

CITY OF ALTOONA COUNCIL MEETING  
MONDAY, AUGUST 19, 2024, 6:30 P.M.  
AT THE ALTOONA CITY HALL

1. **CALL TO ORDER**

Roll Call at 6:30 pm

Mayor O'Connor- present

Boka - present

Duer - present

Dunwoody - present

Evans - present

Stewart - present

City Officials Present: Randy Pierce, Greg Stallman, Jared Ogbourne, Scott Atzen, John Shaw, Dan Scott, John Dostart, Chad Quick, Andy Lent, Kim Kietzman, Patti Murray, Jeff Bierl, City Attorney Bob Laden.

Audience Present: Phyllis Murphy and Joe Shepherd

2. **Perfecting and approval of the agenda**

Mayor O'Connor requested the agenda be approved as presented.

Roll Call Vote:

Y Boka 1 Duer 2 Dunwoody Y Evans Y Stewart (5-0)

3. **Approval of August 5, 2024, Council Minutes.**

Roll Call Vote:

1 Boka 2 Duer Y Dunwoody Y Evans Y Stewart (5-0)

4. **Presentation from the American Legion Family to the Mayor and Council.**

Reschedule for September 3, 2024.

5. **Recognizing Sgt. Chris Lybarger's completion of Staff and Command School.**

Mayor O'Connor recognized Sgt. Chris Lybarger.

6. **Recognizing Victoria Figge, Justin Edwards, and Dustin Schuldt Life Saving Awards.**

Mayor O'Connor recognized Victoria Figge, Justin Edwards, and Dustin Schuldt.

7. **Citizens request to address council**

Joe Shepherd, 8324 NE 46<sup>th</sup> Ave, Altoona - Discussed the retention pond dredge project and the effect the project has had at his address.

Mayor O'Connor stated staff will look into the project.

8. **Public Hearing to consider amending Ordinance 65.04 four way stops at the following intersections - 9<sup>th</sup> St. NE and 14<sup>th</sup> Ave. NE (County NE 54<sup>th</sup> Ave. and County NE 80<sup>th</sup> St.), 7<sup>th</sup> St. SW and 2<sup>nd</sup> Ave. SW, 15<sup>th</sup> St. SE/Lake Shore Dr. SE and 10<sup>th</sup> Ave. SE.**

City Engineer John Dostart - stated an engineering study was performed on three intersections in Altoona to determine if they meet the criteria for signing the intersection as an All-Way stop.

The combination of intersecting residential collector streets and the recent removal of the traffic circle from the intersection, warrants the creation of an All-Way stop here.

Hearing opened at 6:36pm

Comments: No one came forward to speak.

Hearing closed at 6:36pm

9. **Ordinance amending the Code of Ordinances of the City of Altoona, Iowa, 2004, by adding paragraphs in chapter 65, section 04.**

Motion to amend 2<sup>nd</sup> Avenue NW to SW and 7<sup>th</sup> Street NW to SW

Roll Call Vote (1<sup>st</sup> Reading):

Y Boka 1 Duer 2 Dunwoody Y Evans Y Stewart (5-0)

Roll Call Vote(2<sup>nd</sup> & 3<sup>rd</sup> Reading):

1 Boka Y Duer 2 Dunwoody Y Evans Y Stewart (5-0)

Roll Call Vote (To Publish):

Y Boka 1 Duer 2 Dunwoody Y Evans Y Stewart (5-0)

10. Public Hearing consider amending Ordinance 69.08 No Parking Zones for two locations - Both sides of Falcon Drive near the intersection with 8<sup>th</sup> St. SE (between Sam Wise Park and the Middle School) and Both sides of 9<sup>th</sup> St. NE from 1<sup>st</sup> Ave. N to 14<sup>th</sup> Ave. NE.  
City Engineer John Dostart stated these two locations are being considered to establish a No Parking Zone on both sides of the road along 9<sup>th</sup> St. NE and on Falcon Drive at its intersection with 8<sup>th</sup> St. SE.  
Hearing opened at 6:53pm  
Comments: No one came forward to speak.  
Hearing closed at 6:53pm
11. Ordinance amending the Code of Ordinances of the City of Altoona, Iowa, 2004, by adding paragraphs in chapter 69, section 08.  
Roll Call Vote (1<sup>st</sup> Reading):  
Y Boka 2 Duer 1 Dunwoody Y Evans Y Stewart (5-0)  
Roll Call Vote(2<sup>nd</sup> & 3<sup>rd</sup> Reading):  
Y Boka 1 Duer 2 Dunwoody Y Evans Y Stewart (5-0)  
Roll Call Vote (To Publish):  
Y Boka 2 Duer 1 Dunwoody Y Evans Y Stewart (5-0)
12. Public hearing on a Development Agreement with Hawkeye Investment Partners I, LLC.  
Economic Development Chad Quick stated this public hearing allows us to consider approving a development agreement with Hawkeye Investment Partners. They have constructed two additional warehouses in the I-80 Business Park (leased by JT Logistics) totaling an additional 718,056 SF.  
Hearing opened at 6:54pm  
Comments: No one came forward to speak.  
Hearing closed at 6:54pm
13. Resolution Approving Development Agreement with Hawkeye Investment Partners I, LLC  
Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement.  
Roll Call Vote:  
2 Boka 1 Duer Y Dunwoody Y Evans Y Stewart (5-0)
14. Consider request from Ironwood Apartments on 1<sup>st</sup> Avenue South to waive late fees in the amount of \$1,271.68.  
City Administrator Randy Pierce stated we received an email from Ironwood Apartments utility management company asking for the city to waive late fees on their utility bill.  
Councilmember Boka made a motion to deny.  
Roll Call Vote:  
1 Boka 2 Duer Y Dunwoody N Evans Y Stewart (4-1-0)
15. Consider Consent Agenda
  - a) Allow Bills
  - b) Pay Apps
    - B1) Change Order #2 - JAS Concrete - Ironwood Pickleball Courts - \$7,838.75
    - B2) Pay App #2 - JAS Concrete - Ironwood Park Pickleball Courts - \$69,026.73
    - B3) Change Order #1 - Absolute Group - 8<sup>th</sup> Street SW Reconstruction-Phase2 - \$111,948.41
    - B4) Pay App #3 - Absolute Group - 8<sup>th</sup> Street SW Reconstruction-Phase 2 - \$404,835.43
    - B5) Change Order #8 - Absolute Concrete Construction, Inc. - 1<sup>st</sup> Avenue Reconstruction-Phase III - \$31,382.98

- B6) Pay App #15 - Absolute Concrete Construction, Inc. - 1<sup>st</sup> Avenue Reconstruction - Phase III - \$41,401.73
- B7) Pay App #3 - Reilly Construction - 2024 Tuscany Pond Enhancements - \$162,393.00
- B8) Pay App #12 - Elder Corporation - 8<sup>th</sup> St SW Reconstruction, Phase 1 - \$30,000.00
- B9) Pay App #5 - Iowa Sports Turf - Sam Wise Sports Complex Renovation Phase #3 - \$56,687.75
- c) Resolution to approve an application to The Community Forestry Grant Program.
- d) Resolution to fix a date for a public hearing on proposal to enter into a Water Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$4,550,000.
- e) Consider Snyder Standard Professional Services Agreement - Altoona NE Industrial Plat 2
- f) Consider Cigarette/Tobacco License for Altoona Liquor and Tobacco to begin 9-1-24 at 1005 8<sup>th</sup> St SW, Suite D
- g) Consider Event Request -
  - 1) Trunk or Treat - Back roadway by Texas Roadhouse 10-30-24
  - 2) Southeast Polk Homecoming Parade September 26, 2024
- h) Beer and Liquor Permits
  - 1) Altoona Liquor & Tobacco (NEW) - Class E Retail Alcohol License (LE)
  - 2) Gilbertos LLC - Class C Retail Alcohol License

Roll Call Vote:

1 Boka 2 Duer Y Dunwoody Y Evans Y Stewart (5-0)

**16. Department Head Reports & Updates**

The following gave updates: Police Department-Greg Stallman, Fire Department-Jared Ogbourne, Public Utilities-Dan Scott, Public Works-Scott Atzen, Engineering-John Dostart, Community Development-John Shaw, Economic Development-Chad Quick, Library-Kim Kietzman, HR-Patti Murray, IT-Jeff Bierl, Finance- Andy Lent, City Administrator-Randy Pierce.

**17. General Business**

Online - Chad Ratashak, 1019 10<sup>th</sup> Ave PL SE, Altoona

18:46:21 From chad to Everyone: Can you explain extension

18:46:30 From chad to Everyone: Through spring creek

19:11:23 From chad to Everyone: Regarding the 10th Ave

19:11:25 From chad to Everyone: Yes

19:11:59 From chad to Everyone: Yes thanks

Mayor O'Connor - offered a summary of some recent developments.

Thanks, and comments about National Night Out, Library Open House, Prairie Meadows Drone Show, Altoona Chamber and Arts & Culture Commission.

**18. Adjourn at 7:18pm**

Roll Call Vote:

Y Boka 1 Duer 2 Dunwoody Y Evans Y Stewart (5-0)

Attest to:

\_\_\_\_\_  
Randy Pierce, City Clerk

\_\_\_\_\_  
Dean O'Connor, Mayor