

Amelia County Electoral Board
Minutes – Tuesday, August 17, 2021

ATTENDEES: Mary Alice Williams, Chair Brenda Johnson, Secretary
 Mamie Barley, Vice Chair Deborah Hathorn, Director of Elections

The Electoral Board of Amelia County met on Tuesday, August 17, 2021 in the Commonwealth Attorney's office conference room. The meeting was called to order by Chairman Williams at 10:08 A.M.

Minutes of the July 29th meeting were approved as presented.

Budget – No budget issues or discussion needed.

Staffing – Hathorn will try to complete the draft of the Assistant Registrar (part-time) job description this week and send to the Board for review.

Relocation of Precinct #4 (Courthouse) – Hathorn meet with Glen Wilkerson, Director of Parks and Rec., to discuss relocating Precinct #4 to the Parks & Rec. gymnasium, and she was comfortable with the layout of the facility to accommodate our needs. Hathorn will prepare a checklist of things that need to be done to ensure we get the necessary approvals for use in 2022. .

Early Voting - Early voting begins September 17th. Voters may vote during normal office hours, 8:30 AM – 4:30 PM, Monday thru Friday. Office will be closed on October 11th for Veterans Day, a federal holiday. The office will be open the last four Saturdays in October from 9-5 for early voting. There will be no Sunday voting per BOE decision.

Voter Outreach – to increase the number of registered voters, we decided to contact the two high schools (public and private) and see if we could speak to students who are not registered but may be eligible to vote in the November election. We will also discuss possible voter registration at the schools.

Security Awareness Compliance - review the Security Compliance Checklist at the September meeting. Hathorn informed the Board that the group, "50+States Action Fund" continues to be circulating information and sending emails that are suspicious in nature. ELECT and the GRs are monitoring their activity.

The new Dept. of Elections Liaison will visit the office on August 23rd. Chair Williams plans to attend for instructions.

Hathorn will participate in the Statewide annual meeting virtually on Wednesday, 8/25 and attend in-person training in Richmond on Tuesday, August 31st. Chair Williams plans to attend the VEBA meeting on Saturday, September 4th in Victoria.

Chair Williams reminded the Board to keep track of their Electoral Board activities.

The Annual Performance Review for Hathorn was submitted to the Department of Elections as required. We agreed to review Hathorn's goals at the end of six months to see if any adjustments need to be made.

Chair William opened the meeting for Public Comment. Lauren Whittington, Amelia County Democratic Committee party chair was present and commented on Early voting and the possibility of a Mock election at the high school and stickers for first time voters.

The next board meeting is scheduled for Tuesday, September 14th at 10:00 A.M

There being no further business, the meeting was adjourned at 11:08 A.M.

Respectfully submitted,


Brenda H. Johnson, Secretary