

Amelia County Electoral Board
Minutes – March 9, 2023

ATTENDEES: Mary Alice Williams, Chair
Adria Dieffenbach, Vice –Chair
Lauren Whittington, ACDC Chair
Brenda Johnson, Secretary
Deborah Hathorn, Director of Elections

The Electoral Board of Amelia County met on Thursday, March 9th in the Commonwealth Attorney's conference room. The meeting was called to order by Chair Williams at 10:05 A.M.

Minutes of the February 2nd meeting were approved as presented. The agenda was approved by consensus.

BUDGET – We reviewed the FY24 budget that was submitted to the Board of Supervisors. The total budget of \$225,664 has an overall increase of 10.2% with the highest increase for Officers of Election working during early voting and the hiring of additional part-time staff. The budget workshop is scheduled for Tuesday, March 21st. Hathorn and Board members will attend the work session at 3:30 P.M. Hathorn noted that we must plan for the Early voting associated with the November 2023 General Election, the March 2024 Presidential primary and the June 2024 Primary for the Senate.

Chair Williams reviewed the draft letter to be sent to the Board of Supervisors explaining our need for additional space. She will make the necessary changes and send it out prior to the March 21st budget work session. This request will fall under the Comprehensive Improvement Plan (CIP) projects.

OFFICERS OF ELECTION - We reviewed the list of Officers of Election for 2023-2025 who are being asked to serve a three-year term. Of the 50 notices mailed on February 6th, twenty-eight (28) have accepted, four have declined, and eighteen have not yet responded. Discussion ensued around OOE's recommended by party chairs and those submitted by the Board. Each party Chair was asked to contact several voters who have been identified as possibly being interested in serving as an OOE. and report back to Hathorn no later than March 31st. A Boot Camp, for electronic poll book training for OOE's will be scheduled, one during the day and one at night, to accommodate as many people as possible.

PUBLIC COMMENT PERIOD: Whittington commented that the link on the county's website was not working properly and needed to be corrected as soon as possible. . She further stated she wanted to ensure that OOE's party affiliation is correct, and if they are recommended by the party, there would not be a need to ask them about their party affiliation. She said that there are 135 days of early voting in the election cycle from July 1, 2023 – June 30, 2024.

The next board meeting is scheduled for Thursday, April 13th at 10:-00 A.M.

The Board went into Executive Session at 11:25 A.M. and returned to regular session at 11:55 A.M. with no action being taken.

There being no further business, the meeting adjourned at 11:57 A.M.

Respectfully submitted,

Brenda H. Johnson, Secretary