

Amelia County Electoral Board
Minutes – February 2, 2023

ATTENDEES: Mary Alice Williams, Chair
Adria Dieffenbach, Vice –Chair
Brenda Johnson, Secretary
Deborah Hathorn, Director of Elections

The Electoral Board of Amelia County met on Thursday, February 2nd in the Commonwealth Attorney's conference room. The meeting was called to order by Chair Williams at 10:03 A.M.

Minutes of the January 12th meeting were approved as presented. The agenda was approved by consensus.

BUDGET – We reviewed the FY24 draft budget which reflected an 11.35% or \$23,000 increase. The increase includes \$5,500 for professional services and \$16,000 for additional staff. The Board requested that the budget be adjusted to include a 2% or 3% increase for the Officers of Elections.

ELECTRONIC PARTICIPATION POLICY – The policy has been reviewed by the County Attorney and the Board voted unanimously to approve it. Registrar will post the policy with the February minutes on our website. To utilize the policy effectively, Secretary Johnson will get a Free Conference Call number for the Board's access when necessary.

We reviewed the list of Officers of Election. Some changes were made and some follow-up is required on a few of the OOE's. District 101 has the fewest number of OOE's and we will make an extra effort to identify voters who may be interested in working in Precinct 101.

The Board discussed the critical need for new space for the Registrar's office. We decided that we would write a letter to the County Administrator explaining the need for the space so that it might be given some consideration during the budget cycle. Secretary Johnson will draft letter for Chair Williams to edit and send out.

PUBLIC COMMENT PERIOD: There being no guests in attendance, we had no comments.

The next board meeting is scheduled for Thursday, March 9th at 10:-00 A.M.

There being no further business, the meeting adjourned at 11:31 A.M.

Respectfully submitted,

 3/9/23
Brenda H. Johnson, Secretary

