

AGENDA
COUNTY OF AMELIA ECONOMIC DEVELOPMENT AUTHORITY
AMELIA COUNTY ADMINISTRATION BUILDING CONFERENCE ROOM
WEDNESDAY, MAY 17, 2023 AT 10:00 AM

REGULAR MEETING

- 1. CALL TO ORDER/DETERMINATION OF QUORUM-CHAIRMAN**
- 2. ROLL CALL**
- 3. INVOCATION AND PLEDGE OF ALLEGIANCE**
- 4. WELCOME**
- 5. COMMUNICATIONS FROM CITIZENS**
- 6. APPROVAL/ACCEPTANCE OF MINUTES AND FINANCIAL REPORTS**
 - A. Approval of Minutes
 - B. Acceptance of Treasurer's Reports
- 7. OLD/NEW BUSINESS**
 - A. Richardson Road Project Update
- 8. COUNTY ADMINISTRATOR'S REPORT**
- 9. CLOSED MEETING**
- 10. MOTION TO ADJOURN OR CONTINUE MEETING**

MINUTES: AMELIA ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING
HELD ON APRIL 11, 2023 AT 10:00 A.M. AT THE AMELIA COUNTY
CONFERENCE ROOM

EDA MEMBERS PRESENT:

ELDON DIEFFENBACH
ROBERT C. SMITH
ROBERT LLEWELLYN
WINSTON VAUGHN
DENNIS TATUM
MAUDIE SCOTT

ALSO

PRESENT: DAVID M. FELTS, JR. Board of Supervisors
A. TAYLOR HARVIE, County Administrator
ASHLEY GUNN, Administrative Assistant

- The April 11, 2023 EDA meeting was called to order by Eldon Dieffenbach.
- Roll Call was taken by Taylor Harvie. Carly Bullock was unable to attend due to personal matters.
- Robert Llewellyn offered the invocation.
- Everyone participated in the Pledge of Allegiance.

COMMUNICATION FROM CITIZENS

- No communications from citizens

APPROVAL/ACCEPTANCE OF MINUTES AND FINANCIAL REPORTS

- The March 14, 2023 minutes were approved.
- The March 2023 Treasurer's reports were accepted.

COUNTY ADMINISTRATOR'S REPORT

A. Still working on lease for the Richardson Rd property.

OLD/NEW BUSINESS

A. Richardson Road Project Update

- County Administrator handed out an email submitted by Taylor Bryant regarding financing update.

- Neal Barber presented a topography map and discussed how it will affect the overall site planning.
- Neal Barber presented an updated revised concept site plan.

B. Business Appreciation Day

- Maudie Scott requested:
 - EDA assists the Chambers of Commerce in funding the event.
 - Agreed the porta potty supplied for Mother's Day event will be available for this event.
 - Event Date changed from the agreed May 10th to May 17th.
 - EDA Meeting date will be moved from the voted-on May 10th to May 17th at 10:00 AM.
- *Eldon announced that he and his wife started a potato chip business. With this being said, his schedule will be complicated and traveling frequently. Eldon requested that he be able to step back from the Chairman duties for the next few months. He suggested allowing Robert Smith to assume the Chairman responsibilities.
- *Robert Llewellyn discussed comments about the Tractor Parade. Discussed recommendations including EDA assisting in promoting event.
- *David felts discussed a resolution being brought forward stating it will be every 2nd Saturday in March.

MOTION TO CONTINUE/ADJOURN

There being no further business, the April 11, 2023 EDA meeting was adjourned.

ATTEST

Minutes Approved May 9 2023

A. Taylor Harvie, County Administrator

Eldon Dieffenbach, Chairman

EXPENDITURE SUMMARY

--DETAIL--

7/01/2022 - 4/30/2023

--DETAIL--

FUND #-100 General Fund

MAJOR		BUDGET	APPR.	CURRENT	Y-T-D	ENCUMBRANCE	UNENCUMBERED	%
ACCT#	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	BALANCE	REMAIN.
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81500	**ECONOMIC DEVELOPMENT**							
3160	Professional Services	17,250.00	17,250.00	14,258.09	49,949.93	.00	32,699.93-	189.56-
3173	GBC Renovations	.00	.00	625.00	625.00	.00	625.00-	100.00-
3310	Repairs & Maintenance	5,000.00	5,000.00	.00	.00	.00	5,000.00	100.00
3600	Advertising	400.00	400.00	.00	.00	.00	400.00	100.00
5110	Electrical Services	1,600.00	1,600.00	74.17	1,178.44	.00	421.56	26.34
5230	Telecommunications	450.00	450.00	.00	250.46	.00	199.54	44.34
5308	General Liability Ins.	1,800.00	1,800.00	.00	5,211.22	.00	3,411.22-	189.51-
5540	Travel-Convention/Education	500.00	500.00	425.00	425.00	.00	75.00	15.00
5810	Dues/Association Memberships	250.00	250.00	.00	.00	.00	250.00	100.00
6001	Office Supplies	.00	.00	.00	130.89	.00	130.89-	100.00-
6007	Repairs & Maintenance Supplies	.00	.00	.00	78.01	.00	78.01-	100.00-
	ECONOMIC DEVELOPMENT	27,250.00	27,250.00	15,382.26	57,848.95	.00	30,598.95-	112.28-
		-----	-----	-----	-----	-----	-----	-----
	ECONOMIC DEVELOPMENT	27,250.00	27,250.00	15,382.26	57,848.95	.00	30,598.95-	112.28-
	--FUND TOTAL--	27,250.00	27,250.00	15,382.26	57,848.95	.00	30,598.95-	112.28-

ACCOUNT #	DESCRIPTION	DATE	REFERENCE/PO#	CURRENT AMOUNT		YEAR-TO-DATE	\$ BUDGET \$
				DEBITS	CREDITS		
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	ECONOMIC DEVELOPMENT		FUND#-100				
	ECONOMIC DEVELOPMENT		MAJOR-081500				
081500-3160	Professional Services	5/03/2023	B.FWD.			.00	.00
	AMELIA MASONIC LODGE B 2023/04	4/11/2023	AP-000-04112023 -	435.00	.00		
	BARBER NEAL J B 2023/04	4/21/2023	AP-000-CFA23-03 -	1,000.00	.00		
	-TOTAL EXPENDITURE-			1,435.00	.00	1,435.00	
					1,435.00 *	1,435.00 *	1,435.00-
081500-3310	Repairs & Maintenance	5/03/2023	B.FWD.			.00	.00
	-TOTAL EXPENDITURE-			.00	.00	.00	
					.00 *	.00 *	.00
081500-3600	Advertising	5/03/2023	B.FWD.			.00	.00
	-TOTAL EXPENDITURE-			.00	.00	.00	
					.00 *	.00 *	.00
081500-5110	Electrical Services	5/03/2023	B.FWD.			.00	.00
	-TOTAL EXPENDITURE-			.00	.00	.00	
					.00 *	.00 *	.00
081500-5230	Telecommunications	5/03/2023	B.FWD.			.00	.00
	-TOTAL EXPENDITURE-			.00	.00	.00	
					.00 *	.00 *	.00
081500-5308	General Liability Ins.	5/03/2023	B.FWD.			.00	.00
	-TOTAL EXPENDITURE-			.00	.00	.00	
					.00 *	.00 *	.00
081500-5540	Travel-Convention/Education	5/03/2023	B.FWD.			.00	.00
	-TOTAL EXPENDITURE-			.00	.00	.00	
					.00 *	.00 *	.00
081500-5810	Dues/Association Memberships	5/03/2023	B.FWD.			.00	.00
	-TOTAL EXPENDITURE-			.00	.00	.00	
					.00 *	.00 *	.00
081500-6001	Office Supplies	5/03/2023	B.FWD.			.00	.00
	-TOTAL EXPENDITURE-			.00	.00	.00	
					.00 *	.00 *	.00
081500-6007	Repairs & Maintenance Supplies	5/03/2023	B.FWD.			.00	.00
	-TOTAL EXPENDITURE-			.00	.00	.00	
					.00 *	.00 *	.00
DEPT TOTAL.....	BALANCE FORWARD					.00	
	CURRENT MONTH					1435.00	
	ECONOMIC DEVELOPMENT		MAJOR-081500				
	ENCUMBRANCE					.00	
	YEAR TO DATE					1435.00	
	BUDGET BALANCE					1435.00-	

FUND TOTAL.....	A S S E T S	.00	.00	.00
FUND TOTAL.....	L I A B I L I T Y	.00	.00	.00
FUND TOTAL.....	R E V E N U E	.00	.00	.00
FUND TOTAL.....	E X P E N S E	.00	1,435.00	1,435.00
FUND TOTAL.....		.00	1,435.00	1,435.00
FUND TOTAL.....	ENCUMBRANCE			.00
COMPANY TOTAL.....	A S S E T S	.00	.00	.00
COMPANY TOTAL.....	L I A B I L I T Y	.00	.00	.00
COMPANY TOTAL.....	R E V E N U E	.00	.00	.00
COMPANY TOTAL.....	E X P E N S E	.00	1,435.00	1,435.00
COMPANY TOTAL.....		.00	1,435.00	1,435.00
COMPANY TOTAL.....	ENCUMBRANCE			.00

ACCOUNT #	DESCRIPTION	DATE	REFERENCE/PO#	CURRENT AMOUNT		YEAR-TO-DATE	\$ BUDGET \$
				DEBITS	CREDITS		
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	** EDA FUND **		FUND#-501				
	ASSETS		MAJOR-000100				
000100-0100	Cash With Treasurer	5/03/2023	B.FWD.			.00	.00
	BEG. YEAR BALANCE	2022/07 7/01/2022	YE-001-BEG.BAL.	-	1,065,776.53	.00	
	-TREASURER CASH REPORT	2022/07 7/29/2022	CS-001-20220729	-	1,555.82	.00	
	-TREASURER CASH REPORT	2022/08 8/10/2022	CS-001-20220810	-	10,552.96	.00	
	-TREASURER CASH REPORT	2022/08 8/31/2022	CS-001-20220831	-	2,005.09	.00	
	-TREASURER CASH REPORT	2022/09 9/01/2022	CS-001-20220901	-	10,552.96	.00	
	-TREASURER CASH REPORT	2022/09 9/29/2022	CS-001-20220929	-	10,552.96	.00	
	-TREASURER CASH REPORT	2022/09 9/30/2022	CS-001-20220930	-	2,314.50	.00	
	-TREASURER CASH REPORT	2022/10 10/25/2022	CS-001-20221025	-	10,552.96	.00	
	-TREASURER CASH REPORT	2022/10 10/31/2022	CS-001-20221031	-	2,956.60	.00	
	-TREASURER CASH REPORT	2022/11 11/30/2022	CS-001-20221130	-	3,430.14	.00	
	-TREASURER CASH REPORT	2022/12 12/01/2022	CS-001-20221201	-	10,552.96	.00	
	-TREASURER CASH REPORT	2022/12 12/30/2022	CS-001-20221230	-	10,552.96	.00	
	-TREASURER CASH REPORT	2022/12 12/30/2022	CS-001-20221230	-	4,064.51	.00	
	-TREASURER CASH REPORT	2023/01 1/27/2023	CS-001-20230127	-	.00	726,537.80-	
	-TREASURER CASH REPORT	2023/01 1/31/2023	CS-001-20230131	-	4,226.27	.00	
	-TREASURER CASH REPORT	2023/02 2/10/2023	CS-001-20230210	-	10,552.96	.00	
	-TREASURER CASH REPORT	2023/02 2/21/2023	CS-001-20230221	-	10,552.96	.00	
	-TREASURER CASH REPORT	2023/02 2/28/2023	CS-001-20230228	-	1,557.77	.00	
	-TREASURER CASH REPORT	2023/03 3/27/2023	CS-001-20230327	-	10,552.96	.00	
	-TREASURER CASH REPORT	2023/03 3/31/2023	CS-001-20230331	-	1,832.64	.00	
	-TOTAL-				1,184,696.51	726,537.80-	458,158.71
						458,158.71 *	458,158.71 * 458,158.71-
000100-0630	Buildings	5/03/2023	B.FWD.			.00	.00
	BEG. YEAR BALANCE	2022/07 7/01/2022	YE-001-BEG.BAL.	-	1,352,463.74	.00	
	-TOTAL-				1,352,463.74	.00	1,352,463.74
					1,352,463.74 *	1,352,463.74 *	1,352,463.74-
000100-0635	Accum Depreciation - Buildings	5/03/2023	B.FWD.			.00	.00
	BEG. YEAR BALANCE	2022/07 7/01/2022	YE-001-BEG.BAL.	-	.00	188,664.25-	
	-TOTAL-				.00	188,664.25-	188,664.25-
					188,664.25-*	188,664.25-*	188,664.25
000100-0640	Equipment	5/03/2023	B.FWD.			.00	.00
	BEG. YEAR BALANCE	2022/07 7/01/2022	YE-001-BEG.BAL.	-	107,290.00	.00	
	-TOTAL-				107,290.00	.00	107,290.00
					107,290.00 *	107,290.00 *	107,290.00-
000100-0645	Accum Depreciation - Equipment	5/03/2023	B.FWD.			.00	.00
	BEG. YEAR BALANCE	2022/07 7/01/2022	YE-001-BEG.BAL.	-	.00	50,068.68-	
	-TOTAL-				.00	50,068.68-	50,068.68-
					50,068.68-*	50,068.68-*	50,068.68
DEPT TOTAL.....	BALANCE FORWARD					.00	

ACCOUNT #	DESCRIPTION	DATE	REFERENCE/PO#	CURRENT AMOUNT		YEAR-TO-DATE	\$ BUDGET \$
				DEBITS	CREDITS		
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	** EDA FUND **		FUND#-501				
	ASSETS		MAJOR-000100				
000100-0645	Accum Depreciation - Equipment						
	CURRENT MONTH					1679179.52	
	ENCUMBRANCE					.00	
	YEAR TO DATE					1679179.52	
	BUDGET BALANCE					1679179.52-	
	Land		MAJOR-000110				
000110-0610	Land	5/03/2023	B.FWD.			.00	.00
	BEG. YEAR BALANCE	2022/07 7/01/2022	YE-001-BEG.BAL.	-	1,073,864.27	.00	
	-TOTAL-				1,073,864.27	.00	
					1,073,864.27 *	1,073,864.27 *	1,073,864.27-
DEPT TOTAL.....	BALANCE FORWARD					.00	
	CURRENT MONTH					1073864.27	
	ENCUMBRANCE					.00	
	YEAR TO DATE					1073864.27	
	BUDGET BALANCE					1073864.27-	
	FUND EQUITY		MAJOR-000300				
000300-0100	Fund Balance	5/03/2023	B.FWD.			.00	.00
	BEG. YEAR BALANCE	2022/07 7/01/2022	YE-001-BEG.BAL.	-	.00 2,919,144.39-		
	BEG. YEAR BALANCE	2022/07 7/01/2022	YE-001-BEG.BAL.	-	.00 441,517.22-		
	-TOTAL-				.00 3,360,661.61-	3,360,661.61-	
					3,360,661.61-*	3,360,661.61-*	3,360,661.61
DEPT TOTAL.....	BALANCE FORWARD					.00	
	CURRENT MONTH					3360661.61-	
	ENCUMBRANCE					.00	
	YEAR TO DATE					3360661.61-	
	BUDGET BALANCE					3360661.61	
	Revenue From Use of Money		MAJOR-015010				
015010-0001	Interest Earned - Bank Deposits	5/03/2023	B.FWD.			.00	.00
	-APPROPRIATION ENTRY-	2022/07 7/01/2022	BA-001-0000247	-			3,000.00-
	-TREASURER CASH REPORT	2022/07 7/29/2022	CS-001-20220729	-	.00 1,555.82-		
	-TREASURER CASH REPORT	2022/08 8/31/2022	CS-001-20220831	-	.00 2,005.09-		
	-TREASURER CASH REPORT	2022/09 9/30/2022	CS-001-20220930	-	.00 2,314.50-		
	-TREASURER CASH REPORT	2022/10 10/31/2022	CS-001-20221031	-	.00 2,956.60-		
	-TREASURER CASH REPORT	2022/11 11/30/2022	CS-001-20221130	-	.00 3,430.14-		
	-TREASURER CASH REPORT	2022/12 12/30/2022	CS-001-20221230	-	.00 4,064.51-		
	-TREASURER CASH REPORT	2023/01 1/31/2023	CS-001-20230131	-	.00 4,226.27-		
	-TREASURER CASH REPORT	2023/02 2/28/2023	CS-001-20230228	-	.00 1,557.77-		
	-TREASURER CASH REPORT	2023/03 3/31/2023	CS-001-20230331	-	.00 1,832.64-		

ACCOUNT #	DESCRIPTION	DATE	REFERENCE/PO#	CURRENT AMOUNT		YEAR-TO-DATE	\$ BUDGET \$
				DEBITS	CREDITS		
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	** EDA FUND **		FUND#-501				
	Revenue From Use of Money		MAJOR-015010				
015010-0001	Interest Earned - Bank Deposits						
	-TOTAL-			.00	23,943.34-	23,943.34-	
					23,943.34-*	23,943.34-*	20,943.34
DEPT TOTAL.....	BALANCE FORWARD					.00	
	CURRENT MONTH					23943.34-	
	ENCUMBRANCE					.00	
	YEAR TO DATE					23943.34-	
	BUDGET BALANCE					20943.34	
	Rent of General Property		MAJOR-015020				
015020-0001	Rent of General Property	5/03/2023	B.FWD.			.00	.00
	-APPROPRIATION ENTRY- 2022/07	7/01/2022	BA-001-0000247	-			126,000.00-
	-TREASURER CASH REPORT 2022/08	8/10/2022	CS-001-20220810	-	.00	10,552.96-	
	-TREASURER CASH REPORT 2022/09	9/01/2022	CS-001-20220901	-	.00	10,552.96-	
	-TREASURER CASH REPORT 2022/09	9/29/2022	CS-001-20220929	-	.00	10,552.96-	
	-TREASURER CASH REPORT 2022/10	10/25/2022	CS-001-20221025	-	.00	10,552.96-	
	-TREASURER CASH REPORT 2022/12	12/01/2022	CS-001-20221201	-	.00	10,552.96-	
	-TREASURER CASH REPORT 2022/12	12/30/2022	CS-001-20221230	-	.00	10,552.96-	
	-TREASURER CASH REPORT 2023/02	2/10/2023	CS-001-20230210	-	.00	10,552.96-	
	-TREASURER CASH REPORT 2023/02	2/21/2023	CS-001-20230221	-	.00	10,552.96-	
	-TREASURER CASH REPORT 2023/03	3/27/2023	CS-001-20230327	-	.00	10,552.96-	
	-TOTAL-			.00	94,976.64-	94,976.64-	
					94,976.64-*	94,976.64-*	31,023.36-
DEPT TOTAL.....	BALANCE FORWARD					.00	
	CURRENT MONTH					94976.64-	
	ENCUMBRANCE					.00	
	YEAR TO DATE					94976.64-	
	BUDGET BALANCE					31023.36-	
	All Expenditures		MAJOR-040000				
040000-9999	All Expenditures	5/03/2023	B.FWD.			.00	.00
	-TREASURER CASH REPORT 2023/01	1/27/2023	CS-001-20230127	-	726,537.80	.00	
	-TOTAL EXPENDITURE-				726,537.80	.00	
					726,537.80 *	726,537.80 *	726,537.80-
DEPT TOTAL.....	BALANCE FORWARD					.00	
	CURRENT MONTH					726537.80	
	ENCUMBRANCE					.00	
	YEAR TO DATE					726537.80	
	BUDGET BALANCE					726537.80-	

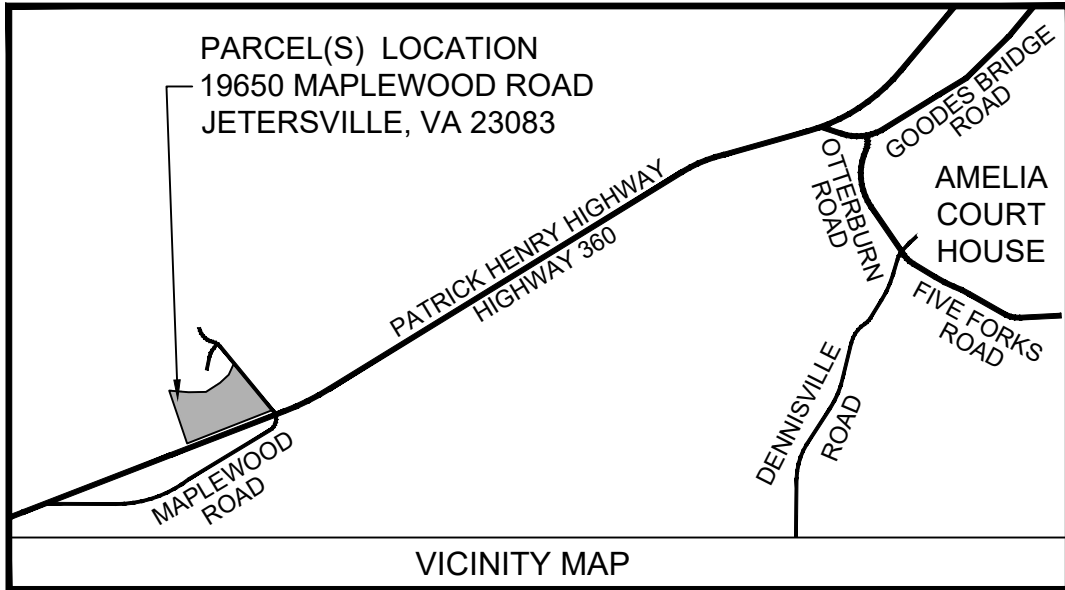
ACCOUNT #	DESCRIPTION	DATE	REFERENCE/PO#	CURRENT AMOUNT		YEAR-TO-DATE	\$ BUDGET \$
				DEBITS	CREDITS		
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	** EDA FUND **		FUND#-501				
	All Expenditures		MAJOR-040000				
040000-9999	All Expenditures						
	Trans to GF for EDA Expenses		MAJOR-995000				
995000-0100	Trans to GF for EDA Expenses	5/03/2023	B.FWD.			.00	.00
	-APPROPRIATION ENTRY- 2022/07	7/01/2022	BA-001-0000247	-			55,000.00
	-TOTAL EXPENDITURE-			.00	.00	.00	
					.00 *	.00 *	55,000.00
DEPT TOTAL.....	BALANCE FORWARD					.00	
	CURRENT MONTH					.00	
	ENCUMBRANCE					.00	
	YEAR TO DATE					.00	
	BUDGET BALANCE					55000.00	
FUND TOTAL.....	A S S E T S	.00	2,753,043.79	2,753,043.79			
FUND TOTAL.....	L I A B I L I T Y	.00	3,360,661.61-	3,360,661.61-			
FUND TOTAL.....	R E V E N U E	.00	118,919.98-	118,919.98-			
FUND TOTAL.....	E X P E N S E	.00	726,537.80	726,537.80			
FUND TOTAL.....		.00	.00	.00			
FUND TOTAL.....	ENCUMBRANCE			.00			
COMPANY TOTAL.....	A S S E T S	.00	2,753,043.79	2,753,043.79			
COMPANY TOTAL.....	L I A B I L I T Y	.00	3,360,661.61-	3,360,661.61-			
COMPANY TOTAL.....	R E V E N U E	.00	118,919.98-	118,919.98-			
COMPANY TOTAL.....	E X P E N S E	.00	726,537.80	726,537.80			
COMPANY TOTAL.....		.00	.00	.00			
COMPANY TOTAL.....	ENCUMBRANCE			.00			



CONCEPTUAL MASTER PLAN

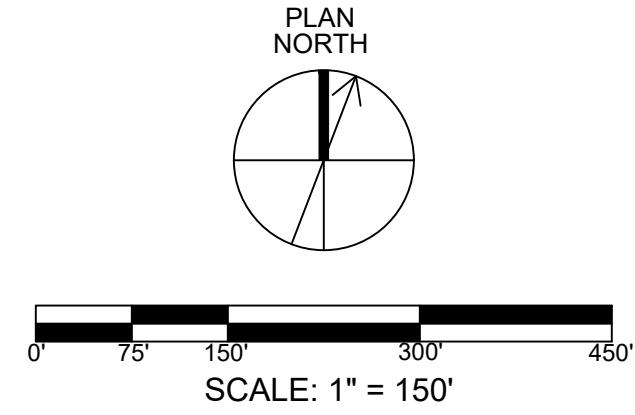
BORUM TRACT

Located in LEIGH & GILES DISTRICTS
AMELIA COUNTY, VIRGINIA



PROPERTY SUMMARY	
PARCEL IDENTIFICATION:	40-63, 40-62A
LOCATION:	19650 PATRICK HENRY HWY AMELIA COURT HOUSE, VA 23002
PARCEL ACREAGE:	132.24± ACRES - TOTAL
ZONED:	RURAL RESIDENTIAL DISTRICT (RR-3)
DISTRICT:	LEIGH - 40-63 GILES - 40-62A

NOTES:
1. PROPERTY INFORMATION HEREIN OBTAINED FROM
AMELIA COUNTY RECORDS & COUNTY GIS



CONCEPTUAL MASTER PLAN

BORUM TRACT

Located in LEIGH & GILES DISTRICTS
AMELIA COUNTY, VIRGINIA