

Amelia County Electoral Board
Minutes – January 11, 2024

ATTENDEES: Mary Alice Williams, Chair Brenda Johnson, Secretary
 Adria Dieffenbach, Vice Chair Deborah Hathorn, Director of Elections/GR

The Amelia County Electoral Board met on Thursday, January 11, 2024 in the Commonwealth Attorney's conference room. The meeting was called to order by Chair Williams at 10:09 AM.

Minutes of the December 12, 2023 meeting was approved as presented with minor grammatical corrections. The agenda was approved by consensus.

PUBLIC COMMENT: none

BUDGET – Hathorn shared a copy of the documents she received in preparation for the FY 25 (July 1, 2024 – June 30, 2025) budget. FY 25 budget is due February 9th. Biggest impact will be additional staff for the November Presidential election.

GENERAL REGISTRAR'S COMMENTS:

Notification has been received from the Circuit Court Judge, the Honorable Joseph M. Teefey, Jr. that Brenda H. Johnson has been reappointed to serve a three-year term beginning January 1, 2024 and expiring at midnight December, 31, 2026.

The county has notified the EB members that they will be treated as employees and issued a W-2. Paperwork to comply with the county's employment policy was given to each of us to complete and return to Human Resources.

Deputy Registrar Spittle will be out of the office due to surgery and recovery beginning Monday, January 8th. Expected time of absence is four to six weeks. Three OOE's are assisting in covering the office and will be trained on the basic of VRIS.

There are leaks in the roof and ceiling requiring adjustments to storage of materials. County is getting bids to make repairs.

2024 MARCH DUAL PRESIDENTIAL PRIMARY:

L&A testing was conducted on January 5th. Hathorn, Williams and Johnson were present to observe the programming and testing of the machines. All machines tested were certified for voting.

The ballots have been printed; however no action has been taken as a result of Chris Christie suspending his campaign. We are waiting for guidance from ELECT.

Ballots have been ordered, 40% for Republicans and 30% for Democrats. Historical data reflects that we typically have a 15% voter turnout. In the unlikely event more ballots are needed on Election Day, the vendor can deliver them to us very quickly.

Secretary Johnson will contact Jonathan Krause and inquire if has students interested in being a Page this year.

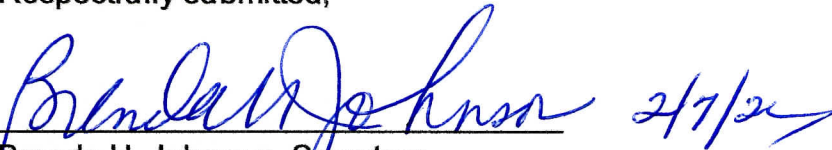
Training for Chiefs and Assistant Chiefs is scheduled for February 22nd; alternate day in case of inclement weather is Saturday, February 24th. All OOE training is scheduled for Thursday, February 29th, alternate date, Saturday, March 2nd at 1:00 PM. CAPS' training is scheduled for Tuesday, February 27th in conjunction with Pre-processing; alternate day is Saturday, March 2nd.

The next board meeting is scheduled for Thursday, February 8th at 10:00 A.M. Election of officers will take place at this meeting.

The Amelia County Electoral Board voted unanimously to go into Closed Session in accordance with State Code §2.2-3711-A (A) (1) at 11:00 A.M. to discuss a personnel matter. Hathorn was invited to attend the Closed Session. At 11:13 A.M., by unanimous vote, we voted to reconvene to open session and certified that to the best of each Board Member's knowledge only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were discussed. Vote: Williams-Yes, Dieffenbach- Yes, and Johnson- Yes.

There being no further business, the meeting adjourned at 11:20 A.M.

Respectfully submitted,

 2/7/22
Brenda H. Johnson, Secretary