

**CITY OF ALTOONA COUNCIL MEETING  
MONDAY, FEBRUARY 20, 2023, 6:30 P.M.  
at Altoona City Hall Council Chambers**

**1. Call to Order**

Roll Call at 6:30 pm

Mayor O'Connor- present

Burns-Thompson - present

Dunwoody- present

Boka - present @ 6:31

Duer - present

Willey - present

**City Officials Present:** Randy Pierce, Jared Ogbourne, Greg Stallman, John Shaw, Daniel Scott, Chad Quick, Jeff Bierl, Scott Atzen, John Dostart, City Attorney Bob Laden

**Audience Present:** Phyllis Murphy, Alex Payne, Herb Phillips, Chris Lynn, Chad and Amy Kruse

**2. Perfecting and approval of the agenda**

Mayor Dean O'Connor requested to approve the agenda as presented.

**Roll Call Vote:**

A Boka 2 Burns-Thompson 1 Duer Y Dunwoody Y Willey (4-0)

**3. Approval of February 6, 2023 Council Minutes**

Mayor O'Connor requested to approve the minutes as presented.

**Roll Call Vote:**

Y Boka Y Burns-Thompson 1 Duer 2 Dunwoody Y Willey (5-0)

**4. Citizens request to address Council**

**5. Recognition for Chad and Amy Kruse - donation of Ballistic vest for K9 Kali**

**6. Consider Professional Services Agreement with Shive-Hattery for the Altoona Public Works facility entrance road and utility extensions.**

City Engineer Dostart discussed this agreement is to design the access road from 17<sup>th</sup> Ave. SW to the proposed Public Works facility located west of the Aquatics Center. This project will also extend utilities to the site. Paving and a waterline will be extending to the Fire Training Pad to provide both a hard surface and a source of water for fire training exercises. The additional paving and the waterline extension will be incorporated into any final design of the Public Works facility. Council Member Dunwoody made a motion to accept the agreement.

**Roll Call Vote:**

Y Boka 2 Burns-Thompson Y Duer 1 Dunwoody Y Willey (5-0)

**7. Discussion on Status of Brush Pile Program**

Public Works Director Atzen held a discussion on the brush pile/drop area, that has been open to the public for limb and tree disposal. In 2023 it will only be open 4 times a year, and the gate is to be locked and the City will educate the public of the change and when it will be open this coming year.

**8. Consider placement of VisitAltoona signage in parks, trails, and sports complexes**

Economic Development Director Quick discussed an idea to place VisitAltoona signs in the sports complexes as a way to try to alert visitors of what to do next, after their game or tournament. We then expanded on the idea to place some in our most visited parks and along the more regional trails. Council Member Duer made a motion to accept this proposal.

**Roll Call Vote:**

Y Boka Y Burns-Thompson 1 Duer 2 Dunwoody Y Willey (5-0)

**9. Discuss committee co-chair ideas for summer event**

Economic Development Director Quick says there is a summer event proposing to come thru Altoona. Staff will be working with them; we need to find two co-chairs to organize our efforts. No decision was made. Staff will work on finding two individuals.

**10. Consider Proposal from Molly Johnson to assist Altoona Arts and Culture Commission with City Carnival Celebration.**

City Administrator Pierce discussed a proposal from the Altoona Arts & Culture Commission for assistance in planning and organizing this summer's Carnival Celebration. Council Member Burns-Thompson made a motion to accept this proposal.

Roll Call Vote:

2 Boka 1 Burns-Thompson Y Duer Y Dunwoody Y Willey (5-0)

**11. Consider waiving sewer fees for owner at 136 7<sup>th</sup> Ave Ct NE - Credit would be \$2,199.68**

City Administrator Pierce discussed a letter from the property owners and they explained the situation of a frozen water pipe from the hot water heater in the garage that broke and water ran for a few days as the tenant was out of town for the holidays. Staff was able to confirm the story and would recommend the waving of sewer fees in the amount of \$2,199.68. Council Member Dunwoody made a motion to waive sewer fees.

Roll Call Vote:

Y Boka 2 Burns-Thompson Y Duer 1 Dunwoody Y Willey (5-0)

**12. Consider Consent Agenda**

- a. Allow Bills
- b. Pay Apps
  - B1)Change Order 13 - Synergy Contracting Inc - 1<sup>st</sup> Ave Reconstruction Phase II - \$12,595.40
  - B2)Pay App - Synergy Contracting - 1<sup>st</sup> Ave Reconstruction Phase II - \$11,965.63
- c. Resolution Approving Requests for Tax Abatement
- d. Consider Professional Services Agreement with HR Green for Construction Inspection on our 1<sup>st</sup> Ave. Phase 3 Reconstruction Project.
- e. Consider Professional Services Agreement with Kirkham Michael for Construction Staking and Plan Revision Engineering on 1<sup>st</sup> Ave. Phase 3 Reconstruction.

**Beer and Liquor Permits**

- L1) Dollar General #7234 - Class B Retail Alcohol License (LG) & Sunday Sales
- L2) Claxons Smokehouse & Grill - Class C Retail License (LC) Sunday, Outdoor & Catering

Roll Call Vote:

Y Boka 1 Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

**13. Department Head Reports & Updates**

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Engineering - John Dostart, Public Works - Scott Atzen, Public Utilities - Dan Scott, Economic Development - Chad Quick, Community Development - John Shaw, IT - Jeff Bierl, Administration - Randy Pierce

**14. General Business**

**15. Adjourn at 7:16 pm**

Roll Call Vote:

Y Boka Y Burns-Thompson 1 Duer 2 Dunwoody Y Willey (5-0)

Attest to: \_\_\_\_\_  
Randy Pierce, City Clerk

\_\_\_\_\_  
Dean O'Connor, Mayor