

CITY OF ALTOONA COUNCIL MEETING  
WEDNESDAY, JULY 5, 2023, 6:30 P.M.  
at Altoona City Hall Council Chambers

1. Call to Order

Roll Call at 6:30 pm

Mayor O'Connor- present                      Boka - present                      Dunwoody- present  
Duer - present                      Willey - present

City Officials Present: Randy Pierce, Dan Scott, Greg Stallman, Jared Ogbourne, John Shaw, Jeff Bierl, John Dostart, Chad Quick, Kim Kietzman and City Attorney Bob Laden

Audience Present: Phyllis Murphy

2. Perfecting and approval of the agenda

Mayor O'Connor requested to approve the agenda.

Councilman Boka requested to add 3.5 swearing in.

Roll Call Vote:

1 Boka Y Duer Y Dunwoody 2 Willey (4-0)

3. Approval of June 19, 2023 Council Minutes

Mayor O'Connor requested to approve the minutes as presented.

Roll Call Vote:

Y Boka 1 Duer 2 Dunwoody Y Willey (4-0)

3.5 Swearing in of Officer Mitch Bartleson to Sergeant.

4. Citizens request to address council on items not on the agenda.

None

5. Resolution to approve a Final Plat for Spring Creek Ridge North Plat 3.

Community Development John Shaw stated the property owners submitted a Final Plat for Spring Creek Ridge North Plat 3. This is a 33-lot single-family residential plat. This plat is now proposed as lot 1-24 and an outlot Z. Lots 25-33 have a boundary line issue with Spring Creek North Plat 2 that the attorneys still need to address.

Councilmember Willey motioned approval subject to the deficiencies plus the Attorney's working out the lot situation.

Roll Call Vote:

2 Boka Y Duer Y Dunwoody 1 Willey (4-0)

6. Resolution to approve a Final Plat for Atherton-Brown Estates (County Plat).

Terry Coady with Snyder & Associates, 2727 SW Snyder Blvd, Ankeny, Iowa, 50023 representing the applicant, Kyle Carney, a trustee of the Jeraldine M. Brown estates, this property is in rural Polk County. Zoned agricultural and consisting of 90.8 acres. Lot 1 has an existing house on it and is 1.88 acres in size. Lot 2 is 1.74 acres in size. Outlot Z is 87.3 acres and will remain an agricultural pasture.

Roll Call Vote:

1 Boka Y Duer 2 Dunwoody Y Willey (4-0)

7. Resolution to approve a Preliminary Plat for I-80 Business Park Plat 3.

Brent Culp with Snyder & Associates, 2727 SW Snyder Blvd, Ankeny, Iowa, 50023 representing Synergy. The applicant is splitting 0.92 acres from Outlot X to sell it to Contractor Solutions located south of this development. Outlot X, 3.98 acres, will serve as a detention basin.

Councilmember Boka motioned approval subject to deficiencies.

Roll Call Vote:

\_1\_ Boka \_2\_ Duer \_Y\_ Dunwoody \_Y\_ Willey (4-0)

8. Resolution to approve a Final Plat for I-80 Business Park Plat 3.  
Councilmember Duer motioned approval subject to deficiencies.

Roll Call Vote:

\_2\_ Boka \_1\_ Duer \_Y\_ Dunwoody \_Y\_ Willey (4-0)

9. Resolution to set the residential garbage collection rates effective July 1, 2023.  
City Administrator Randy Pierce this rate increase of \$.40 per month is the same amount that our vendor is increasing our rate. The monthly rate will go from \$10.73 to \$11.13 per month starting in July 2023.

Roll Call Vote:

\_2\_ Boka \_1\_ Duer \_Y\_ Dunwoody \_Y\_ Willey (4-0)

10. Resolution to set the residential recycling rates effective July 1, 2023.  
City Administrator Randy Pierce this rate increase of \$.22 per month is the same amount that our vendor is increasing our rate. The monthly rate will go from \$4.32 to \$4.54 per month starting in July 2023.

Roll Call Vote:

\_1\_ Boka \_Y\_ Duer \_2\_ Dunwoody \_Y\_ Willey (4-0)

11. Consider Consent Agenda

a. Allow Bills

b. Pay Apps

B) 1 - Pay Application NO:13 Landmark Structures - North Water Tower - \$137,750.00

B) 2 - Pay Application No. 14 Graff Excavating, Inc. - Muchikinock Creek Trunk Sewer Phase 1 - \$55,995.56

B) 3 - Pay Application NO:005 Granite Excavating LLC - Townsend Park Watershed Improvements-Phase I Altoona, IA - \$85,499.97

B) 4 - Pay Application Payment Number 1 Absolute Concrete Construction, Inc. - 1<sup>st</sup> avenue Reconstruction-Phase III - \$77,367.58

c. Resolution setting the date for the sale of General Obligation Urban Renewal Bonds, Series 2023 and authorizing the use of a preliminary official statement in connection therewith".

d. Resolution Approving Requests for Tax Abatement.

e. Consider Accepting Professional Services Agreement with Kirkham Michael for Construction Inspection and Survey - 8<sup>th</sup> Street Widening Phase 1.

f. Consider approval to accept the Bravo GC23 Public Art Grant Agreement for the Altoona Olde Town District Mural and authorize a staff signature.

g. Set up a public hearing to consider a rezoning request from ASI Holdings to rezone 1.43 acres from C-2 (General Commercial) to M-1 (Light Industrial).

h. Event Request - Altoona Palooza - Sam Wise - August 26, 2023 8:00 am to 11:00 pm

i. Event Request - Custom Dreamz Car Show - Outlets of Des Moines- July 29, 2023 - 3:00 pm to 8:00 pm

j. Beer and Liquor Permits

E1) Jethro & Jakes Inc - Class C Retail Alcohol License, Catering, & Sunday Sales

E2) Sam's Bar & Grill - Class C Retail Alcohol License, Sunday & Outdoor Sales

E3) Applebee's Grill & Bar - Class C Retail Alcohol License (LC) & Sunday Sales

E4) Wine on Wheels Iowa LLC - Class C Retail Alcohol License - Outdoor - Ragbrai

E5) Hawk Heaven Tavern - Class C Retail Alcohol License - Outdoor - Ragbrai

E6) Burger Shed - Special Class C Retail Alcohol License - Outdoor - Ragbrai

E7) Kippy's Place - Class C Retail Alcohol License (LC) Open House 8-24-23 Contract Solutions

Roll Call Vote:

\_1\_ Boka \_2\_ Duer \_Y\_ Dunwoody \_Y\_ Willey (4-0)

**12. Department Head Reports & Updates**

The following gave updates: Police Department-Greg Stallman, Fire Department-Jared Ogbourne, Public Works-Dan Scott, Engineering-John Dostart, Community Development-John Shaw, Economic Development-Chad Quick, Library-Kim Kietzman, IT-Jeff Bierl, and City Administrator-Randy Pierce

**13. General Business**

**14. Adjourn**

Councilmember Duer motioned to adjourn at 6:52 pm.

**Roll Call Vote:**

\_Y\_ Boka \_1\_ Duer \_2\_ Dunwoody \_Y\_ Willey (4-0)

Attest to: \_\_\_\_\_  
Randy Pierce, City Clerk

\_\_\_\_\_  
Dean O'Connor, Mayor