

Amelia County Electoral Board  
Minutes – October 31& November 2023

**Tuesday, October 31, 2023 – 3:00 P.M**

ATTENDEES:	Mary Alice Williams, Chair	Brenda Johnson, Secretary
	Adria Dieffenbach, Vice Chair	Deborah Hathorn, Director of Elections
	Martha Muniz, ACRC Chair	Jessica Coleman, CAPS
	Lauren Whittington, ACDC Chair*	Maria Whitaker, CAPS
	Debra Wingo-Whyte, CAPS	

The Electoral Board of Amelia County met on Tuesday, October 31<sup>st</sup>, in the hallway behind the Registrar's office. The purpose of the meeting was to observe preprocessing of Absentee Ballots. The CAPS team opened and processed a total of 173 ballots. Hathorn informed us that over 800 persons had participated in early voting. The next date for mandatory preprocessing is Saturday, November 4<sup>th</sup>. At 3:00 PM.

*\*Correction to minutes made on 12/12/23*

**Saturday, November 4<sup>th</sup> – 3:00 P.M.**

ATTENDEES:	Mary Alice Williams, Chair	Brenda Johnson, Secretary
	Adria Dieffenbach, Vice Chair	Deborah Hathorn, Director of Elections
	Jessica Coleman, CAPS	Debra Wingo-Whyte, CAPS
	Maria Whitaker, CAPS	Lauren Whittington, ACDC Chair*

The Electoral Board of Amelia County met on Saturday, November 4<sup>th</sup> in the hallway behind the Registrar's office. The purpose of the meeting was to conduct preprocessing of Absentee Ballots received since October 30<sup>th</sup>. The CAPS team opened and processed a 16 additional ballots and one ballot was held for hand count on Tuesday, November 7<sup>th</sup>. Electoral Board will meet on Tuesday, November 7<sup>th</sup> beginning at 7:15 PM to check-in and verify records and materials with the Chiefs and Assistant Chiefs from each precinct.

*\*Correction to minutes made on 12/12/23*

**Tuesday, November 7<sup>th</sup> – 7:15 P.M.**

ATTENDEES:	Mary Alice Williams, Chair	Brenda Johnson, Secretary
	Adria Dieffenbach, Vice Chair	Deborah Hathorn, Director of Elections
	Martha Muniz, ACRC Chair	Lauren Whittington, ACDC Chair

The Electoral Board of Amelia County met on Tuesday November 7<sup>th</sup> in the office and the hallway behind the Registrar's office. Electoral Board members meet with the Chiefs and Co-chiefs to verify the information called in and the materials returned to the office. This was a new procedure for 2023. The Electoral Board will meet on Wednesday, November 8<sup>th</sup> to begin the canvass. The meeting adjourned at 10:15 PM after all precincts had been checked in.

**Wednesday, November 8<sup>th</sup> – 10:04 A.M.**

ATTENDEES: Mary Alice Williams, Chair                      Brenda Johnson, Secretary  
                  Adria Dieffenbach, Vice Chair                Deborah Hathorn, Director of Elections  
                  Martha Muniz, ACRC Chair                      Lauren Whittington, ACDC Chair

The Electoral Board of Amelia County met on Wednesday, November 8<sup>th</sup> in the hallway behind the Registrar's office. Chair Williams called the meeting to order at 10:04 A.M. First order of business was to review the provisional ballots. We reviewed a total of thirty-one (31) provisional ballots. Twenty (20) ballots were Same Day Registration (SDR) and eleven (11) were Non-same day registration. Thirty (30) ballots were approved and counted and one ballot was not approved and not counted.

The meeting was recessed at 12:48 P.M. and will re-convene on Monday, November 13<sup>th</sup> at 3:00P.M. (Veterans Holiday Friday, 11/10).

**Monday, November 13<sup>th</sup> – 3:00 P.M.**

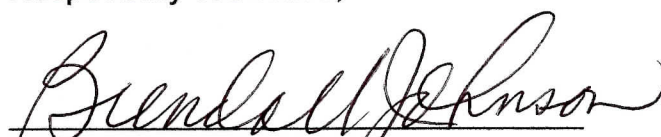
ATTENDEES: Mary Alice Williams, Chair                      Brenda Johnson, Secretary  
                  Adria Dieffenbach, Vice Chair                Deborah Hathorn, Director of Elections  
                  Jessica Coleman, CAPS                      Debra Wingo-Whyte, CAPS  
                  Maria Whitaker, CAPS

The Electoral Board of Amelia County reconvened on November 14<sup>th</sup> in the hallway behind the Registrar's office. The meeting was called to order by Chair Williams at 3:09 P.M.

The CAPS team opened and reviewed the ballots postmarked on or before November 7<sup>th</sup>. The Board reviewed all the remaining provisional ballots.

There being no further business, the meeting adjourned around 3:54 P.M.

Respectfully submitted,

 12/12/23  
Brenda H. Johnson, Secretary