

CITY OF ALTOONA COUNCIL MEETING
TUESDAY, JULY 5, 2022, 6:30 P.M.
AT THE ALTOONA CITY HALL COUNCIL CHAMBERS

1. CALL TO ORDER

Roll Call at 6:30 pm

Mayor O'Connor- present
Boka - present

Burns-Thompson - present
Duer - present

Dunwoody- present
Willey - present

City Officials Present: Randy Pierce, Greg Stallman, Jared Ogbourne, John Shaw, John Dostart, Chad Quick, Dan Scott, Scott Atzen, Kim Kietzman, Jeff Bierl, City Attorney Bob Laden

Audience Present: Russ Bitterman, Matt Kray, Dave Hansen, Matt Swerson, Jay Shyle, Alex Payne, Matt Steding

2. Perfecting and approval of the agenda

Mayor Dean O'Connor requested approve the agenda as presented

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer Y Dunwoody 2 Willey (5-0)

3. Approval of June 20, 2022 Council Minutes

Mayor O'Connor requested to approve the agenda as presented.

Roll Call Vote:

Y Boka Y Burns-Thompson 1 Duer 2 Dunwoody Y Willey (5-0)

4. Citizens request to address council

No one came forward.

5. Resolution #07-05-2022 # 01 TO CONSIDER JOINING THE MID-IOWA PLANNING ALLIANCE

Economic Development Director Chad Quick explained this is a new organization has been formed with area cities and counties. The organization is called the Mid-Iowa Planning Alliance (MIPA). It is an off-shoot of the Des Moines MPO, however the duties of MIPA differ. MIPA duties include planning, grant writing, and economic development efforts for the member organizations. The cost to Altoona to join the organization for Fiscal Year 2023 is \$2,934 (\$0.15/person).

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

6. Resolution #07-05-2022 #02 APPROVING THE FINAL PLAT FOR TUSCANY TOWNHOMES PLAT 4

Community Development Director John Shaw explained that Tuscany Reserve, LLC submitted a Final Plat to build 48 townhomes to the south of Indigo Drive SE. This development is a continuation of the Tuscany Reserve development. he density in Plat 4 is less than 7 units per acre which makes it a medium-density development. The bulk regulations are the 25' front yard and rear yard setback, and the 5' side yard setback. The buildings will be a bi-attached townhome product. Council Member Vern Willey motioned approval subject to legal documents being received and reviewed.

Roll Call Vote:

Y Boka Y Burns-Thompson 2 Duer Y Dunwoody 1 Willey (5-0)

7. Resolution #07-05-2022 #03 APPROVING THE PRELIMINARY PLAT FOR TUSCANY PLAT 6

Council Member Jeremy Boka motioned approval subject to legal documents being received and reviewed.

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

8. Resolution #07-05-2022 #04 APPROVING THE FINAL PLAT FOR TUSCANY PLAT 7

Council Member Boka motioned approval subject to legal documents being received and reviewed.

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer 2 Dunwoody Y Willey (5-0)

9. Resolution #07-05-2022 #05 APPROVING THE SITE PLAN APPROVAL FOR QUICK ROOFING

Director Shaw explained Quick Roofing, LLC is proposing to relocate its business to the new site. The total area of the new site is 1.79 acres. The property is located on the corner of 8th Street SW and 25th Avenue SW and is zoned C-2, General Commercial. Prior to the building being sold to Quick Roofing, LLC, it was used as a single-family house. To meet business needs, the two existing doors and one window will be replaced. The doors and a window do not face public ROW. Additionally, an accessible ramp will be added at the front entrance for ADA compliance. Per staff recommendation, the applicant will provide an agreement with the city to compensate for the sidewalk installation along the 8th Street SW and 25th Avenue SW. Council Member Willey motioned approval subject to sidewalk agreement approved by staff.

Roll Call Vote:

Y Boka Y Burns-Thompson Y Duer 2 Dunwoody 1 Willey (5-0)

10. Resolution #07-05-2022 #06 APPROVING THE PRELIMINARY PLAT FOR GATEWAY EAST BUSINESS CENTER

Matt Steding with Snyder and Associates PC., 2727 Snyder Blvd., Ankeny, explained the plat is 27.26 acres. Lot 1 is 24.54 acres and is zoned M-1A. Plat 2 is 2.71 acres and is zoned C-2. Bulk regulations for M1-A require 50 F front yard setback, 50 F rear yard setback, and 50' side yard setback if the property is adjacent to the "R" or "C-1" zoning district. 15% of the site needs to be open space. Council Member Boka motioned approval subject to deficiency items being resolved with City staff.

Roll Call Vote:

1 Boka 2 Burns-Thompson Y Duer Y Dunwoody Y Willey (5-0)

11. Resolution #07-05-2022 #07 APPROVING THE FINAL PLAT FOR GATEWAY EAST BUSINESS CENTER

Council Member Willey motioned approval subject to deficiency items being resolved with City staff.

Roll Call Vote:

2 Boka Y Burns-Thompson Y Duer Y Dunwoody 1 Willey (5-0)

12. Resolution #07-05-2022 #08 APPROVING THE SITE PLAN FOR GATEWAY EAST BUSINESS CENTER

Council Member Boka motioned approval subject to deficiency items being resolved with City staff.

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer 2 Dunwoody Y Willey (5-0)

13. Resolution #07-05-2022 #09 APPROVING THE SITE PLAN FOR FIRE TRAINING PAD

Council Member Boka motioned approval subject to deficiency items being resolved with City staff.

Roll Call Vote:

1 Boka 2 Burns-Thompson Y Duer Y Dunwoody Y Willey (5-0)

14. Personnel requests from fire and police departments

Finance Officer/City Clerk Randy Pierce explained the Fire Department is requesting to hire two full-time firefighters. The police department is requesting to create an intelligence analyst position.

Roll Call Vote:

1 Boka 2 Burns-Thompson Y Duer Y Dunwoody Y Willey (5-0)

15. Consider approval of amending the Footing Drain Disconnection Program Grant Tier amounts

Public Utilities Director Dan Scott explained the Footing Drain Disconnection Program Grant Tier amounts were increased from \$100 – \$300 last fall, but this was not enough of an increase. The bid proposals currently being submitted for this work have increased significantly due to inflation and supply chain problems such that they are now nearly double from previous years. A \$1000 increase is necessary to keep the program moving forward. Please refer to staff memo to explain the request further.

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

16. Consider approval of a request from the American Legion to add engraved bricks near the war memorial

Public Works Scott Atzen explained Altoona Legion represented by Don Brashear requested to be able to add engraved pavers near the war memorial.

Roll Call Vote:

1 Boka Y Burns-Thompson Y Duer 2 Dunwoody Y Willey (5-0)

17. Consider Consent Agenda

a) Allow Bills

b) Pay Apps

B1) Pay App – Jackson Creek Enterprises, Inc. – Heritage Homes Storm Water Improvements – Phase 3 - \$20,874.00

B2) Pay App – Synergy Contracting, LLC. - 1st Ave. Reconstruction – Phase II - \$544,579.86

B3) Pay App – Graff Excavating, Inc. – Muchikinock Creek Trunk Sewer – Phase 1 - \$400,628.78

B4) Pay App – Landmark Structures I, LP. – North Water Tower Project - \$520,149.24

c) Resolution #07-05-2022 #10 to set the residential garbage collection rates effective July 1, 2022

d) Resolution #07-05-2022 #11 to set the residential recycling rates effective July 1, 2022

e) Consider amendment for scope of services with JCG for 1st Ave. Phase 2

f) Consider approval of ARC Oktoberfest 6K on Saturday, October 1, 2022 for 10:00am – 12:00pm

g) Set a public hearing for Monday, July 18, 2022, at 6:30pm to consider amendment to the 2004 City of Altoona Code of Ordinances – Chapter 91.11 (Hydrant Meter Use and Pay Schedule)

h) Set a public hearing for Monday, July 18, 2022, at 6:30pm to consider plans, specifications, and form of contract for Sam Wise Sports Complex Field Renovation – Phase 2

i) Set a public hearing for Monday, July 18, 2022, at 6:30pm to consider development agreement with Stubbs Development for Spring Creek Ridge West

j) Beer and Liquor Permits

J1) Jethro and Jakes Inc. - Class C Liquor License, Catering & Sunday Sales

J2) Applebee's Neighborhood Grill & Bar - Class C Liquor License, Sunday Sales

J3) Sam's Bar & Grill - Class C Liquor License, Sunday & Outdoor Sales

J4) Hy-Vee Gas - Class C Beer Permit (BC), Class B Wine Permit, Sunday Sales

Roll Call Vote:

2 Boka Y Burns-Thompson 1 Duer Y Dunwoody Y Willey (5-0)

18. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Dan Scott, Public Works - Scott Atzen, Engineering - John Dostart, Community Development - John Shaw, Economic Development - Chad Quick, Library - Kim Kietzman, IT - Jeff Bierl, Finance - Randy Pierce

19. General Business

* Council Members & Mayor - thanks to the departments, staff and volunteers for all the hard work over the 4th of July holiday weekend.

20. Adjourn at 7:05pm

Roll Call Vote:

Y Boka Y Burns-Thompson 2 Duer Y Dunwoody 1 Willey (5-0)

Attest to:

Randy Pierce, City Clerk

Dean O'Connor, Mayor