

Amelia County Electoral Board
Minutes – December 12, 2023

ATTENDEES: Mary Alice Williams, Chair Brenda Johnson, Secretary
Adria Dieffenbach, Vice Chair Deborah Hathorn, Director of Elections/GR
Lauren Whittington, ACDC Chair Martha Muniz, ACRC Chair

The Amelia County Electoral Board met on Tuesday, December 12th in the Commonwealth Attorney's conference room. The meeting was called to order by Chair Williams at 10:03. AM.

Minutes of the October 31st, November 4th, November 7th, November 8th and November 13th meetings were approved as presented with corrections to Lauren Whittington's attendance at the October 31st and November 4th meetings made. The agenda was approved by consensus.

PUBLIC COMMENT:

Lauren Whittington stated that she had completed the form for Brenda Johnson's re-appointed and sent to Circuit Court Judge for approval. She inquired about the tabulation of the provisional ballots that were approved on Monday, November 13th. She also shared that her records from the November 7th election showed 4,674 total votes, 1,514 (32%) early votes, with a total of 10,221 registered voters. Turnout was 45.7%. *ment / hly*

Martha Muniz inquired about the activity on Tuesday night in which the EB members inspected and reviewed the items being returned from each precinct. (This was a new process.) She stated that the Republicans will most likely have a convention.

BUDGET – Hathorn shared a copy of the updated budget with current expenses thru October and estimated expenses for the remainder of the fiscal year. Combined expenses for the Registrar's office and the Electoral Board are 56.9% of the budget. With a March and June primary expected in 2024, part time salaries will be higher; but we continue to project staying within budget.

NOVEMBER 2023 ELECTION RECAP:

- Turnout was 46%, about the same as in similar elections.
 - Had approximately 1500 early voters and mail in ballots.
 - Mandatory preprocessing was new for Saturday, does not benefit small localities.
 - New poll books worked well.
 - Use of pagers was successful. Need to revisit for 2024.
 - Although training is provided, additional training continues to be a need.
- hly*

Hathorn informed us that there will be a Risk Limited Audit (RLA) in 2024.

The next board meeting is scheduled for Thursday, January 11th at 10:00 A.M.

The Amelia County Electoral Board voted unanimously to go into Closed Session in accordance with State Code §2.2-3711-A (A) (1) at 11:30 A.M. to discuss a personnel and confidential matter. Hathorn was invited to attend the Closed Session. At 12.12 P.M., by unanimous vote, we voted to reconvene to open session and certified that to the best of each Board Member's knowledge only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were discussed. Vote: Williams-Yes, Dieffenbach- Yes, and Johnson- Yes.

There being *no* further business, the meeting adjourned at 12:13 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Brenda H. Johnson", written over a horizontal line.

Brenda H. Johnson, Secretary

1/11/24