

CITY OF ALTOONA COUNCIL MEETING  
MONDAY, MAY 16, 2022, 6:30 P.M.  
AT THE ALTOONA CITY HALL COUNCIL CHAMBERS

**1. CALL TO ORDER**

Roll Call at 6:30 pm

Mayor O'Connor- present

Boka - absent

Burns-Thompson - absent

Duer - present

Dunwoody- present

Willey - present

**City Officials Present:** John Harrenstein, Randy Pierce, Jared Ogbourne, Greg Stallman, John Shaw, John Dostart, Daniel Scott, Chad Quick, Jeff Bierl, City Attorney Bob Laden

**Audience Present:** Phyllis Murphy, Alex Payne

**2. Perfecting and approval of the agenda**

Mayor Dean O'Connor requested approve the agenda as presented

**Roll Call Vote:**

A Boka A Burns-Thompson 2 Duer Y Dunwoody 1 Willey (3-0)

**3. Approval of May 2, 2022 Council Minutes**

Mayor O'Connor requested to approve the agenda as presented.

**Roll Call Vote:**

A Boka A Burns-Thompson Y Duer 1 Dunwoody 2 Willey (3-0)

**4. Citizens request to address council**

No one came forward.

**5. Public hearing to consider approval of plans, specifications, and form of contract for the Heritage Homes Storm Water Improvements - Phase 4 plans**

Public Utilities Director Dan Scott explained this is a public hearing to consider approval of the Heritage Homes Phase 4 footing drain project. The City received three bids on May 5th, with the low bid being submitted by Jackson Creek Enterprises, LC., from Allerton, Iowa, in the amount of \$385,550. Jackson Creek LC is the same contractor that performed phases 1 through 3.

**Open hearing:** 6:32pm

**Comments:** No one came forward to speak.

**Closed hearing:** 6:32pm

\*\*Council Member Elizabeth Burns-Thompson arrived online at 6:33pm

**6. Resolution #05-16-2022 #01 TO APPROVE PLANS, SPECIFICATIONS, AND FORM OF CONTRACT FOR THE HERITAGE HOMES STORM WATER IMPROVEMENTS - PHASE 4 PLANS**

**Roll Call Vote:**

A Boka Y Burns-Thompson 1 Duer Y Dunwoody 2 Willey (4-0)

\*\*Council Member Jeremy Boka arrived online at 6:34pm

**7. Resolution #05-16-2022 #02 TO APPROVE THE CONTRACT AND BOND FOR THE HERITAGE HOMES STORM WATER IMPROVEMENTS - PHASE 4 PLANS**

**Roll Call Vote:**

Y Boka Y Burns-Thompson 1 Duer 2 Dunwoody Y Willey (5-0)

8. Resolution #05-16-2022 #03 TO AWARD THE CONTRACT FOR THE HERITAGE HOMES STORM WATER IMPROVEMENTS - PHASE 4 PLANS

Roll Call Vote:

Y Boka Y Burns-Thompson 1 Duer 2 Dunwoody Y Willey (5-0)

9. Public hearing to consider resolution for public improvement which may require acquisition of agricultural land (sewer easement)

Director Scott explained this public hearing was set at the April 4, 2022, City Council meeting in case a development agreement was not approved on that date. The approved development agreement was necessary to allow the acquisition of a sewer easement on agricultural land. In the end, a development agreement was approved on April 4 and the necessary easement was acquired, so this public hearing is no longer required. It may be opened and closed with no action.

Open hearing: 6:34pm

Comments: No one came forward to speak.

Closed hearing: 6:34pm

10. Consider Consent Agenda

a) Allow Bills

b) Pay Apps

B1) Pay App - Jackson Creek Enterprises, Inc. - 2021 Water Main Replacement Project - \$57,506.92

c) Resolution #05-16-2022 #04 APPROVING A TRANSFER FROM THE LOST (121) FUND TO THE DEBT SERVICE FUND (200)

d) Resolution #05-16-2022 #05 APPROVING THE TRANSFER OF FUNDS FOR BOND AND INTEREST PAYMENTS

e) Resolution #05-16-2022 #06 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR 1<sup>ST</sup> AVE. RECONSTRUCTION PROJECT (KATHERINE FABER - \$650.00)

f) Resolution #05-16-2022 #07 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR 1<sup>ST</sup> AVE. RECONSTRUCTION PROJECT (VINCENT PROPERTIES, LLC. - \$400.00)

g) Resolution #05-16-2022 #08 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR THE MUCHIKINOCK SEWER PROJECT (WILLIAM B. KIMBERLEY REVOCABLE TRUST - PARCEL #7923-09-160-003 & 7923-09-157-002 - \$195.00)

h) Resolution #05-16-2022 #09 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR THE MUCHIKINOCK SEWER PROJECT (WILLIAM B. KIMBERLEY REVOCABLE TRUST - PARCEL #7923-09-160-003 & 7923-09-157-002- \$600.00)

i) Resolution #05-16-2022 #10 ACCEPTING TEMPORARY CONSTRUCTION EASEMENT FOR THE MUCHIKINOCK SEWER PROJECT (WILLIAM B. KIMBERLEY REVOCABLE TRUST - PARCEL #7923-04-376-003 - \$3,168.00)

j) Resolution #05-16-2022 #11 ACCEPTING PERMANENT PUBLIC UTILITY EASEMENT FOR THE MUCHIKINOCK SEWER PROJECT (WILLIAM B. KIMBERLEY REVOCABLE TRUST - PARCEL #7923-04-376-003 - \$9,360.00)

k) Resolution #05-16-2022 #12 LEVYING ASSESSMENTS FOR COSTS OF NUISANCE ABATEMENT BHNAC SCHEDULE NO. 2022-01, AND PROVIDING FOR THE PAYMENT THEREOF

l) Consider approval of amendment #2 with Olsson for Altoona Phase 1 Fiber Optic Deployment Construction Staking (\$14,300.00)

m) Consider approval of a professional services agreement with Snyder & Associates for Muchikinock Creek Sanitary Sewer Connection Fee District

n) Consider approval of a professional services agreement with Veenstra & Kimm, Inc. for engineering services for the painting of the 400,000 gallon ground storage reservoir at Water Plant No.1 and 5,000 gallon chlorine contact tank at Water Plant No. 2

o) Resolution #05-16-2022 #13 SETTING THE DATE FOR A PUBLIC HEARING FOR MONDAY, JUNE 6, 2022 AT 6:30PM ON PROPOSAL TO ENTER A GENERAL OBLIGATION URBAN RENEWAL CORPORATE PURPOSE LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER

p) Beer and Liquor Permits

P1) Nomi Asian Cuisine - Class B Beer (BB)(includes wine coolers), Class C Native Wine Permit (on premise native wines), Sunday Sales

P2) Casey's General Store #6 - Class E Liquor License, Sunday Sales

Roll Call Vote:

Y Boka Y Burns-Thompson 1 Duer 2 Dunwoody Y Willey (5-0)

11. Department Head Reports & Updates

The following gave updates: Police Department - Greg Stallman, Fire Department - Jared Ogbourne, Public Utilities - Dan Scott, Engineering - John Dostart, Community Development - John Shaw, Economic Development - Chad Quick, IT - Jeff Bierl, Finance - Randy Pierce, Administration - John Harrenstein

12. General Business

\*Council Members Joshua Dunwoody shared that Council Members Burns-Thompson, Boka and himself represented the city at Greater Des Moines Partnership 2022 trip to Washington D.C.

13. Adjourn at 6:51pm

Roll Call Vote:

1 Boka Y Burns-Thompson 2 Duer Y Dunwoody Y Willey (5-0)

Attest to:

\_\_\_\_\_  
Randy Pierce, City Clerk

\_\_\_\_\_  
Dean O'Connor, Mayor