

**CITY OF ALTOONA COUNCIL MEETING  
MONDAY, AUGUST 15, 2022, 6:30 P.M.  
AT THE ALTOONA CITY HALL COUNCIL CHAMBERS**

**1. CALL TO ORDER**

Roll Call at 6:30 pm

Mayor O'Connor- present

Boka - present

Burns-Thompson - present

Duer - present

Dunwoody- present

Willey - present

**City Officials Present:** Randy Pierce, Greg Stallman, Jared Ogbourne, Chad Quick, Dan Scott, Scott Atzen, John Shaw, John Dostart, Kim Kietzman, Jeff Bierl, City Attorney Bob Laden

**Audience Present:** Phyllis Murphy, Alex Payne, Chris Schuling, Brent Straugh, Michael Hootman

**2. Perfecting and approval of the agenda**

Mayor Dean O'Connor requested approve the agenda as presented

**Roll Call Vote:**

Y Boka Y Burns-Thompson 1 Duer 2 Dunwoody Y Willey (5-0)

**3. Swear in new police officer**

Mayor Dean O'Connor swore in new police officer Katelyn Speed.

**4. Approval of August 1 and 9, 2022 Council Minutes**

Mayor O'Connor requested to approve the council minutes as presented.

**Roll Call Vote:**

1 Boka Y Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

**5. Citizens request to address council**

Chris Schuling, 7157 NE 56<sup>th</sup> St. Bondurant, Iowa addressed council and mayor in regards an annexation letter from the City of Altoona.

**6. Public hearing to consider amendment to Altoona Code of Ordinances - Chapter 100 (Regulation of Industrial Wastewater, Commercial Wastewater and Hauled Waste)**

Public Utilities Director Dan Scott explained all sanitary sewer waste collected in Altoona is currently treated by the Des Moines Metropolitan Waste Reclamation Authority (WRA). This arrangement was set up in 2004 and includes regulation of all industrial pretreatment of more problematic sewage waste along with all hauled sewage waste. There are fees for this pretreatment of more problematic sewage waste that are passed on to the industrial waste producer that are separate from normal residential sanitary sewer waste. The WRA will be increasing these fees beginning October 1, 2022. Therefore, it is necessary for the City of Altoona to increase these pass through fees to the waste producer.

**Open hearing:** 6:37 pm

**Comments:** No one came forward to speak.

**Closed hearing:** 6:38 pm

**7. Ordinance #08-15-2022 #01 (607) TO AMENDMENT 2004 CITY OF ALTOONA CODE OF ORDINANCES - CHAPTER 100 (REGULATION OF INDUSTRIAL WASTEWATER, COMMERCIAL WASTEWATER AND HAULED WASTE)**

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer Y Dunwoody 2 Willey (5-0)

Roll Call Vote:

Y Boka Y Burns-Thompson 2 Duer Y Dunwoody 1 Willey (5-0)

Roll Call Vote:

Y Boka Y Burns-Thompson 2 Duer Y Dunwoody 1 Willey (5-0)

**8. Public hearing to consider amendment to Altoona Code of Ordinances - Chapter 137.03 (Driveway Regulations)**

Community Development Director John Shaw explained staff is making a recommendation for increasing driveway widths up to 36 feet for residential lots 100' wide and larger. There has been some interest to allow an increase for larger lots which can often have four car garages or even additional detached garages or other structures.

Open hearing: 6:40pm

Comments: No one came forward to speak.

Closed hearing: 6:40pm

**9. Ordinance #08-15-2022 #02 (608) TO AMENDMENT 2004 CITY OF ALTOONA CODE OF ORDINANCES - CHAPTER 137.03 (DRIVEWAY REGULATIONS)**

Roll Call Vote:

2 Boka 1 Burns-Thompson Y Duer Y Dunwoody Y Willey (5-0)

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

Roll Call Vote:

Y Boka Y Burns-Thompson 1 Duer 2 Dunwoody Y Willey (5-0)

**10. Public hearing for Monday, August 15, 2022, at 6:30pm to consider amendment to Altoona Code of Ordinances - Chapter 159.11 (Signs Exempt From Regulation)**

Director Shaw explained This sign ordinance amendment is to allow for temporary signs announcing public events that can be placed on private property around town. Examples would be like Fourth of July parade, AltoonaPalooza, or other such event recognized by the City Council to take place within Altoona. There are two sections of the sign code proposed for amending that will allow for these special event signs placed around town. Agenda item #12 is the second ordinance amendment.

Open hearing: 6:41pm

Comments: No one came forward to speak.

Closed hearing: 6:41pm

**11. Ordinance #08-15-2022 #03 (609) TO AMENDMENT 2004 CITY OF ALTOONA CODE OF ORDINANCES - CHAPTER 159.11 (SIGNS EXEMPT FROM REGULATION)**

Roll Call Vote:

Y Boka Y Burns-Thompson 1 Duer 2 Dunwoody Y Willey (5-0)

Roll Call Vote:

1 Boka 2 Burns-Thompson Y Duer Y Dunwoody Y Willey (5-0)

Roll Call Vote:

Y Boka Y Burns-Thompson 1 Duer 2 Dunwoody Y Willey (5-0)

**12. Public hearing for Monday, August 15, 2022, at 6:30pm to consider amendment to Altoona Code of Ordinances - Chapter 159.16 (Temporary Sign Permits (Private Property))**

Open hearing: 6:43pm

Comments: No one came forward to speak.

Closed hearing: 6:43pm

**13. Ordinance #08-15-2022 #04 (610) TO AMENDMENT 2004 CITY OF ALTOONA CODE OF ORDINANCES - CHAPTER 159.16 (TEMPORARY SIGN PERMITS (PRIVATE PROPERTY))**

**Roll Call Vote:**

1 Boka Y Burns-Thompson Y Duer 2 Dunwoody Y Willey (5-0)

**Roll Call Vote:**

1 Boka Y Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

**Roll Call Vote:**

2 Boka Y Burns-Thompson Y Duer 1 Dunwoody Y Willey (5-0)

**14. Consider approval of Last Day at the Bay on Monday, September 5, 2022, from 11:00 am until 6:00 pm at Adventureland Park - Adventure Bay**

Director Shaw explained Adventureland Resort requested to conduct an event called “Last Day at the Bay” on September 5<sup>th</sup>, from 11:00 am until 6:00 pm. The event will feature a performance by a nationally recognized artist Sean Kingston. The applicant expects around 3,000 attendees. The applicant informed the staff that the stage will be placed 600’ away from the nearest house at the back of the water park. Letters were mailed to the residents whose properties abut Adventuland to inform them about the event.

**Roll Call Vote:**

1 Boka Y Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

**15. Resolution #08-15-2022 #01 APPROVING THE SITE PLAN FOR DSM INDUSTRIAL LLC - ALTOONA WAREHOUSE SITE PLAN**

Brett Straugh with Shive-Hattery, Inc. located at 4125 Westown Pkwy, #100, West Des Moines, explained DSM Industrial Prop, LLC is proposing to construct a new warehouse on this site. The total area is 12.2 acres. The applicant wants to build a 60,000SF warehouse that will be later rented out. The future renter has yet to be confirmed but would be considered like a contractor’s warehouse/wholesale. The site is zoned M-1 Limited Industrial. The site will have two entrance points - in the northwest and in the southwest. Council Member Jeremy Boka motioned approval subject to: 1) sanitary sewer agreement being reviewed and approved by city staff, 2) finalizing the access agreement with neighbors, and, 3) ensuring fence code is met with fence material choice and location of fencing.

**Roll Call Vote:**

1 Boka Y Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

**16. Consider Consent Agenda**

a) Allow Bills

b) Pay Apps

B1) Pay App - Jackson Creek Enterprises, Inc. - 2021 Water Main Replacement Project - \$137,159.83

B2) Change Order - Elder Corporation - 8<sup>th</sup> St. SW Reconstruction - Phase 1 - \$66,821.05

B3) Pay App - Elder Corporation - 8<sup>th</sup> St. SW Reconstruction - Phase 1 - \$652,968.04

B4) Pay App - Iowa Spots Turf - Sam Wise Youth Complex - \$41,196.75

c) Consider approval of professional services agreement with Veenstra & Kimm for establishing Deep Well No. 5

d) Resolution #08-15-2022 #02 TO AUTHORIZE SUPPORT AND MATCHING FUNDS FOR A REAP GRANT SUBMITTED TO THE IOWA DEPARTMENT OF NATURAL RESOURCES

e) Resolution #08-15-2022 #03 APPROVING SENIOR BOND ISSUANCE CERTIFICATE OF DES MOINES METROPOLITAN WRA PARTICIPATING COMMUNITY

f) Resolution #08-15-2022 #04 TO APPROVE AN APPLICATION TO THE IOWA DEPARTMENT OF TRAFFIC SAFETY IMPROVEMENT PROGRAM FOR IMPROVEMENTS TO THE 8<sup>TH</sup> ST. SE AND 8<sup>TH</sup> AVE. SE INTERSECTION AND TO CONTRIBUTE MATCHING FUNDS

g) Resolution #08-15-2022 #05 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR 9<sup>TH</sup> STREET RECONSTRUCTION PROJECT (SIERRA PROPERTIES, PARCEL 7922-07-351-001 - \$3,798.00)

h) Resolution #08-15-2022 #06 ACCEPTING PERMANENT STORM SEWER AND DRAINAGE EASEMENT FOR 9<sup>TH</sup> STREET RECONSTRUCTION PROJECT (SIERRA PROPERTIES, PARCEL 7922-07-351-001 - \$2,202.00)

i) Resolution #08-15-2022 #07 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR 9<sup>TH</sup>

STREET RECONSTRUCTION PROJECT (SIERRA PROPERTIES, PARCEL 7922-07-351-003 - \$3,820.00)

- j) Resolution #08-15-2022 #08 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR 9<sup>TH</sup> STREET RECONSTRUCTION PROJECT (SIERRA PROPERTIES, PARCEL 7922-07-351-001 - \$15,180.00)
- k) Set a Public hearing for Tuesday, September 6, 2022, at 6:30pm to consider development agreement with Wolf Pack LLC.
- l) Set a Public Hearing for Tuesday, September 6, 2022 at 6:30 pm to consider an 80/20 voluntary annexation of 559.476 acres of territory within an urbanized area to include non-consenting property
- m) Beer and Liquor Permits

m1) Hawk Heaven Tavern - Class B Beer Permit, Outdoor service

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer Y Dunwoody 2 Willey (5-0)

#### 17. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Dan Scott, Public Works - Scott Atzen, Engineering - John Dostart, Community Development - John Shaw, Economic Development - Chad Quick, Library - Kim Kietzman, IT - Jeff Bierl, Finance - Randy Pierce

#### 18. General Business

Council Member Josh Dunwoody reminded all in attendance about Altoona Palooza coming up on August 27<sup>th</sup>.

#### 19. Adjourn at 7:00pm

Roll Call Vote:

Y Boka Y Burns-Thompson 1 Duer Y Dunwoody 2 Willey (5-0)

Attest to: \_\_\_\_\_  
Randy Pierce, City Clerk

\_\_\_\_\_  
Dean O'Connor, Mayor