

Amelia County Electoral Board
Minutes – August 11, 2022

ATTENDEES: Mary Alice Williams, Chair Brenda Johnson, Secretary
 Mamie Barley, Vice Chair Deborah Hathorn, Director of Elections
 Laura Spittle, Deputy Assistant Registrar

The Amelia County Electoral Board met on Thursday, August 11, 2022 in the Registrar's office. The previously scheduled time of 10:00 AM conflicted with required training for Hathorn. The meeting was called to order by Chairman Williams at 2:10 P.M. Minutes of the July 14, 2022 meeting were approved as presented. Hathorn will post a PDF copy of the approved minutes to the website. The written agenda was approved by consensus.

Budget Update: Hathorn stated that we are on budget. Hathorn stated that she is still working on the job description for the additional part-time employee. She will review top candidates with Chair Williams.

Election Update: Elect continues to plan for notification to voters of redistricting changes. Target date has been moved to October. All Amelia county voters will receive a notice. Ballot order has been placed with a 100% requested. Hathorn is in the process of preparing a checklist to ensure that the new location for Precinct # 4 will be ready for Election Day. The Board unanimously agreed that the Registrar's office would not be open for early voting any additional Saturdays or Sundays. An article will be placed in the Amelia Bulletin Monitor closer to the election. An election calendar was prepared to facilitate awareness of deadlines and critical dates for the November 8th election.

County Website: A county employee continues to assist Hathorn with navigating thru the county website. She is currently working on getting email addresses for Electoral Board members.

Electronic Participation Policy: We reviewed the draft of Electronic Participation in Meetings policy and agreed that Chair Williams would send a copy to the County's Attorney for legal review.

Public Comment Period: Lauren Whittington emailed a comment requesting that we include "Parks and Rec" in the name when we describe the new Precinct #4 location. (on the website)

The next board meeting is scheduled for Thursday, September 8, 2022 at 10:-00 A.M.

Closed Session: The Board went into closed session at 3:00 PM and returned to the regular meeting at 3:12 PM. Chair Williams stated we had reviewed the list of twenty-seven residents who expressed an interest in being a precinct worker by indicating so in their voter registration record in VERIS, and appointed them for one year term, expiring 12/31/2023.

We returned from the closed session and informed the Registrar to send the appropriate information to confirm their interest in serving as an Officer of Election for the upcoming year.

There being no further business, the meeting was adjourned at 3:13 P.M.

Respectfully submitted,

 9/8/22
Brenda H. Johnson, Secretary