3 - 12		$ 332,352,798	$ 368,018,199	$ 35,665,401	10.73%
Outagamie County					
	Real Estate	7,022,890,028	7,203,543,965	180,653,937	2.57%
	Total With TID:	7,022,890,028	7,203,543,965	180,653,937	2.57%
	Total Without TID:	6,757,563,519	6,914,835,300	157,271,781	2.33%
Calumet County					
	Real Estate	1,210,117,559	1,271,202,522	61,084,963	5.05%
	Total With TID:	1,210,117,559	1,271,202,522	61,084,963	5.05%
	Total Without TID:	1,160,752,886	1,214,256,300	53,503,414	4.61%
Winnebago County					
	Real Estate	99,255,898	120,802,912	21,547,014	21.71%
	Total With TID:	99,255,898	120,802,912	21,547,014	21.71%
	Total Without TID:	81,594,282	98,439,600	16,845,318	20.65%
All Counties With TIDs:		**$ 8,332,263,485**	**$ 8,595,549,399**	**$ 263,285,914**	**3.16%**
All Counties Without TIDs:		**$ 7,999,910,687**	**$ 8,227,531,200**	**$ 227,620,513**	**2.85%**

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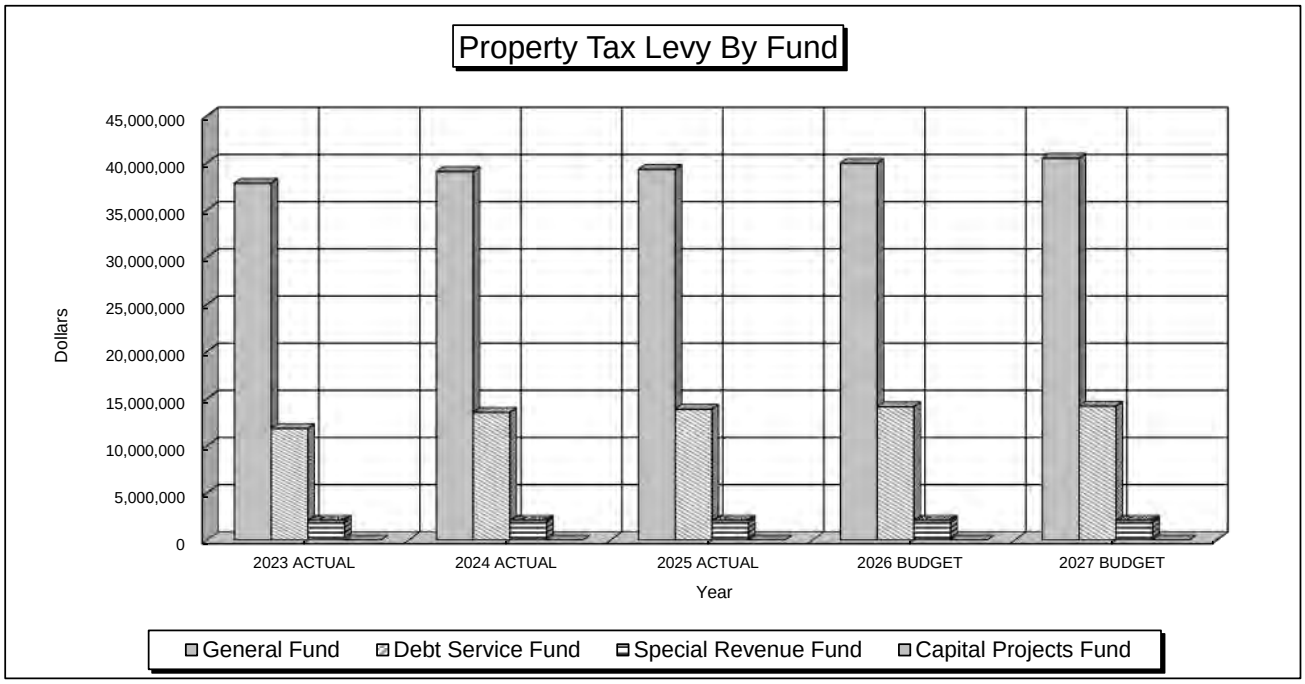
2027
ANNOUNCEMENT
SUMMARIES

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CITY OF APPLETON 2027 BUDGET
SUMMARY OF PROPERTY TAX LEVY BY FUND

PROPERTY TAX LEVIES [1]	2023 ACTUAL	2024 ACTUAL	2025 ACTUAL	2026 BUDGET	2027 BUDGET
General Fund	$ 37,824,720	$ 39,071,000	$ 39,293,263	$ 39,932,984	$ 40,485,128
Debt Service Funds	11,830,060	13,537,887	13,875,500	14,131,650	14,200,000
Special Revenue Funds					
Sanitation & Recycling	2,089,000	2,089,000	2,089,000	2,089,000	2,089,000
Neighborhood Program	3,000	3,000	3,000	3,000	3,000
Total Special Revenue Funds	2,092,000	2,092,000	2,092,000	2,092,000	2,092,000
Capital Project Funds					
Subdivision Development	-	-	-	-	-
TOTAL PROPERTY TAX LEVY:	**$ 51,746,780**	**$ 54,700,887**	**$ 55,260,763**	**$ 56,156,634**	**$ 56,777,128**

[1] Excludes tax increment district revenues.



CITY OF APPLETON 2027 BUDGET
COMBINED SUMMARY OF REVENUES AND EXPENSES

REVENUES AND OTHER FINANCING SOURCES*	2024 ACTUAL	2025 ACTUAL	2026 BUDGET	2026 PROJECTED	2027 BUDGET
General Fund	$ 77,087,875	$ 74,884,053	$ 74,062,013	$ 74,172,603	$ 78,521,784
Debt Service Funds	14,732,022	15,085,238	15,598,725	15,342,575	15,815,850
Special Revenue Funds					
Tax Increment District #3	1,722,797	729,879	1,235,360	1,197,716	1,220,475
Sanitation & Recycling	4,273,497	4,406,766	4,339,948	4,346,948	4,463,948
Emergency Medical Services	-	120	135,140	135,140	210,000
Hazardous Materials Level A	95,430	93,829	72,075	72,075	72,075
Police Grants	314,499	260,117	315,000	315,000	315,000
Health Services Grants	808,846	218,901	305,412	349,372	180,920
Housing & Community Development Grants	1,554,758	1,827,749	1,698,185	1,738,185	1,782,485
ARPA Grant	6,019,798	1,785,551	-	2,266,540	-
Room Tax Administration	309,136	269,795	250,000	250,000	275,000
Union Spring Park	10	1	-	-	-
Peabody Estate Trust	3,258	3,351	-	1,200	1,200
Lutz Park Trust	6,789	6,984	-	2,200	2,200
Park Open Space	38,361	20,503	-	11,000	11,000
City Park Project	296	305	-	100	100
Ellen Kort Peace Park	6,945	6,370	-	1,800	1,800
Library Grants	19,448	4,129	-	-	-
Miracle League Field	1,277	1,222	-	500	500
Wheel Tax	1,334,449	1,937,707	1,920,000	1,920,000	1,920,000
Total Special Revenue Funds	16,509,594	11,573,279	10,271,120	12,607,776	10,456,703
Capital Projects Funds					
Subdivision Development	536,870	4,246,187	2,957,454	2,957,454	2,572,500
Tax Increment District #6	786	-	-	-	-
Tax Increment District #7	781,956	282,303	577,431	561,868	561,867
Tax Increment District #8	2,238,176	996,922	1,649,785	1,607,937	1,607,937
Tax Increment District #9	273,709	248,981	303,354	310,454	310,454
Tax Increment District #10	225,913	39,522	22,561	30,061	30,060
Tax Increment District #11	2,255,456	546,836	2,078,052	2,031,092	2,031,090
Tax Increment District #12	588,467	63,274	362,173	359,246	359,246
Tax Increment District #13	4,757,911	565,334	1,512,491	1,075,632	883,308
City Center	-	-	-	-	10,020,000
Information Technology	186,510	474,683	200,500	200,500	305,000
Public Works	4,567,098	3,875,920	5,230,500	5,230,500	5,395,800
Industrial Park Land	136,142	140,179	12,950	12,950	117,787
Equipment Replacement	5,128,982	5,390,992	5,555,146	7,080,806	6,029,921
Community Development Projects	3,601	3,705	-	-	50,000
Public Safety	1,791,383	487,220	-	551,900	1,296,285
Facilities	14,378,233	11,583,629	3,990,000	3,990,000	6,299,854
Total Capital Projects Fund	37,851,193	28,945,686	24,452,397	26,000,400	37,871,109
Enterprise Funds					
Water Utility	22,028,327	21,809,195	21,136,787	21,136,787	21,157,399
Wastewater Utility	18,212,114	18,574,220	17,900,475	17,900,475	18,275,866
Stormwater Utility	12,560,373	12,906,052	12,189,537	19,754,143	11,994,410
Parking Utility	4,434,206	4,224,877	3,976,701	3,976,701	3,976,701
Golf Course	1,373,621	1,418,419	1,243,346	1,243,346	1,291,909
Valley Transit	9,151,728	13,969,507	11,648,690	11,648,690	12,461,851
Total Enterprise Funds	67,760,369	72,902,270	68,095,536	75,660,142	69,158,136
Internal Service Funds					
Facilities & Construction Management	7,589,272	8,213,087	7,856,341	7,983,341	9,056,018
Central Equipment Agency	2,065,842	2,086,231	2,276,663	2,299,263	2,548,061
Risk Management	3,201,685	3,500,085	3,235,647	3,247,297	3,323,225
Total Internal Service Funds	12,856,799	13,799,403	13,368,651	13,529,901	14,927,304
TOTAL REVENUES:	**$ 226,797,853**	**$ 217,189,928**	**$ 205,848,442**	**$ 217,313,397**	**$ 226,750,886**

*Net of proceeds of debt and contributed capital

CITY OF APPLETON 2027 BUDGET
COMBINED SUMMARY OF REVENUES AND EXPENSES

EXPENSES AND OTHER FINANCING USES	2024 ACTUAL	2025 ACTUAL	2026 BUDGET	2026 PROJECTED	2027 BUDGET
General Fund	$ 75,004,460	$ 75,532,920	$ 74,062,013	$ 77,342,604	$ 78,521,784
Debt Service Funds	15,889,738	16,433,762	16,546,975	16,546,975	15,685,700
Special Revenue Funds					
Tax Increment District #3	1,151,546	1,209,022	1,180,400	1,180,400	1,180,400
Sanitation & Recycling	3,635,441	3,808,069	4,680,845	4,204,519	4,720,290
Emergency Medical Services	-	-	-	-	-
Hazardous Materials Level A	115,559	121,721	72,075	72,075	72,075
Police Grants	314,499	29,753	315,000	315,000	315,000
Health Services Grants	808,846	307,928	305,412	305,412	359,592
Housing & Community Development Grants	1,764,343	1,485,444	1,699,803	1,699,803	1,782,348
ARPA Grant	5,558,425	1,413,594	-	2,266,540	-
Room Tax Administration	309,114	269,798	250,000	250,000	275,000
Union Spring Park	220	20	-	-	-
Lutz Park Trust	-	-	-	-	-
Park Open Space	27,000	-	-	-	-
Ellen Kort Peace Park	-	-	-	-	-
Library Grants	110,028	19,849	-	-	-
Miracle League Field	968	-	-	-	-
Wheel Tax	1,334,449	1,920,000	1,920,000	1,920,000	1,920,000
Total Special Revenue Funds	15,130,438	10,585,198	10,423,535	12,213,749	10,624,705
Capital Projects Funds					
Subdivision Development	622,258	2,358,207	2,959,782	2,959,782	2,572,500
Tax Increment District #6	1,574	-	-	-	-
Tax Increment District #7	385,155	297,087	344,754	290,427	300,427
Tax Increment District #8	1,478,469	1,336,293	1,472,455	1,494,976	1,494,976
Tax Increment District #9	16,316	15,344	32,181	31,750	32,150
Tax Increment District #10	1,547	1,522	1,650	1,650	16,650
Tax Increment District #11	1,597,746	1,512,272	1,779,496	1,579,279	2,062,006
Tax Increment District #12	124,049	147,861	159,615	143,227	212,263
Tax Increment District #13	3,329,723	1,078,845	685,278	784,528	813,799
City Center	-	-	-	-	-
Information Technology	100,031	263,558	200,500	895,667	305,000
Public Works	3,582,148	3,608,641	5,230,896	5,230,896	5,390,743
Industrial Park Land	27,602	21,841	75,955	55,955	40,655
Equipment Replacement	3,787,906	3,545,715	3,672,000	3,672,000	7,143,575
Community Development Projects	-	-	-	-	-
Public Safety	2,098,870	537,378	-	-	(1,240,300)
Facilities	33,474,731	6,588,632	4,214,242	4,214,242	6,299,854
Total Capital Projects Fund	50,628,125	21,313,196	20,828,804	21,354,379	25,444,298
Enterprise Funds					
Water Utility	18,760,027	20,415,915	21,291,305	21,291,305	22,421,111
Wastewater Utility	14,037,620	16,432,225	16,890,724	16,890,724	17,167,148
Stormwater Utility	8,504,550	10,264,079	15,113,411	12,023,190	10,709,958
Parking Utility	2,128,834	4,094,605	3,251,386	3,251,386	2,817,768
Golf Course	1,187,011	1,151,161	1,180,867	1,261,167	1,693,378
Valley Transit	10,289,553	10,673,817	12,576,195	12,576,195	13,372,825
Total Enterprise Funds	54,907,595	63,031,802	70,303,888	67,293,967	68,182,188
Internal Service Funds					
Facilities & Construction Management	3,157,305	3,164,913	3,241,008	3,241,008	3,324,501
Central Equipment Agency	7,142,923	7,368,646	7,265,334	7,274,772	8,241,274
Risk Management	1,986,647	1,887,550	2,257,751	2,257,751	2,340,307
Other Post Employment Benefits	-	-	-	-	-
Total Internal Service Funds	12,286,875	12,421,109	12,764,093	12,773,531	13,906,082
TOTAL EXPENDITURES:	**$ 223,847,231**	**$ 199,317,987**	**$ 204,929,308**	**$ 207,525,205**	**$ 212,364,757**

1. Expenditures/Expenses in excess of revenues are financed by existing fund balances or debt proceeds.
2. Expenditures/Expenses in Enterprise and Internal Service funds are shown net of capital expenditures.

CITY OF APPLETON 2027 BUDGET

COMBINED SUMMARY OF CHANGES IN FUND BALANCES

	2024 ACTUAL	2025 ACTUAL	2026 BUDGET	2026 AMENDED	2027 BUDGET
GENERAL FUND					
FUND BALANCE - Beginning (Jan. 1)	$ 29,018,829	$ 31,102,244	$ 30,453,377	$ 30,453,377	$ 27,283,376
Property Taxes	39,071,000	39,293,263	39,932,984	39,932,984	40,485,128
Other Revenue	38,016,875	35,590,790	34,129,029	34,239,619	38,036,656
Expenditures	75,004,460	75,532,920	74,062,013	77,342,604	78,521,784
FUND BALANCE - Ending (Dec. 31)	$ 31,102,244	$ 30,453,377	$ 30,453,377	$ 27,283,376	$ 27,283,376
DEBT SERVICE FUNDS					
FUND BALANCE - Beginning (Jan. 1)	$ 1,194,010	$ 1,420,181	$ 1,449,294	$ 1,449,294	$ 454,894
Property Taxes	13,537,887	13,875,500	14,131,650	13,875,500	14,200,000
Proceeds of Debt	1,383,887	1,377,637	210,000	210,000	-
Other Revenue	1,194,135	1,209,738	1,467,075	1,467,075	1,615,850
Expenditures	15,889,738	16,433,762	16,546,975	16,546,975	15,685,700
FUND BALANCE - Ending (Dec. 31)	$ 1,420,181	$ 1,449,294	$ 711,044	$ 454,894	$ 585,044
SPECIAL REVENUE FUNDS					
FUND BALANCE - Beginning (Jan. 1)	$ 4,949,003	$ 6,296,882	$ 7,302,860	$ 7,302,860	$ 7,124,282
Property Taxes	3,709,127	2,722,373	3,277,000	3,237,015	3,237,015
Other Revenue	12,799,190	8,868,803	6,997,520	8,933,296	7,220,988
Expenditures	15,130,438	10,585,198	10,423,535	12,213,749	10,624,705
FUND BALANCE - Ending (Dec. 31)	$ 6,296,882	$ 7,302,860	$ 7,018,705	$ 7,124,282	$ 6,747,580
CAPITAL PROJECTS FUNDS					
FUND BALANCE - Beginning (Jan. 1)	$ 35,975,920	$ 23,193,221	$ 30,825,591	$ 30,825,591	$ 32,481,052
Property Taxes	5,803,746	1,447,223	4,978,700	4,770,177	4,770,177
Contributed Capital	-	-	-	-	-
Proceeds of Debt	13,500,000	10,865,000	10,463,500	9,550,500	13,266,954
Other Revenue	18,541,680	16,633,343	9,046,769	8,689,163	9,301,824
Expenditures	50,628,125	20,837,970	20,828,804	21,354,379	25,474,978
FUND BALANCE - Ending (Dec. 31)	$ 23,193,221	$ 30,825,591	$ 34,485,756	$ 32,481,052	$ 34,345,028
ENTERPRISE FUNDS					
FUND BALANCE - Beginning (Jan. 1)	$ 361,307,487	$ 378,682,945	$ 390,255,942	$ 390,255,942	$ 399,578,117
Property Taxes	-	-	-	-	-
Other Revenue	67,760,369	72,902,270	68,095,536	75,660,142	69,158,136
Contributed Capital	4,522,684	1,702,529	780,000	956,000	658,016
Expenditures	54,907,595	63,031,802	70,303,888	67,293,967	68,182,188
FUND BALANCE - Ending (Dec. 31)	$ 378,682,945	$ 390,255,942	$ 388,827,590	$ 399,578,117	$ 401,212,080
INTERNAL SERVICE FUNDS					
FUND BALANCE - Beginning (Jan. 1)	$ 19,844,942	$ 20,414,866	$ 21,793,156	$ 21,793,156	$ 22,388,276
Property Taxes	-	-	-	-	-
Other Revenue	9,082,147	9,704,794	9,696,651	9,696,651	10,071,201
Contributed Capital	3,774,652	4,094,605	3,672,000	3,672,000	4,643,575
Expenditures	12,286,875	12,421,109	12,764,093	12,773,531	13,906,082
FUND BALANCE - Ending (Dec. 31)	$ 20,414,866	$ 21,793,156	$ 22,397,714	$ 22,388,276	$ 23,196,970
COMBINED TOTALS					
FUND BALANCE - Beginning (Jan. 1)	$ 452,290,191	$ 461,110,340	$ 482,080,220	$ 482,080,220	$ 489,309,997
Property Taxes	62,121,760	57,338,359	62,320,334	61,815,676	62,692,320
Proceeds of Debt	14,883,887	12,242,637	10,673,500	9,760,500	13,266,954
Contributed Capital	8,297,336	5,797,134	4,452,000	4,628,000	5,301,591
Other Revenue	147,394,397	144,909,737	129,432,580	138,685,946	135,404,655
Expenditures	223,847,231	198,842,761	204,929,308	207,525,205	212,395,437
FUND BALANCE - Ending (Dec. 31)	$ 461,110,340	$ 482,080,220	$ 483,894,186	$ 489,309,997	$ 493,370,080

CITY OF APPLETON 2027 BUDGET

COMBINED SUMMARY OF BUDGETED REVENUES BY TYPE

REVENUES AND OTHER FINANCING SOURCES	2026 BUDGET	2027 BUDGET
Property Tax	$ 62,320,334	$ 62,692,320
Other Tax	3,530,460	3,612,500
Intergovernmental	34,461,535	37,127,476
Licenses & Permits	2,171,909	2,197,849
Special Assessments	1,235,954	1,220,500
Charges for Service	69,103,350	70,285,973
Interest Income	2,956,485	3,580,870
Fines & Forfeitures	780,000	800,000
Other Revenues	11,081,902	10,554,359
Interfund Transfers	8,598,893	11,637,490
TOTAL REVENUES	**$ 196,240,822** *	**$ 203,709,337** *

***** Does not include proceeds of debt or contributed capital.

COMBINED SUMMARY OF BUDGETED EXPENSES BY CATEGORY

EXPENSES AND OTHER FINANCING USES	2026 BUDGET	2027 BUDGET
Personnel	$ 76,384,784	$ 79,766,610
Training & Travel	575,880	569,826
Supplies & Materials	15,215,863	15,314,946
Purchased Services	71,244,085	54,954,862
Miscellaneous Expense	24,125,470	21,847,557
Debt Service	20,673,805	19,238,709
Capital Expense [1]	79,597,043	22,282,269
Other Financing Uses	7,954,504	10,643,486
TOTAL EXPENSE	**$ 295,771,434**	**$ 224,618,265**

[1] Net of capitalized fixed assets.

BUDGET DEVELOPMENT PROCESS

The following calendar describes the process of developing the City's Annual Budget and Service Plan for 2027:

5/11/2026	The Mayor requests a budget proposal from each department. The Finance Department staff distributes budget forms and other materials to departments. Departments are required to develop an operating budget which represents full funding of all of the department's existing programs. Any proposed changes to programs, either additions or deletions and including all staff changes, changes in service levels, equipment acquisitions, etc. are required to be submitted separately from the operating budget request. Any capital project proposals are also required to be made separately from the operating budget.
6/08/2026 - 9/30/2026	Each department head submits a proposed budget as outlined above, based on the department's mission statement and major objectives and including expenditures and applicable revenue projections. The Mayor and Finance Department staff review their budget requests. Decisions are made on operating budget adjustments, program additions and deletions, and capital projects. The developing budget is reviewed with the leadership team.
9/30/2026 - 10/07/2026	The Mayor and Finance Department staff assemble the Budget and Service Plan for submission to the Common Council. Copies of the document are made available for public review.
10/07/2026 - 10/30/202	The Mayor holds listening sessions with the public on the budget.
10/31/2026	The Council's Finance Committee reviews the Budget and Service Plan in a meeting with the Mayor and staff, and recommends a budget to the Common Council.
11/04/2026	A public hearing is held to seek citizen input prior to Common Council acceptance of the budget.
11/11/2026	The budget is adopted formally by resolution of the Common Council.

CITY OF APPLETON POLICIES – 2027 BUDGET

FINANCIAL POLICIES

The City of Appleton's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision-making process of the Common Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles, traditions and practices and follow generally accepted accounting principles which have guided the City in the past and have helped maintain financial stability over the last several decades.

OPERATING BUDGET POLICIES

- Roles & Responsibilities: The Mayor, in conjunction with the Department Directors of the City, shall present an Executive Budget and Service Plan proposal to the Common Council for its review, deliberation, amendment, and adoption. The Executive Budget shall include proposals for all operating and capital funds. Following the Common Council approval, the Adopted Budget and Service Plan shall become the official budget for the following year.
- Fiscal Year: The Executive Budget and Service Plan for the City follows a calendar year. Each year the budget shall be presented to the Appleton Common Council no later than the first Wednesday in October. Budget deliberation and adoption shall take place no later than the second Wednesday in November, as prescribed by State statute.
- Budget Form: The City of Appleton's operating and capital budget shall be developed on an annual basis and shall be presented in a program budget format that includes program missions, objectives and performance measurements. The purpose of this format is to clearly outline the major service areas and their associated expenditures. A line item detail by program and summarized by major category of expenditure for the department as a whole shall also be presented for informational purposes. All non-personnel line items that exceed $25,000 are further delineated.

  The budget shall also include a transmittal letter from the Mayor summarizing the major issues in the budget; a summary of personnel changes; a summary of overall staffing levels; a listing of all property tax rates; and a budget resolution stating the total amounts of taxes levied for various purposes, the total amount of general obligation borrowing, and the total amount of revenue bond debt.

  The budget shall include a rolling five year Capital Improvement Plan (CIP) of which the first year's expenditures shall be appropriated, with years two through five included for planning purposes. Though expenditures for the first year of the CIP are appropriated, the City's Procurement Policy requires that any new contracts or agreements for services or equipment with an anticipated contract cost of $25,000 or more be approved by the committee of jurisdiction and the Common Council prior to execution. Revisions and additions to, and deletions from, the CIP shall be made each year during budget development.
- Performance Measures: Where possible, the City shall integrate performance measurements in the City's budget document. Measurements will include measures of client benefits, strategic outcomes, and productivity. The presentation of the measures will cover the same time period as that for which operating expenditures are presented; typically two year's actual results of operations, the current year target, the projected value for the current year, and the target for the next year.
- Balanced Budget: Total anticipated revenues shall equal or exceed total budgeted expenditures for each fund unless the drawdown of an individual fund's balance is in compliance with the fund balance policy for that fund. Revenues may include but are not limited to property taxes, license and permit fees, fees for services, fines and forfeitures, transfers from other funds, donations and grants. If sufficient funds are not available (such as in a Tax Increment District), a plan for funding the shortfall shall be presented.

- Budget Control: The City shall maintain a budgetary control system to ensure adherence to the budget. Budget control is maintained:

- at the overall fund level for all funds,
- at the business unit (program) level for all business units and
- at the level of total personnel expense and total other operating expense within each program for operating budgets and at the project level for capital budgets.

A mid-year report to the Council shall address departmental outcomes and include two prior years of actual data, targets for the current year, and projected year-end measures. The reports shall also include a summary comparison of actual expenditures to budget by program and address any significant variances.

- Contingency Account: A contingency account shall be maintained in the annual General Fund operating budget to provide for unanticipated expenditures of a nonrecurring nature or to meet unexpected increases in service delivery costs. A minimum of 0.5% and a maximum of 1.0% of the total fund budget shall be included in the adopted budget. If a sufficient unexpended balance remains in the current year's contingency account, this requirement may be met by a plan to carry over the balance.
- Budget Amendment:
  - Transfers and new appropriations – All budgets except the Appleton Public Library operating budget:
    - The following budget amendments require written approval by the Mayor and Finance Director and shall be reported to the Finance Committee as informational items:

      New appropriations funded by grants, user fees, or other non-tax revenues of $15,000 or less;

      Transfers of $15,000 or less between programs within a department;

      Transfers of $15,000 or less between departments within a fund.

      Authority granted under this section specifically excludes amendments to use money budgeted for personnel for any other purpose.
    - The following budget amendments shall be reported to the Finance Committee as action items and must be approved by two thirds of the Common Council:

      New appropriations in excess of $15,000 funded by grants, user fees, or other non-tax revenues;

      Any new appropriations funded by taxes or debt;

      Transfers in excess of $15,000 between programs within a department;

      Transfers in excess of $15,000 between departments within a fund;

      All transfers between funds;

      Transfers from the Reserve for Contingencies;

      The use of money budgeted for capital projects for anything other than its designation in the budget document;

      The use of excess budgeted personnel dollars due to vacancies to increase the supplies and services budget to fund temporary employment service assistance. Any other use of excess budgeted personnel dollars to increase the supplies and services budget for other purposes may be permitted in rare instances but is highly discouraged.
  - Transfers and new appropriations –Appleton Public Library operating budget:
    - Transfers of $15,000 or less between budget lines and/or between budget programs require written approval by the Library Director or designee and shall be reported to the Library Board as informational items.
    - Transfers over $15,000 between budget programs and all new library appropriations funded by grants, user fees or other non-tax revenues require the approval of the Library Board Finance Committee and two-thirds of the full Library Board.
    - All budget changes will be reported to the City Council's Finance Committee as informational items.
    - The Library Board's authority over budget funds shall lapse at the end of the calendar year and any budget fund balances shall revert to City authority, subject to City carryover policies and procedures.
- Carryover of Prior Year Budgeted Expenditures – All Budgets:

- Carryover requests shall be no less than $3,000, except for items allowed by the Finance Director that relate to year end cut off procedures.
- Carryover requests, plus actual prior year expenditures, shall not exceed the department's (or fund's) prior year amended budget less any overall shortfall in program revenues.
- Re-appropriation of unspent prior year authorizations for purposes other than their original designations shall be considered as special consideration items and require approval by two thirds of the Common Council. All other re-appropriations shall require approval by a simple majority vote.
- Re-appropriation of unspent funds of non-lapsing budgets and those items under contract or purchase order prior to year-end shall be reported as informational items and require no approval.

PROPERTY TAX COLLECTIONS

Property taxes are budgeted as revenues in the year in which services financed by the levy are being provided, i.e., in the year subsequent to the levy. Taxes are levied in December on the assessed value of property as of the prior January 1.

Property tax calendar – 2026 tax roll:

Lien date and levy date	December 2026
Tax bills mailed	December 2026
Payment in full or 1st installment due	January 31, 2027
2nd installment due	March 31, 2027
3rd installment due	May 31, 2027
4th installment due	July 31, 2027

CAPITAL BUDGET POLICIES

- Funding for utility projects should be obtained through borrowing from:
  - Revenue bonds
  - General obligation notes
  - Internal funds
- The City shall utilize available funding sources for capital improvements whenever practical and feasible:
  - Grant funds
  - Special assessments
  - Developer contributions
- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.
- The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

REVENUE POLICIES

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will attempt to review license fees/charges annually to determine if the revenues support the cost of providing the service.
- Wastewater, Stormwater, and Water Utility funds will be self-supporting through user fees.
  - The minimum utilities rates should be set at a rate which will yield net income which is 1.20 times the highest principal and interest payment due (1.10 for the Water Utility). This requirement is in conformance with the

mortgage revenue bond requirements. Rate adjustments for the Water Utility are submitted to the Public Service Commission and Common Council for review and approval.

- Rate adjustments for the Stormwater and Wastewater Utilities will be submitted to the Common Council for review and approval.

RESERVE POLICIES

The following reserve policies describe restrictions on the balances of various funds. A fund balance is the difference between total assets and total liabilities and may be positive or negative. A fund balance in an enterprise fund is referred to as total net assets.

- Redemption funds will be established in the Water, Stormwater and Wastewater Utilities in accordance with revenue bond ordinance provisions.
- Funds will be reserved for equipment, major replacement and repairs in the Wastewater Utility, as required by EPA grant provisions.
- All general obligation debts will be paid through a general debt service fund, except for that incurred by an enterprise fund. Operating budgets will be prepared to meet the annual principal, interest and service charge costs for each fund. Net debt service requirements (debt service expenditures less debt service revenue) will be funded through the general tax levy.

Wastewater Utility

- Maintain a working capital reserve equivalent to three months of operation expenditures based on the audited expenditures of prior year in the Wastewater Utility Fund.
- Any projected favorable balance above working capital reserves in the Wastewater Utility Fund is to be used to pay costs for all possible approved capital expenditures.

General Fund

- All General Fund unreserved designations and related policy should be approved in advance of their creation/amendment by the Common Council.
- The amount to be retained in designated for health insurance cost stabilization unreserved fund balance be equal to the stop loss percentage.
- Interest income will not accrue in the designated for health insurance cost stabilization fund balance account.
- Total unreserved fund balances (excluding designated for debt service) will be 25% of the following year's budgeted appropriations with the designation for working capital reserve equal to 17% of the following year's budgeted appropriations.
- The City will maintain a designated fund balance for debt service of 25% of ensuing year's debt service requirements. Any excess funds over that amount will be used to pay existing long-term debt.
- At least 75% of General Fund balances in excess of the reserve policy (currently three months' operating expenditures) be used for the reduction of long-term liabilities. Utilization of the remaining funds is subject to recommendation from the Finance Committee to be used for additional reduction of long-term liabilities or General Fund expenditures with final Common Council approval.

New Subdivision Fund

- The unreserved designated new subdivision fund balance will be no less than three months' operating expenditures based on the prior year's audited expenditures and a maximum of 80% of the most recent five-year average including current budgeted total expenditures. Reserved fund balance will be the result of the 100% carryover policy.
- Excess funds remaining in the new subdivision fund after applying the new subdivision fund balance policy will be transferred to the General Fund.

Industrial Park Fund

- The Industrial Park Fund shall first designate fund balance for debt service to the extent of total debt outstanding and if available shall designate up to $50,000 for working capital.
- Excess funds remaining in the Industrial Park Fund after applying the above criteria will be transferred to the General Fund.

Parking Utility Fund

- The Parking Utility Fund shall maintain a working capital reserve equivalent to three months of audited operating expenditures of the prior year in the Parking Utility Fund.

Risk Management Fund

- The Risk Management Fund shall first designate fund balance for debt service to the extent of total debt outstanding.
- The Risk Management Fund will maintain a working capital reserve equivalent to three months of operating expenditures based on the audited expenditures of prior year.
- Any projected favorable balance above these designations in the Risk Management Fund shall be used to reduce charges for services to all contributing departments in an amount not to exceed 20% of budgeted expenditures.

INVESTMENT POLICIES

This policy applies to all activities of the City with regard to investing the City's financial assets.

Except for cash required to be segregated in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings and increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation in the pool and in accordance with Generally Accepted Accounting Principles (GAAP).

Investment Objectives

The overall objective of the City's investment management is to maximize the total return of designated funds and preserve capital within the guidelines of this policy.

- Safety - Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
  - Credit Risk – The City will minimize credit risk, which is the risk of loss due to the failure of the security issues or backed by:
    - Limiting investments to the most secure available, including, for example, US Treasury obligations, US agency and instrumentality obligations, commercial paper rated by a nationally recognized rating agency, and debt securities rated as AA or higher.
    - Diversifying the investment portfolio so that the losses from any one type of security or from any one individual issuer will be minimized.
  - Interest Rate Risk – The City will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates by:
    - Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
    - Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio.
- Liquidity - The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). Alternatively, a portion of the portfolio may be placed in money market mutual funds or the local government investment pool, which offer same-day liquidity for short-term funds.

- Yield - The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. The investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Any managed portion of the portfolio shall be designed with the objective of regularly meeting or exceeding the following benchmarks:

  - US Government Money Market average and Local Government Investment Pool (LGIP) rate – Short-Term portfolios
  - The benchmark shall be reflective of the actual securities being purchased and risks undertaken and the benchmarks shall have a similar weighted average maturity as the portfolio.

  Securities shall generally be held until maturity with the following exceptions:

  - A security with declining credit may be sold early to minimize loss of principle.
  - A security swap would be allowed in order to improve the quality, yield or target duration in the portfolio.
  - If liquidity needs of the portfolio require that the security be sold.

Communication and Reporting

- The Finance Director shall issue a quarterly report to the City of Appleton reviewing the performance and investment strategy of the firm on behalf of the portfolios.
- The Investment Manager is expected to meet with designated employees of the City of Appleton to review the portfolios and to discuss investment results in the context of these guidelines and objectives upon request. At all times the Investment Manager and Finance Committee are encouraged to communicate on significant matters pertaining to investment policies and the management of the portfolios.

DEBT POLICIES

- The City will confine long-term borrowing to capital improvements.
- The City will attempt to limit use of short-term debt to bond anticipation purposes.
- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- The City will maintain practices and procedures designed to ensure compliance with mandatory disclosures subsequent to issuance of debt.
- Section 67.03(1) of the Wisconsin Statutes provides that the amount of indebtedness of a municipality shall not exceed five percent of the equalized valuation of the taxable property in the municipality. Although State Statutes allow five percent of the equalized valuation, the City has set an internal debt goal, which seeks to remain below 40% of the maximum amount allowed by the State Statutes.
- The levy for debt service shall be no greater than 20% of the total levy, with an effort to maintain the levy at a proportionate, even level for tax rate stabilization.

SPECIAL ASSESSMENT POLICIES

GENERAL POLICY

Special assessments will be levied against abutting property owners in accordance with the City's currently adopted Policy for Special Assessments, effective 7/17/24.

SPECIAL ASSESSMENTS SUBJECT TO PAYMENT PLANS

Bills of $1,000 or less are due by January 31. For bills in excess of $1,000, a five year payment plan is assumed. Deferred payments will bear an interest on the unpaid balance at the rate of prime plus 3% per annum on the unpaid balance.

Street Construction
The assessment rate for new construction is based on 100% of assessable construction costs for widths up to 49' (back of curb to back of curb) and thicknesses up to 9" (concrete) or 6" (asphalt) dependent upon the zoning of the abutting property.

Sidewalks
The assessment rate for new construction is based on 100% of assessable construction costs, including engineering costs.

There is no assessment for sidewalk reconstruction that meets the "green dot" criteria. Assessments are levied at 125% of the assessable construction costs when sidewalks not meeting "green dot" criteria are replaced at the property owner's request.

Sanitary Sewers
The current assessment rate for new construction is the actual cost for mains. Reconstruction in an existing area or reconstruction or relining of sanitary sewers is not assessed for mains and $55.00 per foot for laterals up to 6" in diameter and actual cost for laterals larger than 6" in diameter.

Storm Sewers/Facilities
R-1 and R-2 Zoning: The cost of constructing or reconstructing storm sewers, mini-sewers or other drainage facilities in existing developed areas annexed after January 1, 1999 will be fully assessable to the abutting property owners. The cost of constructing, reconstructing or relining storm sewers in all other existing streets will be borne by the Stormwater Utility.

All other zoning: The assessment rate for storm sewer construction, reconstruction or relining in existing streets will be 33% of the actual construction cost, up to and including 15" storm main (not deeper than 10'), maintenance holes, inlets and inlet leads. Credit will be given for the remaining useful life of a reconstructed or relined sewer based on current cost of construction. For this purpose, the useful life of storm sewer will be 75 years.

Regional stormwater facilities built prior to March 1, 2006 are assessed on an Equivalent Runoff Unit (ERU) basis to all properties being served by the improvements. The cost for regional stormwater facilities built after March 1, 2006 is borne by the Stormwater Utility.

Water Mains
The current assessment rate for new water main construction is based on actual bid cost.

In-kind water main reconstruction, including hydrants and leads, is not assessed.

SPECIAL ASSESSMENTS DUE IN YEAR ASSESSED

Ornamental street lighting, snow removal, weed cutting, tree planting, Business Improvement District, and delinquent utility charges.

The assessment is based on the total cost of operating and maintaining the system and is assessed in full to benefited properties.

PURCHASING POLICIES

- Purchases for all City departments for the City of Appleton shall be in accordance with the City Procurement and Contract Management Policy.
- The methods of source selection are as follows:
  - Public Construction – All general public construction projects with cost exceeding $50,000 and public highway construction with cost exceeding $25,000 must be competitively bid. This process shall consist of:
    - Invitation for bids
    - Public notice
    - Bid opening
    - Bid acceptance and evaluation
    - Bid award - Common Council approval
  - Purchases of $25,000 or more (other than public construction) require that a minimum of three written quotations be solicited. Evaluation criteria that favorably and accurately assess the relevant cost or service advantages of local procurement are required. Any new contracts or agreements for services with an anticipated cost of $25,000 or more require the approval of the Committee of Jurisdiction and the Common Council prior to execution.

- Purchases of $10,000 but less than $25,000 require the solicitation of two (2) or more quotes, which may be either written or verbal. When verbal quotes are received, all pertinent details of the quote should be documented in writing by the department and retained on file. Purchases of less than $2,000 may be made based upon the best judgment of the department making the purchase.
- Sole Source Procurements – Purchases of goods and materials under $50,000 may be made without competition when it is agreed between the department and the Purchasing Manager that there is only one acceptable source available. Sole source procurements with an anticipated cost of $50,000 or more require the approval of the Committee of Jurisdiction and the Common Council. Reasons for sole source purchases must be documented and will expire on an annual basis. Emergency purchases, as defined in the Procurement and Contract Management Policy, may also be exempted from the competitive bidding process. Such emergency purchases must also be documented and approved by the Mayor.
- Purchases made using a City-issued procurement card are subject to the rules and restrictions of the City Procurement Card Policy, in addition to the Procurement and Contract Management Policy.

➢ Due to FTA funding requirements, Valley Transit follows City of Appleton procurement policies except where the federal policies are more restrictive.

PENSION FUNDING AND REPORTING POLICIES

➢ All current pension liabilities shall be funded on an annual basis.

Existing Plan Funding

➢ All permanent employees of the City are participants in the Wisconsin Retirement System (WRS), a State-wide, defined-benefit pension plan to which employer and employees both contribute. The rates of employer and employee contributions are set annually by WRS based on actuarial evaluations. The State's policy is to fund retirement contributions to meet current costs of the plan. The 202 rate requirements for the Wisconsin Retirement System employees are as follows:

	General	Police	Fire
Employee Contribution	7.25%	7.25%	7.25%
City Contribution	7.25%	14.35%	18.75%
Total	14.50%	21.60%	26.00%

Prior Years' Unfunded Pensions

➢ The State of Wisconsin administers a plan for retired employees of the Appleton Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees.

ACCOUNTING, AUDITING, AND FINANCIAL REPORTING POLICIES

➢ An independent audit will be performed annually for all City funds.

➢ The City will produce a Annual Comprehensive Financial Report (ACFR) in accordance with Generally Accepted Accounting Practices (GAAP) as outlined by the Governmental Accounting Standards Board (GASB).

RISK MANAGEMENT POLICY

The objective of the risk management program is to protect the City, its assets and the public against accidental losses, destruction, or depletion.

Internal Activities:

On January 1, 1990, the City of Appleton joined Cities and Villages Mutual Insurance Company (CVMIC), a municipal mutual insurance company that provides liability insurance services. CVMIC currently provides this liability protection to 53 Wisconsin cities and villages. As part of this self-funded program, the City's Insurance Fund provides coverage of $200,000 per general, automobile, law enforcement or public officials' liability claim, to a maximum of $800,000 per year. The mutual insurance is liable for any costs above these limits up to $5 million per occurrence. *In addition, the City of Appleton has a $5 million excess insurance policy as part of the CVMIC group purchase program, thus providing total coverage of $10 million per occurrence.*

Additionally, the insurance fund provides coverage for:

$500,000 per worker's compensation claim, with purchased coverage of statutory limits for workers' compensation and $2 million for employer's liability,

$1,000 - $15,000 deductible per property damage claim, depending on the property, with purchased replacement cost coverage,

$10,000 - $50,000 deductible per occurrence for crime claims, depending on the type of crime (theft, robbery, computer fraud, etc.), with purchased coverage to $250,000 - $5,000,000 per occurrence,

$5,000 deductible per occurrence for any auto physical damage (includes both vehicle collision and comprehensive coverage) claim with purchased coverage on both an actual cash value and replacement cash value basis (which is dependent upon the age of the city vehicle),

$25,000 deductible per employment practices liability claim, with purchased coverage to $1 million per occurrence/ $1 million aggregate per year, and

$25,000 deductible per environmental liability claim related to the Mackville Landfill Site, with purchased coverage to $5 million per occurrence/$5 million aggregate.

$100,000 medical expense / $30,000 accidental death per claim coverage for city-authorized volunteers. Aggregate limit of $500,000.

- The City will self-insure all losses which occur with predictable frequency and those which will not have a significant impact on the City's financial position.
- The Human Resources Department and City Attorney's Office review and make determinations on all claims filed against the City.

External Activities:

- Special Events Insurance Requirements: Organizations that use City parks and/or City facilities for special events such as foot races, parades, festivals, etc. are required to obtain liability insurance if the event involves more than 250 people, drone use, street closure or use of rides, dunk tanks and/or inflatables. Depending upon the event type, additional insurance may also be required. The sponsoring organization is responsible for any losses which may occur as a result of their event. Sponsoring organizations are also required to sign "Hold Harmless, Defense and Indemnification" agreement.
- Contractor, Vendor, Supplier, etc. Insurance Requirements: Companies that provide services for or perform activities on behalf of the City such as infrastructure improvements, engineering/inspection services, etc. are required to obtain various insurance coverages that are dependent upon the nature and potential risk exposure of their work. Coverages for "miscellaneous" jobs or activities such as asbestos abatement, pollution cleanup, oil recycling, hazardous waste removal, or any new contract or activities where it is not clear what level of insurance should be required will be set by the Risk Manager on a case by case basis.

CITY OF APPLETON
2027 BUDGET
BACKGROUND/GENERAL INFORMATION

Geography/Early History
Located in northeast Wisconsin, in Outagamie, Winnebago, and Calumet Counties, the City of Appleton lies 30 miles south of Green Bay, just north of Lake Winnebago, on the Fox River. The Appleton area has a deep and rich indigenous history and is located on the ancestral homelands of the Menominee and Ho-Chunk people.

In 1634, Jean Nicolet, commissioned by Samuel de Champlain to explore this region, navigated up the Fox River from Green Bay. In the Treaty of 1831, the Menominee ceded the lands to the United States. During the first years of its history, there were three villages where Appleton now stands: Lawesburgh on the east side, Grand Chute on the west end and Appleton in the middle.

The three settlements were incorporated under the name of Appleton as a village in 1853, and later as a city in 1857.

Education
Education was, and continues to be, a priority in Appleton. With the financial backing of Amos Lawrence, the Lawrence Institute was chartered in 1847. Samuel Appleton donated $10,000 to the newly founded college library and, in appreciation; his name was given to the community. Today, Lawrence University's 80+ acre campus contains numerous instructional, residential, recreational and administrative facilities, has a student body of 1,500 students drawn from nearly every state and more than 50 countries, served by a 150+ member faculty.
It lies just east of the City's downtown, and its students and faculty members contribute to our community through music, drama, visual arts, sports activities and other cultural and educational enrichment.

In 1850, Daniel Huntley taught in the first free public school. The St. Mary Catholic Church opened the first parochial school in the community in 1864. The first 4-year high school began operating in 1876 in the Hercules School and Kindergarten was initiated in 1898 in Lincoln School. With population growth came the need for additional facilities. Today there are 24 public, 13 parochial, and 14 charter schools.

Appleton traditionally has had a commitment to vocational education. The Vocational School was established in 1912, and the first facility in the United States to be built exclusively for this purpose was erected here in 1917. When the State of Wisconsin was divided into vocational, technical and adult education districts in 1965, the local program was expanded, and the Fox Valley Technical College was established.

Government
Appleton has a mayor/council form of government with 15 alderpersons elected for two-year terms and the mayor for a four-year term. It is also the Outagamie County seat, the largest city in both Outagamie and Calumet Counties, and the designated Metropolitan Statistical Area “Center-City” of the Appleton-Oshkosh-Neenah urban area as defined by the Federal Office of Management and Budget, thus an “Entitlement City” under the federal block grant program. Appleton is the sixth-largest city in the State of Wisconsin.

The City is a “full-service” municipality providing: police and fire protection, public works-related services including refuse pickup, street construction, maintenance and cleaning, snow and ice control, planning, inspection, health, parks and recreation, library, mass transit, water and wastewater disposal services, among others.

Industry
Fur traders seeking to do business with the indigenous people of the Fox Valley were the first European settlers in Appleton. Dams and canals developed in the early days of industrialization along the Fox River made it possible to both navigate the river with larger vessels and generate waterpower for industry, allowing for the City’s steady growth. The paper industry, beginning with the building of the first paper mill in the city in 1853, was at the forefront of the City's development. Appleton now has a diversified industrial, commercial and service industry tax base, with major manufacturing, paper-related industries, national and regional insurance companies, technology firms, healthcare systems, and financial institutions providing a sound, vigorous economy.

CITY OF APPLETON
2027 BUDGET
DEMOGRAPHIC AND ECONOMIC INFORMATION

Per Return Adjusted Gross Income

	State of Wisconsin	Outagamie County	Calumet County	Winnebago County	City of Appleton
2024	76,638	76,620	79,301	64,312	76,616
2023	73,001	73,449	74,264	59,836	73,234
2022	70,548	70,308	71,465	54,827	70,100
2021	66,369	70,358	74,577	64,881	67,057
2020	61,518	65,696	69,706	62,243	61,439
2019	61,003	65,444	71,461	60,701	62,442

Source: Wisconsin Department of Revenue, Division of Research and Analysis

Unemployment Rate

	State of Wisconsin		Outagamie County		Appleton MSA		City of Appleton	
July, 2026	3.4	%	3.2	%	3.1	%	3.5	%
July, 2025	3.2		3.0		2.9		3.3	
Average, 2025	3.2	%	2.9	%	2.8	%	3.0	%
Average, 2024	3.0		2.6		2.5		2.7	
Average, 2023	3.0		2.6		2.5		2.8	
Average, 2022	2.9		2.5		2.5		2.6	
Average, 2021	3.8		3.1		3.1		3.2	

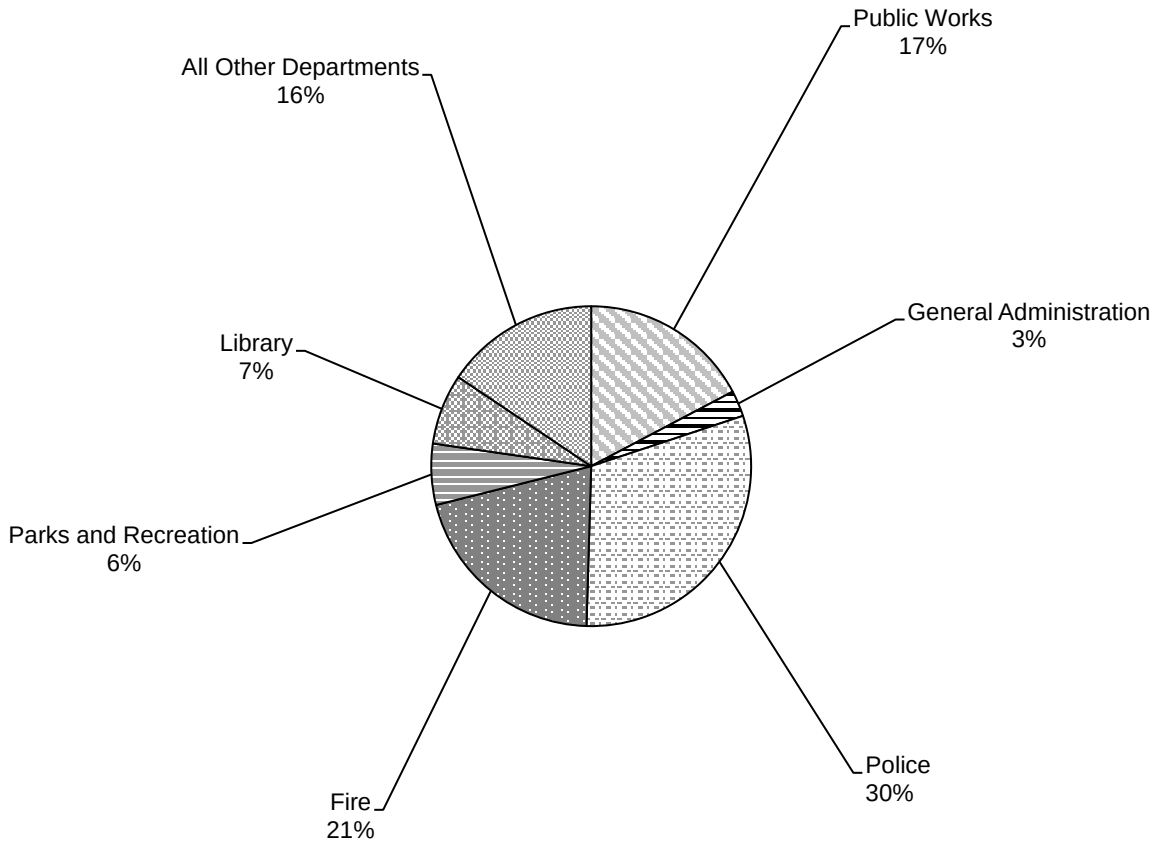
Source: Wisconsin Department of Workforce Development, Division of Research and Analysis

CITY OF APPLETON 2027 BUDGET
GENERAL FUND

The General Fund is the general operating fund of the City. This fund accounts for the financial resources of the City which are not accounted for in any other fund. Principal sources of revenue are property taxes, State transportation aids, and State shared revenues. Primary expenditures are for police protection, fire protection, public works, and general administration.

2027 GENERAL FUND EXPENDITURES

$77,680,467



CITY OF APPLETON 2027 BUDGET

GENERAL FUND

	Actual		Budget			%
	2024	2025	Adopted 2026	Projected 2026	2027	Change *
REVENUES						
Taxes	$ 40,366,008	$ 40,646,803	$ 41,293,444	$ 41,318,444	$ 41,902,628	1.48%
Intergovernmental	20,378,846	21,129,141	21,339,110	21,348,110	22,155,496	3.83%
Licenses and Permits	2,013,113	2,288,391	2,122,659	2,122,759	2,148,599	1.22%
Special Assessments	251,999	252,769	252,000	252,000	236,500	-6.15%
Charges for Services	1,464,018	1,482,004	1,553,232	1,553,232	1,578,155	1.60%
Interest Income	2,418,909	2,662,651	1,557,985	1,598,035	1,585,050	1.74%
Fines and Forfeitures	338,127	362,307	330,000	330,000	350,000	6.06%
All Other Revenue	1,961,236	1,865,271	1,291,670	1,328,110	1,252,274	-3.05%
TOTAL REVENUES	**69,192,256**	**70,689,336**	**69,740,100**	**69,850,690**	**71,208,702**	**2.11%**
EXPENDITURES						
Common Council	144,445	145,498	156,885	156,885	159,650	1.76%
Mayor	494,385	494,072	502,540	502,540	514,969	2.47%
Finance	964,704	1,149,105	1,077,711	1,077,711	1,118,030	3.74%
Information Technology	2,575,222	2,924,048	3,016,579	3,016,579	3,375,910	11.91%
Human Resources	833,130	891,979	832,138	832,138	875,602	5.22%
Legal Services	1,184,141	1,151,064	1,274,615	1,274,615	1,240,094	-2.71%
General Administration	4,388,405	2,416,264	2,138,520	5,373,726	2,036,488	-4.77%
Community Development	2,842,265	2,970,284	2,901,394	2,946,779	3,054,805	5.29%
Library	5,105,809	5,440,192	5,284,097	5,284,097	5,544,867	4.93%
Parks & Recreation	4,406,863	4,540,076	4,642,663	4,642,663	4,793,524	3.25%
Public Works	11,962,822	12,802,158	12,005,592	12,005,592	13,425,899	11.83%
Health Services	1,330,467	1,584,556	1,617,191	1,617,191	1,774,172	9.71%
Police	21,066,133	22,683,406	22,604,116	22,604,116	23,741,237	5.03%
Fire	14,894,657	15,449,372	15,220,456	15,220,456	16,025,220	5.29%
TOTAL EXPENDITURES	**72,193,448**	**74,642,074**	**73,274,497**	**76,555,088**	**77,680,467**	**6.01%**
REVENUES OVER EXPENDITURES	**(3,001,192)**	**(3,952,737)**	**(3,534,397)**	**(6,704,398)**	**(6,471,765)**	**83.11%**
OTHER FINANCING SOURCES (USES)						
Sale of City Property	10,278	16,764	5,000	5,000	5,000	0.00%
Other Financing Sources	7,885,342	4,177,952	4,316,913	4,316,913	7,308,082	69.29%
Other Financing Uses	(2,811,012)	(890,846)	(787,516)	(787,516)	(841,317)	6.83%
TOTAL OTHER FINANCING	**5,084,608**	**3,303,870**	**3,534,397**	**3,534,397**	**6,471,765**	**83.11%**
NET CHANGE IN EQUITY	**2,083,415**	**(648,867)**	**-**	**(3,170,001)**	**-**	N/A
FUND BALANCE - Beginning	29,018,829	31,102,244	30,453,377	30,453,377	27,283,376	-10.41%
FUND BALANCE - Ending	**$ 31,102,244**	**$ 30,453,377**	**$ 30,453,377**	**$ 27,283,376**	**$ 27,283,376**	**-10.41%**

* % change from prior year adopted budget

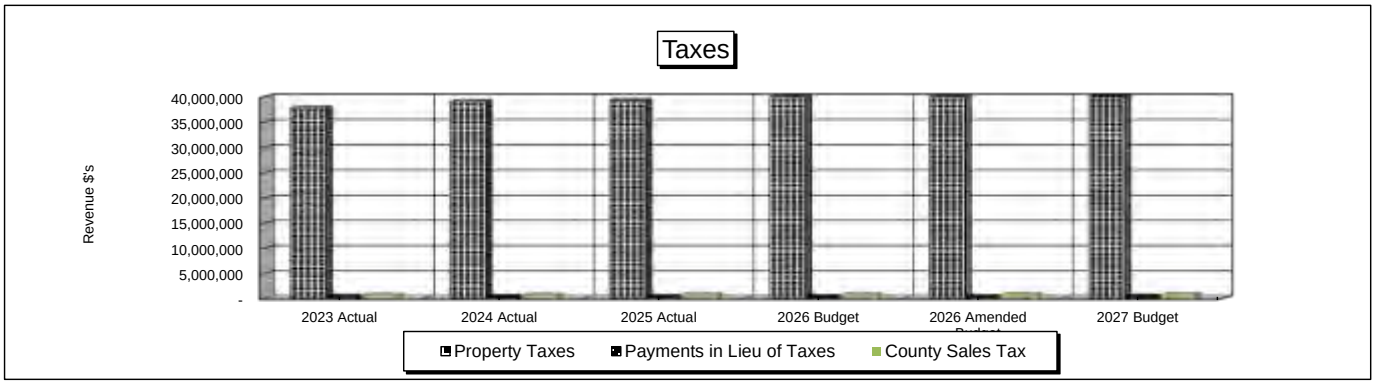
CITY OF APPLETON 2027 BUDGET
GENERAL FUND BALANCE

	PAGE IN BUDGET	AMOUNT
Projected Fund Balance @ 12/31/26	38	$ 27,283,376
Less Non-spendable Fund Balance:		
Inventories and Prepaid Items		(1,300,000)
Condominium Association Loan		(263,053)
Advance to other Funds		(597,202)
Less Assigned Fund Balance:		
Payments in Lieu of Taxes		(1,867,000)
Working Capital - 25% of budgeted expenditures (25% * $78,521,784, includes transfers)	38	(19,630,446)
Debt Service - 25% of ensuing year's debt service requirements (25% * $14,204,575 Debt Service Obligation Less TIF related debt obligation)	466	(3,551,144)
Projected General Fund Balance in of the reserve policy @ 12/31/26		$ 74,531
75% required to be used for reduction of long-term liabilities		$ 55,899
25% subject to Finance Committee recommendation		$ 18,632

CITY OF APPLETON 2027 BUDGET

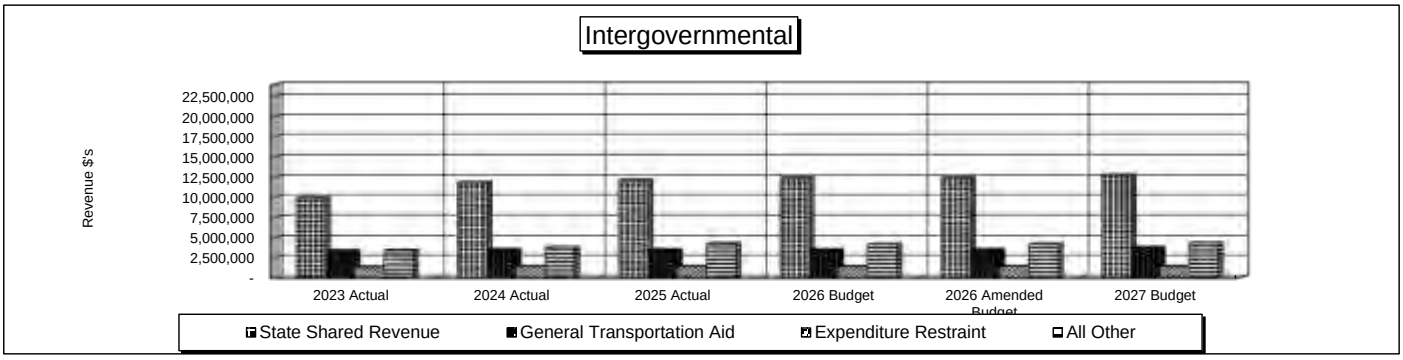
GENERAL FUND REVENUES

Taxes	2023 Actual	2024 Actual	2025 Actual	2026 Budget	2026 Amended Budget	2027 Budget	% Change
Property Taxes	37,824,720	39,071,000	39,293,263	39,932,984	39,932,984	40,485,128	1.38%
County Sales Tax	855,476	858,048	923,991	940,000	965,000	965,000	2.66%
Payment in Lieu of Taxes	455,899	436,960	429,549	420,460	420,460	452,500	7.62%
Total Taxes	**$ 39,136,095**	**$ 40,366,008**	**$ 40,646,803**	**$ 41,293,444**	**$ 41,318,444**	**$ 41,902,628**	**1.47%**



Taxes are derived from several sources. Property taxes now provide approximately 54% of our general fund revenues. Recent years have seen the equalized value of the tax base experience steady increases, amounting to 11.7% in 2022, 9.21% in 2023, 3.94% in 2024,7.38% in 2025 and 8.51% in 2026 excluding the TIF districts. Beginning in 2020, Outagamie County began collecting a 0.5% sales tax, a portion of which is remitted to the City of Appleton. The City also collects voluntary and contractual "in-lieu of" property tax payments from certain tax-exempt entities. The State currently restricts growth in local property taxes to the amount of net new construction, which was 1.282% for the City for the 2027 Budget, resulting in a total City constraint of $56,894,884 across all funds. The City levy meets that constraint.

Intergovernmental Revenue	2023 Actual	2024 Actual	2025 Actual	2026 Budget	2026 Amended Budget	2027 Budget	% Change
State Shared Revenue	$ 9,855,799	$ 11,795,735	$ 12,077,054	$ 12,347,151	$ 12,347,151	$ 12,727,696	3.08%
Expenditure Restraint	1,328,909	1,381,705	1,381,705	1,381,704	1,381,704	1,381,684	0.00%
General Transportation Aid	3,336,268	3,457,547	3,440,183	3,440,150	3,440,150	3,745,520	8.88%
Library Grants & Aids	1,064,805	1,166,028	1,268,046	1,293,724	1,293,724	1,396,121	7.91%
Other	2,313,309	2,577,831	2,962,153	2,876,381	2,885,381	2,904,475	0.98%
Total Intergovernmental	**$ 17,899,089**	**$ 20,378,846**	**$ 21,129,141**	**$ 21,339,110**	**$ 21,348,110**	**$ 22,155,496**	**3.82%**



The City receives various payments from other governments, including the following:
State shared revenues are portions of State sales and income taxes that are returned to the City based on a complex formula that includes growth and the per capita tax burden. This source of revenue for the City of Appleton remained virtually unchanged from 2004 until the 2012 - 2013 State budget, when it was reduced by approximately 13%. It has since remained virtually unchanged, until Act 12 was passed in 2023. The 2027 shared revenue amount included a supplemental portion and future funding will tie to a portion of sales tax revenue received by the State.

Expenditure Restraint is a State program which allocates funds to municipalities that hold general fund spending to limits specified by the program.

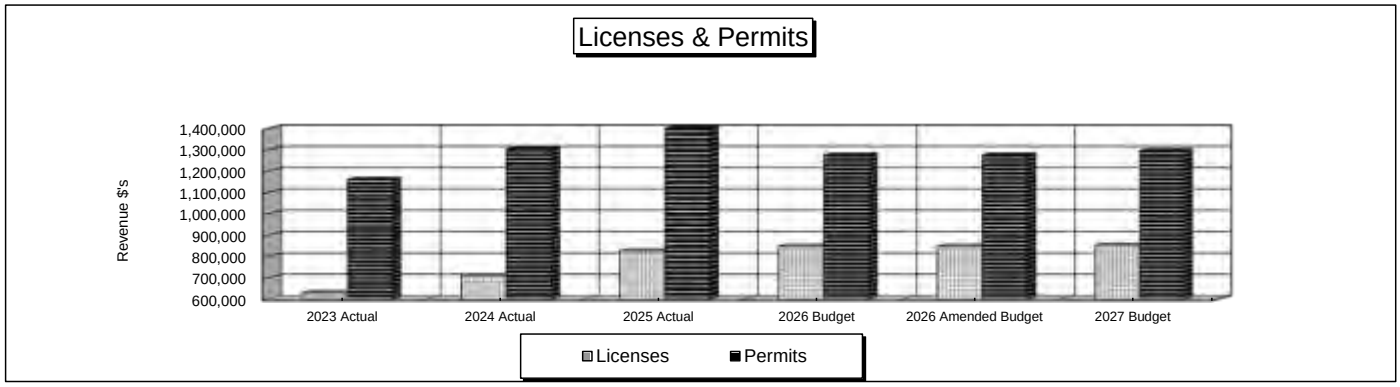
General Transportation Aid and Connecting Highway Aid are reimbursements provided by the State to defray a portion of the expense incurred for construction and maintenance of roads under local jurisdiction (or designated by the State in the case of a State trunk highway system or a swing or lift bridge), based on a share of eligible transportation-related expenditures.

Library Grants and Aids are payments from counties and are derived from a tax levied on areas of the county that do not have a municipality that provides library service. The county allocates this tax to libraries in the county through a formula based on use. This revenue source includes support from Outagamie, Calumet, and Winnebago Counties.

Other intergovernmental revenues include fire inspection dues, public safety grants and reimbursements, State exempt computer and personal property aid, and various other grants and reimbursements.

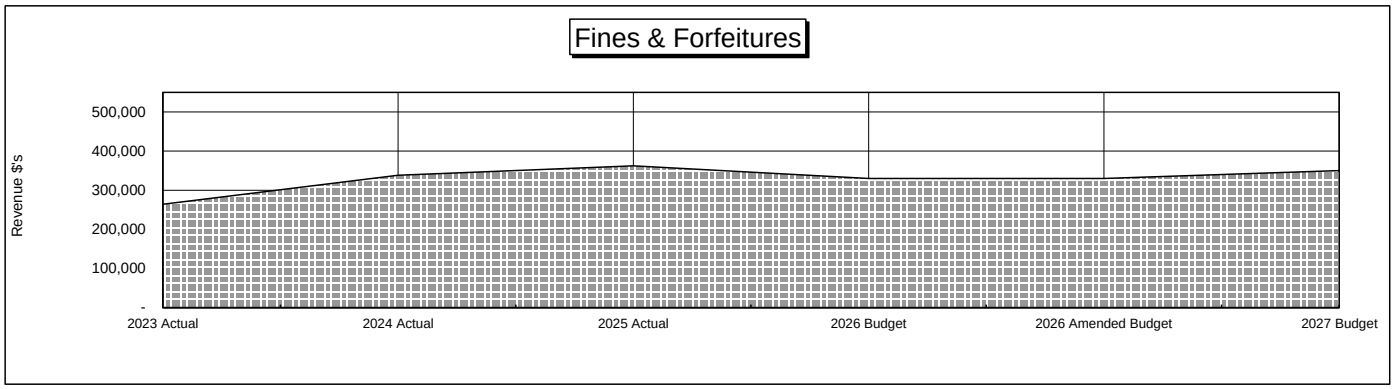
CITY OF APPLETON 2027 BUDGET
GENERAL FUND REVENUES

Licenses and Permits	2023 Actual	2024 Actual	2025 Actual	2026 Budget	2026 Amended Budget	2027 Budget	% Change
Licenses	$ 630,191	$ 711,398	$ 826,937	$ 847,849	$ 847,949	$ 853,299	0.64%
Permits	1,160,526	1,301,715	1,461,453	1,274,810	1,274,810	1,295,300	1.61%
Total Licenses and Permits	**$ 1,790,717**	**$ 2,013,113**	**$ 2,288,391**	**$ 2,122,659**	**$ 2,122,759**	**$ 2,148,599**	**1.22%**



Licenses and permits are required for the privilege of carrying on a business or trade, or holding a special event, that is regulated by ordinance within the City. The payment of all personal property taxes, room taxes, special assessments and other amounts due to the City imposed pursuant to Code, in addition to all forfeitures or judgments resulting from conviction for violation of any City ordinance, is required prior to the granting of such license or permit.

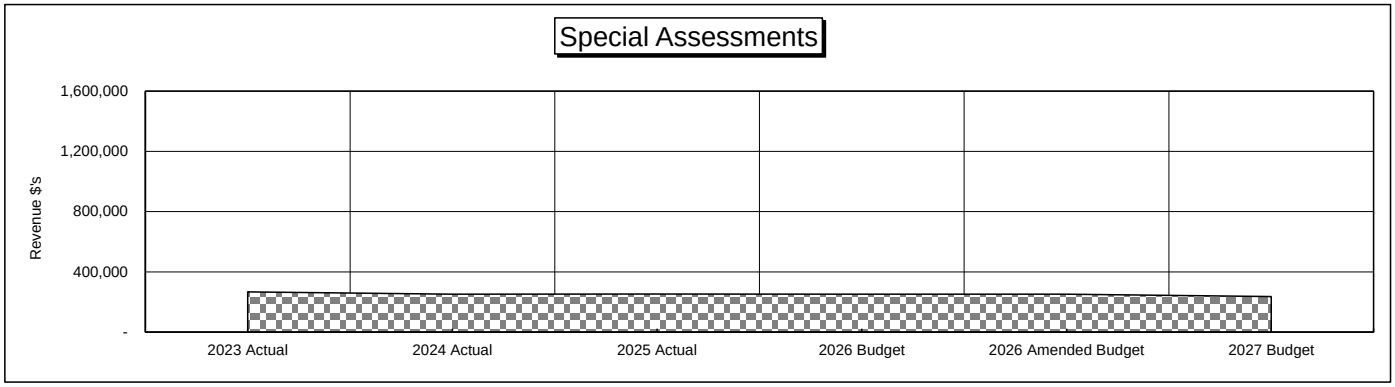
Fines and Forfeitures	2023 Actual	2024 Actual	2025 Actual	2026 Budget	2026 Amended Budget	2027 Budget	% Change
	$ 264,236	$ 338,127	$ 362,307	$ 330,000	$ 330,000	$ 350,000	6.06%



Fines and forfeitures are collected for City ordinance violations, traffic citations, and other misdemeanors covered by City Code and State Statute.

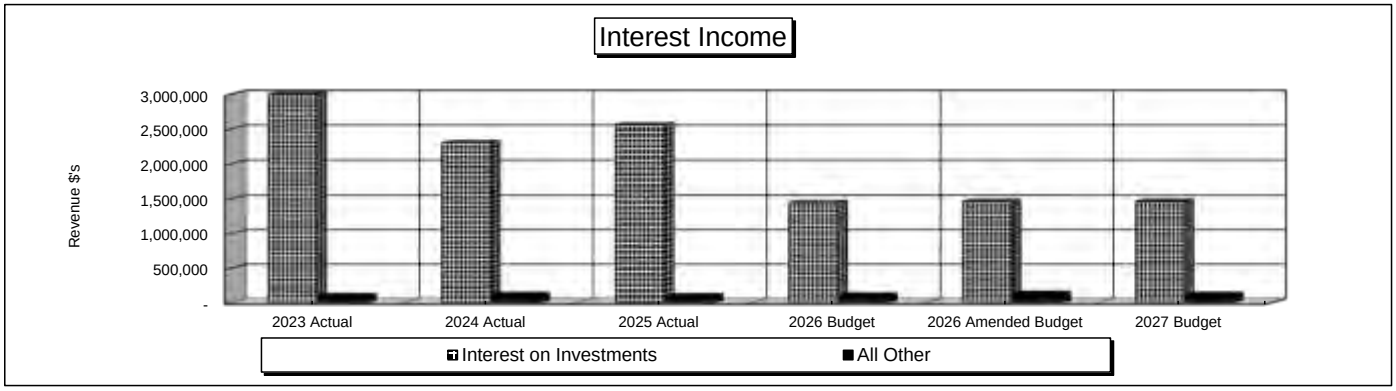
CITY OF APPLETON 2027 BUDGET
GENERAL FUND REVENUES

	2023 Actual	2024 Actual	2025 Actual	2026 Budget	2026 Amended Budget	2027 Budget	% Change
Special Assessments	$ 267,049	$ 251,999	$ 252,769	$ 252,000	$ 252,000	$ 236,500	-6.15%



The majority of this revenue is related to special assessments to property owners for City snow removal or weed cutting services required when properties are not timely attended to. Additionally, there are annual special assessments to property owners for decorative street lighting within certain subdivisons in the City.

Interest Income	2023 Actual	2024 Actual	2025 Actual	2026 Budget	2026 Amended Budget	2027 Budget	% Change
Interest on Investments	3,245,143	2,301,628	2,562,143	1,447,985	1,462,985	1,465,000	1.18%
Interest on Delinquent Tax	100,905	117,224	100,449	110,000	135,000	120,000	9.09%
Interest - Deferred Specials	101	57	59	-	50	50	#DIV/0!
Total Interest Income	**$ 3,346,149**	**$ 2,418,909**	**$ 2,662,651**	**$ 1,557,985**	**$ 1,598,035**	**$ 1,585,050**	**1.74%**

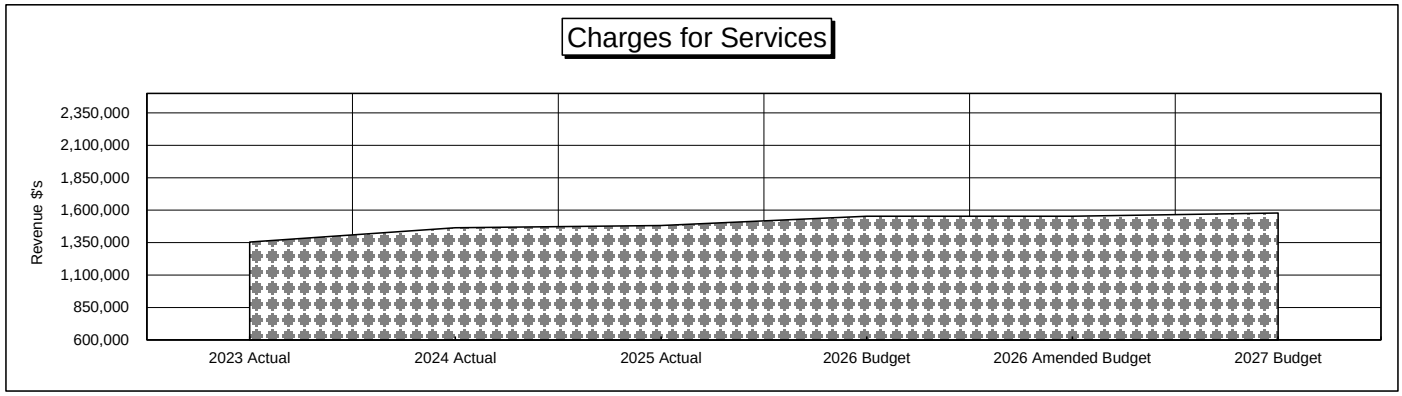


Interest on investments reflects interest earned on public funds being held until distributed to other taxing authorities, funds held until expended by the City, and interest income on advances to other funds. Factors which determine investment income are interest rates, cash balances, and the current market environment. In accordance with Governmental Accounting Standards Board (GASB) rules, all investments must be valued at market value ("mark to market"). Although no investments are intended to be sold prior to maturity, the unrealized gain or loss generated by this market valuation must be recorded, which ultimately adds to, or offsets, interest earnings.

Other sources of interest income include interest on a building improvement loan made to the City Center Condominium Association which is expected to generate $9,625 in 20256 Additionally, interest on advances made by the General Fund to some of the City's TIF Districts during their early years is expected to generate $23,360 of interest income in 2026.

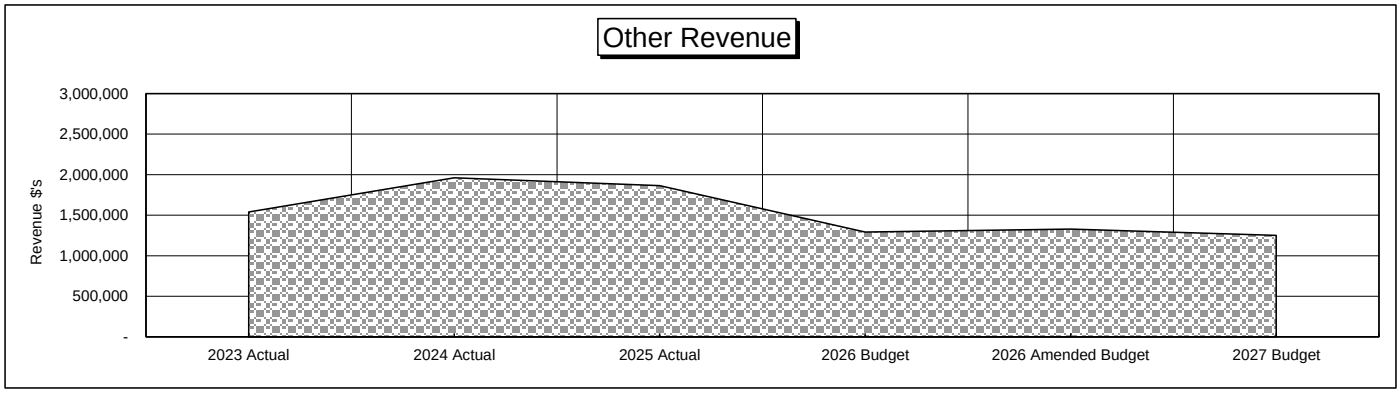
CITY OF APPLETON 2027 BUDGET
GENERAL FUND REVENUES

	2023 Actual	2024 Actual	2025 Actual	2026 Budget	2026 Amended Budget	2027 Budget	% Change
Charges for Services	$ 1,354,699	$ 1,464,018	$ 1,482,004	$ 1,553,232	$ 1,553,232	$ 1,578,155	1.60%



User charges are established when the service is being provided for the specific benefit of the person or entity charged, rather than to the general public. User charges are paid by all users, including non-residents and those exempt from property taxes. Fees include swimming pool and recreation program fees, payments from the AASD for school resource officers, and charges for street repairs following utility excavations among other charges.

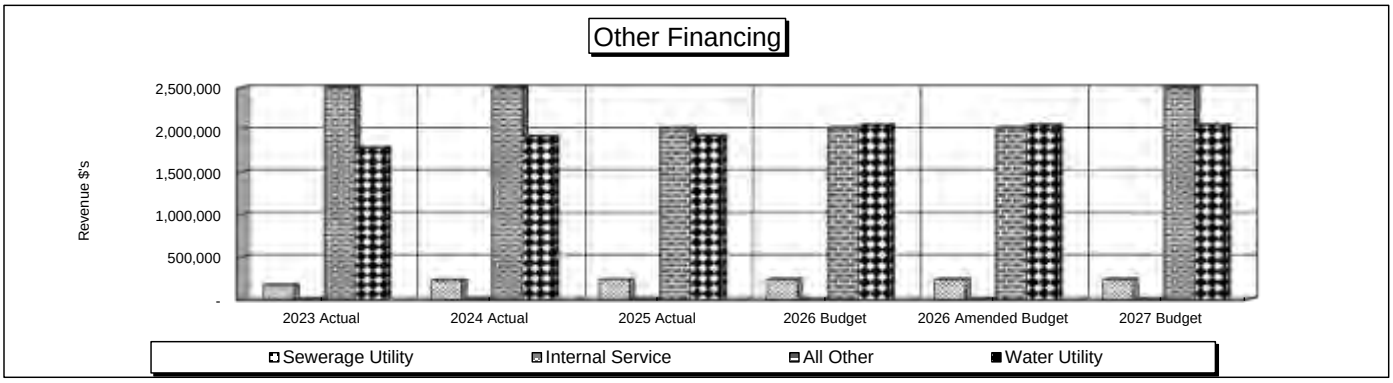
Other Revenue	2023 Actual	2024 Actual	2025 Actual	2026 Budget	2026 Amended Budget	2027 Budget	% Change
Sales of City Property	$ 2,138	$ 10,278	$ 16,764	$ 5,000	$ 5,000	$ 5,000	0.00%
Other Revenue	1,540,577	1,961,236	1,865,271	1,291,670	1,328,110	1,252,274	-3.05%
	$ 1,542,715	**$ 1,971,513**	**$ 1,882,036**	**$ 1,296,670**	**$ 1,333,110**	**$ 1,257,274**	**-3.04%**



Other revenue includes the school crossing guard program reimbursement, cable franchise fees, cell phone tower leases, reimbursements for damage to City property, and other miscelleanous charges and reimbursements.

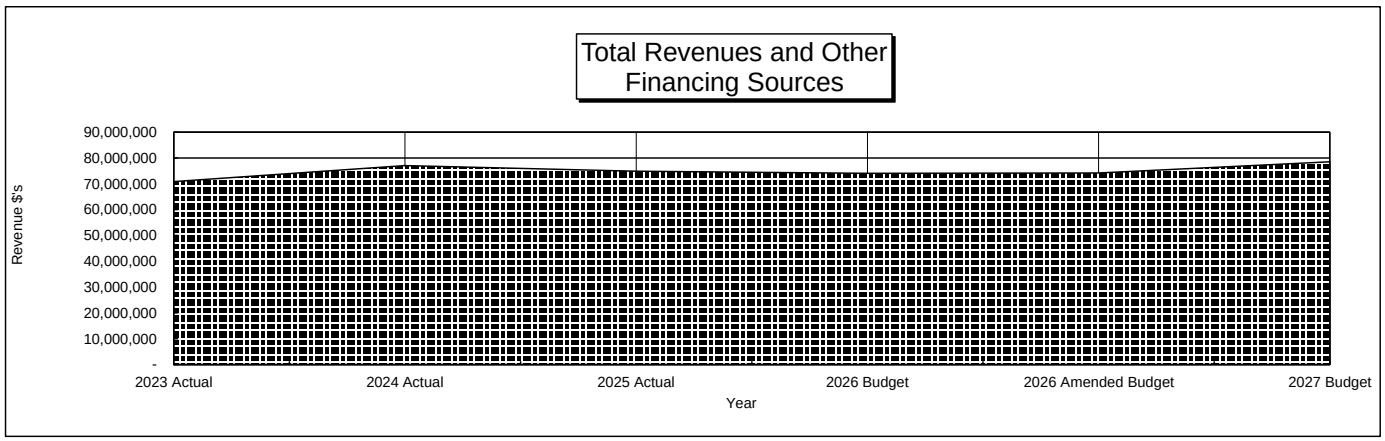
CITY OF APPLETON 2027 BUDGET
GENERAL FUND REVENUES

Other Financing Sources	2023 Actual	2024 Actual	2025 Actual	2026 Budget	2026 Amended Budget	2027 Budget	% Change
Water Utility	$ 1,783,946	$ 1,920,052	$ 1,928,440	$ 2,053,900	$ 2,053,900	$ 2,053,900	0.00%
Golf Course	17,900	26,856	27,660	28,490	28,490	29,345	3.00%
Wastewater Utility	167,362	223,701	232,976	236,900	236,900	236,900	0.00%
Parking Utility	9,300	13,956	14,370	14,800	14,800	14,800	0.00%
Stormwater Utility	12,500	18,756	19,315	19,895	19,895	19,900	0.03%
Special Revenue	1,190,284	3,431,695	1,955,191	1,962,928	1,962,928	1,966,199	0.17%
Capital Projects	1,898,371	-	-	-	-	2,987,038	N/A
Internal Service	54,000	-	-	-	-	-	N/A
Trust & Agency	-	-	-	-	-	-	N/A
Other	102,893	2,250,326					
Total Other Financing Sources	**$ 5,236,556**	**$ 7,885,342**	**$ 4,177,952**	**$ 4,316,913**	**$ 4,316,913**	**$ 7,308,082**	**69.29%**



The Water Utility makes an annual payment in lieu of taxes to the General Fund. The payment calculation is based on the value of infrastructure assets within the City boundaries. Charges to the golf course, Water, Wastewater, and Parking Utilities for administrative expenditures (centrally budgeted services such as personnel, accounting and technology services) are recovered by the General Fund through these interfund transfers. The transfer from the Special Revenue fund represents mainly wheel tax proceeds received by the City which are used to fund street projects.

	2023 Actual	2024 Actual	2025 Actual	2026 Budget	2026 Amended Budget	2027 Budget	% Change
Total Revenues and Other Financing Sources	**$ 70,837,306**	**$ 77,087,875**	**$ 74,884,053**	**$ 74,062,013**	**$ 74,172,603**	**$ 78,521,784**	**6.02%**



CITY OF APPLETON 2027 BUDGET

MAYOR'S OFFICE

Mayor: Jacob A. Woodford

CITY OF APPLETON 2027 BUDGET
OFFICE OF THE MAYOR

MISSION STATEMENT

The Office of the Mayor will provide vision, leadership, and management of City operations and services to maintain a safe, vibrant community with a high quality of life. To ensure our community thrives, we will focus on building and maintaining a strong, diversified tax base consisting of various housing types and affordability, neighborhoods, and commercial and industrial sectors, supported by deliberate implementation of a comprehensive strategic economic plan for the benefit of all current and future residents of Appleton.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

2026 presented some significant challenges to City administration. Two department head positions required hiring – Finance and Parks & Recreation, and the Office of the Mayor brought on a new Communications Director. Major planning initiatives moved into implementation, most notably the updated Comprehensive Plan.

An expected dip in new construction activity occurred in 2026, however, the long-term pipeline of projects is very strong thanks to work in 2026. A development agreement and associated Tax Increment District plan was completed to facilitate the redevelopment of Thrivent's property on the north side. This 580-acre parcel will develop over the coming decade+, providing new housing, commercial, and recreational opportunities for the City. Additionally, land was secured in this agreement to provide for a future fire station.

Instability in federal funding policies and local action continued. Despite this, the overall picture for the City of Appleton has remained relatively stable, however, funding cuts and changes in approach have crept in. Mayor Woodford's continued advocacy on the $25M grant for the Transit Center project allowed the process to advance, however, as of this writing further steps remained outstanding to carry out the project.

A tornado struck the City of Appleton and neighboring communities on July 27, 2026. Thanks to years of organizational preparatory emergency management work and the depth of experience on the City team in this area, we were able to ably respond to our community's needs and provide support to our neighbors. As of this writing, recovery efforts were underway and expected to take significant time and energy.

Mayor Woodford continued to engage in statewide advocacy, most notably in partnership with the League of Wisconsin Municipalities. Development of a new legislative agenda was in progress, with continued emphasis on meeting the needs of municipal governments needing relief from a broken funding model.

CITY OF APPLETON 2027 BUDGET
OFFICE OF THE MAYOR

MAJOR 2027 OBJECTIVES

Work with department heads to disseminate updated strategic plan, review performance indicators, prepare the Executive Budget, and implement plans.

Support employees and foster a healthy, positive, and safe workplace at the City through policies, benefits, and presence (ride-alongs, office visits, tours, and events).

Serve constituents equitably and respectfully.

Support the work of the Common Council through regular communication, sharing of needed information, and orientation/continuing education programming.

Continue to develop and implement a communication strategy that enhances efficiency and effectiveness of internal operations and improves access to information for Appleton residents.

Work to reduce barriers to the development of affordable housing in Appleton.

Partner with other local, county, State, and federal entities to support and protect the City's interests in lawmaking and regulatory processes.

Deepen partnerships between the City of Appleton and neighboring municipalities through collaboration; pursue opportunities to work together on public safety, transportation, and other services.

Foster an environment that is attractive to new and existing talent, both within the organization as well as in the community, to provide the ability for current and future businesses to thrive.

Collaborate with other private, non-profit organizations and local governments to support a welcoming community for all.

Promote Appleton's interests through active participation on various boards, committees, and organizations.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ -	$ -	$ -	$ -	$ -	N/A
Program Expenses							
10510	Administration	108,568	107,996	113,689	113,689	114,755	0.94%
10520	Citizen Outreach	335,289	334,236	337,293	337,293	346,556	2.75%
10530	Intergovernmental	50,528	51,840	51,558	51,558	53,658	4.07%
TOTAL		$ 494,385	$ 494,072	$ 502,540	$ 502,540	$ 514,969	2.47%
Expenses Comprised Of:							
Personnel		422,433	441,801	436,613	436,613	447,744	2.55%
Training & Travel		7,076	4,190	11,470	11,470	9,970	-13.08%
Supplies & Materials		23,542	27,503	28,357	28,357	29,655	4.58%
Purchased Services		41,334	20,578	26,100	26,100	27,600	5.75%
Full Time Equivalent Staff:							
Personnel allocated to programs		4.00	4.00	4.00	4.00	4.00	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
OFFICE OF THE MAYOR

Administration **Business Unit 10510**

PROGRAM MISSION

The Mayor's Office will coordinate the day-to-day operation of the City and pursue initiatives to ensure accountable, affordable, and accessible government.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", and #7: "Communicate our success through stories and testimonials".

Objectives:

Prepare the Executive Budget and Capital Improvement Plan.

Promote interdepartmental communication and collaboration to maximize resources.

Evaluate the performance of department heads according to criteria outlined in the City's compensation plan.

Work with Directors to update departmental strategic plans with a focus on measurable outcomes.

Communicate with the Common Council regarding City operations and issues brought before them.

Work with committee chairs to communicate issues and successes, and bring department budget priorities and considerations to committees early for information.

Bring emerging issues and updates to committees of jurisdiction.

Involve the Council President in building Council relationships.

Foster an environment that is attractive to new and existing talent, both within the organization as well as in the community, to provide the ability for current and future businesses to thrive.

Working with the City's Development Team, continue to implement the Economic Development Strategic Plan as well as elements in the updated City Comprehensive Plan and TIF plans.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
OFFICE OF THE MAYOR

Administration **Business Unit 10510**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
501000	Miscellaneous Revenue	$ -	$ -	$ -	$ -	$ -
	Total Revenue	$ -	$ -	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 73,311	$ 78,198	$ 81,144	$ 81,144	$ 83,002
615000	Fringes	22,684	20,810	16,305	16,305	17,013
620100	Training/Conferences	4,835	3,232	8,450	8,450	6,950
620600	Parking Permits	1,440	-	1,920	1,920	1,920
630100	Office Supplies	757	880	1,000	1,000	1,000
630200	Subscriptions	473	592	570	570	570
630500	Awards & Recognition	1,034	2,589	2,000	2,000	2,000
632001	City Copy Charges	168	190	700	700	700
641200	Advertising	160	42	-	-	-
641307	Telephone	380	274	300	300	300
641308	Cellular Phones	745	1,189	1,300	1,300	1,300
642501	CEA Operations/Maint.	1,960	-	-	-	-
642502	CEA Depreciation/Replace.	621	-	-	-	-
	Total Expense	$ 108,568	$ 107,996	$ 113,689	$ 113,689	$ 114,755

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
OFFICE OF THE MAYOR

Citizen Engagement **Business Unit 10520**

PROGRAM MISSION

In order to connect citizens with local government, we will respond to specific requests and disseminate accurate information about City services to all citizens.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #7: "Communicate our success through stories and testimonials".

Objectives:

Provide courteous service and timely, accurate information to citizens who contact the Mayor's Office.

Represent the City at community events including charity dinners, service organization meetings, school events, ground breakings, ribbon cuttings, and convention openings.

Continue the use of open hours and implement other initiatives to provide easier public access to City government.

Conduct educational sessions with students and youth organizations.

Continue to implement a communication strategy to enhance engagement with Appleton citizens and visitors with a focus on our story-telling efforts.

Effectively communicate accurate and timely information to the community.

Work cooperatively with local media to ensure timely access to information and staff for story coverage.

Work with other City social media staff on training and unified City messaging.

Offer a Citizens Academy to give an in-depth look at City operations to residents.

Maintain effective relations with members of all constituencies within the community.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
OFFICE OF THE MAYOR

Citizen Engagement **Business Unit 10520**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 240,329	$ 245,526	$ 256,737	$ 256,737	$ 251,176
615000 Fringes	52,973	64,291	50,386	50,386	63,710
620100 Training/Conferences	66	327	100	100	100
630200 Subscriptions	1,632	1,811	1,770	1,770	1,770
630300 Memberships & Licenses	575	525	800	800	800
631603 Other Misc. Supplies	1,472	2,057	2,000	2,000	2,000
632002 Outside Printing	678	597	500	500	500
632700 Miscellaneous Equipment	98	30	500	500	500
640400 Consulting Services	16,738	1,408	2,000	2,000	2,000
641200 Advertising	615	2,000	2,000	2,000	2,000
659900 Other Contracts/Obligation	20,113	15,664	20,500	20,500	22,000
Total Expense	$ 335,289	$ 334,236	$ 337,293	$ 337,293	$ 346,556

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
OFFICE OF THE MAYOR

Intergovernmental **Business Unit 10530**

PROGRAM MISSION

To maintain and further develop constructive (positive) relationships with other public and private entities in an effort to ensure that the best interests of the citizens of the City of Appleton are represented.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #5: "Promote an environment that is respectful and inclusive", and #7: "Communicate our success through stories and testimonials".

Objectives:

Monitor and influence State and federal legislative and regulatory processes that could affect the City.

Actively participate in the League of Wisconsin Municipalities, Urban Alliance, East Central Wisconsin Regional Planning Commission and other organizations.

Maintain lines of communication with local, State and federal representatives to discuss any pending State or federal legislation that could impact Appleton along with seeking any assistance from them that may help the City achieve its goals.

Advocate for additional resources for the City of Appleton through grants and other government programs.

Foster stronger relationships with neighboring Fox Cities communities.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
OFFICE OF THE MAYOR

Intergovernmental **Business Unit 10530**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 24,778	$ 26,097	$ 26,432	$ 26,432	$ 26,994
615000 Fringes	8,360	6,878	5,609	5,609	5,849
620100 Training/Conferences	735	633	1,000	1,000	1,000
630300 Memberships & Licenses	16,655	18,232	18,517	18,517	19,815
Total Expense	$ 50,528	$ 51,840	$ 51,558	$ 51,558	$ 53,658

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
MAYOR'S OFFICE

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
501000	Miscellaneous Revenue	-	-	160	-	-	-
	TOTAL PROGRAM REVENUES	-	-	160	-	-	-
	Personnel						
610100	Regular Salaries	328,859	349,821	108,750	364,313	364,313	361,172
610500	Overtime Wages	-	-	-	-	-	-
611500	Vacation Pay	9,559	14,306	10,842	-	-	-
615000	Fringes	84,015	77,674	24,543	72,300	72,300	86,572
	TOTAL PERSONNEL	422,433	441,801	144,135	436,613	436,613	447,744
	Training~Travel						
620100	Training/Conferences	5,636	4,190	1,158	9,550	9,550	8,050
620600	Parking Permits	1,440	-	-	1,920	1,920	1,920
	TOTAL TRAINING / TRAVEL	7,076	4,190	1,158	11,470	11,470	9,970
	Supplies						
630100	Office Supplies	757	880	360	1,000	1,000	1,000
630200	Subscriptions	2,105	2,246	387	2,340	2,340	2,340
630300	Memberships & Licenses	17,230	18,914	18,817	19,317	19,317	20,615
630400	Postage/Freight	-	-	-	-	-	-
630500	Awards & Recognition	1,034	2,589	829	2,000	2,000	2,000
631603	Other Misc. Supplies	1,472	2,057	400	2,000	2,000	2,000
632001	City Copy Charges	168	190	31	700	700	700
632002	Outside Printing	678	597	-	500	500	500
632700	Miscellaneous Equipment	98	30	22	500	500	500
	TOTAL SUPPLIES	23,542	27,503	20,846	28,357	28,357	29,655
	Purchased Services						
640400	Consulting Services	16,738	1,450	-	2,000	2,000	2,000
641200	Advertising	775	2,000	-	2,000	2,000	2,000
641307	Telephone	380	274	-	300	300	300
641308	Cellular Phones	745	1,189	353	1,300	1,300	1,300
642501	CEA Operations/Maint.	1,960	-	-	-	-	-
642502	CEA Depreciation/Replace.	624	-	-	-	-	-
659900	Other Contracts/Obligation	20,112	15,665	15,012	20,500	20,500	22,000
	TOTAL PURCHASED SVCS	41,334	20,578	15,365	26,100	26,100	27,600
	TOTAL EXPENSE	494,385	494,072	181,504	502,540	502,540	514,969

CITY OF APPLETON 2027 BUDGET

COMMON COUNCIL

Council President: Brad Firkus

Council Vice President: Patrick Hayden

CITY OF APPLETON 2027 BUDGET
COMMON COUNCIL

MISSION STATEMENT

Appleton City government exists to provide quality services responsive to the needs of the community.

MAJOR 2027 OBJECTIVES

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

The legislative powers of the City are vested in the Council with the responsibility of establishing policy, adopting an annual budget and service plan, and carrying out the duties defined by State statutes and City ordinances.

Communicate thoughts, ideas, and information needs concerning City plans and procedures to the Mayor and staff.

Provide constituent services and communicate with residents.

Encourage citizen engagement through live and on-demand streaming of meetings.

Participate and engage in exercises and informational opportunities offered for the benefit of gaining knowledge of City and community issues.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ -	$ -	$ -	$ -	$ -	N/A
Program Expenses							
10000	Common Council	144,445	145,498	156,885	156,885	159,650	1.76%
TOTAL		$ 144,445	$ 145,498	$ 156,885	$ 156,885	$ 159,650	1.76%
Expenses Comprised Of:							
Personnel		102,632	103,849	103,735	103,735	106,500	2.67%
Training & Travel		2,800	3,035	8,500	8,500	8,500	0.00%
Supplies & Materials		544	212	850	850	850	0.00%
Purchased Services		38,469	38,402	43,800	43,800	43,800	0.00%
Council Members:							
# of Council Members		15.00	15.00	15.00	15.00	15.00	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
COMMON COUNCIL

Common Council **Business Unit 10000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
610100	Regular Salaries	$ 101,252	$ 102,420	$ 102,252	$ 102,252	$ 105,000
615000	Fringes	1,380	1,428	1,483	1,483	1,500
620100	Training/Conferences	400	75	2,740	2,740	2,740
620600	Parking Permits	2,400	2,960	5,760	5,760	5,760
630100	Office Supplies	241	55	300	300	300
630500	Awards & Recognition	90	-	100	100	100
630700	Food & Provisions	162	157	250	250	250
631603	Other Misc. Supplies	-	-	200	200	200
632002	Outside Printing	51	-	-	-	-
659900	Other Contracts/Obligations	38,469	38,403	43,800	43,800	43,800
	Total Expense	$ 144,445	$ 145,498	$ 156,885	$ 156,885	$ 159,650

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
Granicus, Inc	$ 40,000
Misc Vendors	3,800
	$ 43,800

CITY OF APPLETON 2027 BUDGET
COMMON COUNCIL

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Personnel						
610100	Regular Salaries	$ 101,252	$ 102,420	$ 33,880	$ 102,252	$ 102,252	$ 105,000
615000	Fringes	1,380	1,429	470	1,483	1,483	1,500
	TOTAL PERSONNEL	102,632	103,849	34,350	103,735	103,735	106,500
	Training~Travel						
620100	Training/Conferences	400	75	-	2,740	2,740	2,740
620600	Parking Permits	2,400	2,960	-	5,760	5,760	5,760
	TOTAL TRAINING / TRAVEL	2,800	3,035	-	8,500	8,500	8,500
	Supplies						
630100	Office Supplies	241	55	-	300	300	300
630500	Awards & Recognition	90	-	-	100	100	100
630700	Food & Provisions	162	157	-	250	250	250
631603	Other Misc. Supplies	51	-	-	200	200	200
	TOTAL SUPPLIES	544	212	-	850	850	850
	Purchased Services						
659900	Other Contracts/Obligation	38,469	38,402	-	43,800	43,800	43,800
	TOTAL PURCHASED SVCS	38,469	38,402	-	43,800	43,800	43,800
	TOTAL EXPENSE	$ 144,445	$ 145,498	$ 34,350	$ 156,885	$ 156,885	$ 159,650

CITY OF APPLETON 2027 BUDGET

FINANCE DEPARTMENT

Finance Director: Jennifer L. Messerschmidt, CPA

Deputy Finance Director: Amanda R. Toney

CITY OF APPLETON 2027 BUDGET
FINANCE DEPARTMENT

MISSION STATEMENT

For the benefit of all City departments, the Common Council, and the Mayor, in order to assist them in meeting program delivery objectives, assuring compliance with government policies, and safeguarding the assets of the City, we will provide financial management, billing, and collection services.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Completed the 2025 annual audit, with an unqualified opinion.

Updated various policies to match current practices with the implementation of the ERP System.

Completed required quarterly reports for COVID-19 and ARPA grants.

Completed the implementation process for the Enterprise Asset Management (EAM) and Utility Billing modules of the ERP system.

Major objectives for the remainder of 2026:

Complete the 2026 Budget and property tax billing process.

Begin the implementation process for the Capital Asset and Grant Accounting modules in the ERP system.

Continue to oversee and account for ARPA and other economic assistance grants received.

Begin review for updates to Finanical policies.

CITY OF APPLETON 2027 BUDGET
FINANCE DEPARTMENT

MAJOR 2027 OBJECTIVES

Provide knowledgeable, courteous customer service to all individuals who contact the department with questions and/or concerns. Continue to coordinate changes to the customer service area on the first floor, ensuring adequate training and staff involvement. Proactively offer solutions to challenges that arise, keeping customer service the primary focus.

Maintain a sound bond rating in the financial community, assuring taxpayers that the City is well-managed by using prudent financial management practices and maintaining a sound fiscal condition.

Continue development of electronic payment options for City services in conjunction with new ERP system.

Train staff and continue to focus on technology improvements that will allow the department to meet the demands of a growing city as efficiently as possible.

Promote a department working environment conducive to employee productivity, growth and retention.

Provide opportunities for staff to cross-train in various positions in the department.

Continue to work with the Community Development Specialist to ensure compliance with grant covenants and single audit requirements.

Continue to work with outside departments on the ERP system and implement efficiency measures to streamline various accounting functions throughout the City.

Continue to track expenditures related to the City's ARPA allocation and ensure expenditures are in compliance with regulatory guidelines and required reporting is completed timely.

DEPARTMENT BUDGET SUMMARY

		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 5,527	$ 4,424	$ 4,000	$ 4,000	$ 4,200	5.00%
Program Expenses							
11510	Administration	156,122	170,690	159,947	159,947	171,725	7.36%
11520	Customer Service	101,018	101,119	115,207	115,207	121,422	5.39%
11530	Support Services	707,564	740,686	802,557	802,557	857,383	6.83%
TOTAL		$ 964,704	$ 1,012,495	$ 1,077,711	$ 1,077,711	$ 1,150,530	6.76%
Expenses Comprised Of:							
Personnel		853,463	857,359	945,886	945,886	979,605	3.56%
Administrative Expense		12,231	14,468	14,050	14,050	18,200	29.54%
Supplies & Materials		28,843	31,676	33,875	33,875	32,775	-3.25%
Purchased Services		70,167	108,992	83,900	83,900	119,950	42.97%
Full Time Equivalent Staff:							
Personnel allocated to programs		9.20	9.20	9.20	9.20	9.20	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
FINANCE DEPARTMENT

Administration **Business Unit 11510**

PROGRAM MISSION

We will provide training and supervision to the Finance Department in order to provide for the overall direction, coordination and support of the activities of Finance staff.

PROGRAM NARRATIVE

Link to City Strategic Plan:

Implements Key Strategies #3: "Recognize and grow everyone's talents" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Provide cost-effective administrative management to support the activities of the Finance Department.

Provide education and training opportunities for our employees to promote personal and professional growth and development.

Initiate systematic changes by examining existing procedures and technological needs.

Provide support to department staff and ensure staff performance is evaluated accurately and fairly.

Major changes in Revenue, Expenditures, or Programs:

An increase of $3,500 and $650 for total of $4,150, for in the 2027 Finance budget for training and tuition to strengthen team skills, support professional certifications, and ensure we remain current with evolving regulatory and technology requirements. This investment will enhance performance, improve efficiency, and support long-term departmental development.

CITY OF APPLETON 2027 BUDGET
FINANCE DEPARTMENT

Administration **Business Unit 11510**

PROGRAM BUDGET SUMMARY

		Actual		Budget		
Description		2024	2025	Adopted 2026	Amended 2026	2027
	Revenues					
480100	General Charges for Service	$ 5,312	$ 4,424	$ 4,000	$ 4,000	$ 4,200
501000	Miscellaneous Revenue	-	-	-	-	-
508500	Cash Short or Over	215	-	-	-	-
	Total Revenue	$ 5,527	$ 4,424	$ 4,000	$ 4,000	$ 4,200
	Expenditures					
610100	Regular Salaries	$ 116,994	$ 126,000	$ 119,363	$ 119,363	$ 117,566
615000	Fringes	26,613	26,700	26,829	26,829	34,954
620100	Training/Conferences	5,031	7,748	5,500	5,500	9,000
620400	Tuition Fees	-	-	1,350	1,350	2,000
620600	Parking Permits	480	480	480	480	480
630100	Office Supplies	761	4,405	2,000	2,000	2,000
630300	Memberships & Licenses	1,889	2,065	2,000	2,000	1,850
630500	Awards & Recognition	242	214	225	225	225
632001	City Copy Charges	-	-	100	100	-
632002	Outside Printing	1,677	1,152	500	500	2,800
640300	Bank Service Fees	3	-	-	-	-
641200	Advertising	1,112	700	250	250	750
641307	Telephone	1,320	1,226	1,350	1,350	100
	Total Expense	$ 156,122	$ 170,690	$ 159,947	$ 159,947	$ 171,725

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
FINANCE DEPARTMENT

Customer Service **Business Unit 11520**

PROGRAM MISSION

For the benefit of all City departments and various other government entities, in order to collect all revenues authorized by policy in support of program delivery objectives, we will provide centralized billing, collection, and information services.

PROGRAM NARRATIVE

Link to City Strategic Plan:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Provide an efficient, centralized collection location for convenient payment of all City-generated billings via mail, drive-through, night deposit, or walk-ins.

Improve cash receipting speed and accuracy with formalized procedures and improved systems.

Continue the expansion of debit, credit card, and internet payment options when financially feasible.

Provide a favorable impression of the City by maintaining a working knowledge of all City departments and keeping the internal general information guide updated in order to direct and inform customers.

Provide professional and courteous service.

Major changes in Revenue, Expenditures, or Programs:

Allocated budget amounts to align with historical actuals with an overall reduction of $2,400.

CITY OF APPLETON 2027 BUDGET
FINANCE DEPARTMENT

Customer Service **Business Unit 11520**

PROGRAM BUDGET SUMMARY

Description		Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenditures						
610100	Regular Salaries	$ 47,923	$ 48,875	$ 55,580	$ 55,580	$ 57,408
610500	Overtime Wages	2,191	3,803	1,001	1,001	1,034
615000	Fringes	28,028	25,713	30,326	30,326	37,080
620600	Parking Permits	2,400	2,400	2,400	2,400	2,400
630400	Postage/Freight	18,419	18,858	21,400	21,400	19,500
632001	City Copy Charges	1,733	1,264	4,500	4,500	2,500
643100	Interpreter Services	324	206	-	-	1,500
Total Expense		$ 101,018	$ 101,119	$ 115,207	$ 115,207	$ 121,422

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Postage/Freight	
Annual tax bill mailing	$ 19,500
	$ 19,500

CITY OF APPLETON 2027 BUDGET
FINANCE DEPARTMENT

Support Services **Business Unit 11530**

PROGRAM MISSION

We will provide financial services and support to all City departments in order to assist them in meeting program delivery objectives, assuring compliance with government policies, and safeguarding the assets of the City.

PROGRAM NARRATIVE

Link to City Strategic Plan:

Implements Key Strategies #1: "Responsibly deliver excellent services" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Serve as the collection point for all payroll data, process the City's payroll, and complete related reports.

Produce timely payments to employees and vendors to maintain a high level of credibility.

Continue to expand the use of credit card payments to suppliers in order to maximize annual rebates and streamline the vendor payment process.

Account for real property taxes in a timely and efficient manner.

Provide administration of the City's accounts receivable and collection functions (NSF, collection agency, special assessments etc.).

Provide accurate service invoices for the City and produce reminder notices for delinquent accounts.

Provide financial reporting and coordinate the annual City audit.

Compile, review and produce the annual City budget.

Actively identify and pursue local and regional cooperative purchasing opportunities.

Provide departmental assistance in evaluating the financial implications of projects.

Major changes in Revenue, Expenditures, or Programs:

An increase to the Contracts budget for 2027 to engage a consultant who will review our current procedures and collaborate with Tyler/Munis to improve efficiency in daily tasks. This support will help identify process gaps, streamline workflows, and ensure we are fully leveraging system capabilities to enhance overall operational performance.

CITY OF APPLETON 2027 BUDGET
FINANCE DEPARTMENT

Support Services **Business Unit 11530**

PROGRAM BUDGET SUMMARY

Description		Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenditures						
610100	Regular Salaries	$ 430,059	$ 431,647	$ 481,733	$ 481,733	$ 504,625
610500	Overtime Wages	9,373	8,667	6,893	6,893	7,205
615000	Fringes	192,283	185,958	224,161	224,161	219,733
620600	Parking Permits	4,320	3,840	4,320	4,320	4,320
631603	Other Misc. Supplies	368	385	150	150	400
632002	Outside Printing	3,753	3,333	3,000	3,000	3,500
640100	Accounting/Audit Fees	15,315	8,100	19,200	19,200	22,500
640300	Bank Service Fees	49,983	60,714	60,000	60,000	60,000
641200	Advertising	539	538	1,000	1,000	500
641800	Equipment Repairs & Maint.	498	4,073	2,100	2,100	2,100
659900	Other Contracts/Obligation	1,073	33,431	-	-	32,500
Total Expense		$ 707,564	$ 740,686	$ 802,557	$ 802,557	$ 857,383

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Accounting/Audit Fees

Annual financial audit	$ 22,500
	$ 22,500

Bank Services

Investment fees	$ 60,000
	$ 60,000

Other Contracts/Obligation

Consultant for Process improvement	$ 32,500
	$ 32,500

CITY OF APPLETON 2027 BUDGET
FINANCE DEPARTMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
480100	General Charges for Service	5,312	4,652	760	4,000	4,000	4,200
501000	Miscellaneous Revenue	-	-	-	-	-	-
508500	Cash Short or Over	216	(389)	(107)	-	-	-
	TOTAL PROGRAM REVENUES	5,528	4,263	653	4,000	4,000	4,200
	Personnel						
610100	Regular Salaries	543,803	552,092	205,347	656,676	656,676	679,599
610500	Overtime Wages	11,565	12,470	6,986	7,894	7,894	8,239
611500	Vacation Pay	51,172	54,429	15,685	-	-	-
615000	Fringes	246,923	238,368	90,823	281,316	281,316	291,767
	TOTAL PERSONNEL	853,463	857,359	318,841	945,886	945,886	979,605
	Training~Travel						
620100	Training/Conferences	5,031	7,748	2,766	5,500	5,500	9,000
620400	Tuition Fees	-	-	-	1,350	1,350	2,000
620600	Parking Permits	7,200	6,720	7,120	7,200	7,200	7,200
	TOTAL TRAINING / TRAVEL	12,231	14,468	9,886	14,050	14,050	18,200
	Supplies						
630100	Office Supplies	761	4,405	390	2,000	2,000	2,000
630300	Memberships & Licenses	1,889	2,065	225	2,000	2,000	1,850
630400	Postage/Freight	18,419	18,858	790	21,400	21,400	19,500
630500	Awards & Recognition	242	170	-	225	225	225
631603	Other Misc. Supplies	368	429	-	150	150	400
632001	City Copy Charges	1,734	1,264	454	4,600	4,600	2,500
632002	Outside Printing	5,430	4,485	3,274	3,500	3,500	6,300
	TOTAL SUPPLIES	28,843	31,676	5,133	33,875	33,875	32,775
	Purchased Services						
640100	Accounting/Audit Fees	15,315	8,100	9,363	19,200	19,200	22,500
640300	Bank Service Fees	49,986	60,718	6,538	60,000	60,000	60,000
641200	Advertising	1,651	1,237	200	1,250	1,250	1,250
641307	Telephone	1,320	1,226	1	1,350	1,350	100
641800	Equipment Repairs & Maint.	498	4,073	950	2,100	2,100	2,100
643100	Interpreter Services	324	206	820	-	-	1,500
659900	Other Contracts/Obligation	1,073	33,432	-	-	-	32,500
	TOTAL PURCHASED SVCS	70,167	108,992	17,872	83,900	83,900	119,950
	TOTAL EXPENSE	964,704	1,012,495	351,732	1,077,711	1,077,711	1,150,530

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS
ARPA (American Rescue Plan Act)

PROGRAM NARRATIVE

The American Rescue Plan Act (ARPA) of 2021 provided funding to State and local governments to respond to the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery. Funding objectives as promulgated by the US Department of Treasury include:

Public Health: Support public health initiatives by funding COVID-19 mitigation efforts, medical expenses, behaviorial healthcare, and certain public health and safety staff costs

Economy: Address negative economic impacts caused by the public health emergency including economic harm to workers, households, small businesses, impacted industries, and the public sector

Hardest-Hit: Serve the hardest-hit population and families by addressing health disparities and social determinants of health, invest in housing and neighborhoods, address educational disparities, and promote healthy childhood environments

Public Sector: Replace lost public sector revenue as a result of the pandemic and use this funding to provide government services

Essential Workers: Provide premium pay for essential workers to support those who have borne and will bear the greatest health risk because of their service in critical infrastructure sectors

Infrastructure: Invest in water, sewer, stormwater and broadband infrastructure, making necessary expenditures to ensure access to clean drinking water, support vital wastewater and stormwater infrastructure, and expand access to broadband

The total amount of funds awarded to the City of Appleton was $14,891,841. The first half of the funds, $7,445,920, was received in June 2021 and the second in June 2022. All funds were obligated by December 31, 2024 as required, and quarterly reports are completed documenting the utilization of the funds.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 6,019,798	$ 1,785,551	$ -	$ 2,266,540	$ -	N/A
Program Expenses							
2800	ARPA	5,427,126	1,544,893	-	2,266,540	-	N/A
TOTAL		$ 5,427,126	$ 1,544,893	$ -	$ 2,266,540	$ -	N/A
Expenses Comprised Of:							
Personnel		3,521	-	-	-	-	N/A
Supplies & Materials		342,001	200,652	-	1,275,000	-	N/A
Purchased Services		3,081,604	1,344,241	-	991,540	-	N/A
Capital Outlay		2,000,000	-	-	-	-	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		-	-	-	-	-	

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

ARPA (American Rescue Plan Act) **Business Unit 2800-2804**

PROGRAM MISSION

Coordinate efforts to determine fiscally responsible projects allowable under the American Rescue Plan Act (ARPA) that will benefit the City and the community as a whole.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Account for and record grant revenue and costs associated with the expenditure of funds through the American Rescue Plan Act in accordance with guidance provided by the U.S. Department of Treasury. Eligible uses of the funds include:

Responding to the public health emergency which includes COVID-19 mitigation efforts, behavioral healthcare, providing resources for public workers, and providing premium pay to essential workers

Addressing negative economic impacts to workers and families, small businesses, certain industries, and the public sector

Serving the hardest-hit populations to combat health and educational disparities and address affordable housing, neighborhood, child care and child welfare needs

Investing in infrastructure including water, wastewater and stormwater systems as well as providing broadband services to unserved or underserved populations

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

ARPA (American Rescue Plan Act) **Business Unit 2800-2804**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
421000	Federal Grants	$ 5,427,126	$ 1,464,710	$ -	$ 2,171,540	$ -
471000	Interest on Investments	592,672	320,841	-	95,000	-
		$ 6,019,798	$ 1,785,551	$ -	$ 2,266,540	$ -
	Expenses					
610100	Regular Salaries	$ 2,619	$ -	$ -	$ -	$ -
615000	Fringes	902	-	-	-	-
631603	Other Misc. Supplies	10,556	3,335	-	-	-
632102	Protective Clothing	21,064	17	-	-	-
632300	Safety Supplies	14,049	-	-	-	-
632510	Street Lights	285	-	-	-	-
632700	Miscellaneous Equipment	296,047	197,300	-	1,275,000	-
640400	Consulting Services	-	-	-	-	-
640800	Contractor Fees	523,657	103,910	-	10,270	-
642501	CEA Operations/Maint	1,500	-	-	-	-
659900	Other Contracts/Obligations	1,356,447	1,108,215	-	844,710	-
663000	Other Grant Payments	1,200,000	-	-	-	-
680300	Buildings	-	85,000	-	79,850	-
680401	Machinery & Equipment	-	47,116	-	56,710	-
791100	Transfer Out - General	2,000,000	-	-	-	-
		$ 5,427,126	$ 1,544,893	$ -	$ 2,266,540	$ -

DETAILED SUMMARY OF 2022 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
ARPA (American Rescue Plan Act)

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
421000	Federal Grants	5,427,126	1,464,711	-	-	2,171,540	-
471000	Interest on Investments	592,672	320,841	111,548	-	95,000	-
	TOTAL PROGRAM REVENUES	6,019,798	1,785,552	111,548	-	2,266,540	-
	Personnel						
610100	Regular Salaries	2,619	-	-	-	-	-
615000	Fringes	902	-	-	-	-	-
	TOTAL PERSONNEL	3,521	-	-	-	-	-
	Supplies						
631603	Other Misc. Supplies	10,556	3,335	-	-	-	-
632102	Protective Clothing	21,064	17	-	-	-	-
632300	Safety Supplies	14,049	-	-	-	-	-
632510	Street Lights	285	-	-	-	-	-
632700	Miscellaneous Equipment	296,047	197,300	1,275,000	-	1,275,000	-
	TOTAL SUPPLIES	342,001	200,652	1,275,000	-	1,275,000	-
	Purchased Services						
640400	Consulting Services	-	-	-	-	-	-
640800	Contractor Fees	523,657	103,910	10,268	-	10,270	-
642501	CEA Operations/Maint	1,500	-	-	-	-	-
659900	Other Contracts/Obligations	1,356,447	1,108,215	853,635	-	844,710	-
663000	Other Grant Payments	1,200,000	-	-	-	-	-
680300	Buildings	-	85,000	79,846	-	79,850	-
680401	Machinery & Equipment	-	47,116	56,707	-	56,710	-
	TOTAL PURCHASED SVCS	3,081,604	1,344,241	1,000,456	-	991,540	-
	Captial Outlay						
791504	Transfers Out	2,000,000	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	2,000,000	-	-	-	-	-
	TOTAL EXPENSE	5,427,126	1,544,893	2,275,456	-	2,266,540	-

CITY OF APPLETON 2027 BUDGET
ARPA (American Rescue Plan Act)
SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Intergovernmental	$ 5,427,126	$ 1,464,710	$ -	$ 2,171,540	$ -
Interest Income	592,672	320,841	95,000	-	-
Total Revenues	6,019,798	1,785,551	95,000	2,171,540	-
Expenses					
Program Costs	5,427,126	1,544,893	-	2,266,540	-
Total Expenses	5,427,126	1,544,893	-	2,266,540	-
Net Income (Loss) Before Transfers	592,672	240,658	95,000	(95,000)	-
Contributions and Transfers In (Out)					
Transfers out	(2,000,000)	-	-	-	-
Change in Net Assets	(1,407,328)	240,658	95,000	(95,000)	-
Fund Balance - Beginning	229,023	(1,178,305)	(937,647)	(937,647)	(1,032,647)
Fund Balance - Ending	$ (1,178,305)	$ (937,647)	$ (842,647)	$ (1,032,647)	$ (1,032,647)

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
GENERAL ADMINISTRATION

PROGRAM NARRATIVE

These programs are comprised of a variety of activities not specifically under the jurisdiction of a single department. The Finance Department is responsible for the oversight of this budget.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 26,265,416	$ 24,599,421	$ 24,561,069	$ 24,562,069	$ 28,341,379	15.39%
Program Expenses							
12020	Reserves & Conting.	-	-	-	3,235,206	-	N/A
12050	Miscellaneous	7,199,417	3,307,110	2,926,036	2,926,036	2,877,805	-1.65%
TOTAL		$ 7,199,417	$ 3,307,110	$ 2,926,036	$ 6,161,242	$ 2,877,805	-1.65%
Expenses Comprised Of:							
Personnel		209,021	52,549	234,740	234,740	9,750	-95.85%
Purchased Services		1,889,733	2,373,352	1,893,780	1,893,780	2,024,238	6.89%
Miscellaneous Expense		2,229,535	(9,637)	10,000	3,245,206	2,500	-75.00%
Capital Outlay		60,116	-	-	-	-	N/A
Transfers Out		2,811,012	890,846	787,516	787,516	841,317	6.83%

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
GENERAL ADMINISTRATION

Reserves and Contingencies **Business Unit 12020**

PROGRAM MISSION

For the benefit of General Fund departments, to provide operational flexibility and to ensure accurate budgeting, this program provides funding for emergencies, other unforeseen expenditures, and settlement of labor contracts and non-represented compensation plan increases.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy # 4: "Continually assess trends affecting the community and proactively respond".

Objectives:

This program includes two types of reserves: a reserve for contingencies and a wage reserve.

The reserve for contingencies is a reserve for unforeseen emergencies or opportunities that occur throughout the year. The reserve for contingencies is made up of the following sub-contingency categories:

State Aid: Unexpended funds from prior periods retained to offset reductions in various state aids to local governments
Fuel: Unexpended funds from prior periods retained to offset unexpected increases in fuel prices
Operating: Unexpended funds from prior periods augmented by the current budget as necessary to retain a working reserve of a maximum of 1% of the current year's General Fund operating budget, as established by City policy

The wage reserve is a reserve for non-represented compensation plan increases, labor contract settlements, changes in pay grades that may occur during the year, changes in marital status that affect costs related to health and dental benefits, and any additional unexpected labor costs. It is distributed to the various General Fund departments at the end of the year by the lesser of calculated need or budget shortfall. It is anticipated that vacancies within departments during the year will help fund the majority of these costs.

Major changes in Revenue, Expenditures, or Programs:

Following is a summary of the anticipated additions and uses of contingency funds for 2026 and 2027:

Reserve for Contingencies

	Balance 1/1/25	2026 Budget Additions	2026 Projected Uses	Projected Balance 1/1/26	2027 Budget Additions	2027 Budget Uses	Projected Balance 12/31/26
State Aid	$ 812,267	$ -	$ -	$ 812,267	$ -	$ -	$ 812,267
Fuel	137,315	-	-	137,315	-	-	137,315
Operating	402,298	-	-	402,298	-	-	402,298
	$ 1,351,880	$ -	$ -	$ 1,351,880	$ -	$ -	$ 1,351,880
Wage Reserve	$ 1,794,779	$ 377,524	$ (377,524)	$ 1,794,779	$ -	$ -	$ 1,794,779

CITY OF APPLETON 2027 BUDGET
GENERAL ADMINISTRATION

Reserves and Contingencies **Business Unit 12020**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
664000 Reserve for Contingencies	$ -	$ -	$ -	$ 1,351,880	$ -
664100 Wage Reserve	-	-	-	1,883,326	-
	$ -	$ -	$ -	$ 3,235,206	$ -

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Wage Reserve

Non-represented staff wage increase	$ -
	$ -

CITY OF APPLETON 2027 BUDGET
GENERAL ADMINISTRATION

Miscellaneous **Business Unit 12050, 12060,12070**

PROGRAM MISSION

For the benefit of current and former staff of General Fund departments, this program provides for a variety of miscellaneous expenses.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy # 4: "Continually assess trends effecting the community and proactively respond".

Objectives:

This budget records the general fund revenues and expenses not recorded in other general fund budgets.

Major changes in Revenue, Expenditures, or Programs:

The general interest income consists of:

Interest due on condo HVAC loan	$	9,625
Interest received on TIF advances		23,360
Penalty on delinquent invoices rolled to tax roll		110,000
Interest on delinquent invoices		7,015
Total	$	150,000

Rental of City Property decreased due to expected increase in costs for routine maintenance of the generator that will be offset with rental amounts received from WPPI Energy.

The Severance Pay account reflects amounts paid to employees at retirement for accumulated sick leave balances. This line is reduced to reflect actual and anticipated levels.

CITY OF APPLETON 2027 BUDGET
GENERAL ADMINISTRATION

Miscellaneous **Business Unit 12050, 12060,12070**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
411000	Property Tax	$ 39,071,000	$ 39,293,263	$ 39,932,984	$ 39,932,984	$ 40,485,128
412000	County Sales Tax	858,048	370,160	940,000	940,000	965,000
413000	Payment in Lieu of Taxes	436,959	429,549	420,460	420,460	452,500
422000	State Shared Revenues	11,795,735	12,077,054	12,347,151	12,347,151	12,727,696
422100	Expenditure Restraint	1,381,704	1,381,705	1,381,704	1,381,704	1,381,684
422200	Highway Aids - Con. Street	327,609	328,088	328,050	328,050	330,471
422300	State Aid - Local Streets	3,129,936	3,112,095	3,112,100	3,112,100	3,415,050
422400	Miscellaneous State Aids	159,494	158,725	159,400	159,400	151,000
422700	State Aid - Computers	445,944	445,944	445,900	445,900	445,940
422800	State Aid - Pers. Property	218,971	819,407	819,406	819,406	819,406
440500	Trailer Parking Permits	11,213	12,726	11,000	11,000	11,000
461400	Miscellaneous Specials	3,061	5,011	1,000	1,000	2,500
470500	General Interest	146,737	56,212	147,985	147,985	150,000
471000	Interest on Investments	2,154,889	2,374,269	1,300,000	1,300,000	1,315,000
472000	Interest on Delinquent Tax	117,224	100,449	110,000	110,000	120,000
473000	Interest - Deferred Specials	56	59	-	-	50
500100	Fees & Commissions	468,024	388,791	425,000	425,000	425,000
500300	Property Inquiry Fees	64,043	59,644	60,000	60,000	60,000
500400	Sale of City Property	5,657	16,764	5,000	5,000	5,000
500700	Exempt Property Fee	1,030	-	-	1,000	1,000
501000	Miscellaneous Revenue	26,993	29,990	10,500	10,500	20,000
501500	Rental of City Property	78,328	108,955	34,500	34,500	85,000
503500	Other Reimbursements	73,195	72,960	105,000	105,000	70,000
581000	Lease Proceeds	60,000	-	-	-	-
592200	Transfer In - Special Rev	2,097,246	35,191	42,928	42,928	46,199
592400	Transfer In - Capital Project	-	-	-	-	2,987,038
592601	Transfer In - Water	1,920,051	1,972,868	2,053,900	2,053,900	2,053,900
592602	Transfer In - Wastewater	223,701	181,460	236,900	236,900	236,900
592603	Transfer In - Stormwater	18,756	19,315	19,895	19,895	19,900
592604	Transfer In - Parking	13,956	14,370	14,800	14,800	14,800
592605	Transfer In - Golf Course	26,856	27,660	28,490	28,490	29,345
593100	Transfer In - Internal Service	-	-	-	-	-
	Total Revenue	$ 65,336,416	$ 63,892,684	$ 64,494,053	$ 64,495,053	$ 68,826,507
	Expenses					
611100	Salaries	$ 423,161	$ 636,955	$ 225,000	$ 225,000	$ -
615000	Fringes	(712,437)	(584,403)	9,740	9,740	9,750
632400	Supplies	10,286	9,303	-	-	-
64XXXX	Purchased Services	2,377,744	2,364,048	1,893,780	1,893,780	2,024,238
66XXXX	Miscellaneous Expense	2,229,535	(9,637)	10,000	10,000	2,500
68XXXX	Capital Outlay	60,116				
791400	Transfer Out - Capital Project	2,000,000	-	-	-	11,400
791507	Transfer Out - Transit	811,012	890,844	787,516	787,516	829,917
	Total Expense	$ 7,199,417	$ 3,307,110	$ 2,926,036	$ 2,926,036	$ 2,877,805

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Purchased Services	
Facilities Charges	$ 620,880
CEA Operations/Maint.	2,347
CEA Depreciation/Replace.	5,970
Insurance	1,382,041
Other Contracts/Obligation	13,000
	$ 2,024,238

Transfers Out - Transit	
Appleton local share of Valley Transit operating budget	$ 829,917
Appleton local share of Connector service	-
	$ 829,917

CITY OF APPLETON 2027 BUDGET
GENERAL ADMINISTRATION

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
411000	Property Tax	$ 39,071,000	$ 39,293,263	$ -	$ 39,932,984	$ 39,932,984	$ 41,666,782
412000	County Sales Tax	858,048	923,991	-	940,000	940,000	965,000
413000	Payment in Lieu of Taxes	436,960	429,549	90,858	420,460	420,460	452,500
422000	State Shared Revenues	11,795,735	12,077,054	-	12,347,151	12,347,151	12,727,696
422100	Expenditure Restraint	1,381,705	1,381,705	-	1,381,704	1,381,704	1,000,084
422200	Highway Aids - Con. Street	327,610	328,088	164,352	328,050	328,050	330,470
422300	State Aid - Local Streets	3,129,937	3,112,095	1,725,028	3,112,100	3,112,100	3,105,050
422400	Miscellaneous State Aids	159,495	158,725	-	159,400	159,400	151,000
422700	State Aid - Computers	445,944	445,944	-	445,900	445,900	445,941
422800	State Aid - Personal Property	218,971	819,407	-	819,406	819,406	819,406
440500	Trailer Parking Permits	11,214	12,726	6,453	11,000	11,000	11,000
461400	Miscellaneous Specials	3,061	5,011	-	1,000	1,000	2,500
470500	General Interest	146,737	187,874	6,227	147,985	147,985	150,000
471000	Interest on Investments	2,154,891	2,374,269	140,211	1,300,000	1,300,000	1,300,000
472000	Interest on Delinquent Tax	117,224	100,449	55,755	110,000	110,000	135,000
473000	Interest - Deferred Specials	57	59	5	-	-	50
500100	Fees & Commissions	468,024	388,791	6,356	425,000	425,000	425,000
500300	Property Inquiry Fees	64,043	59,644	18,316	60,000	60,000	60,000
500400	Sale of City Property	5,658	16,764	42,817	5,000	5,000	5,000
500700	Exempt Property Fee	1,030	-	960	-	-	1,000
501000	Miscellaneous Revenue	26,993	82,179	12,340	10,500	10,500	20,000
501500	Rental of City Property	78,328	108,955	35,868	34,500	34,500	85,000
503500	Other Reimbursements	73,240	72,900	31	105,000	105,000	70,000
508500	Cash Short or Over	(43)	60	15	-	-	-
581000	Lease Proceeds	-	-	-	-	-	-
581100	SBITA Proceeds	2,250,326	-	-	-	-	-
592200	Transfer In - Special Revenue	2,097,246	35,191	-	42,928	42,928	46,199
592400	Transfer In - Capital Project	-	-	-	-	-	100,000
592601	Transfer In - Water	1,920,052	1,928,440	-	2,053,900	2,053,900	2,053,900
592602	Transfer In - Wastewater	223,701	232,976	-	236,900	236,900	236,900
592603	Transfer In - Stormwater	18,756	19,313	-	19,895	19,895	19,900
592604	Transfer In - Parking	13,956	14,370	-	14,800	14,800	14,800
592605	Transfer In - Golf Course	26,856	27,662	-	28,490	28,490	29,345
593100	Transfer In - Internal Service	-	-	-	-	-	-
	TOTAL PROGRAM REVENUES	67,526,755	64,637,454	2,305,592	64,494,053	64,494,053	66,429,523
	Personnel						
610100	Regular Salaries	-	276,310	-	-	-	-
611100	Severance Pay	199,220	360,642	213,818	225,000	225,000	-
615000	Fringes	62	(556,166)	-	-	-	10
615200	Retirement	9,739	(28,237)	3,246	9,740	9,740	9,740
	TOTAL PERSONNEL	209,021	52,549	217,064	234,740	234,740	9,750
	Purchased Services						
641307	Telephone	224	218	-	250	250	-
642000	Facilities Charges	694,338	792,916	460,518	651,591	651,591	620,880
642501	CEA Operations/Maint.	-	991	57	2,302	2,302	2,347
642502	CEA Depreciation/Replace.	-	3,653	2,488	5,970	5,970	5,970
650100	Insurance	1,180,635	1,531,294	915,498	1,220,666	1,220,666	1,382,041
659900	Other Contracts/Obligation	14,536	44,280	10,805	13,001	13,001	13,000
	TOTAL PURCHASED SVCS	1,889,733	2,373,352	1,389,366	1,893,780	1,893,780	2,024,238
	Miscellaneous Expense						
660200	Tax Refunds	-	156	-	10,000	10,000	2,500
660300	Personal Prop. Charge Backs	(6,428)	-	-	-	-	-
660900	Tax Adjustments	(9,943)	13,601	-	-	-	-
662300	Uncollectable Accounts	(4,420)	(23,394)	(18,745)	-	-	-
664000	Reserve for Contingencies	-	-	-	-	1,351,880	-
664100	Wage Reserve	-	-	-	-	1,883,326	-
679000	Lease Expenditures	-	-	-	-	-	-
679100	SBITA Expenditures	2,250,326	-	-	-	-	-
	TOTAL MISCELLANEOUS EXP	2,229,535	(9,637)	(18,745)	10,000	3,245,206	2,500
	Capital Outlay						
680900	Infrastructure Construction	-	-	-	-	-	-
680904	Storm Sewers	60,116	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	60,116	-	-	-	-	-
	Transfers Out						
791400	Transfer Out - Capital Project	2,000,000	-	-	-	-	11,400
791507	Transfer Out - Transit	811,012	890,846	2,981,304	787,516	787,516	829,917
	TOTAL TRANSFERS OUT	2,811,012	890,846	2,981,304	787,516	787,516	841,317

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Room Tax Administration **Business Unit 2600**

PROGRAM MISSION

For the benefit of the municipalities participating in the collection of hotel/motel room taxes, in support of the operations of the Fox Cities Convention and Visitors Bureau (FCCVB) and construction of tourism facilities within the Fox Valley, we will properly collect and remit the proceeds of the room tax.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy # 2: "Encourage active community participation and involvement".

Objectives:

The 10% hotel room tax is allocated as follows:

3%* for the FCCVB to support tourism in the Fox Cities region
3% for financing the Fox Cities Exhibition Center construction project
3% for financing the Fox Cities Champion Center construction project
1% to support the operations of the PAC

* 5% of this amount is retained by the City to pay for administrative expenses

All room taxes collected by the hotels are submitted to Associated Trust Company. Associated Trust Company then allocates the funds in accordance with the percentage split noted above. The City receives 1%, which is forwarded to the Fox Cities Performing Arts Center (PAC) to support its operations, and 5% of the 3% allocated to the FCCVB as an administrative fee, which is retained.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 309,136	$ 269,795	$ 250,000	$ 250,000	$ 275,000	10.00%
Program Expenses		$ 309,114	$ 269,796	$ 250,000	$ 250,000	$ 275,000	10.00%
Expenses Comprised Of:							
Purchased Services		268,814	234,605	212,500	212,500	233,500	9.88%
Miscellaneous Expense		-	-	-	-	-	N/A
Transfers Out		40,300	35,191	37,500	37,500	41,500	10.67%

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Room Tax Administration **Business Unit 2600**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
414000 Room Taxes	$ 309,136	$ 269,795	$ 250,000	$ 250,000	$ 275,000
Total Revenue	$ 309,136	$ 269,795	$ 250,000	$ 250,000	$ 275,000
Expenses					
659900 Other Contracts/Obligations	$ 268,814	$ 234,605	$ 212,500	$ 212,500	$ 233,500
791100 Transfer Out - General Fund	40,300	35,191	37,500	37,500	41,500
Total Expense	$ 309,114	$ 269,796	$ 250,000	$ 250,000	$ 275,000

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $10,000

CITY OF APPLETON 2027 BUDGET
ROOM TAX ADMINISTRATION FUND
Statement of Revenues, Expenditures and Changes in Fund Balances (Deficits)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Other	$ 309,136	$ 269,795	$ 250,000	$ 220,000	$ 275,000
Total Revenues	309,136	269,795	250,000	220,000	275,000
Expenses					
Program Costs	268,814	234,605	212,500	187,000	233,500
Total Expenses	268,814	234,605	212,500	187,000	233,500
Revenues over (under) Expenses	40,322	35,190	37,500	33,000	41,500
Other Financing Sources (Uses)					
Operating Transfers Out - Other Funds	(40,300)	(35,191)	(37,500)	(33,000)	(41,500)
Total Other Financing Sources (Uses)	(40,300)	(35,191)	(37,500)	(33,000)	(41,500)
Net Change in Equity	22	(1)	-	-	-
Fund Balance - Beginning	8,211	8,233	8,232	8,232	8,232
Fund Balance - Ending	$ 8,233	$ 8,232	$ 8,232	$ 8,232	$ 8,232

CITY OF APPLETON 2027 BUDGET

INFORMATION TECHNOLOGY

Information Technology Director: Corey J. Popp

Deputy Director of Information Technology: Jennifer M. Thompson

CITY OF APPLETON 2027 BUDGET
INFORMATION TECHNOLOGY

MISSION STATEMENT

The Information Technology Department serves to provide all City departments with reliable, timely and accurate computer applications, as well as planning and implementation of technology related hardware and services that are both cost-effective and responsive to departmental needs.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

•Direct-to-responder emergency system installed at City Hall.
•Implemented a Fire Department FLSA Calculator.
•Issued RFP for an assessment and re-design of the DPW fiber-optic traffic network.

Key Performance Indicators (KPIs):
•Closed 13 projects between January 1 and May 31, 2026.
- -54% for the same period in 2025
- -46% for the same period in 2024
- -86% for the same period in 2023

•Added 15 projects between January 1 and May 31, 2026.
- -35% for the same period in 2025
- -12% for the same period in 2024
- -82% for the same period in 2023

•Logged 1,774 new help desk incidents, problems, and requests from January 1 to May 31, 2026.
- -12% for the same period in 2025
- -20% from the same period in 2024
- -39% from the same period in 2023

CITY OF APPLETON 2027 BUDGET
INFORMATION TECHNOLOGY

MAJOR 2027 OBJECTIVES

Transition Permitting & Licensing to the Tyler ERP

Install a direct-to-responder emergency systems at Parks and Rec and MSB.

Partner with the Finance Department to implement existing ERP capabilities to improve financial controls, workflow automation, and operational efficiency.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ -	$ 1,313	$ -	$ -	$ -	N/A
Program Expenses							
13010	Administration	353,473	349,560	370,680	370,680	381,362	2.88%
13020	Development	686,032	639,199	767,673	767,673	912,850	18.91%
13030	Network	1,535,717	1,935,289	1,878,226	1,878,226	2,081,698	10.83%
TOTAL		$ 2,575,222	$ 2,924,048	$ 3,016,579	$ 3,016,579	$ 3,375,910	11.91%
Expenses Comprised Of:							
Personnel		1,047,625	1,075,368	1,069,020	1,069,020	1,137,494	6.41%
Training & Travel		36,315	23,155	32,270	32,270	32,271	0.00%
Supplies & Materials		127,648	168,450	200,965	200,965	200,965	0.00%
Purchased Services		1,363,634	1,657,075	1,714,324	1,714,324	2,005,180	16.97%
Full Time Equivalent Staff:							
Personnel allocated to programs		10.00	10.00	10.00	10.00	10.00	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
INFORMATION TECHNOLOGY

Administration **Business Unit 13010**

PROGRAM MISSION

To ensure that staff within the Information Technology Department can perform their duties in an effective manner while working in a pleasing and comfortable atmosphere. We will provide necessary tools, equipment, training and support to promote a healthy work environment that encourages customer support and personal development.

PROGRAM NARRATIVE

Objectives:

Provide training resources to maintain, enhance and develop skills for efficient job performance and personal development of staff.

Provide workspace, parking, and supplies to create a comfortable working environment that meets safety and environmental needs.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
INFORMATION TECHNOLOGY

Administration **Business Unit 13010**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
501000	Miscellaneous Revenue	$ -	$ 4	$ -	$ -	$ -
	Total Revenue	$ -	$ 4	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 251,319	$ 258,628	$ 258,922	$ 258,922	$ 264,887
615000	Fringes	63,190	64,871	66,849	66,849	71,565
620100	Training/Conferences	28,198	22,352	26,750	26,750	26,751
620200	Mileage Reimbursement	1,380	720	720	720	720
620600	Parking Permits	4,800	-	4,800	4,800	4,800
630100	Office Supplies	1,873	161	2,000	2,000	2,000
630500	Awards & Recognition	145	46	150	150	150
632001	City Copy Charges	22	414	1,500	1,500	1,500
632700	Miscellaneous Equipment	-	-	1,000	1,000	1,000
641300	Utilities	2,546	2,368	7,989	7,989	7,989
	Total Expense	$ 353,473	$ 349,560	$ 370,680	$ 370,680	$ 381,362

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Training/Conferences	
Tyler PACE	$ 18,142
Tyler Connect Conference (ERP)	8,609
	$ 26,751

CITY OF APPLETON 2027 BUDGET
INFORMATION TECHNOLOGY

Development **Business Unit 13020**

PROGRAM MISSION

To ensure that all ERP users can collect, process and manage needed information and communicate more effectively, we will assist with the analysis, development, testing and implementation of new and upgraded automated systems, as well as maintain the availability and reliability of the ERP and related systems.

PROGRAM NARRATIVE

Objectives:

Transition Permitting & Licensing to the Tyler ERP.

Provide support, maintenance, and enhancement for the City's ERP system and related applications.

Major changes in Revenue, Expenditures, or Programs:

The $40,000 annual increase in ERP costs reflects full deployment of the Asset Management and Utilities modules, additional payment processing fees, and Bluebeam software costs for permitting and licensing.

CITY OF APPLETON 2027 BUDGET
INFORMATION TECHNOLOGY

Development **Business Unit 13020**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 221,217	$ 231,472	$ 227,172	$ 227,172	$ 233,047
610400 Call Time Wages	2,417	1,757	2,267	2,267	2,325
610800 Part-Time Wages	15,270	-	-	-	-
615000 Fringes	100,072	99,513	99,329	99,329	110,167
632700 Miscellaneous Equipment	39	2,327	-	-	-
640400 Consulting Services	16,100	10,763	12,000	12,000	12,000
641800 Equip. Repairs & Maint.	2,070	2,382	2,400	2,400	2,400
642400 Software Support	328,847	290,985	424,505	424,505	552,911
Total Expense	$ 686,032	$ 639,199	$ 767,673	$ 767,673	$ 912,850

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Software Support (ERP)	
Tyler Munis Core ERP	$ 287,621
EPL	132,830
EAM	30,058
EAM Barcoding Hardware	2,037
Utility Billing	50,255
Timeclocks	1,010
Subtotal ERP	$ 503,811
Software Support (Other)	
Revize Website	$ 16,400
Website Redirect Service	2,500
Domain and Certificate Registrations	2,000
iSeries Prodata DBU Maint	500
iSeries HelpSystems	8,000
iSeries Elite Forms	2,000
iSeries COBOL	500
Apex Dev Software	2,200
Arkance Bluebeam	15,000
Total Software Support	$ 552,911

CITY OF APPLETON 2027 BUDGET
INFORMATION TECHNOLOGY

Operations **Business Unit 13030**

PROGRAM MISSION

To ensure that users of City network data and communication systems can continue to perform automated functions in an effective manner, we will maintain the availability and reliability of such systems and correct any operational problems, as well as provide appropriate upgrades and development of new systems as needed.

PROGRAM NARRATIVE

Objectives:

Provide cybersecurity services.

Provide network and electronic communications services.

Provide procurement, subscriptions, and lifecycle management of computer hardware and software.

Provide monitoring, troubleshooting, and response for City technology systems and end users.

Install a direct-to-responder emergency systems at Parks and Rec and MSB.

Major changes in Revenue, Expenditures, or Programs:

Equiptment Repairs & Maint is projected to increase temporarily due to Highway 41 construction impacts on the AAMFON fiber optic network on Appleton's north side.

DPW-Econolite CENTRACS ATMS software support costs are included in the 2027 budget as a new operational expense for upgraded cloud-based intersection control and traffic management controllers.

CITY OF APPLETON 2027 BUDGET
INFORMATION TECHNOLOGY

Operations **Business Unit 13030**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
501000 Miscellaneous Revenue	$ -	$ 1,309	$ -	$ -	$ -
Total Revenue	$ -	$ 1,309	$ -	$ -	$ -
Expenses					
610100 Regular Salaries	$ 294,709	$ 317,879	$ 314,278	$ 314,278	$ 330,132
610400 Call Time Wages	2,902	4,202	3,135	3,135	3,293
610500 Overtime Wages	619	666	1,964	1,964	2,079
615000 Fringes	95,911	96,380	95,104	95,104	119,999
620100 Training/Conferences	1,937	83	-	-	-
630100 Office Supplies	6,857	9,823	8,500	8,500	8,500
632700 Miscellaneous Equipment	118,712	155,679	187,815	187,815	187,815
640400 Consulting Services	95,049	158,914	17,000	17,000	17,000
641307 Telephone	2,781	3,152	-	-	-
641800 Equipment Repairs & Maint.	81,385	106,733	98,500	98,500	98,500
641900 Communication Eq. Repairs	41,926	114,341	70,500	70,500	121,480
642400 Software Support	631,670	767,375	855,430	855,430	949,600
642600 Network Security Support	161,259	200,062	226,000	226,000	243,300
Total Expense	$ 1,535,717	$ 1,935,289	$ 1,878,226	$ 1,878,226	$ 2,081,698

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment		Software Support	
Computers & Components	$ 83,000	AFD-ImageTrend	$ 44,500
Facility Security	45,120	AFD-Miovision Opticom	3,300
APD Mobile Data Computers	30,000	AFD-Vector/Target Solutions	20,000
AFD Mobile Data Computers	16,695	APD-Skybrowse	5,000
Misc. Hardware	13,000	APD-Celebrite Forensics	22,000
	$ 187,815	APD-ID Networks FingerRoll Live	4,300
		APD-Packtrack K9 Unit	600
Consulting		APD-Porter Lee Beast Evidence	2,300
Network consulting	$ 17,000	Assessor-Apex Sketching	4,000
	$ 17,000	Assessor-OnceHub	1,500
		Assessor-CAMA	45,000
Equip. Repairs & Maint.		Atty-Cycom CityLaw	11,400
HBS Activate	$ 45,000	Clerks-Cloudbadging	500
Cisco Meraki Licensing	47,400	Comms-ArchiveSocial	16,000
ParkPlace Server Support	6,100	DPW-Autodesk CAD	30,000
	$ 98,500	DPW-Transsoft Autoturn	1,000
		DPW-Carahsoft OpenRoads	3,000
Communication Equip. Repair		DPW-Econolite CENTRACs ATMS	40,000
AAMFON Circuits	$ 85,000	DPW-PipeTech	5,500
WiscNet (Primary Internet)	11,500	Facilities-Akitabox	17,000
TDS (Secondary Internet)	10,200	Facilities-Velocity Access Control	7,000
CradlePoint Netcloud	6,600	Facilities-Sieman's Desigo HVAC	4,000
Emergency Alert System Maintenance	3,500	Finance-DebtBook	22,000
Site-to-Site VPN Circuits	4,680	Finance-Progress	700
	$ 121,480	GIS-ESRI ArcGIS	65,000
		HR-Neogov, SimpleBook, Surveys	40,000
Network Security Support		HR-Red Flag Notification System	6,500
Email Security Appliance	$ 70,000	IT-Adobe Creative Suite	19,000
Firewall Maintenance	57,300	IT-Azure Cloud Backups	48,000
Nexum SNOCC	42,000	IT-Helpdesk	3,000
Mobile VPN Licensing	35,000	IT-Microsoft O365	170,000
Firewall Penetration Testing	15,000	IT-Cloud VoIP and Fax	85,000
Endpoint Detection & Response	18,500	IT-Enterprise Storage Support	40,000
Network Monitoring	4,500	IT-Deployment Software	15,000
Secure File Gateway	1,000	IT-Zoom	4,000
	$ 243,300	IT-Red Flag Alert System	6,500
		MSB-FMLive	6,500
		MSB-Mitchell Shopkey	2,000
		Misc. Increases	5,000
		Parks-Modeco Timescape	5,000
		Parks-Vermont Rec/WebTrac	17,500
		Public Safety-Facility Security Licensing	12,000
		Public Safety-Miovision Opticom	4,000
		Public Safety-Spillman CAD	85,000
			$ 949,600

CITY OF APPLETON 2027 BUDGET
INFORMATION TECHNOLOGY

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Revenues						
501000	Miscellaneous Revenues	-	1,313	-	-	-	-
	TOTAL PROGRAM REVENUES	-	1,313	-	-	-	-
	Salaries						
610100	Regular Salaries	698,530	735,942	241,693	800,372	800,372	828,066
610400	Call Time Wages	5,319	5,959	2,014	5,402	5,402	5,618
610500	Overtime Wages	1,718	1,900	97	1,964	1,964	2,079
610800	Part-Time Wages	15,270	-	-	-	-	-
611500	Vacation Pay	67,616	70,802	27,184	-	-	-
615000	Fringes	259,172	260,765	92,215	261,282	261,282	301,731
	TOTAL PERSONNEL	1,047,625	1,075,368	363,203	1,069,020	1,069,020	1,137,494
	Training~Travel						
620100	Training/Conferences	30,135	22,435	7,109	26,750	26,750	26,751
620200	Mileage Reimbursement	1,380	720	210	720	720	720
620600	Parking Permits	4,800	-	-	4,800	4,800	4,800
	TOTAL TRAINING / TRAVEL	36,315	23,155	7,319	32,270	32,270	32,271
	Supplies						
630100	Office Supplies	8,730	9,984	3,257	10,500	10,500	10,500
630500	Awards & Recognition	145	46	-	150	150	150
632001	City Copy Charges	22	414	2	1,500	1,500	1,500
632700	Miscellaneous Equipment	118,751	158,006	72,789	188,815	188,815	188,815
	TOTAL SUPPLIES	127,648	168,450	76,048	200,965	200,965	200,965
	Purchased Services						
640400	Consulting Services	111,149	169,676	3,600	29,000	29,000	29,000
641200	Advertising	-	-	-	-	-	-
641307	Telephone	4,014	4,122	202	7,989	7,989	7,989
641308	Cellular Phones	1,314	1,398	329	-	-	-
641800	Equipment Repairs & Maint.	83,455	109,116	46,387	100,900	100,900	100,900
641900	Communication Eq. Repairs	41,926	114,341	13,319	70,500	70,500	121,480
642400	Software Support	960,517	1,058,360	324,199	1,279,935	1,279,935	1,502,511
642600	Network Security Support	161,259	200,062	145,940	226,000	226,000	243,300
	TOTAL PURCHASED SVCS	1,363,634	1,657,075	533,976	1,714,324	1,714,324	2,005,180
	TOTAL EXPENSE	2,575,222	2,924,048	980,546	3,016,579	3,016,579	3,375,910

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Information Technology — Business Unit 4220

PROGRAM MISSION

Direct-to-Responder Alert System (Parks and MSB)

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategy #1: "Responsibly deliver excellent services".

Objectives:

Further descriptions of projects to be paid from this fund can be found in the Capital Projects section of the budget, as follows:

Project	Amount	Page
Direct-to-Responder Alert System (Parks and MSB)	$ 55,000	Projects pg. 666
APD Squad Car Technology Upgrade	$ 250,000	Projects pg. 692
	$ 305,000	

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027	% Change *
Program Revenues		$ 186,510	$ 474,683	$ 237,072	$ 200,500	$ 305,000	28.65%
Program Expenses		$ 100,031	$ 263,558	$ 200,500	$ 895,667	$ 305,000	52.12%
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Purchased Services		-	-	-	-	-	N/A
Capital Expenditures		100,031	263,558	200,500	895,667	305,000	52.12%
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Information Technology — Business Unit 4220

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
471000	Interest on Investments	$ 36,510	$ 38,503	$ 36,572	$ -	$ 10,000
591000	Proceeds of Long-term Debt	150,000	436,180	200,500	200,500	295,000
	Total Revenue	$ 186,510	$ 474,683	$ 237,072	$ 200,500	$ 305,000
	Expenses					
680401	Machinery & Equipment	$ 68,304	$ 73,936	$ 200,500	$ 558,800	$ 250,000
681500	Software Acquisition	31,727	189,622	-	336,867	55,000
	Total Expense	$ 100,031	$ 263,558	$ 200,500	$ 895,667	$ 305,000

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Software Acquistion	
Emergency Alert System (Witzke and Glendale)	$ 55,000
	$ 55,000
Machinery & Equipment	
APD Squad Car Technology Upgrades	$ 250,000
	$ 250,000

CITY OF APPLETON 2027 BUDGET
INFORMATION TECHNOLOGY
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Interest Income (Loss)	$ 36,510	$ 38,503	$ 36,572	$ -	$ 10,000
Other	-	-	-	-	-
Total Revenues	36,510	38,503	36,572	-	10,000
Expenses					
Program Costs	100,031	263,558	200,500	895,667	305,000
Total Expenses	100,031	263,558	200,500	895,667	305,000
Revenues over (under) Expenses	(63,521)	(225,055)	(163,928)	(895,667)	(295,000)
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	150,000	436,180	200,500	200,500	295,000
Total Other Financing Sources (Uses)	150,000	436,180	200,500	200,500	295,000
Net Change in Equity	86,479	211,125	36,572	(695,167)	-
Fund Balance - Beginning	828,834	915,313	1,126,438	1,126,438	431,271
Fund Balance - Ending	$ 915,313	$ 1,126,438	$ 1,163,010	$ 431,271	$ 431,271

CITY OF APPLETON 2027 BUDGET

LEGAL AND ADMINISTRATIVE SERVICES

City Attorney: Christopher R. Behrens

Deputy City Attorney: Amanda K. Abshire

City Clerk: Amy Molitor

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

MISSION STATEMENT

The Legal and Administrative Services Department is committed to being a resource; providing information to external customers and information, legal advice and guidance to internal customers.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

City Attorney's Office:

- Through April of 2026, represented the City in traffic and ordinance related matters including 2,533 scheduled initial court appearances, 15 scheduled jury and court trials and 1,139 scheduled pre-trials/jury trial conferences or motion hearings.
- Operated the Granicus system and provided legal and procedural advice during committee meetings.
- Actively engaged in litigation including defense of a variety of lawsuits including, but not limited to, employment matters, property damage, foreclosures, and small claims.
- Provided defense litigation, as well as worked with outside counsel, on pending state and federal matters involving Appleton police officers as well as claims and potential litigation.
- Assisted the Community Development and Public Works departments with the drafting and negotiation of several development agreements, provided counsel regarding proposed projects including the Thrivent development, Transit Center project, and provided advice and guidance in other development-related matters.
- Worked closely with Appleton Fire Department staff on the development of a regional food truck inspection program and prepared a multi-jurisdictional Memorandum of Understanding to support consistent regional fire code licensing and enforcement across NE Wisconsin and beyond.
- Provided research, advice, and guidance regarding aldermanic resolutions being considered or submitted.
- Provided assistance to various departments regarding historical information pertaining to land use matters, agreements, contracts, and the like.
- Drafted or assisted in amending or creating more than 43 ordinances along with comprehensive updates to retail food establishments, sidewalk cafes, hotels, motels, tourist rooming houses and bed and breakfast establishments, swimming pools, camps, and tattoo and body piercing sections.
- In the first five months of 2026, the Attorney's Office processed over 133 new agreements/contracts. Processing a contract can include negotiation, preparation of the contract document, circulation for signatures, tracking, and distribution.
- Responded to, or provided guidance for, numerous open records requests received by City departments.
- Provided officers and staff of the Appleton Police Department (APD) with research results and written legal guidance as well as assisted APD officers to address legal questions on multiple situations.
- Worked closely with City staff and outside consultant on the negotiation and drafting of the new Fox Cities Exhibition Center Management Agreement.
- Assisted the City Clerk with license application process for entertainment machines in licensed premises.
- Negotiated and drafted a site use agreement for a temporary transit center.
- Assisted DPW with discussions and negotiations with WE Energies regarding street reconstruction, facility relocations and negotiated cost-sharing agreements.

City Clerk's Office:

- After a successful implementation of the new Special Event Policy and associated processes, further updated the Special Event Policy to account for unanticipated situations and the effects of the policy in practice.
- Developed and approved a comprehensive City of Appleton Board of Review Rules and Procedures policy.
- Administered the 2026 Board of Review.
- Established a new polling place for Aldermanic District 15.
- As of June 2026, administered a Spring Election and preparing to administer a Partisan Primary Election in August and General Election in November.
- As of June 2026, sent out 4,173 absentee ballots and served 1,181 in-person absentee voters.
- Developed and conducted New Election Inspector Training, Special Voting Deputy Training, and Chief Inspector Training.
- Worked with the Information Technology Department and other City departments to build and test new software for license and permit management to be implemented in 2027.
- Assisted with the process and proceedings related to a Commercial Solicitation license suspension.
- Worked with the Attorney's Office and Police Department to revise our Mechanical Amusement Device Application and license approval process.
- Implemented the first year of electronic delivery of Alcohol License renewal documents and information.
- Updated the Alcohol License Policy to reflect current practices and clarify processes for place to place transfers and surrender of alcohol licenses.

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

MAJOR 2027 OBJECTIVES

- Work with the Department of Public Works, and/or outside consultants, to ensure that all necessary acquisitions and paperwork for upcoming Public Works projects are completed.
- Continue to assist, guide and advise City staff, as well as elected officials, on legal matters in a timely fashion.
- Continue to work with other departments to ensure that City tasks are completed timely, projects are not delayed and items such as land acquisitions and negotiated agreements are completed pursuant to the department's requested deadline, whenever possible.
- Represent and defend the City in future lawsuits brought against it, its employees or officials except when particular expertise of outside counsel is required or mandated by the insurance carrier.
- Continue to prosecute City citations with a yearly average of over 2,000 initial appearances, 150 scheduled jury and court trials and an average of 3,200 pre-trials/jury conferences and motion hearings.
- Continue to work with City staff and Council on the drafting and amending of ordinances.
- Continue to work with City staff on the preparation, processing, routing, and distribution of contracts and agreements.
- Work cooperatively with the Community Development Department to develop and negotiate development agreements and land transactions, and provide guidance regarding Municipal Code updates and other development issues as they arise.
- Continue to develop and implement new filing systems for City records and documents.
- Continue to work with various departments on large mailings and copy jobs to enhance accuracy and efficiency.
- Actively explore opportunities for process improvement and streamlining of procedures.
- Continue training for electronic poll books and developing additional procedures to assist with operation and set-up of the devices.
- Invest in additional electronic poll book equipment to ensure smooth voting experiences and timely replacement of aging equipment.
- Successfully administer two scheduled elections, with minimal issues and maximum efficiency.
- Actively assist local candidates with qualifications and forms required for running for office.
- Work with other departments to reduce mail costs and find innovative ways to distribute information and documents.
- Implement the new software for license and permit management and work with license applicants to help ease the transition to the new system.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 266,970	$ 331,849	$ 256,130	$ 256,130	$ 253,480	-1.03%
Program Expenses							
14510	Administration	404,805	434,945	423,180	423,180	429,493	1.49%
14521	Litigation	207,375	216,711	219,722	219,722	227,022	3.32%
14530	Recordkeeping	119,003	97,071	119,471	119,471	120,668	1.00%
14540	Licensing	42,380	60,381	59,124	59,124	87,570	48.11%
14550	Elections	250,097	183,012	258,274	258,274	209,117	-19.03%
14560	Mail/Copy Center	160,481	158,944	194,844	194,844	166,224	-14.69%
TOTAL		$ 1,184,141	$ 1,151,064	$ 1,274,615	$ 1,274,615	$ 1,240,094	-2.71%
Expenses Comprised Of:							
Personnel		974,884	948,352	1,022,635	1,022,635	997,404	-2.47%
Training & Travel		11,260	18,086	15,520	15,520	16,420	5.80%
Supplies & Materials		107,096	96,603	134,950	134,950	124,380	-7.83%
Purchased Services		90,901	88,023	101,510	101,510	101,890	0.37%
Full Time Equivalent Staff:							
Personnel allocated to programs		8.67	8.67	8.67	8.67	8.67	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Administration **Business Unit 14510**

PROGRAM MISSION

We will provide legal services to City staff and Alderpersons in an efficient manner to assist them in making fully informed decisions. We will provide guidance, training and development of our department's employees, keeping them well-informed while increasing their potential and job satisfaction.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures" and #7: "Communicate our success through stories and testimonials".

Objectives:

- Prepare contracts and legal opinions in a timely fashion to provide counsel and legal advice to departments and officials.
- Attend all meetings of the Common Council's committees, boards and commissions and provide legal advice, including parliamentary procedure guidance, as requested by members and respond to requests for information.
- Administer cost-effective management of department activities.
- Encourage employees to attend training in personal and professional development.
- Continue to review all department functions and strive for maximum efficiency utilizing current technologies.
- Review all existing policies and processes and develop and implement new procedures when deemed necessary.
- Provide customer service to both internal and external customers at a level of acceptable or higher.
- Continue involvement in the real estate aspect of the City's business to ensure that appropriate steps are taken to protect the City's interest and to ensure that there are no irregularities on the titles of City real estate.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Administration **Business Unit 14510**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
480100	General Charges for Service	$ 148	$ 224	$ 100	$ 100	$ 100
	Total Revenue	$ 148	$ 224	$ 100	$ 100	$ 100
	Expenses					
610100	Regular Salaries	$ 295,693	$ 312,128	$ 306,403	$ 306,403	$ 298,126
615000	Fringes	84,402	89,350	84,557	84,557	97,847
620100	Training/Conferences	11,190	13,677	10,600	10,600	10,600
620600	Parking Permits	-	4,320	4,320	4,320	4,320
630100	Office Supplies	465	713	800	800	800
630200	Subscriptions	8,591	10,380	11,000	11,000	12,000
630300	Memberships & Licenses	3,260	3,369	3,400	3,400	3,700
632001	City Copy Charges	168	190	1,000	1,000	1,000
640400	Consulting Services	-	-	-	-	-
641307	Telephone	812	755	900	900	900
641800	Equipment Repairs & Maint.	224	63	200	200	200
	Total Expense	$ 404,805	$ 434,945	$ 423,180	$ 423,180	$ 429,493

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Litigation **Business Unit 14521**

PROGRAM MISSION

We will continue to advise and represent the City of Appleton and its employees in potential claims, filed claims, and pending litigation.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

The City of Appleton, by its very nature, is involved in a multitude of circumstances which could result in litigation. We are engaged in the continuous process of employment activity and providing various services to the public, including public works, police and fire protection. This office has maintained an active and aggressive stance in representing the interests of the City, whether a matter is handled by office staff or in cooperation with outside counsel.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Litigation **Business Unit 14521**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
503500	Other Reimbursements	$ -	$ 92	$ -	$ -	$ -
	Total Revenue	$ -	$ 92	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 145,872	$ 155,319	$ 151,289	$ 151,289	$ 155,828
615000	Fringes	59,224	58,956	57,933	57,933	60,694
640202	Recording/Filing Fees	1,658	2,286	3,500	3,500	3,500
640400	Consulting Services	621	150	7,000	7,000	7,000
	Total Expense	$ 207,375	$ 216,711	$ 219,722	$ 219,722	$ 227,022

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Recordkeeping **Business Unit 14530**

PROGRAM MISSION

In order to meet legal requirements and to provide a history of the City to the Common Council, City departments and the public, we will provide timely filing, maintenance and retrieval of all official City documents and provide support services.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures" and #7: "Communicate our success through stories and testimonials".

Objectives:

- Effectively respond to all document requests and public inquiries.
- Timely organize City meeting information for City officials, staff and public.
- Appropriately organize and retain City records as required by State law.
- Continue to utilize physical and electronic records management methods as appropriate to maximize efficient use of space and efficiently respond to records requests.
- Continue to prepare for transition to an electronic records management system.
- Organize vault files in a logical and accessible manner.
- Continue to move records to offsite storage facility.

Major Changes in Revenue, Expenditures or Programs:

In 2027 funds were allocated to Training/Conferences to allow our Deputy Clerk to attend the UW-GB Clerk's Institute and WMCA Conference. Additionally, funds were allocated to Memberships & Licenses to cover Wisconsin Municipal Clerk's Association Memberships.

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Recordkeeping **Business Unit 14530**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 54,998	$ 47,157	$ 56,704	$ 56,704	$ 55,493
610500 Overtime Wages	1,703	985	286	286	280
615000 Fringes	29,666	20,890	28,731	28,731	31,245
620100 Training/Conferences	-	-	-	-	720
630100 Office Supplies	205	252	150	150	150
630300 Membersips & Licenses	-	-	-	-	130
631603 Other Misc. Supplies	-	-	-	-	-
632002 Outside Printing	-	59	-	-	-
640202 Recording/Filing Fees	90	181	100	100	150
641200 Advertising	32,341	27,547	33,500	33,500	32,500
Total Expense	$ 119,003	$ 97,071	$ 119,471	$ 119,471	$ 120,668

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Advertising	
Required legal publications	$ 32,500
	$ 32,500

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Licensing **Business Unit 14540**

PROGRAM MISSION

In order to ensure a safe, healthy and accepting environment for our community, we will assist applicants in the application process, provide information on requirements and procedures, and we will process all applications and issue all approved licenses and permits in a timely manner to individuals and organizations.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

- Efficiently service license inquiries, issues, and applicants.
- Continue to provide prompt turnaround time from initial application.
- Accurately maintain data files.
- Work with other departments to ensure timely processing of licenses.
- Assist applicants/organizations for special events through the permitting process.
- Attend training and monitor procedures to keep current with State licensing requirements.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Licensing **Business Unit 14540**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
430100	Amusements License	$ 12,450	$ 11,550	$ 10,800	$ 10,800	$ 6,000
430300	Cigarette License	6,500	6,900	6,000	6,000	6,000
430600	Liquor License	140,511	190,598	135,000	135,000	140,000
430700	Operators License	54,421	67,735	48,000	48,000	50,000
430900	Sundry License	3,017	1,734	2,000	2,000	1,700
431300	Special Event Permits	32,659	34,547	40,000	40,000	35,000
431600	Second Hand/Pawnbroker	1,485	2,075	1,500	1,500	1,500
431700	Commercial Solicitation	4,015	6,284	2,900	2,900	4,000
431800	Christmas Tree License	180	90	180	180	180
432000	Taxi Cab/Limousine License	690	840	700	700	700
432100	Taxi Driver License	350	1,700	350	350	1,000
432200	Special Class "B" License	767	815	600	600	600
441100	Sundry Permits	685	415	600	600	600
501000	Miscellaneous Revenue	7,031	5,770	5,600	5,600	5,600
	Total Revenue	$ 264,761	$ 331,053	$ 254,230	$ 254,230	$ 252,880
	Expenses					
610100	Regular Salaries	$ 39,776	$ 50,278	$ 49,704	$ 49,704	$ 54,617
610500	Overtime Wages	705	466	143	143	158
615000	Fringes	6,799	8,007	7,727	7,727	31,095
630100	Office Supplies	1,627	1,321	1,400	1,400	1,500
631603	Other Misc. Supplies	45	44	-	-	-
632002	Outside Printing	-	290	150	150	200
642900	Interfund Allocations	(6,572)	(25)	-	-	-
	Total Expense	$ 42,380	$ 60,381	$ 59,124	$ 59,124	$ 87,570

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Elections **Business Unit 14550**

PROGRAM MISSION

For the benefit of the community, in order to ensure effective democratic decision-making, to maintain all election data and to respond to information requests, we will administer elections as required.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures" and #7: "Communicate our success through stories and testimonials".

Objectives:

- Promote use of the State's MyVote website for online voter registration and absentee ballot requests.
- Utilize the City's website for additional voter outreach and education.
- Provide effective training for all election inspectors.
- Streamline and organize polling place procedures and materials.
- Effectively assist local candidates.
- Continue to enhance efficiencies in election administration.

Major Changes in Revenue, Expenditures or Programs:

The budget for this program fluctuates from year to year based on the number of elections to be held. 2027 will have two scheduled elections in comparison to four in 2026. The accounts decreasing include Part-Time Wages, Parking Permits, Office Supplies, Outside Printing, and Facility Rent. There is an increase in the funds allocated to equipment repair and maintenance to continue investing in the purchase of additional electronic poll books or other aging election equipment, to supplement or replace as needed.

Funds were allocated to Training/Conferences in 2027 to budget for the Wisconsin Elections Commission Conference and attendance for our Elections Clerk to the UW-GB Clerk's Institute.

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Elections **Business Unit 14550**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422400	Misc. State Aids	$ 984	$ -	$ 800	$ 800	$ -
490800	Misc Intergov. Charges	1,077	480	1,000	1,000	500
	Total Revenue	$ 2,061	$ 480	$ 1,800	$ 1,800	$ 500
	Expenses					
610100	Regular Salaries	$ 69,235	$ 66,301	$ 59,542	$ 59,542	$ 61,213
610500	Overtime Wages	1,720	773	2,267	2,267	2,307
610800	Part-Time Wages	106,173	41,499	122,731	122,731	67,994
615000	Fringes	24,145	18,138	18,174	18,174	18,883
620100	Training/Conferences	-	-	-	-	700
620200	Mileage Reimbursement	70	89	100	100	80
620600	Parking Permits	-	-	500	500	-
630100	Office Supplies	5,184	2,714	3,200	3,200	2,500
631603	Other Misc. Supplies	161	230	300	300	250
632002	Outside Printing	1,070	6,957	10,000	10,000	6,000
641200	Advertising	2,919	1,582	3,000	3,000	1,600
641800	Equipment Repairs & Maint.	9,264	27,276	20,000	20,000	30,000
650301	Facility Rent	3,060	1,890	3,060	3,060	1,890
659900	Other Contracts/Obligation	27,096	15,563	15,400	15,400	15,700
	Total Expense	$ 250,097	$ 183,012	$ 258,274	$ 258,274	$ 209,117

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
Modus Election Software	$ 11,700
Equipment & Ballot Programming	4,000
	$ 15,700
Equipment Repairs/Maintenance	
ES&S Maintenance	$ 10,000
Badger Books Replacement Units (4)	20,000
	$ 30,000

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Mail/Copy Services **Business Unit 14560**

PROGRAM MISSION

In order to ensure mail, photocopy and package handling services to all City departments in the most timely and cost-effective manner, we will provide prompt service and education to all users of our services.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures" and #7: "Communicate our success through stories and testimonials".

Objectives:

- Timely processing of printing, copying, and mailing requests.
- Collaboration with other departments to reduce mailing costs.
- Maintain log of postage and UPS items.
- Educate City departments on mail/copy service procedures.

Major Changes in Revenue, Expenditures or Programs:

Postage has decreased due to the few regulation elections scheduled in 2027 resulting in fewer mailed absentee ballots.

Equipment has also decreased as we are no longer leasing a mail machine due to our transition to an external mail processing vendor. The costs associated with the mail processing are accounted for in the Postage line.

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

Mail/Copy Services **Business Unit 14560**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
610100	Regular Salaries	$ 46,062	$ 48,650	$ 47,444	$ 47,444	$ 45,760
610500	Overtime Wages	1,055	496	137	137	132
615000	Fringes	7,656	28,957	28,863	28,863	15,732
630100	Office Supplies	7,069	6,426	4,800	4,800	6,000
630400	Postage/Freight	78,485	63,126	98,000	98,000	89,000
631603	Other Misc. Supplies	62	138	250	250	250
632002	Outside Printing	704	394	500	500	900
641800	Equipment Repairs & Maint.	1,445	1,445	1,450	1,450	1,450
642900	Interfund Allocations	-	(5,159)	(6,000)	(6,000)	(5,000)
650302	Equipment Rent	17,943	14,471	19,400	19,400	12,000
	Total Expense	$ 160,481	$ 158,944	$ 194,844	$ 194,844	$ 166,224

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Postage/Freight

United Mailing Service	$ 17,600
UPS	1,000
US Postal Service	70,400
	$ 89,000

CITY OF APPLETON 2027 BUDGET
LEGAL AND ADMINISTRATIVE SERVICES

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
422400	Miscellaneous State Aids	984	-	-	800	800	-
430100	Amusements License	12,450	11,550	3,875	10,800	10,800	6,000
430300	Cigarette License	6,500	6,900	3,800	6,000	6,000	6,000
430600	Liquor License	140,512	190,598	93,940	135,000	135,000	140,000
430700	Operators License	54,422	67,735	16,250	48,000	48,000	50,000
430900	Sundry License	3,017	1,734	60	2,000	2,000	1,700
431300	Special Events License	32,659	34,547	2,604	40,000	40,000	35,000
431600	Second Hand License	1,485	275	250	1,500	1,500	1,500
431700	Commercial Solicitation License	4,015	6,284	2,825	2,900	2,900	4,000
431800	Christmas Tree License	180	90	-	180	180	180
432000	Taxi Cab/Limousine License	690	840	30	700	700	700
432100	Taxi Driver License	350	1,700	850	350	350	1,000
432200	Special Class "B" Beer License	767	815	350	600	600	600
441100	Sundry Permits	685	415	500	600	600	600
480100	General Charges for Service	148	224	89	100	100	100
490800	Misc Intergovernmental Charges	1,078	480	-	1,000	1,000	500
501000	Miscellaneous Revenue	7,031	5,862	3,100	5,600	5,600	5,600
	TOTAL PROGRAM REVENUES	266,973	330,049	128,523	256,130	256,130	253,480
	Personnel						
610100	Regular Salaries	611,511	626,781	208,319	671,086	671,086	671,037
610500	Overtime Wages	5,181	2,720	1,371	2,833	2,833	2,877
610800	Part-Time Wages	106,173	41,673	31,373	122,731	122,731	67,994
611500	Vacation Pay	40,124	52,879	12,339	-	-	-
615000	Fringes	211,895	224,299	78,918	225,985	225,985	255,496
	TOTAL PERSONNEL	974,884	948,352	332,320	1,022,635	1,022,635	997,404
	Training~Travel						
620100	Training/Conferences	11,190	13,677	554	10,600	10,600	12,020
620200	Mileage Reimbursement	70	89	-	100	100	80
620600	Parking Permits	-	4,320	4,280	4,820	4,820	4,320
	TOTAL TRAINING/TRAVEL	11,260	18,086	4,834	15,520	15,520	16,420
	Supplies						
630100	Office Supplies	14,550	11,427	766	10,350	10,350	10,950
630200	Subscriptions	8,591	10,380	13,649	11,000	11,000	12,000
630300	Memberships & Licenses	3,260	3,369	-	3,400	3,400	3,830
630400	Postage/Freight	78,485	63,126	14,348	98,000	98,000	89,000
631603	Other Misc. Supplies	268	411	80	550	550	500
632001	City Copy Charges	168	190	31	1,000	1,000	1,000
632002	Outside Printing	1,774	7,700	-	10,650	10,650	7,100
	TOTAL SUPPLIES	107,096	96,603	28,874	134,950	134,950	124,380
	Purchased Services						
640202	Recording/Filing Fees	1,750	2,467	683	3,600	3,600	3,650
640400	Consulting Services	621	150	-	7,000	7,000	7,000
641200	Advertising	35,259	29,129	10,134	36,500	36,500	34,100
641307	Telephone	812	755	-	900	900	900
641800	Equipment Repairs & Maint.	10,933	28,784	-	21,650	21,650	31,650
642900	Interfund Allocations	(6,573)	(5,184)	96	(6,000)	(6,000)	(5,000)
650301	Facility Rent	3,060	1,890	975	3,060	3,060	1,890
650302	Equipment Rent	17,943	14,471	1,300	19,400	19,400	12,000
659900	Other Contracts/Obligation	27,096	15,561	-	15,400	15,400	15,700
	TOTAL PURCHASED SVCS	90,901	88,023	13,188	101,510	101,510	101,890
	TOTAL EXPENSE	1,184,141	1,151,064	379,216	1,274,615	1,274,615	1,240,094

CITY OF APPLETON 2027 BUDGET

HUMAN RESOURCES

Human Resources Director: Jay M. Ratchman

Deputy Director of Human Resources: Sarah E. Wilson

CITY OF APPLETON 2027 BUDGET
HUMAN RESOURCES

MISSION STATEMENT

The Human Resource Department will attract, develop, and retain a high-performing, diverse workforce and foster an environment where employees can use their talents to thrive.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

The Human Resources (HR) staff continued to support and provide service to City departments, staff, and the public through innovative programs and enhancements. Some examples of accomplishments in 2026 are:

General Administration:
- Continued use of the Baker Tilly safe system to ensure a fair and equitable compensation plan administration.
- On-going management of cost saving strategies to control rising costs to the City health insurance program:
  - ✓ Specialty prescription medications program through Prudent RX.
  - ✓ Proximal program, helping members become better health benefit consumers, while providing choice for high quality, lower cost providers.
  - ✓ Employer Connecting Care Clinic (near site health clinic).
  - ✓ Member of the National Cooperative program to offer pharmacy benefits through CVS/Caremark, resulting in significant rebates to the health plan.
- Continued transition into Tyler Munis ERP system:
  - ✓ Cross training for staff on various system capabilities.
  - ✓ Expanded use of the system for fringe benefits administration.
- On-going work with the Financial Wellness Team, including 457 plan fund performance quarterly reviews.
- Updated a variety of HR and safety policies.
- Continued work by the HealthSmart (wellness) Team, including annual health screenings, on-site healthy cooking demonstrations, various fitness challenges, and on-site fitness programs.
- Monitored ongoing usage of the Employee Assistance Program and mental health benefit offerings.
- Continued review of 457 deferred compensation plan compliance with Secure Act 2.0.
- Updated Human Resource department strategic plan.

Employee and Labor Relations:
- Administered leaves of absence (e.g. FMLA leaves, worker's compensation).
- Addressed wage compression issues and internal compensation equity issues.
- Assisted departments with a variety of employment-related matters.
- Entered into labor negotiations with the Appleton Professional Police Association (APPA) and Valley Transit Teamsters Local #662 for successor agreements.
- Oversaw the unemployment compensation program (monitoring claims, responding to the State of Wisconsin).

Talent Acquisition and Retention:
- Completed recruitment processes for internal promotions, lateral transfers, and external recruitment.
- Coordinated and assisted the Police and Fire Commission with the selection of police officers, firefighters, and other promotional processes.
- Coordinated and assisted the Police and Fire Commission with the hiring process for Police Chief.
- Continued efforts to increase our reach through social media, direct recruitment, and branding of recruitment materials.
- Coordinated recruitment processes for key leadership roles of Finance Director and Parks and Recreation Director.
- Conducted interviews in person, virtually (Microsoft Teams and Zoom), and via the telephone to accommodate candidate needs.
- Worked with the Parks and Recreation Department to increase efficiencies for seasonal recruitment.

Talent Management and Development:
- Continued to refine the onboarding process for regular and seasonal employees, including new hire paperwork.
- Provided compliance/safety training virtually for general employees and supervisors.
- Conducted in-person supervisor training for all City supervisory staff.
- Administered the City Star Awards programs to recognize employee high performance.
- Facilitated City Celebrations tenure recognition program to recognize employees with milestone anniversaries (10, 20, and 30 years).
- Conducted bimonthly new supervisor orientation training and new employee orientations.
- Provided recognition for administrative professionals during Administrative Professionals' Week.
- Implemented recognition for multiple departments.
- Facilitated in-person de-escalation training for front-line customer service staff in conjunction with the Appleton Police Department.
- Administered the THRIVE Leadership Academy for current and upcoming City leaders.
- Facilitated leadership assessments and individual/team development plans.
- Administered employee culture surveys for all City departments.
- Conducted new hire survey on behalf of the PFC for the Police Chief hiring process.
- Facilitated employee work group to redefine the organization core values.

CITY OF APPLETON 2027 BUDGET
HUMAN RESOURCES

MAJOR 2027 OBJECTIVES

To provide departmental support meeting the City's organizational needs in the areas of:

Human Resources Compliance and Administration:
- Ongoing monthly review of the medical and dental plans against trend and compliance changes.
- Quarterly strategic planning with insurance brokers on health, dental, and other benefit plans to review and, when appropriate, implement cost containment strategies.
- Administer various fringe benefits programs.
- Enhance employee self-service support tools and resources to help employees better understand and use their fringe benefits.
- Evaluate and administer the annual personal health risk assessments and other health and wellness driven benefits for all employees, spouses, and retirees.
- Ongoing review and maintenance of non-represented employee compensation system to ensure that it remains fair, equitable, and legally compliant.
- Promote the Connecting Care Clinic and services to maximize our return on investment.
- Promote programs to increase employee financial wellness and retirement readiness.
- Continue review of 457 deferred compensation plan and compliance with Secure Act 2.0.
- Provide assistance on labor contract interpretations and handling of grievances.
- Monitor unemployment reports and claims.

Talent Acquisition and Retention:
- Fill vacant employee positions throughout the year.
- Continue to use a variety of means to interview candidates (e.g. in-person, virtual, and phone).
- Continue to evaluate the use of testing and employment-related assessments to best meet the organization's needs.
- Review background procedures and evaluate alternatives.
- Increase social media impact and continue to market HR on the appropriate social media platforms.
- Monitor and explore ways to improve our equal opportunity outreach to all candidates.
- Enhance employment branding and utilize tools for targeted messaging.
- Revitalize recruitment brand focused on employee stories, benefits, values, culture, and community impact.
- Develop a City of Appleton Career Pathways program for students in the trades, engineering, and CDL careers.

Talent Management and Development:
- Continue to implement Citywide talent management strategy, including updates and implementation of Citywide and department workforce analyses, succession plans, individual development plans and leadership development programs.
- Continue to create and facilitate required general employee and supervisory training sessions.
- Continue development and implementation of e-learning programs.
- Coordinate and offer front-line customer service professional development training.
- Conduct new employee orientation sessions.
- Facilitate new supervisor orientation sessions.
- Conduct seasonal employee training programs and online learning.
- Enhance the onboarding experience through a standarized 30-60-90 day onboarding roadmap.
- Manage and expand use of online onboarding and offboarding systems.
- Coordinate and facilitate organizational culture initiatives.
- Expand use of EQi, Hogan, and other leadership development tools.
- Continue to manage Citywide online performance evaluation and learning management system.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Expenses							
14010	HR Compliance	431,584	459,172	427,879	427,879	449,772	5.12%
14020	Talent Acquisition	224,245	258,593	194,863	194,863	208,823	7.16%
14040	Talent Management	177,301	174,214	209,396	209,396	217,007	3.63%
TOTAL		$ 833,130	$ 891,979	$ 832,138	$ 832,138	$ 875,602	5.22%
Expenses Comprised Of:							
Personnel		721,887	784,071	714,889	714,889	757,523	5.96%
Training & Travel		27,588	20,910	26,350	26,350	26,710	1.37%
Supplies & Materials		13,103	14,400	15,873	15,873	15,873	0.00%
Purchased Services		70,552	72,598	75,026	75,026	75,496	0.63%
Full Time Equivalent Staff:							
Personnel allocated to programs		6.15	6.15	6.15	6.15	6.15	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET

HUMAN RESOURCES

Human Resources Compliance and Administration **Business Unit 14010**

PROGRAM MISSION

For the benefit of managers and employees, so that the City may attract and retain talented and dedicated staff who will be fairly and equitably compensated and supervised, we will develop and administer policies and procedures, maintain compensation schedules reflective of the market, conduct labor contract negotiations, resolve grievances, and assist with employee-related issues.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", and #5: "Promote an environment that is respectful and inclusive".

Objectives:

- Develop, implement, maintain and distribute policies and procedures applicable to City employees.
- Review policies and procedures.
- Serve as a resource for other agencies seeking employment and statistical data.
- Administer various policies and programs to comply with state and federal legislation.
- Administer employer fringe benefit programs and voluntary fringe benefit programs.
- Administer employee wellness programs.
- Ensure fringe benefit programs are administered in accordance with State and federal regulations.
- Counsel employees on benefit related matters.
- Conduct organizational benefit reviews.
- Coordinate and administer the employee compensation and classification system, including use of the Baker Tilly safe system, for ongoing evaluations.
- Administer the performance and goal evaluation system.
- Educate employees on health insurance costs and issues.
- Maintain employment records.
- Negotiate labor union contracts, address employee issues, and handle grievances as they occur.
- Investigate complaints and follow through to resolution.
- Provide intervention and conflict resolution services.
- Assist and advise employees on employment-related issues.
- Provide contract interpretation and training.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET

HUMAN RESOURCES

Human Resources Compliance and Administration **Business Unit 14010**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 304,325	$ 329,644	$ 301,385	$ 301,385	$ 311,230
610500 Overtime Wages	(80)	428	-	-	-
615000 Fringes	116,680	122,059	112,489	112,489	124,501
620100 Training/Conferences	301	-	-	-	-
620200 Mileage Reimbursement	99	108	72	72	108
620600 Parking Permits	2,880	-	2,880	2,880	2,880
630100 Office Supplies	981	1,158	1,000	1,000	1,000
630300 Memberships & Licenses	630	385	420	420	420
630500 Awards & Recognition	51	80	208	208	208
630700 Food & Provisions	28	34	125	125	125
632001 City Copy Charges	2,992	2,670	3,000	3,000	3,000
632002 Outside Printing	68	30	300	300	300
632700 Miscellaneous Equipment	277	-	500	500	500
640400 Consulting Services	1,864	2,013	5,000	5,000	5,000
641307 Telephone	488	443	500	500	500
659900 Other Contracts/Obligation	-	120	-	-	-
Total Expense	$ 431,584	$ 459,172	$ 427,879	$ 427,879	$ 449,772

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
HUMAN RESOURCES

Talent Acquisition and Retention **Business Unit 14020**

PROGRAM MISSION

For the benefit of the program managers, so that the City will have a qualified, diverse staff, we will research, recruit and recommend appropriate candidates.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", and #5: "Promote an environment that is respectful and inclusive."

Objectives:

- Review and make recommendations on the filling of vacancies, reorganizations and other staffing changes.
- Review and update job descriptions, and post/advertise vacant positions.
- Receive and screen applications.
- Administer selection process including: corresponding with applicants; maintaining recruitment data; testing; interviewing; performing background and reference checks; coordinating travel arrangements; medical, psychological, and physical agility testing; and documenting employment offers.
- Maintain statistical data on applicant files.
- Process all recruitment for seasonal employees.
- Outline and document all hiring processes and continue to explore online job posting opportunities.
- Evaluate the use of testing and employment-related assessments and background procedures.
- Use Neogov system for all volunteer processes to streamline and ensure all background checks are completed.
- Build qualified applicant pools that are representative of the community.
- Continually evaluate creative methods to attract quality talent.
- Continue branding of recruitment materials.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
HUMAN RESOURCES

Talent Acquisition and Retention **Business Unit 14020**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 123,849	$ 141,763	$ 102,581	$ 102,581	$ 109,020
610500 Overtime Wages	1,828	344	-	-	-
615000 Fringes	58,320	74,544	53,424	53,424	60,187
620100 Training/Conferences	27	-	-	-	-
620200 Mileage Reimbursement	288	360	72	72	360
620500 Employee Recruitment	13,441	11,467	14,000	14,000	14,000
630300 Memberships & Licenses	205	-	110	110	110
630700 Food & Provisions	613	489	600	600	600
640400 Consulting Services	25,127	29,470	23,876	23,876	24,346
641200 Advertising	370	-	-	-	-
641307 Telephone	177	156	200	200	200
Total Expense	$ 224,245	$ 258,593	$ 194,863	$ 194,863	$ 208,823

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Consulting Services

Pre-employment Physical Testing	$ 12,224
Pre-employment Psychological Testing	9,152
Personnel Evaluation, Inc.	2,970
	$ 24,346

CITY OF APPLETON 2027 BUDGET
HUMAN RESOURCES
Talent Management and Development **Business Unit 14040**

PROGRAM MISSION

For the benefit of City staff and the community, we will provide training to meet strategic goals and educational opportunities for staff to enhance employees' skills, to fulfill legally mandated training requirements, and to increase employee engagement and development.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", #5: "Promote an environment that is respectful and inclusive", and #6: "Create opportunities and learn from successes and failures".

Objectives:

- Coordinate and conduct annual required general employee training classes for all non-supervisory employees.
- Coordinate and facilitate supervisory training.
- Continue to implement and manage online Neogov performance evaluation system.
- Maintain Citywide learning management system.
- Create and manage e-learning courses.
- Facilitate staff and team development sessions.
- Deliver organizational development training.
- Conduct bimonthly new employee orientation programs.
- Conduct bimonthly new supervisor orientation training.
- Coordinate and conduct seasonal training through our online onboarding tool and in-person classes.
- Facilitate Citywide talent management strategy, including workforce analysis and succession plans.
- Implement recommendations of City Culture Team based on feedback received through an employee culture survey and onboarding, stay, and exit interviews.
- Coordinate and facilitate THRIVE Leadership Academy for City leaders and aspiring leaders.
- Continue to research and enhance our onboarding process for new employees, including a consistent 'welcome' process for all employees and creating mentor program for new staff.
- Continue to expand use of online onboarding and offboarding systems.
- Manage and expand use of leadership development tools (i.e. EQi, Hogan).
- Coordinate and implement 360 assessment tool for the leadership team members.
- Offer new THRIVE 2.0 classes for continued leadership development.
- Research and implement development programs for mid-level managers.
- Administer City engagement and recognition programs, including City Celebrations (to recognize tenured staff), City Stars (peer recognition for outstanding performance), ongoing departmental and individual recognition, and the annual employee picnic.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
HUMAN RESOURCES

Talent Management and Development **Business Unit 14040**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 83,596	$ 82,701	$ 101,529	$ 101,529	$ 104,339
610500 Overtime Wages	66	25	-	-	-
615000 Fringes	33,303	32,566	43,481	43,481	48,246
620100 Training/Conferences	10,309	8,723	9,110	9,110	9,110
620200 Mileage Reimbursement	243	252	216	216	252
630300 Memberships & Licenses	139	-	60	60	60
630700 Food & Provisions	7,119	9,551	9,550	9,550	9,550
640400 Consulting Services	42,526	39,836	44,750	44,750	44,750
659900 Other Contracts/Obligation	-	560	700	700	700
Total Expense	$ 177,301	$ 174,214	$ 209,396	$ 209,396	$ 217,007

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Consulting Services

General Employee Training/Development	$ 1,000
Organizational Development	19,250
Supervisor/Leadership Development	21,000
Administrative Professionals Development	3,500
	$ 44,750

CITY OF APPLETON 2027 BUDGET
HUMAN RESOURCES

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Salaries						
610100	Regular Salaries	511,772	554,107	185,676	505,495	505,495	524,589
610500	Overtime Wages	1,813	796	-	-	-	-
615000	Fringes	208,302	229,168	83,737	209,394	209,394	232,934
	TOTAL PERSONNEL	721,887	784,071	269,413	714,889	714,889	757,523
	Training~Travel						
620100	Training/Conferences	10,637	8,723	2,101	9,110	9,110	9,110
620200	Mileage Reimbursement	630	720	240	360	360	720
620500	Employee Recruitment	13,441	11,467	2,671	14,000	14,000	14,000
620600	Parking Permits	2,880	-	-	2,880	2,880	2,880
	TOTAL TRAINING / TRAVEL	27,588	20,910	5,012	26,350	26,350	26,710
	Supplies						
630100	Office Supplies	981	1,158	257	1,000	1,000	1,000
630300	Memberships & Licenses	974	385	420	590	590	590
630500	Awards & Recognition	51	80	50	208	208	208
630700	Food & Provisions	7,760	10,077	2,623	10,275	10,275	10,275
632001	City Copy Charges	2,992	2,670	351	3,000	3,000	3,000
632002	Outside Printing	68	30	-	300	300	300
632700	Miscellaneous Equipment	277	-	-	500	500	500
	TOTAL SUPPLIES	13,103	14,400	3,701	15,873	15,873	15,873
	Purchased Services						
640400	Consulting Services	69,517	71,319	12,560	73,626	73,626	74,096
641200	Advertising	370	-	-	-	-	-
641307	Telephone	665	599	1	700	700	700
659900	Other Contracts/Obligation	-	680	-	700	700	700
	TOTAL PURCHASED SVCS	70,552	72,598	12,561	75,026	75,026	75,496
	TOTAL EXPENSE	833,130	891,979	290,687	832,138	832,138	875,602

CITY OF APPLETON 2027 BUDGET

RISK MANAGEMENT

Human Resources Director: Jay M. Ratchman

Deputy Director of Human Resources: Sarah E. Wilson

CITY OF APPLETON 2027 BUDGET
RISK MANAGEMENT

MISSION STATEMENT

To maximize the City's overall mission by eliminating, reducing or minimizing risk exposures through the use of innovative risk control, claims management, risk financing, regulatory compliance and a variety of programs designed to provide a safe and healthy workplace and community.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

The Risk Management staff continued to manage organizational liability through a variety of efforts. Some of the highlights of 2026 includes:

Continued to log safety data sheets and audit the system.

Completed annual safety testing requirements including the respirator medical surveillance program and respirator fit testing for all employees who are required to wear respirators. Annual hearing tests were completed on-site in the fall to ensure compliance with the hearing conservation program.

As of June 1, 2026, reviewed 50 special events to ensure adequate risk transfer to the event sponsor.

As of June 1, 2026, reviewed 115 City service and construction contracts to ensure adequate risk transfer to the applicable contractor or vendor.

Suggested the elimination of two non-required safety policies (aerial work platform and forklift); guidance for these two issues were added instead to general safety policy.

As of June 1, 2026, completed building safety audits/inspections at the following locations (with additional locations planned during the remainder of 2026): Parks & Recreation Mauthe/Melvin Building, All Fire Station Locations, Parks & Recreation Golf Course Buildings, Police Station, Library and Parks & Recreation Mead Pool Buildings.

Pursued subrogation and restitution for damage to City property caused by third parties. As of June 1, 2026, $8,704 has been recovered for previous losses.

Facilitated both Central and City Hall safety committee meetings as well as City Hall security committee meetings. Attended several departmental safety committee meetings on a regular basis.

Continued working with departments on root cause analysis of City accidents and incidents.

Completed the following safety training during 2026: Aerial Work Platform Train-the-Trainer and OSHA 10 Hour training for various City personnel (to be completd in 3rd quarter of 2026).

Coordinated with CVMIC loss control representative on the following items: DPW and Parks & Recreation jobsite safety visits, fume hood inspections for Utilities and Police, and multiple training sessions during DPW's safety training days.

Participated in several new employee and new supervisor training sessions where various risk management topics were covered.

Utilized LEARN (web-based training system) to develop safety lesson plans for all City departments (except for the Fire Department). These lesson plans contained several required safety topics as well as various loss control topics (e.g., lifting safety, ladder safety, phishing safety, office safety, electrical safety, etc).

Assisted with the completion of the biennial actuary assessment for the City's Risk Management Program.

Facilitated work group that focused on risk management, safety and training issues associated with the Meridian barriers purchased by the City during 2026.

Assisted with implementation of nurse triage call in service (Paradigm) which is expected to increase claim reporting efficiencies as well as reduce our overall work comp costs.

Assisted with selection and implementation of a mass notification system (Red Flag) to communicate emergency situations.

CITY OF APPLETON 2027 BUDGET
RISK MANAGEMENT

MAJOR 2027 OBJECTIVES

Our key objective is to ensure that the City has sufficient insurance coverage and reserves for any type of claim, and to handle all claims and potential claims involving the City. Therefore, our focus will be on the development of new policies and revisions of existing policies consistent with this objective. In terms of insurance coverage and claims handling, we will:

Investigate and resolve all claims filed against the City.

Work with the Legal Services department or outside counsel on workers' compensation claims and other unresolved claims.

Review all property, liability and workers' compensation insurance coverages.

Evaluate funding source adequacy, including charges for service for workers' compensation, property and liability coverages.

Conduct an actuarial analysis of our insurance fund to make sure adequate funding is available for potential litigation claims.

Continue to review certificate of insurance requirements to make sure risk of liability is reduced through contractual risk transfer in case of any claims against the City.

Work with insurance provider on a frequent basis to assess City buildings to ensure the value of our property is adequately covered for insurance purposes.

Continue to provide training for all applicable staff in the areas of safety and loss prevention via in-person or online instruction.

Monitor OSHA 300 log entries (listing of work-related injuries and illnesses) and send mandatory reports to the State.

Analyze property and casualty loss data and work with departments to develop appropriate courses of action to mitigate these losses.

Work with vendors such as CVMIC, or complete internally, to make sure all safety-related education is available to our employees.

Continue to stay aware of changing safety regulations to ensure the City is in compliance.

Continue to work with the Legal Services department and applicable departments to review construction and service contracts to ensure proper risk transfer to the applicable contractor/vendor.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 2,065,842	$ 2,086,229	$ 2,276,663	$ 2,276,663	$ 2,335,533	2.59%
Program Expenses							
6210	Property & Liability Mgt.	1,823,546	1,730,469	2,071,926	2,071,926	2,147,353	3.64%
6220	Loss Control	163,101	166,452	185,825	185,825	192,954	3.84%
Total Program Expenses		$ 1,986,647	$ 1,896,921	$ 2,257,751	$ 2,257,751	$ 2,340,307	3.66%
Expenses Comprised Of:							
Personnel		384,244	410,393	419,337	419,337	437,346	4.29%
Training & Travel		4,346	7,736	9,300	9,300	9,300	0.00%
Supplies & Materials		5,204	5,250	5,929	5,929	5,929	0.00%
Purchased Services		766,962	860,476	1,003,185	1,003,185	1,067,732	6.43%
Miscellaneous Expense		825,891	613,066	820,000	820,000	820,000	0.00%
Full Time Equivalent Staff:							
Personnel allocated to programs		2.98	2.98	2.98	2.98	2.98	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
RISK MANAGEMENT

Property & Liability Management **Business Unit 6210**

PROGRAM MISSION

For the financial benefit of our citizens, we will proactively administer and manage a fiscally responsible risk management program.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Review all lines of insurance coverage for alternatives and cost reduction.

Analyze statistical data and develop programs to reduce exposures.

Proactively train and educate employees regarding risk management, safety and other loss control measures.

Review discounting opportunities for workers' compensation claims.

Review City contracts for adequate insurance requirements and proof of insurance.

Thoroughly review and process all property/casualty losses to reduce the City's total cost of risk.

Review special events for potential liability exposures, insurance requirements and proof of insurance (if required).

Major changes in Revenue, Expenditures, or Programs:

Expenditure Changes:

Reduction in insurance premiums of $4,200 earmarked for special events liability coverage. Will not be purchasing this insurance coverage as the estimated premium for CY2026 was significantly higher than the premium paid in CY2025.

Revenue Changes:

Over 50% reduction in the expected dividend from CVMIC due to the insurance mutual's historical loss activity is reflected in the Other Reimbursements revenue.

CITY OF APPLETON 2027 BUDGET
RISK MANAGEMENT

Property & Liability Management **Business Unit 6210**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
471000	Interest on Investments (Loss)	$ 55,457	$ 50,945	$ -	$ -	$ 10,600
480100	General Charges for Svc	1,950,960	1,978,596	2,244,866	2,244,866	2,304,933
503000	Damage to City Property	-	-	-	-	-
503500	Other Reimbursements	59,425	56,688	31,797	31,797	20,000
	Total Revenue	$ 2,065,842	$ 2,086,229	$ 2,276,663	$ 2,276,663	$ 2,335,533
	Expenses					
610100	Regular Salaries	$ 183,249	$ 190,039	$ 200,173	$ 200,173	$ 204,578
610500	Overtime Wages	330	100	-	-	-
615000	Fringes	59,832	78,781	67,728	67,728	74,203
620600	Parking Permits	1,440	-	1,440	1,440	1,440
630100	Office Supplies	980	1,234	1,000	1,000	1,000
632700	Miscellaneous Equipment	14	96	300	300	300
640100	Accounting/Audit Fees	1,830	2,084	1,800	1,800	1,800
640300	Bank Service Fees	527	1,572	500	500	500
640400	Consulting Services	8,230	7,560	8,300	8,300	8,300
650100	Insurance	741,223	835,936	970,685	970,685	1,035,232
662600	Uninsured Losses	167,025	170,575	170,000	170,000	170,000
662700	Uninsured Losses - W/C	658,866	442,492	650,000	650,000	650,000
	Total Expense	$ 1,823,546	$ 1,730,469	$ 2,071,926	$ 2,071,926	$ 2,147,353

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Insurance	
Liability	$ 127,300
Liability TPA fees	20,000
Crime	3,525
Excess liability	12,121
Employment practice	35,431
Equipment breakdown	43,456
Package property	457,693
Auto physical damage	178,176
WC TPA fees	21,700
Excess workers' compensation	135,830
	$ 1,035,232

Uninsured Losses	
General liability	$ 110,000
Automobile	60,000
	$ 170,000

Uninsured Losses - W/C	
Police Department	$ 139,511
Fire Department	145,002
Public Works Department	70,988
Valley Transit	65,561
Library	44,582
Water Utility	17,658
Wastewater Utility	12,005
Stormwater Utility	37,254
Community Development	19,190
Parks & Recreation Dept	13,165
Sanitation Department	17,052
CEA	12,162
Health Department	12,557
Facilities Management	9,656
Parking Utility	5,465
Information Technology	7,803
Finance Department	6,295
Human Resource Dept	2,025
Legal Services Dept	4,008
Mayor's Office	3,892
Reid Golf Course	4,169
	$ 650,000

CITY OF APPLETON 2027 BUDGET
RISK MANAGEMENT

Safety/Loss Prevention **Business Unit 6220**

PROGRAM MISSION

For the benefit of City employees, we will identify, educate and promote loss prevention programs in order to provide a safe and healthy work environment.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", and #3: "Recognize and grow everyone's talents".

Objectives:

Participate in new employee orientation and new supervisor orientation classes.

Continue to conduct or facilitate required safety training for employees.

Continue to conduct or facilitate other loss control training for all employees.

Attend departmental safety committee meetings.

Facilitate central safety committee meetings and executive safety committee meetings.

Respond to and document ergonomic concerns and implement solutions.

Facilitate annual hearing tests on required personnel.

Continue to conduct safety audits of City buildings to identify safety hazards.

Review and develop programs to promote safety, reduce injuries, reduce claims, and ensure compliance with applicable safety regulations.

Facilitate annual respirator fit testing and obtain proper medical clearance for employee respirator usage.

Provide comprehensive safety training to help educate supervisors and employees in identifying and stopping potential hazards in the workplace such as offering OSHA 10-hour and OSHA 30-hour training courses.

Continue to review all injury and accident reports as well as workers' compensation and liability loss runs to identify potential loss control measures to prevent accident or injury re-occurrence.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
RISK MANAGEMENT

Safety/Loss Prevention **Business Unit 6220**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
610100	Regular Salaries	$ 101,102	$ 99,274	$ 108,030	$ 108,030	$ 110,616
610500	Overtime Wages	-	-	-	-	-
615000	Fringes	39,731	42,199	43,406	43,406	47,949
620100	Training/Conferences	2,503	7,376	7,500	7,500	7,500
620200	Mileage Reimbursement	403	360	360	360	360
630300	Memberships & Licenses	125	125	125	125	125
630500	Awards & Recognition	-	131	104	104	104
630700	Food & Provisions	901	743	1,400	1,400	1,400
631500	Books & Library Materials	-	65	150	150	150
632001	City Copy Charges	2,992	2,670	2,300	2,300	2,300
632002	Outside Printing	100	-	200	200	200
632300	Safety Supplies	92	59	100	100	100
632700	Miscellaneous Equipment	-	126	250	250	250
640400	Consulting Services	13,244	11,427	20,000	20,000	20,000
641307	Telephone	107	97	100	100	100
659900	Other Contracts/Obligation	1,801	1,800	1,800	1,800	1,800
	Total Expense	$ 163,101	$ 166,452	$ 185,825	$ 185,825	$ 192,954

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Consulting Services

Annual Hearing Audiograms Pre-employment, Audio, Physical and Respiratory Tests	$ 20,000
	$ 20,000

CITY OF APPLETON 2027 BUDGET
RISK MANAGEMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
471000	Interest on Investments	55,457	50,946	1,633	-		10,600
480100	General Charges for Service	1,950,960	1,978,596	-	2,244,866	2,244,866	2,517,461
503000	Damage to City Property	-	-	-	-	-	-
503500	Other Reimbursements	59,425	56,689	21,979	31,797	31,797	20,000
	TOTAL PROGRAM REVENUES	2,065,842	2,086,231	23,612	2,276,663	2,276,663	2,548,061
	Personnel						
610100	Regular Salaries	284,350	289,311	97,309	308,203	308,203	315,194
610500	Overtime Wages	330	102	-	-	-	-
615000	Fringes	103,997	120,980	37,647	111,134	111,134	122,152
617000	Pension Expense	(7,048)		-	-	-	-
617100	OPEB Expense	2,615	-	-	-	-	-
	TOTAL PERSONNEL	384,244	410,393	134,956	419,337	419,337	437,346
	Training~Travel						
620100	Training/Conferences	2,503	7,376	949	7,500	7,500	7,500
620200	Mileage Reimbursement	403	360	120	360	360	360
620600	Parking Permits	1,440	-	-	1,440	1,440	1,440
	TOTAL TRAINING / TRAVEL	4,346	7,736	1,069	9,300	9,300	9,300
	Supplies						
630100	Office Supplies	980	1,234	296	1,000	1,000	1,000
630300	Memberships & Licenses	125	125	125	125	125	125
630500	Awards & Recognition	-	131	-	104	104	104
630700	Food & Provisions	901	743	680	1,400	1,400	1,400
631500	Books & Library Materials	-	65	70	150	150	150
632001	City Copy Charges	2,992	2,670	351	2,300	2,300	2,300
632002	Outside Printing	100	-	-	200	200	200
632300	Safety Supplies	92	60	-	100	100	100
632700	Miscellaneous Equipment	14	222	28	550	550	550
	TOTAL SUPPLIES	5,204	5,250	1,550	5,929	5,929	5,929
	Purchased Services						
640100	Accounting/Audit Fees	1,830	2,084	-	1,800	1,800	1,800
640300	Bank Service Fees	527	1,572	-	500	500	500
640400	Consulting Services	21,474	18,987	11,812	28,300	28,300	28,300
641307	Telephone	107	97	-	100	100	100
650100	Insurance	741,223	835,936	912,120	970,685	970,685	1,035,232
659900	Other Contracts/Obligation	1,801	1,800	1,800	1,800	1,800	1,800
	TOTAL PURCHASED SVCS	766,962	860,476	925,732	1,003,185	1,003,185	1,067,732
	Miscellaneous Expense						
662600	Uninsured Losses	167,025	170,575	59,343	170,000	170,000	170,000
662700	Uninsured Losses - Workers' Comp	658,866	442,491	(79,556)	650,000	650,000	650,000
	TOTAL MISCELLANEOUS	825,891	613,066	(20,213)	820,000	820,000	820,000
	TOTAL EXPENSE	1,986,647	1,896,921	1,043,094	2,257,751	2,257,751	2,340,307

CITY OF APPLETON 2027 BUDGET
RISK MANAGEMENT FUND
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Charges for Services	$ 1,950,960	$ 1,978,596	$ 2,244,866	$ 2,244,866	$ 2,304,933
Other	59,425	56,688	31,797	31,797	20,000
Total Revenues	2,010,385	2,035,284	2,276,663	2,276,663	2,324,933
Expenses					
Operating Expenses	1,986,647	1,896,921	2,257,751	2,257,751	2,340,307
Total Expenses	1,986,647	1,896,921	2,257,751	2,257,751	2,340,307
Operating Income (Loss)	23,738	138,363	18,912	18,912	(15,374)
Non-Operating Revenues (Expenses)					
Investment Income	55,457	50,945	-	-	10,600
Other Non-Operating Income	-	-	-	-	-
Transfer In - General Fund	-	-	-	-	-
Total Non-Operating	55,457	50,945	-	-	10,600
Change in Net Assets	79,195	189,308	18,912	18,912	(4,774)
Fund Balance - Beginning	1,113,996	1,193,191	1,382,499	1,382,499	1,401,411
Fund Balance - Ending	$ 1,193,191	$ 1,382,499	$ 1,401,411	$ 1,401,411	$ 1,396,637

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 1,584,117	$ 1,603,029
+ Change in Net Assets	18,912	(4,774)
Working Cash - End of Year	$ 1,603,029	$ 1,598,255

CITY OF APPLETON 2027 BUDGET
RISK MANAGEMENT

NOTES

CITY OF APPLETON 2027 BUDGET

COMMUNITY DEVELOPMENT

Director of Community Development: Kara J. Homan

Deputy Director of Community Development: David M. Kress

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

MISSION STATEMENT

The Community Development Department proactively fosters a healthy economy and a strong, welcoming community.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Planning

Led and coordinated the Comprehensive Plan Update and subarea planning efforts, resulting in adoption of *Plan Appleton* on November 19, 2025. Began implementation activities in 2026, including development of a performance dashboard and initiation of zoning text amendments to support plan goals.

Continued work towards final plat approval of Wilden Portfolio Park consisting of 261 acres on the Thrivent site. The plat consists of 14 lots for mixed-use, commercial, park and open space, and residential developments.

Final plat approval for several residential subdivision projects, including Mission Ridge North (68 lots), Comet Ridge (34 lots), and Glenmore Park (83 lots).

During the second half of 2025 and first half of 2026, the site plan review team approved approximately 467,000 square feet of industrial space, 179,000 square feet of office/commercial space, and 29,000 square feet of institutional space.

Developed, configured, integrated, and tested the Tyler EPL online permitting and licensing system.

Facilitated Zoning amendments to eliminate temporary use permits and remove redundancy in permitting, updated the sign code to align with State Statutes and case law, created shoreland-wetland zoning district to be compliant with State Statute 62.231 and NR 117.05, and codified solar regulations and process into the zoning code.

In collaboration with ECWRPC, secured FHWA Safe Streets for All grant for the creation of a city bike and pedestrian plan.

Community & Economic Development

In partnership with Valley Transit and City Attorney's office, negotiated a joint development agreement for the Valley Transit mixed use development project; worked through other legal documents to position the project for anticipated construction in 2027.

Managed the process to create Tax Incremental District #14, which will be used as a tool to facilitate the Wilden Portfolio Park development. Finalized related development agreements to manage construction and financial incentives.

In partnership with City Attorney's office, Parks & Recreation, and Public Works Departments, successfully negotiated a new management agreement for the Fox Cities Exhibition Center (FCEC).

Offered ARPA-funded training opportunities for neighborhood organizations through the Neighbors in Action Workshop.

Increased marketing efforts for Southpoint Commerce Park and continued to work on relationships with potential developers.

Facilitated a request for proposals process to solicit mixed-use and/or housing development for the former Blue Ramp site.

Received technical assistance from U.S. Department of Housing & Urban Development for the Appleton Redevelopment Readiness Initiative (ARRI). This initiative aims to guide redevelopment opportunities and funding strategies within key corridors, while defining the Appleton Redevelopment Authority's role and involvement.

Geographic Information System (GIS)

Migrated deprecated GIS websites to latest supported software platforms.

Participated in the planning and implementation of data migration from iSeries to Tyler EPL.

Created new City policy for street naming and renaming standards.

Assessing

Successfully requested interior inspections for 900 commercial buildings, meeting our goal of attempting an inspection of all properties once within a ten-year period. Additionally, began developing the land and building improvement models for the 2028 revaluation.

Inspections

Oversaw the construction of a number of large projects in 2026, including the construction of a $24 million, 427,500 sq. ft. warehouse at 1451 S. Lynndale Dr. and the remodeling of 222 W. College Ave. that has brought 650 US Venture employees to Downtown Appleton. Developed, configured, integrated, and tested the Tyler EPL online permitting and licensing system.

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

MAJOR 2027 OBJECTIVES

Planning: Lead and coordinate the creation of Bicycle and Pedestrian Plan in conjunction with Department of Public Works and Department of Parks & Recreation.

Implement the recently adopted City's Comprehensive Plan, Plan Appleton, providing input to development proposals, initiating zoning and subdivision code changes, and expanding sub-area plans (Sommers/Edgewood/Spartan and Calumet/Memorial).

Collaborate with various departments (e.g. Parks & Recreation, Valley Transit, Fire, Health, Police, and Public Works) in functional area plans, programs and policy development to ensure Citywide alignment.

Execution and launch of Tyler EPL online permitting and licensing platform.

Community & Economic Development: Facilitate Thrivent Development (Wilden Portfolio Park) and related economic development activities. Lead and coordinate the Wilden Portfolio Park Plan within newly established TID #14. Begin to implement TID project plan.

Plan implementation strategies for corridor and new development sites recommended in the Comprehensive Plan update.

Promote development of opportunity sites identified within Comprehensive Plan and further explored through the Appleton Redevelopment Readiness Initiative. evaluate properties for sites that would be advantageous for Appleton Redevelopment Authority involvement.

Continuation and implementation of development activities for City-owned land along Edgewood Drive.

Industrial Development: Increase efforts to market, promote, and sell land in Southpoint Commerce Park on the City's southeast side, as well as other miscellaneous business park land throughout the City.

Smart Development: Target net new construction in a manner that accounts for long-term infrastructure and service delivery costs. Continue to prioritize infill development on existing City infrastructure within existing service areas (for Police, Fire, Parks & Recreation, Valley Transit, etc.).

Inspections: Continue work to integrate with Community Development, creating synergies and opportunities for collaboration. Plan, scope and implement conversion from iSeries to Tyler Munis EPL.

Continue to work through staffing recruitment and retention challenges, including succession planning and staff development.

GIS: Continue to participate in the implementation of data migration from iSeries to Tyler EPL.

Assessor: In preparation for the 2028 City-Wide Revaluation, finalize the land and building improvement models. Additionally, complete and set commercial values, and begin developing residential values.

Development Review Enhancements: Further improve and sustain communication and alignment between various divisions and departments involved in the City's development review process. Increase internal efficiencies and collaboration, and increase customer service and experience. This will include further refinement of processes leading up to the transition to Tyler EPL Enterprise Community Development.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
	Program Revenues	$ 1,159,732	$ 1,367,816	$ 1,226,810	$ 1,226,810	$ 1,260,000	2.71%
	Program Expenses						
15010	Administration	893,117	805,048	895,145	916,789	912,237	1.91%
15020	Planning	329,182	342,871	329,682	329,682	365,412	10.84%
15030	Marketing	126,701	171,601	143,412	143,412	135,325	-5.64%
15040	New & Redevelopment	119,669	217,665	121,833	145,574	132,250	8.55%
15050	Assessing	579,132	612,348	596,292	596,292	647,486	8.59%
17036	Inspections & Plan Review	794,464	820,751	815,030	815,030	862,095	5.77%
	TOTAL	$ 2,842,265	$ 2,970,284	$ 2,901,394	$ 2,946,779	$ 3,054,805	5.29%
	Expenses Comprised Of:						
	Personnel	2,685,157	2,718,126	2,721,422	2,721,422	2,880,076	5.83%
	Training & Travel	30,136	37,118	29,120	32,420	29,120	0.00%
	Supplies & Materials	29,708	24,407	31,571	34,715	33,266	5.37%
	Purchased Services	97,264	190,633	119,281	158,222	112,343	-5.82%
	Full Time Equivalent Staff:						
	Personnel allocated to programs	25.68	25.68	24.13	24.13	24.13	

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

Administration **Business Unit 15010**

PROGRAM MISSION

For the benefit of staff, so that productivity, efficiency, product quality, delivery of service and job satisfaction are optimized, we will provide a healthy work environment including proper supervision, training, evaluation, coaching and support services to better the quality of life in Appleton.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Develop policies, procedures and processes, and perform required reporting for the department.

Develop and enhance budget development, monitoring and evaluation processes.

Develop and enhance departmental communications and engagement efforts in coordination with the Mayor's office.

Continue to develop a standardized, coordinate-based and positionally accurate Geographic Information System (GIS) that meets the needs of all users.

Provide access to geographic and demographic information to City staff and, as appropriate, to the public.

Provide departmental leadership and organizational leadership for cross-department initiatives related to community development and the built environment.

Prioritize staff training and development, and encourage collaborative work across the department and City enterprise.

Major changes in Revenue, Expenditures, or Programs:

Increase in Misc. Equipment and Cellular services to account for Tyler Munis EPL implementation.

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

Administration **Business Unit 15010**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
480100	General Charges for Svc	$ 7,193	$ 6,556	$ 300	$ 300	$ 300
501000	Miscellaneous Revenue	900	1,500	-	-	-
	Total Revenue	$ 8,093	$ 8,056	$ 300	$ 300	$ 300
	Expenses					
610100	Regular Salaries	$ 556,052	$ 540,954	$ 554,978	$ 554,978	$ 564,703
610500	Overtime Wages	-	19	-	-	-
615000	Fringes	236,850	202,162	226,628	226,628	226,251
620100	Training/Conferences	16,078	15,686	15,000	18,300	15,000
620600	Parking Permits	12,520	19,840	12,120	12,120	12,120
630100	Office Supplies	1,452	1,207	3,000	3,000	3,000
630200	Subscriptions	170	320	400	400	400
630300	Memberships & Licenses	4,072	5,747	4,900	4,900	4,900
630500	Awards & Recognition	145	387	565	565	565
630700	Food & Provisions	402	478	450	450	450
630901	Shop Supplies	532	220	200	200	200
631500	Books & Library Materials	-	2,101	400	400	400
632001	City Copy Charges	2,741	2,231	5,700	5,700	3,500
632002	Outside Printing	7,571	5,297	6,000	6,000	6,000
632102	Protective Clothing	90	31	200	200	200
632700	Miscellaneous Equipment	7,288	1,510	2,050	5,194	7,925
640202	Recording/Filing Fees	-	30	75	75	75
640400	Consulting Services	14,712	1,841	17,000	32,200	17,000
641200	Advertising	1,376	3,076	5,000	5,000	5,000
641307	Telephone	1,682	1,579	1,800	1,800	1,800
641308	Cellular Phones	3,982	4,259	4,050	4,050	7,800
642400	Software Support	2,160	3,480	2,700	2,700	2,700
642501	CEA Operations/Maint.	10,025	1,855	16,303	16,303	16,622
642502	CEA Depreciation/Replace	13,217	(9,262)	15,626	15,626	15,626
	Total Expense	$ 893,117	$ 805,048	$ 895,145	$ 916,789	$ 912,237

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Consulting Services

Non-TID planning & development projects, miscellaneous GIS consulting, translation services	$ 17,000
	$ 17,000

Training/Conferences

GIS Training	$ 3,500
Planning & Development Training	6,000
Inspections Training	5,500
	$ 15,000

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

Planning **Business Unit 15020**

PROGRAM MISSION

For the benefit of the community, we are committed to advancing the goals of the City's Comprehensive Plan and guiding customers through the development review process, while ensuring compliance with relevant codes, ordinances and regulations.

PROGRAM NARRATIVE

Link to Key Strategies:

Implements Key Strategies #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Provide timely services to the public, development community and other agencies; provide technical and administrative support to the Common Council, the Plan Commission, Community Development Committee, and Historic Preservation Commission in matters relating to the comprehensive plan, zoning and subdivision ordinances, annexations, rezoning, special use permits, historic building and site designations, historic certificate awards, zoning text amendments, future streets, subdivisions, site plan approvals, and public land dedications and discontinuances.

Encourage the continued economic development of the City by working with developers, their representatives and the general public to facilitate and expedite their requests for development approval or general planning assistance.

Improve and protect the health, safety and welfare of Appleton citizens consistent with the Appleton subdivision ordinance, zoning ordinance, comprehensive plan and policies adopted by the Common Council with good land use planning and zoning practices.

Continue to maintain effective and efficient procedures for meeting legal requirements that set forth the most expeditious time period in which planning and historic preservation applications must be processed.

Continue to coordinate the development review team and site plan review process.

Continue to monitor and maintain all elements of the comprehensive plan and all sections of the zoning ordinance and subdivision ordinance and process all suggested and required amendments to the comprehensive plan, zoning ordinance, subdivision ordinance and future land use map, zoning map and official street map.

Continue to implement the goals, objectives and policies of the statutory elements of the Comprehensive Plan.

Major changes in Revenue, Expenditures, or Programs:

Increase in Salary & Fringes to account for Planning Program Manager position change as approved in 2026; offset by reductions elsewhere.

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

Planning **Business Unit 15020**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
500200	Zoning & Subdivision Fees	$ 32,440	$ 55,225	$ 42,500	$ 42,500	$ 42,500
	Total Revenue	$ 32,440	$ 55,225	$ 42,500	$ 42,500	$ 42,500
	Expenses					
610100	Regular Salaries	$ 229,727	$ 242,862	$ 240,570	$ 240,570	$ 252,327
615000	Fringes	99,455	100,009	89,112	89,112	113,085
	Total Expense	$ 329,182	$ 342,871	$ 329,682	$ 329,682	$ 365,412

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

Marketing & Business Services **Business Unit 15030**

PROGRAM MISSION

For the benefit of Appleton's current and prospective businesses and developers, so that business assistance services are identified and conveyed, and Appleton is selected as the prime location for investment, we will provide information and expertise to address business issues and promote the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to enhance the environment in Appleton to promote business and industry and attract investment.

Continue to examine ways in which City government can be improved to be more responsive, supportive and proactive to business needs.

Promote Appleton to the broader public, especially business and industry.

Conduct business retention and expansion visits.

Provide assistance and referrals for start-up and growing companies.

Assist and be responsive to prospective and established businesses and developers.

Promote the City's interests and develop positive relationships through active participation on various boards, committees and organizations.

Implement the Comprehensive Plan as it relates to economic, new, and re-development.

Major changes in Revenue, Expenditures, or Programs:

Other Contracts/Obligations reduced as part of the planned sunset of annual contract for services with Appleton Downtown Inc. Planning to still sponsor certain events (e.g. annual downtown awards) as budget allows. Funds shifted to cover recurring Tyler EPL dept-specific implementation expenses and personnel cost increases.

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

Marketing & Business Services **Business Unit 15030**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 80,693	$ 84,091	$ 83,130	$ 83,130	$ 85,334
615000 Fringes	28,549	29,868	28,282	28,282	32,991
630300 Memberships & Licenses	1,372	1,160	4,000	4,000	2,000
630500 Awards & Recognition	162	-	-	-	-
641200 Advertising	8,425	11,145	13,000	13,000	13,000
659900 Other Contracts/Obligation	7,500	45,337	15,000	15,000	2,000
Total Expense	$ 126,701	$ 171,601	$ 143,412	$ 143,412	$ 135,325

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

New and Redevelopment Projects **Business Unit 15040**

PROGRAM MISSION

For the benefit of targeted businesses and/or developers so that desired development occurs, we will prospect, encourage, direct, negotiate, coordinate and secure development projects.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Provide quality information and direction, as well as financial and technical assistance, to businesses seeking to expand or locate within the City.

Act as an ombudsman for developers pursuing investments in the City.

Increase the commercial and industrial components' respective shares of the City's tax base, giving highest priority to redevelopment areas and tax incremental financing districts.

Create developable parcels throughout the City, especially within the City's industrial and business parks, redevelopment districts, tax incremental financing districts and registered neighborhoods.

Identify redevelopment sites within Appleton and, when feasible and appropriate, mitigate and redevelop those sites to bring them back to uses aligning with the Comprehensive Plan.

Plan and manage projects to acquire land for community and economic development, provide necessary infrastructure to facilitate developments of raw land, and secure the appropriate public approvals to allow development to occur.

Major changes in Revenue, Expenditures, or Programs:

Reduction in revenues and expenditures due to PAC Lot environmental investigations (planned for completion in FY2026), and Thrivent/North Meadows expense reimbursement agreement. Future, non-expense reimbursement agreement expenses will be posted to TID #14 once created.

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

New and Redevelopment Projects **Business Unit 15040**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
501000	Miscellaneous Revenue	$ -	$ 100,000	$ -	$ -	$ -
	Total Revenue	$ -	$ 100,000	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 90,723	$ 94,577	$ 93,496	$ 93,496	$ 95,411
615000	Fringes	28,946	29,830	28,337	28,337	36,839
640400	Consulting Services	-	93,258	-	23,741	-
	Total Expense	$ 119,669	$ 217,665	$ 121,833	$ 145,574	$ 132,250

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

Assessing **Business Unit 15050**

PROGRAM MISSION

The Appleton Assessor's Office, as a professional team, exists to maintain equitable market value assessments and serve as an informational resource to the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continuously assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Complete typical maintenance work by April 2027 so that we can begin revaluing all 2,100 commercial properties and begin working on revaluing residential properties in preparation for the 2028 City-Wide Revaluation.

Continue working towards succession planning through educational opportunities and on-the-job training.

Major changes in Revenue, Expenditures, or Programs:

Additional overtime proposed to account for work related to planned full revaluation.

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

Assessing **Business Unit 15050**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
500100	Fees & Commissions	$ 35,240	$ 33,370	$ 37,500	$ 37,500	$ 37,500
	Total Revenue	$ 35,240	$ 33,370	$ 37,500	$ 37,500	$ 37,500
	Expenses					
610100	Regular Salaries	$ 402,321	$ 426,846	$ 409,979	$ 409,979	$ 422,276
610500	Overtime Wages	151	-	1,943	1,943	22,000
615000	Fringes	153,622	164,498	159,937	159,937	176,764
620100	Training/Conferences	1,538	1,429	2,000	2,000	2,000
630200	Subscriptions	1,876	1,876	1,876	1,876	1,876
630300	Memberships & Licenses	380	370	380	380	380
632700	Miscellaneous Equipment	1,455	1,470	1,450	1,450	1,470
641308	Cellular Phones	1,105	994	925	925	1,260
642501	CEA Operations/Maint.	2,329	2,412	2,975	2,975	3,033
642502	CEA Depreciation/Replace.	2,247	271	1,627	1,627	1,627
659900	Other Contracts/Obligation	12,108	12,182	13,200	13,200	14,800
	Total Expense	$ 579,132	$ 612,348	$ 596,292	$ 596,292	$ 647,486

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

Inspections/Licensing & Plan Review **Business Unit 17036**

PROGRAM MISSION

To provide building inspection services to ensure public health and safety.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Investigate and respond to complaints from the public, other departments and alderpersons in a timely and professional manner and take the necessary enforcement steps to achieve compliance.

Improve the level of inspection services offered to the community by thorough review and discussion of current practices and procedures.

Provide inspection services in a timely and effective manner.

Perform site plan review and inspections to ensure compliance with established City codes.

Monitor compliance of approved building plans and applicable codes on construction projects and provide feedback to designers, builders and the public.

Utilize code enforcement procedures that are more streamlined and efficient due to an increased use of technology.

Work cooperatively with the Assessor's Office to provide property data, saving staff time and resources.

Continue to develop efficiencies and integration of approval processes and workflows with Community Development - Planning.

Major Changes in Revenue, Expenditures, or Programs:

On June 3, 2026, Common Council approved increasing the minimum administrative fee for high grass and weed violations from $50 to $75 and the fee for obtaining a warrant from $160 to $225.

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT
Inspections/Licensing & Plan Review **Business Unit 17036**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
440100 Building Permits	$ 603,398	$ 648,961	$ 533,485	$ 533,485	$ 540,000
440200 Electrical Permits	183,487	238,292	217,950	217,950	220,000
440300 Heating Permits	105,180	143,521	133,075	133,075	150,000
440400 Plumbing & Sewer Permits	109,863	86,785	135,700	135,700	135,700
440600 State Building Permits	5,120	3,360	4,500	4,500	4,000
440700 Signs Permits	14,668	13,040	12,500	12,500	13,000
460900 Weed Cutting	25,714	22,610	16,000	16,000	24,000
480100 General Charges for Svc	68,969	47,161	91,000	91,000	91,000
504000 Board of Appeals	2,800	805	2,300	2,300	2,000
Total Revenue	$ 1,119,199	$ 1,204,535	$ 1,146,510	$ 1,146,510	$ 1,179,700
Expenses					
610200 Labor Pool Allocations	$ 529,726	$ 544,890	$ 552,329	$ 552,329	$ 573,646
610500 Overtime Wages	5,854	6,612	7,500	7,500	7,500
610800 Part-Time Wages	12,047	11,061	15,494	15,494	15,500
615000 Fringes	230,442	239,848	229,707	229,707	255,449
640800 Contractor Fees	16,395	18,340	10,000	10,000	10,000
Total Expense	$ 794,464	$ 820,751	$ 815,030	$ 815,030	$ 862,095

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Charges for Services						
440100	Building Permits	603,398	648,962	122,076	533,485	533,485	540,000
440200	Electrical Permits	183,487	238,293	77,810	217,950	217,950	220,000
440300	Heating Permits	105,180	143,521	48,315	133,075	133,075	150,000
440400	Plumbing & Sewer Permits	109,863	86,785	23,080	135,700	135,700	135,700
440600	State Building Permits	5,120	3,360	640	4,500	4,500	4,000
440700	Signs Permits	14,668	13,040	3,740	12,500	12,500	13,000
460900	Weed Cutting	25,714	22,611	-	16,000	16,000	24,000
480100	General Charges for Service	76,162	53,719	17,346	91,300	91,300	91,300
500100	Fees & Commissions	35,240	33,370	9,130	37,500	37,500	37,500
500200	Zoning & Subdivision Fees	32,440	55,225	14,950	42,500	42,500	42,500
501000	Miscellaneous Revenue	900	139,337	135,169	-	-	-
504000	Board of Appeals	2,800	805	-	2,300	2,300	2,000
	TOTAL PROGRAM REVENUES	1,194,972	1,439,028	452,256	1,226,810	1,226,810	1,260,000
	Salaries						
610100	Regular Salaries	1,210,469	1,258,183	429,153	1,382,153	1,382,153	1,419,931
610200	Labor Pool Allocations	467,461	485,349	199,935	552,329	552,329	572,686
610500	Overtime Wages	6,005	6,631	1,419	9,443	9,443	29,500
610800	Part Time Wages	12,045	11,061	2,316	15,494	15,494	15,500
611000	Other Compensation	1,698	1,270	1,315	-	-	1,080
611400	Sick Pay	700	360	-	-	-	-
611500	Vacation Pay	208,913	189,058	54,342	-	-	-
615000	Fringes	777,866	766,214	281,844	762,003	762,003	841,379
	TOTAL PERSONNEL	2,685,157	2,718,126	970,324	2,721,422	2,721,422	2,880,076
	Training~Travel						
620100	Training/Conferences	17,616	17,278	3,527	17,000	20,300	17,000
620600	Parking Permits	12,520	19,840	12,480	12,120	12,120	12,120
	TOTAL TRAINING / TRAVEL	30,136	37,118	16,007	29,120	32,420	29,120
	Supplies						
630100	Office Supplies	1,452	1,206	3,809	3,000	3,000	3,000
630200	Subscriptions	2,046	2,196	80	2,276	2,276	2,276
630300	Memberships & Licenses	5,824	7,277	1,825	9,280	9,280	7,280
630500	Awards & Recognition	307	387	-	565	565	565
630700	Food & Provisions	402	478	22	450	450	450
630901	Shop Supplies	532	220	5	200	200	200
631500	Books & Library Materials	-	2,104	138	400	400	400
632001	City Copy Charges	2,741	2,231	1,305	5,700	5,700	3,500
632002	Outside Printing	7,571	5,297	354	6,000	6,000	6,000
632102	Protective Clothing	90	31	-	200	200	200
632700	Miscellaneous Equipment	8,743	2,980	5,731	3,500	6,644	9,395
	TOTAL SUPPLIES	29,708	24,407	13,269	31,571	34,715	33,266
	Purchased Services						
640202	Recording Filing/Fees	-	30	-	75	75	75
640400	Consulting Services	14,712	95,099	10,606	17,000	55,941	17,000
640800	Contractor Fees	16,395	18,176		10,000	10,000	10,000
641200	Advertising	9,801	14,221	1,768	18,000	18,000	18,000
641307	Telephone	1,681	1,579	2	1,800	1,800	1,800
641308	Cellular Phones	5,087	5,253	1,281	4,975	4,975	9,060
642400	Software Support	2,160	3,480	540	2,700	2,700	2,700
642501	CEA Operations/Maint.	12,355	4,267	-	19,278	19,278	19,655
642502	CEA Depreciation/Replace.	15,465	(8,991)	-	17,253	17,253	17,253
659900	Other Contracts/Obligation	19,608	57,519	14,764	28,200	28,200	16,800
663000	Other Grant Payments	-	-	-	-	-	-
	TOTAL PURCHASED SVCS	97,264	190,633	28,961	119,281	158,222	112,343
	TOTAL EXPENSE	2,842,265	2,970,284	1,028,561	2,901,394	2,946,779	3,054,805

CITY OF APPLETON 2027 BUDGET

HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Director of Community Development: Kara J. Homan

Deputy Director of Community Development: David M. Kress

CITY OF APPLETON 2027 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

MISSION STATEMENT

The primary goal of the City's Housing and Community Development Grant programs is the creation of a thriving urban community and improved quality of life in neighborhoods through provision of assistance to low-income households in the forms of affordable homeowner and rental housing opportunities, neighborhood education and revitalization projects.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Community Development Block Grant (CDBG)
For the 2026 award of $595,806, there was $483,837 allocated for City programs (City administrative expenses, Housing Rehab Loan Program, Appleton Housing Authority, Community Resource Navigator position, and Neighborhood Program) and $111,969 was awarded through a competitive application process.

The 2025 Consolidated Annual Performance Evaluation Report (CAPER) and the City's 2026 Annual Action Plan were finalized and submitted to the U.S. Department of Housing and Urban Development (HUD).

Emergency Housing & Homeless Grant Program/Housing Assistance Programs Grant (EHH/HAP & ESG)
The City, in collaboration with Pillars Inc., ADVOCAP, and Harbor House, was successful in applying for Emergency Homeless and Housing (EHH) grant funds for the 2025-2026 program year, requesting $290,289. For the 2026-2027 grant year, the award is expected to equal $259,199.

Continuum of Care Programs (COC) #1 (RRH-CC), #2 (RRH-HP)
The City, in collaboration with Pillars Inc., Salvation Army of the Fox Cities, and ADVOCAP, was successful in renewing both of the Rapid Re-Housing program grants (RRH-CC, RRH-HP). 2025-2026 was the first grant year that the COC RRH Renewal and RRH Expansion grants were combined into one grant award by HUD, as requested during the application process. The RRH-CC combined grant period will run October 1, 2026 - September 30, 2027, and the RRH-HP grant operates January 1, 2027 - December 31, 2027. The RRH-CC combined grant award is $349,002, and the RRH-HP total is $82,881.

Coordinated Entry - Supportive Services Only (CE-SSO and HOME-ARP)
The CE-SSO and HOME-ARP grants provide funds to support the City's Coordinated Entry Specialist role, who is responsible for the maintenance of the Fox Cities Housing Coalition's coordinated entry system. Use of the coordinated entry system is required to receive the CoC grants from HUD and EHH grants from DEHCR. The expected award for the CE-SSO grant is $36,130 and the expected award for the HOME-ARP grant is $6,000. These grants operate on a July 1, 2026-June 30, 2027 program year.

Homeowner Rehabilitation Loan Program
This program benefits the City of Appleton by improving residential properties where property owners were unable to obtain financing to make the improvements on their own. In 2026, the Homeowner Rehabilitation Loan Program is projected to rehabilitate 20 owner-occupied housing units and invest nearly $360,000 in home improvement loans.

Neighborhood Program
Staff continue to promote competitive grant funds available to registered neighborhoods through The Neighborhood Grant Program (TNGP). Applications are expected for projects in Historic Central Neighborhood (PorchFest) and Lawrence-City Park Neighborhood (annual block party).

The second cohort of neighborhood leaders participated in the Neighbors in Action Workshop project, supported through ARPA funding, during January to May 2026. This educational and leadership opportunity is expected to yield additional engagement and neighborhood grant requests, with creation of a NiA guide document serving as a resource. Two new neighborhoods, South River Bluffs and Pierce Park, have registered as a result of participation in the NiAW sessions and outreach from the consultant administering the program.

CITY OF APPLETON 2027 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

MAJOR 2027 OBJECTIVES

The following grant-funded programs are intended to benefit both low- and moderate-income (LMI) households and eliminate slum and blight conditions in the City. Below are the specific objectives of each of these programs:

Homeowner Rehabilitation Loan Program (HRLP)
(Program Year: April 1 to March 31)
- Improve Appleton's affordable single-family homes by rehabilitating 20 homes for LMI homeowners.

Neighborhood Program
(Program Year: April 1 to March 31)
- Award grants to the participating registered neighborhoods from CDBG and general funds based on the application criteria.
- Promote the Neighbors in Action Guide, a deliverable from the Neighbors in Action Workshops, to neighborhood groups and encourage the formation of new neighborhood organizations.

Community Development Block Grant (CDBG)
(Program Year: April 1 to March 31)
- Conduct program evaluation, identify best practices for administration, and better integrate the CDBG program with City initiatives, while ensuring conformance with the City's CDBG Policy and Consolidated Plan.
- Implement the City's 2025-2029 CDBG Consolidated Plan.
- Deliver programming in alignment with HUD's CDBG National Objectives - LMI Benefit; Eliminating Slum & Blight; and Urgent Local Need and the City's 2025-2029 Consolidated Plan.

Continuum of Care Rapid Re-Housing Grant (CoC RRH-CC and CoC RRH-HP)
(Program Year: October 1 to September 30)
- Provide for adequate and successful operation of transitional and permanent supportive housing programs.
- Provide client intake and resource connection through Coordinated Entry Specialist role.

Coordinated Entry - Supportive Services Only (CE-SSO and HOME-ARP)
(Program Year: July 1 to June 30)
- Provide management of the Fox Cities Housing Coalition's Coordinated Entry System and Expanded Coordinated Entry System to support sub-recipient agencies in program placement.
- Coordinate twice-yearly point in time counts, provide data management and analysis, and engage in case conferencing with sub-recipient agencies.

Emergency Housing & Homeless Grant/Housing Programs (EHH/HAP)
(Program Year: October 1 to September 30)
- Prevent homelessness among City of Appleton residents through housing counseling and financial assistance.
- Provide essential services and adequate facilities for program participants.
- Provide emergency shelter and associated services to persons experiencing homelessness.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 1,551,758	$ 1,446,049	$ 1,695,185	$ 1,695,185	$ 1,782,485	5.15%
Program Expenses							
2100	CDBG	469,377	403,402	511,096	511,096	580,250	13.53%
2140	Emergency Shelter	317,785	279,004	290,498	290,498	259,062	-10.82%
2150	Continuum of Care	356,283	364,470	432,380	432,380	431,883	-0.11%
2155	CE-SSO/HOME ARP	-	-	-	-	42,130	N/A
2170	Homeowner Rehab Loan	555,506	418,851	462,829	462,829	466,023	0.69%
2180	Neighborhood Program	65,392	19,717	3,000	3,000	3,000	0.00%
TOTAL		$ 1,764,343	$ 1,485,444	$ 1,699,803	$ 1,699,803	$ 1,782,348	4.86%
Expenses Comprised Of:							
Personnel		304,107	345,956	340,837	340,837	347,682	2.01%
Training & Travel		2,082	2,852	6,380	6,380	5,080	-20.38%
Supplies & Materials		2,433	3,801	3,881	3,881	6,719	73.13%
Purchased Services		5,265	5,366	8,090	8,090	8,970	10.88%
Miscellaneous Expense		1,450,456	1,127,469	1,340,615	1,340,615	1,413,897	5.47%
Full Time Equivalent Staff:							
Personnel allocated to programs		2.35	2.35	3.49	3.49	3.49	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Community Development Block Grant **Business Unit 2100**

PROGRAM MISSION

In order to provide decent housing, create suitable living environments and expand economic opportunities for low-income persons, the City will administer the receipt and expenditure of Federal Community Development Block Grant (CDBG) proceeds for affordable housing rehabilitation, public facilities improvements, neighborhood revitalization projects, provision of public services and various other community development projects.

PROGRAM NARRATIVE

Link to City Goals:

Implement Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The creation of a thriving urban community through provision of projects and programs that provide benefits to low- and moderate-income (LMI) households and meet other national CDBG objectives such as elimination of slum and blight and responding to urgent needs.

Creating synergies and alignment between CDBG funding allocations with various City plans and initiatives, and support community-wide goals and non-profits.

Major changes in Revenue, Expenditures, or Programs:

Revenues and expenditures associated with this program are subject to the final entitlement award amount, as well as the Community Development Committee and Common Council approval of CDBG sub-recipient awards.

The City's Homeowner Rehabilitation program requested funding in the amount of $65,000 for 2026. However, for 2027, due to a high amount of program income in the prior year, it is expected that there will be no request for new CDBG entitlement funds. The balance of funding will be allocated to the City and partner programming in alignment with the City's CDBG Policy.

The estimated award for the 2027 program year is $580,250. Target funding for 2027 is an estimate based on the five year average of the 2022-2026 CDBG awards from HUD.

Summary of the Appleton CDBG Allocation Process

Each program year, administration costs, funding for fair housing requirements, the Homeowner Rehabilitation Loan Program and the Neighborhood Program, plus any other City projects and programs that qualify for CDBG funding, are subtracted from the entitlement award amount to determine an adjusted dollar figure of CDBG funds available for sub-recipient projects.

CITY OF APPLETON 2027 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Community Development Block Grant **Business Unit 2100**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
421000 Federal Grants	$ 469,377	$ 1,577	$ 510,000	$ 510,000	$ 580,250
Total Revenue	$ 469,377	$ 1,577	$ 510,000	$ 510,000	$ 580,250
Expenses					
610100 Regular Salaries	$ 86,588	$ 106,061	$ 116,731	$ 116,731	$ 111,294
615000 Fringes	35,486	44,860	51,466	51,466	51,157
620100 Training/Conferences	902	698	2,000	2,000	2,000
630100 Office Supplies	297	81	150	150	926
630300 Memberships & Licenses	940	940	950	950	950
632001 City Copy Charges	-	-	500	500	150
640100 Accounting/Audit Fees	-	-	1,460	1,460	1,500
641200 Advertising	872	648	400	400	1,000
641307 Telephone	247	275	60	60	60
660800 Block Grant Payments	344,045	249,839	337,379	337,379	411,213
Total Expense	$ 469,377	$ 403,402	$ 511,096	$ 511,096	$ 580,250

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Allocation and Payment Estimates (actual allocations will be awarded through CDBG process in late 2026 / early 2027)

CDBG Admin (personnel, training, supplies, etc)	$ 82,000
Community Resource Navigator	87,037
Block Grant Payments:	
Fair Housing Services	25,000
Appleton Housing Authority	50,000
City programs & projects	150,000
Awards to subrecipients	186,213
	411,213
Community Development Block Grant Fund	580,250
Total CDBG Grant Award	$ 580,250

CITY OF APPLETON 2027 BUDGET
HOUSING, HOMELESS AND BLOCK GRANTS

Emergency Housing & Homeless Grant/Housing Assistance Programs (EHH/HAP) **Business Unit 2140**

PROGRAM MISSION

To promote efficient and cooperative use of resources by local non-profit agencies for the benefit of persons in need of emergency shelter, transitional housing and homeless prevention services in the City of Appleton and the greater Fox Cities region.

PROGRAM NARRATIVE

Link to City Goals:

Implement Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The purpose of this grant is to benefit persons in need of emergency shelter, transitional housing and homeless prevention services. Emergency Housing & Homeless Grant/Housing Assistance Programs (EHH/HAP) funds are disbursed by the Wisconsin Department of Administration through a competitive grant application process.

As the lead fiscal and administrative agent, the City of Appleton applies for EHH/HAP funding in collaboration with other local non-profit partners. The City serves as a pass-through for funding to local non-profit agencies that meet the niche requirements of the EHH/HAP program. In exchange for serving as the lead fiscal and administrative agent, the City of Appleton receives a small amount of funding for administration costs. The City uses some of the administration funds to support the Homeless Management Information System (HMIS), a statewide information system maintained by the Institute for Community Alliances as the lead organization for the State of Wisconsin.

EHH/HAP funds may be used in the following areas related to emergency shelter and housing programs: homeless prevention programs, emergency shelter programs, street outreach programs, HMIS, and administration costs. The shelter programs may include shelters for victims of domestic violence, runaway adolescents, and persons with disabilities, as well as generic shelter and transitional housing programs. Any city, county or private non-profit agency may apply for funding during the State's annual competition for EHH/HAP funding.

The current partner agencies receiving EHH/HAP funding are: Pillars, Inc., ADVOCAP, and Harbor House.

Major changes in Revenue, Expenditures, or Programs:

The budgeted 2026-2027 ESG grant award is an estimate based on the 2024-2025 EHH grant submission. There were significant changes to the EHH grant program for the 2025-2026 program year that are expected to continue for the 2026-2027 program year. Funding restrictions put into place by U.S. Department of Housing & Urban Development and Wisconsin Dept of Administration include:

The funding allocation formula puts a restriction on new award allocations based on the amount expended for the ESG program during 2024-2025. Appleton expended $163,494 in ESG funds and will receive that amount in ESG funds for the 2026-2027 EHH grant year. Appleton will receive $95,705 in HPP funds for the 2026-2027 program year.

Updated ESG funding restrictions require that no more than 40% of the ESG award be allocated for Emergency Shelter funding and no more than 20% of the award allocated for Street Outreach. This change was implemented for the 2025-2026 program year and is expected to continue for 2026-2027. Pillars and Harbor House both offer emergency shelter programming, and Pillars operates the only Street Outreach program receiving ESG funds in the Fox Cities Housing Coalition.

New HPP funding restrictions remove Rapid Rehousing as an eligible HPP funding category and only allow HPP funds to be spent on Prevention programming. Pillars and ADVOCAP both run prevention programming and both are expected to receive funds under the HPP program for the 2026-2027 program year. Updated ESG funding restrictions removed ESG Rapid Rehousing as an eligible project type, which was used by ADVOCAP in the past.

CITY OF APPLETON 2027 BUDGET
HOUSING, HOMELESS AND BLOCK GRANTS

Emergency Housing & Homeless Grant/Housing Assistance Programs (EHH/HAP) **Business Unit 2140**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
422400 Miscellaneous State Aids	$ 317,784	$ 327,408	$ 290,289	$ 290,289	$ 259,199
Total Revenue	$ 317,784	$ 327,408	$ 290,289	$ 290,289	$ 259,199
Expenses					
610100 Regular Salaries	$ 19,763	$ 19,711	$ 20,362	$ 20,362	$ 20,973
615000 Fringes	8,832	8,430	9,332	9,332	10,140
663000 Other Grant Payments	289,190	250,863	260,804	260,804	227,949
Total Expense	$ 317,785	$ 279,004	$ 290,498	$ 290,498	$ 259,062

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Grant Payments

Sub-recipient Awards:

	ESG	HPP	Total
ADVOCAP	$ 11,670	$ 36,382	$ 48,052
Pillars	104,927	54,573	159,500
Harbor House DV Shelter	20,397	-	20,397
	$ 136,994	$ 90,955	$ 227,949

CITY OF APPLETON 2027 BUDGET
HOUSING, HOMELESS AND BLOCK GRANTS

Continuum of Care Program (CoC) **Business Unit 2150**

PROGRAM MISSION

To provide necessary case management and support services to individuals and families enrolled in transitional and permanent supportive housing programs, the City of Appleton will serve as a pass-through entity and administer funds to local non-profit organizations that directly serve the target population in Appleton and the Fox Cities.

PROGRAM NARRATIVE

Link to City Goals:

Implement Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

Continuum of Care (CoC) funds support programs that offer both housing opportunities and related support services for persons transitioning from homelessness to independent living. Specifically, CoC funds support housing in the following environments: (1) transitional housing; (2) permanent housing for homeless persons with disabilities; (3) other types of innovative supportive housing for homeless people.

CoC funds are disbursed by the U.S. Department of Housing & Urban Development, but are awarded to the City of Appleton as a partner in the Wisconsin Balance of State via a competitive grant application process. As the lead fiscal and administrative agent, the City of Appleton applies for two separate CoC grants in collaboration with other local non-profit partners -- one grant for a collaborative Rapid Re-Housing program (RRH) and one grant for a Rapid Re-Housing program where Pillars is the only recipient.

The City serves as the lead agency for this funding to local non-profit agencies that meet the niche requirements of the CoC program. Three agencies, Pillars, Inc., Salvation Army, and ADVOCAP, receive funding through the Rapid Re-Housing Consolidated Collaborative grant, with Pillars, Inc. receiving the RRH-HP grant award solely. In exchange for serving as the lead fiscal and administrative agent, the City also receives a small amount of funding for administration costs.

Major changes in Revenue, Expenditures, or Programs:

The 2155 business unit was established to separate out funds for the CE-SSO and HOME-ARP projects that were previously bundled together with CoC funds in business unit 2150. The new business unit allows staff to better display expenses and differentiate the salary and benefits dollars between each grant. This change results in lower salary and fringe amounts under business unit 2150 because those funds are now reflected under business unit 2155.

CITY OF APPLETON 2027 BUDGET
HOUSING, HOMELESS AND BLOCK GRANTS

Continuum of Care Program (COC) **Business Unit 2150**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422400	Miscellaneous State Aids	$ 356,282	$ 528,086	$ 432,067	$ 432,067	$ 431,883
	Total Revenue	$ 356,282	$ 528,086	$ 432,067	$ 432,067	$ 431,883
	Expenses					
610100	Regular Salaries	$ 40,170	$ 48,333	$ 32,197	$ 32,197	$ 10,745
615000	Fringes	18,135	21,488	14,420	14,420	3,142
620100	Training/Conferences	438	839	3,300	3,300	2,000
620600	Parking Permits	480	960	480	480	480
630100	Office Supplies	1,138	1,565	2,031	2,031	2,926
630300	Memberships & Licenses	60	1,215	250	250	1,005
641307	Telephone	232	228	270	270	-
663000	Other Grant Payments	295,630	289,842	379,432	379,432	411,585
	Total Expense	$ 356,283	$ 364,470	$ 432,380	$ 432,380	$ 431,883

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Grant Payments

Sub-recipient Awards:

	CoC #1 RRH Combined	CoC #2 HP RRH	Total
ADVOCAP	$ 83,418	$ -	$ 83,418
Pillars, Inc.	76,302	82,881	$ 159,183
Salvation Army	168,984	-	$ 168,984
	$ 328,704	$ 82,881	$ 411,585

CITY OF APPLETON 2027 BUDGET
HOUSING, HOMELESS AND BLOCK GRANTS

CESSO & HOME ARP **Business Unit 2155**

PROGRAM MISSION

City of Appleton will provide administration and management of the Coordinated Entry System, to ensure that data is entered accurately and on a timely basis. The CE system is required to provide entry into programs that provide necessary case management and support services to individuals and families experiencing homelessness.

PROGRAM NARRATIVE

Link to City Goals:

Implement Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

Coordinated Entry - Supportive Services Only (CE-SSO) funds support the administration and maintenance of the Fox Cities Housing Coalition's Coordinated Entry System through HMIS and non-HMIS software, which is required to receive the CoC and EHH grants. The Coordinated Entry system provides a system for data management for persons experiencing homelessness and a prioritization system for the limited number of housing program spots available. The HOME-ARP funds support the administration and maintenance of the Expanded Coordinated Entry System, which provides coordinated entry services to a larger number of persons than eligible under traditional coordinated entry requirements.

CE-SSO funds are disbursed by the U.S. Department of Housing & Urban Development, but are awarded to the City of Appleton as a partner in the Balance of State (Wisconsin). HOME-ARP funds are disbursed by the WI Department of Administration's Division of Energy, Housing, and Community Resources and are awarded to the City of Appleton as a partner in the Balance of State (Wisconsin). Both awards are administrative grants that support the City's Coordinated Entry Specialist role. This role is responsible for all coordinated entry duties in the Fox Cities Continuum of Care, and maintenance of a Coordinated Entry system is required to receive CoC and EHH grants at the coalition level.

The City serves as the lead agency for Coordinated Entry for the Fox Cities Housing Coalition. As the lead agency, the City is responsible for all required data management and reporting through the HMIS (and non-HMIS) data systems, the bi-annual Point in Time (PIT) Counts, case conferencing with agencies providing housing services, education and outreach regarding services available in the community, and reporting to the Housing Coalition regarding the status of homelessness in the Fox Cities.

Major changes in Revenue, Expenditures, or Programs:

The 2155 business unit was established to separate out funds for the CE-SSO and HOME-ARP projects that were previously reflected under business unit 2150. The new business unit allows staff to better display expenses and differentiate the salary and benefits dollars between each grant. Additionally, the new business unit includes advertising to account for marketing and outreach dollars City of Appleton receives under the HOME-ARP grant.

CITY OF APPLETON 2027 BUDGET
HOUSING, HOMELESS AND BLOCK GRANTS

CESSO & HOME ARP **Business Unit 2155**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422400	Miscellaneous State Aids	$ -	$ -	$ -	$ -	$ 42,130
	Total Revenue	$ -	$ -	$ -	$ -	$ 42,130
	Expenses					
610100	Regular Salaries	$ -	$ -	$ -	$ -	$ 26,230
615000	Fringes	-	-	-	-	14,713
620100	Training/Conferences	-	-	-	-	-
620600	Parking Permits	-	-	-	-	-
630100	Office Supplies	-	-	-	-	762
630300	Memberships & Licenses	-	-	-	-	-
641200	Advertising	-	-	-	-	-
641308	Cellular Phones	-	-	-	-	425
663000	Other Grant Payments	-	-	-	-	-
	Total Expense	$ -	$ -	$ -	$ -	$ 42,130

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Breakdown by funding source and eligible activities

	CE-SSO	HOME-ARP	Total
Admin	$ 1,555	$ -	$ 1,555
Services Delivery	33,388	6,000	$ 39,388
Miscellaneous Expenses	1,187	-	$ 1,187
	$ 36,130	$ 6,000	$ 42,130

CITY OF APPLETON 2027 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Homeowner Rehabilitation Loan Program **Business Unit 2160/2170/2190**

PROGRAM MISSION

In order to assist low- and moderate-income (LMI) homeowners in protecting the investment in their single-family homes or owner-occupied duplex, the Homeowner Rehabilitation Loan Program (HRLP) will utilize CDBG funds, HOME Homeowner funds, and Lead Hazard Control funds to provide them with no interest/no monthly payment loans to make necessary repairs and eliminate lead-based paint hazards to increase the value and extend the life of their homes.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #7: "Communicate our success through stories and testimonials".

Objectives:

Provide LMI homeowners in the City of Appleton with financial and related technical assistance for the rehabilitation of their single-family homes or owner-occupied duplexes in order to maintain affordable home ownership opportunities for all residents.

The HRLP is a revolving loan program supported by the following funding sources:

- Program Income from the repayment of HOME Homeowner Rehabilitation loans (Business Unit 2160)
- Program Income from the repayment of HOME Rental Rehabilitation loans (Business Unit 2160)
- CDBG funds from the U.S. Department of Housing and Urban Development (HUD) (Business Unit 2170)
- Program Income from the repayment of CDBG loans (Business Unit 2170)
- Program Income from the repayment of Lead Hazard Control Grant loans (Business Unit 2190)

Major changes in Revenue, Expenditures or Programs:

Due to an increase in loan repayments, new CDBG funding is not being requested in 2027. All funds for operating the program will be from program income.

Establish a fee structure as follows. Fees would only apply if an applicant withdraws midway through the process. Purpose is to recoup some costs and ensure that applicants are committed to carrying out the project. Fees would range from $150 to $525, depending on how far along the project is. If approved as part of the budget process, fees will go into effect on January 1, 2027.

- $150 for inspection
- $150 for risk assessment (if complete)
- $150 for radon testing (if complete)
- $75 for title report (if complete)

CITY OF APPLETON 2027 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS
Homeowner Rehabilitation Loan Program **Business Unit 2160/2170/2190**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
421000	Federal Grants	$ 122,104	$ 69,729	$ 65,000	$ 65,000	$ -
471000	Interest on Investments	4,077	7,063	-	-	-
500100	Fees & Commissions	-	-	-	-	150
505000	Project Repayments	218,306	496,015	397,829	397,829	465,873
	Total Revenue	$ 344,487	$ 572,807	$ 462,829	$ 462,829	$ 466,023
	Expenses					
610100	Regular Salaries	$ 76,528	$ 77,882	$ 77,078	$ 77,078	$ 78,620
615000	Fringes	18,604	19,191	19,251	19,251	20,668
620100	Training/Conferences	262	355	600	600	600
641307	Telephone	57	51	60	60	60
641308	Cellular Phones	249	236	340	340	425
659900	Other Contracts/Obligation	3,608	3,928	5,500	5,500	5,500
660800	Block Grant Payments	456,198	188,958	307,866	307,866	293,166
663000	Other Grant Payments	-	128,250	52,134	52,134	66,984
	Total Expense	$ 555,506	$ 418,851	$ 462,829	$ 462,829	$ 466,023

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Block Grant Payments

Loans to low- and moderate-income households for the rehabilitation of their homes.

Rehab projects	$ 293,166
	$ 293,166

Other Grant Payments

Loans to low- and moderate-income households for the rehabilitation of their homes.

Rehab projects	$ 66,984
	$ 66,984

CITY OF APPLETON 2027 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Neighborhood Program **Business Unit 2180**

PROGRAM MISSION

For the benefit of Appleton neighborhoods, the Neighborhood Program will help create and/or maintain suitable living environments by providing opportunities that encourage and facilitate private and public investment in residential and commercial areas of the City. This community investment provides the impetus for overall neighborhood improvements - such as strengthening existing neighborhoods, attracting new businesses, and enhancing public spaces - that contribute to the social, cultural and economic vitality of neighborhoods.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #7: "Communicate our success through stories and testimonials".

Objectives:

Foster communication between neighborhoods and the City of Appleton by providing the expertise and technical assistance in administering the City's Neighborhood Program, including:

- Assist residents with how to register their neighborhood.
- Market the program to City residents.
- Work with Appleton residents, other City staff and outside agencies to leverage resources to help improve Appleton's neighborhoods.

Incorporate the use of multiple CDBG national objectives as a means of facilitating and completing projects in a timely and effective manner.

Major changes in Revenue, Expenditures or Programs:

Grant funds will continue to be available to registered neighborhoods through the CDBG and General Fund funding sources. For 2027, staff anticipates carrying over any unspent funding from the General Fund source. The 2027 budget also includes a request for $3,000 for the General Fund source, which is available to all neighborhoods (not just those limited neighborhoods that qualify for CDBG). For 2027, staff anticipates carrying over approximately $80,000 for the CDBG source. Therefore, no additional CDBG funding is requested for 2027 to focus on spending down the carryover amount.

CITY OF APPLETON 2027 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

Neighborhood Program **Business Unit 2180**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
411000 Property Tax	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000
421000 Federal Grants	63,828	16,171	-	-	-
Total Revenue	$ 66,828	$ 19,171	$ 3,000	$ 3,000	$ 3,000
Expenses					
660800 Block Grant Payments	$ 63,828	$ 16,045	$ -	$ -	$ -
663000 Other Grant Payments	1,564	3,672	3,000	3,000	3,000
Total Expense	$ 65,392	$ 19,717	$ 3,000	$ 3,000	$ 3,000

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
411000	Property Tax	3,000	3,000	-	3,000	3,000	3,000
421000	Federal Grants	655,311	87,478	-	575,000	575,000	580,250
422400	Miscellaneous State Aids	674,067	855,495	459	722,356	722,356	733,212
471000	Interest on Investments	4,077	7,065	186	-	-	-
505000	Project Repayments	218,306	496,016	199,707	397,829	397,829	466,023
	TOTAL PROGRAM REVENUES	1,554,761	1,449,054	200,352	1,698,185	1,698,185	1,782,485
	Personnel						
610100	Regular Salaries	207,128	232,757	79,220	246,368	246,368	247,862
610500	Overtime Wages	-	-	-	-	-	-
611500	Vacation Pay	15,923	19,231	6,451	-	-	-
615000	Fringes	81,056	93,968	34,962	94,469	94,469	99,820
	TOTAL PERSONNEL	304,107	345,956	120,633	340,837	340,837	347,682
	Training~Travel						
620100	Training/Conferences	1,602	1,892	597	5,900	5,900	4,600
620600	Parking Permits	480	960	480	480	480	480
	TOTAL TRAINING / TRAVEL	2,082	2,852	1,077	6,380	6,380	5,080
	Supplies						
630100	Office Supplies	1,153	1,646	145	2,181	2,181	4,614
630300	Memberships & Licenses	1,000	2,155	-	1,200	1,200	1,955
632001	City Copy Charges	280	-	-	500	500	150
	TOTAL SUPPLIES	2,433	3,801	145	3,881	3,881	6,719
	Purchased Services						
640100	Accounting/Audit Fees	-	-	353	1,460	1,460	1,500
641200	Advertising	872	648	273	400	400	1,000
641307	Telephone	339	326	80	390	390	120
641308	Cellular Phones	446	464	143	340	340	850
659900	Other Contracts/Obligation	3,608	3,928	184	5,500	5,500	5,500
	TOTAL PURCHASED SVCS	5,265	5,366	1,033	8,090	8,090	8,970
	Miscellaneous Expense						
660800	Block Grant Payments	864,072	454,842	195,997	645,245	645,245	704,379
663000	Other Grant Payments	586,384	672,627	250,350	695,370	695,370	709,518
	TOTAL MISCELLANEOUS EXP	1,450,456	1,127,469	446,347	1,340,615	1,340,615	1,413,897
	TOTAL EXPENSE	1,764,343	1,485,444	569,235	1,699,803	1,699,803	1,782,348

CITY OF APPLETON 2027 BUDGET
HOUSING AND COMMUNITY DEVELOPMENT GRANTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected*	2027 Budget
Revenues					
Property Taxes	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000
Intergovernmental	1,329,375	1,321,668	1,297,356	1,297,356	1,313,462
Other	222,383	503,081	397,829	397,829	466,023
Total Revenues	1,554,758	1,827,749	1,698,185	1,698,185	1,782,485
Expenses					
Program Costs	1,764,343	1,485,444	1,699,803	1,699,803	1,782,348
Total Expenses	1,764,343	1,485,444	1,699,803	1,699,803	1,782,348
Revenues over (under) Expenses	(209,585)	342,305	(1,618)	(1,618)	137
Other Financing Sources (Uses)					
Operating Transfers In	-		-	-	-
Net Change in Equity	(209,585)	342,305	(1,618)	(1,618)	137
Fund Balance - Beginning	540,841	331,256	673,561	673,561	671,943
Fund Balance - Ending	$ 331,256	$ 673,561	$ 671,943	$ 671,943	$ 672,080

* Due to the variability of the various grant awards, the 2024 amended budget figures have been used

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Industrial Park Land — Business Unit 4280/4281

PROGRAM MISSION

The Industrial Park Land Fund is the clearing house for the City's industrial and business park land sale revenue, acquisition of associated land, and land development costs associated with industrial/business park infrastructures. This fund is utilized for these purposes, exclusive of the industrial/business park areas developed and financed with tax incremental financing district(s).

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

The 2027 budget includes funds for maintenance of the remaining 2.28 acres of land and berm maintenance in the City's Northeast Business Park. This includes weed cutting, soil testing, environmental reviews, surveys, real estate commissions, title insurance, and other costs associated with selling land. Maintenance costs and rental income associated with the home and land acquired in 2016 at 110 and 210 W. Edgewood Drive are also included in this budget. The City intends to seek proposals for the future development of the Edgewood Drive Property upon completion of land use and utility/stormwater planning studies in FY2026. There are currently four parcels sold in the Northeast Business Park that remain undeveloped. Per the covenants, the owners have one year to develop these parcels. The City has first right of refusal on these properties if the current owners wish to sell.

Major changes in Revenue, Expenditures or Programs:

Increase in advertising to upgrade NE Business Park Monument Sign to new City Brand Standards.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 136,142	$ 140,179	$ 12,950	$ 12,950	$ 117,787	809.55%
Program Expenses		$ 27,602	$ 21,841	$ 75,955	$ 83,070	$ 40,655	-46.47%
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Purchased Services		27,602	21,841	75,955	83,070	40,655	-46.47%
Capital Expenditures		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Industrial Park Land **Business Unit 4280/4281**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
471000	Interest on Investments	$ 119,998	$ 123,397	$ -	$ -	$ 100,000
501500	Rental of City Property	16,144	16,782	12,950	12,950	17,787
	Total Revenue	$ 136,142	$ 140,179	$ 12,950	$ 12,950	$ 117,787
	Expenses					
640400	Consulting Services	$ 6,420	$ -	$ 50,000	$ 50,000	$ -
641200	Advertising	9,697	5,675	13,602	20,717	28,602
641301	Electric	46	-	300	300	-
641306	Stormwater	6,822	12,285	7,053	7,053	7,053
659900	Other Contracts/Obligation	4,617	3,881	5,000	5,000	5,000
	Total Expense	$ 27,602	$ 21,841	$ 75,955	$ 83,070	$ 40,655

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Consulting Services	
Advertising	$ 13,602
NE Business Park Mon. Sign Upgrades	15,000
	$ 28,602

CITY OF APPLETON 2027 BUDGET
INDUSTRIAL PARK LAND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Interest Income	$ 119,998	$ 123,397	$ -	$ -	$ 100,000
Other	16,144	16,782	12,950	12,950	17,787
Total Revenues	136,142	140,179	12,950	12,950	117,787
Expenses					
Program Costs	27,602	21,841	75,955	55,955	40,655
Total Expenses	27,602	21,841	75,955	55,955	40,655
Revenues over (under) Expenses	108,540	118,338	(63,005)	(43,005)	77,132
Other Financing Sources (Uses)					
Sale of City Property	-	-	-	-	-
Transfer In - General Fund	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Equity	108,540	118,338	(63,005)	(43,005)	77,132
Fund Balance - Beginning	2,658,384	2,766,924	2,885,262	2,885,262	2,842,257
Fund Balance - Ending	$ 2,766,924	$ 2,885,262	$ 2,822,257	$ 2,842,257	$ 2,919,389

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Community Development **Business Unit 4330**

PROGRAM MISSION

This fund provides for the City's investment in the redevelopment of targeted areas of the City.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The City's updated Comprehensive Plan, *Plan Appleton*, updated the South Oneida, Richmond/Northland, and Wisconsin Ave Plans; and re-incorporated the Downtown Plan, Fox River, and College North plans as appendices. In addition, related planning/implementation efforts - including the multi-jurisdictional plan - *A New Avenue* (West College Ave), and the HUD funded ARA initiated ARRI (Appleton Redevelopment Readiness Initiative), have identified areas where redevelopment may be appropriate. The ability of the City and/or ARA to acquire properties in these areas as they become available will enhance our ability to influence meaningful redevelopment that may not otherwise develop in alignment with City objectives on their own.

Project	Amount	Page
Redevelopment Site Acquisition & Preparation	50,000	Project pg. 649

Major changes in Revenue, Expenditures, or Programs:

Increase in Consulting Services for planning and site investigation in 2027.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 3,603	$ 3,703	$ -	$ -	$ 3,500	$ -
Program Expenses		$ -	$ -	$ -	$ -	$ 50,000	N/A
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Administrative Expense		-	-	-	-	-	N/A
Supplies & Materials		-	-	-	-	-	N/A
Purchased Services		-	-	-	-	50,000	N/A
Utilities		-	-	-	-	-	N/A
Repair & Maintenance		-	-	-	-	-	N/A
Capital Expenditures		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

COMMUNITY DEVELOPMENT — Business Unit 4330

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
471000	Interest on Investments	$ 3,603	$ 3,703	$ -	$ -	$ 3,500
503500	Other Reimbursements	-	-	-	-	-
	Total Revenue	$ 3,603	$ 3,703	$ -	$ -	$ 3,500
	Expenses					
632700	Miscellaneous Equipment	$ -	$ -	$ -	$ -	$ -
640400	Consulting Services	-	-	-	-	50,000
	Total Expense	$ -	$ -	$ -	$ -	$ 50,000

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
COMMUNITY DEVELOPMENT
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Interest Income (Loss)	$ 3,603	$ 3,703	$ -	$ -	$ 3,500
	-	-	-	-	-
Total Revenues	3,603	3,703	-	-	3,500
Expenses					
Program Costs	-	-	-	-	50,000
Total Expenses	-	-	-	-	50,000
Revenues over (under) Expenses	3,603	3,703	-	-	(46,500)
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Equity	3,603	3,703	-	-	(46,500)
Fund Balance - Beginning	79,450	83,053	86,756	86,756	86,756
Fund Balance - Ending	$ 83,053	$ 86,756	$ 86,756	$ 86,756	$ 40,256

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Fox Cities Exhibition Center — Business Unit 4360

PROGRAM MISSION

To establish a dedicated capital reserve fund to fund future capital expenditures for the Fox Cities Exhibition Center (FCEC).

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy: #4, "Continually assess trends affecting the community and proactivey respond."

Objectives:

Create a dedicated fund for future capital expenditures for the FCEC, capitalized by the following sources:
- Revenue sharing from the operator per the management agreement.
- CVB Tourism Development Grants.

Allow for expenditures related to capital projects needed for the FCEC to be sustained into the future.
- The city facilities team is working proactively with the operator to develop a CIP for FCEC.
- New acoustical panels installed in late 2026 (Using this fund + ARPA)

Major changes in Revenue, Expenditures, or Programs:

This fund was established in late 2026 to coincide with the new management agreement. Prior to that, the City had no dedicated revenue source to fund capital projects at the FCEC.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ -	$ -	$ -	$ 400,000	$ 32,831	$ -
Program Expenses		$ -	$ -	$ -	$ -	$ 30,680	N/A
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Administrative Expense		-	-	-	-	-	N/A
Supplies & Materials		-	-	-	-	-	N/A
Purchased Services		-	-	-	-	30,680	N/A
Utilities		-	-	-	-	-	N/A
Repair & Maintenance		-	-	-	-	-	N/A
Capital Expenditures		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Fox Cities Exhibition Center — Business Unit 4360

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
423000	Misc. Local Gov. Aids	$ -	$ -	$ -	$ 400,000	$ -
471000	Interest on Investments	-	-	-	-	-
503500	Other Reimbursements	-	-	-	-	32,831
	Total Revenue	$ -	$ -	$ -	$ 400,000	$ 32,831
	Expenses					
632700	Miscellaneous Equipment	$ -	$ -	$ -	$ -	$ -
680401	Machinery & Equipment	-	-	-	-	-
680402	Furniture & Finishes	-	-	-	-	-
640400	Consulting Services	-	-	-	-	-
650100	Insurance					30,680
	Total Expense	$ -	$ -	$ -	$ -	$ 30,680

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET

Fox Cities Exhibition Center

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Interest Income (Loss)	$ -	$ -	$ -	$ -	$ -
	-	-	-	-	32,831
Total Revenues	-	-	-	-	32,831
Expenses					
Program Costs	-	-	-	-	30,680
Total Expenses	-	-	-	-	30,680
Revenues over (under) Expenses	-	-	-	-	2,151
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Equity	-	-	-	-	2,151
Fund Balance - Beginning	-	-	-	-	-
Fund Balance - Ending	$ -	$ -	$ -	$ -	$ 2,151

CITY OF APPLETON 2027 BUDGET

TAX INCREMENTAL FINANCING DISTRICTS

Director of Community Development: Kara J. Homan

Finance Director: Jennifer L. Messerschmidt, CPA

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Tax Incremental District #3 **Business Unit 2040**

PROGRAM MISSION

Tax Incremental Financing (TIF) District #3 includes the area bounded by Richmond and Superior Streets, from the County Courthouse to the School Administration building. This program accounts for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

Primary projects include the Green and Yellow Parking Ramps, the Radisson Paper Valley Hotel expansion, the Evans Title building, Appleton Retirement Community, the Copper Leaf Hotel, and the Richmond Terrace property. This district was scheduled to close in 2021, but in 2011 was designated as distressed as allowed by Act 310. This designation allows the extension of the district's life by up to ten years (2029) beyond the original termination date.

TIF #3 was amended in 2021 to transfer under-valued and under-utilized parcels to TIF #12 in order to encourage development, increase the tax base, and meet the goals and objectives as detailed in the Comprehensive Plan. This territory amendment was completed in February 2022.

	General Fund Advance	Parking Utility Advance		General Fund Advance	Parking Utility Advance
1993	$ -	$ 129,877	2010	222,838	1,000,000
1994	-	604,290	2011	643,980	1,000,000
1995	-	703,516	2012	676,179	1,000,000
1996	-	1,254,622	2013	(417,512)	1,200,000
1997	639,211	764,308	2014	(1,360,888)	1,200,000
1998	1,141,212	787,831	2015	(1,428,932)	1,200,000
1999	1,756,773	827,222	2016	(2,000,000)	1,400,000
2000	1,774,640	868,584	2017	(1,500,000)	1,200,000
2001	1,341,515	1,568,974	2018	(1,500,000)	1,000,000
2002	2,235,558	969,870	2019	(1,500,000)	600,000
2003	1,498,145	1,892,733	2020	(1,150,000)	-
2004	1,575,103	1,338,592	2021	(1,000,000)	-
2005	393,108	800,000	2022	(1,250,000)	-
2006	207,763	900,000	2023	(1,092,427)	-
2007	423,151	900,000	2024	-	(1,150,000)
2008	239,309	900,000	2025	-	(1,150,000)
2009	(568,726)	1,000,000	2026	-	(1,150,000)
			2027		(1,150,000)
			12/31/27 Balance	$ -	$ 22,410,419

Major changes in Revenue, Expenditures, or Programs:

Beginning in 2024, the annual property tax increments have been used to repay the Parking Utility until the closure of the TIF in 2029.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 105,670	$ 99,505	$ 50,360	$ 50,360	$ 75,460	49.84%
Program Expenses		$ 1,546	$ 1,209,022	$ 1,180,400	$ 1,180,400	$ 1,180,400	0.00%
Expenses Comprised Of:							
Purchased Services		1,546	1,522	1,650	1,650	1,650	0.00%
Other Expense		-	1,207,500	1,178,750	1,178,750	1,178,750	0.00%

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Tax Incremental District #3 **Business Unit 2040**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
411000 Property Taxes	$ 1,617,127	$ 630,373	$ 1,185,000	$ 1,185,000	$ 1,145,015
413000 Payment in Lieu of Taxes	25,000	-	-	-	-
422700 State Aid - Computers	5,141	5,141	5,000	5,000	5,100
422800 State Aid - Personal Property	3,593	40,362	40,360	40,360	40,360
471000 Interest on Investments	71,936	54,002	5,000	5,000	30,000
Total Revenue	$ 1,722,797	$ 729,878	$ 1,235,360	$ 1,235,360	$ 1,220,475
Expenses					
640100 Accounting/Audit	$ 1,396	$ 1,372	$ 1,500	$ 1,500	$ 1,500
640202 Legal Fees	150	150	150	150	150
672000 Interest Payments	-	57,500	28,750	28,750	28,750
791504 Transfer Out - Parking	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000
Total Expense	$ 1,546	$ 1,209,022	$ 1,180,400	$ 1,180,400	$ 1,180,400

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
TAX INCREMENTAL DISTRICT #3
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Property Taxes	$ 1,617,127	$ 630,373	$ 1,185,000	$ 1,145,015	$ 1,145,015
Payment in Lieu of Taxes	25,000	-	-	-	-
Intergovernmental	8,734	45,503	45,360	45,501	45,460
Interest Income	71,936	54,002	5,000	7,200	30,000
Total Revenues	1,722,797	729,878	1,235,360	1,197,716	1,220,475
Expenses					
Interest Expense	-	57,500	28,750	28,750	28,750
Administrative Expenses	1,546	1,522	1,650	1,650	1,650
Total Expenses	1,546	59,022	30,400	30,400	30,400
Revenues over (under) Expenses	1,721,251	670,856	1,204,960	1,167,316	1,190,075
Other Financing Sources (Uses)					
Operating Transfers In - Other Funds	-	-	-	-	-
Operating Transfers Out - Other Funds	(1,150,000)	(1,150,000)	(1,150,000)	(1,150,000)	(1,150,000)
Total Other Financing Sources (Uses)	(1,150,000)	(1,150,000)	(1,150,000)	(1,150,000)	(1,150,000)
Net Change in Equity	571,251	(479,144)	54,960	17,316	40,075
Fund Balance (Deficit)- Beginning	193,360	764,611	285,467	285,467	302,783
Fund Balance (Deficit)- Ending	$ 764,611	$ 285,467	$ 340,427	$ 302,783	$ 342,858

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 285,466	$ 302,782
+ Net Change in Equity	17,316	40,075
- Parking Advance Repayment	-	-
Working Cash - End of Year	$ 302,782	$ 342,857

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #6 **Business Unit 4090**

PROGRAM MISSION

TIF District #6 supported the City's southeast growth corridor, financing land assembly for both public purposes and industrial development as well as infrastructure installation to the area. This fund accounted for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

Overall administration of the Southpoint Commerce Park, including costs for maintenance, real estate commissions, surveys, title insurance, and other costs associated with selling land and maintaining a high-quality business park, are funded from the Industrial Park Land Fund (IPLF). The expenditure period for TIF District #6 expired on February 14, 2018; the district closed in 2023.

Summary of General Fund Advance

2010	$ 1,025,000		2017	1,900,000
2011	1,877,500	*	2018	(1,000,000)
2012	145,125		2019	(1,000,000)
2013	(360,119)		2020	(2,000,000)
2014	134,375		2021	(2,716,220)
2015	141,094		2022	-
2016	1,853,245		2023	-
			12/31/25 Balance	$ -

* $781,707 was part of the general levy for TIF #6 debt service in the 2011 Debt Service Fund.

Major changes in Revenue, Expenditures, or Programs:

This district closed in 2023.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027	% Change *
Program Revenues		$ 787	$ -	$ -	$ -	$ -	N/A
Program Expenses		$ -	$ -	$ -	$ -	$ -	N/A
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Supplies & Materials		-	-	-	-	-	N/A
Purchased Services		-	-	-	-	-	N/A
Miscellaneous Expense		-	-	-	-	-	N/A
Capital Expenditures		-	-	-	-	-	N/A
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #6 **Business Unit 4090**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
411000	Property Tax	$ -	$ -	$ -	$ -	$ -
422700	State Aid - Computers	-	-	-	-	-
422800	State Aid - Personal Prop	-	-	-	-	-
471000	Interest on Investments	787	-	-	-	-
	Total Revenue	$ 787	$ -	$ -	$ -	$ -
	Expenses					
659900	Other Contracts/Obligation	$ -	$ -	$ -	$ -	$ -
791100	Transfer Out - General Fund	-	-	-	-	-
	Total Expense	$ -	$ -	$ -	$ -	$ -

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
TAX INCREMENTAL DISTRICT #6
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Property Taxes	$ -	$ -	$ -	$ -	$ -
Intergovernmental	-	-	-	-	-
Interest Income	787	-	-	-	-
Total Revenues	787	-	-	-	-
Expenses					
Operation & Maintenance	-	-	-	-	-
Interest Expense	787	-	-	-	-
Administrative Expense	-	-	-	-	-
Total Expenses	787	-	-	-	-
Revenues over (under) Expenses	-	-	-	-	-
Other Financing Sources (Uses)					
Operating Transfers Out - General Fund	(787)	-	-	-	-
Sale of City Property	-	-	-	-	-
Total Other Financing Sources (Uses)	(787)	-	-	-	-
Net Change in Equity	(787)	-	-	-	-
Fund Balance - Beginning	787	-	-	-	-
Fund Balance - Ending	$ -	$ -	$ -	$ -	$ -

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ (787)	$ (787)
- Net Change in Equity	-	-
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ (787)	$ (787)

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #7 **Business Unit 4100**

PROGRAM MISSION

This fund provides for commercial redevelopment of the area of South Memorial Drive from Calumet Street to Valley Road and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The City created TIF District #7 in 2007 to provide targeted investments in the commercial area of South Memorial Drive from Calumet Street to State Highway 441 which had deteriorated significantly over the prior ten years. The abandonment of Valley Fair Mall and the underutilization of former retail and service buildings were cause for concern. The TIF District provides for a 22-year expenditure period (September 5, 2029) to make investments to support the goals of the District, including eliminating blight and encouraging the rehabilitation of properties, enhancing the viability of the businesses, retention of businesses and attraction of new businesses, stabilizing and increasing property values, and improving the overall appearance of public and private spaces. The maximum life of the District is September 5, 2034.

Major commercial projects which have occurred thus far (not all received TIF assistance) include construction of a grocery store, a gas station/convenience store, and renovation of a former department store to office space. Three businesses also benefited from the creation of the TIF #7 Business Enhancement Grant program for the renovation of building facades, parking lots, landscaping and signage. The TIF remains a tool to support and encourage investment in this area.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 159,328	$ 236,544	$ 156,931	$ 156,931	$ 176,150	12.25%
Program Expenses		$ 385,155	$ 297,087	$ 344,754	$ 344,754	$ 300,427	-12.86%
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Supplies & Materials		-	-	-	-	-	N/A
Purchased Services		385,155	297,087	344,754	344,754	300,427	-12.86%
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #7 **Business Unit 4100**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
411000	Property Tax	$ 622,627	$ 45,757	$ 420,500	$ 420,500	$ 385,717
422700	State Aid - Computers	62,688	62,687	62,687	62,687	62,687
422800	State Aid - Personal Property	3,497	84,244	84,244	84,244	84,243
471000	Interest on Investments	93,143	89,613	10,000	10,000	29,220
	Total Revenue	$ 781,955	$ 282,301	$ 577,431	$ 577,431	$ 561,867
	Expenses					
610100	Regular Salaries	$ -	$ -	$ -	$ -	$ -
615000	Fringes	-	-	-	-	-
640100	Accounting/Audit Fees	5,996	1,372	1,500	1,500	1,500
640202	Recording/Filing Fees	150	150	150	150	150
640400	Consulting Services	-	-	10,000	10,000	10,000
659900	Other Contracts/Obligation	379,009	295,565	333,104	333,104	288,777
	Total Expense	$ 385,155	$ 297,087	$ 344,754	$ 344,754	$ 300,427
	DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000			$ 232,677	$ 232,677	$ 261,440

Other Contracts/Obligations

Developer funded incentive -	288,777
Valley Fair Too, LLC	$ 285,973
Fox Cities Regional Partnership support	2,804
	$ 288,777

CITY OF APPLETON 2027 BUDGET
TAX INCREMENTAL DISTRICT #7
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Property Taxes	$ 622,627	$ 45,757	$ 420,500	$ 385,717	$ 385,717
Intergovernmental	66,185	146,931	146,931	146,931	146,930
Interest Income	93,143	89,613	10,000	29,220	29,220
Total Revenues	781,955	282,301	577,431	561,868	561,867
Expenses					
Operation & Maintenance	379,009	295,565	343,104	288,777	298,777
Administrative Expense	6,146	1,522	1,650	1,650	1,650
Total Expenses	385,155	297,087	344,754	290,427	300,427
Revenues over (under) Expenses	396,800	(14,786)	232,677	271,441	261,440
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Equity	396,800	(14,786)	232,677	271,441	261,440
Fund Balance (Deficit) - Beginning	1,617,482	2,014,282	1,999,496	1,999,496	2,270,937
Fund Balance (Deficit) - Ending	$ 2,014,282	$ 1,999,496	$ 2,232,173	$ 2,270,937	$ 2,532,377

SCHEDULE OF CASH FLOWS

	2026 Projected	2027 Budget
Cash - Beginning of Year	$ 1,999,496	$ 2,270,937
+ Net Change in Equity	271,441	261,440
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ 2,270,937	$ 2,532,377

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #8 **Business Unit 4110**

PROGRAM MISSION

This fund provides for redevelopment of the Fox River corridor in an area that lies just north and south of the College Avenue Bridge and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The City's updated Comprehensive Plan 2010-2030, including the Downtown Plan and Fox River chapters, identified several redevelopment sites located along the banks of the Fox River, as well as the opportunities that the opening of the Fox River Navigation System provided the community. Several key sites included the former Foremost Dairy property (935 E. John Street) on the north side of the river, RiverHeath on the south, and the Eagle Flats property up the Fox River between Lawe Street and Olde Oneida Street. These sites were identified for future medium- to high-density residential development, neighborhood commercial development, and public access to the river.

In response, the City created Tax Increment Financing (TIF) District #8 in 2009 to provide targeted investments in these areas, in conjunction with the private market, while recapturing the cost of participation through increased property tax revenues. The District was amended in 2011 to incorporate the Eagle Flats property, formerly Riverside Paper Mill. The TIF District provides for a 22-year expenditure period to make investments to support the goals of the District, including eliminating blight and encouraging the rehabilitation of properties, enhancing the viability of businesses, retaining and attracting new businesses, stabilizing and increasing property values, and improving the overall appearance of public and private spaces.

Summary of Advances	General Fund
2012	$ 315,000
2013	515,750
2014	41,538
2015	43,614
2016	-
2017	(500,000)
2018	-
2019	-
2020	(350,000)
2021	(65,902)
2022	-
2023	-
2024	-
12/31/25 Balance	$ -

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027	% Change *
Program Revenues		$ 85,869	$ 126,461	$ 71,785	$ 71,785	$ 83,207	15.91%
Program Expenses		$ 1,478,469	$ 1,336,293	$ 1,472,455	$ 1,472,455	$ 1,494,976	1.53%
Expenses Comprised Of:							
Personnel		13,452	13,904	14,145	14,145	15,166	7.22%
Purchased Services		1,367,992	1,276,714	1,458,310	1,458,310	1,479,810	1.47%
Miscellaneous Expense		-		-	-	-	N/A
Capital Expenditures		-	-	-	-	-	N/A
Transfers Out		97,025	45,675	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #8 **Business Unit 4110**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
411000 Property Tax	$ 2,152,307	$ 870,459	$ 1,578,000	$ 1,578,000	$ 1,524,730
422700 State Aid - Computers	3,123	3,123	3,100	3,100	3,123
422800 State Aid - Personal Prop	2,583	68,184	68,185	68,185	68,184
471000 Interest on Investments	80,163	55,154	500	500	11,900
Total Revenue	$ 2,238,176	$ 996,920	$ 1,649,785	$ 1,649,785	$ 1,607,937
Expenses					
610100 Regular Salaries	$ 10,145	$ 10,574	$ 10,766	$ 10,766	$ 11,020
615000 Fringes	3,307	3,330	3,379	3,379	4,146
640100 Accounting/Audit Fees	1,397	1,791	1,500	1,500	1,500
640202 Recording/Filing Fees	150	150	150	150	150
640400 Consulting Services	-	7,841	15,000	15,000	15,000
659900 Other Contracts/Obligation	1,366,445	1,266,932	1,441,660	1,441,660	1,463,160
791300 Transfer Out - Debt Service	97,025	45,675	-	-	-
Total Expense	$ 1,478,469	$ 1,336,293	$ 1,472,455	$ 1,472,455	$ 1,494,976

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
Developer funded incentive -	
RiverHeath	$ 990,000
Eagle Flats	90,000
Eagle Point	370,000
Fox Cities Regional Partnership support	13,160
	$ 1,463,160

CITY OF APPLETON 2027 BUDGET
TAX INCREMENTAL DISTRICT #8
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Property Taxes	$ 2,152,307	$ 870,459	$ 1,578,000	$ 1,524,730	$ 1,524,730
Intergovernmental Revenue	5,706	71,307	71,285	71,307	71,307
Interest Income	80,163	55,154	500	11,900	11,900
Total Revenues	2,238,176	996,920	1,649,785	1,607,937	1,607,937
Expenses					
Program Costs	1,379,897	1,288,677	1,470,805	1,478,160	1,493,326
Administration	1,547	1,941	1,650	16,816	1,650
Total Expenses	1,381,444	1,290,618	1,472,455	1,494,976	1,494,976
Revenues over (under) Expenses	856,732	(293,698)	177,330	112,961	112,961
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Sale of City Property	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	(97,025)	(45,675)	-	-	-
Total Other Financing Sources (Uses)	(97,025)	(45,675)	-	-	-
Net Change in Equity	759,707	(339,373)	177,330	112,961	112,961
Fund Balance - Beginning	366,198	1,125,905	786,532	786,532	899,493
Fund Balance - Ending	$ 1,125,905	$ 786,532	$ 963,862	$ 899,493	$ 1,012,454

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 786,355	$ 899,316
+ Net Change in Equity	112,961	112,961
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ 899,316	$ 1,012,277

CITY OF APPLETON 2026 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #9 **Business Unit 4120**

PROGRAM MISSION

This fund provides for redevelopment of the business and industrial corridor located along East Wisconsin Avenue from Meade Street to Viola Street, and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The district was created September 19, 2013 and allows a 22-year expenditure period to make investments. Costs can be recouped over the 27-year maximum life (September 18, 2040). The investment in this district will:

- Eliminate blight and foster urban renewal through public and private investment
- Enhance the development potential of private property within and adjacent to the District
- Stabilize property values in the area
- Promote business retention, expansion, and attraction through the development of an improved area
- Increase the attraction of compatible residential and business uses in this area
- Improve the overall appearance of public and private spaces
- Strengthen the economic well-being and economic diversity of the area
- Provide appropriate financial incentives to encourage business expansion and retention
- Reduce the financial risks to the taxpayer by timing the implementation of the project plan with the creation of additional property value
- Maximize the district's strategic location close to the central business district

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 149,150	$ 245,029	$ 203,154	$ 203,154	$ 213,654	5.17%
Program Expenses		$ 16,316	$ 15,344	$ 32,181	$ 32,181	$ 32,150	-0.10%
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Purchased Services		16,316	15,344	32,181	32,181	32,150	-0.10%
Miscellaneous Expense		-	-	-	-	-	N/A
Repair & Maintenance		-	-	-	-	-	N/A
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #9 **Business Unit 4120**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
411000 Property Tax	$ 124,561	$ 3,950	$ 100,200	$ 100,200	$ 96,800
422700 State Aid - Computers	73,794	73,793	73,794	73,794	73,794
422800 State Aid - Personal Prop	36,493	124,360	124,360	124,360	124,360
471000 Interest on Investments	38,863	46,876	5,000	5,000	15,500
Total Revenue	$ 273,711	$ 248,979	$ 303,354	$ 303,354	$ 310,454
Expenses					
640100 Accounting/Audit Fees	$ 1,397	$ 1,372	$ 1,500	$ 1,500	$ 1,500
640202 Recording/Filing Fees	150	150	150	150	150
640400 Consulting Services	-	-	15,000	15,000	15,000
659900 Other Contracts/Obligation	14,769	13,822	15,531	15,531	15,500
Total Expense	$ 16,316	$ 15,344	$ 32,181	$ 32,181	$ 32,150

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
Developer funded incentive -	
Union Square Apts	$ 37,000
Fox Cities Regional Partnership support	531
	$ 37,531

CITY OF APPLETON 2027 BUDGET
TAX INCREMENTAL DISTRICT #9
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Property Taxes	$ 124,561	$ 3,950	$ 100,200	$ 96,800	$ 96,800
Intergovernmental Revenue	110,287	198,153	198,154	198,154	198,154
Interest Income	38,863	46,876	5,000	15,500	15,500
Total Revenues	273,711	248,979	303,354	310,454	310,454
Expenses					
Program Costs	14,769	13,822	30,531	30,100	30,500
Administration	1,547	1,522	1,650	1,650	1,650
Total Expenses	16,316	15,344	32,181	31,750	32,150
Revenues over (under) Expenses	257,395	233,635	271,173	278,704	278,304
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Interest Payments	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Equity	257,395	233,635	271,173	278,704	278,304
Fund Balance - Beginning	697,529	954,924	1,188,559	1,188,559	1,467,263
Fund Balance - Ending	$ 954,924	$ 1,188,559	$ 1,459,732	$ 1,467,263	$ 1,745,567

SCHEDULE OF CASH FLOWS

	2026 Projected	2027 Budget
Cash - Beginning of Year	$ 954,921	$ 1,233,625
+ Net Change in Equity	278,704	278,304
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ 1,233,625	$ 1,511,929

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #10 **Business Unit 4130**

PROGRAM MISSION

This fund provides for redevelopment of the north side of the West College Avenue corridor from Lilas Drive to Linwood Avenue and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The district was created September 19, 2013 and allows a 22-year expenditure period to make investments. Costs can be recouped over the 27-year maximum life (September 18, 2040).

The largest building in TIF District #10 is the Marketplace Commercial Center. Built in 1964 and added to in 1988, it has experienced significant vacancies for several years. The largest vacant parcel in this District is the 12-acre former K-Mart site. The K-Mart store was demolished in 2008, leaving a blighted, vacant parcel. CVS Pharmacy vacated their 17,000 square foot building in 2009 and it remains unoccupied. These sites and buildings are poised for commercial redevelopment or rehabilitation, being located along the gateway to Appleton with easy access to U.S. Highway 41 and Appleton's downtown.

Major changes in Revenue, Expenditures, or Programs:

Funding for Consulting Services is included in this budget to support new and redevelopment projects.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 19,686	$ 39,520	$ 22,561	$ 22,561	$ 30,060	33.24%
Program Expenses		$ 1,547	$ 1,522	$ 1,650	$ 1,650	$ 16,650	909.09%
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Purchased Services		1,547	1,522	1,650	1,650	16,650	909.09%
Miscellaneous Expense		-	-	-	-	-	N/A
Capital Expenditures		-	-	-	-	-	N/A
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #10 **Business Unit 4130**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
411000	Property Tax	$ 206,227	$ -	$ -	$ -	$ -
422700	State Aid - Computers	5,163	5,162	5,163	5,163	5,162
422800	State Aid - Personal Prop	-	17,398	17,398	17,398	17,398
471000	Interest on Investments	14,523	16,960	-	-	7,500
	Total Revenue	$ 225,913	$ 39,520	$ 22,561	$ 22,561	$ 30,060
	Expenses					
640100	Accounting/Audit Fees	$ 1,397	$ 1,372	$ 1,500	$ 1,500	$ 1,500
640202	Recording/Filing Fees	150	150	150	150	150
659900	Other Contracts/Obligation	-	-	-	-	15,000
	Total Expense	$ 1,547	$ 1,522	$ 1,650	$ 1,650	$ 16,650

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
TAX INCREMENTAL DISTRICT #10
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Property Taxes	$ 206,227	$ -	$ -	$ -	$ -
Intergovernmental Revenue	5,163	22,560	22,561	22,561	22,560
Interest on Investments	14,523	16,960	-	7,500	7,500
Total Revenues	225,913	39,520	22,561	30,061	30,060
Expenses					
Program Costs	-	-	-	-	15,000
Administration	1,547	1,522	1,650	1,650	1,650
Total Expenses	1,547	1,522	1,650	1,650	16,650
Revenues over (under) Expenses	224,366	37,998	20,911	28,411	13,410
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Interest Payments	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Equity	224,366	37,998	20,911	28,411	13,410
Fund Balance - Beginning	146,856	371,222	409,220	409,220	437,631
Fund Balance - Ending	$ 371,222	$ 409,220	$ 430,131	$ 437,631	$ 451,041

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 409,220	$ 437,631
+ Net Change in Equity	28,411	13,410
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ 437,631	$ 451,041

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #11 **Business Unit 4140**

PROGRAM MISSION

This fund provides for redevelopment of East College Avenue from Durkee Street to just west of Superior Street, south to Water Street and to areas north of Packard Street and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

This area of East College Avenue is characterized by a large blighted and vacant commercial site, a mixture of small businesses, office space, and housing which have the potential to create, and in some cases already have created, a blighting influence on the surrounding area. Assisting with the rehabilitation and conservation of existing properties and businesses, as well as redevelopment of vacant, blighted, and underutilized properties as needed to support the urban renewal of this area, is a priority for the City as outlined in the Comprehensive Plan 2010-2030 (Chapter 14 Downtown Plan). The City created TIF District #11 in 2017 to provide targeted investments in this commercial corridor in conjunction with the private market, while recapturing the cost of participation through the increased property tax revenues. The TIF District provides for a 22-year expenditure period (August 9, 2039) to make investments to support the goals of the District. The maximum life of the District is 27 years (August 9, 2044).

Summary of Advances	General Fund
2017	$ 1,025
2018	348,551
2019	437,729
2020	449,365
2021	(219,468)
2022	(300,000)
2023	(100,000)
2024	(100,000)
2025	(100,000)
2026	(100,000)
2027	(100,000)
12/31/27 Balance	$ 217,202

Major changes in Revenue, Expenditures, or Programs:

USV 222 LLC estimated initial Incentive Payment is budgeted.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027	% Change *
Program Revenues		$ 115,946	$ 490,943	$ 428,052	$ 428,052	$ 434,550	1.52%
Program Expenses		$ 1,597,746	$ 1,512,272	$ 1,779,496	$ 1,786,496	$ 2,062,006	15.88%
Expenses Comprised Of:							
Personnel		24,615	16,698	16,989	16,989	18,499	8.89%
Supplies & Materials		36,292	-	-	-	-	N/A
Purchased Services		22,946	1,522	16,650	23,650	23,750	42.64%
Miscellaneous Expense		412,783	567,602	837,157	837,157	1,098,257	31.19%
Capital Expenditures		4,000	-	-	-	-	N/A
Transfers Out		1,097,110	926,450	908,700	908,700	921,500	1.41%

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #11 **Business Unit 4140**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
411000	Property Tax	$ 2,139,515	$ 55,892	$ 1,650,000	$ 1,650,000	$ 1,596,540
422800	State Aid - Personal Prop	-	418,052	418,052	418,052	418,050
471000	Interest on Investments	115,946	72,891	10,000	10,000	16,500
591000	Proceeds of Debt	-	-	-	-	-
	Total Revenue	$ 2,255,461	$ 546,835	$ 2,078,052	$ 2,078,052	$ 2,031,090
	Expenses					
610100	Regular Salaries	$ 10,868	$ 12,784	$ 13,017	$ 13,017	$ 13,269
610200	Labor Pool Allocations	7,337	-	-	-	-
610800	Part-Time Wages	-	-	-	-	-
615000	Fringes	6,410	3,914	3,972	3,972	5,230
630901	Shop Supplies	-	-	-	-	-
632503	Other Materials	35,709	-	-	-	-
632510	Street Lights	106	-	-	-	-
632800	Signs	477	-	-	-	-
640100	Accounting/Audit Fees	1,396	1,372	1,500	1,500	1,500
640202	Recording/Filing Fees	150	150	150	150	150
640400	Consulting Services	21,400	-	15,000	22,000	22,100
640800	Contractor Fees	-	-	-	-	-
642501	CEA Operations/Maint.	1,354	3	-	-	-
642502	CEA Depreciation/Replace.	876	14	-	-	-
659900	Other Contracts/Obligation	382,193	544,225	818,797	818,797	1,082,397
660200	Tax Refunds	-	-	-	-	-
672000	Interest Payments	28,360	23,360	18,360	18,360	15,860
680901	Streets	-	-	-	-	-
680902	Sidewalks	4,000	-	-	-	-
791300	Transfer Out - Debt Service	1,097,110	926,450	908,700	908,700	921,500
	Total Expense	$ 1,597,746	$ 1,512,272	$ 1,779,496	$ 1,786,496	$ 2,062,006

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
Developer funded incentive -	
Avant	$ 72,000
Gabriel Lofts	71,000
320 East College Ave	165,000
Zuelke Flats	135,000
Urbane 115, LLC	140,000
RISE Apartments	61,000
318 College Ave, LLC	120,000
Oshkosh Invest/Lofgren Prop 6	71,000
USV 222 LLC	241,000
Fox Cities Regional Partnership support	6,397
	$ 1,082,397

CITY OF APPLETON 2027 BUDGET
TAX INCREMENTAL DISTRICT #11
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Property Taxes	$ 2,139,515	$ 55,892	$ 1,650,000	$ 1,596,540	$ 1,596,540
Intergovernmental Revenue	-	418,052	418,052	418,052	418,050
Interest on Investments (Loss)	115,946	72,891	10,000	16,500	16,500
Total Revenues	2,255,461	546,835	2,078,052	2,031,092	2,031,090
Expenses					
Program Costs	470,730	560,941	850,786	650,569	1,122,996
Administration	1,546	1,521	1,650	1,650	1,650
Total Expenses	472,276	562,462	852,436	652,219	1,124,646
Revenues over (under) Expenses	1,783,185	(15,627)	1,225,616	1,378,873	906,444
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Proceeds from Sale of Capital Assets	-	-	-	-	-
Interest Payments	(28,360)	(23,360)	(18,360)	(18,360)	(15,860)
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	(1,097,110)	(926,450)	(908,700)	(908,700)	(921,500)
Total Other Financing Sources (Uses)	(1,125,470)	(949,810)	(927,060)	(927,060)	(937,360)
Net Change in Equity	657,715	(965,437)	298,556	451,813	(30,916)
Fund Balance - Beginning	321,864	979,579	14,142	14,142	465,955
Fund Balance - Ending	$ 979,579	$ 14,142	$ 312,698	$ 465,955	$ 435,039

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 1,496,777	$ 1,848,590
+ Net Change in Equity	451,813	(30,916)
- Principal Repayment	-	-
+ Long Term Debt	-	-
- Fixed Assets	-	-
+ Advance from General Fund	-	-
- General Fund Advance Repayment	(100,000)	(100,000)
Working Cash - End of Year	$ 1,848,590	$ 1,717,674

CITY OF APPLETON 2027 BUDGET
TAX INCREMENTAL DISTRICT #11
LONG TERM DEBT

	2019A G.O. Notes		
Year	Principal	Interest	Total
2027	295,000	15,350	310,350
2028	305,000	9,350	314,350
2029	315,000	3,150	318,150
	$ 915,000	$ 27,850	$ 942,850

	2022 G.O. Notes		
Year	Principal	Interest	Total
2027	105,000	28,825	133,825
2028	110,000	23,450	133,450
2029	110,000	17,950	127,950
2030	120,000	12,800	132,800
2031	130,000	7,800	137,800
2032	130,000	2,600	132,600
	$ 705,000	$ 93,425	$ 798,425

	2023 G.O. Notes		
Year	Principal	Interest	Total
2027	355,000	122,325	477,325
2028	375,000	104,075	479,075
2029	395,000	84,825	479,825
2030	415,000	64,575	479,575
2031	435,000	45,500	480,500
2032	450,000	27,800	477,800
2033	470,000	9,400	479,400
	$ 2,895,000	$ 458,500	$ 3,353,500

	Total G.O. Notes		
Year	Principal	Interest	Total
2027	755,000	166,500	921,500
2028	790,000	136,875	926,875
2029	820,000	105,925	925,925
2030	535,000	77,375	612,375
2031	565,000	53,300	618,300
2032	580,000	30,400	610,400
2033	470,000	9,400	479,400
	$ 4,515,000	$ 579,775	$ 5,094,775

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #12 **Business Unit 4150**

PROGRAM MISSION

This fund provides for rehabilitation and redevelopment of the West College Avenue corridor from Badger/Story Street to Walnut Street and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The area of West College Avenue, from Badger/Story Streets to Walnut Street, is experiencing notable vacancies and deteriorated conditions. Assisting with the rehabilitation and conservation of existing properties and businesses, as well as redevelopment of vacant, blighted, and underutilized properties as needed to support the urban renewal of this area, is a priority for the City as outlined in the Comprehensive Plan 2010-2030 (Chapter 14 Downtown Plan). The City created TIF District #12 in 2017 to provide targeted investments in this commercial corridor in conjunction with the private market, while recapturing the cost of participation through the increased property tax revenues. The TIF District provides for a 22-year expenditure period (August 9, 2039) to make investments to support the goals of the District, including eliminating blight and encouraging the rehabilitation of properties, enhancing the viability of the businesses, retention of businesses and attraction of new businesses, stabilizing and increasing property values and improving the overall appearance of public and private spaces. The maximum life of the District is 27 years (August 9, 2044).

Major changes in Revenue, Expenditures, or Programs:

As of July 1, 2026, $8,829 in grant funds remained available in TIF District #12. This budget proposes a replenishment that would support seven grants of $7,000 each.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027	% Change *
Program Revenues		$ 29,960	$ 63,274	$ 34,173	$ 34,173	$ 42,173	23.41%
Program Expenses		$ 124,049	$ 147,861	$ 159,615	$ 168,444	$ 212,263	32.98%
Expenses Comprised Of:							
Personnel		17,072	17,864	17,957	17,957	19,505	8.62%
Purchased Services		1,547	1,522	16,650	16,650	16,650	0.00%
Miscellaneous Expense		105,430	128,475	125,008	133,837	176,108	40.88%
Capital Expenditures		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #12 **Business Unit 4150**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
411000	Property Tax	$ 558,509	$ -	$ 328,000	$ 328,000	$ 317,073
422800	State Aid - Personal Prop	-	33,673	33,673	33,673	33,673
471000	Interest on Investments	29,960	29,601	500	500	8,500
	Total Revenue	$ 588,469	$ 63,274	$ 362,173	$ 362,173	$ 359,246
	Expenses					
610100	Regular Salaries	$ 12,980	$ 13,529	$ 13,776	$ 13,776	$ 14,051
615000	Fringes	4,092	4,335	4,181	4,181	5,454
640100	Accounting/Audit Fees	1,397	1,372	1,500	1,500	1,500
640202	Recording/Filing Fees	150	150	150	150	150
640400	Consulting Services	-	-	15,000	15,000	15,000
659900	Other Contracts/Obligation	105,430	128,475	125,008	133,837	176,108
	Total Expense	$ 124,049	$ 147,861	$ 159,615	$ 168,444	$ 212,263

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
Business Enhancement Grant Fund Repler	$ 49,000
Developer funded incentive -	
McFleshman's Commons LLC	$ 7,000
Block 800 LLC	90,000
Bela Development LLC	28,000
Fox Cities Regional Partnership support	2,108
	$ 176,108

CITY OF APPLETON 2027 BUDGET
TAX INCREMENTAL DISTRICT # 12
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Property Taxes	$ 558,509	$ -	$ 328,000	$ 317,073	$ 317,073
Intergovernmental Revenue	-	33,673	33,673	33,673	33,673
Interest on Investments	29,960	29,601	500	8,500	8,500
Total Revenues	588,469	63,274	362,173	359,246	359,246
Expenses					
Program Costs	122,502	146,339	157,965	141,577	210,613
Administration	1,547	1,522	1,650	1,650	1,650
Total Expenses	124,049	147,861	159,615	143,227	212,263
Revenues over (under) Expenses	464,420	(84,587)	202,558	216,019	146,983
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	-
Interest Payments	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Net Change in Equity	464,420	(84,587)	202,558	216,019	146,983
Fund Balance - Beginning	237,369	701,789	617,202	617,202	833,221
Fund Balance - Ending	$ 701,789	$ 617,202	$ 819,760	$ 833,221	$ 980,204

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 701,787	$ 917,806
+ Net Change in Equity	216,019	146,983
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ 917,806	$ 1,064,789

CITY OF APPLETON 2024 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #13 **Business Unit 4160**

PROGRAM MISSION

This fund provides for the promotion of industry and providing industrial sites in the City's Southpoint Commerce Park and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

The City created TIF District #13 in 2023 to expand buildable lots in the Southpoint Commerce Park (by extenting infastructure between Eisenhower Dr & Coop Rd), while recapturing the cost of investments through the increased property tax revenues generated by new development. The TIF District provides for a 15-year expenditure period (July 19, 2038); The maximum life of the District is 20 years (July 19, 2043). To encourage additional development activity, renewed and enhanced marketing efforts are needed. The city plans to increase sales through more proactive marketing efforts and sales policies designed to stimulate business park investment and construction activity.

Major changes in Revenue, Expenditures, or Programs:

Signs budget increased to refresh marketing signs, and update existing monument sign to City Brand Standards.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 4,757,913	$ 94,167	$ 610,491	$ 610,491	$ 33,991	-94.43%
Program Expenses		$ 3,329,723	$ 1,109,075	$ 685,278	$ 685,278	$ 813,799	18.75%
Expenses Comprised Of:							
Personnel		89,864	30,646	30,393	30,393	34,770	14.40%
Purchased Services		13,403	4,802	36,650	36,650	51,650	40.93%
Miscellaneous Expense		7,379	30,036	59,860	59,860	67,754	13.19%
Capital Expenditures		3,219,077	805,978	-	-	100,000	N/A
Transfers Out		-	237,613	558,375	558,375	559,625	0.22%

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #13 **Business Unit 4160**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
411000	Property Tax	$ -	$ 471,165	$ 902,000	$ 902,000	$ 849,317
471000	Interest on Investments	22,277	86,676	1,000	1,000	26,500
500400	Sale of City Property	-	-	602,000	602,000	-
501500	Rental of City Property	13,936	7,491	7,491	7,491	7,491
591000	Proceeds of Debt	4,721,700	-	-	-	-
	Total Revenue	$ 4,757,913	$ 565,332	$ 1,512,491	$ 1,512,491	$ 883,308
	Expenses					
610100	Regular Salaries	$ 66,670	$ 24,039	$ 23,853	$ 23,853	$ 23,994
615000	Fringes	23,194	6,607	6,540	6,540	10,776
632800	Signs	-	3,250	-	-	15,000
640100	Accounting/Audit Fees	-	1,372	1,500	1,500	1,500
640202	Recording/Filing Fees	200	180	150	150	150
640400	Consulting Services	13,203	-	35,000	35,000	35,000
641200	Advertising	-	-	7,500	7,500	7,500
641301	Electric	141	186	1,000	1,000	250
642501	CEA Operations/Maint.	1,462	6,659	-	-	-
642502	CEA Depreciation/Replace.	1,936	19,991	-	-	-
659900	Other Contracts/Obligation	3,840	3,200	51,360	51,360	60,004
680900	Infrastructure Construction	3,219,077	805,978	-	-	100,000
791300	Transfer Out - Debt Service	-	237,613	558,375	558,375	559,625
	Total Expense	$ 3,329,723	$ 1,109,075	$ 685,278	$ 685,278	$ 813,799

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
Weed Cutting/Maintenance	$ 11,844
Commisions/Fees	48,160
	$ 60,004

CITY OF APPLETON 2027 BUDGET
TAX INCREMENTAL DISTRICT #13
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Property Taxes	$ -	$ 471,165	$ 902,000	$ 849,317	$ 849,317
Interest on Investments	22,277	86,676	1,000	26,500	26,500
Rental of City Property	13,936	7,491	7,491	7,491	7,491
Total Revenues	36,213	565,332	910,491	883,308	$ 883,308
Expenses					
Program Costs	3,329,523	839,680	125,253	224,503	252,524
Administration	200	1,552	1,650	1,650	1,650
Total Expenses	3,329,723	841,232	126,903	226,153	254,174
Revenues over (under) Expenses	(3,293,510)	(275,900)	783,588	657,155	629,134
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	4,721,700	-	-	-	-
Proceeds from Sale of Capital Assets	-	-	602,000	192,324	-
Interest Payments	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	-	(237,613)	(558,375)	(558,375)	(559,625)
Total Other Financing Sources (Uses)	4,721,700	(237,613)	43,625	(366,051)	(559,625)
Net Change in Equity	1,428,190	(513,513)	827,213	291,104	69,509
Fund Balance - Beginning	545,556	1,973,746	1,460,233	1,460,233	1,751,337
Fund Balance - Ending	$ 1,973,746	$ 1,460,233	$ 2,287,446	$ 1,751,337	$ 1,820,846

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 1,460,233	$ 1,751,337
+ Net Change in Equity	291,104	69,509
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ 1,751,337	$ 1,820,846

CITY OF APPLETON 2025 BUDGET
TAX INCREMENTAL DISTRICT #13
LONG TERM DEBT

	2024 G.O. Notes		
Year	Principal	Interest	Total
2027	385,000	174,625	559,625
2028	405,000	154,875	559,875
2029	425,000	134,125	559,125
2030	445,000	112,375	557,375
2031	470,000	89,500	559,500
2032	490,000	65,500	555,500
2033	520,000	40,250	560,250
2034	545,000	13,625	558,625
	$ 3,685,000	$ 784,875	$ 4,469,875

	Total		
Year	Principal	Interest	Total
2027	385,000	174,625	559,625
2028	405,000	154,875	559,875
2029	425,000	134,125	559,125
2030	445,000	112,375	557,375
2031	470,000	89,500	559,500
2032	490,000	65,500	555,500
2033	520,000	40,250	560,250
2034	545,000	13,625	558,625
	$ 3,685,000	$ 784,875	$ 4,469,875

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #14 **Business Unit 4170**

PROGRAM MISSION

This fund provides for infrastructure and mixed use site development for Wilden Portfolio Park (the former Thrivent Financial campus) and for the receipt of district "incremental" property taxes and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Wilden Portfolio Park is a new, mixed use development site initiated as a public-private partnership between the City of Appleton and North Meadows Investment, Ltd (a subsidiary of Thrivent Financial for Lutherans). To ensure continued supply of all types of housing, commercial and office development, investment in infrastructure is needed. This is identified as a priority for the City as outlined in the Comprehensive Plan - *Plan Appleton, per the following goals*

-Goal H: Appleton will have housing options of a variety of styles, sizes, and costs to meet community members' unique needs across its neighborhoods.
-Goal L: Appleton will continue to support thoughtful growth, development, and redevelopment that strengthens neighborhoods, takes into account sensitive natural areas, and maintains high-quality City of Appleton services.
-Goal E: Appleton will pursue economic development that retains and attracts talented people, brings good jobs to the area, and supports the vitality of its industrial areas, downtown, and neighborhood business districts.

The City created TIF District #14 in 2026 to provide targeted infrastructure and development investements in this area in conjuction with the private market, while recapturing the cost of participation through the increased property tax revenues. The mixed-use TIF District provides for a 15 year expenditure period (ending in 2041) to make investments to support the goals of the District. The maximum life of the District is 20 years (expiring in 2046).

Major changes in Revenue, Expenditures, or Programs:

None

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ -	$ -	$ -	$ -	$ 10,020,000	N/A
Program Expenses		$ -	$ -	$ -	$ -	$ 10,020,000	N/A
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Purchased Services		-	-	-	-	16,650	N/A
Miscellaneous Expense		-	-	-	-	-	N/A
Capital Expenditures		-	-	-	-	10,003,350	N/A
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Tax Incremental District #14 **Business Unit 4170**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
411000	Property Tax	$ -	$ -	$ -	$ -	$ -
591000	Proceeds of Debt	-	-	-	-	10,020,000
	Total Revenue	$ -	$ -	$ -	$ -	$ 10,020,000
	Expenses					
640100	Accounting/Audit Fees	$ -	$ -	$ -	$ -	$ 1,500
640202	Recording/Filing Fees	-	-	-	-	150
659900	Other Contracts/Obligation	-	-	-	-	15,000
680900	Infrastructure Construction	-	-	-	-	10,003,350
791300	Transfer Out - Debt Service	-	-	-	-	-
	Total Expense	$ -	$ -	$ -	$ -	$ 10,020,000

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Infrastructure Development

Development Payment - Developer-led Public Infastructure	
North Meadows Investment LTD	$10,000,000
	$10,000,000

Other Contracts/Obligations

Environmental Assessments, development due diligence, surveying (fire station site), etc.	$ 15,000
	$ 15,000

CITY OF APPLETON 2027 BUDGET
TAX INCREMENTAL DISTRICT #14
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

Revenues	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Property Taxes	$ -	$ -	$ -	$ -	$ -
Interest on Investments	-	-	-	-	-
Rental of City Property	-	-	-	-	-
Total Revenues	-	-	-	-	$ -
Expenses					
Program Costs	-	-	-	-	10,018,350
Administration	-	-	-	-	1,650
Total Expenses	-	-	-	-	10,020,000
Revenues over (under) Expenses	-	-	-	-	(10,020,000)
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	-	-	-	-	10,020,000
Proceeds from Sale of Capital Assets	-	-	-	-	-
Interest Payments	-	-	-	-	-
Operating Transfers In	-	-	-	-	-
Operating Transfers Out	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	10,020,000
Net Change in Equity	-	-	-	-	-
Fund Balance - Beginning	-	-	-	-	-
Fund Balance - Ending	$ -	$ -	$ -	$ -	$ -

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ -	$ -
+ Net Change in Equity	-	-
+ Advance from General Fund	-	-
- General Fund Advance Repayment	-	-
Working Cash - End of Year	$ -	$ -

CITY OF APPLETON 2027 BUDGET
TAX INCREMENTAL DISTRICT #14
LONG TERM DEBT

	2026 G.O. Notes		
Year	Principal	Interest	Total
2027			
2028	550,000	660,000	1,210,000
2029	550,000	660,000	1,210,000
2030	550,000	660,000	1,210,000
2031	550,000	660,000	1,210,000
2032	550,000	660,000	1,210,000
2033	550,000	660,000	1,210,000
2034	550,000	660,000	1,210,000
2035	550,000	660,000	1,210,000
2036*	6,600,000	660,000	7,260,000
	$ 11,000,000	$ 5,940,000	$ 16,940,000

* Balloon to be amortized over another 10 years

	Total		
Year	Principal	Interest	Total
2027	-	-	-
2028	550,000	660,000	1,210,000
2029	550,000	660,000	1,210,000
2030	550,000	660,000	1,210,000
2031	550,000	660,000	1,210,000
2032	550,000	660,000	1,210,000
2033	550,000	660,000	1,210,000
2034	550,000	660,000	1,210,000
2035	550,000	660,000	1,210,000
2036	6,600,000	660,000	7,260,000
	$ 11,000,000	$ 5,940,000	$ 16,940,000

NOTES

CITY OF APPLETON 2027 BUDGET

FACILITIES AND CONSTRUCTION MANAGEMENT

Director of Parks & Recreation: Thomas R. Flick, CFM

Deputy Director of Parks & Recreation: VACANT

CITY OF APPLETON 2027 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT

MISSION STATEMENT

Building communities and enriching lives where we live, work, and play.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

The Facilities Management Division provided operation and maintenance services for more than 1.27 million square feet of municipal buildings including, but not limited to, offices, park pavilions, municipal aquatic centers, vehicle garages, police and fire stations, a golf course, and water and wastewater plants. The services provided include maintaining and inspecting all building systems, such as HVAC, electrical, plumbing, structural and fire systems and general services such as janitorial services, pest control, and elevator maintenance. Additionally, in support of individual department missions, the Facilities Management Division provided maintenance and inspection of fuel systems, vehicle exhaust systems, appliances, air compressors, UPS's and vehicle wash bays.

The focus continued to be proactive in providing a high quality of customer service. As a customer service department, it is essential that we meet the needs of our customers by improving the systems' reliability, reducing maintenance costs, ensuring safety, and providing productive environments to allow our customers to deliver City services at a high level. We do this through a robust preventive maintenance program and by getting to the root cause of system issues to improve reliability.

Our tradespeople continued to improve their skills and knowledge by maintaining their professional licenses, attending training, and seeking ways to find new approaches, such as predictive and preventive maintenance. Management staff also attended various training and networking opportunities to improve their leadership and technical skills. The benchmark cost for maintenance and janitorial services is $5.82 per square foot, as published by the International Facilities Management Association, compared to our cost of $2.89. Expenses are controlled by employing in-house tradespeople to perform higher-cost skilled work, while contracting out work requiring a lesser degree of skill which can generally be procured at a lower cost. Emergency maintenance continues to impact expenses. Facilities staff have been resilient at responding to and resolving emergency building repairs, vandalism, and weather-related events.

Capital improvement projects expected to be completed in 2027 include: Valley Transit Phase 2, sustainability master plan, Fire Station 4 remodel, Fire Station 1 garage remodel and expansion, golf course HVAC upgrades, City Hall Human Resources and Finance remodel, Library solar install . These types of projects include ADA updates, safety and security improvements, door replacements, flooring replacements, large-scale painting, and various HVAC, plumbing and electrical upgrades.

Finally, the department remained diligent in its continued implementation of energy conservation and sustainability plans. During 2026, the Panel on Sustainability and Resilience identified major initiatives and continued to work towards future recommendations and they will be starting on a master plan with completion in 2027.

CITY OF APPLETON 2027 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT

MAJOR 2027 OBJECTIVES

Provide a high level of customer service by meeting or exceeding our customers' expectations for quality, timeliness and professionalism.

Plan and prepare for emergencies and crises. Facilities Management staff will be resilient and assure continuity of operations during emergencies and crises. The Department will continue to work with Emergency Management and other City departments to maintain and improve the continuity of the operations plan.

Provide planning and project management services including construction oversight and representation related to projects outlined in the capital improvement plan. Ensure all major facility maintenance projects meet project objectives and are completed on time and within budget.

Apply codes, regulations, and standards in all considerations of building systems, structures, interiors, and exteriors for building construction, operations and maintenance.

Oversee and implement maintenance plans through facility assessments, the roof management program, building system surveys, and predictive and preventive maintenance programs.

Emphasize maintenance activities while systematically reducing alterations, improvements, remodeling, and other non-maintenance activities. Simultaneously upgrade current facilities' conditions.

Coordinate, monitor, and evaluate contracted services to assure excellent service is received.

Promote workplace safety by routinely performing facility safety assessments to ensure safe facilities and working environments.

Implement energy management and sustainability plans for facilities. Focus on implementing solar strategies and continue to install LED lighting and controls in City parks and facilities where feasible.

Maintain a cost per square foot for maintenance and housekeeping under industry averages. Our projected current square foot benchmark is $2.89, which is far below the industry's benchmark of $5.82 as published by the International Facilities Management Association.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 3,201,685	$ 3,500,083	$ 3,235,647	$ 3,235,647	$ 3,323,225	2.71%
Program Expenses							
6330	Administration	462,178	468,417	411,714	411,714	439,558	6.76%
6331	Facilities Maintenance	2,695,127	2,696,496	2,829,294	2,829,294	2,884,943	1.97%
Total Program Expenses		$ 3,157,305	$ 3,164,913	$ 3,241,008	$ 3,241,008	$ 3,324,501	2.58%
Expenses Comprised Of:							
Personnel		1,122,884	1,081,179	1,089,896	1,089,896	1,128,685	3.56%
Training & Travel		7,993	9,398	8,000	8,000	8,000	0.00%
Supplies & Materials		446,535	438,450	417,152	417,152	446,022	6.92%
Purchased Services		1,574,893	1,583,636	1,725,960	1,725,960	1,741,794	0.92%
Capital Expenditures		-	-	-	-	-	N/A
Transfers Out		5,000	52,250	-	-	-	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		10.26	10.26	10.26	10.26	10.26	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET

FACILITIES AND CONSTRUCTION MANAGEMENT

Administration **Business Unit 6330**

PROGRAM MISSION

To provide a safe and productive physical environment which supports all of the City of Appleton's departments and community in a safe, accessible, sustainable and cost-effective manner.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", and #5: "Promote an environment that is respectful and inclusive".

Objectives:

Provide quality cost-effective administrative management to support the internal and external services provided by the Facilities Management Division, including:

- Strategic facilities planning
- Office space and layout planning
- ADA analysis
- Major renovation project management
- New construction project management
- Move coordination

As well as performing a range of planning services, including:

- Building assessment
- Preventive maintenance programs
- Energy & sustainability programs
- Environmental programs
- Facility documentation
- Space allocation records

Monitor the timeliness, professionalism and efficiency of staff, and the overall satisfaction with our services as perceived by our internal customers. Provide education and training opportunities for our employees to promote personal and professional growth and to meet federal, State and local guidelines.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT

Administration **Business Unit 6330**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
471000 Interest on Investments (Loss)	$ 4,905	$ 391,596	$ -	$ -	$ -
480100 Charges for Services	3,083,947	3,085,466	3,230,647	3,230,647	3,318,225
502000 Donations & Memorials	10,000	-	-	-	-
503000 Damage to City Property	1,261	17,145	-	-	-
503500 Other Reimbursements	2,607	5,876	5,000	5,000	5,000
Total Revenue	$ 3,102,720	$ 3,500,083	$ 3,235,647	$ 3,235,647	$ 3,323,225
Expenses					
610100 Regular Salaries	$ 244,657	$ 143,300	$ 187,264	$ 187,264	$ 192,501
615000 Fringes	72,011	125,947	78,734	78,734	85,373
620100 Training/Conferences	7,993	9,398	8,000	8,000	8,000
630100 Office Supplies	1,500	1,726	1,500	1,500	1,500
630200 Subscriptions	348	850	750	750	750
630300 Memberships & Licenses	3,834	3,301	2,000	2,000	2,000
630400 Postage/Freight	2,327	2,454	2,300	2,300	2,300
630500 Awards & Recognition	180	121	180	180	180
630700 Food & Provisions	279	294	240	240	240
631500 Books & Library Materials	858	-	700	700	700
632000 Printing/Copying	6,666	5,867	4,500	4,500	4,500
632101 Uniforms	2,057	320	500	500	500
632300 Safety Supplies	1,866	3,620	2,000	2,000	2,000
640100 Accounting/Audit Fees	1,830	2,084	1,865	1,865	1,865
640400 Consulting Services	13,515	12,785	12,000	12,000	12,000
640700 Solid Waste/Recycling	982	946	1,607	1,607	1,655
641200 Advertising	171	650	1,000	1,000	1,000
641300 Utilities	50,890	48,617	56,644	56,644	66,874
650100 Insurance	39,852	40,560	42,930	42,930	48,620
659900 Other Contracts/Obligation	5,362	13,327	7,000	7,000	7,000
791400 Transfer Out - Capital Project	5,000	52,250	-	-	-
Total Expense	$ 462,178	$ 468,417	$ 411,714	$ 411,714	$ 439,558

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT
Facilities Maintenance **Business Unit 6331**

PROGRAM MISSION

Provide proactive, cost-effective, and quality facilities maintenance services that preserve and extend the useful life of the City's facilities assets and to ensure reliable and dependable service for our internal and external customers.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Maintain mechanical, electrical and architectural systems including:

Carpentry	Fire protection	Locksmith	Roofing
Custodial services	Furniture	Pest control	Security
Electrical	HVAC	Plumbing	Structural
Elevator maintenance	Lighting maintenance	Refuse program	Windows

Develop and implement maintenance standards and schedules for buildings, building systems and installed equipment.

Major changes in Revenue, Expenditures, or Programs:

Lease expenses decreased as a result of the third floor of City Center selling during 2026. As a member of the condominium association, all members were required to pay a share of the condominium fees unpaid by previous owner.

CITY OF APPLETON 2027 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT
Facilities Maintenance **Business Unit 6331**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
503000 Damage to City Property	$ 98,965	$ -	$ -	$ -	$ -
Total Revenue	$ 98,965	$ -	$ -	$ -	$ -
Expenses					
610100 Regular Salaries	$ 545,355	$ 566,643	$ 557,972	$ 557,972	$ 565,001
610400 Call Time Wages	6,219	6,611	8,748	8,748	9,148
610500 Overtime Wages	13,675	10,529	11,707	11,707	12,242
610800 Part Time Wages	13,027	3,162	15,592	15,592	15,904
615000 Fringes	227,940	224,987	229,879	229,879	248,516
630600 Building Maint./Janitorial	389,749	388,351	366,482	366,482	395,352
630901 Shop Supplies	9,491	9,861	9,500	9,500	9,500
632700 Miscellaneous Equipment	27,380	21,685	26,500	26,500	26,500
640500 Engineering Fees	4,000	1,035	4,000	4,000	4,000
640700 Solid Waste/Recycling	320	1,230	1,500	1,500	1,500
641400 Janitorial Service	345,194	470,117	495,448	495,448	509,910
641600 Building Repairs & Maint.	661,614	545,785	642,052	642,052	664,849
641800 Equipment Repairs & Maint.	1,544	452	6,000	6,000	6,000
642500 CEA Expense	70,329	55,801	74,027	74,027	73,773
650200 Leases	378,752	390,247	378,887	378,887	341,748
650302 Equipment Rent	538	-	1,000	1,000	1,000
Total Expense	$ 2,695,127	$ 2,696,496	$ 2,829,294	$ 2,829,294	$ 2,884,943

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Building Maint./Janitorial Supplies	
Building interior	$ 30,480
Electrical	30,480
Elevator	20,320
Fire/Safety	35,550
HVAC	30,480
Janitorial supplies	55,838
Painting	30,480
Plumbing	30,480
Security	30,480
Structural/windows/ext. doors	30,480
Pool chemicals	70,284
	$ 395,352
Miscellaneous Equipment	
City furniture/general	$ 26,500
	$ 26,500
Janitorial Service	
City Hall	$ 85,823
Library	143,805
Parks & Rec. Facilities	28,512
Police Station	109,488
Municipal Services Building	53,506
Golf Course	6,637
Valley Transit & Transit Center	29,236
Wastewater Plant	23,132
Water Plant	29,771
	$ 509,910

Building Repairs & Maint. Services	
Electrical	$ 27,202
Elevator	58,696
Fire/safety	61,776
HVAC	252,287
Plumbing	20,700
Security	18,150
Structural/roof	13,800
Overhead & passage doors	97,416
Painting & pavilion staining	66,600
Flooring	8,740
Emergency Sirens	14,852
Other: pest control, locksmith, utility locates, landfill	24,630
	$ 664,849
Leases	
City Hall condo agreement	$ 313,512
Fitness/Storage Areas	16,236
Health Space	12,000
	$ 341,748

CITY OF APPLETON 2027 BUDGET
FACILITIES AND
CONSTRUCTION MANAGEMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
471000	Interest on Investments	4,905	391,597	9,756	-	-	-
480100	General Charges for Service	3,093,947	3,085,466	544,490	3,230,647	3,230,647	3,318,225
503000	Damage to City Property	100,226	17,145	11,602	-	-	-
503500	Other Reimbursements	2,607	5,877	-	5,000	5,000	5,000
	TOTAL PROGRAM REVENUES	3,201,685	3,500,085	565,848	3,235,647	3,235,647	3,323,225
	Personnel						
610100	Regular Salaries	249,913	244,379	79,049	745,236	745,236	282,678
610200	Labor Pool Allocations	386,785	362,366	113,968	-	-	473,744
610400	Call Time Wages	6,369	6,761	2,416	8,748	8,748	9,148
610500	Overtime Wages	13,675	10,529	4,838	11,707	11,707	12,242
610800	Part-Time Wages	13,027	3,162	-	15,592	15,592	15,904
611000	Other Compensation	1,135	1,135	1,135	-	-	1,080
611400	Sick Pay	83,309	30,451	-	-	-	-
611500	Vacation Pay	68,720	71,462	22,661	-	-	-
615000	Fringes	299,951	286,226	96,025	308,613	308,613	333,889
617000	Pension Expense	(11,724)	37,570	-	-	-	-
617100	OPEB Expense	11,724	27,138	-	-	-	-
	TOTAL PERSONNEL	1,122,884	1,081,179	320,092	1,089,896	1,089,896	1,128,685
	Training~Travel						
620100	Training/Conferences	7,993	9,398	896	8,000	8,000	8,000
	TOTAL TRAINING / TRAVEL	7,993	9,398	896	8,000	8,000	8,000
	Supplies						
630100	Office Supplies	1,500	1,726	625	1,500	1,500	1,500
630200	Subscriptions	348	850	-	750	750	750
630300	Memberships & Licenses	3,834	3,301	2,778	2,000	2,000	2,000
630400	Postage/Freight	2,327	2,454	512	2,300	2,300	2,300
630500	Awards & Recognition	180	121	-	180	180	180
630600	Building Maint./Janitorial	389,749	388,351	131,223	366,482	366,482	395,352
630700	Food & Provisions	279	294	19	240	240	240
630901	Shop Supplies	9,491	9,861	6,671	9,500	9,500	9,500
631500	Books & Library Materials	858	-	-	700	700	700
632001	City Copy Charges	6,049	5,758	134	3,600	3,600	3,600
632002	Outside Printing	617	109	66	900	900	900
632101	Uniforms	2,057	320	269	500	500	500
632300	Safety Supplies	1,866	3,620	378	2,000	2,000	2,000
632700	Miscellaneous Equipment	27,380	21,685	14,183	26,500	26,500	26,500
	TOTAL SUPPLIES	446,535	438,450	156,858	417,152	417,152	446,022
	Purchased Services						
640100	Accounting/Audit Fees	1,830	2,084	-	1,865	1,865	1,865
640400	Consulting Services	13,515	12,785	-	12,000	12,000	12,000
640500	Engineering Fees	4,000	1,035	4,605	4,000	4,000	4,000
640700	Solid Waste/Recycling Pickup	1,302	2,176	524	3,107	3,107	3,155
641200	Advertising	171	650	226	1,000	1,000	1,000
641301	Electric	19,705	18,015	7,098	21,022	21,022	21,653
641302	Gas	7,121	8,567	8,012	11,376	11,376	20,854
641303	Water	1,990	2,016	322	1,890	1,890	1,985
641304	Sewer	777	862	315	656	656	682
641306	Stormwater	15,096	14,153	-	15,200	15,200	15,200
641307	Telephone	1,669	1,806	152	2,500	2,500	2,500
641308	Cellular Phones	4,532	3,198	942	4,000	4,000	4,000
641400	Janitorial Service	345,194	470,117	208,233	495,448	495,448	509,910
641600	Building Repairs & Maint.	661,614	545,785	251,009	642,052	642,052	664,849
641800	Equipment Repairs & Maint.	1,544	452	-	6,000	6,000	6,000
642501	CEA Operations/Maint.	27,941	11,076	-	29,981	29,981	30,568
642502	CEA Depreciation/Replace.	42,388	44,725	-	44,046	44,046	43,205
650100	Insurance	39,852	40,560	-	42,930	42,930	48,620
650200	Leases	378,752	390,247	141,834	378,887	378,887	341,748
650302	Equipment Rent	538	-	-	1,000	1,000	1,000

CITY OF APPLETON 2027 BUDGET
FACILITIES AND
CONSTRUCTION MANAGEMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
659900	Other Contracts/Obligation	5,362	13,327	4,080	7,000	7,000	7,000
	TOTAL PURCHASED SVCS	1,574,893	1,583,636	627,352	1,725,960	1,725,960	1,741,794
	Capital Outlay						
680401	Machinery & Equipment	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
	Transfers						
791400	Transfer Out - Capital Project	5,000	52,250	-	-	-	-
	TOTAL TRANSFERS	5,000	52,250	-	-	-	-
	TOTAL EXPENSE	3,157,305	3,164,913	1,105,198	3,241,008	3,241,008	3,324,501

CITY OF APPLETON 2027 BUDGET

FACILITIES, GROUNDS AND CONSTRUCTION MANAGEMENT

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Charges for Services	$ 3,083,947	$ 3,085,466	$ 3,230,647	$ 3,230,647	$ 3,323,225
Total Revenues	3,083,947	3,085,466	3,230,647	3,230,647	3,323,225
Expenses					
Operating Expenses	3,152,305	3,112,663	3,241,008	3,241,008	3,324,501
Depreciation	-	-	-	-	-
Total Expenses	3,152,305	3,112,663	3,241,008	3,241,008	3,324,501
Operating Loss	(68,358)	(27,197)	(10,361)	(10,361)	(1,276)
Non-Operating Revenues (Expenses)					
Investment Income (Loss)	4,905	391,596	-	-	-
Other Income	112,833	23,021	5,000	5,000	-
Total Non-Operating	117,738	414,617	5,000	5,000	-
Income (Loss) before Contributions and Transfers	49,380	387,420	(5,361)	(5,361)	(1,276)
Contributions and Transfers In (Out)					
Transfer Out - Capital Projects	(5,000)	(52,250)	-	-	-
Change in Net Assets	44,380	335,170	(5,361)	(5,361)	(1,276)
Net Assets - Beginning	105,540	149,920	485,090	485,090	479,729
Net Assets - Ending	$ 149,920	$ 485,090	$ 479,729	$ 479,729	$ 478,453

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 156,535	$ 151,174
+ Change in Net Assets	(5,361)	(1,276)
Working Cash - End of Year	$ 151,174	$ 149,898

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Facilities and Construction Management **Business Unit 4350**

PROGRAM MISSION

This program accounts for funding sources and expenditures related to capital improvements of City facilities.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

This budget, under oversight of the Parks and Recreation Director, accounts for the expenditures related to City facility construction and improvements not accounted for separately in the City's enterprise funds. The projects anticipated for the upcoming year include the following:

Project	Amount	Page
Building Envelope	$ 150,000	Projects, pg. 652
Facility Renovations	2,000,000	Projects, pg. 655
Grounds Improvements	50,000	Projects, pg. 656
Hardscape Improvements	400,000	Projects, pg. 657
HVAC Systems	125,000	Projects, pg. 658
Interior Finishes & Furniture Improvements	1,800,000	Projects, pg. 659
Park ADA Improvements	200,000	Projects, pg. 694
Park Development	25,000	Projects, pg. 695
Playground Areas	175,000	Projects, pg. 697
Roof Replacement	325,000	Projects, pg. 662
Sport Courts	350,000	Projects, pg. 699
Safety and Security Improvements	425,000	Projects, pg. 663
	$ 6,025,000	

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027	% Change *
Program Revenues		$ 10,329,231	$ 7,026,252	$ 400,000	$ 400,000	$ 50,000	-87.50%
Program Expenses		$ 33,474,731	$ 6,588,632	$ 4,214,242	$ 4,214,242	$ 6,299,854	49.49%
Expenses Comprised Of:							
Personnel		262,234	272,513	274,242	274,242	274,854	0.22%
Supplies & Materials		239,552	-	-	-	-	N/A
Purchased Services		28,299,657	3,185,636	180,000	180,000	1,300,000	622.22%
Capital Expenditures		4,673,288	3,130,483	3,760,000	3,760,000	4,725,000	25.66%
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Facilities and Construction Management **Business Unit 4350**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
471000	Interest on Investments (Loss)	$ 231,266	$ 282,696	$ 50,000	$ 50,000	$ 50,000
502000	Donations & Memorials	8,092,187	4,289,252	-	-	-
503500	Other Reimbursements	5,778	2,454,304	350,000	350,000	-
591000	Proceeds of Long-term Debt	4,049,000	4,557,375	3,590,000	3,590,000	6,249,854
592100	Transfer In - General Fund	2,000,000	-	-	-	-
	Total Revenue	$ 14,378,231	$ 11,583,627	$ 3,990,000	$ 3,990,000	$ 6,299,854
	Expenses					
610100	Regular Salaries	$ 194,850	$ 205,640	$ 206,042	$ 206,042	$ 202,524
615000	Fringes	67,384	66,873	68,200	68,200	72,330
632700	Miscellaneous Equipment	239,552	-	-	-	-
640400	Consulting Services	10,750	13,416	-	-	-
640600	Architect Fees	28,288,907	3,172,220	180,000	180,000	1,300,000
680200	Land Improvements	1,247,781	694,546	60,000	60,000	50,000
680300	Buildings	810,102	1,602,480	3,075,000	3,075,000	1,650,000
680401	Machinery & Equipment	1,466,633	418,043	100,000	100,000	125,000
680402	Furniture & Fixtures	237,684	77,209	250,000	250,000	1,800,000
680900	Infrastructure Construction	911,088	338,205	275,000	275,000	1,100,000
	Total Expense	$ 33,474,731	$ 6,588,632	$ 4,214,242	$ 4,214,242	$ 6,299,854

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Land Improvements

Grounds Improvements - Parks	$ 50,000
	$ 50,000

Buildings

Building Envelope - Fire Station #1	$ 150,000
Facility Renovations - Fire Station #2	450,000
Facility Renovations - Fire Station #6	300,000
Safety and Security Improvements - MSB	125,000
Safety and Security Improvements - PD	100,000
Safety and Security Improvements - Parks	200,000
Roof Replacement - Fire Station #4	325,000
	$ 1,650,000

Infrastructure Construction

Hardscapes - City sites	$ 150,000
Hardscapes - Park sites	250,000
Playground - Schaefer Park	150,000
ADA Improvements	200,000
Sport Courts - Jaycee	350,000
	$ 1,100,000

Furniture & Fixtures

Interior Finishes - City Hall	$ 1,800,000
	$ 1,800,000

Architect Fees

Facility Renovations - MSB	$ 1,250,000
Park Development - Arbutus	25,000
Playground - Schaefer Park	25,000
	$ 1,300,000

Machinery & Equipment

HVAC Systems - PD	$ 125,000
	$ 125,000

CITY OF APPLETON 2027 BUDGET
FACILITIES AND CONSTRUCTION MANAGEMENT
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Interest Income (Loss)	$ 231,266	$ 282,696	$ 50,000	$ 50,000	$ 50,000
Other	8,092,187	6,743,556	-	-	-
Total Revenues	8,323,453	7,026,252	50,000	50,000	50,000
Expenses					
Program Costs	33,474,731	6,588,632	4,214,242	4,214,242	6,299,854
Total Expenses	33,474,731	6,588,632	4,214,242	4,214,242	6,299,854
Revenues over (under) Expenses	(25,151,278)	437,620	(4,164,242)	(4,164,242)	(6,249,854)
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	4,049,000	4,557,375	3,590,000	3,590,000	6,249,854
Operating Transfers In - General Fund	-	-	-	-	-
Operating Transfers In - Capital Proj	2,000,000	-	-	-	-
Operating Transfers Out - Capital Proj	-	-	-	-	-
Total Other Financing Sources (Uses)	6,049,000	4,557,375	3,590,000	3,590,000	6,249,854
Net Change in Equity	(19,102,278)	4,994,995	(574,242)	(574,242)	-
Fund Balance - Beginning	15,079,906	(4,022,372)	972,623	972,623	398,381
Fund Balance - Ending	$ (4,022,372)	$ 972,623	$ 398,381	$ 398,381	$ 398,381

CITY OF APPLETON 2027 BUDGET

PARKS & RECREATION DEPARTMENT

Director of Parks & Recreation: Thomas R. Flick, CPRP

Deputy Director of Parks & Recreation: VACANT

CITY OF APPLETON 2027 BUDGET
PARKS & RECREATION DEPARTMENT

MISSION STATEMENT

Building communities and enriching lives where we live, work, and play.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Parks and Recreation is a tangible reflection of the quality of life in a community. Together, they provide gathering places and opportunities for families and social groups, as well as for individuals of all ages and economic status. In 2026, many great projects were completed to preserve and extend the useful life of City parks, as well as changes to recreational programming to meet the demands and needs of the community.

Parks and Grounds Management

The Grounds Division proactively managed 610 acres of park grounds that includes the Scheig Center and Gardens, 17 ball diamonds, 15 tennis courts, 10 pickleball courts, 12 basketball courts, two volleyball courts, two disc golf courses, one skateboard park, four ice rinks, 13.2 miles of paved trails, one archery range, two kayak launches, and 20,100 sq. ft. of accessible playgrounds (30 playgrounds). The grounds, fencing, and all safety and security entrances at the Wastewater Treatment Facility, MSB, Valley Transit, and Water Treatment Facility, along with all City round-abouts, boulevards, and terraces, are also maintained by the grounds division.

Significant projects include a new playground and walkway for Alicia Park, the addition of a bench press to Veterans Memorial Park, and the repair of several sections of sidewalk throughout City park. A pickleball and basketball court were designed for Jaycee Park. ADA improvements were performed at the Lions, Peabody, and Linwood Park bathrooms. Slats were added to the Lundgaard Pickleball Courts and wind screens were installed at the Telulah Pickleball Courts. Memorial benches were installed at Arbutus, Schaeffer and Ellen Kort Parks. Additionally, routine maintenance included upkeep of playground equipment, invasive plant control, parking lot and walkway repairs, and general grounds maintenance.

Recreation Services

The Recreation Division implemented several customer service process improvements in 2026, including the introduction of online pool pass purchases and the ability for customers to complete pool rental reservations online.

Staff also successfully navigated operational adjustments related to the temporary relocation of customer service operations and Recreation Division staff to the Scheig Center during the department remodel project.

The Division launched a new community-based initiative, Discover Appleton, a citywide interactive scavenger hunt designed for students, families, teens, and adults of all ages. Running from May through October, the program encourages participants to complete missions, explore parks and neighborhoods, and gain a greater understanding of the departments and services that support the community, including Parks & Recreation, the Library, Fire Department, Police Department, Mayor's Office, and Department of Public Works.

Several enhancements were made to aquatics programming in 2026, including increased focus on swim lesson instructor training and instructional resources, the introduction of a sensory swim program at Mead Pool, and the addition of new special events at the pools aimed at increasing attendance and community engagement.

Recreation Division staff are currently engaged in a strategic planning process that includes a community recreation interest survey, SWOT analysis, vision and legacy discussions for the division, and the development of strategic goals and objectives to help guide future priorities and service delivery.

CITY OF APPLETON 2027 BUDGET
PARKS & RECREATION DEPARTMENT

MAJOR 2027 OBJECTIVES

Provide planning and project management services, including construction oversight and representation related to projects outlined in the Capital Improvement Plan.

Provide multi-use aquatic facilities that serve as a destination for residents of Appleton and surrounding communities at a reasonable cost for all ages and abilities while maintaining a welcoming and safe environment.

Implement the Parks and Recreation section of the Comprehensive Plan. Monitor trends in the community, changes in the parks and recreational industry, and solicit and implement feedback to update the five-year plan annually.

Encourage increased awareness, program participation, and staff hiring amongst community demographic segments that are currently under-represented.

Enhance diversity, equity and inclusion throughout Parks and Recreation including, but not limited to, facilities, amenities, programming and policies.

Implement improvements as indicated in the ADA accessibility audit to ensure compliance with ADA Title II Section 35.150(d)(3) requirements.

Implement recommendations outlined in the Trails Master Plan.

Upgrade playground areas and equipment to maintain safe and user-friendly experiences. The department currently maintains, inspects and repairs 30 playground areas throughout the parks. When playground equipment exceeds its life expectancy, it is replaced to ensure safety and that it meets the recreational needs of the users.

Continue to add to the Adopt-A-Park program and volunteer programs for the Veterans Memorial Park Scheig Center Gardens. Currently nine parks, two trails, and one bed are adopted.

Begin implementation of the Recreation Division Strategic Plan by prioritizing key initiatives identified through the community engagement and planning process. Utilize strategic planning findings to guide program development, resource allocation, operational improvements, and long-term decision-making.

Evaluate the future space needs of the Unity Dance & Acrobatics and fitness programs as the current lease expires in 2027. Review program growth, space requirements, participant needs, and lease costs while exploring partnership opportunities and alternative facility options to support future program needs.

Expand community participation through strategic marketing, inclusive outreach, and data-informed decision making to ensure recreation opportunities remain accessible, relevant, and responsive to the evolving needs of the community.

Enhance program quality and customer service by using participant feedback and best practices to continuously improve programs and services.

Strengthen community partnerships by collaborating with schools, businesses, nonprofit organizations, and community groups to expand recreational opportunities, leverage shared resources, and increase sponsorship and partnership opportunities.

Promote healthy, active lifestyles and community connection by providing diverse recreational programs, events, and wellness opportunities that encourage physical activity, social engagement, and lifelong recreation for residents of all ages and abilities.

Support employee growth by providing training, leadership development, and professional development opportunities that help staff deliver high-quality programs and excellent customer service.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 1,196,985	$ 1,205,926	$ 1,280,940	$ 1,280,940	$ 1,278,693	-0.18%
Program Expenses							
16532	Grounds Maintenance	2,246,156	2,335,646	2,290,259	2,290,259	2,382,905	4.05%
16541	Recreation Programs	2,160,707	2,204,430	2,352,404	2,352,404	2,410,619	2.47%
Total Program Expenses		$ 4,406,863	$ 4,540,076	$ 4,642,663	$ 4,642,663	$ 4,793,524	3.25%
Expenses Comprised Of:							
Personnel		2,379,795	2,436,271	2,482,585	2,482,585	2,567,956	3.44%
Training & Travel		8,565	8,629	8,320	8,320	8,320	0.00%
Supplies & Materials		251,395	246,259	316,675	316,675	316,675	0.00%
Purchased Services		1,767,108	1,848,917	1,835,083	1,835,083	1,900,573	3.57%
Full Time Equivalent Staff:							
Personnel allocated to programs		16.39	16.39	16.39	16.42	16.42	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
PARKS & RECREATION DEPARTMENT

Parks and Grounds Management **Business Unit 16532**

PROGRAM MISSION

Develop, manage and maintain a high-quality, diverse system of park land, athletic facilities, trails, open spaces and other City property in an environmentally conscious manner for the enjoyment and healthful recreation of the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services" and #2: "Encourage active community participation and involvement".

Objectives:

Maintain the appropriate levels and quality of green space to increase health, increase social connection, aid the environment and have significant positive impacts on the local economy.

Proactively perform grounds preparation, planning and maintenance of open spaces, City-owned facilities, ball diamonds, trails, boulevards, triangles, ice rinks, and playgrounds. Services provided to internal and external customers include, but are not limited to:

Asphalt/concrete maintenance	Parking/sidewalks maintenance
Fence/gate maintenance	Signage
Fertilizing	Spring and fall cleanup
Graffiti removal	Snow removal/ice control
Landscaping	Turf management
Mowing	Weed control

Recreational maintenance of playground equipment, ball fields, basketball courts, tennis courts, trails, fat tire courses, boat and canoe/kayak launches, cross-country skiing and ice rink maintenance.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
PARKS & RECREATION DEPARTMENT

Parks and Grounds Management **Business Unit 16532**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
480100 Charges for Service	$ 91,446	$ 115,639	$ 116,000	$ 116,000	$ 113,000
501600 Lease Revenue	88,148	92,104	94,588	94,588	95,341
502000 Donations & Memorials	12,252	2,005	7,500	7,500	7,500
503000 Damage to City Property	3,727	12,364	-	-	-
503500 Other Reimbursements	1,322	-	-	-	-
Total Revenue	$ 196,895	$ 222,112	$ 218,088	$ 218,088	$ 215,841
Expenses					
610100 Regular Salaries	$ 631,082	$ 628,455	$ 666,510	$ 666,510	$ 675,122
610400 Call Time Wages	1,100	2,680	1,844	1,844	1,874
610500 Overtime Wages	10,100	12,403	9,765	9,765	9,924
610800 Part-Time Wages	151,992	144,945	155,154	155,154	158,259
615000 Fringes	225,401	251,662	274,489	274,489	280,056
620100 Training/Conferences	1,996	1,544	2,000	2,000	2,000
630300 Memberships & Licenses	659	1,040	600	600	600
630500 Awards & Recognition	180	374	165	165	165
630700 Food & Provisions	220	268	220	220	220
630899 Other Landscape Supplies	50,950	50,733	55,000	55,000	55,000
630901 Shop Supplies	4,799	4,508	5,000	5,000	5,000
632199 Other Clothing	1,605	2,216	1,500	1,500	1,500
632200 Gas Purchases	23,115	19,299	24,779	24,779	24,779
632300 Safety Supplies	3,199	2,615	2,500	2,500	2,500
632700 Miscellaneous Equipment	14,698	23,794	23,000	23,000	23,000
640400 Consulting Services	2,500	4,200	5,000	5,000	5,000
640700 Solid Waste/Recycling	11,624	12,265	12,731	12,731	13,113
641300 Utilities	250,865	250,842	255,275	255,275	264,746
641500 Tipping Fees	303	217	200	200	200
642000 Facilities Charges	298,109	288,750	203,555	203,555	237,537
642500 CEA Expense	480,120	533,765	566,972	566,972	598,310
642900 Interfund Allocations	(16,099)	(19,801)	(53,000)	(53,000)	(53,000)
644000 Snow Removal Services	13,006	19,881	11,000	11,000	11,000
645400 Grounds Repair & Maint.	62,283	59,957	44,000	44,000	44,000
650301 Facility Rent	3,500	3,500	3,500	3,500	3,500
659900 Other Contracts/Obligation	18,849	35,534	18,500	18,500	18,500
Total Expense	$ 2,246,156	$ 2,335,646	$ 2,290,259	$ 2,290,259	$ 2,382,905

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Other Landscape Supplies

Topsoil, sand, seed, fertilizer, infield mix for ball diamonds, plant material, herbicides/pesticides, mulch, chips and other supplies	$ 55,000
	$ 55,000

Gas Purchases

Fuel for small equipment	$ 24,779
	$ 24,779

Other Contracts/Obligations

Contracted herbicide application	$ 5,000
Reid maintenance bldg. rental	3,500
DNR Permits,trail maps, Bee City, etc.	4,500
Port-a-potty rental	5,500
	$ 18,500

Miscellaneous Equipment

Replace small motor equip.	$ 23,000
	$ 23,000

Grounds Repair & Maintenance

Fencing repair	$ 6,000
Weed control	6,000
Playground equipment	7,000
Courts/fields upkeep	7,000
Signage upkeep	2,500
Exterior lighting repair	2,500
Stormwater pond maint.	3,000
Landscaping maint.	7,000
Other:	
Scoreboards, gates, trails, ice rinks, goose mgmt.	3,000
	$ 44,000

CITY OF APPLETON 2027 BUDGET
PARKS & RECREATION DEPARTMENT

Recreation Services **Business Unit 16541**

PROGRAM MISSION

To provide both structured and unstructured recreational services by developing diverse programs and activities that encourage community involvement while striving to enhance the social, cultural and physical well-being of our residents and visitors.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", and #5: "Promote an environment that is respectful and inclusive".

Objectives:

Provide exceptional customer service through:

- Promotion and support of the online registration system and pass management systems
- Responsive, efficient, and courteous customer service
- Effective communication through the website, e-newsletter, social media, and other digital platforms
- Ongoing training and empowerment of staff and volunteers

Provide diverse and accessible recreational opportunities for residents of all ages by offering:

- Active adult programs
- Adaptive programs
- Preschool programs
- Drop-in programs
- Youth instructional programs
- Special events and trips
- Youth sports programs/leagues
- Teen programs
- Adult instructional programs

Coordinate the delivery of recreation programs and services through:

- Administration of agreements with existing partners
- Collaboration with local governments and community stakeholders
- Partnerships with schools, community organizations, and other agencies

Maximize the use of recreation facilities through:

- Programming at pools, athletic fields, sport courts, studios, pavilions, and other recreation facilities
- Customer-friendly registration and reservation system
- Policies that encourage equitable and efficient community use
- Collaboration with community organizations and leisure service providers

Implement the Recreation Strategic Plan by:

- Prioritizing initiatives identified through the planning process
- Evaluating and adapting programs based on community needs and participation trends
- Exploring innovative partnerships and service delivery opportunities
- Supporting long-term planning for recreation facilities and programs

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
PARKS & RECREATION DEPARTMENT

Recreation Services **Business Unit 16541**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
480100 Charges for Service	$ 972,557	$ 953,951	$ 1,034,932	$ 1,034,932	$ 1,034,932
500100 Fees & Commissions	488	-	980	980	980
501000 Miscellaneous Revenue	2,475	1,400	-	-	-
501500 Rental of City Property	6,545	6,545	7,090	7,090	7,090
502000 Donations & Memorials	18,025	21,918	19,850	19,850	19,850
Total Revenue	$ 1,000,090	$ 983,814	$ 1,062,852	$ 1,062,852	$ 1,062,852
Expenses					
610100 Regular Salaries	$ 491,046	$ 511,734	$ 494,632	$ 494,632	$ 507,113
610500 Overtime Wages	4,387	7,499	-	-	-
610800 Part-Time Wages	673,620	684,404	698,632	698,632	712,613
615000 Fringes	191,060	192,492	181,559	181,559	222,995
620100 Training/Conferences	6,569	7,086	6,320	6,320	6,320
630100 Office Supplies	1,192	1,803	2,775	2,775	2,775
630200 Subscriptions	468	496	468	468	468
630300 Memberships & Licenses	8,436	7,544	9,329	9,329	9,329
630400 Postage/Freight	201	34	4,400	4,400	4,400
630500 Awards & Recognition	1,925	1,654	3,893	3,893	3,893
630700 Food & Provisions	2,815	3,378	4,695	4,695	4,695
631400 Concession Supplies	55,130	51,820	76,305	76,305	76,305
631500 Books & Library Materials	542	73	500	500	500
631600 Supplies	21,028	24,681	28,010	28,010	28,010
632000 Printing/Copying	6,929	3,637	3,950	3,950	3,950
632100 Clothing	38,133	28,906	49,526	49,526	49,526
632400 Medical/Lab Supplies	435	680	900	900	900
632700 Miscellaneous Equipment	14,739	16,712	19,160	19,160	19,160
640300 Bank Service Fees	52,101	58,105	52,000	52,000	58,000
640400 Consulting Services	-	-	350	350	350
641200 Advertising	4,195	3,971	4,500	4,500	4,500
641300 Utilities	153,819	179,901	187,430	187,430	187,430
642000 Facilities Charges	228,936	218,119	307,060	307,060	290,323
642400 Software Support	7,241	6,360	9,458	9,458	9,458
642500 CEA Expense	7,770	7,005	7,755	7,755	7,809
643100 Interpreter Services	307	1,670	500	500	1,500
650301 Facility Rent	114,761	112,366	135,827	135,827	135,827
650302 Equipment Rent	8,140	9,285	5,500	5,500	5,500
659900 Other Contracts/Obligation	64,782	63,015	56,970	56,970	56,970
Total Expense	$ 2,160,707	$ 2,204,430	$ 2,352,404	$ 2,352,404	$ 2,410,619

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Concession Supplies	
Food and beverage	$ 73,305
Other concession supplies	3,000
	$ 76,305
Supplies	
Arts and crafts	$ 1,725
Sports equipment	16,575
Other misc. program supplies	9,710
	$ 28,010
Miscellaneous Equipment	
Program administration	$ 4,068
Concession operations	2,892
Pool operations	12,200
	$ 19,160
Clothing	
Youth sport t-shirts	$ 36,188
Staff clothing	13,338
	$ 49,526
Facility Rent	
Dance studios	$ 75,497
Appleton Schools	21,950
Appleton Schools (pools)	22,725
Reid Golf Course	8,500
USA Youth-soccer field use	7,155
	$ 135,827
Other Contracts/Obligations	
City Band	$ 14,000
Playground fair rentals, trips, partner programs, recital tix	40,970
On The Hill movie license	2,000
	$ 56,970

CITY OF APPLETON 2027 BUDGET
PARKS & RECREATION DEPARTMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Revenues						
480100	General Charges for Service	242,935	360,743	126,975	1,150,932	1,150,932	1,147,932
480203	Concessions	104,567	106,282	581	-	-	-
480300	Program Fees	33,357	32,406	20	-	-	-
485000	Daily Entrance Fees	264,169	249,612	24,219	-	-	-
486000	Lessons/Classes	412,375	313,166	137,360	-	-	-
487700	Advertising/Promotional Fees	6,600	7,350	5,100	-	-	-
500100	Fees & Commissions	488	-	1,400	980	980	980
501000	Miscellaneous Revenue	2,475	1,443	850	-	-	-
501500	Rental of City Property	6,545	6,545	-	7,090	7,090	7,090
501600	Lease Revenue	88,148	92,104	42,906	94,588	94,588	95,341
502000	Donations & Memorials	30,277	41,923	10,163	27,350	27,350	27,350
503000	Damage to City Property	3,727	12,364	167	-	-	-
508500	Cash Short or Over	1,322	-	-	-	-	-
	TOTAL PROGRAM REVENUES	1,196,985	1,223,938	349,741	1,280,940	1,280,940	1,278,693
	Personnel						
610100	Regular Salaries	872,246	914,124	297,209	1,161,142	1,161,142	675,380
610200	Labor Pool Allocations	134,349	117,863	37,246	-	-	505,415
610400	Call Time Wages	1,100	2,680	1,170	1,844	1,844	1,874
610500	Overtime Wages	14,487	19,900	4,327	9,765	9,765	9,924
610800	Part-Time Wages	825,612	829,348	89,880	853,786	853,786	870,872
611000	Other Compensation	1,855	1,855	1,540	-	-	1,440
611400	Sick Pay	927	-	-	-	-	-
611500	Vacation Pay	112,757	106,347	34,496	-	-	-
615000	Fringes	416,462	444,154	159,853	456,048	456,048	503,051
	TOTAL PERSONNEL	2,379,795	2,436,271	625,721	2,482,585	2,482,585	2,567,956
	Training~Travel						
620100	Training/Conferences	8,565	8,629	3,120	8,320	8,320	8,320
	TOTAL TRAINING / TRAVEL	8,565	8,629	3,120	8,320	8,320	8,320
	Supplies						
630100	Office Supplies	1,192	1,803	875	2,775	2,775	2,775
630200	Subscriptions	468	496	-	468	468	468
630300	Memberships & Licenses	9,095	8,583	1,373	9,929	9,929	9,929
630400	Postage/Freight	201	34	-	4,400	4,400	4,400
630500	Awards & Recognition	2,105	2,029	106	4,058	4,058	4,058
630700	Food & Provisions	3,034	3,645	642	4,915	4,915	4,915
630899	Other Landscape Supplies	50,950	50,733	15,803	55,000	55,000	55,000
630901	Shop Supplies	4,799	4,508	2,118	5,000	5,000	5,000
631402	Non-Alcoholic Beverages	5,620	4,719	16	11,730	11,730	11,730
631403	Candy/Food	48,459	45,736	(37)	61,575	61,575	61,575
631404	Other Concession Supplies	1,048	1,364	-	3,000	3,000	3,000
631500	Books & Library Materials	542	73	6	500	500	500
631601	Arts & Crafts Supplies	796	1,662	139	1,725	1,725	1,725
631602	Sports Equipment	10,562	10,208	592	16,575	16,575	16,575
631603	Other Misc. Supplies	9,671	12,808	6,401	9,710	9,710	9,710
632001	City Copy Charges	984	1,203	215	1,300	1,300	1,300
632002	Outside Printing	5,945	2,434	261	2,650	2,650	2,650
632101	Uniforms	8,050	8,726	703	13,338	13,338	13,338
632199	Other Clothing	31,688	22,394	3,508	37,688	37,688	37,688
632200	Gas Purchases	23,115	19,299	2,846	24,779	24,779	24,779

CITY OF APPLETON 2027 BUDGET
PARKS & RECREATION DEPARTMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
632300	Safety Supplies	3,199	2,615	1,127	2,500	2,500	2,500
632400	Medical/Lab Supplies	435	679	-	900	900	900
632700	Miscellaneous Equipment	29,437	40,508	5,142	42,160	42,160	42,160
	TOTAL SUPPLIES	251,395	246,259	41,836	316,675	316,675	316,675
	Purchased Services						
640300	Bank Service Fees	52,101	58,105	15,711	52,000	52,000	58,000
640400	Consulting Services	2,500	4,200	230	5,350	5,350	5,350
640700	Solid Waste/Recycling Pickup	11,624	12,265	1,901	12,731	12,731	13,113
641200	Advertising	4,195	3,971	3,124	4,500	4,500	4,500
641301	Electric	158,790	157,359	40,489	151,181	151,181	159,414
641302	Gas	18,918	28,533	5,681	43,884	43,884	43,858
641303	Water	38,389	57,213	5,408	55,200	55,200	56,210
641304	Sewer	14,464	26,301	1,478	13,853	13,853	14,107
641306	Stormwater	166,177	154,588	41,081	168,242	168,242	168,242
641307	Telephone	2,542	2,687	202	4,145	4,145	4,145
641308	Cellular Phones	5,404	4,063	1,643	6,200	6,200	6,200
641500	Tipping Fees	303	217	290	200	200	200
642000	Facilities Charges	527,045	506,870	41,076	510,615	510,615	527,860
642400	Software Support	7,241	6,360	3,167	9,458	9,458	9,458
642501	CEA Operations/Maint.	213,587	238,933	-	246,711	246,711	251,540
642502	CEA Depreciation/Replace.	274,303	301,838	-	328,016	328,016	354,579
642900	Interfund Allocations	(16,099)	(19,801)	(4,007)	(53,000)	(53,000)	(53,000)
643100	Interpreter Services	307	1,678	-	500	500	1,500
644000	Snow Removal Services	13,006	19,881	13,000	11,000	11,000	11,000
645400	Grounds Repair & Maintenance	62,280	59,957	4,062	44,000	44,000	44,000
650301	Facility Rent	118,261	115,865	49,333	139,327	139,327	139,327
650302	Equipment Rent	8,140	9,285	-	5,500	5,500	5,500
659900	Other Contracts/Obligation	83,630	98,549	26,191	75,470	75,470	75,470
	TOTAL PURCHASED SVCS	1,767,108	1,848,917	250,060	1,835,083	1,835,083	1,900,573
	TOTAL EXPENSE	4,406,863	4,540,076	920,737	4,642,663	4,642,663	4,793,524

CITY OF APPLETON 2027 BUDGET
PARKS & RECREATION DEPARTMENT

NOTES

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Union Spring Park **Business Unit 7110**

PROGRAM MISSION

To account for funding received from private donations to finance the maintenance of the well at Union Spring Park and the corresponding expenditures.

PROGRAM NARRATIVE

Objectives:

Provide funds to make necessary minor repairs to the site as needed.

Major changes in Revenue, Expenditures or Program:

The balance will be utilized in 2025 and the fund will be closed.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Adopted Budget	2026 Projected	2027 Budget
Revenues					
Interest Income	$ 10	$ -	$ -	$ -	$ -
Expenses					
Program Costs	220	20	-	-	-
Revenues over (under) Expenses	(210)	(20)	-	-	-
Fund Balance - Beginning	225	15	(5)	(5)	(5)
Fund Balance - Ending	$ 15	$ (5)	$ (5)	$ (5)	$ (5)

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Peabody Estate **Business Unit 7130**

PROGRAM MISSION

To account for funding received from a private donation to finance the acquisition and development of Peabody Park and the corresponding expenditures for such purposes.

PROGRAM NARRATIVE

Objectives:

Provide funds to acquire land and/or develop facilities for Peabody Park.

Major changes in Revenue, Expenditures or Programs:

No major changes.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Adopted Budget	2026 Projected	2027 Budget
Revenues					
Interest Income	$ 3,259	$ 3,351	$ -	$ 1,200	$ 1,200
Expenses					
Program Costs	-	-	-	-	-
Revenues over (under) Expenses	3,259	3,351	-	1,200	1,200
Fund Balance - Beginning	68,971	72,230	75,581	75,581	76,781
Fund Balance - Ending	$ 72,230	$ 75,581	$ 75,581	$ 76,781	$ 77,981

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Lutz Park Recreation **Business Unit 7150**

PROGRAM MISSION

To account for funding received from private donations to finance the construction and preservation of the recreational facilities at Lutz Park and the corresponding expenditures for such purposes.

PROGRAM NARRATIVE

Objectives:

Provide funds to finance major maintenance and development of Lutz Park.

Major changes in Revenue, Expenditures or Programs:

No major changes.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Adopted Budget	2026 Projected	2027 Budget
Revenues					
Interest Income	$ 6,789	$ 6,983	$ -	$ 2,200	$ 2,200
Expenses					
Program Costs	-	-	-	-	-
Revenues over (under) Expenses	6,789	6,983	-	2,200	2,200
Fund Balance - Beginning	143,718	150,507	157,490	157,490	159,690
Fund Balance - Ending	$ 150,507	$ 157,490	$ 157,490	$ 159,690	$ 161,890

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Park Open Space **Business Unit 7160**

PROGRAM MISSION

Provide a funding mechanism to account for funds received from subdivision developers to finance acquisition of new park land and development of new parks and facilities.

PROGRAM NARRATIVE

Objectives:

Acquisition of park land and/or trail corridors identified in the Parks, Recreation and Facilities Management Department Comprehensive Plan.

Development of new parks and trails that would include: expenses associated with appraisals, title searches, surveys, wetland delineation, environmental impact studies, legal fees, counsel fees and debt issuance costs.

Development of recreation facilities and associated facilities identified in the approved master plan for the new park or trail.

Major changes in Revenue, Expenditures and Programs:

No major changes.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Adopted Budget	2026 Projected	2027 Budget
Revenues					
Interest Income	$ 7,363	$ 8,962	$ -	$ 4,000	$ 4,000
Zoning & Subdivision Fees	17,500	11,540	-	7,000	7,000
Donations & Memorials	13,500	-	-	-	-
Total Revenue	38,363	20,502	-	11,000	11,000
Expenses					
Land Improvements	27,000	-	-	-	-
Revenues over (under) Expenses	11,363	20,502	-	11,000	11,000
Fund Balance - Beginning	153,345	164,708	185,210	185,210	196,210
Fund Balance - Ending	$ 164,708	$ 185,210	$ 185,210	$ 196,210	$ 207,210

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Project City Park **Business Unit 7170**

PROGRAM MISSION

To account for funding received from private donations to finance the maintenance of City Park and the corresponding expenditures.

PROGRAM NARRATIVE

Objectives:

Provide funds for major maintenance issues related to the central plaza in City Park donated by Appleton Papers in 2007.

Major changes in Revenue, Expenditures or Programs:

No major changes.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Adopted Budget	2026 Projected	2027 Budget
Revenues					
Interest Income	$ 297	$ 304	$ -	$ 100	$ 100
Expenses					
Program Costs	-	-	-	-	-
Revenues over (under) Expenses	297	304	-	100	100
Fund Balance - Beginning	6,267	6,564	6,868	6,868	6,968
Fund Balance - Ending	$ 6,564	$ 6,868	$ 6,868	$ 6,968	$ 7,068

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Miracle League Field **Business Unit 7190**

PROGRAM MISSION

To account for funding received from private donations to finance the maintenance and upgrade costs of the Miracle League Field and its associated amenities and the corresponding expenditures.

PROGRAM NARRATIVE

Objectives:

Provide funds for major maintenance and/or upgrading of the Miracle League Field and its associated amenities. Examples include:

- Equipment upgrades to meet code or safety guidelines outlined by the Consumer Product Safety Commission and/or American Society for Testing and Materials.
- Repairs and/or replacement of existing facilities, materials and/or equipment damaged by storms or acts of vandalism not covered by insurance.
- Repairs and/or replacement of resilient surfacing materials.
- Future site grading, roadways, sidewalks, utilities, etc., not included in original construction, but identified in the project plan.
- Additional security and/or area lighting, accessible parking, etc., beyond current code requirements that directly or indirectly benefit the Miracle League Field and associated amenities.
- Construction and/or renovations to shelters, restrooms, and other park amenities in the immediate vicinity of the Miracle League Field.

Major changes in Revenue, Expenditures or Program:

No major changes.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Adopted Budget	2026 Projected	2027 Budget
Revenues					
Interest Income	$ 1,278	$ 1,220	$ -	$ 500	$ 500
Expenses					
Program Costs	2,245	-	-	-	-
Revenues over (under) Expenses	(967)	1,220	-	500	500
Fund Balance - Beginning	27,181	26,214	27,434	27,434	27,934
Fund Balance - Ending	$ 26,214	$ 27,434	$ 27,434	$ 27,934	$ 28,434

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Ellen Kort Peace Park **Business Unit 7200**

PROGRAM MISSION

To account for funding received from private donations to finance the development, construction, and maintenance of Ellen Kort Peace Park and the corresponding expenditures.

PROGRAM NARRATIVE

Objectives:

Provide funds to finance major maintenance and development of Ellen Kort Peace Park.

Major changes in Revenue, Expenditures or Programs:

No major changes.

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Adopted Budget	2026 Projected	2027 Budget
Revenues					
Misc Local Gov't Aids	$ -	$ -	$ -	$ -	$ -
Interest Income	3,945	4,369	-	1,800	1,800
Donations & Memorials	3,000	2,000	-	-	-
Total Revenue	6,945	6,369	-	1,800	1,800
Expenses					
Program Costs	-	-	-	-	-
Revenues over (under) Expenses	89,940	6,369	-	1,800	1,800
Fund Balance - Beginning	-	89,940	96,309	96,309	98,109
Fund Balance - Ending	$ 89,940	$ 96,309	$ 96,309	$ 98,109	$ 99,909

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET

REID GOLF COURSE

Director of Parks & Recreation: Thomas R. Flick, CPRP

Deputy Director of Parks & Recreation: VACANT

CITY OF APPLETON 2027 BUDGET
REID GOLF COURSE

MISSION STATEMENT

Reid Golf Course is dedicated to growing the game of golf by providing competitive rates, a golf course conforming to high standards, quality facilities and sincere customer service to golfers at all skill levels.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Continued improvement of all clubhouse services to increase revenue, provide consistent customer service and improve the future financial sustainability of the golf course.

Continued social media marketing and Constant Contact golfer communications. Facebook followers increased from 4,200 to 4,500 and Instagram followers increased from 735 to 865.

Continued to maximize rounds played by using GolfNow.com, Teeoff.com and social media as real-time marketing communications to fill gaps during slow periods.

Continued adjustment of point-of-sale system for better reporting, customer interactions and usage rates.

Sold out both junior lesson sessions. Junior league continued with 55 participants, an increase of 13 for the year.

Renewed three tee sign advertisers and sold two additional advertisements.

Annual pass sales declined with 195 sold in 2026 compared to 221 in 2025. Pass sale revenue has increased.

Hosted Wisconsin PGA Junior Event for the seventh consecutive year, with an additional 14 participants.

Continued the tradition of hosting the 81st City Tournament with 108 participants an increase of eight players. New for 2026 net divisions were created for seniors and women to increase participation.

Continued hosting the Fox Cities Championship part of the Northeast WI Golf Tour and separate Junior Tour.

Continued Reid's traditional fun fall Two-Pin Challenge event.

Developed and implemented a marketing plan for the 2026 golf season that included regular email messages, promotional materials, radio ads, printed media, increased social media presence, brochures and flyers.

Continued to keep Business Pass sale capacity of 13.

Implemented use of new equipment to improve course conditioning.

Developed new pro shop merchandise outside of apparel for fresh branded items.

Designed HVAC for clubhouse for 2027 improvements.

Created cart path extensions to alleviate traffic patterns on turf and future path paving improvements.

Utilized golf course for winter recreation activities including cross-country skiing, sledding, snowshoeing and fat tire bike riding.

Increased league play by adding a new league and modifying the tee sheet to accommodate more league players.

Analyzed operations and local golf market for recommendations of 2027 rates.

Completed new lease agreement with Yamaha Golf & Utility for 48 golf carts, two beverage carts and range picker.

Accelerated efforts on removing dead and declining Ash trees due to Emerald Ash Borer.

Hosted an increased number of golf outings during the golf season.

CITY OF APPLETON 2027 BUDGET
REID GOLF COURSE

MAJOR 2027 OBJECTIVES

Maintain high-quality, skilled, customer service-oriented staff to operate the golf course.

Develop and implement a plan to provide clubhouse services that consider changing golf trends, available City resources and program direction to maximize revenues and meet current and future community interests and needs.

Continue to expand the use of the GolfNow.com and Teeoff.com reservation systems and associated marketing modules to:

- Maximize the financial potential of "prime time" tee times and expand utilization of "non-prime time" tee times.
- Increase electronic marketing and golfer communications.
- Improve administration of tee times, tournaments, outings and league play.
- Improve accounting methods and procedures for all clubhouse sales.
- Improve data collection of golfer information.

Maximize amount of tee sign and scorecard advertisements to maximize revenue.

Market the golf course through available media including social media, radio, TV and internet.

Work with the Golf Course Superintendent and Clubhouse Supervisor to explore opportunities for reductions in expenses, alternative staffing levels and work plans, and new equipment to meet challenges of the ever-changing golf industry.

Maintain the golf course to the high standards of Reid's golfers and continue to evolve the agronomic program at Reid, lowering its environmental impact.

Maintain the clubhouse, maintenance shop and all golf course equipment.

Continue to collaborate with the Recreation Division to implement new program opportunities and expand on existing successful programs.

Continue to expand Reid's tournament competitions: the 3-4-5, City Tournament and Two-Pin Challenge.

Maintain corporate pass sales.

Continue efforts of increasing the number of youth golfers visiting the course for both instruction and play, while creating new opportunities for adults to participate in similar means.

Collaborate with Parks & Recreation Department on improving winter activities at Reid, including modifications to cross-country skiing, snowshoeing, fat tire bike trails and sledding operations.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 1,373,621	$ 1,418,419	$ 1,243,346	$ 1,243,346	$ 1,291,909	3.91%
Program Expenses							
5630	Operations	1,187,011	1,269,924	1,180,867	1,180,867	1,693,378	43.40%
TOTAL		$ 1,187,011	$ 1,269,924	$ 1,180,867	$ 1,180,867	$ 1,693,378	43.40%
Expenses Comprised Of:							
Personnel		554,509	531,877	513,997	513,997	539,727	5.01%
Training & Travel		3,032	2,878	4,225	4,225	4,225	0.00%
Supplies & Materials		160,044	193,575	182,565	182,565	194,500	6.54%
Purchased Services		350,357	341,100	367,590	367,590	386,581	5.17%
Miscellaneous Expense		64,938	63,930	64,000	64,000	64,000	0.00%
Capital Expenditures		27,275	108,904	20,000	20,000	475,000	2275.00%
Transfers Out		26,856	27,660	28,490	28,490	29,345	3.00%
Full Time Equivalent Staff:							
Personnel allocated to programs		2.70	2.87	2.87	2.87	2.87	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
REID GOLF COURSE

Operations **Business Unit 5630**

PROGRAM MISSION

Manage and maintain Reid Golf Course facilities and grounds in a fiscally and environmentally responsible manner, consistent with quality municipal golf courses, for the benefit of the users.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Provide a golfing experience that is inclusive to all people regardless of age, skill or ability.

Grow the game of golf by providing various opportunities including instruction, outings, leagues and special events.

Enhance the quality of life in our community by providing golf as a recreational amenity at an affordable value.

Operate the golf course in an environmentally-responsible manner to sustain the green space for future generations.

Maintain the course in the best condition possible given the resources available.

Work closely with CEA to coordinate repairs and provide equipment to maintain high-quality playing conditions.

Work closely with the Recreation Division to implement new program opportunities targeting youth.

Major Changes in Revenue, Expenditures, or Programs:

Increase in projected revenue reflects continued increased round, passholder trends and cart rentals, increased junior participation and rate modifications.

Increase in expenses are due to HVAC CIP, employee salaries, bank fees and miscellaneous price increases for supplies.

CITY OF APPLETON 2027 BUDGET
REID GOLF COURSE

Operations **Business Unit 5630**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
471000	Interest on Investments	$ 41,580	$ 51,345	$ 3,000	$ 3,000	$ 300
480100	Charges for Service	6,740	7,565	7,500	7,500	7,500
480203	Concessions	147,147	148,096	140,000	140,000	146,000
480204	Merchandise Sales	38,639	39,265	34,000	34,000	38,000
480205	Equipment Rentals	253,985	274,936	270,000	270,000	280,000
485000	Daily Entrance Fees	6,500	9,700	10,250	10,250	5,000
485100	Greens Fees	784,171	794,603	685,000	685,000	720,000
501500	Rental of City Property	16,700	12,000	15,000	15,000	15,750
501600	Lease Revenue	71,455	77,729	75,596	75,596	76,359
502000	Donations & Memorials	700	2,825	-	-	-
503500	Other Reimbursements	5,960	354	3,000	3,000	3,000
508500	Cash Short or Over	44	1	-	-	-
	Total Revenue	$ 1,373,621	$ 1,418,419	$ 1,243,346	$ 1,243,346	$ 1,291,909
	Expenses					
610100	Regular Salaries	$ 273,431	$ 249,351	$ 238,084	$ 238,084	$ 245,123
610500	Overtime Wages	370	503	662	662	688
610800	Part-Time Wages	173,566	182,863	190,395	190,395	194,209
615000	Fringes	107,140	99,161	84,856	84,856	99,707
620100	Training/Conferences	3,032	2,878	4,225	4,225	4,225
630100	Office Supplies	176	175	500	500	500
630300	Memberships & Licenses	1,982	2,630	2,795	2,795	3,200
630600	Building Maint./Janitorial	2,369	3,510	3,000	3,000	3,000
630700	Food & Provisions	-	25	50	50	50
630800	Landscape Supplies	40,902	42,290	44,000	44,000	45,500
631400	Pro Shop/Concessions	84,707	90,535	80,000	80,000	85,000
631603	Other Misc. Supplies	1,590	2,779	3,500	3,500	3,500
632002	Outside Printing	1,150	4,792	3,000	3,000	4,000
632101	Uniforms	300	723	750	750	750
632200	Gas Purchases	18,981	16,627	22,470	22,470	24,000
632700	Miscellaneous Equipment	7,887	29,489	22,500	22,500	25,000
640100	Accounting/Audit Fees	1,237	1,509	2,160	2,160	2,160
640300	Bank Service Fees	29,474	41,201	29,000	29,000	34,000
640400	Consulting Services	15,000	-	500	500	500
640700	Solid Waste/Recycling	3,198	3,149	2,700	2,700	3,525
640800	Contractor Fees	2,884	2,889	3,500	3,500	3,500
641200	Advertising	4,440	4,447	5,000	5,000	5,000
641300	Utilities	48,226	47,442	55,385	55,385	56,505
641800	Equipment Repairs & Maint.	32,367	6,099	7,000	7,000	7,000
642000	Facilities Charges	51,329	51,016	36,953	36,953	38,214
642400	Software Support	2,300	2,420	2,300	2,300	2,500
642500	CEA Expense	121,103	139,704	142,464	142,464	153,933
645400	Grounds Repair & Maint.	-	-	10,000	10,000	10,000
650100	Insurance	7,548	7,884	9,128	9,128	9,744
650302	Equipment Rent	31,253	33,339	61,500	61,500	60,000
660100	Depreciation Expense	63,775	63,780	64,000	64,000	64,000
672000	Interest Payments	1,163	150	-	-	-
680200	Land Improvements	-	108,904	-	-	-
689900	Other Capital Outlay	27,275	-	20,000	20,000	475,000
791100	Transfer Out - Gen Fund	26,856	27,660	28,490	28,490	29,345
	Total Expense	$ 1,187,011	$ 1,269,924	$ 1,180,867	$ 1,180,867	$ 1,693,378

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Landscape Supplies	
Topsoil, sand, gravel	$ 7,200
Seed, fertilizer	11,500
Plant material (flowers)	300
Herbicides/pesticides	26,500
	$ 45,500
Equipment Rent	
Carts	$ 57,175
Maintenance operations	2,825
	$ 60,000
Gas Purchases	
Non-diesel fuel 4000 gal @ $3.75	$ 15,000
Diesel fuel 2250 gal @ $4.00	9,000
	$ 24,000
Bank Service Fees	
Credit card fees	$ 34,000
	$ 34,000

Pro Shop/Concessions	
Alcoholic beverages	$ 35,000
Non-alcoholic beverages	12,500
Candy/food	13,000
Other concession supplies	22,500
Promotional supplies	2,000
	$ 85,000
Miscellaneous Equipment	
Junior Equip. and Rental Clubs	$ 2,000
Grounds Small Equipment	17,000
Golf Course Supplies	6,000
	$ 25,000
Other Capital Outlay	
HVAC Project	$ 475,000
	$ 475,000

CITY OF APPLETON 2027 BUDGET
REID GOLF COURSE

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
471000	Interest on Investments	41,580	51,345	964	3,000	3,000	300
480100	General Charges for Service	6,740	7,565	7,095	7,500	7,500	7,500
480203	Concessions	147,147	148,096	6,913	140,000	140,000	146,000
480204	Merchandise Sales	38,639	39,265	2,847	34,000	34,000	38,000
480205	Equipment Rentals	253,986	274,936	13,306	270,000	270,000	280,000
485000	Daily Entrance Fees	6,500	9,700	3,750	10,250	10,250	5,000
485100	Greens Fees	784,171	794,604	195,572	685,000	685,000	720,000
501500	Rental of City Property	16,700	12,000	-	15,000	15,000	15,750
501600	Lease Revenue	71,455	77,729	40,706	75,596	75,596	76,359
502000	Donations & Memorials	700	2,825	-	-	-	-
503000	Damage to City Property	-	-	524	-	-	-
503500	Other Reimbursements	5,961	355	-	3,000	3,000	3,000
508500	Cash Short or Over	44	2	-	-	-	-
	TOTAL PROGRAM REVENUES	1,373,623	1,418,422	271,677	1,243,346	1,243,346	1,291,909
	Personnel						
610100	Regular Salaries	131,304	168,229	56,209	237,904	237,904	245,123
610200	Labor Pool Allocations	42,915	53,582	21,444	-	-	-
610500	Overtime Wages	370	503	402	662	662	688
610800	Part-Time Wages	173,566	182,863	16,325	190,395	190,395	194,209
611000	Other Compensation	55	55	190	180	180	-
611400	Sick Pay	70,300	-	-	-	-	-
611500	Vacation Pay	28,859	27,485	6,523	-	-	-
615000	Fringes	106,120	94,825	32,854	84,856	84,856	99,707
615500	Unemployment Compensation	(3,941)	-	-	-	-	-
617000	Pension Expense	(7,286)	4,335	-	-	-	-
617100	OPEB Expense	12,247	-	-	-	-	-
	TOTAL PERSONNEL	554,509	531,877	133,947	513,997	513,997	539,727
	Training~Travel						
620100	Training/Conferences	3,032	2,878	251	4,225	4,225	4,225
	TOTAL TRAINING / TRAVEL	3,032	2,878	251	4,225	4,225	4,225
	Supplies						
630100	Office Supplies	176	175	-	500	500	500
630300	Memberships & Licenses	1,982	2,630	1,678	2,795	2,795	3,200
630600	Building Maint./Janitorial	2,369	3,510	918	3,000	3,000	3,000
630700	Food & Provisions	-	25	-	50	50	50
630801	Topsoil, Sand, Gravel	3,912	6,122	1,160	6,700	6,700	7,200
630803	Seed, Fertilizer	10,952	9,475	8,420	11,000	11,000	11,500
630804	Plant Material	149	237	59	300	300	300
630807	Herbicides/Pesticides	25,889	26,456	19,279	26,000	26,000	26,500
631401	Alcoholic Beverages	33,294	35,793	5,911	33,500	33,500	35,000
631402	Non-Alcoholic Beverages	12,458	11,782	1,638	12,500	12,500	12,500
631403	Candy/Food	12,006	12,703	2,376	13,000	13,000	13,000
631404	Other Concession Supplies	26,260	29,274	11,160	19,000	19,000	22,500
631405	Promotional Supplies	689	983	190	2,000	2,000	2,000
631603	Other Misc. Supplies	1,590	2,779	2,677	3,500	3,500	3,500
632002	Outside Printing	1,150	4,792	-	3,000	3,000	4,000
632101	Uniforms	300	723	-	750	750	750
632200	Gas Purchases	18,981	16,627	3,108	22,470	22,470	24,000
632700	Miscellaneous Equipment	7,887	29,489	4,953	22,500	22,500	25,000
	TOTAL SUPPLIES	160,044	193,575	63,527	182,565	182,565	194,500
	Purchased Services						
640100	Accounting/Audit Fees	1,236	1,509	-	2,160	2,160	2,160
640300	Bank Service Fees	29,474	41,201	2,054	29,000	29,000	34,000
640400	Consulting Services	15,000	-	-	500	500	500
640700	Solid Waste/Recycling Pickup	3,198	3,149	1,024	2,700	2,700	3,525
640800	Contractor Fees	2,884	2,889	956	3,500	3,500	3,500
641200	Advertising	4,440	4,447	1,650	5,000	5,000	5,000
641301	Electric	24,541	21,563	4,378	26,060	26,060	26,850
641302	Gas	4,081	5,227	3,411	6,840	6,840	7,045
641303	Water	1,748	1,575	232	2,000	2,000	2,100
641304	Sewer	567	619	83	575	575	600

CITY OF APPLETON 2027 BUDGET
REID GOLF COURSE

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
641306	Stormwater	13,213	14,597	4,493	13,160	13,160	13,160
641307	Telephone	774	805	51	3,000	3,000	3,000
641308	Cellular Phones	870	789	267	1,000	1,000	1,000
641309	Cable Services	2,432	2,267	621	2,750	2,750	2,750
641800	Equipment Repairs & Maint.	32,367	6,099	2,117	7,000	7,000	7,000
642000	Facilities Charges	51,329	51,016	4,558	36,953	36,953	38,214
642400	Software Support	2,300	2,420	-	2,300	2,300	2,500
642501	CEA Operations/Maint.	52,688	51,614	-	57,133	57,133	58,252
642502	CEA Depreciation/Replace.	68,415	88,090	-	85,331	85,331	95,681
645400	Grounds Repair & Maintenance	-	-	-	10,000	10,000	10,000
650100	Insurance	7,546	7,885	-	9,128	9,128	9,744
650302	Equipment Rent	31,254	33,339	18,713	61,500	61,500	60,000
	TOTAL PURCHASED SVCS	350,357	341,100	44,608	367,590	367,590	386,581
	Miscellaneous Expense						
660100	Depreciation Expense	63,775	63,780	-	64,000	64,000	64,000
672000	Interest Payments	1,163	150	-	-	-	-
	TOTAL MISCELLANEOUS EXP	64,938	63,930	-	64,000	64,000	64,000
	Capital Outlay						
680200	Land Improvements	-	108,904	-	-	-	-
689900	Other Capital Outlay	27,275	-	-	20,000	20,000	475,000
	TOTAL CAPITAL OUTLAY	27,275	108,904	-	20,000	20,000	475,000
	Transfers						
791100	Transfer Out - General Fund	26,856	27,660	-	28,490	28,490	29,345
	TOTAL TRANSFERS	26,856	27,660	-	28,490	28,490	29,345
	TOTAL EXPENSE	1,187,011	1,269,924	242,333	1,180,867	1,180,867	1,693,378

CITY OF APPLETON 2027 BUDGET
REID GOLF COURSE
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Charges for Services	$ 1,237,182	$ 1,274,165	$ 1,146,750	$ 1,146,750	$ 1,196,500
Miscellaneous	23,404	15,180	18,000	18,000	18,750
Lease Revenue	71,455	77,729	75,596	75,596	76,359
Total Revenues	1,332,041	1,367,074	1,240,346	1,240,346	1,291,609
Expenses					
Operation and Maintenance	1,095,217	1,178,334	1,088,377	1,088,377	1,600,033
Depreciation	63,775	63,780	64,000	64,000	64,000
Total Expenses	1,158,992	1,242,114	1,152,377	1,152,377	1,664,033
Operating Income (Loss)	173,049	124,960	87,969	87,969	(372,424)
Non-Operating Revenues (Expenses)					
Interest Income	41,580	51,345	3,000	3,000	300
Interest Expense	(1,163)	(150)	-	-	-
Total Non-operating	40,417	51,195	3,000	3,000	300
Net Income (Loss) Before Transfers	213,466	176,155	90,969	90,969	(372,124)
Contributions and Transfers In (Out)					
Capital Contributions	-	-	-	-	-
Operating Transfers out	(26,856)	(27,660)	(28,490)	(28,490)	(29,345)
Change in Net Assets	186,610	148,495	62,479	62,479	(401,469)
Net Assets - Beginning	1,283,220	1,469,830	1,618,325	1,618,325	1,680,804
Net Assets - Ending	$ 1,469,830	$ 1,618,325	$ 1,680,804	$ 1,680,804	$ 1,279,335

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 977,164	$ 1,003,643
+ Change in Net Assets	62,479	(401,469)
- Capital Contributions	-	-
+ Depreciation	64,000	64,000
- Fixed Assets	(20,000)	(475,000)
+ Advance from general fund	-	-
- Principal Repayment	(80,000)	100,000
Working Cash - End of Year	$ 1,003,643	$ 291,174

CITY OF APPLETON 2027 BUDGET
REID GOLF COURSE
OPERATING PROJECTIONS

Revenues	2025 Actual	2026 Projected	2027 Budget	2028 Projected	2029 Projected	2030 Projected	2031 Projected
Charges for Services	$ 1,274,165	$ 1,146,750	$ 1,196,500	$ 1,220,430	$ 1,244,839	$ 1,269,736	$ 1,295,131
Miscellaneous	15,180	18,000	18,750	19,125	19,508	19,898	20,296
Lease Revenue	77,729	75,596	76,359	76,359	76,359	76,359	76,359
Total Revenues	1,367,074	1,240,346	1,291,609	1,315,914	1,340,706	1,365,993	1,391,786
Expenses							
Operating Expenses	1,178,334	1,088,377	1,600,033	1,640,034	1,681,035	1,723,061	1,766,138
Depreciation	63,780	64,000	64,000	60,139	59,355	56,510	53,666
Total Expenses	1,242,114	1,152,377	1,664,033	1,700,173	1,740,390	1,779,571	1,819,804
Operating Income	124,960	87,969	(372,424)	(384,259)	(399,684)	(413,578)	(428,018)
Non-Operating Revenues (Expenses)							
Interest Income	51,345	3,000	300	1,000	1,000	1,000	1,000
Interest Expense	(150)	-	-	-	-	33,000	33,000
Total Non-Operating	51,195	3,000	300	1,000	1,000	34,000	34,000
Net Income Before Transfers	176,155	90,969	(372,124)	(383,259)	(398,684)	(379,578)	(394,018)
Contributions and Transfers In (Out)							
Capital Contributions	-	-	-	-	-	-	-
General Fund/CEA	(27,660)	(28,490)	(29,345)	(26,850)	(26,850)	(26,850)	(26,850)
Change in Net Assets	148,495	62,479	(401,469)	(410,109)	(425,534)	(406,428)	(420,868)
Total Net Assets - Beginning	1,469,830	1,618,325	1,680,804	1,279,335	869,226	443,692	37,264
Total Net Assets - Ending	$ 1,618,325	$ 1,680,804	$ 1,279,335	$ 869,226	$ 443,692	$ 37,264	$ (383,604)

SCHEDULE OF CASH FLOWS

Cash - Beginning of the Year	$ 977,164	$ 1,003,643	$ 171,174	$ (273,796)	$ (1,159,975)	$ (1,764,893)
+ Change in Net Assets	62,479	(401,469)	(410,109)	(425,534)	(406,428)	(420,868)
- Capital Contributions	-	-	-	-	-	-
+ Depreciation	64,000	64,000	60,139	59,355	56,510	53,666
+ Long Term Debt	-	-	-	1,100,000	-	-
- Fixed Assets	(20,000)	(475,000)	(75,000)	(1,600,000)	(125,000)	-
- Principal Repayment	(80,000)	(20,000)	(20,000)	(20,000)	(130,000)	(130,000)
Working Cash - End of Year	$ 1,003,643	$ 171,174	$ (273,796)	$ (1,159,975)	$ (1,764,893)	$ (2,262,095)
25% Working Capital Reserve (prior year's audited expenses)		$ 279,217	$ 407,345	$ 416,721	$ 426,971	$ 429,228

ASSUMPTIONS:

Rounds of golf played @ projected 2025 levels and then increasing slightly for estimated increase in rounds
2% overall revenue increase in 2027 and beyond
Operating expenses to increase 2.5% per year after 2026
Strive to maintain a level of 25% working capital reserve

CITY OF APPLETON 2027 BUDGET
REID GOLF COURSE
LONG-TERM DEBT

	2021 General Fund Advance		
Year	Principal	Interest	Total
2027	20,000	-	20,000
2028	20,000	-	20,000
2029	20,000	-	20,000
2030	20,000	-	20,000
2031	20,000	-	20,000
	$ 100,000	$ -	$ 100,000

	Total		
Year	Principal	Interest	Total
2027	20,000	-	20,000
2028	20,000	-	20,000
2029	20,000	-	20,000
2030	20,000	-	20,000
2031	20,000	-	20,000
	$ 100,000	$ -	$ 100,000

CITY OF APPLETON 2027 BUDGET

LIBRARY

Library Director: Colleen T. Rortvedt

Assistant Library Director: Tasha M. Saecker

CITY OF APPLETON 2027 BUDGET
LIBRARY

MISSION STATEMENT

Learn, know, gather and grow - your center of community life.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Maintained high quality library services
• Implemented a strategic planning process to update the Library's strategic plan.
• Meeting, conference, and study room usage continued at a high level with total annual use projected to exceed 18,000 total uses.
• Door count on track to exceed 400,000 visits.
• Digital collections continued to see strong use on pace to reach 280,000.
• Recipient of the Jane LaChappelle McCarty MLK Community Leader Award for exceptional leadership and dedication to advancing Dr. King's vision of equity, justice, and community engagement.

Summer Reading Program
• Delivered the annual Summer Reading Program for all ages, supporting lifelong learning and helping students maintain reading skills and reducing summer learning loss through engaging activities and incentives.
• Partnered with schools, daycares, and community organizations to promote summer reading programs.

Increased program marketing and advocacy, fund development, technology for efficiency, staffing levels and training
• Self check machine usage accounted for approximately 74% of circulation.
• Grants received included support for an ADA portable stage for the Mary Beth Nienhaus Community Meeting Room from WisPact and the Friends of Appleton Public Library.
• Friends of Appleton Public Library distributed $89,000 in grants supporting strategic planning, programming and services.
• Friends of Appleton Public Library served as fiscal agent for a grant from the Community Visions Fund at the Community Foundation for the Fox Valley Region, which provided additional funding for strategic planning.
• Engaged in initiatives at the State level, including the Council on Library and Network Development, City Library Collective, System and Resource Library Administrators Association of Wisconsin, Wisconsin Library Association (WLA), Wisconsin Library Services (WiLS), the Department of Public Instruction (DPI) Data Team, and the state Bibliographic Standards Committee.

Maintained facility and addressed emerging needs
• Worked closely with the Parks and Recreation Department to finalize punch lists, maintain the Library facility, add a solar array, and complete targeted energy efficiency improvements.

Continued cooperation with schools and other community organizations
• The 2026 Fox Cities Reads culminated in a max capacity presentation for New York Times best-selling author of Remarkably Bright Creatures, Shelby Van Pelt in March 2026.
• Collaborated with Building for Kids on a safe route partnership providing engaging wayfinding between the Library and Building for Kids for a second year.
• Collaborated with numerous educational institutions, businesses, non-profits, and civic groups. Collaborations included the Appleton Historical Society, Appleton North High School Art Department, Fox Valley Literacy, Fox Valley Memory Project, Fox Valley Symphony, and the Boys & Girls Club.
• Offered our “Community Table” initiative in the Ramona Van Asten Commons, hosting City departments and community organizations including Valley Transit, the Health Department, Appleton Police, Outagamie County Recycling, Feeding America, and United Way Fox Cities (Techquity and 2-1-1) which provided outreach, direct services, and connections to resources for library visitors.
• Established blood pressure station and circulating blood pressure cuffs courtesy of the Life’s a Journey Fund within the Community Foundation for the Fox Valley Region in partnership with the American Heart Association.
• Established a "No Questions Asked Collection" with a funding collaboration from the United Way Fox Cities providing materials on topics of mental health, substance abuse, grief, and well-being, effectively offering materials that do not need to be checked out or returned.

Utilized volunteers effectively
• Volunteers continued to serve in expanded in-house roles, including support for areas surrounding tech help, job-related support, tours of the facility, and programming assistance in addition to the pre-established volunteers for greeting, shelving, and shelf-straightening.
• Volunteer hours anticipated to exceed 7,500 hours.

Continuously worked to improve website and online delivery service
• In collaboration with OWLSnet, migrated to a new integrated library system (library catalog) in August 2026.
• Library website was updated to ensure compatibility with Title II of the ADA as required for municipalities of our size.

CITY OF APPLETON 2027 BUDGET
LIBRARY

MAJOR 2027 OBJECTIVES

Apply the Library's long-range plan to advance objectives that serve the community, ensure alignment with the City of Appleton's strategic priorities, and to reflect new opportunities made possible by the completion of the library building project with a focus on how to best serve our community in the future.

Current Plan (pending updates in November 2026):
APL Vision: Where potential is transformed into reality.

VALUES:
Welcoming - Everyone belongs here.
Literacy - The City of Appleton is the City of literacy and learning.
Access - The Library is accessible physically, culturally, and intellectually.
Community - The Library is essential to every person and organization achieving their goals.

STRATEGIC PILLARS:
Hub of Learning and Literacy - We support and sustain education for all ages.
Collaborative Environment - We connect with many partners to share knowledge and information.
Educate and Inspire Youth - We ensure that children and teens find a supportive place for their futures.
Creation and Innovation - We are a platform that sparks discovery, development and originality.
Engaged and Connected - We focus on how to make a difference in people's lives.
Enriched Experiences - We provide experiences that are timely, inclusive and aligned with community interests.
Services and Programs for All - We give our community opportunities for growth, self-instruction and inquiry.

Specific priorities include:

Deliver responsive, community-centered library services while continuously refining processes, procedures and systems.

Partner with OWLSnet to implement and optimize the integrated library system.

Strengthen lifelong learning by curating high-quality collections and delivering inclusive programs for all ages, including outreach, group visits, tours, and developmentally appropriate experiences.

Eliminate barriers to access and advance equity and inclusion for library policies, collections, programs and services.

Increase awareness of library offerings by promoting collections, programs, and services.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 1,703,087	$ 1,522,925	$ 1,324,224	$ 1,324,224	$ 1,428,121	7.85%
Program Expenses							
16010	Administration	696,964	773,658	726,462	726,462	717,174	-1.28%
16021	Children's Services	641,644	687,664	610,861	610,861	636,280	4.16%
16023	Public Services	714,797	819,883	828,625	828,625	881,926	6.43%
16024	Community Partnerships	566,312	567,123	555,485	555,485	578,587	4.16%
16031	Building Operations	586,626	712,965	776,022	776,022	884,601	13.99%
16032	Materials Management	1,262,410	1,500,198	1,453,119	1,453,119	1,472,491	1.33%
16033	Network Services	637,056	378,701	333,523	333,523	373,808	12.08%
TOTAL		$ 5,105,809	$ 5,440,192	$ 5,284,097	$ 5,284,097	$ 5,544,867	4.93%
Expenses Comprised Of:							
Personnel		3,511,701	3,846,252	3,866,011	3,866,011	4,019,974	3.98%
Training & Travel		20,311	39,281	49,634	49,634	49,400	-0.47%
Supplies & Materials		595,948	841,446	723,859	723,859	726,244	0.33%
Purchased Services		964,806	701,563	644,593	644,593	749,249	16.24%
Capital Outlay		13,043	11,650	-	-	-	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		45.00	47.00	47.00	47.00	47.00	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
LIBRARY

Administration **Business Unit 16010**

PROGRAM MISSION

Provide leadership, strategic direction, and operational support to ensure high-quality library services for the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement," #3: "Recognize and grow everyone's talents," #4: "Continually assess trends affecting the community and proactively respond," #5: "Promote an environment that is respectful and inclusive," #6: "Create opportunities and learn from successes and failures," and #7: "Communicate our success through stories and testimonials."

Objectives:

Implement the Library's strategic plan in alignment with City priorities.

Increase awareness of library offerings by promoting collections, programs, and services.

Ensure quality library services with an emphasis on continuous improvement and innovation in delivery of service.

Refine and maintain the Library's infrastructure and facilities. Provide a safe and welcoming environment.

Strengthen public and private partnerships to sustain support.

Ensure responsible stewardship of financial and grant resources.

Review and adapt policies, services, and collections to meet emerging needs.

Ensure staff have the resources, planning, and training they need to deliver high-quality services and adapt to a changing library environment.

Represent the library's best interests in regional, state and national issues when appropriate.

Utilize volunteers effectively.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
LIBRARY

Administration **Business Unit 16010**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
423200 Library Grants & Aids	$ 1,166,028	$ 1,268,046	$ 1,293,724	$ 1,293,724	$ 1,396,121
480100 Charges for Services	499	542	-	-	-
501500 Rental of City Property	-	7,175	15,000	15,000	15,000
502000 Donations & Memorials	10,535	15,458	-	-	-
503500 Other Reimbursements	95,790	157,870	-	-	-
Total Revenue	$ 1,272,852	$ 1,449,091	$ 1,308,724	$ 1,308,724	$ 1,411,121
Expenses					
610100 Regular Salaries	$ 454,464	$ 501,748	$ 494,731	$ 494,731	$ 498,261
610400 Call Time Wages	275	-	-	-	-
610800 Part-Time Wages	10,288	10,243	-	-	-
615000 Fringes	172,425	182,543	185,010	185,010	176,723
620100 Training/Conferences	6,579	5,813	4,920	4,920	5,000
620600 Parking Permits	3,090	23,402	26,400	26,400	26,400
630100 Office Supplies	3,141	6,653	3,000	3,000	3,000
630300 Memberships & Licenses	1,804	2,196	2,200	2,200	2,200
630500 Awards & Recognition	1,379	2,202	850	850	850
630700 Food & Provisions	3,390	4,713	1,135	1,135	1,120
632002 Outside Printing	302	2,928	600	600	600
641200 Advertising	8,722	3,466	600	600	600
641307 Telephone	7,095	5,000	4,536	4,536	-
641308 Cellular Phones	624	1,297	1,000	1,000	1,000
659900 Other Contracts/Obligation	23,386	21,454	1,480	1,480	1,420
Total Expense	$ 696,964	$ 773,658	$ 726,462	$ 726,462	$ 717,174

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
LIBRARY

Children's Services **Business Unit 16021**

PROGRAM MISSION

In collaboration with the community, we educate, inspire, engage, motivate and provide access to resources for all children.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services," #2: "Encourage active community participation and involvement," #4: "Continually assess trends affecting the community and proactively respond," #5: "Promote an environment that is respectful and inclusive," and #6: "Create opportunities and learn from successes and failures."

Objectives:

Cultivate quality children's materials collections to support both education and recreation.

Provide responsive customer service, including reference, readers' advisory and directional assistance.

Develop and provide quality programs for a total attendance of more than 30,000 children and caregivers, including field trips and group visits, age-appropriate programs for children birth to age 12, specialized programs and services to minority and low-income families, and reading incentive programs.

Work with other library sections to bring library services out into the community.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
LIBRARY

Children's Services **Business Unit 16021**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
503500	Other Reimbursements	5,597	3,960	-	-	-
	Total Revenue	$ 5,597	$ 3,960	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 407,957	$ 424,329	$ 397,683	$ 397,683	$ 408,588
610800	Part-Time Wages	33,426	36,872	36,336	36,336	37,426
615000	Fringes	166,437	176,368	168,437	168,437	181,766
620100	Training/Conferences	4,713	5,018	4,405	4,405	4,500
630100	Office Supplies	19,990	27,004	3,000	3,000	3,000
659900	Other Contracts/Obligation	9,121	18,073	1,000	1,000	1,000
	Total Expense	$ 641,644	$ 687,664	$ 610,861	$ 610,861	$ 636,280

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
LIBRARY

Public Services **Business Unit 16023**

PROGRAM MISSION

Public Services is at the front-line, providing excellent customer service by helping the community use library resources.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services," #4: "Continually assess trends affecting the community and proactively respond," #5: "Promote an environment that is respectful and inclusive," and #6: "Create opportunities and learn from successes and failures."

Objectives:

Work with patrons in support of the strategic pillars of Hub of Learning and Literacy, Engaged and Connected, Enriched Experiences, and Services and Programs for All.

Work with other system and state libraries in a collaborative environment.

Embrace new technologies and best library practices.

Continuously explore best practices for service desk and floor coverage for a welcoming and engaging environment.

Respond to reference, readers' advisory, technological and directional questions in person, via phone, email, and online social media. Work to create consistent customer service levels at all service desks in the Library.

Use technology competencies for the adult service desk staff for increased consistency between desks and focused training.

Work with other library sections to bring library services out into the community.

Register new patrons and maintain a database of over 67,000 users.

Process holds in conjunction with the Materials Management section (approx. 100,000 items).

Send out overdue~~,~~ billing~~,~~ and reserve notices, as well as utilize the Tax Refund Intercept Program (TRIP) and a collection agency for the collection of long overdue items and bills.

Promote and educate the public on the use of self-check machines.

Prepare and maintain displays of new and/or popular materials.

Actively work with OWLSnet on implementation of the integrated library system, as well as ways to reduce barriers to access.

Oversee the inter-library loan process.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
LIBRARY

Public Services **Business Unit 16023**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
610100	Regular Salaries	$ 467,991	$ 534,898	$ 522,120	$ 522,120	$ 563,298
610800	Part-Time Wages	60,007	88,943	105,735	105,735	110,448
615000	Fringes	174,214	173,406	185,759	185,759	192,680
620100	Training/Conferences	906	803	2,565	2,565	2,500
630100	Office Supplies	2,376	12,365	3,000	3,000	3,000
659900	Other Contracts/Obligation	9,303	9,468	9,446	9,446	10,000
	Total Expense	$ 714,797	$ 819,883	$ 828,625	$ 828,625	$ 881,926

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
LIBRARY

Community Partnerships **Business Unit 16024**

PROGRAM MISSION

Community Partnerships: Engage, Educate, Entertain, Elevate.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services," #2: "Encourage active community participation and involvement," #4: "Continually assess trends affecting the community and proactively respond," #5: "Promote an environment that is respectful and inclusive," and #6: "Create opportunities and learn from successes and failures."

Objectives:

Connect members of the Appleton community with opportunities for growth, self-instruction, and inquiry in the Library, online, and throughout the Appleton area.

Provide enriched entertainment opportunities for teen and adult community members by maintaining a broad range of materials and programs.

Provide access to local history materials, services, and programs; preserve Appleton and APL history by increasing and improving access to digital materials.

Collaborate with partner agencies utilizing the Community Partnerships Framework to provide options for different levels of engagement.

Serve on local boards and participate in various organizations to increase collaboration, build shared capacity, and connect patrons with local resources.

Foster partnerships and celebrate our diverse community by providing lifelong learning opportunities through services and programs for all.

Support community connection between individuals and local agencies through programs, events, and initiatives.

Work with other library sections to bring library services out into the community.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
LIBRARY

Community Partnerships **Business Unit 16024**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
503500	Other Reimbursements	$ 2,000	$ 1,000	$ -	$ -	$ -
	Total Revenue	$ 2,000	$ 1,000	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 393,597	$ 383,217	$ 414,307	$ 414,307	$ 393,583
610800	Part-Time Wages	1,930	6,165	-	-	50,561
615000	Fringes	142,182	122,029	131,228	131,228	124,443
620100	Training/Conferences	3,077	3,458	4,450	4,450	4,500
630100	Office Supplies	12,988	27,841	2,500	2,500	2,500
630300	Memberships & Licenses	166	-	-	-	-
659900	Other Contracts/Obligation	12,372	24,413	3,000	3,000	3,000
	Total Expense	$ 566,312	$ 567,123	$ 555,485	$ 555,485	$ 578,587

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
LIBRARY

Building Operations **Business Unit 16031**

PROGRAM MISSION

Support the community and the Library's role as a hub of learning and literacy by maintaining a welcoming environment that promotes and contributes to lifelong learning.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services," #4: "Continually assess trends affecting the community and proactively respond," #5: "Promote an environment that is respectful and inclusive," and #6: "Create opportunities and learn from successes and failures."

Objectives:

Maintain cleanliness and sanitization, as well as perform light maintenance of the Library building.

Provide timely, accurate and customer-focused meeting room set up and service.

Explore new strategies to support workflows and services throughout APL.

Proactively meet the needs of the community through quality customer service and by incorporating sustainable and cost-effective practices in day-to-day operations.

Facilitate work done at the Library, in conjunction with the Parks and Recreation Department, by performing cleaning, basic facility and equipment maintenance, as well as reporting building needs or concerns to management.

Provide a safe and welcoming environment for our staff and community.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
LIBRARY

Building Operations **Business Unit 16031**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 114,693	$ 134,528	$ 140,991	$ 140,991	$ 154,352
610500 Overtime Wages	2,014	117	-	-	-
610800 Part-Time Wages	17,602	78,234	104,539	104,539	108,383
615000 Fringes	48,653	47,584	52,991	52,991	59,844
620100 Training/Conferences	-	288	830	830	800
630100 Office Supplies	-	153	600	600	500
630600 Building Maint./Janitorial	7,126	7,719	5,000	5,000	8,000
630902 Tools & Instruments	70	94	150	150	150
632101 Uniforms	169	-	-	-	-
632300 Safety Supplies	275	513	550	550	550
632700 Miscellaneous Equipment	-	620	1,000	1,000	1,000
640700 Solid Waste/Recycling	4,358	3,467	4,800	4,800	3,000
641300 Utilities	78,267	163,038	172,128	172,128	241,190
641600 Building Repairs & Maint.	33	149	500	500	500
642000 Facilities Charges	57,204	276,461	291,943	291,943	306,332
644000 Snow Removal Services	49,589	-	-	-	-
650200 Leases	149,702	-	-	-	-
659900 Other Contracts/Obligation	56,871	-	-	-	-
Total Expense	$ 586,626	$ 712,965	$ 776,022	$ 776,022	$ 884,601

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
LIBRARY

Materials Management **Business Unit 16032**

PROGRAM MISSION

To develop, organize, and maintain well-rounded collections. Collections are built in anticipation of and response to Appleton residents' informational, educational & recreational needs.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services," #4: "Continually assess trends affecting the community and proactively respond," and #6: "Create opportunities and learn from successes and failures."

Objectives:

Create entries and database records for approximately 25,000 new titles in the online catalog. Process 27,500 items annually, including labels, RFID tags and jacket protectors. Receive 1,800 newspapers, periodicals and standing order subscriptions, and process over 5,000 magazine issues for circulation and storage.

Other specific objectives include:

Collect and route approximately 100,000 items to fill reserves at other OWLSnet libraries.

Accurately process over a million returned materials using the automated materials handling system.

Continue staff participation in displays, highlighting new and high-interest titles.

Continue to enhance and evaluate the "digital branch" with access to resources for lifelong learning and mobile content.

Implement collection development procedures focused on high-interest, popular materials including the utilization of collection management data tools.

Actively work with OWLSnet on implementation of the integrated library system, as well as ways to reduce barriers to access.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
LIBRARY

Materials Management **Business Unit 16032**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
503500	Other Reimbursements	$ 45,734	$ 42,022	$ -	$ -	$ -
	Total Revenue	$ 45,734	$ 42,022	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 476,826	$ 540,397	$ 527,030	$ 527,030	$ 533,119
610800	Part-Time Wages	76,378	91,165	80,923	80,923	80,923
615000	Fringes	115,817	129,650	137,830	137,830	152,769
620100	Training/Conferences	1,753	499	3,324	3,324	3,000
630100	Office Supplies	22,684	34,614	34,400	34,400	34,000
631500	Books & Library Materials	505,575	637,055	597,644	597,644	597,644
659900	Other Contracts/Obligation	63,377	66,818	71,968	71,968	71,036
	Total Expense	$ 1,262,410	$ 1,500,198	$ 1,453,119	$ 1,453,119	$ 1,472,491

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Office Supplies	
General office supplies	$ 3,400
Material processing supplies (book jackets, barcodes, book labels, media cases, etc.)	25,500
RFID supplies	5,100
	$ 34,000
Books & Library Materials	
Children's materials	$ 144,000
Adult materials	406,744
Digital content consortia	46,900
	$ 597,644
Other Contracts/Obligations	
OWLSnet contract	$ 65,536
Collection agency	5,500
	$ 71,036

CITY OF APPLETON 2027 BUDGET
LIBRARY

Network Services **Business Unit 16033**

PROGRAM MISSION

Providing high-quality technology, in the most cost-effective manner, to best serve our community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services," #4: "Continually assess trends affecting the community and proactively respond," and #6: "Create opportunities and learn from successes and failures."

Objectives:

Follow a multi-year schedule of technology projects and replacements. Replace 20% of staff and public computing devices annually to maintain usability. Update the network hardware and software to ensure responsiveness to patron and staff needs.

Maintain warranties on production servers.

Maintain online public access catalogs, public workstations, AV equipment, digital signage, RFID and automated materials handling equipment.

Implement internet filtering and cybersecurity measures to reduce risks and protect systems, staff, and users.

Support the video security system and access control systems.

Maintain reliable data communication between the Library's and OWLS' networks.

Work to improve staff mobile access to the Library's systems, to enable them to move about the building assisting patrons, and provide remote access for laptops as appropriate.

Assist staff in technical aspects of providing electronic services to the public and support staff computer users.

Seek out and evaluate technologies to provide increased efficiencies for staff and operations.

Partner with OWLS to reduce costs and increase efficiencies when providing services to both the public and staff.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
LIBRARY

Network Services **Business Unit 16033**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
503500	Other Reimbursements	$ 376,904	$ 26,852	$ 15,500	$ 15,500	$ 17,000
	Total Revenue	$ 376,904	$ 26,852	$ 15,500	$ 15,500	$ 17,000
	Expenses					
610100	Regular Salaries	$ 123,977	$ 133,442	$ 130,516	$ 130,516	$ 137,317
615000	Fringes	50,547	50,373	49,845	49,845	55,490
620100	Training/Conferences	195	-	2,740	2,740	2,700
630100	Office Supplies	-	333	600	600	500
632700	Miscellaneous Equipment	14,512	74,443	67,630	67,630	67,630
641800	Equipment Repairs & Maint.	31,171	1,680	-	-	-
659900	Other Contracts/Obligations	403,611	106,780	82,192	82,192	110,171
681500	Software Acquisition	13,043	11,650	-	-	-
	Total Expense	$ 637,056	$ 378,701	$ 333,523	$ 333,523	$ 373,808

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment	
Computer replacements	$ 34,000
Other Miscellaneous Equipment	33,630
	$ 67,630

Other Contracts/Obligations	
Photocopier lease & maintenance	$ 10,000
Automated material handling equipment	20,000
Self-checks & RFID pad contract	6,536
Other equipment repairs & maintenance	73,635
	$ 110,171

CITY OF APPLETON 2027 BUDGET
LIBRARY

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
423200	Library Grants & Aids	1,166,028	1,268,046	800,636	1,293,724	1,293,724	1,396,121
480100	General Charges for Service	499	542	202	-	-	-
500100	Fees & Commissions	-	8	(4)	-	-	-
501500	Rental of City Property	-	7,175	3,663	15,000	15,000	15,000
502000	Donations & Memorials	10,535	15,459	191	-	-	-
503500	Other Reimbursements	526,025	233,925	85,876	15,500	15,500	17,000
	TOTAL PROGRAM REVENUES	1,703,087	1,525,155	890,564	1,324,224	1,324,224	1,428,121
	Personnel						
610100	Regular Salaries	2,221,791	2,405,402	806,229	2,627,378	2,627,378	2,688,518
610400	Call Time Wages	275	-	-	-	-	-
610500	Overtime Wages	2,014	1,534	-	-	-	-
610800	Part-Time Wages	199,630	311,621	121,048	327,533	327,533	387,741
611400	Sick Pay	1,484	3,400	88	-	-	-
611500	Vacation Pay	216,232	242,340	71,895	-	-	-
615000	Fringes	870,275	881,955	305,452	911,100	911,100	943,715
	TOTAL PERSONNEL	3,511,701	3,846,252	1,304,712	3,866,011	3,866,011	4,019,974
	Training~Travel						
620100	Training/Conferences	17,221	15,879	5,331	23,234	23,234	23,000
620600	Parking Permits	3,090	23,402	-	26,400	26,400	26,400
	TOTAL TRAINING / TRAVEL	20,311	39,281	5,331	49,634	49,634	49,400
	Supplies						
630100	Office Supplies	61,180	108,963	22,176	47,100	47,100	46,500
630300	Memberships & Licenses	1,970	2,196	485	2,200	2,200	2,200
630500	Awards & Recognition	1,379	2,202	2,905	850	850	850
630600	Building Maint./Janitorial	7,126	7,719	6,502	5,000	5,000	8,000
630700	Food & Provisions	3,390	4,713	1,373	1,135	1,135	1,120
630902	Tools & Instruments	70	94	46	150	150	150
631500	Books & Library Materials	505,575	637,055	230,659	597,644	597,644	597,644
632002	Outside Printing	302	2,928	44	600	600	600
632101	Uniforms	169	-		-	-	-
632300	Safety Supplies	275	513	61	550	550	550
632700	Miscellaneous Equipment	14,512	75,063	27,539	68,630	68,630	68,630
	TOTAL SUPPLIES	595,948	841,446	291,790	723,859	723,859	726,244
	Purchased Services						
640700	Solid Waste/Recycling Pickup	4,358	3,467	880	4,800	4,800	3,000
641200	Advertising	8,722	3,466	2,369	600	600	600
641301	Electric	41,176	150,887	81,739	162,670	162,670	230,580
641302	Gas	23,703	2,856	-	-	-	-
641303	Water	2,171	2,919	727	3,913	3,913	3,252
641304	Sewer	822	1,725	455	2,500	2,500	2,064
641306	Stormwater	10,395	4,651	1,418	3,045	3,045	5,294
641307	Telephone	7,095	5,000	152	5,536	5,536	-
641308	Cellular Phones	624	1,297	332	-	-	1,000
641600	Building Repairs & Maint.	33	147	24	500	500	500
641800	Equipment Repairs & Maint.	31,171	1,680	-	-	-	-
642000	Facilities Charges	57,204	276,461	51,040	291,943	291,943	306,332
644000	Snow Removal Services	49,589	-	-	-	-	-
650200	Leases	149,702	-	-	-	-	-
659900	Other Contracts/Obligation	578,041	247,007	147,640	169,086	169,086	196,627
	TOTAL PURCHASED SVCS	964,806	701,563	286,776	644,593	644,593	749,249
	Capital Outlay						
681500	Software Acquisition	13,043	11,650	-	-	-	-
	TOTAL CAPITAL OUTLAY	13,043	11,650	-	-	-	-
	TOTAL EXPENSE	5,105,809	5,440,192	1,888,609	5,284,097	5,284,097	5,544,867

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Library Grants

NOTES

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Library Grants **Business Unit 2550**

PROGRAM MISSION

This program accounts for the receipt of Library grants and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategy #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Reach Out and Read (ROR) is a research-based and evidence-based national program that puts books in the hands of families and children through their pediatricians. The doctors use the books to help facilitate developmental screenings and also to provide families with information on how important it is to read to their small children. The books are provided to children aged birth to five years and the program in the Fox Cities includes Appleton, Neenah, Menasha and the surrounding region.

The Library is a United Way Agency for the ROR program, which has been supported by grants from the United Way since its inception in 2016. A strategic planning process involving the participating clinics and a professional facilitator was completed in 2017 to establish an ongoing funding model for the program. The United Way will continue to support ROR overall, but the various clinics have begun to reimburse the program for the books they distribute to patients. The physician liaison working for this program continues to coordinate the selection and purchase of all books, and all clinics sign an MOU committing to fund the books they distribute in well-child visits.

Major changes in Revenue, Expenditures, or Programs:

The Library will no longer be the coordinating organization for Reach Out and Read - Fox Cities. This program has been transitioned to Reach Out and Read - Wisconsin.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 19,448	$ 4,129	$ -	$ -	$ -	N/A
Program Expenses		$ 110,028	$ 19,849	$ -	$ -	$ -	N/A
Expenses Comprised Of:							
Personnel		51,339	742	-	-	-	N/A
Training & Travel		1,154	-	-	-	-	N/A
Supplies & Materials		53,988	18,907	-	-	-	N/A
Purchased Services		3,547	200	-	-	-	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		0.50	0.50	0.50	0.50	-	

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Library Grants **Business Unit 2550**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
503500	Other Reimbursements	$ 19,448	$ 4,129	$ -	$ -	$ -
	Total Revenue	$ 19,448	$ 4,129	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 32,189	$ (1,614)	$ -	$ -	$ -
610800	Part Time	2,425	-	-	-	-
615000	Fringes	16,725	2,356	-	-	-
620100	Training/Conferences	1,154	-	-	-	-
630100	Office Supplies	51	-	-	-	-
630700	Food & Provisions	30	-	-	-	-
631500	Books & Library Materials	53,907	18,907	-	-	-
641200	Advertising	3,347	-	-	-	-
659900	Other Contracts/Obligation	200	200	-	-	-
	Total Expense	$ 110,028	$ 19,849	$ -	$ -	$ -

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
LIBRARY GRANTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Other Reimbursements	$ 19,448	$ 4,129	$ -	$ -	$ -
Total Revenues	19,448	4,129	-	-	-
Expenses					
Program Costs	110,028	19,849	-	-	-
Total Expenses	110,028	19,849	-	-	-
Other Financing Sources (Uses)					
Transfer In - General Fund	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
Revenues over (under) Expenses	(90,580)	(15,720)	-	-	-
Fund Balance - Beginning	107,841	17,261	1,541	1,541	1,541
Fund Balance - Ending	$ 17,261	$ 1,541	$ 1,541	$ 1,541	$ 1,541

CITY OF APPLETON 2027 BUDGET

VALLEY TRANSIT

General Manager: Ron C. McDonald

Assistant General Manager: Amy L. Erickson

Enterprise Account Manager: Christina L. Kison

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

MISSION STATEMENT

Valley Transit provides safe, customer-focused transportation options that connect our communities to enhance the quality of life.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Ridership
Valley Transit ridership is down in the first five months of 2026 compared to 2025. Ridership fell in 2020 due to a national pandemic. As the nation returned from the pandemic, Valley Transit found it increasingly difficult to hire qualified drivers and reached a point in which we had to temporarily reduce the number of fixed route hours our buses operated. Riders adjusted to the change by transitioning to our existing on-demand VT Connector service. VT Connector service has seen an increase in ridership in the first five months of 2026.

Legislative Issues
Valley Transit faces funding challenges every year and has been able to find solutions to keep the system operating without service cuts or major increases in costs to the local funding partners. Staff continue to look for stable sources of local funding to offset the swings in funding at the State and federal level.

Federal Funding – On November 15, 2021, the Bipartisan Infrastructure Investment and Jobs Act was signed into law. The law is the largest long-term investment in the nation's infrastructure and economy in history. It provides funding over fiscal years 2022 through 2026.

Although the new Bipartisan Infrastructure Law has provided more stable funding for Valley Transit, the new legislation, along with Valley Transit's classification as a large system and as a direct recipient of Federal Transit Administration (FTA) funds, continues to require a large amount of administrative work to meet our obligations to the FTA. Reporting requirements include quarterly financial and operational reports along with asset reporting requirements (Transit Asset Management Plan (TAM)) and safety reporting requirements (Public Transportation Agency Safety Plan (PTASP) and Safety Management System (SMS)).

Post-pandemic, Valley Transit received Coronavirus Aid, Relief, and Economic Security (CARES) Act funds of $7,425,047 and American Rescue Plan Act of 2021 (ARPA) funds of $3,370,750. Most of the funding was used for capital projects. During 2024, Valley Transit was awarded a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant of $25,000,000 to reconstruct the downtown Transit Center and a Section 5339 Bus Facilities Discretionary grant of $12,000,000 for modernization and renovation the Valley Transit's bus maintenance facility. Construction on Phase 2 of the maintenance facility is scheduled to begin in mid-2026 and the Transit Center in 2027.

Valley Transit is a direct recipient of Section 5310 funding which provides assistance to programs serving the elderly and persons with disabilities beyond the ADA requirements. Valley Transit and the East Central Wisconsin Regional Planning Commission (ECWRPC) have an agreement in which ECWRPC assists Valley Transit in the administration of the 5310 Program.

State Budget – State funding for transit operations has remained at a relatively consistent level, but lags behind previous funding levels.

Local Funding Options – Valley Transit's Strategic Plan maintains that the best long-term solution for stable and adequate funding is establishing a method for local funding options other than tax levies. Valley Transit remains committed to pursuing enabling legislation at the State level.

Audits
Single Financial Audit
A non-federal entity that expends $750,000 or more a year in federal awards is required to have a single financial audit conducted in accordance with Code of Federal Regulations (CFR) 200.501. The independent auditor reports on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards. Valley Transit received no findings in the 2025 financial audit conducted in early 2026.

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

MAJOR 2027 OBJECTIVES

During 2021, Valley Transit completed a site assessment and master plan for the Valley Transit Whitman Avenue Facility. It was followed with architectural and engineering work completed in 2022. Following an unsuccessful grant submittal to the Federal Transit Administration, Valley Transit obligated the use of CARES Act funds to start Phase 1 construction of the Administrative Office. Valley Transit completed the Request for Bid process in 2023 and hired a contractor for renovations of the facility. Phase 1 work began in 2023 and was completed in 2025. The renovation includes a building addition, implementing ADA compliance, HVAC upgrades, electrical upgrades, plumbing upgrades, office expansion, and all related site work. Valley Transit was awarded a Federal Transit Administration Bus & Bus Facilities grant during 2024 for Phase 2 of the project. Valley Transit will begin Phase 2, including renovation of the maintenance and bus storage areas during 2026.

In 2022, Valley Transit contracted with a design engineer to perform a needs assessment and create a master plan for the downtown Transit Center facility. As the population in the Fox Cities and beyond expands, the need for accessible, reliable transportation is essential. The current community needs have exceeded the capacity of the existing Transit Center. Valley Transit was awarded $25,000,000 in Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funds in 2024 for a Downtown Regional Transit Multimodal Hub project.

In 2025, Valley Transit and East Central Wisconsin Regional Planning Commission (ECWRPC) undertook a strategic transit service planning process that resulted in a Transit Development Plan (TDP) for Valley Transit. The TDP is a short-term transit plan with recommendations for service improvements over a 5-year horizon. The final TDP was adopted by the Fox Cities Transit Commission in March 2026. The TDP will serve as a road map to guide future service changes.

Valley Transit has performance measures and tracking mechanisms in place which build on the existing strengths of the system and address weaknesses. Improving on-time performance will continue to be a major focus in 2027, as will monitoring subcontractor performance. The asset management plan will continue to be fine-tuned for vehicles, facilities and equipment and will identify funding requirements for vehicle and equipment replacements and to maintain facilities in a state of good repair.

Continue to work on establishing local funding options in the Fox Cities and finding alternate, sustainable sources of funding for both fixed route and paratransit services.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 14,115,122	$ 11,053,689	$ 11,768,690	$ 11,768,690	$ 13,383,467	13.72%
Program Expenses							
58071000	Administration	2,652,623	3,139,466	2,483,149	2,483,149	2,639,514	6.30%
58072000	Vehicle Maint.	988,096	1,087,910	1,576,078	1,576,078	1,982,248	25.77%
58073000	Facilities Maint.	618,866	974,164	192,093	192,093	185,031	-3.68%
58074000	Operations	3,856,891	3,548,437	4,538,330	4,538,330	5,185,424	14.26%
58075000	ADA Paratransit	1,471,704	1,598,357	2,764,105	2,764,105	2,818,298	1.96%
58076000	Ancillary Paratransit	1,231,265	1,663,069	1,392,440	1,392,440	1,384,830	-0.55%
TOTAL		$ 10,819,445	$ 12,011,403	$ 12,946,195	$ 12,946,195	$ 14,195,345	9.65%
Expenses Comprised Of:							
Personnel		4,294,992	4,349,416	5,178,964	5,178,964	5,425,170	4.75%
Training & Travel		32,319	95,017	32,280	32,280	23,780	-26.33%
Supplies & Materials		863,570	754,846	1,121,171	1,121,171	1,552,261	38.45%
Purchased Services		3,690,214	4,198,312	4,880,781	4,880,781	4,891,079	0.21%
Miscellaneous Expense		1,493,196	1,742,689	1,362,999	1,362,999	1,480,535	8.62%
Capital Expenditures		445,154	871,123	370,000	370,000	822,520	122.30%
Full Time Equivalent Staff:							
Personnel allocated to programs		60.10	61.10	61.10	61.10	62.43	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

Administration **Business Unit 58071000**

PROGRAM MISSION

We will equitably allocate federal, State, and local resources among a variety of transportation services and we will provide management, oversight, planning, and marketing information for and about our services for the benefit of our passengers, employees, and participating governmental units.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Provide administrative support to ensure that local funding from the municipalities and counties is equitable.

Monitor all services to ensure cost effectiveness and efficiency and to avoid duplication of services.

Reach out to riders and non-riders alike to demonstrate that Valley Transit provides low-cost, safe, reliable, and friendly public transportation that directly improves the quality of life for everyone.

Continue to be a fiscally responsible organization that is accessible and supports a high quality of life in the Fox Cities.

Fund Valley Transit in a manner that promotes stability and resilience and is flexible to accommodate a growing region.

Major changes in Revenue, Expenditures, or Programs:

Combined State and federal operating assistance is estimated at 58% of eligible expenses in 2027.

Depreciation increased from 2026 due to new assets, namely the completion of Phase 1 of construction at the Whitman facility.

Contractor Fees decreased due to changes in marketing efforts.

Capital expense for 2027 consists of the yearly licensing fee for a transit-specific database program. Funding has been budgeted to cover 80% of the cost with federal grant funding, with the remaining 20% to be funded from the depreciation account.

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

Administration **Business Unit 58071000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
421000	Federal Grants	$ 7,317,137	$ 3,657,890	$ 3,815,700	$ 3,815,700	$ 4,306,781
422400	Miscellaneous State Aids	2,965,847	2,774,161	3,197,624	3,197,624	3,253,186
423000	Misc Local Govt Aids	756,310	517,146	561,557	561,557	586,542
471000	Interest on Investments	165,384	143,596	12,500	12,500	50,000
487700	Advertising/Promo Fees	41,172	32,490	65,000	65,000	65,000
500100	Fees & Commissions	6,517	5,215	8,000	8,000	8,000
500400	Sale of City Property	650	4,617	-	-	-
501000	Miscellaneous Revenue	1,334	863,966	-	-	-
502100	Capital Contributions	-	-	74,000	74,000	263,600
503500	Other Reimbursements	3,426	2,320	-	-	-
592100	Transfer In - General Fund	756,924	722,294	766,562	766,562	808,978
	Total Revenue	$ 12,014,701	$ 8,723,695	$ 8,500,943	$ 8,500,943	$ 9,342,087
	Expenses					
610100	Regular Salaries	$ 269,430	$ 329,600	$ 327,487	$ 327,487	$ 337,312
615000	Fringes	52,968	227,496	96,100	96,100	105,710
620100	Training/Conferences	16,812	9,036	12,500	12,500	10,000
620500	Employee Recruitment	6,131	80,655	7,280	7,280	5,280
620600	Parking Permits	2,760	80	-	-	-
630100	Office Supplies	4,865	6,753	4,512	4,512	4,512
630200	Subscriptions	1,118	1,488	1,156	1,156	1,156
630300	Memberships & Licenses	12,541	11,989	12,534	12,534	12,534
630400	Postage/Freight	3,134	2,627	3,091	3,091	3,091
630500	Awards & Recognition	1,184	3,413	930	930	930
630700	Food & Provisions	272	422	1,240	1,240	1,240
631603	Other Misc. Supplies	2,891	2,175	1,225	1,225	1,225
632001	City Copy Charges	5,934	4,540	5,013	5,013	5,013
632002	Outside Printing	7,597	6,220	19,610	19,610	19,610
632300	Safety Supplies	1,628	4,367	1,900	1,900	1,900
632700	Miscellaneous Equipment	28,552	13,640	6,700	6,700	6,700
632800	Signs	5,153	4,567	10,000	10,000	2,500
640100	Accounting/Audit Fees	13,041	26,140	12,533	12,533	12,533
640300	Bank Service Fees	4,951	4,600	6,680	6,680	6,680
640400	Consulting Services	-	21,018	-	-	-
640800	Contractor Fees	118,798	56,508	103,200	103,200	76,800
641200	Advertising	96,136	78,075	40,309	40,309	26,700
641300	Utilities	105,481	120,806	96,158	96,158	112,047
641800	Equipment Repairs & Maint.	574	3,827	251	251	251
642400	Software Support	119,294	141,365	140,905	140,905	159,176
643000	Health Services	385	175	1,015	1,015	1,015
650100	Insurance	259,920	198,879	207,821	207,821	243,994
659900	Other Contracts/Obligation	334	26,150	-	-	1,070
660100	Depreciation Expense	1,493,196	1,742,682	1,362,999	1,362,999	1,480,535
680401	Machinery & Equipment	17,543	10,173	-	-	-
	Total Expense	$ 2,652,623	$ 3,139,466	$ 2,483,149	$ 2,483,149	$ 2,639,514

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Outside Printing	
Fare material	$ 7,102
Rider's guides & maps	5,431
Public information materials	6,074
Forms	1,004
	$ 19,610

Advertising	
Community Promotions	$ 5,000
Printed Ads	5,000
Broadcast Ads	7,700
Marketing Materials	4,000
Rider survey	2,000
Legal notices	3,000
	$ 26,700

Software Support	
Zoom, SwipedOn, Fieldwire, MSDS, Velocity	$ 8,038
ADA Website Compliance	5,500
Optibus	33,785
TransTrack	73,000
GMV/Syncromatics	38,853
	$ 159,176

Contractor Fees	
Shredding	$ 1,200
Interpreting Services	600
Marketing	75,000
	$ 76,800

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

Vehicle Maintenance **Business Unit 58072000**

PROGRAM MISSION

We will provide safe, reliable, and environmentally-friendly service by maintaining our vehicle fleet to minimize service delays due to breakdowns and sustain a quality fleet that benefits our bus drivers, passengers and the general public.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Maintain the vehicle fleet in a manner that will ensure that all service requirements are met.

Maintain the vehicle fleet in a manner that minimizes the number of road calls that require a replacement bus or cause a trip to be significantly delayed or missed.

Maintain the vehicle fleet in a manner that ensures that there are no vehicle accidents due to mechanical failure.

Major changes in Revenue, Expenditures, or Programs:

Capital expenses for 2027 consist of the purchase of support vehicles, equipment, and transmission and engine replacements. Funding has been budgeted to cover 80% of the cost of each project with federal grant funding, with the remaining 20% to be funded from the depreciation account.

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

Vehicle Maintenance **Business Unit 58072000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
503000	Damage to City Property	$ 14,293	$ 63,501	$ -	$ -	$ -
503500	Other Reimbursements	-	2,637	-	-	-
	Total Revenue	$ 14,293	$ 66,138	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 326,808	$ 389,438	$ 545,393	$ 545,393	$ 561,430
610500	Overtime Wages	35,490	43,913	9,197	9,197	9,798
615000	Fringes	135,604	145,764	168,880	168,880	185,768
620100	Training/Conferences	-	175	6,000	6,000	2,000
630901	Shop Supplies	39,191	28,872	43,450	43,450	33,000
630902	Tools & Instruments	8,926	14,182	10,000	10,000	10,000
631603	Other Misc. Supplies	-	200	400	400	400
632101	Uniforms	126	-	220	220	220
632200	Gas Purchases	3,406	2,359	9,000	9,000	7,520
632601	Repair Parts	175,662	226,973	305,800	305,800	305,800
632700	Miscellaneous Equipment	71,481	29,594	10,000	10,000	10,000
641700	Vehicle Repairs & Maint.	38,353	23,446	10,050	10,050	53,800
641800	Equipment Repairs & Maint.	81,177	13,413	9,350	9,350	5,350
642400	Software Support	23,715	21,685	28,717	28,717	19,057
643000	Health Services	960	2,382	725	725	725
645100	Laundry Services	2,420	2,103	1,560	1,560	1,560
650100	Insurance	43,336	47,336	47,336	47,336	30,820
659900	Other Contracts/Obligation	1,441	1,979	-	-	-
680401	Machinery & Equipment	-	94,096	220,000	220,000	520,000
680403	Vehicles	-	-	150,000	150,000	225,000
	Total Expense	$ 988,096	$ 1,087,910	$ 1,576,078	$ 1,576,078	$ 1,982,248

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Shop Supplies	
Janitorial supplies	$ 9,000
Liquid gases	2,000
Shop supplies (grease, tools)	22,000
	$ 33,000
Repair Parts	
Misc parts (doors, windows, etc.)	$ 33,000
Brake system parts	45,000
Electrical system parts	17,600
Wheelchair ramp parts	8,800
Heating/cooling system parts	34,000
Transmission parts	34,000
Engine parts	34,000
Engine/Transmission rebuilds	50,000
Preventative Maintenance Parts	49,400
	$ 305,800
Vehicle Repairs & Maint.	
Towing	$ 20,000
Vehicle Power Repairs	27,500
Radiator Repairs	3,300
Alignments	2,000
Refrigeration	1,000
	$ 53,800

Software Support	
Fleet Watch, Fuel System	$ 5,500
RTA, Fleet Maintance	11,757
Radio Engineering	1,800
	$ 19,057
Machinery & Equipment	
Forklift	$ 50,000
Utility vehicle	150,000
Trailer	20,000
Transmission/Engines	300,000
	$ 520,000
Vehicles	
Support vehicles (4)	$ 225,000
	$ 225,000

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

Facilities Maintenance **Business Unit 58073000**

PROGRAM MISSION

We will provide a clean and safe working environment by purchasing, cleaning, maintaining and repairing the Operations and Maintenance facility, the Transit Center and the passenger shelters located throughout the Fox Cities that benefit our passengers, employees, and the general public.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: “Continually assess trends affecting the community and proactively respond", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Provide clean and safe shelters for passengers waiting to board the bus.

Provide a clean and safe working environment for employees.

Maintain facilities that enhance the beauty of the community.

Major changes in Revenue, Expenditures, or Programs:

During 2021, Valley Transit completed a site assessment and master plan for the Valley Transit Whitman Avenue Facility. It was followed with architectural and engineering work completed in 2022. Valley Transit divided the project into two phases. Work for Phase 1 began in 2023 and was completed in 2025. The renovation included a building addition, implementing ADA compliance, HVAC upgrades, electrical upgrades, plumbing upgrades, office expansion, and all related site work. Valley Transit was awarded a Federal Transit Administration Bus & Bus Facilities grant during 2024 for Phase 2 of the project which will begin in 2026 and includes renovation of the maintenance and bus storage.

In 2022, Valley Transit contracted with a design engineer to perform a needs assessment and create a master plan for the downtown Transit Center facility. As the population in the Fox Cities and beyond expands, the need for accessible, reliable transportation is essential. The current community needs have exceeded the capacity of the existing Transit Center. Valley Transit was awarded $25,000,000 in Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funds in 2024 for a Downtown Regional Transit Multimodal Hub project. The City of Appleton is also contributing $1,800,000 in American Rescue Plan Act (ARPA) funds toward the project.

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

Facilities Maintenance **Business Unit 58073000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
630899	Other Landscape Supplies	$ 412	$ 2,131	$ 1,500	$ 1,500	$ 500
632508	Ice Control Materials	9,022	-	5,000	5,000	5,000
632700	Miscellaneous Equipment	2,546	2,725	-	-	-
640700	Waste/Recycling Pickup	4,428	4,513	6,161	6,161	5,371
640800	Contractor/Fees	10,068	1,463	-	-	-
641600	Building Repairs & Maint.	4,029	8,228	-	-	-
642000	Facilities Charges	100,537	96,793	110,642	110,642	115,810
644000	Snow Removal Services	46,367	59,676	44,570	44,570	44,570
645100	Laundry Services	7,084	3,506	13,780	13,780	13,780
645400	Grounds Repair & Maint.	457	31,151	-	-	-
659900	Other Contracts/Obligation	6,305	3,500	10,440	10,440	-
680300	Buildings	154,327	561,305	-	-	-
680402	Furniture & Fixtures	273,284	199,173	-	-	-
	Total Expense	$ 618,866	$ 974,164	$ 192,093	$ 192,093	$ 185,031

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Snow Removal Services

Snow Removal Contractor	$ 44,570
	$ 44,570

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

Operations **Business Unit 58074000**

PROGRAM MISSION

Valley Transit provides safe, customer-focused transportation options that connect our communities to enhance the quality of life.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: “Encourage active community participation and involvement”, #3: "Recognize and grow everyone's talents", #4: “Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Excellence in customer service is a central value of Valley Transit. The organization will continuously monitor and exceed customer expectations.

To have transit services in the Fox Cities be direct, on-time and easy to use.

To have the transportation infrastructure in the Fox Cities improve communities and offer seamless connections for all people traveling to, from, or within the region.

To have transit needs in the Fox Cities met efficiently and in a manner that is consistent with our mission.

Major changes in Revenue, Expenditures, or Programs:

Overtime costs are down due to improved hiring of bus drivers.

Capital expenses for 2027 consist of the purchase of a cash farebox system and bus shelters. Funding has been budgeted to cover 80% of the cost of each project with federal grant funding, with the remaining 20% to be funded from the depreciation account.

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

Operations **Business Unit 58074000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
487500	Farebox Revenue	$ 585,046	$ 450,515	$ 700,000	$ 700,000	$ 700,000
487600	Special Transit Revenues	49,713	50,419	40,000	40,000	40,000
508500	Cash Short or Over	189	99	-	-	-
	Total Revenue	$ 634,948	$ 501,033	$ 740,000	$ 740,000	$ 740,000
	Expenses					
610100	Regular Salaries	$ 1,960,169	$ 1,854,847	$ 2,675,925	$ 2,675,925	$ 2,756,203
610500	Overtime Wages	483,997	375,709	71,234	71,234	73,371
615000	Fringes	776,188	725,332	935,754	935,754	1,029,329
620100	Training/Conferences	4,228	3,680	4,000	4,000	4,000
630300	Memberships & Licenses	7,756	700	7,715	7,715	7,715
632002	Outside Printing	-	885	-	-	-
632101	Uniforms	4,713	8,950	9,070	9,070	9,110
632200	Gas Purchases	365,740	309,074	562,500	562,500	562,500
632300	Safety Supplies	-	-	1,000	1,000	1,000
632602	Tires	33,851	28,458	41,500	41,500	41,500
632603	Lubricants	22,709	22,803	25,000	25,000	25,000
632700	Miscellaneous Equipment	33,877	1,465	8,400	8,400	458,400
632800	Signs	1,592	455	2,000	2,000	2,000
640300	Bank Service Fees	-	4,545	-	-	10,500
640800	Contractor Fees	137,318	117,140	127,200	127,200	136,800
641200	Advertising	-	3,140	-	-	-
642400	Software Support	.	20,826	-	-	20,160
643000	Health Services	10,632	10,856	7,460	7,460	7,460
650100	Insurance	11,229	59,572	59,572	59,572	40,376
659900	Other Contracts/Obligation	2,892	-	-	-	-
	Total Expense	$ 3,856,891	$ 3,548,437	$ 4,538,330	$ 4,538,330	$ 5,185,424

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Gas Purchases*	
Diesel fuel 150,000 gal. @ $3.75/gal	$ 562,500
	$ 562,500
Tires	
Tire leasing program	$ 36,000
Support vehicle tires	5,500
	$ 41,500
Contractor Fees	
Transit Center security	$ 96,000
Bus Cleaning/Sanitizing	40,800
	$ 136,800
Miscellaneous Equipment	
Bus Shelters	$ 300,000
Cash Farebox System	150,000
Radio/Camera Equipment	8,400
	$ 458,400
Lubricants	
Diesel exhaust fluid	$ 8,500
Oil	13,000
Gear lube	1,400
Automatic transmission fluid	2,100
	$ 25,000
Bank Service Fees	
WisGo Card and Bank Fees	$ 20,000
	$ 20,000
Software Support	
WisGo System Maintenance	$ 20,160
	$ 20,160

*Note: Valley Transit does not pay Federal or State fuel taxes and attains bulk purchasing rates.

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

ADA Paratransit **Business Unit 58075000**

PROGRAM MISSION

We will provide specialized curb-to-curb advance reservation demand response transportation for people with disabilities who are unable to use the fixed route bus system.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: “Encourage active community participation and involvement", #4: “Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials”.

Objectives:

Comply with the requirements of the Americans with Disabilities Act (ADA).

Provide safe, reliable, convenient, and friendly specialized transportation.

Meet the needs of the transit dependent population, including outreach efforts to agencies and companies that provide services to seniors and people with disabilities.

Major changes in Revenue, Expenditures, or Programs:

The change in Contractor Fees is due to the reduction in budgeted rides offset by a contractual increase in the cost per ride.

Miscellaneous Local Government Aids have increased due to the expected increase in the cost per ride for services.

Capital expense for 2027 consists of the purchase of a paratransit rider app. Funding has been budgeted to cover 80% of the cost with federal grant funding, with the remaining 20% to be funded from the depreciation account.

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

ADA Paratransit **Business Unit 58075000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
423000	Misc Local Govt Aids	$ 592,800	$ 781,626	$ 1,203,857	$ 1,203,857	$ 2,059,000
487500	Farebox Revenue	213,036	193,072	360,000	360,000	360,000
	Total Revenue	$ 805,836	$ 974,698	$ 1,563,857	$ 1,563,857	$ 2,419,000
	Expenses					
610100	Regular Salaries	$ 179,693	$ 184,707	$ 252,045	$ 252,045	$ 259,606
615000	Fringes	74,645	72,613	96,949	96,949	106,644
620100	Training/Conferences	2,388	1,391	2,500	2,500	2,500
630100	Office Supplies	680	1,040	888	888	888
630300	Memberships & Licenses	1,752	2,615	3,986	3,986	3,986
630400	Postage/Freight	438	335	609	609	609
630899	Other Landscape Supplies	58	328	-	-	-
631603	Other Misc. Supplies	-	-	375	375	375
632001	City Copy Charges	829	659	987	987	987
632002	Outside Printing	3,458	3,548	3,860	3,860	3,860
632200	Gas Purchases	476	363	-	-	1,480
640100	Accounting/Audit Fees	1,822	4,024	2,467	2,467	2,467
640800	Contractor Fees	1,139,536	1,230,911	2,295,000	2,295,000	2,295,000
641200	Advertising	13,429	12,019	10,000	10,000	10,000
641300	Utilities	21,120	20,234	36,633	36,633	34,195
641800	Equipment Repairs & Maint.	80	4,522	49	49	49
642000	Facilities Charges	7,299	11,168	21,464	21,464	9,359
642400	Software Support	17,460	27,520	27,520	27,520	77,520
644000	Snow Removal Services	6,477	9,187	8,773	8,773	8,773
645400	Grounds Repair & Maint.	64	4,796	-	-	-
650100	Insurance	-	6,377	-	-	-
	Total Expense	$ 1,471,704	$ 1,598,357	$ 2,764,105	$ 2,764,105	$ 2,818,298

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Contractor Fees

Purchased transportation: Valley Transit II - Disabled, 90,000 trips	$ 2,295,000
	$ 2,295,000

Software Support

Ecolane Software Maintenance	$ 27,520
Paratransit Rider App	50,000
	$ 77,520

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

Ancillary Paratransit **Business Unit 58076000**

PROGRAM MISSION

We will coordinate a broad range of contracted specialized services that maximizes transportation funding and benefits older adults, people with disabilities and participating local governments.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: “Encourage active community participation and involvement", #4: “Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Provide a transportation alternative to older adults for whom fixed route bus service is difficult.

Provide employment transportation and limited Sunday service to people with disabilities.

Coordinate transportation services to maximize the effectiveness of each local dollar spent.

Provide micro-transit service during extended hours that the fixed route is not operating.

Major changes in Revenue, Expenditures, or Programs:

The local share of all ancillary paratransit services other than the VT Connector is paid by the three counties in which Valley Transit operates (Outagamie, Winnebago and Calumet), the cities of Neenah and Menasha, the Village of Fox Crossing, and the Family Care providers. The organizations that are paying for the local share determine what the fare and operating rules will be for each of the services. The local share for the Connector is currently being paid for by support from the local municipalities that participate in the fixed route system.

The 2027 budget continues to show an expense in Other Contracts/Obligations and a revenue in Federal Grant revenue for administration of the FTA Section 5310 grant funds. The Section 5310 program is a discretionary program designed to improve transportation for seniors and customers with disabilities. Valley Transit is the direct recipient of the funds and uses 45% of the total to support Valley Transit's services. The remaining 55% is awarded to a non-profit organization(s) through an application process conducted in partnership with East Central Wisconsin Regional Planning Commission. The revenue funds and related expenses listed in this business unit are pass-through funds awarded to a non-profit organization through an application process conducted in partnership with East Central Wisconsin Regional Planning Commission.

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

Ancillary Paratransit **Business Unit 58076000**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
421000	Federal Grants	$ 48,068	$ 160,666	$ 89,750	$ 89,750	$ 100,190
422400	Miscellaneous State Aids	101,356	-	97,159	97,159	97,320
423000	Misc. Local Govt Aids	208,501	439,790	595,227	595,227	503,130
487500	Farebox Revenue	173,106	177,599	160,800	160,800	160,800
502000	Donations & Memorials	60,226	10,070	-	-	-
592100	Transfer In - General Fund	54,087	-	20,954	20,954	20,940
	Total Revenue	$ 645,344	$ 788,125	$ 963,890	$ 963,890	$ 882,380
	Expenses					
640800	Contractor Fees	$ 1,183,197	$ 1,601,592	$ 1,302,690	$ 1,302,690	$ 1,284,640
659900	Other Contracts/Obligation	48,068	61,477	89,750	89,750	100,190
	Total Expense	$ 1,231,265	$ 1,663,069	$ 1,392,440	$ 1,392,440	$ 1,384,830

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Contractor Fees

Purchased transportation:	
Valley Transit II - Elderly and Sunday	$ 76,500
Outagamie County Rural	400,000
Fox Crossing - Dial-A-Ride	20,500
Neenah - Dial-A-Ride	50,000
Heritage- Dial-A-Ride	10,240
Calumet County Van Service	45,000
Connector Service	682,400
	$ 1,284,640

Other Contracts/Obligations

FTA Section 5310 sub-recipient	$ 100,190
	$ 100,190

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
421000	Federal Grants	7,365,205	3,818,556	(1,389,715)	3,905,450	3,905,450	4,406,971
422400	Miscellaneous State Aids	3,067,203	2,774,161	-	3,294,783	3,294,783	3,350,506
423000	Miscellaneous Local Govt Aids	1,557,611	1,738,564	1,954,689	2,360,641	2,360,641	3,148,672
471000	Interest on Investments	165,384	143,598	1,866	12,500	12,500	50,000
487500	Farebox Revenue	971,187	821,188	191,342	1,220,800	1,220,800	1,210,800
487600	Special Transit Revenues	49,713	50,419	28,292	40,000	40,000	40,000
487700	Advertising/Promotional Fees	41,172	32,490	12,475	65,000	65,000	65,000
500100	Fees & Commissions	6,517	5,215	2,108	8,000	8,000	8,000
500400	Sale of City Property	650	4,617	-	-	-	-
501000	Miscellaneous Revenue	-	863,967	-	-	-	-
502000	Donations & Memorials	61,561	10,070	-	-	-	10,000
502100	Capital Contributions	-	-	-	74,000	74,000	263,600
503000	Damage to City Property	14,293	63,501	4,827	-	-	-
503500	Other Reimbursements	3,426	4,959	206	-	-	-
508500	Cash Short or Over	189	100	2	-	-	-
592100	Transfer In - General Fund	811,011	722,295	-	787,516	787,516	829,918
	TOTAL PROGRAM REVENUES	14,115,122	11,053,700	806,092	11,768,690	11,768,690	13,383,467
	Personnel						
610100	Regular Salaries	2,259,143	2,275,348	839,859	3,567,843	3,567,843	3,674,878
610200	Labor Pool Allocations	91,636	173,335	69,127	231,672	231,672	238,622
610500	Overtime Wages	519,487	419,622	86,388	80,431	80,431	82,844
610900	Incentive Pay	1,480	-	-	1,335	1,335	1,375
611000	Other Compensation	1,832	1,639	1,722	-	-	-
611400	Sick Pay	115,799	42,936	32,677	-	-	-
611500	Vacation Pay	250,988	252,967	88,380	-	-	-
611600	Holiday Pay	15,221	12,366	1,002	-	-	-
615000	Fringes	1,096,009	1,031,366	405,670	1,297,683	1,297,683	1,427,451
615500	Unemployment Compensation	(37,456)	8,015	171	-	-	-
617000	Pension Expense	(49,230)	131,822	-	-	-	-
617100	OPEB Expense	30,083	-	-	-	-	-
	TOTAL PERSONNEL	4,294,992	4,349,416	1,524,996	5,178,964	5,178,964	5,425,170
	Training~Travel						
620100	Training/Conferences	23,428	14,282	3,671	25,000	25,000	18,500
620400	Tuition Reimbursement	-	-	-	-	-	-
620500	Employee Recruitment	6,131	80,655	3,000	7,280	7,280	5,280
620600	Parking Permits	2,760	80	-	-	-	-
	TOTAL TRAINING / TRAVEL	32,319	95,017	6,671	32,280	32,280	23,780
	Supplies						
630100	Office Supplies	5,545	7,793	2,143	5,400	5,400	5,400
630200	Subscriptions	1,118	1,488	516	1,156	1,156	1,156
630300	Memberships & Licenses	22,049	15,304	7,780	24,235	24,235	24,235
630400	Postage/Freight	3,572	2,962	171	3,700	3,700	3,700
630500	Awards & Recognition	1,184	3,413	735	930	930	930
630600	Building Maint./Janitorial	-	-	-	-	-	-
630700	Food & Provisions	272	422	145	1,240	1,240	1,240
630899	Other Landscape Supplies	470	2,459	-	1,500	1,500	500
630901	Shop Supplies	39,191	28,872	11,714	43,450	43,450	33,000
630902	Tools & Instruments	8,926	14,182	275	10,000	10,000	10,000
631603	Other Misc. Supplies	2,891	2,375	129	2,000	2,000	2,000
632001	City Copy Charges	6,763	5,199	642	6,000	6,000	6,000
632002	Outside Printing	11,055	10,653	3,947	23,470	23,470	23,470
632101	Uniforms	4,839	8,950	7,194	9,290	9,290	9,330
632200	Gas Purchases	369,622	311,796	181,228	571,500	571,500	571,500
632300	Safety Supplies	1,628	4,367	1,175	2,900	2,900	2,900
632508	Ice Control Materials	9,022	-	-	5,000	5,000	5,000
632601	Repair Parts	175,662	226,973	102,026	305,800	305,800	305,800
632602	Tires	33,851	28,458	6,715	41,500	41,500	41,500
632603	Lubricants	22,709	22,803	9,551	25,000	25,000	25,000
632700	Miscellaneous Equipment	136,456	51,357	3,106	25,100	25,100	475,100
632800	Signs	6,745	5,020	313	12,000	12,000	4,500
	TOTAL SUPPLIES	863,570	754,846	339,505	1,121,171	1,121,171	1,552,261

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Purchased Services						
640100	Accounting/Audit Fees	14,863	30,164	10,513	15,000	15,000	15,000
640300	Bank Service Fees	4,951	9,145	3,735	6,680	6,680	17,180
640400	Consulting Services	-	21,018	18,282	-	-	-
640700	Solid Waste/Recycling Pickup	4,428	4,513	1,502	6,161	6,161	5,371
640800	Contractor Fees	2,588,918	3,007,613	1,100,010	3,828,090	3,828,090	3,793,240
641200	Advertising	109,565	93,234	5,390	50,309	50,309	36,700
641301	Electric	60,372	70,107	26,159	63,000	63,000	66,165
641302	Gas	17,081	24,565	16,709	18,000	18,000	35,602
641303	Water	8,078	7,658	1,981	8,500	8,500	8,402
641304	Sewer	4,530	4,541	1,210	5,300	5,300	5,161
641306	Stormwater	12,050	12,390	3,343	10,000	10,000	13,370
641307	Telephone	2,293	1,563	51	5,600	5,600	102
641308	Cellular Phones	22,196	20,216	7,034	22,391	22,391	17,441
641600	Building Repairs & Maint.	4,029	8,228	1,365	-	-	
641700	Vehicle Repairs & Maint.	38,353	23,446	21,810	10,050	10,050	53,800
641800	Equipment Repairs & Maint.	81,831	17,830	1,391	9,650	9,650	5,650
642000	Facilities Charges	107,836	107,961	23,122	132,106	132,106	125,169
642400	Software Support	160,469	211,395	151,132	197,142	197,142	198,393
643000	Health Services	11,977	13,413	2,962	9,200	9,200	9,200
644000	Snow Removal Services	52,844	68,863	50,485	53,343	53,343	53,343
645100	Laundry Services	9,504	5,609	3,042	15,340	15,340	15,340
645400	Grounds Repair & Maintenance	521	35,947	47	-	-	-
650100	Insurance	314,485	305,787	190,361	314,729	314,729	315,190
659900	Other Contracts/Obligation	59,040	93,106	275	100,190	100,190	101,260
	TOTAL PURCHASED SVCS	3,690,214	4,198,312	1,641,911	4,880,781	4,880,781	4,891,079
	Miscellaneous Expense						
660100	Depreciation Expense	1,493,196	1,742,689	-	1,362,999	1,362,999	1,480,535
	TOTAL MISCELLANEOUS EXP	1,493,196	1,742,689	-	1,362,999	1,362,999	1,480,535
	Capital Outlay						
680100	Land	-	-	-	-	-	-
680300	Buildings	154,327	561,304	206,783	-	-	-
680401	Machinery & Equipment	17,543	110,646	312,272	220,000	220,000	597,520
680402	Furniture & Fixtures	273,284	199,173	16,027	-	-	-
680403	Vehicles	-	-	-	150,000	150,000	225,000
	TOTAL CAPITAL OUTLAY	445,154	871,123	535,082	370,000	370,000	822,520
	TOTAL EXPENSE	10,819,445	12,011,403	4,048,165	12,946,195	12,946,195	14,195,345

CITY OF APPLETON 2027 BUDGET
VALLEY TRANSIT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Charges for Services	$ 1,113,745	$ 1,020,903	$ 1,333,800	$ 1,333,800	$ 1,333,800
Miscellaneous	96,161	67,586	74,000	74,000	-
Total Revenues	1,209,906	1,088,489	1,407,800	1,407,800	1,333,800
Expenses					
Operating Expenses	8,947,226	9,326,249	11,213,196	11,213,196	11,892,290
Depreciation	1,342,327	1,347,568	1,362,999	1,362,999	1,480,535
Total Expenses	10,289,553	10,673,817	12,576,195	12,576,195	13,372,825
Revenues over (under) Expenses	(9,079,647)	(9,585,328)	(11,168,395)	(11,168,395)	(12,039,025)
Non-Operating Revenues (Expenses)					
Investment Income	181,272	165,385	12,500	12,500	50,000
Gain (Loss) on Sale of Capital Assets	-	-	-	-	-
Operating Subsidies	7,261,439	12,050,249	9,440,874	9,440,874	10,248,133
Total Non-Operating	7,442,711	12,215,634	9,453,374	9,453,374	10,298,133
Income (Loss) Before Contributions and Transfers	(1,636,936)	2,630,306	(1,715,021)	(1,715,021)	(1,740,892)
Contributions and Transfers In (Out)					
Transfer In - General Fund	499,111	665,384	787,516	787,516	829,918
Transfer Out - General Fund	-	-	-	-	-
Capital Contributions	2,276,931	-	120,000	296,000	658,016
Change in Net Assets	1,139,106	3,295,690	(807,505)	(631,505)	(252,958)
Total Net Assets - Beginning	15,257,117	16,396,223	19,691,913	19,691,913	19,060,408
Total Net Assets - Ending	$ 16,396,223	$ 19,691,913	$ 18,884,408	$ 19,060,408	$ 18,807,450

SCHEDULE OF CASH FLOWS

Working Cash - Beginning	$ 1,959,028	$ 2,394,522
+ Change in Net Assets	(631,505)	(252,958)
+ Depreciation	1,362,999	1,480,535
- Fixed Assets	(370,000)	(822,520)
+ F/A Funded by Restricted Cash	74,000	164,504
Working Cash - End of Year	$ 2,394,522	$ 2,964,083

CITY OF APPLETON 2027 BUDGET

PUBLIC WORKS DEPARTMENT

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

MISSION STATEMENT

To provide quality, cost-effective public works services for our customers.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Continued implementation of annual sidewalk poetry program.

Continued implementation of Citywide bike lane plan.

Collaborated with Appleton Downtown Inc. (ADI) and Riverview Gardens on downtown CARE initiative improving the cleanliness of the downtown area.

Continued implementing Complete Streets Design Policy and Guide.

Continued routing approvals for new Subdivision Street Design parameters through Municipal Services Committee.

The fluctuation in consultant fees from year to year is in part the result of the aerial photography services performed approximately every three years (last was 2026, next is 2029), and included on other utility accounts as well. Additional consultant fees are included to assist with multimodal design elements for street reconstruction projects.

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

MAJOR 2027 OBJECTIVES

Monitor, review and respond to input from customers by tracking all customer service requests and providing appropriate follow-up.

Promote a working environment conducive to employee productivity, growth and retention.

Continue implementation of Citywide bike lane plan.

Continue working with the Facilities Management Department, Community Development, City Attorney, Finance Department and Mayor to review upcoming projects for improved communication and coordination.

Continue working with surrounding communities for opportunities to jointly bid and coordinate on projects.

Work with the arts community to implement new ideas.

Develop a guidance document for creation of a traffic calming/multimodal safety enhancement program.

Implement Culture Team recommendations to retain as many existing high-performing Public Works employees as feasible.

Use Complete Streets Guide and Policy to configure multimodal street designs for new and reconstructed streets.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 2,240,696	$ 2,726,056	$ 2,657,245	$ 2,657,245	$ 2,557,550	-3.75%
Program Expenses							
17011	Administrative Service	1,602,735	1,689,480	1,053,287	1,053,287	1,232,072	16.97%
17014	Concrete Reconstruction	45,911	93,183	1,002,979	1,002,979	303,543	-69.74%
17015	Sidewalk Reconstruction	712,117	749,302	573,244	573,244	778,242	35.76%
17016	Asphalt Reconstruction	1,971,926	1,519,940	917,021	917,021	1,822,320	98.72%
17022	Traffic - Control	1,110,737	1,282,001	1,143,947	1,143,947	1,260,427	10.18%
17023	Street Lighting	1,648,473	1,698,504	1,743,604	1,743,604	1,719,707	-1.37%
17031	MSB Administration	1,333,179	1,325,392	1,355,965	1,355,965	1,404,102	3.55%
17032	Street Repair	1,962,269	2,420,478	2,102,184	2,102,184	2,406,119	14.46%
17033	Snow & Ice Control	1,469,821	1,984,571	2,015,775	2,015,775	2,392,962	18.71%
17034	Forestry	105,654	39,307	97,586	97,586	106,405	9.04%
TOTAL		$ 11,962,822	$ 12,802,158	$ 12,005,592	$ 12,005,592	$ 13,425,899	11.83%
Expenses Comprised Of:							
Personnel		5,092,707	5,493,552	4,658,503	4,658,503	4,926,561	5.75%
Training & Travel		24,279	18,905	30,750	30,750	38,250	24.39%
Supplies & Materials		1,133,645	1,338,215	1,208,592	1,208,592	1,252,432	3.63%
Purchased Services		4,101,409	4,344,096	4,750,720	4,750,720	5,322,438	12.03%
Capital Expenditures		1,610,782	1,607,390	1,357,027	1,357,027	1,886,218	39.00%
Full Time Equivalent Staff:							
Personnel allocated to programs		60.34	43.24	43.24	43.66	43.35	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Administrative Services **Business Unit 17011**

PROGRAM MISSION

To provide supervision, training and leadership in all department functions and activities.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #5: "Promote an environment that is respectful and inclusive", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Work with GIS staff to review and update the official City map to reflect current growth.

Develop and implement a ten-year capital plan to improve City infrastructure.

Monitor project completion dates for contract compliance and timely assessment billings.

Support employee individual development plans as part of the departments succession planning.

Improve budget development, implementation and monitoring practices.

Review engineering designs, site plans and plats prepared by consultants for private construction projects to ensure compliance throughout the City.

Develop and/or update department policies necessary for department administration.

Provide support and accountability towards the City's vision statement, "Appleton is the place where people can use their talents to thrive".

Review services and work with other departments to improve efficiency and effectiveness of City services.

Continue implementation of Citywide bike lane plan and Complete Streets Guidelines.

Continue to pursue social media opportunities to improve communication with the public.

Major Changes in Revenue, Expenditures, or Programs:

Street Excavation Permit Revenue increase is based on extrapolation of the first six months of 2025, with stable revenue projected from 2025 moving into 2026.

The decrease in Salary and Fringe costs is due to the reallocation of staff costs for processing parking citations and payments for the Parking Utility. These tasks were previously processed by Finance staff and will be shifting to 5th Floor Customer Service.

The fluctuation in consultant fees from year to year is in part the result of the aerial photography services performed approximately every three years (including 2026), and included on other utility accounts as well.

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Administrative Services **Business Unit 17011**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
431900	Street/Sidewalk License	$ 840	$ 780	$ 800	$ 800	$ 800
440900	Street Occupancy Permits	10,693	18,039	12,000	12,000	12,000
441000	Street Excavation Permits	204,524	239,471	160,000	160,000	160,000
480100	General Charges for Svc	3,025	1,529	2,000	2,000	2,000
500400	Sale of City Property	4,620	1,535	-	-	-
503500	Other Reimbursements	1,340	-	-	-	-
508500	Cash Short or Over	10	-	-	-	-
	Total Revenue	$ 225,052	$ 261,354	$ 174,800	$ 174,800	$ 174,800
	Expenses					
610100	Regular Salaries	$ 1,058,022	$ 1,094,000	$ 646,925	$ 646,925	$ 790,711
610400	Call Time Wages	130	2,803	330	330	330
610500	Overtime Wages	5,404	12,180	2,230	2,230	2,230
610800	Part-Time Wages	7,640	-	9,000	9,000	9,000
615000	Fringes	415,620	425,135	249,758	249,758	311,503
620100	Training/Conferences	1,612	2,233	3,000	3,000	4,500
620600	Parking Permits	10,440	11,080	13,200	13,200	13,200
630100	Office Supplies	1,790	1,378	2,000	2,000	2,000
630300	Memberships & Licenses	3,680	3,662	4,590	4,590	4,400
630500	Awards & Recognition	1,015	1,015	1,015	1,015	1,015
630901	Shop Supplies	7,409	8,260	6,850	6,850	7,500
630902	Tools & Instruments	590	871	1,250	1,250	1,250
632001	City Copy Charges	11,184	10,737	9,000	9,000	9,000
632002	Outside Printing	462	741	1,000	1,000	1,000
632102	Protective Clothing	158	59	100	100	100
632300	Safety Supplies	562	529	400	400	400
632700	Miscellaneous Equipment	6,337	5,902	14,000	14,000	16,550
640202	Recording/Filing Fees	-	30	-	-	-
640400	Consulting Services	1,188	667	-	-	-
640800	Contractor Fees	850	3,040	25,000	25,000	-
641200	Advertising	812	42	-	-	-
641307	Telephone	1,732	1,573	1,600	1,600	1,600
641308	Cellular Phones	5,588	4,508	5,400	5,400	5,400
641800	Equipment Repairs & Maint.	2,590	4,008	4,500	4,500	6,000
642400	Software Support	9,943	9,574	8,900	8,900	9,100
642501	CEA Operations/Maint.	29,821	48,003	23,239	23,239	23,326
642502	CEA Depreciation/Replace.	17,370	37,450	20,000	20,000	11,957
659900	Other Contracts/Obligation	786	-	-	-	-
	Total Expense	$ 1,602,735	$ 1,689,480	$ 1,053,287	$ 1,053,287	$ 1,232,072

DETAILED SUMMARY OF 2024 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment	
RD8100 Utility Cocator	$ 8,500
Valve Key	1,500
Laser Level	1,500
Lobby Kiosk	550
Misc Equipment	4,500
	$ 16,550

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Concrete Reconstruction **Business Unit 17014**

PROGRAM MISSION

The department will monitor the condition and use of City streets and plan for reconstruction or expansion of those that do not meet our standards or requirements in order to reduce maintenance costs, improve traffic management, and maintain safe and consistent pavement.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Implement the concrete reconstruction program.

Identify streets that are below standards and incorporate them into the ten-year plan.

Coordinate street reconstruction plans with the Stormwater, Water and Wastewater Utilities to identify problem areas and minimize multi-year inconvenience.

Coordinate current and future paving projects with affected municipal and governmental agencies.

Prepare bids, monitor costs, and manage contracts to ensure the highest possible rideability rating of the City streets.

Major Changes in Revenue, Expenditures, or Programs:

Please see Projects, page 620, for further details about this program.

Additional consultant fees are included to assist with multimodal design elements for street reconstruction projects and initial development of a Traffic Calming Retrofit program.

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Concrete Reconstruction **Business Unit 17014**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422400	Miscellaneous State Aids	$ 181,953	$ -	$ -	$ -	$ -
503500	Other Reimbursements	81,516	81,515	81,515	81,515	-
592200	Transfer In - Special Rev.	-	131,032	1,002,979	1,002,979	1,002,979
	Total Revenue	$ 263,469	$ 212,547	$ 1,084,494	$ 1,084,494	$ 1,002,979
	Expenses					
610100	Regular Salaries	$ 20,069	$ 213	$ 97,159	$ 97,159	$ 94,176
610500	Overtime Wages	255	-	-	-	-
610800	Part-Time Wages	17	-	-	-	-
615000	Fringes	7,525	112	35,384	35,384	39,000
630804	Plant Material	-	-	5,900	5,900	-
632503	Other Materials	8,506	-	-	-	-
632507	Asphalt	-	-	1,000	1,000	-
632510	Street Lights	-	-	70,180	70,180	-
632800	Signs	275	-	9,200	9,200	-
640400	Consulting Services	1,026	2,211	50,000	50,000	112,000
640800	Contractor Fees	-	45,846	138,800	138,800	-
642501	CEA Operations/Maint.	425	189	1,000	1,000	2,257
642502	CEA Depreciation/Replace.	113	365	1,756	1,756	2,110
659900	Other Contracts/Obligation	200	-	-	-	-
680100	Land	7,500	-	-	-	54,000
680901	Streets	-	44,247	592,600	592,600	-
	Total Expense	$ 45,911	$ 93,183	$ 1,002,979	$ 1,002,979	$ 303,543

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

	Street	From	To	General Fund
Labor Pool				**133,176**
CEA				**4,367**
Land Acquisition	Land acquisition for street projects			54,000
	Subtotal			**54,000**
Design	Consultant design			75,000
	Lawe St bridge over the Navigational Canal-consultant design (90% is in 5230)			5,000
	Material Testing			10,000
	On-Call Ped / Bike services consultant			12,000
	STH 47	SS4A permitting		10,000
	Subtotal			**112,000**
Total Concrete Paving				**$ 303,543**

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Sidewalk Construction **Business Unit 17015**

PROGRAM MISSION

To provide a safe pedestrian transportation system throughout the City.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Monitor the impact of the sidewalk policy.

Improve public awareness of the sidewalk policy.

Investigate equipment alternatives to best address hazardous sidewalk locations.

Major Changes in Revenue, Expenditures, or Programs:

Please see Projects, page 628, for further detail about this program.

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Sidewalk Construction **Business Unit 17015**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
592200	Transfer In - Special Rev.	$ -	$ -	$ -	$ -	$ -
	Total Revenue	$ -	$ -	$ -	$ -	$ -
	Expenses					
610200	Labor Pool Allocations	$ 1,650	$ 9,921	$ 32,669	$ 32,669	$ 32,668
610500	Overtime Wages	-	-	-	-	-
615000	Fringes	482	2,604	8,571	8,571	9,134
630901	Shop Supplies	-	132	-	-	-
640400	Consulting Services	648	1,270	-	-	-
640800	Contractor Fees	5,695	-	-	-	-
642501	CEA Operations/Maint.	45	1,025	843	843	752
642502	CEA Depreciation/Replace.	67	922	1,161	1,161	703
680902	Sidewalks	703,530	733,428	530,000	530,000	734,985
	Total Expense	$ 712,117	$ 749,302	$ 573,244	$ 573,244	$ 778,242

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

	General Fund
Labor Pool	41,802
CEA	1,455
Sidewalk Construction	
Green Dot	450,000
General	50,000
Safestep sawcutting	30,000
Reconstruction - Asphalt	204,985
Subtotal	**734,985**
Total	**$ 778,242**

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Asphalt Reconstruction **Business Unit 17016**

PROGRAM MISSION

The department will monitor the condition and use of City streets and plan for reconstruction or expansion of those that do not meet our standards or requirements in order to reduce maintenance costs, improve traffic management, and maintain safe and consistent pavement.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Implement the asphalt reconstruction program.

Identify streets that are below standard and incorporate their reconstruction into the ten-year plan.

Coordinate reconstruction plans with the Stormwater, Water and Wastewater Utilities to identify problem areas and minimize multi-year inconvenience.

Prepare bids, monitor costs, and manage contracts to ensure the highest possible rideability rating of City streets.

Coordinate current and future paving projects with affected municipal and governmental agencies.

Identify streets for inclusion in Asphalt Maintenance Mat program to reduce backlog of streets in need of repair.

Major Changes in Revenue, Expenditures, or Programs:

Please see Projects, page 616, for further detail about this program.

DPW is continuing a formal Asphalt Maintenance Mat program in 2026. This effort involves milling and replacing approximately one inch of an existing asphalt street, while keeping in place most or all of the concrete curb and gutter. This effort cost-effectively addresses acute rideability concerns on asphalt streets that meet other criteria such as relatively intact curb and gutter, no asphalt over concrete overlay, acceptable service life remaining for underground utilities, and are not planned in the near-term for total asphalt reconstruction, based, in part, on available funding.

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Asphalt Reconstruction **Business Unit 17016**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
503500	Other Reimbursements	$ 23,167	$ 13,339	$ -	$ -	$ -
592200	Transfer In - Special Rev.	1,334,449	1,788,968	917,021	917,021	917,021
	Total Revenue	$ 1,357,616	$ 1,802,307	$ 917,021	$ 917,021	$ 917,021
	Expenses					
610100	Regular Salaries	$ 260,491	$ 97,086	$ 208,474	$ 208,474	$ 210,024
610400	Call Time	450	717	-	-	-
610500	Overtime Wages	9,075	539	5,000	5,000	5,000
610800	Part-Time Wages	3,345	-	-	-	-
615000	Fringes	108,985	27,597	79,919	79,919	77,169
630804	Plant Material	1,032	9,037	-	-	-
632501	Castings	24,678	99	-	-	-
632503	Other Materials	854	247	-	-	-
632507	Asphalt	428,172	329,325	286,462	286,462	322,667
632800	Signs	258	4,152	-	-	-
640400	Consulting Services	1,976	1,732	5,000	5,000	5,000
640800	Contractor Fees	81,777	59,769	-	-	-
642501	CEA Operations/Maint.	52,193	47,336	30,512	30,512	49,662
642502	CEA Depreciation/Replace.	98,888	112,614	67,227	67,227	55,565
680901	Streets	899,752	829,690	234,427	234,427	1,097,233
	Total Expense	$ 1,971,926	$ 1,519,940	$ 917,021	$ 917,021	$ 1,822,320

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

	Street	From	To	General Fund Asphalt
Labor Pool				292,193
CEA				105,227
Consultant				5,000
Maintenance Mat	Applecreek Rd	CTH JJ	s/o CTH JJ	19,595
	Byrd St	Drew St	Viola St	51,513
	Byrd St	Viola St	Ulman St	55,356
	Eighth St	Badger Ave	Memorial Dr	11,399
	Grant St	Meade St	McDonald St	48,869
	Marion St	Walden Ave	Telulah Ave	13,963
	Rankin St	Wisconsin Ave	Grant St	72,414
	Tracy St	Walden Ave	Telulah Ave	9,729
	Walden Ave	Dewey St	Fremont St	39,829
	Subtotal			**322,667**
Total Reconstruction	Dewey St	Kernan Ave	Walden Ave	126,305
	Eighth St	Pierce Ave	Badger Ave	123,932
	Oklahoma St	Mason St	Richmond St	791,682
	Walden Ave	Dewey St	John St	55,314
	Subtotal			**1,097,233**
Total Asphalt Pavement				**$ 1,822,320**

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Traffic Control and Maintenance **Business Unit 17022**

PROGRAM MISSION

Working together to provide for the safe and efficient movement of pedestrians, cyclists and vehicular traffic within the City.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Respond to requests for special studies from alderpersons, citizens and City staff for all traffic-related issues.

Work with engineering staff and developers to design streets for safety and efficiency.

Improve safety within the public right-of-way by analyzing recommendations from traffic crash analysis and scheduled traffic sign replacement.

Ensure traffic control signage is highly visible both during daylight and nighttime hours and is installed in accordance with prescribed standards and guidelines.

Major Changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT
Traffic Control and Maintenance **Business Unit 17022**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
480100	Charges for Service	$ -	$ 380	$ 1,250	$ 1,250	$ 1,250
490800	Intergovernmental Charges	84,942	79,533	121,680	121,680	121,000
501000	Miscellaneous Revenue	7,570	2,484	12,000	12,000	16,000
503000	Damage to City Property	42,615	79,949	65,000	65,000	65,000
	Total Revenue	$ 135,127	$ 162,346	$ 199,930	$ 199,930	$ 203,250
	Expenses					
610200	Labor Pool Allocations	$ 305,581	$ 367,006	$ 338,697	$ 338,697	$ 333,650
610400	Call Time Wages	3,050	14,674	4,500	4,500	1,000
610500	Overtime Wages	7,402	6,882	8,500	8,500	2,500
610800	Part-Time Wages	40	6,459	-	-	-
615000	Fringes	128,811	159,024	137,354	137,354	146,510
630901	Shop Supplies	1,268	2,383	1,500	1,500	1,500
630902	Tools & Instruments	4,909	3,244	5,250	5,250	5,000
631100	Paint & Supplies	855	911	1,200	1,200	500
632200	Gas Purchases	-	87	75	75	75
632300	Safety Supplies	1,484	84	-	-	-
632510	Traffic Signals/Lights	111,238	264,983	143,900	143,900	119,000
632601	Repair Parts	-	1,294	50	50	-
632700	Miscellaneous Equipment	3,807	16,340	1,000	1,000	4,000
632800	Signs	130,091	78,238	82,500	82,500	83,000
640800	Contractor Fees	210,110	156,268	173,500	173,500	294,200
641301	Electric	74,541	75,913	88,800	88,800	82,100
641800	Equipment Repairs & Maint.	14,048	15,339	16,450	16,450	10,000
642501	CEA Operations/Maint.	45,676	48,358	52,429	52,429	54,391
642502	CEA Depreciation/Replace.	68,267	64,710	93,742	93,742	128,501
642900	Interfund Allocations	(441)	(196)	(5,500)	(5,500)	(5,500)
	Total Expense	$ 1,110,737	$ 1,282,001	$ 1,143,947	$ 1,143,947	$ 1,260,427

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Traffic Signals

Knockdowns - Appleton	$ 21,000
Knockdowns - Grand Chute/Outagamie Co.	23,000
LED replacements	12,500
General traffic signal system maint.	33,000
Misc projects, upgrades & expenses	5,000
Weather/Unanticipated Equipment Failures	9,000
Install/maint battery backup system	3,500
GPS/AVL system repairs	2,500
RRFB system maintenance	4,500
Public safety camera system maintenance	5,000
	$ 119,000

Contractor Fees

Transverse markings	$ 32,000
Pavement markings	130,000
Railroad interconnection consultant	4,700
Diggers Hotline marking contractor	68,000
Holiday coverage contractor	55,500
Hydroexcavation services	4,000
	$ 294,200

Signs

FHWA required sign replace	$ 32,000
New sign install	18,500
Knockdowns/vandalism	20,000
Special event signage	3,500
In-street ped x-ing/bollard install	1,000
Interdepartmental signage	8,000
	$ 83,000

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Street Lighting **Business Unit 17023**

PROGRAM MISSION

To provide and maintain consistent, quality street lighting throughout the City.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Maintain consistent street lighting throughout the City by performing routine maintenance, replacing malfunctioning lights and repairing lights when damaged.

Initiate installation and maintenance of streetlights along all new City streets and in those areas that do not meet our current lighting standard.

Use new and innovative technologies and products to reduce streetlight energy consumption.

Major Changes in Revenue, Expenditures, or Programs:

Of the City's ~9,000 street lights, about 82% are leased from WE Energies and the remaining 18% are owned and maintained by the City.

City-owned: The City converted to LED fixtures between 2006-2022. Replacement of the oldest of these LED fixtures started in 2023. The Traffic Section has seen extreme (100%) cost increases on materials such as poles, hardware, equipment and wire in the past ten years. Additionally, WE Energies rates have continued to increase at ~3% per year.

Leased lights: WE Energies has converted ~74% of their fixtures to LED since 2017. As these fixtures are replaced, lease rates increase slightly for the first several years, and then dramatically decrease starting in the seventh year. This fact, in conjunction with increasing tariff rates, has combined for significant steady increases in expenses.

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Street Lighting **Business Unit 17023**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
461200	Street Lights	$ 86,916	$ 86,872	$ 90,000	$ 90,000	$ 75,000
503000	Damage to City Property	2,758	10,426	4,500	4,500	6,000
	Total Revenue	$ 89,674	$ 97,298	$ 94,500	$ 94,500	$ 81,000
	Expenses					
610200	Labor Pool Allocations	$ 17,065	$ 7,330	$ 24,696	$ 24,696	$ 22,036
610400	Call Time Wages	800	-	200	200	200
610500	Overtime Wages	389	-	300	300	300
615000	Fringes	6,104	2,377	11,289	11,289	10,824
632510	Street Lights	30,841	50,379	63,140	63,140	55,500
640800	Contractor Fees	-	21,562	5,000	5,000	5,000
641301	Electric	1,593,670	1,614,660	1,638,000	1,638,000	1,624,000
642501	CEA Operations/Maint.	(744)	1,090	314	314	549
642502	CEA Depreciation/Replace.	348	1,106	665	665	1,298
	Total Expense	$ 1,648,473	$ 1,698,504	$ 1,743,604	$ 1,743,604	$ 1,719,707

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Street Lights

Maintenance of approx. 1,600 lights	$ 22,200
LED street light replacements	20,000
Refinish existing concrete light poles	13,300
	$ 55,500

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT
Municipal Services Building Administration **Business Unit 17021 / 17031**

PROGRAM MISSION

To provide administration and support services to meet the operational requirements of the Department of Public Works.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to improve the efficiency and effectiveness of the inventory handling procedures and employ practices to minimize out-of-stock items and inventory count discrepancies.

Continue to improve and adapt training to create a safe workplace, and minimize employee and equipment accidents and damage.

Educate citizens on the services provided through phone calls, walk-ins, the DPW Guide newsletter, new resident mailings, the web page and Facebook.

Major Changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT
Municipal Services Building Administration **Business Unit 17021 / 17031**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
503500	Miscellaneous Revenue	$ (248)	$ 877	$ -	$ -	$ -
	Total Revenue	$ (248)	$ 877	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 607,987	$ 629,430	$ 542,245	$ 542,245	$ 550,181
610400	Call Time Wages	200	656	200	200	200
610500	Overtime Wages	(165)	989	1,500	1,500	1,200
610800	Part-Time Wages	-	120	-	-	-
615000	Fringes	230,806	254,138	237,662	237,662	234,921
620100	Training/Conferences	11,514	3,727	9,050	9,050	14,050
620400	Tuition Fees	295	545	1,500	1,500	2,500
630100	Office Supplies	1,500	2,162	2,000	2,000	2,200
630200	Subscriptions	-	14,033	7,200	7,200	11,200
630300	Memberships & Licenses	3,140	4,039	3,865	3,865	3,045
630400	Postage/Freight	1,486	1,466	1,650	1,650	1,650
630500	Awards & Recognition	1,232	1,190	1,190	1,190	1,190
630600	Building Maint./Janitorial	9,313	5,002	-	-	-
630901	Shop Supplies	1,868	3,149	1,900	1,900	1,000
631100	Paint & Supplies	286	88	-	-	-
631500	Books & Library Materials	900	848	250	250	250
632002	Outside Printing	4,294	3,114	4,425	4,425	4,025
632102	Protective Clothing	1,469	354	1,700	1,700	1,400
632200	Gas Purchases	497	582	500	500	600
632300	Safety Supplies	3,402	5,710	4,300	4,300	2,615
632400	Medical/Lab Supplies	638	601	600	600	600
632700	Miscellaneous Equipment	2,846	3,846	6,250	6,250	7,500
632800	Signs	62	-	-	-	-
640400	Consulting	19,980	10	-	-	-
640700	Solid Waste/Recycling	-	-	500	500	500
640800	Contractor Fees	352	3,969	1,000	1,000	1,000
640900	Inspection Fees	920	920	900	900	950
641200	Advertising	80	-	300	300	100
641300	Utilities	119,138	120,658	130,660	130,660	140,475
641600	Building Repairs & Maint.	563	-	3,500	3,500	2,000
641800	Equipment Repairs & Maint.	-	32	100	100	100
641900	Communication Eq. Repair	-	4,141	500	500	1,500
642000	Facilities Charges	239,303	195,666	295,959	295,959	314,381
642400	Software Support	21,275	30,572	28,300	28,300	42,870
642501	CEA Operations/Maint.	28,983	18,317	29,615	29,615	29,850
642502	CEA Depreciation/Replace.	16,406	11,727	22,344	22,344	15,749
645100	Laundry Services	-	-	10,600	10,600	10,600
659900	Other Contracts/Obligation	2,609	3,591	3,700	3,700	3,700
	Total Expense	$ 1,333,179	$ 1,325,392	$ 1,355,965	$ 1,355,965	$ 1,404,102

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Software support	
Miovision traffic count processing fees	$ 6,000
Traffic signal management software annual maintenance	33,250
Turbonet	1,400
Baycom	1,500
Data storage & support GPS units	720
	$ 42,870

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Street Repair **Business Unit 17032**

PROGRAM MISSION

To plan and implement a preventative maintenance and repair program to keep the streets in a safe and serviceable condition.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Provide temporary traffic control barricades and display street decorations in support of City-sponsored civic events and celebrations.

Maintain City streets by patching potholes, sealing cracks, replacing defective concrete and resurfacing asphalt streets.

Provide residents with timely and cost-effective maintenance patches.

Continue the polylevel program to eliminate hazardous conditions by lifting the existing concrete at priority locations.

Major Changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Street Repair **Business Unit 17032**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
480100	General Charges for Service	$ 876	$ 14,894	$ 7,500	$ 7,500	$ 7,500
490800	Misc Intergovernmental Charges	1,075	800	-	-	-
501000	Miscellaneous Revenue	11,513	7,238	5,500	5,500	5,500
503000	Damage to City Property	(3,678)	3,223	7,500	7,500	7,500
	Total Revenue	$ 9,786	$ 26,155	$ 20,500	$ 20,500	$ 20,500
	Expenses					
610100	Regular Salaries	$ 753,592	$ 1,112,376	$ 686,602	$ 686,602	$ 702,428
610400	Call Time Wages	1,550	26,620	2,500	2,500	2,500
610500	Overtime Wages	34,086	92,307	35,000	35,000	60,000
610800	Part-Time Wages	872	5,487	1,000	1,000	1,000
615000	Fringes	331,803	507,186	306,904	306,904	311,338
620100	Training & Conferences	417	1,320	4,000	4,000	4,000
630800	Landscape Supplies	5,072	4,349	4,900	4,900	4,900
630900	Shop Supplies & Tools	5,038	5,741	6,200	6,200	6,200
631100	Paint & Supplies	1,278	398	500	500	1,500
632102	Protective Clothing	899	636	800	800	800
632200	Gas Purchases	888	906	1,600	1,600	1,600
632300	Safety Supplies	-	-	-	-	3,000
632500	Materials	124,115	112,104	137,150	137,150	136,650
632700	Miscellaneous Equipment	11,406	17,664	17,800	17,800	17,800
640400	Consulting Services	22,017	72,763	11,000	11,000	11,000
640800	Contractor Fees	76,943	129,575	107,200	107,200	128,600
641300	Utilities	4,956	7,396	7,435	7,435	7,668
641500	Tipping Fees	255	-	250	250	100
641800	Equipment Repairs & Maint.	-	-	100	100	100
642000	Facilities Charges	5,201	5,828	2,220	2,220	2,220
642400	Software Support	12,580	12,480	13,000	13,000	13,000
642501	CEA Operations/Maint.	191,801	131,539	289,140	289,140	298,505
642502	CEA Depreciation/Replace.	373,817	159,192	452,883	452,883	677,210
642900	Interfund Allocations	(9,963)	(1,126)	(6,000)	(6,000)	(6,000)
659900	Other Contracts/Obligation	13,646	15,737	20,000	20,000	20,000
	Total Expense	$ 1,962,269	$ 2,420,478	$ 2,102,184	$ 2,102,184	$ 2,406,119

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Materials	
Cold patch/crack filler	$ 54,000
Concrete	25,000
Gravel/Clear Stone/Slurry	3,650
Asphalt	14,000
Misc materials (lights, flags, poles, sealer, etc.)	40,000
	$ 136,650

Contractor Fees	
Polylevel pavement	$ 15,000
Annual bridge maintenance	1,100
Patch program	75,000
Guardrail repair	15,000
Detour signage	22,500
	$ 128,600

Miscellaneous Equipment	
Paver headset replace parts	$ 2,000
Concrete chains, blades, bits	4,000
Plate compactor	2,400
Barricades	5,000
EAM Tablets	4,400
	$ 17,800

Other Contracts/Obligations	
Fox River Navigation-bridges	$ 15,000
Downtown CARE program	5,000
	$ 20,000

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Snow and Ice Control **Business Unit 17033**

PROGRAM MISSION

To provide snow and ice control for safe travel throughout the City.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Maintain traffic movement on all collector and arterial streets during a storm.

Plow all streets within 14 hours of the end of a snowstorm.

Perform an annual review of regional snow plowing agreements to ensure they are current and equitable.

Monitor contracted services to ensure quality and timeliness of services.

Review snow plow routes and make necessary changes to gain efficiencies.

Investigate mailbox damage caused by plows and enforce per City policy.

Continue low salt usage on newly-paved streets to minimize damage to new concrete.

Align with industry standard by plowing more prior to treatment to reduce salt usage and protect our waterways.

Major Changes in Revenue, Expenditures, or Programs:

The increase in Snow/Ice Control Materials is to replenish salt inventory to the level needed for the upcoming season.

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Snow and Ice Control **Business Unit 17033**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
460800	Snow Removal	$ 136,308	$ 138,274	$ 145,000	$ 145,000	$ 135,000
501000	Miscellaneous Revenue	20,088	20,890	17,000	17,000	20,000
	Total Revenue	$ 156,396	$ 159,164	$ 162,000	$ 162,000	$ 155,000
	Expenses					
610100	Regular Salaries	$ 355,158	$ 304,298	$ 503,151	$ 503,151	$ 512,173
610400	Call Time Wages	40,150	36,840	46,000	46,000	46,000
610500	Overtime Wages	96,628	91,369	100,000	100,000	100,000
610800	Part-Time Wages	1,192	-	-	-	-
615000	Fringes	188,536	171,588	226,882	226,882	236,963
630901	Shop Supplies/Instruments	3,298	1,142	200	200	1,250
632500	Snow/Ice Control Materials	157,064	345,226	281,050	281,050	396,400
632601	Repair Parts	-	28	900	900	500
632700	Miscellaneous Equipment	10,112	9,743	10,000	10,000	10,000
640800	Contractor Fees	1,175	5,484	1,300	1,300	1,300
642501	CEA Operations/Maint.	232,245	398,329	352,278	352,278	365,668
642502	CEA Depreciation/Replace.	378,824	600,343	477,014	477,014	708,708
642900	Interfund Allocations	(7,193)	(3,313)	(5,000)	(5,000)	(10,000)
644000	Snow Removal Services	10,938	22,710	20,000	20,000	22,000
645000	Repairs to Private Property	1,694	784	2,000	2,000	2,000
	Total Expense	$ 1,469,821	$ 1,984,571	$ 2,015,775	$ 2,015,775	$ 2,392,962

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Snow/Ice Control Materials	
Salt (4,200 tons) @ $92	$ 386,400
Ice melt	10,000
Lumber, stone, etc.	300
Concrete	750
	$ 397,450

Snow Removal Services	
Contracted services	$ 22,000
	$ 22,000

$ (2,237,962)

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Forestry Services **Business Unit 17034**

PROGRAM MISSION

Manage the urban forest to enhance the current and future environmental quality, safety and aesthetics for the benefit of the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Provide maintenance assistance to the trees within the open space and recreational areas of the City.

Respond to storm damage situations within open spaces and recreational areas of the City.

Major Changes in Revenue, Expenditures, or Programs:

The funds allocated to Forestry Services represent services to provide maintenance assistance to Parks and Recreation in the management of the tree canopy located within open spaces and recreational areas.

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

Forestry Services **Business Unit 17034**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
501000	Miscellaneous Revenue	$ -	$ 2,933	$ 1,000	$ 1,000	$ 1,000
502000	Donations & Memorials	2,990	1,500	2,000	2,000	1,500
503000	Damage to City Property	834	(425)	1,000	1,000	500
	Total Revenue	$ 3,824	$ 4,008	$ 4,000	$ 4,000	$ 3,000
	Expenses					
610100	Regular Salaries	$ 57,024	$ 17,039	$ 45,753	$ 45,753	$ 46,871
610400	Call Time Wages	100	100	-	-	-
610500	Overtime Wages	(2,156)	1,042	-	-	-
610800	Part-Time Wages	212	-	-	-	-
615000	Fringes	26,730	5,297	22,149	22,149	22,821
630902	Tools & Instruments	80	-	100	100	100
632102	Protective Clothing	3	-	-	-	-
632300	Safety Supplies	1	-	-	-	-
641303	Water	719	-	750	750	750
641308	Cellular Phones	20	-	-	-	-
642400	Software Support	336	-	-	-	-
642501	CEA Operations/Maint.	7,865	5,990	7,554	7,554	7,365
642502	CEA Depreciation/Replace.	14,720	9,839	24,280	24,280	31,498
642900	Interfund Allocations	-	-	(3,000)	(3,000)	(3,000)
	Total Expense	$ 105,654	$ 39,307	$ 97,586	$ 97,586	$ 106,405

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2024 BUDGET
PUBLIC WORKS DEPARTMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
422400	Miscellaneous State Aids	181,953	-	-	-	-	-
431900	Street/Sidewalk Cement License	840	780	390	800	800	800
440900	Street Occupancy Permits	10,693	18,039	2,845	12,000	12,000	12,000
441000	Street Excavation Permits	204,524	239,473	50,400	160,000	160,000	160,000
460800	Snow Removal	136,308	138,275	5,347	145,000	145,000	135,000
461200	Street Lights	86,916	86,872	-	90,000	90,000	75,000
480100	General Charges for Service	3,901	17,404	(545)	10,750	10,750	10,750
490800	Misc. Intergovernmental Charges	86,017	80,334	75,010	121,680	121,680	121,000
501000	Miscellaneous Revenue	44,154	33,824	3,414	35,500	35,500	42,500
502000	Donations & Memorials	2,990	1,500	1,500	2,000	2,000	1,500
503000	Damage to City Property	42,628	94,710	10,306	78,000	78,000	79,000
503500	Other Reimbursements	105,313	94,855	-	81,515	81,515	-
508500	Cash Short or Over	10	-	-	-	-	-
592200	Transfer In - Special Revenue	1,334,449	1,920,000	-	1,920,000	1,920,000	1,920,000
	TOTAL PROGRAM REVENUES	2,240,696	2,726,066	148,667	2,657,245	2,657,245	2,557,550
	Personnel						
610100	Regular Salaries	828,748	1,194,128	403,947	-	-	210,024
610200	Labor Pool Allocations	2,194,816	2,041,380	779,394	3,105,106	3,105,106	3,063,329
610400	Call Time Wages	46,430	82,410	29,731	53,730	53,730	50,230
610500	Overtime Wages	150,916	205,308	70,346	152,530	152,530	171,230
610800	Part-Time Wages	13,318	12,066	-	10,000	10,000	10,000
611000	Other Compensation	39,612	15,948	8,254	21,265	21,265	21,565
611400	Sick Pay	2,974	62	-	-	-	-
611500	Vacation Pay	370,493	387,180	91,021	-	-	-
615000	Fringes	1,445,400	1,555,070	552,125	1,315,872	1,315,872	1,400,183
	TOTAL PERSONNEL	5,092,707	5,493,552	1,934,818	4,658,503	4,658,503	4,926,561
	Training~Travel						
620100	Training/Conferences	13,544	7,280	2,178	16,050	16,050	22,550
620400	Tuition Fees	295	545	-	1,500	1,500	2,500
620600	Parking Permits	10,440	11,080	-	13,200	13,200	13,200
	TOTAL TRAINING / TRAVEL	24,279	18,905	2,178	30,750	30,750	38,250
	Supplies						
630100	Office Supplies	3,289	3,541	1,016	4,000	4,000	4,200
630200	Subscriptions	-	14,033	-	7,200	7,200	11,200
630300	Memberships & Licenses	6,820	7,702	5,283	8,455	8,455	7,445
630400	Postage/Freight	1,485	1,466	1,631	1,650	1,650	1,650
630500	Awards & Recognition	2,247	2,205	234	2,205	2,205	2,205
630600	Building Maint./Janitorial	9,313	5,002	124	-	-	-
630801	Topsoil	4,107	3,818	-	4,000	4,000	4,000
630803	Seed	965	531	721	900	900	900
630804	Plant Material	1,032	9,037	2,116	5,900	5,900	-
630807	Herbicides/Pesticides	-	-	-	-	-	-
630899	Other Landscape Supplies	24	-	-	50	50	50
630901	Shop Supplies	11,915	16,144	5,954	12,850	12,850	12,600
630902	Tools & Instruments	9,347	7,882	1,867	10,350	10,350	10,100
631100	Paint & Supplies	2,419	1,397	195	1,700	1,700	2,000
631500	Books & Library Materials	900	848	203	250	250	250
632001	City Copy Charges	11,184	10,737	649	9,000	9,000	9,000
632002	Outside Printing	4,756	3,855	2,213	5,425	5,425	5,025
632101	Uniforms	-	-	-	-	-	-
632102	Protective Clothing	2,530	1,049	-	2,600	2,600	2,300
632200	Gas Purchases	1,385	1,575	766	2,175	2,175	2,275
632300	Safety Supplies	5,450	6,323	1,833	4,700	4,700	6,015
632400	Medical/Lab Supplies	638	601	181	600	600	600
632501	Castings	25,283	1,415	2,922	1,500	1,500	1,500
632502	Concrete	29,901	36,564	1,419	20,750	20,750	25,750

CITY OF APPLETON 2024 BUDGET
PUBLIC WORKS DEPARTMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
632503	Other Materials	83,506	58,416	4,515	71,550	71,550	71,300
632505	Gravel	2,741	3,157	198	2,500	2,500	3,250
632507	Asphalt	445,879	342,053	790	327,462	327,462	356,667
632508	Ice Control Materials	157,064	345,226	264,886	280,000	280,000	396,400
632509	Clear Stone	702	-	415	400	400	400
632510	Street Lights	143,753	316,394	74,716	278,720	278,720	176,000
632601	Repair Parts	-	1,443	-	950	950	500
632700	Miscellaneous Equipment	34,323	53,279	14,086	49,050	49,050	55,850
632800	Signs	130,687	82,522	44,560	91,700	91,700	83,000
	TOTAL SUPPLIES	1,133,645	1,338,215	433,493	1,208,592	1,208,592	1,252,432
	Purchased Services						
640202	Recording/Filing Fees	-	30	-	-	-	-
640400	Consulting Services	46,834	78,641	(627)	91,000	91,000	128,000
640700	Solid Waste/Recycling Pickup	-	-	-	500	500	500
640800	Contractor Fees	376,902	425,512	56,172	426,800	426,800	430,100
640900	Inspection Fees	920	920	885	900	900	950
641200	Advertising	892	42	-	300	300	100
641301	Electric	1,716,504	1,741,287	611,905	1,779,285	1,779,285	1,762,735
641302	Gas	19,496	21,837	20,490	30,000	30,000	30,900
641303	Water	8,021	7,672	1,905	8,600	8,600	8,993
641304	Sewer	5,329	6,174	1,594	5,700	5,700	6,345
641306	Stormwater	29,612	27,757	4,503	29,940	29,940	29,940
641307	Telephone	8,308	8,479	935	7,720	7,720	7,720
641308	Cellular Phones	13,093	11,499	4,023	11,400	11,400	15,360
641500	Tipping Fees	255	-	-	250	250	100
641600	Building Repairs & Maint.	563	-	-	3,500	3,500	2,000
641800	Equipment Repairs & Maint.	16,639	19,379	4,481	21,150	21,150	16,200
641900	Communication Eq. Repairs	-	4,141	-	500	500	1,500
642000	Facilities Charges	244,503	201,494	27,923	298,179	298,179	316,601
642400	Software Support	44,135	52,626	30,483	50,200	50,200	64,970
642501	CEA Operations/Maint.	588,308	700,176	-	786,924	786,924	832,325
642502	CEA Depreciation/Replace.	968,820	998,269	-	1,161,072	1,161,072	1,633,299
642900	Interfund Allocations	(17,598)	(4,636)	(1,493)	(19,500)	(19,500)	(24,500)
644000	Snow Removal Services	10,938	22,710	4,536	20,000	20,000	22,000
645000	Repairs to Private Property	1,694	784	1,236	2,000	2,000	2,000
645100	Laundry Services	-	-	2,041	10,600	10,600	10,600
659900	Other Contracts/Obligation	17,241	19,303	5,890	23,700	23,700	23,700
	TOTAL PURCHASED SVCS	4,101,409	4,344,096	776,882	4,750,720	4,750,720	5,322,438
	Capital Outlay						
680100	Land	7,500	25	-	-	-	54,000
680901	Streets	899,752	869,737	-	827,027	827,027	1,097,233
680902	Sidewalks	703,530	737,628	-	530,000	530,000	734,985
	TOTAL CAPITAL OUTLAY	1,610,782	1,607,390	-	1,357,027	1,357,027	1,886,218
	TOTAL EXPENSE	11,962,822	12,802,158	3,147,371	12,005,592	12,005,592	13,425,899

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS DEPARTMENT

NOTES

CITY OF APPLETON 2027 BUDGET

SANITATION

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS
SANITATION

MISSION STATEMENT

To serve the public through the collection and disposal of recyclables, yard waste, and solid waste in a safe, cost-effective and environmentally-responsible manner.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Worked with Outagamie County to encourage recycling and work towards a continued increase in the City's landfill diversion rate.

Advertised spring yard waste collection date in April to allow this program to be more "weather dependent" and better serve our customers.

Continued to develop relationships with outside services to dispose of brush and yard waste materials.

Provided a recycling dumpster at the Glendale Ave yard site for City of Appleton residents.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS
SANITATION

MAJOR 2027 OBJECTIVES

Continue to review and evaluate the current collection procedures, policies and rates to provide consistent, cost-effective services.

Continue to develop relationships with outside services to dispose of brush and yard waste materials.

Continue to monitor the customer service log and respond timely to customer needs.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
	Program Revenues	$ 2,184,497	$ 2,317,762	$ 2,250,948	$ 2,250,948	$ 2,374,948	5.51%
	Program Expenses						
2210	Administration	541,808	480,464	570,684	570,684	570,642	-0.01%
2221	Recycling	56,610	20,028	109,553	109,553	101,352	-7.49%
2223	Solid Waste	2,929,055	3,300,622	3,841,722	3,841,722	3,887,416	1.19%
2230	Landfill Maint.	107,968	108,920	158,886	173,386	160,880	1.25%
	TOTAL	$ 3,635,441	$ 3,910,034	$ 4,680,845	$ 4,695,345	$ 4,720,290	0.84%
Expenses Comprised Of:							
Personnel		1,264,001	1,344,668	1,615,129	1,615,129	1,629,442	0.89%
Training & Travel		-	22	250	250	750	200.00%
Supplies & Materials		118,625	112,250	118,270	118,270	118,570	0.25%
Purchased Services		2,229,491	2,437,924	2,946,646	2,961,146	2,970,978	0.83%
Miscellaneous Expense		23,324	15,170	550	550	550	0.00%
Transfers Out		-	-	-	-	-	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		17.90	17.90	17.90	17.90	18.10	

* % change from prior year adopted budget

PROGRAM MISSION

To provide administrative and planning support to ensure safe, consistent, and cost-effective sanitation services for our customers.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to review and evaluate the current collection procedures, policies and rates to provide consistent, cost-effective services.

Continue to monitor the policy for disposal of materials and fees at the yard waste site.

Continue to develop relationships with outside services to dispose of brush and yard materials.

Continue to monitor the customer service log and respond timely to customer needs.

Continue to make customer contacts by delivering educational information to residents who put non-compliant overflow at the curb.

Continue to advertise spring yard waste collection dates in April to allow this program to be more "weather dependent" and better serve our customers.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Administration **Business Unit 2210**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
411000	Property Tax	$ 2,089,000	$ 2,089,000	$ 2,089,000	$ 2,089,000	$ 2,089,000
470500	General Interest	290	169	-	-	-
471000	Interest on Investments	131,237	139,993	25,000	25,000	25,000
480100	Charges for Service	1,877,074	2,029,690	2,078,548	2,078,548	2,183,548
500400	Sale of City Property	785	-	-	-	-
501600	Lease Revenue	400	-	400	400	400
503000	Damage to City Property	100	300	-	-	-
507100	Customer Penalty	13,567	15,920	7,000	7,000	8,500
	Total Revenue	$ 4,112,453	$ 4,275,072	$ 4,199,948	$ 4,199,948	$ 4,306,448
	Expenses					
610100	Regular Salaries	$ 200,681	$ 156,614	$ 218,894	$ 218,894	$ 221,710
610400	Call Time Wages	1,320	-	1,900	1,900	1,900
610500	Overtime Wages	595	102	500	500	500
615000	Fringes	79,799	62,090	88,932	88,932	96,181
620100	Training/Conferences	-	22	250	250	750
630100	Office Supplies	595	588	700	700	700
630300	Memberships & Licenses	232	220	250	250	225
630400	Postage/Freight	22,429	25,117	24,350	24,350	25,000
630500	Awards & Recognition	864	873	945	945	945
630901	Shop Supplies	-	-	-	-	1,200
632001	City Copy Charges	-	-	-	-	-
632002	Outside Printing	5,851	6,609	6,000	6,000	6,500
632102	Protective Clothing	638	58	1,000	1,000	750
632300	Safety Supplies	466	761	600	600	750
632400	Medical/Lab Supplies	319	300	400	400	350
632700	Miscellaneous Equipment	2,756	416	500	500	500
640300	Bank Service Fees	4,272	4,624	4,500	4,500	4,500
641200	Advertising	160	-	150	150	150
614300	Utilities	60,902	61,550	69,085	69,085	73,320
642000	Facilities Charges	23,587	25,343	25,157	25,157	-
642400	Software Support	15,976	24,965	23,058	23,058	24,180
642501	CEA Operations/Maint.	25,452	26,107	24,085	24,085	24,885
642502	CEA Depreciation/Replace.	13,878	10,144	14,218	14,218	10,096
650100	Insurance	57,060	58,404	63,960	63,960	73,550
659900	Other Contracts/Obligation	651	651	750	750	1,500
662300	Uncollectable Accounts	(676)	-	500	500	500
681500	Software Acquisition	24,001	14,906	-	-	-
	Total Expense	$ 541,808	$ 480,464	$ 570,684	$ 570,684	$ 570,642

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Postage/Freight	
City service invoice printing & mailing	$ 25,000
	$ 25,000

Software Support	
ERP-Utility Billing	$ 20,100
Data storage & GPS software	4,080
	$ 24,180

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Recycling **Business Unit 2221**

PROGRAM MISSION

Implement and maintain a cost-effective residential recycling program to reduce the amount of solid waste entering the landfill.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to work with Outagamie County to educate and update the citizens on proper recycling practices.

Continue to develop relationships with outside services to dispose of brush and yard waste materials.

Continue to provide a recycling dumpster at the Glendale yard site for City of Appleton residents.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Recycling **Business Unit 2221**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
480100	Charges for Services	$ 75,462	$ 72,370	$ 80,000	$ 80,000	$ 80,000
503500	Other Reimbursements	200	100	-	-	-
507100	Customer Penalty	13	13	-	-	-
	Total Revenue	$ 75,675	$ 72,483	$ 80,000	$ 80,000	$ 80,000
	Expenses					
610100	Regular Salaries	$ 25,721	$ 3,478	$ 49,189	$ 49,189	$ 47,579
615000	Fringes	9,017	1,340	15,650	15,650	13,545
630300	Memberships & Licenses	-	-	-	-	-
630804	Plant Material	312	187	400	400	400
630901	Shop Supplies	430	216	1,000	1,000	-
630902	Tools & Instruments	248	79	500	500	-
632505	Gravel	425	-	300	300	300
640700	Garbage/Recycling Pickup	5,117	5,152	7,000	7,000	6,000
641301	Electric	929	968	1,400	1,400	1,400
641500	Tipping Fees	-	244	1,500	1,500	1,000
642501	CEA Operations/Maint.	3,234	2,538	9,323	9,323	10,887
642502	CEA Depreciation/Replace.	11,177	5,563	23,241	23,241	20,191
662300	Uncollectable Accounts	-	263	50	50	50
	Total Expense	$ 56,610	$ 20,028	$ 109,553	$ 109,553	$ 101,352

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Solid Waste Collection **Business Unit 2223**

PROGRAM MISSION

Provide regularly scheduled and special collections of solid waste.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to evaluate the automated collection routes for efficiencies.

Continue to assess the needs of the community and provide great customer service.

Continue to monitor the impact of the curbside recycling program.

Major changes in Revenue, Expenditures, or Programs:

Tipping tonnages expected to increase due to city growth.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Solid Waste Collection **Business Unit 2223**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
480100	Charges for Service	$ 6,602	$ 2,913	$ 1,000	$ 1,000	$ 1,000
490800	Misc Intergov. Charges	88	98	100	100	100
505500	Appliance Tags	12,960	8,765	18,000	18,000	12,000
505600	Tire Tags	1,983	1,164	1,900	1,900	1,400
505700	Grass Clipping Fees	36,944	31,643	25,000	25,000	53,000
505800	Overflow Refuse Fees	26,701	14,628	14,000	14,000	10,000
508500	Cash Short or Over	91	(4)	-	-	-
	Total Revenue	$ 85,369	$ 59,207	$ 60,000	$ 60,000	$ 77,500
	Expenses					
610100	Regular Salaries	$ 639,512	$ 779,934	$ 862,110	$ 862,110	$ 871,202
610400	Call Time Wages	950	1,870	1,000	1,000	1,000
610500	Overtime Wages	15,126	16,828	17,000	17,000	17,000
610800	Part-Time Wages	424	-	-	-	-
615000	Fringes	286,171	321,371	345,394	345,394	343,885
630901	Shop Supplies	24	239	400	400	-
631100	Paint & Supplies	23	-	50	50	50
632200	Gas Purchases	370	594	375	375	400
632700	Miscellaneous Equipment	82,643	75,992	80,500	80,500	80,500
640700	Waste/Recycling Pickup	542	-	-	-	
640800	Contractor Fees	319	-	500	500	300
641500	Tipping Fees	1,061,432	1,162,101	1,423,750	1,423,750	1,514,750
642501	CEA Operations/Maint.	432,352	545,309	558,801	558,801	584,809
642502	CEA Depreciation/Replace.	409,118	396,360	551,817	551,817	473,495
650302	Equipment Rent	49	24	25	25	25
	Total Expense	$ 2,929,055	$ 3,300,622	$ 3,841,722	$ 3,841,722	$ 3,887,416

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment

Replacement automated containers	$ 74,000
Rolloff Box	3,000
Misc equipment (wheels, lids, tablets etc.)	3,500
	$ 80,500

Tipping Fees

Residential/curbside pickup	
20,750 tons x $73/ton	$ 1,514,750
	$ 1,514,750

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Landfill Maintenance **Business Unit 2230**

PROGRAM MISSION

Maintain and monitor the condition of this site to ensure compliance with Department of Natural Resources requirements.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", and #7: "Communicate our success through stories and testimonials".

Objectives:

Perform routine inspections of the landfill site to monitor the overall condition and provide the necessary maintenance to prevent site deterioration.

Comply with mandated Department of Natural Resources regulations.

Work with Valley Aero Modelers (VAM) to make the site usable for their club and community events.

Perform maintenance of landfill cap.

Major changes in Revenue, Expenditures, or Programs:

The budget includes funds for replacing one leachate well.

Increase in budget to capture increased costs in anticipation of higher cost during the 2026 request for proposals to renew the contract with the selected engineering consultant for site compliance.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Sanitation - Landfill Maintenance **Business Unit 2230**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
610100	Regular Salaries	$ 3,202	$ 719	$ 9,723	$ 9,723	$ 9,724
615000	Fringes	1,483	322	4,837	4,837	5,216
640400	Consulting Services	70,039	73,710	85,000	85,000	87,100
641300	Utilities	4,278	4,650	4,445	4,445	4,885
642000	Facilities Charges	546	751	2,220	2,220	-
642501	CEA Operations/Maint.	-	4	761	761	1,555
642502	CEA Depreciation/Replace.	-	25	1,000	1,000	1,000
645400	Grounds Repair & Maintenance	16,326	15,165	33,000	47,500	33,000
650100	Insurance	10,823	10,653	15,000	15,000	15,000
659900	Other Contracts/Obligation	1,271	2,921	2,900	2,900	3,400
	Total Expense	$ 107,968	$ 108,920	$ 158,886	$ 173,386	$ 160,880

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Consulting Services

DNR required operations and monitoring	$ 72,100
Well replacement	15,000
	$ 87,100

Grounds Repair & Maintenance

Mowing contractor	$ 15,000
Ditch cleaning contractor	8,000
Cap repair contractor	10,000
	$ 33,000

CITY OF APPLETON 2027 BUDGET
SANITATION

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
411000	Property Tax	2,089,000	2,089,000	2,089,000	2,089,000	2,089,000	2,089,000
471000	Interest on Investments	131,527	140,164	37,453	25,000	25,000	25,000
480100	General Charges for Service	1,959,139	2,104,974	1,670,057	2,159,548	2,159,548	2,264,548
490800	Misc Intergovernmental Charges	88	98	-	100	100	100
500400	Sale of City Property	785	-	-	-	-	-
501600	Lease Revenue	400	-	500	400	400	400
503000	Damage to City Property	100	300	100	-	-	-
503500	Other Reimbursements	200	100		-	-	-
505500	Appliance Tags	12,960	8,765	7,385	18,000	18,000	12,000
505600	Tire Tags	1,983	1,164	947	1,900	1,900	1,400
505700	Grass Clipping Fees	36,944	31,643	26,377	25,000	25,000	53,000
505800	Overflow Refuse Fees	26,701	14,628	13,524	14,000	14,000	10,000
507100	Customer Penalty	13,580	15,956	15,209	7,000	7,000	8,500
508500	Cash Short or Over	90	(26)	50	-	-	-
	TOTAL PROGRAM REVENUES	4,273,497	4,406,766	3,860,602	4,339,948	4,339,948	4,463,948
	Personnel						
610100	Regular Salaries	96,852	169,423	111,201	-	-	-
610200	Labor Pool Allocations	675,647	676,906	565,184	1,136,716	1,136,716	1,146,065
610400	Call Time Wages	2,270	1,870	3,680	2,900	2,900	2,900
610500	Overtime Wages	15,788	16,930	31,726	17,500	17,500	17,500
610800	Part-Time Wages	636	-	-	-	-	-
611000	Other Compensation	3,854	4,541	5,036	3,200	3,200	4,150
611400	Sick Pay	3,766	496	-	-	-	-
611500	Vacation Pay	88,718	89,379	51,033	-	-	-
615000	Fringes	376,470	385,123	279,129	454,813	454,813	458,827
	TOTAL PERSONNEL	1,264,001	1,344,668	1,046,989	1,615,129	1,615,129	1,629,442
	Training~Travel						
620100	Training/Conferences	-	22	-	250	250	750
	TOTAL TRAINING / TRAVEL	-	22	-	250	250	750
	Supplies						
630100	Office Supplies	595	590	288	700	700	700
630300	Memberships & Licenses	232	220	226	250	250	225
630400	Postage/Freight	22,429	25,117	19,368	24,350	24,350	25,000
630500	Awards & Recognition	864	873	413	945	945	945
630804	Plant Material	312	187	270	400	400	400
630901	Shop Supplies	440	359	655	1,400	1,400	1,200
630902	Tools & Instruments	262	174	49	500	500	-
631100	Paint & Supplies	23	-	-	50	50	50
632001	City Copy Charges	-	-	-	-	-	-
632002	Outside Printing	5,851	6,609	5,927	6,000	6,000	6,500
632102	Protective Clothing	638	58	-	1,000	1,000	750
632200	Gas Purchases	370	594	245	375	375	400
632300	Safety Supplies	466	761	821	600	600	750
632400	Medical/Lab Supplies	319	300	351	400	400	350
632505	Gravel	425	-		300	300	300
632700	Miscellaneous Equipment	85,399	76,408	7,115	81,000	81,000	81,000
	TOTAL SUPPLIES	118,625	112,250	35,728	118,270	118,270	118,570

CITY OF APPLETON 2027 BUDGET
SANITATION

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Purchased Services						
640300	Bank Service Fees	4,272	4,624	3,034	4,500	4,500	4,500
640400	Consulting Services	70,039	73,710	40,678	85,000	85,000	87,100
640700	Solid Waste/Recycling Pickup	5,659	3,642	4,005	7,000	7,000	6,000
640800	Contractor Fees	319	1,510	19,681	500	500	300
641200	Advertising	160	-	-	150	150	150
641301	Electric	24,433	24,442	20,658	26,515	26,515	27,269
641302	Gas	5,624	6,336	6,590	8,515	8,515	8,770
641303	Water	4,119	4,346	3,045	5,000	5,000	5,250
641304	Sewer	2,724	3,157	2,277	2,900	2,900	3,016
641306	Stormwater	27,540	26,366	16,297	29,780	29,780	30,200
641308	Cellular Phones	1,670	2,521	1,176	2,220	2,220	5,100
641500	Tipping Fees	1,061,432	1,162,345	1,001,651	1,425,250	1,425,250	1,515,750
642000	Facilities Charges	24,133	26,093	15,852	27,377	27,377	-
642400	Software Support	15,976	24,965	3,120	23,058	23,058	24,180
642501	CEA Operations/Maint.	461,038	573,958	119,406	592,970	592,970	622,136
642502	CEA Depreciation/Replace.	434,173	412,092	73,102	590,276	590,276	504,782
645400	Grounds Repair & Maintenance	16,326	15,165	4,558	33,000	47,500	33,000
650100	Insurance	67,883	69,057	63,953	78,960	78,960	88,550
650302	Equipment Rent	49	23	24	25	25	25
659900	Other Contracts/Obligation	1,922	3,572	504	3,650	3,650	4,900
	TOTAL PURCHASED SVCS	2,229,491	2,437,924	1,399,610	2,946,646	2,961,146	2,970,978
	Miscellaneous Expense						
662300	Uncollectable Accounts	(677)	264	-	550	550	550
681500	Software Acquisition	24,001	14,906	-	-	-	-
	TOTAL MISCELLANEOUS EXP	23,324	15,170	-	550	550	550
	TOTAL EXPENSE	3,635,441	3,910,034	2,482,327	4,680,845	4,695,345	4,720,290

CITY OF APPLETON 2027 BUDGET

SANITATION FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (Deficit)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Property Taxes	$ 2,089,000	$ 2,089,000	$ 2,089,000	$ 2,089,000	$ 2,089,000
Interest Income	131,527	140,164	25,000	25,000	25,000
Charges for Services	2,037,815	2,161,272	2,218,548	1,980,443	2,341,048
Sale of City Property	785	-	-	-	-
Other	14,370	16,330	7,400	7,400	8,900
Total Revenues	4,273,497	4,406,766	4,339,948	4,101,843	4,463,948
Expenses					
Program Costs	3,635,441	3,808,069	4,680,845	4,204,519	4,720,290
Other Financing Sources (Uses)					
Transfer Out - Capital Projects	-	-	-	-	-
Net Change in Equity	638,056	598,697	(340,897)	(102,676)	(256,342)
Fund Balance - Beginning	2,210,889	2,848,945	3,447,642	3,447,642	3,344,966
Fund Balance - Ending	$ 2,848,945	$ 3,447,642	$ 3,106,745	$ 3,344,966	$ 3,088,624

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Wheel Tax **Business Unit 2650**

PROGRAM MISSION

This program accounts for receipt of State wheel tax proceeds and related transfer of funds to road reconstruction projects.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

The wheel tax is a fee added to the cost of vehicle registrations and subsequent annual renewals. The City Council adopted a $20 per vehicle wheel tax in 2014 that increased to $30, approved in January 2025, to replace special assessments as a funding mechanism for road reconstruction projects. The fee is collected by the State Department of Transportation (which retains 7 cents per vehicle) and remitted to the City on a monthly basis. Per Council action, all proceeds of the wheel tax are restricted for road reconstruction project expenditures only.

Major program changes:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 1,334,449	$ 1,937,706	$ 1,920,000	$ 1,920,000	$ 1,920,000	0.00%
Program Expenses		$ 1,334,449	$ 1,920,000	$ 1,920,000	$ 1,920,000	$ 1,920,000	0.00%
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Training & Travel		-	-	-	-	-	N/A
Supplies & Materials		-	-	-	-	-	N/A
Purchased Services		-	-	-	-	-	N/A
Transfers Out		1,334,449	1,920,000	1,920,000	1,920,000	1,920,000	0.00%

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Wheel Tax **Business Unit 2650**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
415000 Wheel Tax	$ 1,334,449	$ 1,937,706	$ 1,920,000	$ 1,920,000	$ 1,920,000
Total Revenue	$ 1,334,449	$ 1,937,706	$ 1,920,000	$ 1,920,000	$ 1,920,000
Expenses					
791100 Transfer Out - Gen Fund	$ 1,334,449	$ 1,920,000	$ 1,920,000	$ 1,920,000	$ 1,920,000
Total Expense	$ 1,334,449	$ 1,920,000	$ 1,920,000	$ 1,920,000	$ 1,920,000

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
WHEEL TAX FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Wheel Tax	$ 1,334,449	$ 1,937,706	$ 1,920,000	$ 1,920,000	$ 1,920,000
Total Revenues	1,334,449	1,937,706	1,920,000	1,920,000	1,920,000
Expenses					
Program Costs	-	-	-	-	-
Total Expenses	-	-	-	-	-
Revenues over (under) Expenses	1,334,449	1,937,706	1,920,000	1,920,000	1,920,000
Other Financing Sources (Uses)					
Transfer Out - General Fund (DPW)	(1,334,449)	(1,920,000)	(1,920,000)	(1,920,000)	(1,920,000)
Total Other Financing Sources (Uses)	(1,334,449)	(1,920,000)	(1,920,000)	(1,920,000)	(1,920,000)
Net Change in Equity	-	17,706	-	-	-
Fund Balance - Beginning	-	-	17,706	17,706	17,706
Fund Balance - Ending	$ -	$ 17,706	$ 17,706	$ 17,706	$ 17,706

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Subdivision **Business Unit 4010**

PROGRAM MISSION

This program accounts for funding sources and expenditures for various infrastructure projects.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

This fund is utilized for new subdivision work only, including administration, engineering, streetlights, street signs, and temporary asphalt streets within the subdivision. This fund will not be utilized to refurbish an existing roadway.

Further descriptions of projects to be paid from this fund can be found in the Capital Projects section of the budget, as follows:

Project	Amount	Page
Concrete Paving Program	1,897,123	Projects, pg. 620
Grade and Gravel Program	260,007	Projects, pg. 626
Sidewalk Program	413,743	Projects, pg. 628
	$ 2,570,873	

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027	% Change *
Program Revenues		$ 536,870	$ 4,246,184	$ 997,454	$ 997,454	$ 997,500	0.00%
Program Expenses		$ 622,258	$ 2,358,207	$ 2,959,782	$ 2,959,782	$ 2,572,500	-13.08%
Expenses Comprised Of:							
Personnel		104,460	86,560	178,547	178,547	183,026	2.51%
Supplies & Materials		30,297	71,997	639,117	639,117	235,031	-63.23%
Purchased Services		27,201	62,979	28,157	28,157	45,588	61.91%
Capital Expenditures		460,300	2,136,671	2,113,961	2,113,961	2,108,855	-0.24%
Transfers Out		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Subdivision **Business Unit 4010**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
411000	Property Tax	$ -	$ -	$ -	$ -	$ -
461400	Miscellaneous Specials	525,448	2,134,849	983,954	983,954	984,000
471000	Interest on Investments	8,506	12,084	8,000	8,000	8,000
473000	Interest - Deferred Specials	9,351	9,658	5,500	5,500	5,500
503500	Other Reimbursements	(6,435)	239,593	-	-	-
591000	Proceeds of Long-term debt	-	1,850,000	1,960,000	1,960,000	1,575,000
	Total Revenue	$ 536,870	$ 4,246,184	$ 2,957,454	$ 2,957,454	$ 2,572,500
	Expenses					
610100	Regular Salaries	$ 72,133	$ 62,302	137,129	137,129	138,338
610500	Overtime Wages	1,461		500	500	500
610800	Part-Time Wages	281	-	250	250	250
615000	Fringes	30,585	24,258	40,668	40,668	43,938
630804	Plant Material	8,138	20,420	-	-	-
630901	Shop Supplies	-	193	-	-	-
632503	Other Materials	1,009	192	-	-	-
632507	Asphalt	20,578	47,493	639,117	639,117	235,031
632800	Signs	572	3,699	-	-	
640400	Consulting Services	689	4,088	5,000	5,000	6,627
642501	CEA Operations/Maint.	10,698	13,691	7,019	7,019	7,463
642502	CEA Depreciation/Replace.	15,814	45,200	16,138	16,138	31,498
680901	Streets	439,498	1,706,301	1,570,857	1,570,857	1,734,855
680902	Sidewalks	20,802	430,370	543,104	543,104	374,000
	Total Expense	$ 622,258	$ 2,358,207	$ 2,959,782	$ 2,959,782	$ 2,572,500

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

2027	Street	From	To	4010
Labor Pool				**183,026**
CEA				**38,961**
Sidewalk - new				334,000
Sidewalk - 6 month waivers				40,000
	Subtotal			**374,000**
Temp Surface after G&G	Comet Ridge 2 - Applecreek Rd	Todd Dr	Haymeadow Ave	$8,860
	Comet Ridge 2 - Chester Ln	Todd Dr	Haymeadow Ave	$21,508
	Comet Ridge 2 - Jane Ct	Haymeadow Ave	Cul de Sac	$8,044
	Comet Ridge 2 - Kurt Ave	Todd Dr	n plat line	$5,767
	Comet Ridge 2 - Todd Dr	Kurt Ave	Applecreek Rd	$23,956
	Glenmore Park 2 - Fiano Way	Dolcetto Way	Mencia Ct	$27,628
	Glenmore Park 2 - Mencia Ct	Dolcetto Way	Fiano Way	$25,180
	Mission Ridge 2 - Crimson Dr	Willowbend Dr	Mission Ridge	$17,836
	Mission Ridge 2 - Danville Dr	Willowbend Dr	Mission Ridge	$20,284
	Mission Ridge 2 - Willowbend Dr	Crimson Dr	Mission Ridge	$17,836
	Mission Ridge 3 - Mission Ridge	Lightning Dr	Stonebrook	$22,460
	Mission Ridge 3 - Ocean Pearl	Mission Ridge	Thunderbolt Ln	$20,284
	Mission Ridge 3 - Winterpark Rd	Mission Ridge	Thunderbolt Ln	$15,388
	Subtotal			**235,031**
Consulting Services	Material Testing			5,000
	Subtotal			**5,000**
New Concrete (Non-Escrow)	Begonia Dr	Gladiouls Pl	Goldengate Dr	$139,366
	Dolcetto Dr	Altesse Way	roundabout	$322,740
	Gladiolus Pl	Cherryvale Ave	Begonia Dr	$75,653
	Golden Gate Dr	Cherryvale Ave	Begonia Dr	$84,219
	Jasper Ln	Turquoise Ln	Sunstone Pl	$83,684
	Rubyred Dr	Denali Dr	Sequoia Dr	$582,079
	Sunstone Pl	Jasper Ln	Providence Ave	$229,580
	Turquoise Ln	Jasper Ln	Providence Ave	$217,534
	Subtotal			**1,734,855**
Total Paving				**$ 2,570,873**

CITY OF APPLETON 2027 BUDGET
SUBDIVISION DEVELOPMENT FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Property Taxes	$ -	$ -	$ -	$ -	$ -
Special Assessments	525,448	2,134,849	983,954	983,954	984,000
Interest Income	17,857	21,742	13,500	13,500	13,500
Other	(6,435)	239,593	-	-	-
Total Revenues	536,870	2,396,184	997,454	997,454	997,500
Expenses					
Program Costs	622,258	2,358,207	2,959,782	2,959,782	2,572,500
Total Expenses	622,258	2,358,207	2,959,782	2,959,782	2,572,500
Revenues over (under) Expenses	(85,388)	37,977	(1,962,328)	(1,962,328)	(1,575,000)
Other Financing Sources (Uses)					
Proceeds of Long-term Debt	-	1,850,000	1,960,000	1,960,000	1,575,000
Total Other Financing Sources (Uses)	-	1,850,000	1,960,000	1,960,000	1,575,000
Net Change in Equity	(85,388)	1,887,977	(2,328)	(2,328)	-
Fund Balance - Beginning	476,559	391,171	2,279,148	2,279,148	2,276,820
Fund Balance - Ending	$ 391,171	$ 2,279,148	$ 2,276,820	$ 2,276,820	$ 2,276,820

Unreserved Designated Fund Balance Policy Compliance

Minimum - Three months operating expenditures based on prior year's audited expenditures		589,552
Maximum - 80% of the most recent five-year average of subdivision development expenditures		
2026 projected	2,959,782	
2025 actual	2,358,207	
2024 actual	622,258	
2023 actual	1,360,635	
2022 actual	1,026,229	
		1,332,338

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Public Works **Business Unit 4240**

PROGRAM MISSION

This program accounts for funding sources and expenditures for various public works projects.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

This fund provides for a variety of Public Works capital needs.

Further descriptions of projects to be paid from this fund can be found in the Capital Improvement Projects section of the budget, as follows:

Project	Amount	Page
Concrete Paving Program	$ 3,905,286	Projects, pg. 620
Sidewalk Program	$ 874,814	Projects, pg. 628
Survey Instrument Replacement	$ 45,000	Projects, pg. 671
Public Safety Camera Replacement	$ 29,700	Projects, pg. 670
Traffic Signal Detection System Modernization	$ 54,000	Projects, pg. 669
	$ 4,908,800	

Major program changes:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 261,698	$ 241,373	$ 517,500	$ 517,500	$ 1,000,000	93.24%
Program Expenses		$ 3,582,148	$ 3,608,641	$ 5,230,896	$ 5,230,896	$ 4,951,743	-5.34%
Expenses Comprised Of:							
Personnel		480,746	601,576	631,824	631,824	664,100	5.11%
Supplies & Materials		441,060	396,732	1,077,279	1,077,279	128,700	-88.05%
Purchased Services		142,146	199,003	445,240	445,240	200,020	-55.08%
Capital Expenditures		2,518,196	2,411,330	3,076,553	3,076,553	3,958,923	28.68%

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Public Works **Business Unit 4240**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422400	Miscellaneous State Aids	$ 78,449	$ 120,226	$ 517,500	$ 517,500	$ 1,000,000
471000	Interest on Investments	79,726	121,147	-	-	-
503500	Other Reimbursements	103,523	-	-	-	-
591000	Proceeds of Long-term Debt	4,305,400	3,634,545	4,713,000	4,713,000	-
	Total Revenue	$ 4,567,098	$ 3,875,918	$ 5,230,500	$ 5,230,500	$ 1,000,000
	Expenses					
610100	Regular Salaries	$ 14,405	$ 75,826	$ -	$ -	$ -
610200	Labor Pool Allocations	321,111	344,708	460,950	460,950	446,715
610500	Overtime Wages	7,255	16,291	8,000	8,000	8,000
610800	Part-Time Wages	3,556	-	3,500	3,500	3,500
615000	Fringes	134,419	164,751	159,374	159,374	205,885
630804	Plant Material	5,724	13,823	-	-	-
632503	Other Materials	14,876	546	-	-	-
632505	Gravel	-	-	-	-	-
632507	Asphalt	36,955	51,533	230,829	230,829	-
632510	Street Lights	349,918	164,616	193,500	193,500	-
632700	Miscellaneous Equipment	17,486	157,404	617,500	617,500	128,700
632800	Signs	16,101	8,810	35,450	35,450	-
640400	Consulting Services	73,198	81,286	59,500	59,500	45,000
640800	Contractor Fees	28,416	81,349	273,663	273,663	-
642501	CEA Operations/Maint.	16,059	10,007	39,877	39,877	44,776
642502	CEA Depreciation/Replace.	24,473	26,361	72,200	72,200	110,244
659900	Other Contracts/Obligations	-	-	-	-	-
680100	Land	13,294	109,805	75,000	75,000	-
680901	Streets	2,222,215	1,948,663	2,345,403	2,345,403	3,227,508
680902	Sidewalks	258,699	286,389	656,150	656,150	731,415
680999	Other Infrastructure	23,988	66,473	-	-	-
	Total Expense	$ 3,582,148	$ 3,608,641	$ 5,230,896	$ 5,230,896	$ 4,951,743

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment

Traffic signal detection system replacement	$ 54,000
Public Safety Camera Replacement	29,700
Survey equipment	45,000
	$ 128,700

Consulting Services

Edgewood Dr SS4A Permitting	$ 45,000
	$ 45,000

Streets

Concrete paving program	$ 3,227,508
	$ 3,227,508

Sidewalks

Concrete paving program	$ 731,415
	$ 731,415

CITY OF APPLETON 2027 BUDGET
PUBLIC WORKS PROJECTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Intergovernmental	$ 78,449	$ 120,226	$ 517,500	$ 517,500	$ 1,000,000
Interest Income (Loss)	79,726	121,147	-	-	-
Other	103,523	-	-	-	-
Total Revenues	261,698	241,373	517,500	517,500	1,000,000
Expenses					
Program Costs	3,582,148	3,608,641	5,230,896	5,230,896	4,951,743
Total Expenses	3,582,148	3,608,641	5,230,896	5,230,896	4,951,743
Revenues over (under) Expenses	(3,320,450)	(3,367,268)	(4,713,396)	(4,713,396)	(3,951,743)
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	4,305,400	3,634,545	4,713,000	3,800,000	-
Transfer In - General Fund	-	-	-	-	-
Transfer In - Capital Projects	-	-	-	-	-
Total Other Financing Sources (Uses)	4,305,400	3,634,545	4,713,000	3,800,000	-
Net Change in Equity	984,950	267,277	(396)	(913,396)	(3,951,743)
Fund Balance - Beginning	2,315,151	3,300,101	3,567,378	3,567,378	2,653,982
Fund Balance - Ending	$ 3,300,101	$ 3,567,378	$ 3,566,982	$ 2,653,982	$ (1,297,761)

CITY OF APPLETON 2027 BUDGET

PARKING UTILITY

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2027 BUDGET
PARKING UTILITY

MISSION STATEMENT

To provide clean, safe on- and off-street downtown parking using managerial and financial practices that maintain the financial solvency of the Parking Utility.

To professionally enforce downtown parking ordinances while maintaining a customer-friendly environment.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Continued to work with Appleton Downtown Incorporated (ADI) and downtown parking users to seek ways to improve the parking system.

Consulted with Walker Consultants to develop a Parking Strategic Plan and Wayfinding Study.

Completed approximately $1.7M of Yellow, Green, and Red Ramp repairs per consultant structural condition reports.

Continued ongoing program of meter mechanism, housing, and bracket replacement.

Continued ongoing program of line painting of ramp and on-street parking stalls.

Continued to work with potential and new downtown developments to accommodate parking needs.

Transitioned TIBA ramp software from desktop-based to cloud-based to eliminate hardware-related issues.

Implemented all new exit kiosks including credit card "Chip and Tap" system to improve user payment efficiency as part of TIBA cloud upgrade.

Continued in-house snow removal for parking ramps (previously contracted). Contracted snow removal services for the Library lot.

Rebranded Parking Utility to Park Appleton to become a consistent brand to make parking easier to find, simpler to use, and welcoming to everyone.

Launched self-service portal for monthly parking pass holders to automatically renew their access monthly.

Launched e-validation program to local businesses and event holders downtown to create a more seamless customer experience.

CITY OF APPLETON 2027 BUDGET
PARKING UTILITY

MAJOR 2027 OBJECTIVES

Continue to work with Appleton Downtown Incorporated (ADI) and downtown parking users to seek ways to improve the parking system.

Begin implementation of Walker Strategic Planning Study and Wayfinding signage recommendations.

Complete approximately $1.7M in ramp repairs per consultant structural condition reports.

Continue ongoing program of line painting of ramp and on-street parking stalls.

Seal concrete decks of the Yellow Parking Ramp.

Continue to work with businesses and potential downtown development to accommodate parking needs.

Continue operation of Library Plaza Parking Lot.

Continue operating credit card "Chip and Tap" system in ramps to improve user payment efficiency.

Complete rehabilitation of elevators by contractor in Red Ramp and bid rehabilitation of elevators by contractor in Green Ramp

Implement new entry kiosk stations at each ramp to improve customer experience and system efficiency.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 4,434,200	$ 4,224,877	$ 3,976,701	$ 3,976,701	$ 3,976,701	0.00%
Program Expenses							
5110	Administration	726,582	788,453	864,229	864,229	880,894	1.93%
5120	Operations & Maint.	1,149,450	3,063,515	3,780,943	3,780,943	4,066,317	7.55%
5130	Enforcement	252,809	242,637	306,214	306,214	390,557	27.54%
TOTAL		$ 2,128,841	$ 4,094,605	$ 4,951,386	$ 4,951,386	$ 5,337,768	7.80%
Expenses Comprised Of:							
Personnel		776,989	821,387	1,047,380	1,047,380	1,107,265	5.72%
Training & Travel		11	3,400	4,650	4,650	5,000	7.53%
Supplies & Materials		108,626	100,537	161,920	161,920	167,550	3.48%
Purchased Services		920,730	811,351	872,111	872,111	1,072,628	22.99%
Miscellaneous Expense		436,418	454,601	450,525	450,525	450,525	0.00%
Capital Expenditures		(127,889)	1,888,959	2,400,000	2,400,000	2,520,000	5.00%
Transfers Out		13,956	14,370	14,800	14,800	14,800	0.00%
Full Time Equivalent Staff:							
Personnel allocated to programs		11.38	10.55	11.63	11.63	12.35	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
PARKING UTILITY

Administration **Business Unit 5110**

PROGRAM MISSION

The Parking Utility uses sound managerial and financial practices to achieve financial solvency of the Parking Utility.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Ensure existing parking policies align with current and future requirements.

Explore ways to improve customer service and contain operating costs.

Research additional ways to compile, review, and disseminate parking statistical data.

Identify technology that will assist in monitoring customer usage.

Refine procedures for reconciling permit sales to collections.

Continue implementing consultant recommendations from the Walker Parking Study to improve operational efficiencies.

Continue working with other City departments and stakeholders to ensure safety/security and improve user experience in our community and parking ramps.

Major changes in Revenue, Expenditures, or Programs:

Staff training and memberships increased to attend the International Parking & Mobility Institute conference to help staff identify improved technology, enhance customer experience and increase parking revenues.

Increase in Bank Service Fees reflects increase in number of credit card transactions.

CITY OF APPLETON 2027 BUDGET
PARKING UTILITY

Administration **Business Unit 5110**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
470500 General Interest	$ 942	$ 58,070	$ 1,000	$ 1,000	$ 1,000
471000 Interest on Investments	193,115	225,374	10,000	10,000	10,000
501000 Miscellaneous Revenue	50,001	1	1	1	1
503500 Other Reimbursements	514	785	700	700	700
592200 Transfer In - Special Revenue	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000
Total Revenue	$ 1,394,572	$ 1,434,230	$ 1,161,701	$ 1,161,701	$ 1,161,701
Expenses					
610100 Regular Salaries	$ 94,675	$ 104,851	$ 155,478	$ 155,478	$ 158,387
610400 Call Time Wages	305	273	-	-	500
610500 Overtime Wages	1,009	1,527	1,500	1,500	1,500
615000 Fringes	29,513	52,339	59,866	59,866	65,102
620100 Training/Conferences	11	3,400	4,650	4,650	5,000
630100 Office Supplies	284	383	250	250	250
630300 Memberships & Licenses	171	720	1,100	1,100	1,800
630400 Postage/Freight	2,130	3,001	-	-	-
630500 Awards & Recognition	1,546	1,088	1,550	1,550	700
630901 Shop Supplies & Tools	2,440	1,169	3,800	3,800	3,800
632002 Outside Printing	-	1,322	150	150	150
632102 Protective Clothing	424	38	200	200	-
632300 Safety Supplies	307	949	500	500	-
632700 Miscellaneous Equipment	119	1,837	1,000	1,000	1,650
640100 Accounting/Audit Fees	2,912	3,219	3,000	3,000	3,250
640300 Bank Service Fees	54,347	53,750	65,500	65,500	65,500
641200 Advertising	368	54	-	-	-
641307 Utilities	2,054	2,771	2,280	2,280	4,800
641800 Equipment Repairs & Maint.	-	-	2,900	2,900	2,900
642000 Facilities Charges	3,239	3,338	1,580	1,580	3,300
645100 Laundry Services	2,009	2,890	2,675	2,675	3,455
650100 Insurance	76,764	79,800	89,660	89,660	92,260
659900 Other Contracts/Obligation	1,581	763	1,265	1,265	1,265
660100 Depreciation Expense	421,968	444,576	445,000	445,000	445,000
672000 Interest Payments	14,450	10,025	5,525	5,525	5,525
791100 Trsf Out - General Fund	13,956	14,370	14,800	14,800	14,800
Total Expense	$ 726,582	$ 788,453	$ 864,229	$ 864,229	$ 880,894

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Bank Services	
Bank charges	$ 8,500
Investment fees	1,000
Credit card fees	50,000
Armored collection service	6,000
	$ 65,500

CITY OF APPLETON 2027 BUDGET
PARKING UTILITY

Operations and Maintenance **Business Unit 5120**

PROGRAM MISSION

The Parking Utility maintains a safe, clean and reliable parking system.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Pressure clean the decks in all ramps twice a year.

Identify and complete maintenance projects in a timely manner.

Continue to identify and implement possible ADA improvements for all ramps.

Investigate ways to reduce operating expenses without reducing current maintenance and service standards.

Continue emphasis on safety, security and cleanliness in the parking ramps through in-house and contracted services.

Review alternative options to meters to improve customer experience and overall operational efficiency.

Perform structural repairs in all City ramps in accordance with the consultant's recommendations. The following repairs are scheduled to be completed; see the Capital Project request in the Projects section for further detail:

1. Yellow Ramp - Seal joints and waterproof top deck; electrical, plumbing, ventilation upgrades.
2. Green Ramp - Top deck concrete connection repairs and joint sealing/repairs. Levels 2 and 3 concrete repairs.
3. Red Ramp - Concrete repairs, sealing treatments, and waterproofing membranes.

Any new or priority repairs beyond those identified in the 2022 Structural Condition Assessment Update could defer some of the work listed above.

Above referenced structure renovations as shown in the Capital Projects section of the budget, as follows:

	2027 Budget	Page
Parking Structural Renovations	$ 1,700,000	Projects, pg. 650
Ramp Elevator Improvements	820,000	Projects, pg. 651
	$ 2,520,000	

Major changes in Revenue, Expenditures, or Programs:

Increase to equipment due to replacement of ramp entry kiosks to match newly replaced exit kiosks to create a cohesive system

The Utility anticipates a continued positive trend in usage based on return of the Library parking lot.

Increase in contractor fees related to implementation in relation to objectives identified in the Parking Strategic Plan.

Contractor fees include moderization of elevators in green ramp.

CITY OF APPLETON 2027 BUDGET
PARKING UTILITY

Operations and Maintenance **Business Unit 5121**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
484100	Metered Parking	$ 534,970	$ 540,677	$ 645,000	$ 645,000	$ 645,000
484600	Parking Meter Hood Fees	120,642	49,498	50,000	50,000	50,000
485000	Daily Entrance Fees	1,036,748	1,095,332	950,000	950,000	950,000
485200	Pass Sales	736,306	658,619	720,000	720,000	720,000
503000	Damage to City Property	211,201	4,819	-	-	-
508500	Cash Short or Over	445	78	-	-	-
	Total Revenue	$ 2,640,312	$ 2,349,023	$ 2,365,000	$ 2,365,000	$ 2,365,000
	Expenses					
610100	Regular Salaries	$ 300,753	$ 315,767	$ 373,711	$ 373,711	$ 383,433
610400	Call Time Wages	1,295	931	3,000	3,000	3,000
610500	Overtime Wages	7,816	7,780	11,700	11,700	11,700
610800	Part-Time Wages	2,033	-	35,678	35,678	35,678
615000	Fringes	131,265	126,553	153,184	153,184	171,900
630600	Building Maint./Janitorial	12,531	13,318	38,000	38,000	8,880
631100	Paint & Supplies	993	1,750	2,000	2,000	4,000
632002	Outside Printing	5,028	2,522	5,200	5,200	3,500
632508	Ice Control Materials	14,359	10,736	13,000	13,000	16,000
632601	Repair Parts	12,521	5,576	25,000	25,000	8,000
632700	Miscellaneous Equipment	48,362	45,785	35,700	35,700	15,000
632800	Signs	814	2,570	18,500	18,500	28,500
640400	Consulting Services	95,723	182,585	-	-	-
640700	Solid Waste/Recycling	2,864	2,972	2,700	2,700	2,700
640800	Contractor Fees	262,513	75,894	192,920	192,920	324,220
640900	Inspection Fees	3,716	3,408	3,700	3,700	3,700
641301	Utilities	128,280	144,118	168,020	168,020	168,047
641600	Building Repairs & Maint.	69,348	51,081	35,000	35,000	102,000
641800	Equipment Repairs & Maint.	45,871	28,931	40,640	40,640	25,640
642400	Software Support	2,438	3,511	39,679	39,679	39,679
642501	CEA Equip. Rental	70,101	45,965	86,611	86,611	81,740
644000	Snow Removal Services	5,487	35,076	27,000	27,000	31,000
659900	Other Contracts/Obligation	53,228	67,727	70,000	70,000	78,000
680300	Buildings	1,366,012	1,888,959	1,700,000	1,700,000	1,700,000
680401	Machinery & Equipment	-	-	700,000	700,000	820,000
689900	Other Capital Outlay	(1,493,901)	-	-	-	-
	Total Expense	$ 1,149,450	$ 3,063,515	$ 3,780,943	$ 3,780,943	$ 4,066,317

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment		Building Repairs & Maint.	
Payment kiosk	$ 8,000	Concrete curb replacements	$ 15,000
Line painter	4,000	Window/door replacements	20,000
Salt room dehumidifier	3,000	Electrical/data line repairs	30,000
	$ 15,000	MEP repairs	7,000
Signs		Deck sealer	30,000
Meter app signs	$ 3,500		$ 102,000
Ramp wayfinding signage	25,000	Equipment Repairs & Maint.	
	$ 28,500	Elevator service contract	$ 18,240
Software Support		Mechanical service contract	2,400
TIBA Software/Cloud Support	$ 38,479	Gate arms & box repairs	5,000
Data storage & support of GPS units	1,200		$ 25,640
	$ 39,679	Other Contracts/Obligations	
Snow Removal Services		Ramp Call Center Service	$ 12,000
Snow Removal & Deicing Services	$ 31,000	Meter app fees	66,000
	$ 31,000		$ 78,000
Machinery & Equipment		Contractor Fees	
Ramp Elevator Improvements CIP	$ 820,000	On-street line painting	$ 9,000
	$ 820,000	Parking ramp security	65,520
Buildings		Contracted cleaning	14,400
Structural Renovations CIP	$ 1,700,000	Ramp entry kiosk replacements	190,800
	$ 1,700,000	Installation of elevator heaters	2,500
		Romoval of Green Ramp booth & rerun conduit & data lines	42,000
			$ 324,220

CITY OF APPLETON 2027 BUDGET
PARKING UTILITY

Enforcement **Business Unit 5130**

PROGRAM MISSION

The Parking Utility enforces City parking ordinances to promote the safety and availability of parking spaces for the benefit of our customers and downtown guests.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Educate and inform customers on parking policies and assist with directions and questions about the City.

Provide timely reviews and responses to parking citation appeals.

Continue to investigate ways to reduce the number of citation appeals received that do not meet submittal criteria.

Major changes in Revenue, Expenditures, or Programs:

Increase in Miscellanous Equipment due to a need to purchase upgraded technology and cameras for the Enforcement Vehicle.

CITY OF APPLETON 2027 BUDGET
PARKING UTILITY

Enforcement **Business Unit 5130**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
452000	Parking Violations	$ 398,216	$ 441,624	$ 450,000	$ 450,000	$ 450,000
503500	Other Reimbursements	1,100	-	-	-	-
	Total Revenue	$ 399,316	$ 441,624	$ 450,000	$ 450,000	$ 450,000
	Expenses					
610100	Regular Salaries	$ 130,472	$ 134,814	$ 165,198	$ 165,198	$ 180,541
610500	Overtime Wages	3,619	6,890	1,000	1,000	1,000
615000	Fringes	74,234	69,665	87,065	87,065	94,524
630400	Postage/Freight	-	-	8,320	8,320	8,320
632001	Printing & Reproduction	6,506	2,472	7,000	7,000	7,000
632601	Repair Parts	90	-	-	-	-
632700	Miscellaneous Equipment	-	299	650	650	60,000
641308	Cellular Phones	1,913	1,683	1,700	1,700	2,100
641800	Equipment Repairs & Maint.	13,918	13,623	14,000	14,000	15,000
642501	CEA Equip. Rental	15,609	5,996	13,781	13,781	14,572
659900	Other Contracts/Obligation	6,448	7,195	7,500	7,500	7,500
	Total Expense	$ 252,809	$ 242,637	$ 306,214	$ 306,214	$ 390,557

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment	
Enforcement Vehicle Equipment	$ 60,000
	$ 60,000
Equipment Repairs & Maint.	
Enforcement Technology	
Software Maintenance	$ 15,000
	$ 15,000

CITY OF APPLETON 2027 BUDGET
PARKING UTILITY

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
452000	Parking Violations	398,216	441,624	19,693	450,000	450,000	450,000
470500	General Interest	942	58,071	3	1,000	1,000	1,000
471000	Interest on Investments	193,115	225,375	3,522	10,000	10,000	10,000
484100	Metered Parking	534,970	540,677	80,453	645,000	645,000	645,000
484600	Parking Meter Hood Fees	120,642	49,498	9,377	50,000	50,000	50,000
485000	Daily Entrance Fees	1,036,748	1,095,334	273,891	950,000	950,000	950,000
485200	Pass Sales	736,306	658,621	285,411	720,000	720,000	720,000
501000	Miscellaneous Revenue	50,001	1	354	1	1	1
503000	Damage to City Property	211,201	4,820	1,487	-	-	-
503500	Other Reimbursements	1,614	786	1,434	700	700	700
508500	Cash Short or Over	445	(78)	141	-	-	-
592200	Transfer In - Special Revenue	1,150,000	1,150,000	-	1,150,000	1,150,000	1,150,000
	TOTAL PROGRAM REVENUES	4,434,200	4,224,729	675,766	3,976,701	3,976,701	3,976,701
	Personnel						
610100	Regular Salaries	466,920	496,729	180,220	691,791	691,791	719,582
610200	Labor Pool Allocations	11,727	7,147	-	1,111	1,111	1,144
610400	Call Time Wages	1,600	1,250	1,586	3,000	3,000	3,500
610500	Overtime Wages	12,443	16,197	2,652	14,200	14,200	14,200
610800	Part-Time Wages	2,033	-	720	35,678	35,678	35,678
611000	Other Compensation	1,925	1,385	1,529	1,485	1,485	1,635
611400	Sick Pay	1,210	-	-	-	-	-
611500	Vacation Pay	44,118	50,123	16,489	-	-	-
615000	Fringes	240,263	235,459	89,673	300,115	300,115	331,526
617000	Pension Expense	(11,683)	13,097	-	-	-	-
617100	OPEB Expense	6,433	-	-	-	-	-
	TOTAL PERSONNEL	776,989	821,387	292,869	1,047,380	1,047,380	1,107,265
	Training~Travel						
620100	Training/Conferences	11	3,400	2,947	4,650	4,650	5,000
	TOTAL TRAINING / TRAVEL	11	3,400	2,947	4,650	4,650	5,000
	Supplies						
630100	Office Supplies	456	1,103	115	1,350	1,350	2,050
630400	Postage/Freight	2,130	3,001	-	8,320	8,320	-
630500	Awards & Recognition	1,546	1,088	535	1,550	1,550	700
630600	Building Maint./Janitorial	12,531	13,318	90	38,000	38,000	8,880
630901	Shop Supplies	1,730	1,169	215	1,500	1,500	1,500
630902	Tools & Instruments	710	1,322	-	2,300	2,300	2,300
631100	Paint & Supplies	993	1,750	466	2,000	2,000	4,000
631603	Other Misc. Supplies	-	-	-	-	-	-
632001	City Copy Charges	-	-	-	-	-	8,320
632002	Outside Printing	11,534	4,994	8,374	12,350	12,350	10,650
632102	Protective Clothing	424	38	-	200	200	-
632300	Safety Supplies	307	949	575	500	500	-
632508	Ice Control Materials	14,359	10,736	-	13,000	13,000	16,000
632601	Repair Parts	12,611	5,576	375	25,000	25,000	8,000
632700	Miscellaneous Equipment	48,481	52,924	4,583	37,350	37,350	76,650
632800	Signs	814	2,569	3,128	18,500	18,500	28,500
	TOTAL SUPPLIES	108,626	100,537	18,456	161,920	161,920	167,550

CITY OF APPLETON 2027 BUDGET
PARKING UTILITY

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Purchased Services						
640100	Accounting/Audit Fees	2,912	3,219	-	3,000	3,000	3,250
640300	Bank Service Fees	54,347	53,750	17,633	65,500	65,500	65,500
640400	Consulting Services	95,723	182,585	16,693	-	-	-
640700	Solid Waste/Recycling Pickup	2,864	2,972	2,517	2,700	2,700	2,700
640800	Contractor Fees	262,512	75,894	37,195	192,920	192,920	324,220
640900	Inspection Fees	3,716	3,408	710	3,700	3,700	3,700
641200	Advertising	368	-	-	-	-	-
641301	Electric	98,027	113,919	56,524	130,900	130,900	130,927
641302	Gas	1,455	2,120	1,853	5,300	5,300	5,300
641303	Water	2,620	2,968	881	3,600	3,600	3,600
641304	Sewer	685	1,016	384	1,075	1,075	1,075
641306	Stormwater	20,572	18,615	6,239	20,665	20,665	20,665
641307	Telephone	4,984	5,533	555	6,480	6,480	6,480
641308	Cellular Phones	3,905	4,453	2,342	3,980	3,980	6,900
641600	Building Repairs & Maint.	69,348	51,081	2,397	35,000	35,000	102,000
641800	Equipment Repairs & Maint.	59,788	42,554	25,200	57,540	57,540	43,540
642000	Facilities Charges	3,239	3,338	1,231	1,580	1,580	3,300
642400	Software Support	2,438	3,511	362	39,679	39,679	39,679
642501	CEA Operations/Maint.	37,425	10,533	-	33,944	33,944	41,169
642502	CEA Depreciation/Replace.	48,285	41,429	-	66,448	66,448	55,143
644000	Snow Removal Services	5,487	35,078	15,688	27,000	27,000	31,000
645100	Laundry Services	2,009	2,890	719	2,675	2,675	3,455
650100	Insurance	76,764	79,800	-	89,660	89,660	92,260
659900	Other Contracts/Obligation	61,257	70,685	6,631	78,765	78,765	86,765
	TOTAL PURCHASED SVCS	920,730	811,351	195,754	872,111	872,111	1,072,628
	Miscellaneous Expense						
660100	Depreciation Expense	421,968	444,576	-	445,000	445,000	445,000
672000	Interest Payments	14,450	10,025	-	5,525	5,525	5,525
	TOTAL MISCELLANEOUS EXP	436,418	454,601	-	450,525	450,525	450,525
	Capital Outlay						
680300	Buildings	1,366,012	1,888,959	-	1,700,000	1,700,000	2,520,000
680401	Machinery & Equipment	-	-	-	700,000	700,000	-
689900	Other Capital Outlay	(1,493,901)	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	(127,889)	1,888,959	-	2,400,000	2,400,000	2,520,000
	Transfers						
791100	Transfer Out - General Fund	13,956	14,370	-	14,800	14,800	14,800
	TOTAL TRANSFERS	13,956	14,370	-	14,800	14,800	14,800
	TOTAL EXPENSE	2,128,841	4,094,605	510,026	4,951,386	4,951,386	5,337,768

CITY OF APPLETON 2027 BUDGET

PARKING UTILITY

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Charges for Services	$ 2,640,312	$ 2,349,023	$ 2,365,000	$ 2,365,000	$ 2,365,000
Other	449,835	442,410	450,000	450,000	450,000
Total Revenues	3,090,147	2,791,433	2,815,000	2,815,000	2,815,000
Expenses					
Operating Expenses	1,678,460	3,625,634	2,786,061	2,786,061	2,352,443
Depreciation	421,968	444,576	445,000	445,000	445,000
Total Expenses	2,100,428	4,070,210	3,231,061	3,231,061	2,797,443
Operating Income (Loss)	989,719	(1,278,777)	(416,061)	(416,061)	17,557
Non-Operating Revenues (Expenses)					
Interest Income	194,059	283,444	11,000	11,000	11,000
Interest Expense	(14,450)	(10,025)	(5,525)	(5,525)	(5,525)
Capital Contributions	-	-	-	-	-
Other	-	-	701	701	701
Total Non-Operating	179,609	273,419	6,176	6,176	6,176
Net Income (Loss) Before Transfers	1,169,328	(1,005,358)	(409,885)	(409,885)	23,733
Transfers In (Out)					
Special Revenue	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000
Capital Projects	-	-	-	-	-
General Fund	(13,956)	(14,370)	(14,800)	(14,800)	(14,800)
Change in Net Assets	2,305,372	130,272	725,315	725,315	1,158,933
Total Net Assets - Beginning	8,670,875	10,976,247	11,106,519	11,106,519	11,831,834
Total Net Assets - Ending	$ 10,976,247	$ 11,106,519	$ 11,831,834	$ 11,831,834	$ 12,990,767

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 4,936,335	$ 4,256,650
+ Net Income	(409,885)	23,733
+ Depreciation	445,000	445,000
+ Long Term Debt	-	-
- Fixed Assets	(1,700,000)	(2,520,000)
+ Transfers In	-	-
- Transfers Out	(14,800)	(14,800)
+ Repayment from TIF #3	1,150,000	1,150,000
- Principal Repayment	(150,000)	(150,000)
Working Cash - End of Year	$ 4,256,650	$ 3,190,583

WORKING CASH RESERVE REQUIREMENT

Prior Year Audited Expenditures	$ 4,070,210
- Depreciation	(444,576)
+ Transfer to General Fund	14,370
Net Prior Year Cash Expenditures	$ 3,640,004
25% Working Capital Reserve Requirement	$ 910,001

CITY OF APPLETON 2027 BUDGET
PARKING UTILITY
CALCULATION OF RATE INCREASE DOCUMENTATION

Revenues	2026 Budget	2026 Projected	2027 Budget	2028 Projected	2029 Projected	2030 Projected	2031 Projected
Charges for Services	$ 2,365,000	$ 2,365,000	$ 2,365,000	$ 2,376,825	$ 2,388,709	$ 2,400,653	$ 2,412,656
Other	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Total Revenues	2,815,000	2,815,000	2,815,000	2,826,825	2,838,709	2,850,653	2,862,656
Expenses							
Operating Expenses	2,786,061	2,786,061	2,352,443	2,423,016	2,495,707	2,570,578	2,647,695
Depreciation	445,000	445,000	445,000	479,000	514,000	549,000	584,000
Total Expenses	3,231,061	3,231,061	2,797,443	2,902,016	3,009,707	3,119,578	3,231,695
Operating Income	(416,061)	(416,061)	17,557	(75,191)	(170,998)	(268,925)	(369,039)
Non-Operating Revenues (Expenses)							
Interest Income	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Interest Expense	(5,525)	(5,525)	(5,525)	(3,350)	(1,875)	(375)	(375)
Other	701	701	701	601	601	601	-
Total Non-Operating	6,176	6,176	6,176	8,251	9,726	11,226	10,625
Net Income Before Transfers	(409,885)	(409,885)	23,733	(66,940)	(161,272)	(257,699)	(358,414)
Contributions and Transfers In (Out)							
General Fund	(14,800)	(14,800)	(14,800)	(14,800)	(14,800)	(14,800)	(14,800)
Special Revenue	1,150,000	1,150,000	1,150,000	1,200,000	1,200,000	1,200,000	-
Capital Projects	-	-	-	-	-	-	-
		-					
Change in Net Assets	725,315	725,315	1,158,933	1,118,260	1,023,928	927,501	(373,214)
Total Net Assets - Beginning	11,106,519	11,106,519	11,831,834	12,990,767	14,109,027	15,132,955	16,060,456
Total Net Assets - Ending	$ 11,831,834	$ 11,831,834	$ 12,990,767	$ 14,109,027	$ 15,132,955	$ 16,060,456	$ 15,687,241

SCHEDULE OF CASH FLOWS

Cash - Beginning of the Year	4,936,335	4,256,650	3,190,583	2,147,843	1,860,771	2,762,272
+ Net Income	(409,885)	23,733	(66,940)	(161,272)	(257,699)	(358,414)
+ Depreciation	445,000	445,000	479,000	514,000	549,000	584,000
+ Long Term Debt	-	-	-	-	-	-
- Fixed Assets	(1,700,000)	(2,520,000)	(2,520,000)	(1,700,000)	(500,000)	(500,000)
+ Transfer In	-	-	-	-	-	-
- Transfer Out	(14,800)	(14,800)	(14,800)	(14,800)	(14,800)	(14,800)
+ Repayments from TIF #3	1,150,000	1,150,000	1,150,000	1,150,000	1,200,000	-
- Principal Repayment	(150,000)	(150,000)	(70,000)	(75,000)	(75,000)	-
Working Cash - End of Year	$ 4,256,650	$ 3,190,583	$ 2,147,843	$ 1,860,771	$ 2,762,272	$ 2,473,057
25% Working Capital Reserve (prior year's expenses)	910,001	701,597	593,192	610,292	628,095	646,438

ASSUMPTIONS:

Operating expenses to increase 3% per year after 2026.
No changes in hours of enforcement or use of parking spaces. Increase in revenue of .5% per year after 2026.

CITY OF APPLETON 2027 BUDGET
PARKING UTILITY
LONG-TERM DEBT

2016
General Obligation Bonds

Year	Principal	Interest	Total
2026	80,000	600	80,600
	$ 80,000	$ 600	$ 80,600

2019
General Obligation Bonds

Year	Principal	Interest	Total
2026	70,000	4,925	74,925
2027	70,000	3,350	73,350
2028	75,000	1,875	76,875
2029	75,000	375	75,375
	$ 290,000	$ 10,525	$ 300,525

Total

Year	Principal	Interest	Total
2026	150,000	5,525	155,525
2027	70,000	3,350	73,350
2028	75,000	1,875	76,875
2029	75,000	375	75,375
	$ 370,000	$ 11,125	$ 381,125

Note: Schedule is based on accrual method of accounting. No debt will be issued in 2026.

CITY OF APPLETON 2027 BUDGET

CENTRAL EQUIPMENT AGENCY

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2027 BUDGET
CENTRAL EQUIPMENT AGENCY

MISSION STATEMENT

The Central Equipment Agency (CEA) exists to maintain the City fleet and to provide timely, cost-effective replacement of vehicles as they reach the end of their useful service lives.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Purchased heavy duty trucks and equipment with clean diesel technology.

Continued to cross-train our mechanic staff.

Monitored and revised the CEA monthly billings as necessary.

Inspected all vehicle fire extinguishers annually using trained and in-house certified CEA technicians.

Researched options for extending the life cycle of current and future CEA vehicle and equipment replacements.

Continued using the web-based training program offered by Packer City Truck, Inc. and AC Delco for many repairs on the light-, medium-, and heavy-duty cars and trucks. Due to the volume of parts purchased from Packer City and Factory Motor Parts, this program is offered at no charge.

Continued to install different styles of carbide cutting edge on various snow plows to evaluate for increased edge longevity, improved snow and ice cut, and reduced out-of-service time for cutting edge replacement.

CITY OF APPLETON 2027 BUDGET
CENTRAL EQUIPMENT AGENCY

MAJOR 2027 OBJECTIVES

Rent or loan equipment to, and borrow equipment from, neighboring communities in emergency situations.

Advise user groups about making good equipment choices to do their work, lowering fuel costs and decreasing the carbon footprint of the fleet.

Hold cooperative training for mechanics from the City as well as neighboring communities.

Work with user departments to evaluate equipment due for replacement to determine if any are viable candidates for hybrid or electric vehicles.

Monitor and revise the CEA monthly billings as necessary.

Update and implement succession plan for CEA staff.

Research options to find different vendors for shop supplies and parts to reduce costs.

Cross-train CEA mechanics at satellite CEA shops.

Continue to meet with employees throughout the year to evaluate performance and review goals.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 7,589,272	$ 8,213,087	$ 7,856,341	$ 7,856,341	$ 9,056,018	15.27%
Program Expenses							
6110	Administration	4,375,814	4,537,072	4,018,465	4,018,465	4,832,435	20.26%
6121	Maintenance	2,767,107	2,831,576	3,246,869	3,256,307	3,408,839	4.99%
Total Program Expenses		$ 7,142,921	$ 7,368,648	$ 7,265,334	$ 7,274,772	$ 8,241,274	13.43%
Expenses Comprised Of:							
Personnel		1,474,606	1,558,405	1,560,577	1,560,577	1,562,677	0.13%
Training & Travel		1,615	90	3,000	3,000	3,000	0.00%
Supplies & Materials		1,463,599	1,479,978	1,834,671	1,843,155	1,975,159	7.66%
Purchased Services		449,549	435,428	481,248	482,202	507,338	5.42%
Miscellaneous Expense		3,387,956	3,395,053	3,162,838	3,162,838	3,843,100	21.51%
Capital Expenditures		-	-	-	-	-	N/A
Transfers		365,596	499,694	223,000	223,000	350,000	56.95%
Full Time Equivalent Staff:							
Personnel allocated to programs		14.23	14.48	14.68	14.68	14.68	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CENTRAL EQUIPMENT AGENCY

Administration **Business Unit 6110**

PROGRAM MISSION

The Central Equipment Agency establishes overhead rates, evaluates vehicle replacement schedules and works with the users to meet their operational needs.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Evaluate the billing process and reports for timeliness, accuracy and clarity; minimize increases to CEA billing rate by reviewing budget requests and non-billable hours.

Review and revise equipment replacement policies; provide detailed information on replacement equipment and requests for changes in replacement life.

Continue to find ways to improve communications with all agencies and investigate opportunities to share vehicles among departments.

Major changes in Revenue, Expenditures, or Programs:

Decreased the Hybrid vehicle fuel surcharge from $0.19 to $0.08 to offset the upcharge for eight hybrid vehicles to be purchased in 2027.

CITY OF APPLETON 2027 BUDGET
CENTRAL EQUIPMENT AGENCY

Administration **Business Unit 6110**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
471000	Interest on Investments	$ 49,102	$ 17,644	$ 8,000	$ 8,000	$ 8,000
486500	CEA Operational Revenue	3,310,961	3,529,041	3,888,201	3,888,201	3,964,303
490800	Misc. Intergovernmental	38,085	30,994	40,140	40,140	40,140
500400	Sale of City Property	365,598	499,692	223,000	223,000	
500600	Gain (Loss) on Asset Disposal	-	-	-	-	350,000
501000	Misc. Revenue	83	-	-	-	-
502100	Capital Contributions	3,774,652	4,094,605	3,672,000	3,672,000	4,643,575
503000	Damage to City Property	26,700	35,927	-	-	25,000
503500	Other Reimbursements	24,091	5,184	25,000	25,000	25,000
	Total Revenue	$ 7,589,272	$ 8,213,087	$ 7,856,341	$ 7,856,341	$ 9,056,018
	Expenses					
610100	Regular Salaries	$ 313,248	$ 282,604	$ 289,498	$ 289,498	$ 289,498
610400	Call Time Wages	700	460	700	700	700
610500	Overtime Wages	844	1,710	700	700	1,000
615000	Fringes	116,231	158,982	118,587	118,587	118,587
620100	Training/Conferences	1,615	90	3,000	3,000	3,000
630100	Office Supplies	414	471	700	700	700
630300	Memberships & Licenses	1,606	1,982	1,400	1,400	1,400
630500	Awards & Recognition	399	352	420	420	420
630901	Shop Supplies	32,258	40,181	47,500	47,500	48,500
631000	Miscellaneous Chemicals	18,651	19,410	20,124	20,124	22,098
631500	Books & Library Materials	384	-	-	-	-
632002	Outside Printing	572	485	1,000	1,000	900
632102	Protective Clothing	673	103	1,000	1,000	900
632300	Safety Supplies	653	1,004	800	800	800
632400	Medical/Lab Supplies	188	178	200	200	200
632601	Repair Parts	14	-	-	-	500
632700	Miscellaneous Equipment	14,412	14,809	12,000	12,000	12,000
639000	Loss on Obsolete Inventory	4,005	-	2,000	2,000	1,000
640100	Accounting/Audit Fees	1,830	2,084	1,950	1,950	1,950
640300	Bank Service Fees	469	178	450	450	450
640400	Consulting Services	-	1,418	-	-	-
641200	Advertising	200	-	250	250	250
641300	Utilities	33,895	34,856	40,605	40,605	42,277
641800	Equipment Repairs & Maint.	13,543	13,167	16,000	16,000	16,000
642000	Facilities Charges	13,938	14,975	16,278	16,278	12,700
642400	Software Support	10,957	9,731	11,000	11,000	11,000
642501	CEA Operations	836	-	-	-	-
642502	CEA Depreciation	1,029	-	-	-	-
645100	Laundry Services	5,948	11,033	11,615	11,615	11,615
650100	Insurance	32,748	32,064	34,850	34,850	40,890
650302	Equipment Rent	-	-	-	-	-
659900	Other Contracts/Obligation	-	-	-	-	-
660100	Depreciation Expense	3,367,103	3,380,453	3,150,000	3,150,000	3,832,075
672000	Interest Payments	20,853	14,600	12,838	12,838	11,025
791400	Transfer Out - Capital Proj.	365,598	499,692	223,000	223,000	350,000
	Total Expense	$ 4,375,814	$ 4,537,072	$ 4,018,465	$ 4,018,465	$ 4,832,435

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Shop Supplies	
Small shop tools	$ 48,500
	$ 48,500
Miscellaneous Chemicals	
Car wash soap 3,300 gallon @ $6.15/gal plus delivery	$ 20,598
Pressure washer soap	1,500
	$ 22,098

Transfer Out - Capital Projects	
Proceeds from sale of vehicles	$ 350,000
	$ 350,000
Equipment Repairs & Maintenance	
Fuel site / hoist / shop repairs	$ 14,500
Crane repairs & inspections	1,500
	$ 16,000

CITY OF APPLETON 2027 BUDGET
CENTRAL EQUIPMENT AGENCY

Maintenance **Business Unit 6121**

PROGRAM MISSION

The Central Equipment Agency performs repairs, preventive maintenance, new vehicle preparation, seasonal change-overs and other special projects as necessary to ensure safe and reliable vehicles and equipment.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Minimize downtime of vehicles and equipment.

Maintain a clean and safe work environment.

Monitor equipment service calls, evaluate condition of equipment against the estimated remaining life, and alert departments of possible extensive repairs or early equipment replacements.

Consolidate maintenance repairs with preventive maintenance work when possible.

Inspect all vehicles of 26,000 pounds gross vehicle weight to comply with Dept. of Transportation requirements.

Evaluate major repairs and research options to minimize out-of-service time and costs.

Perform seasonal change-over on all departments' equipment in a timely manner to meet their needs.

Continue cleaning debris from radiators for better performance and longer radiator life.

Continue to implement extended preventive maintenance schedules (where feasible) to reduce cost.

Major changes in Revenue, Expenditures, or Programs:

Fuel costs were budgeted at $3.14/gallon and $3.70/gallon for unleaded and diesel fuel, respectively, for 311,875 gallons of fuel in 2025. For 2026, based on current prices, these estimates are expected to increase to $3.60/gallon and to $4.25/gallon for unleaded and diesel fuel, respectively, for 300,987 gallons of fuel.

CITY OF APPLETON 2027 BUDGET
CENTRAL EQUIPMENT AGENCY

Maintenance **Business Unit 6121**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 757,445	$ 789,020	$ 835,964	$ 835,964	$ 835,964
610400 Call Time Wages	1,350	3,066	1,400	1,400	1,700
610500 Overtime Wages	5,766	14,316	9,500	9,500	11,000
611300 Shift Differential	-	-	180	180	180
615000 Fringes	279,022	308,248	304,048	304,048	304,048
630400 Postage/Freight	34	-	50	50	50
630901 Shop Supplies	724	362	-	-	-
632200 Gas Purchases	820,968	799,867	1,117,402	1,120,542	1,235,691
632300 Safety Supplies	3	18	75	75	-
632601 Repair Parts	567,641	600,758	630,000	635,344	650,000
640900 Inspection Fees	9,478	10,745	10,000	10,000	10,750
641700 Vehicle Repairs & Maint.	319,163	305,754	350,200	351,154	350,200
641000 Equipment Repairs & Maint.	-	-	-	-	-
642502 CEA Depreciation/Replace.	8,228	8,228	-	-	21,206
642900 Interfund Allocations	(2,740)	(8,856)	(12,000)	(12,000)	(12,000)
650302 Equipment Rent	25	50	50	50	50
Total Expense	$ 2,767,107	$ 2,831,576	$ 3,246,869	$ 3,256,307	$ 3,408,839

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Gas/Oil Purchases*

Fuel for vehicles & equipment:	
Unleaded gasoline: 136,160 gallons @ $3.60/gallon	$ 490,176
Diesel fuel: 164,827 gallons @ $4.25/gallon	700,515
Oil	45,000
	$ 1,235,691

Repair Parts

Operational (engine, drive train, main body, etc.)	$ 487,500
Non-operational (add-ons to chassis; e.g. packer, dump box, etc.)	156,000
Fire vehicle parts	6,500
	$ 650,000

Vehicle Repairs & Maint.

Tire service	$ 192,610
Vehicle alignments	42,024
Towing services	3,502
Vehicle cleaning/upholstery	17,510
Body shop work	38,522
Painting	24,514
Outside fire vehicle maint.	31,518
	$ 350,200

* The City does not pay federal gas tax and attains bulk purchasing rates.

CITY OF APPLETON 2027 BUDGET

CENTRAL EQUIPMENT AGENCY

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Charges for Services	$ 3,349,046	$ 3,560,035	$ 3,928,341	$ 3,928,341	$ 4,004,443
Other	50,874	41,111	25,000	25,000	50,000
Total Revenues	3,399,920	3,601,146	3,953,341	3,953,341	4,054,443
Expenses					
Operating Expenses	3,389,369	3,473,901	3,879,496	3,888,934	4,048,174
Depreciation	3,367,103	3,380,453	3,150,000	3,150,000	3,832,075
Total Expenses	6,756,472	6,854,354	7,029,496	7,038,934	7,880,249
Operating Loss	(3,356,552)	(3,253,208)	(3,076,155)	(3,085,593)	(3,825,806)
Non-Operating Revenues (Expenses)					
Investment Income (Loss)	49,102	17,644	8,000	8,000	8,000
Sale of City Property	365,598	499,692	223,000	223,000	350,000
Interest Expense	(20,853)	(14,600)	(12,838)	(12,838)	(11,025)
Total Non-Operating	393,847	502,736	218,162	218,162	346,975
Income (Loss) before Contributions and Transfers	(2,962,705)	(2,750,472)	(2,857,993)	(2,867,431)	(3,478,831)
Contributions and Transfers In (Out)					
Capital Contributions	3,774,652	4,094,605	3,672,000	3,672,000	4,643,575
Transfers Out	(365,598)	(499,692)	(223,000)	(223,000)	(350,000)
Change in Net Assets	446,349	844,441	591,007	581,569	814,744
Net Assets - Beginning	18,689,050	19,135,399	19,979,840	19,979,840	20,561,409
Net Assets - Ending	$ 19,135,399	$ 19,979,840	$ 20,570,847	$ 20,561,409	$ 21,376,153

SCHEDULE OF CASH FLOWS

Cash - Beginning of Year	$ 1,082,070	$ 1,391,639
+ Change in Net Assets	581,569	814,744
- Capital Contributions	(3,672,000)	(4,643,575)
- Principal Repayment	(50,000)	(50,000)
+ Long Term Debt	300,000	300,000
- Fixed Assets		
+ Depreciation	3,150,000	3,832,075
Working Cash - End of Year	$ 1,391,639	$ 1,644,883

CITY OF APPLETON 2027 BUDGET
CENTRAL EQUIPMENT AGENCY

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
471000	Interest on Investments	49,102	17,644	38	8,000	8,000	8,000
486500	CEA Operational Revenue	3,310,961	3,529,041	-	3,888,201	3,888,201	3,964,303
490800	Misc. Intergovernmental Charges	38,085	30,994	-	40,140	40,140	40,140
500400	Sale of City Property	-	-	-	223,000	223,000	187,000
500600	Gain (Loss) on Asset Disposal	365,598	499,692	-	-	-	350,000
501000	Misc. Revenue	83	-	-	-	-	-
502100	Capital Contributions	3,774,652	4,094,605	-	3,672,000	3,672,000	4,643,575
503000	Damage to City Property	26,700	35,927	1,303	-	-	25,000
503500	Other Reimbursements	24,091	5,184	-	25,000	25,000	25,000
	TOTAL PROGRAM REVENUES	7,589,272	8,213,087	1,341	7,856,341	7,856,341	9,243,018
	Personnel						
610100	Regular Salaries	1,070,693	1,071,803	345,967	1,125,642	1,125,642	1,125,462
610400	Call Time Wages	2,050	3,526	1,828	2,100	2,100	2,400
610500	Overtime Wages	6,610	15,846	6,621	10,200	10,200	12,000
611300	Shift Differential	-	-	-	-	-	180
615000	Fringes	395,253	467,230	136,918	422,635	422,635	422,635
	TOTAL PERSONNEL	1,474,606	1,558,405	491,334	1,560,577	1,560,577	1,562,677
	Training~Travel						
620100	Training/Conferences	1,615	90	-	3,000	3,000	3,000
	TOTAL TRAINING / TRAVEL	1,615	90	-	3,000	3,000	3,000
	Supplies						
630100	Office Supplies	414	471	238	700	689	700
630300	Memberships & Licenses	1,606	1,982	668	1,400	1,400	1,400
630400	Postage/Freight	34	-	-	50	50	50
630500	Awards & Recognition	399	352	25	420	420	420
630901	Shop Supplies	32,982	40,543	15,261	47,500	47,500	48,500
631000	Miscellaneous Chemicals	18,651	19,410	18,993	20,124	20,124	22,098
631500	Books & Library Materials	384	-	-	-	-	-
632002	Outside Printing	572	485	216	1,000	1,000	900
632102	Protective Clothing	673	103	-	1,000	1,000	900
632200	Gas Purchases	820,968	799,867	322,680	1,117,402	1,120,553	1,235,691
632300	Safety Supplies	656	1,022	341	875	875	800
632400	Medical/Lab Supplies	188	178	53	200	200	200
632601	Repair Parts	567,655	600,758	288,682	630,000	635,344	650,500
632700	Loss on Obsolete Inven	4,005	-	-	2,000	2,000	1,000
	Miscellaneous Equipment	14,412	14,807	-	12,000	12,000	12,000
	TOTAL SUPPLIES	1,463,599	1,479,978	647,157	1,834,671	1,843,155	1,975,159
640100	Purchased Services						
640300	Accounting/Audit Fees	1,830	2,084	-	1,950	1,950	1,950
640400	Bank Service Fees	469	178	-	450	450	450
640800	Contractor Fees	-	1,418	-	-	-	-
640900	Inspection Fees	9,478	10,745	9,154	10,000	10,000	10,750
641200	Advertising	200	-	-	250	250	250
641301	Electric	12,919	12,827	4,696	13,660	13,660	14,523
641302	Gas	8,889	10,039	9,421	14,300	14,300	14,729
641303	Water	2,328	2,463	623	2,500	2,500	2,592
641304	Sewer	1,553	1,801	465	1,665	1,665	1,953
641306	Stormwater	6,759	6,335	832	6,980	6,980	6,980
641308	Cellular Phones	1,450	1,391	520	1,500	1,500	1,500
641700	Vehicle Repairs & Maint.	319,163	305,754	162,401	350,200	351,154	350,200
641800	Equipment Repairs & Maint.	13,543	13,167	2,958	16,000	16,000	16,000
642000	Facilities Charges	13,938	14,975	2,275	16,278	16,278	12,700
642400	Software Support	10,957	9,731	2,560	11,000	11,000	11,000
642502	CEA Depreciation/Replace.	10,093	8,228	-	-	-	21,206
642900	Interfund Allocations	(2,741)	(8,856)	-	(12,000)	(12,000)	(12,000)
645100	Laundry Services	5,948	11,034	2,782	11,615	11,615	11,615
650100	Insurance	32,748	32,064	-	34,850	34,850	40,890
650302	Equipment Rent	25	50	-	50	50	50
659900	Other Contracts/Obligation	-	-	396	-	-	-
	TOTAL PURCHASED SVCS	449,549	435,428	199,083	481,248	482,202	507,338

CITY OF APPLETON 2027 BUDGET
CENTRAL EQUIPMENT AGENCY

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Miscellaneous Expense						
660100	Depreciation Expense	3,367,103	3,380,453	-	3,150,000	3,150,000	3,832,075
672000	Interest Payments	20,853	14,600	-	12,838	12,838	11,025
	TOTAL MISCELLANEOUS	3,387,956	3,395,053	-	3,162,838	3,162,838	3,843,100
	Capital Outlay						
680401	Machinery & Equipment	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
	Transfers						
791400	Transfer Out - Capital Project	365,596	499,694	-	223,000	223,000	350,000
	TOTAL TRANSFERS	365,596	499,694	-	223,000	223,000	350,000
	TOTAL EXPENSE	7,142,921	7,368,648	1,337,574	7,265,334	7,274,772	8,241,274

CITY OF APPLETON 2027 BUDGET
CENTRAL EQUIPMENT AGENCY
LONG TERM DEBT

	2019 G.O. Notes	
Year	Principal	Interest
2027	15,000	950
2028	20,000	600
2029	20,000	200
	$ 55,000	$ 1,750

	2022 G.O. Notes	
Year	Principal	Interest
2027	35,000	10,075
2028	40,000	8,200
2029	40,000	6,200
2030	40,000	4,400
2031	45,000	2,700
2032	45,000	900
	$ 245,000	$ 32,475

	Total	
Year	Principal	Interest
2027	50,000	11,025
2028	60,000	8,800
2029	60,000	6,400
2030	40,000	4,400
2031	45,000	2,700
2032	45,000	900
	$ 300,000	$ 34,225

CITY OF APPLETON 2027 BUDGET
CENTRAL EQUIPMENT AGENCY

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

CEA REPLACEMENT FUND **Business Unit 4320**

PROGRAM MISSION

This program accounts for funding sources and expenditures for the replacement of City vehicles and equipment.

PROGRAM NARRATIVE

This budget provides for the following Common Council approved equipment replacements in the CEA fund:

Equipment	Home Department	Funding Source CEA	Other	Source	Total Cost
10' Mower	Facilities	$ 157,000	$ -		$ 157,000
Zero Turn Mower	Facilities	85,000			85,000
Aerator	Facilities	45,000	-		45,000
Forklift	CEA	42,000	-		42,000
Aerial	Traffic	332,000	-		332,000
Aerial	Forestry	429,675	-		429,675
Stump Grinder	Forestry	85,000	-		85,000
Chipper	Forestry	118,500	-		118,500
Compact 4x4 Crew	Engineering	52,500	-		52,500
Ford Interceptor Sedan/SUV 8 @ 65,750 each**	Police	526,000	-		526,000
CSO Van 3 @ 56,500	Police	169,500	11,400	Police	180,900
Mini Van	Fire	40,000	-		40,000
Rescue Truck	Fire	1,600,000	-		1,600,000
UTV	Stormwater	20,000	-		20,000
Truck F-550 4x4 Plow	Street	125,000	-		125,000
RDS Dual Spinner	Street	370,000	-		370,000
Air Compressor	Street	40,000	-		40,000
Skidsteer	Street	70,000	-		70,000
Tar Kettle	Street	70,000	-		70,000
Drill Rig	Water	190,000	-		190,000
EXT Cab 4x4	Water	65,000	-		65,000
		$ 4,632,175	$ 11,400		$4,643,575

Major changes in Revenue, Expenditures, or Programs:

In 2026, the Common Council approved the following equipment changes:

1. Police Department to upgrade the Community Service Ford Transit Van Fleets to all wheel drive drivetrain.

**Denotes Hybrid

DEPARTMENT BUDGET SUMMARY

Programs Unit	Title	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027	% Change *
	Program Revenues	$ 5,128,982	$ 5,390,991	$ 5,555,146	$ 5,555,146	$ 6,029,921	8.55%
	Program Expenses	$ 3,787,906	$ 3,545,715	$ 3,672,000	$ 3,672,000	$ 7,143,575	94.54%
	Expenses Comprised Of:					(2,500,000)	
	Capital Expenditures	3,787,906	3,545,715	3,672,000	3,672,000	4,643,575	26.46%

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

CEA REPLACEMENT FUND **Business Unit 4320**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
471000	Interest on Investments	$ 233,283	$ 221,392	$ 35,000	$ 35,000	$ 100,000
486600	CEA Depreciation Revenue	4,030,101	4,669,907	5,287,146	5,287,146	5,568,521
591000	Proceeds of Long-term Debt	-	-	-	-	-
592601	Transfer In - Water	-	-	3,000	3,000	-
592602	Transfer In - Wastewater	-	-	7,000	7,000	-
592603	Transfer In - Stormwater	495,000	-	-	-	-
592604	Transfer In - Parking	-	-	-	-	-
592605	Transfer In - Golf Course	-	-	-	-	-
592608	Transfer In - Police	-	-	-	-	11,400
593100	Transfer In - Internal Service	5,000	-	-	-	-
593101	Transfer In - CEA	365,598	499,692	223,000	223,000	350,000
	Total Revenue	$ 5,128,982	$ 5,390,991	$ 5,555,146	$ 5,555,146	$ 6,029,921
	Expenses					
680403	Vehicles	3,787,906	3,545,715	3,672,000	3,672,000	4,643,575
791100	Transfer Out - General Fund	-	-	-	-	2,500,000
	Total Expense	$ 3,787,906	$ 3,545,715	$ 3,672,000	$ 3,672,000	$ 7,143,575

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Transfer In - CEA	
Proceeds from sale of vehicles	$ 350,000
	$ 350,000
Vehicles	
Replacement vehicles & equipment (see list, previous page)	$ 4,643,575
	$ 4,643,575

CITY OF APPLETON 2027 BUDGET
CEA REPLACEMENT
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Interest Income (Loss)	$ 233,283	$ 221,392	$ 35,000	$ 35,000	$ 100,000
Charges for Services	4,030,101	4,669,907	5,287,146	5,287,146	5,568,521
Total Revenues	4,263,384	4,891,299	5,322,146	5,322,146	5,668,521
Expenses					
Program Costs	3,787,906	3,545,715	3,672,000	3,672,000	4,643,575
Total Expenses	3,787,906	3,545,715	3,672,000	3,672,000	4,643,575
Revenues over (under) Expenses	475,478	1,345,584	1,650,146	1,650,146	1,024,946
Other Financing Sources (Uses)					
Proceeds of G.O. Notes	-	-	-	-	-
Transfers In - Water Utility	-	-	3,000	3,000	-
Transfers In - Wastewater Utility	-	-	7,000	7,000	-
Transfers In - Stormwater Utility	495,000	-	-	-	-
Transfers In - Parking Utility	-	-	-	-	-
Transfers In - Golf Course	-				
Transfers In - Internal Service	5,000	-	-	-	-
Transfer In - Police					11,400
Transfers In - CEA Internal Service	365,598	499,692	223,000	223,000	350,000
Transfer Out - General Fund					(2,500,000)
Total Other Financing Sources (Uses)	865,598	499,692	233,000	233,000	(2,138,600)
Net Change in Equity	1,341,076	1,845,276	1,883,146	1,883,146	(1,113,654)
Fund Balance - Beginning	4,992,870	6,333,946	8,179,222	8,179,222	10,062,368
Fund Balance - Ending	$ 6,333,946	$ 8,179,222	$ 10,062,368	$ 10,062,368	$ 8,948,714

CITY OF APPLETON 2027 BUDGET

HEALTH DEPARTMENT

Public Health Officer: Charles E. Sepers

Deputy Director of Public Health: Sonja R. Jensen

CITY OF APPLETON 2027 BUDGET
HEALTH DEPARTMENT

MISSION STATEMENT

Facilitate equitable community wellbeing through education, health promotion, and response to public health needs.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Community Health Improvement Plan:
2026 saw the completion of the first regional community health improvement plan conducted by all health entities in Calumet, Outagamie, and Winnebago Counties, and with over 20 community stakeholders. The Appleton Department of Public Health held various leadership positions within the Coalition, with staff co-chairing the steering committee and several working groups. This regional process is a significant step towards sustainability of governmental public health in the region, reduces burdens placed on stakeholders informing the work, and increases the capacity and capability of each individual organization through a set of pooled resources.

Immunization Clinic Relocation:
Beginning in 2025 and completing in early 2026, the immunization clinic was relocated from the first floor of City Hall to become embedded into the Building for Kids children's museum. This new location features increased and more efficient laboratory space, increased opportunities for collaboration with the museum, and higher visibility among families.

Enhanced Compliance for Tourist Rooming Houses Continue:
Tourist Rooming House (short-term rentals, e.g., AirBnB) compliance began issuing citations for businesses that habitually operated without a health license. Enhanced communication between Community Development's Inspections Division and the Appleton Fire Department helped close that gap on licenseability of out of compliance estabilishment.

New Appleton Asthma-Friendly Spaces Initiative:
Appleton Health Department Staff, with the help of external funding, implemented a new program aimed at addressing Asthma through strategies aimed at improving indoor air quality and bringing awareness to poor outdoor air quality through the national Air Quality Index.

Voluntary National Food Inspection Standards:
AHD had received funding to complete an assessment and associated training around meeting national routine inspection standards. The goal of this funding is to build our capacity to be able to implement best-practice inspection frequencies and processes. Not required, but highly recommended, by the State of Wisconsin, national standards help ensure food safety by all guests dining in Appleton restaurants.

CITY OF APPLETON 2027 BUDGET
HEALTH DEPARTMENT

MAJOR 2027 OBJECTIVES

Continued Implementation of the Regional Community Health Improvement Plan:
Work with regional stakeholders and health entities to implement identified interventions to reduce risk factors related to poor mental health through primary prevention strategies aimed at increasing community sense of belonging and addressing basic needs.

Policy Work:
Continue department policy work to move further towards Public Health Accreditation Board (PHAB) certification and best practice. This work will qualify us to formally examine PHAB readiness by the end of 2027 or early 2028. Reexamine the Health in All Policy ordinance through the lens of current best practice. Work with the Wisconsin Department of Health to analyze and enhance the Health in All Policy ordinance based on the latest research and lessons learned across the State of Wisconsin.

Continue Quality Improvement:
Continue implementing quality improvement initiatives to further build departmental capacity and to enhance best practices throughout and across the individual divisions.

Continue Recruitment of Expansion of the Weights and Measures Program:
Continue marketing and recruitment of the Northeast Weights and Measures Consortium fee-for-service program within neighboring jurisdictions. Increasing the number of consortium members helps reduce licensing costs across the region, including in Appleton, and increases the absolute value of indirect cost allocation by leveraging the economies of scale already present in the program. This, in turn, improves value to local businesses, local municipal partners, and the City.

FDA National Voluntary Standards Self-Assessment:
Having secured grant funds for this work, we will begin implementing the voluntary national standards.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 549,219	$ 639,231	$ 731,669	$ 731,669	$ 759,904	3.86%
Program Expenses							
12510	Administration	173,603	328,896	344,802	344,802	447,417	29.76%
12520	Nursing	419,760	455,205	433,681	433,681	445,795	2.79%
12530	Environmental Health	499,395	553,927	592,704	592,704	623,301	5.16%
12540	Weights & Measures	237,709	246,528	246,004	246,004	257,659	4.74%
TOTAL		$ 1,330,467	$ 1,584,556	$ 1,617,191	$ 1,617,191	$ 1,774,172	9.71%
Expenses Comprised Of:							
Personnel		1,239,807	1,517,202	1,509,736	1,509,736	1,647,911	9.15%
Training & Travel		14,391	13,633	24,200	24,200	24,200	0.00%
Supplies & Materials		28,195	10,763	14,075	14,075	27,875	98.05%
Purchased Services		48,074	42,958	69,180	69,180	74,186	7.24%
Full Time Equivalent Staff:							
Personnel allocated to programs		11.95	13.15	13.15	13.15	14.75	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
HEALTH DEPARTMENT

Administration **Business Unit 12510**

PROGRAM MISSION

Through management activities, enforcement, and collaboration, the Health Officer assures public health services to the City of Appleton.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #1: "Responsibly deliver excellent services".

Objectives:

Provide long range planning, policy development, fiscal supervision, personnel management and general clerical support to program areas.

Enforce local and State laws regarding public health and consumer issues.

Collaborate with community healthcare providers and agencies to improve the public's health and well-being.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
HEALTH DEPARTMENT

Administration **Business Unit 12510**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
480100	General Charges for Svc	$ -	$ 1,375	$ 850	$ 850	$ 2,075
	Total Revenue	$ -	$ 1,375	$ 850	$ 850	$ 2,075
	Expenses					
610100	Regular Salaries	$ 129,780	$ 234,698	$ 247,473	$ 247,473	$ 327,135
615000	Fringes	32,790	80,473	82,056	82,056	91,209
620100	Training/Conferences	2,004	6,286	6,000	6,000	6,000
620600	Parking Permits	960	12	960	960	960
630100	Office Supplies	1,160	859	1,200	1,200	1,200
630300	Memberships & Licenses	2,910	2,376	1,955	1,955	1,955
630500	Awards & Recognition	-	279	287	287	287
630700	Food & Provisions	287	372	382	382	382
631603	Other Misc. Supplies	137	253	400	400	400
632001	City Copy Charges	1,470	1,946	2,000	2,000	2,000
632002	Outside Printing	921	428	1,000	1,000	1,000
632700	Miscellaneous Equipment	395	162	200	200	14,000
641307	Telephone	327	296	407	407	407
641308	Cellular Phones	462	456	482	482	482
	Total Expense	$ 173,603	$ 328,896	$ 344,802	$ 344,802	$ 447,417

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
HEALTH DEPARTMENT

Public Health Nursing **Business Unit 12520**

PROGRAM MISSION

The nursing program prevents disease and promotes health through epidemiology, collaboration, consultation, assessment, intervention and case management to citizens and healthcare providers of Appleton.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Prevent the occurrence and spread of disease in the community through: disease investigation, intervention, and partner notification; immunization against vaccine-preventable diseases; investigation of elevated childhood blood lead levels; data collection; coordination with other area providers and the State; and public education.

Promote resident health through assessment, intervention, case management and education for high-risk families and adults.

Major Changes in Revenue, Expenditures or Programs:

The cost of the patient electronic health record within the Health Services line will increase. The bulk of the increase is from an added user license for the administrative assistant added in 2025. The remaining amount is a service cost increase.

CITY OF APPLETON 2027 BUDGET
HEALTH DEPARTMENT

Public Health Nursing **Business Unit 12520**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422500	Health Grants & Aids	$ 2,294	$ 1,351	$ 3,500	$ 3,500	$ 4,012
480100	General Charges for Svc	2,057	3,200	2,400	2,400	4,848
	Total Revenue	$ 4,351	$ 4,551	$ 5,900	$ 5,900	$ 8,860
	Expenses					
610100	Regular Salaries	$ 302,399	$ 332,778	304,176	304,176	310,855
610800	Part-Time Wages	3,572	5,152	24,266	24,266	26,424
615000	Fringes	85,003	88,238	67,930	67,930	69,235
620100	Training/Conferences	1,538	1,840	1,900	1,900	1,900
620200	Mileage Reimbursement	225	-	-	-	-
620600	Parking Permits	4,320	-	4,320	4,320	4,320
630300	Memberships & Licenses	864	355	820	820	820
632400	Medical/Lab Supplies	7,198	2,152	2,200	2,200	2,200
640700	Recycling Pickup	256	395	400	400	400
641200	Advertising	-	-	-	-	-
641307	Telephone	542	475	674	674	674
641308	Cellular Phones	2,298	2,310	2,584	2,584	2,217
642501	CEA Operations/Maint.	1,433	217	1,747	1,747	1,782
642502	CEA Depreciation/Replace.	936	1,373	1,346	1,346	1,717
643000	Health Services	-	12,371	13,318	13,318	15,251
643100	Interpreter Services	9,176	7,549	8,000	8,000	8,000
643200	Lab Fees	-	-	-	-	-
	Total Expense	$ 419,760	$ 455,205	$ 433,681	$ 433,681	$ 445,795

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
HEALTH DEPARTMENT

Environmental Health **Business Unit 12530**

PROGRAM MISSION

The Environmental Health program ensures safe food handling practices and protects the health and safety of Appleton residents and visitors through annual licensed establishment inspections, nuisance complaint investigations and communicable disease epidemiology.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Prevent the occurrence and spread of disease in the community through regulatory activities in public eating and drinking establishments, retail food establishments, recreational facilities and body art establishments.

Assess, consult and correct human health hazards including those associated with lead paint, solid waste, housing sanitation, potential rabies exposure and vector control.

Provide public education and act as a referral mechanism to other State and local agencies for information on environmental and safety hazards.

Major Changes in Revenue, Expenditures or Programs:

This budget includes the cost of Granicus Host Compliance software used for inspections, licensing, and compliance activities.

CITY OF APPLETON 2027 BUDGET
HEALTH DEPARTMENT

Environmental Health **Business Unit 12530**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
422500 Health Grants & Aids	$ -	$ -	$ -	$ -	$ -
430500 Health License	364,159	403,940	474,109	474,109	474,109
Total Revenue	$ 364,159	$ 403,940	$ 474,109	$ 474,109	$ 474,109
Expenses					
610100 Regular Salaries	$ 320,332	$ 374,715	$ 386,425	$ 386,425	$ 397,004
610500 Overtime Wages	1,878	2,234	1,400	1,400	1,400
615000 Fringes	143,097	165,522	167,808	167,808	186,466
620100 Training/Conferences	1,784	4,808	5,200	5,200	5,200
620600 Parking Permits	1,920	-	2,880	2,880	2,880
630300 Memberships & Licenses	9,903	313	456	456	456
630400 Postage/Freight	-	-	-	-	-
631603 Other Misc. Supplies	1,027	619	1,300	1,300	1,300
632400 Medical/Lab Supplies	169	139	-	-	-
632700 Miscellaneous Equipment	412	-	250	250	250
641200 Advertising	-	-	-	-	-
641307 Telephone	355	313	661	661	661
641308 Cellular Phones	1,821	1,240	2,583	2,583	1,340
641800 Equipment Repairs & Maint.	-	-	165	165	165
642400 Software Support	-	-	11,000	11,000	11,984
642501 CEA Operations/Maint.	5,061	791	6,990	6,990	7,127
642502 CEA Depreciation/Replace.	2,652	3,233	5,386	5,386	6,868
643100 Interpreter Services	-	-	200	200	200
643200 Lab Fees	8,984	-	-	-	-
Total Expense	$ 499,395	$ 553,927	$ 592,704	$ 592,704	$ 623,301

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
HEALTH DEPARTMENT

Weights & Measures **Business Unit 12540**

PROGRAM MISSION

The program educates, consults and inspects local businesses to ensure the delivery of full quantity and fair, equitable trade practices between the Appleton business community and the consumer.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

Provide consumer protection through complaint investigation, measurement and weighing device testing, price scanning device testing, product check weighing and label verification.

Monitor business methods to prevent fraudulent advertising and trade practices.

Provide investigative services for the City Clerk's Office in licensing and regulating "going out of business" sales, commercial solicitors, salvage dealers and taxi cab/limousine service firms.

Major Changes in Revenue, Expenditures or Programs:

The Weights & Measures License revenue includes additional amounts reflecting a proposed increase in Gas Pump device fees. With the adoption of this budget, the Gas Pump device fee would increase from $30 to $40. This increase covers the total amount of expenses, plus an additional amount to apply towards indirect administrative costs of the program.

CITY OF APPLETON 2027 BUDGET
HEALTH DEPARTMENT

Weights & Measures **Business Unit 12540**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
431200 Wts & Measures License	$ 75,379	$ 84,040	$ 104,910	$ 104,910	$ 104,910
480100 General Charges for Svc	105,330	145,325	145,900	145,900	169,950
Total Revenue	$ 180,709	$ 229,365	$ 250,810	$ 250,810	$ 274,860
Expenses					
610100 Regular Salaries	$ 159,709	$ 178,708	$ 175,692	$ 175,692	$ 180,770
615000 Fringes	61,248	54,684	52,510	52,510	57,413
620100 Training/Conferences	200	687	1,500	1,500	1,500
620600 Parking Permits	1,440	-	1,440	1,440	1,440
630300 Memberships & Licenses	75	-	225	225	225
631603 Other Misc. Supplies	714	175	700	700	700
632700 Miscellaneous Equipment	553	335	700	700	700
641307 Telephone	47	45	80	80	80
641308 Cellular Phones	605	304	500	500	518
641800 Equipment Repairs & Maint.	77	-	-	-	-
642501 CEA Operations/Maint.	6,498	595	7,149	7,149	7,289
642502 CEA Depreciation/Replace.	6,543	10,995	5,508	5,508	7,024
Total Expense	$ 237,709	$ 246,528	$ 246,004	$ 246,004	$ 257,659

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Charges for Service - Nontax

Charges for sealer's services	# of Days	Daily Rate	Charge
Ashwaubenon	64	$ 625	$ 40,000
Berlin	12	575	6,900
De Pere	32	625	20,000
Fox Crossing	14	575	8,050
Greenville	11	575	6,325
Kaukauna	22	575	12,650
Kimberly	8	550	4,400
Little Chute	18	575	10,350
Neenah	38	625	23,750
New London	19	575	10,925
Ripon	18	575	10,350
Waupaca	26	625	16,250
	282		$ 169,950

CITY OF APPLETON 2027 BUDGET
HEALTH DEPARTMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Charges for Services						
422500	Health Grants & Aids	2,294	1,351	527	3,500	3,500	4,012
430500	Health License	364,159	403,941	403,967	474,109	474,109	474,109
431200	Weights & Measures License	75,379	84,040	6,538	104,910	104,910	104,910
480100	General Charges for Service	107,387	149,900	69,825	149,150	149,150	176,873
	TOTAL PROGRAM REVENUES	549,219	639,232	480,857	731,669	731,669	759,904
	Salaries						
610100	Regular Salaries	815,653	1,010,973	343,043	1,113,766	1,113,766	1,215,764
610500	Overtime Wages	1,878	2,234	126	1,400	1,400	1,400
610800	Part-Time Wages	3,572	5,152	1,794	24,266	24,266	26,424
611000	Other Compensation	575	630	630	-	-	-
611500	Vacation Pay	95,992	109,296	40,196	-	-	-
615000	Fringes	322,137	388,917	135,367	370,304	370,304	404,323
	TOTAL PERSONNEL	1,239,807	1,517,202	521,156	1,509,736	1,509,736	1,647,911
	Training~Travel						
620100	Training/Conferences	5,526	13,621	3,354	14,600	14,600	14,600
620200	Mileage Reimbursement	225	-	-	-	-	-
620600	Parking Permits	8,640	12	-	9,600	9,600	9,600
	TOTAL TRAINING / TRAVEL	14,391	13,633	3,354	24,200	24,200	24,200
	Supplies						
630100	Office Supplies	1,160	859	162	1,200	1,200	1,200
630300	Memberships & Licenses	13,752	3,045	1,290	3,456	3,456	3,456
630400	Postage/Freight	-	-	-	-	-	-
630500	Awards & Recognition	-	279	-	287	287	287
630700	Food & Provisions	286	372	152	382	382	382
631603	Other Misc. Supplies	1,878	1,047	-	2,400	2,400	2,400
632001	City Copy Charges	1,470	1,946	570	2,000	2,000	2,000
632002	Outside Printing	921	428	-	1,000	1,000	1,000
632400	Medical/Lab Supplies	7,367	2,290	1,561	2,200	2,200	2,200
632700	Miscellaneous Equipment	1,361	497	428	1,150	1,150	14,950
	TOTAL SUPPLIES	28,195	10,763	4,163	14,075	14,075	27,875
	Purchased Services						
640700	Solid Waste/Recycling Pickup	256	395	-	400	400	400
641200	Advertising	-	-	-	-	-	-
641307	Telephone	1,271	1,129	1	1,822	1,822	1,822
641308	Cellular Phones	5,186	4,310	1,513	6,149	6,149	4,557
641800	Equipment Repairs & Maint.	77	-	-	165	165	165
642400	Software Support	-	-	-	11,000	11,000	11,984
642501	CEA Operations/Maint.	12,992	1,603	-	15,886	15,886	16,198
642502	CEA Depreciation/Replace.	10,132	15,601	-	12,240	12,240	15,609
643000	Health Services	-	12,371	-	13,318	13,318	15,251
643100	Interpreter Services	9,176	7,549	1,627	8,200	8,200	8,200
643200	Lab Fees	8,984	-	-	-	-	-
	TOTAL PURCHASED SVCS	48,074	42,958	3,141	69,180	69,180	74,186
	TOTAL EXPENSE	1,330,467	1,584,556	531,814	1,617,191	1,617,191	1,774,172

CITY OF APPLETON 2027 BUDGET

HEALTH GRANTS

SPECIAL REVENUE FUNDS

Public Health Officer: Charles E. Sepers

Deputy Director of Public Health: Sonja R. Jensen

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS
HEALTH GRANTS

MISSION STATEMENT

It is the mission of the Appleton Health Department to facilitate equitable community wellbeing through education, health promotion, and response to public health needs.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Maternal Child Health (MCH) Grant
The current focus area is on perinatal mental health, including depression and anxiety and other perinatal mood disorders. Other focus areas include networks of early childhood services addressing family support, child development, mental health, and injury prevention on a local level.

Prevention Grant
This grant is used to support the department's efforts related to meeting its statutory requirement for completing the Community Health Improvement Plan.

Vaccine Improvement Plan Grant
These grant dollars support our goal of having more than 90% of Appleton children, aged 19-35 months, receive age-appropriate immunizations. This grant also supports the Northeast Wisconsin Immunization Coalition, a regional effort which strives to increase immunization rates in Northeast Wisconsin.

Centers for Disease Control and Prevention (CDC) Lead Poisoning Prevention Grant
Nursing staff work with families to minimize and prevent lead poisoning of children through follow-up of cases of elevated blood levels and prevention education.

COVID-19 Response Grants
These grants support the City's efforts to respond to the COVID-19 pandemic and to track expenditures and federal and State grant funds. In 2025, we conducted a sensory-friendly clinic to support regular vaccine schedules and COVID-19 boosters for children with autism. These funds were expended in 2025.

Bioterrorism/Public Health Preparedness Grant
This grant supports training to deal with the effects of bioterrorism and naturally occurring events such as a pandemic. The department's Public Health preparedness staff continued to provide technical and staff support to several communities including Marquette and Waushara counties and the City of Menasha. These are contracted agreements that benefit all communities for the shared services. Working together brings value through regional planning and response capacity.

Strengthening the Public Health Workforce
The key expected outcomes of this funding include: (1) the hiring, retention, and training of diverse staff with improved wages and protections, ideally in positions that directly support the Foundational Capabilities; and (2) the increased capacity of public health agencies to implement the Foundational Capabilities. Significant 2025 activity includes completion of the Community Health Assessment and supporting the Tri-County Community Health Improvement Coalition.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS
HEALTH GRANTS

MAJOR 2027 OBJECTIVES

Maternal Child Health (MCH) Grant
Provide maternal and child health program services to Appleton residents.

Vaccine Improvement Plan Grant
Ensure that more than 90% of all two-year-olds served by the department will have completed their primary vaccine series.

CDC Lead Poisoning Prevention Program Grant
Reduce the incidence of childhood blood lead poisoning through intervention and education.

COVID-19 Response Grants
Support the City's efforts to respond to the COVID-19 pandemic and track expenditures and federal and State grant funds.

Bioterrorism/Public Health Preparedness Grant
Provide plan development and training opportunities for Public Health staff, key community leaders and first responders.

Strengthening the Public Health Workforce
To support the local governmental public health system by equipping the City of Appleton with the financial and human resources needed to provide all Foundational Capabilities.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 773,220	$ 99,441	$ 305,412	$ 305,412	$ 180,920	-40.76%
Program Expenses							
2710	MCH Grant	32,886	27,884	32,886	32,886	24,341	-25.98%
2720	BOTS Grant	6,418	2,537	4,000	4,000	4,000	0.00%
2730	Prevention Grant	12,844	4,566	8,432	8,432	8,432	0.00%
2731	Communicable Disease	11,419	-	5,700	5,700	5,700	0.00%
2735	PH Workforce	17,788	97,298	100,979	100,979	106,175	5.15%
2740	CDC Lead Grant	11,337	10,625	11,337	11,337	11,337	0.00%
2750	Vaccine Improvement	25,229	23,543	25,229	25,229	22,561	-10.58%
2770	COVID-19 Response	580,816	27,184	-	-	-	N/A
2780	Bioterrorism Grant	110,109	114,291	116,849	116,849	177,046	51.52%
TOTAL		$ 808,846	$ 307,928	$ 305,412	$ 305,412	$ 359,592	17.74%
Expenses Comprised Of:							
Personnel		387,211	272,867	280,700	280,700	335,550	19.54%
Training & Travel		11,025	4,775	5,641	5,641	4,560	-19.16%
Supplies & Materials		13,822	17,898	4,405	4,405	10,625	141.20%
Purchased Services		339,842	12,388	9,238	9,238	4,158	-54.99%
Transfers Out		56,946	-	5,428	5,428	4,699	-13.43%
Full Time Equivalent Staff:							
Personnel allocated to programs		2.45	2.45	2.45	2.45	2.45	1.54%

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - MCH Grant **Business Unit 2710**

PROGRAM MISSION

The Maternal Child Health (MCH) grant program ensures universal access to MCH public health services for eligible Appleton residents.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Work with community partners to build an integrated system that promotes optimal physical, social, emotional, and developmental health of children, mothers, fathers and their families.

Participate in Outagamie County child death review teams and Fox Valley Safe Kids coalition to address prevention of injuries and death identified through reviews.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - MCH Grant **Business Unit 2710**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422500	Health Grants & Aids	$ 32,886	$ 45,816	$ 32,886	$ 32,886	$ 24,341
	Total Revenue	$ 32,886	$ 45,816	$ 32,886	$ 32,886	$ 24,341
	Expenses					
610100	Regular Salaries	$ 1,823	$ -	$ -	$ -	$ -
610800	Part-Time Wages	24,488	23,834	25,708	25,708	19,294
615000	Fringes	3,815	3,552	3,839	3,839	2,865
620100	Training/Conferences	753	470	1,201	1,201	600
632400	Medical/Lab Supplies	-	28	-	-	-
791100	Transfer Out - General Fund	2,007	-	2,138	2,138	1,582
	Total Expense	$ 32,886	$ 27,884	$ 32,886	$ 32,886	$ 24,341

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - BOTS Grant **Business Unit 2720**

PROGRAM MISSION

The BOTS Grant helps the Appleton Health Department to decrease childhood injuries by providing car seats to eligible families in the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

This grant supports the child passenger safety program by providing car seats to community members who demonstrate financial need.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - BOTS **Business Unit 2720**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
422500 Health Grants & Aids	$ 6,418	$ 2,537	$ 4,000	$ 4,000	$ 4,000
Total Revenue	$ 6,418	$ 2,537	$ 4,000	$ 4,000	$ 4,000
Expenses					
631603 Other Misc. Supplies	$ 6,418	$ 2,537	$ 4,000	$ 4,000	$ 4,000
Total Expense	$ 6,418	$ 2,537	$ 4,000	$ 4,000	$ 4,000

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - Prevention Grant **Business Unit 2730**

PROGRAM MISSION

Provide accurate, meaningful public health data to the Board of Health and Common Council for effective needs assessment and program management and evaluation.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #1: "Responsibly deliver excellent services".

Objectives:

This grant supports the department expenses related to our Community Needs Assessment and Community Health Improvement Plan.

Major Program Changes:

No major changes.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - Prevention Grant **Business Unit 2730**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
422500 Health Grants & Aids	$ 12,844	$ 2,253	$ 8,432	$ 8,432	$ 8,432
Total Revenue	$ 12,844	$ 2,253	$ 8,432	$ 8,432	$ 8,432
Expenses					
610100 Regular Salaries	$ 1,625	$ -	$ -	$ -	$ 4,205
615000 Fringes	436	-	-	-	635
631603 Other Misc. Supplies	1,651	-	-	-	-
640400 Consulting Services	9,132	4,566	7,884	7,884	3,044
791100 Transfer Out - General Fund	-	-	548	548	548
Total Expense	$ 12,844	$ 4,566	$ 8,432	$ 8,432	$ 8,432

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS
Health Grants - Communicable Disease Grant **Business Unit 2731**

PROGRAM MISSION

Increase communicable disease awareness in the community along with practical prevention opportunities.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Ensure or increase capacity to respond to communicable disease events, including staff time, training, and the purchase of additional equipment.

Major Program Changes:

No major changes.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS
Health Grants - Communicable Disease Grant **Business Unit 2731**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
422500 Health Grants & Aids	$ 11,420	$ -	$ 5,700	$ 5,700	$ 5,700
Total Revenue	$ 11,420	$ -	$ 5,700	$ 5,700	$ 5,700
Expenses					
610100 Regular Salaries	$ 9,608	$ -	$ 4,132	$ 4,132	$ 4,132
615000 Fringes	1,534	-	1,198	1,198	1,198
620100 Training/Conferences	277	-	-	-	-
791100 Transfer Out - General Fund	-	-	370	370	370
Total Expense	$ 11,419	$ -	$ 5,700	$ 5,700	$ 5,700

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET

SPECIAL REVENUE FUNDS

Health Grants - Strengthening the Public Health Workforce **Business Units 2735**

PROGRAM MISSION

To support the local governmental public health system by equipping the City of Appleton with the financial and human resources needed to provide all Foundational Capabilities.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

The key expected outcomes of this funding include: (1) the hiring, retention, and training of diverse staff with improved wages and protections, ideally in positions that directly support the Foundational Capabilities; and (2) the increased capacity of public health agencies to implement the Foundational Capabilities.

The Foundational Capabilities define a minimum package of public health capabilities and programs that no jurisdiction can be without. The framework outlines the unique responsibilities of governmental public health and can be used to explain the vital role of governmental public health in a thriving community by identifying capacity and resource gaps, determining the costs for assuring foundational activities, and justifying funding needs.

Major changes in Revenue, Expenditures or Programs:

The remainder of these funds are expended in 2027.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS
Health Grants - Strengthening the Public Health Workforce **Business Unit 2735**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422500	Health Grants & Aids	$ 17,788	$ 21,706	$ 100,979	$ 100,979	$ 33,938
	Total Revenue	$ 17,788	$ 21,706	$ 100,979	$ 100,979	$ 33,938
	Expenses					
610100	Regular Salaries	$ 13,318	$ 74,778	$ 76,142	$ 76,142	$ 66,950
615000	Fringes	3,573	19,520	19,989	19,989	35,097
620100	Training/Conferences	897	3,000	3,000	3,000	3,000
620600	Parking Permits	-	-	960	960	480
641307	Telephone	-	-	407	407	407
641308	Cellular Phones	-	-	481	481	241
	Total Expense	$ 17,788	$ 97,298	$ 100,979	$ 100,979	$ 106,175

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

PROGRAM MISSION

Provide lead poisoning prevention services to high-risk children in the City of Appleton.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

The Lead Poisoning Prevention Program is intended to:

Assure screening for elevated blood lead levels in children at risk for lead poisoning.

Decrease identified lead hazards in the environment.

Increase awareness of lead poisoning, prevention and control among community stakeholders.

Connect lead-poisoned children and families to appropriate medical, housing and support services.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - CDC Lead Grant **Business Unit 2740**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422500	Health Grants & Aids	$ 11,337	$ 1,790	$ 11,337	$ 11,337	$ 11,337
	Total Revenue	$ 11,337	$ 1,790	$ 11,337	$ 11,337	$ 11,337
	Expenses					
610100	Regular Salaries	$ 9,263	$ 8,983	$ 9,066	$ 9,066	$ 9,066
615000	Fringes	1,410	1,642	1,539	1,539	1,539
791100	Transfer Out - General Fund	664	-	732	732	732
	Total Expense	$ 11,337	$ 10,625	$ 11,337	$ 11,337	$ 11,337

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

PROGRAM MISSION

Provide immunization to children from the ages of two months to 18 years, without barriers, in order to prevent disease. In addition, these resources are used to provide outreach and education.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

The Department's immunization program is expected to administer vaccines primarily to children from two months through 18 years of age, and assist in developing the immunization infrastructure necessary to raise immunization levels and prevent vaccine-preventable diseases such as diphtheria, tetanus, pertussis, polio, measles, mumps, rubella, haemophilus influenza B, varicella, rotavirus, hepatitis B, hepatitis A and bacterial meningitis.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS
Health Grants - Vaccine Improvement Grant **Business Unit 2750**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	2027
Revenues					
422500 Health Grants & Aids	$ 25,229	$ 2,682	$ 25,229	$ 25,229	$ 22,561
Total Revenue	$ 25,229	$ 2,682	$ 25,229	$ 25,229	$ 22,561
Expenses					
610100 Regular Salaries	$ 19,727	$ 19,491	$ 19,863	$ 19,863	$ 16,851
615000 Fringes	3,325	3,159	3,371	3,371	2,543
632400 Medical/Lab Supplies	636	893	355	355	1,700
791100 Transfer Out - General Fund	1,541	-	1,640	1,640	1,467
Total Expense	$ 25,229	$ 23,543	$ 25,229	$ 25,229	$ 22,561

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET

SPECIAL REVENUE FUNDS

Health Grants - COVID-19 Pandemic Response **Business Units 2773, 2774, 2775, 2776**

PROGRAM MISSION

Coordinate the City's response to the COVID-19 pandemic, including supplies of personal protective equipment, sanitizers and sanitizing services, etc.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

These federal and State grants support the City's efforts to respond to the COVID-19 pandemic and to track the related expenditures.

Major changes in Revenue, Expenditures or Programs:

These funds have been expended.

CITY OF APPLETON 2027 BUDGET

SPECIAL REVENUE FUNDS

Health Grants - COVID-19 Pandemic Response **Business Unit 2773, 2774, 2775, 2776**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422500	Health Grants & Aids	$ 580,816	$ 4,657	$ -	$ -	$ -
	Total Revenue	$ 580,816	$ 4,657	$ -	$ -	$ -
	Expenses					
610100	Regular Salaries	$ 141,738	$ 2,961	$ -	$ -	$ -
610500	Overtime	-	-	-	-	-
610800	Part Time	-	585	-	-	-
615000	Fringes	42,341	700	-	-	-
620100	Training/Conferences	8,138	1,103	-	-	-
620600	Parking Permits	480	-	-	-	-
630100	Office Supplies	213	909	-	-	-
630300	Memberships & Licenses	364	-	-	-	-
631603	Other Misc. Supplies	1,893	2,267	-	-	-
632002	Outside Printing	-	3,606	-	-	-
632400	Medical/Lab Supplies	-	4,800	-	-	-
632700	Miscellaneous Equipment	2,648	2,859	-	-	-
641200	Advertising	-	-	-	-	-
641308	Cellular Phones	100	-	-	-	-
642400	Software Support	17,871	-	-	-	-
643100	Interpreter Services	-	-	-	-	-
659900	Other Contracts	312,296	7,394	-	-	-
680300	Buildings	-	-	-	-	-
791100	Transfer Out - General Fund	52,734	-	-	-	-
	Total Expense	$ 580,816	$ 27,184	$ -	$ -	$ -

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - Bioterrorism Grant **Business Unit 2780**

PROGRAM MISSION

Provide a regional approach to all hazard emergency preparedness. Appleton provides staff support to the NEW (Northeast Wisconsin) Public Health Preparedness Partnership, comprised of Appleton and four area health departments.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

Prepare and train for public health emergencies which may result from terrorist activity or naturally occurring events such as an influenza pandemic.

Prepare response plans which integrate and compliment local Emergency Operations Plans (EOP) or Emergency Support Functions (ESF).

Establish and maintain 24/7 response capacity.

Encourage and support a regional response to communicable disease prevention, response and recovery.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Health Grants - Bioterrorism Grant **Business Unit 2780**

PROGRAM BUDGET SUMMARY

Description		Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422500	Health Grants & Aids	$ 94,118	$ -	$ 43,652	$ 43,652	$ 58,611
490800	Misc Intergov Charges	15,990	18,000	18,000	18,000	12,000
503500	Other Reimbursements	-	-	55,197	55,197	-
	Total Revenue	$ 110,108	$ 18,000	$ 116,849	$ 116,849	$ 70,611
	Expenses					
610100	Regular Salaries	$ 87,951	$ 91,636	$ 93,306	$ 93,306	$ 146,886
615000	Fringes	21,235	22,227	22,547	22,547	24,289
620600	Parking Permits	480	-	480	480	480
631603	Other Misc. Supplies	-	-	50	50	4,925
632700	Miscellaneous Equipment	-	-	-	-	-
641307	Telephone	222	200	225	225	225
641308	Cellular Phones	221	228	241	241	241
	Total Expense	$ 110,109	$ 114,291	$ 116,849	$ 116,849	$ 177,046

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
HEALTH GRANTS

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
422500	Health Grants & Aids	792,856	81,441	-	232,215	232,215	168,920
490800	Misc. Intergovernmental Charges	15,990	18,000	7,500	18,000	18,000	12,000
503500	Other Reimbursements	-	-	-	55,197	55,197	-
	TOTAL PROGRAM REVENUES	808,846	99,441	7,500	305,412	305,412	180,920
	Personnel						
610100	Regular Salaries	268,853	182,181	54,268	202,509	202,509	248,090
610500	Overtime	-	-	-	-	-	-
610800	Part-Time Wages	24,488	24,419	9,568	25,708	25,708	19,294
611500	Vacation Pay	16,200	15,667	8,032	-	-	-
615000	Fringes	77,670	50,600	16,044	52,483	52,483	68,166
	TOTAL PERSONNEL	387,211	272,867	87,912	280,700	280,700	335,550
	Training~Travel						
620100	Training/Conferences	10,065	4,775	2,357	4,201	4,201	3,600
620600	Parking Permits	960	-	-	1,440	1,440	960
	TOTAL TRAINING / TRAVEL	11,025	4,775	2,357	5,641	5,641	4,560
	Supplies						
630100	Office Supplies	213	909	-	-	-	-
630300	Memberships & Licenses	364	-	-	-	-	-
631603	Other Misc. Supplies	9,961	8,410	4,978	4,050	4,050	8,925
632400	Medical/Lab Supplies	636	5,720	245	355	355	1,700
632700	Miscellaneous Equipment	2,648	2,859	-	-	-	-
	TOTAL SUPPLIES	13,822	17,898	5,223	4,405	4,405	10,625
	Purchased Services						
640400	Consulting Services	9,132	4,566	-	7,884	7,884	3,044
641200	Advertising	-	-	-	-	-	-
641307	Telephone	222	200	-	632	632	632
641308	Cellular Phones	321	228	80	722	722	482
642400	Software Support	17,871	-	-	-	-	-
659900	Other Contracts/Obligations	312,296	7,394	-	-	-	-
	TOTAL PURCHASED SVCS	339,842	12,388	80	9,238	9,238	4,158
	Transfers						
791100	Transfer Out - General Fund	56,946	-	-	5,428	5,428	4,699
	TOTAL TRANSFERS	56,946	-	-	5,428	5,428	4,699
	TOTAL EXPENSE	808,846	307,928	95,572	305,412	305,412	359,592

CITY OF APPLETON 2027 BUDGET
HEALTH GRANTS
SPECIAL REVENUE FUNDS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Intergovernmental	$ 792,856	$ 218,922	$ 232,215	$ 232,215	$ 168,920
Charges for Service	15,990	18,000	18,000	18,000	12,000
Other Reimbursements	-	-	55,197	55,197	-
Total Revenues	808,846	236,922	305,412	305,412	180,920
Expenses					
Program Costs	808,846	307,928	305,412	305,412	359,592
Total Expenses	808,846	307,928	305,412	305,412	359,592
Revenues over (under) Expenses	-	(71,006)	-	-	(178,672)
Fund Balance - Beginning	50,898	50,898	(20,108)	(20,108)	(20,108)
Fund Balance - Ending	$ 50,898	$ (20,108)	$ (20,108)	$ (20,108)	$ (198,780)

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET

POLICE DEPARTMENT

Police Chief: Polly A. Olson

Assistant Police Chief: Gary Lewis

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

MISSION STATEMENT

Excellence in Police Service.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

The Appleton Police Department is committed to maintaining essential services while addressing priorities focused on public safety and community engagement. Compelled to reduce crime and improve the quality of life in Appleton, the Department reassessed its organizational structure, patrol schedules, and special positions. The strategic process was to create a positive change that was proactive to the demands of policing and community expectations. The flexibility in scheduling allowed efficient rotations with consistent public safety coverage and the ability to streamline operations.

Strategic initiatives in 2026 include a continued investment in technology to improve the Department's technology resources and capabilities. In addition to facilitating the upgrade in police mobile radios, the Department was awarded the Interoperable Radio Grant through the Wisconsin Department of Military Affairs Office of Emergency Communication to upgrade radios for special teams. Also awarded was the Community Oriented Policing Services (COPS) Technology and Equipment Program (TEP) for robotic equipment to create a safer environment when responding to high-risk calls for service. Technology upgrades and enhancements not only improve operational efficiencies but improve the safety of officers and the public. This is a long-term initiative as technology continues to improve and transform the focus of public safety.

Other federal, State and local grants and various donations support the K9 Program, bullet resistant vest program, investigations, equipment, training, and other law enforcement initiatives. Grant sustainability is important to enhance programs, maintain equipment, expand services, and increase community safety. As a result, the Department will continue to effectively seek grant opportunities.

Expanding the scope of community engagement and police services, the Department presented a survey to the public to gain perspective on their expectations and policing priorities. With more public awareness through social media, the Department remains proactive in disseminating information to the public through various avenues that will improve public confidence and satisfaction. The results will emphasize commitment to community-oriented policing and promoting safety in neighborhoods, schools, and the business community.

The police department in partnership with the Appleton Area School District (AASD) continues to address the concerns of maintaining the Crossing Guard Program and the School Resource Officer Program (SRO) that benefit the students attending Appleton schools. Continuing the focus on youth initiatives, officers will bring a mobile basketball hoop to parks and neighborhoods for the Neighborhood Nets summer program to connect youth and law enforcement through sports and other social activities. The collaboration focuses on our youth and the commitment to enhance the quality of life in our city, while maintaining order and protecting the citizens we serve.

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

MAJOR 2027 OBJECTIVES

Enhance community safety and security:

Continued collaboration of the Police Chief's Community Advisory Board to educate the community in crime prevention and other police services.

Deploy law enforcement resources in the most efficient and effective manner to ensure we are successfully improving our ability to respond to the needs of the community.

Reinforce initiatives for safer roadways for vehicles, bicycles, and pedestrians.

Strengthen community outreach with increased presence in neighborhoods and parks, neighborhood programs, and enhancing community policing initiatives.

Continue to enhance the ability to reach our community via social media platforms as well as community events.

Provide excellence in investigative services to citizens and victims impacted by crime in our community.

Continue partnerships for collaborative crisis response to mental health calls for service.

Secure grant funding that would allow us to purchase necessary equipment to provide excellent service to the community.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 1,502,319	$ 1,518,821	$ 1,444,282	$ 1,444,282	$ 1,516,729	5.02%
Program Expenses							
17511	Executive Management	1,126,528	1,001,630	918,418	918,418	944,327	2.82%
17512	Administrative Services	1,828,521	1,890,834	1,931,867	1,931,867	2,014,666	4.29%
17524	Community Services	840,626	869,954	884,568	884,568	910,619	2.95%
17532	Investigative Services	4,795,049	5,766,621	5,973,562	5,973,562	6,252,628	4.67%
17541	Field Operations	12,475,409	13,154,367	12,895,701	12,895,701	13,618,997	5.61%
TOTAL		$ 21,066,133	$ 22,683,406	$ 22,604,116	$ 22,604,116	$ 23,741,237	5.03%
Expenses Comprised Of:							
Personnel		18,161,978	19,576,505	19,269,572	19,269,572	20,395,620	5.84%
Training & Travel		88,236	84,668	93,960	93,960	93,960	0.00%
Supplies & Materials		275,196	321,897	270,725	270,725	273,825	1.15%
Purchased Services		2,540,723	2,700,336	2,969,859	2,969,859	2,977,832	0.27%
Full Time Equivalent Staff:							
Personnel allocated to programs		140.00	140.00	140.00	140.00	141.00	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

Executive Management **Business Unit 17511**

PROGRAM MISSION

The mission of the Executive Management team is to lead and support Department members to meet the City of Appleton mission and the Appleton Police Department mission of *Excellence in Police Services.*

PROGRAM NARRATIVE

Link to City Goals:

Implements all Key Strategies in the City of Appleton Strategic Plan.

Objectives:

Responsibly deliver excellent police services and ensure budget and policy compliance.

Provide leadership and oversight to the community to support community partnerships.

Coordinate inter- and intradepartmental activities and solicit employee participation in department programs.

Major Changes in Revenue, Expenditures or Programs:

This budget reflects a revenue $20,000 increase in Court Fines and Fees relative to increased grant activity since 2023.

This budget also reflects a reduction of $8,000 in Other Contracts and Obligations with adjustments for the range increase in annual ventilation maintenance and decrease for lead mining required every three years.

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

Executive Management **Business Unit 17511**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
422400 Miscellaneous State Aids	$ 24,000	$ 31,040	$ 36,480	$ 36,480	$ 36,480
451000 Court Fines & Fees	338,126	362,306	330,000	330,000	350,000
480100 General Charges for Svc.	37,414	21,631	20,000	20,000	20,000
480600 False Alarm Fees	18,742	18,825	15,000	15,000	18,000
501000 Miscellaneous Revenue	38,684	60,496	30,000	30,000	30,000
502000 Donations & Memorials	77,475	53,040	30,000	30,000	30,000
503000 Damage to City Property	40,811	16,009	-	-	-
503500 Other Reimbursements	150	210	-	-	-
508500 Cash Short or Over	6	6	-	-	-
Total Revenue	$ 575,408	$ 563,563	$ 461,480	$ 461,480	$ 484,480
Expenses					
610100 Regular Salaries	$ 577,809	$ 475,493	$ 480,619	$ 480,619	$ 497,207
610400 Call Time	514	-	-	-	-
610500 Overtime Wages	16,299	-	-	-	-
610800 Part-Time Wages	23,191	16,630	-	-	-
615000 Fringes	230,764	235,584	188,714	188,714	206,123
620100 Training/Conferences	84,390	84,668	85,000	85,000	85,000
620400 Tuition Fees	3,846	-	8,960	8,960	8,960
620500 Employee Recruitment	-	-	-	-	-
630200 Subscriptions	687	738	630	630	730
630300 Memberships & Licenses	2,630	2,719	2,965	2,965	2,965
630400 Postage/Freight	140	128	200	200	200
630500 Awards & Recognition	1,999	2,165	2,100	2,100	2,100
630700 Food & Provisions	2,876	2,845	2,800	2,800	2,800
631200 Guns & Ammunition	31,301	47,926	43,000	43,000	43,000
631500 Books & Library Materials	539	353	330	330	330
631603 Other Misc. Supplies	31,768	18,265	8,000	8,000	8,000
632100 Clothing	17,580	39,206	20,500	20,500	20,500
632700 Miscellaneous Equipment	5,050	5,050	5,000	5,000	5,000
640200 Legal Fees	76	62	300	300	300
640400 Consulting Services	6,684	2,475	2,000	2,000	2,000
641200 Advertising	630	-	1,000	1,000	1,000
641800 Equipment Repairs & Maint.	170	170	500	500	500
643000 Health Services	158	27	200	200	200
659900 Other Contracts/Obligation	87,427	67,126	65,600	65,600	57,412
Total Expense	$ 1,126,528	$ 1,001,630	$ 918,418	$ 918,418	$ 944,327

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Training/Conferences	
DOJ training and standards	$ 17,000
SWAT/TEMS training	10,000
Leadership development	10,000
DAAT/firearms	10,000
Crime/drug prevention	14,000
Investigative/forensic	12,000
Threat assessment/other	12,000
	$ 85,000
Guns & Ammunition	
Ammunition/XREP rounds	$ 35,500
Firearms/taser/armorer/range	7,500
	$ 43,000

Clothing	
New officer guns	$ 3,000
Uniform Insignias	5,000
Replace damaged items	500
Protective vests (20)	12,000
	$ 20,500
Other Contracts and Obligations	
Background checks	$ 1,935
PD range (maint/lead mining)	11,850
Lexipole policy management	28,727
Notary/chaplain/photos/misc	2,400
Employee wellness program	12,500
	$ 57,412

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

Administrative Services Unit **Business Unit 17512**

PROGRAM MISSION

For the benefit of the community, City operating departments, law enforcement agencies, and other governmental offices, we will process and maintain police records and prepare documentation for prosecution, so that quality of life and community safety is ensured.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #5: "Promote an environment that is respectful and inclusive", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Supply accurate and timely information to police officers, City departments, and other external agencies.

Provide a centralized repository for all field reports created by law enforcement personnel.

Maintain a working relationship with surrounding communities and counties that allow the sharing of law enforcement records.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

Administrative Services Unit **Business Unit 17512**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 912,186	$ 971,632	$ 961,234	$ 961,234	$ 974,203
610400 Call Time Wages	-	-	400	400	400
610500 Overtime Wages	18,366	20,778	57,651	57,651	58,674
615000 Fringes	360,957	388,040	369,168	369,168	424,585
630100 Office Supplies	12,716	10,418	14,000	14,000	14,000
631603 Other Misc. Supplies	558	221	550	550	550
632001 City Copy Charges	10,039	9,630	12,300	12,300	12,300
632002 Outside Printing	3,795	2,186	5,000	5,000	5,000
632700 Miscellaneous Equipment	-	-	-	-	-
640700 Waste/Recycling Pickup	4,563	4,634	4,500	4,500	5,400
641300 Utilities	201,078	195,169	207,347	207,347	208,684
641800 Equipment Repairs & Maint.	937	984	1,504	1,504	1,504
642000 Facilities Charges	263,106	252,552	259,013	259,013	270,166
659900 Other Contracts/Obligation	40,220	34,590	39,200	39,200	39,200
Total Expense	$ 1,828,521	$ 1,890,834	$ 1,931,867	$ 1,931,867	$ 2,014,666

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
CradlePoint aircards	$ 32,200
LE communication technology	4,000
Floor mats/scrappers	3,000
	$ 39,200

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

Community Services **Business Unit 17524**

PROGRAM MISSION

For the benefit of citizens, visitors, and City departments, in order to provide a timely response to requests for service, we will provide services in non-violent, non-critical situations.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Provide support services to patrol officers by having Community Service Officers (CSOs) complete those operational tasks that do not require a sworn officer.

Develop staff to become potential officer candidates.

Increase the number and effectiveness of proactive patrols and activities (City parks, parking ramps, special events, etc.).

Major Changes in Revenue, Expenditures or Programs:

This budget reflects an increase in revenue and expenses for the Crossing Guard Program contracted with All City Management Services. The program is a shared cost with the Appleton Area School District.

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

Community Services **Business Unit 17524**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
431000 Dog Licenses	$ 10,456	$ 9,506	$ 15,000	$ 15,000	$ 10,000
431100 Cat Licenses	3,518	3,803	5,000	5,000	5,000
503500 Other Reimbursements	124,929	128,173	141,247	141,247	147,913
Total Revenue	$ 138,903	$ 141,482	$ 161,247	$ 161,247	$ 162,913
Expenses					
610100 Regular Salaries	$ 181,679	$ 186,590	$ 171,159	$ 171,159	$ 178,036
610400 Call Time Wages	200	476	200	200	200
610500 Overtime Wages	20,318	23,632	10,949	10,949	11,178
610800 Part-Time Wages	278,653	285,156	297,200	297,200	297,200
615000 Fringes	87,482	87,514	100,666	100,666	106,279
631603 Other Misc. Supplies	922	999	1,000	1,000	1,000
632101 Uniforms	1,646	1,909	2,000	2,000	2,000
632300 Safety Supplies	900	831	900	900	900
632700 Miscellaneous Equipment	1,497	380	1,500	1,500	1,500
659900 Other Contracts/Obligation	267,329	282,467	298,994	298,994	312,326
Total Expense	$ 840,626	$ 869,954	$ 884,568	$ 884,568	$ 910,619

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations	
Fox Valley Humane Association	$ 16,000
Wild animal service	500
All City Management Services	295,826
	$ 312,326

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

Investigative Services **Business Unit 17532**

PROGRAM MISSION

We develop crime prevention strategies, investigate major crimes and arrest suspects who commit crimes in support of the criminal justice system, the community, and victims, in order to prevent and/or minimize the impact of major crimes.

PROGRAM NARRATIVE

Link to City Goals:

Implements all Key Strategies.

Objectives:

Provide major case investigative support to the districts.

Conduct investigations in high-tech crimes.

Evaluate investigators' case review and reporting procedures.

Support investigations with qualified forensic recovery and analysis.

Build partnerships in the schools with staff, students, and parents to ensure a safe learning environment.

Led by the Special Investigation Unit - aggressively pursue street level crimes and offenders.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

Investigative Services **Business Unit 17532**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
480100	General Charges for Svc	$ 28,764	$ 30,704	$ 25,000	$ 25,000	$ 30,000
490500	SRO Reimbursement	748,764	772,836	786,555	786,555	829,336
	Total Revenue	$ 777,528	$ 803,540	$ 811,555	$ 811,555	$ 859,336
	Expenses					
610100	Regular Salaries	$ 3,046,301	$ 3,576,798	$ 3,990,800	$ 3,990,800	$ 4,151,433
610400	Call Time Wages	9,914	10,230	6,036	6,036	4,730
610500	Overtime Wages	287,266	464,829	187,794	187,794	195,662
615000	Fringes	1,404,474	1,670,276	1,734,239	1,734,239	1,844,938
631603	Other Misc. Supplies	1,734	1,453	2,000	2,000	2,000
632001	City Copy Charges	4,761	2,764	4,500	4,500	4,500
632400	Medical/Lab Supplies	9,055	8,707	9,000	9,000	9,000
632700	Miscellaneous Equipment	2,949	11,282	8,000	8,000	8,000
641800	Equipment Repairs & Maint.	440	333	500	500	500
659900	Other Contracts/Obligation	28,155	19,949	30,693	30,693	31,865
	Total Expense	$ 4,795,049	$ 5,766,621	$ 5,973,562	$ 5,973,562	$ 6,252,628

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Contracts/Obligations

Forensic software maint/upgrade	$ 6,385
GPS, Griffeye Analyze, TLO	5,680
GrayKey	13,750
Investigative labs, record requests, misc	2,050
Towing service	4,000
	$ 31,865

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

Field Operations (Patrol) **Business Unit 17541**

PROGRAM MISSION

Provide excellence in police service by working in partnership with our community and other government agencies to identify and resolve problems and improve the quality of life in our community through innovative and refined problem-solving methods.

PROGRAM NARRATIVE

Link to City Goals:

Implements all Key Strategies.

Objectives:

Be visible and accessible within our community and our department.

Facilitate the development of collaborative efforts between police and community partners by encouraging officers to apply the philosophy of problem oriented policing as part of their everyday work experience.

Adapt quickly to changing conditions and constantly examine current operating practices to improve processes.

Encourage community participation in crime prevention strategies.

Create partnerships in the community to identify and solve recurring problems.

Major Changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

Field Operations (Patrol) **Business Unit 17541**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
503500	Other Reimbursements	$ 10,480	$ 10,236	$ 10,000	$ 10,000	$ 10,000
	Total Revenue	$ 10,480	$ 10,236	$ 10,000	$ 10,000	$ 10,000
	Expenses					
610100	Regular Salaries	$ 7,054,115	$ 7,220,844	$ 7,344,024	$ 7,344,024	$ 7,802,253
610400	Call Time Wages	28,535	27,479	21,180	21,180	21,845
610500	Overtime Wages	479,088	637,818	299,691	299,691	309,109
615000	Fringes	3,143,866	3,276,708	3,047,848	3,047,848	3,311,565
631200	Guns & Ammunition	7,500	5,297	7,500	7,500	7,500
631603	Other Misc. Supplies	31,835	24,384	30,000	30,000	33,000
632001	City Copy Charges	966	1,050	1,650	1,650	1,650
632700	Miscellaneous Equipment	89,752	120,990	85,300	85,300	85,300
641800	Equipment Repairs & Maint.	5,483	7,622	7,900	7,900	7,900
642501	CEA Operations/Maint.	629,866	636,798	743,995	743,995	758,557
642502	CEA Depreciation/Replace.	639,448	763,132	886,633	886,633	860,338
643100	Interpreter Services	12,597	12,298	10,000	10,000	10,000
644400	Witness Fees	505	108	500	500	500
659900	Other Contracts/Obligation	351,853	419,839	409,480	409,480	409,480
	Total Expense	$ 12,475,409	$ 13,154,367	$ 12,895,701	$ 12,895,701	$ 13,618,997

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Other Misc. Supplies

Canine program	$ 10,000
Bike patrol	2,000
First responder supplies	3,000
Drone supplies	3,000
Honor Guard supplies	5,000
Caders, flares, batteries, misc.	10,000
	$ 33,000

Miscellaneous Equipment

Essential personal protection equipment (PPE)	$ 51,300
PBTs	3,000
Canine equipment	3,000
Radar speed detection	8,000
Technology program	5,000
SWAT equipment/vests	15,000
	$ 85,300

Other Contracts & Obligations

Body cams/Taser program	$ 377,205
Aladtec scheduling program	12,665
Axon Traffic Safety	2,860
Biohazard cleaning	650
Canine vet service	2,500
OWI blood draws	12,600
Records requests	1,000
	$ 409,480

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
422400	Miscellaneous State Aids	24,000	31,040	-	36,480	36,480	36,480
431000	Dog Licenses	10,456	9,506	10,952	15,000	15,000	10,000
431100	Cat Licenses	3,518	3,803	2,733	5,000	5,000	5,000
451000	Court Fines & Fees	338,126	362,307	122,372	330,000	330,000	350,000
480100	General Charges for Service	66,178	52,336	16,153	45,000	45,000	50,000
480600	False Alarm Fees	18,742	18,825	3,950	15,000	15,000	18,000
490500	PSL Reimbursement	748,764	772,836	-	786,555	786,555	829,336
501000	Miscellaneous Revenue	38,684	60,496	9,042	30,000	30,000	30,000
502000	Donations & Memorials	77,475	53,041	17,295	30,000	30,000	30,000
503000	Damage to City Property	40,811	16,009	11,778	-	-	-
503500	Other Reimbursements	135,559	138,620	3,184	151,247	151,247	157,913
508500	Cash Short or Over	6	6	-	-	-	-
	TOTAL PROGRAM REVENUES	1,502,319	1,518,825	197,459	1,444,282	1,444,282	1,516,729
	Personnel						
610100	Regular Salaries	11,032,580	11,692,524	3,928,761	12,947,836	12,947,836	13,603,132
610400	Call Time Wages	39,163	38,185	9,104	27,816	27,816	27,175
610500	Overtime Wages	821,337	1,147,057	272,691	556,085	556,085	574,623
610800	Part-Time Wages	301,843	301,786	89,799	297,200	297,200	297,200
611000	Other Compensation	209,142	218,421	16,296	-	-	-
611400	Sick Pay	15,896	4,687	420	-	-	-
611500	Vacation Pay	514,474	515,723	149,968	-	-	-
615000	Fringes	5,227,543	5,658,122	1,882,530	5,440,635	5,440,635	5,893,490
	TOTAL PERSONNEL	18,161,978	19,576,505	6,349,569	19,269,572	19,269,572	20,395,620
	Training~Travel						
620100	Training/Conferences	84,390	84,668	26,758	85,000	85,000	85,000
620400	Tuition Fees	3,846	-	-	8,960	8,960	8,960
620500	Employee Recruitment	-	-	-	-	-	.
	TOTAL TRAINING / TRAVEL	88,236	84,668	26,758	93,960	93,960	93,960
	Supplies						
630100	Office Supplies	12,716	10,418	7,196	14,000	14,000	14,000
630200	Subscriptions	687	738	265	630	630	730
630300	Memberships & Licenses	2,630	2,719	1,480	2,965	2,965	2,965
630400	Postage/Freight	140	128	8	200	200	200
630500	Awards & Recognition	1,999	2,165	1,062	2,100	2,100	2,100
630700	Food & Provisions	2,876	2,845	1,012	2,800	2,800	2,800
631200	Guns & Ammunition	38,801	53,223	38,541	50,500	50,500	50,500
631500	Books & Library Materials	539	353	421	330	330	330
631603	Other Misc. Supplies	66,817	45,322	15,465	41,550	41,550	44,550
632001	City Copy Charges	15,766	13,444	1,616	18,450	18,450	18,450
632002	Outside Printing	3,795	2,186	1,807	5,000	5,000	5,000
632101	Uniforms	8,171	12,804	2,405	10,500	10,500	10,500
632102	Protective Clothing	11,055	28,311	15,305	12,000	12,000	12,000
632300	Safety Supplies	900	831	226	900	900	900
632400	Medical/Lab Supplies	9,055	8,707	4,406	9,000	9,000	9,000
632700	Miscellaneous Equipment	99,249	137,703	14,159	99,800	99,800	99,800
	TOTAL SUPPLIES	275,196	321,897	105,374	270,725	270,725	273,825
	Purchased Services						
640202	Recording/Filing Fees	76	62	70	300	300	300
640400	Consulting Services	6,684	2,475	-	2,000	2,000	2,000
640700	Solid Waste/Recycling Pickup	4,563	4,634	1,582	4,500	4,500	5,400
641200	Advertising	630	-	-	1,000	1,000	1,000
641301	Electric	102,988	95,618	30,021	104,715	104,715	101,988
641302	Gas	21,791	28,528	13,743	25,198	25,198	30,792
641303	Water	3,857	3,499	845	3,889	3,889	3,625
641304	Sewer	1,989	1,891	462	2,024	2,024	1,965
641306	Stormwater	5,985	5,534	1,496	6,000	6,000	5,759
641307	Telephone	22,449	22,075	7,243	23,521	23,521	22,555

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
641308	Cellular Phones	42,019	38,024	17,141	42,000	42,000	42,000
641800	Equipment Repairs & Maint.	7,030	9,109	3,753	10,404	10,404	10,404
642000	Facilities Charges	263,106	252,552	54,105	259,013	259,013	270,166
642501	CEA Operations/Maint.	629,866	636,798	3,286	743,995	743,995	758,557
642502	CEA Depreciation/Replace.	639,448	763,132	-	886,633	886,633	860,338
643000	Health Services	156	27	-	200	200	200
643100	Interpreter Services	12,597	12,298	2,967	10,000	10,000	10,000
644400	Witness Fees	505	108	33	500	500	500
659900	Other Contracts/Obligation	774,984	823,972	554,043	843,967	843,967	850,283
	TOTAL PURCHASED SVCS	2,540,723	2,700,336	690,790	2,969,859	2,969,859	2,977,832
	TOTAL EXPENSE	21,066,133	22,683,406	7,172,491	22,604,116	22,604,116	23,741,237

CITY OF APPLETON 2027 BUDGET
POLICE DEPARTMENT

NOTES

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Police Grants

NOTES

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Police Grants **Business Unit 2250**

PROGRAM MISSION

This program accounts for the receipt of various law enforcement and public safety grants and other revenues, along with the corresponding program expenditures.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategy #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

The Police Department will continue to pursue grants to offset costs for equipment, training, supplies and services. These funds come from a variety of sources including State and federal agencies.

Major changes in Revenue, Expenditures, or Programs:

Police grants are awarded through various State and federal agencies, such as the Department of Justice Assistance (DOJ) and the Wisconsin Department of Transportation (DOT). Additional grants received through local groups and agencies provide essential equipment, training, etc. supporting programs that impact the community we serve.

Over 68% of the grants awarded support the Wisconsin Department of Transportation initiatives for impaired driving, speed, pedestrian and bicycle enforcements. Additional funding for drug enforcement is provided through the Wisconsin Department of Justice in collaboration with the Lake Winnebago Area Metropolitan Enforcement Group (MEG).

Other grants support the Bullet Resistant Vest Program, training for Crime Intervention Team (CIT). Crime Prevention Through Environmental Design (CPTED), law enforcement initiatives such as Women in Public Safety, and other short- and long-term initiatives that are increasingly recognized by the department when assessing needs and identifying gaps in funding. Grant sustainability is important to enhance programs, maintain equipment, expand services, and increase community safety. As a result, the department will continue to effectively seek grant opportunities.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 314,499	$ 260,115	$ 315,000	$ 315,000	$ 315,000	0.00%
Program Expenses		$ 314,499	$ 29,753	$ 315,000	$ 315,000	$ 315,000	0.00%
Expenses Comprised Of:							
Personnel		260,293	-	265,000	265,000	265,000	0.00%
Training & Travel		9,082	5,465	10,000	10,000	10,000	0.00%
Supplies & Materials		45,124	14,140	28,000	28,000	28,000	0.00%
Purchased Services		-	10,148	12,000	12,000	12,000	0.00%
Capital Expenditures		-	-	-	-	-	N/A

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Police Grants **Business Units 2250 / 2251**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
421000 Federal Grants	$ 67,353	$ 57,300	$ 53,000	$ 53,000	$ 53,000
422400 Miscellaneous State Aids	227,311	185,668	240,000	240,000	240,000
423000 Misc Local Govt Aids	19,835	17,147	22,000	22,000	22,000
Total Revenue	$ 314,499	$ 260,115	$ 315,000	$ 315,000	$ 315,000
Expenses					
610500 Overtime Wages	$ 260,293	$ -	$ 265,000	$ 265,000	$ 265,000
620100 Training/Conferences	9,082	5,465	10,000	10,000	10,000
631603 Other Misc Supplies	8,500	1,975	10,000	10,000	10,000
632102 Protective Clothing	8,064	-	8,000	8,000	8,000
632700 Miscellaneous Equipment	28,560	12,165	10,000	10,000	10,000
659900 Other Contracts	-	10,148	12,000	12,000	12,000
Total Expense	$ 314,499	$ 29,753	$ 315,000	$ 315,000	$ 315,000

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Included in this budget are the following grants:

Edward Byrne Memorial Justice Assistance	DOJ	$ 10,000
Bulletproof Vest Partnership Program	DOJ	8,000
U.S. Marshall Task Force	DOJ	35,000
Traffic Enforcement	DOT	215,000
Drug and Criminal Task Force	WDOJ	15,000
Crime Prevention/Public Safety	WDOJ	10,000
Other Local Grants	Local	22,000
		$ 315,000

CITY OF APPLETON 2027 BUDGET
POLICE GRANTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Intergovernmental	$ 314,499	$ 260,115	$ 315,000	$ 315,000	$ 315,000
Total Revenues	314,499	260,115	315,000	315,000	315,000
Expenses					
Program Costs	314,499	29,753	315,000	315,000	315,000
Total Expenses	314,499	29,753	315,000	315,000	315,000
Revenues over (under) Expenses	-	230,362	-	-	-
Fund Balance - Beginning	9,465	9,465	239,827	239,827	239,827
Fund Balance - Ending	$ 9,465	$ 239,827	$ 239,827	$ 239,827	$ 239,827

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

NOTES

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Public Safety **Business Unit 4210**

PROGRAM MISSION

This program accounts for funding sources and expenditures for various public safety investments.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategy #1: "Responsibly deliver excellent services".

Objectives:

Further descriptions of projects to be funded from this fund can be found in the Capital Projects section of the budget, as follows:

Project	Amount	Page
Axon Officer Safety Plan	$ 111,900	Projects, pg. 668
Self-Contained Breathing Apparatus	1,128,400	Projects, pg. 689
	$ 1,240,300	

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 4,129	$ 100,320	$ -	$ -	$ -	N/A
Program Expenses		$ 2,098,870	$ 537,378	$ -	$ -	$ 1,240,300	N/A
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Supplies & Materials		2,098,870	537,378	-	-	1,240,300	N/A
Purchased Services		-	-	-	-	-	N/A
Repair & Maintenance		-	-	-	-	-	N/A
Capital Expenditures		-	-	-	-	-	N/A

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
CAPITAL PROJECTS FUNDS

Public Safety **Business Unit 4210**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
421000	Federal Grants	$ 1,513,354	$ 100,000	$ -	$ -	$ -
471000	Interest on Investments	4,129	320	-	-	-
591000	Proceeds of Long-term Debt	273,900	386,900	-	-	1,240,300
	Total Revenue	$ 1,791,383	$ 487,220	$ -	$ -	$ 1,240,300
	Expenses					
632700	Miscellaneous Equipment	$ 213,680	$ 111,900	$ -	$ -	$ 111,900
680300	Buildings	59,010	-	-	-	-
680401	Machinery & Equipment	1,826,180	425,478	-	-	1,128,400
	Total Expense	$ 2,098,870	$ 537,378	$ -	$ -	$ 1,240,300

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment	
Axon Officer Safety Plan	$ 111,900
	$ 111,900
Machinery & Equipment	
Self-Contained Breathing Apparatus	$ 1,128,400
	$ 1,128,400

CITY OF APPLETON 2027 BUDGET
PUBLIC SAFETY
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Federal Grants	$ 1,513,354	$ 100,000	$ -	$ -	$ -
Interest Income	4,129	320	-	-	-
Total Revenues	1,517,483	100,320	-	-	-
Expenses					
Program Costs	2,098,870	537,378	-	-	1,240,300
Total Expenses	2,098,870	537,378	-	-	1,240,300
Revenues over (under) Expenses	(581,387)	(437,058)	-	-	(1,240,300)
Other Financing Sources (Uses)					
Proceeds of G.O. Debt	273,900	386,900	-	-	1,240,300
Total Other Financing Sources (Uses)	273,900	386,900	-	-	1,240,300
Net Change in Equity	(307,487)	(50,158)	-	-	-
Fund Balance - Beginning	380,039	72,552	22,394	22,394	22,394
Fund Balance - Ending	$ 72,552	$ 22,394	$ 22,394	$ 22,394	$ 22,394

CITY OF APPLETON 2027 BUDGET

FIRE DEPARTMENT

Fire Chief: Jeremy J. Hansen

Deputy Fire Chief: Ryan A. Weyers

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

MISSION STATEMENT

With our partners, the Appleton Fire Department protects the community with exceptional service. Our vision is to pursue excellence and to enhance the quality of life in Appleton and our regional community.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

In the first half of 2026, the department experienced four retirements: one Battalion Chief, one Lieutenant, and two Driver/Engineers. These positions were filled through internal promotions, which subsequently created four vacancies at the firefighter level. A hiring process was conducted to fill these openings; however, only two qualified candidates were successfully recruited, leaving two firefighter positions unfilled. The department will continue working with the Human Resources Department and the firefighter's union to develop a more effective hiring strategy moving forward. The two newly hired recruit firefighters will begin staffing operations positions in July. One of our firefighters who received military orders for a one-year assignment last May has also recently returned. The department is working closely with him to support his transition back into regular operations and ensure a smooth and successful reintegration.

Throughout 2026, we continued strengthening Paramedic and EMT training through expanded collaboration with regional and external partner agencies. Clinical guidelines are being refined to more closely align with those of our partners, promoting consistency in care across the region. EMS capabilities are being incorporated into special operations planning, and Cyanokit training and regional availability remain ongoing priorities. Three EMS Coordinators are assigned to support training programs, lead quality improvement efforts, and serve as resources for their shifts. The EMS Integrated Response Subcommittee is also working to enhance multi-patient and multi-agency response capabilities and improve pre-incident planning for active-threat incidents. Wisconsin Funding Assistance Program dollars from state fiscal year 2026 were used to support EMS software and equipment upgrades, with a portion of the funds escrowed for future projects.

On January 1, the department completed its transition from the National Fire Incident Reporting System (NFIRS) to the National Emergency Response Information System (NERIS) for fire-based, all-hazards incident reporting and data analytics. Our existing records management system supported the transition, helping streamline the process. Even so, the shift has brought expected growing pains as staff and systems adjust to the new platform, and we continue to work through those challenges.

The Division of Resource Development achieved several significant milestones in 2026. The division successfully conducted a two-week Officer Academy, graduating all participating personnel, and completed a two-week Driver Engineer Academy with six graduates. The eight-week Recruit Academy is currently underway and scheduled for completion in early July. The division also completed an intensive one-week Swift Water Rescue Swimmer Course, resulting in the certification of 10 new rescue swimmers. In response to historic flooding events across the state, multiple members of Task Force 1 deployed to assist with emergency operations. Rope rescue training remained a priority, with 50-hour Rope Technician Courses conducted in both February and June, graduating a combined total of 20 personnel. Regional partnerships continued to strengthen through multiple joint training sessions with the Grand Chute Fire Department in disciplines including auto extrication, aerial operations, water supply operations, and EMS care. The division also acquired a new digital fire training panel, which has already proven to be a valuable asset in firefighter training and instruction.

The Fire Prevention Division focused on three key areas of improvement in 2026. First, employees attended several high-level trainings—including a fire sprinkler plan review course, a fireworks display code enforcement class, and a fire investigation conference—to enhance the division's ability to provide high-quality prevention services. Second, the division purchased a digital fire extinguisher trainer for public education, allowing for flexible, year-round delivery of this essential training. Finally, the division spearheaded a regional food truck inspection program designed to provide consistent inspections and regulations for food trucks while improving safety within this rapidly growing industry. The program currently includes 10 regional partners, with three more expected to join before the end of 2026.

This May marked seven years since Driver/Engineer Mitch Lundgaard was tragically killed while responding to a medical call on May 15, 2019—a loss that continues to resonate deeply within our department and our community. To honor his memory and the sacrifices of those who came before him, representatives from the Appleton Fire Department, the Lundgaard family, and City staff gathered for a heartfelt pavilion dedication ceremony. The event included the unveiling of memorial plaques recognizing the four Appleton firefighters who have given their lives in the line of duty, serving as a solemn reminder of their courage, their service, and the enduring impact they leave behind.

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

MAJOR 2027 OBJECTIVES

With our partners, the Appleton Fire Department protects the community with exceptional service. We pursue excellence and enhance the quality of life in Appleton and our regional community.

The department is responsible for saving lives and protecting property with exceptional service. The role of the Fire Department is evolving to improve awareness of all facets of life safety.

In 2027, the department will strive to meet the following goals:

Improve patient care outcomes through the service upgrade to paramedic non-transport.

Improve an awareness of changing community needs and diverse community populations and their effect on our levels of service and programs.

Maintain identified levels of service in a cost-effective manner by providing quality programs to our community.

Provide a quality work environment which both encourages and enhances employee participation and growth, as well as supporting efficient work processes and sustainability.

Continue to enhance the department's capability to respond to routine and non-routine emergencies. This includes working with law enforcement to address rescue task force response capabilities for active violence incidents involving an active shooter and mass casualties.

Foster a safer built environment through fire protection engineering and code enforcement.

Raise the quality of life and reduce the risk of injury in the City by providing fire and life safety education.

Implement the departmental strategic plan and support the strategic initiatives identified in the City's strategic plan.

Maintain and enhance existing regional relationships.

Develop short- and long-range plans and regional partnerships to ensure timely, effective and efficient pre-hospital medical care to the community.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 901,312	$ 835,968	$ 642,660	$ 642,660	$ 624,800	-2.78%
Program Expenses							
18010	Administration	617,756	654,145	693,615	693,615	709,378	2.27%
18021	Fire Suppression	11,201,074	12,090,974	11,271,670	11,271,670	11,860,909	5.23%
18022	Special Operations	191,842	69,226	197,635	197,635	207,699	5.09%
18023	Resource Devel.	173,066	282,111	196,962	196,962	208,515	5.87%
18024	Emergency Medical Svc	943,753	748,981	1,000,232	1,000,232	1,067,250	6.70%
18032	Fire Prevention	1,222,636	1,169,793	1,388,369	1,388,369	1,479,816	6.59%
18033	Technical Services	544,530	434,142	471,973	471,973	491,653	4.17%
TOTAL		$ 14,894,657	$ 15,449,372	$ 15,220,456	$ 15,220,456	$ 16,025,220	5.29%
Expenses Comprised Of:							
Personnel		13,306,441	13,641,638	13,241,016	13,241,016	13,924,811	5.16%
Training & Travel		53,987	37,926	39,250	39,250	39,250	0.00%
Supplies & Materials		304,273	310,783	292,153	292,153	304,731	4.31%
Purchased Services		1,229,956	1,459,025	1,648,037	1,648,037	1,756,428	6.58%
Capital Expenditures		-	-	-	-	-	N/A
Full Time Equivalent Staff:							
Personnel allocated to programs		96.00	96.00	96.00	96.00	96.00	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Administration **Business Unit 18010**

PROGRAM MISSION

For the benefit of the Appleton community and Fire Department employees, so that they are protected from the effects of fire and other hazards, we will set community-wide fire protection and emergency medical response goals and establish necessary direction, policies, and procedures to meet them.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", and #7: "Communicate our success through stories and testimonials".

Objectives:

Identify current service levels and evaluate their effectiveness and customer value.

Address service needs created by continued City growth.

Plan and prepare operational and capital budgets.

Maintain staffing levels as detailed in the table of organization and approved by the Common Council.

Continue the development of joint service opportunities and regional relationships with neighboring fire departments.

Enhance internal and external communications and working relationships.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Administration **Business Unit 18010**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
422600 Fire Insurance Dues	$ 360,119	$ 375,514	$ 375,000	$ 375,000	$ 400,000
480100 Charges for Services	25	868	-	-	-
502000 Donations & Memorials	17,651	11,123	-	-	-
Total Revenue	$ 377,795	$ 387,505	$ 375,000	$ 375,000	$ 400,000
Expenses					
610100 Regular Salaries	$ 286,195	$ 297,656	$ 291,532	$ 291,532	$ 297,704
610500 Overtime Wages	1,337	1,428	1,467	1,467	1,511
610800 Part-Time Wages	15,398	16,321	17,267	17,267	17,785
615000 Fringes	97,842	102,208	97,201	97,201	105,725
620100 Training/Conferences	2,711	3,712	3,000	3,000	3,000
630100 Office Supplies	3,645	3,942	3,750	3,750	3,750
630300 Memberships & Licenses	690	593	800	800	800
630400 Postage/Freight	63	133	250	250	250
630500 Awards & Recognition	1,487	1,328	1,440	1,440	1,440
630700 Food & Provisions	1,673	1,911	1,920	1,920	1,920
631603 Other Misc. Supplies	16,217	10,295	250	250	250
632001 City Copy Charges	4,665	3,928	6,450	6,450	6,450
632002 Outside Printing	1,444	2,124	1,000	1,000	1,000
632700 Miscellaneous Equipment	7,813	9,388	8,000	8,000	8,000
640400 Consulting Services	1,000	1,661	1,000	1,000	1,000
640700 Solid Waste/Recycling	5,055	5,557	5,439	5,439	5,665
640800 Contractor Fees	1,481	686	1,000	1,000	1,000
641300 Utilities	156,886	174,896	234,168	234,168	231,161
642501 CEA Operations/Maint.	7,544	5,571	8,222	8,222	8,383
642502 CEA Depreciation/Replace.	4,610	10,807	9,459	9,459	12,584
Total Expense	$ 617,756	$ 654,145	$ 693,615	$ 693,615	$ 709,378

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Utilities	
Electric	$ 107,387
Gas	68,335
Water	10,095
Wastewater/Sewer	4,376
Stormwater	14,229
Telephone	7,607
Cellular Phones	19,132
	$ 231,161

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Fire Suppression **Business Unit 18021**

PROGRAM MISSION

To meet the needs of our community and enhance the quality of life of our citizens and visitors by providing a safe, healthy, and accepting environment through emergency and non-emergency response.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Identify and develop pre-fire plans for new structures, update pre-fire plans for existing structures, and develop emergency response plans for special events which present potential risks within the community.

Proactively pursue, with our regional partners, the enhancement of our current mutual aid agreements and automatic aid agreements, evaluation of shared resources, updating of emergency management planning, and cooperative training exercises to help reduce the threats to our regional security and economy.

Identify and develop employee safety programs, practices, and training for reducing the impact of lost time from work-related injuries.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Fire Suppression **Business Unit 18021**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422400	Miscellaneous State Aids	$ 127,807	$ 113,007	$ 60,000	$ 60,000	$ 75,000
480100	General Charges for Svc	500	1,930	500	500	1,000
	Total Revenue	$ 128,307	$ 114,937	$ 60,500	$ 60,500	$ 76,000
	Expenses					
610100	Regular Salaries	$ 6,286,590	$ 6,904,947	$ 6,828,282	$ 6,828,282	$ 7,071,456
610500	Overtime Wages	1,088,647	900,826	399,911	399,911	433,828
615000	Fringes	2,989,854	3,188,324	2,857,051	2,857,051	3,062,915
620100	Training/Conferences	17,092	15,672	15,750	15,750	15,750
620400	Tuition Fees	4,200	2,959	4,000	4,000	4,000
630600	Building Maint./Janitorial	3,442	3,143	3,448	3,448	3,551
631603	Other Misc. Supplies	700	1,016	1,300	1,300	1,300
632101	Uniforms	1,076	7,506	3,150	3,150	3,150
632102	Protective Clothing	137,417	109,116	115,150	115,150	127,150
632199	Other Clothing	2,169	4,266	1,800	1,800	1,800
642501	CEA Operations/Maint.	278,968	318,336	378,194	378,194	400,596
642502	CEA Depreciation/Replace.	360,266	605,788	634,670	634,670	705,290
643000	Health Services	30,653	29,075	28,964	28,964	30,123
	Total Expense	$ 11,201,074	$ 12,090,974	$ 11,271,670	$ 11,271,670	$ 11,860,909

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Training/Conferences	
Company Officer training	$ 4,750
Driver/Engineer training	4,000
Firefighter training	7,000
	$ 15,750
Protective Clothing	
Firefighter turnout gear	$ 90,000
Helmets	8,500
Boots	8,650
Gloves	4,500
Hoods	3,500
Hard Body Armor	12,000
	$ 127,150
Health Services	
NFPA-compliant physicals	$ 27,500
Duty evaluations	2,623
	$ 30,123

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Special Operations **Business Unit 18022**

PROGRAM MISSION

For the benefit of the Appleton community, contracted jurisdictions, and our environment, we will protect life and property by promoting educational and preventive measures and respond to situations that require specialty skilled services.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Provide for local hazardous materials response in the City and in Outagamie, Calumet, and Manitowoc counties as defined by contract.

Maintain necessary equipment and skill levels for local incidents.

Continue the partnership with Winnebago County (Oshkosh Fire Department) and Brown County (Green Bay Metro Department).

Provide specialized emergency response to include: local hazardous materials response, confined space rescue, water rescue, structural collapse response, and trench rescue.

Seek grant opportunities for equipment and training available through local and State organizations.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Special Operations **Business Unit 18022**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422400	Miscellaneous State Aids	$ 4,289	$ 12,300	$ 10,000	$ 10,000	$ 10,000
423000	Misc Local Govt Aids	11,800	16,065	11,800	11,800	11,800
480700	Incineration Fees	3,955	8,322	4,000	4,000	5,500
	Total Revenue	$ 20,044	$ 36,687	$ 25,800	$ 25,800	$ 27,300
	Expenses					
610100	Regular Salaries	$ 93,996	$ 17,357	$ 100,413	$ 100,413	$ 105,416
610500	Overtime Wages	21,288	1,959	7,815	7,815	8,054
615000	Fringes	46,460	7,826	43,407	43,407	48,229
632102	Protective Clothing	12,685	10,921	13,000	13,000	13,000
632700	Miscellaneous Equipment	14,089	28,577	30,000	30,000	30,000
640700	Waste/Recycling Pickup	3,324	2,586	3,000	3,000	3,000
	Total Expense	$ 191,842	$ 69,226	$ 197,635	$ 197,635	$ 207,699

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment

Monitoring and research equipment authorized through the State EPCRA grant (80/20 match)	
Outagamie County	$ 10,000
Calumet County	10,000
Manitowoc County	10,000
	$ 30,000

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Resource Development **Business Unit 18023**

PROGRAM MISSION

To enhance the safety and performance of employees and assure the effectiveness of response to the community, we will provide a variety of appropriate training programs.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #3: "Recognize and grow everyone's talents" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Maintain compliance with federal and State mandatory class requirements.

Investigate and encourage attendance at specialized training to expand personal growth and development.

Facilitate and coordinate the Safety Committee meetings for the department to promote health and safety among employees.

Seek opportunities to provide leadership training, including command level training, through internal and/or external sources.

Continue to define our role as fire and EMS providers at active shooter incidents.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Resource Development **Business Unit 18023**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 107,151	$ 190,162	$ 109,660	$ 109,660	$ 112,934
610500 Overtime Wages	200	1,948	15,587	15,587	16,055
615000 Fringes	45,432	63,381	47,220	47,220	51,817
620100 Training/Conferences	2,232	2,183	2,500	2,500	2,500
631500 Books & Library Materials	1,644	642	1,200	1,200	1,200
631603 Other Misc. Supplies	1,246	1,165	1,400	1,400	1,400
632300 Safety Supplies	695	802	750	750	750
632700 Miscellaneous Equipment	6,474	7,302	2,500	2,500	2,500
642501 CEA Operations/Maint.	3,237	3,610	4,111	4,111	4,191
642502 CEA Depreciation/Replace.	4,755	10,916	12,034	12,034	15,168
Total Expense	$ 173,066	$ 282,111	$ 196,962	$ 196,962	$ 208,515

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Emergency Medical Services **Business Unit 18024**

PROGRAM MISSION

The mission of Appleton Fire Department's Emergency Medical Services Division is to enhance the quality of life in our community by providing a premier level of pre-hospital services which ultimately improve the outcomes for those that need our service.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Provide timely, state-of-the-art pre-hospital care to all people within our service area.

Provide quality, consistent pre-hospital medical training to all employees of the Fire Department.

Maintain compliance with department, local, and State codes, laws, guidelines, and regulations.

Ensure continuous program development and quality improvement.

Work with our Medical Director to monitor the percentage of cardiac patients who were discovered in ventricular fibrillation that survived and were discharged from the hospital.

Participate with other fire departments, Gold Cross Ambulance, and other agencies during medical training or exercises.

Major changes in Revenue, Expenditures, or Programs:

After budget adoption in 2026, it was decided to create a Special Revenue Fund for the Financial Assistance Program (FAP). The revenue shown here was transferred to that fund.

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Emergency Medical Services **Business Unit 18024**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
421000 Federal Grants	$ 192,088	$ -	$ -	$ -	$ -
422400 Miscellaneous State Aids	-	135,148	44,860	44,860	-
502000 Donations & Memorials	529	-	-	-	-
Total Revenue	$ 192,617	$ 135,148	$ 44,860	$ 44,860	$ -
Expenses					
610100 Regular Salaries	$ 638,347	$ 487,372	$ 672,826	$ 672,826	$ 701,740
610500 Overtime Wages	4,415	1,442	17,168	17,168	17,961
615000 Fringes	256,403	211,057	253,520	253,520	290,914
620100 Training/Conferences	20,395	5,098	6,500	6,500	6,500
632400 Medical/Lab Supplies	12,044	22,705	20,000	20,000	20,000
632700 Miscellaneous Equipment	3,329	12,251	3,500	3,500	3,500
642400 Software Support	-	-	14,860	14,860	14,860
642501 CEA Operations/Maint.	3,560	2,309	4,111	4,111	4,191
642502 CEA Depreciation/Replace.	5,260	6,747	7,747	7,747	7,584
Total Expense	$ 943,753	$ 748,981	$ 1,000,232	$ 1,000,232	$ 1,067,250

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Medical/Lab Supplies	
Medications	$ 5,000
Protective clothing items	6,250
Bandages, tourniquets, splints	6,000
Medical bags	1,200
Miscellaneous items	1,550
	$ 20,000

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Fire Prevention/Public Education **Business Unit 18032**

PROGRAM MISSION

For the preservation of lives and property in our community, we will provide fire inspection, education, code development, and fire and life safety plan review.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement" and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Perform all State-mandated fire and life safety inspections in all buildings, and all plan reviews of State and locally required fire protection systems.

Review all license applications for compliance with the provisions of the Fire Prevention Code.

Continue proactive involvement with all City departments, as well as surrounding community departments to create a more consistent and cohesive code enforcement process throughout our community.

Continue pre-incident planning using a computer-aided drafting program.

Develop, implement, coordinate, and evaluate risk reduction programs designed to meet the needs of our community's diverse populations.

Provide public information at emergency incidents and throughout the year.

Define a media relationship strategy as a method/vehicle to communicate prevention messages.

Enhance fire and life safety awareness in the City of Appleton.

Foster a safer built environment through fire protection engineering and code enforcement.

Raise the quality of life and reduce the risk of injury in the City by providing fire and life safety education.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Fire Prevention/Public Education **Business Unit 18031 / 18032**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
441200 Tent Permits	$ 5,200	$ 3,950	$ 3,000	$ 3,000	$ 3,000
441300 Burning Permits	23,212	20,111	25,000	25,000	20,000
441400 Firework Permits	2,800	4,200	2,000	2,000	2,000
441800 Fire Protection Plan Review	21,670	28,580	24,000	24,000	24,000
480100 Reinspection Fees	6,000	2,750	2,500	2,500	2,500
480600 False Alarm Fees	111,202	102,100	80,000	80,000	70,000
490800 Misc Intergov Charges	12,225	-	-	-	-
502000 Donations & Memorials	240	-	-	-	-
Total Revenue	$ 182,549	$ 161,691	$ 136,500	$ 136,500	$ 121,500
Expenses					
610100 Regular Salaries	$ 758,440	$ 733,979	$ 917,358	$ 917,358	$ 973,006
610500 Overtime Wages	60,817	45,008	19,136	19,136	20,513
615000 Fringes	360,619	345,606	396,092	396,092	428,632
620100 Training/Conferences	7,357	8,303	7,500	7,500	7,500
630200 Subscriptions	2,190	4,501	3,900	3,900	3,900
630300 Memberships & Licenses	2,424	2,971	3,000	3,000	3,000
632300 Safety Supplies	6,952	8,095	7,000	7,000	7,000
632700 Miscellaneous Equipment	1,918	165	1,000	1,000	1,000
641200 Advertising	693	1,100	750	750	750
642501 CEA Operations/Maint.	14,250	10,895	16,442	16,442	16,765
642502 CEA Depreciation/Replace.	6,976	9,170	16,191	16,191	17,750
Total Expense	$ 1,222,636	$ 1,169,793	$ 1,388,369	$ 1,388,369	$ 1,479,816

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Technical Services **Business Unit 18033**

PROGRAM MISSION

For the benefit of the Fire Department and community, we will purchase vehicles and equipment and ensure that they are maintained in a condition that safely meets the operational needs of the Department.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services" and #3: "Recognize and grow everyone's talents".

Objectives:

Provide and track all preventive, scheduled, and emergency maintenance on all non-motorized equipment to meet applicable standards.

Research, purchase, and distribute equipment needed by the department.

Provide ongoing technical training for department personnel.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

Technical Services **Business Unit 18033**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
610100	Regular Salaries	$ 93,606	$ 76,313	$ 100,192	$ 100,192	$ 105,543
610500	Overtime Wages	9,790	6,223	5,097	5,097	5,371
615000	Fringes	43,616	40,298	42,814	42,814	47,702
630600	Building Maint./Janitorial	14,951	15,396	15,845	15,845	16,320
630803	Seed, Fertilizer	11	-	-	-	-
630902	Tools & Instruments	572	2,719	1,700	1,700	1,700
631000	Miscellaneous Chemicals	3,755	3,670	4,500	4,500	4,500
631603	Other Misc. Supplies	2,327	1,272	2,050	2,050	2,050
632503	Other Materials	33	-	-	-	-
632601	Repair Parts	4,325	5,708	5,500	5,500	5,500
632700	Miscellaneous Equipment	30,107	23,226	26,600	26,600	26,600
640900	Inspection Fees	2,502	3,558	3,000	3,000	3,000
641800	Equipment Repairs & Maint.	17,111	21,868	19,000	19,000	19,000
641900	Communication Eq. Repairs	7,707	11,241	7,000	7,000	7,000
642000	Facilities Charges	314,117	222,650	238,675	238,675	247,367
642501	CEA Operations/Maint.	-	-	-	-	-
	Total Expense	$ 544,530	$ 434,142	$ 471,973	$ 471,973	$ 491,653

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Miscellaneous Equipment	
Firefighting equipment (hose, tools, nozzles, breathing apparatus, etc.)	$ 12,000
Rescue tools	6,000
Station furniture and appliances	3,000
Support equipment (air compressor, preemption equipment, exhaust systems	5,600
	$ 26,600

Equipment Repairs & Maintenance	
Self-contained breathing apparatus	$ 7,500
Extrication tool maintenance	5,500
Appliance & station equipment repairs	2,000
Miscellaneous equipment repairs	4,000
	$ 19,000

Building Maint./Janitorial	
Paper products	$ 6,500
Cleaning supplies	8,175
Cleaning equipment	1,645
	$ 16,320

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
421000	Federal Grants	192,088	-	-	-	-	
422400	Miscellaneous State Aids	132,097	260,456	34,631	114,860	114,860	85,000
422600	Fire Insurance Dues	360,119	375,515	-	375,000	375,000	400,000
423000	Miscellaneous Local Govt Aids	11,800	16,066	11,800	11,800	11,800	11,800
441200	Tent Permits	5,200	3,950	200	3,000	3,000	3,000
441300	Burning Permits	23,212	20,111	8,738	25,000	25,000	20,000
441400	Firework Permits	2,800	4,200	-	2,000	2,000	2,000
441800	Fire Protection Plan Review	21,670	28,580	7,355	24,000	24,000	24,000
480100	General Charges for Service	6,524	4,708	1,256	3,000	3,000	3,500
480600	False Alarm Fees	111,202	91,400	26,300	80,000	80,000	70,000
480700	Incineration Fees	3,955	8,323	3,698	4,000	4,000	5,500
490800	Misc Intergovernmental Charges	12,225	-	-	-	-	-
502000	Donations & Memorials	18,420	11,963	-	-	-	-
	TOTAL PROGRAM REVENUES	901,312	825,272	93,978	642,660	642,660	624,800
	Personnel						
610100	Regular Salaries	7,712,324	8,379,138	2,745,520	8,972,063	8,972,063	9,319,999
610500	Overtime Wages	1,186,493	958,834	476,198	466,181	466,181	503,293
610800	Part-Time Wages	15,398	16,321	4,814	17,267	17,267	17,785
611000	Other Compensation	68,395	69,734	18,833	48,200	48,200	47,800
611400	Sick Pay	27,541	83,872	26,447	-	-	-
611500	Vacation Pay	456,066	175,039	54,361	-	-	-
615000	Fringes	3,840,224	3,958,700	1,309,468	3,737,305	3,737,305	4,035,934
	TOTAL PERSONNEL	13,306,441	13,641,638	4,635,641	13,241,016	13,241,016	13,924,811
	Training~Travel						
620100	Training/Conferences	49,787	34,967	15,366	35,250	35,250	35,250
620400	Tuition Fees	4,200	2,959	1,806	4,000	4,000	4,000
	TOTAL TRAINING / TRAVEL	53,987	37,926	17,172	39,250	39,250	39,250
	Supplies						
630100	Office Supplies	3,645	3,942	2,421	3,750	3,750	3,750
630200	Subscriptions	2,190	4,501	1,292	3,900	3,900	3,900
630300	Memberships & Licenses	3,114	3,563	3,272	3,800	3,800	3,800
630400	Postage/Freight	63	133	-	250	250	250
630500	Awards & Recognition	1,487	1,328	485	1,440	1,440	1,440
630600	Building Maint./Janitorial	18,393	18,539	5,044	19,293	19,293	19,871
630700	Food & Provisions	1,673	1,918	709	1,920	1,920	1,920
630803	Seed, Fertilizer	11	-	-	-	-	-
630902	Tools & Instruments	572	2,719	402	1,700	1,700	1,700
631000	Miscellaneous Chemicals	3,755	3,670	-	4,500	4,500	4,500
631500	Books & Library Materials	1,644	642	-	1,200	1,200	1,200
631603	Other Misc. Supplies	20,585	13,747	1,440	5,000	5,000	5,000
632001	City Copy Charges	4,665	3,928	439	6,450	6,450	6,450
632002	Outside Printing	1,444	2,124	110	1,000	1,000	1,000
632101	Uniforms	1,076	7,506	104	3,150	3,150	3,150
632102	Protective Clothing	150,102	120,037	22,671	128,150	128,150	140,150
632199	Other Clothing	2,169	4,266	261	1,800	1,800	1,800
632300	Safety Supplies	7,647	8,897	720	7,750	7,750	7,750
632400	Medical/Lab Supplies	11,950	22,705	5,875	20,000	20,000	20,000
632503	Other Materials	33	-	-	-	-	-
632601	Repair Parts	4,325	5,708	262	5,500	5,500	5,500
632700	Miscellaneous Equipment	63,730	80,910	12,322	71,600	71,600	71,600
	TOTAL SUPPLIES	304,273	310,783	57,829	292,153	292,153	304,731
	Purchased Services						
640400	Consulting Services	1,000	1,661	256	1,000	1,000	1,000
640700	Solid Waste/Recycling Pickup	8,379	8,143	4,673	8,439	8,439	8,665
640800	Contractor Fees	1,481	686	12	1,000	1,000	1,000
640900	Inspection Fees	2,502	3,558	1,854	3,000	3,000	3,000
641200	Advertising	693	1,100	611	750	750	750

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
641301	Electric	80,941	88,479	26,936	114,493	114,493	107,387
641302	Gas	22,989	31,853	18,961	63,466	63,466	68,335
641303	Water	10,997	11,355	3,055	12,949	12,949	10,095
641304	Sewer	3,789	4,218	1,153	4,254	4,254	4,376
641306	Stormwater	14,740	14,229	4,423	14,562	14,562	14,229
641307	Telephone	7,065	7,607	556	5,312	5,312	7,607
641308	Cellular Phones	16,365	17,155	5,686	19,132	19,132	19,132
641800	Equipment Repairs & Maint.	17,111	21,868	186	19,000	19,000	19,000
641900	Communication Eq. Repairs	7,707	11,241	5,130	7,000	7,000	7,000
642000	Facilities Charges	314,117	222,650	45,297	238,675	238,675	247,367
642400	Software Support	-	-	1,298	14,860	14,860	14,860
642501	CEA Operations/Maint.	307,559	340,720	(1,947)	411,080	411,080	434,126
642502	CEA Depreciation/Replace.	381,868	643,427	-	680,101	680,101	758,376
643000	Health Services	30,653	29,075	(3,286)	28,964	28,964	30,123
	TOTAL PURCHASED SVCS	1,229,956	1,459,025	114,854	1,648,037	1,648,037	1,756,428
	TOTAL EXPENSE	14,894,657	15,449,372	4,825,496	15,220,456	15,220,456	16,025,220

CITY OF APPLETON 2027 BUDGET
FIRE DEPARTMENT

NOTES

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Hazardous Materials, Tier II

NOTES

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Hazardous Materials, Tier II **Business Unit 2090**

PROGRAM MISSION

In order to protect people and the environment, we will provide certain Tier II hazardous materials handling services relating to the containment of hazardous substances in the event of an accidental spill, release, or discharge within our service area.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The Cities of Appleton, Oshkosh, and Green Bay provide haz-mat services under a contract with the State of Wisconsin.

The Tier II Wisconsin Hazardous Materials Response Team will strive to meet the provisions of the State contract by providing service to the contract area, providing equipment as recommended by the State, and providing an adequate number of trained, medically monitored, competent and supervised personnel.

The City of Appleton also contracts for a Radiological Response Team which responds to radiological incidents to provide metering and detection.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 95,430	$ 93,829	$ 72,075	$ 72,075	$ 72,075	0.00%
Program Expenses		$ 115,559	$ 121,721	$ 72,075	$ 72,075	$ 72,075	0.00%
Expenses Comprised Of:							
Personnel		57,788	44,567	46,700	46,700	46,700	0.00%
Training & Travel		14,485	10,735	6,000	6,000	6,000	0.00%
Supplies & Materials		24,630	48,861	8,525	8,525	8,525	0.00%
Purchased Services		3,272	3,734	2,100	2,100	2,100	0.00%
Capital Expenditures		15,384	13,824	8,750	8,750	8,750	0.00%

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Hazardous Materials, Tier II **Business Unit 2090**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Revenues					
422400 Miscellaneous State Aids	$ 78,274	$ 78,597	$ 70,075	$ 70,075	$ 70,075
471000 Interest on Investments	12,005	10,982	2,000	2,000	2,000
480100 General Charges for Svc	5,151	4,250	-	-	-
Total Revenue	$ 95,430	$ 93,829	$ 72,075	$ 72,075	$ 72,075
Expenses					
610100 Regular Salaries	$ 5,680	$ 5,756	$ 6,100	$ 6,100	$ -
610500 Overtime Wages	35,987	38,644	30,600	30,600	36,700
615000 Fringes	16,121	167	10,000	10,000	10,000
620100 Training/Conferences	14,485	10,735	6,000	6,000	6,000
630700 Food & Provisions	36	-	350	350	350
630902 Tools & Instruments	378	4,821	3,075	3,075	3,075
631000 Miscellaneous Chemicals	3,915	7,226	2,500	2,500	2,500
631500 Books & Library Materials	-	-	200	200	200
631603 Other Misc. Supplies	1,666	264	800	800	800
632102 Protective Clothing	5,567	-	-	-	-
632601 Repair Parts	186	-	1,000	1,000	1,000
632700 Miscellaneous Equipment	12,882	36,550	600	600	600
640400 Consulting Services	338	338	350	350	350
641308 Cellular Phones	2,934	3,396	1,750	1,750	1,750
641700 Vehicle Repairs & Maint.	10,116	7,240	4,000	4,000	4,000
641800 Equipment Repairs & Maint.	687	2,266	1,250	1,250	1,250
643000 Health Services	4,581	4,318	3,500	3,500	3,500
Total Expense	$ 115,559	$ 121,721	$ 72,075	$ 72,075	$ 72,075

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET
HAZARDOUS MATERIALS, TIER II
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Intergovernmental	$ 78,274	$ 78,597	$ 70,075	$ 70,075	$ 70,075
Interest Income	12,005	10,982	2,000	2,000	2,000
Other	5,151	4,250	-	-	-
Total Revenues	95,430	93,829	72,075	72,075	72,075
Expenses					
Program Costs	115,559	121,721	72,075	72,075	72,075
Total Expenses	115,559	121,721	72,075	72,075	72,075
Revenues over (under) Expenses	(20,129)	(27,892)	-	-	-
Fund Balance - Beginning	389,844	369,715	341,823	341,823	341,823
Fund Balance - Ending	$ 369,715	$ 341,823	$ 341,823	$ 341,823	$ 341,823

NOTES

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Emergency Medical Services **Business Unit 2080**

PROGRAM MISSION

The mission of Appleton Fire Department's Emergency Medical Services Division is to enhance the quality of life in our community by providing a premier level of pre-hospital services which ultimately improves the outcomes for those that need our service.

PROGRAM NARRATIVE

Link to Strategy:

Implements Key Strategies #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", and #4: "Continually assess trends affecting the community and proactively respond".

Objectives:

Provide timely, state-of-the-art pre-hospital care to all people within our service area.

Provide quality, consistent pre-hospital medical training to all employees of the Fire Department.

Maintain compliance with department, local, and State codes, laws, guidelines, and regulations.

Ensure continuous program development and quality improvement.

Work with our Medical Director to monitor the percentage of cardiac patients who were discovered in ventricular fibrillation that survived and were discharged from the hospital.

Participate with other fire departments, Gold Cross Ambulance, and other agencies during medical training or exercises.

Major changes in Revenue, Expenditures, or Programs:

The department is improving patient care outcomes through the service upgrade to paramedic non-transport.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ -	$ -	$ 135,140	$ 135,140	$ 210,000	55.39%
Program Expenses		$ -	$ -	$ 135,140	$ 135,140	$ 210,000	55.39%
Expenses Comprised Of:							
Personnel		-	-	-	-	-	N/A
Training & Travel		-	-	20,000	20,000	35,000	75.00%
Supplies & Materials		-	-	85,640	85,640	123,000	43.62%
Purchased Services		-	-	20,500	20,500	22,000	7.32%
Capital Expenditures		-	-	9,000	9,000	30,000	233.33%

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
SPECIAL REVENUE FUNDS

Emergency Medical Services **Business Unit 2080**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422400	Miscellaneous State Aids	$ -	$ -	$ 135,140	$ 135,140	$ 210,000
471000	Interest on Investments	-	-	-	-	-
	Total Revenue	$ -	$ -	$ 135,140	$ 135,140	$ 210,000
	Expenses					
620100	Training/Conferences	$ -	$ -	$ 20,000	$ 20,000	$ 35,000
630902	Tools & Instruments	-	-	13,700	13,700	20,000
631500	Books & Library Materials	-	-	4,100	4,100	5,000
631603	Other Misc. Supplies	-	-	12,840	12,840	20,000
632102	Protective Clothing	-	-	12,500	12,500	13,000
632400	Medical/Lab Supplies	-	-	15,000	15,000	25,000
632601	Repair Parts	-	-	12,500	12,500	15,000
632700	Miscellaneous Equipment	-	-	15,000	15,000	25,000
640400	Consulting Services	-	-	7,000	7,000	7,000
641308	Cellular Phones	-	-	13,500	13,500	15,000
641800	Equipment Repairs & Maint.	-	-	7,000	7,000	25,000
643000	Health Services	-	-	2,000	2,000	5,000
	Total Expense	$ -	$ -	$ 135,140	$ 135,140	$ 210,000

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2027 BUDGET

Emergency Medical Services

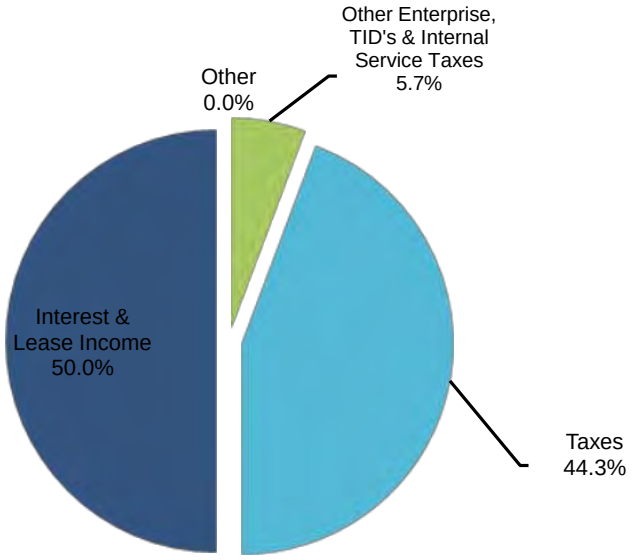
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE (DEFICIT)

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Intergovernmental	$ -	$ -	$ 135,140	$ 135,140	$ 210,000
Total Revenues	-	-	135,140	135,140	210,000
Expenses					
Program Costs	-	-	135,140	135,140	210,000
Total Expenses	-	-	135,140	135,140	210,000
Revenues over (under) Expenses	-	-	-	-	-
Fund Balance - Beginning	-	-	-	-	-
Fund Balance - Ending	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET
DEBT SERVICE FUNDS

Funding Sources for 2027 Debt Service

$14,200,000



General Obligation Rating: **Aa1**

CITY OF APPLETON 2027 BUDGET
DEBT SERVICE FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Taxes	$ 13,537,887	$ 13,875,500	$ 14,131,650	$ 13,875,500	$ 14,200,000
Other	-	-	-	-	-
Total Revenues	13,537,887	13,875,500	14,131,650	13,875,500	14,200,000
Expenditures					
Debt Service:					
Principal	12,708,375	13,045,000	13,040,000	13,040,000	12,815,000
Interest and Fees	3,181,363	3,388,762	3,506,975	3,506,975	2,870,700
Total Expenditures	15,889,738	16,433,762	16,546,975	16,546,975	15,685,700
Excess Revenues (Expenditures)	(2,351,851)	(2,558,262)	(2,415,325)	(2,671,475)	(1,485,700)
Other Financing Sources (Uses)					
Proceeds of General Obligation Notes	-	-	210,000	210,000	-
Advance Refunding Escrow	-	-	-	-	-
Premium on Debt Issued	1,383,887	1,377,637	-	-	-
Operating Transfers In	1,194,135	1,209,738	1,467,075	1,467,075	1,615,850
Total Other Financing Sources	2,578,022	2,587,375	1,677,075	1,677,075	1,615,850
Net Change in Fund Balance	226,171	29,113	(738,250)	(994,400)	130,150
Fund Balance - Beginning	1,194,010	1,420,181	1,449,294	1,449,294	454,894
Fund Balance - Ending	$ 1,420,181	$ 1,449,294	$ 711,044	$ 454,894	$ 585,044

CITY OF APPLETON 2027 BUDGET

DEBT SERVICE OBLIGATION

DEBT SERVICE OBLIGATION

Issue	Principal	Interest	Total
Series 2017 G.O. Notes	1,680,000	25,200	1,705,200
Series 2018A G.O. Notes	1,645,000	101,500	1,746,500
Series 2019A G.O. Notes	2,150,000	111,800	2,261,800
Series 2020 G.O. Notes	1,660,000	120,100	1,780,100
Series 2021 G.O. Notes	1,830,000	178,350	2,008,350
Series 2022 G.O. Notes	2,615,000	427,475	3,042,475
Series 2023 G.O. Notes	625,000	784,275	1,409,275
Series 2024 G.O. Notes	410,000	593,750	1,003,750
Series 2025 G.O. Notes	200,000	528,250	728,250
Series 2026 G.O. Notes	TBD	-	-
Total Debt Service Obligation	$ 12,815,000	$ 2,870,700	$ 15,685,700

DEBT SERVICE FUNDING SOURCES

Operating Transfers:			
Capital Project Funds:			
Tax Incremental District # 11	921,500		
Tax Incremental District # 13	559,625	(1,481,125)	
Direct Payments:			
Enterprise Funds:			
Parking (510)	73,700		
Internal Service Funds:			
CEA (610)	61,025	(134,725)	(1,615,850)
Revenue:			
Property Taxes			14,200,000
Borrowing:			
Proceeds of General Obligation Notes			
Other:			
Fund Balance (Debt Premiums)			
Total Funding Sources			$ 12,584,150

CITY OF APPLETON 2027 BUDGET

DEBT SERVICE OBLIGATION

2017A G.O. Notes & Refunding

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2027	1,680,000	25,200	-	1,705,200
	$1,680,000	$ 25,200	$ -	$1,705,200

2018A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2027	1,645,000	101,500	-	1,746,500
2028	1,715,000	34,300	-	1,749,300
	$3,360,000	$ 135,800	$ -	$3,495,800

2019A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2027	2,150,000	111,800	310,350	1,951,450
2028	2,225,000	68,050	412,200	1,880,850
2029	2,290,000	22,900	414,100	1,898,800
	$6,665,000	$ 202,750	$ 1,136,650	$5,731,100

2020A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2027	1,660,000	120,100	-	1,780,100
2028	1,690,000	86,600	-	1,776,600
2029	1,725,000	52,450	-	1,777,450
2030	1,760,000	17,600	-	1,777,600
	$6,835,000	$ 276,750	$ -	$7,111,750

CITY OF APPLETON 2027 BUDGET

DEBT SERVICE OBLIGATION

2021A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2027	1,830,000	178,350	-	2,008,350
2028	1,975,000	149,813	-	2,124,813
2029	2,240,000	112,600	-	2,352,600
2030	2,700,000	63,200	-	2,763,200
2031	1,810,000	18,100	-	1,828,100
	$ 10,555,000	$ 522,063	$ -	$ 11,077,063

2022A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2027	2,615,000	427,475	133,825	2,908,650
2028	1,510,000	324,350	181,650	1,652,700
2029	1,580,000	247,100	174,150	1,652,950
2030	1,660,000	174,400	177,200	1,657,200
2031	1,735,000	106,500	185,500	1,656,000
2032	1,795,000	35,900	178,500	1,652,400
	$ 10,895,000	$1,315,725	$ 1,030,825	$ 11,179,900

2023A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2027	625,000	784,275	477,325	931,950
2028	2,540,000	705,150	479,075	2,766,075
2029	2,675,000	574,775	479,825	2,769,950
2030	2,810,000	437,650	479,575	2,768,075
2031	2,940,000	308,600	480,500	2,768,100
2032	3,060,000	188,600	477,800	2,770,800
2033	3,185,000	63,700	479,400	2,769,300
	$ 17,835,000	$3,062,750	$ 3,353,500	$ 17,544,250

CITY OF APPLETON 2027 BUDGET

DEBT SERVICE OBLIGATION

2024A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Other	Taxes & Int.
2027	410,000	593,750	559,625	444,125
2028	975,000	559,125	559,875	974,250
2029	1,295,000	502,375	559,125	1,238,250
2030	1,695,000	427,625	557,375	1,565,250
2031	1,785,000	340,625	559,500	1,566,125
2032	1,870,000	249,250	555,500	1,563,750
2033	1,975,000	153,125	560,250	1,567,875
2034	2,075,000	51,875	558,625	1,568,250
	$ 12,080,000	$2,877,750	$ 4,469,875	$10,487,875

2025A G.O. Notes

	Obligation		Funding Sources	
Year	Principal	Interest	Debt Premium	Taxes & Int.
2027	200,000	528,250	507,800	220,450
2028	100,000	520,750		620,750
2029	100,000	515,750		615,750
2030	700,000	495,750		1,195,750
2031	965,000	454,125		1,419,125
2032	1,990,000	380,250		2,370,250
2033	2,095,000	278,125		2,373,125
2034	2,200,000	170,750		2,370,750
2035	2,315,000	57,875		
	$ 10,665,000	$3,401,625	$ 507,800	$11,185,950

CITY OF APPLETON 2027 BUDGET

DEBT SERVICE OBLIGATION

2026A G.O. Notes

	Obligation		Funding Sources		
Year	Principal	Interest	Debt Premium	Other	Taxes & Int.
2027	TBD			-	-
2028				-	-
2029				-	-
2030			-	-	-
2031			-	-	-
2032			-	-	-
2033			-	-	-
2034			-	-	-
2035			-	-	-
2036			-	-	-
	$ -	$ -	$ -	$ -	$ -

Total Debt Service

	Obligation			Funding Sources	
	Principal	Interest	Total	Revenues	Taxes & Int.
2027	12,815,000	2,870,700	15,685,700	1,481,125	14,204,575
2028	12,730,000	2,448,138	15,178,138	1,632,800	13,545,337
2029	11,905,000	2,027,950	13,932,950	1,627,200	12,305,750
2030	11,325,000	1,616,225	12,941,225	1,214,150	11,727,075
2031	9,235,000	1,227,950	10,462,950	1,225,500	9,237,450
2032	8,715,000	854,000	9,569,000	1,211,800	8,357,200
2033	7,255,000	494,950	7,749,950	1,039,650	6,710,300
2034	4,275,000	222,625	4,497,625	558,625	3,939,000
2035	2,315,000	57,875	2,372,875	-	2,372,875
2036	-	-	-	-	
	$80,570,000	$11,820,413	$ 92,390,413	$ 9,990,850	82,399,562.00

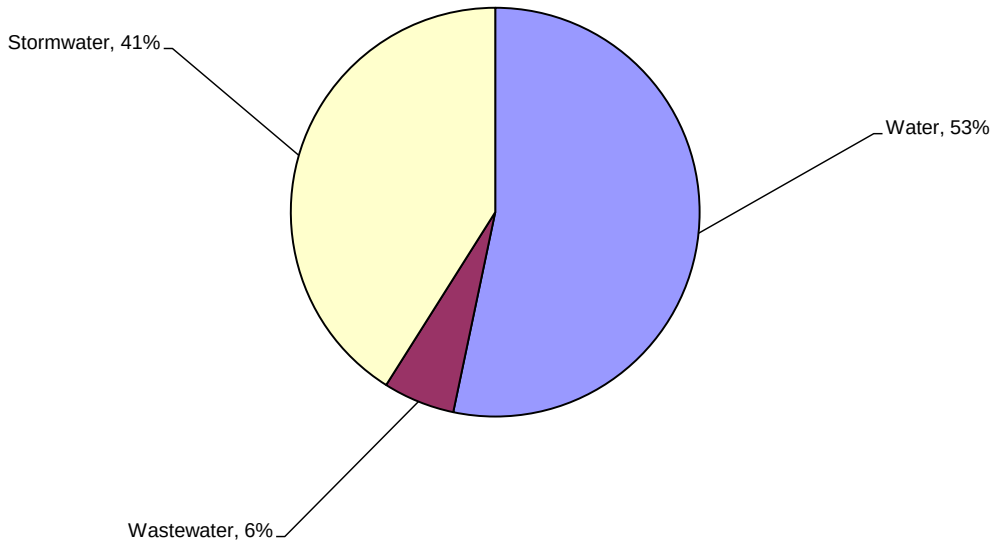
NOTES

CITY OF APPLETON 2027 BUDGET
UTILITIES

Enterprise funds are used to account for activities that are financed and operated in a manner similar to that found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities provided to outside parties are accounted for in enterprise funds, which include Appleton's Water, Wastewater and Stormwater Utilities.

2027 UTILITIES EXPENDITURES

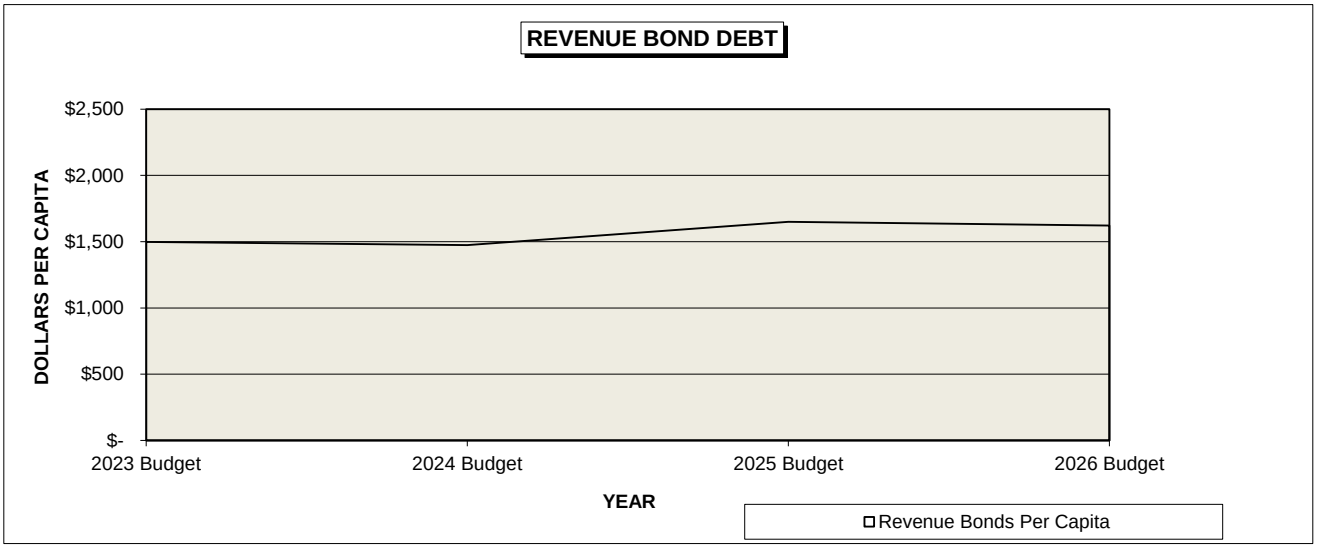
$56,772,658



CITY OF APPLETON 2027 BUDGET
UTILITIES

Revenue Bond Debt Summary

	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
Revenue Bonds Outstanding	$ 113,270,000	$ 111,635,000	$ 124,975,000	$ 123,675,000	$ 90,115,000
Population	75,605	75,700	75,745	76,303	76,303
Revenue Bonds Per Capita	$ 1,498	$ 1,475	$ 1,650	$ 1,621	$ 1,181



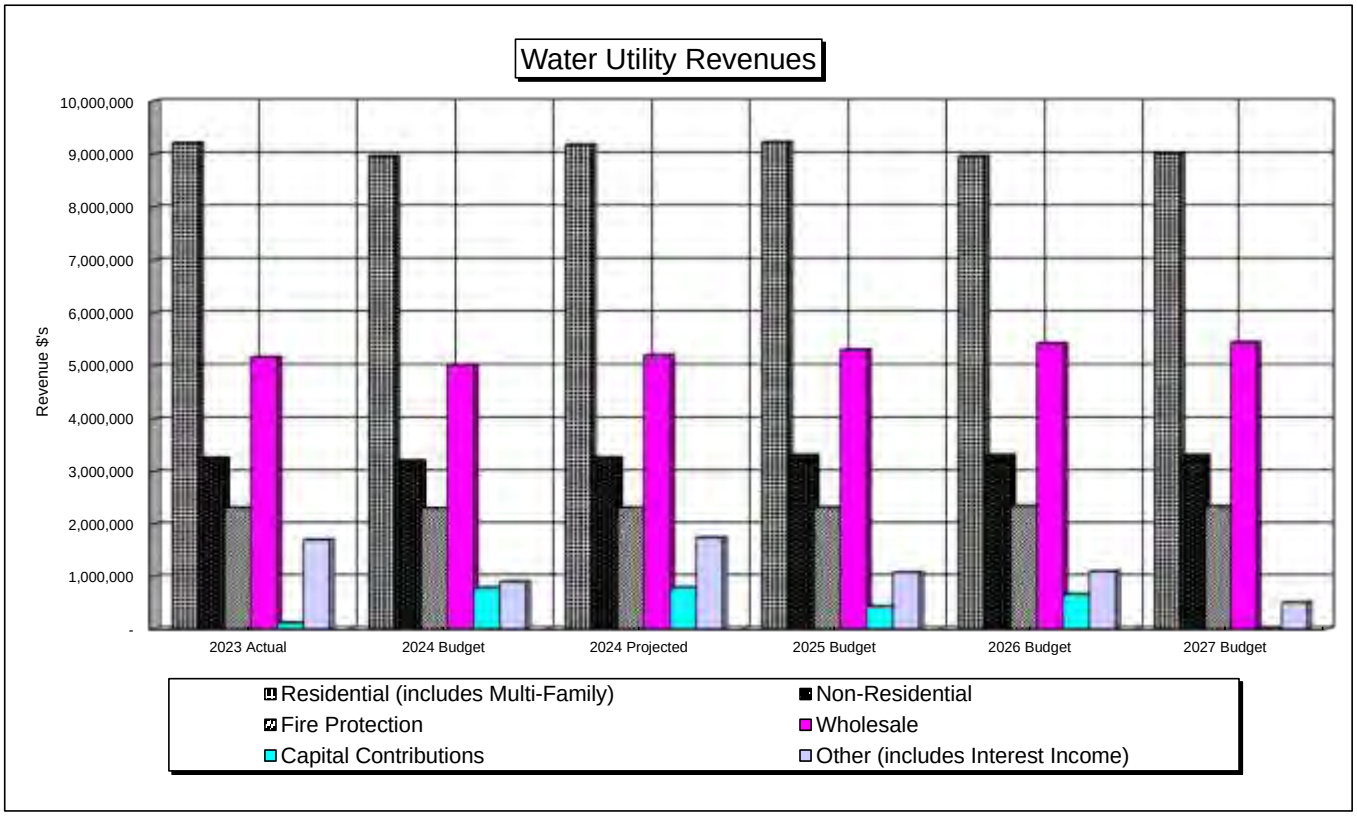
Revenue Bond Ratings:

Water	**Aa2**
Wastewater	**Aa2**
Stormwater	**Aa2**

CITY OF APPLETON 2027 BUDGET
UTILITY REVENUES

WATER UTILITY

Sources of Revenue	2023 Actual	2024 Budget	2024 Projected	2025 Budget	2026 Budget	2027 Budget	% Change
Residential Water Service	$ 8,465,273	$ 8,250,000	$ 8,430,000	$ 8,470,000	$ 8,225,000	$ 8,230,000	-2.83%
Commercial Water Service	2,029,474	1,960,000	2,030,000	2,050,000	2,125,000	2,125,000	3.66%
Industrial Water Service	861,232	900,000	887,000	895,000	870,000	870,000	-2.79%
Municipal Water Service	370,948	350,000	350,000	370,000	325,000	325,000	-12.16%
Multi-Family Water Service	736,208	705,000	740,000	750,000	730,000	780,000	4.00%
Fire Protection	2,311,021	2,301,500	2,311,500	2,316,500	2,341,500	2,341,500	1.08%
Wholesale Water Service	5,164,510	5,020,000	5,200,000	5,300,000	5,425,000	5,445,000	2.74%
Other	843,942	698,421	1,239,625	677,988	695,287	-	N/A
Interest Income	853,470	200,000	500,000	400,000	400,000	500,000	25.00%
Contributed Capital	113,488	782,222	782,222	425,000	660,000	-	N/A
Total Water Utility	**$ 21,749,566**	**$ 21,167,143**	**$ 22,470,347**	**$ 21,654,488**	**$ 21,796,787**	**$ 20,616,500**	**-4.79%**



Residential water sales make up the largest portion of Water Utility revenues, followed by wholesale, commercial and industrial. Fire protection revenues include charges for private, public, Town of Grand Chute, Harrison Utilities and Village of Sherwood fire protection. Average residential water consumption continues to decline due to individuals' conservation efforts. The current rate was implemented on December 31, 2010. A consultant has been engaged to prepare a rate study and submit an application to the Public Service Commission of Wisconsin (PSC). New rates are expected to be effective July 1, 2027.

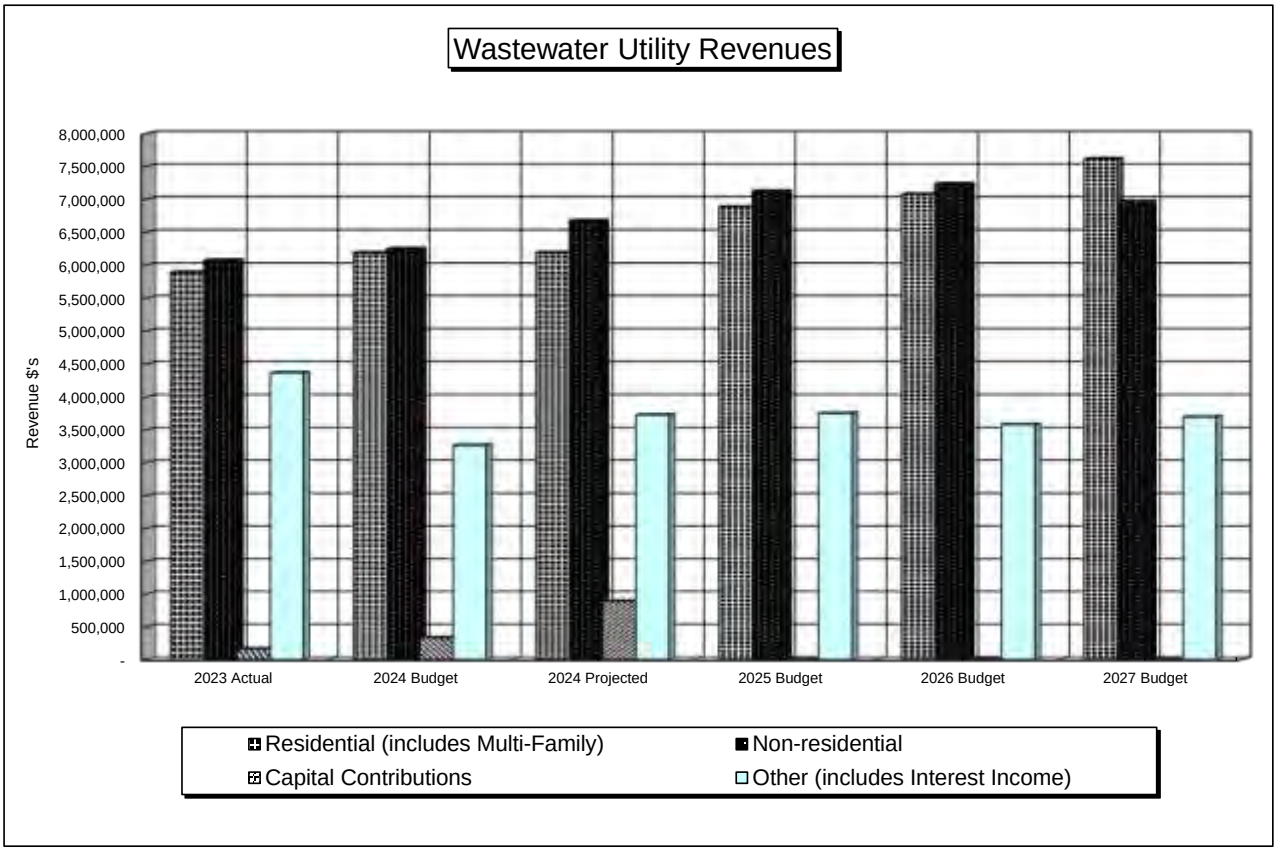
Interest income is earnings on available working cash, required reserve accounts and funds borrowed for construction pending their expenditure invested in various short- and longer-term investments. Two factors which determine investment income are interest rates and the cash balances available for investment. According to Governmental Accounting Standards Board (GASB) rules, we are required to value all investments at market value ("mark to market"). Although we do not intend to sell any of the investments prior to maturity, we still must record the unrealized gain or loss, which affects interest earnings. The on-going fluctating economic market conditions makes it difficult to project interest income.

Other revenues come from ancillary or nonrecurring activities, including standby charges, revenues from leasing access to City property, customer penalties and gains on the sale of fixed assets.

CITY OF APPLETON 2027 BUDGET
UTILITY REVENUES

WASTEWATER UTILITY

Sources of Revenue	2023 Actual	2024 Budget	2024 Projected	2025 Budget	2026 Budget	2027 Budget	% Change
Residential Sewer Service	$ 5,388,713	$ 5,680,000	$ 5,792,919	$ 6,290,000	$ 6,480,000	$ 6,935,000	10.25%
Commercial Sewer Service	1,313,056	1,350,000	1,400,000	1,545,000	1,620,000	1,680,000	8.74%
Industrial Sewer Service	4,381,094	4,500,000	4,750,000	5,145,000	5,170,000	4,804,800	-6.61%
Municipal Sewer Service	380,368	400,000	400,000	435,000	445,000	480,000	10.34%
Multi-Family Sewer Service	504,783	510,000	525,000	595,000	600,000	680,000	14.29%
Interest Income	1,466,877	210,000	500,000	410,000	405,000	500,000	21.95%
Other	2,897,030	3,054,440	3,226,471	3,340,820	3,175,475	3,196,066	-4.33%
Capital Contributions	161,172	332,094	887,830	-	5,000	-	N/A
Total Wastewater Utility	**$ 16,493,093**	**$ 16,036,534**	**$ 17,482,220**	**$ 17,760,820**	**$ 17,900,475**	**$ 18,275,866**	**2.90%**



Charges for services for wastewater treatment come from various categories of customers - residential, commercial, industrial, municipal and multi-family, as well as charges for special services such as industrial pre-treatment. A rate study was completed in 2020 by an independent consultant. The study resulted in an initial rate increase of 20% in 2021. A 4% increase was implemented in 2022, 7% rate increases were implemented for 2023 and 2024, and a 9% rate increase was approved for 2025. A 4% rate increase is proposed for 2026 to continue to meet debt coverage and increasing operational costs; this rate increase will be presented to the Utilities Committee for approval.

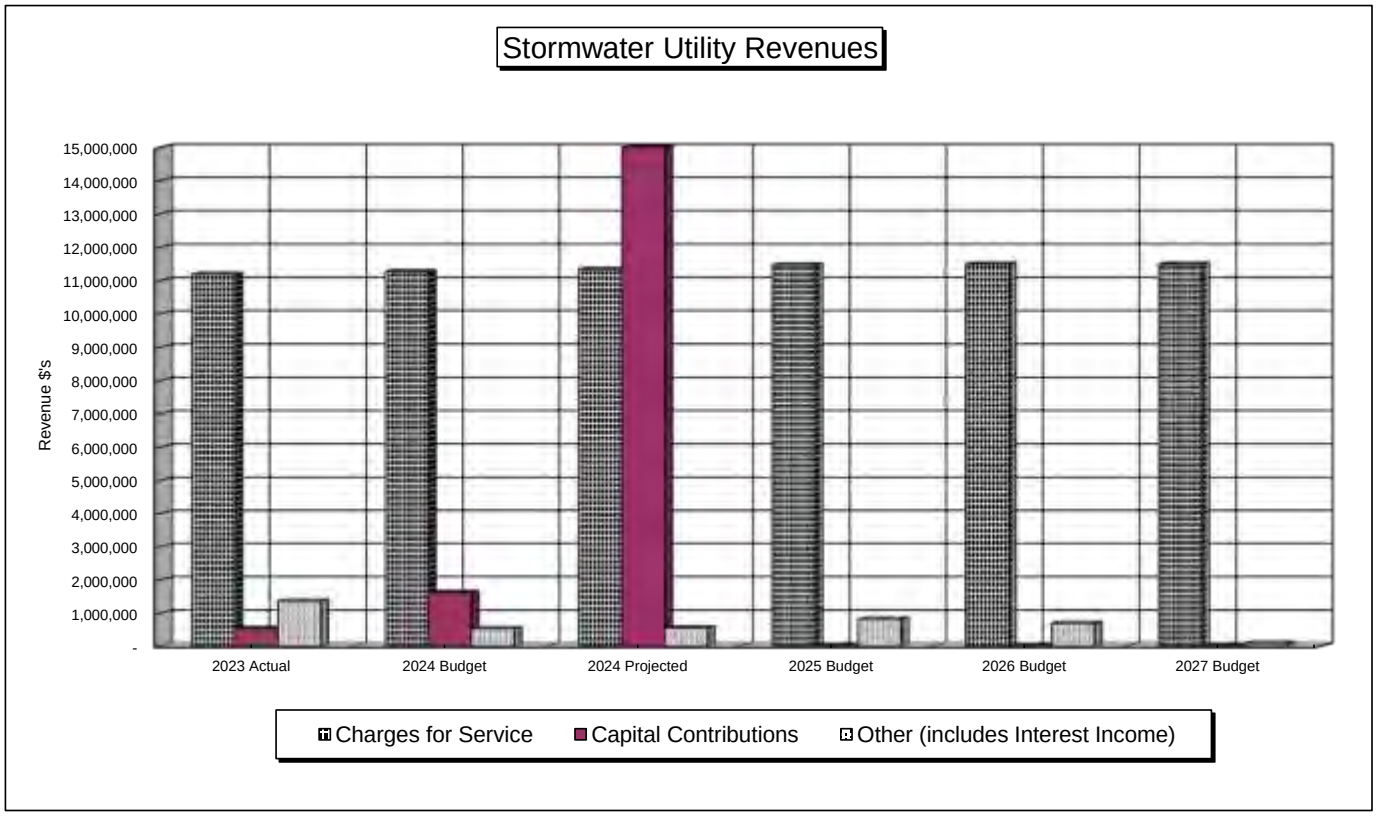
Interest income is earnings on available working cash and required reserve accounts. Two factors which determine investment income are interest rates and the cash balances available for investment. According to Governmental Accounting Standards Board (GASB) rules, we are required to value all investments at market value ("mark to market"). Although we do not intend to sell any of the investments prior to maturity, we still must record the unrealized gain or loss, which affects interest earnings. The on-going fluctuating economic market conditions makes it difficult to project interest income.

Other revenues come from ancillary or nonrecurring activities, income from customer penalties and special hauled waste charges. A tiered rate system for special hauled waste from outside the service area went into effect January 1, 2010. Special hauled waste charges increased 20% in 2021 as part of the 2020 rate study. The rates were increased 4% in 2022, 7% in 2023 and 2024, and 9% in 2025. The 2027 budget includes a 4% rate increase in fees.

CITY OF APPLETON 2027 BUDGET
UTILITY REVENUES

STORMWATER UTILITY

Sources of Revenue	2023 Actual	2024 Budget	2024 Projected	2025 Budget	2026 Budget	2027 Budget	% Change
Charges for Service	$ 11,196,530	$ 11,275,000	$ 11,345,000	$ 11,470,097	$ 11,500,160	$ 11,500,160	0.26%
Interest Income	979,980	202,000	202,000	400,000	400,000	94,250	-76.44%
Capital Contributions	540,240	1,622,909	37,270,898	-	-	-	N/A
Other	383,863	332,987	352,987	418,831	289,377		N/A
Total Stormwater Utility	**$ 13,100,613**	**$ 13,432,896**	**$ 49,170,885**	**$ 12,288,928**	**$ 12,189,537**	**$ 11,594,410**	**-5.65%**



Charges for services include all charges for provision of stormwater management and consists of a charge based on equivalent runoff units (ERU). An ERU is defined as 2,368 square feet of impervious area and represents the runoff impact of an average home. The current rate of $175 per ERU took effect on January 1, 2019.

Interest income is earnings on available working cash, required reserve accounts, and funds borrowed for construction pending their expenditure invested in various short- and longer-term investments. Two factors which determine investment income are interest rates and the cash balances available for investment. According to Governmental Accounting Standards Board (GASB) rules, we are required to value all investments at market value ("mark to market"). Although we do not intend to sell any of the investmen ts prior to maturity, we still must record the unrealized gain or loss, which affects interest earnings. The on -going fluctating economic market conditions makes it difficult to project interest income.

Other revenues come from ancillary or nonrecurring activities and customer penalties. The 2024 capital contributions reflects the transfer of bridge infrastructure from the General Fund to the Stormwater Utility.

CITY OF APPLETON 2027 BUDGET
WATER UTILITY
RATE DETAIL

The rates detailed below are the current rates, which went into effect December 31, 2010. The Public Service Commission (PSC) of Wisconsin approves all Water Utility rate increases. An application has been submitted to the PSC for approval of a rate increase anticipated to be effective July 1, 2027.

Quarterly Water Rates

Retail Water:

Meter (Inches)	Water Service	Public Fire	Total
5/8	$ 21.90	$ 14.58	$ 36.48
3/4	21.90	14.58	36.48
1	32.70	36.45	69.15
1 1/4	45.90	54.00	99.90
1 1/2	59.10	72.90	132.00
2	91.80	116.70	208.50
3	147.30	218.70	366.00
4	231.00	364.50	595.50
6	426.00	729.00	1,155.00
8	666.00	1,167.00	1,833.00
10	981.00	1,752.00	2,733.00
12	1,299.00	2,334.00	3,633.00

	Volume Charge *	
	Use (TGal)	Charge
First	500	$ 6.08
Next	4,500	5.49
Over	5,000	4.68

Private Fire Protection Rates:

Connection Size (")	Quarterly Charge
1	$ 8.40
1 1/4	11.10
1 1/2	14.10
2	17.00
3	32.00
4	53.00
6	105.00
8	169.00
10	252.00
12	336.00
14	420.00
16	504.00
Town of Grand Chute	35,384.00
Waverly Sanitary District	9,325.50
Village of Sherwood	4,436.50

Wholesale Water Rates:

	Quarterly Charge		
Meter (Inches)	Town of Grand Chute	Harrison Utilities	Town of Sherwood
6	$ -	$ 426.00	$ 426.00
8	666.00	-	-
Volume Charge *	$ 4.39	$ 4.72	$ 4.76

* Volume charge is applied to volume of water used, measured in thousand gallons (TGal) increments.

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY
RATE DETAIL

The current rates detailed below were implemented on January 1, 2024 as part of a multi-year rate increase plan presented in the 2020 rate study and reviewed annually to meet debt coverage and cash flow needs for operations and capital improvements. The proposed rate adjustment of 4% for 2027 will be presented to Council for approval in October of 2025. If approved, the rate increases will go into effect January 1, 2027.

Sanitary Sewer Rates

Quarterly Service Fee Meter (Inches)	Current Charge	2027 Proposed Charge
5/8	$ 20.00	$ 20.80
3/4	20.00	20.80
1	36.00	37.50
1 1/4	49.50	51.50
1 1/2	63.50	66.00
2	97.50	101.50
3	169.50	176.00
4	269.50	280.00
6	510.50	531.00
8	807.50	840.00

Volume Charge * Use (TGal)	Current Charge	2027 Proposed Charge
All	$ 4.85	$ 4.86

Rates for Quantity/Quality Discharge:

	Current Charge	2027 Proposed Charge
Volume per 1,000 gallons	$ 3.20	$ 3.20
Biochemical Oxygen Demand (BOD) per 100 lbs	45.60	45.60
Total Suspended Solids (TSS) per 100 lbs	15.40	15.40
Phosphorus per 100 lbs	500.40	500.40
Ammonia (TKN) per 100 lbs	177.00	177.00

Sanitary Waste Hauler Fees:

	Current Charge	2027 Proposed Charge
Septic Tank/Portable Toilet Waste per ton	$ 13.75	$ 13.75
Holding Tank Waste per ton	2.40	2.40
Analytical Charge per load	15.25	15.25
Customer Charge per quarter	24.00	24.00

* Volume charge is applied to volume of water used, measured in thousand gallons (TGal) increments.

CITY OF APPLETON 2027 BUDGET
CITY SERVICE INVOICE
EFFECT OF UTILITY RATES ON AVERAGE RESIDENTIAL PROPERTIES

Assumptions:

Rates calculated are based on a meter size of 5/8" or 3/4"

Quarterly Water Charges*:

Residential Users	Average Use (TGal)	Current Rates	2027 Rates No Change
Small	10	$ 97.28	$ 97.28
Average	13	$ 115.52	$ 115.52
Large	15	$ 127.68	$ 127.68

Quarterly Wastewater Charges:**

Residential Users	Average Use (TGal)	Current Rates	2027 Proposed Charge
Small	10	$ 68.50	$ 69.40
Average	13	$ 83.05	$ 83.98
Large	15	$ 92.75	$ 93.70

Quarterly Stormwater Charges: *

Residential Users	ERU's	Current Rates	2027 Rates No Change
N/A	1	$ 43.75	$ 43.75
N/A	1	$ 43.75	$ 43.75
N/A	1	$ 43.75	$ 43.75

Total:

Residential Users	Average Use (TGal)	Current Rates	2027 Proposed Rates
Small	10	$ 209.53	$ 210.43
Average	13	$ 242.32	$ 243.25
Large	15	$ 264.18	$ 265.13

* The quarterly water charges shown here are the current rates as of December 30, 2010.

** The quarterly wastewater charges shown are proposed rates to be effective January 1, 2027.

*** Annual rate of $175.00/ERU took effect January 1, 2019.

CITY OF APPLETON 2027 BUDGET

WATER UTILITY

Utilities Director: Christopher F. Stempa

Deputy Director Utilities: Ryan T. Rice

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

MISSION STATEMENT

The City of Appleton water treatment and distribution systems provide the community with consistently safe and high-quality water, utilizing the full potential of our highly motivated, technically skilled staff. It is our goal to achieve these objectives in a manner that demonstrates integrity, responsibility and economically sound practices.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

WATER TREATMENT

Lake Station Valve and Pump Replacement - During 2026, the City advanced a preliminary design for the Appleton Lake Station Water Intake Facility pump and valve replacement project, including submittal of plans and specifications to the Wisconsin DNR and PSC. The project addresses aging 1960's-vintage low lift pumps, associated isolation and check valves, and deteriorated header valves that are no longer repairable or reliable. Public bidding is anticipated in late 2027, with construction to follow.

Caustic Chemical System Upgrades - The temporary sodium hydroxide system trial was initiated in March 2024 to address system demand following regulatory approval of the Optimized Corrosion Control Treatment (OCCT) plan. Treatment performance data collected over the following two years informed the design of a permanent sodium hydroxide system, which was publicly bid in 2026. Construction is forecasted for the first quarter of 2027.

High Lift Pump Surge Arrestor Repairs - The Cla-Val surge anticipator control valves at the Appleton Water Filtration Plant within the High Lift Pump station serve as combination surge anticipator/pressure relief valve assemblies, intended to protect the discharge header against high pressure excursions. Both units were rebuilt after nearly 25 years of use and are to be replaced in conjunction with the Caustic Chemical System Upgrades project construction in 2027.

Sodium Hypochlorite Bulk Tank Replacement - Construction activities were initiated in February 2026, with the first two bulk storage tanks replaced and commissioned by June 2026. Extended lead times affecting the second pair of tanks pushed final project completion to the Fall 2026.

Matthias Water Tower Recoating - Professional engineering services were contracted during 2026 for inspection and engineering services associated with the 1,000,000-gallon Matthias Water Tower (Fluted Column). Plans and specifications were developed with the public bidding process projected to occur in late 2026 or early 2027. Coating work is anticipated to begin in June 2027.

WATER DISTRIBUTION

Continued replacing public and private lead and galvanized service lines.

Continued testing and replacing meters according to Wisconsin Public Service Commission (PSC) requirements.

Proactively identified and repaired pipe leaks and main breaks.

WATER ADMINISTRATION

Reviewed rate requirements. The utility had a 3.4% rate of return for 2024. The utility is currently authorized for a 6.5% rate of return. A consultant was hired to prepare a rate study and submit an application to the Public Service Commission of Wisconsin (PSC). New rates are expected to be effective July 1, 2027.

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

MAJOR 2027 OBJECTIVES

The Departments of Public Works and Utilities will work together to provide effective and efficient operation of the Water Utility in order to:

Provide water that meets all State and federal water quality standards and regulations, continue to meet WDNR requirements for annual inspections and make any requested corrections.

Advance the construction of the new permanent sodium hydroxide delivery system.

Advance the replacement of three existing 1960's vintage low lift pumps, check valves, and a 36-inch diameter raw water isolation valve at Lake Winnebago Pump Station. This work will restore complete redundancy and the ability to effectively isolate equipment.

Evaluate scope and cost to remove former Ultra Filtration (UF) system from which plans and specifications would be developed as part of a 2028 construction project.

Recoat the interior and exterior of the Matthias water tower which was last painted in 2006.

Complete interior structural repairs and recoat the interior of Oneida water tower which was last painted in 2003.

Respond promptly to main breaks to minimize water loss, property damage, and disruption of service to our customers using criteria established for emergency vs. non-emergency repairs.

Continue reviewing the lead service replacement program to reduce service replacement costs to allow for an aggressive lead service replacement schedule.

Promote the customer portal (Aquahawk) for Sensus meters to allow customers to monitor their own water usage.

Continue replacement of undersized (4" and 6") water mains and those with high main break histories throughout the City as funding allows.

Complete a comprehensive rate study and make formal request to the Public Service Commission of Wisconsin (PSC) to increase rates. The last water rate increase of 10% was implemented on December 31, 2010. The PSC is currently authorizing rates that allow for a 6.5% rate of return. The rate of return for the Water Utility was 3.4% for the year ended 2024.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 23,284,738	$ 22,631,427	$ 21,796,787	$ 21,796,787	21,157,399	-2.93%
Program Expenses							
5310	Administration	8,318,811	8,564,689	8,984,413	9,080,153	8,727,451	-2.86%
5321	Treatment Admin	819,755	833,693	882,856	882,856	965,712	9.38%
5323	Treatment Operations	6,699,104	7,905,675	7,996,709	9,118,623	9,262,503	15.83%
5351	Distribution Admin	936,530	1,002,908	1,219,298	1,219,298	1,377,027	12.94%
5352	Meter Operations	107,062	190,134	461,741	463,641	453,533	-1.78%
5353	Distribution Operations	1,789,833	1,908,313	1,706,288	1,706,288	1,634,885	-4.18%
5325	Treatment Capital	-	(26,440)	3,166,700	3,166,700	2,520,000	-20.42%
5370	Distribution Capital	86,278	25,948	3,006,636	3,473,911	5,315,851	76.80%
TOTAL		$ 18,757,373	$ 20,404,920	$ 27,424,641	$ 29,111,470	$ 30,256,962	10.33%
Expenses Comprised Of:							
Personnel		3,348,395	3,571,773	3,959,115	3,959,115	4,171,995	5.38%
Training & Travel		8,969	11,884	19,850	19,850	22,850	15.11%
Supplies & Materials		2,540,278	2,746,275	3,084,835	3,087,282	3,368,498	9.20%
Purchased Services		5,384,558	6,663,135	8,677,717	12,658,397	9,240,604	6.49%
Miscellaneous Expense		5,870,740	5,976,544	6,298,334	6,298,334	6,019,604	-4.43%
Capital Expenditures		(315,619)	(493,131)	3,327,890	3,342,858	5,394,511	62.10%
Transfers Out		1,920,052	1,928,440	2,056,900	2,056,900	2,053,900	-0.15%
Full Time Equivalent Staff:							
Personnel allocated to programs		36.71	35.00	35.00	35.00	35.81	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Finance Administration **Business Unit 5310**

PROGRAM MISSION

For the benefit of Appleton water consumers, customer billing and financial systems will be maintained in a manner consistent with Wisconsin Public Service Commission (PSC) regulations and Generally Accepted Accounting Principles.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Account for water revenues from various sources and administrative overhead costs such as interest, depreciation, insurance and other miscellaneous expenses.

Maintain customer records and accounting information in compliance with PSC regulations and Generally Accepted Accounting Principles.

Develop the full potential of all employees through seminars, training programs, and continuing education.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Finance Administration **Business Unit 5310**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422400	Miscellaneous State Aids	$ 523,205	$ 423,052	$ -	$ -	$ -
471000	Interest on Investments	750,792	643,016	400,000	400,000	500,000
482001	Unmetered Sales	121	46	-	-	-
482101	Residential Service	8,204,254	8,339,438	8,225,000	8,225,000	8,230,000
482102	Multi-family Service	727,203	785,462	730,000	730,000	780,000
482200	Commercial Service	2,113,756	2,139,814	2,125,000	2,125,000	2,125,000
482300	Industrial Service	879,991	1,076,960	870,000	870,000	870,000
482400	Municipal Service	325,607	365,092	325,000	325,000	325,000
482500	Private Fire Protection	288,704	294,248	295,000	295,000	295,000
482600	Public Fire Protection	1,841,960	1,857,126	1,850,000	1,850,000	1,850,000
482700	Fire Protection Wholesale	196,584	196,582	196,500	196,500	196,500
482800	General Service	70,789	22,001	20,000	20,000	20,000
482900	Sales for Resale	5,407,237	5,450,071	5,425,000	5,425,000	5,425,000
500400	Sale of City Property	2,046	3,083	-	-	-
501500	Rental of City Property	33,061	765	60,000	60,000	10,000
501600	Lease Revenue	156,091	198,201	188,000	188,000	59,500
502100	Capital Contributions	1,256,415	279,525	660,000	660,000	-
503000	Damage to City Property	5,401	19,593	4,000	4,000	4,000
503500	Other Reimbursements	3,138	3,574	4,000	4,000	3,500
507000	Unmetered Svc - Municipal	7,134	1,836	7,000	7,000	4,000
507100	Customer Penalty	83,681	92,082	83,000	83,000	83,000
507200	Water Misc Revenue	5,589	4,900	4,500	4,500	4,500
507300	Water Revenue - Sewer	126,512	116,944	112,000	112,000	117,000
507700	Income from Admin Fee	4,040	3,600	4,000	4,000	4,000
507900	Private Hydrant Testing	15,541	15,007	15,000	15,000	15,000
508300	Emergency Water Turnoff	666	501	500	500	500
591100	Premium on Debt Issue	255,220	298,908	193,287	193,287	235,899
	Total Revenue	$ 23,284,738	$ 22,631,427	$ 21,796,787	$ 21,796,787	$ 21,157,399
	Expenses					
610100	Regular Salaries	$ 152,118	$ 139,969	$ 157,831	$ 157,831	$ 159,337
610500	Overtime Wages	2,283	6,818	-	-	-
615000	Fringes	17,665	136,684	56,240	56,240	62,865
620100	Training/Conferences	1,330	-	-	-	-
630100	Office Supplies	-	-	-	-	500
630400	Postage/Freight	21,164	23,745	27,500	27,500	28,875
632002	Outside Printing	3,694	4,805	7,500	7,500	7,500
640100	Accounting/Audit Fees	13,825	14,929	15,300	15,300	15,450
640203	Regulatory Fees	24,899	23,061	25,000	25,000	25,000
640300	Bank Service Fees	12,294	12,437	17,000	17,000	14,000
640400	Consulting Services	-	4,260	5,000	100,740	5,000
641300	Utilities	88,566	86,801	90,000	90,000	90,000
642400	Software Support	10,853	20,328	17,958	17,958	20,500
650100	Insurance	179,328	185,868	212,850	212,850	224,920
660100	Depreciation Expense	4,662,538	4,780,236	5,050,000	5,050,000	5,050,000
662300	Uncollectable Accounts	(2,756)	1,121	5,000	5,000	5,000
672000	Interest Payments	1,106,574	994,982	1,087,781	1,087,781	822,594
673000	Debt Issuance Costs	7,000	125,196	100,000	100,000	100,000
675100	Gain/Loss on Refund	97,384	75,009	55,553	55,553	42,010
681500	Software Acquistion	24,001	14,906	-	-	-
689900	Other Capital Outlay	(24,001)	(14,906)	-	-	-
791100	Transfer Out - General	1,920,052	1,928,440	2,053,900	2,053,900	2,053,900
	Total Expense	$ 8,318,811	$ 8,564,689	$ 8,984,413	$ 9,080,153	$ 8,727,451

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Postage/Freight	
City Service invoice postage	$ 28,400
Box rental & caller service fees	475
	$ 28,875
Software Support	
Utility billing module	$ 14,350
Enterprise asset management module	6,150
	$ 20,500
Transfer Out - General	
Payment in lieu of tax	$ 1,867,000
Administration fee	186,900
	$ 2,053,900
Regulatory Fees	
PSC assessment	$ 25,000
	$ 25,000

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Treatment Administration **Business Unit 5321**

PROGRAM MISSION

For the benefit of the Water Filtration Operations Staff, Water Utility Managers will provide administrative support and mentoring to employees to ensure all aspects of water treatment will meet State and federal compliance.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategy #2: "Encourage active community participation and involvement."

Objectives:

Maintain records necessary for compliance with State and federal organizations.

Maintain maintenance records for equipment, procurement of chemicals, training and safety schedules, operating expenses and project status.

Maintain financial records as they apply to the treatment plant.

Develop, engage, and retain a skilled workforce through seminars, training programs, continuing education, and career advancement opportunities that build institutional knowledge and support long-term operational reliability.

Major changes in Revenue, Expenditures or Programs:

The 2027 budget reflects the addition of Infrastructure and Asset Management Specialist position. This position will be shared with the Water Utility and will work one day per week at the Water Treatment Facility. This position fills a critical gap in financially sustainable infrastructure reinvestment planning that directly supports the department's long-term operational and capital performance including sustained regulatory compliance. The budget reflects .8 FTE labor and fringe costs for this position. This budget also includes expenses for computer equipment and cell phone for this position.

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Treatment Administration **Business Unit 5321**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
610100	Regular Salaries	$ 308,135	$ 332,121	$ 337,023	$ 337,023	$ 365,430
610400	Call Time	373	5,983	-	-	-
610500	Overtime Wages	3,095	1,456	2,934	2,934	3,022
610800	Part-Time Wages	-	-	1,957	1,957	2,011
615000	Fringes	445,083	447,677	442,938	442,938	514,641
620100	Training/Conferences	5,674	10,408	17,000	17,000	17,000
620400	Tuition Fees	-	-	-	-	3,000
630100	Office Supplies	1,244	1,203	3,000	3,000	1,500
630300	Memberships & Licenses	11,495	12,976	12,500	12,500	12,700
630400	Postage/Freight	541	330	1,000	1,000	1,000
630500	Awards & Recognition	210	210	210	210	210
630700	Food & Provisions	296	315	280	280	280
632001	City Copy Charges	2,140	2,148	2,400	2,400	2,400
632002	Outside Printing	7,531	3,266	5,000	5,000	5,000
632700	Miscellaneous Equipment	750	2,541	16,000	16,000	2,000
640400	Consulting Services	19,287	-	20,000	20,000	25,000
640800	Contractor Fees	2,238	1,329	3,050	3,050	1,100
641200	Advertising	655	50	500	500	500
641300	Utilities	9,905	10,510	9,950	9,950	4,730
642501	CEA Operations/Maint.	122	190	1,251	1,251	1,584
642502	CEA Depreciation/Replace.	981	980	2,863	2,863	2,604
791400	Transfer Out-Capital	-	-	3,000	3,000	-
	Total Expense	$ 819,755	$ 833,693	$ 882,856	$ 882,856	$ 965,712

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Consulting Services

Confined space procedure development	$ 15,000
Filter media assessment	10,000
Softener coating repairs	12,500
Misc consulting services	10,000
	$ 47,500

Training/Conferences

ACE national conference	$ 8,000
State conference	4,000
Other training to meet continuing education requirements	5,000
	$ 17,000

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Treatment Operations **Business Unit 5323**

PROGRAM MISSION

For the benefit of Appleton water consumers, we will provide potable water so that customers are furnished an adequate volume of the safest, highest quality water available.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Comply with all State and federal standards.

Supply the public with safe, high-quality water in sufficient quantities to support the needs of our customers.

Major changes in Revenue, Expenditures or Programs:

Contractor Fees and Consulting Services include funding to paint the Matthias Water Tower and conduct necessary structural repairs and recoating of the Oneida Tower.

The chemical budget was increased by 12% to account for supply chain uncertainty experienced during 2026.

The Equipment Repair & Maintenance budget includes $80,000 to replace one of the existing Lindbergh Standpipe pumps to match the capacity specifications of the newer redundant pump. The unit targeted for replacement is energy inefficient, does not presently satisfy operational targets to meet distribution system demand needs, and does not provide true redundancy.

The budget includes additional safety-related expenditures necessary to support the continued safe and reliable operation and maintenance of the water treatment facility. These costs address employee protection, risk reduction, and regulatory compliance. Key items include upgrades to confined space and fall protection systems, lock-out tag-out supplies, safety helmets, and pipe identification labeling. These investments are critical to maintaining a safe work environment, ensuring compliance with OSHA and DNR standards, and minimizing operational risks to both employees and the public.

The shop supplies and tools budget includes $44,200 for various laboratory equipment replacement and upgrades.

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Treatment Operations **Business Unit 5323**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
610200	Labor Pool Allocations	$ 747,669	$ 768,496	$ 873,473	$ 873,473	$ 889,838
610400	Call Time Wages	3,317	2,400	2,200	2,200	2,200
610500	Overtime Wages	66,028	42,689	41,395	41,395	42,799
630600	Building Maint./Janitorial	3,903	3,340	4,000	4,000	4,000
630901	Shop Supplies	8,287	11,776	10,000	10,000	14,500
630902	Tools & Instruments	1,965	13,518	8,500	8,500	49,200
631000	Chemicals	2,079,004	2,150,861	2,299,000	2,299,000	2,581,675
631603	Other Misc. Supplies	12,519	17,171	12,000	12,000	15,000
632101	Uniforms	3,317	7,900	6,600	6,600	10,500
632200	Gas Purchases	15,178	24,223	20,800	20,800	41,600
632300	Safety Supplies	11,235	11,766	31,600	31,600	18,100
632400	Medical/Lab Supplies	57,092	46,786	35,300	35,300	52,000
632601	Repair Parts	23,389	63,279	38,700	38,700	52,000
632700	Miscellaneous Equipment	47,344	101,654	11,000	11,000	26,000
639000	Loss on Obsolete Inventory	-	-	-	-	10,655
640400	Consulting Services	17,603	700,678	97,500	97,500	37,500
640700	Solid Waste/Recycling	(840)	5,819	3,924	3,924	1,500
640800	Contractor Fees	288,082	115,828	549,750	1,455,941	1,328,550
641300	Utilities	2,945,750	3,286,724	3,426,915	3,426,915	3,529,260
641600	Building Repairs & Maint.	-	-	25,000	25,000	25,000
641800	Equipment Repairs & Maint.	27,493	187,265	40,000	255,723	116,500
642000	Facilities Charges	271,269	247,771	309,579	309,579	300,567
642400	Software Support	21,524	31,006	58,500	58,500	28,500
642501	CEA Operations/Maint.	4,378	5,347	6,450	6,450	6,336
642502	CEA Depr./Replacement	15,437	18,218	18,273	18,273	15,623
643200	Lab Fees	11,860	18,469	24,775	24,775	21,100
644000	Snow Removal Services	5,560	1,505	8,740	8,740	8,740
645400	Grounds Repair & Maint.	6,143	5,810	16,660	16,660	17,160
659900	Other Contracts/Obligation	15,047	15,376	16,075	16,075	16,100
689900	Other Capital Outlay	(10,449)	-	-	-	-
	Total Expense	$ 6,699,104	$ 7,905,675	$ 7,996,709	$ 9,118,623	$ 9,262,503

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Contractor Fees	
Equipment certifications	$ 3,000
Equipment inspections	23,550
Cathodic protection	6,000
Lake intake inspection & grills	110,000
Oneida tower repairs & coating	35,000
Matthias tower coating	1,000,000
Clearwell leak injection	20,000
Softener coating repairs	125,000
Hach field instrument contract	6,000
	$ 1,328,550
Consulting Services	
Pump vibration analysis	$ 7,000
Oneida tower repairs & coating	5,500
Softener coating repairs	15,000
Misc consulting	2,500
	$ 30,000
Safety Supplies	
Safety & protection supplies	$ 6,600
Safety standards reference materials	1,000
General safety needs	10,000
Gas equipment caibrations	500
	$ 18,100
Gas Purchases	
Fuel for generators	$ 41,600
	$ 41,600
Equipment Repair & Maintenance	
Pump repairs	$ 10,000
Lindbergh standpipe pump	80,000
Misc repair parts	26,500
	$ 116,500
Building Repair & Maintenance	
Misc Repairs	$ 25,000
	$ 25,000
Other Contracts/Obligation	
Water user fee	$ 10,000
Tier 2 emergency management fee	1,100
Sediment truck service by City staff	5,000
	$ 16,100
Miscellaneous Equipment	
UVT analyzer	$ 8,500
SCADA desk sets	4,000
Radio equipment	2,500
Miscellaneous equipment	11,000
	$ 26,000

Repair Parts	
Valves & actuators	$ 15,000
Pumping & other parts	12,500
UV replacement parts	12,500
Misc repair parts	12,000
	$ 52,000
Medical/Lab Supplies	
Lab supplies	$ 28,000
Testing supplies	14,000
DI Tank re-beds	10,000
	$ 52,000
Lab Fees	
DBPR-2 testing	$ 10,500
Inorganic testing	600
VOC & TOC testing	2,800
Flouride	600
Required routine testing	6,600
	$ 21,100
Software Support	
Rockwell Tech Connect	$ 10,000
Hach Lab Instrumentation	3,500
Regulatory Reporting Software	15,000
	$ 28,500
Chemicals	
Ammonia	$ 33,000
Carbon dioxide	82,500
Phosphoric acid	79,200
Ferric sulfate	486,000
Fluoride	45,000
Lime	825,000
Sodium hydroxide	19,200
Permanganate	550,000
Powder activated carbon	93,500
Softener polymer	42,900
ACH	96,000
Sodium hypochlorite	214,500
Softener salt	7,875
Other chemicals	7,000
	$ 2,581,675
Tools & Instruments	
4 Place analytical balance	$ 11,000
Refrigerate/heat circulating bath	12,000
Lab meters	9,500
TDS oven	4,200
Misc tools	12,500
	$ 49,200
Other Misc Supplies	
Reagents field instrumentation	$ 14,000
Misc supplies	1,000
	$ 15,000

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Distribution Administration **Business Unit 5351**

PROGRAM MISSION

Provide administrative services to meet the needs of our customers.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Maintain accurate records of repairs and maintenance to the system and ensure completeness of all information submitted annually to the Public Service Commission.

Continue practicing proper safety procedures when replacing lead and galvanized services.

Maintain accurate records of all valves, services, and hydrants to simplify reporting to the Public Service Commission and ensure integrity of our records.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Distribution Administration **Business Unit 5351**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
610100	Regular Salaries	$ 272,402	$ 299,385	$ 431,596	$ 431,596	$ 379,274
610400	Call Time Wages	3,640	2,216	3,500	3,500	3,500
610500	Overtime Wages	(16)	2,624	3,500	3,500	3,500
610800	Part-Time Wages	-	-	-	-	-
615000	Fringes	512,096	553,201	604,143	604,143	630,290
620100	Training/Conferences	1,340	1,475	2,850	2,850	2,850
630100	Office Supplies	527	595	750	750	750
630300	Memberships & Licenses	964	551	980	980	800
630400	Postage/Freight	2,306	1,724	2,000	2,000	2,000
630500	Awards & Recognition	614	557	665	665	665
630600	Building Maint/Janitorial	3,992	2,144	-	-	-
630901	Shop Supplies	407	949	2,000	2,000	2,000
631603	Other Misc. Supplies	-	3,594	5,000	5,000	5,000
632000	Printing & Reproduction	1,847	5,343	3,600	3,600	4,600
632102	Protective Clothing	917	217	1,600	1,600	1,400
632200	Gas Purchases	153	213	300	300	300
632300	Safety Supplies	634	1,604	1,700	1,700	2,000
632400	Medical/Lab Supplies	304	287	350	350	350
632700	Miscellaneous Equipment	368	5,295	4,000	4,000	4,000
640400	Consulting Services	-	2,036	25,000	25,000	200,000
641300	Utilities	53,412	54,776	65,785	65,785	66,790
642000	Facilities Charges	22,515	24,191	23,677	23,677	23,082
642400	Software Support	16,510	14,942	19,500	19,500	19,500
642501	CEA Operations/Maint.	2,538	14,190	3,435	3,435	3,168
642502	CEA Depreciation/Replace.	3,146	3,157	4,867	4,867	5,208
645100	Laundry Services	-	-	2,000	2,000	2,000
659900	Other Contracts/Obligation	35,914	7,642	6,500	6,500	14,000
	Total Expense	$ 936,530	$ 1,002,908	$ 1,219,298	$ 1,219,298	$ 1,377,027

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Software Support	
GPS	$ 7,500
Leak Detection	10,000
Bulk water	2,000
	$ 19,500

Consulting Services	$ 200,000
Pressure Zone/Distribution Model	$ 200,000

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Meter Operations & Maintenance **Business Unit 5352**

PROGRAM MISSION

The department reads, maintains and upgrades meters for the benefit of all users of the system.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Ensure commercial and residential meters are the proper size and type when installing new meters.

Continue to monitor the cross connection program to prevent illegal connections into the City water system.

Promote the customer portal and educate customers on the use and benefits of the portal.

Major changes in Revenue, Expenditures or Programs:

Increase in meter purchases due to aging system and batteries being completely depleted in ~5% of our meters.

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Meter Operations & Maintenance **Business Unit 5352**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610200 Labor Pool Allocations	$ 76,926	$ 113,149	$ 93,908	$ 93,908	$ 191,694
610400 Call Time Wages	150	975	200	200	1,600
610500 Overtime Wages	2,137	2,836	4,200	4,200	4,450
620100 Training/Conferences	625	-	-	-	-
630901 Shop Supplies	5,330	4,932	12,400	12,400	12,400
630902 Tools & Instruments	-	7	200	200	-
631100 Paint & Supplies	14	-	-	-	-
632601 Repair Parts	15	164	1,500	1,500	1,000
632700 Miscellaneous Equipment	8,221	14,304	263,900	265,800	159,538
640800 Contractor Fees	7,300	238	-	-	-
641800 Equipment Repairs & Maint.	-	-	3,000	3,000	3,100
642400 Software Support	(446)	(1,200)	71,375	71,375	71,375
642501 CEA Operations/Maint.	8,446	6,190	11,058	11,058	8,376
642503 CEA Capital	(1,656)	-	-	-	-
680401 Machinery & Equipment	-	48,539	-	-	-
Total Expense	$ 107,062	$ 190,134	$ 461,741	$ 463,641	$ 453,533

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Misc Equipment

Meters	$ 159,038
Pressure gauges	500
	$ 159,538

Software Support

Sensus meter hosting fees	$ 32,625
NCC Group (previously Iron Mountain)	750
Aquahawk	38,000
	$ 71,375

CITY OF APPLETON 2027 BUDGET
WATER UTILITY
Distribution Operations and Maintenance **Business Unit 5353**

PROGRAM MISSION

The department maintains the distribution mains, services, hydrants and valves to keep the system operating, reduce treated water loss and comply with PSC requirements.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Respond promptly to main breaks to minimize water loss, reduce property damage and lessen disruption of service to customers.

Meet the Public Service Commission requirements with a preventive maintenance and general upkeep schedule.

Monitor the cross connection program and the lead replacement program.

Continue with the leak detection program to identify pipe leaks and reduce the amount of water loss within the system.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Distribution Operations and Maintenance **Business Unit 5353**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610200 Labor Pool Allocations	$ 609,275	$ 587,246	$ 672,399	$ 672,399	$ 675,704
610400 Call Time Wages	13,050	16,800	16,650	16,650	17,300
610500 Overtime Wages	34,683	49,389	43,100	43,100	48,700
630800 Landscape Supplies	3,438	2,070	4,100	4,100	4,100
630901 Shop Supplies	3,562	7,207	6,600	6,600	8,350
630902 Tools & Instruments	484	406	1,600	1,600	1,350
631100 Paint & Supplies	11,668	11,745	14,100	14,100	14,100
632200 Gas Purchases	-	-	200	200	200
632500 Construction Materials	43,960	46,215	55,100	55,100	57,100
632601 Repair Parts	100,950	102,507	127,000	127,000	127,000
632700 Miscellaneous Equipment	84,760	29,675	22,300	22,300	22,300
632800 Signs	115	-	-	-	-
640800 Contractor Fees	756,049	694,899	307,650	307,650	277,800
641500 Tipping Fees	164	-	4,000	4,000	4,000
642501 CEA Operations/Maint.	252,697	399,185	431,489	431,489	376,881
689900 Other Capital Outlay	(125,022)	(39,031)	-	-	-
Total Expense	$ 1,789,833	$ 1,908,313	$ 1,706,288	$ 1,706,288	$ 1,634,885

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Repair Parts	
Fittings, clamps, pipe, etc. for main/valve break repair	$ 22,000
Valves, sleeves, boxes, pipe & connectors for service laterals/curbs	70,000
Hydrant repair parts	35,000
	$ 127,000

Miscellaneous Equipment	
Barricades & cones	$ 5,500
Cordless tools/batteries	1,100
Hydrant buddy/saw/blades	6,000
Trash pump	2,000
Gauges	200
RP Valve assembly & parts	4,150
Hoses and flushers	750
Compact listening devices	2,600
	$ 22,300

Contractor Fees	
Patch program	$ 180,000
Contractor services for main/valve break & repair	20,000
Excavation permits	43,300
Warning lights	500
Hydrant painting	34,000
	$ 277,800

Construction Materials	
Concrete	$ 2,100
Slurry	10,000
Gravel	22,000
Asphalt	14,000
Clear stone	9,000
	$ 57,100

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Distribution Capital Improvements **Business Unit 5370**

PROGRAM MISSION

For the health and safety of the community, the department will identify, plan, design, prepare bid specifications, and manage construction contracts to replace failing or inadequate water mains, hydrants, and services, to improve system reliability, prevent system failures, reduce damage to other related infrastructure, and extend water service to accommodate new growth areas.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Implement the water main program.

Continue to coordinate water capital projects with other capital improvement projects.

Evaluate the needs of the system and prepare a five-year plan to reflect those needs.

Replace some undersized 4-inch mains per DNR water audit.

Relocate water main for the I-41 project between Ballard Rd and STH 441 interchanges, in coordination with WisDOT.

Support and document the replacement of private lead and galvanized steel water laterals to protect public health, improve water quality, and ensure regulatory compliance.

The following are 2027 CIPs:

	2027 Budget	Page
Watermain Program	$ 5,315,851	Projects, pg. 636
	$ 5,315,851	

Major changes in Revenue, Expenditures or Programs:

The Distribution Capital Improvements budget request includes $262,500 to fund a grant program to assist private property owners with replacing lead or galvanized steel water laterals. As proposed, a City grant would cover 25% of replacement costs using water utility dollars, contingent on Public Service Commission approval to apply utility funds to private-side laterals and also contingent on securing a loan through the Wisconsin State Drinking Water Loan Program to cover an additional 50% of costs. Property owners would be responsible for the remaining 25%.

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Distribution Capital Improvements **Business Unit 5370**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
610100	Regular Salaries	$ 70,520	$ 58,198	$ 160,428	$ 160,428	$ 164,340
610400	Call Time Wages	221	324	500	500	500
610500	Overtime Wages	6,696	1,136	9,000	9,000	9,000
610800	Part-Time Wages	842	-	-	-	-
630901	Shop Supplies	105	148	-	-	-
632503	Other Materials	161	8	-	-	-
632601	Repair Parts	1,590	-	-	-	-
632800	Signs	-	-	-	-	-
640203	Regulatory Fees	1,622	-	-	-	-
640400	Consulting Services	11,491	17,559	10,000	55,000	10,000
642501	CEA Operations/Maint.	-	(28,317)	8,818	8,818	7,500
680905	Water Mains	2,943,810	3,799,517	2,817,890	3,240,165	5,124,511
689900	Other Capital Outlay	(2,950,780)	(3,822,625)	-	-	-
	Total Expense	$ 86,278	$ 25,948	$ 3,006,636	$ 3,473,911	$ 5,315,851

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

	Street	From	To	Water Utility
Labor Pool				173,840
CEA				7,500
Miscellaneous	Permit; Misc.Fees; Training; Testing Mat'l; NOI, Railroad, Water Usage, County			10,000
	Subtotal			**10,000**
New Construction				
	Easement (s/o CN Railway)	Perkins St	Driscoll St	79,000
	Edgewood Dr (CTH JJ)	Sommers Dr, 600' w/o	Haymeadow Ave, 100' w/o	297,500
	Subtotal			**376,500**
Reconstruction	Graceland Ave	Randall St	Grant St	439,302
(not related to paving)	Lead Replacement Program			262,500
	Rail Rd	John St	Kensington St	951,000
	Rankin St (maint mat)	Brewster St (390' s/o)	Grant St	380,000
	Roemer Rd	Northland Ave	Capital Dr	997,000
	Subtotal			**3,029,802**
Reconstruction				
(prior to next year's paving)	Bartell Dr	Prospect Ave	Pine St	424,722
	Commercial St	Drew St	Union St	15,000
	Driscoll St	Prospect Ave	WI Central RR	389,000
	Franklin St	Division St	Drew St	415,000
	Pine St	Prospect Ave	Bartell St	459,487
	Roosevelt St	Oneida St	Morrison St	15,000
	Subtotal			**1,718,209**
Total Water Main Construction				**$5,315,851**

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Treatment Capital Improvements **Business Unit 5325**

PROGRAM MISSION

For the benefit of Appleton water consumers, we will provide necessary improvements to all Water Filtration facilities, structures, and equipment so that high quality water is produced to meet current and future needs in a cost-effective manner.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Ensure the integrity of Appleton water for all customers.

The following are 2027 CIPs:

	2027 Budget	Page
Fall Protection for Filter Media	$ 120,000	Projects, pg. 667
Lake Station Valvue and Pump Replacement	2,000,000	Projects, pg. 683
MCC/Drive UV Pump Replacement	150,000	Projects, pg. 681
Water Pre-treatment Diffuser Pipe Replacement	175,000	Projects, pg. 685
Ultrafiltration Process Disconnection & Removal	75,000	Projects, pg. 686
	$ 2,520,000	

Major changes in Revenue, Expenditures or Programs:

The budget for this program varies from year to year based on the capital needs of the utility.

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

Treatment Capital Improvements **Business Unit 5325**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
640400	Consulting Services	$ 172,434	$ 68,611	$ 464,500	$ 464,500	$ 101,250
640800	Contractor Fees	-	332,114	2,192,200	2,192,200	2,148,750
659900	Other Contracts/Obligation	744	52,366	-	-	-
680300	Buildings	761,036	23,271	80,000	80,000	-
680401	Machinery & Equipment	42,420	-	410,000	410,000	270,000
681500	Software Acquisition	-	-	20,000	20,000	-
689900	Other Capital Outlay	(976,634)	(502,802)	-	-	-
	Total Expense	$ -	$ (26,440)	$ 3,166,700	$ 3,166,700	$ 2,520,000

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Consulting Services

Pre-treatment diffuser pipe replacement	$ 26,250
Ultrafiltration Process Discon & Remove	75,000
	$ 101,250

Contractor Fees

Pre-treatment diffuser pipe replacement	$ 148,750
Lake Station valve and pump	2,000,000
	$ 2,148,750

Machinery & Equipment

Fall protection for filter media	$ 120,000
MCC/Drive UV pump replacement	150,000
	$ 270,000

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
422400	Miscellaneous State Aids	523,205	423,052	-	-	-	-
470500	General Interest	285	71	96	-	-	-
471000	Interest on Investments (Loss)	750,507	642,947	7,910	400,000	400,000	500,000
482001	Unmetered Sales	121	46	-	-	-	-
482101	Residential Service	8,204,254	8,339,438	2,771,727	8,225,000	8,225,000	8,230,000
482102	Multi-family Service	727,203	785,462	47,066,966	730,000	730,000	780,000
482200	Commercial Service	2,113,756	2,139,815	327,944,861	2,125,000	2,125,000	2,125,000
482300	Industrial Service	879,991	1,076,961	2,920,427	870,000	870,000	870,000
482400	Municipal Service	325,607	365,093	46,911,814	325,000	325,000	325,000
482500	Private Fire Protection	288,704	294,248	108,145	295,000	295,000	295,000
482600	Public Fire Protection	1,841,960	1,857,126	635,614	1,850,000	1,850,000	1,850,000
482700	Fire Protection Wholesale	196,584	196,583	49,146	196,500	196,500	196,500
482800	General Service	70,789	22,001	1,713	20,000	20,000	20,000
482900	Sales for Resale	5,407,237	5,450,071	1,795,374	5,425,000	5,425,000	5,425,000
500400	Sale of City Property	2,046	3,083	1,447	-	-	-
501500	Rental of City Property	33,061	766	610	60,000	60,000	10,000
501600	Lease Revenue	156,092	198,201	99,095	188,000	188,000	59,500
502100	Capital Contributions	1,256,415	279,525	-	660,000	660,000	-
503000	Damage to City Property	5,401	19,594	(423,527,161)	4,000	4,000	4,000
503500	Other Reimbursements	3,139	3,574	-	4,000	4,000	3,500
507000	Unmetered Svc - Municipal Svc	7,134	1,837	-	7,000	7,000	4,000
507100	Customer Penalty	83,681	92,082	26,475	83,000	83,000	83,000
507200	Water Misc. Revenue (turn-on)	5,589	4,900	945	4,500	4,500	4,500
507300	Water Revenue-Sewer Billing	126,512	116,945	-	112,000	112,000	117,000
507700	Income from Admin. Fee	4,040	3,600	1,380	4,000	4,000	4,000
507900	Private Hydrant Testing	15,541	15,007	160	15,000	15,000	15,000
508300	Emergency Water Turnoff	667	502	-	500	500	500
591100	Premium on Debt Issue	255,221	298,908	-	193,287	193,287	235,899
	TOTAL PROGRAM REVENUES	23,284,742	22,631,438	6,816,744	21,796,787	21,796,787	21,157,399
	Personnel						
610100	Regular Salaries	541,065	688,292	249,026	926,150	926,150	719,225
610200	Labor Pool Allocations	1,542,127	1,510,299	496,421	1,782,946	1,782,946	2,086,088
610299	Capitalized Labor	(123,288)	(140,158)	-	-	-	-
610400	Call Time Wages	20,752	28,698	13,416	23,050	23,050	25,100
610500	Overtime Wages	114,906	106,948	44,514	104,129	104,129	111,471
610800	Part-Time Wages	1,354	-	-	1,957	1,957	2,011
611000	Other Compensation	16,616	12,660	4,194	17,562	17,562	20,304
611400	Sick Pay	14,582	688	-	-	-	-
611500	Vacation Pay	245,437	226,784	67,407	-	-	-
615000	Fringes	1,035,600	1,090,202	374,785	1,103,321	1,103,321	1,207,796
615099	Capitalized Fringe	(32,389)	(41,295)	-	-	-	-
617000	Pension Expense	(60,889)	72,054	-	-	-	-
617100	OPEB Expense	32,522	16,601	-	-	-	-
	TOTAL PERSONNEL	3,348,395	3,571,773	1,249,763	3,959,115	3,959,115	4,171,995
	Training~Travel						
620100	Training/Conferences	8,969	11,884	3,134	19,850	19,850	19,850
620400	Tuition Fees	-	-	-	-	-	3,000
	TOTAL TRAINING / TRAVEL	8,969	11,884	3,134	19,850	19,850	22,850
	Supplies						
630100	Office Supplies	1,770	1,798	697	3,750	3,739	2,750
630300	Memberships & Licenses	12,459	13,526	9,643	13,480	13,480	13,500
630400	Postage/Freight	24,010	25,799	10,421	30,500	30,500	31,875
630500	Awards & Recognition	824	767	-	875	875	875
630600	Building Maint./Janitorial	7,895	5,484	1,099	4,000	4,000	4,000
630700	Food & Provisions	296	315	24	280	280	280
630801	Topsoil, Sand, Gravel	3,438	1,240	-	4,000	4,000	4,000
630803	Seed, Fertilizer	-	830	422	100	100	100
630901	Shop Supplies	17,420	25,013	5,604	31,000	31,000	37,250
630902	Tools & Instruments	2,449	13,932	726	10,300	10,300	50,550
631000	Miscellaneous Chemicals	4,068	5,719	1,297	7,000	7,000	7,000
631007	Sodium Hypochlorite	132,959	133,136	39,686	195,000	195,000	214,500
631009	Carbon Dioxide	69,301	69,427	18,006	75,000	75,000	82,500
631010	Powder Activated Carbon	34,727	125,754	16,214	85,000	85,000	93,500
631011	Ferric Sulfate	399,989	351,053	87,257	405,000	405,000	486,000
631012	Hydrofluosilicic Acid	30,955	36,178	8,962	37,500	37,500	45,000
631013	Lime	723,922	755,821	178,687	750,000	750,000	825,000
631014	Polyphosphate	9,977	-	-	-	-	-
631015	Aqua Ammonia	27,714	25,461	5,978	30,000	30,000	33,000
631016	Sodium Hydroxide	16,432	18,854	2,787	16,000	16,000	19,200
631017	Potassium Permanganate	462,185	457,697	86,228	500,000	500,000	550,000
631018	ACH	70,960	69,092	15,216	80,000	80,000	96,000
631020	Polymer	32,086	33,379	16,931	39,000	39,000	42,900

CITY OF APPLETON 2027 BUDGET
WATER UTILITY

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
631021	Softener Salt	6,372	6,200	6,473	7,500	7,500	7,875
631023	Phosphoric Acid	56,928	63,091	14,823	72,000	72,000	79,200
631100	Paint & Supplies	11,683	11,746	647	14,100	14,100	14,100
631603	Other Misc. Supplies	12,519	20,765	579	17,000	17,000	20,000
632001	City Copy Charges	2,153	2,166	110	3,000	3,000	3,000
632002	Outside Printing	13,059	13,394	5,274	15,500	15,500	16,500
632101	Uniforms	3,317	7,900	2,445	6,600	6,600	10,500
632102	Protective Clothing	917	217	-	1,600	1,600	1,400
632200	Gas Purchases	15,332	24,436	13,354	21,300	21,300	42,100
632300	Safety Supplies	11,869	13,370	12,439	33,300	33,858	20,100
632400	Medical/Lab Supplies	57,396	47,073	17,007	35,650	35,650	52,350
632502	Concrete	-	1,852	-	2,000	2,000	2,000
632503	Other Materials	381	50	-	100	100	100
632504	Slurry	6,665	-	-	10,000	10,000	10,000
632505	Gravel	20,355	22,240	7,324	22,000	22,000	22,000
632507	Asphalt	9,093	13,232	692	12,000	12,000	14,000
632509	Clear Stone	7,626	8,848	3,148	9,000	9,000	9,000
632601	Repair Parts	125,944	165,953	88,332	167,200	167,200	180,000
632700	Miscellaneous Equipment	92,718	153,467	108,785	317,200	319,100	213,838
632800	Signs	115	-	-	-	-	-
639000	Loss on Obsolete Inventory	-	-	-	-	-	10,655
	TOTAL SUPPLIES	2,540,278	2,746,275	787,317	3,084,835	3,087,282	3,368,498
	Purchased Services						
640100	Accounting/Audit Fees	13,825	14,929	-	15,300	15,300	15,450
640203	Regulatory Fees	26,521	23,061	-	25,000	25,000	25,000
640300	Bank Service Fees	12,294	12,437	1,275	17,000	17,000	14,000
640400	Consulting Services	220,814	790,620	36,020	622,000	1,228,705	393,750
640700	Solid Waste/Recycling Pickup	(840)	5,819	1,010	3,924	3,924	1,500
640800	Contractor Fees	1,039,409	1,146,519	1,135,266	3,052,650	5,614,690	3,756,200
641200	Advertising	655	50	50	500	500	500
641301	Electric	600,525	655,403	212,955	639,250	639,250	683,302
641302	Gas	112,277	137,904	109,543	167,880	167,880	220,142
641303	Water	111,586	108,728	36,647	116,560	116,560	116,763
641304	Sewer	15,149	27,637	10,155	27,700	27,700	33,008
641306	Stormwater	26,551	28,085	7,815	27,510	27,510	29,035
641307	Telephone	10,780	11,918	1,786	9,750	9,750	6,030
641308	Cellular Phones	6,667	6,722	3,019	14,000	14,000	12,500
641399	Other Utilities	2,291,335	2,462,329	675,137	2,590,000	2,590,000	2,590,000
641500	Tipping Fees	164	-	-	4,000	4,000	4,000
641800	Equipment Repairs & Maint.	18,619	187,679	231,912	68,000	283,723	144,600
642000	Facilities Charges	293,784	271,962	70,639	333,256	333,256	323,649
642400	Software Support	43,759	65,161	91,506	167,333	167,333	139,875
642501	CEA Operations/Maint.	154,088	181,161	-	190,959	190,959	166,894
642502	CEA Depreciation/Replace.	220,636	291,469	-	297,545	297,545	260,386
642503	CEA Capital	(88,635)	(53,491)	-	-	-	-
643200	Lab Fees	11,860	18,469	6,492	24,775	24,775	21,100
644000	Snow Removal Services	5,559	1,505	1,279	8,740	8,740	8,740
645100	Laundry Services	-	-	875	2,000	2,000	2,000
645400	Grounds Repair & Maintenance	6,143	5,810	-	16,660	16,660	17,160
650100	Insurance	110,928	113,064	-	133,775	133,775	224,920
650102	Injuries/Damages Insurance	68,400	72,804	-	79,075	79,075	-
659900	Other Contracts/Obligation	51,705	75,381	39,681	22,575	618,787	30,100
	TOTAL PURCHASED SVCS	5,384,558	6,663,135	2,673,062	8,677,717	12,658,397	9,240,604
	Miscellaneous Expense						
660100	Depreciation Expense	4,662,538	4,780,236	-	5,050,000	5,050,000	5,050,000
662300	Uncollectable Accounts	(2,756)	1,121	-	5,000	5,000	5,000
672000	Interest Payments	1,106,574	994,982	-	1,087,781	1,087,781	822,594
673000	Debt Issuance Costs	7,000	125,196	-	100,000	100,000	100,000
675100	Gain/Loss on Refund Amort.	97,384	75,009	-	55,553	55,553	42,010
	TOTAL MISCELLANEOUS EXP	5,870,740	5,976,544	-	6,298,334	6,298,334	6,019,604
	Capital Outlay						
680200	Land Improvements	-	-	-	-	-	-
680300	Buildings	761,036	23,273	-	80,000	102,693	-
680401	Machinery & Equipment	42,420	48,539	203,377	410,000	-	270,000
680905	Water Mains	2,943,810	3,799,517	710,881	2,817,890	3,240,165	5,124,511
681500	Software Acquisition	24,001	14,906	-	-	-	-
689900	Other Capital Outlay	(4,086,886)	(4,379,366)	-	20,000	-	-
	TOTAL CAPITAL OUTLAY	(315,619)	(493,131)	914,258	3,327,890	3,342,858	5,394,511
	Transfers						
791100	Transfer Out - General Fund	1,920,052	1,928,440	-	2,053,900	2,053,900	2,053,900
791400	Transfer Out - Capital Projects	-	-	-	3,000	3,000	-
	TOTAL TRANSFERS	1,920,052	1,928,440	-	2,056,900	2,056,900	2,053,900
	TOTAL EXPENSE	18,757,373	20,404,920	5,627,534	27,424,641	31,422,736	30,271,962

CITY OF APPLETON 2027 BUDGET
WATER UTILITY
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Charges for Services	$ 20,063,340	$ 20,030,007	$ 20,068,500	$ 20,068,500	$ 20,120,500
Miscellaneous	416,188	395,514	471,000	471,000	297,000
Total Revenues	20,479,528	20,425,521	20,539,500	20,539,500	20,417,500
Expenses					
Operation and Maintenance	10,966,479	12,512,052	12,941,071	12,941,071	14,352,607
Depreciation	4,662,538	4,780,236	5,050,000	5,050,000	5,050,000
Total Expenses	15,629,017	17,292,288	17,991,071	17,991,071	19,402,607
Operating Income (Loss)	4,850,511	3,133,233	2,548,429	2,548,429	1,014,893
Non-Operating Revenues (Expenses)					
Investment Income	750,792	643,018	400,000	400,000	500,000
Interest Expense	(1,106,574)	(994,982)	(1,087,781)	(1,087,781)	(822,594)
Intergovernmental	523,205	423,052	-	-	-
Gain/Loss on Refunding	(97,384)	(75,009)	(55,553)	(55,553)	(42,010)
Amortization of Premium on Debt	255,221	299,006	193,287	193,287	235,899
Debt Issue Costs	(7,000)	(125,196)	(100,000)	(100,000)	(100,000)
Other	19,581	18,598	4,000	4,000	4,000
Total Non-Operating	337,841	188,487	(646,047)	(646,047)	(224,705)
Net Income Before Contributions and Transfers	5,188,352	3,321,720	1,902,382	1,902,382	790,188
Contributions and Transfers In (Out)					
Capital Contributions	1,256,416	279,525	660,000	660,000	-
Trans Out - Capital	-	553,715	(3,000)	(3,000)	-
General Fund	(176,172)	(181,460)	(186,900)	(186,900)	(186,900)
Tax Equivalent	(1,743,880)	(1,746,980)	(1,867,000)	(1,867,000)	(1,867,000)
Change in Net Assets	4,524,716	2,226,520	505,482	505,482	(1,263,712)
Net Assets - Beginning	119,044,624	123,569,340	125,795,860	125,795,860	126,301,342
Net Assets - Ending	$ 123,569,340	$ 125,795,860	$ 126,301,342	$ 126,301,342	$ 125,037,629

SCHEDULE OF CASH FLOWS

Working Cash - Beginning of Year	$ 9,669,586	$ 8,511,732
+ Change in Net Assets	505,482	(1,263,712)
- Capital Contributions	(660,000)	-
+ Depreciation	5,050,000	5,050,000
+ Long Term Debt	4,000,000	3,575,000
- Fixed Assets	(6,173,336)	(7,835,851)
- Principal Repayment	(3,880,000)	(3,090,000)
Working Cash - End of Year	$ 8,511,732	$ 4,947,169

CITY OF APPLETON 2027 BUDGET
WATER UTILITY
CALCULATION OF RATE INCREASE DOCUMENTATION

Revenues	2026 Budget	2026 Projected	2027 Budget	2028 Projected	2029 Projected	2030 Projected	2031 Projected
Charges for Services	$ 20,068,500	$ 20,068,500	$ 20,120,500	$ 20,221,103	$ 20,322,208	$ 20,423,819	$ 20,525,938
Miscellaneous	471,000	471,000	297,000	301,455	305,977	310,566	315,225
Total Revenues	20,539,500	20,539,500	20,417,500	20,522,558	20,628,185	20,734,386	20,841,163
Expenses							
Operating Expenses	12,941,071	12,941,071	14,352,607	14,268,186	14,696,231	15,137,118	15,591,232
Depreciation	5,050,000	5,050,000	5,050,000	5,175,000	5,300,000	5,425,000	5,550,000
Total Expenses	17,991,071	17,991,071	19,402,607	19,443,186	19,996,231	20,562,118	21,141,232
Operating Income	2,548,429	2,548,429	1,014,893	1,079,372	631,954	172,267	(300,069)
Non-Operating Revenues (Expenses)							
Interest Income	400,000	400,000	500,000	400,000	400,000	400,000	400,000
Interest Expense	(1,087,781)	(1,087,781)	(822,594)	(1,119,875)	(1,190,627)	(1,236,833)	(1,262,990)
Intergovernmental	-	-	-	-	-	-	-
Gain/Loss on Refunding	(55,553)	(55,553)	(42,010)	(29,708)	(21,048)	(17,923)	(14,651)
Amortization of Debt Premium	193,287	193,287	235,899	215,531	185,725	161,196	130,736
Debt Issuance Expense	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
Other	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Total Non-Operating	(646,047)	(646,047)	(224,705)	(630,052)	(721,950)	(789,560)	(842,905)
	-	-	-	-	-		
Net Income Before Transfers	1,902,382	1,902,382	790,188	449,320	(89,996)	(617,293)	(1,142,973)
Contributions and Transfers In (Out)							
Capital Contributions	660,000	660,000	-	-	-	-	-
Trans Out - Capital	(3,000)	(3,000)	-	-	-	-	-
Trans Out - General Fund	(186,900)	(186,900)	(186,900)	(186,900)	(186,900)	(186,900)	(186,900)
Tax Equivalent	(1,867,000)	(1,867,000)	(1,867,000)	(1,892,000)	(1,917,000)	(1,942,000)	(1,967,000)
Change in Net Assets	505,482	505,482	(1,263,712)	(1,629,580)	(2,193,896)	(2,746,193)	(3,296,873)
		-					
Total Net Assets - Beginning	125,795,860	125,795,860	126,301,342	125,037,629	123,408,050	121,214,153	118,467,960
Total Net Assets - Ending	$126,301,342	$126,301,342	$ 125,037,629	$ 123,408,050	$ 121,214,153	$ 118,467,960	$ 115,171,087

SCHEDULE OF CASH FLOWS

Cash - Beginning of the Year	9,669,586	8,511,732	4,947,169	3,452,412	2,424,598	1,837,236
+ Change in Net Assets	505,482	(1,263,712)	(1,629,580)	(2,193,896)	(2,746,193)	(3,296,873)
+ Depreciation	5,050,000	5,050,000	5,175,000	5,300,000	5,425,000	5,550,000
+ Long Term Debt	4,000,000	3,575,000	3,950,000	3,950,000	1,850,000	6,050,000
- Contributed Capital	(660,000)	-	-	-	-	-
- Fixed Assets	(6,173,336)	(7,835,851)	(5,635,177)	(5,698,917)	(2,601,169)	(8,650,000)
- Principal Repayment	(3,880,000)	(3,090,000)	(3,355,000)	(2,385,000)	(2,515,000)	(2,730,000)
Working Cash - End of Year	$ 8,511,732	$ 4,947,169	$ 3,452,412	$ 2,424,598	$ 1,837,236	$ (1,239,637)
25% Working Capital Reserve (prior year's audited expenses)		3,973,963	4,260,550	4,320,015	4,450,965	4,578,988
Coverage Ratio	2.14	1.30	1.48	1.34	1.59	1.37

ASSUMPTIONS:

Borrow for capital expenditures as needed based on cash flow needs; this will be 70% of fixed asset costs for most years 2027-2031.
Interest rate at 5% twenty-year term for all future debt issues.
Revenue increases of .5% per year for additional customer base.
Operating expenses to increase 3% per year after 2027, and adjusted for required tower painting.
Maintain a level of 25% working capital reserve and 1.10 coverage ratio as required by bond covenants.

RESULTS:

Rates should be monitored on an annual basis for adjustment based on actual results or changes in circumstances. The revenue projections shown reflect the current rates. A rate study project will start early 2025. Any increase in rates will be subject to approval by the Public Service Commision of Wisconsin. The current water rates were effective 12/30/2010.

CITY OF APPLETON 2027 BUDGET

WATER UTILITY

LONG TERM DEBT

	2012 Revenue Bonds		2015 Revenue Refunding Bonds		2016 Revenue Refunding Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest
2027	145,000	28,023	1,400,000	170,750	180,000	69,700
2028	150,000	23,450	1,450,000	120,750	185,000	62,400
2029	155,000	18,606	310,000	85,550	195,000	54,800
2030	160,000	13,488	325,000	72,850	200,000	46,900
2031	165,000	8,206	340,000	59,550	210,000	38,700
2032	170,000	2,763	350,000	47,063	215,000	31,275
2033	-	-	365,000	34,075	225,000	24,675
2034	-	-	375,000	20,213	230,000	17,850
2035	-	-	390,000	6,825	235,000	10,875
2036	-	-	-	-	245,000	3,675
	$ 945,000	$ 94,535	$ 5,305,000	$ 617,625	$ 2,120,000	$ 360,850

	2020 Revenue Refunding Bonds		2021 Revenue Refunding Bonds	
	Principal	Interest	Principal	Interest
2027	345,000	114,650	465,000	181,794
2028	355,000	104,150	485,000	162,794
2029	365,000	95,175	505,000	142,994
2030	370,000	87,825	520,000	125,094
2031	380,000	80,325	540,000	109,194
2032	385,000	72,675	345,000	95,919
2033	395,000	64,875	355,000	85,419
2034	400,000	56,925	365,000	74,619
2035	410,000	48,825	375,000	63,519
2036	420,000	40,525	385,000	52,119
2037	425,000	32,075	400,000	40,344
2038	435,000	23,475	410,000	30,244
2039	445,000	14,397	420,000	21,944
2040	455,000	4,834	425,000	13,494
2041	-	-	435,000	4,622
	$ 5,585,000	$ 840,731	$ 6,430,000	$ 1,204,110

	2025 Revenue Refunding Bonds		TOTAL		
	Principal	Interest	Principal	Interest	Total
2027	555,000	312,875	3,090,000	877,791	3,967,791
2028	590,000	284,250	3,215,000	757,794	3,972,794
2029	625,000	253,875	2,155,000	651,000	2,806,000
2030	650,000	222,000	2,225,000	568,156	2,793,156
2031	685,000	188,625	2,320,000	484,600	2,804,600
2032	720,000	153,500	2,185,000	403,194	2,588,194
2033	750,000	116,750	2,090,000	325,794	2,415,794
2034	335,000	89,625	1,705,000	259,231	1,964,231
2035	115,000	78,375	1,525,000	208,419	1,733,419
2036	120,000	72,500	1,170,000	168,819	1,338,819
2037	125,000	66,375	950,000	138,794	1,088,794
2038	130,000	60,000	975,000	113,719	1,088,719
2039	140,000	53,250	1,005,000	89,591	1,094,591
2040	145,000	46,125	1,025,000	64,453	1,089,453
2041	155,000	38,625	590,000	43,247	633,247
2042	160,000	30,750	160,000	30,750	190,750
2043	170,000	22,500	170,000	22,500	192,500
2044	180,000	13,750	180,000	13,750	193,750
2045	185,000	4,625	185,000	4,625	189,625
	$ 6,535,000	$ 2,108,375	$ 26,920,000	$ 5,226,226	$ 32,146,226

Note: Schedule is based on accrual method of accounting. Revenue Bonds in the amount of $4,000,000 will be issued in 2026. Expected interest expense of the issue in 2026 is $66,667 at 5%.

CITY OF APPLETON 2027 BUDGET

WASTEWATER UTILITY

Utilities Director: Christopher F. Stempa

Deputy Director Utilities: Ryan T. Rice

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

MISSION STATEMENT

The City of Appleton Wastewater Treatment and Collections Systems provide the community with essential wastewater treatment services utilizing the full potential of highly motivated and technically skilled staff. It is our goal to maintain maximum standards of community health and safety, while protecting and preserving the environment, in a manner that demonstrates integrity, responsibility, and economically sound practices.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

WASTEWATER TREATMENT

Phase II Solids Dewatering Equipment Upgrades: This project involves the removal of the three 32-year-old belt filter presses following the completion of the Phase I Solids Dewatering Project. Two new belt filter presses will take their place for a total of four upgraded units between Phase I and Phase II construction projects. Phase II work began in late 2024 reaching final completion in late 2026.

Blended Sludge Piping & Heat Exchanger Replacement Project: This CIP project involves replacement of eroded and corroded ductile iron blended sludge pipe and digester sludge circulation piping including the preliminary heating exchanger system and both primary digester heat exchanger units. Final completion was reached in March 2026 following successful commissioning of the preliminary heat exchanger.

Summer Street Lift Station Upgrades: DNR approved the plans and specifications in May 2025. The public bid process was completed in late June 2025 with the construction contract subsequently awarded in July. Active construction was initiated in early 2026 with final completion reached in September 2026.

Anaerobic Digester Inspection: Phase II work involved cleaning and inspection of both digesters along with repairs to raw sludge blend tank coating system and miscellaneous architectural repairs (e.g. digester roofs, drywall, and insulation). Upgrades include but are not limited to new mechanical piping and valves to enhance digester sludge circulation and withdrawal, updated methane gas metering, improved level monitoring instruments, and corrosion surveillance technologies, along with various HVAC improvements in the upper elevations of each digester. Phase II construction activities were initiated in March 2026 with final completion reached by October 2026.

L-Building HVAC and Receiving Station Upgrades: Project construction was initiated in early 2025 with a scope to replace the existing HVAC system and address protective coating deterioration and repairs within a Diffused Air Floatation Thickener (DAFT) tank including the original hauled waste receiving station tank. Additionally, the project added mixers and tank covers to the hauled waste receiving station tanks as well as secondary offload station piping on the west end of the L-Building. Project final completion expected to occur by October 2026.

WASTEWATER COLLECTION

Reconstructed/rehabilitated approximately 1.5 miles of sanitary sewer, and constructed approximately 0.8 miles of sanitary sewer gravity main and force main in support of development on north side of City.

Used the sewer televising program to resolve property owner lateral backup issues.

Continued annual full lateral replacement program with street reconstruct projects to reduce clearwater infiltration into the system.

WASTEWATER ADMINISTRATION

In 2020, a comprehensive rate study was completed by an independent consultant. In accordance with the recommendations from that study, an overall 20% rate increase was put into effect January 1, 2021 and additional annual rate increases for the next five years. Annual rate increases have been approved starting in 2022. A 9% rate increase was effective January 1, 2025 and 4% effective January 1, 2026. A 4% rate increase is proposed for 2027 to provide the cash flow needed for operations and capital projects to maintain equipment at the Wastewater Treatment Plant.

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

MAJOR 2027 OBJECTIVES

The Departments of Public Works and Utilities will work together to provide effective and efficient operation of the Wastewater Utility to:

Provide cost-effective treatment of its residential, commercial, and industrial wastewaters.

Provide treatment that meets or exceeds WPDES Permit requirements.

Provide for both short-term and long-term facility planning and management to address community growth and increased wastewater treatment needs.

Provide high-quality Class B biosolids for beneficial use while continuing to explore biosolids diversification opportunities.

Maintain efficient and sustainable operation by controlling operational and capital costs, optimizing resource allocation, and identifying cost-saving opportunities.

Successful execution of multiple ongoing and planned infrastructure upgrade projects that are predicated on rehabilitating and/or modernizing aging systems, meeting increased service demands, enhancing regulatory compliance, and improving environmental sustainability.

Complete a Facility Master Plan that will provide a comprehensive roadmap to guide future infrastructure projects, evaluate staffing needs, forecast budget demands, support future rate studies, and align long-term operational needs with ongoing regulatory compliance standards. Potential acquisition of an adjacent property would provide strategic flexibility for future expansion, infrastructure optimization, and long-term site planning while supporting efficient implementation of ongoing Facility Master Plan efforts.

Continue the clear water program to reduce inflow into the wastewater system.

Complete annual sewer cleaning program with increased contracted services and identify areas of concern.

Promptly respond to emergency sewer backups.

Continue major interceptor rehabilitation to maintain the system at a level that will accommodate growth and increased wastewater needs.

Reduce the amount of inflow and infiltration into the sanitary sewer system.

Use the City's sewer truck camera to identify problem areas and address them accordingly.

Continue to update the City sanitary sewer database.

Continue using televising software to assist in programming sewer spot repairs, protruding taps, and mineral deposits.

Update a Capacity, Management, Operations and Maintenance (CMOM) Plan to meet WDNR requirements.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 18,522,024	$ 19,288,139	$ 17,900,475	$ 17,900,475	$ 18,275,866	2.10%
Program Expenses							
5411	Utility Administration	416,157	497,830	820,677	821,757	606,251	-26.13%
5412	Finance Administration	6,346,541	7,227,213	7,902,993	7,902,993	7,752,836	-1.90%
5422	Treatment	4,691,974	5,644,434	5,702,295	5,790,189	6,192,819	8.60%
5423	Biosolids Management	735,718	817,091	927,420	927,420	958,309	3.33%
5425	Lift Stations	164,441	124,881	181,064	210,618	207,463	14.58%
5427	Collection Systems	896,121	1,002,555	1,349,275	1,349,264	1,449,470	7.43%
5431	Public Works Capital	636,074	848,731	2,914,111	3,765,590	3,216,240	10.37%
5432	Utility Capital	11,464	266,770	1,730,000	13,176,194	4,070,000	135.26%
Total Program Expenses		$ 13,898,490	$ 16,429,505	$ 21,527,835	$ 33,944,025	$ 24,453,388	13.59%
Expenses Comprised Of:							
Personnel		2,928,104	3,107,333	3,464,029	3,464,029	3,748,247	8.20%
Travel & Training		3,025	4,624	16,900	16,900	20,400	20.71%
Supplies & Materials		1,271,450	1,194,033	1,709,330	1,767,722	1,797,996	5.19%
Purchased Services		9,860,747	4,963,974	5,684,319	18,000,453	8,127,206	42.98%
Miscellaneous Expense		5,576,843	6,329,581	7,071,634	7,071,634	6,894,104	-2.51%
Capital Outlay		(5,965,378)	596,980	3,337,723	3,379,371	3,628,535	8.71%
Transfers Out		223,701	232,976	243,900	243,900	236,900	-2.87%
Full Time Equivalent Staff:							
Personnel allocated to programs		29.29	29.29	30.51	30.51	30.51	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Utility Administration **Business Unit 5411**

PROGRAM MISSION

For the benefit of the Wastewater Utility staff, managers will administer to the Wastewater facility, while supporting and mentoring operations, biosolids, laboratory, and maintenance staff, to ensure that all administrative business functions are completed accurately, timely, and professionally.

PROGRAM NARRATIVE

Link to City Key Strategies:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Continue to comply with all statutory requirements, filing all reports accurately and on a timely basis.

Continue to provide support in developing capital improvement projects, budgets, and process analysis.

Identify cost-efficient technologies to assist in taking a proactive approach to administration.

Maintain a safe and healthy work environment for divisional employees.

Develop, engage, and retain a skilled workforce through seminars, training programs, continuing education, and career advancement opportunities that build institutional knowledge and support long-term operational reliability.

Provide leadership in the coordination of community relations.

Major changes in Revenue, Expenditures or Programs:

This budget reflects the implementation of a 4% rate increase effective January 1, 2027, this is contingent on the Utilities Committee approval prior to adoption of the 2027 budget.

The Miscellaneous Revenue account includes an electrical demand response agreement initiated in 2026 with a projected annual return of approximately $40,000 to the Wastewater Utility as part of a curtailment plan. The curtailment plan outlines procedures to reduce power consumption during periods of extreme grid demand or emergencies without jeopardizing wastewater treatment operations. These plans prevent blackouts by systematically scaling back non-essential loads, shifting operations, or dispatching backup generators.

Other Reimbursement revenue includes funds received for special assessment for sanitary laterals installed per the assessment policy during capital projects as well as p-card rebates.

The 2027 budget reflects the addition of Infrastructure and Asset Management Specialist position. This position will be shared with the Water Utility and will work one day per week at the Water Treatment Facility. This position is being added to provide dedicated technical leadership for asset lifecycle management, capital project coordination, and stewardship of the Asset Management Program, ensuring reliable treatment operations and regulatory compliance across both Water and Wastewater Treatment Divisions. The budget reflects .8 FTE labor and fringe costs for this position. This budget also includes expenses for computer equipment and cell phone for this position.

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Utility Administration **Business Unit 5411**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
422400	Miscellaneous State Aids	$ 498,000	$ -	$ -	$ -	$ -
471000	Interest on Investments	1,293,115	1,740,753	400,000	400,000	500,000
473000	Interest - Deferred Specials	6,434	8,927	5,000	5,000	5,000
481400	Industrial Pre-Treatment	4,881	4,973	4,500	4,500	4,800
482101	Residential Service	5,786,850	6,368,959	6,480,000	6,480,000	6,915,000
482102	Multi-family Service	531,973	622,130	600,000	600,000	680,000
482200	Commercial Service	1,442,139	1,550,934	1,620,000	1,620,000	1,680,000
482300	Industrial Service	4,636,928	4,929,260	5,170,000	5,170,000	4,800,000
482400	Municipal Service	403,533	439,166	445,000	445,000	480,000
500100	Fees & Commissions	8,983	-	-	-	-
500400	Sale of City Property	1,806	4,431	-	-	-
501000	Miscellaneous Revenue	17,783	79,351	5,000	5,000	45,000
502100	Capital Contributions	449,096	332,935	-	-	-
503500	Other Reimbursements	199,117	319,807	324,000	324,000	320,000
507100	Customer Penalty	53,648	62,112	55,000	55,000	55,000
508200	Insurance Proceeds	500	-	-	-	-
508400	Special Hauled Waste	3,046,092	2,484,828	2,500,000	2,500,000	2,500,000
	Total Revenue	$ 18,380,878	$ 18,948,566	$ 17,608,500	$ 17,608,500	$ 17,984,800
	Expenses					
610100	Regular Salaries	$ 231,585	$ 272,095	$ 274,086	$ 274,086	$ 355,490
610400	Call Time	150	68	-	-	-
610500	Overtime Wages	3,222	1,456	2,909	2,909	2,996
610800	Part-Time Wages	-	-	1,552	1,552	1,606
615000	Fringes	97,296	110,739	106,464	106,464	131,803
620100	Training/Conferences	3,025	4,536	16,500	16,500	17,000
620400	Tuition Fees	-	-	-	-	3,000
630100	Office Supplies	2,603	4,599	6,500	6,500	6,500
630200	Subscription	343	563	570	570	750
630300	Memberships & Licenses	5,785	5,642	11,115	11,115	8,786
630400	Postage/Freight	594	2,053	3,000	3,000	1,650
630500	Awards & Recognition	330	360	360	360	360
630600	Building Maint./Janitorial	8,540	7,644	10,035	10,035	10,035
630700	Food & Provisions	430	497	480	480	740
632001	City Copy Charges	2,648	2,829	4,200	4,200	3,250
632002	Outside Printing	1,326	1,073	1,300	1,300	1,300
632101	Uniforms	1,137	2,851	2,000	2,000	2,000
632300	Safety Supplies	19,437	35,997	18,300	19,380	21,700
632700	Miscellaneous Equipment	5,085	3,647	21,000	21,000	7,000
640400	Consulting Services	827	20,350	300,000	300,000	-
640700	Solid Waste/Recycling	2,969	3,012	3,225	3,225	3,700
640800	Contractor Fees	2,736	1,329	3,500	3,500	2,100
641200	Advertising	736	67	1,500	1,500	-
641307	Utilities	13,330	13,929	16,965	16,965	9,700
642501	CEA Equip. Rental	4,294	1,631	8,116	8,116	14,785
659900	Other Contracts/Obligation	7,729	863	-	-	-
791400	Transfer Out-Capital	-	-	7,000	7,000	-
	Total Expense	$ 416,157	$ 497,830	$ 820,677	$ 821,757	$ 606,251

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Training/Conferences		Safety Supplies	
Training to meet license requirements	$ 5,000	Safety helmets & glasses	$ 1,750
State and national conferences	7,500	Storage of safety equipment	2,500
On-site micro digestion training	2,000	General equipment needs	14,850
Training and testing for license	2,500	Safety reference materials	2,600
	$ 17,000		$ 21,700

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Finance Administration **Business Unit 5412**

PROGRAM MISSION

Customer billing and financial system maintenance to be in compliance with Generally Accepted Accounting Principles (GAAP).

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", and #6: "Create opportunities and learn from successes and failures".

Objectives:

Administrative overhead costs such as interest, depreciation, insurance and other miscellaneous expenses are accounted for in this program.

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Finance Administration **Business Unit 5412**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
500600	Gain (Loss) on Asset Disposal	$ (139,181)	$ -	$ -	$ -	$ -
591100	Premium on Debt Issue	256,470	315,561	271,975	271,975	271,066
	Total Revenue	$ 117,289	$ 315,561	$ 271,975	$ 271,975	$ 271,066
	Expenses					
610100	Regular Salaries	$ 154,867	$ 135,777	$ 152,986	$ 152,986	$ 154,395
610500	Overtime Wages	2,283	6,818	-	-	-
615000	Fringes	64,047	160,412	55,090	55,090	62,107
630400	Postage/Freight	21,164	23,745	27,275	27,275	28,650
632002	Outside Printing	3,693	4,805	7,500	7,500	7,500
640100	Accounting/Audit Fees	12,047	13,154	13,150	13,150	13,550
640300	Bank Service Fees	17,291	25,174	20,000	20,000	26,300
642400	Software Support	10,853	20,328	17,958	17,958	20,500
643700	Treatment Services	68,088	67,839	70,000	70,000	70,000
650100	Insurance	191,664	206,604	230,500	230,500	238,830
660100	Depreciation Expense	3,669,553	3,953,643	4,675,000	4,675,000	4,675,000
662300	Uncollectable Accounts	(601)	805	4,000	4,000	4,000
663100	Joint Meter Expense	507,321	598,746	501,000	501,000	504,000
672000	Interest Payments	1,216,632	1,692,216	1,766,634	1,766,634	1,586,104
673000	Debt Issuance Costs	183,938	84,171	125,000	125,000	125,000
681500	Software Acquisition	24,001	14,906	-	-	-
689900	Other Capital Outlay	(24,001)	(14,906)	-	-	-
791100	Transfer Out - General	223,701	232,976	236,900	236,900	236,900
	Total Expense	$ 6,346,541	$ 7,227,213	$ 7,902,993	$ 7,902,993	$ 7,752,836

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Postage/Freight

City service invoice postage	$ 28,175
Box rental & caller service	475
	$ 28,650

Bank Service Fees

Banking & investment fees	$ 26,300
	$ 26,300

Treatment Services

Sewer charges from other sanitation districts for Appleton residences served	$ 70,000
	$ 70,000

Software Support

Utility billing module	$ 14,350
Enterprise asset management module	6,150
	$ 20,500

Joint Meter Expense

Allocation from Water	$ 154,000
Meter depreciation	235,000
Return on investment on net fixed assets - meters	115,000
	$ 504,000

Transfer Out - General

Administration fee	$ 186,900
Joint meter portion of payment in lieu of tax	50,000
	$ 236,900

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Treatment **Business Unit 5422**

PROGRAM MISSION

For the benefit of the community, we will provide essential services to process wastewater so that an effluent suitable for discharge to the Fox River and a biosolids component suitable for agriculture beneficial reuse is achieved.

PROGRAM NARRATIVE

Link to City Key Strategies:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Meet or exceed all State and federal regulatory agency requirements.

Monitor and evaluate all operating systems to ensure the most efficient and cost-effective treatment methods are being applied to current operations and to support future special revenue programs.

Maintain an effective relationship with all City departments, public officials, and the community.

Major changes in Revenue, Expenditures or Programs:

The Shop Supplies and Tools budget includes $12,000 for a hot water pressure washer, $10,000 for a televising camera along with various laboratory equipment replacements and upgrades which include a high capacity distillation unit ($10,000), analytical balance ($11,000), refrigeration/heating circulation bath ($12,000), chemical oxygen demand reactor, biological oxygen demand instrument ($3,500), and solids oven ($4,200), ion-selective electrode ($9,000). and parable parallel analyzer field instrument ($6,200).

The Chemical budget was increased by 15% to account for supply chain uncertainty experienced during 2026 coupled with increases in chemical use forecasted to achieve compliance with the permit limits in the reissued WPDES permit (effective January 1, 2026). The Chemical budget also includes a 100% increase in scale inhibitor based on initial 2026 trials following the Belt Filter Press (BFP) Construction Upgrades Project. The goal of these trials is to identify a safer and more reliable alternative to hydrochloric acid and high pressure blasting equipment which has been historically utilized to remove calcium carbonate scale from equipment and pipes.

The budget for Equipment Maintenance & Repairs includes $60,000 for a complete coolant change of the two 765 kW standby emergency generators. The last coolant change was performed over 10 years ago.

The 2027 budget reflects the addition of Infrastructure and Asset Management Specialist position. This position will be shared with the Water Utility and will work one day per week at the Water Treatment Facility. This position fills a critical gap in financially sustainable infrastructure reinvestment planning that directly supports the department's long-term operational and capital performance including sustained regulatory compliance. The budget reflects .8 FTE labor and fringe costs for this position. This budget also includes expenses for computer equipment and cell phone for this position.

CITY OF APPLETON 2026 BUDGET
WASTEWATER UTILITY

Treatment **Business Unit 5422**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 1,143,099	$ 1,249,213	$ 1,334,745	$ 1,334,745	$ 1,356,166
610400 Call Time Wages	5,944	8,910	8,200	8,200	8,200
610500 Overtime Wages	56,438	34,979	65,884	65,884	66,807
610800 Part-Time Wages	13,156	17,067	15,600	15,600	16,147
615000 Fringes	432,808	482,733	498,796	498,796	530,074
630300 Memberships & Licenses	-	-	-	-	2,500
630901 Shop Supplies & Tools	62,619	55,538	84,000	84,000	165,400
631000 Chemicals	791,952	685,893	905,000	915,632	1,046,250
631600 Other Supplies	15,352	8,089	17,000	24,458	22,500
632101 Uniforms	5,972	14,924	12,750	12,750	18,130
632200 Gas Purchases	1,178	2,805	2,000	2,000	2,500
632400 Medical/Lab Supplies	20,707	33,112	33,000	33,000	35,000
632601 Repair Parts	210,042	128,242	300,000	303,335	300,000
632700 Miscellaneous Equipment	37,799	139,656	57,700	64,060	45,500
639000 Loss on Obsolete Inventory	2,521	-	-	-	-
640202 Recording/Filing Fees	34,088	24,525	45,000	45,000	45,000
640400 Consulting Services	20,931	275,159	100,000	100,000	67,000
640700 Solid Waste/Recycling	1,300	-	1,500	1,500	10,000
640800 Contractor Fees	110,964	195,315	92,250	92,250	122,715
641300 Utilities	1,106,668	1,126,389	1,197,105	1,197,105	1,306,790
641500 Tipping Fees	5,955	5,059	6,800	6,800	7,300
641600 Building Repairs & Maint.	26,741	344,141	200,000	200,000	200,000
641800 Equipment Repairs & Maint.	50,068	315,719	52,500	112,609	107,500
642000 Facilities Charges	480,600	501,844	491,371	491,371	523,187
642400 Software Support	22,430	26,783	46,500	46,500	47,400
642501 CEA Equip. Rental	21,564	41,302	41,929	41,929	63,903
643200 Lab Fees	19,450	18,785	59,125	59,125	44,450
644000 Snow Removal Services	3,935	5,701	10,790	10,790	10,790
645400 Grounds Repair & Maint.	4,777	5,257	14,710	14,710	14,710
659900 Other Contracts/Obligation	5,881	3,776	8,040	8,040	6,900
689900 Other Capital Outlay	(22,965)	(106,482)	-	-	-
Total Expense	$ 4,691,974	$ 5,644,434	$ 5,702,295	$ 5,790,189	$ 6,192,819

DETAILED SUMMARY OF 2026 PROPOSED EXPENDITURES > $15,000

Contractor Fees	
Hydroblasting	$ 50,000
Lab equipment inspections	6,000
Chemical tank inspections	10,500
Safety inspections	5,100
Annual equipment certifications	6,115
MCC electrical testing	5,000
Pipe insulation replacement	5,000
Blower maintenance	20,000
Miscellaneous needs	15,000
	$ 122,715
Equipment Repairs & Maintenance	
Equipment rehabilitation	$ 40,000
Coolant change in generator	60,000
Generator maintenance	7,500
	$ 107,500
Consulting Services	
Confined space entry safety review	$ 15,000
Radiation safety program ALARA study	12,000
Air emissions study	20,000
Miscellaneous engineering studies	20,000
	$ 67,000
Lab Fees	
Receiving station testing	$ 3,000
Process testing	16,100
High-strength customer testing	4,600
Regulatory testing	20,750
	$ 44,450
Shop Supplies & Tools	
Shop supplies	$ 67,000
Pipe camera (shared with Water)	10,000
Pressure washer	12,000
Analytical equipment	45,200
Distillation equipment	10,000
Small hand tools	21,200
	$ 165,400
Software Support	
GE Fanuc Software	$ 17,000
Modicon Software	4,400
Regulatory Reporting Software	26,000
	$ 47,400

Chemicals	
Iron salts	$ 546,250
DAF polymer	35,000
BFP coagulant	225,000
Sodium hypochlorite	92,000
Sodium bisulfite	78,000
Scale inhibitor	60,000
Other chemicals	10,000
	$ 1,046,250
Medical/Lab Supplies	
Supplies	$ 10,000
Benchware	3,000
Chemicals for tests	22,000
	$ 35,000
Repair Parts	
Pumps & Motors	$ 185,000
Valves, piping and bearings	100,000
Instrumentation parts	5,000
Inventory management	10,000
	$ 300,000
Building Repairs & Maintenance	
Painting	$ 200,000
	$ 200,000
Miscellaneous Equipment	
SCADA desk sets	$ 6,000
Snow blower	5,000
Meridian barriers	15,000
Lifting davit	3,000
Floor cleaner	6,500
Miscellaneous equipment	10,000
	$ 45,500
Other Supplies	
Reagents for analyzers	$ 17,000
Paper machine oil	5,500
	$ 22,500
Recording/Filing Fees	
DNR Fees	$ 45,000
	$ 45,000

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Biosolids Management **Business Unit 5423**

PROGRAM MISSION

For the benefit of the ratepayers and the agricultural community, we will research and implement cost-effective recycling so that we accomplish beneficial reuse of biosolids produced during wastewater treatment.

PROGRAM NARRATIVE

Link to City Key Strategies:

Implements Key Strategy #2: "Encourage active community participation and involvement".

Objectives:

The Biosolids Management Program implements storage and final disposition strategies for the biosolids produced in the wastewater treatment process. Program implementation must meet all State and federal standards applicable to the generation and beneficial use of municipal treatment plant biosolids. In addition to regulatory compliance, the program relies on a strong interface with regional authorities and the agricultural community to facilitate land application of biosolids for beneficial use.

Major changes in Revenue, Expenditures or Programs:

The budget reflects the discontinuation of using composting to process some of the biosolids.

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Biosolids Management **Business Unit 5423**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 79,290	$ 78,699	$ 93,437	$ 93,437	$ 96,211
610500 Overtime Wages	2,122	985	3,310	3,310	3,409
615000 Fringes	32,062	32,497	37,654	37,654	40,900
631603 Other Misc. Supplies	3,037	2,661	2,500	2,500	3,500
632200 Gas Purchases	2,829	2,438	3,500	3,500	3,500
632700 Miscellaneous Equipment	8,364	1,505	2,500	2,500	2,500
640800 Contractor Fees	551,056	632,833	725,000	725,000	725,000
641300 Utilities	461	294	475	475	200
642501 CEA Equip. Rental	28,115	43,513	45,369	45,369	72,314
643200 Lab Fees	11,848	17,069	5,675	5,675	10,775
659900 Other Contracts/Obligation	16,534	4,597	8,000	8,000	-
Total Expense	$ 735,718	$ 817,091	$ 927,420	$ 927,420	$ 958,309

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Contractor Fees

Biosolids transport/application	$ 675,000
Biosolids incorporation	50,000
	$ 725,000

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Lift Stations **Business Unit 5425**

PROGRAM MISSION

For the benefit of the Appleton sewer consumers, we will operate, monitor, and maintain the lift stations throughout the City to ensure consistent and reliable conveyance of sewage to the Wastewater treatment facility.

PROGRAM NARRATIVE

Link to City Key Strategies:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Convey the City's industrial, commercial, and residential wastewater that cannot flow by gravity to one of the fourteen lift stations where sewage is pumped to the Wastewater plant for processing.

Major changes in Revenue, Expenditures or Programs:

Contractor Fees includes $25,000 for miscellaneous service needs associated with lift station pump equipment.

Consulting Services includes $15,000 for an evaluation of Motorola ACE 3600 radio technology, which is capable of serving a dual purpose as both a radio and a programmable logic controller (PLC). This evaluation will inform future decisions regarding its implementation at all 14 lift station sites.

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Lift Stations **Business Unit 5425**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610200 Labor Pool Allocations	$ 41,386	$ 30,950	$ 46,176	$ 46,176	$ 47,561
610500 Overtime Wages	2,422	640	2,442	2,442	2,515
615000 Fringes	19,650	14,098	20,768	20,768	22,559
632200 Gas Purchases	-	-	-	-	3,500
632601 Repair Parts	10,215	198	12,000	41,554	15,000
632700 Miscellaneous Equipment	904	2,573	22,500	22,500	5,000
640400 Consulting Services	11,900	6,817	-	-	15,000
640800 Contractor Fees	28,695	21,309	22,500	22,500	26,500
641300 Utilities	45,181	47,623	49,678	49,678	59,828
641800 Equipment Repairs & Maint.	4,088	673	5,000	5,000	5,000
659900 Other Contracts/Obligation	-	-	-	-	5,000
Total Expense	$ 164,441	$ 124,881	$ 181,064	$ 210,618	$ 207,463

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Contractor Fees

Bulk storage tank inspection	$ 1,500
Miscellaneous fees	25,000
	$ 26,500

Repair Parts

Pump repair parts	$ 10,000
Electrical/instrumentation parts	5,000
	$ 15,000

Consulting Services

Radio consulting	$ 15,000
	$ 15,000

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Collection Systems **Business Unit 5427**

PROGRAM MISSION

Maintain the sanitary sewer system for the health and safety of the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Complete the annual sewer cleaning program and identify those areas with improper connections and defects.

Reduce the amount of clear water inflow and infiltration into the sanitary sewer system.

Major changes in Revenue, Expenditures or Programs:

Contractor Fees for 2027 include an increase to reflect increased bid prices, a larger system inventory, and initiation of a program to assist private lateral owners with lateral repair cost share to address faulty laterals and help reduce Infiltration and Inflow (I&I).

The fluctuation in Consulting Services from year to year is in part the result of the aerial photography services performed approximately every three years (next schedule 2029), and which is included on other utility accounts as well. Additionally, DPW has increased its contractor-provided sewer TV and cleaning services under the Consulting Services line item to keep pace with expanding system needs and to allow the Operations sewer crew, which has historically contributed similar services, to focus on other system needs.

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Collection Systems **Business Unit 5427**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
480100	General Charges for Svc	$ 22,979	$ 22,532	$ 20,000	$ 20,000	$ 20,000
490800	Misc Intergov Charges	878	1,480	-	-	-
	Total Revenue	$ 23,857	$ 24,012	$ 20,000	$ 20,000	$ 20,000
	Expenses					
610100	Regular Salaries	$ 358,950	$ 267,522	$ 408,966	$ 408,966	$ 364,503
610400	Call Time Wages	2,215	4,245	2,000	2,000	2,000
610500	Overtime Wages	3,958	11,933	5,200	5,200	5,200
610800	Part-Time Wages	137	-	-	-	-
615000	Fringes	161,465	123,389	177,543	177,543	167,535
620100	Training/Conferences	-	88	400	400	400
630300	Memberships & Licenses	1,265	1,372	1,300	1,300	1,300
630500	Awards & Recognition	216	205	245	245	245
630901	Shop Supplies & Tools	1,479	1,245	3,000	2,989	3,250
632201	Outside Printing	1,608	1,680	2,000	2,000	2,000
632102	Protective Clothing	233	914	-	-	500
632501	Construction Materials	18,042	10,684	10,000	10,000	15,000
632700	Miscellaneous Equipment	1,939	3,995	124,700	124,700	4,700
640400	Consulting Services	153,948	318,078	280,000	280,000	345,000
640800	Contractor Fees	54,996	90,180	176,000	176,000	256,000
641300	Utilities	6,075	3,566	7,220	7,220	7,545
641500	Tipping Fees	4,971	5,072	7,000	7,000	7,000
642400	Software Support	2,588	2,538	2,350	2,350	2,350
642501	CEA Equip. Rental	115,402	148,207	133,851	133,851	257,442
659900	Other Contracts/Obligation	6,634	7,642	7,500	7,500	7,500
	Total Expense	$ 896,121	$ 1,002,555	$ 1,349,275	$ 1,349,264	$ 1,449,470

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Consulting Services

Sewer TV & cleaning	$ 320,000
Lateral televising	25,000
	$ 345,000

Contractor Fees

Lateral cleaning	$ 1,000
Protruding tap/grouting	40,000
Spot repair - liners	60,000
Liners/unanticipated failures	70,000
Root control	30,000
Patch program	55,000
	$ 256,000

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Public Works Capital Improvements **Business Unit 5431**

PROGRAM MISSION

Identify, design, and implement the capital construction program to maintain and expand the sanitary sewer system for the benefit of current and future users of the system.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Identify failing or improperly sized sewers and incorporate them into the five-year plan.

Identify the need for future system expansions and incorporate them into the five-year plan.

Design replacement systems or system expansions to meet current and future demands.

Reduce the amount of inflow and infiltration into the sanitary sewer system.

The following is the 2027 CIPs:

	2027 Budget	Page
Sanitary Sewer Program	$ 3,216,240	Projects, pg. 642

Major changes in Revenue, Expenditures or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Public Works Capital Improvements **Business Unit 5431**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
610100	Regular Salaries	$ 10,481	$ 46,756	$ 107,062	$ 107,062	$ 201,647
610500	Overtime Wages	2,700	-	5,000	5,000	5,000
610800	Part-Time Wages	51	-	-	-	-
615000	Fringes	6,322	15,351	38,159	38,159	103,416
632500	Materials	59	-	-	-	-
640400	Consulting Services	11,131	46,624	200,000	292,341	200,000
640800	Contractor Fees	8,081	-	-	-	-
642501	CEA Equip. Rental	(10,144)	(23,743)	6,167	6,167	12,642
659900	Other Contracts/Obligation	23,078	-	-	-	-
680903	Sanitary Sewers	1,327,344	2,196,036	2,557,723	3,316,861	2,693,535
689900	Other Capital Outlay	(743,029)	(1,432,293)	-	-	-
	Total Expense	$ 636,074	$ 848,731	$ 2,914,111	$ 3,765,590	$ 3,216,240

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

	Street	From	To	Waste-water Utility
Labor Pool				310,063
CEA				12,642
Consultant	Glacier Ridge LS abandonment	wetland delineation and permitting	consultant design	100,000
	Lawe St - South Island St	river crossing replace force main	consultant design	100,000
	Subtotal			**200,000**
Miscellaneous	Sanitary laterals & manholes prior to asphalt paving			13,045
Construction	Sanitary laterals & manholes prior to concrete paving			36,015
	Subtotal			**49,060**
New Construction	Northside growth area sanitary sewer extensions			340,000
	Subtotal			**340,000**
Reconstruction (on	Bartell Dr	Prospect Ave	Pine St	490,296
streets to be paved	Commercial St	Drew St	Union St	103,924
in 2027)	Driscoll St	Prospect Ave	WI Central RR	640,890
	Franklin St	Division St	Drew St	225,494
	Misc sanitary sewer spot repairs			25,000
	Pine St	Prospect Ave	Bartell St	718,506
	Roosevelt St	Oneida St	Morrison St	100,365
	Subtotal			**2,304,475**
Total				**3,216,240**

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Utility Capital Improvements **Business Unit 5432**

PROGRAM MISSION

For the benefit of Appleton sewer consumers, we will provide necessary improvements to all wastewater facilities, structures, and equipment so that the treatment processes meet current and future needs in a cost-effective manner.

PROGRAM NARRATIVE

Link to City Key Strategies:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Provide resources to upgrade existing plant components and facilities.

Identify and install new systems and equipment for improved treatment processes.

Correct safety hazards when identified.

The following are 2027 CIPs:

	2027 Budget	Page
B-Bldg Hoist Replacement	$ 60,000	Projects, pg. 684
Site Clearance & Building Decommissioning	350,000	Projects, pg. 678
Lift Station Safety & Resiliance Improvements	60,000	Projects, pg. 679
Digester Gas Compressor System Improvements	200,000	Projects, pg. 680
Electrical/MCC upgrades	1,200,000	Projects, pg. 653
Facility Renovation	450,000	Projects, pg. 655
Safety and Security Improvements	100,000	Projects, pg. 663
Plumbing Upgrades	250,000	Projects, pg. 661
Elevator Replacement	800,000	Projects, pg. 654
Heating, Ventilating and Air Conditioning Systems	600,000	Projects, pg. 658
	$ 4,070,000	

Major changes in Revenue, Expenditures or Programs:

The budget for this program varies from year to year based on the capital needs of the utility.

Note for future capital planning:

The AWWTP WPDES permit reissued in January 2026 includes testing for per- and polyfluoroalkyl (PFAS and PFOA) substances. Wastewater staff will closely evaluate PFAS and PFOA trends from upstream sources including that of effluent and biosolids. Pending federal and state legislation could significantly impact the direction where focus is shifted to meet future permit limits.

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

Utility Capital Improvements **Business Unit 5432/5490**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Expenses					
640400	Consulting Services	$ 327,278	$ 171,971	$ 275,000	$ 663,911	$ 605,000
640800	Contractor Fees	5,040,143	5,192,285	675,000	5,332,610	2,530,000
659900	Other Contracts/Obligation	37,787	(5,612,294)	-	-	-
680200	Land Improvements	-	3,505	-	-	-
680300	Buildings	171,682	343,946	550,000		775,000
680401	Machinery & Equipment	570,606	70,246	200,000		160,000
681500	Software Acquisition	-	-	30,000		-
689900	Other Capital Outlay	(6,136,032)	97,112	-	7,179,673	-
	Total Expense	$ 11,464	$ 266,770	$ 1,730,000	$ 13,176,194	$ 4,070,000

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Consulting Services

HVAC system upgrades	$ 25,000
Facility renovations	450,000
Plumbing upgrades	25,000
Site Clearing & Building Decommissionin	20,000
Lift Station Safety Improvements	60,000
Elevator Replacement	25,000
	$ 605,000

Contractor Fees

HVAC system upgrades	$ 575,000
Electrical/MCC upgrades	1,200,000
Plumbing upgrades	225,000
Site Clearing & Building Decommissionin	330,000
Digester Gas Compressor System Improv	200,000
	$ 2,530,000

Machinery & Equipment

Safety & security improvemer	$ 100,000
B-Bldg Hoist Replacement	60,000
	$ 160,000

Buildings

Elevator Replacement	$ 775,000
	$ 775,000

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
471000	Interest on Investments	1,791,114	1,740,813	19,591	400,000	400,000	500,000
473000	Interest - Deferred Specials	6,434	8,927	45	5,000	5,000	5,000
480100	General Charges for Service	22,979	22,532	-	20,000	20,000	20,000
481400	Industrial Pre-Treatment	4,881	4,974	900	4,500	4,500	4,800
482101	Residential Service	5,786,850	6,368,959	2,268,568	6,480,000	6,480,000	6,915,000
482102	Multi-family Service	531,974	622,130	224,840	600,000	600,000	680,000
482200	Commercial Service	1,442,139	1,550,934	574,462	1,620,000	1,620,000	1,680,000
482300	Industrial Service	4,636,928	4,929,263	1,306,742	5,170,000	5,170,000	4,800,000
482400	Municipal Service	403,534	439,166	172,575	445,000	445,000	480,000
490800	Misc Intergovernmental Charges	878	1,480	1,016	-	-	-
500100	Fees & Commissions	8,984	-	-	-	-	-
500400	Sale of City Property	1,806	4,431	1,282	-	-	-
500600	Gain (Loss) on Asset Disposal	(139,181)	-	-	-	-	-
501000	Miscellaneous Revenue	17,783	79,351	3,150	-	-	45,000
502100	Capital Contributions	449,097	332,935	20,203	5,000	5,000	-
503500	Other Reimbursements	199,110	319,807	23,219	324,000	324,000	320,000
507100	Customer Penalty	53,649	62,112	17,981	55,000	55,000	55,000
508200	Insurance Proceeds	500	-	-	-	-	-
508400	Special Hauled Waste	3,046,092	2,484,828	754,481	2,500,000	2,500,000	2,500,000
591100	Premium on Debt Issue/FB	256,471	315,497	-	271,975	14,383,685	271,066
	TOTAL PROGRAM REVENUES	18,522,022	19,288,139	5,389,055	17,900,475	32,012,185	18,275,866
	Personnel						
610100	Regular Salaries	524,516	864,166	305,152	538,375	538,375	551,031
610200	Labor Pool Allocations	1,376,600	1,082,862	336,359	1,863,241	1,863,241	2,008,888
610299	Capitalized Labor	(105,981)	(73,934)	-	-	-	-
610400	Call Time Wages	8,309	13,623	11,539	10,200	10,200	10,200
610500	Overtime Wages	73,148	56,812	16,476	84,745	84,745	85,927
610800	Part-Time Wages	13,344	17,067	-	17,152	17,152	17,753
611000	Other Compensation	14,319	14,697	2,221	15,842	15,842	16,054
611400	Sick Pay	30,149	688	49,967	-	-	-
611500	Vacation Pay	180,052	192,133	54,318	-	-	-
615000	Fringes	817,640	845,579	279,610	934,474	934,474	1,058,394
615099	Capitalized Fringe	(23,166)	(19,738)	-	-	-	-
617000	Pension Expense	392	118,337	-	-	-	-
617100	OPEB Expense	18,782	(4,958)	-	-	-	-
	TOTAL PERSONNEL	2,928,104	3,107,333	1,055,642	3,464,029	3,464,029	3,748,247
	Training~Travel						
620100	Training/Conferences	3,025	4,624	5,107	16,900	16,900	20,400
	TOTAL TRAINING / TRAVEL	3,025	4,624	5,107	16,900	16,900	20,400
	Supplies						
630100	Office Supplies	2,603	4,625	1,318	6,500	6,489	6,500
630200	Subscriptions	343	563	614	570	570	750
630300	Memberships & Licenses	7,050	7,014	5,431	12,415	12,415	12,586
630400	Postage/Freight	21,758	25,799	10,371	30,275	30,275	30,300
630500	Awards & Recognition	546	565	39	605	605	605
630600	Building Maint./Janitorial	8,540	7,644	2,906	10,035	10,035	10,035
630700	Food & Provisions	430	497	38	480	480	740
630901	Shop Supplies	49,009	46,458	16,257	60,500	60,500	166,150
630902	Tools & Instruments	15,077	10,228	8,852	26,500	26,485	2,500
631000	Miscellaneous Chemicals	9,416	12,868	5,259	10,000	10,000	10,000
631001	Phosphorus	413,780	379,932	242,606	475,000	485,632	546,250
631002	DAF Coagulant	33,624	26,715	6,699	35,000	35,000	35,000
631003	BFP Coagulant	205,081	136,445	142,425	210,000	210,000	225,000
631007	Sodium Hypochlorite	69,379	74,450	20,221	80,000	80,000	92,000
631008	Sodium Bisulfite	60,672	55,482	14,928	65,000	65,000	78,000
631024	Scale Inhibitor	-	-	-	30,000	30,000	60,000
631100	Paint & Supplies	12	71	-	-	-	-
631603	Other Misc. Supplies	18,389	10,750	10,963	19,500	26,958	26,000
632001	City Copy Charges	2,648	2,829	426	4,200	4,200	3,250
632002	Outside Printing	6,628	7,558	3,252	10,800	10,800	10,800
632101	Uniforms	7,110	17,774	6,884	14,750	14,750	20,130

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
632102	Protective Clothing	233	614	-	-	-	500
632200	Gas Purchases	4,007	5,244	-	5,500	5,500	9,500
632300	Safety Supplies	19,761	36,296	7,932	18,300	19,380	21,700
632400	Medical/Lab Supplies	20,707	33,112	9,055	33,000	33,000	35,000
632501	Castings	10,477	8,269	2,057	4,000	4,000	7,000
632502	Concrete	7,133	2,415	240	3,000	3,000	5,000
632503	Other Materials	169	-	1,181	2,000	2,000	2,000
632504	Slurry	-	-	-	500	500	500
632505	Gravel	-	-	-	500	500	500
632601	Repair Parts	220,257	128,440	58,560	312,000	344,888	315,000
632700	Miscellaneous Equipment	56,611	151,376	174,805	228,400	234,760	64,700
	TOTAL SUPPLIES	1,271,450	1,194,033	753,319	1,709,330	1,767,722	1,797,996
	Purchased Services						
640100	Accounting/Audit Fees	12,047	13,154	-	13,150	13,150	13,550
640202	Recording/Filing Fees	34,088	24,525	-	45,000	45,000	45,000
640300	Bank Service Fees	17,291	25,174	1,103	20,000	20,000	26,300
640400	Consulting Services	794,240	1,110,197	113,866	1,880,000	1,713,385	1,957,000
640700	Solid Waste/Recycling Pickup	4,269	3,012	3,251	4,725	4,725	13,700
640800	Contractor Fees	6,647,779	8,162,224	2,073,845	969,250	13,391,890	2,937,315
641200	Advertising	736	67	44	1,500	1,500	-
641301	Electric	1,062,109	974,432	283,282	1,040,475	1,040,475	1,109,500
641302	Gas	17,882	123,662	66,164	131,965	131,965	177,300
641303	Water	51,829	55,301	11,130	54,750	54,750	60,275
641306	Stormwater	25,571	23,693	6,519	26,568	26,568	26,568
641307	Telephone	9,215	9,584	983	8,545	8,545	1,200
641308	Cellular Phones	5,109	5,129	2,999	9,140	9,140	9,220
641500	Tipping Fees	10,926	10,131	1,894	13,800	13,800	14,300
641600	Building Repairs & Maint.	26,741	344,141	-	200,000	200,000	200,000
641800	Equipment Repairs & Maint.	54,157	316,392	20,681	57,500	117,609	112,500
642000	Facilities Charges	480,600	501,844	67,959	491,371	491,371	523,187
642400	Software Support	35,871	49,649	62,347	66,808	66,808	70,250
642501	CEA Operations/Maint.	74,844	83,402	-	79,241	110,944	206,829
642502	CEA Depreciation/Replace.	96,353	155,263	-	156,191	124,488	214,257
642503	CEA Capital	(11,969)	(26,893)	-	-		-
643200	Lab Fees	31,298	35,854	13,425	64,800	64,800	55,225
643700	Treatment Services	68,088	67,839	14,198	70,000	70,000	70,000
644000	Snow Removal Services	3,935	5,701	2,682	10,790	10,790	10,790
645400	Grounds Repair & Maintenance	4,777	5,257	-	14,710	14,710	14,710
650100	Insurance	191,664	206,604	-	230,500	230,500	238,830
659900	Other Contracts/Obligation	111,297	(7,321,365)	1,704	23,540	23,540	19,400
	TOTAL PURCHASED SVCS	9,860,747	4,963,974	2,748,076	5,684,319	18,000,453	8,127,206
	Miscellaneous Expense						
660100	Depreciation Expense	3,669,553	3,953,643	-	4,675,000	4,675,000	4,675,000
662300	Uncollectable Accounts	(601)	805	-	4,000	4,000	4,000
663100	Joint Meter Expense	507,321	598,746	-	501,000	501,000	504,000
672000	Interest Payments	1,216,632	1,692,216	-	1,766,634	1,766,634	1,586,104
673000	Debt Issuance Costs	183,938	84,171	-	125,000	125,000	125,000
	TOTAL MISCELLANEOUS EXP	5,576,843	6,329,581	-	7,071,634	7,071,634	6,894,104
	Capital Outlay						
680200	Land Improvements	-	1,480,604	206,952	-	-	-
680300	Buildings	2,174,895	494,437	39,016	550,000	62,510	775,000
680401	Machinery & Equipment	899,990	75,246	-	200,000	-	160,000
680903	Sanitary Sewers	1,327,346	2,196,036	715,232	2,557,723	3,316,861	2,693,535
681500	Software Acquisition	24,001	14,906	-	30,000	-	-
689900	Other Capital Outlay	(10,391,610)	(3,664,248)	-	-	-	-
	TOTAL CAPITAL OUTLAY	(5,965,378)	596,980	961,200	3,337,723	3,379,371	3,628,535
	Transfers						
791100	Transfer Out - General Fund	223,701	232,976	-	236,900	236,900	236,900
791400	Transfer Out - Capital Projects	-	-	-	7,000	7,000	-
	TOTAL TRANSFERS	223,701	232,976	-	243,900	243,900	236,900
	TOTAL EXPENSE	13,898,492	16,429,501	5,523,344	21,527,835	33,944,009	24,453,388
			#REF!				
			#REF!				

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Charges for Services	$ 12,824,404	$ 13,555,878	$ 14,315,000	$ 14,315,000	$ 14,555,000
Miscellaneous	3,331,384	2,947,193	2,908,500	2,908,500	2,944,800
Total Revenues	16,155,788	16,503,071	17,223,500	17,223,500	17,499,800
Expenses					
Operation and Maintenance	8,604,616	10,469,219	10,080,190	10,080,190	10,544,144
Depreciation	3,669,553	3,953,643	4,675,000	4,675,000	4,675,000
Total Expenses	12,274,169	14,422,862	14,755,190	14,755,190	15,219,144
Operating Income (Loss)	3,881,619	2,080,209	2,468,310	2,468,310	2,280,656
Non-Operating Revenues (Expenses)					
Interest Income	1,299,550	1,749,741	405,000	405,000	505,000
Interest Expense	(1,216,631)	(1,692,216)	(1,766,634)	(1,766,634)	(1,586,104)
Intergovernmental Revenues	498,000	1,480	-	-	-
Debt Issuance Costs	(183,938)	(84,171)	(125,000)	(125,000)	(125,000)
Gain/Loss on Asset Disposal	(139,181)	-	-	-	-
Amortization of Premium on Debt Issue	256,470	315,561	271,975	271,975	271,066
Other	2,306	4,367	-	-	-
Total Non-Operating	516,576	294,762	(1,214,659)	(1,214,659)	(935,038)
Net Income Before Contributions and Transfers	4,398,195	2,374,971	1,253,651	1,253,651	1,345,618
Contributions and Transfers In (Out)					
Capital Contributions	449,097	332,935	-	-	-
Transfer Out - Capital	-	-	(7,000)	(7,000)	-
Transfer Out - General Fund	(223,701)	(232,976)	(236,900)	(236,900)	(236,900)
Change in Net Assets	4,623,591	2,474,930	1,009,751	1,009,751	1,108,718
Net Assets - Beginning	112,365,831	116,989,422	119,464,352	119,464,352	120,474,103
Net Assets - Ending	$ 116,989,422	$ 119,464,352	$ 120,474,103	$ 120,474,103	$ 121,582,821

SCHEDULE OF CASH FLOWS

Working Cash - Beginning of Year	21,377,901	12,119,882
+ Change in Net Assets	1,009,751	1,108,718
+ Depreciation	4,675,000	4,675,000
+ Long Term Debt	4,530,000	5,100,000
- Contributed Capital	-	-
- Fixed Assets	(17,392,770)	(7,286,240)
- Software Acquisition/ERP Implentation	-	-
- Principal Repayment	(2,080,000)	(2,545,000)
+ Fixed Assets funded by DNR Replacement Fund	-	-
Working Cash - End of Year*	$ 12,119,882	$ 13,172,360

RESERVE REQUIREMENTS

Working Capital		DNR Fund	
Prior Year Audited Expenditures	$ 14,422,862	Fixed Asset Balance 12/31/25	$ 71,595,580
- Depreciation	(3,953,643)	5% Requirement	$ 3,579,779
+ Transfer to General Fund	232,976		
Net Prior Year Cash Expenditures	$ 10,702,195	DNR Fund Balance 12/31/25	$ 4,107,533
25% Working Capital Reserve Requirement	$ 2,675,549	DNR Funded CIP projects	-
		DNR Fund Balance 12/31/25	$ 4,107,533

CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY
CALCULATION OF RATE INCREASE DOCUMENTATION

Revenues	2026 Budget	2026 Projected	2027 Budget	2028 Projected	2029 Projected	2030 Projected	2031 Projected
Charges for Services	$ 14,315,000	$ 14,315,000	$ 14,555,000	$ 15,144,769	$ 15,758,435	$ 16,396,966	$ 17,061,371
Miscellaneous	2,908,500	2,908,500	2,944,800	3,548,144	3,654,588	3,764,226	3,877,153
Total Revenues	17,223,500	17,223,500	17,499,800	18,692,913	19,413,023	20,161,192	20,938,524
Expenses							
Operating Expenses	10,080,190	10,080,190	10,544,144	10,860,468	11,186,282	11,521,871	11,867,527
Depreciation	4,675,000	4,675,000	4,675,000	5,025,000	5,375,000	5,675,000	5,925,000
Total Expenses	14,755,190	14,755,190	15,219,144	15,885,468	16,561,282	17,196,871	17,792,527
Operating Income	2,468,310	2,468,310	2,280,656	2,807,444	2,851,741	2,964,322	3,145,997
Non-Operating Revenues (Expenses)							
Interest Income	405,000	405,000	505,000	300,000	300,000	300,000	300,000
Interest Expense	(1,766,634)	(1,766,634)	(1,586,104)	(3,156,465)	(3,653,007)	(3,651,382)	(3,789,298)
Premium on Debt Issue	271,975	271,975	271,066	197,939	169,764	164,731	124,028
Debt Issue Costs	(125,000)	(125,000)	(125,000)	(125,000)	(130,000)	(115,000)	(105,000)
Loss on disposal of equipment	-	-	-	-	-	-	-
Total Non-Operating	(1,214,659)	(1,214,659)	(935,038)	(2,783,526)	(3,313,243)	(3,301,651)	(3,470,270)
Net Income Before Transfers	1,253,651	1,253,651	1,345,618	23,918	(461,502)	(337,329)	(324,273)
Contributions and Transfers In (Out)							
Capital Contributions	-	-	-	-	-	-	-
Transfer Out - Capital	-	-	-	-	-	-	-
General Fund	(236,900)	(236,900)	(236,900)	(236,900)	(236,900)	(236,900)	(236,900)
Change in Net Assets	1,016,751	1,016,751	1,108,718	(212,982)	(698,402)	(574,229)	(561,173)
Total Net Assets - Beginning	119,464,352	119,464,352	120,481,103	121,589,821	121,376,839	120,678,437	120,104,208
Total Net Assets - Ending	$120,481,103	$ 120,481,103	$121,589,821	$ 121,376,839	$ 120,678,437	$ 120,104,208	$ 119,543,035

SCHEDULE OF CASH FLOWS

Cash - Beginning of the Year	21,377,901	12,119,882	13,172,360	12,134,089	10,203,817	12,055,326
+ Change in Net Assets	1,009,751	1,108,718	(212,982)	(698,402)	(574,229)	(561,173)
+ Depreciation	4,675,000	4,675,000	5,025,000	5,375,000	5,675,000	5,925,000
+ Long Term Debt	4,530,000	5,100,000	7,650,000	8,950,000	1,300,000	1,850,000
- Contributed Capital	-	-	-	-	-	-
- Fixed Assets	(17,392,770)	(7,286,240)	(10,880,289)	(12,746,870)	(1,854,262)	(2,625,000)
- Software Acquisition	-	-	-	-	-	-
- Principal Repayment	(2,080,000)	(2,545,000)	(2,620,000)	(2,810,000)	(2,695,000)	(2,925,000)
+ Fixed Assets funded by DNR Rplcmnt Fund	-	-	-	-	-	-
Working Cash - End of Year	$ 12,119,882	$ 13,172,360	$ 12,134,089	$ 10,203,817	$ 12,055,326	$ 13,719,153
25% Working Capital Reserve (prior year's audited expenses)		3,020,931	3,091,787	3,563,458	3,769,047	3,852,538
Coverage Ratio	1.80	1.28	1.23	1.31	1.30	1.36

ASSUMPTIONS:
Borrow 70% of capital expenditures as detailed in plan (see note on page 518).
Interest rate at 5%; twenty-year term for future borrowings.
Projected growth increase .05% for additional customer base each year.
Operating expenses to increase 3% per year.
Maintain a level of 25% working capital reserve and 1.20 coverage ratio as required by bond covenants.

RESULTS:
An overall rate increase of 20% was implemented on January 1, 2021 as recommended in the rate study that was completed in 2020. Additional annual rate increases of 4% in 2022-2026 were included in the study to fund capital improvement plan. Rates were increased 4% in 2022 and 7% in 2023 and 2024 due to increased operating expenses and additional capital projects not indentified in the 2020 rate study. A 9% rate increase was effective for 2025 to provide funding for on-going capital improvements and required maintenance of the digesters. The 2026 budget includes a 4% rate increase. It is projected that the annual rate increases of 4% will continue through 2030 to fund on-going maintenance and equipment replacement.
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CITY OF APPLETON 2027 BUDGET
WASTEWATER UTILITY
LONG TERM DEBT - REVENUE BONDS

	2018 Revenue Bonds		2020 Refunding Revenue Bonds		2021 Refunding Revenue Bonds		2022 Refunding Revenue Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2027	450,000	20,600	660,000	177,500	495,000	194,225	440,000	431,163
2028	290,000	5,800	690,000	150,500	515,000	174,025	465,000	408,538
2029			710,000	126,050	535,000	153,025	485,000	384,788
2030			735,000	104,375	555,000	134,000	510,000	359,913
2031			420,000	89,150	600,000	116,675	540,000	333,663
2032			430,000	80,650	345,000	102,500	565,000	306,038
2033			435,000	72,000	355,000	92,000	590,000	280,113
2034			445,000	63,200	365,000	81,200	615,000	256,013
2035			455,000	54,200	380,000	70,025	640,000	230,913
2036			465,000	45,000	390,000	58,475	665,000	204,813
2037			475,000	35,600	400,000	47,625	695,000	177,613
2038			480,000	26,050	410,000	37,500	725,000	149,213
2039			495,000	15,991	420,000	27,125	755,000	119,141
2040			505,000	5,366	430,000	16,500	785,000	87,378
2041			-	-	445,000	5,563	820,000	53,763
2042			-	-	-	-	855,000	18,169
	$ 740,000	$ 26,400	$ 7,400,000	$ 1,045,631	$ 6,640,000	$ 1,310,463	$ 10,150,000	$ 3,801,225

	2024 Revenue Bonds		2025 Revenue Bonds		TOTAL		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
2027	440,000	564,900	60,000	216,250	2,545,000	1,604,638	4,149,638
2028	465,000	542,275	235,000	208,875	2,660,000	1,490,013	4,150,013
2029	485,000	518,525	155,000	199,125	2,370,000	1,381,513	3,751,513
2030	510,000	493,650	165,000	191,125	2,475,000	1,283,063	3,758,063
2031	540,000	467,400	170,000	182,750	2,270,000	1,189,638	3,459,638
2032	565,000	439,775	180,000	174,000	2,085,000	1,102,963	3,187,963
2033	595,000	410,775	190,000	164,750	2,165,000	1,019,638	3,184,638
2034	625,000	380,275	200,000	155,000	2,250,000	935,688	3,185,688
2035	660,000	348,150	210,000	144,750	2,345,000	848,038	3,193,038
2036	690,000	314,400	220,000	134,000	2,430,000	756,688	3,186,688
2037	725,000	279,025	230,000	122,750	2,525,000	662,613	3,187,613
2038	765,000	241,775	245,000	110,875	2,625,000	565,413	3,190,413
2039	805,000	202,525	255,000	98,375	2,730,000	463,156	3,193,156
2040	840,000	165,600	270,000	85,250	2,830,000	360,094	3,190,094
2041	875,000	131,300	285,000	71,375	2,425,000	262,000	2,687,000
2042	910,000	95,600	295,000	56,875	2,060,000	170,644	2,230,644
2043	950,000	58,400	315,000	41,625	1,265,000	100,025	1,365,025
2044	985,000	19,700	330,000	25,500	1,315,000	45,200	1,360,200
2045	-	-	345,000	8,625	345,000	8,625	353,625
	$ 12,430,000	$ 5,674,050	$ 4,355,000	$ 2,391,875	$ 41,715,000	$ 14,249,644	$ 55,964,644

Note: Schedule is based on accrual method of accounting. Revenue bonds in the amount of $3,500,000 will be issued in 2026. Expected interest expense of the issue in 2026 is $58,333.

CITY OF APPLETON 2027 BUDGET

STORMWATER UTILITY

Public Works Director: Laura E. Jungwirth

Deputy Director/City Engineer: Peter J. Neuberger

Deputy Director of Operations-DPW: Nathan D. Loper

CITY OF APPLETON 2027 BUDGET
STORMWATER

MISSION STATEMENT

The Stormwater Utility was created to provide for the management of surface water run-off in the City of Appleton. It exists to limit flooding and protect water quality.

DISCUSSION OF SIGNIFICANT 2026 EVENTS

Continued to improve practices for inspecting and maintaining City stormwater facilities by using available resources such as GIS mapping and the DPW horticulturist position.

Continued implementing the selected alternatives of detailed drainage studies as streets come up for reconstruction to reduce flooding and to take advantage of opportunities to implement water quality practices.

Continued to implement the programs associated with the NR216 permit including post-construction stormwater management, illicit discharge field screening, public education and outreach, public involvement and participation, and pollution prevention.

Continued to inspect and maintain the stormwater facilities on Appleton Area School District (AASD) property (added in 2016) including ponds, biofilters, and large sump manholes per the cooperative agreement with AASD.

Currently maintaining a total inventory of 58 wet ponds, 14 dry ponds, 22 biofilters, and several miles of engineered channels.

Continued working toward compliance with the WDNR NR216 Water Quality Permit, Lower Fox River TMDL and Upper Fox Wolf Rivers TMDL, including developing an MOU with Riverview Gardens for construction of a water quality

Assisted Community Development with permitting issues, erosion control, budget development, infrastructure design, wetlands and other stormwater planning issues.

Continued the vacuum leaf collection process to help reduce phosphorus from waterways.

Operating industry standard stormwater models to reduce reliance on consultants for plan review and design services, as in-house staff capacity allows/

Continued to implement the Enterprise Asset Management (EAM) and Utility Billing (UB) modules within the ERP system.

DPW began continued analysis, developed initial recommendations, and developed preliminary designs for flood mitigation projects related to extreme rainfall in July 2024, primarily to the City's north side.

CITY OF APPLETON 2027 BUDGET
STORMWATER

MAJOR 2027 OBJECTIVES

Continue implementing the following programs as required by the NR216 permit: public education, public participation, pollution prevention, illicit discharge field screening, and post-construction stormwater management plans.

Continue to identify and pursue water quality practices toward continual progress in achieving compliance with TMDL water quality standards.

Continue to improve practices for inspecting and maintaining City stormwater facilities by using available resources such as GIS mapping and the DPW horticulturist position.

Continue to address flooding concerns in the Northland-Bellaire study area by refining analyses and developing recommendations for potential projects in the study area.

Continue to address flooding concerns by refining and implementing recommendations from completed drainage studies throughout the City.

Establish agreement with property owners for regional stormwater pond per 2022 Citywide Stormwater Plan.

Continue to review and document procedures of the implementation of the EAM and UB modules that were implemented in 2025.

Continue to support the Urban Forestry Program.

Facilitate the design and maintenance of bridges and structures that contribute to the stormwater management plan within the City.

DEPARTMENT BUDGET SUMMARY

Programs		Actual		Budget			%
Unit	Title	2024	2025	Adopted 2026	Amended 2026	2027	Change *
Program Revenues		$ 44,058,749	$ 13,442,406	$ 12,189,537	$ 19,654,143	$ 11,994,410	-1.60%
Program Expenses							
5210	Administration	5,988,681	5,558,064	6,171,229	6,529,796	5,878,812	-4.74%
5220	Facility Maintenance	1,902,678	2,127,258	2,412,694	2,691,577	2,551,956	5.77%
5225	Leaf Collection	1,023,897	650,785	925,255	925,255	773,727	-16.38%
5226	Urban Forestry	1,719,701	2,024,646	1,607,064	1,607,064	1,505,463	-6.32%
5230	Capital Construction	1,131,752	(96,674)	10,831,916	17,659,072	12,589,498	16.23%
TOTAL		$ 11,766,709	$ 10,264,079	$ 21,948,158	$ 29,412,764	$ 23,299,456	6.16%
Expenses Comprised Of:							
Personnel		2,809,328	2,704,905	3,162,663	3,162,663	3,186,115	0.74%
Travel & Training		9,860	7,134	31,010	31,010	17,310	-44.18%
Supplies & Materials		197,921	201,767	425,965	425,939	303,015	-28.86%
Purchased Services		3,101,791	3,536,651	4,308,343	6,936,842	4,319,653	0.26%
Miscellaneous Expense		4,434,434	4,422,387	4,597,389	4,597,389	4,412,216	-4.03%
Capital Expenditures		699,619	(628,083)	9,402,893	14,239,026	11,041,247	17.42%
Transfers Out		513,756	19,318	19,895	19,895	19,900	0.03%
Full Time Equivalent Staff:							
Personnel allocated to programs		20.46	20.86	29.81	29.81	30.29	

* % change from prior year adopted budget

CITY OF APPLETON 2027 BUDGET
STORMWATER

Administration **Business Unit 5210**

PROGRAM MISSION

To provide administrative and planning support to ensure safe, reliable and environmentally sound stormwater management.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #3: "Recognize and grow everyone's talents", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to educate the community on stormwater issues and assessment billing policies.

Ensure that all construction and maintenance of our facilities is in compliance with the Department of Natural Resources regulations.

Continue to research other funding sources for stormwater programs and submit requests when applicable.

Develop short- and long-range plans that meet regulations and provide for the stormwater needs of the community and the watershed.

Continue to train employees on stormwater regulations.

Show continual progress toward meeting TMDL water quality standards.

Continue to develop drainage studies to improve flood resiliency.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
STORMWATER

Administration **Business Unit 5210**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
441800	Plan Review Permit	$ 124,514	$ 23,267	$ 40,000	$ 40,000	$ 40,000
442000	Erosion Control Permit	7,920	6,420	9,250	9,250	9,250
471000	Interest on Investments	1,029,809	1,111,614	400,000	400,000	400,000
473000	Interest - Deferred Specials	1,263	603	1,500	1,500	1,500
488000	Stormwater Revenue	11,423,140	11,327,678	11,500,160	11,500,160	11,500,160
502100	Capital Contributions	31,178,561	536,354	-	-	-
503500	Other Reimbursements	2,603	804	18,500	18,500	2,500
507100	Customer Penalty	42,824	46,613	40,000	40,000	40,000
591100	Premium on Debt Issue	246,887	387,293	179,127	7,643,733	-
	Total Revenue	$ 44,057,521	$ 13,440,646	$ 12,188,537	$ 19,653,143	$ 11,993,410
	Expenses					
610100	Regular Salaries	$ 397,971	$ 408,793	$ 526,446	$ 526,446	$ 465,421
610400	Call Time Wages	1,019	132	700	700	1,700
610500	Overtime Wages	2,803	4,628	2,000	2,000	5,000
610800	Part-Time Wages	-	-	-	-	-
615000	Fringes	201,737	239,086	210,738	210,738	196,762
620100	Training/Conferences	6,586	4,458	27,300	27,300	13,600
620600	Parking Permits	960	-	960	960	960
630100	Office Supplies	66	86	100	100	100
630300	Memberships & Licenses	14,541	13,286	19,100	19,100	19,900
630400	Postage/Freight	22,429	25,117	24,350	24,350	25,000
630500	Awards & Recognition	665	557	665	665	665
630901	Shop Supplies	741	259	700	700	1,000
632002	Outside Printing	10,292	6,485	12,000	12,000	10,000
632102	Protective Clothing	191	37	150	150	150
632300	Safety Supplies	208	134	100	100	250
632700	Miscellaneous Equipment	9,188	327	5,000	5,000	2,000
640100	Accounting/Audit Fees	9,629	10,585	10,100	10,100	10,500
640202	Recording/Filing Fees	-	-	400	400	600
640300	Bank Service Fees	14,150	17,416	15,000	15,000	17,500
640400	Consulting Services	247,471	252,680	398,000	756,567	418,000
641200	Advertising	439	-	-	-	-
641301	Utilities	1,846	2,019	1,920	1,920	2,020
642400	Software Support	20,869	31,929	38,768	38,768	35,020
642501	CEA Operations/Maint.	9,660	16,031	5,404	5,404	3,191
642502	CEA Depreciation/Replace.	12,026	6,499	6,260	6,260	5,867
650100	Insurance	47,760	66,144	195,350	195,350	206,490
659900	Other Contracts/Obligation	7,244	9,673	52,434	52,434	5,000
660100	Depreciation Expense	3,225,253	3,217,218	3,460,000	3,460,000	3,550,000
662300	Uncollectable Accounts	(1,297)	500	1,000	1,000	1,000
672000	Interest Payments	1,117,428	1,006,726	977,883	977,883	861,216
673000	Debt Issuance Costs	8,000	126,101	100,000	100,000	-
675100	Gain/Loss on Refund	85,050	71,842	58,506	58,506	-
681500	Software Acquisition	24,001	14,906	-	-	-
689900	Other Capital Outlay	(24,001)	(14,905)	-	-	-
791100	Transfer Out - General	18,756	19,315	19,895	19,895	19,900
791400	Transfer Out - Capital	495,000	-	-	-	-
	Total Expense	$ 5,988,681	$ 5,558,064	$ 6,171,229	$ 6,529,796	$ 5,878,812

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Consulting Services	
Stormwater mgmt plan review	$ 95,000
Flooding concerns study	100,000
NR216 permitting	53,000
Wetland studies	15,000
Erosion Control plan reviews	15,000
NR151 Water quality modeling	60,000
French Road Urbanization	80,000
	$ 418,000
Software Support	
ARC info/XP-SWMM Licenses	$ 12,600
EC Permit Tracker	7,000
WinSLAMM & Hydrocad Models	1,500
Irthnet & GPS subscription	2,460
Utility billing module	10,850
Enterprise asset management module	360
Property viewer license	250
	$ 35,020

Membership & Licenses	
Floodplain manager	$ 1,100
NR216 Permit	10,000
NEWSC dues	4,510
Municipal Environment Group	2,000
LWM, ASCE, APWA, ICEA m	2,290
	$ 19,900
Postage/Freight	
Utility Bills	$ 25,000
	$ 25,000
Training/Conferences	
Modeling Software Training	$ 9,500
Engineers & Techs Confer.	4,100
	$ 13,600

CITY OF APPLETON 2027 BUDGET
STORMWATER

Facility Maintenance **Business Unit 5220**

PROGRAM MISSION

To plan and implement a maintenance program that keeps the stormwater system in a safe and environmentally sound condition.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to have a proactive maintenance program to identify major repair areas.

Reduce the number of failures and ensure the system is operating properly.

Encourage good housekeeping practices on private developments, which will reduce the City's maintenance cost and improve water quality.

Maintain current level of service while experiencing large growth in stormwater management/conveyance inventory.

Major changes in Revenue, Expenditures, or Programs:

Contractor Fees for bridge maintenance reflect deck sealing on a three-year cycle, that was last done in 2025. Next deck sealing program scheduled for 2028.

Contractor Fees for bridge maintenance were adjusted to reflect required bridge maintenance for Glory Lane, Asbhury Drive, and Kensington Dirve, as well as miscellaneous weathering steel bridge maintenance, in 2027.

Decreased Consulting Services amount for Biennial Bridge Inspections (even years only).

CITY OF APPLETON 2027 BUDGET
STORMWATER

Facility Maintenance **Business Unit 5221-5224**

PROGRAM BUDGET SUMMARY

	Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
	Revenues					
480100	General Charges for Svc.	$ 1,228	$ 1,760	$ 1,000	$ 1,000	$ 1,000
	Total Revenue	$ 1,228	$ 1,760	$ 1,000	$ 1,000	$ 1,000
	Expenses					
610200	Labor Pool Allocations	$ 560,279	$ 556,461	$ 609,850	$ 609,850	$ 609,870
610400	Call Time Wages	2,225	7,156	1,300	1,300	1,800
610500	Overtime Wages	11,683	26,319	10,500	10,500	12,500
610800	Part-Time Wages	79	-	-	-	-
615000	Fringes	248,399	270,358	282,914	282,914	299,329
630801	Landscape Supplies	1,423	1,013	4,500	4,500	4,500
630901	Shop Supplies	421	458	1,000	1,000	1,900
630902	Tools & Instruments	1,061	3,100	2,800	2,800	2,800
632501	Construction Materials	63,702	68,609	75,250	75,250	80,250
632300	Safety Supplies	-	-	50	50	50
632700	Miscellaneous Equipment	12,949	10,074	135,750	135,750	9,700
640400	Consulting Services	291,499	349,359	402,500	436,700	367,200
640800	Contractor Fees	185,731	294,454	327,000	571,683	698,900
641301	Utilities	7,948	5,646	9,275	9,275	9,620
641500	Tipping Fees	44,736	45,648	57,000	57,000	59,600
642000	Facilities Charges	1,215	4,291	-	-	2,800
642501	CEA Operations/Maint.	206,364	207,669	179,116	179,116	146,766
642502	CEA Depreciation/Replace.	199,971	208,279	222,059	222,059	152,541
645400	Grounds Repair & Maint.	164	702	20,000	20,000	20,000
650301	Rent	62,829	67,662	71,830	71,830	71,830
	Total Expense	$ 1,902,678	$ 2,127,258	$ 2,412,694	$ 2,691,577	$ 2,551,956

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

Consulting Services

Native plants contract	$ 200,000
Misc bridge design consulting	9,000
Movable bridge inspections	27,000
Memorial Dr Bridge UT pins inspection	16,200
Pond sediment surveys	15,000
Stormsewer TV Clean	100,000
Lawe Street over Nav Canal	$ 367,200

Contractor Fees

Mowing	$ 25,000
Pond dredging	75,000
Spot repairs	30,000
Protruding taps	10,000
Emergency repairs	5,000
Patch program	120,000
Sewer TV camera maintenance	700
Muskrat trapping	40,000
Ditch cleaning	25,000
Annual bridge maintenance	367,200
Lateral cleaning	1,000
	$ 698,900

Rent

Land for detention ponds:	
Appleton Memorial Park	
AMP North, 7.28 acres	$ 22,932
AMP South, 7 acres	22,050
Reid Golf Course pond	
7.2 acres	22,680
AASD Underground Storage	4,167
	$ 71,829

Construction Materials

Shore repair program	$ 15,750
Inlet repair program	57,500
Muskrat repair materials	3,000
Silt fence, slurry, concrete, misc.	1,000
Riprap	3,000
	$ 80,250

Tipping Fees

Disposal costs of cleaning:	
$67 per ton	
Streets - 800 tons	$ 53,600
Storm sewers - 90 tons	6,000
	$ 59,600

Grounds Repair & Maint

Shoreline repairs	$ 20,000
	$ 20,000

CITY OF APPLETON 2027 BUDGET
STORMWATER

Leaf Collection **Business Unit 5225**

PROGRAM MISSION

Collect leaves and dispose of them in a safe and environmentally productive manner.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continually search for ways to improve communication with the public on leaf collection schedules.

Continue the vacuum leaf collection process to help reduce phosphorus from waterways.

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
STORMWATER

Leaf Collection **Business Unit 5225**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610200 Labor Pool Allocations	$ 243,410	$ 32,918	$ 239,759	$ 239,759	$ 237,348
610400 Call Time Wages	25	433	750	750	750
610500 Overtime Wages	7,796	337	15,000	15,000	15,000
615000 Fringes	114,669	13,361	98,246	98,246	110,250
641303 Water	690	776	700	700	735
642501 CEA Operations/Maint.	324,779	234,049	220,757	220,757	169,099
642502 CEA Depreciation/Replace.	332,528	368,911	350,043	350,043	240,545
Total Expense	$ 1,023,897	$ 650,785	$ 925,255	$ 925,255	$ 773,727

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

None

CITY OF APPLETON 2024 BUDGET
STORMWATER

Urban Forestry **Business Unit 5226**

PROGRAM MISSION

Manage the open space forest to enhance the current and future environmental quality, safety and aesthetics for the benefit of the community.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #4: "Continually assess trends affecting the community and proactively respond" and #6: "Create opportunities and learn from successes and failures".

Objectives:

Maintain approximately 30,000 trees on City terraces and boulevards.

Prune trees to provide proper growth, structure and health while maintaining proper clearances for vehicles, infrastructure and pedestrians.

Respond to storm damage situations.

Plant trees in new subdivisions and reconstructed streets where final concrete pavement has been installed.

Collaborate with the engineering and street divisions to minimize the impacts of street reconstruction projects on existing street trees.

Continue to monitor and address significant forest pest insects and pathogens that have the potential to impact the urban forest landscapes.

Utilize the Department of Natural Resources as a resource for urban forest health and to secure grants as opportunities arise.

Continue to address the emerald ash borer impacts within the City by planting additional replacement trees over the next 3-4 years.

Continue to provide a diversity of species in the urban forest to minimize the impact of disease and/or insects on single tree species.

Look for opportunities to engage the public in maintaining and building a resilient urban forest within the community.

Urban forestry strategies assist in the management of stormwater and MS4 requirements in a cost-effective manner. The urban canopy areas effectively manage water through interception, evapotranspiration and infiltration.

Major Changes in Revenue, Expenditures, or Programs:

Increase in plant material is to fund additional in-house ash tree replacement planting.

Contractor fee funds are to potentially contract planting of additional trees to replace previously removed ash trees.

CITY OF APPLETON 2024 BUDGET
STORMWATER

Urban Forestry **Business Unit 5226**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610200 Labor Pool Allocations	$ 633,492	$ 793,882	$ 620,301	$ 620,301	$ 625,804
610400 Call Time Wages	3,600	7,024	3,500	3,500	3,500
610500 Overtime Wages	9,401	11,688	8,000	8,000	10,000
610800 Part-Time Wages	22,069	-	18,018	18,018	20,000
615000 Fringes	256,670	321,280	230,354	230,354	279,671
620100 Training/Conferences	2,314	2,676	2,750	2,750	2,750
630300 Memberships & Licenses	787	960	1,000	1,000	1,000
630800 Landscape Supplies	42,203	48,989	127,500	127,500	127,500
630901 Shop Supplies	958	1,597	1,600	1,600	1,800
630902 Tools & Instruments	2,546	2,331	3,000	3,000	3,000
631100 Paint & Supplies	-	84	50	50	50
632002 Outside Printing	181	214	200	200	200
632102 Protective Clothing	667	765	800	800	1,000
632200 Gas Purchases	-	-	800	800	700
632300 Safety Supplies	1,172	1,472	2,000	2,000	2,000
632700 Miscellaneous Equipment	11,241	14,144	7,500	7,500	7,500
640800 Contractor Fees	351,652	375,654	125,000	125,000	50,000
641303 Water	665	1,947	1,500	1,500	1,575
641308 Cellular Phones	226	476	3,600	3,600	3,600
642400 Software Support	2,988	2,922	3,000	3,000	3,000
642501 CEA Operations/Maint.	152,072	175,193	167,373	167,373	173,071
642502 CEA Depreciation/Replace.	224,797	261,348	279,218	279,218	187,742
Total Expense	$ 1,719,701	$ 2,024,646	$ 1,607,064	$ 1,607,064	$ 1,505,463

DETAILED SUMMARY OF 2024 PROPOSED EXPENDITURES > $15,000

Landscape Supplies	
Topsoil/sand/gravel	$ 4,000
Seed/fertilizer	4,000
Plant material/trees	115,000
Herbicides/pesticides	4,500
	$ 127,500
Contractor Fees	
Ash tree replacements	$ 50,000
	$ 50,000

CITY OF APPLETON 2027 BUDGET
STORMWATER

Capital Construction **Business Unit 5230**

PROGRAM MISSION

Design, build, and replace stormwater facilities for the current users in order to ensure compliance with established regulations, protect surrounding infrastructure and the environment, increase the acres of land available for development and prevent major system failures.

PROGRAM NARRATIVE

Link to City Goals:

Implements Key Strategies #1: "Responsibly deliver excellent services", #2: "Encourage active community participation and involvement", #4: "Continually assess trends affecting the community and proactively respond", #6: "Create opportunities and learn from successes and failures", and #7: "Communicate our success through stories and testimonials".

Objectives:

Continue to inform property owners of future construction in a timely manner.

Design projects to meet regulations and provide cost-effective solutions for the community and the watersheds.

Monitor projects to ensure compliance with deadlines, specifications, and regulations.

Comply with the NR216 Stormwater permit requirements.

Continue implementing the Citywide stormwater management plan and regional flood studies recommendations.

The following are 2027 CIPs:

	2027 Budget	Page
Stormwater program	$ 10,699,498	Projects, pg. 630
Bridge improvements	1,890,000	Projects, pg. 615
	$ 12,589,498	

Major changes in Revenue, Expenditures, or Programs:

No major changes.

CITY OF APPLETON 2027 BUDGET
STORMWATER

Capital Construction **Business Unit 5230**

PROGRAM BUDGET SUMMARY

Description	Actual 2024	Actual 2025	Budget Adopted 2026	Budget Amended 2026	Budget 2027
Expenses					
610100 Regular Salaries	$ 55,543	$ 4,871	$ 206,214	$ 206,214	$ 213,196
610500 Overtime Wages	2,500	-	5,000	5,000	-
610800 Part-Time Wages	1,076	-	-	-	-
615000 Fringes	32,885	6,178	73,073	73,073	78,214
632503 Other Materials	287	1,670	-	-	-
640400 Consulting Services	123,884	289,500	1,140,000	1,871,106	1,255,000
640800 Contractor Fees	-	213,870	-	1,259,917	-
641500 Tipping Fees	-	21,056	-	-	-
641800 Equipment Repairs & Maint.	-	-	-	-	-
642501 CEA Operations/Maint.	2,807	2,028	2,351	2,351	1,841
642502 CEA Depreciation/Replace.	(18,150)	(7,766)	2,385	2,385	-
659900 Other Contracts/Obligation	231,301	-	-	-	-
680100 Land	201,648	-	760,000	5,160,000	-
680904 Storm Sewers	2,690,874	1,978,200	7,877,893	8,314,026	9,340,247
680999 Other Infrastructure	24,772	(74,157)	765,000	765,000	1,701,000
689900 Other Capital Outlay	(2,217,675)	(2,532,124)	-	-	-
Total Expense	$ 1,131,752	$ (96,674)	$ 10,831,916	$ 17,659,072	$ 12,589,498

DETAILED SUMMARY OF 2027 PROPOSED EXPENDITURES > $15,000

	Street	From	To	Stormwater
Labor Pool				291,410
CEA				1,841
Consulting Services	Construction Grant Applications			15,000
	Construction Services			200,000
	Design and Modeling for Flood Mitigation Projects			250,000
	Land Acquisition Services			75,000
	Lawe St bridge	consultant design (10% is in 4240)		45,000
	Modeling for Storm Sewer			20,000
	CTY JJ Urbanization	Design and Permitting		100,000
	Water Quality Practices	Design and Permitting		400,000
	Sommers Dr	final design		100,000
	Water Quality Modeling			50,000
	Subtotal			**1,255,000**
Miscellaneous Construction	Sump Pump Storm Sewer Program/Backyard Drainage Problems			200,000
	Storm laterals and manholes prior to asphalt paving			186,350
	Storm laterals and manholes prior to concrete paving			259,235
	Fee in Lieu - Eagle Point	Construction		16,500
	Flood Mitigation Projects			4,000,000
	K2B Pond Reconstrucion and Sewers			950,000
	Olde Oneida St bridge	construction (10% is in 4240)		1,656,000
	Native Landscaping			100,000
	Water Quality Practices			80,000
	Subtotal			**7,448,085**
Reconstruction (on streets to be paved in 2028)	Bartell Dr	Prospect Ave	Pine St	337,529
	Commercial St	Drew St	Union St	11,933
	Driscoll St	Prospect Ave	WI Central RR	633,963
	Franklin St	Division St	Drew St	344,207
	Pine St	Prospect Ave	Bartell St	480,027
	Roosevelt St	Oneida St	Morrison St	84,503
	Subtotal			**1,892,162**
Total				**$ 10,888,498**

CITY OF APPLETON 2027 BUDGET
STORMWATER UTILITY

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Program Revenues						
441800	Plan Review Permit	124,514	23,268	900	40,000	40,000	40,000
442000	Erosion Control Permit	7,920	6,420	2,850	9,250	9,250	9,250
471000	Interest on Investments	1,029,809	1,123,672	17,763	400,000	400,000	400,000
473000	Interest - Deferred Specials	1,263	604	-	1,500	1,500	1,500
480100	General Charges for Service	1,228	1,760	-	1,000	1,000	1,000
488000	Stormwater Revenue	11,423,140	11,327,678	3,875,082	11,500,160	11,500,160	11,500,160
500600	Gain (Loss) on Asset Disposal	-	-	-	-	-	-
501500	Rental of City Property	-	-	-	-	-	-
502100	Capital Contributions	31,178,561	536,355	173	-	-	-
503500	Other Reimbursements	2,603	804	1,800	18,500	18,500	2,500
507100	Customer Penalty	42,824	46,613	16,435	40,000	40,000	40,000
591100	Premium on Debt Issue	246,887	387,294	-	179,127	179,127	-
	TOTAL PROGRAM REVENUES	44,058,749	13,454,468	3,915,003	12,189,537	12,189,537	11,994,410
	Personnel						
610100	Regular Salaries	281,308	536,607	187,215	-	-	-
610200	Labor Pool Allocations	1,500,310	1,137,368	295,100	2,195,985	2,195,985	2,142,484
610299	Capitalized Labor	(51,588)	(38,897)	-	-	-	-
610400	Call Time Wages	6,869	14,743	10,440	6,250	6,250	7,750
610500	Overtime Wages	34,183	42,972	35,900	40,500	40,500	42,500
610800	Part-Time Wages	23,224	-	-	18,018	18,018	20,000
611000	Other Compensation	4,426	7,592	3,976	6,585	6,585	9,155
611400	Sick Pay	17,555	3,394	156	-	-	-
611500	Vacation Pay	138,683	150,861	86,192	-	-	-
615000	Fringes	820,375	796,460	273,611	895,325	895,325	964,226
615099	Capitalized Fringe	(10,282)	(8,857)	-	-	-	-
617000	Pension Expense	(49,763)	49,317	-	-	-	-
617100	OPEB Expense	94,028	13,345	-	-	-	-
	TOTAL PERSONNEL	2,809,328	2,704,905	892,590	3,162,663	3,162,663	3,186,115
	Training~Travel						
620100	Training/Conferences	8,900	7,134	6,934	30,050	30,050	16,350
620600	Parking Permits	960	-	-	960	960	960
	TOTAL TRAINING / TRAVEL	9,860	7,134	6,934	31,010	31,010	17,310
	Supplies						
630100	Office Supplies	66	86	205	100	89	100
630300	Memberships & Licenses	15,328	14,246	5,445	20,100	20,100	20,900
630400	Postage/Freight	22,429	25,117	10,131	24,350	24,350	25,000
630500	Awards & Recognition	665	557	-	665	665	665
630801	Topsoil, Gravel	3,814	3,300	-	4,000	4,000	4,000
630803	Seed	4,799	4,234	-	7,000	7,000	7,000
630804	Plant Material	35,013	42,468	64,057	121,000	121,000	121,000
630901	Shop Supplies	2,120	2,314	994	3,300	3,300	4,700
630902	Tools & Instruments	3,378	5,431	926	5,800	5,800	5,800
631603	Other Misc. Supplies	229	84	48	50	50	50
632002	Outside Printing	10,473	6,699	3,223	12,200	12,200	10,200
632102	Protective Clothing	858	802	-	950	950	1,150
632200	Gas Purchases	454	-	-	800	800	700
632300	Safety Supplies	926	1,607	522	2,150	2,150	2,300
632501	Castings	29,955	28,162	6,149	27,500	27,500	32,500
632502	Concrete	25,212	20,086	1,450	22,500	22,500	22,500
632503	Other Materials	7,825	22,030	397	23,500	23,500	23,500
632504	Slurry	-	-	675	500	500	500
632505	Gravel	100	-	-	750	750	750
632599	Other Construction Materials	897	-	-	500	500	500
632700	Miscellaneous Equipment	33,380	24,544	132,051	148,250	148,235	19,200
	TOTAL SUPPLIES	197,921	201,767	226,273	425,965	425,939	303,015

CITY OF APPLETON 2027 BUDGET
STORMWATER UTILITY

		2024 ACTUAL	2025 ACTUAL	2026 YTD ACTUAL	2026 ORIG BUD	2026 REVISED BUD	2027 BUDGET
	Purchased Services						
640100	Accounting/Audit Fees	9,629	10,585	-	10,100	10,100	10,500
640202	Recording/Filing Fees	-	-	-	400	400	600
640300	Bank Service Fees	14,150	17,416	1,020	15,000	15,000	17,500
640400	Consulting Services	662,854	889,298	131,186	1,940,500	3,064,373	2,040,200
640800	Contractor Fees	537,384	886,219	141,821	452,000	1,956,600	748,900
641200	Advertising	439	-	-	-	-	-
641301	Electric	5,856	4,497	1,830	6,075	6,075	6,260
641303	Water	3,446	3,872	637	5,400	5,400	5,670
641307	Telephone	1,128	1,253	579	1,200	1,200	1,300
641308	Cellular Phones	945	1,242	520	4,320	4,320	4,320
641500	Tipping Fees	44,736	66,704	8,745	57,000	57,000	59,600
641800	Equipment Repairs & Maint.	-	-	-	-	-	-
642000	Facilities Charges	1,215	4,291	-	-	-	2,800
642400	Software Support	23,858	34,851	5,991	41,768	41,794	38,020
642501	CEA Operations/Maint.	695,682	634,972	-	575,001	575,001	493,968
642502	CEA Depreciation/Replace.	770,742	850,018	-	859,965	859,965	586,695
642503	CEA Capital	(19,571)	(12,748)	-	-	-	-
645400	Grounds Repair & Maintenance	164	702	-	20,000	20,000	20,000
650100	Insurance	47,760	66,144	-	195,350	195,350	206,490
650301	Facility Rent	62,829	67,662	-	71,830	71,830	71,830
659900	Other Contracts/Obligation	238,545	9,673	1,958	52,434	52,434	5,000
	TOTAL PURCHASED SVCS	3,101,791	3,536,651	294,287	4,308,343	6,936,842	4,319,653
	Miscellaneous Expense						
660100	Depreciation Expense	3,225,253	3,217,218	-	3,460,000	3,460,000	3,550,000
662300	Uncollectable Accounts	(1,297)	500	-	1,000	1,000	1,000
672000	Interest Payments	1,117,428	1,006,726	-	977,883	977,883	861,216
673000	Debt Issuance Costs	8,000	126,101	-	100,000	100,000	-
675100	Gain/Loss on Refund Amort.	85,050	71,842	-	58,506	58,506	-
	TOTAL MISCELLANEOUSL EXP	4,434,434	4,422,387	-	4,597,389	4,597,389	4,412,216
	Capital Outlay						
680100	Land	201,648	-	-	760,000	5,160,000	-
680904	Storm Sewers	2,715,646	1,904,042	437,519	7,877,893	8,314,026	9,340,247
681500	Software Acquisition	24,001	14,906	-	-	-	-
689900	Other Capital Outlay	(2,241,676)	(2,547,031)	-	765,000	765,000	1,701,000
	TOTAL CAPITAL OUTLAY	699,619	(628,083)	437,519	9,402,893	14,239,026	11,041,247
	Transfers						
791100	Transfer Out - General Fund	18,756	19,318	-	19,895	19,895	19,900
791400	Transfer Out - Capital Project	495,000	-	-	-	-	-
	TOTAL TRANSFERS	513,756	19,318	-	19,895	19,895	19,900
	TOTAL EXPENSE	11,766,709	10,264,079	1,857,603	21,948,158	29,412,764	23,299,456

CITY OF APPLETON 2027 BUDGET

STORMWATER UTILITY

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

	2024 Actual	2025 Actual	2026 Budget	2026 Projected	2027 Budget
Revenues					
Charges for Services	$ 11,196,530	$ 11,327,678	$ 11,500,160	$ 11,500,160	$ 11,500,160
Miscellaneous	102,904	78,864	110,250	110,250	94,250
Total Revenues	11,299,434	11,406,542	11,610,410	11,610,410	11,594,410
Expenses					
Operating Expenses	3,904,139	5,822,877	10,497,127	7,711,906	6,278,842
Depreciation	2,765,874	3,217,218	3,460,000	3,255,000	3,550,000
Total Expenses	6,670,013	9,040,095	13,957,127	10,966,906	9,828,842
Operating Income (Loss)	4,629,421	2,366,447	(2,346,717)	643,504	1,765,568
Non-Operating Revenues (Expenses)					
Interest Income	979,980	1,112,217	400,000	400,000	400,000
Gain/Loss on Disposal of Assets	(94,594)	-	-	-	-
Interest Expense	(1,244,353)	(1,006,726)	(977,883)	(977,883)	(861,216)
Gain/Loss on Refunding	(98,590)	(71,842)	(58,506)	(58,506)	-
Amortization of Premium on Debt Issue	280,959	387,293	179,127	7,643,733	-
Debt Expense	(9,500)	(126,101)	(100,000)	100,000	-
Other	-	-	-	-	-
Total Non-Operating	(186,098)	294,841	(557,262)	7,107,344	(461,216)
Income (Loss) Before Contributions and Transfers	4,443,323	2,661,288	(2,903,979)	7,750,848	1,304,352
Contributions and Transfers In (Out)					
Capital Contributions	540,240	536,354	-	-	-
Transfer Out - Capital Projects	(375,000)	-	-	-	-
Transfer Out - General Fund	(12,500)	(19,315)	(19,895)	(19,895)	(19,900)
Change in Net Assets	4,596,063	3,178,327	(2,923,874)	7,730,953	1,284,452
Total Net Assets - Beginning	104,450,562	109,046,625	112,224,952	112,224,952	119,955,905
Total Net Assets - Ending	$ 109,046,625	$ 112,224,952	$ 109,301,078	$ 119,955,905	$ 121,240,357

SCHEDULE OF CASH FLOWS

Cash - Beginning of the Year	$ 17,831,616	$ 20,469,372
+ Change in Net Assets	7,730,953	1,284,452
+ Depreciation	3,255,000	3,550,000
+ Long Term Debt	-	7,000,000
- Contributed Capital	-	-
- Fixed Assets	(5,038,197)	(12,589,498)
- Software Acquisition/ERP Implentation	-	-
- Principal Repayment	(3,310,000)	(3,150,000)
Working Cash - End of Year	$ 20,469,372	$ 16,564,326

The current annual rate of $175.00 per ERU became effective January 1, 2019.

CITY OF APPLETON 2027 BUDGET
STORMWATER UTILITY
CALCULATION OF RATE INCREASE DOCUMENTATION

Revenues	2026 Budget	2026 Projected	2027 Budget	2028 Projected	2029 Projected	2030 Projected	2031 Projected
Charges for Services	$ 11,500,160	$ 11,500,160	$ 11,500,160	$ 11,557,661	$ 11,615,449	$ 11,673,526	$ 11,731,894
Miscellaneous	110,250	110,250	94,250	85,000	85,000	85,000	85,000
Total Revenues	11,610,410	11,610,410	11,594,410	11,642,661	11,700,449	11,758,526	11,816,894
Expenses							
Operating Expenses	10,497,127	7,711,906	6,278,842	6,467,207	6,661,223	6,861,060	7,066,892
Depreciation	3,460,000	3,255,000	3,550,000	3,600,000	3,650,000	3,700,000	3,750,000
Total Expenses	13,957,127	10,966,906	9,828,842	10,067,207	10,311,223	10,561,060	10,816,892
Operating Income	(2,346,717)	643,504	1,765,568	1,575,454	1,389,226	1,197,466	1,000,002
Non-Operating Revenues (Expenses)							
Interest Income	400,000	1,000,000	400,000	200,000	100,000	100,000	100,000
Gain/Loss on Disposal of Assets	-	-	-	-	-	-	-
Interest Expense	(977,883)	(977,883)	(861,216)	(1,089,598)	(1,353,327)	(1,600,858)	(1,810,794)
Gain/Loss on Refunding	(58,506)	(58,506)	-	(45,048)	(32,076)	(20,733)	(14,314)
Premium on Debt Issue	179,127	7,643,733	-	144,423	110,938	81,289	62,729
Debt Issue Expense	(100,000)	100,000	-	(100,000)	(100,000)	(100,000)	(125,000)
Total Non-Operating	(557,262)	7,707,344	(461,216)	(890,223)	(1,274,465)	(1,540,302)	(1,787,379)
Net Income Before Transfers	(2,903,979)	8,350,848	1,304,352	685,230	114,761	(342,835)	(787,377)
Contributions and Transfers In (Out)							
Capital Contributions	-	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-
General Fund	(19,895)	(19,895)	(19,900)	(19,315)	(19,315)	(19,315)	(19,315)
		-					
Change in Net Assets	(2,923,874)	8,330,953	1,284,452	665,915	95,446	(362,150)	(806,692)
Total Net Assets - Beginning	112,224,952	112,224,952	120,555,905	121,840,357	122,506,272	122,601,718	122,239,568
Total Net Assets - Ending	$ 109,301,078	$ 120,555,905	$ 121,840,357	$ 122,506,272	$ 122,601,718	$ 122,239,568	$ 121,432,875

SCHEDULE OF CASH FLOWS

Cash - Beginning of the Year	17,831,616	20,469,372	16,564,326	14,088,659	11,522,358	8,507,531
+ Change in Net Assets	7,730,953	1,284,452	665,915	95,446	(362,150)	(806,692)
+ Depreciation	3,255,000	3,550,000	3,600,000	3,650,000	3,700,000	3,750,000
+ Long Term Debt	-	7,000,000	8,000,000	7,000,000	7,000,000	5,000,000
- Contributed Capital	-	-	-	-	-	-
- Fixed Assets	(5,038,197)	(12,589,498)	(11,391,582)	(9,946,747)	(10,057,677)	(7,631,713)
- Software Acquisition	-	-	-	-	-	-
- Principal Repayment	(3,310,000)	(3,150,000)	(3,350,000)	(3,365,000)	(3,295,000)	(2,675,000)
Working Cash - End of Year	$ 20,469,372	$ 16,564,326	$ 14,088,659	$ 11,522,358	$ 8,507,531	$ 6,144,125
25% Working Capital Reserve (prior year's audited expenses)		2,177,421	1,789,990	1,894,030	2,008,466	2,120,308
Coverage Ratio		1.29	1.13	1.03	0.97	1.02

ASSUMPTIONS:
Borrow 70% of capital expenditures per year
Interest rate at 5% for future debt issues
ERUs to increase at a rate of .5% per year after 2026
Operating expenses to increase 3% per year after 2026.
Maintain at least a 25% working capital reserve and 1.20 coverage ratio as required by bond covenants

RESULTS:
Rates will be monitored on an annual basis for adjustments based on actual results or changes in circumstances. The current rate is $175 annually per ERU; this rate was effective as of 1/1/2019. The current projection shows a rate increase may be necessary by January 1, 2027.

CITY OF APPLETON 2027 BUDGET

STORMWATER UTILITY

LONG TERM DEBT

	2012 Revenue Bonds		2016 Revenue Refunding Bonds	
	Principal	Interest	Principal	Interest
2027	270,000	49,773	1,380,000	154,000
2028	280,000	41,170	1,440,000	97,000
2029	285,000	32,053	1,090,000	49,900
2030	295,000	22,547	170,000	35,175
2031	305,000	12,716	175,000	29,963
2032	315,000	2,559	180,000	24,600
2033	-	-	185,000	19,088
2034	-	-	190,000	13,425
2035	-	-	195,000	7,613
2036	-	-	205,000	1,538
	$ 1,750,000	$ 160,818	$ 5,210,000	$ 432,302

	2017 Revenue Bonds		2018 Revenue Bonds	
	Principal	Interest	Principal	Interest
2027	245,000	118,163	140,000	90,200
2028	255,000	108,063	145,000	84,450
2029	270,000	97,413	155,000	78,350
2030	280,000	86,313	160,000	72,000
2031	290,000	74,813	165,000	65,450
2032	300,000	65,163	175,000	58,550
2033	310,000	55,938	180,000	51,400
2034	320,000	46,413	185,000	44,050
2035	330,000	36,278	195,000	36,350
2036	340,000	25,731	200,000	28,400
2037	350,000	14,544	210,000	20,100
2038	360,000	2,925	220,000	11,400
2039	-	-	230,000	2,300
	$ 3,650,000	$ 731,757	$ 2,360,000	$ 643,000

	2020 Revenue Bonds		2025 Revenue Refunding Bonds		TOTAL		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
2027	140,000	49,831	975,000	266,438	3,150,000	728,405	3,878,405
2028	145,000	45,519	645,000	230,063	2,910,000	606,265	3,516,265
2029	145,000	42,256	675,000	196,688	2,620,000	496,660	3,116,660
2030	150,000	39,281	710,000	161,625	1,765,000	416,941	2,181,941
2031	155,000	36,206	745,000	124,813	1,835,000	343,961	2,178,961
2032	155,000	33,106	785,000	86,063	1,910,000	270,041	2,180,041
2033	160,000	29,931	830,000	45,125	1,665,000	201,482	1,866,482
2034	160,000	26,731	450,000	17,875	1,305,000	148,494	1,453,494
2035	165,000	23,456	245,000	3,063	1,130,000	106,760	1,236,760
2036	170,000	20,081	-	-	915,000	75,750	990,750
2037	175,000	16,442	-	-	735,000	51,086	786,086
2038	175,000	12,723	-	-	755,000	27,048	782,048
2039	180,000	8,925	-	-	410,000	11,225	421,225
2040	185,000	5,020	-	-	185,000	5,020	190,020
2041	190,000	1,009	-	-	190,000	1,009	191,009
	$ 2,450,000	$ 390,517	$ 6,060,000	$ 1,131,753	$ 21,480,000	$ 3,490,147	$ 24,970,147

Note: Schedule is based on accrual method of accounting. Revenue bonds in the amount of $7,000,000 will be issued in 2026. Expected interest expense of the issue in 2026 is $116,667

CITY OF APPLETON
2027 BUDGET RESOLUTION

Resolved,

The 2027 Executive Budget and Service Plan as published in the newspaper and subsequently amended by the Common Council, be adopted as amended. There be levied upon the taxable property of the several wards of the City of Appleton the sum of $40,485,128 for General Fund purposes;

Be it further resolved,

There be levied upon the taxable property of the several wards of the City of Appleton the sum of $14,200,000 for Debt Service Funds;

There be levied upon the taxable property of the several wards of the City of Appleton the sum of $2,092,000 for Special Revenue Funds;

The Department of Finance be authorized to sell general obligation promissory notes and/or bonds in the amount of $14,200,000, including contracting with bond counsel, financial advisors and rating agencies, as necessary. Further, an official statement be prepared and distributed by the Director of Finance in support of the sale.

The Director of Finance be authorized to sell water, sewer, or stormwater revenue supported bonds in the amount of $14,500,000, including contracting with bond counsel, financial advisors and rating agencies, as necessary. Further, an Official Statement be prepared and distributed by the Director of Finance in support of the sale.

Be it further resolved,

That all projects included herein are not appropriated or authorized to proceed until non-tax funding sources are committed without recourse.

CITY OF APPLETON
2027 BUDGET
Budgeted Full-Time-Equivalent Personnel Positions

DEPARTMENT	2024	2025	Adopted 2026	Amended 2026	2027
Finance	9.20	9.20	9.20	9.20	9.20
Fire	96.00	96.00	96.00	96.00	96.00
Health	14.23	14.73	14.73	14.73	14.73
Health Grants	2.45	2.45	2.45	2.45	2.45
Information Technology	10.20	10.20	10.20	10.20	10.20
Legal Services	8.60	8.60	8.60	8.60	8.60
Library	45.00	47.00	47.00	47.00	47.00
Library Grants	0.50	-	-	-	-
Mayor	4.00	4.00	4.00	4.00	4.00
Facilities Management	10.26	10.26	10.26	10.26	10.26
Facilities Capital	1.68	1.68	1.68	1.68	1.68
Parks & Recreation	16.56	16.56	16.56	16.56	16.56
Reid Golf Course	2.90	2.90	2.90	2.90	2.90
Human Resources	6.15	6.15	6.15	6.15	6.15
Risk Management	2.98	2.98	2.98	2.98	2.98
Community & Economic Devel.	25.38	25.38	25.38	25.38	25.38
Housing, Homeless & Block Grants	2.35	2.35	2.35	2.35	2.35
Police	140.00	140.00	140.00	140.00	140.00
Public Works	43.99	43.99	43.99	43.99	43.99
Sanitation	17.80	17.80	17.80	17.80	17.80
CEA	14.88	14.88	14.88	14.88	14.88
Parking	10.54	10.54	10.54	10.54	10.54
Capital (TIF, Subdivision, etc.)	8.38	8.38	8.38	8.38	8.38
Stormwater Utility	29.41	29.41	29.41	29.41	29.41
Water Utility	35.38	35.38	35.38	35.38	35.38
Wastewater Utility	30.91	30.91	30.91	30.91	30.91
Valley Transit	61.10	61.10	61.10	61.10	61.10
Total Regular Employees	650.81	652.81	652.81	652.81	652.81

CITY OF APPLETON 2027 BUDGET
PERSONNEL ADDITIONS/DELETIONS

	Dept. Request		Exec. Budget		Adopted Budget	
	No.	Amount	No.	Amount	No.	Amount
GENERAL FUND						
	-	-	-	-	-	-
	-	-	-	-	-	-
Total General Fund:	**-**	**$ -**	**-**	**$ -**	**-**	**$ -**
ENTERPRISE FUNDS						
	-	$ -	-	$ -	-	$ -
	-	$ -	-	$ -	-	$ -
Total Special Revenue Funds:	**-**	**$ -**	**-**	**$ -**	**-**	**$ -**
ENTERPRISE FUNDS						
	-	-	-	-	-	-
	-	-	-	-	-	-
Total Enterprise Funds:	**-**	**$ -**	**-**	**$ -**	**-**	**$ -**
TOTAL CITY:	**-**	**$ -**	**-**	**$ -**	**-**	**$ -**

NOTE: All dollar figures are for salaries and benefits; unfunded positions are not shown in departments' FTE headcount.

(A) Personnel change approved by Council since adoption of the 2026 Budget.

CITY OF APPLETON 2027 BUDGET
ASSESSED PROPERTY VALUES

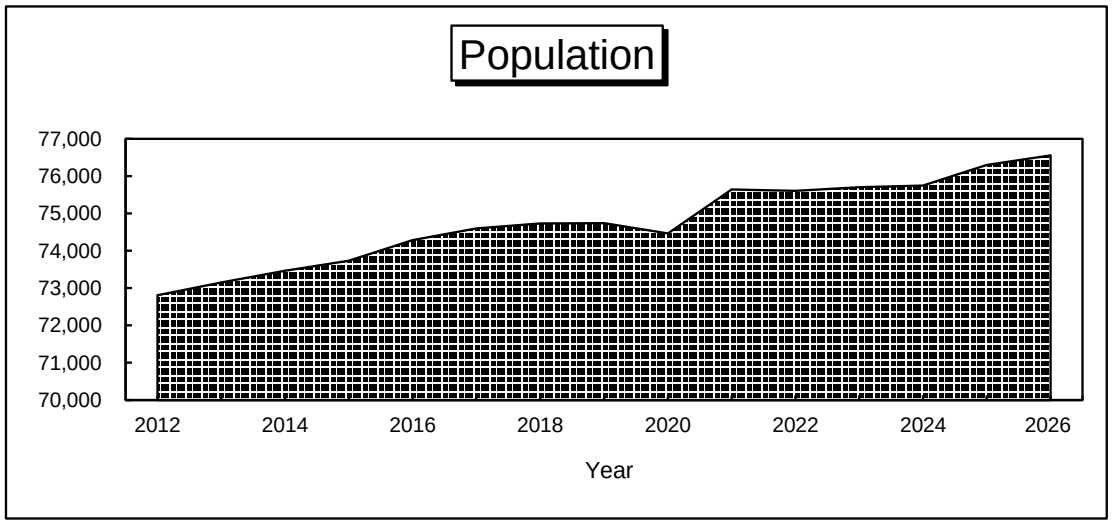
	01/01/25	01/01/26	Change in Dollars	Change in Percent
Tax Increment Districts # 3 - 12	$ 332,352,798	$ 368,018,199	$ 35,665,401	10.73%
Outagamie County				
Real Estate	7,022,890,028	7,203,543,965	180,653,937	2.57%
Personal Property	-	-	-	N/A
Total With TID:	7,022,890,028	7,203,543,965	180,653,937	2.57%
Total Without TID:	6,757,563,519	6,914,835,300	157,271,781	2.33%
Calumet County				
Real Estate	1,210,117,559	1,271,202,522	61,084,963	5.05%
Personal Property	-	-	-	N/A
Total With TID:	1,210,117,559	1,271,202,522	61,084,963	5.05%
Total Without TID:	1,160,752,886	1,214,256,300	53,503,414	4.61%
Winnebago County				
Real Estate	99,255,898	120,802,912	21,547,014	21.71%
Personal Property	-	-	-	N/A
Total With TID:	99,255,898	120,802,912	21,547,014	21.71%
Total Without TID:	81,594,282	98,439,600	16,845,318	20.65%
All Counties With TIDs:	**$ 8,332,263,485**	**$ 8,595,549,399**	**$ 263,285,914**	**3.16%**
All Counties Without TIDs:	**$ 7,999,910,687**	**$ 8,227,531,200**	**$ 227,620,513**	**2.85%**
	332,352,798	368,018,199		

CITY OF APPLETON 2027 BUDGET
EQUALIZED PROPERTY VALUES

		01/01/25	01/01/26	Change in Dollars	Change in Percent
TID # 3	Gross	84,829,700	91,393,400	6,563,700	7.74%
	Base (1993)	(10,526,000)	(10,526,000)	-	0.00%
	Increment	74,303,700	80,867,400	6,563,700	8.83%
TID # 7	Gross	42,268,700	45,658,300	3,389,600	8.02%
	Base (2007)	(22,579,900)	(22,579,900)	-	0.00%
	Increment	19,688,800	23,078,400	3,389,600	17.22%
TID # 8	Gross	104,610,300	112,750,000	8,139,700	7.78%
	Base (2009)	(5,665,700)	(5,665,700)	-	0.00%
	Increment	98,944,600	107,084,300	8,139,700	8.23%
TID # 9	Gross	21,806,800	21,714,800	(92,000)	-0.42%
	Base (2013)	(15,525,200)	(15,525,200)	-	0.00%
	Increment	6,281,600	6,189,600	(92,000)	-1.46%
TID # 10	Gross	23,547,900	31,042,900	7,495,000	31.83%
	Base (2013)	(23,547,900)	(23,547,900)	-	0.00%
	Increment	-	7,495,000	7,495,000	N/A
TID # 11	Gross	189,074,400	209,873,400	20,799,000	11.00%
	Base (2017)	(85,469,800)	(85,469,800)	-	0.00%
	Increment	103,604,600	124,403,600	20,799,000	20.08%
TID # 12	Gross	49,505,500	53,677,400	4,171,900	8.43%
	Base (2017)	(28,929,600)	(28,929,600)	-	0.00%
	Increment	20,575,900	24,747,800	4,171,900	20.28%
TID # 13	Gross	127,267,100	137,882,200	10,615,100	8.34%
	Base (2023)	(70,716,500)	(70,716,500)	-	0.00%
	Increment	56,550,600	67,165,700	10,615,100	18.77%
Total All Increments:		**$ 379,949,800**	**$ 441,031,800**	**$ 53,587,000**	**16.08%**
Outagamie County					
	Real Estate	8,038,867,800	8,752,472,400	713,604,600	8.88%
	Personal Property	-	-	-	N/A
Total With TID:		8,038,867,800	8,752,472,400	713,604,600	8.88%
Total Without TID:		7,735,157,400	8,401,684,700	666,527,300	8.62%
Calumet County					
	Real Estate	1,386,272,200	1,499,330,500	113,058,300	8.16%
	Personal Property	-	-	-	N/A
Total With TID:		1,386,272,200	1,499,330,500	113,058,300	8.16%
Total Without TID:		1,329,721,600	1,432,164,800	102,443,200	7.70%
Winnebago County					
	Real Estate	110,648,400	124,665,700	14,017,300	12.67%
	Personal Property	-	-	-	N/A
Total With TID:		110,648,400	124,665,700	14,017,300	12.67%
Total Without TID:		90,959,600	101,587,300	10,627,700	11.68%
All Counties With TIDs:		**$ 9,535,788,400**	**$ 10,376,468,600**	**$ 840,680,200**	**8.82%**
All Counties Without TIDs:		**$ 9,155,838,600**	**$ 9,935,436,800**	**$ 779,598,200**	**8.51%**

CITY OF APPLETON
2027 BUDGET
POPULATION ESTIMATES

Year		Outagamie County	Calumet County	Winnebago County	Total
2012	Est. *	60,240	11,080	1,490	72,810
2013	Est. *	60,500	11,165	1,485	73,150
2014	Est. *	60,783	11,195	1,485	73,463
2015	Est. *	60,838	11,412	1,487	73,737
2016	Est. *	61,071	11,731	1,484	74,286
2017	Est. *	61,364	11,759	1,475	74,598
2018	Est. *	61,567	11,680	1,487	74,734
2019	Est. *	61,558	11,703	1,478	74,739
2020	Census	61,317	11,670	1,478	74,465
2021	Est. *	62,253	11,887	1,504	75,644
2022	Est. *	62,892	11,276	1,437	75,605
2023	Est. *	63,088	11,189	1,423	75,700
2024	Est. *	63,168	11,163	1,414	75,745
2025	Est. *	63,740	11,144	1,419	76,303
2026	Est. *	63,999	11,140	1,417	76,556



* source: State of Wisconsin Department of Administration, Demographic Services Center

CITY OF APPLETON 2027 BUDGET

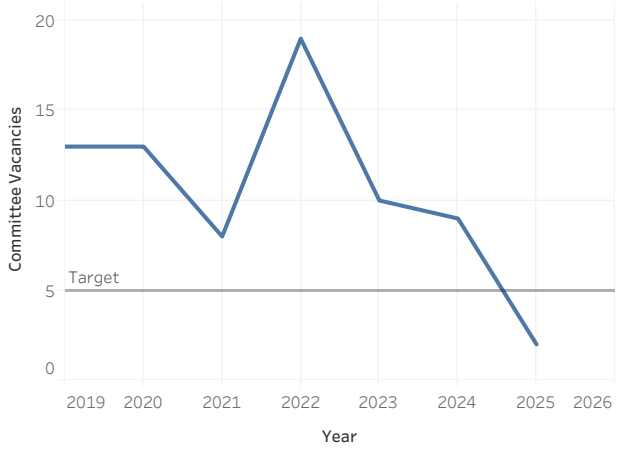
STATISTICS AND PERFORMANCE INDICATORS

(Snapshot of Department Dashboards as of September 28, 2026)

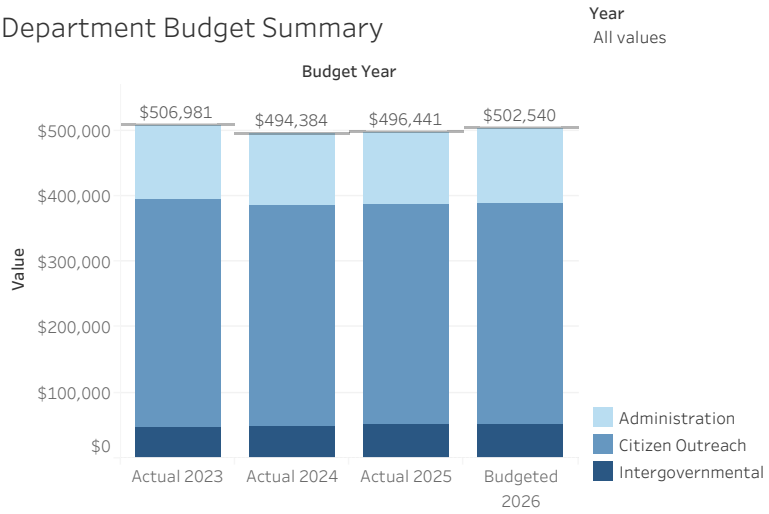
Mayor's Office

The Office of the Mayor will provide vision, leadership, and management of City operations and services to maintain a safe, vibrant community with a high quality of life. To ensure our community thrives, we will focus on building and maintaining a strong, diversified tax base consisting of various housing types and affordability, neighborhoods, commercial, and industrial sectors, supported by deliberate implementation of a comprehensive strategic economic plan for the benefit of all current and future residents of Appleton.

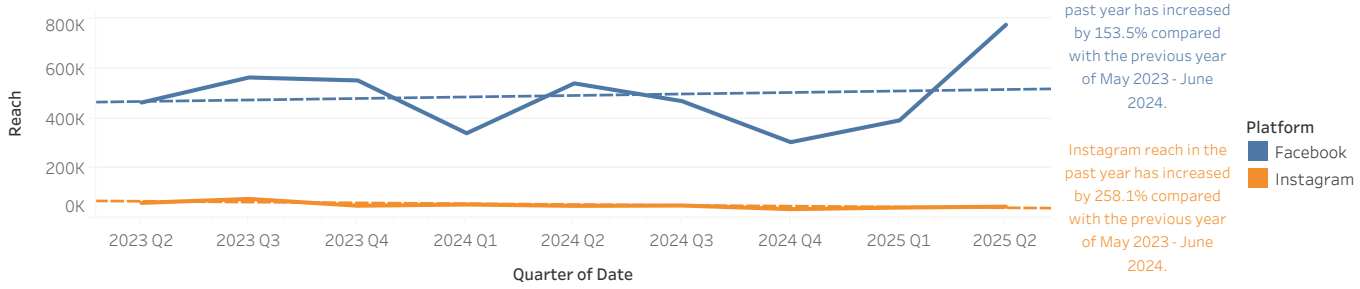
Committee Vacancies



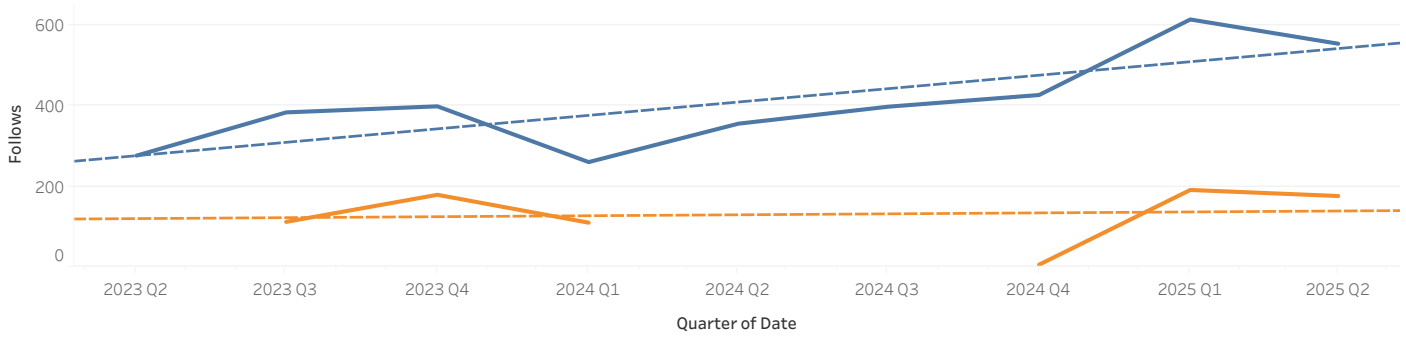
Department Budget Summary



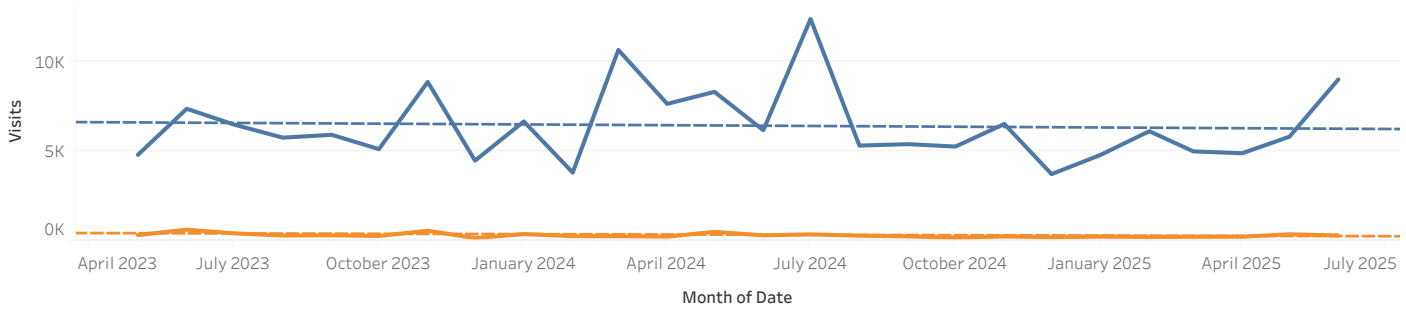
Social Media Reach



New Social Media Followings Per Day



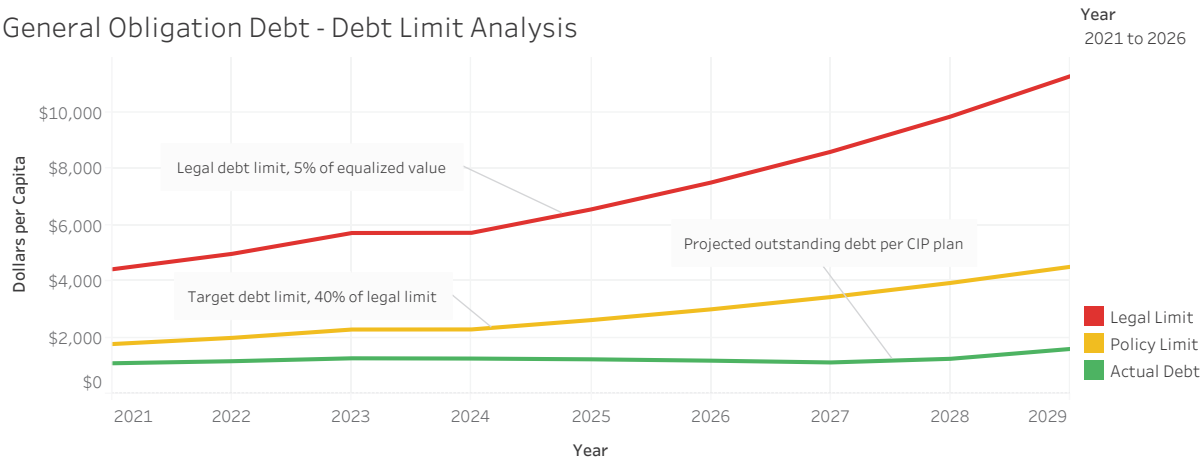
Social Media Visits



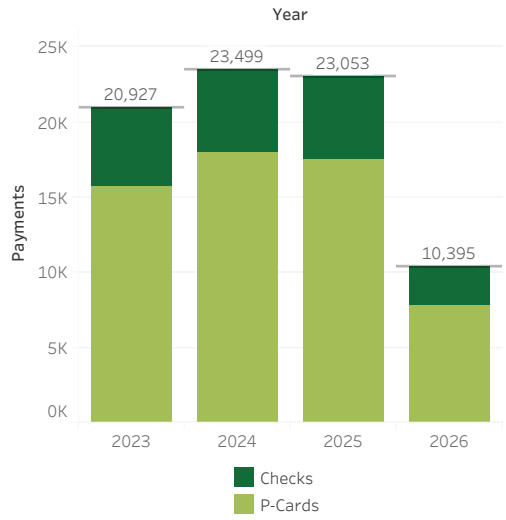
Finance

For the benefit of all City departments, the Common Council, and the Mayor, in order to assist them in meeting program delivery objectives, assure compliance with government policies, and safeguard the assets of the City, we will provide financial management, billing, and collection services. We aim to provide knowledgeable, courteous customer service to all individuals who contact the department with questions and/or concerns; continue to coordinate changes to the customer service area on the first floor ensuring adequate training and staff involvement; and proactively offer solutions to challenges that arise, keeping customer service the primary focus.

General Obligation Debt - Debt Limit Analysis



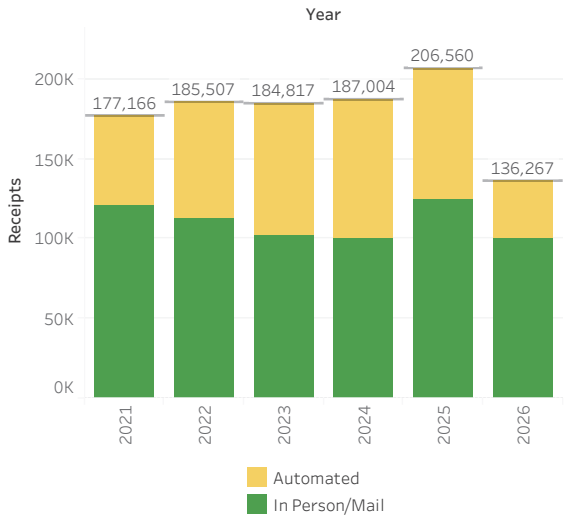
Annual Payments Made



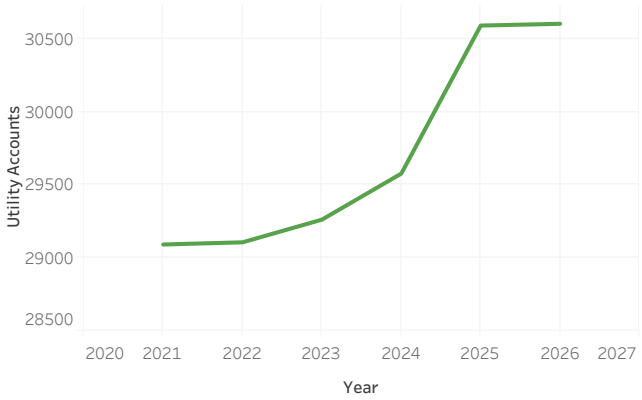
Auditor's Compliance Issues

0

Annual Receipts Processed

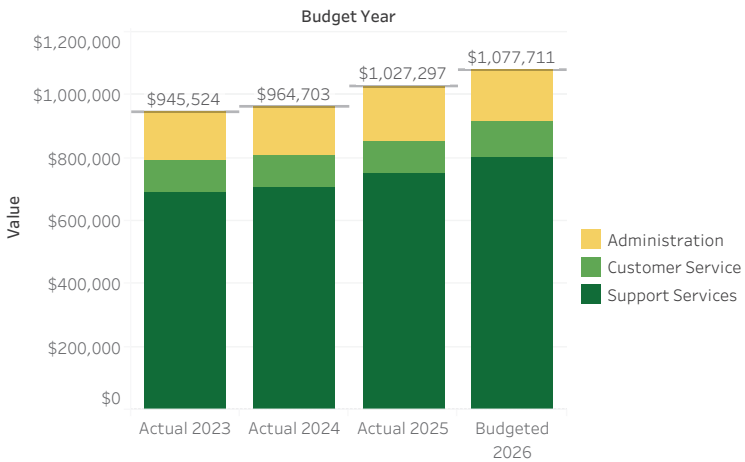


Utility Accounts Serviced



*2025 - Underwent system conversion. Increase is due to additional account creations necessary for new system.

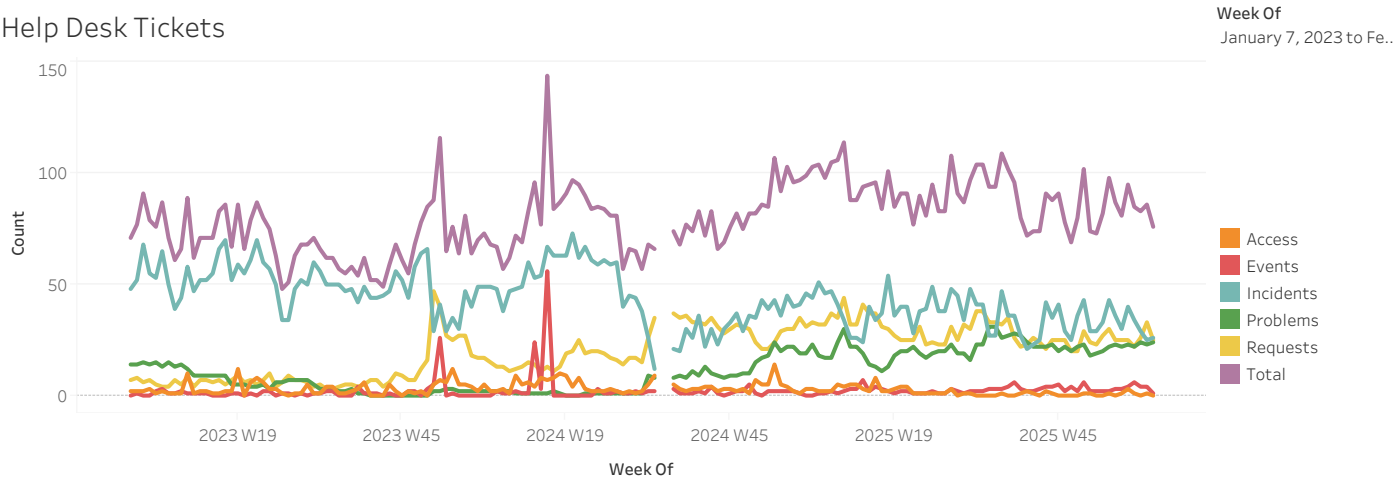
Department Budget Summary



Information Technology

The Information Technology Department serves to provide all City departments with reliable, timely and accurate computer applications, as well as planning and implementation of technology related hardware and services that are both cost-effective and responsive to departmental needs. The IT Department continues to strive to proactively find opportunities to streamline processes and improve communications.

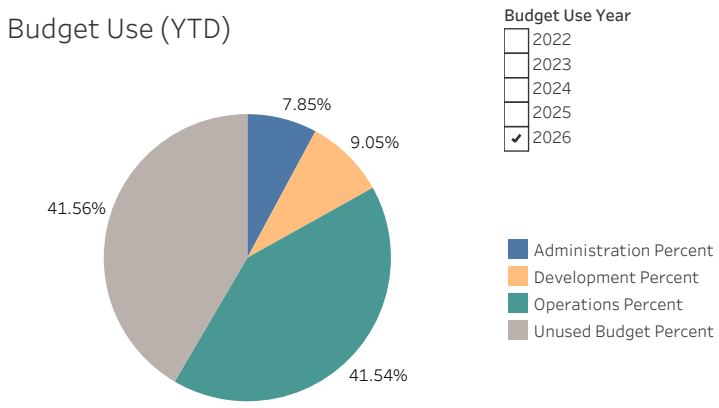
Help Desk Tickets



Help Desk Projects

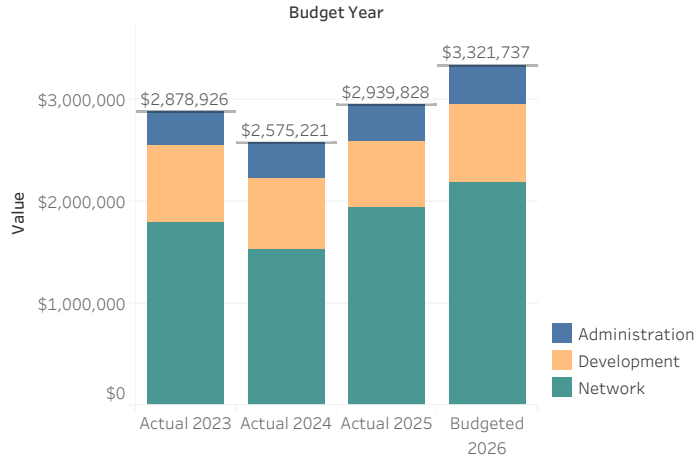


Budget Use (YTD)



YTD spending for 2026 is reflective through 9/23/2026.

Department Budget Summary



Legal and Administrative Services - Attorney's Office

The Legal Services Department is committed to being a resource; providing information to external customers and information, legal advice, and guidance to internal customers. In the continuously changing landscape of the pandemic, local, State, and federal orders all required hours of research, interpretation, and consultation with various City Departments. The City Attorney's Office provides advice and direction to City staff along with the Common Council.

*The Agreements and Contracts chart is reflective of new agreements and contracts only. It does not include extensions, amendments, or task orders that fall under a master agreement.
**Averages are calculated using data from the years 2017-2025.

Average Number of New Matters Opened Annually

651

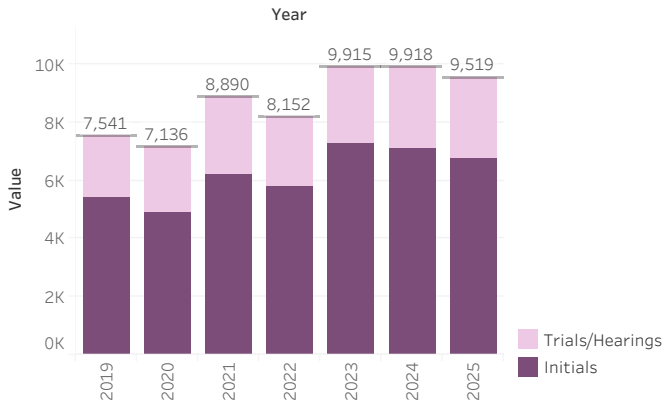
Average Number of Agreements and Contracts Created Annually

244

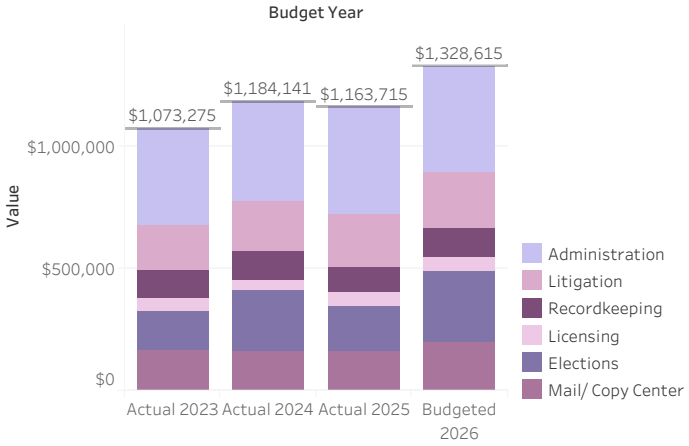
Average Number of Ordinances Adopted or Published Annually

116

Annual Initial Appearances and Annual Trials and Hearings



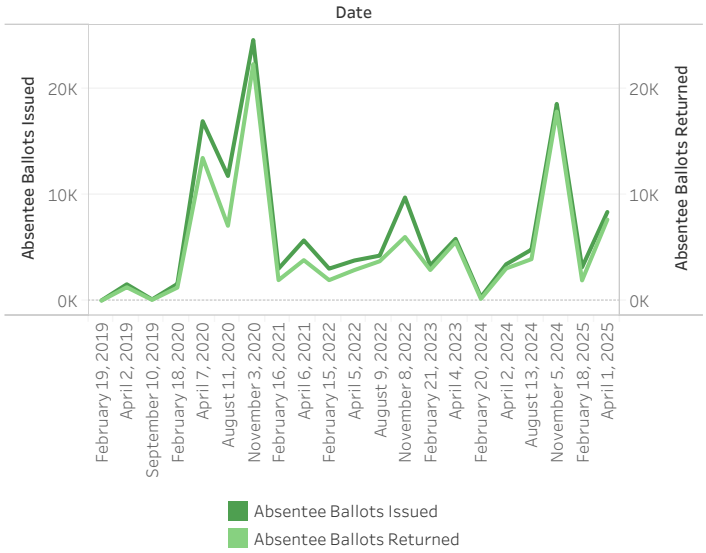
Department Budget Summary



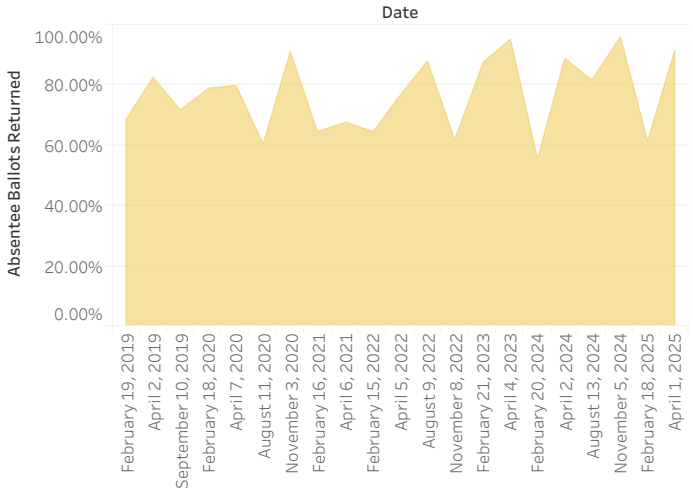
Legal and Administrative Services - City Clerk

The Legal Services Department is committed to being a resource; providing information to external customers and information, legal advice, and guidance to internal customers. In the continuously changing landscape of the pandemic, local, State, and federal orders all required hours of research, interpretation, and consultation with various City Departments.

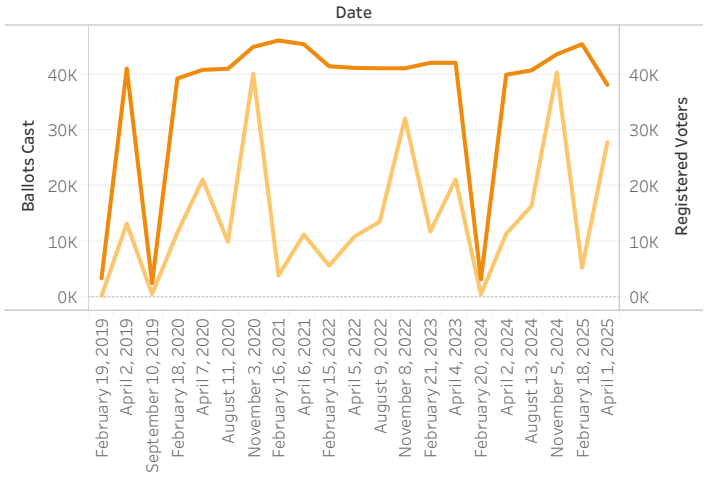
Absentee Ballots



Percent of Absentee Ballots Returned

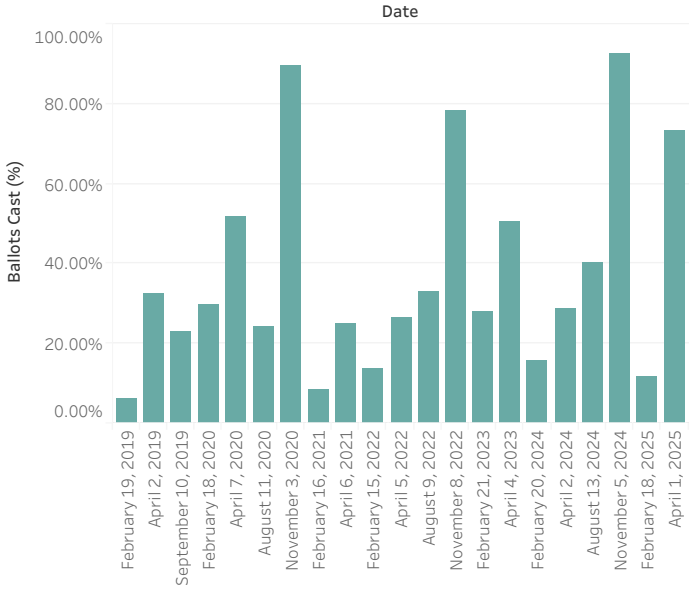


Ballots Cast and Registered Voters*

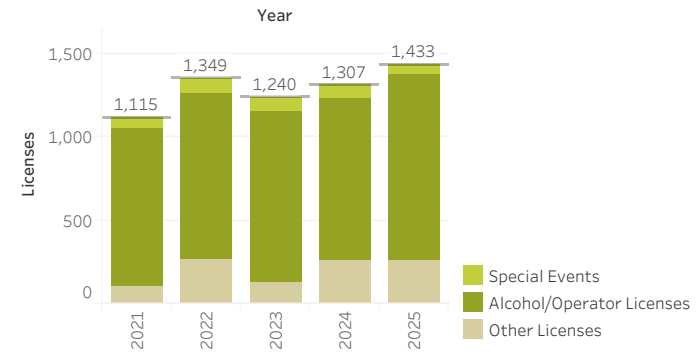


*2/19/19 -- District 7 only
*9/10/19 -- Districts 6 and 15 only
*2/20/24 -- only 5 wards within the City

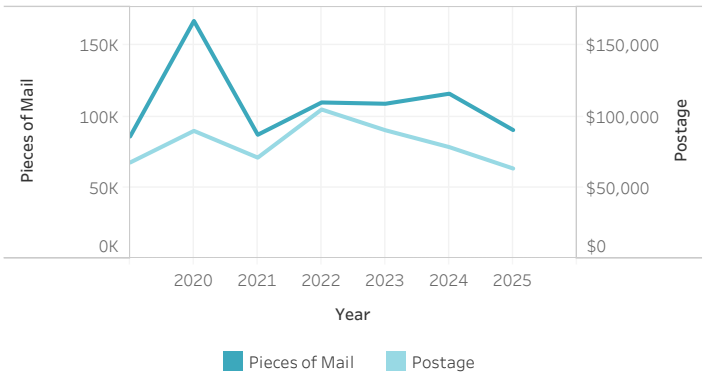
Voter Turnout



Licenses Issued



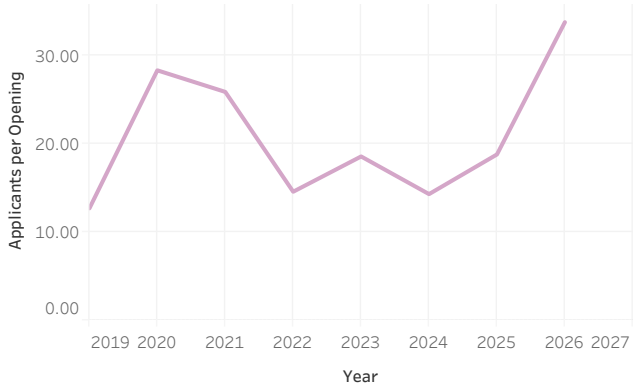
Pieces of Metered Mail and Postage Costs



Human Resources

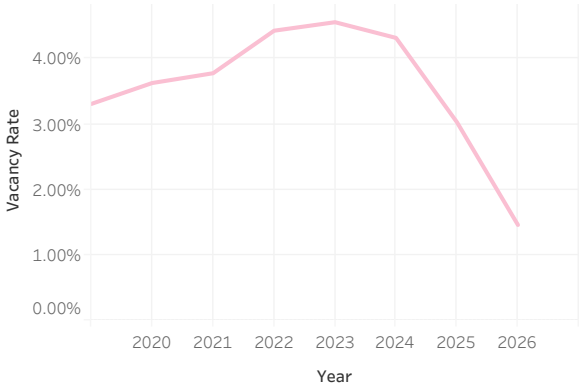
The Human Resources Department will attract, develop, and retain a high-performing, diverse workforce and foster an environment where employees can use their talents to thrive. It is our objective to provide departmental support meeting the City's organizational needs in the areas of Human Resource Compliance and Administration, Talent Acquisition and Retention, and Talent Management and Development.

Average Applicants per Opening

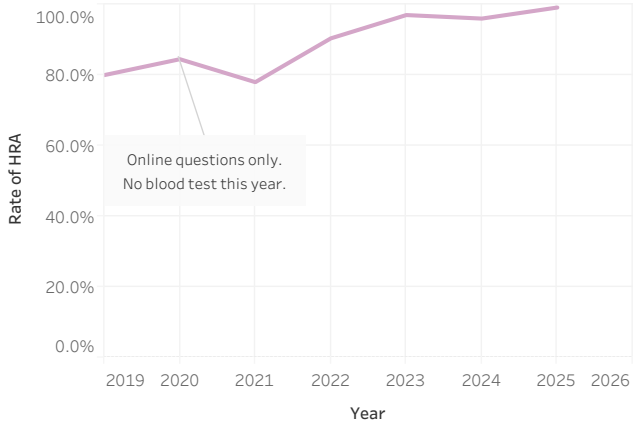


Vacancy Rate

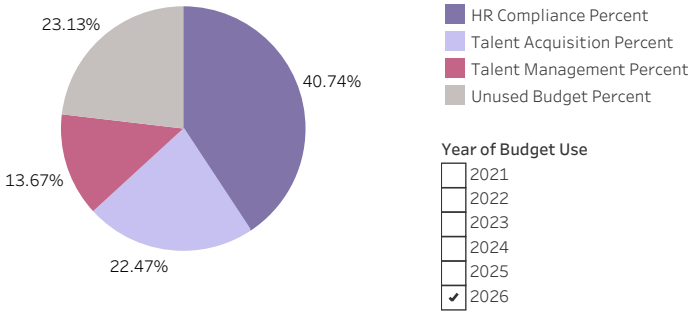
Year
To 2026



Percentage of Employees Who Participated in the Health Risk Assessment



Budget Use (YTD)



YTD spending for 2026 is reflective through 9/23/2026.
*Note, 2025: The negative percent shows percentage **over**spent.

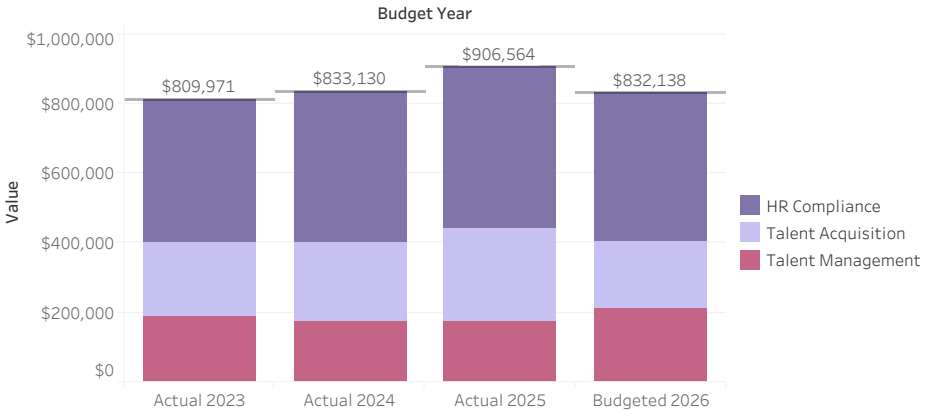
Average training investment per full-time equivalent employee

$44

per employee

for HR training
based on 625 FTE count
in 2024

Department Budget Summary

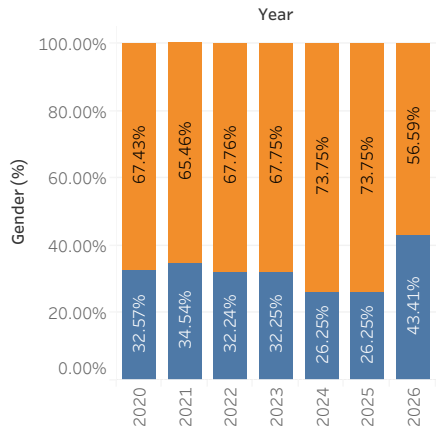


Employee Data

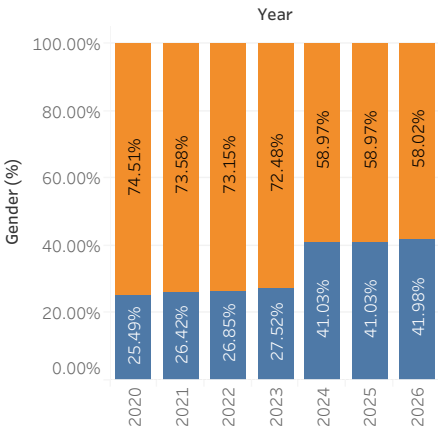
This dashboard exhibits data about City of Appleton employees and supervisors in comparison with the citizens of Appleton. Data on applicants for positions at the City of Appleton is also included. "Unavailable" means that data was unavailable/input was not given. BIPOC stands for "Black, Indigenous, and people of color." Citizen demographic data comes from estimates centered on 2022 from the U.S. Census Bureau.

This dashboard was last updated 8/18/2026.

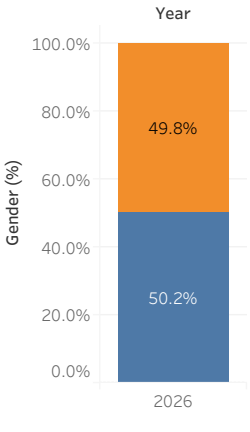
Employees by Gender



Supervisors by Gender



Citizens by Gender



Year
2020 to 2026

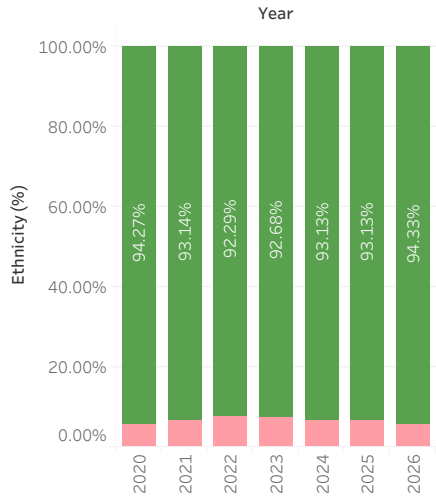
Full Time Employees

607

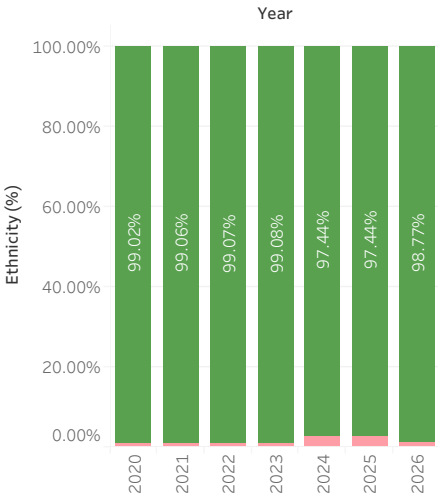
Seasonal Employees

874

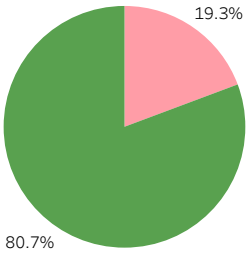
BIPOC Employees



BIPOC Supervisors



BIPOC Citizens



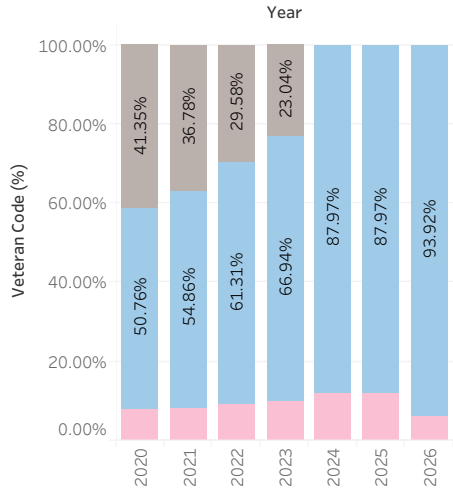
Color Legends

Gender
- Male
- Female

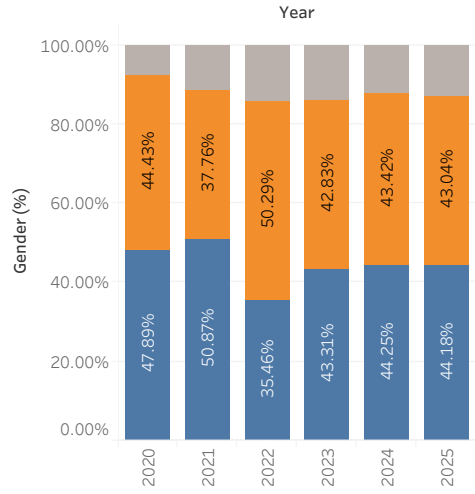
Ethnicity
- BIPOC
- White

Measure Names
- Unavailable
- No
- Yes

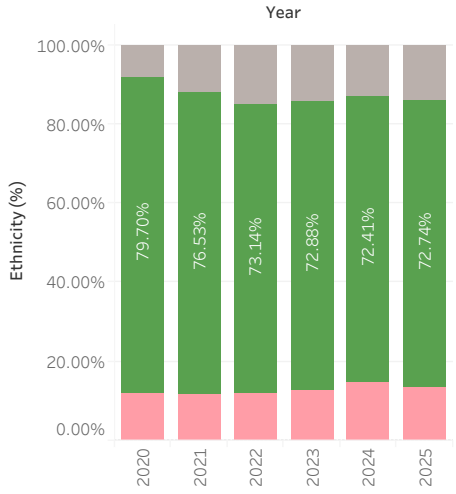
Employees with Military Service



Applicants by Gender



Applicants by Ethnicity



Risk Management

It is the mission of the Risk Management Department to maximize the City's overall mission by eliminating, reducing or minimizing risk exposures through the use of innovative risk control, claims management, risk financing, regulatory compliance, and a variety of programs designed to provide a safe and healthy workplace and community. The Risk Management Department's key objective is to ensure that the City has sufficient insurance coverage and reserves for any type of claim, and to handle all claims and potential claims involving the City, focusing on the development of new policies and revisions of existing policies consistent with this objective.

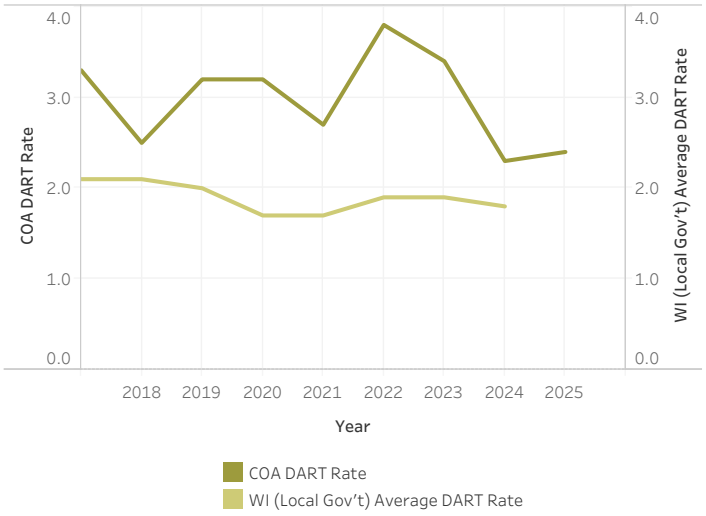
*Incident Rates and DART Rates are only available on an annual basis. The Wisconsin averages for 2025 have not yet been posted.

Total Recordable Injury and Illness Cases (Non-Fatal) Per 100-Full Time Employees



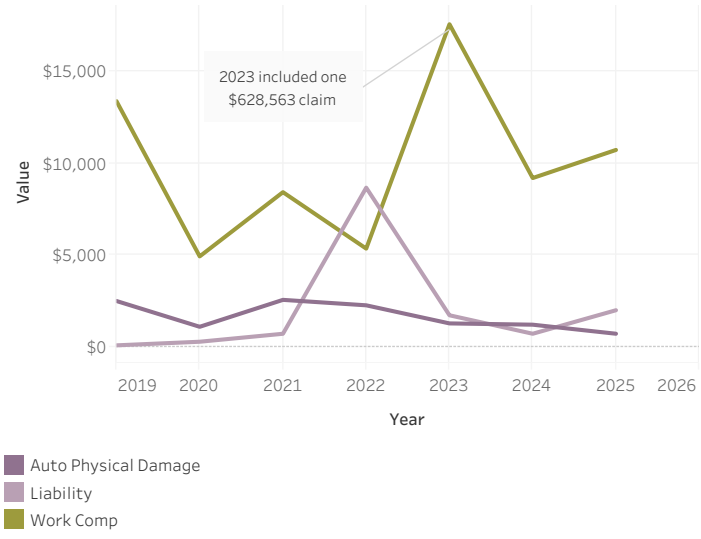
For every 100 city employees, 3.8 of our employees sustained an OSHA recordable work-related injury or illness in CY2025.

DART Rate - Total Cases Involving Days Away From Work and/or Days of Restricted Work Activity

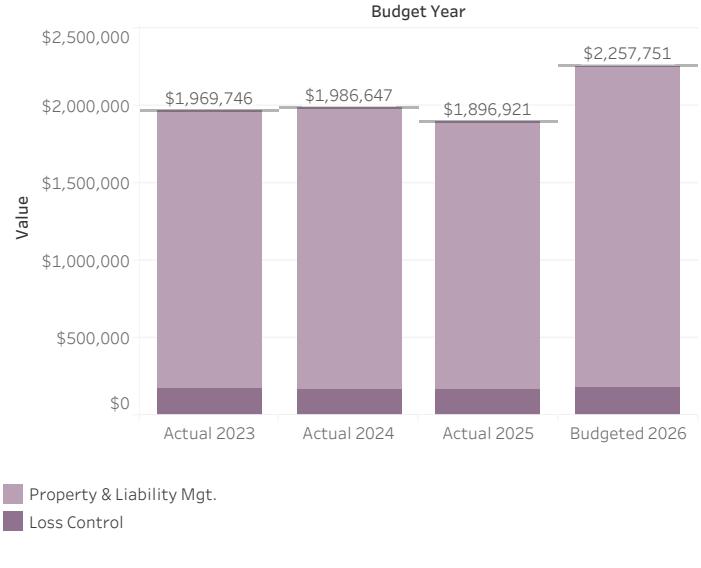


For every 100 employees, 2.4 of our employees sustained a work-related injury or illness that resulted in lost time and/or restricted duty in CY2025.

Average Loss Costs for Work Comp, Liability and Auto Physical Damage



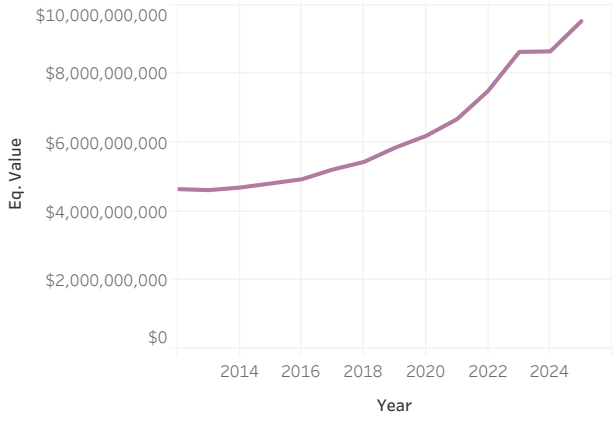
Department Budget Summary



Community Development

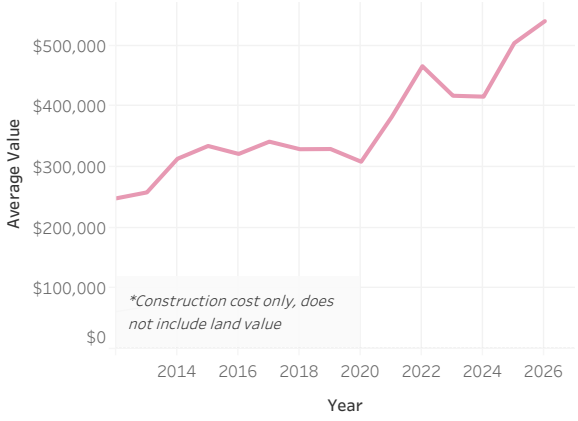
The Community Development Department proactively fosters a healthy economy and a strong, welcoming community. Throughout the year, we will continue creation, execution and implementation of the City's Economic Development Strategic Plan, primary goals and key strategies that will result in development within targeted districts of the City and enhance the business climate and vibrancy of the community.

Equalized Value Growth

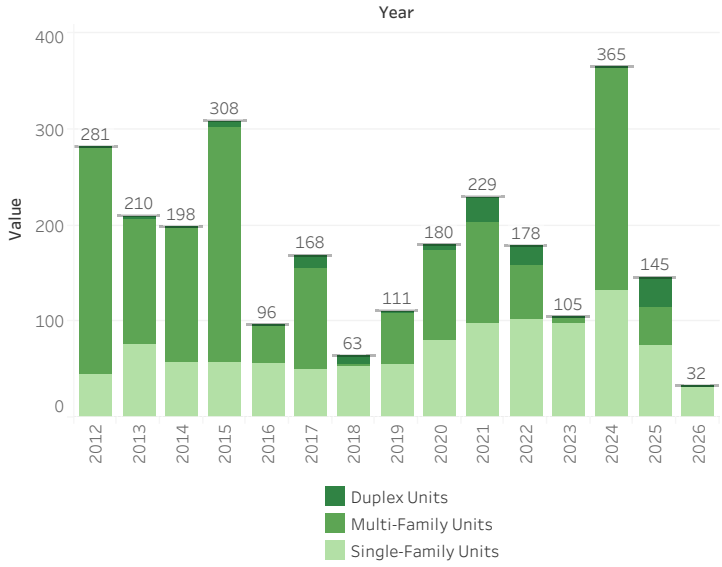


Average Value of New Single Family Homes*

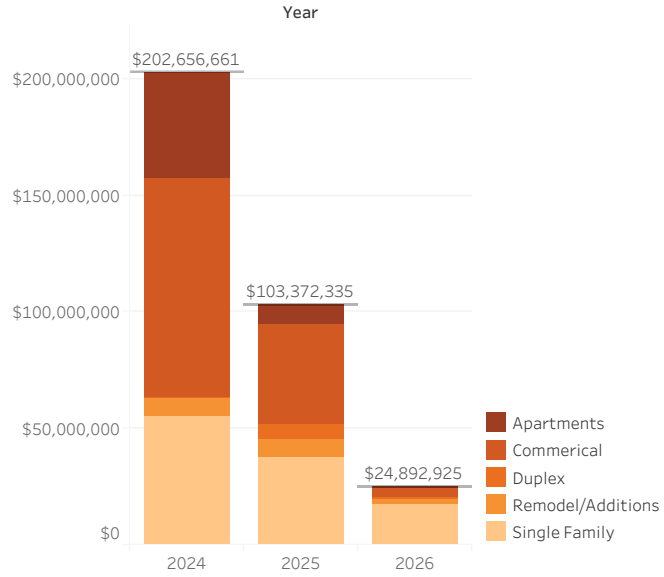
Year
All values



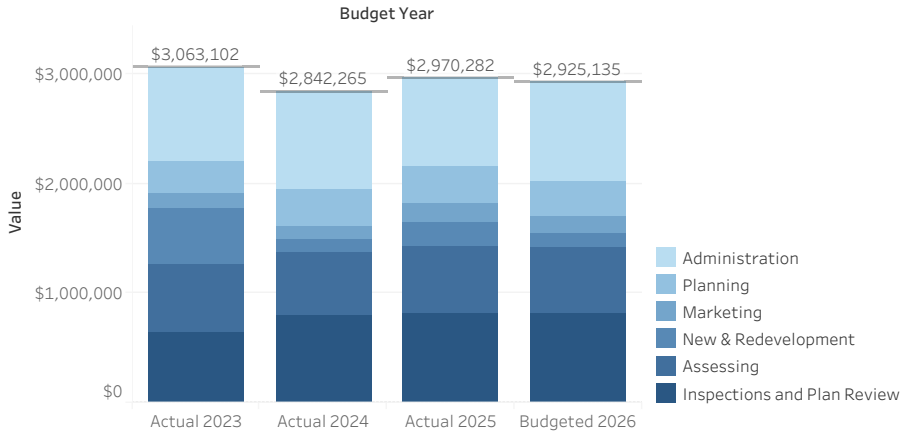
City of Appleton New Housing Units



City Permit Value

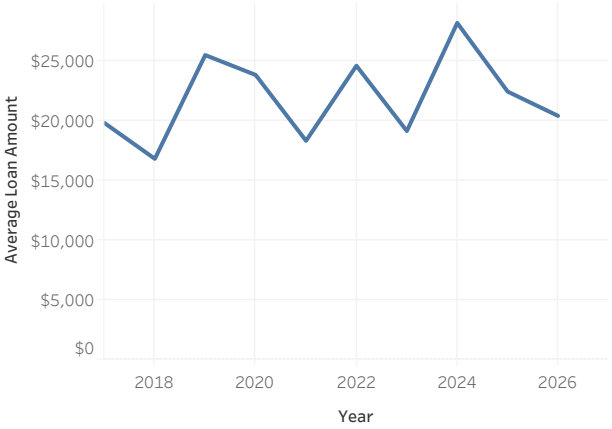


Department Budget Summary

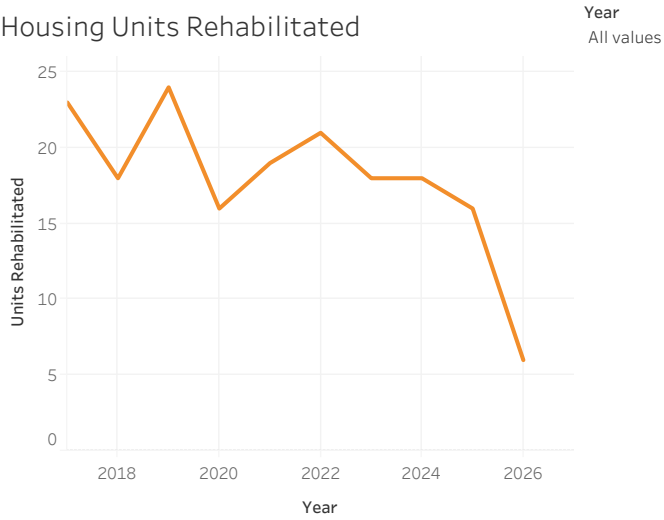


Community Development Cont.

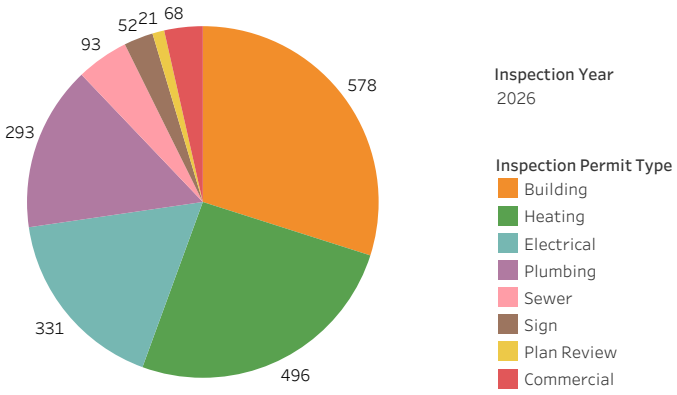
Homeowner Rehabilitation Loan Program - Average Loan Amount



Housing Units Rehabilitated



Inspection Permits



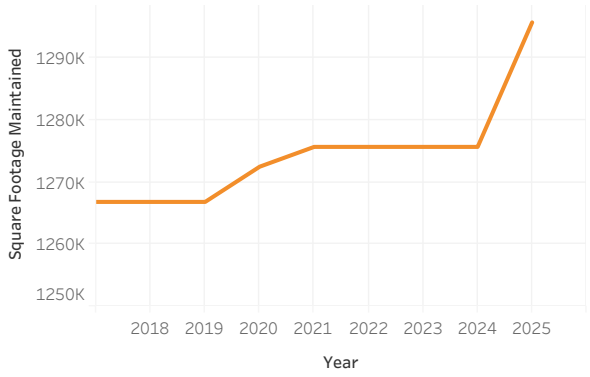
Facilities and Construction Management

It is the objective of the Facilities and Construction Management Division of the Parks, Recreation, and Facilities and Construction Management Department to provide a high level of customer service by meeting or exceeding our customers' expectations for quality, timeliness, and professionalism. Doing so reflects our mission statement: "Building communities and enriching lives where we live, work and play."

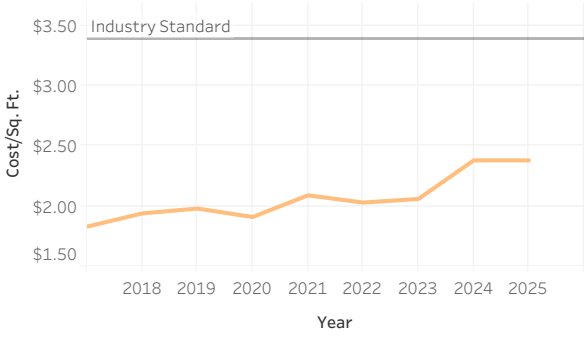
All 2025 numbers are reflective through June 30, 2025.

Year
2017 to 2025

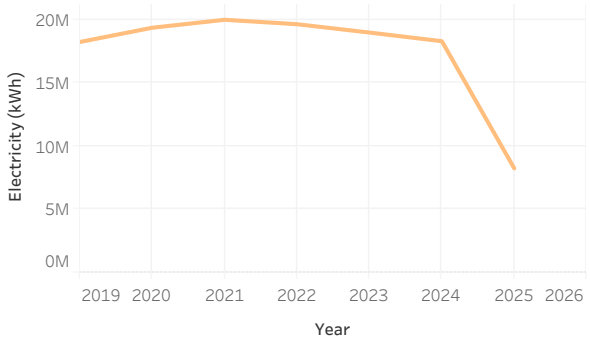
Square Footage Maintained



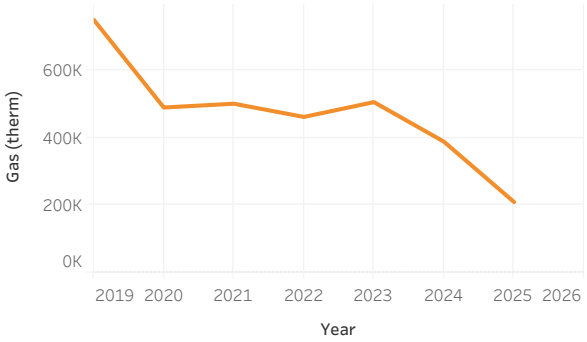
Maintenance and Janitorial Cost per Square Foot



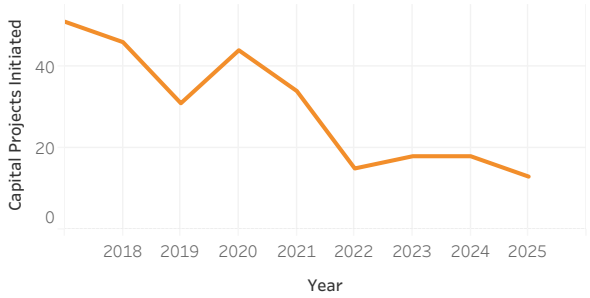
Utility Use - Electricity



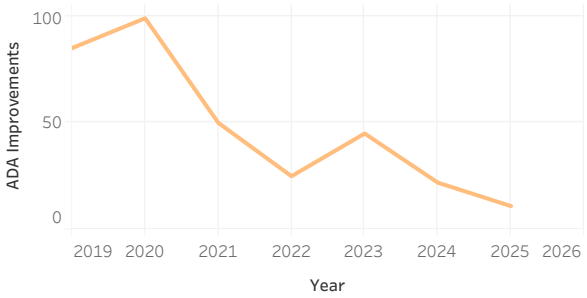
Utility Use - Gas



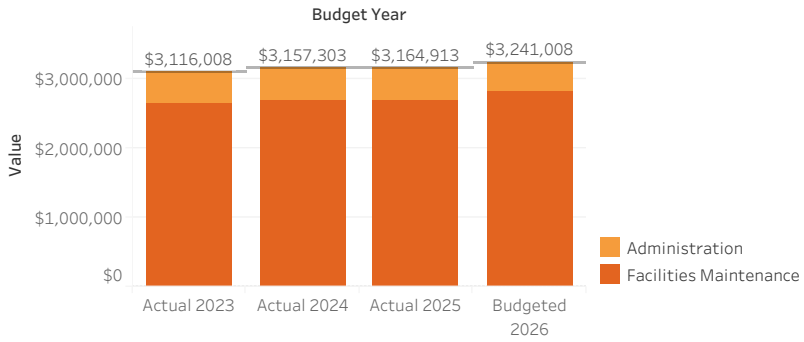
Capital Projects Initiated



ADA Improvements



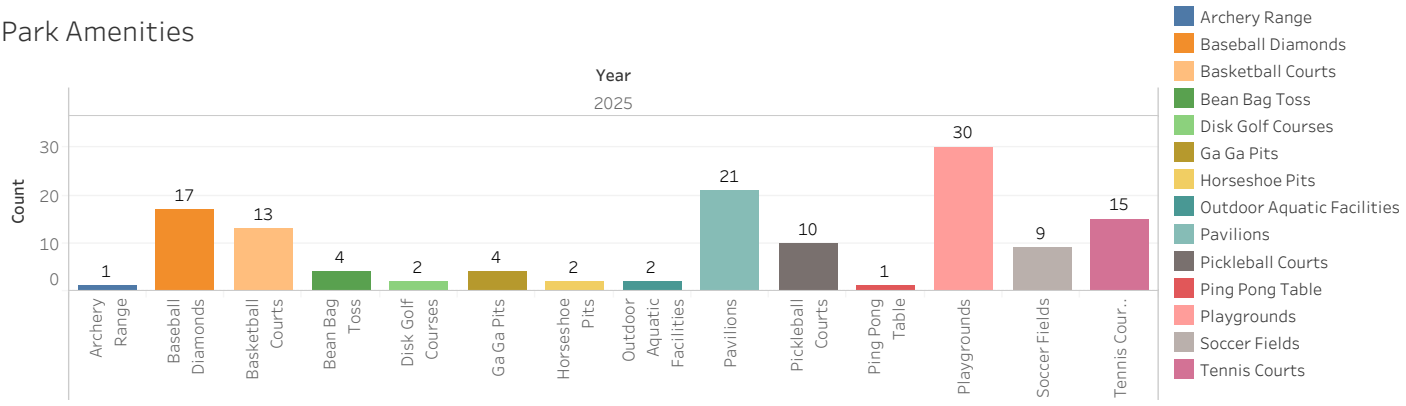
Department Budget Summary



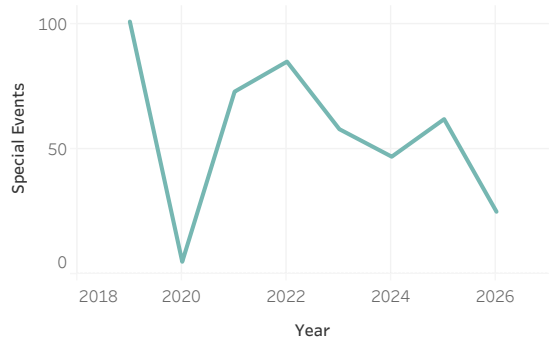
Appleton Parks and Grounds

Parks and Recreation is a tangible reflection of the quality of life in a community. Together, they provide gathering places and opportunities for families and social groups, as well as for individuals of all ages and economic status. The Grounds Division of the Parks, Recreation, and Facilities Management Department proactively manages 610 acres of park grounds and 13.2 miles of paved trails. It is our objective to continue to provide opportunities for community experiences that promote cultural awareness and celebrate diversity.

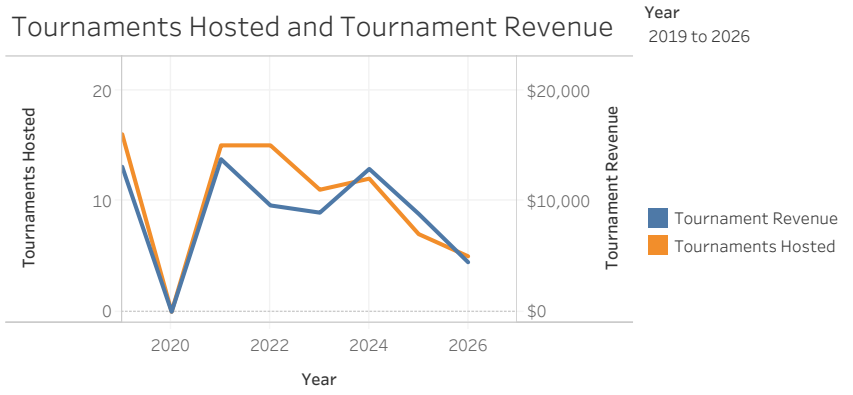
Park Amenities



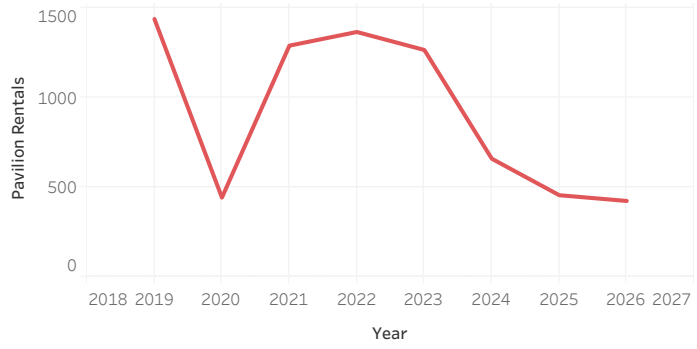
Number of Special Events Supported



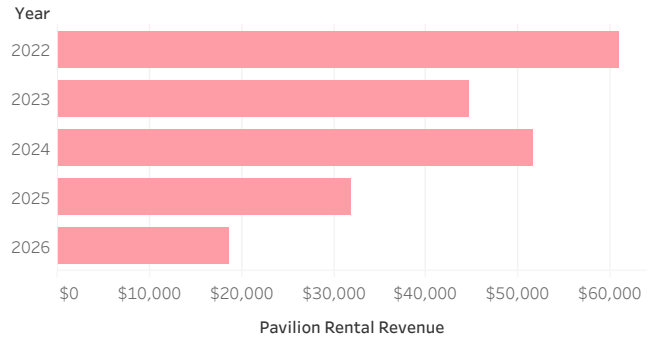
Tournaments Hosted and Tournament Revenue



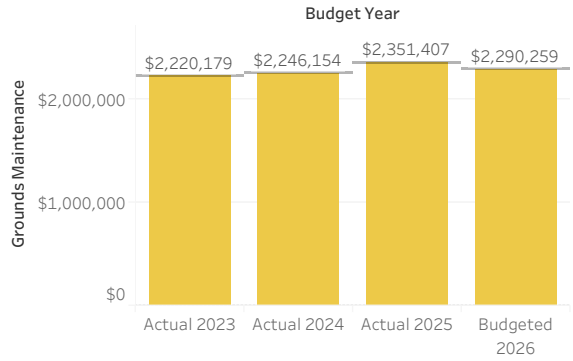
Pavilion Rentals



Pavilion Rental Revenue



Department Budget Summary (Parks and Grounds)

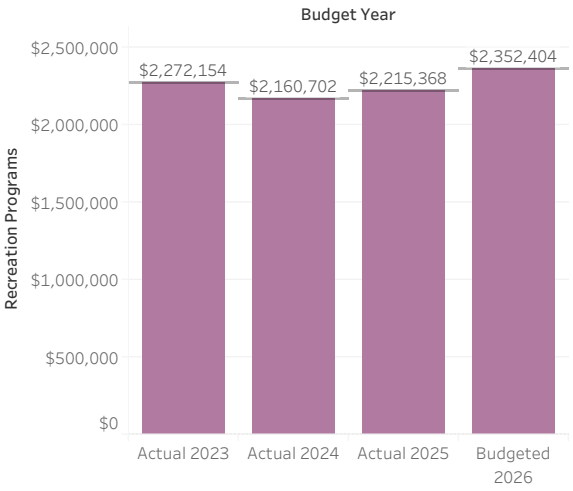


Appleton Recreation

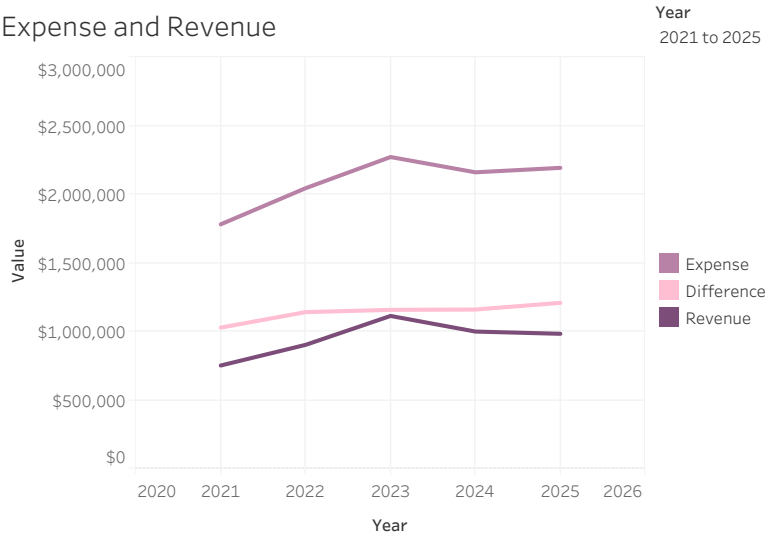
The Recreation Division of the Parks, Recreation, and Facilities Management Department is committed to providing comprehensive, high quality recreation programs for the Appleton community. We know recreation is a key part of the quality of life in any community, and especially so in Appleton. We remain committed to providing balanced, value-focused programming for all ages and abilities.

*Please note that the COVID-19 pandemic of 2020 greatly impacted many aspects of recreation, including lower participation in opportunities.

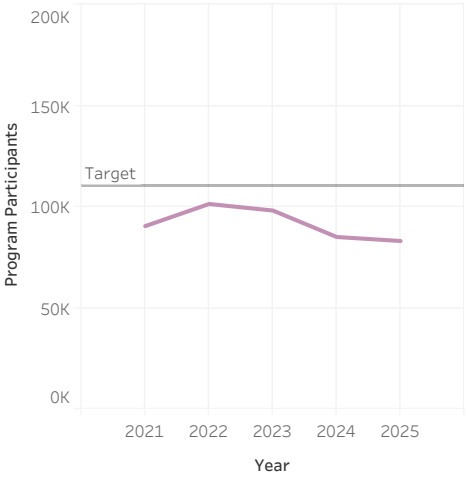
Department Budget Summary (Recreation)



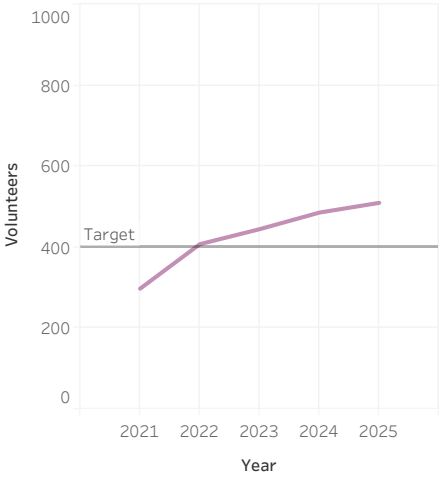
Expense and Revenue



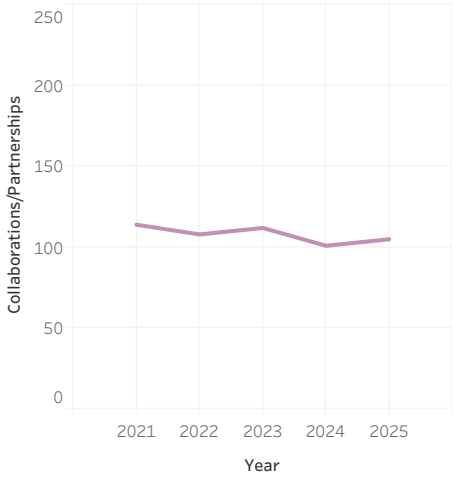
Program Participants



Volunteers



Collaborations and Partnerships



Reid Golf Course

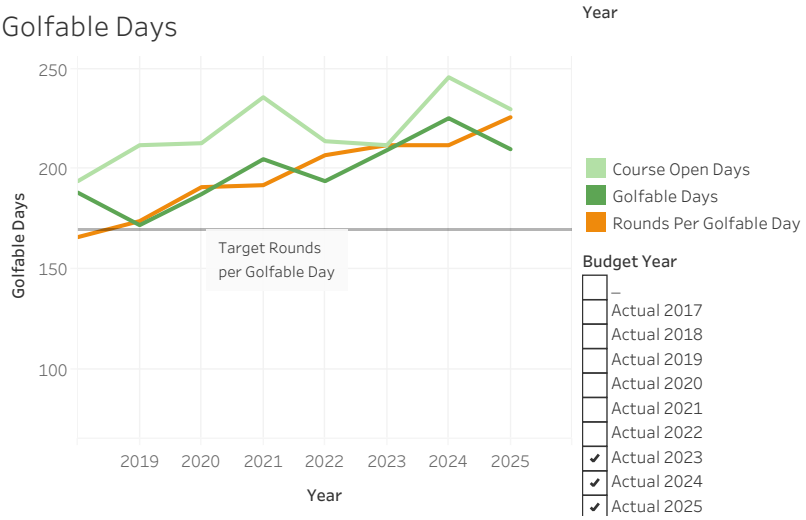
Reid Golf Course is dedicated to growing the game of golf by providing competitive rates, a golf course conforming to high standards, quality facilities and sincere customer service to golfers at all skill levels. It is the goal of Reid Golf Course to maintain high quality, skilled, customer service-oriented staff to operate the golf course.

*The City of Appleton took over all golf operations for Reid Golf Course in 2015. It had been previously run by a contractor who ran clubhouse operations and received revenue from clubhouse operations.

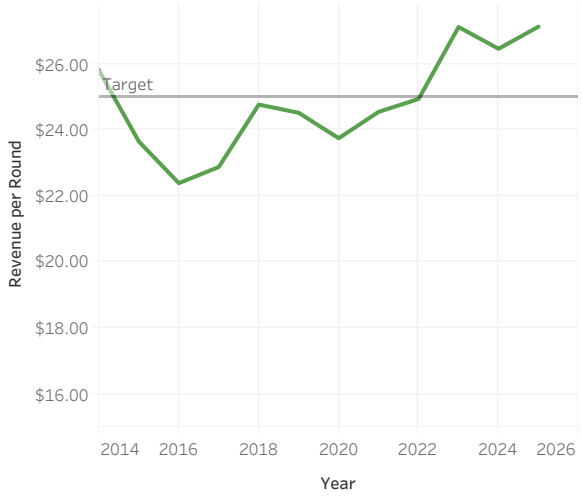
Rounds of Golf Played Annually



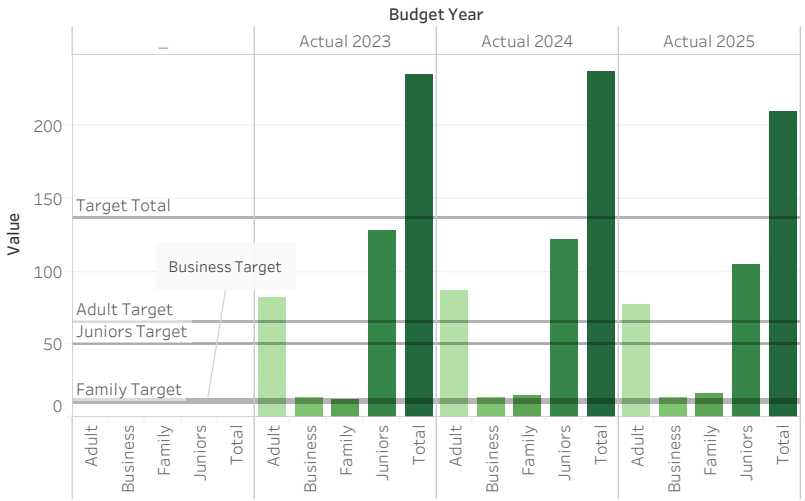
Golfable Days



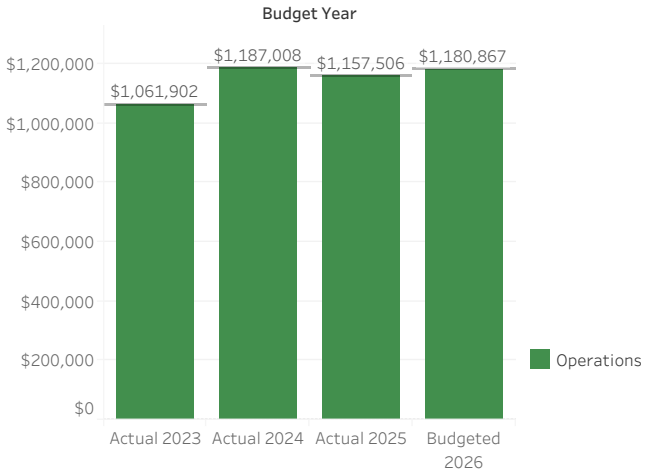
Revenue per Round



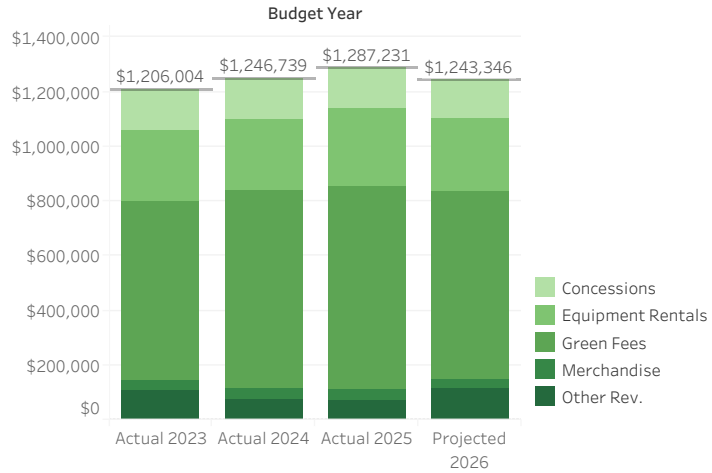
Annual Passholders



Department Budget Summary



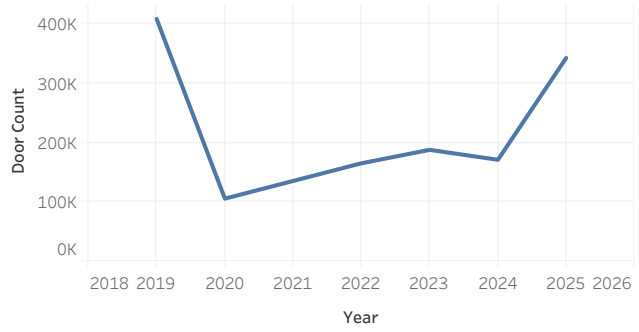
Revenue by Area



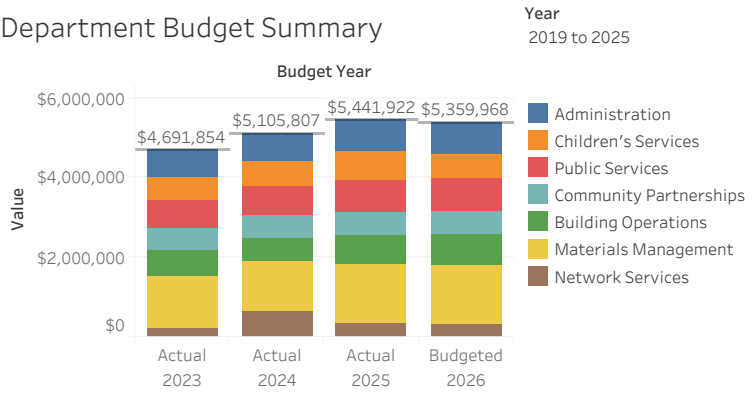
Appleton Public Library

The Appleton Public Library's mission statement embodies our organization: "Learn, know, gather and grow -- your center for community life." Our goal is to apply the Library's mission, vision, values and strategic pillars to accomplish objectives that serve our community. Values: WELCOMING - Everyone belongs here. LITERACY - The City of Appleton is the City of literacy and learning. ACCESS - The Library is accessible physically, culturally, and intellectually. COMMUNITY - The Library is essential to every person and organization achieving their goals.

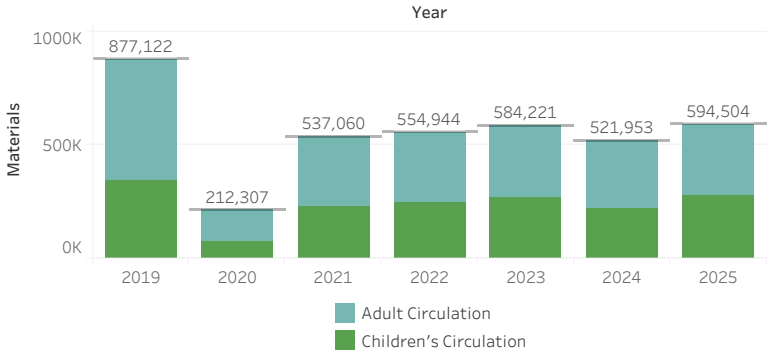
Door Count



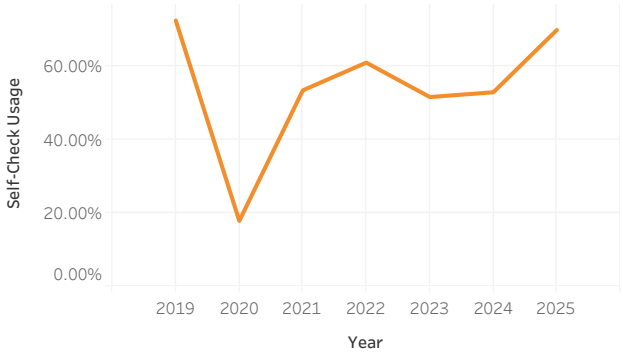
Department Budget Summary



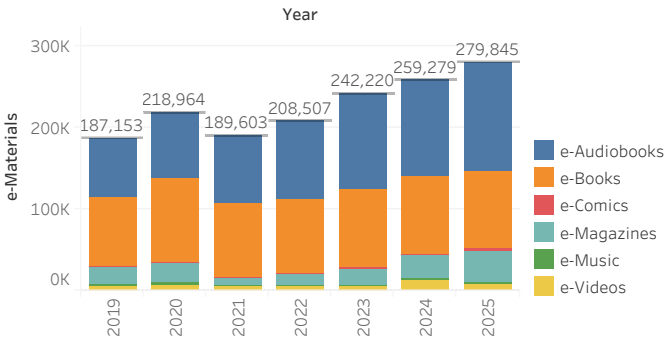
Materials in Circulation



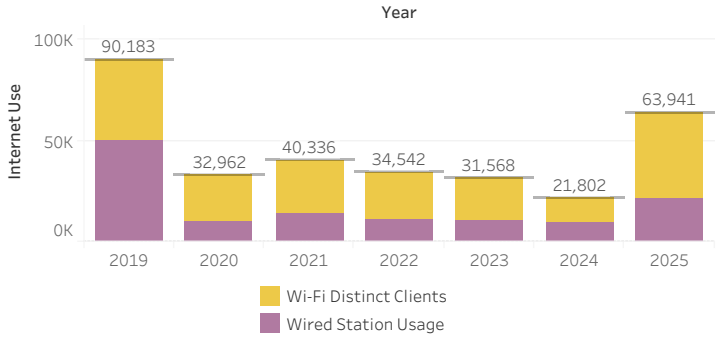
Self-Check Usage (Percentage of All Check-Outs)



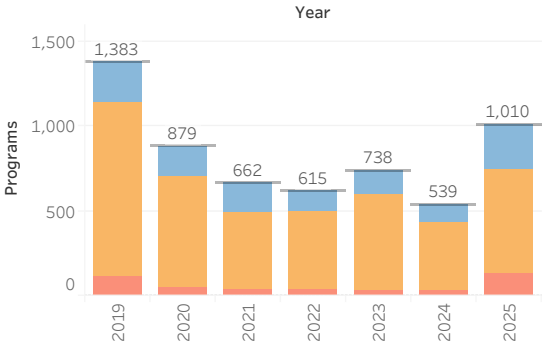
Digital Circulation of e-Materials



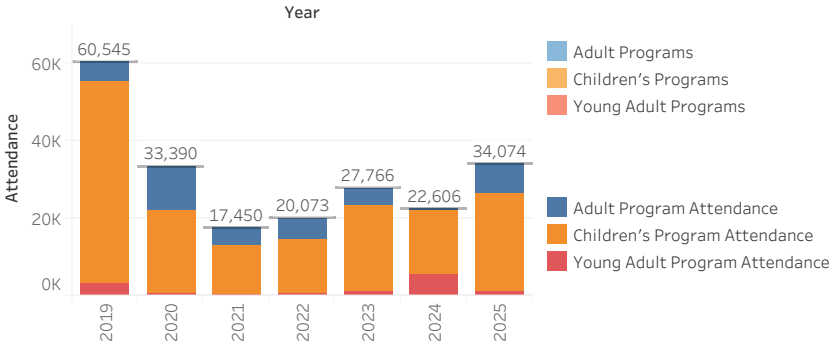
Public Internet Use



Number of Programs Offered



Program Attendance

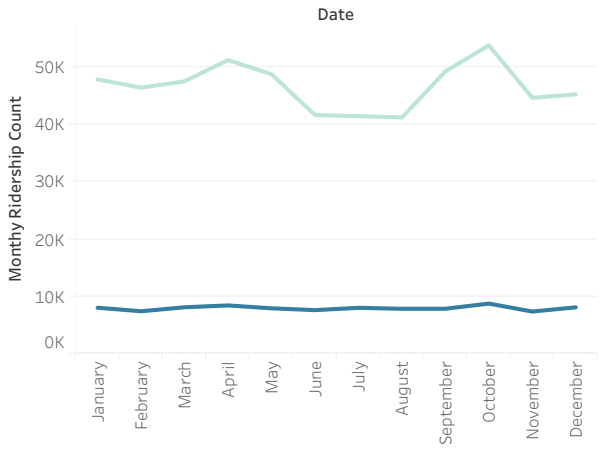


Valley Transit

Valley Transit provides safe, customer-focused transportation options that connect our communities to enhance the quality of life. Valley Transit shares ridership data with the Fox Cities Transit Commission monthly and all other metrics are provided to FVTC quarterly. Valley Transit also focuses on strengthening its partnerships with advocacy groups in the Fox Cities and increasing communication with Valley Transit stakeholders.

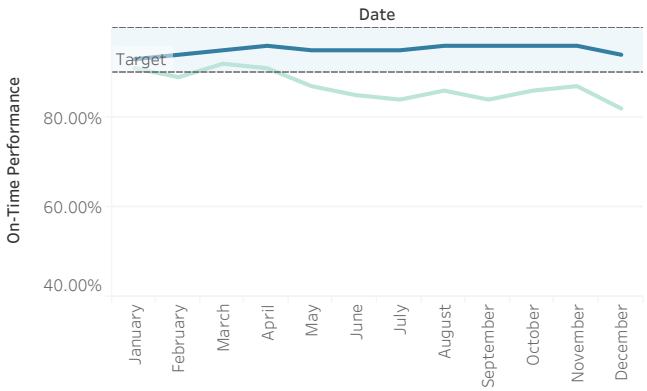
Demand Response
Fixed Route

Monthly Ridership



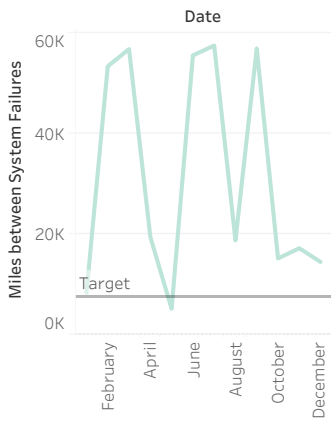
On-Time Performance

Year of Date
2023
2024
2025

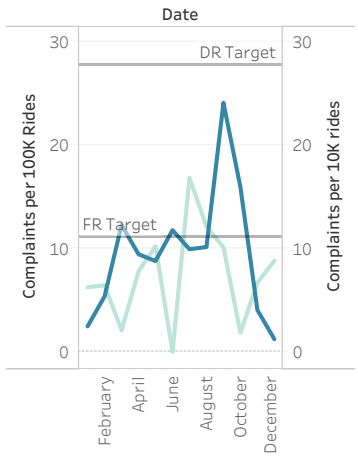


May-Jun 2025 - Road construction greatly impacted this measure. Anticipated to continue through summer and fall of 2025.

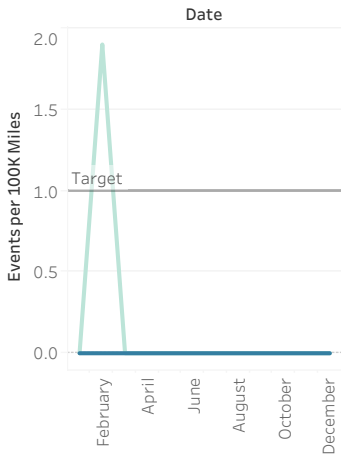
Total Miles Between Major System Failures



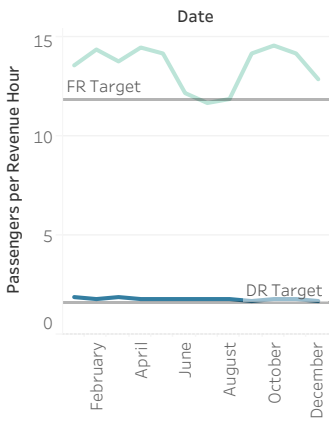
Complaints



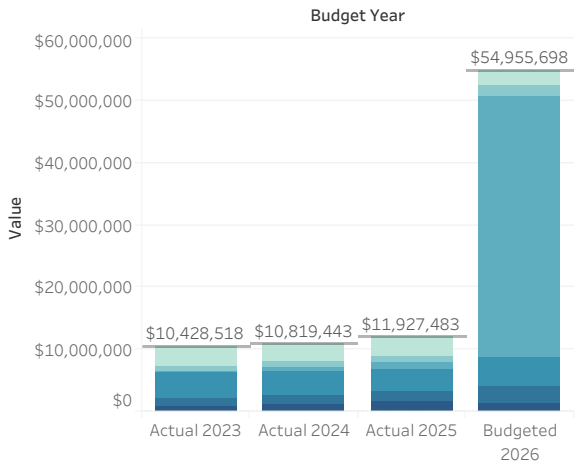
Reportable Safety Events



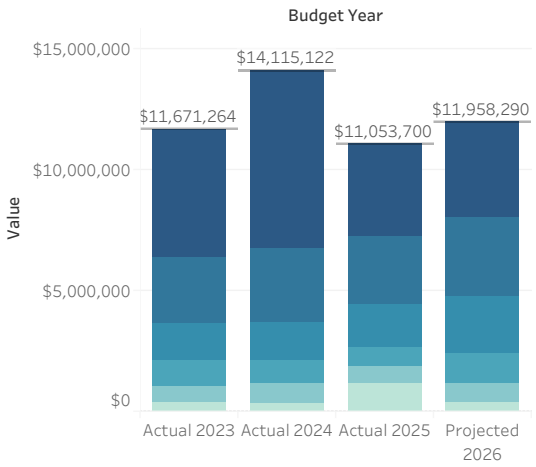
Passengers per Revenue Hour



Department Budget Summary



Revenues



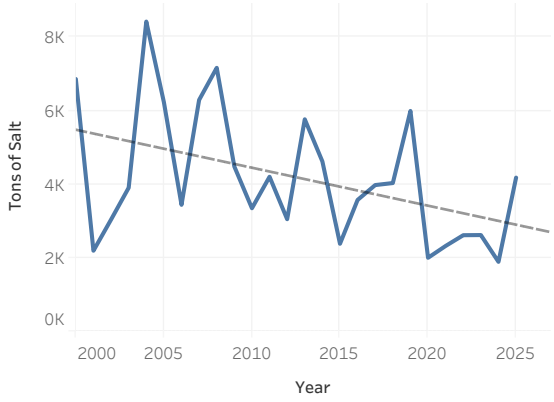
Department Budget Summary
Administration
Vehicle Maint.
Facilities Maint.
Operations
ADA Paratransit
Ancillary

Revenues
Federal Grants
Miscellaneous State Aids
Miscellaneous Local Govt Aids
Farebox Revenue
City of Appleton Support
Other Revenues

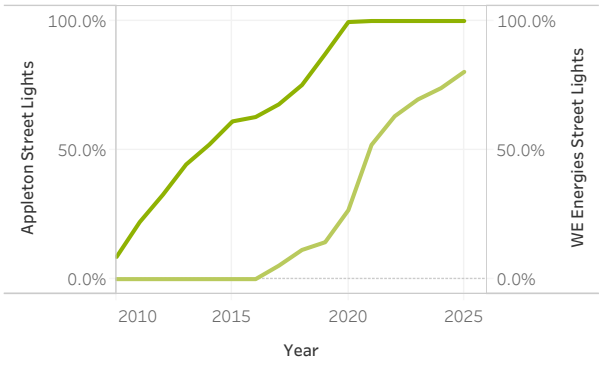
Department of Public Works

The Department of Public Works strives to provide quality, cost effective public works services for our customers. We continue to strive to monitor, review and respond to input from customers by tracking all customer service requests and providing appropriate follow-up. We strive to promote a working environment conducive to employee productivity, growth and retention.

Tons of Salt Used Annually

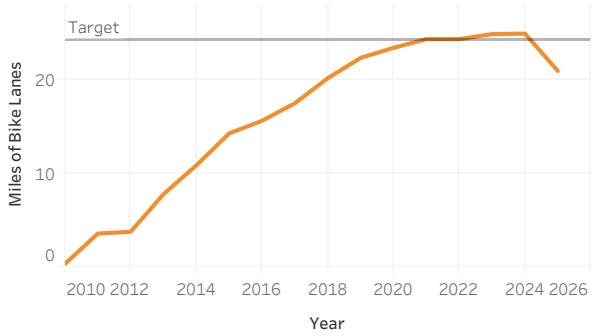


Percent of City-Owned and Utility-Owned Lights Converted to LED

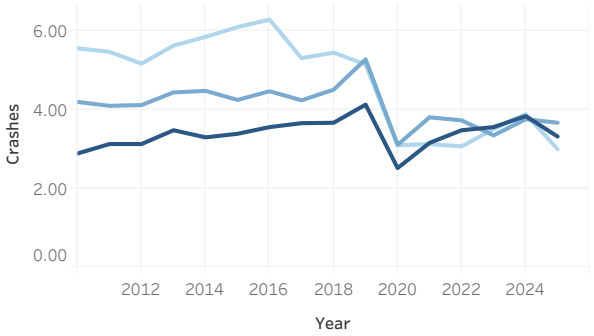


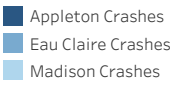


Miles of On-Street Bike Lanes



Crashes per Mile of Street





Percent of Streets Above Minimum Rideability

95.65%

Target: 96.00%

Number of Tree Species on Appleton Streets

53

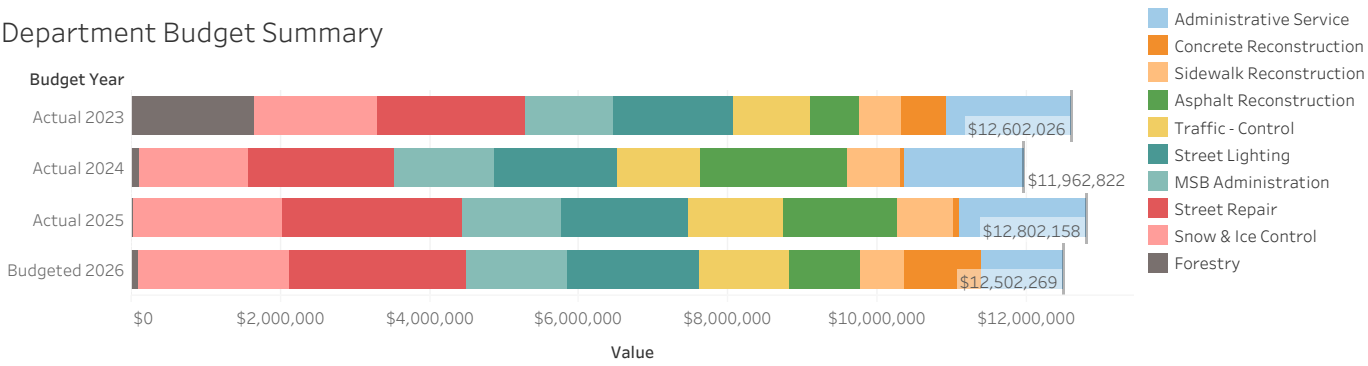
Target: 42

Tree Species with More Than 1,000 Trees

8

Target: 9

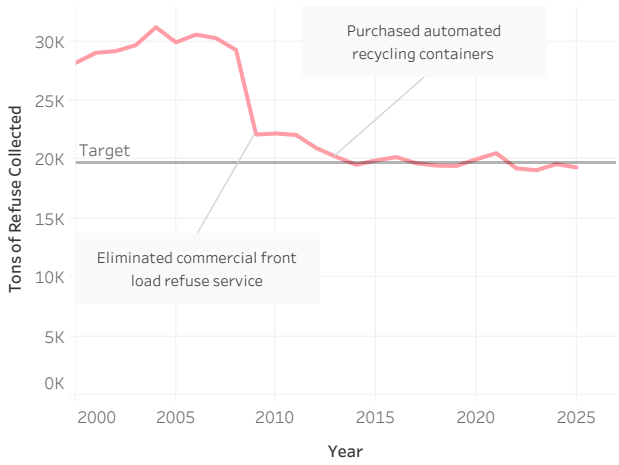
Department Budget Summary



Sanitation

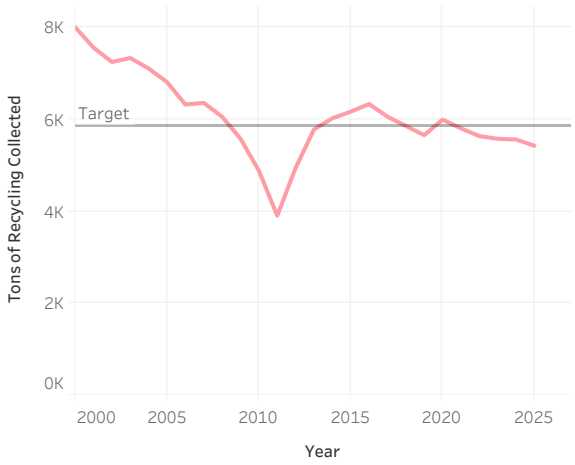
It is the mission of the Sanitation Department to serve the public through the collection and disposal of recyclables, yard waste, and solid waste in a safe, cost-effective and environmentally-responsible manner. We continue to review and evaluate our collection procedures, policies and rates to provide consistent, cost-effective services.

Tons of Refuse Collected

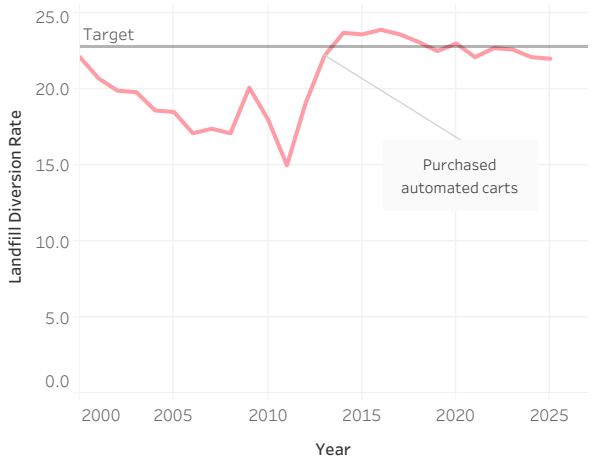


Tons of Recycling Collected

Year
2000 to 2025



Landfill Diversion Rate

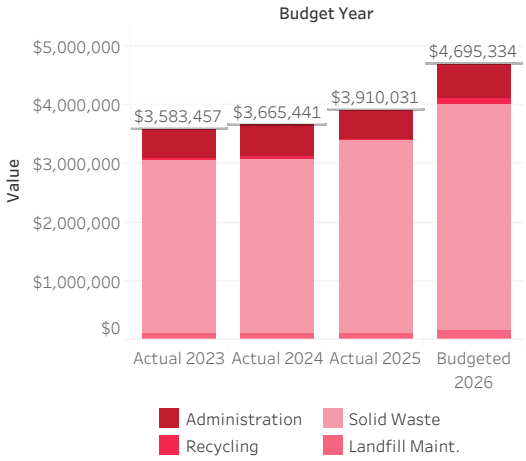


Automated Refuse Stops Per Day

5,268

Target: 5,240

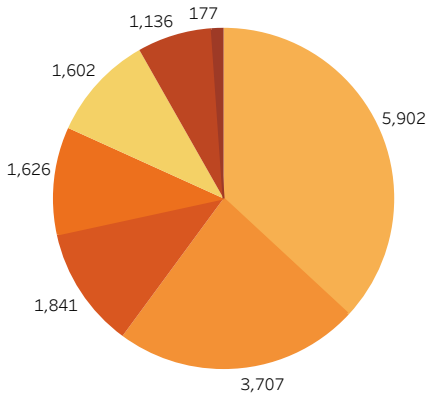
Department Budget Summary



Parking Utility

It is the mission of Appleton Parking Utility to provide clean, safe on-and-off street downtown parking using managerial and financial practices that maintain the financial solvency of the Parking Utility. We strive to professionally enforce downtown parking ordinances while maintaining a customer friendly environment. We continue to work with Appleton Downtown Incorporated (ADI) and downtown parking users to seek ways to improve the parking system.

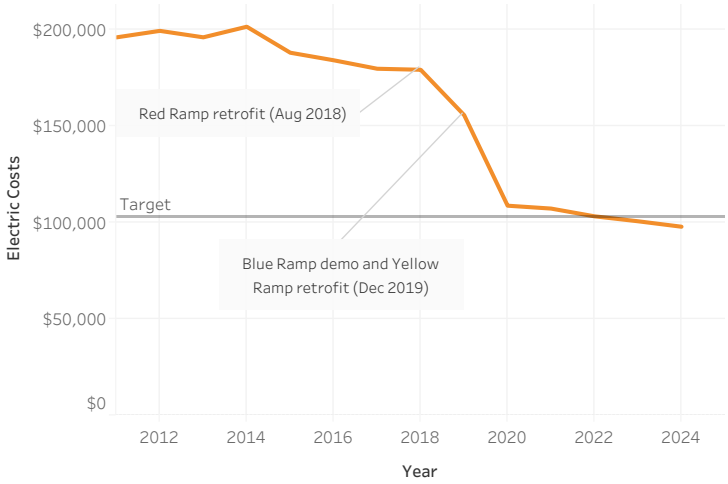
Parking Citations



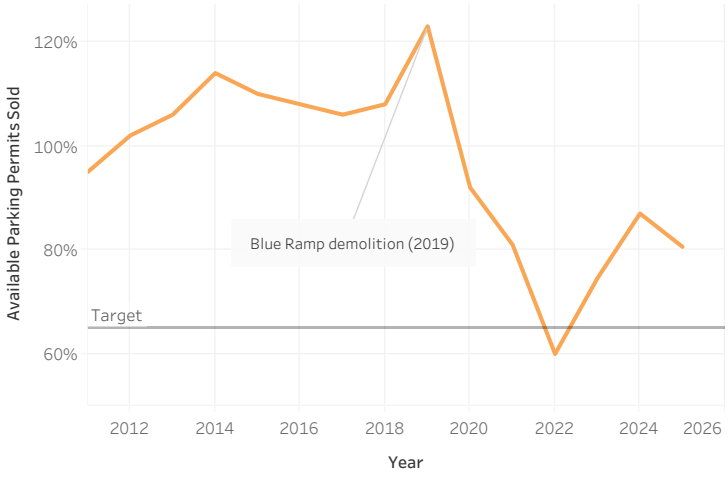
Citation Year
2025

Citation Type
- 2:00 a.m. - 5:00 a.m.
- Other Prohibited Area Parking Regulation
- Prohibited parking, stopping, or standing
- Overtime Parking
- Meter Violation
- Designated No Parking
- Handicap Parking

Annual Electric Costs

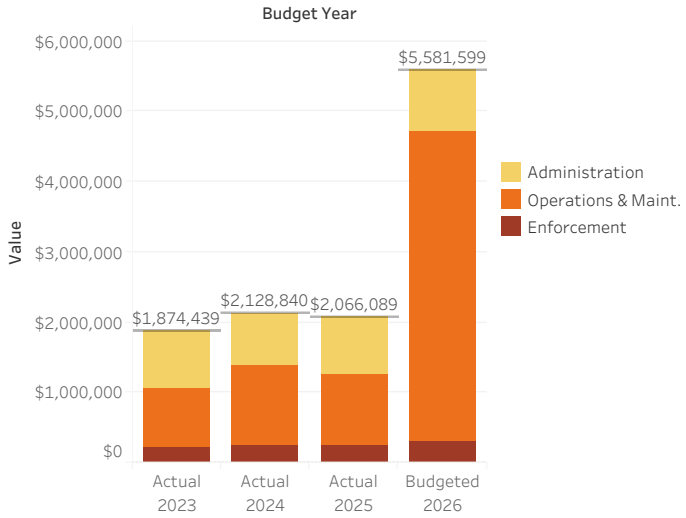


Percent of Available Parking Permits Sold

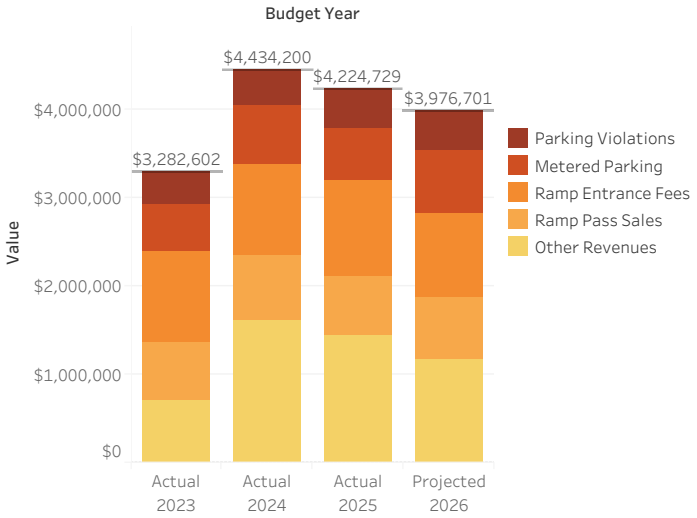


2024 Citations	2025 Citations
16,825	15,992

Department Budget Summary



Revenues



Central Equipment Agency

The Central Equipment Agency (CEA) exists to maintain the City fleet and to provide timely, cost effective replacement of vehicles as they reach the end of their useful service lives. It is our objective to continue advising user groups about making good equipment choices to do their work, lowering fuel costs and decreasing the carbon footprint of the fleet.

Number of Electric or Hybrid Vehicles in the Fleet

6

Target: 21

Percent of Multi-Use Vehicles in DPW Fleet

33%

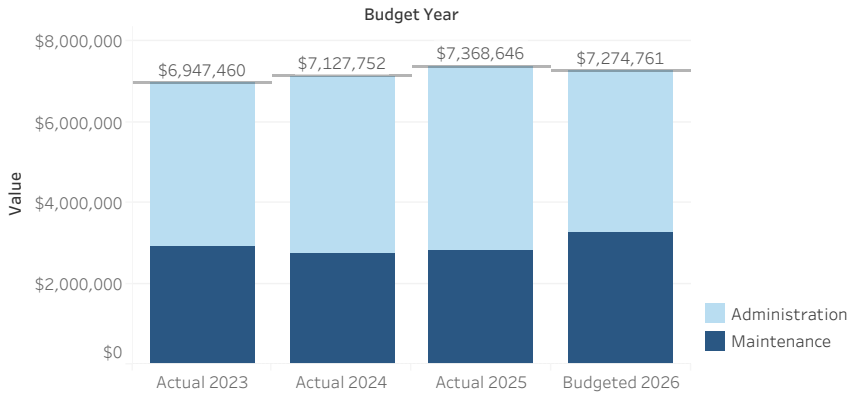
Target: 33%

Total Number of Vehicles in the City Fleet

432

Target: 430

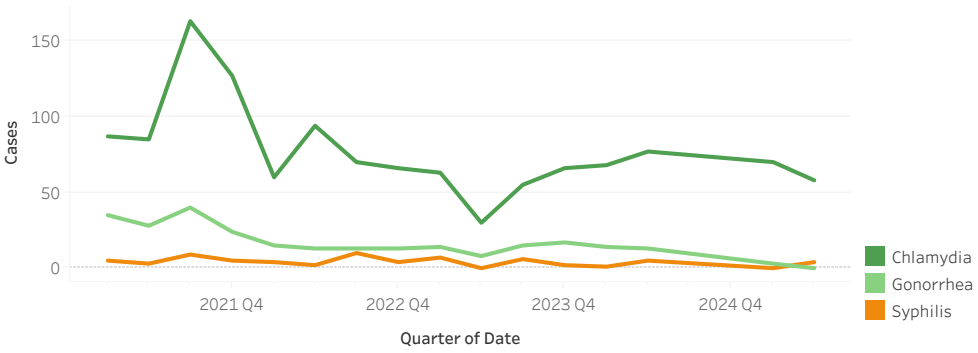
Department Budget Summary



Health

The mission of the Appleton Health Department is to safeguard the environment, promote public health, and protect our consumers in the community by providing high-quality services responsive to the needs of the people. Our belief is that preventions is the most effective public health strategy.

STD Case Counts



Immunization Rates by 24 Months

70%

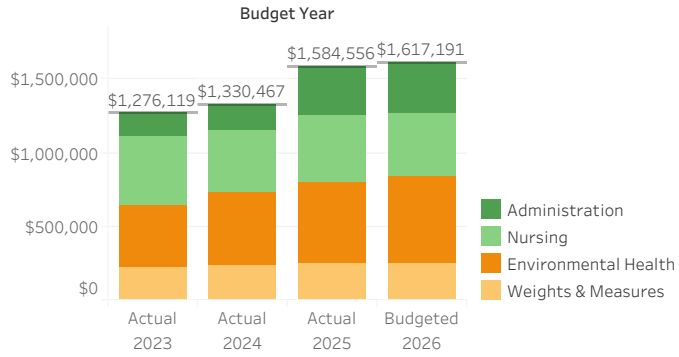
of children who turned 24 months in 2025

Weights & Measures Total Inspections

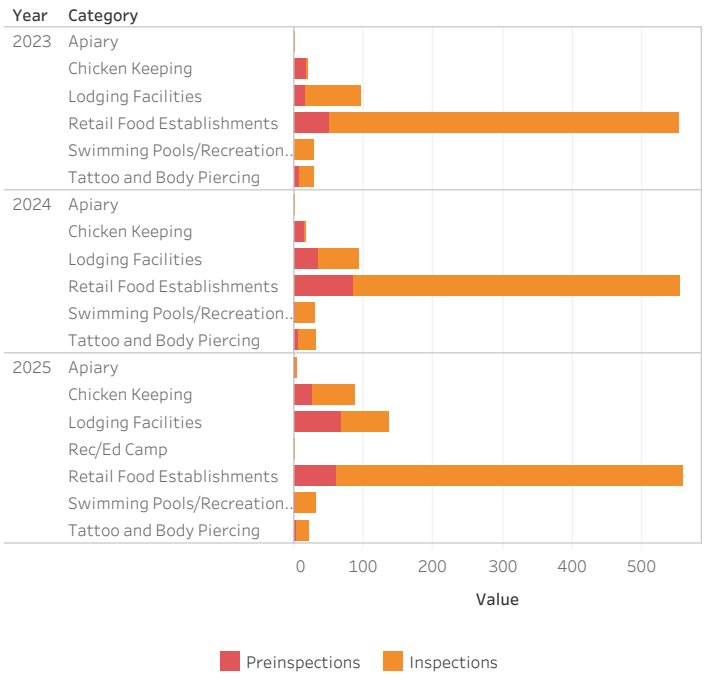
396

in the first two quarters of 2025

Department Budget Summary



Inspections and Preinspections

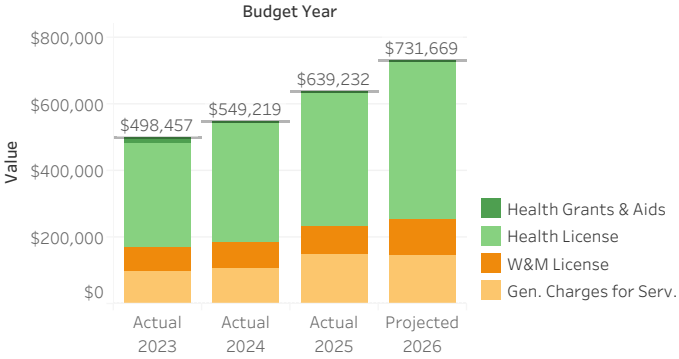


Definitions -

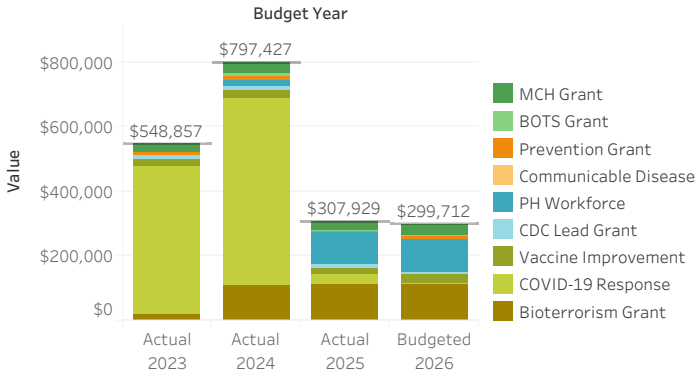
Inspections: Routine, annual health inspections

Preinspections: Pre-licensing inspection; inspection before license is granted for the first time

Health Revenues



Department Budget Summary (Grants)

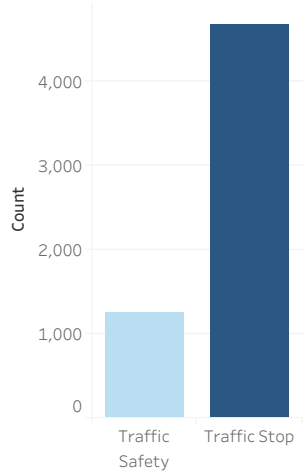


Appleton Police Department

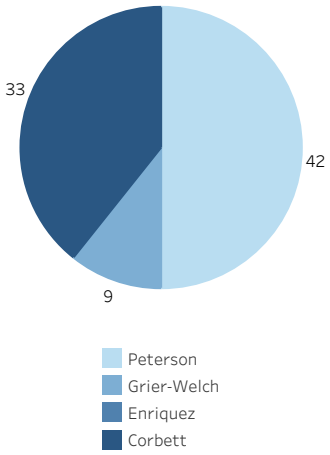
The Appleton Police Department remains committed to protecting the lives and property within our community by prioritizing core services, identifying key initiatives for organizational efficiencies and acknowledging challenges we will continue to face to maintain public safety and trust. Through our community partnerships, we will educate the public regarding available services and facilitate collaborative problem-solving initiatives with other public and private agencies. Working together and individually our officers are engaged and proactive in addressing mental health issues, providing support to victims of crime, and collaborating with community groups and other agencies to resolve challenges through communication and transparency.

This dashboard is updated monthly with the previous month's data. This dashboard was last updated on 9/15/2026.

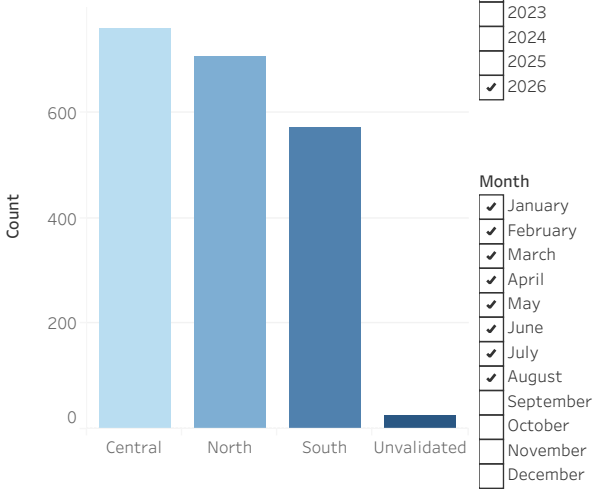
Traffic Data

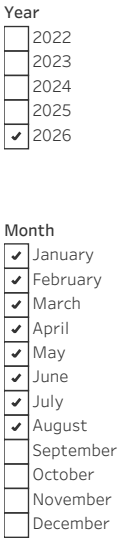


Mental Health/BHO Contacts

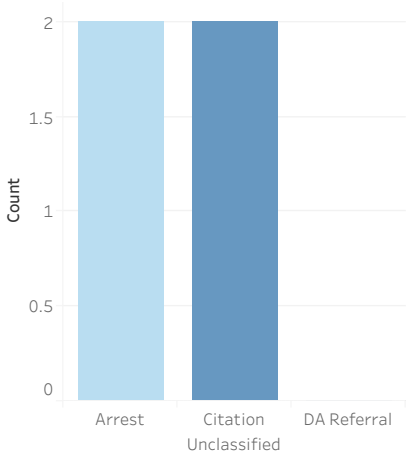


Crime Prevention by District

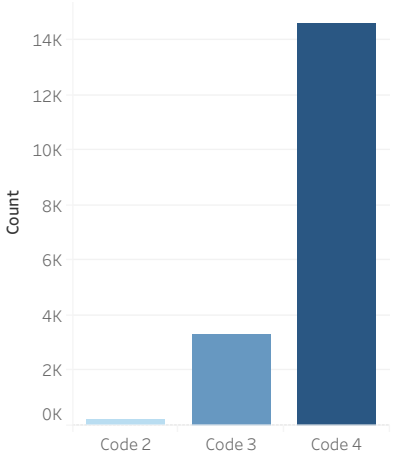




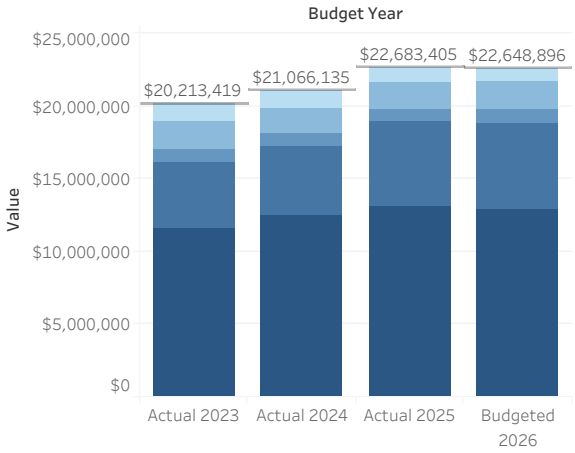
SIU Division Arrests

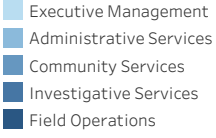


Calls for Service*



Department Budget Summary



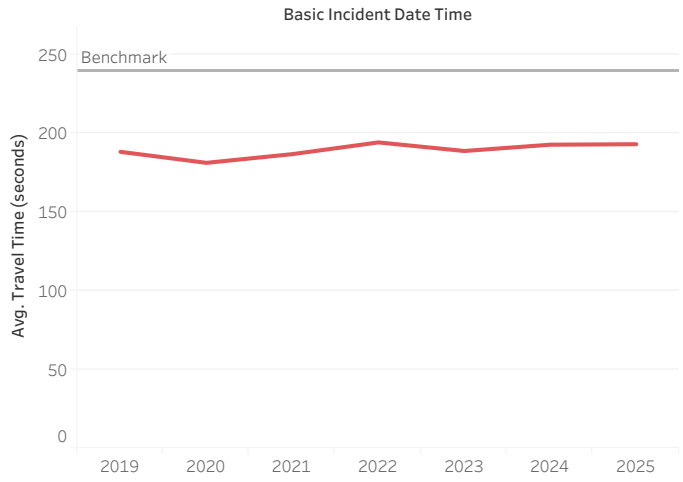


*Types of Codes:
Code 2 - emergency response - officers respond with emergency equipment activated, driving with due regard for public safety (usually less than 3 minutes of dispatch for the first officer on scene, even at peak service demand times.)
Code 3 - priority response - officers respond promptly, driving with due regard, possibly activating emergency equipment at times to clear traffic for a quicker response (usually under 7 minutes for first officer on scene).
Code 4 - general response - non-emergency response. These calls may be held for available staff and may be handled by phone initially.

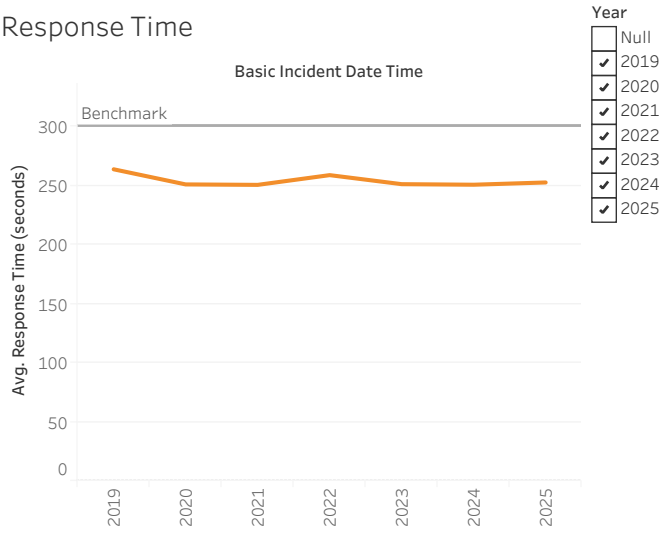
Appleton Fire Department

With our partners, the Appleton Fire Department protects the community with exceptional service. We pursue excellence and enhance the quality of life in Appleton and our regional community. The department is responsible for saving lives and protecting property with exceptional service. The role of the Fire Department is evolving to improve awareness of all facets of life safety.

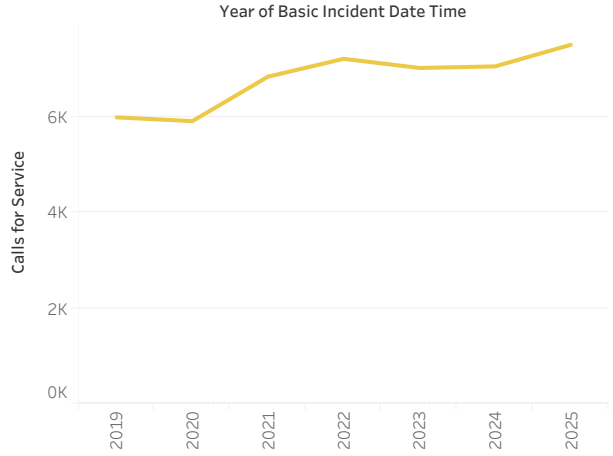
Travel Time



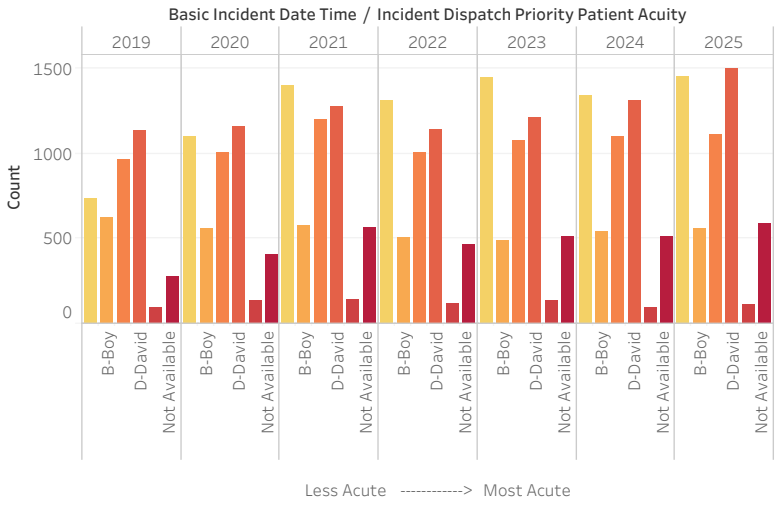
Response Time



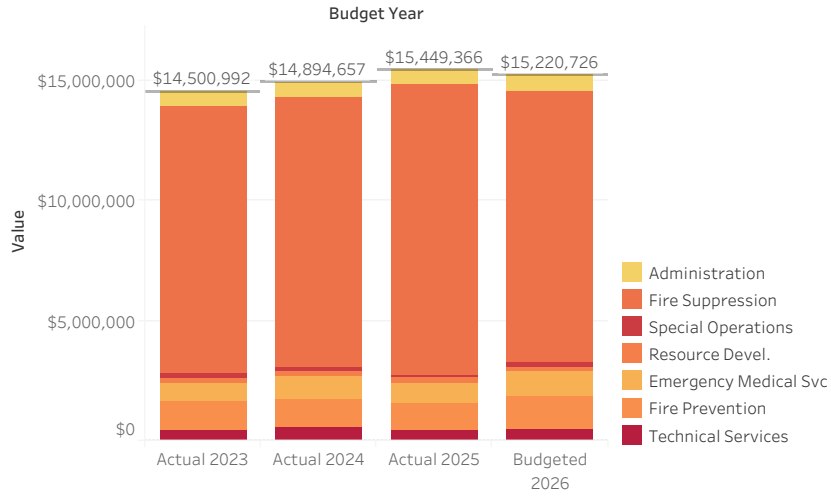
Total Calls for Service



Patient Acuity



Department Budget Summary



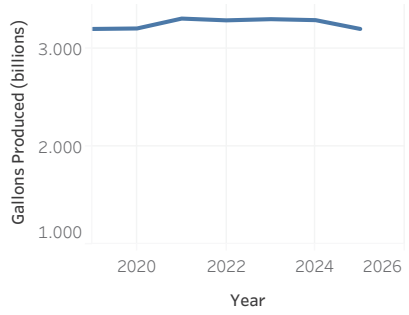
The electronic version of this dashboard includes a second page with charts illustrating

number of incidents categorized by type
and
incidents by station.

Water Utility

The City of Appleton water treatment and distribution systems provide the community with consistently safe and high quality water utilizing the full potential of our highly motivated, technically skilled staff. It is our goal to achieve these objectives in a manner that demonstrates integrity, responsibility and economically sound practices.

Billion Gallons Produced by Water Plant

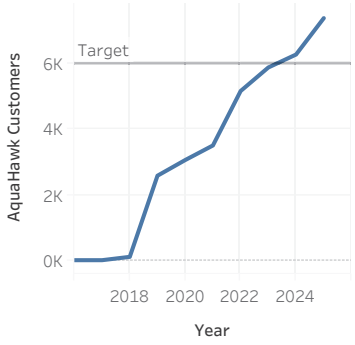


Water Treatment Cost per Million Gallons Produced

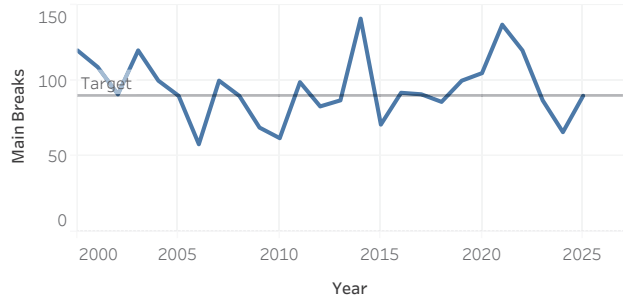


AquaHawk Customers Enrolled

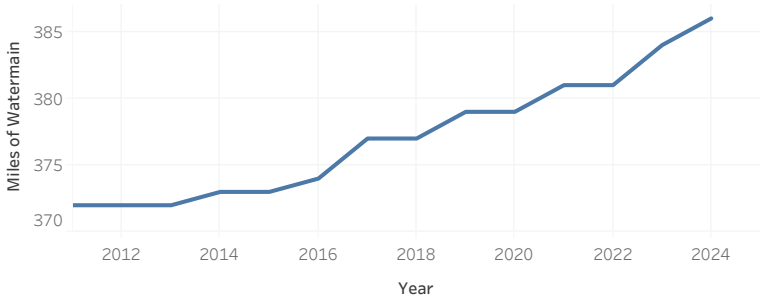
Year
2000 to 2025



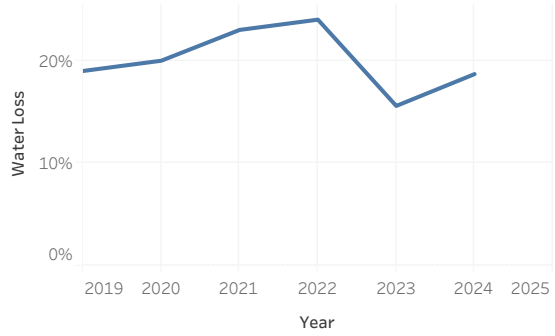
Main Breaks Annually



Total Miles of Watermain



Percent Water Loss (As Reported to the PSC)

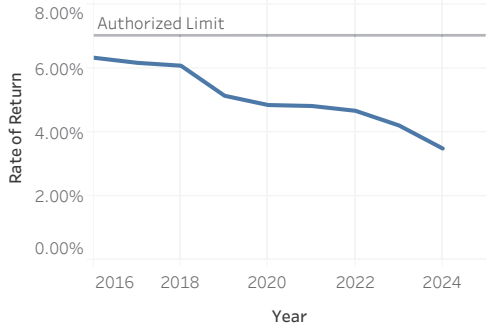


Hydrants per Lane Mile of Street

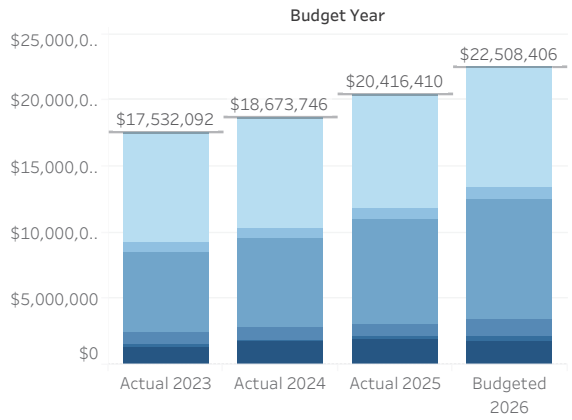
4.71

Target: 4.71

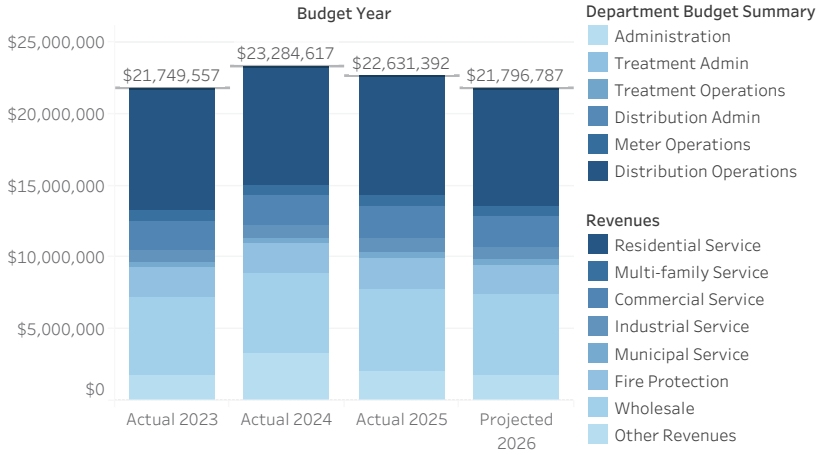
Rate of Return



Department Budget Summary (Operating Expenses)



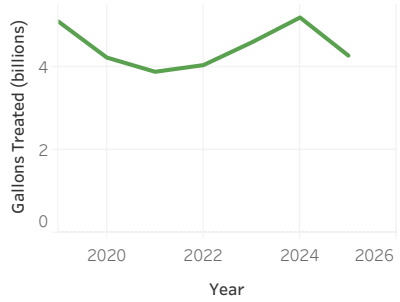
Revenues



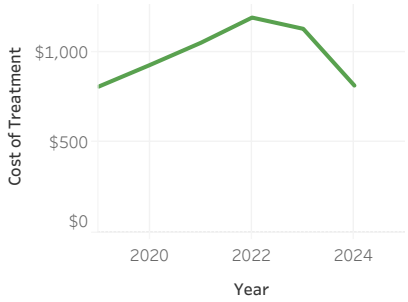
Wastewater Utility

The City of Appleton Wastewater Treatment and Collections Systems provide the community with essential wastewater treatment services utilizing the full potential of highly motivated and technically skilled staff. It is our goal to maintain maximum standards of community health and safety, while protecting and preserving the environment, in a manner that demonstrates integrity, responsibility, and economically sound practices.

Billion Gallons Treated and Returned to the Environment

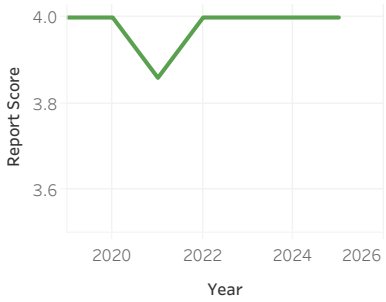


Cost in Millions of Water Treatment Expenses

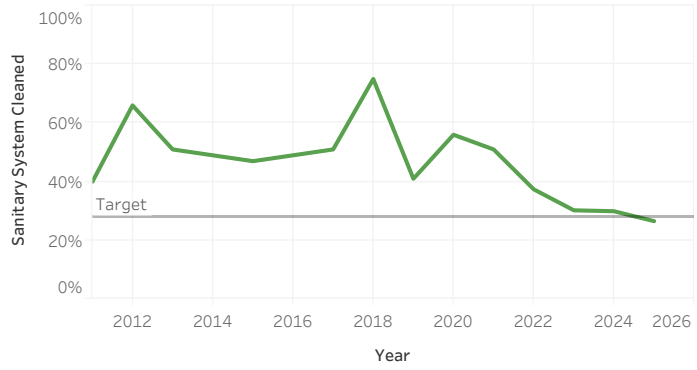


Report Score of Regulatory Report (4.0 Scale)

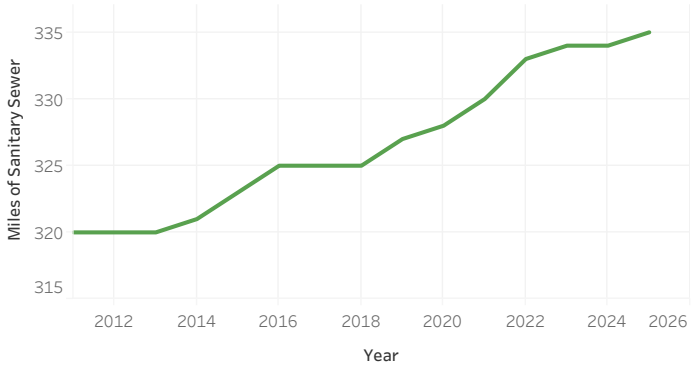
Year
2011 to 2025



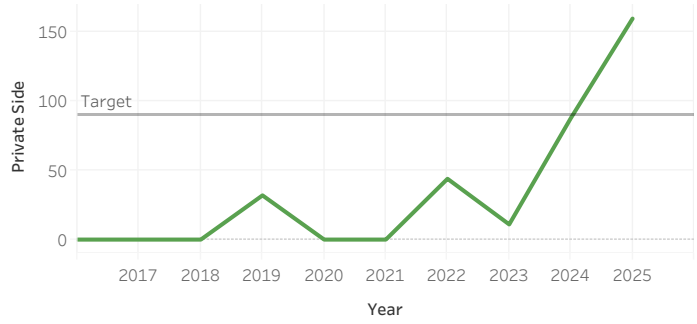
Percent of Total Sanitary System Cleaned Annually



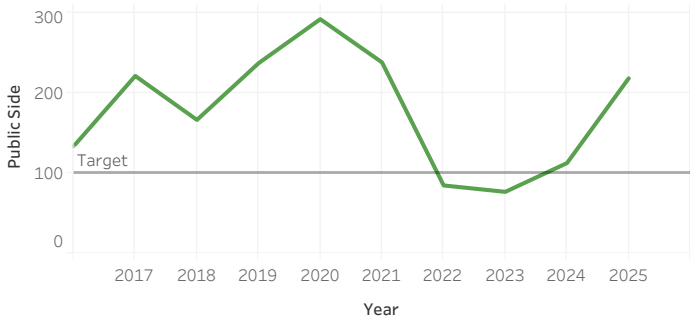
Total Miles of Sanitary Sewer



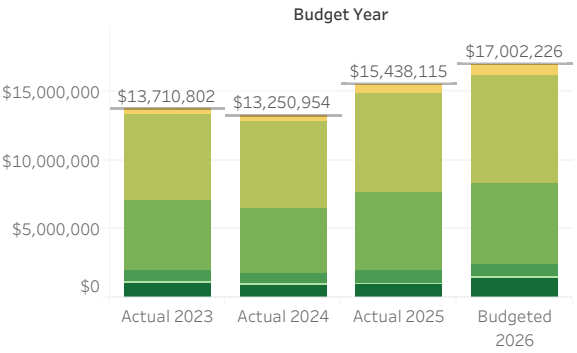
Private Side Laterals Replaced Annually



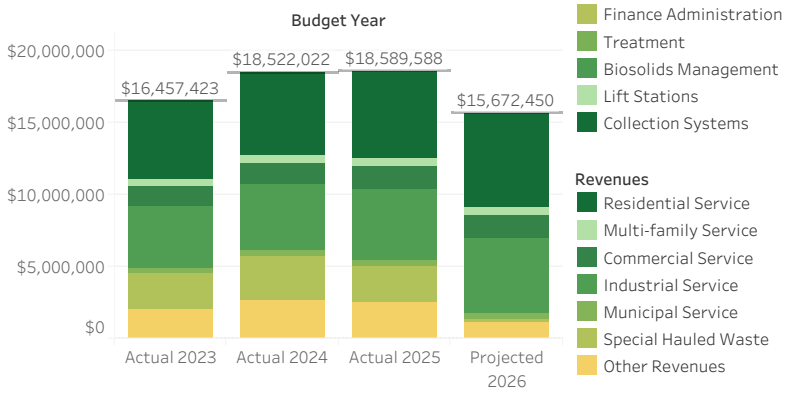
Public Side Laterals Replaced Annually



Department Budget Summary (Operating Expenses)



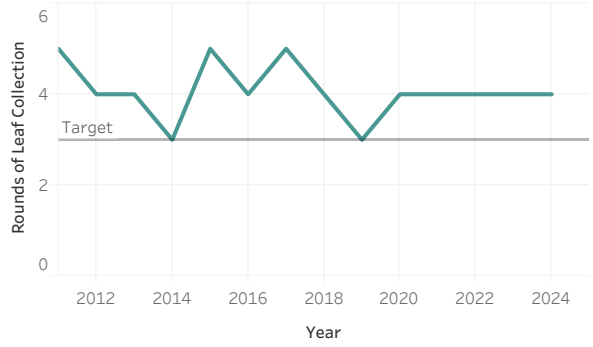
Revenues



Stormwater Utility

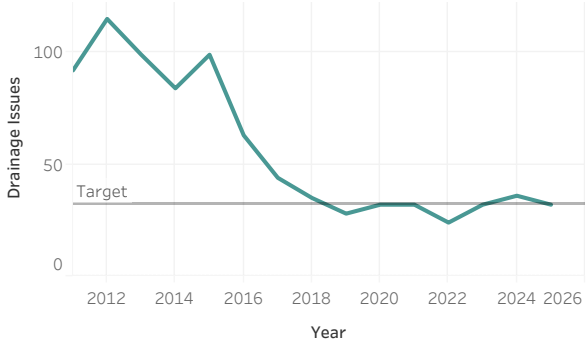
The Stormwater Utility was created to provide for the management of surface water run-off in the City of Appleton. It exists to limit flooding and protect water quality. It is our objective to continue implementing the following programs: public education, public participation, erosion control, pollution prevention, illicit discharge detection/elimination, and post-construction stormwater management plans.

Rounds of Leaf Collection Completed

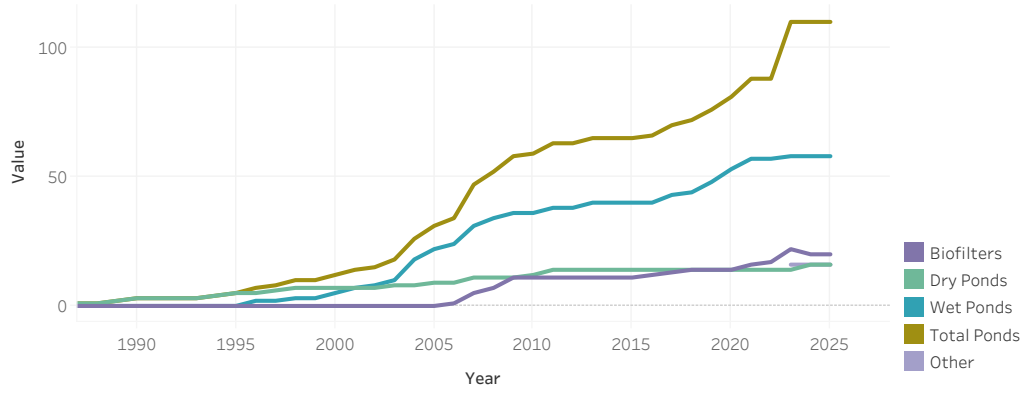


Residential Drainage Issues Addressed

Year
1987 to 2025



Pond and Biofilter Inventory History (Including AASD and Facilities Dept)

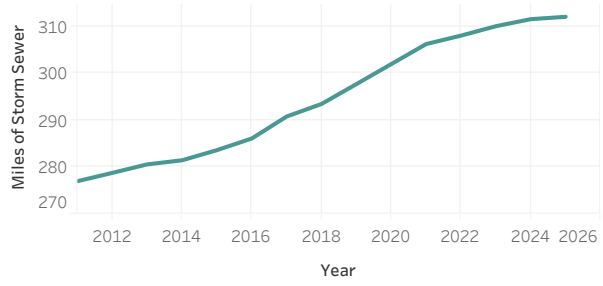


2025 YTD Cubic Yards of Material Collected via Street Sweeping

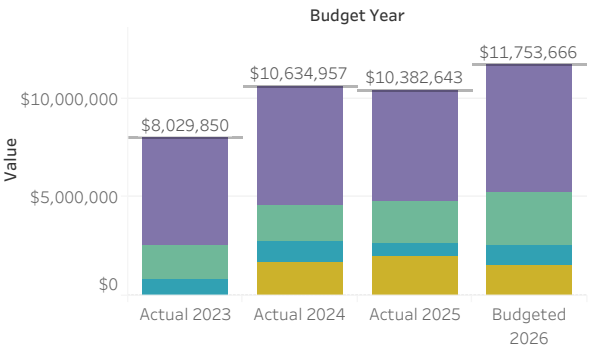
6740.1

Target: 4,000

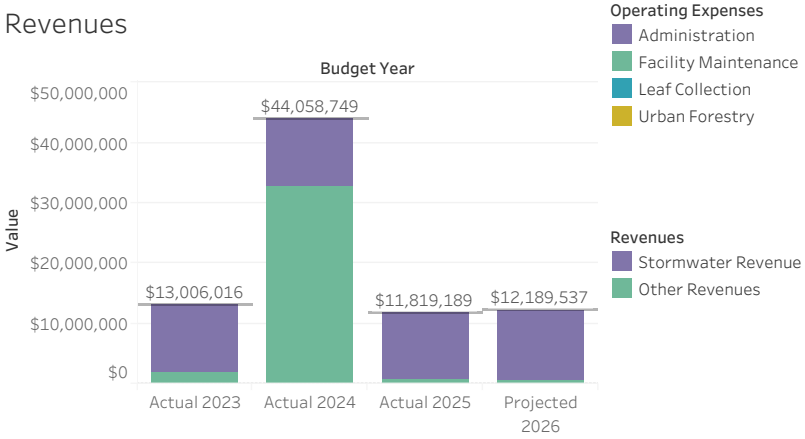
Total Miles of Storm Sewer



Department Budget Summary (Operating Expenses)



Revenues



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CITY OF APPLETON
2027 BUDGET
GLOSSARY

ADA: Americans with Disabilities Act.

AD VALOREM TAX: A tax based on value (e.g., a property tax).

AGENCY FUND: A fund consisting of resources received and held by the governmental unit as an agent for others; for example, taxes collected and held by a municipality for a school district.

APPLIED EQUITY: An amount projected to be available from current and past years' equity balances to be consumed in lieu of raising taxes or other revenues. Application of equity prevents unneeded equity from accumulating, and should be utilized in a planned conservative manner.

APPROPRIATION: An authorization granted by the legislative body to make expenditures and to incur obligations for specific purposes.

ASSESSED VALUATION: A valuation set upon real estate or other property by a government as a basis for levying taxes.

ASSESSMENT: (1) The process of making the official valuation of property for taxation. (2) The valuation placed upon property as a result of this process.

ASSESSMENT ROLL: In the case of real property, the official list containing the legal description of each parcel of property and its assessed valuation. In the case of other property, the official list containing the name and address of each owner of such property and its assessed value.

BALANCED BUDGET: A balanced budget is one in which total anticipated revenues equal or exceed total budgeted expenditures for each fund. Budgets may also be balanced by use of unallocated reserves available if fund balance policies permit.

BASIS OF ACCOUNTING/BASIS OF BUDGET: The basis of budget or of accounting refers to the timing of revenue and expenditure recognition. With few exceptions, the budget is prepared on the same basis as the City's annual financial statements, which is the modified accrual basis for all governmental funds and the accrual basis for proprietary funds. Under the modified accrual basis, revenues are recognized when they become measurable and available and expenditures generally when the related liability is incurred. Under the accrual basis, revenues are recognized when they occur, regardless of the timing of related cash flows. One significant difference between the basis of accounting and the basis of budget is in the treatment of capital expenditures in the proprietary funds, which are included in operating expenditures for budget purposes.

BOND: Most often, a written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. Sometimes, however, all or a substantial portion of the interest is included in the face value of the security. The difference between a note and a bond is that the latter is issued for a longer period (over ten years) and requires greater legal formality.

BOND ANTICIPATION NOTES: Short-term notes of a municipality sold in anticipation of bond issuance, which are full faith and credit obligations of the governmental unit and are to be retired from the proceeds of the bonds to be issued.

BOND DISCOUNT: The excess of the face value of a bond over the price for which it is acquired or sold.

CITY OF APPLETON
2027 BUDGET
GLOSSARY

BOND FUND: A fund established to receive and disburse the proceeds of a governmental bond issue.

BOND PREMIUM: The excess of the price at which a bond is acquired or sold, over its face value.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating governing body for adoption and sometimes, the plan finally approved by the body.

BUDGET ADJUSTMENT: A legal procedure requiring Council action to revise a budget appropriation. (City staff has the prerogative to adjust certain expenditures within a department budget.)

BUDGET MESSAGE: A general discussion of the budget as presented in writing by the budget making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message and recommendations regarding the financial policy for the coming period.

BUDGET PROCESS: The budget process consists of activities that encompass the development, implementation, communication and evaluation of a plan for the provision of services and capital assets that allows for public input.

CAPITAL BUDGET: A plan for acquisition or construction of assets embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

CAPITAL OUTLAY: Expenditures for equipment, vehicles or machinery with multi-year useful lives.

CAPITAL PROJECT FUND: Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by enterprise and trust funds.

CENTRAL EQUIPMENT AGENCY (CEA): To account for the user fees and costs associated with the operation and maintenance of various City owned vehicles.

CERTIFIED PUBLIC ACCOUNTANT: An accountant to whom a state has given a certificate showing that he/she has met prescribed requirements designed to insure competence on the part of the public practitioner in accounting and that he/she is permitted to use the designation Certified Public Accountant, commonly abbreviated as C.P.A.

CHARGES FOR SERVICES: User charges for services provided by the City to those specifically benefiting from those services.

CMAR: Compliance Maintenance Annual Report – a required report of the Wastewater utility.

COMMITTEE OF JURISDICTION: A City committee which is responsible for evaluating the programs under its jurisdiction to determine program definition, goals and objectives, costs, efficiency and effectiveness.

CONTRACTUAL SERVICES: Services rendered to the City by private firms, individuals, or other government agencies. Examples include pest control, equipment maintenance, and professional services.

DEBT: A financial obligation resulting from the borrowing of money. Debts of governments include bonds, notes and land contracts.

DEBT LIMIT: The maximum amount of legally permitted outstanding gross or net debt.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Sometimes referred to as a sinking fund.

DEFERRED SPECIAL ASSESSMENTS: Special assessments which have been levied but are not yet due.

DEFICIT: The excess of an entity's liabilities over its assets (see Fund Balance), the excess of expenditures or expenses over revenues during a single accounting period.

DELINQUENT SPECIAL ASSESSMENTS: Special assessments remaining unpaid on and after the date on which a penalty for non-payment is attached.

DEPARTMENT: A major administrative subset of the City, which has overall management responsibility for an operation or a group of related operations within a functional area. A department is often comprised of several divisions. City Departments include: Finance, Police, Fire, Health, Community and Economic Development, Public Works, Library, Water, Parks & Recreation, etc..

DEVELOPER FUNDED INCENTIVE: Developer finances its own improvements in a TIF district but signs an agreement with the City guaranteeing that it receives a certain portion of the taxes on the value of the increment for a set number of years or until an agreed upon amount has been attained. Each agreement varies and will also have certain thresholds the developer must attain in order to receive the increment.

DIRECT DEBT: The debt, which a governmental unit has incurred in its own name or assumed through the annexation of territory.

DMR: Discharge Monitoring Report– a required report of the Wastewater utility.

ENCUMBRANCE: Commitments related to unperformed (executory) contracts for goods or services. Used in budgeting, encumbrances are not GAAP expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

ENTERPRISE FUNDS: A fund established to account for operations financed and operated in a manner similar to private business enterprises (e.g. water, gas and electric utilities; airports; parking garages; or transit systems). In this case the governing body intends that cost (i.e. expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EQUALIZED VALUE: The State's estimate of the full value of property; used to apportion property tax levies of counties, school districts and municipalities among tax districts.

CITY OF APPLETON
2027 BUDGET
GLOSSARY

ERU: Equivalent Residential Unit - the basis of charges for stormwater management, equal to 2,368 square feet of impervious surface.

EXECUTIVE BUDGET: The aggregate of information, proposals and estimates prepared and submitted to the legislative body by the chief executive officer.

EXPENDABLE TRUST FUND: A trust fund whose resources, including both principal and earnings, may be expended. Expendable trust funds are accounted for in essentially the same manner as governmental funds.

EXPENDITURES: Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental transfers. Expenditures exist in governmental funds.

EXPENSES: Outflows or other using up of assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations. Expenses exist in enterprise and internal service funds.

FACILITIES CHARGES: The fees charged by the Facilities and Construction Management Internal Service Fund for building and equipment maintenance services performed. This fund was formerly known as Central Building Management (CBM) and was discontinued and merged with the Water and Wastewater Utilities as of the 2003 budget, in conformance with the requirements of Governmental Accounting Standards Board Standard #34 (GASB 34). It was re-established with a City-wide mandate as of the 2007 budget.

FIDUCIARY FUNDS: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

FISCAL PERIOD: Any period at the end of which a governmental unit determines its financial condition and the results of its operations and closes it books. Note: it is usually a year, though not necessarily a calendar year.

FRINGE BENEFITS: Expenditure items in the operating budget paid on behalf of the employee. These benefits include health insurance, life insurance, long-term disability insurance, retirement, FICA, and workers compensation insurance.

FUND: A fiscal and accounting entity that has self-balancing accounts and financial transactions for specific activities or government functions. Seven commonly used fund types in governmental accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, and internal service funds.

FUND BALANCE: The excess of fund assets over its liabilities. A negative fund balance is sometimes called a fund deficit.

GENERAL FUND: The General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, charges for services and intergovernmental revenues. This fund includes most of the operating services: public protection, park and recreation, library, public works, health services, community development, and general administration.

CITY OF APPLETON
2027 BUDGET
GLOSSARY

GAAP: Generally Accepted Accounting Principles.

GASB: Governmental Accounting Standards Board.

GENERAL LEDGER: A book, file or other device, which contains the accounts necessary to reflect in summary or in detail the financial operations and the financial condition of a governmental unit.

G.O. (GENERAL OBLIGATION) BONDS/NOTES: Bonds/Notes that finance public projects such as streets, buildings and improvements. The repayment of these bonds are backed by the "full faith and credit" of the issuing government.

GOVERNMENTAL FUND TYPES: Funds used to account for the acquisition, use, and balances of expendable financial resources and the related current liabilities - except those accounted for in proprietary and fiduciary funds. In essence, these funds are accounting segregations of financial resources. Expendable assets are assigned to a particular governmental fund type according to the purposes for which they may or must be used. Current liabilities are assigned to the fund type from which they are to be paid. The difference between the assets and liabilities of governmental fund types is referred to as fund balance. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, uses, and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures, and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers, and other changes in fund balance. Under current GAAP, there are four governmental fund types: general, special revenue, debt service, and capital projects.

GREEN DOT PROGRAM: The "Green Dot" program is a sidewalk maintenance program for existing public sidewalks. This program targets a specific area of the City each year where the Department of Public Works inspects and repairs/replaces sidewalks as needed. Treatments can range from grinding to saw cutting to complete replacement. The budget for the Green Dot program is based on completing approximately 5% of the sidewalks in the City each year.

IN LIEU OF TAXES: A contribution by benefactors of City services who are tax exempt, i.e. certain utilities and non-profit organizations who either choose to, or are required to, pay a "tax equivalent amount".

INDIRECT COSTS: Costs associated with, but not directly attributable to, the providing of a product or service. These costs are usually incurred by other departments in the support of operating departments.

INTEREST INCOME: Interest earned on funds which are not immediately needed by the City.

INTERFUND TRANSFERS: Amounts transferred from one fund to another, primarily as reimbursements for services provided.

INTERGOVERNMENTAL REVENUE: Revenue received from another government in the form of grants and shared revenues. Typically, these contributions are made to local governments from the State and Federal governments and are made for specified purposes.

INTERNAL SERVICE FUND: Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the County or to other governments on a cost reimbursement basis.

CITY OF APPLETON
2027 BUDGET
GLOSSARY

LAPSING/NON-LAPSING BUDGET: A lapsing budget is one for which spending authority terminates at year-end. All operating and capital budgets are considered lapsing with the exception of grant Special Revenue funds that are legally restricted for certain purposes (such as Housing and Community Development Grants).

LEVY: (1) (Verb) To impose taxes, special assessments or service charges for the support of government activities. (2) (Noun) The total amount of taxes, special assessments or service charges imposed by a government.

MA: Medical Assistance, a program funded by the State of Wisconsin to help provide necessary medical care and vaccinations to persons in need.

MODIFIED ACCRUAL: Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., when they are both measurable and available and expenditures are recorded when the related fund liability is incurred.

MUNICIPAL CORPORATION: A political and corporate body established pursuant to state statutes to provide government services and regulations for its inhabitants. A municipal corporation has defined boundaries and a population and usually is organized with the consent of its residents.

NONEXPENDABLE TRUST FUND: A trust fund, the principle of which may not be expended. Nonexpendable trust funds are accounted for in essentially the same manner as proprietary funds.

OPERATING BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

PERFORMANCE MEASUREMENT/PERFORMANCE OBJECTIVES: Various criteria for evaluating the outcomes of various programs, often non-financial measures. General categories include outcomes from the perspective of the direct recipient of the service (client benefits), outcomes from the broader perspective of the City (strategic outcomes), and volume measures or outputs (work process outputs) and efficiency measures (cost per unit).

PROGRAM: A logical grouping of department activities which serve the same broad objective. Program structure may be distinguished from organization structure because a program concerns objectives, while an organization concerns administration. The program structure, from lowest to highest level, is activity - sub program - program - major program.

PROJECT: A special activity involving expenditures and revenues from State and Federal agencies, e.g., Public Works construction projects.

PROPRIETARY FUND TYPES: The classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses, and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. However, where the GASB has issued pronouncements applicable to those entities and activities, they should be guided by these pronouncements.

RESERVES: A segregation of a portion of the unappropriated fund balance for a definite purpose.

RESERVE FOR ENCUMBRANCES: A reserve account that represents open encumbered contracts and purchase orders.

REVENUE: Funds that the government receives as income. It includes such items as taxes, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

REVENUE BONDS: Bonds that finance assets of Enterprise funds. The repayment of these bonds are backed by the revenue stream of the individual enterprise.

SCADA SYSTEM: Supervisory Control and Data Acquisition system.

SHARED REVENUES: Revenues levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level, with another government or class of governments.

SPECIAL ASSESSMENT: A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SPECIAL REVENUE FUNDS: Special Revenue funds are used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes.

TID (TAX INCREMENT DISTRICT) or TIF (TAX INCREMENT FINANCING DISTRICT): A legal entity created by local resolution under State Statute 66.46 to promote improvements, jobs, etc. The taxes generated from the assessed value "increment" above the base year is used to finance the costs of the improvements which generate the increased assessed valuation.

TAX LEVY: The total amount to be raised by general property taxes for operating and debt service purposes.

TAX LIENS: Claims governments have upon properties until the taxes levied against them have been paid. This term is sometimes limited to those delinquent taxes the government has taken legal action to collect through the filing of liens.

TAX RATE: The amount of tax levied for each $1,000 of valuation. The equalized (full) value tax rate is calculated using the equalized value of the City. The assessed value tax rate is calculated using assessed value. The tax rate per $1 of valuation is known as the mill rate.

TAX ROLL: The official list showing the amount of taxes levied against each taxpayer or property.

TAX YEAR: The calendar year in which ad valorem property taxes are levied to finance the ensuing calendar year budget.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.

TRUST FUNDS: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

WHEEL TAX: The Appleton City Council adopted a $20 per vehicle wheel tax in 2014 to replace special assessments as a funding mechanism for road reconstruction projects. This fee was increased to $30 by Council in 2024. The fee is collected by the State Department of Transportation (which retains 7 cents per vehicle) and remitted to the City on a monthly basis. Per Council action, all proceeds of the wheel tax are restricted to road reconstruction expenditures only.

CITY OF APPLETON 2027 BUDGET
CAPITAL IMPROVEMENTS PROGRAM DEVELOPMENT

It is the policy of the City of Appleton to maintain a Capital Improvement Program both to provide physical facilities that are responsive to the needs and demands of the public and City government and to be supportive of the long and short range economic, social and environmental development policies of the City.

Development of the Five-Year Capital Improvement Program entails planning by departments, both singly and in concert with other departments, and communication among departments and with the Mayor and the Finance Director. Project requests are submitted by departments along with their operating budget requests. An effort is made to describe projects in their entirety; for example, projects involving multiple departments or funding sources will be described on a single project request form to enhance interdepartmental project coordination. Project and operating budget requests are reviewed together by the Mayor in order to develop an integrated and coordinated capital program and to balance the operating budget impacts of projects and their funding sources. Particular attention is paid to balancing the costs of debt service with operating and cost efficiencies and economic development resulting from various capital investments. The Five-Year Capital Improvement Program is updated each year as an essential component of budget development.

The process results in the publication of a Five-Year Capital Improvement Program as part of the overall Operating Budget and Service Plan which serves as a planning tool for future growth and development in the City. Funds are appropriated in the budget for the current year only of the Capital Improvement Program, with each subsequent year being separately authorized with that year's operating budget. Sound planning, detailed project descriptions and accurate cost estimates by department staff aid in the formulation of a program that is used as a valuable management tool in accomplishing needed capital improvements within the City’s ability to pay.

CITY OF APPLETON 2027 BUDGET
CAPITAL IMPROVEMENTS PROGRAM
PROJECT DEFINITIONS

CAPITAL IMPROVEMENT PROJECT

A permanent addition to the City's assets of major importance and cost. The cost of land acquisition, construction, renovation, demolition, equipment and studies are included. Project assets should have a multi-year useful life or extend the useful life of an existing asset. The "program" includes projects costing $25,000 or greater.

PROJECT COMPONENTS

Plans: Expenditures for feasibility studies, preliminary plans, and final plans required in the development of a capital improvement project.

Land Acquisition: Expenditures for the purchase of land.

Construction: Expenditures for construction of roads, bridges, new buildings or facilities, expansion, extension or for the demolition of existing facilities.

Other: Expenditures for accessory equipment of a newly constructed, rehabilitated or acquired facility. In addition, some acquisitions of major equipment purchases will be considered capital improvements.

FUNDING

Tax Levy (Pay-As-You-Go): Funds generated through local taxes. In general, the City seeks to fund some ongoing infrastructure (i.e. streets, sidewalks) and relatively small projects through the levy. Included in this funding source is money raised via the wheel tax, a $30 per vehicle fee for vehicles registered in Appleton. This fee is added to the registration fee collected by the State department of motor vehicles and remitted to the City.

Note/Bond: This source of funding is generated through the borrowing of funds (principal) at a cost (interest). General Obligation Notes and Revenue Bonds are the main instruments used. The City typically sells ten year serial notes and pays off a portion of the principal each year. In general, the City seeks to fund one-time major infrastructure projects (bridges, buildings) with borrowed capital in order to spread the fiscal impact over several years.

User Fees: Charges assessed based on the cost of capacity of the system and the volume of service provided to the customer.

Other: Funds provided by the State of Wisconsin and/or the U.S. Federal Government (grants), contributions by developers to finance their projects, donations or interjurisdictional payments (contractual agreement to provide services to other jurisdictions who then share in the cost of the project, thus reducing the cost to the City).

CITY OF APPLETON 2027 BUDGET
CAPITAL IMPROVEMENTS PROGRAM, 2027 - 2031
PROJECT CATEGORY LIST FOR 2027

Page	Project	Dept. Code	Funding Source: Wheel Tax/ Tax Levy	G.O. Notes	Rev. Bonds		Other	Project Total
	Infrastructure							
615	Bridge Improvements	PW	189,000	-	1,701,000			1,890,000
616	Asphalt Paving Program	PW	1,822,320	250,000	-		-	2,072,320
620	Concrete Paving Program	PW	307,527	3,601,624	-	sd	1,897,123	5,806,274
626	Grade and Gravel Program	PW	-	-	-	sd	260,007	260,007
628	Sidewalk Program	PW	778,242	874,814	-	sd	413,743	2,066,799
630	Stormwater Program	SW	-	-	7,000,000	st	3,888,498	10,888,498
636	Watermain Program	WD	-	-	3,575,000	w	1,740,851	5,315,851
642	Sanitary Sewer Program	WW	-	-	3,216,240		-	3,216,240
649	Redevelopment Site Acquisition & Preparation	CD		-	-	fb	50,000	50,000
	Facilities							
650	Parking Utility Structural Renovations	PAR	-	-	-	p	1,700,000	1,700,000
651	Ramp Elevator Improvements	PAR	-	-	-	p	820,000	820,000
652	Building Envelope	PRFM	-	150,000	-		-	150,000
653	Electrical Upgrades	PRFM	-	-	-	s	1,200,000	1,200,000
654	Elevator Replacement	PRFM	-	-	-	s	800,000	800,000
655	Facility Renovations	PRFM	-	2,000,000	450,000		-	2,450,000
656	Grounds Improvements	PRFM	-	-	-	fb	50,000	50,000
657	Hardscape Infrastructure Improvements/Replace.	PRFM	-	400,000	-		-	400,000
658	HVAC Upgrades	PRFM	-	125,000	600,000		-	725,000
659	Interior Finishes and Furniture	PRFM	-	1,800,000	-		-	1,800,000
661	Plumbing Upgrades	PRFM	-	-	250,000		-	250,000
662	Roof Replacement	PRFM	-	325,000	-		-	325,000
663	Safety and Security Improvements	PRFM	-	425,000	100,000	w	100,000	625,000
666	Direct to Responder Alert System (Witzke and Glendale)	IT	-	45,000	-	fb	10,000	55,000
667	Fall protection for Filter Media	WD	-	-	-	w	120,000	120,000
	Equipment							
668	Axon Officer Safety	APD	-	111,900	-		-	111,900
669	Traffic Signal Detection System Modernization	PW	-	54,000	-		-	54,000
670	Public Safety Camera Program	PW	-	29,700	-		-	29,700
671	Survey Instrument Replacement	PW	-	45,000	-		-	45,000
678	Site Clearance & Building Decomissioning	WW	-	-	350,000		-	350,000
679	Lift Station Safety & Resiliance Improvements	WW	-	-	-	s	60,000	60,000
680	Digester Gas Compressor System Improvements	WW	-	-	-	s	200,000	200,000
681	MCC/Drive Replacement UV Pump	WD	-	-	-	w	150,000	150,000
683	Lake Station Valve and Pump Replacement	WD	-	-		s	2,000,000	2,000,000
684	B-Building Hoist Replacement	WD	-	-	-	s	60,000	60,000
685	Water Pre-treatment Diffuser Pipe Replacement	WD	-	-	-	w	175,000	175,000
686	Ultrafiltration Process Disconnection & Removal	WD	-		-	w	75,000	75,000
689	Self-Contained Breathing Apparatus & Spare Bottles	AFD	-	1,128,400	-		-	1,128,400
690	Valley Transit Equipment	VT	-	-	-	vt	220,000	220,000
691	Valley Transit Vehicles	VT	-	-	-	vt	225,000	225,000
692	APD Squad Car Technology Upgrade	IT	-	250,000	-		-	250,000
	Quality of Life							
694	Park ADA Improvements	PRFM	-	200,000	-		-	200,000
695	Park Development	PRFM	-	25,000	-		-	25,000
697	Playground Areas	PRFM	-	175,000	-		-	175,000
698	Reid Golf Course	RG/PRFM	-	-	-	gc	475,000	475,000
699	Sport Courts	PRFM	-	350,000	-		-	350,000
			$ 3,097,089	$ 12,365,438	$ 17,242,240		$ 16,690,222	$ 49,394,989
	Less: TIF Funded GO Notes			-				
	Property Tax Funded GO Notes			$ 12,365,438				

Other Supplemental Information:	
Wastewater User Fees (s):	$ 4,320,000
Water User Fees (w):	7,676,702
Stormwater User Fees (st):	14,776,996
Subdivision (sd):	2,830,880
Parking User Fees (p):	2,520,000
Reid Golf Course (gc):	475,000
Facilities Capital Project Funds (f)	
Valley Transit (vt):	445,000
Fund Balance (fb):	3,097,089
Levy/Tax (t):	
Public Works (pw)	2,072,320
	$ 38,213,987

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CITY OF APPLETON
CAPITAL IMPROVEMENTS PROGRAM 2027 - 2031
PROJECT REQUEST FORMS

Project request forms for those projects to be funded in the 2027 - 2031 Capital Improvements Program are included in this section.

CITY OF APPLETON 2027 BUDGET
CAPITAL IMPROVEMENTS PROGRAM, 2027-2031
PROJECT CATEGORY LIST

Page	Project	Dept. Code	2027	2028	2029	2030	2031
	Infrastructure						
615	Bridge Improvements	PW	1,890,000	2,500,000	200,000	300,000	1,150,000
616	Asphalt Paving Program	PW	2,072,320	2,476,872	3,182,631	4,651,265	2,946,133
620	Concrete Paving Program	PW	5,724,707	5,845,011	2,680,976	4,125,379	6,161,338
626	Grade and Gravel Program	PW	360,154	549,937	976,064	324,863	206,400
628	Sidewalk Program	PW	2,066,846	1,679,193	1,334,758	1,742,468	1,773,748
630	Stormwater Program	SW	10,891,972	18,296,172	9,200,082	7,198,911	6,937,405
636	Watermain Program	WD	5,313,660	5,533,017	5,571,842	3,852,549	3,893,649
642	Sanitary Sewer Program	WW	3,052,252	4,532,526	7,268,302	4,562,244	3,316,907
648	Water Southeast Pressure Zone New Tower	WD	-	-	-	-	8,000,000
649	Redevelopment Site Acquisition & Preparation	CD	50,000	500,000	100,000	-	-
	Facilities						
650	Parking Utility Structural Renovations	PAR	1,700,000	1,700,000	1,300,000	1,100,000	1,100,000
651	Ramp Elevator Improvements	PAR	820,000	700,000	-	-	-
652	Building Envelope	PRFM	150,000	400,000	50,000	-	-
653	Electrical Upgrades	PRFM	1,200,000	250,000	25,000	250,000	-
654	Elevator Replacement	PRFM	800,000	700,000	-	-	-
655	Facility Renovations	PRFM	2,450,000	12,875,000	8,300,000	700,000	200,000
656	Grounds Improvements	PRFM	50,000	25,000	25,000	25,000	25,000
657	Hardscape Infrastructure Improvements/Replace.	PRFM	400,000	425,000	800,000	450,000	400,000
658	HVAC Upgrades	PRFM	725,000	1,175,000	1,100,000	1,750,000	900,000
659	Interior Finishes and Furniture	PRFM	1,800,000	1,625,000	450,000	125,000	125,000
660	Lighting Upgrades	PRFM	-	350,000	450,000	350,000	-
661	Plumbing Upgrades	PRFM	250,000	-	-	50,000	350,000
662	Roof Replacement	PRFM	325,000	900,000	1,350,000	650,000	1,175,000
663	Safety and Security Improvements	PRFM	625,000	175,000	225,000	225,000	200,000
664	M Building Upgrades	WW	-	1,600,000	-	-	-
665	Receiving Station Upgrades	WW	-	400,000	3,600,000	-	-
666	Direct to Responder Alert System (Witzke and Glendale)	IT	55,000	-	-	-	-
667	Fall Protection for Filter Media	WD	120,000	-	-	-	-
	Equipment						
668	Axon Officer Safety	APD	111,900	111,900	-	-	-
669	Traffic Signal Detection System Modernization	PW	54,000	-	-	145,000	60,000
670	Public Safety Camera Program	PW	29,700	-	106,000	-	114,000
671	Survey Instrument Replacement	PW	45,000	-	50,000	-	55,000
672	Aeration Process Upgrade	WW	-	-	2,000,000	-	-
673	Lift Station Improvements	WW	-	250,000	-	-	1,500,000
674	L-Building Chemical Processes Upgrade	WW	-	500,000	-	-	-
675	Primary Clarifiers #1-4 Drive Rebuild	WW	-	-	1,500,000	-	-
676	PLC Replacement and SCADA Upgrades	WW/WD	-	65,000	2,000,000	-	-
677	Wash Press Improvements	WW	-	-	750,000	-	-
678	Site Clearance & Building Decomissioning	WW	350,000	-	-	-	-
679	Lift Station Safety & Resiliance Improvements	WW	60,000	150,000	100,000	-	-
680	Digester Gas Compressor System Improvements	WW	200,000	-	-	-	-
681	MCC/Drive Replacement UV Pump	WD	150,000	-	-	-	-
682	Radio System Replacement	WD	-	50,000	150,000	-	-
683	Lake Station Valve and Pump Replacement	WD	2,000,000	-	-	-	-
684	B-Building Hoist Replacement	WW	60,000	-	-	-	-
685	Water Pre-treatment Diffuser Pipe Replacement	WD	175,000	175,000	-	-	-
686	Ultrafiltration Process Disconnection & Removal	WD	75,000	500,000	-	-	-
687	SCADA/PLC Replacement	WD	-	-	2,000,000	-	-
688	Records Management System	AFD	-	-	-	-	100,000
689	Self-Contained Breathing Apparatus & Spare Bottles	AFD	1,128,400	-	-	-	-
690	Valley Transit Equipment	VT	220,000	-	-	-	-
691	Valley Transit Vehicles	VT	225,000	-	-	-	-
692	APD Squad Car Technology Upgrade	IT	25,000	-	-	-	-
	Quality of Life						
693	Veterans Memorial Park - Master Plan	PRFM	-	125,000	1,300,000	125,000	2,500,000
694	Park ADA Improvements	PRFM	200,000	50,000	50,000	50,000	50,000
695	Park Development	PRFM	25,000	425,000	200,000	2,500,000	200,000
696	Pavilion and Recreation Facilities	PRFM	-	375,000	-	400,000	480,000
697	Playground Areas	PRFM	175,000	400,000	200,000	600,000	200,000
698	Reid Golf Course	PRFM	475,000	-	100,000	40,000	1,000,000
699	Sport Courts	PRFM	350,000	45,000	420,000	375,000	45,000
700	Statue and Monument Restoration	PRFM	-	100,000	-	100,000	-
701	Trails and Trail Connections	PRFM	-	-	100,000	1,325,000	3,200,000
			$49,025,911	$68,534,628	$59,215,655	$38,092,679	$48,364,580

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Bridge Improvements

PROJECT DESCRIPTION

Justification:

Lawe Street over the Navigational Canal* (5230 90%, 4240 10%)

The existing structure is showing signs of structural, mechanical and electrical deterioration. This project was awarded funding from the State through the Local Bridge Program. Design started in 2026. Funds are included for design in 2027 and for construction in 2028. We anticipate an 80% cost share from the State. The State will hold the contract on this project.

Olde Oneida Street over the Navigational Canal (5230 90%, 4240 10%)

The existing structure is showing signs of structural, mechanical and electrical deterioration. Design has started and is anticipated to continue throughout 2026. Funds are reflected for construction in 2027.

South Island Street over the Power Canal* (5230 90%, 4240 10%)

The existing structure has deteriorated wearing surfaces, spalling, and delamination of the prestressed concrete box-girders. Future funds are included for design in 2030 and anticipate appraisal/land aquisition in 2032, with construction in 2033. We anticipate applying for design and construction funds for South Island Street in 2029 and anticipate an 80% cost share from the State if this project is selected. The State will hold the contract on this project.

Memorial Drive over Fox River* (5230 90%, 4240 10%)

A rehabilitation report was performed in 2024. This report is required when applying for Trans 213 Local Bridge Program funding. Based on recent consultant bridge inspections and recommendations, this bridge is a candidate for a concrete deck replacement and repainting of the structural steel. Funds are included for design in 2029 and future funds for construction will be requested in 2031. We anticipate applying for design and construction funds in 2027 and anticipate an 80% cost share from the State if this project is selected. The State will hold the contracts on these projects.

*Part of the State-run Local Bridge Program.

Discussion of operating cost impact:

These repair projects are not expected to affect other operating costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Stormwater						
Lawe St. over Navigational Canal	50,000	2,500,000	-	-	-	$ 2,550,000
	-	-	-	-	-	$ -
S. Island St. over Power Canal	-	-	-	300,000	-	$ 300,000
Memorial Dr. over Fox River	-	-	200,000	-	1,150,000	$ 1,350,000
Olde Oneida St. over Nav Canal	1,840,000	-	-	-	-	$ 1,840,000
Total - Stormwater Program	$ 1,890,000	$ 2,500,000	$ 200,000	$ 300,000	$ 1,150,000	$ 6,040,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	90,000	-	200,000	300,000	-	$ 590,000
Construction	1,800,000	2,500,000	-	-	1,150,000	$ 5,450,000
Other	-	-	-	-	-	$ -
Total	$ 1,890,000	$ 2,500,000	$ 200,000	$ 300,000	$ 1,150,000	$ 6,040,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Asphalt Paving Program

PROJECT DESCRIPTION

Justification:

The following is a summary of the cost associated with the streets identified for reconstruction this year.

A five-year plan detailing this and future years' projects follows this summary page.

Discussion of operating cost impact:

Reconstruction is performed based upon the existing condition and expected useful remaining life of the street. However, budget constraints limit the number of streets that can be reconstructed annually.

Typically, less than 1% of our streets are reconstructed on an annual basis. This fact, coupled with new streets added annually to the system, results in no overall reduction in our citywide street maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Public Works - Reconstruction **General Fund**	1,822,320	1,929,942	1,999,675	1,769,294	1,984,838	$ 9,506,069
Public Works - Construction **DPW Capital Projects Fund**	250,000	546,930	1,182,956	2,268,210	961,295	$ 5,209,391
Total - Asphalt - City	$ 2,072,320	$ 2,476,872	$ 3,182,631	$ 4,037,504	$ 2,946,133	$ 14,715,460
Total - Asphalt Paving Program	$ 2,072,320	$ 2,476,872	$ 3,182,631	$ 4,037,504	$ 2,946,133	$ 14,715,460

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	1,525,127	2,076,872	2,827,631	3,657,504	2,323,704	$ 12,410,838
Other	547,193	400,000	355,000	380,000	622,429	$ 2,304,622
Total	$ 2,072,320	$ 2,476,872	$ 3,182,631	$ 4,037,504	$ 2,946,133	$ 14,715,460
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
ASPHALT PAVEMENT CAPITAL IMPROVEMENTS PROGRAM

2027	Street	From	To	General Fund Asphalt	DPW Capital Projects	Total Cost
Labor Pool				292,193	250,000	542,193
CEA				105,227	-	105,227
Consultant				5,000	-	5,000
Maintenance Mat	Applecreek Rd	CTH JJ	s/o CTH JJ	19,595	-	19,595
	Byrd St	Drew St	Viola St	51,513	-	51,513
	Byrd St	Viola St	Ulman St	55,356	-	55,356
	Eighth St	Badger Ave	Memorial Dr	11,399	-	11,399
	Grant St	Meade St	McDonald St	48,869	-	48,869
	Marion St	Walden Ave	Telulah Ave	13,963	-	13,963
	Rankin St	Wisconsin Ave	Grant St	72,414	-	72,414
	Tracy St	Walden Ave	Telulah Ave	9,729	-	9,729
	Walden Ave	Dewey St	Fremont St	39,829	-	39,829
	Subtotal			**322,667**	**-**	**322,667**
Overlay				-	-	-
	Subtotal			**-**	**-**	**-**
Total Reconstruction	Dewey St	Kernan Ave	Walden Ave	126,305	-	126,305
	Eighth St	Pierce Ave	Badger Ave	123,932	-	123,932
	Oklahoma St	Mason St	Richmond St	791,682	-	791,682
	Walden Ave	Dewey St	John St	55,314	-	55,314
	Subtotal			**1,097,233**	**-**	**1,097,233**
Total Asphalt Pavement				**$ 1,822,320**	**$ 250,000**	**$ 2,072,320**

2028	Street	From	To	General Fund Asphalt	DPW Capital Projects	Total Cost
Labor Pool				250,000	145,000	395,000
CEA				152,534	19,918	172,452
Consultant				5,000	-	5,000
Maintenance Mat	Candee St	College Ave	cds	9,639	-	9,639
	Elinor St	Grant St	Glendale Ave	37,532	-	37,532
	Lindbergh St	Drew St	Union St	14,269	-	14,269
	Lindbergh St	Meade St	McDonald St	51,526	-	51,526
	mill and fill			98,141	-	98,141
	Walden Ave	Fremont St	Calumet St	48,695		48,695
	Woods Edge Dr	College Ave service Rd	north city limits	19,218	-	19,218
	Subtotal			**279,020**	**-**	**279,020**
Overlay	Taft Ave	Greenview St	Telulah Ave	133,760	-	133,760
	Subtotal			**133,760**		**133,760**
Total Reconstruction	Bartell Dr	Prospect Ave	Pine St	-	382,012	382,012
	Commercial St	Drew St	Union St	309,885	-	309,885
	Driscoll St	Prospect Ave	WI Central RR	182,063	-	182,063
	Pine St	Prospect Ave	Bartell St	528,978		528,978
	Roosevelt St	Oneida St	Morrison St	88,702	-	88,702
	Subtotal			**1,109,628**	**382,012**	**1,491,640**
Total Asphalt Pavement				**$ 1,929,942**	**$ 546,930**	**$ 2,476,872**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
ASPHALT PAVEMENT CAPITAL IMPROVEMENTS PROGRAM

2029	Street	From	To	General Fund Asphalt	DPW Capital Projects	Total Cost
Labor Pool				250,000	100,000	350,000
CEA				160,985	53,572	214,557
Consultant				5,000	-	5,000
Maintenance Mat	Connell St	Reid Dr	Prospect Ave	15,236	-	15,236
	Misc mill and fill			224,448	-	224,448
	Subtotal			**239,684**	**-**	**239,684**
Overlay	Calumet St	Telulah Ave	Matthias St	211,972	-	211,972
	Subtotal			**211,972**	**-**	**211,972**
Total Reconstruction	Commercial St	Morrison St	Drew St	-	236,757	236,757
	Commercial St	Oneida St	Morrison St	-	108,964	108,964
	Harrison St	Jefferson St	Ritger St	-	367,390	367,390
	Harrison St	Oneida St	Jefferson St	-	316,273	316,273
	Hycrest Dr	Reid Dr	Cedar St	132,185	-	132,185
	Madison St	Fremont St	Lincoln St	287,874	-	287,874
	Madison St	Lincoln St	E South River St	100,445	-	100,445
	Monroe St	Fremont St	McKinley St	195,863	-	195,863
	Outagamie St	College Ave	Packard St	415,667	-	415,667
	Subtotal			**1,132,034**	**1,029,384**	**2,161,418**
Total Asphalt Pavement				**$ 1,999,675**	**$ 1,182,956**	**$ 3,182,631**

2030	Street	From	To	General Fund Asphalt	DPW Capital Projects	Total Cost
Labor Pool				250,000	125,000	375,000
CEA				127,619	106,142	233,761
Consultant				5,000	-	5,000
Maintenance Mat	Misc mill and fill			228,670	-	228,670
	Subtotal			**228,670**		**228,670**
Total Reconstruction	Hancock St	Superior St	Drew St	-	620,756	620,756
	Spring St	Morrison St	Lawe St	-	546,913	546,913
	Spring St	Richmond St	Superior St	-	534,750	534,750
	Spring St	Superior St	Morrison St	-	334,649	334,649
	Brewster St	Summit St	Richmond St	511,584	-	511,584
	Fair St	Atlantic St	Spring St	348,549	-	348,549
	Harrison St	Ritger St	East St	297,872	-	297,872
	Subtotal			**1,158,005**	**2,037,068**	**3,195,073**
Total Asphalt Pavement				**$ 1,769,294**	**$ 2,268,210**	**$ 4,037,504**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
ASPHALT PAVEMENT CAPITAL IMPROVEMENTS PROGRAM

2031	Street	From	To	General Fund Asphalt	DPW Capital Projects	Total Cost
Labor Pool				290,000	150,000	440,000
CEA				137,266	40,163	177,429
Consultant				5,000	-	5,000
Maintenance Mat	mill and fill			232,192	-	232,192
	Subtotal			**232,192**	**-**	**232,192**
Total Reconstruction	Summer St	Richmond St	Oneida St	-	771,132	771,132
	Appleton St	Parkway Blvd	Marquette St	416,209	-	416,209
	Eighth St	Mason St	Pierce St	495,639	-	495,639
	Pierce Ave	Prospect Ave	Spencer St	408,532	-	408,532
	Subtotal			**1,320,380**	**771,132**	**2,091,512**
Total Asphalt Pavement				**$ 1,984,838**	**$ 961,295**	**$ 2,946,133**

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Concrete Paving Program

PROJECT DESCRIPTION
Justification:
The following is a summary of the costs associated with the streets identified for reconstruction this year. A five-year plan detailing this and future years' projects follows this summary page.
Discussion of operating cost impact:
Reconstruction is performed based upon the existing condition and expected useful remaining life of the street. However, budget constraints limit the number of streets that can be reconstructed annually.
Typically, less than 1% of our streets are reconstructed on an annual basis. This fact, coupled with new streets added annually to the system, result in no overall reduction in our citywide street maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Public Works - Reconstruction **General Fund**	307,527	205,000	115,000	326,977	125,020	$ 1,079,524
Public Works - Construction **DPW Capital Projects Fund**	3,601,624	3,373,789	2,015,518	1,461,436	3,010,439	$ 13,462,806
TIF #13	-	-	-	1,520,762	-	$ 1,520,762
Public Works - Construction **Subdivision Fund**	1,897,123	2,343,805	550,458	816,204	3,025,879	$ 8,633,469
Total - Concrete Paving Program	$ 5,806,274	$ 5,922,594	$ 2,680,976	$ 4,125,379	$ 6,161,338	$ 24,696,561

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Design	162,000	65,000	160,000	220,000	65,000	$ 672,000
Land Acquisition	54,000	35,000	30,000	95,000	25,000	$ 239,000
Construction	4,962,363	5,071,384	1,883,845	3,255,379	5,520,458	$ 20,693,429
Other	627,911	751,210	607,131	555,000	550,880	$ 3,092,132
Total	$ 5,806,274	$ 5,922,594	$ 2,680,976	$ 4,125,379	$ 6,161,338	$ 24,696,561
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
CONCRETE PAVEMENT CAPITAL IMPROVEMENT PROGRAM

2027	Street	From	To	General Fund	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				137,160	279,531	135,469	552,160
CEA				4,367	49,585	21,799	75,751
Land							
	Land acquisition for street projects			54,000	-	-	54,000
	Subtotal			**54,000**	**-**	**-**	**54,000**
Design							
	Consultant design			75,000	-	-	75,000
	Edgewood Dr (CTH JJ)	SS4A design/permitting		-	45,000	-	45,000
	Lawe St bridge over the Nav Canal	consultant design (90% is in 5230)		5,000	-	-	5,000
	Material Testing			-	-	5,000	5,000
	Material Testing			10,000	-	-	10,000
	Ped / Bike services consultant			12,000	-	-	12,000
	STH 47	SS4A design/permitting		10,000	-	-	10,000
	Subtotal			**112,000**	**45,000**	**5,000**	**162,000**
New Concrete (New Subdivisions non-escrowed)							
	Begonia Dr	Gladiouls Pl	Goldengate Dr	-	-	139,366	139,366
	Dolcetto Dr	Altesse Way	roundabout	-	-	322,740	322,740
	Gladiolus Pl	Cherryvale Ave	Begonia	-	-	75,653	75,653
	Golden Gate Dr	Cherryvale Ave	Begonia	-	-	84,219	84,219
	Jasper Ln	Turquoise La	Sunstone Pl	-	-	83,684	83,684
	Rubyred Dr	Denali Dr	Sequoia Dr	-	-	582,079	582,079
	Sunstone Pl	Jasper Ln	Providence Ave	-	-	229,580	229,580
	Turquoise La	Jasper Ln	Providence Ave	-	-	217,534	217,534
	Subtotal			**-**	**-**	**1,734,855**	**1,734,855**
Reconstruction	Badger Ave	Spencer St	traffic signals - Grant reimbursement	-	(1,000,000)	-	(1,000,000)
	Badger Ave	Spencer St	Pierce Ave	-	2,760,550	-	2,760,550
	Highway 41 Corridor Improvements			-	50,000	-	50,000
	Olde Oneida St bridge over the Nav Canal	construction (90% is in 5230)		-	184,000	-	184,000
	Rankin St	Commercial St	Wisconsin Ave	-	861,424	-	861,424
	Sixth St	Memorial Dr	State St	-	221,534	-	221,534
	Traffic Calming Retrofit Program			-	150,000	-	150,000
	Subtotal			**-**	**3,227,508**		**3,227,508**
Total Concrete Paving				**$ 307,527**	**$ 3,601,624**	**$ 1,897,123**	**$ 5,806,274**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
CONCRETE PAVEMENT CAPITAL IMPROVEMENT PROGRAM

2028	Street	From	To	General Fund	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				150,000	394,062	135,469	679,531
CEA				5,000	44,880	21,799	71,679
Land	Land acquisition for street projects			-	35,000	-	35,000
	Subtotal			**-**	**35,000**		**35,000**
Design							
	Consultant design			50,000	-	-	50,000
	Material Testing			-	-	5,000	5,000
	Material Testing			-	10,000	-	10,000
	Subtotal			**50,000**	**10,000**	**5,000**	**65,000**
New Concrete (New Subdivisions non-escrowed)							
	Acadia Dr	Rubyred Dr	Zion La	-	-	266,041	266,041
	Fritz Ct	French Rd	Cul de Sac	-	-	227,859	227,859
	Sequoia Dr	Rubyred Dr	Zion La, 150'n/o	-	-	470,925	470,925
	Snowdrift Dr	Broadway Dr	French Rd	-	-	506,557	506,557
	Teton Dr	Acadia Dr	Sequoia Dr	-	-	194,514	194,514
	Yosemite La	Rubyred Dr	Zion La	-	-	251,026	251,026
	Zion Ct	Sequoia Dr	Cul de Sac	-	-	90,303	90,303
	Zion La	Yosemite La	Sequoia Dr	-	-	174,312	174,312
	Subtotal			**-**	**-**	**2,181,537**	**2,181,537**
Reconstruction							
	Franklin St	Division St	Drew St	-	2,298,804	-	2,298,804
	Lawe St bridge over the Nav Canal	construction (90% is in 5230)		-	250,000	-	250,000
	Oneida St	College Ave	Washington St	-	191,043	-	191,043
	Traffic Calming Retrofit Program			-	150,000	-	150,000
	Subtotal			**-**	**2,889,847**	**-**	**2,889,847**
Total Concrete Paving				**$ 205,000**	**$ 3,373,789**	**$ 2,343,805**	**$ 5,922,594**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
CONCRETE PAVEMENT CAPITAL IMPROVEMENT PROGRAM

2029	Street	From	To	General Fund	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				100,000	451,251	-	551,251
CEA				5,000	50,880	-	55,880
Land							
	Land acquisition for street projects			-	30,000	-	30,000
	Subtotal			**-**	**30,000**		**30,000**
Design							
	Ballard Rd (CTH E/EE)	Edgewood Dr - 400' n/o (Design)	Apple Creek Rd - 300' n/o	-	35,000	-	35,000
	Consultant design			-	50,000	-	50,000
	Edgewood Dr (CTH JJ)	Lightning Dr (Design)	French Rd	-	30,000	-	30,000
	Material Testing			10,000	-	-	10,000
	Material Testing				-	5,000	5,000
	Memorial Drive bridge over the Fox River	consultant design (90% is in 5230)			20,000		20,000
	Spartan Dr	wall design by septic field		-	10,000	-	10,000
	Subtotal			**10,000**	**145,000**	**5,000**	**160,000**
New Concrete (New Subdivisions non-escrowed)							
	Callalilly La	Goldengate Dr	Begonia Dr	-	-	237,317	237,317
	Gladiolus Pl	Goldengate Dr	Begonia Dr	-	-	204,185	204,185
	Goldengate Dr	Gladiolus Pl	Callalilly La	-	-	103,956	103,956
	Subtotal			**-**	**-**	**545,458**	**545,458**
New Concrete (Not in New Subdivisions)							
	Rocky Bleier Road	Water St	Cul de Sac	-	224,154	-	224,154
	Subtotal			**-**	**224,154**	**-**	**224,154**
Reconstruction	Badger Ave	Washington St	Mason St	-	964,233	-	964,233
	Traffic Calming Retrofit Program			-	150,000	-	150,000
	Subtotal			**-**	**1,114,233**	**-**	**1,114,233**
Total Concrete Paving				**$ 115,000**	**$ 2,015,518**	**$ 550,458**	**$ 2,680,976**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
CONCRETE PAVEMENT CAPITAL IMPROVEMENT PROGRAM

2030	Street	From	To	General Fund	DPW Capital Projects	TIF #13	Subdivision Fund	Total Cost
Labor Pool				50,000	450,000	-	-	500,000
CEA				5,000	50,000	-	-	55,000
Land	Ballard Rd (CTH E/EE)	Edgewood Dr - 400' n/o (Land)	Apple Creek Rd - 300' n/o	-	75,000	-	-	75,000
	Land acquisition for street projects			-	20,000	-	-	20,000
	Subtotal			**-**	**95,000**	**-**	**-**	**95,000**
Design	Ballard Rd (CTH E/EE)	Edgewood Dr - 400' n/o (Design)	Apple Creek Rd - 300' n/o	-	75,000	-	-	75,000
	Construction Related Services	Richmond St	Trico east property line	10,000	-	-	-	10,000
	Construction Related Services	Haymeadow Ave, 900' e/o	Meade St	15,000	-	-	-	15,000
	Consultant Design			-	50,000	-	-	50,000
	Edgewood Dr (CTH JJ)	Lightning Dr (Design)	French Rd	-	25,000	-	-	25,000
	Material Testing			-	-	-	5,000	5,000
	Material Testing			-	10,000	-	-	10,000
	South Island St bridge over canal	consultant design (90% is in 5230)		-	30,000	-	-	30,000
	Subtotal			**25,000**	**190,000**	**-**	**5,000**	**220,000**
New Concrete	(New Subdivisions non-escrowed)							
	Nana Ln	Plank Rd	Vail Ln	-	-	-	258,459	258,459
	Resunga Ct	Nana Ln	Cul de Sac	-	-	-	85,719	85,719
	Saket St	Midway Rd	Nana Ln	-	-	-	63,965	63,965
	Sweetwater Way	Haymeadow Ave	Cul de Sac	-	-	-	242,275	242,275
	Vail Ln	Vail Ln	Nana Ln	-	-	-	160,786	160,786
	Subtotal			**-**	**-**	**-**	**811,204**	**811,204**
New Concrete	(Not in New Subdivisions)							
	Haymeadow Ave	Bluewater Way	Spartan Dr	-	283,093	-	-	283,093
	Spartan Dr	Haymeadow Ave	Haymeadow Ave, 900' e/o	-	243,343	-	-	243,343
	Subtotal			**-**	**526,436**	**-**	**-**	**526,436**
New Concrete	(TIF)							
	Alliance Dr	Vantage Dr	Milis Dr	-	-	399,863	-	399,863
	Endeavor Dr	Eisenhower Dr	Coop Rd	-	-	485,361	-	485,361
	Inspire Way	Coop Rd	Cul de Sac	-	-	114,994	-	114,994
	Vantage Dr	Eisenhower Dr	Coop Rd	-	-	520,544	-	520,544
	Subtotal			**-**	**-**	**1,520,762**	**-**	**1,520,762**
Reconstruction								
	Locust St	College Ave	Washington St	246,977	-	-	-	246,977
	Traffic Calming Retrofit Program			-	150,000	-	-	150,000
	Subtotal			**246,977**	**150,000**	**-**	**-**	**396,977**
Total Concrete Paving				**$ 326,977**	**$ 1,461,436**	**$ 1,520,762**	**$ 816,204**	**$ 4,125,379**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
CONCRETE PAVEMENT CAPITAL IMPROVEMENT PROGRAM

2031	Street	From	To	General Fund	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				50,000	445,000	-	495,000
CEA				3,000	52,880	-	55,880
Land	Land acquisition for street projects			-	25,000	-	25,000
	Subtotal				**25,000**		**25,000**
Design	Consultant design			50,000	-	-	50,000
	Material Testing			-	-	5,000	5,000
	Material Testing			-	10,000	-	10,000
	Subtotal			**50,000**	**10,000**	**5,000**	**65,000**
New Concrete (New Subdivisions non-escrowed)							
	Altesse Way	Dolcetto Dr	Dolcetto Dr	-	-	567,302	567,302
	Applecreek Rd	Haymeadow	Brookshire Dr	-	-	46,382	46,382
	Applecreek Rd	Haymeadow	Brookshire Dr	-	-	46,382	46,382
	Applehill Blvd	Incline Way	Dolcetto Dr	-	-	153,230	153,230
	Dolcetto Way	Applecreek Rd	Fiano Way	-	-	482,750	482,750
	Haymeadow Ave	Crossing Meadows	Wentworth Ln	-	-	540,952	540,952
	Mission Ridge	Stonebrook Dr	French Rd	-	-	727,429	727,429
	Stonebrook Dr	Thunderbolt Dr	Mission Ridge	-	-	176,105	176,105
	Thunderbolt Dr	Lightning Dr	Stonebrook Dr	-	-	280,347	280,347
	Subtotal			**-**	**-**	**3,020,879**	**3,020,879**
Reconstruction	Glendale Ave	Roemer Rd	Sandra St	-	1,707,582	-	1,707,582
	Memorial Drive bridge	construction (90% is in 5230)		-	115,000	-	115,000
	Prospect Ave	Sixth St	Appleton St	-	504,977	-	504,977
	Traffic Calming Retrofit Program			-	150,000	-	150,000
	Fisk Alley w/o Richmond St	Washington St	165' n/o Washington St	22,020	-	-	22,020
	Subtotal			**22,020**	**2,477,559**	**-**	**2,499,579**
Total Concrete Paving				**$ 125,020**	**$ 3,010,439**	**$ 3,025,879**	**$ 6,161,338**

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Grade and Gravel Program

PROJECT DESCRIPTION
Justification:
This project is the initial construction phase for new streets. A five-year plan detailing specific projects follows this program summary page.
Discussion of operating cost impact:
The addition of new streets will require additional operational service requirements including street maintenance, plowing, leaf collection, and parking enforcement.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Public Works - Grade & Gravel **DPW Capital Projects Fund**	-	69,547	685,745	-	-	$ 755,292
Public Works - Grade & Gravel **Subdivision Fund**	260,007	480,390	290,319	324,863	206,400	$ 1,561,979
Total - Grade & Gravel Program	$ 260,007	$ 549,937	$ 976,064	$ 324,863	$ 206,400	$ 2,317,271

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	235,031	330,024	780,532	195,796	166,400	$ 1,707,783
Other	24,976	219,913	195,532	129,067	40,000	$ 609,488
Total	$ 260,007	$ 549,937	$ 976,064	$ 324,863	$ 206,400	$ 2,317,271
Operating Cost Impact	N/Q*	N/Q*	N/Q*	N/Q*	N/Q*	N/Q*

* N/Q = Not Quantifiable

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
GRADE & GRAVEL PROGRAM

2027	Street	From	To	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				-	18,353	18,353
CEA				-	6,623	6,623
Temp Surface after G&G	Comet Ridge 2 - Applecreek Rd	Todd Dr	Haymeadow Ave	-	8,860	8,860
	Comet Ridge 2 - Chester Ln	Todd Dr	Haymeadow Ave	-	21,508	21,508
	Comet Ridge 2 - Jane Ct	Haymeadow Ave	Cul de Sac	-	8,044	8,044
	Comet Ridge 2 - Kurt Ave	Todd Dr	n plat line	-	5,767	5,767
	Comet Ridge 2 - Todd Dr	Kurt Ave	Applecreek Rd	-	23,956	23,956
	Glenmore Park 2 - Fiano Way	Dolcetto Way	Mencia Ct	-	27,628	27,628
	Glenmore Park 2 - Mencia Ct	Dolcetto Way	Fiano Way	-	25,180	25,180
	Mission Ridge 2 - Crimson Dr	Willowbend Dr	Mission Ridge	-	17,836	17,836
	Mission Ridge 2 - Danville Dr	Willowbend Dr	Mission Ridge	-	20,284	20,284
	Mission Ridge 2 - Willowbend Dr	Crimson Dr	Mission Ridge	-	17,836	17,836
	Mission Ridge 3 - Mission Ridge	Lightning Dr	Stonebrook	-	22,460	22,460
	Mission Ridge 3 - Ocean Pearl	Mission Ridge	Thunderbolt Ln	-	20,284	20,284
	Mission Ridge 3 - Winterpark Rd	Mission Ridge	Thunderbolt Ln	-	15,388	15,388
	Subtotal			**-**	**235,031**	**235,031**
Total				**$ -**	**$ 260,007**	**$ 260,007**

2028	Street	From	To	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				25,000	69,960	94,960
CEA				44,547	80,406	124,953
Temp Surface after G&G	Comet Ridge 3 - Applecreek Rd	Marshall Hts Ave, w/o	Marshall Hts Ave, e/o	-	19,919	19,919
	Comet Ridge 3 - Ductile Ln	Marshall Hts Ave	Marshall Hts Ave, w/o	-	9,436	9,436
	Comet Ridge 3 - Kurt Ave	Marshall Hts Ave, w/o	Marshall Hts Ave, e/o	-	8,188	8,188
	Comet Ridge 3 - Marshall Hts Ave	Applecreek Rd, s/o	Kurt Ave	-	23,414	23,414
	Comet Ridge 4 - Dorn Ln	Garks Dr	Haymeadow Ave	-	20,668	20,668
	Comet Ridge 4 - Garks Dr	Marshall Hts Ave, w/o	Haymeadow Ave	-	26,908	26,908
	Comet Ridge 4 - Marshall Hts Ave	Applecreek Rd, s/o	Garks Dr, s/o	-	5,692	5,692
	Glenmore Reserve - Arbane Way	Dolcetto Way	Verdicchio Dr	-	31,900	31,900
	Glenmore Reserve - Dolcetto Way	Temranillo Way	Verdicchio Dr	-	54,503	54,503
	Glenmore Reserve - Grenache Ct	Dolcetto Way	Cul de Sac	-	11,932	11,932
	Glenmore Reserve - Tempranillo Way	Dolcetto Way	Applecreek Rd	-	61,852	61,852
	Glenmore Reserve - Verdicchio Dr	Dolcetto Way	Tempranillo Way	-	55,612	55,612
	Subtotal			**-**	**330,024**	**330,024**
Total				**$ 69,547**	**$ 480,390**	**$ 549,937**

2029	Street	From	To	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				25,000	77,220	102,220
CEA				39,852	53,460	93,312
Grade & Gravel	Sommers Dr	Edgewood Dr, CTH JJ	Spartan Ave, 100' s/o	469,429	-	469,429
	Subtotal			**469,429**	**-**	**469,429**
Temp Surface after G&G	Sommers Dr	Edgewood Dr, CTH JJ	Spartan Ave, 100' s/o	151,464	-	151,464
	Comet Ridge 5 - Clayhill Dr	Ductile Ln, n/o	Marshall Hts Ave	-	19,144	19,144
	Comet Ridge 5 - Kurt Ave	Clayhill Dr	Marshall Hts Ave, w/o	-	27,094	27,094
	Comet Ridge 5 - Marshall Hts Ave	Clayhill Dr	Kurt Ave	-	29,320	29,320
	Comet Ridge 5 - Marv Ave	Marshall Hts Ave	n plat line	-	9,159	9,159
	Comet Ridge 6 - Applecreek Rd	Clayhill Dr	Marshall Hts Ave, w/o	-	31,546	31,546
	Comet Ridge 6 - Clayhill Dr	Garks Dr, n/o	Ductile Ln, n/o	-	20,416	20,416
	Comet Ridge 6 - Ductile Ln	Clayhill Dr	Marshall Hts Ave, w/o	-	22,960	22,960
	Subtotal			**151,464**	**159,639**	**311,103**
Total				**$ 685,745**	**$ 290,319**	**$ 976,064**

2030	Street	From	To	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				-	96,800	96,800
CEA				-	32,267	32,267
Temp Surface after G&G	Comet Ridge 7 - Applecreek Rd	STH 47	Clayhill Dr	-	19,816	19,816
	Comet Ridge 7 - Clayhill Dr	Crossing Meadows Ln, n/o	Garks Dr, n/o	-	10,420	10,420
	Comet Ridge 7 - Garks Dr	Moss Rose Ln	Marshall Hts Ave, w/o	-	46,060	46,060
	Misc new subdivision streets			-	119,500	119,500
	Subtotal			**-**	**195,796**	**195,796**
Total				**$ -**	**$ 324,863**	**$ 324,863**

2031	Street	From	To	DPW Capital Projects	Subdivision Fund	Total Cost
Labor Pool				-	-	40,000
CEA				-	-	20,000
Temp Surface after G&G	Misc new subdivision streets			-	206,400	206,400
	Subtotal			**-**	**206,400**	**206,400**
Total				**$ -**	**$ 206,400**	**$ 266,400**

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Sidewalk Program

PROJECT DESCRIPTION
Justification:
The total cost of sidewalk replacement and new construction is presented. A five-year plan detailing specific projects follows this program summary page. The sidewalk program is intended to provide for safe multimodal transportation in three key areas: new street construction, street reconstruction, and standalone sidewalk replacement ("green dot" program). Cost of installing new sidewalks will appear in future years as replacements become
Discussion of operating cost impact:
Operating cost impacts are minimal. Additional cost of installing new sidewalks will appear in future years as replacements become necessary.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
Public Works	Reconstruction	778,242	793,359	788,195	804,640	815,255	$ 3,979,691
General Fund							
Public Works	Construction						
DPW Capital Projects Fund		874,814	574,164	363,224	519,324	395,219	$ 2,726,745
TIF #13		-	-	-	200,200	-	$ 200,200
Public Works	Construction	413,743	311,670	183,339	218,304	563,274	$ 1,690,328
Subdivisions							
Total - Sidewalk Program		$ 2,066,799	$ 1,679,193	$ 1,334,758	$ 1,742,468	$ 1,773,748	$ 8,596,964

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	1,873,100	1,561,629	1,201,306	1,609,016	1,640,296	$ 7,885,347
Other	193,699	117,564	133,452	133,452	133,452	$ 711,619
Total	$ 2,066,799	$ 1,679,193	$ 1,334,758	$ 1,742,468	$ 1,773,748	$ 8,596,966
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
Sidewalk Construction Capital Improvement Program

2027	General Fund	DPW Capital Projects Fund	Subdivision Fund	Total Cost
Labor Pool	41,802	122,693	29,204	193,699
CEA	1,455	20,706	10,539	32,700
Sidewalk Construction				
Green Dot	450,000	-	-	450,000
General	50,000	-	-	50,000
Safestep sawcutting	30,000	-	-	30,000
Reconstruction - Concrete	-	731,415	-	731,415
Reconstruction - Asphalt	204,985	-	-	204,985
Subtotal	**734,985**	**731,415**	**-**	**1,466,400**
New Sidewalk Construction				
New Concrete	-	-	-	-
New Subdivision	-	-	334,000	334,000
New Subdivision - 6 Month	-	-	40,000	40,000
Subtotal	**-**	**-**	**374,000**	**374,000**
Total	**$ 778,242**	**$ 874,814**	**$ 413,743**	**$ 2,066,799**

2028	General Fund	DPW Capital Projects Fund	Subdivision Fund	Total Cost
Labor Pool	36,900	45,442	35,222	117,564
CEA	2,004	4,982	4,568	11,554
Sidewalk Construction				
Green Dot	450,000	-	-	450,000
General	50,000	-	-	50,000
Safestep sawcutting	30,000	-	-	30,000
Reconstruction - Concrete	-	448,500	-	448,500
Reconstruction - Asphalt	224,455	75,240	-	299,695
Subtotal	**754,455**	**523,740**	**-**	**1,278,195**
New Sidewalk Construction				
New Subdivision	-	-	231,880	231,880
New Subdivision - 6 Month	-	-	40,000	40,000
Subtotal	**-**	**-**	**271,880**	**271,880**
Total	**$ 793,359**	**$ 574,164**	**$ 311,670**	**$ 1,679,193**

2029	General Fund	DPW Capital Projects Fund	Subdivision Fund	Total Cost
Labor Pool	36,900	45,442	51,110	133,452
CEA	3,000	4,982	4,794	12,776
Sidewalk Construction				
Green Dot	450,000	-	-	450,000
General	50,000	-	-	50,000
Safestep sawcutting	30,000	-	-	30,000
Reconstruction - Concrete	-	74,250	-	74,250
Reconstruction - Asphalt	218,295	198,550	-	416,845
Subtotal	**748,295**	**272,800**	**-**	**1,021,095**
New Sidewalk Construction				
New Concrete	-	40,000	-	40,000
New Subdivision	-	-	87,435	87,435
New Subdivision - 6 Month	-	-	40,000	40,000
Subtotal	**-**	**40,000**	**127,435**	**167,435**
Total	**$ 788,195**	**$ 363,224**	**$ 183,339**	**$ 1,334,758**

2030	General Fund	DPW Capital Projects Fund	TIF #13	Subdivision Fund	Total Cost
Labor Pool	36,900	45,442	-	51,110	133,452
CEA	3,000	4,982	-	4,794	12,776
Sidewalk Construction					
Green Dot	450,000	-	-	-	450,000
General	50,000	-	-	-	50,000
Safestep sawcutting	30,000	-	-	-	30,000
Reconstruction - Concrete	15,400	-	-	-	15,400
Reconstruction - Asphalt	219,340	386,100	-	-	605,440
Subtotal	**764,740**	**386,100**	**-**	**-**	**1,150,840**
New Sidewalk Construction					
New Concrete	-	82,800	200,200	122,400	405,400
New Subdivision	-	-	-	-	-
New Subdivision - 6 Month	-	-	-	40,000	40,000
Subtotal	**-**	**82,800**	**200,200**	**162,400**	**445,400**
Total	**$ 804,640**	**$ 519,324**	**$ 200,200**	**$ 218,304**	**$ 1,742,468**

2031	General Fund	DPW Capital Projects Fund	TIF #13	Subdivision Fund	Total Cost
Labor Pool	36,900	45,442	-	51,110	133,452
CEA	3,000	4,982	-	4,794	12,776
Sidewalk Construction					
Green Dot	450,000	-	-	-	450,000
General	50,000	-	-	-	50,000
Safestep sawcutting	30,000	-	-	-	30,000
Reconstruction - Concrete	-	201,355	-	-	201,355
Reconstruction - Asphalt	245,355	143,440	-	-	388,795
Subtotal	**775,355**	**344,795**	**-**	**-**	**1,120,150**
New Sidewalk Construction					
New Concrete	-	-	-	467,370	467,370
New Subdivision	-	-	-	-	-
New Subdivision - 6 Month	-	-	-	40,000	40,000
Subtotal	**-**	**-**	**-**	**507,370**	**507,370**
Total	**$ 815,255**	**$ 395,219**	**$ -**	**$ 563,274**	**$ 1,773,748**

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Stormwater Program

PROJECT DESCRIPTION

Justification:

The following is a summary of costs associated with replacing and adding to the stormwater system. A five-year plan detailing this and future years' projects follows this summary.

Discussion of operating cost impact:

Reconstruction is performed based upon the existing condition and expected useful remaining life of the stormwater structure (primarily storm sewers and detention ponds). However, budget constraints limit the number of stormwater structures which can be reconstructed annually to an amount less than that which actually meets the criteria for reconstruction.

Typically, less than 1% of our stormwater structures are reconstructed on an annual basis. This fact, coupled with new structures added annually to the system, results in no overall reduction in our Citywide stormwater maintenance costs.

2027 Flood Mitigation Project request of $4M is planned to be combined with approved Flood Mitigation Project funds in 2026 ($7.4M including 2025 carry over) to pursue construction of a first phase of Northland-Bellaire Flood Study Initial Improvements. Future year budget requests will reflect additional Northland-Bellaire flood mitigation efforts.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
Stormwater **Stormwater Utility**	Reconstruction	10,888,498	18,296,172	9,200,082	7,198,911	6,937,405	$ 52,521,068
Total - Stormwater Program		$ 10,888,498	$ 18,296,172	$ 9,200,082	$ 7,198,911	$ 6,937,405	$ 52,521,068

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	1,255,000	685,000	820,000	1,315,300	65,000	$ 4,140,300
Land Acquisition	-	135,000	-	678,000	100,000	$ 913,000
Construction	9,340,247	17,470,857	8,068,410	4,894,630	6,772,405	$ 46,546,549
Other	293,251	5,315	311,672	310,981	-	$ 921,219
Total	$ 10,888,498	$ 18,296,172	$ 9,200,082	$ 7,198,911	$ 6,937,405	$ 52,521,068
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
STORM SEWER CAPITAL CONSTRUCTION PROGRAM

2027	Street	From	To	Storm-Water Utility
Labor Pool				291,410
CEA				1,841
Consulting Services	Construction Grant Applications			15,000
	Construction Services			200,000
	Design and Modeling for Flood Mitigation Projects			250,000
	Land Acquisition Services			75,000
	Lawe St bridge over the Navigational Canal	consultant design (10% is in 4240)		45,000
	Modeling for Storm Sewer Const Projects			20,000
	CTY JJ Urbanization	Design and Permitting		100,000
	Water Quality Practices	Design and Permitting		400,000
	Sommers Dr	final design		100,000
	Water Quality Modeling			50,000
	Subtotal			**1,255,000**
Miscellaneous Construction	Sump Pump Storm Sewer Program/Backyard Drainage Problems			200,000
	Storm laterals and manholes prior to asphalt paving			186,350
	Storm laterals and manholes prior to concrete paving			259,235
	Fee in Lieu - Eagle Point	Construction		16,500
	Flood Mitigation Projects			4,000,000
	K2B Pond Reconstrucion and Sewers			950,000
	Olde Oneida St bridge over the Navigational Canal	Construction (10% is in 4240)		1,656,000
	Native Landscaping			100,000
	Water Quality Practices			80,000
	Subtotal			**7,448,085**
Reconstruction (on streets to be paved in 2028)	Bartell Dr	Prospect Ave	Pine St	337,529
	Commercial St	Drew St	Union St	11,933
	Driscoll St	Prospect Ave	WI Central RR	633,963
	Franklin St	Division St	Drew St	344,207
	Pine St	Prospect Ave	Bartell St	480,027
	Roosevelt St	Oneida St	Morrison St	84,503
	Subtotal			**1,892,162**
Total				**$ 10,888,498**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
STORM SEWER CAPITAL CONSTRUCTION PROGRAM

2028	Street	From	To	Storm-Water Utility
Labor Pool				306,357
CEA				5,315
Consulting Services	BMP Retrofit	design and permits		100,000
	Construction Grant Applications			20,000
	Construction Services			200,000
	Land Acquisition Services			15,000
	Modeling for Flood Mitigation Projects			200,000
	Water Quality Practices	Design and Permitting		100,000
	Water Quality Modeling			50,000
	Subtotal			**685,000**
Land Acquisition	S Island St Bridge over power canal		land acquisition	135,000
	CTY JJ Urbanization	Lightning	Cherryvale	200,000
	Subtotal			**135,000**
Miscellaneous Construction	Sump Pump Storm Sewer Program/Backyard Drainage Problems			200,000
	Storm laterals and manholes prior to asphalt paving			322,030
	Storm laterals and manholes prior to concrete paving			168,480
	Fee in Lieu - Eagle Point	Construction		16,500
	Flood Mitigation Projects			10,000,000
	Lawe St bridge over the Navigational Canal	Construction (10% is in 4240)		2,250,000
	MSB Expansion			1,000,000
	Native Landscaping			200,000
	NR151 Water Quality Practices			2,000,000
	Subtotal			**16,157,010**
Reconstruction (on streets to be paved in 2029)	Badger Ave	Washington St	Mason St	161,000
	Commercial St	Morrison St	Drew St	66,400
	Commercial St	Oneida St	Morrison St	30,400
	Harrison St	Jefferson St	Ritger St	148,350
	Harrison St	Oneida St	Jefferson St	127,650
	Hycrest Dr	Reid Dr	Cedar St	23,150
	Madison St	Fremont St	E South River St	162,150
	Monroe St	Fremont St	McKinley St	78,890
	Outagamie St	College Ave	Packard St	109,500
	Subtotal			**907,490**
Total				**$ 18,296,172**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
STORM SEWER CAPITAL CONSTRUCTION PROGRAM

2029	Street	From	To	Storm-Water Utility
Labor Pool				306,357
CEA				5,315
Consulting Services	Construction Grant Applications			20,000
	Construction Services			250,000
	Land Acquisition Services			20,000
	Memorial Drive bridge over the Fox River	consultant design (10% is in 4240)		180,000
	Modeling for Flood Mitigation Projects			200,000
	Water Quality Practices	Design and Permitting		100,000
	Water Quality Modeling			50,000
	Subtotal			**820,000**
Miscellaneous Construction	Sump Pump Storm Sewer Program/Backyard Drainage Problems			200,000
	Storm laterals and manholes prior to asphalt paving			434,950
	Storm laterals and manholes prior to concrete paving			79,340
	Water Quality Practices			250,000
	Flood Mitigation Projects			3,800,000
	Native Landscaping			60,000
	NR151 Water Quality Practices - Reconsts			80,000
	Sommers Drive Pond	Pond Construction s/o Spartan		750,000
	Subtotal			**5,654,290**
New Storm Sewers	Sommers Dr	Edgewood Dr, CTH JJ	Spartan Ave, 100' s/o	135,000
	Subtotal			**135,000**
Reconstruction	Kensington Dr easement (LINER)	J-21 (4 segments)	core	590,205
	Subtotal			**590,205**
Reconstruction (on streets to be paved in 2030)	Brewster St	Summit St	Richmond St	141,040
	Coop Rd	Midway Rd	Lorna Ln	545,000
	Fair St	Atlantic St	Spring St	96,000
	Hancock St	Superior St	Drew St	171,200
	Harrison St	Ritger St	East St	117,875
	Locust St	College Ave	Washington St	32,200
	Spring St	Morrison St	Lawe St	226,200
	Spring St	Richmond St	Superior St	221,160
	Spring St	Superior St	Morrison St	138,240
	Subtotal			**1,688,915**
Total				**$ 9,200,082**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
STORM SEWER CAPITAL CONSTRUCTION PROGRAM

2030	Street	From	To	Storm-Water Utility
Labor Pool				305,681
CEA				5,300
Consulting Services	Cty JJ Urbanization	Design and Permitting		200,000
	Ballard Rd urbanization	Design and Permitting		100,000
	Construction Services			70,000
	French Road urbanization (JJ to Broadway)	Final Design		100,000
	Grant Applications			10,000
	Land Acquisition Services			10,000
	Modeling for Flood Mitigation Projects			75,000
	Modeling for Storm Sewer Const Projects			25,000
	NR151 Water Quality Modeling for Street Reconstructions			50,000
	Olde Oneida Turbine Canal Fill	Design/Permitting		120,300
	Olde Oneida Turbine Canal Fill	Geotech and Environmental Study		100,000
	S Island St Bridge over power canal	consultant design (10% is in 4240)		270,000
	Sommers Drive (JJ to Spartan)	Stormwater Management Plan and Wetlands		100,000
	Spartan Dr (Richmond to 1100' E)	Final Design and Permitting		60,000
	Spartan west side USACE permit re-application			25,000
	Subtotal			**1,315,300**
Land Acquisition	Ballard Rd urbanization	Edgewood Dr (CTH JJ)	north	100,000
	French Road Urbanization (JJ to Broadway)		Land Acquisition for BMPs	78,000
	JJ Urbanization		land acquisition	200,000
	Spartan Drive (Richmond to 1100' E)	Land for BMPs		300,000
	Subtotal			**678,000**
Miscellaneous Construction	Sump Pump Storm Sewer Program/Backyard Drainage Problems			200,000
	Storm laterals and manholes prior to asphalt paving			550,400
	Storm laterals and manholes prior to concrete paving			56,820
	Citywide Stormwater Management Plan Implementation			200,000
	Cty JJ Urbanization			250,000
	Flood Mitigation Projects			200,000
	Native Landscaping			60,000
	NR151 Water Quality Practices - Reconstruct Streets			80,000
	Subtotal			**1,597,220**
New Storm Sewers	Edgewood Dr (CTH JJ)	French Rd	Lightning (600' e/o)	589,590
	French Rd urbanization n/o JJ			535,300
	Subtotal			**1,124,890**
Reconstruction	Garden Court easement (open cut)	FF-42	FF-108 (river)	330,000
	Peabody Park easement (open cut)	NN-25	NN-33	293,500
	Ravinia Pl easement (LINER)	FF-96 (5 segments)	FF-45	206,000
	River Dr easement (LINER)	FF-71 (5 segments)	FF-91	430,765
	Subtotal			**1,260,265**
Reconstruction (on streets to be paved in 2031)	Appleton St	Parkway Blvd	Marquette St	112,480
	Eighth St	Mason St	Pierce St	134,000
	Glendale Ave	Roemer Rd	Sandra St	218,325
	Pierce Ave	Prospect Ave	Spencer St	165,600
	Prospect Ave	Sixth St	Appleton St	86,250
	Summer St	Richmond St	Oneida St	195,600
	Subtotal			**912,255**
Total				**$ 7,198,911**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
STORM SEWER CAPITAL CONSTRUCTION PROGRAM

2031	Street	From	To	Storm-Water Utility
Labor Pool				-
CEA				-
Consulting Services	Valley Road urbanizaiton - Pond	Design and Permitting		65,000
	Subtotal			**65,000**
Land Acquisition	Ballard Rd urbanization	Edgewood Dr (CTH JJ)	north	100,000
	Subtotal			**100,000**
Miscellaneous Construction	Ballard Road BMPs/Stream Xing	CTH JJ	north	500,000
	Spartan Dr (SW-1 pond construction)	Richmond St	Trico east property line	200,000
	Memorial Drive bridge over the Fox River	construction (10% is in 4240)		1,035,000
	Storm laterals and manholes prior to asphalt paving			353,450
	Storm laterals and manholes prior to concrete paving			243,180
	Subtotal			**2,331,630**
New Storm Sewers	Ballard Rd	Bridge	Apple Creek North Reach	248,000
	Ballard Rd	Bridge	Apple Creek South Reach	180,000
	Ballard Rd (CTH E/EE)	Edgewood Dr - 400' n/o	Apple Creek Rd - 300' n/o	288,000
	Ballard Rd (CTH E/EE)	Water Quality	10' catchbasins	192,000
	Edgewood Dr (CTH JJ)	Providence Ave	French Rd	598,590
	Subtotal			**1,506,590**
Reconstruction	Calumet St easement River Dr (LINER)	FF-61 (3 segments)	FF-43	683,000
	Calumet St, 2 segments (LINER)	FF-2	Core	84,900
	Crestview Dr easement (LINER)	CC-3 (3 segments)	CC-96	31,240
	Garden Ct easement (LINER)	FF-43 (3 segments)	FF-42	787,500
	Garden Ct easement (LINER)	FF-111 (2 segments)	FF-61	23,000
	Grove St ravine (LINER)	FF-49 (2 segments)	FF-61	286,300
	Lawe St - LINER)	L-58	L-80	13,500
	Newberry Ct easement (LINER)	CC-16	CC-15	192,000
	Opechee St (LINER)	NN-3	Core	14,700
	Outagamie St (LINER)	GG-15 (3 segments)	GG-76	60,600
	Prospect Ave, s/o 3 segments (LINER)	II-3	II-48	212,850
	Subtotal			**2,389,590**
Reconstruction (on streets to be paved in 2032)	Alicia St	Cedar St	Pine St	106,560
	Franklin St	Douglas St	Mason St	106,080
	Goodall St	Lawe St	Carpenter St	96,715
	Locust St	Washington St	Packard St	129,720
	Lorain St	Mason St	Story St	105,520
	Subtotal			**544,595**
Total				**$ 6,937,405**

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Water Main Program

PROJECT DESCRIPTION

Justification:

The following is a summary of costs associated with replacing and adding water mains. A five-year plan detailing this and future years' projects follows this summary.

The Distribution Capital Improvements budget request includes $277,500 to fund a grant program to assist private property owners with replacing lead or galvanized steel water laterals. As proposed, a City grant would cover 25% of replacement costs using water utility dollars, contingent on Public Service Commission approval to apply utility funds to private-side laterals and also contingent on securing a loan through the Wisconsin State Drinking Water Loan Program to cover an additional 50% of costs. Property owners would be responsible for the remaining 25%.

Discussion of operating cost impact:

Reconstruction is performed based upon the existing condition and expected useful remaining life of the water main. However, budget constraints limit the number of water mains that can be reconstructed annually to an amount less than the amount that actually meets the criteria for reconstruction.

Typically, less than 1% of our water mains are reconstructed on an annual basis. This fact, coupled with new water mains added annually to the system, results in no overall reduction in our City wide water main maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Water Dist. Reconstruction	5,315,851	5,533,017	5,571,842	3,852,549	3,893,649	$ 24,166,908
Water Utility						
Total - Water Main Program	$ 5,315,851	$ 5,533,017	$ 5,571,842	$ 3,852,549	$ 3,893,649	$ 24,166,908

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	5,134,511	5,352,100	5,390,925	3,673,400	3,714,500	$ 23,265,436
Other	181,340	180,917	180,917	179,149	179,149	$ 901,472
Total	$ 5,315,851	$ 5,533,017	$ 5,571,842	$ 3,852,549	$ 3,893,649	$ 24,166,908
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
WATER MAIN CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM

2027	Street	From	To	Water Utility
Labor Pool				173,840
CEA				7,500
Miscellaneous	Permit; Misc.Fees; Training; Testing Mat'l; NOI, Railroad, Water Usage, County			10,000
	Subtotal			**10,000**
New Construction				
	Easement (s/o CN Railway)	Perkins St	Driscoll St	79,000
	Edgewood Dr (CTH JJ)	Sommers Dr, 600' w/o	Haymeadow Ave, 100' w/o	297,500
	Subtotal			**376,500**
Reconstruction	Graceland Ave	Randall St	Grant St	439,302
(not related to paving)	Lead Replacement Program			262,500
	Rail Rd	John St	Kensington St	951,000
	Rankin St (maint mat)	Brewster St (390' s/o)	Grant St	380,000
	Roemer Rd	Northland Ave	Capital Dr	997,000
	Subtotal			**3,029,802**
Reconstruction				
(prior to next year's paving)	Bartell Dr	Prospect Ave	Pine St	424,722
	Commercial St	Drew St	Union St	15,000
	Driscoll St	Prospect Ave	WI Central RR	389,000
	Franklin St	Division St (rec. "D" of 2007 Wat S	Drew St	415,000
	Pine St	Prospect Ave	Bartell St	459,487
	Roosevelt St	Oneida St	Morrison St	15,000
	Subtotal			**1,718,209**
Total Water Main Construction				**$ 5,315,851**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
WATER MAIN CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM

2028	Street	From	To	Water Utility
Labor Pool				171,649
CEA				9,268
Miscellaneous	Permit; Misc.Fees; Training; Testing M	NOI, Railroad, Water Usage, County		10,000
	Subtotal			**10,000**
Reconstruction				
(not related to paving)	Hall Ave	Randall St	Woodland Ave	187,500
	Kensington Dr	650' n/o Warehouse Rd	Express Ct	305,000
	Lead Replacement Program			180,000
	Memorial Dr (STH "47")	Riverview Dr	Cherry Ct (130' s/o)	930,000
	Mitchell Ave	Jackson St	Lance Ave	570,000
	Vulcan St	N. Island St	S. Island St	445,000
	Subtotal			**2,617,500**
Reconstruction				
(prior to next year's paving)	Badger Ave	Washington St	Mason St	435,900
	Commercial St	Morrison St	Drew St	249,000
	Commercial St	Oneida St	Morrison St	114,000
	Harrison St	Jefferson St	Ritger St	387,000
	Harrison St	Oneida St	Jefferson St	333,000
	Hycrest Dr	Reid Dr	Cedar St	138,900
	Madison St	Fremont St	E South River St	423,000
	Monroe St	Fremont St	McKinley St	205,800
	Outagamie St	College Ave	Packard St	438,000
	Subtotal			**2,724,600**
Total Water Main Construction				**$ 5,533,017**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
WATER MAIN CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM

2029	Street	From	To	Water Utility
Labor Pool				171,649
CEA				9,268
Miscellaneous	Permit; Misc.Fees; Training; Testing Mat'l	NOI, Railroad, Water Usage, County		10,000
	Subtotal			**10,000**
New Construction	Easement (Kamps Ave extended)	Mason St	Summit St (620' w/o)	62,000
	Sommers Dr	Edgewood Dr, CTH JJ	Spartan Ave, 100' s/o	259,625
	Subtotal			**321,625**
Reconstruction (not related to paving)	Birchwood	Homestead	Weiland	82,500
	Homestead Ave	Birchwood	Mason	750,000
	Lead Replacement Program			830,000
	Weiland Ave	Birchwood	Nicholas	390,000
	Subtotal			**2,052,500**
Reconstruction (prior to next year's paving)	Brewster St	Summit St	Richmond St	528,900
	Fair St	Atlantic Street	Spring St	5,000
	Hancock St	Superior St	Drew St	642,000
	Harrison St	Ritger St	East St	307,500
	Locust St	College Ave	Washington St	59,400
	Spring St	Morrison St	Lawe St	565,500
	Spring St	Richmond St	Superior St	552,900
	Spring St	Superior St	Morrison St	345,600
	Subtotal			**3,006,800**
Total Water Main Construction				**$ 5,571,842**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
WATER MAIN CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM

2030	Street	From	To	Water Utility
Labor Pool				171,649
CEA				7,500
Miscellaneous	Permit; Misc.Fees; Training; Testing Mat'l	NOI, Railroad, Water Usage, County		10,000
	Subtotal			**10,000**
New Construction				
	Subtotal			**-**
Reconstruction	Easement	Rebecca Ct	Weimar Ct	82,500
(not related to paving)	Greenview St	Taft Ave	Sylvan Ave	548,100
	Lead Replacement Program			845,000
	Subtotal			**1,475,600**
Reconstruction	Appleton St	Parkway Blvd	Marquette St	421,800
(prior to next year's paving)	Eighth St	Mason St	Pierce St	502,500
	Glendale Ave	Roemer Rd	Sandra St	10,000
	Pierce Ave	Prospect Ave	Spencer St	414,000
	Prospect Ave	Sixth St	Appleton St	10,000
	Summer St	Richmond St	Oneida St	829,500
	Subtotal			**2,187,800**
Total Water Main Construction				**$ 3,852,549**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
WATER MAIN CONSTRUCTION CAPITAL IMPROVEMENT PROGRAM

2031	Street	From	To	Water Utility
Labor Pool				171,649
CEA				7,500
Miscellaneous	Permit and Misc. Fees	NOI, Railroad, Water Usage, County		10,000
	Subtotal			**10,000**
New Construction	Easement (Hammond Ave)	Ballard Rd (1200' east of)	Grand View Rd	120,000
	Grand View Rd	Hammond Ave	Wisconsin Ave	402,000
	Maplecrest Dr	Foster St	Calumet St	158,100
	Wisconsin Ave	Leona St	Grand View Rd	243,300
	Edgewood Dr (CTH JJ)	Mary Martin Dr	French Rd	585,000
	Subtotal			**1,508,400**
Reconstruction	Lead Replacement Program			30,000
(not related to paving)	Natures Way liner	Oneida St	e/o Oneida St	750,000
	Subtotal			**780,000**
Reconstruction	Alicia St	Cedar St	Pine St	399,600
(prior to next year's paving)	Franklin St	Douglas St	Mason St	10,000
	Goodall St	Lawe St	Carpenter St	272,400
	Locust St	Washington St	Packard St	338,400
	Lorain St	Mason St	Story St	395,700
	Subtotal			**1,416,100**
Total Water Main Construction				**$ 3,893,649**

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Sanitary Sewer Program

PROJECT DESCRIPTION

Justification:

The following is a summary of costs associated with replacing and adding sanitary sewers. A five-year plan detailing this and future years' projects follows this summary.

Discussion of operating cost impact:

Reconstruction is performed based upon the existing condition and expected useful remaining life of the sanitary sewer. However, budget constraints limit the number of sewers which can be reconstructed annually to an amount less than that which actually meets the criteria for reconstruction.

Typically, less than 1% of our sewers are reconstructed on an annual basis. This fact, coupled with new sewers added annually to the system, results in no overall reduction in our Citywide sewer maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
Wastewater	Reconstruction	3,216,240	4,696,514	7,268,302	4,562,244	3,316,907	$ 23,060,207
Wastewater Utility							
Total - Sanitary Sewer Program		$ 3,216,240	$ 4,696,514	$ 7,268,302	$ 4,562,244	$ 3,316,907	$ 23,060,207

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	2,893,535	4,373,809	7,064,540	4,361,482	3,122,781	$ 21,816,147
Other	322,705	322,705	203,762	200,762	194,126	$ 1,244,060
Total	$ 3,216,240	$ 4,696,514	$ 7,268,302	$ 4,562,244	$ 3,316,907	$ 23,060,207
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
SANITARY SEWER CAPITAL CONSTRUCTION PROGRAM

2027	Street	From	To	Waste-water Utility
Labor Pool				310,063
CEA				12,642
Consultant	Glacier Ridge LS abandonment	wetland delineation and permitting	consultant design	100,000
	Lawe St - South Island St force main	river crossing replace force main	consultant design	100,000
	Subtotal			**200,000**
Miscellaneous Construction	Sanitary laterals & manholes prior to asphalt paving			13,045
	Sanitary laterals & manholes prior to concrete paving			36,015
	Subtotal			**49,060**
New Construction	Northside growth area sanitary sewer extensions			340,000
	Subtotal			**340,000**
Reconstruction (on streets to be paved in 2027)	Bartell Dr	Prospect Ave	Pine St	490,296
	Commercial St	Drew St	Union St	103,924
	Driscoll St	Prospect Ave	WI Central RR	640,890
	Franklin St	Division St	Drew St	225,494
	Misc sanitary sewer spot repairs			25,000
	Pine St	Prospect Ave	Bartell St	718,506
	Roosevelt St	Oneida St	Morrison St	100,365
	Subtotal			**2,304,475**
Total				**$ 3,216,240**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
SANITARY SEWER CAPITAL CONSTRUCTION PROGRAM

2028	Street	From	To	Waste-water Utility
Labor Pool				310,063
CEA				12,642
Miscellaneous Construction	Sanitary laterals & manholes prior to asphalt paving			27,748
	Sanitary laterals & manholes prior to concrete paving			34,461
	Subtotal			**62,209**
New Construction	Lawe St - South Island St force main	river crossing replace force main	possible liner	700,000
	Subtotal			**700,000**
Reconstruction	**Subtotal**			**-**
Reconstruction (on streets to be paved in 2028)	Badger Ave	Washington St	Mason St	560,000
	Commercial St	Morrison St	Drew St	332,000
	Commercial St	Oneida St	Morrison St	152,000
	Harrison St	Jefferson St	Ritger St	516,000
	Harrison St	Oneida St	Jefferson St	444,000
	Hycrest Dr	Reid Dr	Cedar St	185,200
	Madison St	Fremont St	E South River St	564,000
	Monroe St	Fremont St	McKinley St	274,400
	Outagamie St	College Ave	Packard St	584,000
	Subtotal			**3,611,600**
Total				**$ 4,696,514**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
SANITARY SEWER CAPITAL CONSTRUCTION PROGRAM

2029	Street	From	To	Waste-water Utility
Labor Pool				194,405
CEA				9,357
Miscellaneous	Sanitary laterals and manholes prior to asphalt paving			36,327
Construction	Sanitary laterals and manholes prior to concrete paving			13,013
	Subtotal			**49,340**
New Construction				
	Glacier Ridge LS abandonement	Ballard Rd	Thornapple Rd	2,500,000
	Subtotal			**2,500,000**
	Brewster St	Summit St	Richmond St	705,200
	Fair St	Atlantic Street	Spring St	480,000
Reconstruction (on	Hancock St	Superior St	Drew St	856,000
streets to be paved	Harrison St	Ritger St	East St	410,000
in 2029)	Locust St	College Ave	Washington St	112,000
	Spring St	Morrison St	Lawe St	754,000
	Spring St	Richmond St	Superior St	737,200
	Spring St	Superior St	Morrison St	460,800
	Subtotal			**4,515,200**
Total				**$ 7,268,302**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
SANITARY SEWER CAPITAL CONSTRUCTION PROGRAM

2030	Street	From	To	Waste-water Utility
Labor Pool				194,405
CEA				6,357
Miscellaneous	Sanitary laterals and manholes prior to asphalt paving			38,528
Construction	Sanitary laterals and manholes prior to concrete paving			30,954
	Subtotal			**69,482**
New Construction				
	Subtotal			**-**
Reconstruction (on	Appleton St	Parkway Blvd	Marquette St	562,400
streets to be paved	Eighth St	Mason St	Pierce St	670,000
in 2030)	Glendale Ave	Roemer Rd	Sandra St	1,164,400
	Pierce Ave	Prospect Ave	Spencer St	552,000
	Prospect Ave	Sixth St	Appleton St	300,000
	Summer St	Richmond St	Oneida St	1,043,200
	Subtotal			**4,292,000**
Total				**$ 4,562,244**

CITY OF APPLETON 2027 BUDGET
DEPARTMENT OF PUBLIC WORKS
SANITARY SEWER CAPITAL CONSTRUCTION PROGRAM

2031	Street	From	To	Waste-water Utility
Labor Pool				187,769
CEA				6,357
Miscellaneous	Sanitary laterals and manholes prior to asphalt paving			24,742
Construction	Sanitary laterals and manholes prior to concrete paving			49,739
	Subtotal			**74,481**
New Construction	Spartan Dr	Haymeadow Ave, 900' e/o, (Baum	Meade St	231,250
	Spartan Dr	Richmond St	Trico east property line	118,650
	Subtotal			**349,900**
Reconstruction (on	Alicia Dr	Cedar St	Pine St	532,800
streets to be paved	Ballard Rd (CTH E/EE)	Edgewood Dr - 400' n/o	Apple Creek Rd - 300' n/o (Lats Only)	320,000
in 2030)	Franklin St	Douglas St	Mason St	530,400
	Goodall St	Lawe St	Carpenter St	336,400
	Locust St	Washington St	Packard St	451,200
	Lorain St	Mason St	Story St	527,600
	Subtotal			**2,698,400**
Total				**$ 3,316,907**

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Water Southeast Pressure Zone New Tower

PROJECT DESCRIPTION

Justification:

The last Water System Master Plan (2019) included a recommendation for a new south pressure zone in the area of East Midway Road. A subsequent evaluation completed in 2019 confirmed the recommendation by measuring actual system pressures. Hydraulic model evaluations have indicated relatively low water system pressure (between approximately 35 pounds per square inch (psi) and 40 psi) in the area around East Midway Road (the area immediately south and southeast of Highway 441). Although pressures do not fall below regulatory standards, the pressures are typically less than those often desired by customers, including potential new industrial customers.

To provide effective and reliable distribution system operation, it is recommended that the City pursue the construction of a new south pressure zone which would include the following:

- Booster station with three 1,500 gpm booster pumps equipped with VFDs and standby power.
- 200,000 gallon ground storage tank with controlled fill valve.
- 500,000 gallon elevated storage tank.
- Flow control valve to transfer water from the new south pressure zone to the main pressure zone and vice versa during emergencies.

An update to the 2019 Water System Master Plan will occur prior to the 2031 planned construction to determine if changes resulting from area growth and demand would alter any of the recommendations previously outlined along with opinions of costs.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Water	-	-	-	-	8,000,000	$ 8,000,000
Total - Water Utility Capital Projects Fund	$ -	$ -	$ -	$ -	$ 8,000,000	$ 8,000,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	800,000	$ 800,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	7,200,000	$ 7,200,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ -	$ -	$ 8,000,000	$ 8,000,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Redevelopment Site Acquisition & Preparation

PROJECT DESCRIPTION

Justification:

Land Acquisition and Redevelopment Readiness

This request provides funding for the acquisition of strategic properties that support implementation of the Comprehensive Plan and the Appleton Redevelopment Readiness Initiative (ARRI). Funding may be used for property acquisition, environmental assessment and remediation, demolition, site preparation, and other activities needed to address redevelopment barriers and prepare sites for future investment. Targeted sites will be those that the private market won't redevelopment or assemble without city intervention.

Having these funds available allows the City to act when redevelopment opportunities arise, secure control of strategic properties, and position sites for redevelopment consistent with community goals. These efforts help facilitate private investment, support neighborhood revitalization, and advance long-term economic development objectives.

Discussion of operating cost impact:

Properties acquired for redevelopment may incur interim maintenance and holding costs prior to sale or redevelopment. These costs can include mowing and vegetation management, sidewalk snow removal, stormwater utility charges, property security, and other routine site maintenance activities necessary to manage the property and minimize liability. We anticipate using IPLF fund, ARA account balances, TID District Funds, and/or the Community & Economic Development Business Unit (4330) fund balance.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
	50,000	500,000	100,000	-	-	$ 650,000
Comm Dev Capital	50,000	500,000	100,000	-	-	$ 650,000
	-	500,000	100,000	-	-	$ 600,000
CDBG / TIF	-	500,000	100,000			$ 600,000
Total - Comm Dev Capital Project	$ 50,000	$ 1,000,000	$ 200,000	$ -	$ -	$ 1,250,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	50,000	-	-	-	-	$ 50,000
Land Acquisition	-	1,000,000	-	-	-	$ 1,000,000
Construction	-	-	200,000	-	-	$ 200,000
Other	-	-	-	-	-	$ -
Total	$ 50,000	$ 1,000,000	$ 200,000	$ -	$ -	$ 1,250,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Parking Utility Structural Renovations

PROJECT DESCRIPTION

Justification:

Parking Utility Structural/MEP Renovations - A 2022 updated Structural Condition Assessment Report was completed by Desman Design Management, including recommended structural repairs and preventive maintenance to extend the useful lives of the City's three parking structures. Funds have been allocated in each year of our Capital Improvement Program in response to those recommendations. The Operating Budget also includes funds for Desman to assist the City in determining the best sequencing of the recommended work and develop corresponding bid documents.

Desman is under contract in 2027 to assemble plans and specifications on the priority items identified in their condition assessment report. Green Ramp work includes continuation of structural repairs and waterproofing (Levels 2 and 3, also stairwells) . Yellow Ramp work includes continuation of structural repairs and waterproofing (Levels 3 through 7). Red Ramp work includes continuation of structural repairs and waterproofing (Levels 3 through 5). MEP (Mechanical, Electrical, Plumbing) work across all ramps includes electrical system maintenance, lighting replacements, ventilation upgrades, cast iron drainpipe replacements, and standpipe maintenance.

Discussion of operating cost impact:

These projects are not expected to affect other operating costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Structural repairs/preventative maint.	1,700,000	1,700,000	1,300,000	1,100,000	1,100,000	$ 6,900,000
Total - Parking Utility Capital Projects	$ 1,700,000	$ 1,700,000	$ 1,300,000	$ 1,100,000	$ 1,100,000	$ 6,900,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	1,700,000	1,700,000	1,300,000	1,100,000	1,100,000	$ 6,900,000
Total	$ 1,700,000	$ 1,700,000	$ 1,300,000	$ 1,100,000	$ 1,100,000	$ 6,900,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Ramp Elevator Improvements

PROJECT DESCRIPTION

Justification:

Green Ramp (2027)

• Both traction elevators were installed in 1994. The drives for both elevators have been recently replaced. Most critical parts for these elevators are now obsolete thus, are increasingly difficult to source, meaning a failure could result in extended shut down for repairs involving several months.

• Required modernization of these elevators includes: new controllers, machines, door operators, car operating panels, hoist-way wiring, miscellaneous door work, interlocks, clutches, fire service operation, elevator cab interiors, and possible ancillary work. Estimated cost for both elevators is $820,000.

Yellow Ramp (2028)

• Both traction elevators were installed over 30 years ago. The elevator cab shells were replaced because of fire damage in 2019. All other components are original to the elevators. Most critical parts for these elevators are obsolete and are increasingly difficult to source, meaning a failure could result in extended shut down for repairs involving several months.

• Required modernization of these elevators includes: new controllers, machines, door operators, car operating panels, hoist-way wiring, miscellaneous door work, interlocks, clutches, and fire service operation. Estimated cost for both elevators is $700,000.

Discussion of operating cost impact:

The above improvements will not impact operating costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Ramp Elevator Improvements	820,000	700,000	-	-	-	$ 1,520,000
Total - Parking Utility Capital Projects	$ 820,000	$ 700,000	$ -	$ -	$ -	$ 1,520,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Construction	820,000	700,000	-	-	-	$ 1,520,000
Other	-	-	-	-	-	$ -
Total	$ 820,000	$ 700,000	$ -	$ -	$ -	$ 1,520,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Building Envelope

PROJECT DESCRIPTION

Justification:

The building envelope is the physical separator between the conditioned and unconditioned environment. Systems include water and water vapor control, air control, and temperature control. These can include, but are not limited to, windows, doors, siding and masonry. Stopping or minimizing premature failure of building components through proactive maintenance and capital repairs protects our investment, saves on energy, and extends the service life of City buildings.

Fire Station: (2027) Replace east and south facing windows at Fire Station #1 phase 2.

Various Sites: (2028) Update the 2015 citywide facility condition assessment.

Water Plant: (2028) Perform exterior wall repairs. Includes Caulking pre-cast joints, filling cracks and repainting the walls to extend their life and to prevent future issues.

Discussion of operating cost impact:

It is anticipated that there will be improved energy efficiency.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	Fire Station	150,000	-	-	-	-	$ 150,000
	Police Station	-	-	50,000	-	-	$ 50,000
	Varoius Sites	-	150,000	-	-	-	$ 150,000
Facilities Capital Projects		150,000	150,000	50,000	-	-	$ 350,000
Water Utility	Water Plant	-	250,000	-	-	-	$ 250,000
Water Utility Capital Projects		-	250,000	-	-	-	$ 250,000
Total - Building Envelope Capital Projects		$ 150,000	$ 400,000	$ 50,000	$ -	$ -	$ 600,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	150,000	400,000	50,000	-	-	$ 600,000
Other	-	-	-	-	-	$ -
Total	$ 150,000	$ 400,000	$ 50,000	$ -	$ -	$ 600,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Electrical Upgrades

PROJECT DESCRIPTION

Justification:

The electrical infrastructure within facilities is in need of periodic testing and repairs. It is critical to have our electrical distribution systems in good working order to prevent electrical shutdowns or unsafe conditions. Testing will identify problems before they become critical and more expensive to repair.

Fire Station: (2028) This CIP represents a program to upgrade the electrical distribution system for Fire Station #1. The electrical distribution components are original to the building and are at the end of their expected life. This will include arc flash improvements to improve safety.

Wastewater Plant: (2027) In 2021, a Motor Control Center (MCC) audit and condition assessment was conducted. The results of this study indicated that there were several MCC's in need of immediate replacement. The MCC's in need of replacement are critical to the Wastewater Plant operations and a failure of any MCC will cause a shutdown of operations. (2027) Construction for the MCC replacement phase 2.

Water Plant: (2029-2030) This CIP represents the first phase in upgrading the electrical distribution protective equipment. These upgrades will make improvements to reduce the electrical hazards to employees such as arc flash and upgraded grounding systems. (2029) Design for the upgrades. (2030) Updates for electrical distribution protective equipment.

Discussion of operating cost impact:

It is anticipated that there will be a reduction in maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	Fire station	-	250,000	-	-	-	$ 250,000
Facilities Capital Projects		-	250,000	-	-	-	$ 250,000
WW	Wastewater	1,200,000	-	-	-	-	$ 1,200,000
WW Utility Capital Projects		1,200,000	-	-	-	-	$ 1,200,000
Water Utility	Water Plant	-	-	25,000	250,000	-	$ 275,000
Water Utility Capital Projects		-	-	25,000	250,000	-	$ 275,000
Total - Electrical Upgrades Capital Projects		$ 1,200,000	$ 250,000	$ 25,000	$ 250,000	$ -	$ 1,725,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	25,000	-	-	$ 25,000
Land Acquisition	-	-	-	-	-	$ -
Construction	1,200,000	250,000	-	250,000	-	$ 1,700,000
Other	-	-	-	-	-	$ -
Total	$ 1,200,000	$ 250,000	$ 25,000	$ 250,000	$ -	$ 1,725,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Elevator Replacement

PROJECT DESCRIPTION

Justification:

Wastewater Plant:
The Wastewater Plant has five elevators that are at, or near, their anticipated life expectancy. Evaluation will be completed to determine if the elevators can be refurbished or if it is more cost effective to replace them. Within the next five years, it is projected that three elevators will need to be refurbished or replaced.

Buildings B and K: (2027) Refurbish/replace B-Building elevator. (2028) Refurbish/replace K-Building elevator.

Discussion of operating cost impact:

Operating costs should decrease as the number of service calls and unpredictable repairs will be reduced.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
WW Wastewater	800,000	700,000	-		-	$ 1,500,000
WW Utility Capital Projects	800,000	700,000	-	-	-	$ 1,500,000
Total - Elevator Upgrades Capital Projects	$ 800,000	$ 700,000	$ -	$ -	$ -	$ 1,500,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	25,000	25,000		-	-	$ 50,000
Land Acquisition	-	-	-	-	-	$ -
Construction	775,000	675,000	-	-	-	$ 1,450,000
Other	-	-	-	-	-	$ -
Total	$ 800,000	$ 700,000	$ -	$ -	$ -	$ 1,500,000
Operating Cost Impact	* N/Q	* N/Q	* N/Q	* N/Q	* N/Q	$ -

* N/Q = Not Quantifiable

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Facility Renovations

PROJECT DESCRIPTION

Justification:

Fire Stations:

Upgrade kitchen and bathroom areas - (2027) Renovation of Fire Station #2 per architectural/engineering plans completed in 2024 ($450,000). (2029) Renovate Fire Station #1 Kitchen and lower bathrooms. (2030) Renovate Fire Station #3 lower level restroom and locker room. (2031) Renovate Fire Station #5 lower level restroom and locker room.

Storage facility at Station #6 - (2027) Phase 2 storage garage facility for emergency response vehicles and related equipment ($300,000).

Municipal Services Building:

Facility Space Addition - (2027) Design space addition per study completed in 2022 and identified in the Facility Master Plan. (2028-2029) Construction for addition based on approved design. Storage of equipment and supplies is needed to preserve these assets. Various upgrades to structure and building systems will occur.

Police Station:

Renovate bathroom and locker room - (2030) Renovate lower level bathroom and locker room areas.

Wastewater Plant:

Building design and renovations - (2027) A & S-Building renovation design. (2028) Renovate A & S-Building.

Water Plant:

Building Renovations- (2028) Renovate Membrane room. Remove existing equipment and make useable space for the facility.

Discussion of operating cost impact:

Since these projects are renovations of existing space, there is no anticipated impact on operating cost.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	Fire Stations	750,000	-	300,000	200,000	200,000	$ 1,450,000
	Police Station	-	-	-	500,000	-	$ 500,000
	MSB	1,250,000	8,000,000	8,000,000	-	-	$ 17,250,000
Facilities Capital Projects		2,000,000	8,000,000	8,300,000	700,000	-	$ 17,750,000
WW	Wastewater	450,000	4,500,000	-	-	-	$ 4,950,000
WW Utility Capital Projects		450,000	4,500,000	-	-	-	$ 4,950,000
Water Utility	Water Plant	-	375,000	-	-	-	$ 375,000
Water Utility Capital Projects		-	375,000	-	-	-	$ 375,000
Total - Facility Renovations Projects		$ 2,450,000	$ 12,875,000	$ 8,300,000	$ 700,000	$ 200,000	$ 24,525,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	1,250,000	-	-	-	-	$ 1,250,000
Land Acquisition	-	-	-	-	-	$ -
Construction	1,200,000	12,875,000	8,300,000	700,000	200,000	$ 23,275,000
Other	-	-	-	-	-	$ -
Total	$ 2,450,000	$ 12,875,000	$ 8,300,000	$ 700,000	$ 200,000	$ 24,525,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Grounds Improvements

PROJECT DESCRIPTION

Justification:

The Parks & Recreation Department is responsible for grounds of all City properties, including parks and associated recreation facilities, the Library, the Police Department, Fire Stations, and all Water and Wastewater sites. Responsibilities for these sites include fencing replacement, turf management, landscaping, tree management, and hillside and shoreline stabilization. Annual assessments are conducted for all City properties to determine maintenance, upgrade and/or improvement needs, and maintain the functionality and/or appearance of the facility or property to meet current City standards and expectations. Specific programs for years 2026-2030 will be adjusted based on the annual assessments conducted for each property.

Parks:

Fence Replacements - (2027/2029/2031) This project will address replacement of fencing at various parks. Projects include tennis court fencing, property line fencing, and ball diamond fencing.

Fields - (2027/2028/2030) This project is for full reconstruction of both multi-purpose fields and soccer fields. This will improve field conditions, drainage, and reduce the number of cancelled events due to poor field conditions.

Discussion of operating cost impact:

These projects are enhancements of existing facilities and are not expected to have any measurable impact on operating costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
PRFM Various Parks						
Fencing	25,000		25,000		25,000	$ 75,000
Fields	25,000	25,000	-	25,000	-	$ 75,000
Total - Facilities Capital Projects	$ 50,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 150,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	50,000	25,000	25,000	25,000	25,000	$ 150,000
Other	-	-	-	-	-	$ -
Total	$ 50,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 150,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Hardscape Infrastructure Improvements/Replacements

PROJECT DESCRIPTION

Justification:

The Parks & Recreation Department is responsible for all concrete and asphalt pavement associated with City facilities, including roads, parking lots, building approaches, walkways, sidewalks, trails, and entrances. The current inventory of hardscape is 3,725,264 sq. ft. (this number includes parking lots, roadways, sidewalks, and trails).

Many of the parking lots, roadways, building approaches, entrances, sidewalks and walkways are reaching the end of their life expectancy and are in need of replacement and/or improvement to address changing needs, equipment modifications, ADA requirements, etc. Maintenance activities are addressed with available resources to maximize the life cycle of these facilities, but replacement and/or improvements are needed as facilities age and deteriorate.

This funding request recognizes the need to implement an annual replacement/improvement schedule for all hardscape infrastructure. Based on a 25-30 year replacement cycle for all hardscape areas, an estimated $900,000 is needed on an annual basis to maintain these hardscape areas. The replacement/improvement schedule for 2027 includes:

City Sites	$ 150,000
Park Sites (Per Hardscape Audits)	$ 250,000

Future projects will be identified after annual assessments of properties and/or parks.

Discussion of operating cost impact:

These projects are reconstruction and enhancements of existing facilities. Rather than having to crack-fill, seal and mudjack deteriorating hardsurfaces, these costs can be avoided.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	City Sites	150,000	50,000	50,000	50,000	50,000	$ 350,000
	Fire Stations	-	300,000	-	-	-	$ 300,000
	Park Sites	250,000	-	750,000	400,000	250,000	$ 1,650,000
	Police Station	-	75,000	-	-	100,000	$ 175,000
Facilities Capital Projects		400,000	425,000	800,000	450,000	400,000	$ 2,300,000
Total - Hardscape Improvement		$ 400,000	$ 425,000	$ 800,000	$ 450,000	$ 400,000	$ 2,475,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	25,000	25,000	25,000	25,000	25,000	$ 125,000
Land Acquisition	-	-	-	-	-	$ -
Construction	375,000	400,000	775,000	425,000	375,000	$ 2,350,000
Other	-	-	-	-	-	$ -
Total	$ 400,000	$ 425,000	$ 800,000	$ 450,000	$ 400,000	$ 2,475,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Heating, Ventilating, and Air Conditioning Systems

PROJECT DESCRIPTION

Justification:

Upgrades are performed for three reasons: the current equipment is failing and can no longer be repaired; the equipment is not energy efficient and it makes good financial sense to replace to reduce operational costs; or there is a change in operational requirements in the space it serves.

Fire Stations: (2030) Replace make-up air unit and controls at Fire Stations #5 and #6. (2031) Replace boilers at Fire Station #4

PRFMD Facility: (2029) Replace garage exhaust fans, make-up air units and controls.

Police Station: (2027) Replacement of split system feeding server rooms. (2028) Condition assessment for HVAC replacement.

Wastewater Plant: (2027) K- Building HVAC upgrades. (2028) F2 HVAC upgrades. (2029) B-Building boiler upgrades. (2030) Tunnel HVAC upgrades. (2031) Kiwanis lift station and M-Building HVAC upgrades.

Water Plant: (2028) Replace roof top HVAC units phase 1. (2030) Replace Roof Top HVAC units phase 2.

Discussion of operating cost impact:

It is expected that the improvements will reduce energy consumption and increase comfort due to more efficient operations. However, the actual energy cost impact will depend on variations in electric and gas rates and equipment once installed.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	Fire Stations	-	-	-	650,000	300,000	$ 950,000
	PRFMD Facility	-	-	500,000	-	-	$ 500,000
	Police Station	125,000	25,000	-	-	-	$ 150,000
Facilities Capital Projects Fund		125,000	25,000	500,000	650,000	300,000	$ 1,600,000
WW	Wastewater Plant	600,000	650,000	600,000	600,000	600,000	$ 3,050,000
WW Utility Capital Projects		600,000	650,000	600,000	600,000	600,000	$ 3,050,000
Water Utility	Water Plant	-	500,000	-	500,000	-	$ 1,000,000
Water Utility Capital Projects		-	500,000	-	500,000	-	$ 1,000,000
Total - HVAC Upgrades		$ 725,000	$ 1,175,000	$ 1,100,000	$ 1,750,000	$ 900,000	$ 5,650,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	50,000	75,000	75,000	100,000	50,000	$ 350,000
Land Acquisition	-	-	-	-	-	$ -
Construction	675,000	1,100,000	1,025,000	1,650,000	850,000	$ 5,300,000
Other	-	-	-	-	-	$ -
Total	$ 725,000	$ 1,175,000	$ 1,100,000	$ 1,750,000	$ 900,000	$ 5,650,000
Operating Cost Impact	N/Q *	N/Q *	N/Q *	N/Q *	N/Q *	$ -

* N/Q = Not Quantifiable

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Interior Finishes and Furniture Improvements

PROJECT DESCRIPTION

Justification:

These upgrades improve the physical environment for employees. Various changes throughout the years resulted in work areas and office furniture that are not adequate. These changes include changes in positions, responsibilities, technology, communication methods, increased interaction between departments, and items such as flooring that has reached the end of its useful life.

In addition, various furniture upgrades are needed to replace outdated furniture and improve ergonomics. Furniture includes, but is not limited to, the following in the workplace: furniture systems (work stations), seating (office chairs), conference tables, storage systems (file cabinets and bookcases, etc.) and office furniture (desks, credenzas, etc.).

Interior Finishes -

Interior finishes include, but are not limited to, the following in the workplace: wall coatings, ceiling tiles, carpet, and lighting. Office furnishings will also be upgraded.

City Hall: City Hall was constructed in 1994 and is approaching 30 years with no major updates to the interior spaces. Current priorities for funding require City Hall to maximize its current investment with a renovation of the interior spaces and furnishings. Renovation of the interior spaces began in 2020 and will be phased over several years as funding is available. (2027) Renovation of Attorney and Mayor's space. (2028) Renovation of restrooms on 5th and 6th floors, City Clerk, and first floor Finance areas.

Fire Stations: (2028) Replace flooring in Station #1 sleeping area and1st floor offices. (2029) Replace Floor in ladder truck Bay at Fire Station #1.

Police Station: (2029): Replace flooring in DATT room and hallways.

Furniture Upgrades -

Fire Stations: (2029) Replace office furniture at Fire Station #2 and #4. (2030) Replace office furniture at Fire Station #3. (2031) Replace office furniture at Station #5.

Discussion of operating cost impact:

Projects entail the replacement of existing furniture and flooring, there is no anticipated operating expense impact. Maintaining good working environments does improve productivity and decrease ergonomic issues and related costs.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	City Hall	1,800,000	1,500,000	-	-	-	$ 3,300,000
	Fire Stations	-	125,000	275,000	125,000	125,000	$ 650,000
	Police Station	-	-	175,000	-	-	$ 175,000
		1,800,000	1,625,000	450,000	125,000	125,000	$ 4,125,000
Total - Interior Finishes and Furniture		$ 1,800,000	$ 1,625,000	$ 450,000	$ 125,000	$ 125,000	$ 4,125,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	50,000	-	-	-	$ 50,000
Land Acquisition	-	-	-	-	-	$ -
Construction	1,800,000	1,575,000	450,000	125,000	125,000	$ 4,075,000
Other	-	-	-	-	-	$ -
Total	$ 1,800,000	$ 1,625,000	$ 450,000	$ 125,000	$ 125,000	$ 4,125,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Lighting Upgrades

PROJECT DESCRIPTION

Justification:

At City facilities and parks, many of the existing fixtures are outdated and have become maintenance intensive. In addition, these lights do not meet today's definition of being energy efficient. This CIP intends to make both improvements at one time.

Fire Stations: (2028) Upgrade interior lighting at Fire Station #1. (2029) Upgrade lighting at Fire Station #2.

Parks: (2028) Lighting upgrades for Jaycee Park. (2029) Lighting upgrades for Telulah Park. (2030) Lighting upgrades for North Island Trail.

Police Station: (2030) Upgrade interior lighting.

Wastewater: (2029) Lighting upgrades for F2-, FG-, H- and J-Buildings.

Discussion of operating cost impact:

These upgrades will reduce electrical costs. Total savings are dependent on hours of operation, quantity and type of fixtures used.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	Fire Stations	-	150,000	75,000	-	-	$ 225,000
	Parks	-	200,000	300,000	200,000	-	$ 700,000
	Police Station	-	-	-	150,000	-	$ 150,000
Facilities Capital Projects		-	350,000	375,000	350,000	-	$ 1,075,000
WW	Wastewater	-	-	75,000	-	-	$ 75,000
WW Utility Capital Projects		-	-	75,000	-	-	$ 75,000
Total - Lighting Upgrade Projects		$ -	$ 350,000	$ 450,000	$ 350,000	$ -	$ 1,150,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	25,000	-	-	-	-	$ 25,000
Land Acquisition	-	-	-	-	-	$ -
Construction	(25,000)	350,000	450,000	350,000	-	$ 1,125,000
Other	-	-	-	-	-	
Total	$ -	$ 350,000	$ 450,000	$ 350,000	$ -	$ 1,150,000
Operating Cost Impact	N/Q*	N/Q*	N/Q*	N/Q*	N/Q*	$ -

* N/Q = Not Quantifiable

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Plumbing Upgrades

PROJECT DESCRIPTION

Justification:

Parks:

City Park Fountain: (2030/2031) Design and construction related to replacing the vault and plumbing of the fountain. The vault walls leak and the plumbing system is aged. Water is seeping through the electrical conduit. Though it has been patched in the past, it is in need of replacement. Also, the current vault design is classified as a confined space. Upgrades would seek to make the vault a safer environment to access and perform work. We are hopeful that the 2027 engineering study will identify means to further defer any large scale investments and can extend the current infrastructure for a reasonable period of time.

Wastewater Plant:

J-Building: (2027) Install a new potable water line to J-Building and install a required eye wash station.

Discussion of operating cost impact:

There is no operating cost impact from this project.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	City park	-	-	-	50,000	350,000	$ 400,000
Facilities Capital Projects Func		-	-	-	50,000	350,000	$ 400,000
WW	Wastewater Plant	250,000	-	-	-	-	$ 250,000
WW Utility Capital Projects		250,000	-	-	-	-	$ 250,000
Total - Plumbing Upgrades Fund		$ 250,000	$ -	$ -	$ 50,000	$ 350,000	$ 650,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	25,000	-	-	50,000	-	$ 75,000
Land Acquisition	-	-	-	-	-	$ -
Construction	225,000	-	-	-	350,000	$ 575,000
Other	-	-	-	-	-	$ -
Total	$ 250,000	$ -	$ -	$ 50,000	$ 350,000	$ 650,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Roof Replacement

PROJECT DESCRIPTION

Justification:

Roof areas at various facilities are reaching their expected life and are in need of replacement. Blistering, membrane shrinkage, and other issues are affecting base flashings and causing leaks. Roofs require annual preventive and corrective maintenance to maximize their useful life. Each roof is inspected annually and repairs are completed as necessary. A roof audit was completed and roof replacements have been prioritized. Priorities can change and are adjusted annually if needed.

Fire Station #4: (2027) Roof replacement.

Parks: (2029) Pavilion roof replacement at Lions, Derks, Colony Oaks and Woodland Gazebo.

Water Plant: (2028) Install rubber membrane roof on Clearwell. (2029) Partial roof replacement phase 1. (2030) Partial roof replacement phase 2. (2031) Partial roof replacement phase 3.

Wastewater Plant: (2028) Partial roof replacement for B-Building. (2029) Roof replacement for H-, J-, and E-Buildings. (2031) Partial Roof Replacement for V-Building.

Discussion of operating cost impact:

Roofs are the most critical component of a facility and require ongoing repair and replacement. The average life span of a well-maintained roof can reach 25 years. The City has 113 roof areas totaling over 536,000 sq. ft. The total replacement cost is estimated at $8,062,000. Based on a 25-year replacement cost, we should expect an average of approximately $322,480 in replacement costs annually to keep our roofs up-to-date. No overall impact on operating costs is expected from roof replacements. The lack of good roofs could result in extensive damage to the interior and structure of the facilities.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	Fire Station #4	325,000	-	-	-	-	$ 325,000
	Parks	-	-	250,000	-	-	$ 250,000
	Police St. Deck	-	-	-	-	-	$ -
Facilities Capital Projects		325,000	-	250,000	-	-	$ 575,000
WW	Wastewater Plant	-	500,000	450,000	-	525,000	$ 1,475,000
WW Utility Capital Projects		-	500,000	450,000	-	525,000	$ 1,475,000
Water Utility	Water Plant	-	400,000	650,000	650,000	650,000	$ 2,350,000
Water Utility Capital Projects		-	400,000	650,000	650,000	650,000	$ 2,350,000
Total - Roof Replacement Projects		$ 325,000	$ 900,000	$ 1,350,000	$ 650,000	$ 1,175,000	$ 4,400,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	25,000	50,000	75,000	25,000	25,000	$ 200,000
Land Acquisition	-	-	-	-	-	$ -
Construction	300,000	850,000	1,275,000	625,000	1,150,000	$ 4,200,000
Other	-	-	-	-	-	$ -
Total	$ 325,000	$ 900,000	$ 1,350,000	$ 650,000	$ 1,175,000	$ 4,400,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Safety and Security Improvements

PROJECT DESCRIPTION

Justification:

Fire Stations: (2029) Fire Station #2 generator replacement.

Police Station: (2027) Install screening on parking deck lower level. (2031) Upgrade windows to safety windows.

Municipal Services Building: (2027) Security upgrades for lobby and customer service area.

Parks: (2027) Houdini Plaza safety improvements. (2029) Pierce Park fiber and camera installation. (2030) City Park fiber and camera installation. (2031) Telulah Park fiber and camera installation.

Wastewater Plant: (2027) Card access upgrades at gate. (2028) Card access upgrades. (2030) Card access upgrades

Water Plant: (2027) Emergency power system for Ridgeview Water Tower. (2028) Card access upgrades at gate.

Discussion of operating cost impact:

Though the parks security upgrades are expected to reduce the time CSO Officers take to open and close pavilions, those hours will be devoted to other police matters and no reduction of labor hours is projected. We also hope that additional security will prevent vandalism and maintenance costs.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	Fire Stations	-	-	125,000	-	-	$ 125,000
	Police Station	100,000	-	-	-	50,000	$ 150,000
	MSB	125,000	-	-	-	-	$ 125,000
	Parks	200,000	-	100,000	150,000	150,000	$ 400,000
Facilities Capital Projects		425,000		225,000	150,000	200,000	$ 1,000,000
WW	Wastewater Plant	100,000	75,000	-	75,000	-	$ 250,000
WW Utility Capital Projects		100,000	75,000	-	75,000	-	$ 250,000
Water Utility	Water Plant	100,000	100,000	-	-	-	$ 200,000
Water Utility Capital Projects		100,000	100,000	-	-	-	$ 200,000
Total - Safety & Security Upgrades		$ 625,000	$ 175,000	$ 225,000	$ 225,000	$ 200,000	$ 1,450,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	40,000	25,000	25,000	25,000	25,000	$ 140,000
Land Acquisition	-	-	-	-	-	$ -
Construction	585,000	150,000	200,000	200,000	175,000	$ 1,310,000
Other	-	-	-	-	-	$ -
Total	$ 625,000	$ 175,000	$ 225,000	$ 225,000	$ 200,000	$ 1,450,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: M-Building Upgrades

PROJECT DESCRIPTION

Justification:

The AWWTP "M-Building" was originally constructed in 1936 to serve as the center of the sludge process control.

It has since directly or indirectly been impacted by three major facility upgrades in 1961, 1975, and 1992. Most recently it was impacted as part of the 2011 Biogas Utilization Project. That project converted former solids process infrastructure to a digester gas storage and conveyance system. The M-Building remains the home for two large axial flow blend pumps, supporting electrical, and mechanical systems that were installed in the 1970's and are still used today to homogenize digested sludge from primary anaerobic digestion before being transferred to dewatering operations located in the V-Building.

Outside engineering services will be solicited to conduct a preliminary conditions assessment from which a prioritized list of repairs and upgrades that align with present-day and future treatment operation needs will be identified. A public bid construction project will then be advanced which may include but is not limited to the following:

- Replacement of solids blending and storage tank covers.
- Modifications to the mechanical mixing system within each solids storage tank.
- Modifications to piping arrangement to streamline process flow and improve maintenance accessibility.
- Replacement solids blending pumps.
- Upgraded SCADA control.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Wastewater	-	1,600,000	-	-	-	$ 1,600,000
Total - Wastewater Capital Projects Fund	$ -	$ 1,600,000	$ -	$ -	$ -	$ 1,600,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	150,000	-	-	-	$ 150,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	1,450,000	-	-	-	$ 1,450,000
Other	-	-	-	-	-	$ -
Total	$ -	$ 1,600,000	$ -	$ -	$ -	$ 1,600,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Receiving Station Upgrades

PROJECT DESCRIPTION

Justification:

In 1999, the Appleton Wastewater Treatment Plant (AWWTP) began accepting hauled waste from outside the Appleton sewer service area as part of a new Hauled Waste Program. The program intent was to use available treatment capacity to offset community treatment expenses with the acceptance of waste. The Hauled Waste Program has grown over the years generating annual revenue of approximately $50,000 per year in 1999 to nearly $2.5 million per year today.

The storage capacity of the receiving station was expanded in 2021 when one of the two redundant Diffused Air Floatation (DAF) tanks was modified and recoated to also accommodate hauled waste. That project was successful in providing much needed capacity as part of a growing Hauled Waste Program. Additional improvements implemented as part of the 2025 L-Building HVAC Upgrades Project. Upgrades included adding mechanical mixers for homogenizing the heavy, fat laden contents often associated with cheese process wastes which will otherwise stratify, exacerbate odor issues, and necessitate periodic manual tank cleaning activities. Tank covers integrated with the HVAC exhaust system now prevent odors and potentially flammable gases from accumulating within the building. An additional high strength receiving station offload line was also added to provide redundancy.

The 2027 funds will be assigned for engineering an infrastructure upgrade that will permanently expand the facility's hauled waste storage capacity by repurposing unused infrastructure and introduce steady-state flow equalization to improve operational control, enhance biogas production, and reduce the impacts of high-strength and variable loadings on downstream treatment processes. The design phase will include:

1. Site evaluation and preliminary engineering
2. Structural, mechanical, electrical, and control system design
3. Hydraulic modeling and integration with existing plant infrastructure
4. Environmental and permitting assessments
5. Cost estimating and preparation of construction bid documents

By stabilizing hauled waste inputs, the new station will enable more predictable treatment conditions and optimize anaerobic digestion performance. Increased storage and controlled dosing will also improve odor control, reduce peak load stress, and support compliance with effluent and biosolids standards. This project aligns with the utility's long-term sustainability goals by maximizing hauled waste revenue streams and renewable energy production through biogas capture and use. Funding the initial engineering phase is a critical step toward ensuring the long-term efficiency, reliability, and regulatory compliant performance of the wastewater treatment system.

Discussion of operating cost impact:

Project will improve waste treatment, provide greater hauled waste revenue generating capacity, decrease staff time associated with tank cleaning and equipment repairs, increase biogas production, and expand biogas utilization opportunities.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Wastewater		400,000	3,600,000	-	-	$ 4,000,000
Total - Wastewater Capital Projects Fund	$ -	$ 400,000	$ 3,600,000	$ -	$ -	$ 4,000,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	400,000	-	-	-	$ 400,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	3,600,000	-	-	$ 3,600,000
Other	-	-	-	-	-	$ -
Total	$ -	$ 400,000	$ 3,600,000	$ -	$ -	$ 4,000,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Direct to Responder Alert System (Witzke and Glendale)

PROJECT DESCRIPTION

Justification:

At the recommendation of the Appleton Police Department's threat assessment staff, Information Technology proposes to install a direct-to-responder emergency alert system to ensure immediate response in the event of staff duress at the Witzke and Glendale buildings. The proposed systems are the same systems installed at the Appleton Public Library and City Hall.

Discussion of operating cost impact:

The IT Department's Operations budget will increase by an estimated $7,000 per year to cover recurring annual costs.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
IT	Alert System	55,000	-	-	-	-	$ 55,000
Total - IT Capital Projects Fund		$ 55,000	$ -	$ -	$ -	$ -	$ 55,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	55,000	-	-	-	-	$ 55,000
Total	$ 55,000	$ -	$ -	$ -	$ -	$ 55,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Fall Protection for Filter Media

PROJECT DESCRIPTION

Justification:

The City of Appleton's Department of Utilities should invest in a fall protection system for the eight (8) dual media filters (sand and granular activated carbon) to ensure the safety of personnel working in elevated and potentially hazardous areas. The filters require routine maintenance, inspections, and cleaning, which can involve using raised platforms and narrow walkways. Without a dedicated fall protection system, employees are exposed to significant fall risks that could lead to serious injury, regulatory violations, or operational disruptions. Installing a compliant and purpose-built fall protection system—such as a fixed guardrail system with anchor points—demonstrates the City's commitment to employee safety as well as WI DSPS and OSHA compliance, particularly under 29 CFR 1910 Subpart D, which governs walking-working surfaces.

Beyond safety compliance, a fall protection system enhances filter maintenance task efficiency and confidence among employees. When workers feel secure and supported by proper safety infrastructure, tasks can be completed more effectively and without the delays or improvisations often caused by inadequate fall protection. The investment also helps to mitigate long-term liability and potential workers' compensation claims, ultimately protecting both employees and City resources. By proactively addressing fall hazards at the filter location, the City positions itself as a responsible and forward-thinking steward of public infrastructure and workforce well-being.

Further evaluation of confined space and fall protection considerations in 2026 necessitated a revision to the original concept design to ensure compliance with current safety standards. As a result, the budget amount was increased from the prior year to account for the anticipated cost of construction.

Discussion of operating cost impact:

The operating cost impact of a fall protection system for the City of Appleton's Department of Utilities is minimal compared to the long-term benefits it provides. Once installed, these systems generally require only periodic inspections, basic maintenance, and employee training refreshers to remain compliant and effective. These recurring costs are relatively low and can often be integrated into existing safety program budgets. By investing upfront in a durable, engineered solution, the department reduces the likelihood of costly fall-related incidents, potential WI DSPS fines, and workers' compensation claims. In this way, the fall protection system serves as both a risk mitigation tool and a cost-control measure that supports the department's ongoing commitment to safe and efficient operations.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Water	120,000	-	-	-	-	$ 120,000
Total - Water Utility Capital Projects Fund	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	120,000	-	-	-	-	$ 120,000
Other	-	-	-	-	-	$ -
Total	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Axon Officer Safety Plan

PROJECT DESCRIPTION

Justification:

The Appleton Police Department continues to implement the Axon Officer Safety Plan (OSP) for body-worn cameras (BWC), tasers, and other comprehensive services such as GEO mapping, digital evidence management, virtual reality training simulations, records management system, and Axon air.

Expanding their technology, Axon has also improved technology in video and audio of the BWC, providing upgrades in equipment to Appleton as part of the current OSP plan. Axon's support for law enforcement focuses on safety for officers and efficiencies for supervisors who can easily and quickly review BWC evidence that is critical when responding to investigations or for court documentation.

The Capital Improvements Program is a continuation of the Axon Officer Safety Plan contract for BWC, Tasers, Virtual Reality Simulation Training, and other integrated equipment and services.

Discussion of operating cost impact:
No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
Police	Equipment	111,900	111,900	-	-	-	$ 223,800
Total - Public Safety Capital Projects Fund		$ 111,900	$ 111,900	$ -	$ -	$ -	$ 223,800

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	111,900	111,900	-	-	-	$ 223,800
Total	$ 111,900	$ 111,900	$ -	$ -	$ -	$ 223,800
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Traffic Signal Detection System Modernization

PROJECT DESCRIPTION

Justification:

Traffic signal detection systems function as the eyes and ears of modern traffic signal control systems. Typically, these systems consist of a central processing unit and a series of detection-specific cameras that communicate with the signal controller at an intersection, allowing the controller to make intelligent decisions based on actual traffic conditions.

While the functional life span of an intersection is about 40 years, the functional life span of the many of a traffic signal's electronic subsystems is closer to 20 years. This results in the need to replace these subsystems one time during the overall life of the intersection.

The oldest generation of the detection systems at the City's intersections are approximately 20 years old, with some over 25 years old. These units are functionally obsolete, unreliable, and no longer supported by the manufacturer, which precludes us from getting technical support or applying any firmware updates. Additionally, spare parts are no longer available.

The requested funding, as noted below, would allow DPW to begin to replace these detection systems with reliable, up-to-date technology that incorporates the latest safety and notification technologies:

2027: 2 systems @ $27k / each
2030: 5 systems @ $29k / each
2031: 2 systems @ $30k / each

Discussion of operating cost impact:

The replacement of these systems would reduce our operational costs by increasing reliability and detection accuracy, which will result in fewer service calls.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Traffic signal detection system replacement	54,000	-	-	145,000	60,000	$ 259,000
Total - Public Works Capital Projects Fund	$ 54,000	$ -	$ -	$ 145,000	$ 60,000	$ 259,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	54,000	-	-	145,000	60,000	$ 259,000
Other	-	-	-	-	-	$ -
Total	$ 54,000	$ -	$ -	$ 145,000	$ 60,000	$ 259,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Public Safety Camera Program

PROJECT DESCRIPTION

Justification:

The City's public safety camera program, which began in 2006, has grown into an indispensable operational asset relied upon daily by staff across multiple municipal departments. Over nearly two decades, the traffic camera network has proven its value as a force multiplier, allowing fewer personnel to monitor more of the City's transportation network more effectively than would otherwise be possible. The camera system supports a broad range of critical functions, including: continuous monitoring and analysis of traffic flow on key corridors; real-time observation of and response to traffic incidents and roadway hazards; monitoring of active work zones to protect both workers and the traveling public; winter road condition assessment to inform maintenance operations and public communications; traffic crash reconstruction in support of investigations by Police and Engineering staff; and coordination with public safety personnel during emergency events. Beyond these primary uses, the system is regularly accessed by various other departments for day-to-day operational needs that have evolved organically as staff have come to rely on the network. This five-year CIP request funds the systematic, scheduled replacement of individual cameras as they reach nine years of service age. At that threshold, cameras have typically exhausted their useful life and are increasingly prone to failure, image degradation, and parts obsolescence that renders repair impractical. Proactive replacement on a rolling schedule avoids the service gaps and emergency procurement costs associated with reactive replacement after failure, and ensures continuous coverage of the network. Note that this request covers camera hardware and other related end euipment; upgrades to the associated communications network infrastructure beyond control cabinet will be addressed under a separate capital project.

2027: 18 cameras
2029: 33 cameras
2031: 40 cameras

Discussion of operating cost impact:

The replacement of these systems would reduce our operational costs by increasing reliability.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Public Safety Camera Replacement	29,700	-	106,000		114,000	$ 249,700
Total - Public Works Capital Projects Fund	$ 29,700	$ -	$ 106,000	$ -	$ 114,000	$ 249,700

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	29,700	-	106,000	-	114,000	$ 249,700
Other	-	-	-	-	-	$ -
Total	$ 29,700	$ -	$ 106,000	$ -	$ 114,000	$ 249,700
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Survey Instrument Replacements

PROJECT DESCRIPTION

Justification:

Survey Instrument Replacements - GPS/Robotic Total Station (2027, 2029, 2031) ACCT 4240

In 2027, DPW will replace its oldest robotic total station with a GPS survey system. A robotic total station determines survey positions by measuring angles and distances to a target, while the proposed GPS survey system determines positions using signals from Global Navigation Satellite System (GNSS) satellites. Both technologies are essential surveying tools and are best suited to different field applications. Replacing this aging equipment will allow DPW to take advantage of advances in GNSS technology and improve efficiency for projects where satellite-based positioning is the preferred method. This replacement includes the survey instrument, required software, and all necessary auxiliary equipment.

DPW will continue to maintain robotic total stations for for the foreseeable future for applications where they are better suited than GPS-based equipment.

Robotic total station replacements are also identified in 2029 and 2031, as the two remaining older robotic total stations near the end of their useful lives. Technology used for those replacements will be determined at a later date.

Discussion of operating cost impact:

These survey instruments allow DPW to more efficiently utilize existing staff to complete a larger volume of work without the need for additional staff.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
DPW GPS/Robotic Total Station	45,000	-	50,000	-	55,000	$ 150,000
Total - Public Works Capital Projects Fund	$ 45,000	$ -	$ 50,000	$ -	$ 55,000	$ 150,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	45,000	-	50,000	-	55,000	$ 150,000
Total	$ 45,000	$ -	$ 50,000	$ -	$ 55,000	$ 150,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Aeration Process Upgrades

PROJECT DESCRIPTION

Justification:

The treatment of wastewater by suspended growth biological treatment is known as the activated sludge process, in which microorganisms are mixed thoroughly with organic material in aeration tanks, so that microorganisms grow by using the organics as food.

Four high pressure blowers (15 psi) in Building F2 supply air to Aeration Tanks #2 and #3. Two low pressure blowers (10 psi) in Building F1 supply air to Aeration Tank #1.

Air is piped from the blowers to distribution headers located throughout the tanks. Fine bubble membrane diffusers are mounted on a grid of pipes covering the floor of each pass to provide oxygen to the microorganisms at the rate which is dictated by the Dissolved Oxygen (D.O.) concentration in the aeration tanks. D.O. probes connected to the plant control system automatically control the air flow to the aeration tank by throttling the appropriate control valve. The objective in controlling the air flow is to provide enough oxygen for proper biological degradation of the organics and ammonia in the wastewater while simultaneously minimizing energy costs for blower operation.

Outside engineering services will be solicited to conduct a conditions assessment from which a prioritized list of repairs and upgrades that align with present and future treatment operation needs will be identified. A public bid construction project will then be advanced which may include but is not limited to the following:

- Replacement of one 1960's vintage low pressure blower with a high efflciency variable speed blower to enable operational flexibility in the aeration process.
- Replacement of fine bubble diffusers with more efficient types.
- New aeration control valves and flow meters to more independently and effectively meet treatment requirements.
- Modifications to aeration tank and piping arrangement to streamline process flow and improve maintenance accessibility.
- Evaluation of operational control of aeration process based on ammonia concentration rather than D.O.

Discussion of operating cost impact:

This project has the potential to lower energy costs for blower operation by more effectively utilizing blower operational ranges to meet requirements of treatment for Biochemical Oxygen Demand (BOD) and ammonia removal.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Wastewater	-	-	2,000,000	-	-	$ 2,000,000
Total - Wastewater Capital Projects Fund	$ -	$ -	$ 2,000,000	$ -	$ -	$ 2,000,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	200,000	-	-	$ 200,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	1,800,000	-	-	$ 1,800,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ 2,000,000	$ -	$ -	$ 2,000,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Lift Station Improvements

PROJECT DESCRIPTION

Justification:

Lift stations convey sewage to interceptor sewers for gravity flow to the Appleton Wastewater Treatment Plant. Failures of lift stations pose the immediate risk of sanitary sewer backups into residential basements, businesses, and industries served in these areas. The 14 lift stations currently serving customers within the City of Appleton are a critical component of the sewerage system, and it is vital that their operational integrity be maintained at all times to prevent sanitary sewer overflows.

Water Street Lift Station: The Water Street lift station was reconstructed in the late 1990's in conjunction with the industrial property redevelopment along South Olde Oneida Street which today is the Historic Fox River Mills apartment complex. This CIP will replace the existing pumps, discharge pipes, and upgrade the electrical control system to maintain reliability after nearly 25 years of continuous use.

Glacier Ridge Lift Station: DPW is moving forward with the preliminary engineering of a gravity sewer that would extend along Broadway and south/southeast through Plamann Park to the connecting trunk sewer on Ballard Road near Hwy E/Apple Creek Road. This work involves Department of Natural Resources approval to construct a gravity pipe through designated wetland areas with either open trench or micro-tunneling. The anticipated timeline for review, approvals, and construction may not occur until 2030 based on recently revised projections. The 2030 budget for lift station work is based on the costs to construct a new brick and mortar building away from the ravine slope which would house relocated electrical power and control panels and an emergency stand-by generator. The 2030 budget allocation year is to align with the anticipated timeline for the gravity sewer option and serves as the second project alternative project if it is not approved.

Discussion of operating cost impact:

Installing new pumps with updated electrical systems will restore proper function to the station and reduce personnel service time and emergency calls that will be reallocated to other lift stations.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
Wastewater	Water St	-	250,000	-	-	-	$ 250,000
	Glacier Ridge	-	-	-	-	1,500,000	$ 1,500,000
		-	-	-	-	-	$ -
Total - Wastewater Utility Capital Projects		$ -	$ 250,000	$ -	$ -	$ 1,500,000	$ 1,750,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	37,500	-	-	375,000	$ 412,500
Land Acquisition	-	-	-	-	-	$ -
Construction	-	212,500	-	-	1,125,000	$ 1,337,500
Other	-	-	-	-	-	$ -
Total	$ -	$ 250,000	$ -	$ -	$ 1,500,000	$ 1,750,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: L-Building Chemical Processes Upgrade

PROJECT DESCRIPTION

Justification:

The Appleton Wastewater Treatment Plant (AWWTP) L-Building contains three bulk chemical storage and feed equipment systems. The first is a polymer storage, batching, and feed system that supports the Dissolved Air Flotation Thickening (DAFT) process. The second is the sodium hypochlorite bulk storage and feed system utilized in seasonal disinfection of final effluent. The third is the sodium bisulfite bulk storage and feed system which is utilized following disinfection to consume excess sodium hypochlorite prior to final effluent being released to the lower Fox River.

The DAFT polymer feed system has been used since the mid-1970's with only minor modifications completed during the last major facility upgrade in 1994 (e.g. piping changes and additional bulk storage capacity) and then again in 2016 (new pumps installed). The current DAFT polymer feed system is also being used to provide polymer to the final clarification process via a PVC diffuser that was fabricated by AWWTP staff to facilitate a multi-year phosphorus treatment demonstration. Laboratory data obtained from final effluent samples over that time have supported the effectiveness of the temporary polymer dosing installation. However, the current installation shares the DAFT polymer system batching and dosing pumps lacks adequate mixing at the present dosing point and is constructed of lower grade piping materials that are not suitable for long-term outside exposure. Additionally, the DAFT polymer dosing pumps are unable to connect to the AWWTP Supervisory Control and Data Acquisition (SCADA) system which is used for controlling, monitoring, and analyzing equipment and processes. This project will replace the 1970's vintage polymer batching system, accommodate an independent polymer dosing system for phosphorus treatment, improve phosphorus polymer delivery, and facilitate needed SCADA improvements.

The sodium bisulfite chemical used to dechlorinate final effluent after the disinfection process is stored in a 2,850-gallon Fiberglass Resin Plastic (FRP) tank that was installed in the early 1990's. The size of the tank necessitates 2,000-gallon deliveries which is less than half of the capacity of a standard semitrailer tanker. Operational flexibility is limited with only one tank of this size as inventory levels are depleted with increased chemical demand. As a result, more deliveries are required at a higher cost per unit. This project will address limited on-site sodium bisulfite storage by replacing the existing FRP tank with two larger capacity FRP tanks.

The project will also make improvements to the DAFT polymer, sodium hypochlorite, and sodium bisulfite chemical offloading stations in the form of upgraded SCADA integration, new instrumentation, access controls, and surveillance.

Discussion of operating cost impact:

Operational costs may decrease due to optimized chemical usage and a lower cost per unit of sodium bisulfite deliveries utilizing a full semi-tanker.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Wastewater	-	500,000	-	-	-	$ 500,000
Total - Wastewater Capital Projects Fund	$ -	$ 500,000	$ -	$ -	$ -	$ 500,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	50,000	-	-	-	$ 50,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	450,000	-	-	-	$ 450,000
Other	-	-	-	-	-	$ -
Total	$ -	$ 500,000	$ -	$ -	$ -	$ 500,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Primary Clarifier #1 - #4 Drive Replacement

PROJECT DESCRIPTION

Justification:

There are six primary clarifiers at the Appleton Wastewater Treatment Plant (AWWTP). Primary Clarifiers #1 and #2 were originally constructed in 1936 with Primary Clarifiers #3 and #4 later constructed as part of a 1961 expansion project. Primary Clarifiers #5 and #6 were constructed in 1992 during the last significant upgrade project at the AWWTP. The primary treatment system is designed to split wastewater flow between all six online clarifiers or any combination of clarifiers depending on treatment and maintenance needs. Each primary clarifier is 70 feet in diameter with a side water depth of 10 feet. The total volume is 1,728,000 gallons and the detention times are 2.68 and 0.75 hours at 15.5 MGD and 55 MGD, respectively. Approximately 60% or more of the total suspended solids entering the AWWTP is removed in the primary clarifiers by rotating sludge collecting mechanisms driven by electric motors connected to speed reducers. The electric motor and speed reducer are considered the "drive mechanism" and are in continuous operation.

The last major maintenance or CIP project completed on the Primary Clarifiers #1 through #4 rotating drive mechanisms was in 2001. As part of that project, all four primary clarifiers were modified to raise the bridge elevations and install new drive mechanisms. Repairs completed in 2023 addressed failures of some of the drive mechanism components including structural repairs to clarifier rake arm A-frame, scum blades, and skimmer assemblies. Inspections completed during the summer of 2023 provided support to address steel component deterioration impacted by corrosion and wear along with restoring the original concrete grout layer which has deteriorated over 60 plus years of continuous use.

The 2029 CIP will systematically replace (or rebuild) the drive units and rehabilitate the concrete grout layer on Primary Clarifiers #1 through #4. The project work will also include recoating of steel components, replacement of carbon steel scum baffles, replacement of each existing steel bridge walkway and handrails, new stainless scum troughs, and replacement of the existing scum manholes.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Wastewater	-	-	1,500,000	-	-	$ 1,500,000
Total - Wastewater Capital Projects Fund	$ -	$ -	$ 1,500,000	$ -	$ -	$ 1,500,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	100,000	-	-	$ 100,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	1,400,000	-	-	$ 1,400,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ 1,500,000	$ -	$ -	$ 1,500,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: PLC Replacement and SCADA Upgrades

PROJECT DESCRIPTION
Justification:
The Appleton Wastewater Treatment Plant (AWWTP) is operating on a Supervisory Control and Data Acquisition (SCADA) system and Programmable Logic Controllers (PLCs) that are over 20 years old. These systems are critical to treatment operation efficiency, safety, and regulatory compliance. The risk of operational failure has increased with age as a result of parts obsolescence and declining availability of support services. This project will identify and implement present-day SCADA and PLC upgrades that will most effectively address short- and long-term needs of the AWWTP.
Discussion of operating cost impact:
Upgrades have the potential of increasing staff knowledge and support across the Water and Wastewater plants. This includes operators, relief operators, maintenance staff, and instrument technicians. An annual fee for software support at 2025 pricing would be approximately $25,000 per year.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Wastewater	-	65,000	2,000,000	-	-	$ 2,065,000
Total - Wastewater Capital Projects Fund	$ -	$ 65,000	$ 2,000,000	$ -	$ -	$ 2,065,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	65,000	-	-	-	$ 65,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	-	-	2,000,000	-	-	$ 2,000,000
Total	$ -	$ 65,000	$ 2,000,000	$ -	$ -	$ 2,065,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Wash Press Improvements

PROJECT DESCRIPTION

Justification:

The Appleton Wastewater Treatment Plants (AWWTP) preliminary treatment processes remove inert waste material (e.g. rocks, gravel, wood, plastics, etc.) that are harmful to downstream plant equipment. Raw wastewater enters the building and flows through one of three mechanically cleaned bar screens where objects larger than 1/4 inch in diameter are removed. A cleaning rake removes debris from the screen and deposits the material in a wash-press which washes, compacts, and transports screenings to a dumpster.

The last major project completed in 2015 included two new bar screens with capacities of 19 million gallons per day (MGD) and 80 MGD, which share a conveyor and wash-press. The difference in the capacity of each of these bar screens is proportional to the amount of debris generated. However, operating both bar screens during a high flow event contributes to scouring of the upstream collection system which produces excursions of solids and/or waste inert debris that overwhelms the shared wash-press, resulting in a system shutdown and sometimes causing costly equipment failure.

This CIP will address the failure of this critical equipment by contracting engineering services to design modifications of this process which may include installation of an independent wash-press and conveyance system for the 80 MGD bar screen.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Wastewater	-	-	750,000	-	-	$ 750,000
Total - Wastewater Capital Projects Fund	$ -	$ -	$ 750,000	$ -	$ -	$ 750,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	750,000	-	-	$ 750,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ 750,000	$ -	$ -	$ 750,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Site Clearance & Building Decomissioning

PROJECT DESCRIPTION

Justification:

The City of Appleton Wastewater Treatment Plant advanced an offer to purchase the former Calvary Chapel property in 2026, based on a valuation reflecting rezoning of the three parcels for multi-family residential development and demolition of the existing church building on the largest parcel. This property acquisition provides strategic flexibility for future expansion, infrastructure optimization, and long-term site planning, while supporting efficient implementation of the ongoing Wastewater Treatment Facility Master Plan and the broader initiatives of the City of Appleton Comprehensive Plan. This CIP provides funding for site clearance and decommissioning or demolition of the existing infrastructure, which dates back to the 1950s and is not conducive to future land use plans.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Wastewater	350,000	-	-	-	-	$ 350,000
Total - Wastewater Capital Projects Fund	$ 350,000	$ -	$ -	$ -	$ -	$ 350,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	20,000	-	-	-	-	$ 20,000
Land Acquisition	-	-	-	-	-	$ -
Construction	330,000	-	-	-	-	$ 330,000
Other	-	-	-	-	-	$ -
Total	$ 350,000	$ -	$ -	$ -	$ -	$ 350,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Lift Station Safety & Resiliance Improvements

PROJECT DESCRIPTION

Justification:

Lift stations convey sewage to interceptor sewers for gravity flow to the Appleton Wastewater Treatment Plant. Failures of lift stations pose the immediate risk of sanitary sewer backups into residential basements, businesses, and industries served in these areas. The 14 lift stations currently serving customers within the City of Appleton are a critical component of the sewerage system, and it is vital that their operational integrity be maintained at all times to prevent sanitary sewer overflows

The twelve lift stations identified for this project each have an exterior wet-well structure with an access hatch that must be opened for routine inspection, pump pulling, float and level-sensor service, and wet-well cleaning. When the hatch is open, the resulting opening exposes staff to a fall into a deep, permit-required confined space containing wastewater. The same twelve stations lack permanent bypass-pumping connections, leaving operations staff without a rapid, code-compliant way to maintain flow when a station is taken out of service for maintenance or fails unexpectedly.

The project will deliver, at each of the twelve sites, an engineered fall-protection system at the wet-well access opening and permanent quick-connect bypass-pumping connections sized and fitted for the City's portable bypass pumps. These improvements support worker safety, ensure regulatory and environmental compliance, decrease risk of sanitary sewer overflow (SSO), and improve operational reliability and resilience.

Discussion of operating cost impact:

The improvements add little recurring operating cost — periodic inspection of the fall-protection equipment and the bypass connections within existing preventive-maintenance routines. The project is expected to be net-favorable to operations by reducing emergency overtime and call-out time during station outages and by lowering the risk of SSO cleanup, reporting, and enforcement costs.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Wastewater	60,000	150,000	100,000	-	-	$ 310,000
Total - Wastewater Capital Projects Fund	$ 60,000	$ 150,000	$ 100,000	$ -	$ -	$ 310,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	60,000	-	-	-	-	$ 60,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	150,000	100,000	-	-	$ 250,000
Other	-	-	-	-	-	$ -
Total	$ 60,000	$ 150,000	$ 100,000	$ -	$ -	$ 310,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Digester Gas Compressor System Improvements

PROJECT DESCRIPTION

Justification:

The AWWTP anaerobic digesters produce biogas that is captured and compressed by two sliding-vane compressors and reinjected back into the digesters for mixing. The compressors and their lubrication systems, were specified in the design of the 1992 plant upgrade, while the accompanying glycol-cooling systems were installed as part of the 2017 WW Improvements project, and remain in continuous service. The existing belt-driven force-feed lubricators can no longer be reliably regulated to the manufacturer's oil-feed specification, and the thermostatic glycol mixing valves cannot hold coolant temperature across the plant's seasonal ambient range without continuous manual attention.

This project provides for the replacement of the existing lubrication system with equipment that provides precise and consistent oil feed, control integration to plant SCADA system, increased reliability, and ease of maintenance.
The glycol-cooling system improvements includes installation of additional control valves and control integration to the plant SCADA system to create an automatic temperature-control loop that continuously maintains the optimal coolant temperature across the full ambient range.

Discussion of operating cost impact:

The lubrication and cooling system improvements are expected to reduce the ongoing operating cost of the biogas compressors, primarily by lowering consumable use, unplanned maintenance, and operator labor rather than through any single large line-item saving. These savings are partially offset by minor new electrical loads and the preventive maintenance associated with the new equipment, but the expected net impact on operating cost is a reduction.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Wastewater	200,000	-	-	-	-	$ 200,000
Total - Wastewater Capital Projects Fund	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	200,000	-	-	-	-	$ 200,000
Other	-	-	-	-	-	$ -
Total	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: MCC/Drive Replacement UV Pump

PROJECT DESCRIPTION

Justification:

The Appleton Water Treatment Facility (AWTF) utilizes ultraviolet (UV) light processes to effectively inactivate microorganisms that are sometimes found in source water. There are five UV feed pumps that can be called upon to provide water to the UV system. Each pump is 200 horsepower and equipped with a variable frequency drive (VFD).

The AWTF utilizes six High Lift Service Pumps (HLSPs) to convey water from out of the water plant and into the City's water distribution system. Each pump is 350 horsepower and equipped with a VFD. These critical assets are needed to maintain water pressure and flow to City residents, industry, and wholesale customers.

VFDs provide the ability to effectively and efficiently ramp up and down pump speed based on demand needs within the UV and distribution systems. The anticipated life expectancy of VFDs is dependent on a variety of factors including the equipment size and voltage, amount of run time, operating environments (dry and clean versus damp and dusty), level of preventative maintenance, and the quality of installation. Similar sized VFDs at the AWTF have been operating up to 20 years without failure. However, 20 years is approaching the top end of medium voltage VFD equipment like that of the UV feed and HLSPs.

The VFDs planned for replacement were installed in 2001 during construction of the plant. The VFD associated with one of the UV supply pumps failed in 2024 and required replacement. Due to manufacturing lead times of approximately 20 weeks, these critical pieces of equipment can not be quickly replaced. Although there remains redundancy to maintain uninterrupted treatment operation, staff desire to advance the replacement work in 2026 and 2027 in order to replace the remaining 2001 vintage VFDs in the UV and HLSP systems.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Water	150,000	-	-	-	-	$ 150,000
Total - Water Utility Capital Projects Fund	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	150,000	-	-	-	-	$ 150,000
Total	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Radio System Replacement

PROJECT DESCRIPTION

Justification:

The current unlicensed radio system has exhibited reliability issues. These issues include signal interference, limited range, and inconsistent communication quality, which compromise the effectiveness of external water infrastructure. Unlicensed radio systems are more susceptible to interference from other devices operating in the same frequency bands. This not only affects performance but also poses regulatory compliance challenges, potentially leading to service disruptions. Modern licensed radio systems offer enhanced features such as improved signal clarity, extended range, robust security protocols, and better integration with other communication technologies. A comprehensive assessment of the current unlicensed radio system and professional recommendation for a suitable replacement would be the first step to replacement of the system. Key findings and recommendations from the study would shape the project in a subsequent year. The actual project is expected to take 10 to 12 months from approval to completion.

Replacing the Cellnet Technology unlicensed radio system with a modern, licensed solution is a vital investment in the Water Plant infrastructure. By adopting a licensed radio system, the City will ensure reliable, interference-free communication essential for the efficient operation of municipal water services. This upgrade represents a proactive step towards enhancing departmental communication capabilities, ensuring public safety, and supporting future technological advancements.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Water	-	50,000	150,000	-	-	$ 200,000
Total - Water Capital Projects Fund	$ -	$ 50,000	$ 150,000	$ -	$ -	$ 200,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	50,000	-	-	-	$ 50,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	150,000	-	-	$ 150,000
Other	-	-	-	-	-	$ -
Total	$ -	$ 50,000	$ 150,000	$ -	$ -	$ 200,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Lake Station Valve and Pump Replacement

PROJECT DESCRIPTION

Justification:

The Appleton Lake Station Water Intake Facility was constructed in 1968 with space for six low-lift raw water pumps, though only four pumps (P1–P4) were installed as part of the original construction. Subsequent upgrades modified and/or added pumping equipment to expand redundancy and increase capacity. Today, the station operates five pumps with capacity ratings ranging from 6.8 MGD to 10.2 MGD.

A 2024 failure of one of the 10 MGD, 1960s-vintage, shaft-driven pumps prompted inspections by two independent contractors specializing in large water pump rebuilds. Both contractors recommended replacement rather than rebuild, citing high rebuild costs and the inability to guarantee post-rebuild performance or efficiency.

Additional deficiencies have since been identified: the existing 36-inch discharge header butterfly valve leaks and cannot be repaired; the 8-inch surge anticipator valve is dysfunctional and requires replacement; and the suction and discharge isolation valves, along with the discharge check valves, for Pumps P2, P3, and P4 are also in need of replacement.

This project will replace all three remaining 1960s vintage low-lift pumps (one 6.8 MGD and two 10.2 MGD units) along with their associated check valves and isolation valves. The project will also replace the 36-inch raw water line butterfly valve and the surge anticipator valve, and will upgrade pervious surface (e.g., turf) areas on the south side of the Lake Intake Facility building which currently impedes mobilization of portable pumps when the ground is not yet frozen.

Engineering design began in the Spring of 2026, with plans and specifications targeted for completion by year-end. However, volatile equipment costs driven by increased foreign tariffs and the Middle East conflict required rebudgeting for construction and postponing the public bidding phase to early 2027. The 2027 construction budget includes an additional $587,800 over the original 2026 estimate, for a total project construction budget of $2,000,000.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Water	2,000,000	-	-	-	-	$ 2,000,000
Total - Water Utility Capital Projects Fund	$ 2,000,000	$ -	$ -	$ -	$ -	$ 2,000,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	2,000,000	-	-	-	-	$ 2,000,000
Other	-	-	-	-	-	$ -
Total	$ 2,000,000	$ -	$ -	$ -	$ -	$ 2,000,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: 2027 WW B-Bldg Hoist Replacement

PROJECT DESCRIPTION

Justification:

The existing hoist in the B Building at the Appleton Wastewater Treatment Plant is 51 years old and has reached the end of its serviceable life. The unit requires repairs that can no longer be completed because replacement parts are obsolete and unavailable. Continued operation of this hoist poses reliability and safety concerns for staff and equipment.

This project will replace the aging unit with a new explosion-proof hoist that meets current codes and accommodates the operational environment of the B Building. Work includes developing equipment specifications, removing the outdated hoist, and installing and commissioning the new unit.

Replacing the hoist will restore safe and reliable lifting operations essential to plant maintenance activities. The new hoist will be fully operational, code-compliant, and is expected to provide a service life of approximately 50 years. This improvement supports worker safety, operational continuity, and long-term asset management.

Discussion of operating cost impact:

No impact to the operating budget.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Wastewater	60,000	-	-	-	-	$ 60,000
Total - Wastewater Capital Projects Fund	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	60,000	-	-	-	-	$ 60,000
Other	-	-	-	-	-	$ -
Total	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Water Pre-treatment Diffuser Pipe Replacement

PROJECT DESCRIPTION

Justification:

2026 CIP project funds have been allocated for the replacement of aging air diffuser piping in the pretreatment basin at the Appleton Water Treatment Facility. The existing piping system, which plays an important role in mixing and maintaining uniform flow conditions in the basin, has significantly deteriorated due to prolonged exposure to water, air, and treatment chemicals.

Maintaining effective mixing in the pretreatment basin is essential for ensuring uniform powdered activated carbon contact time throughout the basin which improves water quality and minimizes the risk of sediment buildup and odor formation. Replacing the diffuser system will restore operational reliability, reduce unplanned downtime, and extend the lifespan of the basin infrastructure. This investment supports regulatory compliance, process optimization, and the continued delivery of high-quality drinking water to our customers.

Inspection of the pretreatment basin during 2026 preventive maintenance activities revealed over 100 linear feet of expansion joint sealant caulk exhibiting notable deterioration. Rather than scheduling separate, independent shutdowns of the pretreatment basin to replace the diffuser pipe and then replace the expansion joint sealant, staff determined it is more efficient to combine both efforts into a single shutdown planned for 2027. The same scope of work would be completed in 2028 on the other pretreatment basin (only one basin can be offline at a time). The 2027 and 2028 costs have been increased by $25,000 from 2026 to accommodate repairs to deteriorated expansion joint.

Discussion of operating cost impact:

Restoring optimal mixing capabilities and contact time with pretreatment chemicals will improve overall treatment efficiency.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Water	175,000	175,000	-	-	-	$ 350,000
Total - Water Utility Capital Projects Fund	$ 175,000	$ 175,000	$ -	$ -	$ -	$ 350,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	26,250	26,250	-	-	-	$ 52,500
Land Acquisition	-	-	-	-	-	$ -
Construction	148,750	148,750	-	-	-	$ 297,500
Other	-	-	-	-	-	$ -
Total	$ 175,000	$ 175,000	$ -	$ -	$ -	$ 350,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Ultrafiltration Process Disconnection & Removal

PROJECT DESCRIPTION

Justification:

The AWTF ultrafiltration process was housed in the facility's Membrane Room. Water was drawn from the membrane feed wetwell by the ultrafiltration (UF) feed pumps and passed through the UF membrane modules, with dedicated membrane feed, permeate, backwash, and waste piping serving the process.
Under the Regulatory Upgrade and Process Improvement Project (RUPIP) which was completed in 2016, UV disinfection reactors were installed in the Lower Membrane Room and placed in service in 2016, at which point the ultrafiltration membranes were removed from service. A portion of the membrane equipment was demolished during that project; however, significant ultrafiltration process piping, valves, and appurtenances remain connected to the active treatment train and continue to occupy the Upper and Lower Membrane Room. This abandoned process have now been out of service for approximately a decade.

This project provides for the engineering and construction necessary to disconnect the out-of-service ultrafiltration (membrane) process from the Appleton Water Treatment Facility (AWTF) treatment train and remove the abandoned equipment/piping to fully disconnect and remove the abandoned ultrafiltration piping/equipment, eliminating obsolete dead-leg connections from the potable treatment train and recovering the associated floor space.

Discussion of operating cost impact:

No impact to the operating budget.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Water	75,000	500,000	-	-	-	$ 575,000
Total - Water Utility Capital Projects Fund	$ 75,000	$ 500,000	$ -	$ -	$ -	$ 575,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	75,000	-	-	-	-	$ 75,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	500,000	-	-	-	$ 500,000
Other	-	-	-	-	-	$ -
Total	$ 75,000	$ 500,000	$ -	$ -	$ -	$ 575,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Water SCADA/PLC Replacement

PROJECT DESCRIPTION

Justification:

The Appleton Water Treatment Facility (AWTF) is operating on a Supervisory Control and Data Acquisition (SCADA) system and Programmable Logic Controllers (PLCs) that are now over 20 years old. Given the age, a consultant was hired in 2024 to complete a conditions assessment with the goal of providing a deliverable that could be used as a planning document. The report included the assessment of all aspects of the existing SCADA system, including HMI application, communications network, control panels and PLC hardware/software. The identified components were evaluated in terms of age, condition, and future expansion capabilities. Alternatives were reviewed to standardize equipment and programs while modernizing the system.

Although well-built and in good working condition, the present-day SCADA application is outdated and requires updating or replacing to provide the plant with full functionality of a modern SCADA offering. A large portion of the AWTF PLC and OIT hardware has reached the discontinued status and requires replacement. Older non-proprietary communication protocols used extensively across the facility are now obsolete and are recommended to be upgraded to Ethernet/IP.

The consultant recommended two alternatives for consideration as part of a future CIP that will implement necessary upgrades which will most effectively address long-term needs of the AWTF. The project will also critically evaluate leveraging opportunities for SCADA standardization within the Utilities Department which will help ensure reliability, interoperability, and ease of maintenance.

Discussion of operating cost impact:

No operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Water	-	-	2,000,000	-	-	$ 2,000,000
Total - Water Utility Capital Projects Fund	$ -	$ -	$ 2,000,000	$ -	$ -	$ 2,000,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	200,000	-	-	$ 200,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	-	-	1,800,000	-	-	$ 1,800,000
Total	$ -	$ -	$ 2,000,000	$ -	$ -	$ 2,000,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Records Management System

PROJECT DESCRIPTION

Justification:

In 2018, the Appleton Fire Department implemented a suite of software applications to meet operational needs, as no single comprehensive records management solution was available at that time. These applications support critical functions including personnel scheduling, fire and emergency medical services incident reporting, and the tracking of fire inspections and training activities. Additionally, the department's current incident reporting system integrates directly with the county's dispatch software, providing streamlined data transfer and improved reporting efficiency.

While the department's existing software platforms continue to meet current operational needs, they are approaching the end of their anticipated life cycle. As technology evolves, it is expected that system updates, hardware compatibility issues, and future integration requirements may limit the effectiveness of the current software. Therefore, this CIP request is submitted as a placeholder to ensure the department is positioned to replace its fire records management system within the next five years if warranted.

This project will encompass the procurement and implementation of a modern fire records management system, including associated hardware and software components. Costs covered under this request include:
- Acquisition of updated records management software
- Replacement or upgrade of mobile tablets and related hardware necessary to support new mobile client versions
- Implementation, configuration, and potential data migration expenses.

Discussion of operating cost impact:

As is typical with most software products, the City could expect to continue to pay an ongoing maintenance fee. However, this would not be a new operating cost impact as this is an existing expense.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Equipment	-	-	-	-	100,000	$ 100,000
Total - Public Safety Capital Projects Fund	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	-	-	-	-	100,000	$ 100,000
Total	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ 35,000	$ 35,000

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Self-Contained Breathing Apparatus and Spare Bottles

PROJECT DESCRIPTION

Justification:

The Appleton Fire Department has established a 10-year replacement cycle for the inventory of Self-Contained Breathing Apparatus (SCBAs). Since the current inventory of SCBAs was purchased in 2013, they would have been due for replacement in 2023. However, there is revision of the standards related to this type of equipment, so the replacement of this equipment is being delayed until 2027. The department has approximately 65 SCBA units currently in service at a replacement cost of $13,000 per unit. In addition, 35 spare facepieces at a cost of $600 each are needed along with nine charging stations at a cost of $1,200 each, and 38 spare battery packs at $600 each. There is also a need for four Rapid Intervention Team (RIT) packs for $8,450 each.

In conjunction with purchasing SCBAs, the department will also need to update the air compressors used to put air into these units. The fire department maintains three air compressors at Fire Stations 1, 3, and 6. The three air compressor units have an anticipated cost of $65,000 each. The total project cost expected in 2027 is $1,128,400.

Discussion of operating cost impact:

This equipment will replace existing equipment, therefore, there is no expected operating cost impact.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
Fire	Equipment	1,128,400	-	-	-	-	$ 1,128,400
Total - Public Safety Capital Projects Fund		$ 1,128,400	$ -	$ -	$ -	$ -	$ 1,128,400

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	1,128,400	-	-	-	-	$ 1,128,400
Total	$ 1,128,400	$ -	$ -	$ -	$ -	$ 1,128,400
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Valley Transit Equipment

PROJECT DESCRIPTION

Justification:

Valley Transit intends to use funds to purchase a replacement forklift, a replacement trailer and a new utility vehicle. Valley Transit's capital purchases are reimbursed by the Federal Transit Administration through Section 5339 grant funding at 80% of the expense.

Valley Transit currently owns a forklift purchased in 1994 that has gone beyond its useful life and is in need of replacement. Estimated replacement cost is $50,000 ($40,000 federal grant funds plus $10,000 from the depreciation account).

Valley Transit currently owns a utility trailer purchased prior to 1981 that is well beyond its useful life. A replacement trailer is estimated to cost $20,000 ($16,000 federal grant funds plus $4,000 from the depreciation account).

Valley Transit intends to use funds to purchase a new utility vehicle for the maintenance shop. The vehicles cost will be $150,000 ($120,000 federal grant funds plus $30,000 from the depreciation account).

FTA Formula 5339 - New projects	Federal Share	Local Share	Total project
Forklift replacement	$40,000	$10,000	$50,000
Bobcat - new utility vehicle	$120,000	$30,000	$150,000
Trailer	$16,000	$4,000	$20,000
Total	$176,000	$44,000	$220,000

Discussion of operating cost impact:

On-going operating costs would consist of normal equipment maintenance costs associated with maintaining the equipment listed.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Valley Transit	220,000	-	-	-	-	$ 220,000
Total - Valley Transit Capital Project	$ 220,000	$ -	$ -	$ -	$ -	$ 220,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	220,000	-	-	-	-	$ 220,000
Total	$ 220,000	$ -	$ -	$ -	$ -	$ 220,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Valley Transit Vehicles

PROJECT DESCRIPTION

Justification:

Valley Transit intends to use funds to purchase three replacement vehicles and one new maintenance truck. Valley Transit's capital purchases are reimbursed by the Federal Transit Administration through Section 5339 grant funding at 80% of the expense.

Valley Transit is replacing support vehicles purchased in 2012 and earlier that are beyond their useful life and fully depreciated.

The total cost of the three staff vehicles is estimated to be $150,000. The total cost of one maintenance truck is estimated to be $75,000. Valley Transit will use Federal Transit (a combination of $180,000 Section 5339 funds and $45,000 from the depreciation account) to pay for the vehicles.

FTA Formula 5339:	Federal Share	Local Share	Total Project
(3) Replacement Staff Vehicles	$ 120,000	$ 30,000	$ 150,000
(1) Maintenance Truck	60,000	15,000	75,000
TOTAL:	$ 180,000	$ 45,000	$ 225,000

Discussion of operating cost impact:

On-going operating costs would consist of normal vehicle maintenance costs associated with maintaining the vehicles.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
Valley Transit	225,000	-	-	-	-	$ 225,000
Total - Valley Transit Capital Project	$ 225,000	$ -	$ -	$ -	$ -	$ 225,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	225,000	-	-	-	-	$ 225,000
Total	$ 225,000	$ -	$ -	$ -	$ -	$ 225,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: APD Squad Car Technology Upgrade

PROJECT DESCRIPTION
Justification:
This project replaces the last remaining 31 aging tablet computers in Appleton Polie Department squad cars with Panasonic Toughbooks and equips the final 13 additional squad vehicles with Cradlepoint cellular routers and anntennas. The project provides a consistent, reliable mobile technology platform across the Police Department's entire squad fleet, giving officers depedable access to the applications, information, and communications they need while working in the field.
Discussion of operating cost impact:

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
	250,000	-	-	-	-	$ 250,000
Total - IT Capital Projects Fund	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	-	-	-	-	$ -
Other	250,000	-	-	-	-	$ 250,000
Total	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
Operating Cost Impact	$ 6,000	$ -	$ -	$ -	$ -	$ 6,000

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Veterans Memorial Park - Master Plan

PROJECT DESCRIPTION

Justification:

The last master plan for Veterans Memorial Park was developed in 2015. Significant changes have been made to the park since the last plan was completed. Changes include two stormwater ponds, naturalization of the stormwater channel through the park, construction of the Miracle League Field, a new restroom facility to service the west end of the ball diamond complex, and additional playground equipment near the Miracle League Field. Trail connections have been added at McDonald Street, Scheig Center, and the Ice Center. Another major change in the park was the termination of the agreement between the City of Appleton and the Gardens of the Fox Cities. With the termination of this agreement, the 35 acres on the west end of the park, the Scheig Center, and surrounding gardens became the sole responsibility of the Parks and Recreation Department. In 2025, the Comprehensive Outdoor Recreation Plan (CORP) was completed and adopted by Council.

The 2015 master plan and 2025 CORP included the following recommendations:

2028 - Design for replacement of Jones building, dugouts, walkways, and site lighting.
2029 - Construction for replacement of Jones building, dugouts, walkways, and site lighting
2030 - Design for Memorial Park improvements - Parking lot, pavilion and splash pad.
2031 - Construction for Memorial Park improvements - Parking lot, pavilion and splash pad.

The original pavilion is in a location that once planned for access from the south side of the park. The location of the pavilion and parking lot poorly serves the current universal playground and fields.

Discussion of operating cost impact:

Any impacts to the operating costs of the park will be addressed when the specific projects identified in the master plan are included in the Department's Five-Year Capital Improvement Program.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFMD	Design	-	125,000	-	125,000	-	$ 250,000
	Construction	-	-	1,300,000	-	2,500,000	$ 3,800,000
Total - Facilities Capital Projects Fund		$ -	$ 125,000	$ 1,300,000	$ 125,000	$ 2,500,000	$ 4,050,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	125,000	-	$ 125,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	125,000	1,300,000	-	2,500,000	$ 3,925,000
Other	-	-	-	-	-	$ -
Total	$ -	$ 125,000	$ 1,300,000	$ 125,000	$ 2,500,000	$ 4,050,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Park ADA Improvements

PROJECT DESCRIPTION

Justification:

The objective of this request is to assess and repair present degrees of adequacy and future accessibility needs for persons with disabilities who may use our public recreation facilities, and to develop a transition plan to remedy any non-compliance areas. Recreation facilities include facilities such as pavilions, trails, playgrounds, parking lots, aquatics, ball fields, the golf course, the Scheig Center, and shoreline access.

An ADA assessment update of recreational facilities was completed in 2021. This CIP addresses any deficiencies found in the ADA assessment. Each CIP request will focus on reconstruction of sidewalks and hardscapes, playgrounds, access to site amenities, and ensuring the restrooms and pavilions meet all ADA requirements. The exact locations were defined in the 2021 ADA assessment.

Discussion of operating cost impact:

Since these improvements are changes to existing facilities, there are no operating cost impacts.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	ADA Improvements	200,000	50,000	50,000	50,000	50,000	$ 400,000
Total - Facilities Capital Projects		$ 200,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 400,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	200,000	50,000	50,000	50,000	50,000	$ 400,000
Other	-	-	-	-	-	$ -
Total	$ 200,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 400,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Park Development

PROJECT DESCRIPTION

Justification:

This funding request includes the development of park properties.

Arbutus Park:
Design Services - (2027) Design services for park improvements as identified in the Comprehensive Outdoor and Recreation Plan. (2028) Improvement construction.

Conservancy Park:
Design and Planning Services - (2031) Design for conservancy park improvements. (2032) Park improvements.

Lundgaard Park:
Design Services- (2031) Design for Lundgaard Park Development Project Phase 3.

Peabody Park:
Design and Planning Services - (2029) This project is to re-develop the shoreline area of Peabody Park. A site condition study and design to 30% was completed in 2019. Currently there is a seawall that is failing along with limited access to the river. This project will include repairing and/or replacing the seawall, installing a new Riverwalk trail, LED lighting, adding several shoreline amenities, improved AD A access, and parking. (2030) Construction for above.

Telulah Park:
(2028) Construction of an overhead cover to protect the train. Includes walkways to the train and lighting.

Discussion of operating cost impact:

The Department will incur additional operational costs when these parks are developed due to increased turf, playground equipment, walkways, lighting, landscaping, picnic areas and general park property.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	Arbutus Park	25,000	150,000	-	-	-	$ 175,000
	Conservancy Park	-	-	-	-	50,000	$ 50,000
	Lundgaard Park	-	-	-	-	150,000	$ 150,000
	Peabody Park	-	-	200,000	2,500,000	-	$ 2,700,000
	Telulah Park	-	275,000	-	-	-	$ 275,000
Total - Facilities Capital Projects		$ 25,000	$ 425,000	$ 200,000	$ 2,500,000	$ 200,000	$ 3,350,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	25,000	25,000	200,000	-	200,000	$ 450,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	400,000	-	2,500,000	-	$ 2,900,000
Other	-	-	-	-	-	$ -
Total	$ 25,000	$ 425,000	$ 200,000	$ 2,500,000	$ 200,000	$ 3,350,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Pavilion and Recreational Facilities

PROJECT DESCRIPTION

Justification:

The Parks and Recreation Department currently maintains 22 restroom buildings or restroom/pavilion buildings. In-house staff and consultants routinely perform condition assessments on these buildings and specific systems. In addition, the department also completes master plans for each park, which determine current and future needs. These requests are based on the outputs of park planning (CORP) and condition assessments which include renovating, replacing, or building new pavilions or other park amenities.

Summit Park:
New Pavilion - (2031) Design for new pavilion. (2032) Construction for new pavilion

Various Parks:
Pavilion Renovation - (2030) Renovate and upgrade Peabody, Linwood, and Lions pavilions. (2031) Renovate and upgrade Alicia, Green Meadows, and Kiwanis pavilions

Veterans Memorial Park:
Archery Range Renovation - (2028) This project is to renovate the archery range at Veterans Memorial Park.

Discussion of operating cost impact:

Renovations to existing amenities are not expected to have any impact on operating cost. The operating cost for Summit Pavilion will be quantified once design is complete.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	Summit Park	-	-	-	-	80,000	$ 80,000
	Various Parks	-	-	-	400,000	400,000	$ 800,000
	VMP	-	375,000	-	-	-	$ 375,000
Total - Facilities Capital Projects		$ -	$ 375,000	$ -	$ 400,000	$ 480,000	$ 1,255,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	25,000	-	25,000	100,000	$ 150,000
Land Acquisition	-	-	-	-	-	$ -
Construction	-	350,000	-	375,000	380,000	$ 1,105,000
Other	-	-	-	-	-	$ -
Total	$ -	$ 375,000	$ -	$ 400,000	$ 480,000	$ 1,255,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Playground Areas

PROJECT DESCRIPTION

Justification:

The Parks and Recreation Department currently maintains 30 playground areas throughout the City's park system. The playground areas in each park generally include a modular play structure and independent play apparatus such as swing sets, climbers, benches, safety surfacing, shade amenities and access. Several playground areas include multiple modular play structures to address different age groups. The current value of the playground areas is estimated at $4 million. Regular upgrades to the playgrounds over the past 15 years have included replacement of outdated and/or unsafe playground equipment, the addition of age-appropriate playground equipment, improved safety surfacing and accessibility.

This funding request would continue to replace outdated or unsafe playground equipment as needed and improve accessibility to playgrounds through the addition of walkways and upgrades to equipment to meet Consumer Product Safety Commission guidelines and the Americans with Disabilities Act (ADA) requirements.

City Park: Upgrade Playground - (2028) Replace sufacing and new playground equipment.

Jaycee Park: Upgrade Playground - (2029) New playground equipment.

Peabody Park: Upgrade Playground - (2031) New playground equipment.

Schaefer Park: Upgrade Playground - (2027) New playground equipment.

Telulah Park: Upgrade Playground - (2030) Replace sufacing and new playground equipment.

Discussion of operating cost impact:

The replacement and/or upgrade of playground equipment is not expected to have any measurable impact on operating costs. Additional pour-in-place resilient rubberized safety surfacing will require additional supplies and services funding, but will decrease staff maintenance requirements to maintain the current wood mulch surfacing.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	City Park	-	400,000	-	-	-	$ 400,000
	Jaycee Park	-	-	200,000	-	-	$ 200,000
	Peabody Park	-	-	-	-	200,000	$ 200,000
	Schaefer Park	175,000	-	-	-	-	$ 175,000
	Telulah Park	-	-	-	600,000	-	$ 600,000
Total - Facilities Capital Projects		$ 175,000	$ 400,000	$ 200,000	$ 600,000	$ 200,000	$ 1,575,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	25,000	-	-	25,000	-	$ 50,000
Land Acquisition	-	-	-	-	-	$ -
Construction	150,000	400,000	200,000	575,000	200,000	$ 1,525,000
Other	-	-	-	-	-	$ -
Total	$ 175,000	$ 400,000	$ 200,000	$ 600,000	$ 200,000	$ 1,575,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Reid Golf Course

PROJECT DESCRIPTION

Justification:

A master plan was developed for Reid Golf Course in 2024. The master plan was initiated to address the following concerns: bunker design and aging infrastructure, playing surface modifications, tee pad square footage, Ash Tree removal, cart path additions and locations and safety issues on course (driving range). This master plan was developed as an extension of major course work which was completed in 2013 to accommodate Stormwater Ponds. Updates to the restrooms, flooring, paint scheme and overall appearance of the clubhouse has been completed over the past few years. This budget includes funding requests to address the following course and clubhouse improvements:

2027 - HVAC upgrades for clubhouse
2029 - Pave cart paths
2030 - Design for course upgrades
2031 - Construction for course upgrades

Discussion of operating cost impact:

The improvements would not have a significant impact on operational costs. Paving cart paths will help decrease maintenance costs after rain events.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE	2027	2028	2029	2030	2031	Total
REID						
HVAC Upgrades	475,000	-	-	-	-	$ 475,000
Cart Paths	-	-	100,000	-	-	$ 100,000
Course Improvements	-	-	-	40,000	1,000,000	$ 1,040,000
Total - Reid Municipal Golf Course	$ 475,000	$ -	$ 100,000	$ 40,000	$ 1,000,000	$ 1,615,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	40,000	-	-	40,000	-	$ 80,000
Construction	435,000	-	100,000	-	1,000,000	$ 1,535,000
Other	-	-	-	-	-	$ -
Total	$ 475,000	$ -	$ 100,000	$ 40,000	$ 1,000,000	$ 1,615,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Sport Courts

PROJECT DESCRIPTION

Justification:

In 2019, the Comprehensive Outdoor Recreation Plan (CORP) was adopted by Council. Included in the CORP was a Citywide assessment of all sport courts. The courts included in the assessment were basketball, tennis, and pickleball courts. The study included a Citywide needs analysis along with a condition assessment for existing courts and the study identified several areas of need which is the basis of this request. The CORP identified a plan to address the addition, renovation, and removal of sport courts throughout the entire City of Appleton. The plan established "service areas" throughout the City and identified additional sport courts, renovations and removals to provide recreational opportunities.

Einstein Park:
New Courts - (2031) Design, permitting, and other approvals for new basketball and pickleball courts.

Hoover Park:
New Courts - (2030) Design, permitting, and other approvals for new basketball and pickleball courts. (2031) Construction of new courts.

Jaycee Park:
New Courts - (2027) Construction of new courts.

Summit Park:
New Courts - (2028) Design, permitting, and other approvals for new basketball and pickleball courts. (2029) Construction of new courts.

Discussion of operating cost impact:

Repairs and/or renovations of existing facilities are not expected to have any measurable impact on operating costs, but new pickleball courts will require some additional supplies and services for maintenance.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFMD	Einstein Park	-	-	-	-	45,000	$ 45,000
	Hoover Park	-	-	45,000	375,000	-	$ 420,000
	Jaycee Park	350,000	-	-	-	-	$ 350,000
	Summit Park	-	45,000	375,000	-	-	$ 420,000
Total - Facilities Capital Projects		$ 350,000	$ 45,000	$ 420,000	$ 375,000	$ 45,000	$ 1,235,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	45,000	45,000	-	45,000	$ 135,000
Land Acquisition	-	-	-	-	-	$ -
Construction	350,000	-	375,000	375,000	-	$ 1,100,000
Other	-	-	-	-	-	$ -
Total	$ 350,000	$ 45,000	$ 420,000	$ 375,000	$ 45,000	$ 1,235,000
Operating Cost Impact	* N/Q	* N/Q	* N/Q	* N/Q	* N/Q	$ -

* N/Q = Not quantifiable

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION	
Project Title:	Statue and Monument Restoration

PROJECT DESCRIPTION

Justification:

The City of Appleton owns several statues and monuments throughout the City. In 2014, the Parks and Recreation Department collaborated with a non-profit group interested in preserving and enhancing public art. Since 2014, the group has provided an inventory and general condition assessment of the various statues and monuments. This capital improvement plan seeks to preserve and extend the life of the statues and monuments. The monuments in need of attention include, but are not limited to, the following:

Spanish American War Memorial (Pierce Park)
Gettysburg Address Monument (Pierce Park)
Native American Commemoration Memorial (Pierce Park)
Fox River Oracle - Hadzi (Oneida Street)
River War Memorial (Scheig Center and Memorial Park Gardens)
Houdini Walking Tour Plaques (throughout City)
Memorial Park (Veteran's Memorials)

The non-profit group seeks private donations to assist with restoration costs. Requested funding is based on the probable amount required to preserve and extend the useful life of the statues and monuments and assumes some private funds will be available.

Discussion of operating cost impact:

No operating cost impact is expected from these renovations.

DEPARTMENT COST SUMMARY

DEPARTMENT PHASE		2027	2028	2029	2030	2031	Total
PRFM	Various	-	100,000	-	100,000	-	$ 200,000
Total - Facilities Capital Projects		$ -	$ 100,000	$ -	$ 100,000	$ -	$ 200,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	-	-	-	-	-	$ -
Land Acquisition	-	-	-	-	-	$ -
Construction	-	100,000	-	100,000	-	$ 200,000
Other	-	-	-	-	-	$ -
Total	$ -	$ 100,000	$ -	$ 100,000	$ -	$ 200,000
Operating Cost Impact	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF APPLETON 2027 BUDGET CAPITAL IMPROVEMENTS PROGRAM
PROJECT REQUEST

IDENTIFICATION
Project Title: Trails and Trail Connections

PROJECT DESCRIPTION

Justification:

The Parks and Recreation Department has worked closely with the Bicycle and Pedestrian Advisory Committee, DPW, and East Central Wisconsin Regional Planning Commission to identify trails and trail connections in the City of Appleton that meet the growing interest and demand for trails. A trails master plan was completed and adopted in 2017. In addition, various amendments have been made to keep the plan up-to-date.

VMP Trails: (2031) This project will develop ADA paved trails with LED lighting at Veterans Memorial Park between OO and Witzke Blvd.

Lutz/Vulcan Trail: The Lutz/Vulcan trail will be a boardwalk connecting the Lutz/Appleton Yacht Club trail to Vulcan Heritage Park. (2030) Design services for the Lutz/Vulcan Trail will include design, permitting approvals, and grant applications. (2031) Construction of boardwalk trail.

Powerline Trail: (2029) Design for powerline trail from COOP to Lakepark Road. (2030) Design for powerline trail from COOP to Lakepark Road. This project will be funded by a reimbursement grant.

David & Rita Nelson River Crossing: (2030) Design for river crossing bridge that will connect Ellen Kort Peace Park to Olde Oneida Street.

Discussion of operating cost impact:

Additional operating costs would be required to address the new trails and trail connections.

DEPARTMENT COST SUMMARY

DEPARTMENT	PHASE	2027	2028	2029	2030	2031	Total
PRFM	VMP Trail	-	-	-	-	450,000	$ 450,000
	Powerline Trail	-	-	100,000	1,000,000	-	$ 1,100,000
	River Crossing	-	-	-	200,000	-	$ 200,000
	Lutz/Vulcan Trail	-	-	-	125,000	2,750,000	$ 2,875,000
Total - Facilities Capital Projects		$ -	$ -	$ 100,000	$ 1,325,000	$ 3,200,000	$ 4,625,000

COST ANALYSIS

Estimated Cash Flows

Components	2027	2028	2029	2030	2031	Total
Planning	50,000	300,000	125,000	-	-	$ 475,000
Land Acquisition	-	-	-	-	-	$ -
Construction	(50,000)	(300,000)	(25,000)	1,325,000	3,200,000	$ 4,150,000
Other	-	-	-	-	-	$ -
Total	$ -	$ -	$ 100,000	$ 1,325,000	$ 3,200,000	$ 4,625,000
Operating Cost Impact	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ -	$ 8,000