

**APPLICATION FOR A CERTIFICATE OF ZONING  
COMPLIANCE TO THE AMELIA  
COUNTY ZONING ORDINANCE**

Fee: \$25.00  
Code: PLANFE  
Payment Confirmation:

Name of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_ Phone No. \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Name of Business: \_\_\_\_\_

The above applicant hereby makes an application for a Certificate of Zoning Compliance to the Amelia County Zoning Ordinance for submission to the Commissioner of the Revenue of Amelia County, Virginia for a Business, Professional, Occupational License to conduct business in the County of Amelia:

Nature of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Lot: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

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**CERTIFICATE OF ZONING COMPLIANCE**

The above applicant, having made an application for a Certificate of Zoning Compliance with the Amelia County Zoning Ordinance to conduct business in the County of Amelia, is found to be in compliance with the Zoning Ordinance under Section \_\_\_\_\_ of the Amelia County Zoning Ordinance in the \_\_\_\_\_ Zoning District.

Applicant does not have a physical business location within Amelia County, therefore no Certificate of Zoning Compliance is necessary to issue an Amelia County Business License.

Signed: \_\_\_\_\_  
Amelia County Zoning Administrator

Date: \_\_\_\_\_

## NOTIFICATION OF HOME OCCUPATION RULES AND REGULATIONS

I have read the following conditions that are imposed upon home occupation businesses. If any of these conditions are violated, I understand that my business license will be revoked and further action may be taken. The purpose of these conditions is to minimize any adverse effects created by a business locating in a residential area.

**HOME OCCUPATION:** An occupation conducted in a dwelling unit, provided that:

1. In the R-1, R-2, MHP, MHS, and ER-1 Districts, no person other than members of the family residing on the premises shall be engaged in such occupation at the site. In A-5, RP-5 and RR-3, one (1) outside employee may be engaged in the occupation at the site.
2. In the R-1, R-2, MHP, MHS and ER 1 Districts, the use of the dwelling unit, or accessory building, or both for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and not more than twenty-five (25) percent of the floor area of the dwelling unit, or of the accessory building, or of the dwelling unit and accessory building combined, shall be used in the conduct of the home occupation provided that, when the combined floor area of the dwelling unit and accessory building is used as the basis of computation, no more than twenty-five (25) percent of the dwelling unit floor area may be used for the home occupation, but up to one hundred (100) percent of the accessory floor area may be so used. In the A-5, RP-5 and RR-3 Districts, the home occupation may be conducted in an accessory building that is up to fifteen hundred (1500) square feet in size.
3. There shall be no change to the outside appearance of the dwelling unit or premises, or other visible evidence of the conduct of such home occupation other than one (1) sign, not exceeding four (4) square feet in area, non-illuminated and mounted flat against the wall of the dwelling unit.
4. No traffic shall be generated by such home occupation in greater volume than would normally be expected in a residential neighborhood.
5. Any needed parking generated by a home occupation shall be met by off-street parking and other than in the required front yard.
6. No equipment or process shall be used in a home occupation which creates noise, vibration, glare, fumes, odors or electrical interference detectable by the normal senses off the lot. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises or cause fluctuation in line voltage off the premises.
7. Auto, motorcycles, trucks, etc., repair shops are prohibited.
8. Roadside vegetable or fruit stands for sale of vegetables or fruits produced by the roadside stand operator will be allowed in Agricultural District zones provided off-street parking is provided. Road side parking is prohibited.

(Amended 4/20/05)

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Applicant Signature

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Date