

**CITY OF ALTOONA COUNCIL MEETING  
TUESDAY, JANUARY 3, 2023, 6:30 P.M.  
at Altoona City Hall Council Chambers**

**1. Call to Order**

Roll Call at 6:30 pm

Mayor O'Connor- present      Burns-Thompson - present @ 6:39pm      Dunwoody- present  
Boka - present                                  Duer - present                                  Willey - present

**City Officials Present:** Randy Pierce, Chad Quick, Jared Ogbourne, Greg Stallman, Kim Kietzman, Dan Scott, John Dostart, Jeff Bierl, City Attorney Bob Laden, John Shaw, Scott Atzen, Lyndsay Nielsen.

**Audience Present:** Phyllis Murphy, David Cusic, Alex Payne, Dave Bouchard, William Miller and David Grossklaus.

**2. Perfecting and approval of the agenda**

Mayor Dean O'Connor requested approve the agenda as presented

**Roll Call Vote:**

1 Boka A Burns-Thompson Y Duer 2 Dunwoody Y Willey (4-0)

**3. Introduction of New Human Resource Director**

**4. Approval of December 19, 2022 Council Minutes**

Mayor Dean O'Connor requested approve the Council Minutes as presented

**Roll Call Vote:**

2 Boka A Burns-Thompson Y Duer 1 Dunwoody Y Willey (4-0)

**5. Citizens request to address council - None**

**6. Public hearing to consider change to Code of Ordinances Chapter 92.02 (Water Service Charges - Rates)**

Open: 6:33 pm

Close: 6:33 pm

**7. Ordinance to approve change to Chapter 92.02 (Water Service Charges - Rates)**

City Administrator Randy Pierce discussed needing to raise water rates

**Roll Call Vote: 1<sup>st</sup> Reading**

1 Boka A Burns-Thompson Y Duer 2 Dunwoody Y Willey (4-0)

**Roll Call Vote: 2<sup>nd</sup> Reading**

1 Boka A Burns-Thompson Y Duer 2 Dunwoody Y Willey (4-0)

**Roll Call Vote: 3<sup>rd</sup> Reading**

1 Boka A Burns-Thompson Y Duer 2 Dunwoody Y Willey (4-0)

**8. Public hearing to consider change to Code of Ordinances Chapter 98.10 (Wastewater Service Charges - Rates)**

Open: 6:35 pm

Close: 6:35 pm

9. Ordinance to approve change to Chapter 98.10 (Wastewater Service Charges - Rates)  
City Administrator Randy Pierce discussed needing to raise wastewater rates

Roll Call Vote: 1<sup>st</sup> Reading

2 Boka A Burns-Thompson Y Duer 1 Dunwoody Y Willey (4-0)

Roll Call Vote: 2<sup>nd</sup> Reading

1 Boka A Burns-Thompson Y Duer 2 Dunwoody Y Willey (4-0)

Roll Call Vote: 3<sup>rd</sup> Reading

1 Boka A Burns-Thompson Y Duer 2 Dunwoody Y Willey (4-0)

10. Consider approval of Mayor's appointments
- Central Iowa Regional Drinking Water Commission - Primary: Vern Willey; Alternate: Scott Duer & Water Tech: Primary: Dan Scott; Alternate: Jeff Hand
  - Convention & Visitors Bureau - Primary: Jeremy Boka; Alternate: Josh Dunwoody
  - BRAVO - Elizabeth Burns-Thompson
  - DART - Primary: Vern Willey; Alternate: Scott Henry
  - Central Iowa Water Trails - Dean O'Connor
  - Altoona Arts & Culture Committee - Elizabeth Burns-Thompson
  - Homeless Coordinating Council - Scott Duer

Roll Call Vote:

2 Boka A Burns-Thompson Y Duer Y Dunwoody 1 Willey (4-0)

11. Resolution to approve Council appointments
- Resolution appointing the City Attorney - Bob Laden (Laden & Pearson)
  - Resolution appointing the City Attorney - Police - Bob Laden (Laden & Pearson)
  - Resolution naming official paper(s) in general circulation (Des Moines Register)
  - Resolution approving the City of Altoona's official depository list (Community State Bank, Bank Altoona, Vision Bank, US Bank, Iowa Public Trust, First Interstate Bank, Bankers Trust)
  - Resolution appointing planning and zoning commission members: Steve Moyna & Michelle Sloan
  - Resolution appointing the City Clerk - Randy Pierce - 2-year term

Roll Call Vote:

2 Boka A Burns-Thompson Y Duer 1 Dunwoody Y Willey (4-0)

12. Receive and file Mayor's assignments and appointments
- Mayor Pro-Tem - Jeremy Boka
  - Chamber of Commerce liaison - Elizabeth Burns-Thompson
  - Park Board liaison - Scott Duer
  - Planning & Zoning Commission liaison - Josh Dunwoody
  - Altoona Campus liaison - Vern Willey
  - Public Safety liaison - Jeremy Boka
  - Homeland Security - Primary: Jared Ogbourne; Alternate: Greg Stallman
  - Watershed Four Mile - Primary: Vern Willey; Alternate: Karen Oppelt
  - Watershed Mud Creek - Primary: Vern Willey; Alternate: Karen Oppelt
  - Park Board - Alex Wiegel, Matt Millard, Christine Adler & Tim Stiles
  - Arts and Culture Commission - Sarah Holder & Chad Taylor Zimmerman

Roll Call Vote:

1 Boka A Burns-Thompson Y Duer 2 Dunwoody Y Willey (4-0)

13. Consider Consent Agenda

a. Allow Bills

b. Pay Apps

B1) Pay App - Landmark Structures - North Water Tower - \$25,828.12

B2) Change Order No 12 - Synergy Contracting Inc. - 1<sup>st</sup> Ave Reconstruction Ph 2 - \$43,051.64

B3) Pay App No 22 - Synergy Contracting Inc. - 1<sup>st</sup> Ave Reconstruction Ph 2 - \$105,879.30

B4) Pay App - Jackson Creek - Heritage Homes Storm Water Improvements Ph4 - \$188,294.75

c. Resolution Accepting Permanent Sanitary & Water Easement for Construction of DM Industrial 34<sup>th</sup> Ave NW (\$5,600.00)

d. Resolution Accepting Permanent Gas Easement for Construction of DM Industrial 34<sup>th</sup> Ave NW (\$1,400.00)

e. Resolution Accepting Permanent Public Utility Easement for Construction of DM Industrial 34<sup>th</sup> Ave NW (\$2,800.00)

f. Resolution Accepting Temporary Construction Easement for Construction of DM Industrial 34<sup>th</sup> Ave NW (\$2,200.00)

g. Resolution Accepting Permanent Gas Easement for Construction of DM Industrial 34<sup>th</sup> Ave NW (\$1,000.00)

h. Resolution Accepting Permanent Public Utility Easement for Construction of DM Industrial 34<sup>th</sup> Ave NW (\$2,505.00)

i. Resolution Accepting Permanent Sanitary & Water Easement for Construction of DM Industrial 34<sup>th</sup> Ave NW (\$4,005.00)

j. Resolution Accepting Temporary Construction Easement for Construction of DM Industrial 34<sup>th</sup> Ave NW (\$640.00)

k. Resolution Accepting Property Owner & Tenant Consent for Construction of the Muchikinock Creek Trunk Sewer Project (\$25,012.70)

l. Beer and Liquor Permits

L1) La Quinta - Class C Retail Alcohol License, Living Quarters, Sunday & Outdoor Sales

L2) Olde Town Tap LLC, Class C Liquor License, Sunday & Outdoor Sales

L3) Walmart Supercenter #2764 - Class E Retail Alcohol License (LE) & Sunday Sales

Roll Call Vote:

1 Boka A Burns-Thompson Y Duer 2 Dunwoody Y Willey (4-0)

14. Department Head Reports & Updates - None

15. General Business

16. Closed Session - Iowa Code 215c (Pending Litigation)

Motion to go into closed session (Councilperson Burns-Thompson present at 6:39 pm)

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer 2 Dunwoody Y Willey (5-0)

Motion to re-open the regular Council Meeting

Roll Call Vote:

1 Boka 2 Burns-Thompson Y Duer Y Dunwoody Y Willey (5-0)

Mayor Dean O'Connor stated that no action was taken on any subject of the closed meeting.

17. Adjourn at 7:25 pm

Roll Call Vote:

Y Boka 2 Burns-Thompson Y Duer 1 Dunwoody Y Willey (5-0)

Attest to: \_\_\_\_\_  
Randy Pierce, City Clerk

\_\_\_\_\_  
Dean O'Connor, Mayor