VIRGINIA: AT A REGULAR MEETING OF THE COUNTY OF AMELIA BOARD OF SUPERVISORS HELD AT THE AMELIA COUNTY ADMINISTRATION CONFERENCE ROOM ON WEDNESDAY, JUNE 24, 2026.

PARTICIPANTS:

DAVID M. FELTS	District 1
DEXTER JONES	District 2
BENJAMIN MORRIS	District 3
H. JOSEPH EASTER, IV	District 4
TODD ROBINSON	District 5

Board of Supervisors

ERIC S. POLLITT, COUNTY ADMINISTRATOR
JEFF GORE, COUNTY ATTORNEY

Chairman Felts called the June 24, 2026, Regular Meeting of the Amelia County Board of Supervisors to order at 7:00 P.M. and determined there was a quorum with all five members participating. Supervisor Morris offered the invocation, and everyone participated in the Pledge of Allegiance.

APPROVE/AMEND THE AGENDA

- **Chairman Felts made a motion to approve the agenda as amended with the additions of battery energy storage that the Planning Commission presented to the Board, the Library wants to provide a staff report, and we do need to hold a closed session to discuss two issues. Supervisor Morris made a motion to approve the agenda as amended. Motion was approved unanimously.**

CONSENT AGENDA

- **Supervisor Morris made a motion to approve the consent agenda as a block. Motion was approved unanimously.**

A. Approval of Minutes
   - April 14, 2026 Work Session Minutes
   - April 22, 2026 Regular Meeting Minutes
   - April 29, 2026 Work Session Minutes
   - May 13, 2026 Work Session Minutes
   - May 21, 2026 Work Session Minutes
   - May 27, 2026 Regular Meeting Minutes

B. Special Event Permit – Amelia Frightfest

PUBLIC COMMENTS

- One citizen spoke about relationship that waste management has with Amelia County.
- Two citizens spoke about the proposed Throttle Therapy Motorsports Park coming to Powhatan County and regarding the impact that it will have on Amelia County if approved.
- One citizen spoke about and provided updates on the Amelia County Historical Society and Corporation.

- Three citizens spoke about youth baseball. These citizens were asking to have the Board's permission to use the fields in the county for new baseball opportunities than what is currently provided.

STAFF/COMMITTEE/ORGANIZATIONAL REPORTS AND PRESENTATIONS

A. VDOT Report:
   - Rebecca Worley reported.
   - Maintenance: Secondary mowing county wide this past Monday. Performing asphalt dig outs on Perkinson Rd. & Buckskin Rd. Pipe replacement on Rt. 671 Jetersville Road; June 22nd weather permitting. Brush cutting ongoing on Rt. 616.
   - Construction: Surface Treatment Operations have begun. Obslo Lane hard surfacing to begin late July/early August.

B. School Board Report: Reported by Dr. Lenora Harper.
   - Closed the 2025-2026 school year on May 22, 2026.
   - Summer Support Program started June 2, 2026 and operates through July 9, 2026; 243 students registered.
   - At June School Board Meeting, recognized the high school soccer team for their successful season and for winning James River District.
   - June is the month for federal program grant applications and renewal of other agreements for the upcoming school year.
   - Also in June, the School Board sees revised policies following an annual review and new policies based on new requirements from the general assembly.
   - On June 9, 2026, the School Board attended governance training conducted by the Virginia School Board Association and all board members participated.

   - Financial Reports – Reported by Daniel Trump.
     - May of FY26. To meet our goals, operating expenditure should be at about 85%. We are below that number at 79.01%. In the textbook fund, expenditures are at 31.45% for FY26. Funds four and five for all and in construction have expenditures appropriated funds of 55.84% and 0.25% respectively. In the cafeteria fund expenditures are at only 52.93% for FY26.
     - No appropriations reported.

C. Staff Reports:
   - Keith McFarlane provided an update for the library.
   - Introduced three new staff members; Administrative Assistant, Outreach Coordinator, and Technical Services Admin.
   - Multiple programming opportunities coming up at the library this summer.
   - 40 new library card member signups
   - Open Mondays now; seems to be the busiest day.
   - Upgrading technology
   - Town Hall on June 15th regarding the accessibility grant. The library was awarded $10,000. Keith will order handicap accessible furniture.

D. Community Presentations:
   - None reported.

A. Action Required Appropriations
   a. Amelia County Sheriff's Office- VACORP Funds Claim #5907 | **Action**

i. **Supervisor Jones made a motion to pass the refund claim from VACORP. Motion was approved unanimously.**

b. Amelia County Sheriff's Office- VACORP Funds Claim #3647 | **Action**
   i. **Supervisor Jones made a motion to pass the refund claim from VACORP. Motion was approved unanimously.**

c. Amelia County Sheriff's Office- VACORP Funds Claim #2263 | **Action**
   i. **Supervisor Jones made a motion to pass the refund claim from VACORP. Motion was approved unanimously.**

d. Fiscal Year 2027 Budget Resolution | **Action**
   i. **Supervisor Morris made a motion to adopt the FY27 budget resolution as presented. Chairman Felts and Supervisors Jones, Morris and Robinson approved. Supervisor Easter voted opposed.**

B. Informational Appropriations- None reported.

COMMUNITY DEVELOPMENT

A. Community Development Monthly Report
B. Environmental Department Report
C. DMV Agent Compensation Statement and Payment Report

COUNTY ADMINISTRATOR'S REPORT

A. COAD Monthly Report
   a. Animal Shelter is advancing very smoothly.
   b. Working with the EDA on the transfer of ownership to the GBC Building.

B. YTD FY26 Waste Management Host Fees
   a. Monthly fees are $220,249.13

OLD BUSINESS

A. CIP Clean Up Items FY2026 | **Action**
   - Craig Meadows of the Berkley Group attended to address the Board's questions regarding the cleanup of outstanding Capital Improvement Plan (CIP) items. The Board and Mr. Meadows discussed the origins of the unspent CIP funds and outlined corrective actions. To ensure better oversight moving forward, the Board directed County Administrator Pollitt to submit quarterly CIP reports to track project progress and monitor remaining funds.
   - **Supervisor Easter made a motion to approve the appropriations as presented for these three items, county broadband, county radio system design upgrade, and county radio system in the totaling amount of $930,562.76. Motion was approved unanimously.**

B. Public Hearing-Ordinance-Meals Tax October 1, 2026 | **Action**
   a. Chairman Felts opened the public hearing, no one presented, and the public hearing was closed. **Supervisor Robinson made a motion to adopt the meals tax ordinance as presented. Chairman Felts and Supervisors Morris and Robinson approved. Supervisors Easter and Jones voted opposed.**

C. Public Hearing-Ordinance-Employee Bonuses June 30, 2026 | **Action**
   a. Chairman Felts opened the public hearing, no one presented, and the public hearing was closed. **Supervisor Morris made a motion to adopt the employee bonus ordinance as presented. Chairman Felts and Supervisors Morris, Easter, and Robinson approved. Supervisor Jones voted opposed.**

D. Fire Chief Implementation Options | **Action**

a. **Supervisor Jones made a motion to allow the County Administrator to execute the contract with Berkley Group regarding the employment of an interim fire chief. Motion was approved unanimously.**

NEW BUSINESS

A. Public Hearing -Ordinance- Transient Occupancy Tax October 1, 2026 | **Action**
   - The Board discussed strategies for identifying and tracking lodging accommodations within the county, reviewing the role of business licenses in this process. Austin Mitchell suggested researching exact business license thresholds to determine if additional tracking measures are necessary.
   - Chairman Felts opened the public hearing, no one presented, and the public hearing was closed. **Supervisor Morris made a motion to adopt the occupancy ordinance as presented. Chairman Felts and Supervisors Morris, Jones, and Robinson approved. Supervisor Easter voted opposed.**

B. Public Hearing -Ordinance- Water and Sewer Fees | **Action**
   - Chairman Felts opened the public hearing, no one presented, and the public hearing was closed. **Supervisor Robinson made a motion to adopt the water and sewer fees as presented. Motion was approved unanimously.**

C. Public Hearing -Ordinance- Animal Control Fees | **Action**
   - Chairman Felts opened the public hearing, no one presented, and the public hearing was closed. **Supervisor Easter made a motion to adopt the animal control fees ordinance as presented. Motion was approved unanimously.**
   - Supervisor Easter asked Eric Pollitt to follow up on for the last year how much has been collected on the no county tag and separately the no rabies tag to see if those are being enforced.

D. Public Hearing -Ordinance- Environmental Fees | **Action**
   - Chairman Felts opened the public hearing, no one presented, and the public hearing was closed. **Supervisor Easter made a motion to adopt the ordinance as presented. Motion was approved unanimously.**

E. Public Hearing -Resolution- VDOT SSYP Road Resolution | **Action**
   - **Chairman Felts opened the public hearing on the VDOT SSYP Road Resolution. No comments were made. Supervisor Morris made a motion to adopt the SSYP as presented. Motion was approved unanimously.**

F. Public Hearing- Battery Storage Text Amendment
   - **Supervisor Morris made a motion to approve the recommendation to accept the recommendation from the Planning Commission about the battery energy storage as proposed. Motion was approved unanimously.**

BOARD MEMBERS' COMMENTS/REPORTS

District 1-The Honorable David M. Felts

- Supervisor Felts provided an update on Jail Board; 47 residents reported.

District 2-The Honorable Dexter Jones

- Supervisor Jones gave updates on the CRC meeting:
- VAPDC Funding Workshop on August 12th. Recommended for the County Administrator to attend.
- CRC had an OAA meeting with Jeff Martin at Mino Life.

District 3-The Honorable Benjamin Morris

- No updates were provided by Supervisor Morris

District 4-The Honorable Joseph Easter

- No updates provided by Supervisor Easter.

District 5-The Honorable Todd Robinson

- Supervisor Robinson made a comment about the State regarding Budget. No other updates were provided.

MOTION TO ADJOURN/CONTINUE MEETING

- **Supervisor Robinson made a motion that the Board of Supervisors convene in closed session pursuant to Va Code Sec. 2.2-3711A(1) to discuss the administrator's performance evaluation and a personnel issue. Motion was approved unanimously.**

Closed Session Began 8:44 pm.

Closed Session Ended 8:59 pm.

- **Supervisor Easter made a motion to certify by roll call vote that all discussions in closed session were within parameters of Va Code Section 2.2-3711A(1).**

Supervisor Easter – Certify
Supervisor Robinson - Certify
Supervisor Jones - Certify
Supervisor Morris – Certify
Supervisor Felts – Certify

Open Session Resumed at 8:59 pm.

- **The County Administrator, Eric Pollitt, was provided a performance review and as a result of that a motion was made by Supervisor Easter to increase compensation by 4.5% which is equal to salary adjustments that were given to all county employees last year and to offer an additional 40 hours of accrual to his annual leave bank in addition to the standard accrual that already exists as well as acknowledgement of continuing support for training and conference attendance. Motion was approved unanimously.**

- **Chairman Felts made a motion to adjourn the June 24, 2026, regular meeting at 9:01 pm. Motion was approved unanimously.**

Appendix:
A. Monthly Financial Reports
i. Monthly Treasurer's Accountability
ii. Year-To-Date Fiscal Year 2026 General Fund Revenue and Expense
iii. Year-To-Date Fiscal Year 2026 Sanitary District Fund Revenue and Expense
iv. Year-To-Date Fiscal Year 2026 CIP Fund Revenue and Expense Report
v. Year-To-Date Fiscal Year 2026 DSS

ATTEST:

Eric S. Pollitt, MPA
Amelia County Administrator

Minutes Approved: June 24, 2026

David M. Felts, Jr., Chairman
Amelia County Board of Supervisors