

Amelia County Electoral Board
DRAFT Minutes – September 8, 2022

ATTENDEES: Mary Alice Williams, Chair
Laura Spittle, Chief Deputy Registrar
Brenda Johnson, Secretary
Deborah Hathorn, Director of Elections

The Amelia County Electoral Board met on Thursday, September 8, 2022 in the General Registrar's office. Mamie Barley was out of town and unable to attend the meeting. The meeting was called to order by Chairman Williams at 10:10 A.M. Minutes of the August 8, 2022 meeting were approved with one correction, Spittle's job title. Hathorn will post a PDF copy of the approved minutes to the website. The written agenda was approved by consensus.

Budget Update: Hathorn stated that she will need to purchase a new copier, one that will make color copies and offer more efficiency. Job description for the additional part-time employee has been finalized and is posted on the website. Job was advertised in the Amelia Bulletin Monitor.

Election Update: Early voting begins Friday, September 23rd. Over 200 permanent absentee ballots will be mailed. Mandatory preprocessing will be held on November 1st and 5th. L&A testing will take place, the date and time is TBD. Political parties must adhere to signage relating to candidates effective September 23rd.

Officers of Election assignments were approved for the November 8th election. Training dates were established: Chiefs = October 25th, all OOE's = October 27th, and CAPS = November 1st. November 3rd will be used if alternate date is needed. All OOE's must attend a training session to be eligible to work on November 8th.

Electronic Participation Policy: Chair Williams sent a copy of the policy to the County's Attorney for legal review.

VEBA meeting - Chair Williams gave a report on the VEBA meeting she attended on Saturday, September 3rd. She review key points from the meeting including legislative updates, pre-registration of 16 & 17 year olds beginning October 1 and correct use of provisional ballots. The 2023 annual meeting will be held March 25-27 at the Hotel Roanoke.

Public Comment Period: none

The next board meeting is scheduled for Thursday, October 13, 2022 at 10:-00 A.M.

There being no further business, the meeting was adjourned at 11:45 A.M.

Respectfully submitted,

Brenda H. Johnson, Secretary