

**CITY OF ALTOONA COUNCIL MEETING
TUESDAY, JULY 18, 2022, 6:30 P.M.
AT THE ALTOONA CITY HALL COUNCIL CHAMBERS**

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- present
Boka - present

Burns-Thompson - present
Duer - present

Dunwoody- present
Willey - present

City Officials Present: Randy Pierce, Tony Chambers, Jared Ogbourne, Chad Quick, Dan Scott, Kim Kietzman, Jeff Bierl, City Attorney Bob Laden

Audience Present: Bob Kirby, Phyllis Murphy, Brandon Greinel, Belinda Binehart, Alex Weigel

2. Perfecting and approval of the agenda

Mayor Dean O'Connor requested approve the agenda as presented

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer 2 Dunwoody Y Willey (5-0)

3. Swear in new police officers

Mayor O'Connor swore in new officers, Dustin Schuldt and Sarah Thayer.

4. Proclamation for National Night Out 2022 in Altoona

Mayor O'Connor proclaimed August 2, 2022 as National Night Out in Altoona.

5. Approval of July 5 and 11, 2022 Council Minutes

Mayor O'Connor requested to approve the agenda as presented.

Roll Call Vote:

Y Boka Y Burns-Thompson 1 Duer Y Dunwoody 2 Willey (5-0)

6. Citizens request to address council

No one came forward to speak.

7. Public hearing to consider amendment to the 2004 City of Altoona Code of Ordinances - Chapter 91.11 (Hydrant Meter Use and Pay Schedule)

Public Utilities Director Dan Scott explained staff has created a hydrant meter policy based on other area communities in Iowa. It addresses all the water losses and lost revenue concerns in a reasonable and equitable manner. It establishes accountability for each hydrant meter used throughout the City. Approving this policy is an important step towards eliminating water loss in our water system and would create an improved method to better track revenue from these meters. Staff recommends approving this code change and policy.

Open hearing: 6:38 pm

Comments: No one came forward to speak.

Closed hearing: 6:38 pm

8. Ordinance #07-18-2022 #01 (606) AMENDMENT TO THE 2004 CITY OF ALTOONA CODE OF ORDINANCES - CHAPTER 91.11 (HYDRANT METER USE)

Council Member Elizabeth Burns-Thompson approved subject to removing the requirement that a person apply in person at city hall in order to utilize a hydrant meter.

Roll Call Vote:

Y Boka 1 Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

Roll Call Vote:

2 Boka Y Burns-Thompson Y Duer Y Dunwoody 1 Willey (5-0)

Roll Call Vote:

Y Boka Y Burns-Thompson 2 Duer Y Dunwoody 1 Willey (5-0)

9. Resolution #07-18-2022 #01 TO SET HYDRANT METER USE FEE RATES

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer 2 Dunwoody Y Willey (5-0)

10. Public hearing to consider plans, specifications, and form of contract for Sam Wise Sports Complex Field Renovation - Phase 2

Finance Officer/City Clerk Randy Pierce explained the City of Altoona opened bids for this project on June 30,2022. The city received only 1 bid, but it was from the same company that is currently doing phase 1 of this project. Musco Lighting dba Iowa Sports Turf bid proposal was for \$ 982,808.00 with a proposal for alternate 1 of \$ 31,000.00 for a total bid of \$1,013,808.00. The bid is over our consultants estimate by \$28,520.00 or 2.9%, but this bid amount is well within the city budgeted amount of \$1,500,000.00.

Open hearing: 6:41 pm

Comments: No one came forward to speak.

Closed hearing: 6:41 pm

11. Resolution #07-18-2022 #02 TO APPROVE PLANS, SPECIFICATIONS, AND FORM OF CONTRACT FOR SAM WISE SPORTS COMPLEX FIELD RENOVATION - PHASE 2

Council Member Vern Willey motioned approval subject to city attorney approving the form of contract.

Roll Call Vote:

2 Boka Y Burns-Thompson Y Duer Y Dunwoody 1 Willey (5-0)

12. Resolution #07-18-2022 #03 TO APPROVE THE CONTRACT AND BOND FOR THE SAM WISE SPORTS COMPLEX FIELD RENOVATIONS - PHASE 2

Council Member Burns-Thompson subject to city attorney approving the form of contract.

Roll Call Vote:

Y Boka 1 Burns-Thompson Y Duer Y Dunwoody 2 Willey (5-0)

13. Resolution #07-18-2022 #04 TO AWARD THE CONTRACT FOR THE SAM WISE SPORTS COMPLEX FIELD RENOVATIONS - PHASE 2

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer 2 Dunwoody Y Willey (5-0)

14. Public hearing to consider development agreement with Stubbs Development for Spring Creek Ridge West

Economic Development Director Chad Quick explained staff is working with Stubbs on the development agreement and layout of the park and subdivision. Council Member Boka motioned to continue the public hearing.

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer 2 Dunwoody Y Willey (5-0)

15. Consider funding request from Arts & Culture Commission

Council Member Burns-Thompson explained a request from the Arts & Culture Commission for funding to purchase a prototype foam statue mold. The cost of the mold is \$8,000.00. The mold is an ear of corn statue. This statue is to help commemorate the 100th anniversary of the first commercial hybrid seed corn being grown in Altoona. This request is within the public arts city budget.

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

16. Consider Consent Agenda

a) Allow Bills

b) Pay Apps

B1) Change Order - Jackson Creek Enterprises, L.C. - 2021 Water Main Replacement Project - \$31,730.00

B2) Pay App - Jackson Creek Enterprises, L.C. - 2021 Water Main Replacement Project - \$86,363.28

- c) Resolution #07-18-2022 #05 FOR IOWA DOT MPO ICAAP GRANT APPLICATION
- d) Resolution #07-18-2022 #06 ACCEPTING WARRANTY DEED FROM I-80 BUSINESS PARK, LLC., GRANTORS TO THE CITY OF ALTOONA, IOWA)
- e) Consider agreement with MidAmerican Energy to extend services to new water tower (6095 NE 62nd Ave.)
- f) Resolution #07-18-2022 #07 TO PURCHASE LAND BY WARRANTY DEED FOR 1ST AVENUE RECONSTRUCTION PROJECT (John A. Ross - \$1,540.00)
- g) Resolution #07-18-2022 #08 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR 1ST AVENUE RECONSTRUCTION PROJECT (John A. Ross - \$1,280.00)
- h) Consider professional services agreement with Snyder & Associates for Spring Creek Master Plan Update
- i) Consider approval of street light agreement with MidAmerican Energy for 8th St. SW
- j) Consider approval of street light agreement with MidAmerican Energy for 34th Ave. SW
- k) Consider approval of a car show at Outlets of Des Moines on Saturday, July 30th from 11 - 4 pm in the NW parking lot
- l) Consider approval of the Great Stake Smoke-off at Haines Park on Saturday, September 10th from 11am - 3pm

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer Y Dunwoody 2 Willey (5-0)

17. Department Head Reports & Updates

The following gave updates: Police Department - Tony Chambers, Fire Department - Jared Ogbourne, Public Utilities - Dan Scott, Economic Development - Chad Quick, Library - Kim Kietzman, IT - Jeff Bierl, Finance - Randy Pierce

18. General Business

*Council Member Willey expressed appreciation of the art installation that is being added and the progress of the construction on 1st Ave N.

19. Closed Session - Iowa Code 21.5 (i)

Roll Call Vote (Enter into Closed Session):

2 Boka 1 Burns-Thompson Y Duer Y Dunwoody Y Willey (5-0)

Roll Call Vote (Return to Regular Session):

Y Boka 1 Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

*Council Member Boka motioned to accept resignation for John Harrenstein.

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

**Council Member Scott Duer motioned Mayor O'Connor to sign John Harrenstein's severance agreement.

Roll Call Vote:

2 Boka Y Burns-Thompson 1 Duer Y Dunwoody Y Willey (5-0)

20. Adjourn at 7:00pm

Roll Call Vote:

Y Boka 1 Burns-Thompson Y Duer 2 Dunwoody Y Willey (5-0)

Attest to:

Randy Pierce, City Clerk

Dean O'Connor, Mayor