

**AMELIA COUNTY CHILDREN'S SERVICES ACT  
COMMUNITY POLICY AND MANAGEMENT TEAM  
Meeting Minutes  
May 19, 2022**

Present: Nadeem Ahmed (CSB), Cindy DeBusk (Health Dept), Paul Folliard (Parent), Todd Robinson (Board of Supervisors), Martha Pullen (DSS) Chair, Tracy King (DJJ) Vice-chair, and Brittney Allen (FAPT Chair designee).

- I. The Chair called the meeting to order at 9:30 am with a quorum (all members) in attendance in the County Administration conference room.
- II. The draft minutes of the April 21, 2022 meeting were unavailable and will be approved at the June meeting.
- III. Announcements
  1. Mrs. King presented information on two DJJ directives that may impact FAPT:
    - 1) Beginning immediately DJJ will provide "pre-court services" when a criminal charge has been filed against a child DJJ staff can no longer provide diversionary services and an MDT must meet with the child and parents/guardians to assess the family's needs. If that assessment can be done in an MDT instead of FAPT, a CANS and IFSP are not required. Ms. Allen noted that the juvenile judge has said that all CHINS petition cases must be referred to FAPT, and if there was an MDT in place it might save some cases from having to go through the FAPT referral process. Mrs. King, Mrs. Medley and Mrs. Pullen said they would do some research on establishing an MDT for these purposes and present their findings at the June meeting.
    - 2) DJJ will no longer be able to provide diversion services for children who bring weapons to school and this directive will increase the number of children going to court.
  2. Mrs. Pullen reported that she had been appointed to the Governor's Safe and Sound Task Force to end the practice of foster children sleeping in local social services offices, motels, ER's, etc.
- IV. Self-assessment Audit

Mrs. Pullen announced that she completed the self-assessment workbook online and submitted it on April 27, 2022. The auditor responded that she will be reviewing it in June or July.
- V. PSSF FY23 Application

Mrs. Pullen presented the PSSF FY23 application which was similar to the PSSF FY22 application with a couple of tweaks to the services the Virginia Extension Service will provide since social distancing due to the pandemic has been relaxed. On motion made by Mrs. Debusk, the team approved the FY23 application to be submitted to the State. The total funding is \$18,000, the same as the current FY22.
- VI. CSA Coordinator search

Mrs. Pullen reported that the CSA Coordinator hired in March resigned in April to take a position with the State. There have been four applicants since the beginning of April. Two did not understand the position is part-time and they are looking for full time employment. There were eligibility issues with the

other two applicants' applications. All four applicants were screened out and there have been no additional applicants. Mrs. Pullen said that it's possible the position could go full time if there are no eligible applicants soon. The team expressed concern that the position is a critical one and supported the position going full time in order to make it more attractive to fill.

VII. On a motion by Mr. Ahmed, a Closed Session was convened, in accordance with *Virginia Code* Section 2.2-5210\*.

VIII. After reconvening in open session, the Chair moved to certify that during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act, and only such public business matters as were identified in the motion for Closed Session, were discussed. A roll call vote of CPMT members was taken for this certification, and the votes were as follows:

Nadeem Ahmed	Aye
Cindy Debusk	Aye
Paul Folliard	Aye
Todd Robinson	Aye
Tracy King	Aye
Martha Pullen	Aye

IX. Upon a motion by Mrs. Medley, the FAPT funding requests for CSA case #'s 30, 58, 68, and 69, as presented on the "*May, 19, 2022 Fund Request*", were approved. Upon a motion by Mrs. Debusk, the FAPT funding request for case #30 was approved, with Mr. Ahmed abstaining.

*The next meeting is scheduled for **Thursday, June 23, 2022 at 9:30 a.m. in the County Administration conference room.***

\*Virginia Code Section 2.2-5210 states: "Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community management and planning team shall be confidential and not open to the public, unless the child and family who are subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential. Demographic, service and cost information on youths and families receiving services and funding through this chapter that is of a non-identifying nature may be gathered for reporting and evaluation purposes."